



**Village of Weston, Wisconsin**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, March 7, 2016, at 6:00 p.m.**, to consider the following matters:

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.
5. Acknowledgement of Visitors

**B. Correspondence and comments from the public.**

**C. Presentations**

6. Recognition of Neal Adams
7. Recognition of Mary Krueger

**D. Consent Business Items**

8. Approve Board of Trustee Minutes from Monday, February 15, 2016.
9. Approve Operator Licenses.
10. Deny the Operator License for Paige Vanoroll per the recommendation of Chief Sparks.
11. Approve payment of expenditures – Voucher #42924-43024.
12. Approve modifying the Animal Fancier Permit to add “companionship” as an option to own more pets.
13. Approve the 2015 Financial Audit Services Contract with CliftonLaronAllen LLP.
14. Approve the purchase of a new mini excavator from Swiderski Equipment.
15. Disallow a claim for damage at 5907 Camp Phillips Road as recommended by Statewide Services, Inc.
16. Approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b) relating to Firearms and Weapons restricted where prohibited.
17. Delete Chapter 63 Public Transportation from the Municipal Code.
18. Suspend the posting of seasonal weight restrictions on Weston Avenue (from Ryan St. to Zinser St.) and on Ryan Street (from Weston Ave. to Shorey Ave.) per the recommendation of the Director of Public Works.
19. Accept the resignation of Neal Adams from the Property and Infrastructure Committee effective March 8, 2016.
20. Approve an agreement with Marathon Technical Services to provide bidding and construction representative services for street and utility connections from Ridgeview Subdivision to Everest Avenue.
21. Items Removed from Consent (if any).

**E. Reports from Committees, including draft meeting minutes (if any).**

22. Community Life, and Public Safety (per Schuster/Hodell).
23. Community Development Authority (per Berger/Guild).
24. Finance (Per Berger/Jacobs).
25. Parks and Recreation (per Ostrowski/Osterbrink).
26. Personnel (Per Ziegler/Weinkauf).
27. Plan Commission (Per White/Higgins).
28. Property & Infrastructure (Per Ziegler/Donner).

29. Zoning Board of Appeals (Per Higgins).

**F. Reports from Departments**

30. Clerk.
31. Fire & EMS.
32. Finance.
33. Parks & Recreation.
34. Planning & Development.
35. Police.
36. Public Works & Utilities.
37. Technology Services.
38. Village Relations.
39. Department Directors may be dismissed following reports.

**G. Regular New Business**

40. Discussion of financing options for real property purchase options of [Crane Meadows Golf Course Driving Range](#) and [Mashuda Property](#) located along the north side of Weston Avenue, and divide by Zinser Street South.
41. [Approve exercising real property purchase option of Prohaska Tree Farm](#)
42. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility to consider recommendations from the Administrator and develop recommendations to the Board of Trustees, regarding:
  - a) Employee disciplinary actions.
  - b) Hiring of Parks Maintainer position.
43. Reconvene into Open Session and take possible action on closed session items.

**H. Report from the Administrator.**

**I. Remarks from Trustees (No Board action will be taken for this agenda item).**

**J. Remarks from the President (No Board actions will be taken for this agenda item).**

**K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

**L. Set next regular meeting date for Mon, March 21, 2016.**

- 20<sup>th</sup> Anniversary Celebration @ Dales Weston Lanes on Friday, March 11<sup>th</sup>, 2016.
- SE Quadrant Open House on Monday, April 11<sup>th</sup>, 2016.

**M. Adjourn.**

WITNESS: My signature this 4th day of March, 2016.

Sherry Weinkauf  
Weston Village Clerk

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This notice was posted at the Municipal Center, and on the Village's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 03/04/2016 @ 4:15 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees, Personnel Committee, and Finance Committee. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

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**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.8.**



**Village of Weston, Wisconsin  
MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, February 15, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.  
**Roll call indicated 6 Board of Trustees' members present.**

| <b>Trustee</b>          | <b>Present</b> |
|-------------------------|----------------|
| <b>Ermeling, Barb</b>   | <b>YES</b>     |
| <b>Berger, Scott</b>    | <b>YES</b>     |
| <b>Ostrowski, Kevin</b> | <b>YES</b>     |
| <b>Schuster, Fred</b>   | <b>YES</b>     |
| <b>Ziegler, Jon</b>     | <b>YES</b>     |
| <b>White, Loren</b>     | <b>YES</b>     |
| <b>Karen Schmutzler</b> | <b>NO</b>      |

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauf, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks and SAFER Fire Chief Savage were also in attendance. There were five audience members present.

**4. Request for silencing of cellphones and other electronic devices.**

Ermeling requested the silencing of cellphones.

**5. Acknowledgement of Visitors**

Dick Barret with Wausau Central Wisconsin Convention & Visitors Bureau and Committee member Don Penza was also in attendance.

**B. Public Hearing on Village of Weston Official Map.**

Ermeling opened the public hearing at 6:02 p.m. Guild thanked staff for all their efforts on the map. Higgins said both the Property and Infrastructure Committee and Plan Commission also reviewed the map. This will flag certain areas when plans are received so that staff can use the proper road right away and connection points. Ermeling asked for comments from the Board. There were none. She closed the hearing at 6:04 p.m.

**B. Correspondence and comments from the public.**

Ermeling asked for comments. Guild said he received a letter from John Lorge in regards concerns regarding his neighbor's property. Staff will respond when they can.

**D. Consent Business Items**

- 6. Approve Board of Trustee Minutes from Monday, February 1, 2016.**
- 7. Approve Operator Licenses.**
- 8. Deny the Operator License for Darrin Beau per the recommendation of Chief Sparks.**
- 9. Approve a Temporary Class B Wine License for Woodson YMCA for their Corkscrews and Snowshoes event.**
- 10. Approve a Class B Beer and Class B Liquor License for Wasabi Grill & Sushi Bar, 3703 Schofield Avenue.**

11. Approve the appointment of Lyle Garton as the new alcohol licensing agent for Kwik Trip #787, 3207 Schofield Avenue.
12. Approve Vouchers from 1/28/2016 – 2/10/2016
13. Approve lease agreement with Steven and Janessa Cronin for the Weston Aquatic Center Concession Stand.
14. Approve modifications to the frozen lateral response procedures of Weston Municipal Utilities.
15. Approve the Department of Public Works & Utilities Strategic Planning Memorandum.
16. Approve Ordinance No. 16-002 adopting the Village of Weston Official Map.

*Motion by Schuster, second by White to approve Consent Items D6. to D16.* Q/ White asked about the contingencies being met on item D10. Sparks said both members of Wasabi LLC passed their criminal background check. There was a short discussion on item D14 relating to the frozen response procedures. Donner explained the PSC rules. The attorney recommends the Village put a policy in place.

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |
| Karen Schmutzler | -             |

17. **Items Removed from Consent (if any).**  
There were no items removed from consent.

**E. Reports from Committees, including draft meeting minutes (if any).**

18. Community Life, and Public Safety (per Schuster/Hodell).
19. Community Development Authority (per Berger/Guild).
20. Finance (Per Berger/Jacobs).
21. Parks and Recreation (per Ostrowski/Osterbrink).
22. Personnel (Per Ziegler/Weinkauf).
23. Plan Commission (Per White/Higgins).
24. Property & Infrastructure (Per Ziegler/Donner).
25. Zoning Board of Appeals (Per Higgins).

*Motion by White, second by Ziegler to acknowledge items E20 and E23.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |

**F. Reports from Departments**

**26. Clerk.**

Weinkauf reminded the Board about voting in the election on Tuesday.

**27. Fire & EMS.**

Savage reported some staff is almost complete with administrative training. He continues to work on a new charter.

**28. Finance.**

Jacobs reported he is doing a lot of training with his new staff. The tax roll was turned over to the County Treasurer.

**29. Parks & Recreation.**

No comments.

**30. Planning & Development.**

Higgins said the SE Quadrant Open House has been moved to April 11<sup>th</sup>.

**31. Police.**

Sparks said the application for accreditation was completed. He is working with North Central Health Care in regards to responses at their location.

**32. Public Works & Utilities.**

Donner reported the lift station design bidding packet has been completed. Staff is finishing up with the automated meter reading requests for proposals. Orientation with new employees is ongoing. Staff is also finishing up with interviews for the new park employee.

**33. Technology Services.**

Crowe asked for questions. There were none.

**34. Village Relations.**

Hodell said she is working on invitations for Weston's 20<sup>th</sup> anniversary celebration. She is also working with Dave Anderson to get portraits done for new employees and elected/appointed officials. She is also working on new shirts and name tags for the new employees.

35. Department Directors may be dismissed following reports.

**G. Regular New Business**

**36. Installations of advertising on banners through CGI communications.**

Osterbrink said staff recently participated in a conference call with CGI regarding a banner program that they offer. He said the banner advertising is \$695 a year, which includes advertising for businesses. White asked about the conformity to the Village's sign code. Higgins said it would probably not meet code. Berger does not care for the idea.

*Motion by White, second by Schuster to deny the banner installations offer from CGI Communications.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |

Karen Schmutzler -

**37. Approve Purchase of commercial rotary mower for Parks, Recreation & Forestry**

Osterbrink reported staff received two quotes for the purchase of a new mower. The recommendation is to purchase the demo model for \$37,889. There was a short discussion on doing a trade in with the old mower.

*Motion by White, second by Berger to approve the purchase of a commercial rotary mower for the Parks, Recreation and Forestry Department.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |
| Karen Schmutzler | -             |

**38. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, regarding:**

a) **Purchasing of properties for the Village of Weston in Business Park South.**

*Motion by Schuster, second by Ostrowski to convene to closed session.* The recorder was turned off.

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |
| Karen Schmutzler | -             |

**39. Reconvene into Open Session.**

*Motion by Schuster, second by Ziegler to reconvene from closed session at 8:21 p.m.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | YES           |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |

|                  |     |
|------------------|-----|
| White, Loren     | YES |
| Karen Schmutzler | -   |

*Motion by Schuster, second by Ziegler to proceed with borrowing \$1.7 million to execute the options to purchase the driving range from Intercity and the Prohaska property, and proceed with the purchase of the Mashuda property, as well as authorize the Administrator to come up with a financing package of \$1.7 million for said purchases.*

**Yes Vote: 5      No Votes: 1      Abstain: 0      Not Voting: 1      Result: PASS**

| <b>Trustee</b>   | <b>Voting</b> |
|------------------|---------------|
| Ermeling, Barb   | NO            |
| Berger, Scott    | YES           |
| Ostrowski, Kevin | YES           |
| Schuster, Fred   | YES           |
| Ziegler, Jon     | YES           |
| White, Loren     | YES           |
| Karen Schmutzler | -             |

**H. Report from the Administrator.**

No comments.

**I. Remarks from Trustees (No Board action will be taken for this agenda item).**

Ostrowski will be absent from the next meeting. Ziegler may also be absent.

**J. Remarks from the President (No Board actions will be taken for this agenda item).**

No comments.

**K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

**L. Set next regular meeting date for Mon, March 7, 2016.**

- 20<sup>th</sup> Anniversary Celebration @ Dales Weston Lanes on Friday, March 11<sup>th</sup>, 2016.
- SE Quadrant Open House on Monday, March 14<sup>th</sup>, 2016. **Date changed to April 11<sup>th</sup>**

**M. Adjourn.**

Meeting was adjourned at 8:27 p.m.

Sherry Weinkauff, Clerk

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.9.**



**Village of Weston, Wisconsin  
AGENDA ITEM  
Requested for Official Consideration and Review**

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**REQUEST FROM: SHERRY WEINKAUF; CLERK**

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**ITEM DESCRIPTION: OPERATOR LICENSES**

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**DATE/MTG: BOARD OF TRUSTEES; WEDNESDAY, MARCH 7, 2016**

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**POLICY QUESTION:**

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**RECOMMENDATION TO:** Approve operator licenses for Donna M. Stankowski, Matt Wastick, Stephanie M. Gacke, James P. Hintz, Cari Lynn Dieck, Kristi Gardner, Sarah J. Wenzel, Cassa D. Urmanski, Andrew Rose

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**LEGISLATIVE ACTION:**

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

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**FISCAL IMPACT ANALYSIS:**

- |   |                       |
|---|-----------------------|
| <input checked="" type="checkbox"/> Budget Line Item: | Licenses and Permits  |
| <input type="checkbox"/> Budget Line Item:            | _____                 |
| <input type="checkbox"/> Budgeted Expenditure:        | _____                 |
| <input checked="" type="checkbox"/> Budgeted Revenue: | \$47.00 / New License |
- 

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**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- |   |               |
|---|---------------|
| <input checked="" type="checkbox"/> WI Statute:     | 125.17 (1)    |
| <input type="checkbox"/> WI Administrative Code:    | _____         |
| <input type="checkbox"/> Case Law / Legal:          | _____         |
| <input checked="" type="checkbox"/> Municipal Code: | Section 6.104 |
| <input type="checkbox"/> Municipal Rules:           | _____         |
- 

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**PRIOR REVIEW:** No further review required at this time.

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**BACKGROUND:** Operator license applications for Donna M. Stankowski, Matt Wastick, Stephanie M. Gacke, James P. Hintz, Cari Lynn Dieck, Kristi Gardner, Sarah J. Wenzel, Cassa D. Urmanski, Andrew Rose were received by the Village and submitted to the Everest Metro Police Chief for background check. Ms. Stankowski was issued a provisional operator license on 2/19/2016, Mr. Wastick was issued a provisional operator license on 2/16/2016, Ms. Stephanie Gacke was issued a provisional operator license on 2/17/2016, Mr. Hintz was issued a provisional operator license on 1/29/2016, Ms. Dieck was issued a provisional operator license on Ms. Gardner was issued a provisional operator license on 2/16/2016, Ms. Wenzel was issued a provisional operator license on 2/16/2016, Ms. Urmanski was issued a provisional operator license on 2/23/2016 and Mr. Rose was issued a provisional operator license on 2/16/2016. Chief Sparks completed all background checks and recommended approval of the regular operator licenses for Ms. Stankowski, Mr. Wastick, Ms. Gacke, Mr. Hintz, Ms. Dieck, Ms. Gardner, Ms. Wenzel, Ms, Urmanski, and Mr. Rose. All applicants meet the qualification to hold an operator license in the Village of Weston.

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- Supplemental Briefer for Agenda Items under Consideration?
  - Attachments?



VILLAGE OF WESTON OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Donna Stankowski BUSINESS NAME: Kwik Trip # 787

ADDRESS: [Redacted] NEW ADDRESS: [Redacted] DRIVERS LIC: [Redacted]

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [ ] YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE CHARGE WHERE CONVICTED DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Donna M Stankowski (APPLICANT SIGNATURE)

2/19/16 (DATE)

Remit completed application with payment to: VILLAGE OF WESTON VILLAGE CLERK 5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED Date 2-25-16 By [Signature]



PROV ISSUED  
2-16-16

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Matt Wastria

BUSINESS NAME:

ADDRESS:

NEW ADDRESS:

DRIVERS LICENSE:



**APPLICANT NOTICE:**

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME \_\_\_\_\_ STATUTE #/ LOCAL ORDINANCE \_\_\_\_\_

CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_

DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Matt Wastria

(APPLICANT SIGNATURE)

2-16-16

(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED

Date 2-25-16

By [Signature]



OPERATOR LICENSE APPLICATION

PROV ISSUED  
2-17-16

SEND TO SHELL

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Stephanie Grady BUSINESS NAME: Shell Gas Station (Arbys)

ADDRESS: [REDACTED]

NEW ADDRESS: [REDACTED]

DRIVERS LICENSE: [REDACTED]

**APPLICANT NOTICE:**

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME \_\_\_\_\_ STATUTE #/ LOCAL ORDINANCE \_\_\_\_\_

CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_

DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

[Signature]  
(APPLICANT SIGNATURE)

02/17/2016  
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED  
Date 2-25-16  
By [Signature]



OPERATOR LICENSE APPLICATION

Pd \$47 1/29

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: James Hantz BUSINESS NAME: Pick N' Save

ADDRESS: [Redacted]
NEW ADDRESS: [Redacted]
DRIVERS LICENSE: [Redacted]

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [ ] YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

[Signature]
(APPLICANT SIGNATURE)

1-28-16
[Signature]
(Date)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 2-25-16
By [Signature]



Pd \$47 1/29

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Cari Lynn Dieck

BUSINESS NAME: Pick'n Save

ADDRESS: [REDACTED]  
NEW ADDRESS: [REDACTED]  
DRIVERS LICENSE: [REDACTED]

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME \_\_\_\_\_ STATUTE #/ LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Cari Dieck  
(APPLICANT SIGNATURE)

1/29/16  
(DATE)

Remit completed application with payment to:  
 VILLAGE OF WESTON  
 VILLAGE CLERK  
 5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED  
 Date 2-25-16  
 By [Signature]

provisional  
given 2/16/16  
SRF

VILLAGE OF  
**WESTON**  
OPERATOR LICENSE APPLICATION

- please make sure  
you check that  
the charges on  
Background check  
are me  
several people  
w/ similar name

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Kristi Gardner

BUSINESS NAME: Pizza Hut

ADDRESS:

NEW ADDRESS:

DRIVERS LIC:



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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME Kristi Gardner STATUTE #/ LOCAL ORDINANCE multiple - will email

CHARGE Crim damage to Prop, Domestic Battery, D/C WHERE CONVICTED Marathon County full report from CCAT

DATE 2010 - 2011 PENALTY probation - bail jumping MISDEMEANOR  FELONY

completed 2012

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Kristi Gardner  
(APPLICANT SIGNATURE)

2/16/16  
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED  
Date 2-18-16  
By W. A.



OPERATOR LICENSE APPLICATION

PROV ISSUED  
2-16-16  
MAIL TO K.T.

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Sarah J. Wenzel BUSINESS NAME: KwikTrip Bus. 51

ADDRESS: [REDACTED]  
NEW ADDR [REDACTED]  
DRIVERS L [REDACTED]

APPLICANT NOTICE:

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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME N/A STATUTE #/LOCAL ORDINANCE \_\_\_\_\_  
 CHARGE \_\_\_\_\_ WHERE CONVICTED N/A  
 DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Sarah Wenzel  
(APPLICANT SIGNATURE)

2-16-16  
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED  
Date 2-18-16  
By [Signature]



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Cassa Dana Urmancki BUSINESS NAME:

Big Dan + Space's Kelly Club

ADDRESS:

NEW ADDRESS:

DRIVERS LICENSE:

APPLICANT NOTICE:

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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [ ] NO [X] YES (Complete arrest or conviction information below)

NAME Cassa Dana Urmancki STATUTE #/ LOCAL ORDINANCE
CHARGE Underage drinking WHERE CONVICTED Outagamie Co.
DATE 2005 or 06? PENALTY fine MISDEMEANOR X FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

(APPLICANT SIGNATURE)

2-23-16 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 2-25-16
By [Signature]



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

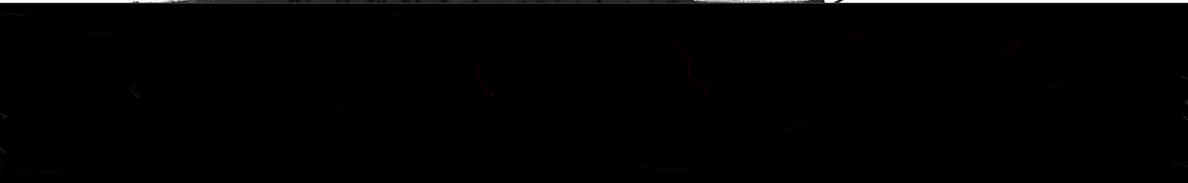
NAME: Andrew Rose

BUSINESS NAME: The Store

ADDRESS

NEW ADDRESS

DRIVERS



APPLICANT NOTICE:

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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME \_\_\_\_\_ STATUTE #/ LOCAL ORDINANCE \_\_\_\_\_

CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_

DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Andrew Rose  
(APPLICANT (SIGNATURE))

02/16/16  
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED  
Date 2-17-16

By [Signature]

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.10.**



**Village of Weston, Wisconsin  
AGENDA ITEM  
Requested for Official Consideration and Review**

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**REQUEST FROM: SHERRY WEINKAUF; CLERK**

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**ITEM DESCRIPTION: RECOMMENDATION FROM CLERK WEINKAUF TO DENY OPERATOR LICENSE**

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**DATE/MTG: BOARD OF TRUSTEES; MONDAY, MARCH 7, 2016**

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**POLICY QUESTION:**

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**RECOMMENDATION TO: Recommend the Board of Trustees deny the Operator Licenses for Paige Vanoroll**

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**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order       | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

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**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
  - Budget Line Item: \_\_\_\_\_
  - Budgeted Expenditure: \_\_\_\_\_
  - Budgeted Revenue: \_\_\_\_\_
- 

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**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
  - WI Administrative Code: \_\_\_\_\_
  - Case Law / Legal: \_\_\_\_\_
  - Municipal Code: Section 6.104
  - Municipal Rules: \_\_\_\_\_
- 

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**PRIOR REVIEW: No further review required at this time.**

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**BACKGROUND:**

The Police Department completed a background check for Paige Vanoroll. After reviewing this information Chief Sparks recommends denial of his license due to the fact that he has multiple felony convictions on her record. Based on this information, I recommend the Board of Trustees deny the Operator Licenses for Paige Vanoroll

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Paige VanGroll

BUSINESS NAME: Trail Side

ADDRESS:

NEW ADDRESS: [REDACTED]

BIRTH DATE: [REDACTED]

DRIVERS LICENSE #: [REDACTED]

TELEPHONE NUMBER:

APPLICANT NOTICE:

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4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

NAME Paige J VanGroll STATUTE #/ LOCAL ORDINANCE 125.32

CHARGE Violation of closing WHERE CONVICTED Mosinee

DATE 1-12-10 PENALTY \_\_\_\_\_ MISDEMEANOR  FELONY \_\_\_\_\_

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Paige VanGroll  
(APPLICANT SIGNATURE)

(DATE) 2-16-2010

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

HAS THREE OFFENSES IN PAST FIVE YEARS PER 6.104(a)(3) GUIDELINE 3

**DENIED APPROVED**  
2-18-10

By [Signature]

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.11.**



**VILLAGE OF WESTON  
REQUEST FOR CONSIDERATION**

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AGENDA ITEM DSCRPTN:   VOUCHERS – PAYMENT OF VILLAGE EXPENDITURES.

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FOR CONSIDERATION AT:   BOARD OF TRUSTEES; MONDAY, MARCH 07, 2016

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LEGISLATION TYPE:       ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

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RECOMMENDATION TO:    Approve payment of Village expenditures (vouchers) for the period of 02/11/2016-03/02/2016 in the grand total amount of \$5,696,439.47. Check numbers were #42924-43024.

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REPORT PREPARED BY:    JOHN JACOBS; FINANCE DIRECTOR/TREASURER

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BACKGROUND:            Vouchers were received by the Finance Department from various departments during the period of 02/11/2016-03/02/2016 for payment. All invoices were reviewed for proper authorized approval by a department manager or supervisor, prior to processing for payment. Finance Director Jacobs reviewed the voucher register report, prior to the accounts payable checks being printed and mailed.

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FISCAL IMPACTS:

Budget Line Item:        Various – across all departments and funds  
Budget Line Item:        \_\_\_\_\_  
Budgeted Expenditure:    Various – across all departments and funds  
Budgeted Revenue:        \_\_\_\_\_

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STATUTORY REFERENCES:

Wisconsin Statute:        66.0607(4)  
Administrative Code:     \_\_\_\_\_  
Municipal Code:         \_\_\_\_\_  
Judicial Ruling:         \_\_\_\_\_

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FURTHER REVIEW:        No further review required at this time.

Report Criteria:  
 Report type: GL detail

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                   | Invoice Number | Description  | Inv Seq | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|-------------------------|----------------|--|---------|--------------------|--------------|
| <b>42924</b> |                  |              |               |                         |                |  |         |                    |              |
| 02/16        | 02/12/2016       | 42924        | 250           | ACE HARDWARE CENTER     | 306258 DEC15   | INV#138858 - SIGN SHOP                                 | 1       | 10-03-53310-36     | 44.98        |
| 02/16        | 02/12/2016       | 42924        | 250           | ACE HARDWARE CENTER     | 306258 DEC15   | INV#139020 - PAINT PRIMER FOR #23 WINDSHIELD           | 2       | 10-03-53312-35     | 29.94        |
| 02/16        | 02/12/2016       | 42924        | 250           | ACE HARDWARE CENTER     | 306258 DEC15   | INV#139152 - CHAIN SAW                                 | 3       | 10-03-53310-35     | 49.36        |
| 02/16        | 02/12/2016       | 42924        | 250           | ACE HARDWARE CENTER     | 306258 DEC15   | INV#139198 - BROOMS & HANDLES, LIGHT BULBS             | 4       | 10-03-53310-35     | 45.46        |
| 02/16        | 02/12/2016       | 42924        | 250           | ACE HARDWARE CENTER     | 306258 DEC15   | INV#139361 - SHOP CLEANERS                             | 5       | 10-03-53312-35     | 48.13        |
| Total 42924: |                  |              |               |                         |                |  |         |                    | 217.87       |
| <b>42925</b> |                  |              |               |                         |                |  |         |                    |              |
| 02/16        | 02/12/2016       | 42925        | 2660          | CWE INC                 | 36000488       | LANDFILL MONITORING: 11/16-12/27/15                    | 1       | 18-03-53631-21     | 192.00       |
| 02/16        | 02/12/2016       | 42925        | 2660          | CWE INC                 | 36000489       | LANDFILL GES O&M: 11/16-12/27/15                       | 1       | 18-03-53631-21     | 941.25       |
| 02/16        | 02/12/2016       | 42925        | 2660          | CWE INC                 | 36000494       | LANDFILL WATER SAMPLING: 11/16-12/27/15                | 1       | 18-03-53631-21     | 1,874.50     |
| 02/16        | 02/12/2016       | 42925        | 2660          | CWE INC                 | 36000496       | LANDFILL TRI-ANNUAL GROUNDWATER REPORT: 11/16-12/27/1  | 1       | 18-03-53631-21     | 127.50       |
| Total 42925: |                  |              |               |                         |                |  |         |                    | 3,135.25     |
| <b>42926</b> |                  |              |               |                         |                |  |         |                    |              |
| 02/16        | 02/12/2016       | 42926        | 4910          | FASTENAL COMPANY        | WISCH258066    | BOLTS & NUTS   | 1       | 10-03-53310-35     | 11.81        |
| 02/16        | 02/12/2016       | 42926        | 4910          | FASTENAL COMPANY        | WISCH260318    | GREASE GUNS (2) AND CHGING BASE                        | 1       | 10-03-53310-35     | 841.15       |
| 02/16        | 02/12/2016       | 42926        | 4910          | FASTENAL COMPANY        | WISCH260599    | CABLE TIES   | 1       | 10-03-53310-35     | 21.56        |
| 02/16        | 02/12/2016       | 42926        | 4910          | FASTENAL COMPANY        | WISCH260610    | WISE FOR DRILL PRESS (BUDGETED ITEM)                   | 1       | 10-03-53310-35     | 1,440.80     |
| Total 42926: |                  |              |               |                         |                |  |         |                    | 2,315.32     |
| <b>42927</b> |                  |              |               |                         |                |  |         |                    |              |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009425660     | 5001956647: 2016 BUDGET HEARING NOTICE                 | 1       | 10-01-51521-32     | 855.50       |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009425660     | 0000870786: VB ORD TO UPDATE MULT CODE CHAPT           | 2       | 10-01-51420-32     | 17.75        |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009425660     | 5001948887: AD IN WDH FOR AMER RECYCLES DAY EDU CAMP   | 3       | 18-03-53638-32     | 198.90       |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009577892     | 0000945585: WDH HEARING NOTICE PUB CU-12-15-1560+REZN- | 1       | 10-06-56910-32     | 83.42        |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009577892     | ORD NO 16-001 REZN-12-15-1558 RIPP                     | 2       | 10-06-56910-32     | 17.58        |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009577892     | TOWN OF WESTON ZONING CODE UPDATE ORD                  | 3       | 10-00-14410-00     | 64.96        |
| 02/16        | 02/12/2016       | 42927        | 5490          | GANNETT WISCONSIN MEDIA | 0009577892     | VB WEIGHTS AND MEASURES ORD CHAP 18                    | 4       | 10-01-51420-32     | 13.63        |
| Total 42927: |                  |              |               |                         |                |  |         |                    | 1,251.74     |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                        | Invoice Number               | Description                               | Inv Seq   | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|------------------------------|------------------------------|---|---|--------------------|--------------|
| 42928        | 02/16            | 02/12/2016   | 42928         | 9480                         | MALBRIT MECHANICAL INC       | 174753                                    | INSTALL NEW HEAT INDUCER MOTOR - BOARDROOM              | 1 10-01-51600-24   | 574.55       |
| Total 42928: |                  |              |               |                              |                              |   |   |                    | 574.55       |
| <b>42929</b> | 02/16            | 02/12/2016   | 42929         | 11070                        | NAPA AUTO PARTS - WESTON     | 548317                                    | DIESEL EXHAUST FLUID (DEF)                              | 1 10-03-53310-35   | 54.76        |
| Total 42929: |                  |              |               |                              |                              |   |   |                    | 54.76        |
| <b>42930</b> | 02/16            | 02/12/2016   | 42930         | 21220                        | REICH, LANDON                | RBLD-2-15-5787                            | OCC SUR REFUND: 4704 KRAMER                             | 1 10-00-44327-00   | 1,000.00     |
| Total 42930: |                  |              |               |                              |                              |   |   |                    | 1,000.00     |
| <b>42931</b> | 02/16            | 02/12/2016   | 42931         | 19838                        | RHYME BUSINESS PRODUCTS LLC  | AR40327                                   | MONTHLY B&W USAGE: 12/11/15-1/10/16                     | 1 10-01-51450-28   | 12.19        |
| 02/16        | 02/12/2016       | 42931        | 19838         | RHYME BUSINESS PRODUCTS LLC  | AR40327                      | MONTHLY COLOR USAGE: 12/11/15-1/10/16     | 2 10-01-51450-28  | 72.87              |              |
| Total 42931: |                  |              |               |                              |                              |   |   |                    | 85.06        |
| <b>42932</b> | 02/16            | 02/12/2016   | 42932         | 21067                        | UNIVERSITY OF WI - EXTENSION | 384741                                    | COURSE FEE: BASIC MGMT PW SUPERV - BEHNKE               | 1 10-03-53310-15   | 150.00       |
| 02/16        | 02/12/2016       | 42932        | 21067         | UNIVERSITY OF WI - EXTENSION | 384741                       | COURSE FEE: BASIC MGMT PW SUPERV - BORTH  | 2 60-03-53780-15  | 150.00             |              |
| 02/16        | 02/12/2016       | 42932        | 21067         | UNIVERSITY OF WI - EXTENSION | 384741                       | COURSE FEE: BASIC MGMT PW SUPERV - DONNER | 3 10-03-53100-15  | 150.00             |              |
| Total 42932: |                  |              |               |                              |                              |   |   |                    | 450.00       |
| <b>42933</b> | 02/16            | 02/16/2016   | 42933         | 21223                        | A1 JANITORIAL SUPPLY         | A1S20192                                  | LIFT STATION CLEANER                                    | 1 61-03-53601-34   | 131.26       |
| Total 42933: |                  |              |               |                              |                              |   |   |                    | 131.26       |
| <b>42934</b> | 02/16            | 02/16/2016   | 42934         | 250                          | ACE HARDWARE CENTER          | 306274 DEC15                              | INV#138863: FILTRETRE, WHEEL GRIND, SANDDISC VENT, NUTS | 1 10-05-55210-39   | 38.44        |
| 02/16        | 02/16/2016       | 42934        | 250           | ACE HARDWARE CENTER          | 306274 DEC15                 | INV#139620: NUTS&BOLTS, PVC PIPE          | 2 10-05-55210-39  | 6.84               |              |
| Total 42934: |                  |              |               |                              |                              |   |   |                    | 45.28        |

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| <b>42935</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | D20000594491   | R/R SERVICE: 90 GL CARTS (4054) JAN 2016       | 1       | 18-03-53620-29     | 28,986.10    |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | D20000594491   | R/R SERVICE:45 GL CARTS (676) JAN 2016         | 2       | 18-03-53620-29     | 4,488.64     |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | D20000594491   | R/R SERVICE: RECYCLING PICK-UP (4725) JAN 2016 | 3       | 18-03-53635-29     | 9,591.75     |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | D20000594492   | R/R SERVICE: 8YD CARDBOARD CONTAINER JAN 2016  | 1       | 18-03-53635-29     | 21.25        |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | D20000594492   | R/R SERVICE: 10YD DUMPSTER JAN 2016            | 2       | 10-01-51600-29     | 105.00       |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | WT0000004686   | FLUORESCENT 4' LAMP DISPOSAL (180)             | 1       | 18-03-53620-29     | 135.00       |
| 02/16        | 02/16/2016       | 42935        | 20528         | ADVANCED DISPOSAL SERVICES  | WT0000004686   | FLUORESCENT 8' LAMP DISPOSAL (9)               | 2       | 18-03-53620-29     | 9.00         |
| Total 42935: |                  |              |               |                             |                |  |         |                    | 43,336.74    |
| <b>42936</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42936        | 370           | AIRGAS USA LLC              | 9047804547     | TORCH CUTTING TIP                              | 1       | 10-03-53310-35     | 10.99        |
| Total 42936: |                  |              |               |                             |                |  |         |                    | 10.99        |
| <b>42937</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42937        | 21135         | AMERICAN MESSAGING          | U1350112QA     | PAGER RENTAL: 1/1-1/31/16                      | 1       | 10-03-53310-29     | 53.95        |
| 02/16        | 02/16/2016       | 42937        | 21135         | AMERICAN MESSAGING          | U1350112QB     | PAGER RENTAL: 2/1-2/29/16                      | 1       | 10-03-53310-29     | 128.00       |
| Total 42937: |                  |              |               |                             |                |  |         |                    | 181.95       |
| <b>42938</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42938        | 1120          | AYRES ASSOCIATES INC        | 162019         | DATA PROCESSING SVCS/DELIVERY THRU 1/23/16     | 1       | 10-03-53160-29     | 6,069.00     |
| 02/16        | 02/16/2016       | 42938        | 1120          | AYRES ASSOCIATES INC        | 162019         | DATA PROCESSING SVCS/DELIVERY THRU 1/23/16     | 2       | 60-03-53750-29     | 3,034.50     |
| 02/16        | 02/16/2016       | 42938        | 1120          | AYRES ASSOCIATES INC        | 162019         | DATA PROCESSING SVCS/DELIVERY THRU 1/23/16     | 3       | 61-03-53607-29     | 3,034.50     |
| Total 42938: |                  |              |               |                             |                |  |         |                    | 12,138.00    |
| <b>42939</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42939        | 1530          | BECHER-HOPPE ASSOC INC      | 19421          | ROSS/MESKER-COLLEEN L/S DESIGN: 1/1-1/29/16    | 1       | 61-00-18700-82     | 3,360.00     |
| Total 42939: |                  |              |               |                             |                |  |         |                    | 3,360.00     |
| <b>42940</b> |                  |              |               |                             |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42940        | 2330          | BUSINESS SERVICE CENTER INC | 31WSD1-011116  | ANSWERING SERVICE: 1/11-2/8/16                 | 1       | 61-03-53613-29     | 38.60        |
| 02/16        | 02/16/2016       | 42940        | 2330          | BUSINESS SERVICE CENTER INC | 31WSD1-011116  | ANSWERING SERVICE: 1/11-2/8/16                 | 2       | 60-03-53780-29     | 38.60        |
| 02/16        | 02/16/2016       | 42940        | 2330          | BUSINESS SERVICE CENTER INC | 31WSD1-020816  | ANSWERING SERVICE: 2/8-3/6/16                  | 1       | 60-03-53780-29     | 43.73        |
| 02/16        | 02/16/2016       | 42940        | 2330          | BUSINESS SERVICE CENTER INC | 31WSD1-020816  | ANSWERING SERVICE: 2/8-3/6/16                  | 2       | 61-03-53613-29     | 43.72        |

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| Total 42940: |                  |              |               |                               |                |  |         |                    | 164.65       |
| <b>42941</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42941        | 21118         | CASPER'S TRUCK EQUIPMENT      | 0013271-IN     | STROBE LIGHTS AND PLASTIC FITTINGS FOR BRINE TANKS | 1       | 10-03-53312-35     | 636.68       |
| Total 42941: |                  |              |               |                               |                |  |         |                    | 636.68       |
| <b>42942</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42942        | 2660          | CWE INC                       | 36000508       | 12/28/15-1/31/16 E/C RIVER BOAT LANDING            | 1       | 42-07-57626-21     | 954.00       |
| Total 42942: |                  |              |               |                               |                |  |         |                    | 954.00       |
| <b>42943</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42943        | 3780          | DELL MARKETING LP             | XJW8DPW98      | ADOBE ACROBAT STD - WEINKAUF                       | 1       | 10-01-51450-80     | 294.57       |
| 02/16        | 02/16/2016       | 42943        | 3780          | DELL MARKETING LP             | XJW9D4NM3      | NEW LAPTOP - MELISKA                               | 1       | 10-01-51450-80     | 1,694.13     |
| 02/16        | 02/16/2016       | 42943        | 3780          | DELL MARKETING LP             | XJW9F3JF6      | NEW LAPTOP - WEINKAUF                              | 1       | 10-01-51450-80     | 1,160.00     |
| Total 42943: |                  |              |               |                               |                |  |         |                    | 3,148.70     |
| <b>42944</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42944        | 20789         | EMMONS BUSINESS INTERIORS LLC | 117654         | HEIGHT ADJUSTABLE DESK & KEYBD TRAY - HIGGINS      | 1       | 10-01-51600-81     | 1,084.98     |
| 02/16        | 02/16/2016       | 42944        | 20789         | EMMONS BUSINESS INTERIORS LLC | 117655         | KEYBOARD TRAY - WEHNER                             | 1       | 10-01-51600-81     | 209.99       |
| Total 42944: |                  |              |               |                               |                |  |         |                    | 1,294.97     |
| <b>42945</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42945        | 4910          | FASTENAL COMPANY              | WISCH260748    | #17 WING NUTS                                      | 1       | 10-03-53312-35     | 46.69        |
| 02/16        | 02/16/2016       | 42945        | 4910          | FASTENAL COMPANY              | WISCH260802    | EYE BOLT (2) - L/S                                 | 1       | 61-03-53601-24     | 6.59         |
| 02/16        | 02/16/2016       | 42945        | 4910          | FASTENAL COMPANY              | WISCH260860    | CASTER WHEELS FOR VISE (2)                         | 1       | 10-03-53310-35     | 32.83        |
| 02/16        | 02/16/2016       | 42945        | 4910          | FASTENAL COMPANY              | WISCH260879    | EYE BOLT (2) - L/S                                 | 1       | 61-03-53601-24     | 15.93        |
| 02/16        | 02/16/2016       | 42945        | 4910          | FASTENAL COMPANY              | WISCH261183    | REPAIR OF METABO GRINDER                           | 1       | 10-03-53310-35     | 115.00       |
| Total 42945: |                  |              |               |                               |                |  |         |                    | 217.04       |
| <b>42946</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 241-7147 FEB16 | KENNEDY ICE RINK: 2/1-2/29/16                      | 1       | 10-05-55340-22     | 154.35       |
| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 241-7732 FEB16 | RYAN ST L/S: 2/4-3/3/16                            | 1       | 61-03-53610-22     | 50.03        |
| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 241-8810 FEB16 | EAU CLAIRE RIVER L/S: 1/28-2/27/16                 | 1       | 61-03-53610-22     | 50.38        |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                         | Invoice Number | Description                              | Inv Seq | Invoice GL Account | Check Amount |
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| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 355-0054 FEB16 | EVERGREEN POINTE L/S: 2/4-3/3/16         | 1       | 61-03-53610-22     | 50.03        |
| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 355-0746 FEB16 | PARK TERRACE L/S: 1/28-2/27/16           | 1       | 61-03-53610-22     | 50.86        |
| 02/16        | 02/16/2016       | 42946        | 20024         | FRONTIER                      | 355-5649 FEB16 | BUS PK SOUTH L/S: 1/25-2/24/16           | 1       | 61-03-53610-22     | 50.38        |
| Total 42946: |                  |              |               |                               |                |  |         |                    | 406.03       |
| <b>42947</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42947        | 20607         | HARBOR TECHNOLOGIES LLC       | 1564           | IT SUPPORT BLOCK (60)                    | 1       | 10-01-51450-29     | 4,800.00     |
| Total 42947: |                  |              |               |                               |                |  |         |                    | 4,800.00     |
| <b>42948</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42948        | 20205         | HYDRITE CHEMICAL CO           | 01873274       | ALTA VERDE WELL CHEMICALS                | 1       | 60-03-53730-36     | 892.30       |
| 02/16        | 02/16/2016       | 42948        | 20205         | HYDRITE CHEMICAL CO           | 01873275       | BLOEDEL WELL CHEMICALS                   | 1       | 60-03-53730-36     | 833.30       |
| 02/16        | 02/16/2016       | 42948        | 20205         | HYDRITE CHEMICAL CO           | 01873276       | RIPPLING CREEK WELL CHEMICALS            | 1       | 60-03-53730-36     | 833.30       |
| 02/16        | 02/16/2016       | 42948        | 20205         | HYDRITE CHEMICAL CO           | 01873277       | WATER TREATMENT PLANT CHEMICALS          | 1       | 60-03-53730-36     | 1,407.55     |
| Total 42948: |                  |              |               |                               |                |  |         |                    | 3,966.45     |
| <b>42949</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42949        | 8800          | LAYNE CHRISTENSEN COMPANY     | 89080028       | MAINT OF PUMPING EQUIP - ALTA VERDE WELL | 1       | 60-03-53720-24     | 1,224.00     |
| Total 42949: |                  |              |               |                               |                |  |         |                    | 1,224.00     |
| <b>42950</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42950        | 9080          | LINCOLN CONTRACTORS SUPPLY IN | K30401         | BUDGETED ITEMS FOR 2016                  | 1       | 10-03-53310-35     | 3,728.00     |
| Total 42950: |                  |              |               |                               |                |  |         |                    | 3,728.00     |
| <b>42951</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42951        | 9200          | LONDERVILLE STEEL ENTERPRISES | 423028         | PART FOR LOADER PLOW AND WING            | 1       | 10-03-53312-35     | 133.50       |
| Total 42951: |                  |              |               |                               |                |  |         |                    | 133.50       |
| <b>42952</b> |                  |              |               |                               |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42952        | 9480          | MALBRIT MECHANICAL INC        | 174821         | ADJ DAMPER/HEAT UNIT - MUN CRT OFFICES   | 1       | 10-02-52199-24     | 102.00       |
| Total 42952: |                  |              |               |                               |                |  |         |                    | 102.00       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                        | Invoice Number | Description  | Inv Seq | Invoice GL Account | Check Amount |
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| <b>42953</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42953        | 9910          | MARATHON COUNTY TREASURER    | I0000476       | 2015 MPO LOCAL SHARE DUES - MARATHON CTY               | 1       | 10-01-51109-32     | 3,351.21     |
| 02/16        | 02/16/2016       | 42953        | 9910          | MARATHON COUNTY TREASURER    | I0000488       | SALT BRINE (1695 GALLONS) - JAN 2016                   | 1       | 10-03-53312-23     | 424.62       |
| Total 42953: |                  |              |               |                              |                |  |         |                    | 3,775.83     |
| <b>42954</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42954        | 20887         | MARTELLE WATER TREATMENT INC | 13987          | AQUADENE - 495 GALLONS                                 | 1       | 60-03-53730-36     | 6,064.00     |
| Total 42954: |                  |              |               |                              |                |  |         |                    | 6,064.00     |
| <b>42955</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42955        | 21224         | MI-TECH SERVICES, INC        | 32022537       | LANDFILL MONITORING: GES O&M - 12/28-1/31/16           | 1       | 18-03-53631-21     | 3,744.92     |
| 02/16        | 02/16/2016       | 42955        | 21224         | MI-TECH SERVICES, INC        | 32022539       | LANDFILL MONITORING: TRI-ANNUAL GROUNDWATER REPORT     | 1       | 18-03-53631-21     | 4,353.50     |
| Total 42955: |                  |              |               |                              |                |  |         |                    | 8,098.42     |
| <b>42956</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42956        | 11280         | NETWORK PROFESSIONALS INC    | 11493          | WIRELESS INTERNET ACCESS: 2/1/16-3/1/16                | 1       | 10-01-51450-28     | 39.95        |
| Total 42956: |                  |              |               |                              |                |  |         |                    | 39.95        |
| <b>42957</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42957        | 11530         | NORTHERN BATTERY             | 1441242        | CORE RETURN  | 1       | 10-03-53310-35     | 15.00-       |
| 02/16        | 02/16/2016       | 42957        | 11530         | NORTHERN BATTERY             | 1508495        | BATTERY REPLACEMENT #76 BUICK                          | 1       | 10-03-53312-35     | 93.61        |
| 02/16        | 02/16/2016       | 42957        | 11530         | NORTHERN BATTERY             | 1508588        | CORE RETURN - REPLACE OLD BATTERY ON #76 BUICK         | 1       | 10-03-53312-35     | 15.00-       |
| 02/16        | 02/16/2016       | 42957        | 11530         | NORTHERN BATTERY             | 1509044        | #93 FROZEN BATTERY IN VAN                              | 1       | 10-03-53312-35     | 15.00-       |
| Total 42957: |                  |              |               |                              |                |  |         |                    | 48.61        |
| <b>42958</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/16/2016       | 42958        | 12770         | POWERPLAN                    | 1418195        | #38 LOADER - UNIVERSAL DRIVESHAFT (2), & OTHER MISC PA | 1       | 10-03-53310-35     | 4,930.17     |
| 02/16        | 02/16/2016       | 42958        | 12770         | POWERPLAN                    | 1419024        | #38 LOADER - FUEL FILTERS, DRAIN VALVE                 | 1       | 10-03-53310-35     | 205.70       |
| 02/16        | 02/16/2016       | 42958        | 12770         | POWERPLAN                    | 1422914        | #38 LOADER - UNIVERSAL & COTTER PIN RETURN             | 1       | 10-03-53310-35     | 685.82-      |
| 02/16        | 02/16/2016       | 42958        | 12770         | POWERPLAN                    | 1430965        | #38: LENS COVER FOR BLINKER                            | 1       | 10-03-53312-35     | 20.76        |
| Total 42958: |                  |              |               |                              |                |  |         |                    | 4,470.81     |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                         | Invoice Number | Description                               | Inv Seq | Invoice GL Account | Check Amount |
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| <b>42959</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78589          | #10 WINDOW ENVELOPES (6000)               | 1       | 10-01-51450-31     | 264.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78589          | #10 REGULAR ENVELOPES (4000)              | 2       | 10-01-51450-31     | 195.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78590          | #10 UTILITY WINDOW ENVELOPES (4,000)      | 1       | 61-03-53612-31     | 103.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78590          | #10 UTILITY WINDOW ENVELOPES (4,000)      | 2       | 60-03-53771-31     | 103.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78780          | (7866) 2016 R/R NEWSLETTER-POSTAGE COSTS  | 1       | 18-03-53638-31     | 1,396.95     |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78780          | (7866) 2016 R/R NEWSLETTER-PRINTING COSTS | 2       | 18-03-53638-31     | 4,103.25     |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78792          | TAX BILL RECEIPT PAPER (6500)             | 1       | 10-01-51522-31     | 242.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78862          | (7116) NEXTDOOR POST CARDS - PRINTING     | 1       | 10-01-51450-31     | 993.00       |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78862          | (6821) NEXTDOOR POST CARDS - POSTAGE      | 2       | 10-01-51450-31     | 1,176.37     |
| 02/16        | 02/16/2016       | 42959        | 15780         | SUN PRINTING                  | 78904          | (300) 20TH VOW ANNIV SAVE THE DATE CARDS  | 1       | 29-05-55320-31     | 254.25       |
| Total 42959: |                  |              |               |                               |                |   |         |                    | 8,830.82     |
| <b>42960</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42960        | 16220         | TITO INC                      | 10534          | MAIN BREAK REPAIR ON WESTON AVE           | 1       | 60-03-53761-29     | 3,581.18     |
| Total 42960: |                  |              |               |                               |                |   |         |                    | 3,581.18     |
| <b>42961</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42961        | 19929         | UTILITY SERVICE CO INC        | 387626         | QRTLTY MAINT CONTRACT - BUSINESS PK TANK  | 1       | 60-03-53760-29     | 1,470.75     |
| Total 42961: |                  |              |               |                               |                |   |         |                    | 1,470.75     |
| <b>42962</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42962        | 17090         | V&H INC                       | 2238343 RI     | #17: WIPER SWITCH                         | 1       | 10-03-53312-35     | 58.92        |
| Total 42962: |                  |              |               |                               |                |   |         |                    | 58.92        |
| <b>42963</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42963        | 16890         | VAN ERT ELECTRIC COMPANY INC  | 93761          | ALTA VERDE WELL-ELECTRICAL UPGRADE        | 1       | 60-00-18511-00     | 3,700.00     |
| Total 42963: |                  |              |               |                               |                |   |         |                    | 3,700.00     |
| <b>42964</b> |                  |              |               |                               |                |   |         |                    |              |
| 02/16        | 02/16/2016       | 42964        | 17500         | WAUSAU AWARDS & ENGRAVING INC | 02/04/16       | NAME PLATE, HOLDER - CLARK                | 1       | 10-05-55220-31     | 15.50        |
| 02/16        | 02/16/2016       | 42964        | 17500         | WAUSAU AWARDS & ENGRAVING INC | 02/04/16       | NAME BADGE, NAME PLATE, HOLDER - TRITTIN  | 2       | 10-01-51520-31     | 28.50        |
| 02/16        | 02/16/2016       | 42964        | 17500         | WAUSAU AWARDS & ENGRAVING INC | 02/04/16       | NAME BADGE, NAME PLATE, HOLDER - STROIK   | 3       | 10-01-51520-31     | 28.50        |
| 02/16        | 02/16/2016       | 42964        | 17500         | WAUSAU AWARDS & ENGRAVING INC | 02/04/16       | NAME BADGE, NAME PLATE, HOLDER - MAGUIRE  | 4       | 10-02-52400-31     | 28.50        |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                         | Invoice Number   | Description                         | Inv Seq | Invoice GL Account | Check Amount |
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| 02/16        | 02/16/2016       | 42964        | 17500         | WAUSAU AWARDS & ENGRAVING INC | 02/04/16         | NAME BADGE - FLORY                  | 5       | 10-01-51420-31     | 13.00        |
| Total 42964: |                  |              |               |                               |                  |                                     |         |                    | 114.00       |
| <b>42965</b> |                  |              |               |                               |                  |                                     |         |                    |              |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 1350-00 Q4 2015  | FOX ST: 10/18-1/18/16               | 1       | 61-03-53610-22     | 39.14        |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 1874-00 Q4 2015  | 5701 ALTA VERDE: 10/18-1/18/16      | 1       | 60-03-53720-22     | 104.79       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 1875-00 Q4 2015  | MESKER: 10/18-1/18/16               | 1       | 60-03-53720-22     | 108.44       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 2955-00 Q4 2015  | ALTA VERDE POOL: 10/21-1/20/16      | 1       | 22-05-55420-22     | 988.16       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 3039-00 Q4 2015  | 5815 ALTA VERDE: 10/18-1/18/16      | 1       | 10-05-55210-22     | 687.56       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 3239-00 Q4 2015  | 2000 BLOEDEL: 10/18-1/18/16         | 1       | 60-03-53720-22     | 115.75       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 4624-00 Q4 2015  | NORTHWESTERN: 10/18-1/18/16         | 1       | 10-05-55210-22     | 76.67        |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5272-00 Q4 2015  | 5703 ALTA VERDE: 10/21-1/20/16      | 1       | 10-05-55210-22     | 74.59        |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5477-00 Q4 2015  | E EVEREST: 10/18-1/18/16            | 1       | 10-03-53317-22     | 147.00       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5479-00 Q4 2015  | COMMUNITY CTR DR: 10/18-1/18/16     | 1       | 10-03-53317-22     | 147.00       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5492-00 Q4 2015  | 2201 SCHOFIELD AVE: 10/18-1/18/16   | 1       | 10-03-53317-22     | 147.00       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5525-00 Q4 2015  | 2818 SCHOFIELD AVE: 10/18-1/18/16   | 1       | 10-03-53317-22     | 147.00       |
| 02/16        | 02/16/2016       | 42965        | 18100         | WESTON UTILITIES              | 5540-00 Q4 2015  | 6002 ALDERSON: 10/18-1/18/16        | 1       | 10-05-55210-22     | 63.99        |
| Total 42965: |                  |              |               |                               |                  |                                     |         |                    | 2,847.09     |
| <b>42966</b> |                  |              |               |                               |                  |                                     |         |                    |              |
| 02/16        | 02/16/2016       | 42966        | 21222         | WI ELECTRICAL SPECIALIST      | ELEC-2-16-6528 R | PERMIT OVERPAYMENT - ELEC-2-16-6528 | 1       | 10-00-44392-00     | 63.00        |
| Total 42966: |                  |              |               |                               |                  |                                     |         |                    | 63.00        |
| <b>42967</b> |                  |              |               |                               |                  |                                     |         |                    |              |
| 02/16        | 02/16/2016       | 42967        | 19939         | WISCONSIN DNR                 | 4240-10867       | ANNUAL LANDFILL REPORT: 2015        | 1       | 18-03-53631-29     | 500.00       |
| Total 42967: |                  |              |               |                               |                  |                                     |         |                    | 500.00       |
| <b>42968</b> |                  |              |               |                               |                  |                                     |         |                    |              |
| 02/16        | 02/16/2016       | 42968        | 20614         | WISCONSIN LIFTING SPECIALISTS | 16-F2132         | LIFTING STRAPS (4) - SHOP           | 1       | 10-03-53310-35     | 25.00        |
| 02/16        | 02/16/2016       | 42968        | 20614         | WISCONSIN LIFTING SPECIALISTS | 16-F2171         | LIFTING STRAPS (4) - SHOP           | 1       | 10-03-53310-35     | 78.40        |
| Total 42968: |                  |              |               |                               |                  |                                     |         |                    | 103.40       |
| <b>42969</b> |                  |              |               |                               |                  |                                     |         |                    |              |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE      | 0293-00001 JAN16 | FOREMOST: WELL 12/29-1/27/16        | 1       | 60-03-53720-22     | 2,027.67     |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                    | Invoice Number   | Description                         | Inv Seq | Invoice GL Account | Check Amount |
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| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00002 JAN16 | MESKER WELL: 12/29-1/27/16          | 1       | 60-03-53720-22     | 880.46       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00002 JAN16 | MESKER WELL: 12/28-1/26/16          | 2       | 60-03-53720-22     | 143.94       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00004 JAN16 | WTP/STERNBERG WELL: 12/29-1/27/16   | 1       | 60-03-53720-22     | 863.56       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00004 JAN16 | WTP/STERNBERG WELL: 12/29-1/27/16   | 2       | 60-03-53730-22     | 1,727.12     |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00004 JAN16 | WTP/STERNBERG WELL: 12/28-1/26/16   | 3       | 60-03-53720-22     | 124.90       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 0293-00004 JAN16 | WTP/STERNBERG WELL: 12/28-1/26/16   | 4       | 60-03-53730-22     | 249.81       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00001 JAN16 | HARLYN L/S: 12/29-1/27/16           | 1       | 61-03-53610-22     | 214.62       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00002 JAN16 | FOX ST L/S: 12/29-1/27/16           | 1       | 61-03-53610-22     | 542.93       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00002 JAN16 | FOX ST L/S: 12/28-1/26/16           | 2       | 61-03-53610-22     | 17.63        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00004 JAN16 | JELINEK/MESKER L/S: 12/29-1/27/16   | 1       | 61-03-53610-22     | 1,308.94     |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00004 JAN16 | JELINEK/MESKER L/S: 12/28-1/26/16   | 2       | 61-03-53610-22     | 21.97        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00005 JAN16 | KATHLEEN L/S: 12/29-1/27/16         | 1       | 61-03-53610-22     | 34.19        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00006 JAN16 | ROSS AVE L/S: 12/29-1/27/16         | 1       | 61-03-53610-22     | 133.43       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00007 JAN16 | COLLEEN L/S: 12/29-1/27/16          | 1       | 61-03-53610-22     | 237.89       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00008 JAN16 | E.C. RIVER L/S: 12/29-1/27/16       | 1       | 61-03-53610-22     | 289.12       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00008 JAN16 | E.C. RIVER L/S: 12/28-1/26/16       | 2       | 61-03-53610-22     | 17.17        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00009 JAN16 | TANYA L/S: 12/29-1/27/16            | 1       | 61-03-53610-22     | 182.45       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2457-00014 JAN16 | BUS PK SOUTH: 12/29-1/27/16         | 1       | 61-03-53610-22     | 57.66        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00001 JAN16 | STERNBERG: 12/29-1/27/16            | 1       | 10-05-55340-22     | 26.02        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00001 JAN16 | STERNBERG: 12/28-1/26/16            | 2       | 10-05-55340-22     | 16.21        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00007 JAN16 | ENT WAY TRAF LIGHTS: 12/31-2/1/16   | 1       | 10-03-53311-22     | 157.34       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00012 JAN16 | ENT WAY FNTN S/L: 12/31-2/1/16      | 1       | 10-03-53420-22     | 29.00        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00017 JAN16 | EVEREST: 12/29-1/27/16              | 1       | 60-03-53740-22     | 130.38       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00020 JAN16 | ALTA VERDE: 12/29-1/27/16           | 1       | 60-03-53720-22     | 537.64       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00020 JAN16 | ALTA VERDE: 12/28-1/26/16           | 2       | 60-03-53720-22     | 145.88       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00025 JAN16 | QUENTIN ST: 12/28-1/26/16           | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00026 JAN16 | ROGAN ST: 12/28-1/26/16             | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00032 JAN16 | KENNEDY: 12/28-1/26/16              | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00035 JAN16 | NORTHWESTERN: 12/28-1/26/16         | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00038 JAN16 | NEUPERT: 12/29-1/27/16              | 1       | 10-05-55340-22     | 94.02        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00038 JAN16 | NEUPERT: 12/28-1/26/16              | 2       | 10-05-55340-22     | 74.79        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00039 JAN16 | PARKWAY: 12/28-1/26/16              | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00041 JAN16 | EVERGREEN POINTE L/S: 12/29-1/27/16 | 1       | 61-03-53610-22     | 50.43        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00043 JAN16 | NORTHWESTERN: 12/28-1/26/16         | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00044 JAN16 | PARK TERRACE L/S: 12/29-1/27/16     | 1       | 61-03-53610-22     | 40.38        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00050 JAN16 | ROBINWOOD: 12/28-1/26/16            | 1       | 10-05-55210-22     | 25.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00054 JAN16 | BUS PARK WATER TOWER: 12/29-1/27/16 | 1       | 60-03-53740-22     | 98.94        |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00074 JAN16 | RYAN ST L/S: 12/29-1/27/16          | 1       | 61-03-53610-22     | 209.28       |
| 02/16     | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00076 JAN16 | ZINSER TRAF LIGHTS: 12/31-2/1/16    | 1       | 10-03-53311-22     | 108.72       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                        | Invoice Number   | Description                               | Inv Seq | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|------------------------------|------------------|---|---------|--------------------|--------------|
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00081 JAN16 | ALTA VERDE: 12/28-1/26/16                 | 1       | 10-05-55210-22     | 66.99        |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00081 JAN16 | ALTA VERDE: 12/27-1/25/16                 | 2       | 10-05-55210-22     | 67.47        |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00107 JAN16 | HERITAGE HILLS L/S: 12/29-1/27/16         | 1       | 61-03-53610-22     | 59.12        |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00122 JAN16 | SUMMIT: 12/29-1/27/16                     | 1       | 60-03-53740-22     | 34.71        |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00156 JAN16 | CTY RD J - SIGN: 12/31-2/1/16             | 1       | 10-03-53420-22     | 35.47        |
| 02/16        | 02/16/2016       | 42969        | 18990         | WISCONSIN PUBLIC SERVICE     | 2484-00188 JAN16 | WIFI @ KEN PK: 12/28-1/26/16              | 1       | 10-05-55210-22     | 25.94        |
| Total 42969: |                  |              |               |                              |                  |   |         |                    | 11,265.77    |
| <b>42970</b> |                  |              |               |                              |                  |   |         |                    |              |
| 02/16        | 02/19/2016       | 42970        | 310           | AFLAC                        | 680518           | PAYROLLS: JAN 2016                        | 1       | 10-00-21560-00     | 251.24       |
| Total 42970: |                  |              |               |                              |                  |   |         |                    | 251.24       |
| <b>42971</b> |                  |              |               |                              |                  |   |         |                    |              |
| 02/16        | 02/19/2016       | 42971        | 370           | AIRGAS USA LLC               | 9047656717       | BATTERIES FOR WELDING HELMET              | 1       | 10-03-53310-35     | 18.48        |
| Total 42971: |                  |              |               |                              |                  |   |         |                    | 18.48        |
| <b>42972</b> |                  |              |               |                              |                  |   |         |                    |              |
| 02/16        | 02/19/2016       | 42972        | 3220          | CONTROL CONCEPTS TECH        | 438224-001       | ICE RINK SURFACING MACHINE PART           | 1       | 10-05-55210-24     | 42.58        |
| Total 42972: |                  |              |               |                              |                  |   |         |                    | 42.58        |
| <b>42973</b> |                  |              |               |                              |                  |   |         |                    |              |
| 02/16        | 02/19/2016       | 42973        | 3680          | DC EVEREST SCHOOL DISTRICT   | TAX PMT - FEB16  | JAN 2016 TAX COLLECTIONS - SCHOOLS        | 1       | 10-00-24610-00     | 2,812,107.14 |
| 02/16        | 02/19/2016       | 42973        | 3680          | DC EVEREST SCHOOL DISTRICT   | TAX PMT - FEB16  | FEB 2016 - DNR/CHAP 70.114 AIDS - SCHOOLS | 2       | 10-00-43660-00     | 530.57       |
| Total 42973: |                  |              |               |                              |                  |   |         |                    | 2,812,637.71 |
| <b>42974</b> |                  |              |               |                              |                  |   |         |                    |              |
| 02/16        | 02/19/2016       | 42974        | 19843         | DIVERSIFIED BENEFIT SERVICES | 215013           | FSA ENROLLMENT SVCS FOR 2016              | 1       | 10-00-14510-00     | 31.25        |
| 02/16        | 02/19/2016       | 42974        | 19843         | DIVERSIFIED BENEFIT SERVICES | 215013           | FSA ENROLLMENT SVCS FOR 2016              | 2       | 10-01-51430-16     | 68.75        |
| 02/16        | 02/19/2016       | 42974        | 19843         | DIVERSIFIED BENEFIT SERVICES | 215696           | FLEX ADMIN FEES - JAN 2016 (11)           | 1       | 10-01-51430-16     | 101.30       |
| 02/16        | 02/19/2016       | 42974        | 19843         | DIVERSIFIED BENEFIT SERVICES | 215696           | FLEX ADMIN FEES - JAN 2016 (5)            | 2       | 10-00-14510-00     | 31.25        |
| Total 42974: |                  |              |               |                              |                  |   |         |                    | 232.55       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                     | Invoice Number | Description                                      | Inv Seq | Invoice GL Account | Check Amount |
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| <b>42975</b> |                  |              |               |                           |                |  |         |                    |              |
| 02/16        | 02/19/2016       | 42975        | 4760          | EVEREST METRO POLICE DEPT | QTR 1 - 2016   | 2016 OPER BUDGET - 1ST QTR                       | 1       | 10-02-52100-58     | 556,871.91   |
| 02/16        | 02/19/2016       | 42975        | 4760          | EVEREST METRO POLICE DEPT | QTR 1 - 2016   | 2016 ADVANCED CAPITAL OUTLAY PMT                 | 2       | 10-02-52100-58     | 81,527.92    |
| 02/16        | 02/19/2016       | 42975        | 4760          | EVEREST METRO POLICE DEPT | QTR 1 - 2016   | 2016 OPER BUDGET - 1ST QTR (COURT)               | 3       | 10-01-51210-58     | 14,187.81    |
| Total 42975: |                  |              |               |                           |                |  |         |                    | 652,587.64   |
| <b>42976</b> |                  |              |               |                           |                |  |         |                    |              |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | STEVE MEILAHN MARCH 16                           | 1       | 70-01-51493-15     | 464.27       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER FAMILY HMO (5) MARCH 16                    | 2       | 70-00-21530-00     | 870.50       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER FAMILY HMO (5) MARCH 16                    | 3       | 70-01-51493-15     | 4,932.90     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER FAMILY HSA (2) MARCH 16                    | 4       | 70-00-21530-00     | 569.84       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER FAMILY HSA (2) MARCH 16                    | 5       | 70-01-51493-15     | 1,973.16     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER SINGLE HSA (1) MARCH 16                    | 6       | 70-00-21530-00     | 113.97       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | SAFER SINGLE HSA (1) MARCH 16                    | 7       | 70-01-51493-15     | 394.63       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO FAMILY HSA (1) - MARCH 16                  | 8       | 70-00-21530-00     | 284.92       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO FAMILY HSA (1) - MARCH 16                  | 9       | 70-01-51493-15     | 986.58       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO FAMILY HMO (17) - MARCH 16                 | 10      | 70-00-21530-00     | 2,959.70     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO FAMILY HMO (17) - MARCH 16                 | 11      | 70-01-51493-15     | 16,771.86    |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO SINGLE HMO (3) - MARCH 16                  | 12      | 70-00-21530-00     | 208.92       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | METRO SINGLE HMO (3) - MARCH 16                  | 13      | 70-01-51493-15     | 1,183.89     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | VILLAGE FAMILY HMO (15) - MARCH 16               | 14      | 70-00-21530-00     | 2,611.53     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | VILLAGE FAMILY HMO (15) - MARCH 16               | 15      | 70-01-51493-15     | 14,798.67    |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | VILLAGE SINGLE HMO (8) - MARCH 16                | 16      | 70-00-21530-00     | 557.12       |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | VILLAGE SINGLE HMO (8) - MARCH 16                | 17      | 70-01-51493-15     | 3,157.04     |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | KRAUSE CREDIT FOR NOV, DEC, JAN, & FEB           | 18      | 70-00-21530-00     | 696.41-      |
| 02/16        | 02/19/2016       | 42976        | 21187         | GROUP HEALTH COOPERATIVE  | MARCH 16       | KRAUSE CREDIT FOR NOV, DEC, JAN, & FEB           | 19      | 70-01-51493-15     | 3,946.31-    |
| Total 42976: |                  |              |               |                           |                |  |         |                    | 48,196.78    |
| <b>42977</b> |                  |              |               |                           |                |  |         |                    |              |
| 02/16        | 02/19/2016       | 42977        | 12810         | LEGALSHIELD               | 0114583 JAN16  | DUES: JAN 2016 - DIETSCHKE, JACOBS, SKRZYPCHAK   | 1       | 10-00-21566-00     | 67.75        |
| Total 42977: |                  |              |               |                           |                |  |         |                    | 67.75        |
| <b>42978</b> |                  |              |               |                           |                |  |         |                    |              |
| 02/16        | 02/19/2016       | 42978        | 9160          | LOCAL GOVERNMENT PROPERTY | 29946          | POLICY ENDORSEMENT FOR EQUIPMENT - 1/1/16-1/1/17 | 1       | 10-01-51540-51     | 87.00        |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                       | Invoice Number  | Description                                 | Inv Seq | Invoice GL Account | Check Amount |
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| Total 42978: |                  |              |               |                             |                 |   |         |                    | 87.00        |
| <b>42979</b> |                  |              |               |                             |                 |   |         |                    |              |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | JAN 2016 TAX COLLECTIONS - STATE            | 1       | 10-00-24210-00     | 54,810.84    |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | JAN 2016 TAX COLLECTIONS - COUNTY           | 2       | 10-00-24310-00     | 1,312,942.07 |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | STATE SHARE - MANAGED FOREST LAND - CLOSED  | 3       | 10-00-41150-00     | 6,314.46     |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | COUNTY 20% - PRIVATE FOREST CROP TAXES      | 4       | 10-00-41150-00     | .82          |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | COUNTY 20% - MANAGED FOREST LAND - OPEN     | 5       | 10-00-41150-00     | 59.38        |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | COUNTY SHARE - MANAGED FOREST LAND - CLOSED | 6       | 10-00-41150-00     | 349.71       |
| 02/16        | 02/19/2016       | 42979        | 9920          | MARATHON COUNTY TREASURER   | TAX PMT - FEB16 | FEB 2016 - DNR/CHAP 70.114 AIDS - COUNTY    | 7       | 10-00-43660-00     | 247.67       |
| Total 42979: |                  |              |               |                             |                 |   |         |                    | 1,374,724.95 |
| <b>42980</b> |                  |              |               |                             |                 |   |         |                    |              |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | METRO MARCH 20  | METRO PREMIUM: MARCH 2016                   | 1       | 70-00-21531-00     | 397.19       |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | METRO MARCH 20  | METRO PREMIUM: MARCH 2016                   | 2       | 70-01-51495-15     | 181.14       |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | VOW/SAFER MAR   | SAFER PREMIUM: MARCH 2016                   | 1       | 70-00-21531-00     | 46.48        |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | VOW/SAFER MAR   | SAFER PREMIUM: MARCH 2016                   | 2       | 70-01-51495-15     | 32.74        |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | VOW/SAFER MAR   | VOW PREMIUM: MARCH 2016                     | 3       | 70-00-21531-00     | 402.82       |
| 02/16        | 02/19/2016       | 42980        | 10520         | MINNESOTA LIFE INSURANCE CO | VOW/SAFER MAR   | VOW PREMIUM: MARCH 2016                     | 4       | 70-01-51495-15     | 267.26       |
| Total 42980: |                  |              |               |                             |                 |   |         |                    | 1,327.63     |
| <b>42981</b> |                  |              |               |                             |                 |   |         |                    |              |
| 02/16        | 02/19/2016       | 42981        | 11720         | NTC                         | TAX PMT - FEB16 | JAN 2016 TAX COLLECTIONS - VTAE             | 1       | 10-00-24510-00     | 323,356.69   |
| 02/16        | 02/19/2016       | 42981        | 11720         | NTC                         | TAX PMT - FEB16 | FEB 2016 - DNR/CHAP 70.114 AIDS-VTAE        | 2       | 10-00-43660-00     | 60.98        |
| Total 42981: |                  |              |               |                             |                 |   |         |                    | 323,417.67   |
| <b>42982</b> |                  |              |               |                             |                 |   |         |                    |              |
| 02/16        | 02/19/2016       | 42982        | 20783         | SOUTH AREA FIRE & EMERGENCY | QTR 1 - 2016    | 2016 OPER BUDGET - 1ST QTR                  | 1       | 10-02-52905-58     | 138,732.50   |
| Total 42982: |                  |              |               |                             |                 |   |         |                    | 138,732.50   |
| <b>42983</b> |                  |              |               |                             |                 |   |         |                    |              |
| 02/16        | 02/22/2016       | 42983        | 21225         | KS STATEBANK                | 2/18/16 TRUCK   | 1ST PMT FOR NEW PLOW TRUCK (2016 PURCH)     | 1       | 44-07-57324-81     | 40,245.23    |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee               | Invoice Number   | Description                                 | Inv Seq | Invoice GL Account | Check Amount |
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| Total 42983: |                  |              |               |                     |                  |   |         |                    | 40,245.23    |
| <b>42984</b> |                  |              |               |                     |                  |   |         |                    |              |
| 02/16        | 02/25/2016       | 42984        | 21226         | TARA L HOPPE        | DUPL PMT 2/8/16  | DUPLICATE PMT - CIT#R758339-1/R758340-2     | 1       | 10-00-24425-00     | 202.80       |
| Total 42984: |                  |              |               |                     |                  |   |         |                    | 202.80       |
| <b>42985</b> |                  |              |               |                     |                  |   |         |                    |              |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 302655 JAN16     | INV#139960: SUPPLIES                        | 1       | 60-03-53740-34     | 47.24        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 302655 JAN16     | INV#140572: SUPPLIES & SMALL TOOLS          | 2       | 60-03-53740-34     | 64.02        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 302655 JAN16     | INV#140572: SUPPLIES & SMALL TOOLS          | 3       | 60-03-53740-31     | 106.90       |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#139891: SUPPL FOR CLEANING BATHRM DRAIN | 1       | 10-03-53310-35     | 69.93        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#139945: SOAP (4)                        | 2       | 10-03-53310-35     | 15.96        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140008: SHOP SUPPLIES                   | 3       | 10-03-53310-35     | 90.31        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140059: HUMIDIFIER FOR MUNI BLDG        | 4       | 10-01-51600-31     | 279.98       |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140082: SIGN SHOP MATERIALS             | 5       | 10-03-53310-36     | 32.93        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140310: GREASE GUN HOLDERS              | 6       | 10-03-53310-35     | 20.78        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140339: AA BATTERIES                    | 7       | 10-01-51600-39     | 15.98        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140374: SHOP USE SUPPLIES               | 8       | 10-03-53310-35     | 43.96        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140455:CASTER WHEELS FOR GRILL          | 9       | 10-03-53310-35     | 110.94       |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140548: BAND SAW BLADE FOR HANDHELD SAW | 10      | 10-03-53310-36     | 29.99        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140548: GREASE GUN HANGER               | 11      | 10-03-53310-35     | 5.99         |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140706: FLOOR CLEANER FOR MUNI BLDG     | 12      | 10-01-51600-34     | 51.96        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306258 JAN16     | INV#140790: BLDG INSPECTION - SPRAY PAINT   | 13      | 10-02-52400-39     | 5.99         |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306274 JAN16     | INV#140592: FILTER FURN & GORILLA TAPE      | 1       | 10-05-55210-39     | 13.01        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306282 JAN16     | INV#140015: SUPPLIES & SMALL TOOLS          | 1       | 61-03-53610-34     | 3.20         |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306282 JAN16     | INV#140015: SUPPLIES & SMALL TOOLS          | 2       | 61-03-53610-31     | 58.97        |
| 02/16        | 02/26/2016       | 42985        | 250           | ACE HARDWARE CENTER | 306282 JAN16     | INV#140293: SUPPLIES                        | 3       | 61-03-53610-34     | 114.86       |
| Total 42985: |                  |              |               |                     |                  |   |         |                    | 1,182.90     |
| <b>42986</b> |                  |              |               |                     |                  |   |         |                    |              |
| 02/16        | 02/26/2016       | 42986        | 370           | AIRGAS USA LLC      | 9933521687       | TANK LEASE                                  | 1       | 10-03-53310-29     | 66.51        |
| Total 42986: |                  |              |               |                     |                  |   |         |                    | 66.51        |
| <b>42987</b> |                  |              |               |                     |                  |   |         |                    |              |
| 02/16        | 02/26/2016       | 42987        | 21227         | BECK, MARY          | KENNEDY PK 2/20/ | SEC DEPOSIT REFUND - KENNEDY PARK 2/20/16   | 1       | 10-00-23160-00     | 50.00        |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                        | Invoice Number | Description  | Inv Seq | Invoice GL Account | Check Amount |
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| Total 42987: |                  |              |               |                              |                |  |         |                    | 50.00        |
| <b>42988</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42988        | 21013         | BEEHIVE INDUSTRIES           | 1347           | BEEHINE SOFTWARE LICENSE: JAN -DEC 2016            | 1       | 10-01-51450-28     | 29,095.00    |
| Total 42988: |                  |              |               |                              |                |  |         |                    | 29,095.00    |
| <b>42989</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42989        | 2500          | CARQUEST AUTO PARTS          | 2763-259556    | COOLANT FILTERS                                    | 1       | 10-03-53312-35     | 61.68        |
| 02/16        | 02/26/2016       | 42989        | 2500          | CARQUEST AUTO PARTS          | 2763-262874    | WINDSHIELD WIPER BLADES FOR STERLING & MACK TRUCKS | 1       | 10-03-53312-35     | 73.38        |
| 02/16        | 02/26/2016       | 42989        | 2500          | CARQUEST AUTO PARTS          | 2763-263038    | #38: FUSE BLOCK                                    | 1       | 10-03-53312-35     | 19.00        |
| 02/16        | 02/26/2016       | 42989        | 2500          | CARQUEST AUTO PARTS          | 2763-263086    | #38: STROBE LIGHT REPLACEMENT                      | 1       | 10-03-53312-35     | 63.00        |
| Total 42989: |                  |              |               |                              |                |  |         |                    | 217.06       |
| <b>42990</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42990        | 3150          | COLUMBIA PIPE & SUPPLY CO    | 1961572        | PLASTIC FITTINGS #9 BRINE TANK                     | 1       | 10-03-53312-35     | 8.49         |
| Total 42990: |                  |              |               |                              |                |  |         |                    | 8.49         |
| <b>42991</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42991        | 20050         | COMPLETE OFFICE OF WISCONSIN | 508319         | SCISSORS - TRITTIN                                 | 1       | 10-01-51520-31     | 7.99         |
| 02/16        | 02/26/2016       | 42991        | 20050         | COMPLETE OFFICE OF WISCONSIN | 508319         | 6 SECT FOLDER - GUILD                              | 2       | 10-01-51410-31     | 48.95        |
| 02/16        | 02/26/2016       | 42991        | 20050         | COMPLETE OFFICE OF WISCONSIN | 508319         | WALL POCKET - FRONT OFFICE                         | 3       | 10-01-51450-31     | 28.50        |
| Total 42991: |                  |              |               |                              |                |  |         |                    | 85.44        |
| <b>42992</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42992        | 3220          | CONTROL CONCEPTS TECH        | 438222-001     | #38: PARKING BRAKE                                 | 1       | 10-03-53312-35     | 30.89        |
| 02/16        | 02/26/2016       | 42992        | 3220          | CONTROL CONCEPTS TECH        | 439241-001     | REPLACEMENT O RINGS DUE TO BLOWN HYD HOSE          | 1       | 10-03-53312-35     | 68.51        |
| 02/16        | 02/26/2016       | 42992        | 3220          | CONTROL CONCEPTS TECH        | 439242-001     | #113: PARTS FOR REPLACEMNT OF HYD HOSES            | 1       | 10-03-53312-35     | 243.76       |
| 02/16        | 02/26/2016       | 42992        | 3220          | CONTROL CONCEPTS TECH        | 439284-001     | #113: PARTS FOR HYD HOSES - LIZZARD                | 1       | 10-03-53312-35     | 15.47        |
| Total 42992: |                  |              |               |                              |                |  |         |                    | 358.63       |
| <b>42993</b> |                  |              |               |                              |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 42993        | 20719         | ELITE PLUMBING PLUS LLC      | 1725           | TOILET REPLACEMENTS - SHOP                         | 1       | 10-03-53310-24     | 594.50       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                         | Invoice Number   | Description                           | Inv Seq | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|-------------------------------|------------------|---------------------------------------|---------|--------------------|--------------|
| Total 42993: |                  |              |               |                               |                  |                                       |         |                    | 594.50       |
| <b>42994</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42994        | 20789         | EMMONS BUSINESS INTERIORS LLC | 117775           | OFFICE CHAIR - CROWE                  | 1       | 10-01-51460-31     | 439.99       |
| Total 42994: |                  |              |               |                               |                  |                                       |         |                    | 439.99       |
| <b>42995</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42995        | 20385         | ESKER, JODY                   | RBLD-2-15-5785 R | OCC SUR REF: 5304 SKI LANE            | 1       | 10-00-44327-00     | 1,000.00     |
| Total 42995: |                  |              |               |                               |                  |                                       |         |                    | 1,000.00     |
| <b>42996</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42996        | 20024         | FRONTIER                      | 355-5287 FEB16   | HARLYN AVE L/S: 2/10-3/9/16           | 1       | 61-03-53610-22     | 52.77        |
| Total 42996: |                  |              |               |                               |                  |                                       |         |                    | 52.77        |
| <b>42997</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42997        | 5490          | GANNETT WISCONSIN MEDIA       | 5001957720       | SPRING ELECTION NOTICE 4/5/16         | 1       | 10-01-51440-32     | 69.44        |
| Total 42997: |                  |              |               |                               |                  |                                       |         |                    | 69.44        |
| <b>42998</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42998        | 6460          | HAWKINS INC.                  | 3835788          | CHEMICAL FEED PUMP PARTS              | 1       | 60-03-53730-34     | 1,284.16     |
| Total 42998: |                  |              |               |                               |                  |                                       |         |                    | 1,284.16     |
| <b>42999</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 42999        | 7140          | HYDROCORP                     | 0038054-IN       | CROSS CONNECT CTRL INSTALL - JAN 2016 | 1       | 60-03-53762-25     | 1,697.00     |
| Total 42999: |                  |              |               |                               |                  |                                       |         |                    | 1,697.00     |
| <b>43000</b> |                  |              |               |                               |                  |                                       |         |                    |              |
| 02/16        | 02/26/2016       | 43000        | 21065         | IAEI                          | DUES 2016 - 2018 | TATRO 3 YR MEMBERSHIP (2016-2018)     | 1       | 10-02-52400-32     | 336.00       |
| Total 43000: |                  |              |               |                               |                  |                                       |         |                    | 336.00       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                          | Invoice Number                 | Description                                   | Inv Seq  | Invoice GL Account | Check Amount |
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| 43001        | 02/16            | 02/26/2016   | 43001         | 21078                          | KBIS                           | BRDG INSPECT O                                | KMIECIK BRIDGE INSPECTION - OCTOBER 2015       | 1 10-03-53310-29   | 150.00       |
| Total 43001: |                  |              |               |                                |                                |   |  |                    | 150.00       |
| <b>43002</b> | 02/16            | 02/26/2016   | 43002         | 9910                           | MARATHON COUNTY TREASURER      | I0000021                                      | SALT BRINE (640 GALLONS) - DEC 2015            | 1 10-03-53312-23   | 160.24       |
| Total 43002: |                  |              |               |                                |                                |   |  |                    | 160.24       |
| <b>43003</b> | 02/16            | 02/26/2016   | 43003         | 10380                          | MIDWEST SIGN & SCREEN PRINTING | 2857550-00                                    | SIGN SHOP SUPPLIES - VINYL LETTERING           | 1 10-03-53310-36   | 281.03       |
| 02/16        | 02/26/2016       | 43003        | 10380         | MIDWEST SIGN & SCREEN PRINTING | 2860495-00                     | RED REFLECTIVE VINYL SHOP MATERIALS           | 1 10-03-53310-36                               | 168.00             |              |
| Total 43003: |                  |              |               |                                |                                |   |  |                    | 449.03       |
| <b>43004</b> | 02/16            | 02/26/2016   | 43004         | 19530                          | NATIONAL BAND AND TAG CO.      | 412711 SHIPPING                               | SHIPPING COST OF 2016 PET TAGS                 | 1 10-01-51522-39   | 29.06        |
| Total 43004: |                  |              |               |                                |                                |   |  |                    | 29.06        |
| <b>43005</b> | 02/16            | 02/26/2016   | 43005         | 11280                          | NETWORK PROFESSIONALS INC      | 12117   | WIRELESS INTERNET ACCESS 3/1-4/1/16            | 1 10-01-51450-28   | 39.95        |
| Total 43005: |                  |              |               |                                |                                |   |  |                    | 39.95        |
| <b>43006</b> | 02/16            | 02/26/2016   | 43006         | 11480                          | NORCON CORPORATION             | 2306  | PAVEMENT REPAIR - ALDERSON ST WATER MAIN BREAK | 1 60-03-53761-29   | 5,976.95     |
| 02/16        | 02/26/2016       | 43006        | 11480         | NORCON CORPORATION             | 2307                           | PAVEMENT REPAIR - WESTON AVE WATER MAIN BREAK | 1 60-03-53761-29                               | 2,956.49           |              |
| Total 43006: |                  |              |               |                                |                                |   |  |                    | 8,933.44     |
| <b>43007</b> | 02/16            | 02/26/2016   | 43007         | 11530                          | NORTHERN BATTERY               | 1485417                                       | CREDIT - MULTIPLE CORE RETURNS                 | 1 10-03-53310-35   | 95.00-       |
| 02/16        | 02/26/2016       | 43007        | 11530         | NORTHERN BATTERY               | 1509044 INV                    | #93 FROZEN BATTERY REPLACEMENT IN VAN         | 1 10-03-53312-35                               | 74.75              |              |
| 02/16        | 02/26/2016       | 43007        | 11530         | NORTHERN BATTERY               | 1510597                        | BATTERIES: RIPPLING CREEK WELL                | 1 60-03-53720-34                               | 21.43              |              |
| Total 43007: |                  |              |               |                                |                                |   |  |                    | 1.18         |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                          | Invoice Number | Description                              | Inv Seq | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|--------------------------------|----------------|--|---------|--------------------|--------------|
| <b>43008</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43008        | 13530         | RIB MT METRO SEWERAGE DISTRICT | 1/2016         | O&M DUE: JAN 2016                        | 1       | 61-03-53610-22     | 58,886.35    |
| Total 43008: |                  |              |               |                                |                |  |         |                    | 58,886.35    |
| <b>43009</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43009        | 21228         | SKERVEN, TREVOR                | 2/22/16        | CLOTH REI SKERVEN - CLOTHING ALLOW REIMB | 1       | 61-03-53613-16     | 68.56        |
| Total 43009: |                  |              |               |                                |                |  |         |                    | 68.56        |
| <b>43010</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43010        | 17090         | V&H INC                        | 2239383 RI     | #17: WIPER SWITCH                        | 1       | 10-03-53312-35     | 56.43        |
| 02/16        | 02/26/2016       | 43010        | 17090         | V&H INC                        | 2239392 RI     | WINDSHIELD WIPER MOTOR HARNESS           | 1       | 10-03-53312-35     | 68.03        |
| 02/16        | 02/26/2016       | 43010        | 17090         | V&H INC                        | 2240002 RI     | #17: WIPER SWITCH RETURN - DEFECTIVE     | 1       | 10-03-53312-35     | 56.43        |
| 02/16        | 02/26/2016       | 43010        | 17090         | V&H INC                        | 2243519 RI     | #60: HEADLIGHT ASSEMBLY                  | 1       | 10-03-53312-35     | 43.26        |
| 02/16        | 02/26/2016       | 43010        | 17090         | V&H INC                        | 2243855 RI     | #60: HEADLIGHT PARTS                     | 1       | 10-03-53312-35     | 19.72        |
| Total 43010: |                  |              |               |                                |                |  |         |                    | 131.01       |
| <b>43011</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43011        | 17320         | WALT'S PETROLEUM SERVICE INC   | 77955          | DIESEL FUEL NOZZLE REPAIRS               | 1       | 10-03-53310-35     | 198.51       |
| Total 43011: |                  |              |               |                                |                |  |         |                    | 198.51       |
| <b>43012</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43012        | 18260         | WI DEPT OF JUSTICE             | JAN 2016       | BACKGROUND CHECKS: 1/1-1/31/16           | 1       | 10-01-51420-29     | 70.00        |
| Total 43012: |                  |              |               |                                |                |  |         |                    | 70.00        |
| <b>43013</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43013        | 19070         | WI STATE LABORATORY OF HYGIENE | 447952         | FLUORIDE TESTING: JAN 2016               | 1       | 60-03-53730-29     | 25.00        |
| Total 43013: |                  |              |               |                                |                |  |         |                    | 25.00        |
| <b>43014</b> |                  |              |               |                                |                |  |         |                    |              |
| 02/16        | 02/26/2016       | 43014        | 20614         | WISCONSIN LIFTING SPECIALISTS  | 16-F2209       | CLEVIS FOR PLOWS (CABLE HOOKUP)          | 1       | 10-03-53312-35     | 99.80        |
| Total 43014: |                  |              |               |                                |                |  |         |                    | 99.80        |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee         | Invoice Number                | Description                      | Inv Seq                                    | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|---------------|-------------------------------|----------------------------------|--|--------------------|--------------|
| 43015        | 02/16            | 02/26/2016   | 43015         | 19350         | ZIENTARA FLEET EQUIPMENT INC  | 0123170P                         | #69: BROKEN EXHAUST RPR PARTS              | 1 10-03-53312-35   | 72.51        |
| Total 43015: |                  |              |               |               |                               |                                  |  |                    | 72.51        |
| <b>43016</b> | 02/16            | 02/29/2016   | 43016         | 7140          | HYDROCORP                     | 0037781-IN                       | CROSS CONNECT CTRL INSTALL - DEC 2015      | 1 60-03-53762-25   | 1,697.00     |
| Total 43016: |                  |              |               |               |                               |                                  |  |                    | 1,697.00     |
| <b>43017</b> | 02/16            | 02/29/2016   | 43017         | 20526         | JERRY'S CLEANING              | FEB 2016                         | CLEANING SERVICES: MUN CTR - FEB 2016      | 1 10-01-51600-21   | 600.00       |
| Total 43017: |                  |              |               |               |                               |                                  |  |                    | 600.00       |
| <b>43018</b> | 02/16            | 02/29/2016   | 43018         | 20097         | MUNICIPAL ENVIRONMENTAL GROUP | 2016 DUES                        | WATER UTILITY MEMBERSHIP DUES: 2016        | 1 60-03-53780-32   | 1,125.00     |
| Total 43018: |                  |              |               |               |                               |                                  |  |                    | 1,125.00     |
| <b>43019</b> | 02/16            | 02/29/2016   | 43019         | 13580         | RIISER ENERGY                 | 9900 JAN16                       | FUEL: BLDG INSEPECTOR - JAN 2016           | 1 10-02-52400-35   | 45.40        |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: STREET DEPT - JAN 2016     | 2 10-03-53310-35                           | 3,309.21           |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: SEWER - JAN 2016           | 3 61-03-53610-35                           | 205.33             |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: WATER DEPT - JAN 2016      | 4 60-03-53780-35                           | 280.58             |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: PARK DEPT - JAN 2016       | 5 10-05-55210-35                           | 197.05             |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: AMUBLANCE - JAN 2016       | 6 10-00-14520-00                           | 138.15             |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: FIRE - JAN 2016            | 7 10-00-14520-00                           | 173.98             |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: METRO - JAN 2016           | 8 10-00-14510-00                           | 2,873.35           |              |
| 02/16        | 02/29/2016       | 43019        | 13580         | RIISER ENERGY | 9900 JAN16                    | FUEL: HOLDING ACCOUNT - JAN 2016 | 9 10-00-21001-00                           | 381.68             |              |
| Total 43019: |                  |              |               |               |                               |                                  |  |                    | 6,841.37     |
| <b>43020</b> | 02/16            | 02/29/2016   | 43020         | 21079         | ROTH PROFESSIONAL SOLUTIONS   | 2015-008 (D) #6                  | MUN CTR CONCEPT PLAN RFP-SERV THRU 1/31/16 | 1 41-07-57141-29   | 110.00       |
| Total 43020: |                  |              |               |               |                               |                                  |  |                    | 110.00       |

| GL Period    | Check Issue Date | Check Number | Vendor Number | Payee                    | Invoice Number   | Description  | Inv Seq | Invoice GL Account | Check Amount |
|--------------|------------------|--------------|---------------|--------------------------|------------------|--|---------|--------------------|--------------|
| <b>43021</b> |                  |              |               |                          |                  |  |         |                    |              |
| 02/16        | 02/29/2016       | 43021        | 20322         | WCMA                     | 2016 MEMBSHP -   | 2016 WCMA DUES: GUILD                              | 1       | 10-01-51410-32     | 139.50       |
| Total 43021: |                  |              |               |                          |                  |  |         |                    | 139.50       |
| <b>43022</b> |                  |              |               |                          |                  |  |         |                    |              |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00005 JAN16 | BARBICAN AVE IRRIG: 1/13-2/11/16                   | 1       | 10-03-53317-22     | 26.20        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00010 JAN16 | BARBICAN AVE STREET LIGHTNG: 1/13-2/11/16          | 1       | 10-03-53420-22     | 360.61       |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00034 JAN16 | VALDRES/BARBICAN IRRIG: 1/13-2/11/16               | 1       | 10-03-53317-22     | 26.20        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00048 JAN16 | EVEREST/CAMP PHILLIPS TRAF LIGHT: 1/12-2/10/16     | 1       | 10-03-53311-22     | 139.62       |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00060 JAN16 | EVEREST SIREN: 1/12/16-2/10/16                     | 1       | 10-02-52910-22     | 29.86        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00066 JAN16 | BIRCH/WESTON STREET LIGHTNG: 1/12-2/10/16          | 1       | 10-03-53420-22     | 179.52       |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00072 JAN16 | RECYCLE SHED: 1/11-2/9/16                          | 1       | 10-03-53312-22     | 26.20        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00094 JAN16 | BIRCH/WESTON TRAF LIGHTS: 1/12-2/10/16             | 1       | 10-03-53311-22     | 58.13        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00158 JAN16 | BIRCH/SCHOFIELD TRAF LIGHTS: 1/12-2/10/16          | 1       | 10-03-53311-22     | 60.43        |
| 02/16        | 02/29/2016       | 43022        | 18990         | WISCONSIN PUBLIC SERVICE | 2484-00159 JAN16 | CAMP PHILL/SCHOFIELD TRAF LIGHTS: 1/12-2/10/16     | 1       | 10-03-53311-22     | 64.28        |
| Total 43022: |                  |              |               |                          |                  |  |         |                    | 971.05       |
| <b>43023</b> |                  |              |               |                          |                  |  |         |                    |              |
| 03/16        | 03/02/2016       | 43023        | 4490          | EMC INSURANCE COMPANIES  | D-65390021       | BUILDINGS+CONTENTS INS: 1/1/16-1/1/17              | 1       | 10-01-51540-51     | 8,208.97     |
| 03/16        | 03/02/2016       | 43023        | 4490          | EMC INSURANCE COMPANIES  | D-65390021       | CONTRACTORS EQUIP INS: 1/1/16-1/1/17               | 2       | 10-01-51540-51     | 1,279.35     |
| 03/16        | 03/02/2016       | 43023        | 4490          | EMC INSURANCE COMPANIES  | D-65390021       | WORKERS COMP INS: 1/1/16-1/1/17                    | 3       | 70-01-51496-15     | 20,716.85    |
| Total 43023: |                  |              |               |                          |                  |  |         |                    | 30,205.17    |
| <b>43024</b> |                  |              |               |                          |                  |  |         |                    |              |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | PUB LIAB INS - VILLAGE: 1ST QTR 2016               | 1       | 10-01-51540-51     | 7,294.63     |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | PUB LIAB INS - STREETS: 1ST QTR 2016               | 2       | 10-01-51540-51     | 330.03       |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | PUB LIAB INS - WATER UTILITY: 1ST QTR 2016         | 3       | 60-03-53780-51     | 104.34       |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - STREETS: 1ST QTR 2016                   | 4       | 10-01-51540-51     | 2,934.40     |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - PARKS: 1ST QTR 2016                     | 5       | 10-01-51540-51     | 283.50       |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - WATER UTILITY: 1ST QTR 2016             | 6       | 60-03-53780-51     | 463.66       |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - SEWER UTILITY: 1ST QTR 2016             | 7       | 61-03-53613-51     | 356.74       |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - BLDG INSPECTOR: 1ST QTR 2016            | 8       | 10-01-51540-51     | 90.78        |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - GENERAL/OLD BLDG INSP VAN: 1ST QTR 2016 | 9       | 10-01-51540-51     | 85.12        |
| 03/16        | 03/02/2016       | 43024        | 20611         | SPECTRUM INSURANCE GROUP | 1ST QTR 2016     | AUTO INS - ADMINISTRATOR: 1ST QTR 2016             | 10      | 10-01-51540-51     | 84.80        |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Inv Seq | Invoice GL Account | Check Amount |
|---------------|------------------|--------------|---------------|-------|----------------|-------------|---------|--------------------|--------------|
| Total 43024:  |                  |              |               |       |                |             |         |                    | 12,028.00    |
| Grand Totals: |                  |              |               |       |                |             |         |                    | 5,696,439.47 |

Summary by General Ledger Account Number

| GL Account          | Debit        | Credit        | Proof         |
|---------------------|--------------|---------------|---------------|
| 10-00-14410-000-000 | 64.96        | .00           | 64.96         |
| 10-00-14510-000-000 | 2,935.85     | .00           | 2,935.85      |
| 10-00-14520-000-000 | 312.13       | .00           | 312.13        |
| 10-00-21001-000-000 | .00          | 381.68-       | 381.68-       |
| 10-00-21111-000-000 | 1,263.93     | 5,407,537.61- | 5,406,273.68- |
| 10-00-21560-000-000 | 251.24       | .00           | 251.24        |
| 10-00-21566-000-000 | 67.75        | .00           | 67.75         |
| 10-00-23160-000-000 | 50.00        | .00           | 50.00         |
| 10-00-24210-000-000 | 54,810.84    | .00           | 54,810.84     |
| 10-00-24310-000-000 | 1,312,942.07 | .00           | 1,312,942.07  |
| 10-00-24425-000-000 | 202.80       | .00           | 202.80        |
| 10-00-24510-000-000 | 323,356.69   | .00           | 323,356.69    |
| 10-00-24610-000-000 | 2,812,107.14 | .00           | 2,812,107.14  |
| 10-00-41150-000-000 | 6,724.37     | .00           | 6,724.37      |
| 10-00-43660-000-000 | 839.22       | .00           | 839.22        |
| 10-00-44327-000-000 | 2,000.00     | .00           | 2,000.00      |
| 10-00-44392-000-000 | 63.00        | .00           | 63.00         |
| 10-01-51109-324-000 | 3,351.21     | .00           | 3,351.21      |
| 10-01-51210-589-000 | 14,187.81    | .00           | 14,187.81     |
| 10-01-51410-310-000 | 48.95        | .00           | 48.95         |
| 10-01-51410-324-000 | 139.50       | .00           | 139.50        |
| 10-01-51420-290-000 | 70.00        | .00           | 70.00         |
| 10-01-51420-312-000 | 13.00        | .00           | 13.00         |
| 10-01-51420-321-000 | 31.38        | .00           | 31.38         |
| 10-01-51430-163-000 | 170.05       | .00           | 170.05        |
| 10-01-51440-321-000 | 69.44        | .00           | 69.44         |
| 10-01-51450-280-000 | 85.06        | .00           | 85.06         |
| 10-01-51450-284-000 | 79.90        | .00           | 79.90         |

| GL Account          | Debit      | Credit  | Proof      |
|---------------------|------------|---------|------------|
| 10-01-51450-286-000 | 29,095.00  | .00     | 29,095.00  |
| 10-01-51450-290-000 | 4,800.00   | .00     | 4,800.00   |
| 10-01-51450-310-000 | 28.50      | .00     | 28.50      |
| 10-01-51450-311-000 | 1,176.37   | .00     | 1,176.37   |
| 10-01-51450-312-000 | 1,452.00   | .00     | 1,452.00   |
| 10-01-51450-808-000 | 294.57     | .00     | 294.57     |
| 10-01-51450-809-000 | 2,854.13   | .00     | 2,854.13   |
| 10-01-51460-310-000 | 439.99     | .00     | 439.99     |
| 10-01-51520-310-000 | 7.99       | .00     | 7.99       |
| 10-01-51520-312-000 | 57.00      | .00     | 57.00      |
| 10-01-51521-321-000 | 855.50     | .00     | 855.50     |
| 10-01-51522-312-000 | 242.00     | .00     | 242.00     |
| 10-01-51522-391-000 | 29.06      | .00     | 29.06      |
| 10-01-51540-511-000 | 8,208.97   | .00     | 8,208.97   |
| 10-01-51540-512-000 | 4,844.95   | .00     | 4,844.95   |
| 10-01-51540-513-000 | 7,624.66   | .00     | 7,624.66   |
| 10-01-51600-216-000 | 600.00     | .00     | 600.00     |
| 10-01-51600-247-000 | 574.55     | .00     | 574.55     |
| 10-01-51600-297-000 | 105.00     | .00     | 105.00     |
| 10-01-51600-314-000 | 279.98     | .00     | 279.98     |
| 10-01-51600-344-000 | 51.96      | .00     | 51.96      |
| 10-01-51600-390-000 | 15.98      | .00     | 15.98      |
| 10-01-51600-812-000 | 1,294.97   | .00     | 1,294.97   |
| 10-02-52100-581-000 | 638,399.83 | .00     | 638,399.83 |
| 10-02-52199-247-000 | 102.00     | .00     | 102.00     |
| 10-02-52400-312-000 | 28.50      | .00     | 28.50      |
| 10-02-52400-324-000 | 336.00     | .00     | 336.00     |
| 10-02-52400-351-000 | 45.40      | .00     | 45.40      |
| 10-02-52400-390-000 | 5.99       | .00     | 5.99       |
| 10-02-52905-581-000 | 138,732.50 | .00     | 138,732.50 |
| 10-02-52910-222-000 | 29.86      | .00     | 29.86      |
| 10-03-53100-157-000 | 150.00     | .00     | 150.00     |
| 10-03-53160-290-000 | 6,069.00   | .00     | 6,069.00   |
| 10-03-53310-157-000 | 150.00     | .00     | 150.00     |
| 10-03-53310-247-000 | 594.50     | .00     | 594.50     |
| 10-03-53310-290-000 | 331.95     | .00     | 331.95     |
| 10-03-53310-299-000 | 66.51      | .00     | 66.51      |
| 10-03-53310-351-000 | 3,562.48   | .00     | 3,562.48   |
| 10-03-53310-353-000 | 11,842.65  | 795.82- | 11,046.83  |
| 10-03-53310-355-000 | 69.93      | .00     | 69.93      |

| GL Account          | Debit     | Credit     | Proof      |
|---------------------|-----------|------------|------------|
| 10-03-53310-363-000 | 556.93    | .00        | 556.93     |
| 10-03-53311-222-000 | 588.52    | .00        | 588.52     |
| 10-03-53312-222-000 | 26.20     | .00        | 26.20      |
| 10-03-53312-235-000 | 584.86    | .00        | 584.86     |
| 10-03-53312-353-000 | 2,086.91  | 86.43-     | 2,000.48   |
| 10-03-53317-221-000 | 588.00    | .00        | 588.00     |
| 10-03-53317-222-000 | 52.40     | .00        | 52.40      |
| 10-03-53420-222-000 | 604.60    | .00        | 604.60     |
| 10-05-55210-221-000 | 902.81    | .00        | 902.81     |
| 10-05-55210-222-000 | 274.51    | .00        | 274.51     |
| 10-05-55210-224-000 | 67.47     | .00        | 67.47      |
| 10-05-55210-242-000 | 42.58     | .00        | 42.58      |
| 10-05-55210-351-000 | 197.05    | .00        | 197.05     |
| 10-05-55210-390-000 | 58.29     | .00        | 58.29      |
| 10-05-55220-312-000 | 15.50     | .00        | 15.50      |
| 10-05-55340-222-000 | 120.04    | .00        | 120.04     |
| 10-05-55340-224-000 | 91.00     | .00        | 91.00      |
| 10-05-55340-225-000 | 154.35    | .00        | 154.35     |
| 10-06-56910-321-000 | 101.00    | .00        | 101.00     |
| 18-00-21111-000-000 | .00       | 60,664.51- | 60,664.51- |
| 18-03-53620-295-000 | 144.00    | .00        | 144.00     |
| 18-03-53620-297-000 | 33,474.74 | .00        | 33,474.74  |
| 18-03-53631-215-000 | 11,233.67 | .00        | 11,233.67  |
| 18-03-53631-290-000 | 500.00    | .00        | 500.00     |
| 18-03-53635-297-000 | 9,613.00  | .00        | 9,613.00   |
| 18-03-53638-311-000 | 1,396.95  | .00        | 1,396.95   |
| 18-03-53638-312-000 | 4,103.25  | .00        | 4,103.25   |
| 18-03-53638-321-000 | 198.90    | .00        | 198.90     |
| 22-00-21111-000-000 | .00       | 988.16-    | 988.16-    |
| 22-05-55420-221-000 | 988.16    | .00        | 988.16     |
| 29-00-21111-000-000 | .00       | 254.25-    | 254.25-    |
| 29-05-55320-312-000 | 254.25    | .00        | 254.25     |
| 41-00-21111-000-000 | .00       | 110.00-    | 110.00-    |
| 41-07-57141-290-000 | 110.00    | .00        | 110.00     |
| 42-00-21111-000-000 | .00       | 954.00-    | 954.00-    |
| 42-07-57626-215-000 | 954.00    | .00        | 954.00     |
| 44-00-21111-000-000 | .00       | 40,245.23- | 40,245.23- |
| 44-07-57324-814-000 | 40,245.23 | .00        | 40,245.23  |
| 60-00-18511-000-000 | 3,700.00  | .00        | 3,700.00   |
| 60-00-21111-000-000 | .00       | 46,519.97- | 46,519.97- |

| GL Account          | Debit     | Credit     | Proof      |
|---------------------|-----------|------------|------------|
| 60-03-53720-221-000 | 328.98    | .00        | 328.98     |
| 60-03-53720-222-000 | 4,309.33  | .00        | 4,309.33   |
| 60-03-53720-224-000 | 414.72    | .00        | 414.72     |
| 60-03-53720-242-633 | 1,224.00  | .00        | 1,224.00   |
| 60-03-53720-349-000 | 21.43     | .00        | 21.43      |
| 60-03-53730-222-000 | 1,727.12  | .00        | 1,727.12   |
| 60-03-53730-224-000 | 249.81    | .00        | 249.81     |
| 60-03-53730-294-000 | 25.00     | .00        | 25.00      |
| 60-03-53730-349-000 | 1,284.16  | .00        | 1,284.16   |
| 60-03-53730-366-000 | 10,030.45 | .00        | 10,030.45  |
| 60-03-53740-222-000 | 264.03    | .00        | 264.03     |
| 60-03-53740-314-662 | 106.90    | .00        | 106.90     |
| 60-03-53740-349-000 | 111.26    | .00        | 111.26     |
| 60-03-53750-290-000 | 3,034.50  | .00        | 3,034.50   |
| 60-03-53760-290-000 | 1,470.75  | .00        | 1,470.75   |
| 60-03-53761-290-000 | 12,514.62 | .00        | 12,514.62  |
| 60-03-53762-256-000 | 3,394.00  | .00        | 3,394.00   |
| 60-03-53771-312-000 | 103.00    | .00        | 103.00     |
| 60-03-53780-157-000 | 150.00    | .00        | 150.00     |
| 60-03-53780-290-000 | 82.33     | .00        | 82.33      |
| 60-03-53780-324-000 | 1,125.00  | .00        | 1,125.00   |
| 60-03-53780-351-000 | 280.58    | .00        | 280.58     |
| 60-03-53780-512-000 | 463.66    | .00        | 463.66     |
| 60-03-53780-513-000 | 104.34    | .00        | 104.34     |
| 61-00-18700-826-444 | 3,360.00  | .00        | 3,360.00   |
| 61-00-21111-000-000 | .00       | 70,188.41- | 70,188.41- |
| 61-03-53601-242-000 | 22.52     | .00        | 22.52      |
| 61-03-53601-349-000 | 131.26    | .00        | 131.26     |
| 61-03-53607-290-000 | 3,034.50  | .00        | 3,034.50   |
| 61-03-53610-221-000 | 39.14     | .00        | 39.14      |
| 61-03-53610-222-000 | 3,360.44  | .00        | 3,360.44   |
| 61-03-53610-224-000 | 56.77     | .00        | 56.77      |
| 61-03-53610-225-000 | 304.45    | .00        | 304.45     |
| 61-03-53610-227-000 | 58,886.35 | .00        | 58,886.35  |
| 61-03-53610-314-000 | 58.97     | .00        | 58.97      |
| 61-03-53610-349-000 | 118.06    | .00        | 118.06     |
| 61-03-53610-351-000 | 205.33    | .00        | 205.33     |
| 61-03-53612-312-000 | 103.00    | .00        | 103.00     |
| 61-03-53613-162-000 | 68.56     | .00        | 68.56      |
| 61-03-53613-290-000 | 82.32     | .00        | 82.32      |

| GL Account          | Debit               | Credit               | Proof      |
|---------------------|---------------------|----------------------|------------|
| 61-03-53613-512-000 | 356.74              | .00                  | 356.74     |
| 70-00-21111-000-000 | 4,642.72            | 74,883.98-           | 70,241.26- |
| 70-00-21530-000-000 | 8,176.50            | 696.41-              | 7,480.09   |
| 70-00-21531-000-000 | 846.49              | .00                  | 846.49     |
| 70-01-51493-154-000 | 44,663.00           | 3,946.31-            | 40,716.69  |
| 70-01-51495-155-000 | 481.14              | .00                  | 481.14     |
| 70-01-51496-156-000 | 20,716.85           | .00                  | 20,716.85  |
| Grand Totals:       | <u>5,708,252.77</u> | <u>5,708,252.77-</u> | <u>.00</u> |

Dated \_\_\_\_\_

Finance Committee Chairperson \_\_\_\_\_

Report Criteria:  
Report type: GL detail

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.12.**



**Village of Weston, Wisconsin  
AGENDA ITEM  
Requested for Official Consideration and Review**

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**REQUEST FROM: RENE E HO DELL, TAYPAYER RELATIONS COORDINATOR**

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**ITEM DESCRIPTION: ANIMAL FANCIER PERMIT**

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**DATE/MTG: BOARD OF TRUSTEES, MARCH 7, 2016**

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**POLICY QUESTION: Should the Board of Trustees approve the modification of the Animal Fancier permit to add companionship as a way to allow for more pets.**

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**RECOMMENDATION TO: The Community Life and Public Safety Committee recommend to the Board of Trustees to modify the Animal Fancier Permit to add "companionship" as an option to own more pets. Village staff however, does not recommend this. Please see attached memo.**

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**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 

**PRIOR REVIEW: Community Life & Public Safety, February 22, 2016**

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**BACKGROUND:**

Liz Chiapuzio who currently owns three dogs, would like the opportunity to own four dogs. She doesn't feel the allowable amount of dogs in our current ordinance should change but would like to be able to apply for an animal fancier permit. However, the Village's current ordinance states an Animal Fancier is any person who owns or keeps, when accessory to an established residential use, 4-10 cats and/or dogs for personal and non-commercial purposes which includes but is not limited to hunting, tracking, exhibition shows, obedience trials, field trials, dog sledding, animal foster rescue or to enhance or perpetuate a given breed, and other uses determined by the humane officers to be similar in nature. She would like companionship added. This ordinance would need to be changed along with the zoning ordinance as a conditional use permit would need to be applied for and neighbors would need to be notified. Companionship would also need to be defined.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments (Please see attached documents)
-



## MEMORANDUM

To: Board of Trustees

From: Jennifer Higgins, Director of Planning & Development

Date: March 3, 2016

Re: Request to Modify the Animal Fancier Permit

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As the Zoning Administrator for the Village, I am not in favor of adding “companionship” as a reason for an Animal Fancier Permit to be issued. In my opinion, this makes the need for an Animal Fancier permit obsolete.

The purpose of the animal fancier permit is to allow people with special circumstances, such as breeding, hunting or animal rescue, to have more than the allowable number of animals if they follow the process to get the permit from the Village. Adding companionship as one of the special circumstances essentially allows anyone in the Village, who wants to have more than the allowable number of animals, to apply and be granted the permit. I would think you would all agree that the majority of pet owners bring pets into their homes for companionship. I myself have a golden retriever who my family and I think of as another member of our family. He offers myself and my family members companionship on a daily basis.

Allowing this to happen would not be such a big deal if it only involved issuing an annual Animal Fancier Permit. The way the zoning code is currently set up, an animal fancier permit is allowed only after the issuance of a conditional use permit. As you know, conditional use permits require the applications through a public hearing before the Plan Commission and if approved, recording of a conditional use permit at the Marathon County Register of Deeds. This can be a time consuming process for staff as we need to draft hearing notices, notify neighbors, write staff reports, convene the Plan Commission for a hearing and if approved, draft documents and follow-up letters.

It is my opinion that if the Board agreed with CLPS recommendation to add companionship to the definition of an Animal Fancier, the Animal Ordinance will no longer serve its purpose: to limit the number of cats and dogs to the Board directed number of animals allowed to be licensed. If that route is chosen, my recommendation would be to remove the Animal Fancier permit requirement from the code and instead look at a scaled pet licensing fee. Residents who wanted to have more than current allowable number of animals would have to pay a much higher license fee per year for the extra pets.

January 12, 2016

Dear Community Life and Public Safety Committee,

I would like to request a few moments of your time during the CLPS February 2016 meeting. I am writing about Weston Village Ordinance 10.115c, the limit to the number of dogs allowed in single family homes. My husband and I live in the village and we have chosen not to have 2 legged kids, but instead we have 4-legged kids, our dogs. Currently, we have 3 and would love to grow our family and have a 4th. I am aware that the village ordinance only allows us to legally have 3 dogs.

I am grateful that this law is in place for those who mistreat their pets. I do not feel that the number should be changed, however, after researching this topic, I have found several cities and villages that have "hobby kennel license" or "animal/pet fancier permit" options for those who would like to have more than the ordinance allowed pets. I have enclosed copies of example ordinances I have found, including the local Cities of Wausau and WI Rapids.

I appreciate your time, consideration, and all you do for our community.

A handwritten signature in cursive script that reads "Liz Chiapuzio".

Liz Chiapuzio

**Zoning Code Text  
Amendment Application**

Planning and Development  
Village of Weston  
Date: 1/12/16

Permit No.: \_\_\_\_\_

Payment:  Cash       Check No. \_\_\_\_\_



5500 Schofield Avenue  
Weston, WI 54476  
(715) 359-6114

**Zoning Code Text Amendment**

\$200.00 FEE

[48/4870]

**-- ALL FIELDS MUST BE FILLED OUT TO BE PROCESSED PLEASE PRINT LEGIBLY --**

**Applicant Information:**

Business Name: \_\_\_\_\_  
Contact Name: Liz Chiapuzio  
Mailing Address: 3505 Mount View Avenue  
Weston, WI 54476  
Phone Number: 715-218-4330  
Email Address: liz.chiapuzio@gmail.com

Article Number: I, Page Number: \_\_\_\_\_, Section: 10.115, Line: C

**On separate documentation:**

- The proposed text change
- The reason for the proposed text change

I hereby depose and say that all the above statements and all accompanying statements are correct and true.

Applicant Signature: Elizabeth Chiapuzio Date: 1/12/16

## Village of Pewaukee, WI

age in accordance with Wis. Stats. § 174.05. F for such licenses shall be \$12 for each dog that has been spayed or neutered and \$17 for each dog that has not been spayed or neutered. In addition, a late fee in the sum of \$5.00 shall be collected by the clerk-treasurer from the owner for each license issued after April. 1. of the year for which the license is issued. Upon the payment of the required fee, the clerk-treasurer shall issue a license to the owner or keeper of such dog for the current license year, which shall expire December 31. The licensee shall securely attach the license tag to a collar and the collar, with the license tag attached, shall at all times be kept on the dog for which the license was issued.

(Code 1967, § 12.08(2); Ord. No. 383, § 1, 12-3-1991; Ord. No. 401, § 1, 7-18-1.998)

### Sec. 10.118. Number of dogs limited.

(a) No more than two dogs subject to be licensed shall be kept on any premises within the Village of Pewaukee unless the owner or keeper of the dogs has obtained a permit as specified in this section.

(b) The applicant shall be the owner and or keeper of the dog and the lawful occupant, of the subject premises and shall submit a written application, to the clerk-treasurer for the permit. and the application, shall specify the premises to which the permit shall apply and the number of dogs to be kept on the premises.

(c) The subject premises shall be in a clean, sanitary and nuisance-free condition, and shall contain adequate housing facilities for the number of dogs the applicant intends to keep.

(d) The animals kept on the subject premises shall be healthy and free of disease.

(e) The permit shall not be construed to allow the existence, operation or maintenance of a commercial enterprise upon the premises, which is strictly prohibited.

(f) Prior to the issuance of a permit, an officer shall inspect the subject premises and shall file a written report with the clerk-treasurer indicating that the applicant is in compliance with subsections (b)-(d) of this section.

(g) If the applicant has complied with subsections (b)-(U) of this section, the clerk-treasurer may issue the permit to the applicant for the subject premises after collecting a fee of \$10.00; and such permit shall be issued, on an annual basis, and the permit year shall commence January 1 and shall expire December 31.

**11.05 REGULATION OF DOGS AND DOG KENNELS.**

**1. ADOPTION OF STATE STATUTES.**

Except as otherwise specifically provided in this Code, the current and future statutory provisions of Chapter 174, Wisconsin Statutes describing and defining regulations with respect to dogs, exclusive of any provisions therein relating to penalties to be imposed are adopted and by reference made a part of this Code as if fully set forth herein. Any act required to be performed or prohibited by any current or future statute incorporated herein by reference is required or prohibited by this Section. Any further additions, amendments, revisions or modifications of the current or future statutes incorporated herein are intended to be made part of this Code in order to secure uniform statewide regulation of dogs.

**2. KINDS OF LICENSES.**

a. Dog license.

b. Kennel Licenses.

(1) Commercial Kennel Licenses

(2) Hobby Kennel Licenses

**3. DEFINITIONS (SUPPLEMENTAL INFORMATION).**

a. "Keeping of Dogs" shall mean the owning, boarding, confinement and general maintenance of dogs on premises on a periodic or full-time basis.

b. "Commercial Kennel Licenses". An establishment, structure or premise where dogs are raised and sold, bred, boarded, trained, or groomed for other than private purposes. The raising and selling of three (3) or more litters of dogs from any number of adult dogs per year shall constitute a commercial kennel.

c. "Hobby Kennel Licenses". A non-commercial establishment, structure, premises or pursuit accessory to the principal use of the property where more than three (3) dogs of six (6) or more months of age are kept for such private purposes as pets, field trails, shows or hobby. The occasional raising of not more than two (2) litters of dogs per year on a premises and the sale or disposal of said dogs within six (6) months of their birth shall also be considered a hobby kennel.

purposes. The raising or selling of three (3) or more litters of dogs from any number of adult dogs per year shall constitute a commercial kennel.

b. **Hobby Kennel.** An establishment, structure, premises, or pursuit accessory to the principal use of the property where three (3) or more dogs of six (6) or more months of age are kept for such private purposes as pets, field trials, shows, or hobby, which is not a commercial kennel. The raising of two (2) litters of dogs per year on a premises and the sale or disposal of said dogs within six (6) months of their birth shall also be considered a hobby kennel.

2. **WHEN HOBBY KENNEL LICENSE IS REQUIRED.** No more than two (2) dogs, subject to be licensed as set forth here before shall be kept on any premise within the Town without obtaining a kennel license from the Plan Commission as required under the terms of the Waukesha County Zoning Code and as set forth in this section.

3. **LICENSING PROCEDURE REQUIRED FOR APPROVAL OF COMMERCIAL LICENSE.** The application and approval of a permit for a commercial license shall require a conditional use permit from the Town Plan Commission and Waukesha County Parks and Land Use. The applicant must abide by the requirements of the Town Plan Commission, Town Animal Control Ordinance, Waukesha County Zoning Code and the terms and conditions of the approved commercial kennel license. The Town shall charge a yearly commercial license fee and an application fee established by resolution.

4. **LICENSING PROCEDURE REQUIRED FOR APPROVAL OF HOBBY KENNEL LICENSE.** The following procedure shall be required for a Hobby Kennel within the Town:

a. **Application.** The Hobby Kennel License shall be subject to the approval of the Town Plan Commission. An applicant may obtain application forms from the Town Clerk and shall file completed application forms, fees, and any information required thereby with the Town Clerk or Plan Commission Secretary/Deputy Clerk.

b. **Hearings.** The Town Clerk or Plan Commission Secretary/Deputy Clerk shall establish a date, time and place for a public hearing before the Town Plan Commission. Written notice of the application, hearing, and time shall be made known to all owners of property located within three hundred (300) feet of the parcel where the kennel is to be located.

c. **Decision.** The Town Plan Commission has the authority to grant, deny the license, or grant the license with conditions. The decision by the Town Plan Commission shall be made within a reasonable time subsequent to the hearing on the application. The Town Clerk or Plan Commission/Deputy Clerk shall give notice to the applicant of the decision.

# Roeland Park, KS

[https://www.municode.com/library/ks/roeland\\_park/codes/code\\_of\\_ordinances?nodeId=CHIIANCORE\\_ART1GEPR\\_S2-119KELANUANSPPPE](https://www.municode.com/library/ks/roeland_park/codes/code_of_ordinances?nodeId=CHIIANCORE_ART1GEPR_S2-119KELANUANSPPPE)

## Sec. 2-119. - Keeping Large Numbers of Animals; Special Permit.

- (a) No person or household shall own or harbor more than two dogs of six months of age or older or more than one litter of puppies, or more than two cats of more than six months of age or more than one litter of kittens, or engage in the commercial business of breeding, buying, selling, trading, training or boarding cats or dogs, or both cats and dogs, without first having obtained a special permit from the City. A special permit for a third dog or a third cat may be approved administratively by the City Clerk. A special permit for four or more dogs or four or more cats may only be approved by the City Council. The fee for such special permit, or any renewal thereof, shall be \$100.00. Those persons who have received City Council approval to keep more than two dogs or more than two cats prior to December 31, 2003 shall be exempt from the requirement to pay such special permit fee, or any renewal thereof; provided, however, that this exemption shall no longer apply if a special permit is not renewed, suspended or revoked as hereinafter provided.
- (b) Special permits must be renewed annually. No special permit shall be issued until an inspection certificate has been issued by the Animal Control Officer certifying approval of the premises and compliance with the applicable laws of the City. After notifying neighbors, if the City Clerk has not received any protest concerning the keeping of the animals for which the special permit was issued, the City Clerk may issue a renewal of an existing special permit at the same location without any report from the Animal Control Officer. If the Animal Control Officer finds that the holder of any special permit is violating any law of the City, or is maintaining the facility in a manner detrimental to the health, safety or peace of mind of any person residing in the immediate vicinity, he or she shall report such fact to the City Clerk, and the special permit shall not be renewed except after a public hearing before the City Council.
- (c) The Animal Control Officer or any law enforcement officer shall have the right to inspect any premises licensed under this section at any reasonable time. The application for a special permit shall be deemed to constitute consent to such entry and inspection.
- (d) The City Council may refuse to renew, suspend or revoke a special permit if, following a public hearing, it finds any of the following:
  - (1) The premises are being maintained in violation of any applicable law of the State of Kansas, or of the City.
  - (2) The premises are being maintained so as to be a public nuisance.
  - (3) The premises are being maintained so as to be detrimental to the health, safety or peace of mind of persons residing in the immediate vicinity.
- (e) This section shall not apply to and will not be construed to require a special permit for a licensed veterinarian to operate an animal hospital.

(Ord. No. 903, § 16, 1-26-2015)

**Note**— See editor's note at § 2-111.

Village of Hamburg, NY

at the curb for collection by the municipal sanitation collectors. In the event that a chemical container is used, ultimate disposal must be made in accordance with Department of Environmental Conservation regulations concerning solid waste disposal.  
[Amended 6-15-1998 by L.L. No. 3-1998]

## § 109-7. Housing three or more dogs.

[Added 6-15-1998 by L.L. No. 3-1998]

- A. No person shall hereafter keep or house or harbor three or more dogs over six months old within the limits of the village without a permit from the Board of Trustees.
- B. Such permit may be granted for a period of one year unless it shall appear from the complaints of neighbors or otherwise, that the keeping of the animals in question is objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. Any use heretofore existing shall not extend beyond two years from the enactment of this article unless a permit is granted pursuant to this section.<sup>[1]</sup>

[1]: *Editor's Note: The current fee schedule is included in the Appendix of this Code.*

## § 109-8. Public pounds or animal hospitals.

[Added 6-15-1998 by L.L. No. 3-1998]

Section **109-7** shall have no application to a public pound established by the village nor to an animal hospital for the treatment, care, observation or temporary boarding of dogs or cats if such hospital shall be operated by a person licensed to practice veterinary medicine under the provisions of the New York State Education Law.

## § 109-9. Seizure and impounding.

[Amended 9-24-1973 by L.L. No. 2-1973]

Any dog running at large within the Village of Hamburg contrary to the provisions of § **109-6A** of this article; or which is a dangerous dog, defined and deemed to be any dog which chases, jumps at or onto, snaps at or bites, or has bitten any person; or which chases vehicles of any kind in the streets or public place; or which is an unconfined unsprayed female dog in time of heat; or which runs with a pack of dogs; or which is a noisy dog, as defined in § **109-6B**, shall be subject to seizure and impounding by the Animal Control Officer, any police officer or by any other person or agency designated by the village or authorized by law to seize and impound such dog, and any such animal control officer, police officer, other person or agency so seizing such dog hereunder shall be empowered to exercise such degree of force as shall be necessary to effect such seizure.

## § 109-10. Notice to owner; redemption of impounded dog.

[Amended 9-24-1973 by L.L. No. 2-1973]

After such seizure and impounding, a resident owner of such dog, if ascertainable from such dog's license tag, shall be notified thereof personally or by affixing a written notice to such owner's last known place of residence. Such dog so seized and impounded shall be held for a period of five days, during which period such dog shall be properly fed and cared for at the expense of the village. During the said five day period the owner of such dog may recover the same during normal business hours by:

# West Salem WI

Page 7 of 9

Administrator. This special written permit must be granted prior to the resident keeping an excess number of animals described in this Subsection and must be requested in writing on Village forms and contain the following information: owner's name, physical address where animals are kept, owner's mailing address and telephone number, description of all dogs, cats and rabbits kept at the address by animal name, age, sex, whether neutered or spayed, prior biting history, current licensure of dogs by license number, a copy of current rabies vaccination for all dogs and cats, a current photograph of each animal, a listing of all current veterinarians the animals see and continuing unlimited consent allowing all veterinarians that treat any of the listed animals to disclose the animals health and biting history to the Village, for each animal which will be kept outside for any period of time and not in the presence of the owner who also would be outside with the animal a description of any cage, fencing or housing to be provided for said animal, and amount of time each animal would be outside, and a description of why the requestor would like an additional animal. The fee for the initial permit application shall be set forth in Appendix "A" Fee Schedule, and no fee shall be required for renewal applications.

(3) The Village shall only issue a special written permit after a Village Board finding of fact that no nuisance will be created thereby. Examples of a nuisance would be excessive animal noises or smells on neighboring properties, excessive animals at large, and/or failure to pick up and dispose of animal wastes on owner's property every week. This listing of nuisance examples is not exhaustive. Renewal permits shall only be issued upon a finding of fact that no nuisance has been created or will be created thereby. Prior to acting on an initial or renewal permit request, the Village Administrator shall mail notice of such request to all property owners within Three Hundred (300') feet of the address where the excess animal is proposed to be kept at least ten (10) days prior to the Village Board meeting at which the permit request will be heard. The initial permit and renewal permit require Village Board approval after receiving recommendations from both the Village Administrator and Police Chief regarding any concerns or complaints.

(4) Initial permits issued by the Village under this Section shall be limited to a term of one (1) year and a renewal application will need to be filed upon the expiration of any permit which updates any change of information since

the previous application was filed. The Village Board shall issue renewal permits for periods of time as it determines at its discretion.

(5) The Village Board has the power to revoke the excess animal permit after a Village Board finding of fact that a nuisance exists or has been worsened by the allowance of the excess animal.

(F) Prohibited Animals.

(1) No person of any Zoning District of the Village of West Salem shall keep any of the following wild animals, nor shall any special written permits for the same be issued by the Village:

- (a) All poisonous reptiles and snakes;
- (b) Apes, chimpanzees, gibbons, gorillas, orangutans or baboons;
- (c) Constrictor snakes;
- (d) Coyotes;
- (e) Game cocks or other fighting birds;
- (f) Pumas (commonly known as cougars, mountain lions and panthers);
- (g) Wolves;

(2) No person who owns cattle, horses, mules, donkeys, sheep, goats, or other bovinæ, swine, poultry or fowl shall keep said animals within the Village limits except in areas Zoned Agriculture, nor shall any special written permits for the same be issued by the Village.

(3) Exceptions. The prohibitions set forth in Ordinance 11.08, Section (F), Subsection 1 and 2, shall not apply where the creatures are in the care, custody or control of: a State-licensed game farm; a veterinarian for treatment; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; an itinerant or transient carnival, circus or other show; dog or cat shows or trials; public or private educational institutions or zoological gardens if:

- (a) Their location conforms to the provisions of the zoning ordinances of the Village;
- (b) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to minimize objectionable odors;
- (c) Animals are maintained in quarters so constructed as to prevent their escape;

(G) (1) Multiple Violations. Any person who has been cited for two separate offenses under Section 11.08 for the same animal shall be required to maintain said animal under the personal control of the owner at all times.

(2) Penalty. Any person violating any provision of this Section 11.08 shall be subject to a forfeiture of not less than Twenty-five (\$25.00) Dollars nor more than Two Hundred Fifty (\$250.00) Dollars for each offense. Each day of the violation shall constitute a separate offense. Forfeiture amounts are subject to Village Board annual review and approval and may be changed from time to time by Village Board Resolution.

**Section 2:** This Ordinance shall become effective and in full force and effect from and after its passage and publication as required by law.

DATED this 17<sup>th</sup> day of June, 2014.

---

Dennis Manthei, Village President

(VILLAGE SEAL)

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Teresa L. Schnitzler  
Village Administrator

ADOPTED: June 17, 2014  
PUBLISHED: June 26, 2014

8.08.120 Number of dogs and cats limited. (a) No more than two dogs and/or three cats, over the age of five months, shall be kept in or upon one residential unit or by one or more persons constituting one residential unit, unless the premises is licensed as a kennel. (Ord. 61-4677 §1(part), 1989.)

(b) Any dog or cat that is owned by a person on November 1, 2012, and that is properly licensed with the city under Section 8.08.170 by March 31, 2013, will not be subject to the animal limitation in subsection (a). (Ord. 61-5538 §1, 2012.)

(c) **Pet Fancier Permit.** Notwithstanding the provisions of subsection (a), it shall be lawful to keep not more than five (5) dogs or cats combined, with the maximum number of dogs being four (4), the maximum number of cats being four (4), over the age of five (5) months, in a single or two-family dwelling unit if the owner or keeper complies with all of the following requirements:

(1) Applies for and receives a pet fancier's permit from the public health and safety committee.

(2) Files with the city clerk a fully executed application on a form prescribed by the city clerk and pays a non-refundable application permit fee as provided in section 3.40.010(a).

(3) Provides proof of a current license for each animal covered by the permit, except as provided in section 8.08.170(e) in which case, in lieu of a current license, shall provide proof of compliance with the rabies control requirement of section 8.08.160. A person applying for a pet fancier permit to provide, in whole or in part, temporary foster care shall additionally provide in the application for the permit, the name and address of each animal rescue, shelter, or welfare organization placing animals in his or her temporary foster care.

(4) Is not in violation or has not violated within the previous two (2) years, any provision of this chapter.

(5) Does not have a conviction for cruelty, neglect or mistreatment of an animal.

(6) Pet fancier's permits shall expire on December 31 each year.

(7) The premises upon which the dogs and/or cats are kept is maintained in accordance with section 8.08.140, and said compliance is demonstrated to city personnel empowered to enforce this ordinance upon request; inspection of the premises and all animals located at the premises shall be permitted at any time.

(8) When issued, a permit shall be kept upon the licensed premises and exhibited upon request to city personnel empowered to enforce this ordinance.

(9) Only one pet fancier permit may be issued per dwelling unit.

(10) Revocation, suspension and non-renewal of permit. Permits granted hereunder may be revoked, suspended or not renewed for just cause upon notice and an opportunity to be heard. Just cause shall include but is not limited to a violation of any provision of this chapter, a violation of any provision of Chapter 951, Wisconsin Statutes, misrepresentation of any information required to be submitted under this section, or having an animal declared as a dangerous or prohibited dangerous animal under section 8.08.200 of this code or its equivalent under any other jurisdiction of any other city, village, town, county or state. The hearing shall be conducted by the public health and safety committee. (Ord. 61-5665 §1, 2015; Ord. 61-5646 §1, 2014, File No. 12-0807)

8.08.125 Restriction on animals other than dogs and cats. (a) Number. No person shall keep more than three domestic animals, to include rabbits, gerbils, hamsters, guinea pigs, rats or other similar pets, more than two months old on any premises at any place or in any one residence located within the city limits, except in a B-3 zone or in an area zoned for agricultural use.

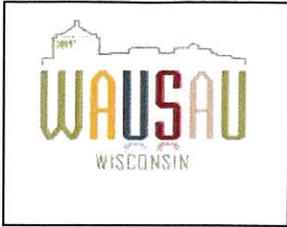
(b) Location and Restraint Required. It is unlawful for any person to keep or maintain any yard establishment for the housing of small animals, except dogs and cats, closer than one hundred feet to the nearest portion of any building occupied by or in anywise used by human beings, other than the dwelling occupied by the owner or keeper of the animals, or closer than twenty-five feet to the property line of the lot on which such animals are kept for sale within a bona fide produce market, commission house or store for purposes of trade and while so kept are confined in small coops, boxes or cages, or where such animals are kept for purposes of research in a laboratory. Animals so kept or maintained shall be enclosed, with screening or other similar material, on all sides and shall not be allowed to run or fly at large except for homing pigeons.

(c) Odors. Every yard establishment shall be kept so that no offensive, disagreeable or noxious smell or odor shall arise therefrom to the injury, annoyance or inconvenience of any inhabitant of the neighborhood.

(d) Disposal of Manure. Every yard establishment shall be provided with a watertight and flytight receptacle for manure, of such dimension as to contain all accumulations thereof, which receptacle shall be emptied sufficiently often and in such manner as to prevent its becoming a nuisance. Such receptacle shall be securely covered at all times except when open during the deposit or removal of manure or refuse therefrom. No manure shall be allowed to accumulate except in such receptacle. All such manure, when removed from the receptacle, shall be buried with covering of not less than six inches of earth, or if used as fertilizer, thoroughly spaded into the ground, or shall be removed from the property. (Ord. 61-4908 §1, 1995.)

8.08.130 Providing proper food and drink. No person owning or responsible for confining or impounding any animal may refuse or neglect to supply the animal with a sufficient supply of food and water, as prescribed in this section:

(a) Food. The food shall be sufficient to maintain all animals in good health.



# CITY OF WAUSAU

## Pet Fancier Permit

407 GRANT STREET,  
WAUSAU WI 54403,  
PH. (715)261-6620

Date of Application: \_\_\_\_\_

Licensing Year: \_\_\_\_\_

**Annual fee = \$35.00**

Pet owner's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth \_\_\_\_\_

\_\_\_\_\_ Single or two family dwelling?

Please list the following:

| Pets Name | Cat or Dog | License # | Spayed/ Neutered | Age | Breed | Color |
|-----------|------------|-----------|------------------|-----|-------|-------|
|           |            |           |                  |     |       |       |
|           |            |           |                  |     |       |       |
|           |            |           |                  |     |       |       |
|           |            |           |                  |     |       |       |
|           |            |           |                  |     |       |       |

*"Pet fancier" means any person owning, keeping or possessing on their property, at one location, up to and **not to exceed five (5) dogs or cats combined**, with the maximum number of dogs being four (4) the maximum number of cats being four (4), over the age of four (4) months, in a single or two-family dwelling unit, if the owner complies with all of the following requirements:*

| Answer the Following Questions  | Yes | No | Clerk's Initial proof Rec'd? |
|---|-----|----|------------------------------|
| 1. Have you read the provisions of the Wausau Municipal Code 8.08.120 with reference to the Pet Fancier Permit?   |     |    |                              |
| 2. Have you licensed each animal covered by the permit?   |     |    |                              |
| 3. Have you ever been convicted of, or received a citation for, any animal related violation? If yes, please provide details of the event(s) including the State, County, City, date and type of infraction below:  |     |    |                              |
| 4. Are the premises upon which the dogs and/or cats are kept, maintained in accordance with the section 8.08.140? Inspection of the premise and all animals located at the premises shall be permitted at any time. |     |    |                              |

I hereby certify the foregoing answers are true and correct. I hereby certify I have obtained a copy of the ordinance and have read the provisions contained in Wausau Municipal Code 8.08.120 pertaining to Pet Fancier Permit. I certify I have met the requirements of the ordinance and will continue to comply with all provisions of that code as long as the animals are residing in the City of Wausau.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# WI Rapids, WI

shall refuse to deliver up to a policeman or authorized South Wood County Humane Society employee a dog or cat when properly requested to do so under the provisions of this section. No person shall be cruel and/or inhumane to a dog or cat. Said cruelty and inhumanity consisting of cruelly beating, torturing, mutilating, cruelly killing, and clear failure to provide food, drink and shelter; and abandoning an old, sick or disabled dog or cat.

## 25.04 CONTROL OF RABIES AND BITING DOGS OR CATS (MC#505)

- (1) (a) Any dog or cat having rabies or suspected of having rabies shall be reported to the police department or South Wood County Humane Society within 24 hours by any person having a knowledge of the same. Whenever a dog or cat shall bite any person, notice thereof shall be reported to the police department within 24 hours giving, if possible, the name and address of the owner of the dog or cat and the circumstances under which the bite occurred. The police department shall report the incident to the humane society.
- (b) The statutory provisions set forth in Section 95.21 of the Wisconsin Statutes entitled "Rabies Control Program" and any amendments thereto are hereby incorporated by reference.

## 25.05 EXEMPTION PERMIT (MC#602)

- (1) The City of Wisconsin Rapids shall issue an exemption permit to persons who desire to keep three or more sterilized dogs or cats. The permit fee shall be \$20.00 annually. Each individual dog or cat shall be licensed, in addition to the permit, per city ordinance. Prior to the issuance of an exemption permit, the city building inspector, in conjunction with a representative of the South Wood County Humane Society, shall inspect and approve the premises where the dogs or cats are kept. Conditions to be considered in granting the permit shall include, but not be limited to:
    - (a) Unregistered dogs or cats shall be sterilized;
    - (b) properly groomed and fed;
    - (c) provided adequate housing;
    - (d) have received the necessary vaccinations.
  - (2) Persons owning two or more intact (unsterilized) registered dogs or cats shall be issued an exemption permit. The number shall not exceed three adult animals of breeding age (six months). The permit fee shall be \$35.00 annually. Each individual dog or cat shall be licensed, in addition to the permit, per city ordinance. Prior to the issuance of an exemption permit, proof of registration must be presented to a representative of the South Wood County Humane Society. The city building inspector, in conjunction with a representative of the South Wood County Humane Society, shall inspect and approve the premises where the dogs and cats are to be kept. Other inspections may be done on an annual basis, but at least every four years. Conditions to be considered in granting the permit shall include, but not be limited to:
    - (a) the dogs or cats be properly groomed and fed
    - (b) provided adequate housing
    - (c) have received the necessary vaccinations
    - (d) Failure to comply with any dog or cat ordinance provision may or could cause the exemption permit to be revoked.
- At such time that all registered dogs or cats are sterilized, they will revert to 25.05(1) status.

## 25.06 COMMERCIAL ANIMAL ESTABLISHMENTS (MC#505)

- (1) Any person who keeps or operates a commercial animal establishment shall take reasonable care to release for sale, trade, or adoption only those animals which are free of disease, injuries, or abnormalities. The law enforcement officer may request an examination by a veterinarian. The following shall deem an animal unfit for sale or release:
  - (a) Obvious signs of infectious diseases such as distemper, hepatitis, leptospirosis, rabies, or other similar disease.
  - (b) Obvious signs of nutritional deficiencies which may include rickets, emaciation, etc.
  - (c) Obvious signs of severe parasitism - extreme enough to be influencing general health.
  - (d) Obvious fractures or congenital abnormalities affecting general health of animals.
- (2) All commercial animal establishments shall comply with the following standards:
  - (a) All animals, birds, or fish shall be displayed in a health condition, or, if ill, removed from display and shall be given appropriate treatment immediately.

(Ord. of 8-8-2008) [Amended via Ord. No 15-027, 11/18/2015]

**Sec. 10.112. Shooting at caged or staked animals.**

No person may instigate, promote, aid or abet as a principal, agent, employee, participant or spectator, or participate in the earnings from or intentionally maintain or allow any place to be used for the shooting, killing or wounding with a firearm or any deadly weapon any animal that is tied, staked out, caged or otherwise intentionally confined in a manmade enclosure, regardless of size.

(Ord. of 8-8-2008) [Amended via Ord. No 15-027, 11/18/2015]

**Sec. 10.113. Sale of baby rabbits, chicks and other fowl.**

- (a) No person may sell, offer for sale, barter or give away living chicks, ducklings or other fowl without providing proper brooder facilities for the care of such chicks, ducklings or other fowl during the time they are in such person's care, custody or control.
- (b) No retailer, as defined in Wis. Stat. § 100.30 (2) (e), may sell, offer for sale, barter or give away living baby rabbits, baby chicks, ducklings or other fowl under two months of age, in any quantity less than six, unless the purpose of selling these animals is for agricultural, wildlife or scientific purposes.

(Ord. of 8-8-2008) [Amended via Ord. No 15-027, 11/18/2015]

**Sec. 10.114. Sale of artificially colored animals.**

No person may sell, offer for sale, raffle, give as a prize or premium, use as an advertising device or display living chicks, ducklings, other fowl or rabbits that have been dyed or otherwise colored artificially.

(Ord. of 8-8-2008) [Amended via Ord. No 15-027, 11/18/2015]

**Sec. 10.115. Number of dogs and cats limited.**

- (a) The keeping of a large number of dogs or cats poses health, safety and public welfare risks and is deemed a public nuisance.
- (b) *Cats.* Unless the property owner holds a valid kennel license, valid breeder license or a valid animal fancier license, no individual or family unit living together, firm or

corporation shall keep more than the following number of cats over the age of four (4) months on any parcel zoned the following:

| Zoning District           | Number of Cats Allowed |
|---------------------------|------------------------|
| MH                        | 2 per lot              |
| 2F, MF                    | 4 per unit             |
| SF-S, SF-L, RR-2 RR-5, AR | 4                      |

- (c) **Dogs.** Unless the property owner holds a valid kennel license, valid breeder license, or a valid animal fancier license no individual or family unit living together, firm or corporation shall keep more than the following number of dogs over the age of four (4) months on any parcel zoned the following:

| Zoning District   | Number of Dogs Allowed |
|---|------------------------|
| MF, MH  | 2 per unit             |
| 2F  | 3 per unit             |
| Single family home in an SF-S, SF-L, RR-2, RR-5, AR or Commercial District (legal non-conforming use) | 3                      |

- (d) **Grandfather clause.**

- (1) Any person who owned, possessed, kept or harbored dogs and/or cats on or before August 8, 2008 in excess of the above allowed number of dogs and/or cats shall be permitted to continue ownership or possession as long as they meet all the requirements set forth under State and Federal Law in addition to those set forth in this Ordinance.
- (2) Anyone whose animals fall under the grandfather clause shall have obtained license for the animals within sixty days of the effective date of the original ordinance (August 8, 2008).
  - i. Any person who successfully obtains license within sixty days of the adoption of this Ordinance shall be permitted to hold, keep, harbor or maintain the number of animals that person had as of the date of the adoption of this Ordinance but shall not be permitted to increase the number of animals. Following death of the licensed animal, the property owner shall not acquire more animals until they have brought the number of animals down to legal limits through attrition.
  - ii. Any person who has not successfully obtained license for their animal within sixty days of the adoption of this Ordinance shall forfeit the right to keep the animal under the grandfather clause and be deemed to unlawfully possess the animal.

Section 94.3.04: Allowable Uses in Rural, Open Space and Residential Zoning Districts *through* Section 94.3.04: Allowable Uses in Rural, Open Space and Residential Zoning Districts

| P = Permitted Use  |  | C = Conditional Use                        |    | T = Temporary Use |    | Empty Cell = Prohibited Use |      |    |    |    |
|--|--|--|----|-------------------|----|-----------------------------|------|----|----|----|
| Land Use Category<br>(#) Land Use Type   |  | Zoning District (see key at end of figure) |    |                   |    |                             |      |    |    |    |
|  |  | FP   | AR | RR-2;<br>RR-5     | PR | SF-L                        | SF-S | 2F | MF | MH |
| <b>Industrial Land Uses</b> (see Section 94.4.08 for descriptions and standards for each land use)         |  |  |    |                   |    |                             |      |    |    |    |
| (1)  | Light Industrial   |  |    |                   |    |                             |      |    |    |    |
| (2)  | Heavy Industrial   |  |    |                   |    |                             |      |    |    |    |
| (3)  | Communications Tower   | C  | P  | C                 | C  | C                           | C    | C  | C  | C  |
| (4)  | Non-Metallic Mineral Extraction  | C  | C  |                   |    |                             |      |    |    |    |
| <b>Accessory and Miscellaneous Land Uses</b> (see Section 94.4.09 for descriptions/standards for each use) |  |  |    |                   |    |                             |      |    |    |    |
| (1)  | Detached Accessory Structure<br>(For Non-Residential Use)                | P  | P  | P                 | P  | P                           | P    | P  | P  |    |
| (2)  | Detached Accessory Structure<br>(For Residential Use)                    | P  | P  | P                 |    | P                           | P    | P  | P  | P  |
| (3)  | Family Day Care Home<br>(4-8 children)                                   | P  | P  | P                 |    | P                           | P    | P  | P  | P  |
| (4)  | Intermediate Day Care Home<br>(9-15 children)                            | C  | C  | C                 |    | C                           | C    | C  | C  | C  |
| (5)  | Home Occupation  | P  | P  | P                 |    | P                           | P    | P  | C  | C  |
| (6)  | Residential Business   | C  | C  | C                 |    | C                           | C    | C  |    |    |
| (7)  | In-Home Suite  |  | P  | P                 |    | C                           | C    | P  | P  |    |
| (8)  | Accessory Dwelling Unit  |  | C  | C                 |    | C                           | C    | C  | C  |    |
| (9)  | Animal Fancier   | P  | P  | P                 |    | C                           | C    |    |    |    |
| (10)   | Keeping of Farm Animals on<br>Residential Lots                           | P  | P  | P                 |    |                             |      |    |    |    |
| (11)   | Company Cafeteria  |  |    |                   |    |                             |      |    |    |    |
| (12)   | Company Provided On-site<br>Recreation or Child Care                     |  |    |                   |    |                             |      |    |    |    |
| (13)   | Indoor Sales Incidental to Storage<br>or Light Industrial Land Use       |  |    |                   |    |                             |      |    |    |    |
| (14)   | Light Industrial Activities<br>Incidental to Indoor Sales or<br>Services |  |    |                   |    |                             |      |    |    |    |
| (15)   | Outdoor Display Incidental to<br>Indoor Sales or Service                 |  |    |                   |    |                             |      |    |    |    |
| (16)   | Outdoor Alcohol Area   |  |    |                   |    |                             |      |    |    |    |
| (17)   | Small Exterior Communication<br>Device                                   | P  | P  | P                 | P  | P                           | P    | P  | P  | P  |
| (18)   | Large Exterior Communication<br>Device                                   | C  | C  | C                 | C  | C                           | C    | C  | C  | C  |
| (19)   | Geothermal Energy System (GES)   | P  | P  | P                 | P  | P                           | P    | P  | P  | P  |
| (20)   | Small Wind Energy System   | P  | P  | P                 | P  | P                           | P    | P  | P  | P  |
| (21)   | Small Solar Energy System  | P  | P  | P                 | P  | P                           | P    | P  | P  | P  |

| P = Permitted Use                      |  | C = Conditional Use                        |     | T = Temporary Use |     | Empty Cell = Prohibited Use |    |    |
|--|--|--|-----|-------------------|-----|-----------------------------|----|----|
| Land Use Category<br>(#) Land Use Type |  | Zoning District (see key at end of figure) |     |                   |     |                             |    |    |
|  |  | INT  | B-1 | B-2               | B-3 | BP                          | LI | GI |
| (7)                                    | In-Home Suite  |  |     |                   |     |                             |    |    |
| (8)                                    | Accessory Dwelling Unit  |  | C   | C                 | C   |                             |    |    |
| (9)                                    | Animal Fancier   |  | C   | C                 |     |                             |    |    |
| (10)                                   | Keeping of Farm Animals on Residential Lots                        |  |     |                   |     |                             |    |    |
| (11)                                   | Company Cafeteria  | P  | P   | P                 | P   | P                           | P  | P  |
| (12)                                   | Company Provided On-site Recreation or Child Care                  | P  | P   | P                 | P   | P                           | P  | P  |
| (13)                                   | Indoor Sales Incidental to Storage or Light Industrial Land Use    |  |     |                   | P   | P                           | P  | P  |
| (14)                                   | Light Industrial Activities Incidental to Indoor Sales or Services |  |     |                   | C   | C                           | C  |    |
| (15)                                   | Outdoor Display Incidental to Indoor Sales or Services             |  |     | P                 | P   | C                           | C  |    |
| (16)                                   | Outdoor Alcohol Area   | C  | C   | C                 | C   | C                           |    |    |
| (17)                                   | Small Exterior Communication Device                                | P  | P   | P                 | P   | P                           | P  | P  |
| (18)                                   | Large Exterior Communication Device                                | C  | C   | P                 | P   | P                           | P  | P  |
| (19)                                   | Geothermal Energy System (GES)                                     | P  | P   | P                 | P   | P                           | P  | P  |
| (20)                                   | Small Wind Energy System   | P  | P   | P                 | P   | P                           | P  | P  |
| (21)                                   | Small Solar Energy System  | P  | P   | P                 | P   | P                           | P  | P  |
| (22)                                   | Outdoor Solid Fuel Furnace   |  |     |                   | C   |                             | P  | P  |
| (23)                                   | Private Lake (Pond)  | P  | P   | P                 | P   | P                           | P  | P  |
| (24)                                   | Vehicle Course or Track  | C  | C   | C                 | C   |                             |    |    |
| (25)                                   | Donation Drop-Off Box or Vending Machine                           | P  | P   | P                 | P   | C                           | P  | P  |

**Acre:** 43,560 square feet.

**Accessory dwelling unit (land use):** See Section 94.4.09.

**Accessory land use or structure:** A use or structure subordinate to, and serving, the principal use or structure on the same lot and customarily incidental thereto.

**Accessory residential use or dwelling unit:** For purposes of this Chapter, a dwelling unit that is accessory to one or more principal land uses. Includes “In-Home Suites,” “Accessory Dwelling Units,” and similar uses.

**Active outdoor public recreation (land use):** See Section 94.4.04.

**Addition:** Any walled and roofed expansion to the perimeter and/or height of a building in which the addition is connected by a common load-bearing wall. Any walled and roofed addition that is connected by a fire wall or is separated by independent perimeter load-bearing walls shall be considered new construction.

**Address and/or identification sign:** An accessory wall sign containing only the name and/or address of the premises on which it is located.

**Adjacent:** Abutting a separate lot.

**Adult entertainment or adult-oriented establishment (land use):** See Section 94.4.05.

**Agricultural-related use (land use):** See Section 94.4.03.

**Agricultural use (land use):** See Section 94.4.03.

**Agricultural (zoning) district or agriculturally zoned:** Either or both the FP Farmland Preservation zoning district or AR Agricultural and Residential zoning district.

**Air dome:** An enclosed building, or portion of an enclosed building, where either the shape of the building or portion of said building is maintained either by elevated air pressure within the usable area or by air pressurization of cells or tubes to form a barrel vault over the useable area. Except where explicitly allowed under this Chapter, air domes are a prohibited building type. Not the same as a “Hoop Building,” which is separately defined and regulated.

**Air pollution standards:** See Section 94.12.14.

**Airport or heliport (land use):** See Section 94.4.07.

**Alley:** A public right-of-way which normally affords a secondary means of access to the side or rear of an abutting property, and which is not intended for through traffic.

**Amateur radio antenna:** Any combination of materials or equipment located outside of a principal structure on a premises used exclusively for the purpose of sending and/or receiving electromagnetic waves for amateur radio service, including any towers, support structures, guy wires, foundations or similar components of a support structure.

**Amateur radio service:** The transmission and reception of electromagnetic signals for non-commercial purposes, by an amateur radio operator licensed by the Federal Communications Commission.

**Animal confinement facilities:** Locations of confinement of livestock at a density exceeding three of such livestock animals per acre, except as applies to dairy production facilities which incorporate areas for manure application (at rates not to exceed the nutrient requirements of the crops grown thereon) as an integral part of the operation.

**Animal fancier (land use):** See Section 94.4.09.

**Animal unit:** A term which has the meaning that was given in NR 243.05(3), Wis. Admin. Code. Animal units are not the same thing as the number of animals on a farm. A conversion factor is used for each different animal type (beef, dairy, swine) and size (mature or immature) to determine animal units. Example: a mature dairy cow is equal to 1.4 animal units. The Wisconsin Department of Agriculture, Trade and Consumer Protection has created Worksheet 1 – Animal Units to determine the number of animal units.

**Apartment:** See definition of Multi-Family Residence.

shall be parked on a hard surface, or on a graveled surface if such surface was permitted before January 1, 2014 and completed within one year of issuance.

**Section 94.4.03: Agricultural Land Use Types**

**(1) Agricultural Use.**

Any of the following activities conducted for the purpose of producing an income, livelihood, or for purposes related to any type of hobby farm: crop or forage production; keeping farm animals; beekeeping; nursery, sod, or Christmas tree production; maple syrup production; floriculture; aquaculture; forest management; enrolling land in a federal agricultural commodity payment program or a federal or state agricultural land and conservation payment program. Also includes an activity that is an integral part of, or incidental to, an Agricultural Use. Excludes any other separately listed land use in this Section, including but not limited to the Keeping of Farm Animals on a Residential Lot, a Commercial Animal Establishment, and an **Animal Fancier.**

**Performance Standards:**

1. Shall meet the requirements of the Village's Animal ordinance and the County's Animal Waste Management Ordinance, where applicable.
2. No farm animals shall be permitted as part of a principal Agricultural Use on a lot or parcel that is less than five acres in area, exclusive of existing public rights-of-way and road easements.
3. The keeping of hogs and pigs intended for slaughter or market, goats, roosters, or fur-bearing animals (other than rabbits and ferrets) shall not be permitted, except within the FP and AR district or on a farm operation of at least 20 acres established before March 18, 2015.
4. Within any RR district, hobby farms meeting the definition in Section 94.17.04, including not more than 25 animal units, and on a lot or parcel at least 10 acres in area, shall be allowed as permitted uses. All other Agricultural Uses shall be regulated as a conditional use in any RR district.
5. Beekeeping is permitted subject to the standards in Section 94.4.09(10), except that that the number of beehives shall be limited to one for each 2,500 square feet of lot area.
6. The raising or keeping of farm animals shall be permitted at a density not to exceed one animal unit per every acre owned, not considering fractional amounts of acreage. The definition of an animal unit is in Section 94.17.04. The Zoning Administrator may approve modifications and exceptions to this animal unit density standard if, each year the normal density standard is to be exceeded, the land owner provides conservation compliance documentation from Marathon County signifying that the keeping of a higher density of animal units is in compliance with all NR 151 Agricultural Runoff Performance Standards and Prohibitions.
7. Any area where farm animals are allowed to pasture or run shall be adequately fenced to keep them confined to such area.
8. Except for a farm in existence before March 18, 2015, barns, poultry houses, or similar animal enclosures may be no closer than 50 feet from any lot line, except that poultry houses for not more than eight chickens or ducks need only meet the minimum setback requirement for accessory structures.
9. This subsection does not establish regulations for household pets such as rabbits, ferrets, fish, song birds, potbelly pigs, cats, or dogs which are kept indoors. Household pets such as dogs or cats are regulated separately from this chapter through Chapter 10 of the Code. This subsection also does not establish regulations for the accessory use listed as "Keeping of Farm Animals on a Residential Lot" in Section 94.4.09(10).

**(2) Agricultural-Related Use.**

the dwelling provided that it is a non-locking door. Doors to bedrooms and bathrooms are exempt from the non-locking requirement.

5. A separate driveway, garage, or walled garage area shall not be permitted. A separate connecting door between the In-Home Suite and the garage may be provided.
  6. Direct incidental access to the In-Home Suite from the building exterior may be provided via exterior porches, patios, and decks, but external stairs providing principal access to a second story In-Home Suite shall be prohibited.
  7. When an application is submitted for a building permit to accommodate what is explicitly listed as, or could possibly serve as, an In-Home Suite, the building plan shall be marked as "Not a separate dwelling unit nor apartment," and a signed letter from the applicant stating agreement with the performance standards in this subsection shall be filed with the Zoning Administrator.
- (8) **Accessory Dwelling Unit.**

A residential dwelling unit located on the same lot as a "Single-Family Detached Residence", either as part of the same building as the "Single-Family Detached Residence" or in a detached building. Accessory Dwelling Units are sometimes also referred to as granny flats. An Accessory Dwelling Unit is different from an "In-Home Suite" in that an interior physical connection between the Accessory Dwelling Unit and the primary "Single-Family Detached Residence" is not required for the former. The "Single-Family Detached Residence"/Accessory Dwelling Unit combination is different from a "Two-Family Residence" because the former may be in separate buildings and because they are subject to different performance standards.

**Performance Standards:**

1. The gross floor area of the Accessory Dwelling Unit shall not exceed 50 percent of the principal dwelling's gross floor area, or 1,500 square feet, whichever is less.
2. The appearance or character of the "Single-Family Detached Residence" must not be significantly altered so that its appearance is no longer that of a single-family dwelling.
3. The Accessory Dwelling Unit shall not be sold separately from the "Single-Family Detached Residence," or the land under the Accessory Dwelling Unit divided from the land occupied by the "Single-Family Detached Residence."
4. Attached Accessory Dwelling Units shall adhere to the setback requirements and standards applicable to principal structures in the applicable zoning district. Detached Accessory Dwelling Units shall adhere to the setback requirements and standards applicable to accessory structures in the applicable zoning district.
5. The occupants of the Accessory Dwelling Unit shall not exceed one family plus one unrelated person, or two unrelated individuals.

(9) **Animal Fancier.**

An accessory use wherein a person who owns or keeps, within or adjoining a residence, four to ten dogs or five to ten cats for personal and noncommercial purposes, which are limited to hunting, tracking, exhibition in dog shows, obedience trials, field trials, dog sledding, animal foster rescue or to enhance or perpetuate a given breed, and who has secured a license for such activity in accordance with the provisions of this Chapter and Chapter 10 of the Code.

(10) **Keeping of Farm Animals on Residential Lots.**

The keeping or raising of farm animals on a residential lot, in zoning districts where allowed under Figure 3.04 and where such activity is clearly accessory to the principal residential use. Farm animals are as defined in Article 17. The animals may be kept for show, breeding, or products that are

# Animal Fancier License

## Overview

An animal fancier is any person who owns or keeps, when accessory to an established residential use, five (5) to ten (10) cats and/or four (4) to ten (10) dogs for personal and noncommercial purposes, which includes but is not limited to hunting, tracking, exhibition in shows, obedience trials, field trials, dog sledding, animal foster rescue or to enhance or perpetuate a given breed, and other uses determined by the humane officers to be similar in nature.

## Fee Schedule

- \$25 per year + each animal must be individually licensed.
- If you are applying for a foster animal rescue, the fee will be waived, but each animal will still need to be licensed.

Please make checks payable to *Village of Weston*.

## Applications

[Animal Fancier License - Non Foster Animal Rescue](#)

[Animal Fancier License - Foster Animal Rescue](#)

# Animal Fancier License Application

## Non-Foster Animal Rescue

Village of Weston  
5500 Schofield Avenue  
Weston, WI 54476  
(715) 359-6114



**An animal fancier** is any person who owns or keeps, when accessory to an established residential use, five (5) to ten (10) cats and/or four (4) to ten (10) dogs for personal and noncommercial purposes, which includes but is not limited to hunting, tracking, exhibition in shows, obedience trials, field trials, dog sledding, animal foster rescue or to enhance or perpetuate a given breed, and other uses determined by the humane officers to be similar in nature.

Date \_\_\_\_\_

**License Fees - \$25 per year + each animal must be individually licensed**

**Check#** \_\_\_\_\_

- New
- Renewal

### Owners Information

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Property Address \_\_\_\_\_ Unit # \_\_\_\_\_

Home Phone \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_

Parcel Square footage \_\_\_\_\_ Zoning District Classification of Parcel \_\_\_\_\_

Total Number of owners \_\_\_\_\_ Cats \_\_\_\_\_ Dogs at property address \_\_\_\_\_

Reason for exceeding the allowable number of dogs/cats: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Where will animals be kept: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*\*\*\*Include a plot plan of any dog runs or structures used to house dogs\*\*\*\*\***

Please provide documentation for any animals currently used for exhibition in shows, obedience trials or field trials. If you are a breeder please provide information as to which animals are bred and how often.

If you are a breeder, are you an AKC breeder?  Yes  No

**Owner's Animal Information**

**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

---

**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

---

**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Humane Officer Approval:**

Date \_\_\_\_\_ Approved/Denied By: \_\_\_\_\_  
Humane Officer

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plan Commission Approval:**

Hearing Date (if Applicable) \_\_\_\_\_

Date \_\_\_\_\_ Approved/Denied

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Village Board:**

Date \_\_\_\_\_ Approved/Denied

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**License Information:**

License # \_\_\_\_\_

Issue Date \_\_\_\_\_

Expiration Date \_\_\_\_\_

# Animal Fancier License Application

## Foster Animal Rescue

Village of Weston  
5500 Schofield Avenue  
Weston, WI 54476  
(715) 359-6114



**An animal fancier** is any person who owns or keeps, when accessory to an established residential use, five (5) to ten (10) cats and/or four (4) to ten (10) dogs for personal and noncommercial purposes, which includes but is not limited to hunting, tracking, exhibition in shows, obedience trials, field trials, dog sledding, animal foster rescue or to enhance or perpetuate a given breed, and other uses determined by the humane officers to be similar in nature.

Date \_\_\_\_\_

### License Fees - No Charge – application must still be submitted

- New
- Renewal

### Owners Information

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Property Address \_\_\_\_\_ Unit # \_\_\_\_\_

Home Phone \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_

Parcel Square footage \_\_\_\_\_ Zoning District Classification of Parcel \_\_\_\_\_

Where will animals be kept: \_\_\_\_\_

### Include a plot plan of any dog runs or structures used to house dogs

Total Number of owners licensed \_\_\_\_\_ Cats \_\_\_\_\_ Dogs at property address (do not include foster animals)

### Additional Information Required

Foster Animal Rescue Program Affiliated With \_\_\_\_\_

Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address: \_\_\_\_\_ Website (if applicable) \_\_\_\_\_

Please provide documentation that you are an animal foster parent with a valid Foster Animal Rescue Program. The Humane Officer shall be authorized to make the determination that a Foster Animal Rescue Program is valid.

**Owner's Animal Information**

**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

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**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

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**Animal #** \_\_\_\_\_

Animal Name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ or Age \_\_\_\_\_

Primary Breed \_\_\_\_\_ Second Breed \_\_\_\_\_

Species     Dog     Cat                      Sex             Male     Female

Rabies Tag # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Veterinarian \_\_\_\_\_ Phone # \_\_\_\_\_

Other ID or Microchip #(if Applicable) \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Humane Officer Approval:**

Date \_\_\_\_\_ Approved/Denied By: \_\_\_\_\_  
Humane Officer

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plan Commission Approval:**

Hearing Date (if Applicable) \_\_\_\_\_

Date \_\_\_\_\_ Approved/Denied

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Village Board:**

Date \_\_\_\_\_ Approved/Denied

Contingencies placed on approval/Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**License Information:**

License # \_\_\_\_\_

Issue Date \_\_\_\_\_

Expiration Date \_\_\_\_\_

- (5) **Relationship to Building Permit.** Where a building permit is also required for the project per Chapter 14, the Village may combine the building permit and zoning permit into a single application and a single approval.
- (6) **Fees.** The Village may require a fee may for this procedure, per the fee schedule approved by the Village Board.

#### **Section 94.16.05 Building Permit**

No building shall be erected, structurally altered, or relocated until a building permit has been issued by the Building Inspector certifying that such building, as proposed, would be in compliance with the provisions of this Chapter and with Chapter 14. No building permit shall be issued until zoning compliance is determined.

#### **Section 94.16.06: Conditional Use Permits**

- (1) **Initiation of Conditional Use Permit.** Any person, firm, corporation, or organization having a freehold interest or a possessory interest entitled to exclusive possession, or a contractual interest that may become a freehold interest or an exclusive possessory interest, and that is specifically enforceable on the land for which a conditional use is sought, may file an application to use such land for one or more of the conditional uses in the zoning district in which such land is located.
- (2) **Application for Conditional Use Permit.** No application for a conditional use permit shall be placed on any agenda as an item to be acted upon unless the Zoning Administrator has certified acceptance of a complete application. A proposed conditional use permit may be placed on any agenda as a discussion-only item, with the permission of the Zoning Administrator, without an application. Prior to publication of the required Notice of Public Hearing, the applicant shall provide the Zoning Administrator with the complete application certified by the Zoning Administrator, including an easily reproducible electronic copy plus hard copies in a quantity directed by the Zoning Administrator. Said complete application shall be comprised of all of the following:
  - (a) A completed conditional use permit application form furnished by the Zoning Administrator.
  - (b) A map of the subject property showing all lands for which the conditional use permit is proposed, and all other lands within 300 feet of the boundaries of the subject property, together with the names and addresses of the owners of all lands on said map as the same appear on the current records of the Register of Deeds. Said map shall clearly indicate the current zoning of the subject property and its environs, and the jurisdiction(s) that maintains that control. Said map and all its parts and attachments shall be submitted in a form that is clearly reproducible with a photocopier, and shall be at a scale that is not less than one inch equals 800 feet. All lot dimensions of the subject property, a graphic scale, and a north arrow shall be provided.
  - (c) A map, such as the Future Land Use Map from the Comprehensive Plan, of the generalized location of the subject property in relation to the Village as a whole.
  - (d) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations.
  - (e) A site plan of the subject property, with any alterations as may be proposed to accommodate the conditional use. Said site plan shall conform to any applicable requirements of Section 94.16.09. If the conditional use will make use of existing site improvements only, a site plan need only be of sufficient detail to confirm the portion of the site used by the conditional use.
  - (f) Written justification for the proposed conditional use consisting of the reasons why the applicant believes the proposed conditional use is appropriate, particularly as evidenced by compliance with the approval criteria set forth in this Section.

- (g) Any other plans and information deemed necessary by the Zoning Administrator or the Plan Commission (or Extraterritorial Zoning Committee if in the ETZ Area) to ensure that the intent of the Chapter is fulfilled.
- (h) Any required fee per the fee schedule approved by the Village Board.
- (3) **Zoning Administrator Review and Recommendation.**
- (a) The Zoning Administrator shall determine whether the application is complete and fulfills the requirements of this Chapter. The Zoning Administrator shall inform the applicant if the application is incomplete.
- (b) If complete, the Zoning Administrator or designee shall prepare a written evaluation of the application based on the criteria for evaluating conditional use permits in subsection (7) below. The Zoning Administrator shall forward a copy of the evaluation to the Plan Commission (or Extraterritorial Zoning Committee for land in the ETZ Area).
- (4) **Public Hearing.** Following acceptance of a complete application, the Village Clerk shall schedule a public hearing before the Plan Commission (or Extraterritorial Zoning Committee for land in the ETZ Area) to be held within 45 days after acceptance of a complete application. Notice of the time, place, and purpose of such hearing shall be given by publication as a Class 2 Notice in conformance with the requirements of Wis. Stat. § 62.23(7)(d). The Village Clerk shall also send said notice to the applicant, owners of record of all lands within 300 feet of the boundaries of the subject property, and the clerk of any municipality whose boundaries are within 1,000 feet of any portion of the jurisdiction of this Chapter at least ten days prior to the date of such public hearing. Failure to mail said notice or failure to meet the time requirements herein, provided it is unintentional, shall not invalidate proceedings under this Section.
- (5) **Review and Action by the Plan Commission or Extraterritorial Zoning Committee.** Within 60 days after the public hearing, or an extension of said period requested in writing or electronic format by the applicant and granted by the Commission or Committee, the Plan Commission or Extraterritorial Zoning Committee shall take final action on the conditional use permit request. The Commission or Committee may approve the conditional use as originally proposed, may approve the proposed conditional use with conditions or modifications, or may deny approval of the proposed conditional use and include reasons for denial. Any action to approve or amend the proposed conditional use permit requires a majority vote of Commission or Committee members in attendance. Nothing in this Chapter requires Town Plan Commission or Town Board action on proposed conditional use permits in the ETZ Area.
- (6) **Appeal to the Village Board.** An appeal of a decision under subsection (5) may be taken to the Village Board by any person, firm or corporation; any officer, department, board, commission or agency of the Village or, in the case of lands within the ETZ Area, the town in which the affected land is located, who is aggrieved by the decision. Such appeal shall be made in writing to the Zoning Administrator within ten days after the date of the Commission's or Committee's decision. In the case of an appeal:
- (a) The Zoning Administrator and Building Inspector shall issue no permits to enable commencement or continuation of building and other activities authorized by the conditional use permit, and shall issue a "stop work" order for any such activities already commenced.
- (b) The Zoning Administrator shall immediately notify the applicant and property owner of the appeal in writing, and shall schedule the appeal for Village Board consideration.
- (c) The Village Board shall, by resolution, make a final decision to grant, with or without conditions, or to deny each application for a conditional use permit after receiving and reviewing the Commission's or Committee's findings and making its own findings as to whether or not the proposed use will satisfy the standards for approval set forth in section (7), and shall have all of the powers of the Commission under this Section. The Village Board's determination shall be final and subject to appeal to the circuit court under any procedure authorized by statute.

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- (7) **Review Criteria for Conditional Use Permit.** Each requested conditional use permit shall meet the following criteria (achieve “yes” answers) to be approved:
- (a) Is the proposed conditional use in harmony with the Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted by the Village?
  - (b) Does the proposed conditional use, in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted by the Village?
  - (c) Does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
  - (d) Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities, or services provided by public agencies serving the subject property?
  - (e) Do the potential public benefits of the proposed conditional use outweigh potential adverse impacts of the proposed conditional use, after taking into consideration the applicant’s proposal and any requirements recommended by the applicant to ameliorate such impacts?
- (8) **Issuance and Recording of Permit.** Within 30 days following the granting of a conditional use permit, the Zoning Administrator shall issue to the applicant a written conditional use permit enumerating the details of the conditional use permit, including what land use(s) and/or development was approved and any conditions of approval. The Zoning Administrator shall record the conditional use permit against the property, assigning all costs thereof to the applicant, and shall make record of the conditional use permit on the Official Zoning Map.
- (9) **Effect of Denial.** No conditional use permit application that has been denied (either wholly or in part) shall be resubmitted for a period of 12 months from the date of said order of denial, except on grounds of new evidence or proof of change of factors found valid by the Zoning Administrator.
- (10) **Termination of an Approved Conditional Use.** Once a conditional use permit is granted, no erosion control permit, site plan approval, certificate of occupancy, zoning permit, or building permit shall be issued for any development that does not comply with all requirements of the conditional use permit and this Chapter. Any conditional use found not to be in compliance with the terms of this Chapter or the approved conditional use permit shall be considered in violation of this Chapter and shall be subject to all applicable procedures and penalties. A conditional use permit may be revoked for such a violation by the Plan Commission, following the procedures outlined for original granting of a conditional use permit.
- (11) **Time Limits on the Development of Conditional Use.** The start of construction of any and all conditional uses shall be initiated within 365 days of approval of the associated conditional use permit and shall be operational within 730 days of said approval. Failure to initiate development within this period shall automatically constitute a revocation of the conditional use permit. For the purposes of this Section, “operational” shall be defined as occupancy of the conditional use. Prior to such a revocation, the applicant may request an extension of this period. Said request shall require formal approval by the Plan Commission (or Extraterritorial Zoning Committee for land in the ETZ Area) and shall be based upon a showing of acceptable justification.
- (12) **Discontinuing an Approved Conditional Use.** Any and all conditional uses that have been discontinued for a period exceeding 365 days shall have their conditional use permit automatically

invalidated. The burden of proof shall be on the property owner to conclusively demonstrate that the conditional use was operational during this period.

- (13) **Change of Ownership.** All requirements of the approved conditional use permit shall be continued regardless of ownership of the subject property and shall run with the land, except as otherwise limited by this Chapter or by a specific condition attached to the conditional use permit. Modification, alteration, or expansion of any conditional use in violation of the approved conditional use permit, without approval by the Plan Commission (or Extraterritorial Zoning Committee), shall be considered a violation of this Chapter and shall be grounds for revocation of said conditional use permit.
- (14) **Uses Now Regulated as Conditional Uses That Were Legal Land Uses (Permitted-by-Right or as Conditional Uses) Prior to the Effective Date of This Chapter.** A use now regulated as a conditional use that was a legal land use--either permitted-by-right or as a conditional use--prior to March 18, 2015 shall be considered as a legal, conforming land use so long as any previously approved conditions of use and site plan are followed. Any substantial modification of such use or any previously approved condition of such use, in the determination of the Zoning Administrator, shall require application and Village consideration of a new conditional use permit under this Section.

#### **Section 94.16.07: Temporary Use Reviews**

(1) **Purpose.**

- (a) The purpose of this Section is to provide regulations that govern the procedure and requirements for the review and approval, or denial, of proposed temporary uses, as described in this Chapter.
- (b) Temporary uses are those uses that have the potential to create undesirable impacts on nearby properties if allowed on a permanent basis under the general requirements of this Chapter. Owing to their varied nature, temporary uses also have the potential to create undesirable impacts on nearby properties that potentially cannot be determined except on a case-by-case basis. In order to prevent undesirable outcomes, all temporary uses are required to meet requirements of this Section, of Section 94.4.10, and applicable within the zoning district in which the subject property is located.
- (c) Allowable temporary uses permitted within each zoning district are listed in Article 3 of this Chapter.
- (d) Every application for a temporary use shall be deemed to be an application for a temporary Certificate of Occupancy, governed under Section 94.16.04.
- (e) For special events, defined as any planned extraordinary occurrence on the public right-of-way or public premises including, but not limited to, parades, processions, bicycle or foot races, or festivals; the Zoning Administrator may substitute the requirements and procedures of Chapter 67 for the requirements of this Section.
- (2) **Regulations Applicable to All Temporary Uses.** No public hearing is required to review a temporary use that is permitted by right in the zoning district, however, a demonstration that the applicant proposes to meet all temporary use requirements of this Section must be made at time of application. Any temporary use found not to be in compliance with the terms of this Chapter shall be considered in violation of this Chapter and shall be subject to all applicable procedures and penalties.
- (3) **Application Requirements.** All applications for proposed temporary uses shall be approved as complete by the Zoning Administrator prior to certification of the proposed temporary use. Said complete application shall be comprised of all of the following:
- (a) A map of the subject property showing all lands for which the temporary use is proposed. Said map shall clearly indicate the current zoning of the subject property and its environs, and the jurisdiction(s) that maintains that control. Said map and all its parts and attachments shall be

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.13.**



**VILLAGE OF WESTON  
REQUEST FOR CONSIDERATION**

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AGENDA ITEM DSCRPTN: 2015 FINANCIAL AUDIT SERVICES CONTRACT

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FOR CONSIDERATION AT: VILLAGE BOARD MEETING, MONDAY, MARCH 4, 2016

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LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

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RECOMMENDATION TO: RECOMMEND TO THE BOARD OF TRUSTEES THE 2015 FINANCIAL AUDIT SERVICES CONTRACT WITH CLIFTONLARSONALLEN LLP

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REPORT PREPARED BY: JOHN JACOBS, VILLAGE TREASURER

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**BACKGROUND:** The Village has used the same auditing firm (Clifton Larson Allen LLP) since 1998, and requested bids for a new 5-year contract period (2015-2019) this spring, which was sent out in February 2016. After the Finance Committee reviewed the proposals from the 5 CPA firms, it was recommended to negotiate a 1-year extension of the existing contract with CliftonLarsonAllen for the 2015 audit year, and to request bids from the CPA firms again in July 2016 for the 2016-2020 contract period (for 5 years). A copy of the CliftonLarsonAllen proposal has been attached for your review. A copy of the historical billing cost for the annual Village audit has also been attached.

After discussions with Clifton on their audit proposal quote for 2015 of \$28,300, it was mentioned that they had included a \$1,000 cost for a thorough review of our (2) TIF Districts' revenues and expenditures during the course of the 2015 audit fieldwork, which Jacobs felt was unnecessary since no separate audited financial statement is required of TIF District #1 or #2 at this time. In addition, the Village is working with MD Roffers on amending/updating the TIF District #1 project plan during 2016. So, a separate set of audited financial statements for TIF #1 and #2 is not required by the Wisconsin Department of Revenue for our 2015 financial audit.

Therefore, the Clifton adjusted price quote for the 2015 financial audit will be \$27,300 (Original Proposal \$28,300 - Less \$1,000 TIF District additional audit testing procedures that will not be conducted). The 2014 financial audit fee had been \$24,600.

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**FISCAL IMPACTS:**

|                       |   |
|-----------------------|---|
| Budget Line Item:     | 10-01-51521-213-000 and various other funds                                 |
| Budgeted Expenditure: | \$25,500 – across all Village funds (for this specific budget line item)    |
| Budgeted Expenditure: | \$27,240 – for total Village audit/budget expenses across all Village funds |

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**STATUTORY REFERENCES:**

Wisconsin Statue: \_\_\_\_\_  
Administrative Code: \_\_\_\_\_  
Municipal Code: \_\_\_\_\_  
Judicial Ruling: \_\_\_\_\_

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PRIOR REVIEW: REVIEWED BY FINANCE COMMITTEE ON 2/24/2016

**CLIFTON GUNDERSON**  
**Audit Services Comparison: 2001-2014 Audits (paid in 2002-2015)**

|                            |               | <u>2001 Audit</u>   | <u>2002 Audit</u>   | <u>2003 Audit</u>   | <u>2004 Audit</u>   | <u>2005 Audit</u>   | <u>2006 Audit</u>   | <u>2007 Audit</u>   | <u>2008 Audit</u>   | <u>2009 Audit</u>   | <u>2010 Audit</u>   | <u>2011 Audit</u>   | <u>2012 Audit</u>   | <u>2013 Audit</u>   | <u>2014 Audit</u>   |
|----------------------------|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Fund Name</b>           | <b>Fund #</b> |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Village                    | 10            | \$ 4,400.00         | \$ 4,500.00         | \$ 6,000.00         | \$ 5,000.00         | \$ 5,250.00         | \$ 5,525.00         | \$ 6,550.00         | \$ 7,175.00         | \$ 7,700.00         | \$ 7,400.00         | 7,400.00            | 7,400.00            | 7,550.00            | 7,700.00            |
| Village-CAFR review        | 10            | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | 1,000.00            | 1,000.00            | 1,000.00            | 1,000.00            |
| Village-Single audit       | 10            | \$ 385.79           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | 2,800.00            | -                   | -                   | -                   |
| Village-GASB 34 F/S review | 10            | \$ -                | \$ -                | \$ -                | \$ 1,000.00         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | -                   | 775.00              | -                   | -                   |
| TIF District #1/SR         | 21            | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 650.00           | \$ 725.00           | \$ 800.00           | \$ 775.00           | 775.00              | 775.00              | 775.00              | 800.00              |
| Env. TIF District/SR       | 23            | \$ -                | \$ -                | \$ 250.00           | \$ 250.00           | \$ 250.00           | \$ 250.00           | \$ 325.00           | \$ 350.00           | \$ 400.00           | \$ -                | -                   | -                   | -                   | -                   |
| TIF District #2/SR         | 26            | \$ -                | \$ -                | \$ -                | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 650.00           | \$ 725.00           | \$ 800.00           | \$ 775.00           | 775.00              | 775.00              | 775.00              | 800.00              |
| TIF District #1/CDA        | 27            | \$ -                | \$ 500.00           | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,250.00         | \$ 1,450.00         | \$ 1,650.00         | \$ 1,600.00         | 1,600.00            | 1,600.00            | 1,600.00            | 1,650.00            |
| TIF District #2/CDA        | 28            | \$ -                | \$ -                | \$ -                | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 750.00           | \$ 750.00           | \$ 750.00           | \$ 725.00           | 725.00              | 725.00              | 725.00              | 825.00              |
| TIF District #1/CP         | 40            | \$ 1,114.21         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | -                   | -                   | -                   | -                   |
| Water                      | 60            | \$ 2,500.00         | \$ 2,600.00         | \$ 3,500.00         | \$ 3,350.00         | \$ 3,475.00         | \$ 3,575.00         | \$ 4,550.00         | \$ 5,000.00         | \$ 5,500.00         | \$ 5,300.00         | 5,300.00            | 5,300.00            | 5,300.00            | 5,450.00            |
| Sewer                      | 61            | \$ 2,350.00         | \$ 2,400.00         | \$ 3,250.00         | \$ 3,050.00         | \$ 3,150.00         | \$ 3,250.00         | \$ 4,125.00         | \$ 4,550.00         | \$ 5,000.00         | \$ 4,825.00         | 4,825.00            | 4,825.00            | 4,825.00            | 4,975.00            |
| Stormwater                 | 63            | \$ -                | \$ -                | \$ -                | \$ 850.00           | \$ 875.00           | \$ 900.00           | \$ 1,150.00         | \$ 1,275.00         | \$ 1,400.00         | \$ 1,350.00         | 1,350.00            | 1,350.00            | 1,350.00            | 1,400.00            |
|                            |               | <u>\$ 11,750.00</u> | <u>\$ 11,000.00</u> | <u>\$ 15,000.00</u> | <u>\$ 16,500.00</u> | <u>\$ 16,000.00</u> | <u>\$ 16,500.00</u> | <u>\$ 21,000.00</u> | <u>\$ 23,000.00</u> | <u>\$ 25,000.00</u> | <u>\$ 23,750.00</u> | <u>\$ 26,550.00</u> | <u>\$ 23,750.00</u> | <u>\$ 23,900.00</u> | <u>\$ 24,600.00</u> |

|                                |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |              |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| Financial Audit                | \$ 9,750.00         | \$ 10,000.00        | \$ 13,500.00        | \$ 13,500.00        | \$ 14,000.00        | \$ 14,500.00        | \$ 18,000.00        | \$ 19,800.00        | \$ 21,600.00        | \$ 20,425.00        | \$ 20,425.00        | \$ 20,425.00        | \$ 20,425.00        | \$ 20,575.00        | \$ 21,125.00 |
| CAFR Review                    | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 500.00           | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00         | \$ 1,000.00  |
| CDA estimated portion of audit | \$ -                | \$ 500.00           | \$ 1,000.00         | \$ 1,500.00         | \$ 1,500.00         | \$ 1,500.00         | \$ 2,000.00         | \$ 2,200.00         | \$ 2,400.00         | \$ 2,325.00         | \$ 2,325.00         | \$ 2,325.00         | \$ 2,325.00         | \$ 2,325.00         | \$ 2,475.00  |
| GASB 34 Fin. Stmt. review      | \$ -                | \$ -                | \$ -                | \$ 1,000.00         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -         |
| Single Audit - CDBG Bus. Loan  | \$ 385.79           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -         |
| Single Audit - TEA Grant       | \$ 1,114.21         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |              |
| Single Audit - Ped. Bridge     | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ 2,800.00         | \$ -                | \$ -                | \$ -         |
|                                | <u>\$ 11,750.00</u> | <u>\$ 11,000.00</u> | <u>\$ 15,000.00</u> | <u>\$ 16,500.00</u> | <u>\$ 16,000.00</u> | <u>\$ 16,500.00</u> | <u>\$ 21,000.00</u> | <u>\$ 23,000.00</u> | <u>\$ 25,000.00</u> | <u>\$ 23,750.00</u> | <u>\$ 26,550.00</u> | <u>\$ 23,750.00</u> | <u>\$ 23,900.00</u> | <u>\$ 24,600.00</u> |              |

2011 Budget    2012 Budget    2013 Budget    2014 Budget    2015 Budget

**Balance distribution on FINAL 2002 audit bill:**

|                     |                    |                                     |
|---------------------|--------------------|-------------------------------------|
| 10-00-21100-000-000 | \$ 500.00          | 2002 Audit - Final Bill/CAFR review |
| 10-01-51521-213-000 | \$ (1,000.00)      | 2002 Audit - Final Bill/Wtr,Swr,CDA |
| 60-03-53771-213-000 | \$ 1,100.00        | 2002 Audit - Final Bill             |
| 61-03-53612-213-000 | \$ 900.00          | 2002 Audit - Final Bill             |
| 27-06-56727-213-000 | \$ 500.00          | 2002 Audit - Final Bill/CDA review  |
|                     | <u>\$ 2,000.00</u> |                                     |

**Balance distribution on FINAL 2003 audit bill:**

|                     |                    |                                     |
|---------------------|--------------------|-------------------------------------|
| 10-01-51521-213-000 | \$ 500.00          | 2003 Audit - Final Bill/CAFR review |
| 10-01-51521-213-000 | \$ (2,000.00)      | 2003 Audit - Final Bill/Wtr,Swr,CDA |
| 60-03-53771-213-000 | \$ 1,500.00        | 2003 Audit - Final Bill             |
| 61-03-53612-213-000 | \$ 1,250.00        | 2003 Audit - Final Bill             |
| 21-06-56721-213-000 | \$ 500.00          | 2003 Audit - Final Bill             |
| 23-06-56723-213-000 | \$ 250.00          | 2003 Audit - Final Bill             |
| 27-06-56727-213-000 | \$ 1,000.00        | 2003 Audit - Final Bill/CDA review  |
|                     | <u>\$ 3,000.00</u> |                                     |

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.14.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

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REQUEST FROM: **MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

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ITEM DESCRIPTION: **CAPITAL EQUIPMENT PURCHASE: MINI EXCAVATOR**

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DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE; MONDAY, MARCH 7, 2015  
VILLAGE BOARD OF TRUSTEES; MONDAY, MARCH 7, 2016**

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POLICY QUESTION: Should the Property and Infrastructure Committee/Village Board of Trustees recommend the purchase of a new Mini Excavator from Swiderski Equipment for a total price of \$61,392.00 financed over 5 years in arrears at a cost of approximately \$13,500/year?

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RECOMMENDATION TO: I make a motion to recommend/approve the purchase of the Mini Excavator from Swiderski Equipment for a price of \$61,392.00 and financed over 5 years in arrears.

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**LEGISLATIVE ACTION:**

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> Acknowledge/Approve    | <input type="checkbox"/> Ordinance    | <input type="checkbox"/> Reports               |
| <input type="checkbox"/> Administrative Order   | <input type="checkbox"/> Policy       | <input checked="" type="checkbox"/> Resolution |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure    |  |
|   | <input type="checkbox"/> Proclamation |  |
- 
- 

**FISCAL IMPACT ANALYSIS:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Budget Line Item:     | Operating Funds for Streets, Storm, Sanitary and Water Utility |
| <input checked="" type="checkbox"/> Budget Line Item:     | Capital Equipment Overview                                     |
| <input checked="" type="checkbox"/> Budgeted Expenditure: | \$3,000 Equipment Rental budgeted for each of 4 funds.         |
| <input type="checkbox"/> Budgeted Revenue:                |  |
- 
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> WI Statute:  | State Statute 61.54 Public Works Bidding is not required for equipment purchases. |
| <input type="checkbox"/> WI Administrative Code: |   |
| <input type="checkbox"/> Case Law / Legal:       |   |
| <input type="checkbox"/> Municipal Code:         |   |
| <input type="checkbox"/> Municipal Rules:        |   |
- 
- 

PRIOR REVIEW: The 2016 Capital Equipment Plan has been presented at previous meetings showing the purchase of the Mini Excavator, most recent meeting was the Joint Meeting of the Board of Trustees, Finance Committee and Personnel Committee on Monday, November 16, 2015.

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**BACKGROUND:**

The Capital Equipment Plan was created in 2014 and has been implemented to date. One of the items to be purchased in 2016 is a Mini Excavator. This is a piece of equipment the Village has historically rented, but it appears owning would be more advantageous moving forward.

- Supplemental Briefer for Agenda Items under Consideration?  
 Attachments?
- 
-

**Village of Weston Wisconsin**  
**VILLAGE BOARD BRIEFER**  
**Michael Wodalski; Deputy Director of Public Works**

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Date: Thursday, March 3, 2016

Re: Capital Equipment Purchase: 2016 Mini Excavator

1. Policy Question:

Should the Property and Infrastructure Committee/Village Board of Trustees recommend the purchase of a new Mini Excavator from Swiderski Equipment for a total price of \$61,392.00 financed over 5 years in arrears at a cost of approximately \$13,500/year?

2. Purpose:

The purpose of purchasing a Mini Excavator is to improve the tools available to staff and to make sure we have the proper equipment for each task.

3. Background:

The Village of Weston has historically rented mini-excavators from the local dealers each summer. These machines are used throughout spring, summer and fall to replace and repair: water valves and curb stops, sanitary and storm sewer manhole castings, storm sewer inlets and concrete curb. This type of machine is ideal for these situations as they're able to work in small work areas and provide minimal disturbance to the area adjacent to the excavation.

4. Issue Analysis:

A request was made to two different manufacturers (Bobcat and CAT) to request a quote. The Village had been renting both types of machines over the years depending on availability at the local rental shops. Each vendor provided a demo unit the week of February 15<sup>th</sup> for staff to try out. During this demo period, staff's preference was for the Bobcat. In staff's opinion, the Bobcat had superior stability and power, a better feel (it was smoother to operate), it comes with a power tilt wrist for easier digging and it also had a better clamming system which is important when removing asphalt/concrete around the various utility structures (manholes, valves, inlets).

This item is being brought to the committee/board at this time such that an excavator can be ordered and delivered in time to be used for our work this year.

5. Fiscal Impact:

The Village received a quote from Bobcat and CAT dealers. The table below has the prices:

| <b>Dealer (Brand)</b>        | <b>Total Price</b> |
|------------------------------|--------------------|
| Swiderski Equipment (Bobcat) | \$61,392.00        |
| Fabick (CAT)                 | \$62,300.00        |

The original estimate used for budgeting purposes was a price of \$12,000 per year with the equipment being leased to owned over 5 years in arrears. This cost was derived based on the existing rental fees we pay to use this equipment each year. In 2015, the Village of Weston (streets and utilities) paid around \$10,000 to rent this piece of equipment. Since the financial arrangement will be for payment in arrears, there will not be a payment in 2016, thus there shouldn't be any rental fees in 2016 and then the lease payments will be in fy's, 17, 18, 19, 20, and 21 essentially making this a 6-year lease.

With that being the case the annual payment is around \$11,000 per year (including interest costs). Thus, we're essentially at a break-even point in expenditures (rental costs will likely keep going up) and we'll also have the advantage of being able to utilize this piece of equipment when we need it. Availability of equipment has been an issue in the past where the local suppliers did not have units available when we requested one.

The costs for the equipment would come out of the operating budgets for the street, storm, sanitary sewer and water utility funds. Currently these funds all spend around \$3,000 a year for the rental of this equipment and the proposal moving forward would be to change the \$3,000 rental item to a \$3,000 lease item.

6. Statutory Reference:

Wis. Stat. § 61.54 describes the requirements for public works bidding, in which equipment purchases are not subject to state bidding laws.

7. Prior Review:

Equipment was included in the Capital Equipment Plan

8. Attachments:

- Quotes from each dealer
- Capital Equipment Plan

9. Policy Choices:

- 1) To recommend/approve the purchase of the Bobcat from Swiderski Equipment
- 2) To recommend/approve the purchase not be made
- 3) To recommend/approve the purchase be delayed and have staff investigate other alternatives

10. Recommendation:

I recommend the purchase of the Bobcat Mini Excavator from Swiderski Equipment.

11. Legislative Action:

I move to approve the purchase of the Bobcat Mini Excavator from Swiderski Equipment.



# Bobcat®

2-24-2016

Revised

## Product Quotation

Quotation Number: 23606D023632

Date: 2016-02-24 09:11:51

| Ship to  | Bobcat Dealer   | Bill To   |
|--|---|---|
| Village of Weston<br>Attn: Doug<br>5500 Schofield Ave<br>Weston, WI 54476<br>Phone: (715) 359-6114<br>Fax: (715) 359-6117                      | Swiderski Equipment, Inc.,<br>Mosinee, WI<br>820 OLD HIGHWAY 51 NORTH<br>MOSINEE WI 54455<br>Phone: 715-693-3015<br>Fax: 715-693-3016 | Village of Weston<br>Attn: Doug<br>5500 Schofield Ave<br>Weston, WI 54476<br>Phone: (715) 359-6114<br>Fax: (715) 359-6117 |
| -----  |   |   |
| Contact: Mark Wisinski<br>Phone: 715-693-3015<br>Fax: 715-693-3016<br>Cellular: 715-281-9824<br>E Mail:<br>markwisinski@swiderskiequipment.com |   |   |

| Description  | Part No                                | Qty        | Price Ea.        | Total              |
|--|--|------------|------------------|--------------------|
| <b>E50 T4 Bobcat Compact Excavator</b>   | M3219                                  | 1          | \$66,672.00      | \$66,672.00        |
| 49.8 HP Tier 4   | Engine/Hydraulic Monitor with Shutdown |            |                  |                    |
| Auto Idle  | Fingertip Auxiliary Hydraulic Control  |            |                  |                    |
| Auto-Shift   | Fingertip Boom Swing Control           |            |                  |                    |
| Auxiliary Hydraulics, Selectable Flow with Boom Mounted                        | Horn                                   |            |                  |                    |
| Flush Face Quick Couplers  | Hydraulic Joystick Controls            |            |                  |                    |
| Cab Forward Standard Display   | Rubber Track                           |            |                  |                    |
| Canopy   | Two-Speed Travel (with Auto-Shift)     |            |                  |                    |
| Includes: Cup Holder, Retractable Seat Belt, Suspension Seat with High Back    | Vandalism Protection                   |            |                  |                    |
| Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008 | Warranty: 12 Months, Unlimited Hours   |            |                  |                    |
| Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000   | Work Lights                            |            |                  |                    |
| Control Console Locks  | X-Change (Attachment Mounting System)  |            |                  |                    |
| Control Pattern Selector Valve (ISO/STD)                                       |  |            |                  |                    |
| Dozer Blade with Float   |  |            |                  |                    |
| <br>   |  |            |                  |                    |
| A71 Option Package   | M3219-P01-A71                          | 1          | \$9,807.00       | \$9,807.00         |
| Cab Enclosure with Heat and Air Conditioning                                   | Hydraulic X-Change                     |            |                  |                    |
| Deluxe Cloth Suspension Seat   | Hydraulic Clamp (Class IV)             |            |                  |                    |
| <br>   |  |            |                  |                    |
| Long Arm w/ Enlarged Counterweight   | M3219-R03-C02                          | 1          | \$2,033.00       | \$2,033.00         |
| Deluxe Cab Display   | M3219-R14-C04                          | 1          | \$498.00         | \$498.00           |
| Second Auxillary Hydraulics  | M3219-R07-C02                          | 1          | \$1,366.00       | \$1,366.00         |
| Travel Motion Alarm  | M3219-R11-C02                          | 1          | \$285.00         | \$285.00           |
| Radio  | M3219-R26-C02                          | 1          | \$397.00         | \$397.00           |
| Beacon Kit   | 7172554                                | 1          | \$259.70         | \$259.70           |
| Engine Block Heater  | 7239665                                | 1          | \$55.55          | \$55.55            |
| Mirror Kit   | 7173148                                | 1          | \$355.44         | \$355.44           |
| 52" X-Change Grading Bucket  | 6735370                                | 1          | \$1,240.00       | \$1,240.00         |
| 24" Base Class 4, Must order cutting edge.                                     | M7022                                  | 1          | \$0.00           | \$0.00             |
| --- 24" X-Change Std. Duty Trenching Bucket, Class 4 (Weld-on Teeth)           | M7022-R01-C01                          | 1          | \$1,105.00       | \$1,105.00         |
| Power-Tilt PTX4  | 6718077                                | 1          | \$6,200.00       | \$6,200.00         |
| Frost & Rock Ripper  | 6817177                                | 1          | \$975.00         | \$975.00           |
|  | Total for this Machine                 |            |                  | <b>\$91,248.69</b> |
| <b>Description</b>   | <b>Part No</b>                         | <b>Qty</b> | <b>Price Ea.</b> | <b>Total</b>       |
| 16" Base Class 3, Must order cutting edge.                                     | M7031                                  | 1          | \$0.00           | \$0.00             |

|     |   |               |   |                       |          |
|-----|---|---------------|---|-----------------------|----------|
| --- | 16" X-Change Std. Duty Trenching Bucket, Class 3<br>(Weld-on Teeth) | M7031-R01-C01 | 1 | \$760.00              | \$760.00 |
|     |   |               |   | Total for these items | \$760.00 |

|                          |             |
|--------------------------|-------------|
| Total of Items Quoted    | \$92,008.69 |
| Dealer P.D.I.            | \$250.00    |
| Freight Charges          | \$1,089.00  |
| Quote Total - US dollars | \$93,347.69 |

**Notes:**

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

**Customer Acceptance:** Purchase Order: \_\_\_\_\_

**Authorized Signature:**

**Print:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Sell Price of the above listed unit \$61,392.00  
 Also includes 3 Year/3000 Hour  
 Engine/Driveline Warranty

January 25, 2016

Mr. Mike Wodalski  
 Village Of Weston  
 Schofield, WI 54476-4333

Dear Mr. Mike Wodalski:

Please review the following specifications below:

(1) 2016 Caterpillar 305E2 CR Compact Excavator, model w/ 0 hours

The following factory and dealer options are included:

- \* Long Stick
  - \* Track, Rubber Belt
  - \* Radio
  - \* Drain, Ecology
  - \* Blade, 77" Power Angle
  - \* Heater, Jacket Water
  - \* Mirror, Cab, Rear
  - \* Thumb Hyd/Coupler Hyd
  - \* Lines, Auxiliary, Long Stick with Second Aux. Function
  - \* Linkage Bucket W/Lifting Eye
  - \* Stick, Long, Heavy Duty
  - \* Control Pattern Changer
  - \* Alarm, Travel
  - \* Mirror, Cab, Right
  - \* Seat Fabric High Back Susp
  - \* Belt, Seat, 3" Retractable
  - \* 305e2 Hydraulic Excavator
  - \* Cab W/Air Conditioner and Radi0
  - \* 16" HD Bucket, 24" HD Bucket, 63" Tilting Ditching Bucket
- \* Warranty: Base Warranty is 12 Months/Unlimited Hrs. with 6 Months Mileage, PLUS Powertrain + Hydraulics Extended Service Coverage out to a total of 36 Months or 3000 Hours, whichever comes first, (no deductible).

**Net Price Delivered:                   \$62,300.00**

We believe the equipment as quoted will exceed your expectations. On behalf of Fabick Cat, thank you for the opportunity to quote Caterpillar machinery.

Sincerely,



Roy James  
 Territory Manager

**Milwaukee**  
 11200 West Silver Spring Rd.  
 Milwaukee, WI 53225-3118  
 414/461-9100 Tel  
 414/461-8899 Fax

*Power Systems*  
 11200 West Silver Spring Rd.  
 Milwaukee, WI 53225-3118  
 414/461-9100 Tel  
 414/615-2101 Fax

**Madison**  
 1111 Applegate Rd.  
 PO Box 259040  
 Madison WI 53725-9040  
 608/271-8200 Tel  
 608/271-1410 Fax

**Eau Claire**  
 7860 Partridge Rd.  
 PO Box 1088  
 Eau Claire, WI 54702-1088  
 715/874-5100 Tel  
 715/874-5182 Fax

*Power Systems*  
 7877 Partridge Rd. (City EE)  
 PO Box 1088  
 Eau Claire, WI 54702-1088  
 715/874-5100 Tel  
 715/874-5151 Fax

**LaCrosse**  
 1620 Carol Court  
 La Crosse, WI 54601-3056  
 608/783-4891 Tel  
 608/781-3222 fax

**Superior**  
 111 Moccasin Mike Rd.  
 Superior, WI 54880-4358  
 715/398-9698 Tel  
 715/398-9695 Fax

**Green Bay**  
 600 Hansen Rd.  
 PO Box 19976  
 Green Bay, WI 54307-9176  
 920/498-8000 Tel  
 920/499-4844 Fax

*Power Systems*  
 2700 South Broadway  
 PO Box 19976  
 Green Bay, WI 54307-9176  
 920/498-8000 Tel  
 920/499-0890 Fax

**Wausau**  
 9601 Christie Ln.  
 PO Box 350  
 Schofield, WI 54476-0350  
 715/359-6220 Tel  
 715/359-5550 Fax

**Marquette**  
 US Highway 41 West  
 PO Box 638  
 Marquette, MI 49855-0638  
 906/475-4191 Tel  
 906/475-4054 Fax



| Funding Source    | 2014              | 2015         | 2016          | 2017          | 2018          | 2019          | 2020          | 2021          | 2022          | 2023         | 2024         | Total         |
|-------------------|-------------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|---------------|
| FY2014 Purchases  | Capital Equipment | \$ 75,133.85 | \$ 57,836.22  | \$ 57,836.22  | \$ 57,836.22  | \$ 41,678.20  |               |               |               |              |              | \$ 290,320.71 |
|                   | SAFER             |              |               |               |               |               |               |               |               |              |              | \$ -          |
| FY 2015 Purchases | Capital Equipment |              | \$ (7,185.63) | \$ 103,137.40 | \$ 103,137.40 | \$ 103,137.40 | \$ 27,020.80  |               |               |              |              | \$ 432,384.77 |
|                   | SAFER             |              | \$ 141,839.00 |               |               |               |               |               |               |              |              | \$ 141,839.00 |
| FY 2016 Purchases | Capital Equipment |              |               | \$ 139,793.00 | \$ 91,000.00  | \$ 91,000.00  | \$ 40,000.00  | \$ 40,000.00  |               |              |              | \$ 401,793.00 |
|                   | SAFER             |              |               | \$ 178,268.00 | \$ 106,983.00 | \$ 106,983.00 | \$ 73,199.00  | \$ 73,199.00  | \$ 73,199.00  |              |              | \$ 611,831.00 |
| FY 2017 Purchases | Capital Equipment |              |               | \$ 74,000.00  | \$ 68,000.00  | \$ 68,000.00  | \$ 28,000.00  | \$ 28,000.00  |               |              |              | \$ 266,000.00 |
|                   | SAFER             |              |               | \$ 139,237.00 | \$ 128,086.00 | \$ 63,897.00  | \$ 40,000.00  |               |               |              |              | \$ 371,220.00 |
| FY 2018 Purchases | Capital Equipment |              |               |               | \$ 35,500.00  | \$ 105,000.00 | \$ 105,000.00 | \$ 105,000.00 | \$ 105,000.00 |              |              | \$ 455,500.00 |
|                   | SAFER             |              |               |               | \$ 104,410.00 | \$ 46,065.00  | \$ 46,065.00  | \$ 46,065.00  |               |              |              | \$ 242,605.00 |
| FY 2019 Purchases | Capital Equipment |              |               |               |               | \$ 60,750.00  | \$ 50,250.00  | \$ 50,250.00  | \$ 50,250.00  |              |              | \$ 211,500.00 |
|                   | SAFER             |              |               |               |               | \$ 98,548.00  | \$ 68,919.00  | \$ 68,919.00  | \$ 68,919.00  | \$ 68,919.00 |              | \$ 374,224.00 |
| FY 2020 Purchases | Capital Equipment |              |               |               |               |               | \$ 94,000.00  | \$ 55,000.00  | \$ 55,000.00  | \$ 55,000.00 | \$ 55,000.00 | \$ 314,000.00 |
|                   | SAFER             |              |               |               |               |               | \$ 59,291.00  | \$ 48,142.00  | \$ 48,142.00  | \$ 48,142.00 |              | \$ 203,717.00 |

|                   |                   |              |               |               |               |               |               |               |               |               |               |              |
|-------------------|-------------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Committed FY Cost | Capital Equipment | \$ -         | \$ 57,836.22  | \$ 160,973.62 | \$ 251,973.62 | \$ 410,798.60 | \$ 453,233.40 | \$ 409,534.80 | \$ 302,514.00 | \$ 155,250.00 | \$ -          | \$ -         |
| Total FY Cost     | Capital Equipment | \$ 75,133.85 | \$ 192,489.59 | \$ 479,034.62 | \$ 572,193.62 | \$ 678,794.60 | \$ 658,596.40 | \$ 572,453.80 | \$ 426,433.00 | \$ 279,169.00 | \$ 123,919.00 | \$ 55,000.00 |

| Funding Source    | 2014            | 2015         | 2016         | 2017          | 2018          | 2019         | 2020         | 2021          | 2022         | 2023         | 2024         | Total        |
|-------------------|-----------------|--------------|--------------|---------------|---------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|
| FY 2014 Purchases | Ref & Recy Fund | \$ 64,632.06 | \$ 64,632.06 | \$ 64,632.06  |               |              |              |               |              |              |              | \$ -         |
| FY 2015 Purchases | Ref & Recy Fund | \$ 33,908.53 | \$ 67,684.53 | \$ 67,684.53  | \$ 67,684.53  | \$ 67,684.53 | \$ 33,776.00 |               |              |              |              | \$ -         |
| FY 2016 Purchases | Ref & Recy Fund |              |              |               |               |              |              |               |              |              |              | \$ -         |
| FY 2017 Purchases | Ref & Recy Fund |              |              |               |               |              |              |               |              |              |              | \$ -         |
| FY 2018 Purchases | Ref & Recy Fund |              |              |               | \$ 22,500.00  |              |              |               |              |              |              | \$ -         |
| FY 2019 Purchases | Ref & Recy Fund |              |              |               |               | \$ 7,000.00  | \$ 25,000.00 | \$ 25,000.00  | \$ 25,000.00 | \$ -         | \$ -         | \$ -         |
| FY 2020 Purchases | Ref & Recy Fund |              |              |               |               |              | \$ 52,000.00 | \$ 15,000.00  | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 |
| Committed FY Cost | Ref & Recy Fund | \$ -         | \$ 64,632.06 | \$ 132,316.59 | \$ 132,316.59 | \$ 67,684.53 | \$ 67,684.53 | \$ 58,776.00  | \$ 25,000.00 | \$ 25,000.00 | \$ -         | \$ -         |
| Total FY Cost     | Ref & Recy Fund | \$ -         | \$ 98,540.59 | \$ 132,316.59 | \$ 132,316.59 | \$ 90,184.53 | \$ 74,684.53 | \$ 110,776.00 | \$ 40,000.00 | \$ 40,000.00 | \$ 15,000.00 | \$ 15,000.00 |

| Funding Source    | 2014          | 2015         | 2016          | 2017          | 2018          | 2019          | 2020         | 2021        | 2022 | 2023 | 2024 | Total |
|-------------------|---------------|--------------|---------------|---------------|---------------|---------------|--------------|-------------|------|------|------|-------|
| FY 2014 Purchases | Sewer & Water | \$ 15,046.00 |               |               |               |               |              |             |      |      |      | \$ -  |
| FY 2015 Purchases | Sewer & Water |              | \$ -          | \$ 6,755.20   | \$ 6,755.20   | \$ 6,755.20   | \$ 6,755.20  | \$ 6,755.20 | \$ - | \$ - | \$ - | \$ -  |
| FY 2016 Purchases | Sewer & Water |              | \$ 116,000.00 | \$ -          |               |               |              |             |      |      |      | \$ -  |
| FY 2017 Purchases | Sewer & Water |              |               | \$ 18,000.00  |               |               |              |             |      |      |      | \$ -  |
| FY 2018 Purchases | Sewer & Water |              |               |               | \$ 203,000.00 |               |              |             |      |      |      | \$ -  |
| FY 2019 Purchases | Sewer & Water |              |               |               |               | \$ 23,250.00  |              |             |      |      |      | \$ -  |
| FY 2020 Purchases | Sewer & Water |              |               |               |               |               |              |             |      |      |      | \$ -  |
| Committed FY Cost | Sewer & Water | \$ -         | \$ -          | \$ 6,755.20   | \$ 6,755.20   | \$ 6,755.20   | \$ 6,755.20  | \$ 6,755.20 | \$ - | \$ - | \$ - | \$ -  |
| Total FY Cost     | Sewer & Water | \$ 15,046.00 | \$ -          | \$ 122,755.20 | \$ 24,755.20  | \$ 209,755.20 | \$ 30,005.20 | \$ 6,755.20 | \$ - | \$ - | \$ - | \$ -  |

| Funding Source Net Expense    | 2014         | 2015          | 2016          | 2017          | 2018          | 2019          | 2020          | 2021          | 2022          | 2023          | 2024          | Total           |
|-------------------------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| Capital Equipment Fund        | \$ 75,133.85 | \$ 192,489.59 | \$ 479,034.62 | \$ 572,193.62 | \$ 678,794.60 | \$ 658,596.40 | \$ 572,453.80 | \$ 426,433.00 | \$ 279,169.00 | \$ 123,919.00 | \$ 55,000.00  | \$ 2,903,207.11 |
| Refuse and Recycling Fund     | \$ -         | \$ 98,540.59  | \$ 132,316.59 | \$ 132,316.59 | \$ 90,184.53  | \$ 74,684.53  | \$ 110,776.00 | \$ 40,000.00  | \$ 40,000.00  | \$ 15,000.00  | \$ 15,000.00  | \$ 550,000.00   |
| Sewer and Water Utility Funds | \$ 15,046.00 | \$ -          | \$ 122,755.20 | \$ 24,755.20  | \$ 209,755.20 | \$ 30,005.20  | \$ 6,755.20   | \$ -          | \$ -          | \$ -          | \$ -          | \$ 448,359.80   |
| Storm Water Utility Fund      | \$ -         | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 36,750.00  | \$ 36,750.00  | \$ 36,750.00  | \$ 36,750.00  | \$ 36,750.00  | \$ 183,750.00   |
| Total Net Expense             | \$ 90,179.85 | \$ 291,030.18 | \$ 734,106.41 | \$ 729,265.41 | \$ 978,734.33 | \$ 763,286.13 | \$ 726,735.00 | \$ 503,183.00 | \$ 355,919.00 | \$ 175,669.00 | \$ 106,750.00 | \$ 3,355,012.73 |

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.15.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

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REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

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ITEM DESCRIPTION: **DISALLOW CLAIM FOR DAMAGE DUE TO SANITARY SEWER BACK-UP AT 5907 CAMP PHILLIPS ROAD.**

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DATE/MTG: **BOARD OF TRUSTEES, MONDAY, MARCH 7, 2016**

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POLICY QUESTION: Should the Board of Trustees disallow a claim for damage at 5907 Camp Phillips Road as recommended by Statewide Services, Inc. in their letter dated February 2, 2016?

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RECOMMENDATION TO: I make a motion that the Board of Trustees disallows the claim for damage at 5907 Camp Phillips Road as recommended by Statewide Services, Inc. in their letter dated February 2, 2016.

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LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: §893.80(1g) Stats.
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW:

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BACKGROUND: On November 18, 2015, Village of Weston Municipal Utilities staff responded to a report of a sewer backup on Camp Phillips Road south of Schofield Avenue. Staff found asphalt pavement chunks in the sewer main most likely having fallen in to the manhole during the intersection paving project conducted the previous year (2014) by Marathon County. It is rare that an adjuster finds fault on the part of the Village for sewer back-up incidents and that is the case here. The claimant had documented \$215 of damage for a sewer cleaning service. Statewide Services, Inc, recommends the claim be disallowed.

- Supplemental Briefer for Agenda Items under Consideration
- Attachment – 160202 Letter from Statewide Services to Debbie Gau, 5907 Camp Phillips Road  
160202 Letter from Statewide Services to Village of Weston re: Gau Claim  
Claim form
- 
-

# Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

February 2, 2016

Ms. Debbie Gau  
5907 Camp Phillips Rd.  
Weston, WI 54476

Regarding: Our Insured: Village of Weston  
Claim No: WM000371920040  
Date/Loss: 11/16/2015

Dear Ms. Gau:

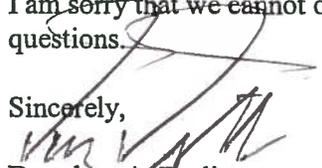
Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Weston. We are in receipt of the above-captioned claim involving damage from a sewer backup.

We have completed our investigation, and we are recommending that the Village of Weston disallow your claim. The sewer backup occurred due to a clog in the sewer main line, however, Village operations did not cause the clog. Once more, Village staff had no prior notice that the unforeseen clog existed, thus, they were unable to take a preventive measure. Finally, once Village staff was made aware of the problem, they responded timely to diagnose the clog and clear it from the line, thus, Village staff is not liable for any delayed response time.

Given the Village bears no liability for this unfortunate loss, Statewide Services, Inc. will not be able to pay for your damages.

I am sorry that we cannot of assistance to you, and please do not hesitate to call me with any questions.

Sincerely,

  
Douglass A. Detlie  
Casualty Claims Specialist  
Statewide Services, Inc.  
PO Box 5555  
Madison, WI 53705-0555  
Office: 608-828-5503  
Fax: 800-720-3512

Cc: Village of Weston

# Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

**VIA E-MAIL ONLY**

February 2, 2016

Village of Weston  
Attn: Ms. Sherry Weinkauff, Clerk  
5500 Schofield Ave.  
Weston, WI 54476

RE: Our Claim #: WM000371920040  
Date of Loss: 11/06/2015  
Claimant: Debbie Gau  
5907 Camp Phillips Rd.  
Weston, WI 54476

Loss location: 5907 Camp Phillips Rd.  
Weston, WI 54476

Dear Ms. Weinkauff:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Weston. We are in receipt of the above-captioned claim regarding damage caused by a backup of sewer water into Ms. Gau's home.

Our investigation has revealed that the Village was not negligent for this incident. Therefore, we recommend that the Village disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

This loss occurred when a section of the sewer main became clogged; however, the Village is not liable for the clog as their operations did not cause it. Once more, Village staff had no prior notice of a problem to the section of sewer main, so they were unable to take any preventive action. Finally, once Village staff was alerted to the problem, they reacted quickly to diagnose and correct the problem, thus, the Village bears no liability on account of any delayed response time. Therefore, we recommend that the claim be disallowed.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address. This should be sent certified or registered (restricted) mail and must be received by the claimant within 120 days after you received the claim. Please send me a copy of your letter for our file.

Thank you, Sherry, for your attention to the above, and please do not hesitate to contact me with any questions.

Best regards,

*Doug Detlie*

Douglass A. Detlie  
Casualty Claims Specialist  
Statewide Services, Inc.  
PO Box 5555  
Madison, WI 53705-0555  
Office: 608-828-5503  
Fax: 800-720-3512  
E-mail: [ddetlie@statewidesvcs.com](mailto:ddetlie@statewidesvcs.com)

[Cc: Greg Goetz, Agent](#)



**Statewide Services, Inc.**  
 Claim Division  
 24 Hour Telephone: 877-204-9712  
 FAX: 800-858-1536  
 Email: StatewideClaimsReporting@statewidesvcs.com

NOTICE OF:

- CLAIM (submitted for consideration of payment)
- INCIDENT NOTICE (Record of purpose – may develop into claim)

|                            |  |
|----------------------------|--|
| <b>INSURED INFORMATION</b> |  |
| Insured Name:              | Village of Weston                                |
| Contact Person:            | Sherry Weinkauf Title/Position: Clerk            |
| Address:                   | 5500 Schofield Ave, Weston Phone #: 715 241 2626 |
| Email Address:             | Sweinkauf@westonwi.gov Fax #: 715 359 4117       |

|  |              |                 |                      |
|--|--------------|-----------------|----------------------|
| (If applicable)<br>Add'l Contact Person: | Keith Donner | Title/Position: | Dir. of Pub. WKS     |
| Phone #:                                 | 715-241-2610 | Email Address:  | Kdonner@westonwi.gov |
| Fax #:                                   |              |                 |                      |

|   |  |   |                       |
|---|--|---|-----------------------|
| <b>LOSS INFORMATION - DESCRIBE HOW LOSS OCCURRED</b>  |  |   |                       |
| On 11/16/2015 my basement was flooded so I called Ric's Sewer Service to clean drains and cleaned up the basement. On 11/17/2015 my basement was flooded again. I called the Village of Weston and the street was plugged up. It wasn't my building at all. |  |   |                       |
| REPORTED TO (POLICE OR FIRE DEPT.)  |  | REPORT #  |                       |
| Reported to Village of Weston   |  |   |                       |
| LOCATION OF CLAIM/INCIDENT  | DATE OF CLAIM/INCIDENT   | TIME  | DATE INSURED NOTIFIED |
| 5907 Camp Phillips Road<br>Weston, WI 54476   | Nov. 16th and 17th, 2015   | <input checked="" type="checkbox"/> A.M.<br><input type="checkbox"/> P.M. | Nov. Dec. 9, 2015     |
| <b>Department/Operation</b>   |  |   |                       |
| <input type="checkbox"/> Admin/General Operations   | <input type="checkbox"/> Fire Dept. - Volunteer                  | <input type="checkbox"/> Public Works - Tree Care                         |                       |
| <input type="checkbox"/> Cemetery   | <input type="checkbox"/> Police                                  | <input checked="" type="checkbox"/> Public Works - Other                  |                       |
| <input type="checkbox"/> Electric Utility   | <input type="checkbox"/> Public Works - Park & Rec.              | <input type="checkbox"/> Water Utility                                    |                       |
| <input type="checkbox"/> EMS  | <input type="checkbox"/> Public Works - Streets-Snow/Maintenance | <input type="checkbox"/> Transit  |                       |
| <input type="checkbox"/> Fire Dept. - Paid  | <input type="checkbox"/> Public Works - Sewer & Water            | <input checked="" type="checkbox"/> Other <u>Marathon County Project.</u> |                       |

|   |   |   |
|---|---|---|
| <b>PROPERTY OF OTHERS LOSS INFORMATION</b>                        |   |   |
| DESCRIBE PROPERTY (If auto, include year, make, model, plate no.) | OTHER VEHICLE / PROPERTY. INS?                                      | COMPANY OR AGENCY NAME & POLICY NO.         |
| 5907 Camp Phillips Road<br>Weston, WI 54476                       | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | American Family                             |
| OWNER'S NAME & ADDRESS  | BUSINESS PHONE  | RESIDENCE PHONE                             |
| Debbie Gau  | 715-574-4108  |   |
| DESCRIBE DAMAGE   | ESTIMATE AMOUNT   | WHERE CAN DAMAGE BE SEEN?                   |
| Flooded Basement  | \$215.00  | 5907 Camp Phillips Road<br>Weston, WI 54476 |

| INJURED        |                  |                          |                          |                          |     |                  |
|----------------|------------------|--------------------------|--------------------------|--------------------------|-----|------------------|
| NAME & ADDRESS | PHONE (A/C, No.) | PED                      | INS. VEH.                | OTHER VEH.               | AGE | EXTENT OF INJURY |
|                |                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |     |                  |

| WITNESSES      |                |                 |
|----------------|----------------|-----------------|
| NAME & ADDRESS | BUSINESS PHONE | RESIDENCE PHONE |
|                |                |                 |
|                |                |                 |

| INSURED VEHICLE AUTO LOSS INFORMATION |                   |                                 |                |
|---------------------------------------|-------------------|---------------------------------|----------------|
| VEH. NO.                              | YEAR, MAKE, MODEL | V.I.N. (VEHICLE IDENTIFICATION) | PLATE NO.      |
| DRIVER'S NAME                         |                   | RESIDENCE PHONE                 | BUSINESS PHONE |
| DESCRIBE DAMAGE                       | DATE OF BIRTH     | DRIVER'S LICENSE NUMBER         | PURPOSE OF USE |
|                                       | ESTIMATE AMOUNT   | WHERE CAN VEHICLE BE SEEN?      |                |

FORM COMPLETED BY: Sherry Weinkauf :

PLEASE FORWARD THIS REPORT TO:

STATEWIDE SERVICES, INC.  
 CLAIM DIVISION  
 PO Box 5555  
 Madison, WI. 53705-0555

OR by FAX to 800- 858- 1536

OR by Email to: [StatewideClaimsReporting@statewidesvcs.com](mailto:StatewideClaimsReporting@statewidesvcs.com)

If a loss involves bodily injury, major property damage or a lawsuit, please call STATEWIDE SERVICES, INC, CLAIM DIVISION @ 1-877-204-9712. We will take the loss information from you or instruct you further as to what is necessary to do.



**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.16.**



**Village of Weston, Wisconsin  
AGENDA ITEM  
Requested for Official Consideration and Review**

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**REQUEST FROM: SHERRY WEINKAUF; CLERK**

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**ITEM DESCRIPTION: ORDINANCE AMENDING SECTIONS 54.102(a)(3) AND 54.102(b) FIREARMS AND WEAPONS RESTRICTED WHERE PROHIBITED.**

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**DATE/MTG: BOARD OF TRUSTEES; MONDAY, MARCH 7, 2016**

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**POLICY QUESTION: Should the Board of Trustees approve an ordinance amending Sections 54.102(a)(3) and 54.102(b) - Firearms and Weapons Restricted where prohibited?**

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**RECOMMENDATION TO: I make a motion to approve an ordinance amending Sections 54.102(a)(3) and 54.102(b) - Firearms and Weapons Restricted where prohibited.**

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**LEGISLATIVE ACTION:**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy               | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure            | <input type="checkbox"/> Resolution   |
- 

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**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
  - Budget Line Item: \_\_\_\_\_
  - Budgeted Expenditure: \_\_\_\_\_
  - Budgeted Revenue: \_\_\_\_\_
- 

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**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
  - WI Administrative Code: \_\_\_\_\_
  - Case Law / Legal: \_\_\_\_\_
  - Municipal Code: Section 54
  - Municipal Rules: \_\_\_\_\_
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**PRIOR REVIEW: Reviewed by Community Life and Safety Committee on February 22, 2016.**

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**BACKGROUND:**

For background please see item #7 from the Community Life & Public Safety Committee meeting minutes dated February 22<sup>nd</sup> included in the agenda packet.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

ORDINANCE NO. 16-018

**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN AN ORDINANCE  
AMENDING SECTIONS 54.102(a)(3) and 54.102(b). FIREARMS AND WEAPONS  
RESTRICTED WHERE PROHIBITED FOR THE VILLAGE OF WESTON,  
MARATHON COUNTY, WISCONSIN**

The Village Board of the Village of Weston, Marathon County, Wisconsin, do ordain as follows:

WHEREAS the State of Wisconsin Legislature under 2015 Wisconsin Act 149 (<https://docs.legis.wisconsin.gov/2015/related/acts/149>) repealed Wis. Stat. § 941.24 and,

WHEREAS the Village Board further intends to amend of Sec. 54.102(b)

THEREFORE:

**SECTION 1:** Sections 54.102(a)(3) and 54.102(b), Chapter 54 of the Municipal Code of the Village of Weston is amended as follows:

**Sec. 54.102. Firearms and weapons restricted where prohibited.**

- (a) *Definition.* The following definitions shall apply in the interpretation and the enforcement of this Ordinance:
- (1) “**Firearm**” means a weapon that acts by force of gunpowder.
  - (2) “**Law enforcement**” means any person employed by the State of Wisconsin or any political subdivision of this State, for the purpose of detecting and preventing crime and enforcing laws or ordinances and who is authorized to make arrests for violations of the laws or ordinances he or she is employed to enforce.
  - (3) “**Weapon**” means a handgun, an electronic weapon as defined in Wis. Stat. § [941.295](#), a knife ~~other than a switchblade under Wis. Stat. § 941.24~~, or a billy club.
- (b) In addition to the provisions of Wis. Stat. § [175.60](#) enumerating those places where the carrying of a weapon or a firearm is prohibited, including exceptions thereto, it shall be unlawful for any person, other than a law enforcement officer or other village ~~employee officer~~ or official with a valid Wisconsin CCW permit designated by the chief of police, to enter any and all municipal buildings owned or operated by the Village of Weston while carrying a weapon or firearm. Any Village employee or official wishing to carry a weapon under this subsection shall attend a training presentation as directed by the Chief of Police. The final approval of

Village employees or Village officials to carry a weapon or firearm under this subsection will be made by the Village Board of Trustees. The Village Board of Trustees reserves the right to revoke such permissions for Village employees or officials at any time. This prohibition would apply to any municipal buildings now in existence or later constructed if posted pursuant to law.

- (c) It shall be unlawful for any person other than a law enforcement officer or other village employee or official with a valid Wisconsin CCW permit to enter any building, facility, or location open to the public that is posted as a no firearms or concealed weapons location while possessing, carrying, or concealing a firearm or weapon, whether with or without a state permit.
- (d) Any person who is carrying a concealed weapon shall display his or her license document and photographic identification card to a law enforcement officer upon the request of the law enforcement officer while the law enforcement officer is acting in an official capacity and with lawful authority.
- (e) Signs meeting the requirements of Wis. Stat. § [943.13\(2\)\(bm\)](#)1 shall be posted in all prominent places near all entrances of all buildings, structures, or locations that restrict or prohibit firearms or concealed weapons.
- (f) Any person violating any of the provisions of this Ordinance shall, upon conviction thereof be subject to the general penalty sections and shall further be subject to penalty for trespass as prescribed in Wis. Stat. § [943.13](#). In addition, any violation of subsection (d) shall be subject to those penalties set forth in Wis. Stat. § [175.60\(17\)](#).

SECTION 2: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

SECTION 3: SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the \_\_\_\_th day of \_\_\_\_\_, 2016

VILLAGE BOARD, VILLAGE OF WESTON

By: \_\_\_\_\_  
Barbara Ermeling, President

ATTEST: \_\_\_\_\_  
Sherry Weinkauff, Clerk

APPROVED:

ADOPTED:

PUBLISHED:

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.17.**



**Village of Weston, Wisconsin  
AGENDA ITEM  
Requested for Official Consideration and Review**

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**REQUEST FROM: SHERRY WEINKAUF; CLERK**

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**ITEM DESCRIPTION: ORDINANCE DELETING CHAPTER 63 PUBLIC TRANSPORTATION FROM THE MUNICIPAL CODE.**

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**DATE/MTG: BOARD OF TRUSTEES; MONDAY, MARCH 7, 2016**

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**POLICY QUESTION: Should the Board of Trustees delete Chapter 63 Public Transportation from the Municipal Code?**

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**RECOMMENDATION TO: I make a motion to delete Chapter 63 Public Transportation from the Municipal Code.**

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**LEGISLATIVE ACTION:**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy               | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure            | <input type="checkbox"/> Resolution   |
- 

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**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

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**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statute: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 63
- Municipal Rules: \_\_\_\_\_
- 

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**PRIOR REVIEW: By the Board of Trustees on December 15, 2014.**

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**BACKGROUND:**

After reviewing, Chapter 63 relating to Public Transportation, with Trustee White we decided that an ordinance to rescind or delete should have been done back in 2014. Per the Village Board minutes of December 15, 2014 the Board of Trustees made a motion to rescind Chapter 63.100 and Chapter 63.200. Trustee White recently put together this draft ordinance to delete Chapter 63. Once approved by the Board of Trustees staff will publish the ordinance. After publication staff will also delete from the Municipal Code and restore Chapter 63 to a reserved status.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments
-

**ORDINANCE NO. 16-019**

**VILLAGE OF WESTON MARATHON COUNTY, WISCONSIN  
DELETING CHAPTER 63 PUBLIC TRANSPORTATION FROM THE MUNICIPAL  
CODES AND THEREAFTER SETTING CHAPTER 63 AS A RESERVED CHAPTER  
OF THE VILLAGE OF WESTON MUNICIPAL CODE**

The VILLAGE BOARD of THE VILLAGE OF WESTON, Marathon County, Wisconsin, do ordain as follows:

**WHEREAS** the Village of Weston meeting agenda for the December 15, 2014 meeting of the Board of Trustee, duly noted that under agenda items:

- 3.8 Rescind Code of Ordinances; Chap 63.100 Public Transportation and,
- 3.9 Rescind Code of Ordinances; Chap 63.200 Transportation Utility effective at the end of fy14 billing cycle

**WHEREAS** the Village of Weston Board of Trustees considered these agenda items under:

- 3. Consent items for Consideration.

**WHEREAS** the minutes of that meeting reflect the following:

“3.8 **Rescind Code of Ordinances; Chap 63.100 Public Transportation** Ermeling said utility customers will still see a bill in 2015 because of the lag time. *\*M/S/C Ermeling/Schuster: to approve rescinding Code of Ordinances; Chap 63.100 Transportation.*”

“3.9 **Rescind Code of Ordinance; Chap 63.200 Transportation Utility effective at the end of fy14 utility billing cycle.** *\*M/S/C Ermeling/Schuster: to approve rescinding Code of Ordinances; Chap 63.200 Transportation Utility.*”

**WHEREAS** the two afore noted Sections of CHAPTER 63 being the only Sections contained in CHAPTER 63.

**THEREFORE**

SECTION 1: CHAPTER 63 PUBLIC TRANSPORTATION of the VILLAGE OF WESTON MUNICIPAL CODE shall be deleted from the MUNICIPAL CODES and,

SECTION 2: CHAPTER 63 shall be set aside as a RESERVED chapter of the MUNICIPAL CODES All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

SECTION 4: EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Dated this 7th day of March 2016

WESTON VILLAGE BOARD

By: \_\_\_\_\_  
Barbara Ermeling, its President

Attest:

\_\_\_\_\_  
Sherry Weinkauff, its Clerk

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.18.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

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**REQUEST FROM:                   KEITH DONNER; DIRECTOR OF PUBLIC WORKS  
MICHAEL WODALSKI, DEPUTY DIRECTOR OF PUBLIC WORKS**

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**ITEM DESCRIPTION:           SEASONAL WEIGHT LIMITS ON RYAN ST FROM WESTON AVE TO  
SHOREY AVE AND ON WESTON AVE BETWEEN RYAN AND ZINSER**

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**DATE/MTG:                   PROPERTY & INFRASTRUCTURE COMMITTEE; MONDAY, MARCH 7, 2015  
BOARD OF TRUSTEES, MONDAY, MARCH 7, 2015**

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**POLICY QUESTION:**       Should the Property and Infrastructure Committee acknowledge the recommendation of the Director of Public Works to suspend posting of seasonal weight restrictions on Weston Ave (from Ryan St. to Zinser St.) and on Ryan St. (from Weston Ave to Shorey Ave)?

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**RECOMMENDATION TO:**   I make a motion to acknowledge the recommendation of the Director of Public Works to suspend the posting of seasonal weight restrictions on Weston Ave (from Ryan St. to Zinser St.) and on Ryan St. (from Weston Ave to Shorey Ave).

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**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue:               State Statute 349.16(1)(a) authorizes Villages to impose special weight limitations on municipal highways due to weakness of roadbed due to climatic conditions.
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal:       \_\_\_\_\_
- Municipal Code:        \_\_\_\_\_
- Municipal Rules:        \_\_\_\_\_
- 

**PRIOR REVIEW:**           Seasonal Weight Limits are put in place each spring, generally from Mid-March to Mid-May.

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**BACKGROUND:** From 2009 to 2011 the above mentioned sections of road were not posted for weight limits during the spring thaw. Due to uncertainty about the details of the pavement construction on these sections of road, the Director ordered them to be posted for seasonal weight restrictions, starting in 2012, in consideration of protecting the Village's infrastructure. In the interim, there have been objections to the posting from property owners conducting materials processing, non-metallic mining, and construction related activities on the subject section of Ryan Street. As a result, the Village retained Mi-Tech (fka CWE) to investigate the structural soundness of the subject streets for accommodating truck traffic during all seasons of the year. The evaluation included an analysis of the pavement and underlying materials as determined from borings at intervals on the subject streets.

The initial report from MiTech did not include evaluation of the portion of Ryan Street between the Village's materials processing facility and Shorey Avenue. Additionally, the Director and Deputy Director did not feel the original report sufficiently addressed questions about the number of truck trips per day which the subject streets could accommodate. A supplemental report was requested to address these questions.

It has been concluded that:

1. The pavement, underlying gravel and fill are capable of accommodating trucks during all seasons.
2. The software and method of evaluating the pavement is not geared to assess the number of truck trips that lead to failure of the pavement. The truck traffic estimates used on the subject streets are actually based on higher traffic counts on Ryan Street north of Weston Avenue. Therefore, the report and analysis are likely to reflect a conservative conclusion.

The Director feels the reports justify a change of practice on the subject street sections and recommends suspending their posting during the spring frost out period beginning in 2016 and beyond. However, due to the potential for the pavement design model to be flawed, the Department of Public Works will monitor the performance of the pavement on the subject streets during the frost out period in 2016 and subsequent years. If it becomes evident the pavement on the subject streets is yielding under truck loadings and the pavement is sustaining damage, the Director will again order the subject streets to be posted for seasonal weight restrictions, as authorized under Wisconsin Statutes.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Pavement analysis reports from MiTech/CWE  
Copy of §349.16(1)(a), Stats.

June 10, 2015

Mr. Michael Wodalski  
5500 Schofield Ave.  
Weston, WI 54476

RE: Weston Ave. and Ryan St. Pavement and Base Analysis  
Subsurface Investigation and Engineering Analysis

Mr. Wodalski:

CWE, Inc. (CWE) is pleased to submit to you our engineering analysis (analysis) of the existing pavement structure and subsurface condition for Weston Ave. (from CTH X to CTH J) and Ryan St. (from Commerce Dr. to 0.5 miles south of Weston Ave.).

Included within this submittal:

- Project analysis
- Plan profile sheets with boring log locations;
- WisPave Pavement Design details; and
- Segment Summary sheets

### **Summary**

The purpose of this analysis was to determine whether existing seasonal load limits, for portions of the referenced roadways, could be modified.

This analysis was completed utilizing geotechnical data collected through a series of 46 standard penetration test borings (35 along Weston Ave. and 11 along Ryan St.) that reached max depths of 8 feet. These borings provided existing pavement and subgrade layer types and thicknesses that, once reviewed, allowed the referenced roadways to be split into 6 segments of similar pavement designs.

Weston Ave. was split into 4 segments, CTH X to Von Kanel St., Von Kanel St. to Ryan St., Ryan St. to Zinser St. and Zinser St. to CTH J. Ryan St. was split into 2 segments, north of Weston Ave. and south of Weston Ave.

See Segment Map under the Segment Information section for breakdown of project.

The boring log data from each segment, broken into layers of Asphalt, Recycled Asphaltic Base, Gravel Fill and Breaker, was reviewed to produce a profile of average layer thicknesses. These average thicknesses assisted in coming up with an assumed existing pavement design for each specific segment.

Each assumed existing pavement design was then entered into WisPave software, along with soil information, total traffic and truck traffic data, to determine whether the existing pavement design for each segment was capable of handling the expected traffic loading.

This determination was made in the form of a WisPave Structure Number (SN). WisPave provides a Required SN for the expected truck traffic and a Total SN for the existing pavement design.

The pavement rating for each segment was also retrieved from the Wisconsin Information System for Local Roads (WISLR). WISLR provides a rating of 1-10 for the physical condition of the roadway pavement.

WISLR Rating – Pavement Surface Condition

1 – Failed                      2 – Very Poor                      3 – Poor  
 4 and 5 – Fair                      6 and 7 – Good                      8 – Very Good  
 9 and 10 – Excellent

**Traffic Data**

Weston Ave. and Ryan St. project traffic data used for this analysis was based off of the WisDOT annual average daily traffic or AADT. WisDOT provided AADT counts at 3 locations within the project limits. AADT counts were taken near the intersections of CTH X and Weston Ave., Ryan St. and Schofield Ave., and CTH J and Weston Ave.

For the purpose of pavement review and design, WisPave also uses this AADT in terms of total percent truck traffic. The truck traffic is broken down by truck classification and the expected percent AADT of each classification. Truck Classification by percent AADT is used within WisPave to develop the Calculated Required Structure Number for the HMA Pavement. A Total percent Truck Traffic of 7% was used for each segment.

The WisPave classifications for truck traffic are:

| <u>Designation</u> | <u>Truck Description</u>                          | <u>Common Name</u>      |
|--------------------|---|-------------------------|
| 2D                 | heavy single unit truck with 2 axles and 6 tires  | small delivery van      |
| 3SU                | heavy single unit truck with 3 axles              | delivery van/dump truck |
| 2S-1,-2            | heavy tractor-semitrailer truck with 3 or 4 axles | semi                    |
| 3S-2               | heavy tractor-semitrailer truck with 5 axles      | semi (18-wheeler)       |
| 2-S1-2             | heavy tractor-semitrailer-trailer with 5 axles    | double bottom           |

The truck classification in terms of percent AADT for all segments of the project is as follows:

| <b>Truck Traffic Assumptions</b> |              |
|----------------------------------|--------------|
| <b>Truck Classification</b>      | <b>%AADT</b> |
| <b>2D</b>                        | 1.0          |
| <b>3SU</b>                       | 3.0          |
| <b>2S-1,-2</b>                   | 2.0          |
| <b>3S-2</b>                      | 1.0          |
| <b>2-S1-2</b>                    | 0.0          |
| <b>Total % Truck Traffic</b>     | <b>7.0</b>   |

See Segment Information section and the WisPave Pavement Design details attachment for segment specific data.

## Soil Parameters

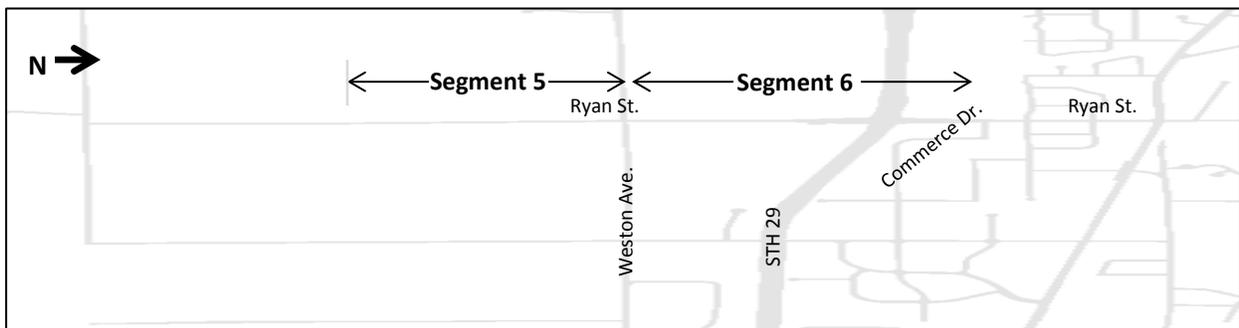
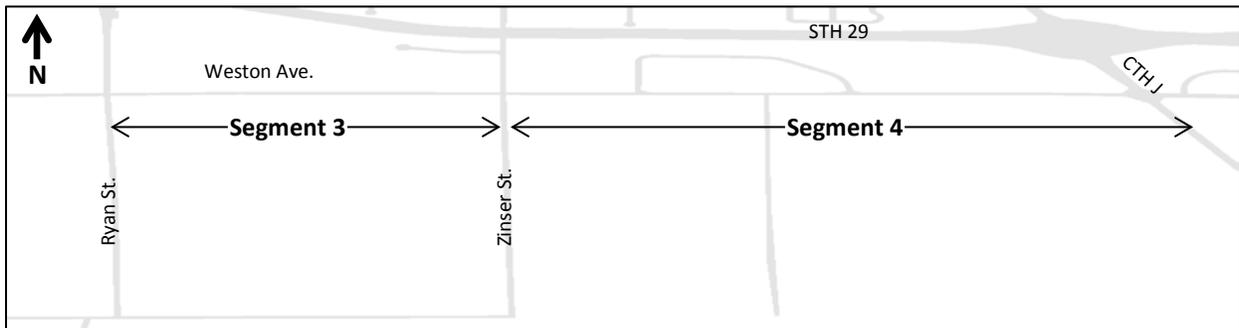
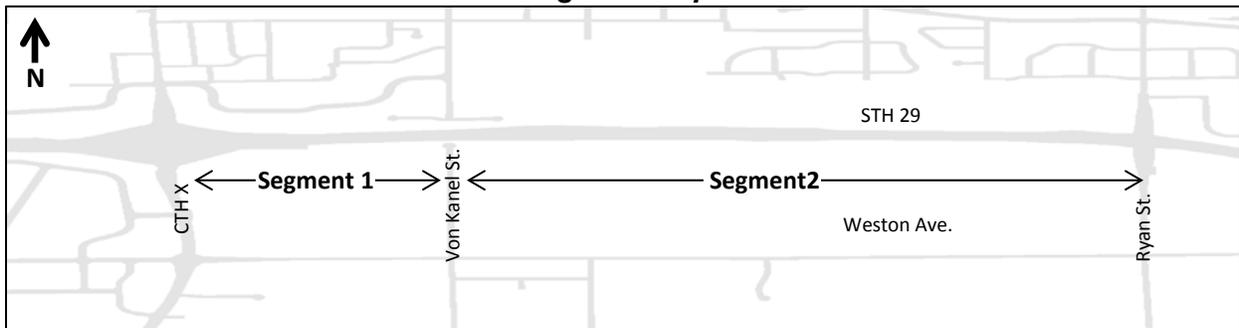
The underlying soils for the Weston Ave. and Ryan St. project were fill, till, fine alluvium, coarse alluvium, swamp deposits, and weathered bedrock. These underlying soils, classified using the Unified Soil Classification System (USCS), were used to determine the Design Group Index number to be entered into WisPave for each segment. A design group number of 8.0 was applied to segments where boring logs showed mostly Coarse-Grained Soils (i.e. GP, GC, SP, SM, SC) and a number of 18.0 was applied to segments where boring logs showed mostly Fine-Grained Soils (i.e. CL, ML, OL, PT).

See Segment Information section and the WisPave Pavement Design details attachment for segment specific data.

## Segment Information

As stated previously, the Weston Ave. and Ryan St. project was split into 6 segments of similar existing pavement designs.

### Segment Maps



**Segment 1** is along Weston Ave. from CTH X to Von Kanel St. This segment has an existing pavement design with layers of Asphalt, Gravel Fill and Breaker. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 2.75 in
- Gravel Fill – 8.00 in
- Breaker – 12.00 in

Segment 1 contained mostly SM with little CL type underlying soils. These soil types, being mostly coarse-grained, lead to a design group number of 8.0 being entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Weston Ave. and CTH X. A construction year AADT of 2100 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 1 was calculated to be **3.20** and the Total SN from the existing pavement design was **3.21**. A design alternative for future repair is included in the attached WisPave Pavement Design details.

The pavement surface condition of segment 1, with a WISLR pavement rating of **5**, was determined to be **Fair**.

**Segment 2** is along Weston Ave. from Von Kanel St. to Ryan St. This segment has an existing pavement design with layers of Asphalt and Recycled Asphaltic Base. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 3.50 in
- Recycled Asphaltic Base – 8.00 in

Segment 2 contained mostly SM and SP-SM with little CL and ML type underlying soils. With these soils being mostly coarse-grained a design group number of 8.0 was entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Weston Ave. and CTH X. A construction year AADT of 2100 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 2 was calculated to be **3.20** and the Total SN from the existing pavement design was **2.98**. Design alternatives for future repair are included in the attached WisPave Pavement Design details.

The pavement surface condition of segment 2, with a WISLR pavement rating of **10**, was determined to be **Excellent**.

**Segment 3** is along Weston Ave. from Ryan St. to Zinser St. This segment has an existing pavement design with layers of Asphalt, Recycled Asphaltic Base and Gravel Fill. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 4.00 in
- Recycled Asphaltic Base – 8.00 in
- Gravel Fill – 18.00 in

Segment 3 contained SM and SP with a lot of CL and ML type underlying soils. Considering these soils were split between coarse and fine grained, lead to a design group number of 18.0 being entered into WisPave to be conservative.

Traffic data for this segment came from an AADT count located near the intersection of Weston Ave. and CTH J. A construction year AADT of 910 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 3 was calculated to be **3.42** and the Total SN from the existing pavement design was **5.00**.

The pavement surface condition of segment 3, with a WISLR pavement rating of **7**, was determined to be **Good**.

**Segment 4** is along Weston Ave. from Zinser St. to CTH J. This segment has an existing pavement design with layers of Asphalt, Recycled Asphaltic Base and Gravel Fill. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 3.75 in
- Recycled Asphaltic Base – 8.00 in
- Gravel Fill – 18.00 in

Segment 4 contained mostly OL and PT with some SM and SP type underlying soils. Considering that these soils were mostly fine-grained a design group number of 18.0 was entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Weston Ave. and CTH J. A construction year AADT of 910 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 4 was calculated to be **3.42** and the Total SN from the existing pavement design was **4.89**.

The pavement surface condition of segment 4, with a WISLR pavement rating of **7**, was determined to be **Good**.

**Segment 5** is along Ryan St. south of Weston Ave. This segment has an existing pavement design with layers of Asphalt, Recycled Asphaltic Base and Gravel Fill. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 3.75 in
- Recycled Asphaltic Base – 8.00 in
- Gravel Fill – 18.00 in

Segment 5 contained mostly SM with some SC type underlying soils. Considering these soils were mostly coarse-grained a design group number of 8.0 was entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Ryan St. and Schofield Ave. A construction year AADT of 1800 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 5 was calculated to be **3.12** and the Total SN from the existing pavement design was **4.89**.

The pavement surface condition of segment 5, with a WISLR pavement rating of **8**, was determined to be **Very Good**.

**Segment 6** is along Ryan St. north of Weston Ave. This segment has an existing pavement design with layers of Asphalt and Gravel Fill. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 3.50 in
- Gravel Fill – 12.00 in

Segment 6 contained SP-SM, SM and SC-SM with very little CL type underlying soils. Considering these soils were mostly coarse-grained a design group number of 8.0 was entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Ryan St. and Schofield Ave. A construction year AADT of 1800 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 6 was calculated to be **3.12** and the Total SN from the existing pavement design was **2.74**. Design alternative for future repair is included in the attached WisPave Pavement Design details.

The pavement surface condition of segment 6, with a WISLR pavement rating of **4**, was determined to be **Fair**.

Further information on each segment can be found in the WisPave Pavement Design details and Segment summary sheet in attachment.

## Conclusion

After running each segment's existing pavement design through WisPave there were 3 segments that showed a Total SN near or lower than what the Required SN should be. Segment 1 Total SN came in just above the Required SN with segment's 2 and 6 Total SN coming in well under the Required SN. Segments 3, 4, and 5 Total SN were significantly above the Required SN.

| <u>Segment</u> | <u>Street</u> | <u>Limits</u>         | <u>WISLR</u> | <u>Req'd SN</u> | <u>Existing SN</u> | <u>SN Results</u> |
|----------------|---------------|-----------------------|--------------|-----------------|--------------------|-------------------|
| Seg. 1         | Weston Ave.   | CTH X – Von Kanel     | 5            | 3.20            | 3.21               | Marginal          |
| Seg. 2         | Weston Ave.   | Von Kanel – Ryan St.  | 10           | 3.20            | 2.98               | Inadequate        |
| Seg. 3         | Weston Ave.   | Ryan St. – Zinser St. | 7            | 3.42            | 5.00               | OK                |
| Seg. 4         | Weston Ave.   | Zinser St. – CTH J    | 7            | 3.42            | 4.89               | OK                |
| Seg. 5         | Ryan St.      | South of Weston Ave.  | 8            | 3.12            | 4.89               | OK                |
| Seg. 6         | Ryan St.      | North of Weston Ave.  | 4            | 3.12            | 2.74               | Inadequate        |

## Recommendation

Segment 1 along Weston Ave., CTH X to Von Kanel St., is in relatively poor condition. Even though the existing SN meets the required SN the pavement shows both lateral and longitudinal cracking. The asphalt pavement rating for this segment is 5 on a scale of 10 according to WISLR for local roads. With this in mind we would recommend salvaging the existing asphalt to be used as base for new asphalt pavement to meet the required SN of 3.20.

| <u>Existing</u>        | <u>Salvaging Asphalt</u>   |
|------------------------|----------------------------|
| Asphalt – 3.50 in      | Asphalt – 3.00 in          |
| Base 1 ¼ in – 8 .00 in | Salvaged Asphalt – 3.00 in |
| Breaker – 12.00 in     | Base 1 ¼ in – 8 .00 in     |
|                        | Breaker – 12.00 in         |
| SN = 3.21              | SN = 3.86                  |

Segment 2 along Weston Ave., Von Kanel – Ryan St., is in relatively good condition even though the Calculated Structural Number is less than the Required Structural Number. This is most likely due to this section being resurfaced in 2012. With the recent paving of this segment, the asphalt pavement rating is 10 on a scale of 10 according to WISLR for local roads. As the pavement surface deteriorates we would recommend two design alternatives to meet the Required SN of 3.20. Designs include a full reconstruction of roadway or salvaging existing asphalt to be used as base for new asphalt pavement.

| <u>Existing</u>            | <u>Reconstruction</u>  | <u>Salvaging Asphalt</u>    |
|----------------------------|------------------------|-----------------------------|
| Asphalt – 3.50 in          | Asphalt – 3.00 in      | Asphalt – 3.0 in            |
| Salvaged Asphalt – 8.00 in | Base 1 ¼ in – 8 .00 in | Salvaged Asphalt – 12.00 in |
|                            | Breaker – 12.00 in     |                             |
| SN = 2.98                  | SN = 3.32              | SN = 3.48                   |

Segment 6 along Ryan St., north of Weston Ave., is deteriorating and may need to be reconstructed soon. The asphalt pavement rating for this segment is 4 on a scale of 10 according to WISLR for local roads. We would recommend reconstruction of roadway to meet the Required SN of 3.12.

| <u>Existing</u>              | <u>Reconstruction</u>  |
|------------------------------|------------------------|
| Asphalt – 3.50 in            | Asphalt – 3.00 in      |
| Granular Backfill – 12.00 in | Base 1 ¼ in – 8 .00 in |
|                              | Breaker – 12.00 in     |
| SN = 2.74                    | SN = 3.32              |

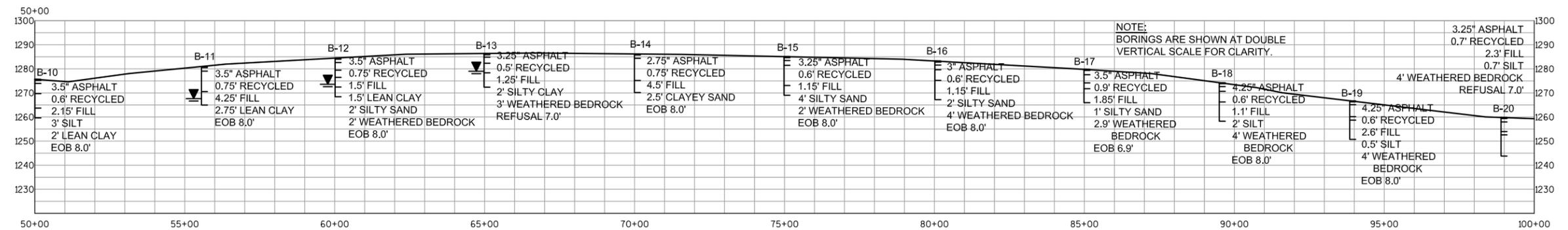
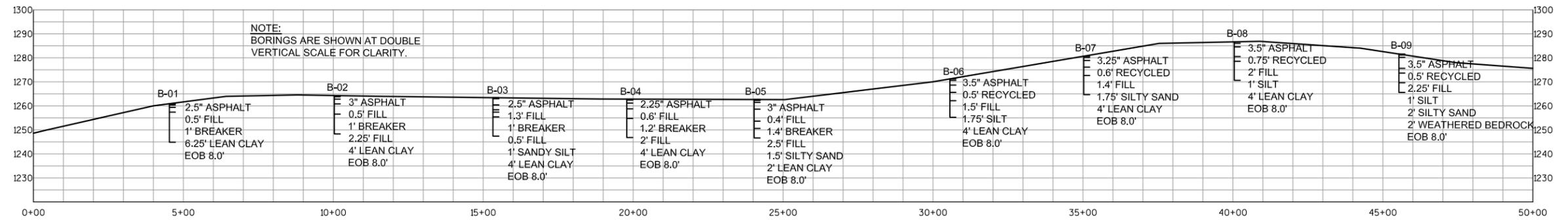
Alternatives using geofabric could be investigated to minimize the breaker and gravel layer thicknesses for both segments above and help bridge over poor subgrade materials.

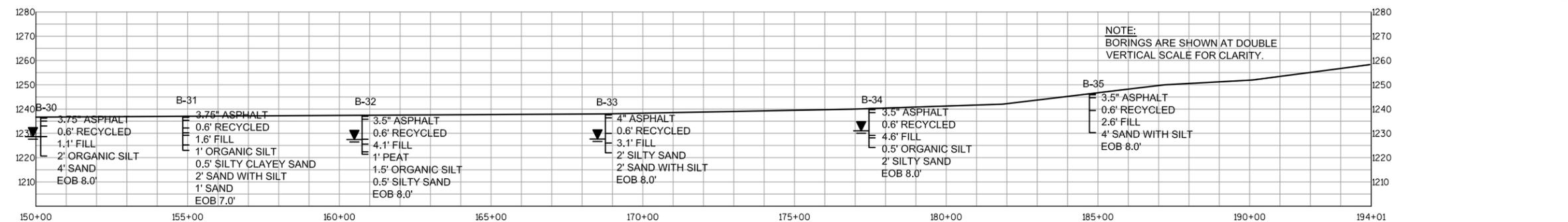
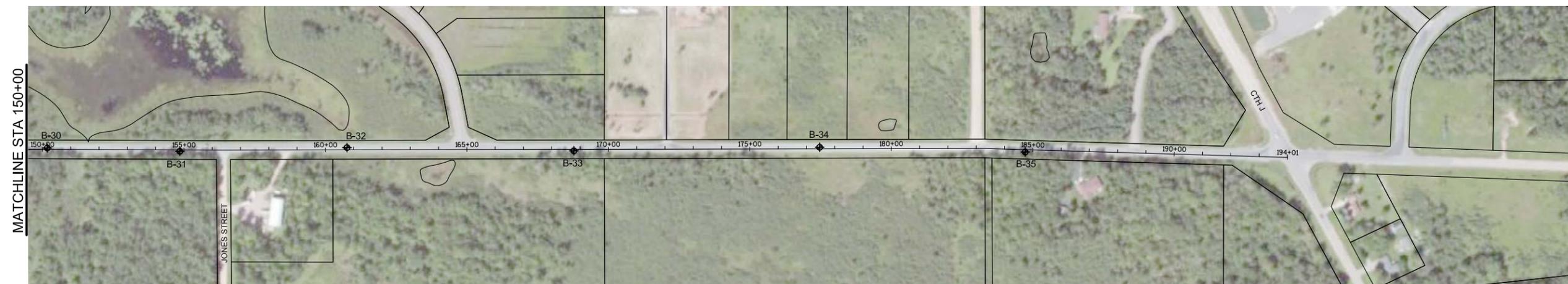
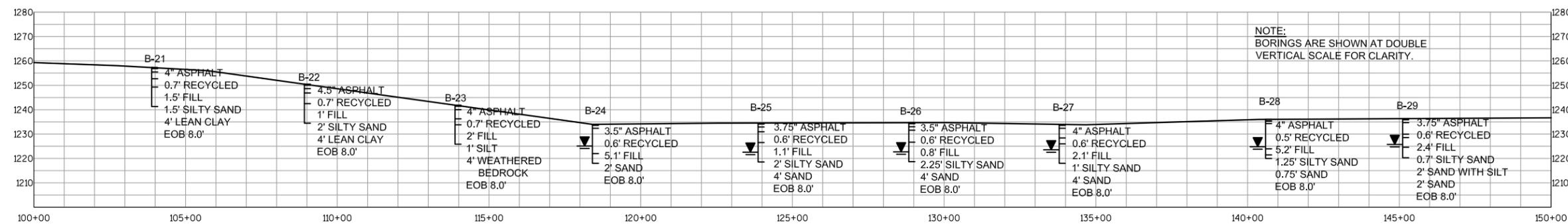
If you have any questions regarding this engineering analysis please do not hesitate to contact us.

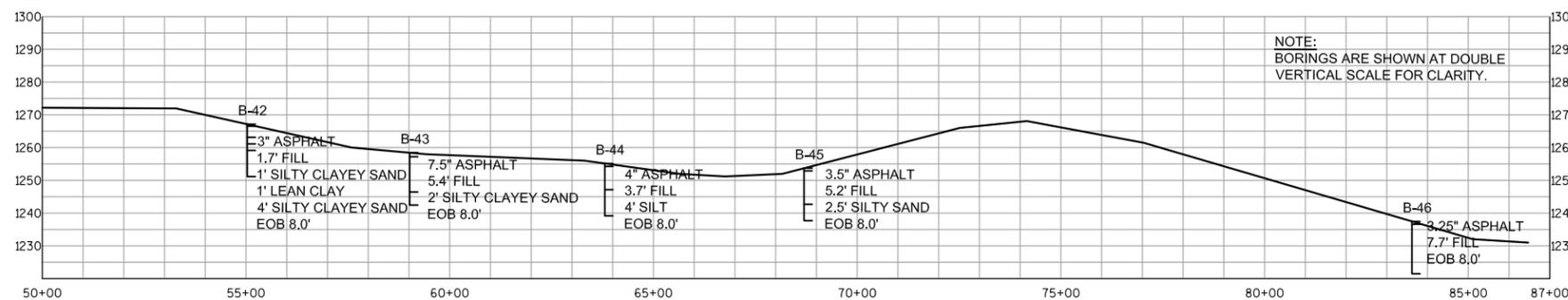
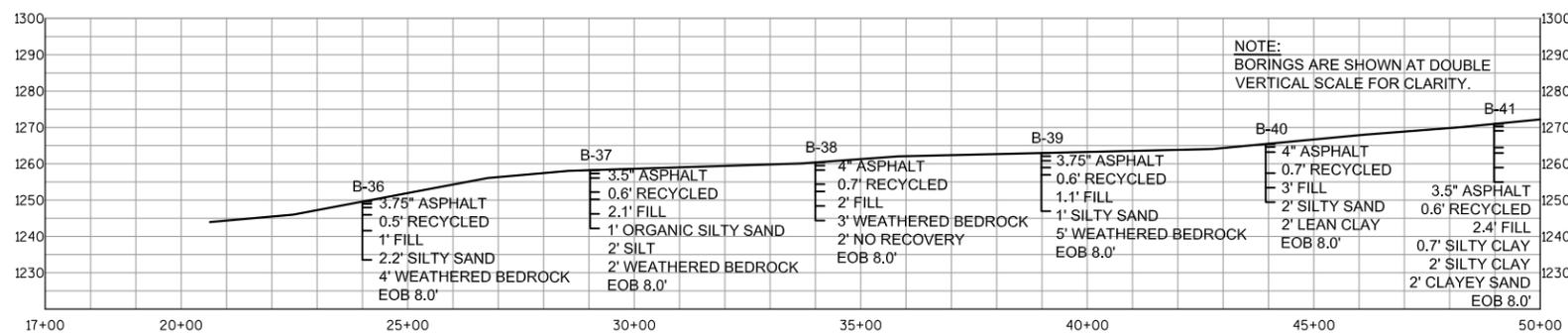
Sincerely  
CWE, Inc

Jay R. Knoke, PE, LEED-AP  
Vice President

Josh Swenson, EIT  
Staff Engineer









# CTH X to Von Kanel St. (Segment 1 )

## Edit Pavement Design General Information

|                                     |  |                           |   |
|-------------------------------------|--|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-01"/>  | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="CTH X to Von Kanel St. (Segment 1)"/>  | <b>* Design Date:</b>     | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>  | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>   | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>   |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>  |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>  |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 1 existing pavement design Structural Number, 3.21, marginally meets the Required Structural Number for the expected traffic loading, 3.2. There is 1 design alternative included for future repairs."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/>   |                           | <input type="button" value="Next"/>     |



### Pavement Design Details

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-01 | <b>Design Name:</b>     | CTH X to Von Kanel St.<br>(Segment 1) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

### Soil Parameters

**\*Design Group Index (DGI):**

**\*Subgrade Improvement:**  Yes  No

**\*Soil Support Value(SSV):**

**\*Modulus of Subgrade Reaction(k):**

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-01      **Design Name:** CTH X to Von Kanel St. (Segment 1)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-01 | <b>Design Name:</b>     | CTH X to Von Kanel St.<br>(Segment 1) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,150 | 12          | 0.3              | 3     |
| 3SU        | 3.0       | 1,150 | 35          | 0.8              | 28    |
| 2S-1,-2    | 2.0       | 1,150 | 23          | 0.5              | 12    |
| 3S-2       | 1.0       | 1,150 | 12          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,150 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 53  
**Design Lane Total Life ESALs:** 386,900 **Rounded to: 390,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



## CTH X to Von Kanel St. (Segment 1 - Exsiting )

| Pavement Design Details |            |                         |                                    |
|-------------------------|------------|-------------------------|------------------------------------|
| <b>Project ID:</b>      | 1065-00-01 | <b>Design Name:</b>     | CTH X to Von Kanel St. (Segment 1) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                |
|                         |            | <b>Designer:</b>        | Joshua Swenson                     |
|                         |            | <b>Design Date:</b>     | 05/15/2015                         |
|                         |            | <b>County:</b>          | Marathon                           |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                     | Unit Type | Layer Coefficient                 | Thickness in.                     | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|-----------------------------------|-----------|-----------------------------------|-----------------------------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼           | -----     | <input type="text" value="0.44"/> | <input type="text" value="2.75"/> | 1.21              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Base Aggregate Dense 1 1/4-inch ▼ | -----     | <input type="text" value="0.1"/>  | <input type="text" value="8.0"/>  | 0.8               |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Breaker Run ▼                     | -----     | <input type="text" value="0.1"/>  | <input type="text" value="12.0"/> | 1.2               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 3.21

Required SN: 3.2

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



## CTH X to Von Kanel St. (Segment 1 - Recycled)

| Pavement Design Details |            |                         |                                    |
|-------------------------|------------|-------------------------|------------------------------------|
| <b>Project ID:</b>      | 1065-00-01 | <b>Design Name:</b>     | CTH X to Von Kanel St. (Segment 1) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                |
|                         |            | <b>Designer:</b>        | Joshua Swenson                     |
|                         |            | <b>Design Date:</b>     | 05/15/2015                         |
|                         |            | <b>County:</b>          | Marathon                           |

### HMA ALT#2 Layer Thickness Design

Title: CTH X to Von Kanel St. (Segment 1 - Recycled)

| Layers | Existing Pavement        | Uppermost Base Agg.                 | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|--------------------------|-------------------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | HMA Pavement Type E-1            | -----     | 0.44              | 3.0           | 1.32              |
| 2      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | -----     | 0.18              | 3.0           | 0.54              |
| 3      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Base Aggregate Dense 1 1/4-inch  | -----     | 0.1               | 8.0           | 0.8               |
| 4      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Breaker Run                      | -----     | 0.1               | 12.0          | 1.2               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 4

No. of Other Layers: 0

Total SN: 3.86

Required SN: 3.2

[Back](#)

[Next Alternative](#)

[LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| Segment 1 - CTH X to Von Kanel St. (AADT = 2100, 7% Truck Traffic) |      |      |      |       |      |      |           |                     |            |
|--|------|------|------|-------|------|------|-----------|---------------------|------------|
| Existing   | B-01 | B-02 | B-03 | B-04  | B-05 | Avg. | Avg. (in) | Assumed Depths (in) | WisPave SN |
| Asphalt (in)   | 2.50 | 3.00 | 2.50 | 2.25  | 3.00 | 2.65 | 2.65      | 2.75                | 1.21       |
| Recycled (ft)  | 0.00 | 0.00 | 0.00 | 0.00  | 0.30 | 0.06 | 0.72      | 0.00                | 0.00       |
| Gravel Fill (ft)   | 0.50 | 0.50 | 1.30 | 0.60  | 0.00 | 0.58 | 6.96      | 8.00                | 0.80       |
| Breaker (ft)   | 1.00 | 1.00 | 1.00 | 1.20  | 1.40 | 1.12 | 13.44     | 12.00               | 1.20       |
| Fill (ft)  | 2.25 | 2.25 | 0.50 | 2.00  | 2.50 |      |           |                     |            |
| Fill (ft)  | 4.00 | 4.00 | 1.00 | 4.00  | 1.50 |      |           |                     |            |
| Fill (ft)  |      |      | 4.00 |       | 2.00 |      |           |                     |            |
| Fill (ft)  |      |      |      |       |      |      |           |                     |            |
| Fill (ft)  |      |      |      |       |      |      |           |                     |            |
| USCS<br>(Corresponds<br>to layer of Fill<br>above)                 | CL   | SM   | SM   | SC-SM | SM   |      |           |                     |            |
|  | CL   | CL   | ML   | CL    | SM   |      |           |                     |            |
|  |      |      | CL   |       | CL   |      |           |                     |            |
|  |      |      |      |       |      |      |           |                     |            |
|  |      |      |      |       |      |      |           |                     |            |
| Depth Check  | 8.0  | 8.0  | 8.0  | 8.0   | 8.0  |      |           |                     |            |

| WisPave SN        |      |
|-------------------|------|
| Existing Pavement | 3.21 |
| Req. from %AADT   | 3.20 |



## Von Kanel St. to Ryan St. (Segment 2)

### Edit Pavement Design General Information

|                    |  |                                     |   |
|--------------------|--|-------------------------------------|---|
| * Project ID:      | <input type="text" value="1065-00-02"/>                            | * Designer's Name:                  | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Von Kanel St. to Ryan St. (Segment 2)"/> | * Design Date:                      | <input type="text" value="05/15/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>              | * Type:                             | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>                                   | * Status:                           | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>                                   |                                     |   |
| * Region:          | <input type="text" value="NC"/>                                    |                                     |   |
| * County:          | <input type="text" value="Marathon"/>                              | <input type="text" value="Select"/> |   |

**Comments:**

Segment 2 existing pavement design Structural Number, 2.98, does not meet the Required Structural Number for the expected traffic loading, 3.2. There are 2 design alternatives included for future repairs.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

### Traffic Parameters

|                                 |                                   |  |                                   |
|---------------------------------|-----------------------------------|--|-----------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/> | <b>*Design Year:</b>                   | <input type="text" value="2035"/> |
| <b>*Construction Year AADT:</b> | <input type="text" value="2100"/> | <b>*Design Year AADT:</b>              | <input type="text" value="2500"/> |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/>  | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/>  |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,150 | 12          | 0.3              | 3     |
| 3SU        | 3.0       | 1,150 | 35          | 0.8              | 28    |
| 2S-1,-2    | 2.0       | 1,150 | 23          | 0.5              | 12    |
| 3S-2       | 1.0       | 1,150 | 12          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,150 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 53  
**Design Lane Total Life ESALs:** 386,900 **Rounded to: 390,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



## Von Kanel St. to Ryan St. (Segment 2 - Existing)

| Pavement Design Details |            |                         |                                       |
|-------------------------|------------|-------------------------|---------------------------------------|
| <b>Project ID:</b>      | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                        |
|                         |            | <b>Design Date:</b>     | 05/15/2015                            |
|                         |            | <b>County:</b>          | Marathon                              |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | -----     | 0.44              | 3.5           | 1.54              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | -----     | 0.18              | 8.0           | 1.44              |

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 2
No. of Other Layers: 0
Total SN: 2.98

Required SN: 3.2

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



## Von Kanel St. to Ryan St. (Segment 2 - Reconstruction)

| Pavement Design Details |            |                         |                                       |
|-------------------------|------------|-------------------------|---------------------------------------|
| <b>Project ID:</b>      | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                        |
|                         |            | <b>Design Date:</b>     | 05/15/2015                            |
|                         |            | <b>County:</b>          | Marathon                              |

### HMA ALT#2 Layer Thickness Design

Title: Von Kanel St. to Ryan St. (Segment 2 - Reconst.)

| Layers | Existing Pavement        | Uppermost Base Agg.                 | Other                    | Material Type                   | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|--------------------------|-------------------------------------|--------------------------|---------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | HMA Pavement Type E-1           | -----     | 0.44              | 3.0           | 1.32              |
| 2      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Base Aggregate Dense 1 1/4-inch | -----     | 0.1               | 8.0           | 0.8               |
| 3      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Breaker Run                     | -----     | 0.1               | 12.0          | 1.2               |

Add Layer

Delete Layer

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 3.32

Required SN: 3.2

Back

Next Alternative

LCCA

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



## Von Kanel St. to Ryan St. (Segment 2 - Recycled)

| Pavement Design Details |            |                         |                                       |
|-------------------------|------------|-------------------------|---------------------------------------|
| <b>Project ID:</b>      | 1065-00-02 | <b>Design Name:</b>     | Von Kanel St. to Ryan St. (Segment 2) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                        |
|                         |            | <b>Design Date:</b>     | 05/15/2015                            |
|                         |            | <b>County:</b>          | Marathon                              |

### HMA ALT#3 Layer Thickness Design

Title: Von Kanel St. to Ryan St. (Segment 2 - Recycled)

| Layers | Existing Pavement        | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|--------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | -----     | 0.44              | 3.0           | 1.32              |
| 2      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | -----     | 0.18              | 12.0          | 2.16              |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 2      No.of Other Layers: 0      Total SN: 3.48  
 Required SN: 3.2

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

**Segment 2 - Von Kanel St. to Ryan St. (AADT = 2100, 7% Truck Traffic)**

| Existing   | B-06       | B-07       | B-08       | B-09       | B-10       | B-11       | B-12       | B-13       | B-14       | B-15       | B-16       | B-17       | B-18       | Avg. | Avg. (in) | Assumed Depth (in) | WisPave SN |
|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------|-----------|--------------------|------------|
| <b>Asphalt (in)</b>  | 3.50       | 3.25       | 3.50       | 3.50       | 3.50       | 3.50       | 3.50       | 3.25       | 2.75       | 3.25       | 3.00       | 3.50       | 4.25       | 3.40 | 3.40      | 3.50               | 1.54       |
| <b>Recycled (ft)</b>   | 0.50       | 0.60       | 0.75       | 0.50       | 0.60       | 0.50       | 0.70       | 0.50       | 0.75       | 0.60       | 0.60       | 0.90       | 0.55       | 0.62 | 7.43      | 8.00               | 1.44       |
| <b>Gravel Fill (ft)</b>                                      | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.08 | 0.92      | 0.00               | 0.00       |
| <b>Breaker (ft)</b>  | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00 | 0.00      | 0.00               | 0.00       |
| <b>Fill (ft)</b>   | 0.50       | 1.40       | 2.00       | 2.20       | 2.15       | 2.20       | 1.50       | 1.25       | 4.50       | 1.15       | 1.15       | 0.90       | 1.10       |      |           |                    |            |
| <b>Fill (ft)</b>   | 1.70       | 1.70       | 1.00       | 0.50       | 3.00       | 1.00       | 1.50       | 2.00       | 2.50       | 1.50       | 0.75       | 1.00       | 2.00       |      |           |                    |            |
| <b>Fill (ft)</b>   | 4.00       | 4.00       | 4.00       | 0.50       | 2.00       | 1.15       | 2.00       | 3.00       |            | 0.50       | 1.25       | 1.00       | 2.00       |      |           |                    |            |
| <b>Fill (ft)</b>   |            |            |            | 2.00       |            | 0.85       | 2.00       |            |            | 2.00       | 4.00       | 2.90       | 2.00       |      |           |                    |            |
| <b>Fill (ft)</b>   |            |            |            | 2.00       |            | 2.00       |            |            |            | 2.00       |            |            |            |      |           |                    |            |
| <b>USCS<br/>(Corresponds<br/>to layer of Fill<br/>above)</b> | SM         | SM         | SM         | SM         | SC-SM      | SP-SM      |      |           |                    |            |
|  | ML         | SM         | ML         | ML         | ML         | SC         | CL         | CL-ML      | SC         | SM         | SM         | SM         | ML         |      |           |                    |            |
|  | CL         | CL         | CL         | ML         | CL         | SM         | SM         | GC         |            | SM         | SM         | SM         | ML         |      |           |                    |            |
|  |            |            |            | SM         |            | CL         | ML         |            |            | SM         | SM         | SM         | SM         |      |           |                    |            |
|  |            |            |            | CL-ML      |            | CL         |            |            |            | SM         |            |            |            |      |           |                    |            |
| <b>Depth Check</b>   | <b>8.0</b> | <b>7.0</b> | <b>8.0</b> | <b>8.0</b> | <b>8.0</b> | <b>7.0</b> | <b>8.0</b> |      |           |                    |            |

|                          | WisPave SN |
|--------------------------|------------|
| <b>Existing Pavement</b> | 2.98       |
| <b>Req. from %AADT</b>   | 3.20       |



## Ryan St. to Zinser St. (Segment 3)

### Edit Pavement Design General Information

|                    |   |                                     |   |
|--------------------|---|-------------------------------------|---|
| * Project ID:      | <input type="text" value="1065-00-03"/>                         | * Designer's Name:                  | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. to Zinser St. (Segment 3)"/> | * Design Date:                      | <input type="text" value="05/15/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>           | * Type:                             | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>                                | * Status:                           | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>                                |                                     |   |
| * Region:          | <input type="text" value="NC"/>                                 |                                     |   |
| * County:          | <input type="text" value="Marathon"/>                           | <input type="text" value="Select"/> |   |

**Comments:**

Segment 3 existing pavement design Structural Number, 5.00, meets the Required Structural Number for the expected traffic loading, 3.42.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-03      **Design Name:** Ryan St. to Zinser St. (Segment 3)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |                                       |                     |            |
|--------------------|------------|-------------------------|---------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                        |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 502 | 5           | 0.3              | 2     |
| 3SU        | 3.0       | 502 | 15          | 0.8              | 12    |
| 2S-1,-2    | 2.0       | 502 | 10          | 0.5              | 5     |
| 3S-2       | 1.0       | 502 | 5           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 502 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 24  
**Design Lane Total Life ESALs:** 175,200 **Rounded to: 180,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



## Ryan St. to Zinser St. (Segment 3 - Existing)

| Pavement Design Details |            |                         |                                    |
|-------------------------|------------|-------------------------|------------------------------------|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St. (Segment 3) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                |
|                         |            | <b>Designer:</b>        | Joshua Swenson                     |
|                         |            | <b>Design Date:</b>     | 05/15/2015                         |
|                         |            | <b>County:</b>          | Marathon                           |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | -----     | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | -----     | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | -----     | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3      No. of Other Layers: 0      Total SN: 5  
Required SN: 3.42

[Back](#) [Next Alternative](#) [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

**Segment 3 - Ryan St. to Zinser St. (AADT = 910, 7% Truck Traffic)**

| Existing   | B-19       | B-20       | B-21       | B-22       | B-23       | B-24       | B-25       | B-26        | B-27       | B-28       | B-29       | Avg. | Avg. (in) | Assumed Depth (in) | WisPave SN |
|--|------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------|-----------|--------------------|------------|
| <b>Asphalt (in)</b>  | 4.25       | 3.25       | 4.00       | 4.50       | 4.00       | 3.50       | 3.75       | 3.50        | 4.00       | 4.00       | 3.75       | 3.86 | 3.86      | 4.00               | 1.76       |
| <b>Recycled (ft)</b>   | 0.60       | 0.70       | 0.70       | 0.60       | 0.70       | 0.60       | 0.55       | 0.60        | 0.60       | 0.50       | 0.60       | 0.61 | 7.36      | 8.00               | 1.44       |
| <b>Gravel Fill (ft)</b>                                      | 2.55       | 2.30       | 1.50       | 1.00       | 2.00       | 1.15       | 1.10       | <b>0.80</b> | 2.10       | 1.20       | 2.40       | 1.81 | 21.72     | 18.00              | 1.80       |
| <b>Breaker (ft)</b>  | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 0.00       | 0.00       | 0.00       | 0.00 | 0.00      | 0.00               | 0.00       |
| <b>Fill (ft)</b>   | 0.50       | 0.70       | 1.50       | 2.00       | 1.00       | 4.00       | 2.00       | 2.30        | 1.00       | 2.00       | 0.70       |      |           |                    |            |
| <b>Fill (ft)</b>   | 4.00       | 2.00       | 2.00       | 2.00       | 4.00       | 2.00       | 4.00       | 2.00        | 4.00       | 2.00       | 2.00       |      |           |                    |            |
| <b>Fill (ft)</b>   |            | 2.00       | 2.00       | 2.00       |            |            |            | 2.00        |            | 1.15       | 2.00       |      |           |                    |            |
| <b>Fill (ft)</b>   |            |            |            |            |            |            |            |             |            | 0.85       |            |      |           |                    |            |
| <b>Fill (ft)</b>   |            |            |            |            |            |            |            |             |            |            |            |      |           |                    |            |
| <b>USCS<br/>(Corresponds<br/>to layer of Fill<br/>above)</b> | ML         | ML         | SM         | SM         | ML         | SM         | SM         | SM          | SM         | SM         | SM         |      |           |                    |            |
|  | SM         | ML         | CL         | CL         | ML         | SP         | SP         | SP          | SP         | SP         | SP         | SP   | SP        | SP                 | SP         |
|  |            | CL         | CL         | CL         |            |            |            |             | SP         |            | SM         | SP   |           |                    |            |
|  |            |            |            |            |            |            |            |             |            |            | SP         |      |           |                    |            |
|  |            |            |            |            |            |            |            |             |            |            |            |      |           |                    |            |
| <b>Depth Check</b>   | <b>8.0</b>  | <b>8.0</b> | <b>8.0</b> | <b>8.0</b> |      |           |                    |            |

|                          | WisPave SN |
|--------------------------|------------|
| <b>Existing Pavement</b> | 5.00       |
| <b>Req. from %AADT</b>   | 3.42       |



## Zinser St. to CTH J (Segment 4)

### Edit Pavement Design General Information

|                           |  |                                     |   |
|---------------------------|--|-------------------------------------|---|
| <b>* Project ID:</b>      | <input type="text" value="1065-00-04"/>                      | <b>* Designer's Name:</b>           | Joshua Swenson                          |
| <b>* Design Name:</b>     | <input type="text" value="Zinser St. to CTH J (Segment 4)"/> | <b>* Design Date:</b>               | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>        | <b>* Type:</b>                      | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b> | <input type="text" value="N/A"/>                             | <b>* Status:</b>                    | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>    | <input type="text" value="N/A"/>                             |                                     |   |
| <b>* Region:</b>          | <input type="text" value="NC"/>                              |                                     |   |
| <b>* County:</b>          | <input type="text" value="Marathon"/>                        | <input type="text" value="Select"/> |   |

**Comments:**

Segment 4 existing pavement design Structural Number, 4.89, meets the Required Structural Number for the expected traffic loading, 3.42.

Back

Save As New Next



### Pavement Design Details

|                    |            |                         |                                    |                     |            |
|--------------------|------------|-------------------------|------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                     |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |                                    |                     |            |
|--------------------|------------|-------------------------|------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                     |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="910"/>   | <b>*Design Year AADT:</b>              | <input type="text" value="1100"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |                                    |                     |            |
|--------------------|------------|-------------------------|------------------------------------|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                     |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 502 | 5           | 0.3              | 2     |
| 3SU        | 3.0       | 502 | 15          | 0.8              | 12    |
| 2S-1,-2    | 2.0       | 502 | 10          | 0.5              | 5     |
| 3S-2       | 1.0       | 502 | 5           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 502 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 24  
**Design Lane Total Life ESALs:** 175,200 **Rounded to: 180,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



## Zinser St. to CTH J (Segment 4 - Existing)

| Pavement Design Details |            |                         |                                 |
|-------------------------|------------|-------------------------|---------------------------------|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J (Segment 4) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                             |
|                         |            | <b>Designer:</b>        | Joshua Swenson                  |
|                         |            | <b>Design Date:</b>     | 05/15/2015                      |
|                         |            | <b>County:</b>          | Marathon                        |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | -----     | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | -----     | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | -----     | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3      No. of Other Layers: 0      Total SN: 4.89

Required SN: 3.42

[Back](#) [Next Alternative](#) [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| Segment 4 - Zinser St. to CTH J (AADT = 910, 7% Truck Traffic) |      |       |      |       |      |       |      |            |            |            |
|--|------|-------|------|-------|------|-------|------|------------|------------|------------|
| Existing   | B-30 | B-31  | B-32 | B-33  | B-34 | B-35  | Avg. | Appr. (in) | Depth (in) | WisPave SN |
| Asphalt (in)   | 3.75 | 3.75  | 3.50 | 4.00  | 3.50 | 3.50  | 3.67 | 3.67       | 3.75       | 1.65       |
| Recycled (ft)  | 0.60 | 0.60  | 0.60 | 0.60  | 0.60 | 0.60  | 0.60 | 7.20       | 8.00       | 1.44       |
| Gravel Fill (ft)   | 1.10 | 1.60  | 3.15 | 1.10  | 3.85 | 1.10  | 1.23 | 14.70      | 18.00      | 1.80       |
| Breaker (ft)   | 0.00 | 0.00  | 1.00 | 0.00  | 0.75 | 0.00  | 0.29 | 3.50       | 0.00       | 0.00       |
| Fill (ft)  | 2.00 | 1.00  | 1.00 | 2.00  | 0.50 | 2.00  |      |            |            |            |
| Fill (ft)  | 2.00 | 0.50  | 1.50 | 2.00  | 2.00 | 2.00  |      |            |            |            |
| Fill (ft)  | 2.00 | 2.00  | 0.50 | 2.00  |      | 2.00  |      |            |            |            |
| Fill (ft)  |      | 1.00  |      |       |      |       |      |            |            |            |
| Fill (ft)  |      |       |      |       |      |       |      |            |            |            |
| USCS<br>(Corresponds<br>to layer of Fill<br>above)             | OL   | OL    | PT   | SM    | OL   | SM    |      |            |            |            |
|  | SP   | SC-SM | OL   | SM    | SM   | SP-SM |      |            |            |            |
|  | SP   | SP-SM | SM   | SP-SM |      | SP-SM |      |            |            |            |
|  |      | SP    |      |       |      |       |      |            |            |            |
|  |      |       |      |       |      |       |      |            |            |            |
| Depth Check  | 8.0  | 7.0   | 8.0  | 8.0   | 8.0  | 8.0   |      |            |            |            |

|                   | WisPave SN |
|-------------------|------------|
| Existing Pavement | 4.89       |
| Req. from %AADT   | 3.42       |



# Ryan St. (South of Weston Ave.) (Segment 5)

## Edit Pavement Design General Information

|                           |   |                                     |   |
|---------------------------|---|-------------------------------------|---|
| <b>* Project ID:</b>      | <input type="text" value="1065-00-05"/>   | <b>* Designer's Name:</b>           | Joshua Swenson                          |
| <b>* Design Name:</b>     | <input type="text" value="Ryan St. (South of Weston) (Segment 5)"/>   | <b>* Design Date:</b>               | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>   | <b>* Type:</b>                      | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b> | <input type="text" value="N/A"/>  | <b>* Status:</b>                    | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>    | <input type="text" value="N/A"/>  |                                     |   |
| <b>* Region:</b>          | <input type="text" value="NC"/>   |                                     |   |
| <b>* County:</b>          | <input type="text" value="Marathon"/>   | <input type="text" value="Select"/> |   |
| <b>Comments:</b>          | <input type="text" value="Segment 5 existing pavement design Structural Number, 4.89, meets the Required Structural Number for the expected traffic loading, 3.12."/> |                                     |   |



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 5) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 5) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Traffic Parameters

|                                 |                                   |  |                                   |
|---------------------------------|-----------------------------------|--|-----------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/> | <b>*Design Year:</b>                   | <input type="text" value="2035"/> |
| <b>*Construction Year AADT:</b> | <input type="text" value="1800"/> | <b>*Design Year AADT:</b>              | <input type="text" value="2150"/> |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/>  | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/>  |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 5) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 988 | 10          | 0.3              | 3     |
| 3SU        | 3.0       | 988 | 30          | 0.8              | 24    |
| 2S-1,-2    | 2.0       | 988 | 20          | 0.5              | 10    |
| 3S-2       | 1.0       | 988 | 10          | 0.9              | 9     |
| 2-S1-2     | 0.0       | 988 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 46  
 Design Lane Total Life ESALs: 335,800 **Rounded to: 340,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



## Ryan St. (South of Weston Ave.) (Segment 5 - Existing)

| Pavement Design Details |            |                         |  |                     |            |
|-------------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 5) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### HMA ALT#1 Layer Thickness Design

Title:

[Add Layer](#) [Delete Layer](#)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | -----     | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | -----     | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular ▼                | -----     | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3      No. of Other Layers: 0      Total SN: 4.89

Required SN: 3.12

[Back](#)

[Next Alternative](#) [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| Segment 5 - Ryan St. (South of Weston) (AADT = 1800, 7% Truck Traffic) |      |        |         |      |      |       |      |           |                    |                   |
|--|------|--------|---------|------|------|-------|------|-----------|--------------------|-------------------|
| Existing   | B-36 | B-37   | B-38    | B-39 | B-40 | B-41  | Avg. | Avg. (in) | Assumed Depth (in) | WisPave SN        |
| Asphalt (in)   | 3.75 | 3.50   | 4.00    | 3.75 | 4.00 | 3.50  | 3.75 | 3.75      | 3.75               | 1.65              |
| Recycled (ft)  | 0.50 | 0.60   | 0.70    | 0.60 | 0.70 | 0.60  | 0.62 | 7.40      | 8.00               | 1.44              |
| Gravel Fill (ft)   | 1.00 | 1.10   | 2.00    | 1.10 | 1.00 | 1.10  | 1.22 | 14.60     | 18.00              | 1.80              |
| Breaker (ft)   | 0.00 | 0.00   | 0.00    | 0.00 | 0.00 | 0.00  | 0.00 | 0.00      | 0.00               | 0.00              |
| Fill (ft)  | 2.20 | 0.50   | 1.00    | 1.00 | 0.85 | 1.25  |      |           |                    |                   |
| Fill (ft)  | 4.00 | 0.50   | 2.00    | 1.00 | 1.15 | 0.75  |      |           |                    | WisPave SN        |
| Fill (ft)  |      | 1.00   | 2.00    | 2.00 | 2.00 | 2.00  |      |           |                    | Existing Pavement |
| Fill (ft)  |      | 2.00   |         | 2.00 | 2.00 | 2.00  |      |           |                    | Req. from %AADT   |
| Fill (ft)  |      | 2.00   |         |      |      |       |      |           |                    |                   |
| USCS<br>(Corresponds<br>to layer of Fill<br>above)                     | SM   | SM     | SM      | SM   | SM   | SM    |      |           |                    |                   |
|  | SM   | SP-SM  | GP      | SC   | SM   | CL-ML |      |           |                    |                   |
|  |      | Gravel | No Rec. | SM   | SM   | CL-ML |      |           |                    |                   |
|  |      | SM     |         | SC   | CL   | SC    |      |           |                    |                   |
|  |      | ML     |         |      |      |       |      |           |                    |                   |
|  | SM   |        |         |      |      |       |      |           |                    |                   |
| Depth Check  | 8.0  | 8.0    | 8.0     | 8.0  | 8.0  | 8.0   |      |           |                    |                   |



## Ryan St. (North of Weston Ave.) (Segment 6)

### Edit Pavement Design General Information

|                           |  |                                     |   |
|---------------------------|--|-------------------------------------|---|
| <b>* Project ID:</b>      | <input type="text" value="1065-00-06"/>  | <b>* Designer's Name:</b>           | Joshua Swenson                          |
| <b>* Design Name:</b>     | <input type="text" value="Ryan St. (North of Weston) (Segment 6)"/>  | <b>* Design Date:</b>               | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>  | <b>* Type:</b>                      | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b> | <input type="text" value="N/A"/>   | <b>* Status:</b>                    | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>    | <input type="text" value="N/A"/>   |                                     |   |
| <b>* Region:</b>          | <input type="text" value="NC"/>  |                                     |   |
| <b>* County:</b>          | <input type="text" value="Marathon"/>  | <input type="text" value="Select"/> |   |
| <b>Comments:</b>          | <input type="text" value="Segment 6 existing pavement design Structural Number, 2.74, does not meet the Required Structural Number for the expected traffic loading, 3.12. There is 1 design alternative included for future repairs."/> |                                     |   |

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-06 | <b>Design Name:</b>     | Ryan St. (North of Weston) (Segment 6) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-06 | <b>Design Name:</b>     | Ryan St. (North of Weston) (Segment 6) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="1800"/>  | <b>*Design Year AADT:</b>              | <input type="text" value="2150"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-06 | <b>Design Name:</b>     | Ryan St. (North of Weston) (Segment 6) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 988 | 10          | 0.3              | 3     |
| 3SU        | 3.0       | 988 | 30          | 0.8              | 24    |
| 2S-1,-2    | 2.0       | 988 | 20          | 0.5              | 10    |
| 3S-2       | 1.0       | 988 | 10          | 0.9              | 9     |
| 2-S1-2     | 0.0       | 988 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 46  
**Design Lane Total Life ESALs:** 335,800 **Rounded to: 340,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



## Ryan St. (North of Weston Ave.) (Segment 6 - Existing)

| Pavement Design Details |            |                         |  |                     |            |
|-------------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b>      | 1065-00-06 | <b>Design Name:</b>     | Ryan St. (North of Weston) (Segment 6) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (North of Weston) (Segment 6)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type         | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|-----------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 | -----     | 0.44              | 3.5           | 1.54              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular     | -----     | 0.1               | 12.0          | 1.2               |

[Add Layer](#)   [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 2      No.of Other Layers: 0      Total SN: 2.74  
 Required SN: 3.12

[Back](#)
[Next Alternative](#)   [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



## Ryan St. (North of Weston Ave.) (Segment 6 - Reconstruction)

| Pavement Design Details |            |                         |  |                     |            |
|-------------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b>      | 1065-00-06 | <b>Design Name:</b>     | Ryan St. (North of Weston) (Segment 6) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### HMA ALT#2 Layer Thickness Design

Title: Ryan St. (North of Weston) (Segment 6 - Reconst.)

| Layers | Existing Pavement        | Uppermost Base Agg.                 | Other                    | Material Type                   | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|--------------------------|-------------------------------------|--------------------------|---------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | HMA Pavement Type E-1           | -----     | 0.44              | 3.0           | 1.32              |
| 2      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Base Aggregate Dense 1 1/4-inch | -----     | 0.1               | 8.0           | 0.8               |
| 3      | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Breaker Run                     | -----     | 0.1               | 12.0          | 1.2               |

[Add Layer](#)   [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3      No.of Other Layers: 0      Total SN: 3.32  
 Required SN: 3.12

[Back](#)
[Next Alternative](#)   [LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| Segment 6 - Ryan St. (North of Weston ) (AADT = 1800, 7% Truck Traffic) |       |       |       |      |       |      |           |                    |            |
|---|-------|-------|-------|------|-------|------|-----------|--------------------|------------|
| Existing  | B-42  | B-43  | B-44  | B-45 | B-46  | Avg. | Avg. (in) | Assumed Depth (in) | WisPave SN |
| Asphalt (in)  | 3.00  | 7.50  | 4.00  | 3.50 | 3.25  | 3.44 | 3.44      | 3.50               | 1.54       |
| Recycled (ft)   | 0.00  | 0.00  | 0.00  | 0.00 | 0.00  | 0.00 | 0.00      | 0.00               | 0.00       |
| Gravel Fill (ft)  | 0.90  | 0.40  | 0.60  | 0.75 | 1.75  | 0.88 | 10.56     | 12.00              | 1.20       |
| Breaker (ft)  | 0.00  | 0.00  | 0.00  | 0.00 | 0.00  | 0.00 | 0.00      | 0.00               | 0.00       |
| Fill (ft)   | 0.85  | 1.00  | 1.10  | 0.95 | 2.00  |      |           |                    |            |
| Fill (ft)   | 1.00  | 4.00  | 2.00  | 3.50 | 2.00  |      |           |                    |            |
| Fill (ft)   | 1.00  | 2.00  | 4.00  | 0.50 | 2.00  |      |           |                    |            |
| Fill (ft)   | 4.00  |       |       | 2.00 |       |      |           |                    |            |
| Fill (ft)   |       |       |       |      |       |      |           |                    |            |
| USCS<br>(Corresponds<br>to layer of Fill<br>above)                      | SP-SM | SM    | SP-SM | CL   | SC-SM |      |           |                    |            |
|   | SC-SM | SM    | SM    | SM   |       |      |           |                    |            |
|   | CL    | SC-SM | ML    | SM   |       |      |           |                    |            |
|   | SC-SM |       |       | SM   |       |      |           |                    |            |
|   |       |       |       |      |       |      |           |                    |            |
| Depth Check   | 8.0   | 8.0   | 8.0   | 8.0  | 8.0   |      |           |                    |            |

|                   | WisPave SN |
|-------------------|------------|
| Existing Pavement | 2.74       |
| Req. from %AADT   | 3.12       |

November 3, 2015

Mr. Michael Wodalski  
5500 Schofield Ave.  
Weston, WI 54476

RE: Ryan St. Pavement and Base Analysis  
Subsurface Investigation and Engineering Analysis

Mr. Wodalski:

CWE, Inc. (CWE) is pleased to submit our engineering analysis (analysis) of the existing pavement structure and subsurface condition for the remaining portion of Ryan Street, approximately ½ mile, leading to Shorey Ave. as well as the additional review of the structural limits of Segments 3, 4, 5 and 7.

Included within this submittal:

- Project analysis
- Segment Structural Limits
- Plan profile sheets with boring log locations;
- WisPave Pavement Design details; and
- Segment Summary sheets

### **Summary**

The purpose of this analysis was to determine whether existing seasonal load limits, for the southernmost ½ mile of Ryan St., Segment 7, could be modified.

This analysis was completed utilizing geotechnical data collected through a series of 5 standard penetration test borings along Ryan St. that reached max depths of 8 feet. These borings provided existing pavement and subgrade layer types and thicknesses.

See Map under the Segment Information for the location.

The boring log data was broken into layers of Asphalt, Recycled Asphaltic Base and Gravel Fill and was reviewed to produce a profile of average layer thicknesses. These average thicknesses were used to develop an existing pavement design for each specific segment.

The assumed existing pavement design was then entered into WisPave software, along with soil information, total traffic and truck traffic data, to determine whether the existing pavement design for each segment was capable of handling the expected traffic loading.

This determination was made in the form of a WisPave Structure Number (SN). WisPave provides a Required SN for the expected truck traffic and a Total SN for the existing pavement design.

The pavement rating for was retrieved from the Wisconsin Information System for Local Roads (WISLR). WISLR provides a rating of 1-10 for the physical condition of the roadway pavement.

WISLR Rating – Pavement Surface Condition

1 – Failed                      2 – Very Poor                      3 – Poor                      4 and 5 – Fair  
 7 – Good                      8 – Very Good                      9 and 10 – Excellent

Also included in this analysis are the results of attempting to produce the structural limits of Segments 3, 4 and 5 that were deemed as OK in the analysis dated June 10, 2015. The structural limit analysis also includes Segment 7 since it was found to be OK as well. See the section titled Segment Structural Limits.

**Traffic Data**

Ryan St. project traffic data used for this analysis was based off of the WisDOT annual average daily traffic or AADT. WisDOT AADT counts were taken near the intersection of Ryan St. and Schofield Ave.

For the purpose of pavement review and design, WisPave also uses this AADT in terms of total percent truck traffic. The truck traffic is broken down by truck classification and the expected percent AADT of each classification. Truck Classification by percent AADT is used within WisPave to develop the Calculated Required Structure Number for the HMA Pavement. A Total percent Truck Traffic of 7% was used for each segment.

The WisPave classifications for truck traffic are:

| <u>Designation</u> | <u>Truck Description</u>                          | <u>Common Name</u>      |
|--------------------|---|-------------------------|
| 2D                 | heavy single unit truck with 2 axles and 6 tires  | small delivery van      |
| 3SU                | heavy single unit truck with 3 axles              | delivery van/dump truck |
| 2S-1,-2            | heavy tractor-semitrailer truck with 3 or 4 axles | semi                    |
| 3S-2               | heavy tractor-semitrailer truck with 5 axles      | semi (18-wheeler)       |
| 2-S1-2             | heavy tractor-semitrailer-trailer with 5 axles    | double bottom           |

The truck classification in terms of percent AADT for all segments of the project is as follows:

| <b>Truck Traffic Assumptions</b> |              |
|----------------------------------|--------------|
| <b>Truck Classification</b>      | <b>%AADT</b> |
| <b>2D</b>                        | 1.0          |
| <b>3SU</b>                       | 3.0          |
| <b>2S-1,-2</b>                   | 2.0          |
| <b>3S-2</b>                      | 1.0          |
| <b>2-S1-2</b>                    | 0.0          |
| <b>Total % Truck Traffic</b>     | <b>7.0</b>   |

See Segment Information section and the WisPave Pavement Design details attachment for segment specific data.

## Soil Parameters

The underlying soils for Ryan St., Segment 7, were fill, till, fine alluvium and coarse alluvium. These underlying soils, classified using the Unified Soil Classification System (USCS), were used to determine the Design Group Index number to be entered into WisPave for each segment. A design group number of 8.0 was applied to Segment 7 where boring logs showed mostly Coarse-Grained Soils (i.e. GP, GC, SP, SM, SC).

See Segment Information section and the WisPave Pavement Design details attachment for segment specific data.

## Segment Information

**Segment 7** is from Shorey Ave. to approximately ½ mile the north along Ryan St. This segment has an existing pavement design with layers of Asphalt, Recycled Asphaltic Base and Gravel Fill. The assumed layer thicknesses entered into WisPave were:

- Asphalt – 4.00 in
- Recycled Asphaltic Base – 8.00 in
- Gravel Fill – 10.00 in

Segment 7 contained mostly SM with some SC type underlying soils. Considering these soils were mostly coarse-grained a design group number of 8.0 was entered into WisPave.

Traffic data for this segment came from an AADT count located near the intersection of Ryan St. and Schofield Ave. A construction year AADT of 1800 was entered into WisPave for this segment. As broken down in the Traffic Data section, the total percent truck traffic was 7%.

The Required SN for segment 7 was calculated to be **3.12** and the Total SN from the existing pavement design was **4.20**.

The pavement surface condition of segment 7, with a WISLR pavement rating of **8**, was determined to be **Very Good**.

### Segment Map



Segment 7 existing pavement design is more than adequate to handle the expected traffic loading.

| <u>Segment</u> | <u>Street</u> | <u>Limits</u>          | <u>WISLR</u> | <u>Req'd SN</u> | <u>Existing SN</u> | <u>SN Results</u> |
|----------------|---------------|------------------------|--------------|-----------------|--------------------|-------------------|
| Seg. 7         | Ryan St.      | Shorey Ave. - N. ½ Mi. | 8            | 3.12            | 4.20               | OK                |

### Segment Structural Limits

As part on this analysis, Segments 3, 4, and 5 that were deemed OK in the previous analysis, as well as Segment 7, were run through WisPave with different amounts of AADT and truck traffic percentages to see if it was possible to determine when the existing pavement design SN would not be adequate for the required SN.

The original Segment WisPave data was produced with the assumption of an AADT increase of 1 percent over 20 years with 7 percent truck traffic. For the purpose of trying to make these Segments fail, each was run through WisPave using four scenarios. Below is a breakdown is the scenarios used for this analysis.

- 1- Current Segment AADT and projected using an annual AADT increase of 2 percent over 20 years with 7 percent truck traffic;
- 2- Current Segment AADT and projected using an annual AADT increase of 2 percent over 20 years with 14 percent truck traffic;
- 3- Current Segment AADT and projected using an annual AADT increase of 10 percent over 20 years with 7 percent truck traffic;
- 4- Current Segment AADT and projected using an annual AADT increase of 10 percent over 20 years with 14 percent truck traffic;
- 5- Current Segment AADT and projected using an annual AADT increase of 10 percent over 20 years with percent truck traffic that cause's design to fail;

| <b>Segment 3 (Weston Ave., Ryan St. - Zinser St.) Pavement Limits</b> |                      |                      |                 |                    |                   |
|---|----------------------|----------------------|-----------------|--------------------|-------------------|
|   | <b>AADT Increase</b> | <b>Truck Traffic</b> | <b>Req'd SN</b> | <b>Existing SN</b> | <b>SN Results</b> |
| <b>Original</b>   | 1%                   | 7%                   | 3.42            | 5.00               | OK                |
| <b>Scenario 1</b>   | 2%                   | 7%                   | 3.46            | 5.00               | OK                |
| <b>Scenario 2</b>   | 2%                   | 14%                  | 3.94            | 5.00               | OK                |
| <b>Scenario 3</b>   | 10%                  | 7%                   | 4.10            | 5.00               | OK                |
| <b>Scenario 4</b>   | 10%                  | 14%                  | 4.63            | 5.00               | OK                |
| <b>Scenario 5</b>   | 10%                  | 23%                  | <b>5.00</b>     | <b>5.00</b>        | <b>Fail</b>       |

| <b>Segment 4 (Weston Ave., Zinser St. – CTH J) Pavement Limits</b> |                      |                      |                 |                    |                   |
|--|----------------------|----------------------|-----------------|--------------------|-------------------|
|  | <b>AADT Increase</b> | <b>Truck Traffic</b> | <b>Req'd SN</b> | <b>Existing SN</b> | <b>SN Results</b> |
| <b>Original</b>  | 1%                   | 7%                   | 3.42            | 4.89               | OK                |
| <b>Scenario 1</b>  | 2%                   | 7%                   | 3.46            | 4.89               | OK                |
| <b>Scenario 2</b>  | 2%                   | 14%                  | 3.94            | 4.89               | OK                |
| <b>Scenario 3</b>  | 10%                  | 7%                   | 4.10            | 4.89               | OK                |
| <b>Scenario 4</b>  | 10%                  | 14%                  | 4.63            | 4.89               | OK                |
| <b>Scenario 5</b>  | 10%                  | 20%                  | <b>4.89</b>     | <b>4.89</b>        | <b>Fail</b>       |

| <b>Segment 5 (Ryan St., South of Weston Ave.) Pavement Limits</b> |                      |                      |                 |                    |                   |
|---|----------------------|----------------------|-----------------|--------------------|-------------------|
|   | <b>AADT Increase</b> | <b>Truck Traffic</b> | <b>Req'd SN</b> | <b>Existing SN</b> | <b>SN Results</b> |
| <b>Original</b>   | 1%                   | 7%                   | 3.12            | 4.89               | OK                |
| <b>Scenario 1</b>   | 2%                   | 7%                   | 3.18            | 4.89               | OK                |
| <b>Scenario 2</b>   | 2%                   | 14%                  | 3.61            | 4.89               | OK                |
| <b>Scenario 3</b>   | 10%                  | 7%                   | 3.78            | 4.89               | OK                |
| <b>Scenario 4</b>   | 10%                  | 14%                  | 4.28            | 4.89               | OK                |
| <b>Scenario 5</b>   | 10%                  | 33%                  | <b>4.90</b>     | <b>4.89</b>        | <b>Fail</b>       |

| <b>Segment 7 (Ryan St., South of Weston to Shorey) Pavement Limits</b> |                      |                      |                 |                    |                   |
|--|----------------------|----------------------|-----------------|--------------------|-------------------|
|  | <b>AADT Increase</b> | <b>Truck Traffic</b> | <b>Req'd SN</b> | <b>Existing SN</b> | <b>SN Results</b> |
| <b>Original</b>  | 1%                   | 7%                   | 3.12            | 4.20               | OK                |
| <b>Scenario 1</b>  | 2%                   | 7%                   | 3.18            | 4.20               | OK                |
| <b>Scenario 2</b>  | 2%                   | 14%                  | 3.61            | 4.20               | OK                |
| <b>Scenario 3</b>  | 10%                  | 7%                   | 3.78            | 4.20               | OK                |
| <b>Scenario 4</b>  | 10%                  | 14%                  | <b>4.28</b>     | <b>4.20</b>        | <b>Fail</b>       |
| <b>Scenario 5</b>  | 10%                  | 13%                  | <b>4.23</b>     | <b>4.20</b>        | <b>Fail</b>       |

## **Conclusion**

After running Segment 7 existing pavement design through WisPave it appears that the Total SN is significantly above the Required SN and in Very Good condition.

After performing the numerous trials through WisPave in an attempt to create a failure scenario for the pavement designs of segments 3, 4, 5 and 7 it was clear that the pavement designs are able to handle a very large increase in AADT as well as percentage of truck traffic. However, the Existing SN number for these segments may be skewed due to the inclusion of a Backfill Granular layer within each of these segments. Segment's 3, 4, 5, and 7 had soil borings that detailed layers of fill containing gravel below the gravel base and were used in the WisPave analysis. Below are the results for each segment with the Backfill Granular layer removed.

Segment 3 original results showed an Existing SN of 5.0 for a Required SN of 3.42. There was gravel found in the soil borings that produced an assumed depth of 18.00-inches. Within WisPave this added 1.8 to the segment's Existing SN. Without considering the gravel fill layer, the existing pavement structure number (3.2) is less than the required SN (3.42) for the original traffic loading. This may more accurately depict the actual conditions in the field when the fill layer and/or subbase materials are saturated or during the freeze thaw time of year.

| <b>Segment 3 (Weston Ave., Ryan St. - Zinser St.) AADT-1%, Truck 7%</b> |                           |                            |  |                 |
|---|---------------------------|----------------------------|--|-----------------|
| <b>Existing Pave. Design</b>  | <b>Assumed Depth (in)</b> | <b>WisPave Existing SN</b> | <b>WisPave Existing SN (No Gravel)</b> | <b>Req'd SN</b> |
| <b>Asphalt (in)</b>   | 4.00                      | 1.76                       | 1.76                                   |                 |
| <b>Recycled (in)</b>  | 8.00                      | 1.44                       | 1.44                                   |                 |
| <b>Gravel Fill (in)</b>   | 18.00                     | 1.80                       | -                                      |                 |
| <b>Total</b>  | 30.00                     | 5.00                       | 3.2                                    | <b>3.42</b>     |

Segment 4 original results showed an Existing SN of 4.89 for a Required SN of 3.42. There was gravel found in the soil borings that produced an assumed depth of 18.00-inches. Within WisPave this added 1.8 to the segment's Existing SN. Without considering the gravel fill layer, the existing pavement structure number (3.2) is less than the required SN (3.42) for the original traffic loading.

| <b>Segment 4 (Weston Ave., Zinser St. – CTH J) AADT-1%, Truck 7%</b> |                           |                            |  |                 |
|--|---------------------------|----------------------------|--|-----------------|
| <b>Existing Pave. Design</b>   | <b>Assumed Depth (in)</b> | <b>WisPave Existing SN</b> | <b>WisPave Existing SN (No Gravel)</b> | <b>Req'd SN</b> |
| <b>Asphalt (in)</b>  | 4.00                      | 1.65                       | 1.65                                   |                 |
| <b>Recycled (in)</b>   | 8.00                      | 1.44                       | 1.44                                   |                 |
| <b>Gravel Fill (in)</b>  | 18.00                     | 1.80                       | -                                      |                 |
| <b>Total</b>   | 30.00                     | 4.89                       | 3.2                                    | <b>3.42</b>     |

Segment 5 original results showed an Existing SN of 4.89 for a Required SN of 3.12. There was gravel found in the soil borings that produced an assumed depth of 18.00-inches. Within WisPave this added 1.8 to the segment's Existing SN. Without considering the gravel fill layer, the existing pavement structure number (3.09) is only slightly less than the required SN (3.12) for the original traffic loading.

| <b>Segment 5 (Ryan St., south of Weston Ave.) AADT-1%, Truck 7%</b> |                           |                            |  |                 |
|---|---------------------------|----------------------------|--|-----------------|
| <b>Existing Pave. Design</b>  | <b>Assumed Depth (in)</b> | <b>WisPave Existing SN</b> | <b>WisPave Existing SN (No Gravel)</b> | <b>Req'd SN</b> |
| <b>Asphalt (in)</b>   | 3.75                      | 1.65                       | 1.65                                   |                 |
| <b>Recycled (in)</b>  | 8.00                      | 1.44                       | 1.44                                   |                 |
| <b>Gravel Fill (in)</b>   | 18.00                     | 1.80                       | -                                      |                 |
| <b>Total</b>  | 30.00                     | 4.89                       | 3.09                                   | <b>3.12</b>     |

Segment 7 original results showed an Existing SN of 4.20 for a Required SN of 3.12. There was gravel found in the soil borings that produced an assumed depth of 10.00-inches. Within WisPave this added 1.0 to the segment's Existing SN. Without considering the gravel fill layer, the existing pavement structure number (3.2) is slightly higher than the required SN (3.12) for the original traffic loading.

| <b>Segment 7 (Ryan St., south of Weston Ave. to Shorey) AADT-1%, Truck 7%</b> |                           |                            |  |                 |
|---|---------------------------|----------------------------|--|-----------------|
| <b>Existing Pave. Design</b>  | <b>Assumed Depth (in)</b> | <b>WisPave Existing SN</b> | <b>WisPave Existing SN (No Gravel)</b> | <b>Req'd SN</b> |
| <b>Asphalt (in)</b>   | 4.0                       | 1.76                       | 1.76                                   |                 |
| <b>Recycled (in)</b>  | 8.00                      | 1.44                       | 1.44                                   |                 |
| <b>Gravel Fill (in)</b>   | 10.00                     | 1.00                       | -                                      |                 |
| <b>Total</b>  | 30.00                     | 4.20                       | 3.20                                   | <b>3.12</b>     |

Reviewing the results, after removing the gravel fill layer below the base course layer, it appears the existing pavements within our study area are at or are slightly above or below their capacity with the current overall traffic volumes and truck percentages assuming a 1% traffic growth each year. This seems to more accurately model what we are seeing in the field.

Provided the overall pavement structure is not benefitted by the underlying fill layer of 10 to 18 inches, we would not recommend changing the current Village procedure of setting weight limits on the roadways during the spring thaw times when subgrades are unstable. The pavement structures were designed to adequately support the current traffic loading. During spring freeze-thaw cycles the subgrade and base course layers may be saturated and do not provide the same support as during the rest of the year.

If you have any questions regarding this engineering analysis please do not hesitate to contact us.

Sincerely  
CWE, Inc

Jay R. Knoke, PE, LEED-AP  
Vice President

Josh Swenson, EIT  
Staff Engineer



# Ryan St. (South of Weston Ave.) (Segment 7)

## Edit Pavement Design General Information

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-07"/>                                   | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (South of Weston) (Segment 7)"/>       | * Design Date:     | <input type="text" value="08/19/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                     | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/> |                    |   |

**Comments:**

Segment 7 existing pavement design Structural Number, 4.20, meets the Required Structural Number for the expected traffic loading, 3.12.

Back

Save As New Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 7) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 7) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="1800"/>  | <b>*Design Year AADT:</b>              | <input type="text" value="2150"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 7) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 988 | 10          | 0.3              | 3     |
| 3SU        | 3.0       | 988 | 30          | 0.8              | 24    |
| 2S-1,-2    | 2.0       | 988 | 20          | 0.5              | 10    |
| 3S-2       | 1.0       | 988 | 10          | 0.9              | 9     |
| 2-S1-2     | 0.0       | 988 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 46  
 Design Lane Total Life ESALs: 335,800 **Rounded to: 340,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



## Ryan St. (South of Weston Ave.) (Segment 7 - Existing)

| Pavement Design Details |            |                         |  |                     |            |
|-------------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (South of Weston) (Segment 7) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A                                    | <b>County:</b>      | Marathon   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                         |                     |            |

### HMA ALT#1 Layer Thickness Design

Title:

[Add Layer](#) [Delete Layer](#)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 10.0          | 1.0               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 4.2

Required SN: 3.12

[Back](#)

[Next Alternative](#) [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| Segment 7 - Ryan St. (Additional Section to Shorey Ave.) (AADT = 1800, 7% Truck Traffic) |      |      |      |       |       |      |           |                    |            |
|--|------|------|------|-------|-------|------|-----------|--------------------|------------|
| Existing   | B-47 | B-48 | B-49 | B-50  | B-51  | Avg. | Avg. (in) | Assumed Depth (in) | WisPave SN |
| Asphalt (in)   | 4.00 | 4.00 | 4.00 | 4.00  | 4.00  | 4.00 | 4.00      | 4.00               | 1.76       |
| Recycled (ft)  | 0.67 | 0.67 | 0.67 | 0.67  | 0.67  | 0.67 | 8.03      | 8.00               | 1.44       |
| Gravel Fill (ft)   | 0.50 | 1.00 | 1.00 | 1.00  | 0.50  | 0.80 | 9.60      | 10.00              | 1.00       |
| Breaker (ft)   | 0.00 | 0.00 | 0.00 | 0.00  | 0.00  | 0.00 | 0.00      | 0.00               | 0.00       |
| Fill (ft)  | 2.50 | 2.00 | 1.00 | 1.00  | 1.50  |      |           |                    |            |
| Fill (ft)  | 1.00 | 3.00 | 1.00 | 1.00  | 2.00  |      |           |                    |            |
| Fill (ft)  | 1.00 | 1.00 | 2.00 | 1.00  | 2.00  |      |           |                    |            |
| Fill (ft)  | 2.00 |      | 2.00 | 3.00  | 1.00  |      |           |                    |            |
| Fill (ft)  |      |      |      |       |       |      |           |                    |            |
| USCS<br>(Corresponds<br>to layer of Fill<br>above)                                       | SP   | SP   | SP   | SM    | SM    |      |           |                    |            |
|  | ML   | SP   | ML   | SP    | SC-SM |      |           |                    |            |
|  | SM   |      | SM   | CL    | SM    |      |           |                    |            |
|  | SP   |      | SP   | SM-SP | SC    |      |           |                    |            |
|  |      |      |      |       |       |      |           |                    |            |
| Depth Check  | 8.0  | 8.0  | 8.0  | 8.0   | 8.0   |      |           |                    |            |

| WisPave SN        |      |
|-------------------|------|
| Existing Pavement | 4.20 |
| Req. from %AADT   | 3.12 |



Segment 3  
Pavement Limits  
2% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                           |   |                                       |   |
|---------------------------|---|---------------------------------------|---|
| * <b>Project ID:</b>      | <input type="text" value="1065-00-03"/>                                       | * <b>Designer's Name:</b>             | Joshua Swenson                          |
| * <b>Design Name:</b>     | <input type="text" value="Ryan St. to Zinser St. (Segment 3, Limit-2%, 7%)"/> | * <b>Design Date:</b>                 | <input type="text" value="08/03/2015"/> |
| * <b>Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>                         | * <b>Type:</b>                        | <input type="text" value="Local"/> ▼    |
| * <b>Project Termini:</b> | <input type="text" value="N/A"/>  | * <b>Status:</b>                      | <input type="text" value="Draft"/> ▼    |
| * <b>Highway Name:</b>    | <input type="text" value="N/A"/>  |                                       |   |
| * <b>Region:</b>          | <input type="text" value="NC"/> ▼   |                                       |   |
| * <b>County:</b>          | <input type="text" value="Marathon"/> ▼                                       | <input type="text" value="Select"/> ▼ |   |

**Comments:**

Segment 3 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 7% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="910"/>   | <b>*Design Year AADT:</b>              | <input type="text" value="1326"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 559 | 6           | 0.3              | 2     |
| 3SU        | 3.0       | 559 | 17          | 0.8              | 13    |
| 2S-1,-2    | 2.0       | 559 | 11          | 0.5              | 6     |
| 3S-2       | 1.0       | 559 | 6           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 559 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 26  
 Design Lane Total Life ESALs: 189,800 **Rounded to: 190,000**

**Soil Parameters**

DGI : 18  
 Subgrade Improvement Flag selected: No  
 SSV : 3.3

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                      |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. to Zinser St. (Segment 3, Limit-2%, 7%)

Add Layer Delete Layer

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular ▼                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 5

Required SN: 3.46

Back
Next Alternative
LCCA

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 3  
Pavement Limits  
2% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                                     |   |                           |   |
|-------------------------------------|---|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-03"/>   | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. to Zinser St. (Segment 3, Limit-2%, 14%)"/>  | <b>* Design Date:</b>     | <input type="text" value="08/03/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>   | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>  | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>  |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>   |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>   |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 3 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 14% truck traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/>  |                           | <input type="button" value="Next"/>     |



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-03      **Design Name:** Ryan St. to Zinser St.  
(Segment 3, Limit-2%, 14%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="10.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 559 | 6           | 0.3              | 2     |
| 3SU        | 10.0      | 559 | 56          | 0.8              | 45    |
| 2S-1,-2    | 2.0       | 559 | 11          | 0.5              | 6     |
| 3S-2       | 1.0       | 559 | 6           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 559 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 58  
**Design Lane Total Life ESALs:** 423,400 **Rounded to: 430,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-2%,<br>14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. to Zinser St. (Segment 3, Limit-2%, 14%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#)   [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3      No.of Other Layers: 0      Total SN: 5  
 Required SN: 3.94

[Back](#)
[Next Alternative](#)   [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



# Segment 3 Pavement Limits 10% AADT Increase 7% Truck Traffic

## Edit Pavement Design General Information

|                    |  |                    |   |
|--------------------|--|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-03"/>  | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. to Zinser St. (Segment 3, Limit-10%, 7%)"/> | * Design Date:     | <input type="text" value="08/03/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                          | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>   | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>   |                    |   |
| * Region:          | <input type="text" value="NC"/>  |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>      |                    |   |

**Comments:**

Segment 3 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 7% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="910"/>   | <b>*Design Year AADT:</b>              | <input type="text" value="5565"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification         | % of AADT                        |
|------------------------------|----------------------------------|
| 2D                           | <input type="text" value="1.0"/> |
| 3SU                          | <input type="text" value="3.0"/> |
| 2S-1,-2                      | <input type="text" value="2.0"/> |
| 3S-2                         | <input type="text" value="1.0"/> |
| 2-S1-2                       | <input type="text" value="0.0"/> |
| <b>Total % Truck Traffic</b> | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

**Project ID:** 1065-00-03      **Design Name:** Ryan St. to Zinser St.  
(Segment 3, Limit-10%, 7%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 3.0       | 1,618 | 49          | 0.8              | 39    |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 75  
**Design Lane Total Life ESALs:** 547,500      **Rounded to: 550,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                       |
|                         |            | <b>Design Date:</b>     | 08/03/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. to Zinser St. (Segment 3, Limit-10%, 7%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular ▼                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3
No. of Other Layers: 0
Total SN: 5

Required SN: 4.1

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 3  
Pavement Limits  
10% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                                     |  |                           |   |
|-------------------------------------|--|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-03"/>  | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. to Zinser St. (Segment 3, Limit-10%, 14%)"/>  | <b>* Design Date:</b>     | <input type="text" value="08/03/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>  | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>   | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>   |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>  |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>  |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 3 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 14% truck traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/>   |                           | <input type="button" value="Next"/>     |



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="910"/>   | <b>*Design Year AADT:</b>              | <input type="text" value="5565"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification         | % of AADT                         |
|------------------------------|-----------------------------------|
| 2D                           | <input type="text" value="1.0"/>  |
| 3SU                          | <input type="text" value="10.0"/> |
| 2S-1,-2                      | <input type="text" value="2.0"/>  |
| 3S-2                         | <input type="text" value="1.0"/>  |
| 2-S1-2                       | <input type="text" value="0.0"/>  |
| <b>Total % Truck Traffic</b> | <input type="text" value="14"/>   |

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### HMA Pavement Design

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 10.0      | 1,618 | 162         | 0.8              | 129   |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 165

**Design Lane Total Life ESALs:** 1,204,500

**Rounded to: 1,300,000**

#### Soil Parameters

**DGI :** 18

**Subgrade Improvement Flag selected:** No

**SSV :** 3.3

#### Design Calculation

**Calculated Required SN:**

4.63

Back

Next



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. to Zinser St. (Segment 3, Limit-10%, 14%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 5

Required SN: 4.63

[Back](#)

[Next Alternative](#)

[LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 3  
Pavement Limits  
10% AADT Increase  
23% Truck Traffic

**Edit Pavement Design General Information**

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-03"/>   | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. to Zinser St. (Segment 3, Limit-10%, 23%)"/> | * Design Date:     | <input type="text" value="08/03/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                           | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>       |                    |   |

**Comments:**

Segment 3 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 23% truck traffic. This trial produces a Required Structural Number that is equal to or greater than the Total Structural Number for the existing pavement design.

Back

Save As New

Next

Last Updated date and Time: 08/27/2015 4:34:37 PM



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>23%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-03      **Design Name:** Ryan St. to Zinser St.  
(Segment 3, Limit-10%, 23%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="19.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="23"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%,<br>23%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 19.0      | 1,618 | 308         | 0.8              | 246   |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 282  
 Design Lane Total Life ESALs: 2,058,600      **Rounded to: 2,100,000**

**Soil Parameters**

DGI : 18  
 Subgrade Improvement Flag selected: No  
 SSV : 3.3

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-03 | <b>Design Name:</b>     | Ryan St. to Zinser St.<br>(Segment 3, Limit-10%, 23%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. to Zinser St. (Segment 3, Limit-10%, 23%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3      No. of Other Layers: 0      Total SN: 5  
Required SN: 5.0

[Back](#) [Next Alternative](#) [LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| AADT Chart used for<br>Seg. 3 and 4   | Percent AADT Increases ( <i>Orig. Scope 1% AADT, Thesholds 2% and 10% Comparison</i> ) |             |      |      |      |      |      |      |      |             |
|---------------------------------------|--|-------------|------|------|------|------|------|------|------|-------------|
|                                       | 1%   | 2%          | 3%   | 4%   | 5%   | 6%   | 7%   | 8%   | 9%   | 10%         |
| <b>1 - Construction Year<br/>AADT</b> | 910  | <b>910</b>  | 910  | 910  | 910  | 910  | 910  | 910  | 910  | <b>910</b>  |
| <b>2</b>                              | 919  | <b>928</b>  | 937  | 946  | 956  | 965  | 974  | 983  | 992  | <b>1001</b> |
| <b>3</b>                              | 928  | <b>947</b>  | 965  | 984  | 1003 | 1022 | 1042 | 1061 | 1081 | <b>1101</b> |
| <b>4</b>                              | 938  | <b>966</b>  | 994  | 1024 | 1053 | 1084 | 1115 | 1146 | 1178 | <b>1211</b> |
| <b>5</b>                              | 947  | <b>985</b>  | 1024 | 1065 | 1106 | 1149 | 1193 | 1238 | 1285 | <b>1332</b> |
| <b>6</b>                              | 956  | <b>1005</b> | 1055 | 1107 | 1161 | 1218 | 1276 | 1337 | 1400 | <b>1466</b> |
| <b>7</b>                              | 966  | <b>1025</b> | 1087 | 1151 | 1219 | 1291 | 1366 | 1444 | 1526 | <b>1612</b> |
| <b>8</b>                              | 976  | <b>1045</b> | 1119 | 1197 | 1280 | 1368 | 1461 | 1560 | 1664 | <b>1773</b> |
| <b>9</b>                              | 985  | <b>1066</b> | 1153 | 1245 | 1344 | 1450 | 1564 | 1684 | 1813 | <b>1951</b> |
| <b>10</b>                             | 995  | <b>1088</b> | 1187 | 1295 | 1412 | 1537 | 1673 | 1819 | 1976 | <b>2146</b> |
| <b>11</b>                             | 1005   | <b>1109</b> | 1223 | 1347 | 1482 | 1630 | 1790 | 1965 | 2154 | <b>2360</b> |
| <b>12</b>                             | 1015   | <b>1131</b> | 1260 | 1401 | 1556 | 1727 | 1915 | 2122 | 2348 | <b>2596</b> |
| <b>13</b>                             | 1025   | <b>1154</b> | 1297 | 1457 | 1634 | 1831 | 2049 | 2292 | 2560 | <b>2856</b> |
| <b>14</b>                             | 1036   | <b>1177</b> | 1336 | 1515 | 1716 | 1941 | 2193 | 2475 | 2790 | <b>3142</b> |
| <b>15</b>                             | 1046   | <b>1201</b> | 1376 | 1576 | 1802 | 2057 | 2346 | 2673 | 3041 | <b>3456</b> |
| <b>16</b>                             | 1056   | <b>1225</b> | 1418 | 1639 | 1892 | 2181 | 2511 | 2887 | 3315 | <b>3801</b> |
| <b>17</b>                             | 1067   | <b>1249</b> | 1460 | 1704 | 1986 | 2312 | 2686 | 3118 | 3613 | <b>4181</b> |
| <b>18</b>                             | 1078   | <b>1274</b> | 1504 | 1773 | 2086 | 2450 | 2875 | 3367 | 3938 | <b>4600</b> |
| <b>19</b>                             | 1088   | <b>1300</b> | 1549 | 1843 | 2190 | 2597 | 3076 | 3636 | 4293 | <b>5060</b> |
| <b>20 -Design Year AADT</b>           | 1099   | <b>1326</b> | 1596 | 1917 | 2300 | 2753 | 3291 | 3927 | 4679 | <b>5565</b> |



Segment 4  
Pavement Limits  
2% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                           |  |                                       |   |
|---------------------------|--|---------------------------------------|---|
| * <b>Project ID:</b>      | <input type="text" value="1065-00-04"/>                                    | * <b>Designer's Name:</b>             | Joshua Swenson                          |
| * <b>Design Name:</b>     | <input type="text" value="Zinser St. to CTH J (Segment 4, Limit-2%, 7%)"/> | * <b>Design Date:</b>                 | <input type="text" value="08/03/2015"/> |
| * <b>Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>                      | * <b>Type:</b>                        | <input type="text" value="Local"/> ▼    |
| * <b>Project Termini:</b> | <input type="text" value="N/A"/>   | * <b>Status:</b>                      | <input type="text" value="Draft"/> ▼    |
| * <b>Highway Name:</b>    | <input type="text" value="N/A"/>   |                                       |   |
| * <b>Region:</b>          | <input type="text" value="NC"/> ▼  |                                       |   |
| * <b>County:</b>          | <input type="text" value="Marathon"/> ▼                                    | <input type="text" value="Select"/> ▼ |   |

**Comments:**

Segment 4 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 7% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                      |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-04      **Design Name:** Zinser St. to CTH J  
(Segment 4, Limit-2%, 7%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                      |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 559 | 6           | 0.3              | 2     |
| 3SU        | 3.0       | 559 | 17          | 0.8              | 13    |
| 2S-1,-2    | 2.0       | 559 | 11          | 0.5              | 6     |
| 3S-2       | 1.0       | 559 | 6           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 559 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 26  
 Design Lane Total Life ESALs: 189,800 **Rounded to: 190,000**

**Soil Parameters**

DGI : 18  
 Subgrade Improvement Flag selected: No  
 SSV : 3.3

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                   |
|                         |            | <b>Design Date:</b>     | 08/03/2015                                       |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 3.46

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 4  
Pavement Limits  
2% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                           |   |                                       |   |
|---------------------------|---|---------------------------------------|---|
| <b>* Project ID:</b>      | <input type="text" value="1065-00-04"/>                                     | <b>* Designer's Name:</b>             | Joshua Swenson                          |
| <b>* Design Name:</b>     | <input type="text" value="Zinser St. to CTH J (Segment 4, Limit-2%, 14%)"/> | <b>* Design Date:</b>                 | <input type="text" value="08/03/2015"/> |
| <b>* Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>                       | <b>* Type:</b>                        | <input type="text" value="Local"/> ▼    |
| <b>* Project Termini:</b> | <input type="text" value="N/A"/>  | <b>* Status:</b>                      | <input type="text" value="Draft"/> ▼    |
| <b>* Highway Name:</b>    | <input type="text" value="N/A"/>  |                                       |   |
| <b>* Region:</b>          | <input type="text" value="NC"/> ▼   |                                       |   |
| <b>* County:</b>          | <input type="text" value="Marathon"/> ▼                                     | <input type="text" value="Select"/> ▼ |   |

**Comments:**

Segment 4 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 14% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                       |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                       |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="910"/>   | <b>*Design Year AADT:</b>              | <input type="text" value="1326"/>  |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification         | % of AADT                         |
|------------------------------|-----------------------------------|
| 2D                           | <input type="text" value="1.0"/>  |
| 3SU                          | <input type="text" value="10.0"/> |
| 2S-1,-2                      | <input type="text" value="2.0"/>  |
| 3S-2                         | <input type="text" value="1.0"/>  |
| 2-S1-2                       | <input type="text" value="0.0"/>  |
| <b>Total % Truck Traffic</b> | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                       |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-----|-------------|------------------|-------|
| 2D         | 1.0       | 559 | 6           | 0.3              | 2     |
| 3SU        | 10.0      | 559 | 56          | 0.8              | 45    |
| 2S-1,-2    | 2.0       | 559 | 11          | 0.5              | 6     |
| 3S-2       | 1.0       | 559 | 6           | 0.9              | 5     |
| 2-S1-2     | 0.0       | 559 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 58  
**Design Lane Total Life ESALs:** 423,400 **Rounded to: 430,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-2%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                    |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular ▼                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 3.94

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 4  
Pavement Limits  
10% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-04"/>                                     | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Zinser St. to CTH J (Segment 4, Limit-10%, 7%)"/> | * Design Date:     | <input type="text" value="08/03/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                       | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>   |                    |   |

**Comments:**

Segment 4 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 7% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                       |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-04      **Design Name:** Zinser St. to CTH J  
(Segment 4, Limit-10%, 7%)      **Design Date:** 08/03/2015

**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon

**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**

**\*Construction Year AADT:**       **\*Design Year AADT:**

**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson                                       |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 3.0       | 1,618 | 49          | 0.8              | 39    |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 75  
**Design Lane Total Life ESALs:** 547,500 **Rounded to: 550,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                    |
|                         |            | <b>Design Date:</b>     | 08/03/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Zinser St. to CTH J (Segment 4, Limit-10%, 7%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#)   [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3      No.of Other Layers: 0      Total SN: 4.89  
 Required SN: 4.1

[Back](#)
[Next Alternative](#)   [LCCA](#)

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 4  
Pavement Limits  
10% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                    |  |                    |   |
|--------------------|--|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-04"/>                                      | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Zinser St. to CTH J (Segment 4, Limit-10%, 14%)"/> | * Design Date:     | <input type="text" value="08/03/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                        | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>   | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>   |                    |   |
| * Region:          | <input type="text" value="NC"/>  |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>    |                    |   |

**Comments:**

Segment 4 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 14% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-04      **Design Name:** Zinser St. to CTH J  
(Segment 4, Limit-10%, 14%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="10.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 10.0      | 1,618 | 162         | 0.8              | 129   |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 165  
 Design Lane Total Life ESALs: 1,204,500      **Rounded to: 1,300,000**

**Soil Parameters**

DGI : 18  
 Subgrade Improvement Flag selected: No  
 SSV : 3.3

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                     |
|                         |            | <b>Design Date:</b>     | 08/03/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title:

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 4.89

Required SN: 4.63




Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 4  
Pavement Limits  
10% AADT Increase  
20% Truck Traffic

**Edit Pavement Design General Information**

|                    |  |                    |   |
|--------------------|--|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-04"/>                                      | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Zinser St. to CTH J (Segment 4, Limit-10%, 20%)"/> | * Design Date:     | <input type="text" value="08/03/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                        | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>   | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>   |                    |   |
| * Region:          | <input type="text" value="NC"/>  |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>    |                    |   |

**Comments:**

Segment 4 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 20% truck traffic. This trial produces a Required Structural Number that is equal to or greater than the Total Structural Number for the existing pavement design.



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>20%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

18 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

3.3 ▼

\*Modulus of Subgrade Reaction(k):

75 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-04      **Design Name:** Zinser St. to CTH J  
(Segment 4, Limit-10%, 20%)      **Design Date:** 08/03/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="16.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="20"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%,<br>20%) | <b>Design Date:</b> | 08/03/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,618 | 16          | 0.3              | 5     |
| 3SU        | 16.0      | 1,618 | 259         | 0.8              | 207   |
| 2S-1,-2    | 2.0       | 1,618 | 32          | 0.5              | 16    |
| 3S-2       | 1.0       | 1,618 | 16          | 0.9              | 15    |
| 2-S1-2     | 0.0       | 1,618 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 243  
**Design Lane Total Life ESALs:** 1,773,900 **Rounded to: 1,800,000**

**Soil Parameters**

**DGI :** 18  
**Subgrade Improvement Flag selected:** No  
**SSV :** 3.3

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-04 | <b>Design Name:</b>     | Zinser St. to CTH J<br>(Segment 4, Limit-10%, 20%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                     |
|                         |            | <b>Design Date:</b>     | 08/03/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Zinser St. to CTH J (Segment 4, Limit-10%, 20%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 4.89

Required SN: 4.89

[Back](#)

[Next Alternative](#)

[LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| AADT Chart used for<br>Seg. 3 and 4   | Percent AADT Increases ( <i>Orig. Scope 1% AADT, Thesholds 2% and 10% Comparison</i> ) |             |      |      |      |      |      |      |      |             |
|---------------------------------------|--|-------------|------|------|------|------|------|------|------|-------------|
|                                       | 1%   | 2%          | 3%   | 4%   | 5%   | 6%   | 7%   | 8%   | 9%   | 10%         |
| <b>1 - Construction Year<br/>AADT</b> | 910  | <b>910</b>  | 910  | 910  | 910  | 910  | 910  | 910  | 910  | <b>910</b>  |
| <b>2</b>                              | 919  | <b>928</b>  | 937  | 946  | 956  | 965  | 974  | 983  | 992  | <b>1001</b> |
| <b>3</b>                              | 928  | <b>947</b>  | 965  | 984  | 1003 | 1022 | 1042 | 1061 | 1081 | <b>1101</b> |
| <b>4</b>                              | 938  | <b>966</b>  | 994  | 1024 | 1053 | 1084 | 1115 | 1146 | 1178 | <b>1211</b> |
| <b>5</b>                              | 947  | <b>985</b>  | 1024 | 1065 | 1106 | 1149 | 1193 | 1238 | 1285 | <b>1332</b> |
| <b>6</b>                              | 956  | <b>1005</b> | 1055 | 1107 | 1161 | 1218 | 1276 | 1337 | 1400 | <b>1466</b> |
| <b>7</b>                              | 966  | <b>1025</b> | 1087 | 1151 | 1219 | 1291 | 1366 | 1444 | 1526 | <b>1612</b> |
| <b>8</b>                              | 976  | <b>1045</b> | 1119 | 1197 | 1280 | 1368 | 1461 | 1560 | 1664 | <b>1773</b> |
| <b>9</b>                              | 985  | <b>1066</b> | 1153 | 1245 | 1344 | 1450 | 1564 | 1684 | 1813 | <b>1951</b> |
| <b>10</b>                             | 995  | <b>1088</b> | 1187 | 1295 | 1412 | 1537 | 1673 | 1819 | 1976 | <b>2146</b> |
| <b>11</b>                             | 1005   | <b>1109</b> | 1223 | 1347 | 1482 | 1630 | 1790 | 1965 | 2154 | <b>2360</b> |
| <b>12</b>                             | 1015   | <b>1131</b> | 1260 | 1401 | 1556 | 1727 | 1915 | 2122 | 2348 | <b>2596</b> |
| <b>13</b>                             | 1025   | <b>1154</b> | 1297 | 1457 | 1634 | 1831 | 2049 | 2292 | 2560 | <b>2856</b> |
| <b>14</b>                             | 1036   | <b>1177</b> | 1336 | 1515 | 1716 | 1941 | 2193 | 2475 | 2790 | <b>3142</b> |
| <b>15</b>                             | 1046   | <b>1201</b> | 1376 | 1576 | 1802 | 2057 | 2346 | 2673 | 3041 | <b>3456</b> |
| <b>16</b>                             | 1056   | <b>1225</b> | 1418 | 1639 | 1892 | 2181 | 2511 | 2887 | 3315 | <b>3801</b> |
| <b>17</b>                             | 1067   | <b>1249</b> | 1460 | 1704 | 1986 | 2312 | 2686 | 3118 | 3613 | <b>4181</b> |
| <b>18</b>                             | 1078   | <b>1274</b> | 1504 | 1773 | 2086 | 2450 | 2875 | 3367 | 3938 | <b>4600</b> |
| <b>19</b>                             | 1088   | <b>1300</b> | 1549 | 1843 | 2190 | 2597 | 3076 | 3636 | 4293 | <b>5060</b> |
| <b>20 -Design Year AADT</b>           | 1099   | <b>1326</b> | 1596 | 1917 | 2300 | 2753 | 3291 | 3927 | 4679 | <b>5565</b> |



Segment 5  
Pavement Limits  
2% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-05"/>                                       | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (S.of Weston) (Segment 5, Limit-2%, 7%)"/> | * Design Date:     | <input type="text" value="05/15/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                         | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>     |                    |   |

**Comments:**

Segment 5 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 7% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%,<br>7%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-05      **Design Name:** Ryan St. (S.of Weston)  
(Segment 5, Limit-2%, 7%)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%,<br>7%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,106 | 11          | 0.3              | 3     |
| 3SU        | 3.0       | 1,106 | 33          | 0.8              | 27    |
| 2S-1,-2    | 2.0       | 1,106 | 22          | 0.5              | 11    |
| 3S-2       | 1.0       | 1,106 | 11          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,106 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 51  
 Design Lane Total Life ESALs: 372,300 **Rounded to: 380,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                      |
|                         |            | <b>Design Date:</b>     | 05/15/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S.of Weston) (Segment 5, Limit-2%, 7%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 3.18

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 5  
Pavement Limits  
2 AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                    |  |                    |   |
|--------------------|--|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-05"/>  | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (S.of Weston) (Segment 5, Limit-2%, 14%)"/> | * Design Date:     | <input type="text" value="05/15/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                          | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>   | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>   |                    |   |
| * Region:          | <input type="text" value="NC"/>  |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>      |                    |   |

**Comments:**

Segment 5 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 2% increase to the AADT while assuming 14% truck traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%,<br>14%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-05      **Design Name:** Ryan St. (S.of Weston)  
(Segment 5, Limit-2%, 14%)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="10.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%,<br>14%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,106 | 11          | 0.3              | 3     |
| 3SU        | 10.0      | 1,106 | 111         | 0.8              | 88    |
| 2S-1,-2    | 2.0       | 1,106 | 22          | 0.5              | 11    |
| 3S-2       | 1.0       | 1,106 | 11          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,106 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 112  
**Design Lane Total Life ESALs:** 817,600 **Rounded to: 820,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-2%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                       |
|                         |            | <b>Design Date:</b>     | 05/15/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S.of Weston) (Segment 5, Limit-2%, 14%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 3.61

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 5  
Pavement Limits  
10% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                                     |   |                           |   |
|-------------------------------------|---|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-05"/>   | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. (S.of Weston) (Segment 5, Limit-10%, 7%)"/>  | <b>* Design Date:</b>     | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>   | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>  | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>  |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>   |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>   |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 5 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 7% truck traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/>  |                           | <input type="button" value="Next"/>     |



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%,<br>7%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-05      **Design Name:** Ryan St. (S.of Weston)  
(Segment 5, Limit-10%, 7%)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%,<br>7%) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 3.0       | 3,202 | 96          | 0.8              | 77    |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 148

**Design Lane Total Life ESALs:** 1,080,400

**Rounded to: 1,100,000**

**Soil Parameters**

**DGI :** 8

**Subgrade Improvement Flag selected:** No

**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

3.78

Back

Next



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                       |
|                         |            | <b>Design Date:</b>     | 05/15/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S.of Weston) (Segment 5, Limit-10%, 7%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 3.78

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 5  
Pavement Limits  
10% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                                     |  |                           |   |
|-------------------------------------|--|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-05"/>  | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. (S.of Weston) (Segment 5, Limit-10%, %14"/>   | <b>* Design Date:</b>     | <input type="text" value="05/15/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>  | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>   | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>   |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>  |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>  |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 5 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 14% truck traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/>   |                           | <input type="button" value="Next"/>     |



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%,<br>%14 | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-05      **Design Name:** Ryan St. (S.of Weston)  
(Segment 5, Limit-10%, %14)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="10.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%, %14) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 10.0      | 3,202 | 320         | 0.8              | 256   |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 327  
 Design Lane Total Life ESALs: 2,387,100      **Rounded to: 2,400,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%, %14) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 05/15/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S.of Weston) (Segment 5, Limit-10%, %14)

Add Layer Delete Layer

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.89

Required SN: 4.28

Back
Next Alternative
LCCA

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 5  
Pavement Limits  
10% AADT Increase  
33% Truck Traffic

**Edit Pavement Design General Information**

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-05"/>   | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (S.of Weston) (Segment 5, Limit-10%, %33)"/> | * Design Date:     | <input type="text" value="05/15/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                           | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>       |                    |   |

**Comments:**

Segment 5 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs traffic limitations. This trial used a 10% increase to the AADT while assuming 33% truck traffic. This trial produces a Required Structural Number that is equal to or greater than the Total Structural Number for the existing pavement design.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%,<br>%33) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-05      **Design Name:** Ryan St. (S.of Weston)  
(Segment 5, Limit-10%, %33)      **Design Date:** 05/15/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="29.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="33"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%, %33) | <b>Design Date:</b> | 05/15/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 29.0      | 3,202 | 929         | 0.8              | 743   |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 814  
**Design Lane Total Life ESALs:** 5,942,200 **Rounded to: 6,000,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-05 | <b>Design Name:</b>     | Ryan St. (S.of Weston)<br>(Segment 5, Limit-10%, %33) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 05/15/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S.of Weston) (Segment 5, Limit-10%, %33)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 3.75          | 1.65              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 18.0          | 1.8               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3

No.of Other Layers: 0

Total SN: 4.89

Required SN: 4.9

[Back](#)

[Next Alternative](#)

[LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| AADT Chart used for<br>Seg. 5         | Percent AADT Increases ( <i>Orig. Scope 1% AADT, Thesholds 2% and 10% Comparison</i> ) |             |      |      |      |      |      |      |      |              |
|---------------------------------------|--|-------------|------|------|------|------|------|------|------|--------------|
|                                       | 1%   | 2%          | 3%   | 4%   | 5%   | 6%   | 7%   | 8%   | 9%   | 10%          |
| <b>1 - Construction Year<br/>AADT</b> | 1800   | <b>1800</b> | 1800 | 1800 | 1800 | 1800 | 1800 | 1800 | 1800 | <b>1800</b>  |
| <b>2</b>                              | 1818   | <b>1836</b> | 1854 | 1872 | 1890 | 1908 | 1926 | 1944 | 1962 | <b>1980</b>  |
| <b>3</b>                              | 1836   | <b>1873</b> | 1910 | 1947 | 1985 | 2022 | 2061 | 2100 | 2139 | <b>2178</b>  |
| <b>4</b>                              | 1855   | <b>1910</b> | 1967 | 2025 | 2084 | 2144 | 2205 | 2267 | 2331 | <b>2396</b>  |
| <b>5</b>                              | 1873   | <b>1948</b> | 2026 | 2106 | 2188 | 2272 | 2359 | 2449 | 2541 | <b>2635</b>  |
| <b>6</b>                              | 1892   | <b>1987</b> | 2087 | 2190 | 2297 | 2409 | 2525 | 2645 | 2770 | <b>2899</b>  |
| <b>7</b>                              | 1911   | <b>2027</b> | 2149 | 2278 | 2412 | 2553 | 2701 | 2856 | 3019 | <b>3189</b>  |
| <b>8</b>                              | 1930   | <b>2068</b> | 2214 | 2369 | 2533 | 2707 | 2890 | 3085 | 3290 | <b>3508</b>  |
| <b>9</b>                              | 1949   | <b>2109</b> | 2280 | 2463 | 2659 | 2869 | 3093 | 3332 | 3587 | <b>3858</b>  |
| <b>10</b>                             | 1969   | <b>2151</b> | 2349 | 2562 | 2792 | 3041 | 3309 | 3598 | 3909 | <b>4244</b>  |
| <b>11</b>                             | 1988   | <b>2194</b> | 2419 | 2664 | 2932 | 3224 | 3541 | 3886 | 4261 | <b>4669</b>  |
| <b>12</b>                             | 2008   | <b>2238</b> | 2492 | 2771 | 3079 | 3417 | 3789 | 4197 | 4645 | <b>5136</b>  |
| <b>13</b>                             | 2028   | <b>2283</b> | 2566 | 2882 | 3233 | 3622 | 4054 | 4533 | 5063 | <b>5649</b>  |
| <b>14</b>                             | 2049   | <b>2328</b> | 2643 | 2997 | 3394 | 3839 | 4338 | 4895 | 5518 | <b>6214</b>  |
| <b>15</b>                             | 2069   | <b>2375</b> | 2723 | 3117 | 3564 | 4070 | 4641 | 5287 | 6015 | <b>6835</b>  |
| <b>16</b>                             | 2090   | <b>2423</b> | 2804 | 3242 | 3742 | 4314 | 4966 | 5710 | 6556 | <b>7519</b>  |
| <b>17</b>                             | 2111   | <b>2471</b> | 2888 | 3371 | 3929 | 4573 | 5314 | 6167 | 7147 | <b>8271</b>  |
| <b>18</b>                             | 2132   | <b>2520</b> | 2975 | 3506 | 4126 | 4847 | 5686 | 6660 | 7790 | <b>9098</b>  |
| <b>19</b>                             | 2153   | <b>2571</b> | 3064 | 3646 | 4332 | 5138 | 6084 | 7193 | 8491 | <b>10008</b> |
| <b>20 -Design Year AADT</b>           | 2175   | <b>2622</b> | 3156 | 3792 | 4549 | 5446 | 6510 | 7768 | 9255 | <b>11009</b> |



Segment 7  
Pavement Limits  
2% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                                     |  |                           |   |
|-------------------------------------|--|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-07"/>  | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. (S. of Weston) (Segment 7, Limit-2%, 7%)"/>   | <b>* Design Date:</b>     | <input type="text" value="08/19/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>  | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>   | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>   |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>  |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>  |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 7 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs limitations. This trial used a 2% increase to the AADT while assuming 7% traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/> <input type="button" value="Next"/>   |                           |   |



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-07      **Design Name:** Ryan St. (S. of Weston)  
(Segment 7, Limit-2%, 7%)      **Design Date:** 08/19/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%,<br>7%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,106 | 11          | 0.3              | 3     |
| 3SU        | 3.0       | 1,106 | 33          | 0.8              | 27    |
| 2S-1,-2    | 2.0       | 1,106 | 22          | 0.5              | 11    |
| 3S-2       | 1.0       | 1,106 | 11          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,106 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 51  
 Design Lane Total Life ESALs: 372,300 **Rounded to: 380,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson                                       |
|                         |            | <b>Design Date:</b>     | 08/19/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S. of Weston) (Segment 7, Limit-2%, 7%)

Add Layer Delete Layer

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 10.0          | 1.0               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.2

Required SN: 3.18

Back
Next Alternative
LCCA

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 7  
Pavement Limits  
2% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                                     |   |                           |   |
|-------------------------------------|---|---------------------------|---|
| <b>* Project ID:</b>                | <input type="text" value="1065-00-07"/>   | <b>* Designer's Name:</b> | Joshua Swenson                          |
| <b>* Design Name:</b>               | <input type="text" value="Ryan St. (S. of Weston) (Segment 7, Limit-2%, 14%)"/>   | <b>* Design Date:</b>     | <input type="text" value="08/19/2015"/> |
| <b>* Roadway Name:</b>              | <input type="text" value="Weston Ave. and Ryan St."/>   | <b>* Type:</b>            | <input type="text" value="Local"/>      |
| <b>* Project Termini:</b>           | <input type="text" value="N/A"/>  | <b>* Status:</b>          | <input type="text" value="Draft"/>      |
| <b>* Highway Name:</b>              | <input type="text" value="N/A"/>  |                           |   |
| <b>* Region:</b>                    | <input type="text" value="NC"/>   |                           |   |
| <b>* County:</b>                    | <input type="text" value="Marathon"/> <input type="text" value="Select"/>   |                           |   |
| <b>Comments:</b>                    | <input type="text" value="Segment 7 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs limitations. This trial used a 2% increase to the AADT while assuming 14% traffic."/> |                           |   |
| <input type="button" value="Back"/> | <input type="button" value="Save As New"/> <input type="button" value="Next"/>  |                           |   |



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-07      **Design Name:** Ryan St. (S. of Weston)  
(Segment 7, Limit-2%, 14%)      **Design Date:** 08/19/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                         |
|-----------------------|-----------------------------------|
| 2D                    | <input type="text" value="1.0"/>  |
| 3SU                   | <input type="text" value="10.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/>  |
| 3S-2                  | <input type="text" value="1.0"/>  |
| 2-S1-2                | <input type="text" value="0.0"/>  |
| Total % Truck Traffic | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%,<br>14%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 1,106 | 11          | 0.3              | 3     |
| 3SU        | 10.0      | 1,106 | 111         | 0.8              | 88    |
| 2S-1,-2    | 2.0       | 1,106 | 22          | 0.5              | 11    |
| 3S-2       | 1.0       | 1,106 | 11          | 0.9              | 10    |
| 2-S1-2     | 0.0       | 1,106 | 0           | 2.0              | 0     |

Design Lane Daily ESALs: 112  
 Design Lane Total Life ESALs: 817,600 **Rounded to: 820,000**

**Soil Parameters**

DGI : 8  
 Subgrade Improvement Flag selected: No  
 SSV : 4.7

**Design Calculation**

Calculated Required SN:

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-2%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 08/19/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S. of Weston) (Segment 7, Limit-2%, 14%)

Add Layer Delete Layer

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                      | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|------------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1 ▼            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base ▼ | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular ▼                | ---       | 0.1               | 10.0          | 1.0               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.2

Required SN: 3.61

Back
Next Alternative
LCCA

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 7  
Pavement Limits  
10% AADT Increase  
7% Truck Traffic

**Edit Pavement Design General Information**

|                    |   |                    |   |
|--------------------|---|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-07"/>   | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (S. of Weston) (Segment 7, Limit-10%, 7%)"/> | * Design Date:     | <input type="text" value="08/19/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                           | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>  | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>  |                    |   |
| * Region:          | <input type="text" value="NC"/>   |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>       |                    |   |

**Comments:**

Segment 7 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs limitations. This trial used a 10% increase to the AADT while assuming 7% traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

### Traffic Parameters

|                                 |                                    |  |                                    |
|---------------------------------|------------------------------------|--|------------------------------------|
| <b>*Construction Year:</b>      | <input type="text" value="2015"/>  | <b>*Design Year:</b>                   | <input type="text" value="2035"/>  |
| <b>*Construction Year AADT:</b> | <input type="text" value="1800"/>  | <b>*Design Year AADT:</b>              | <input type="text" value="11009"/> |
| <b>*Directional Factor(DF):</b> | <input type="text" value="0.5"/> ▼ | <b>*Lane Distribution Factor(LDF):</b> | <input type="text" value="1.0"/> ▼ |

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="3.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="7"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |  |                     |            |
|--------------------|------------|-------------------------|--|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>7%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A  | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson   |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 3.0       | 3,202 | 96          | 0.8              | 77    |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 148  
**Design Lane Total Life ESALs:** 1,080,400 **Rounded to: 1,100,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |   |
|-------------------------|------------|-------------------------|---|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%, 7%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A   |
|                         |            | <b>Designer:</b>        | Joshua Swenson  |
|                         |            | <b>Design Date:</b>     | 08/19/2015  |
|                         |            | <b>County:</b>          | Marathon  |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S. of Weston) (Segment 7, Limit-10%, 7%)

Add Layer Delete Layer

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 10.0          | 1.0               |

Note: You can add only 10 layers (including 'Other' layers)

No.of Layers: 3
No.of Other Layers: 0
Total SN: 4.2

Required SN: 3.78

Back
Next Alternative
LCCA

**Caution: Total SN differs from the required SN by 10% or more. This is just an alert; user may proceed.**

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 7  
Pavement Limits  
10% AADT Increase  
14% Truck Traffic

**Edit Pavement Design General Information**

|                    |  |                    |   |
|--------------------|--|--------------------|---|
| * Project ID:      | <input type="text" value="1065-00-07"/>  | * Designer's Name: | Joshua Swenson                          |
| * Design Name:     | <input type="text" value="Ryan St. (S. of Weston) (Segment 7, Limit-10%, 14%)"/> | * Design Date:     | <input type="text" value="08/19/2015"/> |
| * Roadway Name:    | <input type="text" value="Weston Ave. and Ryan St."/>                            | * Type:            | <input type="text" value="Local"/>      |
| * Project Termini: | <input type="text" value="N/A"/>   | * Status:          | <input type="text" value="Draft"/>      |
| * Highway Name:    | <input type="text" value="N/A"/>   |                    |   |
| * Region:          | <input type="text" value="NC"/>  |                    |   |
| * County:          | <input type="text" value="Marathon"/> <input type="text" value="Select"/>        |                    |   |

**Comments:**

Segment 7 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs limitations. This trial used a 10% increase to the AADT while assuming 14% traffic.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-07      **Design Name:** Ryan St. (S. of Weston)  
 (Segment 7, Limit-10%, 14%)      **Design Date:** 08/19/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification         | % of AADT                         |
|------------------------------|-----------------------------------|
| 2D                           | <input type="text" value="1.0"/>  |
| 3SU                          | <input type="text" value="10.0"/> |
| 2S-1,-2                      | <input type="text" value="2.0"/>  |
| 3S-2                         | <input type="text" value="1.0"/>  |
| 2-S1-2                       | <input type="text" value="0.0"/>  |
| <b>Total % Truck Traffic</b> | <input type="text" value="14"/>   |

Back

Next



**Pavement Design Details**

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>14%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 10.0      | 3,202 | 320         | 0.8              | 256   |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 327  
**Design Lane Total Life ESALs:** 2,387,100      **Rounded to: 2,400,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%, 14%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson   |
|                         |            | <b>Design Date:</b>     | 08/19/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S. of Weston) (Segment 7, Limit-10%, 14%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 10.0          | 1.0               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3

No. of Other Layers: 0

Total SN: 4.2

Required SN: 4.28

[Back](#)

[Next Alternative](#)

[LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.



Segment 7  
Pavement Limits  
10% AADT Increase  
13% Truck Traffic

**Edit Pavement Design General Information**

|                           |  |                                       |   |
|---------------------------|--|---------------------------------------|---|
| * <b>Project ID:</b>      | <input type="text" value="1065-00-07"/>  | * <b>Designer's Name:</b>             | Joshua Swenson                          |
| * <b>Design Name:</b>     | <input type="text" value="Ryan St. (S. of Weston) (Segment 7, Limit-10%, 13%)"/> | * <b>Design Date:</b>                 | <input type="text" value="08/19/2015"/> |
| * <b>Roadway Name:</b>    | <input type="text" value="Weston Ave. and Ryan St."/>                            | * <b>Type:</b>                        | <input type="text" value="Local"/> ▼    |
| * <b>Project Termini:</b> | <input type="text" value="N/A"/>   | * <b>Status:</b>                      | <input type="text" value="Draft"/> ▼    |
| * <b>Highway Name:</b>    | <input type="text" value="N/A"/>   |                                       |   |
| * <b>Region:</b>          | <input type="text" value="NC"/> ▼  |                                       |   |
| * <b>County:</b>          | <input type="text" value="Marathon"/> ▼  | <input type="text" value="Select"/> ▼ |   |

**Comments:**

Segment 7 existing pavement design met the Required Structural Number for expected traffic. This trial is attempting to produce this pavement designs limitations. This trial used a 10% increase to the AADT while assuming 13% traffic. This trial produces a Required Structural Number that is equal to or greater than the Total Structural Number for the existing pavement design.

Back

Save As New

Next



### Pavement Design Details

|                    |            |                         |   |                     |            |
|--------------------|------------|-------------------------|---|---------------------|------------|
| <b>Project ID:</b> | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%,<br>13%) | <b>Design Date:</b> | 08/19/2015 |
| <b>Highway:</b>    | N/A        | <b>Project Termini:</b> | N/A   | <b>County:</b>      | Marathon   |
|                    |            | <b>Designer:</b>        | Joshua Swenson  |                     |            |

### Soil Parameters

\*Design Group Index (DGI):

8 ▼

\*Subgrade Improvement:

Yes  No

\*Soil Support Value(SSV):

4.7 ▼

\*Modulus of Subgrade Reaction(k):

225 ▼

Back

Next



### Pavement Design Details

**Project ID:** 1065-00-07      **Design Name:** Ryan St. (S. of Weston)  
(Segment 7, Limit-10%, 13%)      **Design Date:** 08/19/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

### Traffic Parameters

**\*Construction Year:**       **\*Design Year:**   
**\*Construction Year AADT:**       **\*Design Year AADT:**   
**\*Directional Factor(DF):**  ▼      **\*Lane Distribution Factor(LDF):**  ▼

| Truck Classification  | % of AADT                        |
|-----------------------|----------------------------------|
| 2D                    | <input type="text" value="1.0"/> |
| 3SU                   | <input type="text" value="9.0"/> |
| 2S-1,-2               | <input type="text" value="2.0"/> |
| 3S-2                  | <input type="text" value="1.0"/> |
| 2-S1-2                | <input type="text" value="0.0"/> |
| Total % Truck Traffic | <input type="text" value="13"/>  |

Back

Next



**Pavement Design Details**

**Project ID:** 1065-00-07      **Design Name:** Ryan St. (S. of Weston)  
 (Segment 7, Limit-10%, 13%)      **Design Date:** 08/19/2015  
**Highway:** N/A      **Project Termini:** N/A      **County:** Marathon  
**Designer:** Joshua Swenson

**HMA Pavement Design**

| Truck Type | % of AADT | DLT   | # of Trucks | ESAL Load Factor | ESALs |
|------------|-----------|-------|-------------|------------------|-------|
| 2D         | 1.0       | 3,202 | 32          | 0.3              | 10    |
| 3SU        | 9.0       | 3,202 | 288         | 0.8              | 231   |
| 2S-1,-2    | 2.0       | 3,202 | 64          | 0.5              | 32    |
| 3S-2       | 1.0       | 3,202 | 32          | 0.9              | 29    |
| 2-S1-2     | 0.0       | 3,202 | 0           | 2.0              | 0     |

**Design Lane Daily ESALs:** 302  
**Design Lane Total Life ESALs:** 2,204,600      **Rounded to: 2,300,000**

**Soil Parameters**

**DGI :** 8  
**Subgrade Improvement Flag selected:** No  
**SSV :** 4.7

**Design Calculation**

**Calculated Required SN:**

[Back](#)

[Next](#)



| Pavement Design Details |            |                         |  |
|-------------------------|------------|-------------------------|--|
| <b>Project ID:</b>      | 1065-00-07 | <b>Design Name:</b>     | Ryan St. (S. of Weston)<br>(Segment 7, Limit-10%, 13%) |
| <b>Highway:</b>         | N/A        | <b>Project Termini:</b> | N/A  |
|                         |            | <b>Designer:</b>        | Joshua Swenson   |
|                         |            | <b>Design Date:</b>     | 08/19/2015   |
|                         |            | <b>County:</b>          | Marathon   |

### HMA ALT#1 Layer Thickness Design

Title: Ryan St. (S. of Weston) (Segment 7, Limit-10%, 14%)

| Layers | Existing Pavement                   | Uppermost Base Agg.      | Other                    | Material Type                    | Unit Type | Layer Coefficient | Thickness in. | Structural Number |
|--------|-------------------------------------|--------------------------|--------------------------|----------------------------------|-----------|-------------------|---------------|-------------------|
| 1      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | HMA Pavement Type E-1            | ---       | 0.44              | 4.0           | 1.76              |
| 2      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Salvaged Asphaltic Pavement Base | ---       | 0.18              | 8.0           | 1.44              |
| 3      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Backfill Granular                | ---       | 0.1               | 10.0          | 1.0               |

[Add Layer](#) [Delete Layer](#)

Note: You can add only 10 layers (including 'Other' layers)

No. of Layers: 3

No. of Other Layers: 0

Total SN: 4.2

Required SN: 4.23

[Back](#)

[Next Alternative](#)

[LCCA](#)

Note 1. If the structural design includes a granular subbase, then the layer can only contribute a maximum of 10% of the required SN (see FDM 14-10-5.8), regardless of the material's strength coefficient or the thickness of the layer.

| AADT Chart used for<br>Seg. 5         | Percent AADT Increases ( <i>Orig. Scope 1% AADT, Thesholds 2% and 10% Comparison</i> ) |             |      |      |      |      |      |      |      |              |
|---------------------------------------|--|-------------|------|------|------|------|------|------|------|--------------|
|                                       | 1%   | 2%          | 3%   | 4%   | 5%   | 6%   | 7%   | 8%   | 9%   | 10%          |
| <b>1 - Construction Year<br/>AADT</b> | 1800   | <b>1800</b> | 1800 | 1800 | 1800 | 1800 | 1800 | 1800 | 1800 | <b>1800</b>  |
| <b>2</b>                              | 1818   | <b>1836</b> | 1854 | 1872 | 1890 | 1908 | 1926 | 1944 | 1962 | <b>1980</b>  |
| <b>3</b>                              | 1836   | <b>1873</b> | 1910 | 1947 | 1985 | 2022 | 2061 | 2100 | 2139 | <b>2178</b>  |
| <b>4</b>                              | 1855   | <b>1910</b> | 1967 | 2025 | 2084 | 2144 | 2205 | 2267 | 2331 | <b>2396</b>  |
| <b>5</b>                              | 1873   | <b>1948</b> | 2026 | 2106 | 2188 | 2272 | 2359 | 2449 | 2541 | <b>2635</b>  |
| <b>6</b>                              | 1892   | <b>1987</b> | 2087 | 2190 | 2297 | 2409 | 2525 | 2645 | 2770 | <b>2899</b>  |
| <b>7</b>                              | 1911   | <b>2027</b> | 2149 | 2278 | 2412 | 2553 | 2701 | 2856 | 3019 | <b>3189</b>  |
| <b>8</b>                              | 1930   | <b>2068</b> | 2214 | 2369 | 2533 | 2707 | 2890 | 3085 | 3290 | <b>3508</b>  |
| <b>9</b>                              | 1949   | <b>2109</b> | 2280 | 2463 | 2659 | 2869 | 3093 | 3332 | 3587 | <b>3858</b>  |
| <b>10</b>                             | 1969   | <b>2151</b> | 2349 | 2562 | 2792 | 3041 | 3309 | 3598 | 3909 | <b>4244</b>  |
| <b>11</b>                             | 1988   | <b>2194</b> | 2419 | 2664 | 2932 | 3224 | 3541 | 3886 | 4261 | <b>4669</b>  |
| <b>12</b>                             | 2008   | <b>2238</b> | 2492 | 2771 | 3079 | 3417 | 3789 | 4197 | 4645 | <b>5136</b>  |
| <b>13</b>                             | 2028   | <b>2283</b> | 2566 | 2882 | 3233 | 3622 | 4054 | 4533 | 5063 | <b>5649</b>  |
| <b>14</b>                             | 2049   | <b>2328</b> | 2643 | 2997 | 3394 | 3839 | 4338 | 4895 | 5518 | <b>6214</b>  |
| <b>15</b>                             | 2069   | <b>2375</b> | 2723 | 3117 | 3564 | 4070 | 4641 | 5287 | 6015 | <b>6835</b>  |
| <b>16</b>                             | 2090   | <b>2423</b> | 2804 | 3242 | 3742 | 4314 | 4966 | 5710 | 6556 | <b>7519</b>  |
| <b>17</b>                             | 2111   | <b>2471</b> | 2888 | 3371 | 3929 | 4573 | 5314 | 6167 | 7147 | <b>8271</b>  |
| <b>18</b>                             | 2132   | <b>2520</b> | 2975 | 3506 | 4126 | 4847 | 5686 | 6660 | 7790 | <b>9098</b>  |
| <b>19</b>                             | 2153   | <b>2571</b> | 3064 | 3646 | 4332 | 5138 | 6084 | 7193 | 8491 | <b>10008</b> |
| <b>20 -Design Year AADT</b>           | 2175   | <b>2622</b> | 3156 | 3792 | 4549 | 5446 | 6510 | 7768 | 9255 | <b>11009</b> |

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.19.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

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REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

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ITEM DESCRIPTION: **ACCEPT RESIGNATION OF NEAL ADAMS FROM PROPERTY AND INFRASTRUCTURE COMMITTEE**

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DATE/MTG: **BOARD OF TRUSTEES, MONDAY, MARCH 7, 2016**

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POLICY QUESTION: Should the Board of Trustees accept the resignation of Neal Adams from the Property and Infrastructure Committee, effective March 8, 2016?

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RECOMMENDATION TO: I make a motion that the Board of Trustees accepts the resignation of Neal Adams from the Property and Infrastructure Committee, effective March 8, 2016.

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LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 

PRIOR REVIEW:

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BACKGROUND: Neal Adams recently notified Village Clerk, Sherry Weinkauf, of his intention to resign from the Property and Infrastructure Committee, effective following the March committee meeting. Neal indicates he will be moving out of the Village in the near future following his recent retirement. Neal's service to the Village is greatly appreciated.

- Supplemental Briefer for Agenda Items under Consideration
- Attachment – 160219 Neal Adams e-mail to Sherry Weinkauf

## Keith Donner

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**From:** Neal Adams <aadamsall@outlook.com>  
**Sent:** Friday, February 19, 2016 10:31 AM  
**To:** Sherry Weinkauf  
**Cc:** Keith Donner; Michael Wodalski; Donna Van Swol

Sherry,

I have been directed by Keith Donner in the protocol for resigning or retiring from a committee. I am a member of the Property and Infrastructure committee and wish to resign from that after the March meeting. My wife and I are recently retired from our respective professions and are in the process of moving northward. Over the next several months we will be in the thralls of moving and I feel this is the time to “cut the cord” with my PIC involvement.

It has been both a pleasure and experience to serve on that committee over the past years and will miss that involvement, but it’s time to move on.

Respectfully,

Neal J. Adams

Sent from [Mail](#) for Windows 10

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.20.**



**Village of Weston, Wisconsin**  
**AGENDA ITEM COVERSHEET**  
**Requested for Official Consideration and Review**

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REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

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ITEM DESCRIPTION: **AGREEMENT WITH MARATHON TECHNICAL SERVICES FOR BIDDING AND CONSTRUCTION REPRESENTATIVE SERVICES FOR STREET AND UTILITY CONNECTIONS FROM RIDGEVIEW SUB. TO EVEREST AVENUE**

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DATE/MTG: **PROPERTY & INFRASTRUCTURE, MONDAY, MARCH 7, 2016**  
**BOARD OF TRUSTEES, MONDAY, MARCH 7, 2016**

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POLICY QUESTION: Should the Board of Trustees approve an agreement with Marathon Technical Services to provide bidding and construction representative services for the completion of off-site infrastructure improvements connecting the Ridgeview Subdivision to East Everest Avenue, on a time and materials basis in the estimated amount of \$6,030?

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RECOMMENDATION TO: I make a motion that the Board of Trustees approve an agreement with Marathon Technical Services to provide bidding and construction representative services for the completion of off-site infrastructure improvements connecting the Ridgeview Subdivision to East Everest Avenue, on a time and materials basis in the estimated amount of \$6,030?

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LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure:       \$77,000
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code:       Chapter 74 of Weston Municipal Code (Subdivision Ordinance)
- Municipal Rules:       Complete Streets Resolution
- 
- 

PRIOR REVIEW: Action of BOT on 8/3/15; Approved Capital Budget expenditure for 2016.

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BACKGROUND: The Village Board of Trustees approved Village expenditure to complete street and utility connections between the Ridgeview Subdivision and East Everest Avenue at their meeting on August 3, 2015. The connections; a.k.a. "off-site improvements," are estimated to cost just under \$77,000. Wisconsin statutes require a public bidding process for public works projects estimated to cost \$25,000 or more. Marathon Technical Services (MTS) has worked with Denyon Homes to complete the infrastructure within the Ridgeview Subdivision and completed design for the referenced connections at the developer's cost in 2015. The Director recommends partnering with MTS to complete the connections in 2016.

- Supplemental Briefer for Agenda Items under Consideration  Attachments
- 
-



Marathon Technical Services LLC  
404 Franklin  
Suite 1  
Wausau, WI 54403

Consulting Engineers  
Municipal Infrastructure, Site Design and Commercial Building Design

February 29, 2016

Mr. Keith Donner  
Director of Public Works  
Village of Weston  
5500 Schofield Ave.  
Weston, WI 54476

RE: Ridgeview Subdivision - Tower Ridge Place Extension to E. Everest

Dear Mr. Donner;

We are pleased to provide this proposal for the plan preparation, bidding process and construction monitoring services on the referenced project. As part of our services to Denyon Homes for the completion of the subdivision improvements we completed a design of the Tower Ridge Place street extension from the subdivision boundary to the existing East Everest cul de sac. We completed the design outside of the subdivision to make sure the vertical and horizontal alignment of the street and utilities would provide a uniform transition.

The Village has budgeted monies in 2016 to complete the street and utility connections between the existing East Everest facilities and the Ridgeview facilities, which are also scheduled to be completed in 2016. We propose to provide the following services to assist the Village in completion of the Tower Ridge Place street section.

- 1) Format the existing design pages into a plan set of just the Village portion of Tower Ridge Place.
- 2) Prepare project documents and conduct a public bid process. Review bids and prepare an award recommendation.
- 3) Provide contract administration, including review pay requests and recommend payment amounts.
- 4) Provide construction grade staking.
- 5) Monitor, on a daily, fulltime basis, the Contractor's pipe laying, pipe trench backfilling, pipe trench compaction and performance testing activities. Monitor, periodically and as needed, the Contractor's street section building activities.

- 6) Collect materials for testing, such as subgrade, CABC and/or concrete as required. Specialized testing; such as soil Proctor, compaction tests and/or concrete testing will be performed on an as needed basis by subcontractors. The material testing would be coordinated through American Engineering Testing.
- 7) Record daily notes on the Contractor's activities.
- 8) Make construction record notes on the CR's plan print.
- 9) Provide measurements of buried facilities and preparation of the construction record drawings.
- 10) Provide written report to the Village, with photographs, summarizing the construction activities.
- 11) Make regular contact with the Village staff regarding project status.

We propose to provide the following major tasks.

| TASK | DESCRIPTION  | FEES     |              |
|------|--|----------|--------------|
|      | <b>Design &amp; Regulatory Approval Services</b>       | Basis    | \$           |
| 1    | Assemble Construction Plan Set                         | Lump Sum | 700          |
| 2    | Obtain Regulatory Approvals                            | Lump Sum | 200          |
| 3    | Conduct Public Bid Process/<br>Recommend Project Award | Lump Sum | 1,500        |
|      | <b>DESIGN SERVICES FEE</b>                             |          | <b>2,400</b> |
|      |  |          |              |
|      | <b>Construction Services</b>                           |          |              |
| 1    | Construction Grade Staking                             |          | 1,250        |
| 2    | Onsite Construction Monitoring                         |          | 2,470        |
| 3    | Material Testing                                       |          | 1,200        |
| 4    | Contract/Pay Request Administration                    |          | 600          |
| 5    | Construction record drawings                           |          | 510          |
|      | <b>CONSTRUCTION SERVICES EST.</b>                      |          | <b>6,030</b> |

The Village will dictate the level of services desired for their infrastructure. The level of service will be established at a pre-construction meeting. The level of service desired and the efficiencies of the contractor will drive the total cost of the construction monitoring.

We will provide the construction representative services at a rate of \$65.00/hr. This construction rep hourly rate, during the time the contractor is on-site, is for full time monitoring during pipe laying and backfill activities and includes compensation for vehicles, report forms, photographs and miscellaneous items. During the street section construction, daily monitoring

will be during key construction activities will be as needed to ensure compliance with specifications, but may not be full time.

We estimate 20 hours of CR time during water main and storm sewer pipe laying. The street construction and concrete work has an estimated CR time of 18 hours.

We look forward to providing continued professional services to the Village. Please contact me at 715-571-2698 or 715-843-7292 if you have any questions. If this proposal is satisfactory for your portion of the infrastructure, please sign one copy and return it for our files.

Sincerely,

*MARK W THOMPSON*

Mark W. Thompson, PE

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Accept CR Proposal

Village of Weston

# MARATHON TECHNICAL SERVICES, LLC

## 2016 BILLING RATES AND REIMBURSABLE EXPENSES

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| <u>CLASSIFICATION</u>       | <u>RATE PER HOUR</u> |
|-----------------------------|----------------------|
| Project Engineer            | \$115.00             |
| Staff Engineer              | \$85.00              |
| Construction Representative | \$65.00              |

## AGREEMENT PROVISIONS

---

### **Project Site Safety**

MTSLLC shall not plan nor have control of or charge of, and shall not be responsible for safety programs, precautions nor methods employed by the Contractor during the construction of facilities, designed by MTSLLC, for the Client.

### **Construction Methods**

MTSLLC shall not plan nor have control of or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures in connection with the facilities designed by MTSLLC and performed by the contractor, for the acts or omissions of the contractor, subcontractors or any other person performing any of the work, or the failure of any of them to carry out the work in accordance with the contract documents and accepted industry standards.

### **Opinions of Probable Costs**

Opinions of costs presented by MTSLLC are based on our experience and reflect our best judgment at the time of the cost determination. We cannot and do not guarantee that contractor's bids and proposals will not vary from our opinion of probable costs as we have no control over the market conditions, the competitive bidding process nor the contractor's expectation for compensation.

### **Hazardous Substance Exclusion**

MTSLLC shall have no responsibility for the discovery, identification, handling, removal or disposal of, or exposure of persons to hazardous materials, including asbestos in any form, or other toxic or hazardous substance.

**Insurance**

MTSLLC has coverage for worker's compensation insurance, automotive, general liability and professional liability insurance for all MTSLLC employees. Certificates of insurance will be provided upon request of the Client.

**Billing and Payments**

MTSLLC will invoice the Client monthly, based on the work completed. Payment is due in 15 days of the invoice date. Balances unpaid after 30 days will bear an interest charge of 1.5% per month (18% per year), from the due date until paid. The Client is aware of the State's Contractor Lien laws and that MTSLLC may use them to collect un-paid fees.

**Dispute Resolution**

The Client and MTSLLC agree to resolve any and all claims, counterclaims, disputes and other matters of question between the parties hereto, arising out of or related to this agreement or the breach thereof, by mediation. The mediator shall be a mutually agreeable neutral third party.

Either party may terminate this agreement upon seven days written notice, should the other party fail to substantially perform in accordance with the terms of this agreement. At such time MTSLLC shall be compensated for the work performed prior to the written notice of termination. Documentation of work performed prior to the notice of termination shall be provided by MTSLLC to the Client.

**Acknowledgment**

Client \_\_\_\_\_

MTSLLC \_\_\_\_\_

# VILLAGE OF WESTON

## MEETING MINUTES

---

Meeting of: **BOARD OF TRUSTEES**

Members: **Ermeling {c}, Berger, White, Jaeger, Ostrowski, Schuster, Ziegler**

Location: **Weston Municipal Center (5500 Schofield Ave) – Board Room**

Date/Time: **Monday, August 3 @ 6:00 P.M.**

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### 1. Opening of Session.

- A. Meeting called to order by President Ermeling at 6:00 p.m.
- B. Pledge of Allegiance to the Flag.
- C. Clerk will take attendance and/or roll call.
- D. Request for silencing of cellphones and other electronic devices.
- E. Acknowledgment of visitors if any.

Ermeling called the meeting to order at 6:00 p.m. Present: Ermeling, Schuster, Ostrowski, Ziegler, Jaeger, Berger and White. Administrator Guild, Director of Public Works Donner, Deputy Director of Public Works Wodalski, Clerk Weinkauff, Finance Director Jacobs, Planning and Development Director Higgins, Taxpayer Relations Coordinator Hodell, Chief Sparks and Deputy Fire Chief Savage were also present. There were approximately 30 audience members present.

### 2. General comments from the public.

Ermeling asked for comments. Cheryl Kelly, 4415 E. Everest Avenue, indicated she was speaking on behalf of all the residents on E. Everest Avenue. She said a letter was submitted to the Village, signed by all the residents, requesting to go on record as opposing the proposed connection of East Everest Avenue to Tower Ridge Place/Ridgeview Subdivision. She referred to a memo from Mark Thompson with MTS indicating Denyon Homes is not interested in participating financially in the connection. The memo also stated the residents expressed an interest in not having the connection because it would cause extra traffic and increased speed through the area. Mrs. Kelly said their concern is for the safety of the neighborhood. They are not a transient neighborhood. Upon completion of the Ridgeview subdivision the residents, even without the connection, would still have two points of access to include Jelinek and Von Kanel. She also said she reviewed the Complete Streets policy and there is no indication that connecting these streets is a big deal. She also talked about the connection causing speeding issues. She commented they enjoy living in the neighborhood and asked the Board to allow them to continue having a cul de sac in their neighborhood.

Heath Tappe, Weston, said he supports the recommendation by staff. He said if the connection is approved, he hopes the Village would be responsible for the costs. They can't pay for any additional expenses outside the current development.

### 3. Presentations

There were no presentations before the Board.

### 4. Communications and Committee Reports

- A. Acknowledge receipt of drafted meeting minutes from all standing, non-standing committees.  
*\*M/S/P Schuster/Ziegler: to acknowledge receipt of the drafted meeting minutes from all standing, non-standing committees.*

### 5. Consent Items for Consideration.

- A. Acknowledge FY2015 budgeted Village fleet replacement purchase and revised FY2016 replacement schedule.
- B. Acknowledge resignation from Jessica Trautman.
- C. Approve the Board of Trustees meeting minutes from July 20, 2015.
- D. Approve the purchase of a new wheeled excavator.

- E. **Approve plans for Anastasia Drive and accept the proposed street right-of-way to be named Anastasia Drive.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- F. **Approve Alpine Mobile Home Park license conditions of renewal.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- G. **Approve Colonial Gardens Mobile Home Park license conditions of renewal.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- H. **Approve Stillwater Landing Mobile Home Park license conditions of renewal.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- I. **Approve Weston Manor Mobile Home Park license conditions of renewal.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- J. **Approve the Village of Weston participating with other municipalities to research the possible creation of a regional Premier Resort Area Tax in the Wausau Metro Area.**  
Discussion and action taken below under item 6. *Items Removed From Consent.*
- K. **Approve ordinance amendment to Chapter 10 Animals, Article III, Hunting, Section 10.301.**
- L. **Approve the Temporary Class B Beer and Temporary Class B Wine license for the Business PM Event held at Rennes Health and Rehab Center, 4602 Barbican Avenue.**
- M. **Approve the Cabaret/Entertainment Yearly License for The Cozy Hall, 5707 Business Highway 51, Weston.**
- N. **Approve Operator Licenses.**
- O. **Approve Vouchers.**

*\*M/S/P Jaeger/White: to approve Consent items 5.A to 5.D and 5.K to 5.O.*

## 6. Items Removed from Consent.

### Item 5E - Approve plans for Anastasia Drive and accept the proposed street right-of-way to be named Anastasia Drive.

White said in the documentation there were several options given and that is why he requested to have this pulled out of Consent Items. Higgins said it was worded wrong on the agenda. She said all the plans need to go before the Plan Commission prior to coming before the Board. Donner said the question before the Board should be approving the plans as recommended by staff. The recommendation by the Property and Infrastructure Committee is to approve the plans as recommended by the Director of Public Works, which is a rural street section, with on pavement pedestrian accommodations, street trees would be provided if the lots are cleared, and the other items were outlined in the staff report. He also said staff looked at how the future connectivity would be created. Ermeling asked about creating another cul de sac. Higgins said it would be a temporary cul de sac. A ghost plat has been completed to show the future street extensions. *\*M/S/P White/Schuster: to approve the plans for Anastasia Drive and accept the proposed street right-of-way to be named Anastasia Drive.*

### Item 5F - Approve Alpine Mobile Home Park license conditions of renewal.

### Item 5G - Approve Colonial Gardens Mobile Home Park license conditions of renewal.

### Item 5H - Approve Stillwater Landing Mobile Home Park license conditions of renewal.

### Item 5I - Approve Weston Manor Mobile Home Park license conditions of renewal.

White asked for the conditions to be summarized. Higgins explained the conditions. Schuster said the Community Life and Public Safety Committee reviewed each of the conditions for the mobile home parks. Staff had written recommendations and that is what they approved. He also added approval is based on the condition the mobile home parks will work with staff to get everything up to code. *\*M/S/P White/Schuster: to approve Items 5F, 5G, 5H and 5I.*

### Item 5J - Approve the Village of Weston participating with other municipalities to research the possible creation of a regional Premier Resort Area Tax in the Wausau Metro Area.

Schuster asked if this was to study the issue. Ermeling said yes. She also said Rib Mountain is looking to create this regional tax and the thought was to have a group of municipalities included. Each municipality on its own would not qualify for the tax. There was a short discussion on the items that can be taxed. Jaeger is not in favor of this tax. White asked if this would be additional tax to the room tax. Guild said yes. Schuster is fine with researching this, but is not in favor of another tax. Berger said the Finance Committee recommended to only research and not apply for this.

*\*M/S/P White/Berger: to approve working with other municipalities to research the possible creation of a regional*

**premier resort area tax. Q/Schuster added the committee or task force has no authority to proceed with any undertakings. White said it's an individual community responsibility.**

## **7. Reports from Departments.**

### **1. Building and Facilities.**

No comments.

### **2. Clerk.**

No comments

### **3. Consultants.**

Guild said the Carlson Dettman Employee engagement survey will be presented to staff on August 12<sup>th</sup>.

### **4. Fire and EMS.**

Savage reported on three significant structure fires. He also said the new ambulance has finally arrived.

### **5. Finance and Assessor.**

Jacobs reported the audit presentation was given to the Finance Committee at their last meeting. The SAFER audit will also be presented sometime in August.

### **6. Parks and Recreation.**

No comments.

### **7. Planning & Development.**

Higgins said emails were sent out of the draft comprehensive plan chapters. She said if there are any comments relating to the draft plans to please forward to her.

### **8. Police.**

Sparks said the Joint Finance Committee approved the Police Department's budget.

### **9. Public Works and Utilities.**

Donner talked about the ergonomic analysis. He also said staff is working with both the City of Schofield and the Village of Rothschild on some intergovernmental relation issues. Staff has also began work on Transport Way.

### **10. Taxpayer/Village Relations.**

Hodell said she continues to work on nuisance issues. She also said the Farmers Market improves each week.

### **11. Technology Services.**

Crowe reported the camera system at Kennedy Park is back up and running.

## **8. New Business**

### **A. Approve the appeal of conditions for conditional use permit CU-6-15-1518.**

Higgins said the Plan Commission held a public hearing and approved this conditional use permit at their meeting in July. She explained the appeal process. She also explained there was new information that was not provided at the hearing. ***\*M/S/P Schuster/Jaeger: to approve the appeal of conditions for conditional use permit CU-6-15-1518.***

### **B. Approve plans to complete the Ridgeview Subdivision and to participate financially in the proportion of 100% of the cost to complete the public improvements outside the development in FY 2016.**

Guild said this item impacts both the budget and policies of the Village. White said there is no objection to the connection of the storm, sewer, water and sanitary connections that are necessary, but he is not sure there is a definitive need to connect the streets. Donner said the complete streets resolution was adopted and would include the connectivity recommendation. Donner said the Village will most likely have similar issues moving

forward with other developments. He talked about the extra snow removal involving cul de sacs. Guild said as the Village continues to grow, having this connectivity is in the village's best interest. Ermeling asked if this issue affects the Camp Phillips corridor plan. Guild said that plan is not complete. ***\*M/S/P Schuster/Jaeger: to approve plans to complete the Ridgeview Subdivision, and to participate financially in the proportion of 100% of the cost to complete the public improvements outside the development in FY 2016, per staff recommendation. White, Ostrowski and Berger voted no. Motion passed 4 to 3.***

**C. Approve recommendation from Finance Committee of 2016 Pet Licensing Fees.**

Guild said the Village participates in an animal control program with the City of Wausau. As part of that participation the Village shares the cost of an animal control officer. The Village also has a joint contract with the Marathon County Humane Society. The City of Wausau is concerned with unaltered pets. They would like to raise the cost for pets that are not altered. They would also like people to microchip their pets. They have asked the Village to adopt a pricing structure to address the areas they thought they were losing money. Ostrowski feels the unaltered license fee increase is a little high. Jaeger is not in favor of the increased fee for having no microchip in the pet. Berger feels the fees are ok. ***\*M/S/P White/Ziegler: to approve the proposed 2016 Pet Licensing Fees, per the recommendation of the Finance Committee. Ostrowski and Jaeger voted no. Motion passed.***

**D. Approve the FY2014 Village financial audit.**

White thanked staff for all their time spent on this project. ***\*M/S/P Jaeger/Ostrowski: to approve the FY2014 Village financial audit.***

**9. Report from the Administrator.**

Guild said an all staff meeting is scheduled for next week Wednesday at 8:30 a.m.

**10. Remarks from Trustees (No actions will be taken as a result of this agenda item).**

White referred to an article received by the League of Municipalities involving tax increment districts.

**11. Remarks from the President (No actions will be taken as a result of this agenda item).**

There was a short discussion on reducing the speed limits in certain areas.

**12. Set next meeting date, and discuss items to be included for next Board agenda: Mon, August 17, 2015.**

**13. Adjourn.**

***\*M/S/P Ziegler/Berger: to adjourn the meeting at 7:20 p.m.***

Respectfully,



Sherry Weinkauff  
Village Clerk

August 3, 2015

**To:** Weston Village Board of Trustees

**RE:** Connecting East Everest Avenue to Tower Ridge Place  
as a part of the Ridgeview Subdivision completion

The undersigned residents of East Everest Avenue wish to go on record as opposing the proposed connection of East Everest Avenue to Tower Ridge Place/Ridgeview Subdivision.

**Respectfully submitted:**

|                   |                      |            |
|-------------------|----------------------|------------|
| Patricia M. Kelly | 4415 E. Everest Ave. | Weston, WI |
| Cheryl R. Kelly   | 4415 E. Everest Ave. | Weston, WI |
| R. Sabrich Stehly | 4410 E. Everest Ave  | Weston, WI |
| Barb Stehly       | "                    | "          |
| Elizabeth Frish   | 4401 E. Everest Ave  | Weston, WI |
| Jill Hill         | 4401 E. Everest Ave  | Weston, WI |
| M. N. =           | 4303 E. Everest Ave  | Weston, WI |
| Don J. Kent       | 4303 E. Everest Ave  | Weston, WI |
| Malcolm Wink      | 4211 E. Everest Ave  | Weston, WI |
| Frank Roberts     | 4207 E. Everest Ave  | Weston, WI |
| David Fahn        | 4204 E. Everest Ave  | Weston, WI |
| Joni Fahn         | 4204 E. Everest Ave  | Weston, WI |
| Donald D. Dophe   | 4308 E. Everest Ave  | Weston, WI |
| Vickie Sawvell    | 4312 E. Everest Ave  | Weston, WI |
| Liso Gasco        | 4411 E. Everest Ave  | Weston, WI |
| Zel Yang          | 4411 E. Everest Ave  | Weston, WI |

Weston Village Board of Trustees

Resident signatures - August 3, 2015 meeting - Continued from page 1

|                  |  |                  |
|------------------|--|------------------|
| Jay W. Arndt     | 4503 E. Everest <sup>Weston WI</sup> 54476 | Jay Arndt        |
| Barbara A. Arndt | 4503 E. Everest Ave.<br>Weston WI          | Barbara A. Arndt |

# **CAPITAL PROJECTS FUNDS**

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**  
2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan

|   | 2016<br>Proposed<br>Budget | 2017<br>Financial<br>Plan | 2018<br>Financial<br>Plan |
|---|----------------------------|---------------------------|---------------------------|
| Fund Balance (Deficit), January 1   | \$ 396,431                 | \$ 195,875                | \$ (28,834)               |
| <b>REVENUES</b>   |                            |                           |                           |
| Property Tax Levy   | \$ 93,326                  | \$ 158,326                | \$ 158,326                |
| Capital Borrowing Proceeds  | -                          | -                         | -                         |
| Intergovernmental Revenue - State/County Grants                             | -                          | -                         | -                         |
| Equipment Rental - Refuse / Recycling Fund                                  | 120,000                    | 120,000                   | 120,000                   |
| Transfer from Other Funds:  |                            |                           |                           |
| General Fund  | -                          | -                         | -                         |
| Street Projects Fund  | -                          | -                         | -                         |
| Capital Equipment Fund  | -                          | -                         | -                         |
| Room Taxes Fund   | 466,591                    | 102,833                   | 102,833                   |
| Equipment Sales/Trade-In Value - SAFER District (undetermined at this time) | -                          | -                         | -                         |
| Equipment Sales/Trade-In Value - Village of Weston                          | 40,000                     | 24,500                    | 114,000                   |
| <b>Total Revenues</b>   | <b>\$ 719,917</b>          | <b>\$ 405,659</b>         | <b>\$ 495,159</b>         |

**EXPENDITURES**

**FIRE DEPARTMENT:**

|  | 2015-2023<br>VILLAGE<br>Total Cost | # of Years<br>Financed | 2016<br>Proposed<br>Budget | 2017<br>Financial<br>Plan | 2018<br>Financial<br>Plan |
|--|------------------------------------|------------------------|----------------------------|---------------------------|---------------------------|
| Replace Ambulance/Med. #1 (Station #1) | \$ 143,010                         | 1                      | \$ -                       | \$ -                      | \$ -                      |
| Rescue-21 (R-21 & E-22)                | \$ 439,193                         | 6                      | 73,199                     | 73,199                    | 73,199                    |
| Car-21                                 | \$ 26,352                          | 1                      | 26,352                     | -                         | -                         |
| Fire Inspection Vehicle                | \$ 16,892                          | 1                      | 16,892                     | -                         | -                         |
| Medic-23 (IFT)                         | \$ 101,352                         | 3                      | 33,784                     | 33,784                    | 33,784                    |
| Computer Server Upgrade                | \$ 16,892                          | 1                      | 16,892                     | -                         | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | 11,149                     | -                         | -                         |
| Station 2 Update                       | \$ 54,055                          | 2                      | -                          | 27,028                    | 27,027                    |
| Chief's Car                            | \$ 40,541                          | 2                      | -                          | 20,271                    | 20,270                    |
| Deputy Chief's Car                     | \$ 33,784                          | 2                      | -                          | 16,892                    | 16,892                    |
| Medical Equipment                      | \$ 71,960                          | 3                      | -                          | 23,987                    | 23,987                    |
| Replace Airpacks                       | \$ 270,273                         | 4                      | -                          | 67,568                    | 67,568                    |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                          | 11,149                    | -                         |
| Car-11                                 | \$ 28,716                          | 1                      | -                          | -                         | 28,716                    |
| Furniture/Fixtures                     | \$ 18,480                          | 1                      | -                          | -                         | 18,480                    |
| Medic-22                               | \$ 185,812                         | 4                      | -                          | -                         | 46,453                    |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                          | -                         | 11,149                    |
| Engine-11                              | \$ 344,597                         | 5                      | -                          | -                         | -                         |
| Furniture/Fixtures                     | \$ 18,480                          | 1                      | -                          | -                         | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                          | -                         | -                         |
| Medic-12                               | \$ 192,569                         | 4                      | -                          | -                         | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                          | -                         | -                         |
| <b>TOTAL - Fire Department</b>         | <b>\$ 2,058,703</b>                |                        | <b>\$ 178,268</b>          | <b>\$ 273,878</b>         | <b>\$ 367,525</b>         |

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**  
**2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan**

| <b><u>PUBLIC WORKS &amp; PARKS</u></b>   |                   | <b><u># of Years</u></b> | <b>2016</b>            | <b>2017</b>           | <b>2018</b>           |
|--|-------------------|--------------------------|------------------------|-----------------------|-----------------------|
| <b><u>DEPARTMENTS:</u></b>   | <b>Total Cost</b> | <b>Financed</b>          | <b>Proposed Budget</b> | <b>Financial Plan</b> | <b>Financial Plan</b> |
| Public Works - New Plow Truck  | \$ 166,712        | 5                        | \$ 41,678              | \$ 41,678             | \$ 41,678             |
| Public Works - End Loader with Wing/Plow<br><i>Additional Portion Funded in Refuse/<br/>Recycling Fund (2015 budget amount =<br/>\$64,632)</i> | \$ 48,456         | 3                        | 16,152                 | 16,152                | -                     |
| Public Works - Replace Plow Truck #9   | \$ 204,230        | 5                        | 40,846                 | 40,846                | 40,846                |
| Public Works - Replace Pickup Truck #59  | \$ 32,863         | 1                        | -                      | -                     | -                     |
| Public Works - Replace Dump Truck #25<br><i>100% Funded by Refuse/Recycling Fund<br/>(2015 budget amount = \$33,909)</i>                       | \$ -              | 5                        | -                      | -                     | -                     |
| Parks - Ball Diamond Machine   | \$ 22,768         | 1                        | -                      | -                     | -                     |
| Public Works - Replace Excavator #23<br><i>Additional Portion Funded in<br/>Refuse/Recycling Fund (2015 budget amount<br/>= \$23,500)</i>      | \$ 135,105        | 5                        | 27,021                 | 27,021                | 27,021                |
|  | \$ -              |                          |                        |                       |                       |
|  |                   |                          |                        |                       |                       |
| Public Works - New Street Sweeper  | \$ 176,465        | 5                        | 35,293                 | 35,293                | 35,293                |
| Less: Estimated Trade-In Values on Equipment   | \$ -              | 1                        | -                      | -                     | -                     |
| Parks - Canoe Launch Facility  | \$ 147,000        | 1                        | -                      | -                     | -                     |
| Public Works - Kmiecik Culvert/Bridge Replacement  | \$ 65,000         | 1                        | -                      | -                     | -                     |
| Public Works - Transport Way Reconstruction  | \$ 35,000         | 1                        | -                      | -                     | -                     |
| Public Works - Schofield Ave./Ryan to CTH J<br>(WDOT invoice balance)  | \$ -              | 1                        | -                      | -                     | -                     |
| Public Works - Pedestrian Bridge (WDOT invoice<br>balance)   | \$ -              | 1                        | -                      | -                     | -                     |
| Plow Truck #60   | \$ 210,000        | 5                        | 42,000                 | 42,000                | 42,000                |
| Snow Blower to replace 1957 Snow Blower  | \$ 165,000        | 3                        | 55,000                 | 55,000                | 55,000                |
| Parks Mower #143 (11-foot mower)   | \$ 55,000         | 1                        | 55,000                 | -                     | -                     |
| Staff Vehicle (Conferences, Meetings, etc.)  | \$ 28,000         | 1                        | 28,000                 | -                     | -                     |
| <b>Connect Ridgeview Subdivision to E. Everest Avenue</b>  | <b>\$ 60,000</b>  | 1                        | 60,000                 | -                     | -                     |
| <b>(Total = \$77,000; \$60,000 - CIP Fund; \$12,000 - Water; \$5,000 - Stormwater)</b>   |                   |                          |                        |                       |                       |
| Convert Village-owned Street Lights to LED   | \$ 110,000        | 1                        | 110,000                | -                     | -                     |
| Purchase Lot - Transport Way for Road Connection   | \$ 120,000        | 1                        | 120,000                | -                     | -                     |
| Municipal Center Facilities Assessment Study   | \$ 105,000        | 1                        | 105,000                | -                     | -                     |
| Birch Street Multi-Use Path Extension  | \$ 6,215          | 1                        | 6,215                  | -                     | -                     |
| Plow Truck #17 (just Truck Chassis)  | \$ 140,000        | 5                        | -                      | 28,000                | 28,000                |
| Parks Mower #115 (72-inch mower)   | \$ 25,000         | 1                        | -                      | 25,000                | -                     |
| Parks Walk-Behind Mower #142   | \$ 5,500          | 1                        | -                      | 5,500                 | -                     |
| Multi-Purpose Mower/Blower #113  | \$ 120,000        | 3                        | -                      | 40,000                | 40,000                |
| Parks Zero Turn Mower  | \$ 22,000         | 1                        | -                      | -                     | 22,000                |
| Plow Truck #69   | \$ 210,000        | 5                        | -                      | -                     | 42,000                |
| One-Ton Pickup Truck #21   | \$ 22,500         | 1                        | -                      | -                     | 22,500                |
| Grader   | \$ 325,000        | 5                        | -                      | -                     | 65,000                |

VILLAGE OF WESTON  
 2016 CIP BUDGET REQUEST  
 AND 2017 FINANCIAL PLAN  
 PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**  
 2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan

| <b><u>PUBLIC WORKS &amp; PARKS</u></b><br><b><u>DEPARTMENTS (continued):</u></b> | <u>Total Cost</u>   | <u># of Years</u><br><u>Financed</u> | <u>2016</u><br><u>Proposed</u><br><u>Budget</u> | <u>2017</u><br><u>Financial</u><br><u>Plan</u> | <u>2018</u><br><u>Financial</u><br><u>Plan</u> |
|--|---------------------|--------------------------------------|---|--|--|
| Pickup Truck #2  | \$ 35,000           | 1                                    | -   | -  | -  |
| End Loader #14   | \$ 84,000           | 3                                    | -   | -  | -  |
| Parks One-Ton Pickup Truck #6  | \$ 45,000           | 1                                    | -   | -  | -  |
| Pickup Truck #55 (Sign Truck)  | \$ 35,000           | 1                                    | -   | -  | -  |
| One-Ton Pickup Truck #31   | \$ 45,000           | 1                                    | -   | -  | -  |
| Plow Truck #29   | \$ 168,000          | 5                                    | -   | -  | -  |
| Quad Axle #15  | \$ 62,000           | 5                                    | -   | -  | -  |
| Skidsteer  | \$ 50,000           | 1                                    | -   | -  | -  |
| <b>TOTAL - Public Works/Parks Departments</b>                                    | <b>\$ 3,286,814</b> |                                      | <b>\$ 742,205</b>                               | <b>\$ 356,490</b>                              | <b>\$ 461,338</b>                              |
| <b>Total Expenditures</b>  |                     |                                      | <b>\$ 920,473</b>                               | <b>\$ 630,368</b>                              | <b>\$ 828,863</b>                              |
| Excess Revenues Over (Under) Expenditures  |                     |                                      | <b>\$ (200,556)</b>                             | <b>\$ (224,709)</b>                            | <b>\$ (333,704)</b>                            |
| Fund Balance (Deficit), December 31  |                     |                                      | <b>\$ 195,875</b>                               | <b>\$ (28,834)</b>                             | <b>\$ (362,538)</b>                            |

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**  
**2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan**

|   | 2019<br>Financial<br>Plan | 2020<br>Financial<br>Plan | 2021<br>Financial<br>Plan |
|---|---------------------------|---------------------------|---------------------------|
| Fund Balance (Deficit), January 1   | \$ (362,538)              | \$ (712,293)              | \$ (974,586)              |
| <b>REVENUES</b>   |                           |                           |                           |
| Property Tax Levy   | \$ 158,326                | \$ 158,326                | \$ 158,326                |
| Capital Borrowing Proceeds  | -                         | -                         | -                         |
| Intergovernmental Revenue - State/County Grants                             | -                         | -                         | -                         |
| Equipment Rental - Refuse / Recycling Fund                                  | 120,000                   | 120,000                   | 120,000                   |
| Transfer from Other Funds:  |                           |                           |                           |
| General Fund  | -                         | -                         | -                         |
| Street Projects Fund  | -                         | -                         | -                         |
| Capital Equipment Fund  | -                         | -                         | -                         |
| Room Taxes Fund   | 102,833                   | 102,833                   | 102,833                   |
| Equipment Sales/Trade-In Value - SAFER District (undetermined at this time) | -                         | -                         | -                         |
| Equipment Sales/Trade-In Value - Village of Weston                          | 42,000                    | 58,000                    | -                         |
| <b>Total Revenues</b>   | <b>\$ 423,159</b>         | <b>\$ 439,159</b>         | <b>\$ 381,159</b>         |

**EXPENDITURES**

|  | 2015-2023<br>VILLAGE<br>Total Cost | # of Years<br>Financed | 2019<br>Financial<br>Plan | 2020<br>Financial<br>Plan | 2021<br>Financial<br>Plan |
|--|------------------------------------|------------------------|---------------------------|---------------------------|---------------------------|
| <b>FIRE DEPARTMENT:</b>                |                                    |                        |                           |                           |                           |
| Replace Ambulance/Med. #1 (Station #1) | \$ 143,010                         | 1                      | \$ -                      | \$ -                      | \$ -                      |
| Rescue-21 (R-21 & E-22)                | \$ 439,193                         | 6                      | 73,199                    | 73,199                    | 73,198                    |
| Car-21                                 | \$ 26,352                          | 1                      | -                         | -                         | -                         |
| Fire Inspection Vehicle                | \$ 16,892                          | 1                      | -                         | -                         | -                         |
| Medic-23 (IFT)                         | \$ 101,352                         | 3                      | -                         | -                         | -                         |
| Computer Server Upgrade                | \$ 16,892                          | 1                      | -                         | -                         | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                         | -                         | -                         |
| Station 2 Update                       | \$ 54,055                          | 2                      | -                         | -                         | -                         |
| Chief's Car                            | \$ 40,541                          | 2                      | -                         | -                         | -                         |
| Deputy Chief's Car                     | \$ 33,784                          | 2                      | -                         | -                         | -                         |
| Medical Equipment                      | \$ 71,960                          | 3                      | 23,986                    | -                         | -                         |
| Replace Airpacks                       | \$ 270,273                         | 4                      | 67,568                    | 67,569                    | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                         | -                         | -                         |
| Car-11                                 | \$ 28,716                          | 1                      | -                         | -                         | -                         |
| Furniture/Fixtures                     | \$ 18,480                          | 1                      | -                         | -                         | -                         |
| Medic-22                               | \$ 185,812                         | 4                      | 46,453                    | 46,453                    | 46,453                    |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                         | -                         | -                         |
| Engine-11                              | \$ 344,597                         | 5                      | 68,919                    | 68,919                    | 68,919                    |
| Furniture/Fixtures                     | \$ 18,480                          | 1                      | 18,480                    | -                         | -                         |
| Turnout Gear                           | \$ 11,149                          | 1                      | 11,149                    | -                         | -                         |
| Medic-12                               | \$ 192,569                         | 4                      | -                         | 48,142                    | 48,142                    |
| Turnout Gear                           | \$ 11,149                          | 1                      | -                         | 11,149                    | -                         |
| <b>TOTAL - Fire Department</b>         | <b>\$ 2,058,703</b>                |                        | <b>\$ 309,754</b>         | <b>\$ 315,431</b>         | <b>\$ 236,712</b>         |

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**

**2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan**

| <b>PUBLIC WORKS &amp; PARKS</b>  |                    |                        | 2019              | 2020              | 2021              |
|--|--------------------|------------------------|-------------------|-------------------|-------------------|
| <b>DEPARTMENTS:</b>  | Total Cost         | # of Years<br>Financed | Financial<br>Plan | Financial<br>Plan | Financial<br>Plan |
| Public Works - New Plow Truck  | \$ 166,712         | 5                      | \$ -              | \$ -              | \$ -              |
| Public Works - End Loader with Wing/Plow<br><i>Additional Portion Funded in Refuse/<br/>Recycling Fund (2015 budget amount =<br/>\$64,632)</i>   | \$ 48,456          | 3                      | -                 | -                 | -                 |
| Public Works - Replace Plow Truck #9   | \$ 204,230         | 5                      | 40,846            | -                 | -                 |
| Public Works - Replace Pickup Truck #59  | \$ 32,863          | 1                      | -                 | -                 | -                 |
| Public Works - Replace Dump Truck #25<br><i>100% Funded by Refuse/Recycling Fund<br/>(2015 budget amount = \$33,909)</i>   | \$ -               | 5                      | -                 | -                 | -                 |
| Parks - Ball Diamond Machine   | \$ 22,768          | 1                      | -                 | -                 | -                 |
| Public Works - Replace Excavator #23<br><i>Additional Portion Funded in<br/>Refuse/Recycling Fund (2015 budget amount<br/>= \$23,500)</i><br><i>Additional Portion Funded in Water Utility<br/>Fund (2015 budget amount = \$4,700)</i> | \$ 135,105<br>\$ - | 5                      | 27,021            | 27,021            | -                 |
| Public Works - New Street Sweeper  | \$ 176,465         | 5                      | 35,293            | -                 | -                 |
| Less: Estimated Trade-In Values on Equipment   | \$ -               | 1                      | -                 | -                 | -                 |
| Parks - Canoe Launch Facility  | \$ 147,000         | 1                      | -                 | -                 | -                 |
| Public Works - Kmiecik Culvert/Bridge Replacement  | \$ 65,000          | 1                      | -                 | -                 | -                 |
| Public Works - Transport Way Reconstruction  | \$ 35,000          | 1                      | -                 | -                 | -                 |
| Public Works - Schofield Ave./Ryan to CTH J<br>(WDOT invoice balance)  | \$ -               | 1                      | -                 | -                 | -                 |
| Public Works - Pedestrian Bridge (WDOT invoice<br>balance)   | \$ -               | 1                      | -                 | -                 | -                 |
| Plow Truck #60   | \$ 210,000         | 5                      | 42,000            | 42,000            | -                 |
| Snow Blower to replace 1957 Snow Blower  | \$ 165,000         | 3                      | -                 | -                 | -                 |
| Parks Mower #143 (11-foot mower)   | \$ 55,000          | 1                      | -                 | -                 | -                 |
| Staff Vehicle (Conferences, Meetings, etc.)  | \$ 28,000          | 1                      | -                 | -                 | -                 |
| <b>Connect Ridgeview Subdivision to E. Everest Avenue</b>  | <b>\$ 60,000</b>   | 1                      | -                 | -                 | -                 |
| <i>(Total = \$77,000; \$60,000 - CIP Fund; \$12,000 - Water; \$5,000 - Stormwater)</i>   |                    |                        |                   |                   |                   |
| Convert Village-owned Street Lights to LED   | \$ 110,000         | 1                      | -                 | -                 | -                 |
| Purchase Lot - Transport Way for Road Connection   | \$ 120,000         | 1                      | -                 | -                 | -                 |
| Municipal Center Facilities Assessment Study   | \$ 105,000         | 1                      | -                 | -                 | -                 |
| Birch Street Multi-Use Path Extension  | \$ 6,215           | 1                      | -                 | -                 | -                 |
| Plow Truck #17 (just Truck Chassis)  | \$ 140,000         | 5                      | 28,000            | 28,000            | 28,000            |
| Parks Mower #115 (72-inch mower)   | \$ 25,000          | 1                      | -                 | -                 | -                 |
| Parks Walk-Behind Mower #142   | \$ 5,500           | 1                      | -                 | -                 | -                 |
| Multi-Purpose Mower/Blower #113  | \$ 120,000         | 3                      | 40,000            | -                 | -                 |
| Parks Zero Turn Mower  | \$ 22,000          | 1                      | -                 | -                 | -                 |
| Plow Truck #69   | \$ 210,000         | 5                      | 42,000            | 42,000            | 42,000            |
| One-Ton Pickup Truck #21   | \$ 22,500          | 1                      | -                 | -                 | -                 |
| Grader   | \$ 325,000         | 5                      | 65,000            | 65,000            | 65,000            |

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Improvements Fund      |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

**CAPITAL IMPROVEMENTS FUND**

**2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan**

| <b><u>PUBLIC WORKS &amp; PARKS</u></b><br><b><u>DEPARTMENTS (continued):</u></b> | <u>Total Cost</u>   | <u># of Years</u><br><u>Financed</u> | <u>2019</u><br><u>Financial</u><br><u>Plan</u> | <u>2020</u><br><u>Financial</u><br><u>Plan</u> | <u>2021</u><br><u>Financial</u><br><u>Plan</u> |
|--|---------------------|--------------------------------------|--|--|--|
| Pickup Truck #2  | \$ 35,000           | 1                                    | 35,000   | -  | -  |
| End Loader #14   | \$ 84,000           | 3                                    | 28,000   | 28,000   | 28,000   |
| Parks One-Ton Pickup Truck #6  | \$ 45,000           | 1                                    | 45,000   | -  | -  |
| Pickup Truck #55 (Sign Truck)  | \$ 35,000           | 1                                    | 35,000   | -  | -  |
| One-Ton Pickup Truck #31   | \$ 45,000           | 1                                    | -  | 45,000   | -  |
| Plow Truck #29   | \$ 168,000          | 5                                    | -  | 42,000   | 42,000   |
| Quad Axle #15  | \$ 62,000           | 5                                    | -  | 17,000   | 15,000   |
| Skidsteer  | \$ 50,000           | 1                                    | -  | 50,000   | -  |
| <b>TOTAL - Public Works/Parks Departments</b>                                    | <b>\$ 3,286,814</b> |                                      | <b>\$ 463,160</b>                              | <b>\$ 386,021</b>                              | <b>\$ 220,000</b>                              |
| <b>Total Expenditures</b>  |                     |                                      | <b>\$ 772,914</b>                              | <b>\$ 701,452</b>                              | <b>\$ 456,712</b>                              |
| Excess Revenues Over (Under) Expenditures  |                     |                                      | \$ (349,755)                                   | \$ (262,293)                                   | \$ (75,553)                                    |
| Fund Balance (Deficit), December 31  |                     |                                      | \$ (712,293)                                   | \$ (974,586)                                   | \$ (1,050,139)                                 |

VILLAGE OF WESTON  
2016 CIP BUDGET REQUEST  
AND 2017 FINANCIAL PLAN  
PROGRAM COMMENTS

|   |  |
|---|--|
| <b>Department/Office:</b><br>Finance      | <b>Budget:</b><br>Capital Equipment Fund         |
| <b>Program:</b><br>Capital Projects Funds | <b>Submitted by:</b><br>Keith Donner/John Jacobs |

UTILITY FUNDS (WATER, SEWER, & STORMWATER) - CAPITAL IMPROVEMENTS FUND  
2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan

|  | 2014<br>Actual | 2015<br>Budget | 2015<br>Estimate | 2016<br>Proposed<br>Budget | 2017<br>Financial<br>Plan |
|--|----------------|----------------|------------------|----------------------------|---------------------------|
| Fund Balance, January 1                        | \$ -           | \$ -           | \$ -             | \$ -                       | \$ -                      |
| <b>REVENUES</b>                                |                |                |                  |                            |                           |
| Fund Balance - Water Utility                   | \$ 26,046      | \$ 4,700       | \$ 6,755         | \$ 1,358,755               | \$ 34,755                 |
| Fund Balance - Sewer Utility                   | -              | 550,000        | -                | 610,000                    | -                         |
| Fund Balance - Stormwater Utility              | -              | -              | -                | 5,000                      | -                         |
| Total Revenues                                 | \$ 26,046      | \$ 554,700     | \$ 6,755         | \$ 1,973,755               | \$ 34,755                 |
| <b>EXPENDITURES</b>                            |                |                |                  |                            |                           |
| Water - SCADA Equipment                        | \$ -           | \$ -           | \$ -             | \$ -                       | \$ -                      |
| Water - Furniture & Equipment                  | -              | -              | -                | -                          | -                         |
| Water - Replace Excavator #23                  | -              | 4,700          | 6,755            | 6,755                      | 6,755                     |
| Water - Power Valve Turner                     | -              | -              | -                | 40,000                     | -                         |
| Sewer - Magnetic Manhole Lifter                | -              | -              | -                | 8,000                      | -                         |
| Sewer - Sewer Televising Camera                | -              | -              | -                | 50,000                     | -                         |
| Water/Sewer - Utility Van Replacement          | 26,046         | -              | -                | 22,000                     | 28,000                    |
| Design - Ross Ave. Lift Station                | -              | 60,000         | -                | -                          | -                         |
| Design - Mesker/Colleen Lift Station           | -              | 40,000         | -                | -                          | -                         |
| Construction - Ross Ave. Lift Station          | -              | 200,000        | -                | 300,000                    | -                         |
| Construction - Mesker/Colleen Lift Station     | -              | 250,000        | -                | 230,000                    | -                         |
| Design Well #7 - Camp Phillips Road            | -              | -              | -                | 100,000                    | -                         |
| Ridgeview Subdivision Connection to E. Everest | -              | -              | -                | 17,000                     | -                         |
| Automated Meter Reading - Water Utility        | -              | -              | -                | 1,200,000                  | -                         |
| Total Expenditures                             | \$ 26,046      | \$ 554,700     | \$ 6,755         | \$ 1,973,755               | \$ 34,755                 |
| Excess Revenues Over (Under) Expenditures      | \$ -           | \$ -           | \$ -             | \$ -                       | \$ -                      |
| Fund Balance, December 31                      | \$ -           | \$ -           | \$ -             | \$ -                       | \$ -                      |

PROPOSED 2016 CAPITAL PROJECTS

11/24/15

| Project Description  | Length (miles) | ESTIMATED COST   |                |               |                  |                  |   |
|--|----------------|------------------|----------------|---------------|------------------|------------------|---|
|  |                | Total            | Street         | Storm Sewer   | Water            | Sewer            |   |
| <b>Street and Utility Projects</b>                             |                |                  |                |               |                  |                  |   |
| Connect Ridgeview Subdivision to East Everest Avenue           |                | 77,000           | 60,000         | 5,000         | 12,000           | -                |   |
| Accelerate Automated Meter Reading Implementation              |                | 1,200,000        | -              | -             | 1,200,000        | -                | Envision multi-year implementation. Some charge to sewer?. Need PSC project approval  |
| Convert Mesker-Colleen Lift Station to Submersible             |                | 230,000          | -              | -             | -                | 230,000          | Contracted  |
| Reconstruct/Relocate Ross Avenue Lift Station                  |                | 300,000          | -              | -             | -                | 300,000          | Contracted  |
| Design Well #7 on Camp Phillips Road                           |                | 100,000          | -              | -             | 100,000          | -                | Water fund balance  |
| Convert Village Owned Street Lights to LED                     |                | 110,000          | 110,000        | -             | -                | -                | Will look into FOE incentives as well as Financing options so the cost savings per year would equal the finance payment making the project a net 0 cost |
| Purchase Lot on Transport Way for Future Transportation Needs. |                | 120,000          | 120,000        | -             | -                | -                | Entire lot is valued at \$105,000. Parcel had been 2 years tax delinquent and now paid up. Would only need R.O.W. but unlikely to get lot split.        |
| Weston Identity on Business Highway 51                         |                | -                | -              | -             | -                | -                |   |
| Weston Identity on Jelinek Avenue                              |                | -                | -              | -             | -                | -                |   |
| Municipal Center Facilities Assessment Study                   |                | 105,000          | 105,000        | -             | -                | -                |   |
|  |                | -                | -              | -             | -                | -                |   |
| <b>Enhancements</b>  |                |                  |                |               |                  |                  |   |
| Birch Street Multi-Use Path Extension                          |                | 6,215            | 6,215          | -             | -                | -                | Funds to be refunded to WisDOT due to the project not being built   |
| <b>Capital Equipment</b>                                       |                |                  |                |               |                  |                  |   |
| Replacement utility van - #5 (5 yr schedule)                   |                | 22,000           | -              | -             | -                | 22,000           | Operating surplus/fund balance purchase   |
| Sanitary Sewer Televising Equipment                            |                | -                | -              | -             | -                | -                |   |
| Camera   |                | 50,000           | -              | -             | -                | 50,000           | Fund balance purchase   |
| Vehicle  |                | -                | -              | -             | -                | -                | Fund balance purchase   |
| Software   |                | -                | -              | -             | -                | -                | Fund balance purchase   |
| Power Valve Operating Equipment                                |                | 40,000           | -              | -             | 40,000           | -                | Fund balance or hook-up fee purchase  |
| Magnetic Manhole lifter  |                | 8,000            | -              | -             | -                | 8,000            | Fund balance or hook-up fee purchase  |
| <b>SUBTOTAL BEFORE CONTRIBUTIONS</b>                           |                | <b>2,368,215</b> | <b>401,215</b> | <b>5,000</b>  | <b>1,352,000</b> | <b>610,000</b>   |   |
| <b>Contributions</b>   |                |                  |                |               |                  |                  |   |
| Developer main extension contributions                         |                | -                | -              | -             | -                | -                |   |
| <b>NET TOTAL</b>   |                | <b>4,736,430</b> | <b>802,430</b> | <b>10,000</b> | <b>2,704,000</b> | <b>1,220,000</b> |   |

- 175a -

**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

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REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

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ITEM DESCRIPTION: **RIDGEVIEW SUBDIVISION COOST SHARE FOR OFF SITE IMPROVEMENTS**

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DATE/MTG: **FINANCE COMMITTEE; WEDNESDAY, JULY 22, 2015**

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POLICY QUESTION: **Should the Board of Trustee agree to pay 100% of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed?**

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RECOMMENDATION TO: **I make a motion that the Board of Trustees participates in the Ridgeview Subdivision project for 100% of the cost of public improvements to connect Tower Ridge Place and East Everest Avenue, estimated at \$61,000.**

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**LEGISLATIVE ACTION:**

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve           | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order          | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input checked="" type="checkbox"/> <b>Expenditure</b> | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
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- 

PRIOR REVIEW: **Property & Infrastructure Committee on 7/6/15**

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**BACKGROUND:** The original platting for Ridgeview Subdivision dates back to 2005. An initial development agreement divided the project into 2 phases. Phase 2 has remained incomplete after the original developer encountered financial difficulties. Water distribution facilities, sanitary sewer and storm sewer mains have all been installed, but streets remain incomplete. The remaining work is to complete the street and storm sewer work. Originally sidewalks, street trees, and connection of streets to Everest Avenue were not included in the requirements. The developer had asked for variance from the Village's requirements under the Complete Streets resolution adopted earlier this year, with respect to the requirement that the developer be responsible for connecting Tower Ridge Place to East Everest Avenue. Prior discussion about this connection indicates the Village should complete this connection with its own resources.

- Supplemental Briefer for Agenda Items under Consideration
- Attachments
-

**Village of Weston, Wisconsin**  
**AGENDA ITEM LEGISLATIVE ANALYSIS**  
**Supplemental Briefer for Agenda Items under Consideration**

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From: Keith Donner, P.E., Director of Public Works & Utilities  
Date/Mtg: Wednesday, July 22, 2015  
Re: Ridgeview Subdivision Cost Share for Off-site Improvements

1. Policy Question:

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Should the Board of Trustee agree to pay 100% of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed?

2. Purpose:

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Current Village policy is to require developers to pay all costs of public infrastructure except for “oversizing” of water and sanitary sewer mains. This may include off-site improvements for streets and storm sewers as well. This topic was discussed at the Property and Infrastructure Committee meeting on 7/6/15. The sentiment, also based on prior discussion at Plan Commission on August 12, 2013, is that the Village should pay for the off-site improvements in this case.

3. Background:

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The Ridgeview Subdivision was originally platted in 2005. At the time of initial subdivision improvement there was no mandate for constructing sidewalks or connecting water mains or public streets to Everest Avenue. The development was divided into 2 phases for purposes of completing public infrastructure and issuance of building permits. Phase 1 achieved the necessary level of completion for building permits. Public infrastructure in the form of water distribution facilities, sanitary sewer collection facilities, and storm sewer mains was also completed in Phase 2. However, completion of the street and remaining storm sewer inlets and leads has prevented further building permit issuance. Local developer, Denyon Homes, has acquired the remainder of the subdivision in late 2014 or early 2015. The Village Board of Trustees adopted a Complete Streets resolution on June 1, 2015, having the effect of adding the burden of installing sidewalk, street trees, and connecting the streets and a water main loop to East Everest Avenue. The developer has requested a variance from the Complete Streets requirements because they were not part of the original development expectations and also were not known at the time of acquisition by Denyon Homes. Aside from this request the developer has complied thus far with making revisions to the plans. Staff now will recommend removing the traffic circle at the east end of East Everest Avenue.

4. Issue Analysis:

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Updated infrastructure plans to complete the subdivision were submitted to the Village on July 15, 2015. Plans have been reviewed by staff and revisions have been made which are consistent with the Complete Streets philosophy. The current estimate by the developer’s engineer indicates the total off-site improvements will cost \$69,291, excluding any professional services costs or contingencies. Currently the Village is unable to participate in public construction without going through a public bidding process if the cost of improvements is \$25,000 or more. The standard way of handling this issue has been to participate in the developer’s project to the maximum extent allowed by law or the alternative is to publicly bid the work separately. Developers are typically motivated to move quickly and rather than delay their project, opt to accept the maximum contribution to keep their project within the private bidding realm. The developer currently does not anticipate completing the street improvements for the project until 2016. The developer acquired the property with the assumption that the Village would have the same requirements as for the prior developer. Adoption of the complete streets requirements has resulted in the developer being responsible for about \$80,000 of additional cost within the development. The cost of the off-site connection would add another \$61,000.

5. Fiscal Impact:

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Water main loop costs are estimated at ±\$10,000 with the balance of the costs being for storm sewers, streets and sidewalks. Water utility fund balance can easily accommodate the \$10,000 contribution. The additional \$50,000 would be need to be accommodated through the Village's CIP fund.

6. Statutory References:

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Current statutory restriction is that municipal financial participation in public construction must be publicly bid if the cost is \$25,000 or more. However, this threshold number was proposed to be increased to \$100,000 in the 2015 state budget bill. If the threshold has not increased, the off-site improvements will have to be publicly bid, also adding on some administrative costs.

7. Prior Review:

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This has been reviewed among Department Directors and the Village Administrator. Staff agrees there is justification for Village participation in 100% of the cost of off-site improvements.

8. Policy Choices:

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Here are your choices.

1. Recommend that the Board of Trustees agree to pay 100% of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed.
2. Recommend that the Board of Trustees agree to pay some other percentage of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed.
3. Recommend that at there be no financial participation in the project.
4. Other?

9. Recommendation:

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10. I recommend that the Board of Trustees agree to pay 100% of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed. (Whether there needs to be a public bidding process will need to be determined based on any changes to state statutes).

11. Legislative Action:

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I move that the Board of Trustees agree to pay 100% of the cost to connect East Everest Avenue to Tower Ridge Place as the Ridgeview Subdivision is completed

12. Attachments:

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Resolution for Complete Streets  
Infrastructure plans dated July 15, 2015  
Opinion of Cost from MTS Utilities  
August 12, 2013, Plan Commission Meeting Minutes  
July 6, 2015, Draft Minutes of Property & Infrastructure Committee Meeting

VILLAGE OF WESTON, 5500 Schofield Ave, Weston WI 54476

**RESOLUTION OF BOARD OF TRUSTEES**

Resolution approving a Complete Streets Policy for the Village and directing staff to develop implementation strategies to increase the usability of all streets for all modes of travel for citizens of all ages and abilities in the Village.

Committee Action: Property & Infrastructure Committee 6/1/15

Fiscal Impact: Unknown as it will be applied case-by-case.

**File Number:**

**Date Introduced:** 6/1/2015

**RESOLUTION NO. VW-15-14**

**A RESOLUTION OF THE BOARD OF TRUSTEES PROVIDING FOR A COMPLETE STREETS POLICY AND DIRECTING STAFF TO DEVELOP IMPLEMENTATION STRATEGIES TO INCREASE THE USABILITY OF ALL STREETS FOR ALL MODES OF TRAVEL FOR CITIZENS OF ALL AGES AND ABILITIES IN THE VILLAGE OF WESTON.**

**WHEREAS**, The Village of Weston wishes to ensure that all users of our transportation system are able to travel safely and conveniently on all streets and roadways within the public right-of-way in Weston; and

**WHEREAS**, a Complete Street is defined as one which provides a safe, convenient, and context-sensitive facility for all modes of travel, for users of all ages and all abilities; and

**WHEREAS**, the Village of Weston views all transportation improvements as opportunities to connect neighborhoods, calm traffic and improve safety, provide greater access and mobility for users of the public way, and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system; and

**WHEREAS**, complete streets have public health benefits, such as encouraging physical activity and improving air quality, by providing the opportunity for more people to bike and walk safely; and

**WHEREAS**, complete streets improve access and safety for those who cannot or choose not to drive motor vehicles; and

**WHEREAS**, complete streets are essential in providing safe routes to school for children; and

**WHEREAS**, complete streets policies have been adopted legislatively by at least five states, and by at least 36 localities – of which 13 are by local law (resolutions or ordinances); and

**WHEREAS**, the Village of Weston currently has a limited complete streets policy applying particularly to streets developed in new subdivisions; and

**WHEREAS**, the Village of Weston has a Sidewalk Map and other programs focused on improving the ability of Weston's streets to meet the travel needs of all users; and

**WHEREAS**, the concept and principles of complete streets are entirely compatible with the direction and plans embodied in the 2006 Wausau Urban Area Transportation Plan; and

**WHEREAS**, the concept and principles of complete streets are entirely compatible with the direction and plans embodied in the Transportation Chapter of the Village's draft Comprehensive Plan; and

**WHEREAS**, it is the desire of the Village of Weston to formalize a commitment to the principles of complete streets for all of our streets;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, WISCONSIN**, that the Village of Weston commits to a Complete Streets Policy which has the following elements:

1. Any roadway in the Village of Weston which is to be newly constructed or completely reconstructed must be designed and constructed to:
  - A. Provide for the safety and convenience of all users of all ages and of all abilities: pedestrians, bicyclists, transit users, and motorists; and
  - B. Address the needs of all users both along roadway corridors and crossing the corridors.
2. Any project in which an existing roadway surface is to be restored or rehabilitated, and any remediation of deficient or non-existent sidewalks, shall be reviewed for the potential of making the roadway a complete street. Consideration shall particularly include proportionality: is the scope of work needed to make a complete street reasonable in relation to the scope of the proposed roadway maintenance or improvement?
3. Sidewalks will be required to be installed in all new subdivisions.
4. Sidewalks will be required to be installed for all new construction and substantial remodels (50% improvement to existing building value) of a structure regardless of if sidewalk is present on either side of the development.
5. Any exception to applying this Complete Streets Policy to a specific roadway project must be approved by the Board of Trustees, with documentation of the reason for the exception.
6. An annual report will be made to the Board of Trustees by the Village Administration showing progress made in implementing this policy.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN**, that this Complete Streets Policy will apply to the scoping, design, and construction of projects within our corporate boundary.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that the Public Works Department will review current design standards, including the design standards embodied in the most recent version of the subdivision regulations (currently Chapter 74) which apply to new roadway construction, to assure that they reflect the best available design standards and guidelines, and effectively implement the Complete Streets Policy above stated.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that these design standards also serve as guidance for all existing roadway rehabilitation, reconstruction, or resurfacing, to the extent that the work required is reasonably proportional to the scale of the proposed rehabilitation, reconstruction, or resurfacing.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that application of design standards will be flexible to permit context-sensitive design, fitting the roadway design within the context of the neighborhood, recognizing that all streets are different and user needs will be balanced.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that exceptions may be made when:

- The project involves a roadway on which non-motorized use is prohibited by law. In this case, an effort shall be made to accommodate pedestrians and bicyclists elsewhere.
- There is documentation that there is an absence of use by all except motorized users now and would be in the future even if the street were a complete street.
- The scope of the relevant project is limited to maintenance activities intended to keep the roadway in serviceable condition.
- There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project's scope.
- There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.
- The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
- There are documented environmental constraints or an unsafe transportation issue

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that staff in the Public Works Department be directed to develop ordinances, resolutions, programs, and recommendations for funding to implement the Complete Streets Policy, for consideration by the Village of Weston; and that these shall identify the complete streets needs and recommend a plan to meet those needs, including for sidewalks, throughout the village.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that the Board of Trustee commits to including Complete Streets Policy and principles in all future Village plans.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 1<sup>st</sup> day of the month of June, 2015.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: Barbara J. Ermeling  
Barbara Ermeling, Village President

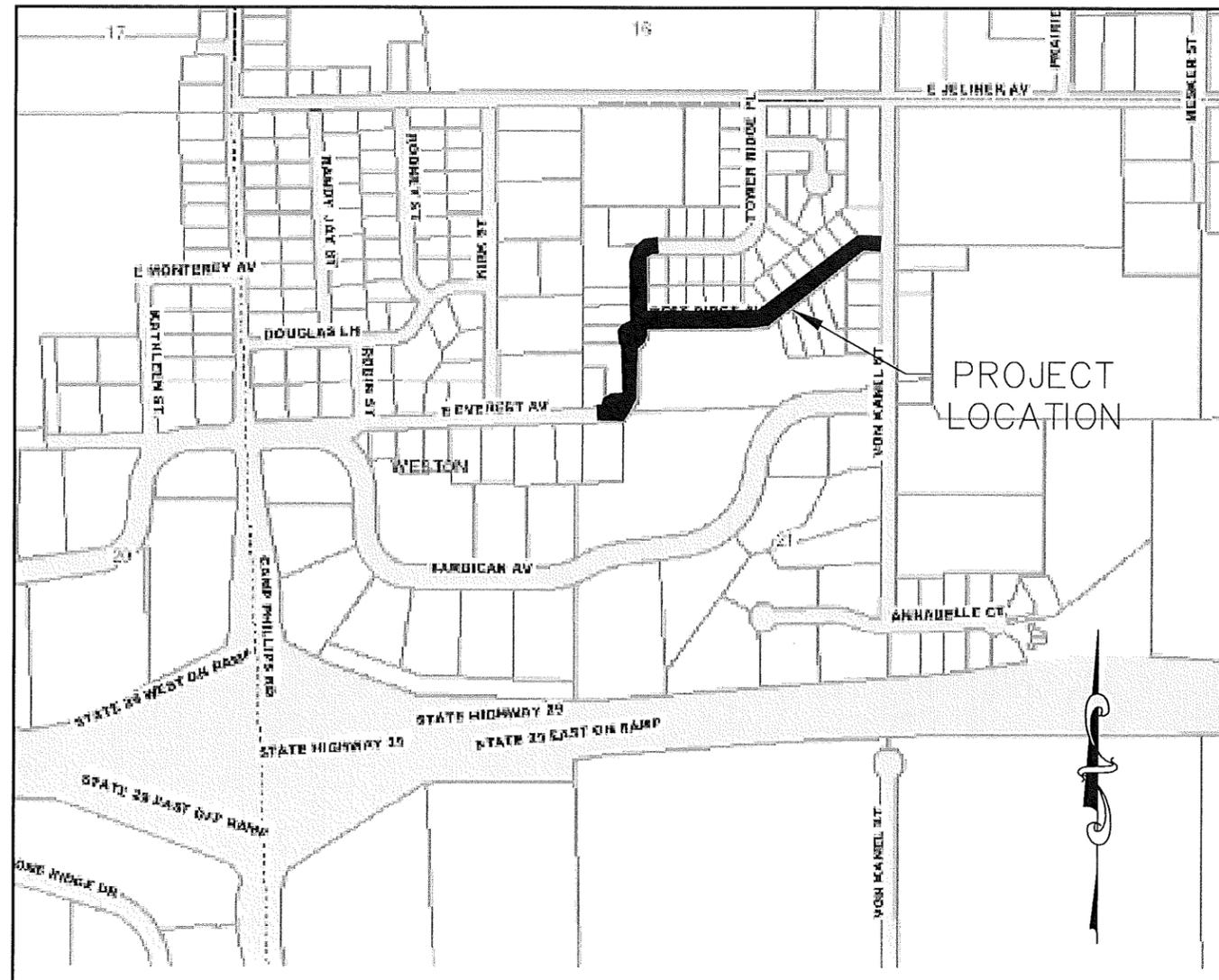
ATTEST:

By: Sherry Weinkauff  
SHERRY WEINKAUF, Village Clerk

# CIVIL PLANS FOR RIDGEVIEW SUBDIVISION COMPLETION

BEING PART OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE  
NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 28 NORTH, RANGE 8 EAST,  
VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

LOCATION MAP  
NOT TO SCALE



- |              |                              |
|--------------|------------------------------|
| SHEET 2      | OVERALL MAP                  |
| SHEET 3      | EROSION CONTROL PLAN         |
| SHEET 4      | EROSION CONTROL DETAILS      |
| SHEET 5      | TYPICAL ROAD                 |
| SHEET 6      | WATERMAIN DETAILS            |
| SHEET 7      | WATERMAIN DETAILS            |
| SHEET 8      | STORM SEWER DETAILS          |
| SHEET 9      | CURB & GUTTER DETAILS        |
| SHEETS 10-11 | TIMBER RIDGE AND CREST RIDGE |
|              | TRAFFIC CIRCLE SECTION       |
| SHEETS 12-16 | PLAN & PROFILE               |
| SHEET 17     | CROSS-SECTIONS               |



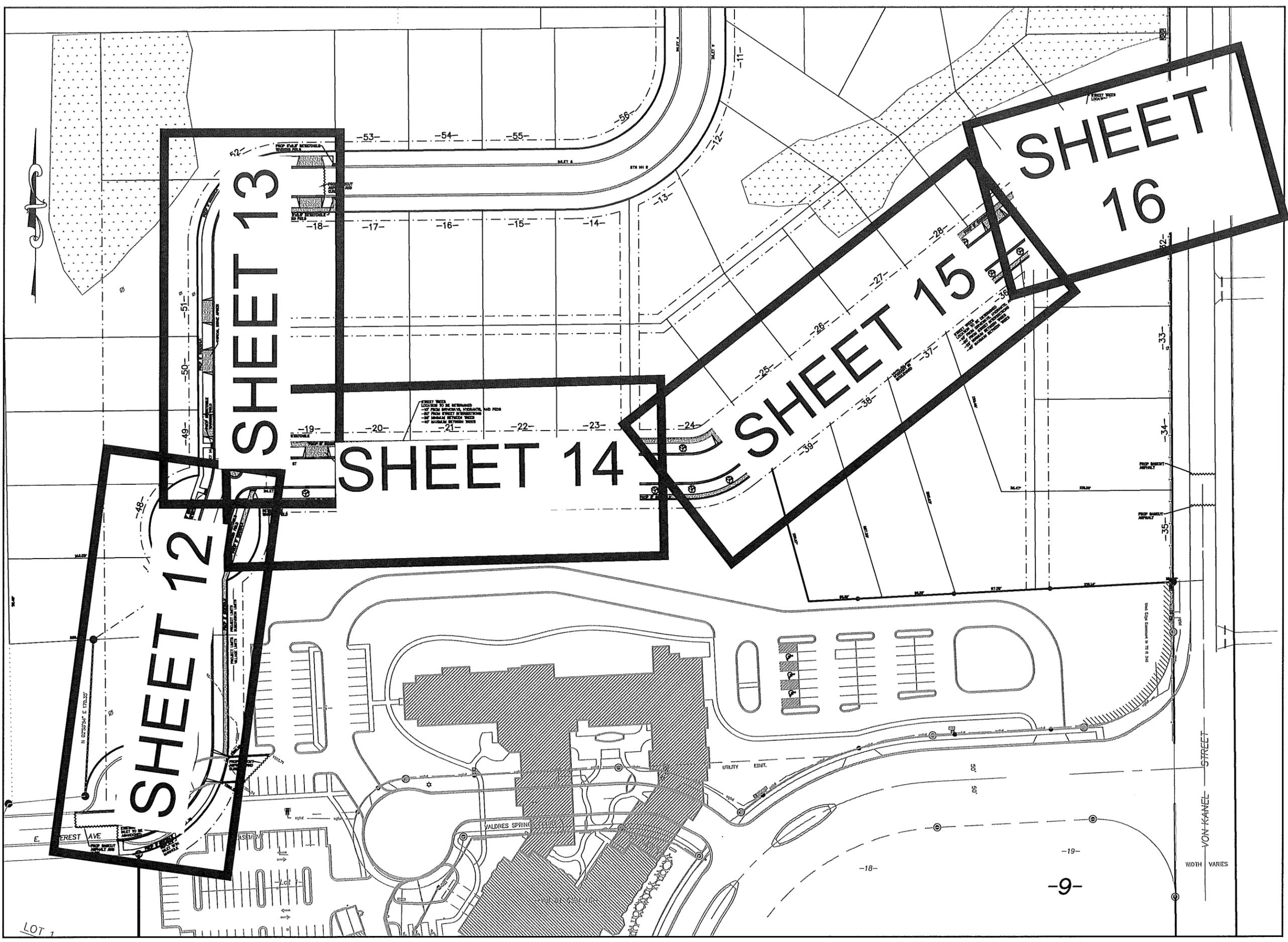
MARATHON TECHNICAL SERVICES LLC  
CONSULTING ENGINEERS  
404 FRANKLIN ST - WAUSAU, WI 54403  
PHONE & FAX - (715)843-7292  
WWW.MTSLLC.NET

REVISION DATE  
07/14/2015

SURVEYED:  
DESIGNED:  
DRAWN BY:  
APPROVED:

COVER SHEET  
RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

SCALE  
NO SCALE  
SHEET NO.  
1  
OF 17 SHEETS



**SHEET 12**

**SHEET 13**

**SHEET 14**

**SHEET 15**

**SHEET 16**

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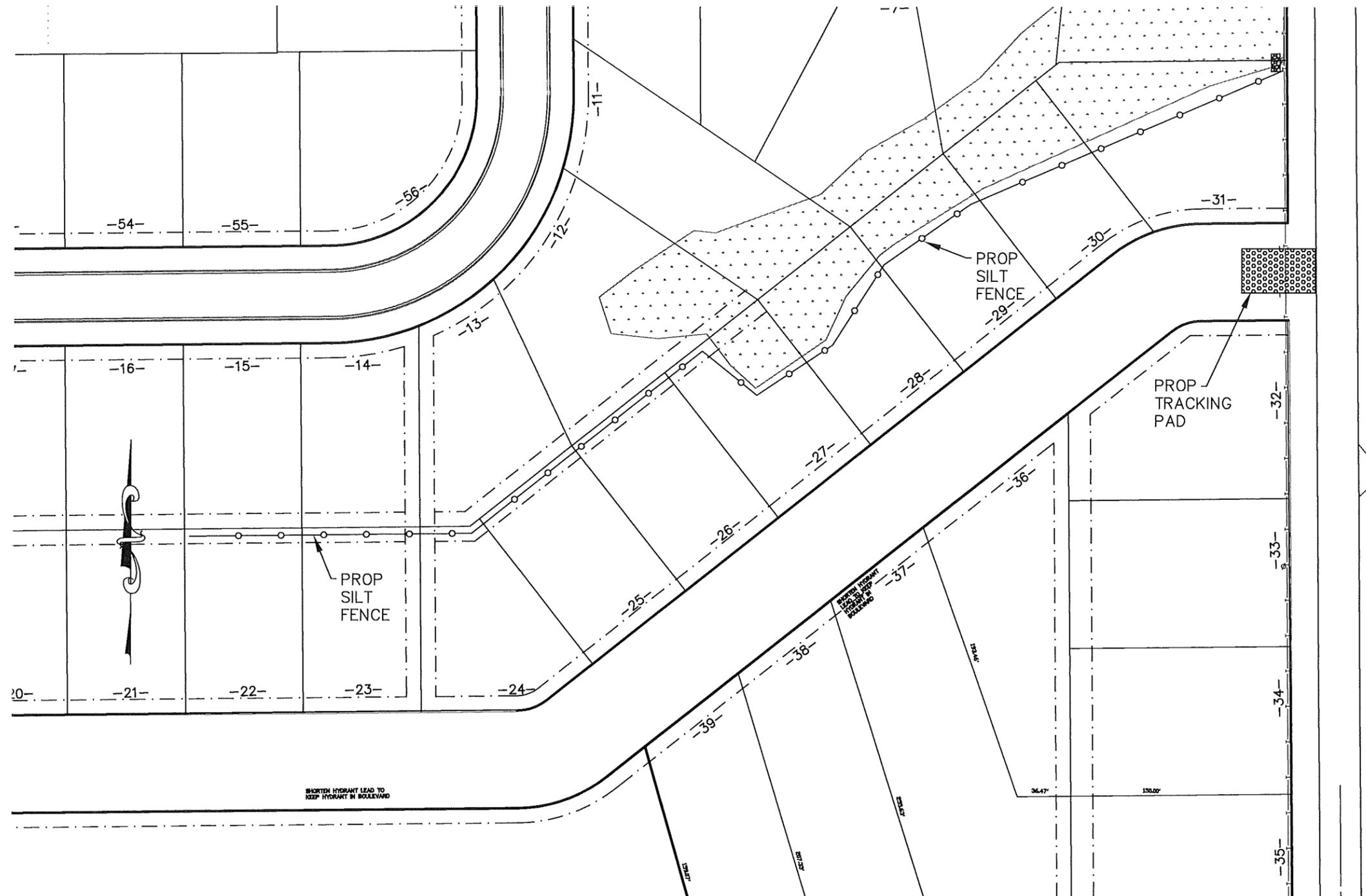
**OVERALL MAP**

RIDGEVIEW SUBDIVISION  
 VILLAGE OF WESTON, MARATHON CO.

SCALE  
 1"=100'  
 SHEET NO.  
 2  
 OF 17 SHEETS

**PROPOSED EROSION CONTROL AND CONSTRUCTION SCHEDULE**

- \*WEEKLY EROSION CONTROL LOGS ARE THE RESPONSIBILITY OF THE CONTRACTOR. INSPECT EROSION CONTROL PRACTICES WEEKLY AND AFTER RAINFALL EVENTS. MAKE ANY REPAIRS IMMEDIATELY.
- MARK THE WORK LIMITS AND AREAS TO REMAIN UNDISTURBED.
- INSTALL SILT FENCE WHERE SHOWN.
- INSTALL TEMPORARY TRACKING PADS WHERE SHOWN FOR CONSTRUCTION ENTRANCE AND EXIT.
- STRIP TOPSOIL AND STOCKPILE IN LOCATION APPROVED BY ENGINEER AND OWNER.
- INSTALL SILT FENCE AROUND THE PERIMETER OF TOPSOIL STOCKPILE. SEED WITH ANNUAL RYE AFTER COMPLETION OF STOCKPILING OR IF LEFT UNDISTURBED FOR MORE THAN 14 DAYS.
- INSTALL UNDERGROUND UTILITIES.
- ROUGH GRADE SITE.
- STABILIZE PROPOSED PAVEMENT AREAS WITH CRUSHED AGGREGATE BASE COURSE.
- FINAL GRADE SITE.
- INSTALL SIDEWALK , DRIVE APRONS, AND CURB AND GUTTER.
- PAVE ROADWAYS.
- PLACE REQUIRED TOPSOIL, SEED FERTILIZE AND MULCH.
- INSTALL EROSION CONTROL MAT ON ANY SLOPES GREATER THAN 1:5.
- REMOVE TEMPORARY EROSION CONTROL MEASURES AFTER SITE IS STABILIZED.
- REMOVE EXCESS MATERIALS OFFSITE.
- INSTALL ALL EROSION CONTROL MEASURES IN ACCORDANCE WITH WDNR CONSERVATION PRACTICE STANDARDS.



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**EROSION CONTROL PLAN**

RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

SCALE

1"=80'

SHEET NO.

3

OF 17 SHEETS

**GENERAL NOTES:**

DETAIL OF CONSTRUCTION NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND APPLICABLE SPECIAL PROVISIONS.

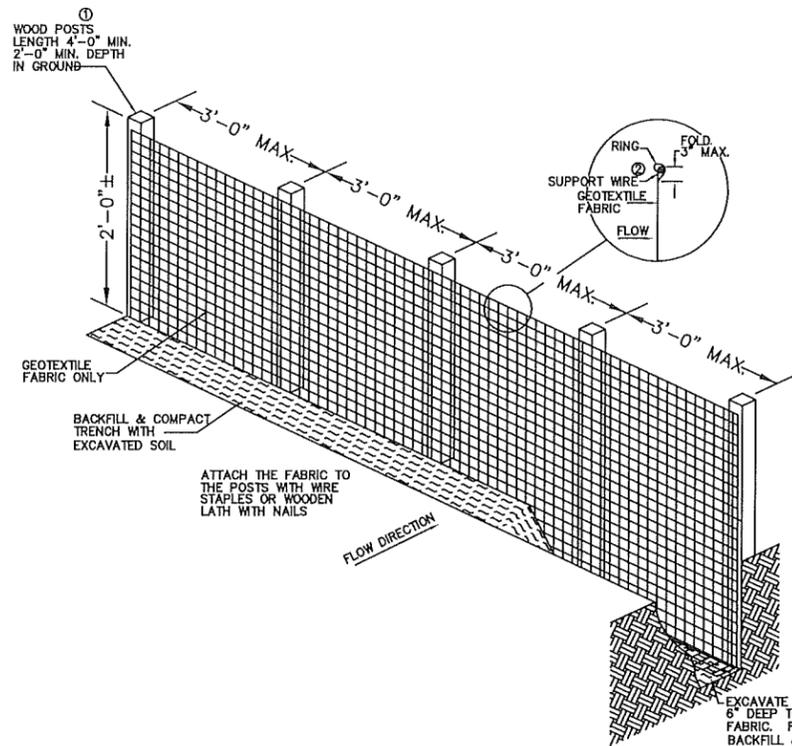
WHEN POSSIBLE THE SILT FENCE SHOULD BE CONSTRUCTED IN AN ARC OR HORSESHOE SHAPE, WITH THE ENDS POINTING UPSLOPE TO MAXIMIZE BOTH STRENGTH AND EFFECTIVENESS.

ADDITIONAL POST DEPTH OR TIE BACKS MAY BE REQUIRED IN UNSTABLE SOIL CONDITIONS.

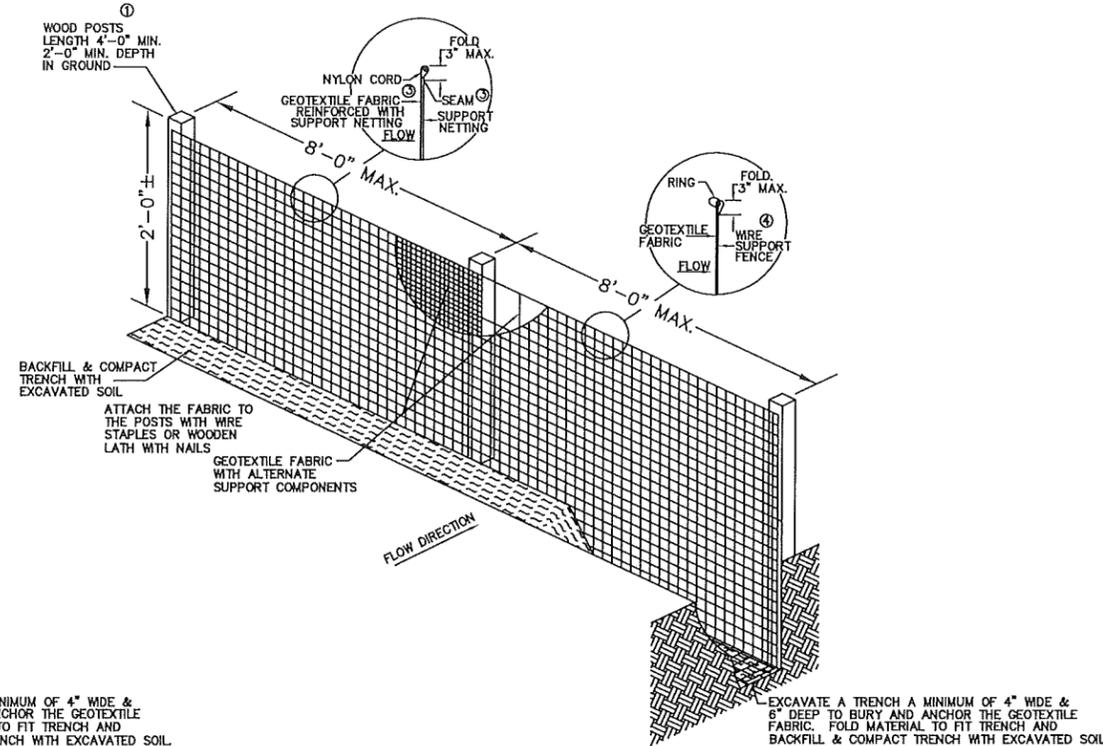
ALTERNATES "A" & "B" ARE EQUAL AND EITHER MAY BE USED.

ATTACH THE FABRIC TO THE POSTS WITH WIRE STAPLES OR WOODEN LATH AND NAILS.

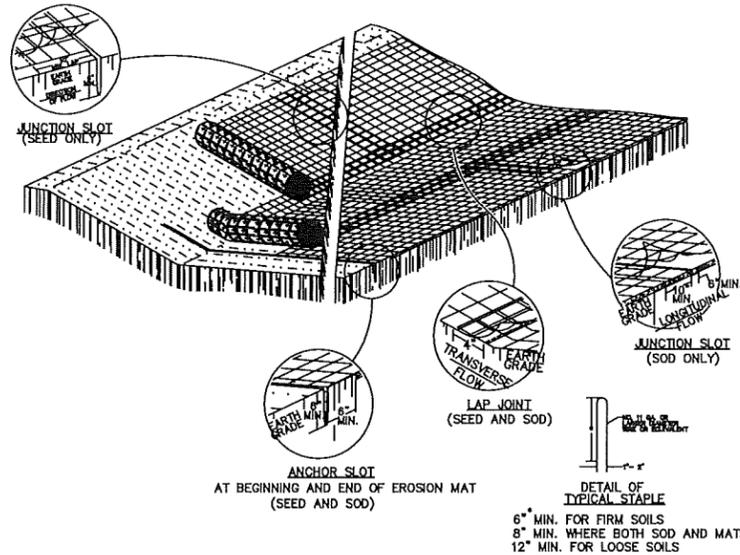
- ① STEEL POSTS SHALL BE A STUDDED "TEE" OR "U" TYPE WITH A MINIMUM WEIGHT OF 1.28 LBS/LINEAL FOOT (WITHOUT ANCHOR). FIN ANCHORS SUFFICIENT TO RESIST POST MOVEMENT ARE REQUIRED. WOOD POSTS SHALL BE A MINIMUM SIZE OF 4" DIA. OR 1 1/2" X 3 1/2" EXCEPT WOOD POSTS FOR GEOTEXTILE FABRIC REINFORCED WITH NETTING SHALL BE MINIMUM SIZE OF 1 1/8" X 1 1/8" OAK OR HICKORY.
- ② MINIMUM 14 GAGE WIRE REQUIRED, FOLD FABRIC 3" OVER THE WIRE AND STAPLE OR PLACE WIRE RINGS ON 12" C-C.
- ③ GEOTEXTILE FABRIC SHALL BE REINFORCED WITH AN INDUSTRIAL POLYPROPYLENE NETTING WITH A MAXIMUM MESH SPACING OF 3/4" OR EQUAL. A HEAVY DUTY NYLON TOP SUPPORT CORD OR EQUIVALENT IS REQUIRED.
- ④ WIRE SUPPORT FENCE SHALL BE 14 GAGE MINIMUM WOVEN WIRE WITH A MAXIMUM MESH SPACING OF 6". SECURE TOP OF GEOTEXTILE FABRIC TO TOP OF FENCE WITH STAPLES OR WIRE RINGS AT 12" C-C.
- ⑤ LENGTH NOT LESS THAN THE CIRCUMFERENCE OF THE LARGEST TIRE ON THE CONSTRUCTION EQUIPMENT, PLUS 5 FEET.



**SILT FENCE ALTERNATE "A"**



**SILT FENCE ALTERNATE "B"**



**SOIL REINFORCEMENT MATTING**

**GENERAL NOTES**

VARIATIONS IN THE DIMENSIONS OR MATERIALS SHOWN HEREON SHALL BE PERMITTED IF THEY PROVIDE EQUIVALENT PROTECTION AND MATERIAL STRENGTH AND IF PRIOR APPROVAL OF THE ENGINEER IS OBTAINED.

LAP JOINTS SHALL NOT BE PLACED IN THE BOTTOM OF V-SHAPED DITCHES.

JUNCTION SLOTS ON ADJACENT STRIPS OF MATTING SHALL BE STAGGERED A MINIMUM OF 4 FEET APART.

EDGES OF THE EROSION MAT SHALL BE IMPRESSED IN THE SOIL.

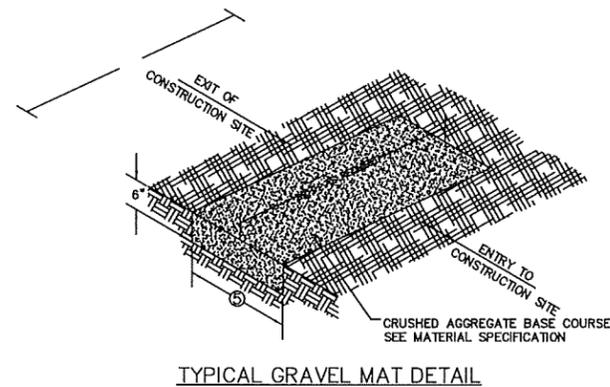
EROSION MAT SHALL BE MEASURED AND PAID FOR IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS.

EROSION MAT OVER SOD

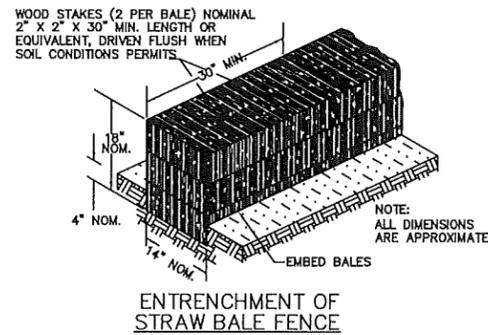
- A. ONLY JUTE FABRIC WILL BE PERMITTED OVER SOD.
- B. WOOD STAKES FOR SOD MAY BE OMITTED BY THE ENGINEER IF THE EXISTING SLOPE AND SOIL CONDITIONS SO WARRANT.
- C. THE WIDTH OF THE EROSION MAT SHALL ALWAYS EQUAL THE SOD WIDTH.
- D. SOD STRIPS MAY BE PLACED EITHER LONGITUDINALLY OR TRANSVERSELY TO THE FLOW LINE OF THE DITCH.

EROSION MAT OVER SEEDING

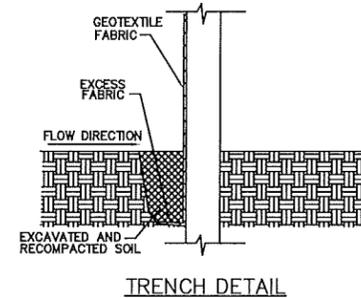
JUNCTION OR ANCHOR SLOTS SHALL BE AT MINIMUM INTERVALS OF 100 FEET ON GRADES UP TO AND INCLUDING 3%, AND 50 FEET ON GRADES EXCEEDING 3%.



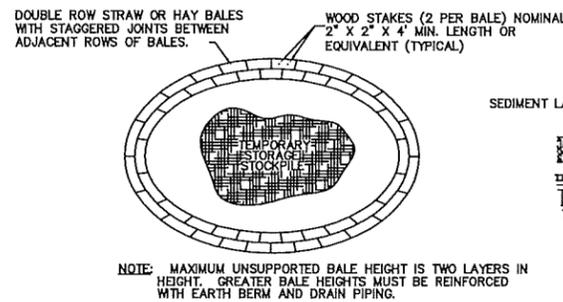
**TYPICAL GRAVEL MAT DETAIL**



**ENTRENCHMENT OF STRAW BALE FENCE**

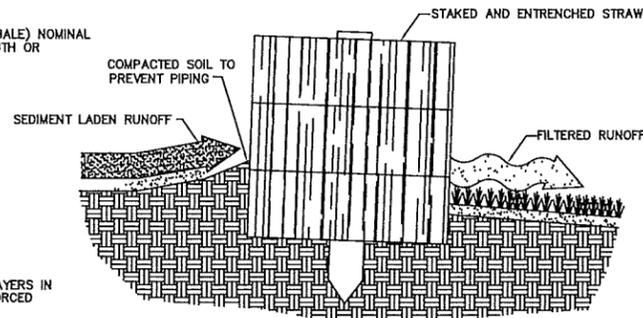


**TRENCH DETAIL**

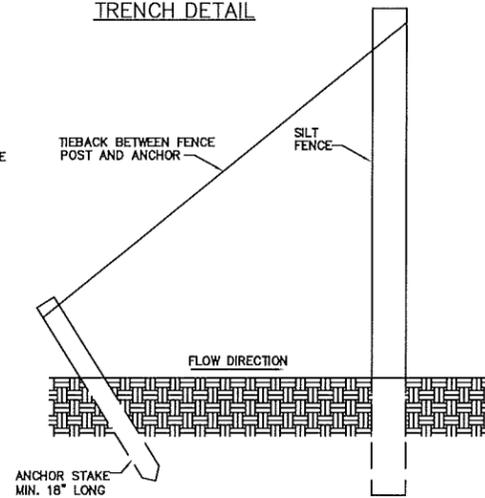


**SEDIMENTATION BASIN DETAIL**

NOTE: MAXIMUM UNSUPPORTED BALE HEIGHT IS TWO LAYERS IN HEIGHT. GREATER BALE HEIGHTS MUST BE REINFORCED WITH EARTH BERM AND DRAIN PIPING.



**CROSS SECTION OF STRAW BALE INSTALLATION**



**SILT FENCE TIE BACK (WHEN REQUIRED BY THE ENGINEER)**

**NOTE: NOT TO SCALE**

## GENERAL NOTES

3-INCH ASPHALTIC CONCRETE SHALL BE CONSTRUCTED WITH E-1.0 MIX IN A 1 1/4 INCH SURFACE COURSE AND A 1 3/4 INCH BINDER COURSE

CRUSHED AGGREGATE BASE COURSE SHALL BE DOT 1 1/4" SPECIFICATION

THE LOCATIONS OF EXISTING UTILITY INSTALLATIONS AS SHOWN ON THE PLANS ARE APPROXIMATE. THERE MAY BE OTHER UTILITY INSTALLATIONS WITHIN THE PROJECT AREA WHICH ARE NOT SHOWN. IT IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES PRIOR TO THE START OF CONSTRUCTION.

ALL CONSTRUCTION JOINTS AT EXISTING PAVEMENT SHALL BE SAWCUT.

## MATERIAL SPECIFICATIONS FOR THE VILLAGE OF WESTON

### WATERMAIN

WATER MAIN SHALL BE OF DUCTILE IRON CLASS 350.

1. WATER MAINS AND LATERALS SHALL BE TESTED AT 150 PSI FOR 3 HOURS, PRESSURE TEST - 1 HOUR, LEAKAGE TEST 2 HOURS.
2. CONTINUITY TEST - 200 AMP, LESS THAN 10 VOLTS FOR 2 MINUTES

### VALVES

ALL VALVES SHALL BE MECHANICAL JOINT, RESILIENT SEAT GATE VALVES, EPOXY COATED WITH A BRONZE WEDGE DISC MEETING AWWA C-515 SPECIFICATIONS

### FITTINGS

ALL FITTINGS SHALL BE MECHANICAL JOINT

THE FOLLOWING FITTINGS SHALL BE FORD OR MUELLER MEETING THE LISTED SPECIFICATIONS:

CORPS - 1" FORD F-1060 OR MUELLER H-15008

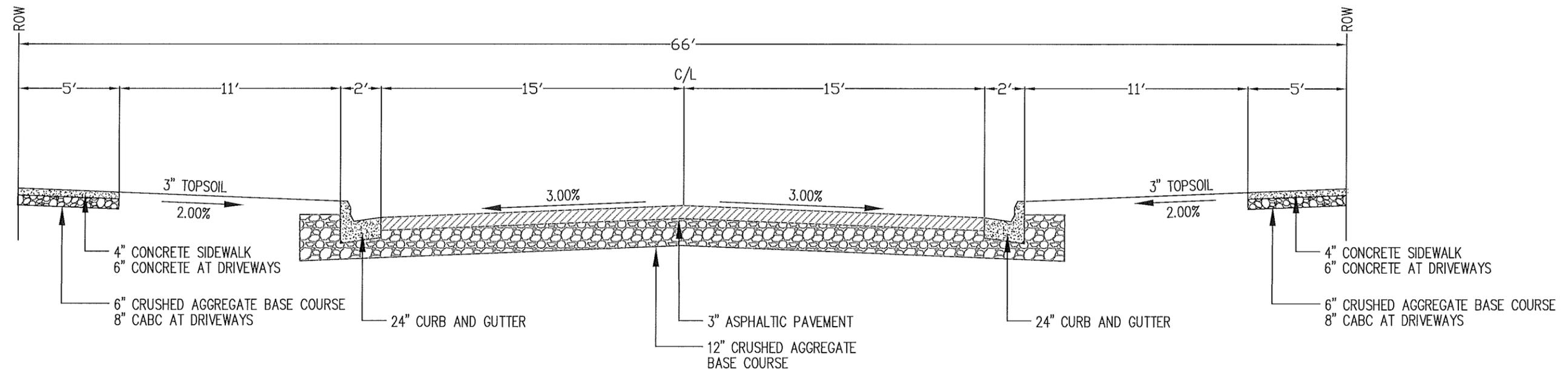
CURBSTOPS - 1" FORD B44-444M OR MUELLER B-25155

BOXES - FORD EM2-70-56 OR MUELLER 10300, MINNEAPOLIS STYLE ADJUSTABLE BETWEEN 7'-0" & 8'-0"

### HYDRANTS

ALL HYDRANTS SHALL BE YELLOW WATEROUS PACER WB-67-250 8'-0" BURY WESTON SPEC. (16" BREAKOFF)

THE STANDARD SPECIFICATION FOR THIS JOB WILL FOLLOW THE WISCONSIN STANDARD SPECIFICATION, 5TH EDITION, INCLUDING ADDENDUM EXCEPTING SECTION 2.6.14 PARAGRAPH (A); "FLOODING IS NOT AN ACCEPTABLE METHOD OF COMPACTION" AND WISCONSIN DOT SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.



TYPICAL SECTION

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DESIGNED:  
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APPROVED:

TYPICAL ROAD SECTION

RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

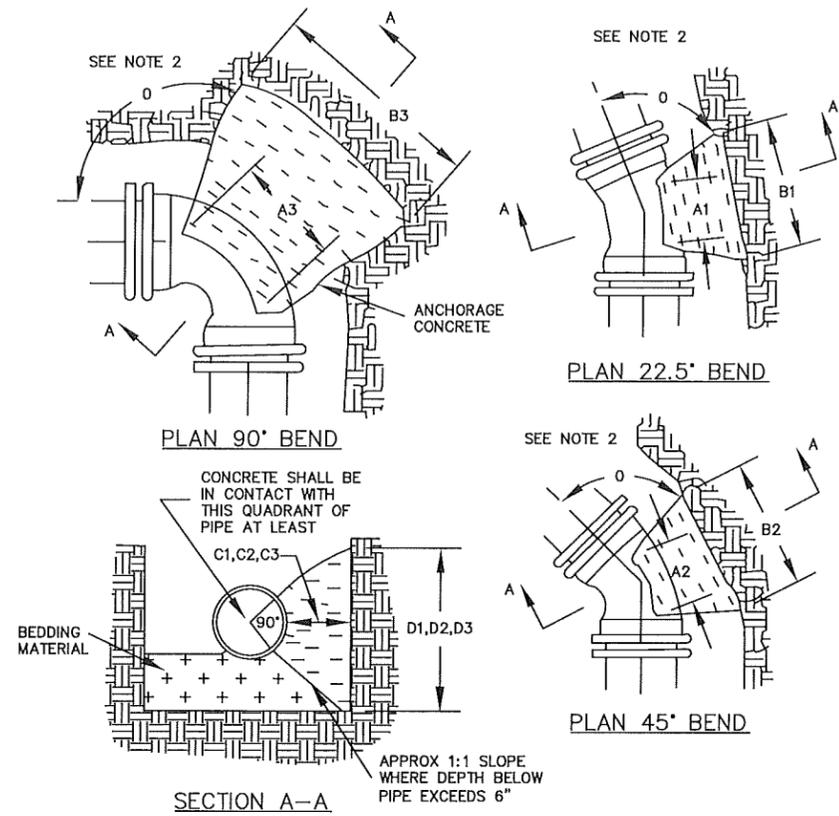
SCALE

NO SCALE

SHEET NO.

5

OF 17 SHEETS



REACTION BACKING FOR BENDS

BUTTRESS DIMENSIONS

| PIPE SIZE | 22.5° BENDS |       | 45° BENDS |        | 90° BENDS |        |
|-----------|-------------|-------|-----------|--------|-----------|--------|
|           | B1          | D1    | B2        | D2     | B3        | D3     |
| 6         | 1'-0"       | 1'-0" | 1'-0"     | 1'-0"  | 1'-4"     | 1'-2"  |
| 8         | 1'-0"       | 1'-0" | 1'-4"     | 1'-2"  | 1'-10"    | 1'-2"  |
| 10        | 1'-2"       | 1'-2" | 1'-7"     | 1'-6"  | 2'-3"     | 1'-10" |
| 12        | 1'-4"       | 1'-4" | 1'-10"    | 1'-10" | 2'-8"     | 2'-3"  |
| 16        | 1'-10"      | 1'-8" | 2'-6"     | 2'-4"  | 3'-10"    | 2'-10" |
| 20        | 2'-4"       | 2'-0" | 3'-3"     | 2'-10" | 5'-0"     | 3'-4"  |
| 24        | 2'-10"      | 2'-4" | 4'-0"     | 3'-3"  | 6'-4"     | 3'-10" |
| 30        | 3'-6"       | 3'-0" | 5'-4"     | 3'-10" | 8'-0"     | 4'-8"  |

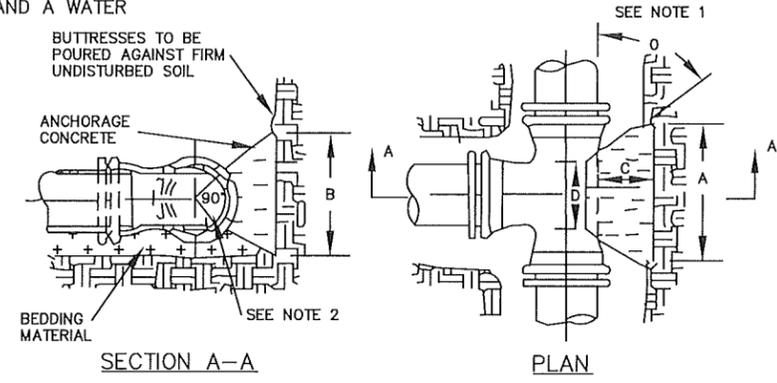
- NOTES:
- DIMENSIONS IN TABLE ARE BASED ON A WATER PRESSURE OF 150 PSI AND ON EARTH RESISTANCE OF 2 TONS PER SQ. FT.
  - DIMENSIONS C1,C2,C3 SHOULD BE LARGE ENOUGH TO MAKE ANGLE  $\theta$  EQUAL TO OR LARGER THAN 45°.
  - DIMENSIONS A1,A2,A3 SHOULD BE AS LARGE AS POSSIBLE WITHOUT INTERFERING WITH M.J. BOLTS.
  - SHAPE OF BACK OF BUTTRESS MAY VARY AS LONG AS POUT IS AGAINST FIRM UNDISTURBED EARTH.

NOTES:

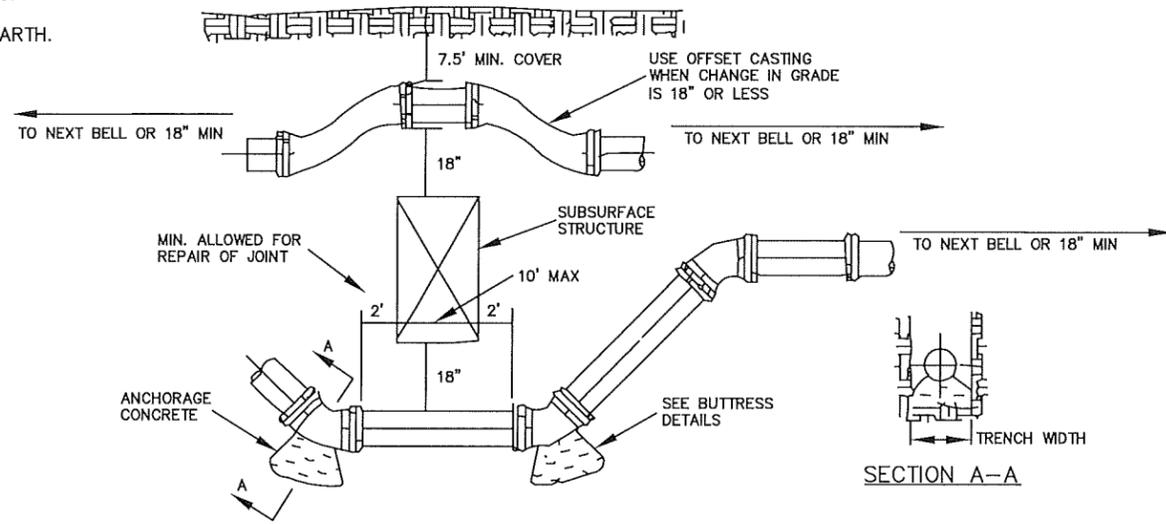
- DIMENSION C SHOULD BE LARGE ENOUGH TO MAKE ANGLE  $\theta$  EQUAL TO OR LARGER THAN 45°.
- CONCRETE SHOULD BEAR ON THIS QUADRANT.
- DIMENSION D SHOULD BE AS LARGE AS POSSIBLE BUT CONCRETE SHOULD NOT INTERFERE WITH M.J.
- BUTTRESS DIMENSIONS ARE BASED ON A SOIL RESISTANCE OF 2 TONS PER SQ. FT. AND A WATER PRESSURE OF 150 PSI.

BUTTRESS DIMENSIONS

| B.D. | A      | B     | C          | D          |
|------|--------|-------|------------|------------|
| 6    | 1'-3"  | 1'-0" |            |            |
| 8    | 1'-6"  | 1'-4" |            |            |
| 10   | 1'-10" | 1'-8" | SEE NOTE 1 | SEE NOTE 2 |
| 12   | 2'-3"  | 2'-0" |            |            |
| 16   | 3'-2"  | 2'-6" |            |            |
| 20   | 4'-0"  | 3'-0" |            |            |
| 24   | 5'-3"  | 3'-4" |            |            |
| 30   | 6'-3"  | 4'-3" |            |            |



REACTION BACKING FOR TEES

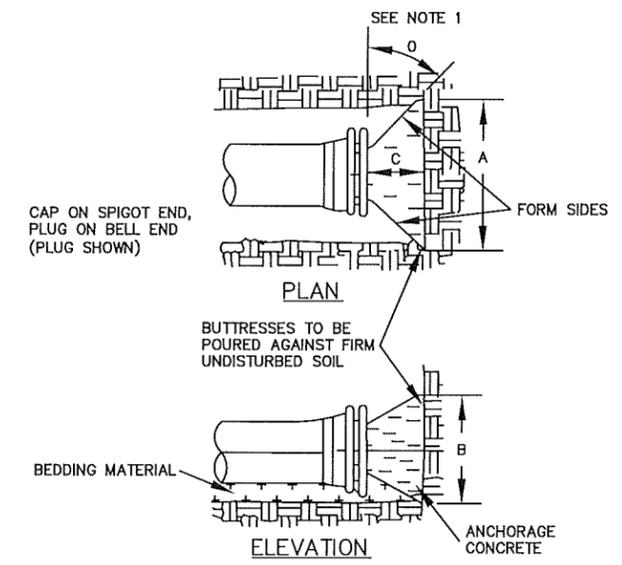


RODS AND WASHERS TO BE ASTM A-575 MERCHANT QUALITY .17-.24 CARBON. NUTS TO BE AM. STD. HEAVY HOT PRESSED. TIE RODS, BOLTS, NUTS, BANDS, AND WASHERS TO BE FURNISHED AND APPLIED BY CONTRACTOR. ALL STEEL MATERIAL TO BE THOROUGHLY COATED WITH BITUMASTIC EQUAL TO KOOPERS NO. 505.

STRAPPING MATERIAL

| PPE SIZE | D     | RODS |     | STRAP     | BOLT DIA | WASHER  |
|----------|-------|------|-----|-----------|----------|---------|
|          |       | NO   | DIA |           |          |         |
| 6        | 7.10  | 2    | 3/4 | 1/2X2     | 3/4      | 1/2X3X5 |
| 8        | 9.30  | 2    | 3/4 | 1/2X2     | 3/4      | 1/2X3X5 |
| 10       | 11.40 | 2    | 3/4 | 1/2X2 1/2 | 1        | 1/2X3X5 |
| 12       | 13.50 | 2    | 3/4 | 1/2X2 1/2 | 1        | 1/2X3X5 |
| 16       | 17.80 | 2    | 3/4 | 1/2X2 1/2 | 1        | 1/2X3X5 |

STRAPPING WATERMAIN OFFSETS 6" THRU 16"

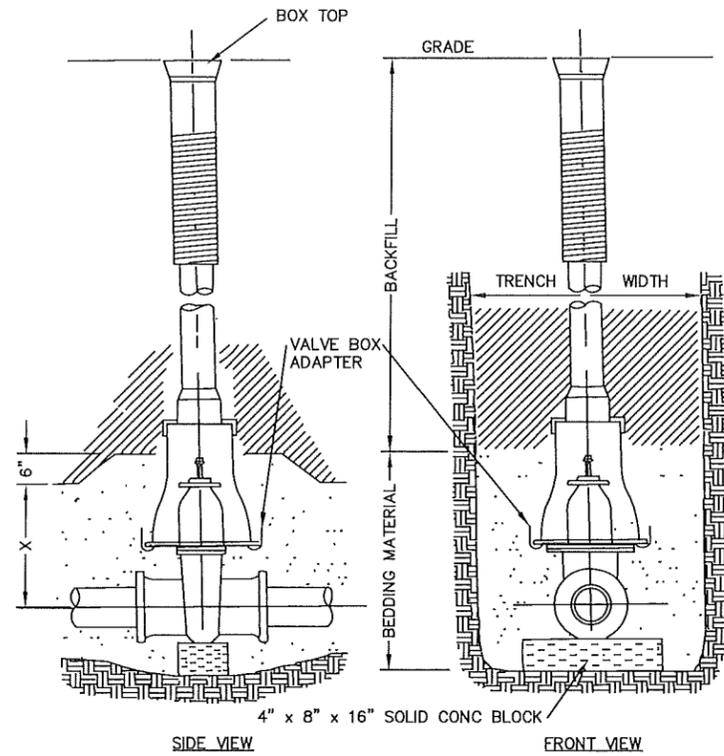


REACTION BACKING FOR DEAD ENDS

- NOTES:
- DIMENSION C SHOULD BE LARGE ENOUGH TO MAKE ANGLE  $\theta$  EQUAL TO OR LARGER THAN 45°.
  - DIMENSION B EQUALS APPROX. I.D. OF PIPE LESS 2". AN EFFORT SHOULD BE MADE TO PREVENT THE CONCRETE FROM COVERING THE M.J. BOLTS.
  - WHERE BUTTRESSES ARE NOT POSSIBLE BECAUSE OF POOR SOIL CONDITIONS OR LACK OF ROOM, STRAPPING SHALL BE PERMITTED.
  - BUTTRESS DIMENSIONS ARE BASED ON A SOIL RESISTANCE OF 2 TONS PER SQ. FT. AND A WATER PRESSURE OF 150 PSI.

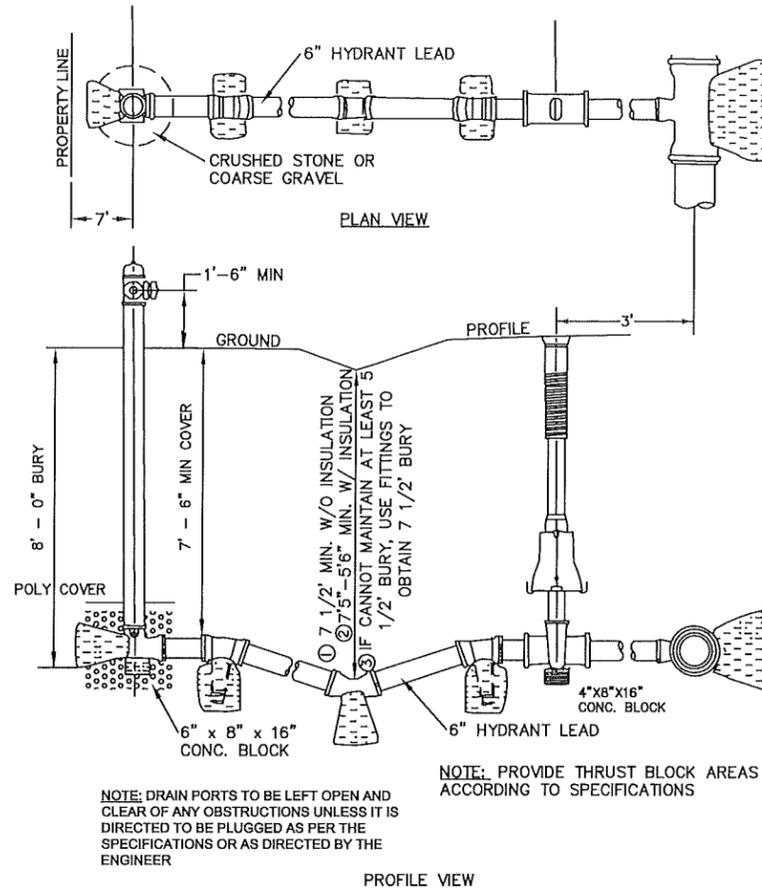
BUTTRESS DIMENSIONS

| DIA | A     | B      | C          | D          |
|-----|-------|--------|------------|------------|
| 6   | 1'-6" | 1'-2"  |            |            |
| 8   | 2'-0" | 1'-4"  |            |            |
| 10  | 2'-2" | 1'-7"  | SEE NOTE 1 | SEE NOTE 2 |
| 12  | 2'-5" | 1'-10" |            |            |
| 16  | 3'-0" | 2'-4"  |            |            |
| 20  | 4'-3" | 2'-10" |            |            |
| 24  | 5'-2" | 3'-4"  |            |            |
| 30  | 6'-9" | 4'-0"  |            |            |



| PIPE DIA INCHES | X = SETTING INCHES |
|-----------------|--------------------|
| 2               | 6                  |
| 3               | 7                  |
| 4               | 8                  |
| 6               | 12                 |
| 8               | 13                 |
| 10              | 17                 |

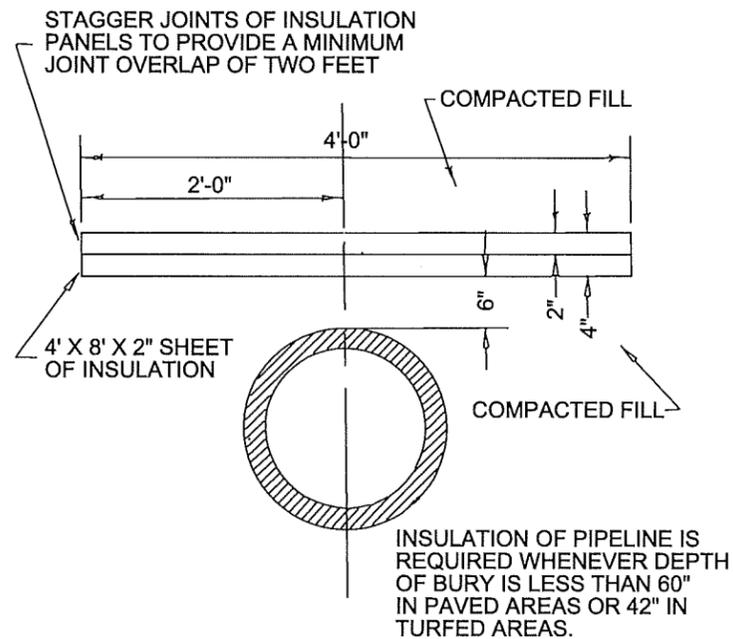
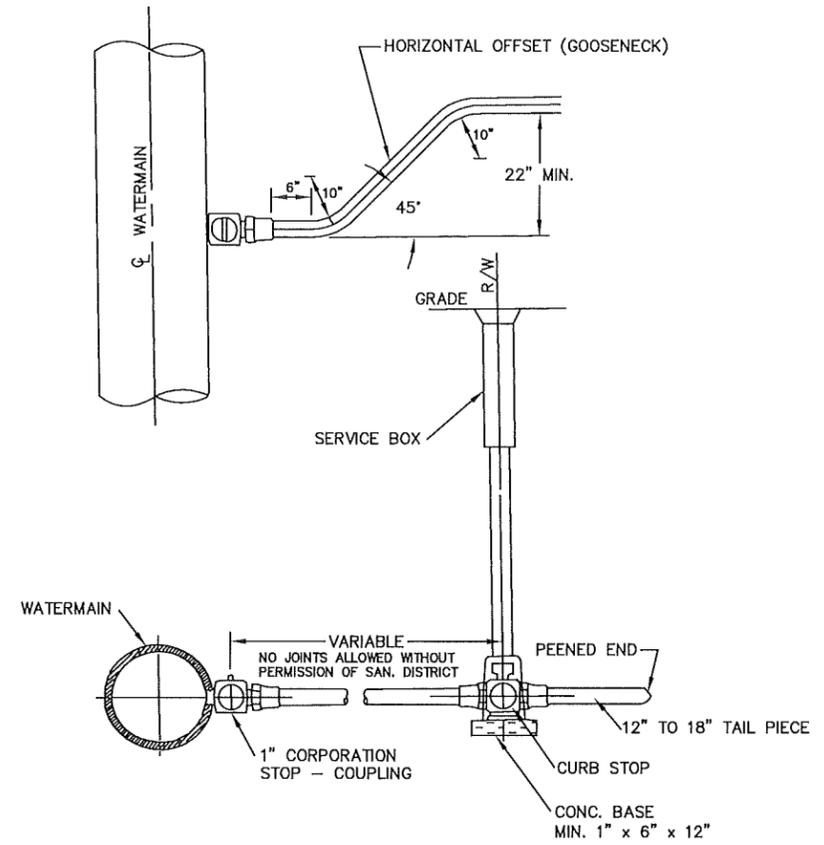
STANDARD GATE VALVE BOX SETTING



NOTE: DRAIN PORTS TO BE LEFT OPEN AND CLEAR OF ANY OBSTRUCTIONS UNLESS IT IS DIRECTED TO BE PLUGGED AS PER THE SPECIFICATIONS OR AS DIRECTED BY THE ENGINEER

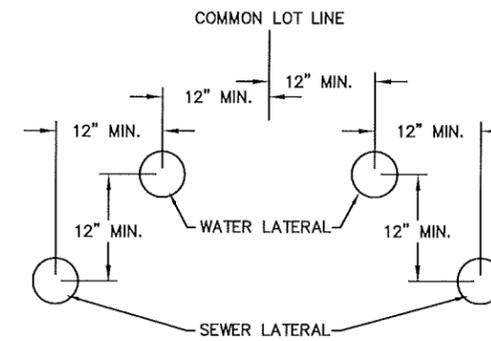
NOTE: PROVIDE THRUST BLOCK AREAS ACCORDING TO SPECIFICATIONS

TYPICAL HYDRANT INSTALLATION



INSULATION OF PIPELINE IS REQUIRED WHENEVER DEPTH OF BURY IS LESS THAN 60" IN PAVED AREAS OR 42" IN TURFED AREAS.

PIPELINE INSULATION DETAIL



LATERAL SPACING DETAIL

REVISION DATE  
07/14/2015

SURVEYED:  
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APPROVED:

WATERMAIN DETAILS

RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

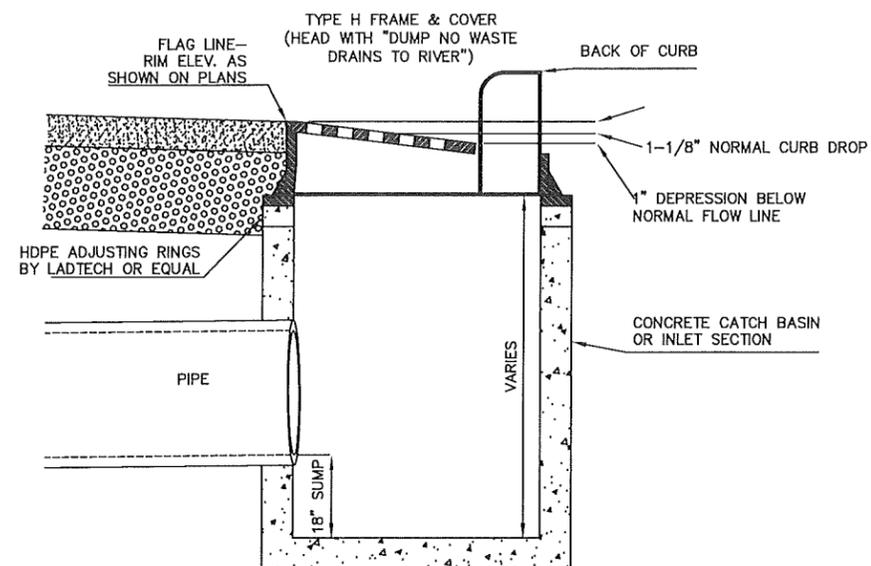
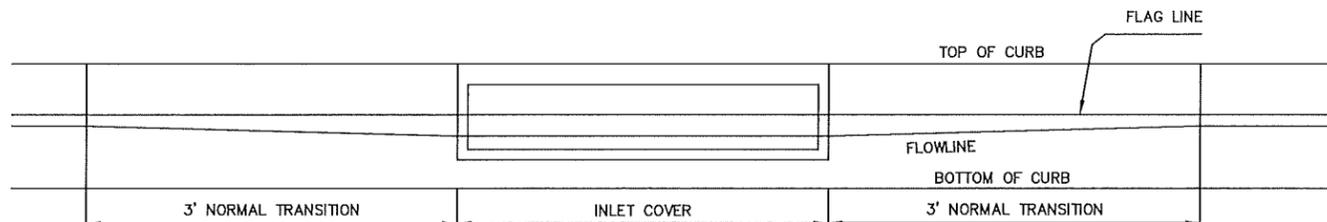
SCALE

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SHEET NO.

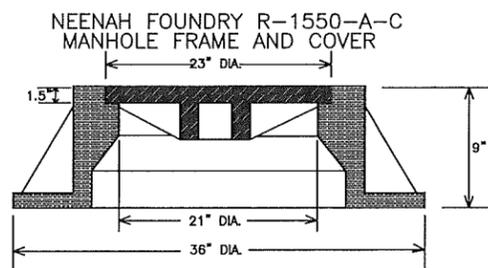
7

OF 17 SHEETS

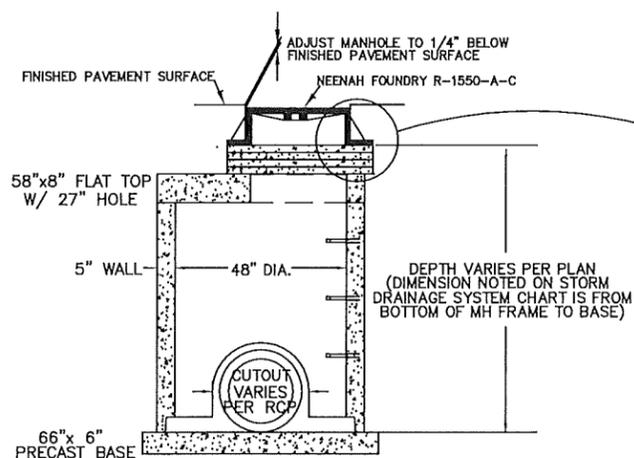


CURB AND GUTTER INLETS

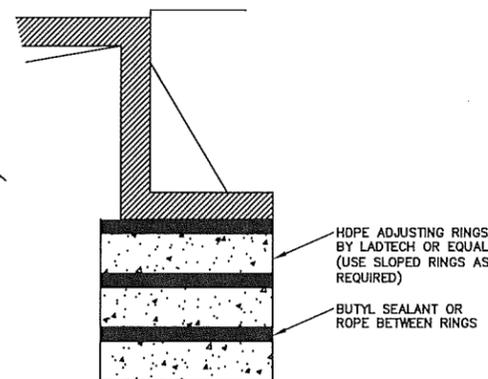
| STRUCTURE  | LOCATION  | O/S      | TYPE ST. | FRAME/COVER | RIM/FLAG ELEV | DEPTH | OUTLET PIPE |     | SIZE | LENGTH | SLOPE  | PIPE ELEV. |           |
|------------|-----------|----------|----------|-------------|---------------|-------|-------------|-----|------|--------|--------|------------|-----------|
|            |           |          |          |             |               |       | FROM        | TO  |      |        |        | UP -STR.   | DOWN STR. |
| Inlet 14   | 0+18.25   | 16' L    | Type 3   | Type H      | 1259.14       | 5.98  | 14          | 13  | 12   | 56.5   | 0.0088 | 1255.18    | 1254.68   |
| Inlet 15   | 0+73.50   | 16' R    | Type 3   | Type H      | 1258.74       | 5.74  | 15          | 13  | 12   | 32     | 0.0100 | 1255.00    | 1254.68   |
|            |           |          |          |             |               |       | 24          | End | 18   | 33     | 0.0100 | 1228.22    | 1227.89   |
|            |           |          |          |             |               |       | 12          | 11  | 12   | 32     | 0.0100 | 1246.36    | 1246.04   |
| Inlet 30   | 200+96.79 | 15' L    | Type 3   | Type H      | 1266.31       | 4.5   | 30          | 31  | 12   | 30.00  | 0.0100 | 1263.31    | 1263.01   |
| Inlet 31   | 200+96.79 | 15' R    | Type 3   | Type H      | 1266.31       | 4.8   | 31          | 32  | 12   | 8.53   | 0.0094 | 1263.01    | 1262.93   |
| Manhole 32 | 200+96.79 | 23.53' R | 48" MH   | 1550        | 1266.98       | 5.3   |             |     |      |        |        |            |           |



MANHOLE COVER DETAIL  
NOTE: COVER TO BE SOLID "NON-ROCKING" TYPE WITH CONCEALED HOLE FOR SANITARY SEWER AND ONE THROUGH PICK HOLE FOR STORM SEWER.



PRECAST 48" DIAMETER STORM MANHOLE WITH DETAIL OF COVER ADJUSTMENT



METHOD OF SEALING MANHOLE ADJ. RINGS

MARATHON TECHNICAL SERVICES LLC  
CONSULTING ENGINEERS  
404 FRANKLIN ST - WAUSAU, WI 54403  
PHONE & FAX - (715)843-7292  
WWW.MTSLLC.NET

REVISION DATE  
07/14/2015

SURVEYED:  
DESIGNED:  
DRAWN BY:  
APPROVED:

STORM SEWER DETAILS

RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

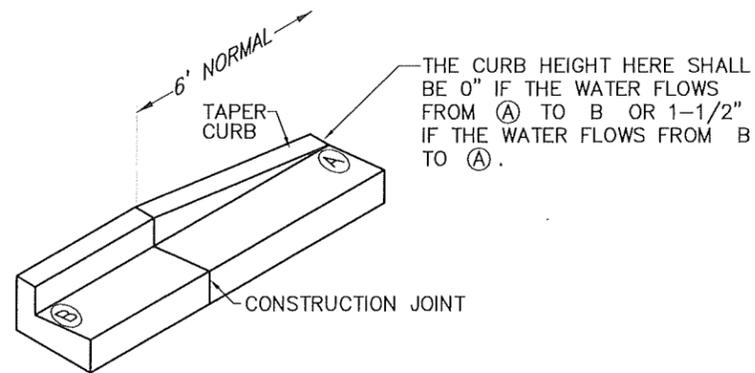
SCALE

NO SCALE

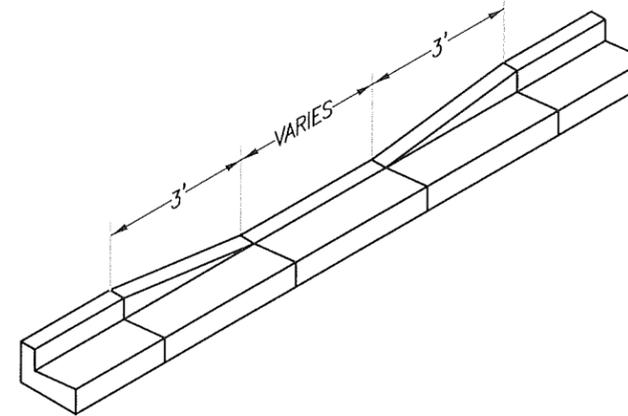
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8

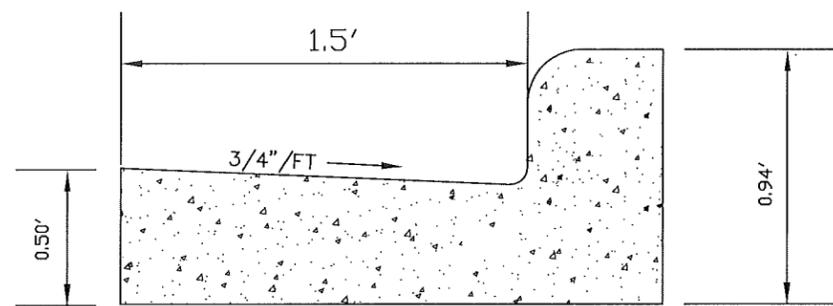
OF 17 SHEETS



STANDARD CURB & GUTTER TERMINI

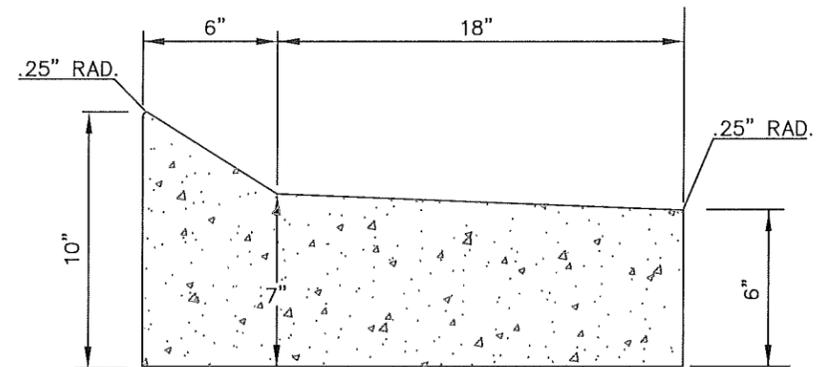


STANDARD CURB & GUTTER DRIVE APPROACH OPENING

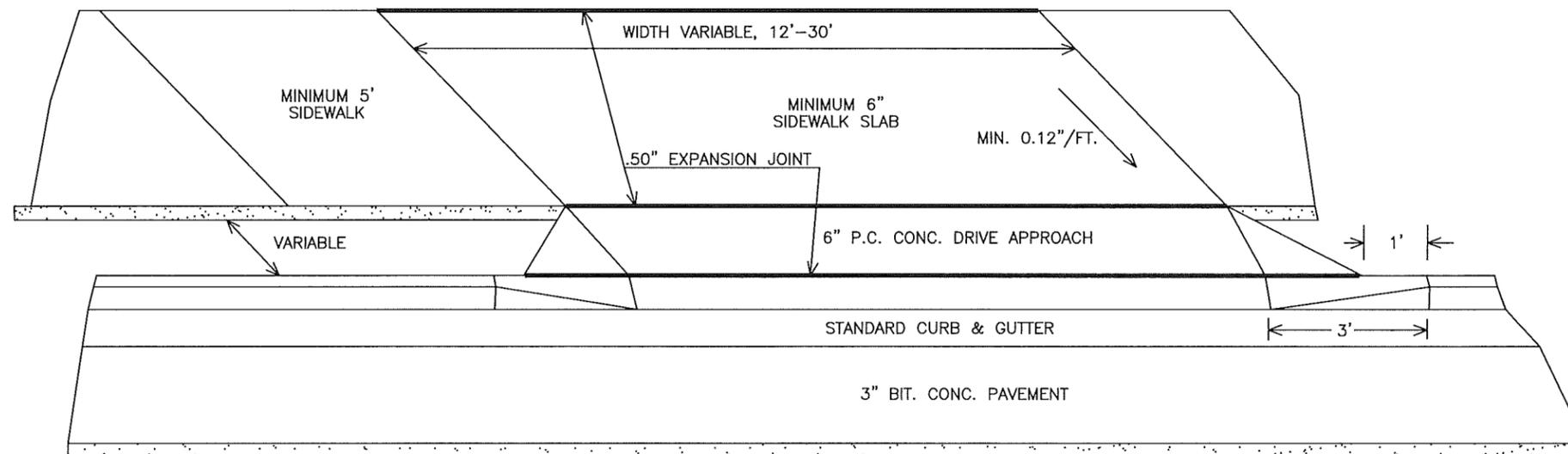


TYPICAL CURB SECTION

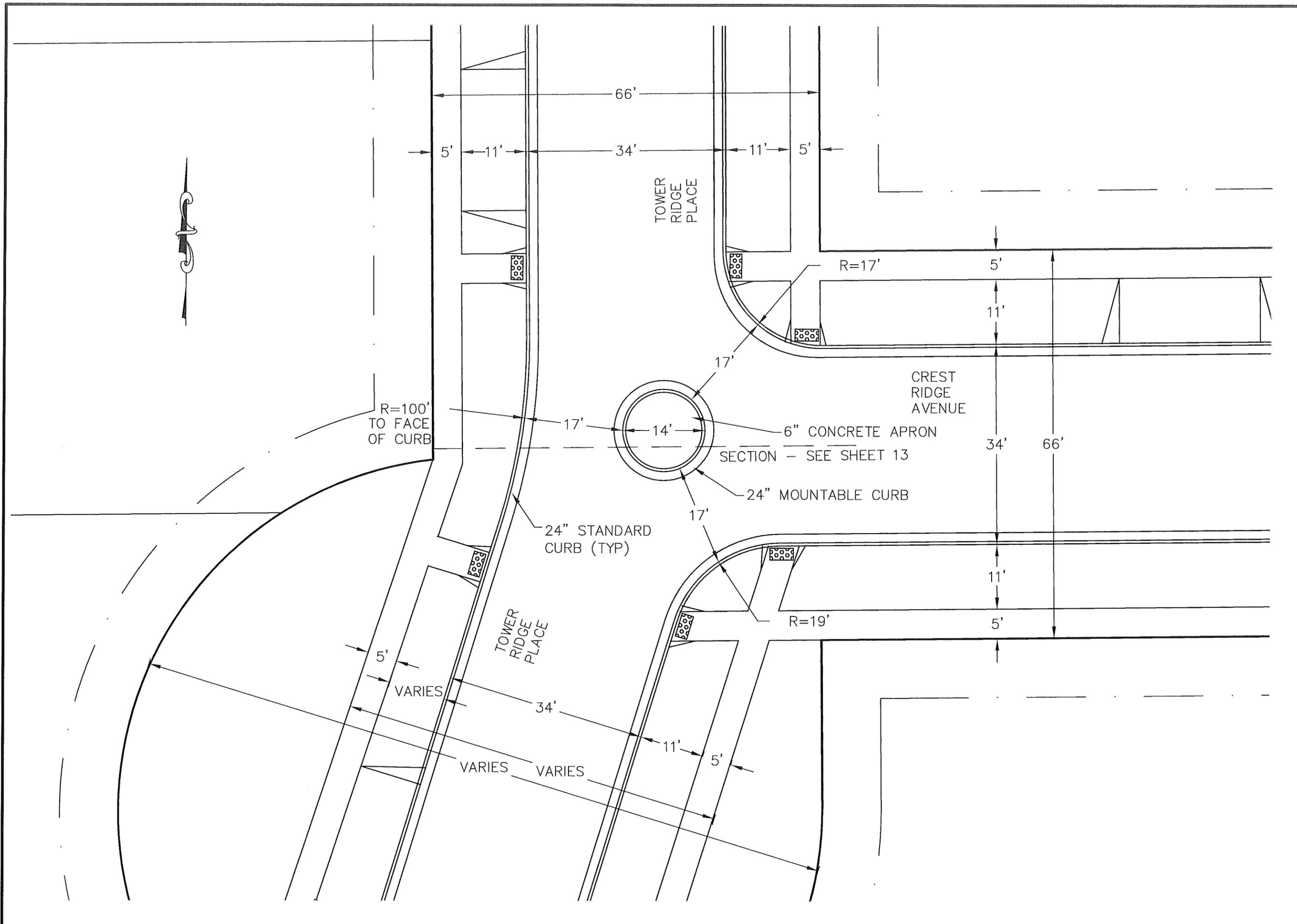
CONCRETE SHALL BE 6.0 BAG AIR ENTRAINED REDIMIX, WIT 28 DAY COMPRESSIVE STRENGTH OF NOT LESS THAN 3500 PSI. WET CURING AND SEALING COMPOUND SHALL BE TK 290. NO FLYASH



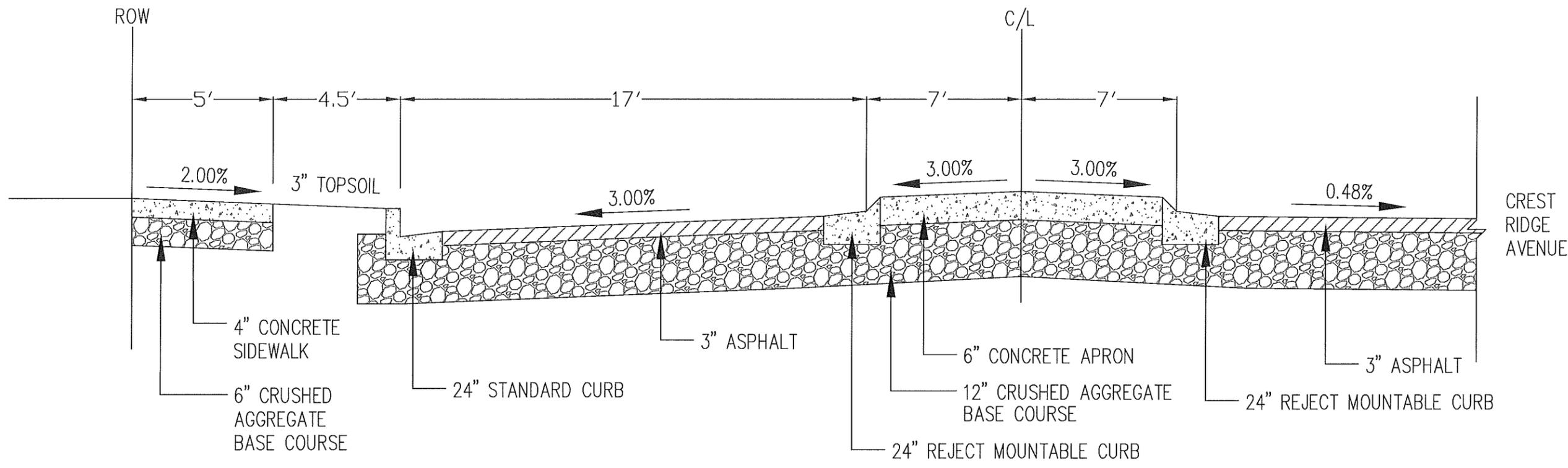
24" REJECT MOUNTABLE CURB & GUTTER



TYPICAL DRIVEWAY APPROACH



|   |  |  |                             |   |
|---|--|--|-----------------------------|---|
| <b>TOWER RIDGE AND CREST RIDGE TRAFFIC CIRCLE</b><br>RIDGEVIEW SUBDIVISION<br>VILLAGE OF WESTON, MARATHON CO. |  | SURVEYED:<br>DESIGNED:<br>DRAWN BY:<br>APPROVED: | REVISION DATE<br>07/14/2015 | <b>MARATHON TECHNICAL SERVICES LLC</b><br>CONSULTING ENGINEERS<br>404 FRANKLIN ST - WAUSAU, WI 54403<br>PHONE & FAX - (715)843-7292<br>WWW.MTSLLC.NET |
| SCALE   |  | 1" = 15'   |                             |   |
| SHEET NO.   |  | 10   |                             |   |
| OF 17 SHEETS  |  |  |                             |   |



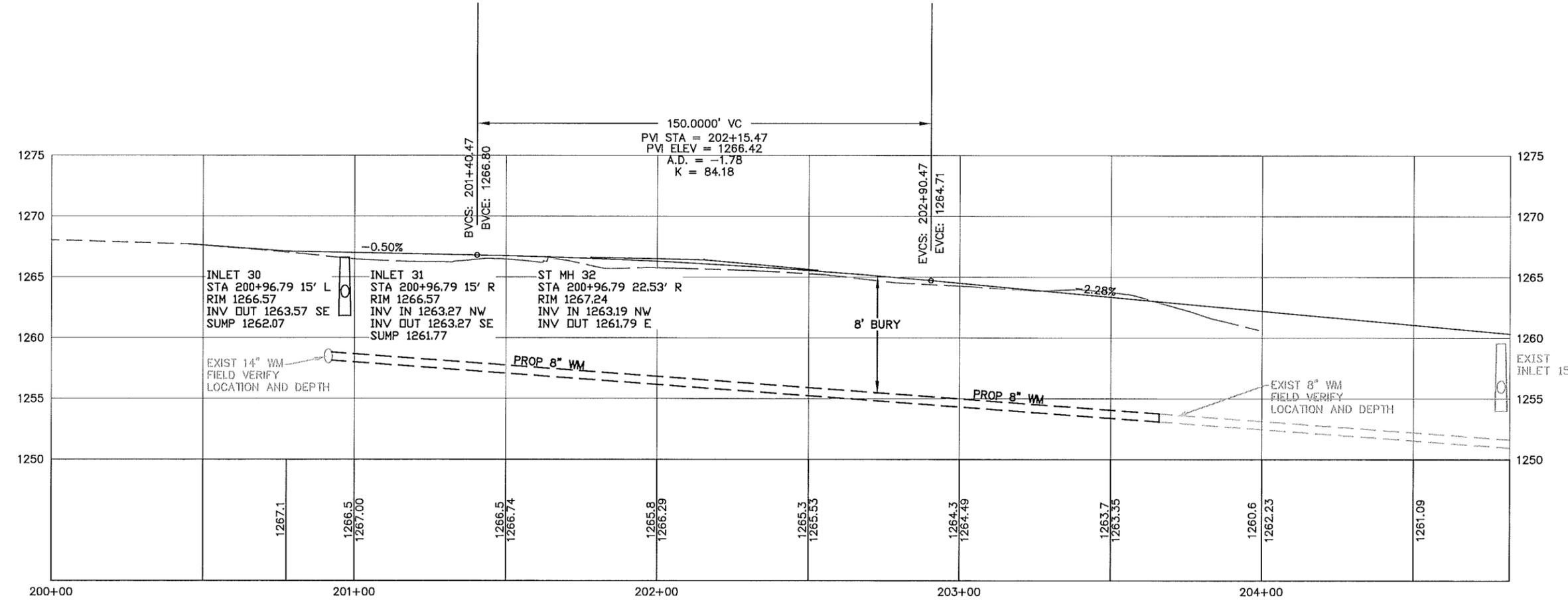
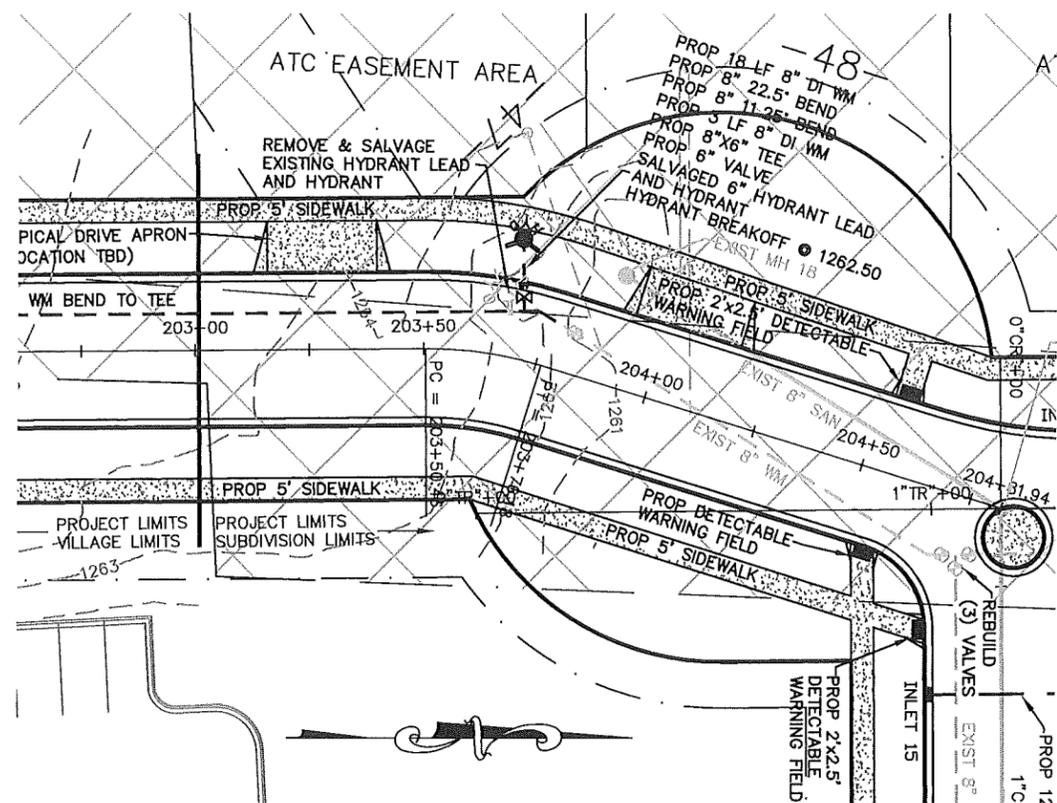
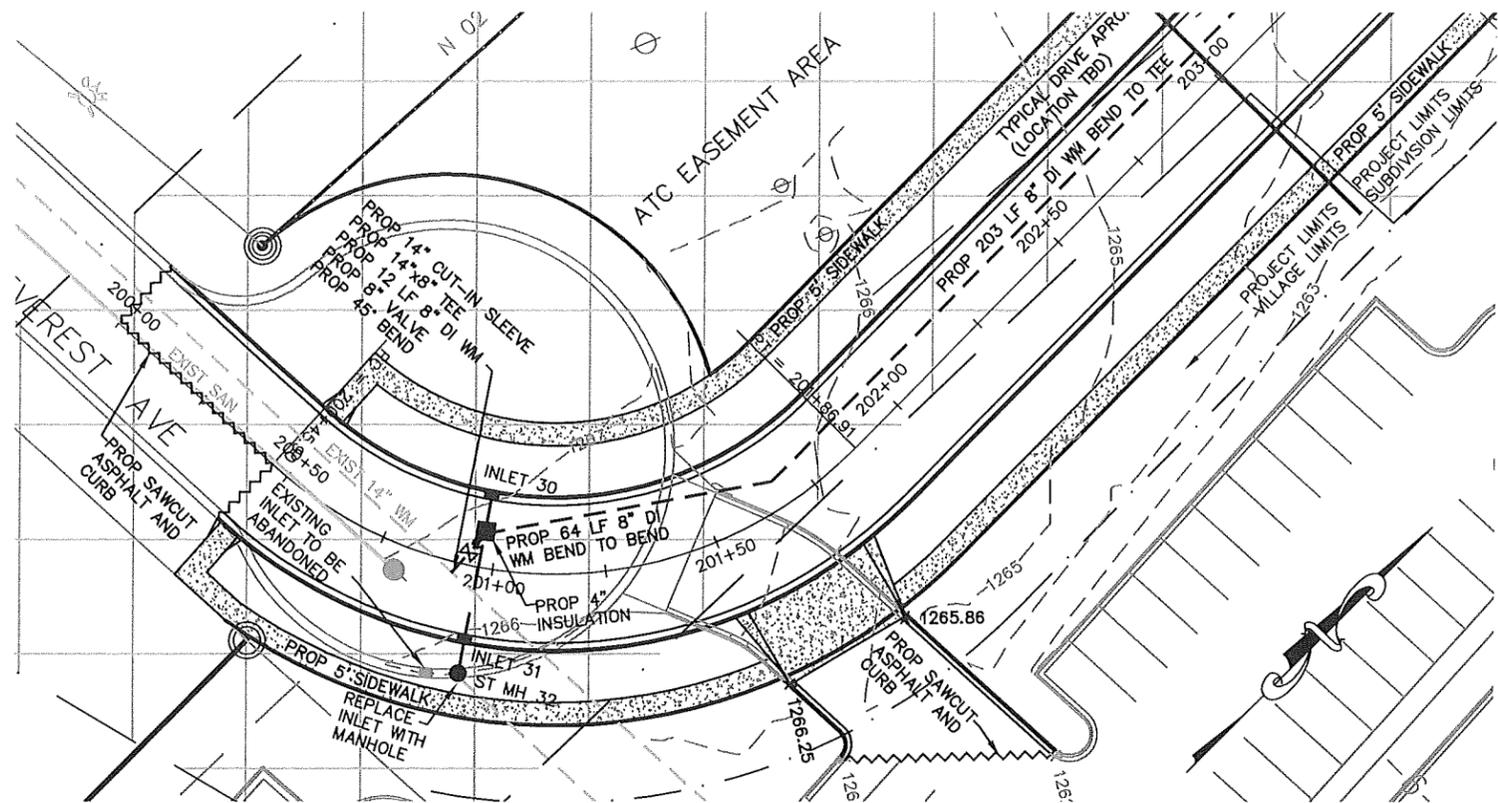
MARATHON TECHNICAL SERVICES LLC  
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07/14/2015

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APPROVED:

TOWER RIDGE AND CREST RIDGE  
TRAFFIC CIRCLE SECTION  
RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

SCALE  
1"=4' H  
1"=2' V  
SHEET NO.  
11  
OF 17 SHEETS



**PLAN & PROFILE**  
**E. EVEREST TO TOWER RIDGE**

RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

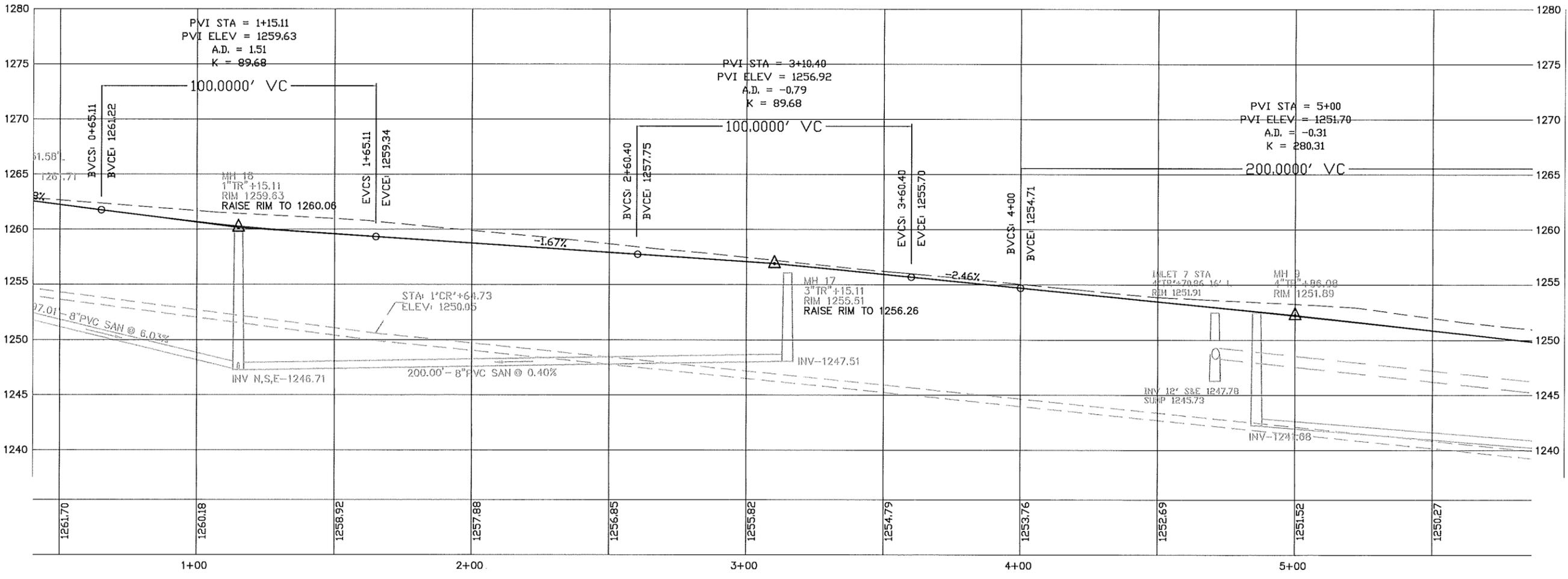
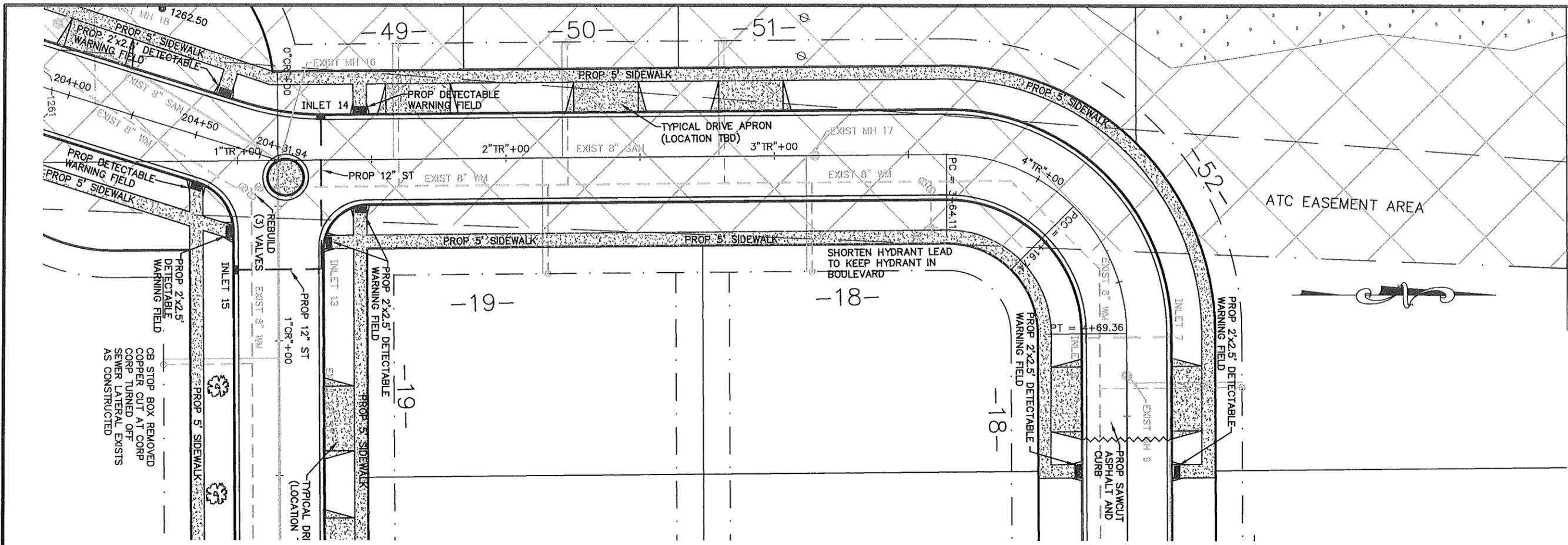
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REVISION DATE: 07/14/2015

SURVEYED: DESIGNED: DRAWN BY: APPROVED:

SCALE  
1" = 40' H  
1" = 10' V

SHEET NO. 12 OF 17 SHEETS



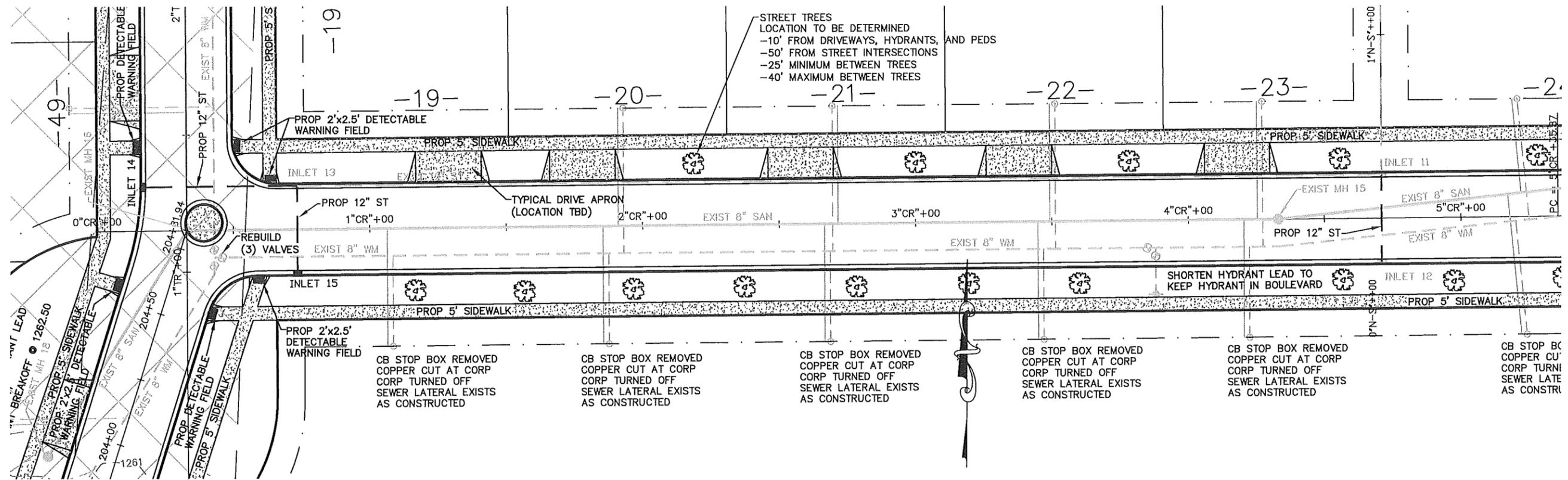
**MARATHON TECHNICAL SERVICES LLC**  
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REVISION DATE  
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**PLAN & PROFILE**  
**TOWER RIDGE PLACE**  
 RIDGEVIEW SUBDIVISION  
 VILLAGE OF WESTON, MARATHON CO.

SCALE  
 1" = 40' H  
 1" = 10' V  
 SHEET NO.  
**13**  
 OF 17 SHEETS



STREET TREES  
 LOCATION TO BE DETERMINED  
 -10' FROM DRIVEWAYS, HYDRANTS, AND PEDS  
 -50' FROM STREET INTERSECTIONS  
 -25' MINIMUM BETWEEN TREES  
 -40' MAXIMUM BETWEEN TREES

CB STOP BOX REMOVED  
 COPPER CUT AT CORP  
 CORP TURNED OFF  
 SEWER LATERAL EXISTS  
 AS CONSTRUCTED

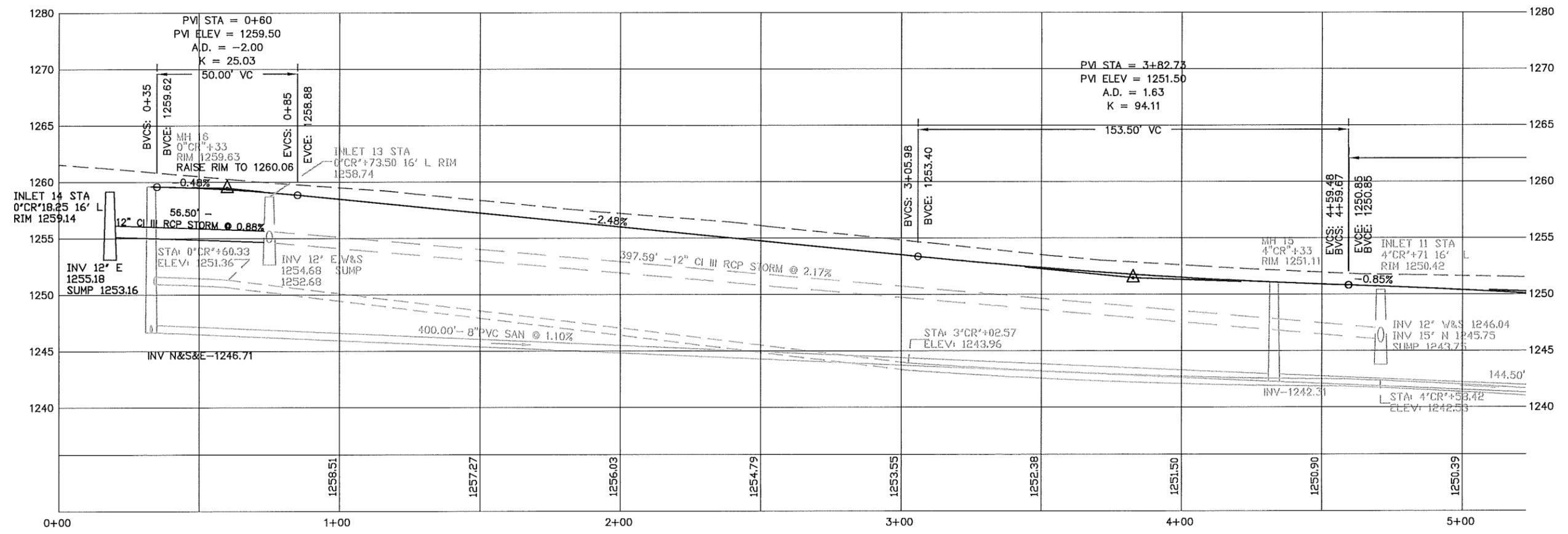
CB STOP BOX REMOVED  
 COPPER CUT AT CORP  
 CORP TURNED OFF  
 SEWER LATERAL EXISTS  
 AS CONSTRUCTED

CB STOP BOX REMOVED  
 COPPER CUT AT CORP  
 CORP TURNED OFF  
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CB STOP BOX REMOVED  
 COPPER CUT AT CORP  
 CORP TURNED OFF  
 SEWER LATERAL EXISTS  
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 SEWER LATERAL EXISTS  
 AS CONSTRUCTED

CB STOP BOX REMOVED  
 COPPER CUT AT CORP  
 CORP TURNED OFF  
 SEWER LATERAL EXISTS  
 AS CONSTRUCTED



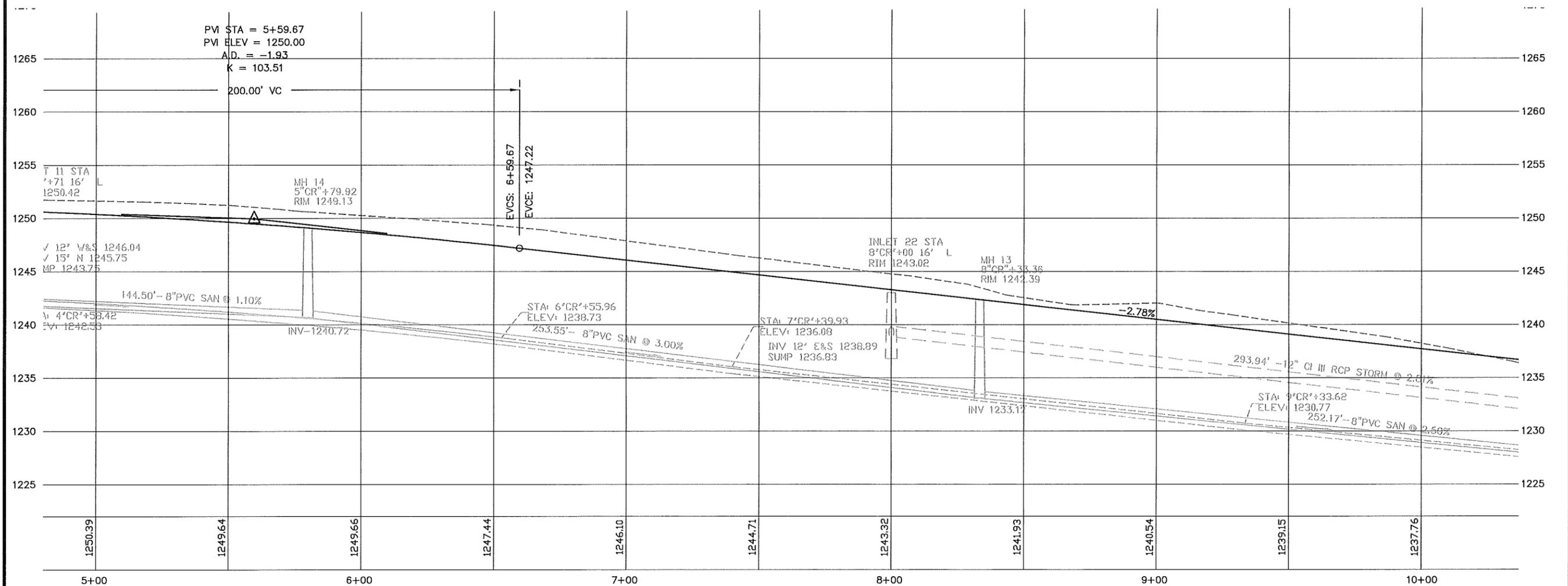
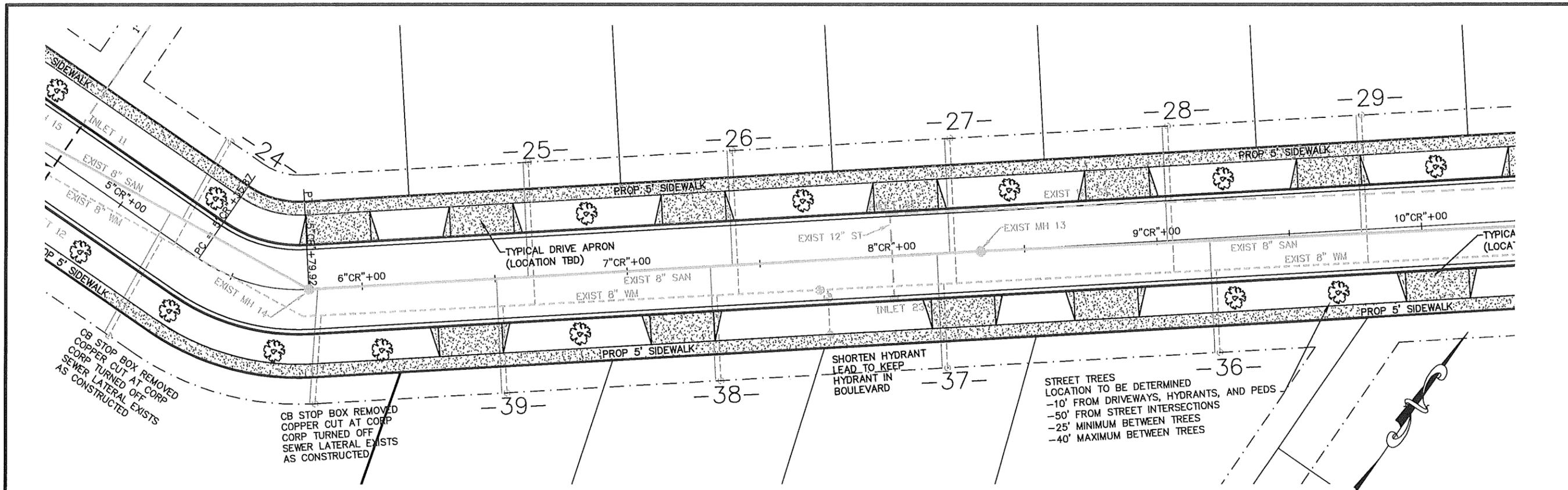
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 07/14/2015

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PLAN & PROFILE  
 CREST RIDGE AVENUE  
 RIDGEVIEW SUBDIVISION  
 VILLAGE OF WESTON, MARATHON CO.

SCALE  
 1" = 40' H  
 1" = 10' V  
 SHEET NO.  
 14  
 OF 17 SHEETS



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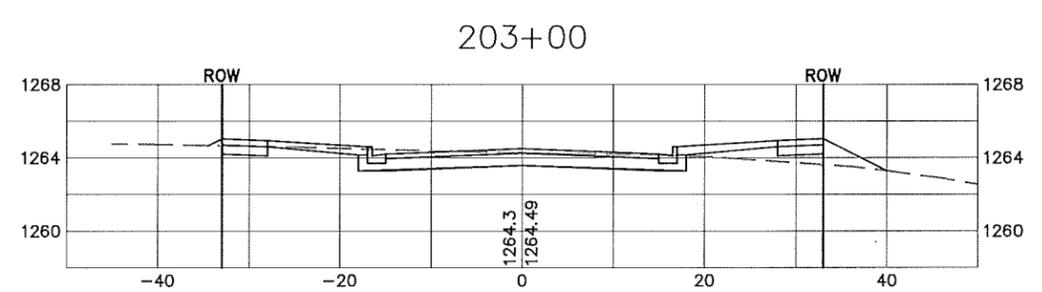
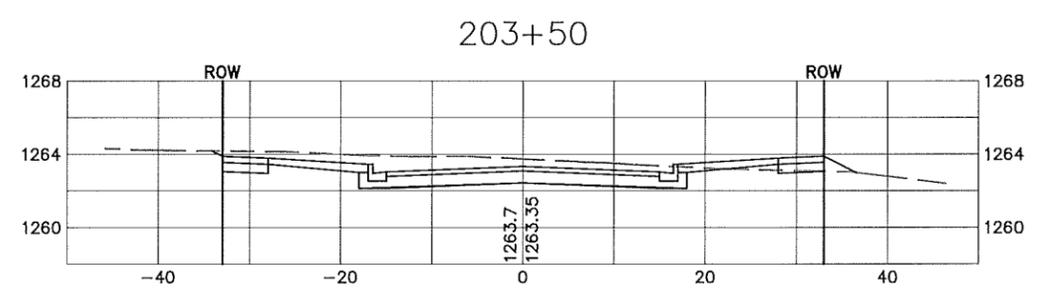
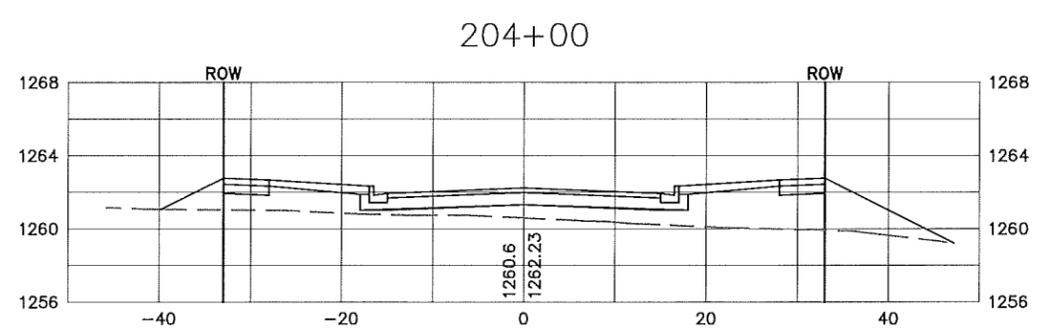
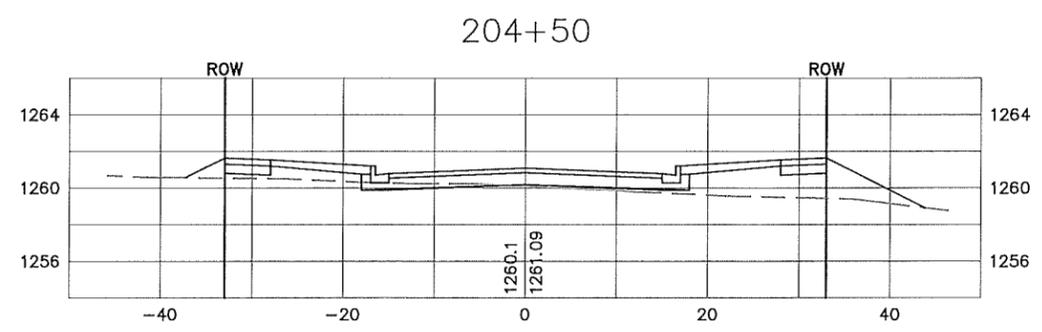
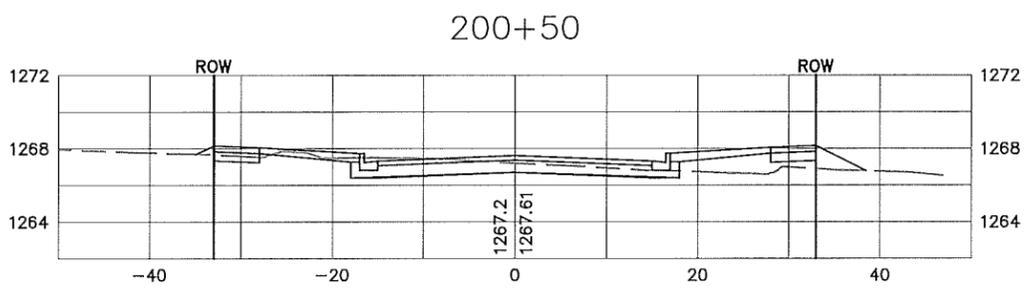
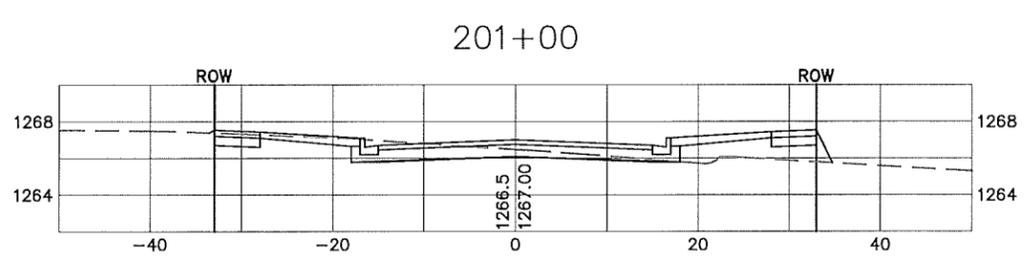
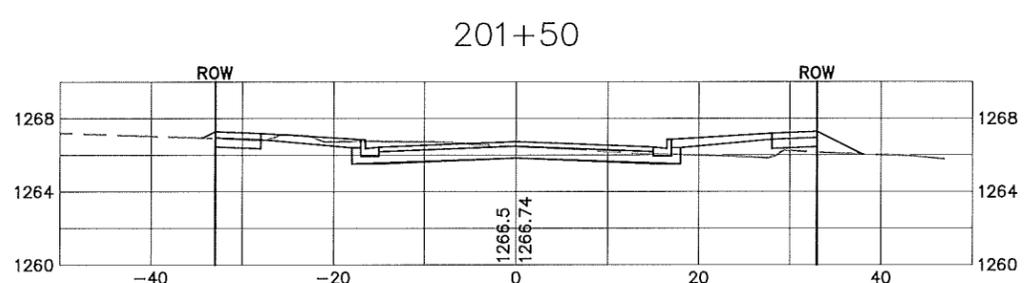
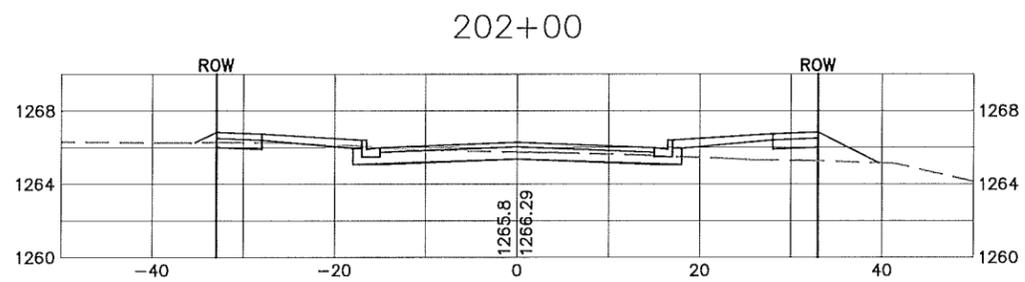
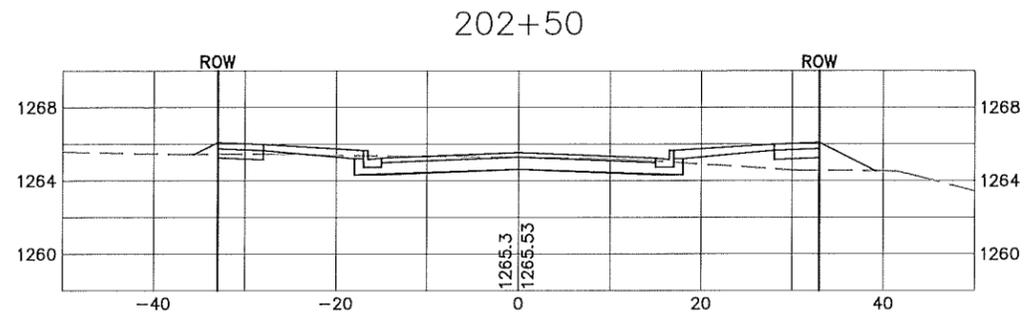
REVISION DATE  
07/14/2015

SURVEYED:  
DESIGNED:  
DRAWN BY:  
APPROVED:

**PLAN & PROFILE**  
**CREST RIDGE AVENUE**  
RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

SCALE  
1" = 40' H  
1" = 10' V  
SHEET NO.  
**15**  
OF 17 SHEETS





MARATHON TECHNICAL SERVICES LLC  
CONSULTING ENGINEERS  
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CROSS-SECTIONS  
E. EVEREST TO TOWER RIDGE  
RIDGEVIEW SUBDIVISION  
VILLAGE OF WESTON, MARATHON CO.

SCALE  
1"=20' H  
1"=10' V  
SHEET NO.  
17  
OF 17 SHEETS

# RIDGEVIEW PRE-BID, PRE-FINAL VILLAGE APPROVAL

## OPINION OF CONSTRUCTION COSTS

### PART 1 - DIVISION A – WASTEWATER SEWERS

7/16/2015

| ITEM | DESCRIPTION   | UNITS                   | QTY.  | UNIT PRICE | TOTAL COST |
|------|---|-------------------------|-------|------------|------------|
| 1    | Re-excavate sewer trench backfill, re-backfill with proper compaction | Lin. Feet               | 894   | 10.50      | 9,387.00   |
| 2    | Furnish & Install 8X4 in. sch. 40 Wye saddle                          | Ea.                     | 2     | 5,000.00   | 10,000.00  |
| 3    | Furnish & Install 4 in. sch. 40 sewer riser with tracer wire          | Lin. Feet.              | 20    | 19.00      | 380.00     |
| 4    | Furnish & Install 4 in. sch. 40 sewer lateral with tracer             | Lin. Feet               | 66    | 13.00      | 858.00     |
| 5    | Furnish & Install manhole frame & cover                               | Ea.                     | 6     | 400.00     | 2,400.00   |
| 6    | Final Manhole Adjustment  | Ea.                     | 7     | 200.00     | 1,400.00   |
| 7    | Performance testing – Clean and TV                                    | Lin. Feet               | 1,456 | 2.00       | 2,912.00   |
| 8    | Performance testing – deflection                                      | Lin. Feet               | 894   | 0.50       | 447.00     |
|      |   | SUBTOTAL PART 1 -S EWER |       |            | 27,784.00  |

### PART 1 - DIVISION B - WATER MAINS

| ITEM | DESCRIPTION   | UNITS     | QTY. | UNIT PRICE | TOTAL COST |
|------|---|-----------|------|------------|------------|
| 1    | Furnish & Install 6 inch DI fire hydrant lead                             | Lin. Feet | 10   | 50.00      | 500.00     |
| 2    | Furnish & Install 8 inch DI water main, with initial bedding and backfill | Lin. Feet | 85   | 35.00      | 2,975.00   |
| 3    | Furnish & Install 6 in. RW gate valve w/box                               | Ea.       | 1    | 1,300.00   | 1,300.00   |
| 4    | Replace existing valve boxes  | Ea.       | 3    | 300.00     | 900.00     |
| 5    | Final Valve Box Adjustment  | Ea.       | 11   | 50.00      | 550.00     |
| 6    | Salvage & re-install 8 ft. bury fire hydrant                              | Ea.       | 1    | 1,500.00   | 1,500.00   |
| 7    | Furnish & Install 8 in. 11.25 bend  | Ea.       | 1    | 300.00     | 300.00     |
| 8    | Furnish & Install 8 in. 22.5 bend   | Ea.       | 1    | 300.00     | 300.00     |
| 9    | Furnish & Install 8x8x6 tee   | Ea.       | 1    | 300.00     | 300.00     |

|                      |   |           |    |          |           |
|----------------------|---|-----------|----|----------|-----------|
| 10                   | Furnish & Install 1 in. copper water service group                          | Ea.       | 2  | 600.00   | 1,200.00  |
| 11                   | Furnish & Install 1 in. copper service                                      | Lin. Feet | 82 | 20.00    | 1,640.00  |
| 12                   | Furnish & Install 4 in. thick insulation                                    | Sq. foot  | 16 | 3.00     | 48.00     |
| 13                   | Performance testing – Pressure, Bac-T and continuity on new 8” WM extension | Lump sum  | 1  | 700.00   | 700.00    |
| 14                   | Performance testing –Bac-T and continuity on existing 8” WM                 | Lump Sum  | 1  | 3,000.00 | 3,000.00  |
| 15                   | Shorten Existing hydrant leads to avoid conflicts with sidewalk             | Each      | 3  | 1,500.00 | 4,500.00  |
| SUBTOTAL PART 1 - WM |   |           |    |          | 19,713.00 |

**PART 1 - DIVISION C – STORM SEWERS**

| ITEM                    | DESCRIPTION   | UNITS     | QTY. | UNIT PRICE | TOTAL COST |
|-------------------------|---|-----------|------|------------|------------|
| 1                       | Furnish & Install 18 inch RCP culvert                   | Lin. feet | 33   | 75.00      | 2,475.00   |
| 2                       | Furnish & Install 18 inch apron end wall w/ trash guard | Each      | 1    | 400.00     | 400.00     |
| 3                       | Furnish & Install 12 inch RCP catch basin leads         | Lin. feet | 88   | 40.00      | 3,520.00   |
| 4                       | Furnish & Install 12inch RCP storm sewer                | Lin. feet | 0    | 35.00      | 0.00       |
| 5                       | Furnish & Install 48 in. precast manhole                | Vert feet | 0    | 700.00     | 0.00       |
| 6                       | Furnish & Install 1550 manhole fr. & cover              | Ea.       | 0    | 400.00     | 0.00       |
| 7                       | Final Manhole cover Adjustment                          | Ea.       | 0    | 200.00     | 0.00       |
| 8                       | Furnish & Install Type 3 inlet box                      | Ea.       | 2    | 1,100.00   | 2,200.00   |
| 9                       | Furnish & Install Type H inlet frame & grate            | Ea.       | 11   | 400.00     | 4,400.00   |
| 10                      | Furnish & Install Type FF filter fabric on inlets       | Ea.       | 13   | 40.00      | 520.00     |
| 11                      | Clean & TV storm sewer                                  | Lin. Feet | 363  | 2.00       | 726.00     |
| SUBTOTAL PART 1 - STORM |   |           |      |            | 14,241.00  |

**PART 1 - DIVISION D – SITE WORK**

| ITEM | DESCRIPTION                  | UNITS     | QTY. | UNIT PRICE | TOTAL COST |
|------|------------------------------|-----------|------|------------|------------|
| 1    | Payment/Performance Bond     | Lump Sum  | 1    | 1,000.00   | 1,000.00   |
| 2    | Furnish & Install silt fence | Lin. feet | 1100 | 2.50       | 2,750.00   |



|                    |   |          |    |        |           |
|--------------------|---|----------|----|--------|-----------|
| 5                  | Furnish & Install 14X14X8 DI tee  | Ea       | 1  | 600.00 | 600.00    |
| 6                  | Furnish & Install 14" cut-in sleeve   | Ea.      | 1  | 300.00 | 300.00    |
| 7                  | Furnish & Install 4 in. thick insulation                                    | Sq. foot | 16 | 3.00   | 48.00     |
| 8                  | Performance testing – Pressure, Bac-T and continuity on new 8" WM extension | Lump sum | 1  | 600.00 | 600.00    |
| SUBTOTAL PART 2 WM |   |          |    |        | 11,093.00 |

**PART 2 - DIVISION C – STORM SEWERS**

| ITEM                  | DESCRIPTION                                       | UNITS     | QTY. | UNIT PRICE | TOTAL COST |
|-----------------------|---|-----------|------|------------|------------|
| 1                     | Furnish & Install 12 inch RCP catch basin leads   | Lin. feet | 32   | 40.00      | 1,280.00   |
| 2                     | Furnish & Install 12inch RCP storm sewer          | Lin. feet | 8    | 35.00      | 280.00     |
| 3                     | Furnish & Install Type 3 inlet box                | Ea.       | 2    | 1,100.00   | 2,200.00   |
| 4                     | Furnish & Install Type H inlet frame & grate      | Ea.       | 2    | 400.00     | 800.00     |
| 5                     | Furnish & Install Type FF filter fabric on inlets | Ea.       | 2    | 40.00      | 80.00      |
| SUBTOTAL PART 2 STORM |   |           |      |            | 4,640.00   |

**PART 2 - DIVISION D – SITE WORK**

| ITEM | DESCRIPTION  | UNITS     | QTY. | UNIT PRICE | TOTAL COST |
|------|--|-----------|------|------------|------------|
| 1    | Saw cut existing pavement                                      | Lin. Feet | 80   | 4.00       | 320.00     |
| 2    | Remove Existing curb/gutter                                    | Lin. Feet | 250  | 1.50       | 375.00     |
| 3    | Remove Existing Pavement                                       | Sq. Yds.  | 700  | 5.00       | 3,500.00   |
| 4    | Remove Existing Concrete Driveway Apron                        | Sq. Yds.  | 50   | 1.50       | 75.00      |
| 5    | Remove Existing Inlet box & Frame                              | Each      | 2    | 50.00      | 100.00     |
| 6    | Grade ROW & backslope to subgrade                              | Station   | 2.2  | 500.00     | 1,100.00   |
| 7    | Furnish & Install 12" CABC                                     | Cu. Yds   | 300  | 18.00      | 5,400.00   |
| 8    | Furnish & Install 8" CABC driveway apron and driveway sidewalk | Cu. Yds.  | 11   | 18.00      | 198.00     |
| 9    | Furnish & Install 6" CABC sidewalks                            | Cu. Yds.  | 50   | 18.00      | 900.00     |
| 10   | Furnish & Install 24" concrete curb/gutter with driveway cuts  | Lin. Ft.  | 520  | 10.00      | 5,200.00   |

|    |  |                      |       |        |           |
|----|--|----------------------|-------|--------|-----------|
| 11 | Furnish & Install 4" sidewalks                     | Sq. Ft.              | 2,600 | 3.50   | 9,100.00  |
| 12 | Furnish & Install 6" sidewalk driveway section     | Sq. Ft.              | 15    | 4.50   | 67.50     |
| 13 | Furnish & Install 6" driveway apron                | Sq. Ft.              | 450   | 4.50   | 2,025.00  |
| 14 | Furnish & Install 3" Bit. Pavement                 | Tons                 | 150   | 80.00  | 12,000.00 |
| 15 | Pavement Sweep & tack                              | Lump Sum             | 1     | 500.00 | 500.00    |
| 16 | Restoration between sidewalk and curb              | Sq. Yds.             | 575   | 3.50   | 2,012.50  |
| 17 | Furnish & Install Street Trees                     | Each                 | 12    | 150.00 | 1,800.00  |
| 18 | Furnish & Install 24"x30" detectable warning field | Each                 | 2     | 300.00 | 600.00    |
|    |  | SUBTOTAL PART 2 SITE |       |        | 45,273.00 |
|    |  | SUBTOTAL PART 2 B-D  |       |        | 61,006.00 |

|                   |            |
|-------------------|------------|
| TOTAL PARTS 1 & 2 | 422,949.00 |
|-------------------|------------|



**Meeting of the:** PLAN COMMISSION  
**Members:** Loren White {c}, Mark Maloney, Tina Kollmansberger, Mike Stenstrom, Fred Schuster, Dave Diesen, & Hooshang Zeyghami  
**Location:** Weston Municipal Center (5500 Schofield Ave) – Board Room  
**Date/Time:** Monday, August 12, 2013 @ 6:00 P.M.

---

## MINUTES

### 1. Call to Order

#### A. Roll Call of Attendance

White called the meeting to order at 6:00 p.m. Present was: White, Maloney, Kollmansberger, Stenstrom, Schuster, Diesen, and Zeyghami. Planning & Development Director Higgins, Public Works Director Donner, Building Inspector, Tatro, Planning & Development Intern, Wehner, and Recording Secretary, Parker were also present. There were 15 audience members in attendance.

#### B. Approval of Agenda/Consent Items

*\*M/S/P Diesen/Schuster: to approve the Agenda: Higgins requested that Unfinished Item (A), and New Business Items (A) and (B) be discussed together.*

### 2. Public Comment

Cheryl Kelly, 4415 E. Everest Avenue, Weston, was present, and handed out an attachment. She stated that she has two issues to discuss related to the Rennes project. The first issue is the emergency access that Rennes is proposing to come off the cul-de-sac of East Everest Avenue from the Rennes property. She feels that the siren-activated gates should be installed now, rather than later. She feels that it should not be the burden of the neighborhood to police any vehicles that may travel through there, once the project is done, and that access is limited to emergency vehicles only. She stated that by having the gates in there now, during the construction phase, they would not have to disturb any newly paved or seeded lands, in order to run the power out there. She also feels that by putting the gates in now will allow for the traffic to get used to seeing them. She does not want this to be just a signed emergency entrance, but gated. Her second issue is with the connection of the two cul-de-sacs (East Everest Avenue to Tower Ridge Place). She questioned the saleability of the two lots where the R-O-W easement will run through. She questioned who will pay for the connection of those cul-de-sacs.

Kelly pointed out the section of road (within the Ridgeview Subdivision) that is completed, and what is not completed, [shown on her map](#). Donner stated that the remainder of Tower Ridge Place and all of Crest Ridge Avenue were not constructed yet, as this was a phased development. He stated that the remaining lots could not be developed until the road goes in. He stated that the utilities have been installed throughout the subdivision, just not the road. This development is now bank owned. Donner stated during this project an agreement to do construction in a phased approach was made. Kelly questioned whether a surety bond was put up by the developer. Donner stated there was a surety bond for the first phase, but not for the future phases. Kelly feels the subdivision should have been constructed, and that the Village should be obligated to construct those roads. She [read a section of our code \(Chapter 74, Article 4\)](#) where it discusses required improvements. She feels that

the Village dropped the ball on not obtaining the surety bond for the entire development. Stenstrom commented to Kelly that this was a phased project, the first phase was completed, and the developer no longer owns the property, there is nothing more that can be done by the Village or by the original developer. Kelly stated that though there is concern about the safety of the residents, there should also be concern about the residents of the neighborhood being able to get out. She stated that it appears that Village staff is recommending a shorter route of connecting the two cul-de-sacs to supply another outlet for the subdivision, rather than completing the road (Crest Ridge Avenue) out to Von Kanel Street.

Jason Macdonald, 6206 Kirk Street, was present, and explained how his family moved here about 6 years ago. When they moved here, the exit-way from East Everest Avenue onto Barbican Avenue was relatively new yet. In their 6 years here, they have seen an increase in traffic from residents cutting down Kirk Street from Jelinek Avenue, to be able to access Camp Phillips Road by the traffic lights. He does not want to see his neighborhood disrupted. He feels that if the Village makes the connection between Tower Ridge Place and East Everest Avenue, he feels the traffic will instead funnel through that subdivision to East Everest Avenue, versus Kirk Street. He stated that there are more and more young families moving in to the neighborhood there, and kids enjoy riding their bicycle to the round-a-bout, and he would hate to see this area disrupted.

### **3. Consent Agenda Items**

#### **A. Consideration of Previous Meeting(s) Minutes**

- i. July 8, 2013 Regular Meeting
- ii. July 29, 2013 Joint Plan Commission & Village Board Comprehensive Plan Update Workshop

#### **B. Acknowledgement of Sign Permits Issued**

#### **C. Acknowledgement of Certificates of Occupancy Issued**

*\*M/S/P Schuster/Diesen: to approve the Consent Agenda Items.*

### **4. Unfinished Business**

#### **A. Public Hearing to consider a request relative to application OPDA-6-13-1340 having been filed with the Village Clerk by Mark Thompson, P.E., of MTSLLC, 2000 Lester Street, Weston, WI 54476, for the current property owner, Randy Balk, of Intercity State Bank, 962 Grand Avenue, Schofield, WI 54476, and future property owner, Al Kratky, of Rennes Development Company, 261 French Street, Peshtigo, WI 54157, requesting An Amendment (OPDA-6-13-1340) to the original OPD (REZN-5-11-1190), to allow for a 35,000 square foot building addition (50 bed skilled nursing addition) at the existing Renaissance Assisted Living Facility, 4605 Barbican Avenue. - Tabled at 7/8/13 PC Meeting**

*\*M/S/P Stenstrom/Diesen: to take this Public Hearing off table.*

*[Clerk's Note: This hearing was closed prior to it being tabled in July, and now at the point of Plan Commission Member/Staff discussion. This item along with New Business items A & B are being discussed as one.]*

### **5. New Business**

#### **A. Discussion and Action on Site Plan CSIT-6-13-1339 ERU-6-13-1340 for a 35,000 square foot building addition (50 bed skilled nursing addition) at the existing Renaissance Assisted Living Facility, 4605 Barbican Avenue**

**B. Discussion and Recommendation to the Village Board on Planned Development Amendment OPDA-6-13-1340 requesting An Amendment to the original OPD (REZN-5-11-1190) per Site Plan (CSIT-6-13-1339 ERU-6-13-1340), to allow for a 35,000 square foot building addition (50 bed skilled nursing addition) at the existing Renaissance Assisted Living Facility, 4605 Barbican Avenue**

Mark Thompson, MTS LLC, 2000 Lester Street, was present as the consultant for Rennes Group. He explained the concept site plan that had been presented at the last meeting; since that time they have now submitted their final plans. Thompson stated that they are still working through the utility issues with staff, however.

He stated that there have been two major changes. First, they removed the proposed temporary driveway (from East Everest Avenue cul-de-sac to existing parking lot), leaving the emergency-only driveway (during the construction phase, employees, visitors, and deliveries will use this driveway). He stated the contractor will build a portion of the permanent staff parking lot first, and use that as the temporary access for staff, deliveries, and skilled-nursing facility patients, out-patients, and visitors (from East Everest Avenue). The connection between East Everest Avenue and the Valdres Springs Court cul-de-sac will become a private area, and the 7 or 8 parking stalls on the south will be constructed after some of the initial utility work, and will be used as the access point during construction for employees and skilled-nursing facility, which will still have their main access off of the cul-de-sac.

The second change that they made was to rotate the staff parking lot (in the northwest) to accommodate a potential future street between the East Everest Avenue and Tower Ridge Place cul-de-sacs. They left enough space for a 66' right-of-way, and the appropriate setbacks from the right-of-way to that employee parking lot. To get the number of required parking stalls, they have incorporated the service driveway into the eastern tier of the parking stalls.

Thompson stated that the operation is still the same for the permanent facility where primary access will come off of Barbican Avenue, through an existing driveway approach, west of the round-a-bout. Deliveries and employees will then use the new northern service driveway (from the new eastern parking lot) to get to the backside of the building.

The two utility issues that they are working out is the relocation of the watermain and the stormsewer, which will become dedicated facilities to the Village after construction. Some of the existing sanitary and storm will be converted from public facilities, partially abandoned, and some reused for private services, as part of the expansion. He commented that Village staff's recommendation talks about having to complete these easements, which Rennes will do as they finalize the design of the utility locations; and some transfer agreements, transferring the interest in operating and maintaining those pipes that were once originally public into private lines.

Thompson stated that as part of Village staff's recommendations, there is discussion on that connector street. The Rennes group has been cooperating with laying that out and adjusting the staff parking lots to accommodate that potential future street. They did show this in some earlier working drawings for the benefit of staff to review, and have removed that from the site plan that they have presented. That is not really a horse that they have in the race on the site plan approval, other than they left space on the site plan to accommodate it.

Thompson read the four Policy Alternatives listed in the Staff Memo. He stated that at this time, the Rennes will continue to cooperate with the Village on development of that right-of-way, if at some point in time there is a Village project to construct the street. Rennes would not want to see that

portion of the existing duplex Lot 5, and portions of the bank-owned lots (46 & 47) encumbered by the Village for a project that may not happen. They would be interested in the first Policy Alternative to approve the site plan as presented, at least in regards to that potential street between the two cul-de-sacs.

Thompson stated that this project is fairly complicated in that they have the street vacation, utilizing the duplex lots from Arndt Subdivision (Valdres Springs Plat) originally, as well as some of the bank-owned lots. They will have to complete a CSM to combine all of these lots. Initially, this will become a 2-lot CSM, due to TIF District issues (part of the land being in the TIF and part of the land being outside the TIF). Then once the TIF closes, there likely would be a consolidation of the two CSM's (which Thompson had shared a [draft copy of the 2-lot CSM](#) tonight).

Thompson commented with regard to the gate and snow removal. He stated gates in this climate can be difficult when it comes time for plowing and maintaining (as far as plowing snow and ice from around the gate). He commented that with the electrical plans, they will run conduit from the facility to the emergency entrance area, in case there is a future need to install the siren-activated gate. At this point, they understand that employees will be employees, and the littering/smoking issues (that were previously brought up) have been addressed with the employees. Thompson stated that if neighbors call the Rennes, or call the Village, on problems they are having with Rennes employees (such as using the emergency access), he feels Rennes would address the problem. It is an on-going commitment from the Rennes Group that emergency access there is to their benefit, and understand the neighborhood concern about routing traffic there. They will certainly work with the Village to be sure it does not become a nuisance to the neighbors.

Thompson commented about the concerns brought up previously on the traffic during construction from the deliveries, employees, patients, and visitors. Rennes is working with their vendors to make an effort to minimize the delivery vehicle size coming through the neighborhood, while the access is off of East Everest Avenue. Maloney confirmed that delivery vehicles, employee, visitors, and patients will only be accessing the property from East Everest Avenue during the construction phase. Thompson stated that they had discussions with the construction contractor on the ability to construct the service road and eastern parking lot first to allow all vehicles to enter from Barbican Avenue, but it was explained that there is not enough space that this would create too much conflict and hazard to be mixing regular campus traffic with the construction traffic. Thompson confirmed that construction vehicles will only be accessing the property from Barbican Avenue.

Kollmansberger questioned (once the access point to East Everest becomes emergency access only) if they could at least consider installing video surveillance. If so, would they have staff watching the video all the time? Thompson stated they are not planning to install that right away, but if it is found that employees are abusing the emergency entrance, a camera could get installed and watched, and disciplinary action taken.

White questioned Donner on the easement shown, which is a fairly narrow strip that runs westward off of Crest Ridge Drive. Donner stated that is an existing easement to connect watermain from the Ridgeview Subdivision towards the water tower. Donner stated that staff is looking at this as an opportunity to make a reservation of a right-of-way and a utility easement in the event we would ever want to connect those streets through, though it is not our intention to connect the streets now. White confirmed that staff feels a utility easement wide enough for a roadway (66' wide) would be the thing to do. Donner stated that he does not know if this is a necessity in the present, but whether there is a way to put some language in a developer's agreement, short of a Certified Survey Map with a certificate of dedication, and again not putting any time certain on this. This would be a case

where the Village would need to make that construction at some point in time in the future, but again this would be an opportunity to eliminate a dead end. In principal, we would like to eliminate all dead ends, whether it be on roadways, watermains, etc.

Thompson stated that he suggests a developer's agreement that would address all the steps that are hanging out there (such as the CSM, utility easements, transfer agreements, etc.) that the Rennes and successors would continue to cooperate with the Village if and when that project would become a reality. Their concern now is to dedicate the right-of-way or dedicate an easement to a project that does not have support. Donner pointed out some of the staff recommendations written in the staff memo which staff would like to see taken care of.

Higgins stated there are 10 staff recommendations listed in the staff memo, and the most important items listed are #1, #2, and #10 (of the attached staff memo). She stated that staff is taking the recommendation of the Fire Chief, with his request that the emergency entrance not be gated at this time. Staff is also recommending that there be a temporary access on E. Everest Avenue for staff, clients, and deliveries during the construction period. Staff is requesting the road right-of-way dedication and utility easement. Higgins stated that it is her opinion that if we do not get this now, and it does not get on a map, who will remember 10 years down the road, that this is here. She wants to see this recorded so that it shows up on the map. Higgins stated that when she (staff) was looking at the Ridgeview Subdivision, she was looking at this as the future road being platted (even though they are not constructed yet). That the access road on to Von Kanel Street (Crest Ridge Avenue), is something that will be built in the future. So that future road was not an issue as staff looked at this. She stated that we are looking at connecting the neighborhoods now and brought up that it should have been connected years ago. This is what staff is suggesting the Plan Commission recommends to the Village Board for final approvals.

Schuster stated with respect to the gated emergency access, and Schuster read [Meilahn's e-mail to staff \(attached\)](#). Schuster stated it is more important to get to the scene, should there be a fire or other type of disaster. Schuster is not in favor of putting a gate in there now. He feels Rennes will not forget these meetings, and will work with the neighborhood if situations arise.

Hooshang feels that Rennes will work with the neighborhood, and commented on the fact that they are willing to run the conduit out to that entrance in the event they need to get power out there.

Diesen stated that he is happy with Rennes being in our community and is excited about the addition.

Stenstrom feels Rennes is a benefit. He stated staff are human, and the smoking issue have been worked out. He recognizes the inconvenience to neighborhood with the traffic they will encounter for about 12 months. He feels this will be heavy truck traffic along with staff. He does not like the idea of Rennes waiting until the neighbors complain to put up the siren-activated gate. He is in favor of the gate going in now. He does not want to inconvenience the neighborhood after the construction.

Kollmansberger feels monitoring should be done. From an HR perspective, she wonders what will happen to the employees who abuse the entrance, how else would Rennes prove that their staff are or are not abusing that entrance. She feels surveillance would take care of this, and would like to see a surveillance system put in. This will protect Rennes and the neighborhood.

Maloney is troubled with the thought of placing the burden on the neighborhood. He also wants the siren-activate gate up immediately. He wants Rennes to be the one watching and taking care of

issues, not the neighbors. He stated that the emergency vehicle can break through the gate fast, if need be.

White commented that his only concern is with the easement between the two cul-de-sacs, he stated we need to see something written. Maloney feels that we are placing too much attention on that easement and not any attention on finishing up that road to Von Kanel Street. Maloney would like to see the unfinished road be constructed now. Higgins stated this is just a plan to connect the cul-de-sacs. Higgins stated we do have dedicated road right-of-way, and that can be completed at the same time. But that is a question for the Village Board. They would need to administer the funds for that or the assessments. We are just requesting that we plan for the future connection. We already have dedicated road right-of-way for the plat, and now we (staff) are just asking for this connection, because if we do not ask for this now, we will never have a chance again. Maloney commented that years ago prior to the Valdres Spring Plat was being looked at they originally were planning to extend East Everest Avenue all the way to Von Kanel Street. Higgins explained that was planned, but then it was requested to be vacated and the cul-de-sacs were created to appease the residential neighborhood at the time.

Thompson stated that they have no objections about getting this in writing. Their concern is that they will dedicate land to the Village now, and if it never gets constructed, Rennes is basically orphaning 3 lots to the Village. Thompson stated that if they could show a dotted line on the CSM reading "reserved for road", as he is trying to avoid easements or dedications, because he feels the Village will not decide for a very long time. He said there is no reason to connect these streets at this time, as there is no constructed street to connect it to. Thompson stated that the bank cannot be investors and build a road without a buyer in place (due to Federal laws). Stenstrom feels that eventually, there will be an offer on that land. Thompson stated that Rennes has already altered their plan to accommodate the Village. Thompson stated that he is not debating that the roads in Ridgeview will never get built, he is debating that the Village has approved two plats before, and whatever pressures were there at that time, that street did not get connected. Thompson stated that he is not convinced that there is a neighborhood will for it, or an elected Board who will have the will for it either. He has no problems with something in writing that there is that reservation, but it would not be his recommendation for Rennes to throw the land away, because there is serious concern on whether a road will be built. He stated that he understands staff's recommendation; and in a neighborhood meeting he had with the Ridgeview Subdivision residents, he understands the staffs' desire to have that road, as it disburses traffic and provides much more flexibility. For the person on the cul-de-sac, it will create more traffic; however, for those on East Jelinek Avenue and Von Kanel Street, they will see less traffic as it gets disbursed. He stated that he understands there should be a road there; however, it has not happened twice already, maybe the third try will be the one. He is just debating the language used for reserving that corridor, and he would prefer it not be a street dedication or a right-of-way easement. He stated that they could certainly note on a CSM as "reserved for", but not dedicated to the Village until there is a project that needs it. Zeyghami stated that there needs to be some teeth to the document, that "reserved for" is not really strong enough. Thompson stated the teeth could be in the developer agreement or some other document. The difficulty is in making the commitment now, and Rennes donating the land to the Village with nothing happening.

Al Kratke, Rennes Group, 261 French Street, Peshtigo, commented that they just spent \$25,000 to now give land to the Village for something that may or may not happen in the future. He stated that they will write it up in an agreement, though. Maloney commented the Village should pay Rennes for that land. Diesen stated the corporate entity, staff, and legal counsel can come up with some

language without a transfer of funds to express the future interest of the Village and the corporate entity with regards to this.

Higgins stated to Thompson that with or without the road going through, this lot could be built on as a residential lot (although it would require rezoning and opening up the OPD).

Pat Kelly, 4415 E. Everest Avenue, pointed out that the upper cul-de-sac (Tower Ridge Place) does not even exist, and to connect the two cul-de-sacs, the Village would have to create the remainder of that road (and in his opinion the rounded cul-de-sac also). Donner stated that if the right-of-way were needed for a road, the rounded end would not be there, just a straight road.

Thompson stated if the Village is 95% certain that they will build a road, they will work out the language now, whether an easement or a dedication. He pointed out that at the last Plan Commission meeting, there were a couple of members who would not support the connection, so he and Rennes has a concern that there is not the political will to connect the roads, and if that is the case, they would prefer the 1<sup>st</sup> Policy Alternative, to approve the site plan, with the condition of a developer's agreement to address all the odds and ends that are hanging out there, and one of them being how do we reserve the Village's interest in a corridor for a future road if it ever gets built.

*\*M/S/P Diesen/Schuster: to approve the site plan for Rennes Group as presented, with the 10 recommendations from staff on the Staff Memo, and adding that the underground conduit be run from the facility to the emergency entrance as offered. Diesen commented within his motion that he does not support the mechanical gate being installed for this project, and supports the Fire Chief's recommendation. He is willing to put faith in the developer and the neighborhood. Q: Maloney questioned the language to be used on the road right-of-way. Diesen stated he is in favor of the language written by staff (#10). He wants something in writing that will allow staff to see what was spoken about and planned. Higgins confirmed Diesen is only referring to the easement, not the no road right-of-way dedication. Diesen does not want to make Rennes go through the extra expense to have this on a map. Stenstrom confirmed that the motion as stated is for the utility easement, if Diesen chooses to modify the easement, he may, however, it appears we are planning to enforce an easement. Zeyghami recommended we stay with staff's recommendation. Thompson questioned reserved with a certificate of dedication is not real clear to him. Diesen stated that he is modifying his motion to go with staff's recommendation on #10 (utility easement and road right-of-way dedication). Higgins stated if Plan Commission is approving staff's recommendation, the motion should be stated that Plan Commission approves the site plan with the **changes and additions as detailed in the staff site plan report**, along with the addition of the conduit. Diesen/Schuster agreed to revise their motion and second. Thompson questioned if at some point when they get to the land use plan and the rezoning, if it can be modified so that so that lot 47 stays residential, because there is no reason for it to be commercial. Higgins stated this can be brought up at the August 19<sup>th</sup> Village Board Meeting. Stenstrom and Maloney voted – nay. Motion carried.*

**i. Discussion & Action on **Finding of Fact & Recommendation** by the Village of Weston Plan Commission**

*\*M/S/P Schuster/Diesen: to approve adopting the Finding of Fact and Recommendation. Motion carried.*

**C. Discussion and Recommendation to the Village Board on Residential Business Permit for Jennifer Deane, Jenny's Cakes, 6104 Isaiah Street (**RBUS-8-13-4660**)**

Higgins explained that Deane is requesting to operate her business out of her home. She had previously started her business within her home, but then the County Health Department discovered this. She then utilized Johanna Mays, on Callon Avenue, licensed kitchen to make her cakes. Higgins stated that the Deane's met with Tatro and submitted plans to add a licensed kitchen on to their home. Higgins stated this is very similar to the Loving Traditions cake business in the same neighborhood. Staff recommends approval.

*\*M/S/P Schuster/Diesen: to approve the Residential Business Permit for Jennifer Deane. Q: Higgins commented that they will have to obtain a building permit and provide a certificate from the County Health Department certifying her kitchen. Schuster questioned if she will be receiving a penalty for operating a business without the proper permit. Higgins stated that at the time this was discovered by staff, Mrs. Deane had already moved the business to Johanna May's commercial kitchen and no enforcement was necessary. Tatro commented that in many cases, these people do not even realize that they need a permit. Schuster voted – nay, due to her previously operating without a permit. Motion carried.*

**D. Discussion & Action on Auto Select Parking Lot & Landscaping Plan, 3101 Schofield Ave. (CSIT-8-13-1349 ERU-8-13-1350)**

Tatro explained that he noticed they had started a parking lot project that required review and landscaping, since the project was more than a resurface. Tatro had them stop construction until a plan could be submitted for review. They are now supplying the required plan. He stated that Auto Select has been having issues with gas station customers cutting across to his parking lot. There are a few issues to be worked out with staff which is curbing being supplied on the west portion of the parking lot, verifying the curb construction (thickness), parking stall sizes, and the location of the trash and utility enclosure.

*\*M/S/P Maloney/Diesen: to approve Auto Select's Plan, based on the [Staff Memo](#).*

**E. Discussion & Action on Multi-phase Parking Lot & Landscaping Plan for T&A Hoffmann, LLC Multi-Tenant Building, 5503 Schofield Avenue (CSIT-8-13-1351 / ERU-8-13-1352)**

Travis Hoffman, 2104 Meadow Brook Way, Wausau, was present. He recently purchased this building. They are currently undergoing some tenant space modifications. He is requesting a 4-year phased approach to complete his parking lot.

He explained some of the issues they are having with tenants and customers going in and out of this site. He stated that he has worked with Wodalski on the stormwater review, and he stated that Wodalski informed him he did not need a SWMP since they are not increasing the size of their parking.

His plan is to put in road base in this year, let it go a year, so he can save up money for finishing it next year. Would like a deadline of next summer to pave. Based on the landscaping requirements, he may be able to put that in this year. Zeyghami suggested he put down one layer of pavement this year and the second layer next year.

*\*M/S/P Schuster/Maloney: to approve the phased parking lot and landscape plan, based on [Staff's recommendations](#). Zeyghami questioned the materials going in. Hoffman stated they plan to put down 12" of roadbase and compact it this year. White commented about Fish Tank and their phasing process, but it never worked out. Higgins stated the Fish Tank intended to submit a phased plan, but went out of business before the phased plan was ever submitted to Plan Commission for approvals.*

**F. Discussion and Action on Site Plan for S.C. Swiderski, LLC Multifamily Development for River Edge Apartments on the corner of Ryan Street and Schofield Avenue (MUFS-7-13-1344 ERU-7-13-1335)**

Chris Karch, 301 Main Street, Mosinee, and Greg Aleckson, Point of Beginning, 5709 Windy Drive, Stevens Point, were present. Karch stated this is for an 84-unit development. Looking at this being a higher end development. He explained the size buildings and number of units within the buildings. Schuster questioned the storage space available for their tenants. Karch stated that they plan to build large enough garages for storage. He stated that they will be building larger closets to allow for additional storage space for their tenants. There will be no basements, and the duplexes will be walk-out buildings. Karch stated that as part of the lease agreement, they do not allow tenants to store boats, etc., outside. Schuster stated that his concern with these type of developments is that with there being no place to store things, tenants will fill their garages up with stuff, and will leave their vehicles outside.

Karch displayed some samples of the exterior products used on the buildings. Their shingles will be the 30-year architectural shingle. Brick requirement will be met. Siding will be vinyl and they plan to dress it up with shake-looking material near the top. Although the buildings will be the same colors, they will have a different look to them, due to size variations.

Higgins stated the 8-unit's will be along the Mountain-Bay Trail (south side of property). The streets in this development will all be private. There will only be rental units – no condos. White requested that they ensure their tenants realize that the Village will not be plowing their streets, so that they are not calling the Village during the winter months. They will hire out a contractor to remove the snow.

Higgins stated there are contingencies on the utilities within the staff report.

Aleckson commented on the layout, and how they plan to match the utilities standards required in the staff report. He stated there will be meetings for pre-bid and pre-construction, where they will make sure all the utility work is coordinated.

Donner stated Stormwater reviewed under original development, and no substantial change. It was explained that they drain right into a large diameter sewer. There is a large basin in the backyards of the units for stormwater. They are just changing some connection points and inlets.

Maloney commented that he knows that Swiderski's will request references from their tenants, before leasing out. Karch listed off 5 different municipalities where they have developments. Higgins commented that Swiderski's just purchased apartment buildings on Ferge Street and will begin upgrading them later this year.

This project will be done in phases over a period of 18 months. Donner discussed the construction and paving on the streets. He stated that they should at least pave across the driveways.

*\*M/S/P Maloney/Stenstrom: to approve the site plan for SC Swiderski, based on the Staff Memo.*

**G. Discussion and Action on Site Plan Building Addition at K & A Manufacturing, Inc., 6703 Zinser Street (CSIT-7-13-1346 ERU-7-13-1347)**

John Morache, United Structures, 3905 Stacy Circle, Wausau, and Bill Knighton, owner of K&A Manufacturing, were present. Morache explained that this is an extension of the existing building

100 feet south, and consisting of 27,500 sq. ft. They plan to use all the same materials as on the existing building. There is EIFS and glass on the exterior of the existing building, and because of inside use of the building extension, they are planning to only add the EIFS and no glass. Rest of building is metal panel. There will be three loading docks and a large overhead door. They are also asking that Plan Commission waive the curb requirement on the back of the building, as there is no employee parking back there, just truck traffic.

Higgins stated that during staff review, it was noticed that the required landscaping from the original approval, had not been completed. Staff is requesting they submit a new landscape plan, including the enclosure for the dumpsters and mechanical equipment. Higgins stated that back in the early 2000's while we were growing fast, a lot of these types of requirements were never followed-up on to make sure that they were installed. Diesen questioned that the parking lot lighting is sufficient. Morache stated no new lighting is proposed. Morache stated that there had been extensive landscaping installed, but it was not enough to meet code. They are hoping to work this out with staff on a plan. They are planning to incorporate primarily grass on their landscaping plan. There was a question on the employee parking. Knighton stated there is plenty of employee parking in front of their building now, which would be sufficient enough, even if they doubled the number of employees. Higgins stated that manufacturing does not require as much parking. Knighton stated that they plan to hire another 10-15 employees in the next year. Higgins can work with the owner to address outstanding issues. Knighton commented that back when they initially built, they had Zuleger come out and review their landscaping, and stated that Zuleger at that point told them they were fine. Knighton then commented on his sprinkler system, and how nice his lawn is.

*\*M/S/P Diesen/Kollmansberger: to approve the Site Plan Addition for K&A Manufacturing, based on [Staff Memo](#).*

**H. Discussion and Action on Proposed Modification to Original June 2012 Site Plan Building Addition Approval at Country Fresh Meats, 9908 Weston Avenue ([CSIT-5-12-1290 ERU-5-12-1291](#))**

Higgins stated they are requesting to decrease the size of the pen area and change some of the material used on the exterior. Staff recommends approval.

*\*M/S/P Schuster/Maloney: to approve the Site Plan Modification for Country Fresh Meats.*

**I. Discussion and Recommendation to the Village Board on the [Comprehensive Outdoor Recreation Plan \(CORP\) 2013-2017](#)**

Higgins stated staff recommends Plan Commission's approval to the Board. She stated that although this Plan will be up for modifications in the next year, along with our Comprehensive Plan update, we need this approved now for DNR grant purposes.

*\*M/S/P Maloney/Stenstrom: to recommend approval of the Comprehensive Outdoor Recreation Plan to the Village Board.*

**J. Discussion and Recommendation to Village Board on Appointment of Plan Commission Member to fill vacant Village seat on [Joint Town/Village of Weston Extraterritorial Zoning \(ETZ\) Committee](#).**

Higgins stated that Kollmansberger and Zeyghami both offered to be on the ETZ committee; however, since Kollmansberger offered first, we would like to appoint her to the committee.

All members were in favor of this appointment.

**6. Staff Reports**

1. **Report to Plan Commission on Zoning Code Update Project**
  - i. **July 17, 2013 Intergovernmental Zoning Steering Committee Discussion Notes**
2. **Report to Plan Commission on Comprehensive Plan Update Project**
  - i. **July 29, 2013 Joint Plan Commission & Village Board Comprehensive Plan Update Workshop**

Higgins stated these are the minutes from previous meetings, and staff met with the consultant for four hours today to go over the first 4 chapters of the new draft zoning code. There will be another joint meeting of Plan Commission and Village Board most likely scheduled in October.

**7. Commission Member Business**

Diesen questioned Jerry Hoffman if he had any comments for Plan Commission. Hoffman questioned if the new Rennes addition will add to the amount of traffic that they already have. He questioned when the construction will occur. Zeyghami stated Rennes may be stricter than Weston as far as what hours they will let their contractor work due to their elderly residents.

8. **Set Date for Next Meeting:** September 9, 2013, 6pm

9. **Adjourn**

**White adjourned the meeting at 8:10 p.m.**

**Respectfully,**

*Valerie Parker*

**Valerie Parker**  
**Recording Secretary**

VILLAGE OF WESTON  
PUBLIC HEARING COMMENT

This form is to be completed and submitted before the start of the hearing.

PLEASE PRINT

Date: 8/12/13

Name: Cheryl Kelly

Address: 4415 E. Everett Ave

Issue: Rennes - Security gate &  
Right of Way - Ridgview Sub division

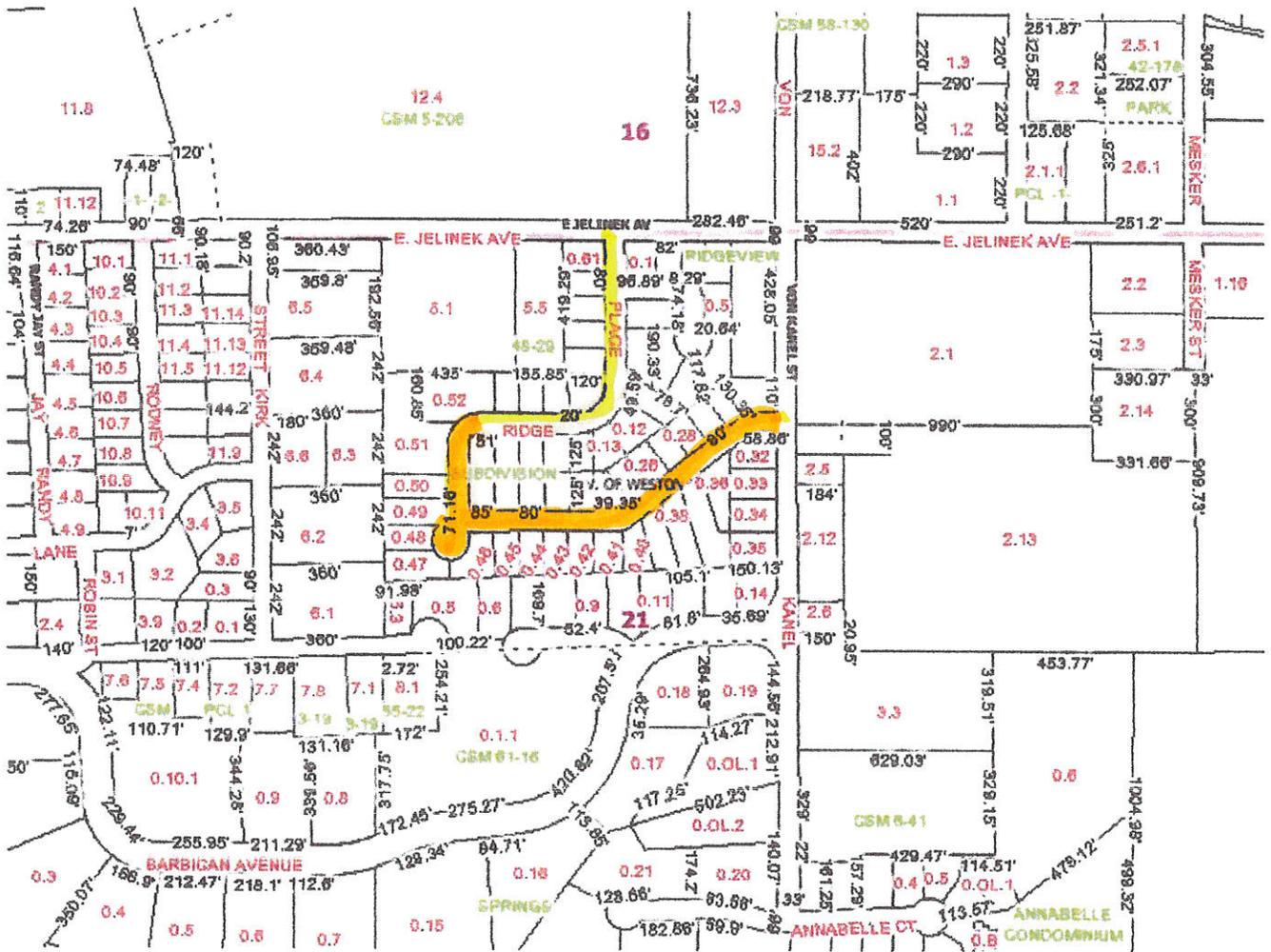
Do you wish to make an oral statement?  Yes  No

Position  In Support  In Opposition  Undecided

Representing (If someone other than yourself) \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_



# Municipal Code of Ordinances

## Chapter 74 (Sec. 74.100 - 74.136) Subdivision Regulations

date of the last approval of the plat and within thirty-six (36) months after the first approval per Wis. Stats. §236.25(2)(b)

(h) *Copies.* Per Wis. Stats §236.27, the subdivider or subdivider's agent shall file one true copy of the recorded plat, containing Register of Deeds signature and documentation (volume/page, etc.) to the Village Clerk as a public record within thirty (30) days from the recording date at the Marathon County Register of Deeds.

(Code 1982, §§ 16.04(1)--(4), (7), (8), 16.08, Ord. of 11-18-2010)

### ARTICLE IV. REQUIRED IMPROVEMENTS\*

#### Sec. 74.112. Generally.

(a) The subdivider shall install street and utility improvements and other improvements indicated on the plat as provided in this article. If such improvements are not installed as required at the time the final plat is submitted for approval, the subdivider shall, before the recording of his plat, enter into a contract with the village agreeing to install the required improvements. The subdivider shall file with the contract a bond meeting the approval of legal counsel or a certified check in an amount equal to the estimate of cost prepared by the director of public works. Such bond or check shall constitute a guarantee that such improvements will be completed by the subdivider or his subcontractors not later than one year from the date of recording of the plat, or not later than 120 days after storm sewer, sanitary sewer and water utility installations have been completed if the subdivider or contractor elects to have such improvements installed by the village or any municipality involved. It shall constitute a further guarantee that all obligations to subcontractors for work on the development are satisfied. Upon completion of the required improvements guaranteed by the bond or certified check, and to ensure that such improvements have been installed in accordance with the approved final plat, a detailed as-built survey plat of the subdivision, indicating location, dimensions, construction materials, and other information required by the planning commission, shall be submitted to the planning commission by the developer.

(b) The contractor and/or subcontractors who are to be engaged in the construction of improvements on dedicated street rights-of-way shall be designated as qualified for such work by the director of public works.

(c) Governmental units to which these bond and contract provisions apply may file in lieu of a contract or bond, a letter from officers authorized to act in their behalf, agreeing to comply with the provisions of this article.

(Code 1982, § 16.04(6), Ord. of 11-18-2010)

\* **Cross References**--Streets, sidewalks and other public places, ch. 70: conveyance to village before construction of roadway or highway, § 70.106(b); utilities, ch. 86.



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Site Plan (CSIT-6-13-1339 ERU-6-13-1340) for a 35,000 square foot building addition (50 bed skilled nursing addition) at the existing Renaissance Assisted Living Facility, 4605 Barbican Avenue.

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission approves the preliminary site plan with the changes/additions as detailed in the Staff Site Plan Report CSIT-6-13-1339 ERU-6-13-1340."

**ACTION ITEM:**  Ordinance  Resolution  Motion  File

**DATE OF REPORT:** Wed, Aug 7, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35, 62.23  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: Chapter 94  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to approve the site plan as proposed?

***Background:***

In 2011, the Renaissance Assisted Living Facility approached the Village about expanding their current facility on Barbican Avenue in the Valdres Springs Subdivision. At that time, they had planned to purchase 10 duplex lots from the Jay and Barb Arndt (developers of Valdres Springs Subdivision) and had discussed vacating Valdres Springs Court to allow for them to add on to the existing facility. They successfully petitioned the Village for a comprehensive plan map amendment from future residential to commercial (CMPA-5-11-1189) and a provisional rezone

from RTF to BP with OPD (REZN-5-11-1190) until the time the PC approves building site and operational plans for the expansion – provisional zoning expires August 15, 2014. It was relayed to them they would need to file for an OPD amendment at the time they were ready to proceed with the building addition site plan so it could be added to the original OPD from 2005.

Earlier this year, the Rennes Group petitioned the Village Board to vacate Valdres Springs Court (ROWV-5-13-1335) to proceed with their plans for the building addition to add 50 skilled nursing beds to the existing 34 bed Health & Rehab part of the facility. The facility would then have 80 units of assisted living and 84 beds of skilled nursing (rehab). The Village Board approved Resolution VW-13-07 and the Lis Pendens (Recorded in Marathon County Register of Deeds Document #1649962) on June 3, 2013 to start the street vacation process. A public hearing was held on the street vacation of Valdres Springs on July 15, 2013 and the Village Board approved the Order for Discontinuance on the same evening.

While planning the addition, it was decided by the developers (Rennes Group), that they would like to have some additional green space and a better buffer for the neighborhood to the north, Ridgeview Subdivision, so they have approached the current owners (Intercity Bank) of the vacant lots in Ridgeview about purchasing the lots and adding them to this project. None of the building addition will be built on these lots; they will be used for green space only. The lots in Ridgeview are currently zoned R-2 Single Family Residential, 10,000 sq. ft. minimum lot size and shown as future residential on the comprehensive plan map. This of course complicates the project a bit more and adds a couple of steps which I will try to outline below. The applicant is also requesting a comprehensive plan land use map change, a rezone request on the Ridgeview lots and an amendment to the original 2005 OPD. This site plan has been submitted as part of the final OPD amendment proceedings which will also be considered at Monday night's meeting.

Therefore, before they can go ahead and pull the building permit for the proposed building addition the following items would need to occur or be approved:

1. 2007 Plan Commission Policy to not rezone residential zoned properties to commercial adjacent to the Village TIF Districts was successfully amended by the Plan Commission at their meeting on 7/8/13 and by the Village Board at their meeting on 7/15/13. This allows the comprehensive plan map amendment to be considered at the Board Meeting on August 19<sup>th</sup>.
2. Resolution VW-13-10 Adoption of the Recommended Amendments to the Comprehensive Plan as Prepared by the Village of Weston Plan Commission was adopted by PC after a public hearing held at the 7/8/13 meeting and the resolution was forwarded to Village Board as a consent agenda item at their meeting on 7/15/13 to kick off the comp plan amendment public comment period prior to the August 19 Public Hearing.
3. Order for Discontinuance to Vacate Valdres Springs Court (ROWV-5-13-1335) was approved by Village Board following a Public Hearing held on 7/15/13)
4. **Site Plan Approval is received for the proposed Building Addition (CSIT-6-13-1339 ERU-6-13-1340) at the Plan Commission Meeting on 8/12/13.**
5. Ordinance to amend the comprehensive plan map from future residential to future commercial for Lots 40-47 of the Ridgeview Subdivision. (Proposed to be approved by the Village Board following a public hearing to be held on August 19, 2013)
6. Ordinance to provisionally rezone Ridgeview Subdivision Lots 40-47 from RTF to BP with OPD (Proposed to be approved by the Village Board at their 8/19/13 meeting. A public hearing was held and a recommendation for approval was given by the Plan Commission at their 7/8/13 meeting).
7. **Ordinance to amend the original OPD to include the proposed building addition (To**

**be considered for recommendation by the PC on Monday and approved by the Village Board at their meeting on 8/19/13)**

Staff has suggested having all items, including the final order for discontinuance of the street vacation, being contingent on the building permit being pulled for the project.

All public and Plan Commissioner comments have been considered when developing the current site plan. Staff however, is still requesting that the ROW be dedicated at this time to connect E. Everest Ave to the Ridgeview Subdivision at some point in the future instead of just an easement as requested by PC at the last meeting. We feel strongly that we need to have this for the future even if it doesn't get built for 30 years. EMS access only will be allowed off of E. Everest Ave. Please see the staff site plan report for a more detailed review of the plans.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to approve the site plan with the following contingencies and make it a part of the overall OPD approval:

1. Per 94.135(b)(3) Every lot shall have access for emergency vehicles. It must be noted that this requirement will only be met as long as an access remains off of E. Everest Avenue for EMS to use. The Fire Chief has also stated that it mandatory for him to have EMS access from E. Everest Avenue. His preference is to have Option D - an open driveway - with "emergency use only" signage - with strict directives from Rennes to their staff and deliveries not to use it - with video surveillance to enforce - if traffic becomes an issue move to an option in a to c above. He feels this is a valid option as in an emergency it allows traffic flow in either direction and responders do not need to remember anything about a "gate procedure". It also allows for easier snow removal which can only help during a winter emergency response. Although a major event for a facility like this is low, when it occurs (Kennedy Park nursing home fire in Weston), it is a major event and the safety of the individuals using this facility is paramount. Creating entry/exit issues will only compound the evacuation and emergency service provided. Also, as we are creatures of habit having this access point closed day-to-day may cause responders not to remember it can be used during a larger event which can only cause delay in mitigation efforts.
2. Temporary access to E. Everest be allowed during construction for the staff parking lot.
3. Allow the use of raised, thickened edged sidewalks along the sidewalk bordering the southern edge of the East parking lot as well as 3 locations in the staff parking lot instead of using curb.
4. Allowing staff to work with MTS to finalize and approve the stormwater management plan for the campus.
5. Sign Permits are acquired for all future signs used on the property.
6. Water Distribution Items
  - a. The proposed re-location/re-routing of the water main is to remain 14" diameter to match the existing size as shown.
  - b. Request pre-bid review of water main specifications to review details with developer and/or designer. Specific concerns are proposed sequencing of work to minimize down-time for both the existing Rennes facility and the 14" main serving the Village's water storage tank.
  - c. Pre-construction meeting required to review details with contractor referenced in "d." and discuss coordination issues for water main re-route.

- d. Water main re-route requires a WDNR permit submittal.
- 7. Sanitary Sewer
  - a. A transfer agreement for the portion of the public facilities to be transferred to private ownership is needed. We have a template for transfer agreement from the Wausau Tile situation.
- 8. Storm Sewer
  - a. Additional information regarding post-construction runoff details has been requested.
  - b. Some existing public street storm sewer facilities are also proposed to become private. A transfer agreement needs to address those as well.
- 9. Utility Easement
  - a. A recorded easement needs to be developed/approved for any public utility facilities to be located on private property. This includes water main, fire hydrant, and storm sewer facilities. Width of the easement needs to factor in depth of utility facilities and horizontal location within the easement; That is, if the utility facility must be excavated in the future there needs to be sufficient room for a 1.5H to 1V slope on either side of the main and room on one side for placing spoil and/or replacement backfill (That looks like it should be 5 feet off the short side of the easement and 30 feet on the other) The wider dimension could be reduced to 15 if there is some blanket statement included to address the need to store spoil and/or backfill and accommodate equipment ingress/egress on the property in general.
- 10. Utility Easement and Future Street Right-of-Way to Connect to Crest Ridge Ave
  - a. This project provides an opportunity to connect a dead-end cul-de-sac (East Everest Avenue) with Crest Ridge Avenue in the Ridgeview Subdivision to the north. Staff has recommended reservation of a 66 foot wide utility easement and future right-of way for a possible street connection at a later date. Staff recommends that the right-of-way be reserved with a certificate of dedication. (The street would not be constructed at this time and not necessarily at any specified time in the future.) – Note the dedication can be done at the time that the CSM is submitted to create the two lots – 1 within TIF 1 and 1 located outside of the TIF district.

***Policy Alternatives:***

- 1. Approve the site plan as submitted.
- 2. Approve the site plan as submitted with road right of way dedication between E. Everest and Crest Ridge Ave.
- 3. Approve the site plan as submitted with an easement instead of road right of way dedication between E. Everest and Crest Ridge Ave.
- 4. Deny the request.

***Future Deliverables:***

- 1) OPD Amendment Recommendation to Village Board at August 12<sup>th</sup> Plan Commission Meeting (OPDA-6-13-1337)
- 2) Comprehensive Plan Public Hearing at August 19<sup>th</sup> Village Board Meeting (CPMA-6-13-1337)
- 3) Ordinance to approve Comprehensive Plan Map amendment (CPMA-6-13-1337) at August 19<sup>th</sup> Village Board Meeting.
- 4) Ordinance to approve Rezone Request REZN-6-13-1338 and OPD Amendment OPDA-6-13-1340 at August 19<sup>th</sup> Village Board Meeting (CPMA-6-13-1337)
- 5) Building Permit Issuance

- 6) Pre-bid review of water main specifications to review details with developer and/or designer.
- 7) Pre-construction meeting required to review details with contractor referenced in “d.” and discuss coordination issues for water main re-route.
- 8) WDNR permit for Water main re-route
- 9) A transfer agreement for the portion of the public facilities to be transferred to private ownership.
- 10) Additional information regarding post-construction runoff details.
- 11) A transfer agreement to address existing public street storm sewer facilities that are proposed to become private.
- 12) A recorded easement needs to be developed/approved for any public utility facilities to be located on private property. This includes water main, fire hydrant, and storm sewer facilities. Width of the easement needs to factor in depth of utility facilities and horizontal location within the easement; That is, if the utility facility must be excavated in the future there needs to be sufficient room for a 1.5H to 1V slope on either side of the main and room on one side for placing spoil and/or replacement backfill (That looks like it should be 5 feet off the short side of the easement and 30 feet on the other) The wider dimension could be reduced to 15 if there is some blanket statement included to address the need to store spoil and/or backfill and accommodate equipment ingress/egress on the property in general.
- 13) 2 lot Certified Survey Map which includes future Road Right of Way Dedication for the connection between E. Everest and Crest Ridge.

***Additional Items:***

- 1) Staff Site Plan Report CSIT-6-1339/ERU-6-13-1341
- 2) Email from Pat & Cheryl Kelly to the Village Board – dated July 16, 2013
- 3) Condensed Site Plan Application and Materials (CSIT-6-1339/ERU-6-13-1341) is attached – Full site plan is available for viewing online at [http://www.westonwisconsin.org/planning/commission/site\\_plans.php](http://www.westonwisconsin.org/planning/commission/site_plans.php) (internet link)



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** An Amendment (OPDA-6-13-1340) to the original OPD (REZN-5-11-1190), to allow for a 35,000 square foot building addition (50 bed skilled nursing addition) at the existing Renaissance Assisted Living Facility, 4605 Barbican Avenue.

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission recommends to the Village Board approval of the Amendment to the Renaissance Assisted Living OPD as submitted and including Site Plan CSIT-6-13-1339."

**ACTION ITEM:**  Ordinance  Resolution  Motion  File

**DATE OF REPORT:** Thurs, Aug 8, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35,  
62.23  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: Chapter 94  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to recommend approval of the proposed OPD amendment to the Village Board for the Rennes Group Development on Barbican Avenue?

***Background:***

In 2011, the Renaissance Assisted Living Facility approached the Village about expanding their current facility on Barbican Avenue in the Valdres Springs Subdivision. At that time, they had planned to purchase 10 duplex lots from the Jay and Barb Arndt (developers of Valdres Springs Subdivision) and had discussed vacating Valdres Springs Court to allow for them to add on to the existing facility. They successfully petitioned the Village for a comprehensive plan map

amendment from future residential to commercial (CMPA-5-11-1189) and a provisional rezone from RTF to BP with OPD (REZN-5-11-1190) until the time the PC approves building site and operational plans for the expansion – provisional zoning expires August 15, 2014. It was relayed to them at the time that they would need to file for an OPD amendment at the time that they were ready to proceed with the building addition site plan so that it could be added to the original OPD from 2005.

Earlier this year, they petitioned the Village Board to vacate Valdres Springs Court (ROWV-5-13-1335) to proceed with their plans for the building addition to add 50 skilled nursing beds to the existing 34 bed Health & Rehab part of the facility. The facility would then have 80 units of assisted living and 84 beds of skilled nursing (rehab). The Village Board approved Resolution VW-13-07 and the Lis Pendens (Recorded in Marathon County Register of Deeds Document #1649962) on June 3, 2013 to start the street vacation process. A public hearing will be held on the street vacation of Valdres Springs on July 15, 2013 at 6pm. The Plan Commission is being asked at this meeting to submit comments that staff will take on the proposed street vacation to the public hearing.

While planning the addition, it was decided by the developers (Rennes Group), that they would like to have some additional green space and a better buffer for the neighborhood to the north, Ridgeview Subdivision, so they have approached the current owners (Intercity Bank) of the vacant lots in Ridgeview about purchasing the lots and adding them to this project. None of the building addition will be built on these lots; they will be used for green space only. The lots in Ridgeview are currently zoned R-2 Single Family Residential, 10,000 sq. ft. minimum lot size and shown as future residential on the comprehensive plan map. This of course complicates the project a bit more and adds a couple of steps which I will try to outline below. The applicant is also requesting a comprehensive plan land use map change and a rezone request on the Ridgeview lots which would need to be approved prior to the final ordinance being adopted to amend the OPD.

Therefore, before they can go ahead and pull the building permit for the proposed building addition the following items would need to occur or be approved:

1. 2007 Plan Commission Policy to not rezone residential zoned properties to commercial adjacent to the Village TIF Districts is successfully amended by the Plan Commission at their meeting on 7/8/13 and by the Village Board at their meeting on 7/15/13.
2. Resolution VW-13-10 Adoption of the Recommended Amendments to the Comprehensive Plan as Prepared by the Village of Weston Plan Commission. (adopted by PC after a public hearing held at the 7/8/13 meeting and the resolution was forwarded to Village Board as a consent agenda item at their meeting on 7/15/13)
3. Order for Discontinuance to Vacate Valdres Springs Court (ROWV-5-13-1335) (approved by Village Board following the Public Hearing held on 7/15/13)
4. **Site Plan Approval is received for the proposed Building Addition (CSIT-6-13-1339 ERU-6-13-1340) at the Plan Commission Meeting on 8/12/13.**
5. Ordinance to amend the comprehensive plan map from future residential to future commercial for Lots 40-47 of the Ridgeview Subdivision. (Proposed to be approved by the Village Board following a public hearing to be held on August 19, 2013. Resolution VW-13-10 was approved by PC 7/8/13)
6. Ordinance to provisionally rezone Ridgeview Subdivision Lots 40-47 from RTF to BP with OPD (Proposed to be approved by the Village Board at their 8/19/13. Public hearing and recommendation for approval from Plan Commission was completed at their 7/8/13 meeting).
7. **Ordinance to amend the original OPD to include the proposed building addition (To**

**be approved acted upon by the PC on 8/12/13 and approved by the Village Board at their meeting on 8/19/13)**

Staff will be suggesting having all items, including the final order for discontinuance of the street vacation, being contingent on the building permit being pulled for the project.

The final site plan will be made part of the OPD amendment and will acted on by the Plan Commission at this same meeting. Planned Development Projects, such as this, are regulated through Article VII. *Planned Development Projects*, of Chapter 94 of the *Zoning Code*. Sec. 94.146 defines the procedures for processing a Planned Development Project or OPD here in the Village. Per Sec. 94.146(a), Village staff met for a pre-petition conference with MTS and Rennes Group on June 27, 2013 to discuss the project. The supportive narrative described in Sec. 94.146 (b), was supplied in a memo by MTS on 7/1/13, and was included in the July 8<sup>th</sup> PC packet. Per Section 94.147, the Plan Commission, in making its recommendation, and the Board, in making its determination, shall give consideration and satisfy themselves as to the following:

- 1) Construction schedule – that the proponents of the proposed development have demonstrated that they intend to start construction within a reasonable period of time following approvals of the project and that the development will be carried out according to a reasonable construction schedule satisfactory to the village.
- 2) Adequate professional help – that the project plan has been prepared with adequate professional assistance.
- 3) Conformity to village plan – The project plan serves to implement the spirit and intent of the village plan especially as it relates to preservation of conservation areas and creation of common open spaces and to creation of more diversified and interesting use patterns that might otherwise result from application of underlying zoning patterns.
- 4) Achievement of purposes and benefits – That the project plan achieves the purposes in view for zoning as set forth in Wis. Stats. §62.23(7)(c) and Section 94.105, as well as the benefits of planned development projects as set forth in Wis. Stats. §62.23(7)(b) and Sec. 94.143(b).
- 5) Preservation and care of open space – That the resultant common open space is suitable for its use as relates to location, access, size and shape, proposed degree of improvement for recreational use, or proposed degree of protection from damage if a natural area.
- 6) Proposed Residential Developments – That such development will create an attractive residential environment of sustained desirability and economic stability, including placement of structures in relation to terrain and soils, consideration of safe pedestrian flow, ready access to recreation space and coordination with overall plans for the neighborhood.
- 7) Proposed commercial developments
  - a. That the economic practicality of the proposed development can be justified on the basis of purchasing potential, competitive relationship, and demonstrated tenant interest.
  - b. That the proposed development will be adequately served by off-street parking and truck service facilities.
  - c. That the locations for entrances and exits have been designed to prevent unnecessary interference with the safe and efficient movement of traffic on surrounding streets, and that the development will not create an adverse effect on the general traffic pattern of the area.
  - d. That the architectural design, landscaping, control of lighting and general site development will result in an attractive and harmonious service area compatible with and not adversely affecting the aesthetics, enjoyment or property values of the surrounding neighborhood.

- 8) Proposed industrial developments – Not applicable.
- 9) Proposed mixed use developments – Not applicable.

Staff feels that this proposed development has provided for all the requirements in Sec. 94.147.

Per Sec. 94.148(2), the applicant has submitted for detailed plan approval via CSIT-6-13-1339 ERU-6-13-1341.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to recommend to the Village Board approval of the Amendment to the Renaissance Assisted Living OPD as submitted and including Site Plan CSIT-6-13-1339.

***Purpose:***

The purpose of this recommendation is as follows: to regulate areas in which various land uses may be conducted; regulate the location and operation of economic development areas; regulate the location, bulk, height, and similar features of structures, including the overall population density of the community; establish zoning districts to accomplish these purposes; provide for special planned development districts pursuant to WI Stats. Sec. 62.23(7)(b); Regulate the regulations to the character of the neighborhood and its suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the community; Provide for diversified and grouped lot regulations that will promote over time the maximum benefits of coordinated area site planning, diversified location of structures, mixed compatible uses, safe and efficient pedestrian and vehicle traffic systems, attractive recreation and landscaped open spaces, and economic design and location of public and private utilities, and community facilities, ensuring adequate standards for construction and planning.

***Policy Alternatives:***

1. Recommend approval of the OPD amendment with modifications.
2. Refer back to staff.
3. Deny the request.

***Future Deliverables:***

- 1) OPD Amendment Recommendation to Village Board at August 12<sup>th</sup> Plan Commission Meeting (OPDA-6-13-1337)
- 2) Comprehensive Plan Public Hearing at August 19<sup>th</sup> Village Board Meeting (CPMA-6-13-1337)
- 3) Ordinance to approve Comprehensive Plan Map amendment (CPMA-6-13-1337) at August 19<sup>th</sup> Village Board Meeting.
- 4) Ordinance to approve Rezone Request REZN-6-13-1338 and OPD Amendment OPDA-6-13-1340 at August 19<sup>th</sup> Village Board Meeting (CPMA-6-13-1337)
- 5) Building Permit Issuance
- 6) All other items outlined in the site plan approval memo – Site Plan Report CSIT-6-13-1339 ERU-6-13-1341

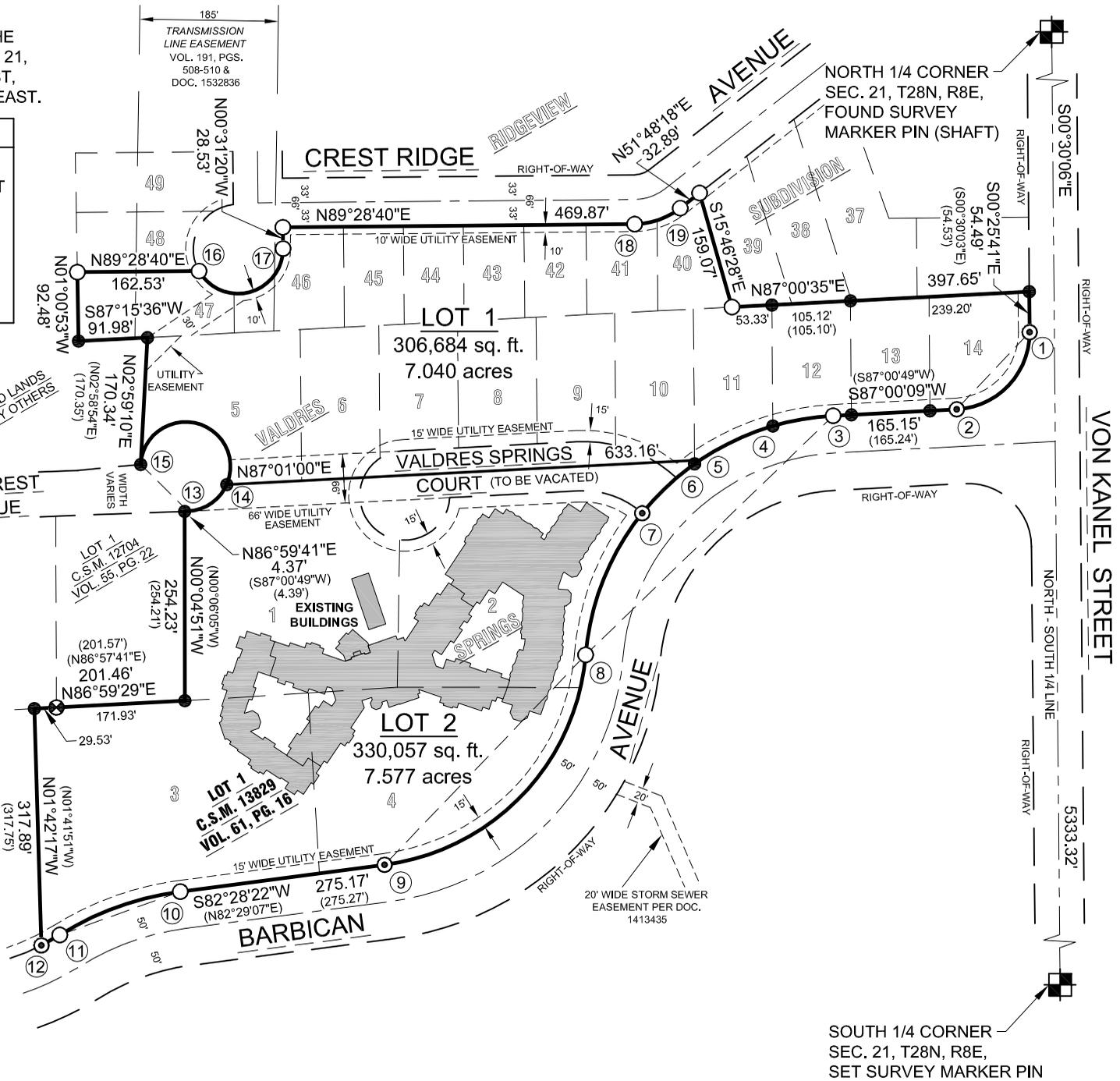
***Additional Items:***

- 1) OPD Amendment Application Materials (OPDA-6-1340)
- 2) Finding Of Fact & Recommendation By The Village Of Weston Planning Commission
- 3) Full Site Plan (CSIT-6-1339/ERU-6-13-1341) can be found online at [http://www.westonwisconsin.org/planning/commission/site\\_plans.php](http://www.westonwisconsin.org/planning/commission/site_plans.php)
- 4) [Article VII. Planned Development Projects](#) (internet link)

# PRELIMINARY

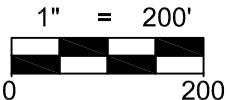
## MARATHON CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of Lot 1 - Lot 14 (inclusive) of Valdres Springs Plat, of Lot 40 - 47 (inclusive) of Ridgeway Subdivision and Vacated Valdres Springs Court, located in part of the Northeast 1/4 of the Northwest 1/4 and part of the Southeast 1/4 of the Northwest 1/4 of Section 21, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



BEARINGS ARE REFERENCED TO THE NORTH-SOUTH 1/4 LINE OF SECTION 21, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR SOUTH 00°30'06" EAST.

| LEGEND |  |
|--------|--|
| ○      | - 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT. SET |
| ⊙      | - FOUND 1" BAR   |
| ●      | - FOUND 1-1/4" O.D. IRON PIPE                                |
| ⊗      | - FOUND 2-1/2" O.D. IRON PIPE                                |
| ( )    | - RECORDED BEARING/LENGTH                                    |



SHEET 1 OF 3



**RIVERSIDE LAND SURVEYING LLC**  
 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894  
 EMAIL: MAIL@RIVERSIDELANDSURVEYING.COM

|                                   |                               |
|-----------------------------------|-------------------------------|
| <b>DRAWN BY</b><br>M.F.L.         | <b>DATE</b><br>AUGUST 9, 2013 |
| <b>CHECKED BY</b><br>K.J.W.       | <b>PROJECT NO.</b><br>2075    |
| <b>PREPARED FOR:</b> MTS - RENNES |                               |

## Valerie Parker

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**From:** Steve Meilahn  
**Sent:** Monday, August 12, 2013 7:36 AM  
**To:** Jennifer Higgins; Dave Diesen (daved54476@frontier.com); Fred Schuster (fschuste@frontier.com); Hooshang Zeyghami; Loren White; Mark Maloney (markm@russtdaviswholesale.com); Mike Stenstrom; Tina Kollmansberger (tina@kollenterprises.com)  
**Cc:** Barb Ermeling; Jon Ziegler; Mark Porlier; Scott Berger; Sharon Jaeger; Daniel Guild; Scott Tatro; Valerie Parker; Renee Hodell; Keith Donner; Michael Wodalski  
**Subject:** RE: Kelly Letter for Monday's meeting - Rennes Group

Jennifer,

Thank you for the information and the opportunity to respond. I believe I addressed "sirens" to open a gate in a previous email and my thoughts would remain the same. Once the gate is opened by use of a siren the gate should remain in the open position for the duration of the incident. Only after the incident is mitigated would staff at Rennes "reset" the gate and allow it to close. In so doing not every emergency vehicle entering or leaving the property would use a siren which would cut down on noise. This would be very beneficial during evacuation of the property and would help keep the residents at ease. The gate would also need to be signed on both sides with instructions on how to open the gate with a siren.

I would much prefer a non-gated entrance as mechanical gates can and do breakdown. As you are aware we do have a gated community for which we use a punch code and/or sirens. There is a time delay waiting for the gate to open and we have had the gate not fully open causing even more delay as we forced the gate open to allow our vehicles to pass.

Unfortunately I will be attending another mandatory meeting on Monday night and will not be able to attend the Plan Commission meeting.

Steve Meilahn  
Fire Chief  
Weston Fire Department  
5303 Mesker Street  
Weston, WI 54476  
715-355-5419 (work)  
715-241-0027 (fax)  
MABAS Division 130

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**From:** Jennifer Higgins  
**Sent:** Friday, August 09, 2013 10:05 AM  
**To:** Dave Diesen (daved54476@frontier.com); Fred Schuster (fschuste@frontier.com); Hooshang Zeyghami; Loren White; Mark Maloney (markm@russtdaviswholesale.com); Mike Stenstrom; Tina Kollmansberger (tina@kollenterprises.com)  
**Cc:** Barb Ermeling; Jon Ziegler; Mark Porlier; Scott Berger; Sharon Jaeger; Daniel Guild; Scott Tatro; Valerie Parker; Renee Hodell; Steve Meilahn; Keith Donner; Michael Wodalski  
**Subject:** Kelly Letter for Monday's meeting - Rennes Group

Plan Commissioners,

Attached is a copy of the letter that Loren received from the Kelly's concerning the Fire Department access off of E. Everest Avenue. We are assuming that you all received the same letter. Staff did not receive one so thank you Loren and Tina for alerting us to the letter.

Steve – if you have any comments concerning the letter, please forward them to me so I can take them to the meeting. The staff recommendation stands as Steve requested – the access will be allowed but will be restricted to and will be signed for Emergency Services only.

Have a great weekend!  
Jen

\*\*\* please update your address book for my new email address [jhiggins@westonwi.gov](mailto:jhiggins@westonwi.gov) \*\*\*

**JENNIFER HIGGINS**

*Director of Planning & Development*  
Village of Weston, WI

715-241-2638 (w)

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[www.westonwisconsin.org](http://www.westonwisconsin.org)

August 7, 2013



Loren White, Chairman  
Village of Weston Planning Commission  
3507 S. Krueger Ave.  
Weston, WI 54476

**RE: Emergency vehicle access to Rennes property from East Everest Avenue**

Dear Loren:

We plan on attending the Weston Planning Commission meeting next Monday, August 12<sup>th</sup>, however we would like to take this opportunity to share our thoughts with you, prior to the meeting.

To provide emergency responders with easy access to the Rennes property, it appears as though the members of the Village Board(s) are leaning toward approving the creation of an emergency vehicle driveway off of the cul-de-sac on the east end of East Everest Avenue.

Installation of a sound activated security gate, allowing access for emergency vehicles only, was suggested as a solution to the potential problem of this driveway being used by vehicles other than emergency vehicles.

Now, during the planning phase, is the opportune time for Rennes to incorporate a sound activated security gate into their plans, with the goal in mind that it be fully operational when the driveway is completed. Installing a mechanical gate now, rather than at a later date, would avert future costs to Rennes such as disrupting existing electrical wiring, landscaping, etc.; as well as give the neighbors some peace of mind.

It is our concern that utilizing signage, alone, will not be sufficient to deter access by non-emergency vehicles. The Rennes' management group probably already has enough on its plate and will not welcome the added responsibility of monitoring the route their staff and visitors take to and from their facility. Nor do we, as neighbors, want to be put in the position of "policing" the area.

And finally, regarding connecting the cul-de-sacs on East Everest Avenue and Crest Ridge Avenue... **24/7**, the residents of our neighborhood are bombarded by road noise from State Highway 29. Connecting the two (2) cul-de-sacs would add to our plight. Please honor our plea and do not allow that to happen.

Thanking you in advance. If you have any questions/comments, please call us at 715-355-5926.

  
Patrick M. Kelly  
4415 E. Everest Ave.

  
Cheryl R. Kelly  
4415 E. Everest Ave.

P.S. Enclosed, for your review, is just a morsel of the information that is readily available on-line regarding mechanized gates.

# SECURITY MANAGEMENT

SECURITY'S WEB CONNECTION

Published on *Security Management* (<http://www.securitymanagement.com>)

## Access Emergency

By Tom Chronister, CPP

Condominium complexes, gated communities, industrial compounds, apartment buildings, and private roadways are all examples of locations where mechanized gates and doors are used to control pedestrian and vehicle access. Depending upon the application and level of security required, access control systems may be completely automated or staffed around the clock. System components typically include perimeter fencing, bollards, lighting, signage, tollbooths, electromechanical locks and motorized operators that raise traffic control arms or retract gates on demand.

While doors, walls, gates, and fences do a great job of keeping out the bad guys, they also do a terrific job of keeping out the good guys—public and private responders whose job it is to answer calls for help emanating from within these residential and commercial mini-fortresses.

As a first responder, getting past an electric gate that stands between you and a call for service can sometimes be a daunting task. As a security systems integrator, consultant or installer, have you inadvertently lengthened emergency response times because of a remote controlled gate? Or has your lack of proper planning or design resulted in emergency crews being completely locked out of a call for service?

It happens all the time. Police officers, firefighters, ambulance crews and security personnel pull up to a gate thinking they have the right code, punch it in on the keypad and then sit there as they watch the gate do absolutely nothing. Frequently these crews have resorted to tailgating a resident or visitor through the gate or ask their communications center for help. Calling back the original reporting party and getting them to "buzz-in" these responders is not a quick process and asking for the updated pass code over a radio frequency poses its own security concerns.

### Mandating Access

Do you know how jurisdictions you serve address gated communities? Likely there is no single answer to the emergency access dilemma or, worse yet, maybe it is not considered an issue because it has never been a problem before. Some agencies accept the expectation that individual police, fire and security units are to maintain a set of keys, access cards, transmitters, and a current list of codes for all the apartment complex doors, gated walkways and driveways in your district. But as cities continue to grow this expectation is not a realistic one.

With security foremost on the minds of many Americans, the installation of access control systems will certainly be on the rise and the issue of emergency access may be a growing problem across the country. Without proper planning and legislative action, it is easy to see how such systems could adversely affect a response unless the use of emergency bypass systems, on all electronic gates, are mandated.

Of the local emergency access ordinances in effect today, many were written years ago by the fire authority having jurisdiction and do not take advantage of recent advancements in the access control industry. While some of the more popular methods of emergency entry meet with the approval of firefighters, it is doubtful that other public safety agencies or private security providers were consulted in the selection process.

Relatively few law enforcement agencies are on record as recommending or mandating types of emergency access controls. In the contract city of Santa Clarita (California), the Los Angeles County Sheriff's Department recommends the use of lock boxes. In Oregon, the Eugene Police Department offers two options: garage door-like transmitters or the use of lock boxes, but only the fire department has access to the latter.

With twelve newly developed gated subdivisions, the city of Lexington (Kentucky) found itself in the midst of an emergency access crisis in 1999. While it undertook a 90-day study of the problem, the city required around-the-clock staffing of each gated neighborhood to ensure that emergency personnel would not be thwarted in their attempts to answer calls for help. Eventually, the gates were equipped with siren recognition systems.

The San Leandro (California) Fire Department requires "electric key switch control station" while the cities of Irvine (California) and Pasadena (Texas) both mandate the installation of a receiver system that is controlled by way of public safety radio systems with an effective range of at least 100 feet on all electromechanically control gates.

The Fairfield (California) Fire Department has two separate mandates. While lock box systems are required on all commercial properties, the installation of radio receivers that allow emergency vehicles to open gates by using existing public safety radio frequencies is mandatory on all gated community developments and residential properties.

### **Emergency Access System Types**

There are eight basic methodologies that emergency personnel can employ to gain entry into gated areas. Each has its own strengths and drawbacks. The categories are:

- Keypads
- Third Party
- Locks
- Cards
- Light
- Sound
- Radio Signals

**Sound.** A popular solution to the emergency access conundrum is sound activated entry systems. When an emergency vehicle gets within range of the proprietary audio sensor, the gate opens after detecting the sound of a siren for 2.5 to 4.5 seconds. Such systems are fairly inexpensive to purchase, are compatible with most gate operators, and are popular with fire departments.



Application for Rezoning  
**FINDING OF FACT & RECOMMENDATION BY THE VILLAGE OF  
WESTON PLANNING COMMISSION**

Application/Petition #: **OPDA-6-13-1340**

Hearing Date: **July 8, 2013/August 12, 2013**

Applicant: **Mark Thompson on behalf of Rennes Development Group and Intercity State Bank**

Location: **Lots 40 through 47 of the Ridgeview Subdivision**

Request: **To Amend the existing Renaissance Planned Development Overlay to include a new addition to the facility.**

The Planning Commission of the Village of Weston, having heard the application for rezoning described above, and all opposition from parties claiming to be adversely affected thereby, has considered the request based on the provisions of Wisconsin law and forwards the following findings and recommendation to the Village of Weston Board of Trustees:

1. The request will be consistent with the Village of Weston Comprehensive Plan following a successful amendment of the current Comprehensive Plan Future Land Use Map to future commercial. The applicant has also made application for a comprehensive plan map amendment (CPMA-6-13-1337) and it is currently being reviewed by the Plan Commission and Village Board. The Plan Commission has approved Resolution VW-13-10 which began the public hearing process for the proposed comprehensive plan amendment. Any recommended changes to the zoning should be made contingent on a successful comprehensive plan amendment.
2. The request is consistent with the current conditions and character of structures and uses in each zoning district because the property that will be rezoned will be used for a building addition of the Renaissance Assisted Living Facility which is located adjacent to these parcels. This area of the Ridgeview Subdivision was never finished and the lots will be used to provide an additional green space buffer between the existing subdivision and the Renaissance Facility. The facility is also residential in nature as it operates as an assisted living facility for senior citizens.
3. The request is consistent with the most desirable use for which the land in each district is adapted because the lots will be used to supply an additional green space buffer between the Renaissance and the Ridgeview Subdivision lots that remain.
4. The request is consistent with the conservation of property values throughout the jurisdiction because the lots will be used to supply an additional space buffer between the Renaissance and the Ridgeview Subdivision lots that remain. It will have a park like look that will enhance the quality of life for the Assisted Living Facility residents and for those lots that remain in the Ridgeview Subdivision and the residential subdivision to the west.
5. The request is consistent with responsible growth and development of the Village.
6. The request is in compliance with the intent and purposes of Chapter 94 as set forth in sections 94.104 and 94.105 attached.
7. The proposed rezone is in the public's best interest, and is not solely for the benefit of the applicant.

8. Construction schedule – that the proponents of the proposed development have demonstrated that they intend to start construction within a reasonable period of time following approvals of the project and that the development will be carried out according to a reasonable construction schedule satisfactory to the village.
9. Adequate professional help – that the project plan has been prepared with adequate professional assistance.
10. Conformity to village plan – The project plan serves to implement the spirit and intent of the village plan especially as it relates to preservation of conservation areas and creation of common open spaces and to creation of more diversified and interesting use patterns that might otherwise result from application of underlying zoning patterns.
11. Achievement of purposes and benefits – That the project plan achieves the purposes in view for zoning as set forth in Wis. Stats. §62.23(7)(c) and Section 94.105, as well as the benefits of planned development projects as set forth in Wis. Stats. §62.23(7)(b) and Sec. 94.143(b).
12. Preservation and care of open space – That the resultant common open space is suitable for its use as relates to location, access, size and shape, proposed degree of improvement for recreational use, or proposed degree of protection from damage if a natural area.
13. Proposed Residential Developments – That such development will create an attractive residential environment of sustained desirability and economic stability, including placement of structures in relation to terrain and soils, consideration of safe pedestrian flow, ready access to recreation space and coordination with overall plans for the neighborhood.
14. Proposed commercial developments
  - a. That the economic practicality of the proposed development can be justified on the basis of purchasing potential, competitive relationship, and demonstrated tenant interest.
  - b. That the proposed development will be adequately served by off-street parking and truck service facilities.
  - c. That the locations for entrances and exits have been designed to prevent unnecessary interference with the safe and efficient movement of traffic on surrounding streets, and that the development will not create an adverse effect on the general traffic pattern of the area.
  - d. That the architectural design, landscaping, control of lighting and general site development will result in an attractive and harmonious service area compatible with and not adversely affecting the aesthetics, enjoyment or property values of the surrounding neighborhood.
15. Proposed industrial developments – Not applicable.
16. Proposed mixed use developments – Not applicable.

Based on the findings described above, the Commission hereby forwards a favorable recommendation to the Village Board to approve the amendment to the Renaissance Planned Development Overlay (OPD) by ordinance and further recommend that Site Plan CSIT-6-13-1339, as approved by the Plan Commission on August 12, 2013, become part of the Planned Development.

So ordered this 12<sup>th</sup> day of August, 2013.

Village of Weston Plan Commission

By: \_\_\_\_\_  
Loren White, its Chairman

Attest: \_\_\_\_\_  
Valerie Parker, its Secretary



Meeting Date: 8/19/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** President L White & Village Trustees

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Residential Business Permit, Jenny’s Cakes, 6104 Isaiah Street (RBUS- 8-13-4660)

**STAFF'S COMMENT:** This action item is being presented to the Village Board to consider the Plan Commission’s recommendation that the following motion be approved: “The Village Board approves the residential business permit for Jenny’s Cakes, 6104 Isaiah Street, as submitted and detailed in this Staff Report”.

**ACTION ITEM:** \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ File

**DATE OF REPORT:** Wed, August 14, 2013

**DATE OF MEETING:** Mon, August 19, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: \_\_\_\_\_  
 Administrative Code: \_\_\_\_\_  
 Municipal Code:  Chapter 94.113   
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Village Board of Trustees endorse the Planning & Development Director’s & Plan Commission’s recommendations to approve the Residential Business Permit as submitted?

***Background:***

Jenny Deane would like to operate her cake-making business, Jenny’s Cakes, out of her single-family home. Deane has been operating her business out of Johanna May’s kitchen, at 9104 Callon Avenue.

Deane’s business plan includes making specialty cakes, cupcakes, and cookies. All orders will be taken by phone or internet. Cakes will be either delivered or picked up by appointment only. Deane has been in contact with Building Inspector, Scott Tatro, with regard to putting on a small addition to their home for her business. She plans to have her kitchen licensed by the Health Department.

***Recommendation from Committee:***

The Plan Commission respectfully recommend approval of the Residential Business Permit as presented, contingent on their obtaining an approved building permit, and the completed construction of a Marathon County Health Department certified kitchen. Plan Commission approval was 6-1 in favor of issuing the Residential Business permit. Trustee/Commissioner Schuster was the dissenting vote due to no penalty being applied for operating the residential business prior to obtaining the permit.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Village Board approve the Residential Business Permit as presented, contingent on their obtaining an approved building permit, and the completed construction of a Marathon County Health Department certified kitchen.

***Policy Alternatives:***

- 1) Refer back to staff for further review.
- 2) Approve the Residential Business Permit with modifications/revisions/deletions that applicant will need to work with staff on prior to building permit issuance.
- 3) Deny.

***Future Deliverables:***

- 1) Building Permit for the Marathon County Health Department Certified Kitchen
- 2) Proof provided to the Village of a Marathon County Health Department Certified Kitchen.

***Additional Items:***

- 1) Application for Residential Business Zoning Land Use Permit, Application #RBUS-8-13-4660
- 2) Proposed Building Addition Plans



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Auto Select Parking Lot Landscaping Plan, 3103 Schofield Avenue (CSIT-8-13-1349/ERU-8-13-1350)

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission approves the Auto Select parking lot landscaping plan, as submitted and detailed in this Request for Consideration".

**ACTION ITEM:**            \_\_\_ Ordinance    \_\_\_ Resolution     X  Motion    \_\_\_ File

**DATE OF REPORT:** Wed., August 7, 2013

**DATE OF MEETING:** Mon, August 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: \_\_\_\_\_  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: Chapter 94  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Village Board of Trustees endorse the Planning & Development Director's recommendation to approve the paving and landscaping plan with conditions outlined in the staff report?

***Background:***

During the month of July, staff noticed that the parking lot at Auto Select, 3103 Schofield Avenue, was being reconstructed without a permit. The property owner was made aware of the permit process (paving and landscaping plan review/approval by the Plan Commission), and is now taking the proper approval steps with this site.

The owner of Auto Select, Mike Molitor, has hired Land Art to design and install the parking lot landscaping. S. Tatro, J. Wehner and myself met with both owner Mike and Kevin from Land

Art out at the site to discuss what could be done to increase the aesthetics of the property. The results of our discussion is contained, for the most part, in the landscaping plan that is now being brought before the Plan Commission for its consideration.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission approve Auto Select's parking lot and landscaping plan with the following recommendations:

- 1) Curb needs to be provided on the west portion of the parking lot from the driveway approach to just past the existing sign.
- 2) Curb specifications and asphalt thickness need to be provided
- 3) Parking stall size (Must be 10'x20')
- 4) Verification of location of trash and utility enclosure and if not provided one should be installed.

***Policy Alternatives:***

1. Refer back to staff for further review.
2. Deny.

***Future Deliverables:***

- 1) Properly installed landscaping on property.

***Additional Items:***

- 1) Staff Site Plan Report CSIT-8-13-1349/ERU-8-13-1350
- 2) Site Plan Application CSIT-8-13-1349/ERU-8-13-1350
- 3) Landscaping Design Plan from Land Art



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Phased Parking Lot and Landscape Plan for T&A Hoffmann, LLC, Multi-tenant strip mall, 5503 Schofield Avenue (CSIT-58-13-1351 ERU-8-13-1352)

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission approves the phased parking lot and landscape plan for T&A Hoffman, LLC multi-tenant strip mall per staff's recommendation."

**ACTION ITEM:** \_\_\_ Ordinance \_\_\_ Resolution  X  Motion \_\_\_ File

**DATE OF REPORT:** Tues., Aug 6, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_

Budget Line Item: \_\_\_\_\_

Budgeted Expenditure: \_\_\_\_\_

Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35, 62.23

Administrative Code: \_\_\_\_\_

Municipal Code: Chapter 94

Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to approve the phased parking lot and landscape plan?

***Background:***

T&A Hoffmann, LLC recently purchased the existing multi-tenant building located at 5503 Schofield Avenue. The building was in need of some renovations to keep the existing tenants and to attract new ones to fill the vacant spaces. Due to the large expense to purchase the building and complete all the needed upgrades, the owners approached staff to discuss a multi-phase approach to make the property look better. They have submitted a 4 year improvement plan for the site. It is as follows:

Year 1 – 2013

- Complete a 3000 sq ft office build out – building permit has been obtained through S. Tatro.
- Tie the rain gutters into the drain basin on Schofield Avenue – owners are working with M. Wodalski on this
- Excavate the new parking lot on the west side of the building, using 12” of road base for the parking lot.

Year 2 – 2014

- Repaint the entire building.
- Landscape between the building and the sidewalk using Carl Forester grasses and 4-6” landscape rock.
- Pave west side of the new parking lot and east side of the building up to current loading dock. (Plan to pave after frost – May 2014)

Year 3 – 2015

- Plant oak & maple trees along the west property line
- Complete landscape plan along Schofield Avenue
- Pave the south side of building butting up to Westfair Avenue

Year 4 – 2016

- Build a new monument sign which will contain all business tenants.
- Pave rest of remaining gravel parking lot.

***Staff review:***

Since they are making an attempt to improve the property and existing building staff is comfortable with the phased approach. Their current tenant Broadband Solutions currently parks many of their work trucks in the south gravel lot and out onto Westfair Avenue. They feel that this is a safety issue so they would like to add the west parking lot now instead of waiting until spring. They are asking the Plan Commission to allow them to defer the paving of the new west side parking lot until next spring which will allow for it to compact a bit more and not strain their cash flow for the property. If this is allowed, I would suggest that the Schofield Avenue landscape be installed in year 2 and the building landscape could then be moved to year 3. All other requests would be satisfactory to staff. Staff would like to note that the owners would need to obtain a sign permit at the time that they installed the new monument sign in year 4 for installation.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to approve the phased parking lot and landscape plan for the site with the modification that Schofield Avenue landscape be installed in year 2 and the building landscape could then be moved to year 3 for installation. Staff also suggests that the owners provide the paving specs be prov

***Policy Alternatives:***

- 1) Deny the request
- 2) Approve the request as submitted by T&A Hoffmann, LLC

***Future Deliverables:***

- 1) Building Elevation submittal and approval by Plan Commission prior to repainting/re-facing the building.
- 2) Sign permit for the monument sign

***Additional Items:***

- 1) Site Plan Report for CSIT-8-13-1351 ERU-8-13-1352
- 2) Site Plan Application and Materials (CSIT-8-13-1351 ERU-8-13-1352)



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Site Plan for S.C. Swiderski, LLC Multifamily Development River Edge Development on the corner of Ryan Street and Schofield Avenue (MUFS-7-13-1344 ERU-7-13-1335).

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director’s recommendation that the following motion be approved: “The Plan Commission approves the site plan with the changes/additions as detailed in the attached Site Plan Report MUFS-7-13-1344 ERU-7-13-1335.”

**ACTION ITEM:** \_\_\_ Ordinance \_\_\_ Resolution  X  Motion \_\_\_ File

**DATE OF REPORT:** Mon, Aug 5, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35,  
62.23  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: Chapter 94  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to approve the site plan as proposed?

***Background:***

The proposed project is for an apartment development that will have 3 duplexes, 9 quadplexes, 3 6-unit apartment buildings, and 3 8-unit apartment buildings. Additional background information and a thorough review of the site plan is provided in the attached Site Plan Report for this project.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to approve the site plan with the following conditions:

1. Utility mains (water and sanitary sewer) are in place from the prior developer. There are numerous notes on the plan regarding service line connections. Due to a modification in the placement of buildings a short section of water and sewer main is proposed to be abandoned at the southeast corner of the development. Clarification of a number of items is needed and **staff requests a pre-bid and pre-construction meeting with the developer/designer/underground contractor to clarify details** including:
  - a. A fire hydrant is noted to be relocated in the southeast corner of the development. Additionally the 1<sup>st</sup> hydrant east of Ryan Street in the southernmost driveway is shown to be relocated. It is not clear whether both hydrants remain in the system or if there is, in fact, a net reduction of 1 in the development. Please clarify.
  - b. Any recovered water main or appurtenances, particularly fire hydrants, are the property of the utility.
  - c. Details on the abandonment of the sewer stub in the southeast manhole to assure water tightness.
  - d. Material specifications for water service laterals is ductile iron for all services greater than 2” in diameter and Type “K” copper for 2” and less. Confirm bury depth is minimum of 6.5 feet, or that insulation is provided if minimum depth cannot be achieved. Insulation may be required at storm sewer crossings, if any. Pressure testing to 150 psi. and safe bacteriological test are needed on all service laterals greater than 2” in size.
  - e. It appears some of the larger diameter water services may have bends and other fittings. The method of joint restraint needs to be discussed/understood prior to construction.
2. Utilities are located within easements. The easements were modified from their original configuration. Staff is unclear as to whether the modified easement document has been recorded. **A copy of the recorded document is requested.**
3. Storm sewer facilities remain the responsibility of the developer/owner and a maintenance agreement has previously been filed. No modifications are proposed that affect overall runoff estimates.

***Purpose:***

The purpose of this recommendation is as follows: to receive Plan Commission approvals on the proposed site plan for the River Edge Development.

***Policy Alternatives:***

1. Deny the request.

***Future Deliverables:***

- 1) Building Permit Issuance
- 2) Recorded easement document for utilities
- 3) Pre-bid and pre-construction meeting between Village Department of Public Works staff & the developer/designer/underground contractor

***Additional Items:***

- 1) Site Plan Report MUFS-7-13-1344 ERU-7-13-1335
- 2) Condensed Site Plan Application and Materials (MUFS-7-13-1344 ERU-7-13-1335) is attached – Full site plan is available for viewing online at [http://www.westonwisconsin.org/planning/commission/site\\_plans.php](http://www.westonwisconsin.org/planning/commission/site_plans.php) (internet link)



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Site Plan for Building Addition at K & A Manufacturing, Inc., 6703 Zinser Street (CSIT-7-13-1346 ERU-7-13-1347)

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission approves the site plan per the conditions outlined in the staff Site Plan Report CSIT-7-13-1346 ERU-7-13-1347 attached."

**ACTION ITEM:** \_\_\_ Ordinance \_\_\_ Resolution  X  Motion \_\_\_ File

**DATE OF REPORT:** Mon, Aug 5, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_

Budget Line Item: \_\_\_\_\_

Budgeted Expenditure: \_\_\_\_\_

Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35, 62.23

Administrative Code: \_\_\_\_\_

Municipal Code: Chapter 94

Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to approve the site plan as proposed?

***Background:***

The proposed project is for a 27,500 ft<sup>2</sup> addition for the manufacturing of office equipment to the existing K&A Manufacturing located in the Weston Business & Technology Park. The site is zoned LMD *Light Manufacturing and distribution*, Additional background information and a thorough review of the site plan is provided in the attached Site Plan Report for this project.

***Recommendation following Staff Review/ Policy Alternatives:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to approve the site plan with following conditions:

1. Prior to Building Permit being issued by the Village Building Inspector, the

applicant/owner will submit to the Planning & Development Director a revised site plan showing:

- a. Locations of all electrical and mechanical equipment that is located outside or on the building and the applicants plan to screen these items.
  - b. Location and material details for the garbage enclosure.
  - c. Curb and gutter unless the PC chooses to waive the requirement.
  - d. Erosion control plan details being worked out with DPW staff.
  - e. Updated building elevations showing 60% brick requirement, unless the PC approves the waiver to match existing materials.
2. Prior to the Final Occupancy Permit being issued by the Village Building Inspector, the applicant/owner will submit to the Planning & Development Director:
- a. Confirmation that the fire suppression system is monitored, and also find out if there is a separate burglar/fire alarm. This information should be provided to the Fire Department as soon as it is available.
3. Prior to the Final Occupancy Permit being issued by the Village Building Inspector, the applicant/owner will submit to the Planning & Development Director:
- a. If lighting will be added to the project, a lighting plan showing site lighting photometrics and cut-sheets showing specs of all proposed lighting.
  - b. Landscape plan, which includes landscaping required per code for the whole site.
  - c. Sign permits for all proposed signs on the property including a landscape plan for any ground/monument signs.

***Future Deliverables:***

- 1) Building Permit Issuance

***Additional Items:***

- 1) Site Plan Report CSIT-7-13-1346/ERU-7-13-1347
- 2) Condensed Site Plan Application and Materials (CSIT-7-13-1346/ERU-7-13-1347) is attached – Full site plan is available for viewing online at [http://www.westonwisconsin.org/planning/commission/site\\_plans.php](http://www.westonwisconsin.org/planning/commission/site_plans.php) (internet link)



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Modification to Original June 2012 Site Plan Building Addition Approval at Country Fresh Meats, 9908 Weston Avenue (CSIT-5-12-1290 ERU-5-12-1291)

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission approves the request to modify the building elevation on the proposed pen."

**ACTION ITEM:** \_\_\_ Ordinance \_\_\_ Resolution  X  Motion \_\_\_ File

**DATE OF REPORT:** Mon, Aug 5, 2013

**DATE OF MEETING:** Mon, Aug 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_

Budget Line Item: \_\_\_\_\_

Budgeted Expenditure: \_\_\_\_\_

Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: Chapters 61.35,  
62.23

Administrative Code: \_\_\_\_\_

Municipal Code: Chapter 94

Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Plan Commission make a motion to approve requested modifications to the site plan approved June 2012?

***Background:***

Back in June 2012, Country Fresh Meats received a conditional use permit and site plan approvals to but a building addition on the existing facility at 9908 Weston Avenue. As part of the building addition, a 642 sq ft (25'4"X 25'4") pen area was approved on the back of the building. Masonry block was proposed which would match the proposed addition. Country Fresh Meats has now decided to change the pen area to match up with the back of the building. To do this, they are decreasing the size of the pen to 576 sq ft (24'X24') and are now requesting to use metal panels on the roof system and wall instead of the block.

***Staff review:***

Staff has reviewed the new submittal. There are no issues with setbacks and due to the pen area being located in the back of the building and not in the public view, staff sees no issues with allowing for the change in size and material.

***Recommendation following Staff Review:***

It is my recommendation, as the Planning & Development Director, that the Plan Commission make a motion to approve the proposed modifications to the site plan approved in June 2012.

***Policy Alternatives:***

- 1) Deny the request

***Future Deliverables:***

- 1) Building Permit Issuance

***Additional Items:***

- 1) Site Plan Application and Materials (CSIT-5-12-1290/ERU-5-12-1290)



Meeting Date: 8/19/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** President White & Village Trustees

**REPORT PREPARER:** Shawn Osterbrink, Parks & Recreation Superintendent & Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Resolution VW-13-11 Adoption of the Comprehensive Outdoor Recreation Plan (CORP)

**STAFF'S COMMENT:** This action item is being presented to the Village Board of Trustees to consider the Parks & Recreation Committee's recommendation to approve and the Plan Commission's recommendation that the following motion be approved: "The Village Board of Trustee's approves the Comprehensive Outdoor Recreation Plan 2013-2017 as submitted and detailed in this Staff Report and directs staff to work over the next year to create a Comprehensive Outdoor Recreation Plan (CORP) that contains measurable goals and objectives and can be therefore adopted as part of the Village Comprehensive Plan."

**ACTION ITEM:** \_\_\_\_\_ Ordinance   X   Resolution \_\_\_\_\_ Motion \_\_\_\_\_ File

**DATE OF REPORT:** Tues, August 13, 2013

**DATE OF MEETING:** Mon, August 19, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: \_\_\_\_\_  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: \_\_\_\_\_  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

Should the Board of Trustees endorse the Parks & Recreation Committee's & Plan Commission's recommendations to approve the *Comprehensive Outdoor Recreation Plan 2013-2017*?

***Background:***

A Comprehensive Outdoor Recreation Plan is used to guide the Village in making decisions related to improvements at existing parks, new facilities, land acquisition, recreation trail extensions and

improvements, and ADA requirements through the year 2017 and beyond. A five-year update to a community's plan is also an eligibility requirement for any local unit of government seeking parkland acquisition and development funding through the Wisconsin Department of Natural Resources. The Parks Department also uses this document to help provide direction for the Department, particularly in the area of future park development.

***Recommendation from Committee:***

The Parks and Recreation Committee has reviewed the document and have recommended it for approval.

The Plan Commission has reviewed the document and have recommended that the Village Board of Trustees approve the Comprehensive Outdoor Recreation Plan (CORP) as currently submitted and direct staff to work over the next year to create a Comprehensive Outdoor Recreation Plan that contains measurable goals and objectives and can be therefore adopted as part of the Village Comprehensive Plan

***Recommendation following Staff Review:***

The Wisconsin Department of Natural Resources (WIDNR) have already reviewed and approved the document. It is our recommendation, as Village Parks & Recreation Superintendent and Village Planning & Development Director, that the Village Board of Trustees accept the Comprehensive Outdoor Recreation Plan (CORP) as currently submitted and direct staff to work over the next year to create a Comprehensive Outdoor Recreation Plan that contains measurable goals and objectives and can be therefore adopted as part of the Village Comprehensive Plan.

***Purpose:***

The purpose of this recommendation is as follows: to allow staff more adequate time to work together to create a document that can be included as part of the Village Comprehensive Plan document; to maintain, or improve service levels in parks and recreation; allow Village staff to administrate this program more efficiently and more cost effectively; increase opportunities for additional income through the state of Wisconsin parkland acquisition and development funding grant program.

***Policy Alternatives:***

- 1) Refer recommendation back to the Parks & Recreation Committee & Parks Staff for additional study/review.
- 2) Make modifications/revisions/deletions to the suggested items prior to adoption.

***Future Deliverables:***

- 1) Copy of the Approved Resolution will be forwarded to the WIDNR.
- 2) A revised Comprehensive Outdoor Recreation Plan that can be included in the Village Comprehensive Plan.

***Additional Items:***

- 1) Village of Weston Comprehensive Outdoor Recreation Plan 2013-2017



Meeting Date: 8/12/2013  
Agenda Item:

## STAFF REPORT

**REPORT FOR:** Chairman White and Plan Commissioners

**REPORT PREPARER:** Jennifer Higgins, Planning & Development Director

**ITEM DESCRIPTION:** Appointment of Plan Commission Member to fill vacant Village seat on Joint Town/Village of Weston Extraterritorial Zoning (ETZ) Committee

**STAFF'S COMMENT:** This action item is being presented to the Plan Commission to consider the Planning & Development Director's recommendation that the following motion be approved: "The Plan Commission recommends the Village Board appoint Plan Commissioner Kollmansberger to fill John Evans position on the Joint Town/Village of Weston Extraterritorial Zoning (ETZ) Committee."

**ACTION ITEM:**  Ordinance  Resolution  Motion  File

**DATE OF REPORT:** Wed, July 30, 2013

**DATE OF MEETING:** Mon, August 12, 2013

**FISCAL SUMMARY:**

Budget Line Item: \_\_\_\_\_  
 Budget Line Item: \_\_\_\_\_  
 Budgeted Expenditure: \_\_\_\_\_  
 Budgeted Revenue: \_\_\_\_\_

**STATUTORY REFERENCE:**

Wisconsin Statue: \_\_\_\_\_  
 Administrative Code: \_\_\_\_\_  
 Municipal Code: \_\_\_\_\_  
 Judicial Ruling: \_\_\_\_\_

***Policy Question / Issue:***

The Village has a vacant seat on the Joint Town/Village of Weston Extraterritorial Zoning (ETZ) Committee that needs to be filled.

***Background:***

John Evans requested earlier this year to be replaced on the Village Plan Commission when his appointment expired this past spring. Mr. Evans also served as a Village member on the Joint Town/Village of Weston Extraterritorial Zoning (ETZ) Committee. Per *Sec. 95.115. Extraterritorial zoning (ETZ) committee. (a) Composition and appointment. The ETZ Committee referred to in this section and elsewhere in this chapter shall be composed and appointed as provided for in Wis. Stats. § 62.23(7a) and as further provided for in any ordinance implementing that statute. The Extraterritorial Zoning (ETZ) Committee shall consist of three (3) citizen members of the Village*

**Plan Commission, or three (3) members of the Plan Commission designated by the Village President if there are no citizen members of the Commission, and three (3) Town members. The three (3) Town members shall be appointed by the Town Board for three (3) year terms and shall be residents of the Town and persons of recognized experience and qualifications. Town Board members are eligible to serve.**

Mr. Evans had agreed to stay on the ETZ but due to Sec. 94.115(a), President White was unable to reappoint him to the ETZ. Citizen Plan Commissioners Diesen (through 2014) and Stenstrom (through 2015) already serve on the ETZ so that leaves Commissioners Maloney, Zeghami and Kollmansberger as being eligible to serve on this committee. The ETZ does not meet very often at this time and has only met once in the last year. This may, however, change due to how the new zoning code is restricted as the plan is to combine the Village Zoning Code and ETZ code into one document.

I have spoken via email with Commissioner Maloney, Zeghami and Kollmansberger and Commissioner Kollmansberger has agreed to accept this position.

***Recommendation from Committee:***

None.

***Recommendation following Staff Review:***

It is my recommendation, as Village Planning & Development Director, the Plan Commission recommend Plan Commissioner Kollmansberger to serve as the 3<sup>rd</sup> citizen Plan Commission on the Joint Town/Village of Weston Extraterritorial Zoning (ETZ) Committee through 2016. Commissioner Zeghami has also stated that he would serve if for some reason Commissioner Kollmansberger finds she cannot do it in the future.

***Purpose:***

The purpose of this recommendation is to fulfill an ordinance requirement.

***Policy Alternatives:***

1. Take no action at this time.

***Future Deliverables:***

- 1) Appointment of the Commissioner by President White and the Trustees at a future Board Meeting.

***Additional Items:***

- 1) None

**Village of Weston**  
**Property & Infrastructure Committee Minutes**

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Meeting: Property & Infrastructure Committee  
Date/Time: Monday, July 6, 2015 @ 4:30 p.m.  
Location: Village Hall (5500 Schofield Avenue) – Board Room

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Members present were Kevin Ostrowski, Neal Adams, John Jensen, and Mark Porlier. Jon Ziegler was excused. Also present were DPW Keith Donner, Michael Wodalski, John Jacobs, Loren White, Fred Schuster, Daniel Guild, and Valerie Parker. There were 2 audience members present

**A. Call to Order of the Property and Infrastructure Committee.** Meeting was called to order at 4:33 p.m. by Trustee Ostrowski.

**B. Public Hearing – Transport Way**

**1. Open Public Hearing: Special Assessments for Street Improvements**

Donner read the public hearing notice and opened the public hearing.

**Review Project and Special Assessment Report**

Donner explained the project and explained the formula of assessments. Transport Way is at a point needing to be reconstructed and near complete failure. Wodalski discussed the project and special assessment report that was prepared for this public hearing. The only outside-contracted work will be the paving of asphalt, and the rest of the work will be completed by the Village's workforce.

The estimated total project cost is \$152,481.92, and about \$60,000 of that amount is contracted work and purchased materials, which would result in \$8.89 per linear foot to be assessed to the property owners on Transport Way. Donner explained the ordinance states when the Village furnishes the equipment and labor, that portion of the costs will not be assessed, and would come from the maintenance budget.

Preliminary recommendation is to reconstruct the road with Village staff and contract for the paving. There will also be some lengthening of storm sewer. It was explained the property owners on the east end of street will have an opportunity to tap into the storm sewer.

Porlier stated he is in support of putting the efforts into reconstructing the road, versus fixing it. Wodalski agreed and said if you keep trying to address the surface, you are not really doing much when it is the structure of the pavement that has really failed.

Donner explained the timeline of when this road was originally constructed (in 1999) by the then developer, Foresight Development, who was responsible to put in the public infrastructure. At the time that construction was ongoing, there were some questions as to whether there needed to be some other extraordinary measures to try to stabilize the subgrade. The soils in that area of the Village are very heavy with clay, and it is difficult to drain them to get good stable sub-base conditions without doing some extra drainage, or beefing up street sections. During construction there was some consultation with an engineer, who had been doing some work for the Village at that time. There was a recommendation at that time to put in breaker run (in the section that was explained in the report) in the cross section and a thinner layer of gravel, and then the 3 inches of pavement. Following that, the developer chose not to put in the final layer of asphalt, which was deferred for a couple of years. Ultimately the Village came in (under the subdivider's bond) and completed the street. As we go into our records on the situation, there was involvement from another engineering firm who recommended some drainage improvements. We put some drain tile in behind the curb to try to intercept water to keep it from having an impact on the subgrade after the street was built, around 2002. Donner stated there has been some struggle to get this street put in

to a proper condition that is going to be long-lasting. Donner stated had this been done at the front end (if this could have been predicted), those costs then would have been put on to all the properties through lot prices. The Village does feel a bit of responsibility, and we are proposing that a substantial amount of equipment and labor be contributed in here, along with some of the asphalt.

There was discussion on the heavy trucks that use this road, and how weight limits are not put on this road, which adds to the wear and tear.

Donner explained the assessment information has been forwarded to all the affected landowners. Staff recommends to assess the property owners according to the staff report. Donner stated how generally special assessments have a 10-year payback period, but since the proposed assessment amounts are relatively low (\$4,000 maximum), staff is recommending a 5-year payback period – though it is up to PIC to determine this. Donner also stated the installment interest rate will be based on the current bond rates, and no greater than 2.5%.

### **Testimony/Questions & Answers**

Bruce Flora, Super Lettering & Signs, 4308 Transport Way, Weston, was present, and explained he is not worried about the assessment amount or the payment plan. However, he did not understand if everyone gets assessed for the new blacktop. Flora pointed out that the other landowners on the road are questioning who is responsible for this necessary road work (since the road failed in 16 years, when it was supposed to hold up for 20 years). Neighbors are concerned that they are paying for something that someone did not do correctly. Flora commented after some discussion he had with Gary Guerndt, of PGA, that Guerndt is willing to come out and help with the project. Regardless, the biggest concern from the landowners is “what happened”? Flora explained the other owners feel someone else is responsible to pay, that they are hoping for a little justice.

Porlier explained how the Village is contributing 20% for the 4 final years this road did not hold up. Jensen pointed out how instead of assessing at 80%, we are assessing at about 20%, due to Village forces doing the labor.

Flora brought up all the rules and regulations they had to follow when constructing their buildings, so he expected things to be pretty good, and suggested there be some consideration.

Wodalski explained by our using Village staff, the assessment rate is less than \$9.00, whereas if we contracted the entire project, the assessment rate would be more in line with \$40.00.

Flora would like to talk to someone about the bottom of his driveway, if there is something that could be done for his driveway during this project. Donner stated if it is part of the right-of-way, it would be looked at, though there would be additional charges. Flora asked about any talk of utilities going in, such as cable. Donner stated not to his knowledge, and if any utilities were coming in, it would likely be in the greenspace part of the right-of-way, not the road. Flora questioned who is doing the engineering. Wodalski explained he will be doing the engineering. Flora is concerned about this construction work being designed correctly this time. Porlier commented he has confidence that this project is being designed correctly by staff.

Donner summarized the two e-mails staff received from two property owners Craig Novak, Nova Enterprises, 4315 Transport Way, and Jeff Rucinski, Best-1 Plumbing & Heating, 4304 Transport Way, who submitted their comments for the record, on July 1, 2015 (attached). Novak's e-mail went through some of Novak's perspectives on the history of the street and had three main questions included. Novak asks about what possible TIF monies have been put into improvements, repairs, etc., over the past 15 years. Donner stated the TIF district would not be involved in any maintenance, so there would not be money coming out of the TIF funds for maintenance. Donner stated the question was also being extended as to why are there not TIF funds being used for the reconstruction. Donner stated the TIF has no ability to take on any additional financial obligations at this point in time. This is a Village project under the general fund, and contributing a substantial

amount of Village labor and equipment into the project. Novak's second question was related to the same kind of question Flora had asked, "If the Village was aware Foresight had built the road improperly, What State/Village building codes were broken and what inception or action was taken to correct the problem and who signed off on completion". Donner stated the history was that when there was a recognition that there needed some other type of cross section put in this street, that was done at the outset, it turns out that it was not adequate, in hindsight. Some other measures were attempted to be put in place in between after that point putting drain tile in behind the curbs, under the advice of another consulting engineer. The other factor that came in to play was the final layer of asphalt was not put on until after a year or two following initial construction. Ultimately, the Village had to accept what was done and had to go under the subdivider's bonding company to get all the improvements completed. Novak's third question is why it has taken 15 years to agree to restructure the road. Donner stated that we got to a point where it really was not in need of reconstruction, though it needed some major maintenance. Staff did not feel that the maintenance was a wise expenditure of funds and we knew we would be at this point. Donner stated there is a reference in Novak's e-mail about a commitment to a fence by the subdivider. Donner is not aware of this, and if this was a commitment by the subdivider, the Village would not have any involvement in that. Donner then brought up Rucinski's letter, and stated there are similar questions here, in principle, about feeling it is not their responsibility to have any obligation on this project. Same question about who is responsible for the inspection as well as the question on TIF funds.

Guild commented we are in the process of working through other new developments. You always have a challenge and struggle with developers with what is needed for a quality road. There was discussion of how construction standards do change over time, as new and improved methods come about.

Flora asked if the State protects municipalities on these issues. Porlier used the Leo Frigo bridge collapse, in Green Bay, as an example of how even when the highest standards are met, unintended problems could arise.

**2. Close Public Hearing: Special Assessments for Street Improvements**

***\*M/S/P Ostrowski/Porlier: closed the public hearing at 5:20 p.m.***

**3. Discussion and Possible Action on Matters Discussed at Public Hearing**

Donner stated unless changes are proposed from PIC, he recommended this be adopted and forwarded to Village Board as presented.

***\*M/S/P Porlier/Jensen: to accept as written and presented, with the assessment repayments to be in 5 installments and at 2.5% interest.***

**4. Authorizing Resolution VW-15-19 for Transport Way Special Assessments**

***\*M/S/P Porlier/Jensen: to approve Authorizing Resolution VW-15-19.***

**C. Comments from the Public on Matter Pertaining to Committee Business.**

Mark Thompson, MTS LLC, 404 Franklin Street, Wausau, is present representing Ridgeview Subdivision.

**D. Presentations.** None.

**E. Approval of Previous Meeting Minutes from 06/01/2015.**

***\*M/S/P Porlier/Adams: to approve the minutes for the meeting of June 1, 2015 as presented.***

**F. Consent Items.****1. Approve Water/Sewer Permits LCON-6-15-6002 & LCON-6-15-6019.**

*\*M/S/P Porlier/Jensen: to approve water/sewer permits LCON-6-15-6002 & LCON-6-15-6019.*

**2. Recommend Re-Appointment of Galen Olson to the Rib Mountain Metropolitan Sewerage District Commission.**

*\*M/S/P Porlier/Jensen: to approve the recommendation of re-appointment of Galen Olson to the Rib Mountain Metropolitan Sewerage District Commission.*

**G. New Business.****1. Approve Plans and Terms of Development Agreement for Ridgeview Subdivision.**

Donner referred to his report included within this meeting packet relating to this development. He explained that following the adoption of the Complete Streets resolution, the requirements of that resolution have been incorporated in the developer's plans. However, the developer has asked for a variance on the street connection. Some of the remaining issues to be resolved include the cost share on the offsite improvements. The proposal is to have the Village participate in this to the maximum extent that is permitted by law (cap of \$25,000 before requiring a public bidding). We are still not sure of the approval by ATC of the street improvements within their easement, contacts with telecommunications providers (Charter, Frontier, etc.)

Thompson gave some background on when this project originally started (under Foresight). Thompson explained how Denyon Homes has no issues with the required increase in base thickness and adding sidewalk and street trees within the subdivision boundaries. The main concern is with the street connection. This development was originally platted without this connection from Ridgeview Subdivision to East Everest Avenue. He commented this proposed street connects out to Von Kanel Street, and they do not see the need to connect this to East Everest Avenue. Thompson stated the concern is the connection to East Everest will come at a cost of +\$70,000, which was not on the table when discussing purchasing this development with the bank. The owner feels this requirement is not fair, which is why they are requesting this variance from the policy. Thompson commented they have not seen the developer's agreement from the Village yet.

Donner explained, with regards to the developer's agreement, there have been no substantial changes from the Village's format, other than adding some indemnification language suggested by our attorney.

Donner confirmed the \$70,000 estimate, this excludes any professional services, and only includes the construction itself. Of that \$70,000, about \$21,000 is utility-related work (stormsewer and watermain). Guild asked the number of unbuilt lots, Thompson stated about 24.

Guild stated he feels some cost sharing is appropriate here. He stated the advantages are infrastructure and continuity and connecting utilities up to that subdivision. He feels there should be a funding combination between the Village and developer. He is not in favor of a variance, and encourages the infrastructure be built, but where the threshold should be for the Village contribution in the cost of work.

Guild explained how this connection has been identified within the draft future transportation map, which will be adopted at a later time.

White stated as far as he recalls the Village wanted this strip to be dedicated for future connectivity to this subdivision. He recalls it was planned that if this road were built, it would be built with all Village funds. Thompson commented on how Rennes dedicated land to the Village for right-of-way, as part of the approval of their project.

Guild stated the point to start a negotiation would be to propose to absorb the utility costs (about \$20,000), and propose a 50/50 split on the remaining \$50,000. This would leave about \$25,000 costs for the developer, divided over the 24 lots, which amounts to \$1,000 per each lot in additional costs. Guild feels what he is proposing to the developer would not be too burdensome. Guild is confident that the subdivision once completed will be very attractive and a good location, and has every reason to believe these lots will sell easily.

Thompson stated Tappe is currently on vacation and he will talk to him when he returns. Thompson confirmed that Guild is proposing \$10,000 from water utility and \$10,000 from storm sewer utility. Guild is anticipating the bidding laws will change with the State budget.

Wodalski commented about tying the inlets into the public storm sewer, which runs through the Rennes development, where they would not need to tie in the storm sewer at the traffic circle. Thompson stated he will talk to Bancuk. Wodalski stated this could save them about \$7,000.

Donner stated staff recommendation, with regard to the cost share issue, is to forward this to Finance Committee for review (for 100%, or cost share %, or apportionment, or limiting to \$25,000).

Porlier recommends to send back to Finance for negotiation. Donner stated at minimum the committee should give staff a sense for cost apportionment. Porlier feels we should meet with intentions of a few years ago. Village should look at it with Finance. **Donner confirmed they would like Finance Committee to evaluate, from the intent, for the Village to take on the financial responsibility of all the off-site improvements to make the connection. Porlier agreed and stated to make that connectivity and improvement to our infrastructure.**

Guild commented we are looking for the philosophy here, and more discussion of financials to the Finance Committee.

***\*M/S/P Porlier/Jensen: to approve the philosophy of discussions tonight, and to get assistance from the Finance Committee. Q: Donner stated there are still some details to work out on the plans with Thompson and Denyon Homes. Thompson stated ATC has not responded to their request. Donner stated Village may have more luck making that contact with ATC, and feels they would not prohibit this work, if we are far enough from the actual lines.***

## H. Reports.

- 1. Deputy Director, Public Works.** Wodalski discussed what he had provided in his staff report.
- 2. Director, Public Works and Utilities.** Donner discussed what he had provided in the packet, which includes the annual CCR report. Donner commented about the Metropolitan Planning Organization and the work on the sewer service boundary amendment, which was brought up at the Strategic Planning meeting last week. There will be another meeting at the Technical Advisory Committee next week, and one of the issues he is trying to address in there is some consistency in Weston and the perspective of the Marathon County Planning & Zoning Department on the approvals of private systems within area that is in the sewer service boundary, but not currently served. That could be a potential issue that touches on current land use and land divisions, before sewer and water service might be available. This may have some implications in Plan Commission as well with this committee and Village Board.

- 3. **Administrator.** None.
- I. **Communications and Recommendations from Committee Members.** None.
- J. **Set next meeting date and discuss items for next agenda - August 3, 2015, at 4:30 p.m.**
- K. **Adjourn.**

*Ostrowski adjourned the meeting at 5:56 p.m.*

Submitted by,



Valerie Parker  
Administrative Specialist

**From:** [Craig](#)  
**To:** [Michael Wodalski](#)  
**Subject:** RE: assessment for transport way-revision letter  
**Date:** Wednesday, July 1, 2015 7:03:37 AM

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RE: RIVISION LETTER TO BOARD

TRASPORT WAY PROJECT

Dear Sir/Madam

I, Craig Novak, owner, Nova Enterprises Inc, 4315 Transport way, will be out of the area and unable to attend the 7/6/15 public hearing in regards to restructuring of Transport Way.

I have owned and operated Nova Enterprises Inc at the Transport Way site since 2000. We employ 11 full time and 2 part time workers at this location. In approximately 2001, I had approached the ex village administrator along with public works director Keith Donner in regards to the condition of Transport Way. At that time I was informed that the road was built with sub standard materials and lacked proper road base. The road was experiencing yearly heaving and the base course was breaking and crumbling. I was informed that the road was built by a private contractor(foresight development) and also owned by him and wasn't in the parameters of a village road. I believe the village had numerous conversations with the previous owner about the sub standard materials and improper road base used but nothing was done to improve the integrity at that time. Over the course of the next few years, each spring incurred heaving and the road rose to the point that the current manholes would be 6 plus inches below the road surface. In 2004 the road was so bad that it broke a suspension spring on one of our work trucks. Over the years, I had made numerous calls about the structure of Transport Way. I realize that the village was going through a building boom during those early years of 2000 and beyond and Foresight had been an integral part of some of the development in the area. I came away from conversations with the Village that although they were not completely happy with some of the methods used in construction, they weren't going to "rock the boat". One of the agreements by foresight upon my purchase of the land in 1999 was to supply a "fence" along the southern border of our property(north of yeager auto salvage) and extend it west to Camp Phillips road. This was recorded in the minutes. It has never been started nor completed.

My questions for the board are the following:

- 1) I believe this area is in a TIF district. What money, if any, has been put into improvements, repairs, ect. over the past 15 years?
- 2) If the village was aware Foresight had built the road improperly, what State/Village building codes were broken and what inception or action was taken to correct the problem and who signed off on completion.
- 3) Due to ever increasing construction costs, why has it taken 15 years to finally agree to restructure a road that has been known to have been built improperly.

While I am happy that the village is finally taking action on this problem, I feel it could have been resolved years ago by holding Foresight responsible for the sub par work. Also, once the Village took over the road , repairs could have been done at a much lower cost had it been addressed and not put off until now.

Our small business park has seen the "back burner" when it comes to weed cutting, snow removal or minor repairs over the years. I would hope this would be the start of a better relationship with the Village. Thank you for your time and consideration in this matter.

Sincerely,

Craig Novak-owner  
Nova Enterprises Inc.

---

**From:** Michael Wodalski [mailto:mwodalski@westonwi.gov]

**From:** [Best-1 Plumbing and Heating](#)  
**To:** [Michael Wodalski](#)  
**Subject:** Transport Way Street Reconstruction Project  
**Date:** Wednesday, July 1, 2015 2:28:11 PM  
**Importance:** High

---

Michael,

This email is in response to the letter you sent on June 15, 2015. I do not feel it is our responsibility to pay \$1,404.63 for repairing this road. The road was not properly installed from the beginning. Therefore, I see it to be the Village's responsibility to correct the problem as it was not inspected when it was initially installed. I would also like to know where the TIF money is for this project. Due to the horrible road conditions throughout the years, I have had numerous vehicle repairs for alignments due to the potholes, etc. along with lots of customer and vendor complaints for their vehicles as well.

I am unable to attend the meeting on July 6<sup>th</sup> as I have a prior commitment. If you would like to discuss this with me, please feel free to contact me at the number listed below.

Sincerely,

**Jeff Rucinski**

Best-1 Plumbing & Heating, Inc.

4304 Transport Way

Weston, WI 54476

Ph: 715-241-0883

Fx: 715-355-6095

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**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – E.22.**



**Village of Weston, Wisconsin**  
**COMMUNITY LIFE & PUBLIC SAFETY MEETING**

held on Monday, January 25, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center  
Chairman Schuster Presiding.

**A. OPENING OF SESSION AT 6:30 P.M.**

---

**1. Community Life & Public Safety Meeting called to order by Chairman and Village Trustee Schuster.**

**2. Clerk will take attendance and roll call.**

Roll call indicated 5 CLPS members present.

| <u>Member</u>  | <u>Present</u> |
|----------------|----------------|
| Fiene, Brian   | YES            |
| Hansen, Tamera | YES            |
| Martin, Zach   | YES            |
| Schuster, Fred | YES            |
| White, Loren   | YES            |

Village Staff in attendance: Wesenick, Hodell, Tatro, and Sparks.

**3. Requests for Silencing of cellphones and other electronic devices.**

**4. Acknowledgment of visitors if any.**

Barb Rolan, 1329B Townline Road, Wausau, WI 54403 (representing Alpine Mobile Home Park)

**B. COMMENTS FROM THE PUBLIC**

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There were no comments from the Public.

**C. PRESENTATIONS**

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There were no presentations

**D. CONSENT ITEMS**

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**5. Approve previous meeting minutes from November 23, 2015**

*Motion by Fiene, second by Hansen, to approve the Community Life & Public Safety, November 23, 2015 meeting minutes.*

Yes Vote: 5      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | YES           |
| Martin, Zach   | YES           |
| Schuster, Fred | YES           |
| White, Loren   | YES           |

**E. REGULAR BUSINESS ITEMS**

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**6. Recommendation to the Board of Trustees regarding the approval of a Class B Beer and a Class B Liquor license for Wasabi Grill & Sushi Bar at 3703 Schofield Avenue.**

*Motion by White, second by Martin, to approve the Class B Beer and Class B Liquor License to Wasabi Grill & Sushi Bar pending background checks.*

Yes Vote: 5      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | YES           |
| Martin, Zach   | YES           |
| Schuster, Fred | YES           |
| White, Loren   | YES           |

**7. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Alpine MHP for the remainder of the 2015/2016 year.**

Tatro stated that the timeline for Alpine to make the necessary improvements has been moved up to May 16, 2016 in order for the CLPS Committee be able to review the report and decide their recommendation to the Village Board for their review before the licensing date. Tatro explained the Park did make the necessary adjustments from the last inspection and is in compliance with those particular violations. There are however, two trailers, one is owner occupied, one is a rental, and they have been chronic violators where the Village is going to be sending them a letter. Rolan stated she wants to have her park 100% compliance by the deadline. Fiene questioned if her and the Village have gotten on the same page since November and she stated it is all good now and everyone is working together.

*Motion by White, second by Hansen, to approve the Mobile Home Park license for Alpine Mobile Home Park for the remainder of the 2015/2016 term that the park meets 90% compliance by the next inspection on May 16, 2016.*

Yes Vote: 5                      No Votes: 0                      Abstain: 0                      Not Voting: 0                      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | YES           |
| Martin, Zach   | YES           |
| Schuster, Fred | YES           |
| White, Loren   | YES           |

**F. REPORTS FROM STAFF**

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**8. Everest Metro Police Department**

Sparks talked about the new clerk they hired Marie Musson and an officer from Greenwood who was on the SWAT team. Sparks also stated he attended a listen session put on by Senator Ron Johnson on January 6<sup>th</sup> to talk about Homeland security. He was then asked to attend a hearing (as 1 of 4 people) in Washington D.C. on Homeland Security and the response to terrorism and how a smaller department would handle the situation. Martin questioned what made Everest Metro so appealing compared to other departments and Sparks stated they liked the answers he gave during the listening session.

**9. South Area Fire & Emergency Response District**

White stated that at the Board of Directors meeting they are currently working on the revision of the Charter to include other municipalities and to not have to rewrite it when someone new joins.

**10. Taxpayer Relations Coordinator**

Hodell talked about the recent snowfalls and dealing with properties that haven't been clearing their sidewalks on a timely basis or at all and how the Village has had to clear them and access the necessary charges along with a fine. Hodell also talked about PetData and how they sent out renewal applications with last year's info which made it confusing. They have since sent out revised license applications and will be sending an apology letter. Everest Metro will also be doing another Paws and Protect the end of February however the microchipping will be \$10 instead of for Free.

**G. REPORT FROM ADMINISTRATOR**

---

Guild wanted to remind everyone that on Friday, March 11<sup>th</sup> is the 20<sup>th</sup> anniversary from when we received the incorporation papers to become a Village and there is going to be a dinner at Dale's Weston Lanes. Guild also explained as part of the celebration a program book is being put together with all Village officials and their pictures and whomever needs a professional picture taken can contact Dave Anderson Photography and he will get it set up.

**H. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBRSRS.**

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Schuster stated that at the South Area Business Association (SABA) annual dinner the Village was presented with a plaque for our 20<sup>th</sup> Anniversary, and how a few years back the Village was actually selected as the Business of the Year. Schuster also reminded everyone about the Anniversary Dinner on March 11<sup>th</sup>.

**I. Set next regular meeting date for Monday, February 22, 2016, at 6:30 P.M.**

---

**J. ADJOURN.**

---

*Schuster adjourned Community Life and Public Safety Meeting at 6:51 p.m.*

Fred Schuster, Chairman

Renee Hodell, Recording Secretary

**Village of Weston, Wisconsin  
COMMUNITY LIFE & PUBLIC SAFETY MEETING**

held on Monday, February 22, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center  
Trustee White Presiding.

**A. OPENING OF SESSION AT 6:30 P.M.**

---

**1. Community Life & Public Safety Meeting called to order by Village Trustee White.**

**2. Clerk will take attendance and roll call.**

Roll call indicated 4 CLPS members present.

| <u>Member</u>  | <u>Present</u> |
|----------------|----------------|
| Fiene, Brian   | YES            |
| Hansen, Tamera | YES            |
| Martin, Zach   | YES            |
| Schuster, Fred | NO             |
| White, Loren   | YES            |

Village Staff in attendance: Renee Hodell, Chief Wally Sparks, and Valerie Parker

**3. Requests for Silencing of cellphones and other electronic devices.**

**4. Acknowledgment of visitors if any.**

**B. COMMENTS FROM THE PUBLIC**

---

There were no comments from the Public.

**C. PRESENTATIONS**

---

There were no presentations

**D. BUSINESS ITMES FOR CONSIDERATINO, DISCUSSION, AND ACTION**

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**5. Approve previous meeting minutes from January 25, 2016**

*Motion by Martin, second by Fiene, to approve the Community Life & Public Safety, January 25, 2015 meeting minutes.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | YES           |
| Martin, Zach   | YES           |
| Schuster, Fred | ----          |
| White, Loren   | YES           |

---

**6. Recommendation to the Board of Trustees the denial of revising the Animal Ordinance to allow for more pets than what the current ordinance estates through a special permit.**

*Motion by Hansen, second by Fiene, to recommend to the Board of Trustees to modify the Animal Fancier Permit to allow for animal companionship. White voted no as it would change the definition of what an Animal Fancier permit it.*

Yes Vote: 3      No Votes: 1      Abstain: 0      Not Voting: 0      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | YES           |
| Martin, Zach   | YES           |
| Schuster, Fred | ----          |
| White, Loren   | NO            |

Liz Chiapzio from 3505 Mount View Ave, Weston, WI 54476, talked about how she would like to have four (4) dogs which is more than the allowable amount per the Village code of ordinances. She stated that instead of having children she wants to have more animals. In her research of other communities, she explained the way residents can have more than the allowable amount of pets per the ordinance is through an Animal Fancier Permit or Hobby license, and she would like the Village to allow her to apply for one. She stated she could get letters of reference from neighbors and her vet stating her current pets are well cared for and are not a nuisance. Hodell explained that per staff recommendation the Committee should deny this request as it doesn't meet the Animal Fancier definition, and in order to make any adjustments to the ordinance it would also require adjustments in the zoning code. Hodell also explained a year ago, a couple came to the CLPS Committee wanting to get an Animal Fancier permit as they were looking at buying a house in Weston and she had two (2) dogs and he had two (2) dogs and if they bought a house together they would have four (4) dogs.

*[Clerk's Note: At the time of writing these meeting minutes, it was found that some of the discussion that took place, pertaining to the 2015 Animal Fancier License Request, by Amber DeLasky and Adam Siewert, was inaccurate. DeLasky and Siewert submitted an Animal Fancier License request before the 02/23/15 CLPS Committee meeting, where by a 2 to 1 favorable vote, this committee recommended this request go before Plan Commission for approval. Prior to the 03/09/15 Plan Commission Meeting, a public informational notice was mailed out to the properties adjacent to the one DeLasky and Siewert were planning to purchase. Following this notice staff received letters of opposition from the neighbors. Once DeLasky and Siewert were made aware of these letters of opposition, they chose to withdraw their request before Plan Commission and search for a home outside of the Village of Weston, where they would be allowed 4 dogs].*

White stated that over the years the ordinance has changed to allow for more pets and doesn't feel there is a need to increase the amount. Hansen stated that she has seen "companionship" in other animal fancier permits and also questioned if you signed your dog up for one dog show does that qualify for a "show dog" or are dog owner's really using their dogs to "hunt"? Hansen also questioned could you get around some of the parameters that have been laid out in the ordinance. White stated that zoning would also have to be modified/changed and a conditional use would have to be applied for. Martin questioned why staff is asking to deny. Hodell explained when the ordinance was changed a few years back staff worked with the police department and Humane Society, and put a lot of research in what would be a good number to allow. Hansen feels a resident should be able to have more than the allowable amount of animals so long as they can take care of them and the Humane Officer does a home inspection. Fiene stated that if there are no complaints and residents are taking care of their dogs they can have as many as they want. White doesn't agree with adding companionship as a criteria, as there was research done to allow for only 3 dogs, and in his years of law enforcement dealing with dogs was one of the worst things he had to deal with. He also stated if we allow for people to have more animals than we are losing control. Martin asked who follows up on residents who say they need an animal fancier permit due to having "hunting dogs", "foster dogs", "show dogs" etc. And who would authorize the permit. Hodell stated the Humane Officer does the followup and would grant the permit. White then explained there would need to be a conditional use permit granted and the neighbors would be notified. Fiene stated if animals are not being a nuisance he sees no problem in having more pets. Hansen stated it would bring in more revenue.

**7. Discuss and propose changes to Ord. 54.102 Firearms and weapons restricted where prohibited.**

White stated he asked Chief Sparks to bring this ordinance forward as he felt staff who already have a concealed weapon permit should be able to bring it on Village Premises. He does feel they should go through specific training designed by Chief Sparks so everyone involved knows what to do in case of an active shooter. Sparks agrees that training is critical. Sparks also stated a new law was passed regarding knives and switch blades which are now legal and anyone can carry an exposed knife. Martin questioned the revisions stating in 54.102 b) it includes Village employees being able to carry a weapon besides law enforcement but in c) it just says law enforcement. Sparks explained it must have been an oversight and c) should also include Village employees. Hansen questioned if Sparks had people that could train staff which he stated yes. Hansen also questioned if it was lawful to keep a database of who will have the exception to carry a concealed weapon. Sparks stated they don't keep a CCW (concealed carry weapon) database as this is an ordinance not a state law.

***Motion by Martin, second by Fiene, to recommend to the Board of Trustees the changes to Ord. 54.102 to allow for Village employees to carry a concealed weapon and updating c) including the verbiage "Village Employees".***

Yes Vote: 3                      No Votes: 1                      Abstain: 0                      Not Voting: 0                      Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Fiene, Brian,  | YES           |
| Hansen, Tamera | NO            |
| Martin, Zach   | YES           |
| Schuster, Fred | -----         |
| White, Loren   | YES           |

**E. REPORTS FROM STAFF**

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**8. Everest Metro Police Department**

Sparks stated they are starting the accreditation process for their department which should be completed within the next two years. Martin questioned whether or not the Stillwater Landing (formerly Green Acres) report needed to be done seeing the police calls have dropped off. Sparks stated the new owners like the report. Fiene stated he would like to continue to see the report until everything is brought into compliance.

**9. South Area Fire & Emergency Response District**

There was no report from SAFER

**10. Plan Commission**

Parker shared a letter she sent out regarding refuse and recycling to some owner's who had 4-Unit apartments and how they were supposed to be using carts but were instead using a dumpster service. In doing so they were paying extra money and the Village was not getting credit for their recycling. This brought a lot of things to light in how people were using garbage services and recycling and the Village is going to be working with property owner's more closely in getting these issues and questions resolved.

**11. Taxpayer Relations Coordinator**

Hodell talked about the recent snowfalls and dealing with properties that haven't been clearing their sidewalks on a timely basis or at all and how the Village has had to clear them and assess the necessary charges along with a fine. Hodell also talked about Kevin King's property going to the Sheriff's Sale on February 9<sup>th</sup> and from her understating Pete Zastrow has purchased it. Hodell also stated John Lorge still has concerns that there is drainage issues with Kevin King's property due to railroad ties and rock being brought in. However, per staff's investigation there is not an issue in 1 ½ years. Jennifer Higgins recently sent a letter to Mr. Lorge explaining there is no violation or issues with this property.

Hodell stated she has been working on the 20<sup>th</sup> Anniversary celebration and getting the Save-The-Date invites out and working with Dale's Weston Lanes in planning the dinner and program. Fiene asked if there was more information to follow and Hodell stated Guild was working on a program agenda.

**F. REPORT FROM ADMINISTRATOR**

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There was no report from the Administrator.

**G. COMMUNICATIONS AND RECOMMENDATIONS FROM COMMITTEE MEMEBERS.**

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**H. Set next regular meeting date for Monday, March 28, 2016, at 6:30 P.M.**

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**I. ADJOURN.**

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*White adjourned Community Life and Public Safety Meeting at 6:29 p.m.*

Loren White, Trustee

Renee Hodell, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – E.24.**



**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE FINANCE COMMITTEE**  
held on Wednesday, February 24, 2016 at 6:00 pm in the Board Room at the Municipal Center,  
Chairman Berger presiding.

**A. Opening of Session at 6 P.M.**

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1. Finance Committee meeting called to order by FC Chairman Berger.
2. Clerk (or recording secretary/deputy clerk) will take attendance and/or roll call.  
Roll call indicated 4 members present.

| <u>Member</u>     | <u>Present</u> |
|-------------------|----------------|
| Bender, Robert    | YES            |
| Berger, Scott     | YES            |
| Ermeling, Barbara | YES            |
| Sukup, Carrie     | NO             |
| Yaeger, Richard   | YES            |

Village Staff in attendance: Guild, Stroik, and Trittin.

3. Requests for silencing of cellphones and other electronic devices.
4. Acknowledgement of visitors, if any.

**B. General Comments from the public.**

---

**C. Presentations.**

---

**D. Consent Agenda Items for Consideration**

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5. Approval of Previous Minutes from January 27, 2016.  
*Motion by Yaeger, second by Bender to approve previous minutes.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

| <u>Member</u>     | <u>Voting</u> |
|-------------------|---------------|
| Bender, Robert    | YES           |
| Berger, Scott     | YES           |
| Ermeling, Barbara | YES           |
| Sukup, Carrie     | NOT VOTING    |
| Yaeger, Richard   | YES           |

**E. Business Items for consideration, discussion, and action.**

---

6. Discussion and recommendation of 2015-2019 Financial Audit Services Request for Proposals for the Village of Weston.

Schenck gave a proposal for 2016-2019, but could not provide a proposal for 2015 due to a partner of the firm being the spouse of the previous Deputy Finance Director, Jessica Trautman, who was with the Village for 8 months of the 2015 fiscal year. Ermeling voiced concern over completing a single year audit when the goal was to get a new provider. Guild said that we could negotiate with our current provider to complete the 2015 audit and then send out a new RFP later this year. Berger inquired on whether the Schenck audit included the single audit fee. Stroik responded that Schenck said their price was all inclusive. Guild stated that he would double check. Stroik stated that when looking at the Financial Audit Services RFP Summary too much weight should not be placed on the number of counties, villages, or cities, as they were not very comparable between firms. Yaeger voiced concerns about the distance of firms from the Village. Yaeger also said price was comparable among firms, but was surprised that Clifton Larson did not come in close to their prior proposals. Guild stated that he was surprised as well. Yaeger said that Clifton, Schenck, Hawkins, and KerberRose have all been strong in governmental auditing. Guild was wondering if we could ask that they exclude Trautman's husband for the 2015 audit and utilize Schenck's services, as price is very competitive. Yaeger stated that independence is a potential issue, but Guild's suggestion to exclude Trautman for 2015 may allow the firm to maintain independence. Yaeger said he has mixed feelings about negotiating with Clifton Larson for one year and then going with a different bid for future years, as he is not sure

whether that was in the specifications. Guild stated that it was not in the specifications, but based on discussion with the Finance Committee he thought it may be a possibility. Guild said one option is to stay with Clifton for a year and see whether they would be willing to negotiate. Then we could look at another contract at a later time and see how prices hold. Another option would be to negotiate directly with Schenck to see if it would be possible to exclude Trautman in order to have Schenck complete the 2015-2019 audits. Yaeger mentioned that we would need to get a new price figure if Schenck were to complete the 2015 audit as well. Bender stated that if we were to bring someone in from another office from Schenck it is likely the price would rise. Bender also stated that it would be difficult to avoid the loss of independence if we went with Schenck. Ermeling mentioned that we could just negotiate this year's contract with Clifton. Ermeling then asked if we would have to send out a new RFP for next year. Guild responded that we would need to send out a new RFP and we would have a one year contract with our current provider. Guild mentioned that we could still go with another firm and asked Stroik if she had any experience with any of the firms we were considering. Stroik stated that she had some experience with Wipfli. Bender said that Wipfli did an audit for them at the Healthcare Center a long time ago. Guild raised the question of whether Sukup being on the Finance Committee would cause any issues. Bender and Ermeling stated that she may be able to just abstain from voting on any issues pertaining to the audit if Wipfli were to be the Village's chosen audit firm. Bender asked what last year's audit price was. Stroik stated that it was \$24,600. Bender said that we could try to negotiate with Clifton for a one year audit and then redo the RFP after this year's audit is complete. Bender stated that with any new firm the Village will have to train them and if we are going to spend the time to train them, we may as well have the audit contract for a longer period of time. Ermeling suggested that we could do a new 5 year RFP this fall and negotiate with Clifton this year. Berger questioned whether the Village was satisfied with Clifton's services. Guild stated that he is not as happy with the presentation of the audit, as far as comprehension of non-finance people. Guild stated that there have been no issues with presentation for banks and other borrowing agencies. Yaeger stated that all of the firms are reputable. Bender stated that submitting for CAFR has been successful with the current audit firm, so reports must be being presented in a reasonable manner. Berger agreed with Yaeger that all of the firms are reputable and based on price Schenck looks the best. Ermeling would like to see what Clifton would be willing to negotiate for and then to send out a new RFP after the audit. Bender said that when the CAFR is submitted, the Village should be sending out a new RFP.

*Motion by Ermeling, second by Bender, to negotiate with Clifton for 2015 and go out on 5 year bid as soon as CAFR is submitted. The RFP needs go out in July of 2016.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

| <u>Member</u>     | <u>Voting</u> |
|-------------------|---------------|
| Bender, Robert    | YES           |
| Berger, Scott     | YES           |
| Ermeling, Barbara | YES           |
| Sukup, Carrie     | NOT VOTING    |
| Yaeger, Richard   | YES           |

**7. Discussion and recommendation of January 2016 Budget Status Reports from Village Staff.**

Jacob's flight was delayed, making him unable to attend this meeting. Guild asked if there were any questions and stated that we can delve more into the numbers at next month's meeting. Bender stated that since the report is only for 1 month, you cannot tell much.

*Motion to place on file by Yaeger, second by Bender.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

| <u>Member</u>     | <u>Voting</u> |
|-------------------|---------------|
| Bender, Robert    | YES           |
| Berger, Scott     | YES           |
| Ermeling, Barbara | YES           |
| Sukup, Carrie     | NOT VOTING    |
| Yaeger, Richard   | YES           |

## **F. Reports.**

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### **8. Deputy Finance Director / Treasurer**

No report at this time

### **9. Finance Director / Treasurer**

#### a) State Assembly Bill (AB 515) – Restoring \$3 million to the Recycling Grant Program in 2016

Guild stated this bill will restore money to the recycling grant program. The money that the Village lost in this year's budget will then get added into our recycling fund, which the Village uses for capital equipment replacements. Based on the fund balance and the planned income that we were going to dedicate to capital equipment, we were going to see things get difficult in 2018. Due to having a Fleet Replacement Schedule in place, the Village was able to see that something needed to be done. Wodalski was able to get a \$75,000 grant for the street lighting replacement. This allows us to have more money towards fleet replacement.

#### b) State Assembly Bill (AB 843) – Chargeback of Property Tax Refunds to All Other Taxing

Jurisdictions, not just which the Local Municipality is Required to Pay by Itself

Guild stated that when someone gets a refund or something adjusted on their taxes, the local government has to pay the whole thing as opposed to the percentage being split between all 4 taxing jurisdictions (technical, county, school, and municipality).

### **10. Administrator**

Village met with WI DNR on 2/24/16. The DNR is an important bureaucratic hurdle to proceed with development of the southeast quadrant, which is the Neighborhood Master Plan that the Village is looking at for the 320 acres immediately adjacent to the southeast corner of Camp Phillips and State Highway 29. The Village is working with an engineering firm to put together a concept plan and the Village has secured a relationship with a development company out of Madison. Guild stated that he has seen the first draft of the financial proforma of what they think it will take to put this project together. The plan is to have Neighborhood Master Plan done in June. Then in July the Camp Phillips Corridor Plan will be adjusted. The Camp Phillips Corridor Plan is from Weston Avenue to Ross Avenue along the Camp Phillips corridor. Once the two planning documents have been put together, in August we will update and have a rewritten TIF 1 Project Plan. Once the new plan has been adopted and submitted to the state, we can take our updated financials and project plan and we can go on the market to refinance our TIF debt along with the additional debt the Village will take on for this project. The goal is to begin the project in 2017. Additionally, the Village has secured 3 options on property on the eastern side of TIF 1, immediately south of the business park along State Highway 29. The Village has the option to purchase the 80 acres of the Prohaska Tree Farm, the driving range of the Crane Meadows Golf Course, and the 40 acres of the Mashuda property (adjacent to Progress Way). The Board of Trustees has authorized the borrowing of 1.7 million dollars to implement the purchasing options over the course of the next several months. The Prohaska Tree Farm purchase is time sensitive as the option to purchase expires on March 15. The Village has a third of the price covered under Marathon County's Environmental Impact Fund, as a grant, so the Village would like to go ahead with the purchase of the Prohaska Tree Farm. The rest of the purchasing will take place later this year, subject to the approval of the Board of Trustees. Village staff have been talking with the board about how half of the property in the TIF district is undeveloped, which adds up to thousands of acres of unused land. It is difficult to get people down towards County Highway J. The Village has talked with the board on trying to create some kind of economic driver to get more people coming to the east end of the Village. The Village has been exploring the possibility of a combination of public and privately owned sports and recreation facilities. The Village is looking at partnering with the Central Wisconsin Off-Road Cycling Coalition to create mountain biking, off-road cycling, walking paths, and other things through this Prohaska Tree Farm area. The Village has several privately owned recreation facilities in the area already. The Village has also been looking into creating some baseball and softball diamonds within a centrally located complex. Partnerships for this project are being investigated. If these plans for the Prohaska Tree Farm fall through, plan b is to develop it into part of the industrial park, and plan c is to put the property back on the market. The Village is working locally with Intercity on a financing package. It would be a 3 year financing plan with low principal payments in year 1 & year 2, with a balloon payment in year 3 that is callable in time. The hope is that in 2019 when our debt drops off, we take all of our debt from these projects and wrap it into a larger package. Ermeling asked if the Village is going to shop around for other finance options. Guild said he does plan to look around and see what other banks have to offer. Yaeger asked if any of the options are contingent on others. Guild stated that all 3 are separate purchasing options. Berger said an International Mountain Bicycling Association Ride Center would draw many people, as there are only a small number of them in the world. Guild responded that the future of our investments lies in tourism. There will be more on these developments at next month's meeting.

## **G. Remarks from Committee; discuss items to be included for next Finance Committee Agenda.**

## **H. Set next meeting date for Wednesday, March 30<sup>th</sup>, 2016.**

- Per Administrator Guild, the next meeting date will actually be March 23<sup>rd</sup>, 2016 due to Spring Break falling on the week of the 30<sup>th</sup>. An e-mail was sent to all Finance Committee members regarding this change on 03/02/16.

**I. Announcements.**

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- Save the date: 20th Anniversary Celebration – Friday, March 11th, 2016 @ Dale's Weston Lanes.
  - RSVPs are being worked on; however, until an online link can be created RSVPs can be e-mailed to Renee.

**I. Adjourn.**

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Berger adjourned the Finance Committee meeting at 7:00 P.M.

Scott Berger, Chairman  
Donna Stroik, Deputy Finance Director/Treasurer  
Jenna Trittin, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – E.25.**



**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING**  
**Monday, February 22, 2016, at 5:15 p.m.**

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**A. Opening of Session.**

- 1. Meeting called to order by Trustee Ostrowski at 5:16 p.m. at Premier Sports Academy.**
- 2. Recording Secretary Meliska took attendance and roll call.**  
**Roll call indicated 4 Park & Recreation members present.**

|                             |                    |
|-----------------------------|--------------------|
| <b>Ostrowski, Kevin</b>     | <b>Present</b>     |
| <b>Clark, Katrina</b>       | <b>Present</b>     |
| <b>Esker, Rodger</b>        | <b>Present</b>     |
| <b>Kollmansberger, Tina</b> | <b>Present</b>     |
| <b>Schuster, Fred</b>       | <b>Not Present</b> |

Village Staff in attendance: Guild, Donner, Osterbrink, Mroczenski, Hodell, Yonker. Trustee White and Berger were also in attendance, along with 27 members in the audience.

- 3. Request for silencing of cellphones and other electronic devices.**  
Ostrowski requested the silencing of cellphones.

**B. Correspondence and comments from the public.**

**E. Business Items for consideration, discussion, and action.**

- 4. Discussion regarding planning for future athletic fields and recreation facility plans as described in Comprehensive Outdoor Recreation Plan.**

Guild presented and discussed ideas for increased recreation and tourism facilities that could be constructed around the Weston area. He mentioned it would be nice to partner with surrounding business, groups, etc., to develop something in this area. We are in the process of negotiating to purchase 140 acres of new property. With the location of the property, the Village could put something unique together for the area. The property is away from houses and has great visibility and access from the highway.

Guild opened up the floor for any comments and ideas.

Jahn Martin – president from Central Wisconsin Off-Road Cycling Coalition stated –that from a mountain biking perspective, it would be something unique. He stated it would be a nice addition to what they already have and would be interested in being a partner. Eric Greening – having a facility like this in the area would be a draw to all schools in the area if there was synthetic turf. Justin Frahm from JSD Professional Services, Inc. mentioned it would be nice for stakeholder groups, high school groups, etc. Also, questioned what type of events, programs, tournaments could be held? Rex Zemke from the Wausau School asked what the timeline was for this project? Guild mentioned he would like it to begin sooner than later and with more partners, it can become a reality quicker. Also, any planning for events, high school games, etc. would have to be planned far in advance. Zemke also mentioned, when people start using the facility, 2 full sized fields may not be enough and if we grow in size we will need to expand or others will bypass and go to another location. Zemke stated that on the map that shows the layout, that the fields are too close together. Ryan Whalen with Wausau Baseball mentioned 340 is too small and would need at least 380 – 385 to get the value out of these fields and that they should be synthetic turf. Aaron Mull from Greenheck Fieldhouse questioned who would manage the facility. Guild stated that we are open to options. Jim Warsaw from Marathon Country Economic Development Corporation asked if the fieldscan be modified? Osterbrink stated that the field sizes can be changed.

Guild stated that we need to work on a goal to see who we want to serve with this project. Working together is the common goal right now.

**F. Reports**

**5. Aquatic Center Manager – Brad Mroczenski**

**6. Parks Director – Shawn Osterbrink**

**G. Report from Administrator on matters related to Parks & Recreation.**

**H. Remarks from Committee; discuss items to be included for the next Park Committee agenda.**

**I. Set next meeting date for Monday, March 28, 2016**

**J. Announcements**

Save the date: 20<sup>th</sup> Anniversary Celebration – Friday, March 11, 2016 at Dale's Weston Lanes.

**K. Adjourn.**

Meeting was adjourned 6:12 p.m.

Heather Meliska, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.32.**



**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM VILLAGE TREASURER**

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**Monthly Department Briefer #2016-02**  
**John Jacobs, Village Treasurer**  
**Monday, March 7<sup>th</sup>, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- Village of Weston 2015 Financial Audit Services Contract – on 03/07/2016 Village Board meeting agenda (recommendation came from 02/24/2016 Finance Committee meeting)

**2. STRATEGIC PLAN PROJECT STATUS.**

- Upgrade Civics System Accounting Software to Clarity Version – The upgrade took place in September 2015; however, we are still encountering a few glitches in some of the modules (Special Assessments/Improvement Districts, for example), where access to portions of the module is not yet working 100% for the Finance and Utility Administrative Team. Nate is assisting us to work with Civics on fixing these problems.
- RFP for Financial Auditing Services contract for 2015-2019 period was completed in Feb 2016, and the recommendation is being presented to the Village Board at the 3/07/2016 meeting.
- 2016 Operating Budget & CIP Budget document was used in data-entry of all 2016 budget line items during Jan/Feb 2016. There are still a few new account numbers in the general ledger of the Village that need to be setup, before the entire 2016 budget has been fully setup for 2016 budget status reporting to the individual departments. This will be completed in early March 2016.
- Working with AccuMed on their proposed Customer Portal, to allow Village Staff access into their EMS billing software to generate reports by ourselves for SAFER District, without the week-long wait from their staff in generating these reports.
- Placed notice of Village Staff to begin RFP process for Assessment Services for 2017-2019 on Finance Department's 2016 calendar.

**3. BUDGET AND FINANCIAL PLAN STATUS.**

- Generated January 2016 budget status reports (for General Fund only) for Feb 2016 Finance Committee meeting. Donna has setup and updated the 2016 template for each individual fund's report, which will hopefully be ready for the March 2016 Finance Committee meeting.
- Donna has setup all individual department budget status reports in Clarity, in hopes that these linked reports can be brought over to the new "Dashboard" for all departments, including Police, Court, and Fire, in the coming months, when Civics has activated the Dashboard program for us.....with Nate's assistance, too.

**4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Jacobs spends 30 minutes – 1 hour each morning reviewing daily task priority list with Stroik and Trittin.
- Jacobs spend 15-30 minutes each late afternoon reviewing daily tasks completed, or updating the task list for the following day.
- Jacobs spends 30 minutes – 1.5 hours updating the daily tasks listing for the Finance Department Team each evening before leaving work, and submits daily report to Finance Team members, Administrator Guild, Human Resources Manager Weinkauff, and I.T. Director Crowe.
- Jacobs spends about 1-2 hours each day mentoring Stroik and Trittin on tasks that they have been assigned, and answering any questions which they might have.

## **5. PERFORMANCE AND METRICS.**

- Stroik and Trittin have picked up many of the Finance Department tasks very quickly during the past 2 months for Trittin, and for the past 3 weeks for Stroik (since hired on 2/10/16).
- Daily expectations and highest priority duties are getting completed regularly and quickly.
- The Finance Department Team is aware of all deadlines looming ahead on all tasks.

## **6. COMMUNITY FEEDBACK**

- One comment that was received since early 2016, is that why are the multi-family units of greater than 4 units NOT being charged for refuse/recycling fees/curbside pickup (spring & fall) on the property tax bills, while all residential units from 1-4 units ARE being charged a \$155 annual fee per unit on their property tax bill? Higgins/Parker/Jacobs are looking into this question, especially for not being charged anything for spring/fall curbside pickup in front of those properties that are greater than 4 units. The equitableness question has been raised here.

## **7. IDENTIFIED NEEDS.**

- Jacobs has requested assistance from Guild on obtaining all “signed” copies of the 2014, 2015, and 2016 SAFER intergovernmental service contracts with all municipalities.....in preparation of final 12/31/2015 reconciliation of the EMS services billed and payments received for each municipality, per the signed intergovernmental agreements. The Finance Department does not presently have a copy of the “signed” contracts, and will need them for the 12/31/2015 year-end auditors for the SAFER District.

## **8. NEW IDEAS & OPPORTUNITIES.**

- Nothing noted at this time.

## **9. MISCELLANEOUS COMMENTS / ISSUES.**

- Stroik and Trittin have been a pleasure to work with in the re-evolving Finance Department in the few short weeks that we have all been together. We have about 5 weeks before the Village’s financial audit onsite fieldwork will be conducted (week of April 11<sup>th</sup>), and it will be fun to see how the new team handles the responsibility of getting all (3) trial balances and workpapers completed for the Everest Metro, SAFER, and the Village audits during the months of March and April.

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.33.**



**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PARKS, RECREATION & FORESTRY**

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**Monthly Department Briefer #2016-02**

**Shawn Osterbrink, Director of Parks, Recreation & Forestry**

**Monday, March 7<sup>th</sup>, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

**2. STRATEGIC PLAN PROJECT STATUS.**

- Project 1 – Prohaska Tree Farm Grant/Purchase – The option to purchase agreement expires on March 15<sup>th</sup>, 2016. We currently have a \$175,000 grant that was received through the Marathon County Environmental Impact Fund. At the February 15<sup>th</sup>, 2016 meeting of the Board of Trustees they approved the purchase of this property. The Village will be borrowing \$485,000.00 + additional funds for closing costs to complete the purchase. We have already paid the Prohaska's \$5,000.00 which will be deducted from the total cost of \$490,000.00. Once we have completed the purchase we can submit our request for reimbursement of \$175,000.00 through the County Environmental Impact Fund for the grant that was previously approved.
- Project 2 – 2016 Strategic Planning Document – Strategic Planning document for the Park Department has been completed. Planning document has been shared with all Department Directors, staff, Committee and Board members. Document was briefly discussed and acknowledged by the Park and Recreation Committee at the January 25, 2016 meeting. Document was forwarded to the Village Board and acknowledged at their February 15, 2016 meeting.
- Project 3 – Park Master Plans for Kellyland and Yellowbanks - Central Wisconsin Engineers has provided staff with drafts of the Master Plans for Yellowbanks and Kellyland Parks. Staff has reviewed the documents and met with CWE to share our comments. CWE revised the documents and returned them to the Village on Friday, November 6<sup>th</sup>. I forwarded the revised drawings to Daniel, Keith, Michael and Jennifer on November 9<sup>th</sup> for additional review. Staff met to discuss the master plans on Friday, December 18<sup>th</sup>. At this meeting it was determined that we may need to also work with a landscape designer to dress up the plans. Plans are currently on hold as we deal with other projects that have taken priority.
- Project 4 – Lower Eau Claire River Plan – The Lower Eau Claire River Plan was approved at the October 19<sup>th</sup>, 2015 Village Board Meeting. The plan along with one correction was sent to Mark Roffers for changes. Mark had also found some grammatical and punctuation errors in the document. Mark has completed all changes and returned to staff. Jennifer Higgins has placed a link to this document on the Planning and Development page on the website.

**3. BUDGET AND FINANCIAL PLAN STATUS.**

- The Village received two quotes for the new commercial rotary mower. This purchase is budgeted for 2016 at \$55,000.00. Quotes were presented to the Village Board at their February 15<sup>th</sup>, 2016 meeting. The

Board approved the purchase of a 2015 Jacobson model R311T from Horst Distributing. We will try to sell our current 2005 model outright but if we don't sell prior to delivery of the new machine we will trade it. Purchase price is \$50,985.00 or \$37,889.00 with our trade.

#### **4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Participated in a Stress Management Presentation with staff on February 17<sup>th</sup>.
- Spent a significant amount of time on recruiting for the new Parks/Public Works Maintenance position. Staff has interviewed six candidates and met to discuss following the interviews. We have come up with a top three list from the initial interviews and decided to bring back these applicants for a second interview which we completed on February 15<sup>th</sup>. Staff has discussed the second round of interviews and Keith Donner is currently preparing a recommendation to share with Administrator Guild.

#### **5. PERFORMANCE AND METRICS.**

- Working within the Services Division to develop a competency matrix of the skills, equipment and procedures for the employees under my supervision. Continue to work on this project as of February 18<sup>th</sup>.

#### **6. COMMUNITY FEEDBACK**

- Nothing at this time.

#### **7. IDENTIFIED NEEDS.**

- Nothing at this time.

#### **8. NEW IDEAS & OPPORTUNITIES.**

- Fletcher Property – Daniel and I met with Kris Gilmore and Casey Nye from the Everest School District to discuss the available property at the corner of Callon and Highway J. Prior to the house burning down the school district used this property for their conservation classes. They are interested in partnering to purchase and develop this property for their use and for Village use as another access to the river. This site was identified as a future potential access point in the Lower Eau Claire River Access Plan. The first step in the process is to request an appraisal for the property. I contacted Cherie at Scott Williams Appraisal on January 13<sup>th</sup> to request an appraisal for the property. She informed me that it will take 2 to 3 weeks to complete. The Village received the appraisal for this property on February 12<sup>th</sup>. Market value of the property according to the appraisal is \$16,300.00. On February 2<sup>nd</sup> I sent Casey Nye our previous grant applications that we submitted to the foundations, county and state so he had some idea of what the process entailed. This should allow him and his team to develop a plan and start putting some ideas and their story down in writing so it can be included in our grant applications. The next step in the process is to contact the Fletcher's to discuss the sale of the property.
- Corresponded with Pete Hoover from Wausau Area Disc Golf Enthusiasts regarding a request to re-install several disc golf holes at Machmueller Park. He stated that due all the courses in the area not being designed, challenging topography and natural hazards there currently is not a course in the area that is ideal for beginners. He stated that due to the previous issues with the course at this park that they would

look at avoiding the wooded area and areas that would conflict with the neighbors. They are suggesting that we just install seven or eight holes in the prairie grass area.

- Corresponded with an individual that is proposing that the village install a track for radio controlled vehicles. He stated that they are looking for a 300' x 600' area. I have asked him to assemble as much information as possible if he would like to submit a formal request/proposal. I received additional correspondence with the individual on February 16<sup>th</sup> and 17<sup>th</sup> stating that he was still working on the necessary documents to present his idea. I informed him that this idea will need additional support to proceed as the village will not pursue a project like this for limited use. He plans on preparing materials to present to the Park and Recreation Committee at their March meeting.

## **9. MISCELLANEOUS COMMENTS / ISSUES.**

- The draft concession stand lease agreement was recommended by the Park and Recreation Committee at their January 25, 2016 meeting. I have sent a copy of the lease agreement to Steve and Janessa for their review. Steven and Janessa signed the lease agreement and returned to the Village on February 11<sup>th</sup>. This item was included on the February 15<sup>th</sup> Board Agenda and approved. I have sent copies of the signed document to Steve and Janessa.
- Katrina Clark the new Park and Recreation Committee member completed all of her necessary paperwork immediately following her appointment in December. She has been provided access to the Comprehensive Outdoor Recreation Plan and Lower Eau Claire River Access Plan to familiarize herself with our operation. Nate Crowe has completed setting up her village e-mail account and access. Heather Meliska has ordered and received her name plate and Renee Hodell has notified Katrina that she needs to get her picture taken. This is the one remaining item that needs to be completed in her onboarding process.
- Received notification on February 9<sup>th</sup> that our diving board that we sent to Duraflex for refinishing had some problems. They stated that due to some cracking and work that had previously been completed on the board that the back 2 inches would need to be cut off and replaced. They also stated that they found some significant cracking at the fulcrum area of the board. They stated that they felt that repairing a board this old and with this amount of damage would probably be cost prohibitive. We have decided to not continue this process since the board is 17 years old and have ordered a new replacement diving board.
- Due to the winter weather work on the Eau Claire River Access at Ross Avenue has been minimal. Staff is currently working with Mi-Tech (formerly CWE) on the design for the concrete sign. We have looked at several preliminary designs and they are currently working on adding color to a design that staff likes so we can get a better idea of how the sign will look. Staff is also working on directional and other amenity signs that will be placed at the launch and other points along the river that are proposed at future launch sites in the Lower Eau Claire River Plan. We are working with DRXNL Studio out of Madison as they are the ones that worked on the proposed signage in the plan.
- Staff received a request from the Rothschild/Schofield Pool Commission to see if the village would approve continuing the joint season pass and to continue the 50/50 revenue split. Staff took this request to the Board of Trustees February 1<sup>st</sup> meeting. Due to the village selling the bulk of the joint passes and collecting more revenue the Board did feel that it would be advantageous to approve the 50/50 split at this point but that we should continue selling the joint passes. The Board has requested that staff figure out a way to track where the passes are sold and where they are used throughout the season. We are hoping to be able to do this for the upcoming season and then make a determination at the end of the season on how to split the revenue in the future.

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.36.**



**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PUBLIC WORKS & UTILITIES**

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**Monthly Department Briefer #2016-02**

**Keith Donner, Director of Public Works & Utilities**

**Monday, March 8th, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- On Saturday, 2/27, the utility staff responded to a report of a sewer back-up on Highland Avenue east of Normandy. The sewer was found to have a plug caused by “disposable” wipes. There were two homeowners affected and one reported significant damage to basement drywall, furniture and floor coverings. In these situations we advise the homeowners to contact us with details of anything they feel they wish to file a damage claim for. Unfortunately, in the majority of cases there is no coverage from the Village’s insurance company unless they find there was negligence on the Village’s part. The homeowner was advised it would be unlikely their claim would be covered so as not to sugar coat the situation. We were criticized for not following up more proactively and being more sympathetic to the homeowner. However, since there is usually little likelihood of coverage, I question whether this is a wise thing since we would be giving people false hope. My thought is just to prepare an informational sheet advising people of the incident and steps they could take to avoid a situation and/or mitigate damage in the future if another sewer back-up were to occur.

**2. STRATEGIC PLAN PROJECT STATUS.**

- Administrator Guild, J. Higgins, M. Wodalski, J. Higgins, and K. Donner met on 2/8 re: proposal on reorganization of Public Works & Utilities, Parks, Planning & Development under the umbrella of Services Division. Coordinating efforts on strategic plans of the 3 functional areas is to be a primary focus along with areas of collaboration. Services Division team to meet every other week beginning on 2/8 to focus on these key areas and projects related to them.
- Comprehensive Plan Update
  - Reviewed TIF Chapter
  - Made some changes to proposed Village official map before approval by PIC and PC. BOT approved on 2/15.
  - Subdivision ordinance is under review
  - Participating in regular meetings with team from JSD Professional Services and J. Higgins, et. al. of Village re: SE Quadrant of STH 29/CTH X.
    - Attended special meeting on 2/10 re: Traffic Impact Analysis with JSD and WisDOT staff. Follow up is on-going to update Wausau MPO regional traffic model. WisDOT update of model is proving to be a more difficult task than originally anticipated.
    - Attended special meeting on 2/24 re: wetlands impacts on 160 acres adjacent to CTH X with JSD, MiTech, Wisconsin Dept. of Natural Resources and U.S. Army Corps of Engineers. Regulatory agencies requested alternatives analysis for proposed main intersection configuration of Westview Blvd.

- Working with J. Higgins and D. Guild on strategy for controlling access to Weston Avenue east of CTH X.
- Intergovernmental agreements.
  - Discussed partnering with Rothschild on a stewardship grant for a multi-use path on Volkman Street from STH 29 north.
  - No feedback from Rothschild yet on water main easement for Rothschild on Foremost property (approved by BOT in 2015)
- Strategies for Reduced Energy Consumption.
  - M. Wodalski obtained proposals for LED street lights on 2/29. Recommendation is to reject proposals and re-do process.
- Water Rate Case
  - D. Van Swol, J. Jacobs, M. Wodalski, and K. Donner have all participated in conference calls with Ehlers as information is assembled for water rate case. Met with J. Jacobs to review financial information needed on 3/2.
- Workload and Labor Needs Analysis in Services Division
  - Services Division Management and Supervisory team is working on projections for operation and maintenance workload for the 2016 construction season.
- Infrastructure Master Plans
  - Becher-Hoppe has Ross Avenue and Mesker-Colleen lift station replacements advertised for bids to be opened on 3/23.
  - R. Roth preparing proposal for water supply master plan study relative to need for well #7.
  - Held kick-off meeting with Kueny Architects and S. Osterbrink, M. Wodalski, S. Tatro, and K. Donner for the municipal facilities assessment and planning study on 2/19. Kueny agreed to prepare a proposed scope of work for Aquatic Center and Alta Verde Well house assessments. Next anticipated on-site meeting with Kueny is approx. 3/14.
  - CIP for infrastructure is in process.
- Policy and Ordinance Development/Revisions
  - Updated frozen lateral response policy and risk communication for customers. Approved by PIC on 2/1 and BOT on 2/15.
  - Sewer Utility Ordinance update has been discussed with R. Roth.
  - Assembling information for preparation of RFP for condition assessment of sanitary sewers
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Policy for On-call and Stand-by Duty.
  - Attorney Yde provided interpretations of FLSA requirements in answer to my questions. Policy in Employee Handbook was modified and approved by Personnel Committee in February.
- Technology Integration
  - K. Donner working on RFP for Automated Meter Reading and Advanced Metering Infrastructure (AMR/AMI). Updated estimate for full implementation with meter replacements is approx. \$1.7 M. Costs included in projected utility expenses for rate case analysis.
- Safety Manual Update and Training
  - Fehr Graham completed written updates for 2<sup>nd</sup> phase of required manual content. Training date yet to be established for month of April after new employees are on-board.

- Water and Sewer Main Extension Policy
  - Reviewed policies from other communities, but not substantial differences in principles that customer/developer pays for costs of extensions and financial burden to existing customers for extensions is minimized. Would like to discuss proposed changes to our main extension policy with the PIC committee in March.

### **3. BUDGET AND FINANCIAL PLAN STATUS.**

- Water rate case and CIP are primary items being worked on and are included in the strategic plan.

### **4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Devoted significant time in February to recruitment of employee for Park/Public Works Maintainer position.
  - Focused on orientation and on-boarding with Trevor Skerven, new Utility Maintenance Worker in February.
  - S. Osterbrink, M. Wodalski, T. Skrzypchak, D. Behke, J. Falkowski, B. Mroczenski, D. Guild, and K. Donner completed 2<sup>nd</sup> interview with 3 candidates for Park/Public Works Maintainer on 2/15. Recommendation for hire was discussed with Administrator Guild on 2/19 and on several occasions following. Administrator has assumed responsibility for forwarding recommendation to appropriate committees and BOT going forward.
  - Met with utility staff on 2/12 and 2/22 re: strategic plan, AMR/AMI project, Wisconsin Administrative Code, etc.

### **5. PERFORMANCE AND METRICS.**

- Working with Deputy Director Wodalski and staff on Wage and Compensation Plan training and competency matrix with goal of establishing advancement guidelines for Services Division Employees.
- Attended Lumin Leadership training on 2/9 with Department Directors.
- D. Behnke, J. Borth, and K. Donner attended Public Works Supervisory Academy course on Basic Management on 2/17 in Fond du Lac.
- M. Wodalski and K. Donner discussed process of accreditation of Dept. of Public Works through the American Public Works Association.

### **6. COMMUNITY FEEDBACK**

- Old Castle Building Envelope has agreed to grant an easement on an approximate 50 ft. by 120 ft. parcel to accommodate replacement of the Mesker-Colleen lift station. Details of easement were forwarded to Village legal counsel Yde to prepare a recordable document.

**7. IDENTIFIED NEEDS.**

- None at this time

**8. NEW IDEAS & OPPORTUNITIES.**

- Nothing at this time.

**9. MISCELLANEOUS COMMENTS / ISSUES.**

- The utility staff completed replacement of the impeller and shaft for one of the 2 wastewater pumps in the Mesker-Jelinek wastewater pumping station on February 5. Replacement of the impeller and shaft was a long lead time item. The station is designed for a 3<sup>rd</sup> pump. Staff has obtained an estimated cost for a 3<sup>rd</sup> pump and we plan to include it in the CIP.

**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM DEPUTY DIRECTOR OF PUBLIC WORKS**

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**Monthly Department Briefer #2016-02**  
**Michael Wodalski, Deputy Director of Public Works**  
**Monday, March 7, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- Nothing at this time.

**2. STRATEGIC PLAN PROJECT STATUS.**

- Strategies for Reduced Energy Consumption.
  - **LED Light Fixtures:** RFP's were received on Monday February 29<sup>th</sup>. However, there appeared to be some miscommunication regarding what needed to be submitted. As a result, a full RFP was not received. We will be extending the due date for revised RFPs to Monday the 14<sup>th</sup> and I am planning to work with the vendors to provide the necessary information this coming week.
  - **Mobile Access/Maintenance Management Software:** Continuing to get more information into Beehive and am working with N Crowe to get mobile access for the street crew as the utility staff has access at this time.
- Water Rate Case
  - Continue working with J Jacobs and K Donner to get them the information they need to keep this project on schedule.
- Workload and Labor Needs Analysis in Services Division
  - Working with the operations team on projections for operation and maintenance workload for the 2016 construction season. By looking at all of our services divisions as a whole instead of individual groups we should be able to discover opportunities to gain capacity in our tasks and better utilize staff. J Borth, D Behnke, T Skrzypchak, S Osterbrink, K Donner and myself have been getting together once a week to schedule and collaborate on upcoming work. This will be an ongoing task and should provide us better opportunities to utilize our resources.
- Infrastructure Master Plans
  - Draft Capital Improvement Plan is completed, working with K Donner on prioritizing and working through the projects.
  - Street Maintenance Plan for 2016 will be discussed at PIC. There are a few minor adjustments from what was put into the budget books (adjustments are on streets receiving treatments).
  - We were contacted by Tim Vergara with the Village of Rothschild regarding continuation of the Volkman Street Multi-Use Path project they are working on. Tim is working on applying for a grant to continue the path from Lili Ln in Rothschild, over STH 29 and up to Heuss Ave in Weston. At Heuss, Rothschild is planning to have the path turn to the west behind Shopko and come out next to the signalized intersection of Business 51 and STH 29.

We were asked if there was any interest in extending this path to the Junior High School. The path would likely continue along Volkman St from Heuss to Everest and then down Everest to Machmueller where it would meet up with the existing sidewalk in front of the Junior High. If we are interested, we would look at filing a joint grant application.

- Vehicle and Equipment Fleet Replacement
  - There is a request to purchase the Mini Excavator in the packet for this month. This piece of equipment is part of the 2016 plan, however it would be financed through the operating budgets of the streets, storm water, sanitary sewer and water utility budgets. This is due to the fact that this piece of equipment was historically rented and rental costs have now caught up to lease payment costs.
  - The 7<sup>th</sup> plow truck has arrived, but it looks like we won't need it this winter. We will work on updating routes in order to best utilize staff time while plowing. Initial thought is this truck will help reduce plowing time by 1-hour for all routes.
  - Staff has begun researching in order to write the specification for the replacement plow truck for 2017. The hope is to have this truck on the agenda next month.
  - D Krause and I met with two separate vendors these past few weeks to discuss a new sewer camera, to replace our existing camera which is ~20 years old and no longer functions. One of the goals for the sewer utility is to televise our mains more frequently to ensure the integrity of the pipes.
- Policy and Ordinance Development/Revisions
  - Still working on the Leaf and Brush Pickup. We have a preliminary map together that breaks the Village into Areas A-I which should help clarify the routes better than referencing refuse route days.
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Technology Integration
  - With the delivery of the new plow truck, we had a representative from Force Hydraulics come and show staff the proper calibration techniques and procedures. Calibrating the trucks should ensure that the right amount of salt and brine is being use.
- Implement/Improve Outreach/Public Education
  - National Public Works Week is May 15-21 and staff would like to put together an event with the public to celebrate public works. We will be working with R Hodell in the near future to look into this opportunity.

### **3. BUDGET AND FINANCIAL PLAN STATUS.**

- CIP is being updated.
- The mower that was purchased earlier this month came in under budget and S Osterbrink currently has the mower for sale through Wisconsin Surplus to see if we can get a little more for the existing unit than what was offered via trade.

### **4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- We have lined up several classes through the UW – Transportation Information Center for staff to attend. There is an upcoming asphalt maintenance class at the end of March that several members of the operations staff will be attending.
- In addition to those, K Donner, myself and the Foreman continue to attend Public Works Supervisory Academy classes through the UW Continuing Education Program.
- D. Behnke, T. Skrzypchak, J. Lenhard and I visited the City of Stevens Point Public Works Garage earlier in February to see their equipment and specifically their plow trucks with underbody scrapers. This is something we're contemplating adding to our next plow truck and we wanted to see and discuss with others how it has worked for them.
- Attended the alumni LUMIN training in February and March

## **5. PERFORMANCE AND METRICS.**

- Continue to work with K Donner and the Operations Foreman on the Wage and Compensation Matrix. Once completed staff should have a clear picture of what needs to be accomplished in order to move through the steps and grades of the various positions.

## **6. COMMUNITY FEEDBACK**

- I received several calls regarding the condition of Callon Ave as well as Weston Ave (from Alderson to Birch St). These streets at a minimum need an asphalt overlay to restore a smooth driving surface. The Summer Street Maintenance budget has been reconfigured accordingly to account for the needs of these two streets. That item will be discussed further at PIC on 3/7/2016.

## **7. IDENTIFIED NEEDS.**

- None at this time

## **8. NEW IDEAS & OPPORTUNITIES.**

- None at this time.

## **9. MISCELLANEOUS COMMENTS / ISSUES.**

- None at this time.

**Village of Weston, Wisconsin**  
**regular meeting of the board of trustees**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – .E.37.**



**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM TECHNOLOGY SERVICES DEPARTMENT**

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**Monthly Department Briefer #2016-02**

**Nathan Crowe, Technology Services Director**

**Monday, March 7th, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- It has been about a month now into our transition to Office 365. Staff has transitioned well to the new email format. However, with the new features, we have a lot of training to do with the use of Office 365 groups, Skype for Business, Sharepoint, and other new features. I am hopeful that I can create some training materials and standards that staff can review soon.

**2. STRATEGIC PLAN PROJECT STATUS.**

- Implement Beehive Software to replace Energov, and provide new asset management functionality for Public Works
  - Beehive hasn't gotten a lot of attention during the last month as we continue to hone and sharpen our communication tools. After the transition to Office 365, we've taken the opportunity to use some tools available to us, as well as taking the time to sort through and organize our existing data to make communication easier throughout the organization. I'm hopeful that after a couple other important initiatives are taken care of, that I can get back to fully implementing Beehive. The first step will be to deploy devices for the street crew. They will be using this to document street repairs, sign replacements and repairs, as well as documenting fleet information.
- Develop and implement technology training program for employees.
  - Staff will be assigned Lynda.com training courses within the coming weeks.
  - On March 8<sup>th</sup>, I will be hosting a training series on the phone system.
  - On March 9<sup>th</sup>, I will be working with Civic Systems to install a dashboard system for our finance system. Essentially, it is an easy to use interface for department directors to keep an eye on their budgets. We will be training for this that day as well.
- Website improvements will be made by the end of 2018.
  - ProudCity has created a BETA site for us. It can be viewed at <https://weston-wi.proudcity.com>. At this point, the BETA site is at no cost to the Village. It is just for us to play around with and see if we are interested. I do not have any extra time to devote to customizing this site, nor the expertise. If we do decide that this is something we are interested in, the cost for the site is \$150 a month, and we would likely look to an outside party to manage the site for us.
- Provide a reliable and effective solution for meeting agenda management by 2018.
  - I met with Ann Babl from AALG Technologies out of Stevens Point. AALG is a local expert in Sharepoint technology. With our recent migration to Office 365, we have access to Microsoft Sharepoint. Sharepoint is a web based solution that Microsoft released in 2001. Essentially, it is a web platform that is very customizable to any organization's needs. For example, the Village could use Sharepoint to handle agenda management, onboarding, employee training,

document management, or even project management. The purpose of the meeting with Ms. Babl was to create some ideas of what we could do with it. They do offer a discovery session where they come in for a day, study our work processes, and suggest a solution that would use Sharepoint to mainstream our daily activities. This was simply a brainstorming session to see what might be possible in the future.

- Create and actively maintain an open data portal on the Weston website by the end of 2017.
  - The Sharepoint discussion above would also address this plan as well.
- Develop and actively maintain an intranet site that can be used for employee training, onboarding, and communication by 2017.
  - The Sharepoint discussion above would also address this plan as well.

### **3. BUDGET AND FINANCIAL PLAN STATUS.**

- Nothing at this time.

### **4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Attended the Lumin Leadership Training.

### **5. PERFORMANCE AND METRICS.**

- Nothing at this time.

### **6. COMMUNITY FEEDBACK**

- Nothing at this time.

### **7. IDENTIFIED NEEDS.**

- Nothing at this time.

### **8. NEW IDEAS & OPPORTUNITIES.**

- I have completed an agreement with Marathon County to get staff access to register of deeds documents.

### **9. MISCELLANEOUS COMMENTS / ISSUES.**

- Worked on getting the new employees setup with computers, scan folders, phones, phone system profiles, website training, etc.
- I have been working on several mapping projects including:
  - Traffic Analysis Zones
  - New voting maps
  - Water distribution mapping

- Economic Development Mapping
- Future Transportation/Official Map

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.38.**



**Village of Weston, Wisconsin**  
**Report for the month of February 2016**  
**MONTHLY DEPARTMENT REPORT FROM TAXPAYER RELATIONS COORDINATOR**

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**Monthly Department Briefer #2016-02**  
**Taxpayer Relations Coordinator**  
**Monday, March 7th, 2016**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- An Evite was sent out as a reminder for the Village's 20-year anniversary on March 11<sup>th</sup>, and we are asking for RSVP's to be submitted by Saturday, March 5<sup>th</sup> as we need to turn in a count to Weston Lanes on Monday, March 7<sup>th</sup>.

**2. STRATEGIC PLAN PROJECT STATUS.**

- The March/April edition of The Weston Wire were delivered the first week in March. There were multiple inserts including Pizza Ranch, Hearing Advantage, MS Graphic, CW Tile, and Kuhn Hearing Center. Resch Insurance did an ad inside the newsletter.
- Continuing to reach out to residents encouraging them to sign up for This Week in Weston, Facebook, and NextDoor. A postcard was just recently sent to all residents informing them how to sign up for NextDoor.

**3. BUDGET AND FINANCIAL PLAN STATUS.**

- Continuing to work with businesses to advertise in Weston Direct to offset the newsletter costs. Also working with Sun Printing to revise the layout and design for more cost efficiency.

**4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Working with the Planning and Development department on Code violations and compliance. Also working with the Street Department in getting sidewalks cleared of residents who did not clear them.
- Worked with Daniel to get all the hand addressed 20<sup>th</sup> Anniversary Save-The-Date postcard mailed. Also created an Evite invitation to send out as a reminder, along with having everyone RSVP
- Continuing to work with Heather in ordering name tags, name plates, name badges, and folders for the new employees
- Working with Department heads and Committee members to get everyone's picture taken from Dave Anderson Photography.

**5. PERFORMANCE AND METRICS.**

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## **6. COMMUNITY FEEDBACK**

- Received complaint (on a Friday) regarding the Aspen Street Apartments and all of the garbage and mattresses that were laying around causing a blighting appearance. The owner was contacted immediately and the issue were resolved by the next business day.

## **7. IDENTIFIED NEEDS.**

- None at this time.

## **8. NEW IDEAS & OPPORTUNITIES.**

- Working with Daniel and the Idea Charter School on Weston becoming a Sister City.

## **9. MISCELLANEOUS COMMENTS / ISSUES.**

- Working with Dave Anderson Photography in getting staff and committee members new or updated photos taken.
- Working on a list of fines/penalties that are given to residents that “cannot” be put on the tax role if they go unpaid.
- Working with Sherry to promote committee openings through Social media. It was also posted on the Village’s website and on Facebook.
- Created, put together, and distributed articles for “This Week in Weston”.
- Reviewed and updated Chapter 50 – Nuisances with Scott Tatro .
- Continuing to work with Code Enforcement and Nuisance Issues and closing out violation properties that have come into compliance. At this time we are switching back over to EnerGov from BeeHive so information is being moved back.
- Invoices were sent to residents where the Village had to clear their sidewalks.
- Kevin King’s property on Neupert went to the Sheriffs Sale on February 9<sup>th</sup> in which it was sold. The County records have not been updated, but we were told Pete Zastrow has purchased it.
- Put together the Community Life & Public Safety Committee Packet, clerked the February 22<sup>nd</sup> meeting and prepared the minutes.
- Continuing to update and provide information, and feedback regarding Village activities, projects, events, activities/socials, etc. through our social media avenues including the Website, Facebook, and This Week in Weston, NextDoor, and Twitter.
- Reached out to Sarah Thurs from the Polished Pen who does the proofing for County’s eNewsletter to see if she’d be interested in proofing the Village’s print newsletter, e-newsletter, and website.
- Reached out to Nationally Speaking Inc. as to who they would recommend as a speaker with regards to Public Service, Building Communities, and Servant Leadership.
- Contacted Brenda Zimmermann-Thorpe who is the new SABA President about re-presenting the plaque that SABA gave the Village in recognition of our 20 Year Anniversary at the March 11<sup>th</sup> dinner. She stated she would be honored to present the award.
- Re-ordered new Village of Weston apparel for the new employees and staff members.
- Participated in the Lumin Training.

**Village of Weston, Wisconsin**  
**regular meeting of the board of trustees**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – G.40.**



## REAL PROPERTY OPTION AGREEMENT

This Real Property Option Agreement ("Agreement") is entered into this date by and between Optionor, Intercity State Bank ("Intercity") and Optionee, Village of Weston, and/or its assigns ("Weston").

1. Description of Real Property. The real property is situated in Marathon County, Wisconsin and consists of 15.65 acres of land described as:

Parcel one (1) of Certified Survey Map No. 3430 recorded in the office of the Register of Deeds for Marathon County, Wisconsin, in Volume 13 of Certified Survey Maps on page 25; being a part of the Southeast quarter (SE ¼) of the Southwest quarter (SW ¼) of Section twenty three (23), Township twenty-eight (28) North, Range eight (8) East, in the Village of Weston, Marathon County, Wisconsin; subject to easements of record.

PIN: 192-2808-233-0993

(the "Property").

2. Grant of Option and Term. Intercity grants to Weston the exclusive right and option to purchase the Property. The Option shall terminate at midnight, on July 31, 2016 ("Expiration Date"). If the Option is not exercised within said period, it shall automatically terminate without any further action by Intercity and without any notice to Weston or any other person, and all rights of Weston arising out of this Agreement shall immediately cease. Weston has the right to terminate the Option at Weston's sole discretion at any time during the term of the Option.

3. Consideration. Weston agrees to pay to Intercity the sum of \$5,000. Weston will allow Intercity to defer all assessments for the Property and Crane Meadows Golf Course, interest and penalty free, during the 2015/2016 tax collection season. If this Option is exercised, the option fee shall be a credit against the purchase price at closing.

4. Manner of Exercise. This Option shall be exercised ("Notice of Exercise") by Weston giving written notice to Intercity by either tendering such written notice in person to Intercity or by sending such written notice to Intercity by certified mail, postage prepaid or fax. The date upon which such written notice is tendered in person or the date when such notice is faxed or placed in the United States mail shall be the exercise date. The notice shall designate a date for closing which is no less than 15 days and no more than 30 days beyond the notice date.

5. Weston's Due Diligence. Weston may undertake such investigation of the Property as Weston deems necessary so long as said investigation is conducted at the sole cost and expense of Weston. Such investigation to include, but not be limited to, a Phase I Environmental Assessment and ascertaining and confirming to Weston's satisfaction that the Property is suitable for Weston's intended uses, including zoning, soil, utilities availability, size, configuration, traffic signalization and road access. Intercity agrees that Weston and its

employees, agents and representatives shall be granted reasonable access to the Property to conduct any and all tests, studies and/or assessment contemplated by this Agreement. Intercity will sign necessary Notices, Permits, Petitions and other instruments which may be contemplated or required by this transaction. If this Option is not exercised before termination, Weston shall deliver to Intercity, within 15 days of said termination, all originals or copies of all documents containing any information related to Weston's investigation of the Property, at no expense to Intercity. Weston shall indemnify and hold Intercity harmless from any lien, claim, suit or action for non-payment, personal injury or property damage caused by or occurring to Weston or its agents or representative at the Property.

6. Intercity's Warranties. Intercity warrants that, as of the date of this Agreement, Intercity has no notice or knowledge of conditions affecting the Property or transaction. A "condition affecting the Property or transaction" is defined as follows:

- a. Trespassers in possession of any portion of the Property;
- b. Leases affecting the Property;
- c. Unrecorded liens affecting the Property;
- d. Conditions constituting a significant health or safety hazard for occupants of Property;
- e. Underground or aboveground storage tanks on the Property for storage of flammable or combustible liquids including but not limited to gasoline and heating oil which are currently or which were previously located on the Property;  
**Note: Wis. Admin. Code, Chapter ATCP 93 contains registration and operation rules for such underground and aboveground storage tanks.**
- f. Material violations of environmental laws or other laws or agreements regulating the use of the Property;
- g. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property;
- h. Any portion of the Property being subject to, or in violation of, a Farmland Preservation Agreement under a County Farmland Preservation Plan or enrolled in, or in violation of, a Forest Crop, Woodland Tax, Managed Forest, Conservation Reserve or comparable program;
- i. Boundary disputes or material violation of fence laws (Wis. Stat. Ch. 90) which require the erection and maintenance of legal fences between adjoining properties where one or both of the properties is used and occupied for farming or grazing purposes;
- j. Wells on the Property required to be abandoned under state regulations (Wis. Admin. Code NR 112.26) but which are not abandoned;

- k. Cisterns or septic tanks on the Property which are currently not servicing the Property;
- l. Subsoil conditions which would significantly increase the cost of building on the Property including, but not limited to, subsurface foundations, organic or non-organic fill, dumpsites or containers on Property which contained or currently contain toxic or hazardous materials, high groundwater, soil conditions (e.g. low load bearing capacity) or excessive rocks or rock formations on the Property;
- m. Prior reimbursement for corrective action costs under the Agricultural Chemical Cleanup Program. (Wis. Stat. § 94.73);
- n. Other conditions or occurrences which would reduce the value of the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

Intercity agrees to immediately notify Weston of any condition affecting the Property or transaction which Intercity becomes aware of before closing.

7. Terms of Purchase. If Weston exercises this Option in the manner described in this Agreement, the following terms and conditions shall apply:

- a. *Purchase price and payment.* Purchase price for the Property shall be \$182,500 in cash at closing. Weston shall be responsible for payment of all special assessments for the Property and Crane Meadows Golf Course, REU assessments for both of the identified parcels and closing costs. Intercity shall include in the purchase price and transfer, free and clear of encumbrances, all fixtures. "Fixture" is defined as an item of property which is physically attached to or so closely associated with land or improvements so as to be treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage to the Property, items specifically adapted to the Property, and items customarily treated as fixtures.
- b. *Conveyance and Intercity's Title.* Intercity shall convey the Property at closing to Weston AS IS WHERE IS by warranty deed, free and clear from all liens and encumbrances except municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of the utility and municipal services, recorded building and use restrictions and covenants, special assessments, REU assessments and general taxes levied in the year of closing. Intercity shall furnish to Weston evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. The owner's policy of title insurance shall show good and marketable title subject only to the exceptions stated above. As soon as possible after delivery of the Notice of Exercise, Intercity shall furnish to Weston a preliminary title report showing the condition of title to the Property. Weston shall have 5 days after receipt of the preliminary title report and exceptions within which to notify Intercity, in writing,

of Weston's disapproval of any exceptions shown in the report. In such event, Intercity shall have a reasonable time, but not exceeding 15 days, to remove the objections, and the time for closing shall be extended accordingly. In the event that Intercity is unable to remove said objections, Weston shall have 5 days from receipt of notice thereof to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, this Option shall be null and void. Providing title evidence acceptable for closing does not extinguish Intercity's obligation to give merchantable title to Weston.

- c. *Gap Endorsement.* Weston may purchase a "gap" endorsement or equivalent gap coverage at Weston's cost to provide coverage for any liens or encumbrances first filed or recorded after the effective date of the title insurance commitment and before the deed is recorded. If a gap endorsement or equivalent gap coverage is not available, Weston may give written notice that title is not acceptable for closing. In such event, Intercity shall have a reasonable time, but not exceeding 15 days, to remove the objections, and the time for closing shall be extended accordingly. In the event that Intercity is unable to remove said objections, Weston shall have 5 days from receipt of notice thereof to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, this Option shall be null and void. Providing title evidence acceptable for closing does not extinguish Intercity's obligation to give merchantable title to Weston.
- d. *Closing.* Closing shall occur at the offices of the title company issuing the title commitment to Weston. Closing shall take place in the manner set forth in this Agreement. The parties shall not prorate real estate taxes or rents.
- e. *Property Damage Between Exercise of Option and Closing.* Intercity shall maintain the Property until the earlier of closing or occupancy of Weston in materially the same condition as of the date Weston exercises this Option, except for ordinary wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the purchase price, Intercity shall be obligated to repair the Property and restore it to the same condition that it was on the day this Option is exercised. If the damage is greater than 5% of the purchase price, Intercity shall promptly notify Weston in writing of the damage and this Option may be rescinded by Weston and all Option fees paid by Weston shall be immediately returned to Weston. Should Weston elect to exercise this Option despite such damage, Intercity shall either repair the Property and restore it to the same condition that it was on the day of exercise of this Option, except for ordinary wear and tear, or Weston shall be entitled to the insurance proceeds relating to the damage to the Property, plus a credit toward the purchase price equal to the amount of Intercity's deductible on such policy.
- f. *Pre-Closing Inspection.* At a reasonable time, pre-approved by Intercity or Intercity's agent, within 3 days before closing, Weston shall have the right to inspect the Property to determine that there has been no significant change in the

condition of the Property, except for changes approved by Weston.

8. Remedies. The parties shall be entitled to such remedies for breach of contract as may be available under applicable law, including, without limitation, the remedy of specific performance.

9. Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, personal representatives, successors and assigns.

10. Memorandum. At Weston's request, the parties shall execute a Memorandum of this Agreement for recording with the Register of Deeds of Marathon County, Wisconsin.

11. Time. Time is of the essence for this Agreement.

12. Notices. Any notice permitted or required under this Agreement shall be provided as follows:

**If to Optionor:**

Intercity State Bank  
PO Box 560  
Schofield, WI 54476-0560  
Fax: (715) 359-7700

**If to Optionee:**

Daniel Guild, Village Administrator  
Village of Weston  
5500 Schofield Ave.  
Weston, WI 54476  
Email: [dguild@westonwi.gov](mailto:dguild@westonwi.gov)  
Fax: (715) 359-6117

13. Waiver. The waiver by either party of the breach of any provisions of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach.

14. Entire Agreement. This Agreement contains the entire understanding between and among the parties and supersedes any prior understanding and agreements among them respecting the subject matter of this Agreement.

15. Good Faith, Cooperation and Due Diligence. The parties hereto covenant, warrant and represent to each other good faith, complete cooperation, due diligence and honesty in fact in the performance of all obligations of the parties pursuant to this Agreement. All promises and covenants are mutual and dependent and shall survive the closing.

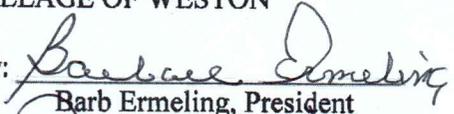
16. Counterparts. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories of the original or same counterpart.

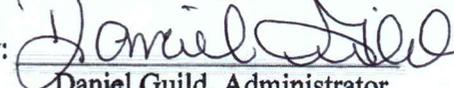
Executed this 1st day of December, 2015.

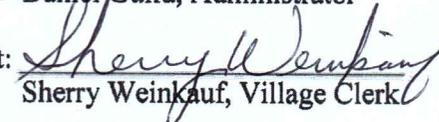
Optionor:  
INTERCITY State Bank

By:  Dated: 12/1/15  
Randy L. Balk, President

Optionee:  
VILLAGE OF WESTON

By:  Dated: 12/2/15  
Barb Ermeling, President

By:  Dated: 12/2/15  
Daniel Guild, Administrator

Attest:  Dated: 12/2/15  
Sherry Weinkauff, Village Clerk

## REAL PROPERTY OPTION AGREEMENT

This Real Property Option Agreement (“Agreement”) is entered into this date by and between Optionor, Clifford G. Mashuda, Jr., (“Mashuda”) and Optionee, Village of Weston, and/or its assigns (“Weston”).

1. Description of Real Property. The real property is situated in Marathon County, Wisconsin and consists of a parcel of land of approximately 37.66 acres described as follows:

SEC 23-28-08  
SW ¼ SE ¼  
EX S 2 RDS EX NEW HWY “29”  
A/D/A PCL 1 CSM VOL 20 PG 5  
(#5412) (DOC #906532)

PIN: 192-2808-234-0997

hereinafter (the “Property”).

2. Grant of Option and Term. Mashuda grants to Weston the exclusive right and option to purchase the Property. The Option shall terminate at midnight, on July 31, 2016 (“Expiration Date”). If the Option is not exercised within said period, it shall automatically terminate without any further action by Mashuda and without any notice to Weston or any other person, and all rights of Weston arising out of this Agreement shall immediately cease.

3. Consideration. Weston agrees to pay to Mashuda the sum of \$5,000 as consideration for the Option. As additional consideration, Weston will allow Mashuda to defer all assessments, interest free, during the 2015/2016 tax collection season. If this Option is exercised, the option fee shall be a credit against the purchase price at closing.

4. Manner of Exercise. This Option shall be exercised (“Notice of Exercise”) by Weston giving written notice to Mashuda by either tendering such written notice in person to Mashuda or by sending such written notice to Mashuda by certified mail, postage prepaid, fax or email. The date upon which such written notice is tendered in person or the date when such notice is faxed, emailed or placed in the United States mail shall be the exercise date. The notice shall designate a date for closing which is no less than 15 days and no more than 30 days beyond the notice date.

5. Weston’s Due Diligence. Weston may undertake such investigation of the Property as Weston deems necessary, both prior to and after exercise of the Option, so long as said investigation is conducted at the sole cost and expense of Weston. Such investigation to include, but not be limited to, a Phase I Environmental Assessment and ascertaining and confirming to Weston’s satisfaction that the premises are suitable for Weston’s intended uses, including zoning, soil, utilities availability, size, configuration, traffic signalization and road access. Mashuda agrees that Weston and its employees, agents and representative shall be granted reasonable access to the Property to conduct any and all tests, studies and/or assessment contemplated by this Agreement. Mashuda will sign necessary Notices, Permits, Petitions and

other instruments which may be contemplated or required by this transaction. If this Option is not exercised before termination, Weston shall deliver to Mashuda, within 15 days of said termination, all originals or copies of all documents containing any information related to Weston's investigation of the Property, at no expense to Mashuda. Weston shall indemnify and hold Mashuda harmless from any lien, claim, suit or action for non-payment, personal injury or property damage caused by or occurring to Weston or its agents or representative at the Property.

6. Mashuda's Warranties. Mashuda warrants that, as of the date of this Agreement, Mashuda has no notice or knowledge of conditions affecting the Property or transaction. A "condition affecting the Property or transaction" is defined as follows:

- a. Trespassers in possession of any portion of the Property;
- b. Leases affecting the Property;
- c. Unrecorded liens affecting the Property;
- d. Conditions constituting a significant health or safety hazard for occupants of Property;
- e. Underground or aboveground storage tanks on the Property for storage of flammable or combustible liquids including but not limited to gasoline and heating oil which are currently or which were previously located on the Property;  
**Note: Wis. Admin. Code, Chapter Comm 10 contains registration and operation rules for such underground and aboveground storage tanks.**
- f. Material violations of environmental laws or other laws or agreements regulating the use of the Property;
- g. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property;
- h. Any portion of the Property being subject to, or in violation of, a Farmland Preservation Agreement under a County Farmland Preservation Plan or enrolled in, or in violation of, a Forest Crop, Woodland Tax, Managed Forest, Conservation Reserve or comparable program;
- i. Boundary disputes or material violation of fence laws (Wis. Stat. Ch. 90) which require the erection and maintenance of legal fences between adjoining properties where one or both of the properties is used and occupied for farming or grazing purposes;
- j. Wells on the Property required to be abandoned under state regulations (Wis. Admin. Code NR 112.26) but which are not abandoned;
- k. Cisterns or septic tanks on the Property which are currently not servicing the Property;

- l. Subsoil conditions which would significantly increase the cost of building on the Property including, but not limited to, subsurface foundations, organic or non-organic fill, dumpsites or containers on Property which contained or currently contain toxic or hazardous materials, high groundwater, soil conditions (e.g. low load bearing capacity) or excessive rocks or rock formations on the Property;
- m. Prior reimbursement for corrective action costs under the Agricultural Chemical Cleanup Program. (Wis. Stat. § 94.73);
- n. Other conditions or occurrences which would reduce the value of the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

Mashuda shall immediately notify Weston of any condition affecting the Property or transaction which Mashuda becomes aware of before closing.

7. Terms of Purchase. If Weston exercises this Option in the manner described in this Agreement, the following terms and conditions shall apply:

- a. *Purchase price and payment.* The purchase price shall be \$600,000 in cash at closing. Weston shall be responsible for payment of all special assessments, REU assessments and closing costs. Mashuda shall include in the purchase price and transfer, free and clear of encumbrances, all fixtures. "Fixture" is defined as an item of property which is physically attached to or so closely associated with land or improvements so as to be treated as part of the real estate, including, without limitation, physical attached items not easily removable without damage to the Property, items specifically adapted to the Property, and items customarily treated as fixtures.
- b. *Conveyance and Mashuda's Title.* Mashuda shall convey the Property at closing to Weston by warranty deed, free and clear from all liens and encumbrances except municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of the utility and municipal services, recorded building and use restrictions and covenants, and general taxes levied in the year of closing. Mashuda shall furnish to Weston evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. The owner's policy of title insurance shall show good and marketable title subject only to the exceptions stated above. As soon as possible after delivery of the Notice of Exercise, Mashuda shall furnish to Weston a preliminary title report showing the condition of title to the Property. Weston shall have 5 days after receipt of the preliminary title report and exceptions within which to notify Mashuda, in writing, of Weston's disapproval of any exceptions shown in the report. In such event, Mashuda shall have a reasonable time, but not exceeding 15 days, to remove the objections, and the time for closing shall be extended accordingly. In the event that Mashuda is unable to remove said objections, Weston shall have 5 days from receipt of notice thereof to deliver written notice

waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, this Agreement shall be null and void. Providing title evidence acceptable for closing does not extinguish Mashuda's obligation to give merchantable title to Weston.

- c. *Gap Endorsement.* Mashuda shall provide a "gap" endorsement or equivalent gap coverage at Mashuda's cost to provide coverage for any liens or encumbrances first filed or recorded after the effective date of the title insurance commitment and before the deed is recorded. If a gap endorsement or equivalent gap coverage is not available, Weston may give written notice that title is not acceptable for closing. In such event, Mashuda shall have a reasonable time, but not exceeding 15 days, to remove the objections, and the time for closing shall be extended accordingly. In the event that Mashuda is unable to remove said objections, Weston shall have 5 days from receipt of notice thereof to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, this Agreement shall be null and void. Providing title evidence acceptable for closing does not extinguish Mashuda's obligation to give merchantable title to Weston.
- d. *Closing.* Closing shall occur at a location designated by Weston. Closing shall take place in the manner set forth in this Agreement. The parties shall prorate, as of the closing date, real estate taxes, rents, special assessments, if any, for work on site actually commenced or levied prior to closing shall be paid by Mashuda. Mashuda shall be responsible for payment of customary seller charges, including, but not limited to, real estate transfer taxes and the cost of Commitment and the title policy. Weston shall be responsible for the payment of customary buyer's charges, including, but not limited to, recordation of the deed.
- e. *Property Damage Between Exercise of Option and Closing.* Mashuda shall maintain the Property until the closing in materially the same condition as of the date Weston exercises this Option, except for ordinary wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the purchase price, Mashuda shall be obligated to repair the Property and restore it to the same condition that it was on the day this Option is exercised. If the damage is greater than 5% of the purchase price, Mashuda shall promptly notify Weston in writing of the damage and this Option may be rescinded by Weston and all Option fees paid by Weston shall be immediately returned to Weston. Should Weston elect to exercise this Option despite such damage, Mashuda shall either repair the Property and restore it to the same condition that it was on the day of exercise of this Option, except for ordinary wear and tear, or Weston shall be entitled to the insurance proceeds relating to the damage to the Property, plus a credit toward the purchase price equal to the amount of Mashuda's deductible on such policy.
- f. *Pre-Closing Inspection.* At a reasonable time, pre-approved by Mashuda or Mashuda's agent, within 3 days before closing, Weston shall have the right to inspect the Property to determine that there has been no significant change in the

condition of the Property, except for changes approved by Weston.

- g. *Weston's Right to Terminate at Any Time Before Closing.* Weston may terminate the Agreement at its sole discretion at any time prior to closing.

8. Remedies. The parties shall be entitled to such remedies for breach of contract as may be available under applicable law, including, without limitation, the remedy of specific performance.

9. Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, personal representatives, successors and assigns.

10. Memorandum. At Weston's request, the parties shall execute a Memorandum of this Agreement for recording with the Register of Deeds of Marathon County, Wisconsin.

11. Time. Time is of the essence for this Agreement.

12. Notices. Any notice permitted or required under this Agreement shall be provided as follows:

If to Optionor:

Clifford J. Mashuda, Jr.  
PO Box 16  
Princeton, WI 54968  
Email:  
Fax:

If to Optionee:

Daniel Guild, Village Administrator  
Village of Weston  
5500 Schofield Ave.  
Weston, WI 54476  
Email: [dguild@westonwi.gov](mailto:dguild@westonwi.gov)  
Fax:

13. Waiver. The waiver by either party of the breach of any provisions of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach.

14. Entire Agreement. This Agreement contains the entire understanding between and among the parties and supersedes any prior understanding and agreements among them respecting the subject matter of this Agreement.

15. Good Faith, Cooperation and Due Diligence. The parties hereto covenant, warrant and represent to each other good faith, complete cooperation, due diligence and honest in fact in the performance of all obligations of the parties pursuant to this Agreement. All promises and

covenants are mutual and dependent and shall survive the closing.

16. Counterparts. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories of the original or same counterpart.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2015.

Optionor:

Optionee:

Clifford G. Mashuda, Jr.

Village of Weston

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**Village of Weston, Wisconsin**  
**regular meeting of the board of trustees**  
**March 7th, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – G.41.**



## BARGAIN SALE OPTION AGREEMENT

This Bargain Sale Option Agreement (“Agreement”) is effective as of the 15th day of September, 2015 by and between Optionor, Prohaska Revocable Trust (“Prohaska”) and Optionee, Village of Weston, and/or its assigns (“Weston”).

1. Description of Real Property. Prohaska is the owner of real property situated in Marathon County, Wisconsin and consisting of two parcels of land of approximately 77.52 acres described as:

PIN No: 192-2808-224-0995

Southeast ¼ of the Southeast ¼ of Section 22, Township 28 North, Range 8 East, Except West 2 RDS, Except North 175 feet of South 405 feet of West 400 feet

PIN No: 192-2808-233-0997

Southwest ¼ of Southwest ¼ of Section 28, Township 28 North Range 8 East

(the “Property”).

2. Charitable Donee. Weston is a political subdivision of the State of Wisconsin and is included in the list of organizations described in Section 170(c)(1) of the Internal Revenue Code of 1986, as amended, and the applicable regulations promulgated thereunder (the “Code”).

3. Grant of Option and Term. Prohaska grants to Weston the exclusive right and option to purchase the Property on the terms and conditions contained herein. The Option Period shall begin at 12:01 a.m. on September 15, 2015 and terminate at midnight on March 15, 2016 (“Expiration Date”).

4. Option Fee. Weston shall pay to Prohaska an option fee of \$5,000.00 at the execution of this Option Agreement. If the Option is exercised by Weston, then the Option Fee paid under this Option Agreement shall be a credit against the purchase price at closing. If the Option is not exercised by Weston by the Expiration Date, then the Option Fee shall not be refundable.

5. Manner of Exercise. This Option may be exercised (“Notice of Exercise”) by Weston giving written notice to Prohaska at any time from the date of this instrument through and until the Expiration Date. The Option, if exercised, must be exercised as to the Property in its entirety, unless otherwise agreed in writing by the parties hereto. If the Option is not exercised by the Expiration Date, it shall automatically terminate without any further action by Prohaska and without any notice to Weston or any other person, and all rights of Weston arising out of this Agreement shall immediately cease.

6. Weston’s Due Diligence. Weston may undertake such investigation of the Property as Weston deems necessary so long as said investigation is conducted at the sole cost and expense of Weston. Such investigation to include, but not be limited to, a Phase I

Environmental Assessment and ascertaining and confirming to Weston's satisfaction that the Property is suitable for Weston's intended uses, including zoning, soil, utilities availability, size, configuration, traffic signalization and road access. Prohaska agrees that Weston and its employees, agents and representatives shall be granted reasonable access to the Property to conduct any and all tests, studies and/or assessment contemplated by this Agreement. Prohaska will sign necessary Notices, Permits, Petitions and other instruments which may be contemplated or required by this transaction. If this Option is not exercised before termination, Weston shall deliver to Prohaska, within 15 days of said termination, all originals or copies of all documents containing any information related to Weston's investigation of the Property, at no expense to Prohaska. Weston shall indemnify and hold Prohaska harmless from any lien, claim, suit or action for non-payment, personal injury or property damage caused by or occurring to Weston or its agents or representative at the Property.

7. Prohaska's Warranties. Prohaska warrants that, as of the date of this Agreement, Prohaska has no notice or knowledge of conditions affecting the Property or transaction. A "condition affecting the Property or transaction" is defined as follows:

- a. Trespassers in possession of any portion of the Property;
- b. Leases affecting the Property;
- c. Unrecorded liens affecting the Property;
- d. Conditions constituting a significant health or safety hazard for occupants of Property;
- e. Underground or aboveground storage tanks on the Property for storage of flammable or combustible liquids including but not limited to gasoline and heating oil which are currently or which were previously located on the Property;  
**Note: Wis. Admin. Code, Chapter Comm 10 contains registration and operation rules for such underground and aboveground storage tanks.**
- f. Material violations of environmental laws or other laws or agreements regulating the use of the Property;
- g. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property;
- h. Any portion of the Property being subject to, or in violation of, a Farmland Preservation Agreement under a County Farmland Preservation Plan or enrolled in, or in violation of, a Forest Crop, Woodland Tax, Managed Forest, Conservation Reserve or comparable program;

- i. Boundary disputes or material violation of fence laws (Wis. Stat. Ch. 90) which require the erection and maintenance of legal fences between adjoining properties where one or both of the properties is used and occupied for farming or grazing purposes;
- j. Wells on the Property required to be abandoned under state regulations (Wis. Admin. Code NR 112.26) but which are not abandoned;
- k. Cisterns or septic tanks on the Property which are currently not servicing the Property;
- l. Subsoil conditions which would significantly increase the cost of building on the Property including, but not limited to, subsurface foundations, organic or non-organic fill, dumpsites or containers on Property which contained or currently contain toxic or hazardous materials, high groundwater, soil conditions (e.g. low load bearing capacity) or excessive rocks or rock formations on the Property;
- m. Prior reimbursement for corrective action costs under the Agricultural Chemical Cleanup Program. (Wis. Stat. § 94.73);
- n. Other conditions or occurrences which would reduce the value of the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

Prohaska agrees to promptly notify Weston of any condition affecting the Property or transaction which Prohaska becomes aware of before closing.

8. Terms of Purchase. If Weston exercises this Option in the manner described in this Agreement, the following terms and conditions shall apply:

- a. *Purchase price and payment*. The purchase price for the Property shall be \$490,000.00, which shall be paid by Weston to Prohaska in cash at closing. Credit shall be given to Weston for the Option Fee paid pursuant to this Option Agreement.
- b. *Bargain Sale*. Prohaska desires to make a charitable contribution in the form of a bargain sale, as defined in Sections 170 and 1101(b) of the Internal Revenue Code and Treasury regulation Section 1.170A-4, by selling the Property identified herein to Weston at the price below the Property's fair market value, having been previously determined by an appraisal, for the purposes of furthering the tax-exempt purposes of Weston, and Weston desires to enter into this Agreement in order to purchase at a price below fair market value the Property described herein and so to receive the benefit of this charitable contribution. Prohaska and Weston acknowledge that the fair market value of the Property, as determined by an appraisal performed by Scott Williams Appraisal, Inc. dated June 9, 2015, is \$876,000.00.

- c. *Items included in sale.* Prohaska shall include in the purchase price and transfer, free and clear of encumbrances, all fixtures. "Fixture" is defined as an item of property which is physically attached to or so closely associated with land or improvements so as to be treated as part of the real estate, including, without limitation, physical attached items not easily removable without damage to the Property, items specifically adapted to the Property, and items customarily treated as fixtures.
- d. *Park Development.* Weston agrees to develop the Property as a public park and name it the Prohaska Family Memorial Park. Weston agrees to consult with Edward Prohaska or such person as may be reasonably designated by the Trustee of the Prohaska Revocable Trust on the development plans for the Prohaska Family Memorial Park.
- e. *Removal of Materials.* Prohaska may remove from the Property, prior to closing, the fieldstone, excess soil and pulpwood currently stored on the Property. If the closing takes place during the months of November, December, January, February, March, April or May the period during which Prohaska may remove materials pursuant to this paragraph shall be extended to the following June 30<sup>th</sup>.
- f. *Tree Removal.* Weston gives Edward and Dolores Prohaska or their designee(s) permission to remove Balsam and Spruce trees from the property for the personal use of Edward or Dolores Prohaska during their lifetimes. Removals must be pre-approved by the Park and Recreation Director or his/her designee, which approval shall not be unreasonably withheld. Any tree removed shall be cut with a hand saw as close to the ground as possible.
- g. *Storage Building.* Weston agrees to lease the storage building currently situated on the Property to Prohaska for \$1 per month. The month-to-month lease may be terminated by Weston when Weston begins developing the Property as a public park by providing thirty (30) days written notice of termination of the lease to Prohaska.
- h. *Conveyance.* Upon payment of the purchase price, Prohaska shall convey the Property by trustee's deed free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, and general taxes levied in the year of closing, which constitutes merchantable title for purposes of this transaction.
- i. *Title Evidence.* Prohaska shall give evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Weston shall pay all costs of such title evidence.
- j. *Gap Endorsement.* Prohaska shall provide a "gap" endorsement or equivalent gap coverage at Weston's cost to provide coverage for any liens or encumbrances first

filed or recorded after the effective date of the title insurance commitment and before the deed is recorded. If a gap endorsement or equivalent gap coverage is not available, Weston may give written notice that title is not acceptable for closing. In such event, Prohaska shall have a reasonable time, but not exceeding 15 days, to remove the objections, and the time for closing shall be extended accordingly. In the event that Prohaska is unable to remove said objections, Weston shall have 5 days from receipt of notice thereof to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, this Option shall be null and void. Providing title evidence acceptable for closing does not extinguish Prohaska's obligation to give merchantable title to Weston.

- k. *Provision of Merchantable Title:* For purposes of closing, title evidence shall be acceptable if the required title insurance commitment is delivered to Weston showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per subparagraph 8(h) above, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and exceptions, as appropriate.
- l. *Title not Acceptable for Closing:* If title is not acceptable for closing, Weston shall notify Prohaska in writing of objections to title within 5 days after delivery of the title commitment to Weston. In such event, Prohaska shall have a reasonable time, but not exceeding 15 days from Weston's delivery of the notice stating title objections, to deliver notice to Weston stating Prohaska's election to remove the objections by the time set for closing. In the event that Prohaska is unable to remove said objections, Weston may deliver to Prohaska written notice waiving the objections, and the time for closing shall be extended accordingly. If Weston does not waive the objections, Weston shall deliver written notice of termination and this Option shall be null and void. Providing title evidence acceptable for closing does not extinguish Prohaska's obligations to give merchantable title to Weston.
- m. *Closing.* Closing shall occur at the offices of the title company issuing the title commitment to Weston. Closing shall take place in the manner set forth in this Agreement. The parties shall prorate, as of the closing date, real estate taxes, rents, special assessments, if any, for work on site actually commenced or levied. Weston shall be responsible for payment of customary closing costs, including, but not limited to, real estate transfer fees, the cost of Commitment and the title policy and recording of the deed.
- n. *Property Damage Between Exercise of Option and Closing.* Prohaska shall maintain the Property until the earlier of closing or occupancy of Weston in materially the same condition as of the date Weston exercises this Option, except for ordinary wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the purchase price, Prohaska shall be obligated to repair the Property and restore it to the same condition that it was on the day this Option is exercised. If the damage is greater than 5% of the

purchase price, Prohaska shall promptly notify Weston in writing of the damage and this Option may be rescinded by Weston and all Option fees paid by Weston shall be immediately returned to Weston. Should Weston elect to exercise this Option despite such damage, Prohaska shall either repair the Property and restore it to the same condition that it was on the day of exercise of this Option, except for ordinary wear and tear, or Weston shall be entitled to the insurance proceeds relating to the damage to the Property, plus a credit toward the purchase price equal to the amount of Prohaska's deductible on such policy.

- o. *Pre-Closing Inspection.* At a reasonable time, pre-approved by Prohaska or Prohaska's agent, within 3 days before closing, Weston shall have the right to inspect the Property to determine that there has been no significant change in the condition of the Property, except for changes approved by Weston.

9. Remedies. The parties shall be entitled to such remedies for breach of contract as may be available under applicable law, including, without limitation, the remedy of specific performance.

10. Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, personal representatives, successors and assigns.

11. Memorandum. At Weston's request, the parties shall execute a Memorandum of this Agreement for recording with the Register of Deeds of Marathon County, Wisconsin.

12. Time. Time is of the essence for this Agreement.

13. Notices. All notices, requests, demands, consents, waivers, and other communications given under any of the provisions of this Agreement shall be (i) in writing, (ii) delivered by personal delivery, or sent by nationally recognized commercial overnight courier service for next morning delivery, or certified mail, return receipt requested, and fees prepaid, or when dispatched by facsimile transmission (with the facsimile transmission confirmation being deemed conclusive evidence of such dispatch), or by electronic mail with such notice attached in Portable Document Format (PDF) and sent with requests for delivery and read receipts, the return of such receipts being deemed conclusive evidence of such dispatch, (iii) deemed to have been given on the date of personal delivery or the date of delivery set forth in the records of the courier service, or on the return receipt, and (iv) in each case addressed to the persons, parties or entities identified as follows:

**If to Optionor:**

Prohaska Revocable Trust  
9218 Reed Road  
Rothschild, WI 54474

**With copy to:**

Mary M. John  
Eaton, John, Overbey & Welles, LLP  
513 Grant Street  
Wausau, WI 54403  
Fax: (715) 843-6775  
Email: mjohn@wausaulaw.com

**If to Optionee:**

Dan Guild, Village Administrator  
Village of Weston  
5500 Schofield Ave.  
Weston, WI 54476

Fax:

Email: dguild@westonwi.gov

Notice, as provided by this Section, may be given to any other person or party, as any party hereto may in the future designate in writing, upon due notice to the other party(ies).

The date of personal delivery or the delivery date (or date of attempted delivery and refusal by the addressee) specified on any receipt from the U.S. Mail, nationally recognized courier service, or electronic communication shall establish the date of such notification or communication. If any notification, communication or action is required or permitted to be given or taken within a certain period of time and the last date for doing so falls on a Saturday, Sunday, a federal legal holiday or legal holiday by law in the State of Wisconsin, the last day for such notification, communication or action shall be extended to the first day thereafter which is not a Saturday, Sunday or such legal holiday.

14. Acknowledgement of Donation. Weston acknowledges that Prohaska intends to seek recognition by the Internal Revenue Service ("IRS") and the Wisconsin Department of Revenue of a non-cash charitable contribution with respect to the sale of the Property in accordance with the Agreement, as more particularly described in paragraph 8(b) above. Weston covenants to reasonably cooperate with Prohaska with respect to such donation by completing the Noncash Charitable Donations Form (IRS Form 8283) and any corollary State form, and to complete related subsequent IRS and State forms, if any, as requested by Prohaska, the IRS, or the State of Wisconsin with respect to such non-cash charitable contribution. This covenant shall survive closing.

15. Waiver. The waiver by either party of the breach of any provisions of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach.

16. Entire Agreement. This Agreement contains the entire understanding between and among the parties and supersedes any prior understanding and agreements among them respecting the subject matter of this Agreement.

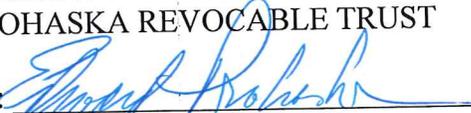
17. Good Faith, Cooperation and Due Diligence. The parties hereto covenant, warrant and represent to each other good faith, complete cooperation, due diligence and honest in fact in the performance of all obligations of the parties pursuant to this Agreement. All promises and covenants are mutual and dependent and shall survive the closing.

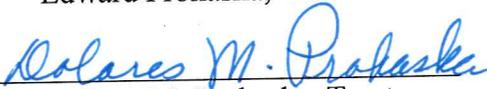
18. Counterparts. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all the parties hereto even though all the parties are not signatories of the original or same counterpart.

Effective as of the 15th day of September, 2015.

**Optionor:**

PROHASKA REVOCABLE TRUST

By:  Date signed: 9-2-15  
Edward Prohaska, Trustee

By:  Date signed: 9-2-15  
Dolores M. Prohaska, Trustee

**Optionee:**

VILLAGE OF WESTON

By: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Barbara Ermeling, President

By: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Daniel Guild, Administrator

Attest: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Sherry Weinkauff, Village Clerk