



Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, January 18, 2016, at 6:00 p.m.**, to consider the following matters:

A. Opening of Session.

1. Meeting called to order by President pro tempore White at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

B. Correspondence and comments from the public.

5. Comments from the public on issues, or matters which the Board of Trustees has oversight over.

C. Presentations.

6. [Presentation of 2014 Comprehensive Annual Financial Report Award from GFOA.](#)

D. Consent Business Items.

7. [Approve meeting minutes from November 30th, 2015.](#)
8. [Approve meeting minutes from December 7th, 2015.](#)
9. [Approve meeting minutes from December 21st, 2015.](#)
10. [Approve Ordinance No. 16-001 which rezones .25 acres or the west 85 feet of Lot 4, Block 1 of Pine Park Addition from SF-S with WHP-A to B-3 with D-CC and WHP-A.](#)

E. Reports from Committees, including draft meeting minutes (if any).

- | | |
|--|--|
| 11. Community Life, and Public Safety; | 16. Personnel; |
| 12. Community Development Authority; | 17. Plan Commission; |
| 13. Everest Metro Public Safety | 18. Property & Infrastructure; |
| 14. Finance; | 19. South Area Fire District; |
| 15. Parks and Recreation; | 20. Zoning Board of Appeals; |

F. Reports from Departments

- | | |
|-------------------------------------|---|
| 21. Building & Facilities. | 26. Planning & Development. |
| 22. Clerk. | 27. Police. |
| 23. Fire & EMS. | 28. Public Works & Utilities. |
| 24. Finance. | 29. Taxpayer Relations. |
| 25. Parks & Recreation. | 30. Technology Services. |

* * * *Department Directors may be dismissed following reports if they have no business later on the agenda.*

G. Regular New Business

31. [Approve recommendation from Parks Director for 2016 Concession Stand Operator and authorize Administrator/Attorney to execute a contract/lease agreement for fy2016 through fy2018.](#)
32. [Approve recommendation from Public Works Director to create an intergovernmental cooperation agreement between the Town of Rib Mountain and the Village.](#)

H. Report from the Administrator.

33. [Acknowledge Hiring of Donna Stroik as Deputy Finance Director, with appointments as a Deputy Treasurer and Deputy Clerk of the Village of Weston.](#)
34. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment of the Administrative Specialist/Deputy Clerk (materials for this agenda item will not be included in the meeting packet, but will instead be transmitted to Board members via email).
35. Reconvene into Open Session.
36. [Recommendation to create a new position entitled Administrative Specialist – Finance Department and place the position on Grade on the Carlson Dettmann Pat Matrix. Recommendation to authorize Administrator to begin recruitment and selection process for this position.](#)
37. [Update on searches and recruitments.](#)

- I. Remarks from Trustees** (No Board action will be taken for this agenda item).
- J. Remarks from the President** (No Board actions will be taken for this agenda item).
- K. Discuss items to be included for next agenda** (No Board actions will be taken for this agenda item).
- L. Set next regular meeting date for Mon, February 1, 2016.**
- L. Adjourn.**

WITNESS: My signature this 18th day of December, 2015.

Daniel Guild
Weston Village Administrator

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 12/18/2015 @ 5:30 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees, Personnel Committee, and Finance Committee. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

#C6

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Village of Weston
Wisconsin**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2014

Executive Director/CEO



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

January 5, 2016

Barbara Ermeling
Village President
Village of Weston
5500 Schofield Avenue
Weston WI 54476

Dear Ms. Ermeling:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **December 31, 2014** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been mailed to:

John Jacobs
Finance Director/Treasurer

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

January 5, 2016

John Jacobs
Finance Director/Treasurer
Village of Weston
5500 Schofield Avenue
Weston WI 54476

Dear Mr. Jacobs:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2014, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As a designated individual we have enclosed your AFRA. Since you are only one of the designees, also enclosed are AFRA's for:

Jessica Trautman, Deputy Finance Director/Treasurer

Continuing participants will find a certificate and brass medallion enclosed with these results. First-time recipients will find a certificate enclosed with these results followed by a plaque in about 10 weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by June 30, 2016.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the typed name.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

01/05/2016

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Village of Weston** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

John Jacobs, Finance Director/Treasurer

Jessica Trautman, Deputy Finance Director/Treasurer

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Certificate of Achievement For Excellence in Financial Reporting

Summary of Grading

Name of Unit: Village of Weston
Fiscal Year of Report FY2014

Report # 4,222.00

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "Needs Significant Improvement" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. An indication is provided on the list by the specific comments(s) or category(ies) that were the cause of receiving this grade. For each item, the notation also states whether it is 1) the basis or part of the basis for the CAFR not receiving the Certificate of Achievement, 2) a serious deficiency which will almost certainly preclude the awarding of the Certificate of Achievement if it is not corrected in your next CAFR, or 3) a deficiency, that if not corrected in future CAFRs, could result in the Certificate of Achievement not being awarded.

Grading Category

Grade

Cover, table of contents, and formatting	Proficient
Introductory section	Proficient
Report of the independent auditor	Proficient
Management's discussion and analysis (MD&A)	Proficient
Basic financial statements (preliminary considerations)	Proficient
Government-wide financial statements	Proficient
Fund financial statements (general considerations)	Proficient
Governmental fund financial statements	Proficient
Proprietary fund financial statements	Proficient
Fiduciary fund financial statements	Not Applicable
Summary of significant accounting policies (SSAP)	Proficient
Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
Pension-related note disclosures	Proficient
Required supplementary information (RSI)	Proficient
Combining and individual fund information and other supplementary information	Proficient
Statistical section	Proficient
Other considerations	Proficient

#D7

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

**VILLAGE OF WESTON, WISCONSIN
MEETING MINUTES**

Monday, November 30, 2015

A. Opening of Special Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

Roll call indicated 7 Board of Trustees' members present.

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Crowe, Hodell, Wodalski, Meliska, Osterbrink, Falkowski, Lenhard, Wehner, and Parker. Don Penza There was one audience member present.

B. Correspondence and comments from the public.

5. **Comments from the public on business items that might be recommended to the Board of Trustees, or matters which the Board of Trustees has oversight over.**

There were no comments from the public.

B. Special Recognition of Service to the Village of Weston.

Guild recognized Joe Abt and Jeff Belott, who were not in attendance, for their service to the Village. Ermeling presented a special recognition service award to John Evans. Guild and Ermeling recognized and presented Renee Hodell with a 2015 ATHENA finalist award.

D. Consent Business Items.

6. **Res 2015-039 endorsing changes to the term limits of the Wisconsin Board of Commissioners of Public Lands State Trust Fund Loan Program.**
7. **Res 2015-040 endorsing a premier resort area tax in the Village of Weston.**
8. **Res 2015-041 to file for a 2016 utility rate increase with the Public Service Commission**
9. **Res 2015-042 authorizing staff to proceed with municipal facilities planning studies in 2016.**
10. **Res 2015-043 to solicit Marathon County to support village planning studies in 2016.**
11. **Res 2015-044 to pursue legislative support to allow credit card fees to be added to utility payments.**
12. **2015 Operating Budget Adjustments – General Fund (reallocate contingency reserve funds).**
13. **Corrections from 11/16 adjustments to the 2016 Pay Matrix Grade Order List.**
14. **Amendment to Purchase/Sale Agreement with Premier Sports Academy.**
15. **Board of Trustee Business Items Removed from Consent (if any).**
White removed items D7 and D13 from Consent.

Motion by Schuster, second by Ziegler to acknowledge and approve Consent Items D1 to D6 and D8 to D12 and D14.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Consent Item D7

Guild asked the Board about making application to the state of Wisconsin to be recognized as a premier resort area taxing community. He said being a premier resort area tax community would help with street and infrastructure funding. He talked about a proposed bill relating to revenue alternatives for transportation funding. He asked to defer this resolution to a later meeting.

Motion by White, second by Schmutzler to defer endorsing an application for a premier resort area tax in the Village of Weston to a later meeting and to correct a typo error. Q/ Schuster asked if there were any other communities making application. Guild said no.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Consent Item D13

It was indicated the attachment for this item was missing. Guild said the attachment was emailed out to the Board. Weinkauff said she attached this to the packet earlier today.

Motion by Schuster, second by Ostrowski to approve the corrections to the 2016 Pay Matrix Grade Order List.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES

Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

E. Special Approval of FY 2016 All Funds Budget for the Village of Weston.

16. Open public hearing on FY 2016 budget.

Ermeling opened the budget hearing at 6:12 p.m.

17. Administrator presentation on budget document.

Guild gave a presentation on the 2016 budget. The budget includes additional staffing for Everest Metro, SAFER and the Village of Weston. It also includes an increase for street repair funding, capital equipment funding and funding for a municipal center needs assessment. The assessed tax rate increase is 3.44%. The 2016 proposed assessed rate is \$5.76.

18. Receive comments from the public.

Ermeling asked for comments from the public. There were none.

19. Close public hearing.

Ermeling closed the public hearing at 6:20 p.m.

20. Adopt Resolution 2015-045-2016 Operating Budget and 2015 Tax Levy.

Motion by Berger, second by White to adopt Resolution 2015-045 for the 2016 Operating Budget and 2015 Tax Levy.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

21. Adopt Resolution 2015-046-2016 Other Funds Budgets.

Motion by White, second by Schmutzler to adopt Resolution 2015-045 for the 2016 Other Funds Budget.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES

Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

F. Special New Business

22. Final Sewer/Water Utility Budget proposals.

Guild said staff is not recommending adoption of the water and sewer budgets at this time. These items will be on the next agenda. Donner and Guild then gave a preview of the water and sanitary sewer budgets. There was a short discussion on a water rate case analysis. The last increase was in 2009. Jacobs explained the depreciation line item in this budget. Staff will work with Ehlers on a water rate study. Donner said the village will want to look at the sewer rates sometime in 2016.

23. Street maintenance funding presentation.

Wodalski presented a PowerPoint presentation for street maintenance funding.

24. Approve Real Property Purchase Option Agreement with ICSB for property along Weston Avenue.

Guild said the purchase price is less than the appraisal. This is an option agreement and not an actual purchase. This is a 6-month agreement.

Motion by Schuster, second by Ostrowski to approve a Real Property Purchase Option Agreement with ICSB for property along Weston Avenue.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

25. Amend Chapter 2 of the Municipal Code relating to Administration.

Guild said there are a number of proposed changes to chapter 2. He explained the proposed changes. He talked about the proposed committee member change from 5 to 7 members. He said there is more people that would like to get involved in government. There was a short discussion regarding a chairperson appointing a trustee for a quorum. There was a discussion on Section 2.202(c). Guild said the Village contacted the League of Municipalities and that was the recommended language. Ermeling would like this to be more specific. White feels this is great people are interested in serving on committees, but does not feel we need to increase the size of membership. He has quorum concerns with that. Berger and Schuster are also not in favor of increasing the membership. Guild said staff can remove that language. Ermeling asked about item 2.303(d) relating to the Administrator serving as an ex officio on all non-village boards, commission and committees. Guild

said a good example of this is his CWED membership. She does not have a problem with this, but does not care for the language.

Motion by White, second by Schmutzler to approve the amendment of Chapter 2 of the Municipal Code relating to Administration, with the changes as discussed.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Weinkauf asked for this item to not be approved until staff brings it back to the Board for final approval. This will save staff time and publishing costs.

Motion by White, second by Schmutzler to rescind the motion above which was to approve the amendment to Chapter 2 of the Municipal Code relating to Administration. This item will come before the Board on December 7th.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

26. Nominations and selection of Village Vice-President.

Schmutzler nominated White as Vice-President. There were no other nominations

Motion by Schuster, second by Ziegler to close the nominations and approve Trustee White serve as Vice-President.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren YES
Schmutzler, Karen YES

G. Remarks from Trustees (No actions will be taken as a result of this agenda item).

There were no remarks by Trustees.

H. Remarks from the President (No actions will be taken as a result of this agenda item).

Ermeling commented on a recent League of Municipalities article relating to forfeiture of property seized in relation to a crime. Guild said he was recently appointed to the Legislative Affairs Committee and will follow up with this.

I. Discuss items to be included for next Board agenda (No actions will be taken as a result of this agenda item).

Items to be included on the next agenda will be the Chapter 2 amendments and the water and sewer utility budgets.

J. Set next meeting date for Mon, December 7, 2015.

K. Adjourn.

Motion by Schuster, second by White to adjourn the Board of Trustees meeting at 7:30 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Sherry Weinkauff, Village Clerk

#D8

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, December 7, 2015, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Hodell, Wodalski, Osterbrink, Crowe, Yonker and Everest Metro Chief Sparks and SAFER Fire Chief Savage were also in attendance. There were 2 audience members present.

4. Request for silencing of cellphones and other electronic devices.
Ermeling requested the silencing of cellphones.

B. Correspondence and comments from the public.

5. Comments from the public on issues, or matters which the Board of Trustees has oversight over.
No comments.

G. Consent Business Items

6. Approve Ordinance #15-029, ordinance amending Section 82.107(a) of the Municipal Code, entitled Winter Parking Regulated.
7. Approve Resolution #2015-047, Recycling Grant Program in 2016.
8. Approve operator licenses.
9. Deny operator license for Donna Brown.
10. Items Removed from Consent (if any).

Motion by Schuster second by Ziegler to approve Consent Items G6 to G9. Q/ Schuster asked about the winter parking. Donner said there would always be at least one side of the road open during winter plowing. The Village will not completely eliminate parking. There was a short discussion regarding the restrictions. White asked about signs. Higgins said there are no signs. White suggested putting this item in the newsletter or This Week in Weston. White also commented that the Operator for Donna Brown was denied because of two felony convictions. Schuster asked if the police department had time to enforce the winter parking regulations. Sparks said the department will do what they can.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

H. Reports from Committees, including draft meeting minutes (if any).

11. Community Life, and Public Safety (per Schuster/Hodell).

12. Community Development Authority (per Berger/Guild).

13. Finance (Per Berger/Jacobs).

14. Parks and Recreation (per Ostrowski/Osterbrink).

15. Personnel (Per Ziegler/Weinkauf).

16. Plan Commission (Per White/Higgins).

17. Property & Infrastructure (Per Ziegler/Donner).

18. Zoning Board of Appeals (Per Higgins).

19. SAFER

Motion by Schuster second by Schmutzler to acknowledge Items H11 to H19.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

I. Reports from Departments

20. Clerk.

No comments.

21. Fire & EMS.

No comments.

22. Finance.

No comments.

23. Parks & Recreation.

No comments.

24. Planning & Development.

No comments.

25. Police.

No comments.

26. Public Works & Utilities.

No comments.

27. Taxpayer Relations.

No comments.

28. Technology Services.

No comments.

29. Department Directors may be dismissed following reports.

J. Regular New Business

- 30. Recommendation from Community Life and Public Safety committee to approve a mobile home park license for Colonial Gardens, Stillwater Landing, and Weston Manor for until June 30, 2016, with the caveat that if any park does not have a 90% code enforcement compliance with the Department of Planning and Development that this license should not be renewed for 2016-2017.**

Motion by Schuster, second by Ostrowski to approve the mobile home park license for Colonial Gardens, Stillwater Landing, and Weston Manor until June 30, 2016, with the caveat that if any park does not have a 90% code enforcement compliance with the Department of Planning and Development that this license should not be renewed for the 2016-2017 term. Q/White commented that most of the items the mobile homes need to repair are easy to fix. There have been some improvements made to all the mobile home parks. We should strive for 90 percent compliance.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<i>Trustee</i>	<i>Voting</i>
<i>Ermeling, Barb</i>	<i>YES</i>
<i>Berger, Scott</i>	<i>YES</i>
<i>Ostrowski, Kevin</i>	<i>YES</i>
<i>Schuster, Fred</i>	<i>YES</i>
<i>Ziegler, Jon</i>	<i>YES</i>
<i>White, Loren</i>	<i>YES</i>
<i>Karen Schmutzler</i>	<i>YES</i>

- 31. Recommendation from Community Life and Public Safety committee to extend the provisional mobile home park license with Alpine Trailer Park until January 31st, 2016, and have the compliance report reviewed, again, at the January meeting of the Community Life and Public Safety committee.**

Higgins said the Community Life & Public Safety Committee meets on January 25th and the Board will meet on February 1st to review issuing the license to Alpine Mobile Home Park. Higgins send she met with Alpine and they are putting together a plan of action. This was handed out separately to the Board. Higgins said staff is looking to possibly schedule mobile home tours. She also said staff will continue to work with the mobile home park. Barb Rolen, with Alpine, said their action plan would put the park at 100 percent compliance. She is looking to remove nine homes. She continues to upgrade homes that are currently unoccupied. Berger said he was appalled by the video. Barb Rolen said there was a recent water main break in the park. The other mess is from people moving out. Schuster said he drove through the park and noticed several improvements were made.

Motion by White second by Schuster to extend the provisional mobile home park license with Alpine Trailer Park until February 1st, 2016, and have the compliance report reviewed, again, at the January meeting of the Community Life and Public Safety (CLIPS) committee, per the recommendation of CLIPS.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<i>Trustee</i>	<i>Voting</i>
<i>Ermeling, Barb</i>	<i>YES</i>
<i>Berger, Scott</i>	<i>YES</i>
<i>Ostrowski, Kevin</i>	<i>YES</i>
<i>Schuster, Fred</i>	<i>YES</i>
<i>Ziegler, Jon</i>	<i>YES</i>
<i>White, Loren</i>	<i>YES</i>
<i>Karen Schmutzler</i>	<i>YES</i>

32. Adoption of Utility Fund Budgets – Water, Sewer, and Stormwater.

Donner said the water utility budget will be amended with the new rate.

Motion by Berger, second by Ziegler to adopt the Utility Fund budgets to include Water, Sewer and Stormwater.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

33. Amend Chapter 2 of the Municipal Code relating to Administration.

Motion by White, second by Schmutzler to amend Chapter 2 of the Municipal Code relating to Administration.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<i>Trustee</i>	<i>Voting</i>
<i>Ermeling, Barb</i>	<i>YES</i>
<i>Berger, Scott</i>	<i>YES</i>
<i>Ostrowski, Kevin</i>	<i>YES</i>
<i>Schuster, Fred</i>	<i>YES</i>
<i>Ziegler, Jon</i>	<i>YES</i>
<i>White, Loren</i>	<i>YES</i>
<i>Karen Schmutzler</i>	<i>YES</i>

K. Report from the Administrator.

No comments.

L. Remarks from Trustees (No actions will be taken as a result of this agenda item).

No comments.

M. Remarks from the President (No actions will be taken as a result of this agenda item).

34. Appointment of Park/Rec Committee Member Katrina Clark

Motion by White, second by Ostrowski to appoint Katrina Clark to the Park/Rec Committee.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<i>Trustee</i>	<i>Voting</i>
<i>Ermeling, Barb</i>	<i>YES</i>
<i>Berger, Scott</i>	<i>YES</i>
<i>Ostrowski, Kevin</i>	<i>YES</i>
<i>Schuster, Fred</i>	<i>YES</i>
<i>Ziegler, Jon</i>	<i>YES</i>
<i>White, Loren</i>	<i>YES</i>
<i>Karen Schmutzler</i>	<i>YES</i>

- N. Discuss items to be included for next Board agenda (No actions will be taken as a result of this agenda item).
- O. Set next regular meeting date for Mon, December 21, 2015.
- P. Adjourn.

Motion by Schuster, second by Ziegler to adjourn the Board of Trustees meeting at 6:29 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Sherry Weinkauf, Village Clerk

#D9

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

**Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES**

Monday, December 21, 2015, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 6 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Hodell, Wodalski, Osterbrink, Crowe, Yonker and Everest Metro Captain Hull and SAFER Fire Chief Savage, Committee member Don Penza and Attorney Yde were also in attendance

4. Request for silencing of cellphones and other electronic devices.
Ermeling requested the silencing of cellphones.

B. Correspondence and comments from the public.

5. Comments from the public on issues, or matters which the Board of Trustees has oversight over.
No comments.

C. Consent Business Items

6. Appoint 2016-2017 Election Inspectors
7. Approve Renewal application for a 2016 Animal Fancier License for JCDREAMDACHS, Jennifer & Craig Czerwinski, 8807 Scenic Drive.
8. Approve Joint Board of Trustees, Finance Committee and Personnel Committee minutes from November 16, 2015.
9. Approve Joint Plan Commission, Community Development Authority and Board of Trustee Minutes from Monday, December 14, 2015.
10. Approve Operator License for Nicole Miller.
11. Approve Ordinance 15-031 to rezone land from RR-5 Rural Residential -5 acre to AR Agriculture and Residential, 10.35 acres located on Nick Avenue West of 10506 Heeren Street.
12. Approve Ordinance 15-032 amending sections 54.108 and 58.100 entitled public parks closing hours and Section 58.103 entitled damage (vandalism) to village parkland and recreational property.
13. Approve Resolution 2015-048 adopting road right-of-way dedication for Nick Avenue identified in the proposed CSM for 10506 Heeren Street.
14. Approve Resolution 2015-050 setting forth the 2016 Village Fee Schedule.
15. Approve a professional services contract with Kueny Architects, LLC, for an evaluation of municipal facilities condition assessment and master planning study in the amount of \$69,200.
16. Approve the property/boiler insurance proposal from EMC (Tricor) in the amount of \$22,798 and approve the proposal from the League of Wisconsin Municipalities Mutual Insurance for liability, auto, and workers compensation insurance in the amount of \$117,148.36, and approve withdrawing from the Local Government Property Insurance Fund.

Motion by Schuster, second by Schmutzler to approve Consent Items C7 to C13 and C16.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Removed from Consent:

C6 - Appoint 2016-2017 Election Inspectors

Berger asked about the list of names submitted to the Village from the republican party. Weinkauff explained the process of political parties submitting names to appoint election inspectors.

Motion by White, second by Ziegler to approve Consent Item C6.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

C14- Approve Resolution 2015-050 setting forth the 2016 Village Fee Schedule.

There was a short discussion on the some of the fees.

Motion by White, second by Ziegler to approve Consent Item C14.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

C15 - Approve a professional services contract with Kueny Architects, LLC, for an evaluation of municipal facilities condition assessment and master planning study in the amount of \$69,200.

Ziegler said he need to abstain from voting. Schuster is concerned about paying for this service. Guild this will help with the options on remodeling or rebuilding. Donner said this is a professional valuation of what we really need. Guild said we could proceed without this, but then it's just staff's opinion.

Motion by White, second by Berger to approve a professional services contract with Kueny Architects, LLC, for an evaluation of municipal facilities condition assessment and master planning study in the amount of \$69,200.

Yes Vote: 5 No Votes: 1 Abstain: 1 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	NO
Schuster, Fred	YES
Ziegler, Jon	ABSTAIN
White, Loren	YES
Karen Schmutzler	YES

D. Reports from Committees, including draft meeting minutes (if any).

- 18. Community Life, and Public Safety (per Schuster/Hodell).
- 19. Community Development Authority (per Berger/Guild).
- 20. Finance (Per Berger/Jacobs).
- 21. Parks and Recreation (per Ostrowski/Osterbrink).
- 22. Personnel (Per Ziegler/Weinkauff).
- 23. Plan Commission (Per White/Higgins).
- 24. Property & Infrastructure (Per Ziegler/Donner).
- 25. Zoning Board of Appeals (Per Higgins).

No comments.

E. Reports from Departments

26. Clerk.

Weinkauff explained that she received a new worker’s compensation quote from EMC Insurance. They are promising a 25% dividend. She asked the Board to reconsider the original motion of approving the League of Municipalities quote for United Heartland and change it to EMC insurance

Motion by White, second by Ziegler to reconsider the original motion (Item C16), which was to approve the worker’s compensation insurance proposal from United Heartland (League of Wisconsin Municipalities).

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Motion by Schuster, second by Schmutzler to approve the worker’s compensation insurance proposal from EMC Insurance.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES

Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

27. Fire & EMS.

Training new recruits going well

Savage explained the community paramedic program responsibilities. This is a pilot program.

28. Finance.

Jacobs reported the tax bills were mailed. He also said most of the banks are also handling tax collection. He also reported the Village hired an intern to help him get caught up with the Departments work.

29. Parks & Recreation.

Osterbrink reported the announcement for a new Park/Maintenance worker has been posted and as of today staff has received 5 applications.

30. Planning & Development.

Higgins said the building inspection services with the City of Wausau is going well. They are doing the Village's inspections on Tuesday mornings and Thursday afternoons.

31. Police.

Hull explained how the police department is moving forward with the active shooter training.

32. Public Works & Utilities.

Donner reported the Village is accepting applications for a Utility/Maintenance Worker/Operator position. To date staff has received 15 applications.

33. Taxpayer Relations.

Hodell reported staff is working on a recycling newsletter. The Village magnet has been completed. Pet Data will be sending out pet renewal notices very soon.

34. Technology Services.

Crowe reported there were server/email issues last week. He has also been busy with the new Beehive software deployment.

35. Department Directors may be dismissed following reports.

F. Regular New Business

36. Discussion on memorandum from Attorney Yde regarding Mobile Home Parks.

Attorney Yde explained the memorandum that he provided to the Board. Guild said one of the issues is that the mobile home owners are absent from day to day operations. The operators do not understand how to enforce the Village's zoning code. Staff will continue to work toward a long term resolution with the mobile home parks. Yde said another issue to be addressed is there is not anywhere to take the mobile homes that are owned if the park would be shut down. There was a short discussion on issuing and renewing mobile home park licenses and items that the parks are required to fix or complete. Staff was asked to provide census information to the Board as it relates to renting versus owning mobile homes in the parks.

37. Discussion on Marathon County-wide re-addressing proposal, and consider approval of Resolution 2015-049 regarding County Addressing.

18. Motion by Schuster, second by Ziegler to approve Resolution 2015-049 regarding County Addressing.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES

Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

G. Report from the Administrator.

19. Hiring of municipal employees, request to hire Deputy Finance Director.

Guild said staff is hoping to make a hiring recommendation on the Deputy Finance Director soon. He said there are two finalists. Staff is working on reference and background checks. A preliminary offer will be made next week or after the new year. He is hoping to have a Deputy Finance Director in place by February.

Guild gave an update on the Your Town Weston program.

Guild reported staff Secured \$75,000 in grants for lighting. He recognized those staff members for their efforts.

H. Remarks from Trustees (No Board action will be taken for this agenda item).

Zielger said he may need to be absent from the January 4th meeting.

Schuster would like to go back to old agenda program. If the item is not on the agenda by 5:00 p.m. on Friday, it will not be acted on.

I. Remarks from the President (No Board actions will be taken for this agenda item).

J. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

K. Set next regular meeting date for Mon, January 4, 2016.

L. Adjourn.

Motion by Berger, second by Schmutzler to adjourn the meeting at 7:33 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler	YES

Sherry Weinkauff, Village Clerk

#D10

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT

ITEM DESCRIPTION: AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM SF-S SINGLE-FAMILY RESIDENTIAL WITH WHP-A WELLHEAD PROTECTION ZONE A TO B-3 GENERAL BUSINESS WITH D-CC COMMERCIAL CORRIDOR OVERLAY AND WHP-A WELLHEAD PROTECTION ZONE A, ON THE WEST 85 FEET OF LOT 4, BLOCK 1, PINE PARK ADDITION, 0.25 ACRES AT 5410 PINE PARK STREET, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

DATE/MTG: BOARD OF TRUSTEES, JANUARY 18, 2016

POLICY QUESTION: Should the Village Board approve the rezone of .25 acres off of Normandy Street from SF-S with WHP-A to B-3 with D-CC and WHP-A via Ordinance No. 16-001?

RECOMMENDATION TO: I make a motion to approve the rezone of .25 acres or the west 85 feet of Lot 4, Block 1 of Pine Park Addition from SF-S with WHP-A to B-3 with D-CC and WHP-A via Ordinance No. 16-001.

LEGISLATIVE ACTION:

<input type="checkbox"/> Acknowledge/Approve	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Proclamation
<input type="checkbox"/> Administrative Order	<input type="checkbox"/> Policy	<input type="checkbox"/> Reports
<input type="checkbox"/> Expenditure	<input type="checkbox"/> Procedure	<input type="checkbox"/> Resolution

FISCAL IMPACT ANALYSIS:

<input type="checkbox"/> Budget Line Item:	None
<input type="checkbox"/> Budget Line Item:	None
<input type="checkbox"/> Budgeted Expenditure:	None
<input type="checkbox"/> Budgeted Revenue:	None

STATUTORY / RULEMAKING / POLICY REFERENCES:

<input type="checkbox"/> WI Statute:	Wis. Stat. § 62.23 (7)(d)
<input type="checkbox"/> WI Administrative Code:	
<input type="checkbox"/> Case Law / Legal:	
<input checked="" type="checkbox"/> Municipal Code:	Sec. 94.16.03
<input type="checkbox"/> Municipal Rules:	

PRIOR REVIEW: Public Hearing at 1/11/16 Plan Commission Meeting

BACKGROUND:

Family Foot and Ankle Clinic would like to purchase a small portion of the residence next door to construct a small addition to their parking lot. A site plan has been submitted and has been reviewed by staff. They do have a need for additional parking as their current parking lot only has 9 spaces and they also share an additional few spaces in the development to the

north for staff parking. They are in need of additional patient and customer parking as there is plans for a future retail specialty shoe store in addition to the Clinic.

No one spoke in opposition of the rezone at the 1/11/16 Plan Commission Public Hearing. There were a few drainage/storm water related questions and concerns at the meeting during the site plan review but they had already been thoroughly looked at by Deputy Public Works Director, Michael Wodalski. The Plan Commission approved the site plan contingent on the Board adopting this ordinance to rezone. The Plan Commission recommended approval of the Ordinance 7-0. Staff concurs.

Attachments?



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 16-001

AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM SF-S SINGLE-FAMILY RESIDENTIAL WITH WHP-A WELLHEAD PROTECTION ZONE A TO B-3 GENERAL BUSINESS WITH D-CC COMMERCIAL CORRIDOR OVERLAY AND WHP-A WELLHEAD PROTECTION ZONE A, ON THE WEST 85 FEET OF LOT 4, BLOCK 1, PINE PARK ADDITION, 0.25 ACRES AT 5410 PINE PARK STREET, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

WHEREAS, Village Planning and Development Staff conditionally approved the Land for division via a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A); and

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 11th day of January, 2016, to consider the rezoning of the Land, with proposed zoning districts indicated in Exhibit A; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Committee;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (REZN-12-15-1558) of Mark Thompson, MTS LLC, 404 Franklin Street, Wausau, WI, 54403, on behalf of property owner Katie Ripp, 5410 Pine Park Street, Weston, WI 54476, for the following territory now comprising a part of the SF-S Single-Family Residential with WHP-A Wellhead Protection Zone A zoning districts, located in Section 18, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning district:

B-3 General Business with D-CC Commercial Corridor Overlay And WHP-A Wellhead

Protection Zone A – The west 85 feet of Lot 4, Block 1 of P. Wehrley’s Pine Park Addition, located in the NW ¼ of the SE ¼ of Section 18, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin. More commonly known as 5410 Pine Park Street. This area to be rezoned consists of .025 acres.

BE IT FURTHER RESOLVED that the foregoing amendment to the zoning district designations shall take effect only upon the recording of the associated CSM. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Clerk shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be

affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 18th day of January, 2016.

VILLAGE BOARD OF WESTON

By: _____
Loren White, Vice-President
on of behalf of Barbara Ermeling, President

Attest: _____
Sherry Weinkauff, Village Clerk

APPROVED: _____

PUBLISHED: _____

CERTIFIED SURVEY MAP**MARATHON COUNTY NO. _____ VOL. _____ PAGE _____**

ALL OF LOT 1 OF CSM #16686 AND ALL OF LOTS 3 & 4 OF BLOCK 1 OF P. WEHRLEY'S PINE PARK ADDITION, LOCATED IN THE NW1/4 OF THE SE1/4 OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF MARK THOMPSON, I SURVEYED, MAPPED AND DIVIDED LOT 1 OF CERTIFIED SURVEY MAP NUMBER 16686, RECORDED IN VOLUME 78 OF SURVEYS ON PAGE 35 AND ALL OF LOT 3 & 4 OF BLOCK 1 OF P. WEHRLEY'S PINE PARK ADDITION, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 18; THENCE N 0°09'38" W ALONG THE NORTH - SOUTH QUARTER LINE 2120.42 FEET; THENCE N 89°02'05" E 18.92 FEET TO THE EAST LINE OF NORMANDY STREET AND TO THE POINT OF BEGINNING; THENCE N 0°24'49" W ALONG THE EAST LINE OF NORMANDY STREET 255.37 FEET; THENCE N 89°09'29" E ALONG THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 16686, 160.06 FEET; THENCE S 0°25'47" E ALONG THE EAST LINE OF SAID LOT 1, 127.50 FEET; THENCE N 89°08'28" E ALONG THE SOUTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 16686, 124.01 FEET TO THE WEST LINE OF PINE PARK STREET; THENCE S 0°11'50" W ALONG THE WEST LINE OF PINE PARK STREET 127.32 FEET; THENCE S 89°02'05" W ALONG THE SOUTH LINE OF LOT 4 OF BLOCK 1 OF P. WEHRLEY'S PINE PARK ADDITION 282.76 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF THE VILLAGE OF WESTON, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



DATED THIS 10TH DAY OF DECEMBER, 2015

TIMOTHY G. VREELAND P.L.S. 2291

REVIEWED AND APPROVED FOR
RECORDING BY THE VILLAGE OF
WESTON.

DATE: _____

VILLAGE OF WESTON

#E17

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION
held on Monday, January 11, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center
Chairman White Presiding.

A. OPENING OF SESSION AT 6:00 P.M.

1. **Plan Commission meeting called to order PC Chairman White.**
2. **Clerk will take attendance and roll call.**

Roll call indicated 7 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	YES

Village Staff in attendance: Higgins, Donner, Wehner, and Parker. There were also 5 people in the audience.

3. **Requests for Silencing of cellphones and other electronic devices.**

B. NEW BUSINESS

4. **Public Hearing before Plan Commission CU-12-15-1560 Travis Novotny, of Statewide Development, Inc., requesting a Conditional Use Permit, on property addressed as 5302 Schofield Avenue (PIN 192-2808-164-0977), to allow for uses such as Indoor Storage or Wholesaling within the B-3 (General Business) Zoning District.**

White opened the public hearing at 6:01 p.m.

Ark Rhowmine, Commercial Real Estate Advisor, of Newmark Grubb Pfefferle, 200 Washington Street, Ste. 100, Wausau, was present in support, representing Statewide Development, Inc., as well as Red Bull Distribution Company.

Stenstrom questioned if there will be any outdoor storage. Rhowmine explained there will be no outside storage, that even the business vehicles will be stored inside the building.

No one spoke in opposition.

White closed the hearing at 6:02 p.m.

5. **Discussion and Action by Plan Commission on Director's recommendation to approve the Conditional Use Request CU-12-15-1560, per the specifications, conditions, and limitations of the submitted staff report.**

Stenstrom questioned the staff recommendation, where it states "*Outdoor storage shall only occur at a 30-day temporary basis and shall be screened from the view of the right-of-way and neighboring parcels;*". *Stenstrom feels this should be stricken from the approval, since no outdoor storage is planned.*

White questioned about the restoration of the greenspace. It was stated it just became an area vehicles drove on, that will be restored to greenspace.

Motion by Stenstrom, second by Schuster to approve the Conditional Use Permit request (CU-12-15-1560), per the specifications, conditions, and limitations of the submitted staff report, along with striking the outdoor storage statement as discussed.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	YES

6. Public hearing before Plan Commission REZN-12-15-1558 Mark Thompson, MTS, LLC, for Katie Ripp, requesting a rezoning from SF-S (Single-Family Residential – Small Lot) to B-3 (General Business), with D-CC (Commercial Corridor Overlay), on vacant land being split from 5410 Pine Park Street and proposed to be attached to 5403 Normandy Street for the purpose of an expanded parking lot.

Katie Ripp, 5410 Pine Park Street, Weston, was present in the audience.

Pat Vanderwerf, MTS, LLC, 404 Franklin Street, Wausau, was present representing Katie Ripp and Family Foot & Ankle Clinic. He explained how the Family Foot & Ankle business is doing well, where they are in need of expanding their parking lot for all the customers and additional doctors.

Stenstrom questioned the topography of the land they propose to be a parking lot, as far as drainage is concerned, that this area typically is flooded in the spring. Higgins explained we are aware of the flooding issues in this area, and how Michael Wodalski, Deputy Public Works Director, has worked closely with MTS to plan the parking lot out so that it would not negatively impact the surrounding properties with flooding. She explained how the way the plans will work, these will not make the site any better for drainage, but it will not make the site any worse for drainage either. Higgins pointed out how the plans have been modified, per Wodalski's recommendation to aid in this, where two parking spaces were removed to make more room for drainage.

Russ Forbess, 5417 Pine Park Street, was present with questions and concerns. It was clarified to Forbess that only the western 85 feet of Ripp's property will become the additional parking lot for Family Foot & Ankle – not her entire lot. Higgins also explained how all of Ripp's buildings will remain as they are. Higgins explained how this parking lot will be entered through the existing parking lot, only using the existing access drives (no new driveways being constructed). It was explained the grading will be set so that the drainage drains to Normandy Street. It was also explained to Forbess that there will be a 6-foot tall wooden privacy fence constructed around the east and south sides of this parking lot, along with landscaping. Forbess was concerned about the erosion. White explained there will be silt fence and landscaping to control that.

Parker explained the e-mail correspondence (attached) she had with Kat Savyannah, who was e-mailing on behalf of her mother, Nora Shulta, of 5416 Pine Park Street, whose property is just south of Ripp's.

No one spoke in opposition.

White closed the hearing at 6:25 p.m.

7. Discussion and Action by Plan Commission on Director's recommendation to approve the Rezone Request (REZN-12-15-1558), per the specifications, conditions, and limitations of the submitted staff report, and forward to the Board of Trustees for their consideration and approval.

Motion by Schuster, second by Kollmansberger to approve the Rezone Request (REZN-12-15-1558), per the specifications, conditions and limitation of the submitted staff report, and forward to the Board of Trustees for their consideration and approval. Q: Diesen requested that it be noted for the record that he has concerns about potential storm water issues. Motion carried.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	YES

8. Discussion and Action by Plan Commission on Director’s recommendation to approve Commercial Site Plan CSIT-12-15-1558 (MTS/Family Foot & Ankle), Parking Lot Expansion, at 5403 Normandy Street, per the specifications, conditions, and limitations of the submitted staff report.

Wehner commented on the reduced parking spaces for the drainage. The site plan meets zoning code; however, staff is requesting an updated lighting plan to show the actual lighting fixtures on the lot. He said the lighting plan currently only shows the photometrics. Forbess expressed concern about the lighting from this parking lot potentially shining onto his property. Higgins assured him the lighting should not be a problem as the lights will be down lit. She said that yard lights from the residential properties will be more intrusive than this.

Motion by Diesen, second by Zeyghami to approve the Commercial Site CSIT-12-15-1558 (MTS/Family Foot & Ankle), Parking Lot Expansion, at 5403 Normandy Street, per the specifications, conditions and limitation of the submitted staff report. Q: Diesen requested that it be noted for the record that he has concerns about potential storm water issues. Motion carried.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	YES

C. PUBLIC COMMENT

9. Comments from the public on issues, which the Plan Commission has oversight or on business items that might be recommended to the Board of Trustees.

There were no comments from the public.

D. CONSENT ITEMS – PLAN COMMISSION

10. Approve previous meeting(s) minutes from the Plan Commission December 14, 2015, regular meeting.

Motion by Schuster, second by Stenstrom to approve the December 14, 2015, PC meeting minutes.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	YES

E. REPORTS FROM STAFF

11. Report from Planning and Development Director.

Higgins reported that this Wednesday staff will be meeting to go over economic development projects. She stated how Mark Roffers, MDROffers, is working on updating our TIF #1 plan. She explained how the updated copy will be brought before both Plan Commission and Community Development Authority for their review in the near future. She announced that Scott Tatro, Building Inspector, will be returning from medical leave to work on Monday, January 18th. She explained how staff is in the process of interviewing four candidates for the new Assistant Building Inspector/Code Enforcement Officer this week, with the position starting in April. She explained some of the duties this person will be performing.

Diesen questioned the status of the Randow site, on Transport Way. Higgins stated Randow had resumed the construction, but it appears he has stopped once again. She would have Tatro follow up with this next week after he returns to work.

Stenstrom questioned how many more joint meetings will be occurring (such as the last two). He stated when there are Plan Commission specific items (such as rezones, conditional uses, and site plans), how those should not be part of a joint meeting, as he feels Plan Commission is not being given the appropriate amount of time for discussion, as they are being rushed from the other committees to get on to the next topic. Kollmansberger, Johnson, and Diesen expressed their concurrence with Stenstrom's request.

F. REMARKS FROM OFFICIALS.

12. Remarks from the Plan Commission to set the next meeting date, as well as discuss items for next committee agenda – February 8, 2016, at 6:00 p.m.

G. ADJOURN.

13. Adjourn Plan Commission,

White adjourned the Plan Commission meeting at 6:41 p.m.

Loren White, Chairman
Jennifer Higgins, Director of Planning & Development
Valerie Parker, Recording Secretary

Valerie Parker

Subject: FW: REZN-12-15-1558 Property Rezoning - Public Hearing

From: Valerie Parker

Sent: Monday, January 11, 2016 2:56 PM

To: 'Kat Savannah' <katsavy@gmail.com>

Cc: 'Jennifer Higgins (jhiggins@westonwi.gov)' <jhiggins@westonwi.gov>; Jared Wehner <jwehner@westonwi.gov>; Scott Tatro <statro@westonwi.gov>; Michael Wodalski <mwodalski@westonwi.gov>

Subject: RE: REZN-12-15-1558 Property Rezoning - Public Hearing

01/11/2016

Hi Kat,

To answer your questions in the order written:

1. The owner of the residential lot (Katie Ripp) is having that western section of land (along Normandy Street) divided off from her residential lot (zoned SF-S). The section along Normandy that is being divided is planned to be combined to the Family Foot & Ankle property (zoned B-3). This is being combined solely to give them more parking areas for customers and doctors. Prior to attaching that section of land to Family Foot & Ankle's property, that section along Normandy, needs to be rezoned from SF-S to B-3 to match the Family Foot & Ankle property. It may have been clearer if we would have only marked that section to be divided, rather than the whole property.
2. Family Foot & Ankle is working with an engineer (MTS, LLC) on the their site plan design, which includes the storm water. Our Deputy Public Works Director, Michael Wodalski, who is a storm water engineer, has reviewed the plans with MTS, and through his review, there were modifications made to the site plan to reduce the original number of parking stalls to ensure there will be adequate room to allow for storm water storage. Michael informed me that there may still be storm water back-up, but that is should be at existing conditions, and not create any additional issues (it won't get better, but it will not be worse either).
3. With regard to your concerns of the potential impacts to the existing mature trees on the neighboring properties, unfortunately, anytime there is construction work on a property, there is always a risk of inadvertently affecting trees on neighboring properties, depending on how far out their roots extend. The only control there is would be that the construction work cannot occur beyond the property lines and there are setback requirements, which will keeps buildings and parking lots within a certain distance from neighboring property lines. Unfortunately, if the construction work does harm the mature trees, it would become an issue between the two property owners – the Village of Weston would not get involved. Hopefully this is a topic that Katie Ripp and the owners of Family Foot & Ankle will discuss when finalizing their plans. It sounds as though there is not an actual "retaining wall" being constructed. Though the proposed parking lot area will be approximately 2 feet above the current grades, this will be strictly from fill being added.
4. There are plans for a 6' cedar dog-eared fence to be installed around the south and eastern sides of the parking lot (similar to what is there now), along with required landscaping.

I saved a copy of the complete site plan on the following OneDrive link (<http://1drv.ms/1ndCTIB>), this includes a copy of their landscaping plan. Please take a look at these, and if you have further questions, do not hesitate to ask.

Also, if Plan Commission approves the rezone and site plan tonight, these will still need to go before the Village Board at their January 18th (6pm) meeting for final action.

Take care and stay warm!

Sincerely,

Valerie

Valerie Parker
Planning Technician
Planning & Development Department
Village of Weston
5500 Schofield Avenue
Weston, WI 54476
PH: [\(715\) 241-2607](tel:7152412607)
FX: [\(715\) 359-6117](tel:7153596117)
vparker@westonwi.gov
www.westonwisconsin.org

From: Kat Savyannah [mailto:katsavy@gmail.com]
Sent: Sunday, January 10, 2016 6:22 PM
To: Valerie Parker <vparker@westonwi.gov>
Cc: Jaye & Gordon Rine <jaye.rine@cummins.com>
Subject: REZN-12-15-1558 Property Rezoning - Public Hearing

Village of Weston Plan Commission

Valerie Parker, Plan Commission Secretary

5500 Schofield Avenue

Weston, WI 54476

RE: REZN-12-15-1558.

To the Plan Commission:

Thank you for the opportunity to respond to this rezoning request even though I am unable to be at this meeting personally. I live at 5416 Pine Park Street in Weston, which is next to the rezoning property at 5410 Pine Park going back to 5403 Normandy Street. I am not particularly concerned about a parking lot on the Normandy Street portion but do have a few questions and/or concerns listed below.

- * When comparing the property description and boundaries with the zoning map I see the entire lot going from Normandy to Pine Park is marked. Please clarify whether the entire stretch is being considered for the rezoning, or just the portion facing Normandy Street.
 - If the entire stretch is rezoned and paved, it likely will become an unofficial through-way for vehicle traffic, causing a number of potential concerns and hazards. Does the petitioner or Village have a plan to circumvent that?

* • * The south side of the proposed rezoned property line is geographically low and typically floods each spring. If this lot is to be used for parking, I must assume the lot will be leveled to some extent and probably held with a retaining wall.

○ Will an engineer be hired to address the flooding issue before any work begins? Will the adjacent property owners be notified?

○ If the flooding is not addressed, will the adjacent property owners be compensated for anticipated additional flooding of their property each spring, or for the potential loss of property value?

*• * If a retaining wall is built, the required footing could damage the root systems of the mature trees on adjacent properties. As we know, the full results of this damage could take a few years to show. Will those property owners be compensated for that potential loss?

• * Will the petitioner build and maintain a fence to visually block the parking lot from the residences abutting it?

Thank you for hearing my questions and concerns. I look forward to learning of your decisions.

Nora Shulta

This correspondence is being sent on behalf of Nora Shulta by Kathryn Savyannah.

Kat Savyannah

There are 4 sentences that lead to wisdom:

I'm sorry.

I was wrong.

I don't know.

I need help.

from "Chief Inspector Gamache" series by Louise Penny

#E18

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

**Village of Weston
Property & Infrastructure Committee Minutes**

Meeting: Property & Infrastructure Committee
Date/Time: Monday, December 7, 2015 @ 4:30 p.m.
Location: Village Hall (5500 Schofield Avenue) – Board Room

A. Call to Order.

1. Meeting called to order by Chairman Ziegler at 4:30 p.m.
2. Clerk will take attendance and roll call.

Roll call indicated 4 Property & Infrastructure Committee Members present. Adams arrived late.

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Ostrowski, Kevin	Yes
Jensen, John	Yes
Adams, Neal	No (Arrived late)
Porlier, Mark	Yes

Village staff present were DPW Keith Donner, Michael Wodalski, John Jacobs, and Donna Van Swol. Trustee present was Loren White.

3. Request for silencing of cellphones and other electronic devices.
4. Acknowledgment of visitors if any. None.

B. Comments from the Public on Matters Pertaining to Committee Business. None.

C. Presentations. None.

D. Approval of Previous Meeting Minutes from 11/02/2015.

****M/S/P Ostrowski/Porlier: to approve the minutes for the meeting of November 2, 2015 as presented.***

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Ostrowski, Kevin	Yes
Jensen, John	Yes
Adams, Neal	No
Porlier, Mark	Yes

E. Consent Items.

5. Water/Sewer Permits LCON-10-15-6395, LCON-10-15-6398, LCON-11-15-6405, & LCON-11-15-6434.

****M/S/P Porlier/Jensen: to approve water/sewer permits LCON-10-15-6395, LCON-10-15-6398, LCON-11-15-6405, & LCON-11-15-6434.***

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Ostrowski, Kevin	Yes
Jensen, John	Yes
Adams, Neal	No
Porlier, Mark	Yes

F. New Business.

- 6. Ordinance No. 15-029 Winter Parking Regulated.** Donner reported Wodalski, Higgins, and Hodell worked on some proposed language modifications to the winter parking ordinance. Wodalski reported they looked at the current parking ordinance which does not allow parking between 2:00 a.m. and 6:00 a.m. The people who get ticketed are usually in residential neighborhoods and their complaint is the road wasn't plowed during this time so therefore they should not receive a parking ticket. Staff is proposing every other day parking between 4:00 a.m. and 4:00 p.m. on residential streets between October 31 and May 1. On an odd numbered day parking would be allowed on the odd side of the street and on an even numbered day parking would be allowed on the even side of the street. There was discussion on parking in a cul-de-sac. Donner stated he talked to Chief Sparks and he didn't have a problem with changing the parking ordinance. Sparks indicated if Weston changed the ordinance he would probably approach Schofield and ask them to adopt the same ordinance that Weston endorsed.

****M/S/P Ostrowski/Porlier: to recommend to the Board of Trustees to approve Ordinance No. 15-029 Winter Parking Regulated.***

Yes Vote: 6 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Ostrowski, Kevin	Yes
Jensen, John	Yes
Adams, Neal	Yes
Porlier, Mark	Yes

- 7. Amend 2016 Water Utility Operating Budget.** Donner reported we are asking to have an amendment to the 2016 Water Utility Operating Budget as it was presented at the last budget workshop. The motion taken by the Village Board of Trustees adopted the expenditures in the utilities as part of the resolutions at that meeting.

Jacobs added we are not amending anything on the expenditure side of the budget. The amendment is to increase the revenue side of the budget to address the projected water rate increase. We are anticipating a July 1 rate increase that would increase the annual revenue for the water utility by approximately \$119,020. This would reflect a 15% rate increase to the water rates.

Donner added the estimated increase is only looking at a one year window estimating what the additional revenue might need to be. There are other items we will be looking at with the cost of service analysis through Ehlers. We will be looking at a greater window of time of 3 - 5 years to review what our capital needs will be and how much of our fund balance we will spend down before asking for additional rates. This could change the requested increase perhaps even stepping the increase over time.

In the Sewer Utility we are anticipating additional expenditures for the Capacity Management Operation and Maintenance (CMOM) reporting for assessing the sewer system that is now required in 2016 by the Department of Natural Resources. Donner added he would like to start with our

interceptor sewers, \$100,000 was budgeted for in 2016. We will be going out for proposals for this work.

We are anticipating some engineering expense related to an annexation to the City of Wausau from the Town of Weston. This area will be serviced with water and sewer from the City of Wausau. We asked Wausau if they were willing to service the Northwestern Avenue area located in the Village of Weston and investigate the future feasibility. We will also be discussing serving areas in the Town of Weston to the east off of Gusman Road and Kramer Lane. There is a developer interested in a non-metallic mine in this area and then potentially a residential subdivision following the reclamation.

The RMMSD planning study and implications of upgrading the plant will impact the sewer utility in 2017 and beyond. There is a proposal in that plan to start upgrading some of their equipment in 2017. The possible phosphorus regulations and how it may impact some construction they may need to do at the plant are still unknown. The magnitude of a rate change from the RMMSD we anticipate may be in the range of 25% of the cost to Weston and about 15% overall in our rate.

Donner stated in 2016 the Stormwater Utility is increasing the ERU (Equivalent Runoff Unit) from \$48/annually to \$50/annually. Jacobs added in 2015 we hit the highest debt service obligation and it will start to decline now.

****M/S/P Porlier/Jensen: to recommend to the Board of Trustees to approve the amendment to the 2016 Water Utility Operating Budget.***

Yes Vote: 6 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Ostrowski, Kevin	Yes
Jensen, John	Yes
Adams, Neal	Yes
Porlier, Mark	Yes

8. Discussion on Street Maintenance. Wodalski reviewed some highlights of the report that was presented at the last village board budget workshop on November 30. Every two years we are required to update the Pavement Surface Evaluation Rating (PASER) ratings and forward to the state. Preservative maintenance is our goal. Our street PASER ratings have come up over the last few years and we would like to maintain this trend.

Donner added approximately 10 years ago when we experienced a lot of growth we added and reconstructed nearly 60 miles of streets and now these streets are coming due for treatment.

Wodalski added approximately 2/3 of our streets are of the same age so we need to be proactive and keep on top of street maintenance.

Jacobs stated that \$75,000 was added to the 2016 budget for street maintenance and hopefully we will be able to maintain that increase and raise it annually.

G. Reports.

9. Deputy Director, Public Works. Wodalski reported we received our second tandem axle snow plow truck, both trucks are equipped for salt brine application. We are purchasing our brine from Marathon County Highway Department this winter. Staff is equipping a 1-ton truck for salt brine application. On Wednesday, December 9 we will be interviewing 5 firms who have submitted proposals for our facilities assessment. We received a \$75,000 grant for LED street lighting from the State Energy Office. The grant money needs to be spent by June 15, 2016. We will be creating a

route map for next year's leaf and yard waste pick up. Following the garbage route for yard waste pick up is too confusing for the residents.

10. Director, Public Works and Utilities. Donner reported we are in the process of recruiting for a utility operator, applications are due by December 11 and currently we have 11 applications. Staff is working on a capital plan, we have had a number of inquiries regarding some water and sewer main extensions. Administrator Guild would like staff to formalize our main extension policy and the criteria when the village will participate in the expenses of the extensions. A copy of our proposed strategic plan has been made available to all of the committee members. Donner added he has been working with Becher Hoppe on finalizing some details for our wastewater pump station re-design and bidding. We are in the process of getting some information from Crystal Finishing with respect with their operation off of Bayberry Street. Donner stated he revisited with Attorney Yde regarding our liability on our frozen service response. Yde recommended we have an informed consent document to offer the customer when thawing a service. Yde said this should be a non-prescriptive policy to preserve our argument for discretionary immunity in the event anything goes wrong. For our next agenda we should have the comp plan chapters for utilities and public facilities, and transportation.

11. Report from Administrator. None

H. Communications and Recommendations from Committee Members. None.

I. Set next meeting date and discuss items for next agenda - Monday, January 4 @ 4:30 p.m.

J. Adjourn.

Ziegler adjourned the meeting at 5:40 p.m.

Submitted by,

Donna Van Swol
Utility Clerk

#E19

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet



**OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Regular Meeting
Tuesday, December 8, 2015 @ 6:00 P.M.**

A. Call to Order

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to order at 6:02 PM by SAFER Board Chairman Allen Opall.

MEMBERS PRESENT – Opall, White, Langenhahn. Kachel and Ermeling were absent and excused. Chief Savage, and Administrator Rhoden were also present. There was one audience member.

B. Correspondence/Comments from the public on issues related to the SAFER District

There was no public comment or correspondence.

C. Consent Items

1. Approval of minutes from SAFER Board of Directors meeting of 11/10/15.
Langenhahn/White to approve minutes from SAFER Board of Directors meeting of 11/10/15.
Motion carries unanimously.

D. Business Items

1. Stettin Fire/EMS contract discussion
Chief Savage reviewed the contract discussions that have taken place with Stettin. The SAFER Board directs Chief Savage to continue discussions and invoke the contract terms as they are currently stated.
2. SAFER Charter discussion and possible action
Chief Savage and members of the SAFER Board discussed at length changes/corrections to the language in the SAFER Charter. A draft copy will be presented at the next meeting noting the changes/corrections discussed.

E. Staff Reports

1. Report from Fire Chief
Chief Savage stated he and DC Finke met with the town of Marathon to discuss fees owed by them. Savage and Finke are currently working on year-end reports. Fire academy for 4 new members has begun. Savage is also working on year-end budget with John Jacobs.
2. Report from Administrators
None

F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): **Tuesday, January 12, 2016.**

G. Adjourn

Langenhahn/White to adjourn at 7:25 p.m. Motion carries unanimously.

Prepared by Rhonda Christiansen on January 5, 2016.

Presented for consideration to the Board of Directors on January 12, 2016.

#F23

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

SOUTHAREA

Incident Type Report (Summary)

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	5	2.12%	\$61,325	1.74%
111 Building fire	25	10.59%	\$3,316,000	94.22%
112 Fires in structure other than in a building	1	0.42%	\$0	0.00%
113 Cooking fire, confined to container	3	1.27%	\$600	0.01%
114 Chimney or flue fire, confined to chimney	1	0.42%	\$2,000	0.05%
116 Fuel burner/boiler malfunction, fire	1	0.42%	\$0	0.00%
118 Trash or rubbish fire, contained	1	0.42%	\$2,000	0.05%
121 Fire in mobile home used as fixed residence	1	0.42%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	1	0.42%	\$15,000	0.42%
131 Passenger vehicle fire	4	1.69%	\$31,750	0.90%
140 Natural vegetation fire, Other	5	2.12%	\$0	0.00%
141 Forest, woods or wildland fire	2	0.85%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	5	2.12%	\$0	0.00%
143 Grass fire	3	1.27%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	1.27%	\$200	0.00%
154 Dumpster or other outside trash receptacle	1	0.42%	\$0	0.00%
	62	26.27%	\$3,428,875	97.42%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	4	1.69%	\$0	0.00%
311 Medical assist, assist EMS crew	2	0.85%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	0.42%	\$0	0.00%
322 Motor vehicle accident with injuries	15	6.36%	\$35,700	1.01%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.42%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	0.85%	\$12,000	0.34%
331 Lock-in (if lock out , use 511)	1	0.42%	\$0	0.00%
350 Extrication, rescue, Other	4	1.69%	\$0	0.00%
352 Extrication of victim(s) from vehicle	9	3.81%	\$10,000	0.28%
	39	16.53%	\$57,700	1.63%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	0.42%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.42%	\$0	0.00%
412 Gas leak (natural gas or LPG)	5	2.12%	\$500	0.01%
413 Oil or other combustible liquid spill	1	0.42%	\$0	0.00%
424 Carbon monoxide incident	13	5.51%	\$0	0.00%
444 Power line down	1	0.42%	\$0	0.00%
451 Biological hazard, confirmed or suspected	1	0.42%	\$0	0.00%
460 Accident, potential accident, Other	2	0.85%	\$6,500	0.18%
463 Vehicle accident, general cleanup	2	0.85%	\$25,000	0.71%

SOUTHAREA

Incident Type Report (Summary)

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
4 Hazardous Condition (No Fire)				
	<u>27</u>	<u>11.44%</u>	<u>\$32,000</u>	<u>0.90%</u>
5 Service Call				
500 Service Call, other	2	0.85%	\$0	0.00%
511 Lock-out	1	0.42%	\$0	0.00%
522 Water or steam leak	2	0.85%	\$0	0.00%
531 Smoke or odor removal	6	2.54%	\$800	0.02%
	<u>11</u>	<u>4.66%</u>	<u>\$800</u>	<u>0.02%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	34	14.41%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.42%	\$0	0.00%
631 Authorized controlled burning	1	0.42%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.42%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.85%	\$0	0.00%
	<u>39</u>	<u>16.53%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	21	8.90%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.42%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.42%	\$0	0.00%
733 Smoke detector activation due to	7	2.97%	\$0	0.00%
735 Alarm system sounded due to malfunction	4	1.69%	\$0	0.00%
736 CO detector activation due to malfunction	10	4.24%	\$0	0.00%
743 Smoke detector activation, no fire -	2	0.85%	\$0	0.00%
744 Detector activation, no fire -	4	1.69%	\$0	0.00%
745 Alarm system activation, no fire -	7	2.97%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.42%	\$0	0.00%
	<u>58</u>	<u>24.58%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 236

Total Est Loss:

\$3,519,375

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
113 Cooking fire, confined to container						
15-0105299	09/05/2015	09:51:00	09/05/2015 10:00:00	RM	Rib Mountain1	A 00:09:00
15-0111817	09/19/2015	22:00:00	09/19/2015 22:00:00	RMS	Rib MTN Sanitary Dist	A 00:00:00
15-0112935	09/22/2015	17:08:21	09/22/2015 17:14:43	WES	Weston 2	B 00:06:22
Subtotal Count 3			Average Response Time for Incident Type 00:05:07			
114 Chimney or flue fire, confined to chimney or flue						
15-9999999	04/15/2015	15:00:00	04/15/2015 15:07:21	RMS	Rib MTN Sanitary Dist	A 00:07:21
Subtotal Count 1			Average Response Time for Incident Type 00:07:21			
116 Fuel burner/boiler malfunction, fire confined						
15-0116464	10/01/2015	07:31:17	10/01/2015 07:36:41	RM	Rib Mountain1	A 00:05:24
Subtotal Count 1			Average Response Time for Incident Type 00:05:24			
118 Trash or rubbish fire, contained						
15-0039468	04/07/2015	18:42:40	04/07/2015 18:59:56	BKW	Brokaw 1	B 00:17:16
Subtotal Count 1			Average Response Time for Incident Type 00:17:16			
121 Fire in mobile home used as fixed residence						
15-0093082	08/09/2015	13:00:00	08/09/2015 13:03:00	WES	Weston 2	A 00:03:00
Subtotal Count 1			Average Response Time for Incident Type 00:03:00			
130 Mobile property (vehicle) fire, Other						
15-0030610	03/16/2015	16:44:03	03/16/2015 16:50:37	WES	Weston 2	B 00:06:34
Subtotal Count 1			Average Response Time for Incident Type 00:06:34			
131 Passenger vehicle fire						
15-0009621	01/27/2015	18:07:00	01/27/2015 18:18:00	WES	Weston 2	00:11:00
15-0033204	03/23/2015	05:40:00	03/23/2015 05:47:00	RM	Rib Mountain1	C 00:07:00
15-0041706	04/13/2015	12:27:05	04/13/2015 12:40:53	WES	Weston 2	A 00:13:48
15-0094582	08/12/2015	21:15:00	08/12/2015 21:24:00	RM	Rib Mountain1	B 00:09:00
Subtotal Count 4			Average Response Time for Incident Type 00:10:12			
140 Natural vegetation fire, Other						
15-0050595	05/05/2015	13:03:26	05/05/2015 13:09:12	WES	Weston 2	A 00:05:46

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
140 Natural vegetation fire, Other						
15-0051516	05/07/2015 12:45:58	05/07/2015 12:54:00	WES Weston	2	A	00:08:02
15-0072891	06/25/2015 18:49:00	06/25/2015 18:59:00	RM Rib Mountain	2	B	00:10:00
15-0081987	07/15/2015 18:49:35	07/15/2015 19:03:00	RM Rib Mountain	1	B	00:13:25
15-0088023	07/29/2015 10:56:09	07/29/2015 11:04:12	WES Weston	2	A	00:08:03

Subtotal Count 5 **Average Response Time for Incident Type 00:09:03**

141 Forest, woods or wildland fire

15-0042494	04/15/2015 14:22:00	04/15/2015 14:35:00	WAU Wausau	2	B	00:13:00
15-0115826	09/29/2015 17:53:00	09/29/2015 17:59:00	RM Rib Mountain	1	A	00:06:00

Subtotal Count 2 **Average Response Time for Incident Type 00:09:30**

142 Brush or brush-and-grass mixture fire

15-0038424	04/04/2015 23:53:09	04/05/2015 00:00:50	WES Weston	2	C	00:07:41
15-0041312	04/12/2015 12:33:02	04/12/2015 12:38:08	RM Rib Mountain	1	A	00:05:06
15-0047446	04/27/2015 17:42:08	04/27/2015 17:50:00	WES Weston	1		00:07:52
15-0047507	04/27/2015 19:51:00	04/27/2015 19:57:00	WES Weston	2	B	00:06:00
15-0049841	05/03/2015 15:44:45	05/03/2015 15:52:01	WES Weston	2	A	00:07:16

Subtotal Count 5 **Average Response Time for Incident Type 00:06:47**

143 Grass fire

15-0042094	04/14/2015 11:34:00	04/14/2015 11:43:00	WES Weston	2	A	00:09:00
15-0046494	04/25/2015 11:07:00	04/25/2015 11:16:00	WES Weston	2	A	00:09:00
15-0054275	05/14/2015 12:40:00	05/14/2015 12:46:00	RM Rib Mountain	1	A	00:06:00

Subtotal Count 3 **Average Response Time for Incident Type 00:08:00**

151 Outside rubbish, trash or waste fire

15-0020168	02/19/2015 16:07:00	02/19/2015 16:12:00	WES Weston	2	B	00:05:00
15-0047277	04/27/2015 11:22:36	04/27/2015 11:24:22	RM Rib Mountain	1	A	00:01:46
15-0048413	04/30/2015 08:18:00	04/30/2015 08:20:00	WES Weston	2	A	00:02:00

Subtotal Count 3 **Average Response Time for Incident Type 00:02:55**

154 Dumpster or other outside trash receptacle fire

15-0109718	09/15/2015 14:16:50	09/15/2015 14:28:52	RMS Rib MTN Sanitary District	2		00:12:02
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Subtotal Count 1 **Average Response Time for Incident Type 00:12:02**

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
300 Rescue, EMS incident, other						
15-0012042	01/30/2015	08:47:00	EAS Easton	2	A	00:05:00
15-0029217	03/13/2015	11:57:00	KRN Kronenwetter		A	00:13:00
15-0093204	08/09/2015	18:57:00	RM Rib Mountain	1	B	00:14:00
15-0140023	11/25/2015	06:07:00	WES Weston	1		00:05:00
Subtotal Count 4						Average Response Time for Incident Type 00:09:15
311 Medical assist, assist EMS crew						
15-0036140	03/30/2015	10:49:00	RM Rib Mountain	1	A	00:11:00
15-0084447	07/21/2015	10:50:44	WES Weston	2	A	00:02:50
Subtotal Count 2						Average Response Time for Incident Type 00:06:55
321 EMS call, excluding vehicle accident with injury						
15-0072719	06/25/2015	12:27:00	RM Rib Mountain	1	A	00:16:00
Subtotal Count 1						Average Response Time for Incident Type 00:16:00
322 Motor vehicle accident with injuries						
15-0002901	01/08/2015	14:05:17	RM Rib Mountain	1	A	00:07:54
15-0026029	03/06/2015	09:33:08	STE Stettin	1	A	00:07:46
15-0027271	03/09/2015	07:01:04	RING Ringle	2	A	00:16:56
15-0033621	03/24/2015	07:38:57	RM Rib Mountain	1	A	00:07:53
15-0056588	05/20/2015	07:19:00	WES Weston	2	A	00:05:00
15-0060511	05/29/2015	13:01:19	RMS Rib MTN Sanitary District		A	00:04:08
15-0062269	06/02/2015	08:36:00	WES Weston	2	A	00:03:00
15-0064268	06/06/2015	10:33:24	WES Weston	2	A	00:10:49
15-0078495	07/08/2015	07:50:00	WES Weston	2	A	00:07:00
15-0093401	08/10/2015	09:13:00	RM Rib Mountain	1	A	00:09:00
15-0093557	08/10/2015	16:23:28	WES Weston	2	B	00:06:26
15-0098158	08/20/2015	23:52:00	WES Weston	2	C	00:05:18
15-0116585	10/01/2015	12:58:51	RMS Rib MTN Sanitary District		A	00:06:06
15-0120168	10/09/2015	16:08:46	WES Weston	2	B	00:04:09
15-0131461	11/05/2015	00:56:00	RM Rib Mountain	1		00:10:00
Subtotal Count 15						Average Response Time for Incident Type 00:07:26
323 Motor vehicle/pedestrian accident (MV Ped)						
15-0030484	03/16/2015	12:13:41	WES Weston	2	A	00:05:15
Subtotal Count 1						Average Response Time for Incident Type 00:05:15

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
324 Motor Vehicle Accident with no injuries						
15-0039436	04/07/2015	17:13:00	04/07/2015	17:22:00	WES Weston	2 B 00:09:00
15-0045809	04/23/2015	16:41:00	04/23/2015	16:45:00	RM Rib Mountain	1 B 00:04:00
Subtotal Count 2						Average Response Time for Incident Type 00:06:30

331 Lock-in (if lock out , use 511)

15-0019316	02/17/2015	11:57:00	02/17/2015	11:57:00	RMS Rib MTN Sanitary District	00:00:00
Subtotal Count 1						Average Response Time for Incident Type 00:00:00

350 Extrication, rescue, Other

15-0000999	02/20/2015	18:35:00	02/20/2015	18:43:00	RM Rib Mountain	1 00:08:00
15-0404019	04/04/2015	14:20:28	04/04/2015	14:24:25	RM Rib Mountain	1 A 00:03:57
15-0099315	08/23/2015	11:06:00	08/23/2015	11:09:00	RM Rib Mountain	1 A 00:03:00
15-0110369	09/16/2015	20:31:00	09/16/2015	20:41:00	STE Stettin	1 B 00:10:00
Subtotal Count 4						Average Response Time for Incident Type 00:06:14

352 Extrication of victim(s) from vehicle

15-0007712	01/19/2015	14:21:29	01/19/2015	14:23:39	RM Rib Mountain	1 00:02:10
15-0000105	01/27/2015	09:41:00	01/27/2015	09:43:00	WES Weston	1 A 00:02:00
15-0113924	09/25/2015	00:31:00	09/25/2015	00:42:00	RM Rib Mountain	1 C 00:11:00
15-0123288	10/16/2015	14:45:52	10/16/2015	14:50:50	WES Weston	2 A 00:04:58
15-0131528	11/05/2015	08:11:00	11/05/2015	08:15:00	WES Weston	2 A 00:04:00
15-0136800	11/17/2015	16:36:00	11/17/2015	16:42:00	RM Rib Mountain	1 00:06:00
15-0138976	11/22/2015	18:07:00	11/22/2015	18:14:00	RM Rib Mountain	1 B 00:07:00
15-0147011	12/11/2015	16:30:00	12/11/2015	16:37:00	RM Rib Mountain	1 B 00:07:00
15-0147101	12/11/2015	20:07:28	12/11/2015	20:11:03	RMS Rib MTN Sanitary District	00:03:35
Subtotal Count 9						Average Response Time for Incident Type 00:05:18

410 Combustible/flammable gas/liquid condition, other

15-0122250	10/14/2015	08:11:48	10/14/2015	08:20:09	WES Weston	2 00:08:21
Subtotal Count 1						Average Response Time for Incident Type 00:08:21

411 Gasoline or other flammable liquid spill

15-0048873	05/01/2015	11:59:31	05/01/2015	12:04:00	RMS Rib MTN Sanitary District	00:04:29
Subtotal Count 1						Average Response Time for Incident Type 00:04:29

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
412 Gas leak (natural gas or LPG)						
15-0000948	01/03/2015 12:31:08	01/03/2015 12:37:25	RM Rib Mountain	1		00:06:17
15-0001048	01/03/2015 17:49:17	01/03/2015 17:52:16	WES Weston	2		00:02:59
15-0057315	05/21/2015 23:41:32	05/21/2015 23:52:13	WES Weston	2	C	00:10:41
15-0123248	10/16/2015 13:11:40	10/16/2015 13:18:35	WES Weston	2	A	00:06:55
15-0146565	12/15/2015 16:42:00	12/10/2015 16:50:00	WES Weston	2		-119:52:00
Subtotal Count 5			Average Response Time for Incident Type -23:53:02			
413 Oil or other combustible liquid spill						
15-0051601	05/07/2015 15:39:00	05/07/2015 15:46:00	RMS Rib MTN Sanitary District	1		00:07:00
Subtotal Count 1			Average Response Time for Incident Type 00:07:00			
424 Carbon monoxide incident						
15-0000401	01/10/2015 17:47:14	01/10/2015 17:56:00	RM Rib Mountain	2		00:08:46
15-0017836	02/13/2015 14:47:00	02/13/2015 14:59:00	WES Weston	2	A	00:12:00
15-0018685	02/15/2015 19:37:00	02/15/2015 19:42:00	RMS Rib MTN Sanitary District	1		00:05:00
15-0018833	02/16/2015 08:17:56	02/16/2015 08:25:41	WES Weston	2	A	00:07:45
15-0025455	03/04/2015 18:16:00	03/04/2015 18:24:00	WES Weston	2	B	00:08:00
15-0025501	03/04/2015 20:00:00	03/04/2015 20:23:00	RM Rib Mountain	2	B	00:23:00
15-0037666	04/04/2015 03:29:03	04/04/2015 03:36:52	WES Weston	2	C	00:07:49
15-0054039	05/13/2015 20:22:54	05/13/2015 20:34:13	RM Rib Mountain	1	B	00:11:19
15-0067671	06/14/2015 07:27:00	06/14/2015 07:40:00	WES Weston	2	A	00:13:00
15-0068172	06/15/2015 13:22:23	06/15/2015 13:36:52	WES Weston	2	B	00:14:29
15-0072964	06/25/2015 22:55:53	06/25/2015 23:03:07	RM Rib Mountain	1	C	00:07:14
15-0120661	10/10/2015 18:50:58	10/10/2015 18:58:25	RM Rib Mountain	1		00:07:27
15-0139007	11/22/2015 19:50:00	11/22/2015 19:52:00	WES Weston	2		00:02:00
Subtotal Count 13			Average Response Time for Incident Type 00:09:50			
444 Power line down						
15-0129365	10/31/2015 06:48:25	10/31/2015 06:56:14	WES Weston	2	C	00:07:49
Subtotal Count 1			Average Response Time for Incident Type 00:07:49			
451 Biological hazard, confirmed or suspected						
15-1500183	02/15/2015 17:11:00	02/15/2015 17:16:00	RM Rib Mountain	1	B	00:05:00
Subtotal Count 1			Average Response Time for Incident Type 00:05:00			
460 Accident, potential accident, Other						

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
460 Accident, potential accident, Other						
15-0000853	07/23/2015	08:20:53	07/23/2015 08:21:36	TMA	Town of Marathon A	00:00:43
15-0134875	11/12/2015	23:18:56	11/12/2015 23:26:06	RM	Rib Mountain1	00:07:10
Subtotal Count 2						Average Response Time for Incident Type 00:03:57

463 Vehicle accident, general cleanup						
15-0026254	03/06/2015	18:44:05	03/06/2015 18:55:38	WES	Weston	2 B 00:11:33
15-0051848	05/08/2015	08:00:36	05/08/2015 08:07:06	WES	Weston	2 A 00:06:30
Subtotal Count 2						Average Response Time for Incident Type 00:09:02

500 Service Call, other						
15-1000000	04/28/2015	08:30:00	04/28/2015 08:30:00	WES	Weston	2 A 00:00:00
15-0154021	12/29/2015	18:07:20	12/29/2015 18:17:45	RM	Rib Mountain1	00:10:25
Subtotal Count 2						Average Response Time for Incident Type 00:05:13

511 Lock-out						
15-0048425	04/30/2015	09:03:12	04/30/2015 09:08:00	WES	Weston	2 A 00:04:48
Subtotal Count 1						Average Response Time for Incident Type 00:04:48

522 Water or steam leak						
15-0003131	01/08/2015	20:14:19	01/08/2015 20:23:00	WES	Weston	2 00:08:41
15-0030139	03/15/2015	14:23:32	03/15/2015 14:27:28	WES	Weston	2 A 00:03:56
Subtotal Count 2						Average Response Time for Incident Type 00:06:19

531 Smoke or odor removal						
15-0018880	02/16/2015	10:40:20	02/16/2015 10:46:31	RM	Rib Mountain1	A 00:06:11
15-0036221	03/30/2015	13:54:00	03/30/2015 14:01:00	RM	Rib Mountain1	A 00:07:00
15-0056109	05/19/2015	02:17:00	05/19/2015 02:24:00	WES	Weston	2 C 00:07:00
15-0070393	06/20/2015	07:13:00	06/20/2015 07:20:00	RM	Rib Mountain1	A 00:07:00
15-0101144	08/27/2015	12:27:00	08/27/2015 12:34:00	WES	Weston	2 A 00:07:00
15-0125479	10/21/2015	18:20:39	10/21/2015 18:28:36	WES	Weston	2 B 00:07:57
Subtotal Count 6						Average Response Time for Incident Type 00:07:01

611 Dispatched & cancelled en route						
15-0061097	05/30/2015	17:05:38	05/30/2015 17:08:00	RING	Ringle	2 B 00:02:22

SOUTHAREA

Average Response Time by Incident Type

Alarm Date Between {01/01/2015} And
{12/31/2015}

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
611 Dispatched & cancelled en route						
Subtotal Count 1			Average Response Time for Incident Type 00:02:22			
622 No Incident found on arrival at dispatch address						
15-0124040	10/18/2015 10:15:40	10/18/2015 10:20:29	RM Rib Mountain	1		00:04:49
Subtotal Count 1			Average Response Time for Incident Type 00:04:49			
631 Authorized controlled burning						
15-0134279	11/11/2015 16:53:00	11/11/2015 17:01:00	WES Weston	1	B	00:08:00
Subtotal Count 1			Average Response Time for Incident Type 00:08:00			
650 Steam, Other gas mistaken for smoke, Other						
15-0060593	05/29/2015 16:05:00	05/29/2015 16:10:00	RM Rib Mountain	1	B	00:05:00
Subtotal Count 1			Average Response Time for Incident Type 00:05:00			
651 Smoke scare, odor of smoke						
15-0045460	04/22/2015 19:14:29	04/22/2015 19:20:23	WES Weston	2	B	00:05:54
15-0076794	07/04/2015 11:58:00	07/04/2015 12:03:00	WES Weston	2	A	00:05:00
Subtotal Count 2			Average Response Time for Incident Type 00:05:27			
700 False alarm or false call, Other						
15-0001677	01/05/2015 14:22:53	01/05/2015 14:26:51	RM Rib Mountain	1	A	00:03:58
15-0001746	01/05/2015 17:25:10	01/05/2015 17:35:00	RMS Rib MTN Sanitary District	1		00:09:50
15-0001765	01/05/2015 18:14:38	01/05/2015 18:25:35	RMS Rib MTN Sanitary District	1		00:10:57
15-0008264	01/20/2015 19:23:00	01/20/2015 19:28:00	RM Rib Mountain	1		00:05:00
15-0008276	01/20/2015 19:56:00	01/20/2015 19:57:00	WES Weston	1		00:01:00
15-0019994	02/19/2015 07:22:00	02/19/2015 07:29:00	WES Weston	2	A	00:07:00
15-0039393	04/07/2015 15:12:00	04/07/2015 15:15:24	WES Weston	2	B	00:03:24
15-0040943	04/11/2015 15:29:35	04/11/2015 15:37:08	WES Weston	2	A	00:07:33
15-0042043	04/14/2015 09:36:00	04/14/2015 09:45:00	WES Weston	2	A	00:09:00
15-0057607	05/22/2015 16:36:00	05/22/2015 16:42:00	RM Rib Mountain	1	B	00:06:00
15-0064759	06/07/2015 12:40:00	06/07/2015 12:44:00	WES Weston	1	A	00:04:00
15-0105896	09/06/2015 18:00:38	09/06/2015 18:06:35	WES Weston	2	B	00:05:57
15-0109233	09/14/2015 13:44:00	09/14/2015 13:52:00	WES Weston	2	A	00:08:00
15-0109898	09/15/2015 20:46:43	09/15/2015 20:52:36	WES Weston	2	B	00:05:53
15-0116172	09/30/2015 13:11:24	09/30/2015 13:15:02	WES Weston	2	A	00:03:38
15-0127293	10/26/2015 08:23:00	10/27/2015 08:26:00	WES Weston	1		24:03:00

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
700 False alarm or false call, Other						
15-0131595	11/05/2015	11:36:00	11/05/2015 11:38:00	WES Weston	1	A 00:02:00
15-0133063	11/08/2015	22:55:26	11/08/2015 23:02:32	WES Weston	2	C 00:07:06
15-0001466	12/10/2015	13:41:57	12/10/2015 13:47:18	WES Weston	2	00:05:21
15-0146628	12/10/2015	19:35:03	12/10/2015 19:40:46	WES Weston	2	00:05:43
15-0148827	12/16/2015	07:55:07	12/16/2015 08:01:57	RM Rib Mountain	1	00:06:50
Subtotal Count 21			Average Response Time for Incident Type 01:14:20			
710 Malicious, mischievous false call, Other						
15-0146567	12/10/2015	16:51:25	12/10/2015 17:01:18	WES Weston	2	00:09:53
Subtotal Count 1			Average Response Time for Incident Type 00:09:53			
715 Local alarm system, malicious false alarm						
15-0065319	06/08/2015	17:49:44	06/08/2015 17:55:08	WES Weston	2	B 00:05:24
Subtotal Count 1			Average Response Time for Incident Type 00:05:24			
733 Smoke detector activation due to malfunction						
15-0026919	03/08/2015	08:28:53	03/08/2015 08:37:57	WES Weston	2	A 00:09:04
15-0027625	03/09/2015	21:08:00	03/09/2015 21:15:00	WES Weston	2	B 00:07:00
15-0041892	04/13/2015	20:12:17	04/13/2015 20:19:06	WES Weston	2	B 00:06:49
15-0000749	06/29/2015	20:40:48	06/29/2015 20:46:00	RM Rib Mountain	1	B 00:05:12
15-0082691	07/17/2015	12:05:00	07/17/2015 12:06:00	WES Weston	2	A 00:01:00
15-0092893	08/08/2015	23:25:00	08/08/2015 23:25:00	WES Weston	2	C 00:00:00
15-0097839	08/20/2015	08:37:00	08/20/2015 08:39:00	WES Weston	2	A 00:02:00
Subtotal Count 7			Average Response Time for Incident Type 00:04:26			
735 Alarm system sounded due to malfunction						
15-0009091	01/23/2015	01:32:00	01/23/2015 01:39:00	RM Rib Mountain	1	00:07:00
15-0059824	05/27/2015	20:58:38	05/27/2015 21:01:52	WES Weston	2	B 00:03:14
15-0001037	09/02/2015	07:18:36	09/02/2015 07:27:25	RM Rib Mountain	1	A 00:08:49
15-0103981	09/02/2015	14:48:16	09/02/2015 14:55:16	RM Rib Mountain	1	A 00:07:00
Subtotal Count 4			Average Response Time for Incident Type 00:06:31			
736 CO detector activation due to malfunction						
15-0005116	01/13/2015	16:28:33	01/13/2015 16:37:42	WES Weston	2	B 00:09:09
15-0005719	01/14/2015	22:31:00	01/14/2015 22:37:00	WES Weston	2	B 00:06:00
15-0057609	05/23/2015	06:30:00	05/23/2015 06:32:00	RM Rib Mountain	1	A 00:02:00

SOUTHAREA

Average Response Time by Incident Type

**Alarm Date Between {01/01/2015} And
{12/31/2015}**

Incident	Alarm Date & Time	Arrival Date & Time	District	Stn	Shift	Response
736 CO detector activation due to malfunction						
15-0088902	07/31/2015	00:45:55	07/31/2015	00:54:00	WES Weston	2 C 00:08:05
15-0095079	08/13/2015	21:34:00	08/13/2015	21:41:00	RM Rib Mountain	1 B 00:07:00
15-0102543	08/31/2015	04:22:00	08/31/2015	04:33:00	RM Rib Mountain	1 C 00:11:00
15-0126498	10/24/2015	01:28:54	10/24/2015	01:41:44	STE Stettin	1 00:12:50
15-1501436	12/02/2015	18:08:00	12/02/2015	18:18:00	RM Rib Mountain	1 B 00:10:00
15-0144929	12/07/2015	02:57:00	12/07/2015	03:07:00	RM Rib Mountain	1 C 00:10:00
15-0151479	12/22/2015	17:29:00	12/22/2015	17:30:00	RM Rib Mountain	1 B 00:01:00
Subtotal Count 10			Average Response Time for Incident Type 00:07:42			

743 Smoke detector activation, no fire - unintentional						
15-0095602	08/14/2015	22:53:00	08/14/2015	22:58:00	WES Weston	2 B 00:05:00
15-0139370	11/23/2015	17:00:00	11/23/2015	17:02:00	WES Weston	2 B 00:02:00
Subtotal Count 2			Average Response Time for Incident Type 00:03:30			

744 Detector activation, no fire - unintentional						
15-0029585	03/14/2015	05:03:00	03/14/2015	05:07:00	RMS Rib MTN Sanitary District	1 A 00:04:00
15-0098899	08/22/2015	14:50:00	08/22/2015	14:57:00	RM Rib Mountain	1 A 00:07:00
15-1501192	10/07/2015	12:18:00	10/07/2015	12:21:00	WES Weston	2 A 00:03:00
15-0039615	11/24/2015	08:10:00	11/24/2015	08:18:00	RM Rib Mountain	1 00:08:00
Subtotal Count 4			Average Response Time for Incident Type 00:05:30			

745 Alarm system activation, no fire - unintentional						
15-0026113	03/06/2015	13:44:20	03/06/2015	13:46:15	RM Rib Mountain	1 A 00:01:55
15-0045482	04/22/2015	20:23:46	04/22/2015	20:32:33	WES Weston	2 B 00:08:47
15-0049864	05/03/2015	16:56:13	05/03/2015	17:02:10	WES Weston	2 B 00:05:57
15-0052095	05/08/2015	19:02:55	05/08/2015	19:07:24	WES Weston	2 B 00:04:29
15-0062070	06/01/2015	19:21:00	06/01/2015	19:27:00	WES Weston	2 B 00:06:00
15-0105694	09/06/2015	07:04:16	09/06/2015	07:17:45	WES Weston	2 A 00:13:29
15-0119118	10/07/2015	08:25:00	10/07/2015	08:27:00	WES Weston	2 A 00:02:00
Subtotal Count 7			Average Response Time for Incident Type 00:06:05			

746 Carbon monoxide detector activation, no CO						
15-0077034	07/04/2015	21:44:25	07/04/2015	21:52:00	WES Weston	2 B 00:07:35
Subtotal Count 1			Average Response Time for Incident Type 00:07:35			



SAFER EMS Times December 2015

Station 1 Times			
	Call – En Route	En Route – On Scene	At Pt – En Route
911 Ave.	01:56	07:43	16:20
911 Med.	01:34	07:15	13:00

Station 2 Times			
	Call – En Route	En Route – On Scene	At Pt – En Route
911 Ave.	01:56	05:17	15:02
911 Med.	01:19	05:00	14:30

Station	Volume
Station 1	77
Station 2	131
Grand Total	208

Event Type	Volume
Medical	138
Trauma	38
S-IFT	13
U-IFT	8
Ski Hill	6
MVA	5
Grand Total	208

Destination	Volume
ASPIRUS WAUSAU HOSPITAL INC	95
ST CLARE HOSP-WESTON	57
not transported	41
ST JOSEPHS HOSP-MARSHFIELD	5
Home/Residence	3
Other Unlisted Wisconsin Location	3
Not Applicable	2
UW HOSP & CLINIC AUTHORITY	1
COLONIAL CENTER	1
Grand Total	208

Municipality	volume
Village of Weston	123
Rib Mountain	35
Kronenwetter	14
MARSHFIELD	6
WAUSAU	5
Ringle	5
Stettin	4
Town of Weston	2
WESTON	2
Schofield	2
MERRILL	1
Colby	1
STEVENS POINT	1
RHINELANDER	1
Edgar	1
WISCONSIN RAPIDS	1
Rothschild	1
Easton	1
Mosinee	1
South Wisconsin	
Rapids	1
Grand Total	208



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/1/2015	Station 1	79 Med 11	1.51E+08	13:18:24	13:26:21	14:06:00	0:01:21	0:07:57	0:24:00	Trauma	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/1/2015	Station 1	79 Med 13	1.51E+08	15:37:14	15:56:05	16:20:24	0:10:28	0:18:51	0:03:07	Medical	Edgar	ASPIRUS WAUSAU HOSPITAL INC
12/1/2015	Station 1	79 Med 11	1.51E+08	19:20:32	19:30:53	20:17:30	0:02:55	0:10:21	0:27:29	Trauma	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/1/2015	Station 1	79 Med 11	1.51E+08	4:15:00	5:25:00	6:15:00	0:00	1:10:00	0:06:00	S-IFT	Colby	Other Unlisted Wisconsin Location
12/1/2015	Station 1	79 Med 11	1.51E+08	11:00:00	11:05:00	11:45:00	0:00	0:05:00	0:10:00	S-IFT	Marshfield	Other Unlisted Wisconsin Location
12/1/2015	Station 1	79 Med 11	1.51E+08	4:24:00	4:33:00		0:03:00	0:09:00	0:00	MVA	Stettin	not transported
12/1/2015	Station 1	79 Med 13	1.51E+08	13:03:00	13:16:00		0:02:00	0:13:00	0:00	Medical	Stettin	not transported
12/2/2015	Station 1	79 Med 11	1.51E+08	13:55:42	14:01:34	14:22:27	0:00:48	0:05:52	0:07:00	Medical	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 1	79 Med 11	1.51E+08	17:56:37	18:01:16		0:02:16	0:04:39	0:00	Medical	Rib Mountain	not transported
12/3/2015	Station 1	79 Med 11	RM151203	14:35:00	15:00:00	15:33:26	0:20:00	0:25:00	0:08:00	U-IFT	MERRILL	ASPIRUS WAUSAU HOSPITAL INC
12/3/2015	Station 1	79 Med 11	RM151203	16:03:56	16:14:25	16:50:38	0:01:26	0:10:29	0:17:01	Medical	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/4/2015	Station 1	79 Med 13	1.51E+08	16:11:00	16:16:00	16:59:00	0:01:00	0:05:00	0:32:00	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/4/2015	Station 1	79 Med 11	1.51E+08	11:53:00	11:59:00	12:29:00	0:01:00	0:06:00	0:18:00	Trauma	Rib Mountain	ST CLARE HOSP-WESTON
12/4/2015	Station 1	79 Med 11	RM151204	6:15:00	7:30:00	8:31:10	0:00	1:15:00	0:05:00	S-IFT	WISCONSIN RAPIDS	ST JOSEPHS HOSP-MARSHFIELD
12/4/2015	Station 1	79 Med 11	RM151204	9:24:07	9:25:00	10:11:31	0:00:01	0:00:53	0:01:00	S-IFT	MARSHFIELD	ST JOSEPHS HOSP-MARSHFIELD
12/5/2015	Station 1	79 Med 11	1.51E+08	14:54:08	14:57:23	15:22:56	0:01:12	0:03:15	0:11:27	Medical	Rib Mountain	ST CLARE HOSP-WESTON
12/6/2015	Station 1	79 Med 11	1.51E+08	23:28:50	23:40:13	0:07:42	0:02:10	0:11:23	0:17:44	Medical	Stettin	ASPIRUS WAUSAU HOSPITAL INC
12/6/2015	Station 1	79 Med 11	1.51E+08	20:41:40	20:48:39	21:23:55	0:01:28	0:06:59	0:17:18	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/6/2015	Station 1	79 Med 11	1.51E+08	18:09:00	18:18:00	18:41:00	0:03:00	0:09:00	0:13:00	Medical	Kronenwetter	ST CLARE HOSP-WESTON
12/6/2015	Station 1	79 Med 13	1.51E+08	21:13:40	21:23:45		0:00:15	0:10:05	0:00	Medical	Rib Mountain	not transported
12/7/2015	Station 1	79 Med 11	1.51E+08	18:29:45	18:37:42	19:09:04	0:01:29	0:07:57	0:10:00	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/7/2015	Station 1	79 Med 11	RM151207	22:10:00	22:25:00	1:35:00	0:20:00	0:15:00	0:49:00	S-IFT	WESTON	UW HOSP & CLINIC AUTHORITY
12/7/2015	Station 1	79 Med 11	1.51E+08	14:14:46	14:16:00		0:01:54	0:01:14	0:00	Medical	Rib Mountain	not transported
12/8/2015	Station 1	79 Med 11	1.51E+08	14:08:33	14:14:32		0:01:34	0:05:59	0:00	Trauma	Rib Mountain	not transported
12/8/2015	Station 1	79 Med 11	1.51E+08	15:33:00	15:45:00		0:01:00	0:12:00	0:00	Medical	Kronenwetter	not transported
12/9/2015	Station 1	79 Med 13	1.51E+08	19:52:00	20:06:00	20:35:00	0:22:00	0:14:00	0:08:00	U-IFT	Schofield	ASPIRUS WAUSAU HOSPITAL INC
12/9/2015	Station 1	79 Med 11	RM151209	13:05:00	13:50:00	18:16:24	0:00	0:45:00	0:20:42	S-IFT	MARSHFIELD	Other Unlisted Wisconsin Location
12/10/2015	Station 1	79 Med 11	1.51E+08	13:52:41	13:57:33	14:20:03	0:00:58	0:04:52	0:11:18	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/10/2015	Station 1	79 Med 11	1.51E+08	12:47:00	13:00:00	13:31:00	0:04:00	0:13:00	0:12:00	Medical	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/10/2015	Station 1	79 Med 11	RM151210	15:13:41	15:13:41	15:31:45	0:00:04	0:00	0:04:35	S-IFT	Village of Weston	Home/Residence
12/10/2015	Station 1	79 Med 11	RM151210	13:47:57	13:57:55	14:25:03	0:00:01	0:09:58	0:18:01	S-IFT	Rothschild	Not Applicable
12/10/2015	Station 1	79 Med 13	1.51E+08	19:43:38	19:52:26	20:09:36	0:01:06	0:08:48	0:10:42	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/10/2015	Station 1	79 Med 11	1.51E+08	15:47:00	15:53:00	16:27:00	0:01:00	0:06:00	0:18:00	Trauma	Rib Mountain	ST CLARE HOSP-WESTON
12/11/2015	Station 1	79 Med 11	1.51E+08	9:18:00	9:40:00	10:06:13	0:00:07	0:22:00	0:05:30	Medical	Mosinee	ASPIRUS WAUSAU HOSPITAL INC
12/11/2015	Station 1	79 Med 11	1.51E+08	16:33:00	16:37:00	17:22:00	0:03:00	0:04:00	0:32:00	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/11/2015	Station 1	79 Med 13	1.51E+08	17:54:04	17:57:58	18:45:33	0:01:18	0:03:54	0:27:36	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/11/2015	Station 1	79 Med 11	RM151211	20:09:00	20:11:00	20:29:00	0:02:00	0:02:00	0:09:00	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/11/2015	Station 1	79 Med 11	RM151211	13:57:56	14:06:21	15:01:36	0:00:02	0:08:25	0:15:35	U-IFT	Wausau	Home/Residence
12/11/2015	Station 1	79 Med 11	1.51E+08	20:09:00	20:11:44		0:01:29	0:02:44	0:09:36	MVA	Rib Mountain	not transported
12/12/2015	Station 1	79 Med 11	1.51E+08	15:49:57	15:58:18	16:28:17	0:01:34	0:08:21	0:18:39	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/12/2015	Station 1	79 Med 11	1.51E+08	19:22:58	19:32:00		0:01:26	0:09:02	0:00	Medical	Kronenwetter	not transported
12/13/2015	Station 1	79 Med 11	1.51E+08	18:17:41	18:24:45	19:05:31	0:02:02	0:07:04	0:26:06	Medical	Rib Mountain	ST CLARE HOSP-WESTON
12/14/2015	Station 1	79 Med 11	1.51E+08	18:36:00	18:45:00	19:30:00	0:03:00	0:09:00	0:27:00	MVA	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/15/2015	Station 1	79 Med 11	1.51E+08	6:33:27	6:41:19		0:02:44	0:07:52	0:43:30	Medical	Kronenwetter	not transported
12/16/2015	Station 1	79 Med 13	1.51E+08	13:31:00	13:36:03	13:59:00	0:00:16	0:05:03	0:15:00	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/16/2015	Station 1	79 Med 12	1.51E+08	13:52:43	13:56:13		0:01:21	0:03:30	0:00	Medical	Rib Mountain	not transported
12/16/2015	Station 1	79 Med 11	RM151216	12:03:03	12:50:22		0:03:31	0:47:19	0:14:09	S-IFT	MARSHFIELD	not transported
12/18/2015	Station 1	79 Med 11	1.51E+08	21:55:50	21:59:38	22:31:01	0:01:35	0:03:48	0:20:17	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 1	79 Med 11	1.51E+08	16:49:00	17:06:00	17:45:00	0:00	0:17:00	0:15:00	S-IFT	WAUSAU	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 1	79 Med 13	1.51E+08	17:31:25	17:36:10	17:59:20	0:02:57	0:04:45	0:15:17	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 1	90 Med 22	1.51E+08	17:45:00	18:25:00	19:32:00	0:10:00	0:40:00	0:10:00	U-IFT	STEVENS POINT	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 1	79 Med 11	1.51E+08	11:53:58	11:57:32	12:17:00	0:00:36	0:03:34	0:07:08	Medical	Rib Mountain	ST CLARE HOSP-WESTON
12/18/2015	Station 1	79 Med 11	1.51E+08	21:40:00	23:40:00	1:10:00	0:10:00	2:00:00	0:10:00	U-IFT	RHINELANDER	ST CLARE HOSP-WESTON
12/18/2015	Station 1	79 Med 11	RM151218	13:05:00	13:15:00	14:47:00	0:00	0:10:00	0:34:00	U-IFT	Wausau	ST JOSEPHS HOSP-MARSHFIELD
12/18/2015	Station 1	79 Med 11	1.51E+08	20:00:00	20:10:00	21:28:00	0:15:00	0:10:00	0:21:00	U-IFT	Wausau	ST JOSEPHS HOSP-MARSHFIELD
12/21/2015	Station 1	79 Med 11	1.51E+08	13:54:01	14:01:16	14:34:28	0:02:29	0:07:15	0:22:34	Medical	Stettin	ASPIRUS WAUSAU HOSPITAL INC
12/22/2015	Station 1	79 Med 11	1.51E+08	10:51:42	10:59:16	11:27:00	0:00:50	0:07:34	0:15:00	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/22/2015	Station 1	79 Med 11	1.51E+08	15:02:01	15:05:38	15:36:34	0:01:11	0:03:37	0:20:05	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/23/2015	Station 1	79 Med 11	RM151223	11:09:46	12:03:14		0:00:01	0:53:28	0:11:43	S-IFT	South Wisconsin Rapids	ST JOSEPHS HOSP-MARSHFIELD
12/23/2015	Station 1	79 Med 11	RM151223	13:40:47	13:52:41		0:00:07	0:11:54	0:00:17	S-IFT	MARSHFIELD	not transported
12/24/2015	Station 1	79 Med 11	1.51E+08	11:33:14	11:47:59	12:14:00	0:00:55	0:14:45	0:12:54	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/25/2015	Station 1	79 Med 11	1.51E+08	17:51:45	17:58:15	18:33:45	0:01:09	0:06:30	0:19:26	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/25/2015	Station 1	79 Med 11	RM151225	9:53:55	10:01:02	10:23:07	0:01:52	0:07:07	0:15:24	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/27/2015	Station 1	79 Med 11	1.51E+08	0:27:20	0:34:04		0:02:41	0:06:44	0:00	Medical	Rib Mountain	not transported
12/28/2015	Station 1	79 Med 11	1.51E+08	12:22:33	12:30:27	12:54:23	0:00:37	0:07:54	0:09:59	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/28/2015	Station 1	79 Med 11	1.51E+08	13:25:00	13:36:00	14:08:00	0:00	0:11:00	0:16:00	Medical	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/28/2015	Station 1	79 Med 13	1.51E+08	13:58:00	14:06:00	14:16:13	0:03:20	0:08:00	0:03:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/29/2015	Station 1	79 Med 11	RM151229	9:17:02	9:27:53	10:01:52	0:01:42	0:10:51	0:12:58	Medical	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/29/2015	Station 1	79 Med 11	RM151229	4:44:01	4:53:00	5:17:00	0:03:44	0:08:59	0:09:37	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/29/2015	Station 1	79 Med 11	RM151229	16:31:00	16:37:00		0:02:00	0:06:00	1:45:00	Medical	Rib Mountain	not transported
12/29/2015	Station 1	79 Med 13	1.51E+08	4:56:18	5:07:49		0:04:29	0:11:31	0:41:17	Medical	Rib Mountain	not transported
12/30/2015	Station 1	79 Med 11	1.51E+08	15:35:36	15:43:33	16:06:16	0:01:09	0:07:57	0:11:35	Ski Hill	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/30/2015	Station 1	79 Med 11	1.51E+08	19:13:00	19:21:00	19:48:00	0:01:00	0:08:00	0:17:00	Trauma	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/30/2015	Station 1	79 Med 11	1.51E+08	8:02:12	8:06:53		0:02:40	0:04:41	0:36:24	MVA	Rib Mountain	not transported
12/30/2015	Station 1	79 Med 11	1.51E+08	8:02:12	8:06:53		0:02:40	0:04:41	0:36:24	Trauma	Rib Mountain	not transported
12/30/2015	Station 1	79 Med 11	1.51E+08	8:02:12	8:06:53		0:02:40	0:04:41	0:36:24	MVA	Rib Mountain	not transported
12/30/2015	Station 1	79 Med 13	1.51E+08	16:03:38	16:14:57		0:02:06	0:11:19	0:00	Trauma	Kronenwetter	not transported



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/1/2015	Station 2	90 Med 21	M1512010	16:21:32	16:26:19	17:01:17	0:01:21	0:04:47	0:17:32	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/1/2015	Station 2	90 Med 21	1.51E+08	19:36:08	19:48:43	20:13:32	0:01:43	0:12:35	0:08:29	Trauma	Kronenwetter	ASPIRUS WAUSAU HOSPITAL INC
12/1/2015	Station 2	90 Med 22	1.51E+08	20:15:51	20:16:31	20:54:43	0:00:44	0:00:40	0:20:42	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 21	M1512020	6:06:54	6:18:23	6:49:05	0:03:03	0:11:29	0:10:18	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 22	1.51E+08	7:17:40	7:22:00	7:50:00	0:01:19	0:04:20	0:09:09	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 21	1.51E+08	7:47:12	7:52:28	8:21:14	0:01:15	0:05:16	0:13:48	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 21	1.51E+08	12:12:17	12:16:58	12:41:42	0:01:36	0:04:41	0:12:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 21	M1512020	22:36:11	22:49:22	23:31:46	0:01:50	0:13:11	0:28:14	Medical	WAUSAU	ASPIRUS WAUSAU HOSPITAL INC
12/2/2015	Station 2	90 Med 21	M1512020	16:40:13			0:01:45	0:00	0:00	Medical	Village of Weston	not transported
12/3/2015	Station 2	90 Med 22	1.51E+08	14:15:30	14:16:27	14:32:27	0:00:42	0:00:57	0:01:39	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/3/2015	Station 2	90 Med 22	1.51E+08	20:25:42	20:31:47	21:00:43	0:01:22	0:06:05	0:12:31	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/3/2015	Station 2	90 Med 22	1.51E+08	13:06:43	13:10:52	13:32:44	0:01:10	0:04:09	0:14:53	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/4/2015	Station 2	90 Med 21	1.51E+08	18:06:15	18:09:23	18:39:52	0:01:36	0:03:08	0:16:48	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/4/2015	Station 2	90 Med 21	1.51E+08	10:40:21	10:45:22	11:00:30	0:01:40	0:05:01	0:08:18	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/4/2015	Station 2	90 Med 21	1.51E+08	12:07:45	12:09:41		0:01:19	0:01:56	0:00	Medical	Village of Weston	not transported
12/5/2015	Station 2	90 Med 21	1.51E+08	9:04:09	9:11:32	9:45:22	0:01:33	0:07:23	0:13:54	Trauma	Ringle	ASPIRUS WAUSAU HOSPITAL INC
12/5/2015	Station 2	90 Med 22	1.51E+08	19:09:55	19:13:35	19:44:15	0:01:04	0:03:40	0:14:16	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/5/2015	Station 2	90 Med 21	M1512050	4:48:00	4:55:22	5:24:39	0:02:28	0:07:22	0:21:05	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/5/2015	Station 2	90 Med 21	M1512050	18:34:20	18:44:48	19:00:26	0:00:55	0:10:28	0:07:41	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/6/2015	Station 2	90 Med 21	1.51E+08	3:51:59	3:57:06	4:20:19	0:02:34	0:05:07	0:07:49	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/6/2015	Station 2	90 Med 21	M1512060	20:01:02	20:05:45	20:44:24	0:01:04	0:04:43	0:13:57	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/6/2015	Station 2	90 Med 22	1.51E+08	1:37:57	1:40:54	2:18:46	0:03:36	0:02:57	0:28:45	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/7/2015	Station 2	90 Med 21	1.51E+08	17:00:16	17:06:11	17:39:26	0:01:31	0:05:55	0:15:32	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/7/2015	Station 2	90 Med 21	1.51E+08	8:10:00	8:14:00	8:46:00	0:01:00	0:04:00	0:23:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/7/2015	Station 2	90 Med 22	1.51E+08	17:23:14	17:30:00	17:54:24	0:00:55	0:06:46	0:16:33	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/8/2015	Station 2	90 Med 22	M1512080	8:21:05	8:26:10	9:04:00	0:01:16	0:05:05	0:14:30	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/8/2015	Station 2	90 Med 22	M1512080	16:36:21	16:44:26	17:12:45	0:02:18	0:08:05	0:10:51	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/8/2015	Station 2	90 Med 22	1.51E+08	21:39:16	21:43:59	22:20:00	0:00:33	0:04:43	0:22:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/8/2015	Station 2	90 Med 21	1.51E+08	16:20:35	16:23:20	16:47:00	0:01:40	0:02:45	0:17:28	Medical	Schofield	ST CLARE HOSP-WESTON
12/8/2015	Station 2	90 Med 21	M1512080	21:09:50	21:14:51	21:45:57	0:01:00	0:05:01	0:15:52	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/9/2015	Station 2	90 Med 22	1.51E+08	10:21:09	10:22:33	10:48:39	0:01:28	0:01:24	0:10:39	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/9/2015	Station 2	90 Med 22	1.51E+08	13:31:52	13:36:44	14:08:13	0:01:01	0:04:52	0:15:33	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/9/2015	Station 2	90 Med 23	1.51E+08	17:02:00	17:09:00	17:50:00	0:02:00	0:07:00	0:26:00	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/9/2015	Station 2	90 Med 22	1.51E+08	16:36:00	16:43:00	17:03:00	0:02:00	0:07:00	0:16:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/9/2015	Station 2	90 Med 22	1.51E+08	21:04:00	21:09:00	21:25:00	0:01:00	0:05:00	0:09:00	Medical	Town of Weston	ST CLARE HOSP-WESTON
12/9/2015	Station 2	90 Med 22	1.51E+08	18:46:00	18:50:00		0:01:00	0:04:00	0:40:00	Medical	Village of Weston	not transported



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/10/2015	Station 2	90 Med 22	1.51E+08	23:40:45	0:04:37	0:15:00	1:02:48	0:23:52	0:10:00	Medical	Village of Weston	not transported
12/11/2015	Station 2	90 Med 21	1.51E+08	19:27:08	19:32:23	19:57:26	0:00:55	0:05:15	0:11:51	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/11/2015	Station 2	90 Med 22	1.51E+08	8:32:51	8:37:22	8:53:36	0:01:32	0:04:31	0:10:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/11/2015	Station 2	90 Med 22	1.51E+08	18:33:00	18:37:00	19:02:00	0:03:00	0:04:00	0:18:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/11/2015	Station 2	90 Med 21	1.51E+08	20:34:40	20:40:04	21:11:59	0:00:39	0:05:24	0:23:30	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/11/2015	Station 2	90 Med 21	1.51E+08	18:32:55	18:36:57	19:07:21	0:03:09	0:04:02	0:29:21	Trauma	Village of Weston	not transported
12/12/2015	Station 2	90 Med 21	1.51E+08	7:08:30	7:14:02	7:45:37	0:02:16	0:05:32	0:16:56	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/12/2015	Station 2	90 Med 21	M1512120	11:13:03	11:18:34	11:53:04	0:01:16	0:05:31	0:14:10	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/12/2015	Station 2	90 Med 21	M1512120	0:26:16	0:31:48	0:52:15	0:00	0:05:32	0:07:30	U-IFT	WESTON	Home/Residence
12/12/2015	Station 2	90 Med 21	M1512120	20:33:00	20:38:27	20:59:53	0:01:49	0:05:27	0:14:02	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/12/2015	Station 2	90 Med 21	M1512120	17:04:04	17:10:02		0:01:20	0:05:58	0:00	Trauma	Village of Weston	not transported
12/13/2015	Station 2	90 Med 21	M1512130	23:07:00	23:18:57		0:01:24	0:11:57	0:00	Medical	Village of Weston	not transported
12/14/2015	Station 2	79 Med 13	1.51E+08	19:29:13	19:33:54	20:10:17	0:03:09	0:04:41	0:14:31	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/14/2015	Station 2	90 Med 21	M1512140	19:27:06	19:29:19		0:02:01	0:02:13	0:00	Medical	Village of Weston	not transported
12/15/2015	Station 2	90 Med 21	M1512150	0:04:30	0:10:12	0:32:12	0:02:54	0:05:42	0:12:24	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/15/2015	Station 2	90 Med 21	M1512150	20:52:31	20:57:45		0:01:11	0:05:14	0:17:37	Medical	Village of Weston	not transported
12/16/2015	Station 2	90 Med 21	M1512160	2:25:39	2:31:18	3:03:18	0:02:26	0:05:39	0:18:24	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/16/2015	Station 2	90 Med 21	M1512160	9:25:00	9:31:00	9:57:00	0:02:00	0:06:00	0:11:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/16/2015	Station 2	90 Med 21	M1512160	13:52:47	14:01:11	15:13:07	0:01:59	0:08:24	0:58:54	Medical	Ringle	ST CLARE HOSP-WESTON
12/16/2015	Station 2	90 Med 22	1.51E+08	14:03:26	14:08:41	14:32:23	0:01:32	0:05:15	0:15:48	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/16/2015	Station 2	90 Med 21	1.51E+08	17:48:00	17:52:00	18:15:00	0:01:00	0:04:00	0:18:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/16/2015	Station 2	90 Med 21	1.51E+08	12:11:00	12:18:00		0:02:00	0:07:00	0:00	Medical	Village of Weston	not transported
12/16/2015	Station 2	90 Med 21	1.51E+08				0:00	0:00	0:00	Medical	Easton	not transported
12/17/2015	Station 2	90 Med 21	1.51E+08	16:09:00	16:11:00	16:38:00	0:01:00	0:02:00	0:16:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/17/2015	Station 2	90 Med 21	1.51E+08	20:43:00	20:48:00	21:31:00	0:01:00	0:05:00	0:30:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/17/2015	Station 2	90 Med 21	1.51E+08	13:30:00	13:32:55		0:01:54	0:02:55	0:06:05	Medical	Village of Weston	not transported
12/18/2015	Station 2	90 Med 21	1.51E+08	17:07:06	17:12:19	17:46:01	0:01:16	0:05:13	0:13:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 2	90 Med 21	1.51E+08	21:01:13	21:07:10	21:47:43	0:01:11	0:05:57	0:22:05	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/18/2015	Station 2	90 Med 21	M1512180	5:06:32	5:10:05	5:59:59	0:03:03	0:03:33	0:34:12	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/19/2015	Station 2	90 Med 21	1.51E+08	19:03:00	19:06:00	19:41:00	0:01:00	0:03:00	0:18:00	Medical	Ringle	ASPIRUS WAUSAU HOSPITAL INC
12/19/2015	Station 2	90 Med 21	1.51E+08	10:12:12	10:18:20	10:53:45	0:00	0:06:08	0:17:07	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/19/2015	Station 2	90 Med 21	1.51E+08	13:35:37	13:42:10	14:25:40	0:01:29	0:06:33	0:14:16	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/19/2015	Station 2	90 Med 22	1.51E+08	10:34:00	10:34:00	10:54:00	0:00	0:00	0:20:00	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/19/2015	Station 2	90 Med 21	1.51E+08	19:03:00	19:06:00		0:01:00	0:03:00	0:34:00	Trauma	Village of Weston	not transported
12/20/2015	Station 2	90 Med 21	M1512200	15:40:00	15:45:00	16:19:00	0:02:00	0:05:00	0:19:00	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/20/2015	Station 2	90 Med 21	1.51E+08	23:58:00	0:03:00	0:35:00	0:02:00	0:05:00	0:25:00	Trauma	Village of Weston	ST CLARE HOSP-WESTON



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/20/2015	Station 2	90 Med 21	1.51E+08	7:09:00	7:14:00	7:41:00	0:01:00	0:05:00	0:21:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/20/2015	Station 2	90 Med 21	1.51E+08	18:18:00	18:21:00	18:48:00	0:01:00	0:03:00	0:20:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/20/2015	Station 2	90 Med 21	M1512200	6:38:00	6:45:48		0:03:35	0:07:48	0:00	Medical	Village of Weston	not transported
12/21/2015	Station 2	90 Med 21	1.51E+08	21:05:00	21:10:00	21:38:00	0:02:00	0:05:00	0:13:00	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/21/2015	Station 2	90 Med 21	1.51E+08	10:47:07	10:50:02	11:24:00	0:01:37	0:02:55	0:16:52	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/22/2015	Station 2	90 Med 21	1.51E+08	12:39:17	12:45:14	13:15:00	0:00:54	0:05:57	0:14:37	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/22/2015	Station 2	90 Med 21	1.51E+08	19:33:00	19:38:00	20:27:00	0:01:00	0:05:00	0:33:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/22/2015	Station 2	90 Med 22	1.51E+08	7:48:57	7:51:56	8:19:06	0:01:28	0:02:59	0:20:24	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/22/2015	Station 2	90 Med 21	1.51E+08	7:37:00	7:43:00	8:03:00	0:01:00	0:06:00	0:14:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/22/2015	Station 2	90 Med 21	1.51E+08	14:21:54	14:26:08	14:46:46	0:00:21	0:04:14	0:11:32	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/22/2015	Station 2	90 Med 21	1.51E+08	16:31:14	16:36:23	17:04:00	0:01:08	0:05:09	0:19:00	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/22/2015	Station 2	90 Med 21	M1512220	3:14:00	3:23:54		0:03:09	0:09:54	0:00	Medical	Village of Weston	not transported
12/23/2015	Station 2	90 Med 21	1.51E+08	12:47:23	12:54:33	13:28:49	0:00:15	0:07:10	0:13:44	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/23/2015	Station 2	90 Med 22	M1512230	15:05:00	16:05:00	17:13:00	0:05:00	1:00:00	0:27:00	S-IFT	MARSHFIELD	COLONIAL CENTER
12/23/2015	Station 2	90 Med 21	M1512230	8:12:34	8:18:03	8:44:00	0:01:18	0:05:29	0:20:17	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/23/2015	Station 2	90 Med 21	M1512230	9:23:28	9:28:23	9:37:25	0:00:58	0:04:55	0:05:20	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/23/2015	Station 2	90 Med 21	1.51E+08	2:24:31	2:34:30		0:03:13	0:09:59	0:00	Medical	Village of Weston	not transported
12/24/2015	Station 2	79 Med 11	1.51E+08	1:27:50	1:36:27	2:01:42	0:02:05	0:08:37	0:16:33	Medical	Rib Mountain	ASPIRUS WAUSAU HOSPITAL INC
12/24/2015	Station 2	90 Med 21	1.51E+08	12:28:41	12:35:46	13:03:43	0:00:14	0:07:05	0:12:00	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/24/2015	Station 2	90 Med 21	M1512240	16:42:26	16:46:57	17:16:00	0:01:03	0:04:31	0:16:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/24/2015	Station 2	90 Med 22	1.51E+08	12:56:10	12:59:50	13:22:00	0:01:20	0:03:40	0:15:00	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/24/2015	Station 2	90 Med 21	1.51E+08	11:50:56	11:55:44	12:12:56	0:01:14	0:04:48	0:09:57	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/24/2015	Station 2	90 Med 21	1.51E+08	14:36:34	14:41:03	15:00:24	0:00:50	0:04:29	0:14:16	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/25/2015	Station 2	90 Med 21	M1512250	2:19:13	2:23:50	2:53:55	0:02:23	0:04:37	0:13:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/25/2015	Station 2	90 Med 21	1.51E+08	9:40:00	9:45:00	10:49:00	0:02:00	0:05:00	0:46:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/26/2015	Station 2	90 Med 21	M1512260	12:23:30	12:30:05	12:53:54	0:01:36	0:06:35	0:05:51	Trauma	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/26/2015	Station 2	90 Med 21	1.51E+08	15:21:46	15:24:53	16:02:18	0:01:27	0:03:07	0:19:13	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/26/2015	Station 2	90 Med 21	1.51E+08	3:05:00			0:02:00	0:00	0:00	Medical	Village of Weston	not transported
12/27/2015	Station 2	90 Med 21	1.51E+08	15:58:54	16:04:50	16:28:30	0:02:46	0:05:56	0:10:51	Medical	Town of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/27/2015	Station 2	90 Med 21	1.51E+08	19:46:00	19:52:00	20:19:00	0:02:00	0:06:00	0:15:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/27/2015	Station 2	90 Med 21	1.51E+08	0:51:37	0:56:29	1:34:11	0:02:23	0:04:52	0:18:25	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/28/2015	Station 2	90 Med 21	1.51E+08	9:58:17	10:03:44	10:42:22	0:00:47	0:05:27	0:36:05	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/28/2015	Station 2	90 Med 21	1.51E+08	10:59:01	11:02:50	11:20:12	0:01:34	0:03:49	0:10:40	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/28/2015	Station 2	90 Med 22	1.51E+08	13:57:30	14:14:18	14:43:52	0:01:10	0:16:48	0:09:44	Medical	Ringle	ST CLARE HOSP-WESTON
12/28/2015	Station 2	90 Med 22	1.51E+08	20:11:07	20:16:51	20:31:00	0:01:08	0:05:44	0:06:16	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/28/2015	Station 2	90 Med 21	M1512280	20:52:37	20:58:04	21:15:31	0:01:01	0:05:27	0:04:49	Medical	Village of Weston	ST CLARE HOSP-WESTON



SAFER EMS Times December 2015



Incident Date	Station	Unit	Incident Call Number	Times : Enroute Time	Times : Arrived on Scene Time	Times : Arrived at Destination Time	Time Diff : Unit Notified - Enroute	Time Diff : Enroute - Arrived on Scene	Time Diff : At Patient - Left Scene	Event Type	Incident City	Destination Name (E20.1)
12/28/2015	Station 2	90 Med 21	1.51E+08	13:56:23	13:58:32	14:28:09	0:01:43	0:02:09	0:20:11	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/28/2015	Station 2	90 Med 21	1.51E+08	12:14:02	12:15:54		0:01:36	0:01:52	0:00	Medical	Village of Weston	not transported
12/28/2015	Station 2	90 Med 21	1.51E+08	16:53:07	16:58:54	17:21:15	0:01:25	0:05:47	0:21:21	Medical	Village of Weston	not transported
12/28/2015	Station 2	90 Med 21	M1512280	19:35:57			0:01:12	0:00	0:00	Medical	Ringle	not transported
12/29/2015	Station 2	90 Med 21	1.51E+08	18:06:00	18:11:00	18:54:00	0:02:00	0:05:00	0:26:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/29/2015	Station 2	90 Med 21	M1512290	0:26:37	0:31:33		0:00:57	0:04:56	0:11:37	Medical	Village of Weston	Not Applicable
12/29/2015	Station 2	90 Med 21	M1512290	11:05:02	11:11:00	11:31:42	0:01:38	0:05:58	0:11:54	Trauma	Village of Weston	ST CLARE HOSP-WESTON
12/30/2015	Station 2	90 Med 21	M1512300	5:52:06	5:54:37	6:25:28	0:02:33	0:02:31	0:10:51	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/30/2015	Station 2	90 Med 21	1.51E+08	9:42:01	9:45:48	10:20:18	0:01:17	0:03:47	0:15:43	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/30/2015	Station 2	90 Med 21	M1512300	15:41:02	15:44:27		0:01:03	0:03:25	0:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/30/2015	Station 2	90 Med 21	M1512300	16:52:39	16:59:37	17:30:38	0:00:15	0:06:58	0:11:46	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/30/2015	Station 2	90 Med 21	M1512300	20:16:09	20:22:43		0:00:52	0:06:34	0:00	Medical	Village of Weston	not transported
12/30/2015	Station 2	90 Med 21	M1512300	18:13:58	18:19:51	18:38:00	0:00:02	0:05:53	0:07:23	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/31/2015	Station 2	90 Med 21	M1512310	7:56:11	7:59:15	8:36:33	0:00:55	0:03:04	0:21:25	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 21	M1512310	11:48:21	11:52:00	12:27:22	0:00:07	0:03:39	0:17:56	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 22	1.51E+08	10:34:36	10:39:28	11:06:55	0:01:07	0:04:52	0:10:34	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 21	M1512310	14:02:51	14:08:12	14:46:15	0:00:52	0:05:21	0:21:39	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 21	1.51E+08	16:42:42	16:48:47	17:22:11	0:00:50	0:06:05	0:16:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 22	1.51E+08	17:07:00	17:11:00	17:35:00	0:02:00	0:04:00	0:06:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 21	M1512310	20:38:57	20:41:51	21:29:00	0:01:14	0:02:54	0:33:00	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 22	1.51E+08	21:12:57	21:19:12	22:01:05	0:00:45	0:06:15	0:26:04	Medical	Village of Weston	ASPIRUS WAUSAU HOSPITAL INC
12/31/2015	Station 2	90 Med 21	M1512310	10:25:22	10:29:07	10:56:18	0:00:58	0:03:45	0:19:43	Medical	Village of Weston	ST CLARE HOSP-WESTON
12/31/2015	Station 2	90 Med 21	M1512310	9:08:54	9:17:45	9:34:25	0:00:09	0:08:51	0:09:30	Medical	Village of Weston	ST CLARE HOSP-WESTON

SOUTHAREA

Monthly Incident Counts By Station

Alarm Date Between {01/01/2015} And {12/31/2015}

Station #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
1	12	9	10	10	9	7	5	9	8	10	9	8	106	44.92%
2	12	7	13	19	16	13	8	7	11	9	10	5	130	55.08%

Total Runs by Month					
Jan 24	Feb 16	Mar 23	Apr 29	May 25	Jun 20
Jul 13	Aug 16	Sep 19	Oct 19	Nov 19	Dec 13

Grand Total Runs: 236

#F26

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston, Wisconsin
Planning and Development: for the month of December 2015
MONTHLY DEPARTMENT DIRECTOR REPORT

2016 Monthly Department Report #1

Office of the Planning and Development

Jennifer Higgins, Director

Monday, January 18, 2016

FOR YOUR IMMEDIATE ATTENTION--TRUSTEES.

- Ordinance No. 16-001 – An Ordinance to Approve the Rezoning of Land from SF-S Single-Family Residential with WHP-A Wellhead Protection Zone A to B-3 General Business with D-CC Commercial Corridor Overlay and WHP-A Wellhead Protection Zone A, on the West 85 Feet of Lot 4, Block 1, Pine Park Addition, 0.25 Acres at 5410 Pine Park Street, Village of Weston, Marathon County, Wisconsin – This item is under consent on the 1/18/16 Board meeting agenda. No opposition was spoken on the rezone at the public hearing. The PC recommended the ordinance's approval unanimously.

STRATEGIC PLAN PROJECT STATUS.

Department Development

- Project 1 - Comprehensive Plan Update – In progress. Staff and Committees are currently reviewing drafts of the following chapters: Chapter 2 – Community Vision, Chapter 4 – Camp Phillips Road Corridor, Chapter 6 – Housing and Neighborhoods, Chapter 7 – Natural, Ag and Cultural Resources, Chapter 10 Community Facilities and Utilities and Chapter 11 Transportation. The Draft Chapter of Chapter 12 Intergovernmental Cooperation has been in the process of being reviewed by staff for the last month and was due back to me on 1/14/16. It will be forwarded to Mark Roffers later this week.

Staff met with MDRoffers on 12/14 and 12/15 to discuss the chapters and our next steps. It was decided the Comp Plan would be put into 3 Volumes as follows:

Volume I – Conditions and Issues (adopted 3/4/15)

Volume II – Visions and Directions (Basic Elements required in the Comp Plan statute)

Chapter 1 – Intro & Summary

Chapter 2 – Vision and Directions

Chapter 3 – Land Use (adopted 4/8/15)

Chapter 4 – Economic Development

Chapter 5 – Housing

Chapter 6 – Natural Resources

Chapter 7 – Parks and Recreation (adopted 1/10/15 as CORP for Village)

Chapter 8 – Community Facilities and Utilities

Chapter 9 – Transportation (Official Map)

Chapter 10 – Intergovernmental Cooperation

Chapter 11 – Implementation

Volume III – Visions and Directions (Supplemental Elements)

Chapter 1 – Intro

Chapter 2 – Bike and Ped Plan

Chapter 3 – Broadband Plan (adopted 3/4/15)

- Chapter 4 – Camp Phillips Corridor Plan
- Chapter 5 – Park and Public Facilities Master Plans
- Chapter 6 – Retail Recruitment information
- Chapter 7 – Schofield Avenue Plan
- Chapter 8 – TID 1 Plan
- Chapter 9 – TID 2 Plan
- Chapter 10 – Tourism Plan

Plans are to adopt the remaining chapters in Volume II in May, the Camp Phillips Rd Corridor Plan in Volume III in June and TID #1 Plan in Volume III in July. The official map which is part of the Transportation Chapter (9) will progress through approvals on a faster track than the Chapter. Staff is doing the final reviews on the map and the plan is to schedule it before the PC for final approvals in February or March.

- Project 2 – Chapter 50 Nuisance Ordinance Update – No progress has been made since last month. Scott and I have made updates to this ordinance in regards to zoning code consistency, statute reference updates and to include standards from the International Code Compliance especially for rental property. Hodell is currently reviewing the ordinance to make sure it adequately addresses the nuisance issues she deals with. I feel this would be a good project for the new Assistant Building Inspector/Code Enforcement Officer to work on.
- Project 5 - Beehive Software System implementation – In progress. Jared and Nate continue to work on this project. The software program went live on 12/1/15. As of 1/14/16 Planning & Development Staff are still unable to use the software while the bugs are being worked out. Staff is still using Energov to input permits and will be then having to re-enter in Beehive when it is ready to go.
- Project 6 - Update Subdivision Ordinance – In progress. The Work Order has been signed and returned to MDRoffers. Staff met with Mark in December to discuss this project. Mark is currently working on the ordinance update based on our meeting discussions. Plan is for MDRoffers to deliver the first draft in late January, early February. Review will be by PIC and PC with adoption by the Village Board this spring following a public hearing.
- Project 8 – Audit of Multi-family and commercial properties for Refuse and Recycling Compliance – Ongoing. Audit was completed for multi-family properties in the summer of 2014 by our Refuse and Recycling Intern. Parker continues to work with these multi-family properties when time allows. We have not started on the commercial audit yet to date. Staff continues to address this at change of use, new construction, or change of owner for both multi-family and commercial at time of approvals and/or permitting. Staff is in the process of hiring the summer intern to help with this that was approved for 12 weeks this coming summer in the 2016 budget. Valerie and I also met with Meleesa Johnson from MC Solid Waste last week to discuss how to address the results of the America Recycles Day Event in November. We have decided to do an entire audit of the Village in the spring to see how we are doing and then begin an educational campaign.

Staff Development

- Project 1 – American Planning Association (APA) membership – This item is complete and will be removed during the next update to the Strategic Plan. Jared and I are both members of APA and WAPA.
- Project 2 – Planning Technician Position – This item is complete and will be removed during the next update to the Strategic Plan.
- Project 4 – Assistant Building Inspector Position (Code Enforcement/Property Inspector) – This position was approved and provided for via the 2016 Budget with a hire date of April 2016. The job announcement

and description have been posted since early December. Currently we have received 10 applications. As of Friday, 1/15/16, we will have completed 4 interviews for the position. I am confident we will be able to find a good fit with one of these interviewees.

- Project 5 – Plan Commission bylaws, policies and procedures – Ongoing. Plan Commission Code of Conduct and Rules of Procedures were adopted by the Plan Commission in June. All commissioners have signed the Code of Conduct. We continue to work on policies for the Commission.

BUDGET AND FINANCIAL PLAN STATUS.

-

EMPLOYEE ENGAGEMENT.

- Attendance at the new Weekly C Team Meetings.
- Attendance at the new Weekly ED Meetings.
- Currently the Wellness Committee is running a Yahtzee Challenge. Participants are keeping track of their exercise time between January 11 through February 15. For each 1 hour of exercise completed during this time frame, you receive one roll of the Yahtzee dice. There are prizes for each Yahtzee and then the 1st, 2nd and 3rd place Yahtzee finishers split portions of the entry fee to participate. Currently we have 13 employees playing.
- The Wellness Committee is currently gearing up for another biometric testing in February and is also in the process of scheduling a stress management seminar.

IDENTIFIED NEEDS.

- None at this time.

MISCELLANEOUS COMMENTS / ISSUES

- I have verified that we are all set to go on Phase II of the Broadband Expansion on the south side of STH 29. The project will begin as soon as the frost and road limits are lifted. We also continue to send them leads through the Charter/Spectrum Business Referral Program.
- The Town of Weston adopted the new zoning code on 12/1/15. Marathon County LCZ Committee approved the document at their meeting on 1/5/16 and have now sent it on to the County Board for final approvals on 1/19/16.
- Jared and I are also working with the Town of Weston on the update to their 9/2005 Comp Plan. The town agreed to hire MDROffers on 10/20/15 so their Plan format will be similar to ours. Jared will be working with MDROffers on the Conditions and Issues document with winter.
- The Fee Schedule was updated by the Department and approved by the Village Board in December. It is available on the Village website using www.westonwi.gov/feeschedule.
- The Refuse and Recycling newsletter for 2016 was completed in December but did not go to the printers until this week as we had thought it would get sent out with the regular newsletter in the envelope. When we found out last week there would be no January newsletter, we had Heather put the finishing touches on it so that it could be sent out on its own to residents. It went to Sun Printing on 1/11/16 and the plan is to have it in resident mailboxes on January 21st.
- Scott Tatro will return to work from medical leave on 1/18/15.
- The following projects were approved over the last month –
 - Kwik Trip (old Callon Quik Mart location on Schofield Avenue) – only interior remodel and a new diesel tank will be added underground to allow for 2 types of seasonal diesel.

- Conditional Use Permit for Statewide Development, 5302 Schofield Avenue to allow indoor storage and wholesaling in a B-3 zoning district (CU-12-15-1560)
- Parking lot addition at Family Foot and Ankle Clinic on Neupert Avenue (CSIT-12-15-1561).
- Planning and Development Staff continue to work on the following potential projects with area businesses and developers
 - Mount Olive Church – new Parking lot addition. There was an issue with the new driveway on to Pine Park. Jared and Michael met with the Mt Olive Team earlier this week and a revised site plan is in the works.
 - Phase II of Tender Reflections Memory Care, Community Center Drive
- Projects that have stalled
 - Senior Housing Project – Sternberg Avenue – 46 unit senior housing development with underground parking.
 - Shell Gas Station – 3001 Schofield Avenue – site plan for building addition - removing existing car wash and replacing with a tunnel car wash.
 - Truck Equipment, Zinser Street – Building Addition Site Plan Review – MTS is drafting plans
 - Mixed use development on Lot 6 Cross Pointe Corporate Park – this appears to have stalled

2015 Building Permits Issued

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12		
January	-	-	-	-	-	-	17	24
February	4	-	-	-	-	-	12	18
March	2	1	-	-	-	-	6	29
April	-	3	-	-	-	-	15	65
May	6	-	-	-	-	-	29	78
June	-	-	1	-	-	-	13	63
July	2	-	-	-	-	-	19	87
August	2	-	-	-	-	-	25	67
September	-	-	-	-	-	-	27	85
October	8	-	-	-	-	-	29	77
November	1	-	-	-	-	-	20	37
December	4	-	-	-	-	-	11	28
Total	25	4	1	-	-	-	233	658
Totals through January through December of each year								
2014	18	-	5	3	4	-	305	680
2013	9	-	4	-	-	-	190	556
2012	15	-	-	-	-	-	213	658
2011	12	-	-	-	-	-	139	468
2010	27	1	-	-	-	-	87	504
2009	20	5	-	1	2	4	31	411

Historical Building Permit Revenues

Year	Number of Permits Issued	Permit Revenue
2015	658	\$130,087.96
2014	680	\$268,276.69
2013	556	\$140,954.00
2012	658	\$138,483.00
2011	468	\$87,284.68
2010	504	\$102,636.00
2009	411	\$138,640.68

Historical Building Permit Information

Weston Housing Unit Totals (1990-2015)

2015 Building Permits Issued

Permits Issued (By Work Class)

Permits Issued From Tuesday, December 1, 2015 through Thursday, December 31, 2015

Permit	Location Address	Issued	Valuation	Square Feet
Commercial Building Exterior Remodel				
CBLD-12-15-6482	5207 Westfair Avenue	12/01/2015	0.00	0
Totals For Commercial Building Exterior Remodel : 1 Perm			0.00	0
Commercial Building Interior Remodel				
CBLD-12-15-6493	7605 SCHOFIELD AVE	12/11/2015	80,000.00	5,235
Totals For Commercial Building Interior Remodel : 2 Perm			80,000.00	5,235
Commercial Building Local Business, Institutional & Office				
CBLD-12-15-6480	2106 SCHOFIELD AVE	12/21/2015	21,420.00	1,550
Totals For Commercial Building Local Business, Institutio			21,420.00	1,550
Electrical Residential				
ELEC-12-15-6466	1414 JELINEK AVE	12/07/2015	0.00	0
Totals For Electrical Residential : 1 Permit(s)			0.00	0
Lateral Connection New Single Family				
LCON-12-15-6464	1906 Perry Drive	12/15/2015	0.00	0
Totals For Lateral Connection New Single Family : 1 Perm			0.00	0
Mobile Home Installation Residential				
MHOM-12-15-6486	5707 Fuller Street	12/14/2015	30,000.00	1,280
MHOM-12-15-6487	5707 Fuller Street	12/14/2015	30,000.00	1,280
MHOM-12-15-6488	5707 Fuller Street	12/14/2015	30,000.00	1,280
MHOM-12-15-6489	5707 Fuller Street	12/14/2015	28,000.00	1,120
MHOM-12-15-6490	5707 Fuller Street	12/14/2015	28,000.00	1,120
MHOM-12-15-6491	5707 Fuller Street	12/14/2015	28,000.00	1,120
Totals For Mobile Home Installation Residential : 6 Permit(174,000.00	7,200
Private Well Renewal				
WELL-12-15-6318	4711 MESKER ST	12/31/2015	0.00	0
Totals For Private Well Renewal : 1 Permit(s)			0.00	0
Residential Building Exterior Remodel				
RBLD-12-15-6479	5410 CAMP PHILLIPS RD	12/21/2015	1,154.00	0
Totals For Residential Building Exterior Remodel : 1 Perm			1,154.00	0
Residential Building Interior Remodel				
RBLD-12-15-6465	1414 JELINEK AVE	12/07/2015	15,000.00	200
RBLD-12-15-6469	5811 TRICIA AVE	12/07/2015	0.00	0
RBLD-12-15-6470	2910 NORMA AVE	12/28/2015	20,000.00	828
RBLD-12-15-6471	5609 PINE PARK ST	12/28/2015	40,000.00	160
Totals For Residential Building Interior Remodel : 5 Permi			75,000.00	1,188
Residential Building New Single Family				
RBLD-12-15-6481	6402 DOMINIKA ST	12/14/2015	150,000.00	2,380
RBLD-12-15-6483	7115 KIOWA Lane	12/29/2015	250,000.00	3,740

Permit	Location Address	Issued	Valuation	Square Feet
RBLD-12-15-6484	3302 MONTE CARLO DR	12/28/2015	180,000.00	2,203
RBLD-12-15-6485	7207 EXECUTIVE CT	12/30/2015	300,000.00	3,297
Totals For Residential Building New Single Family : 9 Perm			880,000.00	11,620
Sign Face Replacement Existing Business				
SIGN-12-15-6473	3207 SCHOFIELD AVE	12/07/2015	7,000.00	210
SIGN-12-15-6476	5603 BUSINESS HIGHWAY 51	12/07/2015	9,000.00	240
Totals For Sign Face Replacement Existing Business : 2 P			16,000.00	450
Sign New				
SIGN-12-15-6468	3707 SCHOFIELD AVE	12/09/2015	100.00	2
SIGN-12-15-6474	5305 Jelinek Avenue	12/29/2015	250.00	24
SIGN-12-15-6475	5305 Jelinek Avenue	12/29/2015	50.00	16
Totals For Sign New : 5 Permit(s)			400.00	42
Zoning Commercial				
ZONE-12-15-6472	5305 Jelinek Avenue	12/28/2015	0.00	1,960
ZONE-12-15-6478	1711 Schofield Avenue	12/31/2015	0.00	5,233
ZONE-12-15-6479	3703 Schofield Avenue	12/31/2015	0.00	5,000
Totals For Zoning Commercial : 3 Permit(s)			0.00	12,193

EVEREST METRO POLICE DEPARTMENT

VILLAGE OF WESTON – BOARD MEETING January 18, 2015

DECEMBER 2015 STATS – Village of Weston

Accidents:	43
Property Damage only	40
Injury Accidents	1
Hit & Run Accidents	2
Total Calls for Service:	895

Stillwater Landing Trailer Park

Dec 2015 calls for service – 8* Dec 2014 – 28 calls

(*See attached Type of Incident Summary Report for detailed call types)

Retirement / Promotion

Sgt. Mark Klemm retired from EMPD on January 9, 2016. Sgt. Klemm has been with the Everest Metro PD for 25+ years (he was with Weston PD prior to the police merger). Sgt. Klemm has over 30 years in law enforcement and was a dayshift supervisor for the department.

A promotional process was initiated in 2015 and Officer Nicholas Aldrich finished on top and will be promoted to Sergeant effective on Jan 18th. Officer Aldrich has been with Everest Metro since 2010 and is currently assigned to nightshift and is the department's trained Drug Recognition Expert.

New Hires

EMPD will be hiring Luke Misslin, 37 years of age, from Greenwood, WI with an effective start date of Monday, Feb 1, 2016. Misslin is currently employed as a police officer and has over seven years of full time law enforcement experience. He is also a SWAT trained officer. He will be filling the vacancy created by the retirement of Sgt. Klemm.

EMPD is also filling a new clerical position and has offered a conditional offer pending a successful background investigation. This clerical position also has a target start date of Feb 1, 2016.

Search Warrants

The EMPD Detective Bureau executed 48 search warrants in 2015 and have already executed two warrants during the first week of 2016. More detailed information on these warrants and our 2015 activities will be included in our annual report.

TLR #	DATE OF INCIDENT	TYPE OF INCIDENT	EVENT #
No #	12/29/15	Disabled Vehicle	150153794
1			
2			
3	12/23/15	Suspicious Activity	150151970
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	12/30/15	Medical Emergency (3 Calls)	150154228 150154229 150154230
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			

39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50	12/13/15	Follow Up Investigation	150147952
51			
52			
53			
53			
54			
55			
56			
57			
58			
59			
60			
61			
62			
63			
64			
64B			
64C			
			150153459 150153460 150153458 150153461 150153462 150153463
65	12/28/15	Medical Emergency (6 calls)	
66			
67			
68			
69	12/16/15	Process Service	150148906
70			
71			
72			
73			

74			
75			
76			
77			
78			
79			
80			
81			
82			
83			
84			
85			
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87			
88			
89			
90			
91			
92			
93			
94			
95			
96			
97			
98			
99			
100			
101	12/08/15	Follow Up Investigation	150145551
102			
103			
104			
105			
106			
107			
108			
109			
110			
111			
112			
113			
114			
115			

116			
117			
118			
119			
120			
121			
122			
123			
124			
125			
126			
127	12/15/15	Identity Theft	150148621
128			
129			
130			
131			
132			
133			
134			
135			
136			
137			
138			
139			
140			
141			
142			
143			
144			
145			
146			
147			
148			
149			
150			
151			

Everest Metro Police Department stats From 12/1/2015 to 12/31/2015

Case Number Stats

	City	Town	Village	Total
Accident Hit and Run	1	0	2	3
Accident Iniurv	2	1	1	4
Accident Propertv Damaae	9	1	40	50
Aaencv Assist	0	0	1	1
Bail Jumpina	0	0	1	1
BATTERY	0	0	1	1
Buralarv	1	0	4	5
CITES MUN	2	1	2	5
CITES UTC	14	1	59	74
CITES WRNG	0	0	1	1
Criminal Damaae	1	0	6	7
DC	1	0	5	6
Death Investiaation	1	0	1	2
Domestic	3	0	4	7
Druas	0	0	4	4
Endanaerina Safetv	0	0	2	2
Foraerv	0	0	1	1
Fraud	1	0	0	1
Lost and Found	0	0	3	3
MENTAL COM	0	0	5	5
Misc Investiaation	2	0	7	9
OWI	3	0	0	3
Prob/Parole Viol	1	0	2	3
Restrain Ord Viol	0	0	2	2
Runawav	0	0	3	3
Sex Crime	0	0	8	8
Stolen Vehicle	2	0	0	2
Theft	2	0	14	16
TRAF WARN	20	2	59	81
TRUANCY	0	0	1	1
Underaee Alcohol	1	0	0	1
Warrant Arrest	3	0	4	7
Total	70	6	243	319

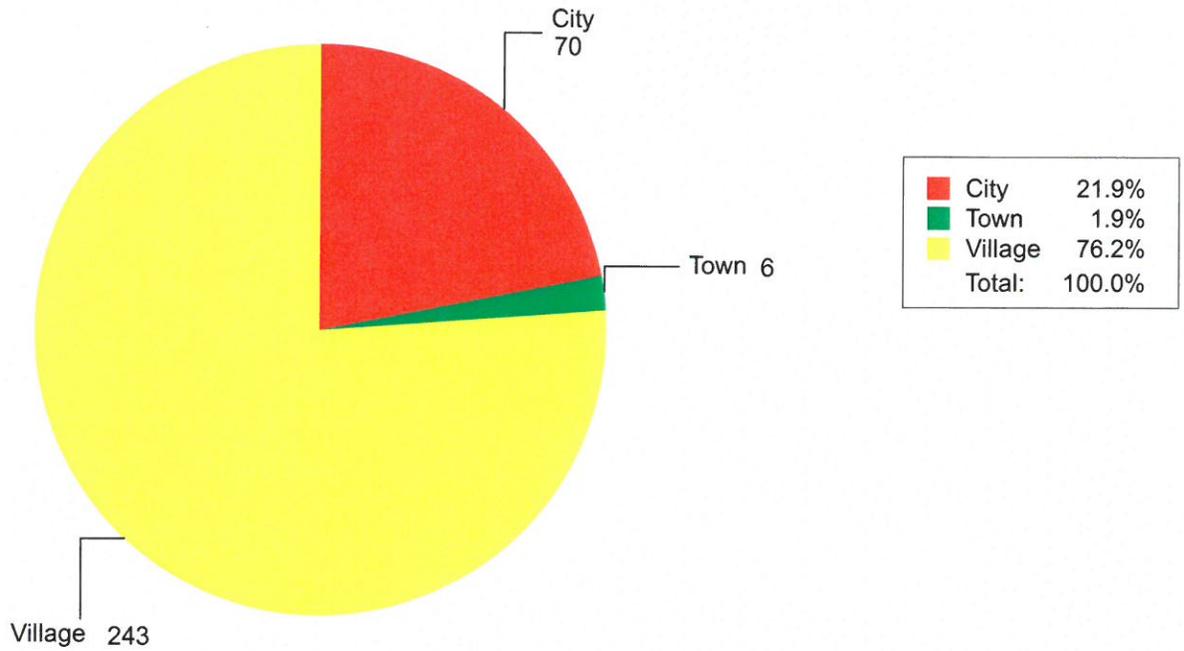
Noteworthy Cases:

Credit Card Fraud E2
 Armed Burglary E2
 Straungulation Domestic E2
 Male Sexual Assault E2

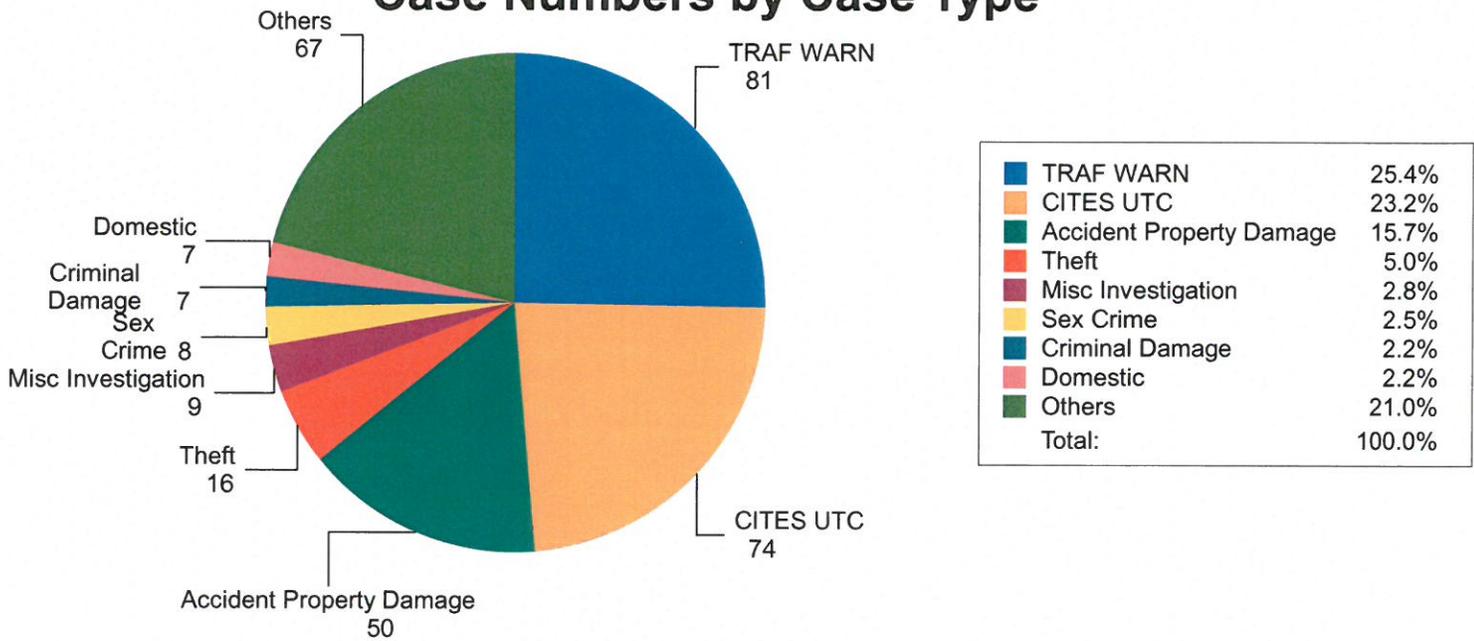
	Total
	10
City	270
Other	29
Town	17
Village	895
Total	1,221

Everest Metro Police Department stats From 12/1/2015 to 12/31/2015

Case Numbers by Area



Case Numbers by Case Type



#G31

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **SHAWN OSTERBRINK; DIRECTOR OF PARKS, RECREATION AND FORESTRY**

ITEM DESCRIPTION: **CONCESSION OPERATOR PROPOSALS**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JANUARY 18, 2016**

POLICY QUESTION: Should the Board of Trustees approve awarding the concession stand operation to one of the parties that provided proposals for the operation?

RECOMMENDATION TO: I make a motion to approve staff's recommendation to award the concession stand lease to Steven and Janessa Cronin.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: Staff met with and interviewed both parties that provided proposals to operate the concession stand operation.

BACKGROUND:

In 2014 we were informed that the current concession stand operators (Chad and Debra Ferge) would like to give up their lease to the concession stand operation at the Weston Aquatic Center. Staff began the process of preparing a Request for Proposals to try and recruit people to submit proposals to take over the operation. Due to the timeliness of the process and assembling of the packet staff did not feel comfortable with giving the future operator a limited amount of time to prepare to take over the operation. We were able to discuss the matter with the Ferge's and they agreed to continue running the concession stand for an additional season (2015). Staff continued to work on the Request for Proposals document and released it in August of 2015. The village received two proposals for the operation. One from Steven and Janessa Cronin and one from David and Noel Phelps.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?

Village of Weston, Wisconsin
AGENDA ITEM LEGISLATIVE ANALYSIS
Supplemental Briefer for Agenda Items under Consideration

From: Shawn Osterbrink, Director of Parks, Recreation and Forestry
Date/Mtg: Monday, January 18, 2016
Re: Concession Operator Proposals

1. Policy Question:

Should the Board of Trustees approve the staff recommendation to award the lease for the Aquatic Center Concession Stand operation to Steven and Janessa Cronin?

2. Purpose:

The purpose of this request is to secure an operator for the concession stand operation at the Weston Aquatic Center.

3. Background:

In 2014 staff was informed that the current concession stand operators (Chad and Debra Ferge) would like to give up their lease to the concession stand operation at the Weston Aquatic Center. Staff began the process of preparing a Request for Proposals to recruit people to submit proposals to take over the operation. Due to the timeliness of the process and assembling of the packet staff did not feel comfortable with giving the future operator a limited amount of time to prepare to take over the operation. We were able to discuss the matter with the Ferge's and they agreed to continue running the concession stand for an additional season (2015). Staff continued to work on the Request for Proposals document and released it in August of 2015. The village received two proposals for the operation. One from Steven and Janessa Cronin and one from David and Noel Phelps. Staff reviewed both proposals and interviewed both parties that submitted proposals.

4. Issue Analysis:

Over the past 17 seasons the village has had just two different operators for the concession stand. We feel that we have built a facility that provides a great experience for all users of the facility and would like to continue that into the future. The most recent operators of the facility worked for the operator prior to them taking over and staff feels that they gained valuable knowledge on what the village expects and how the operation in run. We feel that since Steven is a former staff member of the Ferge's that he has gained valuable knowledge of the operation and would be able to provide a smooth transition and continue providing the quality operation that the patrons of the Aquatic Center expect.

5. Fiscal Impact:

N/A

6. Statutory References:

N/A

7. Prior Review:

Staff met with and reviewed the proposals from both parties. There has been no committee review of this item.

Staff feels that both parties would be able to run a successful operation of the facility but due to Steven Cronin's familiarity with the facility and the previous operators that the transition would be much smoother with them taking over the operation. The previous operators are willing to offer any kind of assistance that Steven and Janessa may need to complete a smooth transition. Steven previously worked for Chad and Debra Ferge at the concession stand for several years and worked as a manager his final year of employment with the Ferge's.

8. Policy Choices:

Here are your choices:

Approve the staff recommendation to award the lease to Steven and Janessa Cronin.
Approve awarding the lease to David and Noel Phelps.
Not approve awarding the lease to either party.

9. Recommendation:

I recommend that the Board of Trustees approve the staff recommendation to award the lease to Steven and Janessa Cronin.

10. Legislative Action:

I move that the Board of Trustees approve awarding the lease for the Concession Stand Operation to Steven and Janessa Cronin.

11. Attachments:

Proposals from Steven and Janessa Cronin and David and Noel Phelps.

October 27, 2015

Village of Weston
5500 Schofield Ave
Weston, WI 54476
Attn: Mr. Daniel Guild

Dear Mr. Guild,

My name is David Phelps and my wife Noel and our 3 daughters are residents of the Town of Weston and have lived in the DC Everest area since 2004. David has worked for the YMCA for the past 29 years and Noel has worked part-time for the DC Everest School District and the YMCA for the past 10 years. During our nearly 12 years in this community, our family has been actively involved at Mount Olive Lutheran Church, Everest Area Optimist Club, and numerous community activities throughout the Everest area.

We recently heard about the concession opportunity for the Weston Aquatic Center and are very interested in this unique opportunity.

As we were researching the concession stand at the Weston Aquatic Center, we have had a chance to visit with Sean Osterbrink and take a tour of the concession area. We have also visited with Brad Mroczenski, Aquatic Center Manager to discuss his perceptions of the concession operations. After these 2 visits, as well as the times we have been at the Aquatic Center with our children, we are excited about submitting our proposal for the operations of the Concession Stand at Weston Aquatic Center.

We are interested in this opportunity for 2 primary reasons. With Noel working at the school district, she has the summer to dedicate to this opportunity and David will work with Noel during the evenings and weekends. The second reason is that David is retiring from his work for the YMCA and would like to stay active in the Weston Community.

David & Noel will share the responsibilities of the concession operations and we will hire several seasonal staff to help staff the stand. Noel will be applying her past experience as the Food Service Director for the Aspirus YMCA to organize the food preparation and the staffing needed to effectively and efficiently deliver a top quality food product to the pool patrons. David will utilize his experiences in administration and community service over the past 29 years to organize the business operations and to assist Noel with day to day operations.

In closing, we look forward to continuing our service to the Weston community and look forward to the opportunity to operate the concession stand at the Weston Aquatic Center.

Sincerely,

David & Noel Phelps
1610 Lester St.
Schofield, WI 54476

RFP for Weston Aquatic Concessions

Name, address, licenses, contact information, insurance, etc...

David Phelps	Noel Phelps
1610 Lester St.	1610 Lester St.
Schofield, WI 54476	Schofield, WI 54476
(715) 574-9622	(715) 574-5521

Currently, David & Noel do not currently have the licenses or insurance but will be applying for their Food Service License, Insurance, Permits and all other business requirements if awarded the contract. Noel has previously had the Food Service Operators certificate when she worked for the YMCA and both David and Noel will be taking this course during the spring of 2016.

Current & past experience as it relates to the stated scope of services

David & Noel have been in public service their entire working careers.

Noel has worked for DCE School district for the past 5+ years, and currently works as an Associate with the Wausau School District. Noel has also worked for the YMCA in the childcare department. During that time, she worked as the Food Service Director where she was in charge of the food service operations for the Aspirus YMCA's childcare program for nearly 2 years. During this time, she was responsible for menu planning, inventory control, cleaning and sanitation, and operation of all equipment related to the kitchen operations. During that time, Noel put several new controls in place to address food allergies and food inventory controls and ordering.

David has been worked for the YMCA professionally for 29 years with 10+ years at the Aspirus YMCA in Weston. Previous to moving to Weston, he spent 8 years as a YMCA Camp Director where he was responsible for all of the day to day operations including food service for up to 100+ children every day and operating the camp store at 2 different resident camps. David also has experience in food preparation when he worked for Godfathers Pizza, preparing pizza's and cleaning the kitchen and restaurant after patrons were done eating. He was also a 10+ year member of the Everest Area Optimist Club and has worked in the Everest Area Optimist Club food stand during the 4 major fundraising events held every year.

Throughout their professional experiences, both Dave & Noel have demonstrated their dedication to serving the public and the value of quality customer service.

The application of your firm's expertise to the specific needs of the Aquatic Center concession stand venue.

David & Noel understand that the planning and organization for the Concession stand start well before the summer begins. We will spend the spring getting all of the business documents completed, permits and licenses acquired, trainings completed, setting up contracts with food service vendors, and hiring staff.

Noel's strengths are in the areas of customer service, inventory ordering and control, and developing the procedures for food preparation and operations. She will use her experiences as the food service director at the YMCA to put into place the procedures for inventory control, ordering food, and training the staff in order to be prepared for the day to day operations.

David's strengths are in the areas of business development and the behind the scenes processes needed to ensure success. David will apply his expertise into making sure that all of the business documents and procedures are in place. Both David & Noel believe in doing business in our local community whenever possible. This will include hiring local business partners including accounting, banking, insurance, and food distributors wherever possible.

As a family that has used many outdoor public pools, both David & Noel understand the balance of cost and value of foods provided at these public venues. Through a dedication to providing a top quality product that is reasonable priced, we will deliver the concession products that will meet and exceed the expectations of the Village of Weston pool patrons. Throughout our work experience, we have demonstrated a dedication to quality customer service and have been responsible for the organization and implementation of several food service programs.

Referrals with contact information, specifically as it relates to food service, preparation.

Don Hall – Everest Area Optimist Club Food Stand Chairperson (David)
2503 Wilderness Lane
Schofield, WI 54476
(715) 432-0575

Lisa Strehlow Marquardt – Former child care director (Noel)
1714 Fairmont St.
Wausau, WI 54403
(715) 843-5677

References with contact information, related to public interaction, hospitality, customer service.

Christy Parks, Member Services Director, Aspirus YMCA (David)
3402 Howland Ave
Weston, WI 54476
(715) 841-1854

Marti Strehlow, Owner of Clay Corner (Noel)
305 N. 3rd St.
Wausau, WI 54403
(715) 848-2607

Identification of the specific personnel who will be providing services and their qualifications.

Noel will be the primary concession operator. She has previously held her Food Service Operators certificate and will renew that certification prior to the summer of 2016.

David will assist Noel in the operations of the concession stand. He will use his experience in organization and administration to have the licenses, insurance, and business practices in place to ensure success. They will hire seasonal staff to work throughout the open hours.

Menu – During this 1st year of transition, we will keep the existing menu and research possible new additions that will add value and variety to what has been done in the past.

MENU:

Hot Dog	\$2.50	Sundaes	\$3.25
Chili Dog	\$3.00	Hot Fudge, Strawberry, Caramel	
Chili Cheese Dog	\$3.25		
Brat	\$3.25	Flurries	\$4.00
Corn Dog	\$2.50	Strawberry, Oreo	
Soft Pretzel	\$3.00	Cookie Dough, Reeses	
Soft Pretzel w/ Cheese	\$3.50	M & M, Butterfinger	
Nacho's w/ Cheese	\$3.00		
Chili Cheese Nachos	\$3.50	Beverages (Pepsi, Diet Pepsi, Mt. Dew, Lemonade, Sierra Mist, Root beer, Cherry Pepsi)	
Carmel Apple	\$2.50	Small (16 oz)	\$1.25
Beef Jerky	\$1.00	Medium (24 oz)	\$1.75
Jumbo Cookie	\$1.25	Large (32 oz)	\$2.25
Jumbo Dill Pickle	\$1.00	Bottle Water	\$1.25
Chips	\$.75	Cup of Water	\$.25
Popcorn (Small)	\$1.50	Slushies (blue raspberry, Cherry)	\$2.50
Popcorn (Large)	\$3.00		
Pizza (Slice)	\$3.00		
Cheese, Pepperoni, Sausage			
Canadian Bacon, Onion			
Pizza (12" / \$14")		Ice Cream (Soft Serve)	
Cheese	\$13.00 / \$15.00	Vanilla, Chocolate, Twist	
One Topping	\$13.75 / \$15.75	Regular Cone	\$2.00
Meat Lovers	\$15.00 / \$17.00	Waffle Cone	\$3.00
Pizza Fries	\$12.00	Root Beer Float	\$2.75
Combo Meals			
Hot Dog or Corn Dog, Chips, Drink	\$4.00		
Pizza or Chili Dog, Chips, Drink	\$4.50		
Chili Cheese Dog or Brat, Chips, Drink	\$4.75		

Possible New Menu ideas we would explore

Hot Entrées & Sandwiches

Baked Sandwiches
Bread Sticks
Quesadillas
Sandwiches – Club – Wraps

Other Snack items

Mini Donuts
Fresh Fruit Cups
Frozen Yogurt / Make your own (pay by the oz.) – Oreo, M & M's, Butterfinger, Cookie Dough, etc...
Bagels & Cream Cheese



Village of Weston
Aquatic Center

Concession Stand proposal

Steven and Janessa Cronin

August 23, 2015

First, let me introduce myself. I'm Steve Cronin and I am writing this proposal with the intent of pursuing the opportunity to be the next owner/operator of the concession stand at the village of Weston Aquatic Center beginning the summer of 2016, date yet to be determined. I was born in raised in the Wausau area and grew up in the village of Rothschild until about age 19 when I moved and rented an apartment in the Village of Weston. I am a 2009 graduate of D.C. Everest high school. Shortly after I began pursuing a career in public safety and obtained a Paramedic Technician Associate Degree at NTC in Wausau. I spent roughly 2 and a half years working for the Village of Weston Fire Department as a paid on call volunteer and also transitioned into the SAFER district where I worked for approximately a year and a half. In 2014 my then fiancée, Janessa and I purchased our first home in the village of Weston on Hewitt Avenue and got married a short 3 months later. Most recently, I have been hired by the City of Wausau as a Firefighter/ Paramedic full time working 10 days a month. I still currently reside in Weston with no plans of leaving. Both my wife and I have our families rooted in this area and very much enjoy living in the Village of Weston.

Contact information

Steven and Janessa Cronin

5402 Hewitt Avenue

Weston, WI 54476

715-203-6145

Cronin2013@yahoo.com

Licenses and Insurance

Currently, Steven and Janessa do not have any licenses or insurance relating to the business. However we do understand that we will need to obtain the following:

1. Wisconsin Sellers Permit
2. Occupation permit- Obtained by the Village of Weston
3. Food and Beverage License- Obtained through a class.
 - a. Steven and Janessa plan on taking a course through NTC to obtain this over the winter of 2015-2016. NTC has been contacted and has dates for this class available monthly
4. Workers Comp insurance - approximately \$906.20
5. Liability Insurance – approximately \$478
6. Federal Employer Tax Identification Number (FEIN)
7. Anything else that should arise

Current and past Experiences as it relates

Steven

1. Steven's first job was working with Mary and Leo Rodebush, who owned High Roller skating rink at the time as well as the snack bar at the Weston Aquatic Center. Steven worked in the concession stand at the roller rink on the weekends.
2. Steven's second job came the following summer when Chad and Deb Ferge took over the Aquatic Center snack bar from Mary and Leo and he was offered a position there. He returned for 7 summers thereafter working as a seasonal employee, up to the point where Deb offered him to work as a part-time manager for the remaining two seasons he was employed with her. He learned a great deal about the day to day operations of the snack bar and began assisting Deb in making runs to Sam's club and assisting with ordering supplies and scheduling employees. He also became very proficient in daily tasks at the pool and confident in what he was doing. Due to some other obligations, Steven did not return to the snack bar following the 2013 season.
3. Other experiences Steven has in food service include:
 - a. Working as a busboy in the restaurant at the Lodge at Cedar Creek
 - b. Working as a busboy at Applebee's restaurant
 - c. Working as a cook at Culver's
 - d. Working as a dishwasher and doing food prep for Sam's Pizza
4. Working as a firefighter/paramedic for the past 5 years has also given him the interpersonal skills and customer service needed to perform well at the aquatic Center.

Janessa

1. Janessa worked for Subway for 4 years as a sandwich artist both in town and at a few other various Subway locations across the state while attending school outside the area.
2. Janessa also worked for a Panera Bread in Dubuque, IA for a short period of time.
3. Currently Janessa works full-time for Kindercare in Weston and works with children. She is very good at what she does and has developed some great customer interaction skills. Recently she began working in the kitchen at Kindercare which has further improved her skills working in the food industry.
4. Janessa also works part-time for IMR BP in Weston currently. Working here has allowed Janessa to further gain experience in customer service as well as working with food on a regular basis in serving up their line of hot food products.

In conclusion, we believe our varied experience in both the food service industry as well as through customer service interactions, specifically with Steven working for Chad and Deb Ferge at the Aquatic Center for 8 seasons has given us the upper hand in having the ability to run the Aquatic Center snack bar.

Application

Steven and Janessa plan to apply their experiences to the needs of the Aquatic Center in a number of different ways. Steven has 8 years of experience working with Chad and Deb at the Aquatic Center. He is well aware of the crowd patterns and fluctuations due to the weather. Steven has become proficient in what to expect in crowds to plan for adequate stocking to minimize waste and maximize profitability both for him and the Village of Weston. Steven has also had experience through his two years as a manager at the snack bar in adjusting staffing to cut costs based on the needs of the day. Steven understands that the business is weather dependent and is willing to make the necessary decisions to adapt to the needs of the Aquatic Center.

Through the interpersonal skills that both Steven and Janessa have obtained from work experiences, we plan to make a good, long-lasting relationship with the Village of Weston as well as Shawn Osterbrink with the parks department and village administrator Daniel Guild. We wish to use those experiences to work together and tackle any problems that may arise head on in a professional business manner. Lastly, we believe we can use our varied amounts of experience in the food service industry to more than meet the expectations set forth by the village of Weston. We understand the importance of cleanliness at the facility as well as personal hygiene and plan to set high expectations for any employees we should have in the future.

We plan on setting up accounts with and maintaining good business relationships with many of the current vendors working with the Aquatic Center Snack bar including but not limited to:

1. Holiday Wholesale
2. Graykowski Distributing
3. Merrill Distributing
4. Mid-Wisconsin Beverage
5. Sam's Club
6. Covantage Credit union

Additionally, Chad and Deb Ferge are close personal friends and have offered their assistance to us throughout our first summer of operation should the need arise. After speaking with Chad and Deb Ferge we also understand that there may be some other purchases that need to be made on our part in order to help ensure our success.

We also plan on hiring 6-7 people to help staff the Aquatic Center snack bar part-time on a seasonal basis for the duration of the season annually.

Menu

We plan to keep the menu and pricing very similar to the current offerings at the Weston Aquatic center under Chad and Deb Ferge for a number of reasons. The current menu items are quick and easy and allow for quick flow and rapid volume especially during the busy times. This increases the profitability for all parties involved. Secondly, the menu items shown have proven profitable. Over the years I worked with Chad and Deb, various items were tried. Some made it and some did not, therefore we feel the current menu works and we do not see a reason to change something drastically that is already working. Other local pools with snack bars offer other items and consistently struggle to make a profit over the course of the summer. That was never a problem in the experience Steven has had working at the Aquatic Center with the current menu. The current menu with current pricing has been attached for your viewing.

Leasing

We understand the lease of the property is 10% of the gross revenue excluding sales tax and agree to those terms. Furthermore we understand that we are responsible for \$1,500.00 annually as a utility payment as well as half of the cost of garbage fees and realize that these costs can fluctuate based on usage and rates. Furthermore we agree that any telephone costs are solely our responsibility.

Conclusion

What makes Steven and Janessa Cronin the perfect fit for the Snack bar at the Weston Aquatic Center? We feel that Steven's experience throughout the number of years he spent working with Chad and Deb Ferge sets him apart from everyone else. With the knowledge Steven has we are confident we can run a solid, profitable business for both parties. We feel that allowing another party to come in and run this operation without that same experience may have a negative impact on the Aquatic Center as a whole. To our knowledge, there is not one other interested party that can present themselves with this same experience. Additionally, Steven and Janessa have the backing of Chad and Deb Ferge and they have agreed to assist us with anything we may need as we move forward with this venture.

Referrals

Chad and Deb Ferge

Owners of Weston Concessions

6107 Tower Ridge Pl.

Weston, WI 54476

715-370-0010

Keith Rybacki

Owner IMR BP in Weston

4101 Schofield Avenue

Weston, WI 54476

715-355-4544

References

Bruce Bartus

Owner of Curds of Wisconsin

715-432-2011

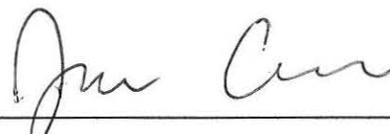
Jose Livingston

715-551-0960

If you have any questions at any time please feel free to contact Steven Cronin at 715-203-6145



Steven Cronin



Janessa Cronin

Concessions 2015

Pizza slice	\$ 3.00	\$ 1.50
Corn dog	\$ 2.50	\$ 1.25
Hot Dog	\$ 2.50	\$ 1.25
Chili Dog	\$ 3.00	\$ 1.50
Chili cheese dog	\$ 3.25	\$ 1.75
Brat	\$ 3.25	\$ 1.75
Pretzel	\$ 3.00	\$ 1.50
Pretzel w/ cheese	\$ 3.50	\$ 1.75
Nachos w/ cheese	\$ 3.00	\$ 1.50
Chili cheese nachos	\$ 3.50	\$ 1.75
Caramel apple	\$ 2.50	\$ 1.25
Beef jerky	\$ 1.00	\$ 0.50
Cookie	\$ 1.25	\$ 0.75
Pickle	\$ 1.00	\$ 0.50
Chips	\$ 0.75	\$ 0.50
Popcorn	3.00/1.50	1.50/.75
Cup of cheese or jalepenos	\$ 0.50	\$ 0.25

Combo Meals

includes chips and 16oz soda or bottle water

Hot dog	\$ 4.00	\$ 2.00
Corn dog	\$ 4.00	\$ 2.00
Brat	\$ 4.75	\$ 2.50
Pizza	\$ 4.50	\$ 2.25
Chili dog	\$ 4.50	\$ 2.25
Chili cheese dog	\$ 4.75	\$ 2.25

Flurries	\$ 4.00	\$ 2.00
Oreo, M&M, Butterfinger		
Reeses pieces, Cookie dough		
Strawberry		

Ice cream

Chocolate, Vanilla, Twist		
Regular cone or dish	\$ 2.00	\$ 1.00
Waffle cone	\$ 3.00	\$ 1.50
Sundaes	\$ 3.25	\$ 1.75
Hot fudge, caramel, strawberry		
Root Beer Float	\$ 2.75	\$ 1.50

Beverages

Pepsi, Diet Pepsi, Mtn. Dew, Lemonade,
Sierra Mist, Root beer, Cherry Pepsi

Small 16oz	\$ 1.25	\$ 0.75
Medium 22oz	\$ 1.75	\$ 1.00
Large 32oz	\$ 2.25	\$ 1.25
Bottled water	\$ 1.25	\$ 0.75
Cup of water	\$ 0.25	
Slushies	\$ 2.50	\$ 1.25

Cherry or Blue raspberry

WESTON CONCESSIONS

PIZZA MENU

	<u>12"</u>	<u>14"</u>
<i>Cheese</i>	\$13.00	\$15.00
<i>One Topping</i>	\$13.75	\$15.75
<i>Meat Lovers</i>	\$15.00	\$17.00

Pepperoni, sausage, Canadian bacon

*Pizza Fries with dipping sauce
available in 12" only.*

\$12.00

Toppings

*Cheese, pepperoni,
sausage, Canadian
bacon, onion*

Weston Concessions
Chad and Deb Ferge
6107 Tower Ridge Pl.
Weston, WI 54476

December 22, 2015

Dear Village of Weston;

We are writing to inform you of our recommendation involving the concession stand at the Weston Aquatic Center. We fully support Steven and Janessa Cronin in the leasing of the concessions. Steven was employed with us on and off during our past 12 seasons, as well as holding a management position most recently. We feel confident that he understands the ins and outs of running the business. We allowed them to inform you that we are behind them and are willing to offer advice and answer any questions or concerns they may have. This will ensure a smooth transition for the employees as well as the patrons of the Aquatic Center. As a result, please do not hesitate to contact us if any problems should occur during their first season, as we are prepared to take control of operations if you feel Steven and Janessa aren't doing their part in serving the community.

We look forward to hearing your decision.

Feel free to contact us with any questions.



Chad Ferge
715-370-0009

Deb Ferge
715-370-0010

#G32

Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **INTERGOVERNMENTAL AGREEMENT WITH TOWN OF RIB MOUNTAIN**

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, JANUARY 18, 2016**

POLICY QUESTION: Should the Board of Trustees approve the Intergovernmental Agreement with the Town of Rib Mountain?

RECOMMENDATION TO: I make a motion to approve the Intergovernmental Agreement with the Town of Rib Mountain.

LEGISLATIVE ACTION:

- | | | |
|---|---------------------------------------|--|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input checked="" type="checkbox"/> Resolution |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | |
| | <input type="checkbox"/> Proclamation | |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: State Statute 66.0301 authorizes and empowers the Village to enter into such an agreement
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-

PRIOR REVIEW: Similar Intergovernmental agreements with the Villages of Hatley and Schofield, City of Schofield and Rib Mountain Sanitary District were approved in March of 2015.

BACKGROUND:

In the past the Village has furnished equipment and/or manpower to neighboring municipalities to aid in their operations. The Village has billed for the use of equipment and manpower, however a formal agreement had never been established. By having an intergovernmental agreement in place, the roles and responsibilities of the Village as well as the other municipality are spelled out. These agreements act as insurance for the Village in the event that an accident happens and the agreement clearly designates which municipality is responsible for any claims.

Supplemental Briefer for Agenda Items under Consideration?

Attachments?

Village of Weston Wisconsin
VILLAGE BOARD BRIEFER
Michael Wodalski; Deputy Director of Public Works

Date: Thursday, January 14, 2015

Re: Intergovernmental Agreements (IGA) with Town of Rib Mountain

1. Policy Question:

Should the Board approve the intergovernmental agreement with the Town of Rib Mountain?

2. Purpose:

The purpose of the agreements is to clearly define the roles and responsibilities of the Village of Weston and the neighboring municipality where the Village of Weston is providing a service by supplying manpower and/or equipment.

3. Background:

The Village of Weston has historically provided assistance to neighboring municipalities for various services. Recently the Town of Rib Mountain has inquired about utilizing the Village's bucket truck for some tree trimming and sign maintenance. In order to aid in their efforts an intergovernmental agreement should be in place. With the agreement in place there is a set agreed upon fee that the Town will pay the Village for specific purposes.

4. Issue Analysis:

Since there has not been a formal agreement in place, the risk of assisting our neighbors was not accounted for. The main item that the intergovernmental agreement covers is who is responsible for insurance in the event that an accident were to occur, as well as indemnifies and holds harmless each entity involved in the agreement. By defining these roles up front, it should eliminate any questions that may arise if an incident were to occur.

5. Fiscal Impact:

There is a fee schedule attached. Work done for other entities is typically done outside of the normal working day for the Village of Weston and labor is charged at an overtime rate. All costs associated with providing shared services are intended to be recovered through the fee schedule (in addition to the hourly rate for an employee, there is an overhead and markup included for administration time to coordinate the equipment and/or manpower and creating the invoice)..

6. Statutory Reference:

Wis. Stat. § 66.0301 authorizes and empowers the Village and other entity to enter into such an agreement.

7. Prior Review:

The intergovernmental agreements for equipment sharing have been reviewed by legal counsel, and similar agreements with the Villages of Hatley and Rothschild, City of Schofield and the Rib Mountain Sanitary District were approved in March of 2015.

8. Attachments:

- Intergovernmental Agreement with Town of Rib Mountain

9. Policy Choices:

- 1) Make the recommendation to approve the intergovernmental agreement.
- 2) Make the recommendation to modify the intergovernmental agreement.
- 3) Make a recommendation that staff not provide these services to the Town of Rib Mountain.

10. Recommendation:

I recommend that the Board of Trustees approve the intergovernmental agreement with the Town of Rib Mountain

11. Legislative Action:

I move to approve the intergovernmental agreement with the Town of Rib Mountain for shared municipal services as recommended by staff.

INTERGOVERNMENTAL SERVICES AGREEMENT
BETWEEN THE VILLAGE OF WESTON AND
THE TOWN OF RIB MOUNTAIN

THIS AGREEMENT, entered into the ____ day of _____, 20__, shall commence on the ____ day of _____, 20__ by and between the Village of Weston, a municipal corporation of the State of Wisconsin (hereinafter the “Village”), and the Town of Rib Mountain, a municipal corporation of the State of Wisconsin (hereinafter the “Client”);

WHEREAS, the Client is responsible for providing certain municipal services to benefit its residents; and

WHEREAS, the Village is willing to provide equipment and/or personnel in accordance with the terms of this Agreement to assist Client with providing certain municipal services; and

WHEREAS, Wis. Stat. § 66.0301 authorizes and empowers the Village and Client to enter into the Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

1. **SCOPE OF SERVICES.** The Village agrees to provide personnel and equipment to Client on a time and materials basis as listed in “Schedule A” which is attached to the Agreement. The Village reserves the right to refuse services due to scheduling conflicts or lack of resources.
2. **TERM.** The initial term of this Agreement shall commence on January 1, 2016 and terminate on December 31, 2016. This Agreement shall automatically renew for successive terms of one year unless either party provides written notice to the other party at least thirty (30) days prior to the expiration of the term.
3. **COMPENSATION.** Client shall pay the Village for personnel and equipment at an hourly rate based upon the fee schedule which is attached as “Schedule A.” The Village may change the fee schedule at any time at its own discretion upon thirty (30) days written notice to the Client. The common billable measurement will be hourly, broken down into half-hours for both equipment and personnel. The Village will invoice the Client. Said invoice will contain an itemized statement of all time, materials and equipment used. The Client shall pay the invoice in full within thirty (30) days of receipt of said invoice.
4. **CONTACT PERSON.** The Client agrees to appoint a person to act as a liaison to serve as the Contact Person with the Village in order to support and facilitate the orderly and efficient distribution of personnel and equipment requests.
5. **LEVEL OF SERVICE.** The Village agrees to provide all services in a professional and workmanlike manner.

6. OTHER AGREEMENTS. The Village reserves the right to enter into any other contracts with other municipalities for the performance of any services which may be included within the scope of services provided in this Agreement.
7. INDEMNIFICATION. The Village hereby indemnifies and holds harmless the Client against all losses, claims or liabilities for personal injury or property damage arising out of any act or omission of the Village, its employees, agents and representatives.

The Client hereby indemnifies and holds harmless the Village against all losses, claims or liabilities for personal injury or property damage arising out of any act or omission of the Client, the Client's employees, agents and representatives.

8. INSURANCE. During the term of this Agreement, the Village shall maintain insurance coverage to protect against claims, demands, actions and causes of action, arising from any act or omission of the Village, its employees, agents and representatives. If the Client rents equipment without Village personnel, the Client must provide proof of insurance coverage to protect against claims, demands, actions and causes of action, arising from any act or omission of the Client, the Client's employees, agents and representatives. Client shall include the Village as an additional insured under its policy.

The Client shall provide the Village with a Certificate of Insurance naming the Village as an additional insured and stating that said policy cannot be cancelled except on thirty (30) days' written notice to the Village.

The minimum limits of coverage are as follows:

Worker's Compensation Statutory Coverage
General Liability Insurance Coverage:

Bodily Injury – Per Person	\$ 500,000
– Per Occurrence	\$ 1,000,000
Property Damage – Per Occurrence	\$ 250,000
Comprehensive Auto Liability Including Non-Ownership Coverage	
Per Person	\$ 100,000
Per Occurrence	\$ 300,000
Property Damage	
Per Occurrence	\$ 50,000

9. NOTICES. Any notice required or permitted by this Agreement shall be deemed effective when personally delivered in writing, or three (3) days after notice is deposited with the U.S. Postal Service, postage prepaid, certified, and return receipt requested, and addressed as follows:

VILLAGE:
Village of Weston
Attn: Village Clerk
5500 Schofield Ave.
Weston, WI 54476

CLIENT:
Town of Rib Mountain
Attn: Town Clerk
3700 North Mountain Road
Wausau, WI 54401

10. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.
11. **ASSIGNMENT.** The parties acknowledge that the services provided herein are unique. Accordingly, neither party may assign their rights or delegate the duties or obligations under this Agreement.
12. **ENTIRE AGREEMENT.** This Agreement sets for the entire understanding of the parties hereto with respect to the transactions contemplated herein. No change or modification of this Agreement (other than the Exhibit A fee schedule) shall be valid except by a written instrument approved by the Village of Weston Board of Trustees.
13. **SEVERABILITY.** If any part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal, unenforceable, or void, such illegality or unenforceability shall not affect the validity of any other part, term or provision and the rights of the parties will be construed as if the invalid part, term or provision was never part of the Agreement.
14. **IMMUNITY.** Nothing contained in this Agreement constitutes a waiver of either party's sovereign immunity under applicable law.

VILLAGE OF WESTON

Dated: _____

By: _____
Barbara Ermeling, President

Dated: _____

Attest: _____
Sherry Weinkauff, Village Clerk

TOWN OF RIB MOUNTAIN

Dated: _____

By: _____
Allen Opall, Town Chairman

Dated: _____

Attest: _____
Jessica Trautman, Town Clerk

Schedule A
Billing Rate Structure for 2016

Village of Weston
2016 Equipment Material Cost List
(cost/hr=DOT Cost/hr + Opr Cost/hr)
*Dot Cost Includes Fuel Cost

Labor Costs:	
	2016
Reg	60.87
O/T	91.31
D/T	121.74

Equipment	VOW Number	DOT Cost/hr	Operator			Bill Rate		
			Reg	Ovt	Dbl	Reg	Ovt	Dbl
Dozer	35	49.20	\$60.87	\$91.31	\$121.74	\$110.07	\$140.51	\$170.94
Backhoe	106	65.86	\$60.87	\$91.31	\$121.74	\$126.73	\$157.17	\$187.60
Excavator	23	67.52	\$60.87	\$91.31	\$121.74	\$128.39	\$158.83	\$189.26
Quad Axle	90	53.60	\$60.87	\$91.31	\$121.74	\$114.47	\$144.91	\$175.34
Tri Axle	15,25,28,	63.84	\$60.87	\$91.31	\$121.74	\$124.71	\$155.15	\$185.58
	99,119	63.84	\$60.87	\$91.31	\$121.74	\$124.71	\$155.15	\$185.58
Single Axle	9,17,	49.04	\$60.87	\$91.31	\$121.74	\$109.91	\$140.35	\$170.78
	29,60,69	49.04	\$60.87	\$91.31	\$121.74	\$109.91	\$140.35	\$170.78
Tandem Axle	10	49.52	\$60.87	\$91.31	\$121.74	\$110.39	\$140.83	\$171.26
Truck Mounted Plow		8.04						
Plow Wing		6.92						
Salt/Sand Spreader		11.10						
Salt/Sand Spreader - with Brine		15.06						
Snow Plowing - Single Axle	9, 29, 60, 69	75.10	\$60.87	\$91.31	\$121.74	\$135.97	\$166.41	\$196.84
Snow Plowing - Single Axle	17	79.06	\$60.87	\$91.31	\$121.74	\$139.93	\$170.37	\$200.80
Snow Plowing - Tandem Axle	10	79.54	\$60.87	\$91.31	\$121.74	\$140.41	\$170.85	\$201.28
Digger Derrick	111	37.78	\$60.87	\$91.31	\$121.74	\$98.65	\$129.09	\$159.52
Power Auger/Post Hole Digger		28.32	\$60.87	\$91.31	\$121.74	\$89.19	\$119.63	\$150.06
Loader	14,32,38	62.06	\$60.87	\$91.31	\$121.74	\$122.93	\$153.37	\$183.80
Front Mounted Plow		8.04						
Widening Wing for Loader		22.60						
Snow Plowing w/End Loader	14, 38	70.10	\$60.87	\$91.31	\$121.74	\$130.97	\$170.85	\$201.28
Snow Plowing w/End Loader	32	92.70	\$60.87	\$91.31	\$121.74	\$153.57	\$129.09	\$159.52
Grader	26	71.40	\$60.87	\$91.31	\$121.74	\$132.27	\$162.71	\$193.14
Wing-Plow for Grader		22.60						
Snow Plowing w/Grader	26	94.00	\$60.87	\$91.31	\$121.74	\$154.87	\$185.31	\$215.74
Roller-tire	19	49.22	\$60.87	\$91.31	\$121.74	\$110.09	\$140.53	\$170.96
Roller-steel small	27	39.44	\$60.87	\$91.31	\$121.74	\$100.31	\$130.75	\$161.18
Skid Steer	34	28.16	\$60.87	\$91.31	\$121.74	\$89.03	\$119.47	\$149.90
Brush Chipper	66	30.04	\$60.87	\$91.31	\$121.74	\$90.91	\$121.35	\$151.78
Tractor Mower	61	43.40	\$60.87	\$91.31	\$121.74	\$104.27	\$134.71	\$165.14
Boom for Mower		14.40						
Ditch Mowing	61	57.80	\$60.87	\$91.31	\$121.74	\$118.67	\$149.11	\$179.54
Shoulder Machine	30	76.94	\$60.87	\$91.31	\$121.74	\$137.81	\$168.25	\$198.68
Shouldering	26 with 30	148.34	\$60.87	\$91.31	\$121.74	\$209.21	\$239.65	\$270.08
Snow Blower	37,116	270.78	\$60.87	\$91.31	\$121.74	\$331.65	\$362.09	\$392.52
Street Sweeper	81	114.24	\$60.87	\$91.31	\$121.74	\$175.11	\$205.55	\$235.98
Loader Broom Attachment		33.44						
Sweeping with Loader	14,32,38	95.50	\$60.87	\$91.31	\$121.74	\$156.37	\$186.81	\$217.24
Leaf Vacuum	100,108,109	80.58	\$60.87	\$91.31	\$121.74	\$141.45	\$171.89	\$202.32
Ton Truck	6,8,21,31	14.30	\$60.87	\$91.31	\$121.74	\$75.17	\$105.61	\$136.04
3/4 Ton Truck	12, 122	14.30	\$60.87	\$91.31	\$121.74	\$75.17	\$105.61	\$136.04
1/2 Ton Truck	2,55,59,85	14.30	\$60.87	\$91.31	\$121.74	\$75.17	\$105.61	\$136.04
Utility Van	1,3,5,88	14.56	\$60.87	\$91.31	\$121.74	\$75.43	\$105.87	\$136.30
Sewer Vac (Vactor)	4	80.58	\$60.87	\$91.31	\$121.74	\$141.45	\$171.89	\$202.32
Bit Heating Kettle	42	40.42	\$60.87	\$91.31	\$121.74	\$101.29	\$131.73	\$162.16
Pressure Washer	51/125	43.72	\$60.87	\$91.31	\$121.74	\$104.59	\$135.03	\$165.46
Generator	56,80	94.76	\$60.87	\$91.31	\$121.74	\$155.63	\$186.07	\$216.50
Trackless Tractor (Lizzard)	113	37.22	\$60.87	\$91.31	\$121.74	\$98.09	\$128.53	\$158.96
Blacktop Box	121	20.02	\$60.87	\$91.31	\$121.74	\$80.89	\$111.33	\$141.76
Asphalt Cutter	77,86	35.38	\$60.87	\$91.31	\$121.74	\$96.25	\$126.69	\$157.12
Miscellaneous Equipment:								
Yanmar	124	54.96	\$60.87	\$91.31	\$121.74	\$115.83	\$146.27	\$176.70
Pumps	141a,b,c,d,e,	20.00	\$60.87	\$91.31	\$121.74	\$80.87	\$111.31	\$141.74
Air compressor	16,65	17.56	\$60.87	\$91.31	\$121.74	\$78.43	\$108.87	\$139.30
Generator	87	14.32	\$60.87	\$91.31	\$121.74	\$75.19	\$105.63	\$136.06
Walk Behind Plate Compactor	40	32.02	\$60.87	\$91.31	\$121.74	\$92.89	\$123.33	\$153.76
Trailer (1 through 4 tons)		15.42						
Trailer (5 through 29 tons)		25.46						
Welder	42,43,44,44a	30.76	\$60.87	\$91.31	\$121.74	\$91.63	\$122.07	\$152.50
Chainsaw	39,39a,39b	8.20	\$60.87	\$91.31	\$121.74	\$69.07	\$99.51	\$129.94
Concrete Saw		37.86	\$60.87	\$91.31	\$121.74	\$98.73	\$129.17	\$159.60
Ball Diamond Machine		17.50	\$60.87	\$91.31	\$121.74	\$78.37	\$108.81	\$139.24
Walk Behind Mower	142	15.50	\$60.87	\$91.31	\$121.74	\$76.37	\$106.81	\$137.24
Zero Turn Mower		17.02	\$60.87	\$91.31	\$121.74	\$77.89	\$108.33	\$138.76
Deck Mowers (Ford/Toro/Jacobson)	20, 114, 115, 143	22.42	\$60.87	\$91.31	\$121.74	\$83.29	\$113.73	\$144.16

Additional Material Costs: (Per Cubic Yd.)			
Sand	\$6.94	Breaker Run	\$50.00
Granite	\$9.48	Hot Mix Asphalt*	\$28.95
Recycled Asphalt	\$8.50	Compost	\$6.00
Black Dirt	\$7.00	Curbstacks	\$31.00
Salt*	\$84.77	Cold Patch*	\$53.16

*price updated 2/23/15

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Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Memorandum

File: 2016-DRG-00

Type: Open Record, Low Discretion

To: Donna Stroik, R21658 Hilltop Road, Hatley, Wisconsin 54440

Date: Thursday, January 14, 2016

Re: **Contingent Offer of Employment**

Dear Donna,

Thank you for your interest in the Deputy Finance Director position for the Village of Weston. I am pleased that you have accepted my preliminary, contingent offer of employment. Please review the terms of my offer, and if you have any questions, you can call me either morning or evening here at the Weston Municipal Center, at 715-359-6114, or on my cell phone at 715-571-9693.

It is my plan to present my recommendation to hire you to the Weston Board of Trustees at its next regular meeting of Monday, January 18. You are welcome to come and attend this public meeting with your family and introduce yourself to our management team and elected officials.

Prior to the beginning of your employment the following contingencies need to be met:

- We will contact your current employer and complete a reference check.
- We will need you need to pass a post-offer medical exam (including an audiogram and vision test), per Section 4.17 of the Employee Handbook;
- We will need you need to complete a drug and alcohol screening, per Section 4.18 of the Employee Handbook.
- We will you shall pass a criminal background check per Section 4.19 of the Employee Handbook

The details of your employment offer are as follows:

- Your direct supervisor will be John Jacobs, Finance Director/Treasurer.
- Your position is a full-time, salaried position, which is classified as exempt.
- You will be expected to work a minimum of 40 hours per week, with the current regular schedule being Monday through Friday, from approximately 8 AM through 4:30 PM. Specific seasons involving audit preparation and budget preparation will require additional evening hours and potential weekends. You will also be expected to attend certain regular public meetings of the Village, including Board of Trustee meetings, Personnel Committee meetings, and Finance Committee meetings, amongst others.
- Your pay rate will start at Grade L, Step 3, which is \$28.25/hr.



Daniel Guild
Administrator/C.A.O
Cell: 715-571-9693
dguild@westonwi.gov

5500 Schofield Avenue
Weston, WI 54476
715-359-6114
www.westonwi.gov

- You will be eligible for benefits provided to employees of the Village, including health and dental insurance.
- You will be eligible for benefits provided to employees of the Village, including participation in the Wisconsin Retirement System pension plan for public employees (http://etf.wi.gov/members/benefits_wrs.htm).
- Your family will also receive free summer passes to the Weston Aquatic Center.
- You will earn paid-time off on a bi-weekly accrual schedule according to the schedule described in Section 13.04 of the Village of Weston Employee Handbook.
 - Given your prior work experience as a Finance Director, I will be crediting you with 10 years of prior work experience. Your bi-weekly PTO accrual will be 8 hours per pay period.
 - Given your prior work experience as a Finance Director, I will be crediting you with 10 days, or 80 hours in your medical leave bank.
- Your start date will be Wednesday, February 10th, 2016.

Specific questions about your benefits can be directed to Village of Weston Employee Resources Manager, Sherry Weinkauf. More detail about some of the above-referenced items can be found in the following supplemental documents:

1. The current job description for the position of Deputy Finance Director
2. A full copy of the Village of Weston, Employee Personnel Policies and Procedures Manual, Version 8 dated, June 9, 2014.
3. A summary of employee benefits

We would also like to coordinate getting an updated professional photo of you, so that we might share the news about your hire with our citizens and taxpayers.

Please coordinate your screenings and exams with Weston Employee Resources Manager, Sherry Weinkauf. She can be reached here at the Village at 715-359-6114 or by email at sweinkauf@westonwi.gov.

We are very much looking forward to working with you as a new member of the team. Local government is an exciting career and we wish you the best on this journey with us. Please keep this letter and enclosed information for your file.

Sincerely,

Daniel Guild
Administrator

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Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

VILLAGE OF WESTON CARLSON DETTMAN PAY MATRIX
 2016 GRADE ORDER LIST (Adopted 12-01-2015)

Grade	POINT INTERVAL		87.5%	90%	92.5%	95%	97.5%	100%	Merit	120%
	From	To	Minimum	Step 2	Step 3	Step 4	Step 5	Step 6		Maximum
T	1050	1099	\$ 46.46	\$ 47.79	\$ 49.12	\$ 50.44	\$ 51.77	\$ 53.10	→	\$ 63.72
			Administrator							
S	1000	1049	\$ 42.76	\$ 43.98	\$ 45.21	\$ 46.42	\$ 47.65	\$ 48.87	→	\$ 58.64
			Vacant							
R	950	999	\$ 39.35	\$ 40.47	\$ 41.60	\$ 42.72	\$ 43.85	\$ 44.97	→	\$ 53.96
			Director of Public Works							
Q	900	949	\$ 37.28	\$ 38.34	\$ 39.41	\$ 40.47	\$ 41.53	\$ 42.60	→	\$ 51.12
			Vacant							
P	850	899	\$ 35.20	\$ 36.21	\$ 37.22	\$ 38.22	\$ 39.23	\$ 40.23	→	\$ 48.29
			Director of Finance/Treasurer							
O	800	849	\$ 33.12	\$ 34.08	\$ 35.02	\$ 35.97	\$ 36.91	\$ 37.86	→	\$ 45.43
			Director of Planning and Development							
N	750	799	\$ 31.06	\$ 31.95	\$ 32.84	\$ 33.73	\$ 34.61	\$ 35.50	→	\$ 42.60
			Deputy Director of Public Works							
M	700	749	\$ 28.98	\$ 29.81	\$ 30.64	\$ 31.47	\$ 32.30	\$ 33.12	→	\$ 39.75
			Building Inspector/Buildings Manager Clerk/Employee Resource Manager Parks, Recreation, and Forestry Director Technology Services Director							
L	650	699	\$ 26.71	\$ 27.47	\$ 28.25	\$ 29.01	\$ 29.77	\$ 30.53	→	\$ 36.64
			Deputy Finance Director							

VILLAGE OF WESTON CARLSON DETTMAN PAY MATRIX
 2016 GRADE ORDER LIST (Adopted 12-01-2015)

Grade	POINT INTERVAL		87.5%	90%	92.5%	95%	97.5%	100%	Merit	120%
	From	To	Minimum	Step 2	Step 3	Step 4	Step 5	Step 6		Maximum
K	600	649	\$ 24.84	\$ 25.55	\$ 26.26	\$ 26.97	\$ 27.68	\$ 28.39	→	\$ 34.07
Taxpayer Relations Coordinator										
J	550	599	\$ 22.76	\$ 23.42	\$ 24.06	\$ 24.72	\$ 25.36	\$ 26.01	→	\$ 31.22
Utility Foreman Works/Fleet Foreman Works/Maintenance Foreman										
I	500	549	\$ 20.70	\$ 21.29	\$ 21.88	\$ 22.47	\$ 23.06	\$ 23.65	→	\$ 28.38
Aquatic Center Manager Assistant Planner Utility Maintenance Senior Operator										
H	450	499	\$ 18.62	\$ 19.15	\$ 19.68	\$ 20.21	\$ 20.75	\$ 21.28	→	\$ 25.53
Arborist / Parks Maintainer Code Enforcement Property Inspector Streets / Works Maintenance Senior Operator Utility Maintenance Operators										
G	400	449	\$ 16.55	\$ 17.02	\$ 17.49	\$ 17.97	\$ 18.44	\$ 18.92	→	\$ 22.70
Administrative Specialist - Finance Planning & Environmental Technician Streets / Works Maintenance Operator Taxpayer Relations Specialist Utility Clerk Utility Maintenance Worker										
F	350	399	\$ 14.48	\$ 14.88	\$ 15.30	\$ 15.71	\$ 16.13	\$ 16.54	→	\$ 19.85
Administrative Specialist - Clerks Court Clerk Parks / Streets / Works Maintenance Worker										

VILLAGE OF WESTON CARLSON DETTMAN PAY MATRIX
 2016 GRADE ORDER LIST (Adopted 12-01-2015)

Grade	POINT INTERVAL		87.5%	90%	92.5%	95%	97.5%	100%	Merit	120%
	From	To	Minimum	Step 2	Step 3	Step 4	Step 5	Step 6		Maximum
E	325	349	\$ 13.31	\$ 13.68	\$ 14.07	\$ 14.44	\$ 14.83	\$ 15.21	→	\$ 18.24
			Office Assistant							
D	300	324	\$ 12.41	\$ 12.76	\$ 13.11	\$ 13.47	\$ 13.82	\$ 14.18	→	\$ 17.01
			Refuse Recycling Intern							
C	275	299	\$ 11.49	\$ 11.82	\$ 12.14	\$ 12.47	\$ 12.80	\$ 13.13	→	\$ 15.75
			Seasonal Works Maintainer							
B	250	274	\$ 10.64	\$ 10.94	\$ 11.24	\$ 11.55	\$ 11.85	\$ 12.15	→	\$ 14.59
			Seasonal Park Maintainer							
A	225	249	x	x	x	x	x	x	→	x
			AC Head Lifeguard*							
			AC Lifeguard*							
			AC SlideTop/Cashier*							
			Ice Rink Attendent*							

* Please refer to wages in Aquatic Center Handbook / PP&P Handbook Chapter 6

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Village of Weston

Board of Trustees Meeting

Agenda Item Cover Sheet

Village of Weston Organization Chart 2016 (As of 1/12/2016)

