



VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES
Weston Municipal Center, 5500 Schofield Avenue, Weston, WI
The Public can attend this meeting by Zoom Audio
See Instructions below

Monday, April 20, 2020, at 6:00 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any item on this agenda may be discussed or acted upon.

AGENDA ITEMS

1. Board of Trustees Meeting called to order by President Sparks
2. Pledge Allegiance to the Flag
3. Roll Call by Clerk
 - Ermeling, Fiene, Maloney, Sparks {p}, Xiong, Zeyghami {vp}, Ziegler

PUBLIC COMMENTS (At this point the President will ask if there are any comments to be heard from the public).

To join the **audio only** meeting to make comments please visit:
<https://zoom.us/j/94910034006>.

To join the **live access only** meeting (no comments accepted here) please visit
https://www.youtube.com/channel/UCFxfhgqCP66X4E2_vRX2c3SA (this is for viewing purposes only).

MINUTES FROM PREVIOUS MEETINGS.

4. [3/16/2020 Board of Trustees](#)
5. [4/2/2020 Board of Trustees](#)

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. Community Development Authority
7. Everest Metro Police Commission
8. Extraterritorial Zoning
9. Finance
10. Human Resources
11. Joint Review Board
12. Parks & Recreation
13. Plan Commission
14. Public Works



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15. SAFER
16. Tourism
17. Zoning Board of Appeals

REPORTS FROM DEPARTMENTS

18. [Administrator](#)
 - COVID-19 Discussion/Implications –
 - i. Governor's Extended Safer at Home Order, Emergency Order #28
 - [Discussion of CIP and Municipal Facilities Planning](#)
 - [Claim of unlawful tax from Wausau Coin Machines and Midwest Amusements](#)
19. [Clerks](#)
20. [Finance](#)
21. [Fire/EMS](#)
22. [Parks & Recreation](#)
 - Aquatic Center Season Planning
23. [Plan/Dev](#)
24. [Police](#)
25. [Public Works](#)
26. [Technology](#)

WORK PRODUCT TRANSMITTALS

27. [March 2020 Building Permits](#)

CONSENT AGENDA

28. Requests to pull items out of consent consideration
29. [Approve Vouchers – 52179-52326 and 90028](#)
30. [Acknowledge 2019 Annual Recycling Report](#)
31. [Acknowledge 2019 Annual Green Tier Report and 2020 Goal Submittal](#)
32. Action on consent agenda items

ORDINANCES

33. [Ordinance No. 20-006: An Ordinance Amending Section 2.214\(d\)\(5\) Entitled Community Development Authority.](#)

RESOLUTIONS

34. [Resolution 2020-004 – Authorizing Resolution for Special Assessments for Weston School Neighborhood East Reconstruction Project](#)

NEW BUSINESS



VILLAGE OF WESTON, WISCONSIN
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35. [Weston Pilot Kitchen Food-Scrap Drop-Off Program](#)
36. [Proclamation No. P-20-001: A Proclamation designating April 24th, 2020 as Arbor Day in the Village of Weston](#)
37. [Purchase Replacement End Loader](#)
38. [Purchase Replacement Grader in lieu of Plow Truck](#)
39. [Street Sweeper Lease Agreement](#)
40. [Mesker Well Rehabilitation Proposal](#)
41. [Bloedel Well Fence](#)
42. [Kerry \(Foremost\) Well Rehabilitation Proposal](#)
43. [Construction Contract for Weston School Neighborhood East Reconstruction Project](#)
44. [Engineering Services Agreement with REI for Callon Ave utility extensions/looping](#)
45. [Move Shed from former Farmer's Market Site at Municipal Center to Kennedy Park for Youth Baseball Equipment Storage.](#)
46. [Class B Beer and Class C Wine license for Emmanuel Felipe Castillo, Evelia's Restaurant, 3406 Schofield Ave.,](#)

CLOSED SESSION

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including discussion to sell property on Zinser Street, 5 acres, 192-2808-234-0990, SEC 23-28-08 PT OF SW 1/4 SE 1/4 - LOT 1 CSM VOL 83 PG 95 (#17438) (DOC# 1715999). Formerly the Mashuda Property.

RECONVENE FROM CLOSED SESSION

POSSIBLE ACTION ON CLOSED SESSION ITEM

REMARKS FROM TRUSTEES

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

Next meeting date(s):

- May 4, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- May 18, 2020, Board of Trustees Regular Meeting at 6:00 p.m.



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**WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL
May 4, 2020 @ 6:00 P.M.**

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

REGULAR MEETING OF THE BOARD OF TRUSTEES

AMENDED PER WI STATE STATUTE 19.84(3)

Monday, March 16, 2020, at 6:00 p.m.

1. **Board of Trustees Meeting called to order by President Sparks**
Sparks called the meeting to order at 6:00 p.m.

2. **Pledge Allegiance to the Flag**

3. **Roll Call by Clerk**

Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Sparks, Wally	YES
Xiong, Yee	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES

PUBLIC COMMENTS

No comments.

HEARING

4. **Open Hearing and hear Comments**
Opened

- **Operator license for Wesley Collier**

Wesley Collier, 5007 Lee Ave., Schofield, indicated he wanted to appeal the denial of his operator license. He said the charges from October 2019 have been dismissed. He referenced a letter from his employer, which indicates he has been a great employee. Chief Schulz said Wesley has two convictions that are substantially related to the alcohol license within the last five years. This includes an OWI from 10/1/19 and possession of drug paraphernalia from 10/16/18. These two convictions violate the Village's ordinance.

5. **Close Hearing**

Sparks closed the hearing.

6. **Action on Operator license for Wesley Collier**

Motion by Ermeling second by Xiong to stay with the denial of the license.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES

**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

MINUTES FROM PREVIOUS MEETINGS.

7. 3/02/2020 Board of Trustees
8. 3/10/2020 Joint CDA, Board of Trustees and Plan Commission.

Motion by Maloney second by Zeyghami to approve the minutes.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

9. Community Development Authority
10. Everest Metro Police Commission
11. Extraterritorial Zoning
12. Finance
13. Human Resources
14. Joint Review Board
15. Parks & Recreation
16. Plan Commission
17. Public Works
18. SAFER
19. Tourism
20. Zoning Board of Appeals

Motion by Maloney second by Ziegler to acknowledge item #12, 15, 16, and 17.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES

**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

Fiene, Nate

YES

REPORTS FROM DEPARTMENTS

21. Administrator

- **COVID-19 Discussion/Implications**
- **Municipal Facilities Open House**

Donner said the Governor will be issuing an emergency order prohibiting mass gathering of 10 people or more. In the meantime, staff has been wiping down countertops and door handles. Plexi glass has been installed in the front office to minimize staff contact with the public. We are encouraging the public to use electronic payments. Intercity State Bank has agreed to take utility payments through their drive-up. The Municipal Facilities open house has been cancelled and staff is working to provide an open house virtual tour. There was a short discussion on holding Board and Committee meetings virtually. Technology Director Crowe will look into this.

22. Clerks

Weinkauff gave a report on how she plans to continue with Election set-up.

23. Finance

- **December Budget Status Report**
- **February Budget Status Report**

Trautman said she provided the Board with a preliminary budget status for all funds but does expect them to change. She will provide final numbers at the next meeting.

24. Fire/EMS

No comments.

25. Parks & Recreation

- **Update on YMCA contract for Aquatic Center**

Osterbrink reported the Village Attorney is still reviewing the YMCA contract for the Aquatic Center.

26. Plan/Dev

Higgins reported that building inspections are still be conducted on site. Staff has been encouraging residents to use online options for permitting.

27. Police

Schulz said the Department is reducing public contact as much as they can.

28. Public Works

Wodalski said staff recently filmed the trucks entering and exiting the Municipal Center for the open house virtual tour.

29. Technology

Crowe said he is preparing for the possibility of employees working remotely and getting things ready for a virtual environment.

WORK PRODUCT TRANSMITTALS

30. January and February 2020 Building Permits

Motion by Zeyghami second by Fiene to acknowledge the January and February 2020 Building Permits.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

CONSENT AGENDA

31. Requests to pull items out of consent consideration.
32. Approve Vouchers – 52108 to 52178
33. Approve Operator Licenses
34. Action on consent agenda items
35. Requests to pull items out of consent consideration.

Motion by Maloney second by Xiong to approve Consent Items 32 and 33.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

ORDINANCES

36. Ordinance No. 20-003: An ordinance amending Article II, Licenses and Fees, Sec. 6.104(2)(1) Issuance of Alcohol Beverage Licenses.

Motion by Ermeling second by Fiene to approve Ordinance No. 20-003.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES

**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

Xiong, Yee	YES
Fiene, Nate	YES

37. **Ordinance No. 20-004: An Ordinance Adopting the 2020 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.**

Motion by Ermeling second by Maloney to approve Ordinance No. 20-004.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

38. **Ordinance No. 20-005: An Ordinance to Amend Chapter 94 Zoning, Figure 5.01(1) Rural, Open Space, and Residential District Lot Dimensions and Intensity Standards In Regards to Decreasing the Minimum Lot Area Required Per Dwelling Unit in a MF Multiple Family Residential Zoning District and Figure 5.01(2) Rural, Open Space and Residential District Setback and Height Standards in Regards to Increasing the Maximum Building Height in a MF Multiple Family Residential Zoning District.**

Motion by Maloney second by Fiene to approve Ordinance No. 20-005.

Q/Sparks talked about the missing middle. He said the younger generation is looking for other living arrangements. Ermeling has concerns but understands.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

RESOLUTIONS

No comments.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

NEW BUSINESS

39. Discussion on Capital Improvement Program

Donner said the Capital Improvement Program was discussed at the Finance Committee meeting. In the meeting packet staff has provided two different scenarios. He referred to the packet on the tax impacts. He reviewed the scenarios. Maloney said the Finance Committee chose scenario C.

Motion by Ermeling second by Maloney to approve the Tax Impact Analysis Scenario C.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

40. Strategic use of TIF funds

Trautman said staff recently had discussions with Greg Johnson from Ehlers regarding CIP planning and TIF cash flow analysis. From that discussion staff came up with some ideas for use of TIF funds that would support the purpose of the TIF. In 2019 the Village borrowed \$250,000 for street repairs and curb repairs on Schofield Avenue. The project was complete in 2019. After discussions with Greg it was decided that this project could use TIF Funds. Staff discussed the options and feels this would be a great way to free up funds to repave Ross Avenue between Birch and Camp Phillips, which gained attention due to notable, unexpected, deterioration this winter. Re-paving is the recommended option and the \$250,000 is estimated to be enough for this project. By using funds from TIF #2 for the Schofield Avenue work in 2019, the Village can accomplish the Ross Avenue project without additional borrowing through the General Fund. The Finance Committee said this is good use of the funds. It was also indicated TIF #2 could be closed by doing this. There was a short discussion on the corridor plan. There was also a short discussion on the improvement and condition of Scofield Avenue. Donner said that the Village might be able to use TIF funds for that.

Motion by Maloney second by Fiene to approve using TIF #2 funds for Schofield Avenue maintenance and curb repairs in the amount of \$282,769.71.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

41. Cancellation of ATC contract

Donner said staff would like to give FDG notice of the Village's intentions regarding cancelling the ATC contract. The Village Attorney also advises the Village to notify FDG of the Village's desires and give FDG a time deadline to respond with any objections or other plans they may have. If FDG wishes to contract with ATC they should do so on their own. Maloney said time is of the essence and the Village needs to recover the costs as soon as possible. Zeyghami asked about poles. Donner said the poles were designed for the Camp Phillips Centre project. Zeyghami said maybe FDG would be interested in purchasing the poles. Sparks said he does not have a problem with giving FDG notification of the Village's intention, but this is a Village decision. The notification could be a courtesy letter to FDG. We should not wait on them. If they want to purchase the poles, the Village can negotiate with them. Both Maloney and Xiong would like to see the ATC contract cancelled as soon as possible.

Motion by Zeyghami second by Ziegler to draft a letter to FDC, offering them to purchase the poles to recoup Village costs and give them 10 days to respond. Q/Maloney asked if the contract would then end in 10 days. Ermeling said if they do not agree to purchase in 10 days the Village will contact ATC to cancel contract.

Motion by Zeyghami to amend the original motion and offer FDG to purchase the poles from ATC, and if they do not purchase the poles, the Village will cancel the contract with ATC. Q/Sparks said we need to be specific on the date of cancellation for the ATC contract. If they have a desire to purchase the poles before we sell them through ATC or any other vendor then they can contact us. This is a courtesy letter to them letting them know they can negotiate with ATC to purchase the poles and make it clear with them when the ATC contract will be cancelled by the Village. Maloney said he will vote no to this because he wants the contract denied tonight. Fiene said he will do the same. Zeyghami said if we cancel the contract the poles belong to the Village.

All opposed to amended motion.

Yes Vote: 7 No Votes:7 Abstain:0 Not Voting: 0 Result: Denied

**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

Trustee	Voting
Spark, Wally	NO
Zeyghami, Hooshang	NO
Ermeling, Barb	NO
Ziegler, Jon	NO
Maloney, Mark	NO
Xiong, Yee	NO
Fiene, Nate	NO

All opposed to original motion.

Yes Vote: 7 No Votes:7 Abstain:0 Not Voting: 0 Result: Denied

Trustee	Voting
Spark, Wally	NO
Zeyghami, Hooshang	NO
Ermeling, Barb	NO
Ziegler, Jon	NO
Maloney, Mark	NO
Xiong, Yee	NO
Fiene, Nate	NO

Motion by Maloney second by Zeyghami to cancel the ATC contract.

Q/Ermeling asked if the Village will own the poles once the contract is cancelled. Donner said yes. He said if ATC sells the poles the Village will get that money back. Sparks clarified that if the Village cancels the contract the Village owns the poles. Xiong suggested directing staff to look for ways to recoup the costs of the poles.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

42. Request to release right of reversion at 5107 Westfair Avenue

Higgins received a request to release right of reversion at 5107 Westfair Avenue. In 1997 the Town of Weston put conditions on the deed. Higgins does not feel comfortable giving the release.

Motion by Maloney second by Fiene to approve the release right of reversion at 5107 Westfair Avenue.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

43. **Weston School East neighborhood Reconstruction Services Agreement with Clark Dietz.**

Motion by Xiong second by Maloney to approve the Weston School East neighborhood Reconstruction Services Agreement with Clark Dietz in the amount \$229,000.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

44. **Deny Operator license for Heather Gardner**

Motion by Xiong second by Fiene to deny the Operator license for Heather Gardner.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

45. **Hotel-Motel permit application for Airbnb, Inc.**

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Motion by Fiene second by Xiong to approve the Hotel-Motel permit for Airbnb, Inc., contingent of receiving the \$150 license fee.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REMARKS FROM TRUSTEES

Zeyghami suggested limiting the number of people coming into the Municipal Center. He also suggested putting in a drive-up.

Fiene suggested the Village encourage the voters to vote by mail.

REMARKS FROM THE PRESIDENT

Sparks said we do need to put steps in place to keep staff safe. Donner will work on this and communicate with the Board on any changes.

FUTURE ITEMS

Next meeting date(s):

- March 19, 2020 Municipal Facilities Informational Meeting and Open House 5:00 p.m. – *CANCELLED*
- April 6, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- April 20, 2020, Board of Trustees Regular Meeting at 6:00 p.m.

ADJOURN

Motion by Fiene second by Xiong to adjourn the meeting at 7:29 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Thursday, April 2, 2020, at 5:30 p.m.

AGENDA ITEMS

1. **Board of Trustee Meeting called to order by President Sparks**
Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Ermeling, Barb	YES (joined by audio zoom)
Fiene, Nate	YES (joined by audio zoom)
Maloney, Mark	YES (joined by audio zoom)
Sparks, Wally	YES (joined by audio zoom)
Xiong, Yee	YES (joined by audio zoom)
Zeyghami, Hooshang	YES (joined by audio zoom)
Ziegler, Jon	YES (joined by audio zoom)

NEW BUSINESS

4. **Contagious Temporary Illness Policy**

Donner said this policy gives the employer guidance on how employees report to work with symptoms. The intent is to be flexible. This compares to what other employers are doing. There was a short discussion on the emergency responder designation. Donner said we need to maintain our capacity to serve.

Motion by Maloney second by Fiene to approve the Contagious Temporary Illness Policy.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

5. **Intergovernmental Workforce Staffing Agreement**

Donner said there may be a need for other mutual aid during an emergency.

Motion by Ermeling second by Ziegler to approve the Intergovernmental Workforce Staffing Agreement.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

6. Discussion of Continuing Operations Under Wisconsin Department of Health Services Order #12, "Safer at Home."

Weinkauf explained the recent changes to requesting an absentee ballot. Sparks said he is comfortable giving the Administrator the latitude to make any necessary decisions during the order. Xiong supports the staff and said they are the experts. Ermeling agrees and said they are on the frontlines. She just asks the Administrator to keep the board informed.

REMARKS FROM TRUSTEES

Xiong wanted to recognize law enforcement for speaking out against the negative behavior targeted towards the southeast Asian community during this Covid-19 pandemic.

REMARKS FROM THE PRESIDENT

Sparks said the Village may need to postpone upcoming board meetings. Donner said he will keep the board informed on the need for a meeting. He also said there is a bid opening coming up soon that may require action by the board.

ADJOURN

Motion by Fiene second by Maloney to adjourn the meeting at 5:48 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**VILLAGE OF WESTON, WISCONSIN
KEITH DONNER, ADMINSTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2020-04-03 FOR APRIL 20, 2020**

1. **Safer at Home Order EMERGENCY ORDER #28**

On Thursday the Governor's order through the Department of Health Services was extended with some modifications effective 8:00 AM Friday, April 24 through 8:00 AM Tuesday, May 26, 2020. For now, we need to remain patient for returning toward normal.

i. **Event Impacts** – a reminder and update from last week

- **Village-wide Rummage Sale** – is not being promoted by the Village this year. We are not promoting a non-essential event. Rummage sales are prohibited in the Governor's order according to interpretation by the Marathon County Health Department.
- **Farmer's Market – Will continue.** Farmer's Markets are essential businesses under the Governor's order. We will put social distancing measures in place.
- **Large Item Drop-off** – Advanced disposal will hold the large item drop-off May 14, 15, and 16. Residents will need to be prepared to unload their items. They will not be assisted by Advanced Disposal.
- **Electronics Collection** – The spring electronics collection has been cancelled. A fall collection will be scheduled.
- **Aquatic Center Passes** – We are suspending pre-purchasing of passes. Depending on whether we open the Aquatic Center, pre-purchased passes will be refunded. Shawn Osterbrink will discuss the critical timeline for reaching a decision about the Aquatic Center on Monday. Right now water parks and pools are to remain closed under the order.
- **Park Shelter Reservations** – are also being suspended. If the governor's order is not lifted in time for any reservations already paid for, refunds will be given.
- **Swim Lessons** – No swim lesson sign-ups are being taken.
- **Curb-side yard waste pick-up** – will proceed. Dates will be announced once road weight limits are lifted.

ii. **Business Impacts** – Tom Chartrand has been staying in touch with local businesses to at least have a sense of how they are weathering the situation. Tom indicates many local businesses are hurting as some of their markets are in large metropolitan areas like New York City. Restaurants and bars are particularly hard hit. The [City of Mosinee](#) is offering a small grant (\$1,500 cap) to local businesses to aid them in making ends meet during the COVID. Other cities have done something similar such as Stevens Point and [Racine](#). The concept is certainly well intentioned but, I think it would be difficult to justify just what the best use of Village resources is and equally as difficult to administer such a program.

2. **Claims of Unlawful Tax from Wausau Coin Machines and Midwest Amusements** – These 2 companies have filed a claim of unlawful taxes in the amounts of \$129.47 and \$4.63, respectively. The League of Municipalities Insurance Company assigned an attorney to the claims. The claims are considered disallowed 90 days after being filed unless we wish to determine otherwise before the 90 days has expired. The advice is to disallow and see whether the claimants pursue a lawsuit. I can arrange for the attorney, Stan Ripple, to join our meeting on Monday for clarification. We had difficulty finding time to connect during the election process. Attorney Ripple indicates there are no doubt other municipalities who have also had claims filed on this subject, whether from the same or different parties.

3. **Miscellaneous**

- The request to refund our deposit with ATC for the powerline relocation has been sent. Likewise, DNR and US Army Corps of Engineers have been notified of our withdrawal of the permit applications for wetland disturbance. FDG was copied.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, April 20, 2020
Description:	Discussion of Capital Budget and Municipal Facilities Planning.
From:	Keith Donner, P.E., Administrator
Question:	Does the Board of Trustees have any change in perspective with respect to the Village Capital Improvement Plan previously approved at the meeting of the Board of Trustees on March 16, 2020?

Background

At the March 16 meeting of the Weston Board of Trustees, the Board approved a capital improvement program identified as Scenario C. This version (and others reviewed at the time) include the construction of a new municipal facility with public works garage in 2021. In recognition of the uncertainty which has now been introduced in the economy, the Administrator wishes to discuss any specific concerns the Board of Trustees may now have with moving forward on the Capital Improvement Plan.

A few related thoughts/factors for your information:

The question was asked at the Wednesday meeting of the area municipalities as to pulling back from capital project plans for 2020. Rib Mountain, Rothschild, and Marathon City indicated they were staying the course. For Rothschild this includes their Riverside Fire Station. I spoke to Eric Lindman with the City of Wausau on Friday about their capital plan, the Aspirus project downtown has been put on hold due to Aspirus' concerns about possibly having to deal with COVID patients. However, they are just thinking this project is only being delayed by a year along with their planned street re-routings. Eric indicated the other projects in their CIP would move forward. I have highlighted Greg Johnson's observation of the similarities to the present day to 2008.

I have been hearing that contractors are submitting very favorable bids so far this year.

One thing I had toyed with in my own mind was whether we wanted to consider moving ahead with the municipal facility sooner since bond rates were so favorable before the Safer at Home order and economic slow-down. This is likely to change now so any thought of a 2020 start is not a consideration.

Our main mission with the municipal facility right now is to work on our public information campaign. This has gotten derailed with all the reaction

Attached Docs:	Action of the Board of Trustees on Capital Budget, March 16, 2020. Project Summary for Scenario C of the Capital Improvement Program Financing analysis from Ehlers for Scenario C of CIP E-mail from Greg Johnson of Ehlers dated, April 8, 2020 Exhibits regarding historical bond rates and recent rates from Ehlers.
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REQUEST FOR CONSIDERATION

Prior Review: Public Works Committee, Park and Recreation Committee, Finance Committee, Board of Trustees in various meetings.

FISCAL IMPACT: See Ehlers financing analysis

Recommendation: Stay the course on Capital Equipment and Infrastructure Projects. Work on public information for Municipal Facility. Re-evaluate financial situation in 4th quarter of 2020.

Recommended Language for Official Action

Additional action: To be determined

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

NEW BUSINESS

39. Discussion on Capital Improvement Program

Donner said the Capital Improvement Program was discussed at the Finance Committee meeting. In the meeting packet staff has provided two different scenarios. He referred to the packet on the tax impacts. He reviewed the scenarios. Maloney said the Finance Committee chose scenario C.

Motion by Ermeling second by Maloney to approve the Tax Impact Analysis Scenario C.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

40. Strategic use of TIF funds

Trautman said staff recently had discussions with Greg Johnson from Ehlers regarding CIP planning and TIF cash flow analysis. From that discussion staff came up with some ideas for use of TIF funds that would support the purpose of the TIF. In 2019 the Village borrowed \$250,000 for street repairs and curb repairs on Schofield Avenue. The project was complete in 2019. After discussions with Greg it was decided that this project could use TIF Funds. Staff discussed the options and feels this would be a great way to free up funds to repave Ross Avenue between Birch and Camp Phillips, which gained attention due to notable, unexpected, deterioration this winter. Re-paving is the recommended option and the \$250,000 is estimated to be enough for this project. By using funds from TIF #2 for the Schofield Avenue work in 2019, the Village can accomplish the Ross Avenue project without additional borrowing through the General Fund. The Finance Committee said this is good use of the funds. It was also indicated TIF #2 could be closed by doing this. There was a short discussion on the corridor plan. There was also a short discussion on the improvement and condition of Scofield Avenue. Donner said that the Village might be able to use TIF funds for that.

Motion by Maloney second by Fiene to approve using TIF #2 funds for Schofield Avenue maintenance and curb repairs in the amount of \$282,769.71.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

2020 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S1	Weston School Addition (Construction)	\$ 371,363	\$ 160,986	\$ 362,134		\$ 1,197,968	\$ 2,092,451
S2	Crestwood Acres (Design)	\$ 27,676	\$ 24,009	\$ 19,698		\$ 65,163	\$ 136,546
S5	Schofield Ave (Birch to X Slab Rep)					\$ 175,000	\$ 175,000
S12	Intersection Studies					\$ 60,000	\$ 60,000
	2020 Asphalt Overlays					\$ 100,000	\$ 100,000
U1	TMDL Modeling			\$ 67,240			\$ 67,240
U2	Well #7	\$ 2,000,000					\$ 2,000,000
U5	SCADA Upgrades	\$ 125,000	\$ 100,000				\$ 225,000
U6	Tonya/Tricia Lift Station		\$ 500,000				\$ 500,000
	Public Safety - Evidence and Armory					\$ 150,000	\$ 150,000
	Public Safety - Locker Rooms/Showers					\$ 150,000	\$ 150,000
	Public Safety - Sign Replacement					\$ 9,000	\$ 9,000
	Public Safety - Parking Lot					\$ 200,000	\$ 200,000
	Public Safety - Training and Crew Rooms					\$ 80,000	\$ 80,000
	Ryan St - Security Gates				\$ 50,000		\$ 50,000
AQ1	Pool Controller					\$ 4,000	\$ 4,000
AQ2	Parking lot Sealing and Striping					\$ 20,000	\$ 20,000
AQ3	Drop Slide Repairs					\$ 10,000	\$ 10,000
AQ4	Lifting Crane for Pool Motors					\$ 10,000	\$ 10,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 100,000	\$ 100,000
AQ4	Replace Gear Operators (5)					\$ 10,000	\$ 10,000
P4	Park Shelter and Bathroom Painting					\$ 10,000	\$ 10,000
	Eq leases prior to 2020	\$ 6,431	\$ 6,431	\$ 3,328	\$ 56,102	\$ 118,536	\$ 190,828
	SAFER Equipment					\$ 204,701	\$ 204,701
E1	Plow Truck #69					\$ 200,000	\$ 200,000
E4	End Loader 32				\$ 64,000		\$ 64,000
E7	Track Skid Steer #34					\$ 55,000	\$ 55,000
E9	Wing for Loader					\$ 40,000	\$ 40,000
P2	1-Ton Truck #6					\$ 45,000	\$ 45,000
2020 Project Totals		\$ 2,530,470	\$ 791,426	\$ 452,400	\$ 170,102	\$ 3,014,367	\$ 6,958,765
		Water	Sanitary	Storm	Ref/Rec	General	Total
2020 Street Subtotal		\$ 399,039	\$ 184,995	\$ 381,832	\$ -	\$ 1,598,131	\$ 2,563,997
2020 Utility Subtotal		\$ 2,125,000	\$ 600,000	\$ 67,240	\$ -	\$ -	\$ 2,792,240
2020 Facility Subtotal		\$ -	\$ -	\$ -	\$ 50,000	\$ 589,000	\$ 639,000
2020 Aquatic Center Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 154,000	\$ 154,000
2020 Park Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
2020 Equipment Subtotal		\$ 6,431	\$ 6,431	\$ 3,328	\$ 120,102	\$ 663,237	\$ 799,529

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

2021 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S2	Crestwood Acres (Construction)	\$ 525,847	\$ 456,167	\$ 374,261		\$ 1,238,089	\$ 2,594,364
S4	Kramer Ln Paving (Gusman to Trotzer)					\$ 40,000	\$ 40,000
S9	Volkman St (MUP)					\$ 74,000	\$ 74,000
S14	Curb Repairs					\$ 75,000	\$ 75,000
	2021 Asphalt Overlays					\$ 100,000	\$ 100,000
U2	Bloedel Well Upgrades	\$ 675,000					\$ 675,000
U4	Ryan St River Crossing	\$ 473,750	\$ 509,875	\$ 64,700		\$ 468,475	\$ 1,516,800
	Municipal Center					\$ 15,000,000	\$ 15,000,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 80,000	\$ 80,000
AQ7	Regenerative Filter Media Conversion					\$ 275,000	\$ 275,000
AQ7	Log Slide Safety Pads					\$ 25,000	\$ 25,000
AQ9	Log slice repairs					\$ 27,000	\$ 27,000
P2	Yellowbanks Restroom Replacement					\$ 175,000	\$ 175,000
P5	Backstop Fencing at Kennedy					\$ 24,000	\$ 24,000
P6	Kennedy Park Play Structure Upgrades					\$ 40,000	\$ 40,000
E2	Pickup Truck 55 (Sign Truck)					\$ 75,000	\$ 75,000
E5	Dump Truck #28				\$ 175,000		\$ 175,000
	Leases Prior to 2020	\$ 1,662	\$ 1,662	\$ 1,661	\$ 25,068	\$ 51,798	\$ 81,851
	SAFER Equipment					\$ 351,847	\$ 351,847
2021 Project Totals		\$ 1,676,259	\$ 967,704	\$ 440,622	\$ 200,068	\$ 18,120,209	\$ 21,404,862
		Water	Sanitary	Storm	Ref/Rec	General	Total
	2021 Street Subtotal	\$ 525,847	\$ 456,167	\$ 374,261	\$ -	\$ 1,527,089	\$ 2,883,364
	2021 Utility Subtotal	\$ 1,148,750	\$ 509,875	\$ 64,700	\$ -	\$ 468,475	\$ 2,191,800
	2021 Facility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000	\$ 15,000,000
	2021 Aquatic Center Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 407,000	\$ 407,000
	2021 Park Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ 239,000
	2021 Equipment Subtotal	\$ 1,662	\$ 1,662	\$ 1,661	\$ 200,068	\$ 478,645	\$ 683,698

2022 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S3	Birch St (Shorey to Cross Pointe)	\$ 206,264	\$ 105,801	\$ 283,679		\$ 1,191,839	\$ 1,787,583
S6	CR-X/Ross Ave Intersection			\$ 125,000		\$ 812,500	\$ 937,500
	Asphalt Overlays					\$ 100,000	\$ 100,000
AQ10	Slide and Activity Pump Upgrades					\$ 35,000	\$ 35,000
AQ11	Shower Upgrades					\$ 19,000	\$ 19,000
AQ12	Water Rider Anchors					\$ 4,000	\$ 4,000
AQ13	Insulate and heat furnace room					\$ 25,000	\$ 25,000
AQ14	Roof Replacement Aquatic Center					\$ 75,000	\$ 75,000
AQ16	Electrical Connection Upgrades					\$ 10,000	\$ 10,000
P7	Sandhill Play Structure Upgrade					\$ 40,000	\$ 40,000
P7	Kennedy Restroom Replacement					\$ 80,000	\$ 80,000
P9	Machmueller Park Play Structure					\$ 40,000	\$ 40,000
P10	Yellowbanks Shelter Roof					\$ 8,000	\$ 8,000
E7	Endloader 14					\$ 225,000	\$ 225,000
E10	1-Ton Truck #21					\$ 60,000	\$ 60,000
E11	Pickup Truck #2					\$ 36,000	\$ 36,000
	SAFER Equipment					\$ 282,925	\$ 282,925
2022 Project Totals		\$ 206,264	\$ 105,801	\$ 408,679	\$ -	\$ 3,044,264	\$ 3,765,008
		Water	Sanitary	Storm	Ref/Rec	General	Total
	2022 Street Subtotal	\$ 206,264	\$ 105,801	\$ 408,679	\$ -	\$ 2,104,339	\$ 2,825,083
	2022 Utility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2022 Facility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2022 Aquatic Center Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 168,000	\$ 168,000
	2022 Park Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 168,000	\$ 168,000
	2022 Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 603,925	\$ 603,925

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

2023 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S7	Ross Ave (River Bend to Quentin)	\$ 464,000	\$ 312,000	\$ 15,000		\$ 400,000	\$ 1,191,000
S8	Birch St (Jelinek to Com Center)	\$ 25,000	\$ 25,000	\$ 122,800		\$ 1,227,270	\$ 1,400,070
	Asphalt Overlays					\$ 100,000	\$ 100,000
AQ15	Replace Water Play Structure					\$ 350,000	\$ 350,000
	Play Structure Upgrades - Kellyland					\$ 40,000	\$ 40,000
E3	Grader					\$ 325,000	\$ 325,000
E6	Movile Column Hoists					\$ 35,000	\$ 35,000
	SAFER Equipment					\$ 540,740	\$ 540,740
2023 Project Totals		\$ 489,000	\$ 337,000	\$ 137,800	\$ -	\$ 3,018,010	\$ 3,981,810
		Water	Sanitary	Storm	Ref/Rec	General	Total
	2023 Street Subtotal	\$ 489,000	\$ 337,000	\$ 137,800	\$ -	\$ 1,727,270	\$ 2,691,070
	2023 Utility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2023 Facility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2023 Aquatic Center Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
	2023 Park Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
	2023 Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 900,740	\$ 900,740

2024 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S9	Fuller St			\$ 391,000		\$ 1,267,000	\$ 1,658,000
S9	Everest Ave (Volkman to Alta Verde)	\$ 288,968	\$ 250,677	\$ 205,668		\$ 680,363	\$ 1,425,676
	Asphalt Overlays					\$ 100,000	\$ 100,000
P1	Prohaska Park Development					\$ 500,000	\$ 500,000
	Plow Truck #10					\$ 215,000	\$ 215,000
E13	1-Ton Truck #31					\$ 45,000	\$ 45,000
	SAFER Equipment					\$ 300,000	\$ 300,000
2024 Project Totals		\$ 288,968	\$ 250,677	\$ 596,668	\$ -	\$ 3,107,363	\$ 4,243,676
		Water	Sanitary	Storm	Ref/Rec	General	Total
	2024 Street Subtotal	\$ 288,968	\$ 250,677	\$ 596,668	\$ -	\$ 2,047,363	\$ 3,183,676
	2024 Utility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2024 Facility Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2024 Aquatic Center Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2024 Park Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	2024 Equipment Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 560,000	\$ 560,000

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

Unfunded Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S13	E Jelinek and Von Kanel	\$ 473,000	\$ 398,000	\$ 332,000		\$ 1,137,000	\$ 2,340,000
S15	Howland Ave (West of X)			\$ 46,381		\$ 374,468	\$ 420,849
S16	Ferge and Delonay Reconstruction	\$ 290,761	\$ 415,432	\$ 254,815		\$ 653,858	\$ 1,614,866
S17	Northwestern Ave	\$ 556,780	\$ 482,060	\$ 118,920		\$ 1,132,240	\$ 2,290,000
S17	Shorey Ave Paving (X to Heeren)					\$ 200,000	\$ 200,000
P1	Prohaska Park Development					\$ 500,000	\$ 500,000
P11	Park Shop Expansion					\$ 100,000	\$ 100,000
E11	Dump Truck #15 (Quad-Axle)					\$ 180,000	\$ 180,000
E14	Bucket Truck/Digger Derrick					\$ 170,000	\$ 170,000
E15	Mini Excavator					\$ 100,000	\$ 100,000
Unfunded Projects		\$ 1,320,541	\$ 1,295,492	\$ 752,116	\$ -	\$ 4,547,566	\$ 7,915,715
		Water	Sanitary	Storm	Ref/Rec	General	Total
Unfunded Street Subtotal		\$ 1,320,541	\$ 1,295,492	\$ 752,116	\$ -	\$ 3,497,566	\$ 6,865,715
Unfunded Utility Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Facility Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Aquatic Center Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Park Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000
Unfunded Equipment Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000

2020-2024 Projects		Funding Source					
		Water	Sanitary	Storm	Ref/Rec	General	Total
2020 Projects		\$ 2,530,470	\$ 791,426	\$ 452,400	\$ 170,102	\$ 3,014,367	\$ 6,958,765
2021 Projects		\$ 1,676,259	\$ 967,704	\$ 440,622	\$ 200,068	\$ 18,120,209	\$ 21,404,862
2022 Projects		\$ 206,264	\$ 105,801	\$ 408,679	\$ -	\$ 3,044,264	\$ 3,765,008
2023 Projects		\$ 489,000	\$ 337,000	\$ 137,800	\$ -	\$ 3,018,010	\$ 3,981,810
2024 Projects		\$ 288,968	\$ 250,677	\$ 596,668	\$ -	\$ 3,107,363	\$ 4,243,676
Unfunded Projects		\$ 1,320,541	\$ 1,295,492	\$ 752,116	\$ -	\$ 4,547,566	\$ 7,915,715
2020-2024 Project Totals		\$ 6,511,502	\$ 3,748,100	\$ 2,788,285	\$ 370,170	\$ 34,851,780	\$ 48,269,837



March 11, 2020

Weston CIP Financing Plan Scenario C



Prepared by:

Greg Johnson,
Senior Municipal Advisor

Village of Weston, WI

Tax Impact Analysis Scenario C Page 1 of 2

Year	Existing Debt				Proposed Debt Issues 2020-2022					
	Total Debt & Lease Payments		Net Tax Less Offsets	Equalized Value	G.O. Bonds Series 2020 4,545,000 Dated Date: 06/01/20 Principal (6/1) Interest		G.O. Bonds Series 2021 20,085,000 Dated Date: 06/01/21 Principal (6/1) Interest		G.O. Bonds Series 2022 3,870,000 Dated Date: 06/01/22 Principal (6/1) Interest	
					1.25% - 2.3%		1.5% - 2.85%		1.75% - 2.8%	
2020	7,300,577	(6,050,577)	1,250,000	1,000,519,500						
2021	2,449,179	(1,949,694)	499,484	1,025,532,488	945,000	102,743				
2022	2,112,448	(1,697,950)	414,498	1,051,170,800	310,000	58,683	515,000	649,504		
2023	2,049,399	(1,701,125)	348,274	1,077,450,070	255,000	55,151	885,000	421,215	100,000	129,498
2024	2,106,743	(1,701,675)	405,068	1,104,386,321	210,000	52,245	870,000	408,053	140,000	83,940
2025	2,103,973	(1,705,288)	398,686	1,131,995,979	160,000	49,933	900,000	394,778	140,000	81,490
2026	1,943,192	(1,551,180)	392,012	1,160,295,879	170,000	47,785	910,000	381,203	155,000	78,909
2027	1,947,684	(1,557,268)	390,416	1,189,303,276	170,000	45,405	890,000	367,035	160,000	76,153
2028	1,947,269	(1,560,588)	386,681	1,219,035,858	170,000	42,898	935,000	351,511	185,000	73,041
2029	1,949,513	(1,570,358)	379,155	1,249,511,754	175,000	40,266	950,000	334,780	190,000	69,478
2030	1,526,858	(1,526,858)	0	1,280,749,548	175,000	37,510	1,055,000	316,471	195,000	65,675
2031	3,162,100	(3,162,100)	0	1,312,768,287	175,000	34,666	1,070,000	295,210	190,000	61,778
2032				1,345,587,494	175,000	31,735	1,085,000	271,773	195,000	57,783
2033				1,379,227,181	175,000	28,673	1,030,000	248,250	195,000	53,639
2034				1,413,707,861	180,000	25,388	1,050,000	224,325	205,000	49,288
2035				1,449,050,557	180,000	21,878	1,070,000	198,880	210,000	44,618
2036				1,485,276,821	180,000	18,233	1,085,000	171,939	215,000	39,623
2037				1,522,408,742	180,000	14,498	1,105,000	143,740	220,000	34,293
2038				1,560,468,960	180,000	10,628	1,130,000	114,403	220,000	28,738
2039				1,599,480,684	185,000	6,566	1,155,000	83,549	225,000	23,008
2040				1,639,467,702	195,000	2,243	1,180,000	51,148	235,000	16,910
2041				1,680,454,394			1,215,000	17,314	245,000	10,369
2042				1,722,465,754					250,000	3,500
2043				1,765,527,398						
2044				1,809,665,583						
2045				1,854,907,222						
Total	30,598,935	(25,734,659)	4,864,276		4,545,000	727,123	20,085,000	5,445,078	3,870,000	1,081,725

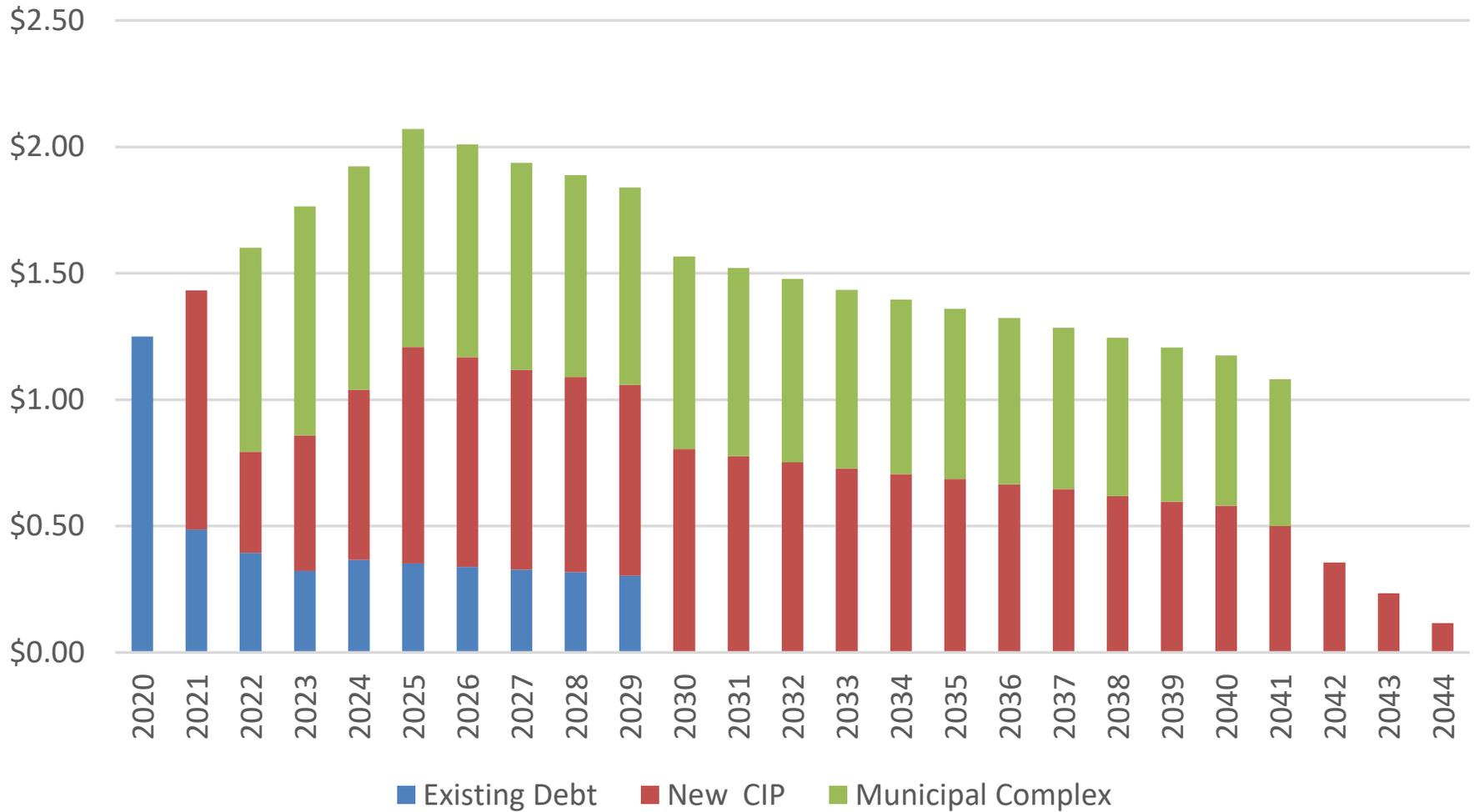
Notes:

Village of Weston, WI

Tax Impact Analysis Scenario C Page 2 of 2

Proposed Debt Issues 2023-2024							Levy and Tax Rate			Breakdown of Tax Rate for Debt			Year
G.O. Bonds Series 2023 4,090,000 Dated Date: 06/01/23 Principal (6/1) Interest		G.O. Bonds Series 2024 4,360,000 Dated Date: 06/01/24 Principal (6/1) Interest		Less: Storm	Less: Sanitary	Less: Water	Total Net Debt Service Levy	Total Tax Rate for debt service	Total Levy Change from prior year	Existing Debt	New CIP Debt	Municipal Complex Debt	
2.00%-3.05%		2.00%-3.05%		0	0	0	1,250,000	\$1.25		\$1.25			2020
				(26,981)	(50,723)	0	1,469,523	\$1.43	219,523	\$0.49	\$0.95		2021
				(52,325)	(211,919)	0	1,683,440	\$1.60	213,917	\$0.39	\$0.40	\$0.81	2022
				(61,500)	(224,708)	(7,076)	1,900,854	\$1.76	217,413	\$0.32	\$0.54	\$0.91	2023
110,000	151,844			(66,265)	(208,645)	(33,424)	2,122,816	\$1.92	221,962	\$0.37	\$0.67	\$0.88	2024
160,000	98,163	105,000	162,049	(96,518)	(171,665)	(38,250)	2,343,665	\$2.07	220,849	\$0.35	\$0.86	\$0.86	2025
170,000	94,863	160,000	105,033	(87,643)	(176,404)	(68,954)	2,331,804	\$2.01	(11,861)	\$0.34	\$0.83	\$0.84	2026
175,000	91,413	165,000	101,783	(86,448)	(174,154)	(68,091)	2,303,511	\$1.94	(28,292)	\$0.33	\$0.79	\$0.82	2027
175,000	87,913	185,000	98,283	(145,048)	(171,784)	(72,171)	2,301,324	\$1.89	(2,187)	\$0.32	\$0.77	\$0.80	2028
180,000	84,273	190,000	94,533	(148,406)	(169,329)	(71,176)	2,298,573	\$1.84	(2,751)	\$0.30	\$0.76	\$0.78	2029
180,000	80,403	205,000	90,480	(156,568)	(166,795)	(70,143)	2,007,034	\$1.57	(291,539)	\$0.00	\$0.80	\$0.76	2030
190,000	76,285	205,000	86,073	(154,533)	(164,095)	(69,066)	1,996,318	\$1.52	(10,716)	\$0.00	\$0.78	\$0.74	2031
195,000	71,905	210,000	81,455	(152,386)	(166,180)	(67,956)	1,988,128	\$1.48	(8,190)	\$0.00	\$0.75	\$0.73	2032
200,000	67,313	220,000	76,563	(150,100)	(93,915)	(71,763)	1,978,659	\$1.43	(9,469)	\$0.00	\$0.73	\$0.71	2033
210,000	62,443	220,000	71,448	(152,629)	(102,254)	(70,484)	1,972,524	\$1.40	(6,135)	\$0.00	\$0.71	\$0.69	2034
220,000	57,228	225,000	66,163	(154,953)	(100,423)	(69,175)	1,969,215	\$1.36	(3,309)	\$0.00	\$0.69	\$0.67	2035
225,000	51,664	230,000	60,645	(147,123)	(98,530)	(67,826)	1,963,624	\$1.32	(5,591)	\$0.00	\$0.67	\$0.66	2036
230,000	45,748	235,000	54,831	(144,200)	(96,579)	(66,426)	1,955,904	\$1.28	(7,720)	\$0.00	\$0.65	\$0.64	2037
230,000	39,538	240,000	48,655	(141,183)	(94,555)	(64,974)	1,941,249	\$1.24	(14,655)	\$0.00	\$0.62	\$0.62	2038
235,000	33,085	240,000	42,175	(143,016)	(92,465)	(63,479)	1,929,423	\$1.21	(11,826)	\$0.00	\$0.60	\$0.61	2039
240,000	26,375	250,000	35,375	(139,641)	(95,270)	(71,813)	1,925,326	\$1.17	(4,096)	\$0.00	\$0.58	\$0.59	2040
250,000	19,268	255,000	28,241	(106,406)	(48,486)	(69,969)	1,815,330	\$1.08	(109,996)	\$0.00	\$0.50	\$0.58	2041
255,000	11,755	265,000	20,699	(78,819)	(47,179)	(68,080)	611,876	\$0.36	(1,203,454)	\$0.00	\$0.355	\$0.00	2042
260,000	3,965	275,000	12,665	(51,973)	(35,988)	(51,368)	412,303	\$0.23	(199,574)	\$0.00	\$0.234	\$0.00	2043
		280,000	4,270	(40,610)	(15,229)	(20,305)	208,126	\$0.12	(204,176)	\$0.00	\$0.115	\$0.00	2044
							0	\$0.00	(208,126)	\$0.00	\$0.000	\$0.00	2045
4,090,000	1,255,438	4,360,000	1,341,415	(2,685,270)	(2,977,270)	(1,321,968)	44,680,546						Total

Scenario C components of total tax rate for debt service



Village of Westom

G.O. Debt Capacity Projection Scenario C

Year Ending	Existing & Proposed Debt												Year Ending
	Projected Equalized Value (TID IN)	Debt Limit	Existing Principal Outstanding	% of Limit	Proposed 2020 GO	Proposed 2021 GO	Proposed 2022 GO	Proposed 2023 GO	Proposed 2024 GO	Combined Principal existing & proposed	% of Limit	Residual Capacity	
2019	1,276,454,100	63,822,705	9,655,190	15%						\$9,655,190	15%	\$54,167,515	2019
2020	1,308,365,453	65,418,273	5,985,126	9%	4,545,000					\$10,530,126	16%	\$54,888,147	2020
2021	1,341,074,589	67,053,729	3,939,000	6%	3,600,000	20,085,000				\$27,624,000	41%	\$39,429,729	2021
2022	1,374,601,454	68,730,073	3,407,000	5%	3,290,000	19,570,000	3,870,000			\$30,137,000	44%	\$38,593,073	2022
2023	1,408,966,490	70,448,324	2,950,000	4%	3,035,000	18,685,000	3,770,000	4,090,000		\$32,530,000	46%	\$37,918,324	2023
2024	1,444,190,652	72,209,533	2,485,000	3%	2,825,000	17,815,000	3,630,000	3,980,000	4,360,000	\$35,095,000	49%	\$37,114,533	2024
2025	1,480,295,418	74,014,771	2,010,000	3%	2,665,000	16,915,000	3,490,000	3,820,000	4,255,000	\$33,155,000	45%	\$40,859,771	2025
2026	1,517,302,804	75,865,140	1,525,000	2%	2,495,000	16,005,000	3,335,000	3,650,000	4,095,000	\$31,105,000	41%	\$44,760,140	2026
2027	1,555,235,374	77,761,769	1,025,000	1%	2,325,000	15,115,000	3,175,000	3,475,000	3,930,000	\$29,045,000	37%	\$48,716,769	2027
2028	1,594,116,258	79,705,813	515,000	1%	2,155,000	14,180,000	2,990,000	3,300,000	3,745,000	\$26,885,000	34%	\$52,820,813	2028
2029	1,633,969,165	81,698,458	0	0%	1,980,000	13,230,000	2,800,000	3,120,000	3,555,000	\$24,685,000	30%	\$57,013,458	2029
2030	1,674,818,394	83,740,920		0%	1,805,000	12,175,000	2,605,000	2,940,000	3,350,000	\$22,875,000	27%	\$60,865,920	2030
2031	1,716,688,854	85,834,443		0%	1,630,000	11,105,000	2,415,000	2,750,000	3,145,000	\$21,045,000	25%	\$64,789,443	2031
2032	1,759,606,075	87,980,304		0%	1,455,000	10,020,000	2,220,000	2,555,000	2,935,000	\$19,185,000	22%	\$68,795,304	2032
2033	1,803,596,227	90,179,811		0%	1,280,000	8,990,000	2,025,000	2,355,000	2,715,000	\$17,365,000	19%	\$72,814,811	2033
2034	1,848,686,133	92,434,307		0%	1,100,000	7,940,000	1,820,000	2,145,000	2,495,000	\$15,500,000	17%	\$76,934,307	2034
2035	1,894,903,286	94,745,164		0%	920,000	6,870,000	1,610,000	1,925,000	2,270,000	\$13,595,000	14%	\$81,150,164	2035
2036	1,942,275,868	97,113,793		0%	740,000	5,785,000	1,395,000	1,700,000	2,040,000	\$11,660,000	12%	\$85,453,793	2036
2037	1,990,832,765	99,541,638		0%	560,000	4,680,000	1,175,000	1,470,000	1,805,000	\$9,690,000	10%	\$89,851,638	2037
2038	2,040,603,584	102,030,179		0%	380,000	3,550,000	955,000	1,240,000	1,565,000	\$7,690,000	8%	\$94,340,179	2038
2039	2,091,618,674	104,580,934		0%	195,000	2,395,000	730,000	1,005,000	1,325,000	\$5,650,000	5%	\$98,930,934	2039
2040	2,143,909,140	107,195,457		0%	0	1,215,000	495,000	765,000	1,075,000	\$3,550,000	3%	\$103,645,457	2040
2041	2,197,506,869	109,875,343		0%		0	250,000	515,000	820,000	\$1,585,000	1%	\$108,290,343	2041
2042	2,252,444,541	112,622,227		0%			0	260,000	555,000	\$815,000	1%	\$111,807,227	2042
2043	2,308,755,654	115,437,783		0%				0	280,000	\$280,000	0%	\$115,157,783	2043
2044	2,366,474,545	118,323,727		0%					0	\$0	0%	\$118,323,727	2044

Notes:

Village of Weston, WI

Water Utility Debt Summary Scenario C

Year	Water								Year
	Exsting Revenue Debt	Exsting G.O. Debt	Proposed Revenue Debt 2020	Proposed Revenue Debt 2021	Proposed G.O. Debt 2022	Proposed G.O. Debt 2023	Proposed G.O. Debt 2024	Total Debt Service	
2020	331,728	172,840						504,567	2020
2021	330,708	75,024	131,851					537,582	2021
2022	195,923	73,392	146,788	121,090				537,192	2022
2023	192,493	61,667	150,561	121,920	7,076			533,717	2023
2024	193,858	71,723	114,500	120,660	4,718	28,706		534,164	2024
2025	204,773	70,593	103,718	104,484	4,718	22,238	11,295	521,816	2025
2026	116,429	69,411	157,541	108,353	19,586	31,938	17,430	520,687	2026
2027	119,065	69,129	160,848	107,128	19,324	31,538	17,230	524,260	2027
2028	116,625	68,467	159,033	105,850	19,054	31,138	21,980	522,146	2028
2029	114,085	67,135	162,063	109,471	18,769	30,728	21,680	523,930	2029
2030	121,280		224,318	107,971	18,473	30,298	21,373	523,711	2030
2031	118,220		220,808	106,396	13,220	34,796	21,050	514,490	2031
2032	115,070		217,118	104,746	13,013	34,228	20,716	504,890	2032
2033	111,853		213,293	107,963	12,800	38,588	20,375	504,870	2033
2034	118,385		209,333	111,003	12,583	37,875	20,026	509,204	2034
2035	114,660		205,238	108,920	12,358	37,148	19,670	497,993	2035
2036	120,670		201,053	106,774	12,123	36,398	19,306	496,323	2036
2037	116,435		201,718	104,585	11,878	35,618	18,931	489,164	2037
2038	112,145		207,109	102,354	11,625	34,808	18,541	486,581	2038
2039	0		202,283	208,595	11,368	33,975	18,136	474,356	2039
2040			192,423	203,281	16,035	33,128	22,650	467,516	2040
2041				202,800	15,626	32,258	22,085	272,769	2041
2042					15,210	31,365	21,505	68,080	2042
2043						30,458	20,910	51,368	2043
2044							20,305	20,305	2044
2045									2045
2046									2046
2047									2047
2048									2048
Total	2,964,401	799,379	3,581,589	2,474,343	269,553	657,220	395,195	11,141,680	Total

Notes:

Village of Weston, WI

Sewer Utility Debt Summary Scenario C

Year	Sewer								Year
	Exsting Revenue Debt	Existing G.O. Debt	Proposed G.O. Debt 2020	Proposed G.O. Debt 2021	Proposed G.O. Debt 2022	Proposed G.O. Debt 2023	Proposed G.O. Debt 2024	Total Debt Service	
2020	366,660	196,783						563,443	2020
2021	367,380	85,416	50,723					503,519	2021
2022		83,559	48,346	163,573				295,478	2022
2023		70,209	47,909	168,153	8,646			294,917	2023
2024		81,659	47,471	131,090	7,329	22,755		290,304	2024
2025		80,372	47,034	79,665	7,241	23,220	14,505	252,037	2025
2026		79,027	51,545	78,615	7,154	22,920	16,170	255,430	2026
2027		78,705	50,985	77,513	7,066	22,620	15,970	252,859	2027
2028		77,952	50,395	76,323	6,976	22,320	15,770	249,736	2028
2029		76,435	49,785	75,080	6,881	22,013	15,570	245,763	2029
2030			49,155	73,803	6,783	21,690	15,365	166,795	2030
2031			48,505	72,403	6,681	21,356	15,150	164,095	2031
2032			47,835	75,825	6,578	21,015	14,928	166,180	2032
2033			47,135		6,471	20,666	19,643	93,915	2033
2034			51,348		6,363	25,250	19,294	102,254	2034
2035			50,470		6,250	24,765	18,938	100,423	2035
2036			49,559		6,133	24,265	18,574	98,530	2036
2037			48,625		6,010	23,745	18,199	96,579	2037
2038			47,658		5,884	23,205	17,809	94,555	2038
2039			46,656		5,755	22,650	17,404	92,465	2039
2040			50,575		5,623	22,085	16,988	95,270	2040
2041					10,418	21,505	16,564	48,486	2041
2042					10,140	20,910	16,129	47,179	2042
2043						20,305	15,683	35,988	2043
2044							15,229	15,229	2044
2045									2045
Total	734,040	910,116	981,713	1,072,040	140,380	449,260	333,878	4,621,426	Total

Notes:

Village of Weston, WI

Storm Water Utility Debt Summary Scenario C

Year	Storm						Total Debt Service	Year
	Exsting Revenue Debt	Proposed G.O. Debt 2020	Proposed G.O. Debt 2021	Proposed G.O. Debt 2022	Proposed G.O. Debt 2023	Proposed G.O. Debt 2024		
2020	239,830						239,830	2020
2021	240,443	26,981					267,424	2021
2022	245,743	27,738	24,588				298,068	2022
2023	245,598	27,488	19,425	14,588			307,098	2023
2024	235,115	27,238	19,125	9,425	10,478		301,380	2024
2025	234,445	26,988	18,825	9,125	8,535	33,045	330,963	2025
2026	238,425	26,728	18,525	8,825	8,435	25,130	326,068	2026
2027	236,900	26,448	18,210	8,525	8,335	24,930	323,348	2027
2028	0	26,153	37,870	33,210	8,235	39,580	145,048	2028
2029		30,809	37,515	32,870	8,133	39,080	148,406	2029
2030		30,415	37,150	32,515	8,025	48,463	156,568	2030
2031		30,009	36,750	32,150	7,914	47,710	154,533	2031
2032		29,590	36,315	31,750	7,800	46,931	152,386	2032
2033		29,153	35,814	31,315	7,684	46,135	150,100	2033
2034		28,690	35,239	35,814	7,565	45,321	152,629	2034
2035		28,203	34,639	35,239	12,383	44,490	154,953	2035
2036		27,696	29,014	34,639	12,133	43,641	147,123	2036
2037		27,178	28,370	34,014	11,873	42,766	144,200	2037
2038		26,640	27,714	33,370	11,603	41,856	141,183	2038
2039		31,028	27,039	32,714	11,325	40,911	143,016	2039
2040		30,345	26,275	32,039	11,043	39,940	139,641	2040
2041		0	25,428	31,275	10,753	38,951	106,406	2041
2042			0	30,428	10,455	37,936	78,819	2042
2043				\$0.00	10,153	41,820	51,973	2043
2044						40,610	40,610	2044
2045								2045
2046								2046
2047								2047
2048								2048
Total	1,916,498	565,513	573,828	543,828	192,855	809,248	4,601,768	Total

Notes:

Village of Weston

Actual and Estimated Assessed Tax Rates

2018-2022

	Levy Year		Budget Year		Operations Levy	change	TIF Increment	Debt Levy	change	Total Levy
	2018	2019	2019	2020						
actual	2018	2019			4,731,449.00		1,646,275.00	1,250,000.00		7,627,724.00
actual	2019	2020			4,970,669.78	239,220.78	1,715,607.00	1,250,000.00	-	7,936,276.78
estimated	2020	2021			5,190,754.00	220,084.22	1,836,847.00	1,469,523.00	219,523.00	8,497,124.00
estimated	2021	2022			5,256,148.00	65,394.00	1,913,878.00	1,683,440.00	213,917.00	8,853,466.00
estimated	2022	2023			5,322,360.00	66,212.00	1,992,099.00	1,900,854.00	217,414.00	9,215,313.00

	Levy Year		Budget Year		Assessed Rate					
	2018	2019	2019	2020	Operations Rate	change	Debt Rate	change	Total Rate	change
actual	2018	2019			5.28		1.40		6.68	
actual	2019	2020			5.51	0.23	1.38	-0.02	6.89	0.21
estimated	2020	2021			5.72	0.21	1.61	0.23	7.33	0.44
estimated	2021	2022			5.76	0.04	1.83	0.22	7.59	0.26
estimated	2022	2023			5.78	0.02	2.07	0.24	7.85	0.26

Assuming net new construction of 1.251, personal property aid of 36,665, no changes in state law allowing for a levy increase greater than net new construction
 Assumes a .6462% increase in assessed value every year

From: [Greg Johnson](#)
To: [Keith Donner](#)
Subject: RE: Bond rates
Date: Wednesday, April 8, 2020 9:45:32 AM
Attachments: [Ehlers-PFA-logo-horiz-cmyk_f02ed67b-b6c7-4ba3-add2-27391fae5c71.png](#)
[Bid Tab.pdf](#)
[Bid Tab.pdf](#)
[BBI 5 year.pdf](#)

Hi, Keith.

I hope you are doing well. Yes, I have been working from home since March 18th. I can answer my work phone through the internet and I am fortunate to have a dedicated office at home, so it has been business as usual for me. All of my Board and Council meetings are presently occurring via Zoom or some other online platforms.

In terms of bond rates, the municipal bond market has not been immune to the volatility also seen in the equities market. National municipal bond indices have seen significant movement over the past few weeks day to day. However, bond sales are still occurring and we have seen a strong number of bidders on competitive bond sales this week. I have attached some bid tabs from sales that occurred for Waunakee and Germantown this week. We have also completed some negotiated bond sales, where rates are negotiated with a particular underwriter. Also attached is the 5 year trend for the Bond Buyer Index. The BBI shows the average yield on a group of municipal bonds that mature in 20 years and have a rating equivalent to Aa2 by Moody's. The BBI was at its lowest level over the last 5 years as recently as 2/28/2020. **While rates have moved upward, we are still in a favorable environment.**

In terms of proceeding with capital planning, we see no reason to stop those efforts. We will need to revisit prior planning runs. We have heard from some other municipal clients that bidding for infrastructure work is going well as contractors are looking for work. I understand things have been put on pause and projects may be viewed differently given the current economic climate. When I look back on the recession of 2008, investment in infrastructure and similar projects did not come to a halt. Prioritization was even more important but some level of investment was generally maintained because the need was not going away despite a changing economic climate.

As you regroup and assess where the Board stands on certain projects, we can revisit the financial models accordingly.

Please let me know if you have any other questions.

Greg

Greg Johnson, CIPMA
Senior Municipal Advisor
O: (262) 796-6168 | ehlers-inc.com



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From: Keith Donner <kdonner@westonwi.gov>
Sent: Tuesday, April 7, 2020 5:13 PM
To: Greg Johnson <gjohnson@ehlers-inc.com>
Subject: Bond rates

Hi Greg:

Hope you are doing well in this uncertain time. Maybe you are working from home?

Since the world seems to have blown up after we last talked, we haven't had much time to consider getting things back to some semblance of normal here. I am hoping we can, once today's election is behind us. We now own a new site for a future municipal center.

I am curious as to what you are seeing and hearing about the bond rates – maybe way to early to tell. Also, if you have any sense of how your other clients are viewing plans for capital improvement projects – whether staying the course and pushing on or hitting the pause button to get a handle on what is around the corner. I need to revisit our board's sentiments at this point but, we haven't had any in-person meetings for a while. I would think we would hit the pause button but, I hate to do that being in the middle of planning for certain things.

Just hoping to get your perspective at this point in time as to any sense of what the current situation means for bond rates and capital planning for municipalities if you have some time.

Keith

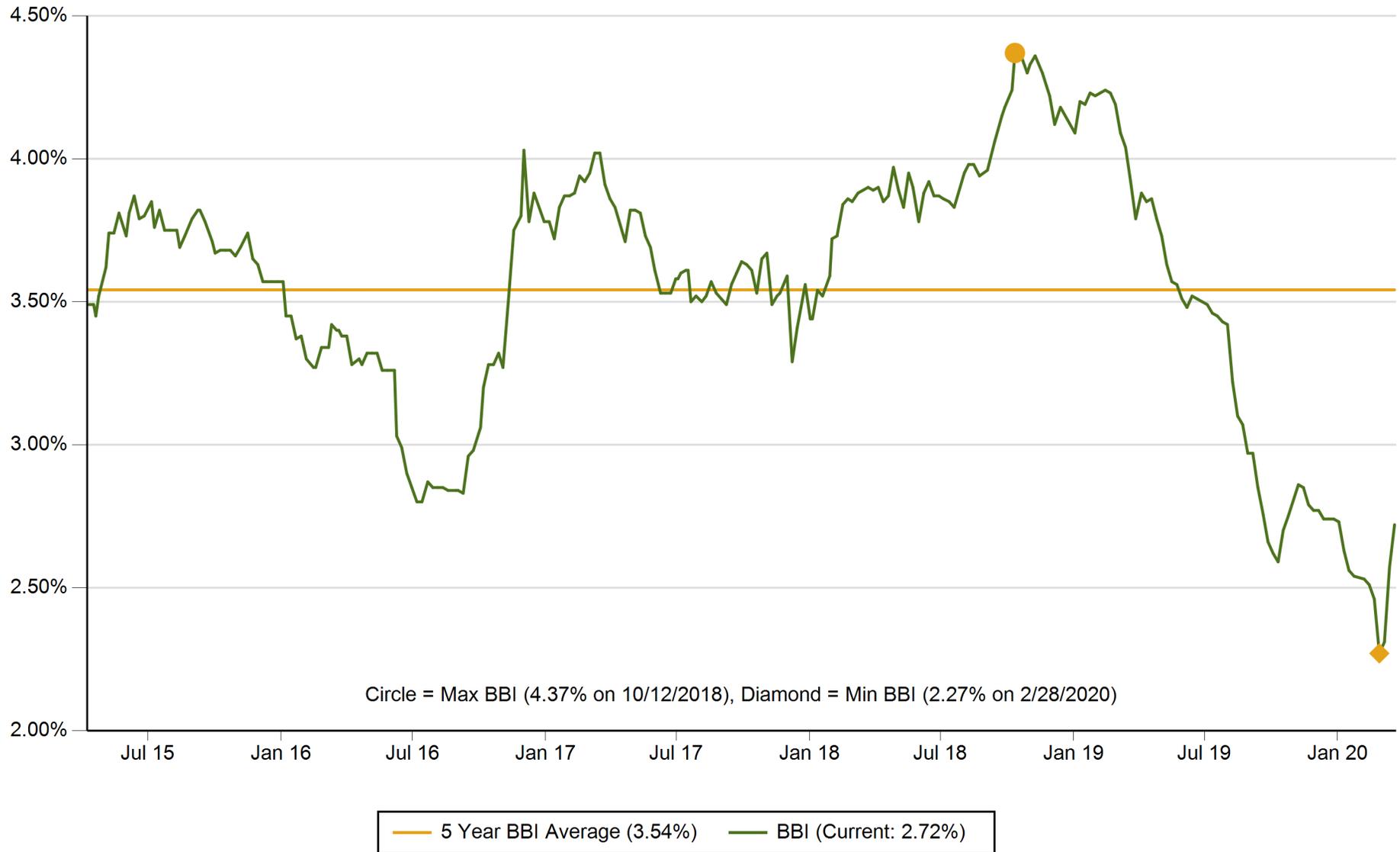
Keith E. Donner, P.E.

Administrator
Village of Weston
5500 Schofield Ave.
Weston, WI 54476

Telephone 715-241-2610;
kdonner@westonwi.gov

5 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates April, 2015 - April, 2020



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

BID TABULATION

\$3,915,000* General Obligation Promissory Notes, Series 2020A

Village of Germantown, Wisconsin

SALE: April 6, 2020

AWARD: BAIRD

Rating: Moody's Investor's Service "Aa2"

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (March 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BAIRD				\$4,089,825.15	\$393,387.07	1.7515%
Milwaukee, Wisconsin	2021	4.000%	1.350%			
C.L. King & Associates WMBE	2022	4.000%	1.360%			
Vining-Sparks IBG, Limited Partnership	2023	4.000%	1.370%			
Dougherty & Company, LLC	2024	4.000%	1.370%			
Edward Jones	2025	4.000%	1.400%			
Loop Capital Markets	2026	3.000%	1.500%			
Fidelity Capital Markets	2027	2.000%	1.600%			
Davenport & Co. L.L.C.	2028	2.000%	1.700%			
Country Club Bank	2029	2.000%	1.800%			
Duncan-Williams, Inc.	2030	2.000%	1.900%			
SumRidge Partners						
Sierra Pacific Securities						
Isaak Bond Investments, Inc						
Bernardi Securities, Inc.						
UMB Bank,N.A.						
Midland Securities						
Wintrust Investments, LLC						
FMS Bonds Inc.						
First Kentucky Securities Corp.						
Central States Capital Markets						
Multi-Bank Securities Inc.						
First Southern LLC						
Dinosaur Securities						
First Bankers' Banc Securities, Inc.						
Mountainside Securities LLC						

* Subsequent to bid opening the issue size was decreased to \$3,875,000.

Adjusted Price - \$4,047,825.92

Adjusted Net Interest Cost - \$388,852.41

Adjusted TIC - 1.7516%

NAME OF BIDDER	MATURITY (March 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BANKERS' BANK Madison, Wisconsin				\$3,964,912.05	\$389,777.95	1.7578%
PIPER SANDLER & CO Minneapolis, Minnesota				\$4,036,536.65	\$394,125.57	1.7638%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$4,096,615.15	\$410,019.29	1.8245%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$4,020,929.90	\$409,732.32	1.8385%
FHN FINANCIAL CAPITAL MARKETS New York City, New York				\$4,009,073.05	\$421,589.17	1.8956%
KEYBANC CAPITAL MARKETS INCORPORATED Cleveland, Ohio				\$4,020,604.60	\$438,165.40	1.9664%
BERNARDI SECURITIES, INC. Chicago, Illinois				\$4,095,257.20	\$479,277.80	2.1136%

BID TABULATION

\$9,995,000* General Obligation Corporate Purpose Bonds, Series 2020A

Village of Waunakee, Wisconsin

SALE: April 6, 2020

AWARD: PIPER SANDLER & CO

Rating: Moody's Investor's Service "Aa2"

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (June 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER SANDLER & CO				\$10,384,961.25	\$1,011,953.42	1.7897%
Minneapolis, Minnesota	2021	3.000%	1.300%			
Cantor Fitzgerald	2022	3.000%	1.350%			
	2023	3.000%	1.400%			
	2024	3.000%	1.450%			
	2025	3.000%	1.500%			
	2026	3.000%	1.550%			
	2027	3.000%	1.600%			
	2028	3.000%	1.650%			
	2029	2.000%	1.700%			
	2030	2.000%	1.800%			
	2031	2.000%	1.900%			
	2032	2.000%	2.000%			
	2033	2.100%	2.100%			
	2034	2.200%	2.200%			
	2035	2.300%	2.300%			

* Subsequent to bid opening the issue size was decreased to \$9,620,000.

Adjusted Price - \$9,995,700.26

Adjusted Net Interest Cost - \$980,519.63

Adjusted TIC - 1.7907%

NAME OF BIDDER	MATURITY (June 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BAIRD Milwaukee, Wisconsin				\$10,571,675.70	\$1,077,777.63	1.8648%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$10,253,125.75	\$1,056,836.64	1.8755%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$10,500,680.70	\$1,114,779.97	1.9684%
THE BAKER GROUP Oklahoma City, Oklahoma				\$10,581,157.21	\$1,256,685.61	2.2104%
JANNEY MONTGOMERY SCOTT LLC Philadelphia, Pennsylvania				\$10,562,807.60	\$1,284,889.07	2.2367%
KEYBANC CAPITAL MARKETS INCORPORATED Cleveland, Ohio				\$10,567,831.15	\$1,293,317.74	2.2551%
HUNTINGTON SECURITIES, INC Chicago, Illinois				\$10,594,700.00	\$1,320,712.56	2.3392%

Wausau Coin Machines Inc.

January 31, 2020

VIA PERSONAL SERVICE

Clerk
Village of Weston
5500 Schofield Avenue
Weston, WI 54476

Re: Wausau Coin Machines Inc.
1020 Lomar Drive, Wausau WI 54401
19200000230005

To Whom It May Concern:

On behalf of Wausau Coin Machines Inc. ("Claimant"), we hereby serve this claim of unlawful tax ("Claim") on the Weston ("City"). You are directed to serve a copy of any notice of disallowance on the undersigned and Douglas A. Pessefall, Esq. Reinhart Boerner Van Deuren s.c., 1000 N. Water Street, Suite 1700, Milwaukee, WI 53202.

1. This Claim is brought pursuant to Wis. Stat. § 74.35 for a refund of unlawful taxes collected from the Claimant by the City for the 2019 tax year, plus interest as provided by law, with respect to certain property located in the City and known by the personal property tax Account Number 19200000230005 ("Property").

2. At all times relevant to this Claim, the Claimant was the owner of the Property, was responsible for the payment of taxes imposed with respect to the Property and the prosecution of tax disputes involving the Property, and is authorized to bring this Claim in its own name.

3. The City is a body corporate and politic, duly organized as a municipal corporation under Wisconsin law, with its principal office located at 5500 Schofield Avenue, Weston, WI 54476.

4. The basis for this Claim is that one or more palpable errors specified in Wis. Stat. § 74.33(1) were made. Specifically, the Property included machinery, tools and/or patterns exempt from taxation pursuant to Wis. Stat. § 70.111(27); the Property included assets no longer used in a trade or business as of the assessment date; the Property included real property that was not subject to personal property tax and was, therefore, subject to double taxation; and/or the assessment of the Property violated the Uniformity, Due Process and Equal Protection clauses of the Wisconsin Constitution.

5. The Claimant timely filed a Statement of Personal Property on which the Claimant reported a value of approximately \$0 for its personal property located within the City

as of January 1, 2019, which properly excluded personal property that was exempt by law from taxation.

6. Notwithstanding the Reported Value, the Property was assessed by the City at \$5600.00 as of January 1, 2019 ("Assessed Value").

7. Based on the Assessed Value, the City issued the Claimant a 2019 tax bill in the amount of \$129.47.

8. However, the Assessed Value exceeded the Reported Value by \$5600.00, and the 2019 tax bill should have been no more than \$0.

9. The Claimant timely paid the 2019 tax bill issued by the City, and is aggrieved by the levy and collection of an unlawful tax against the Property.

10. The amount of this Claim is \$129.47, plus interest.

By this letter, the Claimant stated a valid claim to recover the unlawful tax paid with respect to its Property. The Claimant respectfully requests the City to grant this Claim within 90 days from the date of service hereof.

Please date-stamp a copy of this claim and return to our waiting messenger. Please contact the undersigned with any questions.

Very truly yours,

Wausau Coin Machines

Mark Fitzke
Mark Fitzke

cc: Douglas A. Pessefall, Esq.

Midwest Amusements
5604 Municipal Street
Schofield, WI 54476

January 21, 2020

VIA PERSONAL SERVICE

Village of Weston
5500 Schofield Av
Weston, WI 54476

Re: Midwest Amusements
5604 Municipal Street
Schofield, WI 54476
19200000150010

To Whom It May Concern:

On behalf of Midwest Amusements ("Claimant"), we hereby serve this claim of unlawful tax ("Claim") on the Village of Weston ("City"). You are directed to serve a copy of any notice of disallowance on the undersigned and Douglas A. Pessefall, Esq. Reinhart Boerner Van Deuren s.c., 1000 N. Water Street, Suite 1700, Milwaukee, WI 53202.

1. This Claim is brought pursuant to Wis. Stat. § 74.35 for a refund of unlawful taxes collected from the Claimant by the City for the 2019 tax year, plus interest as provided by law, with respect to certain property located in the City and known by the personal property tax Account Number 19200000150010 ("Property").

2. At all times relevant to this Claim, the Claimant was the owner of the Property, was responsible for the payment of taxes imposed with respect to the Property and the prosecution of tax disputes involving the Property, and is authorized to bring this Claim in its own name.

3. The City is a body corporate and politic, duly organized as a municipal corporation under Wisconsin law, with its principal office located at 5500 Schofield Ave, Weston, Wi 54476

4. The basis for this Claim is that one or more palpable errors specified in Wis. Stat. § 74.33(1) were made. Specifically, the Property included machinery, tools and/or patterns exempt from taxation pursuant to Wis. Stat. § 70.111(27); the Property included assets no longer used in a trade or business as of the assessment date; the Property included real property that was not subject to personal property tax and was, therefore, subject to double taxation; and/or the assessment of the Property violated the Uniformity, Due Process and Equal Protection clauses of the Wisconsin Constitution.

5. [The Claimant timely filed a Statement of Personal Property on which the Claimant reported a value of approximately [\$ 200.00] for its personal property located within the City as of January 1, 2019, which properly excluded personal property that was exempt by law from taxation] OR [The Claimant reported no taxable personal property located within the City as of January 1, 2019] ("Reported Value").

6. Notwithstanding the Reported Value, the Property was assessed by the City at [200.00] as of January 1, 2019 ("Assessed Value").

7. Based on the Assessed Value, the City issued the Claimant a 2019 tax bill in the amount of [4.63].

8. However, the Assessed Value exceeded the Reported Value by [0], and the 2019 tax bill should have been no more than [4.63].

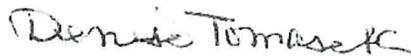
9. The Claimant timely paid the 2019 tax bill issued by the City, and is aggrieved by the levy and collection of an unlawful tax against the Property.

10. The amount of this Claim is \$ 4.63 ,plus interest.

By this letter, the Claimant stated a valid claim to recover the unlawful tax paid with respect to its Property. The Claimant respectfully requests the City to grant this Claim within 90 days from the date of service hereof.

Please date-stamp a copy of this claim and return to our waiting messenger. Please contact the undersigned with any questions.

Very truly yours,



Denise Tomasek

cc: Douglas A. Pessefall, Esq.

VILLAGE OF WESTON, WISCONSIN
SHERRY WEINKAUF, CLERK/EMPLOYEE RESOURCE MANAGER
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2020-4 FOR March/April 2020

1. ITEMS OF SPECIAL NOTE

- **April 7 Election – We received 2,794 absentee ballots and we had 879 voters get out to Dale’s Weston Lanes to vote. Total number of voters was 3,673, which was a 43% voter turnout. During the April 5th, 2016 presidential preference Election, we received 601 absentee ballots and 4,397 voters went to the polls. Total number of voters was 4,998, which was a 60% voter turnout. As you can see, we had less turn out for this presidential preference vs. the 2016 election. You can also see we were much busier with the absentee ballots for this election vs the 2016 election.**
- **Clerk staff just finished sending out 2,357 absentee ballots for the May 12th Election. Again, for this election we are encouraging voters to vote absentee by visiting <https://myvote.wi.gov/en-us/>.**
- **We are also working on another notice to voters letting them know they will, once again, vote at Dale’s Weston Lanes on May 12.**
- **We received a lot of nice comments regarding the April 7 election set-up at Weston Lanes. Voters were very thankful to the people working and felt staff did a great job keeping everyone safe.**
- **We have decided to hold only one week of In-person absentee voting at the Municipal Center, which will begin on May 4 and end on May 8.**
- **We are talking about holding Board of Review on June 16th. Would that date work for the Board? Also, we may want some of the other board members to take the Board of Review training. Barb Ermeling, Wally Sparks and Mark Maloney attended Board of Review training in 2019. So that leaves Nate Fiene, Loren White, Jon Ziegler and Yee Xiong to attend training in 2020. Just a reminder that under state law, one voting member from each local Board of Review (BOR) must attend a training session, within two years of the board's first meeting. Technically, the Board of Review would be complying because Barb, Wally and Mark took the training in 2019. It’s up to the Board if you want the others to attend training this year. There is new training material for 2020. Please let me know if I should order the material.**

2. WORK PLAN PROJECTS

- **Reich and Hodell continue to work on a social media policy.**
- **All license Renewals have been mailed and are the deadline to submit applications to the Clerk’s office is May 1st. We will bring license renewals before the Board in May.**

3. IDENTIFIED NEEDS

4. MISCELLANOUS COMMENTS / ISSUES

VILLAGE OF WESTON, WISCONSIN
JESSICA TRAUTMAN, FINANCE DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2020-04 FOR APRIL 2020

1. ITEMS OF SPECIAL NOTE

- None

2. WORK PLAN PROJECTS

- Work on State reports, we have the Municipal Financial Report, Public Service Commission report, Room Tax report and expenditure restraint report we are working on
- Our financial audit took place 4/6-4/8, our auditors worked remote, it went very well. We have a few things to fix on our financial statements. We still are waiting on the final audit reports from SAFER and EMPD before we can finish our report.
- March month end is done, we will have a final 2019 summary at the next board meeting.

3. IDENTIFIED NEEDS

- None

4. MISCELLANEOUS COMMENTS / ISSUES

- None

VILLAGE OF WESTON, WISCONSIN
SHAWN OSTERBRINK, PARK DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2020-03 FOR MARCH 2020

1. ITEMS OF SPECIAL NOTE

2. WORK PLAN PROJECTS

- CIP Items – Continue to work with contractors and suppliers on estimates and scheduling projects for 2020.
- Highway J Launch – The sign for the launch has been completed and will be installed later this spring. The paving of the parking lot and landscaping also need to be completed.

3. IDENTIFIED NEEDS

4. MISCELLANEOUS COMMENTS / ISSUES

- Aquatic Center Agreement – Once the village attorney completed his review of the agreement it was sent to the YMCA for their review. Due to the current situation they have not had a chance to fully review the agreement but stated they would like to schedule a conference call as soon as possible.
- April Election – Staff was involved in coordinating of cleaning by school district, parking lot set-up and monitoring and limiting people into poll location. Staff also completed set-up, cleaning and tear down of poll location. Staff also worked at poll location or central count on election day.
- Safer at Home Order - Reviewed and took appropriate action to close several aspects of the parks. All playgrounds, skate park, fitness trail and disc golf course are closed. Staff installed closed signs at all sites and put caution tape and snow fence around play structures and other playground features. We have also been monitoring the Dog Park as a lot of communities have closed theirs, but we are fortunate that we have been able to keep it open. Staff will continue to monitor other park activities and may have to close other aspects of the parks if Governor's Order #12 or #28 are not followed.
- Park Work - Staff has been working on items at the aquatic center, fixing and painting picnic tables, snow removal, plow pile clean-up, prepping ball diamonds, assisted with election, covid related items, equipment maintenance, repairs and various other projects.
- Weston Warming House – Staff is working with the Wisconsin Department of Natural Resources to designate this facility obsolete since it is over 20 years old.

This is the age that they consider as the useful life of a facility. If the National Park Service agrees to this request this facility will be able to be removed and the village will no longer be tied to the federal grant requirements. One contingency on this request is if approved this area at Weston Elementary would never be eligible for federal grant funds again. Staff doesn't feel this is an issue as we would never apply for funds again on school property. The WDNR is going to proceed with the paperwork to consider this property obsolete.

VILLAGE OF WESTON, WISCONSIN
JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2020-04 FOR APRIL 2020

1. ITEMS OF SPECIAL NOTE

The Department Team has been telecommuting since mid-March when the Safer at Home order went into place. We are meeting daily via zoom as a Dept to give updates and plan workloads. This is our normal busy season and construction has not stopped. We are making the best of it. Yesterday, Emily, Valerie and I had our first zoom with a developer for a project. We are getting by with conference calls and emails. We are very fortunate that we had most of our processes available online, so we are not skipping a beat. Scott and Roman are still inspecting on new construction job sites and using technology on those projects where homes are inhabited for safety reasons. Roman has even done zoom and other video calls with taxpayers. There is a lot of home building projects going on. They have rigged up their vans/trucks as little offices to limit their time/contact in the office with those that need to be there.

We took over much of the communications functions from the Clerks Team during the Election and Emily and I worked Central Count on Election day. Tom has been calling businesses and has been sharing the information we learn daily to them. There is currently a small group of business owners that he has helped connect through an email stream and they plan to begin zoom calls. Many of our restaurants, as you could guess, are not doing well. We are trying to promote what they are doing for takeout/curbside/delivery service on the Facebook page when we see them. Many are also now sending them to us. They are appreciative of anything we can do for them even if its little like sharing a special for them on our page. We feel really bad for them and it's the least we can do. The manufacturers are faring a bit better but hopefully this is all over soon for everyone.

I have been attending the weekly zoom calls of the Municipalities Group with Keith which tend to be mostly COVID-19 updates. Everyone is struggling how best to assist their businesses in these unprecedented times. I think we are a step ahead by having Tom on staff to help disseminate information to them and add a personal touch with phone calls and emails. Keith or I would not have the time with trying to navigate the Village through the ever changing COVID-19 measures.

The director team is also meeting virtually. It was almost daily when the Safer at Home was announced. It has become less since the election concluded. We are all back to doing our normal duties for the most part. This was good since we are in full blown construction season and thankful, they are considered essential. We are trying to get things out the door as fast as possible so we can keep them working.

2. WORK PLAN PROJECTS

Addressing Flag Sign Project – in progress – second phase of this project is projected to begin in May with another round of flag sign installations by Lange Signs.

Address number on homes Project – in progress – Wheaton has the letters ready to go. We are just waiting on the Chapter 14 updates to determine if the address number size will change. We should receive that ordinance back with planned amendments from Mark Roffers next week and can begin the discussion/approval process with the PC and BOT.

Address Ordinance Update – new project assigned at 12/9/19 PC meeting – in progress - following a residents appeal of the flag sign installed on her property due to the home being over 75 feet from the road, the PC would like to look at making some adjustments to the ordinance to allow for other types of addressing, instead of flag signs, for those over 75 feet. Until an ordinance amendment is completed, the resident will need to keep her sign. Staff met with MDRoffers in February. Mark is going to be helping us update Chapter 14 Building Regulations where the addressing ordinance is located. We will include the update to the addressing ordinance in the final ordinance that is created. Mark should have a draft to us next week and we can then begin the discussion/approval process with the PC and BOT.

Department Land Development Services Audit – In progress.

- Suggested Ordinance Amendments – completed 1/19
- Creation of Economic Development Coordinator Position – completed 1/2019
- Updated Position Descriptions for Department – completed 11/2018
- Customer Satisfaction Survey – completed 1/2020.
- Draft Policies and Procedure Guide – 2020 project
- Draft Land Development Handbook – 2020 Project

Entryway/Wayfinding Sign Plan – Completed.

- Final Plan was received 1/10/2020. It is available online at https://westonwi.gov/DocumentCenter/View/6296/Entryway--Wayfinding-Plan-DRAFT_digital-July-2019. Tom has completed the RFP for the wayfinding signs design and install. It went to Public Works and Utility Committee in February for their review. The RFP was sent out the end of February and was originally due back March 20th. With COVID-19 we are on our 2nd extension...now out until the end of May. This is a 2020 budgeted project, so we hope to have them installed yet this year.

Municipal Facilities Project – in progress

- **Phase 1 ESA** – REI completed this report on November 14. REI did not identify any Recognized Environmental Conditions (RECs) and do not recommend any further investigation.
- **CSM** – Riverside Land Surveying has completed the survey for us to combine the 3 lots together. Need to rezone the properties and then can combine the lots via the CSM.
- **Asbestos testing report** – Maguire received the report back on 12/13.
- **Rezone Property** – I am working to get this ready for when we can have a PC meeting again.

Nuisance Ordinance Updates – complete

- Ordinances were approved in August. Emily helped reformat the ordinance. It just needs to be uploaded to the website.

Park Fee Impact Analysis and Subdivision Ordinance Revisions – stalled – we have received the draft plan. It still needs to be reviewed by staff and then the process will begin to move it through the committees/commissions/BOT for review and approvals.

Refuse and Recycling – Parker and Huckbody are working on the Pilot Food Scrap Program with Marathon County and a few other partners. They went to the March PW & Utility Committee and their recommendation will be on the Boards agenda Monday as it was removed from the March BOT meeting agenda due to the COVID-19 changes that were happening at the time.

ROW Ordinance Update – not started yet.

Schofield Avenue Corridor Plan – in progress - [Draft Plan](#) was presented to the PC/CDA and the Public in August. MDRoffers made minor tweaks to it from the public hearing. Staff is making our final review of the Final Draft of the Plan and will bring it through the review/approval process when it is ready.

Weston Avenue Corridor Plan – In progress. Mark Roffers has started the data collection process of this project. Staff will be meeting with him via conference call in the next few weeks when he has a draft to respond off of.

Zoning Code update project – In progress – will continue to bring changes identified as time allows. Mark Roffers provided me with Planned Unit Development (PUD) language that we will be reviewing as staff and then bringing to the PC/BOT at an upcoming meeting.

3. IDENTIFIED NEEDS

- None at this time.

4. MISCELLANOUS COMMENTS / ISSUES

- Like I said earlier...this is our busy season. We are currently reviewing the following projects:
 - Pauls CSM (Town of Weston ETZ area) – (Ross Ave)
 - Lokre CSM for Kennedy Park Nursing Home (Alderson St) – sounds like 60 units with 4 of them being 2 bedroom units.
 - Site Plan – Willow Street Apartments – New Construction
 - Site Plan – Metro Animal Hospital – New Construction (Birch St)
 - Site Plan – Lewis Construction Cold Storage Building – this was approved this past week. Now in permitting.
 - Site Plan – Swiderski Apartments – Callon Avenue
 - Site Plan – Swiderski Apartments – Camp Phillips Rd
 - Site Plan – Markovich Properties Outlot – US Cellular strip with two other tenants – in front of Pizza Ranch. – new construction.
 - Site Plan – PGA shop building with 2 tenant spaces & contractor yard – Zinser St. – original site plan was approved last year then the project was withdrawn. Applicant would now like to purchase additional 5 acres of land and add this to the property. Site plan would then need to go through revision and reapproval process.
- Heath Tappe has purchased the home on the corner of Community Center Dr and Camp Phillips Rd (Dr Araya's property). I was contacted by someone from his office requesting info from us on what would be allowed in that area. He now owns 3 buildings on one side and 2 on the other. I will be sending him the Camp Phillips Corridor plan for his information and review.
- Provided information on property in Business Park South for a local business who has run out of room at their current location.

2019 BUILDING PERMITS

1. Monthly Building Permit Stats

The Dept. issued 103 building permits in March 2020 with an estimated permit valuation of \$6,675,788. 100 of the permits were issued in the Village of Weston. The Dept. collected \$17,706 in total permit fees for the month. There was 1 new housing starts in March. Please note that the report now shows Special Assessment Reports (51 were completed) with an added permit value of \$2,040 for the reports to be completed.

To date (4/16/2020) in 2020 the Department has issued 254 permits and collected \$44,530 in permit fees for the 3 jurisdictions. 251 permits issued in the Village and the Valuation of the 251 permits issued in the Village so far in 2020 is \$8,256,126.

[2020 Building Permits Issued to Date](#)

[Weston Housing Unit Totals \(1990-2019\)](#)

2020 Building Permits Issued to Date – (Village only)

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12+		
January	1	-	-	-	-	-	7	40
February	4	-	-	-	-	-	7	70
March	1						22	100
Total	6	-	-	-	-	-	36	210
Totals through March of each year								
2019	3	-	-	-	-	1	53	111
2018	8	-	-	-	-	-	44	132
2017	1	-	-	-	-	-	41	81
2016	3	-	-	-	-	-	70	105
2015	6	1	-	-	-	-	35	71
2014	6	-	-	1	1	-	51	88
2013	2	-	-	-	-	-	42	73
2012	1	-	-	-	-	-	59	90
2011	3	-	-	-	-	-	20	62
2010	4	-	-	-	-	-	17	101
2009	1	2	-	-	1	-	4	46
2008	1	2	-	-	-	1	11	35

VILLAGE OF WESTON, WISCONSIN
MICHAEL WODALSKI, DIRECTOR OF PUBLIC WORKS
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2020-03 FOR MARCH 2020

1. ITEMS OF SPECIAL NOTE

- With the COVID-19 situation staff has adjusted with new work arrangements and schedules to do out best to maintain the social distancing guidelines. We've implemented some new technology to help us communicate and keep track of items. Staff has had a great attitude through all of this and continue to come in and get the job done.

2. WORK PLAN PROJECTS

• CIP Projects

- Weston School Neighborhood: Bids for the project were opened this past Tuesday, April 14th. Bid results and contract award are on the Board agenda for approval. Additionally, the special assessment authorizing resolution is on the agenda.
- Harlyn Lift Station: WPS was able to get the power supply to the lift station this past month, the station will be finished in the spring.
- Zinser St Utility Extension: The project is on pause until spring when it can be paved south of Weston Ave.
- Margaret St Reconstruction: This project is currently on pause for the remainder of winter and will start back up in Spring.
- Equipment Purchasing:
 - Plow Trucks: The multi-purpose (snow plow, dump truck, leaf vac) has been delivered to the truck builder. It is anticipated that the truck will be able to go to Virginia in May to have the Leaf Vacuum System built for it and then we should have the truck finally later this summer.
 - There are several items on the Board agenda this month for 2020 equipment purchases, specifically a replacement End Loader, Grader and Street Sweeper.

- Grant Submittals:

- Birch St (Cross Pointe Blvd to Shorey Ave): The grant scorings for the LRIP projects haven't been released as far as I can tell, hopefully we will find out about this project soon.
- 2020 and beyond CIP Development: There is discussion on the agenda regarding the CIP under Administrator Donner's report.
- Water Master Plan Study: We are continuing to work with AECOM on data questions regarding the study.
 - Two of the agenda items are in regards to well rehabilitation (Mesker and Kerry) which coincide with the water master plan.
- Storm Water Model and Plan Update: We have had our initial meeting with Strand and continue to furnish them the information they need regarding public and private stormwater treatment facilities (primarily ponds) throughout the Village.
- 2020 Street Maintenance Plan: The bid packets for crack sealing, chip sealing, micro-surfacing, GSB-88, Asphalt Overlays, Ross Avenue Repaving and Schofield Ave Concrete Repairs were put together this past week and bids will be due in early May.

3. IDENTIFIED NEEDS

- We are working through the social distancing requirements and learning new ways to communicate with each other. This should only help us long term as we are identifying better ways to keep track of work that needs to be done, is in progress and is completed.

4. MISCELLANOUS COMMENTS / ISSUES

- Salt was ordered in April, overall we ordered 400 tons less this year than last year which at last years price means a savings of roughly \$35,000.
- Pothole patching is happening as needed and as staff availability and time allows.
- Seasonal weight limits are still in effect and we've had a few issues with the gravel roads being soft, particularly Jones and Von Kanel which we'll need to follow up on this summer.

- Once the snow melted the first time, staff was out sweeping streets and blowing off medians which will continue likely after this coming weekend as the snow should be gone again.
- TDS Communications has ramped up work and has numerous crews in the area working. On Wednesday, 4/15, one of their contractors bored into the watermain on Neupert Ave between Normandy and Ferge. Our staff was able to make the repair to the watermain and we will be billing the contractor for the repairs.
- There were several valve repairs done the week of 4/13 as well prior to watermain flushing starts later in April.
- There has been issues with lift stations and in particular the Ryan St one with wet wipes, rags, etc. clogging the pumps. Two weeks ago staff had pulled the pumps 6 times in a week to clean them of rags and debris. We've put further information out there regarding not flushing items down the toilet that shouldn't be and hopefully we don't need to continue to pull the sewer pumps.
- There are also lift stations that noted extraordinary run times during the spring melt and after televising sewer mains, it was discovered that there are sump pumps connected to the sanitary sewer and we'll be following up with those customers to get those disconnected as clear water is not to be pumped to the sanitary sewer.



**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

DESCRIPTION: Report re: March 2020 Building Permits

FROM: Jennifer Higgins, Director of Planning & Development
Scott Tatro, Building Inspector
Roman Maguire, Property Inspector

FOR REVIEW BY: Board of Trustees, 4/20/2020

POLICY QUESTION: Should the BOT acknowledge the March 2020 building permits issued as submitted by the Department?

ISSUE-IN-BRIEF: Monthly report from the Planning & Development Department – Building Inspections Division.

FISCAL IMPACT: **2020 Building Permits to date (4/16/20)**
254 total permits issued (251 Village, 1 Town, 2 Rothschild)
\$44,530 in permit fees received
In the Village of Weston-
\$39,785 in permit fees received
\$8,256,126 in permit valuation

GUIDANCE: Director and Inspectors recommend the BOT acknowledge the report and place on file.

PRIOR REVIEW: No previous public review.

REQUEST: Acknowledge and place on file.

Is there an additional briefer with this agenda item?

Are there additional documents which have been attached to this report?

March 2020 Building Permits Issued Report

March 2020 Permit Total Report Code

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation	
176									
202000191	Excavation	9904 ALDERSON ST, ROTHSCHILD	1762808311997 4	DAVID A WOLF	Wisconsin Public Service Corporation		03/18/2020	\$75.00	
202000142	Special Assessment	2211 WESTON AV, ROTHSCHILD	1762808301100 5	ANTHONY SNOEYENBOS	Runkel Abstract & Title Co		03/05/2020	\$40.00	
							176 Permits Issued	2	
							176 Permits Fees	\$115	
							176 Permits Valuation		
Town of Weston									
202000237	WUBPA	162895 ROSS AV, WESTON	0822808013098 3	Jordan Becker	TIMBER RIDGE BUILDERS LLC	2,223	03/30/2020	\$200,000	\$4,630.00
							Town of Weston Permits Is	1	
							Town of Weston Permits F	\$4,630	
							Town of Weston Permits V	\$200,000	
Village of Weston									
202000148	Commercial Building	5604 JAMAR ST, WESTON	1922808164099 1	GLORIA J FENHAUS	Dun-Rite Exteriors		03/06/2020	\$5,000	\$200.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000238	Commercial Building	5620 BUSINESS HIGHWAY 51, WESTON	1922808183003 8	WSI Properties LLC	WSI Properties LLC		03/30/2020	\$10,000 \$100.00
202000146	Commercial Building	6500 ALDERSON ST, WESTON	1922808191099 4	D C EVEREST AREA SCHOOL DISTRICT	SMA Construction Services		03/05/2020	\$2,750,000 \$1,000.00
202000183	Electrical	6500 ALDERSON ST, WESTON	1922808191099 4	D C EVEREST AREA SCHOOL DISTRICT			03/17/2020	\$2,000.00
202000167	Electrical	3910 SCHOFIELD AV, WESTON	1922808174089 4	3910 SCHOFIELD AVEUE LLC	Croker Electric, LLC		03/11/2020	\$150.00
202000239	Electrical	5620 BUSINESS HIGHWAY 51, WESTON	1922808183003 8	WSI Properties LLC	WSI Properties LLC		03/30/2020	\$160.00
202000242	Electrical	7805 CALLON AV, WESTON	1922808232099 5	EVAN D JOHNSON SR SHARON M LYON			03/31/2020	\$55.00
202000200	Electrical	6806 LANG LN, WESTON	1922808154099 0	INCREDIBLE BANK	BEST-1 PLUMBING & HEATING INC		03/23/2020	\$55.00
202000208	Electrical	2813 JOSEPH AV, WESTON	1922808173000 9	JOHN L STONE	FLOYD J MOORE		03/23/2020	\$55.00
202000189	Electrical	5303 COLLEEN AV, WESTON	1922808161007 3	CHRISTOPHER OLSON	Thor Electric		03/18/2020	\$55.00
202000216	Excavation	5407 VOLKMAN ST, WESTON	1922808183098 9	JAMES M SHELBRACK DEANN M SHELBRACK	Wisconsin Public Service Corporation		03/24/2020	\$75.00
202000215	Excavation	7805 CALLON AV, WESTON	1922808232099 5	EVAN D JOHNSON SR SHARON M LYON	Wisconsin Public Service Corporation		03/24/2020	\$75.00
202000186	Excavation	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Wisconsin Public Service Corporation		03/18/2020	\$150.00
202000209	Excavation	Right of Way	Timber St; Sunset St; Arrow St		Wisconsin Public Service Corporation		03/24/2020	\$0.00
202000195	Excavation	Right of Way	Timber St & Sternberg Ave		Wisconsin Public Service Corporation		03/19/2020	\$0.00
202000194	Fence	3710 SANDY LN, WESTON	1922808094017 5	Alan Sunie			03/18/2020	\$3,000 \$30.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000190	Fence	6210 VON KANEL ST, WESTON	1922808212014 7	MICHAEL VAN OFFEREN			03/18/2020	\$5,745 \$30.00
202000240	General	6005 MESKER ST, WESTON	1922808164010 7	T & A HOFFMANN LLC			03/31/2020	\$420,000 \$200.00
202000187	General	5620 BUSINESS HIGHWAY 51, WESTON	1922808183003 8	JUNION LLC	WSI Properties LLC		03/18/2020	\$50 \$0.00
202000188	General	5721 BUSINESS HIGHWAY 51, WESTON	1922808183102 7	WSI PROPERTIES LLC	WSI Properties LLC		03/18/2020	\$50 \$0.00
202000180	General	No Address		Village of Weston	Village of Weston		03/12/2020	\$1,100 \$0.00
202000164	Home Improvement	6402 CREEL DR, WESTON	1922808101001 0	CLARK K REETZ SUSAN M REETZ			03/10/2020	\$7,000 \$135.00
202000241	Home Improvement	4602 CREST RIDGE AV, WESTON	1922808212013 2	XANG LOR KIA LOR			03/31/2020	\$7,000 \$245.00
202000210	Home Improvement	1316 NEUPERT AV, WESTON	1922808183097 4	PERRY G HENCH JEAN M HENCH	4 Squared Construction		03/24/2020	\$10,000 \$270.00
202000236	Home Improvement	4302 RIVER BEND RD, WESTON	1922808103007 8	SHARI L MARKOFSKI	Robert Ross Construction, LLC		03/30/2020	\$28,000 \$105.00
202000201	HVAC	6806 LANG LN, WESTON	1922808154099 0	INCREDIBLE BANK	BEST-1 PLUMBING & HEATING INC		03/23/2020	\$6,200 \$30.00
202000192	HVAC	6500 ALDERSON ST, WESTON	1922808191099 4	D C EVEREST AREA SCHOOL DISTRICT	Fore-Front Mechanical Inc.		03/18/2020	\$2,200,000 \$100.00
202000166	Interior Remodel	6707 ALTA VERDE ST, WESTON	1922808191012 1	JANE E BORCHARDT	KEN BAUER CONSTRUCTI ON LLC		03/11/2020	\$8,000 \$110.00
202000244	Lateral	6001 MESKER ST, WESTON	1922808164010 7	T & A HOFFMANN LLC			03/31/2020	\$545.00
202000159	Minor Home Improvement	3102 BEVERLY LN, WESTON	1922808083001 0	JAMES W SIPPL LINDA J SIPPL	MSR&I Construction		03/06/2020	\$1,800 \$50.00
202000196	Minor Home Improvement	5203 SCOTT ST, WESTON	1922808161012 7	GREGORY G HOFFMANN MARY E HOFFMANN			03/19/2020	\$2,800 \$50.00
202000230	Minor Home Improvement	4710 ROSS AV, WESTON	1922808162096 1	CAROL C BAUMANN	BAUMANN PLUMBING & HEATING		03/25/2020	\$5,500 \$50.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000199	Minor Home Improvement	5008 SUNSET ST, WESTON	19228081620059	OLIVER K BURROWS III DONNA MAE A BURROWS			03/20/2020	\$7,500 \$50.00
202000233	Minor Home Improvement	6110 LAWNDALE ST, WESTON	19228081910048	ANDREW R KLASCHUS	A RITE CONSTRUCTI ON AND ROOFIN		03/30/2020	\$28,500 \$50.00
202000185	Occupancy	5620 BUSINESS HIGHWAY 51, WESTON	19228081830038	WSI PROPERTIES LLC	Bartelt Insurance Services LLC		03/17/2020	\$50.00
202000126	Occupancy	3115 CAMP PHILLIPS RD, WESTON	19228080920976	THE JIG PROPERTIES LLC	New Day Christian Church		03/02/2020	\$50.00
202000182	Occupancy	1611 SCHOFIELD AV, WESTON	19228081830005	STRATTON CAPITAL SCHOFIELD LLC	PDM Construction		03/16/2020	\$0.00
202000193	Plumbing	6500 ALDERSON ST, WESTON	19228081910994	D C EVEREST AREA SCHOOL DISTRICT	Fore-Front Mechanical Inc.		03/18/2020	\$100.00
202000202	Plumbing	6806 LANG LN, WESTON	19228081540990	INCREDIBLE BANK	BEST-1 PLUMBING & HEATING INC		03/23/2020	\$30.00
202000165	Roof	6400 ALDERSON ST, WESTON	19228081910999	D C EVEREST AREA SCHOOL DISTRICT	Quality Roofing, Inc.		03/10/2020	\$314,525 \$100.00
202000178	Sales	3001 SCHOFIELD AV, WESTON	19228081730952	L & L OF MANITOWOC INC	Wagner Oil Co		03/12/2020	\$25.00
202000179	Sales	10002 ADVENTURE WAY, WESTON	19228082440010	WAGNER HOLDINGS LLC	Wagner Oil Co		03/12/2020	\$25.00
202000177	Sales	3001 SCHOFIELD AV, WESTON	19228081730952	L & L OF MANITOWOC INC	Wagner Oil Co		03/12/2020	\$50.00
202000162	Sign	5815 ALTA VERDE ST, WESTON	19228081840977	VILLAGE OF WESTON	D.C. Everest Youth Baseball		03/09/2020	\$0 \$250.00
202000125	Sign	3406 SCHOFIELD AV, WESTON	19228081740987	JACOB ROTH	EVELIA'S RESTAURANT LLC		03/02/2020	\$2,400 \$50.00
202000176	Sign	3306 SCHOFIELD AV, WESTON	19228081740984	JOUAPAO PLAZA LLC			03/11/2020	\$10,468 \$208.00
202000124	Sign	6205 ALDERSON ST, WESTON	19228082020974	MT OLIVE LUTHERAN CHURCH			03/02/2020	\$20,150 \$50.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000149	Sign	5309 SCHOFIELD AV, WESTON	1922808164014 8	MAIN ST. HOMES INC	Finishing Touch Signs, LLC.		03/06/2020	\$21,000 \$75.00
202000155	Special Assessment	5901 PINE TER, WESTON	1922808103012 3	BRETT T SCHULZ SHELLY J SCHULZ	County Land and Title Co.		03/06/2020	\$40.00
202000160	Special Assessment	5409 HEWITT AV, WESTON	1922808094023 8	WILLIAM C SCHILDT KRISTI L SCHILDT	POINT TITLE LLC		03/09/2020	\$40.00
202000156	Special Assessment	1810 NEUPERT AV, WESTON	1922808184007 9	1810 NEUPERT LLC	County Land and Title Co.		03/06/2020	\$40.00
202000157	Special Assessment	6903 FEITH AV, WESTON	1922808221012 7	TAPPE & TAPPE RENTALS	County Land and Title Co.		03/06/2020	\$40.00
202000158	Special Assessment	6905 FEITH AV, WESTON	1922808221012 8	TAPPE & TAPPE RENTALS	County Land and Title Co.		03/06/2020	\$40.00
202000212	Special Assessment	3404 HARRAH DR, WESTON	1922808322015 3	INCREDIBLE BANK	Runkel Abstract & Title Co		03/24/2020	\$40.00
202000213	Special Assessment	3402 HARRAH DR, WESTON	1922808322015 4	INCREDIBLE BANK	Runkel Abstract & Title Co		03/24/2020	\$40.00
202000131	Special Assessment	3609 WESTON AV, WESTON	1922808291099 0	PATINO PROPERTIES LLC	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000132	Special Assessment	4311 SCHOFIELD AV, WESTON	1922808163094 3	RJS VENTURE INC	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000143	Special Assessment	5102 ROSS AV, WESTON	1922808161098 9	HUNTER'S RENTALS LLC	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000154	Special Assessment	9628 SANDHILL DR, WESTON	1922808322009 0	TRAVIS J MIKES	County Land and Title Co.		03/06/2020	\$40.00
202000144	Special Assessment	7802 MEADOW ROCK DR, WESTON	1922808291000 8	MEADOW ROCK LLC	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000145	Special Assessment	5806 WESTON MEADOWS PASS, WESTON	1922808154017 2	WESTON RIDGE LLC	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000211	Special Assessment	No Address	1922808223098 4	No Address	Runkel Abstract & Title Co		03/24/2020	\$40.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000171	Special Assessment	2605 PARKWAY LN, WESTON	1922808322012 3	JOHN W JOHNSON	Knight-Berry		03/11/2020	\$40.00
202000203	Special Assessment	4406 W RAYBELLE DR, WESTON	1922808084003 7	THOMAS P GUNDRUM LORI A GUNDRUM	The Closing Co.		03/23/2020	\$40.00
202000204	Special Assessment	2913 PARK RIDGE DR, WESTON	1922808202001 0	KEITH C GAYKEN SHERRY L GAYKEN	The Closing Co.		03/23/2020	\$40.00
202000172	Special Assessment	6110 COUNTY ROAD J, WESTON	1922808242099 3	STEVEN R WITUCKI	Knight-Berry		03/11/2020	\$40.00
202000173	Special Assessment	6110 COUNTY ROAD J, WESTON	1922808242099 3	STEVEN R WITUCKI	Knight-Berry		03/11/2020	\$40.00
202000205	Special Assessment	5202 LOUANN DR, WESTON	1922808094022 3	TODD D MORK	The Closing Co.		03/23/2020	\$40.00
202000206	Special Assessment	6214 QUENTIN ST, WESTON	1922808101006 6	JEFFREY AND JACQUELINE EDWARDSON IRREV TRUST	The Closing Co.		03/23/2020	\$40.00
202000174	Special Assessment	2605 PARK RIDGE DR, WESTON	1922808202005 2	CAROL J WINTER	Knight-Berry		03/11/2020	\$40.00
202000129	Special Assessment	6002 ERIC ST, WESTON	1922808173013 7	WILLIAM HENRICH STEPHEN M HENRICH	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000207	Special Assessment	9915 WESTON AV, WESTON	1922808251099 5	GEORGE R RABENOLD KRISTIN M RABENOLD	The Closing Co.		03/23/2020	\$40.00
202000130	Special Assessment	3109 SHOREY AV, WESTON	1922808322097 8	COLE J BRUNER	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000133	Special Assessment	9505 VENETIAN WAY, WESTON	1922808322016 4	INCREDIBLE BANK	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000134	Special Assessment	3108 BALLY PARK PL, WESTON	1922808322018 5	INCREDIBLE BANK	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000135	Special Assessment	3106 BALLY PARK PL, WESTON	1922808322018 6	CHARLES M KIRBY JOANNE C KIRBY	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000136	Special Assessment	3308 MONTE CARLO DR, WESTON	1922808322017 3	INCREDIBLE BANK	Runkel Abstract & Title Co		03/05/2020	\$40.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000137	Special Assessment	3304 MONTE CARLO DR, WESTON	1922808322017 4	INCREDIBLE BANK	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000175	Special Assessment	5311 FULLER ST, WESTON	1922808153098 9	ADC PROPERTIES LLC	Knight-Berry		03/11/2020	\$40.00
202000128	Special Assessment	6005 HILGEMANN ST, WESTON	1922808164012 8	MEYER-PETERSON ADJUST- MENT COMPANY INC	Midwest Title Group		03/05/2020	\$40.00
202000138	Special Assessment	7005 RIVER TRAIL DR, WESTON	1922808154017 6	CARL N LUEBBE RENE M LUEBBE	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000139	Special Assessment	7509 RYAN AMY DR, WESTON	1922808232004 2	ROXANNE SCHROEDER	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000140	Special Assessment	6903 BREHM ST, WESTON	1922808243001 7	DOUGLAS R CLIFF VICTORIA J CLIFF	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000141	Special Assessment	5209 SCHOFIELD AV, WESTON	1922808164014 0	STEPHEN SMITALA	Runkel Abstract & Title Co		03/05/2020	\$40.00
202000220	Special Assessment	4010 E EVEREST AV, WESTON	1922808201000 8	ALBERTO H ARAYA HOLLY L ARAYA	County Land and Title Co.		03/25/2020	\$40.00
202000214	Special Assessment	5504 ZADRA ST, WESTON	1922808163098 0	BRIAN L KRAUSE	Runkel Abstract & Title Co		03/24/2020	\$40.00
202000217	Special Assessment	4407 W RAYBELLE DR, WESTON	1922808084003 0	GAIL DRAKE	County Land and Title Co.		03/25/2020	\$40.00
202000161	Special Assessment	5715 PINE PARK ST, WESTON	1922808184097 2	MITCHELL LEU MEGHAN SCHULZ	Knight Barry Title - QTax		03/09/2020	\$40.00
202000219	Special Assessment	4002 SANDY LN, WESTON	1922808094011 3	WILLIAM J RESCH III BRITTNY L RESCH	County Land and Title Co.		03/25/2020	\$40.00
202000218	Special Assessment	4611 HOLLY AV, WESTON	1922808163017 2	ERIC R GABRIELSEN	County Land and Title Co.		03/25/2020	\$40.00
202000222	Special Assessment	6309 QUENTIN ST, WESTON	1922808101007 7	JOSEPH PILECKY II KORTNEY BACKHAUS	County Land and Title Co.		03/25/2020	\$40.00
202000223	Special Assessment	7107 BREHM ST, WESTON	1922808243004 5	PAUL E HUNT	County Land and Title Co.		03/25/2020	\$40.00
202000221	Special Assessment	3005 WEILAND AV, WESTON	1922808172008 5	DENYON HOMES INC	County Land and Title Co.		03/25/2020	\$40.00

Permits Issued

Date From 03/01/20 and Date To 03/31/20

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation	
202000224	Special Assessment	5808 ISAIAH ST, WESTON	1922808102008 8	NICHOLAS J KRAUSE LAURA B KRAUSE	County Land and Title Co.		03/25/2020	\$40.00	
202000225	Special Assessment	2813 JOSEPH AV, WESTON	1922808173000 9	JOHN L STONE	County Land and Title Co.		03/25/2020	\$40.00	
202000229	Special Assessment	5909 MARY LN, WESTON	1922808222011 5	JERRY TREBUS JULIE E TREBUS	County Land and Title Co.		03/25/2020	\$40.00	
202000226	Special Assessment	2916 NORMA AV, WESTON	1922808173009 7	DAVID VANG XIA VANG	County Land and Title Co.		03/25/2020	\$40.00	
202000227	Special Assessment	2319 BLOEDEL AV, WESTON	1922808184011 5	CUONG HUYNH LY NGUYEN	County Land and Title Co.		03/25/2020	\$40.00	
202000228	Special Assessment	5410 MESKER ST, WESTON	1922808164007 9	TNT ASSETS LLC	County Land and Title Co.		03/25/2020	\$40.00	
202000127	WUBPA	4301 HOWLAND AV, WESTON	1922808333099 0	MICHAEL R KORPELA	Jeremy Voigt Construction	4,739	03/04/2020	\$600,000	\$3,675.00
							Village of Weston Permits	100	
							Village of Weston Permits	\$12,958	
							Village of Weston Permits	\$6,475,788	
							Total Permits Issued	103	
							Total Permits Fees	\$17,703	
							Total Permits Valuation	\$6,675,788	
							Total Finished Sq Ft	6,962	

Permit Total Report Code

Issued From 03/01/20 and Issued To 03/31/20 and Jurisdiction Village of Weston

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
<i>Commercial Building</i>					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	3	\$2,765,000	\$1,300.00
<i>Electrical</i>					
	700 - Commercial Electrical	Village of Weston	3		\$2,310.00
	702 - Residential Electrical	Village of Weston	4		\$220.00
<i>Excavation</i>					
	300 - Excavation	Village of Weston	5		\$300.00
<i>Fence</i>					
	108 - New Fence or Alteration (Residential)	Village of Weston	2	\$8,745	\$60.00
<i>General</i>					
	215 - Early Start (Commercial)	Village of Weston	1	\$420,000	\$200.00
	403 - Face Copy Replacement	Village of Weston	3	\$1,200	\$0.00
<i>Home Improvement</i>					
	105 - 1&2 Family Interior Remodel	Village of Weston	4	\$52,000	\$755.00
<i>HVAC</i>					
	604 - Residential HVAC Replacement	Village of Weston	1	\$6,200	\$30.00
	601 - Commercial HVAC Replacement	Village of Weston	1	\$2,200,000	\$100.00
<i>Interior Remodel</i>					
	902 - Residential Non-Structural Remodel	Village of Weston	1	\$8,000	\$110.00
<i>Lateral</i>					
	504 - Commercial Lateral	Village of Weston	1		\$545.00
<i>Minor Home Improvement</i>					
	901 - Residential Exterior Remodel	Village of Weston	5	\$46,100	\$250.00
<i>Occupancy</i>					
	750 - Non-Residential Zoning	Village of Weston	3		\$100.00
<i>Plumbing</i>					
	500 - Commercial Plumbing	Village of Weston	1		\$100.00
	502 - Residential Plumbing	Village of Weston	1		\$30.00
<i>Roof</i>					

Permit Total Report Code

Issued From 03/01/20 and Issued To 03/31/20 and Jurisdiction Village of Weston

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	205 - Commercial Roofing	Village of Weston	1	\$314,525	\$100.00
<i>Sales</i>					
	757 - Outdoor Sales of Farm Products	Village of Weston	3		\$100.00
<i>Sign</i>					
	400 - Permanent Sign	Village of Weston	5	\$54,018	\$633.00
<i>Special Assessment</i>					
	910 - Special Assessment	Village of Weston	51		\$2,040.00
<i>WUBPA</i>					
	100 - New Home Construction	Village of Weston	1	\$600,000	\$3,675.00
Total			100	\$6,475,788	\$12,958.00

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, April 20, 2020

Description: Village Vouchers from 3/9/20-4/12/20

From: Jessica Trautman, Finance Director

Question: Should the Board of Trustees approve payment of Village expenditures (vouchers) for the period of 3/9/20-4/12/20 in the amount of \$1,581,748.57? Check numbers were 52179-52326 and 90028. There were no manual payroll checks.

Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 - Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-44 – Capital Projects	

Attached Docs: Check register for accounts payable

Committee Action: None.

FISCAL IMPACT: \$1,581,748.57 across various funds and departments.

Recommendation: Finance Director recommends approval.

Recommended Language for Official Action

I move to approve vouchers and manual payroll checks from 3/9/20-4/12/20.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
52179									
03/20	03/13/20	52179	2500	ADVANCE AUTO PARTS	2763-374220	OIL AND FILTERS FOR VAN #88	1	60-03-53766-352-000	60.68
Total 52179:									60.68
52180									
03/20	03/13/20	52180	20528	ADVANCED DISPOSAL SERVICES	D20000715784	GARBAGE	1	18-03-53620-297-000	36,657.36
03/20	03/13/20	52180	20528	ADVANCED DISPOSAL SERVICES	D20000715784	RECYCLING (4879)	2	18-03-53635-297-000	11,519.16
Total 52180:									48,176.52
52181									
03/20	03/13/20	52181	21135	AMERICAN MESSAGING	U1350110UC	AMERICAN MESSENGER PAGING	1	61-03-53613-290-000	31.08
03/20	03/13/20	52181	21135	AMERICAN MESSAGING	U1350110UC	AMERICAN MESSENGER PAGING	2	60-03-53780-290-000	31.07
03/20	03/13/20	52181	21135	AMERICAN MESSAGING	U1350112UC	STREET DEPT PAGER MARCH 2020	1	10-03-53310-226-000	24.64
Total 52181:									86.79
52182									
03/20	03/13/20	52182	940	ASSESSMENT TECHNOLOGIES LLC	8835	CONVERSION FROM TCWIN TO MARKETDRIVE - ASSESSME	1	10-01-51450-287-000	843.75
Total 52182:									843.75
52183									
03/20	03/13/20	52183	1610	BENTLEY SYSTEMS INC	48078328	WATER CAD: 4/1-6/30/2020	1	60-03-53751-286-000	591.25
Total 52183:									591.25
52184									
03/20	03/13/20	52184	19882	CELLCOM	907616	SKERVEN: WATER HOTSPOT - 370-3222: 12/21-1/20/2020	1	60-03-53740-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	KRAUSE: WATER HOTSPOT - 370-3314: 12/21-1/20/2020	2	60-03-53740-225-000	117.62
03/20	03/13/20	52184	19882	CELLCOM	907616	DIETSCH: WATER HOTSPOT - 370-3467: 12/21-1/20/2020	3	60-03-53740-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	SEWER: IPAD FOR MAPPING/ASSET MANAGEMENT - 370-619	4	61-03-53610-226-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	BORTH: SEWER HOTSPOT - 846-0589: 12/21-1/20/2020	5	61-03-53610-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	TATRO: MIFI 6620 - 846-0596: 12/21-1/20/2020	6	10-02-52400-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	BUILDING INSPECT MIFI - 846-0459: 12/21-1/20/2020	7	10-02-52400-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	MAGUIRE: MIFI 6620 - 846-0597: 12/21-1/20/2020	8	10-02-52400-225-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	WATER UTILITY IPAD 1 - 846-0189: 12/21-1/20/2020	9	60-03-53740-226-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	WATER UTILITY - 846-0190: 12/21-1/20/2020	10	60-03-53740-226-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	SEWER UTILITY IPAD 2 - 846-0194: 12/21-1/20/2020	11	61-03-53610-226-000	12.62
03/20	03/13/20	52184	19882	CELLCOM	907616	STREETS IPAD 2 - 846-0216: 12/21-1/20/2020	12	10-03-53310-226-000	12.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/20	03/13/20	52184	19882	CELLCOM	907616	TRUSTEE ZIEGLER IPAD 4 - 846-0274: 12/21-1/20/2020	13	10-01-51101-226-000	12.62
Total 52184:									269.06
52185									
03/20	03/13/20	52185	3150	COLUMBIA PIPE & SUPPLY CO	3252856	BLOEDEL WELL CHECK VALVE	1	60-03-53762-252-000	148.80
Total 52185:									148.80
52186									
03/20	03/13/20	52186	11160	CORE & MAIN LP	L975981	WATER WORKS PARTS - HYDRANTS	1	60-03-53764-254-000	4,040.62
03/20	03/13/20	52186	11160	CORE & MAIN LP	M000303	WATER WORKS PARTS - HYDRANT	1	60-03-53764-349-000	250.45
Total 52186:									4,291.07
52187									
03/20	03/13/20	52187	21164	DFI	20021551	UTILITY BILL PAPER	1	60-03-53771-312-000	80.50
03/20	03/13/20	52187	21164	DFI	20021551	UTILITY BILL PAPER	2	61-03-53612-312-000	80.50
03/20	03/13/20	52187	21164	DFI	20021551	UTILITY BILL PAPER	3	63-03-53652-312-000	80.48
Total 52187:									241.48
52188									
03/20	03/13/20	52188	4750	ETCO ELECTRIC SUPPLY INC	3324859	METER CONNECTORS	1	60-03-53763-253-000	86.48
Total 52188:									86.48
52189									
03/20	03/13/20	52189	4910	FASTENAL COMPANY	WISCH323507	SHOP SUPPLIES	1	10-03-53310-390-000	14.93
Total 52189:									14.93
52190									
03/20	03/13/20	52190	5490	GANNETT WISCONSIN MEDIA	0004072516	0004072516: MARCH 2020 PC HEARING NOTICE	1	10-06-56910-321-000	55.93
03/20	03/13/20	52190	5490	GANNETT WISCONSIN MEDIA	0004072530	0004072530: MARCH 2020 PC HEARING NOTICE - ZONING M	1	10-06-56910-321-000	70.26
03/20	03/13/20	52190	5490	GANNETT WISCONSIN MEDIA	0004078991	WESTON SCHOOL EAST NEIGHBORHOOD SPECIAL ASSESS	1	42-07-57301-215-395	35.02
Total 52190:									161.21
52191									
03/20	03/13/20	52191	5930	GRAINGER	9451874037	WELL 6 QUICK CONNECT TERMINALS	1	60-03-53720-349-000	201.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52191:									201.70
52192									
03/20	03/13/20	52192	7140	HYDROCORP	0056458-IN	CROSS CONNECTION CONTROL INSPECTION: FEB 2020	1	60-03-53762-256-000	1,350.00
Total 52192:									1,350.00
52193									
03/20	03/13/20	52193	21651	INTEGRATED PROCESS SOLUTIONS I	PSI000568	SCADA UPGRADES	1	60-00-18538-000-000	3,702.00
Total 52193:									3,702.00
52194									
03/20	03/13/20	52194	19567	LINDER ELECTRIC MOTORS INC	59664	MESKER JELINEK LIFT STATION HEATER FOR GENERATOR	1	61-03-53601-242-000	40.78
Total 52194:									40.78
52195									
03/20	03/13/20	52195	22008	MALWAREBYTES, INC.	Q-276794	MALWARE BYTES CLOUD SERVICE SUBSCRIPTION - CYBER	1	10-01-51450-284-000	1,811.95
Total 52195:									1,811.95
52196									
03/20	03/13/20	52196	9810	MARATHON COUNTY HEALTH DEPT	20030314	1 BAC-T SAMPLES	1	60-03-53730-294-000	11.00
03/20	03/13/20	52196	9810	MARATHON COUNTY HEALTH DEPT	20030315	4 BAC-T SAMPLES	1	60-03-53730-294-000	44.00
03/20	03/13/20	52196	9810	MARATHON COUNTY HEALTH DEPT	20031011	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00
Total 52196:									110.00
52197									
03/20	03/13/20	52197	12460	PGA INC	526046	RECYCLED ASPHALT CRUSHING	1	10-03-53316-290-000	32,846.95
Total 52197:									32,846.95
52198									
03/20	03/13/20	52198	21170	POLLARD WATER	0160686	WATER VIAL AND TURBIDIMETER	1	60-03-53740-349-000	391.05
Total 52198:									391.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
52199									
03/20	03/13/20	52199	22003	PRIMADATA LLC	28114	POSTAGE-UTILITY BILLS	1	60-03-53771-311-000	666.67
03/20	03/13/20	52199	22003	PRIMADATA LLC	28114	POSTAGE-UTILITY BILLS	2	61-03-53612-311-000	666.67
03/20	03/13/20	52199	22003	PRIMADATA LLC	28114	POSTAGE-UTILITY BILLS	3	63-03-53652-311-000	666.66
Total 52199:									2,000.00
52200									
03/20	03/13/20	52200	15220	SOUTHSIDE TIRE CO INC	410980	#34 SKIDSTEER TIRE INNER TUBES	1	10-05-55210-241-000	70.04
Total 52200:									70.04
52201									
03/20	03/13/20	52201	22000	WATER QUALITY INVESTIGATIONS	0320_06	WELL #2 INVESTIGATION	1	60-03-53780-215-000	4,095.85
Total 52201:									4,095.85
52202									
03/20	03/13/20	52202	18100	WESTON UTILITIES	1874-00 Q1 2020	5701 ALTA VERDE : Q1 2020	1	60-03-53720-221-000	117.49
03/20	03/13/20	52202	18100	WESTON UTILITIES	1875-00 Q1 2020	5201 MESKER: Q1 2020	1	60-03-53720-221-000	121.24
03/20	03/13/20	52202	18100	WESTON UTILITIES	269-00 Q1 2020	WATER TREATMENT PLANT: Q1 2020	1	60-03-53730-221-000	166.24
03/20	03/13/20	52202	18100	WESTON UTILITIES	2955-00 Q4 2019	5815 ALTA VERDE (POOL)	1	22-05-55420-221-000	1,071.25
03/20	03/13/20	52202	18100	WESTON UTILITIES	3039-00 Q4 2019	5815 ALTA VERDE	1	10-05-55210-221-000	762.25
03/20	03/13/20	52202	18100	WESTON UTILITIES	3211-00 Q1 2020	7201 STONE RIDGE DR: 11/15/19-2/16/2020	1	10-03-53317-221-000	159.58
03/20	03/13/20	52202	18100	WESTON UTILITIES	3239-00 Q1 2020	2000 BLOEDEL: Q1 2020	1	60-03-53720-221-000	128.74
03/20	03/13/20	52202	18100	WESTON UTILITIES	4337-00 Q1 2020	2500 PARKWAY LN: 11/15/19-2/16/2020	1	10-05-55210-221-000	99.99
03/20	03/13/20	52202	18100	WESTON UTILITIES	4624-00 Q4 2019	3903 NORTHWESTERN	1	10-05-55210-221-000	78.75
03/20	03/13/20	52202	18100	WESTON UTILITIES	5272-00 Q4 2019	5703 ALTA VERDE	1	10-05-55210-221-000	80.37
03/20	03/13/20	52202	18100	WESTON UTILITIES	5475-00 Q1 2020	3500 MINISTRY PKWY: 11/15/19-2/16/2020	1	10-03-53317-221-000	158.00
03/20	03/13/20	52202	18100	WESTON UTILITIES	5476-00 Q1 2020	4601 CRANBERRY BLVD: 11/15/19-2/16/2020	1	10-03-53317-221-000	159.19
03/20	03/13/20	52202	18100	WESTON UTILITIES	5477-00 Q4 2019	4005 E EVEREST : 10/15/19-1/14/20	1	10-03-53317-221-000	156.64
03/20	03/13/20	52202	18100	WESTON UTILITIES	5479-00 Q4 2019	3600 COMMUNITY CTR DR: 10/15/19-1/14/20	1	10-03-53317-221-000	156.00
03/20	03/13/20	52202	18100	WESTON UTILITIES	5492-00 Q4 2019	2201 SCHOFIELD AVE: 10/15/19-1/14/20	1	10-03-53317-221-000	156.54
03/20	03/13/20	52202	18100	WESTON UTILITIES	5525-00 Q4 2019	2818 SCHOFIELD AVE: 10/15/19-1/14/20	1	10-03-53317-221-000	156.53
03/20	03/13/20	52202	18100	WESTON UTILITIES	5540-00 Q4 2019	6002 ALDERSON	1	10-05-55210-221-000	71.49
03/20	03/13/20	52202	18100	WESTON UTILITIES	5777-00 Q1 2020	RIPPLING CREEK: Q1 2020	1	60-03-53720-221-000	697.25
Total 52202:									4,497.54
52203									
03/20	03/13/20	52203	18270	WI DEPT OF NATURAL RESOURCES	MAR2020	POLARIS ATV REGISTRATION	1	10-05-55210-390-000	5.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52203:									5.00
52204									
03/20	03/13/20	52204	19070	WI STATE LABORATORY OF HYGIENE	627448	FLOURIDE TESTING- FEB 2020	1	60-03-53730-294-000	26.00
Total 52204:									26.00
52205									
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00038 FEB 20	NEUPERT: 1/27-2/23/2020	1	10-05-55340-222-000	144.28
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00038 FEB 20	NEUPERT: 1/27-2/23/2020	2	10-05-55340-224-000	49.36
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	QUENTIN SHELTER: 1/23-2/20/2020	1	10-05-55210-222-000	22.18
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	KENNEDY: 1/23-2/20/2020	2	10-05-55210-222-000	22.45
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	NORTHWESTERN: 1/23-2/20/2020	3	10-05-55210-222-000	23.39
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	PKWY SHELTER: 1/23-2/20/2020	4	10-05-55210-222-000	23.39
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	NORTHWESTERN PK: 1/23-2/20/2020	5	10-05-55210-222-000	23.30
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	ROBINWOOD: 1/23-2/20/2020	6	10-05-55210-222-000	23.39
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	ALTA VERDE: 1/23-2/20/2020	7	10-05-55210-222-000	92.49
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	ALTA VERDE: 1/23-2/20/2020	8	10-05-55210-224-000	69.18
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00132 FEB 20	WIFI @ KEN PK: 1/23-2/20/2020	9	10-05-55210-222-000	22.32
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	FOREMOST WELL/TOWER: 1/27-2/23/2020	1	60-03-53720-222-000	433.53
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	MESKER WELL: 1/27-2/23/2020	2	60-03-53720-222-000	652.13
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	MESKER WELL: 1/27-2/23/2020	3	60-03-53720-224-000	94.40
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	WTP/STERNBERG WELL: 1/27-2/23/2020	4	60-03-53720-222-000	1,105.52
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	WTP/STERNBERG WELL: 1/27-2/23/2020	5	60-03-53730-222-000	1,105.53
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	WTP/STERNBERG WELL: 1/27-2/23/2020	6	60-03-53720-224-000	130.43
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	WTP/STERNBERG WELL: 1/27-2/23/2020	7	60-03-53730-224-000	130.42
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	EVEREST TOWER: 1/27-2/23/2020	8	60-03-53740-222-000	107.25
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	ALTA VERDE WELL: 1/27-2/23/2020	9	60-03-53720-222-000	829.68
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	ALTA VERDE WELL: 1/27-2/23/2020	10	60-03-53720-224-000	97.06
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	BUS PARK TOWER: 1/27-2/23/2020	11	60-03-53740-222-000	112.69
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	BLOEDEL WELL: 1/27-2/23/2020	12	60-03-53720-222-000	280.23
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	BLOEDEL WELL: 1/27-2/23/2020	13	60-03-53720-224-000	55.04
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00134 FEB20	SUMMIT TOWER: 1/27-2/23/2020	14	60-03-53740-222-000	23.57
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	COMM CTR - IRRIG : 1/27-2/23/2020	1	10-03-53317-222-000	119.08
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BARBICAN AVE - IRRIG : 1/27-2/23/2020	2	10-03-53317-222-000	56.01
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ENT. WAY - TRAF LIGHTS: 1/27-2/23/2020	3	10-03-53311-222-000	102.04
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	COMM CTR - ST LIGHTING: 1/27-2/23/2020	4	10-03-53420-222-000	149.11
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BARBICAN AVE - ST LIGHTING: 1/27-2/23/2020	5	10-03-53420-222-000	239.62
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ROSS - TRAF LIGHTS : 1/27-2/23/2020	6	10-03-53311-222-000	91.74
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	LANDFILL: 1/27-2/23/2020	7	18-03-53631-222-000	152.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	SCHOF/CHERRY - IRRIG : 1/27-2/23/2020	8	10-03-53317-222-000	27.86
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MINISTRY - ST LIGHTING: 1/27-2/23/2020	9	10-03-53420-222-000	380.07
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	SHOREY - WARNING SIREN: 1/27-2/23/2020	10	10-02-52910-222-000	29.17
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	EVEREST/CP - TRAF LIGHTS: 1/27-2/23/2020	11	10-03-53311-222-000	115.43
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ST CLARE'S PUMP - IRRIG: 1/27-2/23/2020	12	10-03-53317-222-000	27.92
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MINISTRY - IRRIG : 1/27-2/23/2020	13	10-03-53317-222-000	27.88
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	EVEREST - WARNING SIREN: 1/27-2/23/2020	14	10-02-52910-222-000	32.39
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BIRCH/WESTON - ST LIGHTING: 1/27-2/23/2020	15	10-03-53420-222-000	223.76
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BIRCH/SCHOF - ST LIGHTING : 1/27-2/23/2020	16	10-03-53420-222-000	214.77
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	RECYCLE SHED: 1/27-2/23/2020	17	10-03-53312-222-000	49.03
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	WESTON/CTYX - TRAF LIGHTS : 1/27-2/23/2020	18	10-03-53311-222-000	245.34
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ALDERSON/SCHOF - ST LIGHTING : 1/27-2/23/2020	19	10-03-53420-222-000	202.92
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	NORMANDY/SCHOF - ST LIGHTING: 1/27-2/23/2020	20	10-03-53420-222-000	145.79
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	CAMP PHIL - FLASH SIGN: 1/27-2/23/2020	21	10-03-53311-222-000	28.03
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BIRCH/WESTON - TRAF LIGHTS : 1/27-2/23/2020	22	10-03-53311-222-000	70.27
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	CROSS POINTE - ST LIGHTING: 1/27-2/23/2020	23	10-03-53420-222-000	332.15
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	HOWLAND AVE - ST LIGHTING: 1/27-2/23/2020	24	10-03-53420-222-000	70.83
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	SHOREY - ST LIGHTING: 1/27-2/23/2020	25	10-03-53420-222-000	44.27
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BUS PK - ST LIGHTING: 1/27-2/23/2020	26	10-03-53420-222-000	461.85
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MEURET LN - ST LIGHTING: 1/27-2/23/2020	27	10-03-53420-222-000	27.42
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	CTY RD J-SIGN - ST LIGHTING : 1/27-2/23/2020	28	10-03-53420-222-000	30.37
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ALDERSON/SCHOF - TRAF LIGHTS : 1/27-2/23/2020	29	10-03-53311-222-000	66.67
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BIRCH/SCHOF - TRAF LIGHTS: 1/27-2/23/2020	30	10-03-53311-222-000	78.56
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	CP/SCHOF - TRAF LIGHTS: 1/27-2/23/2020	31	10-03-53311-222-000	82.04
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	SCHOFIELD - TRAF LIGHTS: 1/27-2/23/2020	32	10-03-53311-222-000	56.28
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	ZINSER - WAY FINDING SIGNS: 1/27-2/23/2020	33	10-03-53420-222-000	38.86
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	RICKYVAL - WAY FINDING SIGNS: 1/27-2/23/2020	34	10-03-53420-222-000	37.93
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	RYAN - WAY FINDING SIGNS: 1/27-2/23/2020	35	10-03-53420-222-000	27.42
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	WESTON/PROG - WAY FINDING SIGNS: 1/27-2/23/2020	36	10-03-53420-222-000	31.32
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MUSKIE - WARNING SIREN: 1/27-2/23/2020	37	10-02-52910-222-000	28.98
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	JELINEK - SPEED SIGN: 1/27-2/23/2020	38	10-03-53311-222-000	29.26
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	WINDSOR DR - AERATOR: 1/27-2/23/2020	39	63-03-53655-222-000	23.72
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	BIRCH - PED BRIDGE LIGHTING: 1/27-2/23/2020	40	10-03-53420-222-000	151.59
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MUN CTRELECTRIC: 1/27-2/23/2020	41	10-01-51600-222-000	1,977.76
03/20	03/13/20	52205	18990	WISCONSIN PUBLIC SERVICE	2484-00166 FEB 20	MUN CTRNATURAL GAS: 1/27-2/23/2020	42	10-01-51600-224-000	844.30
Total 52205:									12,845.02

52206	03/20	03/19/20	52206	3330	COVANTAGE CREDIT UNION	MAR2020	3/24/2020 INT PMNT- 2013B TAXABLE G.O. NOTE	1	30-08-58350-622-000	4,147.65
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Total 52206:									4,147.65
52207									
03/20	03/19/20	52207	21150	PERGOLSKI, CHRISTIE	MAR2020	PERGOLSKI REFUND, COURT TRIP PAYMENT	1	10-00-24425-000-000	485.80
Total 52207:									485.80
52208									
03/20	03/20/20	52208	22012	AKHTAR, MUHAMMAD SALMAN	MAR2020	UTILITY REFUND	1	10-00-21000-000-000	140.09
Total 52208:									140.09
52209									
03/20	03/20/20	52209	21805	AMERICAN CONSERVATION & BILLIN	10899	AQUAHAWK MONTHLY APRIL 2020	1	60-03-53771-286-000	440.00
03/20	03/20/20	52209	21805	AMERICAN CONSERVATION & BILLIN	10899	AQUAHAWK MONTHLY APRIL 2020	2	61-03-53613-290-000	440.00
Total 52209:									880.00
52210									
03/20	03/20/20	52210	20264	BROCK WHITE COMPANY	13823330-00	CONCRETE CAULK FOR TREATMENT PLANT	1	60-03-53731-247-651	12.78
Total 52210:									12.78
52211									
03/20	03/20/20	52211	21118	CASPER'S TRUCK EQUIPMENT	43409-IN	#1 VAN SAFETY LIGHTING	1	60-03-53766-241-000	681.50
03/20	03/20/20	52211	21118	CASPER'S TRUCK EQUIPMENT	43409-IN	#1 VAN SAFETY LIGHTING	2	61-03-53606-241-000	681.50
Total 52211:									1,363.00
52212									
03/20	03/20/20	52212	3220	CONTROL CONCEPTS TECH	479624-001	ELBOW	1	61-03-53606-241-000	9.38
03/20	03/20/20	52212	3220	CONTROL CONCEPTS TECH	479734-001	#51 SHOP PRESSURE WASHER HOSE	1	10-03-53310-353-000	266.00
03/20	03/20/20	52212	3220	CONTROL CONCEPTS TECH	479777-001	#23 HYD HOSE	1	10-03-53310-353-000	57.58
Total 52212:									332.96
52213									
03/20	03/20/20	52213	7180	DEX MEDIA LLC	610044562726	ADVERTISING CONTRACT: FEB 2020	1	10-01-51450-326-000	39.27

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Total 52213:									39.27
52214									
03/20	03/20/20	52214	21503	EQUIPMENT BLADES INC	020157	#26 GRADER BLADES	1	10-03-53312-353-000	1,872.00
Total 52214:									1,872.00
52215									
03/20	03/20/20	52215	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000107817	3" WATER PUMP DISCHARGE AND SUCTION HOSE	1	10-03-53310-314-000	3,499.16
Total 52215:									3,499.16
52216									
03/20	03/20/20	52216	4910	FASTENAL COMPANY	WISCH323659	SIGN SHOP SUPPLIES- BOLTS	1	10-03-53310-363-000	44.72
03/20	03/20/20	52216	4910	FASTENAL COMPANY	WISCH323760	SHOP SUPPLIES	1	10-03-53310-390-000	40.66
03/20	03/20/20	52216	4910	FASTENAL COMPANY	WISCH323945	SCREWS AND WASHERS FOR INSTALLATION OF ROPE ON P	1	22-05-55420-247-000	10.41
03/20	03/20/20	52216	4910	FASTENAL COMPANY	WISCH324022	SHOP SUPPLIES	1	10-03-53310-390-000	91.98
03/20	03/20/20	52216	4910	FASTENAL COMPANY	WISCH324022	PPE SAFTEY GLASSES, DISPOSABLE GLOVES, DUST MASK	2	10-03-53310-161-000	70.23
Total 52216:									258.00
52217									
03/20	03/20/20	52217	21511	FIRST SUPPLY LLC-WAUSAU	90703-00	PLUMBING PARTS FOR SAFETY BUILDING	1	10-02-52199-247-000	22.30
Total 52217:									22.30
52218									
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	241-7732-RYAN ST L/S: MAR	1	61-03-53610-225-000	61.83
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	241-7946-AQ CTR: MAR	2	22-05-55420-225-000	41.38
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	241-8810-E/C RIVER L/S: MAR	3	61-03-53610-225-000	61.50
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	241-9268-HERITAGE HILLS L/S: MAR	4	61-03-53610-225-000	54.44
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-0054-EVERGREEN POINTE L/S: MAR	5	61-03-53610-225-000	61.50
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-0746-PARK TERRACE L/S: MAR	6	61-03-53610-225-000	54.12
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-0954-ROSS AVE L/S: MAR	7	61-03-53610-225-000	71.28
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-4506-COLLEEN L/S: MAR	8	61-03-53610-225-000	65.67
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-4719-TANYA/TRICIA L/S: MAR	9	61-03-53610-225-000	84.45
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-5218-KATHLEEN L/S: MAR	10	61-03-53610-225-000	113.52
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-5287-HARLYN L/S: MAR	11	61-03-53610-225-000	65.67
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	355-5649-BUSINESS PARK L/S: MAR	12	61-03-53610-225-000	61.50
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-9922-LANDFILL: MAR	13	18-03-53631-225-000	66.98

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03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-VOW: MAR	14	10-01-51450-225-000	665.97
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-EMPD: MAR	15	10-00-14510-000-000	308.57
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-TOW: MAR	16	10-00-14410-001-000	24.42
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-MUN CT: MAR	17	10-00-14530-000-000	24.42
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-WATER: MAR	18	60-03-53780-225-000	37.22
03/20	03/20/20	52218	20024	FRONTIER	159-0047 MAR 202	359-6114-SEWER: MAR	19	61-03-53613-225-000	37.19
Total 52218:									1,961.63
52219									
03/20	03/20/20	52219	22009	GEBERT, PATRICK	MAR2020	RESTITUTION	1	10-00-24425-000-000	219.50
Total 52219:									219.50
52220									
03/20	03/20/20	52220	6010	GREBE'S	154053	#138 EDGER AIR CLEANER	1	10-03-53310-353-000	8.00
Total 52220:									8.00
52221									
03/20	03/20/20	52221	21632	GREEN VALLEY SEPTIC	MT1243	RYAN ST - PORTABLE TOILET RENTAL	1	18-03-53636-290-000	130.00
Total 52221:									130.00
52222									
03/20	03/20/20	52222	22010	HERNIKL, LYNN	MAR2020	KENNEDY HALL SECURITY DEPOSIT REFUND	1	10-00-23160-000-000	50.00
Total 52222:									50.00
52223									
03/20	03/20/20	52223	20205	HYDRITE CHEMICAL CO	02340934	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	949.20
03/20	03/20/20	52223	20205	HYDRITE CHEMICAL CO	02340935	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	359.00
03/20	03/20/20	52223	20205	HYDRITE CHEMICAL CO	02340936	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	1,210.04
03/20	03/20/20	52223	20205	HYDRITE CHEMICAL CO	02340937	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	950.04
Total 52223:									3,468.28
52224									
03/20	03/20/20	52224	4820	JOHN FABICK TRACTOR CO	PIWA0013465	#26 SIDESHIFT CYLINDER ROD	1	10-03-53312-353-000	1,311.29
03/20	03/20/20	52224	4820	JOHN FABICK TRACTOR CO	PIWA0013920	CORE RETURN CREDIT	1	10-03-53312-353-000	710.54-

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Total 52224:									600.75
52225									
03/20	03/20/20	52225	21678	JX TRUCK CENTER-WAUSAU	27823	SERVICE - 2019 PETERBILT 567	1	61-03-53606-352-000	658.21
Total 52225:									658.21
52226									
03/20	03/20/20	52226	20580	KIMBALL MIDWEST	7788405	ORANGE SPRAY PAINT; VEHICLE WAX; INTERIOR AND EXTE	1	10-03-53310-390-000	505.44
Total 52226:									505.44
52227									
03/20	03/20/20	52227	9810	MARATHON COUNTY HEALTH DEPT	20031712	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00
Total 52227:									55.00
52228									
03/20	03/20/20	52228	9910	MARATHON COUNTY TREASURER	MAR2020	ALLOCATE COURT TOTALS TO COUNTY: FEB 2020	1	10-00-45111-000-000	2,040.20
Total 52228:									2,040.20
52229									
03/20	03/20/20	52229	10280	MIDLAND PLASTICS INC	1453852	PLEXI GLASS FRO FRONT OFFICE	1	10-01-51600-390-000	891.30
Total 52229:									891.30
52230									
03/20	03/20/20	52230	21224	MI-TECH SERVICES INC	32061673	LANDFILL MONITORING	1	18-03-53631-215-000	330.00
Total 52230:									330.00
52231									
03/20	03/20/20	52231	12290	PEMBER COMPANIES INC	FEB2020	HARLYN LIFT STATION	1	61-00-18432-000-000	47,500.00
Total 52231:									47,500.00
52232									
03/20	03/20/20	52232	20597	PETDATA	3/2020 PAWS/PRO	MAR 2020- PAWS & PROTECT LICENSING PROGRAM	1	10-00-21000-000-000	220.00

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Total 52232:									220.00
52233									
03/20	03/20/20	52233	12770	POWERPLAN	1972269	#14 FLOOR MAT	1	10-03-53310-353-000	399.56
Total 52233:									399.56
52234									
03/20	03/20/20	52234	19838	RHYME BUSINESS PRODUCTS LLC	AR375051	MONTHLY B&W USAGE: 2/11-3/10	1	10-01-51450-280-000	2.58
03/20	03/20/20	52234	19838	RHYME BUSINESS PRODUCTS LLC	AR375051	MONTHLY COLOR USAGE: 2/11-3/10	2	10-01-51450-280-000	482.75
Total 52234:									485.33
52235									
03/20	03/20/20	52235	13530	RIB MTN METROPOLITAN SEWERAGE	FEB2020	O&M DUE: FEB 2020	1	61-03-53610-227-000	62,422.40
03/20	03/20/20	52235	13530	RIB MTN METROPOLITAN SEWERAGE	FEB2020	DEBT SERVICE FEB 2020	2	61-08-53614-614-000	8,551.80
Total 52235:									70,974.20
52236									
03/20	03/20/20	52236	22014	RUCKS, CASSANDRA	MAR2020	REFUND TRIP	1	10-00-24425-000-000	124.00
Total 52236:									124.00
52237									
03/20	03/20/20	52237	14430	SCHOFIELD, CITY OF	MAR2020	ALLOCATED TOTALS TO MUNICIPALITY: FEB 2020	1	10-00-24425-000-000	6,854.88
Total 52237:									6,854.88
52238									
03/20	03/20/20	52238	20783	SOUTH AREA FIRE DISTRICT	1712	2020 OPERATING BUDGET 2ND QTR	1	10-02-52905-581-000	435,977.77
Total 52238:									435,977.77
52239									
03/20	03/20/20	52239	15220	SOUTHSIDE TIRE CO INC	411228	#90 DRIVE TIRES	1	10-03-53310-242-000	1,933.20
03/20	03/20/20	52239	15220	SOUTHSIDE TIRE CO INC	411340	#34 SKIDSTEER TIRE INNER TUBES	1	10-05-55210-241-000	70.04
03/20	03/20/20	52239	15220	SOUTHSIDE TIRE CO INC	411360	#25 VALVE STEM	1	10-03-53310-353-000	11.00

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Total 52239:									1,874.16
52240									
03/20	03/20/20	52240	18220	STATE OF WI - COURT FINES	MAR2020	ALLOCATED TOTALS TO COURT: FEB 2020	1	10-00-45111-000-000	3,924.90
Total 52240:									3,924.90
52241									
03/20	03/20/20	52241	19989	SUPERIOR PLUMBING & RPZ TESTIN	1519	BACKFLOW PREVENTER TESTING/FILING WITH STATE	1	10-02-52199-290-000	80.00
Total 52241:									80.00
52242									
03/20	03/20/20	52242	16460	TRUCK COUNTRY OF WISCONSIN IN	X205262350:01	#113 AIR FILTER	1	10-05-53656-353-000	43.85
03/20	03/20/20	52242	16460	TRUCK COUNTRY OF WISCONSIN IN	X205262350:02	#113 AIR FILTER	1	10-05-53656-353-000	70.03
Total 52242:									113.88
52243									
03/20	03/20/20	52243	20240	TRUCK EQUIPMENT INC	891357-00	#90 TAILGATE AIR VALVE	1	10-03-53310-353-000	99.50
Total 52243:									99.50
52244									
03/20	03/20/20	52244	18090	WESTON, TOWN OF	MAR2020	ALLOCATED TOTALS TO MUNICIPALITY: FEB 2020	1	10-00-24425-000-000	1,364.25
Total 52244:									1,364.25
52245									
03/20	03/20/20	52245	19350	ZIENTARA FLEET EQUIPMENT INC	01108279P	OLD #17 DRAG LINK	1	10-03-53312-353-000	199.68
Total 52245:									199.68
52246									
04/20	04/01/20	52246	990	MMG EMPLOYER SOLUTIONS	155006	EAP 1ST QTR (VOW 36)	1	10-00-21590-000-000	234.00
Total 52246:									234.00
52247									
04/20	04/01/20	52247	2940	CK AUTO GLASS LLC	19609	#104 WINDSHIELD	1	10-03-53310-353-000	275.00

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Total 52247:									275.00
52248									
04/20	04/01/20	52248	3220	CONTROL CONCEPTS TECH	478373-002	#111 BUCKET TRUCK BOOM HOSES	1	10-03-53310-353-000	2,624.47
Total 52248:									2,624.47
52249									
04/20	04/01/20	52249	19843	DIVERSIFIED BENEFIT SERVICES	300109	(8) METRO FLEX ADMIN FEES- FEB 2020	1	10-00-14510-000-000	98.80
04/20	04/01/20	52249	19843	DIVERSIFIED BENEFIT SERVICES	300109	(10) VOW FLEX ADMIN FEES- FEB 2020	2	10-01-51430-163-000	123.45
04/20	04/01/20	52249	19843	DIVERSIFIED BENEFIT SERVICES	301583	(8) METRO FLEX ADMIN FEES- MAR 2020	1	10-00-14510-000-000	94.56
04/20	04/01/20	52249	19843	DIVERSIFIED BENEFIT SERVICES	301583	(10) VOW FLEX ADMIN FEES- MAR 2020	3	10-01-51430-163-000	118.19
Total 52249:									435.00
52250									
04/20	04/01/20	52250	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108352	12 CANS FLUID FILM	1	10-03-53310-390-000	105.00
Total 52250:									105.00
52251									
04/20	04/01/20	52251	4910	FASTENAL COMPANY	WISCH324154	#38 SPRAY ADHESIVE FOR HEADLINER	1	10-03-53310-353-000	20.72
Total 52251:									20.72
52252									
04/20	04/01/20	52252	21511	FIRST SUPPLY LLC-WAUSAU	91103-00	AQUATIC CENTER PIPE SUPPORT	1	22-05-55420-247-000	365.40
Total 52252:									365.40
52253									
04/20	04/01/20	52253	5490	GANNETT WISCONSIN MEDIA	0004119223	ORD FOR ALCOHOL BEVERAGES LICENSES	1	10-01-51420-321-000	25.68
Total 52253:									25.68
52254									
04/20	04/01/20	52254	21187	GROUP HEALTH COOPERATIVE	APR2020	HEALTH INSURANCE FOR APRIL 2020	1	10-00-21530-000-000	38,469.76
Total 52254:									38,469.76

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52255									
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-VILLAGE	1	10-01-51521-213-000	2,191.49
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-TIF #1	2	21-06-56721-213-000	231.57
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-TIF #2	3	26-06-56726-213-000	231.57
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT - CDA/TIF #1 REVIEW	4	27-06-56727-213-000	468.80
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT - CDA/TIF #2 REVIEW	5	28-06-56728-213-000	237.22
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-WATER	6	60-03-53771-213-000	1,547.59
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-SEWER	7	61-03-53612-213-000	1,417.69
04/20	04/01/20	52255	21642	HAWKINS ASH	3109120	2019 AUDIT SERVICES-STORMWATER	8	63-03-53652-213-000	384.07
Total 52255:									6,710.00
52256									
04/20	04/01/20	52256	21230	ILLINOIS MUTUAL	APR2020	FEBRUARY 2020 PAYROLLS(PAYS APRIL 2020 PREMIUM	1	10-00-21537-000-000	348.82
Total 52256:									348.82
52257									
04/20	04/01/20	52257	21189	JSD PROFESSIONAL SERVICES INC	26	SERVICES THRU 1/31/2020 - NEIGH PLAN	1	40-07-57354-290-000	27,995.00
04/20	04/01/20	52257	21189	JSD PROFESSIONAL SERVICES INC	26	SERVICES THRU 1/31/2020 - NEIGH PLAN	2	40-00-21100-000-000	1,755.00
Total 52257:									29,750.00
52258									
04/20	04/01/20	52258	20580	KIMBALL MIDWEST	7822893	SHOP TOOL-HEAT GUN	1	10-03-53310-353-000	64.99
04/20	04/01/20	52258	20580	KIMBALL MIDWEST	7822893	CLEANING SUPPLIES	2	10-03-53310-344-000	15.99
Total 52258:									80.98
52259									
04/20	04/01/20	52259	8460	K-TECH KLEENING SYSTEMS INC	7755	COVID-19 DISINFECTANT WIPES	1	10-01-51440-310-000	174.50
Total 52259:									174.50
52260									
04/20	04/01/20	52260	21288	KUENY ARCHITECTS LLC	5020	ARCH SERV - MUN CTR BLDG	1	41-07-57141-290-000	27,335.00
Total 52260:									27,335.00
52261									
04/20	04/01/20	52261	12810	LEGALSHIELD	APR2020	DUES: MAR 2020	1	10-00-21566-000-000	165.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52261:									165.40
52262									
04/20	04/01/20	52262	21860	MARCO TECHNOLOGIES	INV7426420	CONTRACT COP5943-03: KYOCERA- B/W USAG 2/15-3/14	1	10-01-51450-280-000	24.02
04/20	04/01/20	52262	21860	MARCO TECHNOLOGIES	INV7426420	CONTRACT COP5943-03: KYOCERA- COLOR USAG 2/15-3/14	2	10-01-51450-280-000	192.12
Total 52262:									216.14
52263									
04/20	04/01/20	52263	10230	MID-AMERICAN RESEARCH CHEMICA	0690879-IN	TACKLE II JELLIED DEGREASER	1	10-03-53310-390-000	182.34
Total 52263:									182.34
52264									
04/20	04/01/20	52264	19860	NORTHERN LAKE SERVICE INC	374884	WATER TESTING: 2020 DRINKING WATER ANALYSIS	1	60-03-53730-294-000	2,281.00
Total 52264:									2,281.00
52265									
04/20	04/01/20	52265	13380	REI CIVIL & ENVIRONMENTAL	38165	ESA G&B PRODUCE	1	41-07-57141-290-000	2,258.38
Total 52265:									2,258.38
52266									
04/20	04/01/20	52266	10520	SECURIAN FINANCIAL GROUP INC	APR2020	VOW PREMIUM: APRIL 2020	1	10-00-21531-000-000	1,062.55
Total 52266:									1,062.55
52267									
04/20	04/01/20	52267	19985	SUPER LETTERING & SIGNS INC	2020.138	RPL LOTS AVAILABLE SIGN-BUS PARK	1	40-06-56771-290-000	350.00
Total 52267:									350.00
52268									
04/20	04/01/20	52268	17130	VIKING ELECTRIC SUPPLY	S003484716.001	OFFICE LAMPS	1	10-01-51600-355-000	136.95
Total 52268:									136.95
52269									
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	AUG2019	BACKGROUND CHECKS: 8-1-19 TO 8-29-19	1	10-00-21100-000-000	231.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	DEC2019	BACKGROUND CHECKS: 12-2-19 TO 12-26-19	1	10-00-21100-000-000	70.00
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	FEB2020	BACKGROUND CHECKS: 2-7-20 TO 2-27-20	1	10-01-51420-290-000	77.00
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	JAN2020	BACKGROUND CHECKS: 1-10-20 TO 1-21-20	1	10-01-51420-290-000	14.00
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	NOV2019	BACKGROUND CHECKS: 11-7-19 TO 11-15-19	1	10-00-21100-000-000	63.00
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	OCT2019	BACKGROUND CHECKS: 10-2-19 TO 10-24-19	1	10-00-21100-000-000	147.00
04/20	04/01/20	52269	18260	WI DEPT OF JUSTICE	SEPT2019	BACKGROUND CHECKS: 9-5-19 TO 9-17-19	1	10-00-21100-000-000	133.00
Total 52269:									735.00
52270									
04/20	04/07/20	52270	530	AMERICAN ASPHALT OF WISCONSIN	5300048706	PAVING FOR VALVE REPLACEMENT - ALDERSON AND WEILA	1	60-00-21100-000-000	3,620.00
04/20	04/07/20	52270	530	AMERICAN ASPHALT OF WISCONSIN	5300048706	PAVING FOR VALVE REPLACEMENT - BLOEDEL AND WILLOW	2	60-00-21100-000-000	2,725.00
04/20	04/07/20	52270	530	AMERICAN ASPHALT OF WISCONSIN	5300048706	PAVING FOR STORM SEWER REPAIR - WINDSOR	3	10-00-13611-000-000	2,175.00
04/20	04/07/20	52270	530	AMERICAN ASPHALT OF WISCONSIN	5300048715	COLD MIX ASPHALT FOR PATCHING	1	10-03-53310-236-000	1,375.60
Total 52270:									9,895.60
52271									
04/20	04/07/20	52271	21660	CLARK DIETZ INC	427904	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - SA	1	61-00-18700-826-395	549.64
04/20	04/07/20	52271	21660	CLARK DIETZ INC	427904	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - ST	2	42-07-57301-215-395	2,409.96
04/20	04/07/20	52271	21660	CLARK DIETZ INC	427904	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - WA	3	60-00-18700-000-395	1,268.40
Total 52271:									4,228.00
52272									
04/20	04/07/20	52272	21604	COLEMAN, THERESA	FEB2020	COLEMAN MILEAGE - FEB 2020	1	60-03-53780-334-000	50.89
04/20	04/07/20	52272	21604	COLEMAN, THERESA	FEB2020	COLEMAN MILEAGE - FEB 2020	2	61-03-53613-334-000	50.89
04/20	04/07/20	52272	21604	COLEMAN, THERESA	MAR2020	COLEMAN MILEAGE REIMBURSEMENT - MARCH 2020	1	60-03-53780-334-000	87.40
04/20	04/07/20	52272	21604	COLEMAN, THERESA	MAR2020	COLEMAN MILEAGE REIMBURSEMENT - MARCH 2020	2	61-03-53613-334-000	87.40
Total 52272:									276.58
52273									
04/20	04/07/20	52273	3220	CONTROL CONCEPTS TECH	480159-001	#38 HYD HOSES	1	10-03-53310-353-000	370.37
04/20	04/07/20	52273	3220	CONTROL CONCEPTS TECH	480226-001	#119 HYD FITTING	1	10-03-53310-353-000	11.51
Total 52273:									381.88
52274									
04/20	04/07/20	52274	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108401	CONCRETE REPAIR AT TREATMENT PLANT	1	60-03-53731-247-651	26.99

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Total 52274:									26.99
52275									
04/20	04/07/20	52275	4910	FASTENAL COMPANY	WISCH324441	SHOP SUPPLIES	1	10-03-53310-390-000	40.08
04/20	04/07/20	52275	4910	FASTENAL COMPANY	WISCH324441	PPE DISPOSABLE GLOVES	2	10-03-53310-161-000	16.35
Total 52275:									56.43
52276									
04/20	04/07/20	52276	20580	KIMBALL MIDWEST	7838608	HAND SANITIZER-ELECTIONS COVID-19	1	10-03-53310-344-000	69.00
Total 52276:									69.00
52277									
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002013	MASTER PLANNING AGREEMENT (MULTI-FAMILY DENSITY Z	1	10-06-56930-219-000	438.75
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002014	SCHOFIELD AVE CORRIDOR PLAN WO #14	1	26-06-56726-290-000	506.25
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002015	PARK IMPACT FEE NEEDS ASSES SUBDIVISION ORD WO #15	1	10-06-56930-219-000	67.50
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002016	MASTER PLANNING AGREEMENT - BUILDING REGULATIONS	1	10-06-56930-219-000	855.00
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002030	PUD ORDINANCE CHANGE	1	10-06-56930-219-000	33.75
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002031	WESTON AVENUE CORRIDOR PLAN	1	40-07-57355-215-000	168.75
04/20	04/07/20	52277	20623	MDROFFERS CONSULTING LLC	202002032	BUILDING REGULATIONS UPDATE	1	10-06-56930-219-000	1,080.00
Total 52277:									3,150.00
52278									
04/20	04/07/20	52278	11530	NORTHERN BATTERY	1855788	BATTERIES FOR WELLS/TOWERS	1	60-03-53740-349-000	59.73
04/20	04/07/20	52278	11530	NORTHERN BATTERY	1855788	BATTERIES FOR LIFT STATIONS	2	61-03-53601-349-000	59.73
04/20	04/07/20	52278	11530	NORTHERN BATTERY	1855847	BATTERIES FOR WELLS	1	60-03-53740-349-000	9.39
04/20	04/07/20	52278	11530	NORTHERN BATTERY	1855847	BATTERIES FOR LIFT STATIONS	2	61-03-53601-349-000	9.40
04/20	04/07/20	52278	11530	NORTHERN BATTERY	CM1856186	BATTERIES LIFT/WELLS/TOWERS	1	60-03-53740-349-000	20.02-
Total 52278:									118.23
52279									
04/20	04/07/20	52279	12770	POWERPLAN	1972925	#113 FILTERS	1	10-05-53656-353-000	244.45
Total 52279:									244.45
52280									
04/20	04/07/20	52280	2330	PRESTO CALL	87560-033020	PRESTO CALL 3/30 - 4/26	1	61-03-53613-290-000	22.00

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04/20	04/07/20	52280	2330	PRESTO CALL	87560-033020	PRESTO CALL 3/30 - 4/26	2	60-03-53780-290-000	22.00
Total 52280:									44.00
52281									
04/20	04/07/20	52281	22003	PRIMADATA LLC	49945	PRIMADATA POSTAGE 3/31/20	1	60-03-53771-311-000	337.81
04/20	04/07/20	52281	22003	PRIMADATA LLC	49945	PRIMADATA POSTAGE 3/31/20	2	61-03-53612-311-000	337.82
04/20	04/07/20	52281	22003	PRIMADATA LLC	49945	PRIMADATA POSTAGE 3/31/20	3	63-03-53652-311-000	337.82
Total 52281:									1,013.45
52282									
04/20	04/07/20	52282	21673	TIAA COMMERCIAL FINANCE INC	7063179	CONTRACT #20283922: KYOCERA COPIER LEASE- MAR 2020	1	10-01-51450-280-000	173.08
Total 52282:									173.08
52283									
04/20	04/07/20	52283	20240	TRUCK EQUIPMENT INC	893586-00	#25 SANDBLAST DUMP BOX PLATES	1	10-03-53310-242-000	203.00
Total 52283:									203.00
52284									
04/20	04/07/20	52284	19939	WISCONSIN DNR	CERNUM 36223	SKERVEN - WASTEWATER OPERATOR CERT. RENEWAL	1	61-03-53613-157-000	45.00
Total 52284:									45.00
52285									
04/20	04/07/20	52285	21725	XPRESS BILL PAY	46621	CREDIT CARD E-COMMERCE FEES	1	10-01-51450-286-000	109.71
Total 52285:									109.71
52286									
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25075	2/27-3/12 CAMP PHILLIPS CENTRE	1	40-07-57354-212-000	740.00
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25076	2/25/2020 FARMERS MARKET	1	10-01-51300-212-000	277.50
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25078	2/13-3/17 BRIEFER	1	10-01-51300-212-000	226.00
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25078	2/13-3/17 SOCIAL MEDIA	2	10-01-51300-212-000	450.00
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25078	2/13-3/17 WESTFAIR	3	10-01-51300-212-000	222.00
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25079	3/12 MISC GENERAL	1	10-01-51300-212-000	55.50
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25080	3/12/2020 REVIEW AGREEMENT WITH YMCA	1	22-05-55420-212-000	227.50
04/20	04/07/20	52286	19951	YDE LAW FIRM, S.C.	25081	2/26-3/11 UHAUL	1	10-01-51300-212-000	129.50

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Total 52286:									2,328.00
52287									
04/20	04/09/20	52287	2500	ADVANCE AUTO PARTS	2763-374473	#104 OIL AND EXHAUST GASKET	1	10-03-53310-353-000	54.57
04/20	04/09/20	52287	2500	ADVANCE AUTO PARTS	2763-375252	#8 FRONT BRAKES; OIL FITLER; FUEL FILTER; TRANS FILTER	1	10-03-53310-353-000	256.36
04/20	04/09/20	52287	2500	ADVANCE AUTO PARTS	2763-375252	#31 OIL FILTER; FUEL FITLER; TRANS FILTER	2	10-03-53310-353-000	39.29
Total 52287:									350.22
52288									
04/20	04/09/20	52288	21135	AMERICAN MESSAGING	U1350110UD	APRIL 2020 MESSENGER SERVICE	1	61-03-53613-290-000	31.07
04/20	04/09/20	52288	21135	AMERICAN MESSAGING	U1350110UD	APRIL 2020 MESSENGER SERVICE	2	60-03-53780-290-000	31.08
04/20	04/09/20	52288	21135	AMERICAN MESSAGING	U1350112UD	STREET DEPT PAGER APRIL 2020	1	10-03-53310-226-000	24.64
Total 52288:									86.79
52289									
04/20	04/09/20	52289	1520	BEAVER OF WISCONSIN INC	102418	BRUSH FOR WASHING EQUIPMENT	1	10-03-53310-390-000	157.00
Total 52289:									157.00
52290									
04/20	04/09/20	52290	21118	CASPER'S TRUCK EQUIPMENT	0043537-IN	#37 SNOWBLOWER GEARBOX PARTS	1	10-03-53312-353-000	612.99
Total 52290:									612.99
52291									
04/20	04/09/20	52291	19882	CELLCOM	39796	SKERVEN: WATER HOTSPOT - 370-3222: 3/21-4/20/2020	1	60-03-53740-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	KRAUSE: WATER HOTSPOT - 370-3314: 3/21-4/20/2020	2	60-03-53740-225-000	117.62
04/20	04/09/20	52291	19882	CELLCOM	39796	DIETSCH: WATER HOTSPOT - 370-3467: 3/21-4/20/2020	3	60-03-53740-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	SEWER: IPAD FOR MAPPING/ASSET MANAGEMENT - 370-619	4	61-03-53610-226-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	BORTH: SEWER HOTSPOT - 846-0589: 3/21-4/20/2020	5	61-03-53610-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	TATRO: MIFI 6620 - 846-0596: 3/21-4/20/2020	6	10-02-52400-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	BUILDING INSPECT MIFI - 846-0459: 3/21-4/20/2020	7	10-02-52400-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	MAGUIRE: MIFI 6620 - 846-0597: 3/21-4/20/2020	8	10-02-52400-225-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	WATER UTILITY IPAD 1 - 846-0189: 3/21-4/20/2020	9	60-03-53740-226-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	WATER UTILITY - 846-0190: 3/21-4/20/2020	10	60-03-53740-226-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	SEWER UTILITY IPAD 2 - 846-0194: 3/21-4/20/2020	11	61-03-53610-226-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	STREETS IPAD 2 - 846-0216: 3/21-4/20/2020	12	10-03-53310-226-000	12.62
04/20	04/09/20	52291	19882	CELLCOM	39796	TRUSTEE ZIEGLER IPAD 4 - 846-0274: 3/21-4/20/2020	13	10-01-51101-226-000	12.62

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Total 52291:									269.06
52292									
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	CLEAN RUGS/MATS	1	10-01-51600-290-000	485.84
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	PAPER PRODUCTS & AIR FRESHENER	2	10-01-51600-344-000	76.80
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	HAND SOAP/SHOP RAGS/TOWELS/ETC	3	10-03-53310-344-000	1,014.36
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST- HUERTH: UNIFORM MAINT/RNTL	4	10-03-53310-162-573	24.48
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - LAKE: UNIFORM MAINT/RNTL	5	10-03-53310-162-574	32.24
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - BLAREK: UNIFORM MAINT/RNTL	6	10-03-53310-162-572	29.44
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	SWR - SKERVEN: UNIFORM MAINT/RNTL	7	61-03-53613-162-592	34.52
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - VLIESTRA: UNIFORM MAINT/RNTL	8	10-03-53310-162-582	20.52
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - YONKER: UNIFORM MAINT/RNTL	9	10-03-53310-162-584	43.20
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - SKRZYPCHAK: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	30.80
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	BI- TATRO: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	27.00
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	BI- MAGUIRE: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	40.88
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - SUCHOMSKI: UNIFORM MAINT/RNTL	13	10-03-53310-162-580	22.08
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	P - FALKOWSKI: UNIFORM MAINT/RNTL	14	10-05-55200-162-594	16.36
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - PLATTA: UNIFORM MAINT/RNTL	15	10-03-53310-162-577	39.76
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	W - DIETSCH: UNIFORM MAINT/RNTL	16	60-03-53780-162-588	46.96
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - VON SCHRADER: UNIFORM MAINT/RNTL	17	10-03-53310-162-581	10.20
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	W - BORTH: UNIFORM MAINT/RNTL	18	60-03-53780-162-586	29.48
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST- SCHMIDT: UNIFORM MAINT/RNTL	19	10-03-53310-162-570	38.48
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	P - MROZENSKI: UNIFORM MAINT/RNTL	20	10-05-55200-162-596	30.97
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	ST - LENHARD: UNIFORM MAINT/RNTL	21	10-03-53310-162-575	42.84
04/20	04/09/20	52292	5720	CINTAS	12709045 FEB 202	W - KRAUSE: UNIFORM MAINT/RNTL	22	60-03-53780-162-590	30.68
04/20	04/09/20	52292	5720	CINTAS	1901095117	COLEMAN CLOTHING-PAYROLL DEDUCT	1	10-00-13802-000-000	23.94
04/20	04/09/20	52292	5720	CINTAS	1901132605	SKERVEN CLOTHING-PAYROLL DEDUCT	1	10-00-13802-000-000	42.93
Total 52292:									2,234.76
52293									
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: BLDG INSPECTOR - FEB 2020	1	10-02-52400-351-000	141.71
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: STREET DEPT - FEB 2020	2	10-03-53310-351-000	6,004.64
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: PLANNING/R&R - FEB 2020	3	10-06-56900-351-000	39.61
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: SEWER - FEB 2020	4	61-03-53610-351-000	190.32
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: WATER - FEB 2020	5	60-03-53780-351-000	603.36
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: PARKS - FEB 2020	6	10-05-55210-351-000	940.13
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: METRO - FEB 2020	7	10-00-14510-000-000	3,831.64
04/20	04/09/20	52293	21845	CONDON OIL CO INC	FEB 2020	FUEL: HOLDING ACCOUNT - FEB 2020	8	10-00-16110-000-000	1,372.82

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Total 52293:									13,124.23
52294									
04/20	04/09/20	52294	3220	CONTROL CONCEPTS TECH	480398-001	#116 HYD HOSES	1	10-03-53312-353-000	225.83
Total 52294:									225.83
52295									
04/20	04/09/20	52295	4760	EVEREST METRO POLICE DEPT	QTR 2 - 2020	2020 OPER BUDGET- 2ND QTR (COURT)	1	10-01-51210-589-000	13,936.84
04/20	04/09/20	52295	4760	EVEREST METRO POLICE DEPT	QTR 2 - 2020	2020 OPER BUDGET - 2ND QTR EMPD	2	10-02-52100-581-000	666,658.49
Total 52295:									680,595.33
52296									
04/20	04/09/20	52296	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108380	ALTA VERDE WELL PVC FITTINGS	1	60-03-53740-314-662	133.47
Total 52296:									133.47
52297									
04/20	04/09/20	52297	21511	FIRST SUPPLY LLC-WAUSAU	91155-00	CUT OFF TOOLS	1	10-02-52400-314-000	12.37
04/20	04/09/20	52297	21511	FIRST SUPPLY LLC-WAUSAU	91308-00	CLAMP FOR PIPES IN FILTER TANK	1	22-05-55420-247-000	67.97
04/20	04/09/20	52297	21511	FIRST SUPPLY LLC-WAUSAU	91453-00	FLASHLIGHT	1	10-02-52400-314-000	90.67
04/20	04/09/20	52297	21511	FIRST SUPPLY LLC-WAUSAU	CM90486-00	2 1/4 GAUGE RETURN	1	60-03-53740-314-662	6.57
Total 52297:									164.44
52298									
04/20	04/09/20	52298	5490	GANNETT WISCONSIN MEDIA	0004113369	WESTON SCHOOL NEIGHBORHOOD EAST BID ADVERTISEM	1	42-07-57301-215-395	65.48
Total 52298:									65.48
52299									
04/20	04/09/20	52299	6350	HALRON LUBRICANTS INC	1140534-00	TRACTOR HYD FLUID	1	10-03-53310-351-000	566.70
04/20	04/09/20	52299	6350	HALRON LUBRICANTS INC	1141213-00	55 GAL DRUM CORE CREDIT	1	10-03-53310-351-000	40.00
Total 52299:									526.70
52300									
04/20	04/09/20	52300	20205	HYDRITE CHEMICAL CO	02348398	CHEMICALS FOR WELLS WATER	1	60-03-53730-366-000	1,324.29
04/20	04/09/20	52300	20205	HYDRITE CHEMICAL CO	02348399	CHEMICALS FOR WELLS WATER	1	60-03-53730-366-000	969.54

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04/20	04/09/20	52300	20205	HYDRITE CHEMICAL CO	02348400	CHEMICALS FOR WELLS WATER	1	60-03-53730-366-000	1,014.91
04/20	04/09/20	52300	20205	HYDRITE CHEMICAL CO	02348401	CHEMICALS FOR WELLS WATER	1	60-03-53730-366-000	969.54
Total 52300:									4,278.28
52301									
04/20	04/09/20	52301	20526	JERRY'S CLEANING	MAR2020	CLEANING SERVICES: MARCH 2020	1	10-01-51600-216-000	600.00
Total 52301:									600.00
52302									
04/20	04/09/20	52302	4820	JOHN FABICK TRACTOR CO	PIWA0016272	#26 WING PARTS	1	10-03-53312-353-000	157.28
04/20	04/09/20	52302	4820	JOHN FABICK TRACTOR CO	PIWA0016273	#26 WING PARTS	1	10-03-53312-353-000	14.39
04/20	04/09/20	52302	4820	JOHN FABICK TRACTOR CO	PIWA0016274	#37 SNOWBLOWER FILTERS	1	10-03-53312-353-000	159.94
Total 52302:									331.61
52303									
04/20	04/09/20	52303	20580	KIMBALL MIDWEST	7852770	SHOP SUPPLIES RED PRIMER	1	10-03-53310-390-000	130.44
Total 52303:									130.44
52304									
04/20	04/09/20	52304	8460	K-TECH KLEENING SYSTEMS INC	7777	COVID-19 DISINFECTANT WIPES	1	10-01-51440-310-000	87.25
Total 52304:									87.25
52305									
04/20	04/09/20	52305	21288	KUENY ARCHITECTS LLC	5030	ARCH SERV - SAFETY BUILDING RENO	1	45-02-52110-215-000	3,442.50
Total 52305:									3,442.50
52306									
04/20	04/09/20	52306	21847	MARKSTRUM, TIM	APR2020	DUPLICATE FIRE SIGN PAYMENT	1	10-00-13611-000-000	38.30
Total 52306:									38.30
52307									
04/20	04/09/20	52307	20887	MARTELLE WATER TREATMENT INC	19674	AQUADENE - 440 GALLONS	1	60-03-53730-366-000	5,388.00

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Total 52307:									5,388.00
52308									
04/20	04/09/20	52308	10050	MENARDS INC	52866	WOOD TRIM FOR PLEXI GLASS	1	10-01-51600-349-000	26.76
Total 52308:									26.76
52309									
04/20	04/09/20	52309	20097	MUNICIPAL ENVIRONMENTAL GROUP	MEMBERSHIP 202	WATER UTILITY MEMBERSHIP DUES: 2020	1	60-03-53780-324-000	1,378.00
Total 52309:									1,378.00
52310									
04/20	04/09/20	52310	11070	NAPA AUTO PARTS - WESTON	757050	SHOP FLOOR DRY	1	10-03-53310-390-000	123.48
Total 52310:									123.48
52311									
04/20	04/09/20	52311	1190	NORTH CENTRAL UTILITY	S325811	ALUMINUM POLISH	1	10-03-53310-390-000	114.22
Total 52311:									114.22
52312									
04/20	04/09/20	52312	11550	NORTHWAY COMMUNICATIONS INC	111672	#17 2-WAY RADIO INSTALL	1	10-03-53312-353-000	282.10
Total 52312:									282.10
52313									
04/20	04/09/20	52313	19643	O'REILLY AUTO PARTS	3845-313203	ZAMBONI ALTERNATOR	1	10-05-55210-242-000	111.73
04/20	04/09/20	52313	19643	O'REILLY AUTO PARTS	3845-314842	#31 TAIL LIGHT CIRCUIT BOARD	1	10-03-53310-353-000	26.83
Total 52313:									138.56
52314									
04/20	04/09/20	52314	21407	PACIFIC TIER SOLUTIONS INC	5859	E-COMMERCE FEES FOR BOOK KING	1	10-01-51450-286-000	297.43
Total 52314:									297.43
52315									
04/20	04/09/20	52315	22018	QUADIENT LEASING USA, INC.	N8216033	POSTAGE METER LEASE	1	10-01-51450-281-000	516.78

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Total 52315:									516.78
52316									
04/20	04/09/20	52316	22016	RICHARDSON, EMILY	MAR2020	MAILBOX REIMBURSEMENT	1	10-03-53312-370-000	43.58
Total 52316:									43.58
52317									
04/20	04/09/20	52317	22017	RULE, DONNA	MARCH2020	MAILBOX REIMBURSEMENT (DUPLEX - 2 BOXES)	1	10-03-53312-370-000	100.00
Total 52317:									100.00
52318									
04/20	04/09/20	52318	21712	SCHILLING SUPPLY COMPANY	768038-00	CLEANING SUPPLIES	1	10-01-51600-344-000	104.65
Total 52318:									104.65
52319									
04/20	04/09/20	52319	22015	SHELBRACK, CLARENCE	MAR2020	MAILBOX REIMBURSEMENT	1	10-03-53312-370-000	14.74
Total 52319:									14.74
52320									
04/20	04/09/20	52320	15220	SOUTHSIDE TIRE CO INC	411705	#29 PUSHER AXLE TIRES AND RIMS	1	10-03-53312-353-000	1,033.98
Total 52320:									1,033.98
52321									
04/20	04/09/20	52321	15780	SUN PRINTING INC	111863	ABSENTEE BALLOT ENVELOPES	1	10-01-51440-312-000	783.00
04/20	04/09/20	52321	15780	SUN PRINTING INC	111945	POST CARD MAILING FOR MOVING POLLING LOCATION	1	10-01-51440-312-000	893.00
04/20	04/09/20	52321	15780	SUN PRINTING INC	111945	POST CARD MAILING FOR MOVING POLLING LOCATION	2	10-01-51440-311-000	1,220.79
Total 52321:									2,896.79
52322									
04/20	04/09/20	52322	22019	THE TREE FELLA, CO.	3100	HARLYN LIFT STATION TREE TRIMMING	1	61-03-53601-247-000	550.00
Total 52322:									550.00

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52323	04/20	04/09/20	52323	16460	TRUCK COUNTRY OF WISCONSIN IN	X205262350:03	#113 HYD FILTER	1	10-05-53656-353-000	50.13
Total 52323:										50.13
52324	04/20	04/09/20	52324	20240	TRUCK EQUIPMENT INC	895238-00	#15 CLEARANCE LIGHT AND PIGTAIL	1	10-03-53310-353-000	20.52
Total 52324:										20.52
52325	04/20	04/09/20	52325	16710	USA BLUE BOOK	181594	WATER TESTING SUPPLIES	1	60-03-53730-366-000	30.76
04/20	04/09/20	52325	16710	USA BLUE BOOK	181594	CHEMICAL TRANSFER PUMPS	2	60-03-53730-255-652	2,917.29	
Total 52325:										2,948.05
52326	04/20	04/09/20	52326	18260	WI DEPT OF JUSTICE	JUL2019	BACKGROUND CHECKS: 7-2-19 TO 7-17-19	1	10-00-21100-000-000	133.00
04/20	04/09/20	52326	18260	WI DEPT OF JUSTICE	MAR2020-L3713T	BACKGROUND CHECKS: 3-9-20 TO 3-20-20	1	10-01-51420-290-000	42.00	
Total 52326:										175.00
90028	03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192828 TORCH/SOLDER	1	60-03-53740-399-000	16.18
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192828 TORCH/SOLDER	2	61-03-53610-399-000	16.19	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192831 SHELVING AND GARMENT HOOKS	3	10-01-51600-310-000	31.79	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192832 ADAPTER EXCHANGE	4	60-03-53740-399-000	1.09-	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192832 ADAPTER EXCHANGE	5	61-03-53610-399-000	1.09-	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192845 DRAIN CLEANER	6	10-03-53310-344-000	7.73	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192855 SHOP SUPPLIES	7	10-05-55210-390-000	10.79	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192939 CLEANING ITEMS	8	60-03-53740-399-000	17.56	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #192939 CLEANING ITEMS	9	61-03-53610-399-000	17.57	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193016 AIR FRESHNERS	10	10-03-53310-349-000	5.00	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193016 #106 FLOOR MATS	11	10-03-53310-353-000	15.30	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193050 EXTENSION CORD	12	60-03-53780-399-000	4.99	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193050 EXTENSION CORD	13	61-03-53610-399-000	5.00	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193113 MISC OPERATING SUPPLIES	14	60-03-53780-399-000	32.76	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193113 MISC OPERATING SUPPLIES	15	61-03-53610-399-000	32.77	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193219 SHOP BAND SAW WIRE WHEEL	16	10-03-53310-353-000	4.13	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193282 PAINTING SUPPLIES FOR TREATMEN	17	60-03-53731-247-651	87.79	
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193315 ELECTRICAL TAPE SHOP SUPPLIES	18	10-03-53310-390-000	16.52	

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03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193368 SNOW SHOVEL	19	60-03-53740-314-662	26.99
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193370 SHOP SUPPLIES	20	10-05-55210-390-000	11.20
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193444 DAWN SOAP/PENS/BUCKETS	21	60-03-53740-349-000	46.17
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193483 PAINTING SUPPLIES FOR TREATMEN	22	60-03-53731-247-651	33.98
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193538 BUILDING INSPECTION TOOLS	23	10-02-52400-314-000	70.24
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193580 V BELT FOR LS	24	61-03-53601-242-000	21.57
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193588 CLEANING WIPES/NOZZLE GUN	25	60-03-53740-349-000	12.58
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193593 ADAPTERS/BUSHINGS/ELBOW	26	60-03-53740-349-000	19.95
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193597 HEATER HOSE 7/8X5/8X100	27	61-03-53601-349-000	4.98
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193609 ELECTRIC CONNECTORS AND TERMI	28	61-03-53601-349-000	13.58
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193619 PAINT AND CLEANING SUPPLIES FOR	29	60-03-53731-247-651	48.54
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193628 LUBE/BATTERY FILLER SYRINGE/FLE	30	60-03-53730-349-000	35.16
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193648 BUSHINGS/NIPPLES/HOSE BIBBS/TEE	31	60-03-53710-245-603	73.27
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193686 REPAIR CLAMPS/FREEZER BAGS	32	60-03-53710-245-603	10.76
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ACE INVOICE #193719 BATTERY FOR ROSS LIFT STATION	33	61-03-53601-247-000	17.98
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	POSTAGE FOR WATER SAMPLES	34	60-03-53740-311-000	12.77
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	CHARTRAND 2/5 PARKING AT HILTON FOR WEDA CONF	35	21-06-56721-334-000	40.10
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	PARTIAL REFUND - WEINKAUF ACROBAT LICENSE	36	10-01-51450-286-000	22.42-
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	BATTERY BACKUP FOR LIFT STATION	37	61-03-53601-349-000	76.99
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	DOTGOV DOMAIN RENEWAL	38	10-01-51450-289-000	400.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	MALWARE BYTES LEGACY PRODUCT RETURN	39	10-01-51450-284-000	1,596.10-
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	BATTERY BACKUP FOR LIFT STATION	40	61-03-53601-349-000	291.96
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	DONNER-SNACKS FOR MUNICIPAL PUB WORKS GROUP MT	41	10-01-51410-335-000	9.97
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	REFUND FOR CONF PARKER UNABLE TO ATTEND; ORIG CH	42	18-03-53637-325-000	365.66-
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	HIGGINS 3/17/2020 CHAMBER FUTURE IN FOCUS MTG/BREA	43	10-06-56920-325-000	50.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	CHARTRAND 3/17/2020 CHAMBER FUTURE IN FOCUS MTG/B	44	21-06-56721-325-000	50.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	DONNER 3/17/2020 CHAMBER FUTURE IN FOCUS MTG/BREA	45	10-01-51410-325-000	50.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	PARKER REFUND FOR HOTEL DEPOSIT - UNABLE TO ATTEN	46	18-03-53637-336-000	82.00-
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	HIGGINS & WHEATON 3/10/2020 SABA LUNCH - CENSUS	47	10-06-56920-325-000	30.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	CHARTRAND 3/10/2020 SABA LUNCH - CENSUS	48	21-06-56721-325-000	15.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	SLIDE PIECES, VALVE AND HAND WHEEL FOR PLAY STRUCT	49	22-05-55420-247-000	3,289.87
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	PESTICIDE APPLICATORS BOOK	50	10-05-55200-157-000	49.58
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ROPE FOR ROPE POSTS AND NETTING FOR SLIDE ON PLAY	51	22-05-55420-247-000	1,519.81
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	GFOA REFERENCE MATERIALS	52	10-01-51520-323-000	90.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	GFOA REFERENCE MATERIALS	53	10-01-51520-323-000	34.98
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	PARTS FOR HEATER REPAIRS AT WELLHOUSE #6	54	60-03-53710-349-000	38.64
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	COFFEE AND CREAMER	55	10-01-51450-390-000	68.82
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WELLNESS SNACKS	56	10-01-51450-399-000	40.70
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ELECTION DINNER - PANERA	57	10-01-51440-310-000	290.43
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	ELECTION LUNCH - BECCAS	58	10-01-51440-310-000	338.21
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	KLEENEX FOR OFFICE	59	10-01-51450-390-000	10.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	FLOWERS FOR ERMELING FUNERAL	60	10-01-51450-390-000	63.29
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	FORKS AND SPOONS	61	10-01-51450-390-000	21.96
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	MARCH SABA LUNCH - REICH, HODELL, WEINKAUF	62	10-01-51420-325-000	45.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	CONSTANT CONTACT-THIS WEEK IN WESTON	63	10-01-51450-289-000	50.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	SAMS CLUB-MISC SUPPLIES	64	10-01-51450-390-000	19.94
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WELLNESS CHALLENGE MEGANS MASSAGE GIFT CARD	65	10-01-51430-310-000	25.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WELLNESS CHALLENGE WILD ROOTS GIFT CARD	66	10-01-51430-310-000	25.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WELLNESS CHALLENGE SAWMILL ADVENTURE PARK GIFT	67	10-01-51430-310-000	25.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WASTEWATER PUMPING AND LIFT STATIONS CLASS - SWEN	68	61-03-53613-325-000	1,445.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	SWENSON: CITIZEN/CUSTOMER SERVICE CLASS	69	61-03-53613-325-000	150.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	WORKPLACE SAFETY CLASS - BORTH	70	60-03-53780-325-000	150.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	SWENSON - LEAD AND COPPER TRAINING	71	60-03-53780-325-000	45.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	COLEMAN - LEAD AND COPPER TRAINING	72	60-03-53780-325-000	45.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	SWENSON - LEAD AND COPPER TRAINING (CONVENIENCE	73	60-03-53780-325-000	4.95
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	COLEMAN - LEAD AND COPPER TRAINING (CONVENIENCE F	74	60-03-53780-325-000	4.95
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	IMPROVING COMMUNICATION SKILLS REGISTRATION - SWE	75	60-03-53780-325-000	150.00
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	HOTEL FOR WASTEWATER PUMPING CLASS - SWENSON	76	61-03-53613-336-000	336.74
03/20	03/19/20	90028	21761	U.S. BANK CORPORATE PAYMENT SY	4279 MAR 2020	EQUIPMENT USE AND WORKPLACE SAFETY CLASS - WODA	77	10-03-53100-325-000	150.00
Total 90028:									8,256.30
Grand Totals:									<u>1,581,748.57</u>

Dated _____

Finance Committee Chairperson _____

Report Criteria:
 Report type: GL detail

**Village of Weston, Marathon County, Wisconsin
5500 Schofield Avenue, Weston, WI 54476
Request For Consideration**

Public Mtg/Date:	Village Board – Monday, April 20, 2020
Description:	2019 Annual Recycling Report Submittal
From:	Jennifer Higgins, Director of Planning & Development Valerie Parker, Planning Technician
Question:	Should the Board of Trustees consider the Director of Planning & Development’s recommendation that the Village Board of Trustees acknowledge the 2019 Annual Recycling Report, submitted on March 18, 2020?

Background

In order to meet the requirements and be eligible for recycling grants, the annual recycling report must be submitted to the WI DNR each year by April 30th, which reports the actual recycling program costs incurred for the previous year. Valerie Parker, with the help of the Finance Department has completed the 2019 Annual Recycling Report, and it was submitted to the State on Wednesday, March 18, 2020.

Committee Action:

Fiscal Impact: Overall grant award total for 2019 was \$78,691.03.

Recommendation: Director of Planning & Development Recommends Acknowledgement of the 2019 Recycling Annual Report, submitted on March 18, 2020.

Recommended Language for Official Action

I move to Acknowledge the 2019 Annual Recycling Report, submitted to the WIDNR on March 18, 2020.

Additional action:

Are there additional reference documents which have been attached to this report?

Valerie Parker

From: WDNR Recycling WMMPS Application <recycling@wisconsin.gov>
Sent: Wednesday, March 18, 2020 10:52 AM
To: Valerie Parker
Cc: recycling@wisconsin.gov
Subject: Responsible Unit Village of Weston (37192) Has Submitted a 2019 Recycling Annual Report

Congratulations Valerie Parker,

You have successfully submitted your 2019 Recycling Program Accomplishments and Actual Costs Annual Report for the responsible unit of Village of Weston (37192) on the day of 03/18/2020.

The confirmation number for this report is: 176810-T-20200318:105215

Please print and mail the signed signature page to:

RU Recycling Annual Report, WA/5
PO Box 7921
Madison WI 53707-7921

Recycling is important to Wisconsin's economy and environment. The DNR Recycling program appreciates the efforts your residents make to recycle at home, at work and on the go. We also thank our municipal partners for operating local recycling programs and for reporting their results. We look forward to continuing to support you as you carry out this important local government responsibility!

Report Status: Accepted
Report Date: April 30 2020

State of Wisconsin
Department of Natural Resources

Questions: Ariana Mankerian
PO Box 7921
Madison WI 53707-7921

Ariana.Mankerian@wisconsin.gov
608-266-6965

2019 ANNUAL REPORT RECYCLING PROGRAM
ACCOMPLISHMENTS AND ACTUAL COSTS
Form 4400-182 Rev. 1-19

NOTICE: Completion of this form fulfills the mandatory annual reporting requirement for continued approval of a responsible unit's recycling program and retention of the DNR recycling grant, for those who received it. This form is authorized by s. NR 544.10 and s. NR 542.09(3), Wis. Adm. Code. Personally identifiable information will be used for program administration and must be made available to requesters as required by Wisconsin Open Records law [s. 19.31-19.39, Wis. Stats].

Responsible Unit (RU)	County	Municipal Code	RU Population
Village of Weston	Marathon	37192	16314

SECTION 1: CONTACT INFORMATION

A. Authorized Representative

Name: Trautman, Jessica
Title: Finance Dir
Address: 5500 Schofield Ave
Weston, WI 54476-4333
Telephone: 715-359-6114 **Phone Type:** Landline
Email: jtrautman@westonwi.gov

B. Primary Contact

Name: Higgins, Jennifer L
Title: Finance Dir
Address: 5500 Schofield Ave
Weston, WI 54476-4333
Telephone: 715-241-2638 **Phone Type:** Landline
Email: jhiggins@westonwi.gov

SECTION 2: EFFECTIVE PROGRAM INFORMATION

A. Collection of Recyclables for 1 - 4 Residential Unit Housing – Multiple Member

Member Name WESTON TOWN OF **Muni Code** 37082 **Join Method:** By Contract
Join Date: 09/23/1996

1. Does this member have curbside collection? Y

a) How is curbside service provided?

RU contracts private hauler(s) to provide collection service

b) What is this member’s primary curbside collection method? Single Stream

c) How often are this member’s recyclables picked up? Once every other week

2. Does this member have drop-off service? Y

a) How many hours is member's drop-off center open monthly, on average? 700

b) Who operates the drop off center(s)?

RU contracts with a private hauler for service

3. Member drop off site list

Site Name	Location or Address	City
Weston Recycling Center - Advanced Disposal Services	5509 Fuller Street	Weston
Weston Recycling Center - Advanced Disposal Services	5509 Fuller Street	Weston

4. Do the majority of this member's residents use curbside or drop off collection for their recyclables? Curbside

Member Name WESTON VILLAGE OF **Muni Code** 37192 **Join Method:** By Contract **Join Date:** 09/23/1996

1. Does this member have curbside collection? Y

a) How is curbside service provided?

RU contracts private hauler(s) to provide collection service

b) What is this member's primary curbside collection method? Single Stream

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WESTON TOWN OF

Muni Code 37082 **Join Method:** By Contract
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Member Name WESTON VILLAGE OF **Muni Code** 37192 **Join Method:** By Contract **Join Date:** 09/23/1996

1. Does this member have curbside collection? Y

a) How is curbside service provided?

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b) What is this member's primary curbside collection method? Single Stream

c) How often are this member's recyclables picked up? Once every other week

2. Does this member have drop-off service? Y

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b) Who operates the drop off center(s)?

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3. Member drop off site list

Site Name	Location or Address	City
Weston Recycling Center - Advanced Disposal Services	5509 Fuller Street	Weston
Weston Recycling Center - Advanced Disposal Services	5509 Fuller Street	Weston

4. Do the majority of this member's residents use curbside or drop off collection for their recyclables? Curbside

6. Hauler List

Hauler Name	C & T	Contract
Advanced Disposal Services - Wausau	10434	Municipality(RU)

B. Processing of Recyclables for 1-4 Residential Unit Housing

1. List of Materials Recovery Facilities (MRF)

Materials Recovery Facility	FID	RU Contract
Portage County Material Recovery Facility	750112000	N

2. List of Other Processors and End Users

C. Compliance

1. A recycling ordinance is required by all RUs in accordance with s. NR 544.04(2), Wis. Adm. Code. What is your recycling ordinance number? Chapter 66

a) Did you make changes to your recycling ordinance in the previous calendar year? Y

b) Ordinance Effective Date 02/18/2020

2. A Compliance Assurance Plan (CAP) is required by all RUs in accordance with s. NR 544.04(9g), Wis. Adm. Code. Did you make changes to your CAP during the previous calendar year?

Y

3. How does your RU ensure compliance with your recycling ordinance at residences with 5 or more units?

RU provides direct outreach to business owners/managers

RU staff regularly conduct inspections/visits

RU staff respond to recycling-related complaints

4. How does your RU ensure compliance with your recycling ordinance at non-residential facilities and properties (e.g., businesses, stadiums, events, etc.)?

RU provides direct outreach to business owners/managers

RU staff respond to recycling-related complaints

SECTION 3: ANNUAL PERFORMANCE INFORMATION

A. Compliance & Enforcement

1. Compliance and enforcement actions taken

	Complaints Received	Warning Tags	Verbal Warnings	Written Warnings	Inspections	Citations
1 - 4 units residential	6	6	1	1		0
5+ units residential	1	0	1	0	1	0
Non-residential (Business)	1	0	1	0	1	0

B. Table 1 Materials and Weights Collected

1. Did your RU collect all of the required NR 544 Table 1 materials?

Y

2. Tonnage of Recyclables Collected

Name	Type	Tonnage
Advanced Disposal Services - Wausau	HAUL	1223.65
Aluminum containers		24.48
Corrugated cardboard		208.02
Glass containers		183.55
Newspaper		452.75
Plastic containers #1 & #2		52.39
Plastic containers #3 - #7		45.50
Residential mixed paper (includes magazines and office paper		171.31
Steel & bi-metal containers		85.65
Loads Include:		

3. Summary of Compliance with Table 1 Collection Standard

a) Total weight of recyclables collected from residences	1,223.65
b) Per capita collection	150.01
c) Per capita collection standard (lbs. per capita)	105.54

Based on the data you provided, you have MET your Table 1 collection standard.

C. Information on Other Materials Collected From Residents

1. Table 2 Other banned materials collected for recycling from residents

Material Name	Weight/ Unit
Electronics	520 Pounds
Used oil	254 Gallons
Waste tires	51 Number of
Yard waste	2000 Cubic Yards

D. Report of Actual Recycling Costs

Section 3.D will be blank if you did not have a grant award

1. Summary of Costs

a) Total costs of recycling program (Worksheet Line 18, Column E)	348,870.00
b) Total ineligible costs and revenue (Worksheet Line 21, Column E)	0.00
c) Total eligible recycling costs (Worksheet Line 22, Column E)	348,870.00

You have successfully earned your grant. Repayment will not be required

d) Cost (including yard waste) per capita:	21.38
---	-------

2. Yard Waste Costs and Summary

a) Enter the cost of handling yard waste that is included in line 18, column E of the Actual Costs worksheet.	193,180.79
b) Cost (excluding yard waste) per capita:	9.54
c) Cost (excluding yard waste) per ton:	127.23

E. Outreach and Other Program Features

1. What outreach efforts did you undertake in the program year?

Community yard sale
Conduct waste audits
Direct mail (flyers in the tax bill, etc.)
Display booths at fairs, etc.
News releases
Print ads (newspaper, magazines, etc.)
Printed publications (flyers, handouts, etc.)
Recycling focused event (collections, cleanups, etc.)
Social media (facebook, twitter, etc.)
Web site has recycling info (what to recycle, when, where, and how)

SECTION 4: CERTIFICATION

RU Name: Village of Weston
Mail To: Ariana Mankerian - WA/5
 PO Box 7921
 Madison WI 53707-7921

Muni Code: 37192
County: Marathon
Population: 16314

A. Summary of 2019 Recycling Performance

Weight Summary

Total weight of residential Table 1 materials collected	1,223.65
Per capita collection	150.01
Per capita collection standard	105.54

Based on the data you provided, you have MET your Table 1 collection standard.

Cost Summary

2019 Grant Award	78,691.03
Net eligible recycling costs	348,870.00
Cost per capita including yard waste	21.38
Yard waste handling costs	193,180.79
Cost per capita excluding yard waste	9.54

B. Exemption not required

C. Assurances

A. The responsible unit certifies the program operates in accordance with its Effective Recycling Program Approval or, if there have been changes, the responsible unit has described those changes in this 2019 Annual Report Form.

B. The responsible unit agrees to comply with all applicable provisions of ch. 287, Wis. Stats., and chs. NR 544 and NR 542, Wis. Adm. Code.

C. The responsible unit understands that if it fails to comply with any applicable provision of ch. 287, Wis. Stats., chs. NR 544 Wis. Adm. Code, and NR 542 Wis. Adm. Code, or its Effective Recycling Program Approval, the following may happen:

- * the responsible unit's Effective Recycling Program approval may be revoked,
- * the responsible unit may not be allowed to dispose of its solid waste in solid waste disposal and solid waste treatment facilities located in the state of Wisconsin, and
- * the responsible unit may lose its eligibility for a state recycling grant.

D. The responsible unit certifies that in the management of its solid waste, it has, whenever possible and practical, followed these priorities: 1) the reduction of the amount of solid waste generated; 2) the reuse of solid waste; 3) the recycling of solid waste; 4) the composting of solid waste; 5) the recovery of energy from solid waste; 6) the land disposal of solid waste; and 7) the burning of solid waste without energy recovery.

I hereby acknowledge I am the duly authorized representative of the responsible unit and, to the best of my knowledge and belief, the information contained in this report is correct, true and complete.

D. Certification

I have reviewed all sections of this report.

Name of Authorized Representative	Signature of Authorized Representative	Date Submitted
Jessica Trautman		03/18/2020

Prepared by: Valerie Parker
Confirmation #: 176810-T-20200318:105215
 Higgins, Jennifer L
 715-241-2638
 5500 Schofield Ave
 Weston, WI 54476-4333

**State of Wisconsin
Department of Natural Resources**

2019 Actual Budget Spreadsheet

Form 8700-AR (Rev. 2-10)

RU: WESTON VILLAGE OF

County: Marathon

Muni Code: 37192

Recycling Expenditures UCA #53635 (including yard waste)	A Education	B Collection Curbside &/or Drop-off	C Processing & Marketing	D Compliance Enforcement	E Actual Total Costs
1. 53635-100 Salaries/Wages & Employee Benefits		\$52,027		\$38,122	\$90,149
2. 53635-210 Consulting & Professional Services					
3. 53635-220 Utility Services					
4. 53635-240 Purchased Repairs & Maintenance					
5. 53635-290 Purchased Services Printing & Advertising	\$310				\$310
6. 53635-290 Purchased Services Other(contractual svcs)	\$302	\$135,122		\$850	\$136,274
7. 53635-310 Office Supplies					
8. 53635-320 Subscriptions & Dues				\$170	\$170
9. 53635-330 Employee Travel & Training				\$754	\$754
10. 53635-340 Operating Supplies & Expenses	\$150				\$150
11. 53635-350 Repair & Maintenance Supplies		\$20,785			\$20,785
12. 53635-510 Insurance					
13. 53635-530 Rents & Leases					
14. 53635-540 Depreciation					
15. 53635-540 Hourly Equipment Use Charges					\$100,278
16. 53635-900 Cost Allocations					
17. Other -900 Cost Allocations Other (not #53635)					
18. Total Recycling Costs	\$762	\$207,934		\$39,896	\$348,870
Ineligible Costs and Revenues					
19. Costs - Recycling of banned items s. 287.07(1m), Wis. Stats. (Batteries, Major Appliances and Oil)					
20. Revenue - Sale of Recyclables					
21. Total Ineligible Costs & Revenues (total of lines 19 and 20)					\$0
22. Total Eligible Costs & Revenues (total of line 18 minus line 21)					\$348,870.00

**Village of Weston, Marathon County, Wisconsin
5500 Schofield Avenue, Weston, WI 54476
Request For Consideration**

Public Mtg/Date:	Village Board – Monday, April 20, 2020
Description:	2019 Annual Green Tier Report and 2020 Goals Submittal
From:	Jennifer Higgins, Director of Planning & Development Valerie Parker, Planning Technician
Question:	Should the Board of Trustees consider the Director of Planning & Development’s recommendation that the Village Board of Trustees acknowledge the 2019 Annual Green Tier Recycling Report and 2020 Goals, submitted on March 18, 2020?

Background

Being a community member of Green Tier Legacy Communities, one of the requirements is that we share on an annual basis listing the sustainable initiatives and activities that have been undertaken by the Village.

The Sustainable Strategy Options Spreadsheet is to provide a broad list of best management practices that encompass several elements of sustainability.

The mission of the Green Tier Legacy Communities is to help communities across the state of Wisconsin move continuously toward a sustainable future through initiatives that promote environmental stewardship, economic growth, public health, and social equity.

Communities participating in the charter will have direct access to a Wisconsin DNR resource team that will provide technical assistance to communities and act as a single point of contact for all interactions between the community and the department. Other nongovernmental partners in the charter will also provide technical assistance to participating communities. Communities also receive announcements about grants that are available to them.

By signing on to the Charter, the Village agrees to submit its annual report to WI DNR by March 31st of each year.

Committee Action:

Fiscal Impact: **Possibility to apply for grants that are available.**

Recommendation: **Director of Planning & Development Recommends Acknowledgement of the 2019 Annual Green Tier Report and 2020 Goals, submitted on March 18, 2020.**

Are there additional reference documents which have been attached to this report?

Village of Weston, Marathon County, Wisconsin
5500 Schofield Avenue, Weston, WI 54476
Request For Consideration

Recommended Language for Official Action

I move to Acknowledge the 2019 Annual Green Tier Report and 2020 Goals, submitted to the WIDNR on March 18, 2020.

Additional action:

Are there additional reference documents which have been attached to this report?



Village of Weston,
Wisconsin

2019 Green Tier Legacy Communities Annual Report

Sustainability Component of the
Green Tier Legacy Charter

Report last revised March 9, 2020

This Report Covers the 2019 Annual Report

Sustainability Mission Statement: The Village of Weston strives to be the location of choice for living, working, and recreation. The Village is committed to excellence and delivery of cost-effective public services. Weston will promote sustainable new development and redevelopment that add jobs, products, services, and homes and that contribute to a sense of community and quality of life in the Village. Weston will protect, enhance, and celebrate natural amenities such as the riverway and wetlands, and will grow its sense of place through a network of attractive spaces, buildings, and activities. Weston will provide, maintain, and collaborate on trails, parks, playgrounds, and open spaces that encourage an active, engaged and healthy community. Weston will provide and support community facilities, utilities, and broadband communications that are cost-effective, efficient, support resident connections, maintain reasonable tax rates, and protect natural resources.

Transportation

- Commuter Bike Route (MPO Bike Plan)
 - The Village continues to work with the Wausau Metropolitan Planning Organization (MPO) to list projects on the regional long range transportation plan, which includes supporting bicycling as a commuting option. Weston now has on-street bike routes that connect to other communities in the Wausau metro area. When performing improvements on roads along the bike routes, Weston intends to provide bike lanes or similar space to accommodate riders.
- Bike and Pedestrian Network Connection (Comprehensive Plan)
 - As Part of our Comprehensive Plan, Transportation Chapter, an emphasis has been placed on the importance of constructing pedestrian and bicycle friendly paths and lanes as Village roads are being reconstructed or constructed.
- League of American Bicyclists Certification
 - Continue to maintain our Bronze certification status.
- Complete Streets
 - The Village plans to design new and improved roadways as Complete Streets serving motorists, pedestrians, bicyclists, and adjoining neighborhoods. The Village also promotes interconnected streets.
- Street Maintenance Program
 - The Village spent the past two decades building a sizeable inventory of roadways. Maintaining these roads is essential for commerce and daily transportation needs. Keeping existing road in good condition and engaging in strategic improvements will take priority over new construction projects.
- Road Diets
 - The Village utilized a technique in transportation planning called a road diet to improve safety and congestion relief on public roadways, by taking an existing four-lane, undivided roadway, that serves both through and turning traffic into a three-lane segment with two through lanes and a center, two-way left-turn lane, and pedestrian lanes.

- Anti-Icing
 - The Village has added an anti-icing truck to the fleet by retrofitting an existing 1-ton truck with a salt brine tank and spray bar. The process of spraying salt brine onto streets is called anti-icing.

Anti-icing consists of applying liquid salt brine to the pavement surface prior to anticipated snow or ice storms. Anti-icing significantly reduces the amount of salt used because it prevents snow from becoming compacted and bonded to the road surface, which allows plows to more effectively clear the streets.

Anti-icing is applied on major thoroughfares, main intersections, bridge decks, hills and curves

Land Use

- Camp Phillips Corridor (Redevelopment)
 - Camp Phillips Road is the major travel way into the Village of Weston from State Highway 29. The road struggles to keep up with traffic, and residential land uses along it reflect a quieter time. In collaboration with land owners and residents, the Village will advance redevelopment along Camp Phillips Road. The intent is to grow the local economy and tax base; increase commercial services, retail, and restaurants; provide sensitive transitions to neighborhoods; and beautify and unify Weston’s front door.
- Mixed Land Use Language
 - Within the Land Use Chapter of our Comprehensive Plan, we have added the allowance and language for mixed use land uses within certain zoning districts. General description consists of: A carefully designed blend of commercial services, retail, office, multiple family residential, and/or institutional land uses, including mixed use sites and/or buildings, creating vibrant urban places and community gathering spots. Compared to the “Planned Neighborhood” future land use designation, “Mixed Use” areas typically are denser, more focused on non-residential development, do not typically include single family housing, and are generally located along major roadway corridors. All served by a public sewer system.
- New Landscaping Requirements
 - The Village continues to apply new landscaping requirements which were put in place to help provide and maintain vegetation in a manner that promotes the Village’s natural resource protection, aesthetic, and public health goals.
- Tree Planting (Street trees)
 - Through our Natural Resources Chapter of the Comprehensive Plan and an updated Subdivision Ordinance, the Village requires street terrace trees in new developments and street reconstruction projects, per the Village’s Complete Streets policy and zoning and subdivision regulations.
 - Over the past couple of years, the Village planted over 100 new trees on Village-owned property and in the right of ways.

- Tree City USA
 - Continue to maintain our “Tree City USA” status by maintaining trees in the public right-of-way and on public lands, managing common tree diseases that threaten urban forest health, and serving as a resource for landowners to manage other mature trees and woodlands.
- New Permitting, Licensing, and Planning Software
 - In 2016, Village staff started working with a software company called InfoVision to implement a new on-line permitting, licensing, and planning software called Evolve. This allows residents and contractors to apply for permits online, and removes the need for printed paper materials. In 2018, we implemented the online permit payments. Now applicants can apply, pay for, and receive their building permits from the comfort of their own computer, without the need to travel to the Municipal Center.

Energy

- Alternative Energy
 - Regulations in favor of:
 - Solar Panels
 - Wind Turbines
 - Geothermal Systems

The Village’s Zoning Regulations allows for the construction and use of Solar, Wind, and Geothermal energy sources; however, places regulations to follow to ensure these are constructed and used properly as to not have any adverse impacts on neighboring properties.
- The Village of Weston has been going through fleet updates as we replace our vehicles and equipment. The new vehicles and equipment burn cleaner fuel and meet the new diesel emission standards.
- LED Street Lights

Following the successful grant awarded to the Village from the State Energy Office, the Village was able to put into motion a \$110,000 project to replace light fixtures throughout the Village with LED lights. In 2016, the Village installed 397 LED fixtures, which replaced existing High Pressure Sodium Fixtures.

This will be a long-term benefit for the Village as we predict our yearly energy costs will drop and the lighting will also be better along our commercial corridors.
- In January, 2019, we were pleased to announce that we now are offering electronic billing and payments for our Weston Utility customers. Now residents have the option to review and pay their bills online, opt out of paper bills, manage auto-pay, and more!
- There are so many times each day where residents coming in to pay their utility bill, come in prepared to pay with their credit or debit card. Up until January, 2019, our office was not set up to accept credit or debit cards. Now when residents come in, we can happily accept those type of payments.
- In 2019, The Village Clerk’s Department starting using Badger Books (Electronic Poll Book) during elections. The Badger Books are used on election days to assign voter numbers, process absentee

ballots, and register voters on election day. The use of the Badger Books eliminates the need to print poll books, which several copies of poll books were needed for each voting district, amounted to thousands of sheets of paper! The Badger Books also make election reconciliation faster and easier for municipal clerks.

- Municipal Facilities Study – Reduce Energy Consumption
 - Plans for future replacement of municipal structures (i.e. Municipal Center, Parks Office, Police Department, etc.) with keeping the reduction in energy consumption in mind by improving building efficiency, reducing heating/cooling costs, increase employee environments.

Water

- VFD's for Pumps at Well Houses
 - Variable Frequency Drives have been installed at Municipal well houses, which will eliminate wasted water by eliminating high maintenance control valves prone to leakage and reduces energy consumption of pumping operations.
- Automated Meter Reading
 - The automated meter installation project was completed this spring. There were about 5,000 water utility customers receiving updated or the new meters, to allow the meters to be read remotely.
 - With the completion of this project, when water utility customers come in with a concern about their quarterly bill, we are now able to generate a report that shows their water usage by the hour, to help the customer pin point where the issue may be coming from.
 - Also, the utility system will notify our Utility Clerk of any high water usage for long lengths of time, so that the Utility Clerk can then contact the customer to be sure there is not a problem.
 - The Village has also implemented a customer portal so residents can view their water use in real time. The software allows customers to set various alert limits so they can receive an email or text if there is water used outside of normal volume thresholds. This will help customers detect leaks sooner and waste less water.
 - As previously reported, by using radio-read water meters, the Village of Weston Water Utility will save a great amount of time and energy used in our utility operators traveling from house to house to read water meters, where meter readings will, in the future, be done by a touch of a button by our Utility Clerk from her office computer.
 - This service will allow the Village to go from quarterly utility billing to monthly utility billing.
- Stormwater Credits – Rain Barrel and Rain Garden
 - Each spring the Village holds a “How to Build a Rain Barrel” Workshop. Through these workshops, participants receive education on the importance of conserving water, protecting our wetlands by being aware of what is washing from your yards, through the storm sewer system, to the wetlands, and how to take advantage of the storm water, by collecting it and reusing it for watering lawns, gardens, and other outdoor watering uses.
 - Residents who have rain barrels installed or rain gardens are then offered a one-time storm water credit, which is equivalent to 68% of their annual storm water utility billing.

Waste

- ERbin Recycling App Project
 - Back in early 2018, we were contacted by Michelle Goetsch, a concerned citizen who wants to be a responsible recycler, but has found how confusing recycling can be. She started a research project where she interviewed industry stakeholders, solid waste experts, and residents. She came up with an idea of if there were a simple phone app where people could easily scan in product UPC codes with their phones, and where the app would then instruct the person how to properly dispose of the items, how that could help clean-up our recycling streams going to the MRF's, saving money from the MRF's and landfills to the Haulers, to the Municipalities, and finally to the taxpayers. Michelle and her brother Charles, founded and designed the mobile app called ERbin. Currently this app is in beta test mode, during this test mode is collaborating with Portage County MRF, Marathon County Solid Waste Department, Advanced Disposal Services, and the Village of Weston, and she has about a dozen people helping out by scanning in products through the ERbin app, which allows her to add those products into her database along with an explanation of how to properly dispose of the container or packaging.

- Bulk-Item Drop-Off
 - Each spring, during the 3rd weekend in May, the Village holds its annual Spring Bulk-Item Drop-Off event, where for 3 days residents can bring their unwanted bulky items to Advanced Disposal Services free of charge. In 2019, Advanced Disposal Services took in 81.44 tons of material!
 - In 2019, we added a Fall Bulk-Item Drop-Off the first weekend in October. While it was a smaller turn-out, Advanced Disposal Services took in 39.42 tons of material.

- Single-Stream Recycling Program
 - In 2014, the Village of Weston began its Single-Stream Recycling Program. Through this program, all Village residents within single-family up to 4-unit residences (on one tax parcel), received a 95-gallon single-stream recycling cart, where all of their clean recyclables (plastics, glass, metals, paper, and cardboard) can be loosely mixed and placed within their cart. Prior to this, though recycling was collected dual stream, residents placed their recyclables within 18-gallon containers. This meant potentially several containers, open to the elements, carried to and placed at the edge of their property. By making recycling easier, more people are participating. The single-stream recycling cart keeps the neighborhoods cleaner, are easier to use, safer for the recycling driver and the resident.

- Single-Stream Recycling Services – Municipal Facilities
 - Through our new 7-year refuse and recycling service contract with Advanced Disposal Services, we are setting up our recycling services at our Municipal Facilities (and parks) as single-stream, where previously, recycling was collected on a co-mingle basis, with paper/cardboard separated out; and in some parks, glass, plastics, and metals were all source separated.

- Home Composting Events
 - Since the start of the Single-Stream Recycling Program, residents started asking us what to do with their food waste and yard waste. Working with Marathon County Solid Waste Department and Recycling Connections Corporation, we have held Home Composting Events in the spring of

2014, 2015, 2016, 2017, 2018 , 2019 and planning a workshop this June, to teach residents how to build your own home compost, and the kind of yard waste and food waste that can go in those, and how to properly manage the materials as they turn to compost.

- The Village will be discussing a possible pilot program with Marathon County Solid Waste for collection of food waste, to be used to create community compost.
- Residential Refuse/Recycling Waste Audit
 - In March, of 2019, a week-long waste audit was conducted by the Village of Weston, Advanced Disposal Services, and Marathon County Solid Waste Department. The team inspected both the refuse and recycling carts of randomly selected houses to understand how well residents have interpreted the recycling program in the Village of Weston. Each day, about 20-30 homes were inspected during the audit. This was intended to provide the Village of Weston with in-site on how to improve the recycling program and education efforts. Each house inspected had a flyer taped to the refuse cart or recycling cart explaining any problems or congratulating them for good recycling practices.
- Village Electronics Recycling Event
 - The Village has teamed up with recyclethatstuff.com, to plan annual electronics recycling events. While there is a small fee for some of the items being dropped off, we are still seeing a high volume of electronics being dropped off. In 2019, we collected 28,287 pounds of electronics.
- America Recycles Week
 - As a way to increase proper recycling awareness, the Village of Weston held its fifth annual contest during the week of November 4th – 8th, to celebrate America Recycles Day (which was November 15th). Through a coordinated effort by Village of Weston, Marathon County Solid Waste, and Advanced Disposal Services, random addresses were given to the Advanced Disposal Services driver. Drivers were also given a checklist to gauge how well residents were recycling.

We had up to 25 inspections per day scheduled for each of the 5 refuse/recycling routes within Weston. The drivers were instructed to inspect both the refuse cart and recycling cart to verify that only allowed household recyclables were within the recycling cart, and that only household trash was within the refuse cart. If the contents within both carts passed inspection, that particular address was then recorded and entered in to potentially win one of the seven prizes being offered: 55" UHD Smart TV, and \$25.00 gift certificates to several local businesses.

Healthy Community

- Farmer's Market with EBT
 - In July 2012, the Weston Farmer's Market offered the needed resource to accept FoodShare (EBT Cards). This system allows those families on the FoodShare program to swipe their EBT card at a terminal located at the market tent and receive tokens to use at participating vendors throughout the market. Tokens are then used to purchase food products, such as fruit, vegetables, cheese, meat, eggs, bakery items, spices and maple syrup.

- Lower Eau Claire River Water Trail – Canoe/Kayak Launch
 - In 2015, the Village approved the development of an Access Plan for the Eau Claire River. The intent of this plan was to identify potential sites to access the river, stopping points, and signage locations throughout various communities along the Lower Eau Claire River. Following this plan, the Village constructed a canoe/kayak access location along the Eau Claire River, immediately adjacent to the Ross Avenue Bridge, on the corner of Ross Avenue and Babl Lane. This launch site was complete in time for the spring 2016, and is currently a popular spot for residents and visitors to access the Eau Claire River. The site now includes a parking lot along with a toilet area. Plans are being discussed for putting in a second launch further down the river.

- Sidewalk Plan (new and fill in gaps)
 - A strong emphasis will be placed on filling gaps and completing projects in areas near schools and parks and long arterial and collector roads. Filling gaps in the sidewalk or shared-use path network may happen as part of new subdivisions, with street reconstruction projects, or as stand-alone projects where need dictates.

- Complete Streets
 - Back in 2015, The Village of Weston Board adopted a Complete Streets policy, and directed Village staff to develop implementation strategies to increase the usability of all streets for all modes of travel for citizens of all ages and abilities in the Village, via Resolution VW-15-14. The policy will be implemented through inclusion of Complete Streets improvements in roadway projects proposed in the Village’s Official Future Transportation Map and through an update to the Village’s subdivision ordinance, which occurred in 2016.

- Employee Wellness Program
 - In 2016, the Village of Weston implemented a wellness plan for all Village employees. This plan started with a voluntary health risk assessment (consisting of a health questionnaire and biometric screening) for employees to participate in. The Village offered a financial incentive to get employees to participate. The goal is keep employees healthy and happy, as a way to keep healthcare costs down, and in keeping productivity up and employee turnover down. With this program, staff has been participating in wellness challenges, which has proven to also help bring workplace morale up.

Through our Wellness Committee, we have now coordinated several employee wellness challenges, which received a pretty high participation rate. We continue to try to create challenges that interests all employees one way or another. Some of the challenges held in 2019 were:

*Fall Step It Up! Team Challenge – Teams of employees keep track of their daily steps, and at the end of the challenge, the 1st, 2nd, and 3rd place teams and improved overall participant won gift cards.

*100-Day Global Corporate Challenge – Employees in Teams of 7 tracked their steps and physical activities during this 100-day challenge. The virtual challenge started in Machu Picchu, Peru, and each team moved throughout the virtual globe, seeing how far they could get.

Participants earned virtual trophies with each destination they crossed. This challenge offered healthy tips, tracked nutrition and sleep, and offered several mini challenges along the way.

Element	Max. Score	 GREEN TIER	<h2>Sustainability Strategies Scoresheet</h2> <p>(Also known as Appendix 3 of GTLC Charter, Last Revised 02-08-2016 by Rick Ellertson)</p>								Village of Weston 2011 Baseline Scores*	Village of Weston 2012 Scores*	Village of Weston 2013 Scores*	Village of Weston 2014 Scores*	Village of Weston 2015 Scores*	Village of Weston 2016 Goal*	Village of Weston 2017 Goal*	Village of Weston 2018 Goal*	Village of Weston 2019 Goal*	Village of Weston 2020 Goal*
			 <p>transportation, energy, land use, water, waste, and health. This scoresheet is intended to be dynamic and flexible. In the spirit of continuous improvement toward superior environmental performance, suggested revisions to this scoresheet are always encouraged.</p>																	
TRANSPORTATION	TRANSPORTATION DEMAND MANAGEMENT:		<p>Transportation demand management strategies aim to reduce GHG emissions and VMT by influencing change in individual behavior. These strategies encourage walking, bicycling, and transit as modes of transportation within a community and seek to curb the number and length of trips by vehicle.</p>																	
	<u>Bicycle and Pedestrian Programs/Projects</u>																			
	2	Require bike parking for all new non-residential and multifamily uses.	0	0	0	0	1	1	2	2	2	2	2	2	2					
	1	Set standards for placement and number (as function of intensity of use) for bike parking spaces.	0	0	0	0	1	1	1	1	1	1	1	1	1					
	3	Commuter bike routes identified and cleared.	1	2	3	3	3	3	3	3	3	3	3	3	3					
	10	League of American Bicyclists certification. (Bronze 5, Silver 7, Platinum 10)	0	0	0	0	5	5	5	5	5	5	5	5	5					
	3	Funded and operating SRTS program (or functional equivalent) covering at least 10 percent of students.	1	0	0	0	1	1	1	1	1	1	1	1	1					
	1	Conduct annual survey of students' mode of transport to school.	0	0	0	0	1	1	1	1	1	1	1	1	1					
	<u>Employer-Based Programs</u>																			
	5	Require large employers seeking rezoning to set a price signal (cash-out or charge).	0	0	0	0	0	0	0	0	0	0	0	0	0					
	5	Require large employers seeking rezoning to provide subsidized transit.	0	0	0	0	0	0	0	0	0	0	0	0	0					
	5	Require large employers seeking rezoning to provide a TDM plan that would reduce trips by 20 percent over business as usual.	0	0	0	0	0	0	0	0	0	0	0	0	0					
	<u>Traffic Volume</u>																			
	3	Track VMT or traffic counts and report on efforts at reduction (including those on this list).	1	1	1	1	2	2	2	2	2	2	2	2	2					
	3	Eliminate parking minimums from non-residential districts.	0	0	0	0	0	0	0	0	0	0	0	0	0					
	5	Set parking maximums at X per square feet for office and retail uses.	0	0	0	0	0	0	0	0	0	0	0	3	3					
	5	Scheduled transit service at basic level (hour peak service within half-mile of 50 percent of addresses).	0	0	0	0	0	0	0	0	0	0	0	0	0					
	10	Scheduled transit service at enhanced level (half-hour peak service within 75 percent of addresses).	0	0	0	0	0	0	0	0	0	0	0	0	0					
	TRANSPORTATION SYSTEM MANAGEMENT		<p>Transportation system management strategies aim to reduce GHG emissions and VMT by improving the overall performance of a transportation system. These strategies improve existing infrastructure, introduce new technology, and plan for the future of the system</p>																	
	<u>Preservation and Improvement</u>																			
3	Develop and fully fund comprehensive maintenance program for existing roads.	2	2	2	2	2	2	2	2	2	2	2	2	2						
5	Charge impact fees for new roads.	0	0	0	0	0	0	0	0	0	0	0	0	0						
5	Calculate lane-miles per capita for arterials and collectors, and show reductions	2	2	2	2	2	2	2	2	2	2	2	2	2						
5	Prepare a plan identifying disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects.	3	4	4	4	5	5	5	5	5	5	5	5	5						
5	Any proposal to add lanes to a two-lane roadway shall be evaluated for a center turn lane, the preferred option over an expansion to four lanes.	0	1	1	1	1	1	1	1	1	1	1	1	1						
3	Identify four-lane roadways with fewer than 20,000 vehicles per day (AADT) and evaluate them for "road diets" with bike lanes or on-street parking	0	1	1	1	1	1	2	2	2	2	2	2	2						
<u>Electric Vehicles</u>																				
1	Allow NEVs on appropriate roadways.	0	0	0	0	1	1	1	1	1	1	1	1	1						

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L	2	Provide public charging stations	0	0	0	0	1	1	1	1	1	1								
	Vehicle Idling																			
	2	Ban idling (more than 5 minutes) with local government vehicles.	0	0	0	0	1	1	1	1	1	1								
	5	Ban idling (more than 5 minutes) community-wide.	0	0	0	0	1	1	1	1	1	1								
ZONING AND DEVELOPMENT																				
Zoning and development strategies work toward improving the overall environmental, economic, and social health of a community by promoting mixed-use and infill development, walkable neighborhoods, and an overall sustainable lifestyle.																				
Infill Development																				
	5	Identify priority areas for infill development, including those eligible for brownfields funding.	0	5	5	5	5	5	5	5	5	5								
	1	Create land bank to acquire and assemble priority infill sites	0	0	0	0	0	0	1	1	1	1								
	1	Develop an inventory of known contaminated properties for reuse planning, with possible GIS application	1	1	1	1	1	1	1	1	1	1								
Walkscore																				
	10	Measure Walkscore at 10 random residential addresses per Census tract, compute average, and improve upon overall score	0	5	5	5	10	10	10	10	10	10								
Zoning																				
	5	Adopt traditional neighborhood design ordinance (If population is less than 12,500)	5	5	5	5	5	5	5	5	0	0								
	5	Zoning for office and retail districts permits floor-area ratio > 1, on average.	3	3	3	3	3	3	3	3	3	3								
	8	Zoning for office and retail districts requires floor-area ratio > 1, on average.	0	0	0	0	0	0	0	0	0	3								
	5	Zoning code includes mixed use districts	5	5	5	5	5	5	5	5	5	5								
	8	Mixed-use language from Smart Code TBA.	0	0	0	0	0	0	0	0	0	0								
NATURAL RESOURCE MANAGEMENT																				
Natural resource management strategies seek to conserve, preserve, protect and promote a community's greenspace, wildlife, wetlands and waterways for this and future generations by promoting pervious surfaces and adequate setbacks.																				
Canopy																				
	3	Adopt tree preservation ordinance per GTLC standards.	1	1	1	1	2	2	2	3	3	3								
	4	Set a tree canopy goal and develop a management plan to achieve it	2	2	2	2	4	4	4	4	4	4								
	2	Require trees to be planted in all new developments	0	0	0	0	1	1	2	2	2	2								
	2	Certification as Tree City USA	2	2	2	2	2	2	2	2	2	2								
	2	Certification as Bird City Wisconsin Community	0	0	0	0	0	0	0	0	0	0								
Vegetation Management																				
	2	Public properties and rights of way mown or cleared only for safe sightlines and/or to remove invasive species.	0	1	1	1	1	1	1	1	1	1								
	2	Create community policy and BMP guidelines on minimizing chemical use during vegetation management of public and private properties	0	0	0	0	0	0	0	0	0	0								
Water Protection																				
	10	Establish 75-foot natural vegetation zone by surface water.	10	10	10	10	10	10	10	10	10	10								
	5	Inventory wetlands and ensure no net annual loss.	2	2	2	2	3	3	3	3	3	3								
COMMUNITY ENERGY USE																				
Community energy use strategies encourage energy efficiency and the use of renewable fuels to reduce total energy consumption throughout the community																				
Community Energy Use Policies																				
	6	Use PACE financing	0	0	0	0	0	0	0	0	0	0								
	1	Watt meters available to the public	1	1	1	1	1	1	1	1	1	1								
	10	Adopt Residential Energy Conservation Ordinance (time-of-sale certification and upgrades).	0	0	0	0	0	0	0	0	0	0								
Measuring Community Energy Use																				

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ENERGY	4	Work with local utilities to calculate total electricity and natural gas consumption annually, beginning with the fifth year before entering the program.	0	1	1	1	2	2	2	2	2	2	2	
	1	State of Wisconsin Energy Independent (EI) Community designation.	0	0	0	0	0	0	0	0	0	0	0	
	MUNICIPAL ENERGY USE													
	Municipal energy use strategies encourage municipal employees to conserve energy, preserve the environment, and decrease greenhouse gas emissions from municipal facilities, services, and vehicle fleets.													
	<u>Government Energy Use Policies</u>													
	5	Include transportation energy/emissions as criterion in RFPs for purchases of goods over \$10,000.	0	0	0	0	0	0	0	0	0	0	0	0
	3	Develop list of lighting, HVAC and shell improvements to raise Energy Star Portfolio Manager or LEED EBO&M score	0	1	1	1	2	2	2	2	2	2	2	2
	3	Reduce motor fuels use for non-transit activities --	0	1	1	1	2	2	2	2	2	2	2	2
	6	Provide transit passes at 50 percent or more off the regular price and/or provide parking cash-out options for local government employees.	0	0	0	0	0	0	0	0	0	0	0	0
	5	Streetlights operate at 75 lumens/Watt or higher	5	5	5	5	5	5	5	5	5	5	5	5
3	Stoplights are LED or functional equivalent	3	3	3	3	3	3	3	3	3	3	3	3	
5	Municipal electricity purchases are at least 5 percentage points higher in renewable content than the statewide renewable portfolio standard requires. Calculation may include self-generated power and purchased offsets.	0	0	0	0	1	1	1	1	1	1	1	1	
<u>Measuring Government Energy Use</u>														
5	Complete EPA Energy Star Portfolio Manager spreadsheet for government energy use. Or score existing buildings with LEED EBO&M.	0	0	0	0	2	2	2	2	2	2	2	2	
2	Calculate annual government fleet use of motor fuels, in gallons of petroleum and biofuels, beginning with the fifth year before entering the program.	0	1	1	2	2	2	2	2	2	2	2	2	
10	All new and renovated municipal buildings must meet LEED Silver or greater.	0	0	0	0	4	4	4	4	4	4	4	5	
WATER USE CONSERVATION														
Water Conservation strategy options set baselines and goals for water and energy performance in municipalities. They measure progress and promote water conservation by the government, business, and the community at-large.														
<u>Water Conservation</u>														
6	Track water and sewer use annually, beginning with fifth year before entering program, and develop plan for reductions.	2	2	2	2	5	5	5	5	5	5	5	5	
4	Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and time table	2	2	2	2	4	4	4	4	4	4	4	4	
2	Join EPA's WaterSense Program for water utilities or the Groundwater Guardian Green Sites program and promote them to local business.	0	0	0	0	2	2	2	2	2	2	2	2	
6	Use block rates and flat rates to encourage water conservation among residential, commercial, and industrial users.	6	6	6	6	6	6	6	6	6	6	6	6	
3	Infiltration and inflow reduction by 10%	1	1	1	1	3	3	3	3	3	3	3	3	
5	Plan for replacing all toilets using > 1.6 gpf and annual progress sufficient to reach 90 percent replacement in 10 years.	0	1	1	1	4	4	4	4	4	4	4	4	
<u>Local Government Use</u>														
2	Install waterless urinals in men's restrooms at municipal facilities (city hall, parks, etc.)	0	0	0	0	2	2	2	2	2	2	2	2	
3	All outdoor watering by local government, excluding parks and golf courses, from rain collection.	0	0	0	0	1	1	1	1	1	1	1	1	
4	Develop a water efficiency and conservation plan for municipal buildings	0	1	1	1	3	3	3	3	3	3	3	3	
WATER AND WASTEWATER INFRASTRUCTURE MANAGEMENT														
Setting goals for the sustainable management of water and wastewater infrastructure reduces costs; saves energy; and ensures the protection of public health and the environment.														
10	Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.	0	0	0	0	0	0	0	0	0	0	4	4	
5	Wastewater biogas captured and used in operations.	0	0	0	0	0	0	0	0	0	0	0	0	
1	Financial assistance for sewer lateral replacements.	0	0	0	0	1	1	1	1	1	1	1	1	
5	Set goals for increasing the recovery of resources from wastewater for energy generation (heat or electricity) and fertilizer.	0	0	0	0	0	0	0	0	0	0	0	0	
2	Explore partnership options with high-strength waste.	0	0	0	0	0	0	0	0	0	0	0	0	
6	Upgrade water and wastewater utility equipment (e.g., variable frequency drive motors) to achieve energy efficiency based on total life cycle, triple bottom line costs (e.g. maintenance and replacement strategies in asset management plans).	3	4	4	4	6	6	6	6	6	6	6	6	

Element	Max. Score	 GREEN TIER	<h2 style="text-align: center;">Sustainability Strategies Scoresheet</h2> <p style="text-align: center; color: red; font-size: small;">(Also known as Appendix 3 of GTLC Charter, Last Revised 02-08-2016 by Rick Ellertson)</p>								Village of Weston 2011 Baseline Scores*	Village of Weston 2012 Scores*	Village of Weston 2013 Scores*	Village of Weston 2014 Scores*	Village of Weston 2015 Scores*	Village of Weston 2016 Goal*	Village of Weston 2017 Goal*	Village of Weston 2018 Goal*	Village of Weston 2019 Goal*	Village of Weston 2020 Goal*
			STORMWATER MANAGEMENT																	
Stormwater Management strategy options encourage the use of best management practices to achieve a reduction in the amount of harmful pollutants introduced to our streams, rivers, and lakes.																				
	3	Develop a regular street sweeping program to reduce total suspended solids	2	2	2	2	3	3	3	3	3	3	3	3	3	3	3	3	3	
	3	Stormwater utility fees offer credits for best management practices such as rain barrels, rain gardens, and pervious paving	2	2	2	2	3	3	3	3	3	3	3	3	3	3	3	3	3	
	2	Inventory all paved surfaces (e.g., by GIS mapping), and develop a plan for reduction	1	1	1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	
	2	Work with commercial or light industrial businesses to develop stormwater pollution plans	0	1	1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	
WATER AND DEVELOPMENT																				
Water and Development strategy options link water conservation and the preservation of land, wetlands, and wildlife habitat while promoting compact development, restoration and rehabilitation efforts, and long-term planning.																				
<u>Land Development</u>																				
	5	Identify key green infrastructure areas during plan development and/or implement a plan to acquire and protect key green infrastructure areas	2	3	3	3	5	5	5	5	5	5	5	5	5	5	5	5	5	
<u>Waters, Wetlands, and Wildlife</u>																				
	6	Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales	3	4	4	4	6	6	6	6	6	6	6	6	6	6	6	6	6	
	3	Develop a system for identifying culverts that obstruct fish migration and install fish friendly culverts where needed	0	1	1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	
	4	Provide incentives for protection of green infrastructure, sensitive areas, important wildlife habitat, or for the restoration or rehabilitation of wetlands or other degraded habitats such as credit towards open space or set-aside requirements	0	0	0	0	2	2	2	2	2	2	2	2	2	2	2	2	2	
WASTE MANAGEMENT AND REDUCTION																				
Waste Management and Reduction strategy options encourage municipalities and their citizens to divert organics and recyclables from landfills and properly dispose of hazardous materials in an effort to reduce waste in a community.																				
W A S T E	3	Community waste stream monitored at least annually . Waste reduction plan prepared and updated annually	2	2	2	2	2	2	2	2	2	2	2	3	3	3	3	3	3	
	4	Waste and materials management plan based on "zero-waste" principles, with specific goals, prepared and updated annually	0	0	0	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
	3	Construction/deconstruction waste recycling ordinance	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
	3	Mandatory residential curbside recycling pickup that covers paper, metal cans, glass and plastic bottles	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
	5	Develop a municipal collection program that encourages the diversion of food discards, yard materials, and other organics from landfills to composting or anaerobic digestion with energy recovery	3	3	3	4	4	4	4	4	4	4	4	4	5	5	5	5	5	
	3	Develop and promote programs that dispose of household hazardous, medical, and electronic waste	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
	4	Use anaerobic digesters to process organic waste and produce energy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	3	Implement municipal ordinances requiring manufacturer takeback for fluorescent bulbs, thermostats and other mercury-containing devices	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	2	Ordinances in place to reduce the usage of phone books as well as single-use shopping bags, styrofoam food containers and other disposable packaging	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	2	Pay-as-you-throw system implemented by municipality or required of private waste haulers	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
1	Use public education and outreach to promote recycling, backyard composting, product re-use and waste reduction	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
HEALTHY COMMUNITY PLANNING																				
Policies and projects related to incorporating health living into community design- whether by built form, programs, education, etc. in an effort to reduce trends in poor nutrition, inactive lifestyles, chronic diseases, such as obesity and heart disease, and other negative health risk factors.																				
<u>Policies Affecting Multiple Program Areas</u>																				
	5	Adopt a resolution that promotes Health in All Policies at the community level (e.g., HEAL Resolution). Include that educational campaigns supporting a program covered by the resolution are appropriately targeted to all of the populations addressed by the program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	8	Establish a Health Impact Assessments policy, including when an assessment is required and its scope	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<u>Planning</u>																				
	8	Add health policies in 1 or more of the community's plans, including the comprehensive plan, long-range transportation plan, bicycle/pedestrian plan and open spaces recreation plan (embedded or stand-alone chapter) or develop a comprehensive, community wide wellness plan.	0	0	0	0	5	5	5	5	5	5	5	5	5	5	5	5		

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			Village of Weston 2011 Baseline Scores*	Village of Weston 2012 Scores*	Village of Weston 2013 Scores*	Village of Weston 2014 Scores*	Village of Weston 2015 Scores*	Village of Weston 2016 Goal*						
	3		Site schools in the Comprehensive Plan for accessibility with existing or new bicycle and pedestrian infrastructure	0	0	0	0	3	3	3	3	3	3	
	5		Encourage the formation and/or support of Neighborhood Improvement Districts (NIDs), Neighborhood Development Corporations, or other similar types of neighborhood reinvestment and enhancement strategies in plans or policies.	0	0	0	0	4	5	5	5	5	5	
			Healthy Food Access											
	6		Implement strategies (urban agriculture, community gardens on public land, diversified farmer's markets, expanded traditional retail food options, ordinances to allow urban chickens and beekeeping and vegetable gardening in rights of way) that help increase fresh food access in the community, in particular in areas with food insecurity (e.g., "food deserts" and "food swamps"), including access by EBT and WIC participants.	0	0	0	0	5	5	5	5	5	5	
	7		Create a Food Systems Plan that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.	0	0	0	0	0	0	0	0	0	0	
			Physical Activity and Access											
	4		Provide an on-street and/or off-street trail network connecting recreational areas in the community (e.g. safe routes to parks) and other trip generators, such as shopping malls, ensuring all neighborhoods are included in planning and implementation.	0	0	0	0	2	3	3	3	3	3	
	4		Encourage pedestrian and bicycle site connections from front door of businesses or apartments to a public sidewalk and/or bike lane ensuring connections to all neighborhoods.	0	0	0	0	2	3	3	3	3	3	
	3		Provide education and establish programming to encourage physical activity, especially by youth.	0	0	0	0	0	1	1	1	1	1	
	7		Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities, and has racks on vehicles for carrying bicycles.	0	0	0	0	0	0	0	0	0	0	
	6		Require sidewalks in new residential areas and establish a policy for adding sidewalks, as appropriate, in areas built out without sidewalks.	0	0	0	0	6	6	6	6	6	6	
	8		Implement a Complete Streets policy.	0	0	0	0	8	8	8	8	8	8	
	5		Provide recreation programs for youth, adults, senior citizens and disabled persons.	0	0	0	0	3	5	5	5	5	5	
	3		Establish a pedestrian safety task force.	0	0	0	0	0	0	0	0	0	0	
			Housing											
	7		Adopt ordinances and programs to maintain a healthy housing stock (code enforcement, landlord licenses, volunteer program, truth-in housing disclosure before sale, etc.).	0	0	0	0	5	5	5	5	5	5	
	6		Allow life cycle or adaptable housing options, such as "aging in place", accessory dwelling units, Universal or Inclusive Design, Dementia Friendly Communities, Age-Friendly Communities, etc.	0	0	0	0	4	4	4	4	4	4	
	8		Establish a program to make housing more affordable.	0	0	0	0	0	0	0	0	0	0	
	7		Establish a program to address chronic homelessness, such as "permanent housing".	0	0	0	0	0	0	0	0	0	0	
			Crime Prevention and Other Harm Reduction											
	6		Use by policy, ordinance or practice, Crime Prevention Through Environmental Design and active threat planning to make public spaces, such as recreational space, crime free.	0	0	0	0	6	6	6	6	6	6	
	5		Establish and implement Harm Reduction strategies for alcohol outlet density and sexual oriented establishments (e.g. zoning limitations)	0	0	0	0	5	5	5	5	5	5	
	4		Adopt an ordinance or policy that requires tobacco-free and e-cigarette free apartments or places limitations on such structures.	0	0	0	0	0	0	0	0	0	0	
	3		Adopt an ordinance or policy that promotes tobacco-free and e-cigarette free parks and/or public events on local government-owned property.	0	0	0	0	3	3	3	3	3	3	
			Climate Change											
	7		Create and implement a climate change action plan that includes a carbon footprint study, and health related components on reducing air pollution from combustion of fossil fuels and responding to heat episodes and flooding, focusing in particular on most vulnerable populations.	0	0	0	0	0	0	0	0	0	0	
			Noise											
	2		Adopt an ordinance, including conditional use permits, on noise abatement for various zoning districts.	0	0	0	0	2	2	2	2	2	2	
			Employee Health											
	5		Implement a wellness program for employees of the local jurisdiction.	0	0	0	0	5	5	5	5	5	5	
	6		Encourage or partner with others, such as the Chamber of Commerce, etc., to advance workplace wellness programs within the community.	0	0	0	0	0	0	0	0	0	0	

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			<u>Placemaking</u>											
	5		Support placemaking at varying scale (neighborhood to major city facility) and permanence (temporary to permanent) through programming, financial support and removal of regulatory barriers to promote healthy living and social capital in the community.											
	8		Adopt form-based codes or similar type design guidelines for healthy active living environments.											
			<u>Waste Pharmaceuticals</u>											
	4		Establish partnerships to reduce waste pharmaceuticals generated in the community and to efficiently collect remaining wastes to prevent their abuse and entry into solid waste or wastewater.											
	536		0	0	0	0	2	2	2	2	2	2	4	
			0	0	0	0	3	5	5	5	5	5	5	
			0	0	0	0	4	4	4	4	4	4	4	
			87	112	113	119	262	271	273	274	278	278	284	
			16%	21%	21%	22%	49%	51%	51%	51%	51%	52%	53%	

Element	Max. Score	 GREEN TIER	<h2>Sustainability Strategies Scoresheet</h2> <p>(Also known as Appendix 3 of GTLC Charter, Last Revised 02-08-2016 by Rick Ellertson)</p>			Village of Weston 2011 Baseline Scores*	Village of Weston 2012 Scores*	Village of Weston 2013 Scores*	Village of Weston 2014 Scores*	Village of Weston 2015 Scores*	Village of Weston 2016 Goal*	Village of Weston 2017 Goal*	Village of Weston 2018 Goal*	Village of Weston 2019 Goal*	Village of Weston 2020 Goal*
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<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); margin-right: 10px;">Element</div> <div style="margin-right: 10px;">Max. Score</div> <div style="margin-right: 10px;">  <p>GREEN TIER</p> </div> <div> <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2> <p style="color: red; font-size: small; margin: 0;">(Also known as Appendix 3 of GTLC Charter, Last Revised 02-08-2016 by Rick Ellertson)</p> </div> </div>	Village of Weston 2011 Baseline Scores*	Village of Weston 2012 Scores*	Village of Weston 2013 Scores*	Village of Weston 2014 Scores*	Village of Weston 2015 Scores*	Village of Weston 2016 Goal*	Village of Weston 2017 Goal*	Village of Weston 2018 Goal*	Village of Weston 2019 Goal*	Village of Weston 2020 Goal*
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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees – 4/20/2020

Description: Ordinance No. 20-006: An Ordinance Amending Section 2.214(d)(5) Entitled *Community Development Authority*.

From: Jennifer Higgins, Director of Planning & Development

Question: Should the Board of Trustees amend Chapter 2 to change the roles and responsibilities of the CDA?

Background

Following the Joint meeting of the Board, CDA and PC on 3/10/2020, the Board requested staff to bring back a revised ordinance to better define the roles and responsibilities the Board sees the CDA taking on in the future. It was decided they should just stick to the roles and responsibilities outlined in the state statutes for CDAs and to remove the extra other functions which were given back in 2015. As discussed at the meeting, the Board did not want there to be overlap with roles and responsibilities already being provided by the Plan Commission. It slows the approval process and makes it difficult for staff to know where to take items for recommendations/approvals and when. Please see the minutes from the Joint Meeting, enclosed in this meeting packet, for additional details. This item had been on the 3/16 BOT meeting agenda but was removed due to the meeting being compressed due to COVID-19.

Attached Docs: Ord No 20-006

Committee Action:

Fiscal Impact: TBD.

Recommendation:

Recommended Language for Official Action

I move to Approve/Deny the proposed ordinance amendments.

Additional action: Ordinance Adoption (Board of Trustees)
Ordinance Publication (Staff)
Update Chapter 2 with amendments (Staff)



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 20-006

AN ORDINANCE AMENDING SECTION 2.214(d)(5) ENTITLED *COMMUNITY DEVELOPMENT AUTHORITY*

WHEREAS, Wis. Stat. 66.1335 authorizes the Village to create a housing and community development authority which shall be known as the “Community Development Authority” (CDA) of the Village; and

WHEREAS, the CDA is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects and housing projects; and

WHEREAS, the Village may authorize the CDA to act as an agent of the Village in planning and carrying out community development programs under the Federal Housing and Community Development Act of 1974 and “as agent to perform all acts, except the development of the general plan of the [Village], which may be otherwise performed by the planning commission under s. 66.1105 [Tax Increment Law], 66.1301 to 66.1329 [Urban Redevelopment Law], 66.1331 [Blighted Area Law] or 66.1337 [Urban Renewal Act].”; and

WHEREAS, the Village previously amended this ordinance in 2015 to do this and give the CDA some additional non-statutorily dictated functions; and

WHEREAS, the Village now wishes to remove these additional non-statutorily given functions and go back to the CDA’s primary statutory functions; and

NOW, THEREFORE, the Village Board of Weston, Marathon County, Wisconsin, do ordain as follows:

SECTION 1: Section 2.214(d)(5) of the Village of Weston Ordinances entitled *Community Development Authority* is hereby amended to provide as follows:

Section 2.214. Standing committees.

(d) *Established.* The following standing committees are established:

(5) Community Development Authority.

a. Need. The Village declares that a need for blight elimination, slum clearance, urban renewal programs and community development projects and housing projects exists in the Village of Weston.

b. Creation. Pursuant to Wis. Stat. § [66.1335](#) the Village hereby creates a housing and community development authority which shall be known as the “Community Development Authority” of the Village of Weston. It is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects and housing projects.

c. Powers and Duties. The Community Development Authority has all powers, duties and functions set out in Wis. Stats. §§ [66.1201](#) and [66.1333](#) for housing and redevelopment authorities. As to all housing projects initiated by the Community Development Authority it shall proceed under Wis. Stat. § [66.1201](#). As to all projects relating to blight elimination, slum clearance, urban renewal and redevelopment programs the Community Development Authority shall proceed under Wis. Stats. §§ [66.1105](#), [66.1301](#) to [66.1329](#), [66.1331](#) or [66.1337](#) as determined appropriate by the Village Board on a project by project basis. ~~As to all Community Development Programs and activities undertaken by the Village under the Federal Housing and Community Development Act of 1974, the Community Development Authority shall proceed under all applicable laws and ordinances not inconsistent with the laws of this state. The Community Development Authority shall act as agent of the Village to perform all acts, except the development of the general plan of the Village, which may be otherwise performed by the plan commission under Wis. Stats. §§ [66.1105](#), [66.1301](#) to [66.1329](#), [66.1331](#) or [66.1337](#).~~

~~d. Other Functions. In addition to the above duties, the Community Development Authority, as an agent of the Village, shall carry out the following additional functions:~~

~~1. Provide oversight and development of the Village’s business and industrial parks which include business recruitment, land sales, grant development, and park design;~~

~~2. Provide technical support and counsel in the administration of revolving loans fund for business development; and~~

~~3. Recommend policy to the Village Board on the enhancement of Village infrastructure and zoning policy to spur economic growth.~~

ed. Appointment of Members. The Village President shall, with the confirmation of the Board, appoint seven (7) resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing, as Commissioners of the Community Development Authority. Two (2) of the Commissioners shall be members of the Board and shall serve during their term of office as Board trustees. The terms of non-Board members shall be four (4) years.

fe. Consider any other matter the Board may refer.

SECTION 2: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 20th day of April 2020

WESTON VILLAGE BOARD

By: _____
Wally Sparks, its President

Attest:

Sherry Weinkauf, its Clerk

APPROVED: _____

PUBLISHED: _____

DRAFT

CDA History

(All details obtained from Village Board Minutes from March 2002, August 2002, September 2002, Resolution VW #14-02, and Resolution VW #20-02)

Monday March 4th, 2002 – Village Board Meeting

(Board members included: Machmueller, Diesen, Jaeger, Schmutzler, Meinel, Schuster, and Ermeling. Staff included: Zuleger, Donner, Smith, Vergin, Stezenski, and Jacobs.)

On the March Village Board meeting was the first mention of the creation of the CDA and presentation by Paul Patrie from Robert Baird & Co. Inc. Patrie's presentation explained the advantages of having the CDA and the structure of the CDA. The presentation explained that the CDA would be used as another method of borrowing more money and would allow the Board to designate borrowing for economic development. The purpose of the creation of the CDA would be to use economic development money as an authority that is responsible for that kind of activity and allows the General Obligation funds to be available. Zuleger did not want to jeopardize Weston's current bond rating and preferred that if the CDA was created it should only be used for TIF #1. At this time TIF #2 did not exist. The presentation concluded by the Board pursuing a feasibility study for the creation of the CDA and potential concerns.

Monday August 19th, 2002 – Village Board Meeting

(Board members included: Machmueller, Diesen, Jaeger, and Schuster. Staff included: Zuleger, Smith, Vergin, Stezenski, and Jacobs.)

Paul Patrie made another presentation on the role of creating a CDA. During this presentation included advantages, disadvantages, and structure of what the CDA does. The 2002 board minutes do not include details of what was included in the presentation. The Board then discussed that they would have to borrow for a water revenue bond in the months to follow and they could potentially create a second TIF district. Most of the concerns mentioned related to additional borrowing for the Village.

Tuesday September 3rd, 2002 – Village Board Meeting

(Board members included: Diesen, Jaeger, Schmutzler, Meinel, Ziegler, and Ermeling. Staff included: Zuleger, Donner, Smith, Vergin, Stezenski, and Jacobs.)

The Board agreed to adopt the CDA resolution and will then require the Village President to appoint the committee. The Board originally wanted to apply for the Community Development Block Grant, however they missed the deadline this year.

Resolution #VW-14-02 Adopt the CDA - Passed

Resolution #VW14-02 is adopted and includes the following:

- The CDA will focus on blight elimination, clearance of undesirable conditions, urban renewal, and low income/elderly housing projects
- The CDA has the power to purchase real property necessary to a redevelopment project, lease or sell property, and issue bonds
- Village Board will retain power of eminent domain throughout Weston and can exercise power over the CDA
- Weston leases the property in TIF #1 to the CDA to continue as the authority to carry out a program of blight elimination, community development, and urban renewal.
- The CDA finances a portion of the costs through the issuance of its \$8,065,000 community development lease revenue bonds
- The CDA will have the authority and power to lease real property and personal property in its possession to a public body for use in accordance with the redevelopment plan
- Village Board will move TIF debt to a more proper vehicle in the CDA
- The Village would save money in interest that would help pay for the cost of reissuing bonds by increasing borrowing
- The CDA acts as the actual authority that does the borrowing only after approval of the Village Board
- Any property needs to remain public as if it were owned by the municipality.
- The CDA will not be responsible for, nor shall it pay more than the proceeds from the sale of the bonds together with any income

The Board concluded by passing the resolution contingent on setting a limit on the borrowing for TIF debt issuance only. The first CDA meeting was held on October 3rd, 2002 and included a public hearing to address the boundaries of the CDA. Upon creation the CDA met only to discuss the Capital Improvement Program Budget for the TIF district, TIF grants, and issuing bonds.

ROLE OF THE PLAN COMMISSION

The plan commission performs a wide variety of functions related to community planning and land use development. Formal roles are outlined in state statutes and local ordinances while informal roles evolve as a result of the nature of the plan commission's work. Five general roles are outlined below:

► Community Planning

One of the primary roles of the plan commission is to prepare community plans and recommend their adoption to the governing body. Important roles for the plan commission include overseeing the development of a request for proposals for professional planning services; designing the planning process; developing a community vision; reviewing community data and trends; developing goals and objectives; and recommending policies, programs and tools to implement the plan.

► Plan Implementation

The plan commission plays an important role in the adoption and administration of zoning ordinances, land division ordinances, development standards and other related plan implementation tools. While adoption of these tools is a legislative function reserved by state law for the local governing body, the commission's role is nonetheless important. The plan commission may be involved in drafting and reviewing ordinances or amendments, public airing of proposals, and making recommendations to the governing body.

► Public Participation and Education

The plan commission may be asked to take the lead role in involving the public in developing community plans and implementing programs or ordinances. A well-designed public participation process will identify affected parties, provide meaningful opportunities for public involvement, and ensure that as many points of view as possible are expressed

throughout the process. While involving the public may add significant time, expense, and other challenges to the process, it can also help the community to identify issues of concern, assess the impacts of a proposal on various parties, and garner political support leading to adoption of the plan or ordinance.

► Development Review

In communities that are experiencing growth and change, the plan commission often spends a majority of its time reviewing specific land development proposals. Requests for zoning amendments, conditional use permits, and subdivision plats appear frequently on the municipal plan commission agenda. Plan commissions may also be involved in other types of development review including but not limited to site plan review, planned unit development review, historic preservation review, and design review.

► Referrals and Advisory Recommendations

The plan commission reviews a wide variety of matters referred to it. The table on the following page contains a list of items that must be referred to the plan commission before the decision-making body may take action. In most cases, the plan commission is given thirty days to review these matters.¹ If a report is not submitted by the plan commission within that time period, the decision-making body may proceed without it.² Failure to refer one of these items to the plan commission may result in a court voiding the action.³ In addition to the items outlined in this table, the governing body may refer any other matter to the plan commission that it deems appropriate. These referrals may be outlined in a local ordinance or determined on a case-by-case basis.

¹ The governing body may extend this time. Review of amendments to the zoning ordinance and official map are given 60 days.

² *KW Holdings, LLC v. Town of Windsor*, 2003 WI App 9, 259 Wis. 2d 357, 656 N.W.2d 752, 02-0706.

³ *Scanlon v. Menasha*, 16 Wis. 2d 437, 114 N.W.2d 791 (1962).

Role of the Plan Commission

What functions is the plan commission required to perform? What functions are optional?

The following table provides a summary of typical plan commission functions. Words such as “shall” and “must” indicate functions the plan commission is required to perform. Words such as “may” and “should” indicate functions that may be required by local ordinance or initiated at the discretion of the governing body or plan commission.

Community Planning

- **Plan Preparation.** The plan commission shall prepare and recommend a comprehensive plan for adoption by the governing body.⁴ The commission may also prepare other more detailed community plans, reports and recommendations.
- **Plan Review and Updates.** The comprehensive plan must be updated at least once every ten years.⁵ However, the plan commission may review or recommend updates to the plan on a more frequent basis.
- **Consistency Review.** New or amended zoning, subdivision and official mapping ordinances must be consistent with the comprehensive plan.⁶ The plan commission may be asked to review these items for consistency.

Public Participation

- **Preparation of a Public Participation Plan.** The governing body is required to prepare written procedures for public participation in association with the preparation of a comprehensive plan.⁷ The plan commission may be asked to prepare this plan or take a lead role in involving the public.
- **Public Meetings and Hearings.** Under Wisconsin’s Open Meetings Law, all meetings and hearings of the plan commission must be open to the public and preceded by advance notice.⁸ A public hearing must be held by the plan commission or governing body prior to adopting plans and ordinances and in association with most development review functions.

Plan Implementation

- **Ordinances.** At the direction of the governing body, the plan commission shall prepare and recommend ordinances or amendments necessary to implement the plan (i.e. zoning,⁹ subdivision,¹⁰ official mapping,¹¹ driveway access, design review, etc.)
- **Programs.** The plan commission may recommend programs for public improvements¹² or other non-regulatory programs to implement the plan (i.e. education, economic development, tourism promotion, acquisition of land or conservation easements, capital improvement programs, intergovernmental agreements, etc.)

Development Review

- **Plat Review.** Proposed plats that fall within a municipality’s plat approval jurisdiction must be referred to the plan commission for review. Approval of preliminary or final plats may be assigned to the plan commission or governing body.¹³

- **Rezones.** Proposed zoning amendments must be referred to the plan commission for review.¹⁴ (Note: For towns under county zoning, rezones and other zoning matters do not need to be referred to town plan commissions. However, notice of rezones must be provided to affected towns.)
- **Conditional Uses.** Authority to decide zoning conditional use permits may be assigned to the plan commission, zoning board, or governing body as specified in the local zoning ordinance.¹⁵
- **Other review** as assigned by the governing body including but not limited to site plan review, design review, historic preservation review, etc.

Referrals and Advisory Recommendations

The following matters must be referred to the plan commission for review and consideration before the governing body or other decision-making body takes action:¹⁶

- Location and design of public buildings
- Location of statues and memorials
- Land for public purposes such as streets, parks, airports, etc.
- Land for public or semi-public housing, slum clearance, relief of congestion, vacation camps for children
- Public utilities
- General fire limits¹⁷
- Child welfare agencies and group homes¹⁸
- Community-based residential facilities¹⁹
- Pedestrian malls²⁰
- Proposed housing projects²¹
- Plats of lands over which the municipality is given platting jurisdiction
- Adoption or amendment of a subdivision or land division ordinance²²
- Amendment or repeal of any ordinance adopted under Wis. Stat. sec. 62.23, including ordinances relating to plan commissions, comprehensive planning, official mapping and zoning.

Miscellaneous Powers

- **Hire Staff.** The plan commission may employ or contract for the services of experts or staff, not to exceed appropriations made by the governing body.²³
- **Adopt Rules of Procedure.** The plan commission may adopt rules of procedure and shall keep a record of its studies, resolutions, transactions, findings, and determinations.²⁴
- **Inspect Land.** The plan commission may enter upon land, make examinations and surveys, and place and maintain necessary monuments and marks thereon.²⁵

⁴ Wis. Stat. §§ 62.23(2) and 59.69(3)(a). ⁵ Wis. Stat. § 66.1001(2)(i). ⁶ Wis. Stat. § 66.1001(3). ⁷ Wis. Stat. § 66.1001(4)(a). ⁸ Wis. Stat. § 19.83. ⁹ Wis. Stat. §§ 59.69(5)(e), 60.61(4)(b) and 62.23(7)(d)1a. ¹⁰ Wis. Stat. § 236.45(4). ¹¹ Wis. Stat. § 62.23(6). ¹² Wis. Stat. § 62.23(4). ¹³ Wis. Stat. § 62.23(5) and 236.10(3). ¹⁴ Wis. Stat. §§ 59.69(5)(e) and 62.23(7)(d)2. ¹⁵ Wis. Stat. §§ 59.694(1) and 62.23(7)(e)1. ¹⁶ Wis. Stat. § 62.23(5) which applies to cities, villages and towns with village powers. Other references as noted. ¹⁷ Wis. Stat. § 62.23(9)(b). ¹⁸ Wis. Stat. § 48.68(3). ¹⁹ Wis. Stat. § 50.03(4). ²⁰ Wis. Stat. § 66.0905. ²¹ Wis. Stat. § 66.1211(3). ²² Wis. Stat. § 236.45(4). ²³ Wis. Stat. §§ 59.69(2)(d) and 62.23(1)(e). ²⁴ Wis. Stat. §§ 59.69(2)(c) and 62.23(2). ²⁵ Wis. Stat. § 62.23(4).

Community Development Authority	Plan Commission
<p>Statutory Definition: Separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects & housing projects. (Wis. Stat 66.1335(1))</p>	<p>Statutory Definition: (1) Commission. (a) The council of any city may by ordinance create a "City Plan Commission," to consist of 7 members. The commission shall also include, as a nonvoting member, a representative from a military base or installation, with at least 200 assigned military personnel or that contains at least 2,000 acres, that is located in the city, if the base's or installation's commanding officer appoints such a representative. All members of the commission, other than the representative appointed by the commanding officer of a military base or installation, shall be appointed by the mayor, who shall also choose the presiding officer. The mayor may appoint himself or herself to the commission and may appoint other city elected or appointed officials, except that the commission shall always have at least 3 citizen members who are not city officials. Citizen members shall be persons of recognized experience and qualifications. The council may by ordinance provide that the membership of the commission shall be as provided thereunder. (d) The members of the commission shall be appointed to hold office for a period of 3 years. Appointments shall be made by the mayor during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term. (e) The city plan commission shall have power and authority to employ experts and a staff, and to pay for their services and such other expenses as may be necessary and proper, not exceeding, in all, the appropriation that may be made for such commission by the legislative body, or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the governing body. (f) Any city may by ordinance increase the number of members of the city plan commission so as to provide that the building commissioner or building inspector shall serve as a member thereof.</p>

Statutory Duties:

- Prepare, carry out, acquire, lease and operate housing projects approved by the Village Board
- Purchase, lease, acquire by gift, grant, devise, or otherwise, any real or personal property or any interest in the real or personal property
- Act as agent for any government in connection with the acquisition, construction, operation or management of a housing project
- Arrange or contract for the furnishing of services, privileges, works, or facilities for a housing project or the occupants of a housing project
- Lease or rent any dwellings, houses, accommodations, lands, buildings, structures or facilities embraced in any housing project
- Investigate into living, dwelling and housing conditions and into the means and methods of improving those conditions within its area of operation
- Acquire by eminent domain any real property
- Own, hold, clear and improve property, to insure or provide for the insurance of the property or operations of the authority against any risks
- Contract for the sale of, and to sell, any part or all the interest in real estate acquired and to execute contracts of sale and conveyances
- In connection with any loan, to agree to limitations upon its right to dispose of any housing project or part of a housing project

Statutory Duties:

It shall be the function and duty of the commission to make and adopt a master plan for the physical development of the village, including any areas outside of its boundaries that in the commission's judgment bear relation to the development of the village. The master plan, with the accompanying maps, plats, charts, and descriptive and explanatory matter, shall show the commission's recommendations for such physical development, and shall, as described in sub. (3) (b), contain at least the elements described in s. 66.1001 (2). The commission may from time to time amend, extend, or add to the master plan or carry any part or subject matter into greater detail. The commission may adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be a public record.

Matters referred to village plan commission. The council, or other public body or officer of the village having final authority thereon, shall refer to the village plan commission, for its consideration and report before final action is taken by the council, public body or officer, the following matters: The location and architectural design of any public building; the location of any statue or other memorial; the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds; the location, extension, abandonment or authorization for any public utility whether publicly or privately owned; all plats of lands in the village or within the territory over which the village is given platting jurisdiction by ch. 236; the location, character and extent or acquisition, leasing or sale of lands for public or semipublic housing, slum clearance, relief of congestion, or vacation camps for children; and the amendment or repeal of any ordinance adopted pursuant to this section. Unless such report is made within 30 days, or such longer period as may be stipulated by the common council, the council or other

<ul style="list-style-type: none">- Invest any funds held in reserve or sinking funds, or any funds not required for immediate disbursement, in property- To sue and be sued, to have a seal and to alter the same at pleasure, to have perpetual succession, to make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the authority- To make and amend and repeal bylaws, rules and regulations- Execute bonds, notes, debentures or other evidences of indebtedness which, when executed by a housing authority, are not a debt or charge against any city, county, state or any other governmental authority, other than against the authority itself and its available property. No authority may levy any tax or assessment- Provide by all means available for housing projects for veterans and their families regardless of their income- Acquire sites; to prepare, carry out, acquire, lease, construct and operate housing projects to provide temporary dwelling accommodations for families regardless of income- Participate in an employee retirement or pension system of the Village which has declared the need for the authority- Join or cooperate with one or more authorities in the exercise, either jointly or otherwise, of any of their powers for the purpose of financing, including the issuance of bonds, notes or other	<p>public body or officer, may take final action without it.</p>
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obligations with respect to a housing project located within the area of operation of any one or more of the authorities

- Establish a procedure for preserving records of the authority
- Either by itself or with the department of veteran's affairs, undertake and carry out studies and analyses of veterans housing needs
- Acquire by eminent domain any real property, including fixtures and improvements
- Exercise all or any part or combination of powers granted here.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Resolution 2020-004 – Authorizing Resolution for Special Assessments for Street Improvements for the Weston School Neighborhood East Reconstruction Project
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve Resolution 2020-004 authorizing staff to move forward with the Weston School Neighborhood East Project?

Background

On March 12, 2020, the Village Public Works and Utility Committee conducted a Public Hearing for Special Assessments related to the reconstruction of the neighborhood directly east of Weston Elementary School up to and including Von Kanel Street and north of Sternberg Ave to Ross Ave, which we have referred to as the Weston School Neighborhood East Reconstruction Project.

The sign-in sheet for the meeting showed that 18 properties were present at the meeting. The only part of the project that is being assessed are the driveway aprons used to access private property. The average assessment for the driveway aprons is \$1,702.78. Per the Village's Special Assessment Ordinance 78.123(a), if the average principal amount of special assessments on a project is \$1,001.00 or more, the Village Board may, but is not required, to extend the number of annual installments to more than five, but not greater than ten annual installments. It was discussed at the hearing that a 10-yr payment plan would be recommended by the committee per past practices.

There was potential for a water and sewer assessment for one vacant lot on the north side of Kennedy Ave, but the property owner contacted the Village and informed us they have no intention of developing or selling that lot and did not want to have utility service extended to serve the lot. Thus, if the lot is developed in the future, the owner will be solely responsible for all costs related to utility extensions, including pavement restoration.

Overall, the main questions at the hearing were mainly related to the sidewalk installation and in particular the need for sidewalk on the cul-de-sac portions of Arrow and Sunset. The other topic brought up several times was replacement trees and/or planting of new trees. Generally, if a tree on private property ends up having to be removed due to roots being cut or other damage due to the new roadway, the Village plants a replacement tree on private property in-kind, as much as is possible/practical.

These were two topics the Public Works Committee wanted to have future discussion on, but due to the current Covid-19 situation, the committee meeting was not held in April. However, both topics are not critical items to the overall project and do not impact

REQUEST FOR CONSIDERATION

assessments. Both sidewalk and tree planting are later items in the construction sequence and if there were to be any changes recommended to those, they can be handled later without impacting the project timeline.

Attached Docs: - **Authorizing Resolution 2020-004**
 - **Preliminary Special Assessment Report**

Committee Action: - **Committee held Assessment Hearing on 3/12/2020**

Fiscal Impact: - **The Engineer's Report has a total Assessment for Driveway Aprons at \$85,138.90**

Recommendation: **Staff is recommending to proceed with the project.**

Recommended Language for Official Action

I Recommend approval of Resolution 2020-004, Authorizing Resolution for Special Assessments for Drive Approach Construction for the Weston School Neighborhood East Reconstruction Project.

Or, Something else

Additional action:

**VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2020-004**

A RESOLUTION, approving plans and specifications in the exercise of authority pursuant to Wis. Stat. §66.0703 and §78.114 of the Municipal Code of the Village of Weston, Drive Approach Construction. All properties with frontage on 1) South Timber St between Ross Ave and Sternberg Ave; 2) Sunset St north of Sternberg Ave; 3) Arrow St north of Sternberg Ave; 4) Von Kanel St between Sternberg Ave and Corozalla Dr; and 5) Kennedy Ave.

WHEREAS, a preliminary resolution, R-2020-002, declaring the intention of the Village of Weston to exercise its special assessment authority pursuant to Wis. Stat. §66.0703 and §78.114 of the Municipal Code of the Village, for a public construction project, was adopted by the Village, and;

WHEREAS, the Village Engineer's report pursuant to Wis. Stat. §66.0703 was filed in the office of the Village Clerk on February 27, 2020, which included a summary of the construction project including plans and specifications, an estimate of the entire cost of the proposed work or improvement, statement that the property against which the assessments are proposed is benefited, with a schedule of proposed assessments, and;

WHEREAS, the Village held a public hearing at the Municipal Center at 6:00 p.m. on the 12th day of March, 2020, for the purpose of hearing all interested persons concerning the preliminary resolution and the preliminary assessment report of the Village Engineer on the proposed improvements, and heard all persons who desired to speak at that hearing.

NOW THEREFORE, BE IT RESOLVED by the Weston Village Board as follows:

1. The preliminary assessment report prepared and presented by the Village Engineer pertaining to the construction of the above-described improvements, including plans and specifications therefore is adopted and approved as amended.
2. The improvement project which includes street improvements, water and sanitary sewer improvements, including laterals for the properties described in the assessment district is hereby authorized and work on the said project shall henceforth proceed and be carried out in accordance with the report as amended and finally approved.
3. Pursuant to §78.114 of the Municipal Code of the Village of Weston, the levy of special assessments shall await the completion of the work and the determination of the actual project costs. Such final resolution shall list the costs of the special assessments levied against each property benefited by the improvement. The Village Clerk shall publish the final resolution as a Class 1 notice under Wis. Stat. §985 and a copy of such

resolution shall be mailed to every interested person whose post office address is known or can be ascertained with reasonable diligence. If the actual cost of the project upon completion increases to the point where the proposed special assessments against the properties shall be increased materially than those set forth in the report, an additional public hearing pursuant to notices required by Wis. Stat. §66.0703 shall be held. In the event the cost of the project shall be less than the special assessments levied, the Village Board without notice or hearing shall reduce each special assessment proportionately as authorized by Wis. Stat. §66.0703.

4. The Clerk is duly authorized and directed to publish this authorizing resolution as a Class 1 notice in the official newspaper. Further, the Clerk shall cause a copy of this resolution with a statement of the proposed assessment against the properties to be mailed to the owner of every property whose name appears on the assessment roll and whose post office address is known or can with reasonable diligence be ascertained.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 20th day of the month of April, 2020.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
WALLY SPARKS, President

ATTEST:

By: _____
SHERRY WEINKAUF, Clerk

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, April 20, 2020
Description:	Request Approval for Start-Up of Pilot Kitchen Food-Scrap Drop-Off program.
From:	Jennifer Higgins, Director of Planning & Development / Zoning Administrator Valerie Parker, Planning Technician
Question:	Should the Board of Trustees approve staff to start the Pilot Kitchen Food-Scrap Drop-Off Program.

Background

Following the December 9, 2019 Public Works & Utility Committee where consent was given to staff to work with Marathon County Solid Waste Department and Hsu's Growing Supply on planning the logistics of the proposed Pilot Kitchen Food-Scrap Drop-Off Program.

The pilot program plans have been discussed and we are ready to move forward. This item was brought back before the Public Works & Utility Committee on Monday, March 9th. The Committee recommended Board approval to allow the official launch of this pilot program.

Attached Docs:	<ul style="list-style-type: none">*Letter of Support from Meleesa Johnson, Director, Marathon Co. Solid Waste Dept.*03/09/2020 RFC to Public Works & Utility Committee*Draft Program public flyer.*E-mails from Weston Residents in Support.*RFC to 12/09/19 PW&U Meeting.*Responses to BOT concerns brought up at August 19th BOT Meeting.*RFC to 08/19/2019 BOT Meeting.*Pictures of Hsu's Growing Supply composting operations.
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Committee Action:	Public Works & Utility Committee, at their 03/09/2020 meeting, recommended Board approval to allow staff to launch this pilot program.
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FISCAL IMPACT:	Approved 2020 Recycling Budget of \$3,000.
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Recommendation:	To approve staff to launch the Pilot Kitchen Food-Scrap Drop-Off Program.
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Recommended Language for Official Action

I move to recommend approving staff to launch the Pilot Kitchen Food-Scrap Drop-Off Program.

Additional action:	Staff will work with Marathon County Solid Waste Department and Hsu's Growing Supply to start the program.
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Marathon County Solid Waste Department

R18500 E. Hwy 29

Ringle, WI 54471

Director: 715-446-3101 X104
Operations Manager: 715-551-5864
Administrative Office: 715-446-3101 X100
Scale 715-446-3101 X103

Solid Waste & Recycling Info Line 877-270-3989 toll-free

marathoncountysolidwaste.org

 marathoncountysolidwaste

March 2, 2020

Jon Ziegler-Chair
Weston Public Works & Utility Committee

Wally Sparks-President
Weston Board of Trustees

Village of Weston
5500 Schofield Avenue
Weston, WI 54476

Dear Chair Ziegler & President Sparks:

It is with great pleasure that I send this letter of endorsement for the village's "Pilot Kitchen Food-Scrap Drop-Off Program." I only wish I could attend your meetings on this topic and speak with you all personally, but I have a number of conflicts during your meeting schedule.

Weston, if it adopts this program, will join a number of other communities and businesses already diverting wasted food from landfill disposal and into productive use. The model proposed by the village is very similar to that launched by Brown County in 2015. The Brown County program also began as a small pilot and has since expanded to multiple drop off locations around the county!

As well, the city of Stevens Point ushered in curbside collection of wasted food by partnering with a private-sector organization. Residents subscribe to the curbside service, with collected wasted food sent for composting at a local organic farm. This program, which started as a project of UWSP Waste Management Program students, has now expanded beyond the city and the number of subscriptions continue to grow.

Composting, just like recycling, is a very popular with citizens. It is an easy thing to do to promote waste reduction and sustainability. While many people compost wasted food in their own backyards, those who have small yards or have no use for finished compost would like other options. By offering this pilot program, Weston is saying it recognizes the diversity of need when it comes to managing wasted food outside of landfills. It is also saying it cares about environmental sustainability.

As always, my department looks forward to collaborating with village staff on this program. We stand ready to provide assistance to the village as it becomes the first Marathon County municipality to have a wasted food-to-compost program!

With kind regards,



Meleesa Johnson
Director

Allison Lourash, MPA
5906 Delikowski St. Weston, WI 54476
Phone: (715) 205-7305 • E-mail: allison@lourash.com

3/16/20

I am writing in support of making composting available to residents of Weston at the municipal center. As a new resident of Weston, I was pleased to learn of this proposal in the fall. I recently moved back to the area from Eau Claire where I had the option of curbside composting. As someone who would not utilize home composting due to a variety of reasons, this option was very effective in reducing my overall waste. Additionally, I utilized the Farmers Market more since I knew that I could compost any unwanted material. I know of other Weston residents who were also very interested in this project when they heard of it. I appreciate that the Village is exploring this.

Sincerely,

A handwritten signature in cursive script that reads "Allison Lourash".

Allison Lourash

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works & Utility Committee, March 9, 2020
Description:	Request Approval for Start-Up of Pilot Kitchen Food-Scrap Drop-Off program.
From:	Jennifer Higgins, Director of Planning & Development / Zoning Administrator Valerie Parker, Planning Technician
Question:	Should the Public Works & Utilities Committee recommend to the Board of Trustees to approve staff to start the Pilot Kitchen Food-Scrap Drop-Off Program.

Background

Following to 12/09/2019 acknowledgement and approval from the Public Works & Utility Committee, allowing staff to work with Marathon County Solid Waste Department, Recycling Connections, and Hsu's Growing Supply to plan the logistics of a Pilot Kitchen Food-Scrap Drop-Off Program, a logistics meeting was held and we are now ready to present the plan to the Public Works & Utility Committee and Board of Trustees for their approval to allow us to officially launch this pilot project.

The goal is to start this program right away, following official approvals.

The food-scrap cart will be placed along the south side of the Village's refuse and recycling enclosure, but outside of the enclosure. This location will allow the cart to be easily accessible to participating residents and Hsu's for collection. This location will be monitored by a security camera already in place and by staff.

Hsu's will provide more than one cart if necessary to meet the demand, and the estimated \$127.00 per collection is not based on number of carts, but number of trips. When the cart(s) is full, Hsu's will collect the filled cart (s) and leave behind an empty cart(s). We are anticipating initially the collection occurring once every 2 weeks (possibly more frequently in the summer months).

Residents wanting to participate will be asked to registration first. This will help us keep track of how many people are utilizing the program. A draft of a public flyer is attached, and any comments, questions, or suggestions from the Committee are welcome.

If this program becomes heavily used, where more frequent collections are needed, we may come back before the Committee and Board to discuss the budgeted funds.

Attached Docs:	*Letter of Support from Meleesa Johnson, Director, Marathon Co. Solid Waste Dept. *Draft Program public flyer. *E-mails from Weston Residents in Support. *RFC to 12/09/19 PW&U Meeting. *Responses to BOT concerns brought up at August 19 th BOT Meeting. *RFC to 08/19/2019 BOT Meeting.
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REQUEST FOR CONSIDERATION

Committee Action: Public Works & Utility Committee, at their 12/09/2019 meeting, acknowledged the planning of a Pilot Kitchen Food-Scrap Drop-Off Program, and approved this program being brought back before the Committee for recommendation to the Board of Trustees for formal approval to officially launch the pilot program.

FISCAL IMPACT: Approved 2020 budget of \$3,000.

Recommendation: Recommend to the Board of Trustees to approve staff to start the Pilot Kitchen Food-Scrap Drop-Off Program.

Recommended Language for Official Action

I move to recommend the Board of Trustees to approve staff to start the Pilot Kitchen Food-Scrap Drop-Off Program.

Additional action: If request is approved, staff will bring to the Board of Trustees for official approval to start the pilot program.

Introducing...

Food-Scrap Drop-Off Program!

How does it work?

- **REGISTER first**, by following this link: www.westonwi.gov/FoodScrapDropOff.
- Collect acceptable material in a container of your choice at home
- Bring it to the Weston Municipal Center during open hours (M-F 8am-4:30pm)
- Deposit it in the designated container, take your container home, repeat as needed!
- Once registered, further instruction will be sent regarding location of container.

What is acceptable material?

- Fruit and vegetable waste
- Egg shells, coffee grounds

Why are we doing this?

Food scraps are a large part of the municipal waste stream. Keeping this material out of landfills saves money and resources, while creating an opportunity to maintain healthy soils which are a vital part of maintaining our beautiful Wisconsin natural resources.

Who can participate?

This program is available to residents of the Village of Weston.

Registration is required: www.westonwi.gov/FoodScrapDropOff

Questions: Call 877-270-3989 or e-mail kelly@recyclingconnections.org



This program is sponsored by the Village of Weston, with support from the Marathon County Solid Waste Department

Valerie Parker

From: Kari Massa <kari.massa52@gmail.com>
Sent: Monday, February 10, 2020 6:43 PM
To: Valerie Parker
Subject: Home Composting

Hi Valerie,

I was interested to see if any progress has been made regarding the Community Kitchen Food Scrap Drop-Off pilot program?

My household would be interested in this program.

Kari Massa
3402 Tappe Dr.
Weston, WI 54476

Valerie Parker

From: Allison Lourash <alourash@gmail.com>
Sent: Tuesday, October 22, 2019 8:56 AM
To: Valerie Parker
Subject: Composting

Hello- I am responding to the article about the feasibility of kitchen scrap composting. I would be in favor of this- last year I moved from Eau Claire where I had curbside composting and it was great. I would be willing to drop off composting somewhere and pay a small fee. This would also make me use the Farmers Market more or a local CSA as I would not worry as much about wasting produce.

Thanks- Allison Lourash
5906 Delikowski

--

Allison Lourash, MPA
Doctoral Candidate- Walden University
Fellow- Asset-Based Community Development Institute
715-205-7305
alourash@gmail.com

Valerie Parker

From: ManeeTwan Vongphakdy <twanmya@yahoo.com>
Sent: Thursday, October 10, 2019 7:56 PM
To: Valerie Parker
Subject: Yes

We would love a food scrap drop off or curbside pick up. As long as it is close to us...perhaps several locations or at the farmers market is good.

[Sent from Yahoo Mail on Android](#)

Valerie Parker

From: dawnm@the-artist-within.com
Sent: Tuesday, October 1, 2019 6:29 PM
To: Valerie Parker
Subject: Kitchen Food-Scrap Drop-Off Pilot Project

Hello,

We would definitely be interested in participating in this pilot program. We love the idea! Please let us know what we can do. 😊

Mark and Dawn Mittlesteadt
5503 Gordon Street
Weston

REQUEST FOR CONSIDERATION

Public Mtg/Date: Public Works & Utility Committee, December 9, 2019

Description: To request acknowledgement of the Proposed Pilot Kitchen Food Scrap Drop-Off program, being further vetted and planned by our partners (MCSWD, RC, and Hsu's), where staff will bring back for final action in Spring, 2020.

From: Jennifer Higgins, Director of Planning and Development / Zoning Administrator

Valerie Parker, Planning Technician

Question: Should the Public Works & Utilities Committee acknowledge planning work being performed with partners (MCSWD, RC, and Hsu's), in preparation of the potential launching of a responsible and successful Pilot Kitchen Food Scrap Drop-Off program.

Background

Following a very successful Home Composting Event, held back on June 29th, at the Weston Farmer's Market, it became evident that residents are interested in, and looking for ways to, keeping their food waste out of their garbage carts, and instead finding a second use for those. People who stopped in at the event were very interested to see how food waste can be converted into usable compost. While there were some who chose the route of creating their own home composting system, there were many who do not have the means to "home compost" or would prefer to leave it to the professionals. Discussions also took place at that event about the idea of Weston working with a local business and starting a food-waste collection or drop-off program.

Following discussions that Parker, and Refuse/Recycling Program Intern Chelsea Huckbody, had with Deb Shaw, of Hsu's Growing Supply, Meleesa Johnson, of Marathon County Solid Waste Department (MCSWD), and Kelly Adlington, of Recycling Connections (RC), the idea of creating a pilot kitchen food scrap drop-off program came about.

Parker brought this pilot project idea to the Board of Trustees at their August 19th meeting to get the approval to bring this pilot program before the Public Works & Utility Committee for further discussion and consideration of starting such a program. While the Board expressed some concerns, they did approve staff to bring this proposed pilot project before the Public Works & Utility Committee.

Since that Board meeting, Parker met again with Shaw, Johnson, and Adlington, to discuss the concerns that were brought up by the Board and the next steps to take in moving this pilot program forward to the Public Works & Utilities Committee. During this meeting, it was suggested to Parker to put together a presentation that addresses the concerns brought up by the Board.

Kelly Adlington, of Recycling Connections, which is contracted by Marathon County Solid Waste Department, has a lot of personal experience in organizing a community compost (or food scrap) program, as she started, and continues to operate, a successful compost collection program in Stevens Point (through her business, Rising Sand Organics). To help make sure this pilot program

REQUEST FOR CONSIDERATION

is successful, she has offered to work directly with Parker by performing the research and more in-depth logistics planning needed.

Following this more in-depth planning, Parker will then put together more solidified details of the proposed pilot project, and will bring back to the Public Works & Utility Committee, with the goal that the Public Works & Utility Committee will recommend to the Village Board to authorize staff to implement the Pilot Kitchen Food Scrap Drop-Off Program.

The following pages cover some of the initial thoughts and reactions to the Boards questions, comments and concerns brought up at their August 19th meeting.

Attached Docs: *Responses to BOT concerns brought up at August 19th BOT Meeting.
*Pictures of Hsu's Growing Supply composting operations.
*RFC to 08/19/2019 BOT Meeting.

Committee Action: Board of Trustees, at their 08/19/19 meeting, approved staff to bring to the Public Works & Utility Committee discussion and consideration of a community Kitchen Food Scrap Drop-Off Pilot program and location, to allow further exploration of a cost analysis and solidify development of the pilot program.

FISCAL IMPACT: Proposed estimated 2020 budget of \$3,000.

Recommendation: Acknowledge the proposed planning of a Pilot Kitchen Food Scrap Drop-Off Project.

Recommended Language for Official Action

I move to acknowledge the proposed planning of a Pilot Kitchen Food Scrap Drop-Off Program, with a formal presentation and request for consideration to be brought back to the Public Works & Utility Committee later in the spring of 2020.

Additional action: If request is approved, staff will bring to the Public Works Committee logistics plan and breakdown of possible pilot program costs.

2020 Proposed Kitchen Food Scrap Drop-Off Pilot Project.

Save your kitchen food scraps.



Bring your filled food scrap container and dump the food scraps into the designated Kitchen Food Scrap Cart.



Food scraps are then collected and taken to Hsu Growing Supply, where it is mixed in with other compostable (i.e. yard waste) material.



The final product is nutrient rich soil amendment!



Initial Responses to Questions & Concerns from Board of Trustees:

Q: What is the goal of this program?

A: To provide the best service that our residents want. During the June 29th Home Composting Event, we received a lot of feedback and comments from the community about this type of service.

A program such as this will hopefully raise some awareness to residents about how much food is being wasted, when they realize how quickly food waste in their containers is accumulated.

Q: What will the cost of this program be?

A: Preliminary estimates from Hsu's Growing Supply for dropping off the containers and hauling the food scrap materials back to their site would be about \$127.00 per pick up (once per week or every other week, depending on need).

As far as the time for preparing and planning this overall program, the Village has been offered a great and valuable option to work directly with Kelly Adlington, of Recycling Connections (RC), to act as our consultant who will handle the program planning & logistics, and could reach out to the public to gain their input. Through her own personal experiences with her own compost collection program, she will help ensure that this pilot program will be successful!

As far as staff time, the Village can utilize the expert support staff of RC, who are contracted by Marathon County Solid Waste Department (MCSWD). RC staff can take phone calls and help design flyers.

As far as monitoring of the location of the container, Village Refuse/Recycling Intern could oversee this as part of her/his responsibilities.

Any in-person inquiries, e-mails, or calls that come into the Village, the intern or Parker can take, and really, this would just be an extension of her duties in providing the best services in waste and recycling management.

Q: Residents could just bring their food scraps directly to Hsu's?

A: While still in Marathon County, Hsu's is located on the north side of Wausau. We feel residents are not going to want to drive their pail of food scraps that far. By offering a centrally located (in Weston) drop-off location, more residents will be willing to participate, and it gives us the opportunity to periodically survey those residents to allow us to ensure this pilot program is continuing to be viable.

Offering this program to our residents as an added benefit, allows the Village to meet one of the elements of the Green Tier Legacy Strategy Matrix options (Waste Management and Reduction) by developing a municipal drop-off program that encourages the diversion of food discards, yard materials, and other organics from landfills to be composted.

Q: Concerns that this will create odor issues.

A: This drop off container would have a lid on it and would be emptied on a regular basis (weekly or bi-weekly). This container really should not pose any more odors than the regular household garbage container.

Q: How will we measure success?

A: This is just a pilot project, and it should be about the residents, and providing a service that they want. Through this pilot project, we will be able to find out how the residents feel about this.

Q: What's next?

A: We will be working with our partners (MCSWD, RC, and Hsu's) who will be taking the time over the next several months to put together a full plan, which will be brought back to PW&U and BOT in the spring/early summer for approval, prior to any start of a kitchen food scrap drop-off program.

Remember... this is a **pilot** project. If it is not successful, then the project ends and no more costs or time are incurred.

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, August 19, 2019

Description: To request consideration for a community Kitchen Food Scrap Drop-Off program and location located on Village property, in partnership and collaboration with Hsu's Growing Supply and Marathon County Solid Waste Department.

From: Jennifer Higgins, Director of Planning and Development / Zoning Administrator

Valerie Parker, Planning Technician

Chelsea Huckbody, Refuse & Recycling Program Intern

Question: Should the Board of Trustees approve staff to bring to the Public Works & Utility Committee discussion and consideration of a community Kitchen Food Scrap Drop-Off pilot program and location, to allow further exploration of a cost analysis and solidify development of pilot program.

Background

Village staff has been evaluating options on ways to divert food waste from landfill disposal. This evaluation came about after numerous composting workshops and events held both at the Municipal Center at the Weston Farmers Market. We heard participants and event-goers that they would like to see more options on waste reduction. As well, the Village is a Green Tier Legacy Community, and a food waste diversion project is aligned with the goals of the Green Tier Plan.

Village staff conducted this evaluation in collaboration with the Marathon County Solid Waste Department, Associated Recyclers of Wisconsin, and Hsu's Growing Supply. This team worked to better understand existing programs in Brown County, Stevens Point, Milwaukee, and Madison. The types of programs these municipalities have range from fee-based curbside collection to drop-off collection. Each municipality has developed partnerships with local large-scale composters or anaerobic digesters as locations for the management of the food waste. With each program, lessons were learned and all of those lessons were used to enhance the respective programs.

For the Village of Weston, staff is proposing to establish a voluntary drop-off program, with the drop-off located on Village property (ideally located in the gated area behind the Municipal Center) where staff is available to efficiently monitor and minimally manage the drop off. Those residents who wish to participate would register with the Village and then be provided specific directions on program rules, as well as educational materials for the program. Staff would conduct initial outreach via the Village's newsletter, website, Nextdoor, and Facebook page, as well as in-person outreach at the Farmers Market.

Because Hsu's Growing Supply would be the local large-scale composter to process the food waste, they would supply containers for collecting food waste. The rolling carts would be secured so as to avoid unwanted pests and illegal dumping. As well, Hsu's would collect and transport the carts to their Department of Natural Resources licensed compost facility. The focus for this project would be

REQUEST FOR CONSIDERATION

table scraps, fruit and vegetable wastes, and other non-meat food waste. The food waste would be added to other materials, such as yard debris, and composted in [static windrow piles](#).

Marathon County Solid Waste Department will support the program with education and outreach efforts using its staff of professional environmental educators and master composters. Participants would be able to use the toll-free Solid Waste and Recycling Information Line to ask questions about the program and to learn more about how to best manage food waste.

This is anticipated to be a fairly low-cost program, and if this program is approved, full costing details would be provided for Public Works and Utility Committee meeting. Additionally, we are suggesting a small nominal, one-time registration fee of \$10 or \$15 as a contribution to logistical costs to encourage personal investment.

While the amount of food scraps diverted from landfill disposal would be minimal, compared to the Village's overall disposal tonnage, it is important to look at every opportunity to reduce waste. Diverting food waste from landfill disposal saves on landfill capacity and also reduces the amount of greenhouse gasses emitted from decomposing waste. This is a great opportunity for Weston to be the trendsetter and be the first Marathon County municipality to take this step. As well, this is a unique situation where food waste produced locally will be diverted to a thriving local business to be produced into all-important soil nutrient...compost. This system serves to close the loop from waste generation to productive use right here in our community.

Attached Docs:	Overview of Other WI Community Compost Programs
Committee Action:	Approve staff to bring to the Public Works & Utility Committee discussion and consideration of a community Kitchen Food Scrap Drop-Off pilot program and location, to allow further exploration of a cost analysis and solidify development of pilot program.
FISCAL IMPACT:	None.
Recommendation:	Staff requests approval by Board of Trustees to move discussion and planning of this pilot program to the Public Works Committee for further vetting.

Recommended Language for Official Action

I move to recommend to the Board of Trustees to:

a) Approve staff to bring to the Public Works & Utility Committee discussion and consideration of a community Kitchen Food Scrap Drop-Off pilot program and location, to allow further exploration of a cost analysis and solidify development of pilot program.

b) Do not move forward with this pilot program.

REQUEST FOR CONSIDERATION

Additional action: If request is approved, staff will bring to the Public Works Committee logistics plan and breakdown of possible pilot program costs.

Milwaukee

Organics Collection Program

Curbside collection

Compost Crusader

Taken to Blue Ribbon Organics

3 large neighborhoods

Voluntary subscription \$12.75/month

Pilot program, 2016

Additional food scrap composting:
Community Compost Sites, Kompost Kids



<p>Madison</p>	<p>Food Scraps Recycling</p>	<p>Curbside collection</p> <p>Streets Division- City of Madison</p> <p>Second pilot, August 2019, 8 weeks Trial run to test cleanliness of food scraps for processing operation</p> <p>Taken to an anaerobic biodigester, Middleton, WI Methane captured for electricity, solids transformed into compost</p> <p>Additional private composters in the area: Earth Stew Rooted Curbside Compost Curbside Compost</p>
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<p>Stevens Point</p>	<p>Curbside Compost Collection</p>	<p>Curbside collection</p> <p>Rising Sand Organics Cooperative Farm</p> <p>Taken to Whitefeather Organics Farm</p> <p>Subscription-based Residential and restaurants</p> <p>greater Stevens Point area</p>
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FOOD SCRAPS RECYCLING GUIDE

Place only appropriate food scraps into your wasted food cart.
When in doubt, place into the trash cart instead.
Put scraps loose in the cart or in a paper grocery bag.

YES		NO
 Fruits & Vegetables	 Dairy Products	<ul style="list-style-type: none"> • Meat & bones • Egg shells • Seafood shells • Food wrappers & packaging • Yard waste & brush • Pet waste • Diapers
 Coffee Grounds	 Baked Goods & Pastas	
		

Questions: streets@cityofmadison.com • (608) 267-2626 • cityofmadison.com/FoodScraps



<p>Brown County</p>	<p>Food and Organic Waste Program</p>	<p>Drop-off program, on-site Recycling Transfer Station property, adjacent to the Hazardous Waste station</p> <p>\$65/pick-up 2x/month Sanimax</p> <p>Roughly \$2000/year</p>	
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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees – 4/20/2020
Description:	Arbor Day Proclamation (P-20-001)
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Board of Trustees approve Proclamation P-20-001 designating April 24 th , 2020 as Arbor Day in the Village of Weston?

Background

The Village has celebrated Arbor Day for several years by holding an observance and planting trees. Besides the benefits of planting trees, the Arbor Day observance and proclamation are two of the requirements that the village must complete to be designated as a Tree City. This year due to the current situation Tree City is waiving the requirement to host an Arbor Day Observance but the village still needs to complete the proclamation. National Arbor Day in 2020 is April 24th.

Attached Docs:	Proclamation P-20-001
Committee Action:	No prior review.
Fiscal Impact:	N/A
Recommendation:	Staff recommends approval.

Recommended Language for Official Action

I move to approve Proclamation P-20-001 designating April 24, 2020 as Arbor Day in the Village of Weston.

I move to not approve Proclamation P-20-001.

Or, something else.

Additional action:



Arbor Day Proclamation (P-20-001)

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I **Wally Sparks** President of the Village of Weston, do hereby proclaim Friday, April 24th, 2020 as Arbor Day in the Village of Weston, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and Woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 20th day of April in the year of 2020

President _____

Attest _____

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Replacement End Loader Purchase
From:	Michael Wodalski, Director of Public Works Jason Lenhard, Fleet Foreman
Question:	Should the Village Board Approve the purchase of a replacement End Loader from McCoy Construction Forestry for a price of \$59,884 as well as approve the purchase of a Plow and Wing for a price of \$39,000 for a total purchase price of \$98,884?

Background

In the Village's Capital Improvement Plan which was discussed in March, Scenario C had the purchase of a Replacement End Loader as well as the Wing for Loader included in the CIP. The End Loader had a budget price of \$64,000 to be paid for out of the Refuse and Recycling Fund and the Wing for the Loader had a budget price of \$40,000 to be paid for out of the General Fund.

This unit ranked as the 4th highest equipment priority for the loader itself and the wing was listed as the 9th highest. The background on the equipment is included in the packet, but in summary, the current loader was purchased in 2014 and there have been hydraulic problems that staff has been working on with the John Deere Dealer over the years. Numerous attempts to fix the issue have been made, but there just seems to be something off with the machine. Due to this, John Deere is giving us a favorable trade-in offer on the machine.

For comparison, we also obtained a loader quote from the Volvo Manufacturer and their net price for just the End Loader is \$93,500 or \$33,616 more than the John Deere net price. The Volvo dealer did not provide a quote for the Wing, but the Wing figures to be roughly the same price regardless of the brand of manufacturer.

Company	Loader Price	Trade-In	Net Cost
Aring – Volvo	\$178,500	\$85,000	\$93,500
McCoy – John Deere	\$189,884	\$130,000	\$59,884

The End Loader was purchased originally using Refuse and Recycling Fund monies, thus the proposal is to fund the replacement purchase with those same monies as the End Loaders are used for Spring and Fall pickup as well as loading the brush and grass at Ryan St throughout the year on a weekly and sometimes daily basis.

In the winter, we utilize the End Loaders to plow streets, but typically just the cul-de-sacs and walking paths. We do have one loader in our fleet that has a wing.

REQUEST FOR CONSIDERATION

This loader plows in the Sandy Meadows subdivision as well as other streets primarily north of the Eau Claire River. When this loader became part of the snow plowing team, we were able to improve response time and plowing capabilities as another unit was now on the road plowing streets and not just cul-de-sacs. By adding a wing to another loader, the Village will effectively be adding another plow truck without adding staff or equipment to the fleet. This loader would continue to clear cul-de-sacs, but will now be able to clear the road leading to the cul-de-sac as well eliminating the need for two units to drive down the same road.

This will allow staff to clear roads sooner which means less snow will get packed on the streets and less salt should be used to clear roads so there should be a long-term operations savings. When the other loader with plow was added to the fleet, complaint calls in those neighborhoods went from several every snow event to essentially none these past few winters, even as our snow totals have gone up.

Attached Docs: - Equipment Descriptions used for CIP
- Capital Improvement Plan for 2020 Scenario C

Committee Action: Committee and Board have previously discussed the CIP

Fiscal Impact: - These equipment purchases were part of Scenario C and each is coming in below the original budgeted amounts.

Recommendation: Staff is recommending the purchase of the replacement End Loader from McCoy Construction Forestry for a Net Cost of \$59,884 as well as the purchase of a Wing Plow for a net price of \$39,000 for a total price of \$98,884.

Recommended Language for Official Action

I move to approve the purchase of a replacement Front End Loader per Scenario C of the 2020 Capital Improvement Plan from McCoy Construction Forestry for a price of \$59,884 to be paid for out of the Refuse and Recycling Fund as well as a purchase of a Wing Plow for the End Loader for a price of \$39,000 to be paid for out of General Fund monies.

Or, Something else

Additional action:

Village of Weston Capital Improvement Plan Projects 2020-2024

Project Name:	End Loader #32
Project Background:	The current unit was purchased in 2014 and has had hydraulic problems from the beginning. The machine works but isn't user friendly and has a rough ride. When using it for a full day loading trucks staff notes increased soreness and physical fatigue. The hydraulics lag and don't provide a consistent feel or speed when operating. The staff has been working with the local dealer regarding the issues to see if there is a way to improve the hydraulics. The most recent offer from the dealer would get the Village a new loader for a net cost around \$70,000. The current unit was initially purchased through the refuse and recycling fund and it would be proposed the replacement unit would be purchased out of that fund as well.
	1. <u>Regulatory Compliance:</u> There are not any regulatory requirements.
	2. <u>Need/Necessity:</u> The Village has 3 front end loaders in the fleet, and most days all 3 are being used for various tasks as they are versatile pieces of equipment. When one of the units isn't operating at an optimal level, it can make a routine task difficult and frustrating for the operator. This unit also doesn't lend itself to a full day of work as it has excessive bouncing which takes its toll on the operator.
	3. <u>Public Safety/Health Impact:</u> A replacement unit would increase the health of its operator.
	4. <u>Existing Infrastructure:</u> This is the replacement of an existing unit.
	5. <u>Consistency with Plans:</u> An End Loader would typically have a useful life of 20 years, however with the problem this unit has, staff would defer replacing older units that are in the 25 year range, and instead replace this unit.
	6. <u>Operating Budget Impact:</u> There should be a slight reduction as new equipment generally requires less maintenance and less costly repairs.
	7. <u>Capital Funding:</u> The unit would be paid for out of the Refuse and Recycling Fund and not the General Fund as it is used at Ryan St for yard material handling and a new unit would be used for brush pickup throughout the Village as well.
	8. <u>Growth/Economic Development:</u> Providing reliable services helps keep the Village Infrastructure in good order allowing for Growth and Economic Development.
	9. <u>Quality of Life/Placemaking:</u> Not Applicable for this piece of equipment.



Figure 1: Picture of equipment with the front plow and wing configuration.

Village of Weston Capital Improvement Plan Projects 2020-2024

Project Name:	Wing Plow for Loader 38
Project Background:	<p>Adding a wing plow for Loader 38 would be a new addition to the Village’s fleet. In 2014 when Loader 32 was replaced, a wing plow was added to it as well as the traditional front plow. This has allowed the loader to now plow the full width of the road and has helped improve the Village’s response time during snow events without adding new pieces of equipment or needing more labor.</p> <p>The plan would be to install a wing plow on Loader 38 which is currently used for plowing cul-de-sacs and multi-use paths during snow events. This would give the Village another piece of equipment capable of plowing the full width of a road and will increase the level of service for residents.</p>
	1. <u>Regulatory Compliance:</u> There are not any regulatory requirements.
	2. <u>Need/Necessity:</u> The addition of a wing plow will provide better plow response.
	3. <u>Public Safety/Health Impact:</u> The wing plow would help improve plowing response and keeping streets clear of snow.
	4. <u>Existing Infrastructure:</u> This is an added attachment for existing equipment.
	5. <u>Consistency with Plans:</u> This isn’t included in any plans.
	6. <u>Operating Budget Impact:</u> There would likely be less time spent plowing and/or less salt used as the loader could plow the street and reduce the amount of plowing for some of the plow trucks.
	7. <u>Capital Funding:</u> There isn’t any outside funding planned for this purchase.
	8. <u>Growth/Economic Development:</u> Providing reliable services helps keep the Village Infrastructure in good order allowing for Growth and Economic Development.
	9. <u>Quality of Life/Placemaking:</u> Not Applicable for this piece of equipment.



Figure 1: Picture of the loader wing on Loader 32, the wing for Loader 38 would be similar and allow staff to plow the full width of the street.

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

2020 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S1	Weston School Addition (Construction)	\$ 371,363	\$ 160,986	\$ 362,134		\$ 1,197,968	\$ 2,092,451
S2	Crestwood Acres (Design)	\$ 27,676	\$ 24,009	\$ 19,698		\$ 65,163	\$ 136,546
S5	Schofield Ave (Birch to X Slab Rep)					\$ 175,000	\$ 175,000
S12	Intersection Studies					\$ 60,000	\$ 60,000
	2020 Asphalt Overlays					\$ 100,000	\$ 100,000
U1	TMDL Modeling			\$ 67,240			\$ 67,240
U2	Well #7	\$ 2,000,000					\$ 2,000,000
U5	SCADA Upgrades	\$ 125,000	\$ 100,000				\$ 225,000
U6	Tonya/Tricia Lift Station		\$ 500,000				\$ 500,000
	Public Safety - Evidence and Armory					\$ 150,000	\$ 150,000
	Public Safety - Locker Rooms/Showers					\$ 150,000	\$ 150,000
	Public Safety - Sign Replacement					\$ 9,000	\$ 9,000
	Public Safety - Parking Lot					\$ 200,000	\$ 200,000
	Public Safety - Training and Crew Rooms					\$ 80,000	\$ 80,000
	Ryan St - Security Gates				\$ 50,000		\$ 50,000
AQ1	Pool Controller					\$ 4,000	\$ 4,000
AQ2	Parking lot Sealing and Striping					\$ 20,000	\$ 20,000
AQ3	Drop Slide Repairs					\$ 10,000	\$ 10,000
AQ4	Lifting Crane for Pool Motors					\$ 10,000	\$ 10,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 100,000	\$ 100,000
AQ4	Replace Gear Operators (5)					\$ 10,000	\$ 10,000
P4	Park Shelter and Bathroom Painting					\$ 10,000	\$ 10,000
	Eq leases prior to 2020	\$ 6,431	\$ 6,431	\$ 3,328	\$ 56,102	\$ 118,536	\$ 190,828
	SAFER Equipment					\$ 204,701	\$ 204,701
E1	Plow Truck #69					\$ 200,000	\$ 200,000
E4	End Loader 32				\$ 64,000		\$ 64,000
E7	Track Skid Steer #34					\$ 55,000	\$ 55,000
E9	Wing for Loader					\$ 40,000	\$ 40,000
P2	1-Ton Truck #6					\$ 45,000	\$ 45,000
2020 Project Totals		\$ 2,530,470	\$ 791,426	\$ 452,400	\$ 170,102	\$ 3,014,367	\$ 6,958,765
		Water	Sanitary	Storm	Ref/Rec	General	Total
2020 Street Subtotal		\$ 399,039	\$ 184,995	\$ 381,832	\$ -	\$ 1,598,131	\$ 2,563,997
2020 Utility Subtotal		\$ 2,125,000	\$ 600,000	\$ 67,240	\$ -	\$ -	\$ 2,792,240
2020 Facility Subtotal		\$ -	\$ -	\$ -	\$ 50,000	\$ 589,000	\$ 639,000
2020 Aquatic Center Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 154,000	\$ 154,000
2020 Park Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
2020 Equipment Subtotal		\$ 6,431	\$ 6,431	\$ 3,328	\$ 120,102	\$ 663,237	\$ 799,529



Quote Summary

Prepared For:

VILLAGE OF WESTON WISCONSIN
5500 Schofield Ave
Schofield, WI 54476
Business: 715-359-6114

Prepared By:

RANDY KLUG
McCoy Construction Forestry
601 South Pine Ridge Avenue
Merrill, WI 54452
Phone: 715-536-0633
Mobile: 715-295-4946
randyklug@mccoyscf.com

Price includes installation of existing wing and plow on current 624K onto new 624L. Falls to install wing.
3 year / 2,000 hour power train + hydraulic extended warranty
Sourcewell discounts used
Includes delivery to Village of Weston

Quote Id: 20212077
Created On: 09 August 2019
Last Modified On: 20 March 2020
Expiration Date: 01 April 2020

Equipment Summary

	Selling Price		Qty		Extended
JOHN DEERE 624L WHEEL LOADER	\$ 189,884.00	X	1	=	\$ 189,884.00
John Deere Extended Warranty-5 year/ 2500 Hr Full	\$ 0.00	X	1	=	\$ 0.00
2020 FALLS LDL Series Front Mount/Rear Lift Plow/Wing - LDL-10	\$ 39,000.00	X	1	=	\$ 39,000.00

Equipment Total

\$ 228,884.00

Trade In Summary

	Qty	Each	Extended
2014 JOHN DEERE 624K LOADER PayOff	1	\$ 130,000.00	\$ 130,000.00
Total Trade Allowance			\$ 130,000.00

Trade In Total

\$ 130,000.00

Quote Summary

Equipment Total	\$ 228,884.00
Trade In	\$ (130,000.00)
SubTotal	\$ 98,884.00
Total	\$ 98,884.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 98,884.00

Salesperson : X _____

Accepted By : X _____



EQUIPMENT COMPANY, INC.

13001 W. SILVER SPRING DR. • BUTLER, WI 53007

MAILING ADDRESS: P.O. BOX 912 BUTLER, WISCONSIN 53007-0912
PHONE (262) 781-3770
FAX (262) 781-3495

BRANCH OFFICES:

MADISON, WI
5005 Cake Parkway
DeForest, WI 53532
(608) 846-9600

GREEN BAY WI
1800 N. Ashland Ave.
P.O. Box 5276
DePere, WI 54115-5276
(920) 336-3601

EAU CLAIRE, WI
2727 Alpine Rd.
P.O. Box 478
Eau Claire, WI 54702-0478
(715) 835-6133

April 2, 2020

Village of Weston,
Weston, WI

Aring Equipment Company is pleased to offer the following quotation for your consideration.

- 20.5R25 Michelin X Sno Plus tires
- Full coverage fenders
- 120V engine block heater
- Delayed shutdown
- Reversible hydraulic cooling fan
- 3rd and 4th hydraulic functions, integrated on single lever joystick with diverter valve and toggle, to operate plow, and both wing functions
- Stucchi multi-coupling plate
- Brackets, hoses to re-mount current wing and plow to new loader
- Boom suspension system
- LED lights, extra cab mounted work lights front and rear, attachment lights, and LED beacon
- Cab with heat, AC, auto temp control, radio w/Bluetooth, steering knob, heated air seat, rear camera
- Oil sampling ports
- Logging / heavy counterweight
- Volvo hydraulic quick coupler (JRB coupler can be supplied as option)
- 108" 3.5 yard hook-on GP bucket with bolt-on cutting edge

Warranty: One year or 2,500 hours (whichever comes first) full machine warranty coverage.

Purchase price FOB Weston, WI	\$178,500
Trade allowance for JD 624K	-\$85,000
Net purchase price	\$93,500

Note: No Price For Wing Plow

Thank you for considering Aring Equipment Company for your equipment needs.

Brian Wojchik
Territory Manager
(715) 340-5780

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Replacement of Plow Truck with a Grader
From:	Michael Wodalski, Director of Public Works Jason Lenhard, Fleet Foreman
Question:	Should the Village Board Authorize staff to purchase a used grader to replace existing Plow Truck #69 at a Do Not Exceed price of \$215,000?

Background

In the Village's Capital Improvement Plan that was discussed in March, Scenario C had the purchase of a Replacement Plow Truck #69 included. The net budgeted price is \$200,000. This net price is based on an estimated purchase price of \$215,000 and a sale price of \$15,000 for the existing truck. The last plow truck the Village sold in 2017 sold for \$16,250.

This unit ranked as the highest equipment priority in the CIP. In reviewing the fleet, staff believes it would be in the Village's best interest to add a 2nd Grader to the fleet rather than a 7th plow truck. A grader is able to perform similar functions as a plow truck for snow plowing. The main difference is a truck has salting capabilities and the grader does not. However, the grader is able to utilize down pressure while plowing, thus making it better able to scrape roads free of ice and snow pack. There is currently one grader in our fleet and having a second grader will make processes such as snow removal more efficient. This will also add redundancy in the event the other grader were to break down.

In the late winter/early spring when we start to have warmer temperatures, we currently use the one grader to scrape build-up off of streets, but with only one grader it is difficult to complete all necessary streets in a timely manner. With two graders, productivity in scraping streets should double.

By having a grader instead of a plow truck, routes will likely need to be reconfigured slightly due to not having salting capabilities, but if the Village moves forward with the wing on the 2nd loader, reconfiguring of routes will be necessary anyway. Another option is to rotate the grader through the various routes allowing for the routes to be scraped on a more routine basis and helping to minimize snow and ice buildup on the roads. This approach could also help in using less salt overall.

Staff has reached out to several grader dealers and have found that a 4-5 year old grader would meet our price range. Graders also tend to hold their values better and have longer service lives than trucks. Our current grader is a 2001 and likely won't be replaced until it is nearly 25 years old, whereas plow trucks should be replaced nearly every 12 years.

REQUEST FOR CONSIDERATION

For winter operations, a second grader instead of a seventh plow truck makes sense to staff. During the summer months, graders are used for shouldering and grading gravel roads. The single axle plow trucks tend to sit and not get used during the summer months, so there would be some more versatility for summer as well by purchasing a grader instead of a plow truck.

The purpose for asking for authorization to purchase with a not to exceed number is the desire to purchase a used machine. Generally we find it is not possible to reserve a piece of used equipment for purchase. Staff needs to be able to make a purchase decision quickly so waiting for the traditional meeting schedules is not practical. A Do Not Exceed limit allows staff the ability to make a decision, but also sets boundaries approved by the board ensuring monies being spent are board authorized.

Attached Docs: - **Equipment Descriptions used for CIP**
 - **Capital Improvement Plan for 2020 Scenario C**

Committee Action: **Committee and Board have previously discussed the CIP**

Fiscal Impact: - **These equipment purchases were part of Scenario C and staff would make sure to not exceed authorized amounts.**

Recommendation: **Staff is recommending to move forward with purchasing a used grader to replace existing Plow Truck #69. Staff is asking that a Do Not Exceed amount of \$215,000 is authorized to allow staff the ability to make a purchase decision quickly for used equipment.**

Recommended Language for Official Action

I move to authorize staff to purchase a used grader for the replacement of Plow Truck #69 for a Do Not Exceed price of \$215,000.

Or, Something else

Additional action:

Village of Weston Capital Improvement Plan Projects 2020-2024

Project Name:	Plow Truck #69
Project Background:	<p>This is the replacement of a 2005 Sterling Single Axle Plow Truck. The truck is beyond its useful life of 12 years as it will be 15 years old in 2020. For accounting purposes, the depreciation schedule was based on a 10-year useful life.</p> <p>This truck has problems with controlling the auger and spinner speeds and tends to use more salt/sand than other trucks. This is typically noticeable at intersections where the truck stops and the auger and spinner don't turn off. During the first major snow event in for the winter of 2019-2020 this truck broke down and thus its route ended up becoming snow packed requiring more staff time following up and scraping the roads in the days after the snow event.</p>
	1. <u>Regulatory Compliance:</u> There are not any regulatory requirements.
	2. <u>Need/Necessity:</u> The current unit is past its service life.
	3. <u>Public Safety/Health Impact:</u> The new truck would provide more reliable plowing services to the public and keep roads clear and safe.
	4. <u>Existing Infrastructure:</u> This is the purchase of a replacement unit.
	5. <u>Consistency with Plans:</u> The recommended service life is 12 years which this unit is nearing 15 years.
	6. <u>Operating Budget Impact:</u> There would likely be less time and money spent on maintenance of the truck.
	7. <u>Capital Funding:</u> There isn't any outside funding planned for this purchase.
	8. <u>Growth/Economic Development:</u> Providing reliable services helps keep the Village Infrastructure in good order allowing for Growth and Economic Development.
	9. <u>Quality of Life/Placemaking:</u> Not Applicable for this piece of equipment.



Figure 1: Picture of the existing Plow Truck.

Village of Weston: Draft CIP (2020-2024)

Scenario C: Prioritized Projects at \$3M per year in General Fund

2020 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S1	Weston School Addition (Construction)	\$ 371,363	\$ 160,986	\$ 362,134		\$ 1,197,968	\$ 2,092,451
S2	Crestwood Acres (Design)	\$ 27,676	\$ 24,009	\$ 19,698		\$ 65,163	\$ 136,546
S5	Schofield Ave (Birch to X Slab Rep)					\$ 175,000	\$ 175,000
S12	Intersection Studies					\$ 60,000	\$ 60,000
	2020 Asphalt Overlays					\$ 100,000	\$ 100,000
U1	TMDL Modeling			\$ 67,240			\$ 67,240
U2	Well #7	\$ 2,000,000					\$ 2,000,000
U5	SCADA Upgrades	\$ 125,000	\$ 100,000				\$ 225,000
U6	Tonya/Tricia Lift Station		\$ 500,000				\$ 500,000
	Public Safety - Evidence and Armory					\$ 150,000	\$ 150,000
	Public Safety - Locker Rooms/Showers					\$ 150,000	\$ 150,000
	Public Safety - Sign Replacement					\$ 9,000	\$ 9,000
	Public Safety - Parking Lot					\$ 200,000	\$ 200,000
	Public Safety - Training and Crew Rooms					\$ 80,000	\$ 80,000
	Ryan St - Security Gates				\$ 50,000		\$ 50,000
AQ1	Pool Controller					\$ 4,000	\$ 4,000
AQ2	Parking lot Sealing and Striping					\$ 20,000	\$ 20,000
AQ3	Drop Slide Repairs					\$ 10,000	\$ 10,000
AQ4	Lifting Crane for Pool Motors					\$ 10,000	\$ 10,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 100,000	\$ 100,000
AQ4	Replace Gear Operators (5)					\$ 10,000	\$ 10,000
P4	Park Shelter and Bathroom Painting					\$ 10,000	\$ 10,000
	Eq leases prior to 2020	\$ 6,431	\$ 6,431	\$ 3,328	\$ 56,102	\$ 118,536	\$ 190,828
	SAFER Equipment					\$ 204,701	\$ 204,701
E1	Plow Truck #69					\$ 200,000	\$ 200,000
E4	End Loader 32				\$ 64,000		\$ 64,000
E7	Track Skid Steer #34					\$ 55,000	\$ 55,000
E9	Wing for Loader					\$ 40,000	\$ 40,000
P2	1-Ton Truck #6					\$ 45,000	\$ 45,000
2020 Project Totals		\$ 2,530,470	\$ 791,426	\$ 452,400	\$ 170,102	\$ 3,014,367	\$ 6,958,765
		Water	Sanitary	Storm	Ref/Rec	General	Total
2020 Street Subtotal		\$ 399,039	\$ 184,995	\$ 381,832	\$ -	\$ 1,598,131	\$ 2,563,997
2020 Utility Subtotal		\$ 2,125,000	\$ 600,000	\$ 67,240	\$ -	\$ -	\$ 2,792,240
2020 Facility Subtotal		\$ -	\$ -	\$ -	\$ 50,000	\$ 589,000	\$ 639,000
2020 Aquatic Center Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 154,000	\$ 154,000
2020 Park Subtotal		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
2020 Equipment Subtotal		\$ 6,431	\$ 6,431	\$ 3,328	\$ 120,102	\$ 663,237	\$ 799,529

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Recommendation to approve lease agreement for replacement street sweeper
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve a 6-year street sweeper lease with MacQueen Equipment Group for an annual amount of \$34,167.93?

Background

The Village of Weston is currently leasing a 2014 Elgin Whirlwind Street Sweeper from MacQueen Equipment Group (fka Bruce Municipal Equipment) with an annual payment of \$35,293.13. There is also a 5-year maintenance agreement in place which has an annual cost of \$4,500 making the current annual costs for the sweeper \$39,793.13. This 5-year lease began in May 2015. In May 2020, the Village needs to sign a new lease or purchase a new sweeper as the current agreement has a guaranteed buyback clause by the dealer in which they will be making the final balloon payment and then owning the machine.

In August of 2019 the Village received proposals for new street sweeper leases and in September of 2019, the Village Board approved entering into a new lease agreement with MacQueen Equipment for an annual 5-yr lease payment of \$25,204. This agreement was made under the notion MacQueen was giving the Village a Trade-In value of \$99,880 for the unit that is currently being leased. The order was made last fall and the sweeper was built to Village specifications and ready to be delivered this April.

On Friday, March 27th, I received a call from the sales representative with MacQueen inquiring as to the status of the Village making the final balloon payment on the lease so they could take ownership of the unit and deliver the new one to us. I informed him the Village wasn't making the final balloon payment of \$99,880 as the agreement we had in place was for the Dealer to make that final payment and take ownership of the machine. Thus, there was some apparent misunderstanding regarding the lease-end process as the Village's intention was to not make the final balloon payment of \$99,880 and own the street sweeper. It was somewhat puzzling last year as to why the Village was being given a trade-in value for a leased piece of equipment when we were never going to own it. I had asked the sales representative several times last year if he was sure to be including the trade-in value when they're making the balloon payment as well, and I was told yes, it's how their lease agreements work with a guaranteed buy-back/trade option.

So after the discussion on the 27th there were subsequent follow up calls with upper management staff with MacQueen to figure out the path forward as we were not going to be making the \$99,880 payment and MacQueen wasn't willing to absorb that cost as they stated they thought the Village was going to be making that payment. Instead of

REQUEST FOR CONSIDERATION

going back and forth and negotiating with MacQueen, I discussed options moving forward with Administrator Donner and we determined there were 3 options:

- 1) We open the proposal process back up and get revised quotes from MacQueen as well as Envirotech who sells a similar vacuum sweeper.
- 2) MacQueen would honor the original quote with the lease price of \$25,204 and pay the \$99,880.
- 3) The Village and MacQueen litigate over who pays the \$99,880 based on the agreements/quotes and correspondence over the past 8 months.

The Village preference would be for Option 2, but that was not an option MacQueen was willing to take and thus our two options would be to litigate over this issue or get new quotes from the original vendors that submitted quotes in August.

We proceeded with Option 1 of getting revised quotes and due to the anticipated change in annual lease costs, we had requested that a 5-yr and 6-yr lease option be presented. In talking with Fleet Foreman Lenhard, he did not foresee any issues in having a 6-yr lease instead of 5-yr lease.

Quotes were then received the week of April 13th and breakdown as follows:

Envirotech (Johnston)

Lease Option	2020	2021	2022	2023	2024	2025	Total PMT
5-yr	\$ 45,271.53	\$ 45,271.53	\$ 45,271.53	\$ 45,271.53	\$ 45,271.53		\$ 226,357.65
6-yr	\$ 37,997.16	\$ 37,997.16	\$ 37,997.16	\$ 37,997.16	\$ 37,997.16	\$ 37,997.16	\$ 227,982.96

MacQueen (Elgin)

Lease Option	2020	2021	2022	2023	2024	2025	Total PMT
5-yr	\$ 39,488.99	\$ 39,488.99	\$ 39,488.99	\$ 39,488.99	\$ 39,488.99		\$ 197,444.95
6-yr (A)	\$ 34,167.93	\$ 34,167.93	\$ 34,167.93	\$ 34,167.93	\$ 34,167.93	\$ 34,167.93	\$ 205,007.58
6-yr (B)	\$ 25,000.00	\$ 36,188.69	\$ 36,188.69	\$ 36,188.69	\$ 36,188.69	\$ 36,188.69	\$ 205,943.45

Net Difference Between Envirotech (Johnston) and MacQueen (Elgin)

Lease Option	2020	2021	2022	2023	2024	2025	Total PMT
5-yr	\$ 5,782.54	\$ 5,782.54	\$ 5,782.54	\$ 5,782.54	\$ 5,782.54		\$ 28,912.70
6-yr (A)	\$ 3,829.23	\$ 3,829.23	\$ 3,829.23	\$ 3,829.23	\$ 3,829.23	\$ 3,829.23	\$ 22,975.38
6-yr (B)	\$ 12,997.16	\$ 1,808.47	\$ 1,808.47	\$ 1,808.47	\$ 1,808.47	\$ 1,808.47	\$ 22,039.51

In looking at the revised quotes, financially the 6-yr option A with MacQueen with an annual payment of \$34,167.93 is the lowest annual cost and in comparison with the Envirotech quote for a 6-yr lease, there is an annual savings of \$3,829.23 which would amount to a total of \$22,975.38 over the lease term. Due to this factor staff would

REQUEST FOR CONSIDERATION

recommend moving forward with the 6-yr lease with equal annual payments of \$34,167.93.

As stated earlier, the Village is currently paying \$35,293.13 a year on the current lease and we have an additional \$4,500 maintenance agreement that we have elected to not include on the new unit as staff doesn't feel the Village got its money's worth out of the maintenance agreement.

I did look at the option of the Village making the last payment of \$99,880 and then going with the \$25,204 a year lease, but going that route would cost the Village an additional \$55,060.35 over the next 5 years so that was not a viable option moving forward.

Budget wise, we did not specifically budget the \$25,204 number as this is paid out of the CIP funds for Capital Leases which is currently funding the \$35,293.13 amount. Thus, the revised lease of \$34,167.93 would be adequately funded and there would be no need to amend the budget.

This is a less than ideal situation to be in, but we're trying to make the best of it as we do need to have a sweeper in the fleet in May. We are unfortunately at the 11th hour and though there are options we do not feel it is productive to pursue the legal route. It does appear MacQueen is factoring in less profit on the currently leased vehicle which they plan to resell.

Attached Docs:	Quotes from Macqueen and Envirotech
Committee Action:	N/A
Fiscal Impact:	Current annual lease payment is \$35,293. If the Elgin Whirlwind is leased, the annual lease payment becomes \$34,167.93 which is a slight yearly reduction.
Recommendation:	Staff recommendation is to approve the 6-year lease agreement with Macqueen Equipment Group for a replacement Elgin Whirlwind Street Sweeper.

Recommended Language for Official Action

I Move to Recommend to the Village Board approving the 6-year lease agreement with Macqueen Equipment Group for a replacement Elgin Whirlwind Street Sweeper for an annual payment cost of \$34,167.93.

Or, Something else

Additional action:



4/15/2020

Village of Weston – Street Sweeper Replacement

MacQueen Equipment is pleased to quote (1) New 2020 Elgin Whirlwind Sweeper w/2020 Freightliner M2 Chassis.

We have quoted (3) lease options for the Village of Weston to review (attached). At the end of the lease term MacQueen Equipment will guarantee the buyback of the Elgin Whirlwind. MacQueen Equipment will make the final balloon payment to Republic First National Bank and take ownership of the unit. Payments are based on a residual payment of \$105,000.

Option 1 – 5yr Term, 5 Annual Payments of \$39,488.99

Option 2 – 6yr Term, 6 Annual Payments of \$34,167.93

Option 3 – 6yr Term, 1st Annual Payment of \$25,000, 5 Remaining Payments of \$36,188.69

The Elgin Whirlwind street sweeper proposed is AVAILABLE IMMEDIATELY AND READY FOR DELIVERY. This Elgin Whirlwind includes all standard equipment plus the following options per the Village of Weston’s request:

OPTIONAL EQUIPMENT INCLUDES:

- ****ROCKMILLS UTILITY COVER LIFTER W/GRATE ATTACHMENT + CAMERA****
- **SIDE BROOM DIAMETER: 36”**
- PASSANGER AIR RIDE SEAT
- FACTORY CHASSIS MOUNTING
- DUAL GUTTER BROOMS W/VARIABLE SPEED
- AUTO SHUTTER
- HYDRAULIC WANDERING HOSE
- SIDE BROOM TILT
- AIR RIDE SEAT
- HIGH PRESSURE WASHDOWN
- RH INSPECTION DOOR
- LIFELINER - W/LIFETIME WARRANTY
- STAINLESS STEEL HOPPER SCREENS
- FRONT BUMPER MOUNTED SPRAY BAR
- 6" HOPPER DRAIN
- HOPPER DELUGE
- LED STOP/TAIL/TURN
- AUX PUMP
- AUTO SHUTTER DOOR
- AIR PURGE
- REAR ARROW BOARD
- SLOW MOVING VEHICLE SIGN
- AIR FILTER RESTRICTION INDICATOR

FREIGHT, PDI DELIVERY AND TRAINING INCLUDED



ELGIN WHIRLWIND STANDARD EQUIPEMENT INCLUDES:

- TWO STAGE TELESCOPIC HYDRAULIC DUMP CYLINDER WITH 50 DEGREE DUMP ANGLE/48' DUMP HEIGHT. 8.0 CUBIC YARD HOPPER.
- JOHN DEERE 4045 - 74HP TIER 4 FINAL TURBO DIESEL. INCLUDES AUTO SHUTDOWN AND FUEL/WATER SEPARATOR. 5 GROVE V-BELT DRIVE W/FLUID COUPLER DRIVE.
- ECOINFUSED SHAREDPOWER TECHNOLOGY: CHASSIS POWER IS SHARED WITH AUX 74HP ENGINE TO MAINTAIN OUTSTANDING SWEEP PERFORMANCE WHILE PROVIDING SIMPLE EMISSION COMPLIANT SOLUTION THAT DOESNT INVOLVE COMPLEX, HIGH MAINTENANCE AND EXPENSIVE EXHAUST AFTERTREATMENT. ECOINFUSED SHAREDPOWER TECHNOLOGY HELPS CUT DOWN ON FUEL USE, NOISE AND MAINTENANCE.
- COLOR CODED WIRING AND FUNCTION STAMPED EVERY 4". SYSTEM IS PROTECTED BY CIRCUIT BREAKERS & WATERPROOF CONNECTORS.
- REAR FLOOD LIGHT, AUTOMATIC BACKUP LIGHTS, SIDE BROOM FLOOD LIGHTS, LOW WATER LEVEL LIGHT
- BROOMS - MAIN BROOM: 54" LONG X 16" DIAMETER HYDRAULICALLY DRIVEN & MOUNTED THROUGH A FULL-FLOATING, TRAILING ARM DESIGN WITH SHOCKS FOR FOLLOWING ROAD CONTOURS.
- 12' SWEEPING PATH
- FUEL TANK CAPACITY: 50GAL
- WATER TANK: POLYETHYLENE TANK WITH LIFETIME RUST-THROUGH WARRANTY. WATER PUMP W/RUN DRY CAPABILITY, LOW WATER INDICATOR LIGHT, ANTI-SIPHON WATER FILL WITH 25' FILL HOSE AND STRAINER.
- WATER TANK CAPACITY: 335GAL
- HOPPER LOAD DEVICE: 21000 CFM CLOSED FACE COMPRESSOR TURBINE WITH 9-VANES. 31 3/8" DIAMETER ABRASION RESISTANT STEEL FULLY BALANCED. QUICK ACCESS DOOR AND LINED WITH LINATEX FOR MAXIMUM EXTENDED WEAR. EASILY REPLACEABLE WITHOUT CUTTING OR WELDING.
- STANDARD WARRANTY: 1-YR ON SWEEPER, PARTS AND LABOR
- *****
- (1) ANNUAL INSPECTION BY MACQUEEN EQUIPMENT INCLUDED
- *****

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

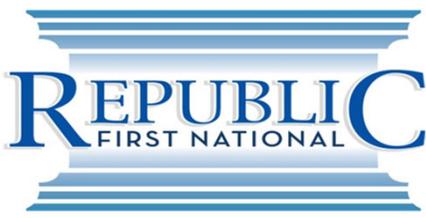
Grant Wegner

Grant Wegner
MacQueen Equipment

Equipment Sales | Menomonee Falls, WI

C. 920-327-9777 | O. 262-252-4744 | E. grant.wegner@macqueengroup.com





2525 West State Road 114
Rochester, IN 46975
(800) 700-7878
Fax: (800) 865-8517

www.republicfirstnational.com

April 13, 2020

To: Grant Wegner
Vendor: MacQueen Equipment
From: Mackie Ozment

Customer: City of Weston

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New Street Sweeper

Frequency of Payments: Annual

Term in Years: 5
Payments: \$ 39,488.99
APR: 3.19%
Residual Payment \$105,000.00

Delivery Date: To be determined
First Lease Payment Due: August, 2020

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,
Republic First National Corporation

Mackie Ozment
mackie@rfnonline.com

"When results matter"



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Rochester, IN 46975
(800) 700-7878
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April 13, 2020

To: Grant Wegner
Vendor: MacQueen Equipment
From: Mackie Ozment

Customer: City of Weston

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New Street Sweeper

Frequency of Payments: Annual

Term in Years: 6
Payments: \$ 34,167.93
APR: 3.33%
Residual Payment \$105,000.00

Delivery Date: To be determined
First Lease Payment Due: August, 2020

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

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April 13, 2020

To: Grant Wegner
Vendor: MacQueen Equipment
From: Mackie Ozment

Customer: City of Weston

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New Street Sweeper

Frequency of Payments: Annual

Term in Years: 6
1 Payment @: \$ 25,000.00
5 Payments @: \$ 36,188.69
APR: 3.33%
Residual Payment \$105,000.00

Delivery Date: To be determined
First Lease Payment Due: August, 2020

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,
Republic First National Corporation

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mackie@rfnonline.com

"When results matter"

VT652 Sweeper

SERIES VT652

ISSUE NUMBER 08-19

REFERENCE JS 0819



113" CA
178" WB
276"

140" w/boom
126"



91.5"

Data & Performance

Sweeping Equipment

Gutter broom (GB)	28"
Wide sweep broom (WSB)	16 x 50"
GB life expectancy	80 accumulated working hours
WSB life expectancy	150 accumulated working hours
Nozzle trunking diameter	10" I.D.
Nozzle width	30"

Engine Data

Model	JCB Ecomax 444
Cubic capacity	4 litres
No. of cylinders	4
Gross rated power	74 HP
Maximum torque	295 FT/LB @ 1250 RPM
Legislation compliance	US EPA Tier 4 final
Operational RPM	Variable 1500-2000 RPM
Sump capacity	3 gallons (US)
Ambient temperature	120°F
Cold start capability	-4°F

Capacities

Hopper usable volume	8.5 yd ³
Hopper construction	9 gauge stainless steel LIFETIME WARRANTY NO PRORATION
Fuel tank	50 gallons
Water tank	415 gallons
Hydraulic system	20 gallons

General Data

Chassis requirement	33,000-35,000 LB
Wheelbase	164 - 178" (chassis dependent)
Discharge height	42" (chassis dependent)
Discharge angle	55° nominal
Door opening angle	125° nominal
Hopper screen area	2150" ²
Water pump output	Up to 9.2 GPM
Water pump pressure	50.75 PSI
Hydraulic suction filtration	125 micron
Hydraulic return filtration	20 micron
Hydraulic pump displacement	Max output 7 GPM
Sweeping speeds	2-10 MPH (debris dependent)

We are **THE ONLY** sweeper manufacturer to offer an all-inclusive warranty (2 years/2,000 hours) and an "entire debris hopper" constructed of stainless steel as a standard with a **LIFETIME WARRANTY**.

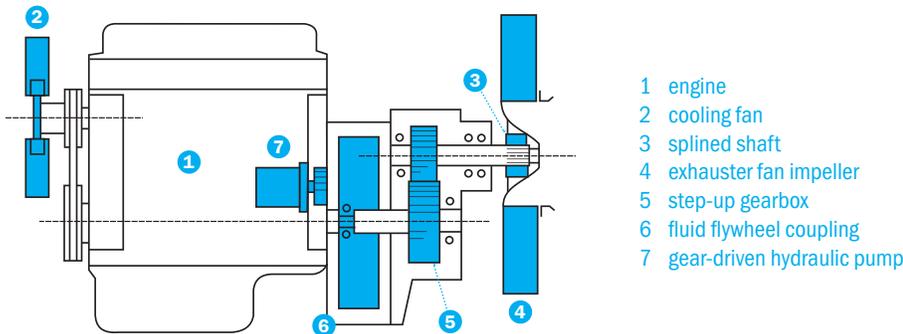
Johnston
a **BUCHER** company

Endless Sweeping Solutions™

105 Motorsports Road, Mooresville, NC 28115
T 704.658.1333 F 704.658.1377

Technical Specifications

AUX ENGINE STEP-UP GEAR BOX SYSTEM



Fan Drive System 5-YEAR WARRANTY

Operational speed variable between 2400 - 3500 RPM to suit operation. Driven from the auxiliary engine via direct-coupled step-up gearbox and fluid coupling.

Step-up gearbox ratio: 1:1.79

Gutter Broom

In-cab down pressure and variable speed controls (0-200 RPM) -unhanded design

Nozzle

H.D. alloy constructed rubber lined cast aluminum nozzle with 10 in I.D. inlet and tool free adjustment -unhanded design.

Wide Sweep Broom

Quick release brush system with a nominal 160 RPM rotation speed.

Dust Suppression System

Dust suppression spray nozzles located at suction nozzle (4), gutter brooms (8) and (4) front spray bar.

Cab-controlled water purging system.

Electrical System

12 Volt

All external loom connections are certified IP67 and IP65 rated. Waterproof and Dustproof.

Controls

Center cab mounted master control panel with Johnston Video Monitor (JVM) providing information on a wide range of sweeper functions plus data capture download. Up to four optional cameras can also be viewed on the JVM screen. Separate palm rest controller housing controls for the main sweeping functions is mounted on the door side.

In Cab Noise

<68 dB(A) (chassis dependent)

Exterior noise/ Sound power level

L_{wa} 79 dB(A) for standard power engines measured in accordance with EC directive 2000/14/EC.

Stainless Steel In My Body LIFETIME WARRANTY

Complete Hopper Constructed of 9-Gauge Stainless Steel

Better corrosion resistance than mild steel

Abrasion resistance better than mild steel

Abrasion resistance better than 304 stainless steel

Complete Stainless Steel Water Tank

Superior corrosion and abrasion resistance

Lowest ownership costs and best warranties

Only "Lifetime Warranty" in the industry

Debris Body LIFETIME WARRANTY

Body comprised 8.5 yd³ of hopper & integral water tank. Fabricated from heavy duty 9 gauge stainless steel plate.

Cowling is lined with 1.25" soundproofing material.

Water tank incorporates anti-surge baffles and filled via a type 'A' water hydrant fill. A twin H.D. diaphragm pump is able to run dry. Water-tight twin lock rear door latching system with de-watering function. Two heavy-duty body side access doors.

Hydrant wrench and fill hose.

Hopper floor has transfer port for use as street flusher.

11" rear discharge chute, twin rear LED beacons with guards, automatic deploying multi-position body propping mechanism and side storage lockers are standard features.

Service ladder with cat walk.

Options

- JCB Ecomax 444 NRMM Tier 4 125 HP @ 2200 RPM.
Max torque 324.5 FT/LB @ 1300 RPM.
- John Deere 4045T Tier 3b. Flex Gross power 115 HP.
Max torque 355 FT/LB @ 1500 RPM.
- Camera monitoring system.
- In-Cab Gutter Broom Lateral Control.
- PM10 dust suppression system.
- In-Cab Gutter Broom Tilt Control.
- Pneumatic vibrating hopper screens.
- Powascrub - In-Cab wide sweep broom down pressure control.
- Supawash - high pressure washing system
8.5 gal/min @ 1500 PSI. Handlance, hose reel, front and nozzle spraybars.
- 8" top-mounted catch basin cleaner with hydraulic power assist and 270° operation.

A comprehensive range of additional options are available. Please ask for details.



April 6, 2020

Village of Weston

Re: Municipal Lease/Purchase Financing Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the Village of Weston the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the Village of Weston would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a 2020 Johnston VT652. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Village of Weston
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	2020 Johnston VT652
EQUIPMENT COST:	\$279,810.00
DOWN-PAYMENT:	\$0
AMOUNT FINANCED:	<u>\$279,810.00</u>
TERM:	<u>5 Years</u>
ANNUAL LEASE PAYMENTS:	\$45,271.53
FIRST PAYMENT DUE:	1 Month from Lease Commencement
BALLOON PAYMENT:	\$80,000.00
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by April 30, 2020 and the transaction closes/funds prior to May 31, 2020. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.
DOCUMENTATION FEE:	\$250 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#032615-NCL NCL's Sourcewell Contract # is 032615-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jake Ost -(866) 763-7600

jost@lscfinancial.com

ACCEPTANCE

As a duly authorized agent of the Village of Weston , I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.



April 8, 2020

Village of Weston

Re: Municipal Lease/Purchase Financing Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the Village of Weston the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the Village of Weston would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a 2020 Johnston VT652. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Village of Weston
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	2020 Johnston VT652
EQUIPMENT COST:	\$279,810.00
DOWN-PAYMENT:	\$0
AMOUNT FINANCED:	<u>\$279,810.00</u>
TERM:	<u>6 Years</u>
ANNUAL LEASE PAYMENTS:	\$37,997.16
FIRST PAYMENT DUE:	1 Month from Lease Commencement
BALLOON PAYMENT:	\$82,845.00
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by April 30, 2020 and the transaction closes/funds prior to May 31, 2020. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.
DOCUMENTATION FEE:	\$250 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#032615-NCL NCL's Sourcewell Contract # is 032615-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Jake Ost -(866) 763-7600

jost@lscfinancial.com

ACCEPTANCE

As a duly authorized agent of the Village of Weston , I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Maintenance/Rehabilitation of Mesker Well
From:	Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent
Question:	Should the Village Board approve the proposal with Municipal Well and Pump to perform maintenance/rehabilitation services for the Mesker well for an estimated total of \$19,224 as described in their proposal dated March 13, 2020?

Background

Maintenance/rehabilitation work was last performed on the Mesker well in 2012. Pumping capacity has noticeably dropped (930 gpm down to 580 gpm) and work should be performed before the weather warms to restore the well's capacity. Village staff received two quotes, one from Municipal Well and Pump and one from Suez/Water Well Solutions. The quoted amounts for the work are shown below.

Repair Item	Municipal Well & Pump	Suez/Water Well Solutions
1) Mobilization, Pump Inspection, Well Televising, Reinstall Pump Equipment	\$ 8,994.00	\$11,900.00
2) Perform mechanical cleaning process	\$ 3,992.00	\$10,450.00
3) Perform Chemical Treatment and final chlorination of well	\$6,238.00	\$12,850.00
Total Cost	\$19,224.00	\$35,200

The utility has budgeted funds for this work in the total amount of \$35,200 split between well and pumping costs. Additional costs may be incurred for unforeseen repairs to pumping equipment and the well itself. The actual expenses will be allocated to the appropriate category.

Attached Docs: - Proposals from Municipal Well & Pump and Suez/Water Well Solutions
- Budget Book Page

Committee Action: N/A

Fiscal Impact: - One well rehabilitation is anticipated each year \$35,200 is allocated between well and pump maintenance items.

Recommendation: Staff is recommending to approve the proposal with Municipal Well & Pump for an estimated cost of \$19,224.

REQUEST FOR CONSIDERATION

Recommended Language for Official Action

I move to approve the proposal with Municipal Well and Pump to perform maintenance/rehabilitation services for the Mesker Well for an estimated total of \$19,224.

Or, Something else

Additional action:



March 13, 2020

Village of Weston
Attn: Mr. Michael Wodalski
5500 Schofield Avenue
Weston, WI 54476

RE: Well No. 3 – Mesker Well Maintenance

Dear Michael,

Thank you for the opportunity to provide the attached cost proposal to perform maintenance services at your No. 3 (Mesker Well) as we discussed. The maintenance is in response to a decline in capacity which is assumed to be the result of mineralogical and biological deposition that is “plugging” the well screen at this location.

For this project, MWP would propose to mobilize to Weston with a two-man crew, pump rig and support truck with tools, disconnect and remove the existing lineshaft well pump from Well 3, inspect the pump components in the field and return to our shop with the bowl assembly and stuffing box for further inspection. The cost also includes a downhole, video inspection to assess the condition of the casing and well screen prior to performing maintenance at this location.

Following the removal and inspection of the pumping equipment, MWP will provide a detailed list of recommended and required pump repairs. Authorization will be obtained from the Village of Weston prior to initiating any repairs. Upon the completion of authorized repairs, MWP will remobilize to the site, perform the well maintenance/rehabilitation as appropriate, reinstall the pumping equipment, run a short performance test, and collect bacti samples.

The proposed well maintenance/rehabilitation is designed to remove both mineralogical and biological deposition from the screen and casing to “clean” the well and restore the well capacity. We are recommending that a “dual-step” process consisting of both a mechanical screen cleaning (MWP’s Airshock process) be utilized followed by a chemical treatment (acidizing) to achieve the best results. The benefit to utilizing this approach is that the mineral encrustation (surface deposits on the well screen) is mostly removed from the screen during the Airshock process. This allows the chemistry to penetrate beyond the well screen without being “spent” on the removal of these deposits. An enhanced chlorination will also be performed following these processes for further disinfection of the well.

The Airshock process utilizes compressed gas (nitrogen) to physically remove deposits from the well screen. It allows the operator to focus on specific areas of the screen which may require more “energy” to remove deposit material but, also creates a “washing action” that is designed to penetrate beyond the well screen to loosen and resort the surrounding gravel pack. Pressures can also be adjusted to compensate for different types of material deposition that may be present (identified during well televising).

The chemical treatment will utilize a chemical solution consisting of 20° Baume muriatic acid and NSF approved NW310 bio-dispersant polymer. The NW310 bio-dispersant is designed to enhance the activity of the acid in cleaning biomass deposits and extending the energy/efficiency of the acid in the removal of mineral scale. The acid/bio-dispersant solution will also aid in breaking down biofilm that surrounds/protects organisms which allows for better penetration of the disinfection solution when post-treatment chlorination of well is performed.

The project will be performed in the following steps:

- Load and mobilize equipment to Weston.
- Set up rig at Well 3. Set up rig, perform LOTO and disconnect electrical and discharge piping and perform complete removal of the pumping equipment. Clear well for televising.
- Disassemble and inspect the pumping equipment – components and bowl assembly.
- Televis Well 3 to determine the condition of the well screen and casing.
- Wire brush casing and screen to remove surface deposits.
- Perform Airshock process to mechanically clean well screen and resort surrounding material.
- Mix and Inject a 1,200 gallon chemical solution utilizing 20° Baume muriatic acid and NW310 bio-dispersant. Surge for 3 hours and allow solution to remain in the well overnight.
- The next day, surge solution for an additional hour and then pump the well to waste until acid is purged.
- Mix and inject chlorine solution for disinfection. Surge and allow solution to remain in the well overnight.
- Reinstall pumping equipment (repaired as appropriate) back in well.
- Check for proper operation and pump the well to waste until chlorine is purged and collect bacte sample(s) as required.
- Clean up site and demobilize equipment back to yard.

Pricing Schedule:

Pull Pump, Televis Well, Brush and Bail, and Reinstall Pump:

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Mobilization, Pump removal, Pump inspection, Wire Brush and Bail Well, Televis Well, and Reinstall Pumping equipment.	1	LS	\$8,994.00	\$8,994.00
	Estimated Total:				\$8,994.00

Well Maintenance/Rehabilitation:

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
2	Perform Airshock process to mechanically clean and remove deposits from the well screen.	1	LS	\$3,992.00	\$3,992.00
3	Perform Chemical Treatment to consist of acid treatment using 20° baume muriatic acid and NW310 bio-dispersant Perform final chlorination of well for disinfection.	1	LS	\$6,238.00	\$6,238.00
	Estimated Total:				\$10,230.00

Notes:

- Proposal does not include repairs to the pumping equipment. Recommended/required well maintenance/pump repairs will be outlined on a separate proposal following the well televising, removal

and inspection of the pumping equipment as appropriate. Authorization will be obtained from the Village of Weston prior to initiating any repairs.

- Proposal assumes that the pumping equipment can be removed from the well using standardized equipment without parting of the column pipe or, any unusual down-hole circumstances.
- Access/Egress to the site (including snow removal and restoration if required) by owner/others.

We would like to thank the Village of Weston for the opportunity to submit this proposal to perform maintenance services for your review and consideration. We hope that our proposal meets with your approval and that Municipal Well and Pump will continue to be your preferred water supply services provider.

Respectfully,

Municipal Well & Pump

John Jensen

John Jensen
Senior Project Manager

Accepted By: _____

Title: _____

Date: _____



April 9, 2020

Village of Weston
 5500 Schofield Ave
 Weston, WI 54476
 Attn: Mike Wodalski

RE: Well 3 Mesker Rd.

Dear Mr. Wodalski,

Per your request, Suez/Water Well Solutions is pleased to submit the following proposal to remove and inspect well 3 to include the pumping equipment, well televising, evaluate both the pump and well conditions for needed repairs or rehabilitation.

As you've requested, the initial work scope will be to remove the well pump and fully evaluate for overall condition and needed rebuilding. We would proceed with televising the well following pump removal and make a report and recommendations for any needed servicing.

The cost associated with the work described above outlined in the table below.

Weston Well Pump Removal & Inspection				
	QTY	Unit	Unit Cost	Extended Total
2 man crew w/service trk. & tools & rig. Removal	1	LS	\$4,850.	\$4,850.
Pump inspection and report	1	LS	\$100.	100.
Shop tech; disassemble and inspect bowl assembly (if applicable)	1	LS	\$250.	\$250.
Downhole Video TV Survey w/ Inspection Report & DVD	1	LS	\$1,100	\$1,100.
2 man crew w/service trk. & tools. <u>Reinstallation</u> and testing of new/repared pumping equipment & start up to include well disinfection.	1	LS	\$5,500.	\$5,500.
Chlorine, cleaners, lubricants, bacti sample	1	LS	\$100	\$100.
Total				\$11,900.

Upon completion of inspection, Water Well Solutions will provide a report on the condition of both the well and pumping equipment, and recommendations for repair and rehabilitation.

Well Treatments: Mechanical & Chemical				
	QTY	Unit	Unit Cost	Extended Total
Nylon brush well casing and screen, estimated	1	LS	\$1,200.	\$1,200.
Bail fill material generated from brushing, est.	1	Hour	\$300.	\$300.
AirBurst well	1	LS	\$5,500.	\$5,500.
Simultaneously pump well while AirBursting w/temp. pump	1	LS	\$3,750.	\$3,750.
Chemically treat w/muriatic acid and NW310 special enhancing chemistry. Budget value	1	LS	\$12,000.	\$12,000.
Enhanced well disinfection w/sodium hypochlorite and chlorine enhancing chemistry NW410 if desired for a more complete, thorough overall disinfection	1	LS	\$850.	\$850.

It is difficult to price out the well treatment needs until further data is gathered from the well evaluation and hydraulic history of the well. We have found that while there are various treatment methods available and some are proprietary, not all treatment methodologies are the correct method to a particular well. Our best success stories are the results of customizing the treatment to the conditions found to exist for a specific well.

While mechanical cleaning can absolutely be beneficial, if there is no visible mineral build up or biological growths observed within the well, the mechanical cleaning might be ineffective.

Chemical cleaning has certainly been a common practice on well treatments but it is best administered after first evaluating what conditions exist within a well's structure along with in the aquifer to apply the best chemical mixture that will properly address the conditions that currently exist. There are certain chemicals designed for mineral blockage, others designed for biological conditions, volumes based on where the treatment will be needed, ie. just within the casing and screen, out in the gravel pack and immediate area adjacent to the well screen or further out in the formation within the vadose zone (cone of depression from drawdown) or beyond where the natural formation has been acting as a filter media from the first time the well was activated and pumping conditions began to occur.

We may have discussed the treatment method of AquaFreed involving the injection of liquid CO₂ which when carbon dioxide converts from a liquid to a gas expands to 500 times its liquid volume. This is the ONLY method of treatment that can effectively impact the area WELL beyond the well screen and gravel pack.

It would be our best recommendation to wait until after the well is evaluated and televised before recommending any specific treatment approach. We would strongly encourage you to engage with us following the complete inspections and discuss the best approach that most completely meets with your needs.



Advanced Solutions

Of course Suez/Water Well Solutions would assist with obtaining any permits associated with the well rehabilitation.

If you wish to proceed with the scope of work outlined above, please sign below and return a copy of this proposal. Upon approval, we can schedule the work ASAP.

Suez/Water Well Solutions, would value our partnership with the Village of Weston and look forward to working with you. As always, please feel free to contact us with questions.

Best regards,

Jeff Gibson
Senior Project Engineer
Advanced Solutions

Office : 920.474.4777 x219
Mobile : 920.240.5145



Water Well Solutions Service Group, Inc.
N87W36051 Mapleton Street
Oconomowoc, WI 53066
www.utilityservice.com

Signature: _____

Name: _____

Title: _____

Date: _____

**VILLAGE OF WESTON
WATER UTILITY
2020 OPERATING BUDGET**

ACCOUNT DESCRIPTION	SUB ACCOUNT #	2018 ACTUAL	2019 Y-T-D 9/30/2019	2019 ESTIMATE	2019 BUDGET	2020 BUDGET	2020 BUDGET CHANGE
EXPENSES							
SOURCE OF SUPPLY EXPENSE (53710)							
Operation Labor - Hrly	120	3,135	1,412	3,495	3,400	3,579	
Operation Labor - Call Time	121	108	152	106	0	108	
Operation Labor - OT	122	19	340	0	0	0	
Operation Labor - Standby	138	7,830	5,820	3,910	3,910	3,910	
Purchased Water	220	2,608	5,970	7,000	25,000	25,000	
Maint. of Wells & Springs	245(603)	4,067	1,245	5,200	5,200	5,200	
Maint. of Wells & Springs	245(614)	9,341	82	20,000	20,000	20,000	
Maint. of Supply Mains	245(616)	0	2,178	0	0	0	
Maint. of Structure/Improvement	247(611)	4,421	1,380	10,000	10,000	10,000	
Maint. of Misc Plant	255(617)	0	12	0	0	0	
Outside Contracted Services	290	0	769	0	0	0	
Operation Supplies/Expenses	349	321	49	330	150	150	
SOURCE OF SUPPLY EXP.		31,850	19,409	50,041	67,660	67,947	287
EXPENSES							
PUMPING EXPENSES (53720)							
Operation Labor - Hrly	120	29,027	21,336	33,123	32,371	33,916	
Operation Labor - Call Time	121	423	206	167	0	170	
Operation Labor - OT	122	10,945	8,136	10,523	10,495	10,735	
Water/Sewer/Stormwater	221	4,407	1,757	2,900	3,400	3,400	
Electricity	222	87,797	53,413	86,300	88,000	88,000	
Natural Gas	224	4,037	2,358	3,750	3,750	3,750	
Repairs/Maint-Pumping Equip.	242(633)	7,019	323	5,000	10,000	10,000	
Maint. Of Structure/Improvement	247(631)	547	57	2,000	2,000	2,000	
Other Outside Contracted Serv	290	2,250	0	0	0	0	
Operation Supplies/Expenses	349	356	103	2,000	2,000	2,000	
PUMPING EXPENSES		146,808	87,689	145,763	152,016	153,971	1,955
WATER TREATMENT EXPENSES							
Operation (53730)							
Operation Labor - Hrly	120	7,645	5,752	10,420	10,038	10,671	
Operation Labor - Call Time	121	83	0	114	0	116	
Operation Labor - OT	122	5,480	4,587	7,481	6,927	7,631	
Water/Sewer/Stormwater	221	316	166	330	360	360	
Electricity	222	21,056	11,402	25,000	25,000	25,000	
Natural Gas	224	1,689	993	1,750	1,750	1,750	
Maint. Of Treatment Equipment	255(652)	3,214	135	3,500	3,500	3,500	
Other Outside Services	290	2,250	0	2,500	0	0	
Water Testing Services	294	4,547	8,052	12,000	10,000	10,000	
Small Equipment	314	0	2,071	1,000	1,000	1,000	
Operating Supplies-All Other	349	82	223	1,200	1,200	1,200	
Chemicals	366	137,589	88,123	132,000	132,000	140,000	
Subtotal Operation Expenses		183,951	121,504	197,295	191,775	201,228	9,453
Maintenance (53731)							
Maintenance Labor - Hrly	120	1,211	4,733	1,406	1,367	1,439	
Maintenance Labor - Call Time	121	103	110	0	0	0	
Maintenance Labor - OT	122	0	95	60	58	61	
Maint. Of Machinery/Buildings	247(651)	20,459	398	1,000	5,000	5,000	
Misc. Expenses	311-349	0	439	0	0	0	
Gasoline	351	0	1,538	0	0	0	
Subtotal Maintenance Expenses		21,773	7,313	2,466	6,425	6,500	75
		205,724	128,817	199,761	198,200	207,728	9,528

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Bloedel Well Fence
From:	Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent
Question:	Should the Village Board approve the proposal from Security Fence to install a chain link fence on the Bloedel Well Site for a cost of \$8,293?

Background

The Bloedel Well is located within a residential neighborhood and has a fair amount of open space behind the well. In recent years, the open space has begun to be used more and more as a recreational park for the neighboring properties which has led to garbage, dog feces, building vandalism, etc. located throughout the property. To help curb some of the recreational use of the site and keep it cleaner, staff is proposing to install a chain link fence along the south, west, north and part of the east side of the property.

A quote was received for a vinyl privacy fence as well. However, after thinking about it, staff did not think a privacy fence would be a good choice as it would allow for more hiding spots or areas for trespassers to loiter on the site as well as be more prone to vandalism. Thus, besides the cost difference (vinyl was \$22,165) of \$13,872, staff believes a chain link fence would be best suited for this site.

Attached Docs:

- Proposal from Security Fence
- Map showing approximate location of fence
- Picture of recent graffiti on exterior wall

Committee Action: - N/A

Fiscal Impact: - Utility cash reserves would be used to pay for the fence.

Recommendation: Staff recommendation is to approve the proposal from Security Fence for a chain link fence for the total amount of \$8,293.

Recommended Language for Official Action

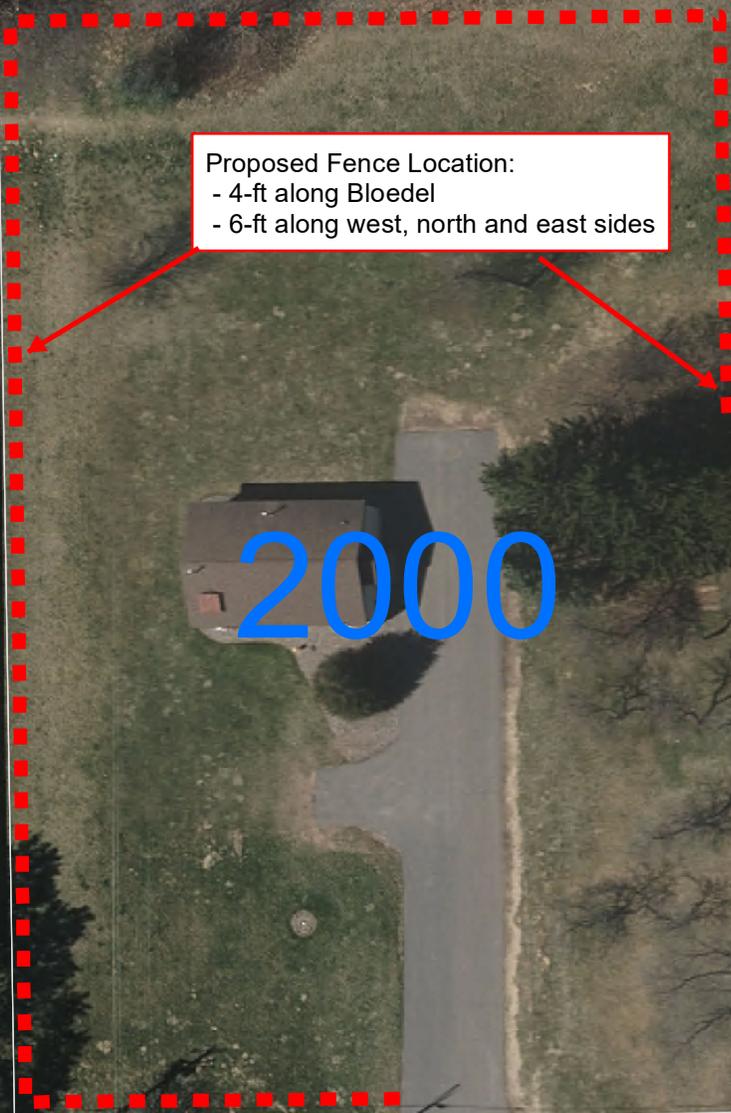
I Recommend approving the proposal from Security Fence to install a chain link fence at the Bloedel well site for a cost of \$8,293.

Or, Something else

Additional action:



Proposed Fence Location:
- 4-ft along Bloedel
- 6-ft along west, north and east sides



10
12

2000

200

BLOEDEL



Spray Paint
Vandalism on north
side of building

Broken Light on
north side of
building

Proposal

Security Fence

& SUPPLY CO., INC.

N1357 Municipal Dr., P.O. Box 320, Greenville, WI 54942-0320 (920) 757-7240 FAX 757-7245
 1508 DuBay Ave., Stevens Point, WI 54482 (715) 344-6340 FAX 344-4254
 Wausau (715) 359-7266 Green Bay (920) 435-9060 Oshkosh (920) 231-1472

OFFICE USE ONLY

DATE: 4/9/20	THIS PROPOSAL EXPIRES IF NOT SIGNED AND RETURNED WITHIN 10 DAYS	
PROPOSAL NAME: VILLAGE OF WESTON	CONTACT: DAVE KRAUSE	
STREET: 5500 SCHOFIELD AVE.	JOB LOCATION: 2000 BLOEDEL AVE	
P.O. BOX:	WESTON, WI 54476	
CITY, STATE, ZIP: WESTON, WI 54476		
TELEPHONE: WORK- 715-359-6114	HOME-	
FAX:	MOBILE: 715-551-6672	EMAIL: dkrause@westonwi.gov

COMMERCIAL SPECIFICATIONS

Wire..... 9GA	End Post..... 2-1/2"	Corner Post..... 2-1/2"	Line Post..... 2"
Top Rail..... 1-5/8"	Gate Post.....	Barbed Wire....	Drive Set.....
Tension Wire....	Bottom Rail.....	Mid Rail.....	Concrete Set...

FURNISH AND INSTALL 536' OF 6' HIGH WHITE SOLID BOARD DESIGN TRI-MAX POLYRAIL PVC FENCE.

ALSO FURNISH AND INSTALL 85' OF 4' HIGH WHITE SOLID BOARD DESIGN TRI-MAX POLYRAIL PVC FENCE.

ALL INTERNALLY FASTENED PVC FENCE SYSTEM.

ALL GATES AND GATE POSTS FURNISHED WITH ALUMINUM INTERIOR.

DOUBLE SWING GATE INSTALLED WITH REMOVABLE CENTER POST.

TOTAL = \$ 20,965.00

OPTION TO ADD (1) 8' WIDE X 6' HIGH DOUBLE SWING GATE: ADD \$1,200.00

OPTION:

FURNISH AND INSTALL 536' OF 6' HIGH CHAIN LINK FENCE.

ALSO FURNISH AND INSTALL 85' OF 4' HIGH CHAIN LINK FENCE.

ALL POSTS DRIVE SET.

ALL SMOOTH GALVANIZED MATERIAL.

TOTAL = \$ 7,797.00

OPTION TO ADD (1) 8' WIDE X 6' HIGH DOUBLE SWING GATE: ADD \$496.00

OWNER'S RESPONSIBILITY

1. LOCATE YOUR PROPERTY LINES
2. SECURE FENCE PERMIT IF NEEDED
3. CHECK LOCAL ORDINANCES
4. LOCATE PRIVATE UNDERGROUND UTILITIES (i.e. pool lines, sprinklers etc.)

Job scheduling process commences
 AFTER receipt of signed contract or
 Purchase Order.

50% Down Payment required
 for ALL special order jobs.

TERMS OF PAYMENT: Down payment if applicable, net 10 days

This Proposal presented on behalf of SECURITY by:



Acceptance of Proposal

The above prices, terms and specifications together with the TERMS AND CONDITIONS ON THE REVERSE SIDE HEREOF WHICH THE UNDERSIGNED HAS READ are hereby accepted and agreed.

Please sign and return ONE copy Signature:

Date Signed: 20__ If signed in a representative capacity, complete reverse side information.

TERMS AND CONDITIONS

1. **AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, SECURITY FENCE & SUPPLY COMPANY, INC., HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO SECURITY, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. SECURITY AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**
2. Prior to commencement of work by Security in accord with this Proposal, it shall be the owner's sole responsibility to accomplish the following:
 - a. Obtain all applicable government zoning and building permits.
 - b. Establish and mark property lines and location of fence.
 - c. Locate and mark all underground utilities.
 - d. Determine that the proposed fence complies with all applicable governmental ordinances and any private restrictions or covenants affecting Owner's land.
 - e. Remove obstructions of any nature, which in any manner interfere with the installation of the proposed fence.
3. In submitting this Proposal, Security assumes that there are no underlying rocks or debris on the property. Should any such conditions be encountered, the Owner will be notified and charged in addition to the total price the cost of any necessary labor and materials at current rates for such extra labor and/or materials.
4. The entire cost is payable in full on the date of completion. You agree to pay a DELINQUENCY CHARGE in addition to the total cost if we are not paid in full within ten (10) days of the completion date. The delinquency charge will be calculated at the rate of one and a half percent (1.5%) per month on the unpaid balance of the purchase price. This delinquency charge is equivalent to an annual charge of eighteen percent (18%). The delinquency charge will continue to be assessed each day that there remains an outstanding balance on your account calculated as aforesaid.
5. If this Proposal has been accepted by a married individual Wisconsin resident, this agreement is made in the interest of their marriage and family.
6. If the person signing the Acceptance of this Proposal is doing so in a representative capacity on behalf of a partnership or corporation, such signatory person warrants and certifies as follows:
 - a. The true and correct name of the corporation or partnership is: _____.
 - b. The title of the signer is: _____.
 - c. The signatory person has been authorized by appropriate action of the partnership or corporation to accept this Proposal.
7. Other: (If blank, none assumed).

FOR OFFICE USE ONLY

OBSTRUCTIONS _____

GRADE _____

PROPERTY LINE _____

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Maintenance/Rehabilitation of Kerry (Foremost) Well
From:	Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent
Question:	Should the Village Board approve the proposal with _____ to perform maintenance/rehabilitation services for the Kerry (Foremost) Well for an estimated total of \$____,_____?

Background

The Village has been working with Kerry since last fall to develop a plan to reduce and/or eliminate the addition of orthophosphate at the Kerry Well to aid Kerry in being able to better meet their phosphorus requirements for wastewater discharge. The Village has contracted with Abigail Cantor of Process Research Solutions for several years to help improve water quality in the Village. One of Abigail's suggestions for not just Kerry, but all of the system is to work on reducing and or eliminating the need to treat water with orthophosphate.

Whenever a public water supplier changes the chemistry of the water it will be providing to the public, a plan needs to be submitted to the DNR detailing the steps that will be taken to ensure there are not adverse impacts to changing the water treatment. There is also a series of water samples that need to be made along the way to ensure water quality is staying within acceptable ranges. The first step in beginning the orthophosphate reduction plan is to perform well maintenance/rehabilitation treatments at the Kerry Well. After those treatments, the baseline samples will then be able to be made. Process Research Solutions works closely with Water Quality Investigations who developed a treatment plan for the Kerry Well. The Request for Proposals was sent to three municipal well maintenance/rehabilitation contractors: CTW, Municipal Well and Pump and Suez/Water Well Solutions.

As of Friday at noon, 2 proposals were received, but we are expecting to have proposals from all 3 companies by Monday. The final version of the RFP was not received by staff and sent out until Tuesday this past week, so we feel it is only fair to the proposers that they have some additional time to look at the request before providing us numbers.

The RFP asks for 11 different items to be detailed with unit costs and then there are 4 additional supplemental items that may be necessary based on the initial well maintenance efforts.

A breakdown of those items with the proposed costs is attached.

REQUEST FOR CONSIDERATION

The well rehabilitation is part of the larger engineering study being done on the Kerry Well and as such, staff would recommend utilizing/transferring funds from the engineering services budget to the well/pump funds to pay for this work. For 2020, \$100,000 was budgeted for engineering services.

Attached Docs: - **Proposal Costs by category**
 - **RFP that was sent out for well rehabilitation/maintenance**

Committee Action: - **N/A**

Fiscal Impact: - **Work to be paid for out of a transfer of engineering services (\$100,000 line item) to the appropriate well and pump accounts.**

Recommendation: **Staff recommendation is to approve the proposal from _____ for an estimated cost of \$____,_____.**

Recommended Language for Official Action

I Recommend approving the proposal from _____ for the rehabilitation/maintenance of the Kerry Well for an estimated cost of \$____,_____.

Or, Something else

Additional action:

Request for Proposal

Rehabilitation of Weston Well #2

Please prepare a proposal as generally broken down below for performing all work described in the attached Mechanical and Chemical Rehabilitation, Village of Weston Well 2 - WUWN VX756. A purchase order will be issued to the successful bidder. Payment will be for actual work performed.

Base Bid Prices

Item	Description	Qty	Unit	Unit Price	Total
1	Initial pump test, pull well pump and inspect	1	L.S.	\$	\$
2	Televising well	1	L.S.	\$	\$
3	Mechanically clean well	1	L.S.	\$	\$
4	Setup and remove temporary pump and equipment for chemical rehabilitation of well	1	L.S.	\$	\$
5	Perform acid treatment of well – initial strength treatment	3	each	\$	\$
6	Perform acid treatment of well – supplemental dose treatment	3	each	\$	\$
7	Perform chlorine-based treatment of well – initial strength treatment	3	each	\$	\$
8	Perform chlorine-based treatment of well – supplemental dose treatment	3	each	\$	\$
9	Reinstall well pump and accessories, final pump test and final flushing	1	L.S.	\$	\$
10	Final chlorination of well	1	L.S.	\$	\$
11	Obtain safe samples	1	L.S.	\$	\$
				Total	\$

Supplemental Prices

Item	Description	Qty	Unit	Unit Price
S1	Inhibited HCl added to treatment	1	Gal.	\$
S2	Sodium Hypochlorite added to treatment	1	Gal.	\$
S3	Clearitas 101 added to treatment	1	Gal.	\$
S4	Glycolic acid added to treatment	1	Gal.	\$

Mechanical and Chemical Rehabilitation Plan Village of Weston Well 2 - WUWN VX756

General

Rehabilitation of the well consists of mechanical treatment followed by chemical treatment.

Mechanical Treatment: Mechanical treatment of the well occurs prior to chemical treatment to increase the effectiveness of biofilm removal and subsequent chemical treatment. Mechanical treatment involves use of a stiff-bristle brush fully contacting the inner circumference of the cased region. General details of this step:

- Brush the full wetted length of casing and screened interval for a minimum of 30 passes.
- Bail or air lift debris from well after mechanical treatment, discharging to a small tank or sheeting for solids collection and disposal.

Chemical Treatment: Chemical treatment of the well consists of an acid treatment step followed by a chlorine-based treatment step. General details of this step:

- Make sure well house is well ventilated – treatments may give off a sulfide smell or volatile organic vapors, which may be hazardous to health.
- Treat five (5) borehole volumes to target treatment of the well and gravel pack.
- Use a clean batching tank of at least 2,200 gallons capacity to batch chemicals into the well and to mix the well during chemical treatment.
- Rinse the batching tank between doses and triple rinse the tank between chemical types.
- Obtain makeup water for batch mixing from Well 2 or system.
- Mark the level that the treatment fills the batch tank to know how much volume to surge-pump back into the batch tank for mixing.
- Inject/flow the treatment from the batch tank into the well at approximately 100 gpm.
- Monitor chemical usage and observations on the attached data form.

Mixing: Install a temporary 100 gpm surge pump in the well, set at about 20 feet below static water level, with 2” or 3” discharge to the batch tank. Install a sampling tap on the discharge piping. Once the chemical treatment batch is injected into the well, surge the treatment back and forth between the well and batching tank to mixing and treat the well and gravel pack. This mixing approach will turn over the treatment volume in the well about once per hour.

Intermediate Purging: For those steps requiring a purge of the chemical treatment from the well, purge 15 borehole volumes (about 63 minutes at 100 gpm), to a grass swale, neutralizing as necessary. Neutralize acidity with caustic soda and chlorine with sodium bisulfite.

Final Flushing: After chemical treatment is complete, pump the well to waste for 24-48 hours.

Follow Up Maintenance: To be determined after well rehabilitation and follow up testing

Well Details

1. Lines shaft turbine pump with 8-inch column pipe; 590 gpm capacity
2. Pump Setting = 55 feet
3. Static Water Level = 30 feet
4. Cased depth = 55 feet (noted as 16-inch diameter)
5. Total depth = 70 feet (16-inch diameter screened gravel pack 55’-70’)
6. Borehole volume = 429 gallons
7. Treatment volume = 2,100 gallons (5 borehole volumes)

Pump Pull and Televising

1. Perform an initial pump test for one hour to document initial pumping conditions. Note discharge rate, discharge pressure and drawdown every 5 minutes for the first 15 minutes, then every 15 minutes thereafter.
2. Pull well pump. Inspect discharge head, pump, shaft, spider bearings, column pipe, couplings, and other related materials for wear.
 - a. Pressure wash column pipe, shaft, spider bearings, and pump to remove biofilm and scale and to allow for inspection (unless obviously damaged and in need of replacement).
 - b. Inspect equipment, including motor. Provide inspection report, recommendations and costs for necessary repairs or replacements within 3 business days of pump removal.
 - c. Provide pictures of the column pipe, especially below the pumping water level.
 - d. Rebuild stuffing box on discharge head.
 - e. Install new rubber bearing inserts into existing spider bearing holders.
 - f. Straighten line shaft.
 - g. Obtain scrapings of the column pipe for mineral and biofilm analyses. Assessment of this material will help determine the extent of acid treatment needed and the potential for ongoing issues.
3. Televising borehole to assess/document the current condition of the casing, casing seal, and screen. Provide video file in digital format for records.

Mechanical Treatment

1. Mechanically treat the well.
2. Install temporary pump for chemical treatment work.

Acid Treatment Step (minimum 24 hours contact time)

1. Chemicals:
 - a. Inhibited NSF 60 20-degree Baume HCl (31% strength) – 6,400 mg/L, pH of 0.7 su.
 - b. Initial strength treatment (added to well from batching tank):
 - i. Initial treatment: 43.5 gallons of inhibited HCl
 - ii. 2,056.5 gallons of water from system
 - iii. Mix in tank
 - c. Supplemental treatment (added to well from batching tank):
 - i. Supplemental treatment: 21.7 gallons of inhibited HCl
 - ii. Mix in tank
2. Add the initial strength treatment to the well. Mix the well a minimum of eight (8) times over an eight (8) hour period, monitoring pH and odor of the mixture after each mixing cycle. Measure pH using a calibrated pH sensor.
 - a. For odor assessment, waft the sample (**don't directly sniff**) to determine if it has a fruity, sweet, musty, pungent, "swimming pool" or metallic odor
 - b. If pH rises above 3 su within the first 4 hours of mixing an initial strength treatment, continue mixing until pH rises above a pH of 5.5 su then perform an intermediate purge of the well. After purging the well, repeat an initial strength treatment of the well with mixing and monitoring.
 - c. If pH rises above 3 su between 4 to 8 hours of mixing an initial strength treatment, add supplemental treatment and continue to mix and monitor for an additional 4 hours.
 - d. If pH rises above 3 su within the first 8 hours of mixing a supplemental treatment, or if the solution becomes excessively dirty during mixing, continue mixing until pH rises above a pH of 5.5 su then

perform an intermediate purge of the well. After purging the well, repeat an initial strength treatment of the well with mixing and monitoring.

- e. When pH stays below 3 su for 8 hours after addition of an initial treatment or 4 hours after addition of a supplemental treatment, allow the treatment an additional 16 hours of contact time in the well, then perform an intermediate purge of the well. Note pH of treatment after 24 hours contact time.

Chlorine-Based Treatment Step: Chlorine, Glycolic and Clearitas (minimum 24 hours contact time)

1. Chemicals:
 - a. Clearitas 101, Blue Earth Products, NSF 60 – 10,000 mg/L dose.
 - b. 12.5% NSF 60 NaOCl – 1,000 mg/L dose.
 - c. 70% NSF 60 glycolic acid – 2,000 mg/L dose.
 - d. Initial strength treatment (added to well from tank to treat well and nearby aquifer):
 - i. 6 gallons of 70% glycolic acid (add after 100 gallons of water has been added to tank)
 - ii. 21.5 gallons Clearitas 101 (add when tank is about half full)
 - iii. 17.5 gallons of 12.5% NaOCl (add after Clearitas has been added)
 - iv. 2,105.5 gallons of water – final mixture should have a pH of about 4 su.
 - e. Supplemental treatment (added to recirculation):
 - i. 3 gallons of 70% glycolic acid
 - ii. 11 gallons Clearitas 101
 - iii. 8.5 gallons of 12.5% NaOCl
2. Add initial strength treatment to the well. Mix the well a minimum of eight (8) times over an eight (8) hour period, monitoring pH, odor and chlorine residual once per hour. Measure pH using a calibrated pH sensor. Measure chlorine using appropriate chlorine test strips: 0 to 1,000 mg/L for high dose switching to 0 to 500 mg/L for lower doses.
 - a. For odor assessment, waft the sample (**don't directly sniff**) to determine if it has a fruity, sweet, musty, pungent, "swimming pool" or metallic odor.
 - b. If free chlorine drops below 300 mg/L within the first 8 hours of mixing an initial strength treatment, add supplemental treatment and continue to mix and monitor for an additional 24 hours.
 - c. If free chlorine drops below 300 mg/L within the first eight (8) hours of mixing a supplemental treatment, or if the solution becomes excessively dirty, continue mixing until chlorine is completely consumed, perform an intermediate purge and start with a fresh batch of initial strength treatment.
 - d. When free chlorine stays above 300 mg/L for 24 hours, perform an intermediate purge of the treatment from the well.
3. Following purge of the chlorine-based treatment from the well, remove the temporary pump.
4. Chlorinate well to 100 mg/L for final chlorination before reinstallation of Owner's pump.
5. Reinstall Owner's pump with new dual airlines. Spray pumping equipment and piping with a 200 mg/l chlorine solution before reinstalling into the well.
6. Pump the well to waste for a minimum of 8 hours to a grassed swale, dichlorination as necessary. Perform final pump test for one hour to document post rehabilitation pumping conditions. Note discharge rate and drawdown every 5 minutes for the first 15 minutes, and then every 15 minutes thereafter.
7. The first bacteria sample can be collected no sooner than 30 minutes after chlorine is no longer detectible. Collect two safe samples a minimum of 8 hours apart before returning the well back to service.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Award of Weston School Neighborhood East Construction Contract
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve awarding the Weston School Neighborhood East construction contract to Jake’s Excavating for a Bid Amount of \$1,708,749.50?

Background

The Weston School Neighborhood East Reconstruction Project was bid on Tuesday, April 14th. There were 5 total prime contractors bidding on the project and the lowest bidder was Jake’s Excavating with a bid of \$1,708,749.50.

When looking at the overall costs including design and construction services on top of the construction contract, the total project cost is anticipated to be \$2,085,292.00. In looking at the estimates used for borrowing projections, a total cost of \$2,179,636 was being used, thus the project is anticipated to come in around \$94,344 under expected costs.

In looking at the breakdown of categories, the water and sewer funds came in higher, but storm and general fund categories came in lower than expected. As we have not borrowed yet for this project we can adjust the borrowing accordingly.

Attached Docs: - Bid Tab
- Comparison of projected Borrowing Amounts and After Bid Results

Committee Action: - N/A

Fiscal Impact: - Project overall is anticipated to come in \$94,344 under budget. Breakdown by major funding category is attached.

Recommendation: Staff recommendation is to award the project to Jake’s Excavating for a bid amount of \$1,708,749.50.

Recommended Language for Official Action

I Recommend awarding the Weston School Neighborhood East Construction Contract to Jake’s Excavating for a bid price of \$1,708,749.50.

Or, Something else

Additional action:



April 17, 2020

Michael Wodalski, PE
Director of Public Works
Village of Weston
5500 Schofield Avenue

Re: Village of Weston – Neighborhood Street Reconstruction Project Bid

Dear Michael,

We reviewed the five bids received for the Neighborhood Street Reconstruction project and confirmed that the as-read low bidder, Jake's Excavating & Landscaping, LLC of Ironwood, Michigan, is the low bidder for this project. The bid amounts received, are as follows:

Jake's Excavating & Landscaping, LLC:	\$ 1,708,749.50
Haas Sons, Inc.:	\$ 1,757,850.70
PGA, Inc.:	\$ 1,844,219.02
Francis Melvin, Inc.:	\$ 2,077,055.90
A-1 Excavating, Inc.:	\$ 2,166,459.00

Clark Dietz recommends that the Village award a contract to the low bidder, **Jake's Excavating & Landscaping, LLC**, for the bid amount of **\$1,708,749.50**.

If you have any questions, please contact our office.

Sincerely,

Tonia Westphal, PE
Project Manager
Clark Dietz, Inc.

Village of Weston - Neighborhood Street Reconstruction (#6919124)

Owner: Village of Weston

Solicitor: Clark Dietz, Inc - Wausau, WI

04/14/2020 03:00 PM CDT

Line Item	Item Code	Item Description	Unit	Quantity	Jake's Excavating		Haas Sons, Inc.		PGA Inc.		Francis Melvin, Inc.		A-1 Excavating Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid Total						\$1,708,749.50		\$1,757,850.70		\$1,844,219.02		\$2,077,055.90		\$2,166,459.00
1	1	Mobilization, Bonds and Insurance	LS	1	\$20,000.00	\$20,000.00	\$26,900.00	\$26,900.00	\$63,561.00	\$63,561.00	\$76,175.00	\$76,175.00	\$98,000.00	\$98,000.00
2	SP 1.25	Traffic Control	LS	1	\$1,900.00	\$1,900.00	\$5,175.00	\$5,175.00	\$1,875.00	\$1,875.00	\$2,300.00	\$2,300.00	\$5,700.00	\$5,700.00
3	SPV.0105.01	Erosion and Sedimentation Control	LS	1	\$1,500.00	\$1,500.00	\$3,700.00	\$3,700.00	\$1,500.00	\$1,500.00	\$2,100.00	\$2,100.00	\$300.00	\$300.00
4	4	Quality Control	LS	1	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$0.01	\$0.01	\$1,575.00	\$1,575.00	\$100.00	\$100.00
5	203.01	Removing Pipe Culvert	EACH	11	\$175.00	\$1,925.00	\$150.00	\$1,650.00	\$100.00	\$1,100.00	\$160.00	\$1,760.00	\$250.00	\$2,750.00
6	SPV.0180.01	Removing Pavment, Driveways	SY	2490	\$3.15	\$7,843.50	\$3.00	\$7,470.00	\$4.00	\$9,960.00	\$4.20	\$10,458.00	\$8.00	\$19,920.00
7	204.015	Removing Curb and Gutter	LF	435	\$3.50	\$1,522.50	\$3.00	\$1,305.00	\$2.00	\$870.00	\$2.10	\$913.50	\$4.00	\$1,740.00
8	204.021	Removing Manholes	EACH	7	\$300.00	\$2,100.00	\$250.00	\$1,750.00	\$500.00	\$3,500.00	\$525.00	\$3,675.00	\$400.00	\$2,800.00
9	204.022	Removing Inlets	EACH	8	\$225.00	\$1,800.00	\$150.00	\$1,200.00	\$350.00	\$2,800.00	\$185.00	\$1,480.00	\$300.00	\$2,400.00
10	204.0155	Removing Sidewalk	SY	10	\$5.00	\$50.00	\$8.00	\$80.00	\$8.00	\$80.00	\$21.00	\$210.00	\$15.00	\$150.00
11	SPV.0060.03	Remove/Abandon Sanitary Service Lateral	Each	38	\$10.00	\$380.00	\$10.00	\$380.00	\$10.00	\$380.00	\$10.00	\$380.00	\$60.00	\$2,280.00
12	SPV.0060.04	Remove/Abandon Water Service Lateral	Each	39	\$10.00	\$390.00	\$10.00	\$390.00	\$10.00	\$390.00	\$10.00	\$390.00	\$60.00	\$2,340.00
13	690.015	Sawing Asphalt	Incidental	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00
14	690.025	Sawing Concrete	Incidental	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01	\$0.00
15	31-05-13	Salvaged Topsoil	SY	9270	\$2.25	\$20,857.50	\$0.85	\$7,879.50	\$4.00	\$37,080.00	\$3.25	\$30,127.50	\$2.00	\$18,540.00
16	31-11-00	Clearing and Grubbing	ID	500	\$19.00	\$9,500.00	\$22.00	\$11,000.00	\$27.00	\$13,500.00	\$19.30	\$9,650.00	\$30.00	\$15,000.00
17	SPV.0035.01	Excavation Common	CY	14300	\$5.75	\$82,225.00	\$8.00	\$114,400.00	\$7.00	\$100,100.00	\$8.50	\$121,550.00	\$13.00	\$185,900.00
18	31-20-00	Excavation Below Subgrade (undistributed)	CY	720	\$10.00	\$7,200.00	\$0.01	\$7.20	\$0.01	\$7.20	\$19.95	\$14,364.00	\$6.00	\$4,320.00
19	31-25-00	Silt Fence	LF	1200	\$3.00	\$3,600.00	\$2.10	\$2,520.00	\$1.85	\$2,220.00	\$2.10	\$2,520.00	\$1.40	\$1,680.00
20	31-25-00	Erosion Mat (class I)(type A)	SY	9270	\$2.00	\$18,540.00	\$0.95	\$8,806.50	\$1.40	\$12,978.00	\$1.85	\$17,149.50	\$1.00	\$9,270.00
21	31-25-00	Inlet Protection (type)	EACH	145	\$55.00	\$7,975.00	\$75.00	\$10,875.00	\$75.00	\$10,875.00	\$30.00	\$4,350.00	\$2.00	\$290.00
22	31-25-00	Tracking Pad	EACH	6	\$650.00	\$3,900.00	\$200.00	\$1,200.00	\$500.00	\$3,000.00	\$525.00	\$3,150.00	\$2.00	\$12.00
23	31-25-53	Water (Dust Control/Restoration)	LS	1	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	\$4,500.00	\$4,500.00	\$2,100.00	\$2,100.00	\$2.00	\$2.00
24	31-34-19	Geotextile Fabric (SAS) (Undistributed)	SY	1000	\$1.50	\$1,500.00	\$1.01	\$1,010.00	\$0.01	\$10.00	\$1.85	\$1,850.00	\$1.60	\$1,600.00
25	SPV.0180.02	Seed, Fertilize and Mulch	SY	9270	\$1.85	\$17,149.50	\$6.20	\$57,474.00	\$2.00	\$18,540.00	\$1.30	\$12,051.00	\$1.00	\$9,270.00
26	32-11-00	Base Aggregate Dense (1-1/4")	CY	7140	\$10.00	\$71,400.00	\$7.27	\$51,907.80	\$8.00	\$57,120.00	\$8.00	\$57,120.00	\$10.00	\$71,400.00
27	32-11-00	Base Aggregate Open Graded (Undistributed)	CY	720	\$11.00	\$7,920.00	\$0.01	\$7.20	\$0.01	\$7.20	\$33.52	\$24,134.40	\$10.00	\$7,200.00
28	32-12-16	HMA Pavement (type) Surface	TON	1360	\$59.80	\$81,328.00	\$59.80	\$81,328.00	\$59.80	\$81,328.00	\$61.00	\$82,960.00	\$60.00	\$81,600.00
29	32-11-16	HMA Pavement (type) Binder	TON	1360	\$61.45	\$83,572.00	\$61.95	\$84,252.00	\$61.95	\$84,252.00	\$62.70	\$85,272.00	\$62.00	\$84,320.00
30	32-11-16	Tack Coat	GAL/SY	1130	\$3.00	\$3,390.00	\$3.00	\$3,390.00	\$3.00	\$3,390.00	\$3.05	\$3,446.50	\$3.00	\$3,390.00
31	32-13-13	Concrete Sidewalks 4"	SF	45350	\$3.62	\$164,167.00	\$3.70	\$167,795.00	\$3.60	\$163,260.00	\$3.67	\$166,434.50	\$4.30	\$195,005.00
32	32-13-13	Concrete Sidewalks 6"	SF	5030	\$4.80	\$24,144.00	\$4.85	\$24,395.50	\$4.75	\$23,892.50	\$4.85	\$24,395.50	\$5.20	\$26,156.00
33	32-13-13	Curb Ramps Detectable Warning Fields	SF	440	\$35.00	\$15,400.00	\$35.00	\$15,400.00	\$35.00	\$15,400.00	\$35.70	\$15,708.00	\$33.00	\$14,520.00
34	32-13-13	Concrete Driveways	SF	12600	\$4.78	\$60,228.00	\$4.75	\$59,850.00	\$4.75	\$59,850.00	\$4.85	\$61,110.00	\$5.20	\$65,520.00
35	32-13-13	Concrete Shoulder, 24"	LF	9000	\$8.50	\$76,500.00	\$8.50	\$76,500.00	\$8.50	\$76,500.00	\$8.67	\$78,030.00	\$9.70	\$87,300.00
36	32-16-13	Concrete Curb and Gutter, 24" Type D	LF	1100	\$12.50	\$13,750.00	\$12.50	\$13,750.00	\$12.50	\$13,750.00	\$12.75	\$14,025.00	\$12.60	\$23,760.00
37	32-16-13	24" Curb	LF	520	\$12.50	\$6,500.00	\$12.50	\$6,500.00	\$12.50	\$6,500.00	\$12.75	\$6,630.00	\$18.50	\$9,620.00
38	32-17-23	Pavement Marking, Crosswalk (White Epoxy)(24")	LF	1130	\$15.00	\$16,950.00	\$15.00	\$16,950.00	\$15.00	\$16,950.00	\$15.30	\$17,289.00	\$15.50	\$17,515.00
39	32-17-23	Pavement Marking, Stop Line (White Epoxy)(24")	LF	100	\$12.00	\$1,200.00	\$12.00	\$1,200.00	\$12.00	\$1,200.00	\$12.25	\$1,225.00	\$13.00	\$1,300.00
40	33-10-00	Watermain, (DIP, 6-inch)	LF	4290	\$44.00	\$188,760.00	\$40.50	\$173,745.00	\$35.86	\$153,839.40	\$35.86	\$153,839.40	\$44.00	\$188,760.00
41	33-10-01	Bend (45 Degree, 6-inch)	EACH	8	\$300.00	\$2,400.00	\$450.00	\$3,600.00	\$203.00	\$1,624.00	\$203.00	\$1,624.00	\$245.00	\$1,960.00
42	33-10-02	Bend (22.5 Degree, 6-inch)	EACH	2	\$250.00	\$500.00	\$450.00	\$900.00	\$193.20	\$386.40	\$193.20	\$386.40	\$234.00	\$468.00
43	33-10-03	Bend (11.25 Degree, 6-inch)	EACH	2	\$250.00	\$500.00	\$450.00	\$900.00	\$194.60	\$389.20	\$194.60	\$389.20	\$233.00	\$466.00
44	33-10-04	Cross (6-inch)	EACH	2	\$575.00	\$1,150.00	\$725.00	\$1,450.00	\$495.60	\$991.20	\$495.60	\$991.20	\$585.00	\$1,170.00
45	33-10-05	Tee (6-inch)	EACH	12	\$500.00	\$6,000.00	\$650.00	\$7,800.00	\$334.60	\$4,015.20	\$334.60	\$4,015.20	\$469.00	\$5,628.00
46	33-10-00	Gate Valve and Box (6-inch)	EACH	26	\$1,250.00	\$32,500.00	\$1,500.00	\$39,000.00	\$1,306.20	\$33,961.20	\$1,306.20	\$33,961.20	\$1,298.00	\$33,748.00
47	33-10-00	Hydrant	EACH	10	\$3,700.00	\$37,000.00	\$3,975.00	\$39,750.00	\$4,396.33	\$43,963.30	\$4,396.33	\$43,963.30	\$3,999.00	\$39,990.00
48	33-10-00	Hydrant Lead (6-inch)	LF	130	\$45.25	\$5,882.50	\$48.25	\$6,272.50	\$50.86	\$6,611.80	\$50.86	\$6,611.80	\$44.00	\$5,720.00
49	33-10-00	Water Service Set (1-inch)	EACH	39	\$550.00	\$21,450.00	\$425.00	\$16,575.00	\$289.80	\$11,302.20	\$289.80	\$11,302.20	\$540.00	\$21,060.00

Line Item	Item Code	Item Description	Unit	Quantity	Jake's Excavating		Haas Sons, Inc.		PGA Inc.		Francis Melvin, Inc.		A-1 Excavating Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
50	33-10-00	Copper Service Laterals Trenched (1-inch)	LF	1200	\$28.50	\$34,200.00	\$25.75	\$30,900.00	\$34.63	\$41,556.00	\$34.63	\$41,556.00	\$29.00	\$34,800.00
51	33-10-00	Service Adjustment (1-inch)	EACH	5	\$200.00	\$1,000.00	\$950.00	\$4,750.00	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$200.00	\$1,000.00
52	33-10-00	Rigid Insulation Board, 4-inch	SF	2500	\$1.40	\$3,500.00	\$3.00	\$7,500.00	\$4.00	\$10,000.00	\$4.00	\$10,000.00	\$3.00	\$7,500.00
53	SPV.0060.01	Connect to Existing (6-inch)	EACH	8	\$850.00	\$6,800.00	\$700.00	\$5,600.00	\$1,560.75	\$12,486.00	\$1,560.75	\$12,486.00	\$1,787.00	\$14,296.00
54	33-30-00	Lateral Connect and/or Adjustment	EACH	38	\$85.00	\$3,230.00	\$65.00	\$2,470.00	\$175.20	\$6,657.60	\$175.20	\$6,657.60	\$96.00	\$3,648.00
55	33-30-00	Sanitary Sewer Pipe (PVC, 8")	LF	1850	\$33.50	\$61,975.00	\$28.85	\$53,372.50	\$32.81	\$60,698.50	\$32.81	\$60,698.50	\$37.00	\$68,450.00
56	33-30-00	Sanitary Sewer Pipe (PVC, 12")	LF	990	\$36.00	\$35,640.00	\$33.85	\$33,511.50	\$37.97	\$37,590.30	\$37.97	\$37,590.30	\$43.00	\$42,570.00
57	33-30-00	8" Plug	EACH	1	\$75.00	\$75.00	\$75.00	\$75.00	\$25.20	\$25.20	\$25.20	\$25.20	\$150.00	\$150.00
58	33-30-00	Wyes (8"x6")	EACH	23	\$145.00	\$3,335.00	\$125.00	\$2,875.00	\$284.40	\$6,541.20	\$284.40	\$6,541.20	\$149.00	\$3,427.00
59	33-30-01	Wyes (12"x6")	EACH	15	\$240.00	\$3,600.00	\$275.00	\$4,125.00	\$434.20	\$6,513.00	\$434.20	\$6,513.00	\$279.00	\$4,185.00
60	33-30-00	Risers (Undistributed)	VF	100	\$30.00	\$3,000.00	\$38.50	\$3,850.00	\$23.31	\$2,331.00	\$23.31	\$2,331.00	\$34.00	\$3,400.00
61	33-30-00	Sanitary Laterals (PVC, 6")	LF	1140	\$29.50	\$33,630.00	\$26.50	\$30,210.00	\$34.59	\$39,432.60	\$34.59	\$39,432.60	\$34.00	\$38,760.00
62	33-30-00	Television Inspection	LF	2840	\$1.30	\$3,692.00	\$1.15	\$3,266.00	\$1.15	\$3,266.00	\$1.15	\$3,266.00	\$1.00	\$2,840.00
63	33-30-00	Connect to Existing Manhole	EACH	5	\$500.00	\$2,500.00	\$375.00	\$1,875.00	\$1,548.75	\$7,743.75	\$1,548.75	\$7,743.75	\$1,800.00	\$9,000.00
64	SPV.0060.05	Connect to Existing Storm Manhole	EACH	5	\$300.00	\$1,500.00	\$525.00	\$2,625.00	\$982.50	\$4,912.50	\$1,575.00	\$7,875.00	\$900.00	\$4,500.00
65	SPV.0090.02	Underdrain with Stone Trench (8")	LF	950	\$14.00	\$13,300.00	\$23.06	\$21,907.00	\$29.60	\$28,120.00	\$40.55	\$38,522.50	\$39.00	\$37,050.00
66	SPV.0090.01	Underdrain with Stone Trench(12")	LF	7220	\$16.50	\$119,130.00	\$24.55	\$177,251.00	\$30.74	\$221,942.80	\$43.30	\$312,626.00	\$41.00	\$296,020.00
67	33-40-00	Storm Sewer Pipe, (RCP)(12")	LF	110	\$37.00	\$4,070.00	\$37.50	\$4,125.00	\$61.25	\$6,737.50	\$49.60	\$5,456.00	\$40.00	\$4,400.00
68	33-40-00	Storm Sewer Culvert, (HDPE)(12")	LF	82	\$29.00	\$2,378.00	\$31.25	\$2,562.50	\$41.26	\$3,383.32	\$28.35	\$2,324.70	\$34.00	\$2,788.00
69	SPV.0060.02	12" Nyloplast Ditch Overflow (with grate)	EACH	127	\$850.00	\$107,950.00	\$800.00	\$101,600.00	\$465.91	\$59,170.57	\$875.00	\$111,125.00	\$861.00	\$109,347.00
70	33-40-00	Inlets and Catch Basins, 2X3 Box	EACH	8	\$1,200.00	\$9,600.00	\$1,075.00	\$8,600.00	\$1,019.75	\$8,158.00	\$1,225.00	\$9,800.00	\$1,393.00	\$11,144.00
71	33-40-00	Inlet Frame and Grate and Curb Box	EACH	9	\$700.00	\$6,300.00	\$475.00	\$4,275.00	\$695.80	\$6,262.20	\$660.00	\$5,940.00	\$701.00	\$6,309.00
72	33-40-00	Apron Endwall, 12"	EACH	2	\$225.00	\$450.00	\$325.00	\$650.00	\$171.10	\$342.20	\$285.00	\$570.00	\$590.00	\$1,180.00
73	33-49-13	Manhole (48" Sanitary)	VF	70	\$270.00	\$18,900.00	\$240.00	\$16,800.00	\$268.79	\$18,815.30	\$268.79	\$18,815.30	\$250.00	\$17,500.00
74	33-49-13	Frames and Covers (R-1550-A, Type B Lid non-rockin	EACH	7	\$550.00	\$3,850.00	\$650.00	\$4,550.00	\$756.80	\$5,297.60	\$756.80	\$5,297.60	\$700.00	\$4,900.00
75	33-49-13	Reconstruct Catch Basin, Manhole and Inlet	EACH	1	\$500.00	\$500.00	\$1,125.00	\$1,125.00	\$926.67	\$926.67	\$2,625.00	\$2,625.00	\$1,454.00	\$1,454.00
76	33-49-13	Adjusting Catch Basins, Manhole or Inlet	EACH	3	\$300.00	\$900.00	\$775.00	\$2,325.00	\$541.35	\$1,624.05	\$780.00	\$2,340.00	\$252.00	\$756.00
77	SP 1.11	Removing Hydrants	EACH	7	\$350.00	\$2,450.00	\$300.00	\$2,100.00	\$500.00	\$3,500.00	\$500.00	\$3,500.00	\$275.00	\$1,925.00
78	SP 1.13	Removing Signs	Each	30	\$50.00	\$1,500.00	\$30.00	\$900.00	\$15.00	\$450.00	\$95.00	\$2,850.00	\$40.00	\$1,200.00
79	SP 1.13	Erecting Signs (including new posts)	Each	30	\$145.00	\$4,350.00	\$195.00	\$5,850.00	\$150.00	\$4,500.00	\$180.00	\$5,400.00	\$160.00	\$4,800.00
80	SPV.0105.02	Sequencing and Tempory Facilities	LS	1	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$20,475.00	\$20,475.00	\$20,475.00	\$20,475.00	\$1,000.00	\$1,000.00
81	SP 1.22	Exploratory Excavation (Undistributed)	EACH	10	\$400.00	\$4,000.00	\$250.00	\$2,500.00	\$350.00	\$3,500.00	\$350.00	\$3,500.00	\$100.00	\$1,000.00
82	SP 1.24	Replacement Tree - Deciduous	EACH	32	\$485.00	\$15,520.00	\$600.00	\$19,200.00	\$410.00	\$13,120.00	\$535.00	\$17,120.00	\$500.00	\$16,000.00
83	SP1.24	Replacement Tree - Coniferous	EACH	32	\$425.00	\$13,600.00	\$600.00	\$19,200.00	\$410.00	\$13,120.00	\$475.00	\$15,200.00	\$450.00	\$14,400.00
84	SP 1.29	Remove Existing Asbestos Cement Watermain	LF	250	\$10.00	\$2,500.00	\$12.00	\$3,000.00	\$35.00	\$8,750.00	\$35.00	\$8,750.00	\$10.00	\$2,500.00
85	SP 1.29	Abandon Existing Asbestos Cement Watermain	LF	2520	\$10.00	\$25,200.00	\$1.00	\$2,520.00	\$4.21	\$10,609.20	\$4.21	\$10,609.20	\$3.00	\$7,560.00
86	SPV.0090.04	Remove Existing Sanitary Line	LF	100	\$1.00	\$100.00	\$16.00	\$1,600.00	\$20.00	\$2,000.00	\$20.00	\$2,000.00	\$15.00	\$1,500.00
87	SPV.0090.03	Abandon Existing Sanitary Line	LF	2815	\$5.00	\$14,075.00	\$1.00	\$2,815.00	\$4.21	\$11,851.15	\$4.21	\$11,851.15	\$4.00	\$11,260.00
			Base Bid Total			\$1,708,749.50		\$1,757,850.70		\$1,844,219.02		\$2,077,055.90		\$2,166,459.00

Weston School Neighborhood After Bid Comparison

	Water	Sanitary	Storm	General	Total
2019 Borrowing	\$ 18,635	\$ 18,635	\$ -	\$ 49,915	\$ 87,185
2020 Borrowing	\$ 371,363	\$ 160,986	\$ 362,134	\$ 1,197,968	\$ 2,092,451
Total Borrowing	\$ 389,998	\$ 179,621	\$ 362,134	\$ 1,247,883	\$ 2,179,636

After Bid Results	\$ 491,766.00	\$ 251,156.00	\$ 356,492.00	\$ 985,878.00	\$ 2,085,292.00
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Projected Net (Borrowed - Bid)	\$ (101,768.00)	\$ (71,535.00)	\$ 5,642.00	\$ 262,005.00	\$ 94,344.00
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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 4/20/2020
Description:	Engineering Design contract with REI Engineering for Callon Ave/Swiderski Utility Design
From:	Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent
Question:	Should the Village Board approve the proposal from REI Engineering for utility design services for the Swiderski Callon Ave project in the amount of \$20,100?

Background

SC Swiderski is proposing to build a multi-family development on the west end of Callon Avenue just west of the Fieldcrest Ln subdivision and south of the existing Weston Ridge Development. As part of their project, public water and sewer mains will be installed within their development. Additionally, this development creates an opportunity to loop the watermain and potentially extend sewer service to the east for future expansion.

SC Swiderski has hired REI Engineering to perform their Civil Design work. Through discussions with SC Swiderski and REI, it became apparent that it would make sense to have the private project and public projects work together so one engineering firm would be working on design and then the utility project could be built through one contract as well. The Village will then enter into a Developer's Agreement with SC Swiderski detailing the responsibility of costs with SC Swiderski responsible for all utility costs associated within their development and the Village responsible for costs above and beyond what would be required for their development. In this case, those would be for the utility extensions east of the Swiderski development to meet up with the existing utilities located at Field Crest Ln and Callon Ave. In all, the Village portion of the project will be for the cost of roughly 600 feet of utility extension to the east.

This is a typical arrangement for developments when there is a need for public participation to loop a water main or connect other features that otherwise would have a short gap in the system. As an example, a few years ago the Village paid for the sidewalk extension between Birch St and the Misty Pines Development on Weiland Ave. to complete the sidewalk connection in that location.

The cost proposal includes costs for designing and bidding services as well as additional project allowances for creating the easement description and mapping for the public utility easements on private property. There is also an allowance for construction staking for the future construction phase.

Attached Docs: **- Proposal from REI (to be forwarded when received)**
 - Schematic of Utilities

REQUEST FOR CONSIDERATION

Committee Action: - N/A

Fiscal Impact: - The costs associated with the Swiderski portion of the project will be their responsibility as outlined in a Developer's Agreement which will be drafted. Other costs will be paid for through utility cash reserves.

Recommendation: Staff recommendation is to approve the proposal from REI for engineering design services for a total amount of \$20,100.

Recommended Language for Official Action

I Recommend approving the proposal from REI for engineering design services for the Callon Ave/Swiderski Utility Extensions for a price of \$20,100.

Or, Something else

Additional action:



REI

**CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING**

Survey and Utility Design Service

**Callon Avenue/Timber River II
Sewer and Water Extension
Weston, WI**



Submitted To:

Village of Weston
Michael Wodalski
5500 Schofield Avenue
Weston, WI 54476
April 17, 2020

Proposal Prepared By:

REI Engineering, Inc.
4080 N 20th Avenue
Wausau, WI 54401
(715) 675-9784

COMPREHENSIVE SERVICES WITH PRACTICAL SOLUTIONS



Why Choose REI?

Thank you for requesting a proposal from REI Engineering, Inc. (REI). We have enclosed a copy of REI's Professional Services Agreement. If the Agreement is acceptable, please sign and return to our office. We will begin our services upon receipt of the executed agreement and your authorization.

We offer comprehensive services with practical solutions. Client satisfaction is achieved through a

clear understanding of the regulatory process and applying it to your project.

At REI, your opinion matters. We contact every client to evaluate and improve our services. We listen to you and offer solutions according to your expectations.

The following statistics demonstrate our commitment to exceeding your expectations and are based on a 5 year average.



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100%



Did REI meet your expectation on the quality of service?

99.6%



99.4%



Did REI meet your deadlines?

99%

Did REI keep you informed on project progress?

How would you rate REI out of 5 stars?



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ENGINEERING, SURVEYING

What are our clients saying?

"From the initial contact and continued direction...I have found REI to be an absolute asset to see the pace of my projections and projects to be fully completed on time. Very knowledgeable and professional."

Northcentral Technical College

"I can always count on REI to provide me the services they promise by the deadlines we (sometimes even unreasonably) set for them."

Ruder Ware

"REI does that little bit extra that makes projects go as smoothly as possible and they are very nice people."

Merrill Area Development

"REI has been an excellent organization to work with. They make it a pleasure to do business with them. As we at River Valley Bank would say REI is incredible."

River Valley Bank

"REI Continues to be a very reliable and capable business partner. They instill confidence, meet deadlines, and are just good people to do business with. From the person that answers the phone, to the various individuals engaged in the final outcome; professional, courtesy and service is outstanding."

Greenheck Fan Corporation

REIengineering.com

What REI Can Do For You

REI Engineering specializes in exceeding client expectations in civil engineering, surveying, environmental and safety consulting. Client satisfaction is achieved through a clear understanding of the regulatory

process and applying it to individual projects. Simply put - the vast number of repeat clients at REI indicate that we align our priorities with those of the client's to accomplish success.



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Unmatched project delivery supported by integrity and quality



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Premier, accurate provider of surveying and land planning services, with commitment to efficient technology utilization and regulatory developments



ENVIRONMENTAL CONSULTING AND EMERGENCY RESPONSE

Dedicated and experienced professionals apply critical thinking to deliver cost effective solutions



SAFETY CONSULTING

Identifying economic solutions to comply with safety and regulatory compliance, implementing plans and executing training



Our Sister Company

Our sister company, Northwest Petroleum Service, Inc. has been installing and servicing complete fueling systems for over 45 years. NPS works closely with our customers in Wisconsin and Michigan's Upper Peninsula to choose the most efficient design for Aboveground, Underground, Point of Sale (POS), and EMV compliance.

REIengineering.com



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

REI's services will be specifically limited to the following work scope:

	Provided by Client	Not Included	Included
1.00 Information Gathering			
1.01 Legal Description of the Subject Property		X	
1.02 Title Opinion/Abstract Depicting Deed Restrictions & Easements		X	
1.03 Available Site Survey Information		X	
1.04 GIS or Tax Parcel Mapping Data		X	
1.05 WDNR Wetland Inventory Mapping		X	
1.06 FEMA Flood Plain Mapping		X	
1.07 Soils Mapping		X	
1.08 Geotechnical Exploration		X	
1.09 Initial Land Use Concepts		X	
1.10 Zoning Ordinances		X	
1.11 Shoreland Zoning		X	
1.12 Subdivision Ordinances		X	
1.13 Existing Property Mapping		X	
1.14 Available Utility Mapping	X		
1.15 Private Utility Records		X	
1.16 Private Utility Locate		X	
1.17 Roadway Design Plans		X	
1.18 Site Visit		X	
1.19 Phase I Environmental Site Assessment		X	
1.20 Request Diggers Hotline Marking			X

Information Gathering Fee: \$100

	Provided by Client	Not Included	Included
2.00 Land Surveying			
2.01 Topographic Survey - U.S.G.S. or Local Elevation Datum including:			X
2.01.01 Identify Existing Right of Way			X
2.01.02 Ground Contours <u> 1 </u> foot intervals		X	
2.01.03 Water Bodies/Drainage Courses		X	
2.01.04 Streets, Drives, Sidewalks, Pavement Areas			X
2.01.05 Visible Utilities			X
2.01.06 Underground Utility Markings			X
2.01.07 Utility Inverts (Manholes, Inlets, Culverts)			X
2.01.08 Treelines			X
2.01.09 Trees			X
2.01.10 Buildings and Structures		X	
2.01.11 Signs			X
2.01.12 Retaining Walls		X	
2.01.13 Landscape Features		X	
2.01.14 Other Features as Visible			X
2.02 Subdivision/Survey of Lands		X	
2.03 American Land Title Survey (ALTA Survey) - 2016		X	
2.04 Review of Easements/Title Opinion/Abstract (if provided)		X	
2.05 Generate Electronic Survey Map			X
2.06 QA/QC Independent Review			X

Land Surveying Fee: \$1,200



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

	Provided by Client	Not Included	Included
3.00 Preliminary Design			
3.01 Web Meeting with Client to Refine Project Objectives			X
3.02 Title Sheet			X
3.03 Existing Conditions Plan			X
3.04 Demolition Plan			X
3.05 Construction Phasing Plan		X	
3.06 Project Overview Plan			X
3.07 Site Layout Plan		X	
3.08 Site Grading Plan		X	
3.09 Spot Grading Detail		X	
3.10 Site Utility Plan		X	
3.11 Construction Details			X
3.12 Water Main (Public)			X
3.12.01 Design Calculations			X
3.12.02 Plan/Profile Drawings			X
3.12.03 Perform Hydrant Flow Test		X	
3.12.04 Incorporate Local Requirements/Details/Specifications			X
3.13 Sanitary Sewer (Public)			X
3.13.01 Design Calculations-Service Area/Population Estimate	X		
3.13.02 Plan/Profile Drawings			X
3.13.03 Incorporate Local Requirements/Details/Specifications			X
3.14 Roadway Restoration			X
3.14.01 Plan/Profile Drawings			X
3.14.02 Typical Cross Section			X
3.15 Landscape Plan		X	
3.16 Site Lighting Plan		X	
3.17 Permitting/Regulatory Approvals			X
3.17.01 Municipality			X
3.17.02 Sewer and Water Extension			X
3.17.03 RMMSD			X
3.17.04 Sewer Service			X
3.17.05 WDNR Public Utilities			X
3.17.06 Public Water Main			X
3.17.07 Public Sanitary Main			X
3.18 Mapping Exhibits			ALL 1
3.18.01 Annexation Exhibits		X	
3.18.02 Easement Exhibits			ALL 1
3.18.03 Street/Alley Vacation Exhibits and Descriptions		X	
3.19 Preliminary Opinion of Probable Construction Cost		X	
3.20 QA/QC Independent Review			X

Preliminary Design Fee: \$6,700



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

	Provided by Client	Not Included	Included
4.00 Final Design			
4.01 Technical Specifications for REI Design			X
4.01.01 Within Drawing Set			X
4.01.02 Document Format (REI, CSI, AIA, Client)		X	
4.01.03 Special Requirements		X	
4.02 Project Manual			X
4.02.01 Contract Document Type (EJCDC, AE, Client)			X
4.02.02 Insurance Requirements			X
4.02.03 Bonding Requirements			X
4.02.04 Liquidated Damages			X
4.02.05 MBE/WBE Requirements		X	
4.02.06 Construction Schedule			X
4.03 Title Sheet			X
4.04 Existing Conditions Plan			X
4.05 Demolition Plan			X
4.06 Construction Phasing Plan		X	
4.07 Project Overview Plan			X
4.08 Site Layout Plan		X	
4.09 Site Grading Plan		X	
4.10 Spot Grading Detail		X	
4.11 Site Utility Plan		X	
4.12 Construction Details			X
4.13 Public Sewer and Water			X
4.13.01 Plan/Profile Drawings			X
4.14 Landscape Plan		X	
4.15 Site Lighting Plan		X	
4.16 Cut/Fill Analysis		X	
4.17 Pavement Section Recommendation		X	
4.18 Deliverables			X
4.18.01 Construction Drawings (Hardcopy)		X	
4.18.02 Electronic Copies			X
PDF Format			X
DWG Format		X	
4.18.03 Erosion Control Inspection Form Template		X	
4.19 QA/QC Independent Review			X

Final Design Fee: **\$4,000**

	Provided by Client	Not Included	Included
5.00 Bidding Services			
5.01 Schedule of Bid Items			X
5.02 Engineer's Estimate of Probable Construction Cost			X
5.03 Advertise for Bids	X		
5.04 Plan Reproduction		X	
5.05 Project Manual Reproduction		X	
5.06 Plan Distribution (Electronic)			X
5.07 Bid Addenda			X
5.08 Bidders' Questions			X
5.09 Attend Bid Opening			X
5.10 Bid Tabulation			X
5.11 Bidders' Qualifications		X	
5.12 Recommendation			X
5.13 Notice of Award			X

Bidding Services Fee: **\$3,000**



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

	Provided by Client	Not Included	Included
6.00 Construction Staking			
6.01 Set 2 Benchmarks			X
6.02 Set 3 Horizontal Control Points		X	
6.03 Stake Preliminary Finished Floor Elevation		X	
6.04 Building Corners - Number of Corners _____		X	
6.05 Property/Right-of-Way Line		X	
6.06 Easement Boundary		X	
6.07 Silt Fence		X	
6.08 Clearing Limits		X	
6.09 Subgrade (Bluetops) - 50 Foot Grid		X	
6.10 Gravel Surface (Redtops) - 50 Foot Grid		X	
6.11 Grading Limits		X	
6.12 Sidewalk/Path		X	
6.13 Edge of Pavement		X	
6.14 Road Centerline (subgrade)			X
6.15 Slope Staking		X	
6.16 Storm Sewer Items		X	
6.16.01 Storm Sewer Structures		X	
6.16.02 Drainage Swale		X	
6.16.03 Storm Detention/Retention Basins		X	
6.17 Sanitary Sewer Items			X
6.17.01 Sanitary Sewer Structures			X
6.17.02 Sanitary Service Wyes			X
6.18 Water Distribution Items			X
6.18.01 Main Alignment			X
6.18.02 Hydrants			X
6.18.03 Valves			X
6.18.04 Service Connections			X
6.19 Curb & Gutter - 25 Foot Intervals, Radius Pts., Curve Pts.		X	
6.20 Retaining Walls		X	
6.21 Floodplain Boundary		X	
6.22 Setback Lines		X	
6.23 Light Pole Bases		X	
6.24 Pullboxes		X	

Construction Staking Services Fee: **ALL 2**



Professional Services Agreement

Project: Survey and Utility Design Services
Site Name: Callon Avenue/Timber River II
Client: Village of Weston

REI Project No.: 8882B
Date: April 17, 2020

7.00 Representations

REI has relied on the following project understanding and representations by the Client in preparing the Scope of Services and fee estimate.

- 7.01 The "Project" consists of providing surveying, design, permitting, and bidding services on behalf of a public/private partnership to extend public sewer and water facilities. The total length of the extension will cover about 2,000 lineal feet. The Village of Weston will be our Client for the extension.
- 7.02 REI has permission to access the site to perform survey and design work.
- 7.03 REI had completed a portion of the survey work along Callon Avenue on behalf of the SCS project previously. Our survey limits under this agreement will generally be within the Callon Avenue right-of-way and extend from the proposed private road of Timber River, easterly to about 100' beyond Fieldcrest Ln. About 700' of additional length. The fieldwork includes one mobilization to the site to complete the mapping work.
- 7.04 A stand-alone planset and bid package will be created for the public utility extension project. The project will be bid through the public bidding process. Start of Construction is estimated to commence late July.
- 7.05 Soil borings were completed previously for the Timber River II project to a depth of about 15'. It is assumed that soils are relatively consistent in the area in which additional soil borings will not be necessary.
- 7.06 The Village intends to restore Callon Avenue to similar specifications and grade as it currently exists. Design of an alternate road section is outside of our scope of services.
- 7.07 The cost of survey and engineering design services for the public utility extension has been roughly divided equally between SCS and the Village. The cost of bidding, construction, and construction support services will be shared per a future developer's agreement as prepared by the Village.
- 7.08 Easement mapping and description services for public utilities within the property boundary of Timber River II will be by SCS. An allowance for easement mapping and description services for areas outside of the Timber River II property boundary has been included within this agreement under ALL 1.
- 7.09 An erosion control plan will be developed for the proposed utility work. WPDES and similar municipal permitting as well as development of a post construction stormwater management plan are not included under this Agreement.
- 7.10 Changes to the "final layout plan" (provided by Client), as requested by the Client, will be performed as Additional Services.
- 7.11 Additional Services as requested by the Client will be included to REI's base contract as a contract amendment (or change order). REI will supply the Client with fee estimates associated with the request for Additional Services if requested.
- 7.12 All electronic data used to prepare deliverable documents is the property of REI Engineering, Inc. and will be transferred only to the Client in relation to the preparation of the project deliverables. REI reserves the right to control the release of the electronic data following the completion of our scope of services.
- 7.13 Reimbursable expenses such as application, review, recording, publication, and permit fees are not included in REI's base contract and will be obtained directly from the Client or added to the contract.
- 7.14 REI has provided a construction staking allowance as outlined within Section 6 and as found under ALL 2. The allowance includes (3) separate mobilizations to the site. Additional construction staking, or inspection, can be added to our scope of services at a later date.



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

8.00 Payment

Services provided by REI will be reimbursed by the Client at the estimated lump sum fee "Project Base Total" listed below in addition to any Subcontracted Services, Reimbursable Expenses, approved Alternates or Additional Services. The fee will be invoiced monthly on a prorated basis as services are provided.

The following breakdown is provided for informational purposes.

1.00	Information Gathering	\$100
2.00	Land Surveying	\$1,200
3.00	Preliminary Design	\$6,700
4.00	Final Design	\$4,000
5.00	Bidding Services	\$3,000
6.00	Construction Staking	ALL 2
Project Base Total		\$15,000

Project Allowances

ALL 1	Easement Mapping and Description	\$600
ALL 2	Construction Staking	\$4,500
Project Allowances Total		\$5,100

General Conditions: See Final Page
 Advanced Payment: **none**

Note: This cost estimate does not include fees assessed or charged by an approving authority such as review fees, advertising fees, permit application fees, or recording fees. These shall be paid for directly by the client.

By executing this Agreement, the Client and REI acknowledge that this Agreement is limited to the expressly enumerated Scope of Services and Deliverables; that it is premised upon the Client representations set forth herein; and that it is subject to the general and supplemental conditions (if any) incorporated herein.

MISC. PROJECT RESPONSIBILITIES (Mark Off as Required)				
		By Client	By REI	None
C-1	Title Opinion/Abstract depicting Deed Restrictions & Easements			X
C-2	Perform Wetland Delineation			X
C-3	Geotechnical Exploration			X
C-4	Owner Approval Letter	X		
C-5	Developer's Agreement	X		

Client: _____

REI Engineering, Inc.

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: Jim Borysenko, PE

Title: _____

Title: CE Dept. Manager

Date: _____

Date: _____



Professional Services Agreement

Project: Survey and Utility Design Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: April 17, 2020

Additional services will be reimbursed based upon REI's standard hourly and unit rates in effect when the services are provided. The fee schedule is subject to annual adjustment. The hourly rates for 2020 are:

Project Manager	\$140	Professional Land Surveyor	\$120
Project Engineer	\$128	Land Survey Technician	\$86
Engineer	\$100	CAD Technician	\$90
Designer	\$96	Surveyor Field Time - 1	\$120
Senior CAD Technician	\$96	Surveyor Field Time - 2	\$172
Senior Engineering Technician	\$90	Administrative	\$64
Senior Consultant	\$145	Travel Time	\$80

Additional direct expenses will be reimbursed at REI's cost, multiplied by ten percent. Mileage will be reimbursed at \$0.62/mile. Miscellaneous expenses including paper, in-house reproductions (excluding subcontracted printing costs), telephone calls, surveying supplies, and drafting supplies will be reimbursed by means of a 4 percent surcharge added to REI's invoices.

REI will notify the Client of Additional Services performed prior to invoicing.

General Conditions

PART 1: TERMS OF AGREEMENT

REI agrees to provide to the Client the deliverables and services enumerated in the attached Scope of Services and Deliverables. Amendments to the Scope of Services and Deliverables shall be in writing and approved by the Client or may be verbally requested by the Client if subsequently confirmed by REI in writing and actually provided or performed by REI. The Agreement may be considered withdrawn by REI unless executed by the Client and returned to REI within 30 days of date of offering.

PART 2: FEES FOR SERVICES

Client agrees to compensate REI for services by REI, its subcontractors, or subconsultants in accordance with the Basis of Payment. Any amendments to the Basis of Payment shall be made by mutual consent of REI and the Client. REI will submit invoices to Client approximately monthly, and a final invoice upon completion of services. Invoices will show charges based on the agreed Basis of Payment. A detailed itemization of charges will be provided at the Client's request for a reasonable charge.

The Client will pay the balance stated on the invoice unless the Client notifies REI in writing of the particular item that is alleged to be incorrect within fifteen (15) days from the invoice date. All unchallenged items on the invoice shall be paid within 15 days. Payment is due upon receipt of invoice and is past due thirty (30) days from invoice date. On past due accounts, Client will pay finance charge of 1.5% per month.

REI will notify you in advance to schedule costs are expected to exceed the estimates. In such events, you may wish to: Authorize additional funds to complete the work as originally defined, redefine the scope of work in order to fit the remaining funds, or request the work is stopped at the specific expenditure level. If the third option is chosen REI will turn over such data, results, and material completed at the authorized level without further obligation or liability to either party except for payment of work performed.

PART 3: SITE INFORMATION/SITE ACCESS/DELIVERABLES

The Client shall inform REI of all known information regarding existing and proposed conditions of the property that may affect REI's completion of the Scope of Services and Deliverables. The Client will immediately provide to REI any new such information of which the Client becomes aware during the course of the Project.

(Utilities) The Client agrees to provide REI, prior to starting its services, all information known or available to the Client regarding the presence and location of any buried or concealed pipes, tanks, cables, utilities, or other manmade objects on or beneath the property that may affect or be affected by REI in completing the Scope of Services. Client agrees to waive any claim against REI and to indemnify, defend, and hold harmless REI, its subcontractors, consultants, agents, and employees from any claim or liability for injury or loss arising from damaged utilities, concealed pipes, tanks, cables, or other manmade objects not made known to REI by the Client. The Client agrees to hold harmless and indemnify REI from any claim or liability arising from damage to buried pipes, cables, or utilities improperly marked or designated by "Diggers Hotline" or similar other utility location service.

(Property Lines) The Client shall have responsibility to provide to REI accurate and reliable information regarding property lines and property ownership, unless ascertainment of the same is expressly included within the Scope of Services. The Client agrees to indemnify and hold harmless REI from any and all damages, claims, penalties, forfeitures, or other losses arising from inaccurate or incomplete information provided hereunder or otherwise failing to comply with the requirements of this section.

The Client shall furnish right of entry to REI, its subcontractors, employees, and agents as deemed necessary by REI to complete the Scope of Services and Deliverables. Client agrees to cooperate with REI such that the Scope of Services and Deliverables can be completed. The Client agrees to hold REI harmless from any losses or penalties due to delays in the completion of the Scope of Services and Deliverables arising from Client's failure to comply with this section.

REI provides the Scope of Services and Deliverables enumerated in this Agreement to the Client for the Client's sole and exclusive use only in connection with the Project and only for the Deliverables' intended purpose.

While REI will take reasonable precautions to minimize any damage to property, it is understood by the Client that in the normal course of REI's services, some damage may occur. The restoration of any damage is the responsibility of the Client. If the Client directs REI to restore property to its former condition, the costs associated with restoration will be added to REI's fee.

Ownership of Documents. In accepting and utilizing any drawings, specifications, reports, work product, or other data, including data on any form of electronic media (all hereafter referred to as drawings and data) generated and provided by Engineer, Client covenants and agrees that all such drawings and data are instruments of service of Engineer, who shall be deemed the author of the drawings and data, and shall retain all common law, statutory law and other rights, including copyrights, whether the Project is completed or not. In the event of conflict between electronic media and sealed drawings, sealed drawings govern. Client further agrees not to use the drawings and data, in whole or in part, for any purpose or project other than the Project which is the subject of this Agreement. Client shall make no claim against Engineer resulting in any way from unauthorized changes or reuse of the drawings and data for any other project by anyone. In addition, Client agrees, to the fullest extent permitted by law, to indemnify and hold Engineer harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than Engineer or from any reuse of the drawings and data without prior written consent of Engineer. Under no circumstances shall transfer of the drawings and data and other instruments of service on electronic media for use by Client be deemed a sale by Engineer, and Engineer makes no warranties, either expresses or implied, of merchantability and fitness for any particular purpose.

PART 4: HAZARDOUS MATERIALS

The Client shall inform REI of any and all hazardous waste or toxic substances located or present on the property, the disposal or discharge of which requires notification to the Wisconsin Department of Natural Resources pursuant to sec. 292.11, Wisconsin State Statutes, or any other applicable environmental law or regulation. The Client agrees to indemnify and hold harmless REI from any and all claims, liabilities, penalties, or remediation orders arising from the discharge, disposal, or spill of any hazardous or toxic substance on the property not identified by the Client and made known to REI.

The Client and REI acknowledge that, prior to the starting its services, REI has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic or hazardous substance or other material found, identified, or as yet unknown on the property.

If, while performing the services, hazardous or toxic substances are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, Deliverables, time schedule, and Payment Schedule will become subject to renegotiation or termination at the discretion of REI. The Client agrees to hold harmless REI from all claims, penalties, losses, or liabilities arising from a delay in the completion of the services or work due to the unanticipated discovery of hazardous or toxic substances.

The Client releases REI from any claim for damages, penalties, or remedial orders resulting from or arising out of any pre-existing environmental conditions at the site where the services or work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any error or omission of REI, its subcontractors, agents, employees, and representatives.

Nothing contained within this Agreement shall be construed or interpreted as requiring REI and its subcontractors to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state or local statute, regulation, or rule governing treatment storage, transport, and/or disposal of hazardous or toxic materials.

PART 5: SUBCONTRACTORS

The Client hereby acknowledges that REI may use the services and goods of subcontractors to perform the Scope of Services and Deliverables set forth in this Agreement. To the extent the subcontractors are chosen and utilized at the full discretion of REI, REI shall remain responsible to the Client for the work and services of its subcontractors. If the Client exercises any control over the selection of Subcontractors utilized to complete the Scope of Services or utilizes or arranges for other contractors to perform work and services relating to, associated with, or otherwise affecting the Scope of Services or Deliverables provided by REI, REI shall not be liable or responsible for the means, methods, and quality of the work performed by such contractors and the Client agrees to hold harmless and indemnify REI from all claims, damages, or other losses arising from or due to, in whole or in part, such contractor's work.

PART 6: LIMITATIONS OF LIABILITY

The Client agrees to limit any and all liability, claim for damages, cost of defense, or expenses levied against REI, including its employees, agents, directors, officers and subcontractors, whether based upon negligence, errors or omissions, strict liability, breach of warranty or contract, performance of services or otherwise, to a sum not to exceed the amount of REI's professional liability insurance coverage at the time such claim, cost, or levy is made.

Notwithstanding any other provision contained herein, in no event shall REI be responsible for any incidental, indirect or consequential damages (including loss of profits) incurred by the Client as a result of REI's negligence, errors or omissions, strict liability, breach of contract or warranty, performance of any Services of this Agreement or otherwise, except in the event of REI's willful misconduct.

The Client or the Client's construction contractor shall have sole and complete responsibility for job site conditions during the course of construction, including construction means and methods, and safety of all persons and property continuously and not limited to normal working hours.

The Client agrees to hold harmless, indemnify and defend REI from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of, or in any way connected with: (1) the presence, discharge, release, or escape of contaminants of any kind and (2) the acts, omissions or work of the Client or third parties, except for such liability as may arise out of REI's own negligence or willful misconduct in the performance of services under this Agreement.

PART 7: INSURANCE

REI will carry workers compensation insurance and public liability and property damage insurance policies which REI considers adequate. Certificates of insurance will be provided to the Client upon request. REI will not be responsible for liability beyond the limits and conditions of the insurance. REI will not be responsible for any loss or liability arising from negligence, actions, or omissions by the Client or by others.

PART 8: FORCE MAJEURE

Neither party shall be deemed in default of the Agreement to the extent that any delay or failure in the performance of its obligations (other than the payment) results, without its fault or negligence, from any cause beyond its reasonable control including, without limitation, acts of God, acts of civil or military authority, embargoes, epidemics, war, riots insurrections, fires explosions, earthquakes, floods adverse weather conditions, strikes, or lock-outs. Should unanticipated conditions develop necessitating changes in the work scope, we will notify you immediately. REI will take any and all measures to preserve and protect the safety of REI's personnel, the public, and/or environment, and the client agrees to waive any claim against REI.

PART 9: PERMITS

The Client agrees to obtain all necessary permits, licenses, and approvals required for completion of the Scope of Services and Deliverables unless acquisition of the same is expressly included in the Scope of Services. REI makes no guarantee or promises regarding approval of any petition, application, or request for permits, licenses, or approvals necessary for the completion of the Scope of Services and Deliverables. The Client agrees to hold REI harmless from all losses or damages arising from the denial of any petition, application, or request for necessary permits, licenses, or approvals unless said denial is due solely to the negligence of REI.

REI will assist the Client in applying for permits from regulatory agencies to the extent stated in the Scope of Services.

Services required by regulatory agencies as a condition of permit approval, but which are not included in the Scope of Services, will be considered additional services for which the Client will pay REI additional compensation. REI will not perform additional services without the Client's consent.

It is understood that REI's services are limited to the items in the Scope of Services. REI has and will have no additional responsibility for compliance with Wisconsin State Statutes and the Wisconsin Administrative Code, including but not limited to State Statutes Chapters 30 and 31 and Administrative Code Sections NR151, NR216, and TRANS 233, or the site erosion control plan, to whatever extent each applies to the Project. The Client agrees to indemnify, defend, and hold REI harmless for all penalties and actions resulting from noncompliance with the requirements of Wisconsin State Statutes and of the Wisconsin Administrative Code other than for tasks specifically identified in the Scope of Services to be performed by REI.

PART 10: TERMINATION

This Agreement may be terminated by the Client upon not less than seven days' written notice to REI in the event the Project is permanently abandoned. If the Project is abandoned by the Client for more than 90 consecutive days, REI may terminate this Agreement by giving written notice. In the event of termination, the Client will compensate REI in full for services performed prior to termination, together with additional services that are made necessary by the termination. Such compensation will be on the basis of REI's standard hourly rates in effect at the time of termination.

PART 11: ENTIRE AGREEMENT

This represents the entire Agreement between the parties and supersedes all prior representations or agreement. No alterations to, or modification of, the terms and conditions of this Agreement shall be effective except as specifically authorized by this Agreement.

PART 12: STANDARD OF CARE



Swiderski Water and Sewer Mains

Village of Weston Water and Sewer Main Looping/Extension

CALLON AVENUE

FIELDCREST LANE

7210 7304 7500 7308 7310 7312 7303 7307 7309 7203 7205 7207 7209 7212 7214 7216 7206 7208 7105 7015 7110 7305 7307 7303 6003 6005 6007 5902 5904 5906 7403 7405 5810 7007 7009 7006 7008

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees – 4/20/2020
Description:	Request from D.C. Everest Youth Baseball to move shed from former Farmer’s Market Site at Municipal Center to Kennedy Park.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Board of Trustees approve moving the shed from the former Farmer’s Market Site to Kennedy Park for use by D.C. Everest Youth Baseball?

Background

The D.C. Everest Youth Baseball League is requesting to have the shed that is located at the former Farmers Market location at the Municipal Center moved to Kennedy Park. They would like to have it moved there for storage of baseball equipment for the organization. The league had previously requested to have the shed moved to Machmueller Park, which the Park and Recreation Committee recommended approval but due to fear of vandalism and/or break-ins the process never moved forward. The league is now requesting to have the shed moved to Kennedy Park as this location is not as remote and less likely that something will happen to the facility. If approved the league is proposing to paint the shed to match the other buildings at Kennedy Park. If approved to move forward placement will still need to comply with building and zoning code.

Attached Docs:	None
Committee Action:	No prior review.
Fiscal Impact:	Staff labor to prepare site pad and move building.
Recommendation:	

Recommended Language for Official Action

I move to approve moving the shed from the former Farmer’s Market site to Kennedy Park.

I move to not approve moving the shed from the former Farmer’s Market site to Kennedy Park.

Or, something else.

Additional action:

REQUEST FOR CONSIDERATION

PUBLIC MTG/DATE: BOARD OF TRUSTEES, APRIL 20, 2020

DESCRIPTION: CLASS B BEER
CLASS C WINE

FROM: SARAH FLORY, DEPUTY CLERK

QUESTION: SHOULD THE BOARD OF TRUSTEES APPROVE THE NEW LICENSES FOR EVELIA'S RESTAURANT FOR THE 2019-2020 LICENSING TERM?

BACKGROUND

VILLAGE STAFF RECEIVED THE ATTACHED NEW CLASS B BEER AND NEW CLASS C WINE LIQUOR APPLICATION FOR EVELIA'S RESTAURANT 3406 SCHOFIELD AVE WESTON, WI 54476. STAFF SENT APPLICATION TO THE EVEREST METRO POLICE DEPARTMENT FOR BACKGROUND CHECK ON ALL AGENTS/MEMBERS. THE PUBLICATION REQUIREMENT HAS BEEN MET. THE LICENSE'S WILL BE PRO-RATED, AS WE ARE IN THE CURRENT LICENSING PERIOD.

ATTACHED DOCS: EVOLVE REPORT

COMMITTEE ACTION: N/A

FISCAL IMPACT: NONE

RECOMMENDATION: CLERK RECOMMENDS APPROVAL.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I MOVE TO APPROVE THE NEW CLASS B BEER AND NEW CLASS C WINE FOR EVELIA'S RESTAURANT, 3406 SCHOFIELD AVE WESTON, WI 54476 FOR THE 2019-2020 LICENSING TERM?

ADDITIONAL ACTION: MAIL OUT APPROVED LICENSES.



BOT Date 04/06/2020

License ID	License Type	Name	Business	Premise Desc	Begin Dt	End Dt	EMPD Approval	CLPS	BOT
9101 - Class B Beer New									
20157	9101 - Class B Beer New	Castillo, Emmanuel Felipe	Evelia's Restaurant	Bar/Storage	07/01/2019	06/30/2020	Yes		



BOT Date 04/06/2020

License ID	License Type	Name	Business	Premise Desc	Begin Dt	End Dt	EMPD Approval	CLPS	BOT
20158	9104 - Class C Wine New	Castillo, Emmanuel Felipe	Evelia's Restaurant	Bar/storage area	07/01/2019	06/30/2020	Yes		

Total Licenses

7