



Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, March 21, 2016, at 6:00 p.m.**, to consider the following matters:

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.
5. Acknowledgement of Visitors

B. Correspondence and comments from the public.

C. Presentations

6. Craig McEwen – Marathon County Addressing Project.

D. Consent Business Items

7. [Approve Board of Trustee Minutes from Monday, March 7, 2016.](#)
8. [Approve Operator Licenses.](#)
9. [Approve payment of expenditures – Voucher #43025-43121.](#)
10. [Approve appointment of Craig Hoffman to the Community Development Authority \(CDA\).](#)
11. [Approve request to proceed with a Software as a Service \(SAAS\) Agreement with Infovision Software and implement their Evolve software solutions for the Planning, Zoning, Licensing, Permitting and Code compliance functions of the Village.](#)
12. [Approve purchasing the LED American Electric Lighting Autobahn Series ATB2 Roadway Lighting Fixtures from Werner Electric Supply.](#)
13. [Approve Ordinance #16-017 to rezone land from BP Business Park to LI Limited Industrial, on Lot 1, CSM #16895, Volume 79, Page 96, Document #16764538, 3.119 acres at 8902 Progress Way.](#)
14. [Approve Ordinance #16-020 to amend the Preface, Code Index, State Law Reference Table, and Table of Contents of the Municipal Code.](#)
15. [Approve Resolution No. 2016-001 endorsing a WISDOT grant application for a southwest neighborhood multi-use path.](#)
16. [Approve Resolution No. 2016-002 endorsing a WDNR grant application for a multi-use path on Volkman Street to connect to DCE Junior High.](#)
17. [Approve Resolution No. 2016-003 to designate Weston Avenue as an arterial street.](#)
18. [Approve Resolution No. 2016-004 to limit access to Weston Avenue to improve public safety and promote efficient traffic flow.](#)
19. [Terminate temporary construction easement for Coca-Cola property at 7707 Schofield Avenue.](#)
20. [Items Removed from Consent \(if any\).](#)

E. Reports from Committees, including draft meeting minutes (if any).

21. [Community Life, and Public Safety \(per Schuster/Hodell\).](#)
22. [Community Development Authority \(per Berger/Guild\).](#)
23. [Finance \(Per Berger/Jacobs\).](#)
24. [Parks and Recreation \(per Ostrowski/Osterbrink\).](#)

25. Personnel (Per Ziegler/Weinkauf).
26. Plan Commission (Per White/Higgins).
27. Property & Infrastructure (Per Ziegler/Donner).
28. Zoning Board of Appeals (Per Higgins).

F. Reports from Departments

29. Clerk.
30. Fire & EMS.
31. Finance.
32. Parks & Recreation.
33. Planning & Development.
34. Police.
35. Public Works & Utilities.
36. Technology Services.
37. Village Relations.
38. Department Directors may be dismissed following reports.

G. Regular New Business

H. Report from the Administrator.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

J. Remarks from the President (No Board actions will be taken for this agenda item).

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

L. Set next regular meeting date for Mon, April 4, 2016.

- SE Quadrant Open House on Monday, May 9th, 2016.

M. Adjourn.

WITNESS: My signature this 18th day of March, 2016.

Sherry Weinkauf
Weston Village Clerk

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 03/18/2016 @ 4:15 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees, Personnel Committee, and Finance Committee. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.7.



**Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES**

Monday, March 7, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 5 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	NO
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	NO

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Committee member Penza and staff members Yonker and Skrzypchak were also in attendance. There were 4 other audience members present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested the silencing of cellphones.

5. Acknowledgement of Visitors

No comments.

B. Correspondence and comments from the public.

Ermeling asked for comments. There were none.

C. Presentations

6. Recognition of Neal Adams

Donner recognized Neal Adams for his service to the Village and Ermeling presented him with an appreciation award.

7. Recognition of Mary Krueger

Guild recognized Mary Krueger and Ermeling presented her with a Service award.

D. Consent Business Items

8. Approve Board of Trustee Minutes from Monday, February 15, 2016.
9. Approve Operator Licenses.
10. Deny the Operator License for Paige Vanoroll per the recommendation of Chief Sparks.
11. Approve payment of expenditures – Voucher #42924-43024.
12. Approve modifying the Animal Fancier Permit to add “companionship” as an option to own more pets.
13. Approve the 2015 Financial Audit Services Contract with CliftonLaronAllen LLP.
14. Approve the purchase of a new mini excavator from Swiderski Equipment.
15. Disallow a claim for damage at 5907 Camp Phillips Road as recommended by Statewide Services, Inc.
16. Approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b) relating to Firearms and Weapons restricted where prohibited.
17. Delete Chapter 63 Public Transportation from the Municipal Code.
18. Suspend the posting of seasonal weight restrictions on Weston Avenue (from Ryan St. to Zinser St.) and on Ryan Street (from Weston Ave. to Shorey Ave.) per the recommendation of the Director of Public Works.

19. Accept the resignation of Neal Adams from the Property and Infrastructure Committee effective March 8, 2016.
20. Approve an agreement with Marathon Technical Services to provide bidding and construction representative services for street and utility connections from Ridgeview Subdivision to Everest Avenue.

Motion by Schuster, second by Ziegler to approve Consent Items D8, D9, D11, D13, D14, D15, D17 to D20.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

21. Items Removed from Consent (if any).

D10 - Deny the Operator License for Paige Vanoroll per the recommendation of Chief Sparks.

Motion by White, second by Berger to deny the Operator License for Paige Vanoroll for having several felony convictions on her record.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

D12 - Approve modifying the Animal Fancier Permit to add “companionship” as an option to own more pets.

White explained the Community Life and Safety Committee did not fully vet the issues with making this change. Changing the permit would require changes in both the code of ordinances and zoning code. There are plenty of other license/permits in the Village’s code that allow for more dogs. Schuster feels three dogs is plenty to manage. He is not in favor of changing this. Liz Chiapuzio, 3505 Mount View Avenue, indicated she currently has 3 dogs and would like to expand that to 4 dogs. She said there are families out there that care for their pets, and she was hoping to have an option to have more pets than the ordinance allows. She agrees these exceptions should not be given to just anyone.

Motion by White, second by Berger to deny modifying the Animal Fancier Permit to add “companionship” as an option to own more pets. Q/ Guild asked if the Board of Trustee would like to give staff any further direction. Ermeling does not feel the Village should change what is already in place.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	NO

White, Loren	YES
Karen Schmutzler	-

D16 - Approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b) relating to Firearms and Weapons restricted where prohibited.

White explained the state legislation relating to firearms and weapons. He said the Community Life and Safety Committee made a recommendation to change Sub Section (c) relating to persons other than law enforcement entering public buildings while possessing a firearm. He said this is not allowed. The recommended change will have to be removed. Sparks also explained the legislation. White added that a training component for Village employees or officials was also added to the ordinance.

Motion by White, second by Schuster to approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b), with the contingency that staff strike out the verbiage in sub section (c) that reads “or other village employee or official with a valid Wisconsin CCW permit”.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

E. Reports from Committees, including draft meeting minutes (if any).

- 22. Community Life, and Public Safety (per Schuster/Hodell).
- 23. Community Development Authority (per Berger/Guild).
- 24. Finance (Per Berger/Jacobs).
- 25. Parks and Recreation (per Ostrowski/Osterbrink).
- 26. Personnel (Per Ziegler/Weinkauf).
- 27. Plan Commission (Per White/Higgins).
- 28. Property & Infrastructure (Per Ziegler/Donner).
- 29. Zoning Board of Appeals (Per Higgins).

Motion by White, second by Ziegler to acknowledge items E22 to E29.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

F. Reports from Departments

30. Clerk.

Weinkauf reported 861 voters casted a ballot in the February 16th Spring Primary Election. This is approximately a 10 percent turnout for the Village. Staff is in the process of getting ready for the April 5th Election. Nursing Home voting is scheduled for next week.

31. Fire & EMS.

No comments.

32. Finance.

Jacobs reported he has been busy working with his new staff members. He also reported CliftonLaronAllen LLP will begin preliminary audit work the week of April 11th.

33. Parks & Recreation.

Osterbrink said he had nothing additional to add to his report.

34. Planning & Development.

Higgins reported a number of hearings will be on the agenda at the next Plan Commission meeting.

35. Police.

Sparks gave an update on the accreditation process. There was a short discussion on some of the safety building needs that are required for accreditation.

36. Public Works & Utilities.

Donner gave an update on a recent sewer back up that took place on Highland Avenue. The Village recently received a new plow truck and a snow blower. Staff appreciates the new equipment. Schuster asked staff to not discuss any sewer back incidents with home owners. Staff just needs to let the homeowners know that the incident has been referred to the Village's insurance company.

37. Technology Services.

Crowe said he had nothing additional to add to his report.

38. Village Relations.

Hodell reported she is working on the Village's 20th anniversary celebration.

39. Department Directors may be dismissed following reports.

G. Regular New Business

40. Discussion of financing options for real property purchase options of Crane Meadows Golf Course Driving Range and Mashuda Property located along the north side of Weston Avenue, and divide by Zinser Street South.

White said item 6e. of the Mashuda agreement needs to be updated. There is no longer Chapter Comm 10. Guild said the agreement is still not finalized. White also said he is a little troubled with the assessments not being paid for Crane Meadows.

41. Approve exercising real property purchase option of Prohaska Tree Farm.

Guild gave an update on a recent meeting at Premier Sports. Guild said the purchase cost of the Prohaska tree farm is \$490,000, with a \$175,000 grant from Marathon County. The purchase option needs to be complete by March 15th. The closing is currently scheduled for March 11th. Guild said the Village will fund the purchase from the general operating budget, and then reimburse the Village once the financing is in place. A request for proposal (RFP) for the financing will be sent out to local banks this week. He explained the proposed financing options to be included in the RFP. The current proposal is to move forward with a sports complex. The goal of the property is to be a regional facility. There was a short discussion regarding a partnership with Marathon County. Schuster has concerns with the success of this project. Guild feels this project is achievable. Ermeling has concerns with paragraph 8d. regarding park development in the bargain sale option agreement. Guild explained Ed Prohaska's request regarding the park development. This does not authorize the Prohaska's to override any Village plans. They just want to be included in the discussions regarding the property. There was also a short discussion on item 8g. regarding the storage building currently situated on the property. Schuster said there should be no strings attached with the Prohaska's after the purchase. Ermeling and Berger both agree with that. Guild said this item was already approved by the Board of Trustees at a prior meeting.

Motion by White, second Ziegler to approve proceeding with the purchase of the Prohaska Tree Farm, per the sale option agreement.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	NO
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

42. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility to consider recommendations from the Administrator and develop recommendations to the Board of Trustees, regarding:

- a) **Employee disciplinary actions.**
- b) **Hiring of Parks Maintainer position.**

Motion by white, second by Schuster to convene to closed session at 7:15 p.m. The recorder was turned off.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

43. Reconvene into Open Session and take possible action on closed session items.

Motion by Ziegler, second by Schuster to reconvene from closed session at 8:17 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

Motion by Schuster, second by Ziegler to acknowledge the Administrator's recommendation to make the hire for the Park and Public Works Maintenance Worker.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren	YES
Karen Schmutzler	-

H. Report from the Administrator.

Guild reported that the Village's attorney is handing the Cross Pointe lawsuit. The Weston Wire Newsletter was recently sent out. Guild reviewed the 20th Anniversary Celebration agenda with the Board of Trustees.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

J. Remarks from the President (No Board actions will be taken for this agenda item).

No comments.

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

Ermeling asked for the Appointment of a CDA member to be put on the next agenda.

L. Set next regular meeting date for Mon, March 21, 2016.

- 20th Anniversary Celebration @ Dales Weston Lanes on Friday, March 11th, 2016.
- SE Quadrant Open House on Monday, April 11th, 2016.

M. Adjourn.

Meeting adjourned at 8:30 p.m.

Sherry Weinkauf, Clerk

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.8.



Village of Weston, Wisconsin
AGENDA ITEM
Requested for Official Consideration and Review

REQUEST FROM: **SHERRY WEINKAUF; CLERK**

ITEM DESCRIPTION: **OPERATOR LICENSES**

DATE/MTG: **BOARD OF TRUSTEES; WEDNESDAY, MARCH 21ST 2016**

POLICY QUESTION:

RECOMMENDATION TO: Approve operator licenses for Jeffrey Campo, Antonio Pazio, Constance Tesky, Tori Smith, Gunnar Bode, Shari Lipscomb, Debbie Roeder, Amber Merrick, Todd Newton, Kelley Wolfe, David Gryskiewicz, Plia Yang, Eric Rownel, Tamara Schepp, Rebecca Jones, Bradley Wenzel, Mckayla Fandrey, Eric Rowney, Travis Trepanier, Laurie Sowinski

LEGISLATIVE ACTION:

<input checked="" type="checkbox"/> Acknowledge/Approve	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Proclamation
<input type="checkbox"/> Administrative Order	<input type="checkbox"/> Policy	<input type="checkbox"/> Reports
<input type="checkbox"/> Expenditure	<input type="checkbox"/> Procedure	<input type="checkbox"/> Resolution

FISCAL IMPACT ANALYSIS:

<input checked="" type="checkbox"/> Budget Line Item:	Licenses and Permits
<input type="checkbox"/> Budget Line Item:	
<input type="checkbox"/> Budgeted Expenditure:	
<input checked="" type="checkbox"/> Budgeted Revenue:	\$47.00 / New License

STATUTORY / RULEMAKING / POLICY REFERENCES:

<input checked="" type="checkbox"/> WI Statue:	125.17 (1)
<input type="checkbox"/> WI Administrative Code:	
<input type="checkbox"/> Case Law / Legal:	
<input checked="" type="checkbox"/> Municipal Code:	Section 6.104
<input type="checkbox"/> Municipal Rules:	

PRIOR REVIEW: No further review required at this time.

BACKGROUND: Operator license applications for Jeffrey Campo, Antonio Pazio, Constance Tesky, Tori Smith, Gunnar Bode, Shari Lipscomb, Debbie Roeder, Amber Merrick, Todd Newton, Kelley Wolfe, David Gryskiewicz, Plia Yang, Eric Rownel, Tamara Schepp, Rebecca Jones, Bradley Wenzel, Mckayla Fandrey, Eric Rowney, Laurie Sowinski and Travis Trepanier were received by the Village and submitted to the Everest Metro Police Chief for background check. Mr. Campo was issued a provisional operator license on 3/14/2016, and Mr. Pazio was issued a provisional operator license on 3/14/2016, Mr. Trepanier was issued a provisional operator license on 3/10/2016, Ms. Sowinski was issued a provisional operator license on 3/10/2016. Constance Tesky, Tori Smith, Gunnar Bode, Shari Lipscomb, Debbie Roeder, Amber Merrick, Todd Newton, Kelley Wolfe, David Gryskiewicz, Plia Yang, Eric Rownel, Tamara Schepp, Rebecca Jones, Bradley Wenzel, Mckayla Fandrey, Eric Rowney were not issued provisional operator licenses, as they are employed currently at various Kwik Trip locations. They will be moving to the new Kwik Trip store on Schofield Ave. Chief Sparks completed all background checks and

recommended approval of the regular operator licenses for: Mr. Pazio, Mr. Campo, Ms. Tesky, Ms. Smith, Mr. Bode, Ms. Lipscomb, Ms. Roeder, Ms. Merrick, Mr. Newton, Ms. Wolfe, Mr. Gyskiewicz, Ms. Yang, Mr. Rowner, Ms. Schepp, Ms. Jones, Mr. Wenzel, Ms. Fandrey, Mr. Rowney, Ms. Sowinski, and Mr. Trepanier. All applicants meet the qualification to hold an operator license in the Village of Weston.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?



OPERATOR LICENSE APPLICATION

gave provisional
3/10/2016

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Laurie Sawinsek

BUSINESS NAME:

ADDRESS

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME Laurie Sawinsek STATUTE #/ LOCAL ORDINANCE

CHARGE disorderly conduct WHERE CONVICTED Rib Min

DATE Approx 3 yrs ago PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Laurie Sawinsek
(APPLICANT SIGNATURE)

3-10-2016
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 3-11-16

By [Signature]



OPERATOR LICENSE APPLICATION

prov issued
3/14/16

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Antonio Pardo

BUSINESS NAME:

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

PHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Antonio Pardo
(APPLICANT SIGNATURE)

3/14/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 3-15-16
By [Signature]



OPERATOR LICENSE APPLICATION

Provisional
Issued
3/14

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Jeffrey J Campo

BUSINESS NAME:

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

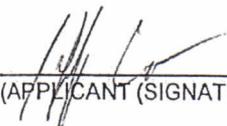
CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK



(APPLICANT (SIGNATURE))

3-14-16

(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 3-15-16
By 



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Constantin M. Tosky BUSINESS NAME:

ADDRESS

NEW ADDRESS: _____ BIRTH DATE:

DRIVERS LICENSE #: _____ TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Constantin M. Tosky
(APPLICANT SIGNATURE)

2/26/2016
(DATE)

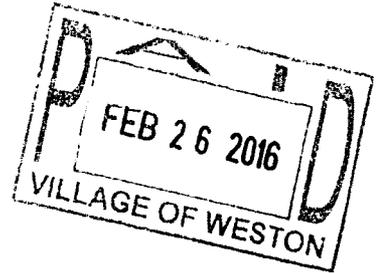
Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 3-7-16
By [Signature]



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Tori Smith

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE # _____

PHONE NUMBER: _____

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Tori Smith

(APPLICANT (SIGNATURE))

2/24/16

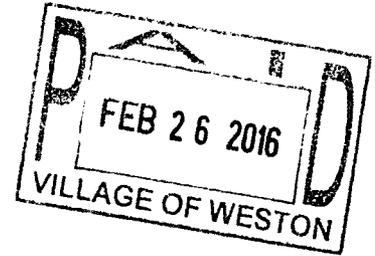
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 3-7-16
W. D.


**VILLAGE OF
WESTON**
 OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Gunnar Bode

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE # _____

ELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Gunnar Bode
 (APPLICANT SIGNATURE)

2/23/16
 (DATE)

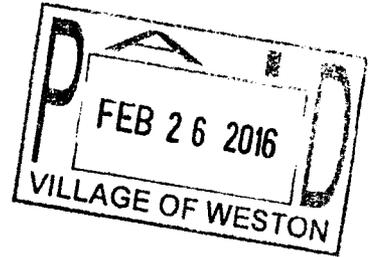
Remit completed application with payment to:

VILLAGE OF WESTON
 VILLAGE CLERK
 5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 3-7-16




VILLAGE OF WESTON OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Shari Lipscomb

BUSINESS NAME:

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
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4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME STATUTE # / LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Shari Lipscomb (APPLICANT SIGNATURE)

2-22-16 (DATE)

Remit completed application with payment to:

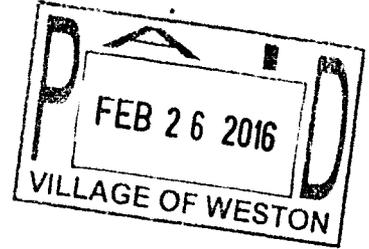
APPROVED 3-7-16

VILLAGE OF WESTON VILLAGE CLERK 5500 SCHOFIELD AVE, WESTON, WI 54476

Handwritten signature of Village Clerk



VILLAGE OF WESTON OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Debbie Roeder BUSINESS NAME:

ADDRESS:

NEW ADDRESS: BIRTH DATE:

DRIVERS LICENSE # TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME STATUTE # / LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Debbie Roeder (APPLICANT SIGNATURE)

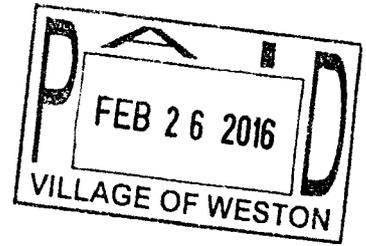
2-19-16 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON VILLAGE CLERK 5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 3-7-16 Wa [Signature]


**VILLAGE OF
WESTON**
 OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Amber Merrick **BUSINESS NAME:** _____

ADDRESS: _____

NEW ADDRESS: _____ **BIRTH DATE:** _____

DRIVERS LICENSE #: _____ **EPHONE NUMBER:** _____

APPLICANT NOTICE:

1. The *VILLAGE* performs background checks on all applicants. The *VILLAGE OF WESTON* may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the *VILLAGE OF WESTON* Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the *VILLAGE OF WESTON* pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the *VILLAGE OF WESTON* according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the *VILLAGE OF WESTON* CLERK

Amber Merrick
 (APPLICANT SIGNATURE)

2/11/16
 (DATE)

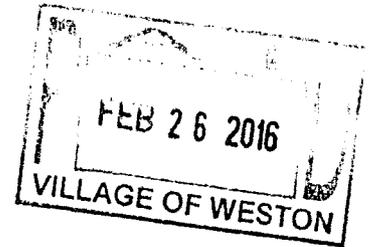
Remit completed application with payment to:

VILLAGE OF WESTON
 VILLAGE CLERK
 5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16




OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Todd Newton

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

T. Newton
(APPLICANT SIGNATURE)

03-03-16
(DATE)

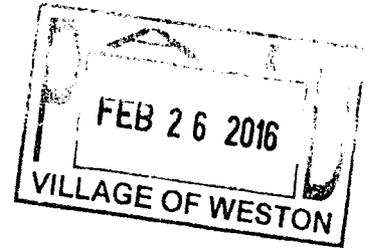
Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16
[Signature]



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Kelley Wolfe

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Kelley Wolfe
(APPLICANT SIGNATURE)

2/23/2016
(DATE)

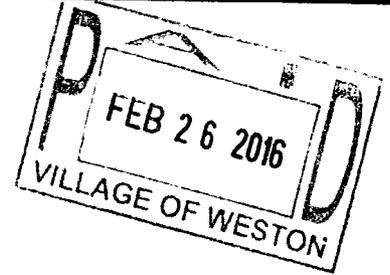
Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16
[Signature]



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: David Gryskiewicz BUSINESS NAME: _____

ADDRESS: _____

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #: _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

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Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

David Gryskiewicz
(APPLICANT SIGNATURE)

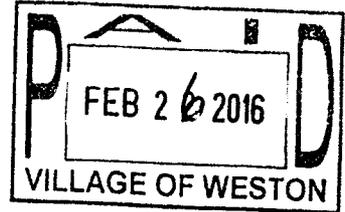
2-25-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16
W. D.


**VILLAGE OF
WESTON**
 OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Plia Yang

BUSINESS NAME: _____

ADDRESS: _____

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE # _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The *VILLAGE* performs background checks on all applicants. The *VILLAGE OF WESTON* may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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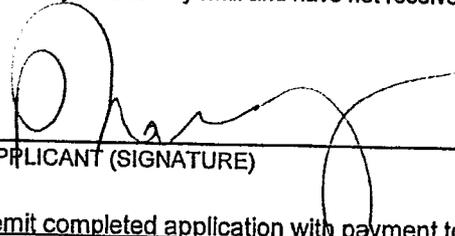
Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO ES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the *VILLAGE OF WESTON* Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the *VILLAGE OF WESTON* pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the *VILLAGE OF WESTON* according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the *VILLAGE OF WESTON* CLERK



 (APPLICANT SIGNATURE)

2/25/16

 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
 VILLAGE CLERK
 5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16




OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Eric Rowney

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____	STATUTE #/ LOCAL ORDINANCE _____
CHARGE _____	WHERE CONVICTED _____
DATE _____	PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Eric Rowney
(APPLICANT SIGNATURE)

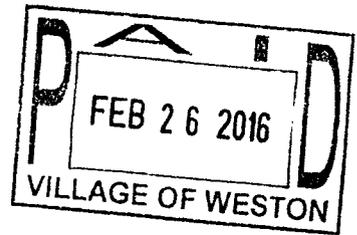
2-10-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 3-7-16
By [Signature]


VILLAGE OF WESTON
OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Tamara Schepp **BUSINESS NAME:** _____

ADDRESS: _____

NEW ADDRESS: _____ **BIRTH DATE:** _____

DRIVERS LICENSE #: _____ **TELEPHONE NUMBER:** _____

APPLICANT NOTICE:

1. The *VILLAGE* performs background checks on all applicants. The *VILLAGE OF WESTON* may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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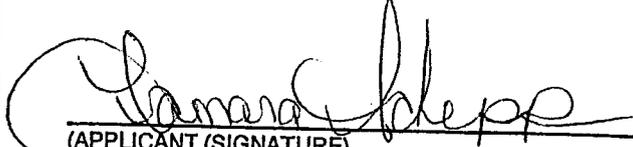
Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____	STATUTE # / LOCAL ORDINANCE _____	
CHARGE _____	WHERE CONVICTED _____	
DATE _____	PENALTY _____	MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the *VILLAGE OF WESTON* Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the *VILLAGE OF WESTON* pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the *VILLAGE OF WESTON* according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the *VILLAGE OF WESTON* CLERK


 (APPLICANT SIGNATURE)

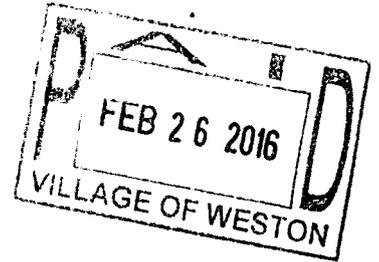
2-20-16
 (DATE)

Approved 3-7-16


Remit completed application with payment to:
VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Rebecca Jones

BUSINESS NAME:

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Signature of Rebecca Jones
(APPLICANT SIGNATURE)

2/24/16
(DATE)

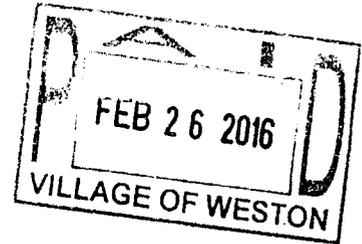
Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 3-7-16
[Signature]



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Bradley Wenzel

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Brad Wenzel
(APPLICANT (SIGNATURE))

2-22-16
(DATE)

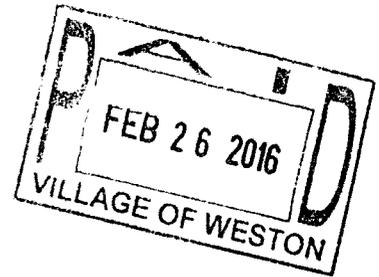
Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 3-7-16
W. S.



OPERATOR LICENSE APPLICATION



LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: McKayla Fandrey

BUSINESS NAME:

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #:

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

McKayla Fandrey
(APPLICANT SIGNATURE)

2/24/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 3-7-16
W. D.



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Eric Rowner BUSINESS NAME: Pick N Save

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [] NO YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Eric Rowner (APPLICANT SIGNATURE)

2-10-15 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date
By

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.9.



**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: VOUCHERS – PAYMENT OF VILLAGE EXPENDITURES.

FOR CONSIDERATION AT: BOARD OF TRUSTEES; MONDAY, MARCH 21, 2016

LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

RECOMMENDATION TO: Approve payment of Village expenditures (vouchers) for the period of 03/03/2016-03/16/2016 in the grand total amount of \$255,697.35. Check numbers were #43025-43121.

REPORT PREPARED BY: JOHN JACOBS; FINANCE DIRECTOR/TREASURER

BACKGROUND: Vouchers were received by the Finance Department from various departments during the period of 03/03/2016-03/16/2016 for payment. All invoices were reviewed for proper authorized approval by a department manager or supervisor, prior to processing for payment. Finance Director Jacobs reviewed the voucher register report, prior to the accounts payable checks being printed and mailed.

FISCAL IMPACTS:

Budget Line Item: Various – across all departments and funds
Budget Line Item: _____
Budgeted Expenditure: Various – across all departments and funds
Budgeted Revenue: _____

STATUTORY REFERENCES:

Wisconsin Statute: 66.0607(4)
Administrative Code: _____
Municipal Code: _____
Judicial Ruling: _____

FURTHER REVIEW: No further review required at this time.

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43025									
03/16	03/08/2016	43025	370	AIRGAS USA LLC	9048141964	TANK OF OXYGEN FOR TORCHES	1	10-03-53310-34	70.90
Total 43025:									70.90
43026									
03/16	03/08/2016	43026	21135	AMERICAN MESSAGING	U1350110QC	PAGER SERVICE: 3/1-3/31/16	1	60-03-53780-29	27.97
03/16	03/08/2016	43026	21135	AMERICAN MESSAGING	U1350110QC	PAGER SERVICE: 3/1-3/31/16	2	61-03-53613-29	27.98
03/16	03/08/2016	43026	21135	AMERICAN MESSAGING	U1350112QC	PAGER LEASE: 3/1-3/31/16	1	10-03-53312-29	18.00
Total 43026:									73.95
43027									
03/16	03/08/2016	43027	1520	BEAVER OF WISCONSIN INC	089860	BARREL OF SOAP FOR PRESSURE WASHER	1	10-03-53312-35	321.25
Total 43027:									321.25
43028									
03/16	03/08/2016	43028	20672	CARLSON DETTMANN CONSULTING	1544	PAY-FOR-PERFORMANCE RETAINER: JAN 2016	1	10-01-51430-29	2,800.00
03/16	03/08/2016	43028	20672	CARLSON DETTMANN CONSULTING	1590	PAY-FOR-PERFORMANCE RETAINER: FEB 2016	1	10-01-51430-29	2,800.00
03/16	03/08/2016	43028	20672	CARLSON DETTMANN CONSULTING	1590	1/8+1/20/16 MILEAGE EXP-BIDWELL	2	10-01-51430-29	134.95
03/16	03/08/2016	43028	20672	CARLSON DETTMANN CONSULTING	1590	1/8 PROJECT EXPS-GLYNN	3	10-01-51430-29	152.31
Total 43028:									5,887.26
43029									
03/16	03/08/2016	43029	19882	CELLCOM WAUSAU MSA	561872	WATER (HOT SPOT): 2/21-3/20/16	1	60-03-53740-22	21.96
03/16	03/08/2016	43029	19882	CELLCOM WAUSAU MSA	561872	WATER: 2/21-3/20/16	2	10-06-56905-22	71.96
03/16	03/08/2016	43029	19882	CELLCOM WAUSAU MSA	561872	WATER: 2/21-3/20/16	3	60-03-53740-22	21.96
03/16	03/08/2016	43029	19882	CELLCOM WAUSAU MSA	561872	SEWER: 2/21-3/20/16	4	61-03-53610-22	21.96
03/16	03/08/2016	43029	19882	CELLCOM WAUSAU MSA	561872	ADMINISTRATOR: 2/21-3/20/16	5	10-01-51410-22	70.28
Total 43029:									208.12
43030									
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	STAPLER - BUDNICK	1	10-01-51520-31	13.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	FINGERTIP MOISTENER - VAN SWOL	2	60-03-53771-31	3.93
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	FINGERTIP MOISTENER - VAN SWOL	3	61-03-53612-31	3.92
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	LEGAL PADS	4	10-01-51450-31	4.79
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	LAMINATOR/ROLL STOCK	5	10-03-53170-31	63.75
03/16	03/08/2016	43030	20050	COMPLETE OFFICE OF WISCONSIN	481874	RULERS - FLORY/FALKOWSKI	6	10-01-51420-31	4.42
Total 43030:									94.48
43031									
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438481-001	HYD CAPS FOR HYD HOSES	1	10-03-53312-35	27.48
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438488-001	MESKER/JELINEK L/S PARTS	1	61-03-53601-34	30.44
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438489-001	BLOWN HOSE #4N1 BUCKET REPAIR PARTS	1	10-03-53312-35	126.09
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438872-001	PARTS FOR REPLACING BAD HYD HOSES ON #14	1	10-03-53312-35	196.41
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438908-001	UNIT#14: HOSES AND CONNECTORS	1	10-03-53312-35	11.23
03/16	03/08/2016	43031	3220	CONTROL CONCEPTS TECH	438982-001	REPLACEMENT PARTS HYD HOSES #14	1	10-03-53312-35	186.02
Total 43031:									577.67
43032									
03/16	03/08/2016	43032	3410	CTL COMPANY INC	S1990060.001	(2) PACKS - SENSOR FILTER BAGS	1	10-00-21100-00	42.28
03/16	03/08/2016	43032	3410	CTL COMPANY INC	S2013097.001	VACUUM REPAIR	1	10-01-51600-29	96.95
Total 43032:									139.23
43033									
03/16	03/08/2016	43033	3450	CUMMINS NPOWER LLC	809-45925	OIL FILTERS	1	10-00-21100-00	60.87
03/16	03/08/2016	43033	3450	CUMMINS NPOWER LLC	809-48035	REPAIR OF COOLING SYSTEM ON EMERG GEN SAFETY BLDG	1	10-00-21100-00	1,598.98
Total 43033:									1,659.85
43034									
03/16	03/08/2016	43034	4020	D&L SIGNS LLC	9499	NEW LOGOS FOR STREET SIGNS	1	10-03-53310-36	3,750.00
Total 43034:									3,750.00
43035									
03/16	03/08/2016	43035	21231	DAHLKE, JESSE A	REF OF OVRPMT 2	REFUND OF OVERMPT FEB 2016	1	10-00-24425-00	98.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43035:									98.80
43036									
03/16	03/08/2016	43036	7180	DEX MEDIA LLC	610025567192	ADVERTISING CONTRACT: FEB 2016	1	10-01-51450-32	36.75
Total 43036:									36.75
43037									
03/16	03/08/2016	43037	20128	EHLERS & ASSOCIATES	69659	12/2, 12/3, 12/22 PREP FOR WATER RATE STUDY	1	60-00-21100-00	300.00
03/16	03/08/2016	43037	20128	EHLERS & ASSOCIATES	69856	12/17/15 PREP FOR WATER RATE STUDY	1	60-00-21100-00	200.00
03/16	03/08/2016	43037	20128	EHLERS & ASSOCIATES	69856	1/14/16 CONF CALL - WATER RATE STUDY	2	60-03-53780-29	150.00
Total 43037:									650.00
43038									
03/16	03/08/2016	43038	20789	EMMONS BUSINESS INTERIORS LLC	118013	NEW FILING CABINETS/DESK - GUILD	1	10-01-51600-81	3,582.00
Total 43038:									3,582.00
43039									
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261173	BOLTS & NUTS	1	10-03-53310-35	28.07
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261284	BAND FOR SAW BLADE	1	10-03-53310-35	176.90
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261301	THREAD SEALANT	1	10-03-53312-35	14.52
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261363	PVC GLUE, PRIMER - FOR SHOP	1	10-03-53312-35	15.46
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261408	SHOP USE - ANTI SEIZE	1	10-03-53310-35	19.62
03/16	03/08/2016	43039	4910	FASTENAL COMPANY	WISCH261835	#38: SHOP SUPPLIES	1	10-03-53310-35	19.30
Total 43039:									273.87
43040									
03/16	03/08/2016	43040	20024	FRONTIER	241-7946 FEB16	AQUATIC CTR PHONE: 2/16-3/15/16	1	22-05-55420-22	.18
03/16	03/08/2016	43040	20024	FRONTIER	241-9268 MARCH1	HERITAGE HILLS L/S: 2/22-3/21/16	1	61-03-53610-22	44.08
03/16	03/08/2016	43040	20024	FRONTIER	355-4506 FEB16	COLLEEN L/S: 2/16-3/15/16	1	61-03-53610-22	52.77
03/16	03/08/2016	43040	20024	FRONTIER	355-4719 MARCH1	TANYA/TRICIA L/S: 2/22-3/21/16	1	61-03-53610-22	52.77
03/16	03/08/2016	43040	20024	FRONTIER	355-4720 MARCH1	ROSS AVE L/S: 2/22-3/21/16	1	61-03-53610-22	52.77
03/16	03/08/2016	43040	20024	FRONTIER	355-5218 MARCH1	KATHLEEN ST L/S: 2/22-3/21/16	1	61-03-53610-22	52.77
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	1	10-01-51450-22	620.64
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	2	10-00-14510-00	287.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	3	10-00-14520-00	47.52
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	4	10-00-14410-00	22.53
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	5	10-00-14530-00	22.53
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	6	60-03-53780-22	35.03
03/16	03/08/2016	43040	20024	FRONTIER	359-6114 MARCH1	MUN CTR: 2/22-3/21/16	7	61-03-53613-22	35.02
03/16	03/08/2016	43040	20024	FRONTIER	359-9922 MARCH1	LANDFILL: 2/22-3/21/16	1	18-03-53631-22	52.83
Total 43040:									1,379.23
43041									
03/16	03/08/2016	43041	5890	GOVT FINANCE OFFICERS ASSOC	0172031 2016	4/1/16-3/31/17 NATL GFOA DUES - STROIK	1	10-01-51520-32	125.00
03/16	03/08/2016	43041	5890	GOVT FINANCE OFFICERS ASSOC	0172031 2016	4/1/16-3/31/17 NATL GFOA DUES - JACOBS	2	10-01-51520-32	125.00
Total 43041:									250.00
43042									
03/16	03/08/2016	43042	11160	H D SUPPLY WATERWORKS LTD	F062726	8" WATER MAIN REPAIR CLAMP	1	60-03-53761-25	337.05
Total 43042:									337.05
43043									
03/16	03/08/2016	43043	20095	HEISLER EXCAVATING & EQUIP	098237	BUCKET (2) & PINS (4)	1	10-03-53310-24	4,000.00
Total 43043:									4,000.00
43044									
03/16	03/08/2016	43044	20205	HYDRITE CHEMICAL CO	01879371	ALTA VERDE WELL CHEMICALS	1	60-03-53730-36	481.00
03/16	03/08/2016	43044	20205	HYDRITE CHEMICAL CO	01879372	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	1,388.55
03/16	03/08/2016	43044	20205	HYDRITE CHEMICAL CO	01879373	RIPPLING CREEK WELL CHEMICALS	1	60-03-53730-36	1,329.55
03/16	03/08/2016	43044	20205	HYDRITE CHEMICAL CO	01879374	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	1,167.05
Total 43044:									4,366.15
43045									
03/16	03/08/2016	43045	21230	ILLINOIS MUTUAL	JAN/FEB 2016	ACCIDENT INS JAN/FEB	1	10-00-21537-00	506.88
03/16	03/08/2016	43045	21230	ILLINOIS MUTUAL	JAN/FEB 2016	POST LIFE INS JAN/FEB	2	10-00-21537-00	52.84
03/16	03/08/2016	43045	21230	ILLINOIS MUTUAL	JAN/FEB 2016	SHORT TERM DISABIL INS JAN/FEB	3	10-00-21537-00	54.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43045:									614.56
43046									
03/16	03/08/2016	43046	21189	JSD PROFESSIONAL SERVICES INC	4	SERVICES THRU 1/29/16 - NEIGH PLAN	1	40-07-57352-21	14,850.00
Total 43046:									14,850.00
43047									
03/16	03/08/2016	43047	21225	KS STATEBANK	2016 SNWB LWR P	LARVE D50 SNOWBLOWER - LEASE PMT 1 OF 3	1	44-07-57324-53	49,988.51
Total 43047:									49,988.51
43048									
03/16	03/08/2016	43048	8820	LEAGUE OF WISC MUNICIPALITIES	2016 BLDG INSP IN	4/20-4/22/16 BLDG INSP INST - MAGUIRE	1	10-02-52400-32	175.00
03/16	03/08/2016	43048	8820	LEAGUE OF WISC MUNICIPALITIES	2016 BLDG INSP IN	4/20-4/22/16 BLDG INSP INST - TATRO	2	10-02-52400-32	175.00
Total 43048:									350.00
43049									
03/16	03/08/2016	43049	19567	LINDER ELECTRIC MOTORS INC	3718	FAN MOTOR FOR HEATER - MESKER/JELINEK L/S	1	61-03-53601-24	175.00
Total 43049:									175.00
43050									
03/16	03/08/2016	43050	21128	LOKRE DEVELOPMENT	FARMERS MARKE	2015 ANNUAL LEASE PMT - FARMERS MKT	1	10-06-56940-53	1.00
03/16	03/08/2016	43050	21128	LOKRE DEVELOPMENT	FARMERS MARKE	2016 ANNUAL LEASE PMT - FARMERS MKT	2	10-06-56940-53	1.00
Total 43050:									2.00
43051									
03/16	03/08/2016	43051	9810	MARATHON COUNTY HEALTH DEPT	HI2105	2016 MUNICIPAL WATER SAMPLES (232)	1	60-03-53730-29	1,392.00
Total 43051:									1,392.00
43052									
03/16	03/08/2016	43052	9920	MARATHON COUNTY TREASURER	TAX PMT 2015	12/31 CC TAX PMT #192-2808-202-0046	1	10-00-21901-00	1,308.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43052:									1,308.94
43053									
03/16	03/08/2016	43053	9910	MARATHON COUNTY TREASURER	JAN 2016	JAIL SURCHARGES: JAN 2016	1	10-00-45111-00	620.00
03/16	03/08/2016	43053	9910	MARATHON COUNTY TREASURER	JAN 2016	DRIVER IMPROVEMENT SURCHARGES: JAN 2016	2	10-00-45111-00	84.00
Total 43053:									704.00
43054									
03/16	03/08/2016	43054	10950	MTAW	SPRING CONF 201	MTAW 2016 SPRING CONF: STROIK	1	10-01-51520-32	130.00
03/16	03/08/2016	43054	10950	MTAW	SPRING CONF 201	MTAW 2016 SPRING CONF: TRITTIN	2	10-01-51520-32	130.00
03/16	03/08/2016	43054	10950	MTAW	SPRING CONF 201	MTAW 2016 NEW TREAS WORKSHOP: STROIK	3	10-01-51520-32	40.00
03/16	03/08/2016	43054	10950	MTAW	SPRING CONF 201	MTAW 2016 NEW TREAS WORKSHOP: TRITTIN	4	10-01-51520-32	40.00
Total 43054:									340.00
43055									
03/16	03/08/2016	43055	12750	POSTMASTER	PERMIT 18 RENEW	PERMIT 18 RENEWAL: 4/9/16-4/9/17	1	60-03-53780-31	75.00
03/16	03/08/2016	43055	12750	POSTMASTER	PERMIT 18 RENEW	PERMIT 18 RENEWAL: 4/9/16-4/9/17	2	61-03-53612-31	75.00
03/16	03/08/2016	43055	12750	POSTMASTER	PERMIT 18 RENEW	PERMIT 18 RENEWAL: 4/9/16-4/9/17	3	63-03-53652-31	75.00
Total 43055:									225.00
43056									
03/16	03/08/2016	43056	13420	RENT-A-FLASH OF WI INC	51367	VOTING SIGNS	1	10-03-53310-39	105.60
Total 43056:									105.60
43057									
03/16	03/08/2016	43057	19838	RHYME BUSINESS PRODUCTS LLC	AR47509	MONTHLY B&W USAGE: 1/11/16-2/10/16	1	10-01-51450-28	75.18
03/16	03/08/2016	43057	19838	RHYME BUSINESS PRODUCTS LLC	AR47509	MONTHLY COLOR USAGE: 1/11/16-2/10/16	2	10-01-51450-28	349.77
Total 43057:									424.95
43058									
03/16	03/08/2016	43058	21079	ROTH PROFESSIONAL SOLUTIONS	2015-008 (G) #1	LED ST LIGHT RETROFIT: SERV THRU 1/31/16	1	42-07-57342-21	3,355.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43058:									3,355.00
43059									
03/16	03/08/2016	43059	14370	SCHMIDT, GREGORY	QTR 1 - 2016	ASSESSOR SERVICES - 1ST QTR 2016	1	10-01-51530-21	8,625.00
Total 43059:									8,625.00
43060									
03/16	03/08/2016	43060	14430	SCHOFIELD, CITY OF	JAN 2016	ALLOCATED TOTALS TO MUNICIPALITY: JAN 2016	1	10-00-24425-00	3,469.20
Total 43060:									3,469.20
43061									
03/16	03/08/2016	43061	14490	SCHOFIELD, CITY OF	2-962313-00 Q1 20	QTR 1 2016: 11/30/15-2/12/16	1	61-03-53610-22	25,149.69
Total 43061:									25,149.69
43062									
03/16	03/08/2016	43062	18220	STATE OF WI - COURT FINES	JAN 2016	ALLOCATED TOTALS TO COURT: JAN 2016	1	10-00-45111-00	2,036.80
Total 43062:									2,036.80
43063									
03/16	03/08/2016	43063	15780	SUN PRINTING	78451	(400) WESTONDIRECT PROMO AD FLYERS	1	10-06-56945-31	220.00
03/16	03/08/2016	43063	15780	SUN PRINTING	79284	TYPESSET/DESIGN - 20TH ANNIV WEB LAYOUTS	1	29-05-55320-29	87.75
Total 43063:									307.75
43064									
03/16	03/08/2016	43064	15920	TAPCO INC	I517166	VOTING BOTHS SIGNS	1	10-03-53310-39	413.54
Total 43064:									413.54
43065									
03/16	03/08/2016	43065	21229	TRITTIN, JENNA	FEB 16 MILEAGE R	MILEAGE REIMB - 2/22 & 2/24/16: TRITTIN	1	10-01-51520-33	16.15
Total 43065:									16.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43066									
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	673052-00	#17: BRINE TANK - LOW LVL SWITCH	1	10-03-53312-35	52.85
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	673905-00	#29: SHORT IN TAIL LIGHTS PLUG IN	1	10-03-53312-35	11.32
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	673926-00	CURB GUARDS FOR PLOWS AND WINGS	1	10-03-53312-35	590.89
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	674134-00	#38 STROBE LIGHT	1	10-03-53312-35	162.06
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	674147-00	#38 STROBE LIGHTS	1	10-03-53312-35	486.18
03/16	03/08/2016	43066	20240	TRUCK EQUIPMENT INC	676369-00	#70: PRE-FIT FLOOR MATS	1	10-03-53312-35	170.84
Total 43066:									1,474.14
43067									
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	#11245 OVERPMT	OVERPMT CHK#11245	1	10-00-21100-00	432.83-
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1051012	LIGHT BULBS FOR BACK SHOP	1	10-03-53310-24	115.50
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1051927	LIGHT BULBS FOR BACK SHOP	1	10-03-53310-24	98.55
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1071696	LAMPS FOR FIRE DPET	1	10-00-14520-00	192.30
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1079456	MAIN SHOP LIGHT BULBS	1	10-03-53310-24	122.40
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1126546	FIRE DEPT LAMPS	1	10-00-14520-00	185.40
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1126546	FIRE DEPT LAMPS-DISCOUNT	2	10-00-14520-00	3.70-
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1128833	BALLASTS FOR LIGHTS	1	10-01-51600-35	93.72
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	1128833	BALLASTS FOR LIGHTS-DISCOUNT	2	10-01-51600-35	1.87-
03/16	03/08/2016	43067	17130	VIKING ELECTRIC SUPPLY	9960372	STREET LIGHTS	1	10-00-21100-00	64.20
Total 43067:									433.67
43068									
03/16	03/08/2016	43068	21232	WAHSQUONAIKEZHNIK, ERNEST	REF OF OVRPMT 2	REF OF OVERPMT - FEB 2016	1	10-00-24425-00	154.20
Total 43068:									154.20
43069									
03/16	03/08/2016	43069	17540	WAUSAU, CITY OF	1249815	2015 PET TAGS - SENT TO PET DATA	1	10-00-21100-00	379.68
Total 43069:									379.68
43070									
03/16	03/08/2016	43070	17520	WAUSAU/CENTRAL WISCONSIN CVB	QTR 4 2015	ROOM TAX: 4TH QTR 2015	1	29-00-21100-00	31,988.59
Total 43070:									31,988.59

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43071	03/16	03/08/2016	43071	18090	WESTON, TOWN OF	JAN 2016	ALLOCATED TOTALS TO MUNICIPALITY: JAN 2016	1 10-00-24425-00	453.00
Total 43071:									453.00
43072	03/16	03/08/2016	43072	18280	WI DEPT OF TRANSPORTATION	L42084	6999-11-05 BIRCH ST MULTI USE PATH EXT	1 42-07-53485-29	6,256.58
Total 43072:									6,256.58
43073	03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00023 FEB16	VILLAGE S/L: FEB 29 DAYS	1 10-03-53420-22	13,893.71
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00027 FEB16	ROSS AVE TRAF LIGHTS: 1/26-2/24/16	1 10-03-53311-22	112.90	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00047 FEB16	SHOREY WARN SIREN: 1/26-2/24/16	1 10-02-52910-22	33.70	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00056 FEB16	ALTA VERDE POOL: 1/14-2/12/16	1 22-05-55420-22	295.35	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00057 FEB16	MINISTRY IRRIG: 1/25-2/23/16	1 10-03-53317-22	27.13	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00065 FEB16	BLOEDEL WELL: 1/19-2/17/16	1 60-03-53720-22	1,484.47	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00065 FEB16	BLOEDEL WELL: 1/18-2/16/16	2 60-03-53720-22	77.48	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00082 FEB16	NORMANDY/SCHOFIELD S/L: 1/21-2/19/16	1 10-03-53420-22	196.17	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00091 FEB16	CAMP PHILLIPS FLASH SIGN: 1/27-2/25/16	1 10-03-53311-22	27.13	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00108 FEB16	STONE RIDGE IRRIG: 1/21-2/19/16	1 10-03-53317-22	26.20	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00119 FEB16	HOWLAND AVE S/L: 1/18-2/16/16	1 10-03-53420-22	73.55	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00136 FEB16	RIPPLING CREEK WELL: 1/15-2/15/16	1 60-03-53720-22	1,212.64	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00136 FEB16	RIPPLING CREEK WELL: 1/14-2/14/16	2 60-03-53720-22	79.82	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00143 FEB16	BUS PK S/L: FEB - 29 DAYS	1 10-03-53420-22	474.40	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00155 FEB16	MEURET LN S/L: 1/20-2/18/16	1 10-03-53420-22	30.27	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00157 FEB16	ALDERSON/SCHOFIELD TRAF LIGHTS: 1/25-2/23/16	1 10-03-53311-22	55.20	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00160 FEB16	SCHOFIELD TRAF LIGHTS: 1/25-2/23/16	1 10-03-53311-22	52.49	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00167 FEB16	ZINSER WFS: 1/25-2/23/16	1 10-03-53420-22	47.79	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00168 FEB16	RICKYVAL WFS: 1/25-2/23/16	1 10-03-53420-22	43.72	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00169 FEB16	RYAN WFS: 1/25-2/23/16	1 10-03-53420-22	27.13	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00170 FEB16	WESTON/PROG WFS: 1/25-2/23/16	1 10-03-53420-22	43.83	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00181 FEB16	MUSKIE WARN SIREN: 1/25-2/23/16	1 10-02-52910-22	28.70	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00187 FEB16	WINDSOR DR AERATOR: 1/25-2/23/16	1 63-03-53655-22	27.13	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00194 FEB16	MUN CTR: 1/27-2/25/16	1 10-01-51600-22	1,521.45	
03/16	03/08/2016	43073	18990	WISCONSIN PUBLIC SERVICE	2484-00194 FEB16	MUN CTR: 1/26-2/24/16	2 10-01-51600-22	1,105.39	
Total 43073:									20,997.75

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43074									
03/16	03/08/2016	43074	21233	YANG, LUCY	REF OF OVRPMT 2	REF OF OVERPMT - FEB 2016	1	10-00-24425-00	55.00
Total 43074:									55.00
43075									
03/16	03/11/2016	43075	21234	ABR EMPLOYMENT SVCS	156911	2/14/16 SERVICE TESTS - UTILITY EES	1	61-03-53613-16	150.00
03/16	03/11/2016	43075	21234	ABR EMPLOYMENT SVCS	156911	2/14/16 SERVICE TESTS - UTILITY EES	2	60-03-53780-16	150.00
Total 43075:									300.00
43076									
03/16	03/11/2016	43076	21235	ADAMSKI, JOYCE	PK REFUND 03/201	KENNEDY PK RESERV CANCELLATION - REFUND	1	10-00-46720-00	60.00
03/16	03/11/2016	43076	21235	ADAMSKI, JOYCE	PK REFUND 03/201	KENNEDY PK RESERV CANCELLATION - REFUND	2	10-00-23160-00	25.00
03/16	03/11/2016	43076	21235	ADAMSKI, JOYCE	PK REFUND 03/201	KENNEDY PK RESERV CANCELLATION - REFUND	3	10-00-24213-00	3.30
Total 43076:									88.30
43077									
03/16	03/11/2016	43077	19659	AED SUPERSTORE	579030	BATTERY & REPLACEMENT AED PADS FOR AQ CTR	1	22-05-55420-39	202.50
Total 43077:									202.50
43078									
03/16	03/11/2016	43078	2330	BUSINESS SERVICE CENTER INC	31WSD1-030716	ANSWERING SERVICE: 3/7-4/3/16	1	60-03-53780-29	40.75
03/16	03/11/2016	43078	2330	BUSINESS SERVICE CENTER INC	31WSD1-030716	ANSWERING SERVICE: 3/7-4/3/16	2	61-03-53613-29	40.75
Total 43078:									81.50
43079									
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	517226	SCISSORS/RULER - STROIK	1	10-01-51520-31	9.53
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	517226	HANGING FILE FOLDERS-DONNER	2	10-03-53100-31	21.98
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	517226	HANGING FILES/PENS/ENVELOPES	3	10-01-51450-31	111.70
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	519554	POCKET FILE FOLDERS - WEHNER	1	10-06-56900-31	33.03
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	519554	POCKET FILE FOLDERS - GENERAL	2	10-01-51450-31	33.03
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	519554	WALL CALENDAR - AQ CTR	3	22-05-55420-31	23.59
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	525084	POCKET FILE FOLDERS - GENERAL	1	10-01-51450-31	33.03-
03/16	03/11/2016	43079	20050	COMPLETE OFFICE OF WISCONSIN	525084	POCKET FILE FOLDERS - WEHNER	2	10-06-56900-31	33.03-

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Total 43079:									166.80
43080									
03/16	03/11/2016	43080	4750	ETCO ELECTRIC SUPPLY INC	3217528	METER CONNECTORS	1	60-03-53763-34	83.64
03/16	03/11/2016	43080	4750	ETCO ELECTRIC SUPPLY INC	3217528	METER CONNECTORS-DISC	2	60-03-53763-34	1.67-
Total 43080:									81.97
43081									
03/16	03/11/2016	43081	4910	FASTENAL COMPANY	WISCH262092	BELT SANDER	1	10-03-53310-35	109.53
03/16	03/11/2016	43081	4910	FASTENAL COMPANY	WISCH262144	STROBE LIGHT ACCESSORIES	1	10-03-53310-35	12.84
03/16	03/11/2016	43081	4910	FASTENAL COMPANY	WISCH2622118	SHOP SUPPLIES - SOLDER	1	10-03-53310-35	23.13
03/16	03/11/2016	43081	4910	FASTENAL COMPANY	WISCH262233	SPECIAL GREASE ZERK #23	1	10-03-53310-35	.77
Total 43081:									146.27
43082									
03/16	03/11/2016	43082	20369	FERGUSON WATERWORKS #1476	0189562	PAINTING OF FOREMOST, STERNBERG, & MESKER WELLS	1	60-03-53710-24	5,700.00
Total 43082:									5,700.00
43083									
03/16	03/11/2016	43083	20024	FRONTIER	241-8810 MAR16	EAU CLAIRE RIVER L/S: 2/28-3/27/16	1	61-03-53610-22	50.03
03/16	03/11/2016	43083	20024	FRONTIER	355-0746 MAR16	PARK TERRACE L/S: 2/28-3/27/16	1	61-03-53610-22	50.03
03/16	03/11/2016	43083	20024	FRONTIER	355-5649 MAR16	BUS PK SOUTH L/S: 2/25-3/24/16	1	61-03-53610-22	50.03
Total 43083:									150.09
43084									
03/16	03/11/2016	43084	5490	GANNETT WISCONSIN MEDIA	0009654157	0001038250: LIQUOR LICENSE NOTICE	1	10-01-51420-32	35.62
03/16	03/11/2016	43084	5490	GANNETT WISCONSIN MEDIA	0009654157	0001039054: LED STREET LIGHT RFP AD	2	10-03-53420-29	70.25
03/16	03/11/2016	43084	5490	GANNETT WISCONSIN MEDIA	0009654157	0001057058: WDH PUB OF ORD NO 16-002 OFFICIAL MAP	3	10-06-56910-32	11.26
03/16	03/11/2016	43084	5490	GANNETT WISCONSIN MEDIA	0009654157	5001982051: L/S AD FOR BIDS	4	61-00-18700-82	153.99
Total 43084:									271.12
43085									
03/16	03/11/2016	43085	20203	J F AHERN CO	132489	HVAC REPAIRS - COURTROOM	1	10-02-52199-24	1,810.00

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Total 43085:									1,810.00
43086									
03/16	03/11/2016	43086	9080	LINCOLN CONTRACTORS SUPPLY IN	K33837	BUDGETED PURCH FOR 2016 - LASER LEVEL	1	10-03-53310-35	1,000.00
Total 43086:									1,000.00
43087									
03/16	03/11/2016	43087	9920	MARATHON COUNTY TREASURER	12/31/15 TAX PMT	12/31/15 US BANK - MISAPPLIED TAX PMT #192-2808-172-0011	1	10-00-21901-00	1,968.04
Total 43087:									1,968.04
43088									
03/16	03/11/2016	43088	9700	M-B COMPANIES INC	205418	CHANGE MB 10 FT BROOM FROM 12 TO 24 VOLT SYS	1	10-03-53310-35	122.80
Total 43088:									122.80
43089									
03/16	03/11/2016	43089	11530	NORTHERN BATTERY	1513037	STERNBERG WELL GENERATOR BATTERIES	1	60-03-53720-34	407.21
03/16	03/11/2016	43089	11530	NORTHERN BATTERY	1513341	STERNBERG WELL GEN BATTERIES - CORE REFUND (2)	1	60-03-53720-34	90.00
Total 43089:									317.21
43090									
03/16	03/11/2016	43090	21236	RED CROSS STORE	9019-GRCS	TRAINING DVD FOR LIFEGUARD CERT	1	22-05-55420-15	160.85
Total 43090:									160.85
43091									
03/16	03/11/2016	43091	21093	STAR ENVIRONMENTAL, INC.	16-063	WETLAND DELINEATION SE QUAD #2	1	40-06-56740-29	2,000.00
Total 43091:									2,000.00
43092									
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	11/23-12/2/15 FROZEN PIPE POLICIES	1	10-00-21100-00	629.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	11/25/15 2015 WIS BILL 79-MTG NOTICE REQS	2	10-00-21100-00	129.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	12/2-12/31/15 ROTHSCHILD PILOT TAX PMT	3	10-00-21100-00	407.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	12/7-12/16/15 WAUSAU BLDG INSP CONTRACT	4	10-00-21100-00	407.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	12/7/15 MASHUDA PROP PURCH	5	10-00-21100-00	18.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	9/23-12/16/15 ATTEND VOW DIRECTOR MTGS	6	10-00-21100-00	3,331.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	9/22/15 RESEARCH WIS DRONE LAWS	7	10-00-21100-00	351.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	9/30/15 VB PRES/VICE PRES DUTIES	8	10-00-21100-00	425.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	10/13-10/17/15 CRANE MEADOWS SPEC ASSESSMENT	9	10-00-21100-00	74.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	10/23-10/28/15 CRANE MEADOWS/INTERCITY OPTION	10	10-00-21100-00	129.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	10/29/15 PUBLIC CENSURE-TRUSTEE	11	10-00-21100-00	277.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	11/8-12/9/15 CROSS POINTE DEV AGREEMENT	12	10-00-21100-00	1,036.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	11/9/15 BIRCHWOOD HIGHLANDS AGREEMENT	13	10-00-21100-00	314.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/14/16 CONCESSION STAND LEASE - POOL	14	22-05-55420-21	240.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/15/16 CROSS POINTE DEV AGREEMENT	15	40-06-56740-21	37.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/19-1/26/16 ATTEND VOW DIRECTOR MTGS	16	10-01-51300-21	539.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/24/16 FOREMOST EASEMENT	17	60-03-53780-21	277.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/25/16 FROZEN PIPE POLICIES	18	60-03-53780-21	55.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/27/16 AFFORDABLE CARE ACT REVIEW	19	10-01-51300-21	92.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20881	1/29/16 WEEKLY LEGAL BRIEFER	20	10-01-51300-21	277.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20882	9/17-9/30/15 WAUSAU SUPPLY TITLE INS DOCS	1	10-00-21100-00	279.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20883	8/13-10/2/15 CVB OPEN RECORDS - ROOM TAX	1	10-00-21100-00	1,665.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20884	12/3-12/21/15 MOBILE HOME PK CLOSURES	1	10-00-21100-00	3,126.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20885	10/5-10/6/15 STILLWATER LANDING SUBPOENA	1	10-00-21100-00	314.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20885	9/17-10/12/15 RVW JSD CONTRACT	2	10-00-21100-00	943.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20886	1/6-1/29/16 BUDNICK AGREEMENT	1	10-01-51300-21	1,702.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20886	9/20-12/7/15 SAFER UNEMPLOY COMP	2	10-00-14520-00	462.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20886	1/29/16 DOL OT LABOR CHGS	3	10-01-51300-21	462.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20886	1/25-1/26/16 DPW ON-CALL FLSA	4	10-01-51300-21	592.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20887	10/15-10/17/15 ACQUIRE DELINQ RE PARCELS	1	10-00-21100-00	536.50
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20889	9/7/15 RVW WIS GRANDFATHER ZONING	1	10-00-21100-00	592.00
03/16	03/11/2016	43092	19951	STRASSER & YDE SC	20889	8/26/15 REVISED VOW ORDINANCES	2	10-00-21100-00	333.00
Total 43092:									20,059.50
43093									
03/16	03/11/2016	43093	16890	VAN ERT ELECTRIC COMPANY INC	000127703	SCHOFIELD/CAMP PHILLIPS - RPR TRAF LIGHT	1	10-03-53311-24	1,768.23
Total 43093:									1,768.23
43094									
03/16	03/11/2016	43094	17650	WAUSAU REGION CHAMBER COMME	113737	HIGGINS, PARKER, WEHNER CONF FEES FOR 3/10/16 CHAMBE	1	10-06-56900-32	45.00
03/16	03/11/2016	43094	17650	WAUSAU REGION CHAMBER COMME	113737	DONNER CHAMBER CONF RE: REGULATORY UPDATE	2	60-03-53780-32	15.00

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Total 43094:									60.00
43095									
03/16	03/14/2016	43095	1580	BEHNKE, DOUG	FEB16 C/P REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43095:									20.00
43096									
03/16	03/14/2016	43096	1750	BLAREK, FORREST	FEB16 C/P REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43096:									20.00
43097									
03/16	03/14/2016	43097	1900	BORTH, JOHN	FEB16 C/P REIMB	C/P REIMB: FEB 2016	1	60-03-53780-22	20.00
Total 43097:									20.00
43098									
03/16	03/14/2016	43098	3370	CROWE, NATHAN	FEB16 C/P REIMB	C/P REIMB: FEB 2016	1	10-03-53160-22	50.00
Total 43098:									50.00
43099									
03/16	03/14/2016	43099	3920	DIETSCHKE, CHAD	FEB16 C/P REIMB	C/P REIMB: FEB 2016	1	60-03-53780-22	20.00
Total 43099:									20.00
43100									
03/16	03/14/2016	43100	4100	DONNER, KEITH	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53100-22	50.00
Total 43100:									50.00
43101									
03/16	03/14/2016	43101	4860	FALKOWSKI, JESSICA	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-05-55200-22	20.00
Total 43101:									20.00

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43102									
03/16	03/14/2016	43102	20417	GUILD, DANIEL	FEB 2016 AUTO	FEB 2016 AUTO STIPEND	1	10-01-51410-33	120.00
03/16	03/14/2016	43102	20417	GUILD, DANIEL	MARCH 2016 AUTO	MARCH 2016 AUTO STIPEND	1	10-01-51410-33	120.00
Total 43102:									240.00
43103									
03/16	03/14/2016	43103	6730	HIGGINS, JENNIFER	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-06-56900-22	50.00
Total 43103:									50.00
43104									
03/16	03/14/2016	43104	6780	HODELL, RENEE	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-06-56905-22	50.00
Total 43104:									50.00
43105									
03/16	03/14/2016	43105	8320	KRAUSE, DAVE	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	60-03-53780-22	20.00
Total 43105:									20.00
43106									
03/16	03/14/2016	43106	20947	LAKE, STEVEN G	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43106:									20.00
43107									
03/16	03/14/2016	43107	8910	LENHARD, JASON	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43107:									20.00
43108									
03/16	03/14/2016	43108	10550	M & J MARINE INC	82021	CAPITAL EQUIP PURCH: HONDA GENERATOR - STREETS	1	10-03-53310-35	1,158.98
Total 43108:									1,158.98
43109									
03/16	03/14/2016	43109	10900	MRO CZENSKI, BRAD	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-05-55200-22	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43109:									20.00
43110									
03/16	03/14/2016	43110	11550	NORTHWAY COMMUNICATIONS INC	100702	#70 SNOW PLOW: RADIO INSTALLATION	1	10-03-53312-35	240.13
Total 43110:									240.13
43111									
03/16	03/14/2016	43111	12060	OSTERBRINK, SHAWN	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-05-55200-22	50.00
Total 43111:									50.00
43112									
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	TARGET - COFFEE + CREAMER	1	10-01-51450-39	21.22
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	AMAZON - STROIK REIMB	2	10-01-51520-32	23.16
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	PICK N SAVE - CARD FOR WALLY - LOSS OF MOTHER	3	10-01-51450-39	4.74
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	SAM'S PIZZA - GREEN TIER MTG	4	18-03-53637-33	119.64
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	TARGET - GREEN TIER MTG	5	18-03-53637-33	9.27
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	PANERA BREAD - TIP	6	10-01-51450-33	15.00
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	PICK N SAVE - COFFEE	7	10-01-51450-39	30.36
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	USPS - ABSENTEE BALLOTS	8	10-01-51440-31	68.85
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	TRIGS - ALL STAFF MTG	9	10-01-51450-39	63.45
03/16	03/14/2016	43112	18080	PETTY CASH, VILLAGE OF WESTON	JAN-MAR 16	TARGET - COFFEE	10	10-01-51450-39	13.98
Total 43112:									369.67
43113									
03/16	03/14/2016	43113	12580	PLATTA, JAMES	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43113:									20.00
43114									
03/16	03/14/2016	43114	15020	SKRZYPCHAK, ANTHONY	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43114:									20.00
43115									
03/16	03/14/2016	43115	15970	TATRO, SHAUN	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-02-52400-22	50.00

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Total 43115:									50.00
43116									
03/16	03/14/2016	43116	20439	UW-GREEN BAY OUTREACH	STROIK SPR CON	SPRING WGFOA CONF 4/14/16: STROIK	1	10-01-51520-32	85.00
Total 43116:									85.00
43117									
03/16	03/14/2016	43117	17180	VLIETSTRA, RANDY	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43117:									20.00
43118									
03/16	03/14/2016	43118	20711	WEHNER, JARED	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-06-56900-22	50.00
Total 43118:									50.00
43119									
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00001 FEB16	FOREMOST WELL: 1/27-2/25/16	1	60-03-53720-22	1,968.65
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00002 FEB16	MESKER WELL: 1/27-2/25/16	1	60-03-53720-22	854.40
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00002 FEB16	MESKER WELL: 1/26-2/24/16	2	60-03-53720-22	123.00
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00004 FEB16	WTP/STERNBERG WELL: 1/27-2/25/16	1	60-03-53720-22	845.52
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00004 FEB16	WTP/STERNBERG WELL: 1/27-2/25/16	2	60-03-53730-22	1,691.04
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00004 FEB16	WTP/STERNBERG WELL: 1/26-2/24/16	3	60-03-53720-22	118.38
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	0293-00004 FEB16	WTP/STERNBERG WELL: 1/26-2/24/16	4	60-03-53730-22	236.75
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00001 FEB16	HARLYN L/S: 1/27-2/25/16	1	61-03-53610-22	209.63
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00002 FEB16	FOX ST L/S: 1/27-2/25/16	1	61-03-53610-22	538.55
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00002 FEB16	FOX ST L/S: 1/26-2/24/16	2	61-03-53610-22	17.15
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00004 FEB16	JELINEK/MESKER L/S: 1/27-2/25/16	1	61-03-53610-22	1,162.29
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00004 FEB16	JELINEK/MESKER L/S: 1/26-2/24/16	2	61-03-53610-22	21.86
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00005 FEB16	KATHLEEN L/S: 1/27-2/25/16	1	61-03-53610-22	34.43
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00006 FEB16	ROSS AVE L/S: 1/27-2/25/16	1	61-03-53610-22	133.78
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00007 FEB16	COLLEEN L/S: 1/27-2/25/16	1	61-03-53610-22	231.12
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00008 FEB16	E.C. RIVER L/S: 1/27-2/25/16	1	61-03-53610-22	283.92
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00008 FEB16	E.C. RIVER L/S: 1/26-2/24/16	2	61-03-53610-22	16.66
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00009 FEB16	TANYA L/S: 1/27-2/25/16	1	61-03-53610-22	162.67
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2457-00014 FEB16	BUS PK SOUTH: 1/27-2/25/16	1	61-03-53610-22	56.67
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00001 FEB16	STERNBERG: 1/27-2/25/16	1	10-05-55340-22	27.13

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03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00001 FEB16	STERNBERG: 1/26-2/24/16	2	10-05-55340-22	16.21
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00003 FEB16	COMM CTR IRRIG: 1/27-2/25/16	1	10-03-53317-22	54.26
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00007 FEB16	ENT WAY TRAFF LIGHTS: 2/1-3/1/16	1	10-03-53311-22	136.06
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00008 FEB16	COMM CTR S/L: 1/27-2/25/16	1	10-03-53420-22	172.10
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00012 FEB16	ENT WAY FNTN S/L: 2/1-3/1/16	1	10-03-53420-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00017 FEB16	EVEREST: 1/27-2/25/16	1	60-03-53740-22	128.54
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00020 FEB16	ALTA VERDE: 1/27-2/25/16	1	60-03-53720-22	404.43
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00020 FEB16	ALTA VERDE: 1/26-2/24/16	2	60-03-53720-22	128.65
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00025 FEB16	QUENTIN ST: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00026 FEB16	ROGAN ST: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00029 FEB16	LANDFILL: 1/29-2/26/16	1	18-03-53631-22	94.09
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00032 FEB16	KENNEDY: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00035 FEB16	NORTHWESTERN: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00037 FEB16	SCHOF/CHERRY IRRIG: 1/27-2/25/16	1	10-03-53317-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00038 FEB16	NEUPERT: 1/27-2/25/16	1	10-05-55340-22	95.89
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00038 FEB16	NEUPERT: 1/26-2/24/16	2	10-05-55340-22	68.90
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00039 FEB16	PARKWAY: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00041 FEB16	EVERGREEN POINTE L/S: 1/27-2/25/16	1	61-03-53610-22	48.83
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00043 FEB16	NORTHWESTERN PARK: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00044 FEB16	PARK TERRACE L/S: 1/27-2/25/16	1	61-03-53610-22	44.24
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00045 FEB16	MINISTRY S/L: 1/26-2/24/16	1	10-03-53420-22	393.47
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00050 FEB16	ROBINWOOD: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00051 FEB16	ST CLARES PUMP IRRIG: 1/26-2/24/16	1	10-03-53317-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00054 FEB16	BUS PARK WATER TOWER: 1/27-2/25/16	1	60-03-53740-22	93.28
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00070 FEB16	BIRCH/SCHOFIELD S/L: 1/27-2/25/16	1	10-03-53420-22	289.54
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00074 FEB16	RYAN ST L/S: 1/27-2/25/16	1	61-03-53610-22	218.70
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00075 FEB16	WESTON/CTY X TRAF LIGHTS: 1/26-2/24/16	1	10-03-53311-22	221.47
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00076 FEB16	ZINSER TRAF LIGHTS: 2/1-3/1/16	1	10-03-53311-22	53.00
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00077 FEB16	ALDERSON/SCHOFIELD S/L: 1/27-2/25/16	1	10-03-53420-22	291.34
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00081 FEB16	ALTA VERDE: 1/26-2/24/16	1	10-05-55210-22	70.01
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00081 FEB16	ALTA VERDE: 1/25-2/23/16	2	10-05-55210-22	62.38
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00098 FEB16	CROSS POINTE S/L: 1/26-2/24/16	1	10-03-53420-22	301.08
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00107 FEB16	HERITAGE HILLS L/S: 1/27-2/25/16	1	61-03-53610-22	59.89
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00120 FEB16	SHOREY S/L: 1/26-2/24/16	1	10-03-53420-22	51.96
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00122 FEB16	SUMMIT: 1/27-2/25/16	1	60-03-53740-22	34.86
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00156 FEB16	CTY RD J SIGN: 2/1-3/1/16	1	10-03-53420-22	32.56
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00183 FEB16	JELINEK SPEED SIGN: 1/27-2/25/16	1	10-03-53311-22	28.80
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00188 FEB16	WIFI @ KENN PK: 1/26-2/24/16	1	10-05-55210-22	27.13
03/16	03/14/2016	43119	18990	WISCONSIN PUBLIC SERVICE	2484-00190 FEB16	BIRCH PED BRDG LIGHTING: 1/27-2/25/16	1	10-03-53420-22	58.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43119:									12,685.53
43120									
03/16	03/14/2016	43120	20522	WODALSKI, MICHAEL J	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53170-22	50.00
Total 43120:									50.00
43121									
03/16	03/14/2016	43121	19190	YONKER, JOHN	FEB16 CP REIMB	C/P REIMB: FEB 2016	1	10-03-53310-22	20.00
Total 43121:									20.00
Grand Totals:									255,697.35

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-14410-000-000	22.53	.00	22.53
10-00-14510-000-000	287.79	.00	287.79
10-00-14520-000-000	887.72	3.70-	884.02
10-00-14530-000-000	22.53	.00	22.53
10-00-21100-000-000	17,467.01	432.83-	17,034.18
10-00-21111-000-000	504.46	93,717.17-	93,212.71-
10-00-21537-000-000	614.56	.00	614.56
10-00-21901-000-000	3,276.98	.00	3,276.98
10-00-23160-000-000	25.00	.00	25.00
10-00-24213-000-000	3.30	.00	3.30
10-00-24425-000-000	4,230.20	.00	4,230.20
10-00-45111-000-000	2,740.80	.00	2,740.80
10-00-46720-000-084	60.00	.00	60.00
10-01-51300-212-000	3,665.50	.00	3,665.50
10-01-51410-225-000	70.28	.00	70.28
10-01-51410-332-000	240.00	.00	240.00
10-01-51420-310-000	4.42	.00	4.42
10-01-51420-321-000	35.62	.00	35.62

GL Account	Debit	Credit	Proof
10-01-51430-290-000	5,887.26	.00	5,887.26
10-01-51440-311-000	68.85	.00	68.85
10-01-51450-225-000	620.64	.00	620.64
10-01-51450-280-000	424.95	.00	424.95
10-01-51450-310-000	149.52	33.03-	116.49
10-01-51450-326-000	36.75	.00	36.75
10-01-51450-335-000	15.00	.00	15.00
10-01-51450-390-000	133.75	.00	133.75
10-01-51520-310-000	23.20	.00	23.20
10-01-51520-323-000	23.16	.00	23.16
10-01-51520-324-000	250.00	.00	250.00
10-01-51520-325-000	425.00	.00	425.00
10-01-51520-334-000	16.15	.00	16.15
10-01-51530-218-000	8,625.00	.00	8,625.00
10-01-51600-222-000	1,521.45	.00	1,521.45
10-01-51600-224-000	1,105.39	.00	1,105.39
10-01-51600-290-000	96.95	.00	96.95
10-01-51600-355-000	93.72	1.87-	91.85
10-01-51600-812-000	3,582.00	.00	3,582.00
10-02-52199-247-000	1,810.00	.00	1,810.00
10-02-52400-225-000	50.00	.00	50.00
10-02-52400-325-000	350.00	.00	350.00
10-02-52910-222-000	62.40	.00	62.40
10-03-53100-225-000	50.00	.00	50.00
10-03-53100-310-000	21.98	.00	21.98
10-03-53160-225-000	50.00	.00	50.00
10-03-53170-225-000	50.00	.00	50.00
10-03-53170-310-000	63.75	.00	63.75
10-03-53310-225-000	160.00	.00	160.00
10-03-53310-242-000	4,000.00	.00	4,000.00
10-03-53310-247-000	336.45	.00	336.45
10-03-53310-349-000	70.90	.00	70.90
10-03-53310-353-000	2,671.94	.00	2,671.94
10-03-53310-363-000	3,750.00	.00	3,750.00
10-03-53310-390-000	519.14	.00	519.14
10-03-53311-222-000	687.05	.00	687.05
10-03-53311-249-000	1,768.23	.00	1,768.23
10-03-53312-290-000	18.00	.00	18.00
10-03-53312-353-000	2,612.73	.00	2,612.73
10-03-53317-222-000	161.85	.00	161.85

GL Account	Debit	Credit	Proof
10-03-53420-222-000	16,448.71	.00	16,448.71
10-03-53420-290-000	70.25	.00	70.25
10-05-55200-225-000	90.00	.00	90.00
10-05-55210-222-000	287.05	.00	287.05
10-05-55210-224-000	62.38	.00	62.38
10-05-55340-222-000	123.02	.00	123.02
10-05-55340-224-000	85.11	.00	85.11
10-06-56900-225-000	100.00	.00	100.00
10-06-56900-310-000	33.03	33.03-	.00
10-06-56900-325-000	45.00	.00	45.00
10-06-56905-225-000	121.96	.00	121.96
10-06-56910-321-000	11.26	.00	11.26
10-06-56940-531-000	2.00	.00	2.00
10-06-56945-312-000	220.00	.00	220.00
18-00-21111-000-000	.00	275.83-	275.83-
18-03-53631-222-000	94.09	.00	94.09
18-03-53631-225-000	52.83	.00	52.83
18-03-53637-335-000	128.91	.00	128.91
22-00-21111-000-000	.00	922.97-	922.97-
22-05-55420-157-000	160.85	.00	160.85
22-05-55420-212-000	240.50	.00	240.50
22-05-55420-222-000	295.35	.00	295.35
22-05-55420-225-000	.18	.00	.18
22-05-55420-310-000	23.59	.00	23.59
22-05-55420-390-000	202.50	.00	202.50
29-00-21100-000-000	31,988.59	.00	31,988.59
29-00-21111-000-000	.00	32,076.34-	32,076.34-
29-05-55320-290-000	87.75	.00	87.75
40-00-21111-000-000	.00	16,887.00-	16,887.00-
40-06-56740-212-000	37.00	.00	37.00
40-06-56740-290-000	2,000.00	.00	2,000.00
40-07-57352-215-000	14,850.00	.00	14,850.00
42-00-21111-000-000	.00	9,611.58-	9,611.58-
42-07-53485-290-449	6,256.58	.00	6,256.58
42-07-57342-215-000	3,355.00	.00	3,355.00
44-00-21111-000-000	.00	49,988.51-	49,988.51-
44-07-57324-533-000	49,988.51	.00	49,988.51
60-00-21100-000-000	500.00	.00	500.00
60-00-21111-000-000	91.67	23,202.56-	23,110.89-
60-03-53710-247-611	5,700.00	.00	5,700.00

GL Account	Debit	Credit	Proof
60-03-53720-222-000	6,770.11	.00	6,770.11
60-03-53720-224-000	527.33	.00	527.33
60-03-53720-349-000	407.21	90.00-	317.21
60-03-53730-222-000	1,691.04	.00	1,691.04
60-03-53730-224-000	236.75	.00	236.75
60-03-53730-294-000	1,392.00	.00	1,392.00
60-03-53730-366-000	4,366.15	.00	4,366.15
60-03-53740-222-000	256.68	.00	256.68
60-03-53740-225-000	43.92	.00	43.92
60-03-53761-251-000	337.05	.00	337.05
60-03-53763-349-000	83.64	1.67-	81.97
60-03-53771-310-000	3.93	.00	3.93
60-03-53780-164-000	150.00	.00	150.00
60-03-53780-212-000	333.00	.00	333.00
60-03-53780-225-000	95.03	.00	95.03
60-03-53780-290-000	68.72	.00	68.72
60-03-53780-290-912	150.00	.00	150.00
60-03-53780-311-000	75.00	.00	75.00
60-03-53780-325-000	15.00	.00	15.00
61-00-18700-826-444	153.99	.00	153.99
61-00-21111-000-000	.00	29,509.39-	29,509.39-
61-03-53601-247-000	175.00	.00	175.00
61-03-53601-349-000	30.44	.00	30.44
61-03-53610-222-000	3,184.72	.00	3,184.72
61-03-53610-223-000	25,149.69	.00	25,149.69
61-03-53610-224-000	55.67	.00	55.67
61-03-53610-225-000	427.21	.00	427.21
61-03-53612-310-000	3.92	.00	3.92
61-03-53612-311-000	75.00	.00	75.00
61-03-53613-164-000	150.00	.00	150.00
61-03-53613-225-000	35.02	.00	35.02
61-03-53613-290-000	68.73	.00	68.73
63-00-21111-000-000	.00	102.13-	102.13-
63-03-53652-311-000	75.00	.00	75.00
63-03-53655-222-000	27.13	.00	27.13
Grand Totals:	256,889.61	256,889.61-	.00

Dated _____

Finance Committee Chairperson _____

Report Criteria:

Report type: GL detail

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.11.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT**

ITEM DESCRIPTION: **REQUEST TO PROCEED WITH A SOFTWARE AS A SERVICE (SAAS) AGREEMENT WITH INFOVISION SOFTWARE AND IMPLEMENT THEIR EVOLVE SOFTWARE SOLUTION FOR THE PLANNING, ZONING, LICENSING, PERMITTING AND CODE COMPLIANCE FUNCTIONS OF THE VILLAGE.**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, MARCH 21, 2016**

POLICY QUESTION: Should the Board of Trustee approve staff's request to abandon the Beehive software solution for Planning, Zoning, permitting, code compliance and licensing and instead implement the software solution Evolve for these Village functions?

RECOMMENDATION TO: I make a motion to approve staff implementing the Evolve software solution not to exceed \$17,041.66.

LEGISLATIVE ACTION:

- | | | |
|-------------------------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

Budget Line Item: 10-01-51450-286-000

Budget Line Item: _____

Budgeted Expenditure: Not to exceed \$17, 041.66

Budgeted Revenue: _____

STATUTORY / RULEMAKING / POLICY REFERENCES:

WI Statue: _____

WI Administrative Code: _____

Case Law / Legal: _____

Municipal Code: _____

Municipal Rules: _____

PRIOR REVIEW: None

BACKGROUND: In late 2015, Public Works and Planning and Development Staff began working with a software program, Beehive, with the hopes it would assist us with managing a number of activities within our departments (utility locations, permitting, site plan review). Unfortunately, the functionality of the Planning & Development related items did not include the project management option like we had been told. P&D staff never implemented the Beehive software and are still utilizing EnerGov. In looking for a robust project management software, we found Evolve which has successfully been used by the City of Oshkosh and C-Wausau for the last few years. We are asking the Board to authorize the purchase of this software using the monies budgeted for the P&D related Beehive items. Please see attached 3 memos from Crowe and Wehner explaining cost and functionality.

Attachments



MEMORANDUM

To: Jennifer Higgins, Director of Planning and Development
CC: Daniel Guild, CAO; John Jacobs, CFO; Jared Wehner, Assistant Planner

From: Nate Crowe, Director of Technology Services

Date: March 11, 2016

Re: Evolve Implementation, Integration, and Training funding source

The planning and development department is looking to pursue a SAAS (Software as a Service) agreement with Infovision software. This product will replace the function of the recently deployed Beehive software. Beehive is still being used by the GIS and public works department as the solution is working well in that situation. However, as you have noted, Beehive does not include the project management aspect that your department needs. Therefore, I have discontinued service with Beehive for planning, licensing, permitting, and code enforcement. For the 2016 budget, \$26,740 was allocated in the general fund to be spent with Beehive as a SAAS. Taking your modules out of the mix, the amount due to Beehive as general fund expenses was \$9698.34.

According to the memorandum sent by Mr. Wehner, the amount needed for the implementation, integration, and training portion of the agreement is \$28,000. However, half of that would be a 2016 expense, while the other half would be deferred to the 2017 budget. Therefore, you are in need of approximately \$14,000 in the 2016 budget to get this project started this year. Currently, there is \$17,041.66 available in central services software licenses fund that will not be used. This is a result of discontinuing your modules with Beehive and you now have the funds needed for Evolve deployment as a result.

When coding the 2016 bills related to this deployment, please use 10-01-51450-286-000. Please do not agree to payments in excess of \$17,041.66.

MEMORANDUM

FROM: JARED WEHNER

TO: VILLAGE BOARD OF TRUSTEES

CC: JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT; DANIEL GUILD, CAO; NATE CROWE CTO

RE: THE EVOLVE SOFTWARE PACKAGE FOR PERMITTING, PLANNING, CODE ENFORCEMENT AND LICENSING

INTRODUCTION:

Evolve is a software package that is created by city and urban planners, rather than computer programmers and software engineers that are not within the field. This means that the software is designed to the specific needs of our department, which means staff does not have to recreate the processes that are already in place to utilize the software. The entire solution meets the needs from end-to-end, meaning the project is tracked from a concept to building to final occupancy. All of this is done without having to create to files and project/permit types without having to reenter information or assigning new projects. This software is a "software-as-a-service," meaning the software is always up-to-date, without huge up-front costs and support is included in the annual fee. All data is readily available anywhere, with proper clearance, because it is a cloud based solution.

THE CUSTOMER:

As a resident/customer of the Village, you will be able to log on to the Village's permitting or licensing site and begin the process without having to talk with staff. The software has an online consumer interface, which allows for the customer to fill out the permit online, submit the necessary plans and eventually pay online with a debit or credit card. Regardless of the project, permit, complaint or license, the customer can log on and instantly see where the application is at in the process. Once more, if the customer is a returning customer, the software will remember their information, automatically filling in those fields, saving them time. Also, the customer can view all the permits that were previously submitted by them to save or print for their records.

When an application is applied for, staff is immediately notified and can view the application for completeness. Staff no longer has to reenter information that the customer has already entered into the system, saving staff time. Currently, staff has to reenter all the information that is required into EnerGov.

PLANNING:

This advanced piece of software is capable of handling multi-level projects. If a new site plan requires a rezone, conditional use and Plan Commission approval, then those processes are selected and tracked by the software. The software also has the ability to track the processes that are required for every process, saving staff time. The system auto-generates the required forms for each process and allows staff to make the review within the software. Currently, staff has multiple word document templates for each process, but there is not the capability to auto-fill the information that is already know, it must all be typed in.

At the time of setup, staff members/departments are entered in and the tasks that each staff member/department are responsible for. This creates a workflow for each process. Once one task is completed, then the system prompts the next user/department to complete their preassigned task. The time that is taken to complete is measured, which allows for performance management to be measured and to see if a project is consistently stalled somewhere in the processes. This will allow for the Village's processes to be reevaluated to ensure they are not counter-productive and are efficient.

PERMITTING

Once a project has been approved, the software automatically notifies the building inspector/team that the review of the building plans can go forth. If a permit does not require plan review the customer can automatically apply for the permit. The permit can also have a multi-tiered review by staff based on the type of permit.

CODE ENFORCEMENT

With the same software, residents are able to submit a complaint with pictures and other evidence. They are able to track the complaint just like applicants are able to track permits. Complaints can also be posted by property on



Jared Wehner
Assistant Planner
Direct: 715-241-2636
jwehner@westonwi.gov

5500 Schofield Avenue
Weston, WI 54476
715-359-6114
www.westonwi.gov

the site as well to allow residents to see if action is being taken by staff for a particular issue, which could reduce the number of calls staff receives. The complainant stays anonymous to prevent backlash from neighbors.

CONCLUSION:

Overall, the software reduces the staff time spent on remedial tasks like filing, data entry and emailing other staff to set up a review. It creates an online presence and user interface for the residents and customers. The ability for the customer to view the status of their application also holds Staff and the Village accountable and ensures efficiency and productivity.



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INTEROFFICE MEMORANDUM

FROM: JARED WEHNER, ASSISTANT PLANNER
TO: JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT
CC: DANIEL GUILD, CAO; NATE CROWE, CTO; JOHN JACOBS, CFO

RE: ENVISION SOFTWARE AGREEMENT

ATCH: DOC - [Infovision Software Hosting, Support & Maintenance Agreement Cloud - Village of Weston – DRAFT](#)
DOC - [Infovision Software License Agreement Cloud - Village of Weston – DRAFT](#)
DOC - [Infovision Software Services Agreement Cloud - Implementation Integration and Training - Villiage of Weston - DRAFT](#)

After many months of working with Beehive Team and discovering that the software was not going to fit our department's needs, Jen instructed me to contact Infovision to get a demo set up with their Envision software. Jen, Renee, Scott and I attended the web demo and like what we saw and felt this was a much better fit with our department's needs. I pursued the option further by contacting the City of Oshkosh. All the staff that I talked to (Adam Dorn and Kelly Nieforth) were very impressed by the software, and more importantly, the support from Infovision.

When I contacted Infovision, I made it clear that we were in the middle of a budget year and also explained to them our current situation. They were very receptive and eager to have us as a new customer in Wisconsin. They made a few concessions for our onboarding. Right now, all the agreements are set up for the permitting, planning, code enforcement and licensing modules. The total cost of setup is \$28,000.00, plus "all necessary, reasonable travel and living expenses incurred by Infovision Software in rendering all services in connection with this contract." This will be billed to us in monthly statements, of which we are responsible for paying 50% within 30 days of invoice (~ \$14,000.00). The remaining 50% will be due no later than January 15, 2017.

The annual cost of the software thereafter will be \$18,000.00 per year. This includes all four modules. Initially, this quote only included the permitting, planning and code enforcement modules. When I told them that we were also interested in the licensing module they included it at no charge. We are responsible for paying this once the software goes live; however, if the software goes live in December, then we are responsible for 30% (\$5,400.00) at that time. The remaining 70% would also be due no later than January 15, 2017.

If we are able to get the Board of Trustees approval by the end of March/beginning of April, then Inforvision would be able to start the implementation process in the beginning of June. From beginning to end is roughly a 5 to 6-month process. Nate has talked with their technical support and verified that our systems here are ready for implementation. At this point we just need to determine if we have the finances available this year or if this is something that we are not able to start until the 2017 fiscal year. Also, we need to get the Board's approval, which may be slight difficult considering the fact that we came to them for their approval for Beehive in the last 18 months. Infovision is willing to assist with presenting the software to the Board if needed, though I do not think that would be absolutely necessary.

Infovision Software License Agreement



Infovision Software, Inc.
P.O. Box 234, Carlsbad, CA 92108-0234
Phone: 800-849-1655 Fax: 815-642-8541
Web: www.infovisionsoftware.com

Attention: Mr. Jared Wehner

Customer: Village of Weston Wisconsin

Contract No: 5382

We agree to the Infovision License Agreement as outlined below and accept the proposed charges and product listing in accordance with the Infovision Software License Terms & Conditions.

Accepted by Client

Name _____

Signature _____

Title _____

Date _____

Accepted by Infovision Software, Inc.

Name _____

Signature _____

Title _____

**Date
(Effective Date)** _____

Infovision Software License Terms & Conditions

1. SCOPE OF AGREEMENT

Infovision Software grants to CLIENT a non-exclusive site license to use the software for its purposes throughout its organization and for its citizens and contract service providers.

There is no individual user fee, except for the third party Brava viewer technology. Use is limited to the Client Organization.

The software will provide the functionality listed in the Client RFP and Infovision's Response.

2. DURATION OF AGREEMENT

This agreement commences on the effective date and will continue until terminated by CLIENT or notice that CLIENT no longer uses the software. CLIENT cannot terminate this contract while there is any amount owing to Infovision Software.

3. CHARGES AND PAYMENT

There are no licensing costs as these are included in the SAAS pricing in Appendix A of the Hosting, Support and Maintenance agreement.

4. CLIENT'S RESPONSIBILITIES

CLIENT is responsible for maintaining adequate internet connectivity to their site(s). After the initial implementation CLIENT is responsible for ensuring that each person, working on behalf of CLIENT and who is using the Licensed Program, is adequately trained in all aspects of the Licensed Software utilized by that person. For any users requiring the Brava viewer technology, a Windows based PC with Internet Explorer browser is required.

5. SOFTWARE LICENSE

Infovision Software strictly reserves copyright and confidentiality over its licensed software. CLIENT shall not make the Software programs available to others, other than their customers for access to the Public Web Portal. CLIENT may not transfer any rights under this agreement without the written permission of Infovision Software.

6. WARRANTY

Any warranty is in lieu of all other conditions or warranties in respect of the software, express or implied, statutory or otherwise. Infovision warrants that its products will conform to its documentation and meet generally acceptable commercial standards.

7. INDEMNIFICATION

Infovision warrants it is the developer and owner of the Evolve software technology. Infovision shall indemnify, defend, release and hold CLIENT harmless from any third party suit or third party claim (including all attorney fees) arising from alleged copyright infringement in its use of the software.

8. FORCE MAJEURE

Neither party will be responsible for any failure to perform hereunder due to unforeseen circumstances or due to causes beyond the non-performing party's reasonable control, including, without limiting the generality of the foregoing, acts of God, war, riot, embargoes, acts of government, catastrophe, fire, flood, accidents, strikes, shortages of transportation, fuel, energy, labor or material acts of a public enemy.

9. LIMITATION OF LIABILITY

Infovision Software's total liability for any software or service provided pursuant to or arising out of this Agreement, including but not limited to liability arising out of, resulting from or in any way related to contract, tort, breach of warranty, intellectual property infringement or otherwise, shall not in any event exceed the total fees paid by CLIENT with respect to this Agreement. Neither Infovision Software nor its licensors shall be liable for loss of profits, indirect, special, incidental, or consequential damages. This provision shall survive the termination of this Agreement or any amendment thereto.

10. ASSIGNMENT

Neither party hereto shall be entitled to assign that party's rights and obligations under this Agreement without the express written agreement of the other party, such agreement not to be unreasonably withheld.

11. SEVERABILITY

Any provision of this Agreement, which is prohibited by law or is unenforceable will be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.

12. ENUREMENT

This Agreement will enure to the benefit of and be binding upon the parties and their respective successors and assignees.

13. MODIFICATION

This Agreement may not be modified except in writing by an authorized signatory of each party.

14. NOTIFICATION

All notices under this Agreement shall be in writing and delivered by overnight delivery service or certified mail, return receipt requested, to the address specified above. Either party may change its address by providing notice in accordance with this Section.

15. GOVERNING LAW

The laws of the State of California, United States of America will govern any disputes arising in connection with these terms and conditions.

16. ACCEPTANCE

Execution of this contract, the Software License Agreement, and Hosting, Support and Maintenance Agreement, along with CLIENT's Request for Proposal (if any) and Infovision's Response to the RFP (if any) constitute the entire agreement between the parties. Infovision accepts the terms and conditions contained in CLIENT's Request for Proposal, are hereby made a part of this agreement by reference herein, to the extent not modified by herein.

APPENDIX A

Infovision Software License Cost Schedule

DESCRIPTION	COMMENTS
Software:	
Code Enforcement and Complaint Tracking	Included in Hosting
Project Management and Review	Included in Hosting
Permitting and Licensing	Included in Hosting
Inspections	Included in Hosting
Public Web Portal	Included in Hosting
Brava Viewer	Included in Hosting

Infovision Hosting, Support and Maintenance Agreement



Infovision Software, Inc.
P.O. Box 234, Carlsbad, CA 92108-0234
Phone: 800-849-1655 Fax: 815-642-8541
Web: www.infovisionsoftware.com

Attention: Mr. Jared Wehner

Customer: Village of Weston Wisconsin

Contract No: 8385

We agree to the Infovision Hosting, Support and Maintenance Agreement as outlined below and accept the proposed charges, support options, and product listing in accordance with the Infovision Hosting, Support and Maintenance Terms & Conditions.

Accepted by Client

Name _____

Signature _____

Title _____

Date _____

Accepted by Infovision Software, Inc.

Name _____

Signature _____

Title _____

**Date
(Effective Date)** _____

Infovision Support and Maintenance Terms & Conditions

1. SCOPE OF AGREEMENT

Infovision Software will provide CLIENT with the standard software hosting, support and maintenance services at stated rates as from the date of installation, and renewal each year thereafter.

2. DURATION OF AGREEMENT

This agreement commences on the effective date and will continue until terminated by CLIENT. CLIENT cannot terminate this contract while there is any amount owing to Infovision Software.

3. SOFTWARE HOSTING, SUPPORT AND MAINTENANCE

Items included as part of this Software Hosting, Support and Maintenance agreement include:

- (a) Access to CLIENT's data using the Evolve Planning modules listed in Appendix A
- (b) Backup of Client's data nightly and a weekly offsite backup
- (c) Management of Client's database to ensure efficient operation
- (d) Security of the hosting environment and Client's data
- (e) Annual updates of the licensed software for the applications purchased and sent to the CLIENT
- (f) Telephone and Email support to assist with queries and problem resolutions
- (g) Access to Infovision Internet Home Page, including access to latest software downloads

Infovision Software will answer telephone and email inquiries made by the CLIENT during the period 8 am to 7 pm CST/CDT Monday to Friday excluding Public Holidays and directly related to the operation of the Infovision Software program. Additionally, Infovision Software will carry out any necessary technical investigation and correction of any errors reported to it in writing during the term of this agreement.

4. SERVICES

Infovision will perform all services in a manner and according to the standards observed by a competent practitioner of the profession in which Infovision is engaged. All deliverables will be prepared in a manner that conforms to the standards of quality normally observed by a person in Infovision's profession.

5. CHARGES AND PAYMENT

All prices quoted are firm, provided always that:

(a) CLIENT does not pay excise, sales and use taxes of any kind.

(b) All fees shall be paid within thirty (30) days of invoice date. In addition to the fees listed herein, CLIENT shall reimburse Infovision Software for all reasonable travel and living expenses incurred by Infovision Software in rendering all services.

(c) After notice, past due amounts owing from CLIENT shall bear interest at the rate of one (1%) per month. If delinquent payments should occur for a period exceeding six months, CLIENT shall reimburse Infovision Software for all reasonable costs incurred (including reasonable attorneys' fees) in collecting past due amounts owed by CLIENT. Alternatively, Infovision Software may, at its sole option, suspend CLIENT's service if CLIENT is more than 120 days past due in the payment of amounts owed pursuant to this Agreement.

(d) All payments shall be in U.S. Dollars.

(e) Annual software hosting, support and maintenance costs will be measured from the Go Live date of each module.

(f) Costs for the first year are at the contract price for in APPENDIX A. Annually thereafter, such costs may be increased up to 5% of the previous year's cost.

(g) CLIENT shall be entitled to special terms as follows:

1. CLIENT will be billed in full for Annual Software Hosting, Support and Maintenance Fees upon go-live of the final module with 30% of total due on receipt and 70% due no later than January 15th 2017.
2. Special terms are valid only for Annual Software Hosting, Support and Maintenance Fees for Year One. Year Two Fees will be billed in full on the anniversary date of original software go-live with total amount due on receipt.

6. CLIENT'S RESPONSIBILITIES

CLIENT is responsible for maintaining adequate internet connectivity to their site(s). After the initial implementation CLIENT is responsible for ensuring that each person, working on behalf of CLIENT and who is using the Licensed Program, is adequately trained in all aspects of the Licensed Software utilized by that person. For any users requiring the Brava viewer technology, a Windows based PC with Internet Explorer browser is required.

7. INSTALLATION OF NEW RELEASES

New releases (updates) of the Licensed Software supplied by Infovision Software should be installed within 6 months from date of availability. Infovision will not support releases in excess of one year from published date. Infovision will provide release notes, a test environment, and will install the release at a mutually agreed upon date.

8. WARRANTY

Any warranty is in lieu of all other conditions or warranties in respect of the software, express or implied, statutory or otherwise. Infovision warrants that its products will conform to its documentation and meet generally acceptable commercial standards.

9. INDEMNIFICATION

Infovision warrants it is the developer and owner of the Evolve software technology. Infovision shall indemnify, defend, release and hold CLIENT harmless from any third party suit or third party claim (including all attorney fees) arising from alleged copyright infringement in its use of the software.

10. FORCE MAJEURE

Neither party will be responsible for any failure to perform hereunder due to unforeseen circumstances or due to causes beyond the non-performing party's reasonable control, including, without limiting the generality of the foregoing, acts of God, war, riot, embargoes, acts of government, catastrophe, fire, flood, accidents, strikes, shortages of transportation, fuel, energy, labor or material acts of a public enemy.

11. LIMITATION OF LIABILITY

Infovision Software's total liability for any software or service provided pursuant to or arising out of this Agreement, including but not limited to liability arising out of, resulting from or in any way related to contract, tort, breach of warranty, intellectual property infringement or otherwise, shall not in any event exceed the total fees paid by CLIENT with respect to this Agreement. Neither Infovision Software nor its licensors shall be liable for loss of profits, indirect, special, incidental, or consequential damages. This provision shall survive the termination of this Agreement or any amendment thereto.

12. ASSIGNMENT

Neither party hereto shall be entitled to assign that party's rights and obligations under this Agreement without the express written agreement of the other party, such agreement not to be unreasonably withheld.

13. SEVERABILITY

Any provision of this Agreement, which is prohibited by law or is unenforceable will be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.

14. ENUREMENT

This Agreement will enure to the benefit of and be binding upon the parties and their respective successors and assignees.

15. MODIFICATION

This Agreement may not be modified except in writing by an authorized signatory of each party.

16. NOTIFICATION

All notices under this Agreement shall be in writing and delivered by overnight delivery service or certified mail, return receipt requested, to the address specified above. Either party may change its address by providing notice in accordance with this Section.

17. GOVERNING LAW

The laws of the State of California, United States of America will govern any disputes arising in connection with these terms and conditions.

18. ENTIRE AGREEMENT

These terms and conditions and any attachments constitute the entire understanding between the parties relating to Infovision Software's provision of Support. CLIENT's acceptance of these terms and conditions is deemed to occur upon CLIENT's signature, payment or upon Infovision Software's provision of Support.

APPENDIX A

Infovision Services Cost Schedule

PRODUCT/SERVICE		
DESCRIPTION	COMMENTS	PRICE
Software Hosting, Support and Maintenance:		
Code Enforcement and Complaint Tracking		
Project Management and Review		
Permitting and Licensing		
Inspections		
Public Web Portal		
Brava Viewer		
Total Software Hosting, Support and Maintenance Fee	Annual	\$18,000

Infovision Software Services Agreement
Implementation, Integration and Training Services



Infovision Software, Inc.
P.O. Box 234, Carlsbad, CA 92108-0234
Phone: 800-849-1655 Fax: 815-642-8541
Web: www.infovisionsoftware.com

Attention: Mr. Jared Wehner

Customer: Village of Weston Wisconsin

Contract No: 8383

We agree to the Infovision Services Agreement as outlined below and accept the charges in accordance with the Infovision Services Terms & Conditions.

Accepted by Client

Name _____

Signature _____

Title _____

Date _____

Accepted by Infovision Software, Inc.

Name _____

Signature _____

Title _____

**Date
(Effective Date)** _____

Infovision Services Terms & Conditions

1. SCOPE OF AGREEMENT

Infovision Software will provide the listed services in a professional manner. Infovision Software will provide its services within the scope of the Statement of Work included in this agreement as Appendix B. This has been prepared by CLIENT and Infovision Software using the Client RFP and Infovision's Response as the basis for it.

2. DURATION OF AGREEMENT

This agreement commences on the effective date and will continue until the Statement of Work is completed.

3. SERVICES:

Infovision will perform all services in a manner and according to the standards observed by a competent practitioner of the profession in which Infovision is engaged. All deliverables will be prepared in a manner that conforms to the standards of quality normally observed by a person in Infovision's profession.

It is the responsibility of the CLIENT to select suitable staff to provide detailed requirements and be trained. For any training held at the CLIENT premises, the CLIENT will permit Infovision staff to use its equipment for the training of the CLIENT staff.

4. CHARGES AND PAYMENT

All prices quoted are firm, provided always that:

(a) CLIENT does not pay excise, sales and use taxes of any kind; or

Excepting invoices that are due upon execution of this Agreement, all fees shall be paid within thirty (30) days of invoice date.

(b) After notice, past due amounts owing from CLIENT shall bear interest at the rate of one (1%) per month. If delinquent payments should occur for a period exceeding six months, CLIENT shall reimburse Infovision Software for all reasonable costs incurred (including reasonable attorneys' fees) in collecting past due amounts owed by CLIENT. Alternatively, Infovision Software may, at its sole option, suspend CLIENT's service if CLIENT is more than 120 days past due in the payment of amounts owed pursuant to this Agreement.

(c) All payments shall be in U.S. Dollars.

(d) Specific modules to be implemented and the associated individual payment include those in the table in Appendix A. Note, the modules may be implemented in an order different than the one shown below. Services will be invoiced as incurred.

(e) CLIENT shall reimburse Infovision Software for all necessary, reasonable travel and living expenses incurred by Infovision Software in rendering all services in connection with this contract.

(f) CLIENT shall be entitled to special terms as follows:

1. CLIENT will be billed in full for actual services as incurred with 50% of total due on receipt and 50% due no later than January 15th 2017.
2. Expenses will be billed as incurred with 100% of total due on receipt.
3. Special terms are valid only for services performed and invoiced in calendar year 2016.

5. INSTALLATION

Infovision will be responsible for the setup of the Client's instance on its hosted server environment. If the Braver viewer technology is licensed, Infovision will install it on the Client's PC's

6. CLIENT'S RESPONSIBILITIES

CLIENT is responsible for completing all the tasks assigned to them in the Appendix B Statement of Work. The tasks are to be performed in a timely manner.

Client will create a "punch list" 30 days after "go-live" of nonconformance issues to be corrected. Final acceptance takes place upon Client acceptance that the "punch list" items have been corrected. The Client agrees to be reasonable in its list.

The 30 Day Punch List will not include any items not specifically mentioned in the related RFP and agree upon prior to corrections commencing.

7. FORCE MAJEURE

Neither party will be responsible for any failure to perform hereunder due to unforeseen circumstances or due to causes beyond the non-performing party's reasonable control, including, without limiting the generality of the foregoing, acts of God, war, riot, embargoes, acts of government, catastrophe, fire, flood, accidents, strikes, shortages of transportation, fuel, energy, labor or material acts of a public enemy.

8. LIMITATION OF LIABILITY

Infovision Software's total liability for any software or service provided pursuant to or arising out of this Agreement, including but not limited to liability arising out of, resulting from or in any way related to contract, tort, breach of warranty, intellectual property infringement or otherwise, shall not in any event exceed the total fees paid by CLIENT with respect to this Agreement. Neither Infovision Software nor its

licensors shall be liable for loss of profits, indirect, special, incidental, or consequential damages. This provision shall survive the termination of this Agreement or any amendment thereto.

9. FACILITIES AND EQUIPMENT

CLIENT will provide Infovision the following documents, access, facilities, services and site information:

- a) Access to files and documents, which are a product of the system to be replaced or generated by the Program(s).
- b) Information relative to CLIENT's access devices and web access on which the Program must run or with which the Program must interact.
- c) Personnel, facilities, equipment and time for training, installation and other services to be performed by Infovision Software.

10. ASSIGNMENT

Neither party hereto shall be entitled to assign that party's rights and obligations under this Agreement without the express written agreement of the other party, such agreement not to be unreasonably withheld.

11. SEVERABILITY

Any provision of this Agreement, which is prohibited by law or is unenforceable will be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.

12. ENUREMENT

This Agreement will enure to the benefit of and be binding upon the parties and their respective successors and assignees.

13. MODIFICATION

This Agreement may not be modified except in writing by an authorized signatory of each party.

14. NOTIFICATION

All notices under this Agreement shall be in writing and delivered by overnight delivery service or certified mail, return receipt requested, to the address specified above. Either party may change its address by providing notice in accordance with this Section.

15. GOVERNING LAW

The laws of the State of California, United States of America will govern any disputes arising in connection with these terms and conditions.

16. ACCEPTANCE

Execution of this contract, the Software License Agreement, and Hosting, Support and Maintenance Agreement, along with CLIENT's Request for Proposal (if any) and Infovision's Response to the RFP (if any) constitute the entire agreement between the parties. Infovision accepts the terms and conditions contained in CLIENT's Request for Proposal, are hereby made a part of this agreement by reference herein, to the extent not modified by herein. This contract is completed when the items on the 30 Day Punch List are completed.

APPENDIX A
Infovision Services Cost Schedule

PRODUCT/SERVICE		
DESCRIPTION	COMMENTS	PRICE
Services:		
Code Enforcement and Complaint Tracking		5,000
Project Track		6,000
Licensing		5,000
Permitting		9,000
Public Web Access		3,000
Total Services Fee. Note travel expenses are NOT included herein.		\$28,000

APPENDIX B

Infovision Software Statement of Work (SOW)

(To be determined and mutually agreed)

Project Track

		Onsite	Infovision	Project	IT	Reviewers	General
Clarify	May 31	X	X	X	X		
Configuration	Jun 1 – Jun 2	X	X	X			
Testing	Jun 3	X	X	X			
Remote testing support	Jun 6 – 10		X	X			
Reports	Jun 6 – 10		X	X	X		
Reviewer Training	Jun 14	X	X	X	X	X	
Final Review	Jun 15	X	X	X	X	X	
Go-Live	Jun 16	X	X	X	X	X	
Post Go-Live Support	Jun 17	X	X	X	X	X	
General Training	Jul 5	X	X	X			X

Requirements:

1. Inspections/Zoning, Engineering, Development, Fire review are project reviews.
2. Initial project submissions will be Commercial Site Plan, Rezoning, Conditional Use Application, Variance, and Property Evaluation Questionnaire
3. Brava viewer including markup and plan comparison for reviewers.
4. Infovision to train Project leads on adding new reviews and reviewers.
5. Project leads to develop text for approved and not approved letters.
6. Estimated 6 departments / 20 users to use Project Review.
7. Estimated 20 – 25 types of document types for project review.
8. Implement electronic plan review.
9. Project review fees to be added / collected on the permit.
10. Infovision to provide core reports; Client IT responsible to modify and build custom reports.
11. Infovision to provide 2 Inspector trainings for 2 hours each.
12. Infovision to provide 2 general 2 hour training sessions.
13. No data conversion.
14. Project contact is John Doe.

Licensing

Schedule

		Onsite	Infovision	Project	IT	Reviewers	General
Send Conversion Data	Jun 27				X		
Clarify	Jul 5	X	X	X	X		
Configuration	Jul 6	X	X	X			
Testing	Jul 8	X	X	X			
Infovision configure templates	Jul 11 – 22		X				
Remote testing support	Jul 18 - 22		X	X			
Conversion Setup	Jul 18 – 22		X	X	X		
Reports	Jul 18 – 22		X	X	X		
End user training	Jul 26	X	X	X	X	X	
Final Review	Jul 27	X	X	X	X	X	
Conversion	Jul 28	X	X				
Go-Live	Jul 29	X	X	X	X	X	
Post Go-Live Support	Jul 29	X	X	X	X	X	
General Training	Aug 8	X	X	X			X

Requirements:

1. 40 to 45 license types to be configured.
2. Inspection by Police, fire, health, animal control, building, parks.
3. Project review by Police, fire, health, animal control, building, parks.
4. License have 6 months, 1 year, 2 year, 5 year expiry.
5. Yearly licenses generally run from July 1st to June 30th.
6. A renewal letter will be run at time of renewal.
7. Unpaid license reports will be generated.
8. Letters will be formatted for window envelopes.
9. Dog license will be the first license to configure.
10. Infovision to provide core reports; Client IT responsible to modify and build custom reports.
11. Infovision to provide 2 end user trainings
12. Infovision to provide 2 general 2 hour trainings for city staff.
13. Client to provide conversion data pre-implementation.
14. Licensing project contact is John Doe.

Code Enforcement

Schedule

		Onsite	Infovision	Project	IT	Inspector	General
Send Conversion Data	Aug 1				X		
Clarify	Aug 8	X	X	X	X		
Configuration	Aug 9 - 11	X	X	X			
Testing	Aug 12	X	X	X			
Remote testing support	Aug 15 - 19		X	X			
Conversion Setup	Aug 15 - 19		X	X	X		
Reports	Aug 15 - 19		X	X	X		
Inspector Training	Aug 22	X	X	X	X	X	
Final Review	Aug 23	X	X	X	X	X	
Conversion	Aug 24	X	X				
Go-Live	Aug 25	X	X	X	X	X	
Post Go-Live Support	Aug 26	X	X	X	X	X	
General Training	Sept 13	X	X	X			X

Requirements:

1. Code enforcement for Housing and Zoning violations.
2. 8 – 10 inspectors
3. Initial, Follow up, and Final Letters
4. \$60 re-inspection fee to be charged at discretion of inspector.
5. Process initial invoice through Evolve and allow for online payment and integration to Active Networks for payment.
6. Track all court actions and results.
7. Electronic citation creation
8. Infovision to provide core reports; Client IT responsible to modify and build custom reports.
9. Infovision to provide 2 Inspector trainings
10. Infovision to provide 2 general 2 hour trainings for city staff.
11. Client to provide conversion data pre-implementation.
12. Code enforcement project contacts is John Doe.

Permitting

Schedule

		Onsite	Infovision	Project	IT	Inspectors	General
Send Conversion Data	Sept 5				X		
Clarify	Sept 13	X	X	X	X		
Configuration	Sept 14 – Sept 16	X	X	X			
Remote configuration.	Sept 19 – Oct 7		X				
Remote testing support	Oct 10 – Oct 28		X	X			
Conversion Setup	Oct 10 – Oct 28		X	X	X		
Reports	Oct 10 - Oct 28		X	X	X		
Testing	Oct 10 – Oct 8		X	X			
Inspector Training	Oct 31	X	X	X		X	
Inspector training	Nov 1	X	X	X	X	X	
Final Review	Nov 2	X	X	X	X	X	
Conversion	Nov 3	X	X				
Go-Live	Nov 3	X	X	X	X	X	
Post Go-Live Support	Nov 4	X	X	X	X	X	
General Training		X	X	X			X

Requirements:

1. Templates to implement: Commercial building, residential building, building exterior, demolition, sign, excavation, fence, plumbing, electrical, moving permit, WUBPA, general
2. Inspection by Building and storm water.
3. Fire enter inspection results into their fire inspection system.
4. 8 Inspectors
5. Inspection assignment to inspection queue and inspectors will distribute to specific inspector workflow queue.
6. Inspection requests will generally be next day with the option of requesting time slot.
7. Residential permits will be reviewed within Building department.
8. Commercial permits will be reviewed by multiple departments using the Project Track module.
9. All fees will be paid through Active Networks by printing a barcoded invoice in Evolve.
10. Permits will be printed as part of the invoice process with payment made to finance.
11. Account level fees will be implemented.
12. Permit will be used for posting on the job site.
13. Infovision to provide core reports; Client IT responsible to modify and build custom reports.
14. Infovision to provide 4 inspector trainings. Each inspector will attend two of the trainings.
15. Infovision to provide 3 general 2 hour trainings for city staff.
16. Client to provide conversion data pre-implementation.
17. Permit project contact is John Doe.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.12.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **MICHAEL WODALSKI, DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **LED STREET LIGHT PURCHASE**

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, MARCH 21, 2015**

POLICY QUESTION: Should the Village Board approve purchasing the LED American Electric Lighting Autobahn Series ATB2 Roadway Lighting Fixtures from Werner Electric Supply for a total price of \$117,654.46?

RECOMMENDATION TO: I make a motion to approve the recommendation of the Deputy Director of Public Works to move forward with purchasing the LED street light fixtures.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- | | |
|-----------------------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Budget Line Item: | Convert Village-owned Street Lights to LED: Page 167 |
| <input type="checkbox"/> Budget Line Item: | _____ |
| <input checked="" type="checkbox"/> Budgeted Expenditure: | \$110,000 |
| <input checked="" type="checkbox"/> Budgeted Revenue: | Received grant for \$75,000 (total budget of \$185,000) |
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|--------------------------------------------------|-------|
| <input type="checkbox"/> WI Statue: | _____ |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal: | _____ |
| <input type="checkbox"/> Municipal Code: | _____ |
| <input type="checkbox"/> Municipal Rules: | _____ |
-
-

PRIOR REVIEW: This item was discussed at the Property & Infrastructure Meeting on 3/7/2016

BACKGROUND:

This past year, the Village investigated replacing the approximate 400 Village owned street lights with LED lights as a way to reduce yearly energy costs. As part of this, the Village applied for a grant through the State Energy Office and received a \$75,000 reimbursement grant. In February, the Village sent out an RFP to light vendors for the replacement fixtures. Staff will then install the new fixtures. In total, the Village received 4 complete proposals and 1 incomplete proposal (the incomplete proposal is not under consideration).

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Comparison of Proposal Costs

Village of Weston Wisconsin
VILLAGE BOARD BRIEFER
Michael Wodalski; Deputy Director of Public Works

Date: Thursday, March 17, 2016

Re: Capital Purchase: LED Street Lights

1. Policy Question:

Should the Village Board of Trustees approve the purchase of a LED American Electric Lighting Autobahn Series ATB2 Roadway Lighting Fixtures from Werner Electric Supply for a total price of \$117,654.46?

2. Purpose:

The purpose of purchasing LED Light Fixtures is to reduce annual energy costs as well as improve the lighting quality on our main corridors with Village owned street lights.

3. Background:

The Village of Weston has several areas that have village owned street lights. These areas are primarily in the Village's landscaped areas. Specifically, on Schofield Ave from Normandy to Birch St., Community Center Dr. and Barbican Dr. corridors, and the St. Clare's and Crosse Pointe developments south of STH 29.

4. Issue Analysis:

The majority of the Village's owned street lights are 150-watt fixtures with some 250-watt high pressure sodium (HPS) fixtures. These fixtures have a useful life of approximately 5 years, at which point light bulbs need to be replaced. On average, the Village uses 386,050 Kilowatt Hours (KWh) of energy used per year. The proposed fixtures would be able to reduce the energy usage by at least 40%, which would save roughly 154,420 KWh of energy every year, which equates to roughly \$13,900 per year (\$0.09/KWh – mixture of on peak and off peak rates).

A Request for Proposals (RFP) was sent out in February to multiple suppliers and vendors. The Village has received responses from 5 companies (4 complete and 1 incomplete). Only the four completed responses will be evaluated as the incomplete response was not able to indicate whether the quoted fixtures would be sufficient for lighting our streets.

Respondents were asked to provide photometrics of the roadways to ensure appropriate lighting levels as well as provide costs for the fixtures. The fixtures specified were WisDOT approved fixtures which are thoroughly vetted by the DOT to ensure a quality product.

In reviewing the proposals, there were 4 that had photometrics matching the requirements based on roadway classification (arterial, collector, local) and pedestrian traffic (high, medium, low). Photometrics were evaluated based on average foot-candle readings as well as the uniformity of the lighting on the roadway, based on dividing the average foot-candle reading by the minimum foot-candle reading. The closer the uniformity is to 1, the more uniform the lighting will be.

After looking at the performance of the fixtures, the system wattage was also evaluated as lower wattage fixtures would have a lower annual cost in operating. Additionally, staff contacted other municipalities where these fixtures are located to get the local perspective on how the lights have functioned.

Staff is planning to install the light fixtures ourselves with the Public Works staff. Building Inspector Tatro will teach staff how to properly uninstall the existing fixtures and install the new fixtures.

5. Fiscal Impact:

The Village received complete proposals from four suppliers for LED Street Lighting. The suppliers, fixture quoted and total price are listed below:

Supplier	Fixture (wattage)	Total Price
Werner Electric Supply	Am. Elec. Autobahn ATB2 (91W)	\$117,654.46
Etco Electric	Am. Elec. Autobahn ATB2 (91W)	\$118,752.00
Crescent Electric	Leotek Green Cobra (105W)	\$114,434.00
Solid Flux Lighting	Philips StreetView (105W)	\$131,259.00

Staff's recommendation is to award the contract to Werner Electric Supply for \$117,654.46. Their fixture met all of the photometric requirements for lighting levels. Additionally, this fixture has a lower wattage, thus by using less energy this fixture will have a lower operational charge over the lifespan of the fixtures. These fixtures have a rated life of 100,000 hours which is equivalent to approximately 25 years.

The budget for these fixtures going into the year was \$110,000. In addition to the budgeted amount, the Village received a grant from the State Energy Office for \$75,000. When utilizing the grant funds, the resulting expenditure ends up being \$42,654.46. With the annual energy savings noted above, the payback period on these fixtures is just over 3 years. Thus, for the next 22 years, the Village will have a real savings of nearly \$14,000 per year (and likely more as energy prices will likely rise).

6. Statutory Reference:

Not Applicable – Proposals were received utilizing the State's competitive procurement process.

7. Prior Review:

Discussed at PIC at 3/7/2016 meeting

8. Attachments:

- Information sheets for each fixture
- Proposal Price Summaries

9. Policy Choices:

- 1) To approve the purchase of the LED Street Lights from Werner Electric
- 2) To not approve the purchase
- 3) To recommend the purchase be delayed and have staff investigate other alternatives

10. Recommendation:

I recommend the purchase of the LED Street Lights from Werner Electric.

11. Legislative Action:

I move to approve the purchase of the LED Street Lights from Werner Electric.

Village of Weston LED Street Light Cost Proposals (3/14/2016)

Line Item	Item	QTY	Crecent			Etco			Solid Flux			Werner		
			Unit Price	Fixture	Total Cost	Unit Price	Fixture	Total Cost	Unit Price	Fixture	Total Cost	Unit Price	Fixture	Total Cost
A1	Schofield Ave	74	\$ 348.00	Leotek GCI 60F MV NW 3	\$ 25,752.00	\$ 346.00	ATB2 40B E70 R2	\$ 25,604.00	\$ 393.00	Philips SVM 90W48LED	\$ 29,082.00	\$ 342.98	Holophane ATB2 w/Arm	\$ 25,380.52
B1	Barbican Ave	38	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 10,564.00	\$ 292.00	ATB2 40B E70 R2	\$ 11,096.00	\$ 319.00	Philips SVM 90W48LED	\$ 12,122.00	\$ 289.26	Holophane ATB2	\$ 10,991.88
B2	Von Kanel	2	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 556.00	\$ 292.00	ATB2 40B E70 R2	\$ 584.00	\$ 319.00	Philips SVM 90W48LED	\$ 638.00	\$ 289.26	Holophane ATB2	\$ 578.52
B3	Annabelle	3	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 834.00	\$ 292.00	ATB2 40B E70 R2	\$ 876.00	\$ 319.00	Philips SVM 90W48LED	\$ 957.00	\$ 289.26	Holophane ATB2	\$ 867.78
B4	Community Center Dr	32	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 8,896.00	\$ 292.00	ATB2 40B E70 R2	\$ 9,344.00	\$ 319.00	Philips SVM 90W48LED	\$ 10,208.00	\$ 289.26	Holophane ATB2	\$ 9,256.32
B5	CTH X 150W	1	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 278.00	\$ 292.00	ATB2 40B E70 R2	\$ 292.00	\$ 319.00	Philips SVM 90W48LED	\$ 319.00	\$ 289.26	Holophane ATB2	\$ 289.26
B6	CTH X 250W	4	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,112.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,168.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,276.00	\$ 289.26	Holophane ATB2	\$ 1,157.04
C1	Westview Blvd	6	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,668.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,752.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,914.00	\$ 289.26	Holophane ATB2	\$ 1,735.56
C2	CTH X	12	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 3,336.00	\$ 292.00	ATB2 40B E70 R2	\$ 3,504.00	\$ 319.00	Philips SVM 90W48LED	\$ 3,828.00	\$ 289.26	Holophane ATB2	\$ 3,471.12
C3	Weston Ave	43	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 11,954.00	\$ 292.00	ATB2 40B E70 R2	\$ 12,556.00	\$ 319.00	Philips SVM 90W48LED	\$ 13,717.00	\$ 289.26	Holophane ATB2	\$ 12,438.18
C4	Cranberry Blvd	22	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 6,116.00	\$ 292.00	ATB2 40B E70 R2	\$ 6,424.00	\$ 319.00	Philips SVM 90W48LED	\$ 7,018.00	\$ 289.26	Holophane ATB2	\$ 6,363.72
C5	Ministry Parkway	32	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 8,896.00	\$ 292.00	ATB2 40B E70 R2	\$ 9,344.00	\$ 319.00	Philips SVM 90W48LED	\$ 10,208.00	\$ 289.26	Holophane ATB2	\$ 9,256.32
C6	Birch St North	18	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 5,004.00	\$ 292.00	ATB2 40B E70 R2	\$ 5,256.00	\$ 319.00	Philips SVM 90W48LED	\$ 5,742.00	\$ 289.26	Holophane ATB2	\$ 5,206.68
C7	Franciscan Way North	6	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,668.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,752.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,914.00	\$ 289.26	Holophane ATB2	\$ 1,735.56
C8	Stone Ridge Dr North	34	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 9,452.00	\$ 292.00	ATB2 40B E70 R2	\$ 9,928.00	\$ 319.00	Philips SVM 90W48LED	\$ 10,846.00	\$ 289.26	Holophane ATB2	\$ 9,834.84
C9	Franciscan Way South	5	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,390.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,460.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,595.00	\$ 289.26	Holophane ATB2	\$ 1,446.30
C10	Meadow Rock	10	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 2,780.00	\$ 292.00	ATB2 40B E70 R2	\$ 2,920.00	\$ 319.00	Philips SVM 90W48LED	\$ 3,190.00	\$ 289.26	Holophane ATB2	\$ 2,892.60
C11	Birch St South	6	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,668.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,752.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,914.00	\$ 289.26	Holophane ATB2	\$ 1,735.56
C12	Stone Ridge Dr South	5	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,390.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,460.00	\$ 319.00	Philips SVM 90W48LED	\$ 1,595.00	\$ 289.26	Holophane ATB2	\$ 1,446.30
C13	Cross Pointe	24	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 6,672.00	\$ 292.00	ATB2 40B E70 R2	\$ 7,008.00	\$ 319.00	Philips SVM 90W48LED	\$ 7,656.00	\$ 289.26	Holophane ATB2	\$ 6,942.24
D1	Schofield Ave @ Enterprise Way	4	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,112.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,168.00	\$ 345.00	Philips SVM 140W48LED	\$ 1,380.00	\$ 289.26	Holophane ATB2	\$ 1,157.04
D2	CTH X @ Howland and Shorey	8	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 2,224.00	\$ 292.00	ATB2 40B E70 R2	\$ 2,336.00	\$ 345.00	Philips SVM 140W48LED	\$ 2,760.00	\$ 289.26	Holophane ATB2	\$ 2,314.08
D3	CTH X @ Ross Ave	4	\$ 278.00	Leotek GCI 60F MV NW 3	\$ 1,112.00	\$ 292.00	ATB2 40B E70 R2	\$ 1,168.00	\$ 345.00	Philips SVM 140W48LED	\$ 1,380.00	\$ 289.26	Holophane ATB2	\$ 1,157.04
	Total	393		105 W	\$ 114,434.00		91W	\$ 118,752.00		105W	\$ 131,259.00		91W	\$ 117,654.46

VILLAGE OF WESTON
2016 CIP BUDGET REQUEST
AND 2017 FINANCIAL PLAN
PROGRAM COMMENTS

Department/Office: Finance	Budget: Capital Improvements Fund
Program: Capital Projects Funds	Submitted by: Keith Donner/John Jacobs

CAPITAL IMPROVEMENTS FUND
2016 Capital Improvements Program (CIP) Budget – 2017 Financial Plan

<u>PUBLIC WORKS & PARKS</u>		<u># of Years</u>	2016	2017	2018
<u>DEPARTMENTS:</u>	Total Cost	Financed	Proposed Budget	Financial Plan	Financial Plan
Public Works - New Plow Truck	\$ 166,712	5	\$ 41,678	\$ 41,678	\$ 41,678
Public Works - End Loader with Wing/Plow <i>Additional Portion Funded in Refuse/ Recycling Fund (2015 budget amount = \$64,632)</i>	\$ 48,456	3	16,152	16,152	-
Public Works - Replace Plow Truck #9	\$ 204,230	5	40,846	40,846	40,846
Public Works - Replace Pickup Truck #59	\$ 32,863	1	-	-	-
Public Works - Replace Dump Truck #25 <i>100% Funded by Refuse/Recycling Fund (2015 budget amount = \$33,909)</i>	\$ -	5	-	-	-
Parks - Ball Diamond Machine	\$ 22,768	1	-	-	-
Public Works - Replace Excavator #23 <i>Additional Portion Funded in Refuse/Recycling Fund (2015 budget amount = \$23,500)</i> <i>Additional Portion Funded in Water Utility Fund (2015 budget amount = \$4,700)</i>	\$ 135,105 \$ -	5	27,021	27,021	27,021
Public Works - New Street Sweeper	\$ 176,465	5	35,293	35,293	35,293
Less: Estimated Trade-In Values on Equipment	\$ -	1	-	-	-
Parks - Canoe Launch Facility	\$ 147,000	1	-	-	-
Public Works - Kmiecik Culvert/Bridge Replacement	\$ 65,000	1	-	-	-
Public Works - Transport Way Reconstruction	\$ 35,000	1	-	-	-
Public Works - Schofield Ave./Ryan to CTH J (WDOT invoice balance)	\$ -	1	-	-	-
Public Works - Pedestrian Bridge (WDOT invoice balance)	\$ -	1	-	-	-
Plow Truck #60	\$ 210,000	5	42,000	42,000	42,000
Snow Blower to replace 1957 Snow Blower	\$ 165,000	3	55,000	55,000	55,000
Parks Mower #143 (11-foot mower)	\$ 55,000	1	55,000	-	-
Staff Vehicle (Conferences, Meetings, etc.)	\$ 28,000	1	28,000	-	-
Connect Ridgeview Subdivision to E. Everest Avenue <i>(Total = \$77,000; \$60,000 - CIP Fund; \$12,000 - Water; \$5,000 - Stormwater)</i>	\$ 60,000	1	60,000	-	-
Convert Village-owned Street Lights to LED	\$ 110,000	1	110,000	-	-
Purchase Lot - Transport Way for Road Connection	\$ 120,000	1	120,000	-	-
Municipal Center Facilities Assessment Study	\$ 105,000	1	105,000	-	-
Birch Street Multi-Use Path Extension	\$ 6,215	1	6,215	-	-
Plow Truck #17 (just Truck Chassis)	\$ 140,000	5	-	28,000	28,000
Parks Mower #115 (72-inch mower)	\$ 25,000	1	-	25,000	-
Parks Walk-Behind Mower #142	\$ 5,500	1	-	5,500	-
Multi-Purpose Mower/Blower #113	\$ 120,000	3	-	40,000	40,000
Parks Zero Turn Mower	\$ 22,000	1	-	-	22,000
Plow Truck #69	\$ 210,000	5	-	-	42,000
One-Ton Pickup Truck #21	\$ 22,500	1	-	-	22,500
Grader	\$ 325,000	5	-	-	65,000



Consistent with LEED® goals & Green Globes™ criteria for light pollution reduction

Autobahn Series ATB2 Roadway Lighting

PRODUCT OVERVIEW



WisDOT LED 'A'
659.1115

Features:

OPTICAL

Same Light: Performance is comparable to 250-400W HPS roadway luminaires.

White Light: Correlated color temperature - standard 4000K, 70 CRI minimum or optional 5000K, 70 CRI minimum.

Unique IP66 rated LED light engines provided 0% uplight and restrict backlight to within sidewalk depth, providing optimal application coverage and optimal pole spacing.

Available in Type II, III, IV, & V roadway distributions.

ELECTRICAL

Expected Life: LED light engines are rated >100,000 hours at 25°C, L70.

Electronic driver has an expected life of 100,000 hours at a 25°C ambient.

Lower Energy: Saves an average of 40-60% over comparable HPS platforms.

Robust Surge Protection: Three different surge protection options provide a minimum of IEEE/ANSI C62.41 Category C (10kV/5kA) protection.

MECHANICAL

Easy to Maintain: Includes standard AEL lineman-friendly features such as tool-less entry, 3 station terminal block and quick disconnects. Bubble level located inside the electrical compartment for easy leveling at installation.

Rugged die-cast aluminum housing is polyester powder-coated for durability and corrosion resistance. Rigorous five-stage pre-treating and painting process yields a finish that achieves a scribe creepage rating of 8 (per ASTM D1654) after over 1000 hours exposure to salt fog chamber (operated per ASTM B117) Optional Enhanced Corrosion Resistant finish (CR) increases the salt spray exposure to 5000 hours.

Four-bolt mast arm mount is adjustable for arms from 1-1/4" to 2" (1-5/8" to 2-3/8" O.D.) diameter and provides a 3G vibration rating per ANSI C136.

Wildlife shield is cast into the housing (not a separate piece).

CONTROLS

NEMA 3 Pin photocontrol receptacle is standard, with the Acuity designed ANSI 5 Pin and 7 Pin receptacles optionally available.

Premium solid state locking sale photocontrol - PCSS (10 year rated life). Extreme long life sold state locking style photocontrol - PCLL (20 year rated life).

Mult-level dimming available to provide scheduled dimming as specified by the customer.

Optional onboard Adjustable Output module allows the light output and input wattage to be modified to meet site specific requirements, and can also allow a single fixture to be flexibly applied in many different applications.

WARRANTY & STANDARDS

5 year limited warranty. Full warranty terms located at http://www.acuitybrands.com/Libraries/Terms_and_Conds/ABL_LED_Commerical_Outdoor.sflb.ashx

Rated for -40°C to 40°C ambient.

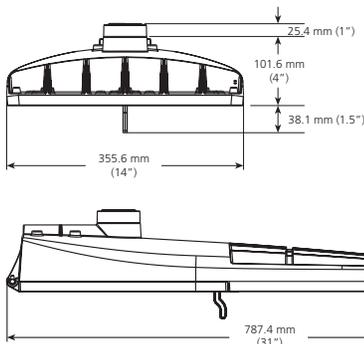
CSA Certified to U.S. and Canadian standards

Complies with ANSI: C136.2, C136.10, C136.14, C136.31, C136.15, C136.37

Applications:

- Roadways
- Off ramps
- Residential streets
- Parking lots

DIMENSIONS



Effective Projected Area (EPA)
The EPA for the ATB2 is 0.78 sq. ft.,
Approx. Wt. = 21 lbs. (9.53 kg)

Note: Specifications subject to change without notice. Actual performance may differ as a result of end-user environment and application.

Autobahn Series ATB2

Roadway Lighting

ORDERING INFORMATION

Example: ATB2 40LEDE70 MVOLT R2

ATB2 40BLEDE70 MVOLT R2 P7 SH RFD189563

Series	Performance Packages	Voltage	Optics
ATB2 Autobahn LED Roadway & Security	40BLEDE70 40B Chips, 700mA Driver 40BLEDE10 40B Chips, 1050mA Driver 40BLEDE13 40B Chips, 1300mA Driver 60BLEDE70 60B Chips, 700mA Driver 60BLEDE85 60B Chips, 850mA Driver 60BLEDE10 60B Chips, 1050mA Driver 60BLEDE13 60B Chips, 1300mA Driver 80LEDE70 80B Chips, 700mA Driver 80LEDE85 80B Chips, 850mA Driver 80LEDE10 80B Chips, 1050mA Driver	MVOLT Multi-volt, 120-277V 347 347V 480 480V	R2 Roadway Type II R3 Roadway Type III R4 Roadway Type IV R5 Roadway Type V

Options

Color Temperature (CCT)

(Blank) 4000K CCT, 70 CRI Min. (Standard)
5K 5000K CCT, 70 CRI Min.

Paint

(Blank) Gray (Standard)
BK Black
BZ Bronze
DDB Dark Bronze
GI Graphite
WH White

Surge Protection

Blank Acuity SPD with inductive filter (Standard)
MP¹ MOV Pack
IL¹ SPD with Indicator Light

Terminal Block

(Blank) Terminal Block (Standard)
T2 Wired to L1 & L2 Positions

Misc.

BL External Bubble Level
CR Enhanced Corrosion Resistant Finish
HS House-Side Shield
NL Nema Label
XL Not CSA Certified

Controls

(Blank) 3 Pin NEMA Photocontrol Receptacle (Standard)
P5 5 Pin Photocontrol Receptacle (Dimmable Driver Included)
P7 7 Pin Photocontrol Receptacle (Dimmable Driver Included)
NR No Photocontrol Receptacle
AO² Field Adjustable Output
DM 0V-10V Dimmable Driver (Controls by others)
ML^{3,4} Multi-Level Dimming
PCSS¹ Solid State Lighting Photocontrol (120-277V)
PCLL Solid State Long Life Photocontrol
SH Shorting Cap

Packaging

(Blank) Single Unit (Standard)
JP Job Pack (24/Pallet)

Notes

1. Not available in 347 or 480V.
2. Not available with DM or ML options.
3. Not available with AO, DM, P5 or P7 options.
4. Dimming schedule and light level information required from the customer in order to configure product. Contact Infrastructure Technical Support to proceed.

WisDOT LED LABEL 'A'
Drawing Date 11/04/15
EFFECTIVE 12/2015

Note: Specifications subject to change without notice. Actual performance may differ as a result of end-user environment and application.



AEL Headquarters, 3825 Columbus Road, Granville, OH 43023
 www.americanelectriclighting.com
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Warranty Five-year limited warranty. Complete warranty terms located at: www.acuitybrands.com/CustomerResources/Terms_and_conditions.aspx
 Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

Please contact your sales representative for the latest product information.

Autobahn Series ATB2

Roadway Lighting

PERFORMANCE PACKAGE

Performance Package	Drive Current (mA)	Input Watts	Optic	4000K CCT		LLD @ 25°C	
				Delivered Lumens	Efficacy (LPW)	50k Hours	100k Hours
40B	700	91	R2	11266	124	0.98	0.96
	1000	138		15685	114	0.95	0.90
	1300	177		18277	103	0.94	0.88
	700	91	R3	11160	123	0.98	0.96
	1000	138		15520	112	0.95	0.90
	1300	177		18050	102	0.94	0.88
	700	91	R4	10775	118	0.98	0.96
	1000	138		15015	109	0.95	0.90
	1300	177		17341	98	0.94	0.88
	700	91	R5	12097	133	0.98	0.96
	1000	138		16729	121	0.95	0.90
	1300	177		19564	111	0.94	0.88
60B	700	133	R2	16986	128	0.98	0.96
	850	173		19966	115	0.95	0.90
	1000	208		23710	114	0.95	0.90
	1300	260		27308	105	0.94	0.88
	700	133	R3	17128	129	0.98	0.96
	850	173		20105	116	0.95	0.90
	1000	208		23250	112	0.95	0.90
	1300	260		27477	106	0.94	0.88
	700	133	R4	16516	124	0.98	0.96
	850	173		19429	112	0.95	0.90
	1000	208		22718	109	0.95	0.90
	1300	260		26400	102	0.94	0.88
	700	133	R5	17882	134	0.98	0.96
	850	173		21000	121	0.95	0.90
	1000	208		24673	119	0.95	0.90
1300	260	28838		111	0.94	0.88	
80B	700	180	R2	22528	125	0.98	0.96
	850	224		26394	118	0.95	0.90
	1000	274		30998	113	0.95	0.90
	700	180	R3	22127	123	0.98	0.96
	850	224		25955	116	0.95	0.90
	1000	274		30491	111	0.95	0.90
	700	180	R4	21701	121	0.98	0.96
	850	224		25350	113	0.95	0.90
	1000	274		29567	108	0.95	0.90
	700	180	R5	23799	132	0.98	0.96
	850	224		27851	124	0.95	0.90
	1000	274		32391	118	0.95	0.90

Note: Information shown above is based on nominal system data. Individual fixture performance may vary. Specifications subject to change without notice.

ATB2 LLD Multiplier	15°C	20°C	25°C	30°C	35°C	40°C
	1.02	1.01	1	0.99	0.97	0.96

To calculate the LLD for a temperature other than 25°C, multiply the LLD @ 25°C (shown in the performance package table) by the LLD multiplier for the selected temperature.



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 www.americanelectricalighting.com
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Warranty Five-year limited warranty. Complete warranty terms located at: www.acuitybrands.com/CustomResources/Terms_and_conditions.aspx
 Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

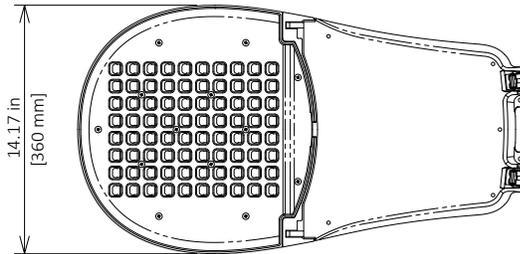
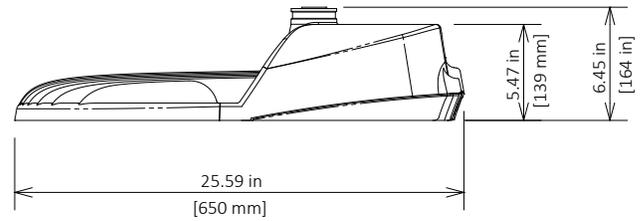
Please contact your sales representative for the latest product information.

GreenCobra™ LED Street Light GC1

Project
Type
Catalog No.

Luminaire Data

Weight 21 lbs [9.5 kg]
EPA 0.9 ft²



Ordering Information

Sample Catalog No. GC1 60F MV NW 2 GY 350 BSK RPB FDC

Product	No. & Type of LEDs	Voltage ⁶	Color Temperature	Distribution	Finish ²	Drive Current ¹	Options
GC1	20F 30F 40F 60F 80F	MV 120-277V	WW 3000K	2 Type 2	GY Gray	350 350mA	HSS ⁴ House Side Shield (Factory Installed)
		HV 347-480V	NW 4000K	3 Type 3	DB Dark	530 530mA	FDC ⁵ Fixed Drive Current
			CW 5000K		BK Black	700 700mA	LPCR Less Photocontrol Receptacle
						1A ³ 1A	PCR5 ANSI 5-wire Photocontrol Receptacle
							PCR7 ANSI 7-wire Photocontrol Receptacle
							PCR5-CR Control Ready 5-wire Photocontrol Receptacle
							PCR7-CR Control Ready 7-wire Photocontrol Receptacle
							SC PCR Shorting Cap
							WL Utility Wattage Label

Notes:

- 1 Factory set drive current, field adjustable standard. Refer to Performance Data Table Consult factory if wattage limits require a special drive current.
- 2 Gray, Black and Dark Bronze standard, consult factory for other finishes.
- 3 1A drive current only available with 40F.
- 4 Flush mounted house side shield factory installed. Shield cuts light off at 1/2 mounting height behind luminaire.
- 5 Non-field adjustable, fixed drive current.
- 6 MV is DLC qualified. HV is DLC qualified on request, consult factory.
- 7 Flush mounted house side shield. Shield cuts light off at 1/2 mounting height behind luminaire. Specify Model and Color.
- 8 Specify Color (GY, DB, BK)
- 9 Specify MV (120-277V) or HV (347V-480V)

Accessories*

HSS ⁷	House Side Shield
SPB ⁸	Square Pole Horizontal Arm Bracket
RPB ⁸	Round Pole Horizontal Arm Bracket
PTB ⁸	Pole Top Tenon Horizontal Arm Bracket
WB ⁸	Wall Horizontal Arm Bracket
BSK	Bird Deterrent Spider Kit
PC ⁹	Twist Lock Photocontrol
LLPC ⁹	Long-Life Twist Lock Photocontrol
SC	Twist Lock Shorting Cap

*Accessories are ordered separately and not to be included in the catalog number

Luminaire Specifications

Housing

Die cast aluminum housing with universal four-bolt slip fitter mounts to 1-1/4" to 2" (1-5/8" to 2-3/8" O.D.) diameter mast arm. Aluminum housing provides passive heat-sinking of the LEDs and has upper surfaces that shed precipitation. Mounting provisions meet 3G vibration per ANSI C136.31-2001 Normal Application, Bridge & Overpass. Mounting has leveling adjustment from + 10° to -5° in 2.5° steps and integral bubble level standard. Electrical components are accessed without tools and are mounted on removable power door with stainless steel latches. Standard rubber wildlife guard conforms to mast arm with no gaps.

Light Emitting Diodes

Hi-flux/Hi-power white LEDs produce a minimum of 90% of initial intensity at 100,000 hours of life based on IES TM-21. LEDs are tested in accordance with IES LM-80 testing procedures. LEDs have correlated color temperature of 3000K (WW), 4000K (NW), or 5000K (CW) and 70 CRI minimum. LEDs are 100% mercury and lead free.

Optical Systems

Micro-lens optical systems produce IESNA Type 2 or Type 3 distributions and are fully sealed to maintain an IP66 rating. Luminaire produces 0% total lumens above 90° (BUG Rating, U=0). Optional house side shield cuts light off at 1/2 mounting height behind luminaire.

Electrical

Rated life of electrical components is 100,000 hours. Uses isolated power supply that is 1-10V dimmable. Power supply is wired with quick-disconnect terminals. LED drive current can be changed in the field to adjust light output for local conditions (not available with PCR5-CR or PCR7-CR options). Power supply features a minimum power factor of .90 and <20% Total Harmonic Distortion (THD). EMC meets or exceeds FCC CFR Part 15. Terminal block accommodates 2 to 14 gauge wire and is aligned for strait wire entry. Surge protection complies with IEEE/ANSI C62.41 Category C High, 20kV/10kA.

Controls

3-Wire photocontrol receptacle is standard. ANSI C136.41 5-wire (PCR5) or 7-wire (PCR7) photocontrol receptacles are available. All photocontrol receptacles have tool-less rotatable bases. Wireless control module is provided by others.

Finish

Housing receives a fade and abrasion resistant polyester powder coat finish. Finish tested to withstand 3000 hours in salt spray exposure per ASTM B117. Finish tested 500 hours in UV exposure per ASTM G154 and meets ASTM D523 gloss retention.

Listings/Ratings/Labels

Luminaires are UL listed for use in wet locations in the United States and Canada. DesignLights Consortium™ qualified 120-277V 4000K product. International Dark Sky Association listed. Luminaire is qualified to operate at ambient temperatures of -40°C to 40°C. Assembled in the U.S.A

Photometry

Luminaires photometrics are tested by certified independent testing laboratories in accordance with IES LM-79 testing procedures.

Warranty

10-year limited warranty is standard on luminaire and components.

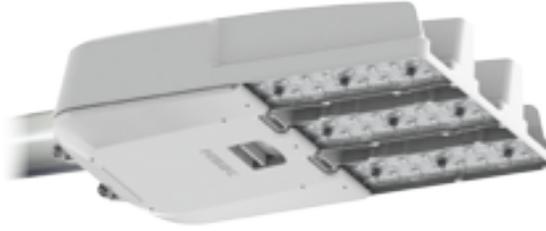
Performance Data

All data nominal, consult factory for IES files or LM-79 reports.

No. of LEDs & Type	Drive Current (mA)	System Wattage (W)	Delivered Lumens (Lm) ¹	Efficacy (Lm/W)	Type 2	Type 3
					BUG Rating	BUG Rating
20F	350	25	2700	108	B1 U0 G1	B1 U0 G1
	530	35	3650	104	B1 U0 G1	B1 U0 G1
	700	47	4800	102	B1 U0 G1	B1 U0 G1
30F	350	35	3800	109	B1 U0 G1	B1 U0 G1
	530	53	5400	102	B1 U0 G1	B2 U0 G1
	700	70	7000	100	B2 U0 G2	B2 U0 G2
40F	350	45	5050	112	B1 U0 G1	B2 U0 G1
	530	70	7200	103	B2 U0 G2	B2 U0 G2
	700	92	9300	101	B2 U0 G2	B2 U0 G2
	1000	132	12300	93	B3 U0 G3	B3 U0 G3
60F	350	70	7600	109	B2 U0 G2	B2 U0 G2
	530	101	10400	103	B2 U0 G2	B2 U0 G2
	700	133	13400	101	B3 U0 G3	B3 U0 G3
80F	350	85	9500	112	B2 U0 G2	B2 U0 G2
	530	133	14200	107	B3 U0 G3	B3 U0 G3
	700	180	17700	98	B3 U0 G3	B3 U0 G3

Notes:

1 Nominal lumens. Normal tolerance ± 10% due to factors including distribution type, LED bin variance, and ambient temperatures.



Project: _____
 Location: _____
 Cat.No: _____
 Type: _____
 Lamps: _____ Qty: _____
 Notes: _____

The Philips Lumece StreetView LED luminaire is designed for many applications that require medium intensity lighting. Powered by the Philips LEDgine platform and featuring innovative thermal management design, this LED luminaire has two major assets: exceptional performance and unbeatable value.

Ordering guide

example: SVM-90W48LED4K-G2-LE3-UNIV-DMG-RC-HS-GY3

Luminaire	LED Module	Optical System	Voltage	Driver and Dimming	Twist-Lock Receptacle	Surge Protection	Luminaire Accessories	Finish
SVM					RC			GY3
SVM StreetView Medium	16W16LED4K-G2 ⁴ or 22W16LED4K-G2 ⁴ or 24W16LED4K-G2 ⁴ or 30W16LED4K-G2 ⁴ or 32W32LED4K-G2 or 48W32LED4K-G2 or 60W32LED4K-G2 or 48W48LED4K-G2 or 72W48LED4K-G2 or 90W48LED4K-G2 or 140W48LED4K-G2 ^{2,4}	LE2 Type II LE3 Type III LE5 Type V	UNIV 120-277VAC: 16 LED 32 LED 48 LED 140W 48 LED HVU 347-480VAC: 32 LED 48 LED	<i>Standard:</i> DMG ^{1,5} Dimmable driver 0-10V <i>Optional:</i> (not available for 140W48LED) AMPD ^{2,4,5} Amplight Dimming Dynadimmer Economy Profile <hr/> CDMGE25 ^{2,4,5} CDMGE50 ^{2,4,5} CDMGE75 ^{2,4,5} Median Profile <hr/> CDMGM25 ^{2,4,5} CDMGM50 ^{2,4,5} CDMGM75 ^{2,4,5} Safety Profile <hr/> CDMGS25 ^{2,4,5} CDMGS50 ^{2,4,5} CDMGS75 ^{2,4,5} DALI ^{2,4,5} Digitally Addressable Lighting Interface DMG-AST ^{*2,4} Adjustable Startup Time DMG-CLO ^{*2,4,5} Constant Light Output DMG-OTL ^{*2,4} Over The Life <i>*Includes 0-10v dimming</i>	<i>Standard:</i> RC ^{1,3} Receptacle for twist-lock photocell or shorting cap	<i>Optional:</i> SP2 ⁵ 20kV / 20kA Surge Protector	HS House side shield, 1 per 16 LED light engine PH8 ^{3,4} Twist-lock Photoelectric Cell, UNIV (120-277VAC) PH8/347 ³ (not available for 140W48LED) Twist-lock Photoelectric Cell, HVU (347VAC) PH8/480 ³ (not available for 140W48LED) Twist-lock Photoelectric Cell, HVU (480VAC) PH8XL ^{3,4} Twist-lock Photoelectric Cell, extended life, UNIV (120-277VAC) PH9 ³ Shorting cap SPC ^{3,7} Starsense Photo-cell Control	GY3 Grey finish

- Please note these integrated features come standard with StreetView luminaires.
- Denotes programmable driver option. Not available with HVU (347-480volt).
Not available with 1050 mA version (140W48LED).
- Use of photoelectric cell or shorting cap is required to ensure proper illumination.
- Not available with HVU (347-480volt).
- Dimming choices: Select either DMG or AMPD or one of the CDMG options or DALI.
- When SP2 option is selected you will get SP2 instead of standard SP1.
- Please note that more hardware as well as software are required. Please contact the quotations department for help with putting together the entire control system.

SVM StreetView

LED Cobra Head: 16, 32, and 48 LED

LED wattage and lumen values

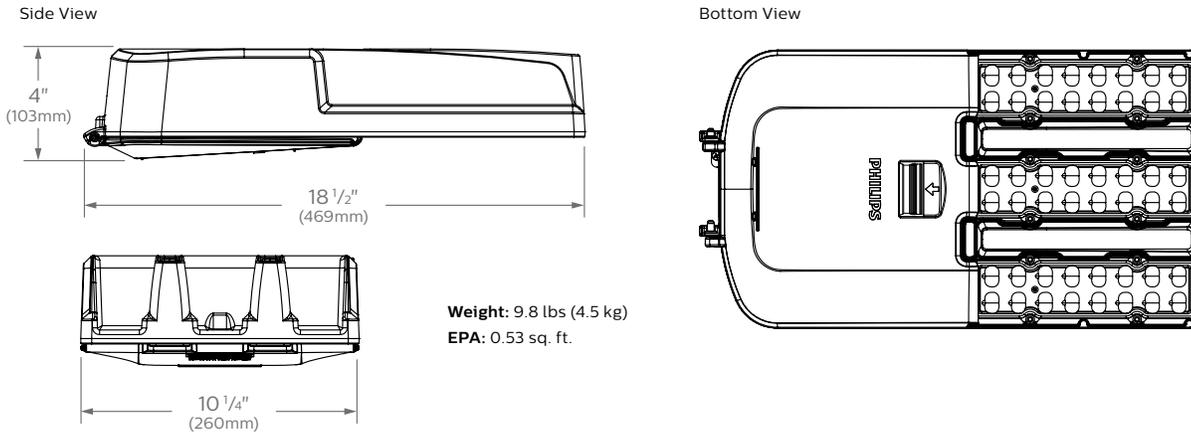
LED CRI = 70, CCT = 4000K nominal (3985K +/- 275K or 3710K to 4260K), System (LED + driver) rated life = 100,000 hrs¹

LED Module	Typical delivered lumens	Typical system wattage (W) ²	LED current (mA)	Typical System Current (A) @						Luminaire Efficacy Rating (Lm/W)	BUG rating
				120V	208V	240V	277V	347V	480V		
16W16LED4K-G2-LE2	2164	19	350	0.160	0.100	0.090	0.082			113	B1-U0-G1
16W16LED4K-G2-LE3	2192	19	350	0.160	0.100	0.090	0.082			115	B1-U0-G1
16W16LED4K-G2-LE5	2299	19	350	0.160	0.100	0.090	0.082			123	B2-U0-G0
22W16LED4K-G2-LE2	2822	26	470	0.210	0.125	0.115	0.105			109	B1-U0-G1
22W16LED4K-G2-LE3	2860	26	470	0.210	0.125	0.115	0.105			111	B1-U0-G1
22W16LED4K-G2-LE5	2999	26	470	0.210	0.125	0.115	0.105			116	B2-U0-G1
24W16LED4K-G2-LE2	2965	27	530	0.225	0.135	0.120	0.110		N/A	109	B1-U0-G1
24W16LED4K-G2-LE3	3004	27	530	0.225	0.135	0.120	0.110			110	B1-U0-G1
24W16LED4K-G2-LE5	3150	27	530	0.225	0.135	0.120	0.110			115	B2-U0-G1
30W16LED4K-G2-LE2	3792	36	700	0.290	0.175	0.150	0.135			105	B1-U0-G1
30W16LED4K-G2-LE3	3842	36	700	0.290	0.175	0.150	0.135			106	B1-U0-G1
30W16LED4K-G2-LE5	4029	36	700	0.290	0.175	0.150	0.135			112	B3-U0-G1
32W32LED4K-G2-LE2	4085	34	350	0.300	0.185	0.165	0.155	0.105	0.090	118	B1-U0-G1
32W32LED4K-G2-LE3	4139	35	350	0.300	0.185	0.165	0.155	0.105	0.090	120	B1-U0-G1
32W32LED4K-G2-LE5	4341	35	350	0.300	0.185	0.165	0.155	0.105	0.090	126	B3-U0-G1
48W32LED4K-G2-LE2	6132	53	530	0.450	0.270	0.240	0.215	0.160	0.130	116	B2-U0-G1
48W32LED4K-G2-LE3	6214	53	530	0.450	0.270	0.240	0.215	0.160	0.130	117	B2-U0-G1
48W32LED4K-G2-LE5	6515	53	530	0.450	0.270	0.240	0.215	0.160	0.130	123	B3-U0-G1
60W32LED4K-G2-LE2	7752	71	700	0.595	0.340	0.295	0.265	0.210	0.160	109	B2-U0-G2
60W32LED4K-G2-LE3	7855	71	700	0.595	0.340	0.295	0.265	0.210	0.160	110	B2-U0-G2
60W32LED4K-G2-LE5	8237	71	700	0.595	0.340	0.295	0.265	0.210	0.160	116	B3-U0-G1
48W48LED4K-G2-LE2	6341	54	350	0.440	0.260	0.250	0.230	0.160	0.130	117	B2-U0-G1
48W48LED4K-G2-LE3	6426	54	350	0.440	0.260	0.250	0.230	0.160	0.130	118	B2-U0-G2
48W48LED4K-G2-LE5	6734	54	350	0.440	0.260	0.250	0.230	0.160	0.130	124	B3-U0-G1
72W48LED4K-G2-LE2	8985	79	530	0.660	0.390	0.350	0.310	0.225	0.170	114	B2-U0-G2
72W48LED4K-G2-LE3	9105	79	530	0.660	0.390	0.350	0.310	0.225	0.170	116	B2-U0-G2
72W48LED4K-G2-LE5	9542	79	530	0.660	0.390	0.350	0.310	0.225	0.170	121	B3-U0-G2
90W48LED4K-G2-LE2	11475	105	700	0.890	0.515	0.455	0.390	0.305	0.225	109	B2-U0-G2
90W48LED4K-G2-LE3	11628	105	700	0.890	0.515	0.455	0.390	0.305	0.225	111	B2-U0-G2
90W48LED4K-G2-LE5	12186	105	700	0.890	0.515	0.455	0.390	0.305	0.225	116	B4-U0-G2
140W48LED4K-G2-LE2	15790	160	1050	1.330	0.760	0.665	0.575			99	B3-U0-G3
140W48LED4K-G2-LE3	16010	161	1050	1.330	0.760	0.665	0.575		N/A	99	B3-U0-G3
140W48LED4K-G2-LE5	17248	162	1050	1.330	0.760	0.665	0.575			106	B4-U0-G2

SVM StreetView

LED Cobra Head: 16, 32, and 48 LED

Dimensions



Predicted Lumen Depreciation Data

Predicted performance derived from LED manufacturer's data and engineering design estimates, based on IESNA LM-80 methodology. Actual experience may vary due to field application conditions. L₇₀ is the predicted time when LED performance depreciates to 70% of initial lumen output. Calculated per IESNA TM21-11. Published L₇₀ hours limited to 6 times actual LED test hours

Ambient Temperature °C	Driver mA	Calculated L ₇₀ Hours	L ₇₀ per TM-21	Lumen Maintenance % at 60,000 hrs
25°C	up to 1050 mA	>100,000 hours	>60,000 hours	>96%

Specifications

Housing

Made of low copper die cast A360 Aluminum alloy, for a high resistance to corrosion, 0.100" (2.5mm) minimum thickness. Fits on a 1.66" (42mm) O.D. (1.25" NPS), 1.9" (48mm) O.D. (1.5" NPS) or 2 3/8" (60mm) O.D. (2" NPS) by 5 1/4" (133mm) minimum long tenon. Comes with a zinc plated clamp fixed by 2 zinc plated hexagonal bolts 3/8 16 UNC for ease of installation. Provides an easy step adjustment of +/- 5° tilt in 2.5° increments. A quick release, tool less entry, hinged, removable polymeric door with integral latch opens downward to provide access to electronic components and to a terminal block. Door is secured to prevent accidental dropping or disengagement. A clearance of 8" (203mm) at the rear is required in order to remove the door. Complete with a bird guard protecting against birds and similar intruders and an ANSI label to identify wattage and source (both included in box).

Light Engine

Composed of 4 main components: LED Module / Optical System / Heat Sink / Driver.

Electrical components are RoHS compliant, IP66 sealed light engine. LEDs tested by ISO 17025-2005 accredited lab in accordance with IESNA LM-80 guidelines in compliance with EPA ENERGY STAR, extrapolations in accordance with IESNA TM-21. Metal core board ensures greater heat transfer and longer lifespan.

LED Module: (Included), High performance white LEDs. Color temperature as per ANSI/NEMA, bin neutral white 4000 Kelvin nominal (3985 +/- 275K or 3710K to 4260K), CRI 70 Min.

Optical System: Composed of high performance UV stabilized optical grade polymer refractor lenses to achieve desired distribution optimized to get maximum spacing, target lumens and a superior lighting uniformity. System is rated IP66. Performance shall be tested per LM-63, LM-79 and TM-15 (IESNA) certifying its photometric performance. Dark Sky compliant with 0% uplight and U0 per IESNA TM-15.

Heat Sink: Built in the housing, designed to ensure high efficacy and superior cooling by natural vertical convection air flow pattern always close to LEDs and driver optimising their efficiency and life. Product does not use any cooling device with moving parts (only passive cooling). Wide openings enable natural cleaning and removal of dirt and debris. Entire luminaire is rated for operation in ambient temperature of -40°C / -40°F up to +40°C / +104°F.

Driver: High power factor of 95%. Electronic driver, operating range 50/60 Hz. Auto adjusting universal voltage input from 120 to 277 or 347 to 480 VAC (140W48LED4K available in 120-277V only) rated for both application line to line or line to neutral, Class I, THD of 20% max.

DMG: Dimming compatible 0-10 volts.

The current supplying the LEDs will be reduced by the driver if the driver experiences internal overheating as a protection to the LEDs and the electrical components. Output is protected from short circuits, voltage overload and current overload. Automatic recovery after correction. Standard built in driver surge protection of 2.5kV (min).

Integrated Features

DMG: Dimmable driver 0-10V.

RC: Receptacle for a twist-lock photocell or shorting cap. Use of photocell or shorting cap is required to ensure proper illumination.

SP1: Surge protection device tested in accordance with ANSI/IEEE C62.45 per ANSI/IEEE C62.41.2 Scenario I Category C High Exposure 10kV/10kA waveforms for Line-Ground, Line-Neutral and Neutral-Ground, and in accordance with DOE MSSLC Model Specification for LED Roadway Luminaires Appendix D Electrical Immunity High test level 10kV/10kA.

Please note that these integrated features always come with StreetView luminaire.

SVM StreetView

LED Cobra Head: 16, 32, and 48 LED

Specifications (continued)

Driver and Luminaire Options

AMPD*: Driver pre-programmed for compatibility with Amplight control system.

AST*: Pre-set driver for progressive start-up of the LED module(s) to optimize energy management and enhance visual comfort at start-up.

CLO*: Pre-set driver to manage the lumen depreciation by adjusting the power given to the LEDs offering the same lighting intensity during the entire lifespan of the LED module.

DALI*: Pre-set driver compatible with the DALI control system.

OTL*: Pre-set driver to signal end of life of the LED module(s) for better fixture management.

CDMG*: Dynadimmer standard dimming functionalities including pre-programmed scenarios to suit many applications and needs from safety to maximum energy savings.

Safety Mode:

CDMG525: 4 hours, 25% power dimming

CDMG550: 4 hours 50% power dimming

CDMG575: 4 hours 75% power dimming

Median Mode:

CDMG25: 6 hours 25% power dimming

CDMG50: 6 hours 50% power dimming

CDMG75: 6 hours 75% power dimming

Economy Mode:

CDMG25: 8 hours 25% power dimming

CDMG50: 8 hours 50% power dimming

CDMG75: 8 hours 75% power dimming

* Not available with HVU (347-480V)

SP2: 20kV / 20kA surge protection device that provides extra protection beyond the SP1 10kV/10kA level.

HS: House side shield, 1 per 16 LED light engine.

PH8*: Twist-lock Photoelectric Cell, UNIV (120-277VAC).

PH8/347*: Twist-lock Photoelectric Cell, HVU (347VAC).

PH8/480*: Twist-lock Photoelectric Cell, HVU (480VAC).

PH8XL*: Twist-lock Photoelectric Cell, extended life, UNIV (120-277VAC).

PH9*: Shorting cap.

* Use of photoelectric cell or shorting cap is required to ensure proper illumination.

SPC: Starsense twist-lock photoelectric cell and antenna node, on / off.

Luminaire Useful Life

Refer to IES files for energy consumption and delivered lumens for each option. Based on ISTMT in situ thermal testing in accordance with UL1598 and UL8750, Philips System Reliability Tool, Philips Advance data and Philips Lumileds LM-80/TM-21 data, expected to reach 100,000 + hours with >L70 lumen maintenance @ 25°C. Luminaire Useful Life accounts for LED lumen maintenance AND all of these additional factors including: LED life, driver life, PCB substrate, solder joints, on/off cycles, burning hours and corrosion.

Wiring

The connection of the luminaire is done using a terminal block connector 600V, 85A for use with #2 to #14 AWG. wires from the primary circuit, located inside the housing. Due to the inrush current that occurs with electronic drivers, recommend using a 10Amp time-delay fuse to avoid unwanted fuse blowing (false tripping) that can occur with normal or fast acting fuses.

Hardware

All exposed screws shall be complete with Ceramic primer seal to reduce seizing of the parts, also offers a high resistance to corrosion. All seals and sealing devices are made and/or lined with EPDM and/or silicone and/or rubber.

Finish

Color in accordance with the AAMA 2603 standard. Application of polyester powder coat paint (4 mils/100 microns) with ± 1 mils/24 microns of tolerance. The Thermosetting resins provides a discoloration resistant finish in accordance with the ASTM D2244 standard, as well as luster retention in keeping with the ASTM D523 standard and humidity proof in accordance with the ASTM D2247 standard.

The surface treatment achieves a minimum of 2000 hours for salt spray resistant finish in accordance with testing performed and per ASTM B117 standard.

LED products manufacturing standard

The electronic components sensitive to electrostatic discharge (ESD) such as light emitting diodes (LEDs) are assembled in compliance with IEC61340-5-1 and ANSI/ESD S20.20 standards so as to eliminate ESD events that could decrease the useful life of the product.

Vibration Resistance

The SVM meets the ANSI C136.31, American National Standard for Roadway Luminaire Vibration specifications for Bridge/overpass applications. (Tested for 3G over 100,000 cycles by independent lab)

Certifications and Compliance

cULus Listed for Canada and USA. Luminaire meets DOE and MSSLC Model Specification for LED Roadway Luminaires. StreetView LED Cobrahead luminaires are DesignLights Consortium qualified. Luminaire complies with or exceeds the following ANSI C136 standards: .2, .3, .10, .14, .15, .22, .25, .31, .37, .41.

Limited Warranty

10-year limited warranty. See philips.com/warranties for details and restrictions.

Brackets/Arms

For brackets / arms available with this luminaire, see Lumec 3D for details.



AGREEMENT

Between the

**PUBLIC SERVICE COMMISSION OF WISCONSIN
STATE ENERGY OFFICE**

and

VILLAGE OF WESTON

THIS AGREEMENT is made and entered into by and between the Public Service Commission of Wisconsin State Energy Office ("SEO"), representing the State of Wisconsin, and Village of Weston ("Contractor") (collectively "parties") for the Performance Period of the date this agreement is signed by the SEO and the Contractor through **June 30, 2016**.

WHEREAS, on behalf of the State, the SEO administers the State Energy Program ("Program") to provide funds for eligible activities; and

WHEREAS, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

WHEREAS, the SEO has approved an award to the Contractor in the amount of **\$75,000.00** for eligible activities herein described; and

WHEREAS, the terms and conditions herein shall survive the Performance Period and shall continue in full force and effect until the Contractor has completed and is in compliance with all the requirements of this Agreement; and

WHEREAS, this Agreement is mutually exclusive and is distinguished from all previous Agreements between the Contractor and the SEO and contains the entire understanding between the parties;

NOW, THEREFORE, in consideration of the mutual promises and dependent documents, the parties hereto agree as follows:

The following documents are part of this Agreement:

- 1) This Agreement (including all attachments and the initial workplan delivered under this Agreement)

BY: 
 Michael Wodalski

BY: 
 Sarah Klein

TITLE: Deputy Director of Public Works

TITLE: Administrator, Division of Business and Program Management

DATE: 1-21-2016

DATE: 2/17/16

Catalog of Federal Domestic Assistance (CFDA) Number: 81.041

GENERAL TERMS AND CONDITIONS

ARTICLE 1. CONTRACT ADMINISTRATION

The SEO employee responsible for the administration of this Agreement shall be the Division of Business and Program Management Administrator or their designee and who shall represent the SEO's interest in review of quality, quantity, rate of progress, timeliness of services, and related considerations as outlined in this Agreement.

The Contractor's employee responsible for the administration of this Agreement shall be Michael Wodalski, Deputy Director of Public Works, who shall represent the Contractor's interest regarding Agreement performance, financial records and related considerations. The SEO shall be immediately notified of any change of this designee.

ARTICLE 2. APPLICABLE LAW

This Agreement shall be governed by the Laws of the State of Wisconsin and the United States. The Contractor shall at all times comply with and observe all federal, state, and local laws, ordinances, and regulations which are in effect during the Performance Period of this Agreement and which in any manner affect the work or its conduct. In addition, the Contractor pledges to abide by and comply with the following requirements:

1. Contract funds shall not be used to supplant existing funding otherwise budgeted or planned for projects outside of this program whether under local, state or federal law, without the consent of the SEO.
2. The Contractor, its agents and employees shall observe all relevant provisions of the Ethics Code for Public Officials under Wis. Stat. Secs. 19.41 *et seq* and 19.59 *et seq*.

ARTICLE 3. LEGAL RELATIONS AND INDEMNIFICATION

The Contractor shall at all times comply with and observe all federal and state laws and published circulars, local laws, ordinances, and regulations which are in effect during the Performance Period of this Agreement and which in any manner affect the work or its conduct.

In carrying out any provisions of this Agreement or in exercising any power or authority contracted to the Contractor thereby, there shall be no personal liability upon the SEO, it being understood that in such matters the SEO act as agents and representatives of the State.

The Contractor shall indemnify and hold harmless the SEO and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of the Contractor, or of any of its agents or subcontractors, in performing work under this Agreement. The Contractor shall indemnify and hold harmless the SEO and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between Contractor and subcontractor(s) to perform services or otherwise supply products or services. The Contractor shall also hold the SEO harmless for any audit disallowance related to the allocation of administrative costs under this Agreement, irrespective of whether the audit is ordered by federal or state agencies or by the courts.

If an audit is required by federal law and if the Contractor is also the recipient of SEO funds under the same or a separate contract program, then the SEO funded programs shall also be included in the scope of the federally required audit.

ARTICLE 4. SCOPE OF WORK

The Contractor shall supply or provide for all the necessary personnel, equipment, and materials (except as may be otherwise provided herein) to accomplish the tasks set forth on the attached Scope of Work and Budget (ATTACHMENTS A and B respectively). In the event of a conflict between the summary in Attachments A and B and the application and/or other supporting documents previously submitted to the State by the Contractor, Attachments A and B shall control. Changes to the Scope of Work shall be by written agreement of both the SEO and the Contractor.

ARTICLE 5. STANDARDS OF PERFORMANCE

The Contractor shall perform the project and activities as set forth in the Contract Application and described herein in accordance with those standards established by statute, administrative rule, the SEO, and any applicable professional standards.

ARTICLE 6. SUBLET OR ASSIGNMENT OF AGREEMENT

The Contractor, its agents, or subcontractors shall not sublet or assign all or any part of the work under this Agreement without prior written approval of the SEO. The SEO reserves the right to reject any subcontractor after notification. The Contractor shall provide the SEO with a copy of any executed subcontract or accepted subcontractor bid for the purpose of administering this Agreement which relates to activities funded and which exceeds the amount shown in ATTACHMENT B. The Contractor shall be responsible for all matters involving any subcontractor engaged under this Agreement, including contract compliance, performance, and dispute resolution between itself and a subcontractor. The SEO bears no responsibility for subcontractor compliance, performance, or dispute resolution hereunder.

ARTICLE 7. DISCLOSURE: STATE PUBLIC OFFICIALS AND EMPLOYEES

If a State public official (as defined in section 19.42, Wis. Stats.) or an organization in which a State public official holds at least a 10% interest is a party to this Agreement, this Agreement shall be voided by the State unless timely, appropriate disclosure is made to the State of Wisconsin Government Accountability Board, 212 East Washington Ave., Third Floor, Madison, Wisconsin 53703.

The Contractor shall not engage the services of any person or persons now employed by the State of Wisconsin, including any department, commission or board thereof, to provide services relating to this Agreement without the prior written consent of the SEO and the employer of such person or persons.

ARTICLE 8. NONDISCRIMINATION IN EMPLOYMENT

The Contractor shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in section 51.01(5), Wis. Stats., sexual orientation as defined in s.111.32(13m), Wis. Stats., or national origin. This includes, but is not limited to, employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Contractor shall take affirmative action to ensure equal employment opportunities. The Contractor shall post in conspicuous places, available for employees and applicants for employment, notices to be provided by the State of Wisconsin setting forth the provisions of the nondiscrimination clause.

Contracts estimated to be over fifty thousand dollars (\$50,000) require the submission of a written affirmative action plan by the Contractor. An exemption occurs from this requirement if the Contractor has a workforce of less than fifty (50).

Within fifteen (15) working days after this Agreement is executed, the Contractor shall submit the Affirmative Action Plan/exemption statement to the Public Service Commission of Wisconsin, P.O. Box 7854, Madison, Wisconsin 53707-7854 and the SEO, unless compliance eligibility is current. No extensions of this deadline shall be granted.

Failure to comply with the conditions of this clause may result in the declaration of Contractor ineligibility, the termination of this Agreement, or the withholding of funds.

ARTICLE 9. SMALL BUSINESS AND MINORITY-OWNED BUSINESSES

The Contractor shall make positive efforts to utilize small business and minority-owned business sources of supplies and services. Such efforts should allow these sources the maximum feasible opportunity to compete for contracts or subcontracts to be performed utilizing state or federal funds.

ARTICLE 10. TERMINATION OF AGREEMENT

The SEO may terminate this Agreement at any time with or without cause by delivering written notice to the Contractor by Certified Mail, Return Receipt Requested, not less than 10 days prior to the effective date of termination. The postmark date of the written notice the SEO causes to be delivered to the Contractor by Certified Mail, Return Receipt Requested,

shall be the effective date of notice of termination. Upon termination, the SEO's liability shall be limited to the actual costs incurred in carrying out the project as of the date of termination plus any termination expenses having prior written approval of the SEO.

The Contractor may terminate this Agreement at any time with or without cause by delivering written notice to the SEO by Certified Mail, Return Receipt Requested, not less than 10 days prior to effective date of termination. The postmark date of the written notice the Contractor causes to be delivered to the SEO by Certified Mail, Return Receipt Requested, shall be the effective date of notice of termination. Upon receipt of termination notice, the Contractor shall make available to the SEO program records, equipment, and any other programmatic materials. In the event the Agreement is terminated by either party, for any reason whatsoever, the Contractor shall refund to the SEO within forty-five (45) days of the effective date of notice of termination any payment made by the SEO to the Contractor which exceeds actual approved costs incurred in carrying out the project as of the date of termination.

ARTICLE 11. TERMINATION FOR NON-APPROPRIATION

The SEO reserves the right to terminate this Agreement in whole or in part without penalty due to non-appropriation of necessary funds by the Legislature.

ARTICLE 12. FAILURE TO PERFORM

The SEO reserves the right to suspend payment of funds if required reports are not provided by the Contractor to the SEO on a timely basis or if performance of contracted activities is not evidenced. The SEO further reserves the right to suspend payment of funds under this Agreement if there are deficiencies related to the required reports or if performance of contracted activities is not evidenced on other contracts between the SEO and the Contractor in whole or in part.

The Contractor's management and financial capability including, but not limited to, audit results and performance may be taken into consideration in any or all future determinations by the SEO and may be a factor in a decision to withhold payment and may be cause for termination of this Agreement.

ARTICLE 13. PUBLICATIONS

The Contractor may publish materials produced under this Agreement subject to the following conditions:

- a) All materials produced under this Agreement shall become the property of the Public Service Commission of Wisconsin, State Energy Office, and may be copyrighted in its name. The Contractor reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, otherwise use, and to authorize others to use such materials for governmental purposes.
- b) The following notation shall be carried on all articles, reports, publications or other documents resulting from this Agreement.

"This (article, report, publication or document) is funded (in whole or in part) by the Public Service Commission of Wisconsin, State Energy Office, under the terms and conditions of this Agreement."

ARTICLE 14. AMENDMENT

This Agreement may be amended at any time by mutual consent of the parties hereto. Amendments shall be documented by written, signed and dated addenda.

ARTICLE 15. SEVERABILITY

If any provision of this Agreement shall be adjudged to be unlawful or contrary to public policy, then that provision shall be deemed null and void and severable from the remaining provisions, and shall in no way affect the validity of this Agreement.

ARTICLE 16. WAIVER

Failure or delay on the part of either party to exercise any right, power, privilege or remedy hereunder shall not constitute a waiver thereof. A waiver of any default shall not operate as a waiver of any other default or of the same type of default on a future occasion.

ARTICLE 17. FORCE MAJEURE

Either party's performance of any part of this Agreement shall be excused to the extent that it is hindered, delayed or otherwise made impractical by reason of flood, riot, fire, explosion, war, acts or omissions of the other party or any other cause, whether similar or dissimilar to those listed, beyond the reasonable control of that party. If any such event occurs, the non-performing party shall make reasonable efforts to notify the other party of the nature of such condition and the extent of the delay and shall make reasonable, good faith efforts to resume performance as soon as possible.

ARTICLE 18. EXTRA WORK

If the SEO desires to have the Contractor perform work or render services other than provided for by the expressed intent of this Agreement such work shall be considered as Extra Work, subject to written amendment to this Agreement setting forth the nature and scope thereof and the compensation therefor as determined by mutual agreement between the SEO and the Contractor. Work under such amendment shall not proceed unless and until so authorized by the SEO.

FISCAL TERMS AND CONDITIONS

ARTICLE 19. AVAILABILITY OF FUNDS

The appropriation from which payments are to be made is authorized under Sections 16.54 (*federal fund spending authority*).

ARTICLE 20. VARIANCES

Contract variances may be permissible as outlined in ATTACHMENT A. A variance shall not be used to authorize a revision of the amount awarded or a change in the Performance Period. Such changes shall be made by amendment to the Agreement.

ARTICLE 21. LIMITATION ON COSTS

The SEO's contribution to the total cost, both direct and indirect, of performing the tasks under this Agreement shall not exceed **Total Contract Amount (\$75,000.00)** for eligible costs (see Budget attached as ATTACHMENT B). Changes to this Agreement that do not affect the Budget total may be made by written agreement of both the SEO and the Contractor.

ARTICLE 22. ELIGIBLE COSTS

Eligible costs are those costs which can be audited and which are directly attributable to contracted activities and identified and approved in the Contract Application.

1. No eligible costs subject to reimbursement by this Agreement may be incurred prior to the execution of this Agreement unless previously approved in writing by the SEO.
2. Costs only as identified in the Budget and described in the Scope of Work are allowed.
3. All methods of charging expenses against this Agreement shall be submitted for review and approval by the SEO.

ARTICLE 23. REIMBURSEMENT OF FUNDS

The Contractor shall return to the SEO or other appropriate governmental agency or entity any funds paid to the Contractor in excess of the allowable eligible costs under this Agreement. If the Contractor fails to return excess funds, the SEO may deduct the appropriate amount from subsequent payments due to the Contractor from the SEO. The SEO also reserves the

right to recover such funds by any other legal means including litigation if necessary. The Contractor shall indemnify and hold harmless the SEO for all suits, actions, claims and the reasonable attorneys' fees and legal expenses incurring in recovering such funds, irrespective of whether the funds are recovered.

The Contractor shall be responsible for reimbursement to the SEO for any disbursed funds, which are determined by the SEO to have been misused or misappropriated. The SEO may also require reimbursement of funds if the SEO determines that any provision of this Agreement has been violated. Any reimbursement of funds which is required by the SEO, with or without termination, shall be due within forty-five (45) days after giving written notice to the Contractor.

ARTICLE 24. LIMITED USE OF PROGRAM FUNDS

This Agreement is a mutually exclusive Agreement. The Contractor shall not apply funds authorized pursuant to other Program Agreements toward the activities for which funding is authorized by this Agreement nor shall funding authorized by this Agreement be used toward the activities authorized pursuant to other Program Agreements. The word "funds" as used in this Article does not include Program income.

ARTICLE 25. FINANCIAL MANAGEMENT

The Contractor agrees to maintain a financial management system that complies with the rules and regulations required by the Program funding source described in ATTACHMENT A and with standards established by the SEO to assure funds are spent in accordance with law and to assure that accounting records for funds received under this Agreement are sufficiently segregated from other Agreements, programs, and/or projects.

ARTICLE 26. METHOD OF PAYMENT

Payments are to be used exclusively for eligible costs incurred during the Performance Period. The SEO shall make payment to the Contractor upon receipt of a quarterly invoice submitted to the following address:

Fiscal Department
Public Service Commission of Wisconsin
Division of Business and Program Management
610 North Whitney Way
PO Box 7854
Madison, WI 53707-7854

- a) Invoices shall reflect eligible costs incurred by approved Budget line item. Invoices shall be accompanied by written documentation of eligible costs.
- b) The final **invoice shall be submitted** to the SEO no later than thirty (30) days following termination of this Agreement.

ADMINISTRATIVE TERMS AND CONDITIONS

ARTICLE 27. SINGLE AUDIT REQUIREMENT

The Contractor shall have a certified annual audit performed utilizing Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.

NOTE: The funding source (federal or state) of this Agreement is identified in Attachment B.

Federal Funded Awards:

Governmental Contractors, or their assignees, that **expend** \$750,000 or more in a single year from awards which funding originated from Federal Government sources shall comply with the Single Audit Act of 1996, OMB Circular A-133, and the State Single Audit Guidelines issued by the Department of Administration. Audit reports are due to the SEO within 180 days of the close of the fiscal year, unless waived by the SEO.

Non-profit Contractors, or their assignees, that **expend** \$750,000 or more in a single year from awards which funding originated from Federal Government sources shall comply with the Single Audit Act of 1996, OMB Circular A-133 and the State Single Audit Guidelines issued by the Department of Administration. In addition, a separate footnote or schedule shall be included listing all awards which funding originated from State Government sources and the total cash expended under each of those awards for the year under audit. Audit reports are due to the SEO within 180 days of the close of the fiscal year, unless waived by the SEO.

For-profit Contractors, or their assignees, that **expend** \$750,000 or more in a single year from awards which funding originated from Federal Government sources shall have a certified annual audit performed utilizing Generally Accepted Accounting Principles, Generally Accepted Auditing Standards and Government Auditing Standards. In addition, a separate footnote or schedule shall be included listing all awards for which funding originated from Federal Government sources and the total cash expended under each of those awards for the year under audit. Audit reports are due to the SEO within 180 days of the close of the fiscal year, unless waived by the SEO.

One (1) copy of the Audit along with the Management Letter shall be submitted to the address listed below. Responses and corrective action to be taken by management shall be included for any findings or comments issued by the auditor.

If the combined total **expended** from all funding originating from Federal Government sources is less than \$750,000 in a single year, the Contractor, or its assignee, shall confirm in writing that the above audit requirements are not applicable. This confirmation shall be submitted to the address listed below.

State Funded Awards:

NOTE: If an audit is required under OMB Circular A-133 as described above, then this section does not apply as State Funded Awards will already be included in that audit.

Governmental, Non-profit and For-profit Contractors, or their assignees, that **expend** \$100,000 or more in a single year from awards for which funding originated from State Government sources shall have a certified annual audit performed utilizing Generally Accepted Accounting Principles, Generally Accepted Auditing Standards and Government Auditing Standards. In addition, a separate footnote or schedule shall be included listing all awards for which funding originated from State Government sources and the total cash expended under each of those awards for the year under audit. Audit reports are due to the SEO within 180 days of the close of the fiscal year, unless waived by the SEO.

One (1) copy of the Audit along with the Management Letter shall be submitted to the address listed below. Responses and corrective action to be taken by management shall be included for any findings or comments issued by the auditor.

If the combined total **expended** from all funding originating from State Government sources is less than \$100,000 in a single year, the Contractor, or its assignee, shall confirm in writing that the above audit requirements are not applicable. This confirmation shall be submitted to the address listed below.

Submit To:

Send one copy of the Audit and Management Letter **or** the letter confirming that the audit requirements are not applicable to:

Fiscal Department
Public Service Commission of Wisconsin
Division of Business and Program Management
PO Box 7854
Madison, Wisconsin 53707-7854
DOADOASSingleAuditCoordinator@wisconsin.gov

ARTICLE 28. EXAMINATION OF RECORDS

The SEO, any of its authorized representatives and the U.S. Government shall have access to and the right at any time to examine, audit, excerpt, transcribe and copy on the Contractor's premises any directly pertinent records and computer files of the Contractor involving transactions relating to this Agreement. Similarly, the SEO shall have access at any time to examine, audit, test and analyze any and all physical projects subject to this Agreement. If the material is held in an automated format, the Contractor shall provide copies of these materials in the automated format or such computer file as

may be requested by the SEO. Such material shall be retained for three years by the Contractor following final payment on the Agreement.

This provision shall also apply in the event of cancellation or termination of this Agreement. The Contractor shall notify the SEO in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by the Contractor of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to the Contractor and shall be reimbursed by the SEO.

The minimum acceptable financial records for the project consist of: 1) Documentation of employee time; 2) Documentation of all equipment, materials, supplies and travel expenses; 3) Inventory records and supporting documentation for allowable equipment purchased to carry out the project scope; 4) Documentation and justification of methodology used in any in-kind contributions; 5) Rationale supporting allocation of space charges; 6) Rationale and documentation of any indirect costs (submitted with initial invoice); 7) Documentation of Agreement Services and Materials; and 8) Any other records which support charges to project funds. The Contractor shall maintain sufficient segregation of project accounting records from other projects or programs.

ARTICLE 29. PERFORMANCE REPORTS

The Contractor shall submit Performance Reports to the SEO on a quarterly basis as long as this Agreement is in effect. The Performance Reports shall detail the uses of the funds received under this Agreement, how funds have been expended and the amounts expended during the preceding fiscal period, until all funds have been expended.

1. Performance Reports shall identify the status of progress of tasks as provided in the Scope of Work.
2. The Final Performance Report shall be submitted no later than 60 days following termination of this Agreement and include:
 - a. A summary of the work performed;
 - b. A data report in a format that is consistent with SEO standards;
 - c. A final financial report and a short narrative of problems and achievements, all of which shall be consistent with any format instructions provided by the SEO.
3. Additional reporting may be required as identified in ATTACHMENT A Scope of Work.

SPECIAL TERMS AND CONDITIONS

ARTICLE 30. COMPETITIVE PROCUREMENT PRACTICES

The Contractor shall utilize State of Wisconsin competitive procurement practices for products and services purchased as a result of this award. Where state and local procurement practices differ, state rules, standards, policies and practices shall take precedence.

ARTICLE 31. REASONABLE COSTS

The Contractor shall control unit costs for products and services procured as a result of this Agreement, to the state average experience.

ARTICLE 32. AUDITS

Contractor shall perform an "Agreed upon Procedures Audit" on request. This audit shall consist of procedures and questions agreed upon by the SEO and the Auditor and shall expand beyond the scope of that provided for under the Wisconsin State Single Audit Guideline requirements.

ARTICLE 33. EQUIPMENT ACCOUNTABILITY

Title to equipment purchased with funds provided under this Agreement shall vest in the Contractor's name, unless otherwise specified by an attachment. Disposition of any equipment shall be in accordance with applicable property disposal procedures.

ARTICLE 34. PATENT INFRINGEMENT

The Contractor selling to the SEO or State of Wisconsin any articles described herein guarantees the articles were manufactured or produced in accordance with applicable federal labor laws. Further that the sale or use of any articles described herein shall not infringe any United States patent. The Contractor covenants that it shall, at its own expense, defend every suit which shall be brought against the SEO or State of Wisconsin (provided that such Contractor is promptly notified of such suit, and all papers therein are delivered to it) for any alleged infringement of any patent by reason of the sale of use of such articles and agrees that it shall pay all costs, damages, and profits recoverable in any such suit.

ARTICLE 35. PROGRAM INCOME

Program income means gross income received by the Contractor that is directly generated from the use of the Agreement award, including but not limited to repayments of funds that had been previously provided to eligible beneficiaries; interest earned on any or all Agreement funds obtained from the SEO; proceeds derived after the Agreement close out from the disposition of real property acquired with any or all funds provided under this Agreement or interest earned on Program income pending its disposition.

All Program income shall be recorded and used in accordance with the rules and regulations of the Program funding source described herein. If at any time changes in the use of Program income are considered, the Contractor shall submit a plan detailing the proposed uses of Program income to the SEO for approval. Should the Contractor decide following Agreement close out to discontinue using Program income for such purposes, the Contractor shall return the Program income balance and any additional Program income accrued to the SEO by January 31 of the following year.

ARTICLE 36. TRAINING – WORKSHOPS – SEMINARS – EXHIBIT SPACE

If any portion of the funds shall be used to support training, workshops, seminars, exhibit space, etc., the SEO shall receive complimentary registrations and/or exhibit/booth space, if requested.

ARTICLE 37. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

The Contractor certifies that to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property.
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b); and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the prospective primary participant is unable to certify to any of the statements in this article, such prospective participant shall attach an explanation to this proposal.

ATTACHMENT A SCOPE OF WORK

In the event of conflict between the provisions of the Terms and Conditions and the Scope of Work and Budget, the provisions in the Scope of Work and Budget shall take precedent.

The Village of Weston will replace 410 Village-owned High Pressure Sodium Street Lights with more energy efficient LED Street Lights. The project will save the Village an approximate 193,025 KWh of energy every year after the new light fixtures are installed. In addition to energy savings, the new lights will provide better lighting levels which will improve visibility for vehicles and pedestrians along the busiest corridors in the Village including the area around the St. Clare's Hospital Complex.

Site Specific Deliverables and Milestones:

Clean Energy Investments in Wisconsin Communities

1. Agree to share EPA Portfolio Manager Data with SEO in order to verify savings and EUI reduction.
2. Provide reports with pictures, maintenance savings information, and lessons learned.
3. Report energy savings in spreadsheet provided by SEO.

Additional Deliverables

1. Submit complete documentation/invoices for reimbursement.
2. Comply with and submit timely reports related to the program.
3. Comply with applicable federal, state, and municipal laws, codes, and regulations for work performed under this award.

Funding:

Funding in the amount up to **\$75,000.00** is provided using funds granted by the U.S. DOE to cover a portion of project costs as detailed in the budget section below.

Invoicing:

Submit all the required documentation (i.e. invoice for reimbursement, etc.) to the SEO for reimbursement, after project is complete.

Site Visits:

U.S. DOE and its authorized representatives have the right to make site visits at reasonable times to review project accomplishments and installations and to provide technical assistance, if required. Village of Weston must provide reasonable access to facilities, resources, and assistance for the safety and convenience of the government representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

Period of Performance:

This contract becomes effective on the date it is signed by the SEO and terminates on June 30, 2016.

Publications:

An acknowledgment of Federal support and a disclaimer must appear in the publication of any material, whether copyrighted or not, based on or developed under this project, as follows:

Acknowledgment: "This material is based upon work supported by the Department of Energy under Award Number DE-EE0006222."

Disclaimer: "This report was prepared as an account of work sponsored by an agency of the United States Government. Neither the United States Government nor any agency thereof, nor any of their employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government or any agency thereof. The views and opinions of authors expressed herein do not necessarily state or reflect those of the United States Government or any agency thereof."

Reporting Requirements:

QUARTERLY REPORT:

The SEO will ask for quarterly updates during the life of this contract, which will require response. Some information collected will be:

1. Project Development/Status Information.
2. Project planned and unexpected costs.
3. Resiliency benefits and training.
4. Marketing opportunities/ promotions.
5. Lessons learned and continuous improvement efforts.

The timeline for these reports is below:

Reporting Period	Report Due
October 1 st – December 31 st	January 15 th
January 1 – March 31 st	April 15
April 1—June 15 th	July 15 th

**ATTACHMENT B
BUDGET**

In the event of conflict between the provisions of the Terms and Conditions and the Scope of Work and Budget, the provisions in the Scope of Work and Budget shall take precedent.

Category	Amount
1) Personnel, Supplies	\$ 75,000.00
2) Matching funds	\$ 55,000.00
TOTAL PROJECT COST	\$130,000.00

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.13.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT

ITEM DESCRIPTION: AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM BP BUSINESS PARK TO LI LIMITED INDUSTRIAL, ON LOT 1, CSM #16895, VOLUME 79, PAGE 96, DOCUMENT #1676458, 3.119 ACRES AT 8902 PROGRESS WAY, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

DATE/MTG: BOARD OF TRUSTEES, MARCH 21, 2016

POLICY QUESTION: Should the Village Board approve the rezone of 3.119 acres at 8902 Progress Way from BP to LI via Ordinance No. 16-017?

RECOMMENDATION TO: I make a motion to approve the rezone of 3.119 acres at 8902 Progress Way from BP to LI via Ordinance No. 16-017.

LEGISLATIVE ACTION:

- | | | |
|-----------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- | | |
|------------------------------------------------|------|
| <input type="checkbox"/> Budget Line Item: | None |
| <input type="checkbox"/> Budget Line Item: | None |
| <input type="checkbox"/> Budgeted Expenditure: | None |
| <input type="checkbox"/> Budgeted Revenue: | None |
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|-----------------------------------------------------|---------------------------|
| <input type="checkbox"/> WI Statute: | Wis. Stat. § 62.23 (7)(d) |
| <input type="checkbox"/> WI Administrative Code: | |
| <input type="checkbox"/> Case Law / Legal: | |
| <input checked="" type="checkbox"/> Municipal Code: | Sec. 94.16.03 |
| <input type="checkbox"/> Municipal Rules: | |
-

PRIOR REVIEW: Public Hearing at 3/14/16 Plan Commission Meeting

BACKGROUND:

In August 2014, the Village created a 0.717 acre outlot on a portion of Lot 5 in Weston Business and Technology Park – South as staff was in discussions with From the Forest (FTF) purchasing the outlot and adding it to their property (lot 6) next door. Over the last year, FTF has decided they would like to purchase the entire lot, not just the 31,216 Sq. Ft. outlot. Therefore, staff is bringing this rezone before you so that the outlot and Lot 1 can both be zoned LI and can be combined together via a CSM. No one spoke in opposition of the rezone at the 3/14/16 Plan Commission Public Hearing. The Plan Commission recommended approval of the Ordinance 6-0. Staff concurs.

Attachments?



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 16-017

AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM BP BUSINESS PARK TO LI LIMITED INDUSTRIAL, ON LOT 1, CSM #16895, VOLUME 79, PAGE 96, DOCUMENT #1676458, 3.119 ACRES AT 8902 PROGRESS WAY, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 14th day of March, 2016, on the application described below for the zoning of the property described herein; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Plan Commission;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (REZN-2-16-1566) of Jennifer Higgins, Director of Planning and Development, 5500 Schofield Avenue, Weston, WI 54476, on behalf of property owner Village of Weston, 5500 Schofield Avenue, Weston, WI 54476, for the following territory now comprising a part of the BP Business Park zoning district, located in Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning district:

LI Limited Industrial – Lot 1, of CSM #16895, Vol 79, Pg 96, Doc #1676458. Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin. More commonly known as 8902 Progress Way. This area to be rezoned consists of 3.119 acres.

SECTION 2: The Clerk shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 21st day of March, 2016.

VILLAGE BOARD OF WESTON

By: _____
Barbara Ermeling, President

Attest: _____
Sherry Weinkauf, Village Clerk

APPROVED: _____

PUBLISHED: _____

DRAFT

Village of Weston Marathon County, Wisconsin

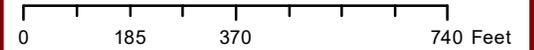


OFFICIAL ZONING MAPS

Map Date: 2/29/2016
 Adoption Date (Village): 3/18/2015
 Adoption Date (ETZ): 3/18/2015



Map by the Technology Services Department,
 Village of Weston



LEGEND

- 8902 Progress Way
- Village of Weston
- Right-of-way
- Parcel Boundary
- Wetland
- Surface Water

ZONING DISTRICTS

- AR - Agriculture and Residential
- PR - Parks and Recreation
- RR-2 - Rural Residential-2 Acre
- RR-5 - Rural Residential-5 Acre
- SF-L - Single Family Residential-Large Lot
- SF-S - Single Family Residential-Small Lot
- 2F - Two Family Residential
- MF - Multiple Family Residential
- MH - Manufactured Home
- INT - Institutional
- B-1 - Neighborhood Business
- B-2 - Highway Business
- B-3 - General Business
- BP - Business Park
- LI - Limited Industrial
- GI - General Industrial

OVERLAY ZONING DISTRICTS

- Design - Commercial Corridor
- Design - Condominium
- Design - Renaissance
- Design - Rail-to-Trail
- Design - Weston Marketplace

WELLHEAD PROTECTION ZONES

- Zone A
- Zone B





Application for Rezone
**REZONE DETERMINATION BY THE VILLAGE OF WESTON
PLAN COMMISSION**

Application/Petition No.: **REZN-2-16-1566** Hearing Date: **March 14, 2016**
Applicant: **Jennifer Higgins, on behalf of the Village of Weston**
Location: **8902 Progress Way, Weston, WI 54476**
Description: **Lot 1, of CSM #16895, Vol 79, Pg 96, Doc #1676458. Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin. More commonly known as 8902 Progress Way. This area to be rezoned consists of 3.119 acres.**

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

GENERAL INFORMATION:

Current Zoning: **BP Business Park**
Definition: 94.2.02(3)(e) **BP Business Park.** The BP district accommodates office, light industrial, and other compatible businesses and support uses in a controlled business or office park setting. Allowable uses and activities include those associated with low levels of noise, odor, vibrations, and particulate emissions. Development within this district is served by public sanitary sewer and water services. This district is intended for mapping in areas planned for commercial uses, and occasionally in areas planned for industrial uses, within the Comprehensive Plan. (Predecessor district: B-P Business Park and B-4 Office)

Proposed Zoning **LI Limited Industrial**
Definition: 94.2.02(3)(f) **LI Limited Industrial.** The LI district accommodates primarily light industrial, storage, office, and other compatible businesses and support uses. Allowable uses are geared toward activities which are not associated with high levels of noise, odor, particulate emissions, outdoor activities, and other potential nuisances. Development within this district is served by public sanitary sewer and water services. This district is intended for mapping in areas planned for industrial uses within the Comprehensive Plan. (Predecessor district: LMD Light Manufacturing Distribution)

Future Land Use: **Business/Office Park and adjacent to Industrial**
FLU Description: **Business/Office Park - Office, indoor light industrial, research, and other compatible and support uses in a controlled business park, office park, and setting, where allowable uses and activities include those associated with low levels of noise, odor, vibrations, and particulate emissions. All served by a public sewer system.**

Development Policies:

- 1. Design developments within Business Park areas to result in higher-end “office park” or “office/research campus” setting.**
- 2. Encourage warehousing and manufacturing uses to locate away from lands planned for Business Park use, except where designed to blend within an office/research setting.**

Typical Implemented Zoning Districts: BP Business Park (preferred). LI Light Industrial or B-2 or B-3 districts may also be appropriate where the range of uses, impacts, and aesthetics is otherwise controlled (such as through deed restrictions).

Please note the location is adjacent to industrial and the comprehensive plan future land use map is not parcel specific. Please see the note on the attached future land use map.

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?

Yes. The property is located in a fringe area where either Business/Office Park and Industrial would be consistent with the comprehensive plan.

2. Does the rezoning further the purpose and intent of this Chapter?

Yes.

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?

Yes, this rezone is addressing any mapping error, new or changed factors or growth patterns. The zoning map was adjusted during the March 2015 Zoning Update to rezone a small piece of land from this lot for From the Forest next door. They are now requesting to purchase the remainder of the lot so in order to put the lot back together, we need to rezone the remainder of the Lot to LI so it can be added to the small outlot that was created last year.

4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Yes. This rezone will allow a current business to expand its operations.

BACKGROUND INFORMATION:

In August 2014, the Village created a 0.717 acre outlot on a portion of Lot 5 in Weston Business and Technology Park – South as staff was in discussions with From the Forest (FTF) purchasing the outlot and adding it to their property (lot 6) next door. Over the last year, FTF has decided they would like to purchase the entire lot, not just the 31,216 Sq. Ft. outlot.

CURRENT PROPERTY CONDITIONS:

Currently the property to be rezoned is vacant commercial/industrial land in Weston's Business and Technology Park - South.

PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))

- 1) **Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board at their 3/21/16 meeting.**
- 2) **Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board at their 3/21/16 meeting.**
- 3) **Plan Commission takes no action and the request moves on to the Village Board at their 3/21/2016 meeting with no recommendation.**

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.14.





ORDINANCE NO. 16-020

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
AN ORDINANCE AMENDING THE PREFACE, CODE INDEX, STATE LAW REFERENCE
TABLE, AND TABLE OF CONTENTS OF THE MUNICIPAL CODE FOR THE VILLAGE OF
WESTON, MARATHON COUNTY, WISCONSIN

The Village Board of the Village of Weston, Marathon County, Wisconsin, do ordain as follows:

SECTION 1: Amending the Preface, Code Index, State Law Reference Table and Table of Contents of the Municipal Code.

SECTION 2: Copies of these amendments can be viewed in the office of the Village Clerk or online with the following links:

Preface: <http://westonwi.gov/DocumentCenter/View/2923>

Code Index: <http://westonwi.gov/DocumentCenter/View/2924>

State Law Reference Table: <http://westonwi.gov/DocumentCenter/View/2925>

Table of Contents: <http://westonwi.gov/DocumentCenter/View/2926>

SECTION 3: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 21st day of March, 2016

VILLAGE BOARD, VILLAGE OF WESTON

By: _____
Barbara Ermeling, President

ATTEST:

Sherry Weinkauff, Clerk

APPROVED:
ADOPTED:
PUBLISHED:

**Village of Weston, Wisconsin
AGENDA ITEM
Requested for Official Consideration and Review**

REQUEST FROM: **SHERRY WEINKAUF; CLERK**

ITEM DESCRIPTION: **ORDINANCE NO. 16-020 AMENDING THE PREFACE, CODE INDEX, STATE LAW REFERENCE TABLE AND TABLE OF CONTENTS OF THE MUNICIPAL CODE.**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, MARCH 21, 2016**

POLICY QUESTION: Should the Board of Trustees approve an ordinance to amend the Preface, Code Index, State Law Reference Table, and Table of Contents of the Municipal Code?

RECOMMENDATION TO: I make a motion to approve an ordinance to amend the Preface, Code Index, State Law Reference Table, and Table of Contents of the Municipal Code.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: The Entire Code
- Municipal Rules: _____

PRIOR REVIEW: No prior review.

BACKGROUND:

Trustee White has been updating the entire code amending certain cross-references and making general corrections to all the chapters in the Municipal Code. During this process he found the Preface, Code Index, State Law Reference Table and Table of Contents required some updating. He has made all the updates and a copy of each proposed document has been posted on the Village Website. The links to each document have been copied into the proposed ordinance. Thank you Trustee White for all your hard work on this project.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.15.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **MICHAEL WODALSKI, DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **RES 2016-001 ENDORSING A WISDOT GRANT APPLICATION FOR A
SOUTHWEST NEIGHBORHOOD MULTI-USE PATH**

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, MARCH 21, 2015**

POLICY QUESTION: Should the Village Board support the grant application for a multi-use path to be constructed in the southwest portion of the Village (Shorey Ave, Alderson St. and Howland Ave)?

RECOMMENDATION TO: I make a motion to support the recommendation of the Deputy Director of Public Works to move forward with applying for a grant for the multi-use path in the southwest portion of the Village.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|------------------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: **Would be a Capital Project Expense in 2018-2019**
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: This item was discussed at the Property & Infrastructure Meeting on 3/7/2016

BACKGROUND:

In 2014 the Village of Weston had requested a scope change to the Birch St. Multi-Use Path Grant it received for the previous funding cycle. However, due to changes made by 2013 Wisconsin Act 20 (Act 20) the Village was required to commence construction of the path by 10/27/2014. At the time, the Village was unable to meet those requirements. As a result, the Village lost funding for the project. Staff has now reapplied for funding for the upcoming funding cycle and as part of the application a resolution of support is needed.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Resolution 2016-001 – Supporting the grant application and project in the SW Neighborhood



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-001

A RESOLUTION SUPPORTING THE SOUTHWEST NEIGHBORHOOD MULTI-USE PATH GRANT APPLICATION THROUGH THE WISCONSIN DEPARTMENT OF TRANSPORTATION (WISDOT) 2016-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AWARD CYCLE

WHEREAS, the Village of Weston has adopted a Complete Streets Resolution (6/1/15) to enhance multimodal transportation throughout the Village; and

WHEREAS, the Village of Weston in 2014 had previously endorsed the Southwest Neighborhood Multi-Use Project by requesting a scope change for existing WisDOT funding ; and

WHEREAS, the Village of Weston recognizes the benefits of multimodal transportation choices for its residents and visitors; and

WHEREAS, the Village of Weston supports the TAP application as prepared and submitted to WisDOT by Village staff for the 2016-2020 award cycle for a Multi-Use Path located on Shorey Ave, Alderson St and Howland Ave to form a loop with the existing CTH X Multi-Use Path and provide direct access to Sandhill Meadows Park and the Aspirus YMCA; and

WHEREAS, the Village of Weston recognizes that WisDOT reimburses project sponsors for the federal share of 80% of the approved TAP project costs, up to the limit of the federal award amount and the Village is committed to fund the remaining costs of the project; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees for the Village of Weston hereby supports Village staff to submit and comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, and any other program and/or project documentation.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 21st day of the month of March, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____

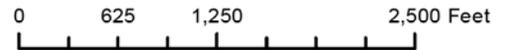


Pedestrian Bridge
Crossing State
Highway 29

Southwest Multi-Use Path

Map Created: January 28, 2016

Created by the
Technology Services Dept.



Legend

- Existing Multi-Use Path
- Proposed Project Path
- Municipal Boundary

29

H

St. Clares
Hospital Campus

Cross Pointe
Corporate Park

VON KANEL S

ROTHSCHILD

NOSSEM

ROTHSCHILD

WESTON

BIRCH ST

CTHX

Sandhill
Meadows
Park

X

SHOREY AV

ALDERSON ST

HOWLAND AV

Aspirus YMCA



Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.16.



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **MICHAEL WODALSKI, DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **RES 2016-002 ENDORSING A WDNR GRANT APPLICATION FOR A MULTI-USE PATH ON VOLKMAN ST TO CONNECT TO DCE JUNIOR HIGH**

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, MARCH 21, 2015**

POLICY QUESTION: Should the Village Board support moving forward with a grant application for the connection of the Volkman St Multi-Use Path with the Village of Rothschild?

RECOMMENDATION TO: I make a motion to approve the recommendation of the Deputy Director of Public Works to move forward with applying for a grant for the connection of the Volkman St. Multi-Use Path with the Village of Rothschild.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|------------------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: **Would be a Capital Project Expense in 2017**
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: This item was discussed at the Property & Infrastructure Meeting on 3/7/2016

BACKGROUND:

Over the past two summers, the Village of Rothschild has worked on extending a multi-use path along Volkman St. which starts on the south side at Military Rd. and currently goes north to Lili Ln. Their plan is to extend the path to Heuss Ave and then cross Volkman St behind Shopko and take the path to the BUS 51 and STH 29 intersection.

Late last fall staff was contacted by the Principal at DCE Jr. High who expressed interest in having the path connect to the Jr. High so that students had a safer route to walk and bike to school. It looks like it would be feasible to extend the path along Volkman Street from Heuss to Everest and then to go east on Everest to Machmueller where the sidewalk to the Jr. High currently exists.

In order to provide better connectivity between adjoining municipalities and to provide students with a safer route to walk and bike to school, staff recommends that the Village move forward with the connection of the path. As part of the grant application, staff would develop a preliminary estimate and then come forward with a Resolution in support of the grant application as well.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Resolution, Aerial Map of the potential project.



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-002

A RESOLUTION SUPPORTING THE VOLKMAN ST MULTI-USE PATH GRANT APPLICATION THROUGH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR) 2016 KNOWLES-NELSON STEWARDSHIP AND THE RECREATIONAL TRAILS GRANT PROGRAMS

WHEREAS, the Village of Weston has adopted a Complete Streets Resolution (6/1/15) to enhance multimodal transportation throughout the Village; and

WHEREAS, the Village of Rothschild has constructed a multi-use path along Volkman St to Lili Ln recently and is in the process of applying for a grant to continue the multi-use path along Volkman St to Heuss Ave ; and

WHEREAS, the Village of Weston supports partnering with the Village of Rothschild in applying for the WDNR grants for the 2016-2020 award cycle; and

WHEREAS, the Village of Weston recognizes the benefits of connecting a multi-use path from Heuss Ave within the Village of Weston to connect existing trails to the D.C. Everest Junior High School; and

WHEREAS, the Village of Weston recognizes that WDNR reimburses project sponsors for 50% of the approved project costs and the Village is committed to fund the remaining costs of the project; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees for the Village of Weston hereby supports Village staff to submit and comply with all applicable laws, requirements, and regulations as outlined in the WDNR 2016 application materials, and any other program and/or project documentation.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 21st day of the month of March, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____

Potential Volkman St Multi-Use Path



Rothschild Path

Weston Path



0 150 300 600 Feet



Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.17.



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**
JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT

ITEM DESCRIPTION: **RESOLUTION NO. 2016-003, BY THE BOARD OF TRUSTEES TO DESIGNATE WESTON AVENUE AS AN ARTERIAL STREET**

DATE/MTG: **BOARD OF TRUSTEES, MONDAY, MARCH 21, 2016**
PROPERTY & INFRASTRUCTURE COMMITTEE, MONDAY, APRIL 4, 2016
PLAN COMMISSION, MONDAY, APRIL 11, 2016

POLICY QUESTION: Should the Board of Trustees adopt resolution 2016-003 to designate Weston Avenue to be an arterial street within the Village's corporate limits?

RECOMMENDATION TO: I make a motion that the Board of Trustees adopt resolution 2016-003 to designate Weston Avenue to be an arterial street within the Village's corporate limits.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: Chapter 71, Street Access Control
- Municipal Rules: _____
-

PRIOR REVIEW: Adoption of Village Official Map on February 15, 2016.
Adoption of Chapter 71 of the Weston Municipal Code on April 22, 2015

BACKGROUND: Weston Avenue is a critical street in the Village of Weston and in the Wausau urbanized area. Weston Avenue is currently functionally classified as a Minor Arterial west of CTH X and as a Collector between CTH X and Ryan Street. The Village expects traffic volumes on Weston Avenue will increase over time as development expands in the vicinity of the CTH X/Weston Avenue interchange and the sports complex develops between Ryan and Zinser Streets, resulting in all of Weston Avenue becoming functionally classified in the Wausau urban area transportation system in the future. By designating Weston Avenue to be an Arterial Street within the Village corporate limits, Chapter 71 of the Village Municipal Code provides for implementing means to limit access in the present and minimize future costs to make corrections.

- Supplemental Briefer for Agenda Items under Consideration
- Attachments Village Official Map Adopted on Feb. 15, 2016
Wausau Urban Area Functional Classification Map.
-



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-003

**A RESOLUTION TO DESIGNATE WESTON AVENUE AS
AN ARTERIAL STREET**

WHEREAS, Weston Avenue extends from Business Highway 51 in the Village of Rothschild easterly, to County Trunk Highway J in the Village of Weston, continuing to the Village's eastern corporate boundary and beyond; and

WHEREAS, Weston Avenue is a critical street in the Wausau urbanized area surface transportation system being currently functionally classified as a Minor Arterial west of CTH X and as a Collector between CTH X and Ryan Street, due to current traffic counts; and

WHEREAS, Weston Avenue is expected to become reclassified as either an Arterial or Principal Arterial from CTH X to CTH J in the future functionally classified system due to likely increases in traffic resulting from development along Weston Avenue and other parts of the Village; and

WHEREAS, Chapter 71 of the Village of Weston Municipal Code, Section 71.1.04 defines an Arterial Street as "A street that serves longer intra-urban trips and traffic traveling through the Village, has limited to no direct access for abutting land uses, and has measured or projected traffic volumes of over 6,000 vehicles per day; or as otherwise may be designated as an arterial street within the Comprehensive Plan or by the Village Board; and

WHEREAS, the Village of Weston has identified Weston Avenue to be a street requiring future reconstruction with a 100-foot right-of-way need on the Village's Official Map as adopted on February 15, 2016, by Ordinance 16-002; and

WHEREAS, the Village of Weston finds it prudent to designate Weston Avenue as an Arterial Street throughout the Village's corporate limits due to these aforementioned factors and thus allowing for limitations of access to Weston Avenue under Chapter 71 of the Village of Weston Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees for the Village of Weston hereby designates Weston Avenue to be an Arterial Street within the corporate limits of the Village of Weston, irrespective of its designation in the Wausau Area urban functionally classified system, and any and all local ordinances or policies applicable to its designation as an Arterial Street be enforced from this date forward.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

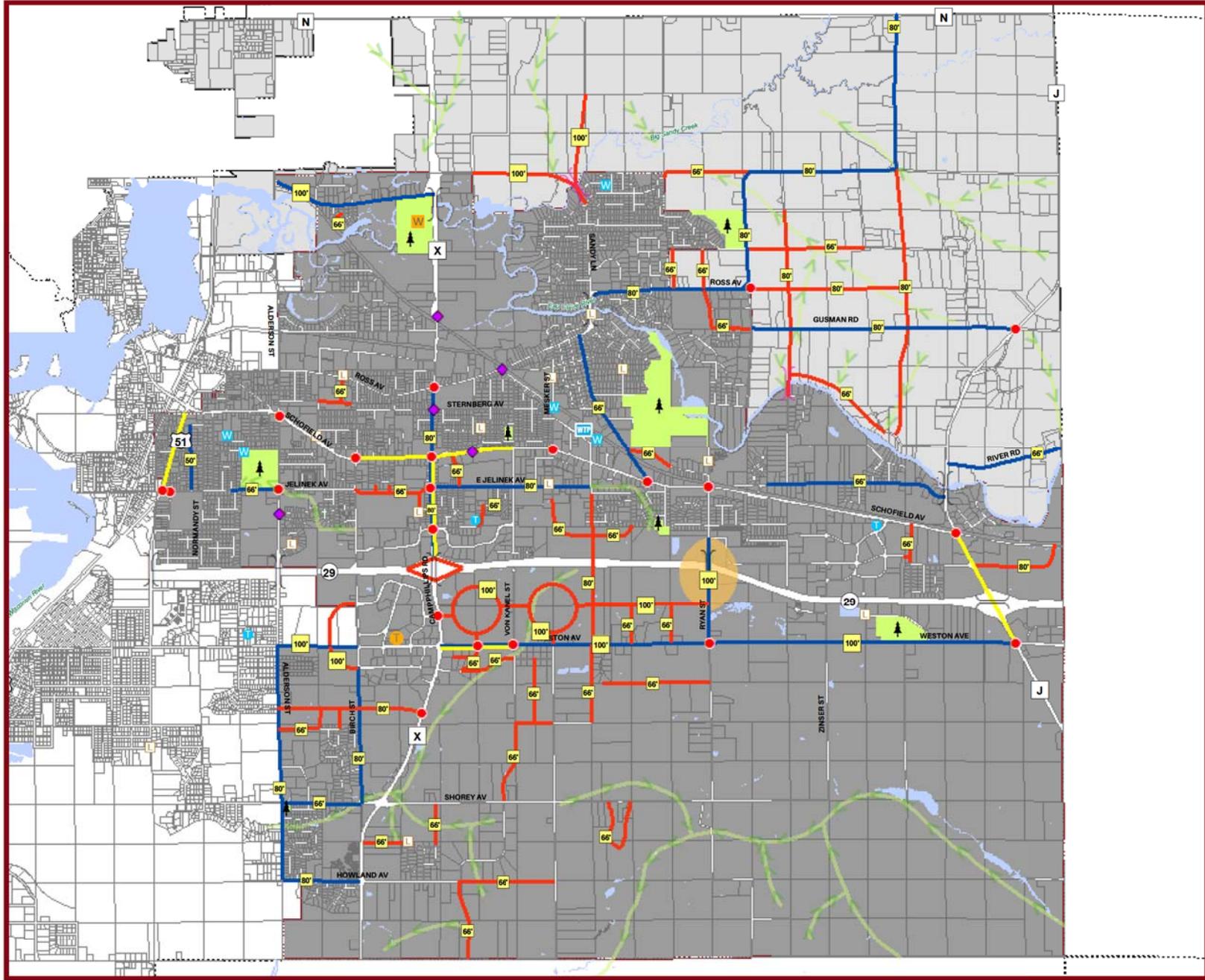
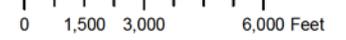
Vote: _____

Village of Weston Comprehensive Plan 11-1

Future Transportation (Official) Map



Map Adoption Date: 2/17/16
 Date: February 11, 2016
 Created by the Village of Weston
 Tech. Services Department



Legend

- Park
- Water Tower
- Wellhouse
- Treatment Plant
- Lift Stations
- Future Water Tower Site
- Future Wellhouse Site
- Future Overpass
- Existing Overpass
- Future Intersection Improvement
- Future Pedestrian Crossing Enhancement
- Future Major Road (with right-of-way width)
- Planned Road Construction (with right-of-way width)
- Planned Streetscaping
- Drainage Corridor
- Existing Roads (No construction recommendation)
- Future Interchange Study Area
- Parkland
- Surface Water
- Village of Weston
- Town of Weston

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.18.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

**REQUEST FROM: KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES
JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT**

**ITEM DESCRIPTION: RESOLUTION NO. 2016-004, BY THE BOARD OF TRUSTEES TO LIMIT
ACCESS TO WESTON AVENUE TO IMPROVE PUBLIC SAFETY AND
PROMOTE EFFICIENT TRAFFIC FLOW**

**DATE/MTG: BOARD OF TRUSTEES, MONDAY, MARCH 21, 2016
PROPERTY & INFRASTRUCTURE COMMITTEE, MONDAY, APRIL 4, 2016
PLAN COMMISSION, MONDAY, APRIL 11, 2016**

POLICY QUESTION: Should the Board of Trustees adopt resolution 2016-004 to limit access to Weston Avenue and authorize Village staff to contact affected property owners on Weston Avenue and Transport way of the purpose of eliminating direct street access to Weston Avenue, the Village's intent to limit access to Weston Avenue, the means and authority by which access will be limited, the means by which right-of-way can be acquired, and any other impacts which can reasonably be foreseen?

RECOMMENDATION TO: I make a motion that the Board of Trustees adopt resolution 2016-004 to limit access to Weston Avenue and authorize Village staff to contact affected property owners on Weston Avenue and Transport way of the purpose of eliminating direct street access to Weston Avenue, the Village's intent to limit access to Weston Avenue, the means and authority by which access will be limited, the means by which right-of-way can be acquired, and any other impacts which can reasonably be foreseen.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- | | |
|------------------------------------------------|-------------------------|
| <input type="checkbox"/> Budget Line Item: | <u>To be determined</u> |
| <input type="checkbox"/> Budgeted Expenditure: | _____ |
| <input type="checkbox"/> Budgeted Revenue: | _____ |
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|-----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> WI Statute: | <u>§32.05 Stats.</u> |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal: | _____ |
| <input checked="" type="checkbox"/> Municipal Code: | <u>Chapter 71, Street Access Control</u> |
| <input type="checkbox"/> Municipal Rules: | _____ |
-

PRIOR REVIEW: Adoption of Resolution 2016-003, Designating Weston Avenue as an Arterial Street.
Adoption of Village Official Map on February 15, 2016.
Adoption of Complete Streets Policy on June 6, 2015
Adoption of Chapter 71 of the Weston Municipal Code on April 22, 2015

BACKGROUND: Weston Avenue is a critical arterial street in the Village of Weston. Traffic volumes on Weston Avenue will increase over time as development expands in the vicinity of the CTH X/Weston Avenue interchange and the sports complex develops between Ryan and Zinser Streets. Weston Avenue is currently a rural street cross section and has been identified as needing reconstruction, especially between CTH X and CTH J as a future capital improvement project as shown on the Village Official Map. The future construction will depend upon additional right-of-way being acquired. Affected property owners must be informed about the implications of the Village Official Map, the purpose of eliminating direct street access to Weston Avenue, the means by which right-of-way can be acquired, the potential for special assessments, and other related issues. It is recommended that these steps be taken in the present to avoid creating undesirable situations as property development occurs along Weston Avenue.

Supplemental Briefer for Agenda Items under Consideration

Attachments Village Official Map Adopted on Feb. 15, 2016



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-004

**A RESOLUTION TO LIMIT ACCESS TO WESTON AVENUE
TO IMPROVE PUBLIC SAFETY AND PROMOTE EFFICIENT TRAFFIC FLOW**

WHEREAS, the Village Board of Trustees of the Village of Weston has designated Weston Avenue as an Arterial Street due to its current and future importance to the Village and Wausau urban area transportation network; and

WHEREAS, Chapter 71 of the Village of Weston municipal code provides for restrictions on private property access as well as street intersection spacing, among other things, with the intent of minimizing points of conflict between vehicles traveling on an Arterial Street and vehicles entering and exiting the Arterial Street at private entrances and street intersections; and

WHEREAS, the effect of minimizing said points of conflict on an Arterial Street is to improve safety for vehicles and pedestrians using the Arterial Street and promote efficient traffic flow; and

WHEREAS, on June 6, 2015, the Village of Weston adopted a “Complete Streets” Policy which, among other things, states the Village’s intention to provide for connections between neighborhoods and provide for other modes of travel in addition to motorized vehicles; and

WHEREAS, the Village of Weston has identified Weston Avenue to be a street requiring future reconstruction with a 100-foot right-of-way on the Village’s Official Map as adopted on February 15, 2016, by Ordinance 16-002; and

WHEREAS, the Village of Weston has initiated a study to create a planned development in the currently undeveloped property on the east side of CTH “X” south of STH 29 and north of Weston Avenue; and

WHEREAS, the Village of Weston official map also includes a connection from Transport Way - a dead end street extending approximately ¼ mile east of CTH X, south of Weston Avenue – to Weston Avenue and a street extending to Von Kanel Street; and

WHEREAS, said connections between Transport Way and Weston Avenue and Von Kanel Street should serve as the collector street for access to existing and future land parcels on the south side of Weston Avenue within the first ½ mile of CTH X; and

WHEREAS, the first 4 parcels on the south side of Weston Avenue east of CTH X should then gain access to public streets via a rear access drive connecting to said connecting street between Transport Way and Weston Avenue; and

WHEREAS, the Village of Weston, private property owners on Weston Avenue, and the traveling public have a mutual interest in achieving improved safety and more efficient travel on Weston Avenue.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Weston hereby direct and empower the Village Administrator, Director of Planning and Zoning, and the Director of Public Works & Utilities to take the following actions to reduce or eliminate private access points and promote more efficient traffic flow:

1. Contact all property owners on Weston Avenue between CTH X and CTH J to inform them of the Village's adoption of its Official Map and the need for future right-of-way, 100 feet in width.
2. Contact affected land owners on Transport Way and those on Weston Avenue also affected of the Village's plan to create a connecting street from Transport Way to Weston Avenue and the means by which access will be brought into conformance with Chapter 71 of the Village of Weston Municipal Code, with an access drive as described above.
3. Inform all affected property owners of the means by which additional right-of-way may be acquired including, dedication as a condition of land division or through the process set forth in §32.05 Stats.
4. Inform all affected property owners of the access restrictions to Weston Avenue in accordance with Chapter 71 of the Village of Weston Municipal Code.
5. Inform all affected property owners of the potential that the Village may exercise its ability to levy special assessments to any properties receiving improvements by virtue of any construction or reconstruction of Village streets as allowed under §66.0701 Stats., §66.0703 Stats., and Chapter 78 of the Village of Weston Municipal Code, "Taxation and Special Assessments."
6. Inform those landowners affected by the intended connecting street between Transport Way and Weston Avenue of the Village's intent to pursue acquisition of any necessary lands for the connecting street and access drive following the process set forth in §32.05 Stats. if necessary.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

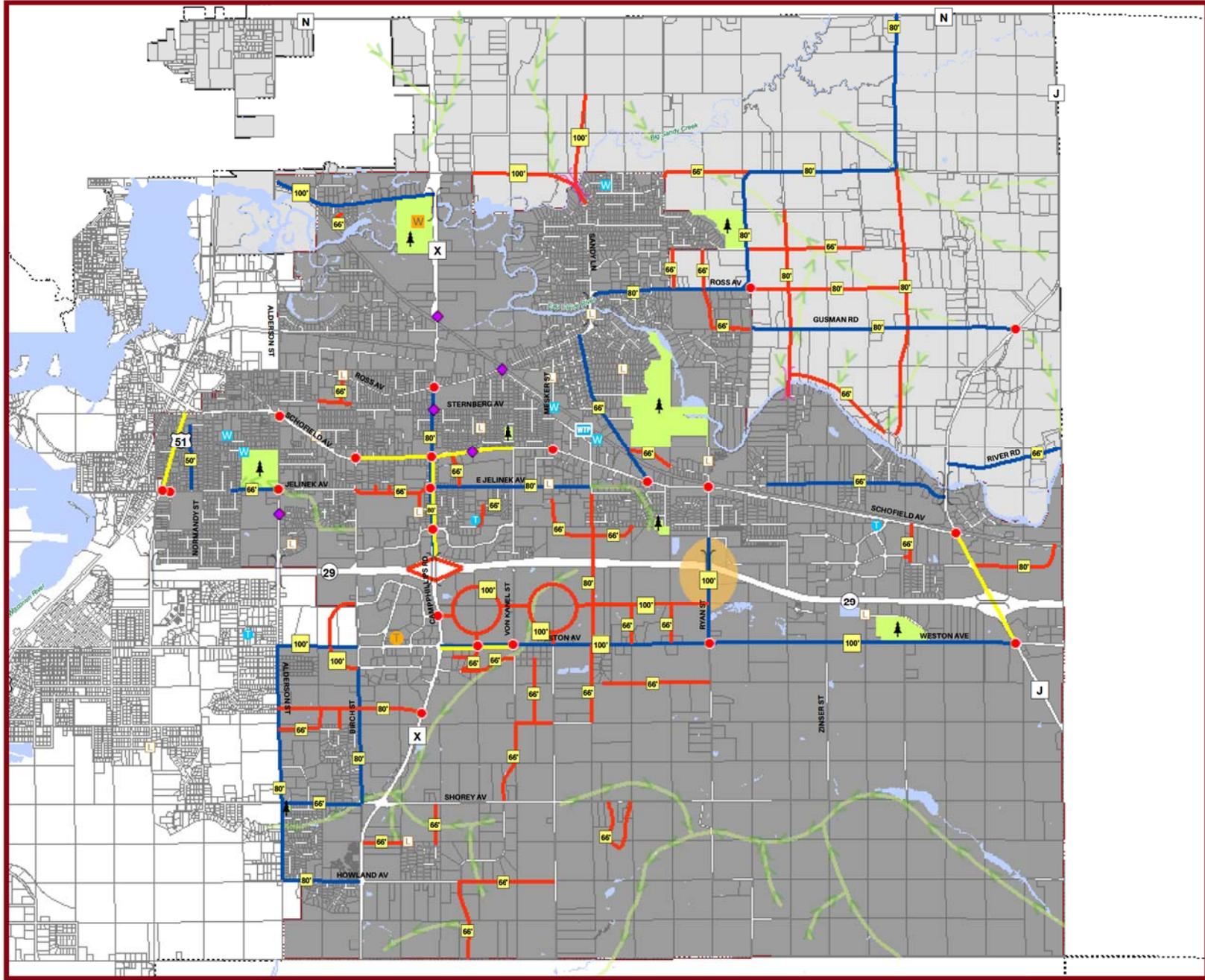
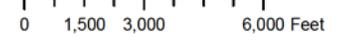
Vote: _____

Village of Weston Comprehensive Plan 11-1

Future Transportation (Official) Map



Map Adoption Date: 2/17/16
 Date: February 11, 2016
 Created by the Village of Weston
 Tech. Services Department



Legend

- Park
- Water Tower
- Wellhouse
- Treatment Plant
- Lift Stations
- Future Water Tower Site
- Future Wellhouse Site
- Future Overpass
- Existing Overpass
- Future Intersection Improvement
- Future Pedestrian Crossing Enhancement
- Future Major Road (with right-of-way width)
- Planned Road Construction (with right-of-way width)
- Planned Streetscaping
- Drainage Corridor
- Existing Roads (No construction recommendation)
- Future Interchange Study Area
- Parkland
- Surface Water
- Village of Weston
- Town of Weston

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – D.19.



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES

ITEM DESCRIPTION: TERMINATE TEMPORARY CONSTRUCTION EASEMENT FOR COCA-COLA PROPERTY AT 7707 SCHOFIELD AVENUE.

DATE/MTG: BOARD OF TRUSTEES, MONDAY, MARCH 21, 2016

POLICY QUESTION: Should the Board of Trustees agree to confirm the termination of the temporary construction easement for the Coca-Cola property at 7707 Schofield Avenue by executing the lease termination document?

RECOMMENDATION TO: I make a motion that the Board of Trustees confirms the termination of the temporary construction easement for the Coca-Cola property at 7707 Schofield Avenue by executing the lease termination document, subject to approval by Village legal counsel.

LEGISLATIVE ACTION:

- | | | |
|---------------------------------------------------------|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-

PRIOR REVIEW: Currently being reviewed by Village Attorney, Matt Yde.

BACKGROUND: In December 2010, Coca-Cola agreed to a temporary construction easement as requested by the Village to complete the reconstruction of Schofield Avenue. Language in the temporary easement states the easement terminates "...upon completion of the project." The Director has not been asked to furnish proof or confirmation of easement termination in the past. In this case Coca-Cola is simply being more thorough than the typical easement Grantor with respect to a temporary interest. It is recommended the easement termination document be executed by President Ermeling, subject to approval by Village Attorney, Matt Yde.

Supplemental Briefer for Agenda Items under Consideration

Attachment – Easement Termination Document.

Original easement and back-up furnished by Beth Steinhauer of MSA Professional Services.



Coca-Cola Refreshments
2500 Windy Ridge Parkway
Atlanta, GA 30339
Celeste Burr
Real Estate Specialist
T 770.989.3109
F 770.989.3128
cehutchingsburr@coca-cola.com

March 15, 2016

VIA FEDEX

Keith Donner, P.E. 715-359-6114
Director of Public Works & Utilities
Village of Weston
5500 Schofield Ave.
Weston, WI 54476

RE: Termination of Temporary Construction Easement Agreement dated December 29, 2010

Dear Mr. Donner:

Enclosed please find duplicate originals of the Termination of Temporary Construction Easement Agreement which have been signed on behalf of Coca-Cola Refreshments USA, Inc. Please have these signed and return them to me as soon as possible. We will need to have one original recorded in the property records for the county in order to have the Temporary Construction Easement dated December 29, 2010 removed from the title commitment as an exception to title on our property located at 7707 Schofield Avenue.

Thank you for your assistance in resolving this title matter.

Sincerely,

Celeste H. Burr
Real Estate Specialist

cc: Matthew Fanoie
Ben Middendorf, Esq. (w/enclosure)

DRAFTED BY AND AFTER RECORDING RETURN TO:

King & Spalding LLP
1180 Peachtree Street NE
Atlanta, Georgia 30309
Attn: Benjamin W. Middendorf, Esq.

Parcel Identification Number/Tax
Key Number 37-192-4-2808-232-0992

**TERMINATION OF
TEMPORARY CONSTRUCTION EASEMENT AGREEMENT**

This **TERMINATION OF TEMPORARY CONSTRUCTION EASEMENT AGREEMENT** is made as of the ____ day of March, 2016, and executed and delivered by **COCA-COLA REFRESHMENTS USA, INC.**, a Delaware corporation ("Coca-Cola") and **VILLAGE OF WESTON** ("Village").

W I T N E S S E T H

Coca-Cola and Village entered into that certain Temporary Construction Easement Agreement dated December 29, 2010, recorded as Document No. 1587890, in the Registry of Deeds of Marathon County, Wisconsin records (the "TCEA").

For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, each of Coca-Cola and Village hereby terminates, relinquishes, waives and releases all right, title or interest arising by, through or under the TCEA. Coca-Cola and Village hereby acknowledge and agree that the TCEA is hereby terminated and shall hereafter be null and void and of no force or effect.

(SIGNATURES BEGIN ON NEXT PAGE)

15th IN WITNESS WHEREOF, the undersigned has hereunto set its hand and seal this day of March, 2016.

COCA-COLA:

COCA-COLA REFRESHMENTS USA, INC., a Delaware corporation

By: 
Name: Matthew J. Fanoe
Title: Vice President of Real Estate

ACKNOWLEDGMENT

STATE OF GEORGIA)
)
COUNTY OF COBB)

On March 15th, 2016, before me, Celeste H. Burr, a Notary Public, personally appeared Matthew J. Fanoe, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

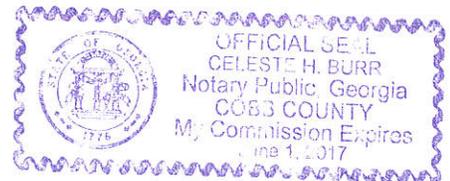
WITNESS my hand and official seal.


Signature of Notary Public
Celeste H. Burr
Typed or printed name

My commission expires
6/1/17

[SEAL]

(SIGNATURES CONTINUE ON NEXT PAGE)



(SIGNATURES CONTINUED FROM PREVIOUS PAGE)

VILLAGE:

VILLAGE OF WESTON

By: _____

Name: _____

Title: _____

[SEAL]

ACKNOWLEDGMENT

STATE OF _____)

)

COUNTY OF _____)

On March __, 2016, before me, _____, a Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary Public

Typed or printed name

My commission expires

[SEAL]

Interoffice Memo

Date: 12/29/2010

To: John Jacobs, Finance Director

From: Keith Donner, Director of Public Works 

RE: Payment to Coca-Cola Refreshments USA, Inc.
Schofield Avenue Reconstruction, Ryan Street to CTH-J; DOT Project Number – 6999-17-70

Please cut a check made payable to:

Coca-Cola Refreshments USA, Inc., 2500 Windy Ridge Parkway, Atlanta, GA 30339

The check amount is \$500.00 for R.O.W. acquisition (Temporary Construction Easement) on Parcel No. 5 of the R.O.W. plat for Schofield Avenue.

Account number is 40-07-57386-821-444

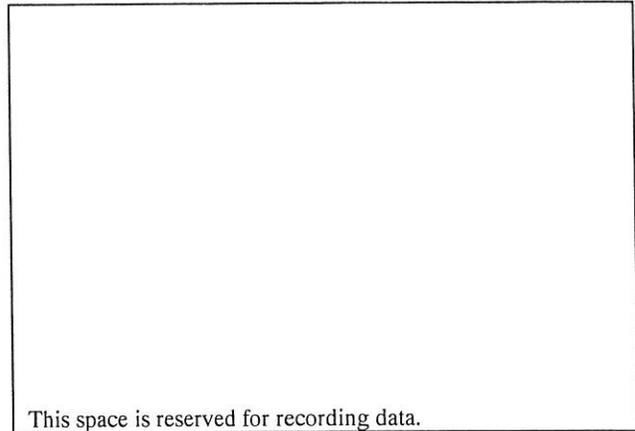
Please mail the check with the attached documents and a letter of transmittal to:

Beth A Steinhauer
MSA Professional Services, Inc.
2901 International Lane, Suite 300
Madison, WI 53704

Please have a copy of all documents made for our R.O.W. files.

Thank you.

This Instrument Prepared By and Return To:
Miller & Martin PLLC (JWG)
832 Georgia Avenue, Suite 1000
Chattanooga, Tennessee 37402



Parcel Identification Number/Tax Key Number:
37-192-4-2808-232-0962

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

This **TEMPORARY CONSTRUCTION EASEMENT** (this “Easement”) is made to be effective as of the ___ day of December, 2010 by and between **COCA-COLA REFRESHMENTS USA, INC.**, a Delaware corporation, formerly known as Coca-Cola Enterprises Inc., a Delaware corporation, successor by merger to Johnston Coca-Cola Bottling Group, Inc., a Delaware corporation having offices at 2500 Windy Ridge Parkway, Suite 700, Atlanta, Georgia 30339, Attn: Corporate Director of Real Estate and Facilities, hereinafter referred to as the “Grantor” and **VILLAGE OF WESTON**, hereinafter referred to as the “Grantee”.

Any person named in this conveyance may make an appeal from the amount of compensation within six months after the date of recording of this conveyance as set forth in s. 32.05(2a) Wisconsin Statutes. For the purpose of any such appeal, the amount of compensation stated on the conveyance shall be treated as the award, and the date the conveyance is recorded shall be treated as the date of taking and the date of evaluation.

Other persons having an interest of record in the property: None.

BACKGROUND

A. Grantor owns that certain real property located in the Village of Weston, Marathon County, Wisconsin, as more particularly shown or described on **Exhibit “A”** attached hereto and incorporated herein by reference (the “Grantor’s Property”).

B. Grantee owns that certain real property adjacent to Grantor’s Property, which property is more particularly shown or described on **Exhibit “B”** attached hereto and incorporated herein by reference (the “Grantee’s Property”).

C. In connection with the construction of a highway, Grantee desires to temporarily use a portion of Grantor’s Property more particularly described or shown on **Exhibit “C”**

attached hereto and incorporated herein (the "Easement Area") during the course of construction of the highway to accommodate construction materials, supplies, and equipment.

D. Grantor agrees to grant Grantee a temporary, non-exclusive easement in the Easement Area to accommodate the construction of a highway on the Grantee's Property.

NOW, THEREFORE, for and in consideration of Five Hundred Dollars (\$500.00) , and other good and valuable consideration, the receipt and legal sufficiency of all of which are hereby acknowledged, Grantor and Grantee agree as follows:

1. **Nature of Grant.** Grantor does hereby grant and convey to Grantee a temporary easement over and across the Easement Area for the purpose of accommodating construction materials, supplies, equipment, and work in conjunction with the construction of a highway to be located entirely on the Grantee's Property.

2. **Duration.** The Easement shall remain in force and effect until the completion of the construction of the highway on the Grantee's Property.

3. **Conditions of Work.** All materials, equipment and other uses of the Easement Area shall be in a manner designed to minimize interference with or disruption of the use of the Grantor's Property or interference with Grantor's business uses. Grantee shall be responsible for the restoration of any damage to the Easement Area or any adjoining land of the Grantor. Upon the expiration of the Easement, Grantee shall restore the Easement Area disturbed or damaged by Grantee's activities promptly, shall remove all remaining materials and equipment stored and shall leave the Easement Area in as good as a condition as received. Grantee shall also remove any trash or debris from the Easement Area promptly and shall keep the Easement Area neat and clean during the term of this Easement.

4. **Indemnification.** Grantee agrees, by acceptance of this Easement, to indemnify and hold Grantor, Grantor's successors and assigns, harmless from and against any and all claims, losses, damages or expenses suffered or incurred by or asserted against Grantor by reason of damages or injuries to any person or property, including, but not limited to Grantor and Grantor's Property and personal property, caused by or attributable to or otherwise arising from or occurring as a result of Grantee's use of the Easement and the rights hereunder and Grantee's presence on the Easement Area or Grantor's Property when it is otherwise caused by or attributable to the negligence or willful misconduct of Grantee, its agents, servants, or employees.

5. **Running with the Land.** The Easement and obligations contained herein shall run with the land of the respective parties hereto and shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.

6. **Severability.** Each provision of this Easement and the application thereof are hereby declared to be independent of and severable from the remainder of this Easement. If any provision contained herein shall be held to be invalid or to be unenforceable or not run with the land, such holding shall not affect the validity or enforceability of this Easement.

7. **Counterparts.** This Easement may be executed in any number of counterparts, any one or all of which shall constitute the agreement of the parties.

GRANTOR, having been fully informed of GRANTOR'S right to have the above-described temporary easement appraised, and to receive just compensation for the easement based on an appraisal, waives the right to an appraisal and agrees to accept settlement in the above-stated amount as full payment for the easement, subject to approval by the Village of Weston, as further consideration for this agreement.

This Easement shall terminate upon completion of the construction project for which this instrument is given.

Executed this day and date first above written.

STATE OF GEORGIA)
) ss.
COBB COUNTY)

GRANTOR:
COCA-COLA REFRESHMENTS USA, INC.,
a Delaware corporation

On the above date, this instrument was acknowledged before me by the named person:

By: [Signature]
Name: William D. Hawkins III
Title: Vice President & General Tax Counsel

Marissa B. Share
(Signature, Notary Public, State of Georgia)
Marissa B. Share
(Print Name, Notary Public, State of Georgia)
MARISSA B SHARE
COBB COUNTY
STATE OF GEORGIA
My Commission Expires December 20, 2011
(Date Commission Expires)

STATE OF WISCONSIN)
) ss.
MARATHON COUNTY)

GRANTEE:
VILLAGE OF WESTON
By: [Signature]
Name: Fred Schuster
Title: President

On the above date, this instrument was acknowledged before me by the named person:

Sherry L. Weinkauff
(Signature, Notary Public, State of Wisconsin)
Sherry L. Weinkauff
(Print Name, Notary Public, State of Wisconsin)
5-8-2011
(Date Commission Expires)

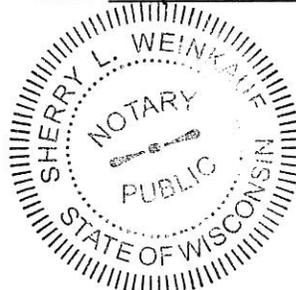
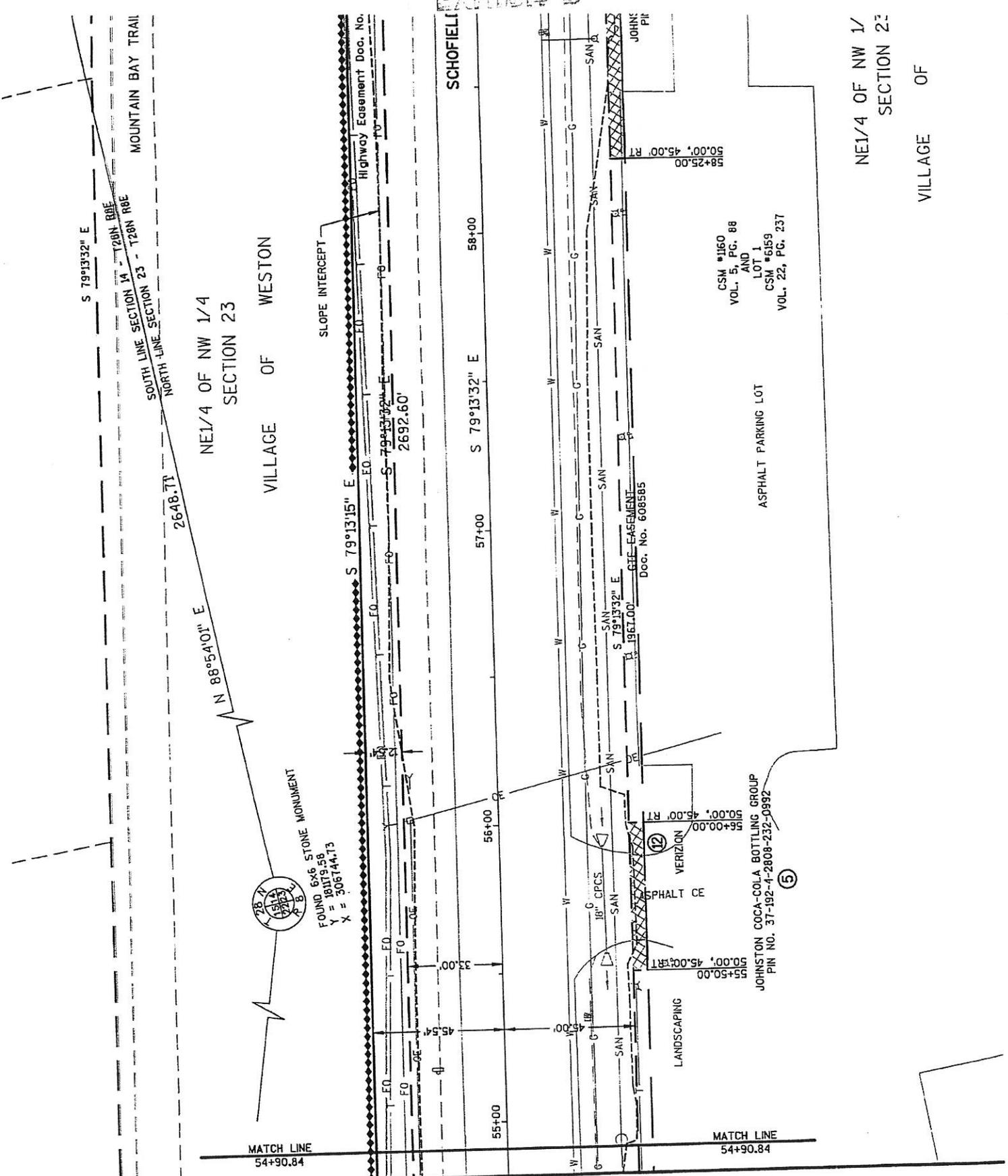


EXHIBIT "A"

LEGAL DESCRIPTION:

Lot one (1) of Certified Survey Map No. 6159 recorded in the office of the Register of Deeds for Marathon County, Wisconsin in Volume 22 of Certified Survey Maps on page 237 as Document No. 935751; located in the Northeast quarter (NE-1/4) of the Northwest quarter (NW-1/4) of Section twenty-three (23), Township twenty-eight (28) North, Range eight (8) East, Town of Weston, Marathon County, Wisconsin.



S 79°13'32" E

SOUTH LINE SECTION 14 - T20N R8E

MOUNTAIN BAY TRAIL

NORTH LINE SECTION 23 - T20N R8E

2648.71'

NE 1/4 OF NW 1/4 SECTION 23

VILLAGE OF WESTON

FOUND 6x6 STONE MONUMENT
 Y = 181179.58
 X = 308144.13

S 79°13'15" E
 Highway Easement Doc. No. 2692.60'

SLOPE INTERCEPT

SCHOFIELD

S 79°13'32" E

58+00

57+00

56+00

55+00

MATCH LINE 54+90.84

MATCH LINE 54+90.84

CSM #160
 VOL. 5, PG. 88
 AND
 LOT 1
 CSM #6159
 VOL. 22, PG. 237

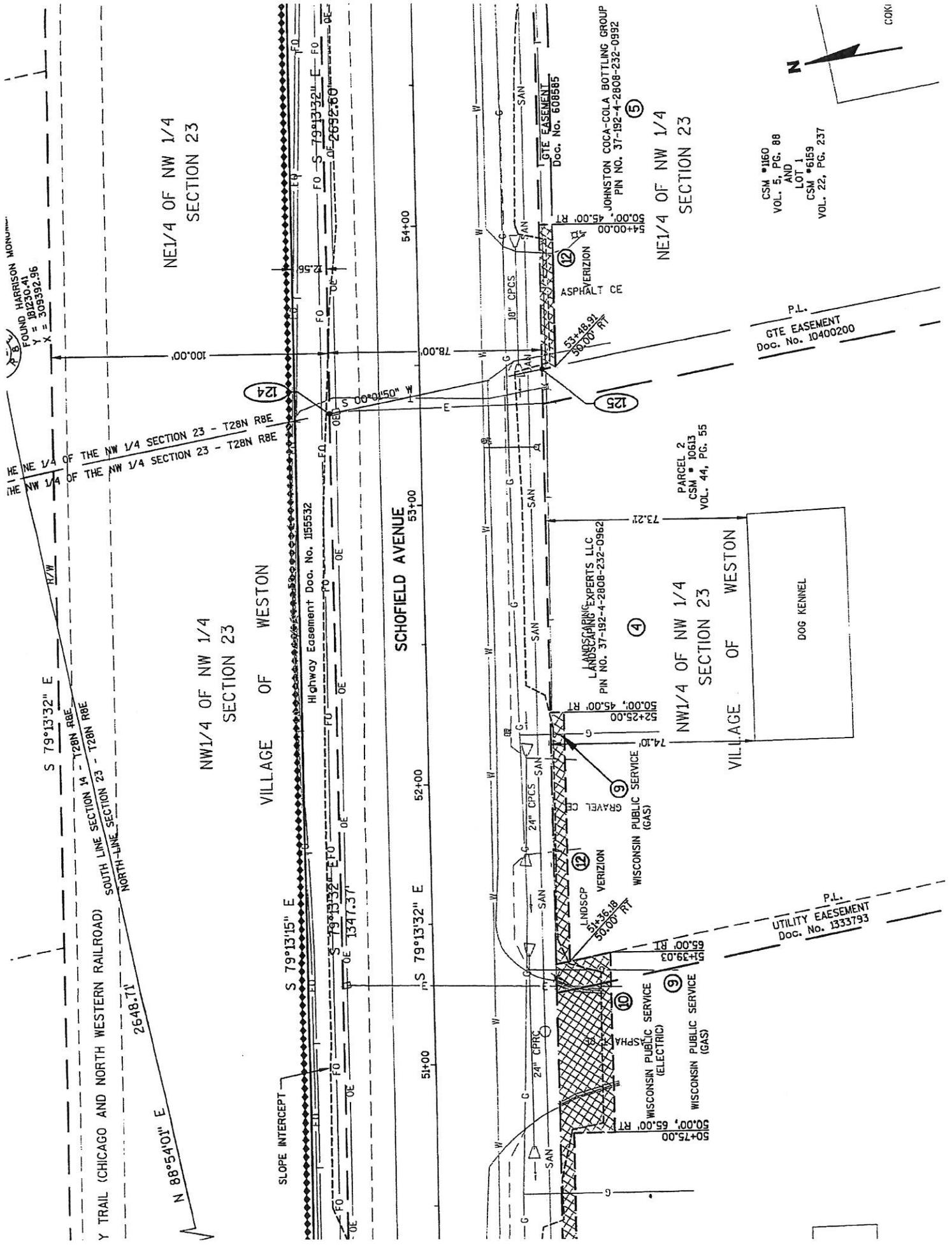
ASPHALT PARKING LOT

JOHNSTON COCA-COLA BOTTLING GROUP
 PIN NO. 37-192-4-2808-232-0992

5

NE 1/4 OF NW 1/4 SECTION 23

VILLAGE OF WESTON



FOUND HARRISON MONUMENT
 Y = 102230.41
 X = 309392.96

NE 1/4 OF NW 1/4
 SECTION 23

NW 1/4 OF NW 1/4
 SECTION 23

VILLAGE OF WESTON

SCHOFIELD AVENUE

NE 1/4 OF NW 1/4
 SECTION 23

NW 1/4 OF NW 1/4
 SECTION 23

VILLAGE OF WESTON

DOG KENNEL

CSM #1160
 VOL. 5, PG. 88
 AND
 LOT 1
 CSM #6159
 VOL. 22, PG. 237

P.L.
 GTE EASEMENT
 Doc. No. 10400200

P.L.
 UTILITY EASEMENT
 Doc. No. 1333793



COKI

THE NE 1/4 OF THE NW 1/4 SECTION 23 - T28N R8E
 THE NW 1/4 OF THE NW 1/4 SECTION 23 - T28N R8E

S 79°13'32" E
 SOUTH LINE SECTION 14 - T28N R8E
 NORTH LINE SECTION 23 - T28N R8E

N 88°54'01" E
 2648.71'

Highway Easement Doc. No. 1155532

LANDSCAPING EXPERTS LLC
 PIN NO. 37-192-4-2808-232-0962

LANDSCAPING EXPERTS LLC
 PIN NO. 37-192-4-2808-232-0962

JOHNSTON COCA-COLA BOTTLING GROUP
 PIN NO. 37-192-4-2808-232-0992

VERIZON
 53+18.91
 50+00.00 RT

VERIZON
 53+18.91
 50+00.00 RT

WISCONSIN PUBLIC SERVICE (GAS)

WISCONSIN PUBLIC SERVICE (ELECTRIC)

WISCONSIN PUBLIC SERVICE (GAS)

PARCEL 2
 CSM # 10613
 VOL. 44, PG. 55

GTE EASEMENT
 Doc. No. 608585

VERIZON
 53+18.91
 50+00.00 RT

LANDSCAPING EXPERTS LLC
 PIN NO. 37-192-4-2808-232-0962

LANDSCAPING EXPERTS LLC
 PIN NO. 37-192-4-2808-232-0962

WISCONSIN PUBLIC SERVICE (GAS)

WISCONSIN PUBLIC SERVICE (ELECTRIC)

WISCONSIN PUBLIC SERVICE (GAS)

⑤

④

⑨

⑩

⑪

⑫

124

125

53+00

52+00

51+00

54+00

54+00

54+00

73.21

74.16

65.00

50+75.00

50+00

50+00

100.00'

78.00'

53+00

52+00

51+00

54+00

54+00

54+00

73.21

74.16

65.00

50+75.00

50+00

50+00

EXHIBIT C

Temporary Limited Easement

Parcel #: 5

Project: 6999-17-00

A Temporary Limited Easement for the right to construct cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in the Village of Weston, Marathon County, Wisconsin, described as:

That part of Marathon County Certified Survey Map Number 1160 as recorded in Volume 5, Page 88 in the Marathon County Register of Deeds Office and Parcel 1 of Marathon County Certified Survey Map Number 6159 as recorded in Volume 22, Page 237 in the Marathon County Register of Deeds Office, all being in the Northeast Quarter of the Northwest Quarter of Section 23, Township 28 North, Range 8 East, and being more particularly described as follows:

Commencing at the Northwest Corner of Certified Survey Map Number 1160;

Thence South 00 Degrees 01 Minutes 50 Seconds West along the West Line of Certified Survey Map Number 1160, 12.21 feet to South Right-of-Way of Schofield Avenue and the Point of Beginning;

Thence South 79 Degrees 13 Minutes 32 Seconds East along the South Right-of-Way of Schofield Avenue, 51.94 feet;

Thence South 10 Degrees 46 Minutes 28 Seconds West, 5.00 feet;

Thence North 79 Degrees 13 Minutes 32 Seconds West, 50.99 feet to the West Line of Certified Survey Map Number 1160;

Thence North 00 Degrees 01 Minutes 50 Seconds East along the West Line of Certified Survey Map Number 1160, 5.09 feet to the Point of Beginning.

Also:

That part of Marathon County Certified Survey Map Number 1160 as recorded in Volume 5, Page 88 in the Marathon County Register of Deeds Office and Parcel 1 of Marathon County Certified Survey Map Number 6159 as recorded in Volume 22, Page 237 in the Marathon County Register of Deeds Office, all being in the Northeast Quarter of the Northwest Quarter of Section 23, Township 28 North, Range 8 East, and being more particularly described as follows:

Commencing at the Northwest Corner of Certified Survey Map Number 1160;

Thence South 00 Degrees 01 Minutes 50 Seconds West along the West Line of Certified Survey Map Number 1160, 12.21 feet to South Right-of-Way of Schofield Avenue;

Thence South 79 Degrees 13 Minutes 32 Seconds East along the South Right-of-Way of Schofield Avenue, 201.94 feet to the Point of Beginning;

Thence continuing South 79 Degrees 13 Minutes 32 Seconds East along the South Right-of-Way of Schofield Avenue, 50.00 feet;

Thence South 10 Degrees 46 Minutes 28 Seconds West, 5.00 feet;

Thence North 79 Degrees 13 Minutes 32 Seconds West, 50.00 feet;

Thence North 10 Degrees 46 Minutes 28 Seconds East, 5.00 feet to the Point of Beginning.

Also:

That part of Marathon County Certified Survey Map Number 1160 as recorded in Volume 5, Page 88 in the Marathon County Register of Deeds Office and Parcel 1 of Marathon County Certified Survey Map Number 6159 as recorded in Volume 22, Page 237 in the Marathon County Register of Deeds Office, all being in the Northeast Quarter of the Northwest Quarter of Section 23, Township 28 North, Range 8 East, and being more particularly described as follows:

Commencing at the Northwest Corner of Certified Survey Map Number 1160;

Thence South 00 Degrees 01 Minutes 50 Seconds West along the West Line of Certified Survey Map Number 1160, 12.21 feet to South Right-of-Way of Schofield Avenue;

Thence South 79 Degrees 13 Minutes 32 Seconds East along the South Right-of-Way of Schofield Avenue, 476.94 feet to the Point of Beginning;

Thence continuing South 79 Degrees 13 Minutes 32 Seconds East along the South Right-of-Way of Schofield Avenue, 150.00 feet;

Thence South 10 Degrees 46 Minutes 28 Seconds West, 5.00 feet;

Thence North 79 Degrees 13 Minutes 32 Seconds West, 150.00 feet;

Thence North 10 Degrees 46 Minutes 28 Seconds East, 5.00 feet to the Point of Beginning.

The above Temporary Limited Easement is to terminate upon completion of the project or December 31, 2016, whichever comes first.

Said parcel contains 1,258 square feet (0.029 acres) more or less.

ALL INTERESTS ACQUIRED HEREIN ARE FOR HIGHWAY PURPOSES

**NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL
RECOMMENDATION AND APPROVAL**

LPA1897 04/2010 (Replaces LPA3041) Ch. 32 Wis. Stats.

Owner Coca-Cola Refreshments USA, Inc., a Delaware Corp.	Area and Interest Required 0 Sq.Ft Fee, 1,258 Sq Ft TLE
-------------------------------------------------------------	------------------------------------------------------------

Allocation

Land	0 Sq.Ft.	acres	X	\$ 2.50	/ac	=	\$ 0.00
		acres	X	\$	/ac	=	\$
Permanent Limited Easement		acres	X	\$	/ac	=	\$
Temporary Limited Easement	1,258 Sq.Ft.	acres	X	\$ 2.50/Sq. Ft. x 15%	/ac	=	\$ 471.75
Fencing						=	\$
Landscaping						=	\$
Improvements						=	\$
Other						=	\$
						Total Damages	= \$ 471.75
						Rounded To	\$ 500.00

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by the Local Public Agency.

The undersigned owner(s) further state that the decision to waive the right of an appraisal was made without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by the Local Public Agency agents or representatives.

X		12/17/10	X	
(Owner)	William D. Hawkins III	(Date)	(Owner)	(Date)
	Vice President and General Tax Counsel			
X			X	
(Owner)		(Date)	(Owner)	(Date)

For Office Use Only

APPROVED FOR: Village of Weston

X  12-29-2010
(Date)

Project ID 6999-17-70	County Marathon	Parcel 5
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STATEMENT TO CONSTRUCTION ENGINEER

LPA1528 04/2010 (Replaces LPA3034) s. 84.09 Wis. Stats.

Copies: Original—Project Engineer, 2nd—Parcel folder, 3rd—Owner

Owner Name Coca-Cola Refreshments USA, Inc., a Delaware corporation, formerly known as Coca-Cola Enterprises Inc., a Delaware corporation, successor by merger to Johnston Coca-Cola Bottling Group, Inc., a Delaware corporation	Address Property: 7707 Schofield Ave., Weston, WI 54476 Mailing: 2500 Windy Ridge Parkway, Atlanta, GA 30339	(Area Code) Phone No. Diane Terry, Sales Mgr 1-715-241-4236 Nancy Kallaus, Paralegal 1-770-989-3097
Tenant, if any	Address	(Area Code) Phone No.

**All commitments agreed upon between negotiator and property owner are listed below.
No other commitments, either verbal or implied, are valid.
All commitments are subject to approval of municipality.**

Commitments made: drainage, driveways, fences, trees or other items.

One (1) of the Two (2) Western driveways located near Stations 53+50 to 54+00 and Station 55+50 to 56+00 will be open for truck access to the property at all times.

Other matters of interest and owner concerns:

Basic concepts of construction project have been explained to owner.

 12/17/10  12/21/10
(Property Owner) (Date) (Negotiator) (Date)
William D. Hawkins III
Vice president and General Tax Counsel

COMMITMENTS APPROVED:

(Signature)

Robert E. Gann

(Date)

12/29/10

(Title)

Director of Public Works

Project No.: 6999-17-70

County: Marathon

Parcel No.: 5

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.25.



Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE PERSONNEL COMMITTEE

Monday, February 15, 2016, at 4:30 p.m.

A. Opening of Session.

1. Meeting called to order by Trustee Ziegler at 4:30 p.m.
2. Clerk will take attendance and roll call

Roll call indicated 4 members present.

Member	Present
Ziegler, Jon	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	NO
Pagel, Deb	YES

Village Staff in attendance: Higgins, Weinkauff, Hodell, Donner and Wodalski. Trustee White was also in attendance.

3. **Request for silencing of cellphones and other electronic devices.**

Ziegler requested the silencing of cellphones.

4. **Acknowledgment of visitors if any.**

There were no visitors present.

B. Comments from the public on matters pertaining to committee business and oversight.

No comments.

C. Presentations.

No presentations.

D. Business Items for consideration, discussion, and action.

5. **Meeting minutes from January 18, 2016.**

Motion by Berger, second by Pagel to approve the meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	-
Pagel, Deb	YES

6. **Recommendation to make modifications to Section 7.07 “Call-in-Pay” and Section 7.08 “On Call Pay / Stand-by-Duty” of the Village of Weston Policies and Procedures Handbook.**

Donner explained that last year the modifications to call-in pay and stand-by duty pay were approved by the Committee and Board of Trustees, but the changes were never made to Section 7.07 of the Employee Handbook. Berger asked about the difference in pay between the Street employees and Utility employees. Donner said the call-in and stand-by hours for the Utility employees is more unpredictable than the employees of the Street Department. Penza asked about the frequency of call-in hours. Donner said, on average, it happens once a week with the Utility employees. Berger asked about the call-in and stand-by pay for other municipalities in the area. Donner said the amounts compare to what others are paying. Typically, it’s about

10 percent of an employee's gross pay. Donner said the Village's attorney reviewed his opinion and the Village is complying with all applicable laws as it relates to call-in pay. Ziegler does not feel we need to be concerned with what others are paying. Pagel said she is fine with the recommendation as long as the Village is being fair.

Motion by Pagel, second by Penza to approve the Recommendation to make modifications to Section 7.07 "Call-in-Pay" and Section 7.08 "On Call Pay / Stand-by-Duty" of the Village of Weston Policies and Procedures Handbook.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ziegler, Jon	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	-
Pagel, Deb	YES

7. Update on Carlson Dettmann Training.

Weinkauf gave an update on the employee training with Carlson Dettman.

8. Update on Lumin Training.

Weinkauf gave an update on the employee training with Lumin.

9. Update on recruitments and searches.

Weinkauf gave an update on the recent recruitments and open positions that the Village is trying to fill.

E. Reports.

10. Clerk / Employee Resources Manager

Weinkauf reported there is an Election tomorrow and she has been really busy trying to get ready for it.

11. Administrator

No comments.

E. Remarks from Committee; discuss items to be included for the next Personnel Committee agenda.

No comments.

F. Set next meeting date for Mon, March 21st, 2016.

H. Announcements.

- Save the date: 20th Anniversary Celebration – Friday, March 11th, 2016 @ Dale's Weston Lanes.

I. Adjourn.

Ziegler adjourned the meeting at 4:47 p.m.

Sherry Weinkauf, Village Clerk

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – E.26.



Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION AND
JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE
held on Monday, March 14, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center
Chairman White Presiding.

A. OPENING OF SESSION AT 6:00 P.M.

1. Joint Town & Village of Weston Extraterritorial Zoning Committee meeting called to order by Diesen.
2. Plan Commission meeting called to order PC Chairman White.
3. Clerk will take attendance and roll call.

Roll call indicated 4 Joint Town & Village of Extraterritorial Zoning Committee members present.

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	NO

Roll call indicated 6 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	NO
White, Loren	YES
Zeyghami, Hooshang	YES

Village Staff in attendance: Higgins, Donner, Tatro, Wehner, and Parker. There were 3 audience members present.

4. Requests for Silencing of cellphones and other electronic devices.

B. JOINT TOWN & VILLAGE OF WESTON EXTRATERRITORIAL ZONING (ETZ) COMMITTEE

5. Public hearing before ETZ Committee on the following Zoning Ordinance Amendments:

- i) Ordinance No. 16-003 An Ordinance Amending Section 94.3.02 of the Zoning Ordinance Entitled *Treatment of Allowable Uses by Zoning District*.
- ii) Ordinance No. 16-004 An Ordinance Amending Section 94.4.02(4)7. of the Zoning Ordinance Entitled *Residential Land Use Types – Manufactured Home Community – Performance Standards*.
- iii) Ordinance No. 16-005 An Ordinance Amending Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance Entitled *Conditional (C), Prohibited (R), And Permitted (P) Uses in WHP Overlay Districts*.
- iv) Ordinance No. 16-007 An Ordinance Amending Section 94.16.02(4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.02(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, Section 94.16.03 (4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.03(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, and Section 94.16.03(7) of the Zoning Ordinance Entitled *Review Criteria for Amendments to the Official Zoning Map*.
- v) Ordinance No. 16-008 An Ordinance Amending Section 94.16.06(2), (3) and (4) of the Zoning Ordinance Relating to the Conditional Use Permit Approval Process.
- vi) Ordinance No. 16-009 An Ordinance Amending Section 94.16.11(4) and (5) of the Zoning Ordinance Relating to Variance Procedures.
- vii) Ordinance No. 16-010 An Ordinance Amending Section 94.16.13(4) of the Zoning Ordinance Relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.

- viii) Ordinance No. 16-011 An Ordinance Amending Section 94.16.15(2) of the Zoning Ordinance Relating to Zoning Administrator Duties.
- ix) Ordinance No. 16-012 An Ordinance Amending Section 94.3.03(13) of the Zoning Ordinance Entitled *Utility Connections to Principal Building for Human Habitation*.
- x) Ordinance No. 16-013 An Ordinance Amending Section 94.16.19(1) of the Zoning Ordinance Entitled *Violations*, and Section 94.16.19(3) of the Zoning Ordinance Entitled *Penalties*.
- xi) Ordinance No. 16-014 An Ordinance Amending Figure 5.01 (1) of the Village Zoning Ordinance Entitled *Rural, Open Space and Residential District Lot Dimension and Intensity Standards*.
- xii) Ordinance No. 16-015 An Ordinance Amending Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
- xiii) Ordinance No. 16-016 An Ordinance Amending Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.
- xiv) Ordinance No. 16-006 An Ordinance Amending Section 94.13.08 of the Zoning Ordinance Entitled *One-Time Event Signs*.

Diesen opened the hearing, and asked for staff’s input.

Higgins stated all were updates from the Town of Weston zoning code project, and these are minor changes suggested from the Town Attorney. Staff requests these be adopted for the ETZ zoning code and Village zoning code.

No one spoke in favor or in opposition of the changes.

6. Discussion and Action by ETZ on Director’s recommendation to approve the Zoning Ordinance Amendments, per the specifications, conditions, and limitations of the submitted staff report, and forward to the Board of Trustees for their consideration and approval.

Higgins brought it to the attention of the Village PC and ETZ members that this public hearing was incorrectly listed on the meeting agenda. It is only listed to be discussed and acted on before ETZ, where this should also be discussed and acted on by Village PC. Higgins recommended ETZ remove this public hearing from tonight’s meeting and re-hear it at the April 11th meeting. She stated the public hearing notice was correct, just not the agenda.

Motion by Hull, second by Kollmansberger to postpone public hearing Ordinance 16-003 – 16-005 and 16-007 -16-016 until some date staff determines. Q: Higgins stated she will check with Weinkauf to see if the full public hearing notice needs to be re-noticed, since it was properly noticed for this meeting.

Motion by Hull, second by Kollmansberger to also postpone the public hearing for Ordinance 16-006 until some date staff determines.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	NO

C. PUBLIC COMMENT – ETZ.

7. Comments from the public on issues, which the ETZ has oversight, or on business items that might be recommended to the Board of Trustees.

Ken Umbarger, owner Stillwater Landings Mobile Home Park, 4311 Schofield Avenue, asking if there are copies of the ordinance changes brought up tonight. Higgins explained these are all available online.

D. CONSENT ITEMS – ETZ.

8. Approve previous meeting(s) minutes from the ETZ, October 12, 2015.

Motion by Kollmansberger, second by Christiansen, to approve previous meeting(s) minutes from the ETZ, October 12, 2015.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	NO

E. DISCUSSION AND REVIEW OF DRAFT ORDINANCE.

9. Discussion on Draft Mobile Food Vending Zoning and Licensing Ordinance

Higgins stated staff has been asked to research and put into the zoning code the allowance of food carts/trucks (mobile food vending), and create regulations and licensing for these. There are a few food truck vendors that would like to visit some of the larger employers on certain days and also potentially in different places throughout the Village. There is one particular vendor that has shown up at the Gardner Bakery Outlet. Wausau has mobile food vending regulations for their downtown area, around the 400 Block, and a few other places. Higgins pointed out how Wehner has looked at other Municipal ordinances for examples to use in this one. She stated that, along with Chapter 94, we are also adding language to the Village’s Municipal Ordinance Chapter 18 (business licensing). We will also need to look at our schedule of fees for the different licensing options.

Higgins stated this would be coming back next month through a public hearing (for the zoning portion). She mentioned that modifications to Chapter 18 do not require a public hearing, but staff wanted to share this entire piece with this group to show the overall picture. Higgins stated this is something that probably will not be utilized within the Town, but thought it would be best to keep it all together as one code (PC and ETZ).

Kollmansberger is in favor of this ordinance. Higgins stated there had been some issues in the past with the non-profits, where we included regulations in the old code requirements that they register as a vendor, but then we would not charge them. The biggest thing with this ordinance is that we will know where those food carts are, as if someone gets sick or has a problem, we are the first place people tend to call. This also requires the vendors to contact the business owner for permission first.

Johnson stated, as far as the ETZ area goes, he could see these food vendors at farm auctions that occur. Wehner stated this would be handled differently, as anytime there is an event open to the public, where over 200 people will be attending, there is a different permit for that, and those food vendors would be covered under that permit. Either way, if they want to sell food, they should still be licensed. Wehner stated if the Town wanted to add this to their code, they would then also need to update their Chapter 18 ordinance. Kollmansberger confirmed these also go through a background check through the police chief. Wehner stated we will be proposing a similar fee schedule as Wausau, where the cost would be \$100.00 per year and \$75.00 for 6 months.

White feels, within the definitions, that 32 square feet was kind of small. Wehner stated this is what Wausau has in their regulations for food carts, unless they have a vehicle, where vehicle specifications are found elsewhere.

Hull pointed out some of the definitions only cover the Village corporate limits. Wehner stated we would have to amend this to include the ETZ area.

F. ADJOURN ETZ.

10. Adjourn ETZ Committee

Motion by Hull, second by Kollmansberger to adjourn at 6:20 p.m.

G. PLAN COMMISSION (PC)

11. Public Hearing before PC REZN-2-16-1566 Jennifer Higgins, Village of Weston, requesting a rezone from BP (Business Park) to LI (Limited Industrial), on property addressed as 8902 Progress Way, consisting of 3.119 acres, to allow this parcel to be combined with adjacent parcels to the east.

Higgins explained how this lot and the outlot to the east were initially split, as From The Forest (FTF) was going to purchase the outlot for their expansion; now FTF is interested in purchasing the entire original lot. Basically, we are rezoning this lot to LI, and then will be putting those two lots back together. White questioned if this could possibly change again? Higgins stated she hoped this was the final change.

No one spoke in favor or opposition.

White closed this hearing at 6:25 p.m.

12. Discussion and Action by PC on Director’s recommendation to approve REZN-2-16-1566, per the specifications, conditions, and limitations of the submitted staff report, and forward to the Board of Trustees for their consideration and approval.

Motion by Schuster, second by Diesen, to approve the REZN-2-16-1566, per the specifications, conditions, and limitations of the submitted staff report, and forward to the Board of Trustees for their consideration.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	NO
White, Loren	YES
Zeyghami, Hooshang	YES

H. PUBLIC COMMENT (PC)

13. Comments from the public on issues, which the PC has oversight, or on business items that might be recommended to the Board of Trustees.

Mark Yagerlener, 222 E. College Avenue, Appleton, WI, who handles the real estate for Ministry Health Care; specifically, he works for Ascension Health, who is the parent hub hospital corporation for Ministry Health.

He stated the reason he is here today, was he had the originally scheduled 4:30 p.m. JSD presentation on his calendar; and though the presentation date has been moved, he thought he would still attend our meeting to introduce himself to us and share some comments with us, on behalf of Ministry Health.

He explained Ministry owns 33 acres, on the northeast corner of Camp Phillips Road and Weston Avenue (sometime referred to the Schmidt or Putnam parcel). Ministry Health and Ascension is very supportive of seeing development occur in that proposed TIF project. As a neighbor and strong stakeholder in the community, they are wanting to see development that is complimentary to the quality of the development that they have on the Saint Clare’s campus. They are working with Forward Development for their parcel. One part of their focus is economics, and the other part of their focus and discussions is centered on the type of developments that can occur on their site to set a tone and standard masterplan for other types of development that could occur in the area. A concern is that the conceptual plan proposes a large multi-bay gas and convenience store. Though this is just conceptual, they feel this is not the right type of development for Weston’s front door, nor is it the right type of development for the front door of the hospital campus. He stated there is already a strong prevalence of automotive-type uses on the other side of Camp Phillips Road. They believe there is opportunity for higher quality-type development to build off the strength of the hospital, such as medical office buildings. He will try to be present for the May JSD presentation.

Schuster questioned Yagerlener if they see the existing R-Store on Westview Boulevard as a detriment to the hospital campus. Yagerlener stated that he is not opposed to what is currently there, but to bring in another automotive-type business would send a heavy-automotive-type tone.

White commented that the Village is investing a lot of time and money into this project, and we do not want something that will appear to be a “gasoline alley” either, that we look to this development as an upgrade, and not the status quo. We are not going to push for something that will degrade the project.

Schuster stated we want attractive, meaningful businesses here. Not going to let just anyone put up a box.

There were no other comments from the public.

I. CONSENT ITEMS – (PC)

6. Approve previous meeting(s) minutes from the Plan Commission February 8, 2016, regular meeting.

Motion by Diesen, second by Johnson, to approve the Plan Commission February 8, 2016 regular meeting minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	NO
White, Loren	YES
Zeyghami, Hooshang	YES

J. DISCUSSION AND REVIEW OF COMPREHENSIVE PLAN DRAFT CHAPTERS

15. Chapter 10 Community Facilities and Utilities

Higgins stated this is draft #3. She is looking for any final changes, and will send back to Roffers, who will update and make the needed changes to the chapter numbers. Once the economic development plan has been finalized, she will then bring all of these back together for review prior to a public hearing. She is thinking this will occur at the end of summer or early fall.

Zeyghami questioned on figure 10.5.2, the sidebar comment about adding the Bull Junior Creek in. Zeyghami stated the Bull Junior is the smallest aquifer in the State. The DNR has decided this creek is a non-point for pollution. Donner commented this would be very unlikely to find a wellsite in this drainage basin. Higgins will remove that comment.

Johnson pointed out the first sentence of 10.5.1, needs to be looked at, as it does not make sense. Higgins will look at it.

Schuster pointed out the “in 2016”, should be first. Higgins will address this change in the document before sending back to MDRoffers.

16. Chapter 12 Intergovernmental Cooperation

Higgins stated this is draft #2. Johnson questioned the top map on page 11.4, as to whether it should have a legend. He feels some of the colored areas are incorrect, as this is showing his neighborhood as sewered, when his neighborhood is not sewered. He feels this gives the impression that his neighborhood will be city sewer and water. Higgins stated staff will look at this.

K. REPORTS FROM STAFF

17. Report from Planning and Development Director.

Higgins pointed out her report. She stated that staff is currently starting plan review for Briqs Soft Serve, Saint Clare’s Hospital, Intercom Construction, Mount Olive Church, Wagner Shell, Kwik Trip, Coca-Cola, and a potential 4-tenant building on the Target outlot.

SE Quadrant presentation has been moved back to May. She and Donner are working on updating TAZ (traffic analysis zones) boundaries (employment and household projections) for the DOT, who will update their model and get the information back to JSD. JSD has given us some preliminary alternative plans for the DNR and they have to do an economic analysis to explain why we need to cross the wetlands and use Westview Boulevard. Donner explained how we are trying to get the DOT’s traffic model to correlate with

JSD's traffic model, where the DOT wants to check between the two to be sure JSD is not over exaggerating. We are trying to show DOT that by building the improvements that are needed, development will occur faster.

Higgins reminded Zeyghami and White about the Plan Commissioner's Workshop tomorrow in Stevens Point.

18. Staff Report on staff-approved CSM's, Site Plans, Sign Permits, Commercial Zoning Permits, and Certificate of Occupancies issued since last reported of 02/08/2016.

L. REMARKS FROM COMMISSIONERS.

Zeyghami stated he received a letter from the Public Service Commission regarding upcoming improvements to occur to the power line along the river. Higgins stated she received a letter too, but has not reviewed it yet. Higgins will review this letter and let them know what is going on.

Johnson commented on if we are okay with food cart vendors hanging out until 2:30/3:00 a.m. at a bar. Johnson is concerned about the hangout and fights. Wehner stated this is verbatim from Wausau's code. Johnson also commented on a place in Colorado Springs, with a beer brewery where 6 carts were stacked up to sell food. It was explained this ordinance allows up to 20 licenses. Wehner commented he has not heard back from the Wausau Clerk on any problems they have experienced. Diesen would like to receive Wausau Police Department statistics on calls they may have taken.

Schuster commented how we do not have a downtown. Wehner feels because we do not have a downtown, there may not be stands this late.

M. DISCUSS ITEMS TO BE INCLUDED FOR NEXT AGENDA.

N. Set next regular meeting date for Monday, APRIL 11, 2016, at 6:00 P.M.

- * **SE Quadrant Open House on Monday, April 11, 2016.**
 - * **Formal Presentation by JSD to CDA & PC from 4:30 – 5:00 p.m.**
 - * **Public Engagement Session and Open House from 5:00 p.m. – 6:00 p.m.**
- Johnson will be gone. JSD presentation has been moved to May.

O. ADJOURN.

13. Adjourn Plan Commission,

Diesen motioned, Johnson seconded to adjourn at 7:00 p.m.

Loren White, Chairman
Jennifer Higgins, Director of Planning & Development
Valerie Parker, Recording Secretary

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – F.29.



**Village of Weston, Wisconsin
Report for the month of February 2016
MONTHLY DEPARTMENT REPORT FROM CLERK**

**Monthly Department Briefer #2016-02
Sherry Weinkauf, Clerk
Monday, March 21st, 2016**

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- **Voting – Tuesday, April 5, 2016. On the ballot: Presidential Preference Vote, Justice of the Supreme Court, Court of Appeals Judge, Circuit Court Judge, County Supervisor and Village Trustee.**

2. STRATEGIC PLAN PROJECT STATUS.

- Continue to work with Trustee White on the ordinance amendments. We are very close to completing this project.
- Continue to work with the Technology Directors on the licensing conversion.
- Elections – Implement a better voter numbering system to be used at the polling place. No progress to date. Hope to have this complete before the August election.
- Website Update – No progress to date on getting the licensing forms online (except for pet licensing).

3. BUDGET AND FINANCIAL PLAN STATUS.

- Nothing at this time.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Continue to work with the Front Office staff on Election Administration to include voter registration, absentee voting, polling place setup, voting machine processes, Wisvote management (online voter registration software) and post-election activities. Nursing home voting was held last Tuesday. In-person absentee voting will begin on Monday, April 21st.
- Recently trained D Stroik how to do payroll processing in ADP (payroll software).
- Will work with the Front Office Staff on the renewal licensing procedures.
- Assisted DPW Donner in training the Utility employees how to enter their hours and request time off in ADP (payroll software).
- All new hire paperwork has been processed for Village of Weston and Everest Metro employees.
- The Group Health screenings and coaching appointments were held in February. We had 27 employees participate. That is great participation. The Wellness Committee continues to work on a long term wellness plan. They are also working on setting up a wellness challenge for employees to participate this coming April.
- All new hires and anyone else that did not receive a "Now, Discover Your Strengths" book have now been given one so they can take their strength finder survey.

5. PERFORMANCE AND METRICS.

- Nothing at this time.

6. COMMUNITY FEEDBACK

- Nothing at this time.

7. IDENTIFIED NEEDS.

- Nothing at this time.

8. NEW IDEAS & OPPORTUNITIES.

- International Public Management Association for Human Resources (IPMA-HR) Certificate Program– Will be registering both Daniel and myself for this program. This program is public sector focused and competency based. I'm very much looking forward to this program.

9. MISCELLANEOUS COMMENTS / ISSUES.

- The Class A Beer and Liquor License for Kwik Trip, 7605 Schofield Avenue will be on the next Board of Trustees agenda.
- I have officially moved from my old office to my new location in the Front Office.
- I have vacation scheduled March 25th to April 1st.

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – F.33.



Village of Weston, Wisconsin
Report for the month of February 2016
MONTHLY DEPARTMENT REPORT FROM PLANNING AND DEVELOPMENT DIRECTOR

Monthly Department Briefer #2016-02

Jennifer Higgins, Planning and Development Director/Zoning Administrator

Wednesday, March 9, 2016, 9:32 AM

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- The following items will be discussed at a Public Hearing of the Plan Commission and ETZ on 3/14/16. I anticipate these items to be on the Board's consent agenda on 3/21/16:
 1. Ordinance No. 16-003 An Ordinance Amending Section 94.3.02 of the Zoning Ordinance Entitled Treatment of Allowable Uses by Zoning District.
 2. Ordinance No. 16-004 An Ordinance Amending Section 94.4.02(4)7. of the Zoning Ordinance Entitled Residential Land Use Types – Manufactured Home Community – Performance Standards.
 3. Ordinance No. 16-005 An Ordinance Amending Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance Entitled Conditional (C), Prohibited (R), And Permitted (P) Uses in WHP Overlay Districts.
 4. Ordinance No. 16-006 An Ordinance Amending Section 94.13.08 of the Zoning Ordinance Entitled One-Time Event Signs.
 5. Ordinance No. 16-007 An Ordinance Amending Section 94.16.02(4) of the Zoning Ordinance Entitled Zoning Administrator Review and Recommendation, Section 94.16.02(5) of the Zoning Ordinance Entitled Notice of Public Hearing, Section 94.16.03 (4) of the Zoning Ordinance Entitled Zoning Administrator Review and Recommendation, Section 94.16.03(5) of the Zoning Ordinance Entitled Notice of Public Hearing, and Section 94.16.03(7) of the Zoning Ordinance Entitled Review Criteria for Amendments to the Official Zoning Map.
 6. Ordinance No. 16-008 An Ordinance Amending Section 94.16.06(2), (3) and (4) of the Zoning Ordinance Relating to the Conditional Use Permit Approval Process.
 7. Ordinance No. 16-009 An Ordinance Amending Section 94.16.11(4) and (5) of the Zoning Ordinance Relating to Variance Procedures.
 8. Ordinance No. 16-010 An Ordinance Amending Section 94.16.13(4) of the Zoning Ordinance Relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.
 9. Ordinance No. 16-011 An Ordinance Amending Section 94.16.15(2) of the Zoning Ordinance Relating to Zoning Administrator Duties.
 10. Ordinance No. 16-012 An Ordinance Amending Section 94.3.03(13) of the Zoning Ordinance Entitled Utility Connections to Principal Building for Human Habitation.
 11. Ordinance No. 16-013 An Ordinance Amending Section 94.16.19(1) of the Zoning Ordinance Entitled Violations, and Section 94.16.19(3) of the Zoning Ordinance Entitled Penalties.
 12. Ordinance No. 16-014 An Ordinance Amending Figure 5.01 (1) of the Village Zoning Ordinance Entitled Rural, Open Space and Residential District Lot Dimension and Intensity Standards.
 13. Ordinance No. 16-015 An Ordinance Amending Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
 14. Ordinance No. 16-016 An Ordinance Amending Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.

- The following rezone request will also be on the Plan Commission's public hearing agenda and I anticipate this ordinance to be on the 3/21/16 Board agenda:
 - Ordinance No 16-017 Rezone of Lot 5 BP South to LI for From the Forest
- 2015 Responsible Unit Recycling Program Accomplishments and Actual Costs Annual Report – Due to State by April 30, 2016
- Southeast Quadrant Presentation 4:30-5pm, Monday, April 11th.
- Southeast Quadrant Public Engagement Session and Open House 5-6pm, Monday, April 11th.

2. STRATEGIC PLAN PROJECT STATUS.

As reported by Donner in his report for your last meeting, myself, Donner, Wodalski and Osterbrink have been meeting under the umbrella of the Services Division to coordinate projects in the 3 Departments, such as the SE Quad, Comp Plan Update, Subdivision Ordinance, Business Park signage and site plan review procedures. This team meets every other week to focus on key areas and projects that integrate the 3 departments and our staff.

Department Development

- **Project 1 - Comprehensive Plan Update – In progress.**
 - **Volume 1 – Conditions and Issues** (adopted 3/4/15) – Amend in 2016 to correct any incorrect information from 2015 adopted version. Also consider relocating “Broadband Technology” background information to Volume 3.
 - **Volume 2 – Visions and Directions** (Statutory Plan Elements) – Scheduled for adoption Spring 2016
 - **Chapter 1 – introduction** – draft to be prepared by MDROffers in March 2016
 - **Chapter 2 – Community Vision** – draft forwarded to the Board for comments in Fall 2015; amend by March 2016
 - **Chapter 3 – Land Use** (adopted 4/8/15) plan to be amended as necessary as part of complete volume
 - **Chapter 4 – Economic Development** – to be amended in March 2016, once progress on certain initiatives is clearer
 - **Chapter 5 – Housing and Neighborhoods** – (revised draft delivered by MDROffers on 1/28/16)- Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016.
 - **Chapter 6 – Natural, Agricultural, and Cultural Resources** - (revised draft delivered by MDROffers on 1/28/16) -Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016.
 - **Chapter 7 – Parks and Recreation** - (adopted 1/10/15 as CORP for Village) plan to be amended as necessary as part of complete volume
 - **Chapter 8 – Transportation (Official Map)** (revised draft delivered by MDROffers on 1/28/16) - Provided to PC and Board in 2/8/16 PC Packet. Official map was approved in Feb 2016 by ordinance. Comments and changes to the Plan document and the new official map were sent to MDROffers in Feb 2016.
 - **Chapter 9 –Community Facilities and Utilities** (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet

- **Chapter 10 – Intergovernmental Cooperation** – (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet
- **Chapter 11 – Implementation** – draft to be prepared by March 2016
- **Volume 3 – Vision and Directions** (Supplemental Plan Elements)
 - **Chapter 1 – Introduction** (to be prepared in 2016 when Camp Phillips Corridor Plan adopted)
 - **Chapter 2 – Bike and Pedestrian System Plan** (future, post 2016)
 - **Chapter 3 – Broadband Technology Plan** (adopted 3/4/15, considering bringing in background info from Vol. 1)
 - **Chapter 4 – Camp Phillips Corridor Plan** (schedule for adoption in July 2016, shortly after Vol. 2 adoption)
 - **Chapter 5 – Park and Public Facilities Master Plans** (include recent plans when Camp Phillips Plan adopted)
 - **Chapter 6 – Retail Recruitment Strategy** (include when Camp Phillips Plan Adopted)
 - **Chapter 7 – Schofield Avenue Corridor Plan** (future, post 2016)
 - **Chapter 8 – TID 1 Amended Project and Redevelopment Plans** (scheduled adoption in August 2016)
 - **Chapter 9 – TID 2 Amended Project Plan** (future, post 2016)
 - **Chapter 10 – Tourism Plan** (scheduled for adoption by early fall 2016)
- **Project 2 – Chapter 50 Nuisance Ordinance Update** – In progress. I have made updates to this ordinance in regards to zoning code consistency, statute reference updates and to include standards from the International Code Compliance especially for rental property. Hodell has reviewed the ordinance to make sure it adequately addresses the nuisance issues she deals with. I am waiting to get this ordinance back from Tatro. I feel this would be a good project for the new Property Inspector, Maguire, to assist with when he gets here next month.
- **Project 5 - Beehive Software System implementation** – Staff is still using Energov. We learned late in the implementation that Beehive would not do the project management that we need to keep projects on task. We are looking at a new software solution from Infovision Software called Evolve. This new software product is cloud based, allows applicants to apply, pay and upload plans right to the system. We would no longer have to do this data entry ourselves by hand. The software also can keep track of staff review performance by tracking the amount of time it takes to review each permit. This would assist us in the Pay for Performance direction the Village is headed for personnel. Crowe, Guild, Wehner and I have a meeting to discuss further on 3/9/16. The software is currently being used by the City of Oshkosh (for planning, permitting and code compliance). We would be looking to use the same three modules and then add the licensing module. The City of Wausau also recently moved to this software for their Zoning and Building Inspections Dept.
- **Project 6 - Update Subdivision Ordinance** – In progress. I received the draft document from MDROffers on 1/28/16 and have done my review of the ordinance. Service Division staff (Donner, Wodalski, Higgins & Osterbrink) met on 3/7/16 to discuss the ordinance and finalize comments. They are doing one more look at this ordinance and are supposed to have any comments back to me by Friday, March 11th. I will then send back to MDROffers for final tweaks before bringing it to Plan Commission in April I expect that the Plan Commission could hold their final review and public hearing in May.

- **Project 8 – Audit of Multi-family and commercial properties for Refuse and Recycling Compliance –** Ongoing. Audit was completed for multi-family properties in the summer of 2014 by our Refuse and Recycling Intern. Parker continues to work with these multi-family properties when time allows. We have not started on the commercial audit yet to date. Staff continues to address this at change of use, new construction, or change of owner for both multi-family and commercial at time of approvals and/or permitting. Staff is in the process of hiring the summer intern to help with this project. The intern was approved for 12 weeks this coming summer in the 2016 budget. We received 5 applications for the position and we are in the process of getting interviews set up with 3 candidates. These interviews should take place in the next two weeks.

Staff Development

- **Project 1 – American Planning Association (APA) membership** – This item is complete and will be removed during the next update to the Strategic Plan. Jared and I are both members of APA and WAPA.
- **Project 2 – Planning Technician Position** – This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 4 – Assistant Building Inspector Position (Code Enforcement/Property Inspector)** – Recruitment process was completed and the position was offered to applicant, Roman Maguire, in late January 2016. Roman was approved to be hired by the Village Board at your 2/1/16 meeting. He will start employment with the Village on 4/4/16. This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 5 – Plan Commission bylaws, policies and procedures** – Ongoing. Plan Commission Code of Conduct and Rules of Procedures were adopted by the Plan Commission in June. All commissioners have signed the Code of Conduct. We continue to work on policies for the Commission. I am offering Commissioners the ability to attend the 3/15/16 Plan Commissioners workshop offered at the Portage County Annex building in Stevens Point. Commissioners White and Zeyghami along with Assistant Planner Wehner will be attending.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Unknown at this time. Have not received a Budget Status Reports from Finance yet this year.
- I attended a Clarity training session on 3/9/16 and should now be able to access the Depts. Financial stats.
- Also in need of a 2016 Budget Book.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Staff continues to spend time preparing for the addition of Maguire (Property Inspector) to our Team. I have begun working on an onboarding plan for him for his first month.
- Higgins attendance at Weekly C Team Meetings.
- Higgins attendance at Weekly ED Team Meetings
- Higgins attendance at Bi-weekly Service Division Team Meetings
- Higgins and Parker attend monthly Wellness Committee Meetings.
- Parker and Wehner attend monthly Staff Social Committee Meetings.
- Parker, Wehner, Tatro and Maguire will be attending the 2016 Lumin Training (April – June, Sept. – Dec.)

- Tatro is the current Vice-President of the WI- IAEI. He will be taking over as President later this year.
- Higgins continues to attend the Alumni 2015 Lumin Training Sessions monthly (Feb, March, April, Sept.).

5. PERFORMANCE AND METRICS.

- No further training has been provided to Directors or staff on this since the 1/20/16.
- Infovision Software's Evolve Software will be able to be used for project management and will also have a performance management component to the software. Once an application is deemed complete, a timer will be running in the background and will be able to monitor and track how long it takes staff to complete our review and get approvals out the door.

6. COMMUNITY FEEDBACK

- None at this time.

7. IDENTIFIED NEEDS.

- Project Management software. It has recently come to our attention that the Beehive software will not be able to meet the Department's needs without some major time and effort. Staff is working with Infovision Software to demo their Evolve software program.

8. NEW IDEAS & OPPORTUNITIES.

- None at this time.

9. MISCELLANEOUS COMMENTS / ISSUES.

- On 3/15/16, the Center for Land Use Education (CLUE) is offering a Plan Commissioners Workshop at the Portage County Annex in Stevens Point. The workshop is from 6:30 to 8:30pm. I have offered to send any of my PC members who wish to attend. White, Zeyghami and Planning Assistant Wehner plan to attend.
- SE Quad Neighborhood Plan – proposed adoption June 2016:
 - Guild, Donner, Wodalski and myself attended a 2/10 meeting with JSD and WisDOT staff to discuss the draft Traffic Impact Analysis (TIA) JSD performed on the area around this site. Since then Donner, Wodalski and myself have been working with WisDot to update their traffic model. The MPO met to discuss this on 3/8/16. We hope to have revised Traffic Analysis Zones (TAZs) back to WisDOT by Friday, 3/11/16.
 - Donner, Wodalski and myself attended a special meeting on 2/24/16 with JSD, Mi-Tech, Army Corp and WisDNR staff to discuss the wetland issues on the site. Regulatory agencies requested alternative analysis for proposed main intersection configuration be explored further. So far we have two draft alternatives from JSD.
 - Donner and myself are working on the extension of Transport Way out to Weston Avenue. We are in the process of developing a strategy for controlling access on Weston Avenue and will be looking to meet with landowners soon to acquire ROW and limit access to a frontage road on the back of the 4 lots along Weston Avenue.

- Economic Development/Plan Commission Update
 - Staff is currently working on food cart ordinance language in the zoning and licensing codes. Last year we received requests from a few individuals who were or would like to operate their food cart in the village this summer. Administrator Guild has directed staff to research language over the winter and get language adopted this spring. Wehner has done significant research on this issue and has drafted preliminary ordinance language to be added to our zoning code. At the writing of this memo, we plan to bring a draft to PC for comments and then schedule a public hearing in April.
 - Sign Permits Issued:
 - SIGN-1-16-6510, 6511 and 6512 Taco John's (wall signs only)
 - SIGN-1-16-6498 – USA Pride [TEMP]
 - SIGN-1-16-6495 – Compass Counseling [TEMP]
 - SIGN-1-16-6497 – Wasabi Teppanyaki and Hibachi Grill
 - SIGN-2-16-6527 – John Jokela Law Office
 - AFX Trucking, 7205 Rickyval Street – SIGN-2-16-6545
 - Sign Plan for Kwik Trip, 7605 Schofield Avenue – 14 of 17 separate signs permitted
 - Zoning Permits have been issued for the following new businesses:
 - Temporary Occupancy Permit issued to Gilby Auto, E. Jelinek Avenue. Final will be issued after landscaping is installed in spring
 - AFX Trucking, 7205 Rickyval Street – ZONE-2-16-6542
 - Occupancy Permits Issued:
 - Whalen Financial Group, 5225 Pine Street (2/5/16)
 - CSM Approvals:
 - CCSM-2-16-1567 HSG Synergy Court
 - Staff completed the following site plan reviews in February:
 - New Kwik Trip, 7605 Schofield Avenue (old Callon Quik Mart)- adding additional diesel storage tank
 - Staff is working on the following site plan reviews:
 - We have been working with a local banking institution on a site plan for a new location in the Village.
 - We met with Briqs' on a drive through, small building addition and parking lot addition at their location on Schofield Avenue.
 - I have been talking with Lokre Development on a revised Weston Marketplace layout. They have acquired the home to the north of their property and would like to add it to their Marketplace Development.
 - New garage at Samoset Council – this was reported on in January but project stalled while the applicant revised their plans to meet code.
 - Site Plan Review for parking lot addition at Mount Olive. Initial site plan was denied. Wehner and Wodalski met with Mount Olive's team and they are now in the process of revising the plans.
 - We met with Ascension Staff on two proposed building projects at St. Clares Hospital. We expect plans to come in any day now for these projects.
 - Intercon Construction has purchased the vacant lot on the east side of Synergy Court from HSG. They are in the process of planning a building for this site. In the meantime, they will be constructing a temporary enclosed yard to stage their equipment.

- We have started talking again with the owners of the Target Outlot on a strip development there with up to 4 tenants. Currently we have reviewed a preliminary layout. It sounds like if they proceed they will be looking to get it approved and begin construction this year.

2016 Building Permits Issued to Date

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12		
January	1	-	-	-	-	-	23	29
February	2	-	-	-	-	-	25	35
Total	3	-	-	-	-	-	48	64
Totals from January of each year								
2015	4	-	-	-	-	-	29	42
2014	4	-	-	-	-	-	31	48
2013	1	-	-	-	-	-	29	53
2012	1	-	-	-	-	-	43	58
2011	2	-	-	-	-	-	3	25
2010	1	-	-	-	-	-	3	19
2009	1	-	-	-	-	-	3	15
2008	1	1	-	-	-	-	8	20

Permits Issued (By Work Class)

Permits Issued From Monday, February 1, 2016 through Monday, February 29, 2016

Permit	Location Address	Issued	Valuation	Square Feet
Commercial Building Local Business, Institutional & Office				
CBLD-2-16-6548	7203 RICKYVAL Street	02/22/2016	15,000.00	308
Totals For Commercial Building Local Business, Institutional & Office			15,000.00	308
Electrical Local Business, Institutional & Office				
ELEC-2-16-6528	4020 SCHOFIELD Avenue	02/12/2016	800.00	200
Totals For Electrical Local Business, Institutional & Office			800.00	200
Electrical Residential				
ELEC-2-16-6521	5106 STERNBERG Avenue	02/01/2016	0.00	0
ELEC-2-16-6525	3802 POWERS ST	02/08/2016	2,000.00	0
ELEC-2-16-6544	5810 FERGE Street	02/16/2016	998.00	0
ELEC-2-16-6546	6210 MACHMUELLER Street	02/18/2016	1,275.00	0
ELEC-2-16-6556	5309 CAMP PHILLIPS Road	02/23/2016	1,000.00	0
Totals For Electrical Residential : 6 Permit(s)			5,273.00	0
HVAC HVAC MultiFamily New				
HVAC-2-16-6560	6903 RIVER TRAIL DR	02/29/2016	28,800.00	9,500
Totals For HVAC HVAC MultiFamily New : 1 Permit(s)			28,800.00	9,500
Lateral Connection New Single Family				
LCON-2-16-6518	7407 Compass Circle	02/02/2016	0.00	0
LCON-2-16-6526	7503 Compass Circle	02/09/2016	0.00	0
LCON-5-15-5916	5705 Fieldcrest Lane	02/09/2016	0.00	0
Totals For Lateral Connection New Single Family : 3 Perm			0.00	0
Plumbing Commercial				
PLUM-2-16-6519	3703 SCHOFIELD AVE	02/01/2016	0.00	0
Totals For Plumbing Commercial : 1 Permit(s)			0.00	0
Residential Building Interior Remodel				
RBLD-2-16-6523	3709 STERNBERG Avenue	02/08/2016	1,000.00	0
RBLD-2-16-6524	3802 POWERS Street	02/08/2016	2,500.00	300
RBLD-2-16-6547	2502 HARWOOD AVE	02/19/2016	40,000.00	400
Totals For Residential Building Interior Remodel : 3 Permi			43,500.00	700
Residential Building New Single Family				
RBLD-2-16-6531	7503 Compass Circle	02/15/2016	185,000.00	3,307
RBLD-2-16-6534	5705 FIELDCREST Lane	02/16/2016	190,000.00	3,238
Totals For Residential Building New Single Family : 5 Perm			375,000.00	6,545
Sign Face Replacement New Business				
SIGN-2-16-6527	3409 SCHOFIELD AVE	02/10/2016	500.00	32
SIGN-2-16-6530	6001 ALDERSON ST	02/15/2016	3,993.00	30
SIGN-2-16-6532	6001 ALDERSON ST	02/15/2016	1,132.00	32

Permit	Location Address	Issued	Valuation	Square Feet
Totals For Sign Face Replacement New Business : 3 Perm			5,625.00	94
Sign New				
SIGN-2-16-6533	6001 ALDERSON ST	02/15/2016	280.00	3
SIGN-2-16-6535	7605 SCHOFIELD AVE	02/15/2016	60,000.00	128
SIGN-2-16-6536	7605 SCHOFIELD AVE	02/15/2016	0.00	14
SIGN-2-16-6537	7605 SCHOFIELD AVE	02/15/2016	0.00	25
SIGN-2-16-6538	7605 SCHOFIELD AVE	02/15/2016	0.00	25
SIGN-2-16-6539	7605 SCHOFIELD AVE	02/15/2016	0.00	25
SIGN-2-16-6540	7605 SCHOFIELD AVE	02/15/2016	0.00	25
SIGN-2-16-6541	7605 SCHOFIELD AVE	02/15/2016	0.00	16
SIGN-2-16-6543	7605 SCHOFIELD AVE	02/15/2016	0.00	12
SIGN-2-16-6545	7205 Rickyval Street	02/18/2016	0.00	40
SIGN-2-16-6550	7605 SCHOFIELD AVE	02/15/2016	0.00	9
SIGN-2-16-6551	7605 SCHOFIELD AVE	02/15/2016	0.00	9
SIGN-2-16-6552	7605 SCHOFIELD AVE	02/15/2016	0.00	5
SIGN-2-16-6553	7605 SCHOFIELD AVE	02/15/2016	0.00	5
SIGN-2-16-6554	7605 SCHOFIELD AVE	02/15/2016	0.00	10
SIGN-2-16-6555	7605 SCHOFIELD AVE	02/15/2016	0.00	10
Totals For Sign New : 19 Permit(s)			60,280.00	359
Sign Special Event				
SIGN-2-16-6529	6205 ALDERSON ST	02/12/2016	0.00	0
Totals For Sign Special Event : 20 Permit(s)			0.00	0
Zoning Commercial				
ZONE-2-16-6542	7205 Rickyval Street	02/17/2016	0.00	4,000
Totals For Zoning Commercial : 1 Permit(s)			0.00	4,000

Village of Weston, Wisconsin
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21st, 2016

MEETING PACKET COVER SHEET
AGENDA ITEM – F.34.



EVEREST METRO POLICE DEPARTMENT

VILLAGE OF WESTON – BOARD MEETING MARCH 21, 2016

FEBRUARY 2016 STATS – Village of Weston

Accidents:	29
Property Damage only	24
Injury Accidents	3
Hit & Run Accidents	2
Total Calls for Service:	872

Stillwater Landing Trailer Park

Feb 2016 calls for service – 15* Feb 2015 – 29 calls

(*See attached Type of Incident Summary Report for detailed call types)

Jail Investigation

Capt. Clay Schulz and EMPD detectives assisted the Marathon County Sheriff's Department in conducting a Critical Incident Investigation regarding an alleged attempted suicide at the Marathon County Jail. This investigation was done in pursuant to a Memorandum of Understanding between the Marathon County Sheriff's Department, the Wausau Police Department and Everest Metro Police Department. This MOU established guidelines and protocols for conducting investigations on officer-involved critical incidents that require an outside agency to lead. The investigation was completed in very timely matter and has subsequently been turned over to the Marathon County Sheriff.

Agency Assist – Shooting

Our department assisted Wausau PD on 2-25-16 in apprehending a shooting suspect at the Nite Inn in Schofield. Wausau Police were looking for 40 year old Cedrick Bender of Wausau who was suspected of shooting a 31 year old male in the leg in what they suspected was a drug related incident. EMPD officers maintained a perimeter on the motel and after the suspect refused to voluntarily surrender to officers, SWAT entered the residence after approximately three hours and took Bender into custody. A handgun and heroin were recovered at the scene and Bender was charged with Recklessly Endangering Safety and Possession of Heroin. He was subsequently held on \$75,000 cash bond.

Promotion

Corporal Sam Stroik was promoted to Sergeant, effective March 14, 2016. The Joint Finance Committee and the Police Commission approved the creation of a new sergeant's position and the elimination of the corporal's position at their respective meetings in February. Corporal Stroik finished second in the sergeant's promotional process behind Nick Aldrich who was promoted to sergeant on Feb 1, 2016. Corporal Stroik has been performing the same duties as the sergeants, and the corporal rank has now been removed from the EMPD rank structure.

Everest Metro Police Department stats From 2/1/2016 to 2/29/2016

Case Number Stats

	City	Other	Town	Village	Total
Accident Hit and Run	2	0	0	2	4
Accident Iniurv	0	0	0	3	3
Accident Propertv Damaae	9	0	0	24	33
Aaencv Assist	0	1	0	4	5
Bail Jumpina	1	0	0	1	2
Buralarv	0	0	0	2	2
CHILD NEGL	0	0	0	1	1
CITES MUN	1	0	0	0	1
CITES PRKG	24	0	0	16	40
CITES UTC	25	0	0	80	105
Criminal Damaae	2	0	0	7	9
DC	2	1	0	7	10
Death Investiaation	0	0	0	2	2
Domestic	1	0	0	5	6
Druas	1	0	0	2	3
EMBEZZLE	0	0	0	1	1
Fraud	0	0	0	4	4
Lost and Found	0	0	0	6	6
MENTAL COM	0	0	0	5	5
Misc Investiaation	1	1	0	4	6
OWI	1	0	0	2	3
Prob/Parole Viol	0	0	0	1	1
Restrain Ord Viol	0	0	0	1	1
Runaway	0	0	0	3	3
Sex Crime	0	1	0	2	3
Stolen Vehicle	0	0	0	1	1
Theft	2	0	0	15	17
TOB POSS	0	0	0	1	1
TRAF WARN	22	1	7	74	104
TRUANCY	0	0	0	1	1
Warrant Arrest	4	0	0	6	10
Weapons	0	0	0	1	1
Total	98	5	7	284	394

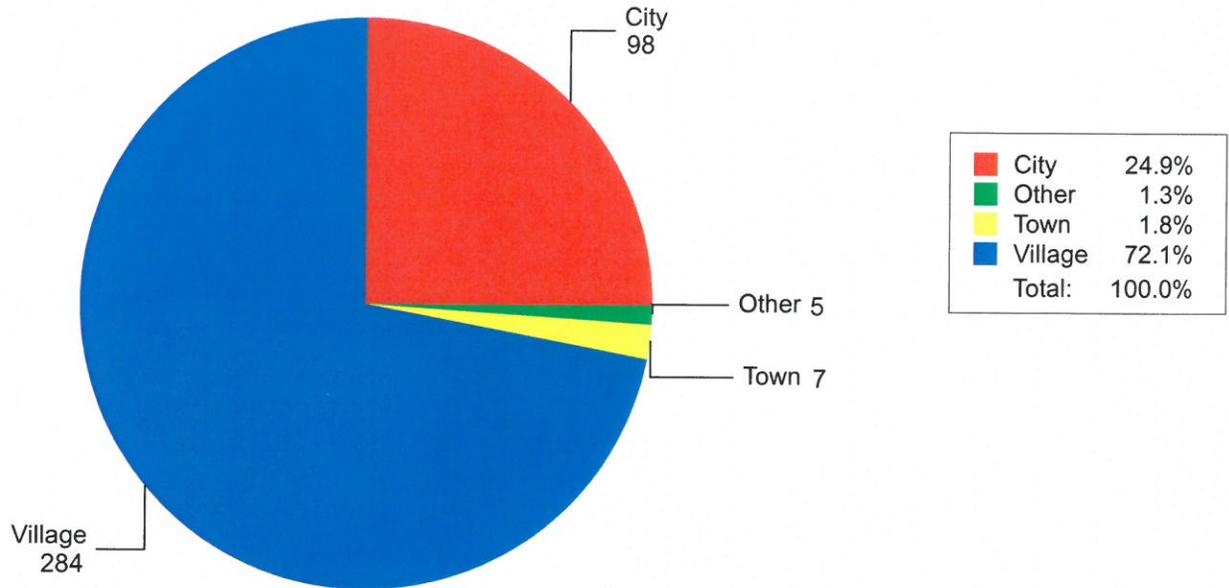
Noteworthy Cases:

Jail Attempted Suicide Other
 Wausau Stabbing
 Sexual Assault E2

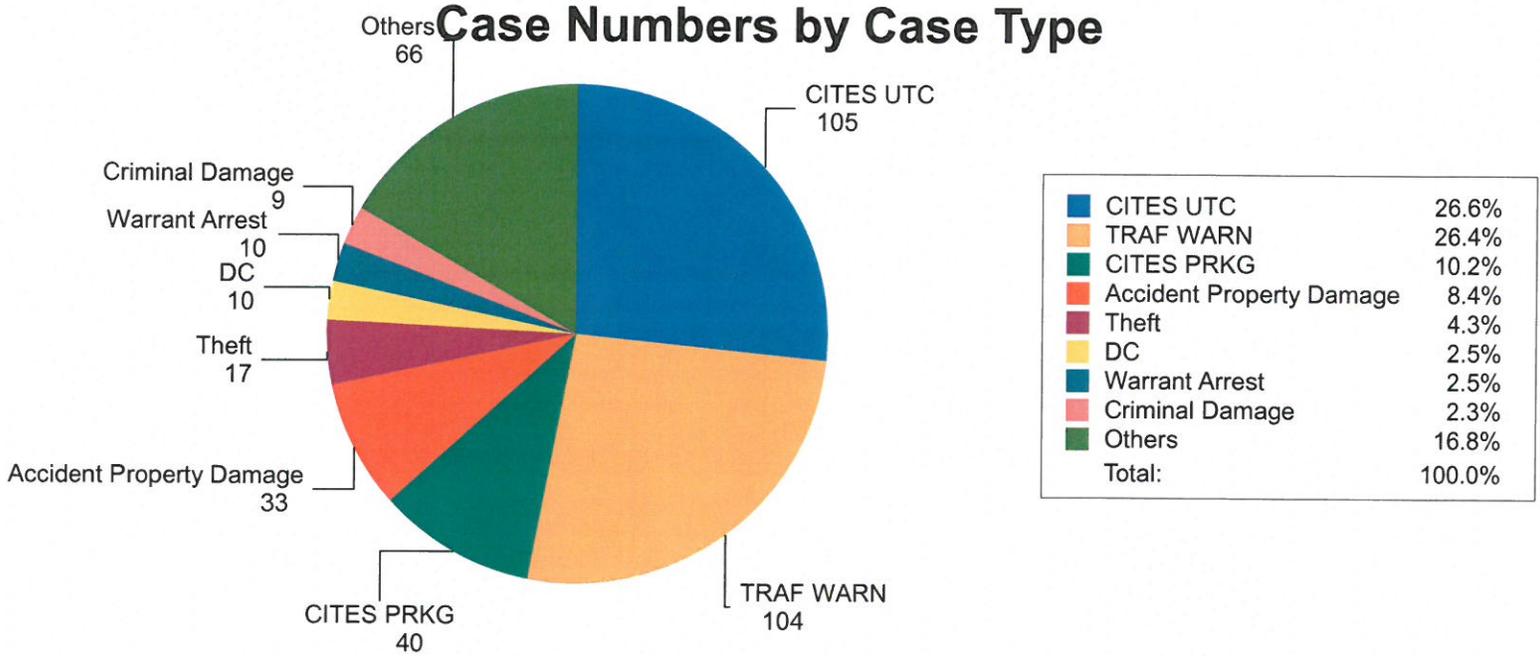
	Total
	27
City	289
Other	55
Town	15
Village	872
Total	1,258

Everest Metro Police Department stats From 2/1/2016 to 2/29/2016

Case Numbers by Area



Case Numbers by Case Type



4311 SCHOFIELD AVENUE

TLR #	DATE OF INCIDENT	TYPE OF INCIDENT	EVENT #
No #	02/22/16	Traffic stop	160022113
No #	02/29/16	Dog - stray dog running loose	160024896
1			
2			
3			
4			
5			
6			
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15			
16	02/18/16	Process service	160020146
16	02/22/16	Noise Complaint	160022006
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4311 SCHOFIELD AVENUE

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68	02/05/16	Threatening messages	160014915
68	02/05/16	Threatening messages	160014927
68	02/16/16	Follow up	160019224
69	02/25/16	Civil-legal advice	160023128
70			
71			
72			
73	02/08/16	suspicious activity	160016122
73	02/13/16	welfare check	160018020
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4311 SCHOFIELD AVENUE

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117	02/18/16	Process service	160020151
118			
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121			
122	02/01/16	Warrant Service	160013199
122	02/01/16	Suspicious Activity	160013200
122	02/27/16	Follow up	160023933
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124			
125			

4311 SCHOFIELD AVENUE

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139	02/27/16	Vehicle lockout	160023916
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