



Village of Weston, Wisconsin

OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, July 18, 2016, at 6:00 p.m.**, to consider the following matters:

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

B. Correspondence and comments from the public.

5. Acknowledgement of scheduled visitors.

C. Presentations.

6. Recognition of Tamera Hansen's community service.

D. Hearings.

7. Open Hearings and hear comments from the public and Board of Trustees.

- Operator License for Jesse Bartnik.
- Class B Beer License for Crafties, LLC, 4103 Schofield Avenue.
- Alpine Mobile Home Park License, 1919 Schofield Avenue.

8. Close Hearings.

D. Consent Items for Approval

9. Ordinance No. 16-033 to approve the rezoning of land from AR Agriculture Residential to LI Limited Industrial, on 3.857 acres of land located in the SW ¼ of the SE ¼ of Section 23.
10. Approve Resolution No. 2016-013 adopting road right-of-way dedication for Weston Avenue identified in the proposed CSM map for 8505 Progress Way located in Section 23.
11. Acknowledge the summary of the 5/19/2016 – 5/21/2016 Spring Bulk-Item Drop-Off.
12. Approve the reinstallation of a stop sign on Community Center Drive at Birch Street.
13. Appointment of Robert Kienbaum to the Community Life & Public Safety Committee.
14. Approve the Operator Licenses.
15. Accept resignation from Tamera Hansen.
16. Approve June 1, 2016 Board of Trustee Minutes.
17. Approve June 6, 2016 Board of Trustee Minutes.
18. Approve June 20, 2016 Board of Trustee Minutes.
19. Approve June 14, 2016 Board of Review Minutes.
20. Items removed from Consent Approval (if any).

E. Reports from Committees, including approval of draft meeting minutes (if any).

21. Community Life, and Public Safety.
22. Community Development Authority.
23. Everest Metro Public Safety.
24. Finance.
25. Parks and Recreation.
26. Personnel.
27. Plan Commission.
28. Property & Infrastructure.
29. SAFER Board of Directors.

- 30. [SAFER Fire Commission.](#)
- 31. Zoning Board of Appeals.

F. Reports from Departments (Directors may be dismissed following reports).

- 32. Clerk.
- 33. [Everest Metro Public Safety](#)
- 34. Finance.
- 35. Operations.
- 36. [Parks & Recreation.](#)
- 37. [Planning & Development.](#)
- 38. Public Services.
- 39. S.A.F.E.R. District
- 40. [Technology Services.](#)

G. Regular New Business.

- 41. Recommendation from Clerk to deny the Operator License for Jesse Bartnik.
- 42. Recommendation from staff to approve the Class B Beer License for Crafties, LLC.
- 43. Recommendation from staff to deny the license for Alpine Mobile Home Park.
- 44. [Recommendation from Clerk to deny the Operator Licenses for Alyssa Schmidt and Tory Lee.](#)

H. Report from the Administrator.

- 45. S.A.F.E.R. Charter agreement.

I. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:

- 46. Consider compensation and performance evaluation data of the Village Administrator.
- 47. Reconvene into open session and take action on items discussed in closed session, if necessary.

J. Remarks from Trustees (No Board action will be taken for this agenda item).

K. Remarks from the President (No Board action will be taken for this agenda item).

L. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

M. Set next regular meeting date for Mon, August 1, 2016.

N. Adjourn.

WITNESS: My signature this 15th day of July 2016.

Sherry Weinkauff
Village Clerk

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 07/15/2016 @ 5:15 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

MEETING PACKET

AGENDA ITEM COVER SHEET

**ITEM # – D.7.
Hearing Bartnik**

**VILLAGE OF WESTON
NOTICE OF PUBLIC HEARING**

Please take notice that pursuant to Section 125.12(3) of the Wisconsin Statutes and the Village of Weston's Municipal Code, Chapter 6, Section 6.104(e) you are hereby requested to appear before the Village of Weston Board, 5500 Schofield Avenue, Weston, Wisconsin, in the Village Board Room on July 18, 2016, at 6:00 p.m. to be heard and show cause why the renewal for your operator's license should not be denied.

Dated this 30th day of June, 2016

Sherry L. Weinkauff
Village Clerk

COMPLAINT

On July 18, 2016, at 6:00 p.m., the Village of Weston Board for the Village of Weston, Wisconsin, will meet in the Village Board Room, 5500 Schofield Avenue, Weston, Wisconsin, at which time the Everest Metro Police Department will ask the Village Board to recommend that it not issue an operator license to Jesse Bartnik.

**REASONS FOR INTENDED ACTION PURSUANT TO SECTION 125.12(3) OF
THE WISCONSIN STATUTES AND THE VILLAGE OF WESTON'S MUNICIPAL CODE, CHAPTER 6, SECTION 6.104(e).**

The Everest Metro Police Department intends to ask for such a recommendation for the following reasons:

On September 4, 2013 Jesse Bartnik was found guilty of Underage Drinking – Possession 17-20 (2nd offense). On October 9, 2013 Jesse Bartnik was found guilty of Possession of THC with a charge of Possession of Drug Paraphernalia being dismissed, but read in. An additional charge of Manufacture/Deliver THC was dismissed on Prosecutor's Motion.

These two offense convictions, arising out of separate incidents and occurring within the past five years, are the reason for the denial recommendation pursuant to Village Ordinance 6.104(a)(3) – Guideline 3.

RECOMMENDATION

Mr. Bartnik's criminal history clearly shows that he has engaged in illegal conduct substantially related to the licensed activity and that he does not possess the qualifications required under Chapter 125 of the Wisconsin Statutes to hold said license. In light of these violations, the Everest Metro Police Department is recommending the Village Board not to issue Jesse Bartnik an operator's license.

Dated in Weston, Wisconsin this 30th day of June, 2016.



Wallace Sparks, Police Chief

Subscribed and sworn to before me
this 30th day of June, 2016.


My commission expires on 2/14/20

**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: RECOMMENDATION FROM CLERK WEINKAUF TO DENY OPERATOR
LICENSE

FOR CONSIDERATION AT: BOARD OF TRUSTEE MEETING; MONDAY, APRIL 18, 2016

LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY |
RESOLUTION

RECOMMENDATION TO: Recommend the Board of Trustees deny the Operator Licenses for Jesse
Bartnik and Gail Racino

REPORT PREPARED BY: SHERRY WEINKAUF; CLERK

BACKGROUND: The Police Department completed a background check for Jesse Bartnik. After reviewing this information Chief Sparks recommends denial of his license due to the fact that he has two offenses within 5 years. The Police Department completed a background check for Gail Racino. After reviewing this information Chief Sparks recommends denial of her license due to the fact that she did not disclose that she was a convicted felon. Based on this information, I recommend the Board of Trustees deny the Operator Licenses for Jesse Bartnik and Gail Racino.

FISCAL IMPACTS:

Budget Line Item: _____
Budget Line Item: _____
Budgeted Expenditure: _____
Budgeted Revenue: _____

STATUTORY REFERENCES:

Wisconsin Statue: _____
Administrative Code: _____
Municipal Code: Section 6.104
Judicial Ruling: _____

FURTHER REVIEW: No further review.

Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

Monday, April 18, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Fire Chief Savage, Committee members Porlier, and staff member Lenhard were also in attendance. There were 3 other audience members present.

4. **Request for silencing of cellphones and other electronic devices.**
Ermeling requested for the silencing of cellphones.
5. **Acknowledgement of Visitors.**
No comments.

B. Correspondence and comments from the public.
Ermeling asked for comments. There were none.

C. Presentations

Recognition of Sharon Jaeger.

Guild and Ermeling recognized Sharon Jaeger for her service to the Village and presented her with an award.

Recognition of Karen Schmutzler.

Guild and Ermeling recognized Karen Schmutzler for her service to the Village and presented her with an award.

D. Consent Business Items

6. **Approve Ordinance No. 16-003 to amend Section 94.3.02 of the Zoning Ordinance entitled "Treatment of Allowable Uses by Zoning District".**
7. **Approve Ordinance No. 16-004 to amend Section 94.4.02(4)7 of the Zoning Ordinance entitled "Residential Land Use Types – Manufactured Home Community – Performance Standards.**
8. **Approve Ordinance No. 16-005 to amend Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance entitled "Conditional (C), Prohibited (R), and Permitted (P) Uses in WHP Overlay Districts".**
9. **Approve Ordinance No. 16-006 to amend Section 94.13.08 of the Zoning Ordinance entitled "One-Time Event Signs".**

10. Approve Ordinance No. 16-007 to amend Section 94.16.02(4) of the Zoning Ordinance entitled “Zoning Administrator Review and Recommendations”, Section 94.16.02(5) of the Zoning Ordinance entitled “Notice of Public Hearing”, Section 94.16.03(4) of the Zoning Ordinance entitled “Zoning Administrator Review and Recommendations”, Section 94.16.03(5) of the Zoning Ordinance entitled “Notice of Public Hearing” and amending Section 94.16.03(7) entitled “Review Criteria for Amendments to the Official Zoning Map”.
11. Approve Ordinance No. 16-008 to amend Section 94.16.06(2), (3) and (4) of the Zoning Ordinance relating to the Conditional Use Permit Approval Process.
12. Approve Ordinance No. 16-009 to amend Section 94.16.11(4) and (5) of the Zoning Ordinance relating to Variance Procedures.
13. Approve Ordinance No. 16-010 to amend Section 94.16.13(4) of the Zoning Ordinance relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.
14. Approve Ordinance No. 16-011 to amend Section 94.16.15(2) of the Zoning Ordinance relating to Zoning Administrator Duties.
15. Approve Ordinance No. 16-012 to amend Section 94.3.03(13) of the Zoning Ordinance entitled “Utility Connections to Principal Building for Human Habitation”.
16. Approve Ordinance No. 16-013 to amend Section 94.16.19(1) of the Zoning Ordinance Entitled “Violations”, and Section 94.16.19(3) of the Zoning Ordinance Entitled “Penalties”.
17. Approve Ordinance No. 16-014 to amend Figure 5.01 (1) of the Village Zoning Ordinance Entitled Rural, Open Space and Residential District Lot Dimension and Intensity Standards.
18. Approve Ordinance No. 16-015 to amend Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
19. Approve Ordinance No. 16-016 to Amend Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.
20. Approve Ordinance No. 16-021 to create Section 94.4.10(13) of the Zoning Ordinance Entitled “Temporary Sales by Mobile Food Vendors” and adding This New Temporary Land Use to the Temporary Land Use Category within the charts displayed in Figures 3.04 And 3.05 of the Village Zoning Ordinance and amend Section 94.17.04 Definitions of the Zoning Code to create Definitions Related to This New Use.
21. Approve Ordinance No. 16-022 Adopting the 2016 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.
22. Approve Ordinance No. 16-023 to Repeal Chapter 18 of the Code of Ordinances of the Village of Weston Entitled Businesses and Amending and Recreating the Same.
23. Approve Ordinance No. 16-024 to amend Village of Weston Code of Ordinances Chapter 86 Utilities, Article III Wells and Renumbering Article IV Sewerage Utility.
24. Approve Resolution 2016-006 - Fee Schedule Revision.
25. Approve the appointment of Director Higgins to Marathon County Uniform Addressing Municipal Advisory Group (MAG).
26. Acknowledge and place on file the 2015 Green Tier Legacy Communities Annual Report and Sustainability Strategies Scoresheet.
27. Approve the Aquatic Center Emergency Action Plan.
Action on this item taken below.
28. Approve the Aquatic Center Flexible Wage Scale.
29. Award the replacement of the Ross Avenue and Mesker/Coleen lift stations to Haas Sons, Inc. in the amount of \$487,132.
30. Approve payment of expenditures – Voucher #43228 – 43299.
31. Approve Operator Licenses.
32. Disallow Claims for damage at 1710 and 1720 Highland Avenue as recommended by Statewide Services.
33. Approve a contract amendment with JSD Professional Services for a traffic impact analysis in the amount of \$6,500 for the STH 29/CTH X interchange and the CTH X/Camp Phillips Road corridor.

34. Approve Board of Trustees Minutes from March 21, 2016 and April 4, 2016.

Motion by Schuster, second by Schmutzler to approve Consent Items D6 to D26 and D27 to D34.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

35. Items Removed from Consent (if any).

D27 - Approve the Aquatic Center Emergency Action Plan.

White indicated the Aquatic Center Action Plan was not attached. He asked for it to be deferred to the next meeting

Motion by White, second by Ziegler to defer to the next meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

E. Reports from Committees, including draft meeting minutes (if any).

36. Community Life, and Public Safety (per Schuster/Hodell).

37. Community Development Authority (per Berger/Guild).

38. Finance (Per Berger/Jacobs).

39. Parks and Recreation (per Ostrowski/Osterbrink).

40. Personnel (Per Ziegler/Weinkauf).

41. Plan Commission (Per White/Higgins).

42. Property & Infrastructure (Per Ziegler/Donner).

43. Zoning Board of Appeals (Per Higgins).

Motion by Schuster second by Ostrowski to acknowledge items E36, E41 and E42.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES

F. Reports from Departments

44. Clerk.

Weinkauf asked if there were any questions. There were none.

45. Fire & EMS.

Savage reported that Safer’s ISO score was lowered from a 4 to a 3.

46. Finance.

Jacobs reported staff is currently working on the year-end audit.

47. Parks & Recreation.

Osterbrink said the new Park’s Department staff member began today. He also reported that trees were recently planted on the Ross avenue round-about and new landscaping was done at the canoe/kayak launch area.

48. Planning & Development.

Higgins reported the proposed subdivision ordinance will go before several committees for review. A public hearing for the ordinance will be held in May.

49. Police.

Sparks gave an update on a recent sexual assault case.

50. Public Works & Utilities.

Donner reported the weight limits will come off tomorrow. The spring pick-up is scheduled to begin May 2nd. The streets employees are assisting the park department with work. Excavation training will be held this Friday for the Services Department.

51. Technology Services.

Crowe reported the media server at the Aquatic Center has been replaced.

52. Village Relations.

Hodell reported the Farmers Market will be open on May 7th. The village wide rummage sale will be held the same weekend.

53. Department Directors may be dismissed following reports.

G. Regular New Business

54. Deny the Operator Licenses for Jesse Bartnik and Gail Racino.

Motion by White, second by Berger to deny the Operator licenses.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

55. First Amendment to Charter of SAFER

Ermeling asked the Board members if they had any concerns on the attached Charter for SAFER. She also asked to have the village attorney review. Guild said he would forward to the attorney.

H. Report from the Administrator.

Guild thanked staff for getting some projects done while he was gone. This week he will be in Milwaukee for the International Council of Shopping Centers event. The Wausau Region Chamber of Commerce Business Expo will be held this Thursday. He gave an update on the SE Quadrant project. He also said he would like to seek

residents that may be interested in being involved with village government. The ribbon cutting for the canoe/kayak launch will be held in June. The Prohaska tree farm ribbon cutting will be held in July.

- I. Remarks from Trustees (No Board action will be taken for this agenda item).**
Schmutzler expressed her appreciation for receiving an award. She feels things are running smoothly and enjoys watching the community grow.
- J. Remarks from the President (No Board actions will be taken for this agenda item).**
Ermeling thanked Schmutzler for filling the Trustee vacancy.
- K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**
No comments.
- L. Set next regular meeting date for Mon, May 2, 2016.**
 - SE Quadrant Open House on Monday, May 9th, 2016.
- M. Adjourn.**

Motion by Ziegler, second by Schmutzler to adjourn the meeting at 6:44 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	YES

Sherry Weinkauff, Clerk

MEETING PACKET

AGENDA ITEM COVER SHEET

**ITEM # – D.7.
Hearing Crafties**

**VILLAGE OF WESTON
NOTICE OF PUBLIC HEARING**

The Village of Weston is in receipt of your appeal, dated July 12, 2016, for the denial of a Class B Beer license for Crafties, LLC. Please take notice that pursuant to Section 125.12(3) of the Wisconsin Statutes and the Village of Weston's Municipal Code, Chapter 6, Section 6.104(e) you are hereby requested to appear before the Village of Weston Board, 5500 Schofield Avenue, Weston, Wisconsin, in the Village Board Room on July 18, 2016, at 6:00 p.m. to be heard and show cause why a Class B Beer license should be granted to Crafties, 4103 Schofield Avenue, Weston.

Dated this 15th day of July, 2016

Sherry L. Weinkauff
Village Clerk

Irvin and Keith Rybacki
IMR BP
4101 Schofield Ave
Schofield, WI 54476

July 12, 2016

To the Weston Village staff and Board of Trustees:

Irvin and I will be looking forward to the July 18th meeting, 6 PM. We will be present and, as I was informed, on the agenda.

As the CLPS Board Members voted for approval of Crafties,

And as the Planning commission voted and approved our new business concept and building plan for Crafties,

And as we have met all concerns and code issues brought up by the CLPS and Planning Commission Board members, we are enthused for our meeting with all 7 Trustees member and staff.

Our presentation at this meeting will cover the details, but in short, We have spent an extraordinary amount of time, effort and dollars in preparation for the opening of Crafties. We expected to be open mid-August since we received favorable votes from both boards and committees throughout several meetings and a conference call.

We have moved forward on construction, planning and purchasing as of last April, 2016, spending approx. \$30,000.00 to date. Everything was a "go" and a "green light" until a letter post marked June 28th was received stating the denial of a Class B Beer License due to traffic concerns on our lot. That will be fully addressed July 18 along with our vision and enthusiasm about our new business, Crafties.

Thank you,

The image shows two handwritten signatures in black ink. The first signature is 'Irvin Rybacki' and the second is 'Keith Rybacki'. Both are written in a cursive, flowing style.

Irvin and Keith Rybacki

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK**

ITEM DESCRIPTION: **CLASS B BEER LICENSE FOR CRAFTIES, LLC, 4103 SCHOFIELD AVENUE.**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JUNE 20, 2016**

POLICY QUESTION: Should the Board of Trustees approve issuing a Class B Beer license to Crafties, LLC, 4103 Schofield Avenue?

RECOMMENDATION TO: Staff recommendation is to approve the Class B Beer license for Crafties, LLC, contingent on the Plan Commission's recommendation from April 11th, and contingent on verification of their Wisconsin Sales Tax Permit.

LEGISLATIVE ACTION:

- | | | |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |

FISCAL IMPACT ANALYSIS:

- Budget Line Item: N/A
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: Chapter 6 – Alcohol Beverages
- Municipal Rules: _____

PRIOR REVIEW: N/A

BACKGROUND:

Mr. Rybacki submitted new plans for his proposed business on Schofield Avenue (same location as IMR BP) to the Plan Commission on April 11th. Staff recommendation to the Plan Commission was to approve as long as the queue for the entrance of the car wash is striped and does not inhibit the ingress or egress of the parking stalls at the rear of the building, by the entrance to the craft beer tasting room. See the attached Plan Commission minutes from April 11th, item H29. The Plan Commission members voted to approve the Zoning permit, per staff recommendation. Then this item went before the Community Life & Safety Committee on

April 25th for discussion and possible action. At that meeting the members recommended approval, with the understanding a new application, with a new company name, get submitted to the Clerk. Copies of those minutes are also attached. A new application was filed with the Village Clerk on May 13, 2016. The new business name will be “Crafties”. A new address of 4103 Schofield Avenue was also assigned. The publication requirement has been met. Staff will need verification of their Wisconsin Sales permit before issuing their license.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Village of Weston, Wisconsin
COMMUNITY LIFE & PUBLIC SAFETY MEETING

held on Monday, April 25, 2016, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center
Trustee White Presiding.

A. OPENING OF SESSION AT 6:30 P.M.

1. Community Life & Public Safety Meeting called to order by Village Trustee Schuster.

2. Clerk will take attendance and roll call.

Roll call indicated 5 CLPS members present.

<u>Member</u>	<u>Present</u>
Fiene, Brian	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

Village Staff in attendance: Renee Hodell, Chief Wally Sparks, and Sherry Weinkauf

3. Requests for Silencing of cellphones and other electronic devices.

4. Acknowledgment of visitors if any.

There were 4 visitors.

B. COMMENTS FROM THE PUBLIC

There were no comments from the Public.

C. PRESENTATIONS

There were no presentations

D. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION

5. Approve previous meeting minutes from February 22, 2016

Motion by White, second by Fiene, to approve the Community Life & Public Safety, February 22, 2016 meeting minutes, with the correction of the adjournment time to 7:29 and the spelling of the words "items" and "consideration" corrected under D. 5.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

6. Recommendation to the Board of Trustees to approve the Class "B" Beer License for Irvin Rybacki Inc. IMR BP 4101 Schofield Avenue.

Motion by Martin, second by Hansen, to recommend to the Board of Trustees to approve the Class "B" Beer License for the Rybacki's at 4101 Schofield Ave with the understanding that a new application with the new S Corp name will get submitted to the Village clerk.. Fiene voted no as the current application did not have the new corporation's name on it.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	NO
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

Village clerk Sherry Weinkauf stated she put the RFC together based on the approval from the Plan Commission. However, when they originally applied for the Class B Beer License they applied under IMP BP. They have since created an “S Corp” and will need to fill out a new application. Weinkauf stated this could be done when the Village’s renewal process comes up. Schuster brought up the gambling machines and wanted to make sure none were going to be installed. Keith Rybacki assured the committee there would not be any gambling machines.

7. Recommendation to the Board of Trustees to deny a crosswalk on Jelinek Ave by the D.C. Everest High School.

White stated mid-block crossings are dangerous and Chief Sparks agreed that from a pure safety standpoint that mid-block crossings are dangerous and recommends denial. The only other one in the Village is on Ross Avenue by Greenheck Fan, to allow employees to cross. Sparks and White both stated anyone wanting to cross Jelinek can go to Alderson and cross at the 4-way stop with the proper markings. It was also mentioned that Superintendent Gilmore was not aware of this request and that it would need to go through the proper channels before going to the Village.

Motion by White, second by Fiene, to recommend denial of a mid-block crosswalk on Jelinek Ave. to the Board of Trustees.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
White, Loren	YES

E. REPORTS FROM STAFF

8. Everest Metro Police Department

Sparks stated he attended Officer Leah Long’s award ceremony where the Women’s Community selected her as the recipient of the 2016 Outstanding Achievement for supporting Survivors of Sexual Assault Award. Schuster would like her to know the CLPS Committee sends their congratulations. Sparks touched on the Antigo Prom shooting and how all the officers did an outstanding job. Sparks also touched on an unfunded mandate where they are required to report all opiate related drug overdoses along with any thefts of opiate related drugs.

9. South Area Fire & Emergency Response District

Per White SAFER is still working on their Charter.

10. Taxpayer Relations Coordinator

Hodell stated with the warmer weather and residents out walking more, there have been complaints regarding property maintenance, garbage, debris, and parking on the lawns. Hodell also talked about the Village Wide Rummage sale May 6-7 where there is so far over 150 homes. There will then be the Village’s Bulk Item drop off at Advanced Disposal May 12-14.

The Farmer’s Market is scheduled to open on Saturday, May 7th at 8:00 am. Then beginning the week of May 2nd the Street Department will begin picking up leaves and brush starting in the neighborhoods by the D.C. Everest Jr. High. Schuster questioned if the Spring pickup is more of a problem due to rocks being in the ditches or on the shoulders that cause problems with the Vac Truck. Guild stated what he noticed more was the wetness of the leaves which tends to make pick up a little harder.

F. REPORT FROM ADMINISTRATOR

Guild stated that the Village has completed the Sole of the Community Survey which measures resident attachment. Results will be released by UW-Oshkosh next week. He also stated there are also multiple Committee positions open, which are all online and residents can apply for them or contact Shawn or Brad in the Parks Department. Guild then talked about doing an audit expenses, man hours, and insurance costs having to do with all of the vandalism primarily in the parks. He would also like to put together a committee to brain storm how to identify who the vandals are and/or how to prevent the vandalism. With the warmer weather and baseball season approaching more and more people are at the parks and are seeing all of the graffiti. Guild explained that all park staff is working on getting everything cleaned up.

Fiene questioned the security cameras in which Guild stated he was disappointed with the original system and have replaced it with what the school system has which would give them access without actually being there. Sparks noted that even though they have immediate access they only have 3 officers on at a time (and with having over 1,000 calls in March it is hard to monitor the camera. Guild also stated that some communities have a “wall” where people can do their graffiti and it all be in one location and if there was bad stuff, staff would clean it up.

Guild then mentioned that the Village is looking at bringing back the Neighborhood meetings this summer.

G. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBSRS.

Fiene re-explained the reason he voted "NO" on the IMR BP's Beer License was because they hadn't changed their name on the application to their S Corp company.

H. Set next regular meeting date for Monday, May 23, 2016, at 6:30 P.M.

I. ADJOURN.

Schuster adjourned Community Life and Public Safety Meeting at 7:08 p.m.

Fred Schuster, Trustee

Renee Hodell, Recording Secretary

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION AND
JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE
held on Monday, April 11, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center
Chairman White Presiding.

A. OPENING OF SESSION AT 6:00 P.M.

1. Joint Town & Village of Weston Extraterritorial Zoning Committee meeting called to order by Diesen.
2. Plan Commission meeting called to order PC Chairman White.
3. Clerk will take attendance and roll call.

Roll call indicated 4 Joint Town & Village of Extraterritorial Zoning Committee members present.

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

Roll call indicated 6 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

Village Staff in attendance: Higgins, Donner, Guild, Tatro, Maguire, Wehner, and Parker. There were 7 audience members present.

4. Requests for Silencing of cellphones and other electronic devices.

B. PUBLIC HEARINGS BEFORE VILLAGE PLAN COMMISSION AND JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE

Diesen and White opened the public hearings at 6:09 p.m.

5. Ordinance No. 16-003 An Ordinance Amending Section 94.3.02 of the Zoning Ordinance Entitled *Treatment of Allowable Uses by Zoning District*.
6. Ordinance No. 16-004 An Ordinance Amending Section 94.4.02(4)7. of the Zoning Ordinance Entitled *Residential Land Use Types – Manufactured Home Community – Performance Standards*.
7. Ordinance No. 16-005 An Ordinance Amending Section 94.6.03(4), Figure 6.03 of the Zoning Ordinance Entitled *Conditional (C), Prohibited (R), And Permitted (P) Uses in WHP Overlay Districts*.
8. Ordinance No. 16-007 An Ordinance Amending Section 94.16.02(4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.02(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, Section 94.16.03 (4) of the Zoning Ordinance Entitled *Zoning Administrator Review and Recommendation*, Section 94.16.03(5) of the Zoning Ordinance Entitled *Notice of Public Hearing*, and Section 94.16.03(7) of the Zoning Ordinance Entitled *Review Criteria for Amendments to the Official Zoning Map*.
9. Ordinance No. 16-008 An Ordinance Amending Section 94.16.06(2), (3) and (4) of the Zoning Ordinance Relating to the Conditional Use Permit Approval Process.
10. Ordinance No. 16-009 An Ordinance Amending Section 94.16.11(4) and (5) of the Zoning Ordinance Relating to Variance Procedures.

11. Ordinance No. 16-010 An Ordinance Amending Section 94.16.13(4) of the Zoning Ordinance Relating to Concurring Vote and Decision of an Appeal of a Zoning Interpretation.
12. Ordinance No. 16-011 An Ordinance Amending Section 94.16.15(2) of the Zoning Ordinance Relating to Zoning Administrator Duties.
13. Ordinance No. 16-012 An Ordinance Amending Section 94.3.03(13) of the Zoning Ordinance Entitled *Utility Connections to Principal Building for Human Habitation*.
14. Ordinance No. 16-013 An Ordinance Amending Section 94.16.19(1) of the Zoning Ordinance Entitled *Violations*, and Section 94.16.19(3) of the Zoning Ordinance Entitled *Penalties*.
15. Ordinance No. 16-014 An Ordinance Amending Figure 5.01 (1) of the Village Zoning Ordinance Entitled *Rural, Open Space and Residential District Lot Dimension and Intensity Standards*.
16. Ordinance No. 16-015 An Ordinance Amending Section 94.5.08(1)(b) and (d) of the Zoning Ordinance Relating to Calculating Maximum Permitted Density in the AR District.
17. Ordinance No. 16-016 An Ordinance Amending Section 94.16.09(4) of the Zoning Ordinance Relating to Site Plan Procedures Application Contents.
18. Ordinance No. 16-006 An Ordinance Amending Section 94.13.08 of the Zoning Ordinance Entitled *One-Time Event Signs*.
19. Ordinance No. 16-021 An Ordinance Creating Section 94.4.10(13) of the Zoning Ordinance Entitled *Temporary Sales by Mobile Food Vendors and Adding This New Temporary Land Use to the Temporary Land Use Category Within the Charts Displayed in Figures 3.04 and 3.05 of the Village Zoning Ordinance and Amending Section 94.17.04 Definitions of the Zoning Code to Create Definitions Related to This New Use*.
20. Ordinance No. 16-022 An Ordinance Adopting the 2016 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.

There were no comments from anyone in the audience.

Stenstrom confirmed these all include the Town too.

Diesen confirmed Ordinance 16-021 was similar to that of Wausau. Wehner stated it is, though we did not include the 32 square foot maximum requirement.

Stenstrom pointed out within Ordinance 16-005, in the table Figure 6.03, Asphalt products manufacturing plants are considered Conditional Uses within the WHP-A and WHP-B. Then within that same table, Petroleum products processing is considered Prohibited in WHP-A, and Conditional in WHP-B. Stenstrom feels these two land uses are basically the same, and would recommend that Asphalt products manufacturing plans be Prohibited (R) within the WHP-A Overlay District.

Higgins pointed out Ordinance 16-022 is to re-adopt the zoning map for the 2016 Official Zoning Map. This takes into consideration updated parcels, shoreland zoning, and Marathon County zoning.

21. Discussion and Action by Joint Town & Village of Weston Extraterritorial Zoning Committee on Director's recommendation to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021 and 16-022, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.

Diesen closed the hearing for the ETZ at 6:20 p.m.

Motion by Stenstrom, second by Hull to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021, and 16-022, as discussed along with the recommended changes to the table Figure 6.03, within Ordinance 16-005, and forward on to the Board of Trustees for their consideration and final approval.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

22. Discussion and Action by Village Plan Commission on Director's recommendation to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021 and 16-022, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.

White received no comments from the audience, and closed the hearing at 6:21 p.m.

Motion by Schuster, second by Diesen to approve the Zoning Ordinance Amendments Ordinance No. 16-003 through 16-016, 16-021, and 16-022, as discussed along with the recommended changes to the table Figure 6.03, within Ordinance 16-005, and forward to the Board of Trustees for their consideration and final approval.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

C. PUBLIC COMMENT – ETZ.

23. Comments from the public on issues, which the ETZ has oversight, or on business items that might be recommended to the Board of Trustees.

None.

D. CONSENT ITEMS – ETZ.

24. Approve previous meeting(s) minutes from the ETZ, March 14, 2016.

Motion by Hull, second by Stenstrom, to approve previous meeting(s) minutes from the ETZ, March 14, 2016.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	NO
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Stenstrom, Mike	YES

E. ADJOURN ETZ

25. Adjourn ETZ Committee.

Motion by Hull, second by Stenstrom to adjourn at 6:23 p.m.

F. PUBLIC COMMENT – PC

26. Comments from the public on issues, which the PC has oversight, or on business items that might be recommended to the Board of Trustees.

None.

G. CONSENT ITEMS – PC

27. Approve previous meeting(s) minutes from the Plan Commission March 14, 2016, regular meeting.

Motion by Diesen, second by Johnson, to approve the Plan Commission March 14, 2016 regular meeting minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

H. NEW BUSINESS - PC

28. Discussion and Action by Plan Commission on Director’s Recommendation to approve the Site Plan for Building and Parking Lot Additions at Briqs Soft Serve, 3907 Schofield Avenue (CSIT-3-16-1570), per the specifications, conditions, and limitations of the submitted staff report.

Wehner explained the project. He stated due to a couple of things that do not meet code, this site plan is being brought before Plan Commission for their recommendation. With the landscaping, their point values do not match up to what the minimum points should be. Wehner did not see any information on what kind of materials are being used on the enclosure. In the new code, parking requirements are based on the size of the building. The number of proposed parking stalls exceeds the quantity they can have; however, when considering the nature of this business, they require more parking stalls to accommodate the number of customers who come here (which staff agrees with). The lighting plan does not show any lighting on the northeast corner of the property. This plan shows a painted pedestrian walkway from the right-of-way sidewalk partway up the driveway, but does not take you all the way up to the building, and with the amount of pedestrian traffic they receive, staff would like to see this pedestrian walkway continue all the way up to the building.

Tom Radenz, REI Engineering, introduced people in attendance who were part of this project (Kevin Briquet Miller, Josh Osswald, Tom Ellenbecker). Radenz explained this is similar to the reconstruction of Briq’s in Wausau. They want to try to keep the business open while they perform the construction. He pointed out that due to the elevations, this site does not meet ADA requirements from the road up to the building, which is why there is the break in the pedestrian walkway. He explained the building additions and new features for open seating areas and dog walk area. He explained to Wehner that the details sheet of the site plan does explain the materials for the refuse/recycling enclosure, which will be cedar fence, stained to match the building.

Diesen questioned the metal shed on the property. Briquet Miller indicated that the shed is planned to remain to be used for yard equipment, but that it will be painted to match the rest of the property.

There was lengthy discussion on the pedestrian walkway. Radenz explained that the ADA requirements are that a walkway needs to be provided from the building to the nearest parking stall, and that due to the elevations of this site, they would be violating ADA standards by placing the walkway from the building all the way to the right-of-way. There will be a pedestrian walkway from the right-of-way up to the parking lot.

There was lengthy discussion on the landscaping point requirements, and how their accommodating the parking needs for their customers is what is creating a hardship for them in meeting the general yard landscaping requirements. Higgins reminded that Plan Commission has the authority to allow modifications in the requirements. There was discussion of allowing the applicant to work with staff to meet at minimum 2,162 points.

Motion by Johnson, second by Kollmansberger, to approve CSIT-3-16-1570 per staff recommendations (which includes the lighting issue and to allow the parking to exceed the 150%) and the owners working with staff on the landscaping points to achieve 2,162 points, and the condition that there be a pedestrian concrete sidewalk and then a striped crosswalk across the drive thru lane to the center island.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

29. Discussion and Action by Plan Commission on Director’s Recommendation to approve the Zoning Permit for IMR BP, 4101 Schofield Avenue (ZONE-3-16-6594), per the specifications, conditions, and limitations of the submitted staff report.

Owners, Irv and Keith Rybacki were present via international phone conference.

Wehner explained this project, where the owners would like to convert a large office area into a small bar and tasting area. Initially concerns with parking, which the owners have been able to show they meet the minimum parking spaces required, showing they have 19 parking spaces, though they only need 16 per code. The other concern staff has is with the que for the car wash, which if not properly maintained, could cause problems for egress and ingress. The owners have shown that there is adequate room; however, car wash customers would need to drive partially on the neighboring property to the south, which Rybacki’s do have permission from the neighbor (Sanders) allowing this to occur. Staff would like to see a cross access agreement between the two owners indicating this. Staff also would like to see striping for the parking stalls and for the car wash que. There was also discussion of pedestrian crosswalk striping to be added at the time they upgrade their parking lot.

Higgins explained that normally a Zoning permit would not come before Plan Commission, as they normally are approved by staff; however, Trustee Ziegler requested when this proposed use came back for review that it come before Plan Commission for their consideration, because the building plans did not meet State code. She explained there will not be any exterior remodeling occurring, and there will be no access through the building from the convenience store to the tasting room (customers will have to enter through other exterior doors). She stated both will have their own restrooms, which are ADA compliant.

Schuster asked Rybacki if it is their intent to install gambling machines. Rybacki answered “no” to Schuster’s question.

Higgins stated upon this approval by Plan Commission, the next step will be Rybacki’s liquor license going before the CLPS committee for consideration (which will be held Monday, April 25th).

Motion by Kollmansberger, second by Johnson, to approve ZONE-3-16-6597, per staff recommendation.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

I. DISCUSSION AND REVIEW OF COMPREHENSIVE PLAN DRAFT CHAPTERS

30. Chapter 2 Community Vision

Higgins pointed out the changes to the chapter, based on everyone’s comments. This will now go back to Mark Roffers, who will be taking all of the chapters and renumbering and reorganizing their placements. These will then come back to PC for final review and recommendation to the Board for approval in August. She stated the Economic Development Chapter is the only one yet hanging out there.

Motion by Schuster, second by Johnson, to approve Chapter 2 Community Vision, to approve and move this on to the final approval process.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
Stenstrom, Mike	YES
White, Loren	YES
Zeyghami, Hooshang	NO

J. REPORTS FROM STAFF

31. Report from Planning and Development Director.

Higgins pointed out her monthly report. Higgins requested, if possible, on May 9th, for the Plan Commissioners to arrive early (at 4:30 p.m.) to be present for the JSD presentation of the SE Quadrant Neighborhood Plan. This will consist of a half hour presentation, followed by an hour-long open house. Plan Commission will then hold their regular meeting that night at 6:00 p.m. This presentation will take the place of the CDA meeting. She brought up upcoming meetings with staff, JSD, DOT, and DNR, on the SE Quadrant project.

32. Staff Report on staff-approved CSM’s, Site Plans, Sign Permits, Commercial Zoning Permits, and Certificate of Occupancies issued since last reported of 03/14/2016.

K. REMARKS FROM COMMISSIONERS.

Diesen stated he will not be present at the May 9th meeting.

White announced to the Plan Commission the resignation letter submitted to him by Stenstrom, and thanked Stenstrom for his years of service on the Plan Commission and ETZ.

L. DISCUSS ITEMS TO BE INCLUDED FOR NEXT AGENDA.

M. Set next regular meeting date for Monday, May 9, 2016, at 6:00 P.M.

- * **SE Quadrant Open House on Monday, May 9, 2016.**
- * **Formal Presentation by JSD to CDA & PC from 4:30 – 5:00 p.m.**
- * **Public Engagement Session and Open House from 5:00 p.m. – 6:00 p.m.**

N. ADJOURN.

13. Adjourn Plan Commission.

Stenstrom motioned, Kollmansberger seconded to adjourn at 7:40 p.m.

Loren White, Chairman
Jennifer Higgins, Director of Planning & Development
Valerie Parker, Recording Secretary

MEETING PACKET

AGENDA ITEM COVER SHEET

**ITEM # – D.7.
Hearing Alpine**



**VILLAGE OF WESTON
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Weston Board of Trustees on Monday, July 18, 2016, on or around 6:00 p.m. to hear testimony relative to a complaint having been filed with the Village Clerk by S. Scott Tatro, Weston Building Inspector, in the matter of revocation of the Mobile Home Park License for Alpine Mobile Home Park, 1919 Schofield Avenue, Weston, WI 54476, per Wis. Stat. § 66.0435(2)(d).

Written testimony may be forwarded to the Village of Weston, 5500 Schofield Avenue, Weston, WI 54476 or emailed to clerks@westonwi.gov before the time of the hearing. All interested persons will be given an opportunity to be heard. Any person planning to attend needing special accommodations in order to participate should call the Village at (715) 359-6114.

Dated this 21st day of June, 2016

Sherry L. Weinkauff
Village Clerk

Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **SHERRY WEINKAUF; VILLAGE CLERK**

ITEM DESCRIPTION: **MOBILE HOME PARK LICENSE FOR ALPINE MOBILE HOME PARK.**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JULY 18, 2016**

POLICY QUESTION: Should the Board of Trustees approve the Mobile Home Park license for Alpine Mobile Home Park from July 19, 2016 to October 3, 2016?

RECOMMENDATION TO: Staff recommendation is to deny the Mobile Home Park license for Alpine Mobile Home Park and begin the process to close the park.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: Chapter 46 – Mobile Homes
- Municipal Rules: _____

PRIOR REVIEW: Community Life and Public Safety Committee

BACKGROUND:

The license for Alpine Mobile Home Park went before the Community Life and Public Safety Committee on May 23, 2016. At that meeting a recommendation was made to deny the license. The motion was approved unanimously. The minutes from that meeting are attached. Also, attached is a copy of the Request for Consideration from Assistant Planner Wehner. Staff recommendation was also to deny the license. Since that meeting a complaint, from Building Inspector Tatro, regarding Alpine Mobile Home Park was filed with the Clerk on June 16, 2016. A copy of the Complaint is also attached. Wis. Stat. 66.0435(2)(d) authorizes a municipality to revoke or suspend a mobile home license. A license is subject to revocation or suspension for cause by the licensing authority that issued the license upon a complaint signed by a law enforcement officer,

local health officer, or building inspector. A public hearing must be held. Alpine's current license will expire on July 19th so staff is requesting the Board of Trustees to deny the license based on recommendations made by staff and the Community Life and Public Safety committee.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments



DEPARTMENT OF INSPECTIONS

June 27, 2016

Report on Alpine Mobile Home Park

There are a total number of 39 lots in the park. Three of which have owner occupied homes on. Nine of the lots are vacant. Twenty-seven lots have park owned homes on them of those 27, 1 has a fair market value over \$4000, 12 have a fair market value over \$2000, and 14 have a fair market value of less than \$2000 (one was \$0).

With the three owner occupied, two have a fair market value of less than \$2000, and one has a fair market value greater than \$8000. (from January 2016 tax assessment records)

The park in general is in disrepair. The majority of the electrical distribution system to the mobile homes were never installed to code. Many of the feeder lines from the electrical distribution & metering panels were installed in flexible plastic water pipe, either on top of the ground or partially buried in the ground. Per Article 300 (Wiring Methods) of National Electrical Code, this has never been allowed. The wiring was to have been installed in the proper size and type of "electrical conduit" with proper listed fittings. Many of the metering distribution panels have not been properly maintained; the back boards have rotted away or are in decay. Earlier this year the management requested to have the power turned on to one of the homes in the park. I inspected the installation and turned their request down as the metering and wiring were not to current requirements. They contacted an electrician who gave them a quote, their response was it cost too much. Consequently, the power was never restored to that home.

When inspecting the park, I found many open (uncapped) sanitary sewer pipes in the park making this an unsanitary condition. I also noted many water lines exposed and unprotected from damage running to the homes.

Many of the homes had open skirting, and sheds were unsecured. This type of thing is where feral pets, skunks and other non-domesticated animals can be harbored.

Many of the homes in the park are vacant and currently not rentable without repairs of some sort. The management must by state law hire licensed plumbers for any plumbing work per State Statutes 145.06. Also they must hire an electrical contractor for any electrical work per State Statutes 101.862.

Many homes in the park are in disrepair, broken windows, rotting doors & windows, and siding issues. Some of the homes have been left unsecured as Renee & I were able to walk up and open the door to one of the homes. We could smell a musty moldy type smell and saw a water damaged ceiling in the home.

The park in general has been slowly getting cleaned up but they still have a long way to go on removing items from the park. The fence in the back of the park is falling down and missing many boards. The whole fence will need to be replaced to meet with the village's requirements.

Also in a plat of survey, from February 2002, performed by Becher-Hoppe Associates, it was discovered that the row of mobile homes along the Wiggly Field property line have been placed over the property line. Per the plat these homes are 11 feet to 14 feet over the actual property line. This should be corrected and in doing so the homes would need to meet the current 6' setback of this zoning district. (see attached)

In requesting the revocation of the Mobile Home Park License of Alpine Mobile Home Park I would reference the Village of Weston Chapter 50 Nuisances.

50.100(6), 50.100(7), 50.102(f)(2)d, 50.102(f)(2)f, 50.102(g)(1)(a), 50.102(g)(1)(d), 50.102(g)(1)(f), 50.102(g)(1)(g), 50.102(g)(4)2e, 50.102(g)(4)2g, 50.102(g)(4)2h, 50.102(g)(4)2i, & 50.102(g)(4)2j
(see attached code sections)

Respectfully



S. Scott Tatro
Building & Electrical inspector Village of Weston
5500 Schofield Ave. Weston, WI 54476
statro@westonwi.gov P 715-241-2620
Cert. # 170565

References:

50.100 Things prohibited.

(6) All buildings or structures so old, dilapidated or out of repair as to be dangerous and unsafe, unsanitary or otherwise unfit for human use.

(7) All abandoned and wrecked or dilapidated motor vehicles, buses, railroad cars and house trailers.

50.102(f) Minimum standards for basic equipment, lighting, ventilation, heating and electrical service.

(2) No person shall occupy as an owner or let to another for occupancy any space in a residential building for the purpose of living, sleeping, cooking or eating therein, which does not comply with the following requirements:

d. Every dwelling unit and lodging room shall have direct access to at least two (2) accessible unobstructed means of egress leading to a safe and open public street. Exterior stairways or exit platforms, or a combination thereof, will be permitted as second exits provided the platform or stairways terminate at a point not more than fifteen (15) feet above the grade directly below the lowest platform. All stairs shall terminate at grade or a platform. Platforms shall have a minimum area of fourteen (14) square feet within a minimum dimension of three (3) feet.

All stairways and platforms shall be protected with handrails and guardrails as specified in Wis. Admin. Code secs. [SPS 321.04\(3\)](#) or [Wisconsin Commercial Building Code SPS 361 through SPS 366](#) as dictated by the type of occupancy in the building. Existing variances to the height limitations specified above may be approved by the Weston Community Life and Public Safety Committee and the Village Board provided platforms or stairs are maintained in a sound structural condition.

f. Every living, sleeping, kitchen or bathroom shall have available natural light and ventilation complying with [SPS 321.05](#) or [Wisconsin Commercial Building Code](#) as dictated by the occupancy of the building. Existing light and ventilation conditions which do not comply with Comm. Codes may remain in use with the granting of a variance by the Zoning Board of Appeals.

Exhaust ventilation shall be installed in all toilet rooms except those having only one (1) fixture (water closet or one urinal) and the window area is greater than four (4) square feet and more than two (2) square feet is openable directly to the exterior of the building. The volume of air exhausted shall not be less than two (2) cubic feet per minute per square foot of floor area.

All openable windows shall be protected with insect screens equivalent to not less than sixteen (16) wire mesh installed to prevent the entrance of flies, mosquitoes and other insects, annually during May, before June 1, and maintained until October 1.

All exterior uninsulated doors and non-thermo glazed windows shall have storm windows or storm doors installed or maintained to prevent excessive drafts and heat loss no earlier than October 15, but no later than November 15 annually. All common area exterior doors shall have door closers, and all installed hardware shall be properly maintained.

50.102(g) Duties and Responsibilities of Owners and Operators

(1) **Maintenance of Exterior of Premises.** The exterior of the premises and all structures thereon shall be kept free of all nuisances and any hazards to the safety of the occupant, pedestrians, or any other person utilizing the premises, and free of unsanitary conditions. Any of the foregoing shall be promptly removed and abated by the owner or operator. It shall be the duty of the owner or operator to keep the premises free of hazards, which include, but are not limited to, the following:

(a) Refuse, such as brush, weeds, yard waste, broken glass, stumps, obnoxious growths, filth, garbage, trash and debris.

(d) The exterior of the premises, the exterior of structures and the condition of accessory structures shall be maintained so that the appearance of the premises and structures shall not constitute a blighting factor.

(f) All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed per Weston Municipal Code Sec. 10.129(a) or Sec. 10.130.

(g) Fences, other minor construction, walks, driveways, parking areas and similar paved areas shall be properly maintained in a safe, sanitary and substantial condition. Approved walks shall provide convenient all weather access to buildings.

Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking or other deterioration of the exterior surface or the surface treatment and to present an attractive appearance. All paint or other preservative shall be applied in a workman like fashion. Roofs shall be maintained to prevent leaking of water in to the building.

50.102(g)(4) Safe and sanitary maintenance of property.

2. Every owner or operator shall improve and maintain all property under his/her control to comply with the following minimum requirements: c. All exterior property areas shall be properly maintained in a clean and sanitary condition free from debris, rubbish or garbage, physical hazards, rodent harborage and infestation, and animal feces. All animal feces shall be removed per Sec. 10.129(a) or Sec. 10.130 of the Weston Municipal Code.

d. Fences, other minor construction, walks, driveways, parking areas and similar paved areas shall be properly maintained in a safe, sanitary and substantial condition. Approved walks shall provide convenient all weather access to buildings.

e. Exterior surfaces of buildings and structures not inherently resistant to deterioration shall be treated with a protective coating of paint or other suitable preservative which will provide adequate resistance to weathering and maintain an attractive appearance. Any exterior surface treated with paint or other preservative shall be maintained so as to prevent chipping, cracking or other deterioration of the exterior surface or the surface treatment, and to present an attractive appearance. All paint or other preservative shall be applied in a workman like fashion. Roofs shall be maintained to prevent leaking of water in to the building.

g. Every interior floor, wall and ceiling, including door and window assemblies, shall be kept clean and in good repair, and shall be capable of affording privacy. Any sagging or bulging shall be properly repaired to a level or plumb position. All surfaces shall be free from serious cracking, irregularities, and peeling paint. A waterproof, hard surface shall be provided in spaces subject to moisture. All surface repairs shall be completed to closely match the existing surface color and texture. Floor surfacing shall provide ease of maintenance and durability appropriate for the use of the room.

h. Every foundation, exterior wall, floor and roof shall be reasonably weather tight, watertight and rodent proof and shall be kept in proper repair and shall be capable of affording privacy. Any sagging or bulging shall be properly repaired to a level or plumb position. All chimneys and breeching shall be so constructed and maintained so as to insure that it safely and properly removes the products of combustion from the building. Every gap allowing the accumulation of dirt or other objectionable matter in bathing, toilet, or food preparation areas shall be tightly sealed with an impervious and cleanable material.

i. Every window, exterior door, interior door and basement hatchway shall be reasonably weather tight, watertight and rodent proof and kept in proper repair. All common area exterior doors of two or more dwelling units are required to have self-closing hardware. All door and window hardware shall be installed and maintained in proper working condition.

j. Every inside and outside stair, every porch, and every appurtenance thereto shall be so constructed as to be safe to use and capable of supporting the load that normal use may cause to be placed thereon, and shall be kept in proper condition and repair and shall present an attractive appearance. All interior and exterior stairs, steps, porches and every appurtenance thereto shall comply with the requirements specified in Wis. Admin. Code Sections. SPS 321.04 or [SPS 362](#), and [IBC 2009](#) as dictated by the type of occupancy in the building.

145.06 License or registration required; exemptions.

(1) (a) No person may engage in or work at plumbing in the state unless licensed to do so by the department. A master plumber may work as a journeyman. No person may act as a plumbing apprentice or pipe layer unless registered with the department.

(b) No public utility shall engage in or perform plumbing unless exempted by sub. (4).

(2) No person shall install plumbing unless at all times a licensed master plumber is in charge, who shall be responsible for proper installation. Licenses shall be issued only to individuals and no license shall be issued to or in the name of any firm or corporation. No such license shall be transferable. It is unlawful for any licensed master plumber to allow the use of his or her license, directly or indirectly, for the purpose of obtaining local permits for others or to allow the use of his or her license by others to install plumbing work.

(3) Each member or employee of a partnership or limited liability company or each officer or employee of a corporation engaging in the business of superintending plumbing installations shall be required to apply for and obtain a master plumber's license before engaging in the work of superintending plumbing installations.

(3m) No person may test the performance of cross-connection control devices when the test is required by the department unless he or she is registered with the department as a cross-connection control tester.

(4) This section shall not apply to:

(a) Plumbing work done by a property owner in a one-family building owned and occupied by him or her as his or her home or farm building, except where such license is required by local ordinance.

(b) Plumbing from the private water supply pump to and including the initial pressure tank and connection to an existing water distribution system, when installed by persons licensed under ch. [280](#).

(c) Installation of sewer and water service piping from the main to the property lot line, when installed by authorized municipal utility employees or sewer and water utility installers under a contract with a municipality.

(d) Making minor repairs to faucets, valves, pipes or appliances, repair or replacement of electrical or gas energy or other automatic valves or control devices or removing of stoppages in waste or drainage pipes.

(e) Installation of sewer and water mains, when installed by sewer and water utility contractors and their employees.

(f) Installation, repair or replacement of water service piping, from the property line to the meter, including meter installation, to service any building or structure or proposed building or structure when such installation, repair or replacement is accomplished by employees of a public municipal water utility, providing such utility regularly has engaged in such installation, repair or replacement for at least 5 years prior to January 1, 1964.

History: [1977 c. 314](#); [1983 a. 189](#); [1993 a. 112](#), [322](#), [482](#), [490](#); [1995 a. 227](#).

Cross-reference: See also ss. [SPS 305.90](#), [305.91](#), [305.92](#), [305.93](#), [305.94](#), [305.95](#), [305.96](#), [305.97](#), [305.98](#), and [305.99](#), Wis. adm. code.

101.862 License or registration required.

(1) No person may engage in the business of installing, repairing, or maintaining electrical wiring unless the person is licensed as an electrical contractor by the department.

(2) No person may install, repair, or maintain electrical wiring unless the person is licensed as an electrician by the department or unless the person is enrolled as a registered electrician by the department.

(3) No person who is not a master electrician may install, repair, or maintain electrical wiring unless a master electrician is at all times responsible for the person's work.

(4) Subsections (1) to (3) do not apply to any of the following:

(a) A residential property owner who installs, repairs, or maintains electrical wiring on premises that the property owner owns and occupies as a residence, unless a license or registration issued by the department is required by local ordinance.

(am) A person engaged in installing electrical wiring within an existing industrial facility or existing manufacturing facility owned or leased by the person or by an entity for which the person is an agent or employee.

(b) A person engaged in maintaining or repairing electrical wiring within an existing facility or on premises owned or leased by the person or by an entity for which the person is an agent or employee.

(c) A person engaged in installing, repairing, or maintaining electrical wiring, apparatus, or equipment for elevators and escalators.

(d) A person engaged in installing, repairing, or maintaining equipment or systems that operate at 100 volts or less.

(e) A person engaged in installing, repairing, or maintaining an electronic system designed to monitor a premises for the presence of an emergency, to issue an alarm for an emergency, or to detect and summon aid for an emergency.

(f) A person engaged in installing, repairing, or maintaining electrical wiring of facilities that support telecommunications service, as defined in s. [182.017 \(1g\) \(cq\)](#), that is provided by a telecommunications provider, as defined in s. [196.01 \(8p\)](#).

(g) A person engaged in installing, repairing, or maintaining manufactured equipment or utilization equipment, including ballasts, electric signs and luminaires, or any other manufactured system that is designed to provide a function that is not primarily electrical in nature if the installation, repair, or maintenance only involves the modification or installation of conductors that are considered part of the equipment or system under this paragraph. For purposes of this paragraph, any conductor going from the disconnecting point or the nearest junction, pull, or device box to the manufactured equipment or utilization equipment or the manufactured system is considered part of the equipment or system.

(h) A person engaged in installing electrical wiring for components of a manufactured home, as defined in s. [101.91 \(2\)](#), or a manufactured building, as defined in s. [101.71 \(6\)](#), while the manufactured home or the manufactured building is at or in the facility at which it is being manufactured.

(i) A person employed by an electricity provider, or a subcontractor of an electricity provider, who installs, repairs, or maintains electrical wiring for equipment that is installed in the normal course of providing utility services by the electricity provider.

(j) A person engaged in installing, repairing, or maintaining electrical wiring that provides lighting or signals for public thoroughfares and for public airports.

(k) A person engaged in installing, repairing, or maintaining electric lines on the utility side of substations and other distribution facilities owned or operated by customers or members of electricity providers.

(L) A person employed by an electricity provider, or a subcontractor of an electricity provider, who installs, repairs, or maintains primary voltage electric facilities that are owned by the electricity provider's customers or members and that operate at greater than 600 volts.

(m) A person employed by an electricity provider, or a subcontractor of an electricity provider, who restores service during an emergency.

(n) A person who installs a replacement for an existing switch or outlet if the replacement switch or outlet has a rating of not more than 20 amperes.

(p) A person engaged in installing, repairing, or maintaining a private on-site wastewater treatment system, as defined in s. [145.01 \(12\)](#), if the activity only involves installing or modifying a conductor going from the system's junction, pull, or device box to the nearest disconnecting point and the conductor is buried with the system.

(q) A person engaged in installing, repairing, or maintaining a pump for a well if the activity only involves installing or modifying a conductor going from the pump's junction, pull, or device box to the nearest disconnecting point and the conductor is buried with the pump.

(5)

(a) Subsections [\(2\)](#) and [\(3\)](#) do not apply to a person who was born on or before January 1, 1956, and who has at least 15 years of experience in installing, repairing, or maintaining electrical wiring, subject to par. [\(b\)](#).

(b) The department shall promulgate rules establishing criteria and procedures for issuing licenses to electricians who were born on or before January 1, 1956, and who have at least 15 years of experience in installing, repairing, or maintaining electrical wiring. Upon promulgation of these rules, an electrician who meets these age and experience requirements may not install, repair, or maintain electrical wiring unless he or she is licensed in compliance with these rules or is otherwise licensed or registered as an electrician under this subchapter.

(6)

(a) Subsections [\(2\)](#) and [\(3\)](#) do not apply to a person who installs electrical wiring, without receiving payment or other consideration, in a new one-family or 2-family dwelling that is being constructed by a qualified nonprofit corporation.

(b) For purposes of par. [\(a\)](#), a qualified nonprofit corporation is one that meets all of the following conditions:

1. The corporation is described in section [501 \(c\) \(3\)](#) of the Internal Revenue Code and is exempt from federal income tax under section [501 \(a\)](#) of the Internal Revenue Code.

2. The corporation has as its purpose the construction and rehabilitation of residential dwellings in a specific community or area.



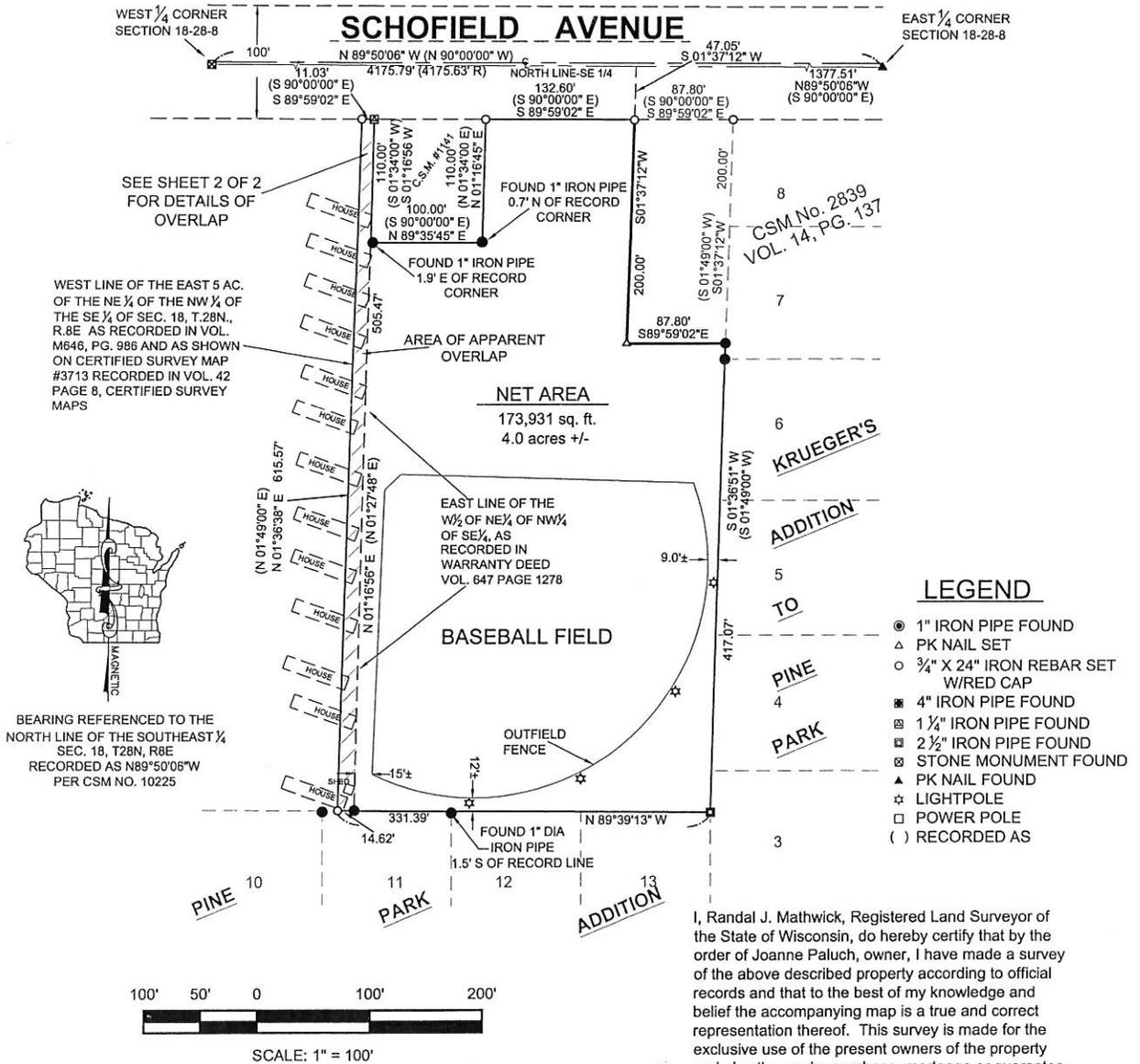
Fence at the entrance to the park.

PLAT OF SURVEY

PART OF THE SOUTHEAST 1/4, SECTION 18, TOWNSHIP 28 NORTH, RANGE 8 EAST, TOWN OF WESTON, MARATHON COUNTY, WISCONSIN

Commencing at the East 1/4 corner of said Section 18; thence N 89° 50'06" W, along the North line of the SE 1/4 of said Section 18, 1377.51 feet; thence S 01°37'12" W, 47.05 feet to the South Right of Way line of S.T.H. "29", and the point of beginning of the following described parcel;

Thence continuing S 01°37'12" W, 200.00 feet; thence S 89°59'02" E, 87.80 feet; thence S 01°36'51" W, 417.07 feet; thence N 89°39'13" W, 331.39 feet; thence N 01°36'38" E, 615.57 feet to the South Right of Way line of S.T.H. "29"; thence S 89°59'02" E, along said South Right of Way line 11.03 feet to the West line of Certified Survey map Number 1141 as recorded in Volume 5, Page 69, Document number 703643; thence S 01°16'56" W, 110.00 feet along the West line of said Certified Survey Map; thence N 89°35'45" E, 100.00 feet along the South line of said Certified Survey Map; thence N 01°16'45" E, 110.00 feet along the East line of said Certified Survey Map, to the South Right of Way line of S.T.H. "29"; thence S 89° 59'02" E, along said Right of Way line 132.60 feet to the point of beginning, said aforementioned described parcel contains 4.0 acres of land, more or less. Subject to all Easements, Restrictions, and Rights of Way of record.



I, Randal J. Mathwick, Registered Land Surveyor of the State of Wisconsin, do hereby certify that by the order of Joanne Paluch, owner, I have made a survey of the above described property according to official records and that to the best of my knowledge and belief the accompanying map is a true and correct representation thereof. This survey is made for the exclusive use of the present owners of the property and also those who purchase, mortgage or guarantee the title thereto, and is certified for one year from date hereof.

Dated this 5th day of April, 2002

For Becher-Hoppe Associates, Inc., Wausau, WI
By: Randal J. Mathwick, R.L.S. No. S-2411

SHEET 1 OF 2
PLAT OF SURVEY - SET 1/4 SEC. 18-28-8
OWNER: PALUCH
PROJECT NO. 2001-135
DATE: 1-02-02
DRAWN BY: AJP
CHECKED BY: RJM
SCALE: 0 100'
© Copyright, 1999, Becher-Hoppe Assoc. Inc.
BECHER-HOPPE ASSOCIATES INC.

DETAIL OF APPARENT ENCROACHMENT

C.S.M. #1141
AS RECORDED
IN VOLUME 5,
PAGE 69
DOCUMENT
#703643

WEST LINE OF THE E 1/2
OF NE 1/4 OF NW 1/4 OF SE 1/4,
AS RECORDED IN
CERTIFIED SURVEY MAP
#10225 RECORDED AS
VOL. 42 PAGE 48

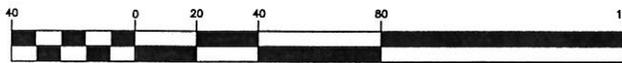


BEARING REFERENCED TO THE
NORTH LINE OF THE SOUTHEAST 1/4
SEC. 18, T28N, R8E
RECORDED AS N89°50'06"W
PER CSM NO. 10225

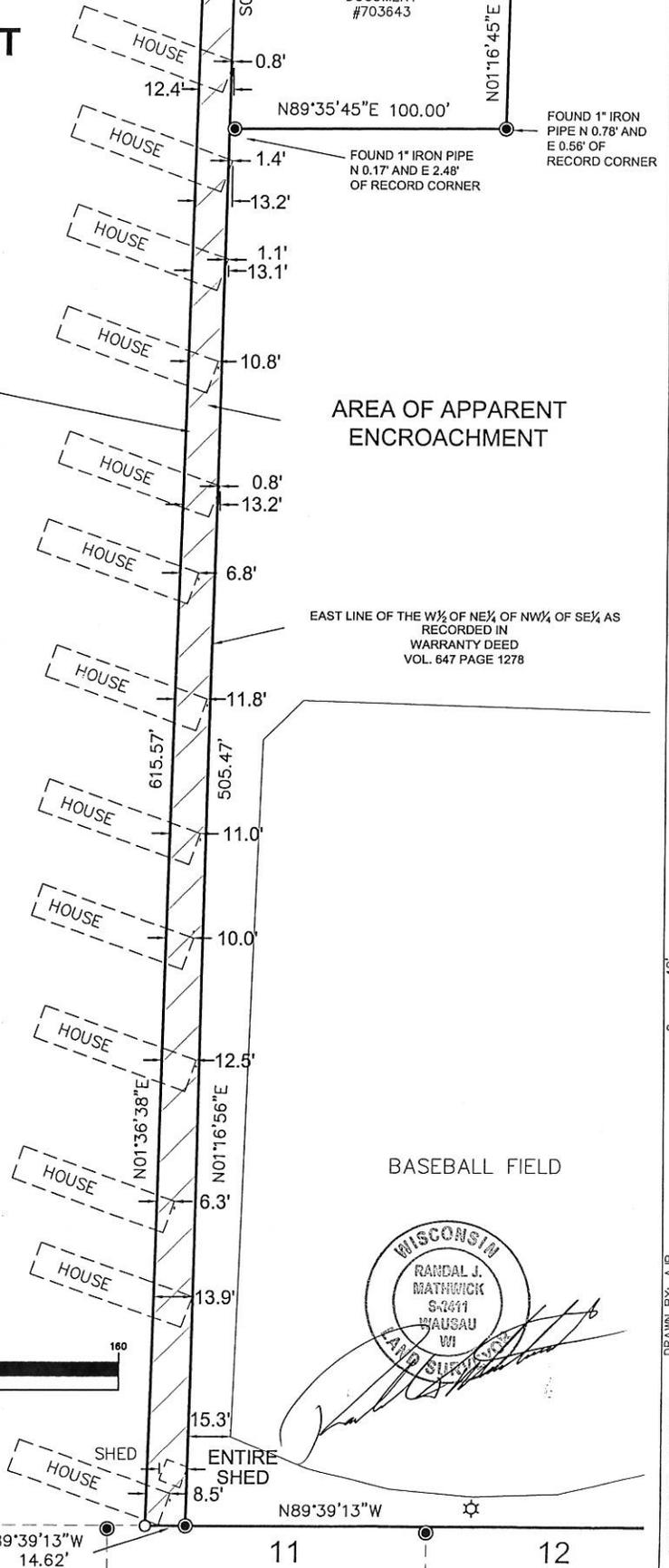
LEGEND

- 1" IRON PIPE FOUND
- 3/4" X 24" IRON REBAR SET
W/RED CAP
- ⊠ 1 1/4" IRON PIPE FOUND
- ☆ LIGHTPOLE

GRAPHIC SCALE



(IN FEET)
1 inch = 40 ft.



AREA OF APPARENT ENCROACHMENT

EAST LINE OF THE W 1/2 OF NE 1/4 OF NW 1/4 OF SE 1/4 AS
RECORDED IN
WARRANTY DEED
VOL. 647 PAGE 1278

BASEBALL FIELD





Items lined up in front of park office have been there some time as the leaves cover the wheels on the wheel chair.



Debris and a make shift fire pit, fire pits are only allowed in one & two family zoning districts.



Some of the homes with broken windows.



Fence that is in disrepair and needs to be replaced.



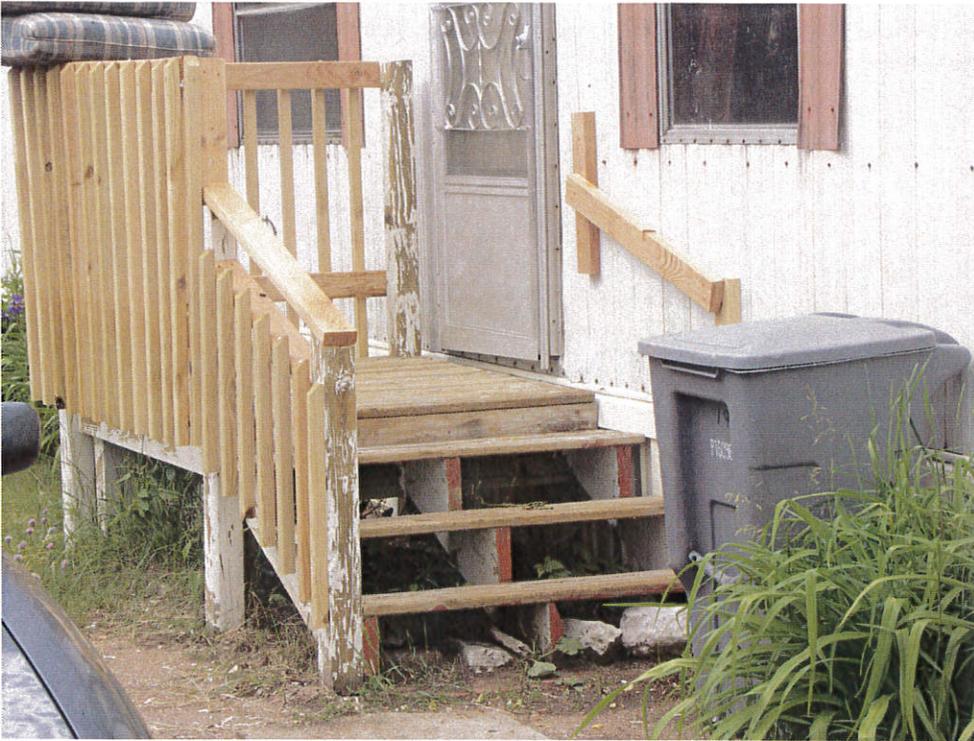
Un-capped sanitary sewer pipes in the park.



Exposed plumbing piping in the park. Big white pipe sewer small blue pipe is water supply.



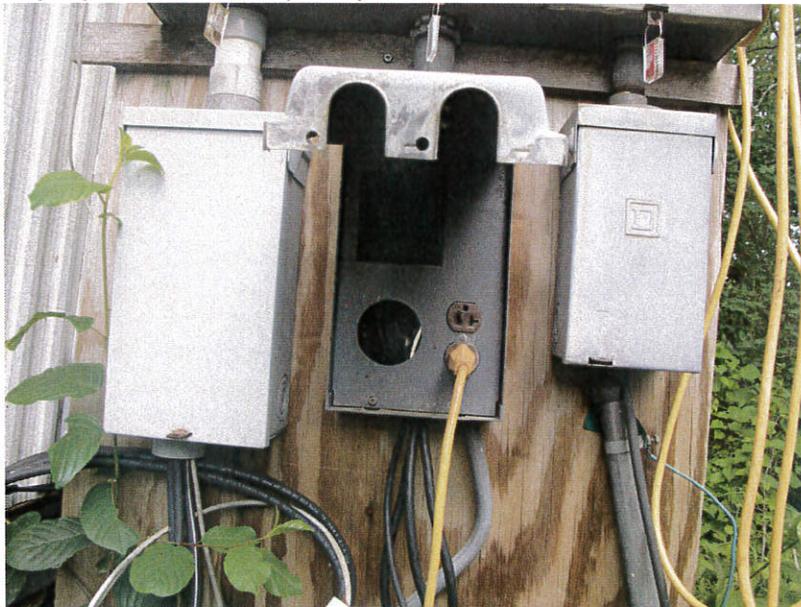
Door & AC unit not properly installed door needs brick mold around it AC unit about to fall out of window.



Two attempts of making code compliant steps both failed.

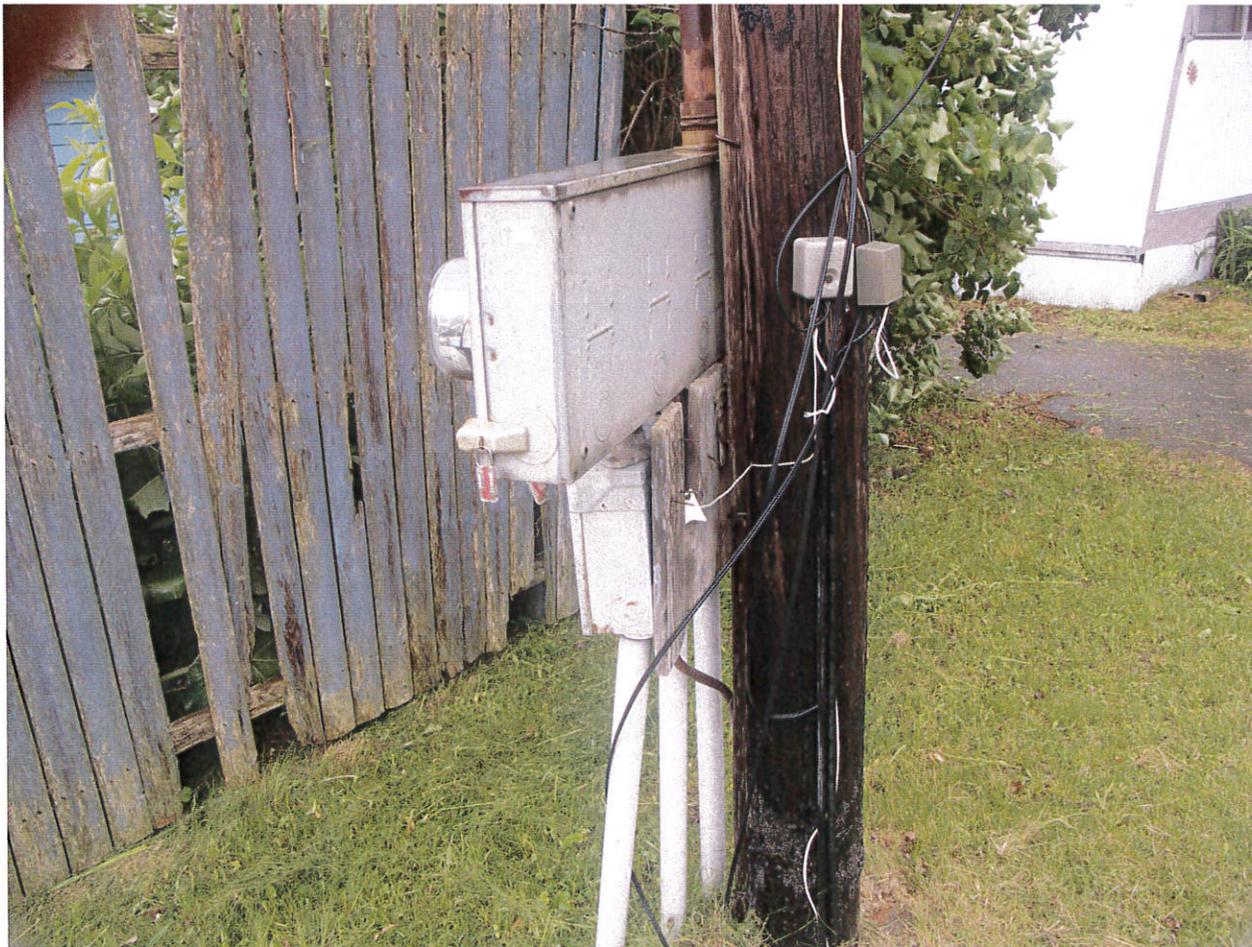


Improper electrical & poorly maintained installations





Plastic water pipe used as conduit code violation!



Electrical boxes not fastened to a backing board appears to have decayed away & not repaired.



Wiring on top of ground, also in the wrong type of pipe.



Exposed electrical wires not in conduit & some in plumbing waste water pipe.



Junk around the park.



Hole in siding of home appears to have been done by wood pecker or other type of bird.



Porch roof has rotted and falling apart.



Door frame is rotting away not decay material on the landing of the steps.

Village of Weston, Wisconsin
COMMUNITY LIFE & PUBLIC SAFETY MEETING
held on Monday, May 23, 2016, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center
Trustee Schuster Presiding.

A. OPENING OF SESSION AT 6:30 P.M.

1. Community Life & Public Safety Meeting called to order by Village Trustee Schuster.

2. Clerk will take attendance and roll call.

Roll call indicated 4 CLPS members present (Zach Martin was excused).

<u>Member</u>	<u>Present</u>
Fiene, Brian	YES
Hansen, Tamera	YES
Martin, Zach	NO
Schuster, Fred	YES
Zeigler, Jon	YES

Village Staff in attendance: Renee Hodell, Chief Wally Sparks, Jennifer Higgins, Jared Wehner, Scott Tatro, Sherry Weinkauff and Bob Wesinek from the Town of Weston

3. Requests for Silencing of cellphones and other electronic devices.

4. Acknowledgment of visitors if any.

There were 7 visitors.

B. COMMENTS FROM THE PUBLIC

Amy Bliss from the Wisconsin Housing Alliance represent the Manufactured Home Community, which represents about 700 communities and is one of the most affordable housing options. Amy's concern was that the Village was recommend thata one of the parks be closed along with the possibility that the other parks could be closed if they don't comply with the Village's demands. Bliss stated that the parks combined represent 523 families. Bliss wanted to make sure the committee based their decision on the "health, safety and welfare" of the park and not just the aesthetics. She felt in looking through the report that many of the issues had to do with dilapidated sheds which does not have to do with Health, Safety, and Welfare. Bliss stated she had gone through all four parks today and stated there was progress in each park (by adding steps/deck, and tearing down dilapidated trailers). Bliss commented that they have a program where they can help residents dispose of their home. Bliss stated a judge has to approve the eviction of the tenants/home owners in the park. She also stated that since this process started in the fall that it was hard to get all the repairs done before winter and then during the spring. Bliss stated she is offering her assistance to the Village and parks to help bring the standards up and they are here as a resource. She also stated that in the fall when she spoke with Administrator Guild he felt this was not his problem.

Barb Rolen (1329 Townline Rd. Wausau) spoke on behalf of Alpine Mobile Home Park. She commented that the same standard should be set forth for all parks, where Alpine was inspected by walking through and the others were inspected by driving through. She also took offense that the Village thought there was little progress where she felt there was a lot of improvement and didn't understand why Alpine wasn't going to get renewed and felt there were different standards. One example were the street signs and how Alpine had to fix theirs but Weston Manor did not. Schuster commented that a timeline was given to make certain improvements and asked how many people were helping with the improvements. Rolen stated they have one person working for them, as they are not a corporation and can only afford a bunch of people. She also stated there is a potential buyer who wants to get rid of the old homes and bring in new ones.

Daniel Guild 5702 Pine Terrace – Weston, stated how staff is responsible for overseeing the application of the Municipal code for over 8500 residents and that they do have the same standard as the other parks. Staff was tasked by the board to have the parks be 90% compliant by this date, with the ultimate decision coming from the board. Guild stated the ongoing problems at the parks have been well documented and have been going on for years. Guild stated staff is here to give their honest impressions of what they have found. Guild also questioned that why in the 11th hour is the Wisconsin Housing Alliance letting their resources be known now.

Deb Fletcher – 4311 Schofield Ave Lot 100 – Weston (Stillwater Landing) - Fletcher thanked the Village for noticing the improvements and are continuing to move forward. She stated that they will be putting a fence along E. Jelinek Avenue and that Ken is flying in to work for the next 30 days to bring steps up to code. Stillwater is currently half-empty do to evicting problem tenants.

C. PRESENTATIONS

There were no presentations

D. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION

5. Approve previous meeting minutes from April 25, 2016

Motion by Fiene, second by Hansen, to approve the Community Life & Public Safety, April 25, 2016 meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

6. Discussion and Action on proposed amendment to Chapter 50 – Nuisances

Motion by Ziegler, second by Hansen, adopt the proposed amendments to Chapter 50.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

Higgins stated staff has been working on the revisions to Chapter 50 for 1 ½ years as Tatro and Hodell wanted to make some changes regarding nuisances and the property maintenance code. White has gone through Chapter 50 and didn't find any errors.

7. Mobile Home Park Compliance Reports

a. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Colonial Gardens Mobile Home Park.

Higgins asked for a 3 month extension on their license renewal as the things they need to fix can be fixed over the summer. Things such as, property maintenance, skirting, and stairs. Documents were prepared from Hodell and Wehner's notes. The inspection was done now (May) as to have the recommendations for the Board for the June meeting in order to have the parks licensed July. Higgins stated that management has not been with staff during any of the inspections. The problems that were slated to be fixed have not been fixed and management has been unresponsive. Wehner explained that even though the issues were only minor (skirting, steps) they can still be considered safety issues. Wehner also stated this is one of the better mobile home parks but they still need to comply or receive citations. Fiene asked how they park was informed of their violations and Wehner stated by email.

Motion by Fiene, second by Hansen, to recommend to the board a 90 day license.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

b. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Stillwater Landing Mobile Home Park

Wehner stated Stillwater Landing is still in disrepair but they have been working very hard and with the resources, they will have it taken care of. Fletcher stated they will be blacktopping the roads, and putting up a fence along Jelinek Ave which should be completed by summer.

Motion by Ziegler, second by Fiene to recommend to the board a 90-day license for Stillwater Landing Mobile Home Park

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	----
Schuster, Fred	YES
Ziegler, Jon	YES

c. Recommendation to the Board of Trustees regarding the renewal of the mobile home park license for Weston Manor Mobile Home Park

Wehner stated Park overall in good repair. A number of issues have not completed and there has not been any response park. It was also noted that the Park should supply list of who owns home Wehner stated Stillwater Landing is still has some items in disrepair but they have been working very hard and have the resources, and they will have everything it taken care of. Fletcher stated they will be blacktopping the roads, and putting up a fence along Jelinek Ave which should be completed by summer.

Motion by Ziegler, second by Fiene to recommend to the board a 90-day license for Weston Manor Mobile Home Park

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	----
Schuster, Fred	YES
Ziegler, Jon	YES

d. Recommendation to the Board of Trustees regarding the denial of the mobile home park license for Alpine Mobile Home Park

Schuster stated we have had many problems in the past. Higgins stated that even though progress has been made there are too many homes that are uninhabitable. They were renting a home that was not up to code and kids were moving in. Higgins stated owner Ken Ruether had not taken care of the park and it has been an uphill battle - that the park is not safe and cannot be fixed. Schuster commended Rolen, but she is only one person, and being that it is so out of hand and with financial issues, he does not feel they will be able to get everything corrected in 90 days. Fiene asked what would happen if the license were denied and the park was sold, what would be required. Higgins stated she would need to lock into it. It is currently zoned for mobile home park, so they could keep it that way however, they would have to submit a strict plan with timeline on what is going to be done with the uninhabitable homes. There are currently only four owner occupied homes.

Motion by Fiene, second by Hansen to recommend to the board the denial of the license for Alpine Mobile Home Park

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	-----
Schuster, Fred	YES
Ziegler, Jon	YES

8. Discussion on ways to mitigate vandalism in the Village particularly the parks.

Guild was hoping to finish report with Osterbrink on cost and was unable to get it completed and would like to move to defer to a later meeting.

E. REPORTS FROM STAFF

9. Everest Metro Police Department

Sparks stated there was an Overdose of LSD, where they had to perform a search warrant where they found a lot of drugs. A person than admitted to giving the person drugs. Sparks also stated that 57% of the crimes directly related to drugs (thefts, bank robberies). Guild stated he met with Mark Matthiae, CEO of Crystal Finishing. He has 97 positions open that he cannot fill. He went to job fair where of the 12 people he liked he would be surprised if 50% would pass drug tests. In addition, if he did they did pass it they may not make it through the first 3 months. Sparks stated drugs have been challenge and an uphill battle. He conferred on the vandalism and the cameras at the skate park have been helpful. Language is starting to become an issue however.

9. South Area Fire & Emergency Response District

Per White SAFER is still working on their Charter.

10. Taxpayer Relations Coordinator

Hodell stated with the warmer weather and residents out walking more, there have been complaints regarding property maintenance, garbage, debris, and parking on the lawns. Hodell also talked about the Village Wide Rummage sale May 6-7 where there is so far over 150 homes. There will then be the Village's Bulk Item drop off at Advanced Disposal May 12-14.

The Farmer's Market is scheduled to open on Saturday, May 7th at 8:00 am. Then beginning the week of May 2nd the Street Department will begin picking up leaves and brush starting in the neighborhoods by the D.C. Everest Jr. High. Schuster questioned if the Spring pickup is more of a problem due to rocks being in the ditches or on the shoulders that cause problems with the Vac Truck. Guild stated what he noticed more was the wetness of the leaves which tends to make pick up a little harder.

F. REPORT FROM ADMINISTRATOR

Guild stated that the parks are getting used and there were over 50 vehicles at the Disc Golf Course parking lot. The new Kayak launch is also being utilized.

G. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBRSRS.

H. Set next regular meeting date for Monday, June 27, 2016, at 6:30 P.M.

I. ADJOURN.

Schuster adjourned Community Life and Public Safety Meeting at 7:29 p.m.

Fred Schuster, Trustee
Renee Hodell, Recording Secretary

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **JARED WEHNER, ASSISTANT PLANNER, PLANNING AND DEVELOPMENT**

ITEM DESCRIPTION: **MANUFACTURED HOME PARK ANNUAL INSPECTION REPORT – ALPINE MOBILE HOME PARK**

DATE/MTG: **COMMUNITY LIFE AND PUBLIC SAFETY COMMITTEE, MAY 23, 2016**

POLICY QUESTION: Should the Community Life and Public Safety Committee recommend the renewal of the mobile home park license for Alpine Mobile Home Park for the 2016/2017 year (expiration date of July 1, 2017) to the Board of Trustees?

RECOMMENDATION TO: I move that the Community Life and Public Safety Committee deny the renewal of the mobile home park license for Alpine Mobile Home Park and the closure process of the park is started. The park's condition is too far deteriorated to be fit for occupancy. The park poses a significant hazard tot health, safety and welfare of its residents as well as the neighbors and residents of the Village.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: None for 2016.

BACKGROUND:

See inspection report.

Attachments: MHP Compliance Inspection Report

ALPINE MHP

JARED WEHNER, ASSISTANT PLANNER

MHP COMPLIANCE INSPECTION REPORT

MAY 20, 2016

Inspection Date: May 17, 2016

Attendees: Director of Planning and Development, Jennifer Higgins; Building Inspector, Scott Tatro; Assistant Planner, Jared Wehner; Property Inspector, Roman Macguire; Tax Payer Relations Coordinator, Renee Hodell

PROPERTY INFORMATION

PIN: **192280818440998**
 Owner: **Kenneth Ruether**
 Address: **1919 Schofield Avenue**
Weston, WI 54476

CONTACT INFORMATION

Contact: **Kenneth Ruether**
 Phone: **715-359-9500**
 Email: barbara.rolan@gmail.com
 Manager: **Barbara Rolan**
 Phone: **N/A**

SUMMARY

Overall, Alpine Manufactured Home Park continues to be in a dilapidated state. A majority of the homes within the lot are unfit for occupancy. The park manager claims that a majority of the homes are under construction (without filing any permits), but without inspecting each home, it appears, from the exterior, that little work has been completed. While staff was completing the inspection, a family was moving into a home that is unfit for occupancy (21 Carefree Rd), despite the manager stating many times that she will not rent any homes until the home is fit for occupancy. Only one home was removed from the park when 10 were stated to be removed by the manager back in January. The amount of work that needs to be completed is beyond the manager's ability to repair. All the homes that are currently under construction need to be sealed from the elements and posted as unfit for occupancy. A permit shall be filed for each home, which there has not been any permits filed to date. Once the homes are complete, an occupancy inspection shall occur.

STAFF RECOMMENDATION

Staff recommends that the license application for Alpine MHP be denied and the closure process of the park is started. The park's condition is too far deteriorated to be fit for occupancy. The park poses a significant hazard to health, safety and welfare of its residents as well as the neighbors and residents of the Village.

EVEREST METRO PD

Unknown at this time.

UTILITIES

The park is current on all utility bills at this time.

SCORECARD

	1/21/2016		5/16/2016		
STATUS:	# OF LOTS	%	# OF LOTS	%	% CHANGE
 : NO ISSUES IDENTIFIED, IN COMPLIANCE	3	7.69	3	7.69	0.00
 : IDENTIFIED ISSUES RESOLVED, IN COMPLIANCE	11	28.21	1	2.56	-90.91
 : PROGRESS MADE, NOT IN COMPLIANCE	13	33.33	18	46.15	38.46
 : NO PROGRESS MADE, NOT IN COMPLIANCE	10	25.64	5	12.82	-50.00
 : NEW ISSUES IDENTIFIED, NOT IN COMPLIANCE	2	5.13	12	30.77	500.00
TOTAL LOTS:	39		39		
LOTS IN COMPLIANCE:	14	35.90	4	10.26	-71.43
AVERAGE SCORE (LOWER IS BETTER):	2.92		3.56		21.93
 : VACANT, NO HOME PRESENT	3	7.69	3	7.69	33.33
 : OWNER OCCUPIED	4	10.26	4	10.26	25.00
 : PARK OWNED	32	82.05	32	82.05	0.00

LOT:		STATUS DESCRIPTION (01/21/2016)		STATUS DESCRIPTION (5/16/2016)	
1 Easy St	P	Fixed, no remaining issues.		P Skirting in disrepair. Home being used for storage, use prohibited.	
2 Easy St	P	Fixed, no remaining issues (10/15/2015).		P Skirting in disrepair. Electrical pedestal open. Home is not occupied.	

LOT:		STATUS DESCRIPTION (01/21/2016)		STATUS DESCRIPTION (5/16/2016)	
4 Easy St	P	Junk in yard. Management addressing.		P Skirting is in disrepair. Siding in disrepair. Front and back steps do not meet code. Home is not	
6 Easy St	O	Fixed, no remaining issues (10/15/2015).		O Skirting in disrepair. Siding in disrepair.	
8 Easy St	P	Fixed, no remaining issues (10/15/2015).		P Skirting in disrepair.	
10 Easy St	P	Fixed, no remaining issues (1/21/2016).		P Skirting in disrepair. Junk in yard. Broken windows. Unlicensed vehicle.	
12 Easy St	P	No back steps. 2 yard sheds, both are dilapidated, shall be remove (fixed by 6/1/2016*).		P Deck in disrepair. Skirting in disrepair. 2 yard sheds, 1 must be removed. No back stairs. Hoime is not occupied.	
14 Easy St	P	Vacant, all structures shall be removed. (Fixed by 5/1/2016)		P Vacant. All structures shall be removed.	
16 Easy St	V	No Issues.		V Junk in yard.	
2 Candy Ln	P	Fixed, no remaining issues (01/21/2016). Power to unit?		P Skirting in disrepair. Deck in disrepair. Home is not occupied.	
4 Candy Ln	P	Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (Letter from Village)		P Skirting in disrepair. Junk in yard. No back steps. Front steps do not meet code.	
6 Candy Ln	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)		P Skirting in disrepair. Windows broken.	
8 Candy Ln	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 6/1/2016*)		P Skirting in disrepair. Windows broken. Back steps do not meet code.	
10 Candy Ln	P	Appears to be unoccupied. Home is dilapidated, must be removed or brought in compliance prior to occupancy. (To be removed by 6/1/2016*)		P Skirting in disrepair. Back steps do ont meet code.	
12 Candy Ln	P	Skirting in disrepair. (Water damage, possible removal)		P Skirting in disrepair. Front and back steps do ont meet code.	
14 Candy Ln	P	Skirting repaired (01/21/2016). Garbage in yard (Village sending letter).		P Light fixture not to code. Back steps do not meet code.	
1 Carefree Rd	P	Steps and skirting in disrepair (To be repaired by 4/1/2016).		P Skirting in disrepair. Siding in disrepair. Door frame damaged. Home is not occupied.	
2 Carefree Rd	P	Skirting in disrepair. Junk in yard. Lawn needs mowing. (To be repaired by 4/1/2016).		P Skirting in disrepair. Home not occupied.	
3 Carefree Rd	O	Fixed, no remaining issues (10/15/2015).		O No issues.	
4 Carefree Rd	P	Fixed, no remaining issues (10/15/2015). (To be removed by 4/1/2016)		P Front stairs do not meet code. Siding in disrepair. Home is not occupied.	
5 Carefree Rd	P	Appears to be unoccupied, used as storage, not permitted. Home is dilapidated, must be removed or brought in compliance prior to occupancy. Junk in yard. (To be removed by 4/1/2016)		P Skirting in disrepair. Porch roof in disrepair. Front and back stairs do not meet code. Home is not occupied.	
6 Carefree Rd	P	Yard shed is in disrepair, needs painting or be removed. (Fixed by 5/15/2016). (Stairs fixed by		P Deck is dilapidated. Home is not occupied.	
7 Carefree Rd	P	Deck does not meet code. (To be removed by 6/1/2016*)		P Skirting is in disrepair. Deck does not meet code. Back steps do not meet code. Home is not	

LOT:		STATUS DESCRIPTION (01/21/2016)	STATUS DESCRIPTION (5/16/2016)
8 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2016*)	P Front stairs do not meet code. Siding in disrepair. No back stairs. Home is not occupied.
9 Carefree Rd	P	Vacant home, made repairs. Unit has Broken Windows.	P Deck is dilapidated. Windows broken. Home is not occupied.
10 Carefree Rd	P	Front and back step do not meet code. (To be repaired by 4/1/2016).	P Roof in disrepair. Porch does not meet code. Home is not occupied.
11 Carefree Rd	O	Fixed, no remaining issues (10/15/2015). Junk in yard.	O Yard shed is in disrepair. Skirting in disrepair.
12 Carefree Rd	P	No back steps. Unregistered vehicle. (Fixed by 4/1/2016)	P Stairs do not meet code. Deck does not meet code. Broken windows. Skirting in disrepair. Home is not occupied.
14 Carefree Rd	P	Junk in yard. Front steps do not meet code (fixed by 4/1/16).	P Skirting in disrepair. Yard shed in disrepair. Deck does not meet code. Home is not occupied.
15 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy. (To be removed by 6/1/2016*)	P Missing addressing. Broken window. Back door is not operable. Back steps do not meet code. Home is not occupied.
16 Carefree Rd	V	No issues. (Staging area)	V No issues.
17 Carefree Rd	P	Fixed, no remaining issues (10/15/2015).	P Skirting in disrepair. Back stairs do not meet code.
18 Carefree Rd	P	Appears to be unoccupied, must be removed or brought into compliance prior to occupancy (To be removed by 6/1/2015*)	P In process of being removed.
19 Carefree Rd	P	Fixed, no remaining issues (1/21/2016)	P Skirting in disrepair. Back stairs do not meet code.
20 Carefree Rd	O	Steps do not meet code (fixed by 4/1/2016)	O Skirting in disrepair. Back stairs do not meet code. Junk in yard.
21 Carefree Rd	P	Deck does not meet code (fixed by 4/1/2016).	P No screens on window. No back steps. Skirting in disrepair. Siding in disrepair. Deck does not meet code. Home was just rented and allowed to be occupied in a dilapidated condition.
22 Carefree Rd	V	No issues.	V No issues.
23 Carefree Rd	P	Yard shed in disrepair (to be removed by 5/15/2016) No address, skirting in disrepair and junk in yard.	P Skirting in disrepair. Deck does not meet code.
24 Carefree Rd	P	Junk in yard. No back steps. Appears to be abandoned, must be removed or brought into compliance prior to occupancy. (To be removed by	P To be removed.

IN THE MATTER OF REVOCATION/
NONRENEWAL OF ALPINE MOBILE
HOME PARK LICENSE

COMPLAINT

COMES NOW Village of Weston Building Inspector, S. SCOTT TATRO, as and for a Complaint pursuant to Section 66.0435(2), Wis. Stats., against the ALPINE MOBILE HOME PARK and KENNETH RUETHER, its Owner, alleges as follows:

1. Complainant, S. SCOTT TATRO, at all times materials hereto, has been and is the Building Inspector for the Village of Weston Marathon County. His duties include, among other things, the inspection of dwelling units within the Village and the enforcement of Village ordinances relating thereto, including mobile homes and mobile home parks.

2. That Alpine Mobile Home Park is located at 1919 Schofield Avenue in the Village of Weston, Marathon County, Wisconsin, containing in excess of 39 rental lots for mobile homes, some of which mobile homes are owned by the occupants of the homes while approximately eighty-eight percent (88%) of the occupied lots are rentals.

3. The VILLAGE OF WESTON, pursuant to Village Ordinance Section 46.109 and Section 66.0435(2), Wis. Stats., has through the years issued to Alpine Mobile Home Park a Mobile Home Park License. The last such license was issued to Kenneth Ruether who is the owner of the Alpine Mobile Home Park on February 1, 2016, License #: LIC-4-09-1236, which license expired (s) on June 30, 2016.

4. That through the years prior to May 23, 2016, there have been numerous complaints and problems associated with the park requiring intervention by officials of the Village of Weston including but not limited to general maintenance of the park, building code violations, health code violations, nuisance

complaints, to the park, including on-going problems with the park being operated in an unsanitary or unsafe manner.

5. On January 25, 2016, a meeting was held with representatives of the Alpine Mobile Home Park to address many of the on-going issues described in the preceding paragraph. A significant part of the discussion at the said meeting, which included the Village Administrator, Building Inspector, Village Relations Coordinator, Community Life and Public Safety Committee Members and Everest Metropolitan Police, along with Barbara Rolen, representative of the Owner, was the need for Village intervention at the park for both nuisance violations and unsanitary conditions at the park residences. An agreement was reached that the park owners would take immediate steps to come into compliance with building codes and nuisances that were being created and begin cleaning up the park.

6. Section 46.106 of the Village of Weston Ordinances requires a mobile home park owner or operator, together with any attendants or persons in charge, to maintain the mobile home park in a clean, orderly and sanitary condition at all times. It is the duty of the occupant of any mobile home to maintain the site in a clean, orderly and sanitary condition at all times and to abide by all applicable state or local regulations and rules established by the park management. Section 46.113 of the ordinances of the Village of Weston provides for the revocation of any license or permit issued for the operation of a mobile home park if, after due investigation, it is determined that the owner has violated any of the provisions of the ordinances of the Village of Weston or any mobile home or mobile home park is being maintained in an unsanitary or unsafe manner or constitutes a public or private nuisance.

7. The following violations and issues continue to persist:

a. Violations noted by the Building Inspector of park-owned homes which were agreed upon by the park management have yet to be corrected.

b. Park management has not worked with the Building Inspector in securing or requiring occupants to first secure a building permit from the Village before remodeling work, yard sheds, mobile

home demolition or decks are constructed in violation of Section 46.105 of the ordinances of the Village of Weston.

c. Park management has placed new tenants in park-owned homes, which had been listed in the fall inspections as homes inhabitable and slated for removal from the park, prior to all building and public safety codes being met.

d. Park management has failed to maintain the park in a clean, orderly, safe and sanitary condition resulting in numerous violations of Section 46.106 of the Village of Weston Code of Ordinances.

e. Park management has failed to conform to Section 46.107 of the Weston Village Code requiring all plumbing, electrical, building and other work on or at any mobile home must be in accordance with the ordinances of the Village and all state laws and regulations pertaining to such work.

f. Management of the park has not kept an accurate register of the mobile home park's homes in violation of Section 46.106(b)(1) of the ordinances of the Village which requires such a register which is to be open at all reasonable times to inspection by appropriate state and local officials, of all owners of mobile homes located in the park.

g. There are regular and numerous violations of Section 50.102 of the property maintenance code including, but not limited to, Section 50.102(b) Blighting Conditions, 50.102(g)(1) relating to the maintenance of exterior of the premises, Section 50.102 (j) pertaining to litter control and Section 50.102 (k) relating to lawn and yard maintenance.

h. Park management has continually violated code Section 46.112 of the Village ordinances relating to monthly parking permit fees in that there are payments which are either late or not paid at all. In addition, the park owners and management fail to furnish information to the Village Clerk and the assessor of homes that are added to the park within five days after arrival of such home on forms furnished by the Village Clerk.



Mobile Home Park Establishment Inspection Report

Establishment Information	
Facility Name ALPINE MOBILE HOME COURT	Facility Type Manufactured Home Community 21-50 Sites
Facility ID # BBUR-9FVPFR	Facility Telephone # 715 359-9500
Facility Address 1919 SCHOFIELD AV SCHOFIELD , WI 54476	
Licensee Name KENNETH RUETHER	Licensee Address PO BOX 347 SCHOFIELD , WI 54476

Inspection Information		
Inspection Type Routine	Inspection Date 06/06/2016	Total Time Spent

OPERATOR - The violations in operating procedure or physical arrangement indicated below must be corrected by the next routine inspection or by a date specified in this report.

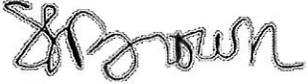
Observed Violations
<p>Total # 4</p> <p>1 - 10 - Streets graveled/paved, maintained drained OBSERVATION: Streets were not well drained. CORRECTIVE ACTION(S): Pave or fill in areas where rain water had accumulated.</p> <p>1 - 17 - Complies with SPS 316 OBSERVATION: Electrical wiring was observed that was not enclosed in conduit. CORRECTIVE ACTION(S): Maintain electrical connections to mobile homes according to applicable codes. CODE CITATION: SPS 326.16â€/Electricity. Manufactured home community electrical connections shall meet the requirements set forth in ch. SPS 316. Note: Chapter SPS 316 adopts the National Electrical Code (NEC). See Article 550 Part III of the NEC for information relating to electrical connections for manufactured homes. History: CR 04-135: cr. Register February 2006 No. 602, eff. 3-1-06; correction made under s. 13.92 (4) (b) 7., Stats., Register December 2011 No. 672.</p> <p>1 - 24 - Community maintained - clean, safe, orderly and sanitary condition OBSERVATION: Skirting if present must be complete and free from holes to prevent harborage of animals. Clean remaining accumulation of materials and debris from lots 16, 18 & 24. Secure unrented units where windows are missing, holes in or around windows or around doors to prevent rodents, birds, insects, animals and humans from entering. Remove broken glass from lawn between sites 21 & 23. Remove any other debris that is present throughout the community. Secure shed doors. CORRECTIVE ACTION(S): Remove/repair/clean conditions that detrimental to the general health and safety of the community. CODE CITATION: (3)â€€,Maintenance. The manufactured home community operator shall maintain the manufactured home community in a clean, safe, orderly and sanitary condition at all times.</p> <p>1 - 26 - Maintain their sites in clean, orderly and sanitary condition OBSERVATION: Site Easy 14 Remove Debris Site Candy 4 Empty standing water from 5 gallon buckets, remove scap plywood. CORRECTIVE ACTION(S): Repair/replace/remove/clean items to maintain sites in a safe and sanitary condition. CODE CITATION: (2)â€€,Maintain their site in a clean, orderly and sanitary condition at all times.</p>

Comments

Any operator aggrieved by an order of this department under this chapter may request a hearing as provided in ch.227 statute, if state licensed, or a local ordinance if licensed by an agent health department.

Person in Charge

E mailed to Barb Rolan representative for Ken Ruether

Sanitarian

Sara Brown
(715) 261-1918

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.9.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT**

ITEM DESCRIPTION: **ORDINANCE NO 16-033: AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM AR AGRICULTURE RESIDENTIAL TO LI LIMITED INDUSTRIAL, ON 3.857 ACRES OF LAND LOCATED IN THE SW ¼ OF THE SE ¼ OF SECTION 23, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.**

DATE/MTG: **BOARD OF TRUSTEES, JULY 18, 2016**

POLICY QUESTION: Should the Village Board approve the rezone of Lot 2 of Volume 83 Certified Survey Maps, Page 95, 3.857 acres off of Zinser Street, from AR to LI via Ordinance No. 16-033?

RECOMMENDATION TO: I make a motion to approve the rezone of Lot 2 of Volume 83 Certified Survey Maps, Page 95, 3.857 acres off of Zinser Street, from AR to RR-2 via Ordinance No. 16-031.

LEGISLATIVE ACTION:

- | | | |
|---|---|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- | | |
|--|------|
| <input type="checkbox"/> Budget Line Item: | None |
| <input type="checkbox"/> Budget Line Item: | None |
| <input type="checkbox"/> Budgeted Expenditure: | None |
| <input type="checkbox"/> Budgeted Revenue: | None |
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|---|---------------------------|
| <input type="checkbox"/> WI Statute: | Wis. Stat. § 62.23 (7)(d) |
| <input type="checkbox"/> WI Administrative Code: | |
| <input type="checkbox"/> Case Law / Legal: | |
| <input checked="" type="checkbox"/> Municipal Code: | Sec. 94.16.03 |
| <input type="checkbox"/> Municipal Rules: | |
-
-

PRIOR REVIEW: Public Hearing at 7/11/16 Plan Commission Meeting

BACKGROUND:

The Village recently purchased this property, known as the Cliff Mashuda property, earlier this month. Last month a 2 lot CSM was completed and approved by the PC and Board which also dedicated additional ROW along Weston Avenue per the Official Map. Currently Lot 2 is a non-conforming AR parcel due to not meeting the minimum lot size. The Village is currently in negotiations with PGA owner Gary Guernsd to purchase Lot 2 and add it to his PGA property next door to be used for building addition space. In order to do this, we need to first rezone Lot 2 to LI. No one spoke in opposition of the rezone at the 7/11/16 Plan Commission Public Hearing. The Plan Commission recommended approval of the Ordinance. Staff concurs. Attachments



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 16-033

AN ORDINANCE TO APPROVE THE REZONING OF LAND FROM AN AGRICULTURE RESIDENTIAL TO LI LIMITED INDUSTRIAL, ON 3.857 ACRES OF LAND LOCATED IN THE SW ¼ OF THE SE ¼ OF SECTION 23, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

WHEREAS, Village Planning and Development Staff conditionally approved the Land for division via a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A); and

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 11th day of July, 2016, to consider the rezoning of the Land, with proposed zoning districts indicated in Exhibit A; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Committee;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (REZN-6-16-1597) of property owned by the Village of Weston, 5500 Schofield Avenue, Weston, WI 54476, for the following territory now comprising a part of the AR Agriculture Residential zoning district, located in Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning district:

LI Limited Industrial – Lot 2 of Volume 83 Certified Survey Maps, Page 95 being part of the Southwest ¼ of the Southeast ¼ of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

SECTION 2: The Clerk shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any

requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 18th day of July, 2016.

VILLAGE BOARD OF WESTON

By: _____
Barbara Ermeling, President

Attest: _____
Sherry Weinkauf, Village Clerk

APPROVED: _____

PUBLISHED: _____

DRAFT

Lot 1: 192.4.2808.234.0990

Lot 2: 192.4.2808.234.0989

STATE OF WISCONSIN - MARATHON COUNTY
CSM FILED VOL 83 PAGE 95
06/22/2016 1:41:45 PM
MICHAEL J. SYDOW, REGISTER OF DEEDS

017438

Michael J. Sydow

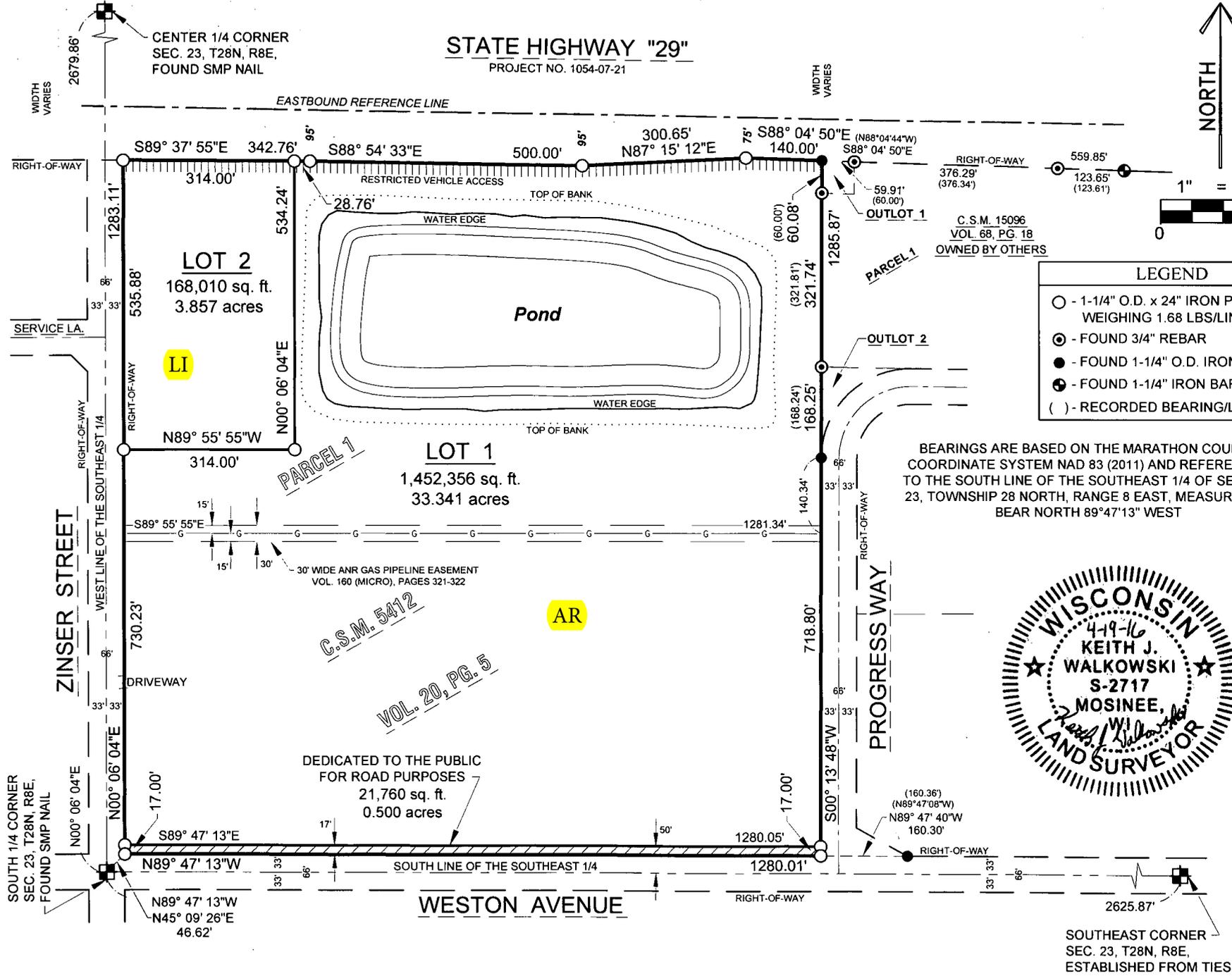
DOC# 1715999



Chy 30.00

MARATHON CO. CERTIFIED SURVEY MAP NO. 17438

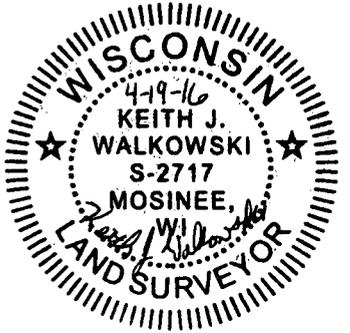
Of Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



LEGEND

- - 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT. SET
- ⊙ - FOUND 3/4" REBAR
- - FOUND 1-1/4" O.D. IRON PIPE
- ⊕ - FOUND 1-1/4" IRON BAR
- () - RECORDED BEARING/LENGTH

BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD 83 (2011) AND REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR NORTH 89°47'13" WEST



DRAWN BY M.F.L.	DATE APRIL 18, 2016
CHECKED BY K.J.W.	PROJECT NO. 2419
PREPARED FOR: VILLAGE OF WESTON	

RIVERSIDE LAND SURVEYING LLC
 6304 KELLY PLACE WESTON, WI 54476
 PH 715-241-7500 - FAX 715-355-6894
 email - mail@riversidelandsurveying.com

SHEET 1 OF 3



DOC# 1715999

MARATHON CO. CERTIFIED SURVEY MAP NO. 17438

Of Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

I, Keith J. Walkowski, Professional Land Surveyor S-2717, hereby certify to the best of my knowledge and belief: That I have surveyed, mapped and divided Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of said Section 23; Thence North 45°09'26" East, 46.62 feet to the Southwest corner of said Parcel 1 of Certified Survey Map Number 5412 and the East right-of-way line of Zinser Street and the point of beginning; Thence North 00°06'04" East along said East right-of-way line, 1283.11 feet to the South right-of-way line of State Highway "29"; Thence South 89°37'55" East along said South right-of-way line, 342.76 feet; Thence South 88°54'33" East along said South right-of-way line, 500.00 feet; Thence North 87°15'12" East along said South right-of-way line, 300.65 feet; Thence South 88°04'50" East along said South right-of-way line, 140.00 feet to the West line of Outlot 1 of Certified Survey Map Number 15096 recorded in Volume 68 of Certified Survey Maps on Page 18; Thence South 00°13'48" West along said West line and the West line of Parcel 1, the West line of Outlot 2 of said Certified Survey Map Number 15096 and the West right-of-way line of Progress Way, 1285.87 feet to the North right-of-way line of Weston Avenue; Thence North 89°47'13" West along said North right-of-way line, 1280.01 feet to the point of beginning.

That the above described parcel of land contains 1,642,126 square feet or 37.698 acres, more or less;

That said parcel is subject to all easements, restrictions and right-of-ways of record including an ANR gas pipeline easement per Volume 160 (Micro), Pages 321-322 and a General Telephone Company easement recorded in Volume 72, Page 648;

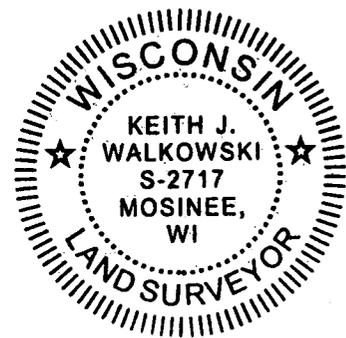
That I have made this survey, division and map thereof at the direction of Village of Weston, Agent of said parcel;

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of the Village of Weston in Surveying, Mapping and Dividing the same.

That said map is a correct and accurate representation of the exterior boundaries of said parcel and the division thereof.

Dated this 19TH day of APRIL, 2016

Keith J. Walkowski
Riverside Land Surveying LLC
Keith J. Walkowski
P.L.S. No. 2717



Village of Weston Approval Certificate:

Reviewed and Approved under Chapter 74 of the Village of Weston Ordinance.

By Jennifer L Higgins

Date 6-21-2016

Village of Weston Zoning Department

 RIVERSIDE LAND SURVEYING LLC 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com	DRAWN BY M.F.L.	DATE APRIL 18, 2016
	CHECKED BY K.J.W.	PROJECT NO. 2419
	PREPARED FOR: VILLAGE OF WESTON	

MARATHON CO. CERTIFIED SURVEY MAP NO. 17438

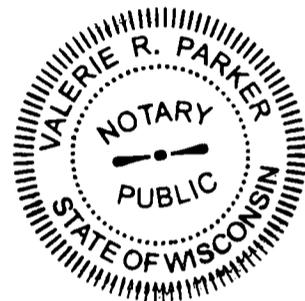
Of Parcel 1 of Certified Survey Map Number 5412 recorded in Volume 20 of Certified Survey Maps on Page 5 located in part of the Southwest 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

Owners Certificate of Dedication

Village of Weston, as owner, does hereby certify that we have caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated, including those portions of Weston Avenue as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required by s.236.10 or 236.12 to be submitted to the following for approval: Village of Weston

Witness the hand and seal of said owner this 20th day of June, 2016.
in presence of:

Barbara Ermeling
Barbara Ermeling - Village President



State of Wisconsin)
SS
Marathon County)

Personally came before me this 20th day of June, 2016,
the above named Barbara Ermeling to me known to be the same person who executed the foregoing instrument and acknowledged the same.

(Notary Seal) Valerie Parker Notary Public, Marathon County, Wisconsin

MY COMMISSION EXPIRES 05-17-2019

Village Board Resolution:

Resolved, that this Certified Survey located in the Village of Weston, Village of Weston, as owner, is hereby approved by the Village Board of the Village of Weston.

Date 6/20/16 Approved Barbara Ermeling
Village President

Date 6/20/16 Signed Barbara Ermeling
Village President

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Weston.

Sherry Weimbaum
Village Clerk



	RIVERSIDE LAND SURVEYING LLC
	6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com

DRAWN BY M.F.L.	DATE APRIL 18, 2016
CHECKED BY K.J.W.	PROJECT NO. 2419
PREPARED FOR: VILLAGE OF WESTON	



MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.10.

Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **JENNIFER HIGGINS; DIRECTOR OF PLANNING AND DEVELOPMENT**

ITEM DESCRIPTION: **RESOLUTION NO 2016-013: A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE IDENTIFIED IN THE PROPOSED CERTIFIED SURVEY MAP FOR 8505 PROGRESS WAY LOCATED IN SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. PIN 192 2808 234 0015 (CCSM-6-16-1596)**

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JULY 18, 2016**

POLICY QUESTION: Should the Board of Trustees accept the dedication of additional road right-of-way for Weston Avenue by adopting Resolution No. 2016-013?

RECOMMENDATION TO: I make a motion to approve Resolution No. 2016-013 as recommended and presented by the Village Plan Commission.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|--|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: Chapter 236 (Wis. Stat. §236.34)
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: Chapter 74 Subdivision Regulations
- Municipal Rules: _____
-
-

PRIOR REVIEW: The ROW to be dedicated is shown on the Official Map for the Village of Weston (Adopted 2/17/16) – See <http://www.westonwi.gov/officialmap>
Reviewed and recommended for approval by the Plan Commission at their meeting on July 11, 2016

BACKGROUND: The Village owns Lot 1 in BP South and is currently marketing it for sale. Currently we are not working with anyone on this lot but in preparation for it being sold someday, staff completed the attached survey to dedicate the 17 feet of additional ROW on Weston Avenue shown on the Official Map (adopted 2/17/16). We also wanted to make sure we reserved 30' for an easement to an observation deck and trail to the Wildlife Refuge area. Acquiring this ROW helps to ensure the Village has less ROW to acquire at the time we move forward with future road expansion projects in this area. Staff will work on the formal easement document with Attorney Yde and make sure it is recorded at MCROD. Attachments?



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-013

A RESOLUTION ADOPTING ROAD RIGHT-OF-WAY DEDICATION FOR WESTON AVENUE IDENTIFIED IN THE PROPOSED CERTIFIED SURVEY MAP FOR 8505 PROGRESS WAY LOCATED IN SECTION 23, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. PIN 192 2808 234 0015 (CCSM-6-16-1596)

WHEREAS, the Village of Weston, a Municipal Corporation of the State of Wisconsin, as owner of a parcel described as Lot 1 of Weston Business and Technology Park-South located in part of the Southeast 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin (PIN 192 2808 234 0015, presented a certified survey map (hereafter the “associated CSM”, attached hereto as Exhibit A) to the Village of Weston Board of Trustees as prepared by Keith J. Walkowski, a registered land surveyor; and

WHEREAS, the Village of Weston Plan Commission met on July 11, 2016 and did review and determined the associated CSM meets the requirements of Chapter 74 Subdivision Regulations and Chapter 94 Zoning; and

WHEREAS, at this same meeting, the Village of Weston Plan Commission recommend in favor of adoption of said associated CSM; and

WHEREAS, the Village of Weston Plan Commission does recommend approval of said associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

WHEREAS, a majority of the full Village Board of Trustees find the associated CSM is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees for the Village of Weston hereby adopts the recommendation of the Plan Commission to approve the associated CSM, subject to the following conditions:

1. That the associated CSM attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President and Village Clerk, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Weston upon the Certified Survey Map documents as required.

and by doing so also confirms the dedication of Weston Avenue as identified in Exhibit A as dedicated Village right of way.

BE IT FURTHER RESOLVED, per Sec. 74.5.02 (8) and (10) the associated CSM shall be recorded by the subdivider or the subdivider's agent at the Marathon County Register of Deeds within six (6) months of the date of the last approval and within twelve (12) months from the date of the first approval, or the Village approval shall be deemed void. Within one month of the CSM being recorded by the County Register of Deeds, the subdivider shall provide 2 hard copies of the CSM and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the CSM and the other documents required under subsection (9) before the Village will issue building permits or zoning permits within the CSM area.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 18th day of the month of July, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

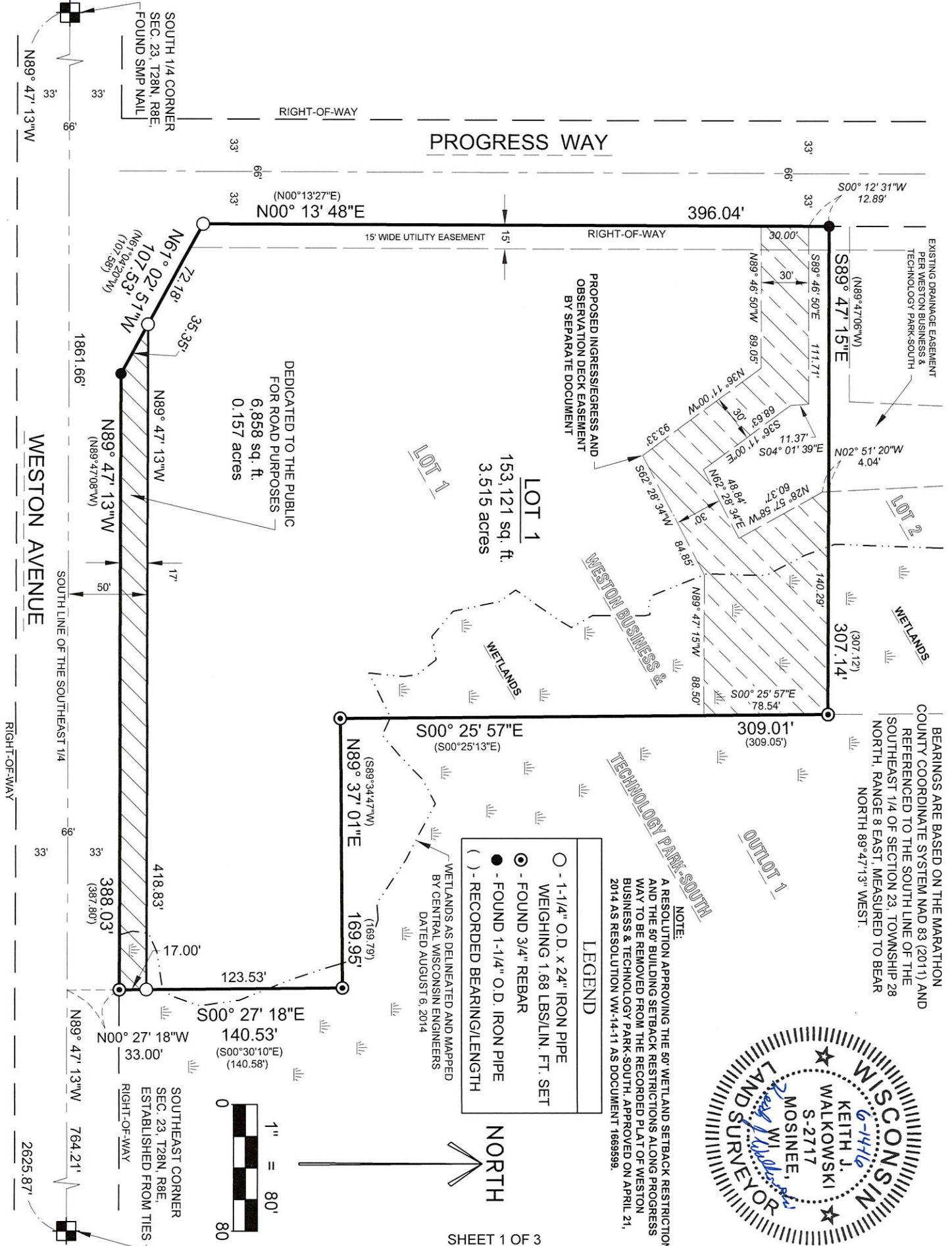
By: _____
BARB ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

MARATHON CO. CERTIFIED SURVEY MAP NO. _____

Of Lot 1 of Weston Business and Technology Park-South located in part of the Southeast 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



SHEET 1 OF 3



RIVERSIDE LAND SURVEYING LLC
6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894
email - mail@riversidelandsurveying.com

DRAWN BY M.F.L.	DATE JUNE 7, 2016
CHECKED BY K.J.W.	PROJECT NO. 2423
PREPARED FOR: VILLAGE OF WESTON	

MARATHON CO. CERTIFIED SURVEY MAP NO. _____

Of Lot 1 of Weston Business and Technology Park-South located in part of the Southeast 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

I, Keith J. Walkowski, Professional Land Surveyor S-2717, hereby certify to the best of my knowledge and belief: That I have surveyed, mapped and divided Lot 1 of Weston Business and Technology Park-South located in part of the Southeast 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the Southeast corner of said Section 23; Thence North 89°47'13" West along the South line of said Southeast 1/4, 764.21 feet; Thence North 00°27'18" West, 33.00 feet to the Southeast corner of said Lot 1 of Weston Business and Technology Park-South and the North right-of-way line of Weston Avenue which is the point of beginning; Thence North 89°47'13" West along said North right-of-way line, 388.03 feet; Thence North 61°02'51" West along said North right-of-way line, 107.53 feet to the East right-of-way line of Progress Way; Thence North 00°13'48" East along said East right-of-way line, 396.04 feet to the North line of said Lot 1 of Weston Business and Technology Park-South; Thence South 89°47'15" East along said North line, 307.14 feet to the East line of said Lot 1 of Weston Business and Technology Park-South; Thence South 00°25'57" East along said East line, 309.01 feet; Thence North 89°37'01" East along said East line, 169.95 feet; Thence South 00°27'18" East along said East line, 140.53 feet to the point of beginning.

That the above described parcel of land contains 159,979 square feet or 3.672 acres, more or less;

That said parcel is subject to all easements, restrictions and right-of-ways of record including a 15' wide utility easement, a drainage easement and a proposed Ingress / Egress and Observation Deck easement;

That I have made this survey, division and map thereof at the direction of Village of Weston, Owner of said parcel;

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the subdivision regulations of Village of Weston in Surveying, Mapping and Dividing the same.

That said map is a correct and accurate representation of the exterior boundaries of said parcel and the division thereof.

Dated this 14TH day of JUNE, 2016

Keith J. Walkowski
Riverside Land Surveying LLC
Keith J. Walkowski
P.L.S. No. 2717

Legal Description for Proposed Ingress / Egress and Observation Deck Easement: (By Separate Document)
Part of Lot 1 of Weston Business and Technology Park-South located in part of the Southeast 1/4 of the Southeast 1/4 of Section 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin described as follows:
Commencing at the Northwest corner of said Lot 1 of Weston Business and Technology Park-South; Thence South 00°12'31" West along the East right-of-way line of Progress Way, 12.89 feet to the point of beginning; Thence South 89°46'50" East, 111.71 feet; Thence South 04°01'39" East, 11.37 feet; Thence South 36°11'00" East, 68.63 feet; Thence North 62°28'34" East, 48.84 feet; Thence North 28°57'58" West, 60.37 feet; Thence North 02°51'20" West, 4.04 feet to the North line of said Lot 1; Thence South 89°47'15" East along said North line of Lot 1, 140.29 feet to the East line of said Lot 1; Thence South 00°25'57" East along said East line, 78.54 feet; Thence North 89°47'15" West, 88.50 feet; Thence South 62°28'34" West, 84.85 feet; Thence North 36°11'00" West, 93.33 feet; Thence North 89°46'50" West, 89.05 feet to said East right-of-way line of Progress Way; Thence North 00°13'48" East along said East right-of-way line, 30.00 feet to the point of beginning.

Village of Weston Approval Certificate:
Reviewed and Approved under Chapter 74 of the Village of Weston Ordinance.

By _____
Date _____
Village of Weston Zoning Department



 RIVERSIDE LAND SURVEYING LLC 6304 KELLY PLACE WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com	DRAWN BY M.F.L.	DATE JUNE 7, 2016
	CHECKED BY K.J.W.	PROJECT NO. 2423
	PREPARED FOR: VILLAGE OF WESTON	

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.11.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT
VALERIE PARKER, PLANNING TECHNICIAN
HEIDI MILLER, REFUSE & RECYCLING PROGRAM INTERN**

ITEM DESCRIPTION: **SUMMARY OF 2016 SPRING BULK-ITEM DROP-OFF, HELD 05/19/2016-05/21/2016**

DATE/MTG: **VILLAGE BOARD; MONDAY, JULY 18, 2016**

POLICY QUESTION: Should the Board of Trustee consider the Director of Planning & Development's recommendation that the Village Board of Trustees acknowledge the summary of the 05/19/2016 – 05/21/2016 Spring Bulk-Item Drop-Off?

RECOMMENDATION TO: (I make a motion to. . .) acknowledge the submitted Summary Report.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____

PRIOR REVIEW: N/A

BACKGROUND:

The 2016 Spring Bulk-Item Drop-off was conducted successfully with 522 households from the Village and Town of Weston dropping off their bulk-items. It was noted that some of the residents made several trips to the drop-off site, sometimes more than 5 times. In the future, limiting the number of trips per household may be considered. Advanced Disposal is looking to change the traffic route residents take to the drop-off site to help the event run more smoothly. The alternate route (Fuller Street to Saxon Avenue to Regent Street to Meridian Avenue into their site) would be used instead of the regular route (Fuller Street to Meridian Avenue into their site).

Below are tables, for comparison, representing the tonnage amount and cost of Municipal Solid Waste and Scrap Metal for the years 2014-2016 for the Spring Bulk-item Drop-off. There is also a table representing the participation as number of households from either the Village of Weston or the Town of Weston for years 2014-2016.

2014-MSW		
Day	Tonnage	Cost
5/15/2014	17.84	749.28
5/16/2014	21.37	897.54
5/17/2014	24.06	1,010.52
Total	63.27	2,657.34

2014-Scrap Metal		
Day	Tonnage	Cost
5/22/2014	1.09	45.78
5/23/2014	1.99	83.58
5/28/2014	2.01	84.42
Total	5.09	213.78

2015-MSW		
Day	Tonnage	Cost
5/14/2015	23.98	1,038.09
5/15/2015	17.25	746.76
5/16/2015	23.61	1,022.09
Total	64.84	2,806.94

2015-Scrap Metal		
Day	Tonnage	Cost
5/14/2015	1.84	79.65
5/15/2015	2.07	89.61
5/16/2015	2.43	105.19
Total	6.34	274.45

2016-MSW		
Day	Tonnage	Cost
5/19/2016	26.47	1,164.68
5/20/2016	24.17	1,063.48
5/21/2016	31.75	1,397.01
Total	82.39	3,625.17

2016-Scrap Metal		
Day	Tonnage	Cost
5/19/2016	1.25	54.11
5/20/2016	1.34	58.01
5/21/2016	3.93	170.13
Total	6.52	282.25

Number of Households Participating		
Year	Village of Weston	Town of Weston
2014	375	16
2015	460	10
2016	510	12

Total: MSW + Scrap Metal		
Year	Tonnage	Cost
2014	68.36	2,871.12
2015	71.18	3,081.39
2016	88.91	3,907.42

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?



Advanced Disposal

ADVANCED DISPOSAL
SOLID WASTE MIDWEST, LLC - D2
5509 FULLER ST.
SCHOFIELD WI 54476

2016

Pay By Phone: 1-877-720-1583
Phone PIN: 0200003230004

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

RETURN SERVICE REQUESTED

001606 000000356



VILLAGE OF WESTON
5500 SCHOFIELD AVE
WESTON WI 54476-4333



2

Account Information	
Account Number	D2000323
Site Number	0004
Invoice Date	May 31, 2016
Invoice Number	D20000604807
Account Summary	
Previous Balance	\$3,081.39
Payments/Adjustments	-\$3,081.39
Current Invoice Amount	\$3,907.41
Amount Due	\$3,907.41
Due Date	Upon Receipt
Invoice Breakdown	
Current	\$3,907.41
30 days - past due	\$0.00
60 days - past due	\$0.00
90 days - past due	\$0.00
It's easy being Green.. sign up for ebill and auto pay at http://www.AdvancedDisposal.com/billpay	
Contact Us	
(715) 359-6637	
SchofieldWI@AdvancedDisposal.com	
STATE AND LOCAL LAWS REQUIRE EVERYONE IN WISCONSIN TO RECYCLE.	

Previous Balance		\$3,081.39
06/22/15 Lockbox Automated		-\$3,081.39
Payments and Adjustments		-\$3,081.39

SPRING CLEANUP (0004)
ADVANCED DISPOSAL SITE WESTON, WI

Date	Description	Reference	Qty	Unit Price	Amount
2.00 - 0.10YD:COMM RL TRASH (019)					
05/19/16	MSW	WT 198077	4.45TN	44.00	195.80
05/19/16	MSW	WT 198083	4.12TN	44.00	181.28
05/19/16	MSW	WT 198082	4.09TN	44.00	179.96
05/19/16	MSW	WT 198081	3.70TN	44.00	165.44
05/19/16	MSW	WT 198079	3.15TN	44.00	138.60
05/20/16	MSW	WT 198149	4.16TN	44.00	183.04
05/20/16	MSW	WT 198148	2.18TN	44.00	96.92
05/20/16	MSW	WT 198151	3.44TN	44.00	151.36
05/20/16	MSW	WT 198127	4.10TN	44.00	180.40
05/20/16	MSW	WT 198126	4.13TN	44.00	181.72
05/20/16	MSW	WT 198150	3.01TN	44.00	132.44
05/21/16	MSW	WT 198165	4.27TN	44.00	187.88
05/21/16	MSW	WT 198166	2.85TN	44.00	125.40
05/21/16	MSW	WT 198167	3.82TN	44.00	168.08
05/21/16	MSW	WT 198168	3.07TN	44.00	135.08
05/21/16	MSW	WT 198169	4.47TN	44.00	196.68

D2160601.I01.txt-3211-000000356



RETIRE YOUR OLD FLAG PROPERLY - A FREE SERVICE FROM ADVANCED DISPOSAL

Though the freedom, justice and sacrifice they represent will live forever, all U.S. flags eventually reach the end of their useful lives. If you have an old, faded or damaged flag, Advanced Disposal will gladly retire it in the proper, dignified manner outlined by the United States Flag Code. From June 1st until September 11th, bring your flag to Advanced Disposal and we will respectfully retire it as stipulated in the time-honored code. The service is provided at no charge by Advanced Disposal as a community service. We promise to treat your flag with all the honor and respect it deserves.

Visit AdvancedDisposal.com/FindAFacility to find your local Advanced Disposal office and its operating hours.

AdvancedDisposal.com/RetireYourFlag

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



Account Information	
Account Number	D2000323
Site Number	0004
Invoice Date	May 31, 2016
Invoice Number	D20000604807

VILLAGE OF WESTON
 5500 SCHOFIELD AVE
 WESTON WI 54476-4333

Current Charges (Continue-d)



2

Date	Description	Reference	Qty	Unit Price	Amount
05/21/16	MSW	WT 198170	3.08TN	44.00	135.52
1.00 - 10.00YD:TEMP RO RECYCLING SINGLE STREAM (020)					
05/19/16	SCRAP METAL	SC 25272	1.25TN	43.29	54.11
05/20/16	SCRAP METAL	SC W 2253	1.34TN	43.29	58.01
05/21/16	SCRAP METAL	SC W 2254	1.49TN	43.29	64.50
05/21/16	SCRAP METAL	SC W 2255	0.82TN	43.29	35.50
05/26/16	SCRAP METAL	SC 25570	0.86TN	43.29	37.23
05/26/16	SCRAP METAL	SC W 2236	0.76TN	43.29	32.90
1.00 - 15.00YD:TEMP RO TRASH (021)					
05/19/16	MSW	WT 198016	0.73TN	44.00	32.12
05/19/16	MSW	WT 198013	1.15TN	44.00	50.60
05/19/16	MSW	WT 198022	0.86TN	44.00	37.84
05/19/16	MSW	WT 198040	0.83TN	44.00	36.52
05/19/16	MSW	WT 198048	1.10TN	44.00	48.40
05/19/16	MSW	WT 198053	0.83TN	44.00	36.52
05/19/16	MSW	WT 198076	0.58TN	44.00	25.52
05/19/16	MSW	WT 198014	0.82TN	44.00	36.08
05/20/16	MSW	WT 198110	0.50TN	44.00	22.00
05/20/16	MSW	WT 198111	0.85TN	44.00	37.40
05/20/16	MSW	WT 198134	0.99TN	44.00	43.56
05/20/16	MSW	WT 198135	0.51TN	44.00	22.44
05/21/16	MSW	WT 198174	0.64TN	44.00	28.16
05/21/16	MSW	WT 198175	0.83TN	44.00	36.52
05/21/16	MSW	WT 198177	0.36TN	44.00	15.84
05/21/16	MSW	WT 198184	0.87TN	44.00	38.28
05/21/16	MSW	WT 198185	0.78TN	44.00	34.32
05/21/16	MSW	WT 198187	0.70TN	44.00	30.80
05/21/16	MSW	WT 198188	0.80TN	44.00	35.20
05/21/16	MSW	WT 198189	0.96TN	44.00	42.24
05/21/16	MSW	WT 198190	0.90TN	44.00	39.60
05/21/16	MSW	WT 198191	0.62TN	44.00	27.28
05/21/16	MSW	WT 198192	0.64TN	44.00	28.16
05/21/16	MSW	WT 198193	0.73TN	44.00	32.12
05/21/16	MSW	WT 198194	1.36TN	44.00	59.84
	SITE TOTAL				3,907.41

----- Material Summary -----

SCRAP METAL	6.52 TN	282.25
MSW	82.39 TN	3,625.16

Current Charges **\$3,907.41**
 Amount Due **\$3,907.41**



Advanced Disposal

ADVANCED DISPOSAL
SOLID WASTE MIDWEST, LLC - D2
5509 FULLER ST.
SCHOFIELD WI 54476

2015

Pay By Phone: 1-877-720-1583
Phone PIN: 0200003230004

RETURN SERVICE REQUESTED

001905 000000420



VILLAGE OF WESTON
5500 SCHOFIELD AVE
WESTON WI 54476-4333

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Due to changes in Advanced Disposal's overall cost structure and to achieve an acceptable operating margin, your next invoice may reflect a rate increase.

<u>Account Information</u>	
Account Number	D2000323
Site Number	0004
Invoice Date	May 31, 2015
Invoice Number	D20000571108

<u>Account Summary</u>	
Previous Balance	\$2,871.12
Payments/Adjustments	-\$2,871.12
Current Invoice Amount	\$3,081.39

Amount Due \$3,081.39
Due Date Upon Receipt

<u>Invoice Breakdown</u>	
Current	\$3,081.39
30 days - past due	\$0.00
60 days - past due	\$0.00
90 days - past due	\$0.00

It's easy being Green...sign up for ebill and auto pay at <http://www.AdvancedDisposal.com/billpay>

Contact Us
(715) 359-6637
SchofieldWI@AdvancedDisposal.com

Thank You for Being a Valued Customer! Please include your stub with payment.

Previous Balance		\$2,871.12
06/30/14 Lockbox TransCentra		-\$2,871.12
Payments and Adjustments		-\$2,871.12

SPRING CLEANUP (0004)
ADVANCED DISPOSAL SITE WESTON, WI

Date	Description	Reference	Qty	Unit Price	Amount
2.00 - 0.10YD:R/L COMM TRASH (019)					
05/14/15	MSW	WT 182595	3.61TN	43.29	156.28
05/14/15	MSW	WT 182601	3.36TN	43.29	145.45
05/14/15	MSW	WT 182603	0.62TN	43.29	26.84
05/14/15	MSW	WT 182617	3.02TN	43.29	130.74
05/14/15	MSW	WT 182616	3.87TN	43.29	167.53
05/14/15	MSW	WT 182641	4.29TN	43.29	185.71
05/14/15	MSW	WT 182649	3.69TN	43.29	159.74
05/14/15	MSW	WT 182650	1.52TN	43.29	65.80
05/15/15	MSW	WT 182670	3.30TN	43.29	142.86
05/15/15	MSW	WT 182688	1.83TN	43.29	79.22
05/15/15	MSW	WT 182697	3.44TN	43.29	148.92
05/15/15	MSW	WT 182707	2.77TN	43.29	119.91
05/15/15	MSW	WT 182715	1.63TN	43.29	70.56
05/15/15	MSW	WT 182718	1.33TN	43.29	57.58
05/15/15	MSW	WT 182749	2.95TN	43.29	127.71
05/16/15	MSW	WT 182766	1.68TN	43.29	72.73

D2150603.101.txt-3809-000000420



RETIRE YOUR OLD FLAG PROPERLY - A FREE SERVICE FROM ADVANCED DISPOSAL

Though the freedom, justice and sacrifice they represent will live forever, all U.S. flags eventually reach the end of their useful lives. If you have an old, faded or damaged flag, Advanced Disposal will be glad to dispose of it in the proper, dignified manner outlined by the United States Flag Code. Simply bring your flag to Advanced Disposal and we will respectfully retire and burn it, as stipulated in the time-honored code. The service is provided at no charge by Advanced Disposal as a community service. We promise to treat your flag with all the honor and respect it deserves.

Please note: due to the release of toxic fumes, nylon flags are not appropriate for burning. Instead, we will make sure your flag is recycled in an appropriate and dignified manner.

AdvancedDisposal.com/RetireYourFlag



**Advanced
Disposal**

VILLAGE OF WESTON
5500 SCHOFIELD AVE
WESTON WI 54476-4333

D2150603 I01 txt-3811-000000420

Account Information

Account Number	D2000323
Site Number	0004
Invoice Date	May 31, 2015
Invoice Number	D20000571108

Page 3 of 3

Current Charges (Continued)



23

<u>Date</u>	<u>Description</u>	<u>Reference</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Amount</u>
05/16/15	MSW	WT 182771	2.38TN	43.29	103.03
05/16/15	MSW	WT 182772	2.58TN	43.29	111.69
05/16/15	MSW	WT 182773	2.27TN	43.29	98.27
05/16/15	MSW	WT 182775	2.21TN	43.29	95.67
05/16/15	MSW	WT 182778	3.45TN	43.29	149.35
05/16/15	MSW	WT 182779	3.33TN	43.29	144.16
05/16/15	MSW	WT 182781	2.47TN	43.29	106.93
05/16/15	MSW	WT 182782	3.24TN	43.29	140.26

1.00 - 10.00YD:TEMP R/O RECY (020)

05/14/15	SCRAP METAL	SC W 1588	1.07TN	43.29	46.32
05/14/15	SCRAP METAL	SC W 1589	0.77TN	43.29	33.33
05/15/15	SCRAP METAL	SC W 1592	0.44TN	43.29	19.05
05/15/15	SCRAP METAL	SC W 1591	0.80TN	43.29	34.63
05/15/15	SCRAP METAL	SC W 1590	0.83TN	43.29	35.93
05/19/15	SCRAP METAL	SC W 1598	0.47TN	43.29	20.35
05/19/15	SCRAP METAL	SC W 1599	0.66TN	43.29	28.57
05/21/15	SCRAP METAL	SC W 1611	0.53TN	43.29	22.94
05/22/15	SCRAP METAL	SC W 1614	0.77TN	43.29	33.33
	SITE TOTAL				3,081.39

----- Material Summary -----

SCRAP METAL	6.34 TN	274.45
MSW	64.84 TN	2,806.94

**Current Charges
Amount Due**

**\$3,081.39
\$3,081.39**



**Advanced
Disposal**

VILLAGE OF WESTON
5500 SCHOFIELD AVE
WESTON WI 54476-4333

Account Information

Account Number D2000323
Site Number 0004
Invoice Date May 31, 2014
Invoice Number D20000533529

Current Charges (Continued)



2

<u>Date</u>	<u>Description</u>	<u>Reference</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Amount</u>
05/16/14	MSW	WT 166632 VLG WESTON	5.20TN	42.00	218.40
05/16/14	MSW	WT 166631 VLG WESTON	2.57TN	42.00	107.94
05/16/14	MSW	WT 166630 VLG OF WESTON	3.25TN	42.00	136.50
05/17/14	MSW	WT 166638 VLG WESTON	3.60TN	42.00	151.20
05/17/14	MSW	WT 166639 VLG WESTON	4.50TN	42.00	189.00
05/17/14	MSW	WT 166641 VLG WESTON	2.99TN	42.00	125.58
05/17/14	MSW	WT 166642 VLG WESTON	4.50TN	42.00	189.00
05/17/14	MSW	WT 166645 DROP OFF	0.20TN	42.00	8.40
05/17/14	MSW	WT 166646 DROP OFF	0.50TN	42.00	21.00
05/17/14	MSW	WT 166647 VLG WESTON	3.90TN	42.00	163.80
05/17/14	MSW	WT 166648 VLG WESTON	3.87TN	42.00	162.54
1.00 - 10.00YD:TEMP R/O RECY (020)					
05/22/14	SCRAP METAL	SC W1038	1.09TN	42.00	45.78
05/23/14	SCRAP METAL	SC W1041	1.03TN	42.00	43.26
05/23/14	SCRAP METAL	SC W1040	0.96TN	42.00	40.32
05/28/14	SCRAP METAL	SC W1052	0.56TN	42.00	23.52
05/28/14	SCRAP METAL	SC W1053	0.28TN	42.00	11.76
05/28/14	SCRAP METAL	SC W1054	1.17TN	42.00	49.14
SITE TOTAL					2,871.12

**Current Charges
Amount Due**

**\$2,871.12
\$2,871.12**

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.12.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **RENEE HODELL; VILLAGE RELATIONS COORDINATOR
MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **REINSTALLATION OF STOP SIGN AT COMMUNITY CENTER DR AND
BIRCH ST**

DATE/MTG: **VILLAGE BOARD OF TRUSTEES; MONDAY, JULY 18, 2016**

POLICY QUESTION: Should the Village Board recommend the reinstallation of a stop sign on Community Center Dr. at Birch St?

RECOMMENDATION TO: I make a motion to approve the reinstallation of the stop sign at Community Center Dr. at Birch St.

LEGISLATIVE ACTION:

- | | | |
|---|---------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | |
| | <input type="checkbox"/> Proclamation | |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW: Community Life and Public Safety Committee Recommended Reinstallation at the 6/27/2016 Meeting

BACKGROUND:

When Community Center Dr. was constructed a stop sign was placed at the intersection of Birch St. and Community Center Dr. When the Pedestrian Bridge was built and modifications were made to the intersection, the sign was removed at staff's discretion as the thought was the free flow of traffic from Community Center Dr. to Birch St. would not need to be restricted. There has been a request to have the stop sign reinstalled at its previous location. In hindsight, staff believes the removal of the stop sign was unwarranted and should be put back up.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Images from Google Maps prior to Pedestrian Bridge Installation, Plans from Pedestrian Bridge Project

Village of Weston Wisconsin
VILLAGE BOARD OF TRUSTEES BRIEFER
Renee Hodell; Village Relations Coordinator
Michael Wodalski; Deputy Director of Public Works

Date: Monday, July 18, 2016

Re: Reinstallation of Stop Sign at Community Center Dr and Birch St.

1. Policy Question:

Should the Village Board of Trustees approve the reinstallation of a stop sign on Community Center Dr. at Birch St.?

2. Purpose:

The purpose is to reinstall a stop sign at the corner of Community Center Dr. and Birch St. to better control the intersection.

3. Background:

When Community Center Dr. was first constructed a tee intersection was formed with Birch St. and a stop sign was placed on westbound traffic from Community Center Dr. turning onto Birch St. (either north or south). When the Pedestrian Bridge over STH 29 was constructed in 2011 part of the intersection was redone to include a new cross walk and the addition of a stop sign on Birch St. for northbound traffic coming out of the dead end cul-de-sac. At that time, the plans called for the stop sign on Community Center Dr. to stay and the additional stop sign on Birch to be installed.

Staff determined that the stop sign on Community Center Dr. could be removed at that time as now there was control on Birch St. northbound and the transition from Birch St. onto Community Center Dr. would be free flowing and allow for better traffic movement.

4. Issue Analysis:

The issue at hand is whether or not the stop sign should be put back up. Since the Pedestrian Bridge has been constructed the intersection has functioned without the stop sign on Community Center Dr. however, whether this intersection is functioning well is unclear.

The sign was initially installed and the plans for the Pedestrian Bridge project called for the sign to stay. However, staff at that time unilaterally determined that the sign could come down since the stop sign from the cul-de-sac was added. This decision was made with vehicles in mind, but perhaps overlooked the impact that bicyclists would have on this intersection now that the bridge was in place.

One issue that has come up is the fact that bicyclists in particular cut diagonally across the road from the west side to the east side fairly quickly once they get to this intersection. With the downhill grade of the bridge, these bicycles can move at a rather quick pace. This is a movement that drivers would not be expecting as they make a right hand turn onto Birch St. The installation of a stop sign would help slow drivers down and force them to be aware of any oncoming bicycles at this intersection.

The second issue is in regards to excessive speed from vehicles turning from Community Center Dr. onto Birch St. This is a secondary issue, but one that would likely be alleviated by the addition of a stop sign.

With the unique feature of the bridge and cyclists crossing the street to get from the left side of the road to the right side of the road, it seems prudent to have the sign put back up in order to create better order and control in the intersection.

5. Fiscal Impact:

Minimal, post and stop bar are still there, just need to add a stop sign which the Village has in stock.

6. Statutory Reference:

Not Applicable

7. Prior Review:

- Sign was installed prior to STH 29 Pedestrian Bridge

8. Attachments:

- Google Map Images of intersection prior to construction of the Pedestrian Bridge
- Plan sheet from Pedestrian Bridge Project showing that the stop sign was to remain.

9. Policy Choices:

- 1) Recommend to reinstall the stop sign at Community Center Dr. and Birch St.
- 2) Recommend to leave the intersection as it currently exists without the stop sign.
- 3) Have staff further research the intersection.

10. Recommendation:

I approve the reinstallation of the stop sign at Community Center Dr. and Birch St.

11. Legislative Action:

I move to recommend that the stop sign at the northeast corner of Community Center Dr. and Birch St. be reinstalled.



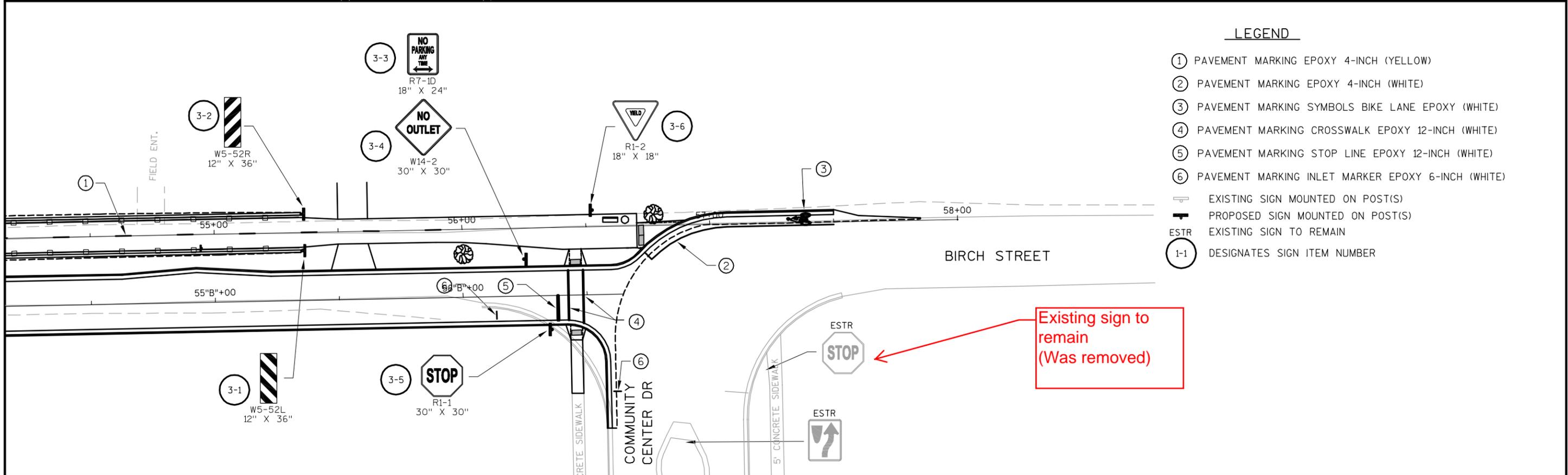
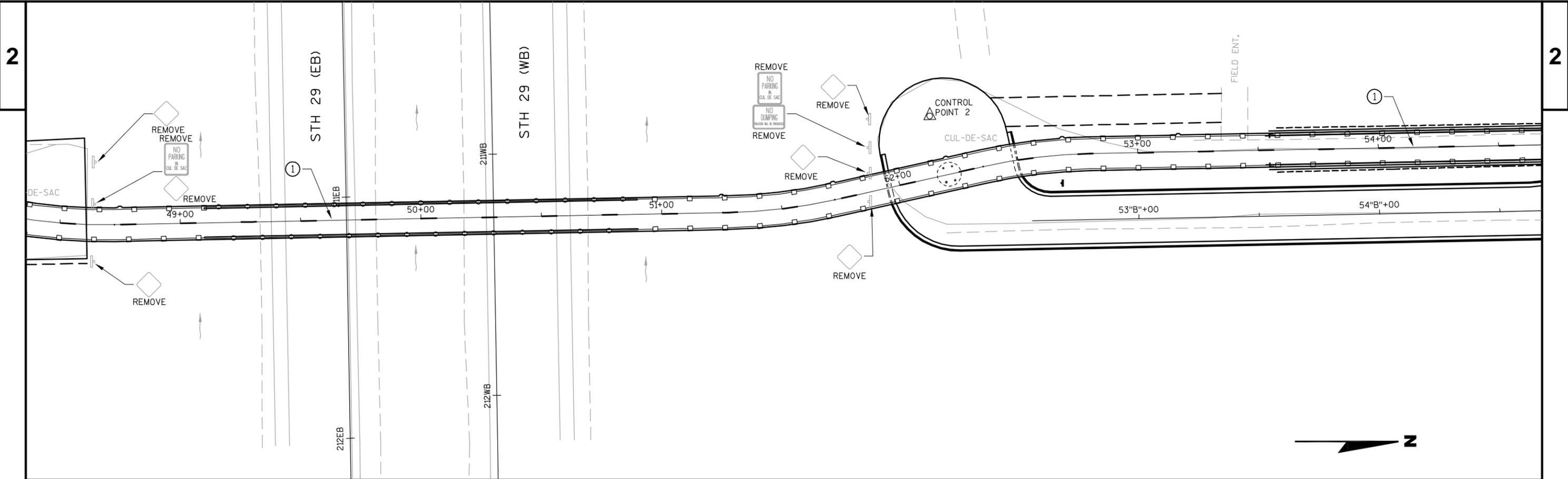
Stop Bar and Post with street signs is still in place.

Birch St
Weston, Wisconsin
Street View - Sep 2008



Google

Navigation controls including a compass, zoom in (+) and zoom out (-) buttons, a street view pegman icon, and a vertical scroll bar.



LEGEND

- ① PAVEMENT MARKING EPOXY 4-INCH (YELLOW)
- ② PAVEMENT MARKING EPOXY 4-INCH (WHITE)
- ③ PAVEMENT MARKING SYMBOLS BIKE LANE EPOXY (WHITE)
- ④ PAVEMENT MARKING CROSSWALK EPOXY 12-INCH (WHITE)
- ⑤ PAVEMENT MARKING STOP LINE EPOXY 12-INCH (WHITE)
- ⑥ PAVEMENT MARKING INLET MARKER EPOXY 6-INCH (WHITE)
- EXISTING SIGN MOUNTED ON POST(S)
- PROPOSED SIGN MOUNTED ON POST(S)
- ESTR EXISTING SIGN TO REMAIN
- ①-1 DESIGNATES SIGN ITEM NUMBER

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.14.

pd 6/29/16
#45



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Danielle J Lang

BUSINESS NAME: Iozzo's Italian Food

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE:

DRIVERS LICENSE #: L5201708487304

TELEPHONE NUMBER: (715)212-3728

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Danielle Lang
(APPLICANT SIGNATURE)

6-28-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 6-30-16
By [Signature]



pd Renewal

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

X NAME: Laurie Souinsee

X BUSINESS NAME: Wagner Shell

X ADDRESS: _____

NEW ADDRESS: _____

BIRTH DATE: _____

X DRIVERS LICENSE #: _____

9 TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
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4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

X Have you been arrested, or have charges pending or ~~been~~ convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

X Laurie Souinsee
APPLICANT (SIGNATURE)

X 7-5-16
DATE

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-8-16
By

pd - 747 cash



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Suzanne^m Purull

BUSINESS NAME: Kwik Trip 781

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Suzanne Purull
(APPLICANT SIGNATURE)

05-16-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 6-22-16
By [Signature]



OPERATOR LICENSE APPLICATION

Owe \$47
Call Kim ready
when pick up

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Sadie Rick

BUSINESS NAME: Target

ADDRESS: ?

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #: _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK


(APPLICANT SIGNATURE)

6/10/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 6-23-16
By 



Pd. 6-28-16
ck #2775

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Angela A Burgoyne

BUSINESS NAME: Kluck's Callon Saloon

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
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NAME _____ STATUTE #/ LOCAL ORDINANCE _____

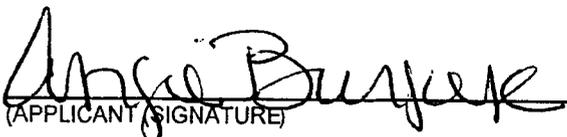
CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK


(APPLICANT SIGNATURE)

(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED

Date 6.30.16

By 

pd #47



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: JUNE DITTBRENDER

BUSINESS NAME: SHELL COMMERCE CROSSING

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

(APPLICANT SIGNATURE) June Dittbrender

(DATE) 9 July 2016

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-13-16
By [Signature]



provisional given pd
6/24/2016

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Isaac Frieders

BUSINESS NAME: Brew Brothers

ADDRESS:

NEW ADDRESS: N/A

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The *VILLAGE* performs background checks on all applicants. The *VILLAGE OF WESTON* may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The *VILLAGE OF WESTON* does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the *VILLAGE* determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the *VILLAGE*.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the *VILLAGE OF WESTON* Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the *VILLAGE OF WESTON* pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the *VILLAGE OF WESTON* according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the *VILLAGE OF WESTON* CLERK

Isaac Frieders
(APPLICANT SIGNATURE)

6/22/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED

Date 6/29/16

By [Signature]



VILLAGE OF WESTON OPERATOR LICENSE APPLICATION

W
Picked up
PROV 6-21-16

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: *Cara Petrowski* BUSINESS NAME: *IOZZO'S*

ADDRESS: _____

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #: _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Cara Petrowski
(APPLICANT SIGNATURE)

6-16-2016
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date *6-22-16*
By *[Signature]*



OPERATOR LICENSE APPLICATION

re mailed 6-21-16
Send
prov. to
Brews Brothers

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Brodie A Hfillisch BUSINESS NAME: Brews Brothers

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
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4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Brodie A Hfillisch
(APPLICANT SIGNATURE)

6/17/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 6-22-16
W. [Signature] PD
6/20



gave provisional
pay \$47 7/8/16

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Heather Sahr

BUSINESS NAME: VINO Latte

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE N/A WHERE CONVICTED N/A

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Heather Sahr
(APPLICANT SIGNATURE)

July 8, 2016
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-13-16
By [Signature]



provisional
pd given
7/6/16

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Kari Seiver

BUSINESS NAME: The Jim

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

X Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

X Kari Seiver
APPLICANT (SIGNATURE)

7-6-2016
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-8-16
By [Signature]



OPERATOR LICENSE APPLICATION

Provisional
Given
6/28/10

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Taylor Lynne Owens BUSINESS NAME: Brew Brothers

ADDRESS:

NEW ADDRESS:

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Taylor Lynne Owens
(APPLICANT SIGNATURE)

6-28-10
(DATE)

Remit completed application with payment to:

Approved 6-30-10
W. D.

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476



OPERATOR LICENSE APPLICATION

provisional given 6/28/16

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application.

Please review the information below and correct any errors shown:

NAME: Nicole M Miller

BUSINESS NAME: Down the Hill Bar

ADDRESS:

NEW ADDRESS: _____

BIRTH DATE:

DRIVERS LICENSE #:

TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
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- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted, of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Nicole Miller
(APPLICANT SIGNATURE)

5-26-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 6-29-16
By W. A. P.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.15.

Tamera Hansen
3610 Sandy Lane
Weston, WI 54476

June 27, 2016

Village of Weston
5500 Schofield Ave.
Weston, WI 54476

Dr. Mr. Schuster and Mr. Guild:

I will be resigning my committee member position on Community Life and Public Safety effective July 15, 2016. I am relocating to Rib Mountain. Thank you for the opportunity to serve the Village of Weston.

Sincerely,

A handwritten signature in cursive script that reads "Tamera A. Hansen". The signature is written in black ink and is positioned above the printed name.

Tamera A. Hansen

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.16.

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Wednesday, June 1, 2016, at 5:30 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 5 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	NO
White, Loren	YES
Mark Porlier	NO

Village Staff in attendance: Guild and Weinkauf.

4. Request for silencing of cellphones and other electronic devices.
Ermeling requested for the silencing of cellphones.
5. Acknowledgement of Visitors
No comments.

B. Regular New Business

6. Committee Appointments.

- a) Appoint Mike Stenstrom as Alternate 1 to Zoning Board of Appeals for the 2016 to 2018 term.
- b) Appoint Duane Gau as Alternate 2 to Zoning Board of Appeals for the 2016 to 2018 term.
- c) Appoint Dennis Lawrence to the Plan Commission for the 2016 to 2018 term.
- d) Appoint Thomas Hubbard to the Property & Infrastructure Committee for the 2016 to 2018 term.
- e) Appoint Roy Mumper to the Property & Infrastructure Committee for the 2016 to 2017 term.

Motion by White, second by Ostrowski to approve the appointments as listed above.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	-
White, Loren	YES
Mark Porlier	-

7. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:
- a) Review Board of Trustee survey results which will be presented by Lumin Advantage Consulting.

Motion by Schuster, second by Ostrowski to convene to closed session at 5:32 p.m.

Roll call vote:

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	-
White, Loren	YES
Mark Porlier	-

8. Reconvene into Open Session.

Motion by Schuster, second by Berger to reconvene from closed session.

Roll call vote:

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	-
White, Loren	YES
Mark Porlier	-

9. Discussion and possible action on closed session matter.

No action taken in closed session.

- C. **Remarks from Trustees (No Board action will be taken for this agenda item).**
No comments.
- D. **Remarks from the President (No Board actions will be taken for this agenda item).**
No comments.
- E. **Adjourn.**

Motion by Schuster, second by Berger to adjourn the meeting at 7:30 p.m.

Roll call vote:

Yes Vote: 5

No Votes: 0

Abstain: 0

Not Voting: 2

Result: PASS

Trustee

Voting

Ermeling, Barb

YES

Berger, Scott

YES

Ostrowski, Kevin

YES

Schuster, Fred

YES

Ziegler, Jon

-

White, Loren

YES

Mark Porlier

-

Sherry Weinkauf, Clerk

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.17.

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, June 6, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Wodalski, and Osterbrink.
Everest Metro Chief Sparks, Battalion Chief McBain. There were four other audience members present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested for the silencing of cellphones.

5. Acknowledgement of Visitors

No comments.

B. Correspondence and comments from the public.

Ermeling asked for comments. There were none.

C. Presentations

There were no presentations.

D. Consent Business Items

- 6. Award the E Everest Street Connection for the Ridgeview Subdivision project to PGA, Inc.**
- 7. Approve Ordinance No. 16-030 an amendment to repeal Chapter 50 Nuisances and amend and recreate the same.**
- 8. Approve a professional services contract with Water Technology, Inc. for as assessment of the existing aquatic center facilities.**
- 9. Approve Operator Licenses Renewals.**
- 10. Approve payment of expenditures – Voucher #43506 – 43599.**
- 11. Approve Board of Review Minutes from May 16, 2016.**
- 12. Approve Board of Trustee Minutes from May 16, 2016.**

Motion by Schuster, second by White to approve Consent Items D6 to D12.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

13. Items Removed from Consent (if any).

There were no items removed from Consent.

E. Reports from Committees, including draft meeting minutes (if any).

14. Community Life, and Public Safety (per Schuster/Hodell).

15. Community Development Authority (per White/Guild).

16. Finance (Per Berger/Jacobs).

17. Parks and Recreation (per Ostrowski/Osterbrink).

Schuster asked if the Park and Recreation Committee can look into the possibility of making pickleball available to the community. Osterbrink said this is included in the comp plan, and will be taken to the committee for review.

18. Personnel (Per Porlier/Weinkauf).

19. Plan Commission (Per White/Higgins).

20. Property & Infrastructure (Per Ziegler/Donner).

21. Zoning Board of Appeals (Per Higgins).

22. SAFER Fire Commission.

23. SAFER Board of Directors.

Motion by White, second by Ostrowski to acknowledge items E14, E20, E22 and E23.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

F. Reports from Departments

24. Clerk.

Weinkauf said all the license renewals will come before the Board of Trustees on June 20th. She also reminded the Board of Trustees about Board of Review, which is scheduled for Tuesday, June 14th.

25. Fire & EMS.

Mcbain reported both the Fire Chief and Deputy Chief are out of town training. SAFER received 1,150 calls for the month of May. The new SUV is now in service. There are no major incidents to report.

26. Finance.

Jacobs said the Finance Committee will meet following the Board of Review on June 14th. He also reported the Village auditors are here this week reviewing the financial records.

27. Parks & Recreation.

Osterbrink reported the Aquatic Center opened this last Saturday. Also, there was minor damage from a recent wind storm to the both the Aquatic Center and Kennedy Park.

28. Planning & Development.

Higgins reported Property Inspector Maguire took his first UDC test. The results should be available in 2 to 3 weeks. The license for Alpine Mobile Home Park will be on the next meeting agenda. The Marathon County Health Department completed an inspection of the park and staff is still waiting for that report.

29. Police.

Sparks gave an update on the drug related issues the department is dealing with. He commented that the activity level has been increasing. He said there is a need to add staff to the department.

30. Public Works & Utilities.

Donner reported T. Skerven passed his water supply operator exam. The employees completed forklift safety training in May. The next training for the employees will include CPR and first aid. Donner recognized Michael Wodalski for organizing the Public Works equipment display at the Farmers Market.

31. Technology Services.

No comments

32. Village Relations.

Hodell said she is working on a lot of complaints related to residents/businesses not mowing their grass.

33. Department Directors may be dismissed following reports.

G. Regular New Business

34. Approve a 3-month license renewal for Colonial Gardens Mobile Home Park (license to expire on October 4, 2016).

Motion by Schuster, second by White to approve a 3-month license renewal for Colonial Gardens Mobile Home Park (license to expire on October 4, 2016).

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Motion by White, second by Berger to amend the original motion with a contingency that their personal property tax be paid before license is issued.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren YES
Mark Porlier YES

35. Approve a 3-month license renewal for Stillwater Landing Mobile Home Park (license to expire on October 4, 2016).

Motion by White, second by Ostrowski to approve a 3-month license renewal for Stillwater Landing Mobile Home Park (license to expire on October 4, 2016), contingent on paying their personal property tax.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

36. Approve a 3-month license renewal for Weston Manor Mobile Home Park (license to expire on October 4, 2016).

Motion by Ziegler, second by Porlier to approve a 3-month license renewal for Weston Manor Mobile Home Park (license to expire on October 4, 2016).

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

H. Report from the Administrator.

Guild reported the first presentation from staff and the Village's consultant on the SE Quadrant neighborhood plan is scheduled for June 13th. He also gave an update on current community development projects. He reported the Village will be closing on the Mashuda property this coming Thursday.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

J. Remarks from the President (No Board action will be taken for this agenda item).

No comments.

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

No comments.

L. Set next regular meeting date for Mon, June 20, 2016.

- Board of Review scheduled to meet on Tuesday, June 14th at 4:00 p.m.

M. Adjourn.

Motion by Porlier, second Berger to adjourn the meeting at 6:46 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Sherry Weinkauff, Clerk

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.18.

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, June 20, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:03 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauf, Wodalski, Crowe, Osterbrink, Tatro, Mroczenski and Yonker. Everest Metro Chief Sparks and SAFER Fire Chief Savage were also in attendance. There were 10 other audience members present.

4. **Request for silencing of cellphones and other electronic devices.**
Ermeling requested for the silencing of cellphones.

5. **Acknowledgement of Visitors**
No comments.

B. Correspondence and comments from the public.

Amy Bliss, from the Wisconsin Housing Alliance, said some of the violations against these manufactured home communities are against a home that somebody owns. This is their asset and the municipality has not taken the time to notify the homeowner that they are in violation of the Village's code. The Village should have the homeowner's information on file to notify them. She said the Village should have the courtesy to at least notify them of any violation. At a prior meeting the Building Inspector said all the homes need to be brought up to the Uniform Dwelling Code. She said this is not correct and that these homes are built to a HUD standard. She said if the Village continues down this path to discontinue the license for these parks, the people who own their homes are going to lose their asset. She said they need to be evicted. If they choose not to leave just because Weston says the license is revoked they still may need to be evicted. She is unsure if a judge would really evict someone for an ugly shed. An ugly shed is not a health, safety or welfare issue. It was mentioned at a prior meeting that a hole in the skirting is a health hazard. She does not feel this is a health hazard. She would like to Board to only consider health, safety and welfare issues when making the determination to not renew any of the mobile home park licenses. With the violation notices only going to the Park Operator and not the homeowner, she believes the Village does not have the legal authority to enter that property and make adjustments to a home that someone else owns.

An audience member stating his name was Brian Scheffler, with RV Horizons, representing Colonial Gardens Mobile Home Park said they were being responsive to Weston's inspection document and said the park was currently at 84% compliance.

C. Presentations

Guild and Ermeling recognized both Michael Stenstrom and Don Skare for their service to the Village and presented them each with a service plaque.

D. Consent Business Items

6. Approve Ordinance No. 16-031 to rezone land from AR Agricultural Residential to RR-2 Rural Residential –2 acre, on 2.98 acres of land located in the SE ¼ of the NE ¼ of Section 27.
7. Approve Resolution No. 2016-009 to adopt road right-of-way dedication for Weston Avenue, Crane Meadows Golf Driving Range.
8. Approve Resolution No. 2016-010 to adopt Weston Avenue road-right-of-way dedication on the Cliff Mashuda property.
9. Approve Resolution No. 2016-011 to adopt Ryan Street and Weston Avenue road-right-of-way dedication, 7403 Ryan Street.
10. Approve Resolution No. 2016-012 to accept the 2015 Compliance Maintenance Annual Report for the Sewer Utility.
11. Approve the installation of two permanent park benches at Kennedy Park.
12. Approve Traffic Calming Policy.
13. Approve 2015 budget adjustments.
14. Approve the 2016/2017 Adult Oriented Establishment license for Secrets II.
15. Approve the Amusement License Holders for the 2016/2017 term.
16. Approve the Cabaret/Entertainment License Holders for the 2016/2017 term.
17. Approve the Cigarette License Holders for the 2016/2017 term.
18. Approve the Class A Beer and Liquor licenses, Class B Beer and liquor licenses, Class B Beer licenses, Reserve liquor licenses and Officers for the licensed establishments for the 2016/2017 term.
19. Approve the 2016/2017 Commercial Animal Establishment license for Ace Hardware.
20. Approve the 2016/2017 Hotel/Motel Establishment permits.
21. Approve the Mobile Food Vendor Licenses.
22. Approve Operator Licenses Renewals.
23. Approve Pawn Broker and Secondhand Article Dealer’s Licenses for the 2016/2017 term.
24. Approve Playful Paws Kennel license for the 2016/2017 term.
25. Approve Salvage licenses for the 2016/2017 term.
26. Approve Secondhand Jewelry Dealer’s license for the 2016/2017 term.
27. Approve Weights and Measures license for the 2016/2017 term.
28. Approve payment of expenditures – Voucher #43600 – 43640.

Both Wodalski and White explained the proposed traffic calming policy. *Motion by White, second by Ziegler to approve Consent Items D6 to D28, contingent on Secrets II, Brews Brothers Pub, The Speakeasy, The Jim, Wausau Gun & Loan, Playful Paws and Arrow Sports Club paying their personal property tax, receiving a release from Lee Beverage for The Speakeasy, and receiving an approved background check for the Boy Scouts, Troop 451.*

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

29. Items Removed from Consent (if any).

There were no items removed from Consent.

E. Reports from Committees, including draft meeting minutes (if any).

30. Community Life, and Public Safety (per Schuster/Hodell).

31. Community Development Authority (per White/Guild).

32. Finance (Per Berger/Jacobs).

33. Parks and Recreation (per Ostrowski/Osterbrink).

34. Personnel (Per Porlier/Weinkauf).

35. Plan Commission (Per White/Higgins).

36. Property & Infrastructure (Per Ziegler/Donner).

37. Zoning Board of Appeals (Per Higgins).

38. SAFER Fire Commission.

39. SAFER Board of Directors.

Motion by White, second by Schuster to approve Items E31 to E35.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

White said the number of members present at the Park and Recreation Committee meeting need to be corrected, and the vote tallies were missing. *Motion by White, second by Porlier to request staff make the corrections and bring back for acknowledgment (Item E33).*

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

F. Reports from Departments

40. Clerk.

Weinkauf said staff has been really busy with licensing. She also said election ballots will be ready for pick up this week.

41. Fire & EMS.

Savage gave an update on training for some of the department members. He reported one of his firefighters fell off a ladder. They continue to see increased run volume. Rescue 21 is being worked on. The next SAFER Board of Directors meeting is June 28th.

42. Finance.

Jacobs reported that staff is almost complete with the audit work.

43. Parks & Recreation.

Osterbrink reported that attendance has increased at the Aquatic Center. The Ermeling family recently had an outing at Yellow Banks Park and wanted staff to know that neither the parking lot or the bathrooms are handicap accessible. She asked staff to revisit this issue.

44. Planning & Development.

Higgins said she recently attended another County addressing meeting and they are working on an implementation plan.

45. Police.

Sparks gave an update on the drug related issues the department is dealing with.

46. Public Works & Utilities.

Donner said he is working on newsletter articles and preparing an RFP for a sewer condition assessment. He also reported the crew has completed the cleanup from the storm damage.

47. Technology Services.

Crowe asked if there were any questions. There were none.

48. Village Relations.

Hodell said she continues to work on several lawn complaints. The Farmers Market has reached 23 vendors. Entertainment is scheduled for this coming Saturday.

49. Department Directors may be dismissed following reports.

G. Regular New Business

50. Approve license for Alpine Mobile Home Park (July 1, 2016 to July 18, 2016).

Motion by Schuster, second by Porlier to approve the license for Alpine Mobile Home Park (July 1, 2016 to July 18, 2016), noting the Alpine Mobile Home Complaint filed with the Clerk was received on June 16, 2016 and not July 16, 2016.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

51. Approve Class B Beer License for Crafties, LLC, 4103 Schofield Avenue.

Motion by White, second by Ziegler to approve a Class B Beer License for Crafties, LLC, 4103 Schofield Avenue, contingent on the Plan Commission's recommendation from April 11th, and contingent on verification of their Wisconsin Sales Tax Permit. Q/Weinkauf said the license would not be issued until the sales tax permit number is received. Berger asked how many available licenses there were. Weinkauf explained there were no limitations on the Class B Beer licenses or Class A licenses. Schuster asked if gaming machines could be put in once this is approved. Sparks explained that it is legal to have 5 machines in a Class B establishment. Berger is concerned with seeing similar requests by convenient stores in the future. Ermeling said under the Class A license they can do both wine and beer tasting. She also said she is concerned with the location for a bar and said there is already a lot of congestion and confusion on that corner. She feels the Village already has enough bars. Once the license is issued there is no longer a restriction on the gaming machines. This is not in the best interest of the Village. White said there needs to be a good reason to deny. Ermeling said again this is not in the best interest of the Village.

Yes Vote: 2 No Votes: 5 Abstain: 0 Not Voting: 0 Result: DENIED

Trustee	Voting
Ermeling, Barb	NO
Berger, Scott	NO
Ostrowski, Kevin	NO
Schuster, Fred	NO
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	NO

52. Recommendation from Community Development Authority to approve Southeast Quadrant / South Neighborhood Development Concept in Camp Phillips Corridor Plan, including plan presentation by Administrator Guild

Guild gave an update on the planning process for the SE Quadrant/South Neighborhood Development concept for the Camp Phillips Corridor. The Board of Trustees will be emailed the proposed plan document to review.

H. Report from the Administrator.

53. Discuss results from Soul of the Community Survey.

Guild reviewed the results from the survey.

I. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:

Motion by Schuster, second by Ziegler to convene to closed session at 7:30 p.m.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

54. Discuss negotiations regarding a land swap with Gary Guerndt/PGA Plumbing in Business Park South.

No action taken in closed session on this item.

55. Discuss negotiations and strategy concerning acquisition of Fletcher property.

No action taken in closed session on this item.

56. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.

No action taken in closed session on this item.

57. Reconvene into open session and take action on items discussed in closed session, if necessary.

Motion by Schuster, second by Porlier to reconvene from closed session at 8:25 p.m.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

J. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

K. Remarks from the President (No Board action will be taken for this agenda item).

No comments.

L. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

Ermeling requested an Executive Closed Session for the Administrator's review get placed on the next meeting agenda.

M. Set next regular meeting date for Monday, July 18, 2016

N. Adjourn.

Motion by Schuster, second by Ziegler to adjourn the meeting at 8:27 p.m.

Roll call vote:

Yes Vote: 7

No Votes: 0

Abstain: 0

Not Voting: 0

Result: PASS

Trustee

Voting

Ermeling, Barb

YES

Berger, Scott

YES

Ostrowski, Kevin

YES

Schuster, Fred

YES

Ziegler, Jon

YES

White, Loren

YES

Mark Porlier

YES

Sherry Weinkauff, Clerk

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.19.

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF REVIEW

Tuesday, June 14, 2016, at 4:00 p.m.

A. Opening of Session.

1. Meeting called to order at 4:00 p.m.
2. Election of Chairperson, Vice-Chairperson and Clerk.

*White nominated Ermeling for Chairperson. All were in favor of Ermeling as Chairperson.
Berger nominated White for Vice-Chairperson. All were in favor of White as Vice-Chairperson.
Ermeling nominated Weinkauff for Clerk. All were in favor of Weinkauff as Clerk.*

3. Clerk will take attendance and roll call.

Roll call indicated 6 Board members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	NO
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs and Weinkauff were present. Assessor Greg Schmidt was also present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested for the silencing of cellphones.

B. Verify that a member has met the mandatory training requirements.

Weinkauff stated Ermeling, Berger, Schuster, Ostrowski and White all met the Mandatory training requirement.

C. Hear Objections (Clerk will introduce each case first and then swear in witnesses and Assessor).

Clerk Weinkauff swore in Assessor Greg Schmidt. Ermeling asked if there were any objections. Weinkauff said no.

D. Deliberations.

Schmidt said the total real estate for all tax classes is \$1,026,500,100, total personal property is \$24,892,500 for a grand total of \$1,051,392,600 (a more detailed report is attached). Open Book was held last week Wednesday.

White asked if the proposed county addressing project will affect his work. Schmidt said it should not be much of a problem. There was a short discussion on the personal property value and tax.

E. Review Assessment Roll.

The Board reviewed the Assessment Roll.

F. Action on Objections.

No action taken.

A tape recording of this meeting is on file with the Village Clerk.

G. Adjourn.

Ermeling adjourned the meeting at 6:00 p.m.

Sherry Weinkauf, Clerk

Village of Weston
2016 Value Summary by Class of Property

Residential	\$649,729,900
Commercial	\$370,239,900
Agricultural	\$ 163,700
Undeveloped	\$ 780,400
Agricultural Forest	\$ 747,800
Forest	\$ 4,123,900
Other	\$ 714,500
Total Real Estate	\$1,026,500,100
Personal Property	\$ 24,892,500
Total Assessed Value	\$1,051,392,600
Amount of Change from 2015 to 2016 (Real Estate Only)	\$+ 7,697,200

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.21.

Village of Weston, Wisconsin
COMMUNITY LIFE & PUBLIC SAFETY MEETING

held on Monday, June 27, 2016, 2016 at 6:30 p.m., in the Board Room, at the Municipal Center
Trustee Schuster Presiding.

A. OPENING OF SESSION AT 6:30 P.

1. Community Life & Public Safety Meeting called to order by Village Trustee Schuster.

2. Clerk will take attendance and roll call.

Roll call indicated 4 CLPS members present (Jon Ziegler was excused).

<u>Member</u>	<u>Present</u>
Fiene, Brian	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
Zeigler, Jon	NO

Village Staff in attendance: Loren White, Renee Hodell, Chief Wally Sparks, Michael Wodalski, Keith Donner and Bob Wesinek from the Town of Weston

3. Requests for Silencing of cellphones and other electronic devices.

4. Acknowledgment of visitors if any.

There was one visitor.

B. COMMENTS FROM THE PUBLIC

There were no comments from the Public

C. PRESENTATIONS

5. Marathon County/Village of Weston Hazard Mitigation Plan

Darryl Landeau - Sr. Planner for the North Central Wisconsin Regional Planning Commission presented the Marathon County all Hazard Mitigation Plan. The last time the Village implemented one was five years ago in 2011. There are three areas Landeau wanted to discuss with the Committee and staff.

a. What type of disaster is the Village most concerned with? Schuster felt it would be a chemical spill that could end getting into the water system. Fiene brought up tornadoes.

b. What areas are more vulnerable to hazards (flooding, sewer)? Fiene thought the number of mobile home parks would be more vulnerable due to tornadoes. Hansen thought that having frozen pipes, Sparks thought the Business Park would be more vulnerable due to the amount of, hazardous chemicals. Guild felt the Aquatic Center would be more vulnerable with all the chemicals to treat the pool and large concentration of people.

c. What would you like to see done to prevent these potential hazards?

Schuster stated he would like to see a Hazmat team with proper equipment to respond immediately. Guild would like to see more fleet and trucks to deal with brush and trees for post disaster event cleanup. He stated there are different levels of expectations from residents regarding Tornado Sirens. Some felt there should be more tornado sirens and they should be able to be awoken by them. Guild stated the level of service currently meets the expectations of the Trustees. Landeau presented 2011 plan from Weston, it was mentioned. It was stated there is no backup generator for municipal building however there is one for the safety building. Guild mentioned that the backup dispatch center for the County is in the basement of Wausau City Hall and possible looking at having and alternate at the Public safety building. There was also discussion of a water emergency ordinance. Landeau will be working on a draft and presented to the Village Board in the fall to adopt a plan with a resolution.

D. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION

6. Approve previous meeting minutes from May 23, 2016

Motion by Fiene, second by Hansen, to approve the Community Life & Public Safety, May 23, 2016 meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
Ziegler, Jon	----

7. Discussion and Action on the reinstallation of a stop sign on Community Center Drive and Birch Street

Motion by Hansen, second by Martin, to reinstall stop sign at the corner of Community Center Dr and Birch St.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Brian,	YES
Hansen, Tamera	YES
Martin, Zach	YES
Schuster, Fred	YES
Ziegler, Jon	----

Wodalski explained that before the Ped Bridge was installed there was a stop sign which was removed it to create free flowing traffic. However, with the increased bike traffic and them having to cross Birch street (diagonally) the stop sign should be reinstalled. Sparks also agreed that for the safety of the bikers (not necessarily for slowing down traffic) the stop sign should be reinstalled.

E. REPORTS FROM STAFF

8. Everest Metro Police Department

Sparks didn't have anything new to add to what was already in his report which talked about Cody Swearingen being recognized as the EMPD Officer of the year by the Everest Area Optimist Club and the impact drug trends are having the department.

9. Planning and Development

Guild talked about the implementation of the new county addressing, how many streets have the same name and trying to come up with unique names to replace them. He also explained that everyone will be getting a new address but only certain select street names will change.

10. Village Clerk

Weinkauf's report included information on the Alpine Mobile Home Park, extending their license until July 18, 2016 to allow for a Public Hearing to be held on July 18, 2016. She also had made reference to the Class B Beer License for Crafites (same location as IMR BP) regarding staff recommendation and Board denial in which they have a right to appeal.

11. Taxpayer Relations Coordinator

Hodell stated them continues to be complaints regarding tall grass and weeds throughout the community, along with junk and parking on the lawn, and that two citations were issued to residents regarding property maintenance. She also talked about the Farmer's Market and how each week more and more vendors are attending, and that entertainment will be beginning this coming Saturday (June 25th). Hodell also made reference to the July/August Newsletter which is supposed to be in resident's mailboxes the first week in July.

F. REPORT FROM ADMINISTRATOR

Guild talked about the most recent "Teen Night" at the Aquatic Center which has included grades 7-12, but that the Parks and Rec Committee are looking at breaking it up into a younger and older age group. He also explained that the Parks and Rec Committee is looking into a policy if there would be a death at the pool. Guild also stated there is going to be an article in the upcoming newsletter regarding vandalism and rewards being given to information leading to arrests. Guild explained that the Village is working on educating residents on backyard campfires and fireworks and Sparks stated that anything that goes up in the air or explodes is illegal. Guild made reference to the new LED street lights that are being installed, how they are brighter by are cutting back on light pollution.

G. COMMUNICAITONS AND RECOMMEDATIONS FROM COMMITTEE MEMEBRSRS.

Committee member Tamera Hansen stated this was her last meeting as she is resigning from the Committee due to relocating to another municipality.

H. Set next regular meeting date for Monday, July 25, 2016, at 6:30 P.M.

I. ADJOURN.

Schuster adjourned Community Life and Public Safety Meeting at 7:35 p.m.

Fred Schuster, Trustee

Renee Hodell, Recording Secretary

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.25.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING

Monday, May 23, 2016, at 5:15 p.m.

A. Opening of Session.

1. Meeting called to order by Trustee Ostrowski at 5:15 p.m.
2. Recording Secretary Meliska took attendance and roll call.
Roll call indicated 4 Park & Recreation members present.

Trustee	Present
Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

Village Staff in attendance: Osterbrink, Mroczenski and Trustee White, along with 19 members in the audience.

3. **Request for silencing of cellphones and other electronic devices.**
Ostrowski requested the silencing of cellphones.
4. **Correspondence and comments from the public.**

B. Presentations

5. Donald Mezei (5704 Hidden River Circle) - Mezei came to give information on the property the Village will be pursuing, has a small pond. He has been watching over the pond. He gave information on how to maintain the pond etc.
6. Pack 435 – Gaga Ball Pit Request – Boy Scouts from Pack 435 came to present their idea about putting a Gaga Ball Pit in one or a few of the Village Parks. Each pack member talked about different topics related to the Gaga Pit, such as the timeline, materials, cost, maintenance, tools, pictures, etc.

C. Consent Business Items

7. **Approval of previous meeting minutes from: April 25, 2016.**
Motion by Esker, second by Clark.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

D. Business Items for consideration, discussion, and action.

8. **Discussion and Recommendation to Board of Trustees on Gaga Ball Pit Request.**

Osterbrink described the Gaga Ball Pit in more details. He provided some attachments that included information about the game, along with the cost of materials. If this is something the Village would like to pursue for the year of 2017, the approximate cost that would need to be budgeted would be \$1,000.00.

Motion by Esker, second by Clark to recommend to the Board of Trustees that the village installs a Gaga Ball pit.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

9. Discussion and Recommendation to Board of Trustees on RC Track Proposal.

Osterbrink discussed the different “issues” there would be with the RC Track. There were thoughts on having the track at Yellowbanks or Machmueller, but Osterbrink mentioned those 2 parks may not be the best choice. The Prohaska property was brought up for a potential location.

Motion by Porlier, second by Esker to table agenda item number D9.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

10. Discussion and Recommendation to Board of Trustees on Kennedy Park Bench request.

Osterbrink discussed the request which was brought to him by a Trustee who had a resident approach them. The resident who made the request may be interested in donating one of the benches – a memorial bench.

Motion by Esker, second by Porlier to recommend to the Board of Trustees the installation of two permanent park benches at Kennedy Park.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	NO
Porlier, Mark	YES

E. Reports

11. Aquatic Center Manager – Brad Mroczenski

Stared filling the pool. Staffing is adequate – enough staff to fill the schedule. Starting on Thursday, June 1st with staff – Pre-Season meetings.

12. Parks Director – Shawn Osterbrink

Working on Aquatic Center stuff. There are a few different contractors onsite doing some maintenance – door, door trim, etc at the Aquatic Center. Little behind on mowing – summer staff started today – 2 of them. Flower will be in Wednesday for Schofield Avenue/ Parks.

F. Report from Administrator on matters related to Parks & Recreation.

A lot of cars at Yellowbanks for the Disc Golf Tournament. There has been a lot of people at the Canoe Kayak Launch.

G. Remarks from Committee; discuss items to be included for the next Park Committee agenda.

H. Set next meeting date for Monday, June 27, 2016

I. Announcements

J. Adjourn.

Meeting was adjourned 6:18 p.m.

Heather Meliska, Recording Secretary

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, June 27, 2016, at 5:15 p.m. Yellowbanks Park

A. Opening of Session.

1. Meeting called to order by Trustee Ostrowski at 5:15 p.m.
2. Recording Secretary Meliska took attendance and roll call.
Roll call indicated all Park & Recreation members present.

Members	Present
Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	YES
Porlier, Mark	YES

Village Staff in attendance: Guild, Osterbrink, Mroczenski, Donner, Crowe, Village president Ermeling, Trustee White along with one resident in the audience.

3. **Request for silencing of cellphones and other electronic devices.**
Ostrowski requested the silencing of cellphones.
4. **Correspondence and comments from the public.**

B. Presentations

5. Donald Mezei (5704 Hidden River Circle) - Mezei came to give information on the property the Village has purchased. He has been watching over the pond. He gave information on how to maintain the pond, etc. He discussed that he feels the pond should be open to fishing, as people will fish there anyways. If so, he would suggest to put signs.

C. Consent Business Items

6. **Approval of previous meeting minutes from: May 23, 2016.**
Motion by Esker, second by Clark.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: PASS

Ostrowski, Kevin	YES
Clark, Katrina	YES
Esker, Rodger	YES
Lewitzke, Lindsey	YES
Porlier, Mark	YES

D. Business Items for consideration, discussion, and action.

7. Discussion ADA Requirements.

President Ermeling rented the park for a party and didn't realize the park/shelter was not ADA accessible. The park was built back in the 60s and the Village took it over in the 90s and we have not made many improvements to the park. All of our other parks are ADA accessible. Osterbrink discussed there are a lot of requirements to make all aspects of a park ADA compliant. This is something that we may need to

bring in someone to assess then the village can discuss and budget for improvements. Discussion was made on the bathrooms for the future- Males, Female, Family bathroom etc.

8. Discussion Yellowbanks Master Plan.

Discussion on what we could do with the space at Yellowbanks. Guild discussed some of current ideas for the park. The committee took a tour around the property.

9. Discussion Pool Closing Protocol.

Osterbrink discussed the incident at the Wausau pool, where a body was found in the pool and what would be our protocol. Wausau asked if we could open our pool to Wausau residents who have passes.

10. Discussion and Recommendation to Board of Trustees on Teen Night age limits.

Discussion on an age recommendation for Teen nights. We promote it as a teen night and encourage students in grades 7th – 12th to attend. The age gap may be too wide and possibly should be ages 12 to 15 and call it “Tween Night”. Possibly have to show your school ID to get in.

11. Discussion former Crane Meadows driving range property.

The village received some feedback on the driving range at Crane Meadows being shut down. The question is, should we reopen the range until we do something with the property? Crowe tried to contact Intercity to see if they still had golf carts, golf balls, etc. Possibly have Crane Meadows run the range if they would like to.

E. Reports

12. Aquatic Center Manager – Brad Mroczenski

- Between June 17th to 26th sales were over 22,500 and almost at 40,000 for the month of June.
- There is a current incident where a teenager was using his family pass to let his friend in. The parents were notified and the teens have been asked to leave 2 different times.
- On June 29th there will be a drill. The lifeguards will have to experience a real life situation where 911 is called, etc.
- Concession stand has over \$20,000 in sales for the month of June. Live remote will happen around the 3rd week in July.

13. Parks Director – Shawn Osterbrink

- The Village closed on the Prohaska Tree Farm property on Thursday, March 17th.
- Central Wisconsin Engineers provided staff with drafts of the Master Plan for Yellowbanks and Kellyland Parks.
- New staff member David Phelps started on Monday, April 18th.

F. Report from Administrator on matters related to Parks & Recreation.

- Next meeting – July 25th will be a meeting at the Prohaska Tree Farm.
- Discuss to move meetings from 5:15 to 4:30.
- Schedule for Canoe/Kayak Launch ribbon cutting will be set soon.

G. Remarks from Committee; discuss items to be included for the next Park Committee agenda.

H. Set next meeting date for Monday, July 25, 2016

I. Announcements

J. Adjourn.

Meeting was adjourned 6:34 p.m.

Heather Meliska, Recording Secretary

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.26.

Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE PERSONNEL COMMITTEE

Monday, June 20, 2016, at 4:30 p.m.

A. Opening of Session.

- 1. Meeting called to order by Trustee Porlier at 4:30 p.m.**
- 2. Clerk will take attendance and roll call.**
Roll call indicated 5 members present.

Member	Present
Porlier, Mark	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	YES
Pagel, Deb	YES

Village Staff in attendance: Weinkauff and Guild. Trustee White was also in attendance.

- 3. Request for silencing of cellphones and other electronic devices.**
Porlier requested the silencing of cellphones.
- 4. Acknowledgment of visitors if any.**
There were no visitors present.

B. Comments from the public on matters pertaining to committee business and oversight.
No comments.

C. Presentations.
No presentations.

D. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:

- 5. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.**

Motion by Berger, second by Pagel to convene to closed session at 4:31 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Porlier, Mark	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	YES
Pagel, Deb	YES

- 6. Reconvene into open session and take action on items discussed in closed session, if necessary.**

Motion by Pagel, second by Hegg to reconvene from closed session at 5:59 p.m. No action was taken in closed session.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Porlier, Mark	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	YES
Pagel, Deb	YES

E. Business Items for consideration, discussion, and action.

7. Meeting minutes from April 18, 2016.

Motion by Berger, second by Penza to approve the meeting minutes from April 18, 2016.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Porlier, Mark	YES
Berger, Scott	YES
Penza, Don	YES
Hegg, Robin	YES
Pagel, Deb	YES

F. Reports.

8. Clerk/Employee Resources Manager

No comments.

9. Administrator

No comments.

F. Remarks from Committee; discuss items to be included for the next Personnel Committee agenda.

No comments.

G. Set next meeting date for Mon, July 18, 2016.

H. Announcements.

No comments.

J. Adjourn.

Porlier adjourned the meeting at 6:00 p.m.

Sherry Weinkauf, Village Clerk

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.27.

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION AND
JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE
held on Monday, July 11, 2016 at 6:00 p.m., in the Board Room, at the Municipal Center
Chairman White Presiding.

A. OPENING OF SESSION AT 6:00 P.M.

1. **Joint Town & Village of Weston Extraterritorial Zoning Committee meeting called to order by Diesen.**
2. **Plan Commission meeting called to order PC Chairman White.**
3. **Clerk will take attendance and roll call.**

Roll call indicated 5 Joint Town & Village of Extraterritorial Zoning Committee members present.

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Zeyghami, Hooshang	YES

Roll call indicated 7 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Diesen, Dave	YES
Hoffman, Craig	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

Village Staff in attendance: Donner, Wehner, Tatro, and Parker. There were 3 audience members present.

4. **Requests for Silencing of cellphones and other electronic devices.**

B. PUBLIC HEARINGS BEFORE VILLAGE PLAN COMMISSION AND JOINT TOWN & VILLAGE EXTRATERRITORIAL ZONING COMMITTEE

Diesen and White opened the public hearing at 6:01 p.m.

5. **Ordinance No. 16-032 An Ordinance Creating Section 94.4.10(14) of the Zoning Ordinance Entitled “Temporary Asphalt, Batch or Concrete, Stone Crushing and/or Processing Operations” and Adding This New Temporary Land Use to the Temporary Land Use Category Within the Charts Displayed in Figures 3.04 and 3.05 of the Village Zoning Ordinance.** Mitch King, 6205 Municipal Street, was present. He stated he is not against this; however, noticed in the draft ordinance the proposed hours of operation being 7am – 5pm, Monday through Friday, and 7am-noon on Saturday. King feels this is too small of a window to work in, when taking into consideration the additional time for maintenance work. He asked if there could be an allowance of additional time for maintenance work. King referred to a project in Rib Mountain his crew is working on, where they need 2 – 2.5 hours just for maintenance. He stated though there would be some noise involved in setting up, taking down, and general maintenance, there would not be any dust or crushing. King stated if the maintenance is included in the time frame, he would feel better with 6am – 6pm, than 7am to 5pm.

Donner asked King if he is lined up to do the work for this particular project. King stated they were only involved in the pricing.

Wehner stated most of this ordinance was modeled after what we have in our existing OME sections. Some things taken from other codes in various communities. Our noise ordinance starts at 6am, so we could open this to a longer period, and it could be reworded to specify as to what the operation is. We could also word that the hours of operation (such as crushing) only occurs during specified times (such as 7am-5pm).

Diesen likes the 7am-5pm for crushing operation, and would be open to later hours for maintenance. Johnson agrees too, and asked if there is language that could be added to make this clearer to the operator. White suggested the language in #11 state something like the “the actual crushing could only occur, and maintenance can occur prior to and after those hours”. Schuster would be okay if we limit the crushing from 7am – 5pm, and maintenance from 6am – 5pm.

Christiansen questioned the amount of time needed in truck loading off the site. He feels to allow 6am – 6pm for this type of thing. He can see the 7am – 5pm crushing, but they need more time for maintenance and truck loading that sometimes needs to take place early in the morning and in the evening.

Wehner pointed out in the Noise Ordinance that it states operation hours for construction is 6am – 10 pm. Donner stated we need to look at whether we are dealing with a short window of pain or long window of pain, where the more restrictive in time will lengthen project. We need to decide which is worse longer hours, shorter project or shorter hours, longer project.

White confirmed applicants would need an operational plan, along with the application. Dust control measures is included in the operational plan.

Christiansen questioned with the site the staff report is referring to, if they get the material crushed and out of there, are they then allowed to haul in additional materials to be crushed, or is there an end period to this permit. Christiansen questioned what prevents someone from bringing in materials to a site, where it is not noticed, and they then end up with a pile similar to the Lewis’, if there is a way to police this or govern this to prevent piles from being dumped in many places. Donner pointed out the language stating “this temporary use shall be proposed in conjunction with and exclusively serving specific public highway or road improvement, other public works project, or large scale construction project warranting on-site processing” – so this is not intended to give people permission on random lots to start taking fill and start processing. Christiansen feels Lewis is not qualified then for this permit, as his fill is not being used towards a project. Wehner stated with the Lewis property being zoned LI, they are allowed to keep piles, they just cannot crush materials without a permit.

Hull questioned in #2 if batch plants and material processing operations including everything that we are talking about (covered under the title). He suggests adding all the terms used in the title. Within #8 he questioned if “facilities” is a defined term? Wehner stated “facilities” would refer to the entire site. Hull pointed out that Facilities is a defined term with a different meaning in the ordinances. Hull stated the same goes for “residential land use”, and he mentioned how commercial lodging is not referred to as a residential land use. Wehner explained all the uses included within residential land use, in the zoning code. Hull pointed out in #8 there is a closed “)” missing after “subdivisions”, along with the “.” at the end of that paragraph. Hull made a general statement regarding the reference to “1,000 feet of any residential land use” in #8, where if this refers also to AR zoned properties (such as properties within the Town), if there are no buildings or trees, to block the sound from 1,000 feet, that a property owner could wind up unknowingly having to listen to and seeing the processing operations. If this were required a Conditional Use, then the neighbors would at least be notified in advance and given an opportunity to comment. He would like to see something included that indicates neighbors will be notified. Hull also pointed out in #11, there should be a change in the sentence structure which indicate the “maximum number of hours per use shall be”, and then include the hours and the days.

Hull then also commented within these permits when we give a lapse and a restart of these, when we give up to a one-year approval, if the applicant works for several weeks, and then stops work for several months, then when it gets close to the one year and suddenly more materials shows up to be processed, they may request an extension. He asked if the permit sunsets on its own while the operation is inactive, or does Weston designate that the pile is complete and the permit is over, where they would have to take out a new permit. Wehner stated this would be part of their operational plan, where they have to provide us the time period, and would receive the permit for that time period, and staff would place an expiration date on the permit. Hull feels that most would ask for the entire year, knowing that they can then ask for one more additional year. He stated we need to be very specific to time. Hull then asked if the permit is specific to the land or the applicant? Wehner confirmed it is specific to the applicant. Tatro stated that sometimes we do not know when a project ends, but we always know when it starts back up. There was discussion of what happened with the Camp Phillips Road project and the Guernsd/Jordan property.

Christiansen feels we should only allow for 6 months, not one year. Diesen agreed they should reapply if needing more than 6 months. White feels if someone is applying for a temporary permit, they should not need 1 year, let alone 2.

Wehner clarified that the way this draft ordinance (specifically #1) was written was meant to state if the applicant requests an extension beyond the first year, they can only do so through a conditional use. It was pointed out that the comma between “additional year” and “more by conditional use” needs to be removed.

Hull discussed what happened when the area around the hospital was being developed, where blasting was also needed, and the general project needs changed, which made the operations take longer. He is concerned because if improvements do occur in that Camp Phillips Road area, with the amount of granite, crushing operation will occur.

Donner commented on the construction on the highway in Rothschild, where they do one side of row one year and the other side the next year. Donner feels they are project specific. Wehner stated anything over 1 year would go through conditional use. Johnson stated we could use 6 months instead, rather than 1 year.

Diesen and White closed this public hearing at 6:45 p.m.

6. Discussion and Action by Joint Town & Village of Weston Extraterritorial Zoning Committee on Director's recommendation to approve the Zoning Ordinance Amendment 16-032, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.

Schuster feels better to send back, but state specifically for Wehner the time and length of operation that we favor, and also to take into consideration Hulls comments. Schuster would like to limit to 6 months, before having to come back for conditional use. Wehner stated sometimes with private projects, if we push people through conditional use process, it gets harder to deal with the contractor. Diesen feels the 6 months would be a little more manageable.

Hoffman questioned how often we feel this would come through. It was stated it depends on how much development is coming in. Turner commented that tying the permit to a specific project (and phase) would be helpful. Christiansen commented on asphalt plants. With these, they need materials brought in to mix, which could mean a lot of truck traffic.

Johnson stated within this ordinance, he agrees with the stated hours of operation for crushing, etc. need a little clarity that our regular noise ordinance applies to maintenance operations, which is 6am-10pm. Wehner found in the noise ordinance, within residential districts, construction activities time period which is 6am – 8pm.

Motion to defer until the August Plan Commission Meeting, to consider the changes that have been brought up tonight. It was clarified to limit material processing activities to occur from 7am – 5pm, and all other (such as maintenance) from 6am – 8pm.

Motion by Christiansen, second by Hull, to give staff time to revise and bring back for discussion and action the Zoning Ordinance Amendment Ordinance No. 16-032, based on this discussion and recommendations made tonight.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Zeyghami, Hooshang	YES

7. Discussion and Action by Village Plan Commission on Director's recommendation to approve the Zoning Ordinance Amendment No. 16-032, per the specifications, conditions, and limitations of the submitted staff reports, and forward to the Board of Trustees for their consideration and final approval.

Motion by Schuster, second by Johnson, to give staff time to revise and bring back for discussion and action the Zoning Ordinance Amendment Ordinance No. 16-032, based on this discussion and recommendations made tonight.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Hoffman, Craig	YES
Johnson, Marty	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES

White, Loren YES
Zeyghami, Hooshang YES

C. PUBLIC COMMENT – ETZ.

8. Comments from the public on issues, which the ETZ has oversight, or on business items that might be recommended to the Board of Trustees.

None.

D. CONSENT ITEMS – ETZ.

9. Approve previous meeting(s) minutes from the ETZ, May 9, 2016.

Motion by Kollmansberger, second by Hull, to approve previous meeting(s) minutes from the ETZ, May 9, 2016.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Present</u>
Christiansen, Randy	YES
Diesen, Dave	YES
Hull, Mark	YES
Kollmansberger, Tina	YES
Olson, Milt	NO
Zeyghami, Hooshang	YES

E. ADJOURN ETZ

10. Adjourn ETZ Committee.

Motion by Hull, second by Zeyghami, to adjourn at 7:03 p.m.

F. PUPBLIC HEARINGS BEFORE VILLAGE PLAN COMMISSION

11. REZN-6-16-1597 Jennifer Higgins, Village of Weston, 5500 Schofield Avenue, Weston, requesting a Rezoning from AR (Agriculture and Residential) to LI (Limited Industrial), on property along Zinser Street described as Lot 2, CSM #17438, Volume 83, Page 95, Document #1715999, and Consists of 3.857 Acres.

a. Discussion and Action by Plan Commission on Director’s Recommendation to Approve Ordinance No. 16-033 An Ordinance to Approve the Rezoning of Land from AR (Agriculture Residential) to LI (Limited Industrial), on 3.857 Acres of Land Located in the SW ¼ of the SE ¼ of Section 23, Village of Weston, Marathon County, Wisconsin, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for their consideration and final approval.

White opened the hearing at 7:04 p.m.

Wehner stated the Village and Gary Guerndt are doing a land swap. Lot 2 is being acquired by Guerndt.

White closed the hearing at 7:05 p.m.

Motion by Johnson, second by Lawrence, to approve Ordinance No. 16-033 An Ordinance to Approve the Rezoning of Land from AR (Agriculture Residential) to LI (Limited Industrial), on 3.857 Acres of Land Located in the SW ¼ of the SE ¼ of Section 23, Village of Weston, Marathon County, Wisconsin, per the specifications, conditions, and limitations of the submitted staff report and forward on to the Board of Trustees for their Consideration and Final Approval.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES

Hoffman, Craig	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

G. PUBLIC COMMENT – PC

12. Comments from the public on issues, which the PC has oversight, or on business items that might be recommended to the Board of Trustees.

None.

H. CONSENT ITEMS – PC

13. Approve previous meeting(s) minutes from the Plan Commission June 13, 2016, regular meeting.

Motion by Schuster, second by Diesen, to approve the Plan Commission June 13, 2016 regular meeting minutes.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Hoffman, Craig	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

I. NEW BUSINESS - PC

14. Discussion and Action by Plan Commission on Director’s Recommendation to approve Certified Survey Map and Weston Avenue Road Right-of-Way, per the Specifications, Conditions, and Limitations of the Submitted Staff Report and Forward to the Board of Trustees for their Consideration and Final Approval, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for the consideration and final approval.

Motion by Schuster, second by Johnson, to approve Certified Survey Map and Weston Avenue Road Right-of-Way, per the Specifications, Conditions, and Limitations of the Submitted Staff Report and Forward to the Board of Trustees for their Consideration and Final Approval, per the specifications, conditions, and limitations of the submitted staff report and forward to the Board of Trustees for the consideration and final approval.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Hoffman, Craig	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

15. Discussion and Action on Assistant Planner’s Recommendation to Approve the Request (ADDB-7-6844) from Scott Turner, at 3601 Camp Phillips Road, to Exceed the “Maximum Accessory Structure Floor Area” as Defined in Figure 5.01(1) in Chapter 94, of the Municipal Code, per the specifications, conditions, and the limitation of the submitted staff report. Scott Turner & Chris Zuleger were present.

Turner stated he would like this building placed along the east side of his property by two other buildings. Will be difficult to see from Camp Phillips Road. This building will be used for tractor storage.

Motion by Diesen, second by Johnson, to approve the Request (ADD-7-6844) from Scott Turner, at 3601 Camp Phillips Road, to Exceed the “Maximum Accessory Structure Floor Area” as Defined in Figure 5.01(1) in Chapter 94, of the Municipal Code, per the Specifications, Conditions, and the Limitation of the Submitted Staff Report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Hoffman, Craig	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

16. Discussion and Action by Plan Commission on Assistant Planner’s Recommendation to allow Staff to move forward with (1) and update to the Use Table for the B-3 (General Business) Zoning District, allowing “Indoor Storage or Wholesaling” and “Light Industrial activities, incidental to Indoor Sales or Services” as Permitted Uses by Right; (2) Schofield Avenue Corridor Rezone from B-3 to B-2; and (3) the STH 29/CTH-J Interchange Rezone from B-2 to B-3.

Wehner clarified this request is PC authorizing staff to start drafting proposed changes to come back before PC. We are not rezoning or changing the zoning code tonight.

Motion by Schuster, second by Kollmansberger, to approve allowing staff to move forward with (1) and update to the Use Table for the B-3 (General Business) Zoning District, allowing “Indoor Storage or Wholesaling” and “Light Industrial activities, incidental to Indoor Sales or Services” as Permitted Uses by Right; (2) Schofield Avenue Corridor Rezone from B-3 to B-2; and (3) the STH 29/CTH-J Interchange Rezone from B-2 to B-3.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Diesen, Dave	YES
Johnson, Marty	YES
Hoffman, Craig	YES
Kollmansberger, Tina	YES
Schuster, Fred	YES
White, Loren	YES
Zeyghami, Hooshang	YES

J. REPORTS FROM STAFF

17. Report from Planning and Development Director.

White pointed out Jen’s report.

18. Staff Report on staff-approved CSM’s, Site Plans, Sign Permits, Commercial Zoning Permits, and Certificate of Occupancies issued since last reported of 06/01/2016.

Donner commented an e-mail should have been sent to the Commissioners from Guild on documents related to the Camp Phillips Road Corridor Plan and Traffic Impact summary. These are just for review.

K. REMARKS FROM COMMISSIONERS.

Zeyghami commented at last meeting, he asked for a copy of the traffic impact analysis, and have not received it yet. Donner will follow up with Guild to get Zeyghami what he is looking for.

L. DISCUSS ITEMS TO BE INCLUDED FOR NEXT AGENDA.

None.

M. SET NEXT REGULAR MEETING DATE FOR MONDAY, AUGUST 8, 2016, AT 6:00 P.M.

N. ADJOURN.

13. Adjourn Plan Commission.

Motion by Diesen, second by Kollmansberger to adjourn at 7:14 p.m.

Loren White, Chairman
Jennifer Higgins, Director of Planning & Development
Valerie Parker, Recording Secretary

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.29.



**OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Regular Meeting
Tuesday, May 24, 2016 @ 6:00 P.M.**

A. Call to Order

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to order at 6:00 PM by SAFER Chairman Allen Opall.

MEMBERS PRESENT – Opall, White, Ermeling, Langenhahn and Kachel. Chief Savage, DC Finke, Administrator Rhoden, Town of Weston Chairman, Milt Olson were also present. No audience members were present.

B. Correspondence/Comments from the public on issues related to the SAFER District

There was no public comment or correspondence.

C. Consent Items

Approval of prior meeting minutes from April 26, 2016 meeting

Langenhahn/Ermeling to approve prior meeting minutes from April 26, 2016 meeting. Motion carries unanimously.

D. Business Items

1. SAFER Charter proposed changes discussion and possible action
A current version was not available. No action was taken.
2. Fire Contracts discussion and possible action
White/Kachel to approve the fire contract with the Town of Weston with corrections and also pending counsel approval. Motion carries unanimously.
3. Budget Status report
DC Finke reviewed the report stating SAFER is right on or slightly under budget for 2015 and 2016.

E. Staff Reports

1. Report from Fire Chief
Chief Savage stated SAFER was notified they are no longer needed at the State Park Speedway. He and DC Finke reviewed the discussions that took place between the parties involved. DC Finke stated the SAFER Commission is meeting tomorrow night.
2. Report from Administrator
Admin Rhoden stated the Town of Rib Mountain has been in contact with their financial advisor regarding borrowing late this summer.

F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): Opall requested information be brought to the next meeting regarding a fiscal agent for SAFER. Ermeling reported on a meeting she has been asked to attend. (Chairman Opall was excused at 6:30 from the meeting, Vice Chair Ermeling filled in). Chief Savage briefly touched on the topic of the meeting Ermeling will be attending. (Kachel was excused at 6:45 from the meeting). Next meeting date is June 28, 2016.

G. Langenhahn/White to adjourn at 6:50 p.m. Motion carries unanimously.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.30.



OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Fire Commission Regular Meeting
Wednesday, May 25, 2016 @ 5:30 P.M.

A. Call to Order

Don Kimlicka, SAFER President, called the regular meeting of the South Area Fire and Emergency Response District Fire Commission to order at 5:30 PM.

MEMBERS PRESENT – Don Kimlicka, Jean Jackan, Harlan Hebbe, Jim Coscio and Jim Campbell. Chief Savage and Deputy Chief Finke were also present. No audience members were present.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

1. Approval of minutes from SAFER Commission meeting of 3/23/16
Hebbe/Jackan to approve prior meeting minutes of 3/23/16. Motion carries unanimously.

D. Business Items

1. Convene into closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Jackan/Hebbe to convene into closed session at 5:33 p.m. Roll call vote: All were in favor.* Motion carries unanimously.
2. Reconvene into open session
Campbell/Jackan to reconvene into open session at 6 p.m. Roll call vote: All were in favor.
3. Discussion and possible action on closed session matter
Commission is comfortable with leaving any decision regarding the personnel matter discussed up to the Chief and Deputy Chief.
4. New candidate members
DC Finke reviewed 4 candidate's qualifications. He stated 3 seem to be a good fit. *Hebbe/Coscio to approve the three candidates DC Finke discussed.*

E. Staff Reports

1. Report from Fire Chief
Chief Savage reported on the open house that was held May 15. He also reported the Charter is close to completion.
2. Report from Administrators
None

F. Remarks from the SAFER Fire Commission to set the next meeting date, as well as discuss Items for the next meeting agenda. (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): Next meeting date June 29 at 5:00 at station 2.

G. Adjourn

Campbell/Hebbe to adjourn at 6:19 p.m. Motion carries unanimously.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – F.33.

EVEREST METRO POLICE DEPARTMENT

VILLAGE OF WESTON – BOARD MEETING JULY 18, 2016

JUNE 2016 STATS – Village of Weston

Accidents:	31
Property Damage only	25
Injury Accidents	2
Hit & Run Accidents	4
Total Calls for Service:	1,139

Stillwater Landing Trailer Park

June 2016 calls for service – 28* June 2015 – 31 calls

(*See attached Type of Incident Summary Report for detailed call types)

SIU Activity

I have also attached a copy of the 2016 1st and 2nd Quarter Statistics from the Marathon County Special Investigations Unit (SIU) or drug unit. This shows the activity levels from this unit, which consists of five detectives and a Lieutenant from the Sheriff's Department which provides supervisory oversight of the unit. EMPD has one detective in the unit, Marathon County has two detectives in the unit and the Wausau Police Department has two detectives in the unit.

Notable Drug Cases

- On 6-9-16, EMPD Detectives executed a search warrant at a residence in Schofield where three males were arrested. One subject was arrested for Possession of Drug Paraphernalia, another for Possession of Drug Paraphernalia, Possession of Marijuana and Possession of Cocaine. The third subject was arrested for Reckless homicide related to an overdose death investigation that occurred in the Village of Weston.
- On 6-12-16, EMPD arrested two males during a traffic stop at Schofield Ave & Camp Phillips Rd. The driver was arrested for OWI, Possession of Methamphetamine, Possession of THC, Possession of Drug Paraphernalia and a Probation Violation. The passenger was also arrested for Possession of Methamphetamine, Possession of THC and Possession of Drug Paraphernalia.
- On 6-23-16, EMPD received information about drug activity at an apartment in the 6000 block of Burns St. On 6-24-16, EMPD officers and detectives assisted the Department of Corrections - Probation and Parole in conducting a home visit at the residence. As a result of this incident, four subjects that were at the residence, were arrested for a variety of drug offenses to include:
 - Maintaining a Drug Trafficking Place
 - Possession of Methamphetamine Paraphernalia
 - Possession of Drug Paraphernalia
 - Probation/Parole Violations
 - Possession of THC
 - Possession of Schedule II Narcotic Drug
 - Possession of Schedule IV Narcotic Drug
 - Illegally Possess Prescription Drugs

- On 6-27-16, EMPD officers arrested two subjects following a traffic stop on Grand Ave. The male driver resisted officers and was apprehended after a brief foot pursuit. He was charged with Possession of Heroin, Possession of Methamphetamine, Possession of Drug Paraphernalia and Resisting Arrest. He was also issued several traffic citations. The female passenger was arrested for Possession of Methamphetamine and Possession of Drug Paraphernalia.

Counterfeiting

On 6-24-16, EMPD officers arrested two subjects that were suspects in a recent string of counterfeit \$20.00 bills that have been passed at a number of locations throughout the greater Wausau metro area. One of the subjects had a felony warrant. EMPD detectives are working with Wausau PD detectives on this case.

Everest Metro Police Department stats From 6/1/2016 to 6/30/2016

Case Number Stats

	City	Other	Town	Village	Total
Accident Hit and Run	2	0	0	4	6
Accident Iniurv	0	0	0	2	2
Accident Property Damaae	8	0	2	25	35
Aaencv Assist	0	1	0	0	1
ALCOH COM	0	0	0	1	1
ANI VICIOU	0	0	0	1	1
Bail Jumpina	1	0	0	2	3
BATTERY	0	0	0	1	1
Buralarv	0	0	0	1	1
CHILD NEGL	0	0	0	1	1
CITES PRKG	1	0	0	0	1
CITES UTC	56	1	4	182	243
CIVIL ASST	1	0	0	0	1
COUNTERFEI	0	0	0	2	2
Criminal Damaae	1	0	0	2	3
DC	1	0	0	5	6
DC MV	2	0	0	1	3
Death Investiaation	0	0	0	1	1
Domestic	3	0	0	2	5
Druas	3	0	0	7	10
Endanaerina Safetv	1	0	0	1	2
Foraerv	0	0	0	4	4
Fraud	1	0	0	1	2
IN PARK AH	0	0	0	1	1
LITTERING	0	0	0	1	1
Lost and Found	1	0	0	6	7
MENTAL COM	0	0	0	3	3
Misc Investiaation	1	0	0	3	4
OSTRUCT	2	0	0	0	2
OWI	1	0	0	3	4
PHY ABU	0	0	0	1	1
Prob/Parole Viol	1	0	0	2	3
RESISTING	1	0	0	0	1

Noteworthy Cases:

Meth Miscarriage E3
 Wendy's Burglary E2
 Counterfeit Cases

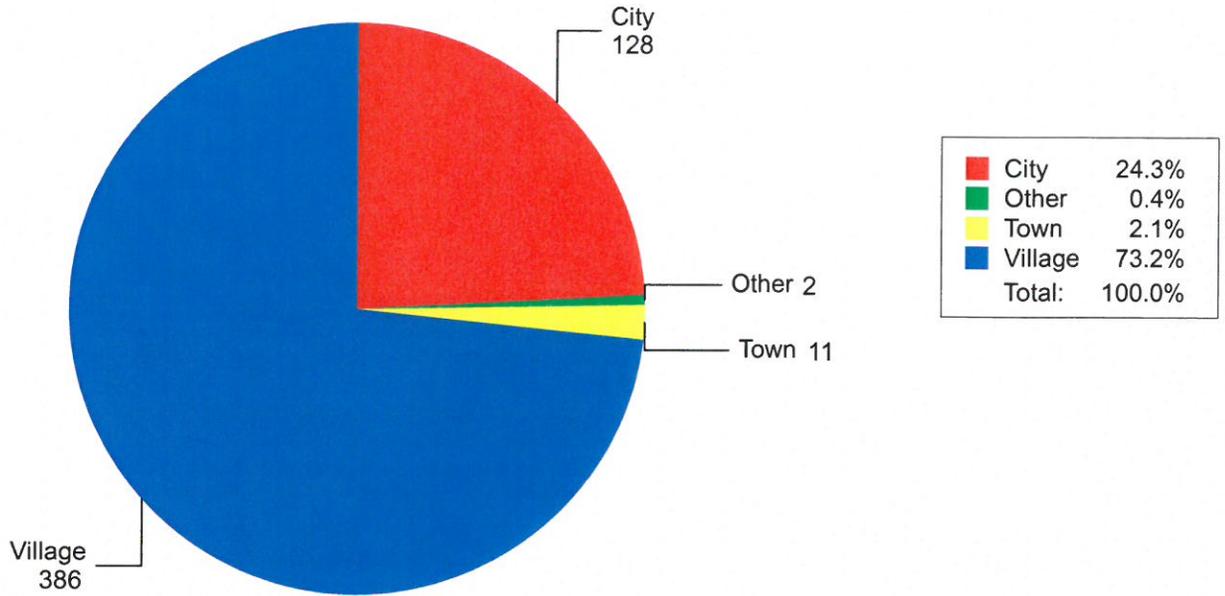
	Total
	5
City	343
Other	46
Town	23
Village	1,139
Total	1,556

Everest Metro Police Department stats From 6/1/2016 to 6/30/2016

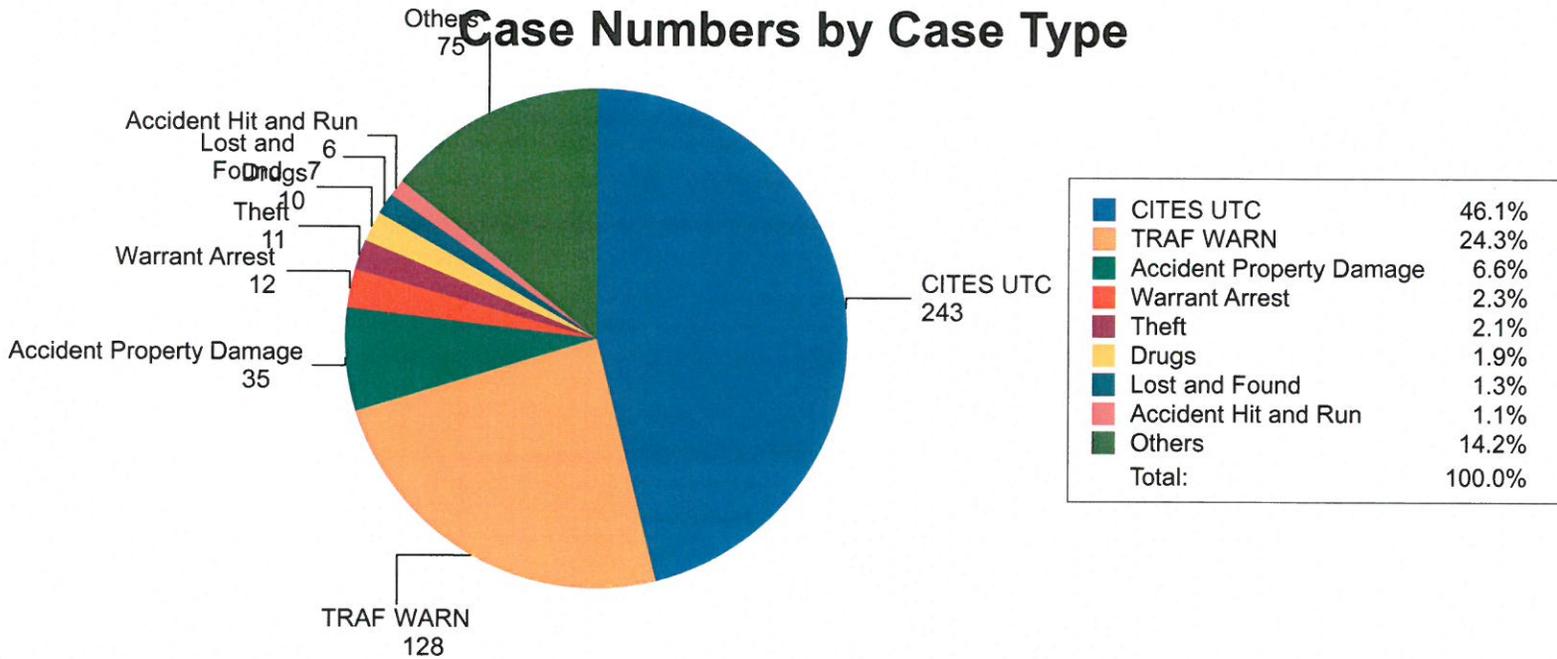
	City	Other	Town	Village	Total
Restrain Ord Viol	0	0	0	1	1
Sex Crime	1	0	0	3	4
SUSP CIRC	4	0	0	2	6
Theft	2	0	0	10	12
TRAF WARN	25	0	5	98	128
Underage Alcohol	2	0	0	0	2
Warrant Arrest	6	0	0	6	12
Total	128	2	11	386	527

Everest Metro Police Department stats From 6/1/2016 to 6/30/2016

Case Numbers by Area



Case Numbers by Case Type



Marathon County Drug Enforcement
Seizure Totals (Q1 2016)

Arrests – 49

Felony 34
Misdemeanor 15

Searches - 11

Warrants 9
Consent 2

Firearms Seized - 2

Vehicles Seized – 0

Monies Seized – \$1,926.00

Drugs Seized

Alprazolam	7 dosage units
Amphetamine	8 dosage units
Clonazepam	1 dosage unit
Cocaine, Base	14.15 grams
Hashish	1.95 grams
Hashish Oil	16 grams
Heroin	9.35 grams
Marijuana	4,282.14 grams
Methamphetamine	641.91 grams
Morphine	71 dosage units
Other	78 dosage unites
Unknown	1

Marathon County Drug Enforcement
Seizure Totals (Q2 2016)

Arrests – 90

Felony 62
Misdemeanor 28

Searches - 8

Warrants 8

Firearms Seized - 0

Vehicles Seized – 0

Monies Seized – \$4,070.00

Drugs Seized

Alprazolam	12 dosage units
Amphetamine	7 dosage units
Clonazepam	3 dosage units
Cocaine, Base	77.01 grams
Counterfeit	1.36 grams
Hashish Oil	8 grams
Hashish Oil	20 milliliters
Heroin	33.74 grams
Hydrocodone	7 dosage units
LSD	302 dosage units
Marijuana	7,595.35 grams
Marijuana Plant	2 plants
Methamphetamine	473.09 grams
Morphine	57 dosage units

4311 SCHOFIELD AVENUE

June 2016

TLR #	DATE OF INCIDENT	TYPE OF INCIDENT	EVENT #
No #	06/07/16	Traffic stop	160069857
No #	06/21/16	Traffic stop	160076374
No #	06/22/16	Hang up 911 call	160076792
No #	06/22/16	Hang up 911 call	160076956
No #	06/24/16	Traffic stop	160077604
No #	06/28/16	Juvenile disturbance	160079450
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4311 SCHOFIELD AVENUE

June 2016

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45			
46			
47			
48	06/27/16	Welfare Check	160079050
48	06/27/16	Attempt to locate juvenile	160079135
49			
50			
51			
52			
53			
53			
54	06/29/16	Family disturbance	160080008
55			
56			
57			
58			
59			
60	06/01/16	911 hang up call	160066451
60	06/02/16	Juvenile alcohol	160067264
61			
62			
63			
64			
64B			
64C			
65			
66			
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68			
69			
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71			
72			
73	06/08/16	Street sweeper blowing up rocks, person upset	160070378
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4311 SCHOFIELD AVENUE

June 2016

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99	06/17/16	Criminal Misc-Hooking up to someone else's cable	160074678
100			
101	06/01/16	Theft of items	160066733
101	06/17/16	Process service	160074606
102			
103			
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122	06/09/16	Suspicious Activity-female going around park	160070903

4311 SCHOFIELD AVENUE

June 2016

123			
124			
125			
126			
127	06/02/16	Criminal Misc	160066974
127	06/05/16	Civil - trying to get property back	160068889
			160069389
			160069390
127	06/06/16	Medical emergency (3 calls)	160069391
			160074349
			160074350
127	06/17/16	Medical emergency (3 calls)	160074351
128			
129			
130			
			160075514
			160075515
131	06/19/16	Medical emergency (3 calls)	160075516
132			
133			
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141	06/28/16	Welfare Check	160079580
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MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – F.36.

Village of Weston, Wisconsin
Report for the month of June 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PARKS, RECREATION & FORESTRY

Monthly Department Briefer #2016-06

Shawn Osterbrink, Director of Parks, Recreation & Forestry

Monday, July 11th, 2016

1. FOR YOUR IMMEDIATE ATTENTION - TRUSTEES.

2. STRATEGIC PLAN PROJECT STATUS.

- Project 1 – Prohaska Tree Farm Grant/Purchase – The Village closed on this property on Thursday, March 17th. Jenna Trittin from the Finance Department has submitted the reimbursement request to Marathon County for the Environmental Impact Funds that were approved by the County for this purchase. Transcanada Pipeline has requested the removal of some materials from the top of their pipeline easement. Tony and I met with them on April 14th to determine what needs to be completed. This project will be completed once the street department has time available. May be this fall. Tony and I also looked at what needs to be completed to make this facility available to the public. Village staff mowed some of the trails on this property and Village Department Directors met with Ed Prohaska on June 16th to learn some information and walk the property. A ribbon cutting will be held later this summer.
- Project 2 – Park Master Plans for Kellyland and Yellowbanks - Central Wisconsin Engineers has provided staff with drafts of the Master Plans for Yellowbanks and Kellyland Parks. Staff has reviewed the documents and met with CWE to share our comments. CWE revised the documents and returned them to the Village on Friday, November 6th. I forwarded the revised drawings to Daniel, Keith, Michael and Jennifer on November 9th for additional review. Staff met to discuss the master plans on Friday, December 18th. At this meeting it was determined that we may need to also work with a landscape designer to dress up the plans. Plans are currently on hold as we deal with other projects that have taken priority. Staff will discuss with the Park and Recreation Committee on June 27th.

3. BUDGET AND FINANCIAL PLAN STATUS.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Attended all-staff meeting, c-team meetings, weekly 1 on 1 meetings, scheduling meetings, services division meetings and Lumin Training.
- Parks/Public Works position – New staff member David Phelps started on Monday, April 18th. David has received his temporary CDL license and has been training with Doug Behnke the last few weeks. He is scheduled to take his DOT pre-trip and driving test at 9:00 a.m. on June 28th.
- Continue to work on improving work scheduling and staff utilization across all departments. Staff from Streets and Utilities has been assisting us with several projects this summer.

- Jess Falkowski and Brad Mroczenski have been instructed to complete the necessary information for the evaluation process and return to me by the end of June.
- Administrator Guild has instructed Department Directors on 5/17 to put together several pieces of information for the evaluation process. This includes updated job descriptions, resume, personal worksheet, strengths name and claim sheets, Q12 sheets and complete a personnel file audit before evaluations will be performed. I have not had a chance to start on this project as of 6/23.

5. PERFORMANCE AND METRICS.

- Working within the Services Division to develop a competency matrix of the skills, equipment and procedures for the employees under my supervision. This project has been on hold since April due to other items taking priority.
- Services Division also discussed development of weekly work plans, a joint capital improvement plan and joint strategic plan. No progress as other projects are currently taking priority at this time.
- Service Division staff is working with Mark Roffers to include our Comprehensive Outdoor Recreation Plan and Lower Eau Claire River Water Trail Plan in the County CORP. Mark sent us some information on 3/18 which we have reviewed. We discussed at our 3/21 meeting and reviewed the documents. Jennifer Higgins will print and have Daniel sign these letters so they can be sent out with the necessary documents to the surrounding communities and county. This project is currently on hold and needs to be discussed with Administrator Guild.

6. COMMUNITY FEEDBACK

- Recently there have been some people jumping the fence and messing around in the pool area at night. We were able to see them on the camera system but not close enough to possibly identify who they are. We have since turned on the security light on the east side of the pool to improve the lighting and have contacted Everest Metro who stated they will check out the site more often.
- Request to place benches on the north and south sides of Kennedy Park. Request has been drafted and will be going to the 5/23 Park and Recreation Committee meeting. The board approved the purchase and installation at their 6/20 meeting. As soon as possible I will order the benches and schedule the installation.

7. IDENTIFIED NEEDS.

8. NEW IDEAS & OPPORTUNITIES.

- Fletcher Property – Daniel has discussed with the Board and will no longer pursue the purchase of this property. We have met with Kris Gilmore and Casey Nye and informed them that we will not be proceeding.
- Working with Services Division and WDNR regarding the possibility of the conversion process on the Weston Warming House to another piece of property. The Weston Warming House has not been used the past three years. Due to federal funds being used to construct this facility the village is responsible to continue maintaining and utilizing this facility in perpetuity for recreation purposes. There are three

options available to the village to relieve us of these responsibilities. We can change the use of the facility to something other than a warming house but still recreation based, give the facility to another entity such as the school district and they would take over the responsibilities to maintain and use in perpetuity or to complete the conversion process. Basically the value of the building would be moved to another piece of recreational property (building or land) and would be tied to that facility. Then the new facility would be restricted to the federal requirements. No progress as of 6/23.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Staff from the Services Division has been working on weeding, spraying and replacing mulch on Schofield Avenue and other areas in the village.
- Work on the Ross Avenue Access is near complete. The drinking fountain has been connected but needs some sealant placed around the faucets and sinks, monument sign has been installed, irrigation installation is currently taking place, brushing and trimming needs to be completed, post installation on the path, recyclable container installation and signs installation will be completed prior to 7/11.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – F.37.

Village of Weston, Wisconsin
Report for the month of June 2016
MONTHLY DEPARTMENT REPORT FROM PLANNING AND DEVELOPMENT DIRECTOR

Monthly Department Briefer #2016-06

Jennifer Higgins, Planning and Development Director/Zoning Administrator

Friday, July 1, 2016, 1:21 PM

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- The public hearing for Alpine has been scheduled for 7/18/16 at 6pm.
- I will be on vacation from July 5 through July 15. I should have access to email but you may not get an immediate response as my cell reception could be spotty and I will be doing a lot of car traveling. If you have any questions or concerns that need immediate attention, please contact Wehner or Parker.
- Parker and Miller are working with Cellcom and RecycleThatStuff.com on an electronics recycling event to be held August 3rd from 3:30-6pm here at the Municipal Center Parking Lot. It has been noticed in the newsletter. There is no cost to the Village to participate and will be free for residents (there are quantity limits on each item though and an ability to pay a small fee if you go over the limits). Parker and Miller are planning to work the event

2. STRATEGIC PLAN PROJECT STATUS.

As reported to you previously, myself, Donner, Wodalski and Osterbrink have been meeting under the umbrella of the Services Division to coordinate projects in the 3 Departments, such as the SE Quad, Comp Plan Update, Subdivision Ordinance, Business Park signage and site plan review procedures. This team meets every other week to focus on key areas and projects that integrate the 3 departments and our staff.

Department Development

- **Project 1 - Comprehensive Plan Update – In progress.**
 - **Volume 1 – Conditions and Issues** (adopted 3/4/15) – Amend in 2016 to correct any incorrect information from 2015 adopted version. Also consider relocating “Broadband Technology” background information to Volume 3.
 - **Volume 2 – Visions and Directions** (Statutory Plan Elements) – Scheduled for adoption Spring 2016
 - **Chapter 1 – introduction** – draft #1 received from MDROffers on March 23, 2016
 - **Chapter 2 – Community Vision** – draft #1 forwarded to the PC and Board for comments in Fall 2015; Draft #2 received March 30, 2016 and has been placed on 4/11/16 Plan Commission Agenda for final review.
 - **Chapter 3 – Land Use** (adopted 4/8/15) plan to be amended as necessary as part of complete Volume 2
 - **Chapter 4 – Economic Development** – revised draft received from MDROffers on 3/23/16.
 - **Chapter 5 – Housing and Neighborhoods** – (revised draft delivered by MDROffers on 1/28/16)- Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016. Next version in full Volume 2, to be delivered in April.

- **Chapter 6 – Natural, Agricultural, and Cultural Resources** - (revised draft delivered by MDROffers on 1/28/16) -Provided to PC and Board in 2/8/16 PC Packet. Comments/changes were sent back to MDROffers in Feb 2016. Next version in full Volume 2.
 - **Chapter 7 – Parks and Recreation** - (adopted 1/10/15 as CORP for Village) plan to be amended as necessary as part of complete volume
 - **Chapter 8 –Community Facilities and Utilities** (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet. Comments and changes to the Plan document were sent to MDROffers in March 2016. Next version in full Volume 2.
 - **Chapter 9 – Transportation (Official Map)** (revised draft delivered by MDROffers on 1/28/16) - Provided to PC and Board in 2/8/16 PC Packet. Official map was approved in Feb 2016 by ordinance. Comments and changes to the Plan document and the new official map were sent to MDROffers in Feb 2016. Next version in full Volume 2.
 - **Chapter 10 – Intergovernmental Cooperation** – (revised draft delivered by MDROffers on 2/11/16) -Provided to PC and Board in 3/14/16 PC Packet. Comments and changes to the Plan document were sent to MDROffers in March 2016. Next version in full Volume 2.
 - **Chapter 11 – Implementation** – draft #1 received from MDROffers on March 23, 2016
- **Volume 3 – Vision and Directions** (Supplemental Plan Elements)
 - **Chapter 1 – Introduction** (to be prepared in 2016 when Camp Phillips Corridor Plan adopted)
 - **Chapter 2 – Bike and Pedestrian System Plan** (future, post 2017)
 - **Chapter 3 – Broadband Technology Plan** (adopted 3/4/15, readopt at same time as Camp Phillips Plan)
 - **Chapter 4 – Camp Phillips Corridor Plan** (schedule for adoption in 2016, with Vol. 2 adoption)
 - **Chapter 5 – Lower Eau Claire Water Vision** (adopt at same time as Camp Phillips Corridor Plan)
 - **Chapter 6 - Park and Public Facilities Master Plans** (include recent plans when Camp Phillips Plan adopted)
 - **Chapter 7 – Retail Recruitment Strategy** (adopt at same time TID #1 Project Plan Adopted)
 - **Chapter 8 – Schofield Avenue Corridor Plan** (future, likely 2017-2018)
 - **Chapter 9 – TID 1 Amended Project and Redevelopment Plans** (scheduled adoption by fall 2016)
 - **Chapter 10 – TID 2 Amended Project Plan** (future, likely 2017-2018)
 - **Chapter 11 – Tourism Plan** (future, likely 2017-2018)
- **Project 2 – Chapter 50 Nuisance Ordinance Update** – This ordinance update was approved at the 6/6 Village Board meeting and went into effect on 6/8. This item is complete and will be removed during the next update to the Strategic Plan.
 - **Project 5 - Beehive Software System implementation** – Staff has shifted to a different software, Evolve, for our permitting, planning, licensing and code enforcement needs. The project to implement is in progress and estimated to be complete by 1/17.
 - **Project 6 - Update Subdivision Ordinance** – This ordinance update was approved at the 5/16/16 Village Board meeting and went into effect on 5/18/16. This item is complete and will be removed during the next update to the Strategic Plan.

- **Project 8 – Audit of Multi-family and commercial properties for Refuse and Recycling Compliance** – Ongoing. Audit was completed for multi-family properties in the summer of 2014 by our Refuse and Recycling Intern, Kyle Casper. Parker continues to work with these multi-family properties when time allows. We have not started on the commercial audit yet to date. Staff continues to address this at change of use, new construction, or change of owner for both multi-family and commercial at time of approvals and/or permitting. Summer intern, Heidi Miller, a UWSP student, who joined us on May 23rd, is currently working on finishing where Kyle left off in the summer of 2014.

Staff Development

- **Project 1 – American Planning Association (APA) membership** – This item is complete and will be removed during the next update to the Strategic Plan. Jared and I are both members of APA and WAPA.
- **Project 2 – Planning Technician Position** – This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 4 – Assistant Building Inspector Position (Code Enforcement/Property Inspector)** – Maguire started employment with the Village in this position on 4/4/16. This item is complete and will be removed during the next update to the Strategic Plan.
- **Project 5 – Plan Commission bylaws, policies and procedures** – Ongoing. Plan Commission Code of Conduct and Rules of Procedures were adopted by the Plan Commission in June. All commissioners have signed the Code of Conduct. We continue to work on policies for the Commission. No further progress on this. I will need to bring new Commissioner Dennis Lawrence up to speed on all of this and give him the Rules of Procedure and have him sign the Code of Conduct.

3. BUDGET AND FINANCIAL PLAN STATUS.

- The Department is on budget.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Higgins attendance at Weekly C Team Meetings.
- Higgins attendance at Weekly ED Team Meetings
- Higgins attendance at Weekly One-on-One Meetings with Guild.
- Higgins attendance at Bi-weekly Service Division Team Meetings
- Higgins and Parker attend monthly Wellness Committee Meetings.
- Wehner attends monthly Staff Social Committee Meetings.
- Parker, Wehner, Tatro and Maguire attended the June class for 2016 Lumin Training.
- Department participation at the June All-Staff meeting.
- Department participation in the 100 Day Global Corporate Challenge as part of the Wellness Program. All 5 of us are participating as members of one of 4 teams that have formed here at the Village. The GCC kicked off on May 25th and runs until September 1st. The goal is for teams of 7 to average at least 70,000 steps a week. In five weeks of participation, the 4 teams (28 staff members) have already walked over 5,188 miles and have a combined step total of 13,045,470 steps. Our overall daily step average as a group is 13,617 per person per day. Up from 13,182 steps 3 weeks ago. We are all definitely exceeding the recommended 10,000 steps per day. In total, employees have burned off 1,096 Large burgers, 3,242 glasses of red wine

and 2,097 slices of cake. 67.9% of our employees are now in the Highly Active Activity Level and getting on average over 12,500 steps a day. 32.1% are in the active level with 10,000 to 12,499 average steps a day. No one is averaging below 10,000 steps a day. This is amazing as I know that before we started this, many of us were only getting 4,000 to 6,000 steps a day in. We are now moving through the Nutrition portion of the GCC and next week we begin the Balance portion of the GCC. GCC Balance taps into the science of the brain to help you strengthen your mind, understand your thought processes and stay calm under pressure. According to neuroscience, your brain needs repetitive actions in order to adapt to new behaviors. GCC Balance provides you with tools and tips that will help you create healthy, mindful habits.

5. PERFORMANCE AND METRICS.

- Staff received the review paperwork in late May and we are currently in the process of completing this. To date I have turned in my review and have completed Wehner's review. I am almost complete with Parker's review and am waiting for Maguire and Tatro to complete and turn their portions of the review paperwork in to me.
- Infovision Software's Evolve Software will be able to be used for project management and will also have a performance management component to the software. Once an application is deemed complete, a timer will be running in the background and will be able to monitor and track how long it takes staff to complete our review and get approvals out the door.

6. COMMUNITY FEEDBACK

- None at this time.

7. IDENTIFIED NEEDS.

- Project Management Software, which is being addressed through the deployment of the Evolve software project.

8. NEW IDEAS & OPPORTUNITIES.

- None at this time.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Wehner and I have begun working with MDRoffers and the Town of Weston on their Comprehensive Plan update. We attended a meeting at the Town on 6/29/30 with Mark Roffers and the Town PC and Board.
- Nothing new to report on the County Uniform Addressing project.
- Economic Development/Plan Commission Update
 - Comp Plan – We met with Mark Roffers on 6/30/16 to discuss the final draft and the approval schedule. Plan is to have a final draft for you sometime around or after the July 11th PC meeting. It would then be presented to the PC at their meeting on August 8th and the public hearing scheduled for the 2nd Board meeting in September.

- SE Quadrant –The website is up for [Camp Phillips Centre](#). Mark Roffers has received the plan information from JSD and is now in the process of incorporating it into the Camp Phillips Road Corridor Plan.
- Camp Phillips Road Plan - We met with Mark Roffers on 6/30/16 to discuss the final draft and the approval schedule. Plan is to have a final draft for you sometime around or after the July 11th PC meeting. It would then be presented to the PC at their meeting on August 8th and the public hearing scheduled for the 2nd Board meeting in September.
- TID #1 Plan Update – This plan updated is in progress. On 6/29/16, Wehner and I walked the new addition area along Schofield Ave and Camp Philips Road to assist with a blight study that is needed to proceed forward with the plan. Staff also met on 6/30/16 to discuss the plan and begin talking about projects which will be needed to be included into the new plan for Camp Phillips Center and the
- Staff is working on the following site plan reviews:
 - InterCon Construction – new construction – garage, office and contractor yard on Synergy Court
 - Ministry St. Clares – Hyperbaric Chamber Addition
 - Ministry St. Clares – Bed Tower Addition – adding 24 beds bringing the total of beds to 120.
 - Ministry St. Clares – Medical Office Building Upgrades – building out floor 1 and doing some other interior remodeling.
 - 3-unit Strip Mall on the Target Outlot on the corner of Schofield Ave and Alderson Street.

2016 Building Permits Issued to Date

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12		
January	1	-	-	-	-	-	23	29
February	2	-	-	-	-	-	25	35
March	-	1	-	-	-	-	23	41
April	7	-	-	-	-	-	12	66
May	1	-	-	-	-	-	26	81
June	3	-	-	-	-	-	20	78
Total	14	1	-	-	-	-	129	330
Totals from June of each year								
2015	12	4	1	-	-	-	92	277
2014	8	-	-	2	2	-	136	293
2013	3	-	-	-	-	-	105	213
2012	9	-	-	-	-	-	206	275
2011	7	-	-	-	-	-	39	185
2010	18	-	-	-	-	-	56	298
2009	3	3	-	1	1	4	8	174
2008	11	3	-	-	-	4	16	127

Permits Issued (By Work Class)

Permits Issued From Wednesday, June 1, 2016 through Thursday, June 30, 2016

Permit	Location Address	Issued	Valuation	Square Feet
Additional Building Garage				
TADDB-6-16-6789	1702 SKYLINE Lane	06/10/2016	10,000.00	1,000
Totals For Additional Building Garage : 1 Permit(s)			10,000.00	1,000
Additional Building Yard Shed				
ADDB-6-16-6780	3505 MAKENZIE DR	06/09/2016	1,000.00	100
ADDB-6-16-6785	3206 MOUNT VIEW AVE	06/10/2016	2,800.00	192
ADDB-6-16-6798	5908 HEATH ST	06/15/2016	0.00	96
ADDB-6-16-6836	6300 BIRCH ST	06/28/2016	100.00	120
Totals For Additional Building Yard Shed : 5 Permit(s)			3,900.00	508
Commercial Building Exterior Remodel				
CBLD-6-16-6766	6303 SCHOFIELD	06/02/2016	3,400.00	3,400
CBLD-6-16-6813	6304 KELLY PL	06/20/2016	2,500.00	2,000
CBLD-6-16-6829	2005 SCHOFIELD AVE	06/27/2016	34,500.00	0
Totals For Commercial Building Exterior Remodel : 3 Perm			40,400.00	5,400
Commercial Building Interior Remodel				
CBLD-6-16-6797	6101 ZINSER ST	06/15/2016	0.00	0
Totals For Commercial Building Interior Remodel : 4 Perm			0.00	0
Commercial Building Local Business, Institutional & Office				
CBLD-6-16-6801	3001 SCHOFIELD AVE	06/16/2016	700,000.00	3,330
CBLD-6-16-6805	3301 CRANBERRY Boulevard	06/20/2016	235,000.00	900
CBLD-6-16-6806	3301 CRANBERRY Boulevard	06/20/2016	214,000.00	2,000
Totals For Commercial Building Local Business, Institutio			1,149,000.00	6,230
Deck Residential				
DECK-6-16-6782	7405 COMPASS CIR	06/09/2016	2,300.00	300
DECK-6-16-6821	5613 BIRCH ST	06/22/2016	5,000.00	120
Totals For Deck Residential : 2 Permit(s)			7,300.00	420
Demolition Principal Building				
DEMO-6-16-6790	4107 CAMP PHILLIPS RD	06/14/2016	0.00	0
Totals For Demolition Principal Building : 1 Permit(s)			0.00	0
Driveway Driveway				
DRIV-6-16-6781	4107 RIVER BEND RD	06/09/2016	3,250.00	1,000
DRIV-6-16-6831	1620 DALEY AVE	06/27/2016	10,000.00	1,207
DRIV-6-16-6832	8404 LEEDS CT	06/28/2016	2,884.00	99
Totals For Driveway Driveway : 3 Permit(s)			16,134.00	2,306
Electrical Local Business, Institutional & Office				
ELEC-6-16-6793	3301 CRANBERRY Boulevard	06/15/2016	0.00	1,013
Totals For Electrical Local Business, Institutional & Office			0.00	1,013
Electrical Multi Family (3+Units)				

Permit	Location Address	Issued	Valuation	Square Feet
ELEC-6-16-6841	1506 JELINEK Avenue	06/29/2016	2,000.00	0
Totals For Electrical Multi Family (3+Units) : 2 Permit(s)			2,000.00	0
Electrical Residential				
ELEC-6-16-6800	3706 JAMES LEE Street	06/16/2016	0.00	0
ELEC-6-16-6810	6508 RYAN Street	06/20/2016	800.00	0
ELEC-6-16-6820	6300 BIRCH Street	06/22/2016	0.00	0
ELEC-6-16-6833	1511 HEUSS Avenue	06/28/2016	0.00	0
ELEC-6-16-6839	3209 BRUCE Drive	06/29/2016	600.00	0
Totals For Electrical Residential : 7 Permit(s)			1,400.00	0
Excavation Permit Public Utility				
EXCA-6-16-6767	1709 Monterey Avenue	06/03/2016	0.00	0
EXCA-6-16-6786	3306 Beverly Lane	06/10/2016	0.00	0
EXCA-6-16-6830	4300 Howland Avenue	06/27/2016	0.00	0
Totals For Excavation Permit Public Utility : 3 Permit(s)			0.00	0
Fence Residential				
FENC-6-16-6772	6307 OLD COSTA LN	06/06/2016	2,100.00	0
FENC-6-16-6784	4203 STERNBERG AVE	06/10/2016	1,130.00	0
FENC-6-16-6809	5905 BURNS ST	06/20/2016	500.00	0
FENC-6-16-6814	5908 CANOE ST	06/20/2016	1,711.00	0
FENC-6-16-6815	5705 FIELDCREST LN	06/20/2016	3,901.00	0
FENC-6-16-6824	5519 ROSE ST	06/23/2016	200.00	0
FENC-6-16-6825	5708 NORMANDY ST	06/23/2016	500.00	0
Totals For Fence Residential : 7 Permit(s)			10,042.00	0
HVAC HVAC Commercial Remodel				
HVAC-6-16-6817	3301 CRANBERRY Boulevard	06/21/2016	0.00	900
HVAC-6-16-6818	3301 CRANBERRY Boulevard	06/21/2016	0.00	1,600
Totals For HVAC HVAC Commercial Remodel : 2 Permit(s)			0.00	2,500
Lateral Connection New Single Family				
LCON-6-16-6765	4804 Crest Ridge Avenue	06/03/2016	0.00	0
Totals For Lateral Connection New Single Family : 1 Perm			0.00	0
Plumbing Commercial				
PLUM-6-16-6792	3301 CRANBERRY BLVD	06/14/2016	0.00	0
PLUM-6-16-6819	3301 CRANBERRY BLVD	06/21/2016	0.00	0
Totals For Plumbing Commercial : 2 Permit(s)			0.00	0
Private Well Renewal				
WELL-6-16-6803	4002 Sandy Lane	06/17/2016	0.00	0
WELL-6-16-6840	1106 Harlyn Avenue	06/29/2016	0.00	0
Totals For Private Well Renewal : 2 Permit(s)			0.00	0
Residential Building Addition				
RBLD-6-16-6776	5701 HIDDEN RIVER Circle	06/07/2016	7,500.00	240
Totals For Residential Building Addition : 1 Permit(s)			7,500.00	240
Residential Building Exterior Remodel				

Permit	Location Address	Issued	Valuation	Square Feet
RBLD-6-16-6760	2911 HOWLAND AVE	06/01/2016	3,000.00	2,000
RBLD-6-16-6761	3102 SANDGATE CT	06/01/2016	18,000.00	4,800
RBLD-6-16-6763	6903 RIVER BEND RD	06/01/2016	9,000.00	3,700
RBLD-6-16-6769	7611 CALLON AVE	06/06/2016	20,880.00	0
RBLD-6-16-6770	3313 ROSS AVE	06/06/2016	4,500.00	0
RBLD-6-16-6771	4003 RANDOM ST	06/06/2016	5,000.00	0
RBLD-6-16-6779	6114 TRICIA AVE	06/09/2016	4,500.00	0
RBLD-6-16-6787	5207 FULLER ST	06/10/2016	3,200.00	0
RBLD-6-16-6794	3405 CALEB DR	06/15/2016	1,750.00	0
RBLD-6-16-6796	4211 ACRE AVE	06/15/2016	7,500.00	2,500
RBLD-6-16-6799	3210 BRUCE Drive	06/16/2016	5,500.00	0
RBLD-6-16-6802	5305 FULLER ST	06/17/2016	8,845.00	0
RBLD-6-16-6822	6103 Mary Ln	06/22/2016	7,600.00	0
RBLD-6-16-6823	6303 TEAGAN LN	06/23/2016	5,000.00	2,500
RBLD-6-16-6826	6112 TRICIA AVE	06/23/2016	5,000.00	2,400
RBLD-6-16-6827	4805 FULLER ST	06/27/2016	5,000.00	2,400
RBLD-6-16-6828	6217 KELLY PL	06/27/2016	12,655.00	2,500
RBLD-6-16-6842	6507 WESTON AVE	06/30/2016	7,000.00	2,000
Totals For Residential Building Exterior Remodel : 19 Perm			133,930.00	24,800
Residential Building Interior Remodel				
RBLD-6-16-6788	6007 FIELDCREST Lane	06/09/2016	1,000.00	200
RBLD-6-16-6808	6007 FIELDCREST LN Lane	06/20/2016	10,000.00	500
RBLD-6-16-6811	9205 ANDREA Street	06/20/2016	10,000.00	199
RBLD-6-16-6835	5207 RIVERFRONT Place	06/28/2016	50,000.00	1,500
RBLD-6-16-6837	1720 LAGUNA AVE	06/28/2016	10,000.00	400
Totals For Residential Building Interior Remodel : 24 Perm			81,000.00	2,799
Residential Building New Single Family				
RBLD-6-16-6764	9403 NEWBERRY Drive	06/01/2016	299,900.00	2,038
RBLD-6-16-6774	4804 CREST RIDGE Avenue	06/06/2016	120,000.00	2,317
RBLD-6-16-6778	8303 Ryan Street	06/08/2016	300,000.00	4,200
Totals For Residential Building New Single Family : 27 Per			719,900.00	8,555
Sign Face Replacement Existing Business				
SIGN-6-16-6816	2701 NORTHWESTERN AVE	06/20/2016	2,500.00	88
Totals For Sign Face Replacement Existing Business : 1 P			2,500.00	88
Sign New				
SIGN-6-16-6804	5807 Prairie Street	06/14/2016	1,325.00	17
Totals For Sign New : 2 Permit(s)			1,325.00	17
Sign Special Event				
SIGN-6-16-6773	2107 SCHOFIELD AVE	06/03/2016	0.00	48
SIGN-6-16-6812	3807 SCHOFIELD AVE	06/17/2016	0.00	32
Totals For Sign Special Event : 4 Permit(s)			0.00	80
Sprinkler/Irrigation Residential				
SPRK-6-16-6795	5810 FIELDCREST LN	06/15/2016	1,650.00	0
SPRK-6-16-6807	5908 CANOE ST	06/20/2016	3,500.00	0

Permit	Location Address	Issued	Valuation	Square Feet
SPRK-6-16-6838	8408 LEEDS CT	06/28/2016	2,485.00	0
Totals For Sprinkler/Irrigation Residential : 3 Permit(s)			7,635.00	0
Zoning Commercial				
ZONE-6-16-6768	3409 Schofield Avenue	06/08/2016	0.00	1,900
ZONE-6-16-6834	7611 BIRCH ST	06/28/2016	0.00	0
ZONE-8-15-6184	9902 WESTON AVE	06/09/2016	0.00	14,000
Totals For Zoning Commercial : 3 Permit(s)			0.00	15,900

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – F.40.

Village of Weston, Wisconsin
Report for the month of June 2016
MONTHLY DEPARTMENT REPORT FROM TECHNOLOGY SERVICES DEPARTMENT

Monthly Department Briefer #2016-06
Nathan Crowe, Technology Services Director
Monday, June 6, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- I'm working with UWSP to get a GIS Intern here for the fall semester. UWSP will be paying the student for 150 hours of work at a rate of \$10 an hour. We have a lot of data that needs to be updated that has fallen by the wayside since my focus has become for technology services based. I'm hoping that we will be able to continue this relationship with UWSP to get more intern help in the future. We have already formed that relationship with them to fund our recycling intern.
- At the SABA golf outing, we got quite a bit of feedback regarding the Crane Meadows driving range closing. Since it was really the only driving range in the Everest area, a lot of people were sad to see it go. In a conversation with Buck Welsh, the former leader of the junior golf program at Crane Meadows, I was informed that the range brought in a fairly substantial amount of revenue. I brought up my discussions with the department director team and I was instructed by Administrator Guild to look into what it would take to get the range up and running. Unfortunately, I have had a difficult time reaching someone at Intercity State Bank to discuss some opportunities. Upon my return from vacation in July, I will attempt to make contact with Intercity again.

2. STRATEGIC PLAN PROJECT STATUS.

- Beehive Implementation
 - Staff continues to use Beehive to document work in the field.
 - Not much was done in June regarding implementation.
 -
- Implement a simpler point of sale solution at the aquatic center in 2016.
 - Jared Wehner, John Jacobs, and I continue to look at different solutions. For now we are excited to at least offer online payments while find the right answer.
- Develop a realtor portal to assessment records by 2016.
 - Nathan Brown has finished compiling the assessment records into PDFs with a naming convention that will allow Beehive to connect each parcel to the appropriate assessment record. I'm now working with Beehive to finalize the connections.
- Repurpose Village Board room
 - A new projection screen was purchased and is awaiting installation. With the departure from a 4:3 screen format for all computers, a new 16:9 widescreen projection screen was needed.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Nothing at this time.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- I have completed my project management course and will be scheduling the certification exam soon.
- Attended Lumin training
- Participated in the C-Team canoe outing on the Eau Claire River trail.

5. PERFORMANCE AND METRICS.

- I have completed my self-evaluation for my annual review.

6. COMMUNITY FEEDBACK

- Nothing at this time.

7. IDENTIFIED NEEDS.

- Nothing at this time.

8. NEW IDEAS & OPPORTUNITIES.

- I spoke with Rich Turiel from WiscNet regarding the possibility of joining WiscNet. WiscNet is a membership organization that provides research and education networking services to public and private higher education, K12 school districts, libraries, municipalities, and hospitals throughout Wisconsin. Essentially, it is a community area network, where members receive fiber optic networking speeds. As we discuss the potential need for a new building, another aspect of that building will be integrating technology needs that match up with industry standards. Starting this conversation with Rich was beneficial in that we are now on their radar for potential site expansions, and we will be getting an idea of cost for future endeavors.

9. MISCELLANEOUS COMMENTS / ISSUES.

- I have been working on several mapping projects including:
 - Sewer System map for Donner.
 - Sewer service boundary map for Donner
 - Pressure reduction valve map for Donner.
 - Sewer jetting area map for Donner.
 - Did some map analysis for Daniel and Crystal from SUN printing to determine which addresses in the Village get a direct mailing and which need a postal mailing.
 - A table of meter locations and their X and Y coordinates for Donner.

- Provided Administrator Guild with maps of our Nextdoor neighborhoods and possible meeting locations.
- I have been working on several technology services issues including:
 - Recorded a new phone message to be used for holiday closings.
 - Reconfiguring of the municipal center Wi-Fi
 - More and more employees are looking for access to Village resources away from the office. A large portion of my time recently has been setting up our 4th Windows virtual server to be a Direct Access host. Essentially, once this is configured, employees will have access to all Village resources away from the office as long as they have a high speed internet connection.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – G.44.

Village of Weston, Wisconsin
AGENDA ITEM
Requested for Official Consideration and Review

REQUEST FROM: **SHERRY WEINKAUF; CLERK**

ITEM DESCRIPTION: RECOMMENDATION FROM CLERK WEINKAUF TO DENY
OPERATOR LICENSES

DATE/MTG: **BOARD OF TRUSTEES; MONDAY, JULY 18, 2016**

POLICY QUESTION:

RECOMMENDATION TO: Recommend the Board of Trustees deny the Operator Licenses for Alyssa Schmidt and Tory Lee.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: Section 6.104
- Municipal Rules: _____
-

PRIOR REVIEW: No further review required at this time.

BACKGROUND:

The Police Department completed a background check for Alyssa Schmidt. After reviewing this information Chief Sparks recommends denial of her license due to the fact that she has had four drug/alcohol offenses in five years on her record. Based on this information, I recommend the Board of Trustees deny the Operator Licenses for Alyssa Schmidt. The Police Department also completed a background check for Tory Lee. After reviewing this information Chief Sparks recommends denial of his license due to the fact that he checked "No" and has multiple arrests /convictions, along with an outstanding warrant. Based on this information, I recommend the Board of Trustees deny the Operator Licenses.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments?



PROV GIVEN
6-28-16

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Alyssa Schmidt

BUSINESS NAME: Brew Brothers

ADDRESS: _____

NEW ADDRESS: _____

BIRTH DATE: _____

DRIVERS LICENSE #: _____

TELEPHONE NUMBER: _____

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____
 CHARGE _____ WHERE CONVICTED _____
 DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Alyssa Schmidt
 (APPLICANT SIGNATURE)

6/26/16
 (DATE)

DENIED
6-30-16

Remit completed application with payment to:

VILLAGE OF WESTON
 VILLAGE CLERK
 5500 SCHOFIELD AVE, WESTON, WI 54476

BY W. A. [Signature]



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: TORY LEE BUSINESS NAME: Store Gas Station on Hwy X
ADDRESS: NEW ADDRESS: BIRTH DATE:
DRIVERS LICENSE #: TELEPHONE NUMBER:

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Tory Lee
(APPLICANT SIGNATURE)

7-8-16
DENIED

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

7-13-16
[Signature]