



## South Area Fire Emergency Response OFFICIAL MEETING AGENDA OF THE BOARD OF DIRECTORS

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This regular meeting of the SAFER Board of Directors, composed of five (5) members, will convene at Rib Mountain Town Hall, 3700 N. Mountain Rd., Wausau, WI 54401 on **Tuesday, August 23, 2016 at 6:00 P.M.**, to consider the following matters:

**A. Opening of Session.**

1. Meeting called to order by Chairman Opall at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

**B. Correspondence/Comments from the public.**

5. Comments from the public on issues, or matters which the SAFER Board of Directors has oversight over.

**C. Consent Items**

6. Approval of prior meeting minutes from July 12, 2016

**D. Business Items.**

7. SAFER Charter discussion and possible action
8. SAFER Strategic Plan discussion and possible action
9. SAFER Budget overview discussion and possible action

**F. Staff Reports**

10. Report from Fire Chief
11. Report from Administrators.

**G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.** (No motions will be made, and no action will be taken related to policy affecting S.A.F.E.R. as a result of this agenda item):

**H. Adjourn**

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This notice was posted at the Rib Mountain and Weston Municipal Centers, and on the Village of Weston's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 8/17/16 @ 10:30 a.m. A quorum of members from other SAFER District, Town of Rib Mountain, and Village of Weston governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions will be taken by any other board, commission, or committee of SAFER / Town / Village, aside from the SAFER Board of Directors. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for public meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Rib Mountain Municipal Center at 715-842-0983, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



**OFFICIAL MEETING MINUTES  
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT  
Board of Directors Regular Meeting  
Tuesday, July 12, 2016 @ 6:00 P.M.**

**A. Call to Order**

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to order at 6:00 PM by SAFER Vice-Chair Barb Ermeling.

**MEMBERS PRESENT** – White, Ermeling, Langenhahn and Kachel. Chief Savage, DC Finke were present. No audience members were present.

**B. Correspondence/Comments from the public on issues related to the SAFER District**

There was no public comment or correspondence.

**C. Consent Items**

1. Approval of prior meeting minutes from June 28, 2016.  
*Langenhahn/White to approve prior meeting minutes from June 28, 2016.* Motion carries unanimously.

**D. Business Items**

2. Fiscal Agent program discussion and possible action  
Chief Savage discussed several options for fiscal agent services; Save SAFER money by preparing as much as possible in house before sending to fiscal agent; work this into a staffing package to help assist POC staff by combining a full-time staff person to do clerical work and FF/EMT duties; discussed full-time administrative assistant, however, there is not enough work at this point; discussed a part-time person to do any clerical work and use current POC staff and give them extra hours to do clerical work; discussed delaying CIP program to help cover operating costs; discussed pros/cons of different options. More information to follow, no action was taken.
3. Fiscal Agent RFP discussion and possible action  
White suggested minor changes to some of the language contained in the RFP. *Kachel/White to approve RFP with suggested changes.* Motion carries unanimously.
4. RFP for third party fiscal agent  
The Board was presented with a draft RFP drawn up by SAFER counsel. A final written draft will be presented before the SAFER Board of Directors takes any action.
5. Future staffing discussion and possible action  
A 4 year staffing model was discussed in regard to adding one 12 hour POC and one 24 hour POC in 2017 and adding one full-time person each year for 2018, 2019 and 2020.

**6. CIP Program discussion and possible action**

Chief Savage discussed a CIP plan for 2017. A new ambulance for 2017 will be pushed off and SCBA replacement will be pushed back to 2020 and grants will be applied for over the next 2 years; replace 2 chief SUV's in 2017; purchase of EMS equipment to include ventilation, oxygen tanks and install power load system in new ambulance; RTF equipment including vests, helmets and other supplies; exercise equipment, station alerting system and annual turnout gear. Chief Savage also asked for clarification on plan for borrowing. White requested the CIP budget be cut. Savage and Finke will look into options. No action was taken.

**F. Staff Reports**

**7. Report from Fire Chief**

None

**8. Report from Administrators**

None

**G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda** (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item):

No remarks from the Board of Directors. Next meeting date is Tuesday, August 23, 2016.

**H. Adjourn**