



Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, February 1, 2016, at 6:00 p.m.**, to consider the following matters:

A. Opening of Session.

1. Meeting called to order by President pro tempore White at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.
5. Acknowledgement of Visitors
 - a) Jenna Trittin, Finance Support Specialist (new hire)
 - b) Roman Maguire, Property Inspector (new hire)
 - c) Trevor Skerven, Utility Maintenance Worker (new hire)

B. Correspondence and comments from the public.

C. Consent Business Items

6. Approve Board of Trustee Minutes from Monday, January 18, 2016.
7. Approve Operator Licenses.
8. Approve the renewal of the mobile home license for the remainder of the 2015/2016 term for Alpine Mobile Home Park.
9. Acknowledge the Park Department's Strategic Planning Memorandum.
10. Weights and Measures Fee Schedule.
11. Centennial Homecoming Scholarship Award.
12. Approve Vouchers from 11/19/2015 – 1/27-2016
13. Approve recommendation for no changes to fees for the 2016 Weston Aquatic Center season.
14. Approve recommendation to continue the joint season pool pass with the Rothschild/Schofield Aquatic Center for the 2016 season.
15. Approve recommendation to create policy entitled "Weston Aquatic Center employee incentives".
16. Approve recommendation denying partnering with the Marathon County Library to allow individuals into the aquatic center using their library card on August 9th, per the previous Board policy of July 2012, which restricts providing free gifts.
17. Approve recommendation to investigate cost sharing on a piece of playground equipment with the Town of Weston for use at Machmueller Park.
18. Acknowledge hiring appointment of Roman Maguire as Property Inspector.
19. Acknowledge hiring appointment of Trevor Skerven as Utility Maintenance Worker.
20. Acknowledge hiring appointment of Jenna Trittin as Finance Support Specialist.
21. Items Removed from Consent (if any).

D. Reports from Committees, including draft meeting minutes (if any).

22. Community Life, and Public Safety (per Schuster/Hodell).
23. Community Development Authority (per Berger/Guild).
24. Finance (Per Berger/Jacobs).
25. Parks and Recreation (per Ostrowski/Osterbrink).
26. Personnel (Per Ziegler/Weinkauf).
27. Plan Commission (Per White/Higgins).

28. Property & Infrastructure (Per Ziegler/Donner).
29. Zoning Board of Appeals (Per Higgins).

E. Reports from Departments

30. Clerk.
31. Fire & EMS.
32. Finance.
33. [Parks & Recreation.](#)
34. Planning & Development.
35. Police.
36. [Public Works & Utilities.](#)
37. [Technology Services.](#)
38. [Village Relations.](#)
39. Department Directors may be dismissed following reports.

F. Regular New Business

40. [Discuss 2016 Meeting Calendar.](#)
41. Convene into closed session under [Wisconsin State Statutes 19.85 \(1\) \(e\)](#) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also, under [Wisconsin State Statutes 19.85 \(1\) \(g\)](#) to receive an update from legal counsel regarding:
 - a) From the Forest Redevelopment Proposal
 - b) Cross Pointe, LLC dispute over Developer's Agreement.
42. Reconvene into Open Session.

G. Report from the Administrator.

H. Remarks from Trustees (No Board action will be taken for this agenda item).

I. Remarks from the President (No Board actions will be taken for this agenda item).

J. Discuss items to be included for next agenda (No Board actions will be taken for this agenda

K. item). Set next regular meeting date for Mon, February 15, 2016.

- 20th Anniversary Celebration @ Dales Weston Lanes on Friday, March 11th, 2016.
- SE Quadrant Open House on Monday, March 14th, 2016.

L. Adjourn.

WITNESS: My signature this 29th day of January, 2016.

Daniel Guild
Weston Village Administrator

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 01/29/2015 @ 4:30 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees, Personnel Committee, and Finance Committee. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C. .



Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, January 18, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President pro tempore White at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 6 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	NO
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Hodell, Wodalski, Osterbrink, Crowe, and Lenhard. Everest Metro Chief Sparks and SAFER Fire Chief Savage, and Committee member Don Penza were also in attendance

4. Request for silencing of cellphones and other electronic devices.

White requested the silencing of cellphones.

B. Correspondence and comments from the public.

5. Comments from the public on issues, or matters which the Board of Trustees has oversight over.

Guild publicly recognized Donna Stroik. She has accepted the position of Deputy Finance Director and will begin with the Village on February 10th.

C. Presentations.

6. Presentation of 2014 Comprehensive Annual Financial Report Award from GFOA.

Guild presented the 2014 Comprehensive Annual Financial Report Award from GFOA to the Board and recognized Jacobs for his efforts.

D. Consent Business Items.

7. Approve meeting minutes from November 30th, 2015.
8. Approve meeting minutes from December 7th, 2015.
9. Approve meeting minutes from December 21st, 2015.
10. Approve Ordinance No. 16-001 which rezones .25 acres or the west 85 feet of Lot 4, Block 1 of Pine Park Addition from SF-S with WHP-A to B-3 with D-CC and WHP-A.

Motion by Schuster, second by Schmutzler to approve Consent Items C7 to C10.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

E. Reports from Committees, including draft meeting minutes (if any).

11. Community Life, and Public Safety;
12. Community Development Authority;
13. Everest Metro Public Safety
14. Finance;
15. Parks and Recreation;
16. Personnel;
17. Plan Commission;
18. Property & Infrastructure;

- 19. South Area Fire District;
- 20. Zoning Board of Appeals;

Motion by Ostrowski, second by Ziegler to acknowledge committee reports/minutes (Items E17, E18 and E19).

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

F. Reports from Departments

21. Building & Facilities.

Guild said staff will be signing a contract to proceed with moving forward on a building needs assessment. Staff plans to have some inexpensive remodeling done so that the Clerk can be moved to the front office area. He also talked about the need for more space.

22. Clerk.

Weinkauff reported she recently trained some of the office staff to do accounts payable. She said the biometric screenings will be held for employees in February. She will begin working on total compensation statements in February. She is also working on W2 reconciliations. A primary election will be held on February 16th.

23. Fire & EMS.

Savage said staff is finishing up on some year-end work. The department is working on strategic planning. Staff is also attending some leadership development training. Granite Peak is keeping the department really busy.

24. Finance.

Jacobs reported there are two weeks left of tax collection. He is working with his intern to get things caught up in the Finance Department. He will begin working on a RFP for audit services.

25. Parks & Recreation.

Osterbrink reported that Mroczenski completed lifeguard instructor training. The ice rinks have been open for two weeks. There was a short discussion on lifeguard pay and retaining them. The entire area struggles with trying to find and recruit lifeguards. He talked about the possibility of our staff certifying lifeguards in the future.

26. Planning & Development.

Higgins said new construction for single family has increased, while the commercial construction is down. Building Inspector Tatro is back to work. She gave an update on the recruitment process for an Assistant Building Inspector. Staff is also working with Mount Olive on their parking lot.

27. Police.

Sparks gave an update on their recruitment for a clerical employee and police officer. He also talked about the law enforcement accreditation program.

28. Public Works & Utilities.

Donner gave an update on the recruitment process for a Utility Maintenance Worker/Operator. Staff is working on an employment offer. Staff will be holding interviews this coming Friday for the vacant Park and Public Works Maintenance Worker. He will work with the Administrator on the restructuring of the services division. He gave an update on some upcoming lift station projects.

29. Taxpayer Relations.

Hodell said she is working with the Administrator on the Village's 20-year anniversary celebration to take place in March. She also reported she is working with the Public Works department on sidewalk clearing. She has several court cases coming up for property maintenance issues.

30. Technology Services.

Crowe showed members how to access the agenda meeting packets through their email. He reported the update to Office 365 went fairly well.

G. Regular New Business

31. Approve recommendation from Parks Director for 2016 Concession Stand Operator and authorize Administrator/Attorney to execute a contract/lease agreement for fy2016 through fy2018.

Osterbrink said staff recommendation is to award the concession stand lease to Steven and Janessa Cronin.

Motion by Schuster, second by Berger to approve 2016 Concession Stand Operator and authorize Administrator/Attorney to execute a contract/lease agreement for fy2016 through fy2018, per staff recommendation.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

32. Approve recommendation from Public Works Director to create an intergovernmental cooperation agreement between the Town of Rib Mountain and the Village.

Motion by Ziegler, second by Ostrowski to create an intergovernmental cooperation agreement between the Town of Rib Mountain and the Village.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

H. Report from the Administrator.

33. Acknowledge Hiring of Donna Stroik as Deputy Finance Director, with appointments as a Deputy Treasurer and Deputy Clerk of the Village of Weston.

Motion by Schmutzler, second by Zielger to Acknowledge Hiring Donna Stroik as Deputy Finance Director, with appointments as a Deputy Treasurer and Deputy Clerk of the Village of Weston, per staff recommendation

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

34. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment of the Administrative Specialist/Deputy Clerk (materials for this agenda item will not be included in the meeting packet, but will instead be transmitted to Board members via email).

35. Reconvene into Open Session.

The Board of Trustees did not convene to closed session.

36. Recommendation to create a new position entitled Administrative Specialist – Finance Department and place the position on Grade on the Carlson Dettmann Pat Matrix. Recommendation to authorize Administrator to begin recruitment and selection process for this position.

Guild explained how funds would be transferred from the Clerk’s budget to the Finance budget for the proposed fulltime Administrative Specialist position. White asked about cross training. Guild said this person would be able to help in all departments if needed.

37. Motion by Berger, second by Ostrowski to create a new position entitled Administrative Specialist – Finance Department and place the position on Grade G of the Carlson Dettmann Pat Matrix, and authorize the Administrator to begin recruitment and selection process for this position.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	-
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

38. Update on searches and recruitments.

Guild referred to the employee organizational chart and pointed out the vacancies. He said employment offers have been made to a couple of the positions. Guild said the South Area Business Association will be recognizing the 20-year anniversary of the Village of Weston this coming Thursday. He also reminded the Board about the 20-year anniversary celebration to be held on March 11th at Dale's Weston Lanes.

- I. Remarks from Trustees** (No Board action will be taken for this agenda item).
Schmutzler indicated she would be absent from the Board of Trustee meetings all of February and the first meeting in March.
- J. Remarks from the President** (No Board actions will be taken for this agenda item).
White said he recently made some proposed changes to chapter 18 of the Municipal Code and forwarded to the Village Clerk.
- K. Discuss items to be included for next agenda** (No Board actions will be taken for this agenda item).
No comments.
- L. Set next regular meeting date for Mon, February 1, 2016.**
- M. Adjourn.**
White adjourned the meeting at 6:53 p.m.

Sherry Weinkauff, Village Clerk

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C. .





OPERATOR LICENSE APPLICATION

Prov. Issued
1-12-16
Mail to Dale's

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Beau Perry

BUSINESS NAME: Dale's Weston Lanes

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK


APPLICANT (SIGNATURE)

1-12-16

(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 1-21-16
By 



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Jacob Bartsch

BUSINESS NAME: Wiggly

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK


(APPLICANT SIGNATURE)

1/6/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 1-21-16
By 


Village of Weston
OPERATOR LICENSE APPLICATION

New 47.00
 Renew 45.00
 Provisional
 Issued
 1/6/2016

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Ashley Russ

BUSINESS NAME: Kwik Trip #787

ADDRESS: , WI

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

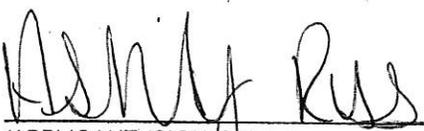
Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK



 (APPLICANT (SIGNATURE))

1/5/16

 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
 VILLAGE CLERK
 5500 SCHOFIELD AVE, WESTON, WI 54476

Approved
 1-21-16




OPERATOR LICENSE APPLICATION

Pd \$47.00
Prov. issued

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Matt Steingraber

BUSINESS NAME: Premier Sports Academy

ADDRESS: -

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE # _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Matt Steingraber
(APPLICANT SIGNATURE)

12/14/2015
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 1-21-16
By [Signature]



Pd \$47.00
Prov. issued

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Chad Songler BUSINESS NAME: Premier Sports Academy

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

(APPLICANT SIGNATURE)

1/3/2016
(DATE)

Remit completed application with payment to:

APPROVED

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Date 1-21-16

By



OPERATOR LICENSE APPLICATION

provisional issued 1/6/2016 BRF 47 New Copy of Drivers License

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Sierra Richard

BUSINESS NAME: Kwik Trip # 787

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [] NO [X] YES (Complete arrest or conviction information below)

NAME Sierra Richard STATUTE #/ LOCAL ORDINANCE
CHARGE Disorderly Conduct WHERE CONVICTED Marathon Co.
DATE 12/12 PENALTY MISDEMEANOR [X] FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Sierra Richard (APPLICANT SIGNATURE)

12-30-15 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 1-21-16
By [Signature]

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C. .



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT
JARED WEHNER, ASSISTANT PLANNER, PLANNING AND DEVELOPMENT**

ITEM DESCRIPTION: **MANUFACTURED HOME PARK ANNUAL INSPECTION REPORT – ALPINE
MHP**

DATE/MTG: **BOARD OF TRUSTEES, FEBRUARY 1, 2016**

POLICY QUESTION: Should the Board of Trustees approve the mobile home park license for Alpine Mobile Home Park for the remainder of the 2015/2016 year (expiration date of July 1, 2016).

RECOMMENDATION TO: I move that the Board of Trustees approves the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016) with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
 - Budget Line Item: _____
 - Budgeted Expenditure: _____
 - Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
 - WI Administrative Code: _____
 - Case Law / Legal: _____
 - Municipal Code: _____
 - Municipal Rules: _____
-

PRIOR REVIEW: Board of Trustees, June 15, 2015
Community Life and Public Safety, July 27, 2015
Board of Trustees, August 3, 2015
Community Life and Public Safety, November 23, 2015
Board of Trustees, December 7, 2015
Community Life and Public Safety, January 25, 2016

BACKGROUND: Please see the attached packet for further, in depth analysis on this matter.

- Supplemental Briefer for Agenda Items under Consideration?
 - Attachments?
-

Attachment No. 1

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: JARED WEHNER, ASSISTANT PLANNER, PLANNING AND DEVELOPMENT

ITEM DESCRIPTION: MANUFACTURED HOME PARK ANNUAL INSPECTION REPORT – ALPINE MOBILE HOME PARK

DATE/MTG: COMMUNITY LIFE AND PUBLIC SAFETY COMMITTEE, JANUARY 25, 2016

POLICY QUESTION: Should the Community Life and Public Safety Committee recommend the approval of the mobile home park license for Alpine Mobile Home Park for the remainder of the 2015/2016 year (expiration date of July 1, 2016) to the Board of Trustees?

RECOMMENDATION TO: I move that the Community Life and Public Safety makes the recommendation of the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016) to the Board of Trustees with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-

PRIOR REVIEW: Board of Trustees, June 15, 2015
Community Life and Public Safety, July 27, 2015
Board of Trustees, August 3, 2015
Community Life and Public Safety, November 23, 2015
Board of Trustees, December 7, 2015

BACKGROUND: Please see the supplemental briefer for further, in depth analysis on this matter.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?
-

Village of Weston, Wisconsin
AGENDA ITEM LEGISLATIVE ANALYSIS
Supplemental Briefer for Agenda Items under Consideration

From: Jared Wehner, Assistant Planner, Planning and Development
Date/Mtg: Monday, January 25, 2016
Re: Manufactured Home Park Annual Inspection Report – Alpine Mobile Home Park

1. Policy Question:

Should the Community Life and Public Safety Committee recommend the approval of the mobile home park license for Alpine Mobile Home Park for the remainder of the 2015/2016 year (expiration date of July 1, 2016) to the Board of Trustees?

2. Purpose:

The purpose of asking this question is to receive guidance and feedback from Village policymakers regarding the “policy question” written out above. Specifically, staff recommendation based on site visits and on the inspection report.

3. Background:

Alpine Mobile Home Park consists of 39 lots on a 4.25-acre parcel on Schofield Avenue. Kenneth Ruether, the current owner has owned and operated the property since 1992, according to land records. The park is currently behind on the utility bill and owes \$1,382.99 (1/22/2016). The property is currently listed for sale at \$549,900.00 (MLS # 1505085).

4. Issue Analysis:

In June, it was determined that staff needed to take a more active role in managing the level of compliance within the manufactured home parks, as the management in many of the parks had become unresponsive to the majority of the responsibilities placed upon them as managers, allowing the condition of the parks to fall into a state of disrepair. The report from staff confirms the dilapidated condition (see attached) with only 12 lots at the minimum acceptable standard (3 of those lots are vacant), which makes Alpine the lowest quality park within the Village. The condition of the homes are in very poor condition and may not even meet uniform dwelling codes based on the outside appearance and anecdotal evidence derived from complaints of current and past residents.

Since the November Community Life and Public Safety Committee meeting, staff has met with park management to establish an active remediation plan to bring the park into acceptable levels of compliance. The acting park manger has put together a timeline.

The plan needs to bring the park into at least a 90% compliance level, as that has been the standard that both CLPS and the Village Board has set as a standard for the other parks. This park, even in its severe dilapidated state, should be held to the same standards and be held responsible for the consequences if those requirements of the license are not met.

5. Fiscal Impact:

The financial impact would be the incurred legal fees as well as the required staff time, which staff has met with park management 4 times within the last 6 months (see attached report).

6. Statutory References:

Legal basis would stem from protecting the health, safety and welfare of the residents and public (Police Powers of the 10th amendment), which is the basis for zoning.

7. Prior Review:

Board of Trustees, June 15, 2015
Community Life and Public Safety, July 27, 2015
Board of Trustees, August 3, 2015
Community Life and Public Safety, November 23, 2015
Board of Trustees, December 7, 2015

8. Policy Choices:

- 1) Recommend the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016) to the Board of Trustees with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016; or
- 2) Recommend the denial of the mobile home license, taking no further action, which would begin the process to close the park.

9. Recommendation:

Recommend the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016) to the Board of Trustees with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016

10. Legislative Action:

I move that the Community Life and Public Safety makes the recommendation of the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016) to the Board of Trustees with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016

11. Attachments:

Manufactured Home Inspection Report – Alpine – Dated January 22, 2016

ALPINE MHP

JARED WEHNER, ASSISTANT PLANNER

MHP INSPECTION REPORT

DATE: January 22, 2016

Inspection Date: **June 11, 2015**
Attendees: Director of Planning and Development, Jennifer Higgins; Building Inspector, Scott Tatro; Assistant Planner, Jared Wehner; and Taxpayer Relations Coordinator, Renee Hodell

Re-Inspection: **October 15, 2015**
Attendees: Building Inspector, Scott Tatro; Assistant Planner, Jared Wehner; Taxpayer Relations Coordinator, Renee Hodell

Inspection Date: **December 4, 2015**
Attendees: Director of Planning and Development, Jennifer Higgins; Assistant Planner, Jared Wehner; and Taxpayer Relations Coordinator, Renee Hodell

Re-Inspection: **January 21, 2016**
Attendees: Building Inspector, Scott Tatro and Taxpayers Relations Coordinator, Renee Hodell

Property Information:

PIN:	192280818440998	Contact:	Kenneth Ruether
Owner:	Kenneth Ruether	Phone:	715-359-9500
Address:	1919 Schofield Avenue Weston, WI 54476	Manager:	Barbara Rolan
		Email:	barbara.rolan@gmail.com

Summary: There has been improvement on the property and everything that was to be completed by January 21, since the last meeting with the manager on December 4, 2015 has been completed. The park manager has a plan in place to remediate the code violations and repairs or removal of the homes, with 9 homes up for removal; however, staff will be inspecting the park on May 16, 2016 in order to present the MHP Inspection reports to CLPS at the May 23, 2016 meeting and make their recommendation to the Board of Trustees in time for the license renewal in June. At the time of inspection, the park should be at a 90% compliance rate. Currently, the park is at 33.33% compliance rate.

Utilities: The water/sewer utility is past due \$1,382.99 as of January 22, 2016

Lot Status Legend:

Status:	# of Lots:	%:	% Change:
 : NO ISSUES IDENTIFIED, IN COMPLIANCE	3	7.69	0.00
 : IDENTIFIED ISSUES RESOLVED, IN COMPLIANCE	10	25.64	N/A
 : PROGRESS MADE, NOT IN COMPLIANCE	14	35.89	N/A
 : NO PROGRESS MADE, NOT IN COMPLIANCE	10	25.64	N/A
 : NEW ISSUES IDENTIFIED, NOT IN COMPLIANCE	2	0.00	-94.88
 : VACANT, HO HOME PRESENT	3	5.12	0.00

Lot Specifics:

Lot Number:	Identified Issues:	Identified Issues (01/21/2016)
1 Easy St	No back steps. Dilapidated deck.	Fixed, no remaining issues (10/15/2015).
2 Easy St	No addressing. Appears to be abandoned, must be removed or brought in compliance prior to occupancy.	Fixed, no remaining issues (10/15/2015).
4 Easy St	No back steps. Yard shed is dilapidated, needs to be removed. Fridge in yard, needs to be removed.	Junk in yard. Management addressing.
6 Easy St	Yard shed in disrepair, needs painting.	Fixed, no remaining issues (10/15/2015).
8 Easy St	Skirting in disrepair.	Fixed, no remaining issues (10/15/2015).
10 Easy St	Skirting in disrepair. No back steps. Home in general disrepair.	Fixed, no remaining issues (1/21/2016)
12 Easy St	Skirting in disrepair. No back steps. 2 yards sheds, both are dilapidated, remove. Trailer of junk.	No back steps. 2 yard sheds, both are dilapidated, shall be remove (fixed by 6/1/2016*).

Lot Number:	Identified Issues:		Identified Issues (1/21/2016)	
14 Easy St	Vacant – no home. Remove all structures.		Vacant, all structures shall be removed. (Fixed by 5/1/2016)	
16 Easy St	Vacant – no home.	V	Vacant, no issues.	V
2 Candy Ln	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Fixed, no remaining issues (01/21/2016). Power to unit?	
4 Candy Ln	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (Letter from Village)	
6 Candy Ln	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)	
8 Candy Ln	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)	
10 Candy Ln	Abandoned. Home is dilapidated, must be removed or brought in compliance prior to occupancy.		Appears to be unoccupied. Home is dilapidated, must be removed or brought in compliance prior to occupancy. (To be removed by 6/1/2016*)	
12 Candy Ln	Skirting in disrepair.		Skirting in disrepair. (Water damage, possible removal)	
14 Candy Ln	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Skirting repaired (01/21/2016). Garbage in yard (Village sending letter).	
1 Carefree Rd	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Steps and skirting in disrepair (To be repaired by 4/1/2016).	
2 Carefree Rd	Skirting in disrepair. Junk in yard. Lawn needs mowing.		Skirting in disrepair. Junk in yard. Lawn needs mowing. (To be repaired by 4/1/2016).	
3 Carefree Rd	Skirting in disrepair. Lawn needs mowing.		Fixed, no remaining issues (10/15/2015).	
4 Carefree Rd	Skirting in disrepair. Lawn needs mowing. Dilapidated shed, remove.		Fixed, no remaining issues (10/15/2015). (To be removed by 4/1/2016)	
5 Carefree Rd	Abandoned, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard.		Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 4/1/2016)	
6 Carefree Rd	Skirting in disrepair. Yard shed in disrepair, needs painting. No back steps.		Yard shed is in disrepair, needs painting or be removed. (Fixed by 5/15/2016). (Stairs fixed by 4/1/2016).	
7 Carefree Rd	Dilapidated yard shed, remove. Lawn needs mowing. Deck in disrepair. Skirting in disrepair.		Deck does not meet code. (To be removed by 6/1/2016*)	
8 Carefree Rd	Abandoned, must be removed or brought into compliance prior to occupancy. Yard shed is dilapidated, remove. Lawn needs mowing.		Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2016*)	
9 Carefree Rd	Abandoned, must be removed or brought into compliance prior to occupancy. Yard shed is dilapidated, remove. Lawn needs mowing. Skirting in disrepair.		Vacant home, made repairs. Unit has Broken Windows.	
10 Carefree Rd	Abandoned, must be removed or brought into compliance prior to occupancy. Yard shed is dilapidated, remove. Lawn needs mowing. Junk in yard. No back steps.		Front and back step do not meet code. (To be repaired by 4/1/2016).	
11 Carefree Rd	Yard shed is dilapidated, remove.		Fixed, no remaining issues (10/15/2015). Junk in yard.	
12 Carefree Rd	New addressing, no address. No back steps. Unregistered vehicle. Lawn needs mowing.		No back steps. Unregistered vehicle. (Fixed by 4/1/2016)	

Lot Number:	Identified Issues:		Identified Issues (1/21/2016)	
14 Carefree Rd	Dilapidated back steps. Skirting in disrepair. Junk in yard. New addressing, no address. Lawn needs mowing.		Junk in yard. Front steps do not meet code (fixed by 4/1/16).	
15 Carefree Rd	Abandoned, remove.		Appears to be unoccupied, must be removed or brought into compliance prior to occupancy. (To be removed by 6/1/2016*)	
16 Carefree Rd	Vacant – no home.	V	Vacant, no issues. (Staging area)	V
17 Carefree Rd	New addressing, no address.		Fixed, no remaining issues (10/15/2015).	
18 Carefree Rd	Abandoned, remove.		Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2015*)	
19 Carefree Rd	Abandoned, must be removed or brought into compliance prior to occupancy.		Fixed, no remaining issues (1/21/2016)	
20 Carefree Rd	No back steps.		Steps do not meet code (fixed by 4/1/2016)	
21 Carefree Rd	Yard shed in disrepair. Skirting in disrepair. Deck in disrepair.		Deck does not meet code (fixed by 4/1/2016).	
22 Carefree Rd	Vacant – no home.	V	Vacant, no issues.	V
23 Carefree Rd	Yard shed in disrepair.		Yard shed in disrepair (to be removed by 5/15/2016) No address, skirting in disrepair and junk in yard.	
24 Carefree Rd	Junk in yard. No back steps. Appears abandoned.		Junk in yard. No back steps. Appears to be abandoned, must be removed or brought into compliance prior to occupancy. (To be removed by 6/1/2016*)	
26 Carefree Rd	Vacant – no home. Not a lot.	V	Vacant, no home is permitted on this lot.	V

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C. .



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

ITEM DESCRIPTION: **REVIEW OF PARK DEPARTMENT STRATEGIC PLANNING MEMORANDUM**

DATE/MTG: **F ; MONDAY, F 1, 2016**

POLICY QUESTION: **Should the Board of Trustees acknowledge the Park Department Strategic Planning Memorandum?**

RECOMMENDATION TO: **I make a motion that the Board of Trustees acknowledge the Park Department Strategic Planning Memorandum as recommended by the Park and Recreation Committee.**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: **Reviewed by the Park and Recreation Committee at their January 25, 2016 meeting.**

BACKGROUND:

In April of 2015 staff of the village updated the strategic plans for their departments. These plans were revised again in September of 2015, a memorandum was added to the document and the goals were added to the villages Strategy Map portion of the strategic plan. Administrator Guild has requested that the village committees review the strategic plan for the associated department. This plan and the business plan is attached for your review.

Supplemental Briefer for Agenda Items under Consideration?

Attachments:

Stratplan
Strategy Map

MEMORANDUM

To: Daniel Guild, Village Administrator
From: Shawn Osterbrink
Date: September 1, 2015
Re: 2016-2018 Strategic Planning Memo

The Department of Parks, Recreation and Forestry is responsible to provide and maintain certain services for Village residents. These services fall under "Quality of Life" for the residents but encompass, recreation activities, management of the urban forest and building and grounds maintenance.

Strategic planning is relatively new to our organization but over the past few years I feel like I have begun to understand the importance of putting together this plan. Even through this understanding I find it difficult to provide a plan that has an extensive set of goals. Currently I feel our department is trying to function well above our capacity. If we were to place a significant amount of goals in our plan that we feel are unattainable I think it would add additional stress to a department that already feels stretched. I think it would reflect poorly on the department if we placed an extensive set of goals that could not be met. I have provided a set goals that we feel may be attainable under the circumstances

As you will see the majority of our goals focus on the shortage of staffing and resources. You are well aware of the situation as the majority of these changes have taken place in recent years.

The staff of the Park, Forestry and Recreation Department all have a passion for the opportunities that we are able to provide the residents of the Village. We strive to do our best so we can provide the best experience for the users of all of the Village's facilities. Even though there are challenges we feel that with minor changes we can rise to the challenge of meeting our own expectations to provide these opportunities.

We feel that we have a capable staff that can handle the challenges of the department as we each have individual strengths and specialize in different aspects of the operation. Unfortunately we are not able to build, develop or utilize these strengths due to the situation.

As we continue to discuss the various options that are available. We feel that cross utilization of staff, partnerships with other entities and evaluating what services should be considered essential will help us meet our goals.

DEPARTMENT DEVELOPMENT

1. **Goal #1 – Improve the financial position of the Village, while delivering return on investment to our taxpayers.**

a. Project – Develop/Expand Partnerships with other organizations.

The village has worked hard over the past few years to develop partnerships with other organizations and communities in the area. We feel that we need to continue and expand upon these discussions as budgets get tighter, workload increases and staff decrease. We currently have several partnerships that have benefited the village. This includes Everest Metro, Safer, Court, Aquatic Center joint pool pass program with R/S Aquatic Center and joint training with Wausau and Safer.

Goal Identification:	Improve the financial position of the Village, while delivering return on investment to our taxpayers.
Strategy Identification:	Investigate opportunities for increased cooperation and collaboration with other institutions and agencies.
Project Status:	In progress
Completion date:	Ongoing
Lead:	Osterbrink, Guild, Donner, Crowe, Higgins, Weinkauff, Jacobs, Hodell
Primary support:	
Secondary support:	
Public Oversight:	Board

If we continue to keep the lines of communication open with all organizations in the area it will avoid duplication of services, projects, equipment and positions. It can also improve the services that are provided and there may be possible cost savings to all partners.

b. Project - Completion of a Facilities Maintenance Master Plan.

This goal was also part of the 2013 strategic plan.

The village needs to develop a facilities maintenance master plan to properly budget and maintain all park facilities. This plan could be developed utilizing village staff or an outside contractor. The plan should cover the next 3 to 5 years. The second part of developing this plan is that the village would have to approve the necessary funding to follow the recommendations of the plan.

Similar to developing Park Master Plans, Comprehensive Plans and various other plans the village has developed all facilities should be included. The village has made great strides in planning recently with the development of a new Comprehensive Plan, Comprehensive Outdoor Recreation Plan, Park Master Plans, Eau Claire River Access Plan, Camp Phillips Corridor Plan and most recently a request for proposals to develop a plan for the Village Municipal Campus, Park Operations, Ryan Street and Safety Building.

The Village needs to continue to discuss the needs with staff and officials of the village. Staff along with outside consultants will need to collaborate to develop memorandums that provide the necessary information to justify the need.

Goal Identification:	Improve the financial position of the Village, while delivering return on investment to our taxpayers.
Strategy Identification:	Implement new strategies to retain a balanced budget.
Project Status:	Work has begun to plan for replacement, updates to certain municipal facilities.
Completion date:	2017
Lead:	Osterbrink, Tatro, Donner, Sparks, Savage
Primary support:	Outside Consultant
Secondary support:	Wodalski, Behnke, Guild
Public Oversight:	PIC, Finance, Board

If a comprehensive maintenance plan is developed our facilities will maintain a better appearance and the problems that we currently deal with as they come up will be planned instead of reacting as things break. This will allow the village to budget for these items instead of looking for financing when they take place. This plan is essential to maintain buildings and facilities. The majority of the maintenance that is now completed is long after the recommended maintenance intervals. Once this plan is completed it will help determine if all of the necessary work can be completed within the budget and with the current staff or if we should utilize outside contractors.

Examples of facilities just within the Park Department that need to be part of this plan. I recommend that all village facilities are included in the plan.

- a. Aquatic Center
- b. Warming Houses
- c. Shelters
- d. Bathrooms
- e. Parking Lots
- f. Play Equipment
- g. Irrigation
- h. Equipment

c. Project - Develop a Capital Improvement Plan to improve, maintain and replace facilities and equipment.

This goal was also part of the 2013 plan.

Along with completing a Facility Maintenance Plan the Village also needs to develop a CIP for facilities and the equipment inside these facilities. The Village has recently made great strides in developing a CIP for equipment but I feel that a plan also needs to be made for facilities and the equipment inside these facilities. The maintenance of village assets has fallen behind. We currently have equipment and facilities that require repair or replacement but there is no plan in place to address these issues. We currently make regular repairs just to keep equipment operational when we should be replacing some of these items due to their age, they are no longer effective or efficient to operate. We are setting ourselves up for catastrophic failures that will cost the village in the long run.

Goal Identification:	Improve the financial position of the Village, while delivering return on investment to our taxpayers.
Strategy Identification:	Implement new strategies to retain a balanced budget.
Project Status:	In progress
Completion date:	2017
Lead:	Osterbrink, Tatro, Donner, Sparks, Savage
Primary support:	Wodalski, Behnke, Guild
Secondary support:	
Public Oversight:	PIC, Finance, Board

By developing a CIP the village will know the costs that need to be covered within the budget, will be able to protect the village's assets and have the ability to maintain them. With the development and implementation of this plan the village should be able to budget properly, keep up with maintenance/replacement and prevent the majority of failures from taking place.

Below is a list of some examples of just some of the items that need to be addressed. I recommend that all departments develop a CIP to address this goal.

- a. Irrigation Parts
- b. Shelter/Bathroom Painting
- c. Pavement Maintenance
- d. Building Maintenance
- e. Park Shop Replacement/Addition
- f. Pool Motors
- g. VFD's on Pool Motors
- h. Filter Room Heating
- i. Pool Surface Replacement
- j. Slide Resurfacing
- k. Pool Hot Water Heaters
- l. Pool Boilers
- m. SCS Interactive Playstructure Recoating
- n. Concrete Repair/Replacement at Pool
- o. Decorative Wood Post Replacement
- p. Roof Replacement
- q. Improve Landscape Maintenance/Plant Replacement Plan/Schedule
- r. Landscape Bollards/Planter/Monuments Repair/Replacement Plan
- s. Eau Claire River Trail Boardwalk Replacement/Bridge Maintenance

2. Goal #2 - Improve the Village government's organization capacity, resilience and public services.

- a. **Project - Identify strategies to deal with the shortage of staffing and resources in a cost effective manner.**

Shortage of staff and resources is one of the largest issues facing the Park Department at this time. It has become quite difficult to effectively run the department due to the increased workload, decrease in staffing and resources. Over the past two years the department has lost two full-time employees and the duties in my position have changed limiting how much I am available to assist with the daily maintenance of our facilities. In 2013 we loss a Park Laborer position and did not fill the position and most recently we lost a Park Maintainer position during the busiest part of the season as Brad Mroczenski as he assumed the Pool Manager position. With the ever increasing workload we have become well below the staffing levels necessary to continue maintaining the parks and other areas at the appropriate level. The department is behind in all aspects of maintaining the Village's assets.

Goal Identification:	Improve the Village government's organizational capacity, resilience and public services.
Strategy Identification:	Expand investments in employee development and engagement within the organization.
Project Status:	In progress
Completion date:	2016
Lead:	Osterbrink
Primary support:	Donner, Wodalski, Guild
Secondary support:	
Public Oversight:	Parks, Personnel, Finance, Board

Thoroughly investigate filling vacant positions, hiring of new full-time and/or part-time employees, cross utilization of Public Works staff, seasonal employees, prioritization of tasks, utilization of outside contractors and investment in additional equipment.

The village needs to utilize some or all of the above solutions to deal with this issue. Utilization of all of these resources should provide a better experience to all users of our facilities. We will be able to measure the success of this goal by seeing an improved appearance of village facilities, necessary repairs completed and a better experience for all users groups of the facilities throughout the village.

STAFF DEVELOPMENT

b. Project – Utilization of Staff Arborist.

The village currently has a trained arborist on staff that is underutilized in her position. Due to the current staffing levels in the Department she is not able to take the time to keep up with the current information in this field, attend trainings or provide some of her knowledge to maintain the Village Urban Forestry Program. The time and funding available does not allow us to move forward with this goal.

There are several options to deal with this issue. We can fill vacant positions, cross utilization of Public Works Department Staff or seasonal positions. As our workload has increased we could also allow our Arborist to work in the department year round. If we can address these issues I will work with staff to budget for training and provide the time to develop this program.

Sufficient staffing and funding is necessary to proceed with this project.

Goal Identification:	Improve the Village government's organizational capacity, resilience and public services.
Strategy Identification:	Expand investments in employee development and engagement within the organization.
Project Status:	
Completion date:	
Lead:	Osterbrink
Primary support:	Donner, Wodalski
Secondary support:	Guild
Public Oversight:	Personnel, Board

If we are able to address this issue the village will have an improved Urban Forestry Program, be able to improve communication with residents regarding pests and diseases that affect the Urban Forest. We will also be able to improve our presence on the village website by providing important information and updating as need to keep residents informed. This staff member could also assist in site plan review and catch some of the issues that are currently being overlooked. Just in the past year plant choices were wrong on site plans, removal of trees was not caught and irrigation systems are being cut or damaged and not being replaced. The potential for them to be involved in this review will also help with projects moving forward in a timely manner.

c. Project – Staff Training

Staff training, membership to associations and certifications has been minimal. Currently staff is able to just keep their current certifications. They have not had the ability to pursue additional training to help them progress in their positions with the village. We have staff that should receive training in pool operations, equipment maintenance, irrigation maintenance, management training and urban forestry. We are currently limited as there is typically only one person that has a specific skill set or training and the time/funding is not available to provide these opportunities to additional staff.

We need to be able to provide staff the ability to attend training opportunities, receive additional certifications and be members to associations related to this department. If we can allocate funding and provide the time for staff to further advance it will only benefit the village. Training opportunities associated with other departments or within other departments within the village will also be pursued.

Sufficient staffing and funding is necessary to proceed with this project.

Goal Identification:	Improve the Village government's organizational capacity, resilience and public services.
Strategy Identification:	Expand investments in employee development and engagement within the organization.
Project Status:	
Completion date:	
Lead:	Osterbrink
Primary support:	Donner, Wodalski
Secondary support:	Guild
Public Oversight:	Personnel, Board

If we are able to provide staff these opportunities it will only provide the village with a better trained staff that will increase their abilities to perform more tasks within the department and throughout the organization.

3. Goal #3 – Contribute to the Sustainable, Long-Term Economic, Social and Environmental Health of the Village, and its’ residents.

a. Project – Develop phased replacement plan for shrubs, perennials and trees in the landscape areas.

Due to the loss of plants throughout the landscape since the initial installation it is necessary that we begin replacement of these plants. Over the past few years we have replanted several of the median beds and removed dead plants but with the current staff levels and budget we are not able to keep up with this process. Besides having the ability to replace the plants we also need to be able to provide staffing or utilization of outside contractors to maintain these facilities.

Develop a phased plan to allow the village to slowly get the plants replaced, get them established and take care of the maintenance of these items. With the phased plan the village can incrementally provide funding, staff or outside contractors to assist with the replacement and/or maintenance of the landscape. Part of this plan will also be to decrease the density of the plantings and discuss an alternate strategy for salting these areas so heavily in the winter as this has proven to be detrimental to the plants.

Goal Identification:	Contribute to the Sustainable, Long-Term Economic, Social, and Environmental Health of the Village, and its’ residents.
Strategy Identification:	Implement initiatives that contribute to the social health of the Village and its’ residents.
Project Status:	
Completion date:	
Lead:	Higgins
Primary support:	Osterbrink
Secondary support:	Donner, Wodalski
Public Oversight:	Parks, PIC, Board

If this plan is implemented properly we should increase the survival rate of the plants, improve the appearance of the village, decrease complaints about the installation of the landscape and improve the health of our urban forest.

4. Goal #4 – Enhance Communication with Citizens, Employees and Stakeholders.

a. Improve the application, registration, reservation and payment processes.

The village currently does not have the ability to accept registrations, take reservations or accept payments online. Also, we are only able to accept in person payments of cash or checks. The village has been limited on this option due to the restriction of not being able to utilize tax dollars to pay transactions fees to credit/debit card companies. We also have a website that is capable of completing some of these tasks but we have not taken advantage of these capabilities.

First we need to set-up a way to accept debit and credit card transactions on site and online. Once we have determined that this is possible we can work with our website and the designer to set-up these processes online.

Goal Identification:	Enhance Communication with Citizens, Employees and Stakeholders.
Strategy Identification:	Implement new tools to communication with community stakeholders.
Project Status:	In progress
Completion date:	2017
Lead:	Crowe, Jacobs
Primary support:	Osterbrink, Higgins, Weinkauf, Van Swol, Hodell
Secondary support:	
Public Oversight:	Finance, Board

Once we determine if this is a viable option and we implement these processes it will simplify the process. We will see increased use of the parks, pool pass sales and swim lesson registrations. It will also reduce the amount of staff time that is currently used to process all of these items.

Below are some examples of the items that are processed for park purposes. Being able to accept online applications, reservations, registrations and payments would be beneficial to all departments as they all accept payments for various items.

- a. Birthday Party Requests
- b. Swim Lessons/Waiver
- c. Day/Night Rentals
- d. Field Rentals

VILLAGE OF WESTON

MANAGEMENT STRATEGY MAPPING EXERCISE: SWOT ANALYSIS

An examination of the strengths, weaknesses, opportunities, and threats affecting the Village as a whole. The items in each category are not ranked by importance, nor is this list. In addition, the items identified provide a view of potential intended to be an allinclusive issues that may impact the environment in which the Village provides services in the near or long-term future.

WEAKNESSES	<p>Aging Equipment and Facilities. Aging Workforce; Loss of tenure and experience. Front-line customer service responses. Lack in Cross-Training. Lack of comfort with changing Technology. Morale/motivational issues post Act 10. Old technology and processes. Understaffing in some departments.</p>	<p>An out-of-whack property tax system. Mandates without money. Static structures. Accelerating technology. Escalting demands and mission creep. Inability to cross boundaries. Citizen mistrust. Citizen knowledge and understanding.</p>	THREATS
	STRENGTHS	<p>Experienced elected officials. New leadership in Administrator position. Tenured and experienced staff. Willingness to try new things. Work Ethic; Spirit of Public Service.</p>	
INTERNAL		EXTERNAL	

VILLAGE OF WESTON MANAGEMENT STRATEGY MAPPING EXERCISE

PROBLEM		KEY QUOTES AND EXPLANATION
Finances	An out-of-whack property tax system.	"The tax system funding local governments is often based on the old industrial economy whereas, our economy is now service and knowledge-based. The tax system needs to be better aligned with the new economy if local governments are to perform their historic role."
	Mandates without Money.	"Local agencies have increasingly been mandated by state and federal governments to provide new services or enforce new regulations without sufficient funding, thus siphoning money from other more basic services."
Employees	Static Organizational Structures.	"The organizational structures, systems, processes and rules of local government are oriented toward a static world."
	Accelerating and changing technology.	"Technology is changing all service delivery."
Process	Escalating Demands and Mission Creep.	"Citizens have increased their demands on local government to respond to a whole variety of issues. Consequently, local governments have become full-service organizations that attempt to be all things to all people."
	Inability to Cross Boundaries.	"Big challenges cross boundaries. No one institution—government, business, faith-based groups, non-profits, educational agencies—can solve any one problem."
Customers	Citizen Mistrust.	"Local government is just another institution, just another service provider. The public shows its declining confidence in all levels of government."
	Citizen Uninformed.	"Citizens do not understand how services are funded."

VILLAGE OF WESTON MANAGEMENT STRATEGY MAPPING EXERCISE

	PROBLEM.	SOLUTION.	KEY QUOTES AND EXPLANATIONS.
Finances	An out-of-whack property tax system.	Tiered Service Delivery; Legislative Advocacy	"Even when laws have been written down, they ought not always remain unaltered" - Aristotle's <i>Politics</i>
	Mandates without Money.	Shared Services.	"Given the cost structure of local government, shared services (collaborative service delivery) will become a more prevalent approach for providing services to the public."
Employees	Static Organizational Structures.	Constantly morphing systems require ever-learning employees.	"Constantly morphing organizational practices will require flexible, learning employees who will take on new challenges, which they know little about, do research, respond, make mistakes, and fix up their responses as they go."
	Accelerating and changing technology.	Integration of technology into all service delivery.	"In the near future, technology will become an integral part of all service delivery."
Process	Escalating Demands and Mission Creep.	More disciplined government, focused on its "core" services.	"Most organizations are struggling to define "core" business practices and services."
	Inability to Cross Boundaries.	Nongovernmental Solutions.	"Given the continuing limitations of public agencies, local government must put the issue (e.g., economic vitality, affordable housing, crime) in the center and become just one partner among many."
Customers	Citizen Mistrust.	Demonstrating Value.	"As just another service provider, local government agencies will be required to deliver and demonstrate value. Local agencies operate in a competitive marketplace."
	Citizens Uninformed.	Authentic Citizen Engagement.	"Committing to authentic engagement requires a "barn-raising" model. In addressing complex adaptive challenges, local government needs to put out a call for different kinds of contributors and engage them."

VILLAGE OF WESTON MANAGEMENT STRATEGY MAPPING EXERCISE

	PROBLEM.	SOLUTION.	OBJECTIVES
Finances	An out-of-whack property tax system.	Tiered Service Delivery; Legislative Advocacy	To maintain and improve the financial position of the Village.
	Mandates without Money.	Shared Services.	
Employees	Static Organizational Structures.	Constantly morphing systems require ever-learning employees.	To continually improve the Village's organization and services.
	Accelerating and changing technology.	Integration of technology into all service delivery.	
Process	Escalating Demands and Mission Creep.	More disciplined government, focused on its "core" services.	To contribute to the sustainable long-term economic, social, and environmental health of the Village.
	Inability to Cross Boundaries.	Nongovernmental Solutions.	
Customers	Citizen Mistrust.	Demonstrating Value.	To maintain and enhance communication with citizens, employees and other stakeholders.
	Citizens Uninformed.	Authentic Citizen Engagement.	

VILLAGE OF WESTON VISION AND MISSION STATEMENTS

A Vision Statement indicates how an organization views its ideal, or ultimate, goal. The Board of Trustees has established the following vision statement:

Village of Weston strives to be the location of choice for living, working, and recreation.

A Mission statement assists an organization in easily communicating to a variety of constituencies what it does, who it serves, and why it does so. The Board of Trustees has established the following mission statement:

Village of Weston is committed to excellence and the delivery of cost-effective public services.

Objectives focus the direction of an organization's work, under the guidance from the vision and mission statement. Objectives are relatively static in nature and will not often change. The four goals of the Board of Trustees are:

To maintain and improve the financial position of the Village.

To continually improve the Village's organization and services.

To contribute to the sustainable long-term economic, social, and environmental health of the Village.

To maintain and enhance communication with citizens, employees and other stakeholders.

VILLAGE OF WESTON MANAGEMENT STRATEGY MAPPING EXERCISE

	OBJECTIVES	#	GOALS
Finances	To maintain and improve the financial position of the Village.	1-1.	Maintain and improve the financial position of the Village through legislative advocacy.
		1-2.	Investigate opportunities for increased collaboration with other institutions and agencies.
		1-3.	Maintain current processes and implement new strategies to retain a balanced budget.
Employees	To continually improve the Village's organization and services.	2-1.	Maintain systems of continuous improvement to gain efficiencies and improve effectiveness.
		2-2.	Perform program evaluations and implement outcome based performance measurement systems.
		2-3.	Maintain and expand investments in human resources of the organization.
Process	To contribute to the sustainable, long-term economic, social, and environmental health of the Village.	3-1.	Consider initiatives that contribute to the economic health of the Village and its' residents.
		3-2.	Consider initiatives that contribute to the social health of the Village and its' residents.
		3-3.	Consider initiatives that contribute to the environmental health of the Village and its' residents.
Customers	To maintain and enhance communication with citizens, employees and other stakeholders.	4-1.	Review existing strategies and implement new tools to maximize communication with citizens.
		4-2.	Review existing strategies and implement new tools to communication with other key stakeholders.
		4-3.	Maintain an comprehensive communication plan.

**Village of Weston Board of Trustees
Business Plan: Deadlines and Resources 2013 - 2018**

Project Code	Project Description	Project Completion	Project Leadperson	Project Assets and Resources	Oversight Committee
OBJECTIVE 1: To Maintain and Improve the Financial Position of the Village.					
Goal 1-1: Maintain and improve the financial position of the Village through legislative advocacy.					
Prjct 1101	Appeal restrictions on municipal regulation of broadband internet.	2014	D Guild	ADM, PZD	BOT
Prjct 1102	Work with Legislators to Obtain Special Legislation for TIF Districts.	2015	D Guild	ADM, FIN	BOT
Prjct 1103	Appeal Shared Revenue Allocation Apportionment to State.	2016	D Guild	ADM, FIN	BOT
Prjct 1104	Appeal Transportation Aids Formula and Apportionment to State.	2017	D Guild	ADM, FIN, PWU	BOT
Goal 1-2: Examine opportunities for increased cooperation and collaboration with other institutions and agencies.					
Prjct 1201	Investigate opportunities for additional EMMC member communities.	2014	D Guild	ADM, COURT	BOT
Prjct 1202	Investigate opportunities for additional SAFER member communities.	2015	D Guild	ADM, SAFER	BOT
Prjct 1203	Investigate opportunities for refuse and recycling contract partnerships.	2015	J Higgins	DPZ, FIN	FIN
Prjct 1204	Investigate opportunities for additional EMPD member communities.	2016	D Guild	ADM, EMPD	BOT
Prjct 1205	Investigate opportunities for additional partnerships with Aquatic Center.	2016	S Osterbrink	PRK, TPR, ADM	PARKREC
Prjct 1206	Investigate opportunities for membership with Wausau CAN	2018	N Crowe	TEC, FIN, PWU	PIC
Prjct 1207	Investigate opportunities for partnerships with Wausau Newcomer's Service.	2018	R Hodell	TPR, ADM	CLPS
Prjct 1208	Investigate opportunities for Recreation Partnerships.	2018	S Osterbrink	PRK, TPR, ADM	PARKREC
Goal 1-3: Maintain current processes and implement new strategies to retain a balanced budget.					
Prjct 1301	Computer/Technology Fleet Replacement Plan.	2013	N Crowe	TEC	FIN
Prjct 1302	Update Assessment Services Contract.	2013	J Jacobs	FIN, ADM	FIN
Prjct 1303	Investigate opportunities for outsourcing grass mowing and lawn maintenance.	2014	S Osterbrink	PRK, PWU, FIN, ADM	PARKREC
Prjct 1304	Update Paid-Time Off Policies and Procedures.	2014	D Guild	ADM, CER, FIN	PRSNL
Prjct 1305	Vehicle Fleet and Equipment Replacement Fleet Plan.	2014	K Donner	PWU, FIN	PIC
Prjct 1306	Update Financial Auditing Services Contract and Policies.	2015	J Jacobs	FIN, ADM	FIN
Prjct 1307	Update Fund Balance Policies and Procedures.	2015	J Jacobs	FIN, ADM	FIN
Prjct 1308	Update Purchase Order Policy and Procedures.	2015	J Jacobs	FIN, ADM	FIN
Prjct 1309	Update Worker's Compensation/Workplace Safety Policies.	2015	K Donner	PWU, CER, ADM	PRSNL
Prjct 1310	Capital Infrastructure Improvement Projects and Financing Plan.	2016	K Donner	PWU, FIN	FIN
Prjct 1311	TIF District Debt Refinance Plan	2016	J Jacobs	CDA, FIN	CDA
Prjct 1312	Alternative Fleet Fuel and Energy Plan.	2017	K Donner	PWU	PIC
Prjct 1313	Audit of Local Hotel Tax Collections	2018	J Jacobs	FIN, WCWCVB	FIN
Prjct 1314	Capital Infrastructure Improvement and Maintenance Plan for Parks	2018	S Osterbrink	PRK, PWU, FIN, ADM	PARKREC

**Village of Weston Board of Trustees
Business Plan: Deadlines and Resources 2013 - 2018**

Project Code	Project Description	Project Completion	Project Leadperson	Project Assets and Resources	Oversight Committee
OBJECTIVE 2: To Continually Improve the Village's organization and services.					
Goal 2-1: Maintain systems and programs of continuous improvement to gain efficiencies and improve effectiveness.					
Prjct 2101	Upgrades to IT Network and Technology Capability.	2013	N Crowe	TEC	FIN
Prjct 2102	Update Policies for Frozen Water Lateral Response.	2014	K Donner	PWU	PIC
Prjct 2103	Update Policies for Snow and Ice Control.	2014	K Donner	PWU	PIC
Prjct 2104	Update Policies regarding Records Management, Document Scanning.	2014	S Weinkauff	CER, FIN	PRSNL
Prjct 2105	Complete Master Plan for Buildings, Facilities, & Grounds.	2015	K Donner	PWU, PRK, FIN	PIC
Prjct 2106	Complete Master Plan for Street Rating and Continuous Maintenance.	2015	K Donner	PWU, FIN	PIC
Prjct 2107	Update Meeting Agenda Management and Policies.	2015	S Weinkauff	ADM, CER	BOT
Prjct 2108	Update Personnel and Policy Procedure Handbook.	2015	D Guild	ADM, CER	PRSNL
Prjct 2109	Upgrade Software for Accounting System, Civic to Clarity System.	2015	J Jacobs	FIN, TEC	FIN
Prjct 2110	Upgrade Software for Electronic Records Management.	2015	N Crowe	TEC, CER	FIN
Prjct 2111	Upgrade Software for Payroll Processing System w ADP.	2015	S Weinkauff	CER, FIN	FIN
Prjct 2112	Upgrade Software for PW Infrastrucutre Asset Management	2015	N Crowe	TEC, PWU	PIC
Prjct 2113	Upgrade Software away from Energov Systems.	2016	N Crowe	PDZ, TEC	FIN
Prjct 2114	Update and Improve GIS asset and infrastructure database.	2018	N Crowe	TEC, PWU, DPZ,	PIC
Prjct 2115	Update Municipal Code of Ordinances.	2018	S Weinkauff	ADM, CER, LEG	BOT
Goal 2-2: Perform program evaluations and implement outcome based performance measurement systems.					
Prjct 2201	Create and Implement Internal Control Policy for Municipal Court.	2015	J Jacobs	FIN, COURT	EMMC
Prjct 2202	Create Development Review Process Team and Procedures.	2018	J Higgins	PDZ, PWU, ADM	PLAN
Prjct 2203	Investigate and Evaluate Accreditation Designation with the AEDO.	2018	D Guild	ADM, PDZ, PWU	CDA
Prjct 2204	Investigate and Evaluate Accreditation Designation with the APWA.	2018	K Donner	PWU, PRK, ADM	PIC
Prjct 2205	Investigate and Evaluate Accreditation Designation with the CAPRA.	2018	S Osterbrink	PRK, PWU, ADM	PARKREC
Goal 2-3: Maintain and expand investments in human resources of the organization.					
Prjct 2301	Create, Recruit, and Hire Taxpayer Relations Specialist Position.	2014	D Guild	ADM, CER, TPR	PRSNL
Prjct 2302	Assess Employee Opportunities for Training and Cross-Training.	2015	D Guild	ADM, CER, PWU, PRK	PRSNL
Prjct 2303	Create, Recruit, and Hire Planning Technician Position.	2015	J Higgins	ADM, DPZ, FIN	PRSNL
Prjct 2304	Advance Employee Training and Skills with Technology.	2016	N Crowe	TEC, CER, ADM	PRSNL
Prjct 2305	Create and Implement an Employee Safety Program.	2016	K Donner	PWU, CER, ADM	PRSNL
Prjct 2306	Create and Implement an Employee Wellness Program.	2016	S Weinkauff	CER, ADM	PRSNL
Prjct 2307	Advance Tech Support/Help Desk Management Practices.	2017	N Crowe	TEC, CER, ADM	PRSNL
Prjct 2308	Accounting Training for Administrative Specialists.	2018	J Jacobs	FIN, CER, ADM	PRSNL

**Village of Weston Board of Trustees
Business Plan: Deadlines and Resources 2013 - 2018**

Project Code	Project Description	Project Completion	Project Leadperson	Project Assets and Resources	Oversight Committee
OBJECTIVE 3: To Contribute to the Sustainable, Long-Term Economic, Social, and Environmental Health of the Village, and its' residents.					
Goal 3-1: Consider initiatives that contribute to the economic health of the Village and its' residents.					
Prjct 3101	Update and Replace Zoning Ordinance.	2014	J Higgins	DPZ,	PLAN
Prjct 3102	Complete Master Plan for Camp Phillips Corridor	2015	J Higgins	DPZ, TEC, ADM	CDA
Prjct 3103	Complete Retail Recruitment and Attraction Plan with Retail Coach.	2015	D Guild	ADM, DPZ	CDA
Prjct 3104	Update and Amend Mobile Home Parks Ordinance (Chapter 46)	2015	J Higgins	DPZ, LEG,	CDA
Prjct 3105	Update and Replace Development Review Processes.	2015	J Higgins	DPZ, TEC, ADM	PLAN
Prjct 3106	Update and Replace Subdivision Ordinance.	2015	J Higgins	DPZ,	PLAN
Prjct 3107	Create and Maintain a Business Licensing Program.	2016	J Higgins	DPZ, TPR	CDA
Prjct 3108	Create and Maintain a Vacant Property Registry.	2016	J Higgins	DPZ, TEC, TPR	BOT
Prjct 3109	Refine Bylaws, Policies, and Procedure for Planning Commission	2016	J Higgins	DPZ, TEC, ADM	PLAN
Prjct 3110	Revised and Resubmit TIF 1 and TIF 2 Project Plans	2016	J Jacobs	FIN, DPZ, ADM	CDA
Prjct 3111	Update Building Inspection Permit Application Process and Fees.	2016	J Higgins	DPZ, FIN, ADM	CLPS
Prjct 3112	Update the Village's Comprehensive Plan.	2017	J Higgins	DPZ, TEC, ADM	PLAN
Prjct 3113	Create and Maintain a registry of land for sale throughout the Village.	2018	J Higgins	DPZ, TPR, ADM	CDA
Prjct 3114	Update and Amend Development Incentives Policy Practice.	2018	J Jacobs	FIN, DPZ, ADM	CDA
Goal 3-2: Consider initiatives that contribute to the social health of the Village and its' residents.					
Prjct 3201	Update Policies and Procedures for Code Enforcement.	2016	R Hodell	TPR, DPZ, ADM	CLPS
Prjct 3202	Update Policies and Procedures for Nuisance/Property Maintenance.	2016	R Hodell	TPR, DPZ, ADM	CLPS
Prjct 3203	Complete Master Plan for Pedestrian and Bicycle Accommodations.	2017	J Higgins	DPZ, PWU	PLAN
Prjct 3204	Complete Master Plan for Streetscaping and Right-of-Way Aesthetics.	2017	J Higgins	DPZ, PWU	PIC
Prjct 3205	Complete Master Plan for Parks and Recreation Space and Facilities.	2018	S Osterbrink	PRK, PWU, FIN, ADM	PARKREC
Prjct 3206	Complete Community Needs Assessment for Park Programming.	2018	S Osterbrink	PRK, PWU, FIN, ADM	PARKREC
Goal 3-3: Consider initiatives that contribute to the environmental health of the Village and its' residents.					
Prjct 3301	Renew Service Agreement for Refuse and Recycling.	2014	J Higgins	DPZ,	CLPS
Prjct 3302	Master Plan: Water Operation and Maintenance.	2016	K Donner	PWU, FIN,	PIC
Prjct 3303	Master Plan: Water Supply Study.	2016	K Donner	PWU, FIN,	PIC
Prjct 3304	Master Plan: Sewer Operation and Maintenance.	2017	K Donner	PWU, FIN,	PIC
Prjct 3305	Master Plan: Sewer System Assessment and Rating	2017	K Donner	PWU, FIN,	PIC
Prjct 3306	Master Plan: Stormwater Long Term.	2018	K Donner	PWU, FIN,	PIC

**Village of Weston Board of Trustees
Business Plan: Deadlines and Resources 2013 - 2018**

Project Code	Project Description	Project Completion	Project Leadperson	Project Assets and Resources	Oversight Committee
OBJECTIVE 4: To Maintain and Enhance Communication with Citizens, Employees, & Stakeholders.					
Goal 4-1: Review existing strategies and implement new tools to maximize communication with citizens.					
Prjct 4101	Upgrade and Replace Phone System.	2014	N Crowe	TEC,	FIN
Prjct 4102	Upgrade and Replace Website.	2014	N Crowe	TEC, TPR	FIN
Prjct 4103	Design and Publish Bi-Monthly "Weston Wire" Newsletter.	2015	R Hodell	TPR, ADM, CER	CLPS
Prjct 4104	Search and select Online Service Provider for website billpay.	2015	J Jacobs	FIN, TEC	FIN
Prjct 4105	Upgrade email system to include Trustees, Committee Members, etc.	2015	N Crowe	TEC, TPR	FIN
Prjct 4106	Upgrade Election Booths.	2016	S Weinkauff	CER, FIN	FIN
Prjct 4107	Design and publish "Weston Way" magazine annually.	2018	R Hodell	TPR, ADM	BOT
Prjct 4108	Improve New Resident Welcome Publications and Services.	2018	R Hodell	TPR, ADM, CER	CLPS
Prjct 4109	Launch Nextdoor Social Media Platform throughout Neighborhoods.	2018	R Hodell	TPR, ADM	BOT
Goal 4-2: Review existing strategies and implement new tools to communicate with other key stakeholders.					
Prjct 4201	Improve communication tools with local, young professional groups.	2015	R Hodell	TPR, ADM	MRK
Prjct 4202	Create a Submittal Policy for Plan Commission Applications.	2016	J Higgins	DPZ, CER, ADM	PLAN
Prjct 4203	Design and Build a conference and event booth for marketing events.	2016	R Hodell	TPR, ADM	MRK
Prjct 4204	Design and Publish New Business Pamphlet.	2016	R Hodell	TPR, DPZ, ADM	CDA
Prjct 4205	Design and Publish PAFR report.	2016	J Jacobs	FIN, ADM	FIN
Prjct 4206	Update and Improve Park Reservation Process and Procedures.	2016	S Osterbrink	PRK, TEC, TPR, CER	PARKREC
Prjct 4207	Design and publish property owner information videos with Becker.	2018	R Hodell	TPR, PWU, DPZ,	BOT
Prjct 4208	Improve communication tools with DC Everest Alumni Association.	2018	R Hodell	TPR, ADM	MRK
Prjct 4209					
Goal 4-3: Maintain a comprehensive communication plan.					
Prjct 4301	Design and Publish a Brand Guidelines Management Report.	2015	R Hodell	TPR, ADM	MRK
Prjct 4302	Create, Recruit, and Staff a volunteer Technology Oversight Task Force.	2016	N Crowe	TEC, ADM, FIN, CER	BOT
Prjct 4303	Update and Improve information about Village's finances on our Website.	2016	J Jacobs	FIN, TPR, ADM	FIN
Prjct 4304	Identify and implement public outreach and education for DPW&U.	2017	R Hodell	TPR, DPZ, ADM	MRK
Prjct 4305	Design and Publish annual Soul of the Community report by February 28th.	2018	D Guild	ADM, TPR,	BOT
Prjct 4306	Design and Publish annual performance report by May 30th.	2018	D Guild	ADM, TPR, FIN, CER	BOT
Prjct 4307	Design and Publish annual long range planning report by Aug 30th.	2018	D Guild	ADM, TPR, FIN, DPZ	BOT
Prjct 4308	Design and Publish annual budget message report by Nov 30th.	2018	D Guild	ADM, FIN	FIN
Prjct 4309	Recruit, and Hire a Social Media Marketing Intern in partnership with NTC.	2018	R Hodell	TPR, ADM	MRK

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: CREATION OF WEIGHTS & MEASURES FEES SCHEDULE FOR 2016.

FOR CONSIDERATION AT: VILLAGE BOARD MEETING, MONDAY, FEBRUARY 1, 2016

LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

RECOMMENDATION TO: RECOMMEND THE BOARD OF TRUSTEES TO ADOPT THE 2016 WEIGHTS & MEASURES FEES SCHEDULE. THE LICENSING/PERMITTING PERIOD WOULD BE FOR 7/01/2016 – 6/30/2017 USING THIS FEES SCHEDULE.

REPORT PREPARED BY: JOHN JACOBS; FINANCE DIRECTOR

BACKGROUND: State statutes require the Village to contract with the state to have all measuring devices used in sales of goods or services to be inspected by state sealers and inspectors. Currently the Village provides a subsidy that covers the cost for the business that are forced to comply with this statute, roughly \$3,200/year. The State statutes allowed the Village to create an ordinance that requires all entities that follow Wis. Stat. Ch. 98 to be required to obtain a license in order for the Village to recoup the costs of enforcing such regulations.

FISCAL IMPACTS:

Budget Line Item:

Budget Line Item:

Budgeted Expenditure:

Budgeted Revenue:

10-00-46291-000-000 weights and measures fees

We would be collecting an equal amount to the amount we pay out each year. (\$3,200)

STATUTORY REFERENCES:

Wisconsin Statue:

Administrative Code:

Municipal Code:

Judicial Ruling:

Wis. Stat. Ch. 98

Wis. Admin. Code Chapters ATCP 90,91,92

PRIOR REVIEW: REVIEWED BY FINANCE COMMITTEE ON 1/27/16.

VILLAGE OF WESTON
Proposed Schedule of Fees for Weights and Measures Permit
For License Period of 7/01/2014 - 6/30/2015 (for example)

DEVICE TYPE & FEE PER DEVICE									
\$ 5	\$ 10	\$ 15	\$ 0.25	\$ 10	\$ -	\$ 15	\$ 15	\$ 15	\$ 2
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	Penalty Non-Registered Devices	

TOTAL FEES BREAKDOWN BY TYPE									GRAND TOTAL FEES
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm		

Ace Hardware Center-Weston
2606 Schofield Ave

3 1 50

\$ 15 \$ 10 \$ - \$ 13 \$ - \$ - \$ - \$ - \$ 38

Advanced Disposal
5509 Fuller St

1

\$ - \$ - \$ 15 \$ - \$ - \$ - \$ - \$ - \$ 15

Callon Quik Mart
7605 Schofield Ave

24 1 2 2

\$ - \$ - \$ - \$ - \$ 240 \$ - \$ 30 \$ 30 \$ 300

Commerce Crossing Shell
10002 Adventure Way

26 2 2

\$ - \$ - \$ - \$ - \$ 260 \$ - \$ 30 \$ 30 \$ 320

Country Fresh Meats
9902 Weston Ave

12

\$ 60 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 60

Cousineau Auto Inc
6702 Ryan St

1 2

\$ 5 \$ - \$ 30 \$ - \$ - \$ - \$ - \$ - \$ 35

Dollar Tree #3772
2709 Schofield Ave

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

VILLAGE OF WESTON
Proposed Schedule of Fees for Weights and Measures Permit
For License Period of 7/01/2014 - 6/30/2015 (for example)

DEVICE TYPE & FEE PER DEVICE									
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	Penalty Non-Registered Devices	
\$ 5	\$ 10	\$ 15	\$ 0.25	\$ 10	\$ -	\$ 15	\$ 15	\$ 2	\$Fee x

TOTAL FEES BREAKDOWN BY TYPE									GRAND TOTAL FEES
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm		

Halloween Express
 1700 N Business Highway 51
 4204 Schofield Ave

0
 (does NOT exist any longer)

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

IMR BP
 4101 Schofield Ave

24 1

\$ - \$ - \$ - \$ - \$ 240 \$ - \$ - \$ - \$ 240

Kwik Trip #356 Inc
 5603 Business Highway 51

40 1

\$ - \$ - \$ - \$ - \$ 400 \$ - \$ - \$ - \$ 400

Kwik Trip #787 Inc
 3207 Schofield Ave

68 4

\$ - \$ - \$ - \$ - \$ 680 \$ - \$ - \$ - \$ 680

Larsen Cooperative Co
 5010 Janice Ave

6 2

\$ 30 \$ - \$ 30 \$ - \$ - \$ - \$ - \$ - \$ 60

Midwest RV
 9405 Schofield Ave

0
 (does NOT exist any longer)

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Ministry Health Care-Saint Clare's Hosp
 3400 Ministry Pkwy

2

\$ 10 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 10

Pick-N-Save
 2806 Schofield Ave

31 60

\$ 155 \$ - \$ - \$ 15 \$ - \$ - \$ - \$ - \$ 170

VILLAGE OF WESTON
Proposed Schedule of Fees for Weights and Measures Permit
For License Period of 7/01/2014 - 6/30/2015 (for example)

DEVICE TYPE & FEE PER DEVICE									
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	Penalty Non-Registered Devices	
\$ 5	\$ 10	\$ 15	\$ 0.25	\$ 10	\$ -	\$ 15	\$ 15	\$ 2	\$Fee x

TOTAL FEES BREAKDOWN BY TYPE									GRAND TOTAL FEES
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm		

Quality Foods/Trigs
6205 Business 51 South

11 50

\$ 55 \$ - \$ - \$ 13 \$ - \$ - \$ - \$ - \$ 68

Red Clover Market
5009 Schofield Ave

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Schofield Avenue Shell
3001 Schofield Ave

24 4

\$ - \$ - \$ - \$ - \$ 240 \$ - \$ 60 \$ - \$ 300

Store #59, The (estimated)
6606 County Road J

24 1

\$ - \$ - \$ - \$ - \$ 240 \$ - \$ - \$ - \$ 240

Store #60, The
4005 Westview Blvd

30 2 2 3

\$ - \$ - \$ - \$ - \$ 300 \$ - \$ 30 \$ 45 \$ 375

Target Stores #364
2707 Schofield Ave

1 50

\$ 5 \$ - \$ - \$ 13 \$ - \$ - \$ - \$ - \$ 18

Total Rental Center LLC
5009 Schofield Ave

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Walgreens Drug Stroe #9609
5305 Business Highway 51 South

1 50

\$ 5 \$ - \$ - \$ 13 \$ - \$ - \$ - \$ - \$ 18

VILLAGE OF WESTON
Proposed Schedule of Fees for Weights and Measures Permit
For License Period of 7/01/2014 - 6/30/2015 (for example)

DEVICE TYPE & FEE PER DEVICE									
\$ 5	\$ 10	\$ 15	\$ 0.25	\$ 10	\$ -	\$ 15	\$ 15	\$ 15	\$ 2
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	Penalty Non-Registered Devices	

TOTAL FEES BREAKDOWN BY TYPE									
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	GRAND TOTAL FEES	

Weston Liquor LLC
 3409 Schofield Ave, Suite A

0
 (does NOT exist any longer)

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Yaeger Auto Salvage Inc
 8205 Camp Phillips Rd

5 1 1

\$ 25 \$ 10 \$ 15 \$ - \$ - \$ - \$ - \$ - \$ 50

Bert's Veggies
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Chojnacki, Bob
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Her, Joua
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Vue, Ka
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Lee, Kongmeng
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

Xiong, Mai
 Weston Farmers Market

1

\$ 5 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5

VILLAGE OF WESTON
Proposed Schedule of Fees for Weights and Measures Permit
For License Period of 7/01/2014 - 6/30/2015 (for example)

DEVICE TYPE & FEE PER DEVICE										
	\$ 5	\$ 10	\$ 15	\$ 0.25	\$ 10	\$ -	\$ 15	\$ 15	\$Fee x	2
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	Penalty Non-Registered Devices		
TOTALS										

TOTAL FEES BREAKDOWN BY TYPE										
Scale	Medium Capacity Scale	Heavy Capacity Scale	Scanner	Liquid Measuring Device	Pump Business	High Speed Diesel >=20gpm	High Speed Diesel >=30gpm	GRAND TOTAL FEES		
\$ 450	\$ 20	\$ 90	\$ 67	\$ 2,600	\$ -	\$ 150	\$ 105	\$ 3,482		

NOTE: Village of Weston payment made to the State of Wisconsin is estimated to be **\$3,200** (for \$400/day x 8 days during next fiscal year) for these state mandated contracted inspector services.

Sec. _____ - Weights and measures permit.

- (a) Purpose. This section adopts the State of Wisconsin Weights and Measures Regulations and establishes a Weights and Measures Program wherein any person or entity subject to said regulations must obtain a license in order for the Village to comply with and recoup the costs of enforcing said regulations. This section is adopted pursuant to the provisions of Wis. Stat. Ch. 98.
- (b) Application of State Codes. Except as otherwise specifically provided in this section, the provisions of Wis. Stat. Ch. 98, Weights and Measures, and Wis. Admin. Code Chapters ATCP 90, 91 and 92 are hereby adopted and made a part of this section as though fully set forth herein. Any act required to be performed or prohibited by any statute or code incorporated herein by reference is required or prohibited by this section. Any future amendments, revisions or modifications of the statutes and codes incorporated herein are intended to be made a part of this section.
- (c) State Contract; Appointment of Inspectors; Compliance Required.
 - (1) State Contract. In order to assure compliance with the requirements of the State of Wisconsin related to the inspection and certification of weights and measures, the Village shall contract with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection, pursuant to Wis. Stat. § 98.04(2), in lieu of the establishment of a department of weights and measures.
 - (2) Appointment of Inspectors. The provisions of the contract set forth in subsection (c)(1) shall provide for the enforcement of the statutes and regulations set forth herein, and the Village hereby grants the authority and duties of sealers and inspectors required by this section to the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.
 - (3) Compliance Required. All persons and entities required to be licensed hereunder shall comply with the enforcement of the statutes and regulations set forth herein, shall comply with the orders and inspections of the inspectors appointed herein, and shall comply with the licensing requirements set forth herein.
- (d) Definitions. As used in this section, the following terms shall have the meanings indicated:
 - Weights and Measures. Weights and measures of every kind, instruments and devices for weighing and measuring, and any appliances and accessories used with any or all such instruments and devices, except meters for the measurement of electric, gas (natural and manufactured) or water when the same are operated in a public utility system. Weights and measures shall include devices used or employed in establishing the size, quantity, extent, area or measurement of quantities, things, produce or articles for sale, hire or award, or in computing any basic charge or payment for services rendered on the basis of weight or measure and shall include, but not be limited to, commodities, liquid measuring devices, scales, weighing, measuring and price verification systems, timing devices and linear measuring devices.
 - Weights and Measures Program. The program that includes administration and enforcement of this section, Wis. Stats. Ch. 98, applicable Wisconsin Administrative Code provisions, and any related actions.
- (e) Weights and Measures License Required.
 - (1) License Requirements. Except as provided in subsection (e)(2), no person or entity shall use, operate or maintain any commercial weights and measures as defined in this section unless the person or entity is licensed by a weights and measures license issued pursuant to the provisions of this section.
 - (2) Exemptions. Sales by a person registered as a direct seller or by a holder of a farmer's market, vendor vehicle or special event permit are exempt from licensing under this section, but if any person exempted herein is required by the state to hold a state certificate of examination by the sealer of weights and measures, a copy of said certificate shall be provided to the Village with his or her application for direct seller registration or a farmer's market, vendor vehicle or special events permit.
- (f) Application for License. An application for a weights and measures license shall be made in writing on a form provided by the Village Clerk and shall be signed by the owner of the commercial business or

by its authorized agent. Such application shall state the type of the business, the type and number of weighing, measuring and scanning devices used by the business, the location of the devices, the number of check-out lanes present on the premises, the applicant's full name, post office address and telephone, and whether such applicant is an individual, partnership, limited liability company, corporation or other entity. If the applicant is a partnership, the application shall state the names and addresses of each partner. If the applicant is a corporation or limited liability company, the application shall state the names and addresses of all members, officers and agents of the applicant, including the registered agent thereof.

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- (g) Issuance of Licenses and Fees. Upon compliance with this section, the Village Clerk shall issue a license to the applicant upon payment of the annual license fee set by the Village Board. Each store or other business shall require a separate license.
- (h) License Term. A license issued under this section shall expire on June 30 of each year.
- (i) Enforcement for Nonrenewal. It shall be the duty of the Village Clerk to notify appropriate village officials and to order the immediate enforcement of the provisions of this section in cases involving a failure to renew a weights and measures license. A licensee shall be prohibited from engaging in any business involved in weights and measures until such time as a valid license has been obtained under the provisions of this section.
- (j) Fees Assessment.
- (1) Annual Assessment. The Village Board shall annually assess fees to each licensee based on the number and type of weights and measures devices it operates as of the date of licensure or the date of renewal. The total of the fees assessed and collected under this subsection shall not exceed the actual costs of the weights and measures contract between the Village and the State.
- (2) Clerk to Prepare Assessment Schedule. The Village Clerk shall at least annually prepare a proposed schedule of assessments which shall be based upon the state contract charges and the number of weights and measures devices being operated, which schedule shall be submitted to the Village Board. A copy of the proposed schedule, together with notice of the date and time at which the Village Board will consider the assessments, shall be mailed to each licensee.
- (3) Village Board to Determine Assessment. Not less than ten days after the mailing set forth in subsection (j)(2), the Village Board shall consider the Clerk's proposed schedule of assessments and determine the schedule of assessments on a reasonable basis. The Village Clerk shall mail to each licensee an invoice for the amount of the fee assessment to the licensee as determined by the Village Board, and each licensee shall pay the fee assessed within 30 days after the date the notice is mailed.
- (4) Failure to Pay Assessment. If the assessed fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total assessment shall be added to the amount due, plus interest shall accrue on the assessment at the rate of 1.5 percent per month or fraction thereof until paid. To the extent permitted by law, if the licensee is the owner of the real estate where the licensed business is located, any delinquent assessment shall be extended upon the current or the next tax bill as a special charge against the real estate premises for current services. No license shall be issued or renewed under this section if the licensee is delinquent in the payment of a fee assessed under this section.
- (5) Mailing of Notices. Schedules, notices and invoices shall be considered mailed to a licensee when

STATE OF WISCONSIN
 DEPARTMENT OF AGRICULTURE,
 TRADE AND CONSUMER PROTECTION
 2811 AGRICULTURE DRIVE, PO BOX 8911
 MADISON, WI 53708-8911

INVOICE

JOHN JACOBS FINANCE DIR/TRES
 VILLAGE OF WESTON
 5500 SCHOFIELD AVE
 PO BOX 438
 WESTON WI 54476-0438

CODE:	DIVISION:	DATE:
1428 P1 1 34 R 8221	Trade & Consumer Protection Bureau of Weights & Measures	4/20/15

Payment Due: 30 Days

AMOUNT ENCLOSED \$

DATE	QUANTITY	ITEM AND/OR DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
4/20/15		Weights and Measures inspection service as per contract for the period of July 1, 2014 through June 30, 2015.		\$3,200.00
		<p>Your account cannot be properly credited unless you return a copy of the invoice. Please return invoice and payment in the enclosed envelope to:</p> <p>WI Dept. of Agriculture, Trade & Consumer Protection Box 93178 Milwaukee, WI 53293-0178</p>		
			PREVIOUS BALANCE DUE	
			TOTAL DUE	\$3,200.00



CITY OF LA CROSSE
ENGINEERING DEPARTMENT
400 LA CROSSE ST
LA CROSSE, WI 54601-3396
PHONE: 608-789-7505
FAX: 608-789-8184

Weight and Measures Licensing Factsheet

- Who is required to have a Weights and Measure license from the City of La Crosse?
 - Any business that sells by weights, volume, time, or by use of automated scanners is required to have an annual Weights and Measures license issued by the City of La Crosse.

- Is a Weights and Measure certification sticker the same as a license?
 - No. A Certification sticker is issued by a State of Wisconsin Weights and Measures employee after they have tested and verified that a measuring device is working properly. It is a visual assurance to the consumer that the weights and measures device being used in a sale has been tested and found to be true and accurate.
 - A Weights and Measures License is issued by the City of La Crosse under Municipal Code 2.12 to any business that wishes to use a weights and measures device for commerce (including scanners) within the City Limits.
 - A requirement of the City licensing is that the devices in use are certified by the State. The State Inspector and City work closely together to insure this occurs, but are separate entities with separate duties.

- Why are we paying the City a license fee if the State is performing the certification testing? Doesn't my State tax pay for that?
 - State law puts the burden of weights and measures certification testing on the local municipality. The City actually pays the State for the services of the State Inspector via an annual contract between the State of Wisconsin and the City of La Crosse. The licensing fees collected by the City are used to pay the State for the service provided by the State Weights and Measures Inspector.

- So who do we call if we have questions or have a complaint?
 - Call the City of La Crosse Engineering Department at 789-7505 if you:
 - Want to obtain a new City Weights and Measure License

- Change the number or type of devices your are licensing
- Have any questions or concerns with your weights and measures licensing fee billing.
- Call The State of Wisconsin at 608.224.4940 if you:
 - Need a certification sticker for a new device
 - Need to renew an expired certification on an existing device
 - Want to file a complaint or concern about the accuracy of a device that measures weight, volume, time, or an automated scanners used in commerce.

• License process

- Weights and Measures license renew billings are sent out at the beginning of every calendar year to all existing licensees
- New business is required to contact the City of La Crosse Engineering Department for licensing prior to partaking in Commerce by use of a weights or measuring device within the City of La Crosse.
- An application form is attached

• License fees

Device Type	Fee
Petroleum pump/grade	\$16.00
Scale (small)	\$21.00
Scale Vehicle	\$55.00
Timing Device	\$8.00
Scanner (flat fee up to 3)	\$35.00
Scanner (each for over 3)	\$14.00
Vehicle Tank Meter	\$45.00
Taxi Cab Meter	\$25.00



Weight and Measures Permit

Engineering Dept. • Phone: (608) 789-7505 • Fax: (608) 789-8184
400 La Crosse St. La Crosse, WI 54601
http://www.cityoflacrosse.org engineering@cityoflacrosse.org

Date:
MUNIS #:

Status:	Permit Type: Weights and Measures Application
---------	---

LICENSEE	Name:			
	Address:			
	City:		State:	
	Phone:		Zip Code:	
	Cell:	Fax:	Email:	

BUSINESS	Name:			Supervisor:
	Address (If different than above):			
	City:		State:	
	Phone:		Zip Code:	
	Cell:	Fax:	Email:	

Device Type	Fee
Petroleum Pump / Grade	<input type="checkbox"/> \$16.00
Scale - Small	<input type="checkbox"/> \$21.00
Scale - Vehicle	<input type="checkbox"/> \$55.00
Timing Device	<input type="checkbox"/> \$8.00
Scanner (flat fee up to 3)	<input type="checkbox"/> \$35.00
Scanner (each, for over 3)	<input type="checkbox"/> \$14.00
Vehicle Tank Meter	<input type="checkbox"/> \$45.00
Taxi Cab Meter	<input type="checkbox"/> \$25.00
Total	

For Office Use Only	Issued By:	Invoice #:
	Fees:	
	Comments:	

Reminder: Application shall be applied for **BEFORE** commerce begins. The applicant understands and agrees that all weights and measures devices used shall comply with all State and local laws, provisions, conditions, and certifications.

The undersigned hereby applies for a Weights & Measures Permit according to the following statement and in accordance with the requirements of Chapter 2.12 of the Municipal code of the City of La Crosse, Wisconsin.

(SIGN) AGENT/CONTRACTOR NAME DATE (PRINT) AGENT/CONTRACTOR NAME DATE

(PRINT) OWNER NAME DATE (SIGN) OWNER NAME DATE



State of Wisconsin
Governor Scott Walker

Department of Agriculture, Trade and Consumer Protection
Ben Brancel, Secretary

September 4, 2015

JOHN JACOBS FINANCE DIR/TRES
VILLAGE OF WESTON
5500 SCHOFIELD AVE
PO BOX 438
WESTON WI 54476-0438

Dear Mr. Jacobs:

Enclosed is your Weights and Measures Contract Work Report (and a Result Key) for fiscal year July 1, 2014 through June 30, 2015. The report details inspection activity performed by state weights and measures officials.

Additionally, please review the enclosed census for your municipality. Contact us if there are revisions that should be made to the census.

If you have any questions or comments, please contact Holly Wing at 608-224-4952.

Sincerely,

Rachelle J. Miller
Chief, Field Operations
Bureau of Weights and Measures
Phone: 608-224-5156
Fax: 608-327-0228
rachelle.miller@wi.gov



Enclosures

RJM:hw

Agriculture generates \$88 billion for Wisconsin

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

An equal opportunity employer



Wisconsin Department of Agriculture, Trade and Consumer Protection

Weights and Measures Contract Work Report

Weston Contract

From: 7/1/2014 To: 6/30/2015		Inspection Date	Lot Size	Inspection Type	Sample Size
14363	ACE HARDWARE CENTER - WESTON 2606 SCHOFIELD AVE SCHOFIELD, WI 54476	2/9/2015		Scanner Test	50
		2/9/2015		Medium Capacity Scale	1
		2/9/2015		Scale	3
5885141	BERT'S VEGGIES WESTON FARM MARKET WAUSAU, WI 54403	8/5/2014		Scale	1
105626	CALLON QUIK MART 7605 SCHOFIELD AVE WESTON, WI 54476	5/20/2015		Hi Speed Diesel >30gpm	1
5885142	CHOJNACKI, BOB WESTON FARM MARKET STEVENS POINT, WI 54482	8/5/2014		Scale	1
12371	COUNTRY FRESH MEATS 9902 WESTON AVE WESTON, WI 54476	6/16/2015		Scale	2
		6/16/2015		Scale	8
582515	DOLLAR GENERAL #10595 830 GRAND AVE SCHOFIELD, WI 54476	2/5/2015		Scanner Test	25
385143	HER, JOUA WESTON FARM MARKET WAUSAU, WI 54403	8/5/2014		Scale	1
1764	IMR BP 4101 SCHOFIELD AVE SCHOFIELD, WI 54476	9/2/2014		Liquid Measuring Device	24
5885148	KA VUE WESTON FARM MARKET WAUSAU, WI 54401	8/5/2014		Scale	1
1777	KWIK TRIP #356 INC 5603 BUSINESS HIGHWAY 51 SCHOFIELD, WI 54476	8/4/2014		Liquid Measuring Device	6
		8/4/2014		Liquid Measuring Device	34
1780	KWIK TRIP #787 INC 3207 SCHOFIELD AVE SCHOFIELD, WI 54476	5/21/2015		Hi Speed Diesel >=20gpm	4
		5/21/2015		Liquid Measuring Device	66
		5/21/2015		Liquid Measuring Device	2
5885144	LEE, KONGMENG WESTON FARM MARKET WESTON, WI 54476	8/5/2014		Scale	1
58851410	MAI XIONG WESTON FARM MARKET STEVENS POINT, WI 54481	8/5/2014		Scale	1
58851411	MAI YANGLOR WESTON FARM MARKET SCHOFIELD, WI 54476	8/5/2014		Scale	1

SCHOFIELD



Wisconsin Department of Agriculture,
Trade and Consumer Protection

Weights and Measures Contract Work Report

Weston Contract

From:	To:	Inspection Date	Lot Size	Inspection Type	Sample Size
7/1/2014	6/30/2015				
5885147	MCGLLEN, MARY WESTON FARM MARKET STEVENS POINT, WI 54481	8/5/2014		Scale	1
5885146	NONG THAO WESTON FARM MARKET WAUSAU, WI 54403	8/5/2014		Scale	1
58851412	PANG THAO WESTON FARM MARKET WAUSAU, WI 54401	8/5/2014		Scale	1
19616	PICK N SAVE 2806 SCHOFIELD AVE SCHOFIELD, WI 54476	10/23/2014		Scanner Test	50
		10/23/2014		Scale	31
		2/23/2015		Scanner Test	10



Wisconsin Department of Agriculture,
Trade and Consumer Protection

Weights and Measures Contract Work Report

Weston Contract

From:	To:	Inspection Date	Lot Size	Inspection Type	Sample Size
12377	QUALITY FOODS 6205 BUSINESS 51 S SCHOFIELD, WI 54476	12/1/2014		Scanner Test	50
		12/1/2014	20		20
		12/1/2014	9	Bread	9
		12/1/2014	15	Bread	15
		12/1/2014	17	Bread	17
		12/1/2014	19	Cheese	19
		12/1/2014	11	Cheese	11
		12/1/2014	16	Cheese	16
		12/1/2014	18	Cheese	18
		12/1/2014	15	Coffee / Tea	15
		12/1/2014	13	Coffee / Tea	13
		12/1/2014	15	Coffee / Tea	15
		12/1/2014	15	Coffee / Tea	15
		12/1/2014	21	Fish / Seafood	21
		12/1/2014	9	Food Preparations	9
		12/1/2014	25	Food Preparations	25
		12/1/2014	9	Food Preparations	9
		12/1/2014	33	Food Preparations	33
		12/1/2014	15	Food Preparations	15
		12/1/2014	48	Food Preparations	48
		12/1/2014	12	Food Preparations	12
		12/1/2014	17	Fresh Poultry	17
		12/1/2014	9	Smoked Meat	9
		12/1/2014	12	Smoked Meat	12
		12/1/2014	16	Smoked Meat	16
		12/1/2014	21	Smoked Meat	21
		12/1/2014	9	Smoked Meat	9
		12/1/2014	15	Smoked Meat	15
		12/1/2014	6	Smoked Meat	6
		12/1/2014	10	Smoked Meat	10
		12/1/2014	12	Smoked Meat	12
		12/1/2014		Scale	11
18045	TARGET STORES #364 2707 SCHOFIELD AVE WESTON, WI 54476	2/9/2015		Scanner Test	50
105660	WALGREENS DRUG STORE #9609 5305 BUSINESS HIGHWAY 51S WESTON, WI 54476	2/5/2015		Scanner Test	50
5885145	YANG, PANG WESTON FARM MARKET KRONENWETTER, WI 54455	8/5/2014		Scale	1



Wisconsin Department of Agriculture,
Trade and Consumer Protection

Weights and Measures Contract Work Report

Weston Contract

From: 7/1/2014 To: 6/30/2015

		Inspection Date	Lot Size	Inspection Type	Sample Size
58851413	YE HER WESTON FARM MARKET WAUSAU, WI 54403	8/5/2014		Scale	1
5885149	YIA MOUA WESTON FARM MARKET MOSINEE, WI 54455	8/5/2014		Scale	1

Weights and Measures Contract Work Report RESULT KEY

DEVICE INSPECTION: Devices include scales, medium capacity scales, heavy capacity scales, liquid measuring devices, high speed diesel >30 gpm, vehicle tank meters, LPG meters, timing devices, etc. **Pump Business**, when listed, is a calculation for the average error (maintenance) of all liquid measuring devices at a gas station.

Correct: Device meets all specifications and applicable tolerances.

Rejected 1 day: Device is incorrect exceeding tolerance (error in owner's favor). Owner of device has 1 day to correct device before rejection.

Rejected 7 days: Device is incorrect exceeding tolerance (error in owner's favor). Owner of device has 7 days to correct device before rejection.

Rejected 30 days: Device is incorrect due to a specification error. Owner of device has 30 days to correct device before rejection.

Red Tagged: Device is incorrect and exceeds tolerances by more than twice the allowable tolerance. The device is immediately rejected and removed from service.

Action Pending: Device is incorrect but errors are in favor of the customer, or device has a minor specification violation.

Not Tested: Device is out of service upon arrival and cannot be tested, or device cannot be tested due to equipment or other constraints.

COMMODITY INSPECTION: Package inspections of store packed and prepackaged products for accurate quantity and correct package labeling.

Audit: Non-enforcement screening sample taken. Product passes. Lot size equals sample size.

Pass: Enforcement sample taken. Lot passes NIST Handbook 133 requirements. Sample is statistically representative of the lot.

Fail: Enforcement sample taken. Lot's net quantity fails NIST Handbook 133 requirements. Sample is statistically representative of the lot. Product is removed from sale.

Label Fail: Product label does not meet Wis. Adm. Code ATCP 90 fair packaging and labeling requirements.

SCANNER TEST: Test of a store's pricing accuracy. Initial sample size for testing equal to 25 or 50 items (depending on size of retail store). Overcharges and undercharges are counted as errors.

Pass: Error rate for sample is 2% or less.

Fail: Error rate for sample is greater than 2%.

Weights and Measures Census Report

8/26/2015

Marathon County

KRONENWETTER

5885145 YANG, PANG Weston Contract
 WESTON FARM MARKET
 2215 WOOD RD
 KRONENWETTER WI 54455

Device Type	Device Count
Scale	1

MOSINEE

5885149 YIA MOUA Weston Contract
 WESTON FARM MARKET
 2163 PIER DR
 MOSINEE WI 54455

Device Type	Device Count
Scale	1

SCHOFIELD

14363 ACE HARDWARE CENTER - WESTON Weston Contract
 2606 SCHOFIELD AVE
 SCHOFIELD WI 54476

Device Type	Device Count
Medium Capacity Scale	1
Scale	3

10521 COMMERCE CROSSING SHELL Weston Contract
 10002 ADVENTURE WAY
 SCHOFIELD WI 54476

Device Type	Device Count
Hi Speed Diesel >30gpm	2
Liquid Measuring Device	26
Hi Speed Diesel >=20gpm	2

16422 COUSINEAU AUTO INC Weston Contract
 6702 RYAN ST
 SCHOFIELD WI 54476

Device Type	Device Count
Scale	1
Heavy Capacity Scale	2

582515 DOLLAR GENERAL #10595 Weston Contract
 830 GRAND AVE
 SCHOFIELD WI 54476

Device Type	Device Count
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Weights and Measures Census Report

8/26/2015

1764	IMR BP 4101 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Liquid Measuring Device		24	
	Pump Business		1	
1777	KWIK TRIP #356 INC 5603 BUSINESS HIGHWAY 51 SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Liquid Measuring Device		40	
1780	KWIK TRIP #787 INC 3207 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Hi Speed Diesel >=20gpm		4	
	Liquid Measuring Device		68	
13641	LARSEN COOPERATIVE CO 5010 JANICE AVE SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Scale		6	
	Heavy Capacity Scale		2	
58851411	MAI YANGLOR WESTON FARM MARKET 3311 CARTER AVE SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Scale		1	
14399	MIDWEST RV 9405 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Scale		1	
10567	MINISTRY HEALTH CARE-SAINT CLAIRE'S H 3400 MINISTRY PKWY SCHOFIELD WI 54476	Weston Contract		
	Device Type		Device Count	
	Scale		2	

Weights and Measures Census Report

8/26/2015

11428	ONYX WASTE SVCS MIDWEST INC 5509 FULLER ST SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Heavy Capacity Scale		1
19616	PICK N SAVE 2806 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Scale		31
12377	QUALITY FOODS 6205 BUSINESS 51 S SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Scale		11
105323	RED CLOVER MARKET 5009 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Scale		1
13327	SCHOFIELD AVENUE SHELL 3001 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Liquid Measuring Device		24
	Hi Speed Diesel >=20gpm		4
17515	STORE #60, THE 4005 WESTVIEW BLVD SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Liquid Measuring Device		30
	Hi Speed Diesel >30gpm		3
	Pump Business		2
	Hi Speed Diesel >=20gpm		2
10533	TOTAL RENTAL CENTER LLC 5009 SCHOFIELD AVE SCHOFIELD WI 54476	Weston Contract	
	Device Type		Device Count
	Scale		1

Weights and Measures Census Report

8/26/2015

180661	VEOLIA ES SOLID WASTE MIDWEST 5509 FULLER ST SCHOFIELD WI 54476	Weston Contract	Device Type Heavy Capacity Scale	Device Count 1
WAUSAU				
5885141	BERT'S VEGGIES WESTON FARM MARKET 6107 GRANITE RD WAUSAU WI 54403	Weston Contract	Device Type Scale	Device Count 1
5885143	HER, JOUA WESTON FARM MARKET 1237 KICKBUSCH ST WAUSAU WI 54403	Weston Contract	Device Type Scale	Device Count 1
5885148	KA VUE WESTON FARM MARKET 1009 S 9TH AVE WAUSAU WI 54401	Weston Contract	Device Type	Device Count
5885146	NONG THAO WESTON FARM MARKET 612 PARCER ST WAUSAU WI 54403	Weston Contract	Device Type Scale	Device Count 1
58851412	PANG THAO WESTON FARM MARKET 2204 EMERY DR WAUSAU WI 54401	Weston Contract	Device Type Scale	Device Count 1

Weights and Measures Census Report

8/26/2015

58851413	YE HER WESTON FARM MARKET 1221 KICKBUSCH ST WAUSAU WI 54403	Weston Contract	
	Device Type Scale		Device Count 1
WESTON			
105626	CALLON QUIK MART 7605 SCHOFIELD AVE WESTON WI 54476	Weston Contract	
	Device Type Pump Business Hi Speed Diesel >=20gpm Liquid Measuring Device Hi Speed Diesel >30gpm		Device Count 1 2 24 2
12371	COUNTRY FRESH MEATS 9902 WESTON AVE WESTON WI 54476	Weston Contract	
	Device Type Scale		Device Count 12
02331215	DOLLAR TREE #3772 2709 SCHOFIELD AVE WESTON WI 54476	Weston Contract	
	Device Type		Device Count
21891512	HALLOWEEN EXPRESS 1700 N BUSINESS HIGHWAY 51 4204 SCHOFIELD AVE WESTON WI 54474	Weston Contract	
	Device Type		Device Count
5885144	LEE, KONGMENG WESTON FARM MARKET WESTON WI 54476	Weston Contract	
	Device Type Scale		Device Count 1

Weights and Measures Census Report

8/26/2015

18045	TARGET STORES #364 2707 SCHOFIELD AVE WESTON WI 54476	Weston Contract	
	Device Type		Device Count
	Scale		1
105660	WALGREENS DRUG STORE #9609 WALGREEN CO. 5305 BUSINESS HIGHWAY 51S WESTON WI 54476	Weston Contract	
	Device Type		Device Count
02331218	WESTON LIQUOR LLC 3409 SCHOFIELD AVE STE A WESTON WI 54476	Weston Contract	
	Device Type		Device Count
6590	YAEGER AUTO SALVAGE INC 8205 CAMP PHILLIPS RD WESTON WI 54476	Weston Contract	
	Device Type		Device Count
	Heavy Capacity Scale		1
	Scale		5
	Medium Capacity Scale		1

Portage County

STEVENS POINT

5885142	CHOJNACKI, BOB WESTON FARM MARKET 6245 OLD HIGHWAY 18 STEVENS POINT WI 54482	Weston Contract	
	Device Type		Device Count
	Scale		1
58851410	MAI XIONG WESTON FARM MARKET 300 CLEVELAND AVE STEVENS POINT WI 54481	Weston Contract	
	Device Type		Device Count
	Scale		1

Weights and Measures Census Report

8/26/2015

5885147	MCGLLEN, MARY WESTON FARM MARKET 149 S MAPLE RD STEVENS POINT WI 54481	Weston Contract
	Device Type Scale	Device Count 1

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.11.



**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: WESTON CENTENNIAL HOMECOMING SCHOLARSHIP FUND AWARD TO A
D.C. EVEREST SCHOOL DISTRICT STUDENT FOR THE 2015-2016 SCHOOL YEAR.

FOR CONSIDERATION AT: VILLAGE BOARD; MONDAY, FEBRUARY 1, 2016

LEGISLATION TYPE: **ACKNOWLEDGE** | MOTION | ORDINANCE | POLICY | RESOLUTION

RECOMMENDATION TO: Recommend to the Village Board for the Village of Weston to **not** provide for a college scholarship award from the Weston Centennial Homecoming Scholarship Fund in the 2015-2016 school year, due to the lack of interest income earned on the certificate of deposit during the past 12 months. The Village awarded a \$250 scholarship during the 2014-2015 school year (last year). As per the attachment of the Village's 2016 budget document, no 2016 award was planned for in 2016. It may take another 4-5 years before the certificate of deposit earns another \$250 of interest. Therefore, no scholarship award is recommended in 2016.

REPORT PREPARED BY: JOHN JACOBS; FINANCE DIRECTOR/TREASURER

BACKGROUND: The last times that the Village of Weston had offered a scholarship from the Weston Centennial Homecoming Scholarship Fund was in 2011 in the amount of \$250 and then in 2015 for \$250. Prior to 2011, the Village had been offering a scholarship award from this fund about every two years, when the interest rates were still favorable and in the 4%-5% range for any type of investment vehicle.

However, since interest rates on certificate of deposits (CD's) and money market accounts have dipped below 1% since 2011, it is taking the Village now four or five years to generate interest income of at least \$250, in order to offer the college scholarship once again.

The Finance Committee has also made a policy in the past to maintain the \$5,000 CD balance in the scholarship fund as a principal balance that shall always be retained into perpetuity. Therefore, only interest earnings generated above the \$5,000 principal balance shall be available for any scholarship award.

FISCAL IMPACTS:

Budget Line Item:	81-05-55610-734-000
Budget Line Item:	
Budgeted Expenditure:	\$0.00 (No award for 2016.)
Budgeted Revenue:	Weston Centennial Homecoming Scholarship Fund

PRIOR REVIEW: REVIEWED BY FINANCE COMMITTEE ON 1/27/16.



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

Thomas W. Johansen, Principal
Todd J. Bohm, Assistant Principal
Gina Lehman, Assistant Principal

January 4, 2016

Village of Weston
Mr. John Jacobs
5500 Schofield Avenue
Weston, WI 54476

RE: **Weston Centennial Homecoming Organization Scholarship**

D.C. Everest Senior High invites you to participate in our 2016 Scholarship Program. The Awards Night will be held on Wednesday, May 4, 2016 at 7:00 p.m. in the D.C. Everest Senior High School Auditorium.

Our timeline is as follows:

- February 15, 2016 – Donor Scholarship Commitments Due Back to DCE
- March 18, 2016 – DCE Students Deadline for Local Scholarship Application
- March 31, 2016 – Award Recipients Due to DCE
- April 15, 2016 – DCE sends out Award Confirmation Letters to Donors

Please let us know whether you plan to participate by providing us with the following information or contact us to decline:

Scholarship Application

- We will use the D.C. Everest Local Scholarship Application
- We have our own application (*please provide a copy*)
- We have already determined our recipient(s): _____

Name of Recipient(s)

Method of Selection:

- Donor selects scholarship recipient(s)
- D.C. Everest Committee selects scholarship recipient(s)
- D.C. Everest Staff selects scholarship recipient(s): _____

Name of Staff Person

Method of Payment:

- Donor brings scholarship payment to the ceremony
- Recipient contacts the donor for scholarship payment information
- D.C. Everest distributes money. **Due to a new school policy, any money distributed by DCE must be deposited by April 15, 2016.**

Contact Information:

Phone: (715)241-2605
Email: jjacobs@westonwi.gov

Total number of scholarships: _____

Dollar amount of each scholarship: _____, _____, _____

Please sign and return this agreement in the enclosed self-addressed stamped envelope OR email the signed document to scholarships@dce.k12.wi.us by February 15, 2016.

If you have any questions, please contact:

Marcia Tokarz
(715)359-6561 x 4241

OR

Jamie Petterson
(715)359-6561 x 4351

Donor Signature

VILLAGE OF WESTON
2016 OPERATING BUDGET REQUEST
AND 2017 FINANCIAL PLAN
PROGRAM COMMENTS

Department/Office: Finance	Budget: Civic and Social Funds
Program: Special Revenue Funds	Submitted by: John Jacobs

WESTON CENTENNIAL HOMECOMING ("Scholarships") FUND
2016 Operating Budget – 2017 Financial Plan

The Weston Centennial Homecoming Fund was formed after the 1976 National Bi-Centennial celebration. The funds left over from the 1976 celebration were placed into a certificate of deposit to earn interest on the balance and to have a fund established in which to place all future contributions. The special revenue fund is used to award scholarships to graduating Weston high school students that will be entering college. The scholarships are paid directly to D.C. Everest Senior High School. The school will forward the scholarship to the Weston resident student from the school's scholarship fund. The goal is to award a biennial scholarship amount in an amount that is not exceeding the interest income earned on the certificate of deposit, while maintaining a \$5,000 minimum balance in this fund. This special revenue fund is not financed from the Village tax levy or the general fund-operating budget. Instead, the Village encourages private contributions from local residents and businesses, to be added to the principal of the certificate of deposit.

	2014 Actual	2015 Budget	2015 Estimate	2016 Proposed Budget	2017 Financial Plan
Fund Balance, January 1	\$ 5,228	\$ 5,264	\$ 5,264	\$ 5,064	\$ 5,114
REVENUES					
Interest Income	\$ 36	\$ 60	\$ 50	\$ 50	\$ 50
Total Revenues	\$ 36	\$ 60	\$ 50	\$ 50	\$ 50
EXPENDITURES					
Scholarship Awards	\$ -	\$ 250	\$ 250	\$ -	\$ -
Total Expenditures	\$ -	\$ 250	\$ 250	\$ -	\$ -
Excess Revenues Over (Under) Expenditures	\$ 36	\$ (190)	\$ (200)	\$ 50	\$ 50
Fund Balance, December 31	\$ 5,264	\$ 5,074	\$ 5,064	\$ 5,114	\$ 5,164

EVEREST MEN RESPECT FUND
2016 Operating Budget – 2017 Financial Plan

The Everest Men Respect Fund was formed in 2010 to account for money that was donated for the education and intervention of domestic abuse. The Everest Men Respect campaign is a partnership between the Everest Metro Police Department, the Village of Weston, the Women's Community, the D.C. Everest School District, the Marathon County District Attorney Office, and the Hmong 18-clan council to raise awareness regarding domestic abuse.

	2014 Actual	2015 Budget	2015 Estimate	2016 Proposed Budget	2017 Financial Plan
Fund Balance, January 1	\$ 510	\$ 510	\$ 510	\$ 510	\$ 510
REVENUES					
Contributions - Everest Men Respect	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES					
Everest Men Respect Program	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Excess Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance, December 31	\$ 510	\$ 510	\$ 510	\$ 510	\$ 510

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: VOUCHERS – PAYMENT OF VILLAGE EXPENDITURES.

FOR CONSIDERATION AT: BOARD OF TRUSTEES; MONDAY, FEBRUARY 1, 2016

LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

RECOMMENDATION TO: Approve payment of Village expenditures (vouchers) for the periods of:
1) 11/19/2015-11/30/2015 in the grand total amount of \$1,031,851.89. Check numbers were #42433-#42503.
2) 12/01/2015-12/31/2015 in the grand total amount of \$629,803.25. Check numbers were #42504-#42727.
3) 01/01/2016-01/27/2016 in the grand total amount of \$5,678,378.17. Check numbers were #42728-42827.
4) Cumulative Grand Total Amount of \$7,340,033.31.

REPORT PREPARED BY: JOHN JACOBS; FINANCE DIRECTOR/TREASURER

BACKGROUND: Vouchers were received by the Finance Department from various departments during the period of 11/19/2015-01/27/2016 for payment. All invoices were reviewed for proper authorized approval by a department manager or supervisor, prior to processing for payment. Finance Director Jacobs reviewed the voucher register report, prior to the accounts payable checks being printed and mailed.

FISCAL IMPACTS:

Budget Line Item: Various – across all departments and funds
Budget Line Item: _____
Budgeted Expenditure: Various – across all departments and funds
Budgeted Revenue: _____

STATUTORY REFERENCES:

Wisconsin Statute: 66.0607(4)
Administrative Code: _____
Municipal Code: _____
Judicial Ruling: _____

FURTHER REVIEW: No further review required at this time.

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42433									
11/15	11/19/2015	42433	19030	WSAW	YOURTOWN DEC1	YOUR TOWN WESTON TV ADS: DEC 2015	1	29-06-56729-32	5,780.00
11/15	11/19/2015	42433	19030	WSAW	YOURTOWN DEC1	YOUR TOWN WESTON TV ADS: DEC 2015	1	29-06-56729-32	5,780.00- V
Total 42433:									.00
42434									
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	FASTENERS	1	10-00-14520-00	8.43
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	BATTERIES, CLEANER	2	10-01-51600-35	40.93
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	WASHER, SEAL KNOCKOUT	3	10-00-14520-00	5.79
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	CONDUIT, COVER	4	10-00-14520-00	47.60
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	LIGHT SWITCH, WALL PLATE	5	10-00-14520-00	4.78
11/15	11/20/2015	42434	250	ACE HARDWARE CENTER	306258 OCT15	GLOVES FOR VIBRATION	6	18-03-53635-35	29.95
Total 42434:									137.48
42435									
11/15	11/20/2015	42435	20528	ADVANCED DISPOSAL SERVICES	D20000585842	R/R SERVICE:10YD DUMPSTER	1	10-01-51600-29	105.00
11/15	11/20/2015	42435	20528	ADVANCED DISPOSAL SERVICES	D20000585842	R/R SERVICE:90 GL CARTS (4051)	2	18-03-53620-29	28,964.65
11/15	11/20/2015	42435	20528	ADVANCED DISPOSAL SERVICES	D20000585842	R/R SERVICE:45 GL CARTS (676)	3	18-03-53620-29	4,488.64
11/15	11/20/2015	42435	20528	ADVANCED DISPOSAL SERVICES	D20000585842	R/R SERVICE: RECYCLING PICK-UP (4722)	4	18-03-53635-29	9,585.36
11/15	11/20/2015	42435	20528	ADVANCED DISPOSAL SERVICES	D20000585842	R/R SERVICE: 8YD CARDBOARD CONTAINER	5	18-03-53635-29	21.25
Total 42435:									43,164.90
42436									
11/15	11/20/2015	42436	370	AIRGAS USA LLC	9929915851	2029372: TANK LEASE	1	10-03-53310-29	66.51
11/15	11/20/2015	42436	370	AIRGAS USA LLC	9931362106	2029372: TANK LEASE	1	10-03-53310-29	66.51
Total 42436:									133.02
42437									
11/15	11/20/2015	42437	560	AMERICAN DOOR CO OF WAUSAU IN	104556	55 GALLON-LUBE- UNDER COATING SALT TRUCKS	1	10-03-53312-35	1,000.00
Total 42437:									1,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42438									
11/15	11/20/2015	42438	1530	BECHER-HOPPE ASSOC INC	19203	ROSS/MESKER-COLLEEN L/S REPLACEMENTS:9/26-10/30/15	1	61-00-18700-82	6,100.00
Total 42438:									6,100.00
42439									
11/15	11/20/2015	42439	2500	CARQUEST AUTO PARTS	2763-256659	HYDRAULIC PUMP PULLEY BELT	1	18-03-53635-35	8.39
11/15	11/20/2015	42439	2500	CARQUEST AUTO PARTS	2763-256662	#100: INDUSTRIAL V-BELT	1	18-03-53635-35	8.39
11/15	11/20/2015	42439	2500	CARQUEST AUTO PARTS	2763-256755	BULB, INCANDESCENT SEALED BEAM	1	10-03-53312-35	23.43
Total 42439:									40.21
42440									
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	CLOCK - FRONT OFFICE	1	10-01-51450-31	63.60
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	CALENDAR REFILL - VALERIE	2	10-06-56900-31	1.87
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	HANGING FILES - PLAN/DEV DEPT	3	10-06-56900-31	123.12
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	FILE, BOX, DESKTOP - PLAN/DEV DEPT	4	10-06-56900-31	112.20
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	POUCH - GENERAL	5	10-01-51450-31	30.77
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	TAB, HANG FLDR - GENERAL	6	10-01-51450-31	8.54
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	CALCULATOR RIBBON - GENERAL	7	10-01-51450-31	12.60
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	MESSAGE PADS - GENERAL/FINANCE	8	10-01-51520-31	4.59
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	MARKERS W/ERASER - JARED/JEN	9	10-06-56900-31	18.14
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447524	GLUE STICKS - SCOTT	10	10-02-52400-31	.39
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447545	PAPER - MUNICIPAL CENTER	1	10-01-51450-31	1,475.00
11/15	11/20/2015	42440	20050	COMPLETE OFFICE OF WISCONSIN	447603	BINDING SPIRALS - BUDGET BOOKS	1	10-01-51521-31	42.73
Total 42440:									1,893.55
42441									
11/15	11/20/2015	42441	3220	CONTROL CONCEPTS TECH	436907-001	PARKER HOSE, FITTINGS	1	10-03-53312-35	76.80
11/15	11/20/2015	42441	3220	CONTROL CONCEPTS TECH	436908-001	#17: HOSES, V-BOX BEARINGS	1	10-03-53312-35	40.46
Total 42441:									117.26
42442									
11/15	11/20/2015	42442	20748	CRESTWOOD MANAGEMENT LLC	R/R REFUND 2015	REFUND 2015 REFUSE FEES (2/3) - 1406 KECK	1	18-00-46420-00	312.87
11/15	11/20/2015	42442	20748	CRESTWOOD MANAGEMENT LLC	R/R REFUND 2015	REFUND 2015 RECYCLING FEES (2/3) - 1406 KECK	2	18-00-46435-00	89.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42442:									402.68
42443									
11/15	11/20/2015	42443	2660	CWE INC	36000386	9/14 - 10/18/2015 E/C RIVER BOAT LANDING	1	42-07-57626-21	8,935.00
Total 42443:									8,935.00
42444									
11/15	11/20/2015	42444	4020	D&L SIGNS LLC	9490	(8) VOW LOGO VINYL SIGNS - FOR TRUCKS	1	10-03-53310-35	208.00
Total 42444:									208.00
42445									
11/15	11/20/2015	42445	20932	DENYON HOMES	REBLD-8-15-6177	OCC SUR REFUND: 5906 FIELDCREST LN	1	10-00-44327-00	1,000.00
Total 42445:									1,000.00
42446									
11/15	11/20/2015	42446	4560	ENERGENECS INC	0031089-IN	CHECK VALVES (6)	1	61-03-53601-24	999.22
Total 42446:									999.22
42447									
11/15	11/20/2015	42447	4760	EVEREST METRO POLICE DEPT	QTR 4 - 2015	2015 OPER BUDGET - 4TH QTR	1	10-02-52100-58	538,812.02
Total 42447:									538,812.02
42448									
11/15	11/20/2015	42448	4820	FABCO EQUIPMENT INC	49212	4N1: LINE BOAR BUCKET, #60: LINE BOAR WING POST	1	10-03-53312-35	660.96
11/15	11/20/2015	42448	4820	FABCO EQUIPMENT INC	66 CM	CREDIT - DUPL PMT	1	10-03-53312-35	64.51
Total 42448:									596.45
42449									
11/15	11/20/2015	42449	20024	FRONTIER	035386511	5340 PHONE PURCHASE	1	10-01-51450-31	303.19
11/15	11/20/2015	42449	20024	FRONTIER	035386511	5330 PHONE PURCHASE	2	10-01-51450-31	241.94
11/15	11/20/2015	42449	20024	FRONTIER	035386511	48K SIDE CAR - PHONE	3	10-01-51450-31	263.38
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	1	10-01-51450-22	492.31

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11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	2	10-00-14510-00	228.97
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	3	10-00-14520-00	42.17
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	4	10-00-14410-00	17.18
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	5	10-00-14530-00	17.18
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	6	60-03-53780-22	29.68
11/15	11/20/2015	42449	20024	FRONTIER	359-6114 NOV15	MUNICIPAL CTR: 10/22-11/21/15	7	61-03-53613-22	29.67
11/15	11/20/2015	42449	20024	FRONTIER	359-9922 NOV15	LANDFILL: 10/22-11/21/15	1	18-03-53631-22	52.97
Total 42449:									1,718.64
42450									
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000687648	WDH PUBLISHING: FEE SEPT PC HEARING NOTICE	1	10-06-56910-32	148.01
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000714313	ORD NO 15-016 CHAPTER 82 AMENDMENT	1	10-01-51420-32	10.57
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000741629	ORD NO 15-017 ETZ-REZN-8-15-1530	1	10-06-56925-32	20.14
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000741634	ORD NO 15-020 REZN-8-15-1527 REEDY	1	10-06-56910-32	13.76
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000741652	ORD NO 15-018 REZN-8-15-1531 SKARE	1	10-06-56910-32	20.14
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000741657	ORD NO 15-019 REZN-8-15-1538 LEWIS	1	10-06-56910-32	16.15
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000752116	PC-VILLAGE ZONING CODE ORD AMEND OCT 2015	1	10-06-56910-32	46.17
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000752116	ETZ HEARING NOTICE ZONING CODE AMEND OCT 2015	2	10-06-56920-32	46.17
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000752125	PC HEARING NOTICE OCT 2015	1	10-06-56910-32	102.34
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000808675	ORD NO 15-024 REZN-9-15-1503 KORPELA	1	10-06-56910-21	13.76
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000809189	ORD NO 15-022 PC/ETZ ZONING CODE AMENDMENT	1	10-06-56910-32	39.58
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000809189	ORD NO 15-022 PC/ETZ ZONING CODE AMENDMENT	2	10-06-56925-32	39.57
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000809218	ORD NO 15-023 PC/ETZ ZONING CODE AMENDMENT	1	10-06-56910-32	5.28
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000809218	ORD NO 15-023 PC/ETZ ZONING CODE AMENDMENT	2	10-06-56925-32	5.29
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000817213	PUBLIC HEARING NOTICE CU-10-15-1551	1	10-06-56910-32	66.66
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000850144	PUBLICATION FOR ORD NO 15-026	1	10-01-51420-32	12.16
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	0000850163	PUBLICATION FOR ORD NO 15-025	1	10-01-51420-32	12.16
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	809177	ORD NO 15-021 PC/ETZ ZONING CODE AMENDMENT	1	10-06-56910-32	12.76
11/15	11/20/2015	42450	5490	GANNETT WISCONSIN MEDIA	809177	ORD NO 15-021 PC/ETZ ZONING CODE AMENDMENT	2	10-06-56925-32	12.76
Total 42450:									643.43
42451									
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	STEVE MEILAHN - DEC 2015	1	70-01-51493-15	464.27
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER FAMILY HMO (5) - DEC 2015	2	70-00-21530-00	870.50
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER FAMILY HMO (5) - DEC 2015	3	70-01-51493-15	4,932.90
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER FAMILY HSA (2) - DEC 2015	4	70-00-21530-00	569.84
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER FAMILY HSA (2) - DEC 2015	5	70-01-51493-15	1,973.16

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11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER SINGLE HSA (1) - DEC 2015	6	70-00-21530-00	113.97
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	SAFER SINGLE HSA (1) - DEC 2015	7	70-01-51493-15	394.63
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO FAMILY HSA (1) - DEC 2015	8	70-00-21530-00	284.92
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO FAMILY HSA (1) - DEC 2015	9	70-01-51493-15	986.58
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO FAMILY HMO (17) - DEC 2015	10	70-00-21530-00	2,959.70
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO FAMILY HMO (17) - DEC 2015	11	70-01-51493-15	16,771.86
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO SINGLE (1) - DEC 2015	12	70-00-21530-00	208.92
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	METRO SINGLE (1) - DEC 2015	13	70-01-51493-15	1,183.89
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	VILLAGE FAMILY HMO (18) - DEC 2015	14	70-00-21530-00	3,133.80
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	VILLAGE FAMILY HMO (18) - DEC 2015	15	70-01-51493-15	17,758.44
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	VILLAGE SINGLE HMO (8) - DEC 2015	16	70-00-21530-00	557.12
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	DEC15	VILLAGE SINGLE HMO (8) - DEC 2015	17	70-01-51493-15	3,157.04
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	STEVE MEILAHN - NOV 2015	1	70-01-51493-15	464.27
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER FAMILY HMO (5) - NOV 2015	2	70-00-21530-00	870.50
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER FAMILY HMO (5) - NOV 2015	3	70-01-51493-15	4,932.90
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER FAMILY HSA (2) - NOV 2015	4	70-00-21530-00	569.84
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER FAMILY HSA (2) - NOV 2015	5	70-01-51493-15	1,973.16
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER SINGLE HSA (1) - NOVE 2015	6	70-00-21530-00	113.97
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	SAFER SINGLE HSA (1) - NOVE 2015	7	70-01-51493-15	394.63
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO FAMILY HSA (1) - NOV 2015	8	70-00-21530-00	284.92
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO FAMILY HSA (1) - NOV 2015	9	70-01-51493-15	986.58
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO FAMILY HMO (17) - NOV 2015	10	70-00-21530-00	2,959.70
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO FAMILY HMO (17) - NOV 2015	11	70-01-51493-15	16,771.86
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO SINGLE (1) - NOV 2015	12	70-00-21530-00	208.92
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	METRO SINGLE (1) - NOV 2015	13	70-01-51493-15	1,183.89
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	VILLAGE FAMILY HMO (18) - NOV 2015	14	70-00-21530-00	3,133.80
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	VILLAGE FAMILY HMO (18) - NOV 2015	15	70-01-51493-15	17,758.44
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	VILLAGE SINGLE HMO - NOV 2015	16	70-00-21530-00	557.12
11/15	11/20/2015	42451	21187	GROUP HEALTH COOPERATIVE	NOV 2015	VILLAGE SINGLE HMO - NOV 2015	17	70-01-51493-15	3,157.04
Total 42451:									112,643.08
42452									
11/15	11/20/2015	42452	20417	GUILD, DANIEL	NOV 2015 AUTO	NOV 2015 AUTO STIPEND	1	10-01-51410-33	120.00
11/15	11/20/2015	42452	20417	GUILD, DANIEL	REIMB 11/10/15	REIMB: CELL PHONE	1	10-01-51410-31	523.25
Total 42452:									643.25

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42453									
11/15	11/20/2015	42453	6330	HALLMAN LINDSAY QUALITY PAINTS	I0219088	PAINT FOR HOCKEY BOARD	1	10-05-55340-39	32.59
11/15	11/20/2015	42453	6330	HALLMAN LINDSAY QUALITY PAINTS	I0219088	PAINT FOR PICNIC TABLES	2	10-05-55210-39	130.36
Total 42453:									162.95
42454									
11/15	11/20/2015	42454	20205	HYDRITE CHEMICAL CO	01856179	ALTA VERDE WELL	1	60-03-53730-36	1,869.55
11/15	11/20/2015	42454	20205	HYDRITE CHEMICAL CO	01856180	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	1,554.80
11/15	11/20/2015	42454	20205	HYDRITE CHEMICAL CO	01856181	RIPPLING CREEK WELL	1	60-03-53730-36	1,554.80
11/15	11/20/2015	42454	20205	HYDRITE CHEMICAL CO	01856182	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	926.55
Total 42454:									5,905.70
42455									
11/15	11/20/2015	42455	21037	IEDC	DUES 2016	2016 IEDC MEMBERSHIP - GUILD	1	10-00-16200-00	405.00
Total 42455:									405.00
42456									
11/15	11/20/2015	42456	21184	JANKE GENERAL CONTRACTORS	PROJECT #1068	BABL LN CANOE/KAYAK LANDING PROJECT	1	42-07-57626-21	109,386.24
Total 42456:									109,386.24
42457									
11/15	11/20/2015	42457	21189	JSD PROFESSIONAL SERVICES INC	1	SERVICES THRU 10/30/2015 - NEIGH PLAN	1	40-07-57352-21	37,950.00
11/15	11/20/2015	42457	21189	JSD PROFESSIONAL SERVICES INC	1	SERVICES THRU 10/30/2015 - WETLAND DELIN	2	40-07-57352-21	7,103.38
Total 42457:									45,053.38
42458									
11/15	11/20/2015	42458	10800	MOTION INDUSTRIES INC	WI06-596953	#100: HYDRAULIC PUMP PULLEY	1	18-03-53635-35	77.90
11/15	11/20/2015	42458	10800	MOTION INDUSTRIES INC	WI06-597356	#17: BEARING - V BOX SALT SPREADER	1	10-03-53312-35	704.21
Total 42458:									782.11
42459									
11/15	11/20/2015	42459	11530	NORTHERN BATTERY	1488796	WEATHER SIREN BATTERY: SANDY MEADOW	1	10-02-52910-24	738.78
11/15	11/20/2015	42459	11530	NORTHERN BATTERY	1489067 CM	RETURN (4) CORE UNITS FOR SIREN	1	10-02-52910-24	60.00-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42459:									678.78
42460									
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	IGA - JESS T CAKE	1	10-01-51520-31	36.99
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - IBUPROFEN	2	10-01-51450-39	8.59
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - COFFEE	3	10-01-51450-39	16.97
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	BOB CHOJNACKI-FARMERS MARKET TOKENS	4	10-06-56940-34	23.00
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	U-BAKE DON FROELICH-F/M TOKENS STALL #12	5	10-06-56940-34	11.00
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - FRAMES EMPLOYE OF MONTH	6	10-01-51410-17	42.15
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	SAMS - ALL STAFF MEETING BREAKFAST	7	10-01-51450-39	86.24
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	SABA - HEATHER, RENEE	8	10-06-56905-33	10.00
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - COFFEE	9	10-01-51450-39	17.18
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TIP - DOMINOS LUNCH	10	10-01-51450-39	10.00
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - COFFEE	11	10-01-51450-39	34.73
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - BASKET FOR J. ABT	12	10-05-55220-31	7.06
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	TARGET - BASKET FOR J.BELOTT	13	10-03-53580-31	7.07
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	WALMART - M. WODALSKI OFFICE SUPPLIES	14	10-03-53170-31	9.46
11/15	11/20/2015	42460	18080	PETTY CASH, VILLAGE OF WESTON	NOV 2015	PICK N SAVE - COFFEE	15	10-01-51450-39	18.00
Total 42460:									338.44
42461									
11/15	11/20/2015	42461	21170	POLLARD WATER	0027804	PUMP TUBE/ LUTZ PUMP MTR	1	60-03-53730-31	3,521.85
Total 42461:									3,521.85
42462									
11/15	11/20/2015	42462	21185	PREMIER SPORTS ACADEMY	CBLD-9-14-5575	COM COMP REFUND: 8706 PROGRESS WAY	1	10-00-44302-00	5,000.00
Total 42462:									5,000.00
42463									
11/15	11/20/2015	42463	13320	REEDY BUILDERS LLC	REBLD-3-15-5808	OCC SUR REF: 8602 BIRCH ST	1	10-00-44327-00	1,000.00
Total 42463:									1,000.00
42464									
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: STREET DEPT OCT 2015	1	10-03-53310-35	4,278.89

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11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: SEWER OCT 2015	2	61-03-53610-35	184.87
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: WATER DEPT OCT 2015	3	60-03-53780-35	967.22
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: PARK DEPT OCT 2015	4	10-05-55210-35	782.26
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: AMUBLANCE OCT 2015	5	10-02-52300-35	442.55
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: FIRE OCT 2015	6	10-02-52200-35	580.95
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: METRO OCT 2015	7	10-00-14510-00	3,386.69
11/15	11/20/2015	42464	13580	RIISER ENERGY	9900 OCT15	FUEL: HOLDING ACCOUNT OCT 2015	8	10-00-21001-00	1,670.68-
Total 42464:									8,952.75
42465									
11/15	11/20/2015	42465	21079	ROTH PROFESSIONAL SOLUTIONS	2015-008 (D) #3	MUN CTR CONCEPT PLAN RFP-SERV THRU 10/31/2015	1	41-07-57141-29	2,255.00
Total 42465:									2,255.00
42466									
11/15	11/20/2015	42466	14790	SERVICE MOTOR COMPANY	IW94715	RETURNED/RESTOCKED PARTS	1	10-03-53310-35	75.38
Total 42466:									75.38
42467									
11/15	11/20/2015	42467	21188	STAINLESS & REPAIR INC	10/19/15 PURCH	(2) BLACK POLY BANK BOARDS #25	1	10-03-53312-35	391.00
Total 42467:									391.00
42468									
11/15	11/20/2015	42468	15920	TAPCO INC	I507222	CONTOL CABINET - STOP LIGHT	1	10-03-53311-36	416.59
Total 42468:									416.59
42469									
11/15	11/20/2015	42469	16890	VAN ERT ELECTRIC COMPANY INC	000127565	REST TRAFFIC LIDGHTS - CP/WESTON AVE	1	10-03-53311-29	111.00
Total 42469:									111.00
42470									
11/15	11/20/2015	42470	17130	VIKING ELECTRIC SUPPLY	9828726	LIGHTING TIMER - BUILDING & PARKING LOT	1	10-01-51600-35	237.83
11/15	11/20/2015	42470	17130	VIKING ELECTRIC SUPPLY	9868102	LIGHT, BALLASTS	1	10-00-14520-00	432.83
11/15	11/20/2015	42470	17130	VIKING ELECTRIC SUPPLY	9876604	LAMPS, LIGHTS - SAFETY BUILDING	1	10-02-52199-35	506.57

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11/15	11/20/2015	42470	17130	VIKING ELECTRIC SUPPLY	9889241	BALLAST FOR STREET LIGHT	1	10-03-53420-39	95.20
Total 42470:									1,272.43
42471									
11/15	11/20/2015	42471	17500	WAUSAU AWARDS & ENGRAVING INC	11/2/2015 PURCH	SERVICE AWARD PLAQUE - GROSHEK	1	61-03-53613-17	98.75
Total 42471:									98.75
42472									
11/15	11/20/2015	42472	17650	WAUSAU REGION CHAMBER COMME	REGIS 11/4/2015	11/4/15 ATHENA LEADER PROGRAM-A. HODELL	1	10-06-56905-32	40.00
Total 42472:									40.00
42473									
11/15	11/20/2015	42473	17520	WAUSAU/CENTRAL WISCONSIN CVB	QTR 3 2015	ROOM TAX: 3RD QTR 2015	1	29-00-21100-00	36,666.43
Total 42473:									36,666.43
42474									
11/15	11/20/2015	42474	17810	WEBKO	184906	WESTON ADIDAS/NIKE SHIRTS	1	10-01-51450-29	1,231.00
Total 42474:									1,231.00
42475									
11/15	11/20/2015	42475	18100	WESTON UTILITIES	1350-00 OCT15	2820 SCHOFIELD AVE: 7/14-10/20/15	1	61-03-53610-22	43.69
11/15	11/20/2015	42475	18100	WESTON UTILITIES	1874-00 OCT15	5701 ALTA VERDE ST: 7/18-10/18/2015	1	60-03-53720-22	104.69
11/15	11/20/2015	42475	18100	WESTON UTILITIES	1875-00 OCT15	5201 MESKER ST: 7/18-10/18/2015	1	60-03-53720-22	108.29
11/15	11/20/2015	42475	18100	WESTON UTILITIES	3239-00 OCT15	2000 BLOEDEL AVE: 7/18-10/18/2015	1	60-03-53720-22	115.49
Total 42475:									372.16
42476									
11/15	11/20/2015	42476	18280	WI DEPT OF TRANSPORTATION	L39578	BIRCH ST PED BRIDGE DOT PYMT-FINAL	1	42-07-57392-29	4,016.82
Total 42476:									4,016.82
42477									
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00003 OCT15	COMMUNITY CTR IRRIGATION: 9/25-10/27/15	1	10-03-53317-22	56.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00007 OCT15	ENT WAY T/L: 9/28-10/29/15	1	10-03-53311-22	126.37
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00008 OCT15	COMMUNITY CTR S/L: 9/25-10/27/15	1	10-03-53420-22	168.24
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00012 OCT15	ENT WAY FNTN S/L: 9/28-10/29/15	1	10-03-53420-22	26.24
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00023 OCT15	VILLAGE: 31 DAYS (OCT 2015)	1	10-03-53420-22	14,436.32
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00023 OCT15	VILLAGE: 31 DAYS (SEPT 2015)	2	10-03-53420-22	14,580.68
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00027 OCT15	ROSS AVE T/L: 9/24-10/26/15	1	10-03-53311-22	104.67
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00027 OCT15	ROSS AVE T/L: 8/26-9/23/15	2	10-03-53311-22	93.07
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00029 OCT15	LANDFILL: 9/28-10/28/15	1	18-03-53631-22	80.09
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00037 OCT15	SCHOFIELD/CHERRY IRRIGATION; 9/25-10/27/15	1	10-03-53317-22	27.09
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00045 OCT15	MINISTRY PKWY: 9/24-10/26/15	1	10-03-53420-22	391.56
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00047 OCT15	SHOREY AVE WARNING SIREN: 9/24-10/26/15	1	10-02-52910-22	33.05
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00047 OCT15	SHOREY AVE WARNING SIREN: 8/26-9/23/15	2	10-02-52910-22	27.21
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00051 OCT15	ST CLARES PUMP: 9/21-10/26/15	1	10-03-53317-22	35.49
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00056 NOV15	5815 ALTA VERDE - POOL: 10/13-11/12/15	1	22-05-55420-22	428.49
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00057 OCT15	MINISTY IRRAGATION: 9/23-10/23/15	1	10-03-53317-22	25.40
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00070 OCT15	BIRCH/SCHOFIELD S/L: 9/25-10/27/15	1	10-03-53420-22	320.63
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00075 OCT15	WESTON/CTY X T/L: 9/24-10/26/15	1	10-03-53311-22	220.31
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00076 OCT15	ZINSER SIGN: 9/28-10/29/15	1	10-03-53311-22	119.08
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00077 OCT15	ALDERSON/SCHOFIELD S/L: 9/25-10/27/15	1	10-03-53420-22	300.97
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00091 OCT15	CAMP PHILLIPS FLASH SIGN: 9/25-10/27/15	1	10-03-53311-22	27.53
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00098 OCT15	CROSS POINTE S/L: 9/24-10/26/15	1	10-03-53420-22	270.86
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00120 OCT15	SHOREY AVE S/L: 9/24-10/26/15	1	10-03-53420-22	42.57
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00143 OCT15	BUS & TECH S/L: 31 DAYS	1	10-03-53420-22	493.00
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00156 OCT15	CTY RD J SIGN: 9/28-10/29/15	1	10-03-53420-22	30.33
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00157 OCT15	ALDERSON/SCHOFIELD T/L: 9/21-10/23/15	1	10-03-53311-22	48.86
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00160 OCT15	SCHOFIELD T/L: 9/21-10/23/15	1	10-03-53311-22	56.16
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00167 OCT15	ZINSER WFS: 9/23-10/23/15	1	10-03-53420-22	47.17
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00168 OCT15	RICKYVAL WFS: 9/23-10/23/15	1	10-03-53420-22	42.76
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00169 OCT15	RYAN WFS: 9/23-10/23/15	1	10-03-53420-22	25.40
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00170 OCT15	WESTON/PROG WFS: 9/23-10/23/15	1	10-03-53420-22	42.76
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00181 OCT15	MUSKIE WARNING SIREN: 9/23-10/23/15	1	10-02-52910-22	27.27
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00183 OCT15	JELINEK SPEED SIGN: 9/25-10/27/2015	1	10-03-53311-22	28.96
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00187 OCT15	WINDSOR DR AERATOR: 9/23-10/23/15	1	63-03-53655-22	25.40
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00190 OCT15	BIRCH PED BRIDGE LIGHTING: 9/25-10/27/15	1	10-03-53420-22	73.73
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00194 OCT15	MUN CTR: 9/25-10/27/2015	1	10-01-51600-22	1,010.42
11/15	11/20/2015	42477	18990	WISCONSIN PUBLIC SERVICE	2484-00194 OCT15	MUN CTR: 9/24-10/26/2015	2	10-01-51600-22	93.90
Total 42477:									33,988.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount	
42478	11/15	11/20/2015	42478	21186	YANG, MAI	F/M TOKENS 11/13/	FARMERS MKT TOKENS: STALL #35 11/13/2015	1	10-06-56940-34	24.00
Total 42478:									24.00	
42479	11/15	11/24/2015	42479	310	AFLAC	384702	PAYROLLS: OCTOBER	1	10-00-21560-00	726.63
Total 42479:									726.63	
42480	11/15	11/24/2015	42480	20264	BROCK WHITE COMPANY	12615367-00	CONCRETE SPRAYER & SEALER - SKATE PARK	1	10-05-55210-39	225.04
Total 42480:									225.04	
42481	11/15	11/24/2015	42481	2330	BUSINESS SERVICE CENTER INC	31WSD1-111615	ANSWERING SERVICE: 11/16-12/13/15	1	60-03-53780-29	73.36
11/15	11/24/2015	42481	2330	BUSINESS SERVICE CENTER INC	31WSD1-111615	ANSWERING SERVICE: 11/16-12/13/15	2	61-03-53613-29	73.36	
Total 42481:									146.72	
42482	11/15	11/24/2015	42482	2500	CARQUEST AUTO PARTS	2763-257443	#6: OIL FILTER	1	10-05-55210-24	2.64
Total 42482:									2.64	
42483	11/15	11/24/2015	42483	2590	CDW GOVERNMENT	BDG7000	KEYBOARD & MOUSE COMBO	1	10-01-51450-31	56.82
Total 42483:									56.82	
42484	11/15	11/24/2015	42484	20944	CONKLIN ELECTRIC LLC	ELEC-11-15-10371	OVRPYMT OF ELEC PERMIT: 3704 WESTON AVE	1	10-00-44392-00	216.00
Total 42484:									216.00	
42485	11/15	11/24/2015	42485	19843	DIVERSIFIED BENEFIT SERVICES	210416	FLEX ADMIN FEES - OCT 2015	1	10-01-51430-16	100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42485:									100.00
42486									
11/15	11/24/2015	42486	4040	DLT SOLUTIONS INC	1130379	AUTO CAD LICENSE RENEWAL 2015	1	10-03-53170-28	1,422.12
Total 42486:									1,422.12
42487									
11/15	11/24/2015	42487	4860	FALKOWSKI, JESSICA	REIMB: 11/20/15	CLOTHING ALLOW REIMBURSE: TOP, BOTTOMS	1	10-05-55200-34	94.93
Total 42487:									94.93
42488									
11/15	11/24/2015	42488	20024	FRONTIER	355-5287 NOV15	HARLYN AVE L/S: 11/10-12/9/15	1	61-03-53610-22	52.97
Total 42488:									52.97
42489									
11/15	11/24/2015	42489	6270	HADLEY OFFICE PRODUCTS	936572-0	(2) REAMS-TAN PAPER-BUDGET BOOKS	1	10-01-51521-31	11.50
Total 42489:									11.50
42490									
11/15	11/24/2015	42490	20526	JERRY'S CLEANING	NOV 2015	CLEANING SERVICES: NOV 2015	1	10-01-51600-21	600.00
Total 42490:									600.00
42491									
11/15	11/24/2015	42491	12810	LEGALSHIELD	0114583 OCT15	DUES: OCT 215	1	10-00-21566-00	67.75
Total 42491:									67.75
42492									
11/15	11/24/2015	42492	10390	MIDWEST TESTING LLC	3699	LARGE METER TESTING	1	60-03-53743-29	645.00
Total 42492:									645.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42493									
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	METRO DEC15	METRO PREMIUM: DEC 2015	1	70-00-21531-00	484.49
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	METRO DEC15	METRO PREMIUM: DEC 2015	2	70-01-51495-15	219.68
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	SAFER DEC15	SAFER PREMIUM: DEC 2015	1	70-00-21531-00	46.48
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	SAFER DEC15	SAFER PREMIUM: DEC 2015	2	70-01-51495-15	41.95
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	VOW DEC15	VOW PREMIUM: DEC 2015	1	70-00-21531-00	496.78
11/15	11/24/2015	42493	10520	MINNESOTA LIFE INSURANCE CO	VOW DEC15	VOW PREMIUM: DEC 2015	2	70-01-51495-15	309.53
Total 42493:									1,598.91
42494									
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	109715	DRUG MANAGEMENT (9) 2015	1	10-03-53310-16	31.19
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	109715	DRUG MANAGEMENT (2) 2015	2	10-05-55200-16	6.93
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	109715	DRUG MANAGEMENT (2) 2015	3	61-03-53613-16	6.94
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	109715	DRUG MANAGEMENT (2) 2015	4	60-03-53780-16	6.94
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - N. BROWN	1	10-01-51420-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - SHAWN/BRAD/JESS	2	10-05-55200-16	81.83
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - VALERIE	3	10-06-56900-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - J. JACOBS	4	10-01-51520-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - M. WODALSKI	5	10-03-53170-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - A. SKRZYPCHAK	6	10-03-53310-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - N. CROWE	7	10-03-53160-16	27.27
11/15	11/24/2015	42494	14130	MMG OCCUPATIONAL MEDICINE	110441	FLU SHOT - H. MELISKA/R. HODELL	8	10-06-56905-16	54.55
Total 42494:									352.00
42495									
11/15	11/24/2015	42495	11280	NETWORK PROFESSIONALS INC	10264	WIRELESS INTERNET ACCESS: 12/1-1/1/2016	1	10-01-51450-28	39.95
Total 42495:									39.95
42496									
11/15	11/24/2015	42496	19838	RHYME BUSINESS PRODUCTS LLC	AR21075	MONTHLY B&W USEAGE: 9/11-10/10/15	1	10-01-51450-28	38.59
11/15	11/24/2015	42496	19838	RHYME BUSINESS PRODUCTS LLC	AR21075	MONTHLY COLOR USEAGE: 9/11-10/10/2015	2	10-01-51450-28	177.63
Total 42496:									216.22
42497									
11/15	11/24/2015	42497	14490	SCHOFIELD, CITY OF	2-962313-00 NOV1	QTR 4: 8/31-11/11/2015	1	61-03-53610-22	31,232.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42497:									31,232.24
42498									
11/15	11/24/2015	42498	15780	SUN PRINTING	76763	(4338) SEWER CREDIT POST CARD	1	61-03-53613-31	926.00
11/15	11/24/2015	42498	15780	SUN PRINTING	76763	(4338) SEWER CREDIT POST CARD	2	61-03-53613-31	1,177.82
11/15	11/24/2015	42498	15780	SUN PRINTING	77091	(7121) NOV/DEC NEWSLETTER	1	10-06-56945-31	5,673.02
Total 42498:									7,776.84
42499									
11/15	11/24/2015	42499	20240	TRUCK EQUIPMENT INC	663454-00	#122: 1 QT HIGH PERFORMANCE FLUID-PLOW TRUCK	1	10-05-55210-24	38.80
Total 42499:									38.80
42500									
11/15	11/24/2015	42500	16670	UPS	0000591784465	RETURN ITEM TO BRUCE MUN EQUIP	1	10-03-53310-31	14.87
Total 42500:									14.87
42501									
11/15	11/24/2015	42501	17810	WEBKO	185122	WESTON GRAPHITE TEES	1	10-01-51450-29	259.50
Total 42501:									259.50
42502									
11/15	11/24/2015	42502	18260	WI DEPT OF JUSTICE	L3713T OCT15	BACKGROUND CHECKS: 10/1-10/31/2015	1	10-01-51420-29	182.00
11/15	11/24/2015	42502	18260	WI DEPT OF JUSTICE	L3713T SEPT15	BACKGROUND CHECKS: 9/1-9/30/2015	1	10-01-51420-29	105.00
Total 42502:									287.00
42503									
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00005 DEC15	BARBICAN AVE IRRIGATION: 10/12-11/11/15	1	10-03-53317-22	25.40
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00010 DEC15	BARBICAN AVE S/L: 10/12-11/11/15	1	10-03-53420-22	367.35
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00034 DEC15	VALDRES/BARBICAN IRR:10/12-11/11/15	1	10-03-53317-22	25.40
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00048 DEC15	EVEREST/CAMP PHILLIPS: 10/9-11/10/15	1	10-03-53311-22	138.38
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00057 DEC15	MINISTRY PKWY IRR:10/23-11/23/15	1	10-03-53317-22	26.24
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00060 DEC15	EVEREST WARNING SIREN: 10/9-11/10/15	1	10-02-52910-22	28.75
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00065 DEC15	BLOEDEL AVE WELL: 10/19-11/17/15	1	60-03-53720-22	1,572.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00065 DEC15	BLOEDEL AVE WELL: 10/18-11/16/15	2	60-03-53720-22	25.67
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00066 DEC15	BIRCH/WESTON S/L: 10/9-11/10/15	1	10-03-53420-22	177.86
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00072 DEC15	RECYCLE SHED: 10/8-11/9/15	1	10-03-53312-22	27.20
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00082 DEC15	NORMANDY/SCHOFIELD S/L: 10/21-11/19/2015	1	10-03-53420-22	200.94
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00094 DEC15	BIRCH/WESTON T/L: 10/14-11/10/15	1	10-03-53311-22	36.67
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00108 DEC15	STONE RIDGE IRRIGATION: 10/21-11/19/15	1	10-03-53317-22	24.56
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00119 DEC15	HOWLAND AVE S/L: 10/16-11/16/2015	1	10-03-53420-22	64.18
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00136 DEC15	RIPPLING CREEK: 10/16-11/13/15	1	60-03-53720-22	1,132.77
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00136 DEC15	RIPPLING CREEK: 10/14-11/12/15	2	60-03-53720-22	28.61
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00155 DEC15	MEURET LN S/L: 10/20-11/18/15	1	10-03-53420-22	64.47
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00157 DEC15	ALDERSON/SCHOFIELD T/L: 10/23-11/23/15	1	10-03-53311-22	50.01
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00158 DEC15	BIRCH/SCHOFIELD T/L: 10/9-11/10/15	1	10-03-53311-22	49.31
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00159 DEC15	CAMP PHILLIPS/SCHOFIELD: 01/9-11/10/15	1	10-03-53311-22	53.72
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00160 DEC15	SCHOFIELD T/L: 10/23-11/23/15	1	10-03-53311-22	54.87
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00167 DEC15	ZINSER WFS:10/23-11/23/15	1	10-03-53420-22	51.66
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00168 DEC15	RICKYVAL WFS: 10/23-11/23/15	1	10-03-53420-22	32.43
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00170 DEC15	WESTON/PROG WFS: 10/23-11/23/15	1	10-03-53420-22	46.47
11/15	11/24/2015	42503	18990	WISCONSIN PUBLIC SERVICE	2484-00181 DEC15	MUSKIE WARNING SIREN: 10/23-11/23/15	1	10-02-52910-22	28.02
Total 42503:									4,333.40
Grand Totals:									<u>1,031,851.89</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-14410-000-000	17.18	.00	17.18
10-00-14510-000-000	3,615.66	.00	3,615.66
10-00-14520-000-000	541.60	.00	541.60
10-00-14530-000-000	17.18	.00	17.18
10-00-16200-000-000	405.00	.00	405.00
10-00-21001-000-000	.00	1,670.68-	1,670.68-
10-00-21111-000-000	1,795.19	613,754.80-	611,959.61-
10-00-21560-000-000	726.63	.00	726.63
10-00-21566-000-000	67.75	.00	67.75
10-00-44302-000-000	5,000.00	.00	5,000.00

GL Account	Debit	Credit	Proof
10-00-44327-000-000	2,000.00	.00	2,000.00
10-00-44392-000-000	216.00	.00	216.00
10-01-51410-172-000	42.15	.00	42.15
10-01-51410-314-000	523.25	.00	523.25
10-01-51410-332-000	120.00	.00	120.00
10-01-51420-164-000	27.27	.00	27.27
10-01-51420-290-000	287.00	.00	287.00
10-01-51420-321-000	34.89	.00	34.89
10-01-51430-163-000	100.00	.00	100.00
10-01-51450-225-000	492.31	.00	492.31
10-01-51450-280-000	216.22	.00	216.22
10-01-51450-284-000	39.95	.00	39.95
10-01-51450-290-000	1,490.50	.00	1,490.50
10-01-51450-310-000	1,647.33	.00	1,647.33
10-01-51450-314-000	808.51	.00	808.51
10-01-51450-390-000	191.71	.00	191.71
10-01-51520-164-000	27.27	.00	27.27
10-01-51520-310-000	41.58	.00	41.58
10-01-51521-310-000	54.23	.00	54.23
10-01-51600-216-000	600.00	.00	600.00
10-01-51600-222-000	1,010.42	.00	1,010.42
10-01-51600-224-000	93.90	.00	93.90
10-01-51600-297-000	105.00	.00	105.00
10-01-51600-355-000	278.76	.00	278.76
10-02-52100-581-000	538,812.02	.00	538,812.02
10-02-52199-355-000	506.57	.00	506.57
10-02-52200-351-000	580.95	.00	580.95
10-02-52300-351-000	442.55	.00	442.55
10-02-52400-310-000	.39	.00	.39
10-02-52910-222-000	144.30	.00	144.30
10-02-52910-242-000	738.78	60.00-	678.78
10-03-53160-164-000	27.27	.00	27.27
10-03-53170-164-000	27.27	.00	27.27
10-03-53170-286-000	1,422.12	.00	1,422.12
10-03-53170-310-000	9.46	.00	9.46
10-03-53310-164-000	58.46	.00	58.46
10-03-53310-299-000	133.02	.00	133.02
10-03-53310-311-000	14.87	.00	14.87
10-03-53310-351-000	4,278.89	.00	4,278.89
10-03-53310-353-000	283.38	.00	283.38

GL Account	Debit	Credit	Proof
10-03-53311-222-000	1,207.97	.00	1,207.97
10-03-53311-290-000	111.00	.00	111.00
10-03-53311-364-000	416.59	.00	416.59
10-03-53312-222-000	27.20	.00	27.20
10-03-53312-353-000	2,896.86	64.51-	2,832.35
10-03-53317-222-000	245.63	.00	245.63
10-03-53420-222-000	32,298.58	.00	32,298.58
10-03-53420-390-000	95.20	.00	95.20
10-03-53580-310-000	7.07	.00	7.07
10-05-55200-164-000	88.76	.00	88.76
10-05-55200-346-000	94.93	.00	94.93
10-05-55210-241-000	41.44	.00	41.44
10-05-55210-351-000	782.26	.00	782.26
10-05-55210-390-000	355.40	.00	355.40
10-05-55220-310-000	7.06	.00	7.06
10-05-55340-390-000	32.59	.00	32.59
10-06-56900-164-000	27.27	.00	27.27
10-06-56900-310-000	255.33	.00	255.33
10-06-56905-164-000	54.55	.00	54.55
10-06-56905-325-000	40.00	.00	40.00
10-06-56905-335-000	10.00	.00	10.00
10-06-56910-219-000	13.76	.00	13.76
10-06-56910-321-000	470.85	.00	470.85
10-06-56920-321-000	46.17	.00	46.17
10-06-56925-321-000	77.76	.00	77.76
10-06-56940-349-000	58.00	.00	58.00
10-06-56945-312-000	5,673.02	.00	5,673.02
18-00-21111-000-000	.00	43,720.27-	43,720.27-
18-00-46420-000-000	312.87	.00	312.87
18-00-46435-000-000	89.81	.00	89.81
18-03-53620-297-000	33,453.29	.00	33,453.29
18-03-53631-222-000	80.09	.00	80.09
18-03-53631-225-000	52.97	.00	52.97
18-03-53635-297-000	9,606.61	.00	9,606.61
18-03-53635-353-000	124.63	.00	124.63
22-00-21111-000-000	.00	428.49-	428.49-
22-05-55420-222-000	428.49	.00	428.49
29-00-21100-000-000	36,666.43	.00	36,666.43
29-00-21111-000-000	5,780.00	42,446.43-	36,666.43-
29-06-56729-326-000	5,780.00	5,780.00-	.00

GL Account	Debit	Credit	Proof
40-00-21111-000-000	.00	45,053.38-	45,053.38-
40-07-57352-215-000	45,053.38	.00	45,053.38
41-00-21111-000-000	.00	2,255.00-	2,255.00-
41-07-57141-290-000	2,255.00	.00	2,255.00
42-00-21111-000-000	.00	122,338.06-	122,338.06-
42-07-57392-290-000	4,016.82	.00	4,016.82
42-07-57626-215-000	118,321.24	.00	118,321.24
60-00-21111-000-000	.00	14,237.73-	14,237.73-
60-03-53720-221-000	328.47	.00	328.47
60-03-53720-222-000	2,705.23	.00	2,705.23
60-03-53720-224-000	54.28	.00	54.28
60-03-53730-314-000	3,521.85	.00	3,521.85
60-03-53730-366-000	5,905.70	.00	5,905.70
60-03-53743-290-000	645.00	.00	645.00
60-03-53780-164-000	6.94	.00	6.94
60-03-53780-225-000	29.68	.00	29.68
60-03-53780-290-000	73.36	.00	73.36
60-03-53780-351-000	967.22	.00	967.22
61-00-18700-826-444	6,100.00	.00	6,100.00
61-00-21111-000-000	.00	40,925.53-	40,925.53-
61-03-53601-242-000	999.22	.00	999.22
61-03-53610-221-000	43.69	.00	43.69
61-03-53610-223-000	31,232.24	.00	31,232.24
61-03-53610-225-000	52.97	.00	52.97
61-03-53610-351-000	184.87	.00	184.87
61-03-53613-164-000	6.94	.00	6.94
61-03-53613-172-000	98.75	.00	98.75
61-03-53613-225-000	29.67	.00	29.67
61-03-53613-290-000	73.36	.00	73.36
61-03-53613-311-000	1,177.82	.00	1,177.82
61-03-53613-312-000	926.00	.00	926.00
63-00-21111-000-000	.00	25.40-	25.40-
63-03-53655-222-000	25.40	.00	25.40
70-00-21111-000-000	.00	114,241.99-	114,241.99-
70-00-21530-000-000	17,397.54	.00	17,397.54
70-00-21531-000-000	1,027.75	.00	1,027.75
70-01-51493-154-000	95,245.54	.00	95,245.54
70-01-51495-155-000	571.16	.00	571.16

GL Account	Debit	Credit	Proof
Grand Totals:	<u>1,047,002.27</u>	<u>1,047,002.27-</u>	<u>.00</u>

Dated _____

Finance Committe Chairperson _____

Report Criteria:
Report type: GL detail

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42504									
12/15	12/04/2015	42504	530	AMERICAN ASPHALT OF WISCONSIN	5300031996	ASPHALT PATCHING: VOLKMAN & MCINTYRE	1	60-00-18416-00	4,619.00
12/15	12/04/2015	42504	530	AMERICAN ASPHALT OF WISCONSIN	5300031996	ASPHALT PATCHING: JELINEK & NORMANDY	2	60-00-18416-00	2,648.00
12/15	12/04/2015	42504	530	AMERICAN ASPHALT OF WISCONSIN	5300031996	ASPHALT PATCHING: KRAMER & GUSMAN	3	63-03-53655-29	1,541.00
12/15	12/04/2015	42504	530	AMERICAN ASPHALT OF WISCONSIN	5300031996	ASPHALT PATCHING: SAXON	4	60-03-53762-29	1,124.00
12/15	12/04/2015	42504	530	AMERICAN ASPHALT OF WISCONSIN	5300031996	ASPHALT PATCHING: VON KANEL	5	10-03-53310-23	5,573.00
Total 42504:									15,505.00
42505									
12/15	12/04/2015	42505	21135	AMERICAN MESSAGING	U1350110PL	PAGER RENTAL (4): 12/1-12/31/15	1	60-03-53780-29	65.55
12/15	12/04/2015	42505	21135	AMERICAN MESSAGING	U1350110PL	PAGER RENTAL (4): 12/1-12/31/15	2	61-03-53613-29	65.54
Total 42505:									131.09
42506									
12/15	12/04/2015	42506	2250	BUDNICK, SARA	REIMB12/3/15MILE	REIMB: MILEAGE EXP 12/3/2015	1	10-01-51420-15	12.65
Total 42506:									12.65
42507									
12/15	12/04/2015	42507	20672	CARLSON DETTMANN CONSULTING	1472	ASST. BLDG INSPECTOR - CLASSIF REVIEW	1	10-01-51410-29	250.00
Total 42507:									250.00
42508									
12/15	12/04/2015	42508	2500	CARQUEST AUTO PARTS	2763-256096 CM	CORE RETURN (2)	1	10-03-53310-35	186.00-
12/15	12/04/2015	42508	2500	CARQUEST AUTO PARTS	2763-257051	WIPER BLADES (4)	1	10-03-53312-35	43.16
12/15	12/04/2015	42508	2500	CARQUEST AUTO PARTS	2763-257159	#10: AIR FILTER, FUEL SPIN-ON, LUBE, FUEL	1	10-03-53312-35	84.80
12/15	12/04/2015	42508	2500	CARQUEST AUTO PARTS	2763-257832	#34: OIL FILTER, FUEL, AIR FILTER(2), HYD FILTER	1	10-05-55210-24	59.66
12/15	12/04/2015	42508	2500	CARQUEST AUTO PARTS	2763-287165	SHOP: 3/8 SUPER DUTY AIR RETCHET	1	10-03-53310-35	175.10
Total 42508:									176.72
42509									
12/15	12/04/2015	42509	21118	CASPER'S TRUCK EQUIPMENT	0011037-IN	PINTLE HOOK, PLOW MARKERS	1	10-03-53312-35	765.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42509:									765.75
42510									
12/15	12/04/2015	42510	20050	COMPLETE OFFICE OF WISCONSIN	937012	HIGHLIGHTERS	1	10-06-56900-31	11.16
12/15	12/04/2015	42510	20050	COMPLETE OFFICE OF WISCONSIN	937012	TONER - FINANCE DEPT	2	10-01-51520-31	92.94
12/15	12/04/2015	42510	20050	COMPLETE OFFICE OF WISCONSIN	937012	TONER - UTILITIES DEPT	3	60-03-53771-31	131.72
12/15	12/04/2015	42510	20050	COMPLETE OFFICE OF WISCONSIN	937012	TONER - UTILITIES DEPT	4	61-03-53612-31	131.72
12/15	12/04/2015	42510	20050	COMPLETE OFFICE OF WISCONSIN	937012	A-Z FILE FOLDER	5	10-01-51450-31	13.32
Total 42510:									380.86
42511									
12/15	12/04/2015	42511	3220	CONTROL CONCEPTS TECH	437095-001	CRIMP FITTING (2), HOSE	1	10-03-53310-35	107.14
Total 42511:									107.14
42512									
12/15	12/04/2015	42512	2660	CWE INC	36000421	10/19-11/15/15 E/C RIVER BOAT LANDING	1	42-07-57626-21	3,849.00
12/15	12/04/2015	42512	2660	CWE INC	36000425	WESTON AVE & RYAN ST PAVEMENT ANALYSIS	1	10-03-53310-21	1,660.00
12/15	12/04/2015	42512	2660	CWE INC	36000427	LANDFILL GES O&M: 10/19-11/15/2015	1	18-03-53631-21	750.00
Total 42512:									6,259.00
42513									
12/15	12/04/2015	42513	20932	DENYON HOMES	RBLD-5-15-5947	OCC SUR REFUND: 7405 COMPASS CIR	1	10-00-44327-00	1,000.00
Total 42513:									1,000.00
42514									
12/15	12/04/2015	42514	7180	DEX MEDIA LLC	380003902905 NOV	ADVERTISING CONTRACT: NOV 2015	1	10-01-51450-32	36.75
Total 42514:									36.75
42515									
12/15	12/04/2015	42515	4840	FAHRNER ASPHALT SEALERS LLC	31423R	2015 CRACK SEALING	1	10-03-53310-23	4,398.12
Total 42515:									4,398.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42516									
12/15	12/04/2015	42516	4910	FASTENAL COMPANY	WISCH257491	V-BOX 17	1	10-03-53312-35	15.55
12/15	12/04/2015	42516	4910	FASTENAL COMPANY	WISCH257533	SHOP USE	1	10-03-53310-35	30.58
12/15	12/04/2015	42516	4910	FASTENAL COMPANY	WISCH257992	MOWER: BOLTS/NUTS	1	63-03-53656-35	17.91
Total 42516:									64.04
42517									
12/15	12/04/2015	42517	20024	FRONTIER	2417946 NOV15	AQ. CTR: 11/16-12/15/15	1	22-05-55420-22	16.12
12/15	12/04/2015	42517	20024	FRONTIER	2419268 NOV15	HERITAGE HILLS L/S: 11/22-12/21/15	1	61-03-53610-22	44.31
12/15	12/04/2015	42517	20024	FRONTIER	3554506 NOV15	COLLEEN/MESKER L/S: 11/16-12/15/15	1	61-03-53610-22	53.09
12/15	12/04/2015	42517	20024	FRONTIER	3554719 NOV15	TANYA ST L/S: 11/22-12/21/15	1	61-03-53610-22	53.21
12/15	12/04/2015	42517	20024	FRONTIER	3554720 NOV15	ROSS AVE L/S: 11/22-12/21/15	1	61-03-53610-22	52.97
12/15	12/04/2015	42517	20024	FRONTIER	355-5218 NOV15	KATHLEEN ST L/S: 11/22-12/21/15	1	61-03-53610-22	52.97
12/15	12/04/2015	42517	20024	FRONTIER	3555649 NOV15	BUSINESS PARK L/S: 11/25-12/24/2015	1	61-03-53610-22	54.04
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	1	10-01-51450-22	510.17
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	2	10-00-14510-00	237.18
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	3	10-00-14520-00	42.91
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	4	10-00-14410-00	17.92
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	5	10-00-14530-00	17.92
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	6	60-03-53780-22	30.42
12/15	12/04/2015	42517	20024	FRONTIER	3596114 NOV15	MUNICIPAL CENTER:11/22-12/21/15	7	61-03-53613-22	30.42
12/15	12/04/2015	42517	20024	FRONTIER	3599922 NOV15	LANDFILL: 11/22-12/21/15	1	18-03-53631-22	60.47
Total 42517:									1,274.12
42518									
12/15	12/04/2015	42518	5490	GANNETT WISCONSIN MEDIA	0000817267	PUB FOR 2015-2016 LIC: TIGS	1	10-01-51420-32	48.32
Total 42518:									48.32
42519									
12/15	12/04/2015	42519	6040	GREEN LAWN UNDERGROUND	15-17731	WESTON AVE-REPLACE CONTROL WIRE DAMAGE	1	10-03-53317-24	19,495.09
Total 42519:									19,495.09
42520									
12/15	12/04/2015	42520	20417	GUILD, DANIEL	11/25/15 PURCH	BOWLS, PLATES, FORKS, MISC KITCHEN SUPPLIES	1	10-01-51600-39	91.32
12/15	12/04/2015	42520	20417	GUILD, DANIEL	DEC 2015 AUTO	DEC 2015 AUTO STIPEND	1	10-01-51410-33	120.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42520:									211.32
42521									
12/15	12/04/2015	42521	11160	H D SUPPLY WATERWORKS LTD	E830179	METER COUPLINGS (50)	1	60-03-53763-34	882.56
Total 42521:									882.56
42522									
12/15	12/04/2015	42522	7140	HYDROCORP	0037490-IN	CROSS CONNECTION CONTROL INSPE	1	60-03-53762-25	1,697.00
Total 42522:									1,697.00
42523									
12/15	12/04/2015	42523	7170	INTERCITY STATE BANK	LAND PURCH	LAND PURCHASE OPTION #192-280-233-0993	1	29-06-56729-82	5,000.00
Total 42523:									5,000.00
42524									
12/15	12/04/2015	42524	12420	JAMES PETERSON SONS INC	MU381	VOLKMAN & MCINTYRE: VALVE REPLACEMENT	1	60-00-18416-00	10,950.32
12/15	12/04/2015	42524	12420	JAMES PETERSON SONS INC	MU382	JELINKE & NORMANDY: VALVE REPLACEMENT	1	60-00-18416-00	5,147.48
12/15	12/04/2015	42524	12420	JAMES PETERSON SONS INC	MU383	E. NEUPERT: FIRE HYDRANT REPLACEMENT	1	60-00-18414-00	2,277.00
Total 42524:									18,374.80
42525									
12/15	12/04/2015	42525	20580	KIMBALL MIDWEST	4553590	SUPPLIES - SHOP	1	10-03-53310-35	181.66
Total 42525:									181.66
42526									
12/15	12/04/2015	42526	8400	KRUEGER FLORAL-N-GIFTS	028642	EURO GARDEN BASKET-ERMELING	1	10-01-51100-39	44.95
12/15	12/04/2015	42526	8400	KRUEGER FLORAL-N-GIFTS	028643	ARRANGEMENT-HODELL/ATHENA AWARD	1	10-01-51450-39	35.00
Total 42526:									79.95
42527									
12/15	12/04/2015	42527	8800	LAYNE CHRISTENSEN COMPANY	89078792	FOREMOST WELL CHLORINATION	1	60-03-53710-24	8,202.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42527:									8,202.00
42528									
12/15	12/04/2015	42528	9810	MARATHON COUNTY HEALTH DEPT	HLI00009020	PRIVATE WELL SAMPLES (2)	1	60-03-53775-29	54.00
Total 42528:									54.00
42529									
12/15	12/04/2015	42529	9920	MARATHON COUNTY TREASURER	2015 ENVELOPES	(4500) TAX BILL ENVELOPES	1	10-01-51522-31	315.00
Total 42529:									315.00
42530									
12/15	12/04/2015	42530	9910	MARATHON COUNTY TREASURER	I1504916	290-41C CULVERT: KMIECIK RD 8/2015	1	42-07-53491-82	16,079.02
Total 42530:									16,079.02
42531									
12/15	12/04/2015	42531	20887	MARTELLE WATER TREATMENT INC	13861	AQUADENE (BULK - 660) - WTP & WELLS	1	60-03-53730-36	8,077.00
Total 42531:									8,077.00
42532									
12/15	12/04/2015	42532	10050	MENARDS INC	16634	DG STEPS, HOT WATER HEATER, ICE MELT	1	10-05-55210-39	216.10
Total 42532:									216.10
42533									
12/15	12/04/2015	42533	11070	NAPA AUTO PARTS - WESTON	544608	#142: MOBIL OIL	1	10-05-55210-24	18.58
Total 42533:									18.58
42534									
12/15	12/04/2015	42534	21058	NEOFUNDS BY NEOPOST	6006 OCT15	POSTAGE: OCT 2015	1	10-01-51450-31	1,000.00
Total 42534:									1,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42535									
12/15	12/04/2015	42535	11480	NORCON CORPORATION	2279	CONCRETE REPAIRS: WESTVIEW BLVD & E JELINEK	1	10-03-53310-23	14,815.00
12/15	12/04/2015	42535	11480	NORCON CORPORATION	2279	CONCRETE REPAIRS: WESTVIEW BLVD & E JELINEK	2	63-03-53655-29	3,770.00
12/15	12/04/2015	42535	11480	NORCON CORPORATION	2279	CONCRETE REPAIRS: WESTVIEW BLVD & E JELINEK	3	60-03-53761-29	1,465.00
Total 42535:									20,050.00
42536									
12/15	12/04/2015	42536	20917	NORTHSTAR CLEANING &	21738	CLEAN CAPRET - BOARD/BACK HALLWAY	1	10-01-51600-21	695.10
Total 42536:									695.10
42537									
12/15	12/04/2015	42537	12380	PER MAR SECURITY SERVICES	1422480	FIRE ALARM REPLACEMENT BATTERIES	1	10-01-51600-39	33.60
Total 42537:									33.60
42538									
12/15	12/04/2015	42538	20846	RETAIL COACH LLC, THE	2251	12-MONTH CONTINUE RETAIL ECON DEV PLAN	1	21-00-16200-00	7,500.00
Total 42538:									7,500.00
42539									
12/15	12/04/2015	42539	14610	SCOTT'S ENTERPRISES RINGLE LLC	14230	LAWN MOWING: BUS/TECH PARK 10/21/15	1	40-06-56771-29	765.00
12/15	12/04/2015	42539	14610	SCOTT'S ENTERPRISES RINGLE LLC	14230	LAWN MOWING: RYAN AMY & FEITH 10/21/15	2	40-06-56771-29	185.00
12/15	12/04/2015	42539	14610	SCOTT'S ENTERPRISES RINGLE LLC	14230	LAWN MOWING: CHRISTIE LANE 10/21/2015	3	40-06-56771-29	165.00
Total 42539:									1,115.00
42540									
12/15	12/04/2015	42540	16710	USA BLUE BOOK	802497	FLOATS (2) - LIFT STATIONS	1	61-03-53601-24	148.21
Total 42540:									148.21
42541									
12/15	12/04/2015	42541	19929	UTILITY SERVICE CO INC	380791	BUS PARK MAINT CONTRACT - 1ST INSTALLMENT	1	60-03-53760-29	1,470.75
Total 42541:									1,470.75

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42542									
12/15	12/04/2015	42542	17090	V&H INC	2208592 RI	#28: HEATER SWITCH	1	10-03-53310-35	12.62
Total 42542:									12.62
42543									
12/15	12/04/2015	42543	16890	VAN ERT ELECTRIC COMPANY INC	000127598	7/25/15: TRAF LIGHT REPAIR-ALDERSON/SCHOFIELD	1	10-03-53311-29	532.00
12/15	12/04/2015	42543	16890	VAN ERT ELECTRIC COMPANY INC	000127598	10/24-11/7/15: TRAF LIGHT REPARI-ROSS/CAMP PHILLIPS	2	10-03-53311-29	590.16
12/15	12/04/2015	42543	16890	VAN ERT ELECTRIC COMPANY INC	000127612	RPR TRAF SINGAL KNOCKDOWN-CP/SCHOFIELD	1	10-03-53311-29	2,278.72
Total 42543:									3,400.88
42544									
12/15	12/04/2015	42544	17130	VIKING ELECTRIC SUPPLY	9923385	LIGHTS FOR POLICE DEPT	1	10-00-14510-00	80.44
12/15	12/04/2015	42544	17130	VIKING ELECTRIC SUPPLY	9938458	LAMPS FOR STREET LIGHTS	1	10-03-53420-39	508.45
12/15	12/04/2015	42544	17130	VIKING ELECTRIC SUPPLY	9938461	LAMPS FOR STREET LIGHTS	1	10-03-53420-39	128.40
12/15	12/04/2015	42544	17130	VIKING ELECTRIC SUPPLY	9938462	LAMPS FOR STREET LIGHTS	1	10-03-53420-39	208.65
12/15	12/04/2015	42544	17130	VIKING ELECTRIC SUPPLY	9939346	LAPS FOR STREET LIGHTS	1	10-03-53420-39	321.00
Total 42544:									1,246.94
42545									
12/15	12/04/2015	42545	17180	VLIETSTRA, RANDY	REIMB 11/23/15	CLOTHING ALLOW: BOOTS	1	10-03-53310-16	195.00
Total 42545:									195.00
42546									
12/15	12/04/2015	42546	17500	WAUSAU AWARDS & ENGRAVING INC	11/182015	SERVICE AWARD PLAQUE - EVANS	1	27-06-56727-31	44.28
12/15	12/04/2015	42546	17500	WAUSAU AWARDS & ENGRAVING INC	11/182015	SERVICE AWARD PLAQUE - EVANS	2	28-06-56728-31	44.28
12/15	12/04/2015	42546	17500	WAUSAU AWARDS & ENGRAVING INC	11/182015	SERVICE AWARD PLAQUE - JAEGER	3	10-01-51101-17	89.90
12/15	12/04/2015	42546	17500	WAUSAU AWARDS & ENGRAVING INC	11/182015	IMPACT AWARD PLAQUE - MARY KRUEGER	4	10-01-51100-17	98.50
Total 42546:									276.96
42547									
12/15	12/04/2015	42547	18100	WESTON UTILITIES	321100 NOV15	7201 STONE RIDGE DR: 8/13-11/11/15	1	10-03-53317-22	984.00
12/15	12/04/2015	42547	18100	WESTON UTILITIES	433700 NOV15	2500 PARKWAY: 8/13-11/11/15	1	10-05-55210-22	100.99
12/15	12/04/2015	42547	18100	WESTON UTILITIES	547400 NOV15	3611 WESTON AVE: 8/13-11/10/15	1	10-03-53317-22	199.90
12/15	12/04/2015	42547	18100	WESTON UTILITIES	547500 NOV15	3500 MINISTRY PKWY: 8/18-11/18/15	1	10-03-53317-22	147.00

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12/15	12/04/2015	42547	18100	WESTON UTILITIES	547600 NOV15	4601 CRANBERRY BLVD: 8/18-11/15/15	1	10-03-53317-22	147.00
12/15	12/04/2015	42547	18100	WESTON UTILITIES	568700 NOV15	3500 CROSS POINTE BLVD: 8/13-11/11/15	1	10-03-53317-22	1,340.50
Total 42547:									2,919.39
42548									
12/15	12/04/2015	42548	19140	YAEGER AUTO SALVAGE INC	212193	TIRE DISPOSAL (45)	1	10-03-53310-29	134.00
Total 42548:									134.00
42549									
12/15	12/08/2015	42549	7170	INTERCITY STATE BANK	T/C 2015-2016	OPEN 2015-2016 TAX COLLECTION ACCOUNT	1	10-00-11312-09	30,000.00
12/15	12/08/2015	42549	7170	INTERCITY STATE BANK	T/C 2015-2016	OPEN 2015-2016 TAX COLLECTION-PETTY CASH	2	10-00-11800-09	3,000.00
Total 42549:									33,000.00
42550									
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	302655 NOV15	GLOVES	1	60-03-53740-34	15.98
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	302655 NOV15	GAS, ELEC TAPE, GLUE, AIRE FRESHNER, MISC SUPPLIES	2	60-03-53740-34	71.71
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	302655 NOV15	TORCH BUTANE, FUEL BUTANE, TP, MAP PRO GAS, WIRE	3	60-03-53740-34	64.83
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	302655 NOV15	GLOVES	4	60-03-53740-34	14.99
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	302655 NOV15	PLASTIC WRAP	5	60-03-53740-34	32.99
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	FASTENERS - STREET LIGHTS	1	10-03-53420-39	8.40
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	FLANGE, HANDY BOX, COVER, RECEPTACLE, CONDUIT - SAFE	2	10-00-14520-00	25.74
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	WASHERS - MUN CTR	3	10-01-51600-35	2.98
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	AIR FILTER	4	10-01-51600-35	7.49
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	BALLAST LIGHT - EMPD	5	10-00-14510-00	21.99
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306258 NOV15	LUBE, BULBS, PAINT, RUBBING ALCOHOL, PAPER TOWEL	6	10-03-53310-35	43.40
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	SPRAYPAINT-SKATE PARK	1	10-05-55210-39	21.54
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	PAINT BRUSHES	2	10-05-55210-39	8.09
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	FASTENERS, NUTS & BOLTS	3	10-05-55340-39	10.84
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	PAINT - HOCKEY BOARD	4	10-05-55340-39	26.98
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	OIL, TRANSMISSION FLUID	5	10-05-55210-24	26.95
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	MISC SUPPLIES-HOT WATER HEATER KENNEDY HALL	6	10-05-55200-39	7.19
12/15	12/10/2015	42550	250	ACE HARDWARE CENTER	306274 NOV15	NU FINISH WAX - TRUCKS	7	10-05-55210-39	8.09
Total 42550:									420.18

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42551	12/15	12/10/2015	42551	21135	AMERICAN MESSAGING	U1350112PL	PAGER LEASE: 12/1-12/31/2015	1 10-03-53310-29	18.00
Total 42551:									18.00
42552	12/15	12/10/2015	42552	1530	BECHER-HOPPE ASSOC INC	19293	ROSS/MESKER-COLLEEN L/S REPLACEMENTS:10/31-11/27/15	1 61-00-18700-82	680.00
Total 42552:									680.00
42553	12/15	12/10/2015	42553	1580	BEHNKE, DOUG	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1 10-03-53310-22	20.00
Total 42553:									20.00
42554	12/15	12/10/2015	42554	1750	BLAREK, FORREST	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1 10-03-53310-22	20.00
Total 42554:									20.00
42555	12/15	12/10/2015	42555	1900	BORTH, JOHN	C/P REIMB NOV15	CELL PHONE REIMBURSE: NOV 2015	1 60-03-53780-22	20.00
Total 42555:									20.00
42556	12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257662	FUEL FILTER(2), OIUL FILTER, COOLANT FILTER	1 10-03-53310-35	36.98
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257663	FUEL FILTER (2), COOLANT FILTER	1 10-03-53310-35	43.61	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257673	AIR FILTER	1 10-03-53310-35	28.71	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257912	#47: HYDRAULIC, OIL FILTER, AIR FILTER(2), FUEL FILTER & WI	1 10-03-53310-35	121.09	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257942	ADHESIVE REMOVER VOC COMP	1 10-03-53310-35	25.67	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257980 CM	CREDIT - WIPER BLADES	1 10-03-53312-35	20.14-	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257981	WIPER BLADES (4)	1 10-03-53312-35	28.76	
12/15	12/10/2015	42556	2500	CARQUEST AUTO PARTS	2763-257993	#14: LUBE, AIR FILTER (3)	1 10-03-53310-35	140.91	
Total 42556:									405.59
42557	12/15	12/10/2015	42557	21118	CASPER'S TRUCK EQUIPMENT	0011659-IN	SHOP: FLUID FILM AERSOL CANS	1 10-03-53312-35	91.44

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Total 42557:									91.44
42558									
12/15	12/10/2015	42558	11520	COMPASS MINERALS AMERICA	71373671	SALT: 492.15 T	1	10-03-53312-23	39,047.16
12/15	12/10/2015	42558	11520	COMPASS MINERALS AMERICA	71373682	SALT: 188.78 T	1	10-03-53312-23	14,977.79
12/15	12/10/2015	42558	11520	COMPASS MINERALS AMERICA	71373685	SALT: 46.56 T	1	10-03-53312-23	3,694.07
12/15	12/10/2015	42558	11520	COMPASS MINERALS AMERICA	71373687	SALT: 11113.57T	1	10-03-53312-23	88,350.65
Total 42558:									146,069.67
42559									
12/15	12/10/2015	42559	3220	CONTROL CONCEPTS TECH	437326-001	#21: FITTINGS	1	10-03-53312-35	32.16
Total 42559:									32.16
42560									
12/15	12/10/2015	42560	3370	CROWE, NATHAN	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53160-22	50.00
Total 42560:									50.00
42561									
12/15	12/10/2015	42561	3920	DIETSCHE, CHAD	C/P REIMB NOV15	CELL PHONE REIMBURSE: NOV 2015	1	60-03-53780-22	20.00
12/15	12/10/2015	42561	3920	DIETSCHE, CHAD	REIMB 12/4/15 PU	CLOTHING ALLOW: SAFETY TOE BOOTS	1	60-03-53780-16	195.00
Total 42561:									215.00
42562									
12/15	12/10/2015	42562	20885	DIXON ENGINEERING INC	15-10173	PREP SPECS FOR E EVEREST WATER TOWER PAINTING	1	60-03-53760-29	1,055.10
Total 42562:									1,055.10
42563									
12/15	12/10/2015	42563	4100	DONNER, KEITH	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53100-22	50.00
Total 42563:									50.00
42564									
12/15	12/10/2015	42564	4820	FABCO EQUIPMENT INC	105411	THEMOSTATE & GASKET - SKIDSTEER S.D.	1	10-05-55210-24	38.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
12/15	12/10/2015	42564	4820	FABCO EQUIPMENT INC	C 103209	LIGHT REPLACEMENT - GRADER	1	10-03-53312-35	141.02
Total 42564:									179.26
42565									
12/15	12/10/2015	42565	4860	FALKOWSKI, JESSICA	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-05-55200-22	20.00
Total 42565:									20.00
42566									
12/15	12/10/2015	42566	4910	FASTENAL COMPANY	WISCH258566	SNOW PLOW SUPPLIES	1	10-03-53312-35	6.14
Total 42566:									6.14
42567									
12/15	12/10/2015	42567	5390	FRED MUELLER AUTOMOTIVE INC	211760	#21: TAIL LIGHT	1	10-03-53310-35	257.74
Total 42567:									257.74
42568									
12/15	12/10/2015	42568	20024	FRONTIER	2418810 NOV15	EAU CLAIRE RIVER L/S: 11/28-12/27/15	1	61-03-53610-22	50.26
12/15	12/10/2015	42568	20024	FRONTIER	3550746 NOV15	PARK TERRACE L/S: 11/28-12/27/15	1	61-03-53610-22	50.98
Total 42568:									101.24
42569									
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	CLEAN RUGS/MATS	1	10-01-51600-29	208.52
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	PAPER PRODUCTS & AIR FRESHENER	2	10-01-51600-34	31.80
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	HAND SOAP/SHOP RAGS/TOWELS, ETC	3	10-03-53310-34	503.96
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	UNIFORM MAINT STREETS: NOV15	4	10-03-53310-34	182.52
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	UNIFORM MAINT WATER: NOV15	5	60-03-53780-34	50.40
12/15	12/10/2015	42569	5720	G & K SERVICES	1051092 NOV15	UNIFORM MAINT SEWER: NOV15	6	61-03-53613-34	11.52
Total 42569:									988.72
42570									
12/15	12/10/2015	42570	6730	HIGGINS, JENNIFER	C/P REIMB NOV15	CELL PHONE REIMB: NOV15	1	10-06-56900-22	50.00

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Total 42570:									50.00
42571									
12/15	12/10/2015	42571	21191	HIXON, JOE	REFUND PERMIT	RERUND-PERMIT APP WITHDRAWN	1	10-00-44302-00	25.00
Total 42571:									25.00
42572									
12/15	12/10/2015	42572	6780	HODELL, RENEE	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-06-56905-22	50.00
Total 42572:									50.00
42573									
12/15	12/10/2015	42573	20643	JAGODZINSKI, SCOTT	INV0003	TOOLS - HEAVY DUTY FRAME C CLAMPS	1	10-03-53310-35	600.00
Total 42573:									600.00
42574									
12/15	12/10/2015	42574	21184	JANKE GENERAL CONTRACTORS	PROJ #1068 2NDIN	BABL LN CANOE/KAYAK LANDING PROJECT	1	42-07-57626-21	21,622.02
Total 42574:									21,622.02
42575									
12/15	12/10/2015	42575	8450	K & S FUEL INJECTION INC	S20756	#28: FUEL INJECTION PRIMING PUMP	1	10-03-53310-35	30.00
Total 42575:									30.00
42576									
12/15	12/10/2015	42576	8320	KRAUSE, DAVE	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	60-03-53780-22	20.00
Total 42576:									20.00
42577									
12/15	12/10/2015	42577	20947	LAKE, STEVEN G	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00
Total 42577:									20.00

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42578	12/15	12/10/2015	42578	8910	LENHARD, JASON	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00
Total 42578:									20.00	
42579	12/15	12/10/2015	42579	9200	LONDERVILLE STEEL ENTERPRISES	419443	#85: BOX SURROUND	1	10-03-53310-35	156.18
Total 42579:									156.18	
42580	12/15	12/10/2015	42580	10550	M & J MARINE INC	112461	SNOW BLOWER GEAR BOX OIL	1	10-05-55210-24	26.28
Total 42580:									26.28	
42581	12/15	12/10/2015	42581	9910	MARATHON COUNTY TREASURER	OCT 2015	JAIL SURCHARGES: OCT 2015	1	10-00-45111-00	600.00
12/15	12/10/2015	42581	9910	MARATHON COUNTY TREASURER	OCT 2015	DRIVER IMPROVEMENT SURCHARGES: OCT 2015	2	10-00-45111-00	270.50	
12/15	12/10/2015	42581	9910	MARATHON COUNTY TREASURER	OCT 2015	IGNITION INTERLOCK SURCHARGE: OCT 2015	3	10-00-45111-00	50.00	
12/15	12/10/2015	42581	9910	MARATHON COUNTY TREASURER	OCT 2015	ADJUSTMENT (PAYMENT VOID): OCT 2015	4	10-00-45111-00	10.00	
Total 42581:									910.50	
42582	12/15	12/10/2015	42582	9900	MARATHON CTY REGISTER OF DEED	2015 - 120	DOC 1703822 COPPER HALO 2 LLC - CONDITIONAL PERMIT	1	10-06-56910-21	30.00
Total 42582:									30.00	
42583	12/15	12/10/2015	42583	20623	MDROFFERS CONSULTING LLC	201511012	MD ROFFERS NOV COMP PLAN UPDATE SERVICES	1	10-06-56930-21	120.00
Total 42583:									120.00	
42584	12/15	12/10/2015	42584	10900	MROCZENSKI, BRAD	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-05-55200-22	20.00
Total 42584:									20.00	

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42585									
12/15	12/10/2015	42585	11550	NORTHWAY COMMUNICATIONS INC	INV 439693	#25: RADIO INSTALLATION	1	10-03-53310-35	160.00
12/15	12/10/2015	42585	11550	NORTHWAY COMMUNICATIONS INC	INV 43994	#9: RADIO INSTALLATION	1	10-03-53310-35	183.00
Total 42585:									343.00
42586									
12/15	12/10/2015	42586	12060	OSTERBRINK, SHAWN	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-05-55200-22	50.00
Total 42586:									50.00
42587									
12/15	12/10/2015	42587	20937	PIZZA RANCH	RESTITUTION PMT	RESTIT PMT: CIT #BR804PZ7RZ	1	10-00-45111-00	40.00
Total 42587:									40.00
42588									
12/15	12/10/2015	42588	12580	PLATTA, JAMES	11/16 & 12/9 PURC	CLOTHING ALLOW REIMBURSEMENT 2015	1	10-03-53310-16	195.00
12/15	12/10/2015	42588	12580	PLATTA, JAMES	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00
Total 42588:									215.00
42589									
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: STREET DEPT NOV 2015	1	10-03-53310-35	2,910.05
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: WATER DEPT NOV 2015	2	60-03-53780-35	637.17
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: SEWER NOV 2015	3	61-03-53610-35	19.44
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: PARK DEPT NOV 2015	4	10-05-55210-35	327.33
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: AMUBLANCE NOV 2015	5	10-02-52300-35	390.45
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: FIRE NOV 2015	6	10-02-52200-35	259.59
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: METRO NOV 2015	7	10-00-14510-00	3,262.92
12/15	12/10/2015	42589	13580	RIISER ENERGY	9900 NOV15	FUEL: HOLDING ACCOUNT NOV 2015	8	10-00-21001-00	2,942.23
Total 42589:									10,749.18
42590									
12/15	12/10/2015	42590	21079	ROTH PROFESSIONAL SOLUTIONS	2015-008 (D) #4	MUN CTR CONCEPT PLAN RFP-SERV THRU 11/30/15	1	41-07-57141-29	1,540.00
Total 42590:									1,540.00

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42591									
12/15	12/10/2015	42591	14430	SCHOFIELD, CITY OF	OCT 2015	ALLOCATED TOTALS TO COURT: OCT 2015	1	10-00-24425-00	2,842.15
Total 42591:									2,842.15
42592									
12/15	12/10/2015	42592	14610	SCOTT'S ENTERPRISES RINGLE LLC	14229	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	1	60-03-53710-24	851.00
12/15	12/10/2015	42592	14610	SCOTT'S ENTERPRISES RINGLE LLC	14229	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	2	60-03-53740-24	536.50
12/15	12/10/2015	42592	14610	SCOTT'S ENTERPRISES RINGLE LLC	14229	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	3	61-03-53601-24	462.50
Total 42592:									1,850.00
42593									
12/15	12/10/2015	42593	20503	SHERWIN INDUSTRIES INC	SS063394	COLD PATCH MATERIAL	1	10-03-53310-23	4,658.85
Total 42593:									4,658.85
42594									
12/15	12/10/2015	42594	15020	SKRZYPCHAK, ANTHONY	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00
Total 42594:									20.00
42595									
12/15	12/10/2015	42595	18220	STATE OF WI - COURT FINES	NOV 2015	ALLOCATE TOTALS TO COURT: NOV 2015	1	10-00-45111-00	517.55
12/15	12/10/2015	42595	18220	STATE OF WI - COURT FINES	OCT 2015	ALLOCATE TOTALS TO COURT: OCT 2015	1	10-00-45111-00	2,296.00
Total 42595:									2,813.55
42596									
12/15	12/10/2015	42596	15970	TATRO, SHAUN	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-02-52400-22	50.00
Total 42596:									50.00
42597									
12/15	12/10/2015	42597	21190	TIMBER RIDGE BUILDERS LLC	RBLD-5-15-5998	OCC SURCH FEE: 6306 QUENTIN ST	1	10-00-44327-00	1,000.00
Total 42597:									1,000.00

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42598									
12/15	12/10/2015	42598	20240	TRUCK EQUIPMENT INC	663340-00	#9. #10, #25: FLOOR MATS	1	10-03-53310-35	533.00
12/15	12/10/2015	42598	20240	TRUCK EQUIPMENT INC	664026-00	FILTER (1)	1	10-03-53310-35	40.25
12/15	12/10/2015	42598	20240	TRUCK EQUIPMENT INC	664234-00	#12: ANTI ICING	1	10-03-53312-35	49.84
12/15	12/10/2015	42598	20240	TRUCK EQUIPMENT INC	664234-01	#21: ANTI ICING	1	10-03-53312-35	328.80
Total 42598:									951.89
42599									
12/15	12/10/2015	42599	17090	V&H INC	2209636 RI CM	CREDIT - PTIMAN ARM, CHARGES	1	10-03-53310-35	116.15-
12/15	12/10/2015	42599	17090	V&H INC	2212576 RI	CLUTCH FAN REPLACEMENT	1	10-03-53310-35	351.14
Total 42599:									234.99
42600									
12/15	12/10/2015	42600	17180	VLIETSTRA, RANDY	C/P RIEMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00
Total 42600:									20.00
42601									
12/15	12/10/2015	42601	18090	WESTON, TOWN OF	OCT 2015	ALLOCATE TOTALS TO MUNICIPALITY OCT 2015	1	10-00-24425-00	20.00
Total 42601:									20.00
42602									
12/15	12/10/2015	42602	21192	WI DEPT OF TRANSPORTATION	FREIGHTLINER TR	NEW TITLE (VIN:1FVACXDT3FHGC7443)	1	10-03-53318-35	10.00
Total 42602:									10.00
42603									
12/15	12/10/2015	42603	19070	WI STATE LABORATORY OF HYGIENE	439531	FLOURIDE TESTING: NOV 2015	1	60-03-53730-29	25.00
Total 42603:									25.00
42604									
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00001 NOV15	FOREMOST WELL: 10/27-11/25/15	1	60-03-53720-22	1,402.31
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00002 NOV15	MESKER WELL: 10/27-11/25/15	1	60-03-53720-22	657.32
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00002 NOV15	MESKER WELL: 10/25-11/24/15	2	60-03-53720-22	64.06
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00004 NOV15	WTP/STERNBERG: 10/27-11/25/15	1	60-03-53720-22	748.07

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12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00004 NOV15	WTP/STERNBERG: 10/27-11/25/15	2	60-03-53730-22	1,496.13
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00004 NOV15	WTP/STERNBERG: 10/26-11/24/15	3	60-03-53720-22	60.82
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	0293-00004 NOV15	WTP/STERNBERG: 10/26-11/24/15	4	60-03-53730-22	121.64
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00001 NOV15	HARLYN L/S: 10/27-11/25/15	1	61-03-53610-22	174.78
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00002 NOV15	FOX ST L/S: 10/27-11/25/15	1	61-03-53610-22	331.50
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00002 NOV15	FOX ST L/S: 10/26-11/24/15	2	61-03-53610-22	18.39
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00004 NOV15	JELINEK/MESKER L/S: 10/27-11/25/15	1	61-03-53610-22	957.97
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00004 NOV15	JELINEK/MESKER L/S: 10/26-11/24/15	2	61-03-53610-22	23.23
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00005 NOV15	KATHLEEN L/S: 10/27-11/25/15	1	61-03-53610-22	31.40
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00006 NOV15	ROSS AVE L/S: 10/27-11/25/2015	1	61-03-53610-22	108.69
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00007 NOV15	COLLEEN AVE L/S: 10/27-11/25/15	1	61-03-53610-22	222.19
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00008 NOV15	E.C. RIVER L/S: 10/27-11/25/15	1	61-03-53610-22	275.35
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00008 NOV15	E.C. RIVER L/S: 10/22-11/24/15	2	61-03-53610-22	20.19
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00009 NOV15	TANYA ST L/S: 10/27-11/25/15	1	61-03-53610-22	112.64
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2457-00014 NOV15	BUS PK SOUTH: 10/27-11/25/15	1	61-03-53610-22	48.68
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00001 NOV15	4300 STERNBERG AVE: 10/27-11/25/15	1	10-05-55340-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00001 NOV15	4300 STERNBERG AVE: 10/22-11/24/15	2	10-05-55340-22	18.44
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00003 NOV15	COMMUNITY CTR IRRIGATION: 10/27-11/25/15	1	10-03-53317-22	49.23
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00007 NOV15	ENT. WAY T/L: 10/29-12/1/15	1	10-03-53311-22	156.58
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00008 NOV15	COMMUNITY CTR S/L: 10/27-11/25/15	1	10-03-53420-22	192.06
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00012 NOV15	ENT. WAY FNTN:10/529-12/1/15	1	10-03-53420-22	27.93
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00017 NOV15	E EVEREST: 10/27-11/25/15	1	60-03-53740-22	62.69
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00020 NOV15	5700 ALTA VERDE: 10/27-11/25/15	1	60-03-53720-22	983.51
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00020 NOV15	5700 ALTA VERDE: 10/26-11/24/15	2	60-03-53720-22	70.60
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00023 NOV15	VILLAGE S/L: 30 DAYS	1	10-03-53420-22	14,436.32
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00025 NOV15	QUENTING SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00026 NOV15	ROGAN ST SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00027 NOV15	ROSS AVE STOP LIGHT: 10/26-11/24/15	1	10-03-53311-22	112.75
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00029 NOV15	LANDFILL: 10/28-11/30/2015	1	18-03-53631-22	100.96
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00032 NOV15	KENNEDY SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00035 NOV15	NORTHWESTERN SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00037 NOV15	SCHOF/CHERRY IRRIG: 10/27-11/25/15	1	10-03-53317-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00038 NOV15	2100 NEUPERT AVE: 10/27-11/25/15	1	10-05-55340-22	33.62
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00038 NOV15	2100 NEUPERT AVE: 10/26-11/24/15	2	10-05-55340-22	21.05
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00039 NOV15	PARKWAY SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00041 NOV15	EVERGREEN POINTE: 10/27-11/25/15	1	61-03-53610-22	42.57
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00043 NOV15	NORTHWESTERN SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00044 NOV15	PARK TERRACE L/S: 10/27-11/25/15	1	61-03-53610-22	33.84
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00045 NOV15	MINISTRY PKWY S/L: 10/26-11/24/15	1	10-03-53420-22	450.26

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12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00047 NOV15	SHOREY AVE SIREN: 10/6-11/24/15	1	10-02-52910-22	31.19
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00050 NOV15	ROBINWOOD SHELTER: 10/26-11/24/15	1	10-05-55210-22	24.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00051 NOV15	ST CLARE'S PUMP: 10/26-11/24/15	1	10-03-53317-22	24.91
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00054 NOV15	8600 ENT. WAY-WT:10/27-11/25/15	1	60-03-53740-22	57.49
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00070 NOV15	BIRCH/SCHOF S/L: 10/27-11/25/15	1	10-03-53420-22	321.74
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00074 NOV15	RYAN ST L/S: 10/27-11/25/15	1	61-03-53610-22	207.28
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00075 NOV15	WESTON/CTY X T/L: 10/26-11/24/15	1	10-03-53311-22	288.81
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00076 NOV15	ZINSER SIGN: 10/29-12/1/15	1	10-03-53311-22	128.62
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00077 NOV15	ALDERSON/SCHOF S/L: 10/27-11/25/15	1	10-03-53420-22	330.75
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00081 NOV15	ALTA VERDE SHELTER: 10/26-11/24/15	1	10-05-55210-22	65.56
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00081 NOV15	ALTA VERDE SHELTER: 10/25-11/23/15	2	10-05-55210-22	35.47
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00091 NOV15	FLASH SIGN-CAMP PHILLIPS: 10/27-11/25/2015	1	10-03-53311-22	24.88
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00098 NOV15	CROSS POINTE S/L: 10/26-11/24/15	1	10-03-53420-22	310.05
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00107 NOV15	HERITAGE HILLS L/S: 10/27-11/25/15	1	61-03-53610-22	52.41
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00120 NOV15	SHOREY AVE S/L: 10/26-11/24/15	1	10-03-53420-22	42.13
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00122 NOV15	SUMMIT: 10/27-11/25/15	1	60-03-53740-22	29.97
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00143 NOV15	BUS PARK S/L: 30 DAY	1	10-03-53420-22	493.00
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00156 NOV15	CTY RD J SIGN: 10/29-12/1/15	1	10-03-53420-22	33.57
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00168 NOV15	RICKYVAL WFS: 10/23-11/23/15	1	10-03-53420-22	32.43
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00169 NOV15	RYAN WFS: 10/23-11/23/15	1	10-03-53420-22	26.24
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00183 NOV15	JELINEK SPEED SIGH: 10/27-11/25/15	1	10-03-53311-22	26.21
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00187 NOV15	WINDSOR DR AERATOR: 10/23-11/23/15	1	63-03-53655-22	26.24
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00188 NOV15	KENNEDY WIFI: 10/26-11/24/15	1	10-05-55210-22	25.44
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00190 NOV15	BRICH PED BRIDGE LIGHTING: 10/27-11/25/15	1	10-03-53420-22	66.66
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00194 NOV15	MUNICIPAL CENTER: 10/27-11/25/15	1	10-01-51600-22	1,016.04
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00194 NOV15	MUNICIPAL CENTER: 10/26-11/24/15	2	10-01-51600-22	388.64
12/15	12/10/2015	42604	18990	WISCONSIN PUBLIC SERVICE	2484-00199 NOV15	5700 ALTA VERDE GAS SERVICE REPAIR	1	60-03-53710-24	139.77
Total 42604:									28,114.31
42605									
12/15	12/10/2015	42605	20522	WODALSKI, MICHAEL J	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53170-22	50.00
Total 42605:									50.00
42606									
12/15	12/10/2015	42606	19190	YONKER, JOHN	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-03-53310-22	20.00

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Total 42606:									20.00
42607									
12/15	12/18/2015	42607	20528	ADVANCED DISPOSAL SERVICES	D20000588131	R/R SERVICE:10YD DUMPSTER NOV 2015	1	10-01-51600-29	105.00
12/15	12/18/2015	42607	20528	ADVANCED DISPOSAL SERVICES	D20000588131	R/R SERVICE:90 GL CARTS (4054) NOV 2015	2	18-03-53620-29	28,986.10
12/15	12/18/2015	42607	20528	ADVANCED DISPOSAL SERVICES	D20000588131	R/R SERVICE:45 GL CARTS (676) NOV 2015	3	18-03-53620-29	4,488.64
12/15	12/18/2015	42607	20528	ADVANCED DISPOSAL SERVICES	D20000588131	R/R SERVICE: RECYCLING PICK-UP (4725)	4	18-03-53635-29	9,591.75
12/15	12/18/2015	42607	20528	ADVANCED DISPOSAL SERVICES	D20000588131	R/R SERVICE: 8YD CARDBOARD CONTAINER	5	18-03-53635-29	21.25
Total 42607:									43,192.74
42608									
12/15	12/18/2015	42608	370	AIRGAS USA LLC	993208049544	2029372: TANK RENTALS 30 DAYS	1	10-03-53310-29	64.75
Total 42608:									64.75
42609									
12/15	12/18/2015	42609	21193	BARTISHOFSKI, TODD	REFUND: 2015	12/14 TAX REFUND #192-2808-171-0105	1	10-00-21901-00	113.45
Total 42609:									113.45
42610									
12/15	12/18/2015	42610	1610	BENTLEY SYSTEMS INC	47717893	WATER CAD: 1/1/2016-3/31/2016	1	60-03-53751-28	498.25
Total 42610:									498.25
42611									
12/15	12/18/2015	42611	2500	CARQUEST AUTO PARTS	2763-258338	OIL FILTERS (CASE OF 12)	1	10-03-53310-35	30.00
12/15	12/18/2015	42611	2500	CARQUEST AUTO PARTS	2763-258541	#21: BRAKE PAD, BRAKE ROTOR	1	10-03-53310-35	169.07
12/15	12/18/2015	42611	2500	CARQUEST AUTO PARTS	2763-258703	BRAKE CLEANER	1	10-03-53310-35	41.28
Total 42611:									240.35
42612									
12/15	12/18/2015	42612	2590	CDW GOVERNMENT	BFC9920	TONER - SHOP PRINTER	1	10-01-51450-31	130.50
Total 42612:									130.50

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42613	12/15	12/18/2015	42613	2910	CITY-COUNTY INFORMATION	I1500703	LAND RECORDS ACCESS: 2015	1 10-01-51450-21	250.00
Total 42613:									250.00
42614	12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	LEGAL PADS - GENERAL	1 10-01-51450-31	6.64
12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	PAPER 8.5 X 11 - DONNA	2 60-03-53780-31	40.60	
12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	PAPER 8.5 X 11 - DONNA	3 61-03-53613-31	40.60	
12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	3 HOLE PUNCH - DANIEL	4 10-01-51410-31	22.22	
12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	FOLDER LTR SIZE - DANIEL	5 10-01-51410-31	97.90	
12/15	12/18/2015	42614	20050	COMPLETE OFFICE OF WISCONSIN	470787	STIR STICKS-COFFEE - GENERAL	6 10-01-51450-31	1.99	
Total 42614:									209.95
42615	12/15	12/18/2015	42615	3220	CONTROL CONCEPTS TECH	437534-001	CRIMP FITTING (2)-PRESSURE WASHER HOSE	1 10-03-53310-35	463.40
12/15	12/18/2015	42615	3220	CONTROL CONCEPTS TECH	437630-001	#25: ADAPTER	1 10-03-53310-35	6.65	
Total 42615:									470.05
42616	12/15	12/18/2015	42616	4620	E O JOHNSON COMPANY	ARIN470237	SMART SEARCH: RENEWAL	1 10-01-51450-28	950.00
Total 42616:									950.00
42617	12/15	12/18/2015	42617	4560	ENERGENECS INC	0031252-IN	FILTER ELEMENT KIT - LIFT STATION	1 61-03-53601-24	64.80
Total 42617:									64.80
42618	12/15	12/18/2015	42618	4910	FASTENAL COMPANY	WISCH258459	#21: BRINE TANK	1 10-03-53312-35	52.65
12/15	12/18/2015	42618	4910	FASTENAL COMPANY	WISCH258705	SHOP - NUTS/BOLTS	1 10-03-53310-35	177.71	
12/15	12/18/2015	42618	4910	FASTENAL COMPANY	WISCH258811	#21: 2 X 17 TOUGH EDGE	1 10-03-53312-35	108.00	
12/15	12/18/2015	42618	4910	FASTENAL COMPANY	WISCH258955	SHOP - NUTS/BOLTS	1 10-03-53310-35	26.34	
Total 42618:									364.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42619	12/15	12/18/2015	42619	5390	FRED MUELLER AUTOMOTIVE INC	211987	CLEANER	1 10-03-53312-35	108.75
Total 42619:									108.75
42620	12/15	12/18/2015	42620	20024	FRONTIER	241-7732 DEC15	RYAN ST L/S: 12/4/15-1/3/2016	1 61-03-53610-22	50.26
12/15	12/18/2015	42620	20024	FRONTIER	355-0054 DEC15	EVERGREEN POINTE L/S: 12/4/15-1/3/2016		1 61-03-53610-22	50.26
Total 42620:									100.52
42621	12/15	12/18/2015	42621	11160	H D SUPPLY WATERWORKS LTD	E831576	(100) 3/4 METERS	1 60-00-18413-00	11,500.00
12/15	12/18/2015	42621	11160	H D SUPPLY WATERWORKS LTD	E900339	(3000) #18 3 PLY REMOTE WIRE		1 60-03-53763-34	759.65
Total 42621:									12,259.65
42622	12/15	12/18/2015	42622	6950	HORST DISTRIBUTING INC	52577-000	FERTILIZER (45 - 50 LBS BAGS)	1 10-05-55210-36	1,026.90
Total 42622:									1,026.90
42623	12/15	12/18/2015	42623	21189	JSD PROFESSIONAL SERVICES INC	2	SERVICES THRU 12/04/2015 - NEIGH PLAN	1 40-07-57352-21	27,200.00
Total 42623:									27,200.00
42624	12/15	12/18/2015	42624	21194	KAUTZ, KENNETH	REFUND: 2015	12/11 TAX REFUND #192-2808-094-0114	1 10-00-21901-00	545.89
Total 42624:									545.89
42625	12/15	12/18/2015	42625	20987	KLABUNDE, RONALD B	REFUND: 2015	12/17 TAX REFUND #192-2808-221-0064	1 10-00-21901-00	151.13
Total 42625:									151.13
42626	12/15	12/18/2015	42626	8910	LENHARD, JASON	C/A 12/16/15 PURC	CLOTHING ALLOW: BOOTS, BIBS	1 10-03-53310-16	195.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42626:									195.00
42627									
12/15	12/18/2015	42627	9080	LINCOLN CONTRACTORS SUPPLY IN	K25110	FLAGGING TAPE (GLO-ORANGE)	1	10-03-53310-35	21.48
Total 42627:									21.48
42628									
12/15	12/18/2015	42628	9480	MALBRIT MECHANICAL INC	174625	RPR FURNACE CONTROL BOARD-COURT	1	10-00-14530-00	282.68
Total 42628:									282.68
42629									
12/15	12/18/2015	42629	9850	MARATHON COUNTY LANDFILL	494586	SLUDGE: 5.73 T CLEAN LIFT STATION	1	61-03-53601-29	240.66
Total 42629:									240.66
42630									
12/15	12/18/2015	42630	9910	MARATHON COUNTY TREASURER	I1505117	SALT BRINE (500 GALLONS)	1	10-03-53312-23	125.18
Total 42630:									125.18
42631									
12/15	12/18/2015	42631	19845	MEYER-PETERSON ADJUSTMENT CO	REFUND: 2015	12/11 TAX REFUND #192-2808-164-0128	1	10-00-21901-00	9.46
Total 42631:									9.46
42632									
12/15	12/18/2015	42632	10280	MIDLAND PLASTICS INC	1279250	#23: .375 CLEAR POLYCARBONATE SHEET	1	10-03-53312-35	252.20
Total 42632:									252.20
42633									
12/15	12/18/2015	42633	20981	MOELLER, KYLE J	REFUND: 2015	12/14 TAX REFUND #192-2808-152-0113	1	10-00-21901-00	579.09
Total 42633:									579.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42634	12/15	12/18/2015	42634	19860	NORTHERN LAKE SERVICE INC	287533	NITRATE SAMPLING	1 60-03-53730-29	16.00
Total 42634:									16.00
42635	12/15	12/18/2015	42635	21195	PLANSKY, CHRISTOPHER	REFUND: 2015	12/16 TAX REFUND #192-2808-171-0091	1 10-00-21901-00	757.07
Total 42635:									757.07
42636	12/15	12/18/2015	42636	19838	RHYME BUSINESS PRODUCTS LLC	AR29976	MONTHLY B&W USEAGE: 10/11-11/10/2015	1 10-01-51450-28	38.22
12/15	12/18/2015	42636	19838	RHYME BUSINESS PRODUCTS LLC	AR29976	MONTHLY COLOR USEAGE: 10/11-11/10/2015	2 10-01-51450-28	190.68	
Total 42636:									228.90
42637	12/15	12/18/2015	42637	14270	SCHAEFFER MFG CO	MN9607-INV1	GREASE TUBES	1 10-03-53310-35	344.70
Total 42637:									344.70
42638	12/15	12/18/2015	42638	14370	SCHMIDT, GREGORY	QTR 4 - 2015	ASSESSOR SERVICES - 4TH QTR 2015	1 10-01-51530-21	8,625.00
Total 42638:									8,625.00
42639	12/15	12/18/2015	42639	15780	SUN PRINTING	77388	(1000) REFUSE/RECYCLING DOOR HANGERS	1 18-03-53637-31	280.00
12/15	12/18/2015	42639	15780	SUN PRINTING	77473	LAMINATED TABS - BUDGET BOOKS	1 10-01-51521-31	566.00	
Total 42639:									846.00
42640	12/15	12/18/2015	42640	20990	TANGEN, MERLIN P	REFUND: 2015	12/17 TAX REFUND #192-2808-184-0967	1 10-00-21901-00	827.91
Total 42640:									827.91
42641	12/15	12/18/2015	42641	20240	TRUCK EQUIPMENT INC	666009-00	#15: HUB CAP, HUB CAP GASKET	1 10-03-53310-35	31.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42641:									31.74
42642									
12/15	12/18/2015	42642	17090	V&H INC	2215027 RI	LEAF VAC: STEERING GEAR REBUILD	1	18-03-53635-35	335.50
Total 42642:									335.50
42643									
12/15	12/18/2015	42643	17620	WAUSAU HYDRAULICS/MACHINE INC	72242	PLOW CYLINDER REPAIR	1	10-03-53312-35	702.01
Total 42643:									702.01
42644									
12/15	12/18/2015	42644	17650	WAUSAU REGION CHAMBER COMME	REG 1/20/2016	1/20/2016 WOMENS LEADER CONF - WEINKAUF	1	10-00-16200-00	65.00
12/15	12/18/2015	42644	17650	WAUSAU REGION CHAMBER COMME	REG 1/20/2016	1/20/2016 WOMENS LEADER CONF - HIGGINS	2	10-00-16200-00	65.00
Total 42644:									130.00
42645									
12/15	12/18/2015	42645	20711	WEHNER, JARED	C/P REIMB NOV15	CELL PHONE REIMB: NOV 2015	1	10-06-56900-22	50.00
Total 42645:									50.00
42646									
12/15	12/18/2015	42646	18090	WESTON, TOWN OF	OCT15 DIFFEREN	ALLOCATE TOTALS TO MUNICIPALITY OCT 2015	1	10-00-24425-00	187.60
Total 42646:									187.60
42647									
12/15	12/18/2015	42647	20788	WOODSON YMCA	0003	LIFEGUARD COURSE (1)	1	22-05-55420-15	300.00
Total 42647:									300.00
42648									
12/15	12/18/2015	42648	21196	ZIEMER, SCOTT	REFUND: 2015	12/11 TAX REFUND #192-2808-103-0042	1	10-00-21901-00	461.63
Total 42648:									461.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42649									
12/15	12/18/2015	42649	20417	GUILD, DANIEL	REIMB 12/15 CONF	12/6 - 12/10/15 IEDC CONF LODGING	1	10-01-51410-33	804.52
12/15	12/18/2015	42649	20417	GUILD, DANIEL	REIMB 12/15 CONF	AIRFARE, MEALS, TAXES, INTERNET	2	10-01-51410-33	664.04
Total 42649:									1,468.56
42650									
12/15	12/23/2015	42650	310	AFLAC	820062	PAYROLLS: NOV 2015	1	10-00-21560-00	465.52
Total 42650:									465.52
42651									
12/15	12/23/2015	42651	1580	BEHNKE, DOUG	C/A REIMB DEC15	CLOTHING ALLOWANCE-BOOTS	1	10-03-53310-16	195.00
12/15	12/23/2015	42651	1580	BEHNKE, DOUG	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42651:									215.00
42652									
12/15	12/23/2015	42652	1750	BLAREK, FORREST	C/A REIMB: DEC15	CLOTHING ALLOW - JACKET, HAT, GLOVES	1	10-03-53310-16	85.31
12/15	12/23/2015	42652	1750	BLAREK, FORREST	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42652:									105.31
42653									
12/15	12/23/2015	42653	1900	BORTH, JOHN	C/A REIMB 12/15	CLOTHING ALLOW: JACKET	1	60-03-53780-16	79.99
12/15	12/23/2015	42653	1900	BORTH, JOHN	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	60-03-53780-22	20.00
Total 42653:									99.99
42654									
12/15	12/23/2015	42654	2330	BUSINESS SERVICE CENTER INC	31WSD1-121415	ANSWERING SERVICE: 12/14-1/11/15	1	60-03-53780-29	46.90
12/15	12/23/2015	42654	2330	BUSINESS SERVICE CENTER INC	31WSD1-121415	ANSWERING SERVICE: 12/14-1/11/15	2	61-03-53613-29	46.89
Total 42654:									93.79
42655									
12/15	12/23/2015	42655	2500	CARQUEST AUTO PARTS	2763-259198	#85: OIL & OIL FILTER	1	10-03-53310-35	37.27
12/15	12/23/2015	42655	2500	CARQUEST AUTO PARTS	2763-259199	#85: OIL FILTER	1	10-03-53310-35	5.40
12/15	12/23/2015	42655	2500	CARQUEST AUTO PARTS	2763-259215	#85: OIL	1	10-03-53310-35	8.07

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12/15	12/23/2015	42655	2500	CARQUEST AUTO PARTS	2763-259226	#14: TRANS FILTER, FUEL FILTER, HYD FILTER	1	10-03-53310-35	113.17
12/15	12/23/2015	42655	2500	CARQUEST AUTO PARTS	2763-259295	SHOP SUPPLIES: CLAY ABSORB CORSE (20)	1	10-03-53310-35	159.80
Total 42655:									323.71
42656									
12/15	12/23/2015	42656	20050	COMPLETE OFFICE OF WISCONSIN	473528	(4) REAMS YELLOW PAPER-VOTING CARDS	1	10-01-51440-31	75.48
Total 42656:									75.48
42657									
12/15	12/23/2015	42657	3370	CROWE, NATHAN	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53160-22	50.00
Total 42657:									50.00
42658									
12/15	12/23/2015	42658	3450	CUMMINS NPOWER LLC	809-49549	#81: OIL FILL CAP	1	10-03-53310-35	7.50
Total 42658:									7.50
42659									
12/15	12/23/2015	42659	3510	CUSTOM STEEL INC	28591	#21: SQ TUBE BRACKETS W/LEG EXTENDED	1	10-03-53310-35	75.00
Total 42659:									75.00
42660									
12/15	12/23/2015	42660	7180	DEX MEDIA LLC	380003902905 DEC	ADVERTISING CONTRACT: DEC 2015	1	10-01-51450-32	36.75
Total 42660:									36.75
42661									
12/15	12/23/2015	42661	21197	DIESEN, DAVID	ADV PAY 12/23/15	PAY ADVANCEMENT 12/23/15	1	10-00-21581-00	389.93
Total 42661:									389.93
42662									
12/15	12/23/2015	42662	3920	DIETSCHKE, CHAD	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	60-03-53780-22	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42662:									20.00
42663									
12/15	12/23/2015	42663	19843	DIVERSIFIED BENEFIT SERVICES	211948	FLEX ADMIN FEES - NOV 2015	1	10-01-51430-16	100.00
Total 42663:									100.00
42664									
12/15	12/23/2015	42664	4100	DONNER, KEITH	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53100-22	50.00
Total 42664:									50.00
42665									
12/15	12/23/2015	42665	4560	ENERGENECS INC	0031263-IN	MESKER/JELINEK L/S REPAIRS	1	61-03-53601-24	855.00
Total 42665:									855.00
42666									
12/15	12/23/2015	42666	4600	ENVIRONMENTAL PLANT SERV INC	8921	ASBESTOS REMVAL-VALVE RPRS VOLKMAN & MCINTYRE	1	60-03-53761-29	582.72
Total 42666:									582.72
42667									
12/15	12/23/2015	42667	4820	FABCO EQUIPMENT INC	C 111458	#23: SEALS, O RINGS, FITTINGS	1	10-03-53310-35	644.39
Total 42667:									644.39
42668									
12/15	12/23/2015	42668	4860	FALKOWSKI, JESSICA	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-05-55200-22	20.00
Total 42668:									20.00
42669									
12/15	12/23/2015	42669	4910	FASTENAL COMPANY	WISCH259053	SHOP SUPPLIES	1	10-03-53310-35	4.09
12/15	12/23/2015	42669	4910	FASTENAL COMPANY	WISCH259401	SHOP SUPPLIES	1	10-03-53310-35	1,477.59
Total 42669:									1,481.68

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42670	12/15	12/23/2015	42670	20024	FRONTIER	3555287 DEC15	HARLYN ST L/S: 12/10/15-01/09/16	1 61-03-53610-22	52.97
Total 42670:									52.97
42671	12/15	12/23/2015	42671	5720	G & K SERVICES	93714366	VOW LOGO TSHIRTS	1 10-01-51450-29	521.35
12/15	12/23/2015	42671	5720	G & K SERVICES	93714366	FREIGHT CHARGE - VOW LOGO TSHIRTS	2 10-01-51450-31	34.95	
Total 42671:									556.30
42672	12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	STEVE MEILAHN - JAN 2016	1 70-01-51493-15	464.27
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER FAMILY HMO (5) - JAN 2016	2 70-00-21530-00	870.50	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER FAMILY HMO (5) - JAN 2016	3 70-01-51493-15	4,932.90	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER FAMILY HSA (2) - JAN 2016	4 70-00-21530-00	569.84	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER FAMILY HSA (2) - JAN 2016	5 70-01-51493-15	1,973.16	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER SINGLE HSA (1) - JAN 2016	6 70-00-21530-00	113.97	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	SAFER SINGLE HSA (1) - JAN 2016	7 70-01-51493-15	394.63	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO FAMILY HSA (1) - JAN 2016	8 70-00-21530-00	284.92	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO FAMILY HSA (1) - JAN 2016	9 70-01-51493-15	986.58	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO FAMILY HMO (17) - JAN 2016	10 70-00-21530-00	2,959.70	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO FAMILY HMO (17) - JAN 2016	11 70-01-51493-15	16,771.86	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO SINGLE (1) - JAN 2016	12 70-00-21530-00	208.92	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	METRO SINGLE (1) - JAN 2016	13 70-01-51493-15	1,183.89	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	VILLAGE FAMILY HMO (17) - JAN 2016	14 70-00-21530-00	2,959.70	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	VILLAGE FAMILY HMO (17) - JAN 2016	15 70-01-51493-15	16,771.86	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	VILLAGE SINGLE HMO (8) - JAN 2016	16 70-00-21530-00	557.12	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	VILLAGE SINGLE HMO (8) - JAN 2016	17 70-01-51493-15	3,157.04	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	CANCEL C. GROSHEK - DEC 2015	18 70-00-21530-00	174.10	
12/15	12/23/2015	42672	21187	GROUP HEALTH COOPERATIVE	JAN 2016	CANCEL C. GROSHEK - DEC 2015	19 70-01-51493-15	986.58	
Total 42672:									54,000.18
42673	12/15	12/23/2015	42673	11160	H D SUPPLY WATERWORKS LTD	E900508	(100) 3/4 IMPERL WATER METERS	1 60-00-18413-00	11,572.12
Total 42673:									11,572.12

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42674									
12/15	12/23/2015	42674	6730	HIGGINS, JENNIFER	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-06-56900-22	50.00
Total 42674:									50.00
42675									
12/15	12/23/2015	42675	6780	HODELL, RENEE	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-06-56905-22	50.00
Total 42675:									50.00
42676									
12/15	12/23/2015	42676	20205	HYDRITE CHEMICAL CO	01865801	ALTA VERDE WELL	1	60-03-53730-36	1,314.30
12/15	12/23/2015	42676	20205	HYDRITE CHEMICAL CO	01865802	BLOEDEL WELL	1	60-03-53730-36	1,089.05
12/15	12/23/2015	42676	20205	HYDRITE CHEMICAL CO	01865803	RIPPLING CREEK WELL	1	60-03-53730-36	1,314.30
12/15	12/23/2015	42676	20205	HYDRITE CHEMICAL CO	01865804	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	926.55
Total 42676:									4,644.20
42677									
12/15	12/23/2015	42677	20526	JERRY'S CLEANING	DEC 2015	CLEANING SERVICES: DEC 2015	1	10-01-51600-21	600.00
Total 42677:									600.00
42678									
12/15	12/23/2015	42678	8450	K & S FUEL INJECTION INC	S20989	#14: HOSE FOR TURBO CHARGER	1	10-03-53310-35	6.66
Total 42678:									6.66
42679									
12/15	12/23/2015	42679	8320	KRAUSE, DAVE	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	60-03-53780-22	20.00
Total 42679:									20.00
42680									
12/15	12/23/2015	42680	19756	KREFT TREE SERVICE	12/10/2015	TREE REMOVAL: WESTON AVE	1	10-03-53310-33	550.00
Total 42680:									550.00

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42681	12/15	12/23/2015	42681	20947 LAKE, STEVEN G	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42681:									20.00
42682	12/15	12/23/2015	42682	12810 LEGALSHIELD	0114583 NO15	DUES: NOV 2015	1	10-00-21566-00	67.75
Total 42682:									67.75
42683	12/15	12/23/2015	42683	8910 LENHARD, JASON	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42683:									20.00
42684	12/15	12/23/2015	42684	20505 LOR, MAI YANG	F/M TOKENS: OCT	F/ M TOKENS STALL #1: OCT 2015	1	10-06-56940-34	82.00
Total 42684:									82.00
42685	12/15	12/23/2015	42685	21066 LUMIN ADVANTAGE CONSULTING CO	1154	LUMIN CONSULTING SERVICES: OCT-DEC 2015	1	10-01-51430-29	8,818.14
Total 42685:									8,818.14
42686	12/15	12/23/2015	42686	21072 MAILFINANCE	N5673118	POSTAGE METER LEASE: 10/12/15-1/11/16	1	10-01-51450-28	152.88
12/15	12/23/2015	42686	21072	MAILFINANCE	N5673118	POSTAGE METER LEASE: 10/12/15-1/11/16	2	60-03-53771-28	76.44
12/15	12/23/2015	42686	21072	MAILFINANCE	N5673118	POSTAGE METER LEASE: 10/12/15-1/11/16	3	61-03-53612-28	76.44
Total 42686:									305.76
42687	12/15	12/23/2015	42687	10520 MINNESOTA LIFE INSURANCE CO	002832L JAN16	METRO PREMIUM: JAN 2016	1	70-00-21531-00	436.31
12/15	12/23/2015	42687	10520	MINNESOTA LIFE INSURANCE CO	002832L JAN16	METRO PREMIUM: JAN 2016	2	70-01-51495-15	219.68
12/15	12/23/2015	42687	10520	MINNESOTA LIFE INSURANCE CO	SAFER JAN16	SAFER PREMIUM: JAN 2016	1	70-00-21531-00	46.48
12/15	12/23/2015	42687	10520	MINNESOTA LIFE INSURANCE CO	SAFER JAN16	SAFER PREMIUM: JAN 2016	2	70-01-51495-15	41.95
12/15	12/23/2015	42687	10520	MINNESOTA LIFE INSURANCE CO	SAFER JAN16	VOW PREMIUM: JAN 2016	3	70-00-21531-00	496.78
12/15	12/23/2015	42687	10520	MINNESOTA LIFE INSURANCE CO	SAFER JAN16	VOW PREMIUM: JAN 2016	4	70-01-51495-15	309.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42687:									1,550.73
42688									
12/15	12/23/2015	42688	14130	MMG OCCUPATIONAL MEDICINE	111390	EAP 4TH QTR 2015 (VOW 32)	1	70-01-51492-15	200.00
Total 42688:									200.00
42689									
12/15	12/23/2015	42689	10900	MROZCZENSKI, BRAD	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-05-55200-22	20.00
Total 42689:									20.00
42690									
12/15	12/23/2015	42690	19530	NATIONAL BAND AND TAG CO.	456547	(2000) 2016 CAT/DOG TAGS	1	10-01-51522-39	362.00
Total 42690:									362.00
42691									
12/15	12/23/2015	42691	12060	OSTERBRINK, SHAWN	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-05-55200-22	50.00
Total 42691:									50.00
42692									
12/15	12/23/2015	42692	12380	PER MAR SECURITY SERVICES	1452102	REPLACE FIRE ALARM CONTROL PANEL BATTERIES	1	10-01-51600-39	47.94
Total 42692:									47.94
42693									
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	SABA - HEATHER, RENEE	1	10-06-56905-33	24.00
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	DOLLAR TREE - VILLAGE BASKETS	2	10-03-53580-39	1.06
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	DOLLAR TREE - VILLAGE BASKETS - ABT	3	10-05-55220-39	1.05
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	DOLLAR TREE - VILLAGE BASKETS - EVANS	4	27-06-56727-39	.53
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	DOLLAR TREE - VILLAGE BASKETS - EVANS	5	28-06-56728-39	.53
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	TARGET-VILLAGE BASKETS-ADAMS	6	10-03-53580-39	13.34
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	TARGET-VILLAGE BASKETS-ABT	7	10-05-55220-39	13.35
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	TARGET-VILLAGE BASKETS-EVANS	8	27-06-56727-39	6.67
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	TARGET-VILLAGE BASKETS-EVANS	9	28-06-56728-39	6.67
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	PARKING - STATE CAPITOL	10	10-01-51410-33	3.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	SUBWAY - DANIEL	11	10-01-51410-33	8.18
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	TARGET - OFFICE SUPPLIES	12	10-01-51450-39	56.46
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	50/50 - EX COMMITTEE MEMBERS-ADAMS	13	10-03-53580-39	6.29
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	50/50 - EX COMMITTEE MEMBERS-ABT	14	10-05-55220-39	6.29
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	50/50 - EX COMMITTEE MEMBERS-EVANS	15	27-06-56727-39	3.15
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	50/50 - EX COMMITTEE MEMBERS-EVANS	16	28-06-56728-39	3.15
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	PICK N SAVE - ALL STAFF MEETING	17	10-01-51450-39	51.60
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	PICK N SAVE - CHEESECAKE LUMIN TRAINING	18	10-01-51430-33	38.00
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	SABA - JEN	19	10-06-56900-33	12.00
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	SABA - RENEE/HEATHER	20	10-06-56905-33	24.00
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	PICK N SAVE - 12/14/15 JOINT MTG	21	10-01-51101-33	21.99
12/15	12/23/2015	42693	18080	PETTY CASH, VILLAGE OF WESTON	DEC 2015	SUBWAY - 12/14/15 JOINT MTG	22	10-01-51101-33	61.98
Total 42693:									363.29
42694									
12/15	12/23/2015	42694	12580	PLATTA, JAMES	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42694:									20.00
42695									
12/15	12/23/2015	42695	12770	POWERPLAN	1403722	#61: OIL FILTER(2)	1	10-05-55210-24	148.63
12/15	12/23/2015	42695	12770	POWERPLAN	1409549	#14: ENGINE-GASKET, SCREW, WASHER, LENS, CAP SCREW	1	10-03-53310-35	85.93
Total 42695:									234.56
42696									
12/15	12/23/2015	42696	21198	SCHWERTFEGER, TYLER	REFUND: 2015	12/22 TAX REFUND #192-2808-173-0055	1	10-00-21901-00	433.02
Total 42696:									433.02
42697									
12/15	12/23/2015	42697	15020	SKRZYPCHAK, ANTHONY	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42697:									20.00
42698									
12/15	12/23/2015	42698	15970	TATRO, SHAUN	C/P REIMB: DEC15	C/P REIMB: DEC 2015	1	10-02-52400-22	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42698:									50.00
42699									
12/15	12/23/2015	42699	16670	UPS	0000591784505	RETURN PAGER TO AMERICAN MESSAGING	1	60-03-53780-31	2.15
12/15	12/23/2015	42699	16670	UPS	0000591784505	RETURN PAGER TO AMERICAN MESSAGING	2	61-03-53613-31	2.15
Total 42699:									4.30
42700									
12/15	12/23/2015	42700	17130	VIKING ELECTRIC SUPPLY	9997260	SHOP	1	10-03-53310-35	188.12
Total 42700:									188.12
42701									
12/15	12/23/2015	42701	17180	VLIETSTRA, RANDY	C/P REIMB: DEC15	C/P REIMBURSE: DEC 2015	1	10-03-53310-22	20.00
Total 42701:									20.00
42702									
12/15	12/23/2015	42702	20711	WEHNER, JARED	C/P REIMB: DEC15	CELL PHONE REIMB: DEC 2015	1	10-06-56900-22	50.00
Total 42702:									50.00
42703									
12/15	12/23/2015	42703	18620	WI RURAL WATER ASSOC	1796	D. KRAUSE - 12/8/15 TRAINING SESSION	1	60-03-53780-32	100.00
Total 42703:									100.00
42704									
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00005 JAN15	BARBICAN IRRIGATION: 11/11-12/11/15	1	10-03-53317-22	25.40
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00010 JAN15	BARBICAN S/L: 11/11-12/11/15	1	10-03-53420-22	403.60
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00034 JAN15	VALDRES/BARBICAN: 11/11-12/11/15	1	10-03-53317-22	25.40
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00048 JAN15	EVEREST/CAMP PHILLIPS: 11/10-12/10/15	1	10-03-53311-22	152.06
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00056 DEC15	5815 ALTA VERDE: 11/12-12/14/15	1	22-05-55420-22	387.42
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00066 JAN15	BIRCH/WESTON S/L: 11/10-12/10/15	1	10-03-53420-22	237.26
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00072 JAN15	RECYCLING SHED: 11/9-12/9/15	1	10-03-53312-22	68.51
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00082 JAN15	NORMANDY/SCHOFIELD S/L: 11/19-12/21/15	1	10-03-53420-22	249.79
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00094 JAN15	BIRCH/WESTON T/L: 11/10-12/10/15	1	10-03-53311-22	59.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00108 JAN15	STONE RIDGE IRRIGATION: 11/19-12/21/15	1	10-03-53317-22	27.09
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00119 JAN15	HOWLAND AVE S/L: 11/16-12/16/15	1	10-03-53420-22	67.98
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00136 JAN15	5901 RIPPLING CREEK: 11/13-12/15/15	1	60-03-53720-22	1,172.98
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00136 JAN15	5901 RIPPLING CREEK: 11/12-12/14/15	2	60-03-53720-22	48.13
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00155 JAN15	MEURET LN S/L: 11/18-12/18/15	1	10-03-53420-22	32.48
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00158 JAN15	BIRCH/SCHOFIELD T/L: 11/10-12/10/15	1	10-03-53311-22	59.66
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-00159 JAN15	CAMP PHILLIPS/SCHOFIELD: 11/10-12/10/15	1	10-03-53311-22	64.52
12/15	12/23/2015	42704	18990	WISCONSIN PUBLIC SERVICE	2484-0060 JAN15	EVEREST AVE SIREN: 11/10-12/10/15	1	10-02-52910-22	27.06
Total 42704:									3,109.11
42705									
12/15	12/23/2015	42705	20522	WODALSKI, MICHAEL J	C/P REIMB: DEC15	CELL PHONE REIMB: DEC 2015	1	10-03-53170-22	50.00
Total 42705:									50.00
42706									
12/15	12/23/2015	42706	19190	YONKER, JOHN	C/A REIMB DEC15	CLOTHING ALLOW-BIBS/JACKET	1	10-03-53310-16	195.00
12/15	12/23/2015	42706	19190	YONKER, JOHN	C/P REIMB: DEC15	CELL PHONE REIMB: DEC 2015	1	10-03-53310-22	20.00
Total 42706:									215.00
42707									
12/15	12/31/2015	42707	21202	BRODHAGEN ENTERPRISES	REFUND: 2015	12/19 TAX REFUND #192-2808-172-0041	1	10-00-21901-00	158.74
Total 42707:									158.74
42708									
12/15	12/31/2015	42708	2590	CDW GOVERNMENT	XP96092	TONER - PUBLIC WORKS DEPT	1	10-01-51450-31	177.61
12/15	12/31/2015	42708	2590	CDW GOVERNMENT	XR75025	PAPER - PLOTTER	1	10-03-53160-31	148.95
Total 42708:									326.56
42709									
12/15	12/31/2015	42709	19882	CELLCOM WAUSAU MSA	197484	WATER: 11/21-12/20/15	1	60-03-53740-22	21.96
12/15	12/31/2015	42709	19882	CELLCOM WAUSAU MSA	197484	WATER: 11/21-12/20/15	2	10-06-56905-22	221.96
12/15	12/31/2015	42709	19882	CELLCOM WAUSAU MSA	197484	WATER: 11/21-12/20/15	3	60-03-53740-22	21.96
12/15	12/31/2015	42709	19882	CELLCOM WAUSAU MSA	197484	SEWER: 11/21-12/20/15	4	61-03-53610-22	21.96
12/15	12/31/2015	42709	19882	CELLCOM WAUSAU MSA	197484	ADMINISTRATOR: 11/21-12/20/15	5	10-01-51410-22	49.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42709:									337.02
42710									
12/15	12/31/2015	42710	21033	CHAVEZ, ANTONIO	REFUND 2015	12/29 TAX REFUND #192-2808-152-0096	1	10-00-21901-00	134.12
Total 42710:									134.12
42711									
12/15	12/31/2015	42711	21199	CHRISTIANSON, DANIEL	REFUND: 2015	12/28 TAX REFUND #192-2808-184-0146	1	10-00-21901-00	59.60
Total 42711:									59.60
42712									
12/15	12/31/2015	42712	4620	E O JOHNSON COMPANY	ARIN471372	RICOH BLACK PRINT CARTRIDGE	1	10-01-51450-31	217.77
12/15	12/31/2015	42712	4620	E O JOHNSON COMPANY	SDIN364659	HPDJT2500-36PS: PLOTTER REPAIR	1	10-01-51450-24	450.00
Total 42712:									667.77
42713									
12/15	12/31/2015	42713	4860	FALKOWSKI, JESSICA	PURCH 12/29/15	CLOTHING ALLOW REIMBURSE: SOCKS, BOOTS	1	10-05-55210-34	100.07
Total 42713:									100.07
42714									
12/15	12/31/2015	42714	20024	FRONTIER	2417946 DEC15	AQ. CTR: 12/16/15-1/15/16	1	22-05-55420-22	16.12
Total 42714:									16.12
42715									
12/15	12/31/2015	42715	19854	HANSON, PETER S	REFUND: 2015	12/29 DUPL TAX PMT #192-2808-322-0980	1	10-00-21901-00	5,592.69
Total 42715:									5,592.69
42716									
12/15	12/31/2015	42716	21203	LYNDA.COM INC	INV04317126	TRAINING SYSTEM (35 USERS)	1	10-01-51450-15	9,187.50
Total 42716:									9,187.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42717									
12/15	12/31/2015	42717	10050	MENARDS INC	19937	WARMING HOUSE LIGHTS	1	10-05-55340-39	129.78
12/15	12/31/2015	42717	10050	MENARDS INC	19937	MISC. SUPPLIES	2	10-05-55210-39	106.12
Total 42717:									235.90
42718									
12/15	12/31/2015	42718	21200	MILLBER, JOSEPH	REFUND: 2015	12/28 TAX REFUND #192-2808-151-0019	1	10-00-21901-00	83.16
Total 42718:									83.16
42719									
12/15	12/31/2015	42719	11280	NETWORK PROFESSIONALS INC	10877	WIRELESS INTERNET-PARKS: 1/1/16-2/1/16	1	10-01-51450-28	39.95
Total 42719:									39.95
42720									
12/15	12/31/2015	42720	20598	OFFICE ENTERPRISES INC	362905	INK CARTRIDGE - POSTAGE MACHINE	1	10-01-51450-31	149.81
Total 42720:									149.81
42721									
12/15	12/31/2015	42721	12060	OSTERBRINK, SHAWN	PURCH 12/20/2015	CLOTHING ALLOW REIMB: CARHARTT JACKET	1	10-05-55200-34	146.90
Total 42721:									146.90
42722									
12/15	12/31/2015	42722	19838	RHYME BUSINESS PRODUCTS LLC	AR34438	MONTHLY B&W USEAGE: 11/11-12/10/15	1	10-01-51450-28	96.71
12/15	12/31/2015	42722	19838	RHYME BUSINESS PRODUCTS LLC	AR34438	MONTHLY COLOR USEAGE: 11/11-12/10/15	2	10-01-51450-28	346.14
Total 42722:									442.85
42723									
12/15	12/31/2015	42723	21201	SICKLER, NOAH	REFUND: 2015	12/28 TAX REFUND #192-2808-102-0034	1	10-00-21901-00	126.38
Total 42723:									126.38
42724									
12/15	12/31/2015	42724	15020	SKRZYPCHAK, ANTHONY	PURCH 12/18 & 22/	CLOTHING ALLOW: HAT, GLOVES, JACKET	1	10-03-53310-16	55.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42724:									55.24
42725									
12/15	12/31/2015	42725	21022	STEINGRABER, MICHAEL	REFUND: 2015	12/23 TAX REFUND #192-2808-101-0014	1	10-00-21901-00	150.95
Total 42725:									150.95
42726									
12/15	12/31/2015	42726	21027	VENUS, TROY	REFUND: 2015	12/23 TAX REFUND #192-2808-221-0054	1	10-00-21901-00	110.02
Total 42726:									110.02
42727									
12/15	12/31/2015	42727	19140	YAEGER AUTO SALVAGE INC	213932	COMPUTER MONITOR DISPOSAL	1	10-05-55210-39	15.00
Total 42727:									15.00
Grand Totals:									629,803.25

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-11312-094-000	30,000.00	.00	30,000.00
10-00-11800-090-000	3,000.00	.00	3,000.00
10-00-14410-000-000	17.92	.00	17.92
10-00-14510-000-000	3,602.53	.00	3,602.53
10-00-14520-000-000	68.65	.00	68.65
10-00-14530-000-000	300.60	.00	300.60
10-00-16200-000-000	130.00	.00	130.00
10-00-21001-000-000	2,942.23	.00	2,942.23
10-00-21111-000-000	332.29	343,965.67-	343,633.38-
10-00-21560-000-000	465.52	.00	465.52
10-00-21566-000-000	67.75	.00	67.75
10-00-21581-000-000	389.93	.00	389.93
10-00-21901-000-000	10,294.31	.00	10,294.31

GL Account	Debit	Credit	Proof
10-00-24425-000-000	3,049.75	.00	3,049.75
10-00-44302-000-000	25.00	.00	25.00
10-00-44327-000-000	2,000.00	.00	2,000.00
10-00-45111-000-000	3,774.05	10.00-	3,764.05
10-01-51100-172-000	98.50	.00	98.50
10-01-51100-390-000	44.95	.00	44.95
10-01-51101-172-000	89.90	.00	89.90
10-01-51101-335-000	83.97	.00	83.97
10-01-51410-225-000	49.18	.00	49.18
10-01-51410-290-000	250.00	.00	250.00
10-01-51410-310-000	120.12	.00	120.12
10-01-51410-332-000	120.00	.00	120.00
10-01-51410-334-000	675.22	.00	675.22
10-01-51410-336-000	804.52	.00	804.52
10-01-51420-157-000	12.65	.00	12.65
10-01-51420-321-000	48.32	.00	48.32
10-01-51430-163-000	100.00	.00	100.00
10-01-51430-290-000	8,818.14	.00	8,818.14
10-01-51430-335-000	38.00	.00	38.00
10-01-51440-310-000	75.48	.00	75.48
10-01-51450-157-000	9,187.50	.00	9,187.50
10-01-51450-214-000	250.00	.00	250.00
10-01-51450-225-000	510.17	.00	510.17
10-01-51450-242-000	450.00	.00	450.00
10-01-51450-280-000	1,621.75	.00	1,621.75
10-01-51450-281-000	152.88	.00	152.88
10-01-51450-284-000	39.95	.00	39.95
10-01-51450-290-000	521.35	.00	521.35
10-01-51450-310-000	697.64	.00	697.64
10-01-51450-311-000	1,034.95	.00	1,034.95
10-01-51450-326-000	73.50	.00	73.50
10-01-51450-390-000	143.06	.00	143.06
10-01-51520-310-000	92.94	.00	92.94
10-01-51521-312-000	566.00	.00	566.00
10-01-51522-312-000	315.00	.00	315.00
10-01-51522-391-000	362.00	.00	362.00
10-01-51530-218-000	8,625.00	.00	8,625.00
10-01-51600-216-000	1,295.10	.00	1,295.10
10-01-51600-222-000	1,016.04	.00	1,016.04
10-01-51600-224-000	388.64	.00	388.64

GL Account	Debit	Credit	Proof
10-01-51600-290-000	208.52	.00	208.52
10-01-51600-297-000	105.00	.00	105.00
10-01-51600-344-000	31.80	.00	31.80
10-01-51600-355-000	10.47	.00	10.47
10-01-51600-390-000	172.86	.00	172.86
10-02-52200-351-000	259.59	.00	259.59
10-02-52300-351-000	390.45	.00	390.45
10-02-52400-225-000	100.00	.00	100.00
10-02-52910-222-000	58.25	.00	58.25
10-03-53100-225-000	100.00	.00	100.00
10-03-53160-225-000	100.00	.00	100.00
10-03-53160-310-000	148.95	.00	148.95
10-03-53170-225-000	100.00	.00	100.00
10-03-53310-162-000	1,115.55	.00	1,115.55
10-03-53310-215-000	1,660.00	.00	1,660.00
10-03-53310-225-000	320.00	.00	320.00
10-03-53310-236-000	29,444.97	.00	29,444.97
10-03-53310-290-000	134.00	.00	134.00
10-03-53310-299-000	82.75	.00	82.75
10-03-53310-336-000	550.00	.00	550.00
10-03-53310-344-000	503.96	.00	503.96
10-03-53310-346-000	182.52	.00	182.52
10-03-53310-351-000	2,910.05	.00	2,910.05
10-03-53310-353-000	7,384.14	302.15-	7,081.99
10-03-53311-222-000	1,073.86	.00	1,073.86
10-03-53311-290-000	3,400.88	.00	3,400.88
10-03-53312-222-000	68.51	.00	68.51
10-03-53312-235-000	146,194.85	.00	146,194.85
10-03-53312-353-000	2,811.03	20.14-	2,790.89
10-03-53317-221-000	2,818.40	.00	2,818.40
10-03-53317-222-000	176.59	.00	176.59
10-03-53317-245-000	19,495.09	.00	19,495.09
10-03-53318-353-000	10.00	.00	10.00
10-03-53420-222-000	17,754.25	.00	17,754.25
10-03-53420-390-000	1,174.90	.00	1,174.90
10-03-53580-390-000	20.69	.00	20.69
10-05-55200-225-000	180.00	.00	180.00
10-05-55200-346-000	146.90	.00	146.90
10-05-55200-390-000	7.19	.00	7.19
10-05-55210-221-000	100.99	.00	100.99

GL Account	Debit	Credit	Proof
10-05-55210-222-000	262.92	.00	262.92
10-05-55210-224-000	35.47	.00	35.47
10-05-55210-242-000	318.34	.00	318.34
10-05-55210-346-000	100.07	.00	100.07
10-05-55210-351-000	327.33	.00	327.33
10-05-55210-365-000	1,026.90	.00	1,026.90
10-05-55210-390-000	374.94	.00	374.94
10-05-55220-390-000	20.69	.00	20.69
10-05-55340-222-000	58.18	.00	58.18
10-05-55340-224-000	39.49	.00	39.49
10-05-55340-390-000	167.60	.00	167.60
10-06-56900-225-000	200.00	.00	200.00
10-06-56900-310-000	11.16	.00	11.16
10-06-56900-335-000	12.00	.00	12.00
10-06-56905-225-000	321.96	.00	321.96
10-06-56905-335-000	48.00	.00	48.00
10-06-56910-219-000	30.00	.00	30.00
10-06-56930-219-000	120.00	.00	120.00
10-06-56940-349-000	82.00	.00	82.00
18-00-21111-000-000	.00	44,614.67-	44,614.67-
18-03-53620-297-000	33,474.74	.00	33,474.74
18-03-53631-215-000	750.00	.00	750.00
18-03-53631-222-000	100.96	.00	100.96
18-03-53631-225-000	60.47	.00	60.47
18-03-53635-297-000	9,613.00	.00	9,613.00
18-03-53635-353-000	335.50	.00	335.50
18-03-53637-312-000	280.00	.00	280.00
21-00-16200-000-000	7,500.00	.00	7,500.00
21-00-21111-000-000	.00	7,500.00-	7,500.00-
22-00-21111-000-000	.00	719.66-	719.66-
22-05-55420-157-000	300.00	.00	300.00
22-05-55420-222-000	387.42	.00	387.42
22-05-55420-225-000	32.24	.00	32.24
27-00-21111-000-000	.00	54.63-	54.63-
27-06-56727-312-000	44.28	.00	44.28
27-06-56727-390-000	10.35	.00	10.35
28-00-21111-000-000	.00	54.63-	54.63-
28-06-56728-312-000	44.28	.00	44.28
28-06-56728-390-000	10.35	.00	10.35
29-00-21111-000-000	.00	5,000.00-	5,000.00-

GL Account	Debit	Credit	Proof
29-06-56729-821-000	5,000.00	.00	5,000.00
40-00-21111-000-000	.00	28,315.00-	28,315.00-
40-06-56771-290-000	1,115.00	.00	1,115.00
40-07-57352-215-000	27,200.00	.00	27,200.00
41-00-21111-000-000	.00	1,540.00-	1,540.00-
41-07-57141-290-000	1,540.00	.00	1,540.00
42-00-21111-000-000	.00	41,550.04-	41,550.04-
42-07-53491-825-000	16,079.02	.00	16,079.02
42-07-57626-215-000	25,471.02	.00	25,471.02
60-00-18413-000-000	23,072.12	.00	23,072.12
60-00-18414-000-000	2,277.00	.00	2,277.00
60-00-18416-000-000	23,364.80	.00	23,364.80
60-00-21111-000-000	.00	89,590.90-	89,590.90-
60-03-53710-245-603	851.00	.00	851.00
60-03-53710-245-614	8,202.00	.00	8,202.00
60-03-53710-247-611	139.77	.00	139.77
60-03-53720-222-000	4,964.19	.00	4,964.19
60-03-53720-224-000	243.61	.00	243.61
60-03-53730-222-000	1,496.13	.00	1,496.13
60-03-53730-224-000	121.64	.00	121.64
60-03-53730-294-000	41.00	.00	41.00
60-03-53730-366-000	12,721.20	.00	12,721.20
60-03-53740-222-000	150.15	.00	150.15
60-03-53740-225-000	43.92	.00	43.92
60-03-53740-245-661	536.50	.00	536.50
60-03-53740-349-000	200.50	.00	200.50
60-03-53751-286-000	498.25	.00	498.25
60-03-53760-290-000	2,525.85	.00	2,525.85
60-03-53761-290-000	2,047.72	.00	2,047.72
60-03-53762-256-000	1,697.00	.00	1,697.00
60-03-53762-290-000	1,124.00	.00	1,124.00
60-03-53763-349-000	1,642.21	.00	1,642.21
60-03-53771-281-000	76.44	.00	76.44
60-03-53771-310-000	131.72	.00	131.72
60-03-53775-294-000	54.00	.00	54.00
60-03-53780-162-000	274.99	.00	274.99
60-03-53780-225-000	150.42	.00	150.42
60-03-53780-290-000	112.45	.00	112.45
60-03-53780-310-000	40.60	.00	40.60
60-03-53780-311-000	2.15	.00	2.15

GL Account	Debit	Credit	Proof
60-03-53780-325-000	100.00	.00	100.00
60-03-53780-346-000	50.40	.00	50.40
60-03-53780-351-000	637.17	.00	637.17
61-00-18700-826-444	680.00	.00	680.00
61-00-21111-000-000	.00	6,124.28-	6,124.28-
61-03-53601-242-000	1,068.01	.00	1,068.01
61-03-53601-245-000	462.50	.00	462.50
61-03-53601-296-000	240.66	.00	240.66
61-03-53610-222-000	2,599.30	.00	2,599.30
61-03-53610-224-000	61.81	.00	61.81
61-03-53610-225-000	587.28	.00	587.28
61-03-53610-351-000	19.44	.00	19.44
61-03-53612-281-000	76.44	.00	76.44
61-03-53612-310-000	131.72	.00	131.72
61-03-53613-225-000	30.42	.00	30.42
61-03-53613-290-000	112.43	.00	112.43
61-03-53613-310-000	40.60	.00	40.60
61-03-53613-311-000	2.15	.00	2.15
61-03-53613-346-000	11.52	.00	11.52
63-00-21111-000-000	.00	5,355.15-	5,355.15-
63-03-53655-222-000	26.24	.00	26.24
63-03-53655-290-000	5,311.00	.00	5,311.00
63-03-53656-353-000	17.91	.00	17.91
70-00-21111-000-000	1,160.68	56,911.59-	55,750.91-
70-00-21530-000-000	8,524.67	174.10-	8,350.57
70-00-21531-000-000	979.57	.00	979.57
70-01-51492-154-000	200.00	.00	200.00
70-01-51493-154-000	46,636.19	986.58-	45,649.61
70-01-51495-155-000	571.16	.00	571.16
Grand Totals:	<u>632,789.19</u>	<u>632,789.19-</u>	<u>.00</u>

Dated _____

Finance Committee Chairperson _____

GL Account

Debit

Credit

Proof

Report Criteria:

Report type: GL detail

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42728									
01/16	01/07/2016	42728	370	AIRGAS USA LLC	9046342866	2029372: WELDING GLOVES	1	10-03-53310-35	38.00
Total 42728:									38.00
42729									
01/16	01/07/2016	42729	21204	APWA	MEMB DUES 2016	2016 MEMBERSHIP DUES: M. WODALSKI	1	10-03-53170-32	199.00
Total 42729:									199.00
42730									
01/16	01/07/2016	42730	20081	ASSOCIATED TRUST COMPANY	5054394	2002 CDA FEES TO 11/30/15	1	27-08-58401-55	363.00
Total 42730:									363.00
42731									
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2493-259794	#2 & #76: MOTOR OIL	1	10-03-53310-35	47.88
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259226 2	#5: OIL & OIL FILTER	1	60-03-53766-35	23.91
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259226 2	#5: OIL & OIL FILTER	2	60-03-53766-39	8.03
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259573	DIESEL EXHAUST FLUID, COOLANT FILTER	1	10-03-53310-35	32.72
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259786	DIESEL EXHAUST FLUID	1	10-03-53310-35	82.74
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259805	#2: AIR FILTER	1	10-03-53310-35	8.42
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259930	#32: HYDRAULIC OIL	1	10-03-53310-35	49.65
01/16	01/07/2016	42731	2500	CARQUEST AUTO PARTS	2763-259941	MOTOR OIL	1	10-03-53310-35	99.30
Total 42731:									352.65
42732									
01/16	01/07/2016	42732	21118	CASPER'S TRUCK EQUIPMENT	0009311-IN	LED LIGHTHEADS - PLOW TRUCKS	1	10-03-53312-35	182.00
01/16	01/07/2016	42732	21118	CASPER'S TRUCK EQUIPMENT	0009452-IN	#85: TOOL BOX	1	10-03-53310-35	595.00
01/16	01/07/2016	42732	21118	CASPER'S TRUCK EQUIPMENT	0009930-IN	5 GL - FLUID FILM	1	10-03-53312-35	411.48
Total 42732:									1,188.48
42733									
01/16	01/07/2016	42733	2590	CDW GOVERNMENT	BDW0475	OFFICE 365 LICENSES (5)	1	10-01-51450-28	993.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/16	01/07/2016	42733	2590	CDW GOVERNMENT	BLM9735	OFFICE 365 LICENSES (55)	1	10-01-51450-28	5,889.26
01/16	01/07/2016	42733	2590	CDW GOVERNMENT	BPG7062	OFFICE 365 LICENSES (3)	1	10-01-51450-28	596.16
Total 42733:									7,479.02
42734									
01/16	01/07/2016	42734	19882	CELLCOM WAUSAU MSA	313246	WATER: 12/21/15-01/20/16	1	60-03-53740-22	21.96
01/16	01/07/2016	42734	19882	CELLCOM WAUSAU MSA	313246	WATER: 12/21/15-01/20/16	2	10-06-56905-22	21.96
01/16	01/07/2016	42734	19882	CELLCOM WAUSAU MSA	313246	WATER: 12/21/15-01/20/16	3	60-03-53740-22	21.96
01/16	01/07/2016	42734	19882	CELLCOM WAUSAU MSA	313246	SEWER: 12/21/15-01/20/2016	4	61-03-53610-22	21.96
01/16	01/07/2016	42734	19882	CELLCOM WAUSAU MSA	313246	ADMINISTRATOR: 12/21/15-1/20/16	5	10-01-51410-22	79.74
Total 42734:									167.58
42735									
01/16	01/07/2016	42735	3220	CONTROL CONCEPTS TECH	438157-001	#38: O RING, JIC SWIVEL, CRIMP FITTING	1	10-03-53312-35	365.36
Total 42735:									365.36
42736									
01/16	01/07/2016	42736	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000077600	BLUE MARKING, GLOVES, SAFETY GLASSES	1	60-03-53740-34	73.73
Total 42736:									73.73
42737									
01/16	01/07/2016	42737	4910	FASTENAL COMPANY	WISCH259457	BOLTS (4)	1	10-03-53310-35	2.83
01/16	01/07/2016	42737	4910	FASTENAL COMPANY	WISCH259463	FENDER WASHERS (100)	1	10-03-53310-35	4.16
01/16	01/07/2016	42737	4910	FASTENAL COMPANY	WISCH259550	BOLTS (4)	1	10-03-53310-35	1.19
01/16	01/07/2016	42737	4910	FASTENAL COMPANY	WISCH259727	TOOL BIT (4)	1	10-03-53310-35	49.32
Total 42737:									57.50
42738									
01/16	01/07/2016	42738	20024	FRONTIER	241-9268 DEC15	HERITAGE HILLS L/S: 12/22/15-1/21/16	1	61-03-53610-22	44.31
01/16	01/07/2016	42738	20024	FRONTIER	355-4506 DEC15	COLLEEN L/S: 12/16/15-1/15/16	1	61-03-53610-22	52.97
01/16	01/07/2016	42738	20024	FRONTIER	355-4719 DEC15	TANYA/TRICIA L/S: 12/22/15-1/21/16	1	61-03-53610-22	53.03
01/16	01/07/2016	42738	20024	FRONTIER	355-4720 DEC15	ROSS AVE L/S: 12/22/15-1/21/16	1	61-03-53610-22	52.97
01/16	01/07/2016	42738	20024	FRONTIER	355-5218 DEC15	KATHLEEN ST. L/S: 12/22/15-1/21/16	1	61-03-53610-22	52.97
01/16	01/07/2016	42738	20024	FRONTIER	355-5649 DEC15	BUS. PARK SOUTH L/S: 12/25/15-1/24/16	1	61-03-53610-22	50.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	1	10-01-51450-22	27.16
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	2	10-00-14510-00	15.80
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	3	10-00-14520-00	22.79
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	4	60-03-53780-22	10.30
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	5	61-03-53613-22	10.29
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	6	10-00-14410-00	2.20
01/16	01/07/2016	42738	20024	FRONTIER	359-6114 DEC15	MUNICIPAL CTR: 12/21/15-1/21/16	7	10-00-14530-00	2.20
01/16	01/07/2016	42738	20024	FRONTIER	359-9922 DEC15	LANDFILL: 12/22/15-1/21/2016	1	18-03-53631-22	52.97
Total 42738:									441.42
42739									
01/16	01/07/2016	42739	20417	GUILD, DANIEL	JAN 2016 AUTO	JAN 2016 AUTO STIPEND	1	10-01-51410-33	120.00
Total 42739:									120.00
42740									
01/16	01/07/2016	42740	6350	HALRON LUBRICANTS INC	804870-00	12240 MOTOR OIL (200)	1	10-03-53310-35	1,832.00
Total 42740:									1,832.00
42741									
01/16	01/07/2016	42741	19866	HUBBARD, LAURIE J	REFUND: 2015	12/30 TAX REFIMD #192-2808-102-0179	1	10-00-21901-00	74.37
Total 42741:									74.37
42742									
01/16	01/07/2016	42742	20580	KIMBALL MIDWEST	4615733	GLOVES	1	10-03-53310-35	18.95
Total 42742:									18.95
42743									
01/16	01/07/2016	42743	8820	LEAGUE OF WISC MUNICIPALITIES	DUES 2016	2016 LEAGUE OF WIS MUNICIPALITTIES DUES	1	60-03-53780-32	766.76
01/16	01/07/2016	42743	8820	LEAGUE OF WISC MUNICIPALITIES	DUES 2016	2016 LEAGUE OF WIS MUNICIPALITTIES DUES	2	61-03-53613-32	610.22
01/16	01/07/2016	42743	8820	LEAGUE OF WISC MUNICIPALITIES	DUES 2016	2016 LEAGUE OF WIS MUNICIPALITTIES DUES	3	10-01-51109-32	2,128.20
01/16	01/07/2016	42743	8820	LEAGUE OF WISC MUNICIPALITIES	DUES 2016	2016 LEAGUE OF WIS MUNICIPALITTIES DUES	4	10-01-51109-32	350.51
Total 42743:									3,855.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42744									
01/16	01/07/2016	42744	9200	LONDERVILLE STEEL ENTERPRISES	420602	METAL (2) - PROTECTION SCREEN	1	10-03-53310-35	49.57
Total 42744:									49.57
42745									
01/16	01/07/2016	42745	9810	MARATHON COUNTY HEALTH DEPT	HLI00009115	PRIVATE WELL SAMPLES (1)	1	60-03-53775-29	27.00
Total 42745:									27.00
42746									
01/16	01/07/2016	42746	9910	MARATHON COUNTY TREASURER	NOV 2015	JAIL SURCHARGES: NOV 2015	1	10-00-45111-00	596.80
01/16	01/07/2016	42746	9910	MARATHON COUNTY TREASURER	NOV 2015	DRIVER IMPROVEMENT SURCHARGES: NOV 2015	2	10-00-45111-00	51.30
Total 42746:									648.10
42747									
01/16	01/07/2016	42747	11070	NAPA AUTO PARTS - WESTON	547109	#2 & #14: BACK UP ALARMS	1	10-03-53310-35	111.78
01/16	01/07/2016	42747	11070	NAPA AUTO PARTS - WESTON	547469	#93: DRIVEBELT PULLEY	1	10-03-53310-35	15.49
Total 42747:									127.27
42748									
01/16	01/07/2016	42748	11190	NEENAH FOUNDRY COMPANY	152490	STORMWATER CASTINGS (6)	1	63-03-53655-39	2,691.85
Total 42748:									2,691.85
42749									
01/16	01/07/2016	42749	21058	NEOFUNDS BY NEOPOST	6006 NOV15	POSTAGE: NOV 2015	1	10-01-51450-31	3,000.00
Total 42749:									3,000.00
42750									
01/16	01/07/2016	42750	11920	OLE'S FULL SERVICE MOBILE	2596	REPAIR CODED ENTRY LOCK - MUN. SHOP	1	10-01-51600-24	107.25
Total 42750:									107.25
42751									
01/16	01/07/2016	42751	21177	PICK N SAVE	RESTIT PYMT 12/1	CIT #BR80BW4SFK	1	10-00-45111-00	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42751:									50.00
42752									
01/16	01/07/2016	42752	13530	RIB MT METRO SEWERAGE DISTRICT	11/2015	O&M DUE: NOV 2015	1	61-03-53610-22	60,877.35
Total 42752:									60,877.35
42753									
01/16	01/07/2016	42753	14430	SCHOFIELD, CITY OF	NOV 2015	ALLOCATED TOTALS TO COURT: NOV 2015	1	10-00-24425-00	1,875.15
Total 42753:									1,875.15
42754									
01/16	01/07/2016	42754	18220	STATE OF WI - COURT FINES	NOV 2015 2	ALLOCATE TOTALS TO COURT: NOV 2015	1	10-00-45111-00	1,777.05
Total 42754:									1,777.05
42755									
01/16	01/07/2016	42755	15780	SUN PRINTING	78190	(4600) COLLECTION PAYMENT NOTICE 2015	1	10-01-51522-31	512.00
Total 42755:									512.00
42756									
01/16	01/07/2016	42756	20240	TRUCK EQUIPMENT INC	658005-00	BRAKE CLINIC WAUSAU - DOUG & JASON	1	10-03-53310-35	20.00
Total 42756:									20.00
42757									
01/16	01/07/2016	42757	17090	V&H INC	2222100 RI	#28: BRAKE VALVE	1	10-03-53310-35	263.45
01/16	01/07/2016	42757	17090	V&H INC	2224594 RI	#69: TURN SIGNAL SWITCH	1	10-03-53312-35	239.56
Total 42757:									503.01
42758									
01/16	01/07/2016	42758	16890	VAN ERT ELECTRIC COMPANY INC	000127637	RPR ST LIGHTS: HOWLAND/X, SHOREY/X, WESTON/X	1	10-03-53420-29	1,098.82
Total 42758:									1,098.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42759									
01/16	01/07/2016	42759	18090	WESTON, TOWN OF	NOV 2015	ALLOCATE TOTALS TO MUNICIPALITY NOV 2015	1	10-00-24425-00	510.60
Total 42759:									510.60
42760									
01/16	01/07/2016	42760	19070	WI STATE LABORATORY OF HYGIENE	443993	FLOURIDE SAMPLES	1	60-03-53730-29	25.00
Total 42760:									25.00
42761									
01/16	01/07/2016	42761	18990	WISCONSIN PUBLIC SERVICE	2484-00065 NOV-D	BLOEDEL WELL: 11/17-12/17/15	1	60-03-53720-22	1,287.97
01/16	01/07/2016	42761	18990	WISCONSIN PUBLIC SERVICE	2484-00065 NOV-D	BLOEDEL WELL: 11/16-12/16/15	2	60-03-53720-22	47.49
Total 42761:									1,335.46
42762									
01/16	01/15/2016	42762	370	AIRGAS USA LLC	9932797601	2029372: TANK LEASE	1	10-03-53310-29	66.51
Total 42762:									66.51
42763									
01/16	01/15/2016	42763	21205	BEHNKE, HUNTER	201601	WORK PERMIT REIMBURSEMENT	1	10-05-55210-39	10.00
Total 42763:									10.00
42764									
01/16	01/15/2016	42764	2930	CIVIC SYSTEMS LLC	CVC13948	1/1/16-6/30/16 SUPPORT COSTS	1	10-01-51450-28	1,281.70
01/16	01/15/2016	42764	2930	CIVIC SYSTEMS LLC	CVC13948	1/1/16-6/30/16 SUPPORT COSTS	2	60-03-53771-28	1,221.65
01/16	01/15/2016	42764	2930	CIVIC SYSTEMS LLC	CVC13948	1/1/16-6/30/16 SUPPORT COSTS	3	61-03-53612-28	1,221.65
01/16	01/15/2016	42764	2930	CIVIC SYSTEMS LLC	CVC13948	1/1/16-6/30/16 SUPPORT COSTS	4	63-03-53652-28	266.00
Total 42764:									3,991.00
42765									
01/16	01/15/2016	42765	21207	Dassow, Matthew D	1/5/16 TAX REFUN	01/05/16 Tax Refund # 192-2808-163-0956	1	10-00-21901-00	99.32
Total 42765:									99.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42766									
01/16	01/15/2016	42766	3680	DC EVEREST SCHOOL DISTRICT	T/C DEC 2015	DEC 2015 TAX COLLECTIONS-SCHOOLS	1	10-00-24610-00	3,308,231.14
Total 42766:									3,308,231.14
42767									
01/16	01/15/2016	42767	21164	DFI	16010187	UTILITY BILL FORMS	1	60-03-53771-31	256.29
01/16	01/15/2016	42767	21164	DFI	16010187	UTILITY BILL FORMS	2	61-03-53612-31	256.29
01/16	01/15/2016	42767	21164	DFI	16010187	UTILITY BILL FORMS	3	63-03-53652-31	256.30
Total 42767:									768.88
42768									
01/16	01/15/2016	42768	20584	DUFFRIN, GLEN H	1/4/16 TAX REFUN	01/04 TAX REFUND #192-2808-293-0960	1	10-00-21901-00	142.81
Total 42768:									142.81
42769									
01/16	01/15/2016	42769	5370	FRANCE PROPANE SERVICE INC	121343	REFILL PROPANE TANKS	1	10-05-55340-39	27.25
Total 42769:									27.25
42770									
01/16	01/15/2016	42770	20024	FRONTIER	241-7732 JAN 15	RYAN ST L/S: 1/4/16-2/3/16	1	61-03-53610-22	50.38
01/16	01/15/2016	42770	20024	FRONTIER	355-0054 JAN16	EVERGREEN POINTE L/S: 1/4/16-2/3/16	1	61-03-53610-22	50.38
Total 42770:									100.76
42771									
01/16	01/15/2016	42771	8760	THE HORTON GROUP INC	399708	2016 CRIME PROTECTION POLICY INS	1	10-01-51540-52	770.00
Total 42771:									770.00
42772									
01/16	01/15/2016	42772	21206	KREMSREITER, AMY	201601	SECURITY DEPOSIT REFUND	1	10-00-23160-00	50.00
Total 42772:									50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
42773									
01/16	01/15/2016	42773	9920	MARATHON COUNTY TREASURER	T/C DEC 2015	DEC 2015 TAX COLLECTIONS - STATE	1	10-00-24210-00	64,480.80
01/16	01/15/2016	42773	9920	MARATHON COUNTY TREASURER	T/C DEC 2015	DEC 2015 TAX COLLECTIONS - COUNTY	2	10-00-24310-00	1,544,576.95
Total 42773:									1,609,057.75
42774									
01/16	01/15/2016	42774	11070	NAPA AUTO PARTS - WESTON	548625	ICE SURFACING MACHINE - TRAN FLU QT	1	10-05-55210-24	56.28
Total 42774:									56.28
42775									
01/16	01/15/2016	42775	11550	NORTHWAY COMMUNICATIONS INC	100213	#23 NEW BACKHOE RADIO INSTALL	1	10-03-53310-35	433.85
01/16	01/15/2016	42775	11550	NORTHWAY COMMUNICATIONS INC	100214	#81 STREET SWEEPER RADIO INSTALL	1	10-03-53310-35	314.25
Total 42775:									748.10
42776									
01/16	01/15/2016	42776	11720	NTC	T/C DEC 2015	DEC 2015 TAX COLLECTIONS - VTAE	1	10-00-24510-00	380,404.66
Total 42776:									380,404.66
42777									
01/16	01/15/2016	42777	12380	PER MAR SECURITY SERVICES	1464880	SECURITY MONITORING: 2/1/16-4/30/16	1	10-01-51600-29	150.87
Total 42777:									150.87
42778									
01/16	01/15/2016	42778	18080	PETTY CASH, VILLAGE OF WESTON	201601	CASH FOR GIFT CARDS: MARATHON ENDURANCE, FARMERS	1	10-01-51430-31	100.00
Total 42778:									100.00
42779									
01/16	01/15/2016	42779	12750	POSTMASTER	PERMIT 18: 1/15/16	PERMIT 18: UTILITY BILLS	1	60-03-53771-31	800.00
Total 42779:									800.00
42780									
01/16	01/15/2016	42780	12750	POSTMASTER	PERMIT 18: 1/15/16	PERMIT 18: UTILITY BILLS	2	61-03-53612-31	800.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42780:									800.00
42781									
01/16	01/15/2016	42781	12750	POSTMASTER	PERMIT 18: 1/15/16	PERMIT 18: UTILITY BILLS	3	63-03-53652-31	800.00
Total 42781:									800.00
42782									
01/16	01/15/2016	42782	13420	RENT-A-FLASH OF WI INC	51037	NO PARKING SIGNS (4AM TO 4PM NO PARKING)	1	10-03-53310-35	528.00
Total 42782:									528.00
42783									
01/16	01/15/2016	42783	19965	SWOPE, SCOTT R	1/11/16 TAX REFUN	01/11 TAX REFUND #192-2808-322-0025	1	10-00-21901-00	144.71
Total 42783:									144.71
42784									
01/16	01/15/2016	42784	20573	WAGNER, THEODORE J	1/4/16 TAX REFUN	01/04 TAX REFUND #192-2808-183-0087	1	10-00-21901-00	50.39
Total 42784:									50.39
42785									
01/16	01/15/2016	42785	18120	WESTON, VILLAGE OF	2015 TAX	1/1/15-6/15/15 R/E TAX: 8205 RYAN ST	1	10-03-53316-82	697.31
01/16	01/15/2016	42785	18120	WESTON, VILLAGE OF	2015 TAX	2016 GARBAGE ERR: REDUCE TAX ROLL	2	18-00-46420-00	724.38
01/16	01/15/2016	42785	18120	WESTON, VILLAGE OF	2015 TAX	2016 RECYCLING ERR: REDUCE TAX ROLL	3	18-00-46435-00	205.62
Total 42785:									1,627.31
42786									
01/16	01/15/2016	42786	18600	WI PARK & RECREATION ASSOC	990-16	WPRA MEMBERSHIP:2016	1	10-05-55200-32	150.00
01/16	01/15/2016	42786	18600	WI PARK & RECREATION ASSOC	990-16	WPRA WEB JOB POSTING	2	10-05-55200-31	75.00
Total 42786:									225.00
42787									
01/16	01/15/2016	42787	20614	WISCONSIN LIFTING SPECIALISTS	16-F2031	LIFTING CHAINS FOR NEW RUBBER TIRES HOE	1	10-03-53310-35	322.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42787:									322.49
42788									
01/16	01/18/2016	42788	20528	ADVANCED DISPOSAL SERVICES	D20000590174	R/R SERVICE: 90 GL CARTS (4054) DEC 2015	1	18-03-53620-29	28,986.10
01/16	01/18/2016	42788	20528	ADVANCED DISPOSAL SERVICES	D20000590174	R/R SERVICE:45 GL CARTS (676) DEC 2015	2	18-03-53620-29	4,488.64
01/16	01/18/2016	42788	20528	ADVANCED DISPOSAL SERVICES	D20000590174	R/R SERVICE: RECYCLING PICK-UP (4725) DEC 2015	3	18-03-53635-29	9,591.75
01/16	01/18/2016	42788	20528	ADVANCED DISPOSAL SERVICES	D20000590175	R/R SERVICE: 8YD CARDBOARD CONTAINER DEC 2015	1	18-03-53635-29	21.25
01/16	01/18/2016	42788	20528	ADVANCED DISPOSAL SERVICES	D20000590175	R/R SERVICE:10YD DUMPSTER DEC 2015	2	10-01-51600-29	105.00
Total 42788:									43,192.74
42789									
01/16	01/18/2016	42789	2200	BRUCE MUNICIPAL EQUIPMENT INC	3751 CR	CABLE/BRAKE CABLE RETURN	1	63-03-53656-35	250.43-
01/16	01/18/2016	42789	2200	BRUCE MUNICIPAL EQUIPMENT INC	5152582	STREETSWEEPER - WHIRLWIND BROOM - 54"	1	10-03-53318-35	217.06
01/16	01/18/2016	42789	2200	BRUCE MUNICIPAL EQUIPMENT INC	5152621	LEAF VAC - IMPELLAR, LINER KIT, CLUTCH, INTAKE HOSE	1	18-03-53635-35	5,820.87
01/16	01/18/2016	42789	2200	BRUCE MUNICIPAL EQUIPMENT INC	5152662	STREETSWEEPER - ELGIN SWEEP WASH DOWN GUN	1	10-03-53318-35	56.03
01/16	01/18/2016	42789	2200	BRUCE MUNICIPAL EQUIPMENT INC	5160077	LEAFVAC - IMPELLAR LINER KIT, LEAF KIT	1	18-03-53635-35	2,070.40
Total 42789:									7,913.93
42790									
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-260275	HEADLIGHT	1	10-03-53312-35	65.46
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-260345	FILTERS	1	10-03-53310-35	157.10
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-260543	SHOP	1	10-03-53310-35	51.34
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-260941	DIESEL FUEL EXHAUST FLUID	1	10-03-53310-35	82.74
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-260942	DIESEL FUEL EXHAUST FLUID	1	10-03-53310-35	82.74
01/16	01/18/2016	42790	2500	CARQUEST AUTO PARTS	2763-261276	WIPER BLADES FOR #17, #28, #99	1	10-03-53312-35	64.74
Total 42790:									504.12
42791									
01/16	01/18/2016	42791	21208	DZIATKIEWICZ, MARY	2162-04 3RD QTR	10/20/15-1/1/16 REFUND OVERPMT ON TERMINATED ACCT	1	01-00-11115-00	235.42
Total 42791:									235.42
42792									
01/16	01/18/2016	42792	20623	MDROFFERS CONSULTING LLC	2015018	MDROFFERS WO#9-SUBDIVISION ORDINANCE	1	10-06-56930-21	755.00
01/16	01/18/2016	42792	20623	MDROFFERS CONSULTING LLC	201512015	MDROFFERS WO#5-2015 COMP PLAN PROJECTS	1	10-06-56930-21	1,213.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/16	01/18/2016	42792	20623	MDROFFERS CONSULTING LLC	201512017	MDROFFERS WO#8-2016 COMP PLAN PROJECT	1	10-06-56930-21	300.00
01/16	01/18/2016	42792	20623	MDROFFERS CONSULTING LLC	201512019	MDROFFERS WO#10 - MCCORP INPUT	1	10-06-56930-21	60.00
Total 42792:									360.00
42793									
01/16	01/18/2016	42793	20623	MDROFFERS CONSULTING LLC	201512016	WO#7 - TID#1 PROJECT/REDEV PLAN - MDROFFERS SVCS	1	40-06-56740-29	1,675.84
Total 42793:									1,675.84
42794									
01/16	01/18/2016	42794	13530	RIB MT METRO SEWERAGE DISTRICT	12/2015	DECEMBER 2015 O&M	1	61-03-53610-22	72,190.43
Total 42794:									72,190.43
42795									
01/16	01/18/2016	42795	13730	ROCK OIL REFINING INC	249350	WASTE PRODUCT REMOVAL	1	10-03-53310-29	70.00
Total 42795:									70.00
42796									
01/16	01/18/2016	42796	13830	ROTHSCHILD WATERWORKS	000-1018-00 JAN16	PURCHASED WATER: 11/12/15-11/23/15 (8,154,000 GALLONS)	1	60-03-53710-22	21,385.00
Total 42796:									21,385.00
42797									
01/16	01/18/2016	42797	21152	SCHULTZ, MOLLY	DAWG HAUS PER	REFUND - ZONING PERMIT - THE DAWG HAUS	1	10-00-44302-00	25.00
Total 42797:									25.00
42798									
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - HIGGINS	1	10-06-56900-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - HODELL	2	10-06-56905-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - MELISKA	3	10-06-56905-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - DONNER	4	10-03-53100-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - WEINKAUF	5	10-01-51420-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - SCHUSTER	6	10-01-51101-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - JACOBS	7	10-01-51520-32	35.00
01/16	01/18/2016	42798	15210	SOUTH AREA BUSINESS ASSOC	JAN 2016 SABA DI	SABA 58TH ANNUAL RECOG DINNER - WHITE	8	10-01-51101-32	35.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42798:									280.00
42799									
01/16	01/18/2016	42799	15780	SUN PRINTING	78009	1,000 FULL COLOR VOW MAGNETS - PHONE #S	1	10-01-51450-31	662.00
Total 42799:									662.00
42800									
01/16	01/18/2016	42800	16460	TRUCK COUNTRY OF WISCONSIN	X205179094:01	#29: TURN SIGNAL SWITCH	1	10-03-53312-35	398.27
Total 42800:									398.27
42801									
01/16	01/18/2016	42801	20240	TRUCK EQUIPMENT INC	669431-00	#8: WESTERN PLOW CONTROL	1	10-03-53312-35	349.27
01/16	01/18/2016	42801	20240	TRUCK EQUIPMENT INC	669581-00	#32: RELIEF VALVE (WAS BROKEN OFF)	1	10-03-53312-35	63.10
01/16	01/18/2016	42801	20240	TRUCK EQUIPMENT INC	669636-00	#15: BOX VIBRATOR/#28: EXHAUST PIPE	1	10-03-53310-35	811.53
Total 42801:									1,223.90
42802									
01/16	01/18/2016	42802	17090	V&H INC	2200147 RI	TRAILING ARM DRAG LINK	1	10-03-53312-35	116.15
01/16	01/18/2016	42802	17090	V&H INC	2231894 RI	#28: THROTTLE LINKAGE GOVERNER	1	10-03-53310-35	181.18
Total 42802:									297.33
42803									
01/16	01/18/2016	42803	17760	VORPAHL INC	215179594	SAFETY VESTS	1	10-03-53310-35	118.85
Total 42803:									118.85
42804									
01/16	01/18/2016	42804	18990	WISCONSIN PUBLIC SERVICE	2484-00072 DEC15/	RECYCLING SHED: 12/09/15-01/11/16	1	10-03-53312-22	43.78
Total 42804:									43.78
42805									
01/16	01/19/2016	42805	1530	BECHER-HOPPE ASSOC INC	19345	ROSS/MESKER-COLLEEN L/S REPLACEMENTS:11/28-12/31/201	1	61-00-18700-82	13,060.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42805:									13,060.00
42806									
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY LICENSE: FINAL UPGRADE PMT	1	60-00-18531-00	3,075.00
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY LICENSE: FINAL UPGRADE PMT	2	61-00-18531-00	3,075.00
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY LICENSE: FINAL UPGRADE PMT	3	10-01-51450-80	6,150.00
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY TRAINING EXPS - FIN MODULE	4	60-03-53771-28	133.08
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY TRAINING EXPS - FIN MODULE	5	61-03-53612-28	133.08
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY TRAINING EXPS - FIN MODULE	6	10-01-51450-28	266.18
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY TRAINING EXPS - UTILITY BILLING	7	60-03-53771-28	208.29
01/16	01/19/2016	42806	2930	CIVIC SYSTEMS LLC	CVC13485	CLARITY TRAINING EXPS - UTILITY BILLING	8	61-03-53612-28	208.28
Total 42806:									13,248.91
42807									
01/16	01/19/2016	42807	20949	FEHR GRAHAM ENGINEERING &	68997	SAFETY PROGRAM DEVELOPMENT & TRAINING	1	60-03-53780-15	524.45
01/16	01/19/2016	42807	20949	FEHR GRAHAM ENGINEERING &	68997	SAFETY PROGRAM DEVELOPMENT & TRAINING	2	10-03-53310-15	520.00
01/16	01/19/2016	42807	20949	FEHR GRAHAM ENGINEERING &	68997	SAFETY PROGRAM DEVELOPMENT & TRAINING	3	61-03-53613-15	520.00
Total 42807:									1,564.45
42808									
01/16	01/19/2016	42808	21079	ROTH PROFESSIONAL SOLUTIONS	2015-008 (D) #5	MUN CTR CONCEPT PLAN RFP-SVCS THRU 12/31/15	1	41-07-57141-29	2,805.00
Total 42808:									2,805.00
42809									
01/16	01/19/2016	42809	15220	SOUTHSIDE TIRE CO INC	366062	VALVE STEM FOR 104 VAN	1	10-02-52400-35	87.00
01/16	01/19/2016	42809	15220	SOUTHSIDE TIRE CO INC	366090	VALVE STEM FOR 104 VAN	1	10-02-52400-35	87.00
Total 42809:									174.00
42810									
01/16	01/21/2016	42810	21209	ASPLUND, MARK	01/08/16 REFUND	01/08 TAX REFUND #192-2808-082-0057	1	10-00-21901-00	3,792.65
Total 42810:									3,792.65

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42811	01/16	01/21/2016	42811	1120	AYRES ASSOCIATES INC	158180 - FINAL	AERIAL PHOTOGRAPHY PROJ - 2015 FINAL PMT	1 10-00-14410-00	3,138.00
Total 42811:									3,138.00
42812	01/16	01/21/2016	42812	2660	CWE INC	36000481	11/16-12/27/15 E/C RIVER BOAT LANDING	1 42-07-57626-21	958.00
Total 42812:									958.00
42813	01/16	01/21/2016	42813	20417	GUILD, DANIEL	REIMB 12/15 LNCH	LUNCH MTG W/ BRAD KARGER - 12/23/15	1 10-01-51410-33	15.00
Total 42813:									15.00
42814	01/16	01/21/2016	42814	21184	JANKE GENERAL CONTRACTORS	PROJ #1068 3RD I	BABL LN CANOE/KAYAK LAUNCH PROGRESS PMT	1 42-07-57626-21	10,441.60
Total 42814:									10,441.60
42815	01/16	01/21/2016	42815	21189	JSD PROFESSIONAL SERVICES INC	3	SERVICES THRU 12/31/2015 - NEIGH PLAN	1 40-07-57352-21	19,500.00
Total 42815:									19,500.00
42816	01/16	01/21/2016	42816	21149	OWENS, DUSTAN MAJ	SD REFUND - REIS	REISSUE SEC DEP REFUND: KENNEDY 08/09/2015	1 10-00-23160-00	25.00
Total 42816:									25.00
42817	01/16	01/21/2016	42817	20597	PETDATA	PAWS & PROTECT	JAN 2016 PAWS AND PROTECT LICENSING PROGRAM	1 10-00-44220-00	410.00
Total 42817:									410.00
42818	01/16	01/21/2016	42818	20611	SPECTRUM INSURANCE GROUP	WC AUD BAL DUE	2014 W/C AUDIT BAL DUE - FINAL	1 70-01-51496-15	145.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 42818:									145.08
42819									
01/16	01/21/2016	42819	18990	WISCONSIN PUBLIC SERVICE	1457195695-00000	4300 STERNBERG AVE: ELEC 11/25-12/29/15	1	10-05-55340-22	28.78
01/16	01/21/2016	42819	18990	WISCONSIN PUBLIC SERVICE	1457195695-00000	4300 STERNBERG AVE: GAS 11/24-12/28/15	2	10-05-55340-22	19.00
01/16	01/21/2016	42819	18990	WISCONSIN PUBLIC SERVICE	1457195695-00000	2100 NEUPERT AVE: ELEC 11/25-12/29/15	3	10-05-55340-22	41.82
01/16	01/21/2016	42819	18990	WISCONSIN PUBLIC SERVICE	1457195695-00000	2100 NEUPERT AVE: GAS 11/24-12/28/15	4	10-05-55340-22	42.26
Total 42819:									131.86
42820									
01/16	01/22/2016	42820	310	AFLAC	251399	PAYROLLS: DEC 2015	1	10-00-21560-00	446.62
Total 42820:									446.62
42821									
01/16	01/22/2016	42821	19843	DIVERSIFIED BENEFIT SERVICES	213620	FLEX ADMIN FEES - DEC 2015	1	10-01-51430-16	100.97
Total 42821:									100.97
42822									
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VILLAGE FAMILY HMO (16) FEB	1	70-00-21530-00	2,785.63
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VILLAGE FAMILY HMO (16) FEB	2	70-01-51493-15	15,785.25
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VILLAGE SINGLE HMO (8) FEB	3	70-00-21530-00	557.12
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VILLAGE SINGLE HMO (8) FEB	4	70-01-51493-15	3,157.04
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VLIETSTRA CREDIT FOR NOV,DEC,JAN	5	70-00-21530-00	522.31-
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	VLIETSTRA CREDIT FOR NOV,DEC,JAN	6	70-01-51493-15	2,959.73-
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO FAMILY HSA (1) FEB	7	70-00-21530-00	284.92
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO FAMILY HSA (1) FEB	8	70-01-51493-15	986.58
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO FAMILY HMO (17) FEB 2016	9	70-00-21530-00	2,959.70
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO FAMILY HMO (17) FEB 2016	10	70-01-51493-15	16,771.86
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO SINGLE HMO (3) FEB	11	70-00-21530-00	208.92
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	METRO SINGLE HMO (3) FEB	12	70-01-51493-15	1,183.89
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	STEVE MEILAHN JAN 2016	13	70-01-51493-15	464.27
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER FAMILY HMO (5) FEB	14	70-00-21530-00	870.50
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER FAMILY HMO (5) FEB	15	70-01-51493-15	4,932.90
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER FAMILY HSA (2) FEB	16	70-00-21530-00	569.84
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER FAMILY HSA (2) FEB	17	70-01-51493-15	1,973.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER SINGLE HSA (1) FEB	18	70-00-21530-00	113.97
01/16	01/22/2016	42822	21187	GROUP HEALTH COOPERATIVE	201601	SAFER SINGLE HSA (1) FEB	19	70-01-51493-15	394.63
Total 42822:									50,518.14
42823									
01/16	01/22/2016	42823	12810	LEGALSHIELD	201601	DUES: DEC	1	10-00-21566-00	67.75
Total 42823:									67.75
42824									
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	METRO PREMIUM: FEB 2016	1	70-00-21531-00	436.31
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	METRO PREMIUM: FEB 2016	2	70-01-51495-15	219.68
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	VOW PREMIUM: FEB 2016	3	70-00-21531-00	496.78
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	VOW PREMIUM: FEB 2016	4	70-01-51495-15	318.74
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	SAFER PREMIUM: FEB 2016	5	70-00-21531-00	46.48
01/16	01/22/2016	42824	10520	MINNESOTA LIFE INSURANCE CO	201601	SAFER PREMIUM: JAN 2016	6	70-01-51495-15	32.74
Total 42824:									1,550.73
42825									
01/16	01/22/2016	42825	21210	MMG EMPLOYER SOLUTIONS WESTO	201601	DRUG TESTING: FORREST BLAREK	1	10-03-53310-16	58.00
01/16	01/22/2016	42825	21210	MMG EMPLOYER SOLUTIONS WESTO	201601	DRUG TESTING: CHAD DIETSCH	2	61-03-53613-16	42.00
01/16	01/22/2016	42825	21210	MMG EMPLOYER SOLUTIONS WESTO	201601	DRUG TESTING: CHAD DIETSCH	3	60-03-53780-16	42.00
01/16	01/22/2016	42825	21210	MMG EMPLOYER SOLUTIONS WESTO	201601	DRUG TESTING: JASON LENHARD	4	10-03-53310-16	58.00
Total 42825:									200.00
42826									
01/16	01/22/2016	42826	18260	WI DEPT OF JUSTICE	201601	BACKGROUND CHECKS:12/04/2015-12/22/2015	1	10-01-51420-29	28.00
Total 42826:									28.00
42827									
01/16	01/26/2016	42827	2250	BUDNICK, SARA	20160126	BUDNICK PTO PAY OUT	1	10-00-21581-00	1,576.00
Total 42827:									1,576.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Grand Totals:									<u>5,678,378.17</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-00-11115-000-000	235.42	.00	235.42
01-00-21111-000-000	.00	235.42-	235.42-
10-00-14410-000-000	3,138.00	2.20-	3,135.80
10-00-14510-000-000	15.80	.00	15.80
10-00-14520-000-000	22.79	.00	22.79
10-00-14530-000-000	.00	2.20-	2.20-
10-00-21111-000-000	4.40	5,351,070.37-	5,351,065.97-
10-00-21560-000-000	446.62	.00	446.62
10-00-21566-000-000	67.75	.00	67.75
10-00-21581-000-000	1,576.00	.00	1,576.00
10-00-21901-000-000	4,304.25	.00	4,304.25
10-00-23160-000-000	75.00	.00	75.00
10-00-24210-000-000	64,480.80	.00	64,480.80
10-00-24310-000-000	1,544,576.95	.00	1,544,576.95
10-00-24425-000-000	2,385.75	.00	2,385.75
10-00-24510-000-000	380,404.66	.00	380,404.66
10-00-24610-000-000	3,308,231.14	.00	3,308,231.14
10-00-44220-000-000	410.00	.00	410.00
10-00-44302-000-000	25.00	.00	25.00
10-00-45111-000-000	2,475.15	.00	2,475.15
10-01-51101-325-000	70.00	.00	70.00
10-01-51109-324-000	2,478.71	.00	2,478.71
10-01-51410-225-000	79.74	.00	79.74
10-01-51410-332-000	120.00	.00	120.00
10-01-51410-335-000	15.00	.00	15.00
10-01-51420-290-000	28.00	.00	28.00
10-01-51420-325-000	35.00	.00	35.00
10-01-51430-163-000	100.97	.00	100.97
10-01-51430-310-000	100.00	.00	100.00
10-01-51450-225-000	27.16	.00	27.16
10-01-51450-286-000	9,026.90	.00	9,026.90

GL Account	Debit	Credit	Proof
10-01-51450-311-000	3,000.00	.00	3,000.00
10-01-51450-312-000	662.00	.00	662.00
10-01-51450-808-000	6,150.00	.00	6,150.00
10-01-51520-325-000	35.00	.00	35.00
10-01-51522-312-000	512.00	.00	512.00
10-01-51540-521-000	770.00	.00	770.00
10-01-51600-247-000	107.25	.00	107.25
10-01-51600-290-000	150.87	.00	150.87
10-01-51600-297-000	105.00	.00	105.00
10-02-52400-352-000	174.00	.00	174.00
10-03-53100-325-000	35.00	.00	35.00
10-03-53170-324-000	199.00	.00	199.00
10-03-53310-157-000	520.00	.00	520.00
10-03-53310-164-000	116.00	.00	116.00
10-03-53310-290-000	70.00	.00	70.00
10-03-53310-299-000	66.51	.00	66.51
10-03-53310-351-000	2,144.66	.00	2,144.66
10-03-53310-353-000	4,261.86	.00	4,261.86
10-03-53312-222-000	43.78	.00	43.78
10-03-53312-353-000	2,255.39	.00	2,255.39
10-03-53316-821-000	697.31	.00	697.31
10-03-53318-353-000	273.09	.00	273.09
10-03-53420-290-000	1,098.82	.00	1,098.82
10-05-55200-312-000	75.00	.00	75.00
10-05-55200-324-000	150.00	.00	150.00
10-05-55210-242-000	56.28	.00	56.28
10-05-55210-390-000	10.00	.00	10.00
10-05-55340-222-000	70.60	.00	70.60
10-05-55340-224-000	61.26	.00	61.26
10-05-55340-390-000	27.25	.00	27.25
10-06-56900-325-000	35.00	.00	35.00
10-06-56905-225-000	21.96	.00	21.96
10-06-56905-325-000	70.00	.00	70.00
10-06-56930-219-000	2,328.34	.00	2,328.34
18-00-21111-000-000	.00	51,961.98-	51,961.98-
18-00-46420-000-000	724.38	.00	724.38
18-00-46435-000-000	205.62	.00	205.62
18-03-53620-297-000	33,474.74	.00	33,474.74
18-03-53631-225-000	52.97	.00	52.97
18-03-53635-297-000	9,613.00	.00	9,613.00

GL Account	Debit	Credit	Proof
18-03-53635-353-000	7,891.27	.00	7,891.27
27-00-21111-000-000	.00	363.00-	363.00-
27-08-58401-551-000	363.00	.00	363.00
40-00-21111-000-000	.00	21,175.84-	21,175.84-
40-06-56740-290-000	1,675.84	.00	1,675.84
40-07-57352-215-000	19,500.00	.00	19,500.00
41-00-21111-000-000	.00	2,805.00-	2,805.00-
41-07-57141-290-000	2,805.00	.00	2,805.00
42-00-21111-000-000	.00	11,399.60-	11,399.60-
42-07-57626-215-000	11,399.60	.00	11,399.60
60-00-18531-000-000	3,075.00	.00	3,075.00
60-00-21111-000-000	.00	29,959.87-	29,959.87-
60-03-53710-220-000	21,385.00	.00	21,385.00
60-03-53720-222-000	1,287.97	.00	1,287.97
60-03-53720-224-000	47.49	.00	47.49
60-03-53730-294-000	25.00	.00	25.00
60-03-53740-225-000	43.92	.00	43.92
60-03-53740-349-000	73.73	.00	73.73
60-03-53766-351-000	23.91	.00	23.91
60-03-53766-390-000	8.03	.00	8.03
60-03-53771-286-000	1,563.02	.00	1,563.02
60-03-53771-311-000	800.00	.00	800.00
60-03-53771-312-000	256.29	.00	256.29
60-03-53775-294-000	27.00	.00	27.00
60-03-53780-157-000	524.45	.00	524.45
60-03-53780-164-000	42.00	.00	42.00
60-03-53780-225-000	10.30	.00	10.30
60-03-53780-324-000	766.76	.00	766.76
61-00-18531-000-000	3,075.00	.00	3,075.00
61-00-18700-826-444	13,060.00	.00	13,060.00
61-00-21111-000-000	.00	153,433.82-	153,433.82-
61-03-53610-225-000	429.23	.00	429.23
61-03-53610-227-000	133,067.78	.00	133,067.78
61-03-53612-286-000	1,563.01	.00	1,563.01
61-03-53612-311-000	800.00	.00	800.00
61-03-53612-312-000	256.29	.00	256.29
61-03-53613-157-000	520.00	.00	520.00
61-03-53613-164-000	42.00	.00	42.00
61-03-53613-225-000	10.29	.00	10.29
61-03-53613-324-000	610.22	.00	610.22

GL Account	Debit	Credit	Proof
63-00-21111-000-000	250.43	4,014.15-	3,763.72-
63-03-53652-286-000	266.00	.00	266.00
63-03-53652-311-000	800.00	.00	800.00
63-03-53652-312-000	256.30	.00	256.30
63-03-53655-390-000	2,691.85	.00	2,691.85
63-03-53656-353-000	.00	250.43-	250.43-
70-00-21111-000-000	3,482.04	55,695.99-	52,213.95-
70-00-21530-000-000	8,350.60	522.31-	7,828.29
70-00-21531-000-000	979.57	.00	979.57
70-01-51493-154-000	45,649.58	2,959.73-	42,689.85
70-01-51495-155-000	571.16	.00	571.16
70-01-51496-156-000	145.08	.00	145.08
Grand Totals:	<u>5,685,851.91</u>	<u>5,685,851.91-</u>	<u>.00</u>

Dated _____

Finance Committee Chairperson _____

Report Criteria:
 Report type: GL detail

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

ITEM DESCRIPTION: **WESTON AQUATIC CENTER PRICES 2016**

DATE/MTG: **F MONDAY, F 1 2016**

POLICY QUESTION: **Should the Board of Trustees approve making no changes to the prices at the Weston Aquatic Center for 2016?**

RECOMMENDATION TO: **I make a motion to approve no changes to the prices for the 2016 season at the Weston Aquatic Center as recommended by the Park and Recreation Committee.**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: **Park and Recreation Committee Meeting on January 25, 2016. The Park and Recreation Committee recommend no changes at this time.**

BACKGROUND:

As the village has done in previous years the committee reviews the price structure at the end of each season to see if any of the prices should be changed. Due to the committee not reviewing the prices following the 2015 season I want to present you with the prices and see if the committee would like to pursue any changes at this point. We only had one meeting following the 2015 season and did not get the chance to review the prices. At this point staff does not recommend any price changes to the current fee structure. There are a couple of issues with changing prices at this time. First of all, if any passes were sold by Weston or R/S there will be some advantage or dis-advantage to the consumer that already bought a pass. The bigger issue is that since we adopted a similar price structure as R/S we would have to discuss with their pool commission and agree on the changes.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments: 2015 Brochure with our price structure.
-
-

The Aquatic Center Features:

The Weston Aquatic Center has a capacity of 867 people, and is open from June through August each year. The Aquatic Center is open seven days a week to meet the needs of all our patrons. It is a great place for families and children, and a fun, healthy place for people of all ages.

- Recreational swimming
- Swim lessons
- Zero depth pool entry
- High tower water slide
- Diving board
- Drop slide
- SCS water play structure
- Lap lanes
- Water rides
- Extreme body slide
- Children sand play area
- Sand volleyball
- Sunbathing area
- Bath house & coin operated lockers
- Shade umbrellas & lounge area
- Concession area
- And much, much more!

Weston Aquatic Center

Kennedy Park, centrally located in the Village of Weston, offers a wide range of outdoor recreation, including a 13,223 square foot state-of-the-art swimming pool offering something for everyone.

The entire facility is handicap-accessible and has a large deck encircling the pool. Surrounding the deck is a large, grassy beach-type area. The modern bath house is fully equipped. There is also a concession stand offering everything from candies and ice cream to pizza. The Weston Aquatic Center is the place to be this summer!!!



FROM I-39/Hwy 51:

Take exit 187, Hwy 29 East to Exit 171, Rothschild/Schofield exit. Turn right on Bus. 51. 1/2 mile to Jelinek Ave. Turn right on Jelinek Ave. to Alta Verde St. Turn left to the Aquatic Center.

FROM Hwy 29:

Take Exit 173, Hwy X (Camp Phillips Road). Go north on Camp Phillips to Hwy JJ (Schofield Ave). Turn left. Go 1 mile to Alderson St. Turn left on Alderson St., proceed to Kennedy Park.



For Additional Information, Contact:

Village of Weston
5500 Schofield Avenue, Weston, WI 54476
(715) 359-6114 or (715) 241-SWIM

Weston Aquatic Center

5815 Alta Verde Street



Splash

into
Fun in
2015!



It's Right Here.

The Area's Best Place To Swim!



The perfect family atmosphere awaits you at Weston's Aquatic Center in Kennedy Park -

an award-winning facility providing a full day of inexpensive fun for the entire family! The facility features a 300 foot water slide, extreme body slide, a large drop slide that dumps into the deep end of the pool, zero-depth entry, a one meter diving board, lap swimming lanes, water play structures, a children's sand play area, and much more!

Bring the family and spend the entire day at Weston's big attraction, the area's best place to swim!



Try something different!

Have a splashing good time at a pool party! Plan your birthday party or group event during regular public pool hours and we will set up a reserved area for you on the concession deck. Packages include a special menu for a price of just \$7.00 per person.

The Aquatic Center is also available before and after regular operating hours for your private group, corporate or family activities.

Passes may be purchased at the Weston Municipal Center (*until June 5th*) or at the Aquatic Center (*after June 6th*). Proof of residency is required to purchase a resident pass.



Teen Swim and Dance Nights

This season, the Weston Aquatic Center will once again be offering organized teen swim and dance nights on June 26th and August 7th. There will be music, special offers and prize give aways. Check the village website or aquatic center facebook page for updates.

We are looking for sponsors for the teen swim and dance nights. If you are interested in offering services, merchandise or monetary donations, please contact us at (715) 359-9988.

Swim Lessons

Learn to swim. Sign up for swim lessons! This season the Aquatic Center will offer beginning through intermediate level swim lessons. Residents can register beginning April 20th, with non-resident registration beginning May 4th. Preregistration is required for classes.

- Three sessions will be offered
 - Session 1: June 15th - June 26th
 - Session 2: July 6th - July 17th
 - Session 3: July 27th - August 7th
- Each lesson is fifty minutes for two weeks, with a third week available for make-up session.
- Levels I-V, offered at each lesson.
- Class times: 10:00 - 10:50am (Monday - Friday)
- Fees: Residents - \$15.00
Non-residents - \$20.00

Joint Pass

Rothschild/Schofield & Weston Aquatic Center

The joint season pass gives you the opportunity to go to the Rothschild/Schofield Aquatic Center and the Weston Aquatic Center during the 2015 season!

Resident (Rothschild/Schofield & Weston)

Season Pass Individual \$79.00
Season pass Family* \$160.00

*If purchased before May 22, 2015: \$140.00

Includes up to 5 people: additional people \$10.00 each

Non-Resident

Season Pass Individual \$99.00
Season pass Family* \$180.00

*If purchased before May 22, 2015: \$160.00

Includes up to 5 people: additional people \$10.00 each

Special Rates

Season Family Passes purchased after July 14th
(Resident and Non-Resident) \$85.00

Hours

June 6th, 7th, & 10th - August 23rd 11:00 a.m. - 7:45 p.m.
Opening Saturday, June 6th
Special Hours: June 8th & 9th 3:00 p.m. to 7:45 p.m.

Pool may close when air temperature drops below 65° or patron count drops below 10 people.

Daily Fees

Youth (17 and under) \$4.00
Adult \$4.00
Seniors (62 and over) \$2.00
After 6:00pm (all ages) \$2.00

Resident Fees

Season Pass Individual \$59.00
Season Pass Family* \$120.00
Season Pass Senior (62 and over) \$25.00

* If purchased before May 22, 2015: \$100.00

Includes up to 5 people: additional people \$10.00 each

Non-Resident Fees

Season Pass Individual \$79.00
Season Pass Family* \$140.00
Season Pass Senior (62 and over) \$50.00

* If purchased before May 22, 2015: \$120.00

Includes up to 5 people: additional people \$10.00 each

Special Rates

Season Family Passes purchased after July 14th
(Resident and Non-Resident) \$65.00

Pool Rentals with Slide

1 - 50 People \$125.00
51-75 People \$150.00
76-100 People \$175.00

*Fees are per hour, before or after regular operating hours

Pool/additional people
over 100 = \$1.00 x (1-2 hours) \$ _____

Call the Parks Department at (715) 359-9988 for more information

Group Rates

Purchase 50 or more Daily Swim Passes \$2.00 each

Pool pass applications available on our website:
www.westonwi.gov

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

ITEM DESCRIPTION: **REQUEST FROM THE R/S POOL COMMISSION TO CONTINUE THE JOINT SEASON POOL PASS AND TO SPLIT THE REVENUE 50/50**

DATE/MTG: **F ; MONDAY, F 1, 2016**

POLICY QUESTION: **Should the Board of Trustees approve continuing the joint season pool pass with the R/ S Aquatic Center and to split the revenue 50/50?**

RECOMMENDATION TO: **I make a motion that the Board of Trustees approve continuing the joint season pool pass with the R/S Aquatic Center for the 2016 season and to see if there is a way to track where the passes are sold and where they are used per the recommendation of the Park and Recreation Committee.**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: **No prior review.**

BACKGROUND:

Staff has received a request from the Rothschild/Schofield Pool Commission to continue the joint season pass between our two aquatic centers. They are also requesting that we split the revenue from the passes sold 50/50. In 2014 the Village and R/S split the revenue 50/50 but also put \$2,100 in a joint marketing/advertising account that did not come to fruition this past season. The \$2,100 is the amount of revenue that our facility collected above what R/S collected in 2014. In 2015 the village collected \$8,789.00 in joint passes sold and R/S collected \$4,997.00. As you can see the village once again sold and collected more revenue than R/S. Almost \$3,800.00. Staff feels that the joint pass is advantageous to both facilities but is concerned with the 50/50 revenue split. By selling more passes the village has more time administrative costs in handling the sales and entering them into our pass system. We also feel that since our Aquatic Center is selling more of

the passes that we probably are also serving more of the patrons utilizing the joint passes. Staff would like to further investigate if there is a way with our system that we can track which facility the passes were sold and the utilization of the passes at each facility. This would give us a better idea if the people that buy the passes at each facility are using them at that facility or going to the other facility? If our Aquatic Center is seeing the majority of the use from the passes that we are selling, we feel that there should be a change in percentages that each facility keeps.

Supplemental Briefer for Agenda Items under Consideration?

Attachments:

2015 Joint pass sales information R/S

2015 Joint pass sales information Weston

Joint Pool Passes Sold at the Village of Weston - 2015 season:

	<u>Quantity</u>		<u>Pre-season Rate</u>		<u>Total Gross Revenue</u>
<u>Residents:</u>					
Season Pass Individual	1	x	\$ 79.00	=	\$ 79.00
Season Pass Family (Pre-season)	28	x	\$ 140.00	=	\$ 3,920.00
Season Pass Family	17	x	\$ 160.00	=	\$ 2,720.00
Additional People	23	x	\$ 10.00	=	\$ 230.00
<u>Non-Residents:</u>					
Season Pass Individual	0	x	\$ 99.00	=	\$ -
Season Pass Family (Pre-season)	6	x	\$ 160.00	=	\$ 960.00
Season Pass Family	3	x	\$ 180.00	=	\$ 540.00
Additional People	0	x	\$ 10.00	=	\$ -
<u>Midseason:</u>					
Season Pass Family	4	x	\$ 85.00	=	\$ 340.00
GRAND TOTAL - Gross Sales					<u>\$ 8,789.00</u>
Revenue After Sales Tax					<u>\$ 8,330.82</u>

Joint Pool Passes Sold in 2015 at the Village of Rothschild:

	<u>Quantity</u>		<u>Season Rate</u>		<u>Total</u>
<u>Residents:</u>					
Season Pass Individual	3	X	\$ 79.00	=	\$ 237.00
Season Pass Family (Pre-Season)	23	X	\$ 140.00	=	\$3,220.00
Seasons Pass Family	2	X	\$ 160.00	=	\$ 160.00
Additional People	4	X	\$ 10.00	=	\$ 40.00
<u>Non-Residents:</u>					
Season Pass Individual	0	X	\$ 99.00	=	\$ 0.00
Season Pass Family (Pre-Season)	8	X	\$ 160.00	=	\$1,280.00
Season Pass Family	0	X	\$ 180.00	=	\$ 0.00
Additional People	6	X	\$ 10.00	=	\$ 60.00
<u>Grand Total:</u>					\$4,997.00

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.15.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **BRADLEY MROCZENSKI, AQUATIC CENTER MANAGER**

ITEM DESCRIPTION: **AQUATIC CENTER EMPLOYEE INCENTIVES**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, FEBRUARY 1, 2016**

POLICY QUESTION: **Should the Board of Trustees approve the Aquatic Center Employee Incentives?**

RECOMMENDATION TO: **I recommend the approval of the Aquatic Center Employee Incentives**

LEGISLATIVE ACTION:

- | | | |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Budget Line Item: | <u>Increase of \$2,250 to Aquatic Center Wages for Employee Reimbursements</u> |
| <input checked="" type="checkbox"/> Budget Line Item: | <u>Increase of \$4,000 to Aquatic Center Wages for Employee Bonuses</u> |
| <input type="checkbox"/> Budgeted Expenditure: | _____ |
| <input type="checkbox"/> Budgeted Revenue: | _____ |
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|--|-------|
| <input type="checkbox"/> WI Statue: | _____ |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal: | _____ |
| <input type="checkbox"/> Municipal Code: | _____ |
| <input type="checkbox"/> Municipal Rules: | _____ |
-
-

PRIOR REVIEW: **The Aquatic Center Employee Incentives proposal has been reviewed by the Personnel Committee, Park & Recreation Committee and Board of Trustees. The Personnel Committee recommended approval at their Monday, January 18,2016 meeting and the Park and Recreation Committee recommended approval at their Monday, January 25, 2016 meeting.**

BACKGROUND:

Due to dwindling lifeguard numbers, attracting new staff and retaining current staff is becoming more critical. An incentive plan that offers reimbursement of \$100 for new certifications and \$50 for re-certification could help draw new staff to our organization as well as help retain our current staff.

Staffing the aquatic center the final two weeks of the year has also been a challenge with staff leaving for school or just wanting some free time before heading back to school. An incentive plan that offers bonuses to staff for completing the season will help us staff the pool adequately to keep the facility open and fully functioning for patrons.

- Supplemental Briefer for Agenda Items under Consideration?
 Attachments?

~~Pay Scale for Weston and Wausau~~

Village of Weston, Wisconsin
AGENDA ITEM LEGISLATIVE ANALYSIS
Supplemental Briefer for Agenda Items under Consideration

From: Bradley Mroczenski, Aquatic Center Manager
Date/Mtg: Monday, February 1, 2016
Re: Aquatic Center Employee Incentives

1. Policy Question:

Should the Board of Trustees approve of the Aquatic Center Employee Incentives?

2. Purpose:

The purpose of the Aquatic Center Employee Incentives is to provide incentive to employees to return seasonally and finish the season to completion. Also, the purpose is to help attract potential employees by providing incentives to work at the Weston Aquatic Center.

3. Background:

The past two seasons have been a struggle to get staff to work through the end of the season. Last season we were able to fully staff the aquatic center each day which included myself getting in stand to help fill holes. The previous season we had days where portions of the pool were closed or had to close early entirely due to lack of staff. The reasons for there being a lack of staff vary from staff leaving for school to wanting time off before heading back to school. There is also a declining number of people going through the lifeguarding classes and have also heard from staff they may not re-certify due to cost of re-certification. The dwindling numbers leaves concern for me, as well as other pool supervisors and directors in the area, about staffing levels and guard availability.

4. Issue Analysis:

The first incentive would be to help cover the cost of certification for new guards and help cover the cost of re-certification for returning staff. Having talked with a few aquatic instructors at the YMCA, they have noticed a substantial decrease in the number of people taking the lifeguard certification class. Some classes have been cancelled due to insufficient numbers of students taking each class. By offering to help cover a portion of the certification costs, we may be able to make lifeguarding more inviting and it could help get more guards through the class and come to work for us. Over the past season, I overheard many conversations regarding guards possibly not returning next season. I asked them for some reasons as to why they were thinking this and one of the common answers was the cost of re-certification. If we would cover a portion of the re-certification, we may be able to retain more employees. I did a small poll on the Facebook Guard page and everyone that responded said they would strongly consider returning if a portion of the re-certification costs would be reimbursed. Currently, certification classes through the YMCA cost \$175-\$195 and the cost of re-certification is \$78-\$87 depending on membership status. I propose we cover \$100 of the new certification cost and \$50 of re-certification costs for employees. The reimbursement would not take place until the employee has worked 80 hours for the Village, not including pre-season in-service hours and in good standing with the Village. Good standing with Village would constitute being to work on time, zero unexcused missed shifts and performing in a professional manner. Write ups, misconducts or other disciplinary action may disqualify the individual from reimbursement. Revoking reimbursement would be at the discretion of the Aquatic Center Manager. Most returning guards work between a 20-30 hour week and most new staff work a lighter schedule ranging 10-20 hours per week. By requiring staff to work the 80 hours to reimburse them, most returning staff would receive reimbursement in the beginning to middle of July and new staff would receive the reimbursement in the middle to end of July. This would help protect against staff quitting their position

after reimbursement to work at another facility. 15 first season employees with \$100 reimbursement for certification would be \$1,500. 15 returning employees with \$50 reimbursement for re-certification would be \$750. I went with 15 returning staff as not everyone is on the same 2 year re-certification schedule. Both reimbursements combined would be a grand total of \$2,250.

The second incentive would be to offer a year-end bonus to the staff that completes the season. Currently we offer an alternate schedule that is separate from the season long schedule. The last two weeks of the season the alternate schedule is in effect. For two weeks leading up to the alternate schedule, staff has the ability to sign up for shifts that work for their schedules. The reason behind this system is many guards that go to college have different start days to their school year. One guard this season had to leave us August 7th due to classes beginning on August 10th. The downside of this system is that guards pick what they want to work and although this season was much better than last, many shifts can go unfilled. The consequences of this are we've had to close sections of the pool down early or even closed the entire facility early due to lack of staff. I propose we offer a \$200 dollar bonus to employees that work a minimum of 25 hours each week, carry themselves in a professional manner and remain in good standing with the Village for each of the final two weeks. Good standing again would constitute being to work on time, zero unexcused missed shifts and performing in a professional manner. Write ups, misconducts or any other disciplinary action may disqualify the individual from receiving the end of season bonus. Revoking of the bonus would be at the discretion of the Aquatic Center Manager. If a staff member is only able to work 25 hours for one week, we can offer them a \$100 bonus. I believe this incentive will help to staff the aquatic center adequately through the final day of our season. 20 employees qualifying for the \$200 bonus would equal \$4,000.

5. Fiscal Impact:

Covering \$100 of certification costs of 15 new staff would equal \$1,500. Covering \$50 of re-certification costs of 15 returning employees would equal \$750. Both reimbursements combined equal \$2,250.

Around 20 employees filling 25 hours per week will cover all the shifts to keep us fully running. 20 employees qualifying for the \$200 bonus would result in a grand total of \$4,000 in bonus.

6. Statutory References:

7. Prior Review:

When proposals were submitted to the Park and Recreation Committee, they gave direction as to put an incentive program together. This proposal has been reviewed by the Personnel Committee, Park and Recreation Committee and the Board of Trustees. The Personnel Committee asked for clarification of the requirements for certification reimbursement and the requirements for the year-end bonus before approval. The Personnel Committee recommended approval after presentation of modifications on Monday, January 18, 2016 and the Park and Recreation Committee recommended approval at their January 25, 2016 meeting.

8. Policy Choices:

Approve Aquatic Center Employee Incentives
Approve Aquatic Center Employee Incentives with modifications
Not Approve Aquatic Center Employee Incentives

9. Recommendation:

I recommend the Aquatic Center Employee Incentives be approved.

10. Legislative Action:

11. Attachments:

Pay Scale for Aquatic Center Staff

	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year	6 th Year
Head Guard	\$10.25	\$10.60	\$10.95	\$11.30	\$11.65	\$12.00
Lifeguard	\$9.00	\$9.35	\$9.70	\$10.05	\$10.40	\$10.75
Swim Instructor	\$9.25	\$9.60	\$9.95	\$10.30	\$10.65	\$11.00
Front Desk	\$7.75	\$8.10	\$8.45	\$8.80	\$9.15	\$9.50
Maintenance	\$8.50	\$8.85	\$9.20	\$9.55	\$9.90	\$10.25

*1st year wages are current and the only wages set for a pay scale. 2nd year and beyond are proposed wages and parallel the old pay scale that rewarded employees with a \$.35 wage for returning each season.

*Swim Instructor is not a current wage position as they are paid as lifeguards. Thoughts from staff was that it would be nice to include swim instructors in the weekend rotation. Currently, swim instructors do not work weekends and they have not in the past. Swim instructors also have what most staff considers the “perfect schedule” seeing they work mostly first shift hours and only a handful of times may be scheduled past 6 pm. Since there was not a pay increase for the added responsibility, I decided to use the weekends off as incentive for taking on the added responsibility. If I would include them in the weekend rotation, I feel that there should be some form of compensation for taking on the added responsibility.

*Maintenance is not a current position at the aquatic center, but included a pay scale should we decide to go this direction. If we can find people that are capable of doing the pool maintenance such as spraying off the deck, cleaning the facility, shower foaming the locker rooms, etc. it would take pressure off the park staff. We’ve had maintenance staff in the past but it didn’t work out for various reasons.

City of Wausau Pool Staff Wage Scale

	1 st year	2 nd Year	3 rd Year
Head Guard	\$9.95	\$10.45	\$10.95
Lifeguard	\$9.20	\$9.70	\$10.20
Cashier	\$7.55	\$8.05	\$8.55

*Wage Scale provided by Karyn Power, Recreation Superintendent for the City of Wausau

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

ITEM DESCRIPTION: **PARTNER WITH MARATHON COUNTY LIBRARY TO ENCOURAGE READING BY ALLOWING INDIVIDUALS INTO THE WAC WITH THEIR LIBRARY CARD ON AUGUST 9TH.**

DATE/MTG: **F ; MONDAY, F 1, 2016**

POLICY QUESTION: **Should the Board of Trustees approve partnering with the Marathon County Library by allowing families to enter the Aquatic Center free on Tuesday, August 9th, 2016.**

RECOMMENDATION TO: **I make a motion that the Board of Trustees not approve partnering with the Marathon County Library to allow families to enter the WAC on Tuesday, August 9th, 2016 with a valid library card per the recommendation from the Park and Recreation Committee.**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: **Reviewed by the Park and Recreation Committee at their January 25, 2015 meeting.**

BACKGROUND:

Staff has received a request from the Marathon County Library to partner with them to encourage reading by allowing families with a valid library card into the Aquatic Center for free on Tuesday, August 9th, 2016. This program is not new for the library but they have only worked with the City of Wausau in the past. They have received requests from users of this program to expand it to our Aquatic Center. The library has been working the City of Wausau for approximately 7 years on this program and feels it has been successful. Last year they had approximately 100 people take advantage of the free swimming day.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments: 2015 Brochure with our price structure.
-
-

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

ITEM DESCRIPTION: **REQUEST FROM THE TOWN OF WESTON TO COST SHARE IN PURCHASING A PIECE OF PLAYGROUND EQUIPMENT FOR MACHMUELLER PARK**

DATE/MTG: **F ; MONDAY, F 1, 2016**

POLICY QUESTION: **Should the Board of Trustees approve investigating the purchase and installation of a piece of playground equipment with the Town of Weston for Machmueller Park?**

RECOMMENDATION TO: **I make a motion that the Board of Trustees approve approve investigating cost sharing on a piece of playground equipment with the Town of Weston for use at Machmueller Park as recommended by the Park and Recreation Committee?**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: **There is no money budgeted for this purchase but the Village Parkland Dedication account has a balance of approximately \$50,000.00 that needs to be spent very soon. The Village's portion of this particular piece of equipment with installation would be approximately \$10,500.00. The Town has \$3,462.00 available in their Parkland Dedication Account. We could also reduce the cost by \$3,200.00 if we wanted to complete a community build or staff installation on the equipment.**
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: **Request was reviewed by the Park and Recreation Committee at their January 25, 2016 meeting.**

BACKGROUND:

Staff has received a request from the Town of Weston to cost share on the purchase and installation of a piece of playground equipment at Machmueller Park. I presented an option to the Town Board at their November meeting which I

have attached. Unfortunately, the Town has limited funds available but would like to add a unique feature to the park that is not available at other parks in the area. The option that I presented to the town and have attached for your review is not necessarily the piece of equipment that needs to be purchased. It is just a unique piece of equipment that I came across and think it would be an ideal feature for the park. The main focus of this request is just to see if the Village is interested in investigating the joint purchase of a piece of playground equipment. If you are not interested in this particular piece of equipment I can research and present different options at a future meeting.

Supplemental Briefer for Agenda Items under Consideration?

Attachments:

2015 Price quote for 34' Zip Krooz from Gerber Leisure Products with installation.
Product information.



Gerber Leisure Products Inc.

P.O. Box 42, Mount Horeb, WI 53572 * 608-512-7324 *E-mail doug@gerberleisure.com

October 15, 2015

Village of Weston
Attn: Shawn Osterbrink
5500 Schofield Ave
Schofield WI 54476

Re: ZipKrooz Quote

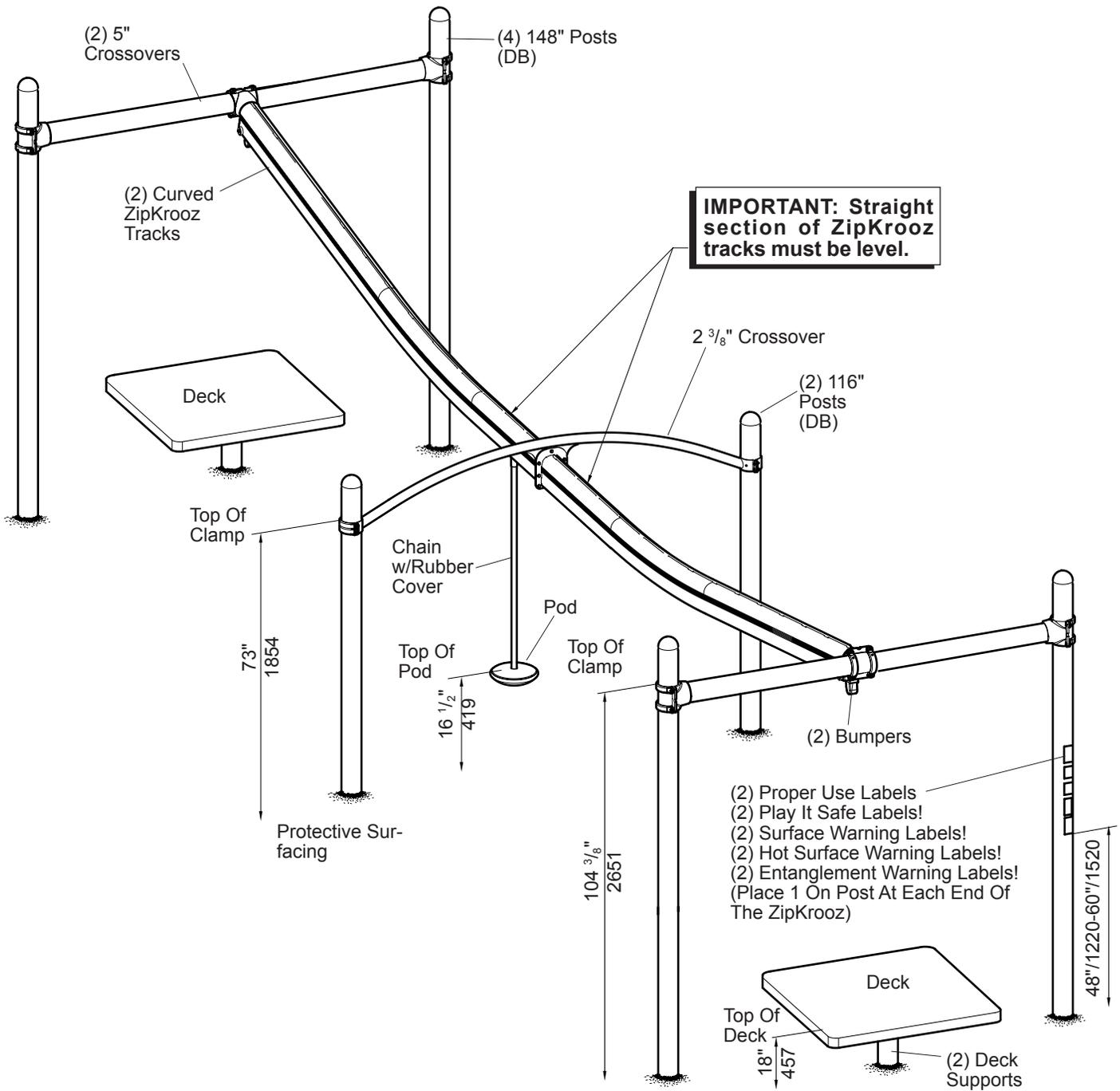
* Landscape Structures 34' ZipKrooz w/ Aluminum Posts #194663A, includes delivery and my help w/ installation.

= \$10,060.00

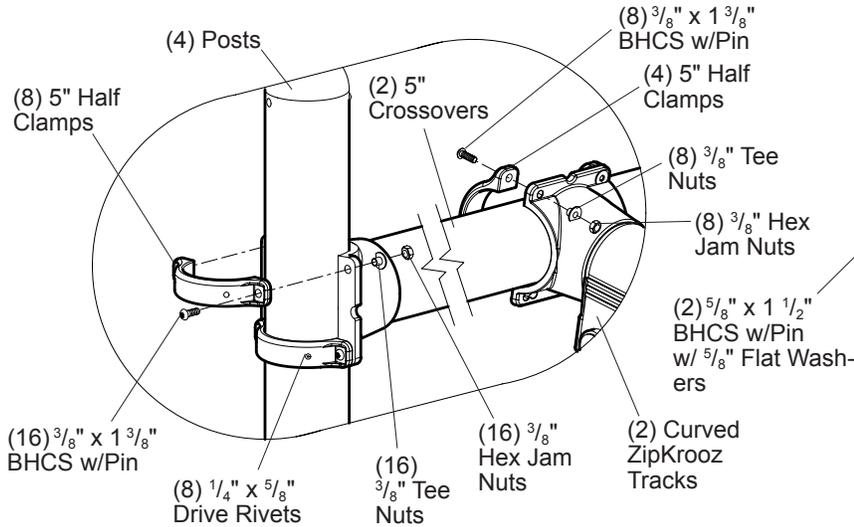
* Gerber Leisure Products crew to do installation

= \$ 3,200.00

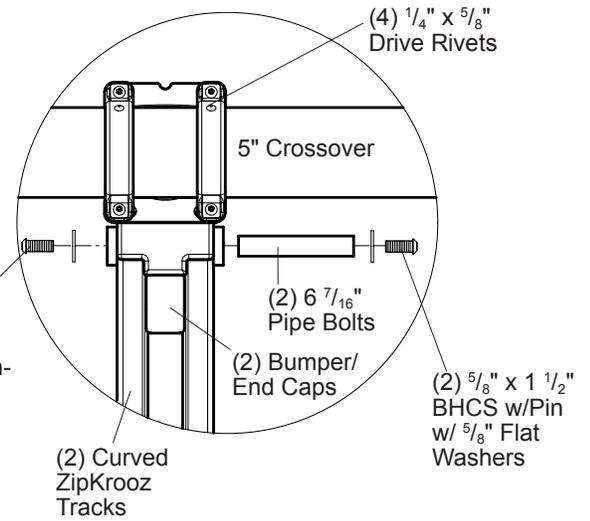
quote valid till December of 2016



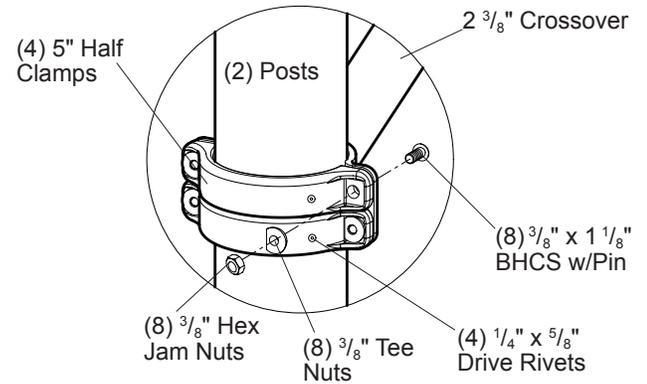
**DETAIL
TRACK ATTACHMENT**



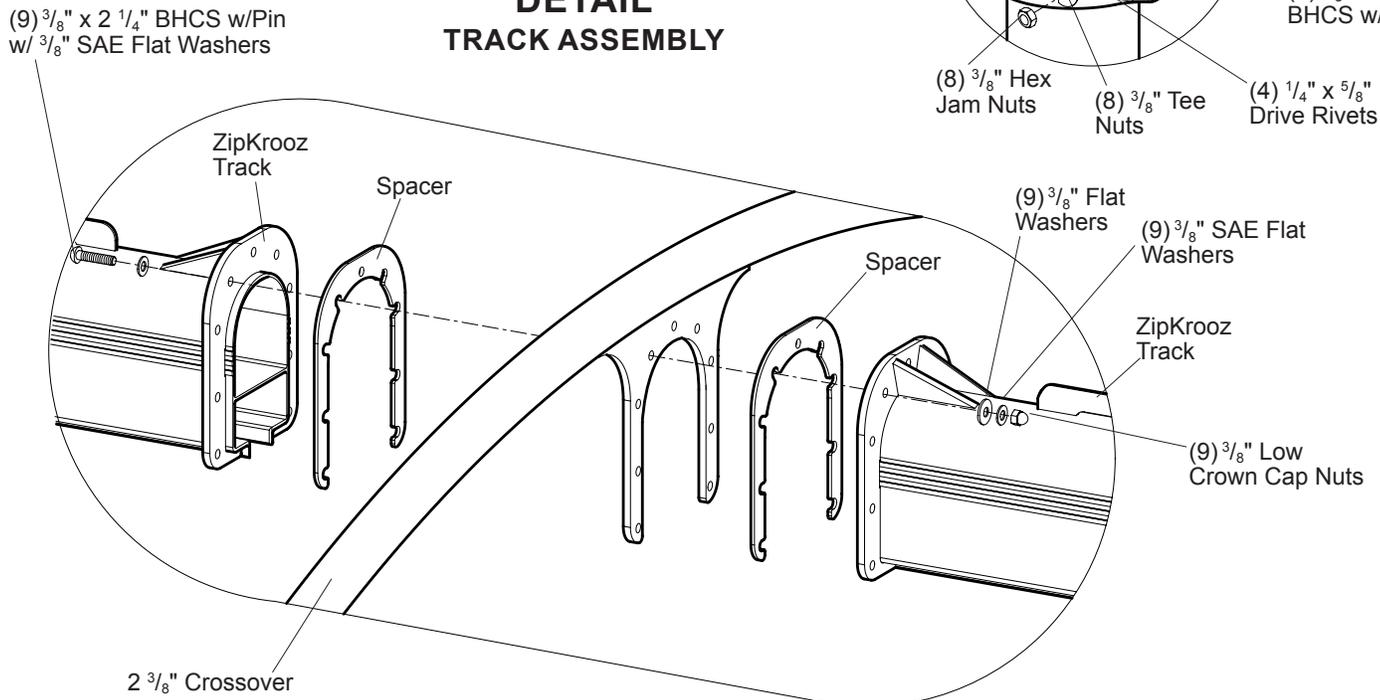
**DETAIL
BUMPER ASSEMBLY**



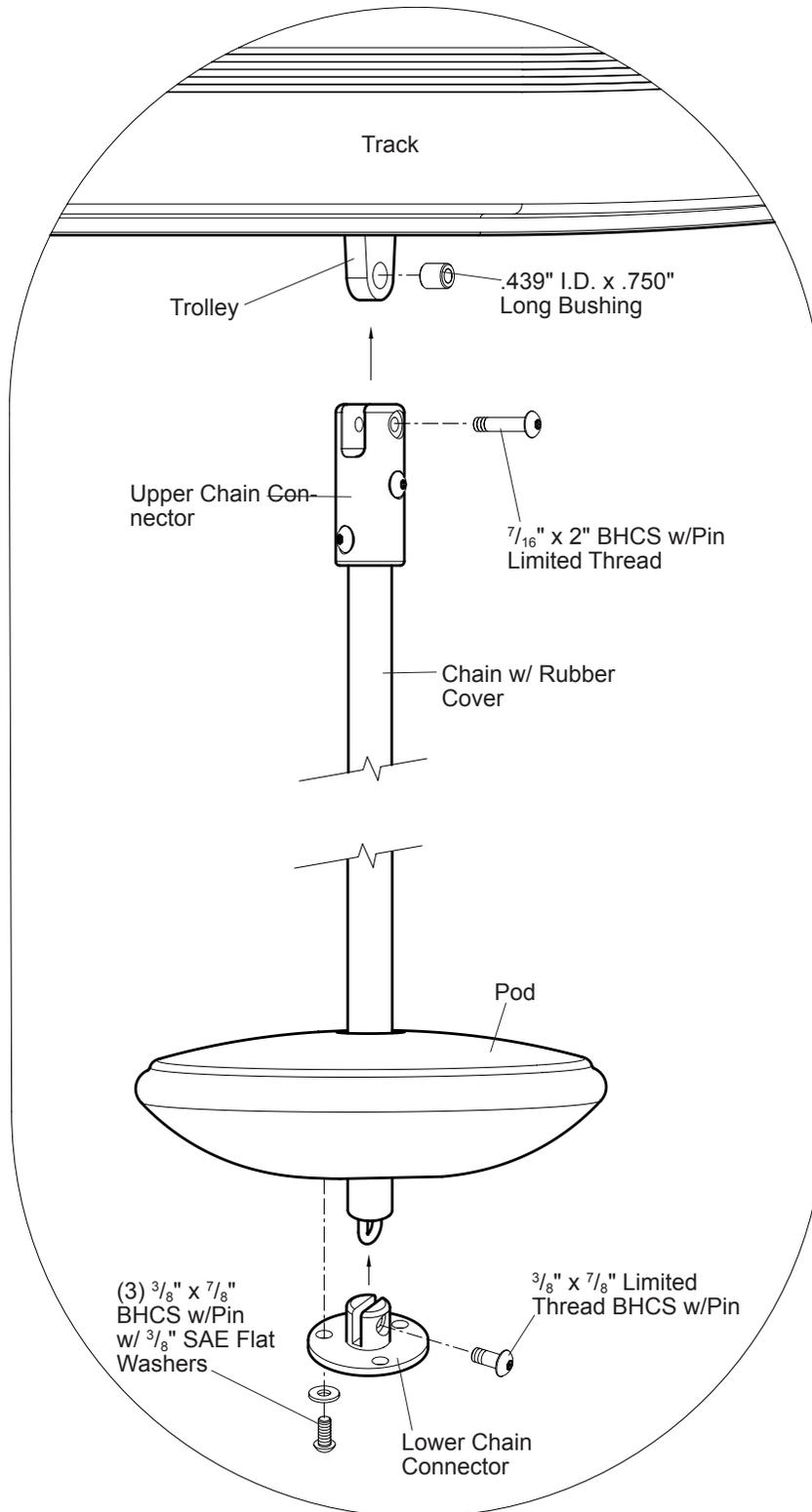
**DETAIL
CROSSOVER ATTACHMENT**



**DETAIL
TRACK ASSEMBLY**



**DETAIL
 TROLLEY ASSEMBLY**



Part#	Description	Qty.
100610	1/4" x 5/8" Drive Rivet, AL/SST	16
105327	5" Half Clamp, Specify Color	16
199896	Crossover Beam, Specify Color	2
107470	84" Steel Post w/Cap, SM, Specify Color	2
198216	116" Steel Post w/Cap, SM, Specify Color	4
107520	116" Steel Post w/Cap, DB, Specify Color	2
198214	148" Steel Post w/Cap, DB, Specify Color	4
107623	84" Aluminum Post w/Cap, SM, Specify Color	2
198217	116" Aluminum Post w/Cap, SM, Specify Color	4
107694	116" Aluminum Post w/Cap, DB, Specify Color	2
198215	148" Aluminum Post w/Cap, DB, Specify Color	4
142136	Bumper, Black	2
199792	Deck, Specify Color	2
154460	Evos Climb Across Pod, Specify Color	1
205138	2 3/8" Crossover, Specify Color	1
205042	Curved ZipKrooz Track, Specify Color	2
195731	Lower Chain Connector, Aluminum, Black	1
203304	ZipKrooz Trolley Assembly, Black	1
196442	Chain w/Rubber Cover	1
199899	Deck Support 18" Deck, DB, Specify Color	2
199900	Deck Support 18" Deck, SM, Specify Color	2
205192	Spacer, Aluminum	2
199927	Deck Support Hardware Package	2
100198	3/8" x 1 1/8" BHCS w/Pin, SST	8
100362	3/8" Flat Washer, SST	8
206171	ZipKrooz 34 Ft. Hardware Package	1
100198	3/8" x 1 1/8" BHCS w/Pin, SST	8
113027	3/8" x 1 3/8" BHCS w/Pin, SST	24
100201	5/8" x 1 1/2" BHCS w/Pin, SST	4
100349	3/8" Low Crown Cap Nut, SST	9
100351	3/8" Tee Nut, SST	32
100365	3/8" SAE Flat Washer, SST	18
100362	3/8" Flat Washer, SST	9
100366	5/8" Flat Washer, SST	4
100199	3/8" x 2 1/4" BHCS w/Pin, SST	9
121105	6 7/16" Aluminum Pipe Bolt	2
197123	Proper Use Label	2
115176	ASTM HD Surface Warning Label	2
156847	Play Safe Label, 5-12 YRS	2
182212	Entanglement Warning Label	2
182213	Hot Surface Warning Label	2
128296	3/8" Hex Jam Nut, SST	32
196651	ZipKrooz Pod Seat Hardware Package	1
100196	3/8" x 7/8" BHCS w/Pin, SST	3
100290	3/8" x 7/8" BHCS w/Pin Limited Thread, SST	1
100365	3/8" SAE Flat Washer, SST	3
157704	7/16" x 2" BHCS w/Pin Limited Thread, SST	1
203702	.439" I.D. x .750" Long Bushing, SST	1
121348	4-Hole (SM) Hardware Package	8
100266	1/2" x 2 3/4" Expansion Anchor	32
100322	1/2" Standard Hex Nut, SST	32
100363	1/2" Flat Washer, SST	32

DB = Direct Bury
SM = Surface Mount

Specifications

Track: Extruded from 6005-T4 aluminum alloy. Finish: ProShield®, color specified.

Posts: See PlayBooster®(PB) General Specifications.

Deck Support: Weldment comprised of 5" (127 mm) O.D. x 7 GA. (.179") (4,54 mm) wall galvanized steel tube, and 1/2" (12,7 mm) HRPO steel plate. Finish: ProShield®, color specified.

Spacer: .190"(4,82 mm) Thick aluminum sheet.

Bumper: Urethane, black in color.

Pod: Rotationally molded from U.V. stabilized linear low density polyethylene, color specified.

Deck: Flange formed from 12 GA (.105") (2,66 mm) sheet steel conforming to ASTM A1011, 1/4" (6,35 mm) HRPO flat steel and 3/8" (9,53 mm) HRPO flat steel. Standing surface is perforated with 5/16" (7,94 mm) diameter holes. The finished size measures 2 1/8" x 38 1/2" x 38 1/2" (53,98 mm x 977 mm x 977 mm). Finish: TenderTuff™, color specified.

Trolley Assy.: Steel body with four urethane roller skate wheels, and tivar guide block. Completely assembled. Steel Body Finish: ProShield®, black in color.

ZipKrooz Crossover: Weldment comprised of 2.375" (60,33 mm) O.D. RS40 (.130"-.140") (3,30 mm-3,55 mm) wall galvanized steel tubing, 3/8" (9,52 mm) thick HRPO steel plate and 1/4" (6,35 mm) thick HRPO steel. Finish: ProShield®, color specified.

Crossover: Weldment comprised of tee clamps and a 5" (127 mm) O.D. extruded 6005-T5 aluminum alloy tube with a .125" (3,17 mm) wall. Finish: ProShield, color specified.

Chain w/ Rubber Cover: (Chain) Steel 1/4" (6,35 mm) straight link chain, 3,150 lbs. (1428,82 kilograms) working load limit. Finish: ProGuard. (Cover) High pressure Buna-N Rubber hose, black in color. (Connector) Aluminum.

Clamp: Cast aluminum. Finish: ProShield, color specified.

Fasteners: Primary fasteners shall be socketed and pinned tamperproof in design, stainless steel (SST) per ASTM F 879 unless otherwise indicated (see specific product installation/specifications).

Installation Time: (DB) Approx. 12 man hours
(SM) Approx. 11 man hours

Min. Area Req.: 53' x 21' 5" (16,15 m x 6,52 m)

Concrete: (DB) Approx. 14.25 cu. ft.

Weight: (DB) 1178 lbs. Steel

(DB) 820 lbs. Aluminum

(SM) 1058 lbs. Steel

(SM) 790 lbs. Aluminum

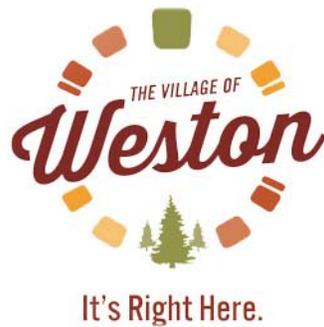
Max. Fall Height: 105" (2,67 m)

Installation Instructions

- 1) **(Direct Bury)** Dig footings as shown. Refer to the Plan View Footing Layout.
- 2) Attach support posts to decks, using $\frac{3}{8}$ " x $1\frac{1}{8}$ " BHCS w/pin & $\frac{3}{8}$ " flat washers. Refer to the Deck Support Attachment Detail.
- 3) Attach 5" crossover beams to posts at height shown. Refer to the Beam Attachment Detail.
- 4) Attach 2 $\frac{3}{8}$ " crossover beams to posts at height shown. Refer to the Beam Attachment Detail.
- 5) Attach the ZipKrooz tracks to the center of the crossover beams. Refer to the Track Attachment Detail.
- 6) Attach the ZipKrooz tracks to 2 $\frac{3}{8}$ " crossover beam. Refer to the Track Assembly Detail. **IMPORTANT:** *Straight section of ZipKrooz tracks must be level.*
- 7) Insert trolley assembly, then bumpers into track ends. Line up hole in bumper with collars on track and insert pipe bolt. Fasten with $\frac{5}{8}$ " x $1\frac{1}{2}$ " BHCS w/pin and $\frac{5}{8}$ " flat washers. Refer to the Bumper Detail.
- 8) **(Direct Bury)** With posts and decks level, pour concrete footings. Refer to the Direct Bury Detail. **NOTE:** *Allow concrete to cure for 72 hours before attaching cable with pod to trolley.*
(Surface Mount) Drill $\frac{1}{2}$ " x 3" deep holes through post plates and deck support plates using hammer drill and $\frac{1}{2}$ " masonry bit. Tap expansion anchors into drilled holes. Fasten 5" posts and deck support plates to expansion anchors using $\frac{1}{2}$ " standard hex nuts with $\frac{1}{2}$ " flat washers.
- 9) Attach chain w/rubber cover to trolley. Refer to the Trolley Assembly Detail.
- 10) Attach pod to chain w/rubber cover. Refer to the Pod Attachment Detail.
- 11) Install $\frac{1}{4}$ " x $\frac{5}{8}$ " drive rivets in all 5" half clamps. Refer to the Typical Tee Clamp Spec Sheet.
- 12) Apply Labels, as shown.
- 13) Install protective surfacing before users are allowed to play on the component.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



Memorandum

File: 2016-DRG-004

Type: Open Record, Low Discretion

To: J Roman Maguire, 314 N Roger Street. Kimberly, WI 54136

Date: Friday, January 29, 2016

Re: **Contingent Offer of Employment**

Dear Roman,

Thank you for your interest in the advertised Property Inspector position with the Village of Weston. After a series of panel interviews involving multiple applicants, you have been selected as our choice to join our team!

The details of our employment offer to you is:

- Your position is a full-time, salaried position, which is classified as exempt.
- Your place of employment will be located at the Weston Municipal Center, which is located at 5500 Schofield Ave., Weston, WI 54476. Your direct supervisor will be Jennifer Higgins, Planning and Development Director.
- You will be expected to work a minimum of 40 – 50 hours per week. The office hours here at the Municipal Center are Mondays through Fridays, from approximately 8 AM through 4:30 PM. You will also be expected to attend certain regular public meetings of the Village, including Board of Trustee meetings, Community Life and Public Safety meetings, and Plan Commission meetings, amongst others. The position does require some on-call and emergency response expectations.
- You will be required to complete an orientation and onboarding training program with the Village of Weston, as well as earn the four required UDC certifications to become residential building inspector. As you complete these programs, we will be able to move you forward through your steps.
- Your pay rate will start at **Grade H, Step 4, which is 20.21/hr.** Following your completion of the orientation and onboarding training program with the Village, you will be eligible for an increase to **20.75/hr.** Following completion of your four UDC certifications, your pay grade will be reassigned to **Grade I**, where you will be able to move through those steps per the Village's policies. You will be eligible for additional grade and pay increases if you complete certifications in



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commercial building inspections, or complete other cross-training skills development.

- You will be eligible for benefits provided to employees of the Village, including
 - Health insurance; Dental insurance; Vision health benefits; and Wellness program benefits.
 - 6.6% contributions from the Village, on your behalf, into the Wisconsin Retirement System pension plan for public employees (http://etf.wi.gov/members/benefits_wrs.htm).
 - Income continuation insurance.
 - Life Insurance.
 - Cellphone reimbursement.
- Your family will also receive free summer passes to the Weston Aquatic Center.
- You will earn paid-time off on a bi-weekly accrual schedule according to the schedule described in Section 13.04 of the Village of Weston Employee Handbook.
 - You will receive **9 paid holidays**: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Friday after Thanksgiving Day, Christmas Eve, and Christmas Day. You will also be eligible for an additional paid holiday on Friday, July 1st, 2016 as a one-time benefit.
 - Given your previous work experience, I will be crediting you with **5 years of prior work experience**. Your bi-weekly **PTO accrual rate will be 7.0769 hours per pay period**.
 - Given your prior work experience, I will be crediting you with 7½ days, or **60 hours** in your medical leave bank.
- In consideration of your impending move, the Village will reimburse you, up to **\$2,000** for expenses incurred as a result of coming to Weston.
- Membership in the Northeast Wisconsin Building Inspectors Association, and the Wausau Young Professionals (E3YP).
- Per our phone conversation, this week, and in consideration that you are moving to Weston from outside the area, I am willing to provide you with some severance and separation protections. If you are dismissed from the Village for any non-

causal (for cause) reasons, the Village will provide you with 3 months of severance pay, compensation and employee benefits, including health care, in addition to cover the cost for out-placement services with a local recruiting firm.

- Your start date will be Monday, April 4th, 2016.

Please anticipate on travelling for the following trainings:

- Building Inspectors Institute, Lake Lawn Resort, April 20-22.
- Plumbing Inspectors Institute, Holiday Inn Riverwalk, Neenah, Sept 21-23.

Prior to the beginning of your employment the following contingencies need to be met:

- We will contact your current employer and complete a reference check.
- We will need you need to pass a post-offer medical exam (including an audiogram and vision test), per Section 4.17 of the Employee Handbook;
- We will need you need to complete a drug and alcohol screening, per Section 4.18 of the Employee Handbook.
- We will you shall pass a criminal background check per Section 4.19 of the Employee Handbook.
- We would also like to coordinate getting an updated professional photo of you, so that we might share the news about your hire with our citizens and taxpayers.

This is a preliminary, contingent offer of employment. My recommendation will be presented to the Board of Trustees on Monday, February 1st, at 6:00 p.m. You are welcome to come to this public meeting and introduce yourself and your family to our management team and elected officials.

More detail about some of the above-referenced items can be found in the following supplemental documents:

1. The current job description for the position of **Property Inspector**.
2. A full copy of the Village of Weston, Employee Personnel Policies and Procedures Manual, Version 8 dated, June 9, 2014.
3. A summary of employee benefits.

Specific questions about your benefits can be directed to Village of Weston Employee Resources Manager, Sherry Weinkauff. She can be reached here at the Village at 715-359-

6114 or by email at sweinkauf@westonwi.gov. Please coordinate your screenings and exams with Sherry.

We are very much looking forward to working with you as a new member of the team. Local government is an exciting career. I look forward to hearing back from you on your decision.

Sincerely,

Daniel Guild
Administrator

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.1 .



Memorandum

File: 2016-DRG-00

Type: Open Record, Low Discretion

To: Trevor Skerven, 2928 Sandy Road, Wisconsin Rapids, WI 54495

Date: Wednesday, January 20, 2016

Re: **Contingent Offer of Employment**

Dear Trevor,

Thank you for your interest in the advertised Utility Maintenance Worker/Operator position with the Village of Weston. After a series of panel interviews involving multiple applicants, you have been selected as our choice to join our team! The details of our employment offer to you are:

- Your position is a full-time, hourly position, which is classified as non-exempt.
- Your place of employment will be located at the Weston Municipal Center, which is located at 5500 Schofield Ave., Weston, WI 54476. Your direct supervisor will be Utility Foreman John Borth. John reports to Keith Donner, Director of Public Works and Utilities.
- You will be expected to work a minimum of 40 hours per week. The current work schedule for utility staff is 7:00 am – 3:30 p.m. This position does require working occasional weekends, and being on-call and responding to utility emergencies here in the community.
- Your pay rate will start at **Grade G, Step 3, which is \$17.49/hr.**
- You will be eligible for benefits provided to employees of the Village, including
 - Health insurance (if your spouse/partner carries the insurance for your family, I am open to providing you a negotiated payment in lieu of insurance); Dental insurance; Vision health benefits; Wellness program benefits.
 - 6.6% contribution from the Village, on your behalf, into the Wisconsin Retirement System pension plan for public employees (http://etf.wi.gov/members/benefits_wrs.htm).
 - Income continuation insurance.



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- Life Insurance.
- Cellphone reimbursement.
- Your family will also receive free summer passes to the Weston Aquatic Center.
- You will earn **paid-time off on a bi-weekly accrual schedule** according to the schedule described in Section 13.04 of the Village of Weston Employee Handbook.
- You will receive **nine paid holidays**: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Friday after Thanksgiving Day, Christmas Eve, and Christmas Day.
- Please contact Public Works Director Keith Donner regarding your start date.

Prior to the beginning of your employment the following contingencies need to be met:

- We will need you need to pass a post-offer medical exam (including an audiogram and vision test) and a job function exam to ensure you can perform the essential functions of the job, per Section 4.17 of the Employee Handbook;
- We will need you need to complete a drug and alcohol screening, per Section 4.18 of the Employee Handbook.
- You must pass a criminal background check per Section 4.19 of the Employee Handbook.
- You must have, or obtain, a Class A Commercial Driver's License with an "N" endorsement within 90 days of employment;
- Due to the on-call response, stand-by response, and emergency response requirements associated with this position, we will need you to relocate no further than 15 miles from the Weston Municipal Center. Should you opt to move into the Village of Weston, the Village will provide you with up to \$2,000 reimbursement for moving expenses. Please discuss this with Keith Donner for additional details.

Finally, we would like to coordinate with you on the following information:

- Getting an updated professional photo of you, so that we might share the news about your hire with our citizens and taxpayers.
- Your shirt and coat size for uniform purchasing.

This is a preliminary, contingent offer of employment. My recommendation will be presented to the Board of Trustees on **Monday, February 1st, at 6:00 p.m.** You are

welcome to come to this public meeting, or a future one, and introduce yourself to our management team and elected officials.

More detail about some of the above-referenced items can be found in the following supplemental documents:

1. The current job description for the position of **Utility Maintenance Worker**.
2. A full copy of the Village of Weston, Employee Personnel Policies and Procedures Manual, Version 8 dated, June 9, 2014.
3. A summary of employee benefits.

Specific questions about your benefits can be directed to Village of Weston Employee Resources Manager, Sherry Weinkauf. She can be reached here at the Village at 715-359-6114 or by email at sweinkauf@westonwi.gov. Please coordinate your screenings and exams with Sherry.

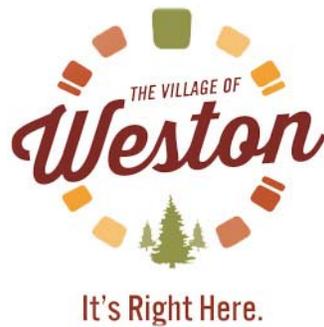
I look forward to hearing back from you on your decision. I would value having your decision no later than the end-of-business on Friday, January 22. Local government is an exciting career. We are very much looking forward to working with you as the newest member of the team.

Sincerely,

Daniel Guild
Administrator

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – C.2 .



Memorandum

File: 2016-DRG-00

Type: Open Record, Low Discretion

To: Jenna Trittin

Date: Tuesday, January 19, 2016

Re: **Contingent Offer of Employment**

Dear Jenna,

I want to thank you for all the help that you have provided the Village this winter. With vacancies in the Deputy Finance Director and Finance Support Specialist positions, I do not know how we would have gotten by without you?

As you are aware, the Village has a full-time vacancy in the Finance Support Specialist position. You have done such good work for us that I would like to offer you a full-time position here with the Village, if you are interested. We would love to have you join our team.

The details of our employment offer to you is:

- Your position is a full-time, hourly position, which is classified as non-exempt.
- Your place of employment will be located at the Weston Municipal Center, which is located at 5500 Schofield Ave., Weston, WI 54476. Your direct supervisor will be John Jacobs, Finance Director/Treasurer.
- You will be expected to work a minimum of 40 – 50 hours per week (if over 40 hours, you will be paid overtime wages). The office hours here at the Municipal Center are Mondays through Fridays, from approximately 8 AM through 4:30 PM, though these hours may be adjusted to accommodate the Finance Director. You will also be expected to attend certain occasional public meetings of the Village, including Board of Trustee meetings, Personnel Committee meetings, and Finance Committee meetings, amongst others. Specific seasons involving audit preparation, budget preparation, and tax collections will require additional evening hours and potential weekends.
- Your pay rate will start at **Grade G, Step 1, which is \$16.55/hr.** Following your completion of the orientation and onboarding training program with the Village, and completion of additional trainings you will be eligible for further pay increases.



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- You will be eligible for benefits provided to employees of the Village, including
 - Health insurance (if your spouse carries the insurance for your family, I am open to providing you a negotiated payment in lieu of insurance);
 - Dental insurance;
 - Vision health benefits;
 - 6.6% contribution from the Village, on your behalf, into the Wisconsin Retirement System pension plan for public employees (http://etf.wi.gov/members/benefits_wrs.htm).
 - Income continuation insurance.
 - Life Insurance.
 - Wellness Program benefits.
- Your family will also receive free summer passes to the Weston Aquatic Center.
- You will earn paid-time off on a bi-weekly accrual schedule according to the schedule described in Section 13.04 of the Village of Weston Employee Handbook.
- You will receive 9 paid holidays: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Friday after Thanksgiving Day, Christmas Eve, and Christmas Day. You will also be eligible for an additional paid holiday on Friday, July 1st, 2016 as a one-time benefit.
- You will receive memberships in the Municipal Treasurers Association of Wisconsin (MTAW), and the Wisconsin Municipal Clerks Association (WMCA). You will be given opportunities to attend training seminars and conferences, including the UWGB Clerk/Treasurers Institute.
- Your start date will be February 10th, 2016.

Please anticipate on travelling for the following trainings:

- MTAW Spring Conference 2016, April 21 - 22, Paper Valley, Appleton.
- UWGB Clerk/Treasurers Institute 2016, July 10-15, Radisson Hotel, Green Bay
- WMCA 2016 Conference, August 18-19, Paper Valley, Appleton.
- MTAW, Fall Conference 2016, September 22 – 23, Chula Vista Resort, Wis Dells

Prior to the beginning of your employment the following contingencies need to be met:

- We will need you need to pass a post-offer medical exam (including an audiogram and vision test), per Section 4.17 of the Employee Handbook;

- We will need you need to complete a drug and alcohol screening, per Section 4.18 of the Employee Handbook.
- We will you shall pass a criminal background check per Section 4.19 of the Employee Handbook.
- We would also like to coordinate getting an updated professional photo of you, so that we might share the news about your hire with our citizens and taxpayers.

This is a preliminary, contingent offer of employment. My recommendation will be presented to the Board of Trustees on Monday, February 1st, at 6:00 p.m. You are welcome to come to this public meeting, or a future one, and introduce yourself and your family to our management team and elected officials.

More detail about some of the above-referenced items can be found in the following supplemental documents:

1. The current job description for the position of Finance Support Specialist and Utility Clerk.
2. A full copy of the Village of Weston, Employee Personnel Policies and Procedures Manual, Version 8 dated, June 9, 2014.
3. A summary of employee benefits.

Specific questions about your benefits can be directed to Village of Weston Employee Resources Manager, Sherry Weinkauff. She can be reached here at the Village at 715-359-6114 or by email at sweinkauff@westonwi.gov. Please coordinate your screenings and exams with Sherry.

I look forward to hearing back from you on your decision. I would need your decision no later than the end-of-business on Friday, January 22nd. Local government is an exciting career. We are very much looking forward to working with you as a continued member of the team.

Sincerely,

Daniel Guild
Administrator

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.25.



Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, January 25, 2016, at 5:15 p.m.

A. Opening of Session.

1. Meeting called to order by Trustee Ostrowski at 5:15 p.m.
2. Recording Secretary Meliska took attendance and roll call.
Roll call indicated 3 Park & Recreation members present.

Trustee	Present
Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	NO
Kollmansberger, Tina	NO
Schuster, Fred	YES

Village Staff in attendance: Guild, Donner, Osterbrink, Mroczenski. Trustee White was also in attendance, along with 8 members in the audience.

3. Request for silencing of cellphones and other electronic devices.
Ostrowski requested the silencing of cellphones.

B. Correspondence and comments from the public.

4. Comments from the public on issues, or matters which the Board of Trustees has oversight over.
There were a few Boy Scouts who attended the meeting for their Communication badge.

C. Presentations

D. Consent Business Items

5. Approval of previous meeting minutes from: September 28, 2015.
Motion by Schuster, second by Clark.
6. Acknowledge Trustee selection of Concession Stand Operation selection.
2 proposals were submitted. Board already took action. Brought to committee to acknowledge what was done.

E. Business Items for consideration, discussion, and action.

7. Recommendation from Personnel Committee to approve WAC employee incentive program.
Aquatic Center Manager Mroczenski put the program together. There are 2 parts to the program. First part – partial reimbursement for life guard certification and second part is an end of the year bonus.

Motion by Schuster, second by Clark for staff recommendation.
8. WAC 2016 Season Pass Price.
Osterbrink mentioned each year we review and go over the prices in case we would like to make a rate increase or adjustment. There is an Aquatic survey put out by the Eau Claire Parks Departments which about a dozen facilities participate in. With the results, we can get a range of what other facilities around the state are doing. No motion needed if prices are not changing.

- 9. Request from County Library to allow individuals into the WAC on August 9th with their library card.**
Osterbrink received a request from someone at the County Library. The County uses this program to help promote reading. The Aquatic Center has done similar events. Schuster mentioned we could reconsider for next year if the event was held earlier in the season.

Motion by Schuster, second by Clark to recommend we deny it this year, but reconsider for next year if they would hold in June.

10. Request from the Town of Weston to purchase playground equipment for Machmueller Park.

The Town of Weston approached Osterbrink in regards to their park dedication funds they have received. Since they do not have another park, they do not have another location to spend these funds. They are looking to spend all of their money in the fund (\$3,400). They are looking to add a unique feature to the park, but with \$3,400 they cannot do much. They have inquired if the Village would be interested in a joint purchase. We have \$50,000 in our Park dedication fund, but all of it has been intended to spend on other projects.

Motion by Clark, second by Schuster to recommend that staff further investigate participation in a joint purchase.

11. Request from R/S Pool Commission to continue the joint season pool pass and to split the revenue 50/50.

Osterbrink stated the request came from a Rothschild board member. At this point we do not have a tracking system in place. We can track where the passes were sold, but we cannot track where the passes were used. Staff will try to determine if we can find a way to track and make a decision following the 2016 season.

12. Review of Park Department Strategic Planning Memorandum.

Motion by Clark, second by Schuster to acknowledge number 12.

13. WAC Concession lease agreement.

Draft of the revised lease document, which was drafted by the Village Attorney. We purchased the equipment in the concession stand this past season. There will be additional cost for maintenance in the future due to the Village now owning the equipment.

Motion by Clark, second by Schuster by to accept the lease agreement.

F. Reports

14. Aquatic Center Manager – Brad Mroczenski

Recruiting staff by posters at the schools, phone calls, plan on presenting to Wausau Schools Swim Team during their home room, posted on the Job Center, on NTC's website, facebook, etc. He has been talking with Fire Chief Savage on different trainings.

15. Parks Director – Shawn Osterbrink

Last 2 months of reports were included in the packet – which highlights what has been taking place the past few months. Aquatic Center dates have been set – Teen Night, opening day, etc. Ice rinks are open – have been open for about 3 weeks.

G. Report from Administrator on matters related to Parks & Recreation.

Welcomes Katrina to the Park & Recreation committee – staff will contact with email, etc.

H. Remarks from Committee; discuss items to be included for the next Park Committee agenda.

Schuster mentioned that the Village of Weston was recognized for their 20 years of being a village at the South Area Business Association Annual Recognition Dinner.

I. Set next meeting date for Monday, February 22, 2016

J. Announcements

Save the date: 20th Anniversary Celebration – Friday, March 11, 2016 at Dale’s Weston Lanes.

K. Adjourn.

Meeting was adjourned 6:07 p.m.

Heather Meliska, Recording Secretary

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.26.



Village of Weston, Wisconsin
MEETING MINUTES OF THE PERSONNEL COMMITTEE

Monday, January 18, 2015, at 4:30 p.m.

A. Opening of Session.

1. Meeting called to order by Trustee Ziegler at 4:30 p.m.
2. Clerk will take attendance and roll call

Roll call indicated 4 members were present.

Member	Present
Ziegler, Jon	YES
Berger, Scott	YES
Hegg, Robin	NO (excused)
Pagel, Deb	YES
Penza, Don	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Hodell, Osterbrink, Crowe, and Mroczenski.

3. Request for silencing of cellphones and other electronic devices.

Ziegler requested the silencing of cellphones.

4. Acknowledgment of visitors if any.

B. Comments from the public on matters pertaining to committee business and oversight.

No comments.

C. Presentations.

No presentations.

D. Business Items for consideration, discussion, and action.

5. Aquatic Center 2016 Season Recruitment and Lifeguard Incentive Program.

Osterbrink reported this item was referred back to Personnel Committee for discussion and possible action. Mroczenski said there is a shortage of lifeguards in the area. There is a saturation of pools in the area and staffing is down. He has been discussing this issue with the other communities to come up with some kind of a solution. It was indicated that Mroczenski is now certified to train lifeguards, but the Village does not have a pool to use for training. Mroczenski said he hires 30 to 35 guards each year. He explained the incentives. There was a short discussion on work hours and returning guards.

Motion by Berger, second by Penza to approve the proposed Aquatic Center 2016 season recruitment and lifeguard incentive program.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Hegg, Robin	-
Pagel, Deb	YES
Penza, Don	YES

6. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility to consider compensation and performance evaluation data of Administrative Specialist/Deputy Clerk (materials for this agenda item will not be included in the meeting packet, but will instead be transmitted to Committee members via email).

Motion by Berger, second by Pagel to convene to closed session at 4:48 p.m.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Hegg, Robin	-
Pagel, Deb	YES
Penza, Don	YES

7. **Reconvene into Open Session;**

The members reconvened to open session at 4:51 p.m.

8. **Update on recruitments and searches;**

Guild referred to an employee organizational chart. He said there are a number of vacant positions. Donna Stroik has accepted an offer of employment as the Deputy Finance Director. Guild said the vacant Administrative Support Specialist/Deputy Clerk position has been split between several other staff members. We will now hire another fulltime position in the Finance Department. Staff plans to have some inexpensive remodeling done so that the Clerk can be moved to the front office. The interviews for the Utility Maintenance Worker/Operator have been completed. An offer has been made to an applicant for the Assistant Building Inspector/Code Enforcement Officer. We are also recruiting for a Refuse and Recycling intern and Park and Public Works Maintenance Worker.

9. **Recommendation to create a new position entitled Administrative Specialist – Finance Department and place the position on Grade on the Carlson Dettmann Pat Matrix. Recommendation to authorize Administrator to begin recruitment and selection process for this position.**

Motion by Ziegler, second by Pagel to approve creating a new position entitled Administrative Specialist – Finance Department and place the position on Grade G of the Carlson Dettmann Pat Matrix, and authorize Administrator to begin recruitment and selection process for this position

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Hegg, Robin	-
Pagel, Deb	YES
Penza, Don	YES

10. **Acknowledge Hiring of Donna Stroik as Deputy Finance Director, with appointments as a Deputy Treasurer and Deputy Clerk of the Village of Weston.**

Motion by Pagel, second by Penza to acknowledge the hiring of Donna Stroik as Deputy Finance Director, with appointments as a Deputy Treasurer and Deputy Clerk of the Village of Weston once contingencies are all met.

11. Update on Carlson Dettmann;

Guild gave an update on the proposed Carlson Dettman training for 2016. He also said Carlson Dettman offered their services for union negotiations at no additional charge. He will mention this to the Police Chief.

12. Update on Lumin Training;

Guild said additional funds have been set aside for 12 other employees to complete the same kind of training that the Department Directors did in 2015.

E. Reports.

13. Clerk / Employee Resources Manager

Weinkauff gave an update on the employee biometric screenings. She said these screenings will be held in February. Some of the employees are currently participating in a wellness challenge. She also reported she hopes to complete the employee total compensation statements earlier this year. She is also working on W2 reconciliations.

14. Administrator

Guild talked about the need for more storage space and the possible options. He also said the Board of Trustees recently approved a policy which requires all wage adjustments to become effective on a date at the beginning of a payroll period and not on a specific calendar date.

E. Remarks from Committee; discuss items to be included for the next Personnel Committee agenda.

Penza recognized the Finance Department for their achievement in receiving a 2014 Comprehensive annual financial report award.

F. Set next meeting date for Mon, February 15th, 2016.

H. Announcements.

- **Save the date: 20th Anniversary Celebration – Friday, March 11th, 2016 @ Dale’s Weston Lanes.**
Guild invited the members to the 20th Anniversary celebration.

I. Adjourn.

Motion by Pagel, second by Penza to adjourn the Personnel Committee meeting at 5:15 p.m.

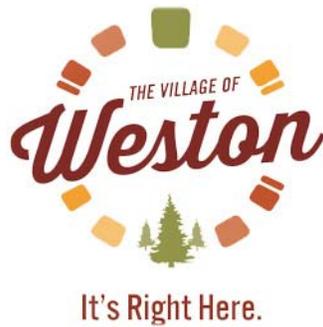
Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Hegg, Robin	-
Pagel, Deb	YES
Penza, Don	YES

Sherry Weinkauff, Village Clerk

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.33.



Village of Weston, Wisconsin
Report for the month of January 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PARKS, RECREATION & FORESTRY

Monthly Department Briefer #2016-01

Shawn Osterbrink, Director of Parks, Recreation & Forestry

Monday, February 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- There are several items on the February 1, 2016 agenda that need your attention.
 - Aquatic Center prices 2016 season – staff and the Park and Recreation Committee have recommended no changes at this time.
 - Joint Pool pass – staff and the Park and Recreation Committee recommend continuing the joint pool pass but would like staff to explore being able to track the sale and use of the passes for our facilities in 2016 before determining if we should continue the 50/50 revenue split.
 - Lifeguard incentives – staff, the Personnel and Park and Recreation Committee’s recommend approval of the plan as proposed.
 - Marathon County Library request – staff received a request regarding use of the pool for library card holders on Aug. 9th. The Park and Recreation Committee do not recommend approval of this request but may consider it in 2017 if they would move the date that they are requesting.
 - Town of Weston request – The town has requested that the village cost share in the purchase and installation of a piece of playground equipment at Machmueller Park. The Park and Recreation Committee recommend further investigation into this project and to bring it back for consideration.
 - Strategic Planning Memorandum – The Park and Recreation Committee have acknowledged the draft of the Park Department Strategic Planning document.

2. STRATEGIC PLAN PROJECT STATUS.

- Project 1 – Prohaska Tree Farm Grant/Purchase – The option to purchase agreement was approved at the September 7th meeting of the Board of Trustees. The Finance Department has cut a check and Attorney Yde has forwarded payment and the agreement to the Prohaskas attorney. Received notification on October 18th from the Wisconsin Department of Natural Resources that our grant application did not receive funding for the purchase of the property. We currently have a \$175,000 grant that was received through the Marathon County Environmental Impact Fund. On November 30th I submitted an additional grant to the Community Foundation of North Central Wisconsin towards the purchase of this property. We received notification on December 18th that we did not receive funding for this request.
- Project 2 – 2016 Strategic Planning Document – Strategic Planning document for the Park Department has been completed. Planning document has been shared with all Department Directors, staff, Committee and Board members. Document was briefly discussed and acknowledged by the Park and Recreation Committee at the January 25, 2016 meeting.
- Project 3 – Park Master Plans for Kellyland and Yellowbanks - Central Wisconsin Engineers has provided staff with drafts of the Master Plans for Yellowbanks and Kellyland Parks. Staff has reviewed the

documents and met with CWE to share our comments. CWE revised the documents and returned them to the Village on Friday, November 6th. I forwarded the revised drawings to Daniel, Keith, Michael and Jennifer on November 9th for additional review. Staff met to discuss the master plans on Friday, December 18th. At this meeting it was determined that we may need to also work with a landscape designer to dress up the plans. Plans are currently on hold as we deal with other projects that have taken priority.

- Project 4 – Lower Eau Claire River Plan – The Lower Eau Claire River Plan was approved at the October 19th, 2015 Village Board Meeting. The plan along with one correction was sent to Mark Roffers for changes. Mark had also found some grammatical and punctuation errors in the document. Mark has completed all changes and returned to staff. Jennifer Higgins has placed a link to this document on the Planning and Development page on the website.

3. BUDGET AND FINANCIAL PLAN STATUS.

- The 2016 Park Department and Aquatic Center budgets have been approved. Staff has currently interviewed six candidates for the new Park/Street position. Staff has also prepared and sent out the specification for the new large area rotary mower and requested quotes from two suppliers. This purchase is budgeted for 2016. Quotes for this purchase need to be received by February 5th, 2016.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Brad Mroczenski completed and passed his Lifeguard Instructor Course on January 17th. This was 40 hours of training to allow him to be able to train and certify people in lifeguarding, first aid, cpr, aed and bloodborne pathogens. This new certification should be a significant asset to the Aquatic Center and the Village.
- Spent a significant amount of time on recruiting for the new Parks/Public Works Maintenance position. Staff has interviewed six candidates and met to discuss following the interviews. We have come up with a top three from the initial interviews and decided it was prudent to interview additional applicants. We currently have 27 applicants for this position.

5. PERFORMANCE AND METRICS.

- Working within the Services Division to develop a competency matrix of the skills, equipment and procedures for the employees under my supervision.
- Attended coaching session for Department Directors with Jenna Bidwell of Carlson Dettmann Consulting re: conducting annual employee reviews.

6. COMMUNITY FEEDBACK

- Nothing at this time.

7. IDENTIFIED NEEDS.

- Nothing at this time.

8. NEW IDEAS & OPPORTUNITIES.

- Fletcher Property – Daniel and I met with Kris Gilmore and Casey Nye from the Everest School District to discuss the available property at the corner of Callon and Highway J. Prior to the house burning down the school district used this property for their conservation classes. They are interested in partnering to purchase and develop this property for their use and for Village use as another access to the river. This site was identified as a future potential access point in the Lower Eau Claire River Access Plan. The first step in the process is to request an appraisal for the property. I contacted Cherie at Scott Williams Appraisal on January 13th to request an appraisal for the property. She informed me that it will take 2 to 3 weeks to complete. I have contacted Casey Nye and informed him that we have requested an appraisal on the property and informed him that I am assembling the necessary information that once I have the information compiled regarding the grant opportunities that I will share it with him and his team so we can start working on the applications. No additional progress on this project as of January 22nd.
- Corresponded with Pete Hoover from Wausau Area Disc Golf Enthusiasts regarding a request to re-install several disc golf holes at Machmueller Park. He stated that due all the courses in the area not being designed, challenging topography and natural hazards there currently is not a course in the area that is ideal for beginners. He stated that due to the previous issues with the course at this park that they would look at avoiding the wooded area and areas that would conflict with the neighbors. They are suggesting that we just install seven or eight holes in the prairie grass area.
- Corresponded with an individual that is proposing that the village install a track for radio controlled vehicles. He stated that they are looking for a 300' x 600' area. I have asked him to assemble as much information as possible if he would like to submit a formal request/proposal.

9. MISCELLANEOUS COMMENTS / ISSUES.

- The draft concession stand lease agreement was recommended by the Park and Recreation Committee at their January 25, 2016 meeting. I have sent a copy of the lease agreement to Steven and Janessa for their review. Once they have reviewed this document if there are any requested changes or any other items that need to be changed we will have to negotiate with them. If they approve the document as presented this document will be presented to the board at the February 15, 2016 meeting for approval.
- Katrina Clark the new Park and Recreation Committee member completed all of her necessary paperwork immediately following her appointment in December. She has been provided access to the Comprehensive Outdoor Recreation Plan and Lower Eau Claire River Access Plan to familiarize herself with our operation. Nate Crowe is currently working on setting up a village e-mail account and access. The only remaining item in her onboarding process is that she will need to get her picture taken.
- Aquatic Center Dates 2016
 - Early bird pass prices end on May 20th.
 - Swim lesson registration for residents begins on April 18th and non-residents on May 2nd.
 - Teen nights – June 24th and August 12th.
 - Opening date June 4th. Open 11:00 to 7:45 on June 4, 5 and 9 through approximately August 28th.
- Special hours (opening at 3:00 on June 6, 7 and 8).

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.36.



Village of Weston, Wisconsin
Report for the month of January 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PUBLIC WORKS & UTILITIES

Monthly Department Briefer #2016-01

Keith Donner, Director of Public Works & Utilities

Monday, February 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- Nothing at this time.

2. STRATEGIC PLAN PROJECT STATUS.

- Will be discussing assignment of projects within strategic plan within the next 2 weeks.
- Submitted initial proposal on reorganization of Public Works & Utilities, Parks, Planning & Development under the umbrella of Services Division to Administrator Guild on 1/18. Will be following up on reactions and adjustments if necessary. Goal is to work more collaboratively across traditional departmental lines. Will be holding regular meetings with Services Division Directors Higgins, Osterbrink, and Wodalski on as yet to be determined schedule. Will also be combining strategic plans of the 3 functional areas in the near future.
- Comprehensive Plan Update
 - Reviewed Public Facilities & Utilities Chapter in December
 - Reviewed Intergovernmental Cooperation Chapter in January
 - Reviewed proposed Village official map. PIC to review map and take any action on content as Plan Commission and BOT schedule public hearing in the process of adopting the official map.
- Intergovernmental agreements.
 - Discussed partnering with Schofield on development of a sewer use ordinance with Mark Thuot. He has apparently chosen to work with City legal counsel in creating their ordinance. Partnering makes sense in light of the sewer system interdependency on Ross Avenue.
 - Met with Dan Vergin, Schofield, re: Weston-Schofield sewer system interdependency
 - M. Wodalski finalized IGA with Town of Rib Mountain
 - M. Wodalski, operations staff, and I had discussions with Kronenwetter regarding equipment sharing.
 - Finalizing water main easement for Rothschild on Foremost property (approved by BOT in 2015)
- Strategies for Reduced Energy Consumption.
 - M. Wodalski working with R. Roth to develop procurement documents for LED street lights so as to take advantage of grant funds.
 - Utility staff has been utilizing "Beehive" software for tracking maintenance on sewer utility assets.

- Water Rate Case
 - D. Van Swol, J. Jacobs, M. Wodalski, and I have all participated in 2 conference calls with Ehlers as information is assembled for water rate case. Next conference call is February 4. Related issues are estimated capital additions in 2016, automated meter reading implementation, main extension policy.
- Workload and Labor Needs Analysis in Services Division
 - Services Division Management and Supervisory team is working on projections for operation and maintenance workload for the 2016 construction season.
- Infrastructure Master Plans
 - Working with Becher-Hoppe to finalize details of Ross Avenue and Mesker-Colleen lift station replacements.
 - R. Roth preparing proposal for water supply master plan study relative to need for well #7.
 - Kueny Architects, will be forwarding the final agreement for the municipal facilities assessment and planning study for Village signature.
 - R. Roth to prepare RFP for Aquatic Center and Alta Verde Well house.
 - CIP for infrastructure is in process by M. Wodalski.
- Policy and Ordinance Development/Revisions
 - Language for updated frozen lateral consent agreement is being modified. Attorney Yde reviewed the issues late in 2015. Policy discussion will be taken up at February 1, meeting of PIC.
 - Sewer Utility Ordinance update has been discussed with R. Roth.
 - Assembling information for preparation of RFP for condition assessment of sanitary sewers
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Policy for On-call and Stand-by Duty.
 - Attorney Yde provided interpretations of FLSA requirements in answer to my questions. Policy in Employee Handbook being modified accordingly.
- Technology Integration
 - Utility staff met with representatives of Midwest Meter and HD Supply/Sensus for background on preparation of an RFP for Automated Meter Reading (AMR). RFP being developed.
- Safety Manual Update and Training
 - Fehr Graham completed written updates for 2nd phase of required manual content. Training date proposed for April after new employees are on-board.
- Water and Sewer Main Extension Policy
 - Reviewing policies from other communities, but not substantial differences in principles that customer/developer pays for costs of extensions and financial burden to existing customers for extensions is minimized. Discussed process for making changes to main extension rule on file with PSC as part of rate case. Main extension policy/goals to be articulated through maps/exhibits in Comprehensive Plan, based on discussion in Economic Development Team meeting on 1/27.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Water rate case and CIP are primary items being worked on and are included in the strategic plan.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Devoted significant time in January to recruitment of employees for Utility Maintenance Operator/Utility Operator and Parks & Public Works Maintenance Worker
 - Completed interviews with 5 candidates for utility position during week of 1/11 with M. Wodalski and J. Borth. 4 candidates were worthy of an offer with the 5th simply out of the country. Offered employment for the utility position to Trevor Skerven, currently of Wisconsin Rapids. Subject to meeting contingencies of offer, Mr. Skerven will begin employment on February 2, 2016. Trevor plans to attend the meeting of the BOT on 2/01. Will be focusing on orientation and on-boarding with Trevor in February.
 - Made arrangements with ABR Employment Services for assessment testing of utility job candidates in Reading Comprehension – Light Industrial, Customer Service Mindset, and Math and Reasoning.
 - Made arrangements for job function test with Ministry Employer Solutions during the week of 1/25.
 - Reviewed applications from 27 candidates for Parks/Public Works position along with S. Osterbrink, M. Wodalski, T. Skrzypchak, D. Behke. Interviewed 5 candidates with the other members of the panel on 1/22. Panel met on 1/26 to discuss assessment of candidates, 3 strong candidates are apparent. Decided it would be prudent to interview an additional 5 candidates with dates to be determined.
- Utility staff has been making a more conscious effort to vary work assignments for everyone rather than maintain specialized roles. This is an ongoing continuous effort which began approx. December 1, 2015.
- D. Behnke coordinated a Packer Tailgate party on Friday, January 15, with assistance from Admin. staff.

5. PERFORMANCE AND METRICS.

- Working with Deputy Director Wodalski and staff on Wage and Compensation Plan training and competency matrix with goal of establishing advancement guidelines for Services Division Employees.
- Attended coaching session for Department Directors with Jenna Bidwell of Carlson Dettmann Consulting re: conducting annual employee reviews.

6. COMMUNITY FEEDBACK

- I have been in contact with Old Castle Building Envelope to discuss possible acquisition of a 50 ft. by 120 ft. parcel to accommodate replacement of the Mesker-Colleen lift station. Initial response has been favorable. I am meeting with the facility general manager, Pat Tuttle, on Friday, 1/29 to discuss in more detail.

7. IDENTIFIED NEEDS.

- None at this time

8. NEW IDEAS & OPPORTUNITIES.

- Considering the inclusion of a provision for a private sewer lateral insurance fund as part of sanitary sewer ordinance update. The Village of Campbellsport in Wisconsin created such a fund and it also appears that such funds are somewhat common in the state of Missouri. The principle is to provide for and authorize assistance to property owners who have unusual/extraordinary expenses associated with repair/replacement of sewer laterals since sewer laterals are the customer's responsibility from the main to the building. The insurance fund would pay for costs in excess of standard costs which might be encountered in easement situations (e.g. River Pines Subdivisions) or arterial streets (e.g. Schofield Avenue, Business 51). Creation of the funds looks to be typically authorized by referendum.

9. MISCELLANEOUS COMMENTS / ISSUES.

- The utility staff has been working out replacement of the impeller and shaft for one of the 2 wastewater pumps in the Mesker-Jelinek wastewater pumping station through December and January. Replacement of the impeller and shaft was a long lead time item. The station is designed for a 3rd pump. The situation highlights the need for considering some additional redundancy in adding the 3rd pump so as not to be in a situation as we are in the event the one functioning pump were to have a breakdown. Staff is obtaining estimates for the 3rd pump. Adding to the downtime was a mistake by the factory in not recognizing a change in the pump design specifications approved and documented during the initial construction. The station should be back to 2 pumps by February 5.
- Representatives of JSD will be participating in weekly Economic Development Team meetings in 2016. JSD is creating the development plan for the SE Quadrant and also assisting us with the corridor plan on Camp Philips Road.

Village of Weston, Wisconsin
Report for the month of January 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PUBLIC WORKS & UTILITIES

Monthly Department Briefer #2016-01

Michael Wodalski, Deputy Director of Public Works

Monday, February 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- Nothing at this time.

2. STRATEGIC PLAN PROJECT STATUS.

- Develop Regional Capacity/Partnerships between the Village and Neighboring Communities and/or Other Partners.
 - Finalized IGA with Town of Rib Mountain
 - K. Donner, operations staff, and I had discussions with Kronenwetter regarding equipment sharing.
- Strategies for Reduced Energy Consumption.
 - **LED Light Fixtures:** Working with R. Roth to develop procurement documents for LED street lights in order to utilize grant funds from the State Energy Office. Funds need to be spent and lights need to be installed by June 31, 2016. The plan is to obtain quotes/bids in the month of February and then have a recommendation for the March 7 PIC and Board Meetings. This should allow for adequate time to procure the fixtures and install them.
 - **Mobile Access/Maintenance Management Software:** Working with N. Crowe to get mobile tablets for street operations staff. This will allow staff to have access to maps in the field as well as document any issues, repairs, etc. that are performed in real time. In addition to the operations staff, I'm working with Beehive to get the Fleet module completed so shop staff can have similar functionality with repairs and maintenance activities for our fleet. This would replace the current Excel spreadsheets that are used and make reporting and searching much easier.
- Water Rate Case
 - I am working on getting John the numbers for capital additions and removals for 2015 as well as estimated capital additions in 2016.
- Workload and Labor Needs Analysis in Services Division
 - Working with the operations team on projections for operation and maintenance workload for the 2016 construction season. By looking at all of our services divisions as a whole instead of individual groups we should be able to discover opportunities to gain capacity in our tasks and better utilize staff.
- Infrastructure Master Plans
 - Working on creating a Capital Plan for streets and the water, sewer and stormwater utilities.
 - Working on creating a Street Maintenance master plan.

- I will be submitting a Transportation Enhancement grant to the Wisconsin Department of Transportation for the multi-use path project on Howland, Alderson and Shorey. This was the project we lost funding for two years ago as we were requesting a scope change to the above streets. The grant is due by 5:00pm this Friday January 29.
- Vehicle and Equipment Fleet Replacement
 - New wheeled excavator arrived and has been out brushing most of the month along our rural ROW's, through the Cedar Creek Interceptor Easement for the Sewer Utility, and is also helping brush along park trails.
 - We are about a week away from receiving delivery on the 7th plow truck. This will help to increase our service levels by reducing the amount of time it takes to plow the Village.
 - D. Behnke is working on a specification for the mini-excavator purchase and in the next week or so vendors will be bringing units to Ryan St. for the crew to demo.
 - In talking to some of the local truck dealers, if we want to have a plow truck delivered in early 2017 we will need to select and award a contract by early March at the latest as they are about 9-10 months out right now.
- Policy and Ordinance Development/Revisions
 - Late last year there was a change made to the Winter Parking Regulations. As a result, staff has been busy making new signs and getting those posted at the Village limits. The majority of the signs are in place.
 - I am working on a formal policy for Leaf and Brush Pickup as well as a new map to be included with the March/April Newsletter. In the past the reference to refuse pickup days has proven to be confusing and hard to understand. As a result, we will be breaking the Village into smaller 1-2 day areas that can be clearly identified and help better communicate where staff is in the pickup process.
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Technology Integration
 - We are up to 3 trucks with the ability to apply salt brine and we will be getting a 4th truck shortly. D. Behnke and J. Lenhard attended a calibration class last fall, and once the 4th truck arrives, those trucks will all be calibrated so salt will be applied automatically according to the speed of the truck and will no longer require the driver to adjust. This will ensure that the proper amount of salt is being put down and reduce excess salt use.
- Implement/Improve Outreach/Public Education
 - As part of my project in the AWA Emerging Leaders Program our group will be investigating best practices as it pertains to community outreach. We are just beginning this project, but should have a tangible work product by the end of the summer.

3. BUDGET AND FINANCIAL PLAN STATUS.

- CIP is the primary item being worked on and is included in the strategic plan.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Similar to K. Donner I have devoted a significant amount of time in January to recruit employees for the open Utility Maintenance Operator/Utility Operator and Parks & Public Works Maintenance Worker positions.
 - Completed interviews with 5 candidates for utility position during week of 1/11 with K. Donner and J. Borth. 4 candidates were worthy of an offer with the 5th simply out of the country. Offered employment for the utility position to Trevor Skerven, currently of Wisconsin Rapids. Subject to meeting contingencies of offer, Mr. Skerven will begin employment on February 2, 2016. Trevor plans to attend the meeting of the BOT on 2/01. Will be focusing on orientation and on-boarding with Trevor in February.
 - Reviewed applications from 27 candidates for Parks/Public Works position along with S. Osterbrink, K. Donner, T. Skrzypchak, D. Behke. Interviewed 5 candidates with the other members of the panel on 1/22. Panel met on 1/26 to discuss assessment of candidates, 3 strong candidates are apparent. Decided it would be prudent to interview an additional 5 candidates with dates to be determined.
- D. Behnke, T. Skrzypchak and J. Lenhard attended an equipment expo (Conex) this past Wednesday in Milwaukee to see what new features there is in trucks and equipment as well as gather insight as far as what other municipalities and contractors are doing and using.

5. PERFORMANCE AND METRICS.

- Working with Deputy Director Wodalski and staff on Wage and Compensation Plan training and competency matrix with goal of establishing advancement guidelines for Services Division Employees.
- Attended coaching session for Department Directors with Jenna Bidwell of Carlson Dettmann Consulting re: conducting annual employee reviews.

6. COMMUNITY FEEDBACK

- With the snowfall on Tuesday this past week I only heard from one resident regarding any concerns about snowplowing (they live on a tight curve and it is difficult for the plow to get all the way to the curb). This winter has been much better than past years regarding concerned calls from residents and the staff has been doing a great job to reduce these calls.
- I received a follow up email this past week from Stephanie Nagel (4807 E Jelinek Ave) regarding traffic calming. Ms. Nagel attended the September PIC meeting and the result of the meeting was that staff should work on creating a uniform traffic calming policy and procedure. Unfortunately, I have not made any progress on this to date.

7. IDENTIFIED NEEDS.

- None at this time

8. NEW IDEAS & OPPORTUNITIES.

- None at this time.

9. MISCELLANEOUS COMMENTS / ISSUES.

- None at this time.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.37.



Village of Weston, Wisconsin
Report for the month of January 2016
MONTHLY DEPARTMENT REPORT FROM TECHNOLOGY SERVICES DEPARTMENT

Monthly Department Briefer #2016-01
Nathan Crowe, Technology Services Director
Monday, February 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- It has been about a month now into our transition to Office 365. Staff has transitioned well to the new email format. However, with the new features, we have a lot of training to do with the use of Office 365 groups, Skype for Business, Sharepoint, and other new features. I am hopeful that I can create some training materials and standards that staff can review soon.

2. STRATEGIC PLAN PROJECT STATUS.

- Implement Beehive Software to replace Energov, and provide new asset management functionality for Public Works
 - Beehive has continued to see more use in Public Works. I still have a lot of data to deploy for its use in Public Works. Deputy Director Wodalski has recently worked with representatives from Beehive to implement the Fleet module. This module will track parts and maintenance with Village fleet vehicles. The next step is to get the streets module more robust and functional for use by Foreman Tony Skryzpchak. During 2016, street staff will be using Beehive in the field to document maintenance.
 - Unfortunately, Beehive has not been as successful for planning, permitting, code enforcement, and licensing. Beehive provides similar functionality to the prior solution, Energov. However, during the implementation process, staff has noticed many shortfalls with the software. The community development team has appreciated many features of the new program, but they are expressing a need for a solution that is more process-oriented. Beehive documents events that occur, which is useful, but staff is looking for a solution that is more involved with the building process from beginning to end. We have long looked for a solution that would include multiple departments and the hope was that Beehive could do this. However, I am also aware that we need software that makes us better and more efficient. If Beehive is not going to achieve this goal for the Community Development Department, then I have requested them to look for a solution that better achieved their needs. They are currently reviewing other options. As they review these options, I remain involved to ensure that any other requested solutions fit within the capabilities of the Village technology architecture.
- Develop and implement technology training program for employees.
 - I have begun to implement the Lynda.com training resource for employees. All of the employees have been entered into the system. I have shared a few video resources with staff as we begin using Office 365. I will be deploying this further of the next couple months.
- Website improvements will be made by the end of 2018.

- A new open-source community, ProudCity.com has come together to create municipal websites. I have entered the Village of Weston as a BETA tester. They will create a “demo” site for us to review and possibly implement.
- Upgrade the needed equipment for internet access from Network Professionals to boost internet speeds in 2015.
 - New hardware has been installed at Village Hall. We now have download speeds of 70 Mbps, and upload speeds of 70 Mbps. Charter is currently offering 60 down and 10 up. As a reminder, we do not pay for internet access of hardware replacements per our water tower lease agreement with Network Professionals.
- Develop policies and procedures to move the Village closer to cloud implementation in 2018.
 - We have successfully transitioned to Office 365. This is the first step towards cloud implementation.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Nothing at this time.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- I have been preparing for the arrival of several new Village employees by setting up their accounts on the server and online with Office 365.

5. PERFORMANCE AND METRICS.

- Nothing at this time.

6. COMMUNITY FEEDBACK

- Nothing at this time.

7. IDENTIFIED NEEDS.

- Nothing at this time.

8. NEW IDEAS & OPPORTUNITIES.

- I have completed an agreement with Marathon County to get staff access to register of deeds documents.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Replaced the computer at Everest Court. This computer was facing performance issues due to age.
- I have ordered and am in the process of replacing Heather Meliska’s computer. Heather does a lot of work with the Adobe Creative Cloud Suite which is fairly demanding on the computer graphics card. This new

computer will provide a better solution for her needs. The computer she currently uses will be formatted and redeployed.

- I have ordered and am in the process of replacing Sherry Weinkauff's computer. The NIC (Network Interface Card) has been failing and the computer is not under warranty.
- After migrating to Office 365, the feature in the phone system that delivers voice mail to email has not been working for users in the safety building. I have been working with Bob Kemp from Frontier to alleviate this issue.
- I have been working on several mapping projects including:
 - Official Map/Future Transportation
 - Cross Pointe Informational Map

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.38.



Village of Weston, Wisconsin
Report for the month of January 2016
MONTHLY DEPARTMENT REPORT FROM TAXPAYER RELATIONS COORDINATOR

Monthly Department Briefer #2016-01
Taxpayer Relations Coordinator
Monday, February 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- For the Village's 20-year anniversary Daniel is putting together a program with all of the Trustees pictures. If you still need to get a professional one taken, please let me know so we can get a time set up.

2. STRATEGIC PLAN PROJECT STATUS.

- Since we did not have a January/February newsletter the businesses that had flyers scheduled will now be going in the March/April newsletter which would include Pizza Ranch, Hearing Advantage, and Resch Insurance.
- Continuing to reach out to residents encouraging them to sign up for This Week in Weston, Facebook, and NextDoor. A postcard was just recently sent to all residents informing them how to sign up for NextDoor.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Continuing to work with businesses to advertise in Weston Direct to offset the newsletter costs. Also working with Sun Printing to revise the layout and design for more cost efficiency.
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4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Working with the Planning and Development department on Code violations and compliance. Also working with the Street Department in getting sidewalks cleared of residents who did not clear them.
- Working with Daniel on getting the Save-The-Date postcard and invitation list for the Village's 20th anniversary.
- Working with Valerie in getting residents to have their Christmas Trees cut in 4-ft sections
- Working with Heather in ordering name tags, name plates, name badges, and folders for the new employees
- Working with Department heads in getting new employees set up with accounts for email, Facebook, and the website. Also working with them to get all the insurance and tax forms and new memberships to organizations.

5. PERFORMANCE AND METRICS.

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6. COMMUNITY FEEDBACK

- Received complaint of property owner's plowing snow across the street and onto other people's property.

7. IDENTIFIED NEEDS.

- None at this time.

8. NEW IDEAS & OPPORTUNITIES.

- Working with Daniel on ideas for celebrating the Village's 20 Year Anniversary the week of March 7th with the Anniversary dinner on March 11th.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Completed Outlook Contact cards for Marathon County Department Directors, Northcentral Technical College President and Executive Leadership team and UWMC Leaders, Weston Bank Presidents & Managers, Governor Walker's Office, Lt. Governor Rebecca Kleefisch, Marketing, Media, and Public Relations for Aspirus, Marshfield, and Ministry Health Care, and the Hospital Presidents for the Village's 20th Anniversary celebration.
- Working on a list of fines/penalties that are given to residents that "cannot" be put on the tax role if they go unpaid.
- Worked with Sherry to promote open job positions in various departments through Social media. It was also posted on the Village's website and on Facebook.
- Attend South Area Business Association Annual Recognition Dinner where the Village was recognized for being a Village for 20 years.
- Created, put together, and distributed articles for "This Week in Weston".
- Continuing to work with Code Enforcement and Nuisance Issues and closing out violation properties that have come into compliance. With the snowfall there were properties that had not cleared their sidewalks in a timely manner and were sent letters.
- Reviewed Chapter 12 Intergovernmental Cooperation that Jen sent out.
- Sherry and I worked with PetData in updating costs and names, however, when PetData sent out the renewal notices someone their used the old form. They are now resending out the notices with an apology.
- Continuing to work with Code Enforcement and Nuisance Issues and closing out violation properties that have come into compliance. With the snowfall there were properties that had not cleared their sidewalks in a timely manner and were sent letters. Some did not comply and the Village had to clear the sidewalks and labor charges and a fine were assessed to them.
- Worked with Everest Metro on properties where they were parking on the lawn.
- Working with Village Attorney Michael Dirks on a property on Aspen street that was cited for junk/debris around the property. He has plead "Not Guilty" and will be going to trial the beginning of April.
- After a court judgement and fine in May, the property of Kevin King was brought into compliance. However, in August the Village started receiving complaints of his property being in violation once again. After an

initial letter was sent to him to bring his property into compliance (in which it was not met) a “Non-Summary” abatement was issued. This entailed him having 30 days to bring his property into compliance or the Village would have someone clean it up for him and assess all charges. He did bring his property into compliance within the 30 days.

- Continuing to work on entering new cases into Bee Hive and updating and closing out ones that are open. Also working with Bee Hive support in correcting and learning how to enter certain data.
- Worked with Scott Tatro in re-inspecting Alpine Mobile Home Park on the progress that they have made since November. They were able to get their license renewed through the 2015-2016 license year.
- Attended the Wausau Chamber Women’s Leadership conference with Jennifer Higgins in which I was chosen to be on the panel regarding Work/Life Balance.
- Continuing to update and provide information, and feedback regarding Village activities, projects, events, holiday activities/socials, etc. through our social media avenues including the Website, Facebook, and This Week in Weston, NextDoor, and Twitter.
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Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1st, 2016

MEETING PACKET COVER
SHEET AGENDA ITEM – F.4 .



Village of Weston, Wisconsin
PROPOSED PUBLIC MEETING CALENDAR FOR 2016

JANUARY

- 04** Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 11** Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 18** Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 25** Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 27** Finance Committee meeting @ 6:00 P.M.

FEBRUARY

- 01** Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 08** Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 15** Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 22** Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 24** Finance Committee meeting @ 6:00 P.M.

MARCH

- 07** Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 11** 20 Birthday Bash
- 14** Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 21** Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 28** Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 30** Finance Committee meeting @ 6:00 P.M.

APRIL

- 04 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 05 **Spring Local Government Elections**
- 11 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 18 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 25 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 27 Finance Committee meeting @ 6:00 P.M.

MAY

- 02 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting/Annual Organizing Meeting @ 6:00 P.M.
- 09 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 16 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 23 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 25 **Finance Committee meeting @ 6:00 P.M. (Recommendation to move to Wednesday, June 1st @ 6:00 p.m.)**

JUNE

- 06 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 13 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 14 Board of Review @ 4:00 – 6:00 P.M.
- 20 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 27 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 29 Finance Committee meeting @ 6:00 P.M.

JULY

- 04 Independence Day - - No public meetings**
- 11 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 18 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 25 **Park and Recreation Committee meeting @ 5:15 P.M. (Recommendation to Cancel)**
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 27 Finance Committee meeting @ 6:00 P.M.

AUGUST

- 01 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 08 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 15 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 22 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 24 Finance Committee meeting @ 6:00 P.M.
- 29 **Property & Infrastructure Committee meeting @ 4:30 P.M.**
Board of Trustees meeting @ 6:00 P.M.

SEPTEMBER

- 05 Labor Day – No Public Meetings.**
- 12 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 19 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 26 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 28 Finance Committee meeting @ 6:00 P.M.

OCTOBER

- 03 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 10 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.

- 12 Finance Committee meeting/Budget Workshop @ 6:00 P.M.
- 17 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 24 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 26 Finance Committee meeting/Budget Workshop @ 6:00 P.M.

NOVEMBER

- 07 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
Finance Committee meeting @ 6:00 P.M.
- 14 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 21 Personnel Committee meeting @ 4:30 P.M.
Public Hearing and Adoption of 2017 Budget @ 6:00 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 28 Park and Recreation Committee meeting @ 5:15 P.M.
Community Life and Public Safety Committee meeting @ 6:30 P.M.
- 30 Finance Committee meeting @ 6:00 P.M.

DECEMBER

- 05 Property & Infrastructure Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.
- 12 Community Development Authority @ 4:30 P.M.
Plan Commission @ 6:00 P.M.
- 19 Personnel Committee meeting @ 4:30 P.M.
Board of Trustees meeting @ 6:00 P.M.