



Village of Weston, Wisconsin

OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

This regular meeting of the Village of Weston Board of Trustees, composed of seven (7) members, will convene at the Weston Municipal Center, Board Room, 5500 Schofield Ave., Weston, on **Monday, August 1, 2016, at 6:00 p.m.**, to consider the following matters:

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

B. Correspondence and comments from the public.

5. Acknowledgement of scheduled visitors.

C. Consent Items for Approval

6. Approve Professional services contract with MSA Professional Services for an update of the Village's Sewer Use Ordinance and rates.
7. Approve an agreement with Layne Christensen to perform maintenance/rehabilitation services for Well No. 5 on Bloedel Avenue.
8. Award the 2016 Schofield Avenue pavement maintenance project to Norcon Corporation.
9. Approve Operator Licenses.
10. Approve July 18, 2016 Board of Trustee Minutes.
11. Approve payment of expenditures – Voucher #43641 – 43992.
12. Items removed from Consent Approval (if any).

D. Reports from Committees, including acknowledgment of draft meeting minutes (if any).

13. Community Life, and Public Safety.
14. Community Development Authority.
15. Everest Metro Public Safety.
16. Finance.
17. Parks and Recreation.
18. Personnel.
19. Plan Commission.
20. Property & Infrastructure.
21. SAFER Board of Directors.
22. SAFER Fire Commission.
23. Zoning Board of Appeals.

E. Reports from Departments (Directors may be dismissed following reports).

24. Clerk.
25. Everest Metro Police Department.
26. Finance.
27. Operations.
28. Parks & Recreation.
29. Planning & Development.
30. Public Services.
31. Taxpayer Relations.
32. S.A.F.E.R. District
33. Technology Services.

F. Regular New Business.

- G. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:**
- 34. Discuss property purchase in TIF District 1.
 - 35. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.
 - 36. Reconvene into open session and take action on items discussed in closed session, if necessary.
- H. Report from the Administrator.**
- I. Remarks from Trustees (No Board action will be taken for this agenda item).**
- J. Remarks from the President (No Board action will be taken for this agenda item).**
- K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**
- L. Set next regular meeting date for Mon, August 15, 2016.**
- M. Adjourn.**

WITNESS: My signature this 29th day of July 2016.

Sherry Weinkauff
Village Clerk

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 07/29/2016 @ 4:00 p.m. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.6.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES

ITEM DESCRIPTION: PROFESSIONAL SERVICES CONTRACT WITH MSA PROFESSIONAL SERVICES FOR UPDATE OF SEWER USE ORDINANCE AND RATES.

**DATE/MTG: PROPERTY & INFRASTRUCTURE COMMITTEE, AUGUST 1, 2016
BOARD OF TRUSTEES, AUGUST 1, 2016**

POLICY QUESTION: Should the Board of Trustees approve a professional services contract with MSA Professional Services of Marshfield and Baraboo, WI, for an update of the Village's Sewer Use Ordinance, Sewer Rates and related issues as outlined in their proposal dated July 13, 2016, in the amount of \$19,800.

RECOMMENDATION TO: I make a motion that the Board of Trustees approve a professional services contract with MSA Professional Services of Marshfield and Baraboo, WI, for an update of the Village's Sewer Use Ordinance, Sewer Rates and related issues as outlined in their proposal dated July 13, 2016, in the amount of \$19,800.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Budget Line Item: | 61-03-53613-215-000; 2016 Sewer Utility Operating Budget |
| <input checked="" type="checkbox"/> Budgeted Expenditure: | \$50,000 for various studies |
| <input type="checkbox"/> Budgeted Revenue: | |
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|---|------------|
| <input type="checkbox"/> WI Statue: | |
| <input checked="" type="checkbox"/> WI Administrative Code: | NR 208 |
| <input type="checkbox"/> Case Law / Legal: | |
| <input checked="" type="checkbox"/> Municipal Code: | Chapter 86 |
| <input type="checkbox"/> Municipal Rules: | |
-

PRIOR REVIEW: Proposals received 7/13/16. Review by Roth Professional Solutions.

BACKGROUND: The Village's sewer use ordinance is outdated and in need of updates. Related to the ordinance are sewer rates, rate design, and other related issues. The Village partnered with Roth Professional Services to solicit proposals from engineering firms to perform this work. The letter of recommendation from Roth Professional Solutions is attached. The Director concurs with the recommendation. Update of the sewer use ordinance is a critical component of the DNR's requirement for a Capacity, Management, Operation, and Maintenance program.

http://dnr.wi.gov/topic/wastewater/documents/CMOM_booklet.pdf

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- Attachments (*Letter of Recommendation from Roth Professional Solutions; Request for Proposals, Proposals from MSA Professional Services; Strand Associates; and Becher-Hoppe; 2016 Village Sewer Utility Operating Budget*)
-

RECOMMENDATION

SEWER USE ORDINANCE UPDATE RFP

For:

VILLAGE OF WESTON

Village of Weston, Marathon County, Wisconsin
5500 Schofield Ave., Weston, WI 54476

PREPARED BY:



RFP RELEASED: JUNE 20, 2016
PROPOSALS DUE: JULY 13, 2016

INCLUDED WITHIN THIS DOCUMENT:

BACKGROUND	PAGE 1
SCOPE OF WORK	PAGE 1
PROPOSAL RESPONSE & EVALUATION	PAGE 2
RECOMMENDATION	PAGE 2

BACKGROUND

The existing sewer use ordinance is antiquated and is not reflective of the current needs of the Village. A consulting services RFP was initiated to provide for professional engineering/consulting services in the update of the ordinance. Additional related sewer use issues were also requested to be analyzed in the scope of the work, including hook-up fees, rates, lateral replacement & intergovernmental considerations.

Respondents were asked to provide qualifications, experience, background thoughts and cost for the work, among other typical proposal items. The RFP was released on June 20, with a due date of July 13. Three (3) proposals were submitted to the Village.

SCOPE OF WORK

The work required of the selected consultant or consultant team will include the following (followed by a brief summary statement of description of the work):

1. Overall Ordinance Update. General and contemporary updates as well as codification:
2. Fats, Oils & Greases. General and contemporary updates to policy and ordinance language to address fats, oils and greases particularly from large or high-strength customers.
3. Control over Industrial Discharges. Generally this would include consultant recommendations in language/provisions for monitoring, sampling, downstream responsibilities, routine cleaning, identification & responsibility associated with deleterious materials, identification and responsibility associated with slug discharges, and re-evaluate its charge basis for large and high-strength commercial/industrial uses.
4. Clearwater Discharges. General and contemporary updates.
5. Review Rates & Rate Design. Includes rate analysis and recommendation based on current and projected expenses. Also includes a review of charges for high strength wastes: fats, oils, greases; and/or customer classes, such as restaurants. All financial recommendations will be reviewed by the Village's Finance Director.
6. Lateral Replacement Insurance Program. Includes provisions in the ordinance for the setup and implementation of a lateral replacement program to provide coverage for unusual lateral replacement costs. Also, includes recommendations on the proper establishment of this fund as well as fund administration.
7. References. The user ordinances of both the Rib Mountain Metropolitan Sewerage District and the Wausau Water Works shall be properly identified and adopted by reference, as well as the City of Schofield sewer use ordinance.
8. Meetings. Attend and direct multiple meetings with key Village Staff regarding the development of this draft ordinance and becoming intrinsically familiar with sewer use issues in the Village. This includes four (4) meetings at the Village Municipal Office plus one (1) presentation/information meeting with the Village's PIC Committee.
9. Intergovernmental Considerations. Provide guidance and recommendations on the creation and/or content of an Intergovernmental Agreement with the City of Schofield regarding sewer use, conveyance, and discharge control.

PROPOSAL RESPONSE & EVALUATION

The Village individually notified firms with notable experience and qualifications as per Staff's recommendations, including several locally represented firms. A total of eight (8) firms were notified as follows:

MSA	Mi-Tech (CWE)
Clark Dietz	Becher Hoppe
AECOM	Mead and Hunt
SEH	Strand

Out of the above-noticed firms, only three (3) responded. This is likely due to the overall workload of the industry and specialization of the requested services. The responding firms are as follows:

MSA	Becher Hoppe	Strand
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The Village has retained both digital and hard-copies of the three (3) submitted proposals. This information can be reviewed at the Municipal Center office. All firms provided a solid listing of relevant projects in similar municipal wastewater work including ordinances and fee studies. There were very few differences in firm qualifications and experience. However, there were notable differences in each firm's approach. Also, as with any interviewing/selection process, a comfort level regarding a firm's level of interest, response to the Village's needs, and passion were also identified as intangible factors in evaluation.

Proposals were narrowed down to two (2) possible firms for the purpose of conducting interviews. The "shortlisted" firms were:

MSA	\$19,800
Strand	\$29,600

The shortlisted firms were interviewed on July 22. Interviews were conducted informally with brief introductions and firm background/qualifications, followed by general interaction including question/answers based on the submitted proposals.

RECOMMENDATION

It is recommended that **MSA Professional Services** be retained for the Sewer Use Ordinance Scope of Work. This recommendation is based on the following conclusions:

- Relevant & Current Qualifications and Experience for Similar Wastewater Related Work
- Strong Project Experience in Sewer Use Ordinances
- Successful Track Record of Similar Ordinance Implementation Including Rate Studies
- Completeness of the Proposal in all Areas of Requested Consultation
- Non-Local Perspective from Outside Metro Area
- The Cost Provided was Complete and Did Not Appear to be Shortsided on the Low End, or Too High
- Key Representatives Were Able to Effectively Communicate Their Ideas to Village Staff

All firms have been notified of this recommendation. Provided there is favorable Village action, the selected Consultant will be commissioned to work primarily in 2016 to complete the scope of work objectives. Public Works Staff will be the main contacts to coordinate and advance the project. The goal of the work will be to provide any budget recommendations to the Village in October/November.

Respectfully Submitted,

Attached: MSA Submitted Proposal



Robert J. Roth, PE (ROTH PROFESSIONAL SOLUTIONS)

VILLAGE OF WESTON, REQUEST FOR PROPOSAL:

**CONSULTING SERVICES FOR
SEWER USE ORDINANCE UPDATE**

WESTON MUNICIPAL UTILITIES

Village of Weston, Marathon County, Wisconsin

5500 Schofield Ave., Weston, WI 54476

I. INTRODUCTION

Weston Municipal Utilities intends to retain the services of a consulting firm to update its sewer use ordinance including user charges.

The purpose of this document is to outline the Utility's interest in obtaining the services of a qualified consulting firm to provide the services requested. A scope of services is included in this RFP.

Please note this RFP is being administered by an outside consultant/firm as an agent for the Village who will not be completing any of the scope of services of this RFP. All questions, clarifications and general communications are to be directed **in writing** to the following contact person:

Robert J. Roth, PE
robert@rpsprofessionalsolutions.com
(608) 697-5857

Attachments to this RFP, including mapping and pertinent reference materials, are available via the Village's cloud file sharing system at the following link (hereinafter referred to as 'Data File'), which will be emailed to respondents:

<https://villageofweston-sharepoint link>

Proposals must be received by 2:00 PM, July 13, 2016. Please submit three (3) bound color copies to the Village's physical address (attention Robert J. Roth) and one (1) digital copy in PDF format to the receipt of the above-noted contact person.

II. PROJECT BACKGROUND & SCOPE

The Village of Weston does not operate a wastewater treatment facility and therefore does not have a WDNR Wastewater Discharge Permit. That is, the Village owns and maintains a collection/conveyance system only, consisting of approximately 110 miles of gravity mains and 14 lift stations. Wastewater from approximately 166 customers in the northwest part of the Village is discharged to the City of Schofield's collection system before being treated at the City of Wausau's WWTP. All other customers (approximately 5,000) in the Village's system are tributary to the Rib Mountain Metropolitan Sewerage District WWTP. There is currently no formal intergovernmental agreement between the City of Schofield and Village of Weston, though the Village is currently in the process of developing one. Permitting for industrial dischargers is currently coordinated through the applicable WWTP. Industrial dischargers tributary to the Wausau WWTP are subject to a permitting process administered by the City of Wausau staff as authorized under provisions of the Clean Water Act. Industrial dischargers tributary to the RMMSD WWTP are monitored for compliance with the RMMSD user ordinance only, not necessarily requiring periodic sampling and testing. Weston Municipal Utilities is required to have an ordinance and policies in place which holds its customers to compliance with the RMMSD or Wausau WWTP user ordinance. The Village's ordinance will meet the intent of both WWTP user ordinances and allow the Village to hold its customers responsible for meeting expectations related to conditions of service and wastewater characteristics.

With this in mind, and considering continuing high strength user issues, the existing sewer use ordinance is antiquated and is not reflective of the current needs of the Village. Updates in several areas are appropriate at this time. The major areas of concern are as follows:

1. Overall Ordinance Update. The Village is seeking recommendations for general language to update its utility ordinance. This will include definitions, format and additional text in accordance with the goals of the Village. The Consultant will be asked to provide recommendations on a variety of issues so the ordinance reflects the best interests of the Village both in the present day and future scenarios, some of which are referenced below.

2. Fats, Oils & Greases. The Village is seeking recommendations for policy and ordinance language to address fats, oils and greases particularly from large or high-strength customers.
3. Control over Industrial Discharges. The Village wishes to gain more control overall with its current and projected large & high-strength commercial/industrial uses. Generally this would include consultant recommendations in language/provisions for monitoring, sampling, downstream responsibilities, routine cleaning, identification & responsibility associated with deleterious materials, identification and responsibility associated with slug discharges, and re-evaluate its charge basis for such users.
4. Clearwater Discharges. The Village wishes to update ordinance provisions with respect to clearwater discharges.
5. Review Rates & Rate Design. Updates to the sewer use ordinance will reflect a review of rates for all current and projected expenses. Recommendations for rates should include charges for high strength wastes: fats, oils, greases; and/or customer classes, such as restaurants. The Consultant shall provide a rate schedule to meet the Village's best interests. All financial recommendations will be reviewed by the Village's Finance Director.
6. Lateral Replacement Insurance Program. The Village wishes to consider including provisions in the ordinance for the setup and implementation of a lateral replacement program to provide coverage for unusual lateral replacement costs as provided by ordinance. Also, the consultant shall provide recommendations on the proper establishment of this fund as well as fund administration.
7. References. The user ordinances of both the Rib Mountain Metropolitan Sewerage District and the Wausau Water Works shall be properly identified and adopted by reference. The Consultant shall also reference the provisions of the City of Schofield sewer use ordinance, as both the Village of Weston and the City of Schofield are tributary to the Wausau Water Works wastewater treatment system.
8. Attend and direct multiple meetings with key Village Staff regarding the development of this draft ordinance and becoming intrinsically familiar with sewer use issues in the Village. For the purpose of this Proposal, four (4) meetings at the Village Municipal Office shall be used plus one (1) presentation/information meeting with the Village's PIC Committee.
9. Provide guidance and recommendations on the creation and/or content of an Intergovernmental Agreement with the City of Schofield regarding sewer use, conveyance, and discharge control.

III. PROFESSIONAL REQUIREMENTS

1. Registered Professional Engineer in the State of Wisconsin with a minimum of five (5) years experience in planning, analysis and design of municipal wastewater and collection systems.
2. Registered Professional Engineer in the State of Wisconsin with demonstrated experience in sewer use ordinances.
3. Professional with demonstrated experience in sewer user rate charges including the establishment of rates and rate design.
4. Professional who has had experience or has administered intergovernmental agreements for waste water treatment.

IV. ANTICIPATED PROJECT TIMEFRAME

1. The work shall be completed by October 15th, to allow for potential representation in the 2017 budget.

V. COST PROPOSAL

1. The Cost for the proposed services shall be submitted as a lump sum for engineering professional services based on the scope of work above. The Consultant shall provide a detail of hours for each major work category. Major work categories, at a minimum, are as follows:
 - a. Ordinance Development & Recommendations
 - b. Meetings, including Presentation Meeting
 - c. Rate Review & Design

VI. INSURANCE MINIMUM REQUIREMENTS FOR CONSULTING SERVICES

1. General liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The VILLAGE OF WESTON shall be named as additional insured.
2. Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

VII. QUALIFICATION REQUIREMENTS

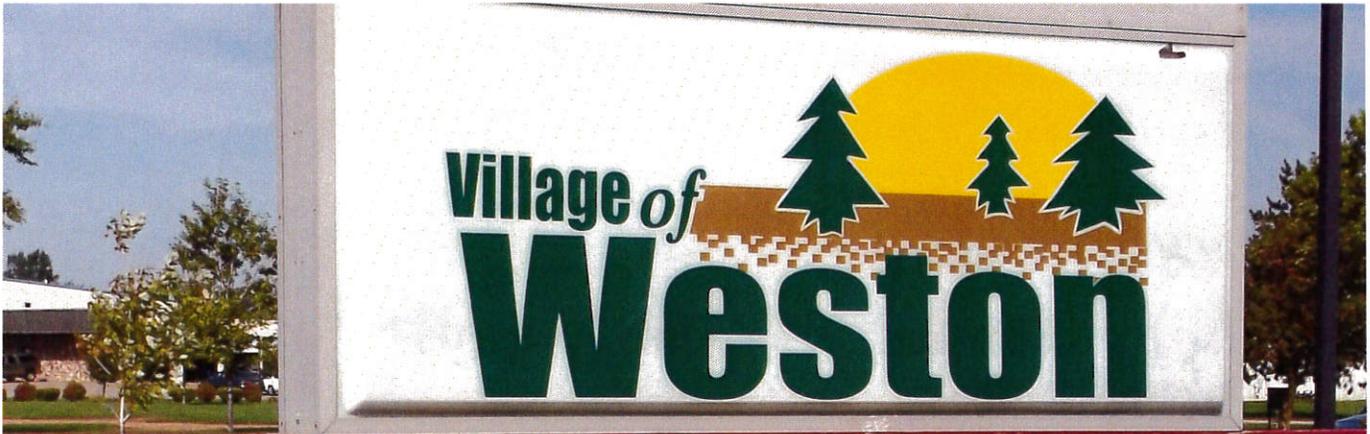
1. Engineering organizations who have demonstrated experience & understanding of:
 - a. analysis, creation of sewer ordinances, implementation
 - b. background in sewer use issues, user fee issues and rate design
 - c. industrial wastewater issues, typical flow characteristics, waste strength & charge systems
 - d. sewer lateral insurance fund creation, supporting ordinance creation & implementation
 - e. knowledge of Wausau Water Works user ordinance, City of Schofield user ordinance and Rib Mountain Metropolitan Sewerage District user ordinance
 - f. background in intergovernmental sewerage agreements
2. Engineering and/or professional organizations who have qualified wastewater engineers or wastewater professionals, including sewer user rate establishment and rate design experience.
3. Past record of performance on similar contracts, including such factors as control of costs, quality of work, and ability to meet schedules.
4. Capacity of the team to perform the work and meet anticipated project timelines, taking into consideration the current and planned workload of the consultant team.

VIII. PROPOSAL REQUIREMENTS

1. Proposals shall include:
 - a. Lead firm background information (headquarters, local office, contact information).
 - b. Project approach.
 - c. Statement of understanding of scope of work.
 - d. Qualifications & experience of firm & representatives.
 - e. Cost information as directed herein.
 - f. Compliance with insurance requirements.
 - g. References on similar projects.
2. Proposals will be reviewed by the Village of Weston for the following items:
 - a. Experience & qualifications of the proposed consultant team.
 - b. Background of proposed consultant/team in any/all items included in the scope of work.
 - c. Ability to meet desired timeframe.
 - d. Consultant cost.
 - e. Reference checks.
 - f. Completeness of the proposal; validity of the response.
3. The Village of Weston reserves the right, without qualifications, to select any proposal, to reject any or all proposals, and to apply its judgment with respect to any proposal submitted. The Village further reserves the right to obtain new proposals or to proceed to have the service provided in any way that the Village of Weston deems appropriate. Although cost and proximity to the Village will not be the overriding criterion in the selection, such factors may be the determining factor if proposals are deemed to be equivalent in content.

4. The Village of Weston reserves the right to interview any of the responsive consulting firms/teams, or select immediately upon receipt/review of completed proposals.
5. The Village of Weston is not liable for any costs incurred by prospective proposer/respondents prior to issuance of or entering into a contract. Costs associated with developing the proposal, preparing for oral presentations, and any other expenses incurred by the proposer/respondent in responding to this RFP are entirely the responsibility of the proposer/respondent, and shall not be reimbursed in any manner by the Village.

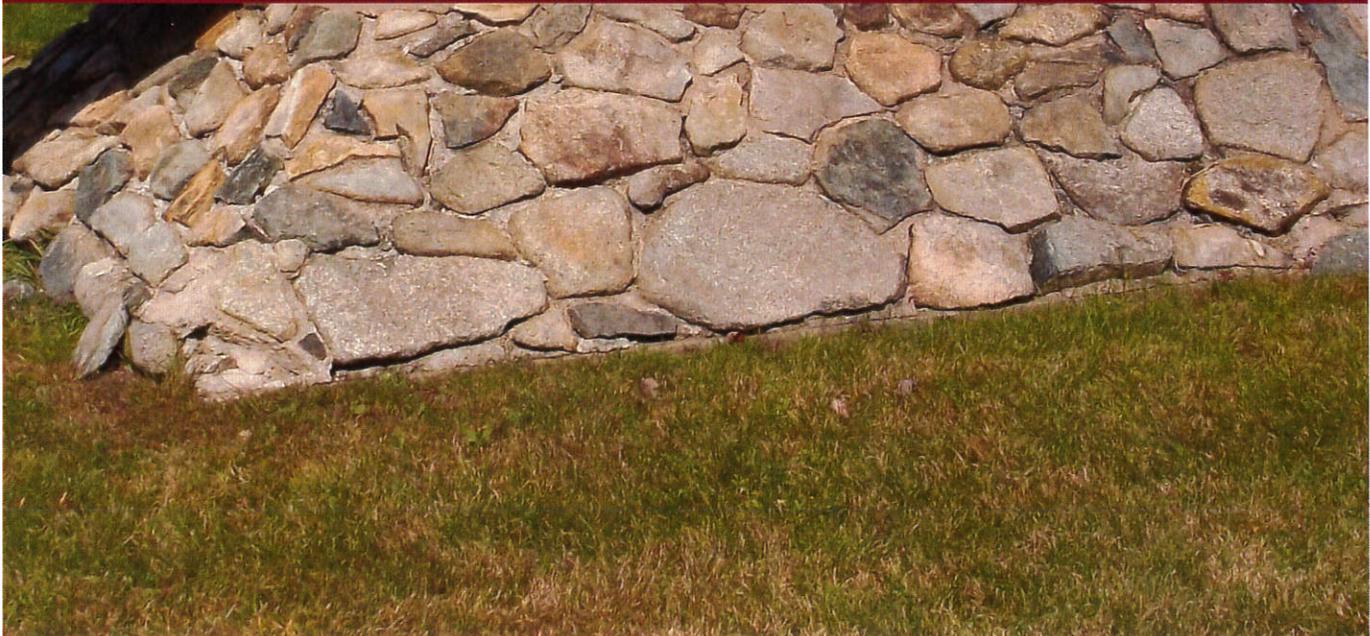
---- END OF RFP ----



PROPOSAL TO PROVIDE

SEWER USE

ORDINANCE UPDATE



Prepared for
Village of Weston, WI
July 13, 2016

MSA
PROFESSIONAL SERVICES



July 13, 2016

Weston Municipal Utilities
5500 Schofield Avenue
Weston, Wisconsin 54476
Attention: Robert J. Roth, PE

RE: PROPOSAL FOR CONSULTING SERVICES FOR SEWER USE ORDINANCE UPDATE

The Village of Weston has a great deal to offer the people who live and work there. Area officials work hard to provide a great place to live, work, and conduct business, not only by helping one another, but also by maintaining the look and feel of the community.

In order to uphold the community's commitment to building a strong and prosperous future, the basic infrastructure of the Village must be protected and maintained, and its customers' needs must be met. To achieve this goal, the Village must implement a well written sewer use ordinance, and fee and surcharge schedule.

MSA works with our clients to achieve these goals on a daily basis and understands the impact of a well written sewer use ordinance. For example, MSA recently completed a rate study and sewer use ordinance update that enables the City of Wisconsin Rapids to better serve their customers by providing a more fair and equitable means of charging sewer use fees. In the City of Owen, MSA rewrote its outdated sewer use ordinance and revised its user class system to enable the City to fund and protect its sewer infrastructure. In the Village of Fall River, MSA assisted in negotiating an inter-municipal agreement between the two parties that determine user charges to the customers of Fall River.

Our outlook and experience make MSA uniquely qualified to assist the Village update its sewer use ordinance to provide the Utility and its customers solid guidelines for conducting business. MSA has the knowledge to review and revise the existing sewer rates and surcharges to ensure that revenue collected by the Utility provides adequate funds to operate and maintain the Utility over the next ten years. Our team is comprised of both wastewater engineering expertise and financial insight, allowing us to address all issues involved in updating Weston's sewer ordinance, rates and surcharges. We look forward to the opportunity to help the Village of Weston update its sewer use ordinance.

If you have any questions or concerns regarding this proposal, please feel free to contact me at (715) 304-0456.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Mike Voss". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mike Voss, PE
Project Manager

MSA PROFESSIONAL SERVICES

146 North Central Avenue, Suite 201, Marshfield, WI 54449

Contact: Mike Voss, PE
Phone: (715) 384-2133
Email: mvoss@msa-ps.com
Website: www.msa-ps.com

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FIRM OVERVIEW

MSA PROFESSIONAL SERVICES

Corporate Overview

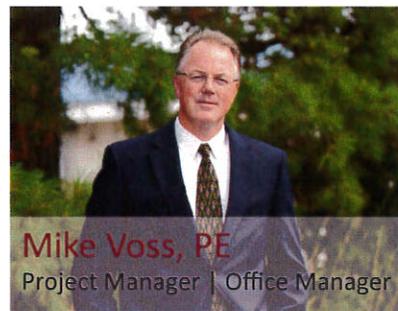
As a full service consulting firm, MSA Professional Services (MSA) is all about creating communities that work. We partner with our clients to help them solve today's complex and multi-faceted infrastructure challenges and improve the quality of their neighborhoods. Our focus is on providing exceptional professional services to build strong communities.

MSA's roots reach back to the 1930s. Once a rural land survey company, our firm now consists of more than 300 engineers, architects, planners, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high quality, cost-effective solutions. Based in 14 offices across four states, our technical teams collaborate to assist communities throughout the Upper Midwest.

MSA PROFESSIONAL SERVICES

HEADQUARTERS - 1230 South Boulevard, Baraboo, WI 53913

LOCAL OFFICE - 146 North Central Avenue, Suite 201, Marshfield, WI 54449



FIRM OVERVIEW

YOUR SUCCESS MATTERS.

Client Service Quality Assurance Program

Our firm constantly strives to improve our processes and tailor the services we provide to best suit each of our clients. As part of our ongoing quality assurance program, we periodically request feedback from clients and project stakeholders to create better project outcomes for you.

Rather than wait for the project to be over (when there's little opportunity to change the outcome), our project team will send brief electronic surveys at various project milestones. Each survey includes a short list of questions requiring fewer than two-three minutes to complete.

These easy-to-complete surveys offer you the opportunity to comment on several areas of our performance, which in turn helps us adapt our processes to your unique needs. Your feedback is specific to your project, and is returned directly to the people working with you. We pledge to respond to any issues you identify as the project proceeds.

We value your feedback, and may ask for input more frequently than you care to respond. Please respond when something exceptional happens (positive or challenging), and know that we'll take action when you do. All other times we will assume your non-response indicates the process is working and the project is progressing as expected.

Unlike any survey you've ever taken before, **your response will initiate specific improvement for you and your project.** We have found this to be an effective tool that enables us to achieve continual improvement. We hope you'll take a few minutes to respond, experience the process first-hand, and see how we follow-up to your feedback.



The project manager or another team member asks for your feedback electronically.



You respond to a six-eight question, two-three minute survey.



Your response is immediately routed to the project team via email.



If any of your responses indicate exceptional performance or a problem, someone on the project team will follow-up and discuss ways to either improve the process, or make sure we continue to provide the level of service you desire.



We document any process changes and communicate them to the project team and back to you.

clientfeedbacktool
THE POWER OF FEEDBACK



PROJECT UNDERSTANDING

PROJECT UNDERSTANDING

We look forward to forming a partnership with the Village and Utility staff. We will rely on this partnership with Weston to provide necessary information, insight, and feedback through this process.

The Village of Weston is located in an environmentally critical area and carries the responsibility for providing wastewater collection and conveyance for the Village residents, businesses, and local industry. The Village does not operate a wastewater treatment facility (WWTF). Wastewater from the northwest part of the Village flows through the Village of Schofield prior to being treated at the City of Wausau's WWTF. The balance of the wastewater produced by the Village flows to the Rib Mountain Metropolitan Sewage District's (RMMSD) WWTF. Currently, there is no formal intergovernmental agreement in place with the Village of Schofield. However, Weston is currently in the process of developing an agreement with Schofield. Permitting for industrial dischargers is currently coordinated through the sewer use ordinance for the applicable WWTF. Currently, the utility is experiencing issues regulating high strength wastewater dischargers within the Village. Weston Municipal Utilities is required to have a sewer use ordinance and policies in place which conform to the RMMSD or Wausau WWTF user ordinance. The Village of Weston's updated sewer use ordinance will meet the intent of both WWTF user ordinances and enable the Village to hold its customers, including high strength wastewater dischargers, responsible for meeting expectations related to conditions of service and wastewater characteristics of the respective WWTF.



Photo courtesy of <https://www.facebook.com/WestonWisconsin>

STATEMENT OF QUALIFICATIONS

STATEMENT OF QUALIFICATIONS

GENERAL

MSA has designed and implemented numerous sewer ordinances and rate systems, ranging from simple fixed fee systems to complex cost-of-service studies with significant industrial users and inter-municipal agreements. Many of these studies are completed as part of the process of administering loans and grants from various sources used to fund major capital improvements. In other cases, we have been solely responsible for reviewing and revising a community's ordinance and rate system. In either case, we work closely with the owner's staff to create a an ordinance and rate system that is fair and proportional.

Once the ordinance and rates have been established, the process of educating the rate-paying public begins. Having access to complete and comparable sewer rate information allows us to not only demonstrate why a rate increase is sometimes necessary, but also to illustrate what the true current cost of sewer service in Wisconsin. This kind of education is key to building acceptance for any rate structure changes.

MSA SEWER USER CHARGE SURVEY

MSA has prepared the only comprehensive survey and analysis of sewer rates in Wisconsin since 1996. The survey report presents data from more than 60% of Wisconsin's communities, representing a cross section of the sewer service communities in the state. The strongest correlation is between community size and rates.

MUNICIPAL ADVISOR

MSA is a registered Municipal Advisor (MA) with the Municipal Securities Rulemaking Board (MSRB) and Securities and Exchange Commission (SEC) pursuant to the 2010 Dodd-Frank Wall Street Reform and Consumer Protection Act. This registration ensures that MSA maintains a fiduciary duty with respect to our municipal clients and that we ensure that all recommendations place the clients' best holistic and financial interests above our own. Additional information regarding these provisions or Municipal Advisor regulations can be found at <http://www.msrb.org/MSRB-For/Municipal-Advisors>.

Many municipalities and other consulting engineering firms are not aware of new federal regulations issued by the SEC regarding municipal advisors. Consulting engineering firms may now be considered municipal advisors when we assist our clients with projects and that assistance includes financing considerations and/or some types of rate studies and projections. By the broad definition of a municipal advisor, consulting engineers that work

with cities may be municipal advisors unless the work done for a municipality is within narrow exceptions. The initial deadline for registering as a municipal advisor has passed. MSA has tracked this legislation, is registered, and is following through with meeting the regulations. MSA is one of the only firms in the Upper Midwest that is registered.



PROJECT APPROACH

PROJECT APPROACH

1. MSA will review the Village's existing sewer use ordinance, as well as the ordinances of RMMSD and the City of Wausau, to recommend updates to the general language. MSA will work with Village and Utility staff to determine the issues of concern, such as regulation of high strength wastewater dischargers, to ensure that the updated ordinance addresses all current sewer use problems.
2. The revised ordinance will include language that will allow the Utility to regulate customers that discharge fats, oils and grease to the wastewater collection system. A strong sewer use ordinance should require that excessive fats, oils and grease be prohibited from disposal in the sanitary sewer collection system.
3. The revised sewer use ordinance will include a detailed permitting process for non-residential, high-strength users including the identification of wastewater strength thresholds for parameters such as volume, BOD, TSS, nitrogen, phosphorus, pH, temperature, chlorides, metals, and fats, oils and grease. Dischargers meeting certain criteria set forth in the revised ordinance will be segregated to user classes that match the ordinances of the RMMSD and Wausau WWTF. Customers may be required to monitor their wastewater discharge for strength and volume based on user class. The ordinance should include language that requires high strength users to reduce the strength of wastewater discharged to the sanitary sewer collection system through pretreatment to the standards required by the RMMSD and Wausau WWTF. Surcharges need to be in place in the event that flow monitoring reveals that the user has exceeded the maximum allowable wastewater strength standards set forth in the revised ordinance. The ordinance will address the problems associated with slug flows of high strength waste such as cleaning sewer lines, etc. Language will be included that allows Weston Municipal Utilities to change the classification of a user as its wastewater characteristics change.
4. Language to address clearwater discharges into the sanitary sewer collection system, such as sump pumps, roof drains, cooling tower discharges, etc. will be suggested.
5. MSA will conduct a sewer rate review and suggest changes to the Village's financial director. MSA will develop revenue requirement needs for the Village to ensure adequate recovery of utility costs such as operation and maintenance, replacement, and debt service costs based on the information listed below and provided to MSA:
 - a. historical and forecasted billing data
 - b. historical and budgeted financial data (revenues, expenses, and debt service)
 - c. historical rate studies conducted by the Village
 - d. historical and forecasted operational statistics including flow and loading levels and large users
 - e. sample customer bills
 - f. historical replacement fund information
 - g. loan documents
 - h. current customer classifications
 - i. current surchargesIt will review current surcharges and suggest changes/additions as needed for each wastewater parameter based on the parameters effect on the sanitary sewer collection system and requirements set forth in the RMMSD and Wausau WWTF sewer use ordinances. The rate review report will include recommendations on changes to current rates, alternative revenue sources including fees, and debt coverage requirements. The report will include a rate comparison between current and proposed charges for each rate currently charged. These rates will be applied to each customer in order to show the effect of proposed rate changes.
6. MSA will work with Weston to include language addressing a sewer lateral insurance program. It is our understanding that the insurance program will be set up to help financially strapped users replace their lateral. MSA will review established programs and suggest language for policies and procedures to establish and implement a lateral replacement program.
7. The revised ordinance will include language that identifies and adopts both the RMMSD and Wausau WWTF ordinances. It will also reference the intergovernmental agreement that the Village of Weston is in the process of developing with the Village of Schofield.
8. MSA will attend and direct four (4) meetings with Village and Utility to understand the issues facing the Village with respect to the sanitary sewer collection system and discuss language for the revised sanitary sewer use ordinance. These four meetings will be conducted at the Village Municipal Office. MSA will also attend one (1) additional meeting to present the revised ordinance to the Village's PIC committee.

9. MSA will provide guidance and recommendations for the intergovernmental agreement that the Village of Weston is in the process of developing with the Village of Schofield. The guidance and recommendations will be limited to sanitary sewer use, conveyance and discharge control.

DELIVERABLES

1. Upon completion of the above mentioned services, MSA will prepare a draft sewer use ordinance and sewer rate review report for review by the Village. MSA will review the draft documents with the Village staff and financial director. Any necessary changes will be discussed and MSA will implement those changes in the final draft of the sewer use ordinance.
2. The finalized ordinance and report summarizing the results of the rate review will be provided to the Village one week prior to the final presentation to the PIC Committee.
3. Present sewer use ordinance and rate review report to the PIC Committee.
4. Three (3) bound copies of the final sewer use ordinance and three bound copies of the final rate review report will be delivered to the Village, along with an electronic copy of the sewer use ordinance in PDF format and in MS Word format.

PROJECT SCHEDULE

MSA has the ability to complete this project by October 15, 2016 to allow the Village to consider the recommended rate changes and/or surcharges in its 2017 budget. Completion of the project by the October 15, 2016 deadline assumes that the project is awarded on or before July 31, 2016.

FEE SCHEDULE

A detail of the hours for each major work category is listed below:

1. Ordinance Development and Recommendations – 72 hours
2. Meetings, including Presentation Meeting – 12.5 hours (This is face time and does not include travel time.)
3. Rate Review & Design – 65 hours.

Upon acceptance of this proposal, MSA will enter into an agreement with the Village of Weston to complete the scope of work as outlined above for a lump sum fee of \$19,800.

INSURANCE REQUIREMENTS

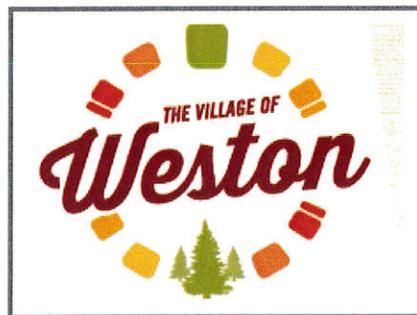
MSA understands and accepts the insurance requirements below and will include the following requirements when entering into an agreement to complete the scope of work outlined above.

1. General liability insurance limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The Village of Weston shall be named as an additional insured.
2. Professional liability insurance limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

PROJECT TEAM

PROJECT TEAM

MSA has assembled a team to assist Weston with its sewer use ordinance update and user rate review. Our team consists of a group of experienced wastewater professionals who have worked together for many years on a variety of projects. **Mr. Michael Voss, PE** will serve as Project Manager and the Village's primary point of contact throughout the project. **Mr. Voss** will facilitate a seamless collaboration between the Village and our staff. He will utilize **Mr. Tom Fitzwilliams'** expertise with sewer use ordinances to ensure that the Village of Weston receives a thoroughly thought out and well written ordinance. **Ms. Mary Wagner, PE** will review the sewer user fees and surcharges to ensure that they meet the needs of the utility. **Ms. Abby Bernhagen** is currently involved in WWOA and various projects through the MSA Marshfield office. She will assist Mike, Tom, and Mary throughout the project.



Mike Voss, PE // Project Manager

Mike will be the Village's primary point of contact throughout the project.

Tom Fitzwilliams //
Wastewater Operations
Manager

Mary Wagner, PE //
Funding Specialist

Abby Bernhagen //
Engineer



Mike Voss, PE

Project Manager

Mr. Voss has more than 23 years of experience in design and construction in municipal engineering. His experience includes wastewater and water utility ordinance review and writing, wastewater conveyance planning, wastewater treatment facilities planning, and wastewater treatment facility design and construction. He also has experience with water treatment facilities, storm water drainage, and municipal street design and construction.

EDUCATION

B.S., Civil Engineering
University of Minnesota

B.S., Fisheries
University of Minnesota

CERTIFICATIONS

Professional Engineer, WI

AFFILIATIONS

American Society of Civil Engineers

Wisconsin Wastewater Operators'
Association

AREAS OF EXPERTISE

- Municipal Wastewater Collection, Pumping and Treatment Engineering
- Municipal Wastewater Treatment Plant Design
- Report Preparation
- Municipal Water System Engineering
- Construction Management
- State and Federal Grant and Loan Applications and DNR Permit Application

SELECTED PROJECT EXPERIENCE

Owen Wastewater Utility Ordinance, Owen, WI

Revised the sewer use ordinance for the City which included revising user classes and creating a large industrial user classification.

Owen-Withee Inter-municipal Agreement, Owen, WI

Assisted the City of Owen and Village of Withee hammer out an inter-municipal agreement for Withee to supply potable water to Owen.

Wastewater Treatment Facility Upgrade, Owen, WI

Wrote the facility plan report, and managed the design and construction of the wastewater treatment facility upgrade.

Colby Facilities Plan, Colby, WI

Managed the writing of the facilities plan for the Colby wastewater treatment facility.

Milladore Facilities Plan, Milladore, WI

Wrote the facilities plan for the upgrade of the wastewater treatment facility including adding UV disinfection and control structure modifications.

Lift Station No. 3 Facilities Plan, Design and Construction, Owen, WI

Project manager/principal engineer for the facility plan report, design and construction of Owen lift station No. 3 in Withee Wisconsin. This is Owen's main lift station with a design capacity of 1,300 gpm.

PROJECT TEAM



Tom Fitzwilliams

Wastewater Operations Manager

Mr. Fitzwilliams provides wastewater treatment plant planning, design and facility operation services in Wisconsin, Illinois and Iowa. He has been involved with the planning, design and operation of various types of mechanical treatment systems including sequencing batch reactors, oxidation ditches, conventional activated sludge, and Aeromod™ wastewater treatment systems. His wastewater planning expertise is in the selection of appropriate wastewater treatment technologies for small communities. His experience in plant operations makes him a valuable resource during the design phase of projects. During the startup phase of projects, Mr. Fitzwilliams provides training to plant operators giving them the knowledge and resources to effectively operate mechanical treatment systems. He has improved wastewater treatment operations at several facilities, allowing plant operators to continue to meet permit requirements, reduce operation costs, and extend the life of aging facilities.

EDUCATION

B.S., Geology/Geophysics
University of Wisconsin, Madison

CERTIFICATIONS

Wastewater Treatment Plant Operator, WI

SELECTED PROJECT EXPERIENCE

Wastewater Facility Plan and Design, Tomahawk, WI

Project manager for a Wastewater Facility Plan and Design project at the City's aging wastewater treatment facility. The Facility Plan was written to identify improvements needed to provide treatment for the next 20 years, and meet a maximum project budget of \$3.1million. The Plan recommended process upgrades at the existing site and prioritized the improvements in phases to meet the budget and improve aging infrastructure. Design and bid documents were completed and bids were received for the project.

Preliminary Wastewater Facility Plan, New Lisbon, WI

Project manager for a Preliminary Wastewater Facility Plan project to evaluate biological treatment upgrade alternatives. The City's existing 30-year old Rotating Biological Contactor (RBC) treatment equipment had experienced multiple mechanical failures, including bearing failures and a shaft break. The Facility Study evaluated the alternatives to upgrade the RBC process compared to constructing a new activated sludge treatment system. Limited space was available on the existing site, so the treatment process upgrade needed to minimize footprint.



Mary Wagner, PE

Funding Specialist

Ms. Wagner coordinates and administers project funding, working extensively with various grant and loan programs. She partners with community leaders to tailor funding packages to meet their needs. Establishing close working relationships with the community finance personnel and effectively facilitating project financing from start to finish is her top priority. In addition to the initial applications, she assists with administration of the funds and final closeout.

As a part of the finance services, Ms. Wagner provides User Charge System and Utility Use Ordinance analysis, option assessments, rate revision, and regulatory updates. She has created many operations and maintenance manuals in direct cooperation with directors of public works and facility operators for a variety of projects using her municipal experience in the design and construction phases of wastewater treatment facilities, sewer collection systems, water distribution systems, and storm sewer systems.

EDUCATION

B.S., Civil Engineering
University of Wisconsin - Platteville

CERTIFICATIONS

Professional Engineer, WI

Municipal Advisor, SEC

AREAS OF EXPERTISE

- User Charge Systems and Utility Use Ordinances
- Community/Project Financing; MSA is registered with the Municipal Securities Rulemaking Board (MSRB) and the Securities and Exchange Commission (SEC) as a Registered Municipal Advisor (MA)
- Municipal Water and Wastewater Engineering
- Operations and Maintenance

SELECTED PROJECT EXPERIENCE

WalCoMet User Charge System, Walcomet, Walworth County, WI

Rate design and modifications. Multiple client Sanitary Districts, Landfill and communities contribute to the facility wastewater load and the sewer user charge system is complex and equitable.

Athens Wastewater Treatment Plant Upgrade, Athens, WI

Provided funding coordination, application, and administration for WDNR Clean Water Funding (including Revenue and GO bonding), and coordination with TIF, CDBG and EPA funds. Worked closely with the President, Clerk and DPW to maximize funding benefits for the Utility.

Baraboo Wastewater Treatment Plant, Baraboo, WI

Worked closely with the City Clerk and Treasurer, City Engineer, DPW, Utility Clerk, Operator, Project Engineer, WDNR personnel and contractors/suppliers. Work included: Funding application, administration and coordination with other funding sources; sewer rates; and Operation and Maintenance Manual for operation of the WWTF.

Port Edwards Wastewater Treatment Plant, Port Edwards, WI

Converted rate structure from Property Tax base to User Charge System and the related Use Ordinances for sewer and water including industrial loadings and monitoring. Coordinated WDNR CWF funding application, and administration in conjunction with EPA STAG funding.

PROJECT TEAM



Abby Bernhagen

Engineer

Ms. Bernhagen joined MSA in 2012. While a student at the University of Wisconsin-Madison, she served as a lab assistant at the UW Pilot Water Treatment Plant and also took many design courses. Abby is currently involved in WWOA and is involved in a number of projects being completed by MSA's Marshfield office. She is experienced writing DNR permits and design reports, variance requests, facility plans, capital improvement plans, O&M manuals, phosphorus compliance reports, CMOM reports; performing construction administration duties; and resident project representative/construction inspection.

EDUCATION

B.S., Civil Engineering
University of Wisconsin - Madison

AFFILIATIONS

Wisconsin Wastewater Operators' Association

AREAS OF EXPERTISE

- Wastewater Systems
- DNR Phosphorus Requirements
- Drinking Water Systems
- Microstation Design
- Resident Project Representative/
Construction Inspection

SELECTED PROJECT EXPERIENCE

Phosphorus Compliance Reports, Village of Auburndale, City of Neillsville, Village of Granton, Catawba-Kennan Joint Sewage Commission, etc.

Wrote year 1 through 4 (final) phosphorus compliance reports for variance clients to comply with their WPDES permit requirements.

Milladore Wastewater UV Disinfection Project, Milladore, WI

Aided in design and spec writing

WWTF Upgrade Design, Owen, WI

Served as full-time resident project representative throughout WWTF upgrades, which included lagoon sludge removal, EQ basin construction, chemical building construction, gravity sewer installation, process chemical upgrades, new aeration installation, UV disinfection installation, and new valves and control installation. Specific duties included inspecting and observing construction. Kept notes on the as- builts and project progress in the form of field reports. Completed shop drawing reviews and some drafting, and compiled O&M manual.

8th Street Lift Station, Marshfield, WI

Served as resident project representative throughout the lift station replacement project. Specific duties included inspecting and observing construction, keeping field notes and photos for the as- builts and project progress in the form of field reports. Completed drafting of plans and spec writing. Completed shop drawing reviews, coordination of City and general contractor schedules, reviewed payment requests and change orders.

Lift Station Replacement, Grafton, WI

Served as resident project representative throughout the lift station replacement project. Specific duties included inspecting and observing construction, keeping field notes and photos for the as- builts and project progress in the form of field reports. Completed drafting of plans and spec writing. Completed shop drawing reviews, reviewed payment requests and change orders.

REPRESENTATIVE PROJECTS & REFERENCES

REPRESENTATIVE PROJECTS & REFERENCES

WASTEWATER COMMISSION

CITY OF WISCONSIN RAPIDS, WI

Reference

Jim Neitzel, Superintendent
Joe Terry, P.E., DPW
Wisconsin Rapids Wastewater
Commission
(715) 421-8287

In 2016, MSA completed a comprehensive sewer rate study and ordinance update for the City of Wisconsin Rapids Wastewater Commission. The City provides sewer service to several high strength industrial contributors and two small municipalities. The study was successful in developing a revised cost of treatment analysis that resulted in a fair and equitable distribution costs to both the residential and industrial users. The new sewer rate system was used as the basis for revisions to the sewer user ordinance.

SEWER USE ORDINANCE & SEWER RATES UPDATES

CITY OF OWEN, WI

Reference

Terri Ernst, Clerk
Eric Stinson, Director of Public Works
(715) 229-2404

MSA revised Owens sewer use ordinance as part of their Lift Station No. 3 project. The ordinance was updated including the user classification and fee schedule. A new large industrial user class was created along with additional surcharges to protect the collection system and wastewater treatment plant from high strength slug loads. Since 2005, MSA has assisted the City update user fees as necessary to address operation and maintenance changes as well as a major wastewater treatment facility update.

INTER-MUNICIPAL AGREEMENT

FALL RIVER, WI

Reference

Dale Standke, Village President
Village of Fall River
(920) 484-3525

The Village of Fall River recently completed the construction of a regional pump station and forcemain that will transport the Village's wastewater to the City of Columbus, Wisconsin. As part of the construction project and funding acquisition, MSA assisted in negotiating an inter-municipal agreement between the two parties that determined user charges to the customers of Fall River.

COST APPORTIONMENT UPDATES

LAKE DELTON - WISCONSIN DELLS SEWERAGE COMMISSION, WI

Reference

Kay Mackesey, Secretary/Treasurer
Wisconsin Dells - Lake Delton
Sewerage Commission
(608) 254-2558

Beginning with its creation in 1980, MSA has annually updated the cost apportionment for this joint sewerage commission that serves a resident population of about 7,000, but experiences a seasonal influx of more than 50,000 visitors per day. The treatment facility is rated for approximately 4.5 mgd.

SEWER RATE UPDATES

CITY OF BARABOO, WI

Reference

Wade Peterson, Utility Supervisor
City of Baraboo
(608) 355-2740

MSA has updated the City's sewer rates since the construction of its current facility in 1981, and has continued to do so for a series of capital upgrades in 1994, 1998 and 2004. The City provides service to three other entities by inter-municipal agreement.

COST OF SERVICE STRUCTURE REVISION

VILLAGE OF PALMYRA, WI

Reference

Josh Gajewski, DPW
Village of Palmyra
(262) 495-4106

MSA recently completed a total revision to the cost of service structure for the Village of Palmyra, a small Wisconsin community that features a prominent industrial discharger.

NEW SEWER RATE DETERMINATION

VILLAGE OF WINNECONNE, WI

Reference

Chris Hardy, PE, DPW
Village of Winneconne
(920) 582-4381

The Village recently completed a wastewater treatment facility upgrade to increase the capacity of its facility. This increase resulted in a change in the sewer user rate structure. As part of the plant upgrade, MSA reviewed the Village's current structure and determined new rates for their customers. One of the Village customers was the Winneconne Sanitary District #3. The new rate structure resulted in a revised agreement between the two parties.

Professional

Engineering

Services

Sewer Use Ordinance Update

Proposal

Village of Weston, WI

July 13, 2016





Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

July 13, 2016

Mr. Robert J. Roth, P.E.
Village of Weston
5500 Schofield Avenue
Weston, WI 54476

Re: Proposal for Sewer Use Ordinance Update

Dear Mr. Roth:

On behalf of Strand Associates, Inc.®, thank you for the opportunity to submit our proposal to update the Village's sewer use ordinance and sewer rates.

After review of our proposal, we believe the Village will agree that the following factors make us the right choice to complete this study.

- **More than 70 years of service signifies our organizational strength and commitment to quality.**
- **A customized sewer use ordinance provides a tailored solution recognizing the Village's and customers' needs.**
- **Our project team's experience yields an implementable and well received sewer use ordinance and rate update.**
- **Our technical and financial expertise delivers a quality sewer use ordinance and meets the Village's long-term needs.**

We look forward to providing excellent service and enhancing the Village's operations with the preparation of a comprehensive sewer use ordinance and a sewer rate update. If there are any questions regarding our proposal, please feel free to contact me.

Sincerely,

STRAND ASSOCIATES, INC.®

Philip B. Severson, P.E.
Project Manager

P160.565/PBS:mah



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Firm Profile

More Than 70 Years of Service Signifies Our Organizational Strength and Commitment to Quality

Celebrating our 70th anniversary, Strand Associates, Inc.® has been providing exceptional civil and environmental engineering services to our clients since 1946. We attribute our organizational strength to our talented engineers, effective management, and, most of all, commitment to nurturing long-term client relationships.



Corporate office in Madison, Wisconsin.

Our Corporate Mission states that we are *dedicated to helping our clients succeed through excellence in engineering*. In accordance with this mission, we are continually expanding our staff and service offerings to broaden our base of experience and knowledge so that we can provide more creative and comprehensive solutions to meet the continually evolving needs of our clients. Our areas of specialization include wastewater treatment and conveyance engineering; civil and municipal engineering; stormwater management; water supply engineering; transportation engineering; electrical and HVAC engineering; building/facility engineering, architecture, and sustainable design; aviation; natural gas distribution; wetland delineation, mitigation, and restoration; ecosystem study and restoration; GIS and mapping; land development; construction observation; and financial assistance services.

To serve our national client-base effectively, we have 11 offices throughout the country, including offices in Madison and Milwaukee, Wisconsin; Indianapolis and Columbus, Indiana; Columbus, and Cincinnati, Ohio; Joliet, Illinois; Lexington and Louisville, Kentucky; Phoenix, Arizona; and Brenham, Texas.

Services for this project will be provided by experienced staff located in our corporate headquarters in Madison, Wisconsin. Contact information is:

Philip B. Severson | Project Manager | Strand Associates, Inc.®
910 West Wingra Drive | Madison, WI 53715
Phone: 608-251-8655 | Email: phil.severson@strand.com

Our years of experience and vast service capabilities enable us to meet the engineering needs of our clients effectively.



Reliable Consulting Service Has Cultivated Long-Standing Client Relationships

Our clients rely on us as a partner in addressing their engineering and science needs. We develop and maintain long-standing affiliations, many extending into several decades of service. For some clients, we serve as appointed engineers and are active committee members; for others, we serve as specialty consultants to their in-house staff on an as-needed basis. With all of our clients, our service is flexible and tailored to their needs.

We understand the value our clients place on *consistency* of personnel and *continuity* in project development. Accordingly, we expend every effort to make sure that the team initially chosen is involved with a project from beginning to end.

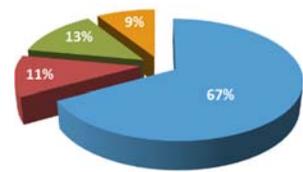
High Level of Service Made Possible Because of Dedicated, Results-Oriented Staff

Clients find reassurance in the fact that each of our engineers is supported by the expertise of a multidisciplinary engineering firm. This approach enables use of all our firm's resources while maintaining the personal involvement associated with a single point of contact; a person who has been trained to provide assistance through planning, design, and implementation.

Only with solid management practices could a company in this industry establish such an impressive tenure. We are owned and operated by our active engineering staff.

Our expert staff of 380 employees represents the academic backgrounds and experience of all disciplines normally necessary to successfully complete a project. More than 60 colleges and universities are represented on our staff. Our engineers have an average of more than 11 years of experience and the majority are licensed or have advanced degrees.

Our commitment to long-term client relationships is a major factor in our success.



- Professional Engineers/Specialists
- Other Professionals
- Technical Support
- Administrative Support

2016 Staff Resources

■ Total Staff	380
■ Engineers	254 (67%)
● Environmental engineers/specialists	64
● Civil engineers.....	85
● Transportation engineers	62
● Aviation engineers.....	3
● Structural engineers.....	16
● Electrical engineers	16
● Mechanical engineers.....	8
■ Other Professionals	43 (11%)
● LEED® Accredited Professionals	5
● Landscape architects	2
● Business development	17
● Architects	2
● Information technologists.....	8
● Right of way acquisition agents	2
● Professional land surveyors.....	7
■ Technical Support	48 (13%)
● Field technicians.....	16
● Office technicians/CADD operators.....	32
■ Administrative Support	35 (9%)
● Clerical and accounting.....	32
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Project Understanding and Approach

Customized Sewer Use Ordinance Provides a Tailored Solution Recognizing Village's and Customers' Needs

The Village of Weston would like to improve its sewer use ordinance to provide the Village additional measures to protect its collection system and meet requirements of the downstream sewer systems of Rib Mountain Metropolitan Sewerage District (RMMSD), City of Schofield, and the City of Wausau that serve the village. As part of the sewer use ordinance update, the sewer rates will be updated and will incorporate any changes associated with high-strength discharges. The current sewer rates were made effective March 1, 2015, and were previously updated in 2004.

Our experience with many sewer use ordinances and rate analyses will yield a robust, long-term ordinance for the Village of Weston.

Our philosophy for developing sewer use ordinances is based on recognizing the unique characteristics of each sewer utility. There are many tools available to assist in the development of sewer use ordinances, including regulatory requirements (NR 162.08, Wis. Admin. Code), United States Environmental Protection Agency (USEPA) Local Limits Development Guidance, American Water Works Association (AWWA) and Water Environment Federation (WEF) manuals, and comparisons with surrounding sewer use ordinances, but in the end, the sewer use ordinance must be tailored to best meet Weston's needs.

We understand that the scope may be refined prior to finalizing an agreement; however, the following key tasks are anticipated for this sewer use ordinance update (the following pages describe each task in more detail):

- Meet with the Village to collect data, refine project direction, and discuss sewer use issues. Four meetings with Village staff is included.
- Review existing intergovernmental agreements.
- Provide sewer use ordinance example language, including language prohibiting and limiting discharges. Fats, oils, and grease issues and ordinance options, including prohibiting discharge, and grease interceptor, monitoring, and maintenance requirements will be reviewed. Industrial user ordinance options will be reviewed, including discharge limits, slug discharges, permitting, monitoring and sampling, illicit connections, and enforcement. The sewer use ordinance will also include requirements to comply with RMMSD and Wausau sewer use ordinances.
- Provide updated sewer use ordinance language regarding clearwater discharges.
- Review the current user rate structure, including fixed charges, volume charges, and surcharges. Review the addition of rate classes and potential permitting fees. We will also review separating the wastewater treatment charge between users tributary to RMMSD and users tributary to Schofield and treated by the Wausau wastewater treatment plant (WWTP).
- Review existing RMMSD wastewater treatment charges, Schofield charges, Village collection system operation and maintenance (O&M) costs, and existing costs centers for allocations of rates and rate components, including O&M, debt service, and annual reserve contributions.
- Prepare a draft rate schedule based on projected revenues and expenses, including O&M, reserves, and debt service. Review existing and planned debt service, and coverage ratio requirements. An Excel spreadsheet rate tool will be provided for the Village's future use to update rates.
- Review impact of proposed rates on customers and proportionality review based on customer classifications.
- Provide recommendations and guidance for lateral replacement insurance program. Include lateral replacement insurance program language in ordinance.



- Provide guidance and recommendations for the intergovernmental agreement between the Village of Weston and the City of Schofield.
- Provide a summary letter, draft sewer use ordinance in Word format, and sewer rate schedule recommendations for the Village’s review.
- Present sewer use ordinance and rate schedule recommendations to the Village Property and Infrastructure Committee.

Meet with the Village to collect data and refine project direction.

The first step will include a kickoff meeting with Village staff to refine the sewer use ordinance and rate study direction. A preliminary listing of information that we will need to conduct the sewer use ordinance update and rate study includes:

- Existing intergovernmental agreements.
- Financial information, including recent audits, historic revenues and expenses, proposed O&M budget, replacement fund, and an asset inventory/depreciation schedule.
- Treatment charges from RMMSD and City of Wausau (e.g., flows and loads), as available to review cost allocations of wastewater parameters.
- Details of current debt and anticipated debt service.
- Information on current cash reserves and desired cash reserve levels.
- Recent planning studies and current capital improvement plan.
- Billing data by user classification, including billing volumes, number of customers, and industrial users.
- Existing collection system issues. This could be available from the Village’s Capacity, Management, Operation, and Maintenance (CMOM) program.

A formal information request will be provided prior to the kickoff meeting. We have assumed the requested data will be provided in electronic format and manual data entry will be minimized.

Four staff meetings are included to review the options and recommendations, and discuss the course of the sewer use ordinance update and rate study. Two meetings could be done via phone conference call to reduce project costs.

Review existing intergovernmental agreements.

Village of Weston intergovernmental agreements with RMMSD and the City of Wausau will be reviewed. These agreements, as well as any other agreements that can affect the sewer use ordinances or sewer rates, will be reviewed in detail and understood to adequately structure the sewer use ordinance around their requirements.

Provide sewer use ordinance language.

The sewer use ordinance update will address the Village’s concerns and provide the necessary authority to the Director of Public Works to inspect, monitor, and enforce the ordinance. Weston’s sewer use ordinance could be modeled from RMMSD, Wausau, Schofield, and ordinances from other similar communities. The ordinance will be tailored to the Village’s needs. The Village’s sewer use ordinance will reference and require compliance with the RMMSD and City of Wausau sewer use ordinances. The RMMSD and City of Wausau ordinances will be reviewed and coordinated with the Village ordinance for consistency and avoid any contradictory requirements. A preliminary list of key sections of the sewer use ordinance is presented below.

The sewer use ordinance update will address the Village’s concerns and provide the necessary authority.

- Definitions
- Purpose and policy
- Scope of control
- Prohibitions and limitations on wastewater discharges
- Control of prohibited wastes



- Grease, oil, and sand interceptors
- Wastewater monitoring and analysis
- Industrial dischargers
- Enforcement procedures
- Connections and fees
- Penalties–Costs
- Lateral replacement insurance program
- Sewer service charges

We will review local limits for the Village to be consistent with or more stringent than RMMSD, Wausau, and Schofield ordinances. Below, is a list of potential local limits. The United States Environmental Protection Agency (USEPA) recommends analysis for the following metals (shown in bold), while not necessarily requiring limits for all these parameters. The Village could also consider other limits, including temperature, aluminum, or other parameters of concern to the collection system. In addition, clearwater discharges will be prohibited.

- **Arsenic**
- Boron
- **Cadmium**
- **Chromium**
- **Copper**
- **Cyanide**
- Fats, Oil, and Grease (FOG)
- Fluoride
- **Hexavalent Chromium**
- **Iron**
- **Lead**
- Manganese
- **Mercury**
- Molybdenum
- **Nickel**
- Phenols
- **Selenium**
- Sulfate
- **Silver**
- **Zinc**

Review current user rates and user classifications.

An assessment of current rates will be conducted to ascertain the usage and billing characteristics of the current customer base across the user rate classes in the village: residential, commercial, institutional, and industrial. This will enable the Village to understand their customers’ usage trends. The addition of user classifications and rate options for industrial users and food service discharges will be reviewed. Permitting fees could be added to cover costs associated for management of monitoring and sampling. We will also review the option of separating the wastewater treatment charge between users tributary to RMMSD and users tributary to Schofield that are treated by the Wausau WWTP. With this option, a separate charge would be added to cover the Village’s cost of service.

Review O&M expenses, operational data, and cost centers.

We will determine whether the existing rate and fee structure adequately represents the cost of service for each rate class and surcharge parameter. This will enable the Village to determine if the current rate structure equitably distributes costs, or if not, where the inequities are present. Existing O&M expenses, operational data, and cost centers will be reviewed to allocate costs to each wastewater parameter.



Prepare sewer rates and spreadsheet tool.

Proposed rates will be developed based on the revenue requirement projections developed for the Village. The rates will be calculated consistent with the requirements of the Village’s existing rate structure, but could include the addition of surcharges for high strength wastes. The rates will fund estimated O&M, replacement, reserves, and planned capital expenditures. Calculated rates will include:

- Fixed charges
- Volume charges
- Surcharges for high strength wastes

An editable rate review spreadsheet tool will be provided to the Village. The spreadsheet tool developed in previous rate studies has been incrementally improved through each rate review we have completed. Included in the spreadsheet tool are sheets for developing the revenue requirements, including O&M, replacement fund, debt schedule, and capital improvements. Costs for each revenue requirement are then allocated among equivalent meter size (meter charge), flow, biochemical oxygen demand (BOD), total suspended solids (TSS), total Kjeldahl nitrogen (TKN), and total phosphorus. RMMSD charges are based on flow, BOD, and TSS. The City of Schofield currently charges Weston based on the served customer’s meter volumes on a per 1,000 gallon basis. It is also noted the City of Wausau has meter charges, volume charges, and, for monitored industrial discharges, surcharges for BOD, TSS, phosphorus, and aluminum. The RMMSD and Schofield charges will be included as a component of the domestic strength volume charge. Other Village costs for the collection system will be allocated, as appropriate, between the allocation parameters. Allocation parameters for total phosphorus and TKN charges could be included for the Village’s use of the spreadsheet tool in the future when RMMSD includes such charges.

Some key issues that are typical for sewer utilities of Weston’s size include:

- Funding options for the replacement fund (accrued balance or annual contributions).
- Annual funding reserve accounts (e.g., I/I reduction, future capital expenditures, and operating reserve).
- Revenue requirements for monitoring industrial users.
- Decreases in domestic, commercial, and/or industrial water billing volumes.

ATTACHMENT 1														
OPERATION AND MAINTENANCE ALLOCATIONS														
Account Number	Line Item	Annual Budget	Customer		Flow		BOD		TSS		TKN		TP	
			% Allocation	\$	% Allocation	\$	% Allocation	\$						
353612	Plant Operations	\$ 251,063	0%	\$ -	5%	\$ 12,553	45%	\$ 112,978	30%	\$ 75,319	5%	\$ 12,553	15%	\$ 37,659
353614	Biosolids Operations	191,416	0%	-	0%	-	45%	86,137	40%	76,566	0%	-	15%	28,712
353616	Laboratory	177,918	5%	8,896	0%	-	30%	53,375	23%	40,921	20%	35,584	22%	39,142
353617	Phosphorus Removal	86,511	0%	-	0%	-	0%	-	0%	-	0%	-	100%	86,511
353618	Collection System Cleaning	82,577	5%	4,129	50%	41,289	20%	16,515	25%	20,844	0%	-	0%	-
353619	Collection System Televising	65,950	26%	17,150	74%	48,810	0%	-	0%	-	0%	-	0%	-
353620	Collection System Maintenance	644,319	15%	96,648	75%	483,239	5%	32,216	5%	32,216	0%	-	0%	-
353621	Lift Station Operations	154,731	10%	15,473	90%	139,258	0%	-	0%	-	0%	-	0%	-
353633	Plant Treatment Equipment	171,870	5%	8,594	15%	25,781	45%	77,342	25%	42,968	5%	8,594	5%	8,594
353638	Buildings and Grounds Maintenance	104,868	21%	22,022	14%	14,682	40%	41,947	25%	26,217	0%	-	0%	-
353660	Administration and General Expense	553,961	50%	276,981	17%	94,173	22%	121,871	7%	38,777	2%	11,079	2%	11,079
Total		\$2,485,194	18.1%	\$ 449,892	34.6%	\$ 859,785	21.8%	\$ 542,382	14.2%	\$ 353,628	2.7%	\$ 67,809	8.5%	\$ 211,698

Spreadsheet tool.

Review impact of proposed rates on customers.

An assessment of the impact of proposed rates on the customers in the Village of Weston will be included to determine the impact of any changes in the proposed rates. We will compare current and proposed typical costs for the average customer and significant industrial customers. We can also compare the rates to similar size communities in the area.



Provide recommendations and guidance for lateral replacement insurance program.

The sewer use ordinance will include language for the lateral replacement insurance program. We will provide the Village with guidance and options for establishing the lateral replacement insurance program. Resources including the Water Environment Federation Private Property Virtual Library will be utilized to develop the necessary language.

Provide guidance and recommendations for the intergovernmental agreement between the Village of Weston and the City of Schofield.

Our services in this area commonly support a team of individuals including municipal staff, and attorney all working toward the goal of achieving the necessary boundary agreements. We will review the Weston sewer service area served by the City of Schofield sewer system. The Village's long-term interest in being able to discharge to the City of Schofield sewer system should be protected in the intergovernmental agreement. Other considerations for the intergovernmental agreement could include replacement and maintenance responsibilities of the City of Schofield sewer system that serves the village of Weston, and agreed upon language regarding prohibited discharges, permitting, monitoring and sampling, and sewer charges.

Provide a summary letter, draft sewer use ordinance, sewer rate schedule recommendations for the Village's review.

We will provide a summary letter along with the draft sewer use ordinance and a defensible rate schedule based on the cost-of-service projected for fiscal year 2017. The summary letter will document the assumptions and basis for the sewer use ordinance and proposed rates. We will submit the draft letter, ordinance, and rates to the Village for review and comment. The final letter with the recommended ordinance and recommended rates will incorporate the Village's comments.

Present sewer use ordinance and rate schedule recommendations to the Village Public and Infrastructure Committee.

We will also attend a public meeting with the Village Property and Infrastructure Committee and present the findings and recommendations.



Project Team

Project Team’s Experience Yields an Implementable and Well-Received Sewer Use Ordinance and Rate Update

Our proposed project team has a wealth of experience with all aspects of sewer use ordinances, sewer rates, intergovernmental agreements, and implementation. The following organization chart identifies the roles of our project team members and is followed by the specific experience of our team with regard to the Village’s project.



Project Manager

Philip B. Severson, P.E., is an engineer and project manager in our wastewater group. Phil will prepare the draft sewer use ordinance language and perform rate review data analyses, prepare revenue forecasts, review existing agreements; develop rate structure and rate impact projections; and perform other key tasks for the sewer use ordinance update and sewer rate study.

During his time at our firm, Phil has worked on dozens of sewer and wastewater projects, and has developed an expertise in sewer use ordinances and user charge system development. As such, he is routinely involved in developing billing parameters, unit charges, and related data analyses required to create equitable user rates. Phil completed a sewer use ordinance update for the Village of Brooklyn, Wisconsin, and has also reviewed sewer use ordinances for industrial discharges for the City of Lancaster and Village of Waunakee, Wisconsin. His recent similar projects include rate reviews for Marshfield, Dodgeville, Bristol, Brooklyn, Chippewa Falls, Waunakee, and Lancaster, Wisconsin, as well as for the Fox River Water Reclamation District (FRWRD) and City of Elgin, Illinois. The rate reviews for FRWRD and City of Elgin also included reviews of existing intergovernmental agreements and user charge requirements.

Phil’s considerable knowledge and experience in project financing, cost sharing, and user cost impacts will provide an invaluable resource for a sewer rate structure that treats customers fairly. His experience includes development of user charge systems for more than 15 projects, and many of those communities have significant contributions from industries, institutions, medical facilities, universities, governmental users, and other special entities with high strength discharges.



Phil has developed rate reviews for more than 15 projects.



Quality Control Engineer

Kevin Hopkins, P.E., Senior Associate, will provide technical guidance and quality control review for the Villages' sewer use ordinance update and rate study. Kevin has 27 years of WWTP experience, all with our firm. He has managed treatment feasibility studies, facilities planning, design, and construction projects ranging from small planning efforts to complex design projects, and construction projects ranging from a few thousand dollars to more than \$33 million. Kevin is familiar with the Village's collection system through facilities planning for RMMSD and is familiar with RMMSD's sewer use ordinance. Kevin's experience and understanding of RMMSD will aid in developing a consistent sewer use ordinance for the Village. Kevin has been the project manager and worked with communities to address collection system and wastewater issues from industrial discharges.

As project manager, Kevin designed the Lake Mills WWTP to serve the City of Lake Mills, including its industries and the former Rock Lake Sanitary District. Major industrial contributors include a cheese processing plant, snack food plant, brewery, and several electronic plants. For Lake Mills, Kevin has managed several user charge system updates, connection fee reviews, and assisted with industrial discharge issues.

Kevin was the Project Manager and Lead Process Engineer for facilities planning, design, and construction of the Village of New Glarus's upgraded WWTP facilities. New Glarus receives significant flows and loads from tourism, food processors, and a brewery. Kevin also provided sewer use ordinance review and rate review for the Village.

Intergovernmental Agreement Advisor

Troy W. Stinson, P.E., is a Senior Associate with 24 years of wastewater engineering experience. Troy's projects include planning, design, and construction-phase services, including both biological and chemical phosphorus and nitrogen removal systems for wastewater treatment. His specific areas of expertise include biological treatment systems, aeration systems, biosolids digestion and handling systems, wastewater treatment odor control, and computer modeling for process analysis, control, and design. His projects have required permit assistance, industrial pretreatment and local limits evaluations, industrial agreement assistance, intergovernmental agreement assistance, user charge system preparation, and pumping station and collection system review and evaluation.

Troy commonly supports our clients with intergovernmental and industrial agreement review assistance. He assisted the City of Sandwich, Illinois, with its industrial pretreatment program, including permitting issues, site inspections, and source control, and is currently working on an update to the sewer use ordinance local limits. Additional industrial treatment experience includes evaluating the impact of high strength industrial wastes on the Dixon, Illinois, wastewater plant. Troy assisted with the development and negotiations of an agreement between the City of Dixon and the largest industry to continue to provide wastewater treatment. As Project Manager for the Sterling/Rock Falls Regional Plant, Illinois, regionalization study, Troy assisted the cities of Sterling and Rock Falls in developing alternatives for providing sewer service to both communities.

Industrial Monitoring and Pretreatment Advisor

Tina M. Sebold, P.E., P.H., received her B.S. in Civil and Environmental Engineering from the UW-Platteville in 1990, and her M.S. in Civil and Environmental Engineering from the UW-Madison in 1997 while working at our firm. Tina has 26 years of experience with a wide variety of projects, including municipal and industrial wastewater; industrial pretreatment programs; and local limits. Tina served as the Process Team Lead Design Engineer for the Dubuque Water Pollution Control Plant Improvement project in Iowa. She also served as Design Engineer for the New Glarus WWTP Improvements and Fond du Lac WWTP projects in Wisconsin; the Mount Morris



Kevin extensive experience with user charge system updates, connection fee reviews, and industrial discharge issues will yield valuable quality control review.



Troy understands the issues associated with intergovernmental agreements.



Tina has routinely assisted clients with pretreatment program and industrial discharge issues during her 26-year tenure with our firm.



WWTP Improvements and Santa Fe Water Reclamation Facility projects in Illinois; and multiple projects for other long-term clients. Tina has served as the Lead Engineer or Quality Control Engineer on many pretreatment program projects, including projects in Fond du Lac and Brookfield, Wisconsin; Jeffersonville, Indiana; for the Louisville Metropolitan Sewerage District, Kentucky; and the Kankakee River Metropolitan Agency, Illinois, and routinely assists our clients with pretreatment program and industrial discharge issues.

Lateral Replacement Insurance Advisor

Andrew L. Craven, P.E., has more than 29 years of wastewater conveyance and treatment system evaluation and improvement experience. His expertise is in the area of CMOM, collection system analysis, sanitary sewer evaluation survey (SSES) investigation, collection system planning, collection system modeling, and wastewater conveyance technology.

Professionally, Andrew serves on the Water Environment Federations Collection System Committee, specifically on the Private Property Virtual Library Subcommittee. This subcommittee leads the effort to compile information pertaining to municipal private infiltration and inflow (I/I) and make it available to users via a web-based platform. Andrew also currently serves as the Past Chair of the Wisconsin Section Collection System Committee. This committee is responsible for organizing two collection system seminars annually. He is a registered professional engineer in Illinois, Wisconsin, Iowa, Indiana, Ohio, and West Virginia.

Andrew is currently the Project Manager or Quality Control Engineer for several ongoing sewer evaluations, including projects in Davenport, Iowa, and Fond du Lac, Wisconsin. He has served as Lead Project Engineer, Project Manager, or Quality Control Engineer on several other collection system planning, I/I analyses, sewer system evaluation surveys, and sewer system rehabilitation projects throughout the Midwest, including projects for the North Shore Sanitary District and Lake Bluff, Illinois; Davenport, Iowa; and Manitowoc, Janesville, Fond du Lac, Madison, Kenosha, Darlington, Merrill, Port Washington, Lake Mills, Sturgeon Bay, and Marshfield, Wisconsin; to name a few.



Andy has been actively involved in nearly all of our Wisconsin sewer system assessment projects.



Resumes

Project Manager

Philip B. Severson, P.E.

Quality Control Engineer

Kevin Hopkins, P.E.

Intergovernmental Agreement Advisor

Troy W. Stinson, P.E.

Industrial Monitoring and Pretreatment Advisor

Tina M. Sebold, P.E., P.H.

Lateral Replacement Insurance Advisor

Andrew L. Craven, P.E.

Philip B. Severson, P.E.



AREAS OF EXPERTISE

- Wastewater Treatment Planning, Design and Construction
- User Rate Development
- Financial Assistance

PROFESSIONAL EXPERIENCE

Wastewater User Rate Development experience includes the City of Marshfield, Wisconsin, annual review since 2009, City of Lancaster, Wisconsin, City of Whitewater, Village of Brooklyn, Wisconsin, City of Chippewa Falls, Wisconsin, City of Dodgeville, Wisconsin, Wisconsin, Village of Waunakee, Wisconsin, City of Dixon, Illinois, City of Elgin, Illinois, and Fox River Water Reclamation District, Illinois.

Financial Assistance experience include Illinois Clean Energy grants, Illinois Department of Commerce and Economic Opportunity grants, Wisconsin Focus on Energy grants, and state revolving fund programs in Wisconsin, Illinois, and Iowa.

Facilities Planning experience includes process evaluations, flow and loading projections, stringent nutrient limits, alternative analysis, and fiscal impact analysis.

Wastewater Treatment Design experience includes 45 mgd influent screening and submersible pumping station design for the North Slope WWTP in Moline, Illinois, cogeneration system design of the biogas microturbines and heat recovery system at the Dubuque, Iowa, Water and Resource Recover Center, hauled waste receiving station design for codigestion of high strength dairy waste in the Fond du Lac, Wisconsin, Water Pollution Control Facility anaerobic digester.

Construction experience includes observation for the \$5 million Fontana-Walworth Water Pollution Control Commission expansion project, construction administration project manager for the \$0.7 million Lancaster improvements project, Wisconsin, and

construction administration services for Dubuque, Iowa.

PROFESSIONAL AFFILIATIONS

- Water Environment Federation/Central States Water Environment Association

YEARS OF EXPERIENCE

7

YEARS WITH FIRM

7

EDUCATION

B.S. Civil/Environment Engineering – University of Wisconsin-Madison, 2009

REGISTRATION

Professional Engineer in Wisconsin

Kevin K. Hopkins, P.E.



AREAS OF EXPERTISE

- Municipal and Industrial Wastewater Treatment
- Municipal Wastewater User Charge Systems
- Construction Observation
- Hazardous Waste Site Investigations/Remediation
- Water Treatment

PROFESSIONAL EXPERIENCE

Municipal Wastewater experience includes facility planning, design, construction observation, and operation and maintenance manual preparation for several wastewater treatment facilities. Experience includes preliminary treatment, biological treatment, nutrient removal, sedimentation, filtration, disinfection, chemical feed systems, anaerobic digestion, thickening, and dewatering facilities for new and upgraded wastewater treatment facilities. Experience includes developing numerous municipal user charge systems for wastewater treatment.

Solids Management experience includes design and operation of temperature-phased anaerobic digestion and mesophilic anaerobic digestion, and design of silo-shaped anaerobic digesters.

Wastewater Conveyance experience includes sewer system evaluation survey (SSES) of communities in Wisconsin and Illinois, including infiltration and inflow (I/I) analysis, sanitary sewer smoke testing, nighttime flow metering, inline flow metering, data analysis, and preparation of probable cost opinions for sewer system upgrade, preparation of plans and specifications for sewer system rehabilitation, and construction observation and general observation of sewer rehabilitation.

Water Treatment experience includes design and construction-phase management of treatment processes for surface water and groundwater treatment plants. Experience includes chemical treatment with rapid mix, flocculation, and sedimentation, gravity and filtration, pressure filters, membrane filtration, and sedimentation sludge handling and storage.

Industrial Wastewater experience includes analysis of existing systems, preparation of preliminary design reports for system improvements, and preparation of operation and maintenance manuals for cheese, whey, and vegetable processing industries. Examples of treatment systems evaluated include spray irrigation of wastewater and collection of silage stack leachate for treatment and storage.

Hazardous Waste Management experience includes coordination of soil, bedrock, and groundwater contamination investigations; evaluation of treatment alternatives for a petroleum contaminated site; and coordination of construction and operation of a soil and groundwater remediation system.

PROFESSIONAL AFFILIATIONS

- Water Environment Federation
- Central States Water Environment Association
- Wisconsin Wastewater Operators Association

YEARS OF EXPERIENCE

27

YEARS WITH FIRM

27

EDUCATION

M.S. Civil/Environmental Engineering – Michigan Technological University, Houghton, 1989

B.S. Environmental Engineering – Michigan Technological University, Houghton, 1987

REGISTRATION

Professional Engineer in West Virginia and Wisconsin

Troy W. Stinson, P.E.

Senior Associate

AREAS OF EXPERTISE

- Wastewater Treatment Unit Processes
- Biological and Chemical Nutrient Removal
- Biosolids Digestion and Handling Systems
- Water Quality Evaluation and Research
- Odor Control
- Solid and Hazardous Waste Management/Industrial Pretreatment

PROFESSIONAL EXPERIENCE

CSO/SSO Systems experience includes project management, quality control review, peak excess flow treatment, and blending. Troy's project management CSO/SSO/peak excess flow-related projects include:

- City of Joliet, Illinois
- Glenbard Wastewater Authority – Glen Ellyn, Illinois
- City of Dixon – Dixon, Illinois
- Wheaton Sanitary District – Wheaton, Illinois
- Fox River Water Reclamation District – Elgin, Illinois

Municipal Wastewater Treatment experience includes planning, design, and construction phase services on wastewater treatment facilities including both biological and chemical phosphorus and nitrogen removal systems for wastewater treatment. Specific areas of expertise include biological treatment systems, aeration system design, biosolids digestion and handling systems, and wastewater treatment odor control, computer modeling for process analysis, control, and design; phosphorus and ammonia regulations, patents, alternative limit requests, and evaluating the feasibility of nutrient removal alternatives. Experience in permit assistance, industrial pretreatment and local limits evaluation, user charge system preparation, and pumping station and collection system review and evaluation. Experience with sludge management, regulations, and evaluating the feasibility of sludge management alternatives. Experience also includes training operators at new treatment facilities.

Water Quality Evaluation and Research

experience includes water quality modeling and advanced statistical analysis to identify potential sources and determine factors affecting the concentration of contaminants detected in surface waters. This experience includes development, management, quality assurance and control of an intense data collection program targeting spatial and temporal patterns of variability. Experience also includes flow and data collection techniques used to detect contaminants in water, sediment, and biota. Projects include assistance with TMDLs, including sampling/data collection program, QAPP preparation, and stakeholder involvement.

PUBLICATIONS AND PRESENTATIONS (Partial Listing)

- Dynamic Utility-Consultant Collaboration Transforms Non-Compliance Concerns into Comprehensive Master Plan for the City of Moline, Illinois, Presented at WATERCON Total Water Conference 2015, Springfield, Illinois.
- Combined Sewer Overflow Long Term Control Plan, City of Joliet, August 2009.
- Lombard Combined Sewage Treatment Facility Public Information Meeting, Village of Lombard, August 2007.
- Stinson, T.W., "Taking the Mystery Out of Troubleshooting and Enhanced BPR System", Illinois Water Environment Association, 28th Annual Conference, March 2007.

YEARS OF EXPERIENCE

24

YEARS WITH FIRM

23

EDUCATION

M.S. Civil/Environmental Engineering – University of Illinois, Champaign, 1992

B.S. Civil/Environmental Engineering – University of Illinois, Champaign, 1991

REGISTRATION

Professional Engineer in Wisconsin and Illinois

Troy W. Stinson, P.E.

Senior Associate



PROFESSIONAL AFFILIATIONS

- Illinois Association of Wastewater Agencies
- Illinois Water Environment Association
- Water Environment Federation/Central States Water Environment Association
- Wisconsin Wastewater Operator's Association
- WEF Ten States Standards Review Committee

Tina M. Sebold, P.E., P.H.

Senior Associate

AREAS OF EXPERTISE

- Municipal and Industrial Wastewater Treatment Design
- Local Limits Development and Evaluation
- Water Quality Evaluation
- Contaminated Site Investigation/Remediation
- Industrial Pretreatment Programs
- Environmental Site Assessment

PROFESSIONAL EXPERIENCE

Municipal Wastewater experience includes planning, design, and construction of new facilities and facility improvements. Design experience includes biological, physical, and chemical treatment, biological and chemical nutrient removal, disinfection, biogas conditioning, energy recovery, and excess flow facilities for plants up to 40 mgd capacity. Additional experience includes development and evaluation of industrial pretreatment programs and local limits, discharge permit assistance, and preparation of operation and maintenance manuals.

Industrial Pretreatment experience includes industrial user surveys; industry inspections; development of pretreatment program documents, including application to discharge, fact sheets, enforcement response plans, discharge permits, related SUO language; development of local limits; preparation of program handbooks; permit renewal reviews; industry program compliance reviews; and program evaluation and update reviews. Varying levels of assistance provided to Brookfield, Janesville, Fond du Lac, Oshkosh, Appleton, Shawano, New Glarus, Stoughton, and Lake Mills, Wisconsin; Sandwich, Illinois; and Parkersburg Utility Board, West Virginia. Served as Quality Control reviewer for KRMA, Kankakee, Illinois; Louisville MSD, Kentucky; Lockport, Illinois and Jeffersonville, Indiana.

Industrial Wastewater experience includes design of conveyance systems, pumping stations, and soil absorption systems; site monitoring, reporting, and permit application assistance; plan reviews; hazardous waste treatment and storage licensing assistance; and preparing operations and maintenance manuals.

Contaminated Site experience includes property transfer site assessments (Phase 1 and 2 ESAs); determination of the extent of contamination; feasibility of alternatives evaluation for remediation of contaminated soil, sediment, and groundwater; permitting; remedial system design; bidding and construction observation services; plans and specifications for contaminated materials management during construction on municipal utility and transportation projects and Brownfield redevelopment study for a superfund site.

PRESENTATIONS

Partial Listing

- Attention to Industrial Discharge Provides WWTP with Vulnerability Protection and Documentation, presented at the Wisconsin Wastewater Operators Association Southern District Meeting, August 2008
- Early Steps Toward Meeting Lower Phosphorus Effluent Limits, presented at the CSWEA Pretreatment Seminar, August 2013
- Low Level Phosphorus Removal, presented at the WWOA North Central Region Meeting, September 2013
- Simple, Early Steps Toward Meeting Lower Phosphorus Effluent Limits, presented at the Wisconsin Wastewater Operator's Association Annual Conference, October 2013

YEARS OF EXPERIENCE

26

YEARS WITH FIRM

26

EDUCATION

M.S. Civil/Environmental Engineering – University of Wisconsin-Madison, 1997

B.S. Civil/Environmental Engineering – University of Wisconsin-Platteville, 1990

REGISTRATION

Professional Engineer in Wisconsin and Alabama

Professional Hydrologist in Wisconsin

Tina M. Sebold, P.E., P.H.

Senior Associate



PROFESSIONAL AFFILIATIONS

- Water Environment Federation
- Central States Water Environment Association
- Wisconsin Wastewater Operations Association

CONTINUING EDUCATION

- University of Wisconsin-Extension
 - OSHA 40-hour Health and Safety Training, December 1990
 - OSHA 8-hour Managers Training, February 1991
- OSHA 8-hour Refresher Training, current

Andrew L. Craven, P.E.

AREAS OF EXPERTISE

- Wet Weather Collection System Engineering
- Industrial Water System Evaluations
- Analysis of Municipal Conveyance Systems
- Analysis of Groundwater Contamination
- Utility System Mapping
- Collection System Rehabilitation

PROFESSIONAL EXPERIENCE

Consulting experience in analyses of water and wastewater conveyance systems; rehabilitation of collection systems, including sewer rehabilitation using trenchless technologies such as cured-in-place piping (CIPP); municipal and industrial water/wastewater treatment; industrial water system evaluations; design of chemical feed systems; municipal wastewater permit evaluations; design of groundwater treatment systems; site assessments; and corporate OSHA safety audits.

Municipal Wastewater experience includes I/I, SSES investigations, CSO/SSO system evaluations, Long-Term Control Plan (LTCP) development for municipal sewer systems, design of new treatment facilities, expansion, and modification of existing treatment facilities, startup/operator training for new facilities, construction observation services, evaluation of discharge permits for impact on existing facilities, and facilities planning services. Experience also includes analysis and computer modeling of wastewater conveyance systems using SWMM, Hydrographics, and other software; water quality evaluations, and industrial pretreatment program analyses.

Served as Project Manager or Lead Project Engineer on several I/I analyses, sewer system evaluation surveys, and sewer system rehabilitation projects; including projects for:

- Janesville, Wisconsin
- North Shore Water Reclamation District, Illinois
- Fond du Lac, Wisconsin
- Parkersburg, West Virginia
- Madison, Wisconsin
- Lake Bluff, Illinois
- Kenosha, Wisconsin
- Kokomo, Indiana
- Darlington, Wisconsin

- Lake Mills, Wisconsin
- University of Wisconsin-Madison
- Marshfield, Wisconsin
- Madison Metropolitan Sewerage District
- Delafield-Hartland Water Pollution Control Commission
- Lindenhurst, Illinois
- Merrill, Wisconsin
- Garrett, Indiana
- Port Washington, Wisconsin
- Moline, Illinois
- Dubuque, Iowa
- Davenport, Iowa
- Aurora, Illinois
- Manitowoc, Wisconsin

Municipal Water experience includes computer model of water distribution system improvements, design of water distribution system improvements, and design of chemical treatment facilities.

Mapping experience includes the development and use of electronic utility mapping, including sanitary sewer, storm sewer, and water main. Projects included the development of new utility maps, the enhancement of existing utility maps, and the use and enhancement of GIS systems to facilitate project-related goals. Specific project experience includes the following:

- **Darlington, Wisconsin** – Developed new storm sewer mapping for use on their SSES project. The project included the upgrade of the existing sanitary sewer mapping, including overseeing conversion to a common electronic platform with other utility mapping. Subsequent mapping services were provided that included development of aerial photography layers for use by City staff.

YEARS OF EXPERIENCE

29

YEARS WITH FIRM

29

EDUCATION

M.S. Civil and Environmental Engineering – University of Wisconsin-Madison, 1987

B.S. Environmental Engineering – University of Wisconsin-Platteville, 1984

REGISTRATION

Professional Engineer in Wisconsin, Illinois, Iowa, Ohio, and West Virginia

Andrew L. Craven, P.E.



- **Fond du Lac, Wisconsin** – Utilized existing City mapping to develop project-specific field mapping for use in SSES activities. Data generated in the field was collected on hand-held GPS units. Utility attributes were downloaded to spreadsheet and database files for project use as well as subsequent use by City staff following completion of SSES project.
- **Port Washington, Wisconsin** – Used existing City mapping to generate project-related mapping used in sanitary sewer evaluations.
- **Janesville, Wisconsin** – Utilized existing City mapping to generate project-related mapping used in sanitary sewer evaluations.
- **Kokomo, Indiana** – Used a GIS system to develop a computer model of existing collection system.

Industrial Water experience includes computer modeling of water distribution improvements, analyses of industrial water supply systems, with emphasis on potable water protection, and design of radium removal facilities.

Industrial Wastewater experience includes design of chemical treatment facilities.

Hazardous Waste experience includes property evaluations of potential hazardous waste contamination, and design of groundwater extraction and treatment systems, including construction observation of remediation system installation.

PRESENTATIONS

- Technical Papers include collection system presentations at Central States Water Environmental Association annual meetings, Wisconsin Wastewater Operators Association annual meetings, the Iowa Water Environment Associations Annual Collection System Seminar, and the Water Environment Federation annual meetings.

PROFESSIONAL AFFILIATIONS

- Water Environment Federation
- Central States Water Environment Association (Member-Collection System Committee)
- Wet Weather Partnership
- American Consulting Engineering Council of Wisconsin
- Wisconsin Wastewater Operators Association
- Iowa Water Environment Association (Member – Collection System Committee)
- National Association of Sewer Service Companies



Project Experience and References

Technical and Financial Expertise Delivers Quality Sewer Use Ordinance and Meets Village’s Long-Term Needs

We have always considered sewer use ordinance assistance and development of rates and fees as an integral, value-added component of our technical engineering services. We often assist clients with sewer use ordinances and considerations for new industrial users. In addition, we have assisted with conflict resolution in cases where utilities and major customers have had industrial discharge issues and rate disputes.

Our engineers become knowledgeable in developing rates early in their careers and, as a result, we approach our clients’ projects with a comprehensive understanding and sensitivity to how rates and fees may be impacted. Because of our extensive experience in this area, we are thoroughly familiar with the various methods for allocating costs and developing rates for service. We have developed “cash basis” systems to meet annual costs, as well as comprehensive “utility basis” systems designed to meet utility account expenses (e.g., O&M, debt services, replacement fund).

Below we have included several relevant project summaries that demonstrate our experience in these areas.

Sewer Use Ordinance Update and Surcharge Rate Review – Village of Brooklyn, WI

We have been the Village Engineer for Brooklyn since 1998. In 2014, Phil Severson provided revisions for Brooklyn’s sewer use ordinance. Brooklyn’s revised ordinance added language for definitions, grease interceptors, discharge prohibitions and limitation, industrial monitoring and sampling, surcharge rates, and other provisions to address a planned future industrial development. In addition, the revised sewer use ordinance incorporated the Brooklyn’s new formatting and codification standards. For the planned industrial development, we also developed surcharge rates for BOD, TSS, TKN, and total phosphorus for wastes discharged above domestic strength.

Sewer Use Ordinance, Intergovernmental Agreement Development, and Private I/I – City of Fond du Lac, WI

We have served the Fond du Lac Regional Water Pollution Control Plant (WPCP) continuously since 1991. We completed facilities planning and subsequently provided design and construction-phase services for a major upgrade, including new preliminary and secondary treatment facilities, anaerobic digestion facilities, final clarifiers, and multipoint chemical phosphorus removal. This \$63 million project was completed in 2009.

The City of Fond du Lac WPCP also serves 13 sanitary districts, five townships, and one village. We assisted the development of the current sewer use ordinance and assisted the intergovernmental agreements. We developed an operations manual for the City’s Industrial Pretreatment Program and updated the entire pretreatment monitoring program for the WPCP service area. There are dozens of manufacturing industries in the service area, including food production, metal finishing, hazardous waste facilities, and heavy manufacturing.

We completed a SSES that included flow monitoring, manhole inspections, computer modeling, and, ultimately, the development of a long-term collection system plan, which included both short- and long-term system improvement projects.

Expertise in wastewater treatment, collection systems, and local limits enables us to provide a comprehensive sewer use ordinance.

Reference:
Mark Langer, DPW
(608) 455-1842

Reference:
Jeremy Cramer
Wastewater
Operations Manager
(920) 322-3662



Field crew performing manhole assessment.



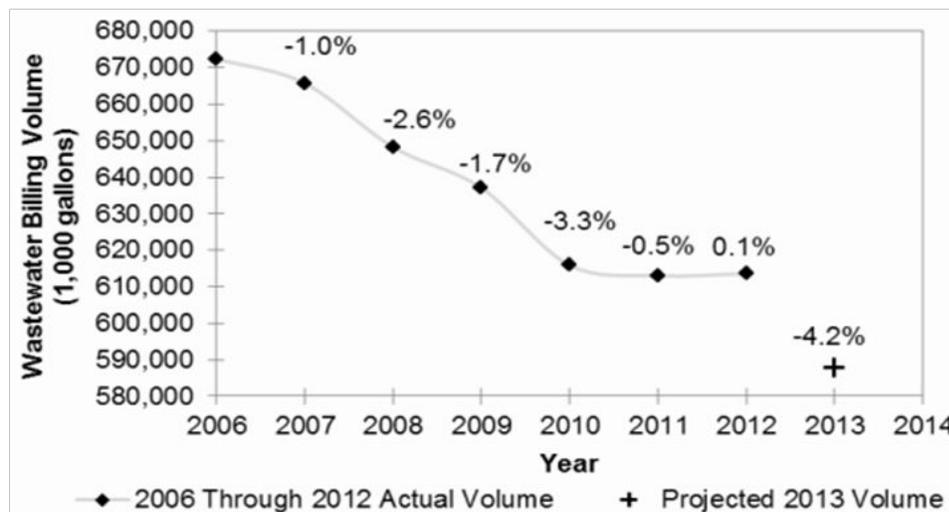
In addition to the SSES, a Private Property I/I Identification and Removal report summarizing various community programs for I/I identification and removal from private properties was developed. The report summarizes the efforts of 58 public works agencies' efforts to reduce I/I from private property. Several communities have observed a measurable reduction in I/I since the programs have been implemented. The report also summarizes the use and success of various financing options.

Annual Rate Reviews – City of Marshfield, WI

We have been conducting annual rate reviews for the City of Marshfield since 2000. Phil Severson has completed these rate reviews for the past 6 years. The overall budget for this Utility is approximately \$5 million, and it services a connected population of approximately 20,000 with an average design flow of 7.9 million gallons per day (mgd).

Reference:
Sam Warp,
Superintendent
(715) 591-2022

A goal of the rate reviews has been the use of an accrued approach for the replacement fund and the development of an annual I/I contribution to continue to address collection system repairs. The annual rate review includes review of changes in water use, industrial surcharges, customers, hauled waste revenues, and revenue requirements to meet the debt coverage ratio.



Marshfield wastewater billing volume and forecasting.

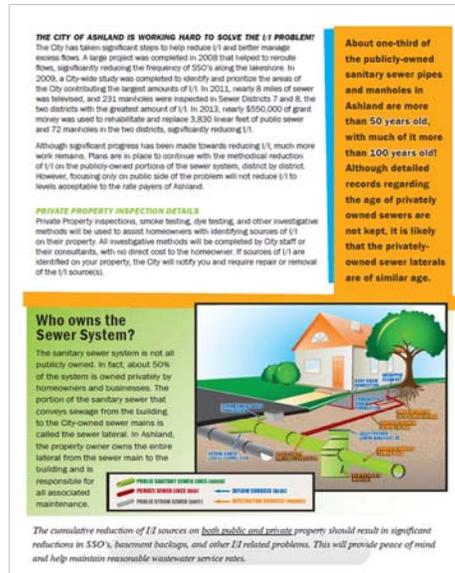
In recent years, water usage has decreased and the annual reviews of the projected billing volumes have adjusted rates to help the City maintain its coverage ratio requirement. Marshfield has a significant dairy industry customer that accounts for approximately 14 percent of revenues. Each year, we prepare a summary report for the City. We also present a summary letter of the recommended rates to the Board of Public Works.

Private Property I/I Program Development – City of Ashland, WI

The City of Ashland has historically experienced multiple, high level I/I events during wet weather that often lead to sanitary sewer overflows (SSOs) and basement backups. Notices of noncompliance were received on two occasions as a result of significant SSOs in the spring of 2013 and 2014. In an effort to reduce the level of I/I and subsequently reduce the SSOs and basement backups, the City has undertaken an aggressive multiyear I/I removal program on the publically-owned portions of the collection system.

Reference:
Dennis Clark, Public
Works Director
(715) 682-7180

To address I/I originating from private property, we were hired to guide the City in the development of a private property I/I program. Because of the complicated nature of private property I/I removal, it was determined that a pilot project would be completed in one sewer district before the program was implemented city-wide.



Public information documents informed the community of the I/I program.

Our services for the project included a review of applicable ordinances to confirm the City's authority to complete assessments on private property and subsequently require any corrections, development of public educational material and facilitate public informational meetings, and develop the necessary tools to implement the program. One tool included an online or call in scheduling system that residents can use to schedule an appointment for the required assessments. A second tool we developed for the City was a Private Property I/I Assessment Database. We worked with the City to identify the information to collect during each assessment and then developed a Microsoft Access Database that was used to capture, store, and analyze the large amount of data that was gathered. We also completed smoke testing to assist in the identification of private property defects that may not be found visually, such as broken or cracked laterals, foundation drains, and connected roof drains.

Industrial Monitoring, User Charge System Development, and Connection Charges – Stoughton Utilities, WI

We have worked with Stoughton Utilities on wastewater management matters since the early 1970s, and have provided rate-related services throughout most of that time period.

We assisted the Utility with setting up and implementing monitoring of major industrial customers, including food industry, transportation, synthetic materials, and excipient manufacturing, and manufacturing research and development, for billing purposes and to address discharge issues. Review of industrial pretreatment systems and discharge monitoring stations are also conducted for the Utility. We also assist the Utility with industrial facility site visits and reviews.

In 2001, we provided Stoughton Utilities with a Long-Range Strategic Plan that mapped out capital improvements that were required for the City to meet expansion needs and more restrictive discharge limits. Costs and methods of financing and identified improvements and replacements were summarized and an overall plan was developed for long-range strategic planning projects. The plan included a phased approach to coincide capital improvements with retirement of a major loan, which minimized rate impacts.

Reference:
Bob Kardasz,
Utilities Director
(608) 877-7423



Some of our more recent wastewater treatment plant capital projects include Biological Phosphorus Removal (BPR) modifications, Ultraviolet (UV) disinfection, hydraulic expansion, and digestion facilities. For each of these projects, we assisted the City with permitting, funding (primarily through the state revolving fund [SRF]), capital improvements program updates, and user charge system (UCS) updates. A spreadsheet tool was developed for Stoughton Utilities in the 1990s. The tool was updated and used for subsequent UCS updates following each SRF-funded project.



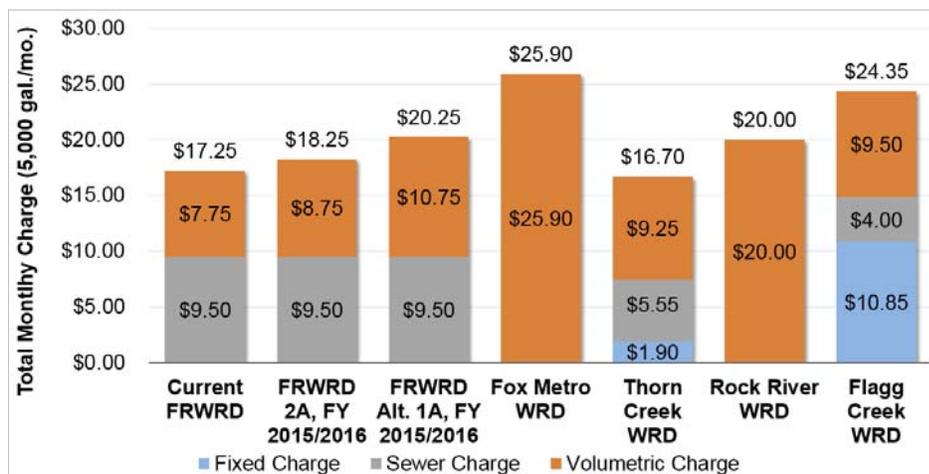
Existing tanks modified to provide biological phosphorus removal at Stoughton.

These UCS reviews were required by the funding agency and viewed as beneficial by Stoughton Utilities to be sure its customers were paying a fair charge for sewer service. The rate structure includes surcharges for users that discharge higher than domestic strength wastewater and these are routinely charged to three large industrial customers. Each of our UCS updates was accompanied by a report presenting the background, basis for changes, recommendations, and spreadsheet output in tables and graphs. The spreadsheet tool has been delivered to the finance director to make subsequent updates, as needed.

Financial Planning and Rate Study – Fox River Water Reclamation District (FRWRD), IL

In 2015, we provided a comprehensive financial planning and rate study for FRWRD’s three water reclamation facilities (WRFs), conveyance facilities, and water supply system. FRWRD serves approximately 180,000 customers throughout six communities— each with separate intergovernmental agreements – including the City of Elgin, City of South Elgin, Village of West Dundee (VWD), the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) Poplar Creek drainage basin, and an area served by Illinois American Water Company (ILAWC). The primary goal of the study was to determine funding needs and options for O&M of current and future requirements for all of FRWRD’s facilities for a 5-year planning period. Funding options were reviewed for more than \$100 million in planned capital improvement projects, including expanding treatment capacity, more stringent discharge limits, and other permit requirements, and recapitalization of aging infrastructure capital and replacement projects. FRWRD’s revenues from connection/service fees and investment income have declined since 2006. Revenues from user charges have been sufficient to cover O&M, however, FRWRD has not been able to fully contribute to its depreciation and equipment replacement fund.

Reference:
Bob Trueblood,
Executive Director
(847) 742-2068



FRWRD proposed rate comparisons to similar municipalities.



The intergovernmental agreements among FRWRD, MWRDGC, VWD, and ILAWC were reviewed so the proposed rates for FRWRD’s service area customers are consistent with the language and requirements of the agreements. The rate calculations included the wholesale revenues and repayments of debt service from MWRDGC and VWD. The ILAWC service area includes a surcharge on the volume charge to cover capital and replacement services.

Based on the planned capital improvements and replacement projects, FRWRD staff input, and the projected revenue requirements, we assessed the anticipated level of additional borrowing. The final report includes a comprehensive review of all funding options that FRWRD could reasonably be expected to use to pay for future projects. For example, general obligation or revenue bonds and state revolving fund loans are common options. Grants and loan principal forgiveness programs were also reviewed. A review of the impact of any proposed future borrowing on the revenue requirements to meet or exceed the required coverage ratio was also evaluated.

We developed an Excel spreadsheet specific to FRWRD’s rate structure to document existing and projected O&M costs, reserve fund contributions, long-term capital improvements, future debt obligations, and other financial information to establish revenue requirements, and develop rates. The spreadsheet model provided the ability to run various rate scenarios such as a level water billing volume (no growth) rate scenario.

Sewer User Ordinance and User Charge System Update – Dixon, IL

We completed design of a major wastewater treatment facility expansion to serve the growing needs of the City of Dixon, including two large dairy plants. The wastewater treatment plant was having difficulty meeting their National Pollution Discharge Elimination System (NPDES) permit limitations related to uncontrolled industrial discharges. We updated the sewer use ordinance and assisted the City with operating their industrial pretreatment program. In addition, we assisted City staff with conducting routine inspections of the significant industrial users, attend compliance enforcement meetings, draft notice of violation letters, review sampling data and interpret results, and perform other tasks as needed. In addition to revising the fixed customer charges and volume charges, we developed rates for industrial surcharges and hauled wastes. We assisted with the development and negotiations of an agreement between the City and the largest industry to continue to provide wastewater treatment. This agreement outlined provisions for capacity allocations, pollutant load limits, loading surcharge, debt service contribution, and O&M costs.

Reference:
Dan Mahan,
Superintendent
(815) 288-3383



Dixon Wastewater Treatment Facility.



Recent Local Limits Project Experience Demonstrates Relevant Expertise

Our significant pretreatment and local limits experience for sewer use ordinances are summarized in the table below.

Client	Design Average Capacity of WWTP (mgd)	Number of Significant Industrial Users
Louisville, KY	120, 30, 6, 4, 3.25	85
Seymour, IN	8.4	4
Franklin, KY	4.8	15
Paintsville, KY	1	1
Paris, KY	0.03	5±
Jeffersonville, IN	5.2	10
Appleton, WI	12	10
Fond du Lac, WI	9.84	14
Brookfield, WI	12.5	12±
Lake Mills, WI	1.1	5
Chilton, WI	1.2	4
Sandwich, IL	1.5	4
Dixon, IL	4.5	6
Kankakee River Metropolitan Agency (KRMA), IL	25	15±
Parkersburg, WV	10.4	8
Marietta, OH	3.34	10

Representative Listing of Rate Studies

The following table provides adequate information to confirm our experience with rate studies. We involve our clients throughout the rate development process, we understand their goals, and strive to provide creative solutions to minimize the impact to our clients' customers.

Representative Listing of Rate Studies (WTR = water; WW = wastewater)	
Algoma SD No. 1, WI (WTR)	Colfax PSD, WV (WW)
Appleton, WI (WW)	Darlington, WI (WW)
Bardstown, KY (WW)	Delafield-Heartland WPCC, WI (WW)
Barneveld, WI (WW)	DePere/Green Bay MSD, WI (WW)
Bayfield, WI (WW)	Dixon, IL (WW)
Beattyville, KY (WW)	Dodgeville, WI (WW)
Benham, KY (WW)	Dubuque, IA (WW)
Berlin, WI (WW)	Edgerton, WI (WW)
Bloomfield, KY (WTR & WW)	Elgin, IL (WTR, WW)
Boonesboro Water Association, KY (WTR)	Estill County Water District, KY (WTR)
Bohners Lake SD, WI (WW)	Fond du Lac, WI (WW)
Bristol, WI (WW)	Fontana, WI (WTR)
Brookfield, WI (WW)	Fontana-Walworth WPCC, WI (WW)
Brooklyn, WI (WW)	Fort Wayne, IN (WTR)
Carpentersville, IL (WW)	Fox River WRD (WTR and WW)
Chilton, WI (WW)	Galena, IL (WTR)
Cleveland, OH (WTR)	Glendale Heights, IL (WW)
Columbia, KY (WTR)	Horicon, WI (WW)



Representative Listing of Rate Studies (WTR = water; WW = wastewater)	
Hubbard SD, No. 2, WI (WW)	Oshkosh, WI (WW)
Janesville, WI (WW)	Owingsville, KY (WW)
Johnson Creek, WI (WW)	Paintsville, KY (WTR)
Joliet, IL (WW)	Perryville, KY (WW)
Kegonsa SD, WI (WW)	Platteville, WI (WTR & WW)
Lake Como SD, WI (WW)	Prairie du Chien, WI (WW)
Lake Mills, WI (WTR & WW)	Redgranite, WI (WW)
Lake Pewaukee SD – WI (WW)	Rib Mountain MSD, Wausau, WI (WW)
Lake Tomahawk SD, No. 1– WI (WW)	Rochelle, IL (WW)
Lancaster, WI (WW)	Sandwich, IL (WW)
Lemont, IL (WTR)	Shawano Lake S.D., WI (WW)
Lindenhurst, IL (WTR & WW)	South Wayne, WI (WW)
London Utility Commission, KY (WW)	Stanford, KY (WW)
Marshfield, WI (WW)	Stevens Point, WI (WTR & WW)
Merrill, WI (WW)	Parkersburg, WV (WW)
Millersburg, KY (WW)	Stoughton, WI (WW)
Milton, WI (WW)	Sun Prairie, WI (WW)
Monona, WI (WW)	Taylorsville, KY (WW)
McKinney Water District (WTR)	Verona, WI (WTR & WW)
Montello, WI (WW)	Volga, IA (WW)
Monticello, WI (WW)	Washburn, WI (WW)
Mount Horeb, WI (WW)	Waupun, WI (WW)
New Glarus, WI (WW)	Western Racine County SD, WI (WW)
Nortonville, KY (WW)	Winchester Municipal Utility, KY (WTR & WW)
Oakbrook Terrace, IL (WTR)	Wyeville, WI (WW)
Omro SD, WI (WW)	



Project Schedule

Proposed Schedule Allows Timely Implementation of Sewer Use Ordinance and Rates

Our preliminary schedule is presented in the table below. Our schedule will allow for the sewer use ordinance and rates to be adopted and effective by January 1, 2017.

Task	Month
Attend Project kickoff meeting and request information	August 2016
Three additional meetings with Village staff	August/September 2016
Review intergovernmental agreements	August 2016
Provide sewer use ordinance language	August 2016
Review current rate structure and addition of user classifications	August 2016
Prepare rate structure and spreadsheet tool	September 2016
Review rate impacts on customers	September 2016
Make recommendations for lateral replacement insurance program	August 2016
Make recommendations for the intergovernmental agreement with Schofield	September 2016
Provide summary letter, draft ordinance, and rates	October 2016
Present sewer use ordinance and rates to Village	October 2016



Project Cost

Proposed Fee Provides Exceptional Value

Services described in the *Project Understanding and Approach* will be performed for an estimated fee of \$29,600.

We have developed this cost based on our understanding of the project scope and the associated level of effort for each task. We are willing to meet to discuss scope and/or fee modifications, if the Village desires.

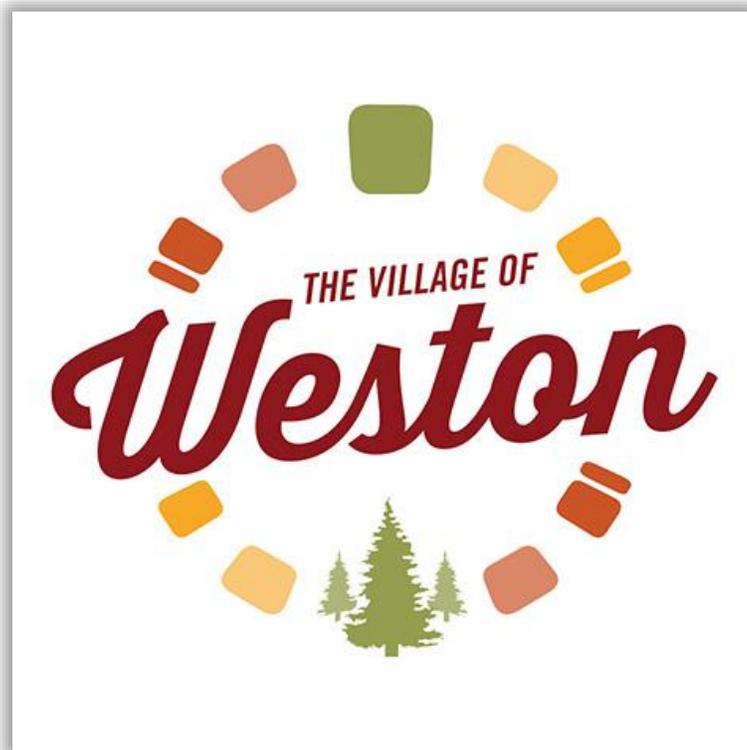
Village of Weston Sewer Use Ordinance Update		
Task	Estimated Hours	Estimated Fee
Project kickoff meeting and information request	17	\$ 2,500
Three additional meetings with Village Staff	30	\$ 3,700
Review intergovernmental agreements	6	\$ 900
Provide sewer use ordinance language	46	\$ 6,200
Review current rate structure and addition of user classifications	7	\$ 900
Prepare rate structure and spreadsheet tool	28	\$ 3,600
Review rate impacts on customers	5	\$ 700
Make recommendations for lateral replacement insurance program	22	\$ 3,100
Make recommendations for the intergovernmental agreement with Schofield	22	\$ 3,700
Provide summary letter, draft ordinance, and rates	19	\$ 2,600
Present sewer use ordinance and rates to Village	14	\$ 1,700
Total	216	\$29,600

Proposal

for Consulting Services

Sewer Use Ordinance Update/Review User Charges

Village of Weston, Wisconsin



Presented to:

Robert J. Roth, PE

Agent for Village of Weston

Date: July 13, 2016



330 N. 4th Street
Wausau, WI 54403-5417

Telephone: 715-845-8000

www.becherhoppe.com



330 N. 4th Street, Wausau, WI 54403-5417
Telephone: 715-845-8000 | www.becherhoppe.com

July 13, 2016

Robert J. Roth, PE
Agent for Village of Weston
5500 Schofield Ave
Weston, WI 54476

Subject: Proposal for Consulting Services for Sewer Use Ordinance Update/Review User Charges

Dear Mr. Roth:

Thank you for your invitation to submit our Proposal for the Village of Weston Sewer Use Ordinance Update/Review User Charges. Becher Hoppe fully appreciates the significant responsibility of municipal leaders to make the best decisions for project priorities and funding on behalf of their community. We feel it is important to convey that we enter relationships with our clients intending to be a long-term, trusted partner. We work to help achieve their goals with thoughtful planning for wise investments in infrastructure. We have built our 60+ years of business reputation by focusing on our client's success within their community.

The Village Weston will benefit by selecting Becher Hoppe because we provide them with a 'point' person to work on their behalf to coordinate our technical team and their diverse expertise. This allows the Village to access all of the best resources without having to navigate an entirely different system of support. I will coordinate the technical team of Ken Ligman, PE and Joe Gehin, Public Works Consultant, and additional members of the Becher Hoppe team as needed. Key team member resumes and relevant experience are included on the pages that follow.

Please contact me at 715-845-0418 (direct) or sopatik@becherhoppe.com for any questions or needs. Thank you for inviting us to compete for the Village of Weston's consulting service needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen M. Opatik". The signature is fluid and cursive, written over a white background.

Stephen M. Opatik, PE
Project Manager

Corporate Profile

Project Understanding and Approach

Qualifications & Experience

Schedule and Compensation

Insurance Information

References



Becher-Hoppe Associates, Inc. Corporate Profile

Membership

American Association of Airport Executives (AAAE)

American Council of Engineering Companies (ACEC)

American Public Works Association (APWA)

American Society of Civil Engineers (ASCE)

American Water Works Association (AWWA)

Association of State Dam Safety Officials (ASDSO)

Institute of Transportation Engineers (ITE)

International Right of Way Association (IRWA)

National Society of Professional Engineers (NSPE)

National Society of Professional Surveyors (NSPS)

Wisconsin Society of Land Surveyors (WSLS)

Awards

Engineering Excellence State Finalist Award (ACEC)

2014 – Wausau Downtown Airport SRE Building

2013 – Wausau Wastewater Treatment Plant

2012 – City of Wausau 400 Block

Excellence in Airport Construction Engineering (WisDOT Bureau of Aeronautics)

2014 – Price County Airport

2013 – Merrill Municipal Airport

2012 – Crandon-Steve Conway Municipal Airport

Project of the Year Award (APWA) 2012 – City of Wausau 400 Block

Our Mission

To improve communities through survey and engineering excellence.

Becher Hoppe provides a wide spectrum of professional services to government, business, and individuals from our headquarters in Central Wisconsin. We provide planning, design, and construction services for civil engineering projects that involve agricultural, site development, airports, highways, bridges, roadways, trails, water & wastewater treatment systems, municipal utilities, stormwater management, dams, solid waste facilities, real estate appraisal & acquisition, mapping, land planning and land surveying. We have been serving our clients continuously since 1954.

Our Core Values

Service, Integrity, Excellence, Partnership

The Associates at Becher Hoppe are conscientious in assessing each client's project needs and then applying a balance among new technology, innovative solutions, and tried and tested methods to meet them. Our employee group is diverse in education, expertise, and experience. Employees that have construction review responsibilities also have substantial practical experience. We form a complete team to fulfill our client's desired outcomes.

Company Information

Firm Name: Becher-Hoppe Associates, Inc.

Type of Organization: Corporation

Corporate Structure: Randal W. Van Natta, PE, President/Treasurer
Archie C. Becher, PE, Vice President/Secretary

Address: 330 N. 4th Street
Wausau, WI 54403-5417

Phone Number: 715-845-8000

Website: www.becherhoppe.com

Proposal Contact: Stephen M. Opatik, PE
Project Manager
715-845-0418
sopatik@becherhoppe.com

We have prepared a proposal to directly respond to the Request for Proposal requirements we received on June 20, 2016. Standard boiler plate sewer use ordinance language is readily available from State and Federal grant/loan funding agencies. What differs from community to community is how the ordinance specifically addresses sewer lateral ownership / maintenance / replacement, how to identify and rehabilitate infrequent sources of clearwater, how to identify and control sources of FOG, how to identify and control industrial wastewater discharges that impact wastewater collection and treatment systems and an equitable user charge system. Becher Hoppe's existing exposure and experience with the Village of Weston, City of Schofield, Village of Rothschild, City of Wausau and RMMSD sewer systems, treatment facilities, industrial customers and billing practices provide us with detailed knowledge that will be invaluable to Village of Weston in updating the Sewer Use Ordinance/Review User Charges.

We have recently assisted several communities in the preparation of their Capacity, Maintenance, Operation and Maintenance Programs. As a part of this work, we contacted communities who recently updated their ordinances and have a good insight into new and improved ordinance language.

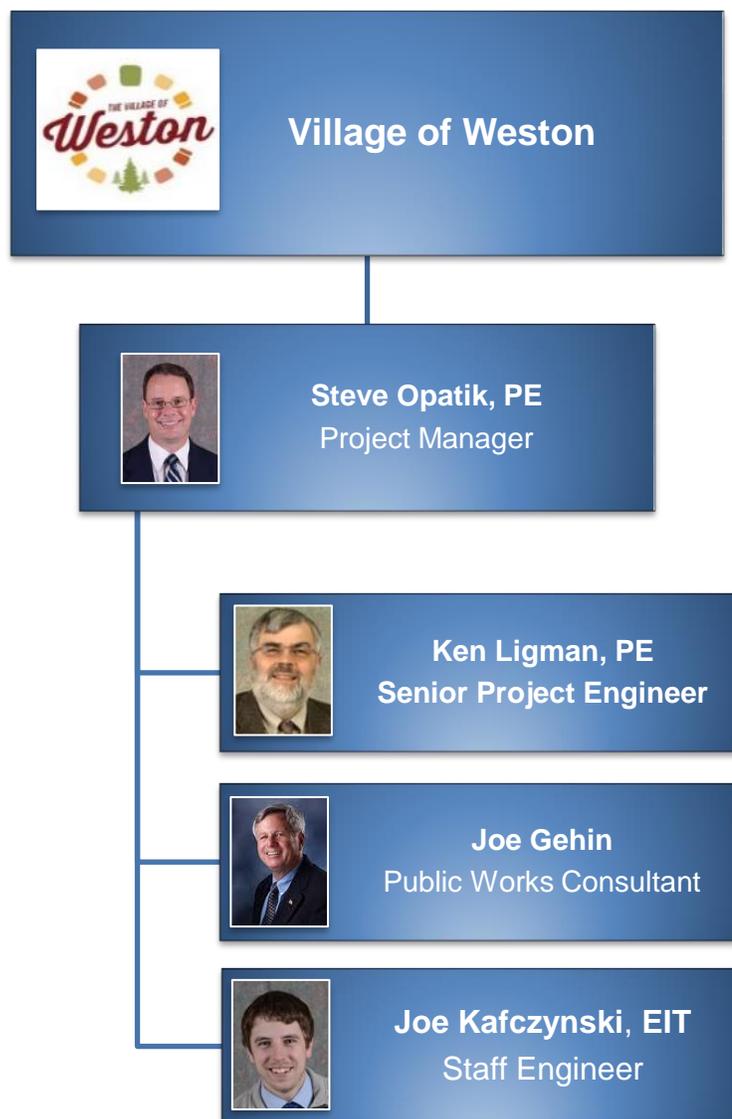
Our general approach to revising the Village's sewer ordinance and rate structure includes consideration of the following:

1. Review language of existing ordinance with Village Staff. Discuss how language compares to requirements of City of Wausau, City of Schofield, RMMSD and other community ordinances.
2. Discuss extent of FOG related issues within the Village sewer system. Determine problem areas and frequency of cleaning. Draft ordinance language and/or user rate modifications to help deter preventable FOG discharges and recover maintenance costs for non-preventable FOG discharges.
3. Develop industrial discharge and high strength users program to comply with CFR Title 40, Chapter I, Subchapter N, Part 403 – General Pretreatment Regulations for Existing and new Sources of Pollution. Address emerging nutrient impacts (phosphorus and nitrogen) on TMDL of wastewater treatment facilities with respect to pretreatment consideration.
4. Prepare clearwater definition to be applicable to modern-day conditions.
5. Prepare Rate Review to address fairness to all classes of customers and to address proper compensation for high strength wastes. Rates may vary dependent on treatment facility discharge location.
6. Lateral replacement program is dependent on ownership of lateral as defined in Ordinance and ability to special assess for such work based on established "life of pipe" estimate.
7. References will be made to appropriate sections of RMMSD, City of Schofield, and City of Wausau utility ordinances.
8. We estimate at least 4 meetings with staff to discuss the ordinance as it progresses. We will present the proposed ordinance to PIC.
9. We will assist in preparation of the intergovernmental agreements with City of Schofield, City of Wausau, and RMMSD.

A Committed Team

Steve Opatik, PE, will manage the project and be the primary point of contact for the Village of Weston. Steve can be reached at 715-845-0418 or sopatik@becherhoppe.com. Ken Ligman, PE and Joe Gehin will be instrumental in guiding development of the ordinance language and user rates as well. Joe Kafczynski will assist with research and development of the ordinance and user rates.

The team will utilize a quality assurance / quality control approach to performing their work and track project progress to ensure the Village's schedule is met.



Education

*Bachelor of Science
Civil-Environmental
Engineering
University of Wisconsin*

Registration

*Professional Engineer
Wisconsin*

Continuing Education

*Enrolled,
University of Wisconsin –
Madison Graduate School,
Environmental Engineering*

*Wausau Region Chamber of
Commerce Leadership
Excellence Program
Graduate*

Membership

*American Society of Civil
Engineer (ASCE)*

*National Society of
Professional Engineers
(NSPE)*

*Wisconsin Society of
Professional Engineers
(WSPE)*

*Central States Water
Environment Association
(CSWEA)*

Community

*Newman Catholic Schools
Education Commission*

*Resurrection Parish Council
Chair*

*Resurrection Parish Board
of Directors*



Mr. Opatik is a Project Manager in the Water Resources Group. He is responsible for project management, planning, design, and construction oversight for water and wastewater facilities.

Stephen's work includes facility design assistance, permitting and environmental document preparation.

Projects

Wolf River Sanitary District

Pressure Sewer Collection System

Village of Lake Nebagamon

Wastewater Treatment Facility renovations, Lift Station Renovations, including Construction Resident Project Representative

Village of Marathon City

Wastewater Treatment Facility renovations, Water Treatment Facility

City of Wausau

Wastewater Treatment Facility upgrade including sludge treatment

City of Montreal

Wastewater Treatment Facility upgrade

Village of Weston

Well Construction, Ross Avenue and Mesker/Colleen Lift Station Replacements

Town of Rib Mountain

Water System Evaluation

Town of Shelby

Watermain Extension, Well and Water Tower investigation

Village of Rothschild

Water Treatment Facility, Well Construction, Watermain Extensions

City of Schofield

Sewer and Water Construction, Well Modification

Education

*Master of Science
Civil Engineering
Environmental Engineering
Emphasis
University of Wisconsin*

*Bachelor of Science
Civil Engineering
University of Wisconsin*

Registration

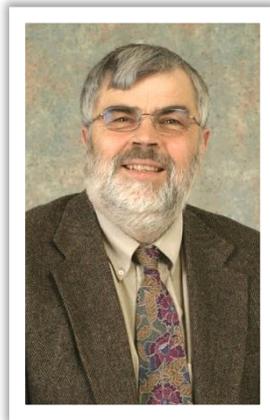
*Professional Engineer
Wisconsin*

Membership

*American Society of Civil
Engineers (ASCE)*

*Water Environment
Federation*

*American Water Works
Association*



Mr. Ligman is a Senior Project Manager in the Water Resources Group. He is responsible for providing common sense solutions to unique water resources challenges.

Ken specializes in water supply, treatment, distribution and storage, and wastewater collection, rehabilitation, transport, and treatment design.

Projects

Montreal, Pence, Gresham, Edgar, and Orihula
Construction and Grant Administration

Village of Edgar
Sludge treatment and disposal planning and design

Wolf River Sanitary District, Waupaca, and Winnebago Counties
Facilities Plan, pressure sewers and transport facilities design

Village of Lake Nebagamon
Facilities Plan for treatment plant renovation and pressure sewer design

Lakeland Sanitary District No. 1, Town of Minocqua
Sludge treatment and disposal planning and design, watermain and sewer upgrades

Wastewater Interceptor Master Plan, Village of Weston (1992, 2004)
Plan for wastewater collection facilities

Kronenwetter Sanitary District No. 2, Village of Kronenwetter
Project included wastewater collection and transport facilities and water supply/storage and distribution system

Sewer Service Area Major Amendment, Rib Mountain Metropolitan Sewerage District
Master planning for determination of future sewer service area

Sanitary Sewer and Watermain Master Plan, Kronenwetter Sanitary District No. 2
Master planning for determination of future sewer service area

2025 Wausau Urban Area Sewer Service Plan, City of Wausau
Master planning for determination of future sewer service area

Education

*Bachelor of Science
Water Chemistry and
Resource Management
University of Wisconsin –
Stevens Point*

Certification

*WI DNR – Water and
Wastewater Operation*

Membership

*Wisconsin Water
Association, Past President*

*Wisconsin Wastewater
Operation Association, Past
President*

*American Water Works
Association*

*Water Environment
Federation*



Mr. Gehin is a Public Works Consultant with broad experience in water and wastewater systems.

Joe provides consulting services to public and private utility operators on system operations, maintenance, and evaluation. His professional experience includes wells, water booster stations, sewage lift stations, and water and wastewater treatment facilities.

Experience

Project Manager – Ghidorzi Construction

Project Manager responsible for overseeing water and wastewater treatment projects and utility construction projects, coordination with engineers, owners, and subcontractors and testing utility functions at startup. Management duties included compliance with contracts, developing construction schedules, project bidding and estimating, acquiring permits, scheduling and attending progress meetings, maintaining project timelines, and staying within budgets.

Director of Public Works and Utilities, City of Wausau

Director of Public Works and Utilities responsible for overseeing a team of engineers to plan, design, and administer the construction of streets, sanitary sewers, water mains, storm sewers, sidewalks, and parking ramps throughout the city; maintaining the day-to-day operations of all public utilities and the Department of Public Works. Annual capital expenditures for these areas of responsibility range from \$3.5 to \$5 million and require management of five private contractors.

Director of Utilities, City of Wausau

Director of Utilities responsible for directing and coordinating all operations of public utilities for the City of Wausau; directing and coordinating all construction projects to include \$12 million dollars of wastewater treatment facility upgrades and a \$5 million water plant expansion. These upgrades enabled the City to automate plant operations and reduce staff operating costs. Staffing levels were also reduced, realizing more than \$1,000,000 in savings annually. Coordination of this change with the unions and Department of Natural Resources was a major undertaking.

Director of Quality Control - Green Bay Metropolitan Sewage District, Green Bay

Director of Quality Control responsible for quality control and plant operations and for the sewage district, coordination with contractors, and consulting with vendors and plant staff. It also involved serving as part of the startup team for a \$72 million upgrade of the Green Bay Metro Sewage Facility.

Education

*Bachelor of Science
Environmental Engineering
Michigan Technological University*

*Associate of Science
Gogebic Community College*

Membership

*Wisconsin Wastewater Operators'
Association (WWOA)*

*Wisconsin Rural Water Association
(WRWA)*

*American Water Works Association
(AWWA)*

*Water Environment Federation
(WEF)*

Certification

Highway Technician Certification
Program (WisDOT)

- *Nuclear Density Technician I*
- *Aggregate Technician I*
- *Transportation Materials
Sampling*



Mr. Karczynski is a Staff Engineer in the Municipal Group. He is responsible for providing common sense solutions to unique water resources and construction challenges.

Joe specializes in water supply, treatment, distribution and storage, and wastewater collection, rehabilitation, transport, and treatment design. He also has an extensive concrete, construction, and construction supervision background.

Projects

City of Schofield

Construction oversight on West Grand Ave. and Metro Drive utilities rehabilitation projects and Capacity, Management, Operation, Maintenance (CMOM) preparation

Village of Rothschild

Construction oversight on Kort St. water main installation and drilling of Well No. 6

City of Wausau

Uni-Directional hydrant flow analysis and mapping along with hydraulic grade line analysis of the Wausau Waste Water Facility

City of Montreal

Capacity, Management, Operation, Maintenance (CMOM) preparation

Town of Pence

Capacity, Management, Operation, Maintenance (CMOM) preparation and preliminary and environmental engineering reports along with sewer televising project representative

Town of Shelby

Tax Assessment for the Town of Shelby water main project along State Highway 33

Anticipated Project Timeframe

Becher-Hoppe Associates, Inc. is prepared to start immediately with updating the Village of Weston's Sewer Use Ordinance Update/Review User Charges. Assuming prompt review of documents by Village staff, the work can be completed and presented to the Property Infrastructure Committee by October 15, 2016.

Basis of Payment – Lump Sum

Compensation for our services shall be on a lump sum basis as follows:

Ordinance Development and Recommendations	\$8,980
Four Meetings with Village Staff and Presentation to PIC	\$3,990
Rate Review and Design	<u>\$10,960</u>
TOTAL	\$23,930

A detail of hours for each work category is shown below.

Team	Ordinance Development and Recommendations	Four meetings with Village Staff and Presentation to PIC	Rate Review and Design
Project Engineer III Ken Ligman	12	8	12
Project Engineer II / Project Manager Steve Opatik	24	14	24
Staff Engineer Joe Kafczynski	28	2	28
Public Works Consultant Joe Gehin	16	8	40
Administrative / Technician	6	3	5
Total Hours	86	35	109

Business Insurance

Becher-Hoppe Associates, Inc. holds insurance for Workers Compensation, Employers Liability, General Liability, Excess Umbrella Liability, and Automobile Liability. A certificate of insurance can be made available upon request.

Professional Liability Insurance

Becher-Hoppe Associates, Inc. holds professional liability insurance (errors and omissions) and pollution liability for our engineering and architectural services. Additionally, Becher-Hoppe Associates, Inc. holds professional liability insurance for our real estate professionals. Certificates of insurance can be made available upon request.

Details of our insurance coverage and amounts can be found on the following page. Village of Weston will be added as an additional insured.

Business Insurance

Insurance Company	Acuity
Workers Compensation	Statutory
Employers Liability	
Each Accident	\$500,000
Disease-Policy Limit	\$500,000
Disease-Each Employee	\$500,000
General Liability	
Each Occurrence Bodily Injury and Property	\$1,000,000
Aggregate	\$3,000,000
Automobile Liability Combined Single Limit	\$1,000,000
Excess / Umbrella Insurance (Employers, General, Automobile)	
Each Occurrence	\$3,000,000
Aggregate	\$3,000,000
Agency Compass Insurance Services	1.715.693.0100
Contact	bryan.troyer@compassinsurance.net
Certificates	dawn.buchkowski@compassinsurance.net

Professional Liability Insurance

Engineers, Architects, Surveyors	
Insurance Company	RLI Insurance Company, Inc.
Per Claim	\$2,000,000
Aggregate	\$2,000,000
Agency ACEC/MARSH	1.800.338.1391
Contact	kurt.strickler@marshpm.com
Certificates	aceclientrequest@marsh.com
Real Estate	
Insurance Company	CNA
Per Claim	\$500,000
Aggregate	\$500,000
Agency Johnson Insurance	1.608.203.3869

City of Schofield

Mark Thuot, Public Works / Zoning Administrator
200 Park Street
Schofield, WI 54476
Phone: 715-571-8286

Village of Kronenwetter

Duane Gau, Director of Public Works
1582 Kronenwetter Drive
Kronenwetter, WI 54455
Phone: 715-693-4200, ext. 112

Wolf River Sanitary District

Tim Landreman
N1116 CTH H
Fremont, WI 54940
Phone: 715-446-3336

City of Wausau

Eric Lindman, PE, Director of Public Works and Utilities
407 Grant St
Wausau, WI 54403
Phone: 715-261-6740

City of Montreal

Sue Lesky, Clerk
54 Wisconsin Avenue
Montreal, WI 54550
Phone: 715-561-4955

Town of Pence

Mike Paternoster, Chairman
220 Hemlock St
Pence, WI 54550
Phone: 715-561-2580

Town of Rib Mountain

Michael Heyroth, Utility Director
5703 Lilac Avenue
Wausau, WI 54401
Phone: 715-581-5525



BECHER HOPPE

Engineers and Architects

330 N. 4th Street
Wausau, WI 54403-5417

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www.becherhoppe.com

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UTILITY COORDINATION
WATER RESOURCES

**VILLAGE OF WESTON
2016 OPERATING BUDGET REQUEST
AND 2017 FINANCIAL PLAN
PROGRAM COMMENTS**

Department/Office: Public Works	Budget: Sewer Utility Fund
Program: Enterprise Funds	Submitted by: Keith Donner

SEWER UTILITY FUND
2016 Operating Budget – 2017 Financial Plan

The Weston Sewer Utility Fund was created to account for the provision of wastewater treatment and disposal services to the residents, business entities, and public authorities of the Village of Weston and the adjacent communities of the City of Schofield and the Village of Rothschild, where it is deemed appropriate. All revenues and expenses necessary to provide such services are accounted for in this fund.

Revenues include sewer user fees, hook-up charges, REU/REA special assessments, property tax levy, interest income, and special charges. Expenses include City of Schofield sewerage treatment costs, Rib Mountain Metropolitan Sewerage District plant operating costs, transportation system maintenance, customer collection, depreciation, debt service payments, statutory and discretionary reserves, and administration charges.

The Village staff conducted an internal rate study in 2003 and recommended a sewer rate increase at that time. The rate increase took effect on January 18, 2004. As the community continues to grow in size and the sewer transportation system area expands in the coming years, the expenses of the Utility may exceed revenues requiring consideration of fee adjustments. The user fee rates will continue to be reviewed annually.

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	2016 <u>Proposed Budget</u>	2017 <u>Financial Plan</u>
Net Assets, January 1	\$ 25,508,219	\$ 25,889,922	\$ 25,889,922	\$ 26,010,899	\$ 26,064,313
<u>REVENUES</u>					
Customer Sales	\$ 1,768,474	\$ 1,844,800	\$ 1,965,650	\$ 2,095,150	\$ 2,304,650
Hook-up Charges	51,000	15,000	23,000	23,000	23,000
Other Sewer Revenue	12,643	7,800	9,713	9,713	9,713
Intergovernmental Charges for Services	-	-	-	-	-
Interest Income	342,287	101,300	101,200	101,200	101,200
Gain (Loss) on Sale of Capital Assets	-	-	-	-	-
Total Revenues	<u>\$ 2,174,404</u>	<u>\$ 1,968,900</u>	<u>\$ 2,099,563</u>	<u>\$ 2,229,063</u>	<u>\$ 2,438,563</u>
<u>EXPENSES</u>					
Operating	\$ 255,502	\$ 258,220	\$ 213,350	\$ 224,890	\$ 224,890
Maintenance	97,418	117,604	123,420	227,857	228,406
Rib Mt. Metro – O&M	510,262	600,000	630,000	655,200	819,000
Customer Accounts	30,978	35,800	35,067	36,550	36,550
Administrative & General	146,586	174,288	190,828	259,451	217,543
Depreciation	654,381	690,000	660,000	660,000	660,000
Property Taxes	6,733	6,800	6,800	6,800	6,800
Rib Mt. Metro – Debt Service	-	-	-	-	-
Interest Expense & Fiscal Charges	111,316	102,350	102,187	87,966	71,060
Other Debt Service	22,010	22,010	22,010	22,010	22,010
Other Financing Uses/Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 1,835,186</u>	<u>\$ 2,007,072</u>	<u>\$ 1,983,662</u>	<u>\$ 2,180,724</u>	<u>\$ 2,286,259</u>
Net Income (Loss) – before Capital Contributions	\$ 339,218	\$ (38,172)	\$ 115,902	\$ 48,339	\$ 152,304
Plus: Capital Contributions	42,485	-	5,075	5,075	5,075
Net Income (Loss) – after Capital Contributions	<u>\$ 381,703</u>	<u>\$ (38,172)</u>	<u>\$ 120,977</u>	<u>\$ 53,414</u>	<u>\$ 157,379</u>
Net Assets, December 31	<u>\$ 25,889,922</u>	<u>\$ 25,851,750</u>	<u>\$ 26,010,899</u>	<u>\$ 26,064,313</u>	<u>\$ 26,221,692</u>

VILLAGE OF WESTON
Sewer Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2015				2016	2016	2017
			2014 ACTUAL	Y-T-D (at 10/31/15)	2015 ESTIMATE	2015 BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
REVENUES									
CUSTOMER SALES (46411)									
46411	Metered Sales-Residential	920	997,725	948,395	1,143,000	1,075,000	1,247,000		1,371,700
46411	Metered Sales-Commercial	921	660,903	624,668	705,000	649,000	720,000		792,000
46411	Metered Sales-Industrial	922	60,700	47,949	65,000	70,000	73,000		80,300
46411	Metered Sales-Public Authority	923	48,930	41,637	52,500	50,000	55,000		60,500
46411	Metered Sales-Misc. Other	924	216	126	150	300	150		150
46411	Unmetered Sales	929	0	0	0	500	0		0
	CUSTOMER SALES		1,768,474	1,662,775	1,965,650	1,844,800	2,095,150	250,350	2,304,650
OTHER SEWER REVENUE (46160-46416)									
46160	NSF Check Fees	000	112	100	100	100	100		100
46412	Forfeited Discounts/Penalties	930	4,956	4,620	5,000	4,000	5,000		5,000
46412	Misc. Services Billed	933-939	1,665	213	213	800	213		213
46413	Assessment Checking	000	3,880	2,770	2,900	2,100	2,900		2,900
46414	Permits	000	2,030	1,470	1,500	800	1,500		1,500
46415	Hook-up Charges	000	51,000	23,000	23,000	15,000	23,000		23,000
	OTHER SEWER REVENUE		63,643	32,173	32,713	22,800	32,713	9,913	32,713
INTEREST INCOME (48110-48130)									
48110	Interest on Investments - Earned	001	340,839	86,932	100,000	100,000	100,000		100,000
48110	Interest on Investments - Unearned Losses	009	0	(8,810)	0	0	0		0
48110	Interest from Stormwater Fund	063	402	0	200	200	200		200
48130	Interest on Assessments	000	1,046	6	1,000	1,100	1,000		1,000
	INTEREST INCOME		342,287	78,128	101,200	101,300	101,200	(100)	101,200
MISCELLANEOUS REVENUE									
48300	Gain/Loss on Sale of Equip/Prop.	000	0	0	0	0	0		0
	MISCELLANEOUS REVENUE		0	0	0	0	0	0	0
REVENUES - Subtotal			2,174,404	1,773,076	2,099,563	1,968,900	2,229,063	260,163	2,438,563
							Percent Budget Change	13.21%	9.40%
CAPITAL CONTRIBUTIONS (48550)									
48550	Capital Contributions	941-947	42,485	5,075	5,075	0	5,075		5,075
REVENUES - Grand Total			2,216,889	1,778,151	2,104,638	1,968,900	2,234,138	260,163	2,443,638

EXPENSES

OPERATING EXPENSES (53610)

53610	Employee Education & Training	157	0	0	0	0	0		0
53610	Water/Sewer/Stormwater	221	352	250	350	370	400		400
53610	Electricity	222	36,891	27,450	35,000	37,500	35,000		35,000
53610	Sewerage Treatment Costs (Schofield)	223	154,171	78,661	120,000	160,000	124,800		124,800
53610	Natural Gas	224	606	604	750	750	750		750
53610	Telephone	225	5,937	5,972	6,000	5,800	6,000		6,000
53610	Rib Mt. Metro - Monthly O&M	227	510,262	589,769	630,000	600,000	655,200		819,000
53610	Repairs/Maint-Bldgs	247	0	0	0	0	0		0
53610	Radio Maint Services	278	0	0	0	0	0		0
53610	Equipment Rental	299	4,000	0	0	0	0		0
53610	Supplies & Expense	310	0	0	0	0	0		0
53610	Small Equipment	314	5,696	2,825	3,600	2,000	3,600		3,600
53610	Membership Dues	324	0	0	0	50	0		0
53610	Registration fees/Travel	325-344	0	0	0	0	0		0
53610	Clothing	346	23	0	0	0	0		0
53610	Operating supplies	349	466	621	700	900	900		900
53610	Gasoline	351	4,421	3,275	3,910	9,000	9,000		9,000
53610	Repairs/Maint-Motor Vehicle	352	0	0	0	500	500		500
53610	Repairs/Maint-Machinery	353	430	0	0	500	500		500
53610	Repairs/Maint-Sewer	359	3	0	0	500	500		500
53610	Miscellaneous	399	274	100	150	50	50		50
53610	Rents/Lease/Easements	531	2,542	2,464	3,200	2,800	3,200		3,200
53610	Depreciation Exp-Water Meters	541	23,140	0	23,140	22,500	23,140		23,140
53610	Property Taxes/Easement	591	6,733	0	6,800	6,800	6,800		6,800
53610	Meter Cost Share Exp.	593	16,550	0	16,550	15,000	16,550		16,550
	OPERATING EXPENSES		772,497	711,991	850,150	865,020	886,890	21,870	1,050,690

VILLAGE OF WESTON
Sewer Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2014	2015	2015	2015	2016	2016	2017
			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
EXPENSES									
MAINTENANCE EXPENSES (53600-53611)									
53600	Contracted Svcs.-General Maint.	251-299	0	0	0	1,000	0		0
53600	Misc. Exps.-General Maint.	310-399	0	0	0	0	0		0
53601	Labor-Lift Station Maint. - Hrly	120	23,078	14,754	19,000	18,000	19,000		19,000
53601	Labor-Lift Station Maint. - Call Time	121	1,976	705	1,000	600	1,000		1,000
53601	Labor-Lift Station Maint. - OT	122	2,153	817	1,200	1,400	1,200		1,200
53601	Labor-Lift Station Maint. - Temp	125	270	0	0	0	0		0
53601	Labor-Lift Station Maint. - Out of Class	137	5	0	0	0	0		0
53601	Labor-Lift Station Maint. - Standby	138	2,367	1,591	2,340	2,340	4,680		4,680
53601	Lift Station Maint. - Other Mach.	242	10,809	19,185	20,000	20,000	20,000		20,000
53601	Lift Station Maint. - Grounds	245	1,983	2,405	2,400	1,500	1,500		1,500
53601	Lift Station Maint. - Building	247	28	0	0	800	0		0
53601	Lift Station Maint. - Outside Services	290	640	0	0	600	0		0
53601	Lift Station Maint. - Landfill	296	592	537	700	500	700		700
53601	Operating Supplies-All Other	349	273	104	500	1,000	500		500
53602	Labor-Sewer Jetting - Hrly	120	5,662	9,308	10,854	10,854	10,854		10,854
53602	Labor-Sewer Jetting - Call Time	121	305	101	150	0	150		150
53602	Labor-Sewer Jetting - OT	122	1,498	277	350	300	350		350
53602	Labor-Sewer Jetting - Temp	125	1,818	0	0	0	0		0
53602	Contracted Services	290	0	2,761	3,500	0	15,000		15,000
	<i>--- Manhole Condition Assessments (2016 = \$15,000)</i>								
53602	Landfill Services	296	210	334	450	500	2,000		2,000
53602	Operating Supplies-All Other	349	0	93	150	500	1,000		1,000
53603	Labor-Manhole/Main Repair - Salary	110	26	0	0	0	0		0
53603	Labor-Manhole/Main Repair - Hrly	120	2,426	1,511	2,000	1,000	2,500		3,000
53603	Labor-Manhole/Main Repair -Call Time	121	0	48	60	60	60		60
53603	Labor-Manhole/Main Repair - OT	122	194	53	70	60	60		60
53603	Labor-Manhole/Main Repair - Temp	125	0	0	0	0	0		0
53603	Labor-Manhole/Main Repair - Out of Class	137	0	0	0	0	0		0
53603	Contracted Services-Mains	251-299	24,835	11,909	12,000	5,500	8,000		8,000
53603	Operating Supplies-All Other	349	1,163	423	550	0	550		550
53604	Labor-Customer Complaints - Hrly	120	37	0	0	200	200		200
53604	Labor-Customer Complaints - Call Time	121	95	209	300	160	300		300
53604	Labor-Customer Complaints - OT	122	80	121	160	250	250		250
53604	Labor-Customer Complaints - Tmp	125	0	0	0	0	0		0
53604	Labor-Customer Complaints - out of class	137	0	0	0	0	0		0
53605	Labor-Televising - Hrly	120	343	48	70	500	500		500
53605	Labor-Televising - OT	122	0	0	0	0	0		0
53605	Labor-Televising - Temp	125	0	0	0	0	0		0
53605	Televising-Outside Contracted svc	290	3,412	3,125	4,000	25,000	100,000		100,000
	<i>--- Condition Assessments on Interceptor Sewers (2016 = \$100,000)</i>								
53605	Operating Supplies-All Other	349	68	0	0	0	0		0
53606	Labor-Maintenance Vehicles - Hrly	120	2,644	1,448	1,850	2,500	2,500		2,500
53606	Labor-Maintenance Vehicles - OT	122	134	0	0	0	0		0
53606	Labor-Maintenance Vehicles - Temp	125	108	0	0	0	0		0
53606	Contracted Svcs.-Maint. Vehicles	241	2,208	17,517	17,520	2,000	2,000		2,000
53606	Radio Maint Services	278	0	0	0	0	0		0
53606	Small Equipment	314	0	332	450	0	450		450
53606	Commercial Travel Exp	334	0	0	0	250	250		250
53606	Gasoline	351	182	111	150	300	300		300
53606	Repair/Maint - Vehicles	352	637	265	500	1,000	1,000		1,000
53607	Labor-Mapping & AS Builts - Salary	110	4,061	367	20,171	17,070	23,728		23,637
53607	Labor-Mapping & AS Builts - Hrly	120	0	0	0	0	0		0
53607	Labor-Mapping & AS Builts - Temp	125	0	0	0	0	0		0
53607	Employee Education/Training	157	0	0	0	760	2,000		2,000
53607	Computer License	286	875	875	875	1,000	5,175		5,275
53607	Contracted Services	290	0	0	0	0	0		0
53607	Misc. Exps.-GIS	310-399	0	0	0	0	0		0
53611	Labor-Inspections/Mains - Hrly	120	205	48	100	100	100		100
53611	Labor-Inspections/Mains - OT	122	18	0	0	0	0		0
53611	Contracted Svcs.-Inspect./Mains	247	0	0	0	0	0		0
	MAINTENANCE EXPENSES		97,418	91,382	123,420	117,604	227,857	110,253	228,406

**VILLAGE OF WESTON
Sewer Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)**

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2015				2016	2016	2017
			2014 ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
CUSTOMER ACCOUNTS EXPS. (53612)									
53612	Customer Accounts -Salary	110	114	0	0	0	0	0	
53612	Customer Accounts -Hourly	120	14,689	9,521	14,282	21,000	15,000	15,000	
53612	Customer Accounts -OT	122	31	8	10	0	0	0	
53612	Customer Accounts -Temp	125	40	0	0	0	0	0	
53612	Bonus/Incentive	139	500	0	0	0	0	0	
53612	Education & Training	157	0	0	0	0	0	0	
53612	Employee Awards	172	107	0	0	0	0	0	
53612	Less: Recycling Fringes	199	0	0	0	0	0	0	
53612	Financial Audit	213	4,825	4,975	4,975	4,800	5,150	5,150	
53612	Postage Meter	281	513	215	600	600	600	600	
53612	Computer license	286	3,749	6,722	8,500	2,700	9,000	9,000	
53612	Computer Maint	287	892	919	1,200	900	1,300	1,300	
53612	Office Supplies	310	0	154	200	100	200	200	
53612	Postage, Publishing/Printing	311	4,429	4,035	5,100	4,800	5,100	5,100	
53612	Outside Printing/Stationery	312	686	366	150	900	150	150	
53612	Small Equipment	314	200	0	0	0	0	0	
53612	Bad Debt Expense	741	203	20	50	0	50	50	
CUSTOMER ACCTS. EXPS.			30,978	26,935	35,067	35,800	36,550	750	36,550
ADMINISTRATIVE & GENERAL EXPS. (53613)									
53613	Salaries-Administrator	101	4,266	369	4,716	4,568	7,228	7,200	
53613	Salaries-Public Works	102	2,601	2,767	49,016	32,918	51,617	51,419	
53613	Salaries-Finance	103	21,604	1,687	20,394	22,014	22,014	21,930	
53613	Salaries-Committee Members	105	213	0	806	806	806	806	
53613	Salaries-Human Resources	107	4,463	395	5,151	4,463	5,151	5,131	
53613	Salaries-Regular	110	35,318	46,358	0	13,833	0	0	
53613	Wages-Hourly	120	13,355	10,480	13,800	8,500	7,647	7,650	
53613	Wages-Overtime	122	23	149	200	0	200	200	
53613	Vacation/Sick/Holidays	131/132/134	5,439	0	5,600	5,236	5,800	6,000	
53613	Longevity Pay	133	0	0	0	0	0	0	
53613	Meeting Pay-Clerical	136	143	0	269	269	269	269	
53613	Bonus/Incentive Pay	139	1,000	0	0	0	0	0	
53613	Social Security	151	10,933	7,433	13,307	12,932	14,014	14,037	
53613	Wisconsin Retirement	152	10,694	6,803	11,829	11,493	12,089	12,112	
53613	Health/Dental Insurance	154	26,082	12,284	30,601	29,276	33,452	36,608	
53613	Life Insurance	155	316	274	304	295	319	319	
53613	Worker's Comp. Ins.	156	4,824	825	3,889	3,875	3,654	3,669	
53613	Education/Training	157	2,000	1,111	2,000	100	2,000	2,000	
53613	Uniforms	162/346	406	322	406	1,000	406	406	
53613	Employee Health Tests	164	111	97	175	175	175	175	
53613	Income Continuation Insurance	167	0	0	0	0	1,145	1,147	
53613	Employee Awards	172	0	99	100	0	0	0	
53613	Less: Wages Allocated Elsewhere	196	(7,506)	0	0	0	0	0	
53613	Less: Recycling Fringes	199	0	0	0	0	0	0	
53613	Legal services	212	552	7,343	7,400	500	6,500	6,500	
53613	Architectural/Engineering	215	0	0	2,000	2,000	50,000	20,000	
<i>--- Northwestern Ave. feasibility, Master Plan for area in Town, CMOM development, Ordinance revision, Rate review. (2016 = \$50,000)</i>									
53613	Telephone	225	240	347	600	850	600	600	
53613	Repairs/Maint-Machiner&Equipment	242	0	0	0	0	0	0	
53613	Repairs/Maint-Building	247	780	0	0	0	0	0	
53613	Computer License Fee	286	0	0	9,000	9,000	9,000	9,000	
53613	Outside Services Contracted	290	1,871	2,122	2,600	3,000	2,600	2,600	
	--- Lumin Personnel Training Program	290	0	0	0	0	10,000	0	
	--- Pay for Performance Study	290	0	0	0	0	5,000	0	
53613	Office Supplies	310	458	0	250	250	250	250	
53613	Postage	311	0	0	0	0	0	0	
53613	Outside Printing	312	262	0	0	0	0	0	
53613	Small Equipment	314	0	580	580	100	580	580	
53613	Publication Fees	321	0	0	0	0	0	0	
53613	Subscriptions	322	109	0	110	110	110	110	
53613	Membership Dues	324	606	619	650	650	650	650	
53613	Registration Fees	325	75	0	100	100	100	100	
53613	Employee automobile	332	0	0	50	50	50	50	
53613	Commercial Travel Exp	334/335	95	99	150	50	150	150	
53613	Repairs/Maint	353	0	0	200	200	200	200	
53613	Computer Software	386	0	0	75	75	75	75	
53613	Misc. Exps.	399	24	16	0	0	0	0	
53613	Property Insurance	511-512	5,229	1,532	4,500	5,600	5,600	5,600	
ADMIN. & GENERAL EXPS.			146,586	104,111	190,828	174,288	259,451	85,163	217,543

VILLAGE OF WESTON
Sewer Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2014	2015	2015	2015	2016	2016	2017
			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
DEPRECIATION (53610)									
53614	Depreciation Expense	541	654,381	575,000	660,000	690,000	660,000		660,000
	DEPRECIATION		654,381	575,000	660,000	690,000	660,000	(30,000)	660,000
DEBT SERVICE (53614/58309-59910)									
53614	Rib Mt. Metro - Debt Service	614	0	0	0	0	0		0
58300	Interest-Bonds Payable	621-622	111,316	54,501	102,187	102,350	87,966		71,060
59910	Amortiz. Exp.-Bond Discounts	542	2,351	0	2,351	2,351	2,351		2,351
59910	Amortiz. Exp.-Debt Issue Costs	543	0	0	0	0	0		0
59910	Amort. Loss on refunding	544	19,659	0	19,659	19,659	19,659		19,659
	DEBT SERVICE		133,326	54,501	124,197	124,360	109,976	(14,384)	93,070
EXPENSES			1,835,186	1,563,920	1,983,662	2,007,072	2,180,724	173,652	2,286,259
							Percent Budget Change	8.65%	4.84%
NET INCOME (LOSS) - before Cap. Contributions			339,218	209,156	115,902	(38,172)	48,339	86,511	152,304
							Percent Budget Change	-226.63%	215.07%
NET INCOME (LOSS) - after Cap. Contributions			381,703	214,231	120,977	(38,172)	53,414	91,586	157,379

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.7.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES

ITEM DESCRIPTION: MAINTENANCE/REHABILITATION OF WELL 5 (BLOEDEL AVE.)

**DATE/MTG: PROPERTY & INFRASTRUCTURE COMMITTEE, AUGUST 1, 2016
BOARD OF TRUSTEES, AUGUST 1, 2016**

POLICY QUESTION: Should the Board of Trustees approve the proposal/agreement with Layne Christensen to perform maintenance/rehabilitation services for Well No. 5 (Bloedel Avenue) for an estimated total of \$23,312 as described in their proposal dated July 28, 2015.

RECOMMENDATION TO: I make a motion that the Board of Trustees approve the proposal/agreement with Layne Christensen to perform maintenance/rehabilitation services for Well No. 5 (Bloedel Avenue) for an estimated total of \$23,312 as described in their proposal dated July 28, 2015.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Budget Line Item: | 60-03-53710-245-000 (Source of Supply) \$17,472 |
| <input checked="" type="checkbox"/> Budget Line Item | 60-03-53720-242-000 (Pumping Expenses) \$ 5,840 |
| <input checked="" type="checkbox"/> Budgeted Expenditure: | Acct. 53710-245 = \$25,000; Acct. 53720-242 = \$61,288 |
| <input type="checkbox"/> Budgeted Revenue: | |
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|--|-------|
| <input type="checkbox"/> WI Statute: | _____ |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal: | _____ |
| <input type="checkbox"/> Municipal Code: | _____ |
| <input type="checkbox"/> Municipal Rules: | _____ |
-

PRIOR REVIEW: Review by the Director of Public Works & Utilities

BACKGROUND:

Maintenance/rehabilitation work was last performed on the Bloedel Well in 2005. A routine cleaning of the well and screen was anticipated in the 2016 utility operating budget. Maintenance work is not subject to public bidding. Layne has a local service branch based in Weston and has performed the maintenance and well rehabilitation work on all the Village's wells for at least the past 20 years. The utility has budgeted funds for this work in the total amount of \$86,288 split between source of supply (well) and pumping costs. Lesser or additional costs may be incurred due to unknowns of the extent of deposits and/or biofilm on the well screen or unforeseen repairs to pumping equipment and the well itself. The actual expenses will be allocated to the appropriate category.

Item	Description	Well Cost	Pumping
1	Mobilization (est.)	\$1,440	\$1,440
2	Disassemble/inspect pump (L.S.)		\$ 600
3	Televise Well (L.S.)	\$1,000	
4	Reinstall pump and test	\$1,000	\$3,800
5	Miscellaneous (L.S.)	\$ 100	
W-1	Boreblast (if needed – L.S.)	\$4,000	
W-2	Acid wash in well	\$9,932	
	Totals	\$17,472	\$5,840

Attachments (*Proposal from Layne Christensen, dated 7/28/16; 2016 Village Water Utility Operating Budget*)



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July 28, 2016

Village of Weston - Water Utility
Attn: Mr. Keith Donner
5500 Schofield Avenue
Weston, WI 54476

**Subject: Proposal for Well Maintenance Services
Weston Water Utility – Bloedel Street Well Location**

Dear Mr. Donner:

Layne Christensen Company (LCC) is pleased to present the following proposal to provide well maintenance services for the Village of Weston at your Bloedel location. Layne wishes to outline our understanding of the scope of work.

Layne has broken down the proposal into the following units:

- I. Layne Christensen Health & Safety
- II. Key Personnel Tasked with this Project and Relevant Experience
- III. Key Equipment to be supplied to the Project
- IV. Technical Approach
- V. Pricing Schedule

I. Layne Christensen Health & Safety

Before reviewing project details, Layne would first like to stress our commitment to providing the Village of Weston with a company that is committed to making Health & Safety our number one priority on this project. Layne has a comprehensive, industry leading, health and safety program which is composed of, but not limited to, the following:

**Supervisor's Accident Prevention Manual
Safety Practices Manual
Hazard Communication Manual
Fleet Manual
Emergency Response Plans
Site Specific Health and Safety Plan
Auditing Forms and Procedures
Mentoring Program**

Our Standard Industrial Classification Code is 178. All Layne employees charged with the project have OSHA construction site training (forklifts, backhoes, man-lifts and cranes), OSHA HAZWOPER 40 Hour training with yearly 8 Hour Updates with specific rig certifications and Layne's Supervisor Training. Documentation of each employees training can be provided upon request.

WATER RESOURCES



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II. Key Personnel Tasked with this Project and Relevant Experience

John Jensen – Account Manager

Mr. Jensen has worked for Layne Christensen Company for 20 years managing well exploration, well drilling, pump repair, and well rehabilitation projects for municipalities and industries. Representative projects include municipal well projects for Black River Falls, Weston, Park Falls, Marshfield, Mosinee, Wausau, Rothschild, Hayward and numerous other WI municipalities. He is a graduate of the University of Wisconsin-Milwaukee.

Brian Brodersen, P.E. – Project Manager

Mr. Brodersen is a Project Manager for well exploration, well drilling, pump repairs, and well rehabilitation projects for Layne. Mr. Brodersen has over 21 years of experience in the drilling, pump, and well rehabilitation industry which includes test well drilling, well development, well acidizing, pump repair, and multiple other well rehabilitation techniques. Mr. Brodersen has been lead Project Manager for large drilling and pump projects for Layne including Brookfield, Fond du Lac, Campbellsport, Manitowoc, Sturgeon Bay, and hundreds of municipal wells.

Layne has completed many successful well rehabilitation programs in Wisconsin including several of the Village of Weston's well locations.

III. Key Equipment to be supplied to the Project

Layne intends to mobilize the following equipment to the Village of Weston Bloedel Well location to perform this project:

- The primary pump service rig will be a 10T Smeal hoist, mounted on an International 4300, 4x2 chassis.
- Layne will also provide a 2000 gallon capacity, Chemical Treatment Unit (CTU) for surging and neutralizing applied chemistries utilized during the well rehabilitation process.

Picture 1: 10T Smeal Pump Hoist w/CTU



WATER RESOURCES



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The above equipment will be dedicated to this project and is current with annual inspections and certifications as required by the DOT.

IV. Technical Approach

As we discussed, the specific capacity of your Bloedel Well has decreased over the course of the last few years. In addition, water quality concerns at this location make the well susceptible to mineralogical/bacterial deposition and plugging of the well screen and surrounding formation. As a means to rehabilitate the well, we would recommend a “dual step” process consisting of both a mechanical screen cleaning followed by a chemical treatment to restore capacity at this location. This approach has been very effective at successfully restoring capacity at Weston’s other wells with similar conditions present.

The Bloedel Well was drilled in 2000. The well consists of a 36” borehole drilled to a total depth of 85 ft. A 30” diameter outer casing is grouted to 66 ft. with 20” diameter inner casing set from surface to 70 ft. and a 20” diameter stainless steel screen set from 70 - 85 ft. The well is a “gravel wall” construction with gravel pack extending to the surface in the annular space between the casings.

In order to address the decline in capacity, we are recommending utilizing Layne’s Boreblast II Process in combination with a chemical treatment consisting of QC-2100 and 20° baume muriatic acid. The benefit to utilizing this approach is that mineral encrustation (surface deposits on the well screen) is mostly removed from the screen area during the Boreblast (mechanical cleaning) process. This allows the chemistry to penetrate beyond the well screen without being “spent” on removal of these deposits.

In order to restore the capacity, it will be critical to utilize a chemical solution of sufficient strength to remove deposition from the well and penetrate beyond the well screen into the surrounding gravel pack and native formation. We are proposing utilizing a 1500 gallon chemical solution consisting of 330 gallons of 20° baume muriatic acid and 23 gallons of Layne’s NSF approved QC-2100 formulated well chemistry. The chemical solution will be mixed and injected into the well and surged with a double disk surge block for the remainder of the day. The solution will be allowed to remain in the well overnight. The next day, the solution will again be surged for an additional couple of hours before it is purged.

The maintenance project will be performed in the following steps:

- Load equipment and mobilize to Bloedel well location.
- Set up rig, disconnect motor and discharge piping and perform complete pump removal.
- Disassembly and inspection of pump bowl assembly.
- Wire brush well to remove surface deposits and expose interface of casing connection to well screen for video inspection of condition.
- Televis the well (in color) to determine the current condition of the well screen and casing
- Perform Layne’s Boreblast II process to mechanically remove surface deposits from the well screen area (if appropriate).
- Mix and inject a 1,500 gallon chemical solution consisting of 20° baume muriatic acid and Layne’s QC-2100 formulated well chemistry.
- Purge the solution from the well while neutralizing with hydrated lime (using chemical treatment trailer).
- Mix and inject a chlorine solution consisting of (1) gallon of Layne Oximate and 15 gallons of sodium hypochlorite. Surge solution with a double disc surge block

WATER RESOURCES



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- Reinstall pumping equipment (repaired as appropriate) back in well.
- Pump the well to waste while neutralizing the chlorine solution with sodium thiosulfate.
- Collect post-project hydraulic data while pumping the well to waste
- Clean up site and demobilize equipment back to yard.

V. Pricing Schedule

Pump Removal, Inspection, Well Televising, and Pump Reinstallation:

	Description	Unit Cost	Est. Total
1.	Load the necessary tools and equipment and mobilize a pump service rig to Bloedel Well location. Set up the rig, perform a short performance test and perform the complete removal of the pumping equipment. Wire brush casing and screen. Clear the well for televising. Load and transport equipment back to yard for disassembly and inspection. 2 man crew w/pump service rig – estimated 12 hours	\$240/hour.	\$2,880
2.	Disassemble and inspect pump bowl assembly in shop. Provide recommendations for repair as appropriate.	\$600/L.S.	\$600
3.	Televising well to visually inspect the condition of the well screen and casing	\$1,000/L.S.	\$1,000
4.	Reinstall (repaired) pumping equipment and pump the well to waste until chlorine solution purged. Collect bacT samples, clean up and demobilize equipment. 2 man crew w/pump service rig – estimated 20 hours	\$240/hour	\$4,800
5.	Miscellaneous consumables, tape, fittings, bacti samples etc.	\$100/L.S	\$100
	Estimated Total:		\$9,380

Well Maintenance

1.	Perform Layne’s Boreblast II process to mechanically clean well screen.	\$4,000/L.S.	\$4,000
2.	Perform Chemical treatment utilizing Layne’s QC-2100 formulated well chemistry and 20° baume muriatic acid. Perform enhanced chlorination of well for follow up disinfection.	\$9,932/L.S.	\$9,932

*Notes:

- Proposal does not include repairs to the pumping equipment. Recommended/required repairs will be outlined on a separate proposal following the removal and inspection of the pumping equipment as appropriate.
- Layne will submit the required permit request to the WDNR for their approval.
- Time is estimated. The final invoice will be based on the unit rates multiplied by the actual quantities incurred in the field.

WATER RESOURCES



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We would like to extend our appreciation to the Village of Weston for the opportunity to submit this proposal to perform well maintenance services for your review and consideration. We hope that our proposal meets with your approval and that Layne Christensen Company will continue to be your preferred water supply services provider.

Respectfully submitted,

LAYNE CHRISTENSEN COMPANY

John Jensen

John Jensen
Account Manager

Authorized By: _____

Title: _____

Date: _____

WATER RESOURCES

**VILLAGE OF WESTON
2016 OPERATING BUDGET REQUEST
AND 2017 FINANCIAL PLAN
PROGRAM COMMENTS**

Department/Office: Public Works	Budget: Water Utility Fund
Program: Enterprise Funds	Submitted by: Keith Donner

WATER UTILITY FUND
2016 Operating Budget – 2017 Financial Plan

The Weston Water Utility Fund was created, as required and monitored by the Wisconsin Public Service Commission (PSC), to account for the provision of water supply services to the residents, business entities, and public authorities of the Village of Weston and the adjacent communities of the City of Schofield and the Village of Rothschild, where it is deemed appropriate. All revenues and expenses necessary to provide such services are accounted for in this fund.

Revenues include water user fees, public fire protection fees, interest income, water tower lease income from cellular phone towers, and special charges. Expenses include source of supply, pumping, water treatment, transmission/distribution, customer collection, depreciation, property taxes paid to the Village, debt service payments, statutory and discretionary reserves, and administration charges.

In 2009, the utility had a water rate increase study completed by the PSC. The rate increase took effect on March 18, 2009. The result of the study was that the utility would need to increase their rates to continue earning a favorable rate of return. It was determined that it was in the best interest of the utility to put into effect a water conservation rate schedule that encourages conservation on the residential side in combination with a traditional water rate schedule for both commercial and industrial. The utility hopes with these rates in place, encouraging water conservation it will extend the life of the current water sources extending the time frame in which additional sources would need to be added. As the community continues to grow in size and the water distribution area expands in the coming years, the expenses of the Utility may exceed revenues requiring consideration of additional fee adjustments. The user fee rates will continue to be reviewed annually.

	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Estimate</u>	2016 <u>Proposed Budget</u>	2017 <u>Financial Plan</u>
Net Assets, January 1	\$ 23,816,805	\$ 24,023,328	\$ 24,023,328	\$ 23,960,806	\$ 23,722,766
<u>REVENUES</u>					
Water Sales	\$ 1,519,895	\$ 1,644,000	\$ 1,537,761	\$ 1,533,906	\$ 1,533,906
Private Fire Protection Fees	41,251	38,000	54,911	54,911	54,911
Public Fire Protection Fees	455,490	451,785	455,490	455,490	455,490
Other Water Revenue	18,150	20,150	23,089	16,100	27,100
Interest Income	215,978	61,650	67,214	61,000	61,000
Rental Income	18,984	19,000	19,000	19,000	19,000
Property Sales	-	-	-	-	-
Miscellaneous Revenue	32,724	15,000	17,350	16,550	16,550
Gain (Loss) on Sale of Capital Assets	-	-	-	-	-
Total Revenues	<u>\$ 2,302,472</u>	<u>\$ 2,249,585</u>	<u>\$ 2,174,815</u>	<u>\$ 2,156,956</u>	<u>\$ 2,167,956</u>
<u>EXPENSES</u>					
Source of Supply	\$ 17,406	\$ 34,200	\$ 40,237	\$ 70,430	\$ 65,518
Pumping	140,419	177,710	149,717	228,038	181,645
Water Treatment	196,663	221,401	203,388	239,226	220,868
Transmission/Distribution	304,622	447,050	380,607	271,031	290,408
Customer Accounts	78,944	78,414	80,928	83,694	85,247
Private Well Permit Program	3,976	9,180	4,950	8,300	14,500
Administrative & General	255,027	343,892	258,163	375,254	320,003
Depreciation	557,601	575,000	575,000	575,000	575,000
Property Taxes	463,667	479,100	471,631	479,113	486,727
Interest Expense & Fiscal Charges	76,278	71,370	71,370	63,564	54,944
Other Debt Service	1,346	1,346	1,346	1,346	1,346
Total Expenditures	<u>\$ 2,095,949</u>	<u>\$ 2,438,663</u>	<u>\$ 2,237,337</u>	<u>\$ 2,394,996</u>	<u>\$ 2,296,206</u>
Net Income (Loss) – before Capital Contributions	\$ 206,523	\$ (189,078)	\$ (62,522)	\$ (238,040)	\$ (128,250)
Plus: Capital Contributions	-	-	-	-	-
Net Income (Loss) – after Capital Contributions	<u>\$ 206,523</u>	<u>\$ (189,078)</u>	<u>\$ (62,522)</u>	<u>\$ (238,040)</u>	<u>\$ (128,250)</u>
Net Assets, December 31	<u>\$ 24,023,328</u>	<u>\$ 23,834,250</u>	<u>\$ 23,960,806</u>	<u>\$ 23,722,766</u>	<u>\$ 23,594,516</u>

VILLAGE OF WESTON
Water Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2014	2015	2015	2015	2016	2016	2017
			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
REVENUES									
WATER SALES (46451)									
46451	Metered Sales-Residential	920	774,240	679,175	747,142	894,000	762,084		762,084
46451	Metered Sales-Commercial	921	271,085	235,518	261,597	272,000	266,829		266,829
46451	Metered Sales-Industrial	922	266,326	211,057	303,922	272,000	285,600		285,600
46451	Metered Sales-Public Authority	923	46,421	51,759	69,012	64,000	70,392		70,392
46451	Other Sales-Private Fire Protect.	925	41,251	36,607	54,911	38,000	54,911		54,911
46451	Other Sales-Public Fire Protect.	926	455,490	372,665	455,490	451,785	455,490		455,490
46451	Other Sales-Misc	924	0	0	0	0	0		0
46451	Other Sales-Multi-Family	927	160,590	154,803	154,969	140,000	147,000		147,000
46451	Unmetered Sales	929	1,233	746	1,119	2,000	2,000		2,000
	rate increase		0	0	0	0	0		0
	WATER SALES		2,016,636	1,742,330	2,048,162	2,133,785	2,044,306	(89,479)	2,044,306
OTHER WATER REVENUE (46160-46455)									
46160	NSF Check Fees	000	113	100	100	150	100		100
46452	Forfeited Discounts/Penalties	930	4,525	3,820	5,730	3,700	3,700		3,700
46452	Misc. Rev-Private Well/Add Samp	932	251	160	240	200	200		200
46452	Misc. Billed Services	933	2,907	912	1,368	2,000	2,000		2,000
46452	Misc. Supplies Sold	934	9	0	0	100	100		100
46452	Reconnection Fees	935	1,360	1,860	2,790	1,200	1,200		1,200
46452	Misc. Revenue-All Other	939	0	76	76	0	0		0
46453	Assessment Checking	000	3,880	2,770	4,155	2,500	2,500		2,500
46454	Water Permits Issued	000	580	420	630	300	300		300
46454	Private Well Permits-Serviced	932	4,525	4,458	8,000	10,000	6,000		17,000
	OTHER WATER REVENUE		18,150	14,576	23,089	20,150	16,100	(4,050)	27,100
INTEREST INCOME (48110-48130)									
48110	Interest on Investments - Earned	001	214,607	52,396	60,000	60,000	60,000		60,000
48110	Interest on Investments - Unearned Losses	009	0	5,564	5,564	0	0		0
48130	Interest - Special Assessments	000	1,371	0	1,650	1,650	1,000		1,000
	INTEREST INCOME		215,978	57,960	67,214	61,650	61,000	(650)	61,000
RENTAL INCOME (46456)									
46456	Rent from Water Tower Leases	000	18,984	7,020	19,000	19,000	19,000		19,000
	RENTAL INCOME		18,984	7,020	19,000	19,000	19,000	0	19,000
PROPERTY SALES (48307)									
48307	Sale of Equip/Prop.- Recycling	000	0	0	0	0	0		0
48309	Sale of Equip/Prop.- All Other	000	0	0	0	0	0		0
	PROPERTY SALES		0	0	0	0	0	0	0
MISCELLANEOUS REVENUE (48440/48740)									
46459	Return on Net Invest. in Meters	000	16,550	0	16,550	15,000	16,550		16,550
48440	Insurance Recoveries	000	16,174	0	0	0	0		0
48921	Other Misc. Revenue	000	0	800	800	0	0		0
48300	Gain on Sale of Equipment	000	0	0	0	0	0		0
	MISC. REVENUE		32,724	800	17,350	15,000	16,550	1,550	16,550
REVENUES - Subtotal			2,302,472	1,822,686	2,174,815	2,249,585	2,156,956	(92,629)	2,167,956
CAPITAL CONTRIBUTIONS (48550)									
48550	Capital Contributions	941-947	0	0	0	0	0		0
REVENUES - Grand Total			2,302,472	1,822,686	2,174,815	2,249,585	2,156,956	(92,629)	2,167,956
							Percent Budget Change	-4.12%	0.51%

VILLAGE OF WESTON
Water Utility Fund
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)

ACCOUNT #	ACCOUNT DESCRIPTION	SUB ACCOUNT #	2014	2015	2015	2015	2016	2016	2017
			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
EXPENSES									
SOURCE OF SUPPLY EXPENSE (53710)									
53710	Operation Labor - Hrly	120	341	787	1,000	1,500	1,500		1,575
53710	Operation Labor - Call Time	121	143	0	0	50	50		53
53710	Operation Labor - OT	122	0	0	0	200	200		210
53710	Operation Labor - Standby	138	2,367	1,548	2,340	2,350	4,680		4,680
53710	Purchased Water	220	1,965	0	15,000	15,000	20,000		20,000
53710	Maint. of Wells & Springs	245(603)	3,879	4,690	7,035	4,000	4,000		4,000
53710	Maint. of Wells & Springs	245(614)	1,972	3,593	5,300	10,000	25,000		20,000
53710	Maint. of Structure/Improvement	247(611)	822	586	1,000	500	10,000		10,000
53710	Maint. of Misc Plant	255(617)	0	0	0	200	0		0
53710	Outside Contracted Services	290	5,916	8,562	8,562	0	5,000		5,000
53710	Operation Supplies/Expenses	349	1	100	0	400	0		0
SOURCE OF SUPPLY EXP.			17,406	19,866	40,237	34,200	70,430	36,230	65,518
EXPENSES									
PUMPING EXPENSES (53720)									
53720	Operation Labor - Hrly	120	25,521	18,395	25,000	27,000	27,000		28,350
53720	Operation Labor - Call Time	121	597	244	330	400	400		420
53720	Operation Labor - OT	122	11,659	7,238	9,700	10,500	10,500		11,025
53720	Operation Labor - Temp	125	0	0	0	0	0		0
53720	Water/Sewer/Stormwater	221	3,166	2,454	3,681	3,500	3,500		3,500
53720	Electricity	222	91,354	77,746	95,545	97,000	100,500		103,500
53720	Natural Gas	224	6,859	3,217	6,000	7,000	7,000		7,000
53720	Telephone	225	0	0	0	0	0		0
53720	Repairs/Maint-Pumping Equip	242(633)	247	5,544	5,561	30,000	61,288		20,000
53720	Maint. Of Structure/Improvement	247(631)	25	68	600	600	15,000		5,000
53720	Operation Supplies/Expenses	349	784	2,262	3,000	1,500	2,500		2,500
53720	Repair/Maint Supplies-Gasoline	351	207	215	300	210	350		350
PUMPING EXPENSES			140,419	117,383	149,717	177,710	228,038	50,328	181,645
WATER TREATMENT EXPENSES									
Operation (53730)									
53730	Operation Labor - Hrly	120	9,487	6,085	8,200	10,326	10,326		10,842
53730	Operation Labor - Call Time	121	48	54	80	125	125		131
53730	Operation Labor - OT	122	5,168	3,658	4,900	5,800	5,800		6,090
53730	Operation Labor - Temp	125	0	0	0	0	0		0
53730	Water/Sewer/Stormwater	221	326	150	350	450	375		400
53730	Electricity	222	22,300	17,135	23,500	25,000	25,000		25,750
53730	Natural Gas	224	2,887	1,305	2,871	2,900	3,000		3,500
53730	Maint. Of Treatment Equipment	255(652)	110	10,289	10,300	1,000	24,000		1,000
53730	Other Outside Services	290	0	0	0	0	0		0
53730	Water Testing Services	294	4,988	6,302	6,302	6,000	10,000		7,500
53730	Small Equipment	314	0	3,522	2,000	500	1,000		1,000
53730	Operating Supplies-All Other	349	4,021	693	1,000	1,000	2,000		2,000
53730	Chemicals	366	146,350	126,327	140,000	165,000	155,000		160,000
53730	Operation Supplies/Expenses	390	0	0	0	500	0		0
Subtotal Operation Expenses			195,685	175,520	199,503	218,601	236,626	18,025	218,213
Maintenance (53731)									
53731	Maintenance Labor - Hrly	120	285	1,551	2,100	1,000	1,000		1,050
53731	Maintenance Labor - Call Time	121	100	380	510	0	0		0
53731	Maintenance Labor - OT	122	104	205	275	100	100		105
53731	Maintenance Labor - Temp	125	0	0	0	0	0		0
53731	Maint. Of Machinery/Buildings	247(651)	140	11,109	1,000	1,000	1,500		1,500
53731	Misc. Expenses	311-349	142	0	0	500	0		0
53731	Gasoline	351	207	0	0	200	0		0
Subtotal Maintenance Expenses			978	13,245	3,885	2,800	2,600	(200)	2,655
TOTAL WATER TREATMENT EXPS.			196,663	188,765	203,388	221,401	239,226	17,825	220,868

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			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
TRANSMISSION / DISTRIBUTION EXPENSES									
Operation Expenses									
53739	Labor- Inspections - Hrly	120	823	149	200	150	400		400
53739	Labor- Inspections -OT	122	0	0	0	0	0		0
53740	Labor-Miscellaneous - Hrly	120	249	183	250	150	150		158
53740	Labor-Miscellaneous - OT	122	0	0	0	0	0		0
53740	Labor-Miscellaneous - Temp	125	0	0	0	0	0		0
53740	Electricity	222	2,487	2,995	4,493	2,800	2,500		2,500
53740	Telephone	225	274	659	1,025	265	1,200		1,200
53740	Repairs/Maint Storage Facilities	245(661)	2,253	2,790	2,790	1,500	2,000		2,000
53740	Outside Contract -T& D Exp	245(662)	0	0	0	500	500		500
53740	Repairs/Maint-Buildings	247	0	0	0	0	0		0
53740	Outside Contracted Services	290(662)	0	0	0	500	0		0
53740	Outside Contracted Services (StandPipr	290(672)	0	0	0	0	0		0
53740	Post office Box	311	0	0	0	0	0		0
53740	Outside Printing/Stationery	312	0	0	0	0	0		0
53740	Small Equipment	314(662)	3,998	3,477	3,500	2,600	5,000		5,000
53740	Operating Supplies-All Other	349-368	3,220	2,951	3,000	3,000	3,000		3,000
53740	Operating Suplies-Computer Maint	387	0	0	0	0	0		0
53740	Miscellaneous Expense	399	177	103	500	500	500		500
53741	Labor-Flushing Mains/Hydrants - Hrly	120	16,210	24	8,105	12,000	16,210		17,000
53741	Labor-Flushing Mains/Hydrants - OT	122	9	0	0	0	0		0
53741	Labor-Flushing Mains/Hydrants - Temp	125	0	0	0	0	0		0
53741	Outside Contracted Services	290	36,695	0	0	0	0		0
53741	Publication Fees - Flushing Mains	321	0	0	0	0	0		0
53742	Labor-Operating Main Valves - Hrly	120	416	122	180	150	2,000		3,100
53742	Labor-Operating Main Valves - OT	122	0	0	0	0	0		0
53742	Labor-Operating Main Valves - Temp	125	63	0	0	0	0		0
53743	Labor-Water Meter Testing - Hrly	120	242	2,407	3,200	4,200	2,500		2,500
53743	Labor-Water Meter Testing - OT	122	0	0	0	0	0		0
53743	Labor-Water Meter Testing - Temp	125	0	0	0	0	0		0
53743	Maint. Of Meters	253	17	0	0	0	0		0
53743	Outside Contracted Services	290	3,042	4,111	4,200	6,000	6,000		6,000
53744	Labor-Existing Meter Change - Hrly	120	7,721	12,305	15,000	10,000	10,000		10,000
53744	Labor-Existing Meter Change - Call Tim	121	48	0	0	0	0		0
53744	Labor-Existing Meter Change - OT	122	36	9	100	500	500		500
53744	Labor-Existing Meter Change -Temp	125	0	0	0	0	0		0
53745	Labor-Freeze Up/Thaw - Hrly	120	15,860	2,672	2,672	250	5,000		5,500
53745	Labor-Freeze Up/Thaw - Call Time	121	1,222	149	149	0	300		350
53745	Labor-Freeze Up/Thaw - OT	122	10,896	571	571	0	1,100		1,500
53745	Labor-Freeze Up/Thaw - Temp	125	1,020	0	0	0	0		0
53745	Contracted Svcs.-Trans./Distrib.	222-299	21,254	0	0	0	0		0
53746	Labor-Customer Complaints - Hrly	120	826	792	1,060	1,000	1,100		1,155
53746	Labor-Customer Complaints - Call Time	121	285	238	320	250	350		370
53746	Labor-Customer Complaints - OT	122	314	107	145	220	150		160
53746	Labor-Customer Complaints - Temp	125	0	0	0	0	0		0
53747	Labor-Diggers Hotline Locates - Hrly	120	14,036	9,981	13,500	14,000	14,000		14,700
53747	Labor-Diggers Hotline Locates - Call Tir	121	95	143	190	150	150		160
53747	Labor-Diggers Hotline Locates - OT	122	109	139	185	65	200		200
53747	Labor-Diggers Hotline Locates - Temp	125	0	0	0	0	0		0
53748	Labor-Water Service On/Off - Hrly	120	2,433	1,857	2,500	2,400	2,500		2,625
53748	Labor-Water Service On/Off - Call Time	121	285	244	330	550	330		350
53748	Labor-Water Service On/Off - OT	122	490	218	300	300	300		315
53748	Labor-Water Service On/Off - Temp	125	0	0	0	0	0		0
53749	Labor-Mapping & AS Builts	120	154	178	250	500	500		500
53749	Labor-Mapping & AS Builts OT	122	0	0	0	0	0		0
53749	Labor-Mapping & AS Builts - Temp	125	0	0	0	0	0		0
53750	Salaries	110	3,152	567	20,171	17,070	23,728		23,637
53750	GIS - Hrly	120	0	0	0	0	0		0
53750	GIS - OT	122	525	0	0	0	0		0
53750	GIS - Temp	125	220	0	0	4,000	6,400		6,400
53750	GIS - Temp OT	126	1,425	0	0	0	0		0
53750	GIS - Education/Training	157	0	0	0	450	500		500
53750	GIS Expenses	286-314	875	875	875	1,300	5,153		5,500
53751	Labor-Distribution Model - Hourly	120	26	0	0	0	0		0
53751	Labor-Distribution Model - Temp	125	0	0	0	0	3,000		3,000
53751	Distr. Model Expenses	286-290	2,079	1,495	7,000	21,600	7,100		7,200

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			ACTUAL	Y-T-D (at 10/31/15)	ESTIMATE	BUDGET	PROPOSED BUDGET	BUDGET CHANGE	FINANCIAL PLAN
EXPENSES									
TRANSMISSION / DISTRIBUTION EXPENSES (cont.)									
Maintenance Expenses									
53760	Maint. Reserv./Stand Pipes, Labor - Hrly	120	404	1,355	1,400	250	1,400		1,470
53760	Maint. Reserv./Stand Pipes, Labor - Call Time	121	0	0	100	100	100		105
53760	Maint. Reserv./Stand Pipes, Labor - OT	122	0	0	50	50	50		53
53760	Maint. Reserv./Stand Pipes, Labor - Temp	125	45	0	0	0	0		0
53760	Maint. Reserv./Stand Pipes, Other	247-250	5,312	37,765	41,079	220,000	10,000		10,000
53760	Maint. Reserv./Stand Pipes, Other	290	6,140	163,151	164,651	4,000	5,000		5,000
53760	Maint. Reserv./Stand Pipes, Other	314	0	0	0	500	500		500
53760	Maint. Reserv./Stand Pipes, Oper. Supp	326-349	0	521	778	0	500		500
53761	Maint. of Mains, Labor - Hrly	120	6,394	1,477	2,954	5,500	5,500		5,775
53761	Maint. of Mains, Labor - Call Time	121	100	0	100	300	300		315
53761	Maint. of Mains, Labor - OT	122	936	9	500	1,000	1,000		1,050
53761	Maint. of Mains, Labor - Temp	125	0	0	0	0	0		0
53761	Maint. of Mains, Labor - Out-of-Class P	137	19	0	0	0	0		0
53761	Maint. of Mains, Other	251-290	64,908	9,975	20,000	20,000	25,000		25,000
53761	Maint of Mains, Small Equipment	314	0	0	0	500	500		500
53761	Maint of Mains, Operating Supplies	349	0	139	0	0	0		0
53762	Maint. of Services, Labor - Hrly	120	2,031	1,324	1,800	4,000	4,000		4,200
53762	Maint. of Services, Labor - Call Time	121	48	0	0	0	0		0
53762	Maint. of Services, Labor - OT	122	98	0	0	0	0		0
53762	Maint. of Services, Labor - Temp	125	0	0	0	0	0		0
53762	Maint. of Services, Labor - Out-of-Class	137	0	0	0	0	0		0
53762	Maint. of Services, Other	252-290	33,189	18,588	24,000	20,000	32,400		37,000
53762	Maint. of Services, Small Equipment	314	221	0	500	200	500		500
53763	Maint. of Meters, Labor - Salary	110	0	1,147	1,147	0	0		0
53763	Maint. of Meters, Labor - Hrly	120	8,634	7,479	9,000	8,000	9,000		9,000
53763	Maint. of Meters, Labor - Call Time	121	53	0	0	50	0		0
53763	Maint. of Meters, Labor - OT	122	119	60	60	30	60		60
53763	Maint. of Meters, Labor - Temp	125	72	0	0	0	0		0
53763	Maint. of Meters, Other	253-349	5,881	4,346	4,400	5,000	1,000		1,000
53764	Maint. of Hydrants, Labor - Hrly	120	4,947	383	0	2,500	5,000		5,000
53764	Maint. of Hydrants, Labor - CallTime	121	0	0	0	0	0		0
53764	Maint. of Hydrants, Labor - OT	122	0	0	0	50	0		0
53764	Maint. of Hydrants, Labor - Temp	125	72	0	0	0	6,400		6,400
53764	Maint. of Hydrants, Other	254-349	6,983	2,391	2,400	41,000	30,000		40,000
53765	Maint. of Other Plant, Labor - Hrly	120	258	1,474	2,000	1,000	2,000		2,000
53765	Maint. of Other Plant, Labor - OT	122	0	0	0	0	0		0
53765	Maint. of Other Plant, Labor - Temp	125	72	0	0	0	0		0
53765	Maint. of Other Plant, Labor - Small Equ	314	0	0	0	100	0		0
53766	Maint. of Vehicles, Labor - Hrly	120	1,154	1,293	2,000	2,600	2,500		2,500
53766	Maint. of Vehicles, Labor - Temp	125	81	0	0	0	0		0
53766	Maint. of Vehicles, Out of Class Pay	137	0	0	0	0	0		0
53766	Maint. of Vehicles, Other	241-390	890	4,470	4,928	1,400	4,000		4,000
TRANSMISSION / DISTRIB.			304,622	309,858	380,607	447,050	271,031	(176,019)	290,408
CUSTOMER ACCOUNTS EXPS. (53770-53771)									
53770	Meter Reading, Labor - Hrly	120	16,679	12,393	16,600	16,500	16,830		17,167
53770	Meter Reading, Labor - Temp	125	9	0	0	0	0		0
53770	Meter Reading, Cont. Services	287	892	1,159	1,159	900	1,500		1,500
53770	Operating Supplies - Small Equip	314-387	716	1,547	1,553	1,000	1,000		1,000
53771	Treasurer/Finance Dir.-Labor	103	22,004	15,241	20,394	22,014	22,014		21,930
53771	Accounting/Collection-Labor - Salaries	110	0	0	0	0	0		0
53771	Accounting/Collection-Labor - Hrly	120	21,034	15,342	21,000	21,000	21,500		22,000
53771	Accounting/Collection-Labor - OT	122	253	5	0	0	0		0
53771	Accounting/Collection-Labor - Temp	125	65	0	0	0	0		0
53771	Longevity Pay	133	0	0	0	0	0		0
53771	Bonus/Incentive	139	500	0	0	0	0		0
53771	Employee Awards	172	107	0	0	0	0		0
53771	Labor-Less Recycling Wages	199	0	0	0	0	0		0
53771	Financial Audit Fees	213	5,300	5,450	5,450	5,500	5,700		5,900
53771	Contracted Services	281-290	5,261	6,937	7,322	3,400	7,700		8,300
53771	Postage, Misc.	310-317	6,050	4,799	7,450	8,100	7,450		7,450
53771	Bad Debt Expense	741	74	26	0	0	0		0
CUSTOMER ACCTS. EXPS.			78,944	62,899	80,928	78,414	83,694	5,280	85,247

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EXPENSES									
PRIVATE WELL PERMIT PROGRAM (53775)									
53775	Private Well, Labor - Hrly	110	0	0	0	0	0		0
53775	Private Well, Labor - Hrly	120	2,797	2,274	3,000	3,780	3,000		6,500
53775	Private Well, Labor - Temp	125	0	0	0	0	0		0
53775	Education & Training	157	0	0	0	0	0		0
53775	Outside Services Contracted	212-294	1,090	914	1,850	5,000	5,200		7,900
53775	Office Supplies	310-351	89	47	100	400	100		100
	PRIVATE WELL PERMIT PROG.		3,976	3,235	4,950	9,180	8,300	(880)	14,500
ADMINISTRATIVE & GENERAL EXPS. (53780)									
53780	Salaries-Administrator	101	4,266	369	4,716	4,568	7,228		7,200
53780	Salaries-Dir. of Public Works	102	2,721	3,405	49,016	32,918	51,617		51,419
53780	Salaries-Committee Members	105	213	0	806	806	806		806
53780	Salaries-Human Resources	107	4,463	395	5,151	4,463	5,151		5,131
53780	Salaries - Regular	110	46,915	37,142	0	13,833	0		0
53780	Hourly Wages, Regular	120	31,670	24,242	33,737	24,313	17,763		9,422
53780	Hourly Wages, Call Time	121	0	48	48	0	0		0
53780	Hourly Wages, Overtime	122	381	247	350	0	350		350
53780	Hourly Wages, Temp	125	0	0	0	0	0		0
53780	Vacation/Sick/Holidays	31/132/134	13,648	0	13,800	11,300	14,000		14,000
53780	Longevity Pay	133	0	0	0	0	0		0
53780	Meeting Pay-Clerical	136	183	0	269	269	269		269
53780	Bonus/Incentive Pay	139	3,000	0	0	0	0		0
53780	Social Security	151	23,255	14,410	24,006	23,597	26,805		27,025
53780	Wisconsin Retirement	152	22,619	13,599	21,343	20,975	22,505		22,693
53780	Health/Dental Insurance	154	48,698	26,712	38,976	36,170	41,980		47,175
53780	Life Insurance	155	574	456	542	535	591		597
53780	Worker's Comp. Ins.	156	13,520	1,428	10,915	8,815	8,978		8,986
53780	Employee Education/Training	157	2,000	1,611	1,610	500	5,000		5,000
53780	Coveralls/Clothing	162/346	1,127	839	1,495	1,200	1,515		1,515
53780	Employee Health Tests	164	111	97	175	175	175		175
53780	Income Continuation Insurance	167	0	0	0	0	2,131		2,150
53780	Less: Wages Allocated Elsewhere	196	(7,506)	0	0	0	0		0
53780	Less: Recycling Fringes	199	(373)	0	0	(370)	0		0
53780	Regulatory Commission	208	2,188	125	2,500	2,500	7,600		2,700
53780	Legal Services	212	3,587	0	2,500	2,500	10,000		10,000
53780	Architec/Engineering Fees	215	0	0	10,000	100,000	75,000		50,000
53780	Telephone	225	1,626	808	1,080	2,100	1,440		1,440
53780	Repairs/Maint - Other Mach	242	0	0	0	100	0		0
53780	Repairs/Maint - Building	247	780	0	0	0	0		0
53780	Outside Services Contracted	286-294	2,681	2,122	2,600	17,700	13,100		10,000
	--- Lumin Personnel Training Program	290	0	0	0	0	10,000		0
	--- Pay for Performance Study	290	0	0	0	0	5,000		0
53780	Office Supplies & Expenses	310-312	2,981	2,366	4,000	3,000	4,000		4,000
53780	Small Equipment	314	0	580	580	500	5,000		5,000
53780	Legal notices	321	0	0	0	100	200		200
53780	Subscriptions	322	109	0	0	100	0		0
53780	Membership dues	324	2,707	3,547	4,547	2,500	3,000		3,000
53780	Registration Fees	325	690	1,513	1,000	2,000	3,500		1,500
53780	Advertising	326	221	0	0	0	0		0
53780	Meeting /travel/lodging	332-336	2,461	1,772	1,600	2,050	5,750		3,350
53780	Transportation Exp. - Gas	351	13,188	6,767	10,151	13,000	13,000		13,000
53780	Misc. General Expenses	363-399	245	40	50	175	200		200
53780	Property Insurance	511-513	10,078	2,104	10,600	11,500	11,600		11,700
	ADMIN. & GENERAL EXPS.		255,027	146,744	258,163	343,892	375,254	31,362	320,003
OTHER OPERATING EXPENSES (53790)									
53790	Depreciation	541	557,601	479,167	575,000	575,000	575,000		575,000
53790	Payment in Lieu of Taxes	592	463,667	399,250	471,631	479,100	479,113		486,727
	OTHER OPER. EXPENSES		1,021,268	878,417	1,046,631	1,054,100	1,054,113	13	1,061,727
DEBT SERVICE (58300-59910)									
58300	Interest on Long-term Debt	621/622	76,278	37,500	71,370	71,370	63,564		54,944
59910	Amort. of Bond Discount	542	1,346	0	1,346	1,346	1,346		1,346
	DEBT SERVICE		77,624	37,500	72,716	72,716	64,910	(7,806)	56,290
EXPENSES			2,095,949	1,764,667	2,237,337	2,438,663	2,394,996	(43,667)	2,296,206
							Percent Budget Change	-1.79%	-4.12%
NET INCOME (LOSS) - before Cap. Contributions			206,523	58,019	(62,522)	(189,078)	(238,040)	(48,962)	(128,250)
NET INCOME (LOSS) - after Cap. Contributions			206,523	58,019	(62,522)	(189,078)	(238,040)	(48,962)	(128,250)

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.8.

**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **RECOMMEND AWARD OF 2016 SCHOFIELD AVE CONCRETE PAVEMENT MAINTENANCE PROJECT**

DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE; MONDAY, AUGUST 1, 2016
VILLAGE BOARD OF TRUSTEES MEETING; MONDAY, AUGUST 1, 2016**

POLICY QUESTION: Should the Property and Infrastructure Committee/Village Board recommend/award the 2016 Schofield Ave Pavement Maintenance Project to Norcon Corporation for a total bid price of \$91,825.00?

RECOMMENDATION TO: I make a motion to recommend/award the 2016 Schofield Ave Pavement Maintenance Project to Norcon Corporation for a total bid price of \$91,825.00.

LEGISLATIVE ACTION:

- | | | |
|---|---------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Resolution |
| <input checked="" type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | |
| | <input type="checkbox"/> Proclamation | |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: Street Operations Surface Maintenance (10-03-53310-236-000)
- Budget Line Item: _____
- Budgeted Expenditure: \$450,000 entire fund (\$80,000.00 was originally budgeted for these repairs)
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statute: 61.54: Public Works Bidding
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW:

Street Maintenance Plan for 2016 was included in the budget and reviewed at PIC on 4/4/2016.

BACKGROUND:

Schofield Ave from Normandy to Birch St has experienced joint failure and slab deterioration over the last few years. This past year in particular there was a concrete "blow up" near Pine St. in the eastbound lanes. This project is intended to repair those joint failures and broken slabs in the eastbound lanes from Normandy St to the Target/Ace entrance.

- Supplemental Briefer for Agenda Items under Consideration?
- Attachments

Bid Tab; 2016 Street Maintenance Plan; Page from Budget Book

BID TAB - UNIT PRICE SCHEDULE
2016 SCHOFIELD AVE PARTIAL DEPTH AND FULL DEPTH CONCRETE REPAIR
VILLAGE OF WESTON
BID OPENING WEDNESDAY JULY 27, 2016 @ 9:00AM

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	Cornerstone Pavers		CPR, Inc.		Norcon Corporation	
				UNIT PRICE	ESTIMATED COST	UNIT PRICE	ESTIMATED COST	UNIT PRICE	ESTIMATED COST
1	Concrete Pavement Partial Depth Repair Joint Repair	LF	1325			\$ 22.00	\$ 29,150.00	\$ 29.00	\$ 38,425.00
2	Concrete Pavement Full Depth Repair	SY	525			\$ 75.00	\$ 39,375.00	\$ 70.00	\$ 36,750.00
3	Concrete Pavement Partial Depth Repair Full Depth Adjustment	SF	110			\$ 22.00	\$ 2,420.00	\$ 40.00	\$ 4,400.00
4	Curb and Gutter Repair	LF	125			\$ 40.00	\$ 5,000.00	\$ 34.00	\$ 4,250.00
5	Manhole Adjustments	EA	4			\$ 400.00	\$ 1,600.00	\$ 375.00	\$ 1,500.00
6	Mobilization	EA	1			\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00
7	Traffic Control	LS	1			\$ 7,500.00	\$ 7,500.00	\$ 4,000.00	\$ 4,000.00
				TOTAL BID =		TOTAL BID = \$ 95,045.00		TOTAL BID = \$ 91,825.00	

Maintenance Treatment	Paver Rating	Length (miles)	Area (SY)	Estimated Cost	Contingency Projects	Bid Results	Comments
Chipseal (\$1.60/SY w/Polymers)							
Robinwood	7-8	0.72	12,740.00	\$20,384.00		\$16,843.47	Felth, Shawna, Danielle, Lora Lee
Rock Rapids	7-8	0.61	10,687.00	\$17,099.20		\$14,129.21	Hewitt, Wenonah, Rock Rapids
Zirbel/Louart	7-8	0.45	7,856.67	\$12,570.67		\$10,379.38	Roxann, Jacob, Cathy
Machmueller (Heuss to Jelinek)		0.36	7,261.67	\$11,618.67		\$10,530.86	
McIntyre		0.09	2,287.78	\$3,660.44		\$3,317.73	
Jelinek (BUS 51 to Normandy)		0.26	5,868.89	\$9,390.22		\$8,511.06	
Progress Way/Service Ln/Zinser St.		4.09	20,875.66		\$33,400.89		
Double Chipseal							
Subtotal		3.58	45,147.78	\$74,723.20	\$128,353.78	\$63,711.72	Under Budget by \$11,011.48
Reclamite/GSB-88 (Rejuvenators)							
Mount View West Area							
Neupert							
Alderson St.							
Subtotal		0.00	-	\$0.00	\$5,000.00	\$0.00	Should start exploring the use of rejuvenators as a way to keep our good roads good. Rejuvenators restore the asphaltic content into pavements to keep them flexible and thus reduces cracking and aging.
Micro-Surfacing (\$2.70/SY)							
River Park		0.60	10,566.67				
Volkman St		0.35	8,375.00	\$ 11,306.25	\$ 28,530.00	\$ 12,345.85	DJ Ln, Kellyland, JM Place, LeDuc (may need to be an overlay) Cost Split with Rothschild (\$22,612.50 is total cost)
Crosse Pointe							Birch, Franciscan, Meadow Rock, Stone Ridge, Crosse Pointe
Subtotal		0.95		\$ 11,306.25		\$ 12,345.85	
Overlays (\$60/ton & \$0.40/SY Pulv.) Thin Overlay (\$3.15/SY)							
River Pines		0.68	11,984.00	\$59,920.00		\$41,625.73	Ultra Thin with some Curb Repairs: Pine Ter, River Pines Ct, Oak Ter
Weston Ave (Alderson to Birch)		0.50	7,040.00	\$22,000.00		\$31,728.33	
Heesen St				\$7,500.00		\$7,500.00	Value added warranty work from Shorey to Weston Ave
Sandy Ln (Hewitt to Alex)					\$59,682.00		This road has broken up over the last two springs/winters. ~1000 tons of asphalt
Sandy Ln (Hewitt to Alan)					\$30,972.00		
Ultra Thin (Sandy Ln - Alan to Alex)					\$13,680.00		
Ultra Thin (Sandy Ln - Hewitt to Alex)				\$33,300.00		\$24,184.53	It would be an either or situation
Barbican			5,717				
Community Center Dr.							
Subtotal		1.51		\$122,720.00		\$105,038.59	
Rebuilds (\$60/ton - Use force account labor)							
Jones St.		0.32					Gravel Rd - Significant frost heave in spring 2016 caused impassable conditions, need to remove clay material and place sand and new base. Possibly Breaker Run in worst spots. Material is already on hand at Ryan St. and is funded through the Ryan St. Budget
Subtotal		0.00		\$0.00	\$0.00	\$0.00	
Cracksealing							
Major Streets				\$65,000.00	\$35,000.00	\$60,345.00	All streets to be chipsealed, micro surfaced and overlaid, check streets that have not yet received a treatment
Subtotal		0.00		\$65,000.00	\$35,000.00	\$60,345.00	
Patching							
Propane				\$750.00		\$750.00	
Chipseal Prep & Pothole Patching				\$3,000.00		\$3,000.00	Cold patch material
Surface patching				\$35,000.00		\$64,546.62	Overlays and some full section repairs (Callon Ave, Everest Ave, etc.)
Subtotal				\$38,750.00		\$68,296.62	
Concrete Repair							
Ross Ave Bridge @ EC River				\$35,000.00		\$55,765.00	Epoxy Deck and Fix Spalls
Full and Partial Depth				\$80,000.00		\$91,825.00	Schofield Ave, Westfield Blvd, Birch St
Sidewalk				\$5,000.00		\$2,000.00	
Curb Repair				\$5,000.00		\$2,000.00	Schofield Ave, Birch St., Alderson St.
Subtotal				\$125,000.00		\$151,590.00	
Brush Chipping				\$0.00		\$0.00	Moved to Recycling Fund
Material Processing (\$3.00/ton)				\$0.00		\$0.00	Hard Materials Handling Fund (53316) in 2016
Granite (For Shouldering) (\$3.75/Ton)				\$0.00		\$0.00	Shouldering Fund (53310-237) in 2016
Miscellaneous							
Seeding/restoration				\$0.00		\$0.00	
Tools/Parts				\$0.00		\$0.00	Costs should come out of respective funds: Landscaping (365), Operations
Equipment Rental				\$0.00		\$0.00	Supplies (390), Equipment Rental (299)
Yard Waste Site Maintenance				\$0.00		\$0.00	
Subtotal				\$0.00		\$0.00	
TOTAL				\$437,499.45	\$168,353.78	\$461,327.78	
Plus							
LRIP Funds				\$27,915.79		\$27,915.79	
Pavement Marking Fund Transfer						\$15,000.00	
NET TOTAL				\$409,583.66	\$168,353.78	\$418,411.99	
Contingency				\$40,416.34	-\$18,353.78	\$31,588.01	Leyburn: \$11,100, Buska \$6,750, Christiansen \$5,000, Meridian \$40,000

**VILLAGE OF WESTON
2016 OPERATING BUDGET
(and 2017 FINANCIAL PLAN)**

ACCOUNT #	ACCOUNT DESCRIPTION	2014 ACTUAL	2015 Y-T-D (at 10/31/15)	2015 ESTIMATE	2015 BUDGET	2016 DEPT. REQUEST	2016 PROPOSED BUDGET	2016 BUDGET CHANGE	2017 FINANCIAL PLAN
STREET OPERATIONS (53310)									
120	Hourly Wages	239,397	166,710	258,511	246,914	253,486	253,486		251,883
121	Call Time Pay	233	478	500	300	300	300		300
122	Overtime Wages	308	4,617	5,000	100	500	500		500
125	Temporary Wages	405	21	0	0	0	0		0
131	Sick Leave Payout	0	0	0	0	0	0		0
132	Vacation Payout	0	0	0	0	0	0		0
133	Longevity Pay	0	0	0	0	0	0		0
137	Out-of-Classification Pay	768	0	0	0	0	0		0
138	Standby Duty Pay	0	0	0	0	3,840	3,840		3,840
139	Bonus/Incentive Pay	9,000	0	0	0	0	0		0
151	Social Security	18,360	12,627	20,197	18,919	19,747	19,747		19,624
152	Wisconsin Retirement	17,408	11,675	17,953	16,817	17,036	17,036		16,931
154	Health/Dental Insurance	48,531	25,837	38,432	34,596	38,872	38,872		42,518
155	Life Insurance	958	441	720	1,029	738	738		681
156	Worker's Comp. Ins.	15,766	2,886	16,052	15,037	14,403	14,403		14,314
157	Education/Training	1,588	4,018	5,000	10,000	7,000	7,000		7,000
158	Unemployment Comp	0	0	0	0	0	0		0
160	Retirement Payout/Vac./Sick Time	0	0	0	0	0	0		0
161	Safety Glasses/Tests	352	213	350	350	350	350		350
162	Coveralls/Uniforms	1,450	309	1,500	2,000	2,000	2,000		2,000
164	Employee Health Tests	1,833	519	2,000	2,500	2,500	2,500		2,500
165	Personnel Testing	0	0	0	0	0	0		500
167	Post Employ. Health/Disability	0	0	0	0	1,613	1,613		1,603
199	Less: Recycling wages	(1,947)	0	(2,000)	(2,000)	(2,200)	(2,200)		(2,400)
	Personal Services	354,410	230,351	364,215	346,562	360,185	360,185	13,623	362,144
208	Regulatory Commission Fees	125	125	125	125	125	125		125
215	Architect/Engineering Services	0	18,420	18,420	0	10,000	10,000		10,000
225	Telephone	564	1,680	1,800	500	2,500	2,500		2,500
230	Centerline Painting	40,975	27,000	25,000	25,000	30,000	30,000		30,000
233	Dust Control	0	0	0	0	500	500		500
236	Surface Maintenance	361,806	340,801	357,900	375,000	600,000	450,000		450,000
237	Shoulder Maintenance	0	0	0	0	5,000	5,000		5,000
240	Diggers Locates-Signals/Lighting	0	0	0	0	0	0		0
241	Repairs/Maint.-Motor Vehicles	0	0	0	0	0	0		0
242	Repairs/Maint.-Other Machinery	0	4,954	5,000	0	5,000	5,000		5,000
247	Repairs/Maint.-Buildings	9,148	4,837	5,000	2,500	5,000	5,000		5,000
280	Copier Lease/Maint.	86	0	0	0	0	0		0
290	Purchased Services	485	6,099	6,100	2,500	500	500		500
296	Accident repairs/services	6,723	0	0	0	0	0		0
297	Refuse Collection Services	40	0	0	300	0	0		0
299	Equipment Rental	2,140	3,085	3,085	2,000	3,000	3,000		3,000
	Contractual Services	422,092	407,001	422,430	407,925	661,625	511,625	103,700	511,625
310	Office Supplies	78	484	500	1,000	4,000	4,000		500
311	Postage & Box Rental	39	126	150	50	150	150		150
312	Outside Printing	122	0	0	100	100	100		100
314	Small Equipment	0	87	100	2,500	8,000	8,000		9,000
321	Publication Notices	702	588	600	1,000	800	800		800
334	Commercial Travel Expenses	0	231	250	0	200	200		200
335	Meeting Expenses	169	0	0	0	0	0		0
336	Lodging	0	570	570	0	500	500		500
344	Oper. Supplies-Janitorial	5,959	4,714	6,000	6,400	6,000	6,000		6,000
346	Oper. Supplies-Clothing/Uniforms	2,531	1,960	1,800	2,100	2,100	2,100		2,100
349	Oper. Supplies-All Other	1,472	60	500	2,500	2,500	2,500		2,500
351	Maint. Supplies-Gas & Oil	87,787	46,130	60,000	85,000	85,000	85,000		85,000
352	Maint. Supplies-Motor Vehicles	704	92	100	0	250	250		250
353	Maint. Supplies-Parts	75,352	60,465	61,000	55,000	55,000	55,000		55,000
354	Maint. Supplies-Painting	0	0	1,000	1,000	1,500	1,500		1,500
355	Maint. Supplies-Electric/Plumbing	229	443	450	450	500	500		500
363	Other Supplies-Signage	8,421	1,248	5,500	7,000	1,250	1,250		7,000
365	Other Supplies-Landscaping/Trees	0	0	0	2,000	4,000	4,000		4,000
390	Other Supplies-All Other	837	8,737	9,000	750	1,000	1,000		1,000
	Supplies & Materials	184,402	125,935	147,520	166,850	172,850	172,850	6,000	176,100
808	Capital Equip-Computer Software	1,145	0	0	0	0	0		0
819	Capital Equip-All Other (New Box for tri-axle dump truck)	1,330	0	0	0	0	0		0
	Capital Outlay	2,475	0	0	0	0	0	0	0
	STREET OPERATIONS	963,379	763,287	934,165	921,337	1,194,660	1,044,660	123,323	1,049,869

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.9.

Village of Weston, Wisconsin
AGENDA ITEM
Requested for Official Consideration and Review

REQUEST FROM: **SHERRY WEINKAUF; CLERK**

ITEM DESCRIPTION: **OPERATOR LICENSES**

DATE/MTG: **BOARD OF TRUSTEES; WEDNESDAY, AUGUST 1ST 2016**

POLICY QUESTION:

RECOMMENDATION TO: Approve operator licenses for Courtney Jefferson, Janine Bodette, Tiffany Burnett, Angailica Davis, Dakota Ninabuck, Preston Zyduck, Siri Zeinert

LEGISLATIVE ACTION:

- | | | |
|--|------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- | | |
|---|-----------------------|
| <input checked="" type="checkbox"/> Budget Line Item: | Licenses and Permits |
| <input type="checkbox"/> Budget Line Item: | _____ |
| <input type="checkbox"/> Budgeted Expenditure: | _____ |
| <input checked="" type="checkbox"/> Budgeted Revenue: | \$47.00 / New License |
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- | | |
|---|---------------|
| <input checked="" type="checkbox"/> WI Statute: | 125.17 (1) |
| <input type="checkbox"/> WI Administrative Code: | _____ |
| <input type="checkbox"/> Case Law / Legal: | _____ |
| <input checked="" type="checkbox"/> Municipal Code: | Section 6.104 |
| <input type="checkbox"/> Municipal Rules: | _____ |
-

PRIOR REVIEW: No further review required at this time.

BACKGROUND: Operator license applications for Courtney Jefferson, Janine Bodette, Tiffany Burnett, Angailica Davis, Dakota Ninabuck, Preston Zyduck, Siri Zeinert were received by the Village and submitted to the Everest Metro Police Chief for background check. Ms. Courtney Jefferson was issued a provisional operator license on 7/25/2016, Ms. Angailica Davis was issued a provisional operator license on 7/14/2016, Ms. Siri Zeinert was issued a provisional operator license on 7/15/2016. Ms. Janine Bodette, Ms. Tiffany Burnett, Ms. Dakota Ninabuck, and Mr. Preston Zyduck were not issued provisional operator licenses. Chief Sparks completed all background checks and recommended approval of the regular operator licenses for: Courtney Jefferson, Janine Bodette, Tiffany Burnett, Angailica Davis, Dakota Ninabuck, Preston Zyduck, Siri Zeinert. All applicants meet the qualification to hold an operator license in the Village of Weston.

- Supplemental Briefer for Agenda Items under Consideration?
 Attachments?
-



Paid

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Tiffany Burnett BUSINESS NAME: Big Darts Space's Felly Club

ADDRESS: 1111 McIntosh St, Wausau, WI 54403

NEW ADDRESS: _____

BIRTH DATE: 8/17/1982

DRIVERS LICENSE #: B653-8138-2797-07

TELEPHONE NUMBER: 715-551-2088

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME _____ STATUTE #/ LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

[Signature] (APPLICANT SIGNATURE)

7/5/16 (DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-19-16
By [Signature]



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Janine Bodette BUSINESS NAME: TrailSide Bar & Grill
ADDRESS: 3320 Linwood Spgs Stevens Point WI
NEW ADDRESS: BIRTH DATE: 1-6-1986
DRIVERS LICENSE #: B330-4368-01 TELEPHONE NUMBER: 715-252-7930

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Janine Bodette
(APPLICANT (SIGNATURE))

7-21-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-22-16
By W. AD



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: Dakota Ninabuck **BUSINESS NAME:** The Kelly Club

ADDRESS: 6901 Trotzer Lane, Weston, WI 54476

NEW ADDRESS: _____

BIRTH DATE: 12/16/1995

DRIVERS LICENSE #: N612-1649-5456-03 **TELEPHONE NUMBER:** 715-297-5096

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ STATUTE # / LOCAL ORDINANCE _____

CHARGE _____ WHERE CONVICTED _____

DATE _____ PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Dakota Ninabuck
(APPLICANT SIGNATURE)

7/11/2016
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED 7-14-16
W. A.



Provisional
pd given

OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Courtney Jefferson BUSINESS NAME: The Store (501)
 ADDRESS: Rte 4100 Trail Rd. Rinole, WI. 54471
 NEW ADDRESS: _____ BIRTH DATE: 06/15/1993
 DRIVERS LICENSE #: _____ TELEPHONE NUMBER: (715)-203-6419

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME Courtney Jefferson STATUTE #/ LOCAL ORDINANCE _____
 CHARGE disorderly conduct WHERE CONVICTED Wausau
 DATE June 2012 PENALTY _____ MISDEMEANOR _____ FELONY _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Courtney Jefferson
(APPLICANT SIGNATURE)

07/25/10
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-26-10
By W. SP



OPERATOR LICENSE APPLICATION

Provisional
7/14/16 given

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

NAME: Angailica M Davis

BUSINESS NAME: The Jim

ADDRESS: 2711 Jelinek Avenue #D, Weston, WI 54476

NEW ADDRESS: 311 1/2 Main Mosine WI 54485 **BIRTH DATE:** 05/26/1971

DRIVERS LICENSE #: D1200137168602

TELEPHONE NUMBER: (715)302-4469
715 432 9628

APPLICANT NOTICE:

1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME Angailica Davis **STATUTE #/ LOCAL ORDINANCE** Weston

CHARGE Disorderly fine **WHERE CONVICTED** Weston

DATE 2010 **PENALTY** fine **MISDEMEANOR** _____ **FELONY** _____

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Angailica Davis
(APPLICANT SIGNATURE)

6/30/16 7/2/16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED

Date 7-14-16

By [Signature]



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

This license could be denied if it is determined the applicant intentionally omitted or provided false information on this application

Please review the information below and correct any errors shown:

Commerce Crossing

NAME: Preston S Zydulc

BUSINESS NAME: Wagner Shell

ADDRESS:

NEW ADDRESS: 4803 Shirley Ave

BIRTH DATE: 10/19/95

DRIVERS LICENSE #: 2320-6779-5379-02

TELEPHONE NUMBER: 715-573-9597

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks on all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted by the Village Board, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
4. Because application fees offset the cost to process your application, the fees are non refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? [X] NO [] YES (Complete arrest or conviction information below)

NAME STATUTE #/ LOCAL ORDINANCE
CHARGE WHERE CONVICTED
DATE PENALTY MISDEMEANOR FELONY

List additional information regarding arrest / conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK

Preston Zydulc
/APPLICANT (SIGNATURE)

7-22-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

APPROVED
Date 7-26-16
By [Signature]

provisional given



OPERATOR LICENSE APPLICATION

LICENSE TYPE: Operator License

Please review the information below and correct any errors shown:

NAME: SIRI ZEINERT

BUSINESS NAME: CRANE MEADOWS

ADDRESS: N6728 CARDINAL LN, WITTENBERG, WI 54499

NEW ADDRESS: _____

BIRTH DATE: 07/15/1998

DRIVERS LICENSE #: Z563-7899-8755-09 **TELEPHONE NUMBER:** 715-881-1785

APPLICANT NOTICE:

- 1. The VILLAGE performs background checks of all applicants. The VILLAGE OF WESTON may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- 2. The VILLAGE OF WESTON does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- 3. Even if your license has been granted by Council, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.
- 4. Because application fees offset the cost to process your application, the fees are non-refundable regardless of whether you obtain a license or not.

Have you been arrested, or have charges pending or been convicted of any offenses, or violations or any federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

NAME _____ **STATUTE # / LOCAL ORDINANCE** _____

CHARGE _____ **WHERE CONVICTED** _____

DATE _____ **PENALTY** _____ **MISDEMEANOR** _____ **FELONY** _____

List additional information regarding arrest/ conviction information on the back of this application.

I hereby testify the above information is true and correct. I agree, in consideration of the granting of this license to comply with the laws of the State of Wisconsin, the VILLAGE OF WESTON Municipal Code and the rules and regulations of the various regulatory agencies and commissions of the VILLAGE OF WESTON pertaining to the supervision of activities permitted under the license for which this application is made. I understand this license may be revoked by the VILLAGE OF WESTON according to the law.

Note: If you renew by mail and have not received your license by the end of June, please call the VILLAGE OF WESTON CLERK


(APPLICANT SIGNATURE)

7-15-16
(DATE)

Remit completed application with payment to:

VILLAGE OF WESTON
VILLAGE CLERK
5500 SCHOFIELD AVE, WESTON, WI 54476

Approved 7-27-16


MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.10.

**Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

Monday, July 18, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Hodell, Donner, Weinkauff, Wodalski, Crowe, Tatro, Wehner and Lenhard. Everest Metro Chief Sparks and SAFER Deputy Fire Chief Finke were also in attendance. There were approx. 25 other audience members present.

4. **Request for silencing of cellphones and other electronic devices.**
Ermeling requesting the silencing of cellphones and other devices.

B. Correspondence and comments from the public.

5. **Acknowledgement of scheduled visitors.**
Ermeling acknowledged the Boy Scouts in attendance.

C. Presentations.

6. **Recognition of Tamera Hansen's community service.**
Guild and Ermeling recognized Tamera Hansen for her service to the Community Life and Public Safety Committee.

D. Hearings.

7. **Open Hearings and hear comments from the public and Board of Trustees.**
Ermeling opened hearings

Audio tape recordings of the full testimony for each hearing is on file in the Clerk's Office. Files are named vb071816-1, vb071816-2 and vb071816-3. Exhibits A-D and 1-28, which were made part of this record are also on file in the Clerk's Office.

- **Operator License for Jesse Bartnik.**
Jesse Bartnik was not present for the hearing. Weinkauff said he was notified of hearing. No further action is required. The license was previously denied by the Board.
- **Class B Beer License for Crafties, LLC, 4103 Schofield Avenue.**
Keith Rybacki, IMR BP, explained that this business would be a one of a kind craft beer serving room where customers can taste one ounce samples before purchasing the beer. He is also hoping that customers will buy other items from his store such as pizzas and snacks. This will be small and safe. This is not a big bar atmosphere. This is a different concept. The capacity is 13 people. The one-ounce sample

will be free with the hope that the customer will buy the craft beer if they like it. They began the purchase process for all the equipment. They also hired employees for the business. The license was denied based on traffic issues and he does not understand the denial. The traffic concerns were addressed. He respectfully requests the Board to reconsider the denial of the license. Schuster asked if all employees will enforce the capacity of 13 customers at one time. Keith said yes. Ermeling said the beer sampling can be done under the current license for IMR. Julie Rybacki said she supports this and feels this is a cutting edge idea. Irv Rybacki said Keith is a good business man doing this to enhance the business. Evan Johnson, 7805 Callon Ave, said the Camp Phillips/Schofield Avenue intersection is very busy and not safe. He also feels the Rybacki's want to put gambling machines in there. He does not feel this is a legitimate business. Schuster said he asked Mr. Rybacki on 3 separate occasions about the gambling machines and he has always said no to putting them in. Evan said once the license is issued he can put the machines in. There was a short discussion on the pay out of the machines and it being illegal. Sharon Rybacki said this is a whole different business and feels this will enhance the current business. Kim Rybacki said her brother Keith has a good reputation and is regarded highly in the business world. He's got the intelligence to not break the law. He is only looking to enhance the business. Evan said he was already breaking the law when he had the machines in the store. Ermeling said she is also concerned with other convenient stores wanting to do the same thing.

- **Alpine Mobile Home Park License, 1919 Schofield Avenue.**

Greg Stacker and Lee Turonie with Pietz, VanderWaal, Stacker & Rottier, said they were representing The Alpine Mobile Home Park. Mr. Turonie said according to Chapter 46 of the Village's ordinance the Mobile Home Committee is the body to make decisions regarding the decision of mobile home parks and he is concerned the Village Board may not be the appropriate body to make the decision on the license. He also said the Village is issuing licenses for license terms that it is not allowed to. Marathon County provided an inspection report for Alpine where they identify four issues and state that Alpine has 11 more months to hear those issues. He said the Village reliance on its nuisance ordinance is unenforceable and going to be very troublesome. The Constitutional due process is not satisfied by the Village's current procedure. The remainder of the Village's complaint against Alpine is denied and they intend to introduce evidence specifically refuting the Village's accusations. (A copy of a letter addressed to the Village from Lee Turonie, dated July 18, 2016 is attached and made part of the record). Testimony continued regarding a letter sent to the mobile home park earlier this year. It was indicated that pictures of the park, taken by the Village, were not labeled. An open record request was made for all mobile home complaints and there was only one concerning Alpine. There was a Short discussion on the law firm representing both SAFER and Everest Metro Police Department. Village Attorney Yde, with Strasser & Yde Law Firm, said the village's ordinance is inconsistent with the state statute. The Village is proceeding under state statute on this issue. Ostrowski feels we should send this issue to the Mobile Home Committee.

Motion by Ostrowski, second by Porlier to refer this to the Committee. Q/ Attorney Yde feels this would be an issue since the Village ordinance violates state law at this time. Ermeling said the ordinance is old and needs to be revised. Attorney Yde said state law provides for more due process.

Yes Vote: 2	No Votes: 5	Abstain: 0	Not Voting: 0	Result: Failed
Trustee	Voting			
Ermeling, Barb	NO			
Berger, Scott	NO			
Ostrowski, Kevin	YES			
Schuster, Fred	NO			
Ziegler, Jon	NO			
White, Loren	NO			
Mark Porlier	YES			

Testimony Continued.

Building Inspector Tatro reviewed his Report on Alpine Mobile Home Park, dated June 27, 2016. Staff has had multiple discussions with the Mobile Home Operator over the last couple of years. Staff is recommending denial of the license because there are multiple outstanding issues.

Motion by Schuster, second by Ziegler to approve taking a five-minute recess.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Testimony continued between Alpine’s attorney, Attorney Yde and Building Inspector Tatro. (This testimony begins on the second audio named “**vb071816-2**”).

Motion by White, second by Porlier to approve taking a five-minute recess.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Testimony continued between Alpine’s attorney, Attorney Yde and Planning and Development Director Higgins (This testimony begins on the third audio named “**vb071816-3**”).

Higgins reviewed a letter that was sent to Park Operator of Alpine Mobile Home Park. She commented that staff tried to work with the Mobile Home Park instead of writing citations. Testimony continued between the Attorneys and Higgins.

Barbara Rolan testified against the complaint. She also had new photos of the Park and those photos were made part of the record and marked as Exhibits 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, and 19.

Attorney Yde reviewed the exhibits and asked Barbara Rolan questions. Testimony continued between Alpine’s Attorney, Attorney Yde and Barbara Rolan.

Richard Roshotik, a tenant of Alpine Mobile Home Park, was invited to speak. He said he has lived in the mobile home park for 24 years and has had no problems, except for noise that comes from Wiggly Field. He said the new management has done an awful lot of work. He is not aware of any problems with any of the tenants. Testimony continued between Attorney Yde and Mr. Roshotik.

Testimony continued between Attorney Yde and Building Inspector Tatro regarding permits.

Testimony continued between Assistant Planner Wehner, Alpine’s Attorney and Attorney Yde regarding permits.

Testimony continued between Alpine’s Attorney and Building Inspector Tatro, regarding building permits.

Testimony continued between Alpine's Attorney and Julie Stoltz, friend of Ken Ruether, regarding building code violations and permits.

8. Close Hearings.

Ermeling closed the hearings for Crafties and Alpine Mobile Home Park at 9:24 p.m.

D. Consent Items for Approval

9. **Ordinance No. 16-033 to approve the rezoning of land from AR Agriculture Residential to LI Limited Industrial, on 3.857 acres of land located in the SW ¼ of the SE ¼ of Section 23.**
10. **Approve Resolution No. 2016-013 adopting road right-of-way dedication for Weston Avenue identified in the proposed CSM map for 8505 Progress Way located in Section 23.**
11. **Acknowledge the summary of the 5/19/2016 – 5/21/2016 Spring Bulk-Item Drop-Off.**
12. **Approve the reinstallation of a stop sign on Community Center Drive at Birch Street.**
13. **Appointment of Robert Kienbaum to the Community Life & Public Safety Committee.**
14. **Approve the Operator Licenses.**
15. **Accept resignation from Tamera Hansen.**
16. **Approve June 1, 2016 Board of Trustee Minutes.**
17. **Approve June 6, 2016 Board of Trustee Minutes.**
18. **Approve June 20, 2016 Board of Trustee Minutes.**
19. **Approve June 14, 2016 Board of Review Minutes.**

Motion by Schuster, second by White to approve Consent Items D9 to D19.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

20. Items removed from Consent Approval (if any).

There were no items removed from Consent.

E. Reports from Committees, including approval of draft meeting minutes (if any).

21. **Community Life, and Public Safety.**
22. **Community Development Authority.**
23. **Everest Metro Public Safety.**
24. **Finance.**
25. **Parks and Recreation.**
26. **Personnel.**
27. **Plan Commission.**
28. **Property & Infrastructure.**
29. **SAFER Board of Directors.**
30. **SAFER Fire Commission.**
31. **Zoning Board of Appeals.**

Motion by White, second by Ostrowski to acknowledge Items E21, E25, E26, E27 E29 and E30.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

F. Reports from Departments (Directors may be dismissed following reports).

32. Clerk.

Weinkauf said staff has been busy preparing for the August 9th Partisan Primary Election.

33. Everest Metro

Sparks said his report is attached to meeting agenda packet.

34. Finance.

Jacobs reported the Everest Metro audit should be approved next week.

35. Operations.

No comments.

36. Parks & Recreation.

No comments.

37. Planning & Development.

No comments.

38. Public Services.

Donner reported project activity will begin on the Mesker/Colleen and Ross Avenue lift stations. The Services division has been working on all the medians and the replacement of mulch has been completed.

39. S.A.F.E.R. District

Finke said there have been no major incidents to report. There have been some small fires in the new mulch. The department is working on implementing a new phone app called PulsePoint. They are also working on some outside funding for use of this app.

40. Technology Services.

No comments.

G. Regular New Business.

41. Recommendation from Clerk to deny the Operator License for Jesse Bartnik.

No action required.

42. Recommendation from staff to approve the Class B Beer License for Crafties, LLC.

Motion by Ziegler, second by Schuster to approve the Class B Beer license for Crafties, LLC, contingent on not allowing any gaming/gambling devices in the establishment. Q/ Schuster asked how long it would take to enact an ordinance to disallow gaming/gambling devices within the Village. Attorney Yde will look into seeing if this is something the Village could do. Schuster then withdrew his second on the motion. Motion by Ziegler, second by White to approve the Class B Beer license for Crafties, LLC, contingent on not allowing any gaming/gambling devices in the establishment. Q/White wanted a point of clarification added to the record to include that Ziegler and White voted to approve the license at the last meeting. He said Mr. Rybacki had stated that all 7 of the board members voted against it.

Berger is opposed to this because he feels many more requests will come to the Board like this from other convenient stores. He said there is enough places in Weston with alcohol. Ermeling is opposed and feels this is not something the Village should promote. She said the current license allows them to do sampling of beer inside the convenient store. Ziegler said he included in his motion to not allow the gambling machines. Ermeling said once he has the license the Village can't prevent him from putting machines in there. There was a short discussion on issuing amusement licenses and having a local ordinance on gambling machines.

Yes Vote: 3 No Votes: 4 Abstain: 0 Not Voting: 0 Result: DENIED

Trustee	Voting
Ermeling, Barb	NO
Berger, Scott	NO
Ostrowski, Kevin	YES
Schuster, Fred	NO
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	NO

43. Recommendation from staff to deny the license for Alpine Mobile Home Park.

Motion by Schuster, second by Berger to deny the license for Alpine Mobile Home Park. Q/ Ermeling said the Board was not made aware of the current condition of the park. She is concerned with the denial of this license at this point. Porlier said there seems to be some communication issues between the Mobile Home Park Operator and Village staff. Jacobs said Alpine's 2015 personal property tax is delinquent in the amount of \$20.18. Barbara Rolan said she would pay that and Jacobs said he would give her a receipt after the meeting. Yde suggested that if the Board is going to revoke the license they give them 45 days or longer so that people have time to move. *Schuster and Berger withdrew their original motion.* Schuster said the park has been neglected for a number of years and there was no reinvestment for many years. He also said we need to set limits for completion of work. Attorney Yde said it was a better option to give the park a 6-month license instead of revoking their license even though the statutes don't say that can be done. Guild suggested giving the park one year to bring things into 100 percent compliance. Staff will do quarterly inspections on the progress. White suggested 90 percent compliance instead of 100 percent. Guild suggested holding a June 5, 2017 hearing. Yde said whenever the Board has the evidence to revoke the license they can do that at that time. Schuster said citations will now be issued as requested. *Motion by Schuster, second by Porlier to renew the license for Alpine Mobile Home Park through June 30, 2017, and anytime the park is not in compliance the Board will move forward to revoke the license.*

Yes Vote: 6 No Votes: 1 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	NO
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

44. **Recommendation from Clerk to deny the Operator Licenses for Alyssa Schmidt and Tory Lee.**

Motion by White, second by Ostrowski to deny the Operator License for Alyssa Schmidt due to the fact she has four drug/alcohol offenses in the last five years on her record.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Motion by White, second by Berger to deny the Operator License for Tory Lee due to the fact he checked “No” on his application and has multiple arrests /convictions, along with an outstanding warrant on his record.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

H. Report from the Administrator.

45. S.A.F.E.R. Charter agreement.

Guild said legal counsel has reviewed the charter agreement. There were significant errors in the document and once corrected the document will be distributed.

I. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility:

46. Consider compensation and performance evaluation data of the Village Administrator.

47. Reconvene into open session and take action on items discussed in closed session, if necessary.

The Board members did not convene to closed session.

J. Remarks from Trustees (No Board action will be taken for this agenda item).

Ziegler and Berger will both be absent from the August 1st meeting.

- K. Remarks from the President (No Board action will be taken for this agenda item).**
No comments.
- L. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**
No comments.
- M. Set next regular meeting date for Mon, August 1, 2016.**
- N. Adjourn.**

Motion by Schuster, second by Ziegler to adjourn the meeting at 10:07 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Sherry Weinkauf, Clerk

PIETZ, VANDERWAAL, STACKER & ROTTIER, S.C.

ATTORNEYS AT LAW

530 JACKSON STREET

P. O. BOX 1343

WAUSAU, WISCONSIN 54402-1343

TELEPHONE

(715) 845-9211

FAX

(715) 842-9317

JOHN W. KELLEY

COLIN D. PIETZ

PETER C. GUNTHER

OF COUNSEL

E-MAIL

turonie@pvslaw.com

SHANE J. VANDERWAAL
GREGORY J. STACKER
STUART R. ROTTIER
LEE D. TURONIE
JAMES R. KURSZEWSKI

July 18, 2016

Village of Weston
Board of Trustees
5500 Schofield Ave.
Weston, WI 54476

HAND-DELIVERED

Re: Public Hearing on the Mobile Home Park License for Alpine Mobile Home Park

Dear Members of the Board of Trustees:

Please be advised that this law firm has been retained by Alpine Mobile Home Park ("Alpine") to represent them in matters related to their Mobile Home Park License from the Village of Weston ("Village"). We are aware that this matter is scheduled for a public revocation hearing at the Weston Village Hall on July 18, 2016 at 6:00 p.m. This letter summarizes some, but not all of the legal issues that Alpine is challenging.

1. Only the Village's Mobile Home Committee may enforce mobile home park licensing issues. Municipal Code of the Village of Weston, Wisconsin ("Code") § 46.102.

The Mobile Home Committee is created by Village ordinance and therefore meets the definition of a body required to give open meetings law notices pursuant to Wis. Stat. § 19.82(1). There have been no notices of any meetings of the Mobile Home Committee to enforce Code ch. 46 on mobile home park licenses. It is unclear whether the Village has simply not met with the appropriate body on mobile home park licenses this entire time or that it has been continually violating the open meetings law.

The Village Board of Trustees ("Board") in enacting ch. 46 of its Code delegated all enforcement of mobile home park licensing to the Mobile Home Committee. Code § 46.102. As a result that is the only Village body with such authority. The Board does not possess any such authority. This is important because any Village actions that are contrary to its own ordinances are void as *ultra vires*, or void as beyond its particular authority. *Wisconsin Elec. Power Co. v. Outagamie County*, 2008 WI App 75, 311 Wis. 2d 746, 752 N.W.2d 388. *See also, Wagner v. Town of Menasha*, 207 Wis. 2d 643, 559 N.W.2d 923 (unpublished, Ct. App. 1996) (Court reversed municipality's decision not to renew a mobile home park license because municipality did not follow its own ordinance procedures in order to do so.)

That is to say, a body other than the Mobile Home Committee cannot make any decisions regarding a mobile home park license that would be other than on its face unenforceable.

2. The Village cannot issue a mobile home park license for a term of less than one (1) year. Wis. Stat. § 66.0435(6).

“Renewal of license. Upon application by any licensee, after approval by the licensing authority and upon payment of the annual license fee, the clerk of the licensing authority shall issue a certificate renewing the license for another year, unless sooner revoked. The application for renewal shall be in writing, signed by the applicant on forms furnished by the licensing authority.”

Pursuant to Wis. Stat. § 66.0435(6), Alpine applied for a renewal license including payment of the annual fee and such application was approved by the Village. Under those circumstances, the statutory authority for municipalities to require and issue mobile home park licenses uses the mandatory “shall” to direct the municipal clerk to issue “the license for another year.” *Id.* The municipal clerk is a ministerial position in municipalities, not a discretionary position such as a board member (boards are legislative bodies). The exercise of ministerial duties by the clerk, such as issuing the mobile home park license for another year, is not discretionary.

Code ch. 46 cannot deviate from the statutory language on the license issuance process. Section 66.0435 is a specific grant of authority to municipalities in Wis. Stat. Ch. 66. Wisconsin Cities and Villages have home rule, where they can create ordinances that vary from state statutes only regarding the village and city charter ordinance chapters of Wis. Stat. chs. 61 & 62, not Wis. Stat. ch. 66 on general municipal law.

It was improper for the Village to issue Alpine a mobile home park license for less than a year in duration. Any attempt by the Village to enforce an “expired” license for a shorter period of time can be met with a declaratory lawsuit by Alpine that they in fact were issued an annual license by the Village as required by the statute.

3. Marathon County has given Alpine the right to cure its identified health concerns within the next eleven (11) months.

The Marathon County Health Department issued Alpine a “Mobile Home Park Establishment Inspection Report” signed by Sanitarian Sara Brown on June 6, 2016. The report also contains the statement that “the violations in operating procedure or physical arrangement indicated below must be corrected by the next routine inspection or by a date specified in this report.” The report then identifies only four (4) observed violations and does not list a date specified for correction.

The routine County health inspection is made on an annual basis. Therefore, Alpine has another eleven (11) months to correct the four (4) identified health concerns of Marathon County. This report is not a sufficient basis on which to revoke Alpine's license. In fact, the brevity of this report undermines the credibility of the Village's own complaint regarding any health issues.

4. The Village reliance on its nuisance ordinances is unenforceable.

Municipalities may regulate public nuisances, but not private nuisances. *City of Milwaukee v. Milbrew, Inc.*, 240 Wis. 527, 533, 3 N.W.2d 386 (1942); *But see* Code § 46.113. The Village may only pursue Alpine for perceived public nuisances. Meanwhile, the Village's Code ch. 50 on nuisances is forty (40) pages long, including twenty-nine (29) pages devoted to "property maintenance" alone. Many of these alleged violations by Alpine amount to nothing more than appearance factors, which are not properly public nuisance issues. Furthermore, Alpine is screened from view of the public street and other properties by fencing. Who is the alleged victim of these "public nuisance" appearance issues?

"The existence of a nuisance depends upon whether there is a physical injury to property or occupant resulting from a use, and a municipality's interest is aroused only when the injury is substantial, the facts are weighty and important, and the public is affected."

Milbrew, at 531. Alpine has state and federal constitutional safeguards against the overbroad misuse of nuisance allegations. *Id.* at 532-533. It is not to be tolerated under the laws in this country that a municipality should create a mere declaration that something is a nuisance just because a person or the Village might perhaps find some offense to the present conditions. *Id.* at 533. In other words, it is not permissible for the Village to create and enforce nuisance ordinances that would place nearly every property in the Village into theoretical violation. *Id.* Yet such is the case with the Village's overbroad nuisance chapter.

Public nuisance ordinances can only be enforced where some person has a tangible, substantial injury and all potential violators must be treated with the same degree of fairness. *Id.* at 535. The court in the *Milbrew* case overturned a public nuisance ordinance conviction despite the prosecution having several witnesses who claimed to be "offended" by a local smell-producing business. This was in sharp contrast to the people who lived in the area, as there was no evidence that local residents were seeking to move away from that facility. *Id.* at 536.

In other words, the Village, or the Village's Administrator on behalf of the Village, cannot just declare the Village's mobile home parks offensive and use that as a reasonable basis to either prosecute alleged public nuisance violations or revoke a mobile home park license. *See Guild, Daniel*, Letter from the author to the owners/operators of mobile home parks in the Village of Weston, November 20, 2015:

“In the process of familiarizing myself with the Village, it did not take long to realize that many of the mobile home park properties are maintained poorly. It is my opinion, that my use of the term ‘poorly’ is a severe understatement. Some of these properties, I could describe as a horrible eyesore. Some of these properties, I could describe as an embarrassment. Some of these properties, I would find it to be morally repugnant to rent to fellow human beings. Some of these properties have been a blight on this community for far too long.”

This statement has detrimentally affected the Village’s position in regard to the enforcement of its already overbroad nuisance ordinances.

Aesthetics are not regulated by public nuisance ordinances, only tangible injuries are public nuisances, and overbroad ordinances together with clearly biased official statements make the Village’s enforcement efforts against Alpine look legally unreasonable.

5. Constitutional due process is not satisfied by the Village’s current procedure.

Alpine was given a notice of a public hearing regarding their mobile home park license. They were not given a complaint, although they later acquired one due to their own diligent actions. The information packet for the Board that was posted to the Village website was also not delivered to Alpine.

The Village’s complaint contains numerous unspecified allegations. Other “complaints” are referred to but not included or identified. Numerous pictures appear in the Board’s information packet for the hearing without any labels or identifiers.

Revoking a license under these circumstances will not satisfy the due process protections that are guaranteed to Alpine by the state and federal constitutions.

6. The remainder of the Village’s complaint against Alpine is denied.

Alpine intends to introduce evidence specifically refuting the Village’s accusations.

Importantly it must be understood that Alpine contains a variety of older mobile homes. These existing mobile homes are not subject to the Wisconsin Uniform Dwelling Code. Wis. Stat. § 101.65(1)(a). The U.S. Department of Housing and Urban Development only enforces Manufactured Home Construction and Safety Standards for units built after 1976. Finally, these same mobile homes most likely predate any Village zoning ordinances and therefore may continue as prior nonconforming uses that are completely legal. Wis. Stat. § 62.23(7)(h).

Village of Weston
July 18, 2016
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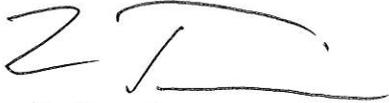
Alpine made a public records request of the Village for copies of all complaints received regarding the four (4) mobile home parks in the Village in the past few years. Alpine received records going back to January 2010 and there is only one complaint related to Alpine. However, that complaint dated March 3, 2014 and addressed to Mr. Gordon Seewald concerns only the interior of his unit and is not a complaint against the Alpine Mobile Home Park.

Only the current mobile home park licensing year is relevant. For any complaints to be relative to this year's license consideration they must be concerning this licensing year and not any past years. Former licenses that have expired are not relevant to a revocation or nonrenewal process. Wis. Stat. § 66.0435(2)(d); see *Williams v. City of Lake Geneva*, 2002 WI App 95, 253 Wis. 2d 618, 643 N.W.2d 864. The Board's information packet contains allegations as to past irrelevant information and also contains completely irrelevant information to a mobile home park license, such as the Plat of Survey documents. (Boundary disputes, if any, are purely private causes of action and do not involve municipalities in any regulatory capacity. Wis. Stat. ch. 893.)

Without waiving any additional defenses, based on the above arguments Alpine contests any Village action to nonrenew or revoke its mobile home park license at this time.

Sincerely,

PIETZ, VANDERWAAL, STACKER & ROTTIER, S.C.

A handwritten signature in black ink, appearing to read 'LDT', with a long horizontal flourish extending to the right.

Lee D. Turonie
LDT/ldt

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – C.11.

**VILLAGE OF WESTON
REQUEST FOR CONSIDERATION**

AGENDA ITEM DSCRPTN: VOUCHERS – PAYMENT OF VILLAGE EXPENDITURES.

FOR CONSIDERATION AT: BOARD OF TRUSTEES; MONDAY, AUGUST 1, 2016

LEGISLATION TYPE: ACKNOWLEDGE | **MOTION** | ORDINANCE | POLICY | RESOLUTION

RECOMMENDATION TO: Approve payment of Village expenditures (vouchers) for the period of 06/17/2016-07/28/2016 in the grand total amount of \$1,600,701.34. Check numbers were #43641-43992.

REPORT PREPARED BY: JOHN JACOBS; FINANCE DIRECTOR/TREASURER

BACKGROUND: Vouchers were received by the Finance Department from various departments during the period of 06/03/2016-07/28/2016 for payment. All invoices were reviewed for proper authorized approval by a department manager or supervisor, prior to processing for payment. Finance Director Jacobs reviewed the voucher register report, prior to the accounts payable checks being printed and mailed.

FISCAL IMPACTS:

Budget Line Item: Various – across all departments and funds
Budget Line Item: _____
Budgeted Expenditure: Various – across all departments and funds
Budgeted Revenue: _____

STATUTORY REFERENCES:

Wisconsin Statute: 66.0607(4)
Administrative Code: _____
Municipal Code: _____
Judicial Ruling: _____

FURTHER REVIEW: No further review required at this time.

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43641									
06/16	06/17/2016	43641	20264	BROCK WHITE COMPANY	12666607-00	CATCH BASIN REPAIR PARTS	1	10-03-53310-35	110.85
06/16	06/17/2016	43641	20264	BROCK WHITE COMPANY	12667160-00	SURFACE MAINT	1	10-03-53310-35	263.72
06/16	06/17/2016	43641	20264	BROCK WHITE COMPANY	12668769-00	CONCRETE SUPPLIES	1	10-03-53310-35	304.44
06/16	06/17/2016	43641	20264	BROCK WHITE COMPANY	12668837-00	SURFACE MAINT	1	10-03-53310-35	51.36
Total 43641:									730.37
43642									
06/16	06/17/2016	43642	21272	CHA, MAIXENG	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND: SANDHILL PK RENTAL 6/5/16	1	10-00-23160-00	25.00
Total 43642:									25.00
43643									
06/16	06/17/2016	43643	3220	CONTROL CONCEPTS TECH	442742-001	ELECTRONIC UP AND DOWN	1	10-03-53310-35	46.80
06/16	06/17/2016	43643	3220	CONTROL CONCEPTS TECH	442846-001	FITTINGS	1	10-03-53310-35	24.22
06/16	06/17/2016	43643	3220	CONTROL CONCEPTS TECH	443032-001	SURFACE MAINT PARTS	1	10-03-53310-35	17.42
Total 43643:									88.44
43644									
06/16	06/17/2016	43644	3310	COUNTY MATERIALS CORPORATION	14028133-00	CATCH BASIN REPAIR - RIVER PINES	1	10-03-53310-35	312.00
06/16	06/17/2016	43644	3310	COUNTY MATERIALS CORPORATION	2724276--00	CULVERT	1	63-03-53655-39	376.80
Total 43644:									688.80
43645									
06/16	06/17/2016	43645	4020	D&L SIGNS LLC	9743	SIGNS FOR ROSS AVE KAYAK LAUNCH	1	42-07-57626-21	360.00
Total 43645:									360.00
43646									
06/16	06/17/2016	43646	4100	DONNER, KEITH	REIMB 05/2016	REIMB: STAFF LUNCHES AT FARMER'S MKT 5/21/16	1	10-03-53100-33	33.64
Total 43646:									33.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43647									
06/16	06/17/2016	43647	21273	DRXNL STUDIO	WESTON-2016-01	ACCESS SIGN DESIGN FOR KAYAK LAUNCH	1	42-07-57626-21	1,500.00
Total 43647:									1,500.00
43648									
06/16	06/17/2016	43648	4750	ETCO ELECTRIC SUPPLY INC	3223292	STREET SUPPLIES	1	10-03-53310-35	3.86
Total 43648:									3.86
43649									
06/16	06/17/2016	43649	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000080506	RIVER PINES - FOAM PIPE SEALER	1	63-03-53655-39	64.97
Total 43649:									64.97
43650									
06/16	06/17/2016	43650	4910	FASTENAL COMPANY	WISCH265922	HOOD HINGES FOR LIZZARD	1	63-03-53656-35	12.65
Total 43650:									12.65
43651									
06/16	06/17/2016	43651	20024	FRONTIER	241-7732 JUN16	RYAN ST L/S: 6/4-7/3/16	1	61-03-53610-22	50.11
06/16	06/17/2016	43651	20024	FRONTIER	241-8810 JUN16	EAU CLAIRE RIVER L/S: 5/28-6/27/16	1	61-03-53610-22	50.11
06/16	06/17/2016	43651	20024	FRONTIER	355-0054 JUN16	EVERGREEN POINTE L/S: 6/4-7/3/16	1	61-03-53610-22	50.41
06/16	06/17/2016	43651	20024	FRONTIER	355-0746 JUN16	PARK TERRACE L/S: 5/28-6/27/16	1	61-03-53610-22	50.11
06/16	06/17/2016	43651	20024	FRONTIER	355-5649 JUN16	BUS PK SOUTH L/S: 5/25-6/24/16	1	61-03-53610-22	50.11
Total 43651:									250.85
43652									
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001217001: PC/ETZ HEARING NOTICE FOR MAY 2016 ORD 16-	1	10-06-56925-32	50.67
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001217001: PC/ETZ HEARING NOTICE FOR MAY 2016 ORD 16-	2	10-06-56910-32	50.67
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001236070: WDH HEARING NOTICE CHAPTER 74 SUBDIVISIO	3	10-01-51420-32	60.36
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001260703: BOR NOTICE	4	10-01-51420-32	22.32
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001288654: ORD AMENDMENT 16-029 SUBDIVISION ORD	5	10-06-56910-32	18.37
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001288659: ETZ ORD AMEND 16-025 THROUGH 16-028 ZONIN	6	10-06-56925-32	18.66
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001288659: PC ORD AMEND 16-025 THROUGH 16-028 ZONING	7	10-06-56910-32	18.66
06/16	06/17/2016	43652	5490	GANNETT WISCONSIN MEDIA	0009884442	0001312725: BOARD OF REVIEW NOTICE	8	10-01-51160-32	121.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43652:									361.52
43653									
06/16	06/17/2016	43653	21274	GRIESBACH, JON	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - ROBINWOOD PK RENTAL 6/11/1	1	10-00-23160-00	25.00
Total 43653:									25.00
43654									
06/16	06/17/2016	43654	6150	GROSHEK, CRAIG	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - KELLYLAND PK RENTAL 6/11/16	1	10-00-23160-00	25.00
Total 43654:									25.00
43655									
06/16	06/17/2016	43655	6400	HARBOR FREIGHT TOOLS	759609	CONCRETE FORM CLAMPS	1	10-03-53310-35	19.96
Total 43655:									19.96
43656									
06/16	06/17/2016	43656	21275	HENKE, BARB	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - YELLOW BANKS SHELTER REN	1	10-00-23160-00	25.00
Total 43656:									25.00
43657									
06/16	06/17/2016	43657	20580	KIMBALL MIDWEST	4930528	SHOP PARTS	1	10-03-53310-35	51.97
Total 43657:									51.97
43658									
06/16	06/17/2016	43658	21276	KUKULKA, JOHN	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - KELLYLAND PK SHELTER RENT	1	10-00-23160-00	25.00
Total 43658:									25.00
43659									
06/16	06/17/2016	43659	19567	LINDER ELECTRIC MOTORS INC	4551	POOL MOTOR SERVICING & ONE NEW MOTOR	1	22-05-55420-24	6,662.19
Total 43659:									6,662.19

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43660									
06/16	06/17/2016	43660	21066	LUMIN ADVANTAGE CONSULTING CO	1179	LUMIN CONSULTING SVCS - MAY 2016/2015 ALUMNI	1	10-01-51430-29	1,438.00
06/16	06/17/2016	43660	21066	LUMIN ADVANTAGE CONSULTING CO	1179	LUMIN CONSULTING SVCS - MAY 2016/2016 GROUP	2	10-01-51430-29	2,876.00
06/16	06/17/2016	43660	21066	LUMIN ADVANTAGE CONSULTING CO	1179	DEVELOP/PRESENT ALL STAFF WORKSHOP	3	10-01-51430-29	1,438.00
06/16	06/17/2016	43660	21066	LUMIN ADVANTAGE CONSULTING CO	1179	LUMIN ADMIN/EXPS - MAY 2016	4	10-01-51430-29	1,217.00
06/16	06/17/2016	43660	21066	LUMIN ADVANTAGE CONSULTING CO	1179	BOT ASSESSMENT ADMIN - MAY 2016	5	10-01-51430-29	1,472.40
Total 43660:									8,441.40
43661									
06/16	06/17/2016	43661	21277	LUNA, SHANNON	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - SANDHILL PK RENTAL 6/11/16	1	10-00-23160-00	25.00
Total 43661:									25.00
43662									
06/16	06/17/2016	43662	9810	MARATHON COUNTY HEALTH DEPT	138 BBUR-9J3QYV	YELLOW BANKS WELL PERMIT	1	10-05-55210-39	36.00
06/16	06/17/2016	43662	9810	MARATHON COUNTY HEALTH DEPT	138 HSAT-7QWHVJ	POOL LICENSE	1	22-05-55420-27	502.00
06/16	06/17/2016	43662	9810	MARATHON COUNTY HEALTH DEPT	138 HSAT-7QXN6Y	CONCESSION STAND LICENSE	1	22-05-55420-27	602.00
Total 43662:									1,140.00
43663									
06/16	06/17/2016	43663	21280	MARQUARDT, PATRICE	SEC DEP REF 6/20	SECURITY DEPOSIT REFUND - KENNEDY PK RENTAL 6/5/16	1	10-00-23160-00	25.00
Total 43663:									25.00
43664									
06/16	06/17/2016	43664	20887	MARTELLE WATER TREATMENT INC	14431	AQUADENE (385 GALLONS)	1	60-03-53730-36	4,722.00
Total 43664:									4,722.00
43665									
06/16	06/17/2016	43665	11580	NORTHWOODS NURSERY	72384	TREES FOR CANOE/KAYAK LAUNCH	1	42-07-57626-21	1,120.00
Total 43665:									1,120.00
43666									
06/16	06/17/2016	43666	21281	OBRIEN, AMY	SEC DEP REF 6/20	SECURITY DEPOSIT REFUND - YELLOWBANKS PK RENTAL 6/6/	1	10-00-23160-00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43666:									25.00
43667									
06/16	06/17/2016	43667	21278	OFFICER, KURT	RENTAL REF 06/20	KENNEDY PK SOCCER FIELD RENTAL REFUND 6/4/16	1	10-00-46720-00	60.00
Total 43667:									60.00
43668									
06/16	06/17/2016	43668	13290	RECREONICS INC	720046	CHEMICAL TESTING REAGENTS - AQ CTR	1	22-05-55420-36	262.12
Total 43668:									262.12
43669									
06/16	06/17/2016	43669	14370	SCHMIDT, GREGORY	QTR 2 - 2016	ASSESSOR SERVICES - 2ND QTR 2016	1	10-01-51530-21	8,625.00
Total 43669:									8,625.00
43670									
06/16	06/17/2016	43670	20394	SCHROEDER'S FLOWERS	131193	FLOWERS FOR PLANTERS IN LANDSCAPE	1	10-05-55210-36	618.16
06/16	06/17/2016	43670	20394	SCHROEDER'S FLOWERS	131193	DISCOUNT - FLOWERS FOR PLANTERS IN LANDSCAPE	2	10-05-55210-36	5.41
Total 43670:									612.75
43671									
06/16	06/17/2016	43671	21279	TULEY, REBECCA	SEC DEP REF 06/2	SECURITY DEPOSIT REFUND - KENNEDY PK SHELTER RENTAL	1	10-00-23160-00	25.00
Total 43671:									25.00
43672									
06/16	06/17/2016	43672	16710	USA BLUE BOOK	963998	WATER TESTING SUPPLIES	1	60-03-53740-34	896.26
Total 43672:									896.26
43673									
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1396102	CORD FOR POOL MOTOR	1	22-05-55420-24	46.70
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	14063679	RELAY SWITCH - FOREMOST	1	60-03-53720-24	18.41
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1415383	PLUG & WIRING FOR POOL MAIN MOTOR	1	22-05-55420-24	1,214.00
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1433765	POOL MOTOR WIRING	1	22-05-55420-24	51.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1442840	AQ CTR MOTOR PARTS	1	22-05-55420-39	12.29
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1455774	BALLASTS FOR MUN CTR	1	10-01-51600-35	38.70
06/16	06/17/2016	43673	17130	VIKING ELECTRIC SUPPLY	1455774	LAMPS FOR POOL	2	22-05-55420-39	60.00
Total 43673:									1,441.44
43674									
06/16	06/17/2016	43674	17760	VORPAHL INC	215195095	SAFETY VESTS	1	10-03-53310-35	153.77
Total 43674:									153.77
43675									
06/16	06/17/2016	43675	18160	WEYERS EQUIPMENT INC	01-82657	BEARINGS FOR MOWERS	1	63-03-53656-35	739.26
Total 43675:									739.26
43676									
06/16	06/17/2016	43676	18990	WISCONSIN PUBLIC SERVICE	2457-00002 APR16	FOX ST L/S: 3/28-4/27/16	1	61-03-53610-22	391.33
06/16	06/17/2016	43676	18990	WISCONSIN PUBLIC SERVICE	2457-00002 APR16	FOX ST L/S: 3/27-4/26/16	2	61-03-53610-22	46.28
Total 43676:									437.61
43677									
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 03/20	PHOTO HEADSHOT - JOHNSON/PIC	1	10-03-53580-29	55.00
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 03/20	PHOTO HEADSHOT - KATRINA/PARKS	2	10-05-55220-29	55.00
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 03/20	PHOTO HEADSHOT - EISENREICH/EMPD POLICE COMM	3	10-02-52199-29	55.00
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 03/20	PHOTO HEADSHOT - MALONEY/EMPD POLICE COMM	4	10-02-52199-29	55.00
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 03/20	PHOTO HEADSHOT - MAGUIRE/BLDG INS (2 POSES)	5	10-02-52400-29	110.00
06/16	06/20/2016	43677	20622	DAVE ANDERSON PHOTOGRAPHY	HEADSHOTS 04/20	PHOTO HEADSHOT - PHELPS/PARKS (2 POSES)	1	10-05-55200-29	110.00
Total 43677:									440.00
43678									
06/16	06/20/2016	43678	18100	WESTON UTILITIES	3211-00 Q2 2016	7201 STONE RIDGE DR SPRINKLER: 2/11-5/10/16	1	10-03-53317-22	147.00
06/16	06/20/2016	43678	18100	WESTON UTILITIES	4337-00 Q2 2016	PARKWAY WATER/SEWER/STORM: 2/8-5/9/16	1	10-05-55210-22	91.49
06/16	06/20/2016	43678	18100	WESTON UTILITIES	5474-00 Q2 2016	3611 WESTON AVE SPRINKLER: 2/12-5/10/16	1	10-03-53317-22	147.00
06/16	06/20/2016	43678	18100	WESTON UTILITIES	5475-00 Q2 2016	3500 MINISTRY PKWY SPRINKLER: 2/12-5/10/16	1	10-03-53317-22	149.30
06/16	06/20/2016	43678	18100	WESTON UTILITIES	5476-00 Q2 2016	4601 CRANBERRY BLVD SPRINKLER: 2/12-5/10/16	1	10-03-53317-22	147.00
06/16	06/20/2016	43678	18100	WESTON UTILITIES	5687-00 Q2 2016	3500 CROSS POINTE BLVD SPRINKLER: 2/12-5/10/16	1	10-03-53317-22	231.00

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Total 43678:									912.79
43679									
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 144500: PLIERS; SUPPLIES	1	60-03-53740-31	14.99
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 144500: PLIERS; SUPPLIES	2	60-03-53740-34	26.25
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 145006: SUPPLIES	3	60-03-53740-34	109.95
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 145135: SUPPLIES	4	60-03-53740-34	33.51
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 145387: SLEDGE HAMMER; SUPPLIES	5	60-03-53740-31	11.99
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	302655 MAY16	INV# 145387: SLEDGE HAMMER; SUPPLIES	6	60-03-53740-34	27.97
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 144677: TOOLS FOR ROMAN	1	10-02-52400-39	41.46
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 144705: SHOP SUPPLIES - PAPER TOWEL, BATTERIES	2	10-03-53310-35	43.96
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 144719: ELECTRICAL SUPPLIES - SIGN SHOP	3	10-03-53310-35	55.04
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 145053: SHOP - STREET USE SUPPLIES	4	10-03-53310-35	50.92
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 145256: MISC BOLTS & FASTENERS FOR OFFICE	5	10-01-51600-39	10.55
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 145294: PARTS FOR POOL MOTOR	6	22-05-55420-39	56.02
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306258 MAY16	INV# 145615: SURFACE - CULTIVATOR WOOD	7	10-03-53310-35	33.98
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 144981: GRUB KILLER, SEVIN GRAN 2%	1	10-05-55210-24	89.93
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145204: FASTENERS, CAULK PNTRS, FP-PLAS ANC10	2	22-05-55420-39	3.39
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145229: SCREEN FOR AQ CTR CON STAND	3	22-05-55420-39	75.17
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 144860: GARDEN SPRAYER 2 GALLON	4	22-05-55420-39	11.99
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 144482: AQ CTR - FASTENERS	5	22-05-55420-39	11.01
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 144556: BATTERIES, FASTENERS	6	10-05-55210-39	12.16
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 144696: HANDY PAINT PAIL LINERS	7	22-05-55420-39	5.03
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145193: FASTENERS	8	22-05-55420-39	3.93
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145370: PLUGS, THREAD SEAL TAPE	9	22-05-55420-39	3.92
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145495: VARIOUS SUPPLIES	10	10-05-55210-39	86.26
06/16	06/23/2016	43679	250	ACE HARDWARE CENTER	306274 MAY16	INV# 145495: VARIOUS SUPPLIES	11	22-05-55420-39	28.32
Total 43679:									847.70
43680									
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604804	R/R SERVICE: 90 GL CARTS (4054) MAY 2016	1	18-03-53620-29	28,986.10
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604804	R/R SERVICE:45 GL CARTS (676) MAY 2016	2	18-03-53620-29	4,488.64
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604804	R/R SERVICE: RECYCLING PICK-UP (4725) MAY 2016	3	18-03-53635-29	9,591.75
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604805	R/R SERVICE: 10YD DUMPSTER MAY 2016	1	10-01-51600-29	105.00
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604805	R/R SERVICE: 8YD CARDBOARD CONTAINER MAY 2016	2	18-03-53635-29	21.25
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604807	SPRING CLEAN-UP 2016	1	18-03-53620-29	3,907.41
06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604809	R/R SERVICE: YELLOW BANKS PK - 5/5-6/30/16	1	10-05-55210-29	65.49

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06/16	06/23/2016	43680	20528	ADVANCED DISPOSAL SERVICES	D20000604810	R/R SERVICE: AQ CTR JUNE 2016	1	22-05-55420-29	140.00
Total 43680:									47,305.64
43681									
06/16	06/23/2016	43681	370	AIRGAS USA LLC	9936458970	2029372 - TANK LEASE	1	10-03-53310-29	68.65
Total 43681:									68.65
43682									
06/16	06/23/2016	43682	20853	BEILKE, PAUL	6/24/16 AQ CTR SV	TEEN NIGHT DJ: 6/24/16	1	22-05-55420-29	300.00
Total 43682:									300.00
43683									
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	BHG8719	WIRELESS KEYBOARD	1	10-01-51450-31	21.93
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	BTC9944	PLOTTER INK - GRAY	1	10-01-51460-31	62.20
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	BZF3455	PLOTTER INK - BM	1	10-01-51460-31	40.61
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	CKB7342	PLOTTER INK	1	10-01-51460-31	618.95
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	CKS7207	PLOTTER INK - MB	1	10-01-51460-31	246.04
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	CSP4130	SCAN/FAX/PRINTER FOR PARKS	1	10-05-55200-31	135.05
06/16	06/23/2016	43683	2590	CDW GOVERNMENT	CWF3051	PLOTTER PAPER	1	10-01-51460-31	178.26
Total 43683:									1,303.04
43684									
06/16	06/23/2016	43684	3780	DELL MARKETING LP	XJXCXJF59	LAPTOP DOCKING STATIONS (3)	1	10-01-51450-80	509.97
06/16	06/23/2016	43684	3780	DELL MARKETING LP	XJXD1ND68	REPLACEMENT LAPTOPS - HIGGINS, DONNER, HODELL	1	10-01-51450-80	3,129.03
06/16	06/23/2016	43684	3780	DELL MARKETING LP	XJXFDTMT5	HIGGINS - LED MONITORS	1	10-06-56900-80	699.98
Total 43684:									4,338.98
43685									
06/16	06/23/2016	43685	7180	DEX MEDIA LLC	610027586408	ADVERTISING CONTRACT: JUNE 2016	1	10-01-51450-32	42.25
Total 43685:									42.25
43686									
06/16	06/23/2016	43686	3940	DIGGERS HOTLINE INC	160646301 PP2	2ND INSTALLMENT - 2016	1	60-03-53780-29	707.62

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06/16	06/23/2016	43686	3940	DIGGERS HOTLINE INC	160646301 PP2	2ND INSTALLMENT - 2016	2	61-03-53613-29	707.63
Total 43686:									1,415.25
43687									
06/16	06/23/2016	43687	19843	DIVERSIFIED BENEFIT SERVICES	221822	FLEX ADMIN FEES - MAY 2016	1	10-01-51430-16	68.75
06/16	06/23/2016	43687	19843	DIVERSIFIED BENEFIT SERVICES	221822	FLEX ADMIN FEES - MAY 2016	2	10-00-14510-00	31.25
Total 43687:									100.00
43688									
06/16	06/23/2016	43688	4490	EMC INSURANCE COMPANIES	D-66610704	BUILDINGS+CONTENTS INS	1	10-01-51540-51	1,732.86
06/16	06/23/2016	43688	4490	EMC INSURANCE COMPANIES	D-66610704	CONTRACTORS EQUIP INS	2	10-01-51540-51	286.09
06/16	06/23/2016	43688	4490	EMC INSURANCE COMPANIES	D-66610704	WORKERS COMP INS	3	70-01-51496-15	5,123.65
Total 43688:									7,142.60
43689									
06/16	06/23/2016	43689	20403	EVERGREEN DISTRIBUTION	1083	POOL SUPPLIES	1	22-05-55420-34	168.00
06/16	06/23/2016	43689	20403	EVERGREEN DISTRIBUTION	1083	PARK SUPPLIES	2	10-05-55210-39	187.00
Total 43689:									355.00
43690									
06/16	06/23/2016	43690	20024	FRONTIER	355-4506 JUN16	COLLEEN L/S: 6/16-7/15/16	1	61-03-53610-22	52.91
06/16	06/23/2016	43690	20024	FRONTIER	355-5287 JUN16	HARLYN L/S: 6/10-7/9/16	1	61-03-53610-22	52.85
Total 43690:									105.76
43691									
06/16	06/23/2016	43691	5720	G & K SERVICES	1051092 MAY16	CLEAN RUGS/MATS	1	10-01-51600-29	212.66
06/16	06/23/2016	43691	5720	G & K SERVICES	1051092 MAY16	PAPER PRODUCTS & AIR FRESHENER	2	10-01-51600-34	88.50
06/16	06/23/2016	43691	5720	G & K SERVICES	1051092 MAY16	HAND SOAP/SHOP RAGS/TOWELS, ETC	3	10-03-53310-34	513.28
06/16	06/23/2016	43691	5720	G & K SERVICES	1051092 MAY16	UNIFORM MAINT STREETS	4	10-03-53310-34	199.24
06/16	06/23/2016	43691	5720	G & K SERVICES	1051092 MAY16	UNIFORM MAINT WATER	5	60-03-53780-34	51.40
Total 43691:									1,065.08

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43692									
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	STEVE MEILAHN - JULY 16	1	70-01-51493-15	464.27
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER FAMILY HMO (6) JULY 16	2	70-00-21530-00	1,044.61
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER FAMILY HMO (6) JULY 16	3	70-01-51493-15	5,919.47
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER FAMILY HSA (2) JULY 16	4	70-00-21530-00	569.84
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER FAMILY HSA (2) JULY 16	5	70-01-51493-15	1,973.16
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER SINGLE HSA (1) JULY 16	6	70-00-21530-00	113.97
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER SINGLE HSA (1) JULY 16	7	70-01-51493-15	394.63
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	METRO FAMILY HMO (18) JULY 16	8	70-00-21530-00	3,133.84
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	METRO FAMILY HMO (18) JULY 16	9	70-01-51493-15	17,758.40
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	METRO SINGLE HMO (3) JULY 16	10	70-00-21530-00	208.92
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	METRO SINGLE HMO (3) JULY 16	11	70-01-51493-15	1,183.89
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	VILLAGE FAMILY HMO (17) JULY 16	12	70-00-21530-00	2,959.73
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	VILLAGE FAMILY HMO (17) JULY 16	13	70-01-51493-15	16,771.83
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	VILLAGE SINGLE HMO (8) JULY 16	14	70-00-21530-00	557.12
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	VILLAGE SINGLE HMO (8) JULY 16	15	70-01-51493-15	3,157.04
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER - E. LANG MAY & JUNE 2016	16	70-00-21530-00	348.20
06/16	06/23/2016	43692	21187	GROUP HEALTH COOPERATIVE	JULY 2016	SAFER - E. LANG MAY & JUNE 2016	17	70-01-51493-15	1,973.16
Total 43692:									58,532.08
43693									
06/16	06/23/2016	43693	20417	GUILD, DANIEL	JUNE 2016 AUTO	JUNE 2016 AUTO STIPEND	1	10-01-51410-33	120.00
Total 43693:									120.00
43694									
06/16	06/23/2016	43694	21230	ILLINOIS MUTUAL	MAY/JUNE 2016	ACCIDENT INS MAY/JUNE 2016	1	10-00-21537-00	633.60
06/16	06/23/2016	43694	21230	ILLINOIS MUTUAL	MAY/JUNE 2016	POST LIFE INS MAY/JUNE 2016	2	10-00-21537-00	66.05
06/16	06/23/2016	43694	21230	ILLINOIS MUTUAL	MAY/JUNE 2016	SHORT TERM DISABILITY MAY/JUNE 2016	3	10-00-21537-00	68.55
Total 43694:									768.20
43695									
06/16	06/23/2016	43695	12810	LEGALSHIELD	0114583 MAY16	DUES: MAY 2016 - DIETSCHKE, JACOBS, SKRZYPCHAK	1	10-00-21566-00	67.75
Total 43695:									67.75

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43696									
06/16	06/23/2016	43696	19505	MIDWEST INDUSTRIAL SEWING COR	VW-052516-A	REPAIR OF POOL UMBRELLAS	1	22-05-55420-24	730.50
06/16	06/23/2016	43696	19505	MIDWEST INDUSTRIAL SEWING COR	VW-060116-C	PARK TIE DOWNS	1	10-05-55210-39	41.80
Total 43696:									772.30
43697									
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	METRO JULY 2016	METRO PREMIUM: JULY 2016	1	70-01-51495-15	254.52
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	METRO JULY 2016	METRO PREMIUM: JULY 2016	2	70-00-21531-00	489.80
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	SAFER JULY 2016	SAFER PREMIUM: JULY 2016	1	70-01-51495-15	58.17
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	SAFER JULY 2016	SAFER PREMIUM: JULY 2016	2	70-00-21531-00	98.15
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	VOW JULY 2016	VOW PREMIUM: JULY 2016	1	70-01-51495-15	331.28
06/16	06/23/2016	43697	10520	SECURIAN FINANCIAL GROUP INC	VOW JULY 2016	VOW PREMIUM: JULY 2016	2	70-00-21531-00	497.99
Total 43697:									1,729.91
43698									
06/16	06/23/2016	43698	11280	NETWORK PROFESSIONALS INC	00048480	SONICWALL SERVICE @ KENNEDY PARK	1	10-01-51450-28	797.00
06/16	06/23/2016	43698	11280	NETWORK PROFESSIONALS INC	14026/14689	WIRELESS INTERNET ACCESS: 6/1-7/1/16	1	10-01-51450-28	39.95
06/16	06/23/2016	43698	11280	NETWORK PROFESSIONALS INC	14026/14689	WIRELESS INTERNET ACCESS: 7/1-8/1/16	2	10-01-51450-28	39.95
Total 43698:									876.90
43699									
06/16	06/23/2016	43699	11480	NORCON CORPORATION	2332	POOL SURFACE REPAIR	1	22-05-55420-24	235.30
Total 43699:									235.30
43700									
06/16	06/23/2016	43700	11980	OMNI GLASS & PAINT INC.	0117949-IN	AQ CTR DOOR PAINTING	1	22-05-55420-24	2,065.00
Total 43700:									2,065.00
43701									
06/16	06/23/2016	43701	21282	PODJASKI, JUDITH	PK RENTAL REF 6/	ROBINWOOD PK 6/26/16 RENTAL REFUND - CANCELLED	1	10-00-46720-00	60.00
06/16	06/23/2016	43701	21282	PODJASKI, JUDITH	PK RENTAL REF 6/	ROBINWOOD PK 6/26/16 RENTAL REFUND - CANCELLED	2	10-00-23160-00	25.00
06/16	06/23/2016	43701	21282	PODJASKI, JUDITH	PK RENTAL REF 6/	ROBINWOOD PK 6/26/16 RENTAL REFUND - CANCELLED	3	10-00-24213-00	3.30

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Total 43701:									88.30
43702									
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: BLDG INSPECTOR - MAY 2016	1	10-02-52400-35	183.33
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: ENG DEPT - MAY 2016	2	10-03-53100-35	.46
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: STREET DEPT - MAY 2016	3	10-03-53310-35	2,917.44
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: PLANNING/R/R - MAY 2016	4	10-06-56900-35	15.03
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: SEWER - MAY 2016	5	61-03-53610-35	265.09
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: WATER - MAY 2016	6	60-03-53780-35	543.38
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: PARKS - MAY 2016	7	10-05-55210-35	569.56
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: AMBULANCE - MAY 2016	8	10-00-14520-00	33.18
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: METRO - MAY 2016	9	10-00-14510-00	3,970.17
06/16	06/23/2016	43702	13580	RIISER ENERGY	9900 MAY 2016	FUEL: HOLDING ACCT - MAY 2016	10	10-00-21001-00	1,266.63
Total 43702:									9,764.27
43703									
06/16	06/23/2016	43703	21283	ROTHMEYER, JOANN	SEC DEP REF 6/20	KENNEDY PK SHELTER RENTAL 6/11/16 - SECURITY DEPOSIT R	1	10-00-23160-00	25.00
Total 43703:									25.00
43704									
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	COMPUTER FOR VILLAGE ACCESS AT HOME	1	10-01-51410-80	121.31
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	MONITOR FOR RECYCLING INTERN	2	10-01-51450-80	99.99
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	SURFACE COVER/KEYBOARDS FOR UTILITIES	3	60-03-53740-31	326.97
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	SURFACE COVER/KEYBOARDS FOR UTILITIES	4	61-03-53610-31	108.99
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	WEBCAM FOR GUILD	5	10-01-51410-31	26.98
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	BACKUP MOUSE & KEYBOARDS	6	10-01-51450-31	48.67
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	DIAMETER LADDER BUMPER CAP SET	7	22-05-55420-24	16.27
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	BATTERY FOR CAMERA	8	10-01-51450-31	44.99
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	HOSE REEL & CART - PARKS	9	10-05-55210-39	170.77
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	PAPER TOWEL DISPENSER FOR PKS BATHROOM	10	10-05-55210-39	70.47
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	AMAZON.COM REFUND - SURFACE KEYBORDS - UTILITIES	11	60-03-53740-31	304.94-
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	AMAZON.COM REFUND - SURFACE KEYBORDS - UTILITIES	12	61-03-53610-31	101.64-
06/16	06/23/2016	43704	21247	SYNCHRONY BANK/AMAZON	MAY 2016	AMAZON STORE CARD STMT CREDIT	13	10-01-51450-80	18.91-
Total 43704:									609.92

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43705									
06/16	06/23/2016	43705	21284	VANG, YER	SEC DEP REF 6/20	YELLOWBANKS PK SHELTER RENTAL 6/11/16-SECURITY DEPO	1	10-00-23160-00	25.00
Total 43705:									25.00
43706									
06/16	06/23/2016	43706	21285	VOLM COMPANIES	8032092-00	CULVERT PIPES	1	63-03-53655-39	2,629.58
Total 43706:									2,629.58
43707									
06/16	06/23/2016	43707	18260	WI DEPT OF JUSTICE	L3713T MAY16	BACKGROUND CHECKS: 5/1-5/31/16	1	10-01-51420-29	924.00
Total 43707:									924.00
43708									
06/16	06/23/2016	43708	21096	WI DNR - ENVIRONMENTAL FEES	737215270-2016-1	STORMWATER PERMIT FEE	1	63-03-53652-27	2,000.00
Total 43708:									2,000.00
43709									
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00001 MAY16	FOREMOST: 4/27-5/26/16	1	60-03-53720-22	1,712.42
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00002 MAY16	MESKER: 4/27-5/26/16	1	60-03-53720-22	1,016.48
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00002 MAY16	MESKER: 4/26-5/25/16	2	60-03-53720-22	27.26
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00004 MAY16	WTP/STERNBERG: 4/27-5/26/16	1	60-03-53720-22	968.93
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00004 MAY16	WTP/STERNBERG: 4/27-5/26/16	2	60-03-53730-22	1,937.87
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00004 MAY16	WTP/STERNBERG: 4/26-5/25/16	3	60-03-53720-22	28.68
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	0293-00004 MAY16	WTP/STERNBERG: 4/26-5/25/16	4	60-03-53730-22	57.37
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2457-00014 MAY16	BUS PK SOUTH: 4/27-5/26/16	1	61-03-53610-22	53.32
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00003 MAY16	COMM CTR IRRIG: 4/27-5/26/16	1	10-03-53317-22	54.26
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00005 MAY16	BARBICAN AVE IRRIG: 5/12-6/13/16	1	10-03-53317-22	29.94
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00007 MAY16	ENT WAY TRAF LIGHTS: 5/2-5/31/16	1	10-03-53311-22	103.40
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00008 MAY16	COMM CTR STREET LIGHTING: 4/27-5/26/16	1	10-03-53420-22	103.16
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00010 MAY16	BARBICAN AVE STREET LIGHTING: 5/12-6/13/16	1	10-03-53420-22	237.99
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00012 MAY16	ENT WAY FNTN: 5/2-5/31/16	1	10-03-53420-22	27.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00017 MAY16	EVEREST: 4/27-5/26/16	1	60-03-53740-22	102.36
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00020 MAY16	ALTA VERDE: 4/27-5/26/16	1	60-03-53720-22	1,323.42
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00020 MAY16	ALTA VERDE: 4/26-5/25/16	2	60-03-53720-22	31.25
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00023 MAY16	VILLAGE STREET LIGHTING: MAY - 31 DAYS	1	10-03-53420-22	13,893.71

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06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00027 MAY16	ROSS TRAF LIGHTS: 4/26-5/25/16	1	10-03-53311-22	91.30
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00029 MAY16	LANDFILL: 4/28-5/27/16	1	18-03-53631-22	93.08
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00034 MAY16	VALDRES/BARBICAN IRRIG: 5/12-6/13/16	1	10-03-53317-22	29.94
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00037 MAY16	SCHOF/CHERRY IRRIG: 4/27-5/26/16	1	10-03-53317-22	27.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00041 MAY16	EVERGREEN POINTE: 4/27-5/26/16	1	61-03-53610-22	46.12
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00044 MAY16	PARK TERRACE: 4/27-5/26/16	1	61-03-53610-22	36.42
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00047 MAY16	SHOREY WARNING SIREN: 4/26-5/25/16	1	10-02-52910-22	27.23
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00048 MAY16	EVEREST/CAMP PHILLIPS TRAF LIGHTS: 5/11-6/10/16	1	10-03-53311-22	107.37
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00054 MAY16	BUS PK: 4/27-5/26/16	1	60-03-53740-22	53.43
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00057 MAY16	MINISTRY IRRIG: 4/25-5/24/16	1	10-03-53317-22	27.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00060 MAY16	EVEREST WARNING SIREN: 5/11-6/10/16	1	10-02-52910-22	29.53
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00070 MAY16	BIRCH/SCHOF STREET LIGHTING: 4/27-5/26/16	1	10-03-53420-22	202.94
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00072 MAY16	RECYCLE SHED: 5/10-6/9/16	1	10-03-53312-22	56.55
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00074 MAY16	RYAN ST: 4/27-5/26/16	1	61-03-53610-22	202.01
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00077 MAY16	ALDERSON/SCHOF STREET LIGHTING: 4/27-5/26/16	1	10-03-53420-22	219.25
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00082 MAY16	NORMANDY/SCHOF STREET LIGHTING: 4/21-5/20/16	1	10-03-53420-22	147.85
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00091 MAY16	CAMP PHILLIPS FLASH SIGN: 4/27-5/26/16	1	10-03-53311-22	27.44
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00094 MAY16	BIRCH/WESTON TRAF LIGHTS: 5/11-6/10/16	1	10-03-53311-22	51.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00107 MAY16	HERITAGE HILLS: 4/27-5/26/16	1	61-03-53610-22	52.90
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00108 MAY16	STONE RIDGE IRRIG: 4/21-5/20/16	1	10-03-53317-22	27.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00122 MAY16	SUMMIT: 4/27-5/26/16	1	60-03-53740-22	30.79
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00143 MAY16	BUS PK STREET LIGHTING: MAY - 31 DAYS	1	10-03-53420-22	474.40
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00156 MAY16	CTY RD J SIGN: 5/2-5/31/16	1	10-03-53420-22	31.10
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00157 MAY16	ALDERSON/SCHOF TRAF LIGHTS: 4/25-5/24/16	1	10-03-53311-22	46.33
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00158 MAY16	BIRCH/SCHOF TRAF LIGHTS: 5/11-6/10/16	1	10-03-53311-22	47.47
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00159 MAY16	CAMP PHILLIPS/SCHOF TRAF LIGHTS: 5/11-6/10/16	1	10-03-53311-22	51.86
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00160 MAY16	SCHOF TRAF LIGHTS: 4/25-5/24/16	1	10-03-53311-22	51.54
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00167 MAY16	ZINSER WFS: 4/25-5/24/16	1	10-03-53420-22	42.05
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00168 MAY16	RICKYVAL WFS: 4/25-5/24/16	1	10-03-53420-22	38.71
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00169 MAY16	RYAN WFS: 4/25-5/24/16	1	10-03-53420-22	27.13
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00170 MAY16	WESTON/PROF WFS: 4/25-5/24/16	1	10-03-53420-22	33.91
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00181 MAY16	MUSKIE WARNING SIREN: 4/25-5/24/16	1	10-02-52910-22	28.80
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00183 MAY16	JELINEK SPEED SIGN: 4/27-5/26/16	1	10-03-53311-22	28.80
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00187 MAY16	WINDSOR DR: 4/25-5/24/16	1	63-03-53655-22	30.57
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00190 MAY16	BIRCH PED BRIDGE LIGHITNG: 4/27-5/26/16	1	10-03-53420-22	53.43
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00194 MAY16	MUN CTR: 4/27-5/26/16	1	10-01-51600-22	923.45
06/16	06/23/2016	43709	18990	WISCONSIN PUBLIC SERVICE	2484-00194 MAY16	MUN CTR: 4/26-5/25/16	2	10-01-51600-22	93.59

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Total 43709:									25,298.76
43710									
06/16	06/27/2016	43710	20528	ADVANCED DISPOSAL SERVICES	D20000604808	R/R SERVICE KENNEDY PK: MAY-JUNE 2016	1	10-05-55210-29	65.49
Total 43710:									65.49
43711									
06/16	06/27/2016	43711	310	AFLAC	396377	PAYROLLS: MAY 2016	1	10-00-21560-00	251.24
06/16	06/27/2016	43711	310	AFLAC	968163	PAYROLLS: APRIL 2016 (3)	1	10-00-21560-00	376.86
Total 43711:									628.10
43712									
06/16	06/27/2016	43712	1530	BECHER-HOPPE ASSOC INC	19710	ROSS/MESKER-COLLEEN L/S REPLACEMENTS: 4/30-5/27/16	1	61-00-18700-82	2,695.00
Total 43712:									2,695.00
43713									
06/16	06/27/2016	43713	1580	BEHNKE, DOUG	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43713:									40.00
43714									
06/16	06/27/2016	43714	1610	BENTLEY SYSTEMS INC	47752907	WATER CAD: 7/1-9/30/16	1	60-03-53751-28	511.25
Total 43714:									511.25
43715									
06/16	06/27/2016	43715	1750	BLAREK, FORREST	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43715:									40.00
43716									
06/16	06/27/2016	43716	1900	BORTH, JOHN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	60-03-53780-22	40.00
Total 43716:									40.00

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43717									
06/16	06/27/2016	43717	20264	BROCK WHITE COMPANY	12668179-00	RISER RINGS - SURFACE MAINT	1	10-03-53310-23	7,099.21
06/16	06/27/2016	43717	20264	BROCK WHITE COMPANY	12670397-00	E JELINEK DITCH PROJECT - SURFANCE MAINT	1	10-03-53310-23	592.18
Total 43717:									7,691.39
43718									
06/16	06/27/2016	43718	2200	BRUCE MUNICIPAL EQUIPMENT INC	3868	#4 VACTOR PARTS RETURN	1	61-03-53606-35	153.38-
06/16	06/27/2016	43718	2200	BRUCE MUNICIPAL EQUIPMENT INC	5161908	#4 VACTOR PARTS	1	61-03-53606-35	165.63
06/16	06/27/2016	43718	2200	BRUCE MUNICIPAL EQUIPMENT INC	5161963	#4: SWIVEL REPAIR KIT	1	61-03-53606-35	134.34
Total 43718:									146.59
43719									
06/16	06/27/2016	43719	20672	CARLSON DETTMANN CONSULTING	1760	PAY-FOR-PERFORMANCE RETAINER: JUNE 2016	1	10-01-51430-29	2,500.00
Total 43719:									2,500.00
43720									
06/16	06/27/2016	43720	2500	CARQUEST AUTO PARTS	2763-271613	OIL FILTERS (12)	1	10-03-53310-35	34.44
06/16	06/27/2016	43720	2500	CARQUEST AUTO PARTS	2763-271902	#38: VARIOUS FILTERS	1	10-03-53310-35	101.30
06/16	06/27/2016	43720	2500	CARQUEST AUTO PARTS	2763-273045	PARTS FOR TRUCK # 6, 12, & 127	1	10-05-55210-24	123.09
Total 43720:									258.83
43721									
06/16	06/27/2016	43721	20050	COMPLETE OFFICE OF WISCONSIN	595157	TONER-FINANCE DEPT	1	10-01-51520-31	95.73
06/16	06/27/2016	43721	20050	COMPLETE OFFICE OF WISCONSIN	595157	BINDER CLIPS, WHITE OUT - GEN OFFICE	2	10-01-51450-31	39.49
06/16	06/27/2016	43721	20050	COMPLETE OFFICE OF WISCONSIN	595157	INK CARTRIDGES - CLERK	3	10-01-51420-31	124.25
Total 43721:									259.47
43722									
06/16	06/27/2016	43722	3310	COUNTY MATERIALS CORPORATION	20035038-00	CONCRETE - SURFACE MAINT	1	10-03-53310-23	281.00
Total 43722:									281.00
43723									
06/16	06/27/2016	43723	3370	CROWE, NATHAN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53160-22	100.00

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Total 43723:									100.00
43724									
06/16	06/27/2016	43724	3510	CUSTOM STEEL INC	29147	LEAF VAC PARTS	1	18-03-53635-35	960.00
06/16	06/27/2016	43724	3510	CUSTOM STEEL INC	29160	#90: TARP BRACKETS	1	10-03-53310-35	125.00
Total 43724:									1,085.00
43725									
06/16	06/27/2016	43725	2660	CWE INC	36000519	5/2-5/29/16 E/C RIVER BOAR LANDING	1	42-07-57626-21	746.00
Total 43725:									746.00
43726									
06/16	06/27/2016	43726	20932	DENYON HOMES	RBLD-2-16-6534	OCC SUR REFUND: 5705 FIELDCREST LN	1	10-00-44327-00	1,000.00
Total 43726:									1,000.00
43727									
06/16	06/27/2016	43727	20479	DIAMOND MOWERS INC	0111230-IN	KNIVES AND BLADES	1	63-03-53656-35	764.01
Total 43727:									764.01
43728									
06/16	06/27/2016	43728	3920	DIETSCHKE, CHAD	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	60-03-53780-22	40.00
Total 43728:									40.00
43729									
06/16	06/27/2016	43729	4100	DONNER, KEITH	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53100-22	100.00
Total 43729:									100.00
43730									
06/16	06/27/2016	43730	20128	EHLERS & ASSOCIATES	70594	4/25-4/29/16 PREP FOR WATER RATE STUDY	1	60-03-53780-29	2,200.00
Total 43730:									2,200.00

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43731									
06/16	06/27/2016	43731	21286	ERMELING, TAMI	SEC DEP REF 6/20	SECURITY DEPOSIT REFUND - YELLOWBANKS PK RENTAL 6/18	1	10-00-23160-00	25.00
Total 43731:									25.00
43732									
06/16	06/27/2016	43732	4860	FALKOWSKI, JESSICA	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-05-55200-22	40.00
Total 43732:									40.00
43733									
06/16	06/27/2016	43733	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000080616	BLUE MARKING PAINT (12)	1	60-03-53740-34	39.00
06/16	06/27/2016	43733	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000080715	BLUE MARKING PAINT (36)	1	60-03-53740-34	117.00
Total 43733:									156.00
43734									
06/16	06/27/2016	43734	4930	FAULKS BROS CONSTRUCTION INC	00227408	BALL DIAMOND MIX - 20.77 TN	1	10-05-55210-24	412.28
06/16	06/27/2016	43734	4930	FAULKS BROS CONSTRUCTION INC	00227409	BALL DIAMOND MIX - 21.77 TN	1	10-05-55210-24	432.13
Total 43734:									844.41
43735									
06/16	06/27/2016	43735	20949	FEHR GRAHAM ENGINEERING &	71189	SAFETY PROGRAM DEVELOPMENT & TRAINING	1	60-03-53780-15	1,287.00
06/16	06/27/2016	43735	20949	FEHR GRAHAM ENGINEERING &	71189	SAFETY PROGRAM DEVELOPMENT & TRAINING	2	10-03-53310-15	1,287.00
06/16	06/27/2016	43735	20949	FEHR GRAHAM ENGINEERING &	71189	SAFETY PROGRAM DEVELOPMENT & TRAINING	3	61-03-53613-15	1,287.00
Total 43735:									3,861.00
43736									
06/16	06/27/2016	43736	5010	FERGUSON ENTERPRISES INC #1550	3390081	SKATE PARK DRINKING FOUNTAIN PARTS	1	10-05-55210-39	94.73
Total 43736:									94.73
43737									
06/16	06/27/2016	43737	20307	FRAAZA ROCKS & SAND	2248	MULCH FOR LANDSCAPE	1	10-05-55210-36	1,125.00
Total 43737:									1,125.00

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43738									
06/16	06/27/2016	43738	20024	FRONTIER	241-7946 JUN16	POOL PHONES: 6/16-7/15/16	1	22-05-55420-22	229.52
Total 43738:									229.52
43739									
06/16	06/27/2016	43739	6350	HALRON LUBRICANTS INC	842750-00	424 TRANSMISSION OIL	1	10-03-53310-35	548.66
06/16	06/27/2016	43739	6350	HALRON LUBRICANTS INC	843271-00	EMPTY DRUM CORE RETURN CREDIT (2)	1	10-03-53310-35	40.00-
Total 43739:									508.66
43740									
06/16	06/27/2016	43740	6400	HARBOR FREIGHT TOOLS	761273	24 IN HD RATCHETING BAR CLAMP - SHOP USE	1	10-03-53310-35	47.96
Total 43740:									47.96
43741									
06/16	06/27/2016	43741	21287	HARRIS, ERNIE	SOD JUN16	(40) ROLLS OF SOD FOR KENNEDY PK BASEBALL FIELDS	1	10-05-55210-24	130.00
Total 43741:									130.00
43742									
06/16	06/27/2016	43742	6730	HIGGINS, JENNIFER	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-06-56900-22	100.00
Total 43742:									100.00
43743									
06/16	06/27/2016	43743	6780	HODELL, RENEE	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-06-56905-22	100.00
Total 43743:									100.00
43744									
06/16	06/27/2016	43744	20205	HYDRITE CHEMICAL CO	01913570	ALTA VERDE WELL CHEMICALS	1	60-03-53730-36	1,244.60
06/16	06/27/2016	43744	20205	HYDRITE CHEMICAL CO	01913571	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	651.80
06/16	06/27/2016	43744	20205	HYDRITE CHEMICAL CO	01913572	RIPPLING CREEK WELL CHEMICALS	1	60-03-53730-36	1,314.30
06/16	06/27/2016	43744	20205	HYDRITE CHEMICAL CO	01913573	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	911.30
Total 43744:									4,122.00

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43745									
06/16	06/27/2016	43745	7140	HYDROCORP	0039183-IN	CROSS CONNECT CTRL INSPECT: MAY 2016	1	60-03-53762-25	1,697.00
Total 43745:									1,697.00
43746									
06/16	06/27/2016	43746	21189	JSD PROFESSIONAL SERVICES INC	8	SERVICES THRU 6/3/16 - NEIGH PLAN	1	40-07-57352-21	9,975.00
Total 43746:									9,975.00
43747									
06/16	06/27/2016	43747	20580	KIMBALL MIDWEST	4957692	CONNECTORS & TERMINALS - SHOP STOCK	1	10-03-53310-35	84.62
06/16	06/27/2016	43747	20580	KIMBALL MIDWEST	4962105	CONNECTORS	1	10-03-53310-35	9.98
Total 43747:									94.60
43748									
06/16	06/27/2016	43748	8320	KRAUSE, DAVE	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	60-03-53780-22	40.00
Total 43748:									40.00
43749									
06/16	06/27/2016	43749	21288	KUENY ARCHITECTS LLC	4576	ARCH SERV THRU 6/10/16 - MUN CTR BLDG	1	41-07-57141-29	16,850.00
Total 43749:									16,850.00
43750									
06/16	06/27/2016	43750	20947	LAKE, STEVEN G	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43750:									40.00
43751									
06/16	06/27/2016	43751	8910	LENHARD, JASON	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43751:									40.00
43752									
06/16	06/27/2016	43752	19567	LINDER ELECTRIC MOTORS INC	4666	VFD & INSTALLATION	1	22-05-55420-24	7,893.28

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Total 43752:									7,893.28
43753									
06/16	06/27/2016	43753	21241	MAGUIRE, ROMAN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-02-52400-22	100.00
Total 43753:									100.00
43754									
06/16	06/27/2016	43754	20623	MDROFFERS CONSULTING LLC	201605015	TID#1 PROJECT/REDEV PLAN WO#7	1	40-06-56740-29	249.90
06/16	06/27/2016	43754	20623	MDROFFERS CONSULTING LLC	201605016	MDROFFERS WO#8 - 2016 COMP PLAN PROJECTS	1	10-06-56930-21	150.00
Total 43754:									399.90
43755									
06/16	06/27/2016	43755	990	MMG EMPLOYER SOLUTIONS	116320	EAP 2ND QTR	1	70-01-51492-15	225.00
Total 43755:									225.00
43756									
06/16	06/27/2016	43756	10650	MONTAGE ENTERPRISES INC	45819	KNIVES	1	63-03-53656-35	233.05
Total 43756:									233.05
43757									
06/16	06/27/2016	43757	10900	MROCZENSKI, BRAD	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-05-55200-22	40.00
06/16	06/27/2016	43757	10900	MROCZENSKI, BRAD	REIMB 6/2016	REIMB - SWIM DIAPERS FOR AQ CTR	1	22-05-55420-39	73.78
Total 43757:									113.78
43758									
06/16	06/27/2016	43758	12060	OSTERBRINK, SHAWN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-05-55200-22	100.00
Total 43758:									100.00
43759									
06/16	06/27/2016	43759	21244	PHELPS, DAVE	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-05-55200-22	40.00

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Total 43759:									40.00
43760									
06/16	06/27/2016	43760	12580	PLATTA, JAMES	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43760:									40.00
43761									
06/16	06/27/2016	43761	13530	RIB MT METRO SEWERAGE DISTRICT	5/2016	O&M DUE: MAY 2016	1	61-03-53610-22	61,606.12
Total 43761:									61,606.12
43762									
06/16	06/27/2016	43762	19978	SCAFFIDI MOTORS INC	32222	FILTER WRENCH	1	10-03-53310-35	29.93
06/16	06/27/2016	43762	19978	SCAFFIDI MOTORS INC	32261	DEF	1	10-03-53310-35	64.00
Total 43762:									93.93
43763									
06/16	06/27/2016	43763	21228	SKERVEN, TREVOR	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	60-03-53780-22	40.00
Total 43763:									40.00
43764									
06/16	06/27/2016	43764	15020	SKRZYPCHAK, ANTHONY	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43764:									40.00
43765									
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	PUB LIAB INS - VILLAGE: 2ND QTR 2016	1	10-01-51540-51	7,294.63
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	PUB LIAB INS - STREETS: 2ND QTR 2016	2	10-01-51540-51	330.03
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	PUB LIAB INS - WATER UTILITY: 2ND QTR 2016	3	60-03-53780-51	104.34
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - ADMINISTRATOR: 2ND QTR 2016	4	10-01-51540-51	84.80
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - GENERAL/OLD BLDG INSP VAN: 2ND QTR 2016	5	10-01-51540-51	85.12
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - BLDG INSPECTOR: 2ND QTR 2016	6	10-01-51540-51	90.78
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - SEWER UTILITY: 2ND QTR 2016	7	61-03-53613-51	356.74
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - WATER UTILITY: 2ND QTR 2016	8	60-03-53780-51	463.66
06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - PARKS: 2ND QTR 2016	9	10-01-51540-51	283.50

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06/16	06/27/2016	43765	20611	SPECTRUM INSURANCE GROUP	2ND QTR 2016	AUTO INS - STREETS: 2ND QTR 2016	10	10-01-51540-51	2,934.07
Total 43765:									12,027.67
43766									
06/16	06/27/2016	43766	20948	SUCHOMSKI, JENNIFER A	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43766:									40.00
43767									
06/16	06/27/2016	43767	15970	TATRO, SHAUN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-02-52400-22	100.00
Total 43767:									100.00
43768									
06/16	06/27/2016	43768	17180	VLIETSTRA, RANDY	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43768:									40.00
43769									
06/16	06/27/2016	43769	17530	WAUSAU CHEMICAL CORPORATION	INV-262331	POOL CHEMICALS	1	22-05-55420-36	297.10
Total 43769:									297.10
43770									
06/16	06/27/2016	43770	20711	WEHNER, JARED	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-06-56900-22	100.00
Total 43770:									100.00
43771									
06/16	06/27/2016	43771	19070	WI STATE LABORATORY OF HYGIENE	461542	FLUORIDE TESTING - MAY 2016	1	60-03-53730-29	25.00
Total 43771:									25.00
43772									
06/16	06/27/2016	43772	21289	WILD, DONALD	TRBLD-9-13-4795	OCCUPANCY SURCHARGE REFUND: 9040 KERSTEN RD	1	10-00-44327-00	1,000.00
Total 43772:									1,000.00

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43773									
06/16	06/27/2016	43773	19939	WISCONSIN DNR	WU64105	2016 WATER USE FEES - VILLAGE PRIVATE WELL	1	10-03-53310-20	125.00
06/16	06/27/2016	43773	19939	WISCONSIN DNR	WU64105	2016 WATER USE FEES - ALL MUNICIPAL WELLS	2	60-03-53780-20	125.00
Total 43773:									250.00
43774									
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00001 MAY16	STERNBERG ICE RINK: 4/27-5/26/16	1	10-05-55340-22	27.13
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00001 MAY16	STERNBERG ICE RINK: 4/26-5/25/16	2	10-05-55340-22	16.21
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00032 MAY16	KENNEDY PK: 4/26-5/25/16	1	10-05-55210-22	27.52
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00038 MAY16	NEUPERT ICE RINK: 4/27-5/26/16	1	10-05-55340-22	32.35
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00038 MAY16	NEUPERT ICE RINK: 4/26-5/25/16	2	10-05-55340-22	16.21
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00056 MAY16	ALTA VERDE-AQ CTR: 5/13-6/14/16	1	22-05-55420-22	1,869.22
06/16	06/27/2016	43774	18990	WISCONSIN PUBLIC SERVICE	2484-00056 MAY16	ALTA VERDE-AQ CTR: 9/13-6/13/16	2	22-05-55420-22	1,840.65
Total 43774:									3,829.29
43775									
06/16	06/27/2016	43775	20522	WODALSKI, MICHAEL J	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53170-22	100.00
Total 43775:									100.00
43776									
06/16	06/27/2016	43776	19190	YONKER, JOHN	C/P REIMB MAY/JU	C/P REIMB MAY/JUN16	1	10-03-53310-22	40.00
Total 43776:									40.00
43777									
06/16	06/30/2016	43777	370	AIRGAS USA LLC	9052607532	2029372: REFILL OXYGEN TANK	1	10-03-53310-35	81.05
Total 43777:									81.05
43778									
06/16	06/30/2016	43778	560	AMERICAN DOOR CO OF WAUSAU IN	105817	REPAIRS TO SHED/GARAGE DOOR	1	10-03-53310-24	292.10
Total 43778:									292.10
43779									
06/16	06/30/2016	43779	2320	BURGOYNE'S TOILET RNTL/SEP SVC	52144	TOILET RENTAL @ FARMER'S MARKET: 5/6-6/6/16	1	10-06-56940-29	120.00

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06/16	06/30/2016	43779	2320	BURGOYNE'S TOILET RNTL/SEP SVC	52366	TOILET RENTAL: DISC GOLF COURSE & CANOE/KAYAK LAUNC	1	10-05-55210-29	230.00
Total 43779:									350.00
43780									
06/16	06/30/2016	43780	2330	BUSINESS SERVICE CENTER INC	31WSD1-062716	ANSWERING SERVICE: 6/27-7/24/16	1	61-03-53613-29	40.75
06/16	06/30/2016	43780	2330	BUSINESS SERVICE CENTER INC	31WSD1-062716	ANSWERING SERVICE: 6/27-7/24/16	2	60-03-53780-29	40.75
06/16	06/30/2016	43780	2330	BUSINESS SERVICE CENTER INC	31WSD1-062716	ADD'L MINUTES: 5/30-6/26/16	3	60-03-53780-29	2.98
06/16	06/30/2016	43780	2330	BUSINESS SERVICE CENTER INC	31WSD1-062716	ADD'L MINUTES: 5/30-6/26/16	4	61-03-53613-29	2.97
Total 43780:									87.45
43781									
06/16	06/30/2016	43781	21118	CASPER'S TRUCK EQUIPMENT	0013370-IN	PRE-WET ANTI-ICE	1	10-03-53312-35	73.67
06/16	06/30/2016	43781	21118	CASPER'S TRUCK EQUIPMENT	0013657-IN	ANTI-ICING PRE-WET	1	10-03-53312-35	28.28
Total 43781:									101.95
43782									
06/16	06/30/2016	43782	2940	CK AUTO GLASS LLC	10717	REPLACE WINDSHIELD IN #23 BACK HOE	1	10-03-53310-35	80.00
Total 43782:									80.00
43783									
06/16	06/30/2016	43783	3010	CLIFTONLARSONALLEN LLP	1292643	RESEARCH/DISCUSS INS/ACA FILING (SAFER %)	1	10-00-14520-00	500.00
06/16	06/30/2016	43783	3010	CLIFTONLARSONALLEN LLP	1292643	RESEARCH/DISCUSS INS/ACA FILING (EMPD %)	2	10-00-14510-00	500.00
06/16	06/30/2016	43783	3010	CLIFTONLARSONALLEN LLP	1292643	RESEARCH/DISCUSS INS/ACA FILING (VOW %)	3	10-01-51430-29	500.00
Total 43783:									1,500.00
43784									
06/16	06/30/2016	43784	3220	CONTROL CONCEPTS TECH	443426-001	PRESSURE WASHER HOSE	1	10-03-53310-35	571.00
Total 43784:									571.00
43785									
06/16	06/30/2016	43785	3310	COUNTY MATERIALS CORPORATION	2742283-00	BASE - STORM SEWER PROJECT	1	63-03-53655-39	460.00
06/16	06/30/2016	43785	3310	COUNTY MATERIALS CORPORATION	2744141-00	TOWER RIDGE STORM SEWER PROJ - QUIKRETE (42 BAGS)	1	63-03-53655-39	306.60

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Total 43785:									766.60
43786									
06/16	06/30/2016	43786	21291	DALLMAN, ROCIO	F/M LICENSE REF	FARMER'S MKT LICENSE REFUND - 2016 SEASON	1	10-00-44128-00	110.00
Total 43786:									110.00
43787									
06/16	06/30/2016	43787	19613	DC EVEREST JUNIOR HIGH SCHOOL	RESTITUTION MAY	CIT# BR80C9H5K8 FROM CAMERON BURGARD	1	10-00-45111-00	58.35
06/16	06/30/2016	43787	19613	DC EVEREST JUNIOR HIGH SCHOOL	RESTITUTION MAY	CIT# BR80C9H5K7 FROM TITAN THOMPSON	2	10-00-45111-00	40.00
Total 43787:									98.35
43788									
06/16	06/30/2016	43788	20885	DIXON ENGINEERING INC	16-0582	EVEREST WATER TOWER REPAINTING - 1 YR WARRANTY INS	1	60-03-53760-29	2,250.00
Total 43788:									2,250.00
43789									
06/16	06/30/2016	43789	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000081091	CULVERT - DRAINAGE PROJECT	1	63-03-53655-39	2,159.82
Total 43789:									2,159.82
43790									
06/16	06/30/2016	43790	4910	FASTENAL COMPANY	WISCH267175	FALL PROTECTION HARNESS FOR STREETS	1	10-03-53310-34	173.50
Total 43790:									173.50
43791									
06/16	06/30/2016	43791	20307	FRAAZA ROCKS & SAND	2263	MULCH FOR LANDSCAPE	1	10-05-55210-36	750.00
Total 43791:									750.00
43792									
06/16	06/30/2016	43792	20024	FRONTIER	241-9268 JUL16	HERITAGE HILLS L/S: 6/22-7/21/16	1	61-03-53610-22	44.16
06/16	06/30/2016	43792	20024	FRONTIER	355-4719 JUL16	TANYA/TRICIA L/S: 6/22-7/21/16	1	61-03-53610-22	53.33
06/16	06/30/2016	43792	20024	FRONTIER	355-4720 JUL16	ROSS AVE L/S: 6/22-7/21/16	1	61-03-53610-22	52.85
06/16	06/30/2016	43792	20024	FRONTIER	355-5218 JUL16	KATHLEEN ST L/S: 6/22-7/21/16	1	61-03-53610-22	52.85

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06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	1	10-01-51450-22	490.17
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	2	10-00-14510-00	227.99
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	3	10-00-14520-00	42.08
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	4	10-00-14410-00	17.09
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	5	10-00-14530-00	17.09
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	6	60-03-53780-22	29.59
06/16	06/30/2016	43792	20024	FRONTIER	359-6114 JUL16	MUN CTR: 6/22-7/21/16	7	61-03-53613-22	29.58
06/16	06/30/2016	43792	20024	FRONTIER	359-9922 JUL16	LANDFILL: 6/22-7/21/16	1	18-03-53631-22	67.85
Total 43792:									1,124.63
43793									
06/16	06/30/2016	43793	6040	GREEN LAWN UNDERGROUND	16-18437	BERM TREE PLANTING - TIF FUNDED	1	40-07-57360-29	3,795.00
06/16	06/30/2016	43793	6040	GREEN LAWN UNDERGROUND	16-18437	CANOE/KAYAK LAUNCH PROJECT	2	42-07-57626-29	2,055.00
06/16	06/30/2016	43793	6040	GREEN LAWN UNDERGROUND	16-18794	IRRIG ON TREES	1	10-03-53317-24	65.00
06/16	06/30/2016	43793	6040	GREEN LAWN UNDERGROUND	16-18847	CANOE/KAYAK LAUNCH IRRIG	1	42-07-57626-29	2,500.00
Total 43793:									8,415.00
43794									
06/16	06/30/2016	43794	21290	HER, SEN SEUE	F/M TOKENS: JUN1	F/M TOKENS REIMBURSEMENT (EBT) - JUNE 2016	1	10-06-56940-34	8.00
Total 43794:									8.00
43795									
06/16	06/30/2016	43795	19804	HOIDA, DEAN	RBLD-12-15-6484	OCC SUR REF: 3302 MONTE CARLO DR	1	10-00-44327-00	1,000.00
Total 43795:									1,000.00
43796									
06/16	06/30/2016	43796	19823	IMR BP	OVERPMT REFUN	2016 REFUND - OPER LIC RENEWAL OVERPMT	1	10-00-44110-00	60.00
Total 43796:									60.00
43797									
06/16	06/30/2016	43797	21184	JANKE GENERAL CONTRACTORS	PROJ #1068 5TH I	BABL LN CANOE/KAYAK LANDING PROJECT	1	42-07-57626-21	26,286.50
Total 43797:									26,286.50

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43798									
06/16	06/30/2016	43798	20526	JERRY'S CLEANING	JUNE 2016	CLEANING SERVICES: JUNE 2016	1	10-01-51600-21	600.00
Total 43798:									600.00
43799									
06/16	06/30/2016	43799	8450	K & S FUEL INJECTION INC	S22715	#99 REPAIRS	1	10-03-53310-35	1,025.48
Total 43799:									1,025.48
43800									
06/16	06/30/2016	43800	21292	KRANSKI, DUANE	F/M TOKENS: JUN1	F/M TOKENS REIMBURSEMENT (EBT) - JUNE 2016	1	10-06-56940-34	34.00
Total 43800:									34.00
43801									
06/16	06/30/2016	43801	20648	KUBISIAK, COLE E	CERT REIMB 2016	REIMB: LIFEGUARD RE-CERTIFICATION	1	22-05-55420-15	35.00
Total 43801:									35.00
43802									
06/16	06/30/2016	43802	20678	LERCH, JAMIE ROGAN	SEC DEP REF: JUN	SECURITY DEPOSIT REFUND: YELLOW BANKS PK #2 6/26/16	1	10-00-23160-00	25.00
Total 43802:									25.00
43803									
06/16	06/30/2016	43803	9050	LIFEGUARD STORE INC, THE	INV441311	LIFEGUARD UNIFORMS	1	22-05-55420-34	35.78
06/16	06/30/2016	43803	9050	LIFEGUARD STORE INC, THE	INV441311	GUARD PONCHOS & DELUXE WATER FUN PACK	2	22-05-55420-31	218.00
Total 43803:									253.78
43804									
06/16	06/30/2016	43804	21072	MAILFINANCE	N5977843	POSTAGE METER LEASE: 4/12-7/11/16	1	10-01-51450-28	215.88
06/16	06/30/2016	43804	21072	MAILFINANCE	N5977843	POSTAGE METER LEASE: 4/12-7/11/16	2	60-03-53771-28	107.94
06/16	06/30/2016	43804	21072	MAILFINANCE	N5977843	POSTAGE METER LEASE: 4/12-7/11/16	3	61-03-53612-28	107.94
Total 43804:									431.76

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43805									
06/16	06/30/2016	43805	9850	MARATHON COUNTY LANDFILL	00506906	SLUDGE: 2.71 TONS - LIFT STATIONS	1	61-03-53601-29	113.82
Total 43805:									113.82
43806									
06/16	06/30/2016	43806	9910	MARATHON COUNTY TREASURER	MAY 2016	JAIL SURCHARGES: MAY 2016	1	10-00-45111-00	903.60
06/16	06/30/2016	43806	9910	MARATHON COUNTY TREASURER	MAY 2016	DRIVER IMPROVEMENT SURCHARGES: MAY 2016	2	10-00-45111-00	50.00
Total 43806:									953.60
43807									
06/16	06/30/2016	43807	9900	MARATHON CTY REGISTER OF DEED	2016-120	MCROD RECORDING FEES CU-5-16-155 & CU-5-16-1588	1	10-06-56910-21	60.00
06/16	06/30/2016	43807	9900	MARATHON CTY REGISTER OF DEED	2016-120	MCROD RECORDING FEES MASHUDA, PROHASKA, INTERCITY	2	40-06-56740-29	90.00
06/16	06/30/2016	43807	9900	MARATHON CTY REGISTER OF DEED	2016-122	2016 OFFICIAL MAP RECORDING FEES MCROD ORD NO 16-002	1	10-06-56910-21	30.00
Total 43807:									180.00
43808									
06/16	06/30/2016	43808	20030	MARATHON TOWN & COUNTRY STOR	94065	GRASS SEED FOR E JELINEK	1	10-03-53310-23	747.00
Total 43808:									747.00
43809									
06/16	06/30/2016	43809	10390	MIDWEST TESTING LLC	3832	LARGE METER TESTING	1	60-03-53743-29	3,505.00
Total 43809:									3,505.00
43810									
06/16	06/30/2016	43810	21224	MI-TECH SERVICES INC	32025322	LANDFILL MONITORING: GES O&M - 5/2-5/29/16	1	18-03-53631-21	191.25
Total 43810:									191.25
43811									
06/16	06/30/2016	43811	10900	MROCZENSKI, BRAD	ADDL C/P REIMB 2	ADD'L MAY C/P REIMB	1	10-05-55200-22	30.00
06/16	06/30/2016	43811	10900	MROCZENSKI, BRAD	ADDL C/P REIMB 2	ADD'L JUNE C/P REIMB	2	10-05-55200-22	30.00
Total 43811:									60.00

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43812									
06/16	06/30/2016	43812	19819	RC PAVERS ASPHALT PAVING LLC	JUNE 2016	SURFACE MAINT - HOT MIX SURFACE ASPHALT (5.74 TONS)	1	10-03-53310-23	292.74
Total 43812:									292.74
43813									
06/16	06/30/2016	43813	21293	RHEA, LISA	SEC DEP REF JUN	SECURITY DEPOSIT REFUND - YELLOW BANKS PK #1 RENTAL	1	10-00-23160-00	25.00
Total 43813:									25.00
43814									
06/16	06/30/2016	43814	19838	RHYME BUSINESS PRODUCTS LLC	AR74127	MONTHLY B&W USAGE: 5/11-6/10/16	1	10-01-51450-28	71.30
06/16	06/30/2016	43814	19838	RHYME BUSINESS PRODUCTS LLC	AR74127	MONTHLY COLOR USAGE: 5/11-6/10/16	2	10-01-51450-28	276.01
Total 43814:									347.31
43815									
06/16	06/30/2016	43815	21079	ROTH PROFESSIONAL SOLUTIONS	2016-008	PROF SVCS FOR SEWER ORD UPDATE - APRIL-MAY 2016	1	61-03-53613-29	687.50
Total 43815:									687.50
43816									
06/16	06/30/2016	43816	14430	SCHOFIELD, CITY OF	MAY 2016	ALLOCATED TOTALS TO COURT: MAY 2016	1	10-00-24425-00	3,551.13
Total 43816:									3,551.13
43817									
06/16	06/30/2016	43817	14610	SCOTT'S ENTERPRISES RINGLE LLC	14765	LAYING SOD & RESEEDING FARMER'S MKT	1	10-03-53310-36	2,772.12
06/16	06/30/2016	43817	14610	SCOTT'S ENTERPRISES RINGLE LLC	14768	LAWN MOWING: 4803 MESKER ST 6/2/16	1	10-00-13611-00	93.75
06/16	06/30/2016	43817	14610	SCOTT'S ENTERPRISES RINGLE LLC	14769	LAWN MOWING: 4909 ROSS AVE	1	10-00-13611-00	87.50
06/16	06/30/2016	43817	14610	SCOTT'S ENTERPRISES RINGLE LLC	14770	LAWN MOWING: 2811 NORTHWESTERN AVE 6/3/16	1	10-00-13611-00	180.00
06/16	06/30/2016	43817	14610	SCOTT'S ENTERPRISES RINGLE LLC	14772	LAWN MOWING: 5404-5406 SCHOFIELD AVE 6/9/16	1	10-00-13611-00	128.00
Total 43817:									3,261.37
43818									
06/16	06/30/2016	43818	20915	SENSENEG, ALMA	F/M TOKENS: 6/28/	F/ M TOKENS: 6/28/16	1	10-06-56940-34	16.00

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Total 43818:									16.00
43819									
06/16	06/30/2016	43819	15220	SOUTHSIDE TIRE CO INC	370619	BLOWN TIRE REPL #25	1	10-03-53310-35	538.81
Total 43819:									538.81
43820									
06/16	06/30/2016	43820	18220	STATE OF WI - COURT FINES	MAY 2016	ALLOCATED TOTALS TO COURT: MAY 2016	1	10-00-45111-00	2,967.15
Total 43820:									2,967.15
43821									
06/16	06/30/2016	43821	20472	STUHR, BERT	F/M TOKENS: 6/28/	F/ M TOKENS STALL # 42: JUNE 2016	1	10-06-56940-34	74.00
Total 43821:									74.00
43822									
06/16	06/30/2016	43822	20240	TRUCK EQUIPMENT INC	692622-00	TAIL LIGHTS #21	1	10-03-53310-35	4.99
Total 43822:									4.99
43823									
06/16	06/30/2016	43823	16890	VAN ERT ELECTRIC COMPANY INC	000127787	REPAIR/REINSTALL STREET LIGHT ON CAMP PHILLIPS RD	1	10-03-53311-24	2,594.00
06/16	06/30/2016	43823	16890	VAN ERT ELECTRIC COMPANY INC	000127788	RPR TRAF LIGHT AFTER KNOCKDOWN - CP/SCHOF AVE EMPD	1	10-03-53311-24	2,256.98
06/16	06/30/2016	43823	16890	VAN ERT ELECTRIC COMPANY INC	000127800	STREETS CP/BARBICAN=CHECK AMBER BLINKING LIGHT	1	10-03-53311-29	76.00
Total 43823:									4,926.98
43824									
06/16	06/30/2016	43824	21294	VAN SCHYNDEL, KATHRYN	SEC DEP REF JUN	SEC DEP REFUND: MACHMUELLER PK SHELTER 6/18/16	1	10-00-23160-00	25.00
Total 43824:									25.00
43825									
06/16	06/30/2016	43825	17320	WALT'S PETROLEUM SERVICE INC	80252	GAS PUMP GAUGE REPAIRS	1	10-03-53310-35	377.50

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Total 43825:									377.50
43826									
06/16	06/30/2016	43826	18090	WESTON, TOWN OF	MAY 2016	ALLOCATED TOTALS TO MUNICIPALITY: JUNE 2016	1	10-00-24425-00	10.00
06/16	06/30/2016	43826	18090	WESTON, TOWN OF	NOV15 UTIL TAX P	TOWN/WESTON - NOVEMBER 2015 UTILITY TAX PMT	1	10-00-24410-00	4,683.15
Total 43826:									4,693.15
43827									
06/16	06/30/2016	43827	18990	WISCONSIN PUBLIC SERVICE	2484-00065 MAY16	BLOEDEL: 5/18-6/17/16	1	60-03-53720-22	1,006.64
06/16	06/30/2016	43827	18990	WISCONSIN PUBLIC SERVICE	2484-00065 MAY16	BLOEDEL: 5/17-6/16/16	2	60-03-53720-22	18.81
06/16	06/30/2016	43827	18990	WISCONSIN PUBLIC SERVICE	2484-00136 MAY16	RIPPLING CREEK: 5/16-6/15/16	1	60-03-53720-22	1,472.17
06/16	06/30/2016	43827	18990	WISCONSIN PUBLIC SERVICE	2484-00136 MAY16	RIPPLING CREEK: 5/15-6/14/16	2	60-03-53720-22	21.72
Total 43827:									2,519.34
43828									
06/16	06/30/2016	43828	21295	XIONG, JOE VANG	F/M LIC REF 2016	FARMER'S MKT LICENSE REFUND - 2016 SEASON	1	10-00-44128-00	110.00
Total 43828:									110.00
43829									
06/16	06/30/2016	43829	21296	YANG, PRESTON	SEC DEP REF JUN	SEC DEP REFUND: MACHMUELLER PK SHELTER 6/19/16	1	10-00-23160-00	25.00
Total 43829:									25.00
43830									
06/16	06/30/2016	43830	19350	ZIENTARA FLEET EQUIPMENT INC	0131531P	#90 TRACTOR PROTECTION VALVE	1	10-03-53310-35	64.25
Total 43830:									64.25
43831									
07/16	07/08/2016	43831	21135	AMERICAN MESSAGING	U1350110QG	PAGER SERVICE: 7/1-7/31/16	1	60-03-53780-29	28.48
07/16	07/08/2016	43831	21135	AMERICAN MESSAGING	U1350110QG	PAGER SERVICE: 7/1-7/31/16	2	61-03-53613-29	28.47
07/16	07/08/2016	43831	21135	AMERICAN MESSAGING	U1350112QG	PAGER SERVICE: 7/1-7/31/16	1	10-03-53310-29	18.71
Total 43831:									75.66

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43832									
07/16	07/08/2016	43832	19882	CELLCOM	084508	WATER (HOT SPOT): 6/21-7/20/16	1	60-03-53740-22	21.96
07/16	07/08/2016	43832	19882	CELLCOM	084508	WATER: 6/21-7/20/16	2	10-06-56905-22	141.96
07/16	07/08/2016	43832	19882	CELLCOM	084508	WATER: 6/21-7/20/16	3	60-03-53740-22	21.96
07/16	07/08/2016	43832	19882	CELLCOM	084508	SEWER: 6/21-7/20/16	4	61-03-53610-22	21.96
07/16	07/08/2016	43832	19882	CELLCOM	084508	ADMINISTRATOR: 6/21-7/20/16	5	10-01-51410-22	49.23
Total 43832:									257.07
43833									
07/16	07/08/2016	43833	20050	COMPLETE OFFICE OF WISCONSIN	600259	INK FOR CHK SCANNER, DOORSTOP FOR VAULT, PAPER ROLL	1	10-01-51450-31	32.61
07/16	07/08/2016	43833	20050	COMPLETE OFFICE OF WISCONSIN	600259	PAPER - BLDG INSPECTOR	2	10-02-52400-31	13.98
07/16	07/08/2016	43833	20050	COMPLETE OFFICE OF WISCONSIN	600259	TONER - UTILITY CLERK	3	60-03-53771-31	109.98
07/16	07/08/2016	43833	20050	COMPLETE OFFICE OF WISCONSIN	600259	TONER - UTILITY CLERK	4	61-03-53612-31	109.99
07/16	07/08/2016	43833	20050	COMPLETE OFFICE OF WISCONSIN	600259	ADDRESS LABELS - ELECTIONS	5	10-01-51440-31	28.60
Total 43833:									295.16
43834									
07/16	07/08/2016	43834	4760	EVEREST METRO POLICE DEPT	QTR 3 - 2016	2016 OPER BUDGET - 3RD QTR	1	10-02-52100-58	556,871.90
07/16	07/08/2016	43834	4760	EVEREST METRO POLICE DEPT	QTR 3 - 2016	2016 OPER BUDGET - 3RD QTR (COURT)	2	10-01-51210-58	14,187.81
Total 43834:									571,059.71
43835									
07/16	07/08/2016	43835	20024	FRONTIER	241-8810 JUL16	EAU CLAIRE RIVER L/S: 6/28-7/27/16	1	61-03-53610-22	50.11
07/16	07/08/2016	43835	20024	FRONTIER	355-0746 JUL16	PARK TERRACE L/S: 6/28-7/27/16	1	61-03-53610-22	50.11
07/16	07/08/2016	43835	20024	FRONTIER	355-5649 JUL16	BUS PK SOUTH L/S: 6/25-7/24/16	1	61-03-53610-22	50.11
Total 43835:									150.33
43836									
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001312927: JUNE PC 2106-PUB HEARING NOTICES	1	10-06-56910-32	79.36
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001330360: PUB NOTICE FOR PLOW/LEAF TRUCK	2	10-03-53310-32	56.11
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001338256: LIQUOR LICENSING APPLICATION NOTICE	3	10-01-51420-32	369.70
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001340593: ORD NO 10-030 CHAP 50 NUISANCES WDH PUB	4	10-01-51420-32	14.42
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001340978: JUNE 2016 PC PUB HEARING NOTICES	5	10-06-56910-32	49.17
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001358817: LIQUOR LICENSE PUB	6	10-01-51420-32	35.62
07/16	07/08/2016	43836	5490	GANNETT WISCONSIN MEDIA	0009961495	0001377150: ORD NO 16-031	7	10-06-56910-32	16.79

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Total 43836:									621.17
43837									
07/16	07/08/2016	43837	20205	HYDRITE CHEMICAL CO	01920180	ALTA VERDE WELL CHEMICALS	1	60-03-53730-36	1,132.80
07/16	07/08/2016	43837	20205	HYDRITE CHEMICAL CO	01920181	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	481.00
07/16	07/08/2016	43837	20205	HYDRITE CHEMICAL CO	01920182	RIPPLING CREEK WELL CHEMICALS	1	60-03-53730-36	1,132.80
07/16	07/08/2016	43837	20205	HYDRITE CHEMICAL CO	01920183	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	1,295.75
Total 43837:									4,042.35
43838									
07/16	07/08/2016	43838	9910	MARATHON COUNTY TREASURER	I0002290	CASE-6-16-6238-KING ZONING VIOLATION - AIR PHOTOS	1	10-06-56900-29	27.60
Total 43838:									27.60
43839									
07/16	07/08/2016	43839	21297	MORHOFF, JILL	SEC DEP REF 6/20	KENNEDY PK SHELTER RENTAL 6/25/16 - SECURITY DEPOSIT R	1	10-00-23160-00	25.00
Total 43839:									25.00
43840									
07/16	07/08/2016	43840	21298	MURPHY JONES, SUSAN	MAILBOX REIMB 2	MAILBOX DMG REIMBURSEMENT - 2016	1	10-03-53312-37	50.00
Total 43840:									50.00
43841									
07/16	07/08/2016	43841	11190	NEENAH FOUNDRY COMPANY	172322	STORM WATER RISERS	1	63-03-53655-39	4,631.53
07/16	07/08/2016	43841	11190	NEENAH FOUNDRY COMPANY	173221	STORM SEWER PROJECTS - (14) GRATES	1	63-03-53655-39	3,650.00
Total 43841:									8,281.53
43842									
07/16	07/08/2016	43842	11530	NORTHERN BATTERY	1542434	#123: FOUR WHEELER BATTERY	1	10-05-55210-24	55.97
07/16	07/08/2016	43842	11530	NORTHERN BATTERY	1543222	SIGN SHOP - LANTERN BATTERY	1	10-03-53310-36	57.98
Total 43842:									113.95

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43843									
07/16	07/08/2016	43843	19643	O'REILLY AUTO PARTS	3845-487145	SPARK PLUGS FOR SIGN SHOP JACK HAMMER	1	10-03-53310-35	5.36
Total 43843:									5.36
43844									
07/16	07/08/2016	43844	12750	POSTMASTER	PERMIT 18: JULY 2	PERMIT 18: POSTAGE	1	60-03-53771-31	800.00
07/16	07/08/2016	43844	12750	POSTMASTER	PERMIT 18: JULY 2	PERMIT 18: POSTAGE	2	61-03-53612-31	800.00
07/16	07/08/2016	43844	12750	POSTMASTER	PERMIT 18: JULY 2	PERMIT 18: POSTAGE	3	63-03-53652-31	800.00
Total 43844:									2,400.00
43845									
07/16	07/08/2016	43845	13990	RUNKEL ABSTRACT & TITLE	112038	RAZE ORDER FOR FIRE LOSS PROPERTY - 4803 MESKER ST	1	10-00-21000-00	75.00
Total 43845:									75.00
43846									
07/16	07/08/2016	43846	14330	SCHIERL TIRE & SERVICE CENTERS	35-44796	TIRE FOR JACOBSON	1	10-05-55210-24	124.61
Total 43846:									124.61
43847									
07/16	07/08/2016	43847	19948	SCOTT WILLIAMS APPRAISAL INC	2427-16	APPRAISAL OF GUERNDT 10 ACRES NEAR PROHASKA PK	1	40-06-56740-29	600.00
Total 43847:									600.00
43848									
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	1	60-03-53710-24	851.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	2	60-03-53740-24	536.50
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: WELLS, WATER TOWERS, & LIFT STATIONS	3	61-03-53601-24	462.50
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: BUS & TECH PK	4	40-06-56771-29	765.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: RYAN AMY & FEITH	5	40-06-56771-29	185.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14782	LAWN MOWING: MOUND CHRISTIE LN	6	40-06-56771-29	165.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14783	GRASS SEED	1	10-03-53310-23	285.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14838	RIPPLING CREEK WELL HOUSE WEEDING: MAY 2016	1	60-03-53710-24	165.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14840	LAWN MOWING: MAAS AUTO BLACKTOP AREA	1	10-00-13611-00	50.00
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14841	LAWN MOWING: 5303 E JELINEK	1	10-00-13611-00	138.75
07/16	07/08/2016	43848	14610	SCOTT'S ENTERPRISES RINGLE LLC	14842	LAWN MOWING: 6155 MESKER ST	1	10-00-13611-00	113.75

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Total 43848:									3,717.50
43849									
07/16	07/08/2016	43849	20783	SOUTH AREA FIRE & EMERGENCY	QTR 3 - 2016	2016 OPER BUDGET - 3RD QTR	1	10-02-52905-58	138,732.50
Total 43849:									138,732.50
43850									
07/16	07/08/2016	43850	15410	STATE OF WISCONSIN	409146	ELEVATOR OPERATOR PERMIT - SAFETY BLDG	1	10-02-52200-27	50.00
Total 43850:									50.00
43851									
07/16	07/08/2016	43851	19832	SUNBELT RENTALS	61315122-001	SOD CUTTER RENTAL FOR BALL DIAMONDS	1	10-05-55210-24	95.60
Total 43851:									95.60
43852									
07/16	07/08/2016	43852	17090	V&H INC	2295396	#99 TANKER	1	10-03-53310-35	8.12
07/16	07/08/2016	43852	17090	V&H INC	2296439	GASKET FOR #99 THERMOSTAT	1	10-03-53310-35	2.07
Total 43852:									10.19
43853									
07/16	07/08/2016	43853	17130	VIKING ELECTRIC SUPPLY	1534572	FUSES FOR STREET LIGHTS	1	10-03-53420-39	267.00
07/16	07/08/2016	43853	17130	VIKING ELECTRIC SUPPLY	1534572	FUSES FOR STREET LIGHTS - DISCOUNT	2	10-03-53420-39	5.34
Total 43853:									261.66
43854									
07/16	07/08/2016	43854	17500	WAUSAU AWARDS & ENGRAVING INC	6/12/16	ENGRAVED NAME PLATE - ERMELING	1	10-01-51100-31	9.00
07/16	07/08/2016	43854	17500	WAUSAU AWARDS & ENGRAVING INC	6/12/16	ENGRAVED NAME PLATES - WHITE/OSTROWSKI	2	10-01-51101-31	18.00
07/16	07/08/2016	43854	17500	WAUSAU AWARDS & ENGRAVING INC	6/12/16	PHOTO PLAQUE - OSTROWSKI	3	10-01-51101-31	29.20
07/16	07/08/2016	43854	17500	WAUSAU AWARDS & ENGRAVING INC	6/17/16	VOW SERVICE AWARD - SKARE	1	10-06-56920-17	98.75
Total 43854:									154.95

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43855									
07/16	07/08/2016	43855	17530	WAUSAU CHEMICAL CORPORATION	INV-262625	POOL CHEMICALS	1	22-05-55420-36	687.75
07/16	07/08/2016	43855	17530	WAUSAU CHEMICAL CORPORATION	INV-262729	POOL CHEMICALS	1	22-05-55420-36	916.45
Total 43855:									1,604.20
43856									
07/16	07/08/2016	43856	17860	WEINKE, JERELYN	SEC DEP REF 6/20	MACHMUELLER PK RENTAL 6/26/16 - SECURITY DEPOSIT REF	1	10-00-23160-00	25.00
Total 43856:									25.00
43857									
07/16	07/08/2016	43857	19518	WERNER ELECTRIC SUPPLY	S4808270.002	ARMS FOR LED STREET LIGHTS ON SCHOF AVE	1	42-07-57342-82	3,975.28
Total 43857:									3,975.28
43858									
07/16	07/08/2016	43858	18100	WESTON UTILITIES	2626-00 Q2 2016	ROGAN: 3/8-6/10/16	1	10-05-55210-22	206.14
07/16	07/08/2016	43858	18100	WESTON UTILITIES	269-00 Q2 2016	STERNBERG WELL: Q2 2016	1	60-03-53720-22	76.87
07/16	07/08/2016	43858	18100	WESTON UTILITIES	269-00 Q2 2016	WATER TRMT PLANT: Q2 2016	2	60-03-53730-22	76.87
07/16	07/08/2016	43858	18100	WESTON UTILITIES	273-00 Q2 2016	5500 SCHOF AVE: 3/8-6/13/16	1	10-01-51600-22	893.34
07/16	07/08/2016	43858	18100	WESTON UTILITIES	2851-00 Q2 2016	TEAGAN: 3/10-6/8/16	1	10-05-55210-22	109.29
07/16	07/08/2016	43858	18100	WESTON UTILITIES	5249-00 Q2 2016	JELINEK/MESKER L/S: 3/9-6/9/16	1	61-03-53610-22	41.74
07/16	07/08/2016	43858	18100	WESTON UTILITIES	5467-00 Q2 2016	QUENTIN: 3/17-6/9/16	1	10-05-55210-22	571.79
07/16	07/08/2016	43858	18100	WESTON UTILITIES	5478-00 Q2 2016	4100 BARBICAN AVE: 3/9-6/9/16	1	10-03-53317-22	151.60
07/16	07/08/2016	43858	18100	WESTON UTILITIES	564-00 Q2 2016	4704 BARBICAN AVE: 3/9-6/8/16	1	10-03-53317-22	153.90
07/16	07/08/2016	43858	18100	WESTON UTILITIES	5777-00 Q2 2016	RIPPLING CREEK: 3/10-6/9/16	1	60-03-53720-22	384.00
07/16	07/08/2016	43858	18100	WESTON UTILITIES	6251-00 MAY-JUN1	7100 RICKYVAL ST IRRIG: 5/20-6/10/16	1	10-03-53317-22	53.65
07/16	07/08/2016	43858	18100	WESTON UTILITIES	6254-00 MAY-JUN1	E/C RIVER CANOE/KAYAK LAUNCH IRRIG: 5/23-6/13/16	1	10-05-55210-22	15.38
Total 43858:									2,734.57
43859									
07/16	07/08/2016	43859	19796	WIFC-FM	252846-1	PROMOTION & APPEARANCE - TEEN NIGHT @ AQ CTR 6/24/16	1	22-05-55420-29	150.00
Total 43859:									150.00
43860									
07/16	07/08/2016	43860	21299	WILLE, LISA	SEC DEP REF 6/20	ROBINWOOD PK RENTAL 6/25/16 - SECURITY DEPOSIT REFUN	1	10-00-23160-00	25.00

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Total 43860:									25.00
43861									
07/16	07/08/2016	43861	20614	WISCONSIN LIFTING SPECIALISTS	16-F3145	SLING FOR DIGGER DERRICK BOOM TRUCK	1	10-03-53310-35	15.75
Total 43861:									15.75
43862									
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00001 JUN16	STERNBERG: 5/26-6/27/16	1	10-05-55340-22	29.94
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00001 JUN16	STERNBERG: 5/25-6/26/16	2	10-05-55340-22	17.88
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00025 JUN16	QUENTIN ST: 5/25-6/24/16	1	10-05-55210-22	30.05
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00025 MAY16	QUENTIN ST: 4/26-5/25/16	1	10-05-55210-22	28.49
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00026 JUN16	ROGAN ST: 5/25-6/24/16	1	10-05-55210-22	28.59
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00026 MAY16	ROGAN ST: 4/26-5/25/16	1	10-05-55210-22	27.34
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00032 JUN16	KENNEDY: 5/25-6/24/16	1	10-05-55210-22	28.17
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00035 JUN16	NORTHWESTERN: 5/25-6/24/16	1	10-05-55210-22	28.59
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00035 MAY16	NORTHWESTERN: 4/26-5/25/16	1	10-05-55210-22	27.34
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00038 JUN16	NEUPERT: 5/26-6/27/16	1	10-05-55340-22	37.87
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00038 JUN16	NEUPERT: 5/25-6/26/16	2	10-05-55340-22	17.88
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00039 JUN16	PARKWAY: 5/25-6/24/16	1	10-05-55210-22	28.17
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00039 MAY16	PARKWAY: 4/26-5/25/16	1	10-05-55210-22	27.13
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00043 JUN16	NORTHWESTERN: 5/25-6/24/16	1	10-05-55210-22	28.80
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00043 MAY16	NORTHWESTERN: 4/26-5/25/16	1	10-05-55210-22	27.13
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00050 JUN16	ROBINWOOD: 5/25-6/24/16	1	10-05-55210-22	28.17
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00050 MAY16	ROBINWOOD: 4/26-5/25/16	1	10-05-55210-22	27.13
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00057 JUN16	MINISTRY IRRIG: 5/24-6/23/16	1	10-03-53317-22	28.07
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00081 JUN16	ALTA VERDE: 5/25-6/24/16	1	10-05-55210-22	62.60
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00081 JUN16	ALTA VERDE: 5/24-6/23/16	2	10-05-55210-22	16.77
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00081 MAY16	ALTA VERDE: 4/26-5/25/16	1	10-05-55210-22	67.61
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00081 MAY16	ALTA VERDE: 4/25-5/24/16	2	10-05-55210-22	28.05
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00082 JUN16	NORMANDY/SCHOF STREET LIGHTING: 5/20-6/21/16	1	10-03-53420-22	150.35
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00108 JUN16	STONE RIDGE IRRIG: 5/20-6/21/16	1	10-03-53317-22	29.94
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00119 JUN16	HOWLAND AVE STREET LIGHTG: 5/17-6/16/16	1	10-03-53420-22	57.94
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00157 JUN16	ALDERON/SCHOF TRAF LIGHTS: 5/24-6/23/16	1	10-03-53311-22	47.47
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00160 JUN16	SCHOFIELD TRAF LIGHTS: : 5/24-6/23/16	1	10-03-53311-22	53.00
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00167 JUN16	ZINSER WFS: 5/24-6/23/16	1	10-03-53420-22	42.57
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00168 JUN16	RICKYVAL WFS: 5/24-6/23/16	1	10-03-53420-22	38.92
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00169 JUN16	RYAN WFS: 5/24-6/23/16	1	10-03-53420-22	28.07

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07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00170 JUN16	WESTON/PROG WFS: 5/24-6/23/16	1	10-03-53420-22	34.64
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00181 JUN16	MUSKIE WARNING SIREN: 5/24-6/23/16	1	10-02-52910-22	29.94
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00187 JUN16	WINDSOR DR AERATOR: 5/24-6/23/16	1	63-03-53655-22	33.39
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00188 JUN16	WIFI @ KEN PK: 5/25-6/24/16	1	10-05-55210-22	29.63
07/16	07/08/2016	43862	18990	WISCONSIN PUBLIC SERVICE	2484-00188 MAY16	WIFI @ KEN PK: 4/26-5/25/16	1	10-05-55210-22	28.80
Total 43862:									1,276.43
43863									
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00001 JUN16	FOREMOST: 5/26-6/27/16	1	60-03-53720-22	2,104.53
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00002 JUN16	MESKER: 5/26-6/27/16	1	60-03-53720-22	980.32
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00002 JUN16	MESKER: 5/25-6/26/16	2	60-03-53720-22	17.88
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00004 JUN16	WTP/STERNBERG: 5/26-6/27/16	1	60-03-53720-22	1,098.14
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00004 JUN16	WTP/STERNBERG: 5/26-6/27/16	2	60-03-53730-22	2,196.27
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00004 JUN16	WTP/STERNBERG: 5/25-6/26/16	3	60-03-53720-22	12.59
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	0293-00004 JUN16	WTP/STERNBERG: 5/25-6/26/16	4	60-03-53730-22	25.18
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00001 JUN16	HARLYN L/S: 5/26-6/27/16	1	61-03-53610-22	142.23
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00001 MAY16	HARLYN L/S: 4/27-5/26/16	1	61-03-53610-22	148.59
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00002 JUN16	FOX ST L/S: 5/26-6/27/16	1	61-03-53610-22	216.52
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00002 JUN16	FOX ST L/S: 5/25-6/26/16	2	61-03-53610-22	18.76
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00002 MAY16	FOX ST L/S: 4/27-5/26/16	1	61-03-53610-22	234.77
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00002 MAY16	FOX ST L/S: 4/26-5/25/16	2	61-03-53610-22	19.28
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00004 JUN16	JELINEK/MESKER L/S: 5/26-6/27/16	1	61-03-53610-22	899.73
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00004 JUN16	JELINEK/MESKER L/S: 5/25-6/26/16	2	61-03-53610-22	21.66
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00004 MAY16	JELINEK/MESKER L/S: 4/27-5/26/16	1	61-03-53610-22	961.70
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00004 MAY16	JELINEK/MESKER L/S: 4/26-5/25/16	2	61-03-53610-22	19.57
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00005 JUN16	KATHLEEN L/S: 5/26-6/27/16	1	61-03-53610-22	37.98
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00005 MAY16	KATHLEEN L/S: 4/27-5/26/16	1	61-03-53610-22	34.02
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00006 JUN16	ROSS AVE L/S: 5/26-6/27/16	1	61-03-53610-22	68.57
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00006 MAY16	ROSS AVE L/S: 4/27-5/26/16	1	61-03-53610-22	116.45
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00007 JUN16	COLLEEN L/S: 5/26-6/27/16	1	61-03-53610-22	209.01
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00007 MAY16	COLLEEN L/S: 4/27-5/26/16	1	61-03-53610-22	228.93
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00008 JUN16	E.C. RIVER L/S: 5/26-6/27/16	1	61-03-53610-22	212.03
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00008 JUN16	E.C. RIVER L/S: 5/25-6/26/16	2	61-03-53610-22	18.49
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00008 MAY16	E.C. RIVER L/S: 4/27-5/26/16	1	61-03-53610-22	207.12
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00008 MAY16	E.C. RIVER L/S: 4/26-5/25/16	2	61-03-53610-22	18.06
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00009 JUN16	TANYA L/S: 5/26-6/27/16	1	61-03-53610-22	93.91
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00009 MAY16	TANYA L/S: 4/27-5/26/16	1	61-03-53610-22	91.09
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2457-00014 JUN16	BUS PK SOUTH: 5/26-6/27/16	1	61-03-53610-22	57.08

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07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00003 JUN16	COMM CTR IRRIG: 5/26-6/27/16	1	10-03-53317-22	60.10
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00007 JUN16	ENT WAY TRAFFIC LIGHTS: 5/31-6/29/16	1	10-03-53311-22	97.14
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00012 JUN16	ENT WAY FNTN: 5/31-6/29/16	1	10-03-53420-22	27.13
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00017 JUN16	EVEREST: 5/26-6/27/16	1	60-03-53740-22	79.71
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00020 JUN16	ALTA VERDE: 5/26-6/27/16	1	60-03-53720-22	1,380.97
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00020 JUN16	ALTA VERDE: 5/25-6/26/16	2	60-03-53720-22	18.49
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00023 JUN16	VILLAGE STREET LIGHTING: JUNE - 30 DAYS	1	10-03-53420-22	13,893.71
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00027 JUN16	ROSS TRAFFIC LIGHTS: 5/25-6/24/16	1	10-03-53311-22	87.44
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00029 JUN16	LANDFILL: 5/27-6/28/16	1	18-03-53631-22	96.74
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00037 JUN16	SCHOF/CHERRY IRRIG: 5/26-6/27/16	1	10-03-53317-22	29.94
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00041 JUN16	EVERGREEN POINTE: 5/26-6/27/16	1	61-03-53610-22	42.35
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00044 JUN16	PARK TERRACE: 5/26-6/27/16	1	61-03-53610-22	38.91
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00045 MAY16	MINISTRY STREET LIGHTING: 4/26-5/25/16	1	10-03-53420-22	210.00
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00047 JUN16	SHOREY WARNING SIREN: 5/25-6/24/16	1	10-02-52910-22	28.17
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00051 JUN16	ST CLARE'S PUMP: 5/25-6/24/16	1	10-03-53317-22	28.38
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00051 MAY16	ST CLARE'S PUMP: 4/26-5/25/16	1	10-03-53317-22	27.13
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00054 JUN16	BUS PARK: 5/26-6/27/16	1	60-03-53740-22	160.89
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00070 JUN16	BIRCH/SCHOFIELD STREET LIGHTING: 5/26-6/27/16	1	10-03-53420-22	207.52
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00074 JUN16	RYAN ST: 5/26-6/27/16	1	61-03-53610-22	214.85
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00075 MAY16	WESTON/CTY X TRAFFIC LIGHTS: 4/26-5/25/16	1	10-03-53311-22	148.65
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00091 JUN16	CAMP PHILLIPS FLASH SIGN: 5/26-6/27/16	1	10-03-53311-22	30.25
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00098 MAY16	CROSS POINTE STREET LIGHTING: 4/26-5/25/16	1	10-03-53420-22	197.85
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00107 JUN16	HERITAGE HILLS: 5/26-6/27/16	1	61-03-53610-22	56.97
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00120 MAY16	SHOREY STREET LIGHTING: 4/26-5/25/16	1	10-03-53420-22	40.48
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00122 JUN16	SUMMIT: 5/26-6/27/16	1	60-03-53740-22	32.45
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00143 JUN16	BUS PK STREET LIGHTING: JUNE - 30 DAYS	1	10-03-53420-22	474.40
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00155 JUN16	MEURET LN STREET LIGHTING: 5/19-6/20/16	1	10-03-53420-22	29.94
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00156 JUN16	CTY RD J - SIGN: 5/31-6/29/16	1	10-03-53420-22	30.89
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00183 JUN16	JELINEK AVE SPEED SIGN: 5/26-6/27/16	1	10-03-53311-22	31.61
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00190 JUN16	BIRCH PED BRIDGE LIGHTING: 5/26-6/27/16	1	10-03-53420-22	52.38
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00194 JUN16	MUN CTR: 5/26-6/27/16	1	10-01-51600-22	1,084.78
07/16	07/18/2016	43863	18990	WISCONSIN PUBLIC SERVICE	2484-00194 JUN16	MUN CTR: 5/25-6/26/16	2	10-01-51600-22	39.08
Total 43863:									29,489.76
43864									
07/16	07/22/2016	43864	20714	ABEZETIAN, DENEEN	SEC DEP REF JUL	SEC DEP REFUND: KENNEDY PK 7/9/16	1	10-00-23160-00	25.00

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Total 43864:									25.00
43865									
07/16	07/22/2016	43865	310	AFLAC	829737	PAYROLLS: JUNE 2016	1	10-00-21560-00	251.24
Total 43865:									251.24
43866									
07/16	07/22/2016	43866	2920	CITY PAGES INC	00023995	FARMER'S MARKET 1/6 PG AD - 6/2/16	1	10-06-56940-32	157.50
Total 43866:									157.50
43867									
07/16	07/22/2016	43867	3150	COLUMBIA PIPE & SUPPLY CO	2096950	PIPE FOR RIDGEVIEW DRAINAGE DITCH	1	63-03-53655-39	1,382.12
07/16	07/22/2016	43867	3150	COLUMBIA PIPE & SUPPLY CO	2099354	(25) COUPLINGS - MAINT SERVICES	1	60-03-53762-25	138.38
07/16	07/22/2016	43867	3150	COLUMBIA PIPE & SUPPLY CO	2103336	RETURN OF PIPE FOR RIDGEVIEW DRAINAGE DITCH	1	63-03-53655-39	20.59
Total 43867:									1,499.91
43868									
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-DEC 2015	JAN-MAR 2015 MOBILE HOME TAXES	1	10-00-24600-00	6,803.73
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-DEC 2015	APR-JUN 2015 MOBILE HOME TAXES	2	10-00-24600-00	6,760.92
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-DEC 2015	JUL-SEP 2015 MOBILE HOME TAXES	3	10-00-24600-00	6,873.65
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-DEC 2015	OCT-DEC 2015 MOBILE HOME TAXES	4	10-00-24600-00	6,873.64
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-DEC 2015	2014 LOTTERY CREDIT - MHP FEES	5	10-00-24600-00	3,986.14
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-MAR 2016	JAN-MAR 2016 MOBILE HOME TAXES	1	10-00-24600-00	6,632.20
07/16	07/22/2016	43868	3680	DC EVEREST SCHOOL DISTRICT	MH JAN-MAR 2016	2015 LOTTERY CREDIT - MHP FEES	2	10-00-41140-00	3,354.08
Total 43868:									41,284.36
43869									
07/16	07/22/2016	43869	20932	DENYON HOMES	RBLD-10-15-6363	OCC SUR REFUND: 10110 STANDING OAK DR	1	10-00-44327-00	1,000.00
07/16	07/22/2016	43869	20932	DENYON HOMES	RBLD-10-15-6365	OCC SUR REFUND: 5708 FIELDCREST LN	1	10-00-44327-00	1,000.00
07/16	07/22/2016	43869	20932	DENYON HOMES	RBLD-4-16-6670	OCC SUR REFUND: 7307 FOUNTAIN CIR	1	10-00-44327-00	1,000.00
07/16	07/22/2016	43869	20932	DENYON HOMES	RBLD-7-15-6096	OCC SUR REFUND: 7205 EXECUTIVE CT	1	10-00-44327-00	1,000.00
Total 43869:									4,000.00

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43870									
07/16	07/22/2016	43870	19843	DIVERSIFIED BENEFIT SERVICES	223555	FLEX ADMIN FEES - JUN 2016	1	10-01-51430-16	69.39
07/16	07/22/2016	43870	19843	DIVERSIFIED BENEFIT SERVICES	223555	FLEX ADMIN FEES - JUN 2016	2	10-00-14510-00	31.54
Total 43870:									100.93
43871									
07/16	07/22/2016	43871	21301	DOZER, DANIEL	SEC DEP REF JUL	SEC DEP REFUND - KENNEDY PK 7/17/16	1	10-00-23160-00	25.00
Total 43871:									25.00
43872									
07/16	07/22/2016	43872	20403	EVERGREEN DISTRIBUTION	1086	AQ CTR CLEANING SUPPLIES	1	22-05-55420-34	265.00
07/16	07/22/2016	43872	20403	EVERGREEN DISTRIBUTION	1086	PARKS CLEANING SUPPLIES	2	10-05-55210-39	301.00
Total 43872:									566.00
43873									
07/16	07/22/2016	43873	20307	FRAAZA ROCKS & SAND	2307	MULCH FOR LANDSCAPE	1	10-05-55210-36	2,250.00
Total 43873:									2,250.00
43874									
07/16	07/22/2016	43874	20024	FRONTIER	241-7732 JUL16	RYAN ST L/S: 7/4-8/3/16	1	61-03-53610-22	50.64
07/16	07/22/2016	43874	20024	FRONTIER	355-0054 JUL16	EVERGREEN POINTE L/S: 7/4-8/3/16	1	61-03-53610-22	50.64
07/16	07/22/2016	43874	20024	FRONTIER	355-5287 JUL16	HARLYN L/S: 7/10-8/9/16	1	61-03-53610-22	53.88
Total 43874:									155.16
43875									
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	STEVE MEILAHN - AUGUST 2016	1	70-01-51493-15	464.27
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER FAMILY HMO (6) AUGUST 2016	2	70-00-21530-00	1,044.61
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER FAMILY HMO (6) AUGUST 2016	3	70-01-51493-15	5,919.47
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER FAMILY HSA (2) AUGUST 2016	4	70-00-21530-00	569.84
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER FAMILY HSA (2) AUGUST 2016	5	70-01-51493-15	1,973.16
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER SINGLE HSA (1) AUGUST 2016	6	70-00-21530-00	113.97
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	SAFER SINGLE HSA (1) AUGUST 2016	7	70-01-51493-15	394.63
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	METRO FAMILY HMO (18) AUGUST 2016	8	70-00-21530-00	3,133.84
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	METRO FAMILY HMO (18) AUGUST 2016	9	70-01-51493-15	17,758.40

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07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	METRO SINGLE HMO (3) AUGUST 2016	10	70-00-21530-00	208.92
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	METRO SINGLE HMO (3) AUGUST 2016	11	70-01-51493-15	1,183.89
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	VILLAGE FAMILY HMO (17) AUGUST 2016	12	70-00-21530-00	2,959.73
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	VILLAGE FAMILY HMO (17) AUGUST 2016	13	70-01-51493-15	16,771.83
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	VILLAGE SINGLE HMO (8) AUGUST 2016	14	70-00-21530-00	557.12
07/16	07/22/2016	43875	21187	GROUP HEALTH COOPERATIVE	AUGUST 2016	VILLAGE SINGLE HMO (8) AUGUST 2016	15	70-01-51493-15	3,157.04
Total 43875:									56,210.72
43876									
07/16	07/22/2016	43876	6460	HAWKINS INC.	3912547	AQ CTR CHLORINE TANK	1	22-05-55420-24	755.33
Total 43876:									755.33
43877									
07/16	07/22/2016	43877	21230	ILLINOIS MUTUAL	JULY 2016 PAYROL	ACCIDENT INS JULY 2016 PAYROLLS (FOR AUG PREMIUM)	1	10-00-21537-00	253.44
07/16	07/22/2016	43877	21230	ILLINOIS MUTUAL	JULY 2016 PAYROL	POST LIFE INS JULY 2016 PAYROLLS (FOR AUG PREMIUM)	2	10-00-21537-00	26.42
07/16	07/22/2016	43877	21230	ILLINOIS MUTUAL	JULY 2016 PAYROL	SHORT TERM DISABILITY JULY 2016 PAYROLLS (FOR AUG PRE	3	10-00-21537-00	27.42
Total 43877:									307.28
43878									
07/16	07/22/2016	43878	7430	JACOBS, JOHN	GFOA CONF MAY1	HOTEL REIMB: GFOA CONF 5/21-5/24/16	1	10-01-51520-33	328.81
Total 43878:									328.81
43879									
07/16	07/22/2016	43879	21302	LADWIG, GERILYN	SEC DEP REF JUL	YELLOWBANKS PK 7/9/16 - SEC DEP REFUND	1	10-00-23160-00	25.00
Total 43879:									25.00
43880									
07/16	07/22/2016	43880	21008	LASSA, JULIE R	SEC DEP REF JUL	MACHMUELLER PK 7/9/16 - SEC DEP REFUND	1	10-00-21901-00	25.00
Total 43880:									25.00
43881									
07/16	07/22/2016	43881	12810	LEGALSHIELD	0114583 JUN16	DUES: JUN 2016 - DIETSCH, JACOBS, LENHARD, SKRZYPCHA	1	10-00-21566-00	121.55

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Total 43881:									121.55
43882									
07/16	07/22/2016	43882	9050	LIFEGUARD STORE INC, THE	INV411330	AQ CTR UNIFORMS + EQUIP	1	22-05-55420-34	739.40
07/16	07/22/2016	43882	9050	LIFEGUARD STORE INC, THE	INV411330	AQ CTR UNIFORMS + EQUIP	2	22-05-55420-31	302.40
Total 43882:									1,041.80
43883									
07/16	07/22/2016	43883	21303	MELRY JR, PATRICK J	SEC DEP REF JUL	SEC DEP REFUND - YELLOWBANKS PK 7/9/16	1	10-00-23160-00	25.00
Total 43883:									25.00
43884									
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	METRO AUG 2016	METRO PREMIUM: AUG 2016	1	70-01-51495-15	254.52
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	METRO AUG 2016	METRO PREMIUM: AUG 2016	2	70-00-21531-00	489.80
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	SAFER AUG 2016	SAFER PREMIUM: AUG 2016	1	70-01-51495-15	52.00
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	SAFER AUG 2016	SAFER PREMIUM: AUG 2016	2	70-00-21531-00	77.01
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	VOW AUG 2016	VOW PREMIUM: AUG 2016	1	70-01-51495-15	352.79
07/16	07/22/2016	43884	10520	SECURIAN FINANCIAL GROUP INC	VOW AUG 2016	VOW PREMIUM: AUG 2016	2	70-00-21531-00	533.62
Total 43884:									1,759.74
43885									
07/16	07/22/2016	43885	10810	MOTORS SERVICE AND SUPPLY INC	432338	HEAD REPAIRS #99	1	10-03-53310-35	571.72
Total 43885:									571.72
43886									
07/16	07/22/2016	43886	11480	NORCON CORPORATION	2338	RIVER PINES CURB & GUTTER REPAIR	1	63-03-53655-29	1,705.00
07/16	07/22/2016	43886	11480	NORCON CORPORATION	2338	APRON REPAIR IN RIVER PINES (BILLED TO OWNER)	2	10-03-53310-23	2,924.00
Total 43886:									4,629.00
43887									
07/16	07/22/2016	43887	12750	POSTMASTER	BOX 446 RENWL -	RENEW PO BOX 446: 2016	1	60-03-53771-31	53.00
07/16	07/22/2016	43887	12750	POSTMASTER	BOX 446 RENWL -	RENEW PO BOX 446: 2016	2	61-03-53612-31	53.00

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Total 43887:									106.00
43888									
07/16	07/22/2016	43888	19819	RC PAVERS ASPHALT PAVING LLC	7/5-7/8/16	ASPHALT FOR RAISING SANITARY MANHOLES (#355, #367, #37	1	61-03-53603-25	586.50
07/16	07/22/2016	43888	19819	RC PAVERS ASPHALT PAVING LLC	7/5-7/8/16	ASPHALT FOR STORM SEWER MANHOLES/INLETS (#355, #367,	2	63-03-53655-29	586.50
Total 43888:									1,173.00
43889									
07/16	07/22/2016	43889	19978	SCAFFIDI MOTORS INC	32107	SPARE TURN SIGNALS & DEF	1	10-03-53310-35	33.18
Total 43889:									33.18
43890									
07/16	07/22/2016	43890	21300	SCHROEDER, ERIC	TRBLD-8-15-6178	OCCUPANCY SURCHARGE REFUND	1	10-00-44327-00	1,000.00
Total 43890:									1,000.00
43891									
07/16	07/22/2016	43891	21188	STAINLESS & REPAIR INC	38912	WATER TRUCK REPAIRS	1	10-03-53310-35	2,245.09
Total 43891:									2,245.09
43892									
07/16	07/22/2016	43892	21254	STROIK, DONNA	CONF REIMB JUL1	CLERK/TREAS INST: 7/10-7/15/16 - HOTEL REIMB - TRITTIN	1	10-01-51520-33	445.00
07/16	07/22/2016	43892	21254	STROIK, DONNA	CONF REIMB JUL1	CLERK/TREAS INST: 7/10-7/15/16 - HOTEL REIMB - CHRISTIANS	2	10-01-51520-33	445.00
07/16	07/22/2016	43892	21254	STROIK, DONNA	CONF REIMB JUL1	CLERK/TREAS INST: 7/10-7/15/16 - HOTEL REIMB - STROIK	3	10-01-51520-33	445.00
07/16	07/22/2016	43892	21254	STROIK, DONNA	CONF REIMB JUL1	CLERK/TREAS INST: 7/10-7/15/16 - MEAL REIMB	4	10-01-51520-33	77.83
Total 43892:									1,412.83
43893									
07/16	07/22/2016	43893	20501	TRIM CRAFTERS LLC	RBLD-1-16-6516	OCCUPANCY SURCHG REF: 7407 COMPASS CIR	1	10-00-44327-00	1,000.00
Total 43893:									1,000.00
43894									
07/16	07/22/2016	43894	21229	TRITTIN, JENNA	MEAL REIMB JUL1	CLERK/TREAS INST: 7/10-7/15/16 - MEAL REIMB	1	10-01-51520-33	91.99

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Total 43894:									91.99
43895									
07/16	07/22/2016	43895	16670	UPS	0000591784286	RETURN ITEM TO BRUCE MUN EQUIP	1	10-03-53310-31	8.96
Total 43895:									8.96
43896									
07/16	07/22/2016	43896	17530	WAUSAU CHEMICAL CORPORATION	INV-263022	POOL CHEMICALS	1	22-05-55420-36	584.44
07/16	07/22/2016	43896	17530	WAUSAU CHEMICAL CORPORATION	INV-263023	POOL CHEMICALS	1	22-05-55420-36	233.50
Total 43896:									817.94
43897									
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	302655 JUL16	INV# 146444: LIFT STATION SUPPLIES - DAWN, PAPER TOWEL,	1	61-03-53601-34	20.96
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	302655 JUL16	INV# 146957: BATTERIES, DAWN, DUCT TAPE, PAPER TOWEL, C	2	60-03-53740-34	106.46
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	302655 JUL16	INV# 145817: GLOVES, AIR FRESHENER, LUBE	3	60-03-53740-34	37.36
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	302655 JUL16	INV# 146399: TECH TORCH, POWERWINDER TAPE	4	60-03-53740-34	50.98
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	302655 JUL16	INV# 147083: SIGN HANGING SUPPLIES FOR CANOE/KAYAK LA	5	42-07-57626-21	114.99
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 145926: DRAIN CLEANER	1	10-03-53310-34	12.99
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 145934: STREET LIGHT CONTROL SWITCH	2	10-03-53420-39	11.99
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146162: SHOVELS & UTILITY BLADES	3	10-03-53310-31	90.96
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146178: TOILET BOWL CLEANER, FASTENERS, MOPHEAD	4	10-01-51600-34	33.00
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146502: SCREWDRIVER SET, BATTERIES, DISINFECTANT	5	10-01-51600-39	43.96
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146621: STREET LIGHT CONTROL	6	10-03-53420-39	23.98
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146685: BUG KILLER	7	10-01-51600-34	6.99
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 146927: OFFICE SUPPLIES	8	10-01-51600-39	14.08
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306258 JUN16	INV# 147115: TOOLS FOR INSPECTIONS	9	10-02-52400-39	9.99
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146007: AQ CTR HEATER VENT SUPPLIES	1	22-05-55420-39	2.06
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146005: AQ CTR - DISTILLED WATER, CABLE TIE, GFCI CO	2	22-05-55420-39	13.55
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146571: AQ CTR - CABLE TIE	3	22-05-55420-39	4.49
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146513: PARKS SUPPLIES	4	10-05-55210-39	128.31
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146573: AQ CTR - AQ CTR PARTS	5	22-05-55420-39	15.26
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146656: AQ CTR - SAND PLAY HOSE REPAIR PARTS	6	22-05-55420-39	39.77
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146907: WASTEBASKETS - PARKS	7	10-05-55210-39	32.37
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146907: BROOMS (2) - AQ CTR	8	22-05-55420-39	23.38
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 146679: AQ CTR KEYS & BATTERIES	9	22-05-55420-39	21.51
07/16	07/28/2016	43897	250	ACE HARDWARE CENTER	306274 JUL16	INV# 147093: GFCI COVER, YELLOW SPRAY PAINT, LEVER FLU	10	10-05-55210-39	21.56

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Total 43897:									880.95
43898									
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606874	R/R SERVICE: 90 GL CARTS (4054) JUN 2016	1	18-03-53620-29	28,986.10
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606874	R/R SERVICE: 45 GL CARTS (676) JUN 2016	2	18-03-53620-29	4,488.64
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606874	R/R SERVICE: RECYCLING PICK-UP (4725) JUN 2016	3	18-03-53635-29	9,591.75
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606875	R/R SERVICE: 10YD DUMPSTER JUN 2016	1	10-01-51600-29	105.00
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606875	R/R SERVICE: 8YD CARDBOARD CONTAINER JUN 2016	2	18-03-53635-29	21.25
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606877	R/R SERVICE: KENNEDY PARK - JULY 2016	1	10-05-55210-29	35.00
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606878	R/R SERVICE: YELLOWBANKS PARK - JULY 2016	1	10-05-55210-29	35.00
07/16	07/28/2016	43898	20528	ADVANCED DISPOSAL SERVICES	D20000606879	R/R SERVICE: AQ CTR - JULY 2016	1	22-05-55420-29	140.00
Total 43898:									43,402.74
43899									
07/16	07/28/2016	43899	370	AIRGAS USA LLC	9937088391	2029372: TANK LEASE	1	10-03-53310-29	66.85
Total 43899:									66.85
43900									
07/16	07/28/2016	43900	530	AMERICAN ASPHALT OF WISCONSIN	5300033775	ASPHALT FOR MANHOLE ADJUSTMENTS	1	61-03-53603-29	405.49
Total 43900:									405.49
43901									
07/16	07/28/2016	43901	19983	AUTOMATION SOLUTIONS PLUS	INV-7012	PUMP ALTERNATOR SWITCH FOR TANYA/TRICIA L/S	1	61-03-53601-24	68.85
Total 43901:									68.85
43902									
07/16	07/28/2016	43902	19662	BATTERIES PLUS	069-297365	BATTERY HANDHELD #1	1	60-03-53770-34	49.99
07/16	07/28/2016	43902	19662	BATTERIES PLUS	069-297365	SPOTLIGHT #88	2	60-03-53740-31	62.95
Total 43902:									112.94
43903									
07/16	07/28/2016	43903	20264	BROCK WHITE COMPANY	12684808-00	RISER RINGS FOR MANHOLES	1	63-03-53655-29	2,698.55
07/16	07/28/2016	43903	20264	BROCK WHITE COMPANY	12684808-00	RISER RINGS FOR MANHOLES	2	61-03-53603-25	2,698.55

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07/16	07/28/2016	43903	20264	BROCK WHITE COMPANY	12686317-00	RISER RINGS FOR INLETS	1	63-03-53655-39	4,286.20
Total 43903:									9,683.30
43904									
07/16	07/28/2016	43904	2330	BUSINESS SERVICE CENTER INC	31WSD1-072516	ANSWERING SERVICE: 7/25-8/21/16	1	60-03-53780-29	40.75
07/16	07/28/2016	43904	2330	BUSINESS SERVICE CENTER INC	31WSD1-072516	ADD'L MINUTES: 6/27-7/24/16	2	60-03-53780-29	10.20
07/16	07/28/2016	43904	2330	BUSINESS SERVICE CENTER INC	31WSD1-072516	ANSWERING SERVICE: 7/25-8/21/16	3	61-03-53613-29	40.75
07/16	07/28/2016	43904	2330	BUSINESS SERVICE CENTER INC	31WSD1-072516	ADD'L MINUTES: 6/27-7/24/16	4	61-03-53613-29	10.20
Total 43904:									101.90
43905									
07/16	07/28/2016	43905	20672	CARLSON DETTMANN CONSULTING	1807	PAY-FOR-PERFORMANCE RETAINER: JULY 2016	1	10-01-51430-29	2,500.00
07/16	07/28/2016	43905	20672	CARLSON DETTMANN CONSULTING	1807	6/2 & 6/29/16 MILEAGE EXP - BIDWELL	2	10-01-51430-29	123.12
Total 43905:									2,623.12
43906									
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-274227	FILTER & SEAL FOR #14 & #31	1	10-03-53310-35	44.11
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-274297	SHOP SUPPLIES - BEARING & OIL DRY	1	10-03-53310-35	116.81
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-274392	SHOP SUPPLIES	1	10-03-53310-34	17.59
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-274417	OIL FOR #14	1	10-03-53310-35	13.72
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-274633	FILTERS FOR STREET SWEEPER	1	10-03-53310-35	135.09
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-275024	RADIATOR CLEANER & THERMOSTAT FOR #2	1	10-03-53310-35	23.27
07/16	07/28/2016	43906	2500	CARQUEST AUTO PARTS	2763-275066	AIR FILTERS & QUICK CONNECTS FOR #59	1	10-03-53310-35	17.90
Total 43906:									368.49
43907									
07/16	07/28/2016	43907	2930	BAKER TILLY VIRCHOW KRAUSE LLP	CVC14534	7/1-12/31/16 SUPPORT COSTS	1	10-01-51450-28	1,531.70
07/16	07/28/2016	43907	2930	BAKER TILLY VIRCHOW KRAUSE LLP	CVC14534	7/1-12/31/16 SUPPORT COSTS	2	60-03-53771-28	1,221.65
07/16	07/28/2016	43907	2930	BAKER TILLY VIRCHOW KRAUSE LLP	CVC14534	7/1-12/31/16 SUPPORT COSTS	3	61-03-53612-28	1,221.65
07/16	07/28/2016	43907	2930	BAKER TILLY VIRCHOW KRAUSE LLP	CVC14534	7/1-12/31/16 SUPPORT COSTS	4	63-03-53652-28	266.00
Total 43907:									4,241.00
43908									
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - VILLAGE	1	10-01-51521-21	3,500.00

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07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - TIF #1	2	21-06-56721-21	825.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - TIF #2	3	26-06-56726-21	825.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT - CDA/TIF #1 REVIEW	4	27-06-56727-21	1,700.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT - CDA/TIF #2 REVIEW	5	28-06-56728-21	850.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - WATER	6	60-03-53771-21	3,700.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - SEWER	7	61-03-53612-21	3,150.00
07/16	07/28/2016	43908	3010	CLIFTONLARSONALLEN LLP	1301808	2015 AUDIT SERVICES - STORMWATER	8	63-03-53652-21	950.00
Total 43908:									15,500.00
43909									
07/16	07/28/2016	43909	20050	COMPLETE OFFICE OF WISCONSIN	603737	REC'D STAMP - FINANCE	1	10-01-51520-31	42.04
07/16	07/28/2016	43909	20050	COMPLETE OFFICE OF WISCONSIN	603737	ENVELOPES & FOLDERS - GEN OFFICE	2	10-01-51450-31	72.54
Total 43909:									114.58
43910									
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443517-001	PRESSURE TEST TANK	1	10-03-53310-35	15.58
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443518-001	PRESSURE TEST BLOCK	1	10-03-53310-35	31.11
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443634-001	SANDER HOSE CAPS #9 & #10	1	10-03-53312-35	54.16
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443635-001	PARKER HOSE	1	10-03-53310-35	28.56
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443679-001	HYDRAULIC HOSE # 14	1	10-03-53310-35	193.06
07/16	07/28/2016	43910	3220	CONTROL CONCEPTS TECH	443926-001	HEATER HOSE #99	1	10-03-53310-35	19.68
Total 43910:									342.15
43911									
07/16	07/28/2016	43911	3310	COUNTY MATERIALS CORPORATION	14028796-00	CONCRETE FOR INLET REPAIRS	1	63-03-53655-39	312.00
07/16	07/28/2016	43911	3310	COUNTY MATERIALS CORPORATION	20035611-00	CONCRETE FOR INLET REPAIRS IN RIVER PINES/SANDY LN	1	63-03-53655-39	312.00
Total 43911:									624.00
43912									
07/16	07/28/2016	43912	3450	CUMMINS NPOWER LLC	809-56095	OIL/FITLER - STERNBERG WELL GENERATOR	1	60-03-53720-34	196.29
Total 43912:									196.29
43913									
07/16	07/28/2016	43913	3510	CUSTOM STEEL INC	29322	EXCAVATOR BUCKET REPAIR PARTS	1	10-03-53310-24	954.25

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Total 43913:									954.25
43914									
07/16	07/28/2016	43914	4020	D&L SIGNS LLC	9843	CANOE/KAYAK LAUNCH SIGNS	1	42-07-57626-21	310.00
Total 43914:									310.00
43915									
07/16	07/28/2016	43915	7180	DEX MEDIA LLC	610028080839	ADVERTISING CONTRACT: JULY 2016	1	10-01-51450-32	42.25
Total 43915:									42.25
43916									
07/16	07/28/2016	43916	4220	DUN-RITE EXTERIORS	21975	DOWN SPOUT REPAIR FOR RIDGEVIEW DRAINAGE DITCH	1	63-03-53655-39	22.00
Total 43916:									22.00
43917									
07/16	07/28/2016	43917	21304	EADES, JANET	SEC DEP REF 7/20	YELLOWBANKS PK SHELTER#1 7/23/16 - SECURITY DEPOSIT R	1	10-00-23160-00	25.00
Total 43917:									25.00
43918									
07/16	07/28/2016	43918	20128	EHLERS & ASSOCIATES	70955	6/3-6/10/16 PREP FOR WATER RATE STUDY	1	60-03-53780-29	1,100.00
Total 43918:									1,100.00
43919									
07/16	07/28/2016	43919	4490	EMC INSURANCE COMPANIES	D-66940640	BUILDINGS+CONTENTS INS	1	10-01-51540-51	1,732.85
07/16	07/28/2016	43919	4490	EMC INSURANCE COMPANIES	D-66940640	CONTRACTORS EQUIP INS	2	10-01-51540-51	286.09
07/16	07/28/2016	43919	4490	EMC INSURANCE COMPANIES	D-66940640	WORKERS COMP INS	3	70-01-51496-15	5,123.64
Total 43919:									7,142.58
43920									
07/16	07/28/2016	43920	4830	FABCO RENTS	434167	RENTAL: LIFT USED AT SAFETY BLDG FD & EMPD	1	10-02-52199-29	176.50
07/16	07/28/2016	43920	4830	FABCO RENTS	441104	RENTAL: LIFT FOR STREET LIGHT PROJECT	1	10-03-53420-29	1,301.50
07/16	07/28/2016	43920	4830	FABCO RENTS	98547	DUPLICATE PAYMENT OF INV 426300 CREDIT	1	42-07-53490-82	976.50-

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Total 43920:									501.50
43921									
07/16	07/28/2016	43921	21305	FANDREY, APRIL	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - MACHMUELLER PK RENTAL 7/2	1	10-00-23160-00	25.00
Total 43921:									25.00
43922									
07/16	07/28/2016	43922	4910	FASTENAL COMPANY	WISCH268211	TOWER RIDGE DRAINAGE	1	63-03-53655-39	56.59
07/16	07/28/2016	43922	4910	FASTENAL COMPANY	WISCH268924	DRILL BIT FOR SHOP	1	10-03-53310-39	5.41
07/16	07/28/2016	43922	4910	FASTENAL COMPANY	WISCH269045	MISC PARTS #99	1	10-03-53310-35	1.14
Total 43922:									63.14
43923									
07/16	07/28/2016	43923	20307	FRAAZA ROCKS & SAND	2351	MULCH FOR LANDSCAPE	1	10-05-55210-36	1,125.00
Total 43923:									1,125.00
43924									
07/16	07/28/2016	43924	5390	FRED MUELLER AUTOMOTIVE INC	215443	KEYS	1	10-03-53310-35	6.58
Total 43924:									6.58
43925									
07/16	07/28/2016	43925	20024	FRONTIER	241-7946 JUL16	POOL PHONES: 7/16-8/15/16	1	22-05-55420-22	106.43
07/16	07/28/2016	43925	20024	FRONTIER	241-9268 AUG16	HERITAGE HILLS L/S: 7/22-8/21/16	1	61-03-53610-22	44.69
07/16	07/28/2016	43925	20024	FRONTIER	355-4506 JUL16	COLLEEN L/S: 7/16-8/15/16	1	61-03-53610-22	53.88
07/16	07/28/2016	43925	20024	FRONTIER	355-4719 AUG16	TANYA/TRICIA L/S: 7/22-8/21/16	1	61-03-53610-22	53.88
07/16	07/28/2016	43925	20024	FRONTIER	355-4720 AUG16	ROSS AVE L/S: 7/22-8/21/16	1	61-03-53610-22	53.88
07/16	07/28/2016	43925	20024	FRONTIER	355-5218 AUG16	KATHLEEN ST L/S: 7/22-8/21/16	1	61-03-53610-22	53.88
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	1	10-01-51450-22	495.77
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	2	10-00-14510-00	230.55
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	3	10-00-14520-00	42.31
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	4	10-00-14410-00	17.32
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	5	10-00-14530-00	17.32
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	6	60-03-53780-22	29.82
07/16	07/28/2016	43925	20024	FRONTIER	359-6114 AUG16	MUN CTR: 7/22-8/21/16	7	61-03-53613-22	29.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
07/16	07/28/2016	43925	20024	FRONTIER	359-9922 AUG16	LANDFILL: 7/22-8/21/16	1	18-03-53631-22	54.00
Total 43925:									1,283.55
43926									
07/16	07/28/2016	43926	5720	G & K SERVICES	1051092 JUN16	RUGS	1	10-01-51600-29	214.82
07/16	07/28/2016	43926	5720	G & K SERVICES	1051092 JUN16	PAPER PRODUCTS & AIR FRESHENER	2	10-01-51600-34	172.62
07/16	07/28/2016	43926	5720	G & K SERVICES	1051092 JUN16	HAND SOAP/SHOP RAGS/TOWELS, ETC	3	10-03-53310-34	661.45
07/16	07/28/2016	43926	5720	G & K SERVICES	1051092 JUN16	UNIFORM MAINT STREETS	4	10-03-53310-34	256.03
07/16	07/28/2016	43926	5720	G & K SERVICES	1051092 JUN16	UNIFORM MAINT WATER	5	60-03-53780-34	64.25
Total 43926:									1,369.17
43927									
07/16	07/28/2016	43927	6010	GREBE'S	02004847	LAWN MOWER	1	10-05-55210-31	499.00
07/16	07/28/2016	43927	6010	GREBE'S	02004847	STIHL PARTS	2	10-05-55210-24	116.16
Total 43927:									615.16
43928									
07/16	07/28/2016	43928	6040	GREEN LAWN UNDERGROUND	16-19034	IRR REPAIRS & START-UP	1	10-03-53317-24	1,362.95
07/16	07/28/2016	43928	6040	GREEN LAWN UNDERGROUND	16-19148	IRRIG REPAIR ON SCHOFIELD AVE	1	10-03-53317-24	192.01
07/16	07/28/2016	43928	6040	GREEN LAWN UNDERGROUND	16-19149	IRRIG REPAIR ON WESTON AVE	1	10-03-53317-24	106.50
07/16	07/28/2016	43928	6040	GREEN LAWN UNDERGROUND	16-19150	IRRIG REPAIR ON STONERIDGE DR	1	10-03-53317-24	133.00
07/16	07/28/2016	43928	6040	GREEN LAWN UNDERGROUND	16-19193	REPAIR OF IRRIG SYSTEM ON MINISTRY PKWY	1	10-03-53317-24	1,382.76
Total 43928:									3,177.22
43929									
07/16	07/28/2016	43929	20417	GUILD, DANIEL	JULY 2016 AUTO	JULY 2016 AUTO STIPEND	1	10-01-51410-33	120.00
Total 43929:									120.00
43930									
07/16	07/28/2016	43930	20596	GUSTAVE A LARSON COMPANY	WAU0303529	FURNANCE FILTERS & CLEANER FOR SAFETY BLDG	1	10-02-52199-39	111.42
07/16	07/28/2016	43930	20596	GUSTAVE A LARSON COMPANY	WAU0303529	DISCOUNT - FURNANCE FILTERS & CLEANER FOR SAFETY BL	2	10-02-52199-39	.56-
Total 43930:									110.86

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43931									
07/16	07/28/2016	43931	11160	H D SUPPLY WATERWORKS LTD	F607008	PARTS TO REPLACE STREET VALVES	1	60-00-18416-00	8,839.98
07/16	07/28/2016	43931	11160	H D SUPPLY WATERWORKS LTD	F607087	PARTS TO REPLACE STREET VALVES	1	60-00-18416-00	2,470.28
07/16	07/28/2016	43931	11160	H D SUPPLY WATERWORKS LTD	F607147	PARTS TO REPLACE STREET VALVES	1	60-00-18416-00	1,266.88
07/16	07/28/2016	43931	11160	H D SUPPLY WATERWORKS LTD	F607744	PARTS TO REPLACE STREET VALVES	1	60-00-18416-00	2,454.28
Total 43931:									15,031.42
43932									
07/16	07/28/2016	43932	6950	HORST DISTRIBUTING INC	57687-000	PARTS FOR #143 & BALL DIAMOND MACHINE	1	10-05-55210-24	1,000.49
Total 43932:									1,000.49
43933									
07/16	07/28/2016	43933	20205	HYDRITE CHEMICAL CO	01925559	WATER TREATMENT PLANT CHEMICALS	1	60-03-53730-36	985.55
07/16	07/28/2016	43933	20205	HYDRITE CHEMICAL CO	01925560	ALTA VERDE WELL CHEMICALS	1	60-03-53730-36	1,981.35
07/16	07/28/2016	43933	20205	HYDRITE CHEMICAL CO	01925561	BLOEDEL WELL CHEMICALS	1	60-03-53730-36	111.80
07/16	07/28/2016	43933	20205	HYDRITE CHEMICAL CO	01925562	RIPPLING CREEK WELL CHEMICALS	1	60-03-53730-36	1,329.55
Total 43933:									4,408.25
43934									
07/16	07/28/2016	43934	7140	HYDROCORP	0039484-IN	CROSS CONNECT CTRL INSPECT: JUN 2016	1	60-03-53762-25	1,697.00
Total 43934:									1,697.00
43935									
07/16	07/28/2016	43935	20526	JERRY'S CLEANING	JULY 2016	CLEANING SERVICES: JULY 2016	1	10-01-51600-21	600.00
Total 43935:									600.00
43936									
07/16	07/28/2016	43936	7590	JERRY'S SMALL ENGINE SUPPLY CO	69893	WALKER MOWER PARTS	1	10-05-55210-24	236.35
Total 43936:									236.35
43937									
07/16	07/28/2016	43937	21189	JSD PROFESSIONAL SERVICES INC	3 - PROJ 15-7163	SVCS THRU 7/1/16 - REC FACILITY RENDERING REVISIONS	1	40-07-57334-29	4,500.00

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Total 43937:									4,500.00
43938									
07/16	07/28/2016	43938	20580	KIMBALL MIDWEST	5019567	TY RAP	1	10-03-53310-35	29.50
07/16	07/28/2016	43938	20580	KIMBALL MIDWEST	5037166	CLEANER	1	10-03-53310-34	21.44
Total 43938:									50.94
43939									
07/16	07/28/2016	43939	21306	KING, BRITTNEY	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - KENNEDY PK 7/23/16	1	10-00-23160-00	25.00
Total 43939:									25.00
43940									
07/16	07/28/2016	43940	21292	KRANSKI, DUANE	F/M TOKENS: JUL1	F/M TOKENS REIMBURSEMENT (EBT) - JULY 2016	1	10-06-56940-34	30.00
Total 43940:									30.00
43941									
07/16	07/28/2016	43941	21307	LAFFIN, SCOTT	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - KELLYLAND PK 7/23/16	1	10-00-23160-00	25.00
Total 43941:									25.00
43942									
07/16	07/28/2016	43942	8900	LEMKE, KIM	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - YELLOWBANKS PK SHELTER #2	1	10-00-23160-00	25.00
Total 43942:									25.00
43943									
07/16	07/28/2016	43943	9080	LINCOLN CONTRACTORS SUPPLY IN	K58369	MARKING PAINT - ORANGE AND RED	1	10-03-53310-35	98.16
07/16	07/28/2016	43943	9080	LINCOLN CONTRACTORS SUPPLY IN	K59935	ASPHALT BLADE	1	10-03-53310-31	279.00
Total 43943:									377.16
43944									
07/16	07/28/2016	43944	20034	LIVING WELL FAITH COMMUNITY	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - YELLOWBANKS PK #2 7/17/16	1	10-00-23160-00	25.00

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Total 43944:									25.00
43945									
07/16	07/28/2016	43945	21066	LUMIN ADVANTAGE CONSULTING CO	1183	LUMIN CONSULTING SVCS - JUN 2016/2015 ALUMNI	1	10-01-51430-29	1,438.00
07/16	07/28/2016	43945	21066	LUMIN ADVANTAGE CONSULTING CO	1183	LUMIN CONSULTING SVCS - JUN 2016/2016 GROUP	2	10-01-51430-29	2,876.00
07/16	07/28/2016	43945	21066	LUMIN ADVANTAGE CONSULTING CO	1183	DEVELOP/PRESENT TRUSTEE WORKSHOP	3	10-01-51430-29	2,268.00
07/16	07/28/2016	43945	21066	LUMIN ADVANTAGE CONSULTING CO	1183	LUMIN ADMIN/EXPS - JUN 2016	4	10-01-51430-29	1,217.00
Total 43945:									7,799.00
43946									
07/16	07/28/2016	43946	20887	MARTELLE WATER TREATMENT INC	14612	AQUADENE (585 GALLONS)	1	60-03-53730-36	7,162.00
Total 43946:									7,162.00
43947									
07/16	07/28/2016	43947	20623	MDROFFERS CONSULTING LLC	201605028	EAU CLAIRE RIVER ACCESS PLAN - POWERPOINT	1	42-07-57627-21	182.50
07/16	07/28/2016	43947	20623	MDROFFERS CONSULTING LLC	201605029	TID#1 PROJECT/REDEV PLAN WO#7	1	40-06-56740-29	820.66
07/16	07/28/2016	43947	20623	MDROFFERS CONSULTING LLC	201605030	MDROFFERS WO#8-2016 COMP PLAN PROJECTS	1	10-06-56930-21	1,645.54
Total 43947:									2,648.70
43948									
07/16	07/28/2016	43948	10050	MENARDS INC	39300	LANDSCAPING SUPPLIES	1	10-05-55210-36	37.50
07/16	07/28/2016	43948	10050	MENARDS INC	39300	AQ CTR SUPPLIES	2	22-05-55420-39	98.85
07/16	07/28/2016	43948	10050	MENARDS INC	39300	PARK SUPPLIES	3	10-05-55210-39	43.65
Total 43948:									180.00
43949									
07/16	07/28/2016	43949	20283	MENNING, TRESSIE	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - ROBINWOOD PK 7/16/16	1	10-00-23160-00	25.00
Total 43949:									25.00
43950									
07/16	07/28/2016	43950	21224	MI-TECH SERVICES INC	32025967	LANDFILL MONITORING: GES O&M - 5/30-6/26/16	1	18-03-53631-21	705.00
07/16	07/28/2016	43950	21224	MI-TECH SERVICES INC	32026275	LANDFILL GROUNDWATER MONITORING: 5/16-7/10/16	1	18-03-53631-21	2,248.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43950:									2,953.50
43951									
07/16	07/28/2016	43951	990	MMG EMPLOYER SOLUTIONS	117322	DRUG TESTING - S. LAKE	1	10-03-53310-16	58.00
Total 43951:									58.00
43952									
07/16	07/28/2016	43952	11070	NAPA AUTO PARTS - WESTON	574804	CLIPS & BACK-UP ALARM FOR SCOTT'S VAN	1	10-02-52400-35	48.37
07/16	07/28/2016	43952	11070	NAPA AUTO PARTS - WESTON	576056	AIR & FUEL FILTER - STERNBERG WELL	1	60-03-53720-34	100.98
07/16	07/28/2016	43952	11070	NAPA AUTO PARTS - WESTON	576428	OIL FILTERS - GENERATORS FOR WELLS 5 & 6	1	60-03-53720-34	350.88
07/16	07/28/2016	43952	11070	NAPA AUTO PARTS - WESTON	577909	SEA FOAM SPRAY FOR TRUCK # 85	1	10-03-53310-35	13.99
Total 43952:									514.22
43953									
07/16	07/28/2016	43953	21058	NEOFUNDS BY NEOPOST	6006 JUN16	POSTAGE: JUN 2016	1	10-01-51450-31	1,000.00
Total 43953:									1,000.00
43954									
07/16	07/28/2016	43954	11280	NETWORK PROFESSIONALS INC	15343	WIRELESS INTERNET ACCESS: 8/1-9/1/16	1	10-01-51450-28	39.95
Total 43954:									39.95
43955									
07/16	07/28/2016	43955	11480	NORCON CORPORATION	2346	REMOVE CONCRETE PATCH ON WESTON AVE FROM MAIN BR	1	60-03-53761-29	135.00
Total 43955:									135.00
43956									
07/16	07/28/2016	43956	19860	NORTHERN LAKE SERVICE INC	297524	WATER TESTING: 6/15/16	1	60-03-53730-29	199.00
Total 43956:									199.00
43957									
07/16	07/28/2016	43957	11550	NORTHWAY COMMUNICATIONS INC	167771	WEATHER SIREN REPAIR - ENT WAY	1	10-02-52910-24	525.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43957:									525.00
43958									
07/16	07/28/2016	43958	19643	O'REILLY AUTO PARTS	3845-490039	SPINDLE SOCKET FOR SHOP	1	10-03-53310-34	9.99
07/16	07/28/2016	43958	19643	O'REILLY AUTO PARTS	3845-492065	AIR FILTER #59	1	10-03-53310-35	11.79
Total 43958:									21.78
43959									
07/16	07/28/2016	43959	12380	PER MAR SECURITY SERVICES	1552334	SECURITY MONITORING: 8/1-10/31/16	1	10-01-51600-29	150.87
Total 43959:									150.87
43960									
07/16	07/28/2016	43960	18080	PETTY CASH, VILLAGE OF WESTON	REIMB JUL16	REFUNDED CITIZEN FOR 17 GARBAGE STICKERS	1	18-00-46422-00	25.50
Total 43960:									25.50
43961									
07/16	07/28/2016	43961	21133	PETTY CASH, WESTON AQUATIC CTR	REIMB 7/2016	OVERPMT REFUND - DC EVEREST MUSIC CLUB 7/15/16	1	22-00-46734-00	50.00
07/16	07/28/2016	43961	21133	PETTY CASH, WESTON AQUATIC CTR	REIMB 7/2016	BANDAIDS FOR AQ CTR	2	22-05-55420-39	24.43
Total 43961:									74.43
43962									
07/16	07/28/2016	43962	21308	RADDATZ, NANCY	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - KENNEDY PK 7/16/16	1	10-00-23160-00	25.00
Total 43962:									25.00
43963									
07/16	07/28/2016	43963	19819	RC PAVERS ASPHALT PAVING LLC	7/13/16	ASPHALT FOR MANHOLE & INLET REPAIRS (#392, 394)	1	63-03-53655-39	602.31
Total 43963:									602.31
43964									
07/16	07/28/2016	43964	13390	REINDERS INC	1643068-00	MOWER PARTS	1	10-05-55210-24	392.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43964:									392.49
43965									
07/16	07/28/2016	43965	19838	RHYME BUSINESS PRODUCTS LLC	AR79610	MONTHLY B&W USAGE: 6/11-7/10/16	1	10-01-51450-28	67.31
07/16	07/28/2016	43965	19838	RHYME BUSINESS PRODUCTS LLC	AR79610	MONTHLY COLOR USAGE: 6/11-7/10/16	2	10-01-51450-28	175.18
Total 43965:									242.49
43966									
07/16	07/28/2016	43966	13530	RIB MT METRO SEWERAGE DISTRICT	6/2016	O&M DUE: JUNE 2016	1	61-03-53610-22	56,790.87
Total 43966:									56,790.87
43967									
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: BLDG INSP - JUN 2016	1	10-02-52400-35	203.01
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: STREET DEPT - JUN 2016	2	10-03-53310-35	4,318.07
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: SEWER - JUN 2016	3	61-03-53610-35	296.43
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: WATER - JUN 2016	4	60-03-53780-35	1,056.32
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: PARKS - JUN 2016	5	10-05-55210-35	792.17
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: AMBULANCE - JUN 2016 - SAFETY BLDG GENERATOR	6	10-00-14520-00	195.56
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: FIRE - JUN 2016 - SAFETY BLDG GENERATOR	7	10-00-14520-00	34.51
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: METRO - JUN 2016 - FUEL USAGE + SAFETY BLDG GENE	8	10-00-14510-00	4,068.93
07/16	07/28/2016	43967	13580	RIISER ENERGY	9900 JUN16	FUEL: HOLDING ACCT - JUN 2016	9	10-00-21001-00	2,199.26
Total 43967:									8,765.74
43968									
07/16	07/28/2016	43968	13670	RIVERSIDE LAND SURVEYING LLC	2764	PROHASKA FAMILY PARK CSM/SURVEY	1	40-06-56740-29	450.32
07/16	07/28/2016	43968	13670	RIVERSIDE LAND SURVEYING LLC	2765	CSM LOT 1 BP SOUTH TIF#1	1	40-06-56740-29	793.78
Total 43968:									1,244.10
43969									
07/16	07/28/2016	43969	21079	ROTH PROFESSIONAL SOLUTIONS	2016-008 (B) #2	PROF SVCS FOR SEWER ORD UPDATE - THRU 6/30/16	1	61-03-53613-29	1,677.50
07/16	07/28/2016	43969	21079	ROTH PROFESSIONAL SOLUTIONS	2016-008 (C) #1	PROF SVCS FOR SEWER CONDITION ASSESSMENT RFP THRU	1	61-03-53613-29	550.00
Total 43969:									2,227.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
43970	07/16	07/28/2016	43970	19978	SCAFFIDI MOTORS INC	33145	OIL FILTERS & OIL	1 10-03-53310-35	190.78
Total 43970:									190.78
43971	07/16	07/28/2016	43971	14270	SCHAEFFER MFG CO	MN10012-INV1	LUBRICANTS FOR SHOP	1 10-03-53310-35	344.70
Total 43971:									344.70
43972	07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14849	LAWN MOWING: 3711 MICHAEL DR	1 10-00-13611-00	83.75
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14850	LAWN MOWING: 5311 CATHY DR	1 10-00-13611-00	70.00	
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14851	LAWN MOWING: 4803 MESKER ST	1 10-00-13611-00	75.00	
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14852	LAWN MOWING: 2811 NORTHWESTERN	1 10-00-13611-00	150.00	
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14853	LAWN MOWING: WALGREENS LOT ON BUS HWY 51	1 10-00-13611-00	210.00	
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14854	LAWN MOWING: 6806 LANG LN	1 10-00-13611-00	127.50	
07/16	07/28/2016	43972	14610	SCOTT'S ENTERPRISES RINGLE LLC	14858	SEEDING FOR RIDGEVIEW DRAINAGE WAY	1 63-03-53655-29	3,195.50	
Total 43972:									3,911.75
43973	07/16	07/28/2016	43973	14750	SENSUS USA	ZA17004946	SOFTWARE SUPPORT: 9/28/16-9/27/17	1 60-03-53770-28	946.57
07/16	07/28/2016	43973	14750	SENSUS USA	ZA17004946	SOFTWARE SUPPORT: 9/28/16-9/27/17	2 61-03-53612-28	946.58	
Total 43973:									1,893.15
43974	07/16	07/28/2016	43974	21253	SHADOW COLLABORATIVE	CW0124256	REVISE VOW 20TH ANNIV VIDEO	1 29-05-55320-29	550.00
Total 43974:									550.00
43975	07/16	07/28/2016	43975	14860	SHOPKO STORES OPERATING CO LL	ROTHSCHILD-8 JU	2ND HALF 2014 R/E TAXES - 1105 E GRAND AVE	1 61-03-53610-53	1,184.70
Total 43975:									1,184.70
43976	07/16	07/28/2016	43976	15220	SOUTHSIDE TIRE CO INC	370981	NEW MOWER TIRE #61	1 10-03-53310-35	299.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43976:									299.00
43977									
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	PUB LIAB INS - VILLAGE: 3RD QTR 2016	1	10-01-51540-51	7,294.63
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	PUB LIAB INS - STREETS: 3RD QTR 2016	2	10-01-51540-51	330.03
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	PUB LIAB INS - WATER UTILITY: 3RD QTR 2016	3	60-03-53780-51	104.34
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - STREETS: 3RD QTR 2016	4	10-01-51540-51	2,934.07
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - PARKS: 3RD QTR 2016	5	10-01-51540-51	283.50
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - WATER UTILITY: 3RD QTR 2016	6	60-03-53780-51	463.66
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - SEWER UTILITY: 3RD QTR 2016	7	61-03-53613-51	356.74
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - BLDG INSP: 3RD QTR 2016	8	10-01-51540-51	90.78
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - GENERAL/OLD BLDG INSP VAN: 3RD QTR 2016	9	10-01-51540-51	85.12
07/16	07/28/2016	43977	20611	SPECTRUM INSURANCE GROUP	3RD QTR 2016	AUTO INS - ADMINISTRATOR: 3RD QTR 2016	10	10-01-51540-51	84.80
Total 43977:									12,027.67
43978									
07/16	07/28/2016	43978	21311	SPRINKLER PETE	PERMIT REFUND 6	PERMIT ISSUED IN ERROR - PERMIT REFUND	1	10-00-44344-00	30.00
Total 43978:									30.00
43979									
07/16	07/28/2016	43979	15780	SUN PRINTING	82082	(51,500) WESTON DIRECT ENVELOPES	1	10-06-56945-31	8,106.00
07/16	07/28/2016	43979	15780	SUN PRINTING	82301	(5035) 2015 CCR POST CARDS & (4935) MAILING SVCS	1	60-03-53780-31	896.00
07/16	07/28/2016	43979	15780	SUN PRINTING	82301	POSTAGE - 2015 CCR	2	60-03-53780-31	1,286.17
Total 43979:									10,288.17
43980									
07/16	07/28/2016	43980	21310	THE POLISHED PEN LLC	2501	EDIT 2015 ANNUAL REPORT - WATER (CCR)	1	60-03-53780-29	263.25
07/16	07/28/2016	43980	21310	THE POLISHED PEN LLC	2501	EDIT JULY/AUG 2016 NEWSLETTER	2	10-06-56945-29	292.50
Total 43980:									555.75
43981									
07/16	07/28/2016	43981	21309	TREMEL, RUE	SEC DEP REF 7/20	SECURITY DEPOSIT REFUND - ROBINWOOD PK 7/23/16	1	10-00-23160-00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43981:									25.00
43982									
07/16	07/28/2016	43982	16460	TRUCK COUNTRY OF WISCONSIN	X205188012:01	FILTERS FOR STREET SWEEPER	1	10-03-53310-35	170.95
07/16	07/28/2016	43982	16460	TRUCK COUNTRY OF WISCONSIN	X205188038:01	FILTER FOR STREET SWEEPER	1	10-03-53310-35	40.53
Total 43982:									211.48
43983									
07/16	07/28/2016	43983	20240	TRUCK EQUIPMENT INC	699165-00	#10 FILTER	1	10-03-53310-35	23.63
07/16	07/28/2016	43983	20240	TRUCK EQUIPMENT INC	699165-01	#10 HP ELEMENT	1	10-03-53310-35	178.63
07/16	07/28/2016	43983	20240	TRUCK EQUIPMENT INC	699276-00	#10 BACK-UP RING & O' RING	1	10-03-53310-35	71.70
Total 43983:									273.96
43984									
07/16	07/28/2016	43984	17130	VIKING ELECTRIC SUPPLY	1592363	STREET LIGHT REPAIR SUPPLIES	1	10-03-53420-39	234.56
07/16	07/28/2016	43984	17130	VIKING ELECTRIC SUPPLY	1592363	DISCOUNT- STREET LIGHT REPAIR SUPPLIES	2	10-03-53420-39	4.68-
07/16	07/28/2016	43984	17130	VIKING ELECTRIC SUPPLY	1622550	SHOP SUPPLY: OXIDE INHIBITOR	1	10-03-53310-24	19.74
07/16	07/28/2016	43984	17130	VIKING ELECTRIC SUPPLY	1622550	DISCOUNT - SHOP SUPPLY: OXIDE INHIBITOR	2	10-03-53310-24	.39-
Total 43984:									249.23
43985									
07/16	07/28/2016	43985	20510	VREELAND ENTERPRISES INC	16-1545	RE-SET PROPERTY & CREATE SURVEY PLAT - 2102 CUTOFF R	1	10-03-53100-29	500.00
Total 43985:									500.00
43986									
07/16	07/28/2016	43986	17500	WAUSAU AWARDS & ENGRAVING INC	7/14/16	SERVICE AWARD PLAQUE - HANSEN	1	10-02-52900-31	98.75
Total 43986:									98.75
43987									
07/16	07/28/2016	43987	17530	WAUSAU CHEMICAL CORPORATION	INV-263337	POOL CHEMICALS	1	22-05-55420-36	791.70
07/16	07/28/2016	43987	17530	WAUSAU CHEMICAL CORPORATION	INV-263441	POOL CHEMICALS	1	22-05-55420-36	1,077.85
07/16	07/28/2016	43987	17530	WAUSAU CHEMICAL CORPORATION	INV-263752	AQ CTR CHEMICALS	1	22-05-55420-36	647.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 43987:									2,517.22
43988									
07/16	07/28/2016	43988	18260	WI DEPT OF JUSTICE	L3713T JUN16	BACKGROUND CHECKS: 6/1-6/30/16	1	10-01-51420-29	966.00
Total 43988:									966.00
43989									
07/16	07/28/2016	43989	19070	WI STATE LABORATORY OF HYGIENE	465094	FLUORIDE TESTING - JUNE 2016	1	60-03-53730-29	25.00
Total 43989:									25.00
43990									
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00005 JUN16	BARBICAN AVE IRRIG: 6/13-7/13/16	1	10-03-53317-22	28.17
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00010 JUN16	BARBICAN AVE STREET LIGHTING: 6/13-7/13/16	1	10-03-53420-22	124.90
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00048 JUN16	EVEREST/CAMP PHILLIPS TRAFFIC LIGHTS: 6/10-7/12/16	1	10-03-53311-22	80.24
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00056 JUN16	AQ CTR - ALTA VERDE ST: 6/14-7/14/16	1	22-05-55420-22	3,073.33
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00056 JUN16	AQ CTR - ALTA VERDE ST: 6/13-7/13/16	2	22-05-55420-22	2,627.87
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00060 JUN16	EVEREST WARNING SIREN: 6/10-7/12/16	1	10-02-52910-22	31.71
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00065 JUN16	BLOEDEL: 6/17-7/19/16	1	60-03-53720-22	1,157.10
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00065 JUN16	BLOEDEL: 6/16-7/18/16	2	60-03-53720-22	20.61
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00066 MAY16	BIRCH/WESTON STREET LIGHTING: 5/11-6/10/16	1	10-03-53420-22	109.85
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00072 JUN16	RECYCLE SHED: 6/9-7/11/16	1	10-03-53312-22	30.57
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00094 JUN16	BIRCH/WESTON TRAFFIC LIGHTS: 6/10-7/12/16	1	10-03-53311-22	50.50
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00136 JUN16	RIPPLING CREEK: 6/15-7/15/16	1	60-03-53720-22	1,486.46
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00136 JUN16	RIPPLING CREEK: 6/14-7/14/16	2	60-03-53720-22	20.44
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00158 JUN16	BIRCH/SCHOFIELD TRAFFIC LIGHTS: 6/10-7/12/16	1	10-03-53311-22	49.77
07/16	07/28/2016	43990	18990	WISCONSIN PUBLIC SERVICE	2484-00159 JUN16	CAMP PHIL/SCHOFIELD TRAFFIC LIGHTS: 6/10-7/12/16	1	10-03-53311-22	53.74
Total 43990:									8,945.26
43991									
07/16	07/28/2016	43991	19140	YAEGER AUTO SALVAGE INC	222860	DISPOSAL OF ELECTRONICS & MONITORS	1	10-01-51450-29	135.00
Total 43991:									135.00
43992									
07/16	07/28/2016	43992	20793	ZONES	K03393110101	(3) ACROBAT STD LICENSES	1	10-01-51450-80	757.77

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07/16	07/28/2016	43992	20793	ZONES	K03762220101	CREATIVE CLOUD FOR TEAMS - 9 MONTH LEVEL	1	10-01-51450-80	636.27
Total 43992:									1,394.04
Grand Totals:									1,600,701.34

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-13611-000-000	1,508.00	.00	1,508.00
10-00-14410-000-000	34.41	.00	34.41
10-00-14510-000-000	9,060.43	.00	9,060.43
10-00-14520-000-000	847.64	.00	847.64
10-00-14530-000-000	34.41	.00	34.41
10-00-21000-000-000	75.00	.00	75.00
10-00-21001-000-000	1,266.63	2,199.26-	932.63-
10-00-21111-000-000	2,274.55	984,517.63-	982,243.08-
10-00-21537-000-000	1,075.48	.00	1,075.48
10-00-21560-000-000	879.34	.00	879.34
10-00-21566-000-000	189.30	.00	189.30
10-00-21901-000-000	25.00	.00	25.00
10-00-23160-000-000	825.00	.00	825.00
10-00-24213-000-000	3.30	.00	3.30
10-00-24410-000-000	4,683.15	.00	4,683.15
10-00-24425-000-000	3,561.13	.00	3,561.13
10-00-24600-000-000	37,930.28	.00	37,930.28
10-00-41140-000-000	3,354.08	.00	3,354.08
10-00-44110-000-000	60.00	.00	60.00
10-00-44128-000-000	220.00	.00	220.00
10-00-44327-000-000	9,000.00	.00	9,000.00
10-00-44344-000-000	30.00	.00	30.00
10-00-45111-000-000	4,019.10	.00	4,019.10
10-00-46720-000-084	60.00	.00	60.00
10-00-46720-000-086	60.00	.00	60.00
10-01-51100-312-000	9.00	.00	9.00
10-01-51101-312-000	47.20	.00	47.20

GL Account	Debit	Credit	Proof
10-01-51160-321-000	121.81	.00	121.81
10-01-51210-589-000	14,187.81	.00	14,187.81
10-01-51410-225-000	49.23	.00	49.23
10-01-51410-310-000	26.98	.00	26.98
10-01-51410-332-000	240.00	.00	240.00
10-01-51410-809-000	121.31	.00	121.31
10-01-51420-290-000	1,890.00	.00	1,890.00
10-01-51420-310-000	124.25	.00	124.25
10-01-51420-321-000	502.42	.00	502.42
10-01-51430-163-000	138.14	.00	138.14
10-01-51430-290-000	21,863.52	.00	21,863.52
10-01-51440-310-000	28.60	.00	28.60
10-01-51450-225-000	985.94	.00	985.94
10-01-51450-280-000	589.80	.00	589.80
10-01-51450-281-000	215.88	.00	215.88
10-01-51450-284-000	119.85	.00	119.85
10-01-51450-286-000	1,531.70	.00	1,531.70
10-01-51450-287-000	797.00	.00	797.00
10-01-51450-297-000	135.00	.00	135.00
10-01-51450-310-000	260.23	.00	260.23
10-01-51450-311-000	1,000.00	.00	1,000.00
10-01-51450-326-000	84.50	.00	84.50
10-01-51450-808-000	1,394.04	.00	1,394.04
10-01-51450-809-000	3,738.99	18.91-	3,720.08
10-01-51460-310-000	1,146.06	.00	1,146.06
10-01-51520-310-000	137.77	.00	137.77
10-01-51520-334-000	169.82	.00	169.82
10-01-51520-336-000	1,663.81	.00	1,663.81
10-01-51521-213-000	3,500.00	.00	3,500.00
10-01-51530-218-000	8,625.00	.00	8,625.00
10-01-51540-511-000	3,465.71	.00	3,465.71
10-01-51540-512-000	7,528.72	.00	7,528.72
10-01-51540-513-000	15,249.32	.00	15,249.32
10-01-51600-216-000	1,200.00	.00	1,200.00
10-01-51600-221-000	893.34	.00	893.34
10-01-51600-222-000	2,008.23	.00	2,008.23
10-01-51600-224-000	132.67	.00	132.67
10-01-51600-290-000	578.35	.00	578.35
10-01-51600-297-000	210.00	.00	210.00
10-01-51600-344-000	301.11	.00	301.11

GL Account	Debit	Credit	Proof
10-01-51600-355-000	38.70	.00	38.70
10-01-51600-390-000	68.59	.00	68.59
10-02-52100-581-000	556,871.90	.00	556,871.90
10-02-52199-290-000	110.00	.00	110.00
10-02-52199-299-000	176.50	.00	176.50
10-02-52199-390-000	111.42	.56-	110.86
10-02-52200-279-000	50.00	.00	50.00
10-02-52400-225-000	200.00	.00	200.00
10-02-52400-290-000	110.00	.00	110.00
10-02-52400-310-000	13.98	.00	13.98
10-02-52400-351-000	386.34	.00	386.34
10-02-52400-352-000	48.37	.00	48.37
10-02-52400-390-000	51.45	.00	51.45
10-02-52900-312-000	98.75	.00	98.75
10-02-52905-581-000	138,732.50	.00	138,732.50
10-02-52910-222-000	175.38	.00	175.38
10-02-52910-242-000	525.00	.00	525.00
10-03-53100-225-000	100.00	.00	100.00
10-03-53100-290-000	500.00	.00	500.00
10-03-53100-335-000	33.64	.00	33.64
10-03-53100-351-000	.46	.00	.46
10-03-53160-225-000	100.00	.00	100.00
10-03-53170-225-000	100.00	.00	100.00
10-03-53310-157-000	1,287.00	.00	1,287.00
10-03-53310-164-000	58.00	.00	58.00
10-03-53310-208-000	125.00	.00	125.00
10-03-53310-225-000	360.00	.00	360.00
10-03-53310-236-000	12,221.13	.00	12,221.13
10-03-53310-242-000	954.25	.00	954.25
10-03-53310-247-000	311.84	.39-	311.45
10-03-53310-290-000	18.71	.00	18.71
10-03-53310-299-000	135.50	.00	135.50
10-03-53310-311-000	8.96	.00	8.96
10-03-53310-314-000	369.96	.00	369.96
10-03-53310-321-000	56.11	.00	56.11
10-03-53310-344-000	1,209.16	.00	1,209.16
10-03-53310-346-000	455.27	.00	455.27
10-03-53310-349-000	201.08	.00	201.08
10-03-53310-351-000	8,506.37	40.00-	8,466.37
10-03-53310-353-000	8,910.44	.00	8,910.44

GL Account	Debit	Credit	Proof
10-03-53310-354-000	98.16	.00	98.16
10-03-53310-355-000	55.04	.00	55.04
10-03-53310-363-000	57.98	.00	57.98
10-03-53310-365-000	2,772.12	.00	2,772.12
10-03-53310-390-000	5.41	.00	5.41
10-03-53311-222-000	1,336.45	.00	1,336.45
10-03-53311-249-000	4,850.98	.00	4,850.98
10-03-53311-290-000	76.00	.00	76.00
10-03-53312-222-000	87.12	.00	87.12
10-03-53312-353-000	156.11	.00	156.11
10-03-53312-370-000	50.00	.00	50.00
10-03-53317-221-000	1,180.45	.00	1,180.45
10-03-53317-222-000	427.26	.00	427.26
10-03-53317-245-000	3,242.22	.00	3,242.22
10-03-53420-222-000	31,284.30	.00	31,284.30
10-03-53420-299-000	1,301.50	.00	1,301.50
10-03-53420-390-000	537.53	10.02-	527.51
10-03-53580-290-000	55.00	.00	55.00
10-05-55200-225-000	280.00	.00	280.00
10-05-55200-290-000	110.00	.00	110.00
10-05-55200-310-000	135.05	.00	135.05
10-05-55210-221-000	994.09	.00	994.09
10-05-55210-222-000	581.26	.00	581.26
10-05-55210-224-000	44.82	.00	44.82
10-05-55210-241-000	123.09	.00	123.09
10-05-55210-242-000	1,926.07	.00	1,926.07
10-05-55210-245-000	1,159.94	.00	1,159.94
10-05-55210-290-000	230.00	.00	230.00
10-05-55210-297-000	200.98	.00	200.98
10-05-55210-314-000	499.00	.00	499.00
10-05-55210-351-000	1,361.73	.00	1,361.73
10-05-55210-365-000	5,905.66	5.41-	5,900.25
10-05-55210-390-000	1,226.08	.00	1,226.08
10-05-55220-290-000	55.00	.00	55.00
10-05-55340-222-000	127.29	.00	127.29
10-05-55340-224-000	68.18	.00	68.18
10-06-56900-225-000	200.00	.00	200.00
10-06-56900-290-000	27.60	.00	27.60
10-06-56900-351-000	15.03	.00	15.03
10-06-56900-809-000	699.98	.00	699.98

GL Account	Debit	Credit	Proof
10-06-56905-225-000	241.96	.00	241.96
10-06-56910-219-000	90.00	.00	90.00
10-06-56910-321-000	233.02	.00	233.02
10-06-56920-172-000	98.75	.00	98.75
10-06-56925-321-000	69.33	.00	69.33
10-06-56930-219-000	1,795.54	.00	1,795.54
10-06-56940-299-000	120.00	.00	120.00
10-06-56940-326-000	157.50	.00	157.50
10-06-56940-349-000	162.00	.00	162.00
10-06-56945-290-000	292.50	.00	292.50
10-06-56945-312-000	8,106.00	.00	8,106.00
18-00-21111-000-000	.00	94,524.81-	94,524.81-
18-00-46422-000-000	25.50	.00	25.50
18-03-53620-295-000	3,907.41	.00	3,907.41
18-03-53620-297-000	66,949.48	.00	66,949.48
18-03-53631-215-000	3,144.75	.00	3,144.75
18-03-53631-222-000	189.82	.00	189.82
18-03-53631-225-000	121.85	.00	121.85
18-03-53635-297-000	19,226.00	.00	19,226.00
18-03-53635-353-000	960.00	.00	960.00
21-00-21111-000-000	.00	825.00-	825.00-
21-06-56721-213-000	825.00	.00	825.00
22-00-21111-000-000	.00	39,151.24-	39,151.24-
22-00-46734-000-063	50.00	.00	50.00
22-05-55420-157-001	35.00	.00	35.00
22-05-55420-222-000	4,942.55	.00	4,942.55
22-05-55420-224-000	4,468.52	.00	4,468.52
22-05-55420-225-000	335.95	.00	335.95
22-05-55420-247-000	19,669.91	.00	19,669.91
22-05-55420-279-000	1,104.00	.00	1,104.00
22-05-55420-290-000	450.00	.00	450.00
22-05-55420-297-000	280.00	.00	280.00
22-05-55420-314-000	520.40	.00	520.40
22-05-55420-344-000	433.00	.00	433.00
22-05-55420-346-000	775.18	.00	775.18
22-05-55420-366-000	5,498.58	.00	5,498.58
22-05-55420-390-000	588.15	.00	588.15
26-00-21111-000-000	.00	825.00-	825.00-
26-06-56726-213-000	825.00	.00	825.00
27-00-21111-000-000	.00	1,700.00-	1,700.00-

GL Account	Debit	Credit	Proof
27-06-56727-213-000	1,700.00	.00	1,700.00
28-00-21111-000-000	.00	850.00-	850.00-
28-06-56728-213-000	850.00	.00	850.00
29-00-21111-000-000	.00	550.00-	550.00-
29-05-55320-290-000	550.00	.00	550.00
40-00-21111-000-000	.00	22,389.66-	22,389.66-
40-06-56740-290-000	3,004.66	.00	3,004.66
40-06-56771-290-000	1,115.00	.00	1,115.00
40-07-57334-290-000	4,500.00	.00	4,500.00
40-07-57352-215-000	9,975.00	.00	9,975.00
40-07-57360-290-000	3,795.00	.00	3,795.00
41-00-21111-000-000	.00	16,850.00-	16,850.00-
41-07-57141-290-000	16,850.00	.00	16,850.00
42-00-21111-000-000	976.50	39,150.27-	38,173.77-
42-07-53490-823-453	.00	976.50-	976.50-
42-07-57342-828-000	3,975.28	.00	3,975.28
42-07-57626-215-000	30,437.49	.00	30,437.49
42-07-57626-290-000	4,555.00	.00	4,555.00
42-07-57627-215-000	182.50	.00	182.50
60-00-18416-000-000	15,031.42	.00	15,031.42
60-00-21111-000-000	304.94	92,982.73-	92,677.79-
60-03-53710-245-603	1,016.00	.00	1,016.00
60-03-53720-221-000	460.87	.00	460.87
60-03-53720-222-000	15,707.58	.00	15,707.58
60-03-53720-224-000	217.73	.00	217.73
60-03-53720-242-633	18.41	.00	18.41
60-03-53720-349-000	648.15	.00	648.15
60-03-53730-221-000	76.87	.00	76.87
60-03-53730-222-000	4,134.14	.00	4,134.14
60-03-53730-224-000	82.55	.00	82.55
60-03-53730-294-000	249.00	.00	249.00
60-03-53730-366-000	24,456.60	.00	24,456.60
60-03-53740-222-000	459.63	.00	459.63
60-03-53740-225-000	43.92	.00	43.92
60-03-53740-245-661	536.50	.00	536.50
60-03-53740-314-662	416.90	304.94-	111.96
60-03-53740-349-000	1,444.74	.00	1,444.74
60-03-53743-290-000	3,505.00	.00	3,505.00
60-03-53751-286-000	511.25	.00	511.25
60-03-53760-290-000	2,250.00	.00	2,250.00

GL Account	Debit	Credit	Proof
60-03-53761-290-000	135.00	.00	135.00
60-03-53762-252-000	138.38	.00	138.38
60-03-53762-256-000	3,394.00	.00	3,394.00
60-03-53770-287-000	946.57	.00	946.57
60-03-53770-349-000	49.99	.00	49.99
60-03-53771-213-000	3,700.00	.00	3,700.00
60-03-53771-281-000	107.94	.00	107.94
60-03-53771-286-000	1,221.65	.00	1,221.65
60-03-53771-310-000	109.98	.00	109.98
60-03-53771-311-000	853.00	.00	853.00
60-03-53780-157-000	1,287.00	.00	1,287.00
60-03-53780-208-000	125.00	.00	125.00
60-03-53780-225-000	219.41	.00	219.41
60-03-53780-290-000	1,094.03	.00	1,094.03
60-03-53780-290-912	3,300.00	.00	3,300.00
60-03-53780-311-000	1,286.17	.00	1,286.17
60-03-53780-312-000	896.00	.00	896.00
60-03-53780-346-000	115.65	.00	115.65
60-03-53780-351-000	1,599.70	.00	1,599.70
60-03-53780-512-000	927.32	.00	927.32
60-03-53780-513-000	208.68	.00	208.68
61-00-18700-826-444	2,695.00	.00	2,695.00
61-00-21111-000-000	255.02	146,244.86-	145,989.84-
61-03-53601-242-000	68.85	.00	68.85
61-03-53601-245-000	462.50	.00	462.50
61-03-53601-296-000	113.82	.00	113.82
61-03-53601-349-000	20.96	.00	20.96
61-03-53603-251-000	3,285.05	.00	3,285.05
61-03-53603-290-000	405.49	.00	405.49
61-03-53606-352-000	299.97	153.38-	146.59
61-03-53610-221-000	41.74	.00	41.74
61-03-53610-222-000	5,094.91	.00	5,094.91
61-03-53610-224-000	162.10	.00	162.10
61-03-53610-225-000	1,147.46	.00	1,147.46
61-03-53610-227-000	118,396.99	.00	118,396.99
61-03-53610-314-000	108.99	101.64-	7.35
61-03-53610-351-000	561.52	.00	561.52
61-03-53610-531-000	1,184.70	.00	1,184.70
61-03-53612-213-000	3,150.00	.00	3,150.00
61-03-53612-281-000	107.94	.00	107.94

GL Account	Debit	Credit	Proof
61-03-53612-286-000	1,221.65	.00	1,221.65
61-03-53612-287-000	946.58	.00	946.58
61-03-53612-311-000	853.00	.00	853.00
61-03-53612-312-000	109.99	.00	109.99
61-03-53613-157-000	1,287.00	.00	1,287.00
61-03-53613-225-000	59.40	.00	59.40
61-03-53613-290-000	3,745.77	.00	3,745.77
61-03-53613-512-000	713.48	.00	713.48
63-00-21111-000-000	20.59	35,267.00-	35,246.41-
63-03-53652-213-000	950.00	.00	950.00
63-03-53652-279-000	2,000.00	.00	2,000.00
63-03-53652-286-000	266.00	.00	266.00
63-03-53652-311-000	800.00	.00	800.00
63-03-53655-222-000	63.96	.00	63.96
63-03-53655-290-000	8,185.55	.00	8,185.55
63-03-53655-390-000	21,252.52	20.59-	21,231.93
63-03-53656-353-000	1,748.97	.00	1,748.97
70-00-21111-000-000	.00	128,704.74-	128,704.74-
70-00-21530-000-000	17,524.26	.00	17,524.26
70-00-21531-000-000	2,186.37	.00	2,186.37
70-01-51492-154-000	225.00	.00	225.00
70-01-51493-154-000	97,218.54	.00	97,218.54
70-01-51495-155-000	1,303.28	.00	1,303.28
70-01-51496-156-000	10,247.29	.00	10,247.29
Grand Totals:	<u>1,608,364.54</u>	<u>1,608,364.54-</u>	<u>.00</u>

Dated _____

Finance Committee Chairperson _____

Report Criteria:
 Report type: GL detail

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – D.16.

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE COMMITTEE
held on Tuesday, June 14, 2016 at 6:00 pm in the Board Room at the Municipal Center,
Chairman Berger presiding.

A. Opening of Session at 6:10 P.M.

1. Finance Committee meeting called to order by FC Chairman Berger.
2. Clerk (or recording secretary/deputy clerk) will take attendance and/or roll call.
Roll call indicated 5 members present.

<u>Member</u>	<u>Present</u>
Bender, Robert	YES
Berger, Scott	YES
Ermeling, Barbara	YES
Sukup, Carrie	YES
Yaeger, Richard	YES

Village Staff in attendance: Jacobs, Stroik, and Trittin. Trustee White was in the audience.

3. Requests for silencing of cellphones and other electronic devices.
4. Acknowledgement of visitors, if any.

B. General Comments from the public.

C. Presentations.

D. Consent Agenda Items for Consideration

5. Approval of Previous Minutes from March 23, 2016.
Motion by Ermeling, second by Sukup, to approve previous minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	YES
Berger, Scott	YES
Ermeling, Barbara	YES
Sukup, Carrie	YES
Yaeger, Richard	YES

E. Business Items for consideration, discussion, and action.

6. Discussion and recommendation for 2015 budget adjustments.

Per Jacobs, this item is a housekeeping item that must be resolved before the conclusion of the 2015 audit. Note that none of the adjustments involve the General Fund. Similar items were brought to the Finance Department's attention by the auditors in the summer of 2015 during the 2014 financial audit, but were not identified in the fall of 2014, when the 2015 budget was developed and adopted. We need to modify the 2015 budget now based on all of the actions that the Village Board took during 2015. If we do not adopt the changes, there will be variances in other funds that do not make sense, as a result of new projects that were added, projects that were reduced, or for items that the auditors required us to record in order to comply with governmental accounting principles. The adjustments are as follows: The Debt Service budget needs to be increased by \$232,260, the CIP Fund – Facilities needs to be increased by \$15,700, the CIP Fund – Streets/Parks needs to be increased by \$49,870, and the CIP Fund – Capital Equipment needs to be increased by \$602,339. Jacobs added that some of these new projects were budgeted fully in the 2016 budget, but were begun in 2015 instead, with completion to occur in 2016.

Motion by Bender, seconded by Yaeger to approve the 2015 budget amendments; however, recommendation was made to adjust the 2016 budget downward for the 2015 budget amendments approved here (for those projects which began in 2015 instead of in 2016).

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	YES
Berger, Scott	YES
Ermeling, Barbara	YES
Sukup, Carrie	YES
Yaeger, Richard	YES

7. Discussion of Preliminary December 2015 Budget Status Report.

Jacobs went over the 2015 preliminary Budget Status Report for the General Fund. At the present time, the estimated 2015 preliminary audited budget surplus is \$168,937, which is \$30,212 higher than the original estimate of \$138,725 that was calculated in November 2015.

Yaeger asked why the SAFER Board of Directors Committee expenditure was so low, and if there was more obligation in the future. Per Jacobs, that account had a budget balance remaining of \$121,960 for a possible 2015 building lease payment for Fire Station #2 (Village of Weston fire station). However, the 2015 building lease payment was waived for 2015. The 2016 budget does not include the rent payment, as no rent will be incurred in 2016 either. Jacobs said that the lease payment had been included in the 2015 budget to maintain the Village's Expenditure Restraint Program limit, so that in the year that the first annual lease payment was approved by the Board of Directors, the Village of Weston would be able to absorb the \$121,960 expenditure amount in its General Fund budget and still allow the Village to qualify for the State's Expenditure Restraint Aids Payment. Jacobs concluded that the Village's 2015 budget surplus would not have been as large as the \$168,937 amount had this item been omitted from the 2015 budget. Ermeling asked why Permit Revenue was down. Per Jacobs, for commercial building permits we budgeted \$120,000 for 2015 based on over \$120,000 in revenue in 2014. Actual 2015 revenue for commercial building permits was \$22,000. We thought that building would kick off in the Business Park South during 2015; however, that did not occur. It was stated that residential building permits had \$32,000 in revenue above what was budgeted though. Ermeling also questioned why Miscellaneous Other Fees (\$6,171) were only 19% of the \$33,140 budget. Per Jacobs, newsletter revenue was not as high as expected, and makes up \$26,900 of the budget revenue shortfall difference.

Motion to acknowledge Preliminary December 2015 Budget Status Report by Yaeger, seconded by Ermeling.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	YES
Berger, Scott	YES
Ermeling, Barbara	YES
Sukup, Carrie	YES
Yaeger, Richard	YES

F. Reports.

8. Deputy Finance Director / Treasurer

No report at this time.

9. Finance Director / Treasurer

a) 2015 Financial Audit Update

Village audit is currently in progress and they should have the report prepared by the end of July to submit to the GFOA program. A presentation will be given to the Village Board or Finance Committee in the end of July or early August. SAFER fieldwork is scheduled for June 16th and the report should be ready for SAFER's June 28th Board of Directors meeting. Everest Metro fieldwork is being scheduled in the next couple of weeks, to be prepared for EMPD's Joint Finance Committee Meeting.

Jacobs also shared information regarding the 2016 assessment values.

10. Administrator

No report at this time.

G. Remarks from Committee; discuss items to be included for next Finance Committee Agenda.

H. Set next meeting date for Wednesday, July 27th, 2016.

- Berger will be out of town for the Wednesday, July 27th meeting.
-

I. Announcements.

J. Adjourn.

Berger adjourned the Finance Committee Meeting at 7:06 P.M.

Scott Berger, Chairman

John Jacobs, Finance Director/Treasurer

Jenna Trittin, Recording Secretary

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.28.

Village of Weston, Wisconsin
Report for the month of July 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PARKS, RECREATION & FORESTRY

Monthly Department Briefer #2016-07

Shawn Osterbrink, Director of Parks, Recreation & Forestry

Monday, August 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION - TRUSTEES.

2. STRATEGIC PLAN PROJECT STATUS.

- Project 1 – Prohaska Tree Farm Grant/Purchase – The Village closed on this property on Thursday, March 17th. Jenna Trittin from the Finance Department has submitted the reimbursement request to Marathon County for the Environmental Impact Funds that were approved by the County for this purchase. Transcanada Pipeline has requested the removal of some materials from the top of their pipeline easement. Tony and I met with them on April 14th to determine what needs to be completed. This project will be completed once the street department has time available. May be this fall. Tony and I also looked at what needs to be completed to make this facility available to the public. Village staff mowed some of the trails on this property and Village Department Directors met with Ed Prohaska on June 16th to learn some information and walk the property. The Park and Recreation Committee met at the property on 7/25 to discuss the possibilities of the property. A ribbon cutting will be held later this summer.
- Project 2 – Park Master Plans for Kellyland and Yellowbanks - Central Wisconsin Engineers has provided staff with drafts of the Master Plans for Yellowbanks and Kellyland Parks. Staff has reviewed the documents and met with CWE to share our comments. CWE revised the documents and returned them to the Village on Friday, November 6th. I forwarded the revised drawings to Daniel, Keith, Michael and Jennifer on November 9th for additional review. Staff met to discuss the master plans on Friday, December 18th. At this meeting it was determined that we may need to also work with a landscape designer to dress up the plans. Plans are currently on hold as we deal with other projects that have taken priority. Staff discussed with the Park and Recreation Committee on 6/27 but has not received any feedback from the Committee.

3. BUDGET AND FINANCIAL PLAN STATUS.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Attended weekly c-team, weekly 1 on 1, scheduling, services division, board, park and recreation, facilities study, aquatic center evaluation and various other meetings.
- Parks/Public Works position – New staff member David Phelps started on Monday, April 18th. Passed his CDL test on June 28th. Met with David Phelps on 7/20 and 7/28 to discuss the past 3 ½ months.
- Jess Falkowski and Brad Mroczenski completed and turned in their evaluation information to me by July 1 as instructed. Need to meet with John Jacobs, Keith Donner and Sherry Weinkauff and discuss Jessica

Falkowskis' evaluation prior to meeting with her. I also need to contact Jenna Bidwell to find out times she has available to perform staff evaluations with me.

- Administrator Guild has instructed Department Directors on 5/17 to put together several pieces of information for the evaluation process. This includes updated job descriptions, resume, personal worksheet, strengths name and claim sheets, Q12 sheets and complete a personnel file audit before evaluations will be performed. Completed this project on 7/1. Had my evaluation with Administrator Guild and Jenna Bidwell on 7/25. Still need to meet again to discuss goals and expectations.

5. PERFORMANCE AND METRICS.

- Working within the Services Division to develop a competency matrix of the skills, equipment and procedures for the employees under my supervision. This project has been on hold since April due to other items taking priority.
- Services Division also discussed development of weekly work plans, a joint capital improvement plan and joint strategic plan. No progress as other projects are currently taking priority at this time.
- Service Division staff is working with Mark Roffers to include our Comprehensive Outdoor Recreation Plan and Lower Eau Claire River Water Trail Plan in the County CORP. Mark sent us some information on 3/18 which we have reviewed. We discussed at our 3/21 meeting and reviewed the documents. Jennifer Higgins will print and have Daniel sign these letters so they can be sent out with the necessary documents to the surrounding communities and county. This project is currently on hold and needs to be discussed with Administrator Guild.

6. COMMUNITY FEEDBACK

- Recently there have been some people jumping the fence and messing around in the pool area at night. We were able to see them on the camera system but not close enough to possibly identify who they are. We have since turned on the security light on the east side of the pool to improve the lighting and have contacted Everest Metro who stated they will check out the site more often. Since turning the lights on at night we have not received additional reports of this issue.
- Request to place benches on the north and south sides of Kennedy Park. Request has been drafted and will be going to the 5/23 Park and Recreation Committee meeting. The board approved the purchase and installation at their 6/20 meeting. Need to proceed with this project but other items are currently taking priority.

7. IDENTIFIED NEEDS.

8. NEW IDEAS & OPPORTUNITIES.

- Working with Services Division and WDNR regarding the possibility of the conversion process on the Weston Warming House to another piece of property. The Weston Warming House has not been used the past three years. Due to federal funds being used to construct this facility the village is responsible to continue maintaining and utilizing this facility in perpetuity for recreation purposes. There are three options available to the village to relieve us of these responsibilities. We can change the use of the facility to something other than a warming house but still recreation based, give the facility to another entity such as the school district and they would take over the responsibilities to maintain and use in perpetuity or to

complete the conversion process. Basically the value of the building would be moved to another piece of recreational property (building or land) and would be tied to that facility. Then the new facility would be restricted to the federal requirements. No progress as of 7/29.

- Received a letter from a resident requesting the installation of a dirt BMX track in the village.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Staff from the Services Division completed the weeding, spraying and replacing mulch on Schofield Avenue and other landscaped areas in the village the week of 7/11. Staff still has several other areas that need to be weeded, sprayed and mulched that includes the business park signs, Ross round-a-bout, Village signs and various other areas. We completed some weeding and spraying the weeks of 7/18 and 7/25. We will proceed with mulching the week of August 1.
- Staff along with help from an outside contractor have completed the repairs and start-ups of all village irrigation systems. We currently have just two outstanding issues on the Cross Pointe system. We have four valves that need new parts that are on backorder and a minor leak that we have not been able to determine if it is ours or someone else's.
- Work on the Ross Avenue Access is complete. The drinking fountain has repaired, irrigation installed, brushing, trimming and mulching completed and all signs have been installed. We recently had a problem with someone tipping over the portable restroom at this site. The contractor removed and has not re-installed as of 7/29. We also received a request from the neighbor closest to the launch to extend the privacy fence another 8 feet. An estimate was sent to us by the contractor a few weeks ago. A decision needs to be made if we are going to proceed with the installation.
- Dog Park mowing was completed on 7/27 and 7/28.

Report for Weston Aquatic Center

6-4-2016 through 7-28-2016

Prepared by: Bradley Mroczenski, Weston Aquatic Center Manager

- Statistics through 7/28/16:
 - o Patrons
 - High patron count so far this season was 998 on 7/22/16
 - 14,909 daily passes sold so far this season
 - Have sold 257 total season passes this season (pre-season and in-season)
 - Main Passes Sold
 - o 78 Resident Passes
 - o 26 Non Resident Passes
 - o 47 Resident Joint Passes
 - o 12 Non Resident Joint Passes
 - o 18 Mid-season Weston only passes
 - o 4 Mid-season Joint passes
 - Swimming Lessons
 - 141 total swim lessons sold
 - o 84 Resident
 - o 57 Non Resident
 - Have had extra instructors this season
 - o Opened up a 2nd level 1 swim lessons class for all 3 sessions
 - o Opened up a 2nd level 2 swim lessons class for all 3 sessions
 - o Opened up a 2nd level 3 swim lessons class for all 3 sessions
 - o Weather: (Open 55 days so far)
 - 20 days with an average temp over 80 (2014 season total was 8, 2015 was 13)
 - 9 days with an average temp below 70 (2014 season total was 16, 2015 was 11)
 - Closed early or completely 21 days already due to weather
 - The summer has overall been pretty good to us weather wise. The average temperature this season has been about 76 degrees.
 - o Incidents so far this season:
 - 18 jumps so far this year, none serious
 - 13 First aid incidents
 - 8 Fecal accidents, all requiring a 30 min shutdown to chlorinate
 - o Finance
 - Averaging \$1516 of revenue per day.
 - Average June revenue: \$1,566
 - Average July revenue: \$1,398
 - Total revenue this season: \$96,785
- After experiencing how Wausau does their announced and unannounced drills last season, Kelly Bechel from SAFER and I implemented it into our training this season. On June 29th we ran the

announced drill. This meant that the staff new what day the drill was taking place, but they didn't have any idea what time. Kelly had some SAFER staff stationed at Target ready to respond once the drill took place. I borrowed Dave Phelps from the Parks Department to play the part of victim. His role was to use the diving board a few times and then have a heart attack, leaving the Deep station lifeguard to respond. The drill went very well and received praise from SAFER for our response to the heart attack, how quickly the victim was removed from the water and the how quickly CPR/AED was administered. We are planning on having the unannounced drill on Thursday, August 4th at 3pm with a makeup date of Friday, August 12th if needed. Unannounced means that the staff knows that another drill is going to take place, but they don't have any idea what day or time it will take place. My hope is that this will help them keep their focus as the season winds down. I again welcome anyone interested to come to the aquatic center on the 4th and see how our staff responds in an emergency situation.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.30.

Village of Weston, Wisconsin
Report for the months of June/July 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PUBLIC WORKS & UTILITIES

Monthly Department Briefer #2016-06

Keith Donner, Director of Public Works & Utilities

Monday, August 1st, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- Metropolitan Planning Organization should be discussing topic of chairperson at August 16 meeting. There was no July meeting. Allan Opall, though appointed by the County Administrator, has declined to serve in the position. MPO indicates 1st preference is for a chief elected official from a member organization. George Peterson will continue to serve as Vice Chair, but not as Chair. If no elected officials are interested the duty may be opened up to an appointed official from a member community.
- Heath Tappe/Denyon Homes has been working with me, Inter-City State Bank, and County Land & Title to get proper security in place for Ridgeview Subdivision. Value of and type of security (to guarantee public improvements are complete) is described in the development agreement. Wet weather has delayed the street work, but curb & gutter were poured on Monday, July 25. Tappe appears to be working to achieve substantial completion (1st layer of asphalt) so value of security can be minimized.
- Rothschild is making final preparations to begin water main project parallel to Business Highway 51 and which required the easement from Weston on the Foremost site. Foremost is interested in a fire line connection to Rothschild's distribution system. I have contacted PSC relative to this request. There should be nothing to prevent us from having an agreement with Rothschild for providing the fire service, but Rothschild does not provide metered service to Foremost unless we have maintenance events at the present time. I would want conditions for the fire connection to stipulate that being the only purpose of the connection at this point. This should also be an opportunity to better articulate conditions of the operation of the interconnection. I have a meeting with Foremost scheduled for Thursday, 8/4.

2. STRATEGIC PLAN PROJECT STATUS.

- J. Higgins, M. Wodalski, S. Osterbrink, and K. Donner continue to collaborate as Services Division.
- Comprehensive Plan Update
 - Reviewed Chapters for TIF plan and Priorities for project implementation.
 - Continuing to participate in periodic meetings with team from JSD Professional Services and J. Higgins, et. al. of Village re: SE Quadrant of STH 29/CTH X; a.k.a. "Camp Phillips at 29."
 - All committee members and BOT have been furnished documents related to planning for SE Quadrant and Camp Phillips Corridor plan through Administrator Guild. Feedback is sought.
 - Administrator Guild is also forwarding planning information to various stakeholder groups in the area including Marathon County and various committees for the County.
- Transport Way/Weston Avenue
 - Addressed questions at open house for SE neighborhood at transportation station on 5/09
 - Proposal by Keller on behalf of Lamer's for developing site at end of Transport Way has been abandoned due to extent of wetlands.
 - Have received permission forms for survey and wetland delineation from Bruce Flora, Jason Blenker

(4103 Weston Avenue), Gibbs family, and Wausau Child Care.

- Steve Meinel commented on 5/09 at the open house he was not in favor of the rear access road and returned his form indicating he does not give us permission to perform surveys on his property. Guild, Higgins, and I met with him on June 23. He remains opposed to Village proceeding with surveys on his property at this time.
- Intergovernmental agreements.
 - Corresponded with M. Thuot of Schofield re: status of cleaning and televising of Ross Avenue sewer and long term agreement in early June. Will follow up as our consultant begins work on our user ordinance.
 - See discussion under #1 for Rothschild/Foremost
- Strategies for Reduced Energy Consumption.
 - M. Wodalski coordinating LED street lights installation and reporting on status.
- Water Rate Case
 - Greg Johnson of Ehlers met with staff on 7/27. Rate increase of approx. 15% is needed for current estimated O & M projects. Refinement needed to spread costs over multiple years, factor in capital, and use of fund balance. Anticipate bringing recommendations to 2nd board meeting in September to have rates in place at beginning of 2017.
- Workload and Labor Needs Analysis in Services Division
 - Services Division Management and Supervisory team worked on surge of workload to clean up medians in June & July. Wodalski is developing spreadsheet for annual schedule. Deficiency of manpower is most critical in early mowing season before seasonal help arrives and during water utility spring distribution system flushing.
- Infrastructure Master Plans
 - Contract for Ross Avenue and Mesker-Colleen lift station replacements were awarded to Haas Sons, Inc., 4/18. Old Castle Glass easement has been recorded and Old Castle notified of pending construction start. Start date originally indicated as approximately July 1 was revised to August 1. Haas began work on Ross Avenue on 7/26 with planned closure of Ross Avenue for August 1 and 2.
 - R. Roth preparing RFP for sewer condition assessment.
 - J. Wallenkamp and J. Schoenborn of Kueny Architects have met with staff on 3 occasions since last report. Staff has been identifying space needs for the future and Kueny is assessing ability of existing facility to be able to accommodate. Kueny's report is expected by the end of August.
 - Ryan Nachreiner of Water Technology, Inc., visited the Aquatic Center on 7/27 for the on-site assessment inspection. A report will be completed to support Capital Improvement Planning.
 - CIP for infrastructure is in process and will include TIF project plan. Wodalski was tasked with obtaining update of "Plan-It" software (MS Access based tool) for compiling projects. The software has been used for previous versions of the Village CIP. CIP is a priority in August.
- Policy and Ordinance Development/Revisions
 - Sewer Utility Ordinance update proposals received on 7/13. Recommendation to partner with MSA is on 8/1 PIC and BOT agendas.
 - Preparing recommendations for formalizing water and sewer main extension policy. Reviewed policies from other communities, but not substantial differences in principles that customer/developer pays for costs of extensions and financial burden to existing customers for extensions is minimized.
- Wage & Compensation Plan Advancement Guidelines
 - Provided a memo and back-up on wage recommendations for streets and utilities personnel to Administrator on 5/12. Additional fine tuning needs to take place with team to tie in with recommended

wage adjustments and reviews. Team needs to take next step of articulating criteria better referenced to job descriptions. Possibly think about reducing number of job titles in wage and compensation matrix. This is a priority item for Public Works & Utilities for August

- Technology Integration
 - K. Donner completing RFP for Automated Meter Reading and Advanced Metering Infrastructure (AMR/AMI). Updated estimate for full implementation with meter replacements is approx. \$1.7 M. Costs to be included in projected utility expenses for rate case analysis.
- Safety Manual Update and Training
 - Have discussed CPR and First Aid training with Brad Mroczenski and elected to defer until after Aquatic Center closes for the season.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Water rate case and CIP will be completed in August. See #2 above.
- Water utility report for Public Service Commission was submitted by Jacobs/Finance.
http://psc.wi.gov/pdf/annlrpts/WEGS/WEGS_2015_6420.pdf

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Continue to emphasize need to collaborate on maintenance needs affecting park and R.O.W. aesthetics in weekly scheduling meetings with Operations Foremen (Behnke, Skrzypchak, Borth), S. Osterbrink and M. Wodalski. Work that can be assimilated by other specialized areas is being assigned, such as plumbing related issues to utilities, and banner/light pole issues to street staff.
- Attended MPO meeting on 6/14
- Met with utility team on 7/20 regarding performance reviews.
- Met with utility team on 7/22 regarding vehicle policy. Item was discussed at 7/18 meeting of the Personnel Committee.
- Completed performance review with Administrator Guild with some follow up yet regarding job description and strategic plan. Reviews of staff to follow.
- Randy Vlietstra observed his 25th anniversary of working for the Village/Town on 7/8.
- Tony Skrzypchak observed his 30th anniversary of working for the Village/Town on 6/09

5. PERFORMANCE AND METRICS.

- Meeting weekly with Administrator to discuss priorities.
- Working with Deputy Director Wodalski and staff on Wage and Compensation Plan training and competency matrix with goal of establishing advancement guidelines for Services Division Employees.
- Weston Municipal Utilities Compliance Maintenance Annual Report for the wastewater collection system and RFC with Resolution for 6/20 meeting of BOT
- Reviewed and edited first Annual Report for Weston Municipal Utilities containing informational articles.

6. COMMUNITY FEEDBACK

- Responded to questions from prospective builder on sites in Annabelle Subdivision (off Von Kanel north of STH 29).
- Department received several compliments for maintenance paving project on Callon Avenue.

7. IDENTIFIED NEEDS.

- Prepare letter affirming RCA/REU assessment for all properties in assessment district
- R.O.W. maintenance policy addressing limits of Village involvement and responsibilities of property owners.

8. NEW IDEAS & OPPORTUNITIES.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Reviewed various site plans – InterCon, Becca’s (Lokre Site), CoVantage Credit Union, utility service to Mortenson field office for St. Clare’s project.
- Chris Reedy/Reedy Builders, LLC, met conditions to file their CSM for Anastasia Drive, coordinated President Ermeling’s signature on development agreement and certificate of dedication on CSM.
- Participated in C-Team canoe trip on Eau Claire River on 6/24, putting in at Ross Avenue canoe-kayak launch and taking out above Schofield dam.
- Attended Park and Rec meeting at Yellow Banks Park in June.
- Walked Prohaska property with C-Team on June 13 and attended meeting of Park and Rec Committee on 7/27 on site.
- Reviewed and provided editing suggestions to Higgins for letter to Mitch King re: non-conforming use on property south of Jelinek. Weston staff advised not to take material to King’s property on 6/9. King had drop-in meeting with Planning & Development this past week.
- REI Engineering has been retained by PGA for developing plans for the proposed Misty Pines plat. Staff has responded to several information requests from REI.
- Gary Guerndt is planning for a large lot subdivision across from the Ryan Street site extending east of the home being built for his father-in-law. He was furnished standard street cross section information approx. 6/24.
- Plan Commission deferred action on a proposed ordinance for temporary material processing at meeting of 7/11. Staff was directed to massage language to limit duration to 6 months or otherwise require conditional use. Lewis Construction has applied for a conditional use to crush concrete brought on their property from various project sites.
- DNR has asked all utilities to review their approved sites for lead and copper rule compliance sampling. This involves review of assessor’s information re: single family home construction between 1/1/1983 and September 1984 to determine if Village has more sites of highest interest in monitoring for lead levels in water supply. Homes to be researched are those which were not on public water circa 1992/1993 and which have copper plumbing with lead based solder. Wehner asked to conduct data base research.

Village of Weston, Wisconsin
Report for the month of July 2016
MONTHLY DEPARTMENT REPORT FROM DEPUTY DIRECTOR OF PUBLIC WORKS

Monthly Department Briefer #2016-07
Michael Wodalski, Deputy Director of Public Works
Monday, August 1, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- The Ross Avenue Lift Station Project started this past week. This will include several short duration road closures of Ross Ave between Bayberry and Birch St.

2. STRATEGIC PLAN PROJECT STATUS.

- Strategies for Reduced Energy Consumption.
 - **LED Light Fixtures:** The LED light fixtures have been installed in all Village owned fixtures south of STH 29 and along the Barbican/Community Center Dr. corridor. Lights on Schofield Ave has been installed from the Target/Ace entrance to Birch St. In the next week or so all of Schofield Ave should be installed.
 - **Mobile Access/Maintenance Management Software:** Operations staff has received mobile tablets and training continues with these. We are working towards having more complete and real time updates on maintenance activities being performed by staff.
- Workload and Labor Needs Analysis in Services Division
 - Working with the operations team on manpower allocations for the various tasks assigned to the traditional departments of parks, streets and utilities.
 - The month of July had staff working on cleaning up the Village's main thoroughfares which primarily consisted of weeding and applying new mulch to the landscaping beds along Schofield Ave., Camp Phillips, Weston Ave., the Hospital Area and the Community Center/Barbican corridors. One of the utility operators was recovering from wrist surgery and we were able to have this employee help out with mowing in the parks while he was on limited duty requirements. This is one example of how we are working on breaking down our traditional silos and working as one unit.
- Infrastructure Master Plans
 - The E Everest Ave connection to the Ridgeview Subdivision project started this past week. The watermain has been connected and excavation for the street is underway. Denyon Homes poured curb this past week for their portion of the Ridgeview project.
 - Have been providing REI information for the Misty Pines subdivision that is planned to go in between Sternberg and Ross from Fox to Birch St.
 - Draft Capital Improvement Plan is completed, working with K Donner on prioritizing and working through the projects.
 - This past week we reactivated our Plan-It software and we'll be working on better organizing and presenting the Capital Improvement Plan with this software.
 - Part of this includes updating costs for TIF1 and implementing all of the new projects the Camp Phillips Center Project will likely require.

- Street Maintenance Plan
 - Other recently completed work includes overlays on Callon Ave and Scenic Dr. both of those streets were listed as 3s and 4s in our PASER ratings in which 10 is a brand new road and 1 is a completely failed road, thus these roads were in need of some repair.
 - Staff has been preparing the River Pines neighborhood as well as the Sandy Ln segment from the roundabout to Alex St. for the overlays on those sections. This has included repairing storm sewer inlets and sanitary and storm manholes. The schedules to pave these with American Asphalt have been pushed back recently due to weather and a scheduling conflict with the State paving job on US51. This next week or so should have these sections paved.
 - Work on the bridge deck on Ross Ave started this past week. The work will be completed around the second week in August (total duration of 3 weeks).
 - The contract for the Schofield Ave Concrete repairs from Normandy to Target/Ace intersection in the eastbound lanes is in the packet for recommendation.
 - Chip sealing will likely take place the second week in August.
 - The microsurfacing on Volkman St. from STH 29 to BUS 51 will take place around the second week in August as well.
- Vehicle and Equipment Fleet Replacement
 - The new sewer camera has been delivered and installed this past week. This camera will allow staff to inspect problem sewer areas as well as provide the potential to integrate our GIS software with the recordings so data management is done more easily.
- Policy and Ordinance Development/Revisions
 - Started working on a street maintenance packet for residents. This would help to explain why the Village does what it does and what the different treatments are and how they are applied. This should help clarify to residents why the Village gets toilet papered each summer, or why the manholes get dug up. This goes hand in hand with better communication with our residents regarding the services that are provided by the Village and specifically Public Works.
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Technology Integration
 - As mentioned above with the mobile technology, staff has mobile tablets and better access to maps as well as the ability to record real-time data for work completed.
- Implement/Improve Outreach/Public Education
 - As noted above, working on a street maintenance packet for the website as well as integration with a future newsletter. Also working on coordinating an event with the Aspirus YMCA and their youth programs to have Public Works Staff operate equipment for the kids. This is something we have done in the past and have shown how the street sweeper, Vac Truck, and other equipment work.

3. BUDGET AND FINANCIAL PLAN STATUS.

- CIP is being updated.
- Street Maintenance plan is being updated for 2017 – 2020.
- Working with J Jacobs to update the Equipment Plan which is on the agenda for the upcoming Finance Committee Meeting.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Staff is currently working on their reviews and we will be going over the Strengths Profiles and several of the Q12 questions with staff during reviews.

5. PERFORMANCE AND METRICS.

- Continue to work with K Donner and the Operations Foreman on the Wage and Compensation Matrix, specifically how one moves up the ladder as well as horizontally. Once completed staff should have a clear picture of what needs to be accomplished in order to move through the steps and grades of the various positions. This task should be completed by this fall so staff can better understand how they fit into the organization heading into the Pay For Performance plan.

6. COMMUNITY FEEDBACK

- Received several positive comments regarding the paving of Callon Ave.
- There are still several drainage concerns coming in, especially with the recent rain and staff is working on addressing these as time allows.

7. IDENTIFIED NEEDS.

- As we have been utilizing social media to announce when projects are starting, we've been receiving feedback from other citizens questioning why we aren't doing anything on their street this year. In one case, we actually ended up cutting the project this spring as it no longer fit within the budget. If possible, we need to see if we can get more street maintenance accomplished each year.

8. NEW IDEAS & OPPORTUNITIES.

- Cooperation amongst the traditional departments of Parks, Streets and Utilities continues to improve. As noted above, there was a utility employee who spent the majority of July mowing for parks and "street" staff helped "parks" staff mulch the medians in our landscaping areas. We're working on ensuring we're utilizing our manpower in the best ways possible.

9. MISCELLANEOUS COMMENTS / ISSUES.

- As mentioned in the identified needs section, there is an increasing request by residents for when their street is going to be repaired. If you've been following the news, the State itself is looking at a potential \$1 billion shortfall heading into the next budget. With the state facing these issues, it is conceivable that this means there will be fewer resources made available for local governments.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.31.

Village of Weston, Wisconsin
Report for the month of July 2016
MONTHLY DEPARTMENT REPORT FROM TAXPAYER RELATIONS COORDINATOR

Monthly Department Briefer #2016-07
Taxpayer Relations Coordinator
Monday, August 1, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

•

2. STRATEGIC PLAN PROJECT STATUS.

- Continuing to reach out to residents encouraging them to sign up for This Week in Weston, Facebook, and NextDoor.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Continuing to work with businesses to advertise in Weston Direct to offset the newsletter costs.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Working with the Planning and Development department on Code violations and compliance, including the Mobile Home parks.
- Worked with Michael and Shawn in getting a bike rack installed at the Farmer's Market.
- Continuing to work with Heather on social media notifications.

5. PERFORMANCE AND METRICS.

•

6. COMMUNITY FEEDBACK

- Residents and customers are enjoying the Farmer's Market, the variety of vendors, the food, and the entertainment.

7. IDENTIFIED NEEDS.

- None at this time.

8. NEW IDEAS & OPPORTUNITIES.

- With the Farmer's Market in full swing and the nice weather, more and more people have been biking to the Farmer's Market (along with their bike carriers for kids). Shawn, Michael, and I working together to get a bike rack installed.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Created, put together, and distributed articles for "This Week in Weston".
- Continuing to work with Code Enforcement and Nuisance Issues and closing out violation properties that have come into compliance (particularly lawn mowing, lawn installation, vehicle parking/registration, and general property maintenance).
- Worked with the Finance Department in sending out invoices for lawn mowing fees and penalties.
- Continuing to update and provide information, and feedback regarding Village activities, projects, events, activities/socials, etc. through our social media avenues including the Website, Facebook, and This Week in Weston, NextDoor, and Twitter.
- Overseeing the Farmer's Market on Saturday's and Tuesday's. We are averaging around 40 vendors on each day. We have added some new food vendors - [FAF Concessions](#) who does pizza, taco, and breakfast rolleaz and an ice cream vendor [Fresh Ice Cream Rolls](#). There has also been entertainment on Saturday mornings rom 10am-Noon which we have gotten a lot of positive feedback on. The Marathon County Health Department has also been there the last couple of weeks doing customer counts which have continually been going up.
- Working with staff in the Global Corporate wellness challenge (GCC)
- Citations were issued to residents on Jacquelyn and Isaiah Street for property maintenance violations after multiple letters.
- Working on Irish Fest which is being held on September 10th.

MEETING PACKET

AGENDA ITEM COVER SHEET

ITEM # – E.33.

Village of Weston, Wisconsin
Report for the month of July 2016
MONTHLY DEPARTMENT REPORT FROM TECHNOLOGY SERVICES DEPARTMENT

Monthly Department Briefer #2016-07
Nathan Crowe, Technology Services Director
Monday, August 1, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

- First off, thank you for giving me the opportunity to take three weeks off to spend with my family on a road trip out to the Oregon coast and back. It was wonderful to spend some time together and we have memories that will last forever. Some I'd rather forget, like the 6 hours of sea sickness on a fishing charter. The trip also provided me with a lot of opportunities to see how other cities across the country are operating and using technology. Since I was gone for most of the month of July, my report will be quite brief.
- After we converted to Office 365 at the beginning of this year, I brought over all of the old emails from the old system into the new system. However, most of the mailboxes errored out and many emails did not make it over. These were mostly old emails that were not necessarily relevant to current work so we have worked around this in various ways to accommodate users. However, now with the Schierl lawsuit, we are in need of all emails related to that matter. I have spent the majority of my time back fixing this retrieval issues we had earlier in the year. Once I am finished, I will be providing our Attorney a file full of all emails related to Schierl and Cross Pointe.

2. STRATEGIC PLAN PROJECT STATUS.

- Nothing at this time.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Nothing at this time.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Nothing at this time.

5. PERFORMANCE AND METRICS.

- I attended my annual review with Administrator Guild and Jenna Bidwell from Carlson Dettmann.

6. COMMUNITY FEEDBACK

- Nothing at this time.

7. IDENTIFIED NEEDS.

- Nothing at this time.

8. NEW IDEAS & OPPORTUNITIES.

- Nothing at this time.

9. MISCELLANEOUS COMMENTS / ISSUES.

- Nothing at this time.