



Village of Weston, Wisconsin
MEETING NOTICE

- Meeting of: PROPERTY & INFRASTRUCTURE COMMITTEE
- Members: Ziegler {c}, Hubbard, Jensen, Mumper, Ostrowski
- Date/Time: Monday, November 7th @ 4:30 P.M.
- Location: **Weston Municipal Court (5301 Mesker Street)**
- Agenda: The agenda packet will be emailed out 3 days prior to the meeting, and also posted on the Village website at www.westonwi.gov.
- Attendance: Committee members, please indicate if you will, or will not be attending so we may determine in advance if there will be a quorum.
- Questions: Donna Van Swol, Utility Clerk
715-359-2876
dvanswol@westonwi.gov

This notice was emailed to local media outlets (Print, TV, and Radio) on 11/01/2016.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Property & Infrastructure Committee. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993).

Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center, by 12 noon the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



Village of Weston, Wisconsin

OFFICIAL MEETING AGENDA OF THE PROPERTY & INFRASTRUCTURE COMMITTEE

The Regular meeting of the Village of Weston Property & Infrastructure Committee, composed of five (5) members, will convene at the Everest Metro Municipal Court, 5301 Mesker Street, Weston, on **Monday, November 7, 2016, at 4:30 p.m.** to consider the following matters:

- A. Opening of Session.
 - 1. Meeting called to order by Chairman Ziegler at 4:30 p.m.
 - 2. Clerk will take attendance and roll call.
 - 3. Request for silencing of cellphones and other electronic devices.
 - 4. Acknowledgment of visitors if any.
- B. Comments from the public on matters pertaining to committee business and oversight.
- C. Presentation.
- D. Consent Items for Discussion/Action
 - 5. [Approval of previous meeting minutes from 10/03/2016.](#)
 - 6. [Water/Sewer Permits LCON-10-16-7074 & LCON-10-16-7122.](#)
- E. Business Items for consideration, discussion, and action.
 - 7. [Approve Resolution No. 2016-018 recommending to file for a water rate increase with the Public Service Commission of Wisconsin.](#)
 - 8. [Approve Resolution No. 2016-019 to consider refinancing 2006 water utility revenue bonds and issue a revenue bond for the 2017 Automated Meter Reading Project.](#)
 - 9. [Approve Resolution No. 2016-020 to proceed with planning for the Well #7 project and apply for a safe drinking water fund loan for the project in 2018.](#)
 - 10. [Approve Resolution No. 2016-021 to annually evaluate all the revenue requirements of the water utility to maintain minimum cash balances and apply for rate increases as necessary to maintain the benchmark rate of return as allowed by the Public Service Commission of Wisconsin.](#)
 - 11. [Discussion on Capital Improvement Plan for 2017 thru 2021.](#)
 - 12. [Discussion on the extension of utility service to currently unserved areas.](#)
 - 13. [Discussion on facilities improvement plan and space needs analysis.](#)
- F. Reports.
 - 14. [Deputy Director, Public Works.](#)
 - 15. [Director of Public Works and Utilities.](#)
 - 16. Administrator.
- G. Remarks from Committee; discuss items to be included for the next Property & Infrastructure Committee agenda.
- H. Set next meeting date for **Monday, December 5th, 2016.**
- I. Announcements.
- J. Adjourn.

WITNESS: My signature this 4th day of November, 2016.

Donna Van Swol

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 11/04/2016. A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting in order to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Property & Infrastructure Committee. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center at 715-359-6114, by 2pm the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – D.5.**



Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE PROPERTY & INFRASTRUCTURE COMMITTEE
Monday, October 3, 2016, at 4:30 p.m.

A. Opening of Session.

1. Meeting called to order by Chairman Ziegler at 4:33 p.m.
2. Clerk will take attendance and roll call.

Roll call indicated 4 Property & Infrastructure Members present.

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Hubbard, Tom	No
Jensen, John	Yes
Mumper, Roy	Yes
Ostrowski, Kevin	Yes

Village staff present were DPW Keith Donner, Michael Wodalski, Administrator Guild, and Donna Van Swol. Board member present was Loren White.

3. Request for silencing of cellphones and other electronic devices.
4. Acknowledgment of visitors if any.

B. Comments from the Public on Matters Pertaining to Committee Business. None.

C. Presentation. None

D. Consent Items for Discussion/Action.

5. Approval of previous meeting minutes from 8/29/2016.

****M/S/P: Ostrowski/Jensen: to approve the minutes from the meeting of August 29, 2016 as presented.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Hubbard, Tom	-
Jensen, John	Yes
Mumper, Roy	Yes
Ostrowski, Kevin	Yes

6. Water/Sewer permits LCON-8-16-6986, LCON-9-16-7001, & LCON-9-16-7056.

M/S/P Jensen/Mumper: to approve water/sewer permits LCON-8-16-6986, LCON-9-16-7001, & LCON-9-16-7056.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Hubbard, Tom	-
Jensen, John	Yes
Mumper, Roy	Yes
Ostrowski, Kevin	Yes

E. Business Items for consideration, discussion, and action.

- 7. Request for Sewer Credit – 809 Richey Street.** Donner reported the property owner at 809 Richey Street requested a lawn watering credit on their August 2016. The customer stated they were not aware that Weston eliminated the sewer seasonal credit threshold last year. In 2015 an article was included in our annual Consumer Confidence Report, it was on our website, and we also mailed a postcard (September 2015) to residential customers stating we would allow the sewer credit for 2015 provided an irrigation meter was installed prior to April 30, 2016. Staff recommends denying a seasonal sewer adjustment for this customer.

****M/S/P Jensen/Mumper: to deny the request for a sewer credit for 809 Richey Street.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Yes
Hubbard, Tom	-
Jensen, John	Yes
Mumper, Roy	Yes
Ostrowski, Kevin	Yes

- 8. Discussion on Billing for Leak Adjustment.** Donner reported the customer requested a leak adjustment after repairing a leak to their irrigation system. This customer does not have a second water meter for the irrigations system. Staff will make an adjustment based on the existing policy and is informing the committee per the policy.

****M/S/P Mumper/Ziegler: to acknowledge the leak adjustment using the existing policy.***

- 9. Contract with MiTech for Preliminary Design and ROW Plat for Transport Way.** Donner reported the contract would be for design and ROW plat for Transport Way. This project ties in with our planning for the development of the southeast quadrant of the interchange of Camp Phillips Road and STH 29. Also for long term planning with respect to access control on Weston Avenue. Weston Avenue is classified as an arterial street from Birch Street to County Road J. As development occurs we want to make sure access is limited to public streets and perhaps from some entrances that currently exist. We are trying to prevent the private access for the four lots on the south side of Weston Avenue, east of Camp Phillips Road. Staff envisions a connector street from Transport Way up to Weston Avenue and internally abutting the 40 acres to the east. For the four lots the preference would be to have a rear access road or alternatively a frontage road that would connect to a future north/south street that would intersect Weston Avenue. The future road would also match up with development that may occur on the north side of Weston Avenue. Earlier this year we had contacted all the property owners on the south side of Weston Avenue and asked permission to perform wetland and topo surveys to prepare a preliminary street design. We did not get permission from the property owners from the two lots in the middle. We expect to be able to obtain enough information using aerial and topography maps to help fill in the gaps. We received proposals from three engineering firms outlined below. Staff recommends going with Mi-Tech.

Consultant	Proposal	Estimated Hours
Mi-Tech	\$ 24,300	297
Becher Hoppe	\$ 48,800	473
MSA	\$ 68,850	740

****M/S/P Jensen/Ostrowski: to recommend to the Board of Trustees approval of the contract with MiTech for the preliminary street design and preliminary ROW plat for Transport Way in the amount of \$24,300.***

Yes Vote: 3 No Vote: 0 Abstain: 1 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	Abstain
Hubbard, Tom	-
Jensen, John	Yes
Mumper, Roy	Yes
Ostrowski, Kevin	Yes

- 10. 2017 Utility Van Purchase.** Wodalski reported for the four utility vans the practice is to replace them on a five-year rotation. Van number 5 is due for replacement. The cargo van we purchased in the past has been discontinued. We are looking at a taller sprinter type van. We also checked out a pick-up truck with a cab and utility box. Staff prefers the 2017 Ford Transit van due to the cargo capacity and the height of the doorway was taller. The estimated trade in amount is anticipated to be ±\$10,000. This van would be purchased from the Water Utility fund.

Dealer	Total Price
Fred Mueller – 2016 GMC Sierra 2500HD 2WD	\$ 35,195.00
Fred Mueller – 2017 GMC Savana Cargo Van RWD	\$ 29,820.00
Scaffidi – 2017 Ford Transit – 150 Medium Roof Van	\$ 32,319.50
Scaffidi – 2017 Ford F250 XL 4WD	\$ 35,003.50
Scaffidi – 2017 Ford F250 XL 2WD	\$ 32,792.50

****M/S/P Ziegler/Mumper: to recommend to the Board of Trustees to purchase the 2017 Ford Transit van from Scaffidi in the amount of \$32,319.50.***

F. Reports.

11. Deputy Director, Public Works.

- The E. Everest Avenue connection to Ridgeview Subdivision was paved. Some brick still need to be placed in the traffic circle.
- Working with REI and PGA regarding Misty Pines Subdivision.
- Street maintenance is mostly completed. There are some small paving jobs that still need to be completed.
- Work is underway on Jones Street fixing the soft spots.
- Leaf pick-up will start the week of October 17. There will be two passes through the village about three weeks apart from each other.
- Have one more staff review to be completed this week.
- Working on the wage and compensation matrix as we move forward with the pay for performance plan. Talked with representatives from Kansas as to how they implemented a pay plan and how it could be incorporated into the village plan.

- Turn out for Transportation meeting last Thursday.
- We received a rejection letter from the State regarding the grant for connecting the southwest end of the village.

12. Director, Public Works and Utilities.

- Turn out for Transportation there were 77+ representatives present at the meeting. There were similar events going on throughout all 72 counties in the state. The purpose of the meetings is to call attention to the need for street and road funding. We need the authority to solve these problems locally.
- Capital Improvements partnering on a potential library branch, etc. Next Wednesday will be our first budget meeting. We will discuss our water rate case and upcoming budgets for the utilities. Water Technologies believes there is about \$1M of improvements needed for the pool. Park Director Osterbrink wasn't necessarily in agreement that all the improvements were identified.
- All utility staff reviews have been completed.

13. Report from Administrator. None.

G. Communications and Recommendations from Committee Members. Guild reported that staff is working on budgetary items. There are three budget meeting workshops scheduled in 2 hour segments on Wednesday October 12, October 26, and November 9. The public hearing adopting the budget will be November 21. On the first Monday in December we will adopt the three utility budgets.

H. Set next meeting date and discuss items for next agenda - Monday, November 7, 2016 @ 4:30 p.m. The meeting will likely be held at Weston Municipal Court building on Mesker Street.

I. Adjourn.

Ziegler adjourned the meeting at 5:02 p.m.

Donna Van Swol, Utility Clerk

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – D.6.**



Date	Permit Number	Applicant	Customer Name	Service Address	Plumbing Contractor
10/4/2016	LCON-10-16-7074	Altman Construction Co	Covantage Credit Union	4903 Schofield Ave	PGA
10/18/2016	LCON-10-16-7122	Wanta Construction LLC	Wanta Construction LLC	4907-09 Annabelle Ct	B & D Plumbing

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEMS –
E.7-10.**



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

ITEM DESCRIPTION: **RESOLUTION 2016-018 - A RESOLUTION TO FOLLOW THE RECOMMENDATION OF THE VILLAGE'S FINANCIAL CONSULTANT TO FILE FOR A WATER RATE INCREASE WITH THE PUBLIC SERVICE COMMISSION OF WISCONSIN**

RESOLUTION 2016-019 A RESOLUTION TO CONSIDER REFINANCING 2006 WATER UTILITY REVENUE BONDS AND ISSUE A REVENUE BOND FOR THE 2017 AUTOMATED METER READING PROJECT

RESOLUTION 2016-020 A RESOLUTION TO PROCEED WITH PLANNING FOR THE WELL #7 PROJECT AND APPLY FOR A SAFE DRINKING WATER FUND LOAN FOR THE PROJECT IN 2018

RESOLUTION 2016-021 A RESOLUTION TO ANNUALLY EVALUATE ALL THE REVENUE REQUIREMENTS OF THE WATER UTILITY TO MAINTAIN MINIMUM CASH BALANCES AND APPLY FOR RATE INCREASES AS NECESSARY TO MAINTAIN THE BENCHMARK RATE OF RETURN ALLOWED BY THE PUBLIC SERVICE COMMISSION OF WISCONSIN

DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE, MONDAY, NOV. 07, 2016
BOARD OF TRUSTEES, MONDAY, NOV. 07, 2016**

POLICY QUESTION: **Should the Board of Trustees adopt Resolutions 2016-018, 2016-019, 2016-020, and 2016-021, following the recommendations made by Ehlers related to the Water Rate Study for the Village of Weston as presented to the Board of Trustees and Finance Committee at the budget workshop on October 12, 2016.**

RECOMMENDATION TO: **I make a motion that the Board of Trustees adopt Resolutions 2016-018, 2016-019, 2016-020, and 2016-021**

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|--|
| <input checked="" type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input checked="" type="checkbox"/> Resolution |

FISCAL IMPACT ANALYSIS:

Budget Line Item: Fund 60
 Budgeted Expenditure: CIP 2017 - \$1.8M, CIP 2018 - \$1.1M
 Budgeted Revenue: 2017 increase of \$307,000

STATUTORY / RULEMAKING / POLICY REFERENCES:

WI Statue: _____
 WI Administrative Code: _____
 Case Law / Legal: _____
 Municipal Code: _____
 Municipal Rules: _____

PRIOR REVIEW: Budget workshop on October 12, 2016

BACKGROUND: The Village retained Ehlers to perform a water rate study as approved by the Board of Trustees on November 16, 2015. The rate study and recommendations resulting from the study are contained in the presentation, a copy of which has been placed in the BOT folder in the Outlook 365 folder and can also be accessed in the following "One Drive" folder. <https://1drv.ms/f/s!AuGB5mKIII-OjBWn5H56aa2rxjFD>

Ehlers' recommendations are as follows:

-
-
1. File the 2017 rate application soon after the Village applies for PSC Construction Authorization Request for the meter replacement project. (Resolution 2016-018)
 2. Consider a revenue bond in 2017 for meter project and refinancing of 2006 revenue bonds (Resolution 2016-019)
 3. Consider and apply for a Safe Drinking Water Fund Loan in 2018 for the Well 7 project (Resolution 2016-020)
 4. Consider future financings as appropriate (No resolution proposed at this time.)
 5. Continue to examine the need for future "simplified" rate increases and full rate cases in future years as needed (Resolution 2016-021)

The proposed resolutions are consistent with these recommendations. The Director recommends adoption of each.

- Supplemental Briefer for Agenda Items under Consideration
 Attachments – "One Drive" folder and BT Outlook 365 folder



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-018

**A RESOLUTION TO FOLLOW THE RECOMMENDATION OF THE VILLAGE'S
FINANCIAL CONSULTANT TO FILE FOR A WATER RATE INCREASE WITH THE
PUBLIC SERVICE COMMISSION OF WISCONSIN**

WHEREAS, the Village of Weston's most recent water rate increase was effective March 18, 2009; and

WHEREAS, on November 16, 2015, the Village of Weston Board of Trustees approved a professional services agreement with financial consultant Ehlers to perform a water rate study; and

WHEREAS, Ehlers and Village staff evaluated the Water Utility's operational needs for 2016 and 2017, and capital budget needs for the period between 2016 and 2021; and

WHEREAS, among the operational needs for 2017, and beyond, is funding for the addition of one utility employee; and

WHEREAS, among the capital needs is implementation of Automated Meter Reading throughout the Village's service area in 2017, subject to approval of a construction authorization by the Public Service Commission of Wisconsin; and

WHEREAS, the results of Ehlers study were presented to the Board of Trustees on October 12, 2016; and

WHEREAS, among the recommendations made by Ehlers is the need to file for a rate increase to support the said operational and capital needs for 2017, currently estimated at 14.6%.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Weston hereby direct and empower the Director of Public Works & Utilities to:

1. Proceed with planning and implementation of the Automated Meter Reading project.
2. Proceed with filing of the rate application with the Public Service Commission of Wisconsin after the Village files for a Construction Authorization with the Public Service Commission of Wisconsin, with a target date no later than January 15, 2017. (It is then anticipated that implementation of the rate increase would not be approved by the Public Service Commission of Wisconsin until approximately July 1, 2017).

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-019

A RESOLUTION TO CONSIDER REFINANCING 2006 WATER UTILITY REVENUE BONDS AND ISSUE A REVENUE BOND FOR THE 2017 AUTOMATED METER READING PROJECT

WHEREAS, on November 16, 2015, the Village of Weston Board of Trustees approved a professional services agreement with financial consultant Ehlers to perform a water rate study; and

WHEREAS, Ehlers and Village staff evaluated the Water Utility's operational needs for 2016 and 2017, and capital budget needs for the period between 2016 and 2021; and

WHEREAS, among the capital needs is implementation of Automated Meter Reading throughout the Village's service area in 2017 at a preliminary estimated cost of \$1.8M; and

WHEREAS, the results of Ehlers study were presented to the Board of Trustees on October 12, 2016; and

WHEREAS, among the recommendations made by Ehlers is to finance the meter reading project with a revenue bond in 2017 and re-finance existing revenue bond debt of \$1.43M.

NOW, THEREFORE, BE IT RESOLVED, following approval of the Automated Meter Reading project by the Public Service Commission of Wisconsin, the Board of Trustees of the Village of Weston hereby directs and empowers the Village Finance Director to proceed with structuring a revenue bond offering which:

1. Re-finances the Water Utility's existing revenue bond debt of \$1.43M; and
2. Includes funding for the 2017 Automated Meter Reading project currently estimated to cost \$1.8M.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-020

A RESOLUTION TO PROCEED WITH PLANNING FOR THE WELL #7 PROJECT AND APPLY FOR A SAFE DRINKING WATER FUND LOAN FOR THE PROJECT IN 2018

WHEREAS, on November 16, 2015, the Village of Weston Board of Trustees approved a professional services agreement with financial consultant Ehlers to perform a water rate study; and

WHEREAS, Ehlers and Village staff evaluated the Water Utility's operational needs for 2016 and 2017, and capital budget needs for the period between 2016 and 2021; and

WHEREAS, among the capital needs is the Planning for Well No. 7 in 2017 and anticipated Development of Well No. 7 in 2018; and

WHEREAS, the costs related to Planning and Development of Well No. 7 are eligible for funding through a low interest loan under the Safe Drinking Water Fund Loan program; and

WHEREAS, the results of Ehlers study were presented to the Board of Trustees on October 12, 2016; and

WHEREAS, among the recommendations made by Ehlers is to "Consider and apply for a Safe Drinking Water Fund Loan in 2018 for the Well No. 7 project."

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Weston hereby states its intention to:

1. Proceed with planning for the Well No. 7 project in 2017
2. Consider an application for a Safe Drinking Water Fund Loan to finance the Well No. 7 project in 2018.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2016-021

A RESOLUTION TO ANNUALLY EVALUATE ALL THE REVENUE REQUIREMENTS OF THE WATER UTILITY TO MAINTAIN MINIMUM CASH BALANCES AND APPLY FOR RATE INCREASES AS NECESSARY TO MAINTAIN THE BENCHMARK RATE OF RETURN ALLOWED BY THE PUBLIC SERVICE COMMISSION OF WISCONSIN

WHEREAS, the Village of Weston's most recent water rate increase was effective March 18, 2009; and

WHEREAS, on November 16, 2015, the Village of Weston Board of Trustees approved a professional services agreement with financial consultant Ehlers to perform a water rate study; and

WHEREAS, Ehlers and Village staff evaluated the Water Utility's operational needs for 2016 and 2017, and capital budget needs for the period between 2016 and 2021; and

WHEREAS, the capital projects currently envisioned will require an estimated \$8.0M of funding to be recovered by the utility through operating revenues over terms yet to be determined by financing/debt instruments including revenue bonds and low interest loans; and

WHEREAS, in addition to capital requirements, operation and maintenance expenses can also be expected to increase with time; and

WHEREAS, the anticipated timing of future projects and operation and maintenance needs are unlikely to be met with an unchanging water rate structure; and

WHEREAS, the results of Ehlers study were presented to the Board of Trustees on October 12, 2016; and

WHEREAS, among Ehlers' recommendations is a water rate increase of 14.6%; and

WHEREAS, it is recommended that utility rates be adjusted at smaller increments on a more regular basis to avoid "rate shock" (any rate increase equal to or greater than 10%) to its customers; and

WHEREAS, the Public Service Commission of Wisconsin establishes a benchmark return on net investment rate base (rate of return) for Wisconsin water utilities adjusted periodically throughout each calendar year; and

WHEREAS, water utilities may file for "simplified rate increases" any time within 5 years of their last full rate case, provided their rate of return, based on their most recent annual report to the Public Service Commission of Wisconsin, falls 3% below the benchmark rate of return established by the Public Service Commission of Wisconsin for that year; and

WHEREAS, among the recommendations made by Ehlers is to "...examine the need for future "simplified" rate increases and full rate cases in future years as needed."

NOW, THEREFORE, BE IT RESOLVED, the Village of Weston Board of Trustees authorizes the Director of Public Works and Utilities and the Finance Director to annually evaluate the all the revenue requirements of the Water Utility to fund operations and maintain minimum cash balances to maintain the benchmark rate of return allowed by the Public Service Commission of Wisconsin to meet the goal of minimizing the likelihood of rate shock to its Water Utility customers in future years; and

BE IT FURTHER RESOLVED, to meet the stated goal, the Village Board of Trustees, will authorize one of the following actions on an as needed basis:

1. Consider and file for “simplified rate increases” for the Water Utility in any year the utility qualifies for a “simplified rate increase;” or
2. Consider and file full (conventional) rate cases in no greater than 5 year increments or as operations and maintenance and capital needs dictate a shorter time interval.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this _____ day of the month of _____, 2016.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
BARBARA ERMELING, Village President

ATTEST:

By: _____
SHERRY WEINKAUF, Village Clerk

Vote: _____

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – E.11.**



Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review

REQUEST FROM: **KEITH DONNER; DIRECTOR OF PUBLIC WORKS**
MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS

ITEM DESCRIPTION: **DISCUSSION ON CAPITAL IMPROVEMENT PLAN FOR 2017 THRU 2021**

DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE; MONDAY, NOVEMBER 7, 2016**

POLICY QUESTION: What are the priorities of the Capital Improvement Plan for the Village and which projects are scheduled to begin over the next 5 years?

RECOMMENDATION TO: Solely a discussion item at this point, recommendation would come at a future meeting.

LEGISLATIVE ACTION:

- | | | |
|---|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | |
| | <input type="checkbox"/> Proclamation | |
-
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: Capital Improvement Fund
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-
-

PRIOR REVIEW:

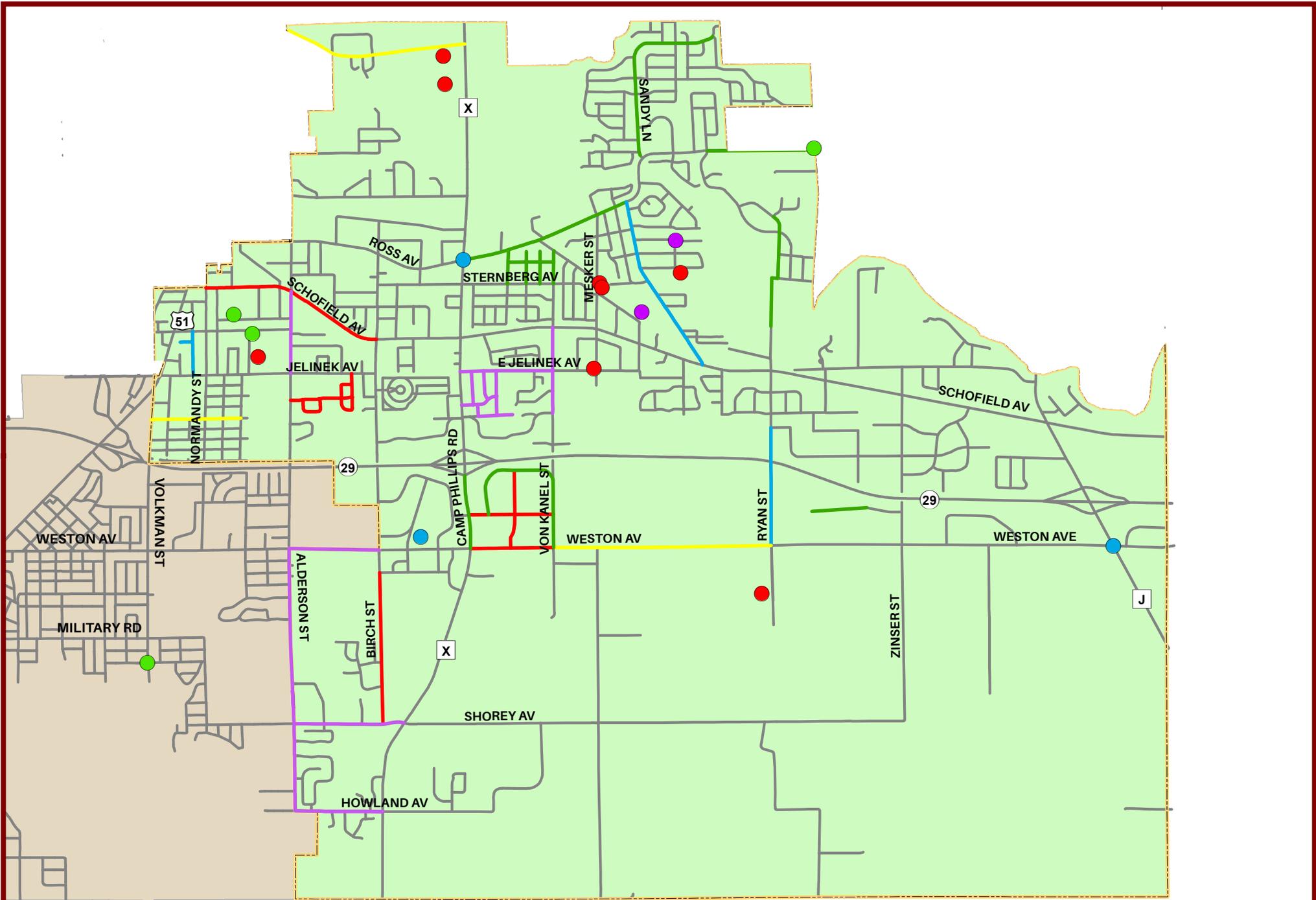
BACKGROUND:

The Village is working towards establishing a 5-year Capital Improvement Plan for 2017-2021, and beyond as well. We have put a draft plan together for discussion purposes. Right now this plan is what staff envisions to be the priority list of infrastructure projects. Attached is the list of projects by year and department as well as a map giving a visual of where the projects are. We can go into more detail during the meeting regarding the extent of each project and what work was included in the estimate.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

Capital Improvement Plan by Department
Map showing where projects are located.



**2016-2021
Capital Improvement
Plan**

Legend	2017	2018	2019	2020	2021
	●	●	●	●	●
	—	—	—	—	—

Map Date: November 2, 2016
 Map created by
 Technology Services



Village of Weston, Wisconsin
CAPITAL IMPROVEMENTS PROGRAM
 2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	2017	2018	2019	2020	2021	Total
Culture & Recreation							
Aquatic Center Upgrades	CR17-AQ CEN	80,000	320,000	289,000	370,000		1,059,000
Kellyland Park Master Plan	CR17-KLP MP	25,000					25,000
Yellow Banks Park Master Plan	CR17-YBP MP	25,000					25,000
Prohaska Park Utilities and Shelter	CR18-PP UTIL	10,000	38,000	886,500			934,500
Culture & Recreation Total		140,000	358,000	1,175,500	370,000		2,043,500
Enterprise Funds							
Automated Meter Reading	EF17-AMR	1,800,000					1,800,000
Mesker Well Motor	EF17-MESK	10,000					10,000
Mesker/Jelinek Lift Station Pump Improvement	EF17-MeskJel	100,000					100,000
Well #7 - Camp Phillips Road	EF17-Well	100,000	1,000,000				1,100,000
Alta Verde Well Updates	EF18-AltaVer		100,000				100,000
Bloedel Well Iron/Mang Removal	EF18-BLOED		75,000	600,000			675,000
Harlyn Ave Lift Station	EF18-Harlyn		300,000				300,000
Utilities - Sewer Vac Replacement	EF18-Vac		360,000				360,000
SCADA Upgrade	EF19-SCADA			25,000			25,000
Sternberg Well Upgrades	EF19-Stern			25,000			25,000
Trisha/Tonya Lift Station	EF19-TrishaT			300,000			300,000
Weston Ave Water Tower	EF20-WATTOW				100,000	1,078,000	1,178,000
Replacement Utility Van (5-year schedule)	EF-Vans	33,000	33,000	33,000			99,000
Enterprise Funds Total		2,043,000	1,868,000	983,000	100,000	1,078,000	6,072,000
General Government							
New Municipal Center	GG16-MunCen	150,000	800,000	16,000,000			16,950,000
Ryan St Access Control	GG17-RyanSt	10,000					10,000
Safety Building Upgrades	GG17-SAFBLD	150,000	200,000				350,000
General Government Total		310,000	1,000,000	16,000,000			17,310,000
Public Works							
Volkman St Multi-Use Path to DCE JR High	PW16-VLKMUP	160,187					160,187
Birch St (Cross Pointe to Shorey)	PW17-Birch	71,503	1,716,080				1,787,583
Park Ridge Subdiv - Setter/Boxer/Labrador/Shepherd	PW17-ParkRid	69,178	1,660,255				1,729,433
Utility Crossings of River at Ryan St	PW18-ECRXING		63,200	1,516,800			1,580,000
Ross Ave and Kramer Ln (River Bend to Quentin)	PW18-Ross		190,000	2,185,000			2,375,000
Ross Ave Sidewalk - CTHX to Fuller	PW18-ROSS SW		25,000	365,000			390,000
Sandy Ln Sidewalk Proj	PW18-SANDY		26,000	615,000			641,000
Weston School-Arrow/Sunset/S.Timber/Kennedy/VonK	PW18-School		87,185	2,092,451			2,179,636
Crestwood Acres - (Rodney/Kirk/Douglas Area)	PW19-Crest			109,236	2,621,674		2,730,910
E Jelinek and Von Kanel	PW19-EJEL-VK			93,525	2,244,607		2,338,132
Howland Ave (Brolta to CTH X)	PW19-Howland			16,834	404,015		420,849
Bicycle/Pedestrian Connection on Alderson/Howland	PW19-PATH			51,890	1,245,355		1,297,245
Intersection Improvement CTH X/Ross	PW20-CPR/ROS				16,209	389,025	405,234
Ferge and Delonay Reconstruction	PW20-Ferge				64,595	1,550,271	1,614,866

Department	Project#	2017	2018	2019	2020	2021	Total
Fuller St (Ross to Schofield Ave)	PW20-Fuller				65,000	1,593,000	1,658,000
Everest Ave Reconstruction	PW21-Everest					57,027	57,027
Northwestern Ave (CTH X to Town/Wausau Boundary)	PW21-Nrwstrn					91,650	91,650
Public Works Total		300,868	3,767,720	7,045,736	6,661,455	3,680,973	21,456,752
TIF District #1							
Transport Way Extension	T116-TransWy	1,623,841					1,623,841
Camp Phillips Centre (Streets A and B)	T117-CPC AB	460,712	5,989,251				6,449,963
Weston Ave (Camp Phillips to Von Kanel)	T117-West2	293,115	3,810,496				4,103,611
Camp Phillips Centre (Street C & Von Kanel)	T118-CPC C		237,186	5,692,461			5,929,647
Camp Phillips (STH 29 to Weston Ave)	T118-CPR		248,153	4,590,827			4,838,980
Weston Ave (Alderson to Birch)	T119-West1			103,000	2,474,000		2,577,000
CTH J and Weston Ave Intersection	T120-CTHJINT				30,000	470,000	500,000
Ryan St (Weston Ave to Commerce Dr)	T120-Ryan				75,000	1,770,000	1,845,000
Weston Ave (Von Kanel to Ryan St)	T121-West3					312,971	312,971
TIF District #1 Total		2,377,668	10,285,086	10,386,288	2,579,000	2,552,971	28,181,013
TIF District #2							
Schofield Ave Landscaping	T217-LNDSCP	260,000					260,000
Alderson St Sidewalk (Jelinek to Schofield)	T219-Ald SW			13,959	181,514		195,473
TIF District #2 Total		260,000		13,959	181,514		455,473
GRAND TOTAL		5,431,536	17,278,806	35,604,483	9,891,969	7,311,944	75,518,738

Report criteria:

- Active Projects
- All Account Number data
- All Categories
- All Contacts
- All Criteria data
- All Departments
- All Priority Levels
- All Projects
- All Source Types
- Type: E or F or S or U or Z

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Culture & Recreation

Village of Weston, Wisconsin

Contact Keith Donner/Shawn Osterbrin

Project #	CR17-AQ CEN
Project Name	Aquatic Center Upgrades

Type Unassigned

Useful Life

Category Parks/Conservancy

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$1,059,000

Description
Various upgrades to the Aquatic Center over the years. New pool heaters, slide upgrades, sealing of the pool, gutters, etc. Replacement of play structure.

Justification
The aquatic center is nearing 20 years old and hasn't received much in terms of refurbishment. These are projects that likely should have been done in smaller increments throughout the years, but due to budget constraints weren't tackled.

Expenditures	2017	2018	2019	2020	2021	Total
Aquatic Center	80,000	320,000	289,000	370,000		1,059,000
Total	80,000	320,000	289,000	370,000		1,059,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Culture & Recreation

Village of Weston, Wisconsin

Contact Keith Donner/Shawn Osterbrin

Project #	CR17-KLP MP
Project Name	Kellyland Park Master Plan

Type Facilities

Useful Life

Category Parks/Conservancy

Account Number

Criteria Maintenance/Replacement

Description	Total Project Cost: \$25,000
<p>Project will be defined by first completing a master plan to define a scope for park re-design and suggested upgrades. The master plan should include cost estimates for improvements and recommendations for an implementation schedule.</p>	

Justification
<p>This park historically was used for youth soccer, but over the years with the developments at the Middle School and Eastbay Complex, the need for soccer fields has diminished. The Village's Dog Park is located on the former Town landfill adjacent to (and now considered part of) Kellyland Park. The Dog Park draws many people who otherwise wouldn't be visiting the park. With the transition of primary uses having changed over time the goal is to revamp the vast amounts of greenspace to make the park more desirable to a variety of users. Some ideas for new uses include pickle ball courts and re-design of the existing shelter.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design/Engineering	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Culture & Recreation

Village of Weston, Wisconsin

Contact Keith Donner/Shawn Osterbrin

Project #	CR17-YBP MP
Project Name	Yellow Banks Park Master Plan

Type Facilities

Useful Life

Category Parks/Conservancy

Account Number

Criteria Maintenance/Replacement

Description	Total Project Cost: \$25,000
<p>Project will be defined by first completing a master plan to define a scope for park re-design and suggested upgrades. The master plan should include cost estimates for improvements and recommendations for an implementation schedule.</p>	

Justification
<p>The original Yellowbanks Park is located on the Eau Claire River and Northwestern Avenue, west of Camp Phillips Road. In 2009 the Village acquired approximately 40 acres on the south side of the Eau Claire River across from Yellow Banks Park after determining there was at least one site for a municipal water supply well. The existing facilities in the original parts of Yellow Banks are outdated and the park space is not well utilized. A disc golf course has been developed on the south side of the Eau Claire River and it is desired to expand and improve the course. Pit toilet restroom facilities are in need of upgrade as well as other park shelters and play areas. The park has much more potential to highlight the Eau Claire River and make better utilization of the space. The south side of the River is envisioned to incorporate the Village's proposed well house and water treatment facility with a community park shelter.</p>

<u>Expenditures</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Total</u>
Planning/Design/Engineering	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Culture & Recreation

Village of Weston, Wisconsin

Contact Keith Donner/Shawn Osterbrin

Project #	CR18-PP UTIL
Project Name	Prohaska Park Utilities and Shelter

Type Facilities

Useful Life

Category Parks/Conservancy

Account Number

Criteria Expansion of Existing Program

Total Project Cost: \$934,500

Description
Master plan for eventual development of a passive recreation based park. Extension of sewer and water utilities from the end of Service Lane to serve a shelter location is envisioned.

Justification
The Village purchased the property in 2016 and will be working on a masterplan study to extend utilities and create passive recreation opportunities at the site to include hiking/biking trails, and fishing ponds.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design/Engineering	10,000					10,000
Sanitary Sewers			105,000			105,000
Water Mains/Laterals			130,500			130,500
Engineering Design		38,000				38,000
Building Const.			500,000			500,000
Contingency/Misc.			75,000			75,000
Construction Inspection			76,000			76,000
Total	10,000	38,000	886,500			934,500

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.		26,000	603,500			629,500
Sewer Fund Balance		5,500	124,500			130,000
Water Fund Balance		6,500	158,500			165,000
Total		38,000	886,500			924,500

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF17-AMR
Project Name	Automated Meter Reading

Type Utilities
Useful Life
Category Water Supply

Account Number

Criteria New Program

Description	Total Project Cost: \$1,800,000
Replacement of approximately 3,500 water meters and installation of Automated Meter Reading equipment with Advanced Metering Infrastructure (AMR/AMI) technology such that all 5,000+ water meters for customers of the utility will be capable of being read remotely by a fixed base system.	

Justification
AMR/AMI will result in multiple benefits to the utility and its customers with regard to water resource stewardship and customer service, including:
<ol style="list-style-type: none"> 1. The need to read routes manually will be eliminated freeing up manpower for other utility activities such as fire hydrant maintenance and valve operation. 2. The ability to read meters remotely can be extended to customers so they may monitor their own usage. 3. The utility can monitor accounts for abnormal usage (leaks) and notify customers of potential problems in a much more timely way than through a quarterly bill. 4. The utility could more easily transition to monthly billing in the future with the new technology and minimal additional human resource needs to do so. 5. Audit of annual water consumption as compared to pumping will be much more closely linked.

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Laterals	1,800,000					1,800,000
Total	1,800,000					1,800,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance	1,800,000					1,800,000
Total	1,800,000					1,800,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF17-MESK
Project Name	Mesker Well Motor

Type Capital Equipment

Useful Life

Category Water Supply

Account Number

Criteria

Description	Total Project Cost: \$10,000
Retire Direct coupled standby motor	

Justification
Obsolete, direct drive engine for pump.

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Well	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF17-MeskJel
Project Name	Mesker/Jelinek Lift Station Pump Improvement

Type Unassigned

Useful Life

Category Sanitary Sewer

Account Number

Criteria

Description	Total Project Cost: \$100,000
Installation of a 3rd pump at Mesker/Jelinek Lift Station	

Justification
Currently there are 2 pumps at this lift station. If one pump goes down that puts a large burden on the other pump to stay running. Due to the size of this lift station there should always be at least 2 pumps available to create built in resiliency and pumping capacity.

Expenditures	2017	2018	2019	2020	2021	Total
Sanitary Sewers	100,000					100,000
Total	100,000					100,000

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer Fund Balance	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF17-Well
Project Name	Well #7 - Camp Phillips Road

Type Utilities
Useful Life Unassigned
Category Water Supply

Account Number

Criteria Health/Safety

Description	Total Project Cost: \$1,100,000
Planning and construction for water supply Well No. 7.	

Justification
The Village will need to develop additional wells as the community continues to grow. Land was purchased (38-40 acres) for the new well site on Camp Phillips Road just across from the Boy Scouts/Girl Scouts Center in 2009. The well is needed to add redundancy to the Village's water supply capabilities and accommodate anticipated growth.
This land will also serve as parkland property - part of Yellow Banks Park.
The proposed work in 2017 includes a master plan for Yellow Banks Park making it compatible with the well site.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering Design	100,000					100,000
Water Mains/Well		1,000,000				1,000,000
Total	100,000	1,000,000				1,100,000

Funding Sources	2017	2018	2019	2020	2021	Total
TIF, Water		350,000				350,000
Water Fund Balance	100,000	650,000				750,000
Total	100,000	1,000,000				1,100,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF18-AltaVer
Project Name	Alta Verde Well Updates

Type Utilities

Useful Life

Category Water Supply

Account Number

Criteria Maintenance/Replacement

Description	Total Project Cost: \$100,000
Installation of a new standby generator and updates to the wellhouse. Evaluation to be conducted as part of 2017 water supply study.	

Justification
This was the first municipal well and in many respects is still the same original pump house. Modern amenities and equipment will be installed to replace the older infrastructure.

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Well		100,000				100,000
Total		<u>100,000</u>				<u>100,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance		100,000				100,000
Total		<u>100,000</u>				<u>100,000</u>

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF18-BLOED
Project Name	Bloedel Well Iron/Mang Removal

Type Utilities

Useful Life

Category Water Supply

Account Number

Criteria Health/Safety

Description	Total Project Cost: \$675,000
Installation of Iron and Manganese removal filtration at the Bloedel Well.	

Justification
This well has the highest Manganese and Iron content, at times exceeding the secondary (non-health effects) drinking water standard. This well is used sparingly in current operations to reduce the amount of these elements entering the public water supply. Water quality complaints seem to go up when this well has to be used more frequently.
By adding removal of iron and manganese, this well could pump more frequently making more effective use of all the Village's wells as the population grows.

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Well		75,000	600,000			675,000
Total		75,000	600,000			675,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance		75,000	600,000			675,000
Total		75,000	600,000			675,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF18-Harlyn
Project Name	Harlyn Ave Lift Station

Type Unassigned

Useful Life

Category Sanitary Sewer

Account Number

Criteria

Description	Total Project Cost: \$300,000
Replace existing Vacuum Prime Pump with a Submersible style station.	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Sanitary Sewers		300,000				300,000
Total		<u>300,000</u>				<u>300,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer Fund Balance		300,000				300,000
Total		<u>300,000</u>				<u>300,000</u>

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Contact Keith Donner

Village of Weston, Wisconsin

Type Capital Equipment

Useful Life Unassigned

Category Capital Equipment

Project #	EF18-Vac
Project Name	Utilities - Sewer Vac Replacement

Account Number

Criteria

Description	Total Project Cost: \$360,000
Replace Sewer cleaning/Vac Truck.	

Justification
The sewer Vac truck is a 2010 unit.

Expenditures	2017	2018	2019	2020	2021	Total
Sewer Vactor Truck		360,000				360,000
Total		360,000				360,000

Prior

380,000

Total

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF19-SCADA
Project Name	SCADA Upgrade

Type Unassigned

Useful Life

Category Water Supply

Account Number

Criteria Maintenance/Replacement

Total Project Cost: **\$25,000**

Description
SCADA Upgrade to implement Wonderware software in place of current Intellisys

Justification
The Intellisys software has not proven to be as user friendly as desired.

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Laterals			25,000			25,000
Total			25,000			25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance			25,000			25,000
Total			25,000			25,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF19-Stern
Project Name	Sternberg Well Upgrades

Type Unassigned

Useful Life

Category Water Supply

Account Number

Criteria

Description	Total Project Cost: \$25,000
Sternberg Well partition wall and louvers for generator.	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Water Mains/Well			25,000			25,000
Total			<u>25,000</u>			<u>25,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Water Fund Balance			25,000			25,000
Total			<u>25,000</u>			<u>25,000</u>

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF19-TrishaT
Project Name	Trisha/Tonya Lift Station

Type Unassigned

Useful Life

Category Sanitary Sewer

Account Number

Criteria

Description	Total Project Cost: \$300,000
Upgrade existing vacuum prime station with a submersible station.	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Sanitary Sewers			300,000			300,000
Total			<u>300,000</u>			<u>300,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Sewer Fund Balance			300,000			300,000
Total			<u>300,000</u>			<u>300,000</u>

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF20-WATTOW
Project Name	Weston Ave Water Tower

Type Unassigned

Useful Life

Category Water Supply

Account Number

Criteria Health/Safety

Total Project Cost: **\$1,278,000**

Description
Construct a new water tower on Weston Ave just east of Franciscan Way.

Justification
With future development south of STH 29, the Village will need to ensure that there is enough storage capacity in the water distribution system to serve future growth and provide adequate fire flow.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Water Tower				100,000	1,078,000	1,178,000	100,000
Total				100,000	1,078,000	1,178,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Water Fund Balance				100,000	1,078,000	1,178,000	100,000
Total				100,000	1,078,000	1,178,000	Total

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Enterprise Funds

Village of Weston, Wisconsin

Contact Keith Donner

Project #	EF-Vans
Project Name	Replacement Utility Van (5-year schedule)

Type Capital Equipment

Useful Life Unassigned

Category Capital Equipment

Account Number

Criteria

Description	Total Project Cost: \$132,000
The Utilities are on a 5-year rotation for replacing their vans.	

Justification

Prior	Expenditures	2017	2018	2019	2020	2021	Total
33,000	Utility Van	33,000	33,000	33,000			99,000
Total	Total	33,000	33,000	33,000			99,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
33,000	Sewer Fund Balance	22,000					22,000
	Vehicle Trade In/Sale	11,000	11,000	11,000			33,000
Total	Water Fund Balance		22,000	22,000			44,000
	Total	33,000	33,000	33,000			99,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department General Government

Village of Weston, Wisconsin

Contact Keith Donner

Project #	GG16-MunCen
Project Name	New Municipal Center

Type Facilities
Useful Life
Category Buildings/Facilities

Account Number

Criteria Maintenance/Replacement

Total Project Cost: **\$17,019,200**

Description
Design and construction of a new municipal center with upgrades made to the Public Safety Building, Kennedy Park Buildings and Ryan St. Facility.

Justification
The current Municipal Building is over 60 years old and is no longer large enough for staff and vehicles to properly function. A new center will provide better adjacencies and more space for staff to properly perform their tasks. It will also help to consolidate functions that are currently spread out around the Village.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
69,200	Planning/Design/Engineering	150,000					150,000
	Land Acquisition		800,000				800,000
Total	Building Const.			16,000,000			16,000,000
	Total	150,000	800,000	16,000,000			16,950,000

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
69,200	Fund Balance - CIP Proj.	150,000	800,000	16,000,000			16,950,000
Total	Total	150,000	800,000	16,000,000			16,950,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department General Government

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	GG17-RyanSt
Project Name	Ryan St Access Control

Type Unassigned
 Useful Life
 Category Buildings/Facilities

Account Number

Criteria

Description	Total Project Cost: \$10,000
Project would include changing the entrance to the yardwaste facility at Ryan St. and installinc access control devices such as a gate with card reader so the facility isn't just open to the public. Security cameras may also be installed.	

Justification
Since the Village has moved the yard waste drop off area out to Ryan St the facility has been open 24/7, 365 and has very little monitoring. In recent years staff has had difficulty properly sorting the materials due to the excessive amount of garbage that is deposited with the yard waste. There is also likely more time spent out at the facility dealing with yard waste that is from residents of other communities who take it to Ryan St due to the fact that it is open all the time.

Expenditures	2017	2018	2019	2020	2021	Total
EXPENDITURE	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Refuse and Recycling Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department General Government

Village of Weston, Wisconsin

Contact Keith Donner/Scott Tatro

Project #	GG17-SAFBLD
Project Name	Safety Building Upgrades

Type Facilities

Useful Life

Category Buildings/Facilities

Account Number

Criteria Maintenance/Replacement

Description	Total Project Cost: \$350,000
<p>During the facilities assessment there were several projects at the Safety Building noted. Since it will take several years to get the full Municipal Building Project underway, it is felt that some of these easier more significant repairs could be made in the interim.</p>	

Justification
<p>There were HVAC upgrades as well as Evidence Room upgrades noted in the Facilities Assessment Study by Kueny Architects. Instead of waiting until 2019 or later for the rest of the facility upgrades to be made we felt it would be prudent to get these projects scheduled sooner.</p> <p>HVAC upgrades in 2017 Evidence Room in 2018</p>

Expenditures	2017	2018	2019	2020	2021	Total
Building Const.	150,000	200,000				350,000
Total	150,000	200,000				350,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.	150,000	200,000				350,000
Total	150,000	200,000				350,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact

Project #	PW16-VLKMUP
Project Name	Volkman St Multi-Use Path to DCE JR High

Type Unassigned

Useful Life

Category Miscellaneous Other

Account Number

Criteria

Description	Total Project Cost: \$166,861
<p>Connection of a Multi-Use Path on Volkman St from Heuss Ave to Everest Ave and potential sidewalk construction on Everest Ave from Volkman to Machmueller to provide a safe off street connection for pedestrians to connect to the trail system in Rothschild and the Jr. High School. Additional options of creating pedestrian ways on Heuss from Volkman to Machmueller and then on Machmueller from Heuss to Everest.</p>	

Justification
<p>This is a heavily travelled street in the mornings and afternoons during school times and in an effort to provide safe travel to students, an off street system would be beneficial.</p>

Prior	Expenditures	2017	2018	2019	2020	2021	Total
6,674	Streets/Curb/Gutter/Sidewalk	94,980					94,980
Total	Storm Sewers	38,509					38,509
	Contingency/Misc.	13,349					13,349
	Construction Inspection	13,349					13,349
	Total	160,187					160,187

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
6,671	Fund Balance - CIP Proj.	113,975					113,975
Total	Storm Water Utility Fund Balance	46,215					46,215
	Total	160,190					160,190

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner

Project #	PW17-Birch
Project Name	Birch St (Cross Pointe to Shorey)

Type Streets/Sidewalks/Curb & Gutt
Useful Life Unassigned
Category Streets Residential/Neighborho

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$1,787,583

Description
4,550 ft of road add sidewalk, curb and gutter. Close loop in water system and extend sanitary sewer facilities.

Justification
PASER Rating of 4-5. Opportunity to loop watermain on Birch St between Cross Pointe and the Windemere Oaks Subdivision (~1,300 ft gap). Potentially makes access to parcels between Birch and CTH X more attractive for development. Pedestrian facilities help strengthen the connectivity, especially between the neighborhoods to the south and the Ped Bridge over STH 29 and the St Clare's Campus.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk		953,470				953,470
Sanitary Sewers		84,642				84,642
Storm Sewers		226,943				226,943
Water Mains/Laterals		165,011				165,011
Engineering Design	71,503					71,503
Contingency/Misc.		143,007				143,007
Construction Inspection		143,007				143,007
Total	71,503	1,716,080				1,787,583

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.	47,674	1,144,165				1,191,839
Sewer Fund Balance	4,232	101,569				105,801
Storm Water Utility Fund Balance	11,347	272,332				283,679
Water Fund Balance	8,251	198,013				206,264
Total	71,504	1,716,079				1,787,583

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project # PW17-ParkRid
Project Name Park Ridge Subdiv - Setter/Boxer/Labrador/Shepherd

Type Streets/Sidewalks/Curb & Gutt

Useful Life Unassigned

Category Streets Residential/Neighborho

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$1,729,433

Description
 Total 5,384 feet of street to be reconstructed. Includes both the West and East parts of the Park Ridge Subdivision. Sewer appears to be PVC and water is DIP so mainly just street reconstruction with curb and gutter and sidewalk. 2015 PASER ratings ranged from 2-5 in this area with the 5 being a very short section of Labrador near Jelinek.

Justification
 These streets (primarily Park Ridge and Labrador) are utilized as "cut-throughs" to the Senior High School as well as Mt. Olive Church. Streets are in poor condition and drainage is mostly non existent.
 PASER as of 2016 range from 2-5, with the majority being 2-3.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk		924,070				924,070
Sanitary Sewers		46,557				46,557
Storm Sewers		305,579				305,579
Water Mains/Laterals		107,337				107,337
Engineering Design	69,178					69,178
Contingency/Misc.		138,356				138,356
Construction Inspection		138,356				138,356
Total	69,178	1,660,255				1,729,433

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.	46,202	1,108,896				1,155,098
Sewer Fund Balance	2,327	55,867				58,194
Storm Water Utility Fund Balance	15,278	366,694				381,972
Water Fund Balance	5,366	128,803				134,169
Total	69,173	1,660,260				1,729,433

Budget Impact/Other
 Will need to investigate sewer pipe condition, but if it is PVC, there likely is no need to replace sewer at this point.

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW18-ECRXING
Project Name	Utility Crossings of River at Ryan St

Type Utilities
Useful Life
Category Streets Residential/Neighborho

Account Number

Criteria Health/Safety

Total Project Cost: \$1,580,000

Description
Utility crossings of Eau Claire River at Ryan St. Utilities currently are installed at the northern end of Ryan St. just south of the river. After crossing the river, utilities would travel up Apache to Estate Dr where the nearest utilities are. Project would include reconstruction of street on Apache.

Justification
Currently the Village has only one water crossing of the Eau Claire River. In the event there is a catastrophe in which that pipe would be compromised the neighborhoods on the north side of the Eau Claire River would be entirely dependent on the Rippling Creek well for direct pumping of water. This loop would provide a secondary path for water from the distribution system on the south side of the Eau Claire River to improve the reliability of service for those residents on the north side of the river. The redundancy of the 2nd crossing would simplify operation of the system in the event there is an issue with the current crossing.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition			40,000			40,000
Streets/Curb/Gutter/Sidewalk			350,700			350,700
Sanitary Sewers			424,900			424,900
Storm Sewers			54,000			54,000
Water Mains/Laterals			394,800			394,800
Engineering Design		63,200				63,200
Contingency/Misc.			126,000			126,000
Construction Inspection			126,400			126,400
Total		63,200	1,516,800			1,580,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.		19,500	468,475			487,975
Sewer Fund Balance		21,250	509,875			531,125
Storm Water Utility Fund Balance		2,700	64,700			67,400
Water Fund Balance		19,740	473,760			493,500
Total		63,190	1,516,810			1,580,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Michael Wodalski

Project # PW18-Ross
Project Name Ross Ave and Kramer Ln (River Bend to Quentin)

Type Streets/Sidewalks/Curb & Gutt

Useful Life

Category Streets Arterial

Account Number

Criteria Health/Safety

Total Project Cost: \$2,375,000

Description
 Reconstruction of Ross Ave from River Bend to Kramer and Kramer from Ross to Quentin/Machmueller Park. This would include a multi-use path and intersection improvements at Kramer and Ross, likely a roundabout.

Justification
 Ross Ave is a 6 in PASER. Intersection with Ross and Kramer is a safety concern as visibility is difficult and speeds are rather high. Addition of a multi-use trail will help connect Machmueller Park to the rest of the Village. This route is a designated MPO bike route.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk			1,200,000			1,200,000
Sanitary Sewers			250,000			250,000
Storm Sewers			80,000			80,000
Water Mains/Laterals			370,000			370,000
Engineering Design			95,000			95,000
Contingency/Misc.		190,000				190,000
Construction Inspection			190,000			190,000
Total		190,000	2,185,000			2,375,000

Funding Sources	2017	2018	2019	2020	2021	Total
Contributions-Town of Weston		40,000	960,000			1,000,000
Fund Balance - CIP Proj.		20,000	480,000			500,000
Sewer Fund Balance		12,000	300,000			312,000
Storm Water Utility Fund Balance		4,000	95,000			99,000
Water Fund Balance		19,000	445,000			464,000
Total		95,000	2,280,000			2,375,000

Budget Impact/Other
 Ross Ave is 1/2 in the Village and 1/2 in the Town. Kramer Ln from Quentin to Ross is 100% in the Town. This project would be mostly funded by the town if costs are allocated based on the municipality that the adjacent parcel is in.

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW18-ROSS SW
Project Name	Ross Ave Sidewalk - CTHX to Fuller

Type Unassigned
Useful Life
Category Bike/Ped

Account Number

Criteria

Description	Total Project Cost: \$390,000
Installation of sidewalk on Ross Ave from Camp Phillips to Fuller St. Extend existing off pavement facilities at either end of this project to create a safer walking environment for users.	

Justification
There is an existing multi-use path on Ross Ave from Fuller St that then crosses the river and ends at River Bend Rd. This sidewalk would keep that off-street network going to the west to eventually connect with the Weston Elementary property and the existing sidewalk on Camp Phillips Rd.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering Design		25,000				25,000
Sidewalk			365,000			365,000
Total		25,000	365,000			390,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.		25,000	365,000			390,000
Total		25,000	365,000			390,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW18-SANDY
Project Name	Sandy Ln Sidewalk Proj

Type Unassigned
 Useful Life
 Category Bike/Ped

Account Number
 Criteria

Description	Total Project Cost: \$641,000
Installation of sidewalk on Sandy Ln and Canoe St from the Roundabout at Ross Ave to the intersection with Portage St	

Justification
This neighborhood has a lot of families and residents that walk. Sandy Ln is a very busy corridor as it is the main entrance/exit for the subdivision. As such, walking on the road is an unpleasant experience and a separate sidewalk would be beneficial.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering Design		26,000				26,000
Sidewalk			615,000			615,000
Total		26,000	615,000			641,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.		26,000	615,000			641,000
Total		26,000	615,000			641,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project # PW18-School
Project Name Weston School-Arrow/Sunset/S.Timber/Kennedy/VonK

Type Streets/Sidewalks/Curb & Gutt

Useful Life Unassigned

Category Streets Residential/Neighborho

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$2,179,636

Description
 5,319 ft of street reconstruction, PASER Rating
 AC water main except 960 ft. on Arrow and Sunset; 585 gap in water on Kennedy; Truss Sanitary sewer on Timber and Von Kanel (2,000 ft.) PVC sanitary sewer on Arrow & Sunset; 300 ft. gap in sanitary sewer; no curb, no sidewalk, ditching with minimal storm sewer.

Justification
 Most of the streets in this area have a PASER rating of 3 and are considered connectors in the Village. Streets are proposed to be updated with new pavement, drainage improvement, and ped accommodations.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk			998,307			998,307
Sanitary Sewers			134,155			134,155
Storm Sewers			301,778			301,778
Water Mains/Laterals			309,469			309,469
Engineering Design		87,185				87,185
Contingency/Misc.			174,371			174,371
Construction Inspection			174,371			174,371
Total		87,185	2,092,451			2,179,636

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.		49,915	1,197,968			1,247,883
Sewer Fund Balance		6,708	160,986			167,694
Storm Water Utility Fund Balance		15,089	362,134			377,223
Water Fund Balance		15,473	371,363			386,836
Total		87,185	2,092,451			2,179,636

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW19-Crest
Project Name	Crestwood Acres - (Rodney/Kirk/Douglas Area)

Type Streets/Sidewalks/Curb & Gutt

Useful Life Unassigned

Category Streets Residential/Neighborho

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$2,730,910

Description
Approximately 5,555 ft of street to be reconstructed.

Justification
Streets are in fairly poor condition. Select spots were overlaid in 2013, but reflective cracking is already apparent in 2016. These streets were slated to be reconstructed in 2012, but were deferred for the Neupert Ave project. Drainage is fairly poor, and there is significant heaving of culverts due to the heavy soils which causes issues with trying to maintain positive drainage within the current ditch system. Reconstruct would include street and drainage improvements with pedestrian accommodations. Depending on how quickly the Camp Phillips Corridor plan starts moving north of STH 29, there could be some additional work to close off intersections and create new ones with CTH X.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design/Engineering			109,236			109,236
Streets/Curb/Gutter/Sidewalk				1,042,601		1,042,601
Sanitary Sewers				384,141		384,141
Storm Sewers				315,168		315,168
Water Mains/Laterals				442,818		442,818
Contingency/Misc.				218,473		218,473
Construction Inspection				218,473		218,473
Total			109,236	2,621,674		2,730,910

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.			52,130	1,251,122		1,303,252
Sewer Fund Balance			19,207	460,969		480,176
Storm Water Utility Fund Balance			15,758	378,201		393,959
Water Fund Balance			22,141	531,382		553,523
Total			109,236	2,621,674		2,730,910

Budget Impact/Other
TOTAL ESTIMATED SPECIAL ASSESSMENTS = \$426,240 (Collectible in 2021-2032)

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW19-EJEL-VK
Project Name	E Jelinek and Von Kanel

Type Unassigned
Useful Life
Category Streets Collector

Account Number

Criteria

Description	Total Project Cost: \$2,338,132
Reconstruction of E Jelinek from CTH X to Von Kanel and Von Kanel from Schofield Ave to Barbican.	

Justification
As development continues along the STH 29 corridor and traffic picks up, these currently rural section streets will need to be updated to provide better pedestrian and bicycle accommodations. Along with that, the streets themselves are showing signs of breaking down and increased traffic loads will only continue that. There are also several speed concerns on E Jelinek and introducing traffic calming measures into the design of a new street can help reduce those incidents.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk				909,315		909,315
Sanitary Sewers				318,100		318,100
Storm Sewers				265,240		265,240
Water Mains/Laterals				377,850		377,850
Engineering Design			93,525			93,525
Contingency/Misc.				187,051		187,051
Construction Inspection				187,051		187,051
Total			93,525	2,244,607		2,338,132

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.			45,466	1,091,177		1,136,643
Sewer Fund Balance			15,905	381,720		397,625
Storm Water Utility Fund Balance			13,262	318,288		331,550
Water Fund Balance			18,893	453,421		472,314
Total			93,526	2,244,606		2,338,132

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact

Project #	PW19-Howland
Project Name	Howland Ave (Brolta to CTH X)

Type Streets/Sidewalks/Curb & Gutt

Useful Life

Category Miscellaneous Other

Account Number

Criteria Maintenance/Replacement

Total Project Cost: **\$420,849**

Description
Street Reconstruction to include new pavement, base and ped/bike accommodations.

Justification
Current PASER is a 5 (2015). Howland from Alderson to Brolta was reconstructed in 2011, and this stretch would help take the new pavement from that point to CTH X. This could potentially be done as part of the Multi-Use Path project. Current base seems to be inadequate for the amount of traffic this street sees, a lot of frost heaving occurs in the spring time.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk				299,574		299,574
Storm Sewers				37,105		37,105
Engineering Design			16,834			16,834
Contingency/Misc.				33,668		33,668
Construction Inspection				33,668		33,668
Total			16,834	404,015		420,849

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.			14,979	359,489		374,468
Storm Water Utility Fund Balance			1,855	44,526		46,381
Total			16,834	404,015		420,849

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner

Project #	PW19-PATH
Project Name	Bicycle/Pedestrian Connection on Alderson/Howland

Type Streets/Sidewalks/Curb & Gutt

Useful Life Unassigned

Category Streets Arterial

Account Number

Criteria Health/Safety

Total Project Cost: **\$1,297,245**

Description
Construct a walking trail/bike path on Alderson Street (Weston Avenue - Howland Avenue), Shorey Ave (Alderson Street - Camp Phillips Road) and on Howland Avenue (Alderson Street - Camp Phillips Road).

Justification
Enhance pedestrian and bicycle accommodations along the southwestern part of the Village. Help tie together paths in Rothschild and Weston.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering Design			51,890			51,890
Walking Trail/Bike Path				1,245,355		1,245,355
Total			51,890	1,245,355		1,297,245

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.			51,890	1,245,355		1,297,245
Total			51,890	1,245,355		1,297,245

Budget Impact/Other
Grant was submitted, but was not funded in 2016. Would become a 100% local project.

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW20-CPR/ROS
Project Name	Intersection Improvement CTH X/Ross

Type Unassigned
Useful Life
Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$405,234
Reconstruction of the intersection of Ross Ave and Camp Phillips Road.	

Justification
This intersection receives frequent complaints due to lack of turn arrows/lanes and poor vision when trying to make left hand turns. This project would look at improving upon the current limitations of this intersection.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition					100,000	100,000
Streets/Curb/Gutter/Sidewalk					215,881	215,881
Storm Sewers					8,306	8,306
Engineering Design				16,209		16,209
Contingency/Misc.					32,419	32,419
Construction Inspection					32,419	32,419
Total				16,209	389,025	405,234

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.				14,963	379,889	394,852
Storm Water Utility Fund Balance				1,246	9,136	10,382
Total				16,209	389,025	405,234

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW20-Ferge
Project Name	Ferge and Delonay Reconstruction

Type Unassigned

Useful Life

Category Streets Residential/Neighborho

Account Number

Criteria

Description	Total Project Cost: \$1,614,866
<p>Ferge and Delonay have PASER ratings in the 6-7 range. There has also been thought in the past of purchasing the lot behind the Sam's Pizza Building and creating a storm water detention basin for those properties that flow down Neupert.</p>	

Justification
<p>These streets have poor drainage and the pavement is on the downward side of being able to be rejuvenated.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition					40,000	40,000
Streets/Curb/Gutter/Sidewalk					483,086	483,086
Sanitary Sewers					332,346	332,346
Storm Sewers					203,852	203,852
Water Mains/Laterals					232,609	232,609
Engineering Design				64,595		64,595
Contingency/Misc.					129,189	129,189
Construction Inspection					129,189	129,189
Total				64,595	1,550,271	1,614,866

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.				26,154	627,704	653,858
Sewer Fund Balance				16,617	398,815	415,432
Storm Water Utility Fund Balance				10,193	244,622	254,815
Water Fund Balance				11,630	279,131	290,761
Total				64,594	1,550,272	1,614,866

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact

Project #	PW20-Fuller
Project Name	Fuller St (Ross to Schofield Ave)

Type Unassigned
Useful Life
Category Miscellaneous Other

Account Number

Criteria

Description	Total Project Cost: \$1,658,000
<p>Reconstruction of Fuller St. to go from a rural to urban section with sidewalks and curb and gutter. Look at a split pavement design from Schofield to Saxon and then Saxon to Ross. (moves from a heavy industrial use to residential use).</p> <p>Sewer and water upgrades are not expected. May look at a lining project if needed.</p>	

Justification
<p>Fuller St is a PASER of 7. Some minor surface defects, but overall in ok shape. The ride isn't smooth, but there are few potholes. The main upgrade would be providing better bicycle and pedestrian accommodations along this corridor. There are residential neighborhoods on either side that try to get to the Mountain Bay Trail near Schofield Ave, or to the Ross Ave trail/paths on the far north end. Current street is narrow with little to no shoulder.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk					1,011,000	1,011,000
Storm Sewers					312,000	312,000
Engineering Design				65,000		65,000
Contingency/Misc.					135,000	135,000
Construction Inspection					135,000	135,000
Total				65,000	1,593,000	1,658,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - CIP Proj.				51,000	1,216,000	1,267,000
Storm Water Utility Fund Balance				16,000	375,000	391,000
Total				67,000	1,591,000	1,658,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	PW21-Everest
Project Name	Everest Ave Reconstruction

Type Unassigned

Useful Life

Category Streets Residential/Neighborho

Account Number

Criteria

Description	Total Project Cost: \$1,425,676
Reconstruction of Everest Avenue from Volkman to Alta Verde. Project to include pedestrian accommodations along the entire route to connect the DCE Sr. High property with the DCE Jr. High as well as planned accommodations on Volkman St.	

Justification
This corridor is a main walking route for students moving between the Jr. High and Sr. High. In addition, this is an alternate path for vehicles to take while maneuvering between these two schools. This project will update the road which has a fair rating in PASER as well as provide the important pedestrian infrastructure.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Engineering Design					57,027	57,027	1,368,649
Total					57,027	57,027	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Fund Balance - CIP Proj.					27,215	27,215	1,368,648
Sewer Fund Balance					10,027	10,027	Total
Storm Water Utility Fund Balance					8,227	8,227	
Water Fund Balance					11,559	11,559	
Total					57,028	57,028	

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department Public Works

Village of Weston, Wisconsin

Contact

Project #	PW21-Nrwstrn
Project Name	Northwestern Ave (CTH X to Town/Wausau Boundary)

Type Streets/Sidewalks/Curb & Gutt

Useful Life

Category Streets Collector

Account Number

Criteria Maintenance/Replacement

Total Project Cost: \$2,290,000

Description
Reconstruction of Northwestern Ave from CTH X to Wausau/Town Boundary. To include new base, new pavement, multi-use path, water and sewer extensions, drainage upgrades. Surface is a 7 in PASER as of 2015.

Justification
Provide better bicycle and pedestrian access north of the Eau Claire River and connectivity with the City of Wausau. Route is part of the MPO Bike Route. Pavement condition is ok, has been chipsealed somewhat recently (2011). Likely stay as a rural street section.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Engineering Design					91,650	91,650	2,198,350
Total					91,650	91,650	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Fund Balance - CIP Proj.					44,525	44,525	2,198,350
Sewer Fund Balance					20,000	20,000	Total
Storm Water Utility Fund Balance					5,000	5,000	
Water Fund Balance					22,125	22,125	
Total					91,650	91,650	

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact

Project #	T116-TransWy
Project Name	Transport Way Extension

Type Unassigned

Useful Life

Category Streets Residential/Neighborho

Account Number

Criteria

Description	Total Project Cost: \$1,691,501
Extension of Transport Way to connect the current cul-de-sac to Weston Ave.	

Justification
Provide better traffic flow through Transport Way as well as provide alternate entry points for potential businesses and enhance the opportunities for developing land north and east of Transport Way.

Prior	Expenditures	2017	2018	2019	2020	2021	Total
67,660	Land Acquisition	100,000					100,000
Total	Streets/Curb/Gutter/Sidewalk	717,554					717,554
	Sanitary Sewers	165,274					165,274
	Storm Sewers	179,853					179,853
	Water Mains/Laterals	190,520					190,520
	Contingency/Misc.	135,320					135,320
	Construction Inspection	135,320					135,320
	Total	1,623,841					1,623,841

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
67,661	Fund Balance - TIF #1	981,065					981,065
Total	Sewer Fund Balance	198,329					198,329
	Storm Water Utility Fund Balance	215,823					215,823
	Water Fund Balance	228,623					228,623
	Total	1,623,840					1,623,840

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	T117-CPC AB
Project Name	Camp Phillips Centre (Streets A and B)

Type Unassigned
Useful Life
Category Streets Collector

Account Number

Criteria

Total Project Cost: \$6,449,963

Description
Construction of the main streets into the Camp Phillips Centre Development. Primarily the eastward expansion of Westview Blvd as well as the north/south street approximately 1/4 mile east of Camp Phillips. Streets will include curb and gutter, landscaping, sidewalk, street lights and associated infrastructure.

Justification
In order to facilitate future development in the SE Quadrant, infrastructure will be necessary to gain access and provide utilities to these sites. Currently no roads exist and the lots are primarily forest.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk		2,676,369				2,676,369
Sanitary Sewers		274,700				274,700
Storm Sewers		512,500				512,500
Water Mains/Laterals		430,500				430,500
Engineering Design	460,712					460,712
Contingency/Misc.		460,712				460,712
Street Lights/Landscaping		713,047				713,047
Construction Inspection		921,423				921,423
Total	460,712	5,989,251				6,449,963

Prior	Funding Sources	2017	2018	2019	2020	2021	Total
27,470	Fund Balance - TIF #1	338,942	4,406,241				4,745,183
	Sewer Fund Balance		357,110				357,110
Total	Storm Water Utility Fund Balance	51,250	666,250				717,500
	Water Fund Balance	43,050	559,650				602,700
	Total	433,242	5,989,251				6,422,493

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner

Project #	T117-West2
Project Name	Weston Ave (Camp Phillips to Von Kanel)

Type Unassigned
Useful Life
Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$4,103,611
Reconstructed street to include new pavement, base, curb and gutter, storm sewer, street scaping, street lighting, sidewalks and intersection improvements for the proposed SE Quadrant development roughly 1/4 and 1/2 mile east of Camp Phillips.	

Justification
PASER rating of 4 for this section of Weston Ave. As development occurs in the SE Quadrant area, this road will become a major arterial and will need to be upgraded to handle those levels of traffic.

Expenditures	2017	2018	2019	2020	2021	Total
Planning/Design/Engineering	293,115					293,115
Land Acquisition		100,000				100,000
Streets/Curb/Gutter/Sidewalk		2,523,650				2,523,650
Storm Sewers		307,500				307,500
Contingency/Misc.		293,115				293,115
Construction Inspection		586,231				586,231
Total	293,115	3,810,496				4,103,611

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #1	262,365	3,410,746				3,673,111
Storm Water Utility Fund Balance	30,750	399,750				430,500
Total	293,115	3,810,496				4,103,611

Budget Impact/Other
Will be part of the TID#1 Projects

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	T118-CPC C
Project Name	Camp Phillips Centre (Street C & Von Kanel)

Type Unassigned
 Useful Life
 Category Streets Collector

Account Number

Criteria

Description	Total Project Cost: \$5,929,647
Northern ring road construction and reconstruction of Von Kanel on the east side of the Camp Phillips Centre development. Work will constitute the construction of new streets to include boulevards with landscaping, street lights and bike/ped facilities.	

Justification
To make the land more marketable a street will need to be constructed along the northern edge of the development to allow development to happen directly along the highway corridor.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk			2,503,127			2,503,127
Sanitary Sewers			222,105			222,105
Storm Sewers			706,250			706,250
Water Mains/Laterals			348,075			348,075
Engineering Design		237,186				237,186
Contingency/Misc.			474,372			474,372
Street Lights/Landscaping			964,160			964,160
Construction Inspection			474,372			474,372
Total		237,186	5,692,461			5,929,647

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #1		173,364	4,160,746			4,334,110
Sewer Fund Balance		11,105	266,526			277,631
Storm Water Utility Fund Balance		35,312	847,500			882,812
Water Fund Balance		17,404	417,690			435,094
Total		237,185	5,692,462			5,929,647

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	T118-CPR
Project Name	Camp Phillips (STH 29 to Weston Ave)

Type Unassigned
 Useful Life
 Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$4,838,980
Reconstruction of Camp Phillips Rd from the STH 29 ramps to Weston Avenue. Reconstruction to include expanded lanes and intersection improvements at Westview Blvd and Weston Ave.	

Justification
With the proposed new Camp Phillips Centre Development, there will need to be upgrades made to Camp Phillips Road to accommodate the increase in traffic.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition			100,000			100,000
Streets/Curb/Gutter/Sidewalk			2,811,472			2,811,472
Storm Sewers			287,500			287,500
Engineering Design		248,153				248,153
Contingency/Misc.			372,229			372,229
Street Lights/Landscaping			523,320			523,320
Construction Inspection			496,306			496,306
Total		248,153	4,590,827			4,838,980

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #1		228,986	4,236,244			4,465,230
Storm Water Utility Fund Balance		19,167	354,583			373,750
Total		248,153	4,590,827			4,838,980

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner

Project #	T119-West1
Project Name	Weston Ave (Alderson to Birch)

Type Unassigned

Useful Life

Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$2,577,000
Reconstruction of rural road to urban section. Addition of Multi-Use Path/Sidewalk. Looping of Watermain.	

Justification
Street is in poor condition, has been recently overlaid by both Rothschild and Weston though. Street is narrow and provides little room for other users besides vehicles. With plans for a new water tower someday on Weston Ave, looping the watermain through here becomes an important connection if Summit Tower is decommissioned.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk				1,450,000		1,450,000
Storm Sewers				154,500		154,500
Water Mains/Laterals				217,000		217,000
Engineering Design			103,000			103,000
Contingency/Misc.				206,000		206,000
Street Lights/Landscaping				240,500		240,500
Construction Inspection				206,000		206,000
Total			103,000	2,474,000		2,577,000

Funding Sources	2017	2018	2019	2020	2021	Total
Contributions-Vill. of Rothschild			46,500	1,106,250		1,152,750
Fund Balance - TIF #1			42,500	1,013,250		1,055,750
Storm Water Utility Fund Balance			4,000	93,000		97,000
Water Fund Balance			11,000	260,500		271,500
Total			104,000	2,473,000		2,577,000

Budget Impact/Other
Street costs would be split 50/50 with Village of Rothschild.

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact

Project #	T120-CTHJINT
Project Name	CTH J and Weston Ave Intersection

Type Unassigned

Useful Life

Category Miscellaneous Other

Account Number

Criteria

Description	Total Project Cost: \$500,000
Intersection reconstruction with traffic signals or other suitable traffic control alternative. Improved lighting and pedestrian accommodations.	

Justification
Depending on the growth and expansion along the Weston Ave corridor, CTH J will eventually handle the secondary entrance into this corridor (with CTH X being the primary entrance). This is currently a stop controlled intersection on Weston Ave only and lighting is poor at this intersection.

Expenditures	2017	2018	2019	2020	2021	Total
Land Acquisition					25,000	25,000
Streets/Curb/Gutter/Sidewalk					331,900	331,900
Storm Sewers					40,000	40,000
Engineering Design				30,000		30,000
Contingency/Misc.					43,100	43,100
Construction Inspection					30,000	30,000
Total				30,000	470,000	500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #1				30,000	470,000	500,000
Total				30,000	470,000	500,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact

Project #	T120-Ryan
Project Name	Ryan St (Weston Ave to Commerce Dr)

Type Unassigned
 Useful Life
 Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$1,845,000
Reconstruction of Ryan St to include new pavement, base, storm sewer, sewer and water crossings of STH 29. Also, pedestrian accommodations will be added to aid in the connection to the Prohaska Park and provide better Bicycle accommodations to connect the metro area bike routes together with the Mountain Bay State Trail.	

Justification
Ryan St is currently a 4 in PASER. This street receives a fair amount of daily traffic for individuals accessing the Business Park from the south side and bypassing the Schofield Ave corridor. Will likely become a main pedestrian/bicycle pathway with future developments along the south side of STH 29 as future parks are built and expanded. Not a great route for pedestrians and bicyclists at this time. This quote does not include any work to the bridge.

Expenditures	2017	2018	2019	2020	2021	Total
Streets/Curb/Gutter/Sidewalk					865,000	865,000
Sanitary Sewers					255,000	255,000
Storm Sewers					70,000	70,000
Water Mains/Laterals					290,000	290,000
Engineering Design				75,000		75,000
Contingency/Misc.					145,000	145,000
Construction Inspection					145,000	145,000
Total				75,000	1,770,000	1,845,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #1				45,000	1,105,000	1,150,000
Sewer Fund Balance				13,000	267,000	280,000
Storm Water Utility Fund Balance				3,500	91,500	95,000
Water Fund Balance				15,000	305,000	320,000
Total				76,500	1,768,500	1,845,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #1

Village of Weston, Wisconsin

Contact Keith Donner

Project #	T121-West3
Project Name	Weston Ave (Von Kanel to Ryan St)

Type Unassigned

Useful Life

Category Streets Arterial

Account Number

Criteria

Description	Total Project Cost: \$7,824,264
Reconstruction of Weston Ave to include new pavement, curb and gutter, storm sewer, street scaping, street lighting, sidewalk, water main, sanitary sewer improvements. Upgraded intersections at Von Kanel, Heeren and Ryan St. (Plan for future intersections as well?)	

Justification
As plans for the SE Quad start to develop, and development occurs, Weston Ave will become a major arterial in the Village. Traffic will likely dictate the upgrade from a 2-lane road to a 4-lane road. With this being a main commercial corridor, pedestrian accommodations, and street beautifications will be likely.

Expenditures	2017	2018	2019	2020	2021	Total	Future
Planning/Design/Engineering					312,971	312,971	7,511,293
Total					312,971	312,971	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Fund Balance - TIF #1					245,635	245,635	7,511,294
Sewer Fund Balance					22,647	22,647	Total
Storm Water Utility Fund Balance					18,581	18,581	
Water Fund Balance					26,107	26,107	
Total					312,970	312,970	

Budget Impact/Other
Project would be part of TID#1.

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #2

Village of Weston, Wisconsin

Contact

Project #	T217-LNDSCP
Project Name	Schofield Ave Landscaping

Type Unassigned

Useful Life

Category Miscellaneous Other

Account Number

Criteria

Description	Total Project Cost: \$260,000
Redo landscaping along Schofield Ave from Normandy to Birch. Includes removal of existing vegetation and planting of new trees, shrubs as well as upgrades to the irrigation system.	

Justification
Over the past 10 years since the landscaping was first installed some plants have faired better than others. There are many sections where trees are no longer existent and medians where only half of the original plants or less are still there. Overall, the corridor needs a good makeover to bring vibrant life back to the medians.

Expenditures	2017	2018	2019	2020	2021	Total
Landscaping	260,000					260,000
Total	260,000					260,000

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #2	260,000					260,000
Total	260,000					260,000

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 thru 2021

Department TIF District #2

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Project #	T219-Ald SW
Project Name	Alderson St Sidewalk (Jelinek to Schofield)

Type Unassigned
Useful Life
Category Bike/Ped

Account Number

Criteria

Description	Total Project Cost: \$195,473
Installation of sidewalk on Alderson St from Jelinek Ave to Schofield Ave.	

Justification
Currently there is sidewalk on the west side of Alderson St from Jelinek to Neupert and then on the east side of Alderson St from Neupert to Schofield. This project would put sidewalk on both sides of the road throughout the entire length of the corridor. This is a highly travelled path between the high school and Kennedy park to the Schofield Ave retail area. Providing more redundancy for pedestrians is important to ensuring pedestrians are utilizing the appropriate amenities and not walking in the streets along this busy corridor.

Expenditures	2017	2018	2019	2020	2021	Total
Engineering Design			13,959			13,959
Contingency/Misc.				13,962		13,962
Sidewalk				139,634		139,634
Construction Inspection				27,918		27,918
Total			13,959	181,514		195,473

Funding Sources	2017	2018	2019	2020	2021	Total
Fund Balance - TIF #2			13,959	181,514		195,473
Total			13,959	181,514		195,473

Budget Impact/Other

CAPITAL IMPROVEMENTS PROGRAM

2017 *thru* 2021

Department TIF District #2

Village of Weston, Wisconsin

Contact Keith Donner/Michael Wodals

Report criteria:

Active Projects

All Account Number data

All Categories

All Contacts

All Criteria data

All Departments

All Priority Levels

All Projects

All Source Types

Type: E or F or S or U or Z

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – E.12.**



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **KEITH DONNER, DIRECTOR OF PUBLIC WORKS AND UTILITIES**

ITEM DESCRIPTION: **DISCUSSION ON EXTENDING SEWER AND WATER UTILITIES TO CURRENTLY UNSERVED AREAS IN THE VILLAGE OF WESTON**

DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE, MONDAY, NOV. 07, 2016**

POLICY QUESTION: How should the Village of Weston handle inquiries and planning for the extension of sewer and water facilities to areas of the Village currently not served by public sewer and water.

RECOMMENDATION TO: No recommendation at this time – solely a discussion item.

LEGISLATIVE ACTION:

- | | | |
|---|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Proclamation |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | <input type="checkbox"/> Resolution |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-

PRIOR REVIEW: Extensive surveying and analysis was done from 2003 to 2005

BACKGROUND: From 2003 to 2005 the Village looked at the feasibility of extending sewer and water to 3 distinct neighborhoods (Yellow Banks, Callon, and RiverBend/Powers) which currently do not have public sewer and water facilities. Each year there are a few inquiries from residents in these areas regarding the possibility of connecting to the public utilities and/or what the schedule/plan is for the extension of utilities to their areas. One item that is likely to emerge is the crossing of the Eau Claire River at Ryan St. which is identified in the updated Capital Improvement Plan for the Village. We would like to discuss with the committee to inform the committee what has been done in the past as well as what could realistically happen in the future. To help you get a better understanding of what took place historically, the following link provides information from the study that was completed in 2005: <https://1drv.ms/f/s!AuGB5mKIII-OjB9i19PkXmfPBUM3>

- Supplemental Briefer for Agenda Items under Consideration
- Attachments – “One Drive” folder
-

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – E.13.**



**Village of Weston, Wisconsin
AGENDA ITEM COVERSHEET
Requested for Official Consideration and Review**

REQUEST FROM: **KEITH DONNER; DIRECTOR OF PUBLIC WORKS
MICHAEL WODALSKI; DEPUTY DIRECTOR OF PUBLIC WORKS**

ITEM DESCRIPTION: **DISCUSSION ON FACILITIES IMPROVEMENT PLAN AND SPACE NEEDS
ANALYSIS**

DATE/MTG: **PROPERTY & INFRASTRUCTURE COMMITTEE; MONDAY, NOVEMBER 7, 2016**

POLICY QUESTION: Should the Village continue working towards a plan to update/replace existing municipal facilities?

RECOMMENDATION TO: Solely a discussion item at this point, recommendation would come at a future meeting once the report is finalized.

LEGISLATIVE ACTION:

- | | | |
|---|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Acknowledge/Approve | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Reports |
| <input type="checkbox"/> Administrative Order | <input type="checkbox"/> Policy | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Expenditure | <input type="checkbox"/> Procedure | |
| | <input type="checkbox"/> Proclamation | |
-

FISCAL IMPACT ANALYSIS:

- Budget Line Item: Capital Improvement Fund
- Budget Line Item: _____
- Budgeted Expenditure: _____
- Budgeted Revenue: _____
-

STATUTORY / RULEMAKING / POLICY REFERENCES:

- WI Statue: _____
- WI Administrative Code: _____
- Case Law / Legal: _____
- Municipal Code: _____
- Municipal Rules: _____
-

PRIOR REVIEW:

BACKGROUND:

In 2016 the Village contracted with Kueny Architects to provide an analysis of existing municipal facilities. They are nearly done with their report and staff would like to share with you the preliminary results of their work. The Municipal Center was built roughly 60 years ago and has received several renovations and additions over the years. The current configuration is no longer conducive to efficient operations and the main purpose of the study was to look at what space is needed and if it makes sense to try and renovate current spaces or if it would be better to build new. The following link provides information regarding the work that Kueny has provided to date: <https://1drv.ms/f/s!AuGB5mKIII-OiB11Z62C1054N8Oy>. One item to note is that the proposed floor plan is not a final design, yet merely a depiction of what type of space is anticipated to be needed in the future.

Supplemental Briefer for Agenda Items under Consideration?

Attachments

1. Report from Water Technologies for the Aquatic Center Assessment
2. Presentation from Director Donner which was presented at the 10/26/16 Budget Workshop
3. E-mail string between Kueny and Director Donner regarding follow-up on finalizing the report and questions following the 10/26/16 meeting.
4. Report from Kueny (Draft 4 weston.pdf) for the Municipal Facilities – Municipal Center, Ryan Street, Kennedy Park, Public Safety Building
5. A copy of the overall floor plan for the conceptual facilities layout.

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – F.14.**



Village of Weston, Wisconsin
Report for the month of October 2016
MONTHLY DEPARTMENT REPORT FROM DEPUTY DIRECTOR OF PUBLIC WORKS

Monthly Department Briefer #2016-10
Michael Wodalski, Deputy Director of Public Works
Monday, November 7, 2016

1. FOR YOUR IMMEDIATE ATTENTION -- TRUSTEES.

2. STRATEGIC PLAN PROJECT STATUS.

- Strategies for Reduced Energy Consumption.
 - **Mobile Access/Maintenance Management Software:** Working with staff to continue using mobile mapping and asset management software. Starting in 2017 the expectation will be that every (or at least most) actions will be entered in order to keep better records on what work is being completed.
- Workload and Labor Needs Analysis in Services Division
 - Working with the operations team on manpower allocations for the various tasks assigned to the traditional departments of parks, streets and utilities. This ties into the goal above, if we're recording all of the work we're doing it will be easier to distinctly know what is and is not getting completed.
 - The goal is to have an annual calendar created to identify times of the year where certain departments have greater needs than others and we can better utilize staff to complete these tasks.
- Infrastructure Master Plans
 - The E Everest Ave connection to the Ridgeview Subdivision project is complete. Public Works staff member J Yonker completed the brick work in the traffic circle at Crest Ridge Dr. and Tower Ridge.
 - Working with REI and G&S Investments along with K. Donner to get the finalized sewer and water plans approved for the Misty Pines Subdivision.
 - Draft Capital Improvement Plan is completed, working with K Donner on prioritizing and working through the projects. This item is in the PIC packet for Monday 11/7/16. We will be able to discuss the projects and adjust priorities if the committee feels that the priorities should be different and we can help clarify projects and provide further information.
 - Working through the TIF 1 projects as well as the rest of the CIP for the Village and getting the projects into an easy to read/understand format. This is just the first draft and will be vetted through the budget process.
- Street Maintenance Plan
 - Completed the preliminary street maintenance plan for 2017 and submitted to Administrator Guild and the Finance Department as part of the budget process. The hope is to have some additional funds allocated to street maintenance next year, \$600,000 vs \$450,000 in order to get more streets taken care of. However, this falls short of the roughly \$1,500,000 we should be spending a year in order to ensure we're proactively maintaining our streets.

- All paving and maintenance projects are completed for the year. There is still one small section of Birch St. near Terrier Ln where we're looking to have a thin overlay paved, but if it doesn't get done this year it can be taken care of next year.
- Staff was out adjusting water valves down so that they don't end up getting damaged by or damaging the snow plows this winter. Our staff was able to create an attachment for the bucket truck that is able to turn the valves up or down without having to dig up the valves. This has proven to be a huge benefit as we're able to get these valves adjusted with minimal effort. This type of innovation is what helps our department continue to get tasks completed in a short amount of time. D Behnke and T Skrzypchak collaborated on this effort.
- Vehicle and Equipment Fleet Replacement
 - There has not been any new development with the Fleet Plan since last month.
- Policy and Ordinance Development/Revisions
 - Need to get back to the Street Maintenance Packet for residents.
- Wage & Compensation Plan Advancement Guidelines – see item 5.
- Technology Integration
 - As mentioned above with the mobile technology, staff has mobile tablets and better access to maps as well as the ability to record real-time data for work completed.
- Implement/Improve Outreach/Public Education
 - As noted above, working on a street maintenance packet for the website as well as integration with a future newsletter.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Submitted the Public Works and Storm Water Utility Budgets to Finance this past month

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- As noted above I presented at this Fall's APWA Conference.
- This fall, we are working on getting employees experience on pieces of equipment they haven't used before as well as tasks they have not performed before, such as the valve turning. If the weather stays nice, we should be able to get more training opportunities completed.

5. PERFORMANCE AND METRICS.

- A goal of the department is to have a work, skill matrix developed for the Public Works staff to aid in clarifying how employees get placed in the wage and compensation matrix. The thought is to identify those skills, knowledge, certifications, etc. that staff needs to have and then to grade/score employees on a scale which would represent how proficient they are with a particular skill.

6. COMMUNITY FEEDBACK

- Fall yard material pick up started on October 17th. We are roughly 1 day behind, but should be caught up soon as we begin the second final pass through the Village. I've received several calls from residents

wanting to make sure that we are going to stick to the dates printed in the newsletter and I had some that still thought we were going by garbage pick up date. So, I think it might take another year or so to break the habit of some, but I think overall calls are down considerably and staff is able to just go about their day.

7. IDENTIFIED NEEDS.

- In the budget proposal for next year we've identified the need to add more staff, if not next year then the following year. When I started with the Village in 2010 there were 12 employees in the Street Operations and 3 full-time in Parks. Currently, we have 9 employees in the Street and now 2 in Parks (I say 2 because for half the year Brad is the Aquatic Center Manager and similarly Jess is working in the office during the winter). Thus, we've gone from 15 to 11 and the workload hasn't reduced at all. We continue to get high priority tasks done, but we see the slip in other tasks and a lot of the preventative tasks we used to do (cleaning storm sewer pipe, inlets, etc.) as well as frequency of mowing have diminished.

8. NEW IDEAS & OPPORTUNITIES.

- Cooperation amongst the traditional departments of Parks, Streets and Utilities continues to improve. We're working on ensuring we're utilizing our manpower in the best ways possible. We're still finding that we're coming up short though in some areas as priorities for one department means manpower isn't available in another area to complete a task that should be done as well.

9. MISCELLANEOUS COMMENTS / ISSUES.

- I attended the Wisconsin Chapter of the American Public Works Association Conference in Janesville on 11/3 and 11/4. I gave a presentation on how to improve the communication of Public Works. I found out we're actually one of the more progressive communities in the state in terms of the different media outlets and the type of information we share. This was a bittersweet moment for me as my dad was the one who was supposed to be giving the presentation. Again, I just want to thank the Village as a whole for all of their support this past month or so.

**Village of Weston, Wisconsin
REGULAR MEETING OF THE PROPERTY & INFRASTRUCTURE
COMMITTEE**

November 7, 2016

**MEETING PACKET COVER
SHEET AGENDA ITEM – F.15.**



Village of Weston, Wisconsin
Report for the month of October 2016
MONTHLY DEPARTMENT REPORT FROM DIRECTOR OF PUBLIC WORKS & UTILITIES

Monthly Department Briefer #2016-09
Keith Donner, Director of Services
Monday, November 7th, 2016

1. FOR YOUR IMMEDIATE ATTENTION – TRUSTEES and PIC (for Monday’s meeting).

- The 4 resolutions in the BOT and PIC packets are related to the water utility rate study and appear on both agendas. We can discuss background prior to taking action.

2. STRATEGIC PLAN PROJECT STATUS.

- J. Higgins, M. Wodalski, S. Osterbrink, and K. Donner continue to collaborate as Services Division.
- Comprehensive Plan Update
 - Reviewed Chapters for TIF plan and Priorities for project implementation. Have updated TIF project plan, but still needs to be massaged.
 - Continuing to participate in periodic meetings with team from JSD Professional Services and J. Higgins, et. al. of Village re: SE Quadrant of STH 29/CTH X; a.k.a. “Camp Phillips at 29.”
 - Accompanied JSD team on walk through for wetland concurrence review on 10/18.
- Transport Way/Weston Avenue Connection
 - MiTech completed preliminary wetland survey.
 - Wodalski and I met with J. Knoke and B. Marquardt of MiTech to discuss perspectives on the expected deliverables for the preliminary design of a connecting street between Transport Way and Weston Ave.
- Water Rate Case
 - Greg Johnson of Ehlers presented recommendations at budget workshop on 10/12. The 4 resolutions in 11/017 BOT and PIC packets articulate following the recommendations. Most immediate is need for a 14.6% rate increase as we implement Automated Meter Reading.
- Workload and Labor Needs Analysis in Services Division
 - Services Division Management and Supervisory team worked on surge of workload to clean up medians in June & July. Wodalski is developing spreadsheet for annual schedule. Deficiency of manpower is most critical in early mowing season before seasonal help arrives and during water utility spring distribution system flushing.
- Infrastructure Master Plans
 - Construction in progress for Ross Avenue and Mesker-Colleen lift station replacements. Wodalski has been coordinating final details of project.
 - Worked with R. Roth to prepare and transmit RFP for sewer condition assessment. Proposals due November 16.
 - Presented summary findings of Kueny and Water Technologies reports on facilities assessments at budget workshop on 10/26. Final reports are still forthcoming with minor revisions. Information regarding the studies and presentation are accessible at this link:
 - Wodalski and I have a drafted of the proposed CIP plan on 11/07 agenda for discussion. The TIF project plan list has also been drafted, but there is still some massaging to be done.

- Intergovernmental Cooperation
 - Updating existing Intergovernmental Agreements (IGA's) with Finance. Existing IGA's are with Rib Mountain Sanitary District, Town of Weston and Village of Kronenwetter. Also have similar agreement in place with Wausau Tile for cleaning their sewers taken over from the Village.
 - Have been discussing details of a formal IGA with the City of Schofield (M. Thuot) for the Ross Avenue sewer. In principle, we want to agree on a cost share for an initial cleaning and televising to know the baseline condition of the Ross sewer and the interceptor downstream. Schofield owns the sewers so that will be explicitly stated. Routine cleaning should then be the responsibility of the City of Schofield and we would want documentation of this to assure uninterrupted service for our customers. We will also do periodic assessments of the condition relative to industrial discharge and pass costs back to industries that cause issues. In this regard, I have been following up with DNR and others related to the Crystal Finishing extrusion area waste discharge. I have also reached out to Crystal Finishing for a site visit.
 - I have discussed the desire for considering a special tariff for the Rothschild Water Utility when water is provided to Weston to serve Foremost. PSC indicates we need to send a written request. Rothschild currently has a rate increase request filed with PSC.
- Policy and Ordinance Development/Revisions
 - Sewer Utility Ordinance update – I furnished information including proposed 2016 sewer utility budget, CIP, and rate information to MSA as part of their work. Preliminarily it appears the same magnitude of rate increase is needed for the sewer utility as for the water utility. I will await further judgements until we review the status and recommendations in the next couple of weeks.
- Wage & Compensation Plan Advancement Guidelines
 - Furnished information regarding pay plan used by Lenexa and Manhattan, Kansas, to Administrator Guild, for incorporation of principles in Village pay plan.
- Technology Integration
 - K. Donner completing RFP for Automated Meter Reading and Advanced Metering Infrastructure (AMR/AMI). Updated estimate for full implementation with meter replacements is approx. \$1.8 M. Costs are included in projected utility expenses for rate case analysis. Anticipate having RFP out for potential providers in mid-November.
- Safety Manual Update and Training
 - Have discussed CPR and First Aid training with Brad Mroczenski and plan to conduct training before end of year.

3. BUDGET AND FINANCIAL PLAN STATUS.

- Water rate case and draft CIP completed in October. See #2 above.
- Completed 2017 budget proposals for Sewer and Water utilities for Finance for 2017.

4. EMPLOYEE DEVELOPMENT & ENGAGEMENT.

- Continue to emphasize need to collaborate on maintenance needs affecting park and R.O.W. aesthetics in weekly scheduling meetings with Operations Foremen (Behnke, Skrzypchak, Borth), S. Osterbrink and M. Wodalski.
- Completed Utility team reviews in September.
- Met with utility team on 10/27 re: water rate study recommendations and other items of interest.

5. PERFORMANCE AND METRICS.

- Meeting weekly with Administrator bi-weekly to discuss priorities.
- Working with Deputy Director Wodalski and staff on Wage and Compensation Plan training and competency matrix with goal of establishing advancement guidelines for Services Division Employees.

6. COMMUNITY FEEDBACK

- Sewer backups on Leyburn were recommended for disallowance.
- Responded to citizen inquiry about sewer and water service on River Bend Road.

7. IDENTIFIED NEEDS.

- Prepare letter affirming RCA/REU assessment for all properties in assessment district
- R.O.W. maintenance policy addressing limits of Village involvement and responsibilities of property owners.
- Job description and recruitment of utility technician.

8. NEW IDEAS & OPPORTUNITIES.

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9. MISCELLANEOUS COMMENTS / ISSUES.

- Continued review of infrastructure plans for Misty Pines Plat with PGA team including REI Engineering. Final revisions of plans were being prepared late in the week of October 31.
- DNR has asked all utilities to review their approved sites for lead and copper rule compliance sampling. This involves review of assessor's information re: single family home construction between 1/1/1983 and September 1984 to determine if Village has more sites of highest interest in monitoring for lead levels in water supply. Homes to be researched are those which were not on public water circa 1992/1993 and which have copper plumbing with lead based solder. Wehner asked to conduct data base research.