



South Area Fire Emergency Response

OFFICAL MEETING AGENDA OF THE BOARD OF DIRECTORS

This regular meeting of the SAFER Board of Directors, composed of five (5) members, will convene at SAFER Station #1, 5901 Hummingbird Rd., Wausau, WI 54401 on Tuesday, September 13, 2016 at 6:00 P.M.

A. Opening of Session.

1. Meeting called to order by Chairman Opall at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

B. Correspondence/Comments from the public on issues, or matters which the SAFER Board of Directors has oversight over.

C. Consent Items

5. Approval of prior meeting minutes from August 23 and August 30, 2016

D. Business Items.

6. Approve fy2017 SAFER operating budget and capital budget.
7. Approve contract with Wipfli for fiscal agent services.
8. Discussion to discuss elections in accordance with new charter.
9. Convene into closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

E. Staff Reports

10. Report from Fire Chief
11. Report from Administrators

G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda. (No motions will be made, and no action will be taken related to policy affecting S.A.F.E.R. as a result of this agenda item):

H. Adjourn

This notice was revised and posted at the Rib Mountain and Weston Municipal Centers, and on the Village of Weston's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 9/12/16 @ 4:00 p.m. A quorum of members from other SAFER District, Town of Rib Mountain, and Village of Weston governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions will be taken by any other board, commission, or committee of SAFER / Town / Village, aside from the SAFER Board of Directors. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for public meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Rib Mountain Municipal Center at 715-842-0983, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



**OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Regular Meeting
Tuesday, August 23, 2016 @ 6:30 P.M.**

A. Call to Order

The regular meeting of the South Area Fire and Emergency Response District Board of Directors was called to order at 6:35 PM by SAFER Chairman Allen Opall.

MEMBERS PRESENT – Opall, White, Ermeling, Langenhahn and Kachel. Chief Savage, DC Finke, EMS Division Chief Bechel, Administrator Rhoden, Administrator Guild, Finance Director Jacobs were also in attendance. No audience members were present.

B. Correspondence/Comments from the public on issues related to the SAFER District

There was no public comment or correspondence.

C. Consent Items

Approval of prior meeting minutes from July 12, 2016.

White/Kachel to approve prior meeting minutes from July 12, 2016. Motion carries unanimously.

D. Business Items

Approve fy2017 budget and financial plan

This item was for discussion only. Chief Savage asked to discuss the fiscal agent bid first. After discussing the fiscal agent bid and strategic plan, Chief Savage presented and reviewed a detailed budget and financial plan for 2017.

Review bids for fiscal agent

Chief Savage presented and reviewed a proposal from Wipfli to be SAFER's fiscal agent. The proposal does not include HR; HR would be handled by Chief Savage and DC Finke. ADP will continue to be the time keeping/payroll source. Initially, Wipfli will come to the office a few hours a week to take care of budgetary expenses. Staff will take over those duties when they have a better understanding of how. *White/Kachel to approve obtaining a formal contract from Wipfli.*

Q: Ermeling asked to inquire about modifications to some of the charges. Motion carries unanimously. DC Finke asked to discuss the strategic plan under Item E next.

Approve revisions to SAFER Charter

This will be reviewed at a joint meeting with members of the Town of Rib Mountain Board and Village of Weston Board of Trustees on August 30, 2016.

E. Staff Reports

Report from Fire Chief

a) Strategic Plan

DC Finke presented a brief overview of SAFER's 5-year strategic plan. He touched on several points to help with the safety and wellbeing of members. He also touched on training strategies, recruiting and retention of members.

Savage reported on a meeting he had with NTC regarding training. The discussion moved to Item D, fy2017 budget and financial plan.

Report from Administrators

None

F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): Next meeting to be held on Tuesday, August 30. This will be a joint meeting with SAFER Board of Directors, Town of Rib Mountain Board and Village of Weston Board of Trustees.

G. Adjourn

Langenhahn/Kachel to adjourn at 8:27 p.m. Motion carries unanimously.



**OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Regular Meeting
Tuesday, August 30, 2016 @ 6:00 P.M.**

A. Call to Order

SAFER Chairman Allan Opall called the Special SAFER Joint Meeting with the Town of Rib Mountain and Village of Weston to order at 6:03 p.m.

MEMBERS PRESENT – Opall, White, Ermeling, Langenhahn and Kachel. Chief Savage, DC Finke and Administrator Guild were also present. SAFER Attorney Shane Vanderwaal was also present.

B. Correspondence/Comments from the public on issues related to the SAFER District

There was no public comment or correspondence.

C. Discuss revisions and modifications to the SAFER District Charter

Town of Rib Mountain Attorney, Kevin Terry reviewed the current changes to the Charter.

White/Kachel to approve the first amendment to the SAFER Charter. Motion carries unanimously.

D. Adjourn until next regular meeting of the SAFER Board of Directors on September 13, 2016

Kachel/Langenhahn to adjourn at 7:28 p.m.