



Village of Weston, Wisconsin

**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

---

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, June 20, 2016, at 6:00 p.m.**, to consider the following matters:

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.
5. Acknowledgement of Visitors

**B. Correspondence and comments from the public.**

**C. Presentations**

Recognition of Michael Stenstorm

**D. Consent Business Items**

6. Approve Ordinance No. 16-031 to rezone land from AR Agricultural Residential to RR-2 Rural Residential –2 acre, on 2.98 acres of land located in the SE ¼ of the NE ¼ of Section 27.
7. Approve Resolution No. 2016-009 to adopt road right-of-way dedication for Weston Avenue, Crane Meadows Golf Driving Range.
8. Approve Resolution No. 2016-010 to adopt Weston Avenue road-right-of-way dedication on the Cliff Mashuda property.
9. Approve Resolution No. 2016-011 to adopt Ryan Street and Weston Avenue road-right-of-way dedication, 7403 Ryan Street.
10. Approve Resolution No. 2016-012 to accept the 2015 Compliance Maintenance Annual Report for the Sewer Utility.
11. Approve the installation of two permanent park benches at Kennedy Park.
12. Approve Traffic Calming Policy.
13. Approve 2015 budget adjustments.
14. Approve the 2016/2017 Adult Oriented Establishment license for Secrets II.
15. Approve the Amusement License Holders for the 2016/2017 term.
16. Approve the Cabaret/Entertainment License Holders for the 2016/2017 term.
17. Approve the Cigarette License Holders for the 2016/2017 term.
18. Approve the Class A Beer and Liquor licenses, Class B Beer and liquor licenses, Class B Beer licenses, Reserve liquor licenses and Officers for the licensed establishments for the 2016/2017 term.
19. Approve the 2016/2017 Commercial Animal Establishment license for Ace Hardware.
20. Approve the 2016/2017 Hotel/Motel Establishment permits.
21. Approve the Mobile Food Vendor Licenses.
22. Approve Operator Licenses Renewals.
23. Approve Pawn Broker and Secondhand Article Dealer's Licenses for the 2016/2017 term.
24. Approve Playful Paws Kennel license for the 216/2017 term.
25. Approve Salvage licenses for the 2016/2017 term.
26. Approve Secondhand Jewelry Dealer's license for the 2016/2017 term.
27. Approve Weights and Measures license for the 2016/2017 term.

28. Approve payment of expenditures – Voucher #43600 – 43640.

29. Items Removed from Consent (if any).

**E. Reports from Committees, including draft meeting minutes (if any).**

30. Community Life, and Public Safety (per Schuster/Hodell).

31. Community Development Authority (per White/Guild).

32. Finance (Per Berger/Jacobs).

33. Parks and Recreation (per Ostrowski/Osterbrink).

34. Personnel (Per Porlier/Weinkauf).

35. Plan Commission (Per White/Higgins).

36. Property & Infrastructure (Per Ziegler/Donner).

37. Zoning Board of Appeals (Per Higgins).

38. SAFER Fire Commission.

39. SAFER Board of Directors.

**F. Reports from Departments**

40. Clerk.

41. Fire & EMS.

42. Finance.

43. Parks & Recreation.

44. Planning & Development.

45. Police.

46. Public Works & Utilities.

47. Technology Services.

48. Village Relations.

49. Department Directors may be dismissed following reports.

**G. Regular New Business**

50. Approve license for Alpine Mobile Home Park (July 1, 2016 to July 18, 2016).

51. Approve Class B Beer License for Crafties, LLC, 4103 Schofield Avenue.

52. Recommendation from Community Development Authority to approve Southeast Quadrant / South Neighborhood Development Concept in Camp Phillips Corridor Plan, including plan presentation by Administrator Guild

**H. Report from the Administrator.**

53. Discuss results from Sole of the Community Survey.

**I. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:**

54. Discuss negotiations regarding a land swap with Gary Guerndt/PGA Plumbing in Business Park South.

55. Discuss negotiations and strategy concerning acquisition of Fletcher property.

56. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.

57. Reconvene into open session and take action on items discussed in closed session, if necessary.

**J. Remarks from Trustees (No Board action will be taken for this agenda item).**

**K. Remarks from the President (No Board action will be taken for this agenda item).**

**L. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

---

**M. Set next regular meeting date for Monday, July 18, 2016**

**N. Adjourn.**

WITNESS: My signature this 17th day of June 2016.

Sherry Weinkauff  
Village Clerk

---

**This notice was posted at the Municipal Center, and on the Village's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 06/20/2016 @ 4:15 p.m.** A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.6.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT**

---

---

ITEM DESCRIPTION: **ORDINANCE NO 16-031: AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM AR AGRICULTURE RESIDENTIAL TO RR-2 RURAL RESIDENTIAL – 2 ACRE, ON 2.98 ACRES OF LAND LOCATED IN THE SE ¼ OF THE NE ¼ OF SECTION 27, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.**

---

---

DATE/MTG: **BOARD OF TRUSTEES, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Village Board approve the rezone of 2.98 acres off of Ryan Street from AR to RR-2 via Ordinance No. 16-031?

---

---

RECOMMENDATION TO: I make a motion to approve the rezone of 2.98 acres off of Ryan Street from AR to RR-2 via Ordinance No. 16-031.

---

---

LEGISLATIVE ACTION:

- |   |   |                                       |
|---|---|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy               | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure            | <input type="checkbox"/> Resolution   |
- 
- 

FISCAL IMPACT ANALYSIS:

- |  |             |
|--|-------------|
| <input type="checkbox"/> Budget Line Item:     | <u>None</u> |
| <input type="checkbox"/> Budget Line Item:     | <u>None</u> |
| <input type="checkbox"/> Budgeted Expenditure: | <u>None</u> |
| <input type="checkbox"/> Budgeted Revenue:     | <u>None</u> |
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- |   |                                  |
|---|----------------------------------|
| <input type="checkbox"/> WI Statute:                | <u>Wis. Stat. § 62.23 (7)(d)</u> |
| <input type="checkbox"/> WI Administrative Code:    | <u></u>                          |
| <input type="checkbox"/> Case Law / Legal:          | <u></u>                          |
| <input checked="" type="checkbox"/> Municipal Code: | <u>Sec. 94.16.03</u>             |
| <input type="checkbox"/> Municipal Rules:           | <u></u>                          |
- 
- 

PRIOR REVIEW: **Public Hearing at 6/13/16 Plan Commission Meeting**

---

---

BACKGROUND:

Guerndt owns a number of parcels along Ryan Street, which one contains his home on it. He would like to parcel off a small 3-acre lot for his in-laws to build a home just south of his existing home. To do so, he needs to rezone the parcel to RR-2. As part of the CSM he will also be combining the lots together and creating a 2.98 ac AR lot and a 77.18 AR zoned lot. The larger lot, he has plans to further subdivide at a later date.

No one spoke in opposition of the rezone at the 6/13/16 Plan Commission Public Hearing. The Plan Commission recommended approval of the Ordinance 6-0. Staff concurs.

- Attachments
- 
-



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**ORDINANCE NO. 16-031**

**AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM AN AGRICULTURE RESIDENTIAL TO RR-2 RURAL RESIDENTIAL – 2 ACRE, ON 2.98 ACRES OF LAND LOCATED IN THE SE ¼ OF THE NE ¼ OF SECTION 27, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.**

WHEREAS, Village Planning and Development Staff conditionally approved the Land for division via a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A); and

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 13<sup>th</sup> day of June, 2016, to consider the rezoning of the Land, with proposed zoning districts indicated in Exhibit A; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Committee;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

**SECTION 1:** On the application (REZN-5-16-1586) of property owner Gary Guerndt, 7306 Ryan Street, Weston, WI 54476, for the following territory now comprising a part of the AR Agriculture Residential zoning district, located in Section 27, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning district:

**RR-2 Rural Residential – 2 Acre** – A parcel of land being part of Parcel 2 of Volume 48 Certified Survey Maps, Page 111 being part of the Southeast ¼ of the Northeast ¼ of Section 27, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin more particularly described as follows:

Commencing at the East ¼ Corner of Section 27; thence S 89° 29' 52" W, 966.62 feet along the South line of the Southeast ¼ of the Northeast ¼ of Section 27 to the point of beginning of the parcel herein described; thence continuing S 89° 29' 52" W, 360.47 feet along the South line of the Southeast ¼ of the Northeast ¼ of Section 27 to the Southwest corner of Parcel 2 Volume 48 Certified Survey Maps, Page 111 and the Easterly R/W of Ryan Street; thence N 01° 46' 51" W, 419.90 feet along the Easterly R/W of Ryan Street; thence N 89° 29' 38" E, 14.03 feet; thence Southeasterly 120.25 feet along the arc of a 250.00 foot radius curve concave to the Southwest whose long chord bears S 76° 43' 36" E, 119.09 feet; thence S 62° 56' 50" E, 216.34 feet; thence Southeasterly 45.60 feet along the arc of a 250.00 foot radius curve concave to the Northeast whose long chord bears S 68° 10' 21" E, 45.54 feet; thence S 01° 46' 51" E, 274.13 feet to the South line of the Southeast ¼ of the Northeast ¼ of Section 27 and the point of beginning of the parcel herein described. Said parcel contains 129,624 Square Feet or 2.98 Acres. Subject to all roadways and easements of record.

BE IT FURTHER RESOLVED that the foregoing amendment to the zoning district designations shall take effect only upon the recording of the associated CSM. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Clerk shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 20<sup>th</sup> day of June, 2016.

VILLAGE BOARD OF WESTON

By: \_\_\_\_\_

Barbara Ermeling, President

Attest: \_\_\_\_\_

Sherry Weinkauff, Village Clerk

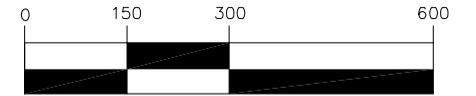
APPROVED: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

# CERTIFIED SURVEY MAP VOL\_\_\_ PAGE\_\_\_

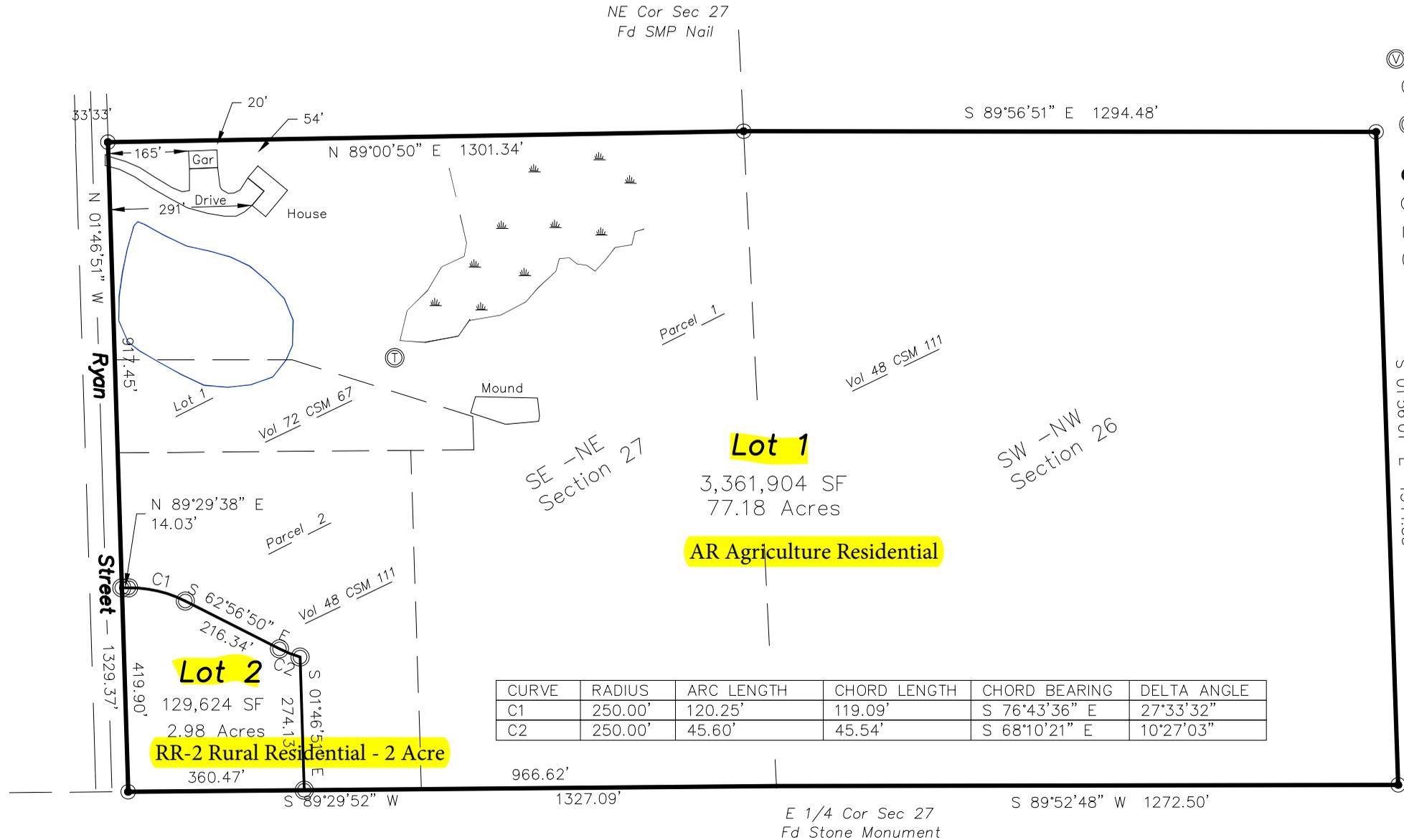
OF ALL OF PARCEL 1 AND ALL OF PARCEL 2 VOLUME 48 CERTIFIED SURVEY MAPS, PAGE 111 AND ALL OF LOT 1 VOLUME 72 CERTIFIED SURVEY MAPS, PAGE 67 BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 27, AND ALL OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 26, TOWNSHIP 28 NORTH, RANGE 10 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

## GRAPHIC SCALE



1 inch = 300ft.

- ⊙ SEPTIC VENT/TANK
- ⊗ WELL
- ⊙ 1" X 24" OD IRON PIPE WEIGHING 1.13 LBS/LINEAL FOOT SET
- FOUND 2" I. PIPE
- ⦿ FOUND 1" I. PIPE
- ⊠ FOUND GOV'T CORNER
- ( ) RECORD DATA



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	250.00'	120.25'	119.09'	S 76°43'36" E	27°33'32"
C2	250.00'	45.60'	45.54'	S 68°10'21" E	10°27'03"

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.7.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **JENNIFER HIGGINS; DIRECTOR OF PLANNING AND DEVELOPMENT**

---

---

ITEM DESCRIPTION: **RESOLUTION NO 2016-009 A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE, CRANE MEADOWS GOLF DRIVING RANGE. PIN 192 2808 233 0993 (CCSM-6-16-1593)**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees accept the dedication of additional road right-of-way for Weston Avenue by adopting Resolution No. 2016-009?

---

---

RECOMMENDATION TO: I make a motion to approve Resolution No. 2016-009 as recommended and presented by the Village Plan Commission.

---

---

LEGISLATIVE ACTION:

- |   |                                    |  |
|---|------------------------------------|--|
| <input type="checkbox"/> Acknowledge/Approve  | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation          |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports               |
| <input type="checkbox"/> Expenditure          | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: Chapter 236 (Wis. Stat. §236.34)
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 74 Subdivision Regulations
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: Reviewed and recommended for approval by the Plan Commission at their meeting on June 13, 2016

---

---

BACKGROUND: The Village recently acquired this land as part of the planning process for the future Sports Complex. This certified survey map was completed to provide a boundary survey for future planning use and to ensure an additional 17 feet of ROW is dedicated along the southern lot line for additional ROW along Weston Avenue per the adopted Official Map for the Village. Weston Avenue is shown as a future 100' ROW on the Village's adopted Official Map (2/17/16). Acquiring this ROW helps to ensure the Village has less ROW to acquire at the time we move forward with this future road expansion project.

Attachments?

---

---



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**RESOLUTION NO. 2016-009**

**A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE IDENTIFIED IN THE PROPOSED CERTIFIED SURVEY MAP FOR AS PARCEL 1 OF CERTIFIED SURVEY MAP NUMBER 3430 RECORDED IN VOLUME 13 OF CERTIFIED SURVEY MAPS ON PAGE 25 LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. PIN 192 2808 233 0993 (CCSM-6-16-1593)**

**WHEREAS**, the Village of Weston, a Municipal Corporation of the State of Wisconsin, as owner of a parcel described as Parcel 1 of Certified Survey Map Number 3430 recorded in Volume 13 of Certified Survey Maps on Page 25 located in part of the Southeast 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin (PIN 192 2808 233 0993), presented a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A) to the Village of Weston Board of Trustees as prepared by Keith J. Walkowski, a registered land surveyor; and

**WHEREAS**, the Village of Weston Plan Commission met on June 13, 2016 and did review and determined the associated CSM meets the requirements of Chapter 74 Subdivision Regulations and Chapter 94 Zoning; and

**WHEREAS**, at this same meeting, the Village of Weston Plan Commission recommend in favor of adoption of said associated CSM; and

**WHEREAS**, the Village of Weston Plan Commission does recommend approval of said associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

**WHEREAS**, a majority of the full Village Board of Trustees find the associated CSM is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees for the Village of Weston hereby adopts the recommendation of the Plan Commission to approve the associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

and by doing so also confirms the dedication of Weston Avenue as identified in Exhibit A as dedicated Village right of way.

**BE IT FURTHER RESOLVED**, per Sec. 74.5.02 (8) and (10) the associated CSM shall be recorded by the subdivider or the subdivider's agent at the Marathon County Register of Deeds within six (6) months of the date of the last approval and within twelve (12) months from the date of the first approval, or the Village approval shall be deemed void. Within one month of the CSM being recorded by the County Register of Deeds, the subdivider shall provide 2 hard copies of the CSM and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the CSM and the other documents required under subsection (9) before the Village will issue building permits or zoning permits within the CSM area.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 20<sup>th</sup> day of the month of June, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

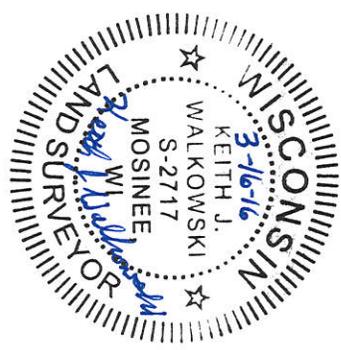
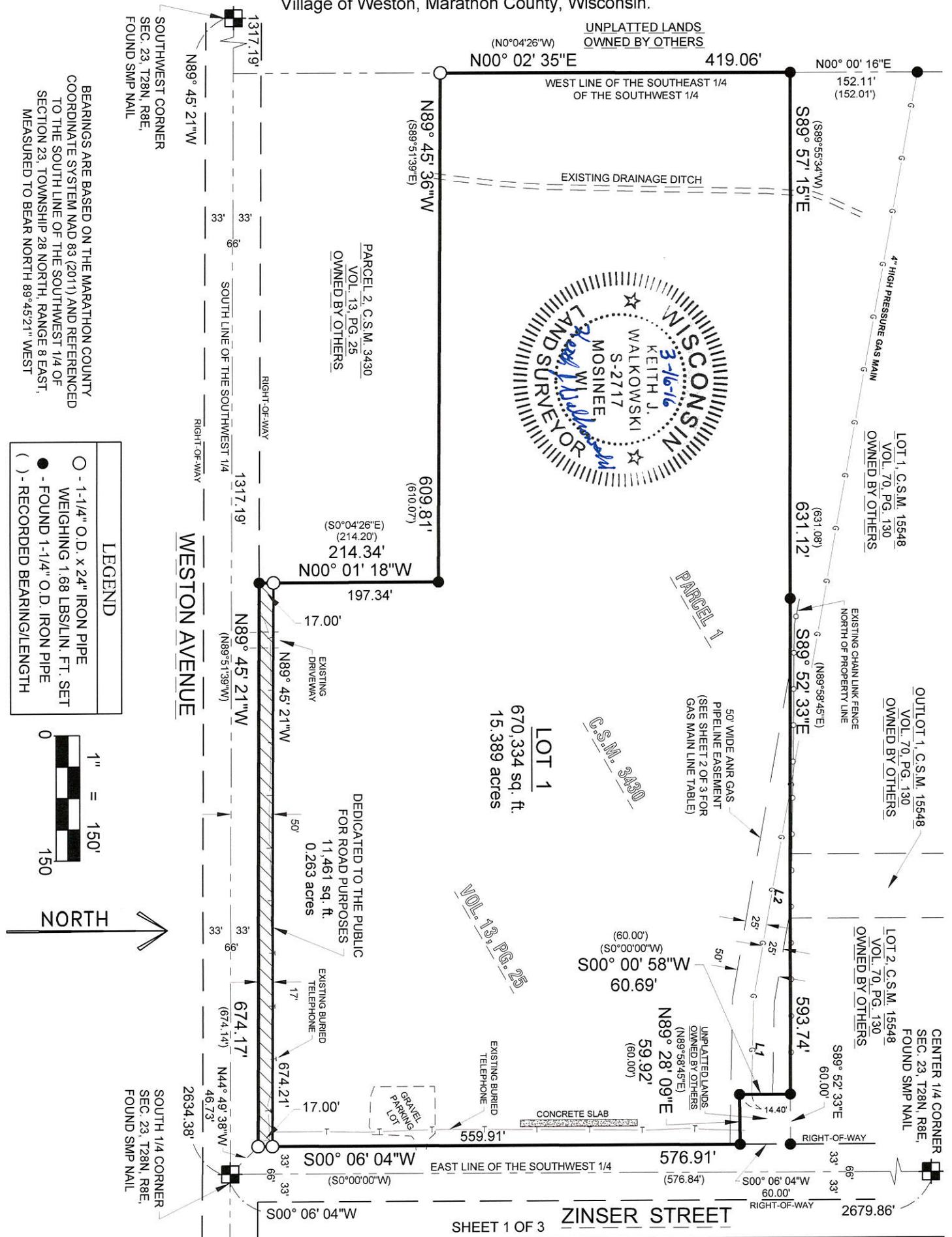
By: \_\_\_\_\_  
BARB ERMELING, Village President

ATTEST:

By: \_\_\_\_\_  
SHERRY WEINKAUF, Village Clerk

# MARATHON CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of Parcel 1 of Certified Survey Map Number 3430 recorded in Volume 13 of Certified Survey Maps on Page 25 located in part of the Southeast 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM MAD 83 (2011) AND REFERENCED TO THE SOUTH LINE OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR NORTH 89° 45' 21\"

**LEGEND**

- - 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT. SET TO THE SOUTH LINE OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR NORTH 89° 45' 21" WEST
- - FOUND 1-1/4" O.D. IRON PIPE ( ) - RECORDED BEARING/LENGTH



<p><b>RIVERSIDE LAND SURVEYING LLC</b> 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com</p>	DRAWN BY M.F.L.	DATE MARCH 1, 2016
	CHECKED BY K.J.W.	PROJECT NO. 2422
	PREPARED FOR: VILLAGE OF WESTON	

# MARATHON CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of Parcel 1 of Certified Survey Map Number 3430 recorded in Volume 13 of Certified Survey Maps on Page 25 located in part of the Southeast 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

I, Keith J. Walkowski, Professional Land Surveyor S-2717, hereby certify to the best of my knowledge and belief: That I have surveyed, mapped and divided Parcel 1 of Certified Survey Map Number 3430 recorded in Volume 13 of Certified Survey Maps on Page 25 located in part of the Southeast 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of said Section 23; Thence North 44°49'38" West, 46.73 feet to the Southeast corner of said Parcel 1 of Certified Survey Map Number 3430 and the North right-of-way line of Weston Avenue which is the point of beginning; Thence North 89°45'21" West along said North right-of-way line, 674.17 feet to the East line of Parcel 2 of Certified Survey Map Number 3430; Thence North 00°01'18" West along said East line, 214.34 feet to the North line of said Parcel 2 of Certified Survey Map Number 3430; Thence North 89°45'36" West along said North line, 609.81 feet to the West line of said Southeast 1/4 of the Southwest 1/4; Thence North 00°02'35" East along said West line, 419.06 feet to the South line of Lot 1 of Certified Survey Map Number 15548 recorded in Volume 70 of Certified Survey Maps on Page 130; Thence South 89°57'15" East along said South line, 631.12 feet; Thence South 89°52'33" East along said South line of Lot 1 and the South line of Lot 2 of said Certified Survey Map Number 15548, 593.74 feet; Thence South 00°00'58" West, 60.69 feet; Thence North 89°28'09" East, 59.92 feet to the West right-of-way line of Zinser Street; Thence South 00°06'04" West along said West right-of-way line, 576.91 feet to the point of beginning.

That the above described parcel of land contains 681,795 square feet or 15.652 acres, more or less;

That said parcel is subject to all easements, restrictions and right-of-ways of record including an ANR gas pipeline easement;

That I have made this survey, division and map thereof at the direction of the Village of Weston, Owner of said parcel;

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the Village of Weston in Surveying, Mapping and Dividing the same.

That said map is a correct and accurate representation of the exterior boundaries of said parcel and the division thereof.

Dated this 16TH day of MARCH, 2016

Keith J. Walkowski  
 Riverside Land Surveying LLC  
 Keith J. Walkowski  
 P.L.S. No. 2717



LINE	BEARING	DISTANCE
L1	N88° 49' 15"W	113.09'
L2	N79° 54' 30"W	255.40'

BEARING & DISTANCE TABLE FOR ANR PIPELINE GAS MAIN AS LOCATED IN THE FIELD BY ANR PIPELINE TECHNICIAN ON 3-11-2016. THE WIDTH OF 50' CENTERED ON GAS MAIN PER ANR PIPELINE REPRESENTATIVE.

**Village of Weston Approval Certificate:**

Reviewed and Approved under Chapter 74 of the Village of Weston Ordinance.

By \_\_\_\_\_

Date \_\_\_\_\_

Village of Weston Zoning Department

 <b>RIVERSIDE LAND SURVEYING LLC</b> 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandssurveying.com	<b>DRAWN BY</b> M.F.L.	<b>DATE</b> MARCH 1, 2016
	<b>CHECKED BY</b> K.J.W.	<b>PROJECT NO.</b> 2422
	<b>PREPARED FOR:</b> VILLAGE OF WESTON	



**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.8.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **JENNIFER HIGGINS; DIRECTOR OF PLANNING AND DEVELOPMENT**

---

---

ITEM DESCRIPTION: **RESOLUTION NO. 2016-010: RESOLUTION ADOPTING WESTON AVENUE ROAD RIGHT OF WAY DEDICATION, CLIFF MASHUDA PROPERTY – PIN 192 2808 234 0997. (CCSM-6-16-1594)**

---

---

DATE/MTG: **BOARD OF TRUSTEES, MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees accept the dedication of additional road right-of-way for Weston Avenue by approving the CSM and adopting Resolution No. 2016-010?

---

---

RECOMMENDATION TO: I make a motion to endorse approval of the CSM and Resolution No. 2016-010.

---

---

LEGISLATIVE ACTION:

- |   |                                    |  |
|---|------------------------------------|--|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation          |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports               |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: Chapter 236 (Wis. Stat. §236.34)
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 74 Subdivision Regulations
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: The ROW to be dedicated is shown on the Official Map for the Village of Weston (Adopted 2/17/16) – See <http://www.westonwi.gov/officialmap> Plan Commission – June 13, 2016

---

---

BACKGROUND: The Village recently acquired this land as part of the planning process for the future Sports Complex. This certified survey map was completed to provide a boundary survey for future planning use and to ensure an additional 17 feet of ROW is dedicated along the southern lot line for additional ROW along Weston Avenue per the adopted Official Map for the Village. Weston Avenue is shown as a future 100' ROW on the Village's adopted Official Map (2/17/16). Acquiring this ROW helps to ensure the Village has less ROW to acquire at the time we move forward with this future road expansion project. The PC reviewed the request at their 6/13/16 meeting and recommend approval of the CSM and ROW dedication.

Attachments?

---

---



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**RESOLUTION NO. 2016-010**

**A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE IDENTIFIED IN THE PROPOSED CERTIFIED SURVEY MAP AS PARCEL 1 OF CERTIFIED SURVEY MAP NUMBER 5412 RECORDED IN VOLUME 20 OF CERTIFIED SURVEY MAPS ON PAGE 5 LOCATED IN PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. PIN 192 2808 234 0997 (CCSM-6-16-1594)**

**WHEREAS**, the Village of Weston, a Municipal Corporation of the State of Wisconsin, as owner of a parcel described as Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin (PIN 192 2808 234 0997), presented a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A) to the Village of Weston Board of Trustees as prepared by Keith J. Walkowski, a registered land surveyor; and

**WHEREAS**, the Village of Weston Plan Commission met on June 13, 2016 and did review and determined the associated CSM meets the requirements of Chapter 74 Subdivision Regulations and Chapter 94 Zoning; and

**WHEREAS**, at this same meeting, the Village of Weston Plan Commission recommend in favor of adoption of said associated CSM; and

**WHEREAS**, the Village of Weston Plan Commission does recommend approval of said associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

**WHEREAS**, a majority of the full Village Board of Trustees find the associated CSM is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees for the Village of Weston hereby adopts the recommendation of the Plan Commission to approve the associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

and by doing so also confirms the dedication of Weston Avenue as identified in Exhibit A as dedicated Village right of way.

**BE IT FURTHER RESOLVED**, per Sec. 74.5.02 (8) and (10) the associated CSM shall be recorded by the subdivider or the subdivider's agent at the Marathon County Register of Deeds within six (6) months of the date of the last approval and within twelve (12) months from the date of the first approval, or the Village approval shall be deemed void. Within one month of the CSM being recorded by the County Register of Deeds, the subdivider shall provide 2 hard copies of the CSM and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the CSM and the other documents required under subsection (9) before the Village will issue building permits or zoning permits within the CSM area.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 20<sup>th</sup> day of the month of June, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_  
BARB ERMELING, Village President

ATTEST:

By: \_\_\_\_\_  
SHERRY WEINKAUF, Village Clerk



# MARATHON CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

I, Keith J. Walkowski, Professional Land Surveyor S-2717, hereby certify to the best of my knowledge and belief: That I have surveyed, mapped and divided Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of said Section 23; Thence North 45°09'26" East, 46.62 feet to the Southwest corner of said Parcel 1 of Certified Survey Map Number 5412 and the East right-of-way line of Zinser Street and the point of beginning; Thence North 00°06'04" East along said East right-of-way line, 1283.11 feet to the South right-of-way line of State Highway "29"; Thence South 89°37'55" East along said South right-of-way line, 342.76 feet; Thence South 88°54'33" East along said South right-of-way line, 500.00 feet; Thence North 87°15'12" East along said South right-of-way line, 300.65 feet; Thence South 88°04'50" East along said South right-of-way line, 140.00 feet to the West line of Outlot 1 of Certified Survey Map Number 15096 recorded in Volume 68 of Certified Survey Maps on Page 18; Thence South 00°13'48" West along said West line and the West line of Parcel 1, the West line of Outlot 2 of said Certified Survey Map Number 15096 and the West right-of-way line of Progress Way, 1285.87 feet to the North right-of-way line of Weston Avenue; Thence North 89°47'13" West along said North right-of-way line, 1280.01 feet to the point of beginning.

That the above described parcel of land contains 1,642,126 square feet or 37.698 acres, more or less;

That said parcel is subject to all easements, restrictions and right-of-ways of record including an ANR gas pipeline easement per Volume 160 (Micro), Pages 321-322 and a General Telephone Company easement recorded in Volume 72, Page 648;

That I have made this survey, division and map thereof at the direction of Village of Weston, Agent of said parcel;

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the Village of Weston in Surveying, Mapping and Dividing the same.

That said map is a correct and accurate representation of the exterior boundaries of said parcel and the division thereof.

Dated this 19TH day of APRIL, 2016

Keith J. Walkowski  
Riverside Land Surveying LLC  
Keith J. Walkowski  
P.L.S. No. 2717



**Village of Weston Approval Certificate:**  
Reviewed and Approved under Chapter 74 of the Village of Weston Ordinance.

By \_\_\_\_\_

Date \_\_\_\_\_  
Village of Weston Zoning Department

 <b>RIVERSIDE LAND SURVEYING LLC</b> 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com	<b>DRAWN BY</b> M.F.L.	<b>DATE</b> APRIL 18, 2016
	<b>CHECKED BY</b> K.J.W.	<b>PROJECT NO.</b> 2419
	<b>PREPARED FOR:</b> VILLAGE OF WESTON	



**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.9.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **JENNIFER HIGGINS; DIRECTOR OF PLANNING AND DEVELOPMENT**

---

---

ITEM DESCRIPTION: **RESOLUTION NO 2016-011 A RESOLUTION ADOPTING RYAN STREET AND WESTON AVENUE ROAD RIGHT OF WAY DEDICATION, 7403 RYAN STREET – PIN 192 2808 224 0995 AND 192 2808 233 0997. (CCSM-4-16-1577)**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees accept the dedication of additional road right-of-way for Weston Avenue by adopting Resolution No. 2016-011?

---

---

RECOMMENDATION TO: I make a motion to approve Resolution No. 2016-011 as recommended and presented by the Village Plan Commission.

---

---

LEGISLATIVE ACTION:

- |   |                                    |  |
|---|------------------------------------|--|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation          |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports               |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: Chapter 236 (Wis. Stat. §236.34)
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 74 Subdivision Regulations
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: The ROW to be dedicated is shown on the Official Map for the Village of Weston (Adopted 2/17/16) – See <http://www.westonwi.gov/officialmap>  
Reviewed and recommended for approval by the Plan Commission at their meeting on June 13, 2016

---

---

BACKGROUND: The Village recently acquired this land as part of the planning process for a future park. This certified survey map was completed to provide a boundary survey for future planning use and to ensure an additional 17 feet of ROW is dedicated along the west and southern lot lines for additional ROW along Ryan Street and Weston Avenue per the adopted Official Map for the Village. Ryan Street and Weston Avenue are shown as a future 100' ROW on the Village's adopted Official Map (2/17/16). Acquiring this ROW helps to ensure the Village has less ROW to acquire at the time we move forward with future road expansion projects in this area.

Attachments?

---

---



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**RESOLUTION NO. 2016-011**

**A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE IDENTIFIED IN THE PROPOSED CERTIFIED SURVEY MAP FOR 7403 RYAN STREET LOCATED IN SECTIONS 22 AND 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. PINS 192 2808 224 0995 AND 192 2808 233 0997 (CCSM-4-16-1577)**

**WHEREAS**, the Village of Weston, a Municipal Corporation of the State of Wisconsin, as owner of a parcel described as part of the Southeast 1/4 of the Southeast 1/4 of Section 22 and part of the Southwest 1/4 of the Southwest 14 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin (PIN 192 2808 224 0995 and PIN 192 2808 233 0997), presented a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A) to the Village of Weston Board of Trustees as prepared by Keith J. Walkowski, a registered land surveyor; and

**WHEREAS**, the Village of Weston Plan Commission met on June 13, 2016 and did review and determined the associated CSM meets the requirements of Chapter 74 Subdivision Regulations and Chapter 94 Zoning; and

**WHEREAS**, at this same meeting, the Village of Weston Plan Commission recommend in favor of adoption of said associated CSM; and

**WHEREAS**, the Village of Weston Plan Commission does recommend approval of said associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

**WHEREAS**, a majority of the full Village Board of Trustees find the associated CSM is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees for the Village of Weston hereby adopts the recommendation of the Plan Commission to approve the associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

and by doing so also confirms the dedication of Weston Avenue and Ryan Street as identified in Exhibit A as dedicated Village right of way.

**BE IT FURTHER RESOLVED**, per Sec. 74.5.02 (8) and (10) the associated CSM shall be recorded by the subdivider or the subdivider's agent at the Marathon County Register of Deeds within six (6) months of the date of the last approval and within twelve (12) months from the date of the first approval, or the Village approval shall be deemed void. Within one month of the CSM being recorded by the County Register of Deeds, the subdivider shall provide 2 hard copies of the CSM and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the CSM and the other documents required under subsection (9) before the Village will issue building permits or zoning permits within the CSM area.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 20<sup>th</sup> day of the month of June, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_  
BARB ERMELING, Village President

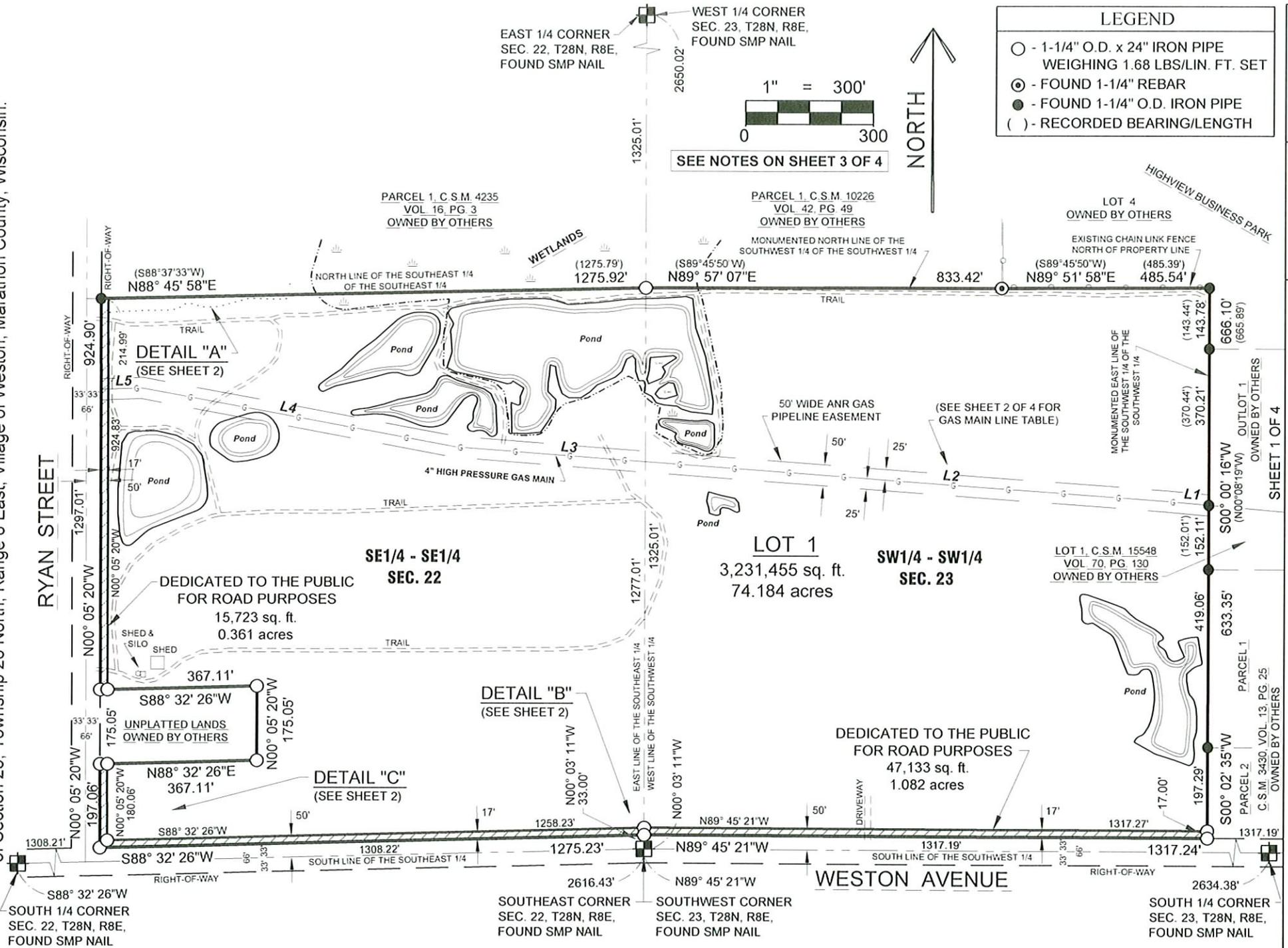
ATTEST:

By: \_\_\_\_\_  
SHERRY WEINKAUF, Village Clerk

**PRELIMINARY**

**MARATHON CO. CERTIFIED SURVEY MAP NO.**

Of part of the Southeast 1/4 of Section 22 and part of the Southwest 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



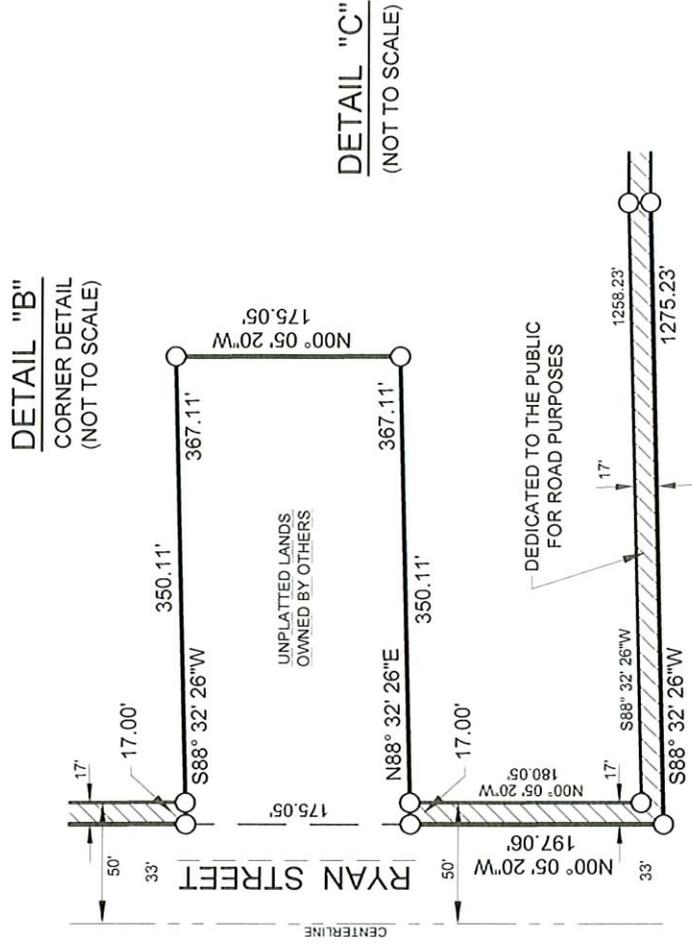
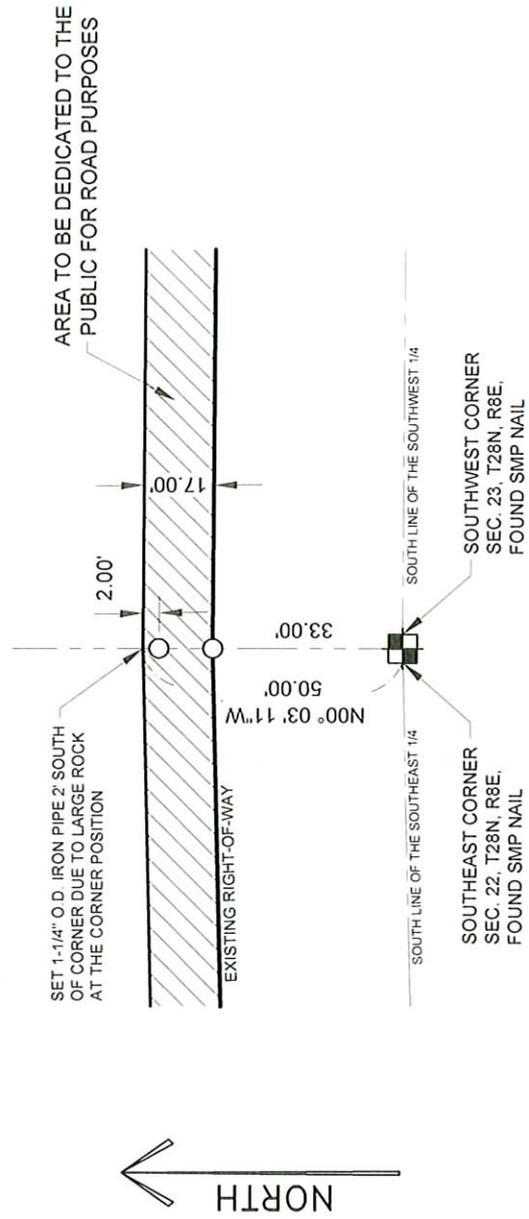
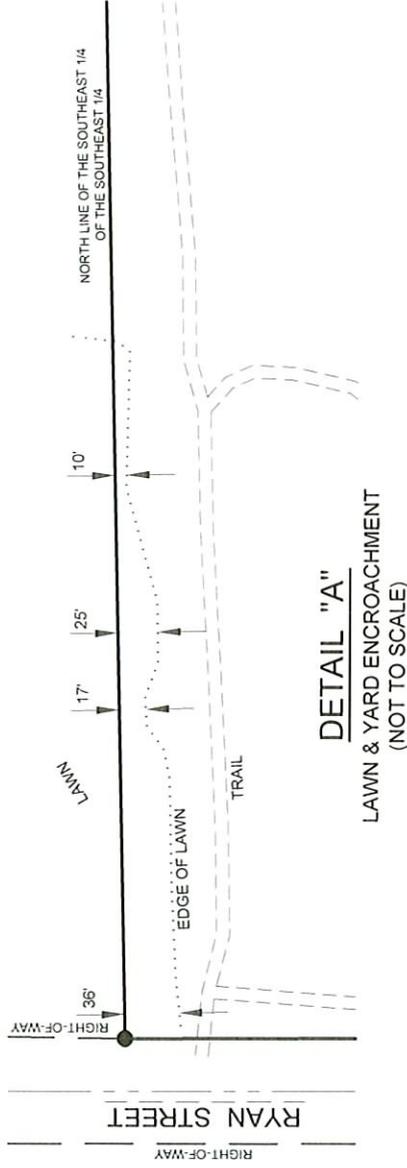
<b>DRAWN BY</b> M.F.L.	<b>DATE</b> JUNE 6, 2016
<b>CHECKED BY</b> K.J.W.	<b>PROJECT NO.</b> 2420
<b>PREPARED FOR:</b> VILLAGE OF WESTON	

**RIVERSIDE LAND SURVEYING LLC**  
 6304 KELLY PLACE WESTON, WI 54476  
 PH 715-241-7500 - FAX 715-355-6894  
 email - mail@riversidelandsurveying.com

# PRELIMINARY

## MARATHON CO. CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of part of the Southeast 1/4 of the Southeast 1/4 of Section 22 and part of the Southwest 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



LINE	BEARING	DISTANCE
L1	N84° 44' 53"W	101.66'
L2	N85° 42' 35"W	1167.54'
L3	N85° 35' 55"W	499.15'
L4	N79° 19' 10"W	747.01'
L5	S87° 48' 38"W	97.04'

BEARING & DISTANCE TABLE FOR ANR  
PIPELINE GAS MAIN AS LOCATED IN THE FIELD  
BY ANR PIPELINE TECHNICIAN ON 3-11-2016.  
THE WIDTH OF 50' CENTERED ON GAS MAIN  
PER ANR PIPELINE REPRESENTATIVE.



DRAWN BY M.F.L.	DATE JUNE 6, 2016
CHECKED BY K.J.W.	PROJECT NO. 2420
PREPARED FOR: VILLAGE OF WESTON	

# PRELIMINARY

## MARATHON CO. CERTIFIED SURVEY MAP NO.

Of part of the Southeast 1/4 of the Southeast 1/4 of Section 22 and part of the Southwest 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

I, Keith J. Walkowski, Professional Land Surveyor S-2717, hereby certify to the best of my knowledge and belief. That I have surveyed, mapped and divided part of the Southeast 1/4 of the Southeast 1/4 of Section 22 and part of the Southwest 1/4 of the Southwest 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the Southeast corner of said Section 22; Thence North 00°03'11" West along the East line of said Southeast 1/4 of Section 22, 33.00 feet to the North right-of-way line of Weston Avenue and the point of beginning; Thence South 88°32'26" West along said North right-of-way line, 1275.23 feet to the East right-of-way line of Ryan Street; Thence North 00°05'20" West along said East right-of-way line, 197.06 feet; Thence North 88°32'26" East, 367.11 feet; Thence North 00°05'20" West, 175.05 feet; Thence South 88°32'26" West, 367.11 feet to said East right-of-way line of Ryan Street; Thence North 00°05'20" West along said East right-of-way line, 924.90 feet to the South line of Parcel 1 of Certified Survey Map Number 4235 recorded in Volume 16 of Certified Survey Maps on Page 3 and the North line of said Southeast 1/4 of the Southeast 1/4; Thence North 88°45'58" East along said South line of Parcel 1, 1275.92 feet to the Northwest corner of said Southwest 1/4 of the Southwest 1/4 of Section 23; Thence North 89°57'07" East along the monumented North line of said Southwest 1/4 of the Southwest 1/4 and the South line of Parcel 1 of Certified Survey Map Number 10226 recorded in Volume 42 of Certified Survey Maps on Page 49, 833.42 feet to the South line of Lot 4 of Highview Business Park; Thence North 89°51'58" East along said South line, 485.54 feet to the Northeast corner of said Southwest 1/4 of the Southwest 1/4; Thence South 00°00'16" West along the West line of said Lot 4, the West line of Outlot 1 of Highview Business Park and the West line of Lot 1 of Certified Survey Map Number 15548 recorded in Volume 70 of Certified Survey Maps on Page 130, 666.10 feet to the Northwest corner of Parcel 1 of Certified Survey Map Number 3430 recorded in Volume 13 of Certified Survey Maps on Page 25; Thence South 00°02'35" West along the West line of said Parcel 1 and Parcel 2 of Certified Survey Map Number 3430, 633.35 feet to said North right-of-way line of Weston Avenue; Thence North 89°45'21" West along said North right-of-way line, 1317.24 feet to the point of beginning.

That the above described parcel of land contains 3,294,311 square feet or 75.627 acres, more or less;

That said parcel is subject to all easements, restrictions and right-of-ways of record including an ANR gas pipeline easement;

That I have made this survey, division and map thereof at the direction of Village of Weston, Owner of said parcel;

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the Village of Weston in Surveying, Mapping and Dividing the same.

That said map is a correct and accurate representation of the exterior boundaries of said parcel and the division thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

Riverside Land Surveying LLC  
Keith J. Walkowski  
P.L.S. No. 2717

### NOTES:

1. BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD 83 (2011) AND REFERENCED TO THE SOUTH LINE OF THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR NORTH 89°45'21" WEST.
2. THE WETLANDS AND PORTIONS OF THE PONDS AS SHOWN HEREON WERE SCALED FROM THE WDNR WETLAND INVENTORY MAPS AND ARE APPROXIMATE. A WETLANDS DELINEATION WOULD NEED TO BE PERFORMED TO DETERMINE THE EXACT LOCATION.

**Village of Weston Approval Certificate:**  
Reviewed and Approved under Chapter 74 of the  
Village of Weston Ordinance.

By \_\_\_\_\_

Date \_\_\_\_\_  
Village of Weston Zoning Department

SHEET 3 OF 4



**RIVERSIDE LAND SURVEYING LLC**

6304 KELLY PLACE WESTON, WI 54476  
PH 715-241-7500 - FAX 715-355-6894  
email - mail@riversidelandsurveying.com

DRAWN BY M.F.L.	DATE JUNE 6, 2016
CHECKED BY K.J.W.	PROJECT NO. 2420
PREPARED FOR:	VILLAGE OF WESTON



**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.10.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

---

---

ITEM DESCRIPTION: **RESOLUTION NO. 2016-012, BY THE BOARD OF TRUSTEES TO ACCEPT THE 2015 COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE SEWER UTILITY.**

---

---

DATE/MTG: **BOARD OF TRUSTEES, MONDAY, JUNE 20, 2016  
PROPERTY & INFRASTRUCTURE COMMITTEE, MONDAY, AUGUST 1, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees adopt resolution 2016-012 to accept the 2015 Compliance Maintenance Annual Report (CMAR) for the sewer utility operation and submit to the Wisconsin Department of Natural Resources?

---

---

RECOMMENDATION TO: I make a motion that the Board of Trustees adopt resolution 2016-012 to accept the 2015 Compliance Maintenance Annual Report (CMAR) for the sewer utility operation and submit to the Wisconsin Department of Natural Resources?

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: NR 208
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: None

---

---

BACKGROUND: The CMAR is an annual summary of major activities undertaken by the sewer utility operation. It is also a self-assessment of compliance with recommended practices to maintain the capacity of the sewer utility to serve the Village with respect to finances and administration. Wisconsin DNR is increasing its level of oversight of wastewater collection systems by requiring the adoption of Capacity, Management, Operation, and Maintenance (CMOM) programs effective August 1, 2016. It is the Director's understanding that CMOM compliance will be monitored on a discretionary basis by DNR and that documentation demonstrating compliance is to be made available upon request. Additional materials related to the CMOM program will be developed prior to August 1, 2016, and updated going forward.

- Supplemental Briefer for Agenda Items under Consideration
- Attachments Resolution 2016-012; CMAR Report for 2015.
- 
-



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**RESOLUTION NO. 2016-012**

**A RESOLUTION TO  
ACCEPT THE 2015 COMPLIANCE MAINTENANCE ANNUAL REPORT  
FOR THE WESTON SEWER UTILITY.**

**WHEREAS**, it is requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater collection system under Wisconsin Administrative Code NR 208; and

**WHEREAS**, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR); and

**WHEREAS**, it is necessary to provide recommendations or an action response plan for all individual Compliance Maintenance Annual Report (CMAR) section grades (of "C" or less) and/or an overall grade point average (<3.00); and

**WHEREAS**, no immediate or critical problems or deficiencies of the wastewater collection system are identified in the Compliance Maintenance Annual Report (CMAR);

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Weston that to maintain a high level of service, the following recommendations or actions will be taken:

1. Annually review utility rates and revenue requirements.
2. Continue the annual collection system maintenance program.
3. Update and implement the capital improvement program.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 20th day of the month of June, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_  
BARBARA ERMELING, Village President

ATTEST:

By: \_\_\_\_\_  
SHERRY WEINKAUF, Village Clerk

Vote: \_\_\_\_\_

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Donna Van Swol"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="715-359-2876"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="dvanswol@westonwi.gov"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2014"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2014"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 100%;" type="text" value="512,434.95"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="4,961.83"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="517,396.78"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="23,000.00"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="540,396.78"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 100%;" type="text" value="512,434.95"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 100%;" type="text" value="4,961.83"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="517,396.78"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="23,000.00"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 100%;" type="text" value="540,396.78"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 100%;" type="text" value="512,434.95"/>																						
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 100%;" type="text" value="4,961.83"/>																						
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="517,396.78"/>																						
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="23,000.00"/>																						
3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 100%;" type="text" value="0.00"/>																						
3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 100%;" type="text" value="540,396.78"/>																						

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Anticipating to do an infiltration/inflow evaluation, particularly in areas with heavier soils.	50000	2017
2	Begin to systematically assess condition of a percentage of mains and manholes each year.	100000	2016
3	Replacing 2 lift stations in 2016 (Ross Avenue and Mesker/Colleen)	600000	2016
4	Replacement of Harlyn lift station.	300000	2018
5	Replacement of Tricia/Tanya lift station.	300000	2018

## 5. Financial Management General Comments

Rates and rate design being reviewed as part of ordinance update in 2016. In addition to the equipment replacement fund the Sewer Utility has in excess of \$6,000,000 in a fund balance.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

## Sanitary Sewer Collection Systems

### 1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

Yes

No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

Yes (Continue with question 1)

No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

Reduce or eliminate infiltration/inflow; eliminate illicit discharges; and stay current with maintenance of the collection system, update ordinance, evaluate rates/rate design, pursue intergovernmental agreements for interdependency with Schofield and Wausau.

Organization

Do you have the following written organizational elements (check only those that apply)?

Ownership and governing body description

Organizational chart

Personnel and position descriptions

Internal communication procedures

Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

Sewer use ordinance Last Revised Date (MM/DD/YYYY) 1988-06-06

Pretreatment/industrial control Programs

Fat, oil and grease control

Illicit discharges (commercial, industrial)

Private property clear water (sump pumps, roof or foundation drains, etc.)

Private lateral inspections/repairs

Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

State plumbing code

DNR NR 110 standards

Local municipal code requirements

Construction, inspection, and testing

Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

Alarm system and routine testing

Emergency equipment

Emergency procedures

Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

- Current and up-to-date sewer map
- Sewer system plans and specifications
- Manhole location map
- Lift station pump and wet well capacity information
- Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
- Areas with surcharging
- Areas with bottlenecks or constrictions
- Areas with chronic basement backups or SSOs
- Areas with excess debris, solids, or grease accumulation
- Areas with heavy root growth
- Areas with excessive infiltration/inflow (I/I)
- Sewers with severe defects that affect flow capacity
- Adequacy of capacity for new connections
- Lift station capacity and/or pumping problems
- Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
- Special Studies Last Year (check only those that apply):
  - Infiltration/Inflow (I/I) Analysis
  - Sewer System Evaluation Survey (SSES)
  - Sewer Evaluation and Capacity Management Plan (SECAP)
  - Lift Station Evaluation Report
  - Others:

0

Capital plan has intent to eliminate vacuum primed lift stations and replace with submersible pumping equipment.

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	33	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	1	% of system/year
Manhole inspections	33	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Please include additional comments about your sanitary sewer collection system below:

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

Flow monitoring was only at points of measurement for Rib Mountain Metropolitan Sewerage District and lift stations. Manholes inspected as part of cleaning operations.

### 3. Performance Indicators

#### 3.1 Provide the following collection system and flow information for the past year.

40.89	Total actual amount of precipitation last year in inches
32.41	Annual average precipitation (for your location)
102.10	Miles of sanitary sewer
13	Number of lift stations
2	Number of lift station failures
0	Number of sewer pipe failures
13	Number of basement backup occurrences
15	Number of complaints
1.249	Average daily flow in MGD (if available)
1.417	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

#### 3.2 Performance ratios for the past year:

0.15	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.13	Basement backups (number/sewer mile)
0.15	Complaints (number/sewer mile)
1.1	Peaking factor ratio (Peak Monthly: Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly: Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume (MG)
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

#### 5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

#### 5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None.

5.4 What is being done to address infiltration/inflow in your collection system?

Beginning systematic system condition assessments in 2016 updating ordinance provisions for I/I. Expect to address areas of collection system deficiencies over time as well as customer contributions.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

## Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

### Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Weston Village

Last Updated: Reporting For:  
6/17/2016 2015

## Resolution or Owner's Statement

Name of Governing

Body or Owner:

Village of Weston

Date of Resolution or

Action Taken:

2016-06-20

Resolution Number:

2016-012

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.11.**



**Village of Weston, Wisconsin**  
**AGENDA ITEM COVERSHEET**  
**Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHAWN OSTERBRINK, DIRECTOR OF PARKS, RECREATION & FORESTRY**

---

---

ITEM DESCRIPTION: **BENCH REQUEST AT KENNEDY PARK**

---

---

DATE/MTG: **BOARD OF TRUSTEES, MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the installation of two permanent park benches at Kennedy Park?

---

---

RECOMMENDATION TO: I make a motion to approve the installation of two permanent park benches at Kennedy Park.

---

---

**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input checked="" type="checkbox"/> <b>Expenditure</b>  | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: Reviewed by the Park and Recreation Committee at their May 23, 2016 meeting. The Park and Recreation Committee recommend approval with funding to come from the Parkland Dedication Fund.

---

---

**BACKGROUND:**

The village has received a request to install two permanent benches at Kennedy Park. The individuals making the request would like to have a bench placed along the sidewalks on the north and south sides of the park facing the park. They feel it would be nice to have a place that individuals walking around the park could stop and rest and enjoy looking into the park. I have attached a cost estimate for wooden benches similar to the ones that have been used in the past at most of our parks. One of the individuals that submitted the request may also fund one of the bench sites and use it as a memorial bench for her husband Leo. Once it is determined if this is something that the village would like to proceed with I will contact June and let her know the costs and see if she would like to fund the installation of one of these bench sites. Cost for each bench frame is \$335.00 + \$130.00 shipping, wood, hardware and concrete \$200.00. The cost for each bench would be approximately \$665.00 x 2 = \$1,330.00.

Supplemental Briefer for Agenda Items under Consideration?

---

☒ Attachments: Cost from one supplier of permanent wood benches.

# Welded Leg Wood Bench

\$335.00

Model Number: 4046

- 
- 
- 



Model View

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.12.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

---

---

ITEM DESCRIPTION: **TRAFFIC CALMING POLICY**

---

---

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Village Board of Trustees approve the Traffic Calming Policy for adoption?

---

---

RECOMMENDATION TO: I make a motion to approve the Traffic Calming Policy adopted by the Village Board of Trustees.

---

---

**LEGISLATIVE ACTION:**

- |   |                                       |                                     |
|---|---------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance    | <input type="checkbox"/> Reports    |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy       | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> <b>Expenditure</b>             | <input type="checkbox"/> Procedure    |                                     |
|   | <input type="checkbox"/> Proclamation |                                     |
- 
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: Will need to budget for project implementations in the future
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 
- 

**PRIOR REVIEW:**

Property and Infrastructure Committee: 6/6/2016.

---

---

**BACKGROUND:**

Several times a year, Village staff and trustees are approached by residents that have concerns regarding speeding and excess traffic on neighborhood streets. Currently, the Village does not have a formal policy on how to handle these requests and what measures should be taken to consistently handle these concerns. The most common result tends to be getting a speed board installed at a location and some extra police patrol for a few days, but once the speed board and extra patrol are removed, problems seem to arise again.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

Draft Village Traffic Calming Policy, Information from the 9/8/15 PIC Meeting regarding Traffic Calming

---

---

**Village of Weston Wisconsin**  
**VILLAGE BOARD BRIEFER**  
**Michael Wodalski; Deputy Director of Public Works**

---

Date: Monday, June 20, 2016

Re: Traffic Calming Policy

1. Policy Question:

Should the Village Board of Trustees adopt the Traffic Calming Policy presented by the Deputy Director of Public Works?

2. Purpose:

The purpose is to eventually adopt a traffic calming/traffic management policy for the Village of Weston. This will help provide staff, elected officials and the general public better guidelines on how to handle traffic concerns.

3. Background:

Several times a year, Village staff and elected officials are approached by residents with concerns over speeding in neighborhoods (such as at the Village Board Meeting on 5/16). The typical response is that no we do not install stop signs and we'll see if we can get some extra police patrol. While these are legitimate and consistent responses, they are not long-term solutions for residents in areas where speeding truly is an issue. With the Village's newly adopted Complete Streets policy the Village is trying to encourage more multi-modal travel throughout the Village which means we need to make sure citizens feel comfortable biking and walking throughout the Village.

The idea of installing traffic calming measures is a fairly new concept for central Wisconsin, but has been used successfully throughout the state in various other communities, primarily in the southern part of the state. Traffic calming measures typically create either a horizontal or vertical change in the roadway such that drivers are forced to slow down in order to maneuver around or over the calming measure.

Attached to this report is information from last September in which a resident on E Jelinek Ave presented information on Traffic Calming as well as expressed a concern about speeding on E Jelinek Ave. In working with Everest Metro, the resident obtained information showing that the 85<sup>th</sup> percentile speed was 37 mph in a 25 mph zone. Signatures from other residents in the neighborhood were obtained in support of traffic calming measures. At this time, it was clearly shown that the residents in this area supported traffic calming measures, but the Village did not have any formal way to address these concerns.

4. Issue Analysis:

The issue becomes how to handle the requests and what projects are pursued further and which ones are not warranted. This is what the Traffic Calming Policy addresses. It provides a clear guideline on how residents should file a request with the Village as well as what steps Village staff should take to evaluate the request to determine its validity. At the end, the project receives a score and based on financial capabilities the Village Board is able to objectively determine which projects are pursued further and which ones are unnecessary.

This policy will help all parties involved better understand what is involved in getting a project or calming measure installed. Not to be lost in the shuffle, there is part of the policy that discusses increased education and enforcement prior to final engineering changes to a particular roadway. However, studies have shown that if a permanent solution is not installed, the temporary measures tend to not have a long lasting impact on reducing speeding.

As measures are planned to be installed, Public Works staff will need to work with Everest Metro and SAFER personnel to ensure that any measure installed is able to be handled adequately by emergency services.

The policy being presented is based off of other policies currently in place around the state. Specifically, the Middleton and Brookfield policies were relied on the most.

5. Fiscal Impact:

As projects are identified, estimates will need to be made to determine the actual cost of following through with traffic calming measures. A typical traffic calming measure is estimated to cost between \$3,000 - \$5,000. Depending on how many measures are requested in a given year, an annual budget of \$10,000 should cover most projects.

If looked at from a broader sense, there should be a reduction in police patrol time as installed traffic calming devices should naturally reduce vehicle speeds and no longer require frequent patrol. Thus, officers are able to take care of other priority items.

6. Statutory Reference:

Not Applicable

7. Prior Review:

- Policy was recommended to be forwarded to the Village Board by PIC on 6/6/16
- Traffic calming has been discussed previously at PIC and CLPS meetings.

8. Attachments:

- Traffic Calming Policy
- Information from September 2015 PIC meeting in which a resident on E Jelinek Ave presented traffic calming information.

9. Policy Choices:

- 1) Recommend the Traffic Calming Policy be adopted
- 2) Recommend staff revise the policy based on feedback from the Board
- 3) Do not recommend that the Policy be adopted

10. Recommendation:

I recommend the Traffic Calming Policy be adopted by the Village Board

11. Legislative Action:

I move to recommend the Traffic Calming Policy be adopted by the Village Board

# ***VILLAGE OF WESTON***

## ***Neighborhood Traffic Management Program***



*Michael Wodalski, P.E.*  
*Deputy Director of Public Works*  
*June 3,, 2016*  
***Revised:***  
***Revised:***

## **INTRODUCTION**

The Village of Weston is seeking to address neighborhood traffic concerns through a community-based program, the Neighborhood Traffic Management Program (NTMP). The Neighborhood Traffic Management Program implements a series of measures to direct and modify travel behavior through a neighborhood. These measures fall into the following three categories, commonly called the “3Es”.

1. Education
2. Enforcement
3. Engineering.

Education involves measures directed at informing neighborhood residents and drivers of speed limits and increasing pedestrian awareness. Enforcement takes another step and involves the use of police patrols, usually to issue speeding tickets. The final step, engineering, typically involves construction of traffic calming devices.

Most Neighborhood Traffic Management focuses on traffic calming to reduce the negative effects of automobile use, alter driver behavior, and improve conditions for residents, pedestrians, and bicyclists. Traffic calming uses physical measures to encourage people to drive more slowly. It creates physical and visual cues that induce drivers to travel at slower speeds. Traffic calming is self-enforcing which creates a more permanent compliance with speed limits and driver behavior.

The design of a roadway itself can encourage slower speeds and reduce cut-through traffic without relying on compliance with traffic control devices such as signs and signals. While elements such as landscaping and lighting do not force a change in driver behavior, they can provide the visual cues that encourage people to drive more slowly.

Typically, traffic calming measures are targeted to reduce excessive travel speeds, too much traffic and pedestrian/bicycle conflicts. Physical treatments are used, such as medians, traffic circles, road narrowing, speed tables and diverters to alter behavior of drivers as they travel through a neighborhood.

The NTMP policy documents the policies and procedures for implementing traffic management measures on existing neighborhood streets. The program only applies to neighborhood and collector streets directly under the Village of Weston’s control and does not apply to arterials or to state or county roadways. Collectors can carry higher traffic volumes, and in some cases, operate at higher speeds than neighborhood streets which can limit the number of traffic calming devices which may be considered as solutions.

This program is consistent with the “3E” principals, initially focusing on education, which in some cases is combined with police enforcement and less restrictive measures such as signage (speed limit sign) and striping (bike lanes, parking lanes and center line striping). If traffic concerns persist after these measures, a neighborhood may move on to more substantial measures such as speed tables, traffic circles, roadway narrowing, or other even more restrictive measures.

## **OVERVIEW**

### Purpose

Neighborhood support is crucial to successfully implement and sustain traffic management strategies. Therefore, whenever practical, residents, businesses, community groups and institutions should take the lead in initiating requests for traffic management projects.

## **TRAFFIC CALMING AND TRAFFIC MANAGEMENT**

There are two basic elements in neighborhood traffic management programs, traffic calming and traffic management. Both categories utilize physical devices to change driver behavior. Traffic calming measures affect driver characteristics by slowing and/or discouraging thru traffic on neighborhood streets. In comparison, traffic management measures change driver street system use patterns by attracting and/or diverting traffic to balance neighborhood street system use.

### Traffic Calming

Many residents consider traffic calming to involve the installation of stop signs, traffic signals and signs such as Children at Play. Studies have shown that, in most cases, these devices actually have no effect, provide a false sense of safety or actually increase traffic speeds on residential streets. Traffic Calming measures use physical devices to change driver behavior. It typically involves the modification of streets and street networks that were originally designed in ways that now no longer fully meet the needs or interests of local residents. Different traffic calming measures target different characteristics of driver behavior. Traffic calming measures can be used to mitigate traffic safety problems or reduce speeding and cut-through traffic problems. Typically, one of these problems is identified and a set of calming measures is analyzed as a solution.

Traffic calming measures can be used to achieve the following goals:

- Increase safety for the neighborhood
- Decrease traffic intrusion (cut-through traffic)
- Increase internal and external connectivity of neighborhood street networks
- Increase diversity of street use (i.e. ensure multi-modal streets are created for not just vehicles but pedestrians, bicyclists, etc.)
- Increase pedestrian and bicycle use of streets

### Traffic Management

Traffic Management measures physically alter the street makeup so that traffic patterns cannot remain the same. These measures are quite extreme because they alter route patterns, often increase emergency vehicle response times and can affect traffic in adjacent neighborhoods or street sections. Below are examples of traffic management uses:

- Restricting certain turn movements (i.e. no left turns allowed)
- Installing intersection diverters
- Partial street closure
- Full street closure

These measures should be implemented only as a last resort. If they are implemented, residents of all streets and neighborhoods likely to be affected by rerouted traffic need to be part of the decision making process. Due to the sprawled development pattern of the Village of Weston, many streets are already closed off and the traffic management approaches to reduce vehicle traffic likely are to create more connectivity and give drivers more options when traversing through the Village.

## **PROCESS**

### Initial Complaint

The process starts when a resident, business leader, or community group identifies traffic concern to Village staff. This advocate concern can be made through a phone call, email, letter, personal contact or through a Village Trustee. The request cannot be made anonymously.

### Determination of Eligibility

Village public works staff will determine if the concern focuses on issues pertinent to neighborhood traffic management. Typically, these concerns are:

- Motor vehicle speeds consistently above the posted limit.
- Higher than desired traffic volumes.
- Undesireable (unsafe) driver behavior
- Pedestrian safety or accessibility.
- Bicyclist safety or accessibility.

The Village public works staff member also looks at the street context to see if it is an appropriate candidate for the neighborhood traffic management program. The full NTMP process may not be appropriate or necessary for some concerns. For example, the Village may not be allowed to implement measures on roadways that it does not control, and other procedures should be used to address requests for stop signs, routine street maintenance, enforcement or pavement marking.

To be eligible, the street must:

- Be a residential neighborhood or collector street under the Village of Weston's jurisdiction.
- Have traffic volumes ranging from 800 to 6,000 vehicles per day. (lower volume streets may be considered if speeds experienced are considered to be excessive i.e. 85<sup>th</sup> percentile  $\geq$  15 mph over speed limit)
- Have a speed limit of 30 mph or less.
- Not be a cul-de-sac
- Be at least 1,000 feet long.

Additionally, extra consideration should be given to calming measures being proposed for roads that are on a primary route for emergency response services. Calming measures will be more limited for streets that fall into this category as it requires extra coordination with emergency services.

### Initial Advocate/Village Meeting

Village public works staff meets with the concerned advocate(s) and explains the Neighborhood Traffic Management Program. The staff member helps the advocate define the perceived problem, so that it is understood by all. Then, with the advocate, the staff member makes a preliminary determination if the neighborhood traffic management program applies based on type of concern and neighborhood or collector street eligibility. The staff member provides the advocate with an application and guidance on how to complete it if the concern qualifies for the NTMP.

The advocate(s) then fill out an application for the NTMP. The advocate may or may not have a traffic calming/management measure in mind. Information conveyed in this application includes:

- Location(s) where the effects are experienced
- The nature of the effect (speeding, high traffic volumes, other).
- The times during the year, week, and day when this effect is experienced.
- Other information. (Weather dependent? Is it a new occurrence? Has it been growing?).

The advocate completes the application. The advocate must obtain signatures from at least 50 percent of the households on the street segment of potential concern. Signatories affirm that the traffic concern described in the application exists and warrants further consideration in the NTMP process. The application does not endorse a particular measure.

## Data Collection

Village staff will collect street and traffic data to assist in problem identification, formulation of solution alternatives and implementation prioritization. The data may include vehicle speeds, volumes, pedestrian and bicycle routes, street geometry, crash history and pedestrian/bicycle activity.

The advocate and other community members may assist in the data collection. For example, they might conduct a survey or assist in a walking audit of the project area. Walking audits are especially valuable information tools because they allow community members to experience their neighborhood as pedestrians.

## Confirm Area of Potential Effect

After Village staff collects the data, they will confirm the area of potential effect discussed in the initial resident meeting. The area of effect is unique for each traffic concern; adjacent parallel streets can be affected by calming measures implemented on one specific street. Often the area of potential effect falls within 3 to 4 streets of the area being considered for calming measures. Spot-specific concerns will generally relate to a particular intersection or street segment, whereas neighborhood-wide concerns will generally relate to conditions or behaviors across a larger geographic area. The potentially affected area for a neighborhood-wide concern should generally be a distinct area that is bounded or bisected by major roadways or geographic features. The Village may elect to treat some spot-specific concerns as neighborhood-wide concerns if it decides that they could be better addressed in the context of the whole system.

Village staff also contacts other stakeholders, including emergency responders and nearby school officials. Emergency response vehicles, buses, snow plows and street sweepers generally require special consideration in the design of traffic management measures. These measures can also complement a Safe Routes to School program. If the influence *area* (but not the specific street being considered) includes state or county routes, Village staff will contact the County Highway Department or the Wisconsin Department of Transportation (WisDOT) to inform them of the perceived problem and traffic management alternatives being considered.

## Determination of Problem

1. Once data is collected, Village staff will evaluate if the problem voiced by residents actually exists. The evaluation shall be based on specific, definable criteria. Because of limited resources, the Village may not be able to implement every project proposed for the NTMP. The NTMP scoring system allows the Village to prioritize projects. The proposed project's score is the sum of the point values for each of the criteria. Projects with a score of 20 or more are eligible for physical traffic calming measures.

- i. 85<sup>th</sup> Percentile Motor Vehicle Speed

As motor vehicle speed increases, noise increases and pedestrian and bicyclist safety decreases. The point value for this criterion is equal to the 85<sup>th</sup> percentile motor vehicle speed (in miles per hour) measured on the subject street, minus the speed limit (ex. 85<sup>th</sup> percentile speed is 32 in a 25 mph zone →  $32 - 25 = 7$ ). If possible, traffic volumes should be measured for at least 24 hours using Speed Boards, Numetrics counters or multiple tubes capable of calculating speed. The 85<sup>th</sup> percentile speed should then be determined for the period of concern (rush hour, school hours, etc.)

- ii. Excessive Motor Vehicle Speed

Some of the most dangerous situations are the infrequent vehicles that are traveling substantially above the speed limit. The point value for this criteria is the percentage of traffic that is traveling at least 10 mph above the speed limit. Again, this value should be measured for at least 24 hours using Numerics counters or multiple tubes capable of calculating speed. If possible, speed boards should not be used to gather initial data as speed boards can be perceived by the public as traffic calming (i.e. drivers slow down when they see them) or as traffic accelerating (i.e. drivers speed up to see how fast they can go) and do not always reflect true traffic conditions.

### iii. Average Daily Motor Vehicle Volume

As motor vehicle volume increases, noise increases and pedestrian and bicyclist access decreases. The local function and feel of the street also diminishes. Although the ideal motor vehicle volume on a local residential street is less than 300 vehicles per day (vpd), residents generally are able to accept volumes up to 800 vpd.

The point value for this criterion is equal to the average daily motor vehicle volume (in vpd) divided by 1,000 and rounded to the nearest whole number. If possible, the motor vehicle volume should be measured over a 24-hour period.

Special consideration may be made for streets where traffic volumes during a certain timeframe is extreme, i.e. morning rush hour, school drop off time, etc. Volumes during a 1-2 hour window shall be at least 50% of the total daily volume.

### iv. Distance from Park or School

Motor vehicle noise can have an adverse impact on parks and schools. In addition, these facilities typically attract pedestrians and bicyclists, especially children. Bicycle and pedestrian volumes (or demand) are typically the highest on streets adjacent to the facility and decrease as the distance from the facility increases.

The point value for this criterion is equal to one one-hundredth of the difference of 1,000 and the linear street or sidewalk walking distance between the subject street and the nearest park or school. The minimum point value is 0. Other pedestrian oriented facilities (such as a library or pool) may also be considered for this criterion. For example, if the problem area on the subject feet is 500 feet away from a park, the point value associated to this distance will be  $(1,000 - 500) \times 0.01 = 5$ .

### v. Critical Location

Certain intersections or street segments have the potential for acute conflict between motorized and non-motorized traffic. These “critical locations” may include:

- Multiuse trail crossings (10 pts)
- Intersections where the minor street is marked as a bicycle route (5 pts)
- Intersections staffed by a school crossing guard (10 pts)
- Streets or intersections with high bicycle or pedestrian volumes (15 or more during a peak hour) (10 pts)
- Streets or intersections within a school zone (generally 3 blocks surrounding a school area) (5 pts)

A project that improves conditions for bicyclists or pedestrians at a critical location may receive up to 10 points for this criterion depending on the extent of both the need and the improvement.

vi. Crash History

Residential NTMP areas with high crash frequency locations may indicate a safety concern that could be mitigated through the NTMP program. The point value assigned to this criterion is the number of reported crashes that have occurred at this location over the last three years. The point value for the crashes will be included if NTMP measures could mitigate future crashes (for example DUI crashes may be unrelated to roadway layout and geometry, and would not be included).

vii. Pending Road Construction

Traffic calming measures can be easily implemented at little additional cost when roadway plans are prepared for reconstruction. When residential streets are planned for reconstruction within three years of passing the neighborhood survey, the Village will seek to incorporate traffic calming measures as part of the reconstruction project. To acknowledge this criteria and opportunity, 10 points is awarded to the scoring.

viii. Neighborhood Planning

Neighborhood-wide projects typically require extra effort and produce more comprehensive traffic management solutions. To acknowledge this effort, the Village may award 5 points to a neighborhood-wide project for this criterion. This is a subjective measure.

The score for a neighborhood-wide project is the average of scores for individual project elements and rounded up to the next whole number. The addition of 5 points also reduces the penalty incurred by project elements that score higher than the overall project average.

2. If the project scores a point value of 20 or above, Village staff should define the problem to the extent possible and develop initial traffic management solutions with residents.

<b>Criterion</b>	<b>Point Formula</b>
85 <sup>th</sup> Percentile Vehicle Speed	85 <sup>th</sup> Percentile motor vehicle speed (in mph) – speed limit
Excessive Motor Vehicle Speed	Percent of traffic traveling at least 10 mph over speed limit
Motor Vehicle Volume	Average daily motor vehicle volume (in vpd) / 1000
Distance from school or park	(1,000 – linear distance to nearest school or park in ft) / 100
Critical Location	Up to 10 points
Crash History	Number of crashes in last 3 years
Pending Road Construction	15 points
Neighborhood Planning	5 points

Initial Traffic Management Solutions

Generally, it is desirable to address traffic problems with the least restrictive measures possible and implement geometric solutions only after other measures have proven ineffective. Therefore, Village staff may initially choose to implement lower cost, less disruptive traffic management solutions before proceeding into more formative traffic calming measures. These solutions fall into three categories:

1. **Education**: The neighborhood can be educated concerning the traffic management problem. This education can include:
  - a. Radar speed trailer
  - b. Brochures/pamphlets describing the problem, including suggestions for what the neighborhood residents can do to improve the situation
  - c. Speed watch programs, staffed by neighborhood volunteers.
2. **Enforcement**: If police resources are available, regular and random patrol and enforcement activities can address speeding and other traffic control concerns. Enforcement is more effective when citations are issued, rather than warnings.
3. **Engineering**: The Village may choose to install enhanced signing or pavement markings to address concerns. Examples of these measures can include:
  - a. Roadway narrowing through pavement marking of medians, bike lanes or parking lanes
  - b. Increased visibility of pedestrian crossing pavement markings
  - c. Additional warning signs
  - d. Additional speed limit signs

At this time, Village staff may want to collect traffic data on adjacent parallel streets that could be affected by traffic calming measures on the subject street. This data can later be used to determine what effect, if any, traffic calming will have on adjacent streets.

### Project Implementation

#### Scoring:

The project's score from the determination of problem is reviewed. This score is used to prioritize the projects under consideration for implementation. The project is placed on the NTMP project list, and its score is compared to other projects that have been proposed but not yet implemented. If the project receives a high score that places it near the top of the proposed projects, the process continues. If an advocate group volunteers to pay for the project, it automatically goes to the top of the Village priority list. Unimplemented projects remain on the NTMP list for three years. Every three years, Village staff will attempt to notify the advocate, who may submit a new application to keep the project on the list for an additional three years.

#### Formal Review:

The Property & Infrastructure Committee reviews the project and makes a recommendation to the Village Board. This review includes the project score, the project action plan, the proposed measures, the results of any temporary installations (if applicable), and the results of neighborhood surveys. A lower scored project may proceed if higher scored projects are implemented or rejected, funding becomes available, or an implementation opportunity (such as street reconstruction) arises.

During the annual budget process, the Village Board determines whether to fund and implement the project.

#### Implementation:

Village staff directs implementation of the permanent measures approved by the Village Board.

Many traffic management measures include landscaping. It is recommended that low maintenance landscaping be used. Other vegetation may be included if a volunteer or organization commits to its

maintenance. If landscaping is not maintained by the volunteers, it may be removed at the discretion of the Village.

Potential project funding sources can include the Village's annual capital budget, operations budget, resident assessment districts or neighborhood donations. After securing funding, the Village Public Works Department will have the project installed utilizing Village staff or by hiring a contractor.

#### Evaluation:

The Village will collect traffic data one year after implementation. The data should include motor vehicle speeds, motor vehicle volume, crash rates and bicycle/pedestrian usage. This data can then be used in the study of potential future traffic calming projects.

#### Village Proposals

The Village may also initiate traffic management projects. These projects typically promote specific community goals or enhance general community character. They might be located along residential or collector streets. Specific traffic management projects will be identified through planning documents based off of a review of traffic issues such as crash history, motor vehicle speed, or bicycle/pedestrian safety and accessibility. Wherever practical, street reconstruction projects should incorporate traffic management measures. For example, traffic circles and enhanced crosswalks are appropriate for many different street types and environments.

Community involvement and support is key for successful implementation of the NTMP program. Thus, the Village should make every effort to engage residents, businesses, institutions and community groups.

SEPTEMBER 2015

Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review

REQUEST FROM: MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS

ITEM DESCRIPTION: DISCUSSION ON TRAFFIC CALMING MEASURES ON E. JELINEK AVE

DATE/MTG: PROPERTY & INFRASTRUCTURE COMMITTEE MEETING; TUESDAY, SEPTEMBER 8, 2015

POLICY QUESTION: Should the Property & Infrastructure Committee acknowledge the information provided and recommend that staff further research the topic and create a traffic calming policy?

RECOMMENDATION TO: I make a motion to acknowledge the information provided and advise staff to further research the topic and create a traffic calming policy.

LEGISLATIVE ACTION:

- Acknowledge/Approve
- Administrative Order
- Expenditure
- Ordinance
- Policy
- Procedure
- Proclamation
- Reports
- Resolution

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_

PRIOR REVIEW: Community Life and Public Safety Committee recommended that this item be forwarded to the Property and Infrastructure Committee at their July 27, 2015 Meeting.

BACKGROUND:

Resident Stephanie Nagel who lives at 4807 E. Jelinek Ave will be coming to discuss the concerns she has with the increase in traffic speed near her home. Attached is all of the information that Ms. Nagel has provided the Village over the summer as well as signatures from roughly 50 residents in the surrounding neighborhood in support of traffic calming measures on E. Jelinek. As a committee we have briefly talked about Traffic Calming in the past, but with the passage of the Complete Street Resolution earlier this summer perhaps now is the time to create a set policy on implementing Traffic Calming Measures as well.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?

**JULY 2015**

**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

**REQUEST FROM: RENEE HODELL, TAXPAYER RELATIONS COORDINTOR**

**ITEM DESCRIPTION: DISCUSSION ON TRAFFIC CALMING MEASURES ON E. JELINEK AVE.**

**DATE/MTG: COMMUNITY LIFE & PUBLIC SAFETY MEETING; MONDAY, JULY 27, 2015**

**POLICY QUESTION:** Should the Community Life and Public Safety Committee make a recommendation to forward the traffic calming request on E. Jelinek to the Public Infrastructure Committee for further review?

**RECOMMENDATION TO:** I make a motion that the CLPS Committee recommend that further review of traffic calming measures on E. Jelinek be addressed by the PIC Committee.

**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve  | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> <b>Expenditure</b>   | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_

**PRIOR REVIEW:** None

**BACKGROUND:**

Stephanie Nagel who lives at 4807 E. Jelinek Ave has communicated with the Village’s Public Works Dept. regarding an increase in traffic and speed on E. Jelinek and Von Kanel throughout the past couple of years and would like the Village to consider some type of traffic calming measure to slow traffic down (i.e. a speed hump or table). Ms. Nagel has obtained almost 50 signatures from neighbors from the surrounding neighborhood who are also in favor of some type of traffic calming measures installed on E. Jelinek. She has also included what other Municipalities have done, and information on speed humps and tables. Everest Metro has also placed a speed board on E. Jelinek in July.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?

July 19, 2015

Proposal: Traffic Calming on E Jelinek Avenue, Weston

Submitted by: Stephanie Nagel  
4807 E Jelinek Avenue  
Weston, WI 54476  
(715)298-0914

The citizens of Weston included on the signature pages (attached) are requesting traffic calming measures on E Jelinek Avenue. The majority of the traffic traveling through our neighborhood travels in excess of the posted 25 m.p.h. With very little shoulder on either side of the road, it is very dangerous for anyone who wants to walk or bike through our neighborhood.

The issue was brought to the attention of the Everest Police Department numerous times and they have been very helpful in extra patrols when requested, however this is only a temporary fix.

I did not get to every home on/around E. Jelinek Ave for signatures, however out of all the homes I went to where someone was home I only had 2 neighbors who did not wish to sign the petition. Everyone realizes speed is a safety concern and the two citizens who did not want to sign stated they did not want to travel over bumps. I only required one signature per household.

I explained to everyone I spoke to that the most reasonable and permanent solution to the speeding situation is to have speed tables and I provided a brief definition as I was talking to my neighbors.

Speeding is an issue whether traffic is one block from Camp Phillips (traveling in either direction) or ½ ways through by Von Kanel. While speed limit signs are few and very far between I do not believe this is the reason for the problem. During one of my conversation with Sgt. Peterson, he stated that people stopped for speeding knew the speed limit was 25 m.p.h.

Speed tables will slow the traffic to the posted speed limit and I believe it will reduce the volume of traffic. We have a lot of traffic that is just "passing through". Whether to avoid the lights at Camp Philip and Schofield Ave or traveling to the businesses at the east end of the road, or even just because they can accelerate the entire length of the road their disregard for the speed limit is creating a very unsafe environment for those of us who live on E. Jelinek. I do not believe any potential increase in noise would be louder than the extreme acceleration noise we currently have present.

I have included additional information regarding speed tables for reference.

Thank you in advance for your consideration of our concerns.

att: Signatures  
NTMP Frequently Asked Questions  
TrafficCalming.org – Speed Tables (2015)  
Pedestrian & Bicycle Information Center Speed Table  
Institute of Transportation Engineers -- ITE Speed Tables  
Brookfield Traffic Calming Statistics and Cost (2008)  
E Jelinek Ave - Google Maps

YES, I am interested in traffic calming measures to reduce speeding on E. Jelinek Avenue

Name	Address
Zer Yang	4411 E Everest Ave, Weston WI 54476
Elizabeth Grubb	4401 E Everest Ave Weston WI 54476
Donna Reuter	4303 E. Everest Ave, Weston, WI 54476
Martina white	4211 E. EVEREST Ave, Weston 54476
Dan Doepke	4208 E. EVEREST AVE. WESTON 54476
Mary S Jueda	4408 Kirk St Weston 54476
Beth Fry	4207 Douglas Ln Weston 54476
David P. Pankoff	4307 Docks Ln Weston 54476
Low Delleciv	4316 Douglas Ln Weston 54476
Shelley Sauter	4308 Douglas Ln Weston WI 54476
Kathy Hess	6310 Rodney St Schofield WI 54476
Anna Prokopenko	6302 Rodney St, Weston, WI 54476
Pat Quake	6108 Rodney St Weston 54476
Christina Lopez	6105 Rodney St, Weston
Emanuela Barank	6103 Rodney St Weston WI 54476
Colin Buchkowski	6102 Rodney St Weston 54476
May Schales	4302 E. Jelinek Ave Weston WI 54476
Tressie Hansen	4202 E Jelinek Ave Weston
Dia Thao	4108 E Jelinek Ave Weston
Roselene Xiong	4106 E. Jelinek Ave Weston
Cheryl Guillaume	6101 Randy Jay St. Weston
Steven Medina	6102 Randy Jay St
Stephanie and	4807 E Jelinek Ave.

YES, I am interested in traffic calming measures to reduce speeding on E. Jelinek Avenue

24

Name	Address
<del>Sharon Ellis</del>	4818 Ridge Point Cir Weston
Naib Lor Lee	4818 Ridge Point Circle
Donald E. Fine	4811 Ridge Point Circle Weston
Hank Rosenblatt	4806 Ridge Point Circle Weston
Henry Wyszynski	4804 Ridge Point Circle Weston
Brenda Hartinger	4802 Ridge Point Circle, Weston
Chad E. Berg	6107 Tower Ridge Place, Weston
Erica O'Torman	6203 Tower Ridge Place, Weston
Tracy Huang	6205 Tower Ridge Pl Weston
Jon Gierman	6209 Tower Ridge Pl. Weston
Tim Knipper	6305 Tower Ridge
Kathy Wolcott	6202 Tower Ridge Pl. Weston
Bradley Ruckwardt	6110 Tower Ridge Pl., Weston
<del>M. H. H.</del>	6108 Tower Ridge Pl Weston, WI
Nancy Wiskirchen	6106 Tower Ridge Pl. Weston, WI
Jane Phillips	6104 Tower Ridge Pl, Weston, WI
Megan Behls	6109 Tower Ridge Pl. Weston
Ken Heinzen	6104 Kirk St
Larry Zuman	6105 Kirk St. Weston WI 54476
Merissa Grosskopf	6303 Kirk St. Weston, WI 54476
Ruth A. Overburg	6311 Kirk St. Weston 54476
Barb Stehly	4410 E Everest St. Weston 54476
Barb Arndt	4603 E. Everest Ave. Weston 54476
Cheryl Kelly	4415 E. Everest Ave., Weston 54476



Traffic Island - Muirfield Road



Traffic Circle - South Shore at Emerald

- **What is the Neighborhood Traffic Management Program (NTMP)?**

Neighborhood Traffic Management Program provides a mechanism for City of Madison alderpersons, neighborhood groups and representatives to work with City staff to make decisions about traffic management in their neighborhood.

- **Why was the NTMP developed by the City of Madison?**

The Neighborhood Traffic Management Program is a response to community concerns about traffic in neighborhoods such as:

1. speeding.
2. excessive traffic on local streets
3. drivers not being courteous to pedestrians.
4. traffic safety around schools including drivers not slowing down in school zones and parent drop-off/pick-up safety issues.

- **Who are eligible to participate in the NTM Program?**

Neighborhood associations or groups, Alderpersons representing a neighborhood and neighborhood business associations are eligible for participation in NTMP.

- **Are individuals eligible to participate in the NTM Program?**

Individuals are encouraged to work with or form a working group of residents in their area of concern.

- **What types of traffic management techniques are there?**

1. Passive Traffic Control Devices
2. Active Traffic Management Technique

- **What are the differences between the two?**

Passive Traffic Control Devices	Active Traffic Management Techniques
<ol style="list-style-type: none"><li>1. Stop Sign</li><li>2. Speed Limit Sign</li><li>3. School Sign</li><li>4. Yield Sign</li><li>5. Crosswalk</li></ol>	<ol style="list-style-type: none"><li>1. Pedestrian or Refuge Island</li><li>2. Traffic Circle</li><li>3. Speed Hump</li><li>4. Full or partial road closures (Semi-diverters/Diverter/Cul-de-sac)</li><li>5. Chicanes.</li></ol>

- **What are the limitations of traffic signs?**

1. Traffic signs rely on driver cooperation and adherence to laws related to the signs.
2. Police enforcement is typically needed to ensure effectiveness of signs.

- **What are the advantages of active traffic management techniques (traffic calming devices)?**

The advantages of physically changing the street over simply installing traffic signs include:

1. Police enforcement is generally not required to achieve lower speeds.
2. Removal of excess pavement width in some areas.
3. Eliminates straight appearance of the roadway.
4. Vertically deflect and horizontally shift the vehicle driver's path, causing the driver to devote more attention to the task of driving.
5. Visually enhances the street by adding greenery.

- **What does traffic calming mean?**

Traffic calming is the combination of mainly physical measures that reduce the:

- negative effects of motor vehicle use,
- alter driver behavior,
- improve conditions for non-motorized street users.

- **What are pedestrian refuge or traffic islands?**

Pedestrian refuge islands are horizontal speed control measures constructed on the centerline of a roadway. They may be raised or painted measures. They may be landscaped or topped with concrete.

Pedestrian islands have also been installed on Muir Field Road between Elder Place at Rosa Road and at Bordner Drive.

- **What are the other benefits of traffic islands?**

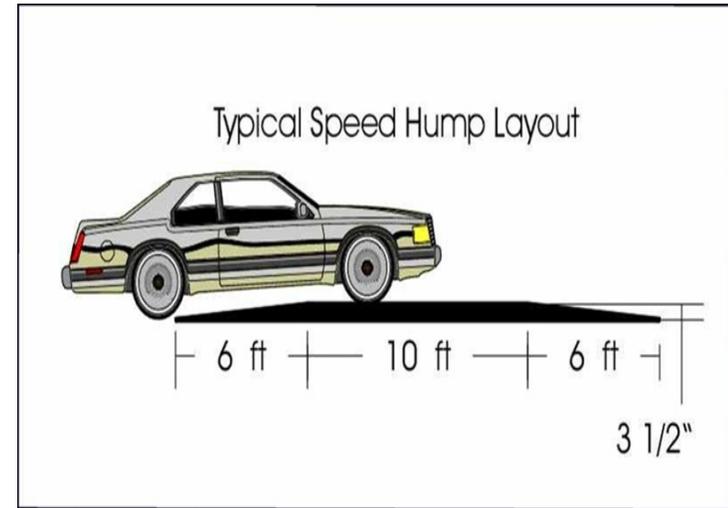
- Reduce the width of a roadway at the location.
- Provide refuge for pedestrians crossing the street.
- Separate vehicle travel lanes.
- May reduce vehicle speeds (by horizontal shift).
- Work well in combination with crosswalks.
- When properly maintained, landscaped islands visually enhance the street.

- **What parking restriction is required for traffic islands?**

In most cases on local streets, traffic islands will require the prohibition of parking at all times along the street curb the full length of the narrowed section plus approximately 40 feet.

- **What are speed humps?**

Speed Humps are a rounded raised area of pavement, placed at mid-block on residential streets classified as local by Madison Department of Transportation. These are the most common traffic calming devices in the United States. They are effective speed control devices and are not like the speed bumps you may have encountered in private parking lots.



Speed Humps are often placed in series. The speed humps on S. Shore Drive were placed as part of the NTMP. Speed humps have also been installed on South Shore Drive, Fisher Street and Yuma Drive.

**Where are speed humps installed?**

Speed humps are generally installed on streets where the posted or prima facie speed limit is 25 mph or less and volume of vehicles does not exceed 3000 vehicles per day. They are used on streets with no more than two travel lanes and less than or equal to 32 feet in width.

**How high is a speed hump?**

Speed hump heights range between 3 to 3.5 inches.

**What is the impact of speed humps on vehicle speed?**

Speeds between humps have been observed to be reduced between 20 and 25% on average.

**What is the impact of speed humps on vehicle volume?**

Studies indicate that traffic volumes have been reduced on average by 18% depending on alternative routes available.

**What are traffic circles?**

Traffic circles are circles of varying diameter formed by curbs. The curbs are partially or wholly mountable to enable large vehicles to turn around the circle.



Madison's first neighborhood scale traffic circle was installed in 1997 at the intersection of **Kendall** and **Grand Avenues** (left).

Traffic circles have been installed at New Washburn Way/, Dandaneau Trail/Chautauqua Trail and Glenway Street/Hillcrest Drive intersections.

- 

#### **How does a traffic circle work?**

Traffic circles slow down traffic by forcing drivers to slow to a speed that allows them to comfortably maneuver around them.

- 

#### **Is it legal to go left around a traffic circle?**

Please see the [guide for safe driving around a traffic circle](#).

- 

#### **What is the impact of traffic circles on vehicle speeds?**

Traffic circles have been reported to reduce midblock speed by about 10%.

- 

#### **What are the other benefits of traffic circles?**

Reduction in intersection collisions on average by 70% and overall collisions by 28%.

- 

#### **What are the characteristics of successful NTMP projects?**



1. Continuous involvement of the neighborhood residents.
2. Emergency services must not be seriously impaired.
3. Build attractive devices.
4. Traffic diversion to other streets must be minimized.

If you have any questions feel free to call City of Madison's Traffic Engineering Office at 608-266-4761

Last updated on November 29, 2004



[TrafficCalming.org](http://TrafficCalming.org)

- [Home](#)
- [Definition](#)
- [History](#)
- [Speed Control »](#)
- [Volume Control »](#)
- [Effectiveness](#)

## Speed Tables

Speed tables are flat-topped speed humps often constructed with brick or other textured materials on the flat section. Speed tables are typically long enough for the entire wheelbase of a passenger car to rest on the flat section. Their long flat fields give speed tables higher design speeds than [Speed Humps](#). The brick or other textured materials improve the appearance of speed tables, draw attention to them, and may enhance safety and speed-reduction.

Speed tables are good for locations where low speeds are desired but a somewhat smooth ride is needed for larger vehicles.

### Advantages:

- They are smoother on large vehicles (such as fire trucks) than [Speed Humps](#)
- They are effective in reducing speeds, though not to the extent of [Speed Humps](#)

### Disadvantages:

- They have questionable aesthetics, if no textured materials are used;
- Textured materials, if used, can be expensive; and
- They may increase noise and air pollution.

### Effectiveness:

- For a 22-foot speed table:
  - Average of 18% decrease in the 85th percentile travel speeds, or from an average of 36.7 to 30.1 miles per hour; (from a sample of 58 sites).
  - Average of 45% decrease in accidents, or from an average of 6.7 to 3.7 accidents per year (from a sample of 8 sites).

### Similar Measures:

- By removing the flat section in the middle, you have a [Speed Hump](#)
- By placing a crosswalk on the flat section, you have a [Raised Crosswalk](#)
- By raising the level of an entire intersection, you have a [Raised Intersection](#)

### Cost Estimate(s):

- \$2,000-\$2,500 (Portland, OR)
- \$2,000 (Sarasota, FL)
- \$2,000 (Seattle, WA)



Bellevue, WA – This speed table is entirely asphalt with parabolic ramps.



Naples, FL – This concrete speed table is combined with textured pavement to enhance its visibility and speed-reducing effect.



Portland, OR – This asphalt speed table uses leading horizontal stripe markings.



Charlotte, NC – This speed table uses stamped, colored concrete.

#### Share and Enjoy:



[Return to top of page](#)

Copyright © 2015 · [Fehr & Peers](#)

## PLANNING & DESIGN

### Planning & Data Collection Tools

Crash Data

Counts

Surveys

Inventories

Audits

Secondary Data Sources

ActiveTrans Priority Tool

### Performance & Analysis

Level & Quality of Service

Intersection Safety Indices

PBCAT

### Sample Policies & Plans

Sample Policies

Sample Plans

Case Studies

Resources

### Funding

Government

Non-Government

Case Studies

Resources

### Linking to Transit

Access to Stations/Stops

Transit Solutions for Bikes

Transit Planning Resources

Case Studies

Resources

### Facility Design

Pedestrian Facilities

Bicycle Facilities

Crossings

Traffic Calming

Streetscape

Design Resource Index

# Speed Humps/Tables

## Description

Speed humps are vertical traffic control measures. They are paved (usually asphalt) and approximately three to four inches high at their center, and extend the full width of the street with height tapering near the drain gutter to allow unimpeded bicycle travel. Speed humps should not be confused with the speed “bump” that is often found in mall parking lots. There are several designs for speed humps. A “speed table” is a term used to describe a very long and broad speed hump, or a flat-topped speed hump, where sometimes a pedestrian crossing is provided in the flat portion of the speed table.



The traditional 12-ft hump has a design speed of 15 to 20 mph, 14-ft hump a few mi/h higher, and a 22-ft table has a design speed of 25 to 30 mph. The longer humps are much gentler for larger vehicles. The speed table can either be parabolic, making it more like a speed hump, or trapezoidal. Speed tables can be used in combination with curb extensions where parking

exists. Speed humps can also be designed with two, one-foot slots to allow for vehicles with wide wheelbases such as buses and emergency vehicles to pass through them without having to go over the measure. These are typically called “speed cushions.”

In general, speed humps are a device of last resort. Other traffic calming solutions should be considered first. However, they may be the best solution in some situations, especially on long, straight residential streets where there are few intersections and no other visual cues to slow motorists.

## Purpose

Vertical measures tend to have the most predictable speed reduction impacts and are best used on local streets. Speed tables can also enhance the pedestrian environment at pedestrian crossings.

## Considerations

- Do not use if on a sharp curve.
- If the street is a bus route or primary emergency route, the design must be coordinated with operators. Usually, some devices are acceptable if used prudently — one device may be appropriate and may serve the primary need (e.g., if there is



a particular location along a street that is most in need of slowing traffic and improving pedestrian conditions).

- The aesthetics of speed humps and speed tables can be improved through the use of color and specialized paving materials.
- Noise may increase, particularly if trucks use the route regularly.
- May create drainage problems on some streets.
- Speed humps and tables should be properly designed and constructed to reduce the chance of back problems or other physical discomfort experienced by vehicle occupants. Tight tolerances are required during construction.

## Cost

The cost for a speed hump can range from approximately \$700 to \$6,900, depending on the height, width of the road, drainage conditions, and design. An average cost is approximately \$2,600. The cost for a speed table can range from approximately \$2,000 to \$20,000.

### ABOUT PBIC

Who we are  
What we do  
Newsroom  
Contact

### RESOURCES

PBIC Webinars  
FAQs  
PBIC Library  
PBIC Case Studies

### SHARE WITH US

Visit our YouTube channel  
Share photos  
Like PBIC on Facebook  
Sign up for our newsletter

Please visit the sites of these PBIC projects:



This site is funded by the U.S. Department of Transportation Federal Highway Administration and maintained by the Pedestrian and Bicycle Information Center within the University of North Carolina Highway Safety Research Center. Please read our Usage Guidelines.

## Traffic Calming Measures - Speed Table

**T**ransportation  
**D**ata  
**M**anagement  
**S**ystem

**THE LEADERS**  
in Transportation  
Engineering  
CAD Software

See how we  
can help on  
your next project

Learn More >>

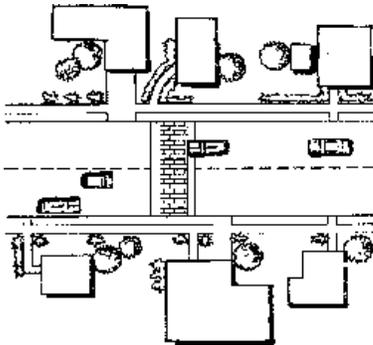
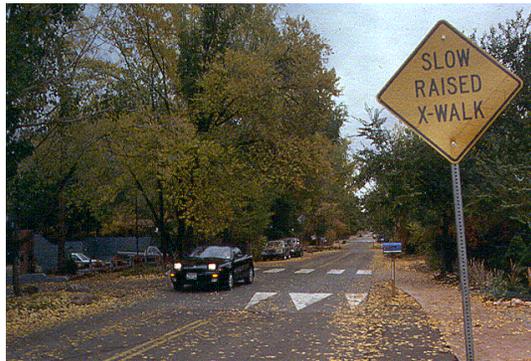


### Description:

- long raised speed humps with a flat section in the middle and ramps on the ends; sometimes constructed with brick or other textured materials on the flat section
- sometimes called flat top speed humps, trapezoidal humps, speed platforms, raised crosswalks, or raised crossings

### Applications:

- local and collector streets
- main roads through small communities
- typically long enough for the entire wheelbase of a passenger car to rest on top
- work well in combination with textured crosswalks, curb extensions, and curb radius reductions
- can include a crosswalk



### Design/Installation Issues:

- typically 22 feet in the direction of travel with 6 foot ramps on each end and a 10 foot flat section in the middle; other lengths (32 and 48 feet) reported in U.S. practice
- most common height is between 3 and 4 inches (and reported as high as 6 inches)
- ramps are typically 6 feet long (reported up to 10 feet long) and are either parabolic or linear
- careful design is needed for drainage

### Potential Impacts:

- no effect on access
- speeds are reduced, but usually to a higher crossing speed than at speed humps (typically between 25 and 27 miles per hour)
- traffic volumes have been reduced on average by 12 percent depending on alternative routes available
- collisions have been reduced on average by 45 percent on treated streets (not adjusted for traffic diversion)
- reported to increase pedestrian visibility and likelihood that driver yields to pedestrian

### Emergency Response Issues:

- typically preferred by fire departments over 12 to 14-foot speed humps
- generally less than 3 seconds of delay per hump for fire trucks

### Typical Cost:

- approximately \$2,500 (in 1997 dollars) for asphalt tables; higher for brickwork, stamped asphalt, concrete ramps and other enhancements sometimes used at pedestrian crossings

**Calming Measures**

- Library
- Seminar Materials
- Selected Reports
- Public Information
- Locations
- Other Links
- Home



1627 I ("Eye") Street, NW, Suite 600  
Washington, DC  
20006-3538 USA  
Phone: 202-785-0060  
Fax: 202-785-0609  
Send comments to:  
ite\_staff@ite.org

**SPEED HUMP | SPEED TABLE | RAISED  
INTERSECTION | CLOSURE |  
NEIGHBORHOOD TRAFFIC CIRCLE |  
CHICANE | CHOKER | CENTER ISLAND  
NARROWING**

**B.06 Comparison of Devices**

As mentioned, various treatments accomplish different objectives. Table B.06.1 illustrates the likely effects from the application of different treatments. The table is derived from the City of Las Vegas Neighborhood Traffic Management Program Manual.

**Table B.06.1 Effects of Traffic Calming Applications**

Traffic Calming Treatment	Vehicle Volume	Vehicle Speed	Noise	Vehicle Conflicts	Traffic Diverted to Other Residential Streets	Ped/Bike Safety	Emergency Vehicle Access	<i>Recommended For</i>
Chicanes/Slow Points	↓	↓	↓	↓	↑	↓	↓	Residential Streets
Narrowings	↓	↓	↓	↑	↓	↑	↓	Residential/Collector Streets
Crossing Islands								Collector Streets
Bulb-outs		↓		↑ <sup>2</sup>	↑	↓	↓	Residential / Collector Streets
Diverters	↓	↓	↓	↓	↑	↑	↓	Residential Streets
Gateways/Thresholds	↓	↓		↓		↑	↓	Residential / Collector Streets
Partial Turn Diverters/				↓	↑	↑	↓	Residential/Arterial Streets
Speed Humps/Tables/Cushions	↓	↓	↑		↑	↑	↓	Residential Streets
Neighborhood Traffic Circle		↓	↓	↓		↑ <sup>3</sup>	↓	Residential/Collector Streets

Table B.06.2 illustrates the effectiveness of several traffic calming measures in reducing traffic volumes. Table B.06.3 illustrates the effectiveness of several traffic calming measures in reducing traffic speeds. Table B.06.4 illustrates the effectiveness of several traffic calming measures in reducing traffic crashes.

<sup>2</sup> Vehicle conflicts may increase for turning movements of large trucks.

<sup>3</sup> Ped safety may decrease if motorists are swerving around circles instead of slowing down.

**Table B.06.2 Average Volume Reduction**

Calming/Control Measure	Percent Change
12-ft humps	-18
14-ft humps	-22
22-ft table	-12
Neighborhood traffic circles	-5
Narrowings	-10
One-lane slow points	-20

Source: Victoria Transport Policy Institute TDM Encyclopedia, May 27, 2003, [www.vtppi.org](http://www.vtppi.org).

**Table B.06.3 85<sup>th</sup> Percentile Speed Reduction**

Calming/Control Measure	Percent Change
12-ft humps	-22
14-ft humps	-23
22-ft table	-18
Raised intersections	-1
Neighborhood traffic circles	-11

Source: Victoria Transport Policy Institute TDM Encyclopedia, May 27, 2003, [www.vtppi.org](http://www.vtppi.org).

**Table B.06.4 Safety Impacts  
Average Number of Crashes**

Calming Measure	Before	After	% Change
12 ft. humps	2.7	2.4	-11%
14 ft. humps	4.4	2.6	-41%
22 ft. tables	6.7	3.7	-45%
Traffic circles	2.2	0.6	-73%
All Measures	2.6	1.3	-50

## Typical Traffic Calming Device Construction Costs Estimates

<b>Device</b>	<b>Typical Cost</b>
* Speed Humps	\$2,000
* Speed Tables	\$2,500
* Traffic Circles	\$3,500 to \$15,000
* Gateway Treatments	\$3,500 to \$15,000
* Bulbouts	\$7,000 to \$10,000
* Diagonal Diverters	\$85,000
* Full Closures	\$120,000

Note: All costs estimated using 2008 dollars.

---

## Information Provided by Stephanie Nagel (4807 E Jelinek):

1. Once data is collected, city staff evaluate if the problem voiced by residents actually exists. The evaluation shall be based on specific, definable criteria. Because of limited resources, the city may not be able to implement every project proposed for the NTMP. The NTMP scoring system allows the city to prioritize projects. Table 2.02-1 summarizes the scoring criteria, which are explained in the following subsections. The proposed project's score is the sum of the point values for each of the criteria. Projects with a score of 20 or more are eligible for physical traffic calming measures.

### a. 85th Percentile Motor Vehicle Speed **(37mph – 25 + 5) 17**

As motor vehicle speed increases, noise increases and pedestrian and bicyclist safety decreases. The point value for this criterion is equal to the 85th percentile motor vehicle speed (in miles per hour) measured on the subject street, minus the speed limit, plus five (e.g. 85th percentile speed–speed limit + 5). If possible, traffic volumes should be measured for at least 24 hours using Numetrics counters or multiple tubes capable of calculating speed. The 85th percentile speed should then be determined for the period of concern (rush hour, school hours, etc.)

### b. Excessive Motor Vehicle Speed **(Numbers based on speed trailer which is a considered a traffic calming measure (533 + 159 + 29 + 5)/2995)24.2%**

Some of the most dangerous situations are the infrequent vehicles that are traveling substantially above the speed limit. The point value for this criteria is the percentage of traffic that is traveling at least 10 mph above the speed limit. Again, this value should be measured for at least 24 hours using Numetrics counters or multiple tubes capable of calculating speed. City of Middleton, Wisconsin Neighborhood Traffic Management Program Section 2–NTM Program 2-6

### c. Average Daily Motor Vehicle Volume **(doubled speed trailer number of vehicles, trailer measured westbound traffic only – 5990/1000) 5.99 rounded to 6**

As motor vehicle volume increases, noise increases and pedestrian and bicyclist access decreases. The local function and feel of the street also diminish. Although the ideal motor vehicle volume on a local residential street is less than 300 vehicles per day (vpd), residents generally are able to accept volumes up to 800 vpd. The point value for this criterion is equal to the average daily motor vehicle volume (in vpd) divided by 1,000, and rounded to the nearest whole number. If possible, the motor vehicle volume should be measured over a 24-hour period.

### d. Distance from Park or School **N/A**

Motor vehicle noise can have an adverse impact on parks and schools. In addition, these facilities typically attract pedestrians and bicyclists, especially children. Bicycle and pedestrian volumes (or demand) are typically the highest on streets adjacent to the facility and decrease as the distance from the facility increases.

The point value for this criterion is equal to one one-hundredth of the difference of 1,000 and the linear street or sidewalk walking distance between the subject street and the nearest park or school. The minimum point value is 0. Other pedestrian-oriented facilities (such as the library or pool) may also be considered for this criterion. For example, if the problem area on the subject street is 400 feet away from a park, the point value associated to this distance will be  $(1,000-400) \times 0.01 = 6$ .

e. Critical Location **(Heavy foot traffic, increased bike traffic – no actual study done.)**

Certain intersections or street segments have the potential for acute conflict between motorized and nonmotorized traffic. These “critical locations” may include: ☐

☐ Multiuse trail crossings. (10 pts)

☐ Intersections where the minor street is marked as a bicycle route. (5 pts)

☐ Intersections staffed by a school crossing guard. (10 pts)

☐ Streets or intersections with high bicycle or pedestrian volumes (15 or more during a peak hour). (10 pts)

☐ Streets or intersections within a school zone (based on Safe Route to School Plan—generally 3 blocks surrounding a school area). (5 points.)

A project that improves conditions for bicyclists or pedestrians at a critical location may receive up to 10 points for this criterion, depending on the extent of both the need and the improvement.

Current pedestrian and bicycle volumes can be a poor indicator of actual pedestrian and bicycle travel demand if roadway and traffic conditions discourage these modes.

City of Middleton, Wisconsin Neighborhood Traffic Management Program Section 2—NTM Program  
2-7

f. Crash History **(?)**

Residential NTMP areas with high crash frequency locations may indicate a safety concern that could be mitigated through the NTMP program. The point value assigned to this criteria is the number of reported crashes that have occurred at this location over the last three years. The point value for the crashes will be included if NTMP measures could mitigate future crashes (for example DUI crashes may be unrelated to roadway layout and geometry, and so would not garner any points.)

g. Pending Road Construction **(?)**

Traffic calming measures can be easily implemented at little additional cost when roadway plans are prepared for reconstruction. When residential streets are planned for reconstruction within three years of passing the neighborhood balloting (see paragraph K below), the City will seek to capitalize on this opportunity and encourage the implementation of traffic calming measures as part of the reconstruction project. To acknowledge this criteria and opportunity, 15 points is awarded to the scoring.

h. Neighborhood Planning

Neighborhood-wide projects typically require extra effort and produce more comprehensive traffic management solutions. To acknowledge this effort, the city may award 5 points to a neighborhood-wide project for this criterion. This is a subjective measure.

The score for a neighborhood-wide project is the average of scores for individual project elements, and rounded up to the next whole number. The addition of 5 points also reduces the penalty incurred by project elements that score higher than the overall project average.

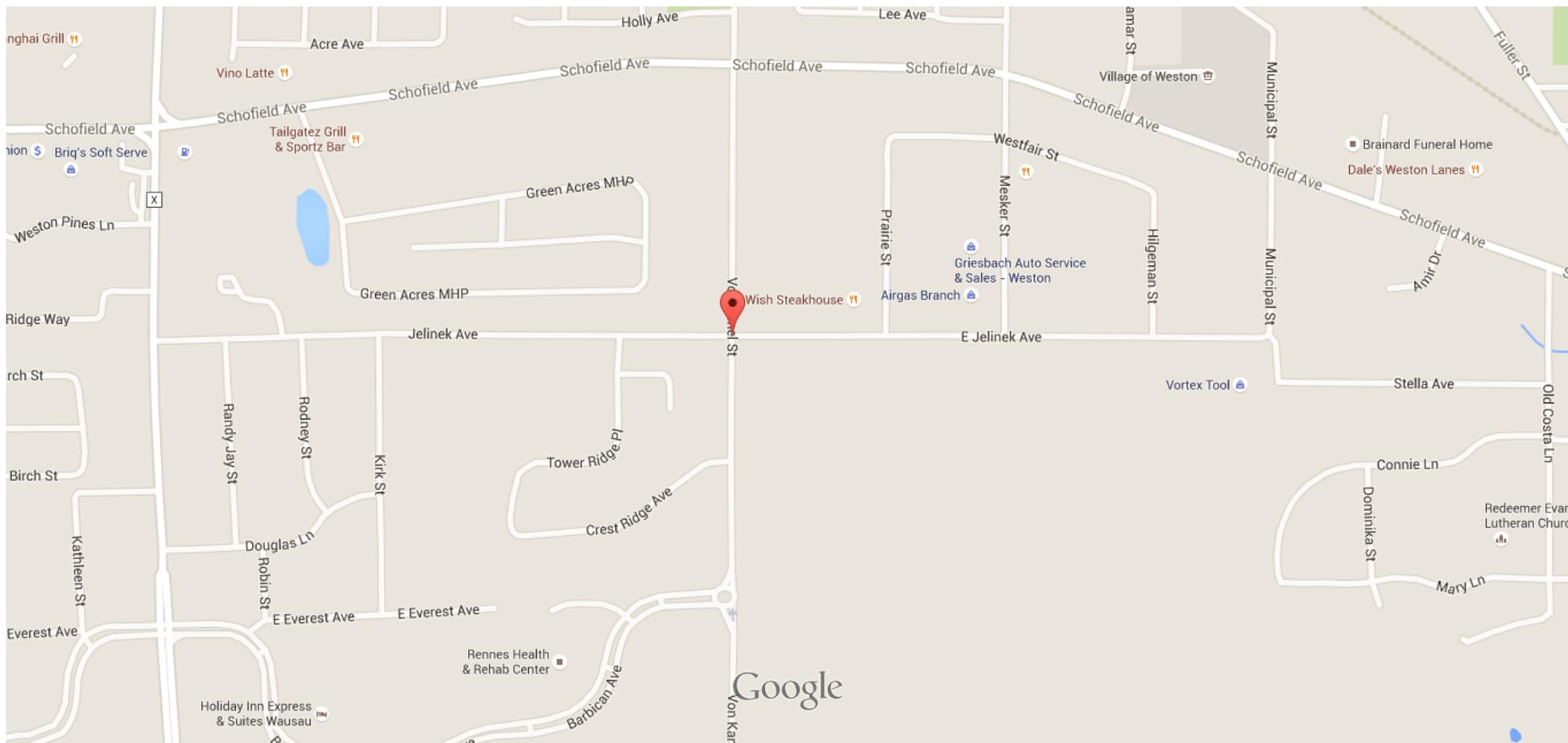
2. If the project scores a point value of 20 **(47.19)** or above, city staff should define the problem to the extent possible and develop initial traffic management solutions with residents.

These solutions fall into three categories:

1. Education The neighborhood can be educated concerning the traffic management problem. This education can include:  Radar speed trailer  Brochures/pamphlets describing the problem, including suggestions for what the neighborhood residents can do to improve the situation  Speed watch programs, staffed by neighborhood volunteers
2. Enforcement If police resources are available, regular and random patrol and enforcement activities can address speeding and other traffic control concerns. Enforcement is more effective when citations are issued, rather than warnings. City of Middleton, Wisconsin Neighborhood Traffic Management Program Section 2–NTM Program 2-9
3. Engineering The City may choose to install enhanced signing or pavement markings to address concerns. Examples of these measures can include:  Roadway narrowing through pavement marking of medians, bike lanes, or parking lanes.  Increased visibility of pedestrian crossing pavement markings.  Additional warning signs.  Additional speed limit signs. At this time, City staff may want to collect traffic data on adjacent parallel streets that could be affected by traffic calming measures on the subject street. This data can later be used to determine what effect, if any, traffic calming had on adjacent streets.



# Google E Jelinek Ave



Map data ©2015 Google 500 ft 

Date: 7/22/2015 11:36:43 am

Start Date: 7/16/2015 11:00 am

End Date: 7/22/2015 11:00 am

Time Interval: 60 minutes

Speed Interval: 5 mph

Posted Speed Limit: 25 mph

Average Speed: 31 mph

Highest Speed: 66 mph

50th Percentile: 32 mph

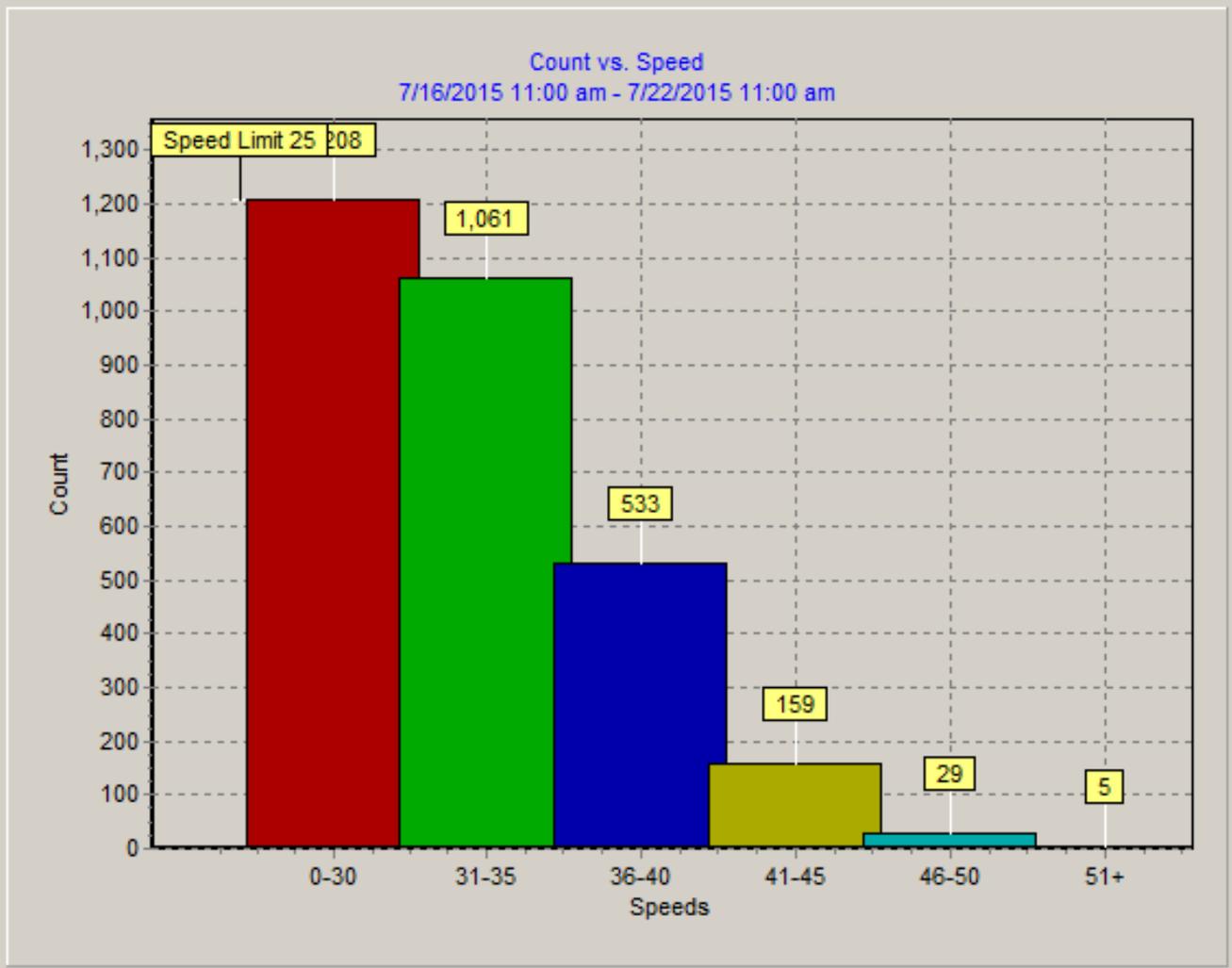
85th Percentile: 37 mph

Number Above Speed Limit: 2522

Total Number of Vehicles: 2995

Comments:

WB E Jelinek Av at Tower Ridge Place



Date: 7/22/2015 11:40:56 am

Start Date: 7/16/2015 11:00 am

End Date: 7/22/2015 11:00 am

Time Interval: 60 minutes

Speed Interval: 5 mph

Posted Speed Limit: 25 mph

Average Speed: 31 mph

Highest Speed: 66 mph

50th Percentile: 32 mph

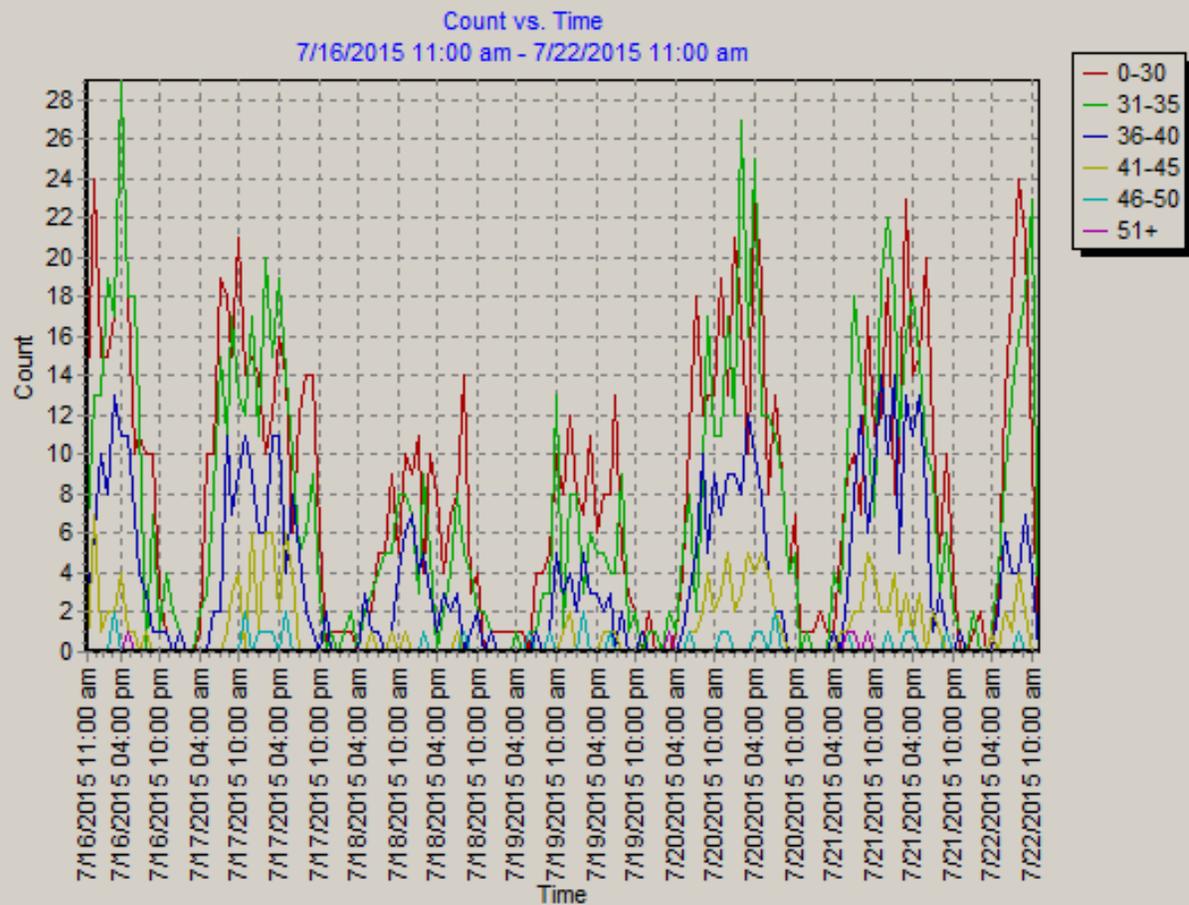
85th Percentile: 37 mph

Number Above Speed Limit: 2522

Total Number of Vehicles: 2995

Comments:

WB E Jelinek Av at Tower Ridge Place



Date: 7/22/2015 11:41:40 am

Start Date: 7/16/2015 11:00 am

End Date: 7/22/2015 11:00 am

Time Interval: 60 minutes

Speed Interval: 5 mph

Posted Speed Limit: 25 mph

Average Speed: 31 mph

Highest Speed: 66 mph

50th Percentile: 32 mph

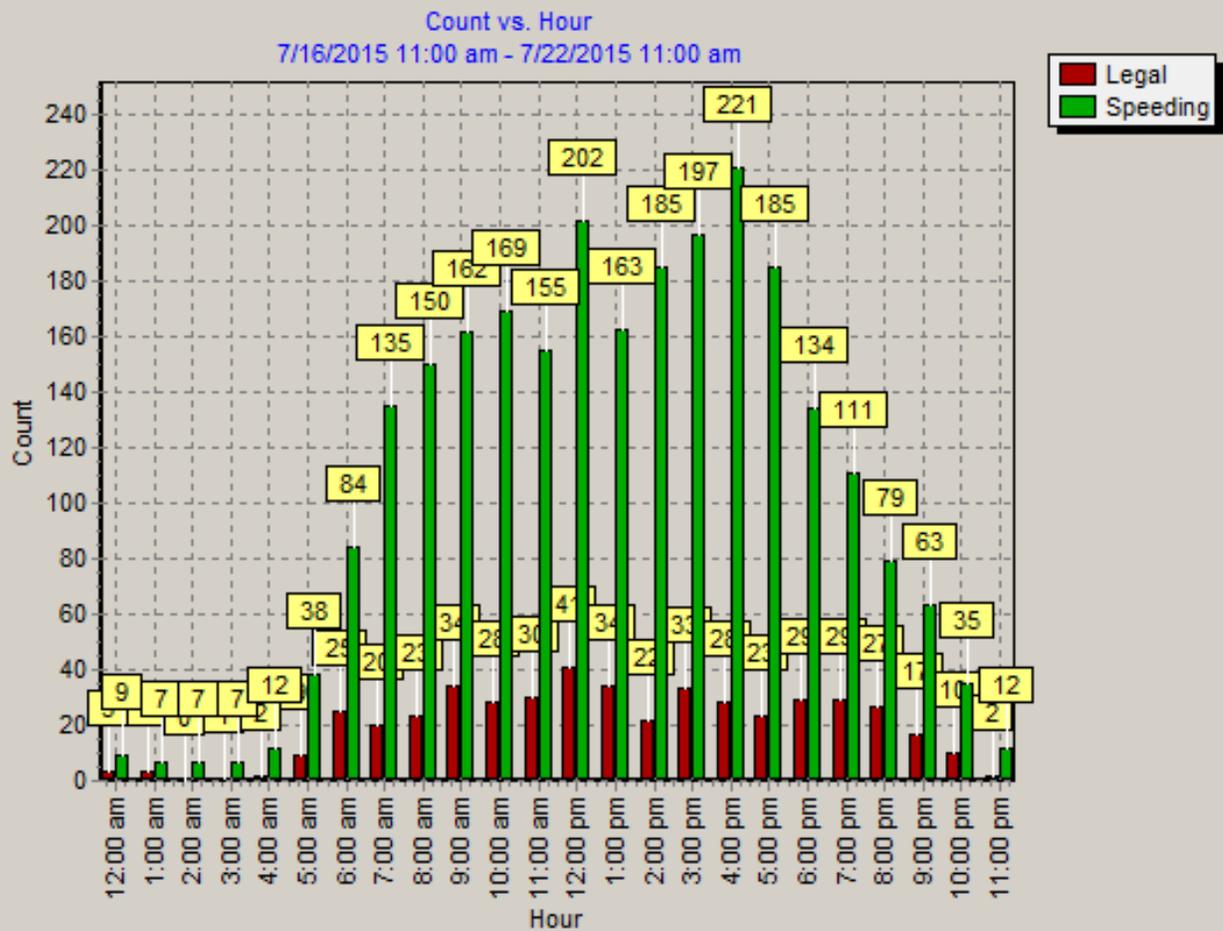
85th Percentile: 37 mph

Number Above Speed Limit: 2522

Total Number of Vehicles: 2995

Comments:

WB E Jelinek Av at Tower Ridge Place



7/16/2015	11:41	20
7/16/2015	11:41	29
7/16/2015	11:42	32
7/16/2015	11:42	24
7/16/2015	11:42	24
7/16/2015	11:43	32
7/16/2015	11:43	30
7/16/2015	11:45	25
7/16/2015	11:46	30
7/16/2015	11:47	37
7/16/2015	11:47	32
7/16/2015	11:48	28
7/16/2015	11:51	25
7/16/2015	11:52	30
7/16/2015	11:52	29
7/16/2015	11:53	35
7/16/2015	11:54	27
7/16/2015	11:56	39
7/16/2015	11:57	33
7/16/2015	11:59	35
7/16/2015	12:00	26
7/16/2015	12:01	35
7/16/2015	12:01	21
7/16/2015	12:02	27
7/16/2015	12:02	27
7/16/2015	12:02	26
7/16/2015	12:04	44
7/16/2015	12:04	38
7/16/2015	12:05	42
7/16/2015	12:05	31
7/16/2015	12:06	32
7/16/2015	12:06	31
7/16/2015	12:08	27
7/16/2015	12:08	29
7/16/2015	12:09	29
7/16/2015	12:09	41
7/16/2015	12:12	27
7/16/2015	12:15	37
7/16/2015	12:16	26
7/16/2015	12:17	34
7/16/2015	12:18	34
7/16/2015	12:20	21
7/16/2015	12:21	25
7/16/2015	12:22	20
7/16/2015	12:25	22
7/16/2015	12:26	27
7/16/2015	12:26	30

7/16/2015	12:26	23
7/16/2015	12:28	26
7/16/2015	12:29	26
7/16/2015	12:30	38
7/16/2015	12:31	44
7/16/2015	12:31	27
7/16/2015	12:32	22
7/16/2015	12:32	29
7/16/2015	12:32	32
7/16/2015	12:34	43
7/16/2015	12:35	30
7/16/2015	12:41	39
7/16/2015	12:42	45
7/16/2015	12:44	38
7/16/2015	12:45	23
7/16/2015	12:47	37
7/16/2015	12:48	34
7/16/2015	12:49	34
7/16/2015	12:50	43
7/16/2015	12:53	27
7/16/2015	12:56	32
7/16/2015	12:58	32
7/16/2015	12:59	34
7/16/2015	13:00	31
7/16/2015	13:02	31
7/16/2015	13:03	32
7/16/2015	13:03	37
7/16/2015	13:04	30
7/16/2015	13:05	17
7/16/2015	13:06	27
7/16/2015	13:07	38
7/16/2015	13:07	31
7/16/2015	13:10	19
7/16/2015	13:18	37
7/16/2015	13:20	36
7/16/2015	13:21	22
7/16/2015	13:22	31
7/16/2015	13:26	14
7/16/2015	13:29	39
7/16/2015	13:31	13
7/16/2015	13:32	32
7/16/2015	13:32	29
7/16/2015	13:33	33
7/16/2015	13:34	38
7/16/2015	13:35	37
7/16/2015	13:36	34
7/16/2015	13:36	31

7/16/2015	13:36	35
7/16/2015	13:37	21
7/16/2015	13:37	20
7/16/2015	13:40	35
7/16/2015	13:41	26
7/16/2015	13:42	33
7/16/2015	13:44	38
7/16/2015	13:46	25
7/16/2015	13:46	23
7/16/2015	13:47	34
7/16/2015	13:48	33
7/16/2015	13:51	37
7/16/2015	13:52	29
7/16/2015	13:53	21
7/16/2015	13:54	38
7/16/2015	13:57	42
7/16/2015	14:02	35
7/16/2015	14:03	37
7/16/2015	14:07	34
7/16/2015	14:12	29
7/16/2015	14:12	32
7/16/2015	14:14	24
7/16/2015	14:15	38
7/16/2015	14:19	38
7/16/2015	14:19	29
7/16/2015	14:20	29
7/16/2015	14:21	30
7/16/2015	14:21	29
7/16/2015	14:22	21
7/16/2015	14:23	29
7/16/2015	14:25	31
7/16/2015	14:25	27
7/16/2015	14:28	33
7/16/2015	14:30	36
7/16/2015	14:31	32
7/16/2015	14:34	40
7/16/2015	14:34	32
7/16/2015	14:34	34
7/16/2015	14:35	33
7/16/2015	14:37	31
7/16/2015	14:37	32
7/16/2015	14:38	24
7/16/2015	14:39	41
7/16/2015	14:40	39
7/16/2015	14:42	25
7/16/2015	14:42	32
7/16/2015	14:42	32

7/16/2015	14:43	24
7/16/2015	14:44	26
7/16/2015	14:47	23
7/16/2015	14:48	34
7/16/2015	14:48	38
7/16/2015	14:49	33
7/16/2015	14:49	30
7/16/2015	14:51	34
7/16/2015	14:52	34
7/16/2015	14:57	44
7/16/2015	14:58	31
7/16/2015	14:58	31
7/16/2015	15:00	38
7/16/2015	15:01	35
7/16/2015	15:02	48
7/16/2015	15:04	36
7/16/2015	15:04	28
7/16/2015	15:04	32
7/16/2015	15:05	30
7/16/2015	15:08	30
7/16/2015	15:09	27
7/16/2015	15:12	43
7/16/2015	15:14	34
7/16/2015	15:15	33
7/16/2015	15:18	36
7/16/2015	15:18	18
7/16/2015	15:21	36
7/16/2015	15:21	33
7/16/2015	15:23	37
7/16/2015	15:24	33
7/16/2015	15:26	24
7/16/2015	15:27	23
7/16/2015	15:28	27
7/16/2015	15:29	31
7/16/2015	15:30	38
7/16/2015	15:32	37
7/16/2015	15:34	37
7/16/2015	15:35	34
7/16/2015	15:36	31
7/16/2015	15:36	28
7/16/2015	15:37	40
7/16/2015	15:38	37
7/16/2015	15:38	34
7/16/2015	15:39	46
7/16/2015	15:40	31
7/16/2015	15:41	34
7/16/2015	15:41	30

7/16/2015	15:41	31
7/16/2015	15:42	36
7/16/2015	15:43	26
7/16/2015	15:45	27
7/16/2015	15:45	23
7/16/2015	15:46	38
7/16/2015	15:47	40
7/16/2015	15:48	22
7/16/2015	15:50	35
7/16/2015	15:51	23
7/16/2015	15:52	29
7/16/2015	15:53	41
7/16/2015	15:55	31
7/16/2015	15:55	32
7/16/2015	15:56	32
7/16/2015	15:57	27
7/16/2015	16:00	40
7/16/2015	16:03	39
7/16/2015	16:03	40
7/16/2015	16:04	31
7/16/2015	16:04	33
7/16/2015	16:04	30
7/16/2015	16:04	29
7/16/2015	16:06	20
7/16/2015	16:07	31
7/16/2015	16:08	32
7/16/2015	16:08	31
7/16/2015	16:09	39
7/16/2015	16:10	27
7/16/2015	16:13	36
7/16/2015	16:15	34
7/16/2015	16:16	26
7/16/2015	16:17	40
7/16/2015	16:17	27
7/16/2015	16:18	36
7/16/2015	16:18	33
7/16/2015	16:19	31
7/16/2015	16:20	28
7/16/2015	16:20	29
7/16/2015	16:20	34
7/16/2015	16:21	36
7/16/2015	16:22	34
7/16/2015	16:25	27
7/16/2015	16:25	33
7/16/2015	16:25	29
7/16/2015	16:26	32
7/16/2015	16:28	33

7/16/2015	16:29	31
7/16/2015	16:30	27
7/16/2015	16:30	30
7/16/2015	16:31	28
7/16/2015	16:32	33
7/16/2015	16:32	32
7/16/2015	16:33	45
7/16/2015	16:34	34
7/16/2015	16:34	31
7/16/2015	16:34	32
7/16/2015	16:36	33
7/16/2015	16:38	44
7/16/2015	16:40	30
7/16/2015	16:40	32
7/16/2015	16:41	36
7/16/2015	16:42	35
7/16/2015	16:43	32
7/16/2015	16:44	36
7/16/2015	16:44	31
7/16/2015	16:45	27
7/16/2015	16:46	30
7/16/2015	16:46	36
7/16/2015	16:48	32
7/16/2015	16:49	35
7/16/2015	16:50	41
7/16/2015	16:52	19
7/16/2015	16:52	27
7/16/2015	16:53	34
7/16/2015	16:54	36
7/16/2015	16:54	25
7/16/2015	16:55	29
7/16/2015	16:56	28
7/16/2015	16:56	31
7/16/2015	16:57	26
7/16/2015	16:57	30
7/16/2015	16:57	28
7/16/2015	16:58	28
7/16/2015	16:58	34
7/16/2015	16:58	26
7/16/2015	16:59	7
7/16/2015	17:00	25
7/16/2015	17:00	25
7/16/2015	17:00	41
7/16/2015	17:01	28
7/16/2015	17:02	38
7/16/2015	17:02	28
7/16/2015	17:03	30

7/16/2015	17:04	33
7/16/2015	17:05	33
7/16/2015	17:05	38
7/16/2015	17:06	38
7/16/2015	17:07	38
7/16/2015	17:08	26
7/16/2015	17:09	33
7/16/2015	17:10	18
7/16/2015	17:10	31
7/16/2015	17:11	25
7/16/2015	17:12	37
7/16/2015	17:13	39
7/16/2015	17:14	36
7/16/2015	17:14	32
7/16/2015	17:16	34
7/16/2015	17:17	32
7/16/2015	17:18	26
7/16/2015	17:21	30
7/16/2015	17:21	29
7/16/2015	17:22	34
7/16/2015	17:23	34
7/16/2015	17:27	29
7/16/2015	17:28	25
7/16/2015	17:29	29
7/16/2015	17:30	25
7/16/2015	17:31	36
7/16/2015	17:32	31
7/16/2015	17:36	37
7/16/2015	17:38	33
7/16/2015	17:39	25
7/16/2015	17:40	40
7/16/2015	17:44	32
7/16/2015	17:44	32
7/16/2015	17:44	32
7/16/2015	17:45	42
7/16/2015	17:46	34
7/16/2015	17:47	34
7/16/2015	17:48	25
7/16/2015	17:52	33
7/16/2015	17:52	22
7/16/2015	17:53	56
7/16/2015	17:54	35
7/16/2015	17:57	37
7/16/2015	18:00	28
7/16/2015	18:00	27
7/16/2015	18:01	40
7/16/2015	18:02	29

7/16/2015	18:03	36
7/16/2015	18:04	41
7/16/2015	18:06	33
7/16/2015	18:07	34
7/16/2015	18:07	31
7/16/2015	18:09	31
7/16/2015	18:11	28
7/16/2015	18:15	36
7/16/2015	18:15	32
7/16/2015	18:18	30
7/16/2015	18:19	35
7/16/2015	18:19	31
7/16/2015	18:20	32
7/16/2015	18:23	36
7/16/2015	18:25	33
7/16/2015	18:26	21
7/16/2015	18:26	33
7/16/2015	18:31	23
7/16/2015	18:31	38
7/16/2015	18:32	29
7/16/2015	18:32	26
7/16/2015	18:33	30
7/16/2015	18:36	26
7/16/2015	18:37	37
7/16/2015	18:38	31
7/16/2015	18:39	26
7/16/2015	18:40	31
7/16/2015	18:41	32
7/16/2015	18:42	37
7/16/2015	18:48	32
7/16/2015	18:50	34
7/16/2015	18:55	35
7/16/2015	18:56	33
7/16/2015	18:58	33
7/16/2015	19:02	31
7/16/2015	19:03	32
7/16/2015	19:05	40
7/16/2015	19:06	23
7/16/2015	19:09	25
7/16/2015	19:11	37
7/16/2015	19:12	31
7/16/2015	19:13	35
7/16/2015	19:16	19
7/16/2015	19:17	33
7/16/2015	19:20	36
7/16/2015	19:20	21
7/16/2015	19:22	22

7/16/2015	19:27	31
7/16/2015	19:29	36
7/16/2015	19:32	33
7/16/2015	19:33	30
7/16/2015	19:37	34
7/16/2015	19:40	32
7/16/2015	19:42	26
7/16/2015	19:43	26
7/16/2015	19:44	30
7/16/2015	19:44	31
7/16/2015	19:45	33
7/16/2015	19:51	35
7/16/2015	19:59	30
7/16/2015	20:00	17
7/16/2015	20:03	25
7/16/2015	20:06	40
7/16/2015	20:07	17
7/16/2015	20:08	40
7/16/2015	20:11	30
7/16/2015	20:22	29
7/16/2015	20:22	19
7/16/2015	20:24	36
7/16/2015	20:39	41
7/16/2015	20:40	24
7/16/2015	20:40	23
7/16/2015	20:41	14
7/16/2015	20:46	30
7/16/2015	20:47	27
7/16/2015	21:01	26
7/16/2015	21:02	23
7/16/2015	21:06	29
7/16/2015	21:10	36
7/16/2015	21:17	22
7/16/2015	21:21	35
7/16/2015	21:24	32
7/16/2015	21:26	31
7/16/2015	21:30	32
7/16/2015	21:35	26
7/16/2015	21:36	25
7/16/2015	21:41	34
7/16/2015	21:46	32
7/16/2015	21:50	25
7/16/2015	21:53	21
7/16/2015	21:55	30
7/16/2015	21:59	26
7/16/2015	22:00	33
7/16/2015	22:08	37

7/16/2015	22:09	28
7/16/2015	22:14	27
7/16/2015	22:48	20
7/16/2015	22:49	32
7/16/2015	23:02	34
7/16/2015	23:03	34
7/16/2015	23:04	34
7/16/2015	23:08	36
7/16/2015	23:14	18
7/16/2015	23:16	33
7/17/2015	0:13	32
7/17/2015	0:56	34
7/17/2015	1:22	40
7/17/2015	1:28	32
7/17/2015	1:38	26
7/17/2015	4:39	35
7/17/2015	4:45	25
7/17/2015	4:45	31
7/17/2015	5:29	31
7/17/2015	5:30	29
7/17/2015	5:39	27
7/17/2015	5:41	30
7/17/2015	5:41	26
7/17/2015	5:42	28
7/17/2015	5:44	33
7/17/2015	5:45	26
7/17/2015	5:52	15
7/17/2015	5:58	35
7/17/2015	6:00	24
7/17/2015	6:00	23
7/17/2015	6:00	23
7/17/2015	6:09	13
7/17/2015	6:13	32
7/17/2015	6:14	32
7/17/2015	6:19	35
7/17/2015	6:24	27
7/17/2015	6:25	37
7/17/2015	6:31	24
7/17/2015	6:32	33
7/17/2015	6:33	32
7/17/2015	6:36	31
7/17/2015	6:38	25
7/17/2015	6:41	34
7/17/2015	6:45	31
7/17/2015	6:45	30
7/17/2015	6:51	37
7/17/2015	6:51	29

7/17/2015	6:52	16
7/17/2015	6:53	29
7/17/2015	6:56	25
7/17/2015	6:58	28
7/17/2015	7:01	29
7/17/2015	7:01	26
7/17/2015	7:01	25
7/17/2015	7:02	34
7/17/2015	7:04	33
7/17/2015	7:06	33
7/17/2015	7:06	34
7/17/2015	7:07	31
7/17/2015	7:08	27
7/17/2015	7:09	16
7/17/2015	7:12	30
7/17/2015	7:14	35
7/17/2015	7:16	31
7/17/2015	7:19	32
7/17/2015	7:20	29
7/17/2015	7:21	24
7/17/2015	7:22	24
7/17/2015	7:23	29
7/17/2015	7:23	28
7/17/2015	7:24	19
7/17/2015	7:31	32
7/17/2015	7:36	22
7/17/2015	7:38	33
7/17/2015	7:38	29
7/17/2015	7:41	34
7/17/2015	7:42	29
7/17/2015	7:42	31
7/17/2015	7:44	36
7/17/2015	7:49	30
7/17/2015	7:51	30
7/17/2015	7:51	28
7/17/2015	7:52	33
7/17/2015	7:52	31
7/17/2015	7:54	20
7/17/2015	7:55	38
7/17/2015	8:00	32
7/17/2015	8:02	26
7/17/2015	8:03	27
7/17/2015	8:06	26
7/17/2015	8:13	36
7/17/2015	8:15	34
7/17/2015	8:16	34
7/17/2015	8:17	37

7/17/2015	8:17	39
7/17/2015	8:18	37
7/17/2015	8:21	30
7/17/2015	8:22	38
7/17/2015	8:22	30
7/17/2015	8:22	35
7/17/2015	8:26	34
7/17/2015	8:27	36
7/17/2015	8:28	39
7/17/2015	8:28	29
7/17/2015	8:29	30
7/17/2015	8:30	35
7/17/2015	8:31	38
7/17/2015	8:33	25
7/17/2015	8:35	25
7/17/2015	8:35	32
7/17/2015	8:36	33
7/17/2015	8:40	35
7/17/2015	8:41	29
7/17/2015	8:41	28
7/17/2015	8:41	26
7/17/2015	8:42	26
7/17/2015	8:43	35
7/17/2015	8:44	38
7/17/2015	8:45	32
7/17/2015	8:45	16
7/17/2015	8:45	26
7/17/2015	8:47	36
7/17/2015	8:49	38
7/17/2015	8:51	41
7/17/2015	8:52	27
7/17/2015	8:58	34
7/17/2015	8:58	28
7/17/2015	9:00	24
7/17/2015	9:01	39
7/17/2015	9:03	32
7/17/2015	9:05	29
7/17/2015	9:05	43
7/17/2015	9:07	34
7/17/2015	9:10	33
7/17/2015	9:11	30
7/17/2015	9:14	36
7/17/2015	9:14	29
7/17/2015	9:16	32
7/17/2015	9:16	27
7/17/2015	9:17	30
7/17/2015	9:18	31

7/17/2015	9:18	30
7/17/2015	9:19	31
7/17/2015	9:23	33
7/17/2015	9:24	31
7/17/2015	9:25	37
7/17/2015	9:25	28
7/17/2015	9:27	39
7/17/2015	9:30	43
7/17/2015	9:31	36
7/17/2015	9:32	20
7/17/2015	9:32	31
7/17/2015	9:33	27
7/17/2015	9:34	29
7/17/2015	9:36	31
7/17/2015	9:36	28
7/17/2015	9:40	33
7/17/2015	9:42	24
7/17/2015	9:44	43
7/17/2015	9:44	30
7/17/2015	9:45	21
7/17/2015	9:47	32
7/17/2015	9:49	34
7/17/2015	9:49	32
7/17/2015	9:50	34
7/17/2015	9:51	31
7/17/2015	9:54	22
7/17/2015	9:54	37
7/17/2015	9:55	39
7/17/2015	10:00	33
7/17/2015	10:03	28
7/17/2015	10:03	28
7/17/2015	10:05	35
7/17/2015	10:07	33
7/17/2015	10:07	27
7/17/2015	10:07	28
7/17/2015	10:08	30
7/17/2015	10:09	24
7/17/2015	10:10	39
7/17/2015	10:13	35
7/17/2015	10:14	29
7/17/2015	10:15	21
7/17/2015	10:17	30
7/17/2015	10:18	34
7/17/2015	10:18	37
7/17/2015	10:18	36
7/17/2015	10:19	33
7/17/2015	10:23	25

7/17/2015	10:24	24
7/17/2015	10:26	43
7/17/2015	10:26	43
7/17/2015	10:27	24
7/17/2015	10:28	25
7/17/2015	10:31	35
7/17/2015	10:32	26
7/17/2015	10:33	37
7/17/2015	10:35	24
7/17/2015	10:35	38
7/17/2015	10:36	44
7/17/2015	10:36	35
7/17/2015	10:37	33
7/17/2015	10:37	35
7/17/2015	10:37	33
7/17/2015	10:38	26
7/17/2015	10:38	29
7/17/2015	10:39	27
7/17/2015	10:43	36
7/17/2015	10:45	39
7/17/2015	10:48	30
7/17/2015	10:49	40
7/17/2015	10:51	42
7/17/2015	10:51	34
7/17/2015	10:53	31
7/17/2015	10:53	38
7/17/2015	10:54	28
7/17/2015	10:54	30
7/17/2015	10:55	33
7/17/2015	11:01	36
7/17/2015	11:03	34
7/17/2015	11:07	23
7/17/2015	11:07	34
7/17/2015	11:08	34
7/17/2015	11:11	30
7/17/2015	11:17	34
7/17/2015	11:17	5
7/17/2015	11:22	39
7/17/2015	11:23	33
7/17/2015	11:24	36
7/17/2015	11:25	48
7/17/2015	11:26	21
7/17/2015	11:27	40
7/17/2015	11:29	40
7/17/2015	11:30	21
7/17/2015	11:31	34
7/17/2015	11:32	27

7/17/2015	11:32	37
7/17/2015	11:33	31
7/17/2015	11:34	26
7/17/2015	11:34	29
7/17/2015	11:35	38
7/17/2015	11:36	34
7/17/2015	11:36	32
7/17/2015	11:37	33
7/17/2015	11:40	36
7/17/2015	11:44	19
7/17/2015	11:45	36
7/17/2015	11:46	36
7/17/2015	11:48	24
7/17/2015	11:48	28
7/17/2015	11:48	40
7/17/2015	11:49	25
7/17/2015	11:51	46
7/17/2015	11:53	24
7/17/2015	11:55	30
7/17/2015	11:56	33
7/17/2015	11:58	32
7/17/2015	12:01	42
7/17/2015	12:01	30
7/17/2015	12:03	41
7/17/2015	12:04	33
7/17/2015	12:06	32
7/17/2015	12:07	29
7/17/2015	12:07	36
7/17/2015	12:07	37
7/17/2015	12:08	34
7/17/2015	12:09	31
7/17/2015	12:09	29
7/17/2015	12:11	21
7/17/2015	12:13	28
7/17/2015	12:14	37
7/17/2015	12:18	43
7/17/2015	12:20	32
7/17/2015	12:20	30
7/17/2015	12:22	20
7/17/2015	12:23	24
7/17/2015	12:26	33
7/17/2015	12:28	37
7/17/2015	12:30	34
7/17/2015	12:31	31
7/17/2015	12:36	42
7/17/2015	12:36	37
7/17/2015	12:38	43

7/17/2015	12:39	42
7/17/2015	12:41	31
7/17/2015	12:42	33
7/17/2015	12:43	36
7/17/2015	12:46	29
7/17/2015	12:47	35
7/17/2015	12:47	15
7/17/2015	12:48	35
7/17/2015	12:49	34
7/17/2015	12:49	13
7/17/2015	12:50	34
7/17/2015	12:50	32
7/17/2015	12:51	37
7/17/2015	12:52	35
7/17/2015	12:52	39
7/17/2015	12:53	21
7/17/2015	12:53	26
7/17/2015	12:55	27
7/17/2015	12:56	35
7/17/2015	12:58	39
7/17/2015	12:59	28
7/17/2015	13:01	35
7/17/2015	13:04	34
7/17/2015	13:04	40
7/17/2015	13:05	13
7/17/2015	13:07	37
7/17/2015	13:09	35
7/17/2015	13:13	23
7/17/2015	13:14	25
7/17/2015	13:14	32
7/17/2015	13:16	32
7/17/2015	13:17	9
7/17/2015	13:20	38
7/17/2015	13:20	26
7/17/2015	13:24	27
7/17/2015	13:27	15
7/17/2015	13:28	28
7/17/2015	13:29	40
7/17/2015	13:30	35
7/17/2015	13:30	25
7/17/2015	13:31	33
7/17/2015	13:33	39
7/17/2015	13:34	46
7/17/2015	13:40	35
7/17/2015	13:41	31
7/17/2015	13:42	26
7/17/2015	13:42	28

7/17/2015	13:44	38
7/17/2015	13:47	35
7/17/2015	13:51	33
7/17/2015	13:51	29
7/17/2015	13:52	30
7/17/2015	13:53	25
7/17/2015	13:53	42
7/17/2015	14:01	46
7/17/2015	14:01	35
7/17/2015	14:06	41
7/17/2015	14:06	35
7/17/2015	14:07	43
7/17/2015	14:09	32
7/17/2015	14:10	30
7/17/2015	14:15	35
7/17/2015	14:15	36
7/17/2015	14:15	33
7/17/2015	14:15	32
7/17/2015	14:16	8
7/17/2015	14:16	6
7/17/2015	14:18	32
7/17/2015	14:19	36
7/17/2015	14:19	31
7/17/2015	14:21	32
7/17/2015	14:22	32
7/17/2015	14:29	31
7/17/2015	14:30	33
7/17/2015	14:31	32
7/17/2015	14:33	40
7/17/2015	14:34	35
7/17/2015	14:35	28
7/17/2015	14:36	35
7/17/2015	14:36	31
7/17/2015	14:37	33
7/17/2015	14:38	39
7/17/2015	14:39	31
7/17/2015	14:41	30
7/17/2015	14:42	42
7/17/2015	14:48	42
7/17/2015	14:49	37
7/17/2015	14:50	25
7/17/2015	14:51	36
7/17/2015	14:52	28
7/17/2015	14:52	30
7/17/2015	14:53	28
7/17/2015	14:53	41
7/17/2015	14:56	32

7/17/2015	14:58	33
7/17/2015	14:59	42
7/17/2015	15:00	29
7/17/2015	15:01	30
7/17/2015	15:03	38
7/17/2015	15:04	35
7/17/2015	15:07	42
7/17/2015	15:07	21
7/17/2015	15:08	38
7/17/2015	15:08	34
7/17/2015	15:09	41
7/17/2015	15:12	31
7/17/2015	15:13	36
7/17/2015	15:13	26
7/17/2015	15:15	26
7/17/2015	15:16	25
7/17/2015	15:18	44
7/17/2015	15:20	34
7/17/2015	15:23	29
7/17/2015	15:23	28
7/17/2015	15:25	40
7/17/2015	15:26	26
7/17/2015	15:28	30
7/17/2015	15:30	28
7/17/2015	15:30	33
7/17/2015	15:31	30
7/17/2015	15:32	31
7/17/2015	15:35	39
7/17/2015	15:36	35
7/17/2015	15:36	33
7/17/2015	15:38	50
7/17/2015	15:40	45
7/17/2015	15:42	43
7/17/2015	15:43	32
7/17/2015	15:45	41
7/17/2015	15:46	39
7/17/2015	15:46	38
7/17/2015	15:46	34
7/17/2015	15:47	35
7/17/2015	15:49	38
7/17/2015	15:49	35
7/17/2015	15:51	29
7/17/2015	15:51	32
7/17/2015	15:55	36
7/17/2015	15:55	36
7/17/2015	15:57	40
7/17/2015	15:59	33

7/17/2015	16:00	34
7/17/2015	16:01	37
7/17/2015	16:04	28
7/17/2015	16:05	44
7/17/2015	16:06	37
7/17/2015	16:07	28
7/17/2015	16:09	33
7/17/2015	16:10	36
7/17/2015	16:12	29
7/17/2015	16:12	33
7/17/2015	16:12	30
7/17/2015	16:13	34
7/17/2015	16:14	33
7/17/2015	16:15	35
7/17/2015	16:16	21
7/17/2015	16:16	35
7/17/2015	16:16	30
7/17/2015	16:17	34
7/17/2015	16:18	30
7/17/2015	16:18	38
7/17/2015	16:19	38
7/17/2015	16:19	34
7/17/2015	16:20	32
7/17/2015	16:21	35
7/17/2015	16:23	33
7/17/2015	16:23	33
7/17/2015	16:24	40
7/17/2015	16:25	40
7/17/2015	16:25	23
7/17/2015	16:26	37
7/17/2015	16:28	32
7/17/2015	16:29	41
7/17/2015	16:30	30
7/17/2015	16:33	34
7/17/2015	16:33	28
7/17/2015	16:34	34
7/17/2015	16:36	38
7/17/2015	16:37	33
7/17/2015	16:38	21
7/17/2015	16:39	33
7/17/2015	16:39	29
7/17/2015	16:42	35
7/17/2015	16:44	22
7/17/2015	16:45	29
7/17/2015	16:47	30
7/17/2015	16:50	38
7/17/2015	16:55	30

7/17/2015	16:59	36
7/17/2015	17:00	34
7/17/2015	17:04	41
7/17/2015	17:05	27
7/17/2015	17:05	47
7/17/2015	17:06	31
7/17/2015	17:07	43
7/17/2015	17:07	31
7/17/2015	17:08	43
7/17/2015	17:09	36
7/17/2015	17:10	32
7/17/2015	17:10	26
7/17/2015	17:13	44
7/17/2015	17:14	39
7/17/2015	17:15	29
7/17/2015	17:18	45
7/17/2015	17:20	42
7/17/2015	17:25	21
7/17/2015	17:26	31
7/17/2015	17:26	29
7/17/2015	17:28	34
7/17/2015	17:32	31
7/17/2015	17:33	27
7/17/2015	17:33	28
7/17/2015	17:34	32
7/17/2015	17:35	37
7/17/2015	17:39	24
7/17/2015	17:40	36
7/17/2015	17:40	33
7/17/2015	17:41	46
7/17/2015	17:46	26
7/17/2015	17:46	26
7/17/2015	17:47	32
7/17/2015	17:47	31
7/17/2015	17:48	28
7/17/2015	17:48	26
7/17/2015	17:49	28
7/17/2015	17:49	28
7/17/2015	17:55	33
7/17/2015	17:56	33
7/17/2015	17:57	32
7/17/2015	17:59	34
7/17/2015	18:01	26
7/17/2015	18:03	30
7/17/2015	18:04	36
7/17/2015	18:07	31
7/17/2015	18:08	37

7/17/2015	18:14	24
7/17/2015	18:18	20
7/17/2015	18:19	39
7/17/2015	18:22	25
7/17/2015	18:25	33
7/17/2015	18:27	36
7/17/2015	18:31	45
7/17/2015	18:32	44
7/17/2015	18:33	42
7/17/2015	18:37	31
7/17/2015	18:38	36
7/17/2015	18:43	39
7/17/2015	18:45	39
7/17/2015	18:46	44
7/17/2015	18:48	34
7/17/2015	18:51	34
7/17/2015	18:51	34
7/17/2015	18:52	22
7/17/2015	18:55	32
7/17/2015	18:55	35
7/17/2015	18:56	38
7/17/2015	18:58	35
7/17/2015	18:59	34
7/17/2015	19:01	36
7/17/2015	19:05	30
7/17/2015	19:06	32
7/17/2015	19:18	32
7/17/2015	19:24	34
7/17/2015	19:25	36
7/17/2015	19:26	25
7/17/2015	19:28	37
7/17/2015	19:29	29
7/17/2015	19:31	26
7/17/2015	19:39	27
7/17/2015	19:41	30
7/17/2015	19:42	32
7/17/2015	19:43	38
7/17/2015	19:45	36
7/17/2015	19:46	28
7/17/2015	19:54	29
7/17/2015	19:56	27
7/17/2015	19:56	20
7/17/2015	19:57	33
7/17/2015	19:58	28
7/17/2015	19:58	24
7/17/2015	20:02	32
7/17/2015	20:03	35

7/17/2015	20:12	30
7/17/2015	20:13	35
7/17/2015	20:17	33
7/17/2015	20:19	28
7/17/2015	20:19	29
7/17/2015	20:20	32
7/17/2015	20:20	29
7/17/2015	20:25	29
7/17/2015	20:27	30
7/17/2015	20:27	31
7/17/2015	20:29	36
7/17/2015	20:32	20
7/17/2015	20:32	30
7/17/2015	20:38	14
7/17/2015	20:38	12
7/17/2015	20:38	17
7/17/2015	20:44	39
7/17/2015	20:49	7
7/17/2015	20:50	19
7/17/2015	20:53	15
7/17/2015	21:02	23
7/17/2015	21:05	22
7/17/2015	21:11	29
7/17/2015	21:12	30
7/17/2015	21:17	23
7/17/2015	21:18	34
7/17/2015	21:18	34
7/17/2015	21:19	28
7/17/2015	21:24	14
7/17/2015	21:26	28
7/17/2015	21:29	32
7/17/2015	21:32	26
7/17/2015	21:33	31
7/17/2015	21:37	32
7/17/2015	21:39	33
7/17/2015	21:42	30
7/17/2015	21:43	28
7/17/2015	21:45	32
7/17/2015	21:46	36
7/17/2015	21:51	32
7/17/2015	21:52	25
7/17/2015	21:55	21
7/17/2015	21:57	31
7/17/2015	21:57	28
7/17/2015	22:01	33
7/17/2015	22:06	31
7/17/2015	22:06	26

7/17/2015	22:10	34
7/17/2015	22:17	25
7/17/2015	22:24	23
7/17/2015	22:40	30
7/17/2015	22:53	20
7/17/2015	22:53	27
7/17/2015	23:14	36
7/17/2015	23:36	36
7/18/2015	0:33	31
7/18/2015	0:33	30
7/18/2015	1:46	13
7/18/2015	2:45	34
7/18/2015	2:54	27
7/18/2015	3:31	29
7/18/2015	3:32	34
7/18/2015	3:33	33
7/18/2015	5:01	18
7/18/2015	5:18	23
7/18/2015	5:35	36
7/18/2015	5:35	36
7/18/2015	5:36	35
7/18/2015	5:52	33
7/18/2015	5:55	40
7/18/2015	6:02	42
7/18/2015	6:12	12
7/18/2015	6:13	33
7/18/2015	6:33	37
7/18/2015	6:39	23
7/18/2015	6:49	32
7/18/2015	6:54	33
7/18/2015	7:06	32
7/18/2015	7:13	28
7/18/2015	7:27	26
7/18/2015	7:28	27
7/18/2015	7:36	37
7/18/2015	7:42	31
7/18/2015	7:45	30
7/18/2015	7:46	33
7/18/2015	7:47	34
7/18/2015	7:47	29
7/18/2015	8:09	31
7/18/2015	8:13	34
7/18/2015	8:16	28
7/18/2015	8:30	23
7/18/2015	8:31	33
7/18/2015	8:34	32
7/18/2015	8:46	34

7/18/2015	8:49	25
7/18/2015	8:55	30
7/18/2015	9:00	24
7/18/2015	9:02	29
7/18/2015	9:12	34
7/18/2015	9:14	20
7/18/2015	9:16	31
7/18/2015	9:17	28
7/18/2015	9:17	29
7/18/2015	9:23	36
7/18/2015	9:29	26
7/18/2015	9:34	29
7/18/2015	9:36	34
7/18/2015	9:42	44
7/18/2015	9:48	26
7/18/2015	9:49	17
7/18/2015	9:54	30
7/18/2015	9:59	31
7/18/2015	10:00	35
7/18/2015	10:02	27
7/18/2015	10:15	37
7/18/2015	10:19	36
7/18/2015	10:23	39
7/18/2015	10:26	32
7/18/2015	10:30	34
7/18/2015	10:35	34
7/18/2015	10:38	31
7/18/2015	10:40	35
7/18/2015	10:42	29
7/18/2015	10:44	22
7/18/2015	10:44	31
7/18/2015	10:47	35
7/18/2015	10:53	30
7/18/2015	10:57	31
7/18/2015	10:59	40
7/18/2015	11:00	29
7/18/2015	11:01	33
7/18/2015	11:02	35
7/18/2015	11:03	29
7/18/2015	11:05	44
7/18/2015	11:07	17
7/18/2015	11:11	36
7/18/2015	11:12	37
7/18/2015	11:21	34
7/18/2015	11:22	25
7/18/2015	11:23	28
7/18/2015	11:25	36

7/18/2015	11:26	34
7/18/2015	11:27	40
7/18/2015	11:39	34
7/18/2015	11:39	36
7/18/2015	11:44	29
7/18/2015	11:45	37
7/18/2015	11:47	24
7/18/2015	11:48	29
7/18/2015	11:48	32
7/18/2015	11:48	33
7/18/2015	11:51	28
7/18/2015	11:51	32
7/18/2015	11:58	26
7/18/2015	11:59	25
7/18/2015	12:03	34
7/18/2015	12:07	36
7/18/2015	12:08	38
7/18/2015	12:09	16
7/18/2015	12:10	32
7/18/2015	12:10	31
7/18/2015	12:11	31
7/18/2015	12:17	34
7/18/2015	12:26	32
7/18/2015	12:26	34
7/18/2015	12:27	27
7/18/2015	12:29	38
7/18/2015	12:37	38
7/18/2015	12:46	21
7/18/2015	12:47	28
7/18/2015	12:47	25
7/18/2015	12:54	27
7/18/2015	12:54	40
7/18/2015	12:54	40
7/18/2015	12:56	22
7/18/2015	12:57	28
7/18/2015	12:58	38
7/18/2015	13:00	28
7/18/2015	13:03	26
7/18/2015	13:06	35
7/18/2015	13:07	26
7/18/2015	13:07	20
7/18/2015	13:07	25
7/18/2015	13:11	28
7/18/2015	13:11	20
7/18/2015	13:13	28
7/18/2015	13:13	29
7/18/2015	13:14	32

7/18/2015	13:17	38
7/18/2015	13:19	24
7/18/2015	13:20	37
7/18/2015	13:23	39
7/18/2015	13:32	31
7/18/2015	13:42	18
7/18/2015	13:43	37
7/18/2015	13:52	27
7/18/2015	14:03	39
7/18/2015	14:05	36
7/18/2015	14:07	33
7/18/2015	14:07	23
7/18/2015	14:15	39
7/18/2015	14:16	31
7/18/2015	14:18	31
7/18/2015	14:19	34
7/18/2015	14:23	38
7/18/2015	14:26	43
7/18/2015	14:30	32
7/18/2015	14:30	27
7/18/2015	14:32	15
7/18/2015	14:35	36
7/18/2015	14:38	34
7/18/2015	14:39	30
7/18/2015	14:42	32
7/18/2015	14:46	31
7/18/2015	14:51	49
7/18/2015	14:53	31
7/18/2015	15:05	37
7/18/2015	15:07	30
7/18/2015	15:12	40
7/18/2015	15:12	30
7/18/2015	15:15	32
7/18/2015	15:19	33
7/18/2015	15:21	32
7/18/2015	15:22	20
7/18/2015	15:28	18
7/18/2015	15:28	31
7/18/2015	15:29	28
7/18/2015	15:30	29
7/18/2015	15:31	36
7/18/2015	15:42	25
7/18/2015	15:48	23
7/18/2015	15:55	33
7/18/2015	15:56	14
7/18/2015	16:00	25
7/18/2015	16:10	29

7/18/2015	16:10	29
7/18/2015	16:17	36
7/18/2015	16:25	29
7/18/2015	16:28	29
7/18/2015	16:40	17
7/18/2015	16:45	25
7/18/2015	16:56	26
7/18/2015	17:00	30
7/18/2015	17:19	40
7/18/2015	17:21	23
7/18/2015	17:23	37
7/18/2015	17:34	23
7/18/2015	17:36	32
7/18/2015	17:48	31
7/18/2015	17:49	28
7/18/2015	17:50	29
7/18/2015	17:58	37
7/18/2015	18:22	21
7/18/2015	18:23	37
7/18/2015	18:24	28
7/18/2015	18:25	24
7/18/2015	18:31	20
7/18/2015	18:43	33
7/18/2015	18:43	36
7/18/2015	18:45	25
7/18/2015	18:46	31
7/18/2015	18:53	35
7/18/2015	18:54	31
7/18/2015	18:57	27
7/18/2015	18:58	25
7/18/2015	19:12	30
7/18/2015	19:15	38
7/18/2015	19:22	20
7/18/2015	19:26	26
7/18/2015	19:28	34
7/18/2015	19:30	11
7/18/2015	19:31	17
7/18/2015	19:35	34
7/18/2015	19:35	34
7/18/2015	19:40	37
7/18/2015	19:42	24
7/18/2015	19:42	30
7/18/2015	19:45	32
7/18/2015	19:47	32
7/18/2015	19:51	31
7/18/2015	19:56	33
7/18/2015	19:57	40

7/18/2015	19:58	43
7/18/2015	19:58	14
7/18/2015	19:59	32
7/18/2015	20:01	18
7/18/2015	20:04	30
7/18/2015	20:07	30
7/18/2015	20:13	35
7/18/2015	20:15	47
7/18/2015	20:16	21
7/18/2015	20:25	27
7/18/2015	20:25	9
7/18/2015	20:26	9
7/18/2015	20:34	30
7/18/2015	20:40	27
7/18/2015	20:41	34
7/18/2015	20:43	34
7/18/2015	20:44	7
7/18/2015	20:46	30
7/18/2015	20:47	9
7/18/2015	20:51	31
7/18/2015	20:57	31
7/18/2015	20:58	30
7/18/2015	20:58	28
7/18/2015	21:08	31
7/18/2015	21:12	36
7/18/2015	21:14	35
7/18/2015	21:16	33
7/18/2015	21:19	28
7/18/2015	21:26	31
7/18/2015	21:34	21
7/18/2015	21:38	28
7/18/2015	22:01	25
7/18/2015	22:05	38
7/18/2015	22:11	31
7/18/2015	22:14	30
7/18/2015	22:15	29
7/18/2015	22:31	37
7/18/2015	22:36	25
7/18/2015	22:46	33
7/18/2015	23:56	33
7/18/2015	23:57	35
7/19/2015	0:12	37
7/19/2015	0:36	34
7/19/2015	0:39	22
7/19/2015	1:09	28
7/19/2015	2:40	27
7/19/2015	3:15	18

7/19/2015	4:43	27
7/19/2015	5:00	32
7/19/2015	5:12	28
7/19/2015	6:26	41
7/19/2015	6:27	50
7/19/2015	6:39	33
7/19/2015	7:06	31
7/19/2015	7:42	14
7/19/2015	7:44	24
7/19/2015	7:46	27
7/19/2015	7:53	17
7/19/2015	7:57	37
7/19/2015	8:02	26
7/19/2015	8:13	33
7/19/2015	8:16	25
7/19/2015	8:32	32
7/19/2015	8:38	31
7/19/2015	8:39	30
7/19/2015	8:51	21
7/19/2015	9:08	32
7/19/2015	9:14	35
7/19/2015	9:16	15
7/19/2015	9:22	28
7/19/2015	9:26	30
7/19/2015	9:27	41
7/19/2015	9:35	30
7/19/2015	9:36	38
7/19/2015	9:38	26
7/19/2015	9:39	33
7/19/2015	9:54	48
7/19/2015	10:04	32
7/19/2015	10:06	32
7/19/2015	10:06	30
7/19/2015	10:07	34
7/19/2015	10:08	29
7/19/2015	10:08	32
7/19/2015	10:09	36
7/19/2015	10:11	33
7/19/2015	10:12	27
7/19/2015	10:17	39
7/19/2015	10:18	31
7/19/2015	10:18	33
7/19/2015	10:21	37
7/19/2015	10:22	23
7/19/2015	10:24	33
7/19/2015	10:25	29
7/19/2015	10:26	36

7/19/2015	10:30	32
7/19/2015	10:31	29
7/19/2015	10:31	29
7/19/2015	10:31	31
7/19/2015	10:36	26
7/19/2015	10:42	38
7/19/2015	10:43	31
7/19/2015	10:44	30
7/19/2015	10:49	24
7/19/2015	10:51	34
7/19/2015	10:51	35
7/19/2015	11:02	28
7/19/2015	11:04	41
7/19/2015	11:07	30
7/19/2015	11:08	26
7/19/2015	11:11	8
7/19/2015	11:14	33
7/19/2015	11:17	36
7/19/2015	11:18	27
7/19/2015	11:23	36
7/19/2015	11:28	27
7/19/2015	11:33	37
7/19/2015	11:39	20
7/19/2015	11:50	28
7/19/2015	12:02	27
7/19/2015	12:04	30
7/19/2015	12:06	37
7/19/2015	12:07	32
7/19/2015	12:09	42
7/19/2015	12:10	35
7/19/2015	12:13	24
7/19/2015	12:14	34
7/19/2015	12:16	39
7/19/2015	12:17	44
7/19/2015	12:18	33
7/19/2015	12:20	27
7/19/2015	12:24	17
7/19/2015	12:24	31
7/19/2015	12:25	38
7/19/2015	12:27	32
7/19/2015	12:31	33
7/19/2015	12:32	25
7/19/2015	12:35	29
7/19/2015	12:39	26
7/19/2015	12:40	29
7/19/2015	12:43	31
7/19/2015	12:44	20

7/19/2015	12:52	39
7/19/2015	12:58	21
7/19/2015	12:59	30
7/19/2015	13:11	27
7/19/2015	13:11	30
7/19/2015	13:14	25
7/19/2015	13:23	34
7/19/2015	13:24	34
7/19/2015	13:26	30
7/19/2015	13:29	33
7/19/2015	13:33	34
7/19/2015	13:34	28
7/19/2015	13:34	33
7/19/2015	13:35	38
7/19/2015	13:45	33
7/19/2015	13:46	23
7/19/2015	13:48	32
7/19/2015	13:50	26
7/19/2015	13:54	22
7/19/2015	13:57	32
7/19/2015	14:00	38
7/19/2015	14:01	29
7/19/2015	14:02	30
7/19/2015	14:07	21
7/19/2015	14:07	8
7/19/2015	14:15	28
7/19/2015	14:19	33
7/19/2015	14:20	38
7/19/2015	14:22	36
7/19/2015	14:22	47
7/19/2015	14:24	24
7/19/2015	14:28	32
7/19/2015	14:31	36
7/19/2015	14:32	33
7/19/2015	14:35	40
7/19/2015	14:37	21
7/19/2015	14:40	37
7/19/2015	14:55	46
7/19/2015	15:03	23
7/19/2015	15:03	25
7/19/2015	15:08	35
7/19/2015	15:11	26
7/19/2015	15:13	39
7/19/2015	15:17	26
7/19/2015	15:19	33
7/19/2015	15:27	22
7/19/2015	15:27	24

7/19/2015	15:31	35
7/19/2015	15:33	18
7/19/2015	15:34	30
7/19/2015	15:40	40
7/19/2015	15:41	31
7/19/2015	15:46	26
7/19/2015	15:47	37
7/19/2015	15:51	27
7/19/2015	15:52	32
7/19/2015	15:54	26
7/19/2015	15:56	35
7/19/2015	16:05	31
7/19/2015	16:15	29
7/19/2015	16:21	25
7/19/2015	16:22	40
7/19/2015	16:25	20
7/19/2015	16:30	31
7/19/2015	16:31	31
7/19/2015	16:32	33
7/19/2015	16:34	34
7/19/2015	16:41	10
7/19/2015	16:41	38
7/19/2015	16:42	28
7/19/2015	16:48	37
7/19/2015	17:00	30
7/19/2015	17:03	25
7/19/2015	17:03	30
7/19/2015	17:05	10
7/19/2015	17:05	10
7/19/2015	17:06	29
7/19/2015	17:07	34
7/19/2015	17:07	39
7/19/2015	17:14	33
7/19/2015	17:14	39
7/19/2015	17:15	33
7/19/2015	17:19	34
7/19/2015	17:30	29
7/19/2015	17:30	7
7/19/2015	17:32	27
7/19/2015	17:34	31
7/19/2015	17:45	44
7/19/2015	18:05	33
7/19/2015	18:11	35
7/19/2015	18:12	39
7/19/2015	18:17	33
7/19/2015	18:18	25
7/19/2015	18:22	18

7/19/2015	18:23	26
7/19/2015	18:28	23
7/19/2015	18:30	36
7/19/2015	18:32	22
7/19/2015	18:47	31
7/19/2015	18:50	48
7/19/2015	18:52	36
7/19/2015	18:53	23
7/19/2015	18:53	25
7/19/2015	18:58	44
7/19/2015	19:00	23
7/19/2015	19:08	21
7/19/2015	19:08	25
7/19/2015	19:13	24
7/19/2015	19:17	14
7/19/2015	19:22	25
7/19/2015	19:30	41
7/19/2015	19:31	28
7/19/2015	19:32	35
7/19/2015	19:34	34
7/19/2015	19:35	29
7/19/2015	19:35	29
7/19/2015	19:36	30
7/19/2015	19:37	35
7/19/2015	19:39	33
7/19/2015	19:40	27
7/19/2015	19:46	25
7/19/2015	19:59	25
7/19/2015	19:59	24
7/19/2015	20:03	20
7/19/2015	20:04	33
7/19/2015	20:05	32
7/19/2015	20:07	39
7/19/2015	20:14	36
7/19/2015	20:16	29
7/19/2015	20:18	30
7/19/2015	20:19	28
7/19/2015	20:20	10
7/19/2015	20:24	31
7/19/2015	20:35	31
7/19/2015	20:44	31
7/19/2015	20:46	34
7/19/2015	20:47	34
7/19/2015	20:58	34
7/19/2015	21:00	31
7/19/2015	21:03	7
7/19/2015	21:04	31

7/19/2015	21:50	20
7/19/2015	21:56	30
7/19/2015	22:01	31
7/19/2015	22:12	29
7/19/2015	22:53	32
7/19/2015	22:58	28
7/19/2015	23:46	39
7/20/2015	0:02	26
7/20/2015	0:58	18
7/20/2015	0:59	31
7/20/2015	1:24	31
7/20/2015	3:22	64
7/20/2015	3:38	32
7/20/2015	3:51	33
7/20/2015	4:21	27
7/20/2015	4:39	34
7/20/2015	5:21	24
7/20/2015	5:23	29
7/20/2015	5:27	34
7/20/2015	5:32	33
7/20/2015	5:36	33
7/20/2015	5:37	33
7/20/2015	5:41	36
7/20/2015	5:51	26
7/20/2015	5:57	30
7/20/2015	5:58	35
7/20/2015	6:09	31
7/20/2015	6:10	35
7/20/2015	6:24	25
7/20/2015	6:27	45
7/20/2015	6:30	46
7/20/2015	6:33	23
7/20/2015	6:34	37
7/20/2015	6:35	33
7/20/2015	6:35	30
7/20/2015	6:42	32
7/20/2015	6:45	31
7/20/2015	6:45	38
7/20/2015	6:46	30
7/20/2015	6:47	23
7/20/2015	6:50	29
7/20/2015	6:51	36
7/20/2015	6:51	19
7/20/2015	6:52	26
7/20/2015	6:52	19
7/20/2015	6:52	32
7/20/2015	6:57	31

7/20/2015	6:58	34
7/20/2015	6:59	29
7/20/2015	7:00	15
7/20/2015	7:06	36
7/20/2015	7:09	28
7/20/2015	7:18	36
7/20/2015	7:18	28
7/20/2015	7:18	28
7/20/2015	7:19	45
7/20/2015	7:21	35
7/20/2015	7:21	30
7/20/2015	7:22	30
7/20/2015	7:25	34
7/20/2015	7:28	29
7/20/2015	7:29	30
7/20/2015	7:29	29
7/20/2015	7:31	27
7/20/2015	7:32	29
7/20/2015	7:33	37
7/20/2015	7:40	26
7/20/2015	7:44	40
7/20/2015	7:45	26
7/20/2015	7:52	23
7/20/2015	7:53	30
7/20/2015	7:56	22
7/20/2015	7:56	27
7/20/2015	7:57	38
7/20/2015	7:57	27
7/20/2015	7:59	30
7/20/2015	8:01	21
7/20/2015	8:01	24
7/20/2015	8:02	30
7/20/2015	8:02	17
7/20/2015	8:04	38
7/20/2015	8:10	38
7/20/2015	8:11	33
7/20/2015	8:18	24
7/20/2015	8:22	35
7/20/2015	8:22	36
7/20/2015	8:23	37
7/20/2015	8:25	35
7/20/2015	8:26	34
7/20/2015	8:26	26
7/20/2015	8:27	36
7/20/2015	8:32	36
7/20/2015	8:33	25
7/20/2015	8:34	28

7/20/2015	8:35	40
7/20/2015	8:37	38
7/20/2015	8:39	32
7/20/2015	8:42	18
7/20/2015	8:47	40
7/20/2015	8:49	33
7/20/2015	8:50	29
7/20/2015	8:50	26
7/20/2015	8:50	27
7/20/2015	8:51	35
7/20/2015	8:53	41
7/20/2015	8:55	40
7/20/2015	8:56	42
7/20/2015	8:58	35
7/20/2015	9:00	32
7/20/2015	9:02	32
7/20/2015	9:03	31
7/20/2015	9:03	27
7/20/2015	9:04	41
7/20/2015	9:04	21
7/20/2015	9:05	32
7/20/2015	9:07	37
7/20/2015	9:08	35
7/20/2015	9:11	31
7/20/2015	9:14	31
7/20/2015	9:14	30
7/20/2015	9:19	34
7/20/2015	9:19	31
7/20/2015	9:21	45
7/20/2015	9:22	19
7/20/2015	9:26	24
7/20/2015	9:29	35
7/20/2015	9:29	29
7/20/2015	9:30	35
7/20/2015	9:31	35
7/20/2015	9:35	39
7/20/2015	9:36	31
7/20/2015	9:37	19
7/20/2015	9:37	23
7/20/2015	9:39	42
7/20/2015	9:43	33
7/20/2015	9:43	44
7/20/2015	9:46	39
7/20/2015	9:46	36
7/20/2015	9:48	16
7/20/2015	9:49	32
7/20/2015	9:50	34

7/20/2015	9:51	36
7/20/2015	9:52	33
7/20/2015	9:52	29
7/20/2015	9:53	33
7/20/2015	9:57	29
7/20/2015	9:57	19
7/20/2015	9:58	29
7/20/2015	10:04	32
7/20/2015	10:05	32
7/20/2015	10:05	28
7/20/2015	10:07	32
7/20/2015	10:11	43
7/20/2015	10:13	36
7/20/2015	10:17	38
7/20/2015	10:20	37
7/20/2015	10:21	24
7/20/2015	10:22	42
7/20/2015	10:22	33
7/20/2015	10:22	32
7/20/2015	10:24	29
7/20/2015	10:25	35
7/20/2015	10:25	29
7/20/2015	10:27	35
7/20/2015	10:28	20
7/20/2015	10:29	31
7/20/2015	10:32	38
7/20/2015	10:34	11
7/20/2015	10:35	15
7/20/2015	10:35	36
7/20/2015	10:36	36
7/20/2015	10:37	19
7/20/2015	10:38	28
7/20/2015	10:41	34
7/20/2015	10:43	34
7/20/2015	10:44	30
7/20/2015	10:49	30
7/20/2015	10:50	39
7/20/2015	10:51	36
7/20/2015	10:55	35
7/20/2015	10:57	22
7/20/2015	10:58	29
7/20/2015	10:59	37
7/20/2015	11:03	20
7/20/2015	11:03	21
7/20/2015	11:04	21
7/20/2015	11:06	26
7/20/2015	11:07	26

7/20/2015	11:10	40
7/20/2015	11:12	23
7/20/2015	11:14	30
7/20/2015	11:15	30
7/20/2015	11:16	36
7/20/2015	11:16	33
7/20/2015	11:17	48
7/20/2015	11:18	39
7/20/2015	11:21	39
7/20/2015	11:24	36
7/20/2015	11:26	42
7/20/2015	11:26	30
7/20/2015	11:27	41
7/20/2015	11:29	27
7/20/2015	11:29	26
7/20/2015	11:31	34
7/20/2015	11:31	24
7/20/2015	11:33	30
7/20/2015	11:35	35
7/20/2015	11:35	20
7/20/2015	11:37	30
7/20/2015	11:39	27
7/20/2015	11:41	30
7/20/2015	11:45	31
7/20/2015	11:45	33
7/20/2015	11:46	33
7/20/2015	11:46	21
7/20/2015	11:49	45
7/20/2015	11:50	32
7/20/2015	11:51	31
7/20/2015	11:53	33
7/20/2015	11:55	35
7/20/2015	11:56	39
7/20/2015	11:58	35
7/20/2015	11:59	30
7/20/2015	12:00	39
7/20/2015	12:01	32
7/20/2015	12:01	25
7/20/2015	12:02	24
7/20/2015	12:03	34
7/20/2015	12:05	40
7/20/2015	12:06	31
7/20/2015	12:07	39
7/20/2015	12:11	16
7/20/2015	12:14	33
7/20/2015	12:15	37
7/20/2015	12:17	35

7/20/2015	12:20	31
7/20/2015	12:21	18
7/20/2015	12:21	35
7/20/2015	12:22	33
7/20/2015	12:22	32
7/20/2015	12:24	39
7/20/2015	12:25	23
7/20/2015	12:27	35
7/20/2015	12:29	43
7/20/2015	12:32	17
7/20/2015	12:33	39
7/20/2015	12:34	38
7/20/2015	12:35	31
7/20/2015	12:36	34
7/20/2015	12:36	36
7/20/2015	12:37	43
7/20/2015	12:39	36
7/20/2015	12:40	24
7/20/2015	12:40	33
7/20/2015	12:43	48
7/20/2015	12:44	14
7/20/2015	12:44	23
7/20/2015	12:44	33
7/20/2015	12:45	30
7/20/2015	12:46	30
7/20/2015	12:46	20
7/20/2015	12:47	32
7/20/2015	12:49	34
7/20/2015	12:51	31
7/20/2015	12:53	43
7/20/2015	12:55	27
7/20/2015	12:57	45
7/20/2015	13:00	41
7/20/2015	13:00	38
7/20/2015	13:02	37
7/20/2015	13:02	22
7/20/2015	13:05	35
7/20/2015	13:06	26
7/20/2015	13:06	33
7/20/2015	13:07	32
7/20/2015	13:09	33
7/20/2015	13:09	27
7/20/2015	13:09	19
7/20/2015	13:12	30
7/20/2015	13:13	32
7/20/2015	13:14	22
7/20/2015	13:14	23

7/20/2015	13:15	31
7/20/2015	13:17	29
7/20/2015	13:20	19
7/20/2015	13:22	37
7/20/2015	13:23	44
7/20/2015	13:23	30
7/20/2015	13:25	33
7/20/2015	13:25	32
7/20/2015	13:25	30
7/20/2015	13:26	28
7/20/2015	13:26	27
7/20/2015	13:26	25
7/20/2015	13:26	27
7/20/2015	13:27	35
7/20/2015	13:27	36
7/20/2015	13:30	37
7/20/2015	13:31	19
7/20/2015	13:32	28
7/20/2015	13:39	34
7/20/2015	13:40	26
7/20/2015	13:41	37
7/20/2015	13:43	37
7/20/2015	13:45	36
7/20/2015	13:48	23
7/20/2015	13:49	41
7/20/2015	13:50	32
7/20/2015	13:50	31
7/20/2015	13:50	29
7/20/2015	13:53	40
7/20/2015	13:53	38
7/20/2015	13:55	27
7/20/2015	14:01	37
7/20/2015	14:02	34
7/20/2015	14:04	36
7/20/2015	14:04	11
7/20/2015	14:05	39
7/20/2015	14:06	34
7/20/2015	14:09	29
7/20/2015	14:10	30
7/20/2015	14:10	31
7/20/2015	14:11	25
7/20/2015	14:15	31
7/20/2015	14:15	28
7/20/2015	14:16	33
7/20/2015	14:17	34
7/20/2015	14:18	45
7/20/2015	14:19	34

7/20/2015	14:20	33
7/20/2015	14:21	25
7/20/2015	14:21	31
7/20/2015	14:22	38
7/20/2015	14:23	34
7/20/2015	14:24	29
7/20/2015	14:24	34
7/20/2015	14:27	31
7/20/2015	14:27	28
7/20/2015	14:27	28
7/20/2015	14:29	32
7/20/2015	14:30	40
7/20/2015	14:31	42
7/20/2015	14:31	27
7/20/2015	14:31	36
7/20/2015	14:32	27
7/20/2015	14:34	39
7/20/2015	14:36	30
7/20/2015	14:38	36
7/20/2015	14:40	31
7/20/2015	14:41	35
7/20/2015	14:44	35
7/20/2015	14:46	34
7/20/2015	14:47	28
7/20/2015	14:47	32
7/20/2015	14:47	32
7/20/2015	14:48	24
7/20/2015	14:48	26
7/20/2015	14:49	33
7/20/2015	14:50	33
7/20/2015	14:51	32
7/20/2015	14:53	34
7/20/2015	14:53	35
7/20/2015	14:55	34
7/20/2015	14:56	42
7/20/2015	14:57	33
7/20/2015	14:57	25
7/20/2015	14:58	31
7/20/2015	14:59	26
7/20/2015	15:01	34
7/20/2015	15:01	40
7/20/2015	15:04	35
7/20/2015	15:05	29
7/20/2015	15:08	38
7/20/2015	15:09	31
7/20/2015	15:09	37
7/20/2015	15:10	34

7/20/2015	15:13	19
7/20/2015	15:14	33
7/20/2015	15:14	34
7/20/2015	15:16	31
7/20/2015	15:18	31
7/20/2015	15:20	32
7/20/2015	15:24	43
7/20/2015	15:27	36
7/20/2015	15:28	42
7/20/2015	15:29	14
7/20/2015	15:31	32
7/20/2015	15:32	36
7/20/2015	15:33	28
7/20/2015	15:34	45
7/20/2015	15:37	43
7/20/2015	15:39	30
7/20/2015	15:39	38
7/20/2015	15:40	38
7/20/2015	15:41	37
7/20/2015	15:41	32
7/20/2015	15:41	35
7/20/2015	15:43	32
7/20/2015	15:44	38
7/20/2015	15:47	35
7/20/2015	15:50	39
7/20/2015	15:51	38
7/20/2015	15:52	38
7/20/2015	15:53	29
7/20/2015	15:56	35
7/20/2015	15:56	24
7/20/2015	15:56	22
7/20/2015	15:56	15
7/20/2015	15:56	32
7/20/2015	15:58	44
7/20/2015	15:59	29
7/20/2015	16:03	39
7/20/2015	16:05	33
7/20/2015	16:07	32
7/20/2015	16:07	34
7/20/2015	16:07	29
7/20/2015	16:09	26
7/20/2015	16:09	28
7/20/2015	16:09	33
7/20/2015	16:11	35
7/20/2015	16:12	34
7/20/2015	16:13	35
7/20/2015	16:13	12

7/20/2015	16:14	29
7/20/2015	16:14	47
7/20/2015	16:14	41
7/20/2015	16:15	32
7/20/2015	16:16	43
7/20/2015	16:18	34
7/20/2015	16:19	21
7/20/2015	16:20	30
7/20/2015	16:21	33
7/20/2015	16:23	33
7/20/2015	16:23	30
7/20/2015	16:24	35
7/20/2015	16:24	31
7/20/2015	16:25	37
7/20/2015	16:27	32
7/20/2015	16:28	41
7/20/2015	16:29	30
7/20/2015	16:30	31
7/20/2015	16:30	32
7/20/2015	16:31	33
7/20/2015	16:32	24
7/20/2015	16:33	40
7/20/2015	16:34	35
7/20/2015	16:34	38
7/20/2015	16:36	37
7/20/2015	16:37	32
7/20/2015	16:37	26
7/20/2015	16:38	31
7/20/2015	16:40	31
7/20/2015	16:40	33
7/20/2015	16:41	30
7/20/2015	16:42	31
7/20/2015	16:42	26
7/20/2015	16:45	40
7/20/2015	16:45	35
7/20/2015	16:48	38
7/20/2015	16:49	22
7/20/2015	16:51	15
7/20/2015	16:52	21
7/20/2015	16:53	37
7/20/2015	16:53	39
7/20/2015	16:53	36
7/20/2015	16:54	24
7/20/2015	16:55	26
7/20/2015	16:56	25
7/20/2015	16:57	29
7/20/2015	16:57	27

7/20/2015	16:58	43
7/20/2015	16:59	29
7/20/2015	16:59	29
7/20/2015	17:00	31
7/20/2015	17:01	32
7/20/2015	17:01	20
7/20/2015	17:04	35
7/20/2015	17:05	45
7/20/2015	17:06	44
7/20/2015	17:07	27
7/20/2015	17:11	40
7/20/2015	17:12	27
7/20/2015	17:12	30
7/20/2015	17:13	31
7/20/2015	17:15	32
7/20/2015	17:15	26
7/20/2015	17:18	41
7/20/2015	17:20	28
7/20/2015	17:23	28
7/20/2015	17:23	26
7/20/2015	17:24	33
7/20/2015	17:24	33
7/20/2015	17:25	32
7/20/2015	17:29	30
7/20/2015	17:31	25
7/20/2015	17:32	34
7/20/2015	17:33	41
7/20/2015	17:33	24
7/20/2015	17:33	22
7/20/2015	17:34	30
7/20/2015	17:34	36
7/20/2015	17:36	38
7/20/2015	17:36	27
7/20/2015	17:37	37
7/20/2015	17:39	27
7/20/2015	17:40	28
7/20/2015	17:41	39
7/20/2015	17:43	29
7/20/2015	17:44	32
7/20/2015	17:45	34
7/20/2015	17:46	26
7/20/2015	17:50	39
7/20/2015	17:52	41
7/20/2015	17:55	32
7/20/2015	17:57	37
7/20/2015	17:57	39
7/20/2015	17:57	32

7/20/2015	18:00	46
7/20/2015	18:00	25
7/20/2015	18:02	34
7/20/2015	18:06	34
7/20/2015	18:07	22
7/20/2015	18:14	29
7/20/2015	18:16	34
7/20/2015	18:17	29
7/20/2015	18:24	37
7/20/2015	18:27	44
7/20/2015	18:28	36
7/20/2015	18:31	41
7/20/2015	18:33	23
7/20/2015	18:36	31
7/20/2015	18:37	30
7/20/2015	18:37	29
7/20/2015	18:38	42
7/20/2015	18:40	33
7/20/2015	18:41	39
7/20/2015	18:41	35
7/20/2015	18:42	35
7/20/2015	18:42	27
7/20/2015	18:43	31
7/20/2015	18:44	42
7/20/2015	18:46	34
7/20/2015	18:47	33
7/20/2015	18:50	30
7/20/2015	18:50	34
7/20/2015	18:54	34
7/20/2015	18:57	40
7/20/2015	19:03	43
7/20/2015	19:05	44
7/20/2015	19:08	30
7/20/2015	19:10	28
7/20/2015	19:12	31
7/20/2015	19:12	31
7/20/2015	19:13	32
7/20/2015	19:17	31
7/20/2015	19:17	34
7/20/2015	19:19	34
7/20/2015	19:20	28
7/20/2015	19:20	29
7/20/2015	19:25	23
7/20/2015	19:25	30
7/20/2015	19:26	32
7/20/2015	19:27	29
7/20/2015	19:27	35

7/20/2015	19:28	37
7/20/2015	19:32	31
7/20/2015	19:34	25
7/20/2015	19:37	24
7/20/2015	19:39	26
7/20/2015	19:41	34
7/20/2015	19:42	21
7/20/2015	19:43	32
7/20/2015	19:45	27
7/20/2015	19:47	36
7/20/2015	19:54	26
7/20/2015	19:58	49
7/20/2015	19:59	46
7/20/2015	20:06	38
7/20/2015	20:08	25
7/20/2015	20:08	26
7/20/2015	20:09	32
7/20/2015	20:12	31
7/20/2015	20:14	31
7/20/2015	20:14	30
7/20/2015	20:15	32
7/20/2015	20:16	38
7/20/2015	20:17	35
7/20/2015	20:23	31
7/20/2015	20:23	28
7/20/2015	20:23	28
7/20/2015	20:25	31
7/20/2015	20:31	35
7/20/2015	20:38	34
7/20/2015	20:40	27
7/20/2015	20:41	41
7/20/2015	20:46	27
7/20/2015	20:46	24
7/20/2015	20:53	23
7/20/2015	21:11	32
7/20/2015	21:17	27
7/20/2015	21:19	27
7/20/2015	21:28	31
7/20/2015	21:28	31
7/20/2015	21:33	27
7/20/2015	21:53	28
7/20/2015	21:56	33
7/20/2015	22:01	28
7/20/2015	22:14	28
7/20/2015	22:18	30
7/20/2015	22:19	31
7/20/2015	22:29	29

7/20/2015	22:33	26
7/20/2015	22:36	31
7/20/2015	22:40	35
7/20/2015	22:42	34
7/20/2015	22:47	32
7/20/2015	22:48	23
7/20/2015	22:59	25
7/20/2015	23:16	25
7/21/2015	0:07	32
7/21/2015	0:21	25
7/21/2015	1:41	25
7/21/2015	2:14	29
7/21/2015	2:22	28
7/21/2015	3:38	28
7/21/2015	4:15	25
7/21/2015	4:31	37
7/21/2015	4:47	33
7/21/2015	4:47	32
7/21/2015	4:47	33
7/21/2015	4:48	35
7/21/2015	5:13	23
7/21/2015	5:20	25
7/21/2015	5:22	33
7/21/2015	5:38	29
7/21/2015	5:41	35
7/21/2015	5:44	31
7/21/2015	5:50	14
7/21/2015	5:57	28
7/21/2015	5:59	42
7/21/2015	6:02	30
7/21/2015	6:02	25
7/21/2015	6:03	33
7/21/2015	6:11	23
7/21/2015	6:13	16
7/21/2015	6:20	28
7/21/2015	6:20	28
7/21/2015	6:21	32
7/21/2015	6:25	36
7/21/2015	6:29	31
7/21/2015	6:32	35
7/21/2015	6:33	34
7/21/2015	6:35	30
7/21/2015	6:38	32
7/21/2015	6:40	35
7/21/2015	6:40	34
7/21/2015	6:41	23
7/21/2015	6:45	42

7/21/2015	6:48	50
7/21/2015	6:52	35
7/21/2015	6:54	37
7/21/2015	6:55	36
7/21/2015	6:56	35
7/21/2015	6:57	24
7/21/2015	7:00	66
7/21/2015	7:01	39
7/21/2015	7:02	30
7/21/2015	7:04	39
7/21/2015	7:04	26
7/21/2015	7:07	34
7/21/2015	7:09	38
7/21/2015	7:10	39
7/21/2015	7:12	32
7/21/2015	7:13	29
7/21/2015	7:14	30
7/21/2015	7:16	52
7/21/2015	7:17	33
7/21/2015	7:18	33
7/21/2015	7:23	37
7/21/2015	7:24	33
7/21/2015	7:26	42
7/21/2015	7:29	35
7/21/2015	7:29	30
7/21/2015	7:29	35
7/21/2015	7:30	34
7/21/2015	7:32	39
7/21/2015	7:33	35
7/21/2015	7:43	34
7/21/2015	7:45	41
7/21/2015	7:45	31
7/21/2015	7:47	37
7/21/2015	7:47	35
7/21/2015	7:48	29
7/21/2015	7:49	35
7/21/2015	7:50	29
7/21/2015	7:51	24
7/21/2015	7:55	40
7/21/2015	7:56	24
7/21/2015	7:56	32
7/21/2015	7:57	33
7/21/2015	7:57	28
7/21/2015	7:57	33
7/21/2015	7:58	32
7/21/2015	7:59	33
7/21/2015	8:05	32

7/21/2015	8:06	32
7/21/2015	8:07	44
7/21/2015	8:12	35
7/21/2015	8:13	39
7/21/2015	8:17	36
7/21/2015	8:17	36
7/21/2015	8:18	32
7/21/2015	8:18	22
7/21/2015	8:20	35
7/21/2015	8:20	32
7/21/2015	8:21	31
7/21/2015	8:23	40
7/21/2015	8:24	27
7/21/2015	8:25	37
7/21/2015	8:26	31
7/21/2015	8:27	31
7/21/2015	8:30	36
7/21/2015	8:31	37
7/21/2015	8:32	38
7/21/2015	8:33	33
7/21/2015	8:33	33
7/21/2015	8:35	34
7/21/2015	8:37	27
7/21/2015	8:38	30
7/21/2015	8:41	36
7/21/2015	8:46	34
7/21/2015	8:47	40
7/21/2015	8:48	27
7/21/2015	8:50	36
7/21/2015	8:52	34
7/21/2015	8:53	23
7/21/2015	8:54	29
7/21/2015	8:56	36
7/21/2015	8:57	44
7/21/2015	9:04	51
7/21/2015	9:05	30
7/21/2015	9:05	21
7/21/2015	9:06	34
7/21/2015	9:07	44
7/21/2015	9:08	27
7/21/2015	9:08	35
7/21/2015	9:10	17
7/21/2015	9:11	26
7/21/2015	9:13	24
7/21/2015	9:16	37
7/21/2015	9:19	39
7/21/2015	9:20	20

7/21/2015	9:22	33
7/21/2015	9:23	31
7/21/2015	9:24	40
7/21/2015	9:24	41
7/21/2015	9:24	31
7/21/2015	9:25	27
7/21/2015	9:26	34
7/21/2015	9:28	24
7/21/2015	9:29	27
7/21/2015	9:29	32
7/21/2015	9:30	32
7/21/2015	9:32	33
7/21/2015	9:33	41
7/21/2015	9:38	35
7/21/2015	9:39	24
7/21/2015	9:39	24
7/21/2015	9:41	37
7/21/2015	9:41	18
7/21/2015	9:44	34
7/21/2015	9:46	26
7/21/2015	9:47	43
7/21/2015	9:50	36
7/21/2015	9:50	17
7/21/2015	9:52	26
7/21/2015	9:55	40
7/21/2015	9:58	44
7/21/2015	10:00	22
7/21/2015	10:02	25
7/21/2015	10:05	44
7/21/2015	10:08	26
7/21/2015	10:10	34
7/21/2015	10:10	26
7/21/2015	10:11	38
7/21/2015	10:11	32
7/21/2015	10:12	37
7/21/2015	10:15	20
7/21/2015	10:16	39
7/21/2015	10:17	29
7/21/2015	10:18	31
7/21/2015	10:19	30
7/21/2015	10:21	36
7/21/2015	10:21	36
7/21/2015	10:24	23
7/21/2015	10:25	36
7/21/2015	10:27	39
7/21/2015	10:30	45
7/21/2015	10:31	39

7/21/2015	10:31	31
7/21/2015	10:33	34
7/21/2015	10:37	21
7/21/2015	10:42	30
7/21/2015	10:45	34
7/21/2015	10:47	37
7/21/2015	10:50	31
7/21/2015	10:51	23
7/21/2015	10:52	23
7/21/2015	10:57	41
7/21/2015	10:59	41
7/21/2015	11:03	36
7/21/2015	11:05	29
7/21/2015	11:08	40
7/21/2015	11:09	19
7/21/2015	11:14	38
7/21/2015	11:15	41
7/21/2015	11:17	26
7/21/2015	11:19	36
7/21/2015	11:20	34
7/21/2015	11:22	31
7/21/2015	11:27	30
7/21/2015	11:28	32
7/21/2015	11:28	33
7/21/2015	11:29	35
7/21/2015	11:30	33
7/21/2015	11:31	37
7/21/2015	11:31	37
7/21/2015	11:32	39
7/21/2015	11:34	32
7/21/2015	11:35	28
7/21/2015	11:35	32
7/21/2015	11:35	16
7/21/2015	11:37	36
7/21/2015	11:38	36
7/21/2015	11:38	34
7/21/2015	11:39	42
7/21/2015	11:41	22
7/21/2015	11:42	38
7/21/2015	11:43	38
7/21/2015	11:43	39
7/21/2015	11:46	36
7/21/2015	11:46	20
7/21/2015	11:47	34
7/21/2015	11:49	33
7/21/2015	11:49	32
7/21/2015	11:50	34

7/21/2015	11:51	36
7/21/2015	11:52	31
7/21/2015	11:54	32
7/21/2015	11:54	26
7/21/2015	11:56	35
7/21/2015	11:57	28
7/21/2015	11:57	33
7/21/2015	11:58	35
7/21/2015	11:59	35
7/21/2015	11:59	27
7/21/2015	11:59	28
7/21/2015	12:02	39
7/21/2015	12:04	32
7/21/2015	12:04	35
7/21/2015	12:05	31
7/21/2015	12:05	35
7/21/2015	12:07	31
7/21/2015	12:10	30
7/21/2015	12:11	24
7/21/2015	12:11	30
7/21/2015	12:12	33
7/21/2015	12:13	10
7/21/2015	12:15	40
7/21/2015	12:16	32
7/21/2015	12:16	29
7/21/2015	12:17	20
7/21/2015	12:18	23
7/21/2015	12:18	28
7/21/2015	12:20	16
7/21/2015	12:21	34
7/21/2015	12:22	31
7/21/2015	12:23	41
7/21/2015	12:23	31
7/21/2015	12:24	29
7/21/2015	12:26	25
7/21/2015	12:28	31
7/21/2015	12:29	31
7/21/2015	12:30	36
7/21/2015	12:31	23
7/21/2015	12:31	24
7/21/2015	12:33	34
7/21/2015	12:33	34
7/21/2015	12:34	39
7/21/2015	12:35	34
7/21/2015	12:35	29
7/21/2015	12:35	44
7/21/2015	12:38	26

7/21/2015	12:39	39
7/21/2015	12:39	37
7/21/2015	12:40	39
7/21/2015	12:40	35
7/21/2015	12:41	30
7/21/2015	12:43	33
7/21/2015	12:44	29
7/21/2015	12:45	33
7/21/2015	12:46	37
7/21/2015	12:47	33
7/21/2015	12:47	38
7/21/2015	12:49	38
7/21/2015	12:49	27
7/21/2015	12:51	34
7/21/2015	12:52	47
7/21/2015	12:54	30
7/21/2015	12:55	34
7/21/2015	12:55	34
7/21/2015	13:04	27
7/21/2015	13:05	31
7/21/2015	13:07	37
7/21/2015	13:07	35
7/21/2015	13:07	30
7/21/2015	13:08	35
7/21/2015	13:08	42
7/21/2015	13:09	34
7/21/2015	13:11	39
7/21/2015	13:11	34
7/21/2015	13:12	37
7/21/2015	13:13	35
7/21/2015	13:15	35
7/21/2015	13:17	41
7/21/2015	13:20	38
7/21/2015	13:21	43
7/21/2015	13:21	39
7/21/2015	13:23	33
7/21/2015	13:23	33
7/21/2015	13:23	40
7/21/2015	13:24	31
7/21/2015	13:25	34
7/21/2015	13:26	24
7/21/2015	13:27	28
7/21/2015	13:31	36
7/21/2015	13:33	40
7/21/2015	13:34	39
7/21/2015	13:37	39
7/21/2015	13:37	29

7/21/2015	13:38	30
7/21/2015	13:39	41
7/21/2015	13:42	34
7/21/2015	13:43	28
7/21/2015	13:46	36
7/21/2015	13:46	31
7/21/2015	13:47	35
7/21/2015	13:48	33
7/21/2015	13:49	32
7/21/2015	13:51	40
7/21/2015	13:54	33
7/21/2015	13:57	36
7/21/2015	13:58	38
7/21/2015	14:00	31
7/21/2015	14:00	20
7/21/2015	14:03	27
7/21/2015	14:05	36
7/21/2015	14:10	31
7/21/2015	14:12	34
7/21/2015	14:14	36
7/21/2015	14:15	31
7/21/2015	14:17	30
7/21/2015	14:23	30
7/21/2015	14:23	28
7/21/2015	14:24	35
7/21/2015	14:27	28
7/21/2015	14:27	27
7/21/2015	14:30	17
7/21/2015	14:32	28
7/21/2015	14:33	39
7/21/2015	14:36	26
7/21/2015	14:37	33
7/21/2015	14:40	38
7/21/2015	14:40	27
7/21/2015	14:41	33
7/21/2015	14:45	40
7/21/2015	14:46	41
7/21/2015	14:48	33
7/21/2015	14:51	35
7/21/2015	14:56	32
7/21/2015	14:58	35
7/21/2015	14:58	31
7/21/2015	15:01	26
7/21/2015	15:02	30
7/21/2015	15:03	37
7/21/2015	15:03	29
7/21/2015	15:04	32

7/21/2015	15:07	35
7/21/2015	15:10	36
7/21/2015	15:10	30
7/21/2015	15:11	19
7/21/2015	15:12	37
7/21/2015	15:14	34
7/21/2015	15:15	24
7/21/2015	15:19	28
7/21/2015	15:21	36
7/21/2015	15:22	25
7/21/2015	15:23	30
7/21/2015	15:25	34
7/21/2015	15:29	43
7/21/2015	15:30	18
7/21/2015	15:31	38
7/21/2015	15:32	33
7/21/2015	15:33	36
7/21/2015	15:34	34
7/21/2015	15:34	30
7/21/2015	15:35	33
7/21/2015	15:35	36
7/21/2015	15:35	39
7/21/2015	15:36	33
7/21/2015	15:37	40
7/21/2015	15:39	22
7/21/2015	15:39	30
7/21/2015	15:40	31
7/21/2015	15:40	27
7/21/2015	15:41	32
7/21/2015	15:42	40
7/21/2015	15:44	33
7/21/2015	15:46	28
7/21/2015	15:46	27
7/21/2015	15:47	31
7/21/2015	15:47	26
7/21/2015	15:47	25
7/21/2015	15:48	43
7/21/2015	15:48	31
7/21/2015	15:49	39
7/21/2015	15:51	35
7/21/2015	15:52	25
7/21/2015	15:53	42
7/21/2015	15:54	22
7/21/2015	15:56	36
7/21/2015	15:56	20
7/21/2015	15:58	36
7/21/2015	15:58	50

7/21/2015	15:59	32
7/21/2015	15:59	24
7/21/2015	16:00	35
7/21/2015	16:00	28
7/21/2015	16:01	28
7/21/2015	16:02	19
7/21/2015	16:04	23
7/21/2015	16:04	30
7/21/2015	16:04	29
7/21/2015	16:06	40
7/21/2015	16:07	37
7/21/2015	16:08	36
7/21/2015	16:14	37
7/21/2015	16:15	33
7/21/2015	16:15	33
7/21/2015	16:20	35
7/21/2015	16:21	35
7/21/2015	16:21	36
7/21/2015	16:23	33
7/21/2015	16:26	32
7/21/2015	16:28	24
7/21/2015	16:29	31
7/21/2015	16:29	29
7/21/2015	16:30	28
7/21/2015	16:30	28
7/21/2015	16:32	34
7/21/2015	16:34	40
7/21/2015	16:35	32
7/21/2015	16:36	38
7/21/2015	16:37	29
7/21/2015	16:38	36
7/21/2015	16:39	40
7/21/2015	16:41	34
7/21/2015	16:41	32
7/21/2015	16:46	40
7/21/2015	16:48	44
7/21/2015	16:49	37
7/21/2015	16:49	33
7/21/2015	16:50	32
7/21/2015	16:53	33
7/21/2015	16:54	46
7/21/2015	16:54	21
7/21/2015	16:55	24
7/21/2015	16:56	28
7/21/2015	16:56	35
7/21/2015	16:56	31
7/21/2015	16:57	34

7/21/2015	16:59	22
7/21/2015	17:00	32
7/21/2015	17:05	38
7/21/2015	17:06	39
7/21/2015	17:07	36
7/21/2015	17:07	29
7/21/2015	17:10	35
7/21/2015	17:11	35
7/21/2015	17:11	27
7/21/2015	17:13	34
7/21/2015	17:14	37
7/21/2015	17:14	37
7/21/2015	17:14	32
7/21/2015	17:15	28
7/21/2015	17:15	30
7/21/2015	17:17	39
7/21/2015	17:18	39
7/21/2015	17:19	30
7/21/2015	17:19	33
7/21/2015	17:20	27
7/21/2015	17:21	34
7/21/2015	17:21	34
7/21/2015	17:21	30
7/21/2015	17:22	35
7/21/2015	17:23	34
7/21/2015	17:26	32
7/21/2015	17:29	39
7/21/2015	17:30	30
7/21/2015	17:31	22
7/21/2015	17:31	18
7/21/2015	17:33	37
7/21/2015	17:33	34
7/21/2015	17:34	45
7/21/2015	17:36	36
7/21/2015	17:39	37
7/21/2015	17:40	35
7/21/2015	17:43	32
7/21/2015	17:43	30
7/21/2015	17:43	27
7/21/2015	17:44	35
7/21/2015	17:45	40
7/21/2015	17:47	41
7/21/2015	17:49	45
7/21/2015	17:53	28
7/21/2015	17:56	26
7/21/2015	17:57	34
7/21/2015	17:58	38

7/21/2015	18:00	21
7/21/2015	18:01	22
7/21/2015	18:02	40
7/21/2015	18:03	35
7/21/2015	18:06	33
7/21/2015	18:09	38
7/21/2015	18:09	28
7/21/2015	18:10	30
7/21/2015	18:11	38
7/21/2015	18:13	38
7/21/2015	18:15	22
7/21/2015	18:16	33
7/21/2015	18:17	36
7/21/2015	18:19	25
7/21/2015	18:20	26
7/21/2015	18:20	24
7/21/2015	18:20	36
7/21/2015	18:21	31
7/21/2015	18:22	34
7/21/2015	18:22	24
7/21/2015	18:23	19
7/21/2015	18:25	22
7/21/2015	18:30	30
7/21/2015	18:31	33
7/21/2015	18:31	29
7/21/2015	18:32	34
7/21/2015	18:34	34
7/21/2015	18:34	31
7/21/2015	18:40	27
7/21/2015	18:43	35
7/21/2015	18:44	29
7/21/2015	18:44	25
7/21/2015	18:46	30
7/21/2015	18:47	30
7/21/2015	18:47	27
7/21/2015	18:48	38
7/21/2015	18:48	36
7/21/2015	18:53	29
7/21/2015	19:00	29
7/21/2015	19:01	26
7/21/2015	19:01	33
7/21/2015	19:02	31
7/21/2015	19:02	28
7/21/2015	19:02	30
7/21/2015	19:02	26
7/21/2015	19:04	42
7/21/2015	19:05	24

7/21/2015	19:11	30
7/21/2015	19:19	35
7/21/2015	19:20	26
7/21/2015	19:21	33
7/21/2015	19:31	7
7/21/2015	19:47	35
7/21/2015	19:48	36
7/21/2015	19:49	29
7/21/2015	19:49	31
7/21/2015	19:51	22
7/21/2015	19:52	31
7/21/2015	19:56	32
7/21/2015	19:58	26
7/21/2015	19:59	41
7/21/2015	20:00	35
7/21/2015	20:04	33
7/21/2015	20:05	37
7/21/2015	20:06	21
7/21/2015	20:11	34
7/21/2015	20:13	23
7/21/2015	20:19	36
7/21/2015	20:20	27
7/21/2015	20:26	27
7/21/2015	20:27	34
7/21/2015	20:40	36
7/21/2015	20:43	30
7/21/2015	20:57	42
7/21/2015	21:02	11
7/21/2015	21:07	31
7/21/2015	21:08	35
7/21/2015	21:10	36
7/21/2015	21:11	26
7/21/2015	21:12	30
7/21/2015	21:13	28
7/21/2015	21:13	15
7/21/2015	21:13	19
7/21/2015	21:17	34
7/21/2015	21:21	28
7/21/2015	21:22	30
7/21/2015	21:26	32
7/21/2015	21:34	33
7/21/2015	21:38	46
7/21/2015	21:42	34
7/21/2015	21:44	30
7/21/2015	21:54	30
7/21/2015	22:14	31
7/21/2015	22:21	25

7/21/2015	22:25	20
7/21/2015	22:26	27
7/21/2015	22:46	32
7/21/2015	22:49	29
7/21/2015	23:47	38
7/21/2015	23:55	32
7/22/2015	1:16	25
7/22/2015	1:17	31
7/22/2015	1:46	31
7/22/2015	2:15	26
7/22/2015	2:22	28
7/22/2015	4:37	43
7/22/2015	4:51	31
7/22/2015	5:19	23
7/22/2015	5:27	17
7/22/2015	5:28	32
7/22/2015	5:28	32
7/22/2015	5:39	35
7/22/2015	5:44	39
7/22/2015	5:45	28
7/22/2015	5:57	31
7/22/2015	5:59	38
7/22/2015	6:03	23
7/22/2015	6:08	39
7/22/2015	6:15	30
7/22/2015	6:16	33
7/22/2015	6:16	24
7/22/2015	6:23	28
7/22/2015	6:24	37
7/22/2015	6:26	37
7/22/2015	6:26	41
7/22/2015	6:26	45
7/22/2015	6:33	34
7/22/2015	6:36	23
7/22/2015	6:37	32
7/22/2015	6:39	35
7/22/2015	6:40	36
7/22/2015	6:40	35
7/22/2015	6:43	32
7/22/2015	6:43	32
7/22/2015	6:45	29
7/22/2015	6:46	31
7/22/2015	6:47	34
7/22/2015	6:47	37
7/22/2015	6:51	37
7/22/2015	6:51	28
7/22/2015	6:52	30

7/22/2015	6:57	26
7/22/2015	6:58	30
7/22/2015	6:59	18
7/22/2015	6:59	17
7/22/2015	7:00	30
7/22/2015	7:02	36
7/22/2015	7:05	35
7/22/2015	7:05	27
7/22/2015	7:06	29
7/22/2015	7:07	29
7/22/2015	7:09	22
7/22/2015	7:10	34
7/22/2015	7:10	36
7/22/2015	7:11	34
7/22/2015	7:14	29
7/22/2015	7:14	28
7/22/2015	7:16	27
7/22/2015	7:18	33
7/22/2015	7:20	32
7/22/2015	7:20	30
7/22/2015	7:20	28
7/22/2015	7:28	32
7/22/2015	7:29	28
7/22/2015	7:31	38
7/22/2015	7:31	32
7/22/2015	7:31	33
7/22/2015	7:32	30
7/22/2015	7:35	38
7/22/2015	7:38	31
7/22/2015	7:38	34
7/22/2015	7:39	21
7/22/2015	7:42	18
7/22/2015	7:42	29
7/22/2015	7:43	32
7/22/2015	7:45	31
7/22/2015	7:45	26
7/22/2015	7:46	20
7/22/2015	7:48	25
7/22/2015	7:50	30
7/22/2015	7:51	43
7/22/2015	7:59	34
7/22/2015	8:01	36
7/22/2015	8:01	30
7/22/2015	8:01	17
7/22/2015	8:02	42
7/22/2015	8:05	27
7/22/2015	8:06	42

7/22/2015	8:07	20
7/22/2015	8:07	24
7/22/2015	8:08	36
7/22/2015	8:10	27
7/22/2015	8:10	28
7/22/2015	8:11	25
7/22/2015	8:11	27
7/22/2015	8:13	24
7/22/2015	8:15	22
7/22/2015	8:15	29
7/22/2015	8:15	27
7/22/2015	8:17	28
7/22/2015	8:17	31
7/22/2015	8:20	27
7/22/2015	8:21	34
7/22/2015	8:23	33
7/22/2015	8:24	31
7/22/2015	8:25	33
7/22/2015	8:26	48
7/22/2015	8:28	32
7/22/2015	8:28	27
7/22/2015	8:32	28
7/22/2015	8:32	28
7/22/2015	8:34	37
7/22/2015	8:36	35
7/22/2015	8:36	27
7/22/2015	8:40	34
7/22/2015	8:41	32
7/22/2015	8:42	45
7/22/2015	8:43	34
7/22/2015	8:45	35
7/22/2015	8:46	32
7/22/2015	8:48	35
7/22/2015	8:48	31
7/22/2015	8:49	33
7/22/2015	8:50	17
7/22/2015	8:51	26
7/22/2015	8:52	17
7/22/2015	8:53	28
7/22/2015	8:53	35
7/22/2015	8:54	37
7/22/2015	8:55	44
7/22/2015	8:56	27
7/22/2015	9:01	27
7/22/2015	9:01	31
7/22/2015	9:02	33
7/22/2015	9:03	27

7/22/2015	9:04	31
7/22/2015	9:05	23
7/22/2015	9:08	33
7/22/2015	9:08	30
7/22/2015	9:09	30
7/22/2015	9:11	37
7/22/2015	9:11	35
7/22/2015	9:14	34
7/22/2015	9:14	33
7/22/2015	9:15	25
7/22/2015	9:17	33
7/22/2015	9:18	34
7/22/2015	9:20	39
7/22/2015	9:21	31
7/22/2015	9:22	30
7/22/2015	9:26	21
7/22/2015	9:27	38
7/22/2015	9:29	33
7/22/2015	9:30	41
7/22/2015	9:31	26
7/22/2015	9:33	32
7/22/2015	9:34	36
7/22/2015	9:35	18
7/22/2015	9:35	18
7/22/2015	9:36	32
7/22/2015	9:37	29
7/22/2015	9:37	29
7/22/2015	9:37	23
7/22/2015	9:38	23
7/22/2015	9:39	12
7/22/2015	9:41	33
7/22/2015	9:42	37
7/22/2015	9:43	24
7/22/2015	9:44	34
7/22/2015	9:47	31
7/22/2015	9:48	30
7/22/2015	9:48	32
7/22/2015	9:48	26
7/22/2015	9:49	30
7/22/2015	9:50	39
7/22/2015	9:50	30
7/22/2015	9:53	35
7/22/2015	9:55	37
7/22/2015	9:58	45
7/22/2015	10:01	31
7/22/2015	10:03	37
7/22/2015	10:03	35

7/22/2015	10:05	29
7/22/2015	10:06	34
7/22/2015	10:08	34
7/22/2015	10:12	23
7/22/2015	10:13	33
7/22/2015	10:14	38
7/22/2015	10:15	31
7/22/2015	10:16	33
7/22/2015	10:19	34
7/22/2015	10:20	27
7/22/2015	10:20	20
7/22/2015	10:24	31
7/22/2015	10:25	20
7/22/2015	10:27	32
7/22/2015	10:28	33
7/22/2015	10:28	33
7/22/2015	10:28	24
7/22/2015	10:29	24
7/22/2015	10:33	32
7/22/2015	10:35	31
7/22/2015	10:36	32
7/22/2015	10:37	27
7/22/2015	10:40	39
7/22/2015	10:41	38
7/22/2015	10:42	32
7/22/2015	10:43	35
7/22/2015	10:45	33
7/22/2015	10:46	31
7/22/2015	10:47	33
7/22/2015	10:48	26
7/22/2015	10:49	31
7/22/2015	10:52	31
7/22/2015	10:53	35
7/22/2015	10:55	30

Start Day/Time: July 16, 2015 11:00 am  
 End Day/Time: July 22, 2015 11:00 am  
 Time Interval: 60 min  
 Speed Interval: 5 mph  
 Speed Limit: 25 mph

	0-30	31-35	36-40	41-45	46-50	51+	Totals
Totals:	1208	1061	533	159	29	5	2995
7/16/2015 11:00	13	6	2	0	0	0	21
7/16/2015 12:00	24	13	6	7	0	0	50
7/16/2015 13:00	15	13	10	1	0	0	39
7/16/2015 14:00	15	19	8	2	0	0	44
7/16/2015 15:00	17	17	13	2	2	0	51
7/16/2015 16:00	29	29	11	4	0	0	73
7/16/2015 17:00	18	18	11	1	0	1	49
7/16/2015 18:00	10	18	7	1	0	0	36
7/16/2015 19:00	11	12	4	0	0	0	27
7/16/2015 20:00	10	0	3	1	0	0	14
7/16/2015 21:00	10	7	1	0	0	0	18
7/16/2015 22:00	3	1	1	0	0	0	5
7/16/2015 23:00	1	4	1	0	0	0	6
7/17/2015 0:00	0	2	0	0	0	0	2
7/17/2015 1:00	1	1	1	0	0	0	3
7/17/2015 2:00	0	0	0	0	0	0	0
7/17/2015 3:00	0	0	0	0	0	0	0
7/17/2015 4:00	1	2	0	0	0	0	3
7/17/2015 5:00	10	3	0	0	0	0	13
7/17/2015 6:00	10	8	2	0	0	0	20
7/17/2015 7:00	19	15	2	0	0	0	36
7/17/2015 8:00	18	11	11	1	0	0	41
7/17/2015 9:00	15	17	7	3	0	0	42
7/17/2015 10:00	21	13	9	4	0	0	47
7/17/2015 11:00	14	12	11	0	2	0	39
7/17/2015 12:00	15	17	9	6	0	0	47
7/17/2015 13:00	14	11	6	1	1	0	33
7/17/2015 14:00	10	20	6	6	1	0	43
7/17/2015 15:00	12	15	11	6	1	0	45
7/17/2015 16:00	16	19	11	2	0	0	48
7/17/2015 17:00	14	14	4	6	2	0	40
7/17/2015 18:00	6	10	8	4	0	0	28
7/17/2015 19:00	12	5	5	0	0	0	22
7/17/2015 20:00	14	6	2	0	0	0	22
7/17/2015 21:00	14	9	1	0	0	0	24
7/17/2015 22:00	6	3	0	0	0	0	9
7/17/2015 23:00	0	0	2	0	0	0	2
7/18/2015 0:00	1	1	0	0	0	0	2
7/18/2015 1:00	1	0	0	0	0	0	1
7/18/2015 2:00	1	1	0	0	0	0	2

7/18/2015 3:00	1	2	0	0	0	0	3
7/18/2015 4:00	0	0	0	0	0	0	0
7/18/2015 5:00	2	2	3	0	0	0	7
7/18/2015 6:00	2	3	1	1	0	0	7
7/18/2015 7:00	5	4	1	0	0	0	10
7/18/2015 8:00	5	5	0	0	0	0	10
7/18/2015 9:00	9	5	1	1	0	0	16
7/18/2015 10:00	5	8	4	0	0	0	17
7/18/2015 11:00	10	8	6	1	0	0	25
7/18/2015 12:00	9	7	7	0	0	0	23
7/18/2015 13:00	11	3	4	0	0	0	18
7/18/2015 14:00	4	9	5	1	1	0	20
7/18/2015 15:00	10	5	3	0	0	0	18
7/18/2015 16:00	8	0	1	0	0	0	9
7/18/2015 17:00	4	2	3	0	0	0	9
7/18/2015 18:00	7	4	2	0	0	0	13
7/18/2015 19:00	8	8	3	1	0	0	20
7/18/2015 20:00	14	5	0	0	1	0	20
7/18/2015 21:00	3	4	1	0	0	0	8
7/18/2015 22:00	4	2	2	0	0	0	8
7/18/2015 23:00	0	2	0	0	0	0	2
7/19/2015 0:00	1	1	1	0	0	0	3
7/19/2015 1:00	1	0	0	0	0	0	1
7/19/2015 2:00	1	0	0	0	0	0	1
7/19/2015 3:00	1	0	0	0	0	0	1
7/19/2015 4:00	1	1	0	0	0	0	2
7/19/2015 5:00	1	0	0	0	0	0	1
7/19/2015 6:00	0	1	0	1	1	0	3
7/19/2015 7:00	4	1	1	0	0	0	6
7/19/2015 8:00	4	3	0	0	0	0	7
7/19/2015 9:00	5	3	1	1	1	0	11
7/19/2015 10:00	10	13	5	0	0	0	28
7/19/2015 11:00	8	1	3	1	0	0	13
7/19/2015 12:00	12	8	4	2	0	0	26
7/19/2015 13:00	8	8	2	0	0	0	18
7/19/2015 14:00	7	3	5	0	2	0	17
7/19/2015 15:00	11	6	3	0	0	0	20
7/19/2015 16:00	6	5	3	0	0	0	14
7/19/2015 17:00	8	5	2	1	0	0	16
7/19/2015 18:00	8	4	3	1	1	0	17
7/19/2015 19:00	13	4	0	1	0	0	18
7/19/2015 20:00	5	9	2	0	0	0	16
7/19/2015 21:00	3	1	0	0	0	0	4
7/19/2015 22:00	2	2	0	0	0	0	4
7/19/2015 23:00	0	0	1	0	0	0	1
7/20/2015 0:00	2	1	0	0	0	0	3
7/20/2015 1:00	0	1	0	0	0	0	1

7/20/2015 2:00	0	0	0	0	0	0	0
7/20/2015 3:00	0	2	0	0	0	1	3
7/20/2015 4:00	1	1	0	0	0	0	2
7/20/2015 5:00	4	5	1	0	0	0	10
7/20/2015 6:00	11	8	3	1	1	0	24
7/20/2015 7:00	18	2	5	1	0	0	26
7/20/2015 8:00	12	9	10	2	0	0	33
7/20/2015 9:00	13	17	5	4	0	0	39
7/20/2015 10:00	13	11	9	2	0	0	35
7/20/2015 11:00	19	11	7	3	1	0	41
7/20/2015 12:00	13	17	9	5	1	0	45
7/20/2015 13:00	21	12	9	2	0	0	44
7/20/2015 14:00	17	27	8	3	0	0	55
7/20/2015 15:00	10	16	12	5	0	0	43
7/20/2015 16:00	23	25	10	4	1	0	63
7/20/2015 17:00	19	12	8	5	1	0	45
7/20/2015 18:00	8	12	4	4	0	0	28
7/20/2015 19:00	13	11	2	2	2	0	30
7/20/2015 20:00	9	9	2	1	0	0	21
7/20/2015 21:00	4	4	0	0	0	0	8
7/20/2015 22:00	7	5	0	0	0	0	12
7/20/2015 23:00	1	0	0	0	0	0	1
7/21/2015 0:00	1	1	0	0	0	0	2
7/21/2015 1:00	1	0	0	0	0	0	1
7/21/2015 2:00	2	0	0	0	0	0	2
7/21/2015 3:00	1	0	0	0	0	0	1
7/21/2015 4:00	1	4	1	0	0	0	6
7/21/2015 5:00	5	3	0	1	0	0	9
7/21/2015 6:00	9	10	3	1	1	1	25
7/21/2015 7:00	10	18	8	2	0	1	39
7/21/2015 8:00	7	14	12	2	0	0	35
7/21/2015 9:00	17	11	6	5	0	1	40
7/21/2015 10:00	11	7	9	4	0	0	31
7/21/2015 11:00	12	19	14	2	0	0	47
7/21/2015 12:00	19	22	10	2	1	0	54
7/21/2015 13:00	8	18	14	4	0	0	44
7/21/2015 14:00	10	11	5	1	0	0	27
7/21/2015 15:00	23	16	13	3	1	0	56
7/21/2015 16:00	14	18	11	1	1	0	45
7/21/2015 17:00	15	15	13	3	0	0	46
7/21/2015 18:00	20	10	8	0	0	0	38
7/21/2015 19:00	11	9	1	2	0	0	23
7/21/2015 20:00	5	3	3	1	0	0	12
7/21/2015 21:00	10	6	1	0	1	0	18
7/21/2015 22:00	4	2	0	0	0	0	6
7/21/2015 23:00	0	1	1	0	0	0	2
7/22/2015 0:00	0	0	0	0	0	0	0

7/22/2015 1:00	1	2	0	0	0	0	3
7/22/2015 2:00	2	0	0	0	0	0	2
7/22/2015 3:00	0	0	0	0	0	0	0
7/22/2015 4:00	0	1	0	1	0	0	2
7/22/2015 5:00	3	4	2	0	0	0	9
7/22/2015 6:00	13	9	6	2	0	0	30
7/22/2015 7:00	18	13	4	1	0	0	36
7/22/2015 8:00	24	16	4	4	1	0	49
7/22/2015 9:00	21	18	7	2	0	0	48
7/22/2015 10:00	10	23	4	0	0	0	37

Title:WB E Jelinek Av at Tower Ridge Pl	Traffic Speed Survey
Date:	7/22/2015 11:36
Start Date/Time:	7/16/2015 11:00
Finish Date/Time:	7/22/2015 11:00
Time Interval:	60 min
Speed Interval:	5 mph
Posted Speed Limit:	25 mph
Average Speed (mph):	31.40567613
Maximum Speed (mph):	66
50th Percentil:	32
85th Percentil:	37
Number Above Speed Limit:	2522
Total Number of Vehicles:	2995

Comments:

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.13.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

**REQUEST FROM: JOHN JACOBS; FINANCE DIRECTOR**

---

---

**ITEM DESCRIPTION: 2015 OPERATING BUDGET ADJUSTMENTS FOR DEBT SERVICE FUND AND CAPITAL IMPROVEMENTS PROGRAM (CIP) CAPITAL PROJECTS FUNDS.**

---

---

**DATE/MTG: VILLAGE BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

**POLICY QUESTION:** Should the Board of Trustees approve the net 2015 budget adjustments for a grand total of \$900,169? The fund distribution is as follows: Debt Service Fund = \$232,260; CIP Fund – Facilities = \$15,700; CIP Fund – Streets/Parks = \$49,870; and CIP Fund – Capital Equipment = \$602,339.

---

---

**RECOMMENDATION TO:** I make a motion for the Village of Weston Board of Trustees approve the net 2015 budget adjustments for a grand total of \$900,169 as presented in the attachment.

---

---

**LEGISLATIVE ACTION:**

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input checked="" type="checkbox"/> Expenditure         | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

---

**FISCAL IMPACT ANALYSIS:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Budget Line Item:     | Various line items are impacted per the attachment in the Debt Service Fund and in the Capital Improvements Program (CIP) Fund. |
| <input type="checkbox"/> Budget Line Item:                |   |
| <input checked="" type="checkbox"/> Budgeted Expenditure: | See attachment for specific proposed expenditure budget adjustments.  |
| <input checked="" type="checkbox"/> Budgeted Revenue:     | See attachment for specific proposed revenue budget adjustments.  |
- 

---

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- |  |       |
|--|-------|
| <input type="checkbox"/> WI Statute:             | _____ |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal:       | _____ |
| <input type="checkbox"/> Municipal Code:         | _____ |
| <input type="checkbox"/> Municipal Rules:        | _____ |
- 

---

**PRIOR REVIEW:** Finance Committee reviewed this request on 6/14/2016 and made a recommendation for approval by the Village Board of Trustees.

---

---

**BACKGROUND:**

This is a “housekeeping” list of budget adjustments that the Finance Department is recommending, prior to the release of the 2015 audited financial statements. There are schedules included in the financial statements that compare actual revenue/expenditure activity vs. budgeted revenue/expenditure activity. In order to appropriately reflect actions taken by the Village Board on various approved contracts and budgets for capital improvement projects during 2015, the attached list reflects those items that are proposed to be adjusted to “budget only” line items, so that a number of negative variances do not get disclosed in various sections of the financial statements and notes.

---

For example, back at the end of the 2014 financial audit in Summer 2015, the financial auditors from CliftonLarsonAllen requested that the Finance Department record the “cash payments” transferred between funds for debt service payments made for leased equipment (which we had budgeted for). However, the auditors also wanted us to record a revenue and matching expenditure for the outright taking possession of each piece of capital equipment. Therefore, 5 pieces of equipment are disclosed here that require a budget adjustment for the lease payments and outright purchases of the equipment on the financial records of the Village. At the time that the 2015 budget was adopted in November 2014, the Village was not aware of the suggestions of the financial auditors for the audited financial statements until Summer 2015. Therefore, the proposed budget adjustments here reflect the request of the accounting journal entries required, prior to the closing of our 2015 fiscal year.

In addition, the revised project listing in the CIP Fund (and shown between Facilities, Streets/Parks, and Capital Equipment Funds) and disclosed in this attachment reflect all actions taken during the Village Board for previously approved projects and/or contracts during 2015. See attachment for the new projects added since the adoption of the 2015 original CIP Budget. Also, there are funding increases for County grants that materialized during 2015, along with a reduction in Kmiecik storm water culvert project.

I can review these proposed budget adjustments with you further at the meeting, to explain the “housekeeping” work that we need to complete by the Finance Committee on 6/14/2016 and the Village Board on 6/20/2016, in order for the 2015 financial audit to be released with these budget adjustments at the end of July. This June 14<sup>th</sup> meeting will be the last time that the Finance Committee will meet as a group, prior to the release of the audited 2015 financial statements during the last week of July 2016 (and to hopefully include the management and internal control letters, as well in time for the July Finance Committee meeting).

Attachments

VILLAGE OF WESTON

Schedule of Proposed 2015 Budget Adjustments for implementation into the 2015 Audited Financial Statements

Prepared and distributed to the Finance Committee for the 6/14/2016 meeting

	<u>Account Number</u>	<u>Revenue</u>	<u>Expenditures</u>
<b><u>Debt Service Fund:</u></b>			
Original Adopted Budget - 2015		\$ 7,471,306	\$ 7,899,569
<b><u>Proposed Budget Adjustments for 2015 (prior to financial audit report released):</u></b>			
Transfer from Recycling Fund	30-00-49218-000-000	\$ 174,430	
Transfer from Capital Equipment Fund	30-00-49244-000-000	\$ 57,830	
Principal - 2014 G.O. Note Payable/Kansas State Bank	Mack Snowplow Truck Lease	30-08-58151-612-000	\$ 37,730
Principal - 2014 G.O. Note Payable/John Deere Lease	End Loader Lease	30-08-58152-612-000	\$ 76,060
Principal - 2015 G.O. Note Payable/Kansas State Bank	Dump Truck Lease	30-08-58153-612-000	\$ 33,910
Principal - 2015 G.O. Note Payable/Kansas State Bank	Plow Truck Lease	30-08-58154-612-000	\$ 40,610
Principal - 2015 G.O. Note Payable/Republic 1st National	Sweeper Lease	30-08-58155-612-000	\$ 35,300
Interest - 2014 G.O. Note Payable/Kansas State Bank	Mack Snowplow Truck Lease	30-08-58351-622-000	\$ 3,950
Interest - 2014 G.O. Note Payable/John Deere Lease	End Loader Lease	30-08-58352-622-000	\$ 4,700
	<b>Total Budget Increase</b>	<b>\$ 232,260</b>	<b>\$ 232,260</b>
	Amended Budget	\$ 7,703,566	\$ 8,131,829

**CIP Fund - Facilities:**

Original Adopted Budget - 2015		\$ -	\$ -
<b><u>Proposed Budget Adjustments for 2015 (prior to financial audit report released):</u></b>			
Applied Fund Balance - CIP Fund	41-00-49310-000-000	\$ 15,700	
Municipal Center Building Feasibility Study Plan	41-07-57141-290-000		\$ 15,700
	<b>Total Budget Increase</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>
	Amended Budget	\$ 15,700	\$ 15,700

**CIP Fund - Streets/Parks:**

Original Adopted Budget - 2015

<u>Account Number</u>	<u>Revenue</u>	<u>Expenditures</u>
	\$ 73,500	\$ 271,646
<b><u>Proposed Budget Adjustments for 2015 (prior to financial audit report released):</u></b>		
Local Government Grants - Marathon County (for Eau Claire River Canoe Boat Launch)	42-00-43791-000-000	\$ 73,370
Contributions - Parks (reduce budget from \$73,500 to \$50,000)	42-00-48540-000-000	\$ (23,500)
Applied Fund Balance - CIP Fund	42-00-49310-000-000	\$ -
Kmieciek Culvert - Storm Sewer Project (decrease budget from \$100,000 to \$51,270)	42-07-53491-825-000	\$ (48,730)
Transport Way - Street Reconstruction	42-07-53490-823-453	\$ 63,510
Eau Claire River Canoe Boat Launch (increase budget from \$147,000 to \$174,300)	42-07-57626-215-000	\$ 27,300
Eau Claire River Water Trail Study	42-07-57627-215-000	\$ 5,000
Ridgeview Subdivision - East Everest Ave./Street Connector Study	42-07-53492-215-454	\$ 2,790
<b>Total Budget Increase</b>	<b>\$ 49,870</b>	<b>\$ 49,870</b>
<b>Amended Budget</b>	<b>\$ 123,370</b>	<b>\$ 321,516</b>

**CIP Fund - Capital Equipment:**

Original Adopted Budget - 2015

	\$ 330,066	\$ 361,475
<b><u>Proposed Budget Adjustments for 2015 (prior to financial audit report released):</u></b>		
Proceeds from G.O. Notes for Lease Obligations	44-00-49110-000-000	\$ 602,339
Capital Equipment Outlay Elgin Street Sweeper purchase	44-07-57620-814-000	\$ 249,700
Capital Equipment Outlay Quad Axle Dump Truck purchase	44-07-57620-814-000	\$ 159,980
Capital Equipment Outlay Mack Tandem Axle Plow Truck purchase	44-07-57620-814-000	\$ 192,659
<b>Total Budget Increase</b>	<b>\$ 602,339</b>	<b>\$ 602,339</b>
<b>Amended Budget</b>	<b>\$ 932,405</b>	<b>\$ 963,814</b>

CliftonLarsonAllen wants us to record BOTH the debt proceeds as "Revenue" and the Capital Equipment Outlay as "Expenditures" in the CIP capital projects funds for the 2015 audit.

The annual lease payments for PRINCIPAL and INTEREST are transferred annually from the CIP Fund and Recycling Fund to the Debt Service Fund.

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.14.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **2016/2017 ADULT ORIENTED ESTABLISHMENT LICENSE FOR  
SECRETS II.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the 2016/2017 Adult Oriented  
Establishment License for Secrets II?

RECOMMENDATION TO: Staff recommendation is to approve the 2016/2017 Adult Oriented Establishment  
License for Secrets II, contingent on paying their personal property tax in the  
amount of \$68.55.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 18.108
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

The current Adult Oriented Establishment license for Secrets II will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. They owe the Village \$68.55 for personal property tax. Staff is not aware of any others concerns related to issuance of this licenses and recommends approval, contingent on paying the personal property tax.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.15**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **AMUSEMENT LICENSES HOLDERS FOR THE 2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the attached listing (dated Thursday, June 16, 2016) of Amusement license holders for the 2016/2017 term.

RECOMMENDATION TO: Staff recommendation is to approve the attached Amusement licenses holders.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 18.147
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

These licenses will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. Staff is not aware of any issues related to the issuance of these licenses. Staff recommends approval of the licenses.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

### Bowling Alley

<b>Weston Lanes, Inc</b> Address: 5902 SCHOFIELD Avenue Contact: Dale A Elliott	Tax ID: 456000061042503  Phone: (715)359-5857      Cell:
---	--

<b>Dales Weston Lane</b> Amusement License	06/17/2008	06/30/2017	Active
---	------------	------------	--------

Number of 'Bowling Alley' Companies 1
---------------------------------------

### Restaurant

<b>lozzo's, Inc</b> Address: 3115 CAMP PHILLIPS RD Contact: Georgiana Iozzo	Tax ID:  Phone:                              Cell:
---	--

<b>lozzo's Italian Food</b> Amusement License	06/17/2008	06/30/2017	Active
--	------------	------------	--------

<b>Palm's Inc.</b> Address: 5912 BUSINESS HIGHWAY 51 Contact: Steve Hutchison	Tax ID: 456102788931202  Phone:                              Cell: (715)551-3010
---	--

<b>Palm's Supper Club</b> Amusement License	07/03/2012	06/30/2017	Active
--	------------	------------	--------

<b>PH Hospitality Group LLC</b> Address: 6207 BUSINESS HIGHWAY 51 Contact: Mark Dillon	Tax ID: 456000012438204  Phone:                              Cell:
--	--

<b>Pizza Hut</b> Amusement License	06/17/2008	06/30/2017	Active
---------------------------------------	------------	------------	--------

<b>Sam's Pizza of Wausau, Inc</b> Address: 5811 BUSINESS HIGHWAY 51 Contact: Lynell M Huber	Tax ID: 456000040895901  Phone: (715)675-6573      Cell:
---	--

<b>Sam's Pizza</b> Amusement License	06/17/2008	06/30/2017	Active
---	------------	------------	--------

<b>Tailgatez, LLC</b> Address: 4403 SCHOFIELD AVE Contact: Steven C Huber	Tax ID: 456102638135302  Phone:                              Cell: (715)355-5939
---	--

<b>Tailgatez Grill &amp; Sportz Bar</b> Amusement License	08/05/2008	06/30/2017	Active
--	------------	------------	--------

Number of 'Restaurant' Companies 5
------------------------------------

### Tavern

License Held	Date Issued	Date Expires	Status
<b>Danny's of Weston, Inc.</b> Tax ID: 456000023873403 Address: 5304 BUSINESS HIGHWAY 51 Contact: Toula Kostopoulos Phone: (715)845-7468 Cell:			
Danny's Sports Page	06/17/2008	06/30/2017	Active
<b>Down The Hill, Inc.</b> Tax ID: Address: 1903 CUTOFF RD Contact: Terry Woznicki Phone: (715)359-2729 Cell:			
Down the Hill Bar	06/17/2008	06/30/2017	Active
<b>Erdmann Holdings LLC</b> Tax ID: 456102819061202 Address: 8101 SCHOFIELD AVE Contact: Ronald R Erdmann Phone: Cell: (920)446-3585			
Trailside Sports Bar & Grill	07/01/2014	06/30/2017	Active
<b>James, Brandon</b> Tax ID: 456102438302104 Address: 5505 BUSINESS HIGHWAY 51 Contact: Brandon J James Phone: (715)359-2877 Cell:			
The Speakeasy	06/17/2008	06/30/2017	Active
<b>Kluck, Mark E</b> Tax ID: 456000045277103 Address: 6404 COUNTY ROAD J Contact: Mark E Kluck Phone: (715)446-2497 Cell:			
Kluck's Callon Saloon	06/17/2008	06/30/2017	Active
<b>Rasmussen, Diana L</b> Tax ID: 004000289795001 Address: 5307 WESTFAIR AVE Contact: Diana L Rasmussen Phone: (715)843-6646 Cell:			
Razz's Breakfast Bar and G	06/17/2008	06/30/2017	Active
<b>RJT &amp; SONS, LLC</b> Tax ID: Address: 6202 SCHOFIELD AVE Contact: Robert J Tesmer Phone: (715)845-4119 Cell:			
Arrow Sports Club	06/17/2008	06/30/2017	Active
<b>Wiggly Field, Inc.</b> Tax ID: 004000029811901 Address: 2005 SCHOFIELD AVE Contact: Patrick W Paluch Phone: (715)693-3047 Cell:			
Wiggly Field	06/17/2008	06/30/2017	Active

Number of 'Tavern' Companies 8
--------------------------------

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.16.**







**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.17.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **CIGARETTE LICENSES HOLDERS FOR THE 2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the attached listing (dated Monday, June 6, 2016) of Cigarette license holders for the 2016/2017 term.

RECOMMENDATION TO: Staff recommendation is to approve the attached Cigarette licenses holders.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: N/A
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: Sec. 134.65
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

These licenses will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. I am not aware of any issues related to the selling of cigarettes at these establishments. Staff recommends approval of the licenses.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

### Convenient Store

<b>Irvin M Rybacki, Inc</b> Address: 4101 SCHOFIELD AVE Contact: Sharon D Rybacki	Tax ID: 456000039671003  Phone: (715)359-9290	Cell:
---	---	-------

#### IMR BP

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

<b>Kwik Trip, Inc</b> Address: 5603 BUSINESS HIGHWAY 51 Contact: Richard Faxon	Tax ID: 456000028761403  Phone: (715)347-5054	Cell: (715)347-5054
--	---	---------------------

#### Kwik Trip #356

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

#### Kwik Trip #787

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

<b>Schierl Sales Company</b> Address: 6606 COUNTY ROAD J Contact:	Tax ID: 456000048264103  Phone:	Cell:
---	---------------------------------------	-------

#### The Store #59

Cigarette License	08/01/2014	06/30/2017	Active
-------------------	------------	------------	--------

<b>Schierl Sales Corporation</b> Address: 4003 WESTVIEW BLVD Contact: Christopher R Raith	Tax ID: 004000048264101  Phone: (715)578-7549	Cell:
---	---	-------

#### The Store #60

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

<b>Schofield Avenue Shell, LLC</b> Address: 3001 SCHOFIELD AVE Contact: Tabatha R Bartz	Tax ID: 004000117777501  Phone: (715)675-8506	Cell:
---	---	-------

#### Schofield Avenue Shell

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

<b>WagnerOil Company of Weston, LL</b> Address: 10002 ADVENTURE WAY Contact: Melissa J Wagner	Tax ID: 004000296373001  Phone: (715)627-1819	Cell:
---	---	-------

#### Commerce Crossing

Cigarette License	06/17/2008	06/30/2017	Active
-------------------	------------	------------	--------

Number of 'Convenient Store' Companies 6
--

### Grocery Store

<b>Ultra Mart Foods, LLC</b> Address: 2806 SCHOFIELD AVE Contact: Donald T Theisen	Tax ID: 456000056097504  Phone:	Cell:
--	---------------------------------------	-------

License Held	Date Issued	Date Expires	Status
<b>Pick 'n Save #6406</b> Cigarette License	06/17/2008	06/30/2017	Active

**Number of 'Grocery Store' Companies 1**

**Retail Sales**

<b>Family Dollar Stores of Wisconsin Inc</b>	<b>Tax ID: 456000034494305</b>
<b>Address: 4002 SCHOFIELD AVE</b>	
<b>Contact:</b>	<b>Phone:</b>
	<b>Cell:</b>

<b>Family Dollar</b> Cigarette License	05/29/2014	06/30/2017	Active
---	------------	------------	--------

<b>Walgreens Company</b>	<b>Tax ID:</b>
<b>Address: 5305 BUSINESS HIGHWAY 51</b>	
<b>Contact: Emily K Zirger</b>	<b>Phone:</b>
	<b>Cell: (920)203-4313</b>

<b>Walgreens #09609</b> Cigarette License	06/17/2008	06/30/2017	Active
--	------------	------------	--------

**Number of 'Retail Sales' Companies 2**

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.18.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **CLASS A BEER AND LIQUOR LICENSES, CLASS B BEER AND  
LIQUOR LICENSES, CLASS B BEER LICENSES, RESERVE LIQUOR  
LICENSES, AND OFFICERS FOR THE LICENSED ESTABLISHMENTS**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the licenses listed on the attached License Holder list (dated June 16, 2016) of Class A Beer and Liquor licenses, Class B Beer and Liquor licenses, Class B Beer licenses, Reserve Liquor licenses, and Officers for the Licensed Establishments?

RECOMMENDATION TO: Staff recommendation is to approve the licenses listed on the attached License Holder list (dated June 16, 2016) of Class A Beer and Liquor licenses, Class B Beer and Liquor licenses, Class B Beer licenses, Reserve Liquor licenses, and Officers for the Licensed Establishments, contingent on Brews Brothers Pub paying \$1570.07, The Speakeasy paying \$110.56, The Jim paying \$110.56 and Arrow Sports Club paying \$422.37 in personal property tax, and receiving a release from Lee Beverage for The Speakeasy.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: 125.26
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 6.103
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

The 2016/2017 alcohol license applications are all up for renewal. We have Brews Brothers Pub, The Speakeasy, The Jim and Arrow Sports Club, who still owe personal property tax. Their licenses will be held until the tax is paid. We also received a Wholesalers' Report of delinquent liquor and beer invoices from Lee Beverage for The Speakeasy. Per state law no company can be indebted in excess of 30 days for liquor and 15 days for beer. The license for The Speakeasy will not be issued until staff receives a release from Lee Beverage. All background checks were completed by the police department for all the officers of each licensed establishment (listing of officers placed on table in Board Room). There were no issues with any of those officers. The publishing requirement has been met for all the liquor license applications. All license applications have been placed on the table in the Board Room for your review.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

### Bowling Alley

Weston Lanes, Inc	Tax ID: 456000061042503		
Address: 5902 SCHOFIELD Avenue			
Contact: Dale A Elliott	Phone: (715)359-5857	Cell:	

#### Dales Weston Lane

Class B Beer and Liquor License	06/17/2008	06/30/2017	Active
---------------------------------	------------	------------	--------

Number of 'Bowling Alley' Companies 1
---------------------------------------

### Convenient Store

Irvin M Rybacki, Inc	Tax ID: 456000039671003		
Address: 4101 SCHOFIELD AVE			
Contact: Sharon D Rybacki	Phone: (715)359-9290	Cell:	

#### IMR BP

Class A Beer and Liquor License	06/17/2008	06/30/2017	Active
---------------------------------	------------	------------	--------

Kwik Trip, Inc	Tax ID: 456000028761403		
Address: 5603 BUSINESS HIGHWAY 51			
Contact: Richard Faxon	Phone: (715)347-5054	Cell: (715)347-5054	

#### Kwik Trip #356

Class A Beer and Liquor License	03/03/2015	06/30/2017	Active
---------------------------------	------------	------------	--------

#### Kwik Trip #787

Class A Beer and Liquor License	03/03/2015	06/30/2017	Active
---------------------------------	------------	------------	--------

Kwik Trip, Inc.	Tax ID: 456000028761403		
Address: 7605 SCHOFIELD AVE			
Contact:	Phone:	Cell:	

#### Kwik Trip #140

Class A Beer and Liquor License	04/05/2016	06/30/2017	Active
---------------------------------	------------	------------	--------

Schierl Sales Company	Tax ID: 456000048264103		
Address: 6606 COUNTY ROAD J			
Contact:	Phone:	Cell:	

#### The Store #59

Class A Beer and Liquor License	08/01/2014	06/30/2017	Active
---------------------------------	------------	------------	--------

Schierl Sales Corporation	Tax ID: 004000048264101		
Address: 4003 WESTVIEW BLVD			
Contact: Christopher R Raith	Phone: (715)578-7549	Cell:	

#### The Store #60

Class A Beer and Liquor License	06/17/2008	06/30/2017	Active
---------------------------------	------------	------------	--------

Schofield Avenue Shell, LLC	Tax ID: 004000117777501		
Address: 3001 SCHOFIELD AVE			
Contact: Tabatha R Bartz	Phone: (715)675-8506	Cell:	

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

**Schofield Avenue Shell**

Class A Beer and Liquor License      06/17/2008      06/30/2017      Active

<b>WagnerOil Company of Weston, LLC</b> Address: 10002 ADVENTURE WAY Contact: Melissa J Wagner	Tax ID: 004000296373001  Phone: (715)627-1819	Cell:
--	---	-------

**Commerce Crossing**

Class A Beer and Liquor License      06/17/2008      06/30/2017      Active

Number of 'Convenient Store' Companies 7
--

**Golf Course**

<b>ISB Holdings, LLC</b> Address: 8103 WESTON AVE Contact: Michelle L Knopf	Tax ID: 4561027868970-02  Phone: (715)355-1264	Cell:
---	--	-------

**Crane Meadows Golf Cours**

Class B Beer and Liquor License      07/01/2013      06/30/2017      Active

Number of 'Golf Course' Companies 1
-------------------------------------

**Grocery Store**

<b>T.A. Solberg Co., Inc.</b> Address: 6205 BUSINESS HIGHWAY 51 Contact:	Tax ID: 42-6000022697103  Phone:	Cell:
--	--	-------

**Trig's**

Class A Beer and Liquor License      07/01/2015      06/30/2017      Active

<b>Ultra Mart Foods, LLC</b> Address: 2806 SCHOFIELD AVE Contact: Donald T Theisen	Tax ID: 456000056097504  Phone:	Cell:
--	---------------------------------------	-------

**Pick 'n Save #6406**

Class A Beer and Liquor License      06/17/2008      06/30/2017      Active

Number of 'Grocery Store' Companies 2
---------------------------------------

**Hotel**

<b>7100 Stone Ridge Drive Lodging LL</b> Address: 7100 STONE RIDGE DR Contact: Mary Ann Ghidorzi	Tax ID: 456000282373602  Phone: (715)845-7282	Cell:
--	---	-------

**Fairfield Inn & Suites**

Class A Beer and Liquor License      06/17/2008      06/30/2017      Active

<b>Rivers Hotel Company Inc</b> Address: 4115 BARBICAN AVE Contact: Pamela Heyroth	Tax ID:  Phone: (715)355-0077	Cell:
--	-------------------------------------	-------

**AmericInn of Weston**

Class B Beer License      07/01/2015      06/30/2017      Active

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

Rivers Hotel Company, Inc Address: 4210 BARBICAN AVE Contact: Michael J Rivers	Tax ID: 456000016548603 Phone: (507)454-4427	Cell:
--	---	-------

Holiday Inn Express  
Class B Beer License      07/01/2013      06/30/2017      Active

Number of 'Hotel' Companies 3
-------------------------------

None
------

Antlers Archery, LLC Address: 6502 Machmueller Street Contact: Amy Ryan	Tax ID: 456-1027053397 Phone: (715)359-4596	Cell:
---	--	-------

Antlers Archery  
Class B Beer License      03/16/2010      06/30/2017      Active

<del>Crafties, LLC Address: 4103 SCHOFIELD Avenue Contact:</del>	<del>Tax ID: Phone:</del>	<del>Cell:</del>
--	-------------------------------	------------------

*Action taken Separately*

~~Crafties  
Class B Beer License      07/01/2016      06/30/2017      Active~~

Number of 'None' Companies 2
------------------------------

Restaurant
------------

Basil LLC Address: 2106 SCHOFIELD AVE Contact: Thidachanh T Daly	Tax ID: 456102683888903 Phone: (715)574-2987	Cell:
--	---	-------

Basil  
Class B Beer and Reserve Liquor License      10/06/2009      06/30/2017      Active

*Hold  
1570.07*

Brews Brothers Pub LLC Address: 4107 Barbican Avenue Contact: Gary W Hanson	Tax ID: 456-1027896454-02 Phone:	Cell: (715)613-1163
---	-------------------------------------	---------------------

Brews Brothers Pub  
Class B Beer and Liquor License      01/22/2013      06/30/2017      Active

Chang Garden Weston, LLC Address: 4215 BARBICAN AVE Contact: Ting Bong Chang	Tax ID: 456-0001772543-02 Phone: (715)845-1995	Cell:
--	---	-------

Chang Garden  
Class B Beer and Reserve Liquor License      02/04/2009      06/30/2017      Active

El Charro Address: 1711 SCHOFIELD AVE Contact: Teresa D Serrano-Figuerc	Tax ID: 04102786898005 Phone: (920)377-1866	Cell:
---	--	-------

El Charro  
Class B Beer and Liquor License      07/01/2013      06/30/2017      Active

License Held	Date Issued	Date Expires	Status
<b>Espresso Sensory Perception LLC</b> Address: 4204 SCHOFIELD AVE Contact: Loreen C Glaman			
Tax ID: 45600014165501	Phone:	Cell: (715)551-0538	
Vino Latte			
Class B Beer and Liquor License	05/01/2014	06/30/2017	Active
<b>lozzo's, Inc</b> Address: 3115 CAMP PHILLIPS RD Contact: Georgiana lozzo			
Tax ID:	Phone:	Cell:	
lozzo's Italian Food			
Class B Beer and Liquor License	06/17/2008	06/30/2017	Active
<b>MK of Weston</b> Address: 5006 E Jelinek Avenue Contact: Patricia Kasten			
Tax ID: 456102654864002	Phone: (715)355-7936	Cell:	
Wish - Wisconsin Steakhof			
Class B Beer and Liquor License	05/08/2008	06/30/2017	Active
<b>Palm's Inc.</b> Address: 5912 BUSINESS HIGHWAY 51 Contact: Steve Hutchison			
Tax ID: 456102788931202	Phone:	Cell: (715)551-3010	
Palm's Supper Club			
Class B Beer and Liquor License	07/03/2012	06/30/2017	Active
<b>PH Hospitality Group LLC</b> Address: 6207 BUSINESS HIGHWAY 51 Contact: Mark Dillon			
Tax ID: 456000012438204	Phone:	Cell:	
Pizza Hut			
Class B Beer License	04/21/2008	06/30/2017	Active
<b>Sam's Pizza of Wausau, Inc</b> Address: 5811 BUSINESS HIGHWAY 51 Contact: Lynell M Huber			
Tax ID: 456000040895901	Phone: (715)675-6573	Cell:	
Sam's Pizza			
Class B Beer License	06/17/2008	06/30/2017	Active
<b>Tailgatez, LLC</b> Address: 4403 SCHOFIELD AVE Contact: Steven C Huber			
Tax ID: 456102638135302	Phone:	Cell: (715)355-5939	
Tailgatez Grill & Sportz Bar			
Class B Beer and Reserve Liquor License	08/05/2008	06/30/2017	Active
<b>Wasabi, LLC</b> Address: 3703 SCHOFIELD AVE Contact:			
Tax ID:	Phone:	Cell:	
Wasabi Grill & Sushi Bar			
Class B Beer and Liquor License	02/16/2016	06/30/2017	Active
<b>Wong, Andy</b> Address: 3910 SCHOFIELD AVE Contact: Andy Wong			
Tax ID: 456102504340404	Phone: (715)252-4551	Cell:	
Shanghai Grill			

License Held	Date Issued	Date Expires	Status
Class B Beer and Reserve Liquor License	12/05/2008	06/30/2017	Active

Number of 'Restaurant' Companies 13

**Retail Sales**

<b>Target Corporation</b> Address: 2707 SCHOFIELD AVE Contact: Rachael Vegas	Tax ID: 004-0000026531-01  Phone: (612)761-1010	Cell:
--	---	-------

**Target Store T-0364**  
 Class A Beer and Liquor License      05/19/2009      06/30/2017      Active

<b>Walgreens Company</b> Address: 5305 BUSINESS HIGHWAY 51 Contact: Emily K Zirger	Tax ID:  Phone:	Cell: (920)203-4313
--	-----------------------	---------------------

**Walgreens #09609**  
 Class A Beer and Liquor License      12/01/2009      06/30/2017      Active

Number of 'Retail Sales' Companies 2

**Service**

<b>Premier Sports Academy LLC</b> Address: 8706 Progress Way Contact:	Tax ID: 456-1028573753-02  Phone:	Cell:
---	---	-------

**Premier Sports Academy L**  
 Class B Beer License      04/07/2015      06/30/2017      Active

Number of 'Service' Companies 1

**Tavern**

<b>Danny's of Weston, Inc.</b> Address: 5304 BUSINESS HIGHWAY 51 Contact: Toulia Kostopoulos	Tax ID: 456000023873403  Phone: (715)845-7468	Cell:
--	---	-------

**Danny's Sports Page**  
 Class B Beer and Liquor License      06/17/2008      06/30/2017      Active

<b>Down The Hill, Inc.</b> Address: 1903 CUTOFF RD Contact: Terry Woznicki	Tax ID:  Phone: (715)359-2729	Cell:
--	-------------------------------------	-------

**Down the Hill Bar**  
 Class B Beer and Liquor License      06/17/2008      06/30/2017      Active

<b>Elliott, Daniel T</b> Address: 4810 ROSS AVE Contact: Daniel T Elliott	Tax ID: 456000051640602  Phone: (715)355-1157	Cell:
---	---	-------

**Big Dan & Space's Kelly Cl**  
 Class B Beer and Liquor License      06/17/2008      06/30/2017      Active

License Held Date Issued Date Expires Status

Erdmann Holdings LLC Tax ID: 456102819061202  
Address: 8101 SCHOFIELD AVE  
Contact: Ronald R Erdmann Phone: Cell: (920)446-3585

Trailside Sports Bar & Grill  
Class B Beer and Liquor License 07/01/2013 06/30/2017 Active

James, Brandon Tax ID: 456102438302104  
Address: 5505 BUSINESS HIGHWAY 51  
Contact: Brandon J James Phone: (715)359-2877 Cell:

110.56  
Hold

The Speakeasy  
Class B Beer and Liquor License 06/17/2008 06/30/2017 Active

Jim's Weston Bar, LLC Tax ID: 456102629182502  
Address: 3012 SCHOFIELD AVE  
Contact: Jim Fust Phone: (715)842-1538 Cell: (715)212-3743

Hold  
110.56

The Jim  
Class B Beer and Reserve Liquor License 06/17/2008 06/30/2017 Active

Kluck, Mark E Tax ID: 456000045277103  
Address: 6404 COUNTY ROAD J  
Contact: Mark E Kluck Phone: (715)446-2497 Cell:

Kluck's Callon Saloon  
Class B Beer and Liquor License 06/17/2008 06/30/2017 Active

Rasmussen, Diana L Tax ID: 004000289795001  
Address: 5307 WESTFAIR AVE  
Contact: Diana L Rasmussen Phone: (715)843-6646 Cell:

Razz's Breakfast Bar and G  
Class B Beer and Liquor License 06/17/2008 06/30/2017 Active

RJT & SONS, LLC Tax ID:  
Address: 6202 SCHOFIELD AVE  
Contact: Robert J Tesmer Phone: (715)845-4119 Cell:

Hold  
422.37

Arrow Sports Club  
Class B Beer and Liquor License 06/17/2008 06/30/2017 Active

Wiggly Field, Inc. Tax ID: 004000029811901  
Address: 2005 SCHOFIELD AVE  
Contact: Patrick W Paluch Phone: (715)693-3047 Cell:

Wiggly Field  
Class B Beer and Liquor License 06/17/2008 06/30/2017 Active

Number of 'Tavern' Companies 10

Trap Club

Weston Hit & Miss Trap Club Inc Tax ID: 456000048522902  
Address: 9105 Zinser Street  
Contact: Glenn Hamerly Phone: (715)359-7673 Cell:

Weston Hit & Miss Trap Clu  
Class B Beer License 06/17/2008 06/30/2017 Active

License Held

Date Issued

Date Expires

Status

---

Number of 'Trap Club' Companies 1

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.19.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **2016/2017 COMMERCIAL ANIMAL ESTABLISHMENT LICENSE FOR  
ACE HARDWARE.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the 2016/2017 Commercial Animal  
Establishment License for Ace Hardware?

RECOMMENDATION TO: Staff recommendation is to approve the 2016/2017 Commercial Animal  
Establishment License for Ace Hardware.

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 10.124
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

The Commercial Animal Establishment license for Ace Hardware will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. Staff is not aware of any concerns related to the issuance of the Commercial Animal Establishment license for Ace Hardware and recommends approval of the license.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

---

## License Holders

---

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

---

None
------

Ace Hardware Center
---------------------

Tax ID:
---------

Address: 2606 SCHOFIELD AVE
-----------------------------

Contact: Ace Hardware Center
------------------------------

Phone: (715)359-1500
----------------------

Cell:
-------

**Ace Hardware Center**

Commercial Animal Establishment - Pet Sh 09/22/2009 06/30/2017 Active

Number of 'None' Companies 1
------------------------------

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.20.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **HOTEL/MOTEL ESTABLISHMENT PERMITS FOR THE 2016/2017  
TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the attached listing (dated June 6, 2016) of  
Hotel/Motel Establishment permits for the 2016/2017 term?

RECOMMENDATION TO: Staff recommendation is to approve the Hotel/Motel Establishment permits for the  
2016/2017 term.

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 78.107
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

Per Section 78.107 of the Municipal Code, any person furnishing rooms or lodging shall file an application for a permit to operate a hotel or motel in the Village. These current license holders are renewing their permits for the 2016/2017 term. Staff is in receipt of their signed applications to renew. There are not any issues related to the issuance of these permits. Staff recommends approval of all the permits.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
<b>Hotel</b>			
<b>7100 Stone Ridge Drive Lodging LL</b> Address: 7100 STONE RIDGE DR Contact: Mary Ann Ghidorzi	Tax ID: 456000282373602	Phone: (715)845-7282	Cell:
<b>Fairfield Inn &amp; Suites</b> Hotel/Motel Establishment Permit	06/17/2008	06/30/2017	Active
<b>Rivers Hotel Company Inc</b> Address: 4115 BARBICAN AVE Contact: Pamela Heyroth	Tax ID:	Phone: (715)355-0077	Cell:
<b>AmericInn of Weston</b> Hotel/Motel Establishment Permit	06/17/2008	06/30/2017	Active
<b>Rivers Hotel Company, Inc</b> Address: 4210 BARBICAN AVE Contact: Michael J Rivers	Tax ID: 456000016548603	Phone: (507)454-4427	Cell:
<b>Holiday Inn Express</b> Hotel/Motel Establishment Permit	06/17/2008	06/30/2017	Active
<b>Weston Inn &amp; Suites</b> Address: 5810 SCHOFIELD AVE Contact: Slavica Momcilovic	Tax ID:	Phone: (715)359-1990	Cell:
<b>Weston Inn &amp; Suites</b> Hotel/Motel Establishment Permit	06/17/2008	06/30/2017	Active
<b>Number of 'Hotel' Companies 4</b>			

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.21.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

**REQUEST FROM: SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

**ITEM DESCRIPTION: MOBILE FOOD VENDOR LICENSES FOR NORTHERN ICE CREAM  
EXPRESS, ROTHSCHILD-WESTON LIONS CLUB AND BOY SCOUTS,  
TROOP 451.**

---

---

**DATE/MTG: BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

**POLICY QUESTION:** Should the Board of Trustees approve the Mobile Food Vendor license for Northern Ice Cream Express, Rothschild-Weston Lions Club and Boy Scouts, Troop 451.

---

**RECOMMENDATION TO:** Staff recommendation is to approve the Mobile Food Vendor license for Northern Ice Cream Express, Rothschild-Weston Lions Club and Boy Scouts, Troop 451, contingent on an approved background check for the Boy Scouts, Troop 451,

---

**LEGISLATIVE ACTION:**

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

**FISCAL IMPACT ANALYSIS:**

- |   |           |
|---|-----------|
| <input type="checkbox"/> Budget Line Item:            | _____     |
| <input type="checkbox"/> Budget Line Item:            | _____     |
| <input type="checkbox"/> Budgeted Expenditure:        | _____     |
| <input checked="" type="checkbox"/> Budgeted Revenue: | Licensing |
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- |   |             |
|---|-------------|
| <input type="checkbox"/> WI Statue:                 | _____       |
| <input type="checkbox"/> WI Administrative Code:    | _____       |
| <input type="checkbox"/> Case Law / Legal:          | _____       |
| <input checked="" type="checkbox"/> Municipal Code: | Sec. 18.148 |
| <input type="checkbox"/> Municipal Rules:           | _____       |
- 

**PRIOR REVIEW:** N/A

---

**BACKGROUND:**

A new ordinance for Mobile Food Vendors became effective on April 20<sup>th</sup> and since that time staff received three applications. Northern Ice Cream Express has applied for a 6-month license, and there is no specific site listed on the application because this is a mobile bicycle, in which ice cream products will be sold throughout the Village. Chief Sparks has approved the background check and Assistant Planner Wehner has approved the application as it relates to zoning. The Rothschild-Weston Lions Club applied for a license beginning June 15<sup>th</sup> and ending September 1<sup>st</sup> at Ace Hardware. Chief Spark has also approved the background check for this

---

application and Assistant Planner Wehner has approved the application as it relates to zoning. Boy Scouts, Troop 451 applied for a license beginning June 10<sup>th</sup> and ending July 10<sup>th</sup> at Ace Hardware. We are still waiting for the background check to come back for this. Assistant Planner Wehner has approved the application as it relates to zoning. Staff recommends approval of the licenses, contingent on an approved background check for the Boy Scouts, Troop 451,

Supplemental Briefer for Agenda Items under Consideration?

Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

<b>None</b>
-------------

<b>Spooner, Doris</b>	Tax ID:		
Address: 2120 Walker Road	Phone:	Cell: (715)581-2514	
Contact: Vince R Madey			

<b>Northern Ice Cream Expres</b>				
Mobile Food Vendor	06/21/2016	12/21/2016	Active	

<b>Number of 'None' Companies 1</b>
-------------------------------------

<b>Service</b>
----------------

<b>Boy Scout, Troop 451</b>	Tax ID:		
Address: 2606 SCHOFIELD AVE	Phone:	Cell:	
Contact:			

<b>Boy Scout, Troop 451</b>				
Mobile Food Vendor	06/21/2016	07/11/2016	Active	

<b>Rothschild-Weston Lions Club</b>	Tax ID:		
Address: 2606 SCHOFIELD AVE	Phone:	Cell:	
Contact:			

<b>Rothschild-Weston Lions C</b>				
Mobile Food Vendor	06/21/2016	09/02/2016	Active	

<b>Number of 'Service' Companies 2</b>
--

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.22.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **OPERATOR LICENSE RENEWALS FOR THE 2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the Operator License renewals for the 2016/2017 term?

---

---

RECOMMENDATION TO: Staff recommendation is to approve the Operator License renewals for the names listed on the "Individual License Holder Listing dated 7/1/2016 to 6/30/2017."

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 6 – Alcohol Beverages
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

Operator license applications for the 2016/2017 term were received by Village staff and submitted to the Everest Metro Police Department for background checks. The Department completed each background check, and Chief Sparks recommends approval of all the applicants listed on the "Individual License Holder Listing". These applicants also meet all other qualifications to hold an Operator License in the Village of Weston. A copy of each original application can be viewed at the front table of the Board Room.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

Individual License Holder Listings: FOR REVIEW

7/1/2016 – 6/30/2017

1. ALLMAN, CONNIE
2. BAUMGARDT, ROBIN
3. BEDNARZ, KATHY
4. BENDER, JUSTIN
5. BLAIR, JOHN
6. BRUSKI, AMANDA
7. BURTON, BEN
8. CAMPBELL, SAMANTHA
9. CHACK, ERIC
10. CRONIN, JANESSA
11. CORDY, REILLY
12. CUNNINGHAM, ALEXANDER
13. DELLVON, DAVID
14. DUTTON, DANA
15. ELLIOT, JARED
16. FENHAUS, HEATHER
17. GILBERT, GRACIE
18. GOTZMAN, ALLAN
19. HINTZ, JR. JAMES
20. HOFFMEYER, RANDY
21. HOFMANN, ROD
22. JAGLER, STACY
23. JIMENEZ, FLORALI
24. JOHNSON, JOYCE
25. KASAT, AMBER
26. KLOOS, LAURIE
27. KNAUP, JESSICA
28. LEBARGE, JENNIFER
29. LEMKE, JR. OWEN
30. LEMMER, CONNIE
31. LEMMER, ERIN
32. LOOMIS, MICHAEL
33. LOTTER, LINDA
34. LUOMA, KELLY
35. MCCARTY, STEPHANIE
36. MARX, MARY
37. MIELKE, KIMBERLY
38. MENG VANG, KONG
39. MOUW, TERRI
40. OSNESS, RHONDA
41. PAGEL, ERIC
42. PERGALSKI, HEATHER
43. PETERKA, ANNA
44. PILLER, KIMBERLY
45. PRIEBE, KATHRYN
46. QUATTROCCHI, LEEANN
47. RAYOME, CRYSTAL
48. REVOIR, GABRIELLE
49. RICHARD, SIERRA
50. ROBERTS, BRADLEY
51. RUENGER, NICHOLE
52. ROWNEY, ERIC
53. SCHEPP, TAMARA
54. SCHAUDER, JOSEPH
55. SCHULTZ, SHERRI
56. SIKORA, CARI
57. STOIBER, AARON
58. THAO, LOR
59. THOMAS, KASSANDRA
60. TRETTER, TODD
61. TRINKO, JANESSA
62. TORNOW, CARLA K.
63. URMANSKI, CASSADANA
64. VAN DEN HEUVEL, KIMM
65. WASTLICK, MATTHEW
66. WIERZBA, MATT
67. WESTBERG, TAMMY
68. WILL, NICOLE
69. WILKE, JESSICA
70. WOLFE, KELLEY
71. YANG, NOUA
72. ZARDA, JAYDEN
73. ZEINERT, ARIANNA
74. ZELENKA, LAURIE
75. ZELLER, KAREN
76. ZURAKOWSKI, DANIELLE

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.23.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **PAWN BROKER AND SECONDHAND ARTICLE DEALER'S LICENSES  
FOR THE 2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve issuing the 2016/2017 Pawn Broker and  
Secondhand Article Dealer's licenses for Wausau Gun and Loan.

RECOMMENDATION TO: Staff recommendation is to approve issuing the 2016/2017 Pawn Broker and  
Secondhand Article Dealer's licenses for Wausau Gun and Loan, contingent on  
paying the personal property tax in the amount of \$13.27.

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 18.143
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

Both the Pawn Broker and Secondhand Article Dealer's licenses for Wausau Gun and Loan will expire on June 30<sup>th</sup>. Staff is in receipt of their applications to renew for the 2016/2017 term. They owe the Village \$13.27 for personal property tax. Staff is not aware of any other issues related to the issuance of these licenses and recommends approval, contingent on paying the personal property tax.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

---

## License Holders

---

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

---

<b>Retail Sales</b>
---------------------

Wausau Gun and Loan Inc	Tax ID:	
Address: 5612 BUSINESS HIGHWAY 51		
Contact: John T Anderson	Phone: (715)359-5540	Cell:

Wausau Gun and Loan Pawn Broker License	06/17/2008	06/30/2017	Active
--	------------	------------	--------

Number of 'Retail Sales' Companies 1
--------------------------------------

---

## License Holders

---

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

---

<b>Retail Sales</b>
---------------------

Wausau Gun and Loan Inc	Tax ID:	
Address: 5612 BUSINESS HIGHWAY 51		
Contact: John T Anderson	Phone: (715)359-5540	Cell:

<b>Wausau Gun and Loan</b>			
Secondhand Article Dealer's License	06/17/2008	06/30/2017	Active

Number of 'Retail Sales' Companies 1
--------------------------------------

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.24.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

ITEM DESCRIPTION: **PLAYFUL PAWS KENNEL LICENSE FOR THE 2016/2017 TERM.**

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

POLICY QUESTION: Should the Board of Trustees approve the Kennel License for Playful Paws, 7701 Schofield Avenue?

RECOMMENDATION TO: Staff recommendation is to approve the Kennel license for Playful Paws, contingent on paying \$37.59 for personal property tax.

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: N/A
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 10.122
- Municipal Rules: \_\_\_\_\_
- 

PRIOR REVIEW: N/A

---

BACKGROUND:

Playful Paws currently holds a Kennel License, which will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. The application fee of \$150 has been paid. Staff recommends approval of their license, contingent on paying personal property tax in the amount of \$37.59.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments



**BUSINESS LICENSE APPLICATION**

**BUSINESS LICENSE TYPE:** Kennel License

Please review the information below and correct any errors shown:

**NAME:** Michael Fink

**BUSINESS NAME:** Playful Paws

**ADDRESS:** 7701 SCHOFIELD AVE , WESTON, WI 54476

**NEW ADDRESS:** \_\_\_\_\_

**LICENSE #:** LIC-9-09-1765

**TELEPHONE NUMBER:** (715)

355-0255

**APPLICANT NOTICE:**

1. The *VILLAGE* performs background checks on all applicants. The *VILLAGE OF WESTON* may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The *VILLAGE OF WESTON* does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the *VILLAGE* determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the *VILLAGE*.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal  NO  YES (Complete arrest or conviction information below)

NAME \_\_\_\_\_ STATUTE #/ LOCAL ORDINANCE \_\_\_\_\_

CHARGE \_\_\_\_\_ WHERE CONVICTED \_\_\_\_\_

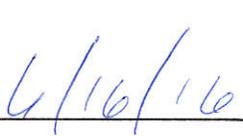
DATE \_\_\_\_\_ PENALTY \_\_\_\_\_ MISDEMEANOR \_\_\_\_\_ FELONY \_\_\_\_\_

**List additional information regarding arrest / conviction information on the back of this application.**

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the *VILLAGE OF WESTON* Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the *VILLAGE OF WESTON* pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the *VILLAGE OF WESTON* according to the law.

**Note:** If you renew by mail and have not received your license by the end of June, please call the *VILLAGE OF WESTON CLERK*

  
\_\_\_\_\_  
(APPLICANT (SIGNATURE))

  
\_\_\_\_\_  
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON  
VILLAGE CLERK  
5500 SCHOFIELD AVE, WESTON, WI 54476

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.25.**





# License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

## Salvage Yard

**Cousineau Auto, Inc**

Address: 6702 RYAN ST

Contact: Cousineau Auto

Tax ID:

Phone:

Cell:

**Cousineau Auto**

Salvage License

06/17/2008

06/30/2017

Active

**V&K Truck Equipment**

Address: 10001 Schofield Avenue

Contact: Virgil Kufahl

Tax ID:

Phone: (715)359-6029

Cell:

**V&K Truck Equipment**

Salvage License

06/17/2008

06/30/2017

Active

**Yaeger Auto Salvage, Inc**

Address: 8205 CAMP PHILLIPS RD

Contact: Yaeger Auto Salvage, Inc

Tax ID:

Phone:

Cell:

**Yaeger Auto Salvage, Inc**

Salvage License

06/17/2008

06/30/2017

Active

Number of 'Salvage Yard' Companies 3

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.26.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **SECONDHAND JEWELRY DEALER'S LICENSES HOLDERS FOR THE  
2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the attached listing (dated Thursday, June 16, 2016) of Secondhand Jewelry Dealer's License for the 2016/2017 term.

RECOMMENDATION TO: Staff recommendation is to approve the attached Secondhand Jewelry Dealer's licenses holders.

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: N/A
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 18.143
- Municipal Rules: \_\_\_\_\_
- 

PRIOR REVIEW: N/A

---

BACKGROUND:

These licenses will expire on June 30<sup>th</sup>. Staff is in receipt of their signed application to renew for the 2016/2017 term. Staff is not aware of any issues related to issuance of these licenses. Staff recommends approval of the licenses.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments
-

# License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

## None

<b>Bling It Around Again LLC</b> Address: 2107 Schofield Avenue Contact: Julie A Rybacki	Tax ID: Phone: (715)355-3091	Cell:
--	---------------------------------	-------

<b>Bling It Around Again LLC</b> Secondhand Jewelry Dealer's License	10/04/2011	06/30/2017	Active
---	------------	------------	--------

Number of 'None' Companies 1

## Retail Sales

<b>Wausau Gun and Loan Inc</b> Address: 5612 BUSINESS HIGHWAY 51 Contact: John T Anderson	Tax ID: Phone: (715)359-5540	Cell:
---	---------------------------------	-------

<b>Wausau Gun and Loan</b> Secondhand Jewelry Dealer's License	06/17/2008	06/30/2017	Active
---	------------	------------	--------

Number of 'Retail Sales' Companies 1

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.27.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK/EMPLOYEE RESOURCE  
MANAGER**

---

---

ITEM DESCRIPTION: **WEIGHTS AND MEASURES LICENSES FOR THE 2016/2017 TERM.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve the attached listing (dated 6/17/2016) of  
Weights and Measures licenses for the 2016/2017 term.

---

---

RECOMMENDATION TO: Staff recommendation is to approve the 2016/2017 Weights and Measures  
licenses.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: Licensing

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Sec. 18.149
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

A new ordinance for Weights and Measures licensing was approved earlier in the year, and staff sent out applications based on the information they received from the State of Wisconsin. The State of Wisconsin does the inspections for the weights and measures and then invoices the Village for their services. Village staff then sent out applications to the individuals listed on the invoice requesting them to submit the application and license fee to the Village for processing. Staff recommends approval of the licenses.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

## License Holders

License Held	Date Issued	Date Expires	Status
--------------	-------------	--------------	--------

### Convenient Store

<b>Irvin M Rybacki, Inc</b> Address: 4101 SCHOFIELD AVE Contact: Sharon D Rybacki	Tax ID: 456000039671003  Phone: (715)359-9290	Cell:
---	---	-------

#### IMR BP

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Kwik Trip, Inc</b> Address: 5603 BUSINESS HIGHWAY 51 Contact: Richard Faxon	Tax ID: 456000028761403  Phone: (715)347-5054	Cell: (715)347-5054
--	---	---------------------

#### Kwik Trip #356

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

#### Kwik Trip #787

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Schierl Sales Company</b> Address: 6606 COUNTY ROAD J Contact:	Tax ID: 456000048264103  Phone:	Cell:
---	---------------------------------------	-------

#### The Store #59

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Schierl Sales Corporation</b> Address: 4003 WESTVIEW BLVD Contact: Christopher R Raith	Tax ID: 004000048264101  Phone: (715)578-7549	Cell:
---	---	-------

#### The Store #60

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Schofield Avenue Shell, LLC</b> Address: 3001 SCHOFIELD AVE Contact: Tabatha R Bartz	Tax ID: 004000117777501  Phone: (715)675-8506	Cell:
---	---	-------

#### Schofield Avenue Shell

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>WagnerOil Company of Weston, LL</b> Address: 10002 ADVENTURE WAY Contact: Melissa J Wagner	Tax ID: 004000296373001  Phone: (715)627-1819	Cell:
---	---	-------

#### Commerce Crossing

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

Number of 'Convenient Store' Companies 6
--

### Grocery Store

<b>T.A. Solberg Co., Inc.</b> Address: 6205 BUSINESS HIGHWAY 51 Contact:	Tax ID: 42-6000022697103  Phone:	Cell:
--	--	-------

License Held	Date Issued	Date Expires	Status				
<b>Trig's</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Ultra Mart Foods, LLC</b> Address: 2806 SCHOFIELD AVE Contact: Donald T Theisen</td> <td>Tax ID: 456000056097504</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Ultra Mart Foods, LLC</b> Address: 2806 SCHOFIELD AVE Contact: Donald T Theisen	Tax ID: 456000056097504	Phone:	Cell:
<b>Ultra Mart Foods, LLC</b> Address: 2806 SCHOFIELD AVE Contact: Donald T Theisen	Tax ID: 456000056097504	Phone:	Cell:				
<b>Pick 'n Save #6406</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td>Number of 'Grocery Store' Companies 2</td> </tr> </table>				Number of 'Grocery Store' Companies 2			
Number of 'Grocery Store' Companies 2							
None							
<table border="1"> <tr> <td><b>Ace Hardware Center</b> Address: 2606 SCHOFIELD AVE Contact: Ace Hardware Center</td> <td>Tax ID:</td> <td>Phone: (715)359-1500</td> <td>Cell:</td> </tr> </table>				<b>Ace Hardware Center</b> Address: 2606 SCHOFIELD AVE Contact: Ace Hardware Center	Tax ID:	Phone: (715)359-1500	Cell:
<b>Ace Hardware Center</b> Address: 2606 SCHOFIELD AVE Contact: Ace Hardware Center	Tax ID:	Phone: (715)359-1500	Cell:				
<b>Ace Hardware Center</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Advanced Disposal</b> Address: 5509 FULLER ST Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Advanced Disposal</b> Address: 5509 FULLER ST Contact:	Tax ID:	Phone:	Cell:
<b>Advanced Disposal</b> Address: 5509 FULLER ST Contact:	Tax ID:	Phone:	Cell:				
<b>Advanced Disposal</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Bla Her</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Bla Her</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Bla Her</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Her Bla</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Chad's Homegrown Produce</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Chad's Homegrown Produce</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Chad's Homegrown Produce</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Chad's Homegrown Produ</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Cheng Lee</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Cheng Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Cheng Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Lee Cheng</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Chia Lee</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Chia Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Chia Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Lee Chia</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Cindy Chang</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Cindy Chang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Cindy Chang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				

License Held	Date Issued	Date Expires	Status				
<b>Chang Cindy</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Country Fresh Meats</b> Address: 9902 WESTON AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Country Fresh Meats</b> Address: 9902 WESTON AVE Contact:	Tax ID:	Phone:	Cell:
<b>Country Fresh Meats</b> Address: 9902 WESTON AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Country Fresh Meats</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Joua Her</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Joua Her</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Joua Her</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Her Joua</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Lee Kou</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Lee Kou</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Lee Kou</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Kou Lee</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Lee Seng</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Lee Seng</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Lee Seng</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Seng Lee</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Mai Xiong</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Mai Xiong</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Mai Xiong</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Xiong Mai</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Mai Yang</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Mai Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Mai Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Yang Mai</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Mee V Xiong</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Mee V Xiong</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Mee V Xiong</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
<b>Xiong Mee V</b> Weights and Measures License	07/01/2016	06/30/2017	Active				
<table border="1"> <tr> <td><b>Ministry Health Care-Saint Clare's H</b> Address: 3301 CRANBERRY BLVD Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Ministry Health Care-Saint Clare's H</b> Address: 3301 CRANBERRY BLVD Contact:	Tax ID:	Phone:	Cell:
<b>Ministry Health Care-Saint Clare's H</b> Address: 3301 CRANBERRY BLVD Contact:	Tax ID:	Phone:	Cell:				
<b>Ministry Health Care-Saint</b> Weights and Measures License	07/01/2016	06/30/2017	Active				

License Held	Date Issued	Date Expires	Status				
<table border="1"> <tr> <td><b>Moua Mai</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Moua Mai</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Moua Mai</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Mai Moua	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Pang Yang</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Pang Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Pang Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Yang Pang	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Pang Yang Thao</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Pang Yang Thao</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Pang Yang Thao</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Thao Pang Yang	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Soua Yang</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Soua Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Soua Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Yang Soua	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Total Rental</b> Address: 5009 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Total Rental</b> Address: 5009 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Total Rental</b> Address: 5009 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Total Rental	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Tou Lee</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Tou Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Tou Lee</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Lee Tou	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>True Yang</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>True Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>True Yang</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Yang True	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Vang Ko</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Vang Ko</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Vang Ko</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Ko Vang	Weights and Measures License	07/01/2016	06/30/2017 Active				
<table border="1"> <tr> <td><b>Xue Moua</b> Address: 5500 SCHOFIELD AVE Contact:</td> <td>Tax ID:</td> <td>Phone:</td> <td>Cell:</td> </tr> </table>				<b>Xue Moua</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
<b>Xue Moua</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:				
Moua Xue							

License Held	Date Issued	Date Expires	Status
Weights and Measures License	07/01/2016	06/30/2017	Active

<b>Yee Her</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
---	---------	--------	-------

**Her Yee**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Yia Moua</b> Address: 5500 SCHOFIELD AVE Contact:	Tax ID:	Phone:	Cell:
--	---------	--------	-------

**Moua Yia**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

Number of 'None' Companies 26

**Retail Sales**

<b>Target Corporation</b> Address: 2707 SCHOFIELD AVE Contact: Rachael Vegas	Tax ID: 004-0000026531-01	Phone: (612)761-1010	Cell:
--	---------------------------	----------------------	-------

**Target Store T-0364**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Walgreens Company</b> Address: 5305 BUSINESS HIGHWAY 51 Contact: Emily K Zirger	Tax ID:	Phone:	Cell: (920)203-4313
--	---------	--------	---------------------

**Walgreens #09609**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

Number of 'Retail Sales' Companies 2

**Salvage Yard**

<b>Cousineau Auto, Inc</b> Address: 6702 RYAN ST Contact: Cousineau Auto	Tax ID:	Phone:	Cell:
--	---------	--------	-------

**Cousineau Auto**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

<b>Yaeger Auto Salvage, Inc</b> Address: 8205 CAMP PHILLIPS RD Contact: Yaeger Auto Salvage, Inc	Tax ID:	Phone:	Cell:
--	---------	--------	-------

**Yaeger Auto Salvage, Inc**

Weights and Measures License	07/01/2016	06/30/2017	Active
------------------------------	------------	------------	--------

Number of 'Salvage Yard' Companies 2

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.28.**



**VILLAGE OF WESTON  
REQUEST FOR CONSIDERATION**

---

---

AGENDA ITEM DSCRPTN:   VOUCHERS – PAYMENT OF VILLAGE EXPENDITURES.

---

---

FOR CONSIDERATION AT:   BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016

---

---

LEGISLATION TYPE:       ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

---

---

RECOMMENDATION TO:     Approve payment of Village expenditures (vouchers) for the period of  
06/03/2016-06/16/2016 in the grand total amount of \$182,680.37.  
Check numbers were #43600-43640.

---

---

REPORT PREPARED BY:    JOHN JACOBS; FINANCE DIRECTOR/TREASURER

---

---

BACKGROUND:            Vouchers were received by the Finance Department from various departments  
during the period of 06/03/2016-06/16/2016 for payment. All invoices were  
reviewed for proper authorized approval by a department manager or  
supervisor, prior to processing for payment. Finance Director Jacobs reviewed  
the voucher register report, prior to the accounts payable checks being printed  
and mailed.

---

---

FISCAL IMPACTS:

Budget Line Item:        Various – across all departments and funds  
Budget Line Item:        \_\_\_\_\_  
Budgeted Expenditure:    Various – across all departments and funds  
Budgeted Revenue:        \_\_\_\_\_

---

---

STATUTORY REFERENCES:

Wisconsin Statute:        66.0607(4)  
Administrative Code:     \_\_\_\_\_  
Municipal Code:         \_\_\_\_\_  
Judicial Ruling:         \_\_\_\_\_

---

---

FURTHER REVIEW:         No further review required at this time.

Report Criteria:  
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>43600</b>									
06/16	06/03/2016	43600	21265	COLEMAN, BILL	PERMIT REFUNDS	POOL-5-16-6678 REFUND	1	10-00-44347-00	50.00
06/16	06/03/2016	43600	21265	COLEMAN, BILL	PERMIT REFUNDS	DECK-5-16-6680 REFUND	2	10-00-44315-00	60.00
Total 43600:									110.00
<b>43601</b>									
06/16	06/03/2016	43601	18990	WISCONSIN PUBLIC SERVICE	2484-00065 APR16	BLOEDEL: 4/19-5/18/16	1	60-03-53720-22	844.37
06/16	06/03/2016	43601	18990	WISCONSIN PUBLIC SERVICE	2484-00065 APR16	BLOEDEL: 4/18-5/17/16	2	60-03-53720-22	22.07
06/16	06/03/2016	43601	18990	WISCONSIN PUBLIC SERVICE	2484-00136 APR16	RIPPLING CREEK: 4/15-5/16/16	1	60-03-53720-22	1,260.08
06/16	06/03/2016	43601	18990	WISCONSIN PUBLIC SERVICE	2484-00136 APR16	RIPPLING CREEK: 4/14-5/15/16	2	60-03-53720-22	28.39
Total 43601:									2,154.91
<b>43602</b>									
06/16	06/07/2016	43602	20081	ASSOCIATED TRUST COMPANY	5055838	2003A CDA FEES THROUGH 4/30/16	1	27-08-58401-55	363.00
Total 43602:									363.00
<b>43603</b>									
06/16	06/07/2016	43603	2200	BRUCE MUNICIPAL EQUIPMENT INC	3861	REAR NOZ RUBBER & GUTTERSHOE RETURN (FROM INV 5161	1	10-03-53318-35	120.96-
06/16	06/07/2016	43603	2200	BRUCE MUNICIPAL EQUIPMENT INC	5161737	#113 PARTS	1	63-03-53656-35	793.96
06/16	06/07/2016	43603	2200	BRUCE MUNICIPAL EQUIPMENT INC	5161837	OIL FILTER	1	10-03-53318-35	119.81
Total 43603:									792.81
<b>43604</b>									
06/16	06/07/2016	43604	2330	BUSINESS SERVICE CENTER INC	31WSD1-053016	ANSWERING SERVICE: 5/30-6/26/16	1	60-03-53780-29	40.75
06/16	06/07/2016	43604	2330	BUSINESS SERVICE CENTER INC	31WSD1-053016	ANSWERING SERVICE: 5/30-6/26/16	2	61-03-53613-29	40.75
Total 43604:									81.50
<b>43605</b>									
06/16	06/07/2016	43605	2500	CARQUEST AUTO PARTS	2763-269940	#114: BLUE FORD MOWER SUPPLIES	1	63-03-53656-35	13.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43605:									13.58
<b>43606</b>									
06/16	06/07/2016	43606	19882	CELLCOM	955014	WATER (HOT SPOT): 5/21-6/20/16	1	60-03-53740-22	21.96
06/16	06/07/2016	43606	19882	CELLCOM	955014	WATER: 5/21-6/20/16	2	10-06-56905-22	111.96
06/16	06/07/2016	43606	19882	CELLCOM	955014	WATER: 5/21-6/20/16	3	60-03-53740-22	21.96
06/16	06/07/2016	43606	19882	CELLCOM	955014	ADMINISTRATOR: 5/21-6/20/16	4	10-01-51410-22	70.29
06/16	06/07/2016	43606	19882	CELLCOM	955014	SEWER: 5/21-6/20/16	5	61-03-53610-22	21.96
Total 43606:									248.13
<b>43607</b>									
06/16	06/07/2016	43607	3150	COLUMBIA PIPE & SUPPLY CO	2056071	CURB BOX COUPLINGS	1	60-03-53762-25	138.38
06/16	06/07/2016	43607	3150	COLUMBIA PIPE & SUPPLY CO	2057277	IRRIG INSTALL ON BUS PK (RYAN AMY)	1	10-05-55210-24	15.87
Total 43607:									154.25
<b>43608</b>									
06/16	06/07/2016	43608	4020	D&L SIGNS LLC	9660	REMOVE VOW BUS PK SIGN & PLACE IN STORAGE	1	40-06-56771-29	480.00
Total 43608:									480.00
<b>43609</b>									
06/16	06/07/2016	43609	20932	DENYON HOMES	RBLD-10-15-6359	OCC SUR REFUND: 6007 FIELDCREST LN	1	10-00-44327-00	1,000.00
06/16	06/07/2016	43609	20932	DENYON HOMES	RBLD-10-15-6390	OCC SUR REFUND: 7203 EXECUTIVE CT	1	10-00-44327-00	1,000.00
Total 43609:									2,000.00
<b>43610</b>									
06/16	06/07/2016	43610	20024	FRONTIER	241-7946 MAY16	AQ CTR PHONE: 5/16-6/15/16	1	22-05-55420-22	2.68
06/16	06/07/2016	43610	20024	FRONTIER	241-9268 JUN16	HERITAGE HILLS L/S: 5/22-6/21/16	1	61-03-53610-22	44.16
06/16	06/07/2016	43610	20024	FRONTIER	355-4506 MAY16	COLLEEN L/S: 5/16-6/15/16	1	61-03-53610-22	53.27
06/16	06/07/2016	43610	20024	FRONTIER	355-4719 JUN16	TANYA/TRICIA L/S: 5/22-6/21/16	1	61-03-53610-22	52.85
06/16	06/07/2016	43610	20024	FRONTIER	355-4720 JUN16	ROSS AVE L/S: 5/22-6/21/16	1	61-03-53610-22	52.85
06/16	06/07/2016	43610	20024	FRONTIER	355-5218 JUN16	KATHLEEN ST L/S: 5/22-6/21/16	1	61-03-53610-22	52.85
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	1	10-01-51450-22	498.04
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	2	10-00-14510-00	231.59
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	3	10-00-14520-00	42.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	4	10-00-14410-00	17.42
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	5	10-00-14530-00	17.42
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	6	60-03-53780-22	29.92
06/16	06/07/2016	43610	20024	FRONTIER	359-6114 JUN16	MUN CTR: 5/22-6/21/16	7	61-03-53613-22	29.91
06/16	06/07/2016	43610	20024	FRONTIER	359-9922 JUN16	LANDFILL: 5/22-6/21/16	1	18-03-53631-22	60.35
Total 43610:									1,185.72
<b>43611</b>									
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F197689	COUPLINGS - 1.5" METERS	1	60-03-53763-25	2,656.38
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F279521	27 DUAL PORT TRANSMITTERS (MXU)	1	60-00-18413-00	3,800.24
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F280872	RETURN - METER FLANGE, NUTS, BOLTS, GASKETS	1	60-03-53763-25	1,295.55-
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F377520	SR 2" STRAINER	1	60-03-53763-25	33.22
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F388219	SR 1.5" STRAINER	1	60-03-53763-25	30.62
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F424853	2" METER	1	60-00-18413-00	1,406.85
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F424853	NUTS, BOLTS, GASKETS	2	60-03-53763-25	11.32
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F426537	METER COUPLING & METER GASKETS	1	60-03-53763-25	2,539.17
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F426563	27 DUAL PORT TRANSMITTERS (MXU)	1	60-00-18413-00	3,795.60
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F452589	100 - 3/4" IPERL METERS; 135 TRANSMITTERS (MXU)	1	60-00-18413-00	27,098.67
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F486681	24 - 1.5" OMNI-METERS	1	60-00-18413-00	20,880.00
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F486681	11 - 2" OMNI-METERS	2	60-00-18413-00	10,945.00
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F542647	COUPLINGS - 1.5" METERS	1	60-03-53763-25	1,550.00
06/16	06/07/2016	43611	11160	H D SUPPLY WATERWORKS LTD	F567827	COUPLINGS - 1.5" METERS	1	60-03-53763-25	5,915.00
Total 43611:									79,366.52
<b>43612</b>									
06/16	06/07/2016	43612	21266	HOFFMANN, TRAVIS	RBLD-11-15-6409	OCCUPANCY SURCHARGE REFUND: 7209 EXECUTIVE CT	1	10-00-44327-00	1,000.00
Total 43612:									1,000.00
<b>43613</b>									
06/16	06/07/2016	43613	20205	HYDRITE CHEMICAL CO	01908233	ALTA VERDE WELL CHEMICALS	1	60-03-53730-36	1,869.55
06/16	06/07/2016	43613	20205	HYDRITE CHEMICAL CO	01908234	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	1,148.05
06/16	06/07/2016	43613	20205	HYDRITE CHEMICAL CO	01908235	RIPPLING CREEK WELL CHEMICALS	1	60-03-53730-36	1,329.55
06/16	06/07/2016	43613	20205	HYDRITE CHEMICAL CO	01908236	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	1,278.85
Total 43613:									5,626.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>43614</b>									
06/16	06/07/2016	43614	21267	KAUZLARIC, SCOTT	RBLD-12-15-6483	OCCUPANCY SURCHARGE REFUND: 7115 KIOWA LN	1	10-00-44327-00	1,000.00
Total 43614:									1,000.00
<b>43615</b>									
06/16	06/07/2016	43615	21268	KUYOTH BODY & CUSTOM INC	16946	REPLACE RIGHT STEP - RED FORD TRUCK	1	10-03-53310-35	200.00
Total 43615:									200.00
<b>43616</b>									
06/16	06/07/2016	43616	9080	LINCOLN CONTRACTORS SUPPLY IN	K46749	SIGN SHOP	1	10-03-53310-36	33.27
Total 43616:									33.27
<b>43617</b>									
06/16	06/07/2016	43617	9910	MARATHON COUNTY TREASURER	I0001715	2/15/16 & 4/5/16 ELECTION COSTS	1	10-01-51440-31	252.00
06/16	06/07/2016	43617	9910	MARATHON COUNTY TREASURER	I0001715	2/15/16 & 4/5/16 ELECTION COSTS	2	10-01-51440-32	388.00
Total 43617:									640.00
<b>43618</b>									
06/16	06/07/2016	43618	10380	MIDWEST SIGN & SCREEN PRINTING	2868099-00	15" WHITE REFLECTIVE	1	10-03-53310-36	868.50
Total 43618:									868.50
<b>43619</b>									
06/16	06/07/2016	43619	21058	NEOFUNDS BY NEOPOST	6006 MAY16	POSTAGE: MAY 2016	1	10-01-51450-31	1,000.00
Total 43619:									1,000.00
<b>43620</b>									
06/16	06/07/2016	43620	11550	NORTHWAY COMMUNICATIONS INC	101486	INSTALL 2-WAY RADIO IN MINI EXCAVATOR	1	10-03-53310-35	358.45
Total 43620:									358.45
<b>43621</b>									
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	AMAZON - TRITTIN HEADPHONES FOR FC MINUTES	1	10-01-51560-31	6.39
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	TARGET - MISC OFFICE SUPPLIES	2	10-01-51450-31	106.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	LOVING TRADITIONS 20TH ANNIV CAKE	3	29-05-55320-39	65.00
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	TARGET - COFFEE	4	10-01-51450-39	36.48
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	TARGET - PLATES	5	10-01-51450-39	9.26
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	50/50 - BASKETS FOR COMMITTEE MEMBERS	6	10-01-51101-39	4.20
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	WALGREENS - BASKETS FOR COMMITTEE MEMBERS	7	10-01-51101-39	6.39
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	USPS-POSTAGE DUE	8	10-01-51450-31	1.03
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	50/50 - BASKETS FOR COMMITTEE MEMBERS	9	10-01-51101-39	2.72
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	TARGET - CANDY FOR EXPO	10	29-06-56729-39	27.74
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	GIFT CARD FOR EXPO	11	29-06-56729-39	25.00
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	TARGET - FOOD FOR TRAINING	12	10-01-51450-39	60.65
06/16	06/07/2016	43621	18080	PETTY CASH, VILLAGE OF WESTON	FEB - MAY 2016	SAMS CLUB - FOOD FOR ALL STAFF MTG	13	10-01-51450-39	44.90
Total 43621:									396.24
<b>43622</b>									
06/16	06/07/2016	43622	19819	RC PAVERS ASPHALT PAVING LLC	MAY 2016	SURFACE MAINT - HOT MIX SURFACE ASPHALT (2.12 TONS)	1	10-03-53310-35	108.12
Total 43622:									108.12
<b>43623</b>									
06/16	06/07/2016	43623	14270	SCHAEFFER MFG CO	MN9925-INV1	80-140 GEAR LUBE FOR ALL VEHICLES	1	10-03-53310-35	912.00
Total 43623:									912.00
<b>43624</b>									
06/16	06/07/2016	43624	15780	SUN PRINTING	81598	BUSINESS CARDS - MILLER	1	18-03-53637-31	61.25
Total 43624:									61.25
<b>43625</b>									
06/16	06/07/2016	43625	15970	TATRO, SHAUN	REIMB MAY16	REIMB: LIGHT SWITCH & SKYLIGHT LENS FOR AQ CTR	1	22-05-55420-39	34.70
Total 43625:									34.70
<b>43626</b>									
06/16	06/07/2016	43626	21270	TESSMER, JAMES	SEC DEP REF MAY	SECURITY DEPOSIT REFUND - YELLOWBANKS SHELTER #2 RE	1	10-00-23160-00	25.00
Total 43626:									25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43627	06/16	06/07/2016	43627	21269	TIMBER RIVER CUSTOM HOMES	RBLD-12-15-6485	OCCUPANCY SURCHG REFUND: 7207 EXECUTIVE CT	1 10-00-44327-00	1,000.00
Total 43627:									1,000.00
<b>43628</b>	06/16	06/07/2016	43628	17320	WALT'S PETROLEUM SERVICE INC	79833	FUEL SYSTEM REPAIR	1 10-03-53310-35	239.75
Total 43628:									239.75
<b>43629</b>	06/16	06/07/2016	43629	17500	WAUSAU AWARDS & ENGRAVING INC	AWARD MAY16	SERVICE AWARD PLAQUE - STENSTROM	1 10-06-56910-17	98.75
Total 43629:									98.75
<b>43630</b>	06/16	06/07/2016	43630	17530	WAUSAU CHEMICAL CORPORATION	INV-261895	POOL CHEMICALS	1 22-05-55420-36	2,201.43
06/16	06/07/2016	43630	17530	WAUSAU CHEMICAL CORPORATION	INV-262095	AQ CTR CHEMICALS	1 22-05-55420-36	91.50	
Total 43630:									2,292.93
<b>43631</b>	06/16	06/07/2016	43631	17620	WAUSAU HYDRAULICS/MACHINE INC	73726	LIZZARD - PISTON PUMP	1 63-03-53656-35	1,338.29
Total 43631:									1,338.29
<b>43632</b>	06/16	06/07/2016	43632	17750	WAUSAU TREESPADE LLC	MAY 2016	TIF # 1: BUS PK BERM TREE PLANTING	1 40-06-56771-36	5,920.00
Total 43632:									5,920.00
<b>43633</b>	06/16	06/07/2016	43633	19518	WERNER ELECTRIC SUPPLY	S4784308.005	LED STREET LIGHTS	1 42-07-57342-82	4,338.90
Total 43633:									4,338.90
<b>43634</b>	06/16	06/07/2016	43634	19674	WI DEPT OF AGRICULTURE	115-0000000857	WEIGHTS & MEASURES INSPECTION: 7/1/15-6/30/16	1 10-02-52460-21	3,200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43634:									3,200.00
<b>43635</b>									
06/16	06/07/2016	43635	18990	WISCONSIN PUBLIC SERVICE	2484-00119 MAY16	HOWLAND AVE: 4/18-5/17/16	1	10-03-53420-22	57.35
06/16	06/07/2016	43635	18990	WISCONSIN PUBLIC SERVICE	2484-00155 APR16	MEURET LN: 4/13-5/19/16	1	10-03-53420-22	32.74
Total 43635:									90.09
<b>43636</b>									
06/16	06/07/2016	43636	21271	ZIEGLMEIER, MARK	SEC DEP REF MAY	SECURITY DEPOSIT REFUND - KENNEDY PK RENTAL 5/26/16	1	10-00-23160-00	25.00
Total 43636:									25.00
<b>43637</b>									
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	VILLAGE SPONSORSHIP OF YP WEEK PROGRAM & DINNER @	1	10-01-51410-33	93.57
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	LUNCH MEETING WITH BARB ERMELING	2	10-01-51410-33	23.36
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	REIMB FOR SUMMER WI CITY MANAGERS MTG	3	10-01-51410-32	28.00
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	4/20-4/21/16 ICSC MILW RETAIL CONV - MEALS	4	10-01-51410-33	74.78
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	4/20-4/21/16 ICSC MILW RETAIL CONV - HOTEL	5	10-01-51410-33	212.52
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	4/25 - FLIGHT TO OUEDI TRAINING - SAN ANTONIO	6	10-01-51410-33	774.68
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	5/6 - OUEDI TRAINING - MEALS/TAXI	7	10-01-51410-33	58.08
06/16	06/07/2016	43637	20417	GUILD, DANIEL	EXP REIMB APR-J	4/27 - ADMIN PROF ASST ANNUAL MEAL	8	10-01-51450-33	83.00
Total 43637:									1,347.99
<b>43638</b>									
06/16	06/10/2016	43638	21135	AMERICAN MESSAGING	U1350110QF	PAGER SERVICE: 6/1-6/30/16	1	60-03-53780-29	28.47
06/16	06/10/2016	43638	21135	AMERICAN MESSAGING	U1350110QF	PAGER SERVICE: 6/1-6/30/16	2	61-03-53613-29	28.48
06/16	06/10/2016	43638	21135	AMERICAN MESSAGING	U1350112QF	PAGER SERVICE: 6/1-6/30/16	1	10-03-53312-29	18.71
Total 43638:									75.66
<b>43639</b>									
06/16	06/10/2016	43639	17520	WAUSAU/CENTRAL WISCONSIN CVB	QTR 1 2016	ROOM TAX: 1ST QTR 2016	1	29-00-21100-00	38,225.06
Total 43639:									38,225.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43640	06/16	06/13/2016	43640	5390	FRED MUELLER AUTOMOTIVE INC	FLEET REPL 6/201	REPLACEMENT FLEET VEHICLE: 2014 CHEVY TRKS TRAVERSE	1 44-07-57190-81	25,274.00
Total 43640:									25,274.00
Grand Totals:									182,680.37

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-14410-000-000	17.42	.00	17.42
10-00-14510-000-000	231.59	.00	231.59
10-00-14520-000-000	42.41	.00	42.41
10-00-14530-000-000	17.42	.00	17.42
10-00-21111-000-000	120.96	15,678.94-	15,557.98-
10-00-23160-000-000	50.00	.00	50.00
10-00-44315-000-000	60.00	.00	60.00
10-00-44327-000-000	5,000.00	.00	5,000.00
10-00-44347-000-000	50.00	.00	50.00
10-01-51101-390-000	13.31	.00	13.31
10-01-51410-225-000	70.29	.00	70.29
10-01-51410-325-000	28.00	.00	28.00
10-01-51410-334-000	907.54	.00	907.54
10-01-51410-335-000	116.93	.00	116.93
10-01-51410-336-000	212.52	.00	212.52
10-01-51440-310-000	252.00	.00	252.00
10-01-51440-321-000	388.00	.00	388.00
10-01-51450-225-000	498.04	.00	498.04
10-01-51450-310-000	106.48	.00	106.48
10-01-51450-311-000	1,001.03	.00	1,001.03
10-01-51450-335-000	83.00	.00	83.00
10-01-51450-390-000	151.29	.00	151.29
10-01-51560-310-000	6.39	.00	6.39
10-02-52460-219-000	3,200.00	.00	3,200.00
10-03-53310-351-000	1,151.75	.00	1,151.75
10-03-53310-353-000	666.57	.00	666.57

GL Account	Debit	Credit	Proof
10-03-53310-363-000	901.77	.00	901.77
10-03-53312-290-000	18.71	.00	18.71
10-03-53318-353-000	119.81	120.96-	1.15-
10-03-53420-222-000	90.09	.00	90.09
10-05-55210-247-000	15.87	.00	15.87
10-06-56905-225-000	111.96	.00	111.96
10-06-56910-172-000	98.75	.00	98.75
18-00-21111-000-000	.00	121.60-	121.60-
18-03-53631-225-000	60.35	.00	60.35
18-03-53637-312-000	61.25	.00	61.25
22-00-21111-000-000	.00	2,330.31-	2,330.31-
22-05-55420-225-000	2.68	.00	2.68
22-05-55420-366-000	2,292.93	.00	2,292.93
22-05-55420-390-000	34.70	.00	34.70
27-00-21111-000-000	.00	363.00-	363.00-
27-08-58401-551-000	363.00	.00	363.00
29-00-21100-000-000	38,225.06	.00	38,225.06
29-00-21111-000-000	.00	38,342.80-	38,342.80-
29-05-55320-390-000	65.00	.00	65.00
29-06-56729-390-000	52.74	.00	52.74
40-00-21111-000-000	.00	6,400.00-	6,400.00-
40-06-56771-290-000	480.00	.00	480.00
40-06-56771-365-000	5,920.00	.00	5,920.00
42-00-21111-000-000	.00	4,338.90-	4,338.90-
42-07-57342-828-000	4,338.90	.00	4,338.90
44-00-21111-000-000	.00	25,274.00-	25,274.00-
44-07-57190-811-000	25,274.00	.00	25,274.00
60-00-18413-000-000	67,926.36	.00	67,926.36
60-00-21111-000-000	1,295.55	88,724.42-	87,428.87-
60-03-53720-222-000	2,104.45	.00	2,104.45
60-03-53720-224-000	50.46	.00	50.46
60-03-53730-366-000	5,626.00	.00	5,626.00
60-03-53740-225-000	43.92	.00	43.92
60-03-53762-252-000	138.38	.00	138.38
60-03-53763-253-000	12,735.71	1,295.55-	11,440.16
60-03-53780-225-000	29.92	.00	29.92
60-03-53780-290-000	69.22	.00	69.22
61-00-21111-000-000	.00	377.08-	377.08-
61-03-53610-225-000	277.94	.00	277.94
61-03-53613-225-000	29.91	.00	29.91

---

GL Account	Debit	Credit	Proof
61-03-53613-290-000	69.23	.00	69.23
63-00-21111-000-000	.00	2,145.83-	2,145.83-
63-03-53656-353-000	2,145.83	.00	2,145.83
Grand Totals:	<u>185,513.39</u>	<u>185,513.39-</u>	<u>.00</u>

Dated \_\_\_\_\_

Finance Committee Chairperson \_\_\_\_\_

---

Report Criteria:  
Report type: GL detail

---

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – E.31.**



**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE COMMUNITY DEVELOPMENT AUTHORITY**  
held on Monday, June 13, 2016 at 4:30 p.m., in the Board Room, at the Municipal Center  
Chairman White Presiding.

**A. OPENING OF SESSION AT 4:30 P.M.**

---

1. **Community Development Authority meeting called to order by Trustee White.**
2. **Clerk will take attendance and roll call.**

Roll call indicated 4 Community Development Authority members present.

<u>Member</u>	<u>Present</u>
Berger, Scott	NO
Hagedorn, Todd	NO
Hoffman, Craig	YES
Jelmeland, Dave	YES
Knopf, Michelle	NO
White, Loren	YES
Winkels, Steve	YES

Village Staff in attendance: Guild, Higgins, Jacobs, Donner, Tatro, Wehner, Maguire, and Parker. MCDEVCO Executive Director, Jim Warsaw, was present. There were about 10 audience members present.

3. **Requests for Silencing of cellphones and other electronic devices.**
4. **Acknowledgement of visitors if any.**

**B. COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO COMMITTEE BUSINESS AND OVERSIGHT.**

---

None.

**C. CONSENT ITEMS.**

---

5. **Approve previous Community Development Authority Meeting Minutes: April 11, 2016.**

*Motion by Winkels, second by Jelmeland, to approve previous CDA meeting(s) minutes from April 11, 2016.*

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 3    Result: PASS

<u>Member</u>	<u>Present</u>
Berger, Scott	NO
Hagedorn, Todd	NO
Hoffman, Craig	YES
Jelmeland, Dave	YES
Knopf, Michelle	NO
White, Loren	YES
Winkels, Steve	YES

**D. PRESENTATIONS.**

---

6. **SE Quadrant Development Concept – Daniel Guild, Village Administrator and Justin Frahm, JSD Professional Services, Inc.**

Justin Frahm, of JSD Professional Services, Inc., gave a presentation on the SE Quadrant Development Concept. Others participating in the presentation were Guild along with Dave Jenkins and Bill Dunlop of Forward Development Group.

**E. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION**

---

7. **Recommendation of SE Quadrant Neighborhood Development Concept.**

Guild asked the CDA to make a recommendation to the Board of Trustees. Guild stated the draft Camp Phillips Plan will be brought before the CDA next month.

*Motion by Winkels, second by Hoffman, to forward the SE Quadrant Neighborhood Development Concept on to the Board of Trustees for their approval.*

Yes Vote: 4   No Votes: 0   Abstain: 0   Not Voting: 3   Result: PASS

<u>Member</u>	<u>Present</u>
Berger, Scott	NO
Hagedorn, Todd	NO
Hoffman, Craig	YES
Jelmeland, Dave	YES
Knopf, Michelle	NO
White, Loren	YES
Winkels, Steve	YES

**8. Soul of the Community Survey Results.**

Guild explained we are close to having this report and document finished. The survey results will be shared with everyone next week.

**9. Business Retention & Expansion, 2<sup>nd</sup> Quarter Update.**

Guild gave an update on business retention and expansion efforts the Village has been involved in for the 2<sup>nd</sup> quarter. He discussed how the Village is looking to take the excess right-of-way area on Schofield Avenue, just west of Vino Latte, and at the owner's expense, turning that into a parking lot for their customers. While the Village would still own this, the cost of construction will be on the business owner.

**10. Recruitment and Prospect Update.**

Guild discussed the Village working closely with The Retail Coach and Forward Development Group.

**F. REPORTS**

---

**11. MCDEVCO Executive Director**

Warsaw explained how they have moved to a new location. People tended to get the impression that MCDEVCO and the Chamber were one in the same. They wanted to maintain their 501c3 status and felt it was best by moving away.

Warsaw also explained they are focusing on the creation of a new Marathon County Economic Development Fund, over the next 3 years hoping to build that fund up to \$10 million, to be used for gap financing.

Warsaw discussed their working on rural initiatives for extending broadband to rural areas. He stated that he continues to work with the new director of CWA.

**12. Planning and Development Director**

Higgins referred to her submitted written report. She then introduced to them the Marathon County uniform addressing project. She stated this is still in the planning phase, as a lot of questions still need to be answered. She pointed out we are the only incorporated community that has come on board with this project to date. The earliest implementation would be 2017, but most likely 2018.

**13. Chief Financial Officer**

Jacobs explained how his finance department team is working on finishing up the audit. Everything with the borrowing and CDA debt is all hinged on the completion of this.

**14. Administrator**

None.

---

**G. REMARKS FROM THE COMMISSIONERS; DISCUSS ITEMS TO BE INCLUDED FOR THE NEXT CDA AGENDA.**

**Hoffman commented on how he is impressed with how things are coming together.**

**H. SET NEXT MEETING DATE FOR MONDAY, JULY 11, 2016, AT 4:30 P.M.**

---

**I. ANNOUNCEMENTS**

---

**J. ADJOURN.**

---

**White adjourned the meeting at 6:00 p.m.**

Valerie Parker, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – E.33.**



**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING**  
**Monday, May 23, 2016, at 5:15 p.m.**

---

**A. Opening of Session.**

1. Meeting called to order by Trustee Ostrowski at 5:15 p.m.
2. Recording Secretary Meliska took attendance and roll call.  
Roll call indicated 3 Park & Recreation members present.

Trustee	Present
Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

Village Staff in attendance: Osterbrink, Mroczenski and Trustee White, along with 19 members in the audience.

3. **Request for silencing of cellphones and other electronic devices.**  
Ostrowski requested the silencing of cellphones.
4. **Correspondence and comments from the public.**

**B. Presentations**

5. Donald Mezei (5704 Hidden River Circle) - Mezei came to give information on the property the Village will be purchasing. It has a pond on the property. He has been watching over the pond. He gave information on how to maintain the pond and the quality/variety of the fish in the pond.
6. Pack 435 – Gaga Ball Pit Request – Boy Scouts from Pack 435 came to present their idea about putting a Gaga Ball Pit in one or a few of the Village Parks. Each pack member talked about different topics related to the Gaga Pit, such as the timeline, materials, cost, maintenance, tools, pictures, etc.

**C. Consent Business Items**

7. **Approval of previous meeting minutes from: April 25, 2016.**  
*Motion by Esker, second by Clark.*

**D. Business Items for consideration, discussion, and action.**

**8. Discussion and Recommendation to Board of Trustees on Gaga Ball Pit Request.**

Osterbrink described the Gaga Ball Pit in more details. He provided some attachments that included information about the game, along with the cost of materials. If this is something the Village would like to pursue for the year of 2017, the approximate cost that would need to be budgeted would be \$1,000.00.

*Motion by Esker, second by Clark to recommend to the Board of Trustees that the village installs a Gaga Ball pit.*

**9. Discussion and Recommendation to Board of Trustees on RC Track Proposal.**

Osterbrink discussed the different “issues” there would be with the RC Track. There were thoughts on having the track at Yellowbanks or Machmueller, but Osterbrink mentioned those 2 parks may not be the best choice. The Prohaska property was brought up for a potential location.

*Motion by Porlier, second by Esker to table agenda item number D9.*

**10. Discussion and Recommendation to Board of Trustees on Kennedy Park Bench request.**

Osterbrink discussed the request which was brought to him by a Trustee who had a resident approach them. The resident who made the request may be interested in donating one of the benches – a memorial bench.

*Motion by Esker, second by Porlier to recommend to the Board of Trustees the installation of two permanent park benches at Kennedy Park.*

**E. Reports**

**11. Aquatic Center Manager – Brad Mroczenski**

Started filling the pool. Staffing is adequate – enough staff to fill the schedule. Staff training begins on May 31<sup>st</sup> and our first rental is on June 2<sup>nd</sup>.

**12. Parks Director – Shawn Osterbrink**

Working on Aquatic Center stuff. There are a few different contractors onsite doing some maintenance – door and trim painting and various other items at the Aquatic Center. We are behind on mowing – summer staff started today – 2 of them. Annual flower planting will take place on Wednesday for Schofield Avenue/ Parks.

**F. Report from Administrator on matters related to Parks & Recreation.**

There were a lot of cars at Yellowbanks for the Disc Golf Tournament. There has also been a lot of people at the Canoe Kayak Launch.

**G. Remarks from Committee; discuss items to be included for the next Park Committee agenda.**

**H. Set next meeting date for Monday, June 27, 2016**

**I. Announcements**

**J. Adjourn.**

Meeting was adjourned 6:18 p.m.

Heather Meliska, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – D.35.**



**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION**  
held on Monday, June 13, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center  
Chairman White Presiding.

**A. OPENING OF SESSION AT 6:00 P.M.**

---

1. **Plan Commission meeting called to order PC Chairman White at 6:05 p.m.**
2. **Welcome and Introduction of new Plan Commissioner, Dennis Lawrence.**
3. **Clerk will take attendance and roll call.**

Roll call indicated 6 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

Village Staff in attendance: Guild, Higgins, Donner, Tatro, Maguire, Wehner, and Parker.

4. **Requests for Silencing of cellphones and other electronic devices.**

**B. PRESENTATIONS**

---

5. **SE Quadrant Development Concept – Daniel Guild, Village Administrator, and Justin Frahm, JSD Professional Services, Inc.**

Justin Frahm, of JSD Professional Services, Inc., gave a presentation on the SE Quadrant Development Concept. Others participating in the presentation were Guild along with Dave Jenkins and Bill Dunlop of Forward Development Group.

Questions/Comments from Plan Commissioners: Diesen would like to see some plans that take into account 30 minutes of drive-time to the west. Zeyghami commented on the ATC lines, and feel it would be best if those could go underground when moved, versus overhead. Diesen commented on the wetlands and feels there should be a way to work around them.

**C. PUBLIC HEARINGS BEFORE THE VILLAGE PLAN COMMISSION.**

---

White opened these public hearings at 6:05 p.m.

6. **CU-5-16-1585 Bonnie DeCHamps, Hurckman Mechanical, Inc., PO Box 10977, Green Bay, WI 54307, Requesting a Conditional Use Permit for Hurckman Mechanical, Inc., at 5807 Prairie Street, Suite B, to Allow for Both a Light Industrial Use and Outdoor Storage or Wholesaling Use Within the B-3 Zoning District.**

Wehner stated the site is fenced in, however, there is no screening. This company will be storing materials in their yard, which requires screening. The proposed business use falls under the Contractor Yard (outside storage), which is only allowed in the B-3 District through a conditional use. Staff has no issues with the conditional use request, however, is requesting this fence have the full screening as one of the conditions.

Marv Anderson, PDM Construction, was present to represent the property owner, Tom Krautkramer. Anderson explained that the only part of the existing fence that Krautkramer owns is the section along the front, which is screened. The fencing along the sides and the back are owned by the adjoining property owners. He feels with the surrounding uses, this property should not require the screening. Anderson questioned who would be responsible to add the screening to this fence, and how would he go about requesting this of the adjacent neighbors.

Wehner explained how this commercial park is an older park, which does not have curb and gutter. He explained the goal is to bring these properties into compliance as they change use or expand. That is why we are requesting the screened fence.

There was no opposition.

White closed this hearing at 7:15 p.m.

**a. Discussion and Action by Plan Commission on Director’s Recommendation to approve Conditional Use Permit CU-5-16-1585, per the Specifications, Conditions, and Limitations of the Submitted Staff Report.**

*Motion by Schuster, second by Johnson, to approve CU-5-16-1585, per staff recommendation. Q: Anderson questioned if the Village could assist with talking to the neighbors about the screening. Diesen stated he should talk to staff. Motion Carried.*

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**7. REZN-5-16-1586 Gary Guerndt, 7306 Ryan Street, Weston, WI 54476, Requesting a Rezoning from AR (Agricultural and Residential) to RR-2 (Rural Residential – 2 Acre), on Property Addressed as 8303 Ryan Street, to Allow for the Construction of a Single-Family Home.**

Dan Higginbotham, and Gary Guerndt, of 7306 Zinser Street, were present in support, and explained the project. Higgins clarified that proposed Lot 2 is what is being rezoned, and the rest of the land is being combined to fix a non-conforming lot issue. It was explained that this lot will be factored in to future development.

There was no opposition.

Higgins stated this request is consistent with the Plan, and staff recommends approval to the Village Board.

White closed the hearing at 7:22 p.m.

**a. Discussion and Action by Plan Commission on Director’s Recommendation to Approve Ordinance No. 16-031, An Ordinance to Approve the Rezoning of Land from AR (Agricultural Residential) to RR-2 (Rural Residential – 2 Acre) on 2.98 Acres of Land Located in the SE ¼ of the NE ¼ of Section 27, Village of Weston, Marathon County, WI, per the Specifications, Conditions, and Limitations of the Submitted Staff Report, and Forward to the Board of Trustees for their Consideration and Final Approval.**

*Motion by Schuster, second by Zeyghami, to approve Ordinance No. 16-031 (REZN-5-16-1586), per staff recommendation.*

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**8. CU-5-16-1588 Allen Lamers, Lamers Bus Lines, 2407 South Point Road, Green Bay, WI 54313, Requesting a Conditional Use to Allow the Storage of Propane Fueling Tank on a Property Located within a WHP-B (Wellhead Protection – Zone B) Overlay District, Addressed as 6204/6206 & 6300/6400 Alderson Street.**

Aaron Nelson, 5403 Winding Creek Drive, representing DC Everest, was present in support. He explained they just awarded a new contract with Lamers Bus Lines. Lamers’ buses primarily run off of propane, which is a quieter, cleaner, and less costly fuel source.

Chad Jarowski, of Landmark Services, 225 E. John Street, Markesan, WI, is a supplier of propane to Lamers. Pat Brossow, Energies USA, 1897 Spint Drive, Waupaca. Brossow explained how this tank is protected, and how the contents would evaporate if a leak. White confirmed still a possibility for explosion and fire hazard as it leaks into the air. Brossow explained further on the safety features. It was explained this tank will hold 18,000 gallons, and would need to be filled once every 10 days.

Donner commented on how there are some generic references in our code pertaining to certain petroleum, which LP should not apply.

There was discussion on how a cross access agreement needs to be put in place, as buses at First Student park on the school’s property, and maintain that part of the school’s property. Staff is concerned about future adverse possession. Nelson will review the current contract they have with First Student. Higgins stated if he needs, she could provide an example for him.

No one spoke in opposition.

Wehner stated since Lamers will not be using this site permanently, they should be required to remove the tank at the time they move to their new permanent location.

White closed the hearing at 7:38 p.m.

**a. Discussion and Action by Plan Commission on Director’s Recommendation to Approve Conditional Use Permit #CU-5-16-1588, Per the Specifications, Conditions, and Limitations of the Submitted Staff Report.**

*Motion by Diesen, second by Zeyghami, to approve CU-5-16-1588, per staff recommendation.*

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**D. PUBLIC COMMENT**

**9. Comments from the Public on Issues, Which the PC has Oversight, or on Business Items that Might be Recommended to the Board of Trustees.**

None.

**E. CONSENT ITEMS – PLAN COMMISSION**

**10. Approve previous meeting(s) minutes from the Plan Commission May 9, 2016, regular meeting.**

*Motion by Diesen, second by Johnson, to approve the Plan Commission May 9, 2016 regular meeting minutes. Lawrence abstained as he was not present.*

Yes Vote: 5      No Votes: 0      Abstain: 1      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	ABSTAIN
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**F. NEW BUSINESS**

**11. Discussion and Action on Director’s Recommendation to Approve the Concept Plat for Misty Pines Subdivision, Located South of Ross Avenue, West of Birch Street, and North of Norma Avenue, or More Commonly Referred to as the Monk Property.**

Higgins stated this is just a concept subdivision plat that PGA is looking to develop. The next step is preliminary followed by final plat. This concept plat for a single-family subdivision is following our complete streets policy. There is one dead end street which is planned to connect to a future road when the vacant lot (2819 Ross Avenue) develops. Staff is allowing for the 60’ right-of-way. Donner stated Public Works is advocating for a narrower street section (28 feet), with requirements for sidewalks, street trees, etc. There was discussion on the three access points currently planned.

Higgins stated staff recommends approval. Lawrence questioned if this future right-of-way is shown on a future plan. Higgins stated it is shown on our future transportation map (official map).

*Motion by Johnson, second by Lawrence, to approve the Concept Plat for Misty Pines Subdivision, per staff recommendation.*

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**12. Discussion and Action on Director’s Recommendation to Approve Certified Survey Map Approval and Weston Avenue Road Right-of-Way Dedication, Crane Meadows Golf Driving Range – PIN 192-2808-233-0993 (CCSM-6-16-1593) per the Specifications, Conditions, and Limitations of the Submitted Staff Report and Forward to the Board of Trustees for their Consideration and Final Approval.**

Higgins stated these next two items are for properties the Village acquired, where #12 and #13 are all part of a proposed sports complex area. If that does not go forward, they will go for business.

*Motion by Schuster, second by Johnson, to approve the CCSM-6-16-1593, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for their consideration and final approval.*

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**13. Discussion and Action on Director’s Recommendation to Approve Certified Survey Map Approval and Weston Avenue Road Right-of-Way Dedication, Mashuda Property – PIN 192-2808-234-0997 (CCSM-6-16-1594), per the Specifications, Conditions, and Limitations of the Submitted Staff Report and Forward to the Board of Trustees for their Consideration and Final Approval.**

*Motion by Johnson, second by Diesen, to approve the CCSM-6-16-1594, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for their consideration and final approval.*

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**14. Discussion and Action on Director’s Recommendation to Approve Certified Survey Map Approval and Ryan Street and Weston Avenue Road Right-of-Way Dedications, 7403 Ryan Street – PIN 192-2808-224-0995 and PIN 192-2808-233-0997 (CCSM-4-16-1577) per the Specifications, Conditions, and Limitations of the Submitted Staff Report and Forward to the Board of Trustees for their Consideration and Final Approval.**

Higgins stated this is for the Prohaska Family Park, which is land along Weston Avenue and Ryan Street. We are dedicating additional right-of-way along both.

*Motion by Johnson, second by Zeyghami, to approve the CCSM-4-16-1577, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for their consideration and final approval.*

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	NO
Lawrence, Dennis	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

**G. REPORTS FROM STAFF**

---

**15. Report from Planning and Development Director.**

Higgins referred to her attached report. She discussed the projects occurring at Saint Clare's Hospital. She also discussed the County's county-wide addressing project.

**16. Staff Report on staff-approved CSM's, Site Plans, Sign Permits, Commercial Zoning Permits, and Certificate of Occupancies issued**

**H. REMARKS FROM OFFICIALS.**

---

No comments were made.

**I. Discuss items to be included for next agenda (No motions will be made, and no action will be taken related to policy affecting the Village of Weston as a result of this agenda item).**

---

None.

**J. Set next regular meeting date for Monday, July 11, 2016, at 6:00 P.M.**

---

**K. ADJOURN.**

---

**18. Adjourn Plan Commission,**

*White adjourned the meeting at 8:01 p.m.*

Loren White, Chairman  
Jennifer Higgins, Director of Planning & Development  
Valerie Parker, Recording Secretary

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.43.**



# Report for Weston Aquatic Center

6-1-2015 through 6-16-2015

Prepared by: **Bradley Mroczenski, Weston Aquatic Center Manager**

- Statistics for the June so far:
  - o Patrons
    - High patron count so far this season was 799 on 6/11/15
    - 1,680 daily passes sold so far this season
    - Have sold 28 total passes this season (in-season sales, haven't received pre-season numbers yet)
      - Main Passes Sold
        - o 15 Resident Passes
        - o 4 Non Resident Passes
        - o 8 Resident Joint Passes
        - o 1 Non Resident Joint Passes
    - Swimming Lessons
      - 117 total swim lessons sold
        - o 75 Resident
        - o 42 Non Resident
      - Have extra instructors this season
        - o Opened up a 2<sup>nd</sup> level 2 and level 3 class for all 3 swim lessons sessions
  - o Weather: (Open 13 days so far)
    - 2 days with an average temp over 80
    - 4 days with an average temp below 70
    - Closed early or completely 7 days already due to weather
  - o Incidents so far this season:
    - 5 jumps so far this year, none serious
    - 6/11/15 - 1 fight between two groups of kids. Both groups kicked out.
    - 6/11/15 – Elderly man fell in parking lot. Staff tended to him and kept him cool while EMS was called. Staff did a great job dealing with this incident. Head Guard Cole Kubisiak and lifeguard Savannah Felch tended to the man. Desk worker Isaac Schiro called 911.
  - o Finance
    - Averaging \$1530.60 of revenue per day. This includes 2 days of being closed and 5 days closing early due to weather/low patron with little to no revenue.
    - 6/11/15 was also the highest revenue day that I've seen with almost \$5,500
- Teen night next Friday, 6/24/15 from 7-10pm
  - o Belky from WIFC will DJ again
- Continue to grow relations with other organizations
  - o Held BBP training for the first time in-house.
  - o Have done 2 lifeguard re-certifications this spring. One over spring break and another to start the season. Will plan on doing another late season.
  - o Plan on holding the 1<sup>st</sup> Weston Junior Lifeguard program in July. Only one person signed up as of now. Will cancel if more interest isn't shown.

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.44.**



**Village of Weston, Wisconsin**  
**Report for the month of May 2016**  
**MONTHLY DEPARTMENT REPORT FROM PLANNING AND DEVELOPMENT DIRECTOR**

---

---

**Monthly Department Briefer #2016-05**

**Jennifer Higgins, Planning and Development Director/Zoning Administrator**

**Friday, June 10, 2016, 3:07 PM**

**1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.**

- Marathon County Uniform Addressing System – I attended the Municipal Advisory Group on May 12<sup>th</sup> and June 9<sup>th</sup>. There were no County CPZ staff in attendance at the 5/12 meeting, instead they had facilitators meet with small groups to discuss the project, our expectations and concerns. Some of the results of this exercise were given to us at the 6/9 meeting through a presentation by CPZ staff and a handout which I have attached to my report. The County has acquired a url for the project at [www.MyMarathonCountyAddress.org](http://www.MyMarathonCountyAddress.org) and will be adding information to it as we move along in the process. The County is currently working on an Implementation Plan and will be sharing the draft plan with the participating municipalities sometimes this fall. They don't have all the answers right now but what we do know is:
  - They have completed the address grid. All new addresses will be 6 digits. (see attached map)
  - There will be no duplicate street names. For example, a duplicate could be Merry Ln and Mary Ln, Birch Lane and Birch Street. Criteria for how to determine who gets to keep street names is being developed with the help of the muni advisory group.
  - The County has pledged \$1.2 million cost sharing to reimburse communities up to \$20 per address.
  - Address signs (fire numbers) will be uniform in color and location/placement. They aren't sure yet how they will handle houses with bricks.
  - The MC Library System Staff will be trained to assist residents with filling out address change paperwork. They will also be setting up a hotline to take questions and have started to upload information to the above dedicated website for the project.
  - Another meeting will be scheduled in the fall. They may also give a project update at the Joint Towns Association meeting in July.

**2. STRATEGIC PLAN PROJECT STATUS.**

As reported to you previously, myself, Donner, Wodalski and Osterbrink have been meeting under the umbrella of the Services Division to coordinate projects in the 3 Departments, such as the SE Quad, Comp Plan Update, Subdivision Ordinance, Business Park signage and site plan review procedures. This team meets every other week to focus on key areas and projects that integrate the 3 departments and our staff.

**Department Development**

- **Project 1 - Comprehensive Plan Update – In progress.**
  - **Volume 1 – Conditions and Issues** (adopted 3/4/15) – Amend in 2016 to correct any incorrect information from 2015 adopted version. Also consider relocating “Broadband Technology” background information to Volume 3.

- **Volume 2 – Visions and Directions** (Statutory Plan Elements) – Scheduled for adoption Spring 2016
  - **Chapter 1 – introduction** – draft #1 received from MDROffers on March 23, 2016
  - **Chapter 2 – Community Vision** – draft #1 forwarded to the PC and Board for comments in Fall 2015; Draft #2 received March 30, 2016 and has been placed on 4/11/16 Plan Commission Agenda for final review.
  - **Chapter 3 – Land Use** (adopted 4/8/15) plan to be amended as necessary as part of complete Volume 2
  - **Chapter 4 – Economic Development** – revised draft received from MDROffers on 3/23/16.
  - **Chapter 5 – Housing and Neighborhoods** – (revised draft delivered by MDROffers on 1/28/16)- Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016. Next version in full Volume 2, to be delivered in April.
  - **Chapter 6 – Natural, Agricultural, and Cultural Resources** - (revised draft delivered by MDROffers on 1/28/16) -Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016. Next version in full Volume 2.
  - **Chapter 7 – Parks and Recreation** - (adopted 1/10/15 as CORP for Village) plan to be amended as necessary as part of complete volume
  - **Chapter 8 – Transportation (Official Map)** (revised draft delivered by MDROffers on 1/28/16) - Provided to PC and Board in 2/8/16 PC Packet. Official map was approved in Feb 2016 by ordinance. Comments and changes to the Plan document and the new official map were sent to MDROffers in Feb 2016. Next version in full Volume 2.
  - **Chapter 9 –Community Facilities and Utilities** (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet. Comments and changes to the Plan document were sent to MDROffers in March 2016. Next version in full Volume 2.
  - **Chapter 10 – Intergovernmental Cooperation** – (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet. Comments and changes to the Plan document were sent to MDROffers in March 2016. Next version in full Volume 2.
  - **Chapter 11 – Implementation** – draft #1 received from MDROffers on March 23, 2016
  
- **Volume 3 – Vision and Directions** (Supplemental Plan Elements)
  - **Chapter 1 – Introduction** (to be prepared in 2016 when Camp Phillips Corridor Plan adopted)
  - **Chapter 2 – Bike and Pedestrian System Plan** (future, post 2016)
  - **Chapter 3 – Broadband Technology Plan** (adopted 3/4/15, considering bringing in background info from Vol. 1)
  - **Chapter 4 – Camp Phillips Corridor Plan** (schedule for adoption in July 2016, shortly after Vol. 2 adoption)
  - **Chapter 5 – Park and Public Facilities Master Plans** (include recent plans when Camp Phillips Plan adopted)
  - **Chapter 6 – Retail Recruitment Strategy** (adopt at same time Camp Phillips Plan Adopted)
  - **Chapter 7 – Schofield Avenue Corridor Plan** (future, post 2016)
  - **Chapter 8 – TID 1 Amended Project and Redevelopment Plans** (scheduled adoption in August 2016)
  - **Chapter 9 – TID 2 Amended Project Plan** (future, post 2016)
  - **Chapter 10 – Tourism Plan** (scheduled for adoption by early fall 2016)

- **Project 2 – Chapter 50 Nuisance Ordinance Update** – This ordinance update was approved at the 6/6 Village Board meeting and went into effect on 6/8. This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 5 - Beehive Software System implementation** – Staff has shifted to a different software, Evolve, for our permitting, planning, licensing and code enforcement needs. The project to implement is in progress and estimated to be complete by 1/17.
- **Project 6 - Update Subdivision Ordinance** – This ordinance update was approved at the 5/16/16 Village Board meeting and went into effect on 5/18/16. This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 8 – Audit of Multi-family and commercial properties for Refuse and Recycling Compliance** – Ongoing. Audit was completed for multi-family properties in the summer of 2014 by our Refuse and Recycling Intern, Kyle Casper. Parker continues to work with these multi-family properties when time allows. We have not started on the commercial audit yet to date. Staff continues to address this at change of use, new construction, or change of owner for both multi-family and commercial at time of approvals and/or permitting. We have hired another summer intern for 2016, Heidi Miller, a UWSP student, who joined us on May 23rd. She is currently working on finishing where Kyle left off in the summer of 2014.

#### **Staff Development**

- **Project 1 – American Planning Association (APA) membership** – This item is complete and will be removed during the next update to the Strategic Plan. Jared and I are both members of APA and WAPA.
- **Project 2 – Planning Technician Position** – This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 4 – Assistant Building Inspector Position (Code Enforcement/Property Inspector)** – Maguire started employment with the Village in this position on 4/4/16. This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 5 – Plan Commission bylaws, policies and procedures** – Ongoing. Plan Commission Code of Conduct and Rules of Procedures were adopted by the Plan Commission in June. All commissioners have signed the Code of Conduct. We continue to work on policies for the Commission. No further progress on this. I will need to bring new Commissioner Dennis Lawrence up to speed on all of this and give him the Rules of Procedure and have him sign the Code of Conduct.

### **3. BUDGET AND FINANCIAL PLAN STATUS.**

- The Department has received the Budget Status Report for April.

### **4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.**

- Higgins attendance at Weekly C Team Meetings.
- Higgins attendance at Weekly ED Team Meetings

- Higgins attendance at Weekly One-on-One Meetings with Guild.
- Higgins attendance at Bi-weekly Service Division Team Meetings
- Higgins and Parker attend monthly Wellness Committee Meetings.
- Wehner attend monthly Staff Social Committee Meetings.
- Parker, Wehner, Tatro and Maguire have begun the 2016 Lumin Training.
- Tatro took over as President of the WI- IAEI in May.
- Higgins continues to attend the Alumni 2015 Lumin Training Sessions monthly (Feb, March, April, Sept.).
- Department participation at the May All-Staff meeting.
- Maguire took the UDC Construction test on 6/2/16. We will not know his results for a few weeks yet.
- Department participation in the 100 Day Global Corporate Challenge as part of the Wellness Program. All 5 of us are participating as members of on one of 4 teams that have formed here at the Village. The GCC kicked off on May 25<sup>th</sup> and runs until September 1<sup>st</sup>. The goal is for teams of 7 to average at least 70,000 steps a week. In two weeks of participation, the 4 teams (28 staff members) have already walked over 2,024 miles and have a combined step total of 5,088,537 steps. Our overall daily step average as a group is 13,182 steps per person per day. This is amazing as I know that before we started this, many of us were only getting 4,000 to 6,000 steps a day in. We are all definitely exceeding the recommended 10,000 steps per day.

## **5. PERFORMANCE AND METRICS.**

- Staff received the review paperwork in late May and we are currently in the process of completing this. No reviews have been completed since spring of 2015.
- Infovision Software's Evolve Software will be able to be used for project management and will also have a performance management component to the software. Once an application is deemed complete, a timer will be running in the background and will be able to monitor and track how long it takes staff to complete our review and get approvals out the door.

## **6. COMMUNITY FEEDBACK**

- None at this time.

## **7. IDENTIFIED NEEDS.**

- Project Management Software, which is being addressed through the deployment of the Evolve software project.

## **8. NEW IDEAS & OPPORTUNITIES.**

- None at this time.

## **9. MISCELLANEOUS COMMENTS / ISSUES.**

- SE Quad Neighborhood Plan – proposed adoption July 2016

- Donner, Wodalski and I continue to spend a considerable amount of time working with JSD on this project. As of 6/9/16, we are still working with WIDOT and WIDNR to be able to utilize the stub at Westview Blvd for this development. We have not gotten any further with this Departments, but I don't believe anything further has been submitted from JSD. We recently received a draft document from JSD which we gave comments and feedback to. The plan is to have Administrator Guild and JSD representatives present a concept plan to the CDA and PC on Monday, June 13<sup>th</sup> and Board on June 20<sup>th</sup>. At the July meetings, PC and CDA will be asked to recommend it to the Board and it will then move to the Board on July 18<sup>th</sup> for approval. The document will then be given to MDROffers for inclusion in the Camp Phillip's Road Corridor Plan.
- Donner and myself are working on the extension of Transport Way out to Weston Avenue. Resolutions 2016-003 and 2016-004 were adopted in March by the Board to designate Weston Avenue as an arterial street and limit access on Weston Avenue. A letter was sent to all Transport Way and Weston Avenue property owners on 4/29/16. We have received a few authorization letters from land owners to complete the survey and wetland work.
- A Presentation and Open House for SE Quad was held on May 9<sup>th</sup> from 4:30 to 6pm.
- Economic Development/Plan Commission Update
  - Site Plan Approval Letter Issued
    - DC Everest Middle School – Parking lot site plan – widening/realigning the pavement at their student drop off area.
  - Staff completed the following site plan reviews in May:
    - DC Everest Middle School – Parking lot site plan – widening/realigning the pavement at their student drop off area.
    - Wagner Shell – Building Addition (carwash) – has been reviewed by staff. Awaiting revisions to landscape plan.
  - Staff is working on the following site plan reviews:
    - Burn Fitness – Parking Lot Expansion (Stalled) – Wehner followed up with Marv Anderson and gave him until June 1, 2016 to submit a plan
    - InterCon Construction – new construction – garage, office and contractor yard on Synergy Court
    - Ministry St. Clares – Hyperbaric Chamber Addition
    - Ministry St. Clares – Bed Tower Addition – adding 24 beds bringing the total of beds to 120.
    - Ministry St. Clares – Medical Office Building Upgrades – building out floor 1 and doing some other interior remodeling.

**2016 Building Permits Issued to Date**

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12		
January	1	-	-	-	-	-	23	29
February	2	-	-	-	-	-	25	35
March	-	1	-	-	-	-	23	41
April	7	-	-	-	-	-	12	66
May	1	-	-	-	-	-	26	81

<b>Total</b>	<b>11</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>109</b>	<b>252</b>
<b>Totals from May of each year</b>								
2015	12	4	-	-	-	-	79	214
2014	6	-	-	2	2	-	116	225
2013	3	-	-	-	-	-	70	159
2012	7	-	-	-	-	-	88	194
2011	6	-	-	-	-	-	28	147
2010	15	-	-	-	-	-	47	245
2009	1	2	-	1	1	2	6	123
2008	10	2	-	-	-	4	15	115

# Marathon County Uniform Addressing



## Communication & Education

- Who will this affect?  
*Town participation is required as the County has jurisdiction over addressing in unincorporated areas. Marathon County (MC) has offered its villages and cities an opportunity to participate in the uniform addressing system and cost-sharing.*
- How are the voices in the participating communities heard?  
*Community participation is being conducted through advisory meetings and stakeholder input for the County Addressing Implementation Plan.*
- What would help people going through this addressing change process?  
*MC will develop communication methods and check lists of what/how to do, and personal assistance will be provided.*

## Process

- Can you create the address system as simple as possible?  
*The proposed address system will start in the southwest corner of Marathon County. Addresses will be a 6 digit number. Addresses will increase moving east and north, with 1600 addresses per mile.*
- How will emergency response areas be changed to not create confusion?  
*What we know is that implementation will begin in 2017. The phasing in and sequencing is to be determined.*
- How will the Post Office handle such a large change?  
*MC will coordinate with the Post Office to determine the best method to process the address changes.*

## Finance

- Who will pay for this?  
*MC has authorized \$1.2 million cost sharing to reimburse communities up to \$20/address.*
- What are the procedures for reimbursement to participating communities?  
*Policies and procedures to be determined by MC*
- What personal information will people have to change on their own?  
*Driver's license, billing statements, letterhead, financial/banking, etc.*

## Technology

- How soon will Google Maps/Garmin/etc. update?  
*MC is in the process of contacting these companies to notify them of the changes. However, as these are private companies, we have little control over their update cycles.*
- Will adjoining counties have access to the new addressing system data?  
*Yes, MC will contact adjoining counties to share information.*
- Will I be able to match an old address to the new one?  
*MC will develop and make available a cross reference table with old and new addresses.*

# Marathon County Uniform Addressing



## Road Naming

- Who will name new roads?  
*Towns will have the discretion over naming roads. Duplicate/similar road names will not be accepted. New road names need to be submitted to CPZ for approval. CPZ will place the name on the Road Name Master List under reserved names.*
- Who determines which community keeps a duplicate/similar name?  
*MC needs the Municipal Advisory Group to help determine a road naming criteria to eliminate duplicate/similar road name. The final decision on criteria will be made by the Public Safety Committee.*
- What happens to the name of the road that crosses into a non participating incorporated municipality that has a different road name?  
*This has not been determined.*

### **Preston Vande Voort**

Marathon County  
Conservation, Planning, and Zoning

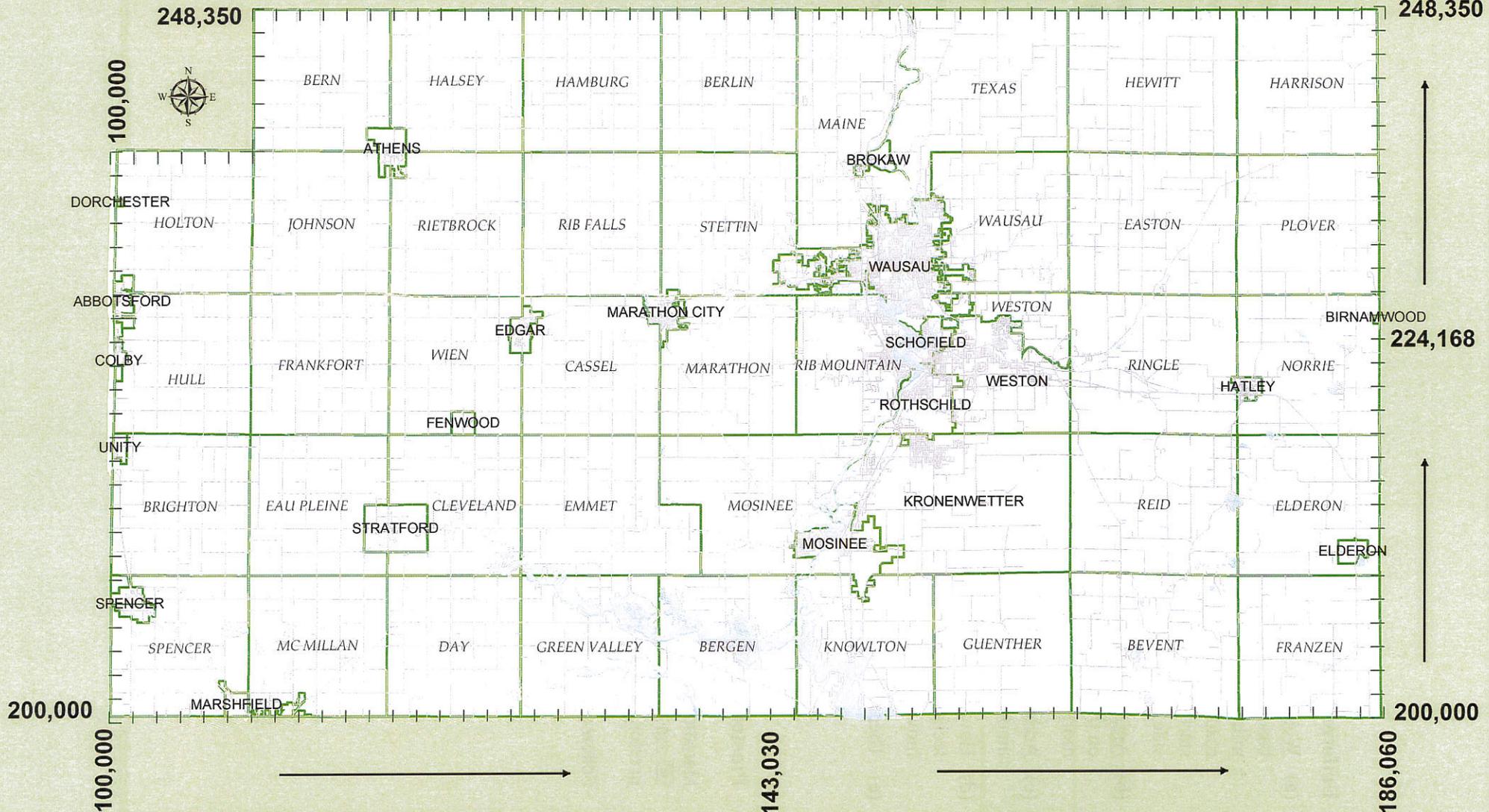
Preston.VandeVoort@co.marathon.wi.us

(715) 261-6048

## Address Signs

- What kind of sign will you use?  
*The sign will be double sided, have the municipality name, street name and number.*
- What is the best sign selection regarding visibility?  
*MC needs the Emergency Management Services advisory group to help determine the color and placement of signs.*
- What will happen to my decorative stone address?  
*This has not been determined.*

# Marathon County Proposed Uniform Addressing Grid



Address Placement is 3.3 ft = 1600 numbers per mile

Note\*\*\* Addresses in the Proposed Uniform Address Grid are six digit numbers due to incorporated areas currently using a five digit address number.

## Uniform Addressing System

- (a) West-East or South-North Roads. There shall be an established west baseline and south baseline. The address number is a six digit number based on a grid of 1600 numbers per mile. The grid starts at the southwest corner of the county. A predominately west/east road will start at the west baseline of 100,000. A predominately south/north road will start from the south baseline of 200,000. Even numbers will be on the north and west sides of a road; odd numbers will be on the south and east sides of the road.
- (b) Angled Roads will be determined by CPZ and be assigned numbers accordingly, based on the significant direction of the road. Roads with a change of direction at an angle more than 75 degrees shall be numbered by adjusting the numbers.
- (c) Addresses in the Proposed Uniform Address Grid are six digit numbers due to incorporated municipalities currently using a five digit address number.
- (d) Having the starting point in the southwest corner of Marathon County uses the techniques and methods from the United States National Grid. Numbers increase as you move east and north in the grid.
- (e) There will be no alpha leaders used in the address in the new uniform address system.

**Preston Vande Voort** | GIS Specialist | County Addressing Coordinator

Marathon County Conservation, Planning & Zoning

 210 River Drive | Wausau, WI 54403  715.261.6048

[preston.vandervoort@co.marathon.wi.us](mailto:preston.vandervoort@co.marathon.wi.us)

Follow us: [Website](#) | [Facebook](#)

## Permits Issued (By Work Class)

Permits Issued From Sunday, May 1, 2016 through Tuesday, May 31, 2016

Permit	Location Address	Issued	Valuation	Square Feet
<b>Additional Building Yard Shed</b>				
ADDB-5-16-6692	5806 ISALIAH Street	05/03/2016	2,200.00	160
ADDB-5-16-6716	3006 SILVER HAWK WAY	05/12/2016	1,375.00	120
ADDB-5-16-6717	4411 CEDAR AVE	05/12/2016	1,000.00	80
ADDB-5-16-6746	5810 FIELDCREST LN	05/26/2016	4,000.00	192
ADDB-5-16-6759	5511 VON KANEL ST	05/31/2016	1,500.00	100
<b>Totals For Additional Building Yard Shed : 5 Permit(s)</b>			<b>10,075.00</b>	<b>652</b>
<b>Commercial Building Local Business, Institutional &amp; Office</b>				
CBLD-5-16-6681	3907 SCHOFIELD Avenue	05/02/2016	234,000.00	594
CBLD-5-16-6719	3404 Community Center Drive	05/16/2016	1,391,279.00	13,822
CBLD-6-16-6762	2901 SCHOFIELD Avenue	05/05/2016	2,500.00	100
<b>Totals For Commercial Building Local Business, Institutional &amp; Office</b>			<b>1,627,779.00</b>	<b>14,516</b>
<b>Deck Residential</b>				
DECK-5-16-6680	3409 CALEB DR	05/02/2016	100.00	184
DECK-5-16-6686	10002 WOODLAND DR	05/03/2016	2,000.00	448
DECK-5-16-6689	4502 AUGUSTINE AVE	05/03/2016	9,200.00	312
DECK-5-16-6706	5302 ALEX Street	05/10/2016	9,500.00	168
DECK-5-16-6721	2012 BLOEDEL AVE	05/16/2016	5,000.00	800
DECK-5-16-6740	5906 FIELDCREST LN	05/24/2016	5,000.00	360
<b>Totals For Deck Residential : 6 Permit(s)</b>			<b>30,800.00</b>	<b>2,272</b>
<b>Demolition Principal Building</b>				
DEMO-5-16-6673	8411 RYAN Street	05/02/2016	0.00	0
<b>Totals For Demolition Principal Building : 1 Permit(s)</b>			<b>0.00</b>	<b>0</b>
<b>Driveway Driveway</b>				
DRIV-5-16-6672	5507 JEAN ELLEN ST	05/02/2016	100.00	400
DRIV-5-16-6676	4711 KRAMER Lane	05/02/2016	0.00	0
DRIV-5-16-6690	5308 ROSS Avenue	05/03/2016	8,000.00	520
DRIV-5-16-6735	3305 SANDY LN	05/23/2016	1,600.00	468
DRIV-5-16-6757	5506 JEAN ELLEN ST	05/31/2016	35.00	600
<b>Totals For Driveway Driveway : 5 Permit(s)</b>			<b>9,735.00</b>	<b>1,988</b>
<b>Electrical Local Business, Institutional &amp; Office</b>				
ELEC-5-16-6683	3907 SCHOFIELD AVE	05/02/2016	0.00	594
ELEC-5-16-6736	5000 Mesker Street	05/23/2016	38,000.00	10
ELEC-5-16-6737	3111 Ross Avenue	05/24/2016	38,000.00	10
<b>Totals For Electrical Local Business, Institutional &amp; Office</b>			<b>76,000.00</b>	<b>614</b>
<b>Electrical Manufacturing and Industrial</b>				
ELEC-5-16-6675	3600 WESTON Avenue	05/02/2016	0.00	0
ELEC-5-16-6739	7102 COMMERCE Drive	05/24/2016	60,000.00	0
<b>Totals For Electrical Manufacturing and Industrial : 5 Perm</b>			<b>60,000.00</b>	<b>0</b>

Permit	Location Address	Issued	Valuation	Square Feet
<b>Electrical Residential</b>				
ELEC-5-16-6694	4311 SCHOFIELD Avenue	05/03/2016	800.00	0
<b>Totals For Electrical Residential : 6 Permit(s)</b>			<b>800.00</b>	<b>0</b>
<b>Excavation Permit Private Contract</b>				
EXCA-5-16-6752	6903, 6905, 6907, 6909 River Trai	05/27/2016	0.00	0
<b>Totals For Excavation Permit Private Contract : 1 Permit(s)</b>			<b>0.00</b>	<b>0</b>
<b>Excavation Permit Public Utility</b>				
EXCA-5-16-6742	6212 Von Kanel Street	05/25/2016	0.00	0
EXCA-5-16-6743	Von Kanel Street	05/25/2016	0.00	0
EXCA-5-16-6753	9306 Weston Avenue	05/19/2016	0.00	0
EXCA-5-16-6755	7802 Meadow Rock Drive	05/31/2016	0.00	0
<b>Totals For Excavation Permit Public Utility : 5 Permit(s)</b>			<b>0.00</b>	<b>0</b>
<b>Fence Residential</b>				
FENC-5-16-6674	4403 AUGUSTINE AVE	05/02/2016	1,900.00	0
FENC-5-16-6682	5411 ROXANN DR	05/02/2016	3,000.00	0
FENC-5-16-6696	6206 BECKY BLVD	05/04/2016	1,600.00	0
FENC-5-16-6714	4105 OAK TER	05/10/2016	3,000.00	0
FENC-5-16-6715	6302 BECKY BLVD	05/12/2016	400.00	0
FENC-5-16-6718	5903 CANOE ST	05/12/2016	8,700.00	0
FENC-5-16-6729	7502 FEITH AVE	05/17/2016	700.00	0
FENC-5-16-6750	6409 TEAGAN LN	05/26/2016	1,000.00	0
FENC-5-16-6756	5805 VOLKMAN ST	05/31/2016	4,000.00	0
<b>Totals For Fence Residential : 9 Permit(s)</b>			<b>24,300.00</b>	<b>0</b>
<b>HVAC HVAC Commercial Remodel</b>				
HVAC-5-16-6684	3907 SCHOFIELD AVE	05/02/2016	0.00	594
<b>Totals For HVAC HVAC Commercial Remodel : 1 Permit(s)</b>			<b>0.00</b>	<b>594</b>
<b>Lateral Connection Multi Family (3+Units)</b>				
LCON-5-16-6720	6903-09 River Trail Drive	05/16/2016	0.00	0
<b>Totals For Lateral Connection Multi Family (3+Units) : 1 Pe</b>			<b>0.00</b>	<b>0</b>
<b>Lateral Connection New Single Family</b>				
LCON-5-16-6754	9403 NEWBERRY DR	05/31/2016	0.00	0
<b>Totals For Lateral Connection New Single Family : 2 Perm</b>			<b>0.00</b>	<b>0</b>
<b>Mobile Home Installation Residential</b>				
MHOM-5-16-6732	5707 FULLER Street	05/20/2016	1,500.00	784
MHOM-5-16-6758	6300 BIRCH Street	05/31/2016	29,000.00	1,280
<b>Totals For Mobile Home Installation Residential : 2 Permit</b>			<b>30,500.00</b>	<b>2,064</b>
<b>Plumbing Commercial</b>				
PLUM-5-16-6685	3907 SCHOFIELD AVE	05/02/2016	0.00	594
<b>Totals For Plumbing Commercial : 1 Permit(s)</b>			<b>0.00</b>	<b>594</b>
<b>Residential Building Addition</b>				
RBLD-5-16-6741	6106 ISIAAH Street	05/25/2016	55,000.00	500
<b>Totals For Residential Building Addition : 1 Permit(s)</b>			<b>55,000.00</b>	<b>500</b>

Permit	Location Address	Issued	Valuation	Square Feet
<b>Residential Building Exterior Remodel</b>				
RBLD-5-16-6677	4509 TWIN PINES LN	05/02/2016	6,000.00	3,000
RBLD-5-16-6697	5703 MARY LN	05/04/2016	10,500.00	3,900
RBLD-5-16-6702	3211 BEVERLY LN	05/05/2016	7,000.00	0
RBLD-5-16-6703	5105 VON KANEL ST	05/06/2016	2,500.00	2,700
RBLD-5-16-6704	7507 FEITH AVE	05/06/2016	750.00	1,600
RBLD-5-16-6722	9502 HEEREN ST	05/16/2016	11,890.00	0
RBLD-5-16-6725	5708 PINE TER	05/17/2016	10,960.00	3,600
RBLD-5-16-6726	8505 CALLON AVE	05/17/2016	9,300.00	0
RBLD-5-16-6728	4712 FULLER ST	05/17/2016	6,500.00	0
RBLD-5-16-6734	6305 OLD COSTA LN	05/23/2016	8,000.00	0
RBLD-5-16-6738	3716 STERNBERG AVE	05/24/2016	9,000.00	3,600
RBLD-5-16-6745	5908/5910 EDWARDS Street	05/26/2016	11,350.00	0
RBLD-5-16-6747	5707 FULLER ST	05/26/2016	150.00	0
<b>Totals For Residential Building Exterior Remodel : 14 Perm</b>			<b>93,900.00</b>	<b>18,400</b>
<b>Residential Building Interior Remodel</b>				
RBLD-5-16-6679	5705 RIPPLING CREEK Drive	05/02/2016	9,000.00	0
RBLD-5-16-6707	5103 KRAMER LN	05/10/2016	40,000.00	157
RBLD-5-16-6724	2815 PARK RIDGE DR	05/17/2016	9,000.00	82
RBLD-5-16-6744	5603 WALNUT Street	05/25/2016	5,000.00	600
<b>Totals For Residential Building Interior Remodel : 18 Perm</b>			<b>63,000.00</b>	<b>839</b>
<b>Residential Building New Single Family</b>				
RBLD-5-16-6695	4253 HOWLAND Avenue	05/05/2016	392,414.00	4,528
<b>Totals For Residential Building New Single Family : 19 Pe</b>			<b>392,414.00</b>	<b>4,528</b>
<b>Sign Face Replacement New Business</b>				
SIGN-6-16-6775	5707 Schofield Avenue	05/17/2016	500.00	68
<b>Totals For Sign Face Replacement New Business : 1 Perm</b>			<b>500.00</b>	<b>68</b>
<b>Sign New</b>				
SIGN-5-16-6710	4020 SCHOFIELD AVE	05/11/2016	2,000.00	22
SIGN-5-16-6711	4020 SCHOFIELD AVE	05/11/2016	2,000.00	22
SIGN-5-16-6712	4020 SCHOFIELD AVE	05/11/2016	750.00	34
<b>Totals For Sign New : 4 Permit(s)</b>			<b>4,750.00</b>	<b>79</b>
<b>Sign Special Event</b>				
SIGN-5-16-6693	3807 SCHOFIELD AVE	05/01/2016	0.00	32
SIGN-5-16-6709	2809 SCHOFIELD AVE	05/18/2016	0.00	70
<b>Totals For Sign Special Event : 6 Permit(s)</b>			<b>0.00</b>	<b>102</b>
<b>Special Events on Public Property Special Event</b>				
SEPP-5-16-6691	7205 ZINSER ST	05/03/2016	0.00	0
SEPP-5-16-6727	8602 SCHOFIELD AVE	05/17/2016	0.00	0
SEPP-5-16-6748	5902 SCHOFIELD AVE	05/24/2016	0.00	0
<b>Totals For Special Events on Public Property Special Even</b>			<b>0.00</b>	<b>0</b>
<b>Sprinkler/Irrigation Residential</b>				
SPRK-5-16-6749	5912 LAWNSDALE ST	05/26/2016	2,900.00	0
<b>Totals For Sprinkler/Irrigation Residential : 1 Permit(s)</b>			<b>2,900.00</b>	<b>0</b>

Permit	Location Address	Issued	Valuation	Square Feet
<b>Swimming Pool Above Ground</b>				
POOL-5-16-6678	3409 CALEB DR	05/02/2016	500.00	452
POOL-5-16-6751	5417 WILLOW ST	05/26/2016	1,000.00	0
<b>Totals For Swimming Pool Above Ground : 2 Permit(s)</b>			<b>1,500.00</b>	<b>452</b>

<b>Zoning Commercial</b>				
ZONE-5-16-6687	4903 Schofield Avenue	05/03/2016	0.00	6,890
ZONE-5-16-6698	2407 Schofield Avenue	05/04/2016	0.00	950
ZONE-5-16-6708	5807 Prairie Street	05/10/2016	0.00	2,000
ZONE-5-16-6713	6205 Business Highway 51	05/11/2016	0.00	2,250
ZONE-5-16-6723	5810 Fuller Street	05/16/2016	0.00	0
ZONE-5-16-6730	7209 Synergy Court	05/19/2016	0.00	10,500
<b>Totals For Zoning Commercial : 6 Permit(s)</b>			<b>0.00</b>	<b>22,590</b>

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.45.**



# EVEREST METRO POLICE DEPARTMENT

## VILLAGE OF WESTON – BOARD MEETING June 20, 2016

MAY 2016 STATS – Village of Weston

Accidents:	32
Property Damage only	28
Injury Accidents	1
Hit & Run Accidents	3
Total Calls for Service:	1,107

Stillwater Landing Trailer Park

May 2016 calls for service – 21\* May 2015 – 40 calls

(\*See attached Type of Incident Summary Report for detailed call types)

### Officer Recognition

Officer Cody Swearingen was recognized as the EMPD Officer of the Year by the Everest Area Optimist Club on May 19<sup>th</sup>. His nomination form from his supervisor included the following:

*Cody is always proactive, always willing and wanting to help. He is very respectful, caring and has grown a lot in the short time he has been here. Cody's communication skills have been great while interacting with the public and his work ethic is top notch. However, I see one thing in Cody I don't see much. Cody is a very positive person and shows up to work every day with a smile on his face. He brings positivity to our shift and to other departments that work with him. Cody really loves the job. To many, this is a job, to Cody, it is his dream career, and he wouldn't have it any other way."*

Congratulations to Officer Swearingen for being recognized by his peers as the EMPD Officer of the year!

### Drugs / Activity

I have attached an email from Operations Captain Clay Schulz which speaks to the issue of drug trends and the impact it is having on PD operations. Given this pressing issue and the limitations of our CAD/RMS system, we have implemented some different tracking methods in an attempt to show the impact to policing services in our area. I have included a document which shows 25 drug related cases just in May of 2016. The Village of Weston had 19 of these cases and the City of Schofield had six. As you look at the monthly stats sheet, you will see that those numbers are not accurately reflected as the CAD/RMS system only records one offense per case. So, in the incest case referenced in Capt. Schulz's email, this event would only show one offense, a sex crime, even though there was a litany of offenses to include several drug charges. On the incest case, Det. Weiland executed search warrants to include the recovery of a cell phone and computer. After these devices were downloaded, there were 20,000+ images from the cell phone alone and a total of around 300,000 images when the computer was downloaded. Det. Weiland will have to view all these to determine if there is any evidentiary value or child porn pictures that need to be retrieved.

Just about every drug case and many other cases involve the recovery and analysis of digital media. Many other cases also require search warrants and subpoenas for records to include digital media devices and social media documents. In the past month alone, detectives have executed five Facebook search warrants with an average return of approximately 1,000 pages of PDF files per warrant. Most of these documents are conversations and images that all need to be reviewed. Needless to say, this is a very time consuming undertaking, but one that is now required to effectively investigate and bring these cases to a successful prosecution. So, as you look through our monthly stats sheet, just “one” count listed under a Sex Crime or Drugs category box could account for hundreds of man hours by our patrol staff and detective bureau. Sometimes these cases are active for months and require extensive follow-up investigative work, even if an arrest is made immediately after the incident. The documentation needed to successfully draft a search warrant and get it signed by a judge is rather extensive. It can take almost an entire day to draft a search warrant and get it signed. I have included a copy of a 2014 search warrant executed in Weston by Det. Weiland regarding drug trafficking so you can see what is involved on these types of cases. This case has already been adjudicated, so it is now a public record.

Just about every drug search warrant includes all electronic devices as the use of cell phones and digital media devices are prevalent in drug trafficking. We are fortunate that both Wausau PD and the Marathon County Sheriff’s Department have the specialized equipment and trained personnel to download these devices and are willing to provide these downloads to our detectives.

I am providing this information so you understand the impact that these cases have on our overall department operations. We have not added officers to the department during the past 10 years while the overall population has increased by over 2,000 (in the Village of Weston), and the caseload has continued to increase. The proliferation of social media and the prevalence of criminal activity and investigations associated with social and digital media has increased exponentially. As a result, our department has become predominately reactive and our proactive time used to address traffic enforcement and other issues has decreased dramatically. We will need to start adding additional officers to the department in the near future to maintain the current level of services to our community.

# Everest Metro Police Department stats From 5/1/2016 to 5/31/2016

## Case Number Stats

	City	Other	Town	Village	Total
Accident Hit and Run	4	0	0	3	7
Accident Iniurv	1	0	0	1	2
Accident Propertv Damaae	6	0	2	28	36
Aaencv Assist	1	0	0	3	4
Aaaravated Assault	0	0	0	2	2
Animals	0	0	0	1	1
Bail Jumping	2	1	0	1	4
BATTERY	1	0	0	0	1
Buralarv	0	0	0	3	3
CHILD NEGL	0	0	0	1	1
CITES MUN	1	0	0	2	3
CITES UTC	66	0	5	151	222
Criminal Damaae	3	0	0	9	12
DC	2	0	0	11	13
Death Investiaation	0	0	0	1	1
Domestic	4	0	0	9	13
Drugs	1	0	0	13	14
EMBEZZLE	2	0	0	0	2
FIN TRANS	1	0	0	0	1
Fraud	0	0	0	5	5
IN PARK AH	0	0	0	1	1
Lost and Found	1	0	0	4	5
MENTAL COM	0	0	0	5	5
Misc Investiaation	0	0	0	2	2
OSTRUCT	0	0	0	1	1
OWI	2	0	0	4	6
PHY ABU	1	0	0	2	3
Prob/Parole Viol	0	0	0	2	2
Restrain Ord Viol	1	0	0	3	4
Sex Crime	1	0	0	4	5
Stolen Vehicle	1	0	0	1	2
SUSP CIRC	3	0	0	2	5
Theft	8	0	0	9	17

## Noteworthy Cases:

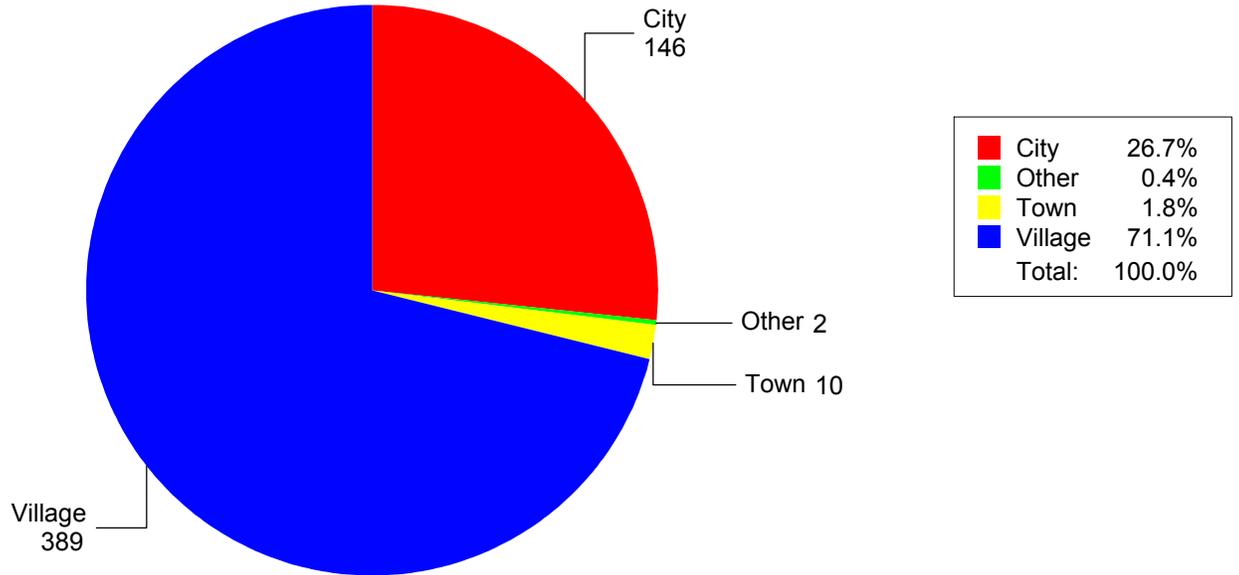
Overdose/Drug Srch Wrnt E2  
 Sexual Assault E2  
 Diabetes Child Neglect E2

	Total
	8
City	355
Other	39
Town	32
Village	1,107
Total	1,541

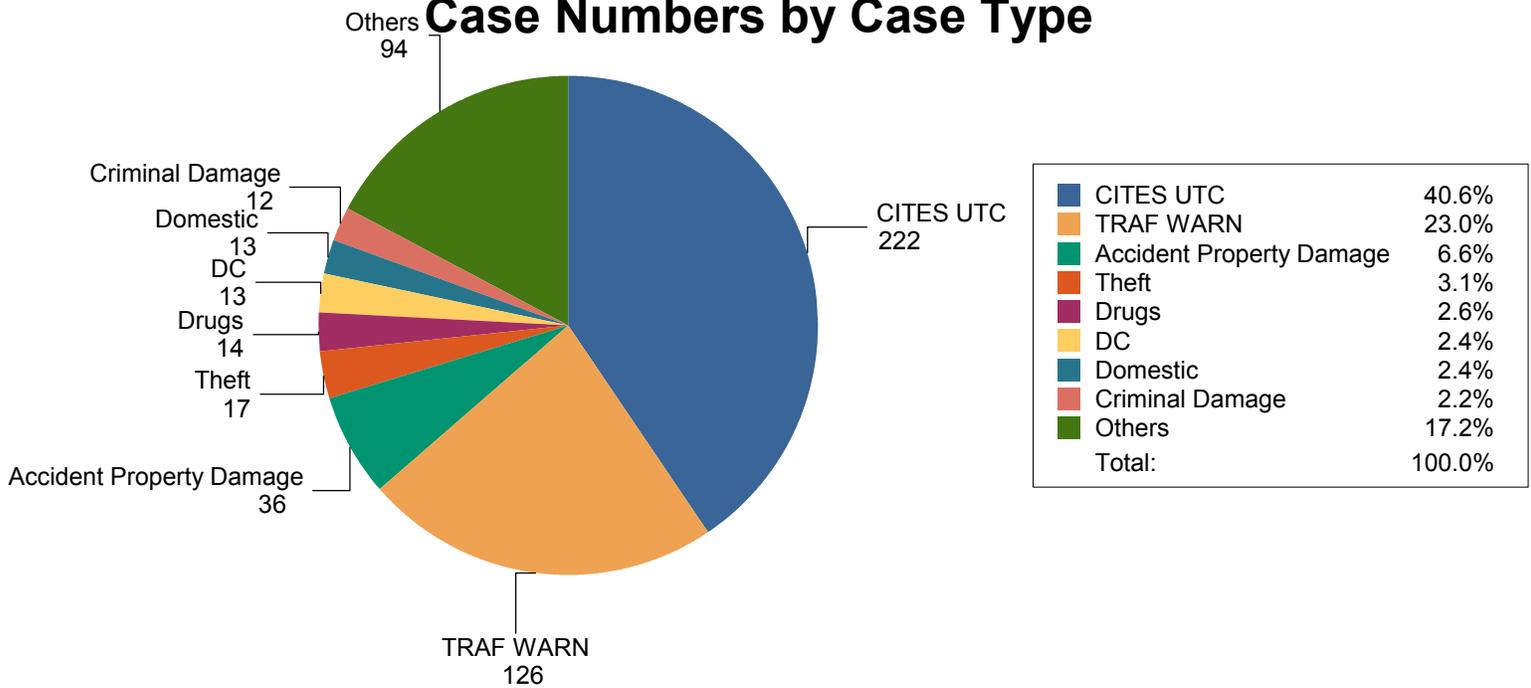
## Everest Metro Police Department stats From 5/1/2016 to 5/31/2016

	City	Other	Town	Village	Total
<b>TOB POSS</b>	0	0	0	2	2
<b>TRAF WARN</b>	27	1	3	95	126
<b>TRUANCY</b>	0	0	0	1	1
<b>Underage Alcohol</b>	1	0	0	0	1
<b>Warrant Arrest</b>	5	0	0	7	12
<b>Total</b>	146	2	10	389	547

## Case Numbers by Area



## Case Numbers by Case Type



4311 SCHOFIELD AVENUE

May-16			
TLR #	DATE OF INCIDENT	TYPE OF INCIDENT	EVENT #
No #			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17	05/17/16	Traffic miscelleaneous	160059498
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29	05/06/16	Harrassing Phone Calls and Text Messages	160054594
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			

**4311 SCHOFIELD AVENUE**

42			
43			
44	05/07/16	Campfire that went into grass. Water nearby	160055250
			160055321
44	05/07/16	Ambers flying in air (2 calls)	160055322
			160061639
44	05/21/16	Bonfire complaint (2 calls)	160061640
44	05/28/16	Burning doors, dressers, house materials not supposed to be burned	160064977
45			
46			
47			
48			
49			
50			
51			
52			
53			
53			
54			
55			
56			
57			
58			
59			
60	05/13/16	Lost & Found	160057691
60	05/30/16	911 hang up call	160065512
61			
62			
63			
64			
64B			
64C			
65	05/03/16	Burglary	160052984
65	05/04/16	Process Service	160053727
65	05/13/16	Process Service	160057688
66			
67			
68			
69	05/04/16	Process Service	160053724
69	05/13/16	Process Service	160057690
70			
71			
72			
73			
74			

4311 SCHOFIELD AVENUE

75			
76			
77			
78			
79			
80			
81			
82			
83			
84			
85			
86			
87			
88			
89			
90			
91			
92			
93			
94			
95			
96			
97			
98			
99			
100			
101			
102			
103			
104			
105			
106			
107			
108			
109			
110			
111			
112			
113			
114			
115			
116			
117			
118			
119			

4311 SCHOFIELD AVENUE

120			
121			
122	05/10/16	Civil complaint-remove property	160056626
123			
			160058543
			160058544
124	05/15/16	Medical emergency (3 calls)	160058545
125			
126			
127	05/26/16	Party refusing to leave	160063817
127	05/27/16	Party back at the residence	160064208
128			
129			
130			
131			
132			
133			
134			
135			
136			
137			
138			
139			
140			
141			
142			
143			
144			
145			
146			
147			
148			
149			
150			
151			

### MAY 2016 EMPD DRUG RELATED CASES

#	DATE	TOTAL CASE #	VILLAGE	CITY	TOWN	TIP	OTHER CHARGES	DRUG CHARGES/COMMENTS	CASE STATUS
			19	6	0	10			
1	05/02/16	16-1796		X				Subject charged with Poss of THC, Drug Parphernalia & Meth	Active
2	05/05/16	16-1867	X				Prostitution	Had marijuana in vehicle	Active
3	05/06/16	16-1871	X				2cts. Bail jumping, traffic charges	Subject charged with Poss of THC & Schedule IV Narcotic	
4	05/09/16	16-1914	X				Child Neglect	three children removed from residence, meth pipe recovered from residence, tied to case# 16-2241	Active
5	05/12/16	16-1977		X			Domestic DC	Subject charged with Poss of THC & Drug Paraphernalia	
6	05/16/16	16-2044	X			X		Marijuana use in apartment	Active
7	05/17/16	16-2056	X			X		given specific name of subject selling drugs at DCE High School and the Weston Skate park	
8	05/04/16	16-2071	X			X		Report of drug use, marijuana and cocaine by tavern patrons and employees after closing hours; also located drug syringes by back door of tavern	
9	05/18/16	16-2088	X				7 cts. of felony bail jumping, 3 cts. of misdemeanor bail jumping	LSD overdose case, Subject charged with Poss of THC, Drug Parphernalia, Poss of prescription medication without a valid prescription	Active
10	05/18/16	16-2092	X					Subject charged with Manufacture/Deliver of LSD; 2 counts Poss of LSD w/intent to Deliver; 2 counts 1st Degree Recklessly Endangering Safety; Poss of THC with intent to Deliver; Poss of THC, Poss of Drug paraphernalia	Active

11	05/19/16	16-2099	X						1st subject charged with Poss of THC with intent to deliver, Poss of Methamphetamine, Poss of Methamphetamine Paraphernalia & Poss of Drug Paraphernalia; 2nd subject charged with Poss of THC - 2nd or Subsequent Offense, Poss of Methamphetamine Paraphernalia	
12	05/19/16	16-2117	X				X		Report of Village resident that has Heroin, Crack Cocaine & Drug Paraphernalia at her home along with countefiet money.	Active
13	05/21/16	16-2135	X						Subject charged with Poss of Scheduled III Drug without a valid Prescription	
14	05/23/16	16-2155	X						Subject also charged with Poss of Scheduled IV Substance	
15	05/23/16	16-2158			X				Drug Paraphernalia found in motel room	
16	05/23/16	16-2161	X						Subject also charged with Poss of THC, Drug Paraphernalia & 2 counts of Felony Bail Jumping	
17	05/23/16	16-2171				X			Reports of possible drug dealing and underage drinking parties at a Schofield residence	
18	05/24/16	16-2189	X				X		Report of a resident cooking Methamphetamine in their home	
19	05/24/16	16-2194	X				X		Report of suspected drug dealing at a residence with a lot of vehicles coming and going from residence. Complainant believes they witnessed a drug deal	
20	05/25/16	16-2212	X						1st subject charged with Poss of THC 2nd and Subsequent offense, Poss of Drug Paraphernalia, and Poss of a Schedule II Narcotic; 2nd subject charged with Poss of Drug Paraphernalia	





There is now located and concealed within the residence certain things, to wit:

**Controlled substances, including but not limited to Cocaine and heroin, as well as any controlled substance derivatives, possessed in violation of Wisconsin Statute 961.41,**

**Paraphernalia in any form associated with the use and/or trafficking of controlled substances, including but not limited to pipes, lighters and smoking devices, packaging and processing materials for these drugs, including but not limited to baggies, scales, screens,**

**United States currency, and other property of value (such as electronics, jewelry, household items, vehicles, etc.) directly or indirectly realized through or derived from the trafficking of controlled substances; or records relating to the laundering or distribution of said currency,**

**Documentary evidence, including but not limited to documents, papers, receipts, other writings, and photos or video, establishing control over any of the above-mentioned items, as well as documentary evidence establishing involvement in the transport or attempted transport of controlled substances and/or currency derived from the sale or distribution of said substances, to include a bill of lading relating to packages transported through the US Mail and/or private couriers.**

**Electronic devices, including but not limited to cell phones and computers, capable of containing documentary evidence of trafficking of controlled substances and/or the transport of US Currency derived from or realized through drug trafficking,**

**Any and all types or forms of equipment utilized in the packaging of controlled substances or US Currency for purposes of facilitating drug trafficking, including but not limited to vacuum sealing equipment,**

**Firearms, ammunition, and other dangerous weapons possessed for the purpose of facilitating the trafficking and/or possession of controlled substances, including documents and other forms of evidence establishing ownership and/or control of said items,**

Said things having been used in the commission of crimes and/or constituting evidence of the following crimes:

- **Conspiracy to Deliver of Cocaine – contrary to section 961.41(1)(cm) and (1x),**
- 
- **Conspiracy to Deliver Heroin – contrary to section 961.41(1)(d) and (1)(X),**
- **Possession of Drug Paraphernalia – contrary to section 961.573(1), of the Wisconsin Statutes,**
- **Maintaining a Drug Trafficking Place, contrary to § 961.42(1).**

This search warrant complaint is based upon facts, events and observations, the occurrence of which, in light of your complainant's training and experience, constitute probable cause for the issuance of this search warrant. Said facts, events, and observations are set forth in the following paragraphs:

On or about June 4, 2014 your affiant was advised by Marathon County Sheriff's Department Lieutenant Gary Schneck (Lieutenant of SIU), that Crime Stoppers tips had come into law enforcement providing the following information:

On June 3, 2014, a crimestopper's tipline caller reported that at 619 Adams Street in the City of Wausau, Marathon County, the lower apartment had cars coming and going from it all day and night. The caller further indicated that people were going in and out the back door. The caller identified the suspect as Stephanie Bronson and indicated that she drives either a maroon Buick or a white truck. The caller believed they are going to Beloit to pick up drugs in these vehicles and bringing them back.

On June 19, 2014, the same tipster as on June 3, called back, indicating that the red in color 1991 Buick LeSabre with WI plate 708-VYY will be driven by Reginald Steel (DOB 10/18/1991) of Beloit, WI and will be coming to 619 Adams Street between the hours of 7pm and 8pm and there will be drugs in the vehicle.

On July 23, 2014 at 1:50pm the tipster called back and stated that Stephanie Bronson and Reginald Steel have moved to 4311 Schofield Avenue Lot #29 in the Green Acres Trailer Park.

On or about July 3, 2014 your affiant received a tip via the CrimeStopper's web based tip line indicating the following:

On July 2, 2014, the tipster provided that Reginald Steel and Stephanie

Bronson drive back and forth to Beloit at least twice a week to pick up drugs, including "molly", which your affiant knows to be a street term for ecstasy. The tipster indicated that Stephanie carries the drugs on her person. Moreover, the tipster indicated that he/she went over to the residence of Bronson and Steel, which was provided by the caller as 4311 Schofield Avenue, #29 in Schofield, and personally observed Steel in possession of a "bunch of powder cocaine" and that Steel then proceeded to "cook" the cocaine in the microwave. The tipster indicated that he/she knew Steel and Bronson to have previously resided at 619 Adams Street in Wausau, but that Bronson and Steel have since moved to the trailer in Green Acres mobile home park. The tipster further indicated that they had observed "a lot" of kids living at the trailer. The tipster further provided that when Steel is not around, Bronson has another individual drive her around to her "deals" because Bronson has no driver's license. The tipster provided further details regarding the known associates of Steel and Bronson, which are known to be accurate by your affiant based on previously conducted law enforcement investigations and your affiant's personal professional knowledge. The tipster also provided the phone number of 715-301-5382 as the number that drug seekers would call to reach Bronson and/or Steel to purchase drugs.

On 07-29-14 at approximately 2:00 p.m., your affiant received an anonymous tip from an individual identifying him/herself as a neighbor of Stephanie Bronson and subject/Steele from a known phone number. The individual wished to remain anonymous and wanted to report that Stephanie Bronson and Steel are tripping back and forth from Beloit to pick up a couple ounces of uncut cocaine 2-3 times per week. The caller reported that they had personal knowledge that Bronson and Steel usually used Bronson's white in color Sport Utility Vehicle, which is the subject of this order, and the anonymous citizen provided me a phone number for Stephanie of 715-301-5382.

Based on the information obtained from each of the above tips, your affiant accessed law enforcement databases to review records related to a white in color SUV, which your affiant knew to previously be used by Bronson based on his previous involvement in a controlled substance trafficking investigation of a black male by the name of Rashard White. Based on his review of said law enforcement databases, which he believes are entitled to be found reliable for purposes of this order as your affiant (1) knows them to be maintained in the normal and ordinary course of business of the entity that maintains them, (2) commonly relies upon said records in his law enforcement duties, and (3) has found them to be accurate and reliable in the past, your affiant learned that the vehicle that is the subject of this order is noted as a white in color 2003 Chevrolet Tahoe with plate #370-TWP and Vehicle Identification Number of 1GNEK13Z33R276695, and is currently registered to Markqui Rashard White, with a reported address of 5114 Birch Street #2, in the Village of Weston.

In 2013, your affiant and other members of the SIU conducted a controlled substance trafficking investigation that uncovered the following:

In the spring of 2013, Stephanie Bronson was living in the Village of Weston with her boyfriend Markqui Rashard White.

On April 17, 2013, as part of the investigation and at the direction of law enforcement, a Confidential Informant, (CI) purchased 1.56 grams of "Crack" cocaine from Subject/Rashard White, for \$150.00. The delivery of controlled substances took place in the roadway on South 4<sup>th</sup> Avenue, just south of Stewart Avenue, in the City of Wausau, County of Marathon. Subject/White determined the meet location.

After purchasing the controlled substance the CI released the contraband to law enforcement for processing. The suspected "Crack" cocaine was weighed, tested and packaged. Utilizing the "Scott" Reagent field test pouch for cocaine and cocaine base I tested a sample of the suspected "Crack" cocaine within the guidelines of my training. The test result was positive for the presence of cocaine.

On April 22, 2013, as part of the investigation and at the direction of law enforcement, a Confidential Informant, (CI) purchased 1.84 grams of "Crack" cocaine from Subject/White, for \$150.00. The Delivery took in the roadway on Eric Street, just north of Jelinek Avenue, in the Village of Weston. Subject/White again determined the meet location.

Subject/White was observed leaving his apartment complex 5114 Birch Street, and driving directly to the meet location with the CI. After the delivery was completed Subject/White returned to his residence at 5114 Birch Street.

After purchasing the controlled substance the CI released the contraband to law enforcement for processing. The suspected "Crack" cocaine was weighed, tested and packaged. Utilizing the "Scott" Reagent field test pouch for cocaine and cocaine base I tested a sample of the suspected "Crack" cocaine within the guidelines of my training. The test result was positive for the presence of cocaine.

On May 15, 2013, as part of the investigation and at the direction of law enforcement, a Confidential Informant, (CI) purchased 2.37 grams of "Crack" cocaine from Subject/White, for \$250.00. The delivery of controlled substances took place inside the CI's personal vehicle, while parked in the parking lot adjacent to "Target". Subject/White once again determined the meet location.

Once again Subject/White was observed leaving his apartment complex, on this occasions Subject/White's girlfriend Subject/Stephanie Bronson dropped Subject/White off in the "Target" parking lot, before Subject/White made contact with the CI. Subject/Bronson would later pick Subject/White up after exiting the CI's vehicle. After the controlled delivery was completed; Both Subject/White and Subject/Bronson were followed back to their residence at 5114 Birch Street.

After purchasing the controlled substance the CI released the contraband to law enforcement for processing. The suspected "Crack" cocaine was weighed, tested and packaged. Utilizing the "Scott" Reagent field test pouch for cocaine and cocaine base I tested a sample of the suspected "Crack" cocaine within the guidelines of my training. The test result was positive for the presence of cocaine.

On May 29, 2013, as part of the investigation and at the direction of law enforcement, a Confidential Informant, (CI) purchased 2.38 grams of "Crack" cocaine from Subject/White, for \$250.00. The delivery took place in the roadway on East Bos Creek Drive near North 1<sup>st</sup> Avenue, in the City of Wausau. On this occasion Subject/White had the CI follow Subject/White to the aforementioned location, where the delivery occurred.

After the controlled delivery was completed both parties left the area travelling in different directions. Subject/White and Subject/Bronson returned to their residence at 5114 Birch Street.

After purchasing the controlled substance the CI released the contraband to law enforcement for processing. The suspected "Crack" cocaine was weighed, tested and packaged. Utilizing the "Scott" Reagent field test pouch for cocaine and cocaine base Investigator Hunt tested a sample of the suspected "Crack" cocaine within the guidelines of her training. The test result was positive for the presence of cocaine.

The investigation concluded with a search warrant at Bronson's residence at 5114 Birch Street on 06/05/13 where a large amount of US currency was recovered along with a handgun. Bronson told law enforcement that the large amount of US currency was hers from a tax return; however, located in that currency were several bills that matched the serial numbers of the currency used in the controlled deliveries.

As a result of this investigation, your affiant knows subject/White was convicted of drug distribution related offenses and was sentenced to the Wisconsin State Prison system.

On or about, August 8, 2014 your affiant was advised by Detective Lechleitner of the SIU that he had conducted a federal drug conspiracy investigation back in 2008, with the target being Johnny Matthews. In connection with that investigation Lechleitner indicated he interviewed Stephanie Bronson along with her cousin Amanda Bronson who each told Lechleitner that the two transported shoe boxes full of cocaine for Johnny Matthews from Chicago to Wausau for distribution.

Moreover, Lechleitner also provided that in the fall of 2013, Bronson was providing Detective Lechleitner with information regarding her knowledge of other known cocaine distributors in the Wausau area. Bronson indicated that she had firsthand knowledge of these activities.

For almost 10 years Bronson has been dating known drug dealers familiar to the special investigations unit most of which have been targets of drug investigations resulting in arrests and convictions in state and federal courts. It was now learned that Bronson is residing and living at 4311 Schofield Avenue #29 in the Village of Weston with another target of drug investigations Reginald Steele approximately 33 years of age.

On or about, September 3, 2014, your affiant was conversing via text messages from the same anonymous tipster responsible for the information obtained on 7/29, referenced above. Said text messages indicated that the informant has previously/recently been inside the target residence. The individual indicated that he/she had spoken recently with subject Bronson and that Steel was currently tripping to Beloit and "would be coming back fully loaded", which the informant had previously indicated referred to cocaine. The informant further related via text message that Steel "had gun too." The information and the timeliness of said information indicated to your affiant that the informant had first-hand knowledge of the information provided and that the information was therefore reliable.

Through the course of your affiant's investigation, your affiant received reliable information that on Sunday, September 7, 2014, Reginald Steel was traveling from Marathon County to Beloit to pick up controlled substances for the purposes of distribution in the Greater Wausau area.

On Monday morning, September 8, 2014, your affiant did have occasion to speak with Wisconsin Department of Criminal Investigations (DCI) Agent, So Orn. Orn advised that he traveled to Beloit, Wisconsin and located/observed Reginald Steel's vehicle, a Silver in Color Chevrolet Trail Blazer with license plate 145-RLL. Said vehicle was located at a local hotel in the City of Beloit. Orn observed a black male matching the physical description of Reginald Steel entering and exiting said vehicle at the hotel. The information learned from Orn was consistent with the information learned from the anonymous citizen informant referenced above.

On today's date, September 9, 2014 at approximately 5:30am, your affiant learned that Reginald Steel was returning to Marathon County from the Beloit, Wisconsin area. Your affiant had occasion to observe the vehicle referenced by Orn traveling Northbound on I-39 in Plover Wisconsin. Your affiant did follow said vehicle with constant surveillance. Your affiant did have occasion to initiate a traffic stop in Marathon County near I-39 and Hwy 34.

At said traffic stop on today's date, your affiant did observe that three occupants were traveling in the Silver Trail Blazer mentioned above. The occupants were identified as Reginald Steel, Teontra O. Farr, and Sancho F. Ellis. Reginald Steel was the operator of the vehicle. A K-9 free air sniff of the vehicle resulted in a positive alert to the odor of drugs.

A frisk of the occupants was performed based on the information relating to the presence of a firearm. During the course of said frisk, law enforcement officers seized via a plain feel seizure, approximately 106 grams of cocaine. Approximately 48 grams were located on the person of subject Steel in a plastic bag concealed in his underwear. The remaining 57 grams were located on the person of Subject Ellis. The suspected cocaine was field tested which produced a positive test for Cocaine. All the subjects in the vehicle were consequently arrest for the cocaine possession. During a search incident to Ellis' arrest, approximately 1 gram of heroin was located. Said heroin was tested and tested positive for the presence of heroin. All field tests were completed by Michael Lechleitner of the Special Investigations Unit.

Your complainant, Detective Jason Weiland, is currently employed as a Police Officer with the Special Investigations Unit. Your complainant has been employed as a law enforcement officer for approximately 15 years. In connection with his law enforcement experience, your complainant has conducted and participated in numerous illegal drug interdictions and illegal drug investigations. Your complainant has formal specialized training in the investigation of controlled substance use, manufacturing, and distribution. The specialized training included drug culture familiarization, drug trafficking trends, undercover work, informant and case management, legal issues such as search and seizure, drug trends, the identification of scheduled and non-scheduled controlled substances, and the administration of field tests used to determine the presence of controlled substances. Your complainant has participated in the execution of controlled substance search warrants in which controlled substances and drug paraphernalia were seized. Your complainant has interviewed numerous individuals apprehended for criminal activity on the manner in which they use, buy, manufacture, and distribute controlled substances in Wisconsin. Your complainant is familiar with the street terms of various controlled substances and the methods that are commonly used by drug dealers to package and prepare controlled substances for sale in Wisconsin. Your complainant has been directly involved in the investigation and arrest of individuals associated with controlled substances that are in violation of Chapter 961 of the Wisconsin Statutes.

Based on your complainant's education, training, and experience, he is aware of the following:

- a) Persons that engage in a single known act of distributing controlled substances or possession with intent to deliver frequently have additional quantities of said controlled substances (and often, other controlled substances) in their residence, as they want to keep additional quantities on hand to distribute to additional customers without having to make dedicated trips to their source for each subsequent act of delivery. Similarly, individuals engaged in the distribution of controlled substances commonly retain paraphernalia items associated with the storage, packaging and processing of controlled substances, including but not limited to weighing devices (scales), baggies and other storage mediums, and substances that can be used to cut (or dilute) the controlled

substance to allow said dealer to increase the volume of controlled substance on hand, thereby increasing potential profits. Individuals that engage in drug trafficking likewise very often use controlled substances themselves.

- b) Dealers of controlled substances many times have large amounts of assets, deposits or transactions in banking institutions that are recorded in checkbook and savings account ledgers, written materials, or on electronic devices.
- c) Dealers of controlled substances also maintain records for the use of keeping track of drug sales and keep documents, papers, receipts, and other writings (or electronic data), which are evidence of the distribution or conspiracy to distribute controlled substances.
- d) Dealers of controlled substances frequently make arrangements for the receipt and/or distribution of controlled substances via cellular telephone or other electronic devices, such as internet tablets. Said devices retain electronic data or records of call/contact/connection history. The examination of cellular telephones (or other electronic devices) can uncover said data and/or records and this information can be useful in establishing a history of distribution activity and identifying otherwise unknown members of a trafficking ring.
- e) Controlled substances, paraphernalia, and the other evidence delineated above can be secreted in any part of a residence including garages and storage areas related to the premises and on persons present within the location being searched, and that the execution of a search warrant requires the seizure of such items of personal property as utility bills, canceled mail envelopes, bank statements, keys, photographs, videotapes, and other items or documents to establish the identities of persons in control of the premises and the contraband located therein.
- f) Individuals engaged in the use/consumption of controlled substances, such as cocaine, methamphetamine, and heroin, often possess paraphernalia associated with the admission of said substances into the body (including, but not limited to pipes, syringes, and insufflation devices), and paraphernalia associated with the storage, packaging, and/or processing of said substances (including but not limited to baggies, scales, screens, and cutting agents).
- g) Personal computers used in the commission of crimes often contain evidence of the crime(s) in the form of stored electronic records to include, but not limited to, internet use histories, email correspondence, email addresses, Internet Protocol (IP) addresses, sales/purchase transactions, user account identification and passwords, and transferred data obtained from thefts of removable media.

- h) Due to the vast quantities of records and data that can be contained in computers and other electronic devices, the retrieval of such records and data, frequently, must be conducted by qualified computer experts in a laboratory or other controlled environment.
- i) Searching and seizing information from computers and electronic devices often requires the seizure of most or all of the computing or electronic devices (along with related peripherals) to be searched later by a qualified expert in a laboratory or other controlled environment.
- j) Persons who engage in the manufacturing, sale or distribution of controlled substances including marijuana, will often keep records of their drug activities. This information can be, and frequently is, located on electronic devices such as cellular telephones.
- k) Persons who engage in the manufacturing, sale or distribution of controlled substances, oftentimes arrange trafficking transactions through the use of electronic devices such as cellular telephones. Your complainant knows that these devices frequently record these messages and/or other forms of information in their memory. Moreover, your complainant knows, through training and experience, that individuals involved in drug trafficking frequently document their involvement in drug trafficking activities on electronic devices, specifically cellular phones with digital camera capabilities.
- l) Examination of electronic devices, such as those which are the subject of this warrant, often require application of complex computer programs and/or other means of forensic examination and therefore the examinations often cannot be completed within the five (5) day time limit before which warrants must typically be returned.

Based on his training and experience, your complainant knows that searching seized information from electronic devices may require a qualified specialist in a laboratory or other controlled environment to search all electronic storage devices. Images or backups of data may need to be made so as not to corrupt or change the data or media. Additionally, evidence may be encrypted, password protected, or may be in a format that could result in evidence being overwritten and/or destroyed electronically should an attempt be made to examine the electronic evidence. Such searches can be complex and time consuming. Based on my knowledge, training, and experience, I know that electronic devices may be important to a criminal investigation in three distinct and important respects.

1. The objects themselves may be instrumentalities used to commit the crime;
2. The objects may have been used to collect and store information about crimes (in the form of electronic data); and
3. The objects may be contraband or fruits of the crime.

Your complainant knows that for records stored in electronic format, examination may entail opening each file, visually inspecting its content, and determining whether the file contains any of the items sought by this warrant.

Your complainant knows that electronic devices can store the equivalent of thousands of pages of information. Additionally, a suspect may try to conceal criminal evidence; he might store it in random order with deceptive file names. This may require searching authorities to examine all the stored data to determine which particular files are evidence or instrumentalities of crime. This sorting process can take considerable time, depending on the volume of data stored, and it may be impractical to attempt this kind of data search on site. In addition, searching electronic devices for criminal evidence sometimes entails a highly technical process requiring considerable skill and specialized equipment.

Because the examination of electronic devices, such as that which is the subject of this warrant, is time consuming, the location, retrieval and inspection of relevant content cannot be done within a (5) five day period. Therefore, for purposes of the search warrant, we request the Court to consider the aforementioned items are "brought before the Court" upon the possession of the aforementioned item to be searched by the agency seeking to execute this search warrant. A return, indicating possession of said item will then be filed with the Court.

Your complainant believes that this warrant is based on reliable information:

- a) The information provided to your complainant by law enforcement personnel, including but not limited to MCSD Lieutenant Gary Schneck and DCI Agent So Orn, should be deemed reliable as your complainant is familiar with each in the course of their law enforcement duties and have found them to be truthful and reliable in the past.
- b) The information provided by the anonymous citizen your affiant had contact with via phone should be deemed reliable in that it was provided to law enforcement during the course of an investigation.
- c) The information received through the CrimeStoppers should be deemed reliable and truthful as all the information received from said tips was further corroborated by the information from the anonymous citizen, law enforcement officers, and the results of the traffic stop.
- d) The field test results referenced above should be deemed reliable as Michael Lechleitner is trained in utilizing said test, utilized it in accordance with their training, and have found the test results to be accurate and reliable in the past.

The property description for 4311 Schofield Avenue, Lot # 29 should be deemed reliable as it was gathered by your complainant on September 9, 2014, during the course of this criminal investigation.

Based upon your complainant's training and experience in executing search warrants for controlled substances, your affiant is seeking permission for the executing officers to search all persons on the premises because (a) the premises in question is a private residence; (b) controlled substances and related contraband are easily secreted on one's person; (c) the execution of a controlled substance search warrant often reveals the presence of persons other than the resident(s) of the premises and may include persons helping with the sale of controlled substances, potential purchasers and users of controlled substances and it is common based upon your affiant's experience to find controlled substances on these persons.

Your complainant believes a search of 4311 Schofield Avenue, Lot # 29 will uncover the above mentioned items based on the facts set forth above, and your complainant's training and experience.

**WHEREFORE**, Detective Weiland prays that a search warrant be issued to search the premises previously described as 4311 Schofield Avenue, Lot # 29, on said property, and any persons found on such premises for said things and all vehicles associated with the residence, also including storage units, garage and /or outbuildings assigned to 4311 Schofield Avenue, Lot # 29, and any/all electronic devices found on said premises for the evidence described herein and to bring the same, if found, and the person in whose possession the same is found, before the said court to be dealt with according to law.

---

**Complainant, Jason Weiland  
Special Investigations Unit**

**Subscribed and sworn to before me  
This \_\_\_ day of \_\_\_\_\_ 20\_\_.**

---

**Honorable \_\_\_\_\_  
Circuit Court Judge, Branch \_\_\_\_  
Marathon County, Wisconsin**



**Controlled substances, including but not limited to Cocaine and heroin, as well as any controlled substance derivatives, possessed in violation of Wisconsin Statute 961.41,**

**Paraphernalia in any form associated with the use and/or trafficking of controlled substances, including but not limited to pipes, lighters and smoking devices, packaging and processing materials for these drugs, including but not limited to baggies, scales, screens,**

**United States currency, and other property of value (such as electronics, jewelry, household items, vehicles, etc.) directly or indirectly realized through or derived from the trafficking of controlled substances; or records relating to the laundering or distribution of said currency,**

**Documentary evidence, including but not limited to documents, papers, receipts, other writings, and photos or video, establishing control over any of the above-mentioned items, as well as documentary evidence establishing involvement in the transport or attempted transport of controlled substances and/or currency derived from the sale or distribution of said substances, to include a bill of lading relating to packages transported through the US Mail and/or private couriers.**

**Electronic devices, including but not limited to cell phones and computers, capable of containing documentary evidence of trafficking of controlled substances and/or the transport of US Currency derived from or realized through drug trafficking,**

**Any and all types or forms of equipment utilized in the packaging of controlled substances or US Currency for purposes of facilitating drug trafficking, including but not limited to vacuum sealing equipment,**

**Firearms, ammunition, and other dangerous weapons possessed for the purpose of facilitating the trafficking and/or possession of controlled substances, including documents and other forms of evidence establishing ownership and/or control of said items,**

Said things having been used in the commission of crimes and/or constituting evidence

of the following crimes:

- **Conspiracy to Deliver of Cocaine – contrary to section 961.41(1)(cm) and (1x),**
- 
- **Conspiracy to Deliver Heroin – contrary to section 961.41(1)(d) and (1)(X),**
- **Possession of Drug Paraphernalia – contrary to section 961.573(1), of the Wisconsin Statutes,**
- **Maintaining a Drug Trafficking Place, contrary to § 961.42(1).**

**AND PRAYED** that a search warrant be issued to search the above described item for the above mentioned things.

**NOW, THEREFORE,** in the name of the State of Wisconsin you are commanded forthwith to search the premises previously described as 4311 Schofield Avenue, Lot # 29, any persons found on such premises, all vehicles associated with the residence and said persons thereon, and any storage units, garage and/or outbuildings assigned to 4311 Schofield Avenue, Lot # 29, and any/all electronic devices found on said premises for the evidence described herein and to bring the same, if found, and the person in whose possession the same is found, before the said court to be dealt with according to law, and return this warrant within five (5) days.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Honorable  
Marathon County Circuit Judge

**ENDORSEMENT ON WARRANT**

Received by me this \_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_\_ o'clock \_\_\_\_\_.M.

Law Enforcement Officer \_\_\_\_\_

## RETURN OF OFFICER

I hereby certify that by virtue of the within warrant I searched the within named premises and found the following things:

And have the same now in my possession subject to the direction of the court.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014 at \_\_\_\_\_ o'clock \_\_M.

---

Law Enforcement Officer

## Wally Sparks

---

**From:** Clayton Schulz  
**Sent:** Monday, June 06, 2016 10:42 AM  
**To:** Brenda Pellowski; Carrie Hockerman; Chris Buening; Cody Swearingen; Dan Goff; Dave Sabel; Francis Wierzbanowski; Gregory Schremp; Jason Weiland; Jill Holbach; John Rusinek; Kou Moua; Kristy Isberner; Leah Long; Luke Misslin; Marie Musson; Mark Hull; Matthew Hable; Matthew Krembs; Nicholas Aldrich; Robert Dickerson; Samuel Stroik; Scott Marten; Shane Heilmann; Terrence Peterson; Thomas Jourdan; Wally Sparks  
**Subject:** Drug Complaints

Chief,

Here is a brief synopsis of drug complaints for your board meeting tonight.

Drug complaints are clearly on the rise and we need to do our best to monitor, track and address these serious complaints. We are very limited with our current RMS system due to many variables. I have been working with Kristy to try to come up with the best way to easily track these complaints. One hurdle has been not having the correct CAD call types, which is difficult to convince the county that they are needed, as they say there are too many already. With that being said, I truly believe we are the only department in the county putting forth an effort to monitor these calls. Our case management system, used to track investigations, also has limitations. I have used binders, spreadsheets and extra patrol logs historically. These efforts still are not the best way, in my opinion. So, we have gone to full reports (4-pagers) and then assigning them to the officers and keeping them active.

There is a "solvability" field when assigning cases. We have always used "A" for Active. When a drug tip/complaint comes in, it is getting assigned a "B." If you query "B" cases, you will see all the **active** drug tips/complaints/investigations. **It is interesting to note that we have had 11 of these drug tips/complaints/investigation since May 17<sup>th</sup> to date. That is almost 4 per week. Currently, there are 8 active cases.** This is just since we implemented this new tracking system in the middle of May. These active case have specific information about the selling and distribution of mostly meth and heroin.

I have seen all the active investigations that patrol took in over the last week alone. It is getting extensive. These investigations are very time consuming to include internal thefts at businesses, child abuse complaints, drug investigations and elder abuse both financial and physical. I have also noticed an increase of two to three officer calls. Patrol's time to check parks, parking complaints, abandon vehicles, vacant homes and traffic is getting limited. Kristy informed me that we had 547 case numbers in the month of May. Last year in May we had 373.

Leah is working almost exclusively on child abuse and sexual assault cases. It has become a full-time position. The two in-house detectives have been working on one case each for weeks. They are that time consuming. Jason's sexual assault involving the incest case is in week 2 and he has so much media evidence to gather and examine that he will not conclude this investigation for at least another week, and the guy is already arrested. Dan has been working this heroin OD case for a month.

I know you already understand this, but maybe letting the board know this report is coming from the Operations Captain, explaining to the Chief, that our services for our communities is taking a hit. I monitor patrol and we are simply transitioning to a reactive police department.

I hope this update is helpful.

Thanks,

**NOTICE OF TRIAL DATE – MARATHON COUNTY**  
**MARATHON COUNTY DISTRICT ATTORNEY'S OFFICE**

500 Forest St., Wausau, WI 54403  
(715)261-1111

**To:** Detective Sergeant Daniel Goff

**Name of Defendant:** Jacob Michael Cummings

<b>Offense Description</b>	<b>Statute Number</b>
1st Degree Sexual Assault of a Child Under Age 16 by Use or Threat of Force or Violence	948.02(1)(c)
1st Degree Sexual Assault of a Child Under Age 16 by Use or Threat of Force or Violence	948.02(1)(c)
Second Degree Sexual Assault	940.225(2)(a)
1st Degree Sexual Assault of a Child Under Age 16 by Use or Threat of Force or Violence	948.02(1)(c)
1st Degree Sexual Assault of a Child Under Age 16 by Use or Threat of Force or Violence	948.02(1)(c)
False Imprisonment	940.30
False Imprisonment	940.30
False Imprisonment	940.30
Child Enticement	948.07(1)
Child Enticement	948.07(1)
Trafficking of a Child	948.051(1)
Trafficking of a Child	948.051(1)
Trafficking of a Child	948.051(1)
Exposing a Child to Harmful Material	948.11(2)(a)
Exposing a Child to Harmful Material	948.11(2)(a)
Exposing a Child to Harmful Material	948.11(2)(a)
Exposing Genitals or Pubic Area	948.10(1) and (1)(a)
Exposing Genitals or Pubic Area	948.10(1) and (1)(a)
Exposing Genitals or Pubic Area	948.10(1) and (1)(a)
Second Degree Sexual Assault	940.225(2)(a)
1st Degree Child Sex Assault-Contact w/ Child Under Age 16-Use/Threat of Force/Violence(Actor is 18)	948.02(1)(d)
1st Degree Child Sex Assault-Contact w/ Child Under Age 16-Use/Threat of Force/Violence(Actor is 18)	948.02(1)(d)

**Incident date and number:** 06/04/2011, 2011-001925, Everest Metro Police Department

**Court Date:** Preliminary Hearing, 06/08/2016 at 9:50 AM

**Judge:** Presiding    **Location:** Branch 4 Courtroom

**Assistant District Attorney:** Chad Minder

- ***Please check with this office prior to the hearing date to confirm the matter will be heard as presently scheduled.***

**Date:** June 03, 2016

Kara Weiland  
Victim/Witness Program  
Marathon County District Attorney's Office

# Jail Court Report

Date Range: 5/31/2016 to 5/31/2016

**Court Date**      **5/31/2016**

**Court Time**    **1400**

**ANDERSON, KYLE LARRY**

MJ O F02

Y412317

**D.O.B. 01/24/84**

**Branch BR6      Initial Appearance**

946.52	160002 FAILURE TO SUBMIT 279 BIOLOGICAL SPECIME	16CM613	EVPD	BUENNING	CA \$300
968.09(1)	160002 WARRANT FTA MNSO 279	16CM534	EVPD	BUENNING	CA \$300

**BUNTROCK, PETER CHARLES**

MJ D 04U

Y412297

**D.O.B. 08/30/69**

**Branch BR6      Initial Appearance**

948.02(2)	2ND-DEGREE SEXUAL ASSAULT OF CHILD		EVPD	WEILAND	
948.025	ENGAGING IN REPEATED ACTS OF SEX ASS		EVPD	WEILAND	
948.06(1)	INCEST WITH CHILD		EVPD	WEILAND	
948.07(1)	CHILD ENTICEMENT-SEXUAL CONTACT		EVPD	WEILAND	
948.075(1R)	USE COMPUTER TO FACILITATE CHILD SEX		EVPD	WEILAND	
948.11(2)(A)	EXPOSING CHILD/HARMFUL MATERIAL-SALE		EVPD	WEILAND	
961.41(1)(CM)	MFG/DEL COCAINE (<=5G)		EVPD	WEILAND	
961.41(1)(H)(1)	MFG/DEL THC (<=500G) 1-10 PLANTS		EVPD	WEILAND	
961.41(3G)(C)	POSS COCAINE/COCA		EVPD	WEILAND	
961.41(3G)(E)	POSS THC		EVPD	WEILAND	
961.42(1)	MAINTAIN DRUG TRAFFICKING PLACE		EVPD	WEILAND	
961.46(1)	DIST SCH I II DRUG TO MINOR		EVPD	WEILAND	
961.495	POSS SHD I II DRUGS NEAR PARK/POOL		EVPD	WEILAND	
961.573(1)	POSS DRUG PARAPHERNALIA		EVPD	WEILAND	

**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – G.50.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM:                   **SHERRY WEINKAUF; VILLAGE CLERK**

---

---

ITEM DESCRIPTION:           **MOBILE HOME PARK LICENSE FOR ALPINE MOBILE HOME PARK.**

---

---

DATE/MTG:                       **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION:           Should the Board of Trustees approve the Mobile Home Park license for Alpine Mobile Home Park from July 1, 2016 to July 18, 2016?

---

---

RECOMMENDATION TO:       Staff recommendation is to approve the approve the Mobile Home Park license for Alpine Mobile Home Park from July 1, 2016 to July 18, 2016.

---

---

**LEGISLATIVE ACTION:**

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

**FISCAL IMPACT ANALYSIS:**

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

**STATUTORY / RULEMAKING / POLICY REFERENCES:**

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code:           **Chapter 46 – Mobile Homes**
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW:               **Community Life and Public Safety Committee**

---

---

**BACKGROUND:**

The license for Alpine Mobile Home Park went before the Community Life and Public Safety Committee on May 23, 2016. At that meeting a recommendation was made to deny the license. The motion was approved unanimously. The minutes from that meeting are attached. Also, attached is a copy of the Request for Consideration from Assistant Planner Wehner. Staff recommendation was also to deny the license. Since that meeting a complaint, from Building Inspector Tatro, regarding Alpine Mobile Home Park was filed with the Clerk on June 16, 2016. A copy of the Complaint is also attached. Wis. Stat. 66.0435(2)(d) authorizes a municipality to revoke or suspend a mobile home license. A license is subject to revocation or suspension for cause by the licensing authority that issued the license upon a complaint signed by a law enforcement officer,

---

local health officer, or building inspector. A public hearing must be held after the complaint is filed. Since the Clerk is in receipt of a complaint she will now notify the license holder that a complaint was filed and a hearing on the matter will be held by the Board of Trustees on July 18<sup>th</sup>. Alpine's current license will expire on July 1<sup>st</sup> so staff is requesting the Board of Trustees to approve the license from July 1, 2016 to July 18, 2016 to allow time for notification and the hearing to be held. Also, their license fee has been paid.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

**Village of Weston, Wisconsin**  
**COMMUNITY LIFE & PUBLIC SAFETY MEETING**

held on Monday, May 23, 2016, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center  
Trustee Schuster Presiding.

**A. OPENING OF SESSION AT 6:30 P.M.**

---

**1. Community Life & Public Safety Meeting called to order by Village Trustee Schuster.**

**2. Clerk will take attendance and roll call.**

Roll call indicated 4 CLPS members present (Zach Martin was excused).

<u>Member</u>	<u>Present</u>
Fiene, Brian	YES
Hansen, Tamera	YES
Martin, Zach	NO
Schuster, Fred	YES
Zeigler, Jon	YES

Village Staff in attendance: Renee Hodell, Chief Wally Sparks, Jennifer Higgins, Jared Wehner, Scott Tatro, Sherry Weinkauff and Bob Wesinek from the Town of Weston

**3. Requests for Silencing of cellphones and other electronic devices.**

**4. Acknowledgment of visitors if any.**

There were 7 visitors.

**B. COMMENTS FROM THE PUBLIC**

---

Amy Bliss from the Wisconsin Housing Alliance represent the Manufactured Home Community, which represents about 700 communities and is one of the most affordable housing options. Amy's concern was that the Village was recommend thata one of the parks be closed along with the possibility that the other parks could be closed if they don't comply with the Village's demands. Bliss stated that the parks combined represent 523 families. Bliss wanted to make sure the committee based their decision on the "health, safety and welfare" of the park and not just the aesthetics. She felt in looking through the report that many of the issues had to do with dilapidated sheds which does not have to do with Health, Safety, and Welfare. Bliss stated she had gone through all four parks today and stated there was progress in each park (by adding steps/deck, and tearing down dilapidated trailers). Bliss commented that they have a program where they can help residents dispose of their home. Bliss stated a judge has to approve the eviction of the tenants/home owners in the park. She also stated that since this process started in the fall that it was hard to get all the repairs done before winter and then during the spring. Bliss stated she is offering her assistance to the Village and parks to help bring the standards up and they are here as a resource. She also stated that in the fall when she spoke with Administrator Guild he felt this was not his problem.

Barb Rolen (1329 Townline Rd. Wausau) spoke on behalf of Alpine Mobile Home Park. She commented that the same standard should be set forth for all parks, where Alpine was inspected by walking through and the others were inspected by driving through. She also took offense that the Village thought there was little progress where she felt there was a lot of improvement and didn't understand why Alpine wasn't going to get renewed and felt there were different standards. One example were the street signs and how Alpine had to fix theirs but Weston Manor did not. Schuster commented that a timeline was given to make certain improvements and asked how many people were helping with the improvements. Rolen stated they have one person working for them, as they are not a corporation and can only afford a bunch of people. She also stated there is a potential buyer who wants to get rid of the old homes and bring in new ones.

Daniel Guild 5702 Pine Terrace – Weston, stated how staff is responsible for overseeing the application of the Municipal code for over 8500 residents and that they do have the same standard as the other parks. Staff was tasked by the board to have the parks be 90% compliant by this date, with the ultimate decision coming from the board. Guild stated the ongoing problems at the parks have been well documented and have been going on for years. Guild stated staff is here to give their honest impressions of what they have found. Guild also questioned that why in the 11<sup>th</sup> hour is the Wisconsin Housing Alliance letting their resources be known now.

Deb Fletcher – 4311 Schofield Ave Lot 100 – Weston (Stillwater Landing) - Fletcher thanked the Village for noticing the improvements and are continuing to move forward. She stated that they will be putting a fence along E. Jelinek Avenue and that Ken is flying in to work for the next 30 days to bring steps up to code. Stillwater is currently half-empty do to evicting problem tenants.

**C. PRESENTATIONS**

---

There were no presentations

**D. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION**

**5. Approve previous meeting minutes from April 25, 2016**

*Motion by Fiene, second by Hansen, to approve the Community Life & Public Safety, April 25, 2016 meeting minutes.*

Yes Vote: 4                  No Votes: 0                  Abstain: 0                  Not Voting: 0                  Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

---

**6. Discussion and Action on proposed amendment to Chapter 50 – Nuisances**

*Motion by Ziegler, second by Hansen, adopt the proposed amendments to Chapter 50.*

Yes Vote: 4                  No Votes: 1                  Abstain: 0                  Not Voting: 0                  Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

Higgins stated staff has been working on the revisions to Chapter 50 for 1 ½ years as Tatro and Hodell wanted to make some changes regarding nuisances and the property maintenance code. White has gone through Chapter 50 and didn't find any errors.

**7. Mobile Home Park Compliance Reports**

**a. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Colonial Gardens Mobile Home Park.**

Higgins asked for a 3 month extension on their license renewal as the things they need to fix can be fixed over the summer. Things such as, property maintenance, skirting, and stairs. Documents were prepared from Hodell and Wehner's notes. The inspection was done now (May) as to have the recommendations for the Board for the June meeting in order to have the parks licensed July. Higgins stated that management has not been with staff during any of the inspections. The problems that were slated to be fixed have not been fixed and management has been unresponsive. Wehner explained that even though the issues were only minor (skirting, steps) they can still be considered safety issues. Wehner also stated this is one of the better mobile home parks but they still need to comply or receive citations. Fiene asked how they park was informed of their violations and Wehner stated by email.

*Motion by Fiene, second by Hansen, to recommend to the board a 90 day license.*

Yes Vote: 4                  No Votes: 1                  Abstain: 0                  Not Voting: 0                  Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

**b. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Stillwater Landing Mobile Home Park**

Wehner stated Stillwater Landing is still in disrepair but they have been working very hard and with the resources, they will have it taken care of. Fletcher stated they will be blacktopping the roads, and putting up a fence along Jelinek Ave which should be completed by summer.

*Motion by Ziegler, second by Fiene to recommend to the board a 90-day license for Stillwater Landing Mobile Home Park*

Yes Vote: 4          No Votes: 0          Abstain: 0          Not Voting: 0          Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

**c. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Weston Manor Mobile Home Park**

Wehner stated Park overall in good repair. A number of issues have not completed and there has not been any response park. It was also noted that the Park should supply list of who owns home Wehner stated Stillwater Landing is still has some items in disrepair but they have been working very hard and have the resources, and they will have everything it taken care of. Fletcher stated they will be blacktopping the roads, and putting up a fence along Jelinek Ave which should be completed by summer.

*Motion by Ziegler, second by Fiene to recommend to the board a 90-day license for Weston Manor Mobile Home Park*

Yes Vote: 4          No Votes: 0          Abstain: 0          Not Voting: 0          Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

**d. Recommendation to the Board of Trustees regarding the denial of the mobile home park license for Alpine Mobile Home Park**

Schuster stated we have had many problems in the past. Higgins stated that even though progress has been made there are too many homes that are uninhabitable. They were renting a home that was not up to code and kids were moving in. Higgins stated owner Ken Ruether had not taken care of the park and it has been an uphill battle - that the park is not safe and cannot be fixed. Schuster commended Rolen, but she is only one person, and being that it is so out of hand and with financial issues, he does not feel they will be able to get everything corrected in 90 days. Fiene asked what would happen if the license were denied and the park was sold, what would be required. Higgins stated she would need to lock into it. It is currently zoned for mobile home park, so they could keep it that way however, they would have to submit a strict plan with timeline on what is going to be done with the uninhabitable homes. There are currently only four owner occupied homes.

*Motion by Fiene, second by Hansen to recommend to the board the denial of the license for Alpine Mobile Home Park*

Yes Vote: 4          No Votes: 0          Abstain: 0          Not Voting: 0          Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	----
Schuster, Fred	YES
Ziegler, Jon	YES

**8. Discussion on ways to mitigate vandalism in the Village particularly the parks.**

Guild was hoping to finish report with Osterbrink on cost and was unable to get it completed and would like to move to defer to a later meeting.

**E. REPORTS FROM STAFF**

---

**9. Everest Metro Police Department**

Sparks stated there was an Overdose of LSD, where they had to perform a search warrant where they found a lot of drugs. A person than admitted to giving the person drugs. Sparks also stated that 57% of the crimes directly related to drugs (thefts, bank robberies). Guild stated he met with Mark Matthiae, CEO of Crystal Finishing. He has 97 positions open that he cannot fill. He went to job fair where of the 12 people he liked he would be surprised if 50% would pass drug tests. In addition, if he did they did pass it they may not make it through the first 3 months. Sparks stated drugs have been challenge and an uphill battle. He conferred on the vandalism and the cameras at the skate park have been helpful. Language is starting to become an issue however.

**9. South Area Fire & Emergency Response District**

Per White SAFER is still working on their Charter.

**10. Taxpayer Relations Coordinator**

Hodell stated with the warmer weather and residents out walking more, there have been complaints regarding property maintenance, garbage, debris, and parking on the lawns. Hodell also talked about the Village Wide Rummage sale May 6-7 where there is so far over 150 homes. There will then be the Village's Bulk Item drop off at Advanced Disposal May 12-14.

The Farmer's Market is scheduled to open on Saturday, May 7<sup>th</sup> at 8:00 am. Then beginning the week of May 2<sup>nd</sup> the Street Department will begin picking up leaves and brush starting in the neighborhoods by the D.C. Everest Jr. High. Schuster questioned if the Spring pickup is more of a problem due to rocks being in the ditches or on the shoulders that cause problems with the Vac Truck. Guild stated what he noticed more was the wetness of the leaves which tends to make pick up a little harder.

**F. REPORT FROM ADMINISTRATOR**

---

Guild stated that the parks are getting used and there were over 50 vehicles at the Disc Golf Course parking lot. The new Kayak launch is also being utilized.

**G. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBRSRS.**

---

**H. Set next regular meeting date for Monday, June 27, 2016, at 6:30 P.M.**

---

**I. ADJOURN.**

---

*Schuster adjourned Community Life and Public Safety Meeting at 7:29 p.m.*

Fred Schuster, Trustee  
Renee Hodell, Recording Secretary

**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **JARED WEHNER, ASSISTANT PLANNER, PLANNING AND DEVELOPMENT**

---

---

ITEM DESCRIPTION: **MANUFACTURED HOME PARK ANNUAL INSPECTION REPORT – ALPINE MOBILE HOME PARK**

---

---

DATE/MTG: **COMMUNITY LIFE AND PUBLIC SAFETY COMMITTEE, MAY 23, 2016**

---

---

POLICY QUESTION: Should the Community Life and Public Safety Committee recommend the renewal of the mobile home park license for Alpine Mobile Home Park for the 2016/2017 year (expiration date of July 1, 2017) to the Board of Trustees?

---

---

RECOMMENDATION TO: I move that the Community Life and Public Safety Committee deny the renewal of the mobile home park license for Alpine Mobile Home Park and the closure process of the park is started. The park's condition is too far deteriorated to be fit for occupancy. The park poses a significant hazard to health, safety and welfare of its residents as well as the neighbors and residents of the Village.

---

---

LEGISLATIVE ACTION:

- |   |                                    |                                       |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order           | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                    | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |
- 
- 

FISCAL IMPACT ANALYSIS:

- Budget Line Item: \_\_\_\_\_
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_
- 
- 

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: \_\_\_\_\_
- Municipal Rules: \_\_\_\_\_
- 
- 

PRIOR REVIEW: None for 2016.

---

---

BACKGROUND:

See inspection report.

Attachments: MHP Compliance Inspection Report

---

**ALPINE MHP**

JARED WEHNER, ASSISTANT PLANNER

**MHP COMPLIANCE INSPECTION REPORT**

MAY 20, 2016

Inspection Date: May 17, 2016

Attendees: Director of Planning and Development, Jennifer Higgins; Building Inspector, Scott Tatro; Assistant Planner, Jared Wehner; Property Inspector, Roman Macguire; Tax Payer Relations Coordinator, Renee Hodell

**PROPERTY INFORMATION**

PIN: **192280818440998**  
 Owner: **Kenneth Ruether**  
 Address: **1919 Schofield Avenue**  
**Weston, WI 54476**

**CONTACT INFORMATION**

Contact: **Kenneth Ruether**  
 Phone: **715-359-9500**  
 Email: [barbara.rolan@gmail.com](mailto:barbara.rolan@gmail.com)  
 Manager: **Barbara Rolan**  
 Phone: **N/A**

**SUMMARY**

Overall, Alpine Manufactured Home Park continues to be in a dilapidated state. A majority of the homes within the lot are unfit for occupancy. The park manager claims that a majority of the homes are under construction (without filing any permits), but without inspecting each home, it appears, from the exterior, that little work has been completed. While staff was completing the inspection, a family was moving into a home that is unfit for occupancy (21 Carefree Rd), despite the manager stating many times that she will not rent any homes until the home is fit for occupancy. Only one home was removed from the park when 10 were stated to be removed by the manager back in January. The amount of work that needs to be completed is beyond the manager's ability to repair. All the homes that are currently under construction need to be sealed from the elements and posted as unfit for occupancy. A permit shall be filed for each home, which there has not been any permits filed to date. Once the homes are complete, an occupancy inspection shall occur.

**STAFF RECOMMENDATION**

Staff recommends that the license application for Alpine MHP be denied and the closure process of the park is started. The park's condition is too far deteriorated to be fit for occupancy. The park poses a significant hazard to health, safety and welfare of its residents as well as the neighbors and residents of the Village.

**EVEREST METRO PD**

Unknown at this time.

**UTILITIES**

The park is current on all utility bills at this time.

**SCORECARD**

	1/21/2016		5/16/2016		
STATUS:	# OF LOTS	%	# OF LOTS	%	% CHANGE
 : NO ISSUES IDENTIFIED, IN COMPLIANCE	3	7.69	3	7.69	<b>0.00</b>
 : IDENTIFIED ISSUES RESOLVED, IN COMPLIANCE	11	28.21	1	2.56	<b>-90.91</b>
 : PROGRESS MADE, NOT IN COMPLIANCE	13	33.33	18	46.15	38.46
 : NO PROGRESS MADE, NOT IN COMPLIANCE	10	25.64	5	12.82	-50.00
 : NEW ISSUES IDENTIFIED, NOT IN COMPLIANCE	2	5.13	12	30.77	<b>500.00</b>
<b>TOTAL LOTS:</b>	<b>39</b>		<b>39</b>		
<b>LOTS IN COMPLIANCE:</b>	<b>14</b>	<b>35.90</b>	<b>4</b>	<b>10.26</b>	<b>-71.43</b>
<b>AVERAGE SCORE (LOWER IS BETTER):</b>	<b>2.92</b>		<b>3.56</b>		<b>21.93</b>
 : VACANT, NO HOME PRESENT	3	7.69	3	7.69	33.33
 : OWNER OCCUPIED	4	10.26	4	10.26	25.00
 : PARK OWNED	32	82.05	32	82.05	0.00

LOT:	STATUS DESCRIPTION (01/21/2016)		STATUS DESCRIPTION (5/16/2016)	
1 Easy St	P	Fixed, no remaining issues.		P Skirting in disrepair. Home being used for storage, use prohibited.
2 Easy St	P	Fixed, no remaining issues (10/15/2015).		P Skirting in disrepair. Electrical pedestal open. Home is not occupied.

LOT:		STATUS DESCRIPTION (01/21/2016)	STATUS DESCRIPTION (5/16/2016)
4 Easy St	P	Junk in yard. Management addressing.	P Skirting is in disrepair. Siding in disrepair. Front and back steps do not meet code. Home is not
6 Easy St	O	Fixed, no remaining issues (10/15/2015).	O Skirting in disrepair. Siding in disrepair.
8 Easy St	P	Fixed, no remaining issues (10/15/2015).	P Skirting in disrepair.
10 Easy St	P	Fixed, no remaining issues (1/21/2016).	P Skirting in disrepair. Junk in yard. Broken windows. Unlicensed vehicle.
12 Easy St	P	No back steps. 2 yard sheds, both are dilapidated, shall be remove (fixed by 6/1/2016*).	P Deck in disrepair. Skirting in disrepair. 2 yard sheds, 1 must be removed. No back stairs. Hoime is not occupied.
14 Easy St	P	Vacant, all structures shall be removed. (Fixed by 5/1/2016)	P Vacant. All structures shall be removed.
16 Easy St	V	No Issues.	V Junk in yard.
2 Candy Ln	P	Fixed, no remaining issues (01/21/2016). Power to unit?	P Skirting in disrepair. Deck in disrepair. Home is not occupied.
4 Candy Ln	P	Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (Letter from Village)	P Skirting in disrepair. Junk in yard. No back steps. Front steps do not meet code.
6 Candy Ln	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)	P Skirting in disrepair. Windows broken.
8 Candy Ln	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)	P Skirting in disrepair. Windows broken. Back steps do not meet code.
10 Candy Ln	P	Appears to be unoccupied. Home is dilapidated, must be removed or brought in compliance prior to occupancy. (To be removed by 6/1/2016*)	P Skirting in disrepair. Back steps do ont meet code.
12 Candy Ln	P	Skirting in disrepair. (Water damage, possible removal)	P Skirting in disrepair. Front and back steps do ont meet code.
14 Candy Ln	P	Skirting repaired (01/21/2016). Garbage in yard (Village sending letter).	P Light fixture not to code. Back steps do not meet code.
1 Carefree Rd	P	Steps and skirting in disrepair (To be repaired by 4/1/2016).	P Skirting in disrepair. Siding in disrepair. Door frame damaged. Home is not occupied.
2 Carefree Rd	P	Skirting in disrepair. Junk in yard. Lawn needs mowing. (To be repaired by 4/1/2016).	P Skirting in disrepair. Home not occupied.
3 Carefree Rd	O	Fixed, no remaining issues (10/15/2015).	O No issues.
4 Carefree Rd	P	Fixed, no remaining issues (10/15/2015). (To be removed by 4/1/2016)	P Front stairs do not meet code. Siding in disrepair. Home is not occupied.
5 Carefree Rd	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 4/1/2016)	P Skirting in disrepair. Porch roof in disrepair. Front and back stairs do not meet code. Home is not occupied.
6 Carefree Rd	P	Yard shed is in disrepair, needs painting or be removed. (Fixed by 5/15/2016). (Stairs fixed by	P Deck is dilapidated. Home is not occupied.
7 Carefree Rd	P	Deck does not meet code. (To be removed by 6/1/2016*)	P Skirting is in disrepair. Deck does not meet code. Back steps do not meet code. Home is not

LOT:		STATUS DESCRIPTION (01/21/2016)		STATUS DESCRIPTION (5/16/2016)	
8 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2016*)		P	Front stairs do not meet code. Siding in disrepair. No back stairs. Home is not occupied.
9 Carefree Rd	P	Vacant home, made repairs. Unit has Broken Windows.		P	Deck is dilapidated. Windows broken. Home is not occupied.
10 Carefree Rd	P	Front and back step do not meet code. (To be repaired by 4/1/2016).		P	Roof in disrepair. Porch does not meet code. Home is not occupied.
11 Carefree Rd	O	Fixed, no remaining issues (10/15/2015). Junk in yard.		O	Yard shed is in disrepair. Skirting in disrepair.
12 Carefree Rd	P	No back steps. Unregistered vehicle. (Fixed by 4/1/2016)		P	Stairs do not meet code. Deck does not meet code. Broken windows. Skirting in disrepair. Home is not occupied.
14 Carefree Rd	P	Junk in yard. Front steps do not meet code (fixed by 4/1/16).		P	Skirting in disrepair. Yard shed in disrepair. Deck does not meet code. Home is not occupied.
15 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy. (To be removed by 6/1/2016*)		P	Missing addressing. Broken window. Back door is not operable. Back steps do not meet code. Home is not occupied.
16 Carefree Rd	V	No issues. (Staging area)		V	No issues.
17 Carefree Rd	P	Fixed, no remaining issues (10/15/2015).		P	Skirting in disrepair. Back stairs do not meet code.
18 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2015*)		P	In process of being removed.
19 Carefree Rd	P	Fixed, no remaining issues (1/21/2016)		P	Skirting in disrepair. Back stairs do not meet code.
20 Carefree Rd	O	Steps do not meet code (fixed by 4/1/2016)		O	Skirting in disrepair. Back stairs do not meet code. Junk in yard.
21 Carefree Rd	P	Deck does not meet code (fixed by 4/1/2016).		P	No screens on window. No back steps. Skirting in disrepair. Siding in disrepair. Deck does not meet code. Home was just rented and allowed to be occupied in a dilapidated condition.
22 Carefree Rd	V	No issues.		V	No issues.
23 Carefree Rd	P	Yard shed in disrepair (to be removed by 5/15/2016) No address, skirting in disrepair and junk in yard.		P	Skirting in disrepair. Deck does not meet code.
24 Carefree Rd	P	Junk in yard. No back steps. Appears to be abandoned, must be removed or brought into compliance prior to occupancy. (To be removed by		P	To be removed.

---

IN THE MATTER OF REVOCATION/  
NONRENEWAL OF ALPINE MOBILE  
HOME PARK LICENSE

---

COMPLAINT

COMES NOW Village of Weston Building Inspector, S. SCOTT TATRO, as and for a Complaint pursuant to Section 66.0435(2), Wis. Stats., against the ALPINE MOBILE HOME PARK and KENNETH RUETHER, its Owner, alleges as follows:

1. Complainant, S. SCOTT TATRO, at all times materials hereto, has been and is the Building Inspector for the Village of Weston Marathon County. His duties include, among other things, the inspection of dwelling units within the Village and the enforcement of Village ordinances relating thereto, including mobile homes and mobile home parks.

2. That Alpine Mobile Home Park is located at 1919 Schofield Avenue in the Village of Weston, Marathon County, Wisconsin, containing in excess of 39 rental lots for mobile homes, some of which mobile homes are owned by the occupants of the homes while approximately eighty-eight percent (88%) of the occupied lots are rentals.

3. The VILLAGE OF WESTON, pursuant to Village Ordinance Section 46.109 and Section 66.0435(2), Wis. Stats., has through the years issued to Alpine Mobile Home Park a Mobile Home Park License. The last such license was issued to Kenneth Ruether who is the owner of the Alpine Mobile Home Park on February 1, 2016, License #: LIC-4-09-1236, which license expired (s) on June 30, 2016.

4. That through the years prior to May 23, 2016, there have been numerous complaints and problems associated with the park requiring intervention by officials of the Village of Weston including but not limited to general maintenance of the park, building code violations, health code violations, nuisance

complaints, to the park, including on-going problems with the park being operated in an unsanitary or unsafe manner.

5. On January 25, 2016, a meeting was held with representatives of the Alpine Mobile Home Park to address many of the on-going issues described in the preceding paragraph. A significant part of the discussion at the said meeting, which included the Village Administrator, Building Inspector, Village Relations Coordinator, Community Life and Public Safety Committee Members and Everest Metropolitan Police, along with Barbara Rolen, representative of the Owner, was the need for Village intervention at the park for both nuisance violations and unsanitary conditions at the park residences. An agreement was reached that the park owners would take immediate steps to come into compliance with building codes and nuisances that were being created and begin cleaning up the park.

6. Section 46.106 of the Village of Weston Ordinances requires a mobile home park owner or operator, together with any attendants or persons in charge, to maintain the mobile home park in a clean, orderly and sanitary condition at all times. It is the duty of the occupant of any mobile home to maintain the site in a clean, orderly and sanitary condition at all times and to abide by all applicable state or local regulations and rules established by the park management. Section 46.113 of the ordinances of the Village of Weston provides for the revocation of any license or permit issued for the operation of a mobile home park if, after due investigation, it is determined that the owner has violated any of the provisions of the ordinances of the Village of Weston or any mobile home or mobile home park is being maintained in an unsanitary or unsafe manner or constitutes a public or private nuisance.

7. The following violations and issues continue to persist:

a. Violations noted by the Building Inspector of park-owned homes which were agreed upon by the park management have yet to be corrected.

b. Park management has not worked with the Building Inspector in securing or requiring occupants to first secure a building permit from the Village before remodeling work, yard sheds, mobile

home demolition or decks are constructed in violation of Section 46.105 of the ordinances of the Village of Weston.

c. Park management has placed new tenants in park-owned homes, which had been listed in the fall inspections as homes inhabitable and slated for removal from the park, prior to all building and public safety codes being met.

d. Park management has failed to maintain the park in a clean, orderly, safe and sanitary condition resulting in numerous violations of Section 46.106 of the Village of Weston Code of Ordinances.

e. Park management has failed to conform to Section 46.107 of the Weston Village Code requiring all plumbing, electrical, building and other work on or at any mobile home must be in accordance with the ordinances of the Village and all state laws and regulations pertaining to such work.

f. Management of the park has not kept an accurate register of the mobile home park's homes in violation of Section 46.106(b)(1) of the ordinances of the Village which requires such a register which is to be open at all reasonable times to inspection by appropriate state and local officials, of all owners of mobile homes located in the park.

g. There are regular and numerous violations of Section 50.102 of the property maintenance code including, but not limited to, Section 50.102(b) Blighting Conditions, 50.102(g)(1) relating to the maintenance of exterior of the premises, Section 50.102 (j) pertaining to litter control and Section 50.102 (k) relating to lawn and yard maintenance.

h. Park management has continually violated code Section 46.112 of the Village ordinances relating to monthly parking permit fees in that there are payments which are either late or not paid at all. In addition, the park owners and management fail to furnish information to the Village Clerk and the assessor of homes that are added to the park within five days after arrival of such home on forms furnished by the Village Clerk.



**Village of Weston, Wisconsin**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**June 20, 2016**

**MEETING PACKET COVER SHEET**  
**AGENDA ITEM – F.51.**



**Village of Weston, Wisconsin  
AGENDA ITEM COVERSHEET  
Requested for Official Consideration and Review**

---

---

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK**

---

---

ITEM DESCRIPTION: **CLASS B BEER LICENSE FOR CRAFTIES, LLC, 4103 SCHOFIELD AVENUE.**

---

---

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

---

---

POLICY QUESTION: Should the Board of Trustees approve issuing a Class B Beer license to Crafties, LLC, 4103 Schofield Avenue?

---

---

RECOMMENDATION TO: Staff recommendation is to approve the Class B Beer license for Crafties, LLC, contingent on the Plan Commission's recommendation from April 11<sup>th</sup>, and contingent on verification of their Wisconsin Sales Tax Permit.

---

---

LEGISLATIVE ACTION:

- |  |                                    |                                       |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> <b>Acknowledge/Approve</b> | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order                  | <input type="checkbox"/> Policy    | <input type="checkbox"/> Reports      |
| <input type="checkbox"/> Expenditure                           | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution   |

---

---

FISCAL IMPACT ANALYSIS:

- Budget Line Item: N/A
- Budget Line Item: \_\_\_\_\_
- Budgeted Expenditure: \_\_\_\_\_
- Budgeted Revenue: \_\_\_\_\_

---

---

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: \_\_\_\_\_
- WI Administrative Code: \_\_\_\_\_
- Case Law / Legal: \_\_\_\_\_
- Municipal Code: Chapter 6 – Alcohol Beverages
- Municipal Rules: \_\_\_\_\_

---

---

PRIOR REVIEW: N/A

---

---

BACKGROUND:

Mr. Rybacki submitted new plans for his proposed business on Schofield Avenue (same location as IMR BP) to the Plan Commission on April 11<sup>th</sup>. Staff recommendation to the Plan Commission was to approve as long as the queue for the entrance of the car wash is striped and does not inhibit the ingress or egress of the parking stalls at the rear of the building, by the entrance to the craft beer tasting room. See the attached Plan Commission minutes from April 11<sup>th</sup>, item H29. The Plan Commission members voted to approve the Zoning permit, per staff recommendation. Then this item went before the Community Life & Safety Committee on

April 25th for discussion and possible action. At that meeting the members recommended approval, with the understanding a new application, with a new company name, get submitted to the Clerk. Copies of those minutes are also attached. A new application was filed with the Village Clerk on May 13, 2016. The new business name will be “Crafties”. A new address of 4103 Schofield Avenue was also assigned. The publication requirement has been met. Staff will need verification of their Wisconsin Sales permit before issuing their license.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

**Village of Weston, Wisconsin**  
**COMMUNITY LIFE & PUBLIC SAFETY MEETING**

held on Monday, April 26, 2016, at 6:30 p.m., in the Board Room, at the Municipal Center  
Trustee White Presiding.

**A. OPENING OF SESSION AT 6:30 P.M.**

---

**1. Community Life & Public Safety Meeting called to order by Village Trustee Schuster.**

**2. Clerk will take attendance and roll call.**

Roll call indicated 5 CLPS members present.

<u>Member</u>	<u>Present</u>
Fiene, Brian	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

Village Staff in attendance: Renee Hodell, Chief Wally Sparks, and Sherry Weinkauf

**3. Requests for Silencing of cellphones and other electronic devices.**

**4. Acknowledgment of visitors if any.**

There were 4 visitors.

**B. COMMENTS FROM THE PUBLIC**

---

There were no comments from the Public.

**C. PRESENTATIONS**

---

There were no presentations

**D. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION**

---

**5. Approve previous meeting minutes from February 22, 2016**

*Motion by White, second by Fiene, to approve the Community Life & Public Safety, February 22, 2016 meeting minutes, with the correction of the adjournment time to 7:29 and the spelling of the words "items" and "consideration" corrected under D. 5.*

Yes Vote: 5      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

---

**6. Recommendation to the Board of Trustees to approve the Class "B" Beer License for Irvin Rybacki Inc. IMR BP 4101 Schofield Avenue.**

*Motion by Martin, second by Hansen, to recommend to the Board of Trustees to approve the Class "B" Beer License for the Rybacki's at 4101 Schofield Ave with the understanding that a new application with the new S Corp name will get submitted to the Village clerk.. Fiene voted no as the current application did not have the new corporation's name on it.*

Yes Vote: 4      No Votes: 1      Abstain: 0      Not Voting: 0      Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	NO
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

Village clerk Sherry Weinkauf stated she put the RFC together based on the approval from the Plan Commission. However, when they originally applied for the Class B Beer License they applied under IMP BP. They have since created an “S Corp” and will need to fill out a new application. Weinkauf stated this could be done when the Village’s renewal process comes up. Schuster brought up the gambling machines and wanted to make sure none were going to be installed. Keith Rybacki assured the committee there would not be any gambling machines.

**7. Recommendation to the Board of Trustees to deny a crosswalk on Jelinek Ave by the D.C. Everest High School.**

White stated mid-block crossings are dangerous and Chief Sparks agreed that from a pure safety standpoint that mid-block crossings are dangerous and recommends denial. The only other one in the Village is on Ross Avenue by Greenheck Fan, to allow employees to cross. Sparks and White both stated anyone wanting to cross Jelinek can go to Alderson and cross at the 4-way stop with the proper markings. It was also mentioned that Superintendent Gilmore was not aware of this request and that it would need to go through the proper channels before going to the Village.

*Motion by White, second by Fiene, to recommend denial of a mid-block crosswalk on Jelinek Ave. to the Board of Trustees.*

Yes Vote: 5                      No Votes: 0                      Abstain: 0                      Not Voting: 0                      Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

**E. REPORTS FROM STAFF**

**8. Everest Metro Police Department**

Sparks stated he attended Officer Leah Long’s award ceremony where the Women’s Community selected her as the recipient of the 2016 Outstanding Achievement for supporting Survivors of Sexual Assault Award. Schuster would like her to know the CLPS Committee sends their congratulations. Sparks touched on the Antigo Prom shooting and how all the officers did an outstanding job. Sparks also touched on an unfunded mandate where they are required to report all opiate related drug overdoses along with any thefts of opiate related drugs.

**9. South Area Fire & Emergency Response District**

Per White SAFER is still working on their Charter.

**10. Taxpayer Relations Coordinator**

Hodell stated with the warmer weather and residents out walking more, there have been complaints regarding property maintenance, garbage, debris, and parking on the lawns. Hodell also talked about the Village Wide Rummage sale May 6-7 where there is so far over 150 homes. There will then be the Village’s Bulk Item drop off at Advanced Disposal May 12-14.

The Farmer’s Market is scheduled to open on Saturday, May 7<sup>th</sup> at 8:00 am. Then beginning the week of May 2<sup>nd</sup> the Street Department will begin picking up leaves and brush starting in the neighborhoods by the D.C. Everest Jr. High. Schuster questioned if the Spring pickup is more of a problem due to rocks being in the ditches or on the shoulders that cause problems with the Vac Truck. Guild stated what he noticed more was the wetness of the leaves which tends to make pick up a little harder.

**F. REPORT FROM ADMINISTRATOR**

Guild stated that the Village has completed the Sole of the Community Survey which measures resident attachment. Results will be released by UW-Oshkosh next week. He also stated there are also multiple Committee positions open, which are all online and residents can apply for them or contact Shawn or Brad in the Parks Department. Guild then talked about doing an audit expenses, man hours, and insurance costs having to do with all of the vandalism primarily in the parks. He would also like to put together a committee to brain storm how to identify who the vandals are and/or how to prevent the vandalism. With the warmer weather and baseball season approaching more and more people are at the parks and are seeing all of the graffiti. Guild explained that all park staff is working on getting everything cleaned up.

Fiene questioned the security cameras in which Guild stated he was disappointed with the original system and have replaced it with what the school system has which would give them access without actually being there. Sparks noted that even though they have immediate access they only have 3 officers on at a time (and with having over 1,000 calls in March it is hard to monitor the camera. Guild also stated that some communities have a “wall” where people can do their graffiti and it all be in one location and if there was bad stuff, staff would clean it up.

Guild then mentioned that the Village is looking at bringing back the Neighborhood meetings this summer.

**G. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBSRS.**

---

Fiene re-explained the reason he voted "NO" on the IMR BP's Beer License was because they hadn't changed their name on the application to their S Corp company.

**H. Set next regular meeting date for Monday, May 23, 2016, at 6:30 P.M.**

---

**I. ADJOURN.**

---

*Schuster adjourned Community Life and Public Safety Meeting at 7:08 p.m.*

Fred Schuster, Trustee

Renee Hodell, Recording Secretary

**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION AND**  
**JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE**  
held on Monday, April 11, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center  
Chairman White Presiding.

**A. OPENING OF SESSION AT 6:00 P.M.**

---

1. **Joint Town & Village of Weston Extraterritorial Zoning Committee meeting called to order by Diesen.**
2. **Plan Commission meeting called to order PC Chairman White.**
3. **Clerk will take attendance and roll call.**

Roll call indicated 4 Joint Town & Village of Extraterritorial Zoning Committee members present.

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

Roll call indicated 6 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

Village Staff in attendance: Higgins, Donner, Guild, Tatro, Maguire, Wehner, and Parker. There were 7 audience members present.

4. **Requests for Silencing of cellphones and other electronic devices.**

**B. PUBLIC HEARINGS BEFORE VILLAGE PLAN COMMISSION AND JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE**

---

Diesen and White opened the public hearings at 6:09 p.m.

5. **Ordinance No. 16-003 An Ordinance Amending Section 94.3.02 of the Zoning Ordinance Entitled *Treatment of Allowable Uses by Zoning District*.**
6. **Ordinance No. 16-004 An Ordinance Amending Section 94.4.02(4)7. of the Zoning Ordinance Entitled *Residential Land Use Types – Manufactured Home Community – Performance Standards*.**
7. **Ordinance No. 16-005 An Ordinance Amending Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance Entitled *Conditional (C), Prohibited (R), And Permitted (P) Uses in WHP Overlay Districts*.**
8. **Ordinance No. 16-007 An Ordinance Amending Section 94.16.02(4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.02(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, Section 94.16.03 (4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.03(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, and Section 94.16.03(7) of the Zoning Ordinance Entitled *Review Criteria for Amendments to the Official Zoning Map*.**
9. **Ordinance No. 16-008 An Ordinance Amending Section 94.16.06(2), (3) and (4) of the Zoning Ordinance Relating to the Conditional Use Permit Approval Process.**
10. **Ordinance No. 16-009 An Ordinance Amending Section 94.16.11(4) and (5) of the Zoning Ordinance Relating to Variance Procedures.**

11. Ordinance No. 16-010 An Ordinance Amending Section 94.16.13(4) of the Zoning Ordinance Relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.
12. Ordinance No. 16-011 An Ordinance Amending Section 94.16.15(2) of the Zoning Ordinance Relating to Zoning Administrator Duties.
13. Ordinance No. 16-012 An Ordinance Amending Section 94.3.03(13) of the Zoning Ordinance Entitled *Utility Connections to Principal Building for Human Habitation*.
14. Ordinance No. 16-013 An Ordinance Amending Section 94.16.19(1) of the Zoning Ordinance Entitled *Violations*, and Section 94.16.19(3) of the Zoning Ordinance Entitled *Penalties*.
15. Ordinance No. 16-014 An Ordinance Amending Figure 5.01 (1) of the Village Zoning Ordinance Entitled *Rural, Open Space and Residential District Lot Dimension and Intensity Standards*.
16. Ordinance No. 16-015 An Ordinance Amending Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
17. Ordinance No. 16-016 An Ordinance Amending Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.
18. Ordinance No. 16-006 An Ordinance Amending Section 94.13.08 of the Zoning Ordinance Entitled *One-Time Event Signs*.
19. Ordinance No. 16-021 An Ordinance Creating Section 94.4.10(13) of the Zoning Ordinance Entitled *Temporary Sales by Mobile Food Vendors and Adding This New Temporary Land Use to the Temporary Land Use Category Within the Charts Displayed in Figures 3.04 and 3.05 of the Village Zoning Ordinance and Amending Section 94.17.04 Definitions of the Zoning Code to Create Definitions Related to This New Use*.
20. Ordinance No. 16-022 An Ordinance Adopting the 2016 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.

There were no comments from anyone in the audience.

Stenstrom confirmed these all include the Town too.

Diesen confirmed Ordinance 16-021 was similar to that of Wausau. Wehner stated it is, though we did not include the 32 square foot maximum requirement.

Stenstrom pointed out within Ordinance 16-005, in the table Figure 6.03, Asphalt products manufacturing plants are considered Conditional Uses within the WHP-A and WHP-B. Then within that same table, Petroleum products processing is considered Prohibited in WHP-A, and Conditional in WHP-B. Stenstrom feels these two land uses are basically the same, and would recommend that Asphalt products manufacturing plans be Prohibited (R) within the WHP-A Overlay District.

Higgins pointed out Ordinance 16-022 is to re-adopt the zoning map for the 2016 Official Zoning Map. This takes into consideration updated parcels, shoreland zoning, and Marathon County zoning.

**21. Discussion and Action by Joint Town & Village of Weston Extraterritorial Zoning Committee on Director's recommendation to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021 and 16-022, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.**

Diesen closed the hearing for the ETZ at 6:20 p.m.

*Motion by Stenstrom, second by Hull to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021, and 16-022, as discussed along with the recommended changes to the table Figure 6.03, within Ordinance 16-005, and forward on to the Board of Trustees for their consideration and final approval.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 2      Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

**22. Discussion and Action by Village Plan Commission on Director's recommendation to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021 and 16-022, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.**

White received no comments from the audience, and closed the hearing at 6:21 p.m.

*Motion by Schuster, second by Diesen to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021, and 16-022, as discussed along with the recommended changes to the table Figure 6.03, within Ordinance 16-005, and forward to the Board of Trustees for their consideration and final approval.*

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

**C. PUBLIC COMMENT – ETZ.**

---

**23. Comments from the public on issues, which the ETZ has oversight, or on business items that might be recommended to the Board of Trustees.**

None.

**D. CONSENT ITEMS – ETZ.**

---

**24. Approve previous meeting(s) minutes from the ETZ, March 14, 2016.**

*Motion by Hull, second by Stenstrom, to approve previous meeting(s) minutes from the ETZ, March 14, 2016.*

Yes Vote: 4      No Votes: 0      Abstain: 0      Not Voting: 2      Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

**E. ADJOURN ETZ**

---

**25. Adjourn ETZ Committee.**

**Motion by Hull, second by Stenstrom to adjourn at 6:23 p.m.**

**F. PUBLIC COMMENT – PC**

---

**26. Comments from the public on issues, which the PC has oversight, or on business items that might be recommended to the Board of Trustees.**

None.

**G. CONSENT ITEMS – PC**

**27. Approve previous meeting(s) minutes from the Plan Commission March 14, 2016, regular meeting.**

*Motion by Diesen, second by Johnson, to approve the Plan Commission March 14, 2016 regular meeting minutes.*

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

**H. NEW BUSINESS - PC**

**28. Discussion and Action by Plan Commission on Director’s Recommendation to approve the Site Plan for Building and Parking Lot Additions at Briqs Soft Serve, 3907 Schofield Avenue (CSIT-3-16-1570), per the specifications, conditions, and limitations of the submitted staff report.**

Wehner explained the project. He stated due to a couple of things that do not meet code, this site plan is being brought before Plan Commission for their recommendation. With the landscaping, their point values do not match up to what the minimum points should be. Wehner did not see any information on what kind of materials are being used on the enclosure. In the new code, parking requirements are based on the size of the building. The number of proposed parking stalls exceeds the quantity they can have; however, when considering the nature of this business, they require more parking stalls to accommodate the number of customers who come here (which staff agrees with). The lighting plan does not show any lighting on the northeast corner of the property. This plan shows a painted pedestrian walkway from the right-of-way sidewalk partway up the driveway, but does not take you all the way up to the building, and with the amount of pedestrian traffic they receive, staff would like to see this pedestrian walkway continue all the way up to the building.

Tom Radenz, REI Engineering, introduced people in attendance who were part of this project (Kevin Briquelet Miller, Josh Osswald, Tom Ellenbecker). Radenz explained this is similar to the reconstruction of Briq’s in Wausau. They want to try to keep the business open while they perform the construction. He pointed out that due to the elevations, this site does not meet ADA requirements from the road up to the building, which is why there is the break in the pedestrian walkway. He explained the building additions and new features for open seating areas and dog walk area. He explained to Wehner that the details sheet of the site plan does explain the materials for the refuse/recycling enclosure, which will be cedar fence, stained to match the building.

Diesen questioned the metal shed on the property. Briquelet Miller indicated that the shed is planned to remain to be used for yard equipment, but that it will be painted to match the rest of the property.

There was lengthy discussion on the pedestrian walkway. Radenz explained that the ADA requirements are that a walkway needs to be provided from the building to the nearest parking stall, and that due to the elevations of this site, they would be violating ADA standards by placing the walkway from the building all the way to the right-of-way. There will be a pedestrian walkway from the right-of-way up to the parking lot.

There was lengthy discussion on the landscaping point requirements, and how their accommodating the parking needs for their customers is what is creating a hardship for them in meeting the general yard landscaping requirements. Higgins reminded that Plan Commission has the authority to allow modifications in the requirements. There was discussion of allowing the applicant to work with staff to meet at minimum 2,162 points.

**Motion by Johnson, second by Kollmansberger, to approve CSIT-3-16-1570 per staff recommendations (which includes the lighting issue and to allow the parking to exceed the 150%) and the owners working with staff on the landscaping points to achieve 2,162 points, and the condition that there be a pedestrian concrete sidewalk and then a striped crosswalk across the drive thru lane to the center island.**

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

**29. Discussion and Action by Plan Commission on Director’s Recommendation to approve the Zoning Permit for IMR BP, 4101 Schofield Avenue (ZONE-3-16-6594), per the specifications, conditions, and limitations of the submitted staff report.**

Owners, Irv and Keith Rybacki were present via international phone conference.

Wehner explained this project, where the owners would like to convert a large office area into a small bar and tasting area. Initially concerns with parking, which the owners have been able to show they meet the minimum parking spaces required, showing they have 19 parking spaces, though they only need 16 per code. The other concern staff has is with the que for the car wash, which if not properly maintained, could cause problems for egress and ingress. The owners have shown that there is adequate room; however, car wash customers would need to drive partially on the neighboring property to the south, which Rybacki’s do have permission from the neighbor (Sanders) allowing this to occur. Staff would like to see a cross access agreement between the two owners indicating this. Staff also would like to see striping for the parking stalls and for the car wash que. There was also discussion of pedestrian crosswalk striping to be added at the time they upgrade their parking lot.

Higgins explained that normally a Zoning permit would not come before Plan Commission, as they normally are approved by staff; however, Trustee Ziegler requested when this proposed use came back for review that it come before Plan Commission for their consideration, because the building plans did not meet State code. She explained there will not be any exterior remodeling occurring, and there will be no access through the building from the convenience store to the tasting room (customers will have to enter through other exterior doors). She stated both will have their own restrooms, which are ADA compliant.

Schuster asked Rybacki if it is their intent to install gambling machines. Rybacki answered “no” to Schuster’s question.

Higgins stated upon this approval by Plan Commission, the next step will be Rybacki’s liquor license going before the CLPS committee for consideration (which will be held Monday, April 25<sup>th</sup>).

**Motion by Kollmansberger, second by Johnson, to approve ZONE-3-16-6597, per staff recommendation.**

Yes Vote: 6                  No Votes: 0                  Abstain: 0                  Not Voting: 1                  Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

**I. DISCUSSION AND REVIEW OF COMPREHENSIVE PLAN DRAFT CHAPTERS**

---

**30. Chapter 2 Community Vision**

Higgins pointed out the changes to the chapter, based on everyone’s comments. This will now go back to Mark Roffers, who will be taking all of the chapters and renumbering and reorganizing their placements. These will then come back to PC for final review and recommendation to the Board for approval in August. She stated the Economic Development Chapter is the only one yet hanging out there.

*Motion by Schuster, second by Johnson, to approve Chapter 2 Community Vision, to approve and move this on to the final approval process.*

Yes Vote: 6                      No Votes: 0                      Abstain: 0                      Not Voting: 1                      Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

**J. REPORTS FROM STAFF**

---

**31. Report from Planning and Development Director.**

Higgins pointed out her monthly report. Higgins requested, if possible, on May 9<sup>th</sup>, for the Plan Commissioners to arrive early (at 4:30 p.m.) to be present for the JSD presentation of the SE Quadrant Neighborhood Plan. This will consist of a half hour presentation, followed by an hour-long open house. Plan Commission will then hold their regular meeting that night at 6:00 p.m. This presentation will take the place of the CDA meeting. She brought up upcoming meetings with staff, JSD, DOT, and DNR, on the SE Quadrant project.

**32. Staff Report on staff-approved CSM’s, Site Plans, Sign Permits, Commercial Zoning Permits, and Certificate of Occupancies issued since last reported of 03/14/2016.**

**K. REMARKS FROM COMMISSIONERS.**

---

Diesen stated he will not be present at the May 9<sup>th</sup> meeting.

White announced to the Plan Commission the resignation letter submitted to him by Stenstrom, and thanked Stenstrom for his years of service on the Plan Commission and ETZ.

**L. DISCUSS ITEMS TO BE INCLUDED FOR NEXT AGENDA.**

---

**M. Set next regular meeting date for Monday, May 9, 2016, at 6:00 P.M.**

---

- \* **SE Quadrant Open House on Monday, May 9, 2016.**
  - \* **Formal Presentation by JSD to CDA & PC from 4:30 – 5:00 p.m.**
  - \* **Public Engagement Session and Open House from 5:00 p.m. – 6:00 p.m.**

**N. ADJOURN.**

---

**13. Adjourn Plan Commission.**

**Stenstrom motioned, Kollmansberger seconded to adjourn at 7:40 p.m.**

Loren White, Chairman  
Jennifer Higgins, Director of Planning & Development  
Valerie Parker, Recording Secretary