



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES AND BOARD OF REVIEW**  
Weston Municipal Center Board Room  
*The Public may attend the meeting virtually. See the instructions under Public Comments below.*

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**Monday, May 18, 2020, at 6:00 p.m.**

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

*Any item on this agenda may be discussed or acted upon.*

**AGENDA ITEMS**

1. Board of Review called to order by President Sparks at 6:00 p.m.
2. Roll Call by Clerk for Board of Review
  - Ermeling, Fiene, Maloney, Sparks {p}, Xiong, White, Ziegler
3. [Adjourn Board of Review](#) until 6/16/2020 @ 5:00 p.m.
4. Board of Trustees Meeting called to order by President Sparks
5. Pledge Allegiance to the Flag
6. Roll Call by Clerk for Board of Trustees
  - Ermeling, Fiene, Maloney, Sparks {p}, Xiong, White, Ziegler

**PUBLIC COMMENTS** (At this point the President will ask if there are any comments to be heard from the public).

1. Oliver Burrows, 5008 Sunset, re: Sidewalks on Cul-de-sacs (item 41, a under NEW BUSINESS).

**Join Zoom Meeting by Computer (audio only meeting to make comments):**

<https://zoom.us/j/95616114088>

**Join Zoom Meeting by Phone (audio only meeting to make comments):**

+13126266799,,95616114088# US (Chicago)

+13017158592,,95616114088# US (Germantown)

Meeting ID: 956 1611 4088

To join the **live access only** meeting (no comments accepted here) please visit [https://www.youtube.com/channel/UCFxfhgqCP66X4E2\\_vRX2c3SA](https://www.youtube.com/channel/UCFxfhgqCP66X4E2_vRX2c3SA) (this is for viewing purposes only).

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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**MINUTES FROM PREVIOUS MEETINGS.**

7. [5/4/2020 Board of Trustees](#)

**REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

8. Community Development Authority
9. Everest Metro Police Commission
10. Extraterritorial Zoning
11. Finance
12. Human Resources
13. Joint Review Board
14. Parks & Recreation
15. [Plan Commission](#)
16. Public Works
17. SAFER
18. Tourism
19. Zoning Board of Appeals

**REPORTS FROM DEPARTMENTS**

20. [Administrator](#)
  - Update on Governor's Emergency Order
21. [Clerks](#)
22. [Finance](#)
23. Fire/EMS
24. [Parks & Recreation](#)
  - Aquatic Center Season Planning
25. [Plan/Dev](#)
26. [Police](#)
27. [Public Works](#)
28. Technology

**WORK PRODUCT TRANSMITTALS**

29. [April 2020 Building Permits](#)
30. [April Budget Status Report](#)

**CONSENT AGENDA**

31. Requests to pull items out of consent consideration
32. [Vouchers – 52426-52495](#)
33. [2020 Crack Sealing Project](#)
34. [2020 GSB-88 Pavement Sealing Project](#)
35. [2020 Chip Sealing Project](#)
36. [2020 Asphalt Overlay Project](#)
37. [2020 Schofield Avenue Concrete Repair Project](#)
38. [Ross Avenue Paving Project \(Birch St to CR-X\)](#)
39. [Replacement Skid Steer Purchase](#)
40. Action on consent agenda items

**ORDINANCES**

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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**RESOLUTIONS**

41. [Resolution No. 2020-007 Encouraging Voting By Mail](#)

**NEW BUSINESS**

42. [2020 Fire Hydrant Painting](#)  
43. [Weston School East Neighborhood Reconstruction Project:](#)  
a. Sidewalk on Arrow and Sunset St North of Kennedy Ave  
b. Replacement Trees and Street Tree Planting  
44. [Consideration of Creating a Veteran's Memorial Park \(Patriot Park\) on the Proposed Patriot Auto Site at the Corner of Mount View Avenue and Schofield Avenue \(3702 Schofield Avenue\).](#)  
45. Discussion and Possible Action on Protocol for Referring Work Requests to the Village Attorney  
46. [Consideration to Sell 0.248-acre Lot at 7500 Compass Circle \(Fieldcrest Lot 25\)](#)  
47. Appoint Dan Higginbotham to the Extra-Territorial Zoning Committee to replace Randy Christiansen for the 2018-2021 term.

**CLOSED SESSION**

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose employment status and performance evaluation data of a public employee over which the Village Board exercises jurisdiction including discussion to allow a Village official to carry a weapon or firearm in all village owned buildings.

**RECONVENE FROM CLOSED SESSION**

**POSSIBLE ACTION ON CLOSED SESSION ITEM**

**REMARKS FROM TRUSTEES**

**REMARKS FROM THE PRESIDENT**

**FUTURE ITEMS**

Next meeting date(s):

- June 1, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- June 15, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- June 16, 2020, Board of Review – 5:00 p.m. to 7:00 p.m.

**WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL JUNE 1, 2020 @ 6:00 P.M.**

**VILLAGE OF WESTON BOARD OF REVIEW  
NOTICE OF MEETING TO ADJOURN TO LATER DATE**

The Village of Weston, Marathon County, Board of Review will meet on the 18th day of May, 2020, 6:00 p.m. at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI, for the purpose of calling the Board of Review into session during the 45-day period beginning on the 4th Monday of April, pursuant to Wis. Statutes, Sec. 70.47(3). Due to the fact that the assessment roll will not be completed at this time, it is anticipated that the Board of Review will be adjourned until the 16<sup>th</sup> day of June 2020 at 5:00 p.m. pursuant to Sec. 70.45 of Wis. Statutes. The 2020 assessment roll will be open for examination Friday, June 5th at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

Notice is hereby given this 29th day of April 2020.

Sherry Weinkauff  
Village of Weston Clerk

**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Monday, May 4, 2020, at 6:00 p.m.

1. **Board of Trustees Meeting called to order by President Sparks**  
Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Sparks, Wally	YES
Xiong, Yee	YES
White, Loren	YES
Ziegler, Jon	YES

**PUBLIC COMMENTS**

No comments.

**BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

4. **Nomination and Appointment of Vice President**

*Motion by Sparks second by Fiene to nominate Maloney for Vice President.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

*Motion by White second by Ermeling to nominate Xiong for Vice President.*

Yes Vote: 3    No Votes:4    Abstain:0    Not Voting: 0    Result: Denied

Trustee	Voting
Sparks, Wally	NO
White, Loren	YES

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Ermeling, Barb	YES
Ziegler, Jon	NO
Maloney, Mark	NO
Xiong, Yee	NO
Fiene, Nate	YES

**5. All other Appointment and Terms**

*Motion by Maloney second by Fiene to approve the May 2020 appointments.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

*Motion by Maloney second by Fiene to amend the original motion and exclude Nick Hemauer from Zoning Board of Appeals.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

*All in favor of original motion as amended.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES



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Donner said he worked with Quarles and Brady on a resolution and development agreement for Eau Claire River LLC.

Donner reported the Public Works Department has been busy with flushing.

Ermeling recognized staff members Tony Skrzypchak and Forrest Blarek for their nice work on the Hunt Street landscaping.

**20. Clerks**

Weinkauff gave an election update.

**21. Finance**

Trautman said the final audit for both the Village and Everest Metro should be complete by the end of the week.

**22. Fire/EMS**

No comments.

**23. Parks & Recreation**

• **Aquatic Center Season Planning**

Osterbrink said a decision needs to be made on the opening of the Aquatic Center. He has been in meetings continuously with Marathon County, other area municipalities, and the Wisconsin Park and Recreation Association discussing what to do moving forward. Information changes daily. Things he has heard include requiring Aquatic Center patrons and staff to wear a mask. Requesting patrons to provide their name and contact information in case there is an outbreak. The pool itself is safe. The virus does not live in water. There will have to be extra cleaning. Social distancing measures will have to be continued and that will bring the pool capacity down. Wausau has delayed their decision until June 2<sup>nd</sup>. It's looking like Phase 1, of the Bounce Back Plan, will not be reached until late May or early June and this phase includes only 10 person gatherings. Phase 2 includes gatherings of 50 people. Most facilities plan to open if we reach Phase 2. He said this may not be financially feasible for the Village. Season passes would also have to be eliminated. Rothchild and Schofield are leaning toward not opening. White said he is concerned with staff trying to enforce social distancing. Sparks asked about the lifeguards. Osterbrink said some are looking for different jobs. Xiong said it may be chaotic to manage if we open. Fiene has the same concerns. There was a short discussion on the Aquatic Center costs. Donner said it does not make sense to open up with only 50 people allowed. Maloney said he would like to see the Aquatic Center open. Sparks would like to talk about this again at the next meeting. He said opening will impact the budget. We may not have lifeguards when we open. Osterbrink said there is still no agreement in place with the YMCA. They are still willing to move forward with staffing the Aquatic Center. There was also a short discussion on keeping the Aquatic Center open through the middle of September. Xiong

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**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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would like to see us stay consistent with Rothschild. Ermeling said July 1<sup>st</sup> might be the earliest we could open. She said financially the Village can't afford this and it's not the safest thing to do. White has concerns about liability as it relates to someone getting the virus while at the Aquatic Center. The Board members will make a decision at the next meeting. Osterbrink said the opening will then be delayed two weeks.

**24. Plan/Dev**

Higgins said there will be a Plan Commission meeting on Monday. There will also be a public hearing. She said the department has been busy reviewing site plans.

**25. Police**

Sparks said the Police Commission will conduct applicant interviews at their meeting this coming Wednesday.

**26. Public Works**

Wodalski reported the yard waste pickup began today. The watermain flushing also started today. Bids are due Wednesday for street maintenance projects.

**27. Technology**

No comments.

**WORK PRODUCT TRANSMITTALS**

**28. December 2019 Budget Status Report**

- **2019 Draft Fund Financial Statements**

*Motion by Ermeling second by Fiene to acknowledge.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Sparks, Wally</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>

**29. March 2020 Budget Status Report**

*Motion by Maloney second by White to acknowledge.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

**VILLAGE OF WESTON, WISCONSIN**  
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Trustee	Voting
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**CONSENT AGENDA**

30. Requests to pull items out of consent consideration
31. Approve Vouchers – 52327-52349, 52370-52389 (payroll), 52390-52425 and 90029.
32. Acknowledge May Health Insurance premium reduction for both the employer and employee
33. Action on consent agenda items

*Motion by Ziegler second by Maloney to approve and acknowledge items #31 and #32.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**ORDINANCES**

No comments.

**RESOLUTIONS**

34. Resolution No. 2020-005 amending the Village Fee Schedule for the renewal liquor license fees for the 2020-2021 license year

Weinkauf referenced a spreadsheet where she provided some options for the Board to consider.

*Motion by Maloney second by Xiong to approve Resolution No. 2020-005 and reduce the liquor license fees by 50%.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

Trustee	Voting
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Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**35. Resolution No. 2020-006 to provide tax increment finance assistance to Eau Claire River, LLC, for building and site improvements at 7315 Zinser Street**

Sparks said this would be the first application for TIF funds released through the new model and based off of TIF increment. Funds will not be given up front. The process has changed and is now fair and consistent. There was a short discussion on the application process and zoning. Donner said Eau Claire River, LLC is not asking for 100%. They will be allowed to create the increment over a 10-year period. The total maximum grant amount is \$275,000.

***Motion by Xiong second by Maloney to approve Resolution No. 2020-006.*** Q/Donner said there were a couple minor changes made on the second page. A revised copy was given to the Board members.

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**NEW BUSINESS**

**36. 2020 billable rates**

***Motion by Fiene second by Xiong to approve the 2020 billable rates.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES

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Xiong, Yee	YES
Fiene, Nate	YES

**37. Engineering Design Contract for Watermain Replacements on Frontage Road and Evergreen Road in Rothschild**

*Motion by Maloney second by Fiene to approve the Engineering Design Contract for Watermain Replacements on Frontage Road and Evergreen Road in Rothschild.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

<b>Trustee</b>	<b>Voting</b>
Sparks, Wally	YES
White, Loren	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

**38. Social Media Code of Conduct Discussion**

Sparks asked for this item to be put on the agenda. He said there are some Facebook sites being managed by Village Trustees and he wants to make sure everyone is on the same page. There should be a policy for this. There should be someone with the Village that is designated to post on behalf of the Village. Xiong said he does not engage in discussions on Facebook but does post Village information. He may also post why he voted a certain way for an agenda item. He said if an elected official uses a social media platform, they need to be aware of the consequences and behave in a well manner. Attorney Yde said there is no state statute that governs this, but there is an informal attorney general opinion that talks about whether you can have a social media site, and if it's a public record. It also talks about the concerns for a potential walking quorum. If a decision is made at a public meeting, and an elected official provides information outside of the public meeting there may be a conflict of interest. You don't want to get engaged with people and talk about issues that may come before you. The Village may want to have a written policy in place. Ermeling said board members should be careful with expressing their opinions outside of meetings. Xiong said it should be up to individual to be responsible as an elected official and to be aware of the potential consequences. Fiene agrees. There was a short discussion on walking quorums. Maloney said it should be up to the individual. Yde said there does not need to be a policy but suggests using best practices. Xiong said this was a great discussion. Sparks feels the Village should still formalize a policy on how we disseminate information out to the public. Ziegler and Sparks would like to see this item go before the Human Resources Committee for discussion. Yde recommended putting a Disclaimer on any

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Trustee Facebook page to include any comments made are not village sponsored. Xiong asked about posting explanations on why he voted a certain way. Yde said there is no law that says he can't do that.

**REMARKS FROM TRUSTEES**

White asked for a closed session to be put on the next agenda per Section 54.102 relating to a Village official being allowed to carry a weapon or firearm in all Village owned buildings.

Xiong welcomed White back to the Board. He also thanked Village staff and law enforcement for all their hard work during this pandemic.

**REMARKS FROM THE PRESIDENT**

Sparks would like to see businesses open soon.

**FUTURE ITEMS**

Next meeting date(s):

- May 18, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- June 1, 2020, Board of Trustees Regular Meeting at 6:00 p.m.

**ADJOURN**

*Motion by Xiong second by Maloney to adjourn the meeting at 8:29 p.m.*

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<b>Trustee</b>	<b>Voting</b>
<b>Sparks, Wally</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>Maloney, Mark</b>	<b>YES</b>
<b>Xiong, Yee</b>	<b>YES</b>
<b>Fiene, Nate</b>	<b>YES</b>

**Village of Weston, Wisconsin  
OFFICIAL PROCEEDINGS OF THE PLAN COMMISSION**

held on Monday, May 11, 2020, at 6:00 p.m., in the Board Room, at the Municipal Center

**AGENDA ITEMS.**

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**1. Meeting called to order by Plan Commission (PC) Chair & Village President Wally Sparks.**

**2. Roll Call of Village PC by Secretary Parker.**

Roll call indicated 7 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NO - Absent
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

Village Staff in attendance: Donner, Higgins, Wodalski, Wheaton, Tatro, Chartrand, Raczkowski, and Parker.

In the audience was Mark Roffers and Mitchell "Buck" Marcott.

**3. Introduction of new Commissioner Cronin**

Sparks welcomed Steve Cronin to the Plan Commission.

**4. Approval of minutes from March 9, 2020 PC/ETZ meeting**

***Motion by Maloney, second by Meinel: to approve the March 9, 2020, PC/ETZ Meeting minutes.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

**5. Approval of minutes from the March 10, 2020 Special Joint BOT, PC, & CDA Meeting**

***Motion by Maloney, second by Guerndt: to approve the March 10, 2020 Special Joint BOT, PC, & CDA Meeting***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES

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Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES

**COMMUNICATIONS**

**6. Opportunity for citizens to be heard.**

None

**7. Written communications received.**

None

**REVIEW OF REZONING & CONDITIONAL USE PERMIT PETITIONS**

**8. Public Hearing – Project #20200118 – Mitchell & Polly Marcott, 8602 Ryan Street, Weston, requesting Conditional Use Permit to allow for Sec. 94.4.02(1)7 & 8 to be waived and modified, on a property within the AR (Agriculture and Residential) Zoning District, at 8400 Ryan Street (PIN 192 2808 272 0994).**

**a. Open Public Hearing.**

Sparks opened the public hearing at 6:07 p.m.

**b. Presentation by Applicant.**

Buck Marcott is present via phone call and explained the way his house needs to be set on the property, due to the septic system, he would like his garage doors facing the Village’s compost piles, so will not be visible to the public and will be a quarter mile off the road. He said the issue is this does not meet the 60/40 rule, but since will not be visible is asking for this conditional use.

**c. Public Hearing/Public Comment Period.**

None.

**d. Written Correspondence.**

None.

**e. Close Public Hearing.**

Sparks closed the hearing at 6:12 p.m.

**f. Discussion by Plan Commissioners.**

The members had no concerns.

**g. Staff Report.**

Higgins stated his house will be set pretty far back, so it won’t be visible from road. Staff is okay and recommending approval of the CUP. There are some standard conditions placed in the staff report.

**h. Action by Plan Commission.**

***Motion by Maloney, second by Guerndt: to approve CUP #20200118.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING

Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

## **NEW BUSINESS**

**9. Site Plan Approval for Project #20200119 – PGA Excavating Department Operations Facility, 7315 Zinser Street.**

***Motion by Maloney, second by Meinel: to approve Project #2020019, per staff recommendation.***

***Meinel questioned the items being waived in the staff report, and recalls they did all of this last summer. Higgins explained the way the last approval was worded, this had to come back, as the last approval only had a waiver on the façade. Donner confirmed there was a lot of discussion about this, but bringing this back now just clears up any possible confusion.***

***Higgins explained the applicant is also purchasing property from the Village, and the process requires the Plan Commission approves site plans for any projects on those land sales. He is purchasing 5 acres of land, along the south side of this site, which he plans to combine to this site, via CSM.***

***Higgins confirmed that the approval tonight should include waivers (stated in the staff report) for the curb & gutter requirement around the paved parking lot, the requirement for bicycle and pedestrian facilities, for the applicant to submit a revised landscaping and lighting plan at the time of construction or expansion of storage yard (can be via staff review) and for the applicant to provide a revised hard surface/storage area plan at the time of construction of the expansion of the storage yard (can be via staff review).***

***Higgins explained how currently the lighting plan does not meet code, but once the additional 5 acres are attached, it will be fine. The landscaping will be based on the entire property, so we are not too worried about the landscaping plan until that expansion occurs also.***

***Meinel feels there should be less landscaping requirements with this being in the industrial park. Higgins stated the requirements are less. She explained the landscaping requirements looks at the impervious areas. She stated since he is fencing in the back yard, she thinks he would only need to add some trees along along Zinser Street.***

***Guerndt stated REVI has sent in the landscaping plan, and noted how Wheaton had notified REVI that the plan was not up to standards. Higgins stated REVI has the red maple trees planned, which are not allowed. Higgins stated the Parks Department is who requested the disallowance of the red maple tree species in the landscaping ordinance, during the 2015 Code update, as we were having issues with those dying off.***

***Higgins explained where the landscaping should be done on the property. Guerndt commented on how his issues are with the plantings next to the building, and how they will not survive the winter salt. Guerndt commented how he has \$45,000 in landscaping on this plan, and somehow they still do not meet our requirements, and he questioned what how much more he will need when the additional 5 acres is added. Higgins stated there will be some requirement for the general yard area. Guerndt stated there may be a stormwater pond area there. Higgins explained staff did not look at this area, since they will be adding on and***

**are asking that PC allow the staff to review this later when the expansion occurs. Typically, any property that the Village is selling the land requires PC approval, where normally this would be staff review.**

**Guerndt asked if anything on his plan does not meet code, if the additional 5 acres was not in play. Donner stated the lighting would not meet code as it shines beyond the property. Donner clarified that the staff recommendation is to allow staff to work with the applicant on this once the 5 acres is acquired.**

**Jordan questioned if the storage area will need to be paved. Higgins stated it will be gravel and fenced in, so it meets the requirements.**

**Sparks questioned if this recommendation will require this coming back to PC. Higgins stated it would come back to the Board with Developers Agreement. Higgins stated the site plan could be approved by Staff, if PC desires. Guerndt asked for more clarification on landscaping requirements. Higgins stated this will be further discussed with him once we receive the layout with the 5 acres added. Motion carried.**

Yes Vote: 5      No Votes: 0      Abstain: 1      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	ABSTAIN
Jordan, Joe	YES
Meinel, Steve	YES

**10. Site Plan Approval for Project #20200088 – Willow Estates Multifamily Development, 5420, 5506, & 5510 Willow Street.**

Higgins passed out updated plans (attached) and performance standards to the commissioners.

Wheaton stated she had added an additional waiver in regards to security cameras, which is included in the updated handout tonight. She stated there were a few performance standards that they do not meet that the code requires for 31 units: having a manager onsite and security cameras. Their landscaping does not meet the requirements. There is landscaping for the buffer yard provided along the two residential sides, however, there is general yard landscaping numbers included in buffer yard and the code is very specific that the buffer yard is not to include the general yard or hard surface. Another piece that does not meet is the refuse/recycling enclosure dumpster area does not meet the minimum setbacks, as it is proposed to be placed 20 feet from the property line, and the requirement is 30 feet. The enclosure is also planned to be placed in front of the building. Waiver for curb & gutter around paved parking lot and waive the minimum throat length requirement of the driveways.

Higgins stated to Sparks currently no curb & gutter along Willow Street. Maloney questioned the requirement for security cameras. Higgins stated with the performance standards, the bigger the project the more standards are in place. Maloney questioned when this standard was put in the code. Higgins stated this would have been added within the past few years when the multifamily standards were updated (January 23, 2019).

**Motion by Maloney, second by Jordan: to approved per the staff report. Question - Higgins stated this is normally not a project that would come before PC, but based on the rezone, and PC requesting this**

*come back, it did. Donner clarified the curb and gutter on the noses, and Guerndt will clarify with Nick the noses around the buildings. Motion carried.*

Yes Vote: 5      No Votes: 0      Abstain: 1      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	ABSTAIN
Jordan, Joe	YES
Meinel, Steve	YES

Guerndt returned to his seat from the audience.

There was some discussion on the next item as to whether Guerndt should recuse himself from the discussion. Maloney commented about whether Trustees can vote during Plan Commission and at Board of Trustees meetings. Sparks stated there are legislative functions that this Commission creates, and very limited quasi judicial decisions that the Commission make. Specific hearings introducing evidence witnesses, decisions are unbiased and they have factual evidence reviewable record, written decisions, and the opportunity of appeal. The decisions the PC is making to zoning and plans, those are legislative functions that fall within the Plan Commission. There may be some limited circumstances where it would apply the quasi judicial decision, but those would be extremely limited and extremely rare. Sparks stated we are awaiting a legal opinion, though he feels this will not be an issue moving forward.

**11. Introduction of the Draft Public Facilities Needs Assessment for a park and recreation fee on new residential development in the Village and proposed amendments to Chapter 74 Subdivision Regulations & Chapter 94 Zoning Ordinance to make technical changes and respond to state law changes, including adjustments in park and recreation impact fees for residential development.**

Mark Roffers stated we are just looking for some initial direction before this gets scheduled for public hearing and action at a later meeting. Roffers then went through his presentation in the packet. This material attempts to guidance summary three things: 1) update with the new impact fee law, 2) address some other State law changes, and 3) address some issues that have been read through experience using the code.

Maloney questioned if this is something mandated by law or something to produce more income? Higgins stated it is mandated by law if we want to continue collecting the fee. State law requires we go through the needs assessment. Higgins stated there has always been a parkland dedication or fee in lieu of the land. Higgins stated the standards are different. Roffers stated there is no legal requirement for the Village to require dedication or fees. Up to the Village to decide if we want new parks or money to upgrade parks or add new parks or not.

Sparks questioned the calculation of fees and who pays for the fee. Higgins answered the developer pays it at the time of building permit issuance. Previously it was at the time of platting. Meinel confirmed that now the fee is being paid by the person building the single-family home, not the developer at the time of development.

Maloney commented when he moved into his house on Leduc Street (Freeman Addition) how there is still a corner vacant lot that was supposed to be a park, but has not been touched.

Donner stated the Park & Recreation Committee, some time ago, stated they did not want to have these small neighborhood parks, and that they'd rather see the larger parks (like Kennedy Park, Machmueller Park, etc.). Donner pointed out the needs assessment is showing we need more neighborhood parks.

Donner explained how we implemented the impact fee. The law requires we have a time period from the time the money is collected, first-in, first-out concept. We have to track that and if we do not spend it within those 8 years, we have to make refunds. If we want to continue collecting parkland it has to be through an impact fee, we can no longer collect a fee in lieu of land.

Donner stated we have been using the fee in lieu of land for park improvements. Higgins stated this was a change in State Law in 2018. Now it has to be used for land.

Guerndt agrees we need to maintain our parks and there needs to be some funds used towards that. Guerndt questioned where Roffers got \$35,000 per acre. Roffers stated based on land sales for land to be developed in the Village. Guerndt feels that price is too high. Guerndt stated he paid just over \$13,000 per acre for Misty Pines. Roffers stated if the Plan Commission believes they the land values are closer to the \$13,000 or \$20,000 per acre, he could use those amounts instead.

Maloney questioned with Machmueller Park, why it was placed on the far end of the subdivision, and not more centrally located for everyone in that subdivision to use. Higgins stated that may have been a Tappe decision based on how the subdivision was developing and the natural wetland feature on that side.

Sparks confirmed this fee is to purchase park land, and how we have park land that we can't even develop. It would make more sense if we could use the funds for the Prohaska Park.

Higgins clarified at the time a single-family home is to be constructed the fee would be paid for at time of building permit issuance. A question came up if a home were to burn down or be demolished if the owner would need to pay another parkland dedication fee at time of building permit. Roffers stated in that case they would not be responsible. Also, if someone converted a single-family home into a duplex, they would only be responsible for 1 fee not 2. But if you construct a new duplex there would be 2 fees.

Guerndt questioned if there is no way that the money can be used for existing park updates, just for purchasing land. Roffers stated can be used to expand existing parks or add on to them. Roffers commented how some communities have a Park Improvement Fee. Guerndt stated he does not see the community wanting 1 or 2-acre parks as the community does not have enough money to put playsets on them all. Roffers stated in those cases, you collect what you can from that development and buy land adjacent to it to build a large enough park.

Maloney feels a little 2-acre park, with no equipment, just a bench a lot of trees, and open space would be nice too. Sparks commented a small dog park is nice too in some neighborhoods.

Sparks commented if we are going more to higher single-family density, that there needs to be some outlets for them. He does not want to put an impact fee just to buy parks, but the maintaining or expanding what we have.

Donner questioned the fees that can be used for improvements to parks. Roffers stated we would have to redraft the impact fee study by placing improvements we would like to see in parks and divide that capital expense by how much residential development we think will be available to contribute to that, on the assumption that is fully attributable to the new residents or general population. We would have to designate a certain percentage of the funds towards people who are here and the remaining percentage towards the people who will come here. He stated this study is based the cost of land to serve the new developments. The ordinance is set up to either use that money for land or for improvements. Before we implement the ordinance we may want to get the Village attorney to review. Roffers commented on how some apartment developments could put in a clubhouse of some kind with a pool, where they maintain that. The Village could give credit towards that.

Sparks questioned if parkland fees were used for the Prohaska park or Mashuda park. Donner stated he would have to check. Sparks does not want to raise what they have to pay, but some sort of split for maintaining these parks.

Higgins stated to Meinel that legislation came from the developers and landlords bill of rights laws at the State level and where they want to know the costs up front.

Higgins stated we can keep the fees at \$244. This has to go to public hearing yet. Maloney proposed we go to \$600 for single family, \$400 for duplex, and \$300 for multi-family.

Guerndt feels the numbers are not matching and that we need to get them closer to Wausau. Guerndt questioned if in 24 years, can this come back in 5 years if these numbers aren't working out? Higgins stated would have to do another assessment. Guerndt questioned what is Village doing for maintaining these parks?

It was explained we need to update the study to include using the fees for park maintenance. Donner stated we are restricted on how we can collect our needs for maintenance, it needs to come from the general tax roll. Capital improvements we can borrow for, but we also have the ability to use parkland impact fee.

Guerndt feels if we are charging a parkland fee, we should use it.

Sparks would like to see this fee included to put something into our parks. He would like to see a split so we can use some for property acquisition and some for infrastructure.

Meinel would like to see the fees reasonable. He wants a clear understanding of what the other communities are charging. Roffers stated we have to base our fees on what our needs will be, not just follow what other communities are doing.

Sparks asked Roffers to address being able to develop some of the existing parkland (like Prohaska Park) and come back so we can find a reasonable rate that we should be charging.

Donner confirmed they want Roffers to look at the two components on the maximum fee. Determine the balance between park land and park improvements. Based on the needs assessment look at what we can justify charging.

Roffers stated you could charge a single fee, based on whether single-family or multi-family.

Cronin questioned how we can compete with other communities with the fees presented. Higgins stated the study gives the maximum rate and we can ultimately decide the rate to be charged.

Guerndt questioned what other funding sources are other communities (like Wausau) using.

Sparks commented on how we will draw people from other areas into our parks.

The Parks Comprehensive Outdoor Recreation Plan (CORP) looks at surrounding areas and what is available. We have to look at what is going on around us.

## **12. Discussion of future land use & zoning designations for Industrial/Business Park Properties south of State Highway 29.**

Higgins stated originally this would have been done in the corridor plan project that we began in March. She stated Roffers is working with Ryan Barz of AECOM, who is the sub for the transportation portion of Weston Avenue corridor plan to collect some of the data. Originally, we were going to come back to meet with him on the initial data collection. Roffers was going to start talking to property owners along Weston Avenue for those

individual interviews, but due to COVID, the schedule has been moved back. Because we had a land sale and prior to the COVID issues, the Board had decided to sell or no longer use the Mashuda property for parkland, which was shown on the comprehensive plan map as recreational. So, in order to do a rezone on this property, she has to do a comprehensive plan map amendment and also rezone the property. Now is a good time to discuss what we want to see for zoning in this area (Zinser Street all the way to County Road J, south of STH-29). She went over the different zoning districts in that area. She discussed the inside of the park being GI, due to the storage standards. Higgins stated how with the new zoning code, we turned a lot of things into CUP's so we can look at what they are doing there.

Jordan stated he would like to see the properties in there used for light industrial first, as that is the hardest use to get, versus someone who decides to put in a large restaurant and takes up 5 acres of the business and industrial park.

Higgins discussed the districts that commercial entertainment is permitted in. Jordan would like to see it zoned light industrial, with the potential of other uses.

Higgins explained to Guerdnt that the reason we ask potential businesses/tenants what they are doing (through operational plan) is so we can determine if they are a permitted use by right or if they need to come through as conditional use.

Jordan stated the primary thing is to allow for light industrial and to allow exceptions for some of those other uses.

Higgins stated the Weston Business & Technology Park was originally BP (the same as hospital complex). When we changed the code in 2015, we changed the zoning districts to reflect the uses.

Right now the Mashuda property is recreational. We have to change the future land use map/comprehensive plan to light industrial. The members agreed for light industrial, which also allows for business park uses.

Guerndt questioned if Norcon purchases property in the Business Park South, if they will meet zoning.

Sparks questioned if we could carve out a section from the Mashuda property for a park and parking. Guerdnt stated some of their stormwater may run into that pond. Sparks feels we should either make that area a small park or we sell it.

Higgins showed the members the land Guerdnt is purchasing. She showed the area that we can keep as parkland, and what we can change to light industrial.

Higgins stated we do not need to make a decision tonight, but to change future land use map for those properties to industrial. We do not use the business park district anymore. Most uses in the business park are light industrial.

Higgins discussed other changes to the comprehensive plan that will need to be made.

Guerndt discussed the Wiznewski property (SW Corner) across from the golf course, how they are trying to sell as residential, but the ground water is about 3 – 4 feet there, and it would be best suited for LI.

Roffers will lead discussion on Weston Avenue in the coming months.

## **STAFF REPORTS**

### **13. Acknowledge Report re: March and April 2020 Staff-Approved Certified Survey Maps and Site Plans.**

**Motion by Maloney, second by Guerndt to acknowledge Item #13.**

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

**14. Acknowledge Report re: March and April 2020 Building Permits.**

**Motion by Maloney, second by Cronin to acknowledge Item #14.**

Yes Vote: 1      No Votes: 0      Abstain: 0      Not Voting: 6      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

**15. Acknowledge Report re: March and April 2020 New Business Occupancy Permit Issuance.**

**Motion by Guerndt, second by Maloney to acknowledge Item #15.**

Yes Vote: 1      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

**16. Update on 2020 Project/Tasks for Plan Commission.**

Higgins stated this is a standing item to update the PC where we are at based on projects hanging out there. Some will continue to be on hold until we are able to have more public participation and involvement. She gave the example of the Schofield Avenue Corridor Plan and how we had a full room for that discussion. We can't do that while the COVID-19 restrictions are in place.

**17. Updated Workplan for Weston Avenue Corridor Plan Project.**

Higgins stated this item has been pushed back a month. There will be a web meeting to start talking about this with Staff and MDRoffers in the next few weeks.

## **MISCELLANEOUS**

### **18. Next meeting date**

a. **Tuesday, June 8, 2020 @ 6pm – Regular Meeting.**

### **19. Future Meeting Topics**

a. **Continued discussion of needed amendments to Chapter 94 Zoning.**

b. **Unfinished Business – Discussion and possible recommendation to the BOT on the petition to vacate an unimproved portion of the Dominika Street right-of-way laying south of Mary Lane.**

Donner stated he has had a hard time getting a meeting with Paul Duerst. Donner stated he will call Joe Buska to see if he has been contacted by Duerst.

Meinel commented that it seems Duerst is avoiding us, and maybe it is time for us to speak to our attorney.

Donner stated when he talked to Buska back in January, he was in favor of that being reserved for right-of-way as he wants to retain access to land he has back there as well.

### **c. Chapter 14 Ordinance Amendment re: Addressing Flag Signs.**

Higgins stated there is a draft Chapter 14 available. Staff needs to review and will bring back to you.

### **20. Remarks from Staff, Committee, and Commission Members.**

Higgins stated the building inspectors are very busy with Weston and Kronenwetter construction projects.

Nothing from Commissioners.

## **ADJOURNMENT**

### **21. Adjournment of PC**

**Motion by Maloney, Second by Meinel: to adjourn at 8:28 p.m.**

Wally Sparks, Plan Commission Chair and Village President  
Jennifer Higgins, Director of Planning & Development  
Valerie Parker, Recording Secretary

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	Plan Commission, May 11, 2020
<b>Description:</b>	Discussion and Action on Willow Estates Multifamily Development; Developer's request of Waivers for Site Design Standards (Project #20200088) at 5420, 5506, and 5510 Willow Street
<b>From:</b>	Jennifer Higgins, Zoning Administrator Emily Wheaton, Assistant Planner
<b>Question:</b>	Should the Plan Commission approve the request to waive the site plan design standards requested by the applicant?

## BACKGROUND

**Updated 5/11/20 due to additional information being submitted.**

Gary Guerndt and Tim Ciszewski (Platinum Investments, LLC) are proposing building a three building multi-family dwelling complex on 2.35 acres of land on Willow Street. Each building would contain 12 units of various sizes for a total of 69 bedrooms. After review of the submitted items, Staff have found the following items do not meet the Zoning Code:

- There is a performance standard for a manager or maintenance person residing on-site for developments of more than 31 units. No on-site person is planned.
- There is a performance standard that security cameras be located in parking lots and at entrances for developments of more than 31 units. No cameras are planned.
- A bufferyard is provided, however general yard trees are placed in the buffer yard. Code states that bufferyard landscape is separate from the other components of the landscaping calculation.
- The dumpster is located 20 feet from the front property line. It is required to be 30 feet from front property line. It is also located on the front side of the principal structure.
- Curb and gutter is not denotated for the parking lot on the site plan.
- The minimum permitted throat length of the driveways shall be 20 feet. However, there are parking spaces within this 20 feet.

Staff is in the process of finishing review of the building materials and lighting for the property.

As a note, Staff approved and signed the Certified Survey Map for the combination of the existing three lots that this project is being proposed on on May 4<sup>th</sup>, 2020. The CSM is waiting to be picked up at the Municipal Center. A building permit cannot be issued for this project until the CSM is picked up and recorded with the Register of Deeds.

<b>Attached Docs:</b>	Site Plan, Landscaping Plan, Building Elevations, Staff Site Plan Review Form
<b>Committee Action:</b>	None to date
<b>Fiscal Impact:</b>	None
<b>Recommendation:</b>	

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

## REQUEST FOR CONSIDERATION

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I move to [approve / deny] the site plan for Willow Estates with the following items waived/approved:

- Waive the curb and gutter requirement around the paved parking lot
- Waive the requirement that the dumpster be located no closer than 30 feet from the front property line as well as in front of the primary building
- Waive the requirement that there be a manager or maintenance person residing on site
- Waive the requirement that cameras be installed in the parking lot and at building entrances
- Waive the minimum throat length requirement of the driveways
- Approve the landscaping plan as presented

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**ADDITIONAL ACTION:**      Notify applicant of [approval / denial] [Staff]

**VILLAGE OF WESTON, WISCONSIN  
KEITH DONNER, ADMINSTRATOR  
REPORT TO THE BOARD OF TRUSTEES  
#2020-05-03 FOR MAY 18, 2020**

**1. Safer at Home Order EMERGENCY ORDER #28**

On Wednesday night the Supreme Court of the State of Wisconsin rendered a decision overturning the SAFER AT HOME orders issued through the Department of Health Services by Secretary-Appointee, Andrea Palm. On Thursday I followed up with several area municipalities to see what their plans for re-opening were. Rothschild planned to remain closed to the public until May 26. Kronenwetter planned to re-open on May 18. Rib Mountain indicated being open to their vestibule and limiting to 5 people. A press release was issued regarding Village facilities on Thursday extending our closures until further notice (see attached). We will discuss at Monday's BOT meeting to confirm what is being done going forward, I want to make sure we have things in place as we prepare to re-open things like our municipal facility and playgrounds. [Guidance from WEDC](#) includes information for [Public Facilities](#) and [Entertainment/Amusement Facilities](#). Late Thursday, [Marathon County issued advisory guidelines](#). Despite the overturn of the SAFER at HOME orders, the Governor's Emergency Declaration remains in effect. Also, the FFCRA remains in place through the end of 2020 as I understand it. This would keep open the option to work from home for employees who are able to do so.

**i. Event Impacts** – a reminder and update from previous reports.

- **Rummage Sales** – Village-wide rummage sale is not being promoted by the Village this year as previously reported. With the Supreme Court decision individual homeowners can hold rummage sales at their discretion as advised by Marathon County Health Department.
- **Farmer's Market – Will continue.** The Marathon County Health Department visited the Farmer's Market on Tuesday and reported everything being handled properly with respect to notice of social distancing, availability of hand sanitizers and other measures. Not sure this visit wasn't prompted by a citizen contact but, no worries about it. Renee Hodell has been working closely with the vendors and the
- **Large Item Drop-off** – Advanced disposal is holding the large item drop-off May 14, 15, and 16.
- **Curb-side yard waste pick-up** – see Wodalski's report.

**ii. Business Impacts** –Businesses are being directed to contact the Marathon County Health Department with questions about safe operating practices, etc.

**iii. Aquatic Center Season** – This item is under the Park Director's report. The philosophical part of me wants to re-open with no restrictions. The practical and sensible part of me says this would be reckless and ill-advised. Finance prepared a spreadsheet to look at different opening dates with estimate of 35% usage (see attached). Financially it is a loss even with a full season and requires subsidy from the general fund and room tax. Information changes daily – occupancy limits? cleaning protocols? additional liability exposure? are all things to be thinking about. The Marathon County Health Department or higher authority could yet step in to issue a closure order. Shawn should have the latest news on the topic for the Board on Monday.

**2. Miscellaneous**

- Attended (virtually) the municipality meeting on Wednesday morning; SAFER Commission Meeting on Wednesday evening, Director meetings on Tuesday and Thursday; Central Wisconsin Human Resources meeting on Thursday, and Municipal Environmental Group – Water meeting on Thursday.
- Attempts to contact Paul Duerst are unsuccessful relative to the Wandering Springs Plat. Called Joe Buska Friday and he indicates not having been contacted by Paul to date.

3. **Election** – Election Number 2 is now behind us. Thanks again to Sherry and all those who assisted with this special election –
- Employees - Heather Reich, Renee Hodel, Sarah Flory, Leah Romanowski, Theresa Coleman, John Yonker, Dan Raczkowski, Jason Lenard, Jessica Falkowski, and Shawn Osterbrink.
  - Central Count Volunteers – Ashley Hodell, Theresa Schultz, and Mackenzie Mathies.
  - Polls – Wisconsin National Guard, numerous polling place workers/volunteers and to DC Everest Schools for their continued support in helping keep the polling place clean and safe.
  - Special thanks to Dale's Weston Lanes for the use of their facility!

**HOPE I DIDN'T LEAVE ANYONE OUT!**



**Press Release**  
For Immediate Release  
May 14, 2020, 2:30 P.M.

Media Contact:

Keith Donner, Village Administrator, Weston, WI  
715.359.6114 | [kdonner@westonwi.gov](mailto:kdonner@westonwi.gov)

On May 13 the [Supreme Court of the State of Wisconsin overturned the SAFER AT HOME orders](#), issued by Department of Health Services Secretary - designee, Andrea Palm. There remains uncertainty as to whether additional orders may be issued by Federal, State or County health officials. The Village is assessing next steps to avoid a roller-coaster of re-opening to re-closing.

As further information becomes available, the most prudent measures of protecting the health of the public, Village staff, and Village officials, will be determined and implemented to the extent practical. **Until further notice the Village of Weston will continue closure of the following facilities to the public:**

**The Municipal Center at 5500 Schofield Avenue.**

**All Park playgrounds, fitness trail, restrooms, and the skate park.**

**All park spaces are open including the Weston Dog Park and the Disc Golf Park.**

If you have business to conduct with the Village, please take advantage of the various methods available which do not require you to make an in person visit.

#### **Utility Bill Payments**

- Use [on-line payment options](#)
- Automatic payment or bill pay features from your checking account
- Village drop-box outside the Municipal Center
- Intercity State Bank Drive-through in Weston

**Building Permits**

- Use the on-line permit service [“EVOLVE”](#)

**Other Business**

- By telephone or by appointment

**Village Meetings**

- Village meetings are once again being held but, remain limited to in-person attendance by a maximum of 10 persons. The Village has implemented the use of virtual meeting software and conference calling to allow public participation in meetings.

**These measures are applicable to Village facilities. The Village of Weston does not regulate the operation of local businesses with respect to public health advisories or orders. Business owners with questions about the implications of the May 13 decision of the Supreme Court of the State of Wisconsin are advised to contact the [Marathon County Health Department](#). Further guidance can be found on the [Wisconsin Economic Development Corporation website](#). Additional guidance can also be found on the [North Central Wisconsin Regional Planning Commission website](#).**

# Weston Aquatic Center

2018, 2019 Actual, 2020 Budget and Estimate

			35% Normal Attendance		35% Normal Attendance, 2/3 Pool	
	2018 Actual	2019 Actual	2020 Budget	June Opening	July 1 Opening	Closed
<b>Revenues</b>						
Fees	\$ 93,545	\$ 90,105	\$ 89,000	\$ 31,537	\$ 21,025	
Passes	21,786	22,614	21,700	-	-	
Rentals	1,610	3,852	3,100	600	600	-
Birthday Parties	2,655	1,889	1,250	661	441	
Group Passes	3,250	3,075	2,000	1,076	718	
Concessions	6,020	6,407	6,050	2,242	1,495	
Swim Lessons	2,914	3,601	2,900	1,260	840	
Other	2,409	3,601	2,385	562	840	
<b>TOTAL</b>	<b>\$ 134,189</b>	<b>\$ 135,144</b>	<b>\$ 128,385</b>	<b>\$ 37,938</b>	<b>\$ 25,959</b>	
<b>Expenditures</b>						
Wages/Benefits	113,125	114,589	121,707	114,589	76,393	
Utilities	24,544	26,826	38,750	26,826	17,884	
Contracted Service/Repairs	36,007	34,002	37,600	37,600	37,600	
Supplies & Materials	18,041	19,265	21,575	19,265	12,843	
Capital Outlay	2,156	2,275	2,400	2,400	2,400	
<b>TOTAL</b>	<b>193,873</b>	<b>196,957</b>	<b>222,032</b>	<b>200,680</b>	<b>147,120</b>	
<b>Subtotal</b>	<b>(59,684)</b>	<b>(61,813)</b>	<b>(93,647)</b>	<b>(162,742)</b>	<b>(121,161)</b>	
Taxes	40,000	40,000	40,000	40,000	40,000	
Room Tax***	40,000	40,000	40,000	20,000	20,000	
<b>Net Income (Loss)</b>	<b>20,316</b>	<b>18,187</b>	<b>(13,647)</b>	<b>(102,742)</b>	<b>(61,161)</b>	

\*\*\* not confident that we will have the money in room tax to transfer out

**VILLAGE OF WESTON, WISCONSIN**  
**SHERRY WEINKAUF, CLERK/EMPLOYEE RESOURCE MANAGER**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2020-5 FOR May 2020**

**1. ITEMS OF SPECIAL NOTE**

- **May 12 Election – We received 2,753 absentee ballots and we had 1,247 voters get out to Dale’s Weston Lanes to vote. Total number of voters was 4,000, which was a 47% voter turnout. During the April 7<sup>th</sup> Election we received 2,794 absentee ballots and 879 voters went to the polls. This was a 43% voter turnout. The May election was slightly busier, and we were a bit surprised.**
- **It really was a nice thing to have all our polling locations in one building. It was a lot easier for set-up and take-down. Being close to the Municipal Center to run absentee ballots back that were dropped off was also a nice thing. The poll workers liked it. We received a few phone calls from residents saying they liked it as well. Especially, the ones that had to register. If they were in the wrong ward to vote they just had to walk down the hallway to another room instead of drive across town. I feel this is something we should discuss further.**
- **Proposed social media policy will go before the next Human Resources Committee.**

**2. WORK PLAN PROJECTS**

- **Staff continues to process license Renewals. We will bring license renewals before the Board in June. Most liquor/beer license holders have been notified of the 50% reduction in license fees.**
- **Staff has been busy entering the May 12<sup>th</sup> voter participation.**

**3. IDENTIFIED NEEDS**

**4. MISCELLANEOUS COMMENTS / ISSUES**

**Board of Review scheduled for June 16<sup>th</sup>  
Next Election August 11<sup>th</sup> – Partisan Primary  
We had 15 vendors at the Farmer’s Market on Saturday and 8 on Tuesday. Safety measures were put in place for both the vendors and customers. The Health Department also visited the market and they were pleased with the measures put in place.**

**VILLAGE OF WESTON, WISCONSIN**  
**JESSICA TRAUTMAN, FINANCE DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2020-05 FOR May 2020**

**1. ITEMS OF SPECIAL NOTE**

- None

**2. WORK PLAN PROJECTS**

- All State reports are in that were due May 1st, we have our TIF annual report yet, not due till later.
- We received the final report for EMPD, still waiting on SAFER, hopefully next week
- April month end is complete and, in the packet.
- Currently the department is working on writing up and policy manual, procedural manual, and updating the look to our budget book.
- If there is anything you need let us know! We have a couple slow months before we dive into budget season.

**3. IDENTIFIED NEEDS**

- None

**4. MISCELLANEOUS COMMENTS / ISSUES**

- None

**VILLAGE OF WESTON, WISCONSIN**  
**SHAWN OSTERBRINK, PARK DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2020-04 FOR APRIL 2020**

**1. ITEMS OF SPECIAL NOTE**

- Seasonal park staff begin the week of May 18<sup>th</sup>.

**2. WORK PLAN PROJECTS**

- CIP Items – Continue to work with contractors and suppliers on estimates and scheduling projects for 2020. The new gear operators were installed at the aquatic center. Crane and hoist estimates for the pool have been received. Truck quotes are due on May 15<sup>th</sup>. New filter tank pump was installed.
- Highway J Launch – The sign for the launch has been completed and will be installed later this spring. Public Works staff has been working on the path down to river and seeding around the parking lot. Paving of the parking lot should be completed yet this month or in June.

**3. IDENTIFIED NEEDS**

**4. MISCELLANEOUS COMMENTS / ISSUES**

- Aquatic Center Agreement – Met with the YMCA to discuss the agreement. They suggested some changes to the agreement, which we discussed. Changes were made and agreement was sent back to them in late April.
- Safer at Home Order – Staff continues to monitor all information and take appropriate measures as needed. Staff has reinstalled or placed new caution tape at a few of the parks over the past few weeks as it gets removed. The disc golf course was able to be opened due to Order 28. The skate park, playgrounds, fitness trail and restrooms remain closed. Received a few calls regarding the Dog Park being open, which was addressed with additional signage.
- Park Work - Staff has been working on items at the aquatic center, fixing and painting picnic tables, assembling plumbing, mowing, spraying, thatching, fertilizing, prepping ball diamonds, assisting with the elections, covid related items, equipment maintenance, repairs and various other projects.
- Weston Warming House – Staff is working with the Wisconsin Department of Natural Resources to designate this facility obsolete since it is over 20 years old. This is the age that they consider as the useful life of a facility. If the National Park Service agrees to this request this facility will be able to be removed and the village will no longer be tied to the federal grant requirements. One contingency on this

request is if approved this area at Weston Elementary would never be eligible for federal grant funds again. Staff doesn't feel this is an issue as we would never apply for funds again on school property. The WDNR is going to proceed with the paperwork to consider this property obsolete. **We have not heard from the WDNR since our discussion in March.**

- **Aquatic Center 2020 Season – At the May 4<sup>th</sup> meeting of the Board of Trustees the future of the 2020 season was discussed. Various options were presented, and timelines were discussed for the possibility of preparing the facility, getting staff hired and opening. We are still currently in a similar situation even though the Safer at Home order is no longer in effect and there are no restrictions in place. We are still getting information from the county and state to see what may be put in place that could change the upcoming season. We have also been communicating on a regular basis with surrounding communities as a decision by one community may affect attendance at other facilities. We are hopeful that additional information will be provided by either the county or the state prior to the meeting on Monday. We have also been reviewing guidelines from the Wisconsin Economic Development Corporation, Centers for Disease Control and various other aquatic related entities on opening our facilities and the suggested steps to keep the facility safe for users.**

**VILLAGE OF WESTON, WISCONSIN**  
**JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2020-05 FOR MAY 2020**

**1. ITEMS OF SPECIAL NOTE**

The Department Team has been telecommuting since mid-March when the Safer at Home order went into place. We continue meeting daily via zoom as a Dept to give updates and plan workloads. This is our normal busy season and construction has not stopped. We are making the best of it. We are getting by with conference calls and emails. We are very fortunate that we had most of our processes available online, so we are not skipping a beat but look forward to being back together in the office as a team. Scott and Roman are still inspecting on new construction job sites and using technology on those projects where homes are inhabited for safety reasons.

Tom continued during the month to post items to our social media sites

I continue to attend the weekly zoom calls of the Municipalities Group with Keith which tend to be mostly COVID-19 updates.

The director team is also meeting virtually weekly.

We are in full blown construction season. We continue to try to get things out the door as fast as possible so we can keep them working.

**2. WORK PLAN PROJECTS**

**Addressing Flag Sign Project** – in progress – second phase of this project is projected to begin this month with another round of flag sign installations by Lange Signs.

**Address number on homes Project** – in progress – Wheaton has the letters ready to go. We are just waiting on the Chapter 14 updates to determine if the address number size will change. We received the ordinance back with planned amendments from Mark Roffers and staff is currently reviewing it.

**Address Ordinance Update – new project assigned at 12/9/19 PC meeting – in progress** - following a residents appeal of the flag sign installed on her property due to the home being over 75 feet from the road, the PC would like to look at a making some adjustments to the ordinance to allow for other types of addressing, instead of flag signs, for those over 75 feet. Until an ordinance amendment is completed, the resident will need to keep her sign. Staff met with MDRoffers in February. Mark is going to be

helping us update Chapter 14 Building Regulations where the addressing ordinance is located. We will include the update to the addressing ordinance in the final ordinance that is created. Mark provided staff a draft and is now in the process of reviewing it prior to it going through the review process.

### **Department Land Development Services Audit – In progress.**

- Suggested Ordinance Amendments – completed 1/19
- Creation of Economic Development Coordinator Position – completed 1/2019
- Updated Position Descriptions for Department – completed 11/2018
- Customer Satisfaction Survey – completed 1/2020.
- Draft Policies and Procedure Guide – 2020 project
- Draft Land Development Handbook – 2020 Project

### **Entryway/Wayfinding Sign Plan – Completed.**

- Final Plan was received 1/10/2020. It is available online at [https://westonwi.gov/DocumentCenter/View/6296/Entryway--Wayfinding-Plan-DRAFT\\_digital-July-2019](https://westonwi.gov/DocumentCenter/View/6296/Entryway--Wayfinding-Plan-DRAFT_digital-July-2019). Tom has completed the RFP for the wayfinding signs design and install. It went to Public Works and Utility Committee in February for their review. The RFP was sent out the end of February and was originally due back March 20th. With COVID-19 we are on our 2<sup>nd</sup> extension...now out until the end of May. This is a 2020 budgeted project, so we hope to have them installed yet this year.

### **Municipal Facilities Project – in progress**

- **Phase 1 ESA** – REI completed this report on November 14. REI did not identify any Recognized Environmental Conditions (RECs) and do not recommend any further investigation.
- **CSM** – Riverside Land Surveying has completed the survey for us to combine the 3 lots together. Need to rezone the properties and then can combine the lots via the CSM.
- **Asbestos testing report** – Maguire received the report back on 12/13.
- **Rezone Property** – I am working to get this ready for the June PC meeting.

### **Nuisance Ordinance Updates – complete**

- Ordinances were approved in August. Emily helped reformat the ordinance. It just needs to be uploaded to the website.

**Park Fee Impact Analysis and Subdivision Ordinance Revisions** – in progress – we discussed at the May PC meeting. Staff was directed to look at adding a fee for parkland improvements. The scope of the project will be revised and staff will come back with the requested change to have two fees. The two fees will equal the cost of

the current fee, they just want it split in half so some can go to parkland purchase and the other half to parkland upgrades.

**Refuse and Recycling** – Nothing new to report here.

**ROW Ordinance Update** – not started yet.

**Schofield Avenue Corridor Plan** – in progress - [Draft Plan](#) was presented to the PC/CDA and the Public in August 2019. MDRoffers made minor tweaks to it from the public hearing. Staff is making our final review of the Final Draft of the Plan and will bring it through the review/approval process when it is ready.

**Weston Avenue Corridor Plan** – In progress. Mark Roffers has started the data collection process of this project. Staff will be meeting with him via conference call in the next few weeks when he has a draft to respond off of.

**Zoning Code update project** – In progress – will continue to bring changes identified as time allows. Mark Roffers provided me with Planned Unit Development (PUD) language that we will be reviewing as staff and then bringing to the PC/BOT at an upcoming meeting.

### **3. IDENTIFIED NEEDS**

- None at this time.

### **4. MISCELLANEOUS COMMENTS / ISSUES**

- Like I said earlier...this is our busy season. We are currently reviewing the following projects:
  - Pauls CSM (Town of Weston ETZ area) – (Ross Ave)
  - Lokre CSM for Kennedy Park Nursing Home (Alderson St) – was completed and recorded
  - Willow St CSM – reviewed and recorded.
  - Site Plan – Willow Street Apartments – New Construction – site plan was approved at May PC meeting.
  - Site Plan – Metro Animal Hospital – New Construction (Birch St) – stalled due



<b>Total</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>49</b>	<b>298</b>
<b>Totals through April of each year</b>								
2019	5	-	-	-	-	1	73	188
2018	8	-	-	-	-	-	62	183
2017	8	2	-	-	-	-	51	174
2016	10	1	-	-	-	-	83	171
2015	6	4	-	-	-	-	50	136
2014	6	-	-	1	1	-	78	130
2013	3	-	-	-	-	-	60	109
2012	3	-	-	-	-	-	59	135
2011	5	-	-	-	-	-	24	104
2010	12	-	-	-	-	-	37	180
2009	1	2	-	-	1	2	4	78
2008	2	2	-	-	-	4	12	71

# Everest Metro Police Department Stats

## April 2020

### Case Number Stats

	City	Town	Village	Total
51.15/51.45 - HCC COMM	1	0	4	5
AGENCY ASSIST	0	0	1	1
ALL OTHER OFFENSES	2	1	6	9
ANIMAL BITES	0	0	1	1
ASSAULT - AGGRAVATED	0	0	2	2
ASSAULT - SIMPLE	0	0	2	2
BURGLARY/BREAKING &	2	0	0	2
CDTP - DESTRUCTION/D/	0	0	7	7
COUNTERFEITING / FOR	0	0	1	1
CRASH FATAL	0	0	1	1
DEATH INVESTIGATION -	0	0	1	1
DISORDERLY CONDUCT	4	0	7	11
DRUG /NARCOTIC VIOLA	0	0	1	1
DRUG /NARCOTIC VIOLA	1	0	5	6
FRAUD - FALSE PRETEN	0	0	1	1
FRAUD - IDENTITY THEFT	0	0	1	1
KIDNAPPING	0	0	2	2
LIQUOR LAW VIOLATION	0	0	1	1
MISCELLANEOUS INVEST	0	0	3	3
MOTOR VEHICLE THEFT	0	0	1	1
NON REPORTABLE	1	0	2	3
OWI / DUI - DRIVING /OPE	0	0	2	2
PORNOGRAPHY/OBSCEN	0	0	1	1
PROBATION VIOLATION -	2	0	3	5
RUNAWAY	1	0	1	2
SEXUAL ASSAULT - FOR	0	0	1	1
SEXUAL ASSAULT - FOR	0	0	3	3
THEFT - ALL OTHER THE	0	0	3	3
THEFT - AUTO PARTS & /	0	0	1	1
THEFT - FROM BUILDING	0	0	2	2
THEFT - SHOPLIFTING	0	0	1	1

### CAD Stats

	Total
	11
City	349
Other	11
Town	18
Village	1,120
Total	1,509

### Accidents

	TPD	Total
City	8	8
Town	1	1
Village	11	11
Total	20	20

### Citations

	ELCI	NTC	Total
City	18	1	19
Village	10	11	21
Total	28	12	40

### Warnings

	Total
City	8
Village	4
Total	12

	<b>City</b>	<b>Town</b>	<b>Village</b>	<b>Total</b>
<b>TRESPASS OF REAL PRO</b>	0	0	2	2
<b>WARRANT ARREST - 739!</b>	1	0	0	1
<b>Total</b>	15	1	70	86

**VILLAGE OF WESTON  
APRIL 2020**

<b>Date of Call</b>	<b>Location</b>	<b>Synopsis/Recommendation</b>
04/03/2020	6000 block of Birch Street	A 56 year old male was arrested on charges of DOMESTIC DISORDERLY CONDUCT, AS WELL AS A PROBATION HOLD after a physical altercation with his 31 year old son at their residence on Birch Street in the Village of Weston. This case is cleared by arrest with no further follow up necessary.
04/06/2020	Family Dollar 3910 Schofield Avenue	On 04/06/2020, a 67 year old female reported that her purse that contained her wallet was missing. She believes her purse went missing from Family Dollar in Weston at 3910 Schofield Avenue in the Village of Weston. The female believes that she left her purse in her cart and it was taken after she left. This case is closed due to no investigatory leads.
04/07/2020	6000 block of Birch Street	On 04/06/2020, a 29 year old male reported damage to a window at the trailer he was staying at owned by a 62 year old female located on Birch Street in the Village of Weston. This damage is believed to have been caused by a metal BB projectile that would have been shot at the window. This report is being completed for informational purposes. This case is closed.
04/07/2020	Kwik Trip 3207 Schofield Avenue	On 04/07/2020, a 29 year old female stole merchandise from Kwik Trip, 3207 Schofield Avenue in the Village of Weston. On 04/10/2020, the female admitted to officers that she stole merchandise from Kwik Trip. The female was cited for the Village of Weston Ordinance, Retail Theft. This case is cleared by arrest.
04/08/2020	5900 block of Quentin Street	A 54 year old male reports being a victim of a fraudulent charge to his cell phone account. The male was reimbursed and is not at a loss. This case is closed with no further follow up needed.
04/09/2020	5200 block of Corozalla Drive	On 04/09/2020, officers were dispatched to Corozalla Drive in the Village of Weston, in reference to a family type disturbance. Contact was made with a 35 year old male on Corozalla Drive in the Village of Weston. The male was subsequently arrested for a felony warrant through Division of Community Corrections, POSSESSION OF

		METHAMPHETAMINE, POSSESSION OF THC, AND POSSESSION OF DRUG PARAPHERNALIA. This case is cleared by arrest with no follow up needed.
04/11/2020	6000 block of Birch Street	On 04/10/2020, a 40 year old female reported being bitten by a dog while she was outside of her residence located on Birch Street in the Village of Weston. The dog was not located. This case is considered closed.
04/14/2020	3600 block of Camp Phillips Road	A construction crew working on Camp Phillips Road in the Village of Weston reports a small fire to the inside wall of a metal pole building while they were working on the structure. This case is closed with no further follow up necessary.
04/15/2020	Walgreens 5305 Business Hwy 51	On April 15, 2020 at approximately 10:39 AM, Everest Metro officers were dispatched to Walgreens located at 5305 Business Hwy. 51 in the village of Weston, in reference to a domestic disturbance. Investigation led to the arrest of a 50 year old female for reckless Endangering Safety, Domestic Disorderly Conduct, and Domestic Abuse.
04/17/2020	Vern Lane	On 04/17/2020, officers were requested to respond to Vern Lane in the Village of Weston, for a report of a family disturbance. As a result of the investigation, a 25 year old female was arrested for BATTERY, STRANGULATION, AND DOMESTIC ABUSE. This case is cleared by arrest with no follow up needed.
04/18/2020	The Store 6606 County Road J	On 04/18/2020, a 28 year old male was arrested for a PROBATION HOLD after he was found in a suspicious vehicle in the parking lot of The Store gas station, located at 6606 County Road J in the Village of Weston. The vehicle did not belong to the male and the gas station was closed at that time. The male was believed to be under the influence of a controlled substance. This case is considered cleared by arrest.
04/18/2020	6000 block of Burns Street	A 25 year old male was arrested on charges of Domestic Disorderly Conduct, along with False Imprisonment, after an incident with his wife at the residence on Burns St., in the Village of Weston. This case is cleared by arrest with no further follow up necessary.
04/20/2020	2300 block of Radtke Avenue	A 45 year old male resident on Radtke Avenue in the Village of Weston, was referred to the Marathon County District Attorney's Office for SEXUAL ASSAULT – DOMESTIC ABUSE RELATED after his intimate partner reported she was touched sexually on 03/13/2020. This case is cleared by referral.

04/20/2020	2300 block of Radtke Avenue	A 45 year old male resident on Radtke Avenue in the Village of Weston, was arrested for DISORDERLY CONDUCT – DOMESTIC ABUSE RELATED after his female intimate partner reported he threatened her with a small pocket knife sometime between 04/01/2020 and 04/04/2020. This case is cleared by arrest.
04/20/2020	3500 block of Mount View Avenue	On 04/20/2020, a 25 year old male reported his bike to have been stolen sometime between April 17 and April 20. This case is considered closed.
04/25/2020	Business Hwy 51 and Keck Avenue	A 54 year old male was referred to the Marathon County District Attorney's Office for TWO COUNTS OF FELONY BAIL JUMPING following a no contact violation with a 59 year old female. This case is cleared by arrest with no follow up necessary.
04/25/2020	6000 block of Birch Street	A 62 year old female reported that the rear windshield on her Isuzu was damaged sometime in between 9:30 p.m. on 04/24/2020 and 7:30 a.m. on 04/25/2020. The rear windshield appeared to have been shot with a BB or some other similar projectile. This case is closed due to lack of investigative leads.
04/25/2020	6000 block of Birch Street	On 04/25/2020, a 73 year old male from Birch Street reports a hole in his window by an unknown person(s) and without consent by a paintball gun. There are no suspects in this matter. This case is closed.
04/28/2020	AmericInn 4115 Barbican Avenue	After receiving a BOLO and additional information received on the morning of 04/28/2020, it was believed that a 28 year old male was staying at the AmericInn located at 4115 Barbican Avenue in the Village of Weston. After investigation, it is believed that this was not in fact the male. This case is for informational purposes only and is closed.
04/29/2020	AmericInn 4115 Barbican Avenue	On 04/29/2020, a 28 year old male was booked into the Marathon County Jail for DOMESTIC VIOLENCE, STRANGULATION, FALSE IMPRISONMENT, BATTERY, AND DISORDERLY CONDUCT after it was reported that he and his wife had a domestic incident at the AmericInn located at 4115 Barbican Avenue on 04/21/2020 and 04/22/2020. This case is cleared by arrest. Follow up will be completed.
04/30/2020	Jelinek Avenue and Alderson Street	On April 30, 2020 at approximately 3:20 PM, I performed a traffic stop for violation of a stop sign. Investigation led to the arrest of a 21 year old male for Operating While under the Influence Second Offense, Possession of a Schedule to Drug, he was also cited for Failure to Stop at Stop Sign, and

		Violation of License Restriction. This case is cleared by arrest.
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**END REPORT**

**VILLAGE OF WESTON, WISCONSIN**  
**MICHAEL WODALSKI, DIRECTOR OF PUBLIC WORKS**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2020-04 FOR APRIL 2020**

**1. ITEMS OF SPECIAL NOTE**

- I want to commend the operations staff on maintaining a great attitude through the COVID situation. We were able to modify work shifts and reporting locations and implemented several technologies to allow staff to continue working through these times which I know wasn't the norm with other communities. That has allowed us to continue to work as usual and I couldn't imagine where we'd be at if we were operating at half staff over the past month or two.

**2. WORK PLAN PROJECTS**

- CIP Projects
  - Weston School Neighborhood: A preconstruction meeting was held with the contractor and the work is planned to start on June 15<sup>th</sup>. The project has a completion date of October 2<sup>nd</sup>. Several items regarding the project are on the board agenda as separate discussion items.
  - Harlyn Lift Station: A startup meeting was held this past week on 5/13 and the new lift station is now up and running. The remaining items of the project will be completed by the end of the month.
  - Zinser St Utility Extension: The paving of Zinser St should be completed the week of May 18<sup>th</sup> and there will be just some shoulder/ditch restoration work to complete then after that.
  - Margaret St Reconstruction: This project is back underway. Most of the water and sewer work is anticipated to be completed by the week of May 18<sup>th</sup> so the Village of Weston should have minimal involvement with this project for the rest of the summer.
  - Ryan St River Crossing: As part of the 2020 CIP, the design of the Ryan St River Crossing was approved. A request for proposals has been sent out to local engineering firms and we are anticipating to award a design contract at the Village Board Meeting on June 15.

- Public Safety Building Renovations: EMPD and SAFER staff has been meeting with Kueny regarding the renovations at the Public Safety Building. The current schedule has design being completed at the end of May and the project going out for bid starting on June 4<sup>th</sup> with then construction award in early July.
- Equipment Purchasing:
  - Plow Trucks: The multi-purpose (snow plow, dump truck, leaf vac) has been delivered to the truck builder. It is anticipated that the truck will be able to go to Virginia later this month to have the Leaf Vacuum System built for it and then we should have the truck finally later this summer. We are coordinating with a transport service to deliver this truck for us.
  - Used Grader: At the last board meeting staff was authorized to purchase a used grader at a not to exceed price of \$215,000. Staff did end up purchasing a used 2015 John Deere Grader with 2,532 hours on it for a price of \$205,000.
- Grant Submittals:
  - Birch St (Cross Pointe Blvd to Shorey Ave): The Village did not end up receiving a grant for the Birch St project. It looks like the State had some reduced funding this year as not all projects were funded at the 50% mark as has been the historic percentage.
- Water Master Plan Study: We are continuing to work with AECOM on data questions regarding the study.
  - Both the Foremost(Kerry) well and the Mesker well are down right now for rehabilitation.
- Storm Water Model and Plan Update: We are continuing to send Strand additional information for the storm water model update.
- 2020 Street Maintenance and CIP Plan Updates: The bids for crack sealing, chip sealing, micro-surfacing, GSB-88, Asphalt Overlays, Ross Avenue Repaving and Schofield Ave Concrete Repairs are all in the board packet for award.

Overall, the street maintenance plan has just under \$3,000 in contingency funds left. Also, in talking with the City of Schofield, they may not be able to fund their portion of the Volkman St overlay this year which would free up about another \$13,000 for the Village of Weston if we do not end up paving those joint sections.

I would recommend we still move forward though with the Weston only section of Volkman which is between Oak Ave and Priebe St as that road is in very poor condition.

Below is the summary of the bid results as compared to the original estimates for the projects.

Project	Original Estimate	After Bid Amount	Difference (Est – Bid Results)
Chip Seal	\$52,112.04	\$42,153.44	\$9,958.60
GSB-88	\$72,259.22	\$66,815.00	\$5,444.22
Asphalt Overlays	\$214,121.14	\$243,391.59	<b>-\$29,270.45</b>
Crack Sealing	\$100,000.00	\$98,940.00	\$1,060.00
Misc. Asphalt Patching	\$40,750.00	\$40,750.00	\$0.00
Misc. Concrete Patching	\$55,000.00	\$55,000.00	\$0.00
Contingency	\$15,757.60	\$2,949.97	\$12,807.63
<b>Total</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$0.00</b>

The miscellaneous asphalt patching is for the purchase of patch material for potholes and areas where we use the grader to lay out hot mix asphalt in rough areas. The miscellaneous concrete patching is for the unplanned but expected concrete “blow-ups” that tend to happen on Schofield Ave each summer as well as curb and gutter and sidewalk replacements as needed.

Then, as far as the CIP projects go for streets in 2020, I looked at the General Fund portion of the projects and right now we’re estimating after bid results that those projects will be \$300,000 under budget. The table below shows those costs.

Project	CIP General Fund Estimate	After Bid General Fund Amount	Difference (CIP – Bid Results)
Weston School East Neighborhood	\$1,247,883	\$985,878	\$262,005
Schofield Ave Concrete Pavement	\$175,000	\$133,820	\$41,180
<b>Total</b>	<b>\$1,422,883</b>	<b>\$1,119,698</b>	<b>\$303,185</b>

I wouldn’t recommend we make any commitments for those funds at this time as project quantities could end up varying from planned quantities so this could end up being more or less than the \$303,185 amount. However, as the summer goes on it would be good to have some direction on what we may want to do with excess funds if we do have them. For instance, repaving Ross Ave from Mesker to the Eau Claire River has a total estimated cost of \$160,481. Thus the question becomes, do we roll the money into next year and reduce overall borrowing, do we try to add in a paving project later this summer, early fall, etc.

### **3. IDENTIFIED NEEDS**

- We are working through the social distancing requirements and learning new ways to communicate with each other. This should only help us long term as we are identifying better ways to keep track of work that needs to be done, is in progress and is completed.

### **4. MISCELLANEOUS COMMENTS / ISSUES**

- The spring yard waste and brush pickup is complete. There was a lot more brush out this year than years past which pushed us to end up about 2 days over on schedule.
- Staff finished restoring the corner of Hunt and Callon Ave to provide better visibility around the corner.
- Tree trimming in the Everest Addition (area between Jr. and Sr. High) was completed where there were low hanging limbs. There was also tree trimming on the west side of BUS 51 completed.
- Seasonal weight limits were removed at the beginning of May.
- Staff has begun to repair gravel shoulders in areas where they have settled over winter and spring.
- Street sweeping and cleaning the medians has begun.
- The guardrail on Schofield Ave east of CR-J was repaired/extended by staff this spring.
- The kayak launch at CR-J is nearly complete, it is scheduled to be paved the week of May 25<sup>th</sup>.
- Watermain flushing began the week of May 4<sup>th</sup>. Currently staff is about 20% complete. You can follow along to the progress of the flushing progress at the following link:  
<http://westongis.maps.arcgis.com/apps/PublicInformation/index.html?appid=dd9775ec75344b768941b91fcd245121>
- Several watermain/valve repairs have been completed this spring. These were repaired with both staff and contracted services.



**VILLAGE OF WESTON, WISCONSIN  
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

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**DESCRIPTION:** Report re: April 2020 Building Permits

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**FROM:** Jennifer Higgins, Director of Planning & Development  
Scott Tatro, Building Inspector  
Roman Maguire, Property Inspector

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**FOR REVIEW BY:** Board of Trustees, 5/18/2020

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**POLICY QUESTION:** Should the BOT acknowledge the April 2020 building permits issued as submitted by the Department?

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**ISSUE-IN-BRIEF:** Monthly report from the Planning & Development Department – Building Inspections Division.

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**FISCAL IMPACT:** **2020 Building Permits to date (5/13/20)**  
**369 total permits issued (362 Village, 5 Town, 2 Rothschild)**  
**\$55,223 in permit fees received with a valuation of \$11,271,821**  
**In the Village of Weston-**  
**362 permits**  
**\$47,093 in permit fees received**  
**\$10,123,075 in permit valuation**

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**GUIDANCE:** Director and Inspectors recommend the BOT acknowledge the report and place on file.

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**PRIOR REVIEW:** No previous public review.

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**REQUEST:** Acknowledge and place on file.

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**Is there an additional briefer with this agenda item?**

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**Are there additional documents which have been attached to this report?**

**April 2020 Building Permits Issued Report**

**April 2020 Permit Total Report Code**

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
<b>Town of Weston</b>								
202000498	Home Improvement	162640 ROSS AV, WESTON	0822808024099 5	NATHAN M KUEHL ABIGAIL K THELEN	Basement Repair Specialists		04/30/2020	\$3,425 \$30.00
202000306	HVAC	1610 SWANEE AV, WESTON		BELVIN G BULGRIN CAROL L BULGRIN	Steves Plumbing		04/17/2020	\$5,321 \$30.00
							Town of Weston Permits Is	2
							Town of Weston Permits F	\$60
							Town of Weston Permits V	\$8,746
<b>Village of Weston</b>								
202000246	Accessory	3601 CAMP PHILLIPS RD, WESTON	1922808093098 4	SCOTT L TURNER MARY R TURNER	Larry Meyer Construction LLC		04/02/2020	\$0 \$598.00
202000335	Accessory	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	shed perment		04/21/2020	\$200 \$30.00
202000287	Accessory	3205 PORTAGE ST, WESTON	1922808102024 4	DAVID E THOMPSON KIMBERLY A THOMPSON			04/16/2020	\$1,000 \$60.00
202000499	Accessory	5303 CATHY DR, WESTON	1922808094012 3	WILLIAM J BIRKENMEIER			04/30/2020	\$1,500 \$30.00
202000434	Accessory	2912 PARK RIDGE DR, WESTON	1922808202000 9	SCOTT HENNEMAN BLAIR HENNEMAN			04/27/2020	\$1,500 \$30.00
202000409	Accessory	2808 WEILAND AV, WESTON	1922808172098 8	PERRY W VANDENHEUVEL			04/23/2020	\$102,000 \$480.00
202000446	Accessory	2605 POINTE RD, WESTON	1922808202016 2	JEFFREY T ENGMAN DONNA J ENGMAN			04/28/2020	\$2,000 \$50.00
202000285	Commercial Building	5504 STERNBERG AV, WESTON	1922808164098 9	RICHARD BENDER RENTALS	Richard Bender Rentals, LLC		04/15/2020	\$7,000 \$100.00

# Permits Issued

Date From 04/01/2020 and Date To 04/30/2020

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000304	Commercial Building	5603 BUSINESS HIGHWAY 51, WESTON	1922808183101 2	ZRH A GENERAL PARTNERSHP			04/16/2020	\$15,000 \$100.00
202000458	Commercial Building	2806 SCHOFIELD AV, WESTON	1922808173099 2	ROUNDY'S INC CORPORATE OFFICES	Interstate CM		04/28/2020	\$97,000 \$140.00
202000274	Deck	5004 QUIRT SANN DR, WESTON	1922808172005 0	DENYON HOMES INC			04/08/2020	\$3,000 \$75.00
202000445	Deck	5702 MARY LN, WESTON	1922808222010 4	TINA MASEK			04/28/2020	\$3,200 \$75.00
202000281	Deck	3006 BARCLAY WAY, WESTON	1922808172005 2	DENYON HOMES INC			04/13/2020	\$3,500 \$75.00
202000443	Demolition	6602 SCHOFIELD AV, WESTON	1922808154097 7	JULIE A WAGNER	PGA Inc.		04/28/2020	\$0.00
202000442	Driveway	4906 ASPEN ST, WESTON	1922808171010 2	ROSE KRESSIN			04/28/2020	\$500 \$75.00
202000253	Electrical	9505 KMIECIK ST, WESTON	1922808341099 5	JEREMY P HUNT SANDRA M HUNT	FLOYD J MOORE		04/07/2020	\$100.00
202000309	Electrical	7605 SCHOFIELD AV, WESTON	1922808232094 9	KWIK TRIP INC	Ron's Refrigeration & Air Cond LLC		04/17/2020	\$100.00
202000302	Electrical	5603 BUSINESS HIGHWAY 51, WESTON	1922808183101 2	ZRH A GENERAL PARTNERSHP	Ron's Refrigeration & Air Cond LLC		04/16/2020	\$100.00
202000506	Electrical	4300 STERNBERG AV, WESTON	1922808162098 1	D C EVEREST AREA SCHOOL DISTRICT	Van Ert Electric		04/30/2020	\$0.00
202000254	Electrical	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	FLOYD J MOORE		04/07/2020	\$55.00
202000280	Electrical	7804 SHOREY AV, WESTON	1922808263099 5	MARJORIE A NEITZKE			04/13/2020	\$55.00
202000448	Excavation	7804 SHOREY AV, WESTON	1922808263099 5	MARJORIE A NEITZKE	Wisconsin Public Service Corporation		04/28/2020	\$75.00
202000337	Excavation	4005 COMMUNITY CENTER DR, WESTON	1922808201098 0	ASPIRUS WAUSAU HOSPITAL	Nsight		04/21/2020	\$75.00
202000489	Fence	2509 JELINEK AV, WESTON	1922808202098 2	LAURI M MCDONALD DEAN D MCDONALD			04/29/2020	\$550 \$30.00

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000490	Fence	2511 JELINEK AV, WESTON	1922808202098 2	LAURI M MCDONALD DEAN D MCDONALD			04/29/2020	\$550 \$30.00
202000305	Fence	6907 BREHM ST, WESTON	1922808243001 6	MARK D STROBEL CYNTHIA A STROBEL	RBE Property Management		04/17/2020	\$3,000 \$30.00
202000284	Fence	5710 RIPPLING CREEK DR, WESTON	1922808102019 7	MARCIA L SPACHER			04/15/2020	\$3,300 \$30.00
202000273	Fence	6206 DUSK ST, WESTON	1922808231000 2	JOSEPH N VANDERGEEST KATIE VANDERGEEST			04/08/2020	\$3,500 \$30.00
202000413	Fence	9303 CHRISTIE LN, WESTON	1922808243004 8	JARED C TOMANY SIDNEY R TOMANY			04/23/2020	\$3,600 \$30.00
202000393	Fence	6108 TOWER RIDGE PL, WESTON	1922808212017 1	KIMBERLY G STITCHER CHRISTOPHER T STITCHER			04/23/2020	\$3,731 \$30.00
202000313	Fence	3007 WEILAND AV, WESTON	1922808172008 6	JUSTIN LANDWEHR JAMIE LANDWEHR			04/20/2020	\$3,800 \$30.00
202000300	Fence	2908 BARCLAY WAY, WESTON	1922808172005 5	MARLENE ROSSIN			04/16/2020	\$5,682 \$30.00
202000420	Fence	5805 RIPPLING CREEK DR, WESTON	1922808102018 7	GAOLY XIONG PETER HER			04/26/2020	\$8,997 \$30.00
202000408	General	9303 CAMP PHILLIPS RD, WESTON	1922808321097 7	LEWIS PROPERTIES I LLC	Lewis Construction		04/23/2020	\$240,000 \$200.00
202000266	General	5008 SUNSET ST, WESTON	1922808162005 9	OLIVER K BURROWS III DONNA MAE A BURROWS			04/08/2020	\$7,795 \$35.00
202000303	HVAC	5603 BUSINESS HIGHWAY 51, WESTON	1922808183101 2	ZRH A GENERAL PARTNERSHP	Ron's Refrigeration & Air Cond LLC		04/16/2020	\$30,000 \$100.00
202000310	HVAC	7605 SCHOFIELD AV, WESTON	1922808232094 9	KWIK TRIP INC	Ron's Refrigeration & Air Cond LLC		04/17/2020	\$30,000 \$100.00
202000247	Interior Remodel	3211 MOUNT VIEW AV, WESTON	1922808173005 5	TYLER A SCHWERTFEGER			04/03/2020	\$5,000 \$170.00
202000277	Interior Remodel	3502 SANDY LN, WESTON	1922808091000 8	ROBERT E BLUHM SUSAN M BLUHM	Red Oak Builders LLC		04/09/2020	\$6,500 \$80.00
202000472	Interior Remodel	2902 WEILAND AV, WESTON	1922808172006 2	DENYON HOMES INC	Denyon Homes, LLC.		04/29/2020	\$7,000 \$220.00
202000311	Interior Remodel	5207 ASPEN ST, WESTON	1922808171000 2	BANK OF AMERICA N A	Holzauer Homes LLC		04/19/2020	\$30,000 \$400.00

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000505	Lateral	7102 COMMERCE DR, WESTON	1762807265093 0	MARATHON COUNTY	Tito Inc.		04/30/2020	\$545.00
202000264	Minor Home Improvement	6806 LANG LN, WESTON	1922808154099 0	INCREDIBLE BANK	Sillars Hardscape & Remodeling		04/08/2020	\$2,500 \$50.00
202000249	Minor Home Improvement	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	A+ ROOFING & PAINTING		04/06/2020	\$4,000 \$50.00
202000250	Minor Home Improvement	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	A+ ROOFING & PAINTING		04/06/2020	\$4,000 \$150.00
202000349	Minor Home Improvement	6110 LABRADOR RD, WESTON	1922808202000 3	DENNIS VAN SWOL DONNA VAN SWOL			04/22/2020	\$4,000 \$50.00
202000336	Minor Home Improvement	2503 COUNTRY CREEK LN, WESTON	1922808322009 7	NATHAN E GARVEY			04/21/2020	\$5,000 \$50.00
202000312	Minor Home Improvement	5707 FULLER ST, WESTON	1922808153097 3	PLEASANT VALLEY PROPERTIES OF WI LLC			04/20/2020	\$5,000 \$50.00
202000307	Minor Home Improvement	6203 KELLY PL, WESTON	1922808222004 7	JOEY D NINNEMANN MARY K NINNEMANN	JOEY D NINNEMANN CONSTRUCTI ON		04/17/2020	\$5,000 \$50.00
202000423	Minor Home Improvement	5906 WESTON AV, WESTON	1922808223099 6	GERALD J BARNETT			04/27/2020	\$10,000 \$50.00
202000286	Minor Home Improvement	4917 MAPLE ST, WESTON	1922808172098 2	ELLEN L HANNEMAN	Brotzman Seamless Corp.		04/15/2020	\$30,389 \$50.00
202000245	Minor Home Improvement	5712 HIDDEN RIVER CIR, WESTON	1922808103003 8	KEITH A MARQUARDT KIM R MARQUARDT			04/01/2020	\$70,000 \$50.00
202000314	Minor Home Improvement	6105 MORNING VIEW LN, WESTON	1922808152013 9	JODY L WILKINS BARBARA E WILKINS	Dun-Rite Exteriors		04/20/2020	\$90,079 \$50.00
202000392	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		04/22/2020	\$3,500 \$100.00
202000251	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		04/06/2020	\$3,500 \$100.00
202000252	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		04/06/2020	\$3,500 \$100.00

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000421	Occupancy	5504 STERNBERG AV, WESTON	1922808164098 9	RICHARD BENDER RENTALS	Dri-Design, Inc		04/27/2020	\$50.00
202000278	Plumbing	3704 RIVER MEADOW DR, WESTON	1922808094022 5	KRISTOFER MANHART	Mad City Windows		04/09/2020	\$30.00
202000500	Roof	2806 SCHOFIELD AV, WESTON	1922808173099 2	ROUNDY'S INC CORPORATE OFFICES	commercial roofing, a tecta america company llc		04/30/2020	\$206,928 \$100.00
202000308	Roof	6906 BREHM ST, WESTON	1922808243001 9	MARY P POPLAWSKI THEODORE M POPLAWSKI			04/17/2020	\$7,000 \$50.00
202000447	Special Assessment	9802 WOODLAND DR, WESTON	1922808332097 9	JOSEPH P SPYCHALLA MARY E SPYCHALLA	Knight Barry Title - QTax		04/28/2020	\$40.00
202000345	Special Assessment	1309 NEUPERT AV, WESTON	1922808183005 6	MICHAEL J KOCHER	County Land and Title Co.		04/21/2020	\$40.00
202000341	Special Assessment	3408 RIVER MEADOW DR, WESTON	1922808091006 2	SPENCER M MALOVRH WASANA B PINSONNEAULT	County Land and Title Co.		04/21/2020	\$40.00
202000342	Special Assessment	9506 NEWBERRY DR, WESTON	1922808321004 1	MICHAEL W TIMMER KRISTINA S TIMMER	County Land and Title Co.		04/21/2020	\$40.00
202000343	Special Assessment	No Address	1922808173017 8	No Address	County Land and Title Co.		04/21/2020	\$40.00
202000344	Special Assessment	9845 SANDHILL DR, WESTON	1922808322003 0	NATHAN KLOPOTEK HALEY KLOPOTEK	County Land and Title Co.		04/21/2020	\$40.00
202000272	Special Assessment	5709 HIDDEN RIVER CIR, WESTON	1922808152008 6	ADAM J BYERS MARCIE L WICKLUND-BYERS	Runkel Abstract & Title Co		04/08/2020	\$40.00
202000340	Special Assessment	9940 SIBERIAN DR, WESTON	1922808322004 6	NICK WITTER ASHLEY WITTER	County Land and Title Co.		04/21/2020	\$40.00
202000339	Special Assessment	No Address	WE	No Address	County Land and Title Co.		04/21/2020	\$40.00
202000255	Special Assessment	5105 KELLYLAND ST, WESTON	1922808161004 5	JUSTIN V CAVEY DARLENE M CAVEY	County Land and Title Co.		04/07/2020	\$40.00
202000256	Special Assessment	3409 CALEB DR, WESTON	1922808102007 3	HEATHER J WHITESIDE	County Land and Title Co.		04/07/2020	\$40.00
202000263	Special Assessment	2606 PLEASANT VIEW DR, WESTON	1922808083003 3	REBECCA L WEISENFELD	County Land and Title Co.		04/07/2020	\$40.00
202000248	Special Assessment	3003 MANDALAY BAY DR, WESTON	1922808322019 2	JOYELLEN M BECK	Knight Barry Title - QTax		04/03/2020	\$40.00

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000338	Special Assessment	No Address		No Address	County Land and Title Co.		04/21/2020	\$40.00
202000276	Special Assessment	3725 WESTON PINES LN, WESTON	1922808174090 1	WESTON PINES APTS-WAUSAU DBA PREMIER REAL ESTATE	Dominion Title Exchange		04/09/2020	\$40.00
202000346	Special Assessment	9664 SANDHILL DR, WESTON	1922808322008 7	CRAIG A GAUSS	Midwest Title Group		04/21/2020	\$40.00
202000257	Special Assessment	2606 PARKWAY LN, WESTON	1922808322011 2	MATTHEW MIELKE TAYLOR LITERSKI	County Land and Title Co.		04/07/2020	\$40.00
202000258	Special Assessment	2503 COUNTRY CREEK LN, WESTON	1922808322009 7	NATHAN E GARVEY	County Land and Title Co.		04/07/2020	\$40.00
202000259	Special Assessment	3602 SANDY LN, WESTON	1922808091000 6	DANIEL M DZIADOSZ JUDITH A DZIADOSZ	County Land and Title Co.		04/07/2020	\$40.00
202000260	Special Assessment	6111 ISAIAH ST, WESTON	1922808102014 0	MICHAEL D COATES	County Land and Title Co.		04/07/2020	\$40.00
202000391	Special Assessment	4515 AUGUSTINE AV, WESTON	1922808163005 9	TOULEE MOUA MAI XIONG MOUA	Midwest Title Group		04/22/2020	\$40.00
202000261	Special Assessment	6211 VON KANEL ST, WESTON	1922808211094 9	GREEN TREE CONSTRUCTION	County Land and Title Co.		04/07/2020	\$40.00
202000262	Special Assessment	4509 TWIN PINES LN, WESTON	1922808152015 5	CHRISTINE L WELSH	County Land and Title Co.		04/07/2020	\$40.00
202000271	Special Assessment	3404 MIRAGE LN, WESTON	1922808322014 5	INCREDIBLE BANK	Runkel Abstract & Title Co		04/08/2020	\$40.00
202000268	Special Assessment	4003 SCHOONOVER RD, WESTON	1922808103097 8	RICHARD RESCH SAUNDRA RESCH	Runkel Abstract & Title Co		04/08/2020	\$40.00
202000269	Special Assessment	3109 SHOREY AV, WESTON	1922808322097 8	COLE J BRUNER	Runkel Abstract & Title Co		04/08/2020	\$40.00
202000270	Special Assessment	5806 ISAIAH ST, WESTON	1922808102008 7	NATHAN CLARK JENNIFER SMITH	Runkel Abstract & Title Co		04/08/2020	\$40.00
202000422	Special Assessment	5402 S TIMBER ST, WESTON	1922808163005 0	LYNN M SASMAN	Midwest Title Group		04/27/2020	\$40.00

# Permits Issued

*Date From 04/01/2020 and Date To 04/30/2020*

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
							Village of Weston Permits	88
							Village of Weston Permits	\$6,928
							Village of Weston Permits	\$1,084,801
							<b>Total Permits Issued</b>	<b>90</b>
							<b>Total Permits Fees</b>	<b>\$6,988</b>
							<b>Total Permits Valuation</b>	<b>\$1,093,547</b>
							<b>Total Finished Sq Ft</b>	

# Permit Total Report Code

Issued From 04/01/2020 and Issued To 04/30/2020

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
<i>Accessory</i>					
	101 - Residential Accessory Building	Village of Weston	5	\$4,200	\$748.00
	102 - Home Addition	Village of Weston	1	\$102,000	\$480.00
	901 - Residential Exterior Remodel	Village of Weston	1	\$2,000	\$50.00
<i>Commercial Building</i>					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	3	\$119,000	\$340.00
<i>Deck</i>					
	103 - New Residential Deck	Village of Weston	3	\$9,700	\$225.00
<i>Demolition</i>					
	800 - Demolition of Principal Structure	Village of Weston	1		\$0.00
<i>Driveway</i>					
	111 - New Residential Driveway/Driveway Addition	Village of Weston	1	\$500	\$75.00
<i>Electrical</i>					
	700 - Commercial Electrical	Village of Weston	4		\$300.00
	702 - Residential Electrical	Village of Weston	2		\$110.00
<i>Excavation</i>					
	300 - Excavation	Village of Weston	2		\$150.00
<i>Fence</i>					
	108 - New Fence or Alteration (Residential)	Village of Weston	10	\$36,710	\$300.00
<i>General</i>					
	215 - Early Start (Commercial)	Village of Weston	1	\$240,000	\$200.00
	104 - Residential Deck Repair	Village of Weston	1	\$7,795	\$35.00
<i>Home Improvement</i>					
	502 - Residential Plumbing	Town of Weston	1	\$3,425	\$30.00
<i>HVAC</i>					
	604 - Residential HVAC Replacement	Town of Weston	1	\$5,321	\$30.00
	601 - Commercial HVAC Replacement	Village of Weston	2	\$60,000	\$200.00
<i>Interior Remodel</i>					

## Permit Total Report Code

*Issued From 04/01/2020 and Issued To 04/30/2020*

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	902 - Residential Non-Structural Remodel	Village of Weston	4	\$48,500	\$870.00
<i>Lateral</i>					
	504 - Commercial Lateral	Village of Weston	1		\$545.00
<i>Minor Home Improvement</i>					
	901 - Residential Exterior Remodel	Village of Weston	11	\$229,968	\$650.00
<i>Mobile Home</i>					
	114 - Manufactured Home Installation	Village of Weston	3	\$10,500	\$300.00
<i>Occupancy</i>					
	750 - Non-Residential Zoning	Village of Weston	1		\$50.00
<i>Plumbing</i>					
	502 - Residential Plumbing	Village of Weston	1		\$30.00
<i>Roof</i>					
	205 - Commercial Roofing	Village of Weston	1	\$206,928	\$100.00
	901 - Residential Exterior Remodel	Village of Weston	1	\$7,000	\$50.00
<i>Special Assessment</i>					
	910 - Special Assessment	Village of Weston	28		\$1,120.00
<b>Total</b>			<b>90</b>	<b>\$1,093,547</b>	<b>\$6,988.00</b>

# REQUEST FOR CONSIDERATION

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**Public Mtg/Date:** Board of Trustees, May 18, 2020

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**Description:** April 2020 Budget Status Report – All Funds

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**From:** Jessica Trautman, Finance Director

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**Question:** Should the Board of Trustees acknowledge the April 2020 budget status report for all funds?

## Background

The April 2020 budget status report for all funds is attached.

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**Attached Docs:** April 2020 Budget Status Narrative  
April 2020 Budget Status Report – All Funds

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**Committee Action:** None.

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**FISCAL IMPACT:** None.

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**Recommendation:** Finance Director recommends acknowledgement.

## Recommended Language for Official Action

**I move to acknowledge the April 2020 budget status report for all funds.**

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**Additional action:** None.

TO: Village Board and Finance Committee  
FROM: Finance Department  
SUBJECT: April 2020 Budget Status Narrative  
DATE: May 14, 2020



### **April 2020 Budget Status Reports:**

A couple things to point out (33.3% of the year complete!):

- **General Fund Revenues to date:** 68.8% collected for 2020, compared to 68.1% collected for 2019.
  - **2020 Revenues = \$5,343,389; 2019 Revenues = \$5,198,714**
  - **Transportation Aids:** \$26,423 lower than 2019. 2020 should be the last year of a significant decrease because we have reached the level of our minimum aids.
  - **License revenues:** At 16% of budget vs. 20% in 2019; the decrease in license revenues is within the liquor license and bartender/operator categories.
  - **Interest income:** Tracking similarly to 2019 but starting to decrease due to the drop in interest rates. We also have a lot of CDs that are maturing this year and we will be reinvesting at a lot lower rate.
- **General Fund Expenditures to date:** 44.5% is expended for 2020, compared to 39.7% in 2019.
  - **2020 Expenditures = \$3,456,525; 2019 Expenditures = \$3,033,163**
  - **Wages/Salaries:** Reflected through 4/19.
  - **Attorney:** \$5,521 higher than 2019 due to timing of bill payments for 2020 vs. 2019. In April 2019, Yde services were only recorded through January; in April 2020 services were recorded through early April.
  - **Elections:** \$25,662 higher than 2019 as of April and at 160% of budget. The variance is mainly related to more wages/benefits being allocated to elections due to the Coronavirus; however, postage is also higher by \$7,689 from the influx of requests for mailed absentee ballots. The variance from wages/benefits is offset by less wages/benefits allocated to other departments.
  - **SAFER:** At 101% of budget vs. 27% in 2019. SAFER accidentally overbilled us for 2020 operations for Q1 and Q2 so that line is showing as over budget. We advised SAFER to apply the overbilling to the Q3, Q4, and capital equipment billings.
  - **Hard Materials Handling:** 37,591 higher than 2019 due to the \$32,847 purchase of crushed asphalt in 2020. In 2019, crushed asphalt was not purchased until late 2019.
  - **Winter Street Maintenance-Village:** \$54,946 lower than 2019 primarily in the wage/benefit lines since we had less snow in 2020; this decrease is offset by an increase in wage/benefit lines in other departments. We also will see a savings in salt since we are purchasing less salt than we did last year; we will not know the cost of the salt for another month or so.
- **Special Revenue/Capital Project Funds:**
  - **Capital Project Funds:** The Village continues to expend resources for projects and equipment using funds from the 2019 borrowing. Staff is preparing for the 2020 borrowing. Once the 2020 borrowing is complete, budget adjustments will be brought to the Board.
  - **Aquatic Center Fund:** Revenues are lower than 2019. The decision was made to not sell season passes for the 2020 season. Any purchased season passes for 2020 were refunded in early May. Expenses are running higher than 2019 due to play structure maintenance and pool pump repairs. A decision has not yet been made for when or if the pool will open for the 2020 season due to the Coronavirus.

- **Water Utility Fund:**

Water Rev & Exp – Cur Year vs. Prior Year				
	Apr 2020	Apr 2019	Increase (Decrease)	% Change
Revenues	\$ 752,466	\$ 803,003	\$ (50,537)	-6.3%
Expenses	\$ 360,287	\$ 359,789	\$ 498	0.1%
Net Income	\$ 392,179	\$ 443,214	\$ (51,035)	-11.5%

- **Revenues:** Revenues are at 32.5% of budget vs. 31.6% in 2019. April 2020 revenues are lower than 2019 by \$50,537. There was a decrease in industrial metered sales because Kerry was hooked up to Rothschild water for a bit. In addition, there may be some unbilled water for Kerry that will be billed on the next billing cycle.
- **Expenses:** Expenses are at 14.7% of budget compared to 15.3% of budget in 2019. Interest expense is higher in 2020 due to the first interest payment being made for the 2019A G.O. Notes. Operations and maintenance expenses are running lower in 2020 due to lateral repairs in early 2019 not recurring in early 2020.

- **Sewer Utility Fund:**

Sewer Rev & Exp – Cur Year vs. Prior Year				
	Apr 2020	Apr 2019	Increase (Decrease)	% Change
Revenues	\$ 808,577	\$ 803,150	\$ 5,427	0.7%
Expenses	\$ 316,810	\$ 337,896	\$ (21,086)	-6.2%
Net Income	\$ 491,767	\$ 465,254	\$ 26,513	5.7%

- **Revenues:** Revenues are at 32.8% of budget vs. 33.2% in 2019.
- **Expenses:** Expenses are at 12.7% of budget vs. 14.1% in 2019. Rib Mt. Sewer Dist.-Services is lower in 2020 due to the billings for Rothschild’s portion of the 2019 O&M expenses of \$18,142 not getting billed out until 2020. Administration expenses are running lower in 2020 since there have been no expenses for the Sewer Master Plan in 2020.

- **Stormwater Utility Fund:**

Stormwater Rev & Exp – Cur Year vs. Prior Year				
	Apr 2020	Apr 2019	Increase (Decrease)	% Change
Revenues	\$ 227,304	\$ 225,828	\$ 1,476	0.7%
Expenses	\$ 54,877	\$ 73,317	\$ (18,440)	-25.2%
Net Income	\$ 172,427	\$ 152,511	\$ 19,916	13.1%

- **Revenues:** Revenues are at 35.0% of budget vs. 35.1% in 2019. Interest revenue is slightly lower due to declining interest rates. Charges for services are in line with 2019.
- **Expenses:** Expenses are at 9.1% of budget vs. 12.3% in 2019 and are \$18,440 lower than 2019. Drainage maintenance is running lower in 2020 since the snow did not abruptly melt and flood the streets like it did in 2019.



## **FINANCIAL STATEMENTS**

**April 30, 2020**

- **GENERAL FUND**
  - Balance Sheet
  - Operating Budget Status Report
  - Statement of Revenues
  - Statement of Expenditures
  - Contingency Reserve Balance
  
- **DEBT SERVICE FUND**
  - Operating Budget Status Report - Debt Service Fund
  
- **SPECIAL REVENUE FUNDS**
  - Weston Aquatic Center Fund
  - Room Taxes Fund
  - Recycling Program Fund
  - TIF District #1 Fund
  - TIF District #2 Fund
  - Community Development Authority – TIF #1 Fund
  - Community Development Authority – TIF #2 Fund
  - Civic & Social Trust Funds
  - Park & Recreation Trust Funds
  
- **ENTERPRISE FUNDS**
  - Water Utility Fund
  - Sewer Utility Fund
  - Stormwater Utility Fund
  
- **CAPITAL PROJECTS FUNDS** – Capital Improvements Program
  - TIF District #1 Fund
  - Facilities Fund
  - Streets & Utilities Fund
  - Capital Equipment Fund
  - Public Safety Building Fund

VILLAGE OF WESTON  
 BALANCE SHEET  
 APRIL 30, 2020

GENERAL FUND

ASSETS

10-00-11110-001-000	XPRESS DEPOSIT ACCOUNT	1,133.00	
10-00-11310-021-000	INVESTMENT-LGIP #1	1,020,552.23	
10-00-11312-011-000	INVEST-INTERCITY-MONEY MKT #60	503,083.13	
10-00-11312-082-000	INTERCITY-MUNICIPAL COURT FINE	112,551.00	
10-00-11312-094-000	INVEST-TAX ACCT-INTERCITY	355.64	
10-00-11313-095-000	INVEST-TAX ACCT- INCREDIBLE	236,795.24	
10-00-11314-091-021	INVEST- TAX ACCT-BMO HARRIS BK	138,387.35	
10-00-11315-092-000	INVEST-TAX ACCT- ASSOCIATED	138,201.64	
10-00-11316-084-000	INVEST-BROKAW CU-CD/REPO/OTHER	250,030.27	
10-00-11316-093-000	INVEST-TAX ACCT- BROKAW CU	313,348.82	
10-00-11318-097-000	INVEST-TAX ACCT - US BANK	80,440.65	
10-00-11322-088-000	INVEST-TAX ACCT- PEOPLES	821,375.29	
10-00-11323-084-000	INVEST-CLOVERBELT CU-CD/REPO/O	262,631.66	
10-00-11323-099-000	INVEST-TAX ACCT-CLOVERBELT CU	278,936.83	
10-00-11324-000-000	INVEST-HOMETOWN BANK/AMBULANCE	15.10	
10-00-11325-089-000	INVEST-TAX ACCT-COVANTAGE CU	1,089,033.54	
10-00-11326-086-000	INVEST-TAX ACCT- ABBY BANK	80,702.82	
10-00-11327-083-000	NICOLET BANK-MONEY MARKET	1,184.07	
10-00-11327-084-000	INVEST-NICOLET BANK-CD/OTHER	270,398.89	
10-00-11328-083-000	WISC-MONEY MARKET	478,623.26	
10-00-11328-084-000	INVEST-WISC-CD/OTHER	300,023.74	
10-00-11329-084-000	MORGAN STANLEY-CD/OTHER	199,092.39	
10-00-11512-009-000	INTERCITY-SUNSHINE/SODA FUND	4,034.00	
10-00-11512-017-000	RESTRICT INV- FLEX CHKING #116	6,136.78	
10-00-11800-000-000	PETTY CASH-GENERAL FUND	1,100.00	
10-00-11800-082-000	PETTY CASH-MUNICIPAL COURT FIN	200.00	
10-00-12110-000-000	R/E PROP TAXES RECEIVABLE-CURR	2,019,484.54	
10-00-12120-000-000	P/P PROP TAXES RECEIVABLE-CURR	48,635.34	
10-00-12320-000-000	P/P PROP TAXES RECEIVABLE-DELI	4,536.65	
10-00-13100-000-000	BILLED ACCTS RECEIVABLE-CUSTOM	10,445.58	
10-00-13150-000-000	ACCTS RECEIVABLE-MUNICIPAL COU	352,234.17	
10-00-13300-000-000	INTEREST RECEIVABLE	1,407.85	
10-00-13610-000-000	UNBILLED ACCTS RECEIV-DPW DEVE	644.00	
10-00-13611-000-000	UNBILLED ACCTS RECEIV-BILLABLE	1,210.74	
10-00-13800-000-000	OTHER RECEIVABLES-MISCELLANEOU	2,000.00	
10-00-13801-000-000	OTHER RECEIVABLES-MOBILE HOME	7,699.22	
10-00-13802-000-000	OTHER RECEIVABLES-FROM EMPLOYE	568.35	
10-00-14200-000-000	DUE FROM STATE OF WISCONSIN	1,104.55	
10-00-14410-000-000	DUE FROM TOWN OF WESTON	53,717.07	
10-00-14410-001-000	DUE FROM TOWN OF WESTON-PHONE	73.93	
10-00-14510-000-000	DUE FROM EVEREST METRO POLICE	16,689.94	
10-00-14520-000-000	DUE FROM SAFER DISTRICT	616,620.02	
10-00-14530-000-000	DUE FROM MUNICIPAL COURT	27.99	
10-00-15660-000-000	DUE FROM ENTERPRISE-WATER UTIL	465,398.91	
10-00-15661-000-000	DUE FROM ENTERPRISE-SEWER UTIL	15,154.09	
10-00-16110-000-000	INVENTORY-MATERIALS & SUPPLIES	5,503.94	
	TOTAL ASSETS		10,211,524.22

LIABILITIES AND EQUITY

VILLAGE OF WESTON  
BALANCE SHEET  
APRIL 30, 2020

GENERAL FUND

LIABILITIES

10-00-21000-000-000	ACCOUNTS PAYABLE-CLEARING ACCO	1,353.49	
10-00-21111-000-000	VOUCHERS PAYABLE	14,828.18	
10-00-21120-000-000	OCCUPANCY PERMITS	38,500.00	
10-00-21530-000-000	EMPLOYEE HEALTH INS W/H PAYABL	( 21,982.02)	
10-00-21531-000-000	ETF LIFE INS WITHHOLDING PAYAB	29.50	
10-00-21532-000-000	EYE CARE DEDUCTION PAYABLE	26.22	
10-00-21540-000-000	WORKERS COMP PAYABLE	( 6,592.03)	
10-00-21561-000-000	AFLAC DEDUCTION PAYABLE	1,703.02	
10-00-21562-000-000	FLEX UNREIMB MED DEDUCT PAYAB	5,235.99	
10-00-21590-000-000	EAP PAYABLE	59.28	
10-00-23160-000-000	SECURITY DEPOSITS-PARK RENTALS	250.00	
10-00-24213-000-000	DUE TO STATE OF WIS/SALES TAXE	( 19.26)	
10-00-24310-000-000	DUE TO MARATHON COUNTY/CURRENT	1,348,249.71	
10-00-24330-000-000	DUE TO MARATHON COUNTY/DOG LIC	208.00	
10-00-24425-000-000	DUE TO OTHER GOVTS-COURT FINES	1,334.16	
10-00-24510-000-000	DUE TO NORTHCENTRAL TECH/CURR	365,505.01	
10-00-24610-000-000	DUE TO DC EVEREST SCHOOLS/CURR	2,896,307.64	
10-00-26603-000-000	DEFERRED REV-MUNIC COURT FINES	291,259.73	
	TOTAL LIABILITIES		4,936,256.62

FUND EQUITY

10-00-34120-000-000	NONSPEND FUND BAL-INVENTORIES	3,715.77	
10-00-34121-000-000	RESERVED FUND BAL-PREPAID ITEM	187,256.72	
10-00-34130-000-000	NONSPEND FUND BAL-ADVANC/OTHER	651,407.27	
10-00-34202-000-000	ASSIGN FUND BAL-ST LIGHT/BIRCH	19,572.00	
10-00-34300-000-000	UNASSIGNED FUND BALANCE	2,526,452.18	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,886,863.66	
	BALANCE - CURRENT DATE	1,886,863.66	
	TOTAL FUND EQUITY		5,275,267.60
	TOTAL LIABILITIES AND EQUITY		10,211,524.22

**VILLAGE OF WESTON**  
**OPERATING BUDGET STATUS REPORT - General Fund only**  
**April 30, 2020**  
**\*\*\* 66.7% of Year Remaining \*\*\***

<u>APPROPRIATION AREA</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>	<u>April 2019</u>		<u>PERCENT LEFT</u>
					<u>BUDGET</u>	<u>ACTUAL</u>	
<b>GENERAL FUND:</b>							
General Government	\$1,152,063	\$447,844	\$704,219	61.1%	\$1,235,407	\$421,393	65.9%
Public Safety	3,792,251	2,310,667	1,481,584	39.1%	3,673,075	1,850,541	49.6%
Public Works	2,021,848	529,768	1,492,080	73.8%	2,010,312	587,252	70.8%
Human Services	15,000	5,059	9,941	66.3%	15,275	5,203	65.9%
Culture & Recreation	443,609	92,765	350,844	79.1%	431,578	98,762	77.1%
Community Development	220,168	63,047	157,121	71.4%	213,818	59,751	72.1%
Misc. Programs	20,000	5,711	14,289	71.4%	18,500	8,597	53.5%
Transfer to Other Funds	32,758	1,664	31,094	94.9%	32,758	1,664	94.9%
Contingency Reserve	70,318	-	70,318	100.0%	-	-	N/A
<b>TOTAL APPROPRIATION</b>	<b>\$7,768,015</b>	<b>\$3,456,525</b>	<b>\$4,311,490</b>	<b>55.5%</b>	<b>\$7,630,723</b>	<b>\$3,033,163</b>	<b>60.3%</b>



<u>REVENUES</u>							
Property Taxes	\$4,837,344	\$4,837,343	\$ 1	0.0%	\$4,598,123	\$4,598,402	0.0%
Other Taxes	629,140	33,577	595,563	94.7%	604,138	31,580	94.8%
State Shared Revenues	1,060,400	-	1,060,400	100.0%	1,044,878	-	100.0%
Other Grants & Aids	589,426	246,269	343,157	58.2%	661,314	268,997	59.3%
Interest Income	55,000	31,172	23,828	43.3%	75,000	34,654	53.8%
Munic. Services-Town/All Other	77,150	52,995	24,155	31.3%	79,600	52,109	34.5%
Applied Fund Balance/Reserve	-	-	-	N/A	46,000	46,000	0.0%
All Other Revenue	519,555	142,033	377,522	72.7%	521,670	166,971	68.0%
<b>TOTAL RESOURCES</b>	<b>\$7,768,015</b>	<b>\$5,343,389</b>	<b>\$2,424,626</b>	<b>31.2%</b>	<b>\$7,630,723</b>	<b>\$5,198,714</b>	<b>31.9%</b>



<u>FUND BALANCE ANALYSIS</u>	
Fund Balance, 1/1/20	3,388,404
Revenues Over (Under) Expenditures	1,886,864
Less: Applied Fund Balance	-
<b>Fund Balance, 4/30/2020</b>	<b>5,275,268</b>

**VILLAGE OF WESTON**  
**STATEMENT OF REVENUES**  
**April 30, 2020**  
**(33.3% Y-T-D completed)**

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D ACTUAL</u>	<u>Y-T-D % REV.</u>	<u>ADJUSTED BUDGET</u>	<u>REMAINING BALANCE (SURPLUS)</u>	<u>BUDGET % LEFT</u>
<b>GENERAL FUND</b>					
Property Taxes	4,837,343	100%	4,837,344	1	0%
Pmt. In Lieu of Taxes-Water Utility	-	0%	485,000	485,000	100%
Pmt. In Lieu of Taxes-Rothschild	-	0%	94,000	94,000	100%
Mobile Home Fees	24,421	51%	48,000	23,579	49%
Other Taxes	9,156	428%	2,140	(7,016)	-328%
Special Assessments	2,200	40%	5,500	3,300	60%
State Shared Revenues	-	0%	1,060,400	1,060,400	100%
Transportation Aids	242,236	50%	485,129	242,893	50%
Other State & Federal Aids	4,033	4%	104,297	100,264	96%
License Revenue	37,550	16%	237,705	200,155	84%
Permits Revenue	44,921	33%	136,000	91,079	67%
Fines/Forfeitures/Penalties	39,074	40%	97,200	58,126	60%
Ambulance Fees	8	4%	200	192	96%
Street & Highway Revenue	571	19%	3,000	2,429	81%
Misc. Other Fees	933	81%	1,150	217	19%
Econ Dev Pub Fees	-	0%	50	50	100%
Park Rental Fees/Park Maint. Fees	657	11%	5,850	5,193	89%
Munic. Services-General Gov't	3,900	124%	3,150	(750)	-24%
Munic. Services-Public Safety	11,667	33%	35,000	23,333	67%
Munic. Services-Public Works	32,780	94%	35,000	2,220	6%
Munic. Services-Inspections	4,648	116%	4,000	(648)	-16%
Interest Income	31,172	57%	55,000	23,828	43%
Sales of Village Property	133	27%	500	367	73%
Miscellaneous Revenue	15,986	49%	32,400	16,414	51%
<b>TOTAL</b>	<b><u>\$5,343,389</u></b>	<b><u>68.8%</u></b>	<b><u>\$7,768,015</u></b>	<b><u>\$2,424,626</u></b>	<b><u>31.2%</u></b>

**VILLAGE OF WESTON  
STATEMENT OF EXPENDITURES**

**April 30, 2020  
(33.3% Y-T-D completed)**

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D ACTUAL</u>	<u>Y-T-D % EXP.</u>	<u>ADJUSTED BUDGET</u>	<u>REMAINING BALANCE</u>	<u>BUDGET % LEFT</u>
<b>GENERAL FUND</b>					
Village Board Trustees	9,454	24%	39,894	30,440	76%
Village Municipality Dues	2,688	45%	6,000	3,312	55%
Personnel Committee	-	0%	1,567	1,567	100%
Board of Review	-	0%	400	400	100%
Municipal Court	27,874	50%	55,747	27,873	50%
Village Attorney	10,206	29%	35,000	24,794	71%
Administrator	21,669	30%	72,117	50,448	70%
Clerk	67,989	21%	320,362	252,373	79%
Personnel	869	7%	11,750	10,881	93%
Elections	64,270	160%	40,237	(24,033)	-60%
Data Processing/Central Services	65,478	44%	149,815	84,337	56%
Information Technology	19,089	30%	62,735	43,646	70%
Finance/Audit & Budgeting/Tax Collection	60,700	34%	177,829	117,129	66%
Village Assessor	17,796	52%	33,963	16,167	48%
Finance Committee	-	0%	1,597	1,597	100%
Risk Management/Insurance	65,700	76%	86,400	20,700	24%
Municipal Building/Misc. Gen'l Gov't.	14,062	26%	54,650	40,588	74%
Illegal Taxes/Tax Refunds/Bad Debt	-	0%	2,000	2,000	100%
Everest Metro Police Dept.	1,377,629	51%	2,710,946	1,333,317	49%
Safety Building Maintenance	2,222	74%	3,000	778	26%
Other Public Safety	272	11%	2,550	2,278	89%
SAFER	871,956	101%	862,625	(9,331)	-1%
Building Inspections	58,588	27%	213,130	154,542	73%
Director of Public Works	5,340	36%	14,685	9,345	64%
Deputy Director of Public Works	7,230	24%	30,000	22,770	76%
Street Operations - Village	174,987	15%	1,173,941	998,954	85%
Traffic Control	3,838	12%	32,500	28,662	88%
Winter Street Maintenance - Village	259,455	53%	485,980	226,525	47%
Hard Materials Handling	38,036	115%	33,064	(4,972)	-15%
Street Irrigation Maintenance	1,216	3%	38,168	36,952	97%
Street Operations - Town	1,909	33%	5,733	3,824	67%
Winter Street Maintenance - Town	6,667	54%	12,277	5,610	46%
Street Lighting	31,090	16%	195,000	163,910	84%
Public Works/Utilities Committee	-	0%	500	500	100%
Human Services	5,059	34%	15,000	9,941	66%
Parks-Administration	74,802	28%	265,169	190,367	72%
Parks-Grounds Maintenance	4,478	3%	137,143	132,665	97%
Parks - Mowing	10,022	31%	32,531	22,509	69%
Parks-Ice Rinks	3,355	45%	7,410	4,055	55%
Park & Recreation Committee	108	8%	1,356	1,248	92%
Community Development	60,271	31%	195,667	135,396	69%
Planning Commission	187	3%	7,013	6,826	97%
Board of Appeals	80	3%	2,387	2,307	97%
Extra Limits/Smart Growth/Land Use	2,509	17%	15,101	12,592	83%
Newsletter	5,711	29%	20,000	14,289	71%
Interfund Transfers - Refuse/Recycling	-	0%	29,430	29,430	100%
Interfund Transfers - Debt Service	1,664	50%	3,328	1,664	50%
Contingency Reserve	-	0%	70,318	70,318	100%
<b>TOTAL - General Fund</b>	<b><u>\$3,456,525</u></b>	<b><u>44.5%</u></b>	<b><u>\$7,768,015</u></b>	<b><u>\$4,311,490</u></b>	<b><u>55.5%</u></b>

**VILLAGE OF WESTON**  
**Contingency Reserve - General Fund**  
**April 30, 2020**

	<u>Salaries/ Wages</u>	<u>Misc. Exps.</u>	<u>TOTAL</u>
Original Budget	\$25,000	\$45,318	\$70,318
FINAL Adjusted Budget	<u>\$25,000</u>	<u>\$45,318</u>	<u>\$70,318</u>

# VILLAGE OF WESTON

## Debt Service Fund

4/30/2020

	<u>2020 ANNUAL BUDGET</u>	<u>2020 YTD ACTUAL</u>
<b>Fund Balance, January 1</b>		<b>\$ 132,848</b>
<b><u>REVENUES</u></b>		
Property Tax Levy	\$ 1,250,000	\$ 1,250,000
Special Assessments	24,765	24,763
Interest Income	2,454	2,467
Transfer from General Fund	3,328	1,664
Transfer from Recycling Fund	65,353	56,103
Transfer from TIF #1 Fund	2,585,988	2,037,314
Transfer from CDA Fund - TIF #1	1,541,848	198,424
Transfer from CDA Fund - TIF #2	247,185	21,093
Transfer from Capital Equipment Fund	115,210	115,210
Transfer from Water	6,431	4,767
Transfer from Sewer	6,431	4,767
Transfer from Stormwater	3,328	1,664
<b>TOTAL REVENUES</b>	<b><u>\$5,852,321</u></b>	<b><u>\$3,718,236</u></b>
<b><u>EXPENDITURES</u></b>		
Principal Payments	\$5,158,476	\$ 2,975,951
Interest Payments	801,340	391,461
<b>TOTAL EXPENDITURES</b>	<b><u>\$5,959,816</u></b>	<b><u>\$3,367,412</u></b>
<b>NET REVENUES OVER (UNDER) EXPENDITURES</b>	<b><u>(\$107,495)</u></b>	<b><u>\$350,824</u></b>
<b>Fund Balance, 4/30/2020</b>		<b><u><u>\$483,672</u></u></b>

**VILLAGE OF WESTON**  
**Weston Aquatic Center Fund**  
**4/30/2020**

(\*\*33.3% Year Completed \*\*)

	<b>2020</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>
	<b>YTD</b>	<b>BUDGET</b>	<b>YTD</b>	<b>BUDGET</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
Balance, January 1	\$ 76,288		\$ 58,101	
<b><u>REVENUES</u></b>				
Taxes	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Daily Fees	-	89,000	-	89,000
Season Passes	2,145	21,700	6,654	21,700
Pool Rentals-Evening	-	3,100	1,507	3,100
Birthday Party Packs	-	1,250	-	1,250
Group Rate Discounts-Daily	-	2,000	-	2,000
Concessions	-	6,050	-	6,050
Locker Rentals	-	120	-	120
Special Events	-	1,000	-	1,000
Swimming Lessons	256	2,900	2,156	2,900
Total Swimming Fees	2,401	127,120	10,317	127,120
Interest Income	185	65	304	65
Miscellaneous	26	1,200	350	1,200
Transfer from other funds	-	40,000	-	40,000
<b>TOTAL REVENUES</b>	<b>\$ 42,612</b>	<b>\$ 208,385</b>	<b>\$ 50,971</b>	<b>\$ 208,385</b>
	20.45%		24.46%	
<b><u>EXPENSES</u></b>				
Wages/Fringe Benefits	\$ -	121,707	\$ -	119,259
Utilities	123	38,750	1,065	38,750
Contracted Services/Repairs	14,794	37,600	1,616	37,250
Supplies & Materials	389	21,575	676	21,575
Capital Outlay-Computer Software	2,200	2,400	2,200	2,200
<b>TOTAL EXPENSES</b>	<b>\$ 17,506</b>	<b>\$ 222,032</b>	<b>\$ 5,557</b>	<b>\$ 219,034</b>
	7.88%		2.54%	
<b>NET INCOME (LOSS)</b>	<b>\$ 25,106</b>	<b>\$ (13,647)</b>	<b>\$ 45,414</b>	<b>\$ (10,649)</b>
Balance, 4/30/2020	\$ 101,394		\$ 103,515	

FINANCE

VILLAGE OF WESTON

Room Taxes Fund

4/30/20

	<u>2020 YTD Actual</u>	<u>2020 Annual Budget</u>
<b>Fund Balance, 1/1/20</b>	\$ 106,969	
<b><u>Revenues</u></b>		
Room Taxes Revenue	\$ 15,898	\$ 409,017
	<u>15,898</u>	<u>409,017</u>
<b><u>Expenditures</u></b>		
Payment to Wausau Visitor's Convention Bureau	\$ -	\$ 285,622
Other Economic Development	-	107,657
Transfer to Capital Improvement Fund	-	82,705
Transfer to Aquatic Center Fund (Repairs/Capital Equipment)	-	40,000
	<u>-</u>	<u>515,984</u>
<b>Revenues over (under) Expenditures</b>	<u>15,898</u>	<u>(106,967)</u>
<b>Fund Balance, 4/30/20</b>	<u>\$ 122,867</u>	

**HOTEL-MOTEL ROOM TAX COLLECTIONS:**

	<b>2020 Room Receipts</b>	<b>2020 8% Room Tax Collections</b>	<b><u>Distribution of Collections</u></b>	
			<b>Convention Bureau</b>	<b>Village of Weston</b>
Weston Inn & Suites	\$ -	\$ -	\$ -	\$ -
AmericInn & Suites	196,450	15,716	11,001	4,715
Air BNB	2,272	182	127	55
Fairfield Inn	-	-	-	-
Holiday Inn Express	-	-	-	-
Less amount held for Committee pay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTALS</b>	<u>\$ 198,722</u>	<u>\$ 15,898</u>	<u>\$ 11,128</u>	<u>\$ 4,770</u>

FINANCE

5/14/2020

**VILLAGE OF WESTON**  
**Refuse/Recycling Program Fund**  
**4/30/2020**

	<u>Refuse</u>	<u>Recycling</u>	<u>Landfill</u>	<u>Total 2020 Actual</u>	<u>2020 Annual Budget</u>
<b>Fund Balance, 1/1/20</b>	\$ 5,872	\$ 27,594	\$ -	\$ 33,466	
<b><u>Revenues</u></b>					
Recycling Grant	\$ -	\$ -	\$ -	\$ -	\$ 78,735
Garbage Fees/Sticker sales - Village	413,825	-	-	413,825	413,961
Recycling Collection Fees - Village	-	362,470	-	362,470	362,622
Garbage Fees - Town	21,538	-	-	21,538	21,627
Recycling Collection Fees/Bin Sales - Town	-	18,876	-	18,876	18,954
Landfill - Town	-	-	3,000	3,000	3,000
Miscellaneous	40	35	-	75	500
Transfer from General Fund	-	-	-	-	29,430
<b>Total Revenues</b>	<u>\$ 435,403</u>	<u>\$ 381,381</u>	<u>\$ 3,000</u>	<u>\$ 819,784</u>	<u>\$ 928,829</u>
<b><u>Expenditures</u></b>					
Garbage	\$ 110,171	\$ -	\$ -	\$ 110,171	\$ 448,104
Landfill	-	-	5,876	5,876	30,925
Recycling - Curbside/Village	-	35,045	-	35,045	275,085
Recycling/Compost/StumpDump	-	6,691	-	6,691	48,079
Recycling - Program Administration	-	3,644	-	3,644	36,735
Recycling - Educational Programs	-	7,086	-	7,086	15,200
Transfers to Debt Serve (Capital Leases)	-	56,103	-	56,103	65,353
<b>Total Expenditures</b>	<u>\$ 110,171</u>	<u>\$ 108,569</u>	<u>\$ 5,876</u>	<u>\$ 224,616</u>	<u>\$ 919,481</u>
<b>Revenues over(under) Expenditures</b>	<u>\$ 325,232</u>	<u>\$ 272,812</u>	<u>\$ (2,876)</u>	<u>\$ 595,168</u>	
<b>Fund Balance, 4/30/2020</b>	<u>\$ 331,104</u>	<u>\$ 300,406</u>	<u>(2,876.00)</u>	<u>\$ 628,634</u>	

Finance

5/14/2020

**VILLAGE OF WESTON**  
**Special Revenue Funds - TIF #1**  
**4/30/2020**

	<b>2020 Actual</b>	<b>2020 Annual Budget</b>
<b>Fund Balance (Deficit), 1/1/20</b>	\$ 3,863,200	
<b><u>REVENUES</u></b>		
Property Tax Increments	\$ 5,653,766	\$ 5,400,000
Computer Exemption State Aids	-	30,190
Build America Bond Rebates	-	23,450
Investment Income	18,524	1,000
Transfer from CDA - TIF #1	-	20,394
	5,672,290	5,475,034
<b><u>EXPENDITURES</u></b>		
Administration Expenses	\$ 69,397	\$ 296,271
Rents/Leases-TIF Land	198,424	1,541,848
LOC Repayments to Developers	-	150,000
Transfer to Debt Service Fund	2,037,314	2,585,988
Transfer to Cap Proj-TIF #1	-	127,425
	2,305,135	4,701,532
<b><u>NET REVENUES OVER (UNDER)</u></b>		
<b><u>EXPENDITURES</u></b>	3,367,155	773,502
<b>Fund Balance (Deficit), 4/30/2020</b>	\$ 7,230,355	\$ 773,502

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**Special Revenue Funds - TIF #2**  
**4/30/2020**

	<b>2020 Actual</b>	<b>2020 Annual Budget</b>
	<u>          </u>	<u>          </u>
<b>Fund Balance (Deficit), 1/1/20</b>	\$ 92,043	
<b><u>REVENUES</u></b>		
Property Tax Increments	\$ 483,918	\$ 430,000
Computer Exemption State Aids	-	11,944
Investment Income	1,097	1,000
	<u>485,015</u>	<u>442,944</u>
<b><u>EXPENDITURES</u></b>		
Administration Expenses	\$ 11,786	\$ 103,084
Rents/Leases-TIF Land	21,093	247,185
Transfer to CDA - TIF #2	-	431
	<u>32,879</u>	<u>350,700</u>
<b><u>NET REVENUES OVER (UNDER)</u></b>		
<b><u>EXPENDITURES</u></b>	<u>452,136</u>	<u>92,244</u>
<b>Fund Balance (Deficit), 4/30/2020</b>	<u>\$ 544,179</u>	<u>\$ 92,244</u>

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**Special Revenue Funds - CDA TIF #1**  
**4/30/2020**

	<b>2020 Actual</b>	<b>2020 Annual Budget</b>
<b>Fund Balance (Deficit), 1/1/20</b>	\$ 1,665,667	
<b><u>REVENUES</u></b>		
Investment Income	\$ 12,844	\$ 25,000
Market Adj	32,893	-
Rents/Leases-TIF Land	198,424	1,541,848
	244,161	1,566,848
<b><u>EXPENDITURES</u></b>		
Administration Expenses	\$ 1,406	\$ 3,256
Fiscal Charges	-	1,350
Transfer to TIF Spec Revenue	-	20,394
Transfer to Debt Service Fund	198,424	1,541,848
	199,830	1,566,848
<b><u>NET REVENUES OVER (UNDER)</u></b>		
<b><u>EXPENDITURES</u></b>	44,331	-
<b>Fund Balance (Deficit), 4/30/2020</b>	\$ 1,709,998	\$ -

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**Special Revenue Funds - CDA TIF #2**  
**4/30/2020**

	<b>2020 Actual</b>	<b>2020 Annual Budget</b>
<b>Fund Balance (Deficit), 1/1/20</b>	\$ 256,191	
<b><u>REVENUES</u></b>		
Investment Income	\$ 1,073	\$ 3,000
Rents/Leases-TIF Land	21,093	247,185
Transfer from TIF 2	-	431
	22,166	250,616
<b><u>EXPENDITURES</u></b>		
Administration Expenses	\$ 712	\$ 2,381
Fiscal Charges	-	1,050
Transfer to Debt Service Fund	21,093	247,185
	21,805	250,616
<b><u>NET REVENUES OVER (UNDER)</u></b>		
<b><u>EXPENDITURES</u></b>	361	-
<b>Fund Balance (Deficit), 4/30/2020</b>	\$ 256,552	\$ -

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**Civic and Social - Special Revenue Funds**  
**4/30/2020**

	Weston Centennial (Scholarships)	Farmers Market	Total 2020 Actual	2020 Budget
<b>Fund Balance, 1/1/20</b>	\$ 5,736	\$ 9,636	\$ 15,372	
<b>REVENUES</b>				
Farmers Market License	-	4,335	4,335	5,800
Interest on Investments	-	36	36	50
Contributions-Farmer's Market	-	-	-	-
Miscellaneous	-	-	-	2,000
	-	4,371	4,371	7,850
<b>EXPENDITURES</b>				
Farmers Market	-	681	681	7,106
	-	681	681	7,106
<b>NET REVENUES OVER (UNDER)</b>				
<b>EXPENDITURES</b>	-	3,690	3,690	744
<b>Fund Balance, 4/30/2020</b>	\$ 5,736	\$ 13,326	\$ 19,062	

**VILLAGE OF WESTON**  
**Park & Recreation - Special Revenue Funds**  
**4/30/2020**

	Parkland Dedication Fees	Park/Rec. Donations	Kennedy Park Memorial	E.C. Trail/ Fun Run/Walk Donations	Dog Park Donations	Total 2020 Actual
<b>Fund Balance, 1/1/20</b>	\$ 10,881	\$ 11,028	\$ 2,000	\$ 1,053	\$ 685	\$ 25,647
<b>REVENUES</b>						
Parkland Dedication Fees	8,544	-	-	-	-	8,544
Donations	-	-	-	-	11	11
Interest on Investments	-	104	-	-	-	104
	8,544	104	-	-	11	8,659
<b>EXPENDITURES</b>						
Dog Park Maintenance Expenses	-	-	-	-	290	290
	-	-	-	-	290	290
<b>NET REVENUES OVER (UNDER) EXPS.</b>						
	8,544	104	-	-	(279)	8,370
<b>Fund Balance, 4/30/2020</b>	\$ 19,425	\$ 11,132	\$ 2,000	\$ 1,053	\$ 406	\$ 34,017

**VILLAGE OF WESTON**  
**Enterprise Fund - Water Utility**

**4/30/2020**

(\*\*\*) 33.3% Year Completed (\*\*\*)

	2020			2019		
	YTD ACTUAL	ANNUAL BUDGET	%	YTD ACTUAL	ANNUAL BUDGET	%
			completed			completed
<b>REVENUES</b>						
Metered/Unmetered Sales:						
Residential	\$ 294,975	\$ 1,000,000	29.50%	\$ 283,157	\$ 960,498	29.48%
Commercial	97,295	260,000	37.42%	93,782	265,000	35.39%
Industrial	49,689	390,000	12.74%	112,460	450,000	24.99%
Public Authority	10,808	65,000	16.63%	11,165	78,000	14.31%
Multi-Family	134,807	190,000	70.95%	73,643	190,000	38.76%
Billing error adjustment *	(60,787)	-	0.00%	-	-	0.00%
Other	2,947	2,000	147.36%	4,774	2,000	238.71%
Private Fire Protection	15,259	46,000	33.17%	15,141	46,000	32.92%
Public Fire Protection	160,687	467,210	34.39%	158,933	467,210	34.02%
Subtotal Sales	705,680	\$ 2,420,210	31.67%	753,055	\$ 2,458,708	30.63%
Interest Income	41,023	50,000	82.05%	43,755	50,000	87.51%
Interest Market Adj	3,222	-	N/A	-	-	N/A
Misc. Other Revenue	2,541	34,500	7.36%	6,193	34,500	17.95%
SUBTOTAL REVENUES	752,466	2,504,710	32.47%	803,003	2,543,208	31.57%
Capital Contributions	-	-	N/A	-	-	N/A
<b>TOTAL REVENUES</b>	<b>\$ 752,466</b>	<b>\$ 2,504,710</b>	<b>32.47%</b>	<b>\$ 803,003</b>	<b>\$ 2,543,208</b>	<b>31.57%</b>
<b>EXPENSES</b>						
Operations & Maintenance	\$ 169,099	\$ 734,583	23.02%	\$ 184,289	\$ 681,181	27.05%
Administration	130,499	579,510	22.52%	133,182	534,738	24.91%
Payment in Lieu of Taxes	-	465,000	0.00%	-	465,000	0.00%
Depreciation	-	600,000	0.00%	-	600,000	0.00%
Interest/Fiscal Agent Exps.	55,922	72,375	77.27%	37,551	72,475	51.81%
Amortization Expense	-	-	N/A	-	-	N/A
	355,520	2,451,468	14.50%	355,022	2,353,394	15.09%
Interfund Transfers Out	4,767	6,431	74.13%	4,767	6,431	74.13%
<b>TOTAL EXPENSES</b>	<b>\$ 360,287</b>	<b>\$ 2,457,899</b>	<b>14.66%</b>	<b>\$ 359,789</b>	<b>\$ 2,359,825</b>	<b>15.25%</b>
<b>NET INCOME</b>	<b>\$ 392,179</b>	<b>\$ 46,811</b>		<b>\$ 443,214</b>	<b>\$ 183,383</b>	
(per GAAP/GASB basis)						
Less: Add'l Capital Contribs.	-	-		-	-	
<b>NET INCOME</b>	<b>\$ 392,179</b>	<b>\$ 46,811</b>		<b>\$ 443,214</b>	<b>\$ 183,383</b>	
(per budget basis)						

FINANCE  
5/14/2020

\* Billing error fixed in May

**VILLAGE OF WESTON**  
**Enterprise Fund - Sewer Utility**  
**4/30/2020**  
**(\*\*\* 33.3% Year Completed \*\*\*)**

	<b>2020</b>			<b>2019</b>		
	<b>YTD ACTUAL</b>	<b>ANNUAL BUDGET</b>	<b>% completed</b>	<b>YTD ACTUAL</b>	<b>ANNUAL BUDGET</b>	<b>% completed</b>
<b>REVENUES</b>						
Metered/Unmetered Sales:						
Residential	\$ 405,469	\$ 1,440,000	28.16%	\$ 402,098	\$ 1,320,000	30.46%
Commercial	407,254	700,000	58.18%	265,128	720,000	36.82%
Billing error adjustment *	(141,719)	-	0.00%	-	-	0.00%
Industrial	59,075	175,000	33.76%	55,788	220,000	25.36%
Public Authority	21,049	62,000	33.95%	20,821	62,000	33.58%
Other	-	150	0.00%	-	150	0.00%
Subtotal Sales	<u>\$ 751,128</u>	<u>\$ 2,377,150</u>	<u>31.60%</u>	<u>\$ 743,835</u>	<u>\$ 2,322,150</u>	<u>32.03%</u>
Hook-up Fees	5,070	25,000	20.28%	4,750	25,000	19.00%
Interest Income	49,656	50,600	98.13%	49,936	50,600	98.69%
Misc. Other Revenue	2,723	8,900	30.60%	3,179	8,900	35.72%
SUBTOTAL REVENUES	<u>808,577</u>	<u>2,461,650</u>	<u>32.85%</u>	<u>801,700</u>	<u>2,406,650</u>	<u>33.31%</u>
Capital Contributions	-	2,000	0.00%	1,450	15,000	9.67%
<b>TOTAL REVENUES</b>	<u><u>\$ 808,577</u></u>	<u><u>\$ 2,463,650</u></u>	<u><u>32.82%</u></u>	<u><u>\$ 803,150</u></u>	<u><u>\$ 2,421,650</u></u>	<u><u>33.17%</u></u>
<b>EXPENSES</b>						
Operations & Maintenance	\$ 59,957	\$ 509,297	11.77%	\$ 63,074	\$ 437,216	14.43%
Administration	84,192	328,253	25.65%	99,956	340,820	29.33%
Payment in Lieu of Taxes	-	9,600	0.00%	-	9,600	0.00%
Rib Mt. Sewer Dist.-Services	111,788	773,200	14.46%	127,034	702,000	18.10%
Rib Mt. Sewer Dist.-Debt Serv.	17,803	106,274	0.00%	22,285	125,000	0.00%
Depreciation	-	712,000	0.00%	-	712,000	0.00%
Interest/Fiscal Agent Exps.	38,303	35,060	109.25%	20,780	35,060	59.27%
Amortization Expense	-	22,010	0.00%	-	22,010	0.00%
SUBTOTAL EXPENSES	<u>312,043</u>	<u>2,495,694</u>	<u>12.50%</u>	<u>333,129</u>	<u>2,383,706</u>	<u>13.98%</u>
Interfund Transfers Out	4,767	6,431	74.13%	4,767	6,431	74.13%
<b>TOTAL EXPENSES</b>	<u><u>\$ 316,810</u></u>	<u><u>\$ 2,502,125</u></u>	<u><u>12.66%</u></u>	<u><u>\$ 337,896</u></u>	<u><u>\$ 2,390,137</u></u>	<u><u>14.14%</u></u>
<b>NET INCOME</b>	<u><u>\$ 491,767</u></u>	<u><u>\$ (38,475)</u></u>		<u><u>\$ 465,254</u></u>	<u><u>\$ 31,513</u></u>	
<i>(per GAAP/GASB basis)</i>						
Less: Add'l Capital Contribs.	-	(2,000)		(1,450)	(15,000)	
<b>NET INCOME</b>	<u><u>\$ 491,767</u></u>	<u><u>\$ (40,475)</u></u>		<u><u>\$ 463,804</u></u>	<u><u>\$ 16,513</u></u>	
<i>(per budget basis)</i>						

FINANCE  
5/14/2020

\* Billing error fixed in May

**VILLAGE OF WESTON**  
**Enterprise Fund - Stormwater Utility**  
**4/30/2020**  
**(\*\* 33.3% Year Completed \*\*)**

	2020			%	2019		
	YTD ACTUAL	ANNUAL BUDGET	of year completed		YTD ACTUAL	ANNUAL BUDGET	of year completed
<b>REVENUES</b>							
Metered/Unmetered Sales:							
Residential	\$ 73,900	\$ 220,000	33.59%	\$ 72,686	\$ 218,600	33.25%	
Commercial	110,232	308,000	35.79%	111,164	305,000	36.45%	
Industrial	24,824	69,000	35.98%	23,284	67,000	34.75%	
Public Authority	12,215	38,200	31.98%	12,215	38,200	31.98%	
Tax-Exempt Properties	2,253	7,900	28.52%	2,253	7,900	28.52%	
Other	336	1,000	33.60%	584	1,000	58.40%	
Subtotal Sales	<u>\$ 223,760</u>	<u>\$ 644,100</u>	34.74%	<u>\$ 222,186</u>	<u>\$ 637,700</u>	34.84%	
Build America Bond Interest Rebate	-	-	N/A	-	500	0.00%	
Drainage Fees	700	1,000	70.00%	400	1,000	40.00%	
Interest Income	2,844	5,000	56.88%	3,242	5,000	64.84%	
SUBTOTAL REVENUES	<u>227,304</u>	<u>650,100</u>	34.96%	<u>225,828</u>	<u>644,200</u>	35.06%	
Capital Contributions	-	-	N/A	-	-	N/A	
<b>TOTAL REVENUES</b>	<u><u>\$ 227,304</u></u>	<u><u>\$ 650,100</u></u>	34.96%	<u><u>\$ 225,828</u></u>	<u><u>\$ 644,200</u></u>	35.06%	
<b>EXPENSES</b>							
Program Management	\$ 9,359	\$ 24,918	37.56%	\$ 12,222	\$ 26,693	45.79%	
DPW - Drainage Maintenance	12,839	139,592	9.20%	33,893	119,468	28.37%	
DPW - Sweeping	8,600	20,120	42.74%	3,359	22,313	15.05%	
Depreciation	-	370,000	0.00%	-	370,000	0.00%	
Interest/Fiscal Agent Exps.	22,415	46,808	47.89%	22,179	53,933	41.12%	
Interfund Transfers Out - General Fund	1,664	3,328	50.00%	1,664	3,328	50.00%	
<b>TOTAL EXPENSES</b>	<u><u>\$ 54,877</u></u>	<u><u>\$ 604,766</u></u>	9.07%	<u><u>\$ 73,317</u></u>	<u><u>\$ 595,735</u></u>	12.31%	
<b>NET INCOME (LOSS)</b>	<u><u>\$ 172,427</u></u>	<u><u>\$ 45,334</u></u>		<u><u>\$ 152,511</u></u>	<u><u>\$ 48,465</u></u>		
<i>(per GAAP/GASB basis)</i>							
Less: Add'l Capital Contribs.	-	-		-	-		
<b>NET INCOME (LOSS)</b>	<u><u>\$ 172,427</u></u>	<u><u>\$ 45,334</u></u>		<u><u>\$ 152,511</u></u>	<u><u>\$ 48,465</u></u>		
<i>(per budget basis)</i>							

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**OPERATING BUDGET STATUS REPORT - TIF 1 CIP FUND**  
**4/30/20**  
**\*\*\* 33.3% of Year Completed \*\*\***

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
<b>TIF 1 CIP FUND:</b>				
Business Park	\$88,900	\$350	\$88,550	99.6%
Transport Way Extension	-	837	(837)	N/A
Camp Phillips Centre	100,000	6,042	93,958	94.0%
Weston Avenue	100,000	169	99,831	99.8%
<b>TOTAL EXPENDITURES</b>	<u>\$288,900</u>	<u>\$7,398</u>	<u>\$281,502</u>	<u>97.4%</u>

**REVENUES**

Transfer In - TIF #1 Special Revenue Fund	\$127,425	\$0	\$127,425	100.0%
<b>TOTAL RESOURCES</b>	<u>\$127,425</u>	<u>\$0</u>	<u>\$127,425</u>	<u>100.0%</u>



Revenues Over (Under) Expenditures (\$7,398)

**FUND BALANCE ANALYSIS**

Fund Balance, 1/1/20	-
Revenues Over (Under) Expenditures	(7,398)
<b>Fund Balance, 4/30/20</b>	<u><u>(7,398)</u></u>

FINANCE

5/14/2020

**VILLAGE OF WESTON  
OPERATING BUDGET STATUS REPORT - FACILITIES CIP FUND**

**4/30/20**

**\*\*\* 33.3% of Year Completed \*\*\***

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
<b>FACILITIES CIP FUND:</b>				
Weston Public Safety Bldg	\$210,035	\$51,214	\$158,821	75.6%
Aquatic Center	12,000	-	12,000	100.0%
Municipal Center Bldg	-	1,020,227	(1,020,227)	N/A
Various Parks/Playgrounds	10,000	-	10,000	100.0%
<b>TOTAL EXPENDITURES</b>	<u>\$232,035</u>	<u>\$1,071,441</u>	<u>(\$839,406)</u>	<u>N/A</u>



**REVENUES**

<b>TOTAL RESOURCES</b>	<u>\$0</u>	<u>\$0</u>	<u>N/A</u>	<u>N/A</u>
------------------------	------------	------------	------------	------------



Revenues Over (Under) Expenditures (\$1,071,441)

**FUND BALANCE ANALYSIS**

Fund Balance, 1/1/20	-
Revenues Over (Under) Expenditures	<u>(1,071,441)</u>
<b>Fund Balance, 4/30/20</b>	<u><b>(1,071,441)</b></u>

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**OPERATING BUDGET STATUS REPORT - STREETS CIP FUND**  
**4/30/20**  
**\*\*\* 33.3% of Year Completed \*\*\***

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
<b>STREETS CIP FUND:</b>				
Street Maintenance	\$100,000	\$0	\$100,000	100.0%
Weston School Addition	-	15,163	(15,163)	N/A
Ryan St River Crossing	19,500	-	19,500	100.0%
E/C River Launch	-	288	(288)	N/A
<b>TOTAL EXPENDITURES</b>	<u>\$119,500</u>	<u>\$15,451</u>	<u>\$104,049</u>	<u>N/A</u>



**REVENUES**

Interest Income	<u>\$0</u>	<u>\$1,298</u>	<u>(\$1,298)</u>	<u>N/A</u>
<b>TOTAL RESOURCES</b>	<u>\$0</u>	<u>\$1,298</u>	<u>N/A</u>	<u>N/A</u>



Revenues Over (Under) Expenditures (\$14,153)

**FUND BALANCE ANALYSIS**

Fund Balance, 1/1/20	-
Revenues Over (Under) Expenditures	<u>(14,153)</u>
<b>Fund Balance, 4/30/20</b>	<u><b>(14,153)</b></u>

FINANCE  
5/14/2020

**VILLAGE OF WESTON**  
**OPERATING BUDGET STATUS REPORT - CAPITAL EQUIPMENT CIP FUND**

**4/30/20**

**\*\*\* 33.3% of Year Completed \*\*\***

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
<b>CAPITAL EQUIPMENT CIP FUND:</b>				
Other Gen Govt Outlay	\$0	\$0	\$0	N/A
SAFER Capital Outlay	88,455	319,631	(231,176)	-261.3%
Highway Equipment	377,743	333,486	44,257	11.7%
Parks Equipment	5,000	3,831	1,169	23.4%
Transfers to Other Funds	115,210	115,210	0	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$586,408</b>	<b>\$772,158</b>	<b>(\$185,750)</b>	<b>-31.7%</b>



**REVENUES**

Property Taxes	\$93,326	\$93,326	\$0	0.0%
Equipment Rental Fees	110,000	-	110,000	100.0%
Transfers from Other Funds	82,705	-	82,705	100.0%
<b>TOTAL RESOURCES</b>	<b>\$286,031</b>	<b>\$93,356</b>	<b>\$192,675</b>	<b>67.4%</b>



Revenues Over (Under) Expenditures                      (\$678,802)

**FUND BALANCE ANALYSIS**

Fund Balance, 1/1/20	1,282,226
Revenues Over (Under) Expenditures	(678,802)
<b>Fund Balance, 4/30/20</b>	<b>603,424</b>

FINANCE

5/14/2020



# REQUEST FOR CONSIDERATION

**Public Mtg/Date:** Board of Trustees, May 18, 2020

**Description:** Village Vouchers from 4/27/20-5/10/20

**From:** Jessica Trautman, Finance Director

**Question:** Should the Board of Trustees approve payment of Village expenditures (vouchers) for the period of 4/27/20-5/10/20 in the amount of \$101,957.61? Check numbers were 52426-52495.  
There were no manual payroll checks this period.

## Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 - Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-45 – Capital Projects	

**Attached Docs:** Check register for accounts payable

**Committee Action:** None.

**FISCAL IMPACT:** \$101,957.61 across various funds and departments.

**Recommendation:** Finance Director recommends approval.

## Recommended Language for Official Action

**I move to approve vouchers from 4/27/20-5/10/20.**

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>52426</b>									
05/20	05/01/20	52426	250	ACE HARDWARE CENTER	193917	ALTA VERDE WELL LIGHT REPAIR	1	60-03-53710-247-611	30.56
05/20	05/01/20	52426	250	ACE HARDWARE CENTER	194169	FASTENERS	1	60-03-53731-247-651	.75
05/20	05/01/20	52426	250	ACE HARDWARE CENTER	194464	SAMPLING SUPPLIES/PACKAGING SUPPLIES	1	60-03-53730-349-000	48.51
05/20	05/01/20	52426	250	ACE HARDWARE CENTER	194465	TREATMENT PLANT SUPPLIES/BATTERIES?SOLDER/TAPE	1	60-03-53731-349-000	27.96
Total 52426:									107.78
<b>52427</b>									
05/20	05/01/20	52427	2500	ADVANCE AUTO PARTS	2763-375618	#38 FILTERS	1	10-03-53310-353-000	177.38
05/20	05/01/20	52427	2500	ADVANCE AUTO PARTS	2763-375623	#38 FUEL FILTER	1	10-03-53310-353-000	13.47
05/20	05/01/20	52427	2500	ADVANCE AUTO PARTS	2763-376215	#37 SNOWBLOWER AIR FILTER	1	10-03-53312-353-000	32.37
Total 52427:									223.22
<b>52428</b>									
05/20	05/01/20	52428	21791	AXLEY BRYNELSON LLP	798209	TIF #1 WETLANDS SVCS: FEB 2020	1	40-07-57354-212-000	87.00
Total 52428:									87.00
<b>52429</b>									
05/20	05/01/20	52429	21118	CASPER'S TRUCK EQUIPMENT	0043814-IN	#37 SNOWBLOWER WEAR PARTS	1	10-03-53312-353-000	953.86
Total 52429:									953.86
<b>52430</b>									
05/20	05/01/20	52430	21660	CLARK DIETZ INC	428101	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - SA	1	61-00-18700-826-395	137.41
05/20	05/01/20	52430	21660	CLARK DIETZ INC	428101	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - WA	2	60-00-18700-000-395	317.10
05/20	05/01/20	52430	21660	CLARK DIETZ INC	428101	WESTON SCHOOL NEIGHBORHOOD DESIGN SERVICES - ST	3	42-07-57301-215-395	602.49
Total 52430:									1,057.00
<b>52431</b>									
05/20	05/01/20	52431	11160	CORE & MAIN LP	M216887	REPAIR CLAMP 8-INCH	1	60-03-53761-251-000	188.84
Total 52431:									188.84
<b>52432</b>									
05/20	05/01/20	52432	22026	CRONCE, ANN	APR2020	PARK RENTAL REFUND	1	10-00-46720-000-084	60.00
05/20	05/01/20	52432	22026	CRONCE, ANN	APR2020	PARK RENTAL SECURITY DEPOSIT REFUND	2	10-00-23160-000-000	25.00
05/20	05/01/20	52432	22026	CRONCE, ANN	APR2020	PARK RENTAL TAXES REFUND	3	10-00-24213-000-000	3.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52432:									88.30
<b>52433</b>									
05/20	05/01/20	52433	5490	GANNETT WISCONSIN MEDIA	0004152630	CRACK SEALING BID ADVERTISEMENT	1	10-03-53310-321-000	81.01
05/20	05/01/20	52433	5490	GANNETT WISCONSIN MEDIA	0004152638	GSB-88 BID ADVERTISEMENT	1	10-03-53310-321-000	79.81
05/20	05/01/20	52433	5490	GANNETT WISCONSIN MEDIA	0004152647	MICROSURFACE BID ADVERTISEMENT	1	10-03-53310-321-000	78.62
05/20	05/01/20	52433	5490	GANNETT WISCONSIN MEDIA	0004152664	ASPHALT OVERLAY BID ADVERTISEMENT	1	10-03-53310-321-000	75.03
05/20	05/01/20	52433	5490	GANNETT WISCONSIN MEDIA	0004152681	CHIP SEAL BID ADVERTISEMENT	1	10-03-53310-321-000	78.62
Total 52433:									393.09
<b>52434</b>									
05/20	05/01/20	52434	20580	KIMBALL MIDWEST	7891818	DISINFECTANT-CLEANING SUPPLIES	1	10-03-53310-344-000	69.00
Total 52434:									69.00
<b>52435</b>									
05/20	05/01/20	52435	19567	LINDER ELECTRIC MOTORS INC	59984	POOL PUMP REPAIRS	1	22-05-55420-247-000	6,970.46
Total 52435:									6,970.46
<b>52436</b>									
05/20	05/01/20	52436	21860	MARCO TECHNOLOGIES	INV7524056	CONTRACT COP5943-03: KYOCERA- COLOR USAG3/15-4/14	1	10-01-51450-280-000	294.85
05/20	05/01/20	52436	21860	MARCO TECHNOLOGIES	INV7524056	CONTRACT COP5943-03: KYOCERA- B/W 3/15-4/14	2	10-01-51450-280-000	102.09
Total 52436:									396.94
<b>52437</b>									
05/20	05/01/20	52437	22032	MOERMOND, DEBBIE	APR2020	PARK RENTAL REFUND	1	10-00-46720-000-086	60.00
05/20	05/01/20	52437	22032	MOERMOND, DEBBIE	APR2020	PARK RENTAL SECURITY DEPOSIT REFUND	2	10-00-23160-000-000	25.00
05/20	05/01/20	52437	22032	MOERMOND, DEBBIE	APR2020	PARK RENTAL TAX REFUND	3	10-00-24213-000-000	3.30
Total 52437:									88.30
<b>52438</b>									
05/20	05/01/20	52438	21686	PRO-WEST & ASSOCIATES	004232	GIS SUPPORT FOR WATER VALVE APP	1	60-03-53750-290-000	95.40
Total 52438:									95.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount	
52439	05/20	05/01/20	52439	21058	QUADIENT FINANCE USA, INC.	ARP2020	POSTAGE: MARCH 2020	1	10-01-51450-311-000	5,010.00
Total 52439:									5,010.00	
<b>52440</b>	05/20	05/01/20	52440	22027	RADTKE, HOLLI	APR2020	PARK RENTAL REFUND	1	10-00-46720-000-084	85.00
05/20	05/01/20	52440	22027	RADTKE, HOLLI	APR2020	PARK RENTAL SECURITY DEPOSIT REFUND	2	10-00-23160-000-000	25.00	
05/20	05/01/20	52440	22027	RADTKE, HOLLI	APR2020	PARK RENTAL TAX REFUND	3	10-00-24213-000-000	4.68	
Total 52440:									114.68	
<b>52441</b>	05/20	05/01/20	52441	19838	RHYME BUSINESS PRODUCTS LLC	AR381139	MONTHLY COLOR USAGE: 3/11-4/10	1	10-01-51450-280-000	146.36
05/20	05/01/20	52441	19838	RHYME BUSINESS PRODUCTS LLC	AR381139	MONTHLY B&W USAGE: 3/11-4/10	2	10-01-51450-280-000	19.97	
Total 52441:									166.33	
<b>52442</b>	05/20	05/01/20	52442	22031	RIB MOUNTAIN ELEMENTARY	APR2020	POOL RENTAL REFUND	1	22-00-46734-000-062	161.00
Total 52442:									161.00	
<b>52443</b>	05/20	05/01/20	52443	22030	RIVERVIEW SCHOOL	APR2020	POOL RENTAL REFUND	1	22-00-46734-000-062	161.00
Total 52443:									161.00	
<b>52444</b>	05/20	05/01/20	52444	22029	STORM, KAY	APR2020	MAILBOX REIMBURSEMENT	1	10-03-53312-370-000	42.18
Total 52444:									42.18	
<b>52445</b>	05/20	05/01/20	52445	21816	STRAND ASSOCIATES INC	0159429	STORMWATER QUALITY MANAGEMENT PLAN UPDATE	1	63-03-53652-215-000	4,500.00
Total 52445:									4,500.00	
<b>52446</b>	05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	COMPUTER REPAIR KIT	1	10-01-51460-310-000	15.99
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	PLOTTER PAPER	2	10-01-51460-310-000	67.18	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	POWER CORDS FOR IPADS	3	10-01-51450-310-000	29.07
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	POWER CORDS FOR LENOVO P3 LAPTOPS	4	10-01-51450-310-000	133.28
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	REPLACEMENT COMPUTER FOR LAB - WATER	5	60-03-53780-314-000	205.72
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	REPLACEMENT COMPUTER FOR THE LAB - SEWER	6	61-03-53613-314-000	205.72
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	DRUM UNIT FOR FRONT COUNTER PRINTER	7	10-01-51450-310-000	50.70
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	FILE ORGANIZER FOR BALLOTS	8	10-01-51440-310-000	26.33
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	COVID-19 HAND SANITIZER FOR ELECTION	9	10-01-51440-310-000	95.92
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	COVID-19 PENS FOR POLLING PLACE AND ABSENTEE VOTI	10	10-01-51440-310-000	304.50
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	ABSENTEE BALLOT LABELS - CODE 1 OF 2 TO COVID-19	11	10-01-51440-310-000	121.09
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	KEY CABINET FOR LAB	12	60-03-53780-314-000	52.22
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	BUTANE TORCH FOR WATER UTILITY	13	60-03-53740-349-000	35.89
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	DYMO LABEL PRINTER FOR ABSENTEE LABELS	14	10-01-51440-314-000	85.66
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	COVID-19 FUNNEL FOR HAND SANITIZER	15	10-01-51440-310-000	8.00
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	WELLNESS INCENTIVES FOR CHALLENGE	16	10-01-51430-310-000	176.37
05/20	05/01/20	52446	21247	SYNCHRONY BANK/AMAZON	APR2020	DOOR CHIME FOR COURT OFFICE	17	10-00-14530-000-000	27.99
Total 52446:									1,641.63
<b>52447</b>									
05/20	05/01/20	52447	16710	USA BLUE BOOK	199296	WATER AND IRRIGATION FLAGS	1	60-03-53740-349-000	1,187.79
Total 52447:									1,187.79
<b>52448</b>									
05/20	05/01/20	52448	19939	WISCONSIN DNR	WU86699	PRIVATE WELL PERMIT FOR MUNICIPAL BUILDING	1	10-01-51600-221-000	250.00
Total 52448:									250.00
<b>52449</b>									
05/20	05/01/20	52449	19140	YAEGER AUTO SALVAGE INC	290724	DISPOSAL OF 19 TIRES	1	18-03-53620-297-000	84.20
05/20	05/01/20	52449	19140	YAEGER AUTO SALVAGE INC	290724	CREDIT FOR SCRAP	2	10-00-48700-000-000	66.00-
Total 52449:									18.20
<b>52450</b>									
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-376465	#116 FILTERS	1	10-03-53312-353-000	62.68
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-376528	#60D LEAF VAC FILTER	1	18-03-53635-353-000	12.24
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-376528	#15 FILTERS	2	10-03-53310-353-000	90.02
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-376597	#116 AIR FILTER	1	10-03-53312-353-000	22.04
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-377536	#100 AIR FILTER	1	18-03-53635-353-000	17.75
05/20	05/08/20	52450	2500	ADVANCE AUTO PARTS	2763-377887	DEF	1	10-03-53310-351-000	137.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52450:									342.63
<b>52451</b>									
05/20	05/08/20	52451	310	AFLAC	445823	PAYROLLS: APR 2020	1	10-00-21561-000-000	1,703.02
Total 52451:									1,703.02
<b>52452</b>									
05/20	05/08/20	52452	21805	AMERICAN CONSERVATION & BILLIN	11020	AQUAHAWK MONTHLY MAY 2020	1	60-03-53771-286-000	440.00
05/20	05/08/20	52452	21805	AMERICAN CONSERVATION & BILLIN	11020	AQUAHAWK MONTHLY MAY 2020	2	61-03-53613-290-000	440.00
Total 52452:									880.00
<b>52453</b>									
05/20	05/08/20	52453	22036	ASHENBRENNER, DAWN	ARP2020	REIMBURSEMENT FOR FLAG SIGN	1	10-00-13611-000-000	38.30
Total 52453:									38.30
<b>52454</b>									
05/20	05/08/20	52454	20081	ASSOCIATED TRUST COMPANY	5066408	2005C CDA ANNUAL FEE TO 3/31/2019	1	28-08-58401-551-000	625.00
Total 52454:									625.00
<b>52455</b>									
05/20	05/08/20	52455	22024	BAYSIDE PRINTING, LLC	137145	BAYSIDE PRINTING 0320 BILLING	1	60-03-53771-312-000	192.40
05/20	05/08/20	52455	22024	BAYSIDE PRINTING, LLC	137145	BAYSIDE PRINTING 0320 BILLING	2	61-03-53612-312-000	192.41
Total 52455:									384.81
<b>52456</b>									
05/20	05/08/20	52456	20264	BROCK WHITE COMPANY	13826800-00	STREET DEPT MILWAUKEE TOOLS	1	10-03-53310-314-000	1,026.95
05/20	05/08/20	52456	20264	BROCK WHITE COMPANY	13830157-00	SHOP TOOLS	1	10-03-53310-353-000	719.00
05/20	05/08/20	52456	20264	BROCK WHITE COMPANY	13830157-01	SHOP TOOLS- MILWAUKEE 3/8" RATCHET	1	10-03-53310-353-000	250.75
05/20	05/08/20	52456	20264	BROCK WHITE COMPANY	13904905-00	DOUBLE STRAW E MAT & STAPLES	1	63-03-53655-360-000	785.05
Total 52456:									2,781.75
<b>52457</b>									
05/20	05/08/20	52457	20743	CARRICO AQUATIC RESOURCES INC	20201341	NEW POOL CONTROLLER	1	44-07-57620-290-000	3,830.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52457:									3,830.71
<b>52458</b>									
05/20	05/08/20	52458	19882	CELLCOM	168056	SKERVEN: WATER HOTSPOT - 370-3222: 4/21-5/20/2020	1	60-03-53740-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	KRAUSE: WATER HOTSPOT - 370-3314: 4/21-5/20/2020	2	60-03-53740-225-000	117.62
05/20	05/08/20	52458	19882	CELLCOM	168056	DIETSCH: WATER HOTSPOT - 370-3467: 4/21-5/20/2020	3	60-03-53740-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	SEWER: IPAD FOR MAPPING/ASSET MANAGEMENT - 370-619	4	61-03-53610-226-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	BORTH: SEWER HOTSPOT - 846-0589: 4/21-5/20/2020	5	61-03-53610-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	TATRO: MIFI 6620 - 846-0596: 4/21-5/20/2020	6	10-02-52400-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	BUILDING INSPECT MIFI - 846-0459: 4/21-5/20/2020	7	10-02-52400-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	MAGUIRE: MIFI 6620 - 846-0597: 4/21-5/20/2020	8	10-02-52400-225-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	WATER UTILITY IPAD 1 - 846-0189: 4/21-5/20/2020	9	60-03-53740-226-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	WATER UTILITY - 846-0190: 4/21-5/20/2020	10	60-03-53740-226-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	SEWER UTILITY IPAD 2 - 846-0194: 4/21-5/20/2020	11	61-03-53610-226-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	STREETS IPAD 2 - 846-0216: 4/21-5/20/2020	12	10-03-53310-226-000	12.62
05/20	05/08/20	52458	19882	CELLCOM	168056	TRUSTEE ZIEGLER IPAD 4 - 846-0274: 4/21-5/20/2020	13	10-01-51101-226-000	12.62
Total 52458:									269.06
<b>52459</b>									
05/20	05/08/20	52459	21856	CENTRAL WISCONSIN POWERSPORT	5408	PPE CHAINSAW HELMETS	1	10-03-53310-161-000	1,320.00
Total 52459:									1,320.00
<b>52460</b>									
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	CLEAN RUGS/MATS	1	10-01-51600-290-000	602.08
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	PAPER PRODUCTS & AIR FRESHENER	2	10-01-51600-344-000	169.67
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	HAND SOAP/SHOP RAGS/TOWELS/ETC	3	10-03-53310-344-000	1,217.94
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST- HUERTH: UNIFORM MAINT/RNTL	4	10-03-53310-162-573	30.60
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - LAKE: UNIFORM MAINT/RNTL	5	10-03-53310-162-574	40.30
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - BLAREK: UNIFORM MAINT/RNTL	6	10-03-53310-162-572	36.80
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	SWR - SKERVEN: UNIFORM MAINT/RNTL	7	61-03-53613-162-592	43.15
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - VLIESTRA: UNIFORM MAINT/RNTL	8	10-03-53310-162-582	25.65
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - YONKER: UNIFORM MAINT/RNTL	9	10-03-53310-162-584	54.00
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - SKRZYPCHAK: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	38.50
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	BI- TATRO: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	33.75
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	BI- MAGUIRE: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	51.10
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - SUCHOMSKI: UNIFORM MAINT/RNTL	13	10-03-53310-162-580	27.60
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	P - FALKOWSKI: UNIFORM MAINT/RNTL	14	10-05-55200-162-594	20.45
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - PLATTA: UNIFORM MAINT/RNTL	15	10-03-53310-162-577	49.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	W - DIETSCH: UNIFORM MAINT/RNTL	16	60-03-53780-162-588	58.70
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - VON SCHRADER: UNIFORM MAINT/RNTL	17	10-03-53310-162-581	12.75
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	W - BORTH: UNIFORM MAINT/RNTL	18	60-03-53780-162-586	36.85
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST- SCHMIDT: UNIFORM MAINT/RNTL	19	10-03-53310-162-570	48.10
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	ST - LENHARD: UNIFORM MAINT/RNTL	20	10-03-53310-162-575	53.55
05/20	05/08/20	52460	5720	CINTAS	12709045 APR 202	W - KRAUSE: UNIFORM MAINT/RNTL	21	60-03-53780-162-590	38.35
Total 52460:									2,689.59
<b>52461</b>									
05/20	05/08/20	52461	3220	CONTROL CONCEPTS TECH	480819-001	4 IN 1 BUCKET HYD HOSE	1	10-03-53310-353-000	47.77
Total 52461:									47.77
<b>52462</b>									
05/20	05/08/20	52462	11160	CORE & MAIN LP	M235630	WATER WORKS PARTS - HYDRANT WRENCH	1	60-03-53764-349-000	1,540.00
05/20	05/08/20	52462	11160	CORE & MAIN LP	M260091	(24) 3/4 IPERL AND COMPONENTS	1	60-00-18413-000-000	3,055.94
Total 52462:									4,595.94
<b>52463</b>									
05/20	05/08/20	52463	22035	DAHLKE, WAYNE	APR2020	REIMBURSEMENT OF FLAG SIGN	1	10-00-13611-000-000	38.30
Total 52463:									38.30
<b>52464</b>									
05/20	05/08/20	52464	19843	DIVERSIFIED BENEFIT SERVICES	303928	(8) METRO FLEX ADMIN FEES- APR 2020	1	10-00-14510-000-000	67.95
05/20	05/08/20	52464	19843	DIVERSIFIED BENEFIT SERVICES	303928	(11) VOW FLEX ADMIN FEES- APR 2020	2	10-01-51430-163-000	83.05
Total 52464:									151.00
<b>52465</b>									
05/20	05/08/20	52465	22025	DOWTY-SCHROEDER, SUSAN	APR2020	DOWTY-SCHROEDER REFUND UTILITIES	1	10-00-21000-000-000	103.27
Total 52465:									103.27
<b>52466</b>									
05/20	05/08/20	52466	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108583	MARKING PAINT - BLUE AND WHITE	1	60-03-53740-349-000	213.00
05/20	05/08/20	52466	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108818	MARKING PAINT - SEWER	1	61-03-53610-349-000	1,618.40
05/20	05/08/20	52466	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000108818	MARKING PAINT - WATER	2	60-03-53740-349-000	2,102.80
05/20	05/08/20	52466	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000109016	MARKING PAINT FOR VLLAGE ELECTRICAL WIRES	1	10-01-51600-355-000	45.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52466:									3,979.20
<b>52467</b>									
05/20	05/08/20	52467	5390	FRED MUELLER AUTOMOTIVE INC	234101	#21 HEAT CONTROLL CABLE AND FAN RESISTOR	1	10-03-53310-353-000	110.58
Total 52467:									110.58
<b>52468</b>									
05/20	05/08/20	52468	20024	FRONTIER	NOV2019	ANNUAL PHONE MAINTENANCE	1	10-01-51450-283-000	281.00
Total 52468:									281.00
<b>52469</b>									
05/20	05/08/20	52469	21187	GROUP HEALTH COOPERATIVE	JUN2020	HEALTH INSURANCE FOR JUN 2020	1	10-00-21530-000-000	43,965.44
Total 52469:									43,965.44
<b>52470</b>									
05/20	05/08/20	52470	21740	ISTATE TRUCK CENTER	C271034966:01	#100 LEAF VAC DRAG LINK	1	18-03-53635-353-000	203.95
05/20	05/08/20	52470	21740	ISTATE TRUCK CENTER	C271035622:01	#100 LEAF VAC CREDIT-DRAG LINK NUTS	1	18-03-53635-353-000	2.48
Total 52470:									201.47
<b>52471</b>									
05/20	05/08/20	52471	4820	JOHN FABICK TRACTOR CO	PIWA0017982	#26 TACOMETER	1	10-03-53310-353-000	165.00
Total 52471:									165.00
<b>52472</b>									
05/20	05/08/20	52472	20580	KIMBALL MIDWEST	7913021	SHOP SUPPLIES LUBRICANT	1	10-03-53310-390-000	15.19
Total 52472:									15.19
<b>52473</b>									
05/20	05/08/20	52473	12810	LEGALSHIELD	MAY2020	DUES: APR 2020	1	10-00-21566-000-000	165.40
Total 52473:									165.40
<b>52474</b>									
05/20	05/08/20	52474	9810	MARATHON COUNTY HEALTH DEPT	20041402	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
05/20	05/08/20	52474	9810	MARATHON COUNTY HEALTH DEPT	20042109	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00
Total 52474:									110.00
<b>52475</b>									
05/20	05/08/20	52475	9900	MARATHON CTY REGISTER OF DEED	201900000136	KOSS CUP 6403 BECKY BLVD PROJECT 20191358	1	10-06-56910-219-000	30.00
Total 52475:									30.00
<b>52476</b>									
05/20	05/08/20	52476	20623	MDROFFERS CONSULTING LLC	202004015	MASTER PLANNING AGREEMENT - PINE LANE FARMS CSM	1	10-06-56930-219-000	1,324.50
05/20	05/08/20	52476	20623	MDROFFERS CONSULTING LLC	202004016	WESTON AVENUE CORRIDOR PLAN	1	40-07-57355-215-000	1,136.25
05/20	05/08/20	52476	20623	MDROFFERS CONSULTING LLC	20200501	BUILDING REGULATIONS UPDATE WO#17	1	10-06-56930-219-000	2,036.25
Total 52476:									4,497.00
<b>52477</b>									
05/20	05/08/20	52477	11070	NAPA AUTO PARTS - WESTON	761222	SHOP SUPPLIES BRAKE CLEANER	1	10-03-53310-390-000	71.76
Total 52477:									71.76
<b>52478</b>									
05/20	05/08/20	52478	11530	NORTHERN BATTERY	1865903	SIGN SHOP BARRICADE BATTERIES	1	10-03-53310-363-000	20.35
05/20	05/08/20	52478	11530	NORTHERN BATTERY	1865908	SIGN SHOP BARRICADE BATTERIES	1	10-03-53310-363-000	30.53
Total 52478:									50.88
<b>52479</b>									
05/20	05/08/20	52479	20217	OLD DOMINION BRUSH COMPANY IN	6986367	#60D LEAF VAC RELAY BOARD	1	18-03-53635-353-000	334.54
Total 52479:									334.54
<b>52480</b>									
05/20	05/08/20	52480	2330	PRESTO CALL	87560-042720	PRESTO CALLS UTILITIES BASE 4-27 TO 5-24	1	61-03-53613-290-000	62.42
05/20	05/08/20	52480	2330	PRESTO CALL	87560-042720	PRESTO CALLS UTILITIES BASE 4-27 TO 5-24	2	60-03-53780-290-000	62.43
Total 52480:									124.85
<b>52481</b>									
05/20	05/08/20	52481	13360	REGISTRATION FEE TRUST	X69634	#81 SWEEPER LICENSE	1	63-03-53318-353-000	74.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52481:									74.50
<b>52482</b>									
05/20	05/08/20	52482	13830	ROTHSCHILD WATERWORKS	APR2020	Q1 2020 PUBLIC FIRE	1	60-03-53710-220-000	1,990.00
Total 52482:									1,990.00
<b>52483</b>									
05/20	05/08/20	52483	19978	SCAFFIDI MOTORS INC	76150	#9 TRANS COOLER HOSES AND CLAMPS	1	10-03-53312-353-000	278.16
Total 52483:									278.16
<b>52484</b>									
05/20	05/08/20	52484	15220	SOUTHSIDE TIRE CO INC	412458	#14 TIRE REPAIR	1	10-03-53310-242-000	122.00
Total 52484:									122.00
<b>52485</b>									
05/20	05/08/20	52485	22037	SUSKE, RITA	ARP2020	MAILBOX REIMBURSEMENT - 6411 ALDERSON ST	1	10-03-53312-370-000	50.00
Total 52485:									50.00
<b>52486</b>									
05/20	05/08/20	52486	22034	SWOBODA, JODENE	APR2020	REIMBURSEMENT OF FLAG SIGN	1	10-00-13611-000-000	38.30
Total 52486:									38.30
<b>52487</b>									
05/20	05/08/20	52487	21673	TIAA COMMERCIAL FINANCE INC	7148597	CONTRACT #20283922: KYOCERA COPIER LEASE- MAY 2020	1	10-01-51450-280-000	173.08
Total 52487:									173.08
<b>52488</b>									
05/20	05/08/20	52488	20240	TRUCK EQUIPMENT INC	893260-00	#103 STROBE LIGHTS	1	10-03-53310-353-000	281.76
Total 52488:									281.76
<b>52489</b>									
05/20	05/08/20	52489	16710	USA BLUE BOOK	209306	HOUR METER FOR LIFT STATION	1	61-03-53601-242-000	77.13
05/20	05/08/20	52489	16710	USA BLUE BOOK	212181	WATER TESTING SUPPLIES	1	60-03-53730-366-000	161.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52489:									238.94
<b>52490</b>									
05/20	05/08/20	52490	17130	VIKING ELECTRIC SUPPLY	S003585212.002	AQUATIC CENTER FILTER TANK SUMP WIRING	1	22-05-55420-247-000	10.06
Total 52490:									10.06
<b>52491</b>									
05/20	05/08/20	52491	22000	WATER QUALITY INVESTIGATIONS	0520_42	WELL #2 INVESTIGATION	1	60-03-53780-215-000	490.00
Total 52491:									490.00
<b>52492</b>									
05/20	05/08/20	52492	17620	WAUSAU HYDRAULICS/MACHINE INC	85629	#119 HYD CYLINDER REPAIR	1	10-03-53310-242-000	239.08
Total 52492:									239.08
<b>52493</b>									
05/20	05/08/20	52493	20711	WEHNER, JARED	MAY2020	OVERDEDUCT FOR CLOTHING	1	10-00-13802-000-000	12.97
Total 52493:									12.97
<b>52494</b>									
05/20	05/08/20	52494	19939	WISCONSIN DNR	APR2020 CERT311	BORTH - WATERWORKS OPERATOR CERT. RENEWAL	1	61-03-53613-157-000	45.00
Total 52494:									45.00
<b>52495</b>									
05/20	05/08/20	52495	22033	WITUCKI, ADAM	APR2020	REIMBURSEMENT OF FLAG SIGN	1	10-00-13611-000-000	38.30
Total 52495:									38.30
Grand Totals:									<u>101,957.61</u>

Dated \_\_\_\_\_

Finance Committee Chairperson \_\_\_\_\_

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>2020 Crack Sealing Contract.</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board award the 2020 Crack Sealing Project to Precision Sealcoating, Inc. for a total bid price of \$98,940?</b>

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## Background

Crack Sealing is a common practice and the most critical aspect of the Village's street maintenance efforts. Crack sealing seals cracks on asphalt streets which prevents water from getting into the asphalt structure to prevent further deterioration of the pavement. Bids were received and opened on Wednesday May 6<sup>th</sup>. There were 2 total bidders on the project and the low bidder was Precision Sealcoating.

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<b>Attached Docs:</b>	<b>- Bid Tab and Project Map</b>
<b>Committee Action:</b>	<b>- Public Works Recommended Awarding to Precision Sealcoating</b>
<b>Fiscal Impact:</b>	<b>Bid result of \$98,940 is \$1,060 under the estimated cost of \$100,000.</b>
<b>Recommendation:</b>	<b>Staff recommends awarding the project to Precision Sealcoating, Inc.</b>

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## Recommended Language for Official Action

**I Recommend to award the 2020 Crack Sealing project to Precision Sealcoating for a total price of \$98,940.**

**Or, Something else**

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Additional action:

BID TAB - 2020 VILLAGE OF WESTON CRACKSEALING PROJECT  
 BID OPENING: MAY 6, 2020 8:30AM

2020 CRACKSEALING PROJECT				FAHRNER ASPHALT		PRECISION SEALCOATING		STRUCK & IRWIN		THUNDER ROAD	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost
1	<b>ROUTE AND SEAL CRACKS</b>	<b>LB</b>	<b>60,000</b>	\$ 2.30	\$ 138,000.00	\$ 1.649	\$ 98,940.00		\$ -		\$ -
		<b>TOTAL</b>		\$ 138,000.00		\$ 98,940.00		\$ -		\$ -	

\* Order of Priority Streets will be determined based on streets that are receiving an additional maintenance treatment in 2020 and streets thereafter will be determined based on quantity left and discussion with the OWNER

\*An estimated 60,000 pounds is being used strictly due to budget reasons, it is understood that this quantity may be adjusted to cover all Priority streets if budget allows.

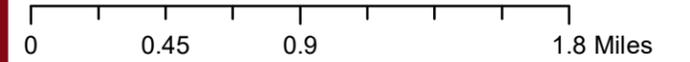


Map Date: 4/17/2020

Adoption Date (Village): N/A



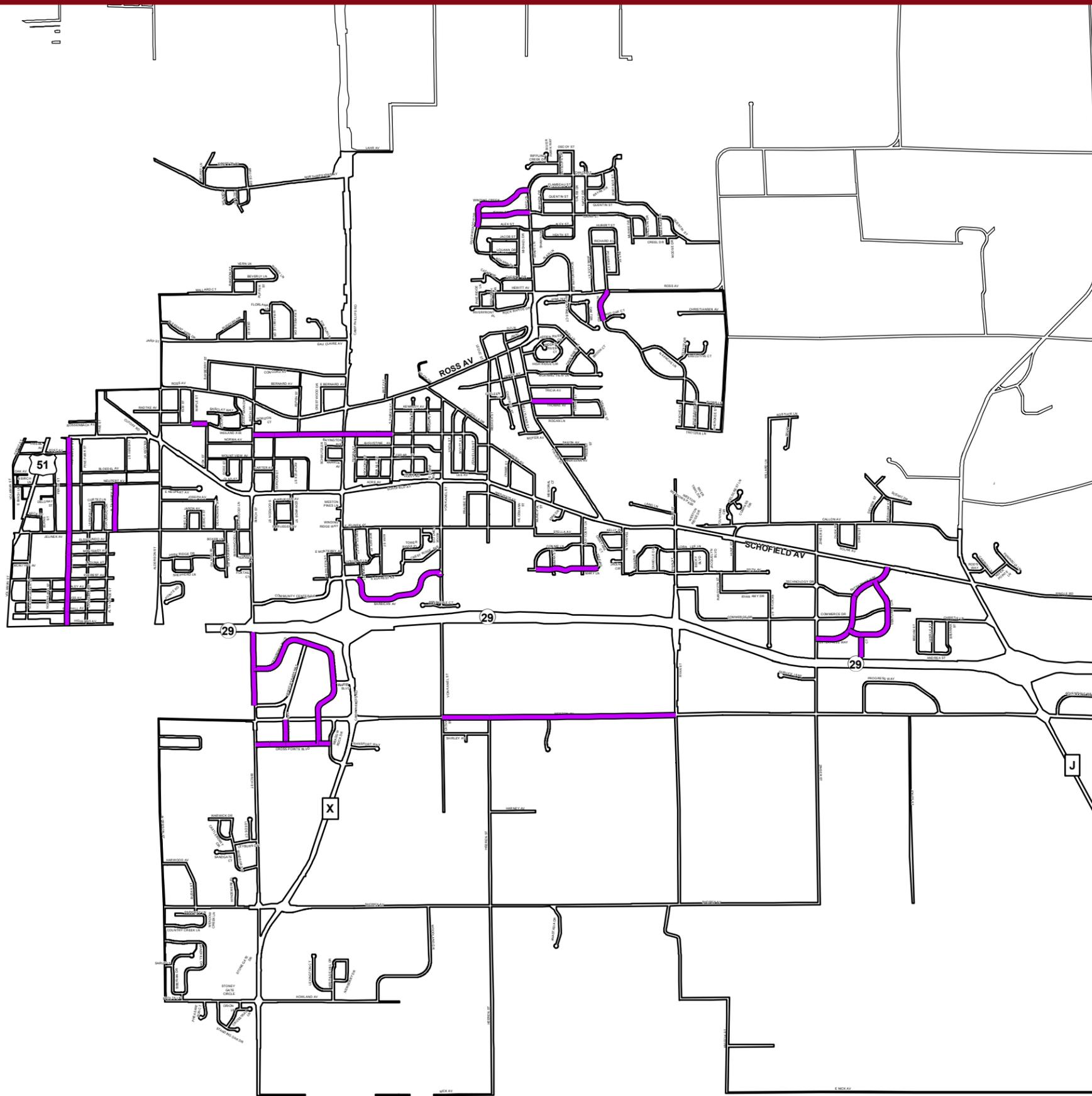
Map by the Village of Weston Public Works, Utilities,  
& Technology Services Department



## Crack Sealing 2020

# Legend

 Crack Sealing



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>2020 GSB-88 Pavement Sealing Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Award the 2020 GSB-88 Pavement Sealing Project to Fahrner Asphalt Sealers, LLC for a total bid price of \$66,815.00?</b>

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## Background

GSB-88 is a pavement rejuvenating sealer which is applied similarly to a traditional driveway sealer. This sealer infiltrates the asphalt pavement and seals small cracks and provides a refurbished asphalt content to the pavement to help restore flexibility and provide protection against UV rays. Bids were received and opened on Wednesday May 6<sup>th</sup>. There were 2 total bidders on the project and the low bidder was Fahrner Asphalt Sealers, LLC.

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**Attached Docs:** - Bid Tab and Project Map

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**Committee Action:** - Public Works Recommended Awarding to Fahrner Asphalt Sealers

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**Fiscal Impact:** - Total Bid price of \$66,815.00 is \$5,444.22 under the budgeted amount of \$72,259.22.

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**Recommendation:** Staff recommends awarding the project to Fahrner Asphalt Sealers, LLC for a total bid price of \$66,815.00.

## Recommended Language for Official Action

**I move to Award the 2020 GSB-88 Pavement Sealing Project to Fahrner Asphalt Sealers, LLC for a total bid price of \$66,815.00.**

**Or, Something else**

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Additional action:

**BID TAB 2020 GSB-88 EMULSIFIED SEALER/BINDER - PAVEMENT MAINTENANCE PROJECT**

**BID OPENING: MAY 6, 2020 8:35AM**

**VILLAGE OF WESTON**

0				Fahrner Asphalt Sealers, LLC		Gee Asphalt Systems	
Item No	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost	Unit Price	Estimated Cost
1	GSB-88 Emulsified Sealer/Binder	SY	66,815	\$ 1.00	\$ 66,815.00	\$ 1.05	\$ 70,155.75
				<b>Total Base Bid</b>			
				\$	66,815.00	\$	70,155.75

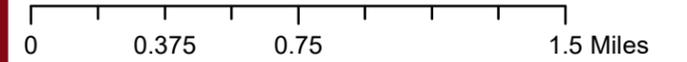


Map Date: 4/17/2020

Adoption Date (Village): N/A



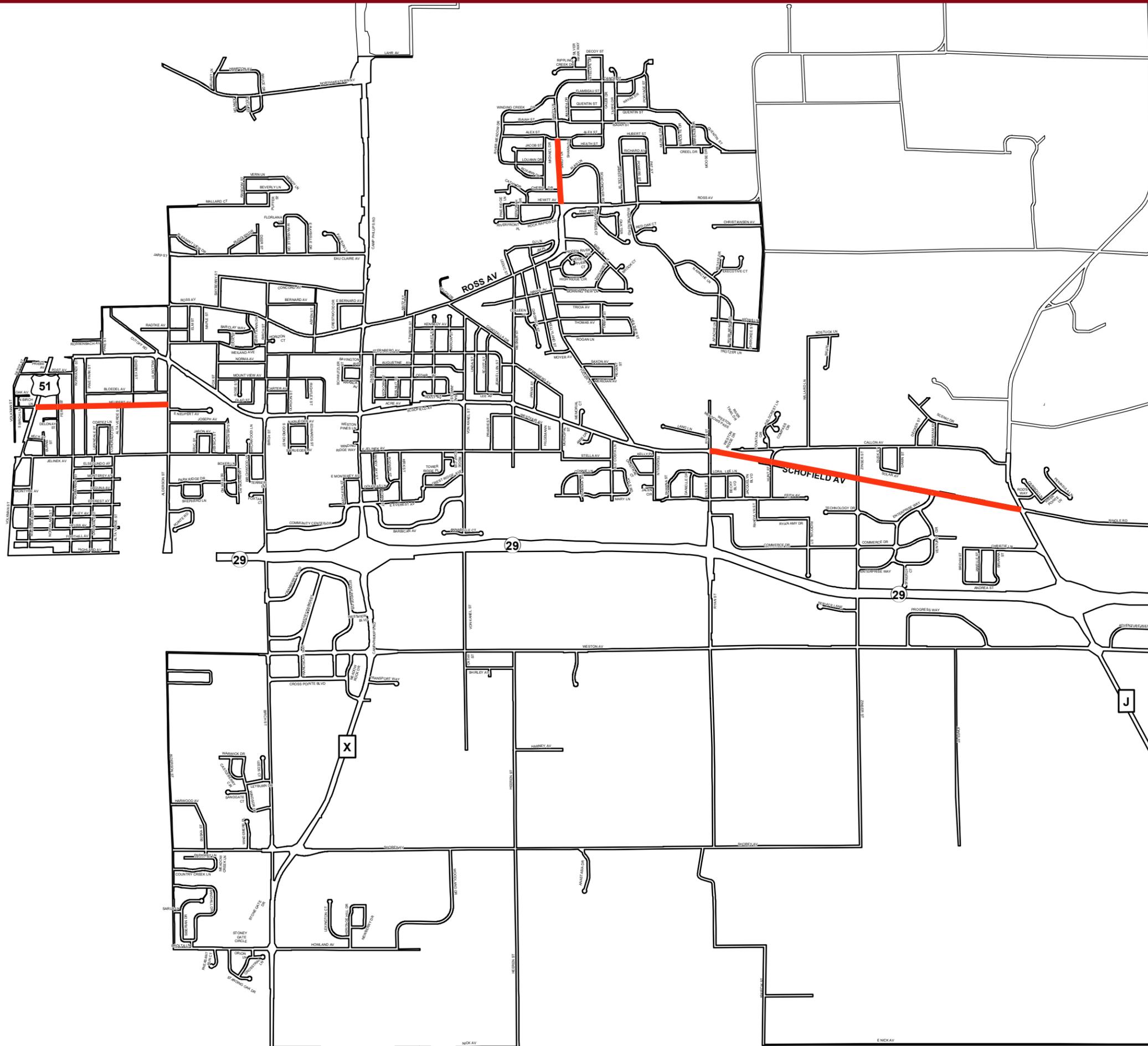
Map by the Village of Weston Public Works, Utilities,  
& Technology Services Department



## GSB - 88 2020

# Legend

 GSB 88



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board– 5/18/2020</b>
<b>Description:</b>	<b>2020 Chip Sealing Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Award the 2020 Chip Sealing Project to Scott Construction, Inc. for a total bid price of \$42,149.03?</b>

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## Background

Chip Sealing is a historic practice and consists of applying an asphalt emulsion which helps to seal micro cracks and then a layer of rocks (chips) is applied over the top to restore friction to the driving surface as well as provide a protective layer against UV rays. In addition to the traditional chip seal, a fog seal will be applied on these residential streets after the chip seal to help lock in the loose chips as well as restore some flexibility to the pavement layer. Bids were received and opened on Wednesday May 6<sup>th</sup>. There were 2 total bidders on the project and the low bidder was Scott Construction, Inc.

Staff also bid the same streets for Chip Seal for Microsurfacing as well. Fahrner Asphalt was the low bid for Microsurfacing at a total cost of \$55,055.91. The Village has had some issues with chip seals raveling over the last few years, but once we started to apply the fog seal over the top that seems to have minimized that issue. However, staff thought it was worth it to get an alternate bid on these streets to see what the cost difference is. With the difference of just under \$13,000 staff is recommending to continue chip sealing streets with a fog seal instead of microsurfacing in this application.

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**Attached Docs:** - Bid Tabs and Project Map

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**Committee Action:** - Public Works Recommended Awarding to Scott Construction

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**Fiscal Impact:** - Total Bid price of \$42,153.44 is \$9,958.60 under the budgeted amount of \$52,112.04.

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**Recommendation:** Staff recommends awarding the project to Scott Construction, Inc for a total bid price of \$42,153.44.

## Recommended Language for Official Action

**I move to Award the 2020 Chip Sealing Project to Scott Construction, Inc for a total bid price of \$42,153.44.**

**Or, Something else**

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Additional action:

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**BID TAB 2020 CHIP SEALING PAVEMENT MAINTENANCE PROJECT**

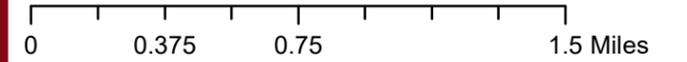
**BID OPENING: MAY 6, 2020 8:40AM**

**VILLAGE OF WESTON**

Base Bid - Chipseal				Fahrner Asphalt Sealers, LLC		Scott Construction, Inc.	
Item No	Item Description	Units	Est Quantity	Unit Price	Estimated Cost	Unit Price	Estimated Cost
1	1/4" (FA-2) Aggregate with Polymer Emulsion and Fog Seal	<b>SY</b>	20,167	\$ 2.34	\$ 47,190.78	\$ 2.09	\$ 42,149.03
				<u>Total Base Bid</u>	\$ 47,190.78	\$	42,149.03

**BID TAB 2020 MICRO SURFACE PAVEMENT MAINTENANCE PROJECT**  
**BID OPENING: MAY 6, 2020 8:45AM**  
**VILLAGE OF WESTON**

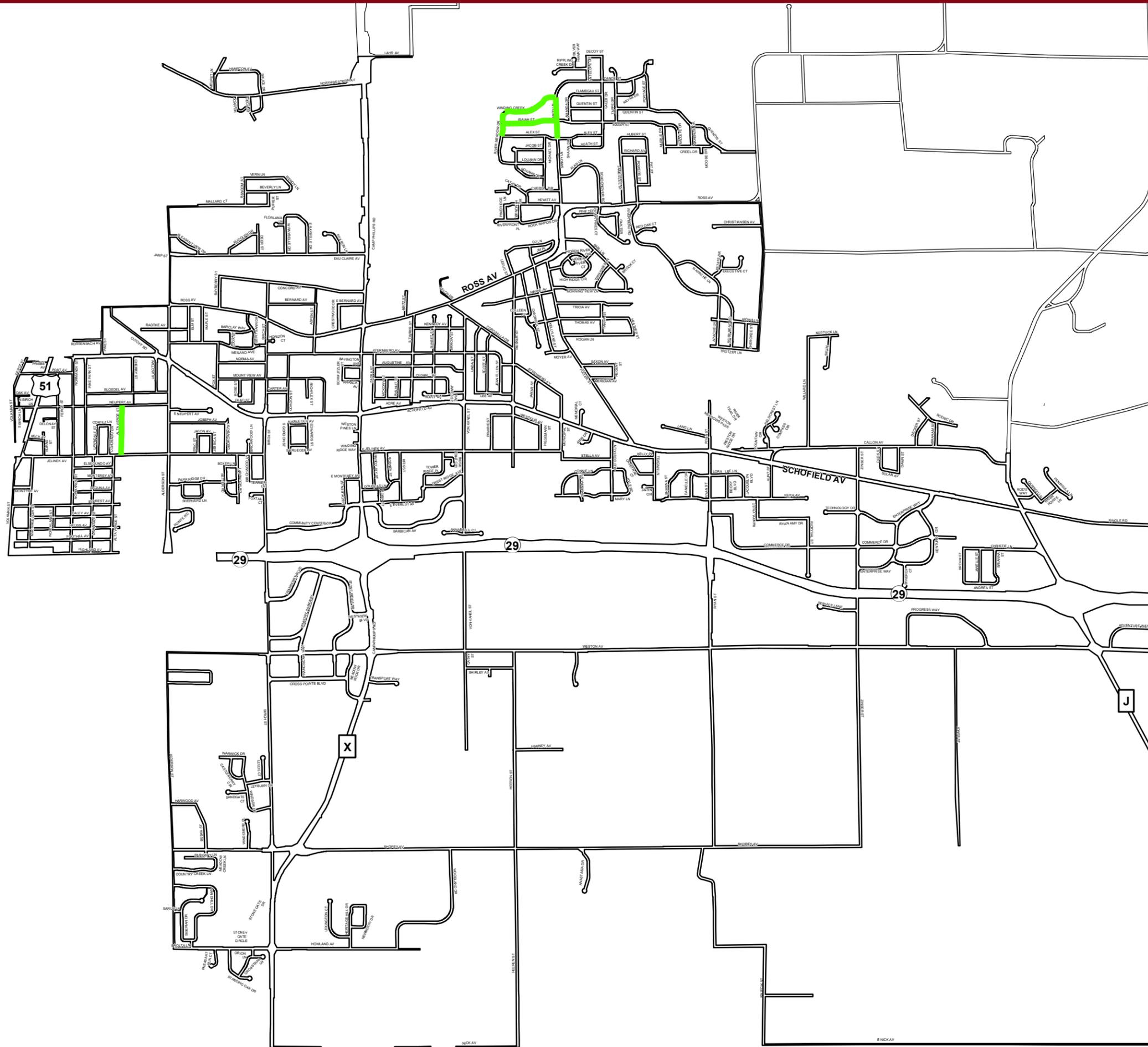
Base Bid - MICRO SURFACE				Fahrner Asphalt Sealers, LLC		STRUCK & IRWIN	
Item No	Item Description	Units	Est Quantity	Unit Price	Est Cost	Unit Price	Est Cost
1	2020 MICRO SURFACE	SY	20,167	\$ 2.73	\$ 55,055.91	\$ 2.95	\$ 59,492.65
<u>Total Base Bid</u>				\$	55,055.91	\$	59,492.65



## Chip Seal w/ Fog or Micro Surface 2020

# Legend

 Chip Seal w/ Fog or Micro Surface



# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>2020 Asphalt Overlay Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Award the 2020 Asphalt Overlay Project to American Asphalt for a total bid price of \$271,043.50?</b>

## Background

Asphalt overlays are used to repair weathered and slightly deformed pavement surfaces. The overlay provides a new smooth asphalt layer which helps to provide better drainage and restores settled and potholed areas. In addition to the asphalt overlay, Alta Verde St will also receive drainage improvements which will help to prolong the life of the overlay. The selected streets are beyond the point where other maintenance efforts would restore the surface back to a good condition. Bids were received and opened on Wednesday May 6<sup>th</sup>. There was only 1 bidder on the project which was American Asphalt.

The overlay on Volkman St is a joint project with the City of Schofield, the cost of the Volkman Overlay will be split proportionately to each municipality which is 61% Weston and 39% Schofield. Therefore, the overall cost of the overlay project for the Village of Weston is \$243,391.59.

**Attached Docs:** - Bid Tab and Map of Streets

**Committee Action:** - Public Works Recommended Awarding to American Asphalt

**Fiscal Impact:** - Total Weston Bid price of \$243,417.55 is \$29,270.45 over the budgeted amount of \$214,121.14. Overall the Street Maintenance Budget is projected to finish on budget.

**Recommendation:** Staff recommends awarding the project to American Asphalt for a total bid price of \$271,043.50.

## Recommended Language for Official Action

**I move to Award the 2020 Asphalt Overlay Project to American Asphalt for a total bid price of \$271,043.50.**

**Or, Something else**

Additional action:

**BID OPENING: MAY 6, 8:50AM**  
**ASPHALT OVERLAY - VILLAGE OF WESTON**

Item No.	Item Description	Units	Estimated Quantity	American Asphalt	
				Unit Price	Estimated Cost
1	Traffic Control	L.S.	1	\$ 3,000.00	\$ 3,000.00
2	<b><u>Alta Verde St (Highland to Jelinek) &amp; Heuss (Alta Verde to East Termini)</u></b> WEDGING (LT58-28S) Pavement, 12.5mm	TON	120	\$ 82.25	\$ 9,870.00
3	<b><u>Alta Verde St (Highland to Jelinek) &amp; Heuss (Alta Verde to East Termini)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	525	\$ 99.90	\$ 52,447.50
4	<b><u>Volkman St (Charles St to N. Termini)</u></b> WEDGING (LT58-28S) Pavement, 12.5mm	TON	375	\$ 78.45	\$ 29,418.75
5	<b><u>Volkman St (Charles St to N. Termini)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	415	\$ 99.80	\$ 41,417.00
6	<b><u>Fox St (Norma Ave to Weiland Ave)</u></b> WEDGING (LT58-28S) Pavement, 12.5 mm	TON	15	\$ 133.15	\$ 1,997.25
7	<b><u>Fox St (Norma Ave to Weiland Ave)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	100	\$ 111.35	\$ 11,135.00
8	<b><u>Pleasant View Dr (Alderson to Eau Claire Ave)</u></b> WEDGING (LT58-28S) Pavement, 12.5mm	TON	175	\$ 79.35	\$ 13,886.25
9	<b><u>Pleasant View Dr (Alderson to Eau Claire Ave)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	200	\$ 107.95	\$ 21,590.00
10	<b><u>Sternberg Ave (S. Timber St to Von Kanel St)</u></b> WEDGING (LT58-28S) Pavement, 12.5 mm	TON	40	\$ 118.45	\$ 4,738.00
11	<b><u>Sternberg Ave (S. Timber St to Von Kanel St)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	325	\$ 100.75	\$ 32,743.75
12	<b><u>River Bend Rd (Apache Ln to Red Oak Ct.)</u></b> Thin Lift (MT58-34S) Asphalt Overlay with FORTA-FI	TON	500	\$ 97.60	\$ 48,800.00
Total				<b>\$271,043.50</b>	

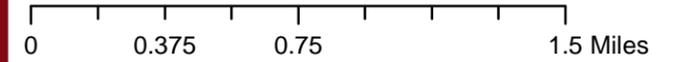


Map Date: 4/17/2020

Adoption Date (Village): N/A



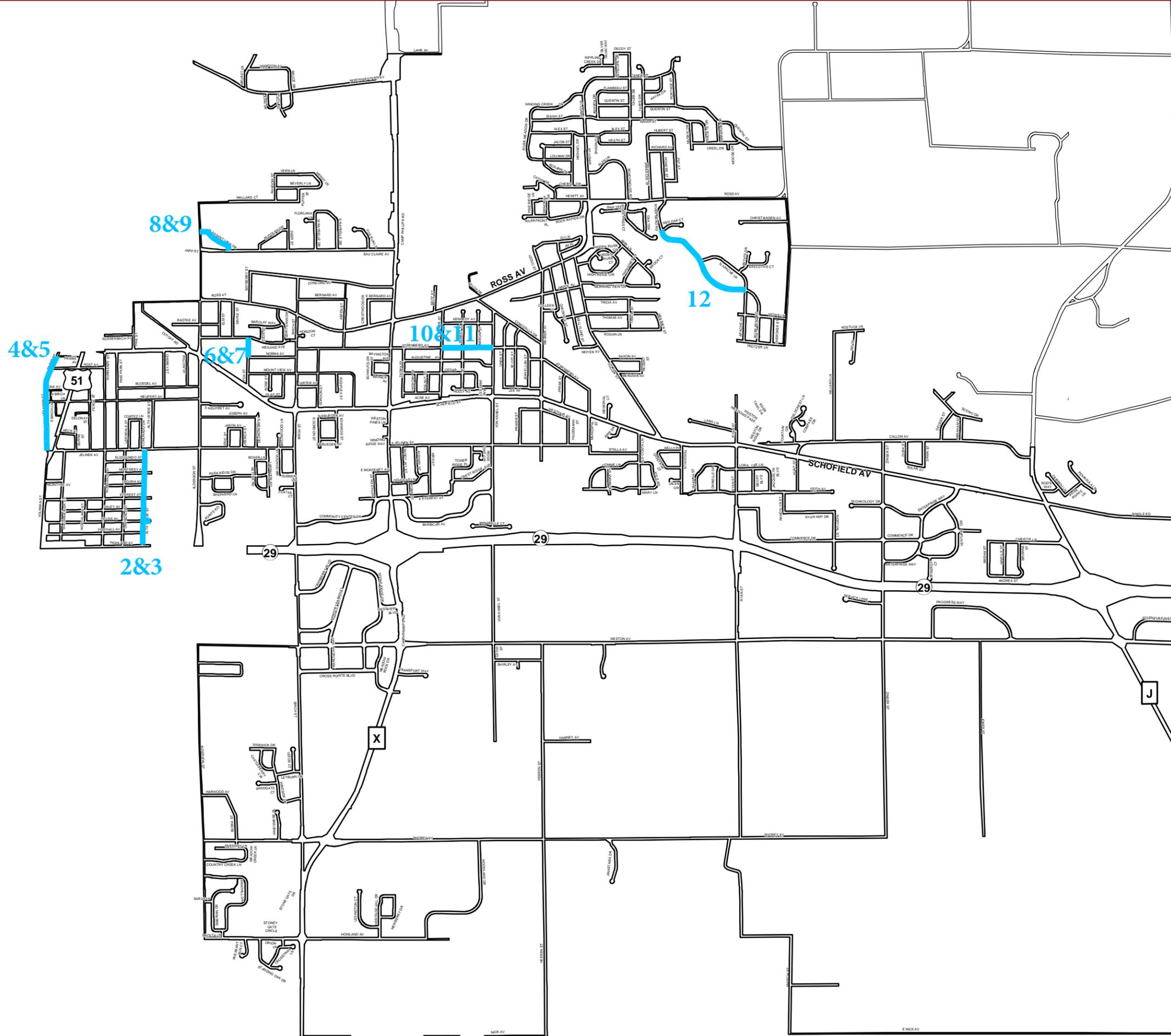
Map by the Village of Weston Public Works, Utilities,  
& Technology Services Department



## Ashphalt Overlay 2020

# Legend

 Asphalt Overlay



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>2020 Schofield Ave Concrete Repair Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Award the 2020 Schofield Ave Concrete Repair Project to CPR Inc for a total bid price of \$133,820.00?</b>

---

## Background

This project will address the deteriorated concrete pavement and curb and gutter on Schofield Avenue primarily between Normandy St and Pine St and then between Birch St and CR-X. The pavement repairs will be full depth repairs in areas which staff has been patching with asphalt over the years. These will be more permanent repairs than past years when partial depth repairs were used. The experience with the partial depth repairs has been the deterioration around the joints was corrected, but the concrete pavement continued to fail further into the slab now creating the need to replace the entire depth of the concrete slab. Bids were received and opened on Wednesday May 6<sup>th</sup>. There were 3 bidders on the project and the low bidder is CPR Inc.

---

**Attached Docs:** - Bid Tab and Map of Project

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**Committee Action:** - Public Works Recommended Awarding to CPR Inc.

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**Fiscal Impact:** - The Bid price of \$133,820 is \$41,180 under the CIP amount of \$175,000.

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**Recommendation:** Staff recommends awarding the project to CPR Inc for a total bid price of \$133,820.

## Recommended Language for Official Action

**I move to Award the 2020 Schofield Ave Concrete Pavement Repair Project to CPR Inc for a total bid price of \$133,820.**

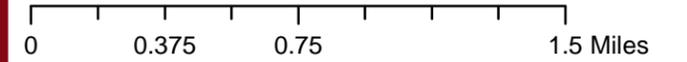
**Or, Something else**

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Additional action:

**BID TAB - UNIT PRICE SCHEDULE**  
**2020 SCHOFIELD AVE CONCRETE REPAIR**  
**VILLAGE OF WESTON BID OPENING MAY 6th, 2020 9 AM**

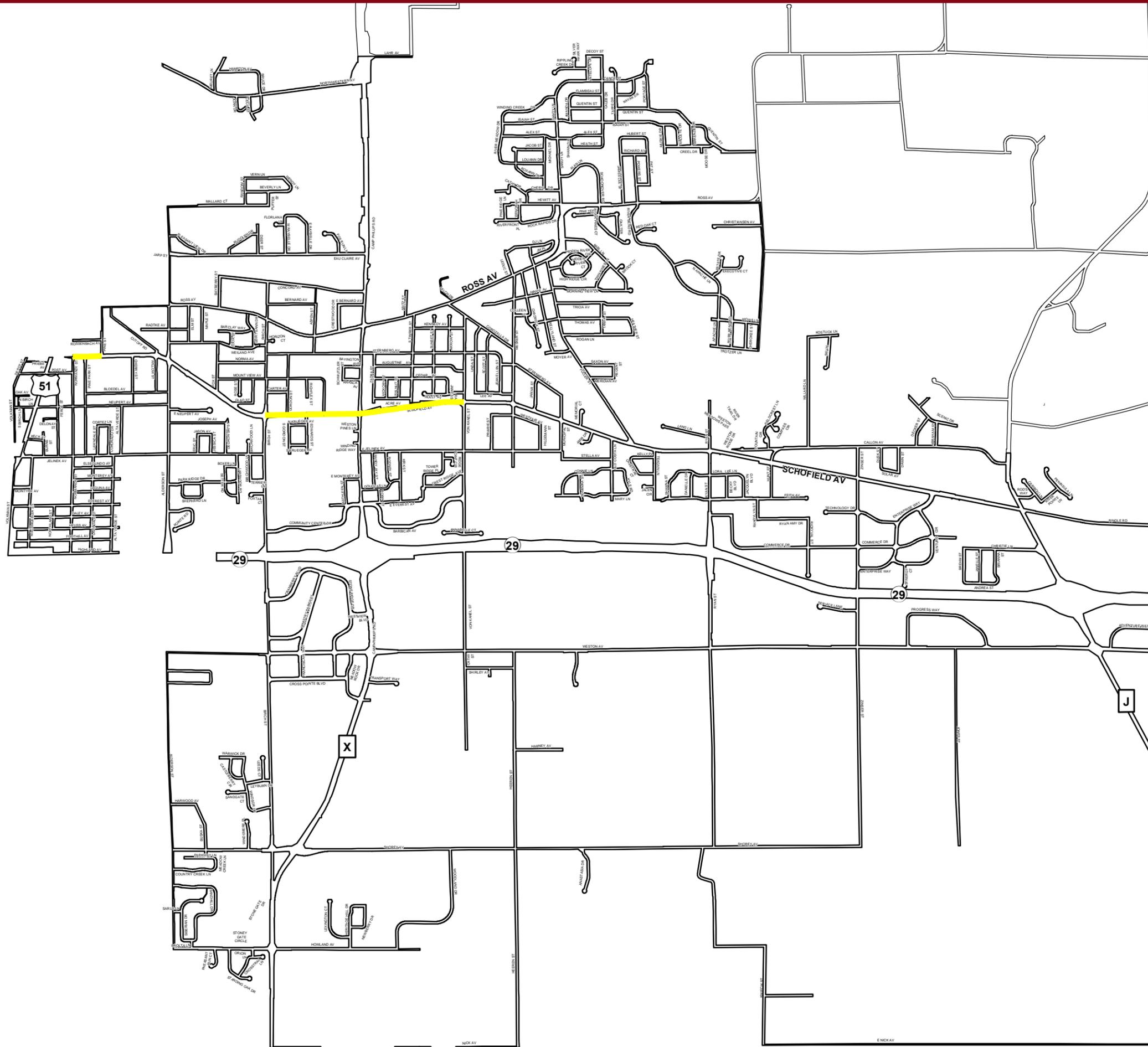
ITEM	WISDOT SPEC	ITEM DESCRIPTIONS	UNIT	EST QUANT	CPR INC		FAHRNER		NORCON		SOMMERS CONST		VINTON CONST	
					UNIT PRICE	EST COST	UNIT PRICE	EST COST	UNIT PRICE	EST COST	UNIT PRICE	EST COST	UNIT PRICE	EST COST
1	204	Removing Curb and Gutter	LF	320	\$ 10.00	\$ 3,200.00		\$ -	\$ 6.00	\$ 1,920.00	\$ 5.00	\$ 1,600.00		\$ -
2	416	Drilled Tie Bars	EA	365	\$ 6.00	\$ 2,190.00		\$ -	\$ 6.00	\$ 2,190.00	\$ 8.00	\$ 2,920.00		\$ -
3	416	Drilled Dowel Bars	EA	232	\$ 10.00	\$ 2,320.00		\$ -	\$ 11.00	\$ 2,552.00	\$ 14.00	\$ 3,248.00		\$ -
4	416	Concrete Pavement Repair		220	\$ 68.00	\$ 14,960.00			\$ 87.00	\$ 19,140.00	\$ 75.15	\$ 16,533.00		
5	416	Concrete Pavement Replacement	SY	1,100	\$ 68.00	\$ 74,800.00		\$ -	\$ 87.00	\$ 95,700.00	\$ 72.15	\$ 79,365.00		\$ -
6	601	Concrete Curb and Gutter	LF	320	\$ 30.00	\$ 9,600.00		\$ -	\$ 33.00	\$ 10,560.00	\$ 30.00	\$ 9,600.00		\$ -
7	611	Adjusting Manhole Covers	EA	5	\$ 300.00	\$ 1,500.00		\$ -	\$ 450.00	\$ 2,250.00	\$ 350.00	\$ 1,750.00		\$ -
8	611	Adjusting Inlet Covers	EA	5	\$ 450.00	\$ 2,250.00		\$ -	\$ 450.00	\$ 2,250.00	\$ 350.00	\$ 1,750.00		\$ -
9	611	Adjusting Valve Covers	EA	5	\$ 200.00	\$ 1,000.00		\$ -	\$ 100.00	\$ 500.00	\$ 150.00	\$ 750.00		\$ -
10	619	Mobilization	EA	1	\$ 10,000.00	\$ 10,000.00		\$ -	\$ 3,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00		\$ -
11	625	Topsoil, Seed, Fertilizer and Mulch (At curb replacement areas)	SY	200	\$ 10.00	\$ 2,000.00		\$ -	\$ 9.00	\$ 1,800.00	\$ 15.00	\$ 3,000.00		\$ -
12	643	Traffic Control	EA	1	\$ 8,000.00	\$ 8,000.00		\$ -	\$ 9,000.00	\$ 9,000.00	\$ 15,000.00	\$ 15,000.00		\$ -
13	690	Sawing Concrete	LF	1,000	\$ 2.00	\$ 2,000.00		\$ -	\$ 3.50	\$ 3,500.00	\$ 2.50	\$ 2,500.00		\$ -
					TOT BID	\$ 133,820.00	TOT BID	\$ -	TOT BID	\$ 154,862.00	TOT BID	\$ 144,516.00	TOT BID	\$ -



## Concrete Replacement 2020

## Legend

 Concrete Repairs



**Village of Weston: Draft CIP (2020-2024)**

**Scenario C: Prioritized Projects at \$3M per year in General Fund**

2020 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S1	Weston School Addition (Construction)	\$ 371,363	\$ 160,986	\$ 362,134		\$ 1,197,968	\$ 2,092,451
S2	Crestwood Acres (Design)	\$ 27,676	\$ 24,009	\$ 19,698		\$ 65,163	\$ 136,546
S5	Schofield Ave (Birch to X Slab Rep)					\$ 175,000	\$ 175,000
S12	Intersection Studies					\$ 60,000	\$ 60,000
	2020 Asphalt Overlays					\$ 100,000	\$ 100,000
U1	TMDL Modeling			\$ 67,240			\$ 67,240
U2	Well #7	\$ 2,000,000					\$ 2,000,000
U5	SCADA Upgrades	\$ 125,000	\$ 100,000				\$ 225,000
U6	Tonya/Tricia Lift Station		\$ 500,000				\$ 500,000
	Public Safety - Evidence and Armory					\$ 150,000	\$ 150,000
	Public Safety - Locker Rooms/Showers					\$ 150,000	\$ 150,000
	Public Safety - Sign Replacement					\$ 9,000	\$ 9,000
	Public Safety - Parking Lot					\$ 200,000	\$ 200,000
	Public Safety - Training and Crew Rooms					\$ 80,000	\$ 80,000
	Ryan St - Security Gates				\$ 50,000		\$ 50,000
AQ1	Pool Controller					\$ 4,000	\$ 4,000
AQ2	Parking lot Sealing and Striping					\$ 20,000	\$ 20,000
AQ3	Drop Slide Repairs					\$ 10,000	\$ 10,000
AQ4	Lifting Crane for Pool Motors					\$ 10,000	\$ 10,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 100,000	\$ 100,000
AQ4	Replace Gear Operators (5)					\$ 10,000	\$ 10,000
P4	Park Shelter and Bathroom Painting					\$ 10,000	\$ 10,000
	Eq leases prior to 2020	\$ 6,431	\$ 6,431	\$ 3,328	\$ 56,102	\$ 118,536	\$ 190,828
	SAFER Equipment					\$ 204,701	\$ 204,701
E1	Plow Truck #69					\$ 200,000	\$ 200,000
E4	End Loader 32				\$ 64,000		\$ 64,000
E7	Track Skid Steer #34					\$ 55,000	\$ 55,000
E9	Wing for Loader					\$ 40,000	\$ 40,000
P2	1-Ton Truck #6					\$ 45,000	\$ 45,000
<b>2020 Project Totals</b>		<b>\$ 2,530,470</b>	<b>\$ 791,426</b>	<b>\$ 452,400</b>	<b>\$ 170,102</b>	<b>\$ 3,014,367</b>	<b>\$ 6,958,765</b>
		<b>Water</b>	<b>Sanitary</b>	<b>Storm</b>	<b>Ref/Rec</b>	<b>General</b>	<b>Total</b>
<b>2020 Street Subtotal</b>		<b>\$ 399,039</b>	<b>\$ 184,995</b>	<b>\$ 381,832</b>	<b>\$ -</b>	<b>\$ 1,598,131</b>	<b>\$ 2,563,997</b>
<b>2020 Utility Subtotal</b>		<b>\$ 2,125,000</b>	<b>\$ 600,000</b>	<b>\$ 67,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,792,240</b>
<b>2020 Facility Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 589,000</b>	<b>\$ 639,000</b>
<b>2020 Aquatic Center Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,000</b>	<b>\$ 154,000</b>
<b>2020 Park Subtotal</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>2020 Equipment Subtotal</b>		<b>\$ 6,431</b>	<b>\$ 6,431</b>	<b>\$ 3,328</b>	<b>\$ 120,102</b>	<b>\$ 663,237</b>	<b>\$ 799,529</b>

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>Ross Avenue Paving Project (Birch St to CR-X)</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Award the Ross Avenue Paving Project to American Asphalt for a total bid price of \$250,742.00?</b>

---

## Background

At the March 16, 2020 Village Board Meeting, it was approved to use TIF 2 funds to pay for the work that was done on Schofield Avenue in 2019 between Normandy and Birch St and to reallocate the \$250,000 to repave Ross Ave between Birch St and CR-X (Camp Phillips Road).

Over the past two years, the condition of Ross Avenue has begun to severely deteriorate, especially the section west of CR-X which is a main trucking route for the business park north of Ross Ave. Village staff prepared a bid packet with several options to help determine the best way to repave the road. Repaving in this instance includes removing the existing asphalt and replacing it with a new 5-inch thick heavy-duty asphalt surface meant for truck traffic. In 2010 when Ross Ave was last repaved, this is what was done between Alderson St and Birch St and that section of pavement is still holding up well, whereas the rest of the road is showing signs of expedited failure where only a new 2.5-inch layer of asphalt was applied.

The first option is to repave the approximate 25-foot width of the driving lanes. This is the area where the main deterioration of the pavement is taking place as the bike lanes have general cracking as would be expected and don't receive any major traffic.

The second option is to repave the entire 40-foot width of the street which would include the driving lanes and bike lanes.

A third option was included to repave the transition area just east of CR-X for roughly 180 feet to where the road transitions back to the typical section out of the intersection.

A fourth option is included for a nominal 1/10 mile section of roadway to know what it would cost to do any additional paving east of CR-X. These costs are broken out and shown on the attached map.

Overall, staff's recommendation is to repave the driving lanes of Section A from Birch St to CR-X at a width of 25-feet for an estimated cost of \$213,206.50. Additionally, it is recommended to include Section B just east of CR-X for an estimated cost of \$37,535.50 for a total cost of \$250,742.00.

# REQUEST FOR CONSIDERATION

The remaining sections east of CR-X are broken out as:

- C) CR-X to S Timber = \$93,818.52
- D) S Timber to Corozalla = \$79,177.27
- E) Corozalla to Mesker = \$157,127.61
- F) Mesker to Fuller = \$78,686.50
- G) Fuller to Eau Claire River = \$81,794.70

The sections east of CR-X are in better condition than those west of CR-X. However, sections near Corozalla, Mesker and then around the curve east of Fuller St have areas of localized failure. These sections should be addressed in the near future.

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**Attached Docs:** - Bid Tab and Map of Sections

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**Committee Action:** - Village Board approved on 3/16/2020 to utilize the \$250,000 borrowed in 2019 to pay for the repaving of Ross Ave in 2020. Public Works recommended awarding the project to American Asphalt for Sections A and B.

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**Fiscal Impact:** - The price to repave from Birch St to just east of the CR-X intersection is \$250,742.00 which is right at the budgeted amount of \$250,000.

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**Recommendation:** Staff recommends awarding the project to American Asphalt for a total bid price of \$250,742 for Sections A and B as shown on the map. Additionally, staff recommends further discussion options on how to fund further pavement replacement east of CR-X.

## Recommended Language for Official Action

**I move to Award the Ross Avenue Paving Project to American Asphalt for a total bid price of \$250,742.00 which includes the Base Bid of \$213,206.50 for the section between Birch St and CR-X at a nominal width of 25' as well as Alternate #2 for a price of \$37,535.50 for the nominal 180' east of CR-X.**

**Or, Something else**

---

Additional action:

**BID TAB - UNIT PRICE SCHEDULE**  
 BID OPENING: MAY 6, 2020 at 8:55AM  
 VILLAGE OF WESTON

<b>ROSS AVE MILLING AND ASPHALT PAVING (Birch St to CR-X Mill and Pave nominal width of 25')</b>					
Item No.	Item Description	Units	Estimated Quantity	AMERICAN ASPHALT	
				Unit Price	Estimated Cost
1	Mobilization	EA	1	\$ 3,000.00	\$ 3,000.00
2	Mill and <u>dispose of</u> exisisting asphalt, Fine Grade, Water, and Compact Roadway.	SY	8,285	\$ 2.40	\$ 19,884.00
3	Sawcut Pavement, Full Depth (approx 5")	LF	200	\$ 3.00	\$ 600.00
4	Furnish & Install 3.25 inch Asphaltic Pavement Binder Course (2 MT 58-28S)	TONS	1,585	\$ 62.18	\$ 98,555.30
5	Pavement Sweeping and Tack Coat	LS	1	\$ 2,355.00	\$ 2,355.00
6	Furnish & Install 1.75 inch Asphaltic Pavement Wear Course (4 MT 58-34H)	TONS	865	\$ 73.28	\$ 63,387.20
7	Furnish & Install 4" Epoxy Pavement Striping	LF	10,600	\$ 0.75	\$ 7,950.00
8	Furnish & Install Ladder Pattern Crosswalk Epoxy Pavement Marking	LF	180	\$ 15.30	\$ 2,754.00
9	Furnish & Install 8" Channelizing Line Epoxy Pavement Striping	LF	125	\$ 2.20	\$ 275.00
10	Furnish & Install 12" Diagonal Island Epoxy Pavement Marking	LF	105	\$ 9.20	\$ 966.00
11	Furnish & Install 18" Stop Bar Epoxy Pavement Marking	L.F.	45	\$ 16.00	\$ 720.00
12	Furnish & Install Words - "ONLY" Epoxy Pavement Marking	EA	1	\$ 240.00	\$ 240.00
13	Furnish & Install Arrows Type 2 Epoxy Pavement Marking	EA	2	\$ 235.00	\$ 470.00
14	Furnish & Install Arrows Type 3 Epoxy Pavement Marking	EA	2	\$ 350.00	\$ 700.00
15	Traffic Control	LS	1	\$ 11,350.00	\$ 11,350.00
<b>Total</b>				\$	213,206.50

**SUPPLEMENTAL BID TAB - UNIT PRICE SCHEDULE**  
 BID OPENING MAY 6, 2020AT 8:55 AM  
 VILLAGE OF WESTON

<b>ROSS AVE MILLING AND ASPHALT PAVING (Birch St to CR-X Mill and Pave nominal width of 25')</b>					
Item No.	Item Description	Units	Estimated Quantity	AMERICAN ASPHALT	
				Unit Price	Estimated Cost
2-A	Mill existing pavement and <u>haul millings to Village of Weston Hard Material Stockpile at 8200 Ryan St.</u> Fine Grade, Water, and Compact Roadway.	SY	8,285	\$ 3.30	\$ 27,340.50
<b>Total</b>				\$	27,340.50

**ALTERNATE #1 - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING: MAY 6, 2020 at 8:55AM

VILLAGE OF WESTON

**ROSS AVE MILLING AND ASPHALT PAVING (Birch St to CR-X Mill and Pave - nominal width of 40')**

				AMERICAN ASPHALT	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost
1	Mobilization	EA	1	\$ 3,000.00	\$ 3,000.00
2	Mill and <u>dispose of</u> exisisting asphalt, Fine Grade, Water, and Compact Roadway.	SY	12,786	\$ 2.32	\$ 29,663.52
3	Sawcut Pavement, Full Depth (approx 5")	LF	250	\$ 3.00	\$ 750.00
4	Furnish & Install 3.25 inch Asphaltic Pavement Binder Course (2 MT 58-28S)	TONS	2,450	\$ 62.10	\$ 152,145.00
5	Pavement Sweeping and Tack Coat	LS	1	\$ 3,065.00	\$ 3,065.00
6	Furnish & Install 1.75 inch Asphaltic Pavement Wear Course (4 MT 58-34H)	TONS	1,335	\$ 73.04	\$ 97,508.40
7	Furnish & Install 4" Epoxy Pavement Striping	LF	10,600	\$ 0.75	\$ 7,950.00
8	Furnish & Install Ladder Pattern Crosswalk Epoxy Pavement Marking	LF	180	\$ 15.30	\$ 2,754.00
9	Furnish & Install 8" Channelizing Line Epoxy Pavement Striping	LF	125	\$ 2.20	\$ 275.00
10	Furnish & Install 12" Diagonal Island Epoxy Pavement Marking	LF	105	\$ 9.20	\$ 966.00
11	Furnish & Install 18" Stop Bar Epoxy Pavement Marking	L.F.	45	\$ 16.00	\$ 720.00
12	Furnish & Install Words - "ONLY" Epoxy Pavement Marking	EA	1	\$ 240.00	\$ 240.00
13	Furnish & Install Arrows Type 2 Epoxy Pavement Marking	EA	2	\$ 235.00	\$ 470.00
14	Furnish & Install Arrows Type 3 Epoxy Pavement Marking	EA	2	\$ 350.00	\$ 700.00
15	Traffic Control	LS	1	\$ 11,600.00	\$ 11,600.00
			<b>Total</b>	\$	311,806.92

**ALTERNATE #1 - SUPPLEMENTAL - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING MAY 6, 2020 AT 8:55 AM

VILLAGE OF WESTON

**ROSS AVE MILLING AND ASPHALT PAVING (Birch St to CR-X Mill and Pave - nominal width of 40')**

				AMERICAN ASPHALT	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost
2-A	Mill existing pavement and haul millings to Village of Weston Hard Material Stockpile at 8200 Ryan St. Fine Grade, Water, and Compact Roadway.	SY	12,786	\$ 3.23	\$ 41,298.78
			<b>Total</b>		

**ALTERNATE #2 - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING: MAY 6, 2020 at 8:55AM

VILLAGE OF WESTON

<b>ROSS AVE MILLING AND ASPHALT PAVING (CR-X GOING EAST FOR APPROX 180'- Mill and Pave Full Width)</b>					
				<b>AMERICAN ASPHALT</b>	
<b>Item No.</b>	<b>Item Description</b>	<b>Units</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Estimated Cost</b>
1	Mobilization	EA	1	\$ 1,500.00	\$ 1,500.00
2	Mill and <u>dispose of</u> exisisting asphalt, Fine Grade, Water, and Compact Roadway.	SY	1,165	\$ 2.75	\$ 3,203.75
3	Sawcut Pavement, Full Depth (approx 5")	LF	205	\$ 3.00	\$ 615.00
4	Furnish & Install 3.25 inch Asphaltic Pavement Binder Course (2 MT 58-28S)	TONS	225	\$ 67.04	\$ 15,084.00
5	Pavement Sweeping and Tack Coat	LS	1	\$ 840.00	\$ 840.00
6	Furnish & Install 1.75 inch Asphaltic Pavement Wear Course (4 MT 58-34H)	TONS	125	\$ 77.62	\$ 9,702.50
7	Furnish & Install 4" Epoxy Pavement Striping	LF	125	\$ 0.75	\$ 93.75
8	Furnish & Install Ladder Pattern Crosswalk Epoxy Pavement Marking	LF	95	\$ 15.30	\$ 1,453.50
9	Furnish & Install 8" Channelizing Line Epoxy Pavement Striping	LF	115	\$ 2.20	\$ 253.00
10	Furnish & Install 12" Diagonal Island Epoxy Pavement Marking	LF	50	\$ 9.20	\$ 460.00
11	Furnish & Install 18" Stop Bar Epoxy Pavement Marking	L.F.	45	\$ 16.00	\$ 720.00
12	Furnish & Install Words - "ONLY" Epoxy Pavement Marking	EA	1	\$ 240.00	\$ 240.00
13	Furnish & Install Arrows Type 2 Epoxy Pavement Marking	EA	2	\$ 235.00	\$ 470.00
14	Furnish & Install Arrows Type 3 Epoxy Pavement Marking	EA	2	\$ 350.00	\$ 700.00
15	Traffic Control	LS	1	\$ 2,200.00	\$ 2,200.00
			<b>Total</b>	\$	37,535.50

**ALTERNATE #2 - SUPPLEMENTAL - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING MAY 6, 2020AT 8:55 AM

VILLAGE OF WESTON

<b>ROSS AVE MILLING AND ASPHALT PAVING (CR-X GOING EAST FOR APPROX 180'- Mill and Pave Full Width)</b>					
				<b>AMERICAN ASPHALT</b>	
<b>Item No.</b>	<b>Item Description</b>	<b>Units</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Estimated Cost</b>
2-A	Mill existing pavement and haul millings to Village of Weston Hard Material Stockpile at 8200 Ryan St. Fine Grade, Water, and Compact Roadway.	SY	1,165	\$ 3.93	\$ 4,578.45
			<b>Total</b>		

**ALTERNATE #3 - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING: MAY 6, 2020 at 8:55AM

VILLAGE OF WESTON

ROSS AVE - Misc 1/10 Mile Minimum Length Sections (Misc Locations - East of CR-X Mill and Pave nominal width of 25')					
				AMERICAN ASPHALT	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost
1	Mobilization	EA	1	\$ 1,350.00	\$ 1,350.00
2	Mill and <u>dispose of</u> existing asphalt, Fine Grade, Water, and Compact Roadway.	SY	1,467	\$ 3.88	\$ 5,691.96
3	Sawcut Pavement, Full Depth (approx 5")	LF	50	\$ 3.00	\$ 150.00
4	Furnish & Install 3.25 inch Asphaltic Pavement Binder Course (2 MT 58-28S)	TONS	281	\$ 68.36	\$ 19,209.16
5	Pavement Sweeping and Tack Coat	LS	1	\$ 840.00	\$ 840.00
6	Furnish & Install 1.75 inch Asphaltic Pavement Wear Course (4 MT 58-34H)	TONS	151	\$ 79.18	\$ 11,956.18
7	Furnish & Install 4" Epoxy Pavement Striping	LF	2,120	\$ 0.75	\$ 1,590.00
8	Traffic Control	LS	1	\$ 2,400.00	\$ 2,400.00
			<b>Total</b>	\$	43,187.30

**ALTERNATE #3 - SUPPLEMENTAL - BID TAB - UNIT PRICE SCHEDULE**

BID OPENING MAY 6, 2020 AT 8:55 AM

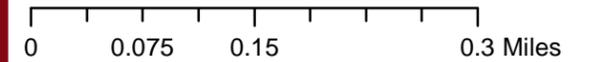
VILLAGE OF WESTON

ROSS AVE - Misc 1/10 Mile Minimum Length Sections (Misc Locations - East of CR-X Mill and Pave nominal width of 25')					
				AMERICAN ASPHALT	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Estimated Cost
<b>2-A</b>	Mill existing pavement and <u>haul millings to Village of Weston Hard Material Stockpile at 8200 Ryan St.</u> Fine Grade, Water, and Compact Roadway.	SY	1,467	\$ 5.58	\$ 8,185.86
			<b>Total</b>		



Map Date: 5/7/2020  
Adoption Date (Village): N/A

Map by the Village of Weston Public Works, Utilities, & Technology Services Department

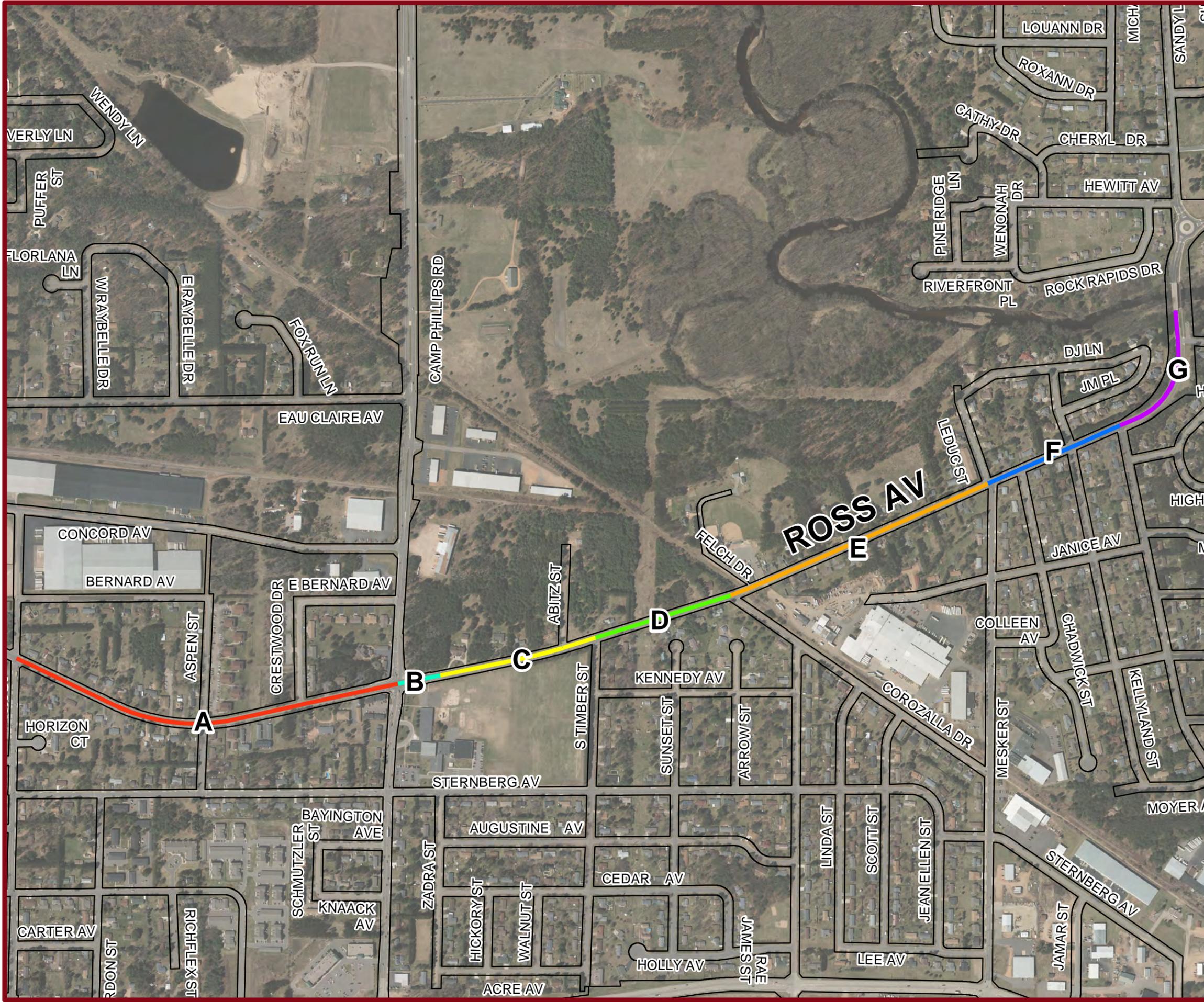


## Ross Ave Pavement Replacement Estimated Cost

### Legend

Legend		Estimated Cost
	A	\$213,206.50
	B	\$37,535.50
	C	\$93,818.52
	D	\$79,177.27
	E	\$157,127.61
	F	\$78,686.50
	G	\$81,794.70

Note: Estimated costs are based off of repaving just the 25' driving lanes (except at the CR-X intersection).



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>Replacement Skid Steer</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works Jason Lenhard, Fleet Foreman</b>
<b>Question:</b>	<b>Should the Village Board authorize the purchase of a CAT Skid Steer for a price of \$55,508.79?</b>

---

## Background

In the Village's Capital Improvement Plan that was discussed in March, Scenario C had the purchase of a Replacement Skid Steer included. The net budgeted price is \$55,000. This net price is based on an estimated purchase price of \$60,000 and a sale price of \$5,000 for the existing skid steer.

This unit ranked as the number 7 project for equipment priority in the CIP. In reviewing the fleet, staff believed this would be one of the more beneficial pieces to upgrade as we would have less need to rent skid steers moving forward if we were to purchase one with tracks and the hydraulic capabilities that our current skid steers don't have.

In April, staff was able to demo skid steers from Bobcat, CAT and John Deere. However, the BobCat that staff was able to demo was a different size machine as the one we would be looking to purchase, but Bobcat did not have a machine of that size in their 2020 model available for demo until July of this year.

After staff had a chance to demo the units, the consensus from staff was they preferred the CAT machine. Some of the main reasons they preferred the CAT is it felt more responsive when using the controls, i.e. there wasn't a delay when they moved a joystick, the other skid steer in the fleet is a CAT so there are a lot of similarities between the two units, the existing attachments the Village has would work on the CAT without any modifications, CAT seemed to have the best setup for serviceability out of the three units and the ability of rental attachments is readily available in the Village of Weston.

Quotes from the dealers were due to the Village on Wednesday May 6<sup>th</sup>, the quotes were as follows:

Skid Steer Brand	Quoted Price
Bobcat	\$47,850.00
CAT	\$55,508.79
John Deere	\$54,859.00

With the quotes received the Bobcat is \$7,658.79 less than the CAT, however both are within the original CIP budgeted amount.

# REQUEST FOR CONSIDERATION

As mentioned, the Bobcat is a new series for 2020 and a demo unit on what is being quoted wouldn't be available for use until July of this year at the earliest. Staff is conflicted on making a recommendation as machine wise, the preference is for the CAT over the other models. The John Deere seemed to be extra noisy and had some difference in controls as compared to the other models and the current unit the Village has.

Some of the other differences is the Bobcat has a different configuration for attachments so if we rent a milling head, auger, etc. for the skid steer, we'd have to get a different coupler for the hydraulics and electronics and have to configure a different joystick likely in the cab to operate the attachment. In comparison, a CAT machine would be able to hook up right away and there wouldn't be any additional configuration needed. Staff is hesitant with the Bobcat being a new model for 2020 as typically there are issues with new model years. Also, staff would want to wait to operate a 2020 model to make sure it is able to perform the same as the other brands before moving forward with a purchase.

The current skid steer the Village is looking to replace is a 1998 model year. Skid steers are 20+ year pieces of equipment so we want to make sure the decision we're making for the next 20+ years is in the best interest of the Village, not just for today, but the foreseeable future.

Moving forward staff has two recommendations:

Recommendation A) would be to purchase the CAT machine as it was the one preferred by the operators, has quick access to rental attachments and was the most responsive when operating.

Recommendation B) would be to wait until July to demo a 2020 Bobcat model to ensure the unit the Village purchases would operate just as well as the other skid steers.

---

**Attached Docs:**     - **Equipment Descriptions used for CIP**  
                              - **Capital Improvement Plan for 2020 Scenario C**

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**Committee Action:** **Public Works Recommended purchasing the CAT machine.**

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**Fiscal Impact:**     - **Either machine would fit under the current purchase price budget of \$60,000, however there is a \$7,658.79 difference between the preferred unit and the lowest cost unit.**

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**Recommendation:** **Staff does not have a set recommendation for this item.**

# REQUEST FOR CONSIDERATION

## Recommended Language for Official Action

**A) I move to recommend to the Village Board purchasing the CAT machine for a purchase price of \$55,508.79.**

**Or,**

**B) I move to recommend to the Village Board purchasing the Bobcat machine for a purchase price of \$47,850, but waiting to officially purchase the unit until a 2020 model unit can be operated by staff.**

**Or, Something else**

---

Additional action:

## Village of Weston Capital Improvement Plan Projects 2020-2024

Project Name:	Skid Steer 34
Project Background:	<p>This is the replacement of a 1998 Gehl skid steer due to age and increased mechanical problems. The skid steer will be 22 years old in 2020 and the recommended replacement cycle for this type of equipment is in the 15-20 year range depending on hours used.</p> <p>The new unit would be equipped with tracks instead of wheels which will allow staff to use it in uneven terrain and provide an ability that the Village doesn't have with current equipment. The new unit would also be equipped with the hydraulic capabilities for attachments reducing the need to rent a different skid steer in the future for milling pavement, and landscaping attachments for storm sewer and other landscape restoration projects.</p>
	1. <u>Regulatory Compliance:</u> There are not any regulatory requirements.
	2. <u>Need/Necessity:</u> The current unit is past its service life. These units are versatile pieces of equipment that help with park maintenance, storm water projects and street repairs.
	3. <u>Public Safety/Health Impact:</u> Likely not a big impact to public safety or health.
	4. <u>Existing Infrastructure:</u> This is the purchase of a replacement unit.
	5. <u>Consistency with Plans:</u> The recommended service life is 15-20 years which this unit is nearing 22 years.
	6. <u>Operating Budget Impact:</u> There would likely be less time and money spent on maintenance of the machine. Also, rental costs would decrease as this unit would be able to utilize the attachments such as a mill head or landscape rake that the Village has historically had to rent other skid steers for to operate.
	7. <u>Capital Funding:</u> There isn't any outside funding planned for this purchase.
	8. <u>Growth/Economic Development:</u> Providing reliable services helps keep the Village Infrastructure in good order allowing for Growth and Economic Development.
	9. <u>Quality of Life/Placemaking:</u> Not Applicable for this piece of equipment.



Figure 1: Picture of the existing skid steer plowing/removing snow around the Municipal Center

**Village of Weston: Draft CIP (2020-2024)**

**Scenario C: Prioritized Projects at \$3M per year in General Fund**

2020 Projects		Funding Source					
Proj. Rank	Project Name	Water	Sanitary	Storm	Ref/Rec	General	Total
S1	Weston School Addition (Construction)	\$ 371,363	\$ 160,986	\$ 362,134		\$ 1,197,968	\$ 2,092,451
S2	Crestwood Acres (Design)	\$ 27,676	\$ 24,009	\$ 19,698		\$ 65,163	\$ 136,546
S5	Schofield Ave (Birch to X Slab Rep)					\$ 175,000	\$ 175,000
S12	Intersection Studies					\$ 60,000	\$ 60,000
	2020 Asphalt Overlays					\$ 100,000	\$ 100,000
U1	TMDL Modeling			\$ 67,240			\$ 67,240
U2	Well #7	\$ 2,000,000					\$ 2,000,000
U5	SCADA Upgrades	\$ 125,000	\$ 100,000				\$ 225,000
U6	Tonya/Tricia Lift Station		\$ 500,000				\$ 500,000
	Public Safety - Evidence and Armory					\$ 150,000	\$ 150,000
	Public Safety - Locker Rooms/Showers					\$ 150,000	\$ 150,000
	Public Safety - Sign Replacement					\$ 9,000	\$ 9,000
	Public Safety - Parking Lot					\$ 200,000	\$ 200,000
	Public Safety - Training and Crew Rooms					\$ 80,000	\$ 80,000
	Ryan St - Security Gates				\$ 50,000		\$ 50,000
AQ1	Pool Controller					\$ 4,000	\$ 4,000
AQ2	Parking lot Sealing and Striping					\$ 20,000	\$ 20,000
AQ3	Drop Slide Repairs					\$ 10,000	\$ 10,000
AQ4	Lifting Crane for Pool Motors					\$ 10,000	\$ 10,000
AQ4	Pool Surfacing Repairs/Replacement					\$ 100,000	\$ 100,000
AQ4	Replace Gear Operators (5)					\$ 10,000	\$ 10,000
P4	Park Shelter and Bathroom Painting					\$ 10,000	\$ 10,000
	Eq leases prior to 2020	\$ 6,431	\$ 6,431	\$ 3,328	\$ 56,102	\$ 118,536	\$ 190,828
	SAFER Equipment					\$ 204,701	\$ 204,701
E1	Plow Truck #69					\$ 200,000	\$ 200,000
E4	End Loader 32				\$ 64,000		\$ 64,000
E7	Track Skid Steer #34					\$ 55,000	\$ 55,000
E9	Wing for Loader					\$ 40,000	\$ 40,000
P2	1-Ton Truck #6					\$ 45,000	\$ 45,000
	<b>2020 Project Totals</b>	<b>\$ 2,530,470</b>	<b>\$ 791,426</b>	<b>\$ 452,400</b>	<b>\$ 170,102</b>	<b>\$ 3,014,367</b>	<b>\$ 6,958,765</b>
		<b>Water</b>	<b>Sanitary</b>	<b>Storm</b>	<b>Ref/Rec</b>	<b>General</b>	<b>Total</b>
	2020 Street Subtotal	\$ 399,039	\$ 184,995	\$ 381,832	\$ -	\$ 1,598,131	\$ 2,563,997
	2020 Utility Subtotal	\$ 2,125,000	\$ 600,000	\$ 67,240	\$ -	\$ -	\$ 2,792,240
	2020 Facility Subtotal	\$ -	\$ -	\$ -	\$ 50,000	\$ 589,000	\$ 639,000
	2020 Aquatic Center Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 154,000	\$ 154,000
	2020 Park Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
	2020 Equipment Subtotal	\$ 6,431	\$ 6,431	\$ 3,328	\$ 120,102	\$ 663,237	\$ 799,529

# Resolution #2020-007 Encouraging Voting By Mail

WHEREAS, the United States is in the midst of a COVID-19 pandemic,

WHEREAS, it is unknown how strong the pandemic will be in August or November,

WHEREAS, it is unknown which stage of the Badger Bounce Back Plan the State will be in during August or November,

WHEREAS, the Governor of the State of Wisconsin does not have the legal authority to unilaterally call for a mail-only election,

WHEREAS, absentee mail voting will reduce the opportunity for the coronavirus to spread,

WHEREAS, all citizens have the right to cast their votes safely,

WHEREAS, the Village of Weston has 8488 registered voters,

WHEREAS, the Village of Weston currently has 1431 voters requesting an absentee ballot for the August Partisan Primary Election,

WHEREAS, the Village of Weston currently has 1386 voters requesting an absentee ballot for the November General Election, and

THEREFORE BE IT RESOLVED the Village of Weston will take all reasonable steps to safeguard the public health while voting, and

THEREFORE BE IT FURTHER RESOLVED the Village of Weston shall mail an absentee application to all registered voters who have not already applied for one.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 18th day of the month of May 2020.

**VILLAGE OF WESTON**, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_ WALLY SPARKS, President

ATTEST:

By: \_\_\_\_\_ SHERRY WEINKAUF, Clerk

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>Hydrant Painting Award</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent</b>
<b>Question:</b>	<b>Should the Village Board Award the 2020 Arterial and Collector Street Hydrant Painting Project to Ferguson Water for a total bid price of \$30,160.00?</b>

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## Background

The Village of Weston has approximately 880 fire hydrants in the water system. It has been approximately 10 years since the Village last painted the system hydrants on a system wide basis. The hydrants along the arterial and collector streets are exposed to more salt during the winter months and tend to have their paint coatings break down faster than other hydrants in residential areas. Due to this, staff is proposing to repaint 208 hydrants this summer along those main roads. An RFP was sent out to painting contractors and two proposals were received. The price per hydrant from the contractors is listed below:

<b>Company</b>	<b>Price per Hydrant</b>	<b>Total Price</b>
Ferguson Water	\$145.00	\$30,160.00
Thul Specialty Contracting	\$300.00	\$62,400.00

Staff's recommendation is to award the 2020 Arterial and Collector Hydrant painting contract to Ferguson Water.

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**Attached Docs:** - Hydrant Painting RFP, Map of Hydrants to be painted

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**Committee Action:** - N/A

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**Fiscal Impact:** - Total Bid price of \$30,160 is \$160 over the budgeted amount of \$30,000.

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**Recommendation:** Staff recommends awarding the project to Ferguson Water for a bid price of \$145/hydrant for a total cost of \$30,160.

---

## Recommended Language for Official Action

**I move to Award the 2020 Arterial and Collector Street Hydrant Painting Project to Ferguson Water for a total project price of \$30,160.**

**Or, Something else**

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Additional action:

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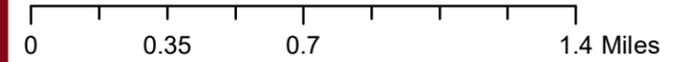


Map Date: 4/23/2020

Adoption Date (Village): N/A



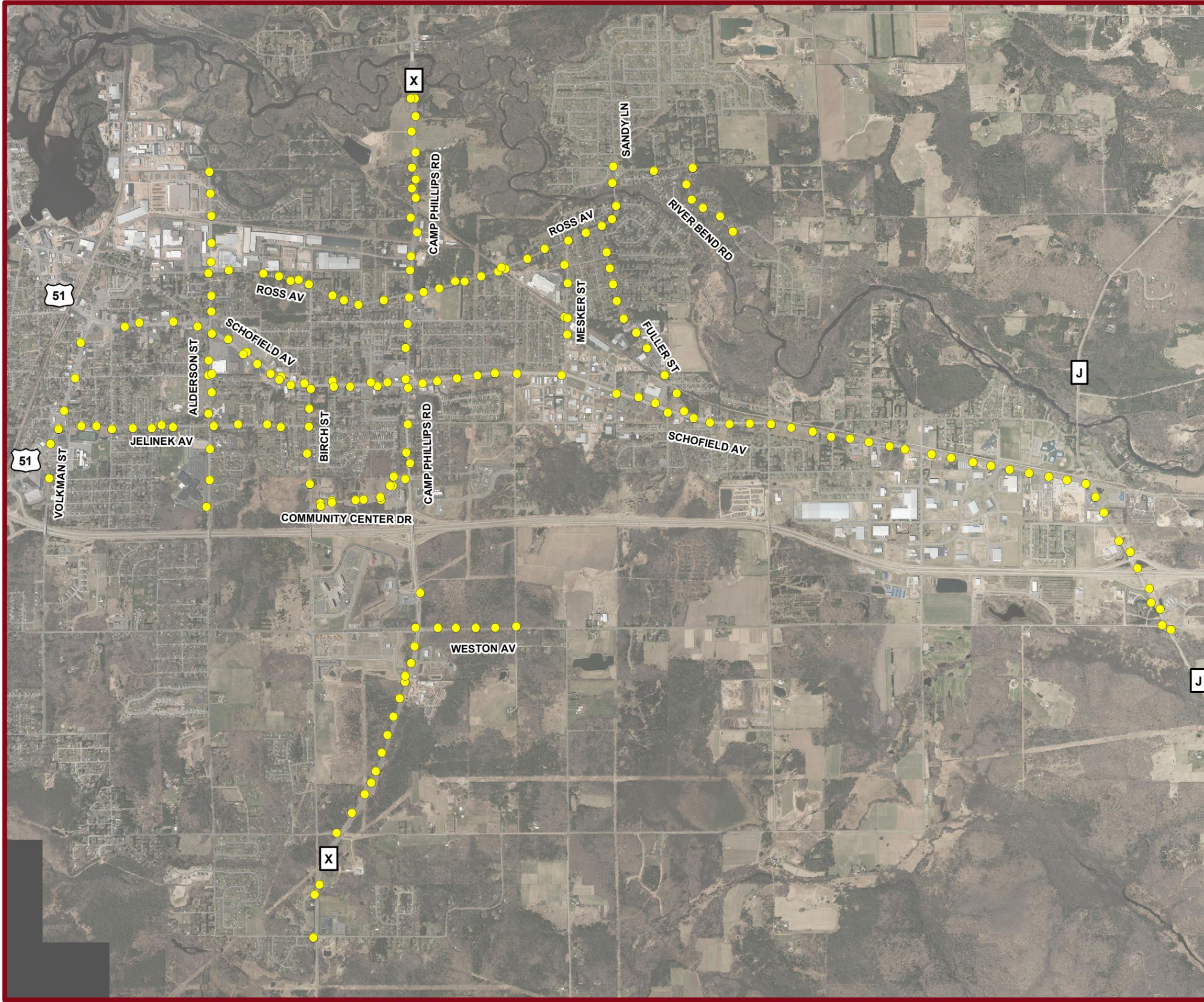
Map by the Village of Weston Public Works, Utilities,  
& Technology Services Department



## Hydrant Painting 2020

# Legend

 Hydrants



REQUEST FOR PROPOSALS  
FOR  
2020 VILLAGE OF WESTON  
HYDRANT PAINTING  
ARTERIAL AND COLLECTOR  
STREETS

**Village of Weston, Wisconsin**

May 5, 2020



**Josh Swenson**  
*Utility Superintendent*  
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[jswenson@westonwi.gov](mailto:jswenson@westonwi.gov)

5500 Schofield Avenue  
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[www.westonwi.gov](http://www.westonwi.gov)

## INTRODUCTION

The Village of Weston is requesting a proposal to paint existing hydrants. The work under this proposal includes providing labor, materials, and services associated with preparing, priming and painting approximately 200 hydrants in 2020 along portions of the Village's arterial and collector streets. All work must conform to the accepted practices for sandblasting and painting of hydrants and the proposal should reflect the necessary effort to perform this work as well as any additional efforts necessary to complete the project.

## SCOPE OF WORK

### Workmanship

All work shall be done in a workmanlike manner so that the finished surfaces will be free from rust, bare spots, runs, drips, ridges, waves, laps, and unnecessary brush marks. All coats shall be applied in such a manner as to produce an even film of uniform thickness, completely coating all corners and crevices, including the undersides of nozzles and flanges.

All hydrant caps should be tightened down prior to blasting, preventing any damage or painting of the nozzle threads.

### Atmospheric Conditions

As specified, all paints shall be applied only to surfaces that are thoroughly dry and only under such combination of humidity and temperatures of the atmosphere and surfaces to be painted as will cause evaporation rather than condensation. In no case, shall any paint be applied to moist or frosty surfaces.

### Contractor Responsibilities

The contractor shall be responsible for all permits, blasting, painting, and disposal of debris associated with blasting, meeting all federal, state and local regulations and standards that are in any way applicable.

The contractor shall supervise and direct the work using his/her best skill and attention, and shall be solely responsible for all means, methods, techniques, sequences, and procedures and for coordinating all portions of the work.

The contractor shall provide qualified supervision of each crew at all times while working under this contract. The foreperson shall be required to work with and supervise the crews at all times under work of this contract in order to supply sufficient supervision to maintain order and control of the work.

Contractor shall comply with all OSHA requirements.

All blasting and painting work will be done in containment.

The contractor shall provide protection to any sidewalk, driveway, surrounding paved areas, turf and/or landscaping, adjacent structures, and trees so sandblasting and spray primer/paint materials does not discolor or damage said sidewalk, driveway, surrounding paved areas, turf and/or landscaping, adjacent structures, and trees so. Any paint that adheres to adjacent surfaces must be cleaned off, especially sidewalks.



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The contractor is responsible for two (2) additional attempts to sandblast, prime and paint any hydrants that are passed due to a hazard preventing contractor from completing the work during normal progress (i.e. car parked too close). The contractor shall notify the Village of Weston Utility Management before the end of each day regarding hydrants that have been passed over due to hazards.

The contractor is responsible to provide at all times, adequate traffic/pedestrian control per the Manual Uniform Traffic Control Devices (MUTCD) requirements. This shall include, but is not limited to, Public Works and/or Police Department notification of road closures, installation of signs, barricades, fencing, etc. protecting all hazards.

The contractor will provide the Water Utility 48 hours prior to commencing any work. This notice will provide the dates and locations of the work being done, in order for the Water Utility to provide notification that may be necessary and to conduct an inspection upon completion of the work.

The contractor will notify the Utility Management of any accidents, injuries, or complaints by the general public to allow the Village to follow up on these matters.

All other damages that occur will be the responsibility of the contractor to repair or replace.

### **Water Utility Responsibilities**

The Water Utility will provide street maps showing which hydrants are to be painted.

If the contractor feels a hydrant has lead based paint and was installed prior to 1985 then the contractor shall notify the Water Utility immediately. The contractor will then have the paint tested for lead. The Water Utility is responsible for all costs associated with testing the hydrants for the presents of Lead base paint. Payment for this work will be done under the bid item "Price per Hydrant for Lead Testing".

If the Lead test shows that Lead is detected, the contractor will dispose of the lead paint. The Water Utility is responsible for all costs associated with disposing of the lead base paint waste. Payment for this work will be done under the bid item "Price per Hydrant for Lead Paint Disposal".

### **Surface Preparation**

Commercial Blast Cleaning - Blast all surfaces to be coated using a non-silica type blasting media (or equal). Blasting must be done to the complete above-ground portion of the hydrant to assure removal of all rust and debris in accordance with SSPC-SP 6 (NACE 3), which is an abrasive blast with angular abrasive to remove all visible mill scale, rust, coating, oxides, corrosion products, and other foreign matter. Minimum surface profile is (1mil).

All metal/cast surfaces shall receive an abrasive blast that will remove paint, and rust from each hydrant that includes barrel, caps, and chains.

All blasting and painting work will be done in containment.



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Contractor is responsible for cleanup of excess sandblast material from the sidewalk, driveway, surrounding paved areas, turf and/or landscaping. All blasting material from sandblast operations shall be removed from the site the same day it is placed. Under no circumstances will debris be left on the terrace areas over the weekend unless otherwise approved by the Water Utility.

All primer coating shall be immediately applied after sandblasting.

### **Complete Primer Coating**

Hydrants shall have all exposed above ground surfaces spray applied with Devoe Cath Coat 302 Zink Primer or Devran 224 HS Epoxy Primer (or equal) applied to a minimum 4 mil (4-8 mils on arterial streets) dry film thickness immediately after sandblasting. Drying time between coats shall be as recommended by the paint manufacturer.

All primer painting work will be done in containment.

### **Hydrant Painting**

All painting work will be done in containment.

The final hydrant painting shall be specified by the following Village requirements.

Hydrants shall have all exposed above ground finish surfaces spray applied with Devoe Devthane 379 UVA Urethane Gloss Enamel "Hazard Yellow" (or equal) applied to a 4 mil dry film thickness no less than 24 hours after primer application on each hydrant.

Hydrant caps shall be painted in workmanlike manner so that the finished surfaces will be free from bare spots, runs, drips, ridges, waves, laps, and unnecessary brush marks.

### **Hours of Work**

No work shall be performed prior to 7:00 a.m. and shall be completed by 8:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the Utility Management.

### **Warranty**

All work shall be warranted for a period of two (2) years from the date of final completion.

### **Payment**

Payment shall be made when the following conditions have been met:

- 1) The Water Utility has inspected and has determined that all the specifications and conditions have been met to the Water Utility's satisfaction.



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2) A detailed invoice is submitted to the individual Water Utility for the specific municipality showing which hydrants have been completed.

### **Schedule**

All hydrant painting shall be completed by September 30, 2020. The contractor shall submit in writing a proposed schedule of when hydrant painting work will start and when it will be completed. The contractor shall adhere to the proposed work schedule unless otherwise agreed upon with the Water Utility.

### **Indemnification**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Village, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Village, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village of each municipality as herein provided.

### **Insurance Requirements**

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, nonowned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$600,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.



**Josh Swenson**  
Utility Superintendent  
715-241-2637  
[jswenson@westonwi.gov](mailto:jswenson@westonwi.gov)

5500 Schofield Avenue  
Weston, WI 54476  
715-359-6114  
[www.westonwi.gov](http://www.westonwi.gov)

## PROJECT PROPOSAL

The proposal should describe your firm's experience and capabilities to provide design and bidding services for the project. Your proposal should provide sufficient information to the Village to determine your firm's capabilities to provide the required deliverables. The proposal must include the following minimum information:

- 1) Firm name, address, telephone number and contact person.
- 2) A statement of interest and qualifications for this project.
- 3) Descriptions of not more than 3 related/similar projects completed by your firm for other owners. Reference information must include:
  - a) Name of owner
  - b) Project name
  - c) Brief Description of your firm's involvement
  - d) Contact Person
  - e) Address (including e-mail if applicable)
  - f) Telephone number
  - g) Your firm's key personnel involved with the referenced project.

## PROPOSAL SUBMITTAL

- 1) Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of this procurement due to public records law considerations.
- 2) Submit one (1) hardcopy of the proposal within a single sealed envelope or container. The **outside** lower left corner of the envelope should have the following notation: "**Proposal for 2020 VILLAGE OF WESTON HYDRANT PAINTING, ARTERIAL AND COLLECTOR STREETS.**"
- 3) Submit an electronic copy of the proposal to the individual specified in item 4 below.
- 4) Proposals shall be received at the Village of Weston Municipal Center by **1:00 p.m. Thursday, May 14, 2020 and addressed to the attention of:**

Joshua Swenson  
Utility Superintendent  
Village of Weston  
5500 Schofield Avenue  
Weston, WI 54476

Electronic copies shall be emailed to: [jswenson@westonwi.gov](mailto:jswenson@westonwi.gov)

Proposals received after the above stated day and time will **NOT** be accepted. Actual receipt by said time is required and deposit in the mail is insufficient.

- 5) Only written questions concerning the project will be accepted. Questions must be directed to the address above. Written answers to all questions will be provided



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to all firms solicited for the project, provided they are received no later than 5:00 P.M. on May 12, 2020. Questions received after May 12 will not be answered.

## **SELECTION PROCESS CALENDAR**

The anticipated calendar for the selection process is as follows:

- May 12, 2020 – Project Questions by 5:00 P.M.
- May 14, 2020 – Proposals Received by 1:00 P.M.
- May 18, 2020 – Contract Awarded by Village Board



**Josh Swenson**  
*Utility Superintendent*  
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## 2020 VILLAGE OF WESTON HDYDRANT PAINTING ARTERIAL AND COLLECTOR STREETS

The following proposal is submitted to: Village of Weston Public Works Department, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to sandblast, prime, and paint fire hydrants as specified.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the Village of Weston to perform and furnish all work as specified in this proposal. The undersigned firm will meet and adhere to the Village of Weston's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the Village of Weston's requirements and that the prices per hydrant to meet said requirements are as follows:

Price per Hydrant: \$ \_\_\_\_\_

Price per Hydrant for Lead Testing: \$ \_\_\_\_\_

Price per Hydrant for Lead Paint Disposal: \$ \_\_\_\_\_

Brand of Paint: \_\_\_\_\_

Product Name: \_\_\_\_\_

Product Series: \_\_\_\_\_

Brand of Primer: \_\_\_\_\_

Product Name: \_\_\_\_\_

Product Series: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address of Firm: \_\_\_\_\_

Telephone Number: \_\_\_\_\_



**Josh Swenson**  
Utility Superintendent  
715-241-2637  
[jswenson@westonwi.gov](mailto:jswenson@westonwi.gov)

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The undersigned bidder, being duly sworn, does depose and say that he is an authorized representative of: \_\_\_\_\_ and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Signature of Bidder: \_\_\_\_\_ Date: \_\_\_\_\_

Print/Type Name of Bidder: \_\_\_\_\_ Title: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

Additional Cost to village, if any, for the Performance Bond \$ \_\_\_\_\_



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**ADDENDUM #1**

REQUEST FOR PROPOSALS  
FOR  
2020 VILLAGE OF WESTON  
HYDRANT PAINTING  
ARTERIAL AND COLLECTOR  
STREETS

**Village of Weston, Wisconsin**

May 5, 2020



**Josh Swenson**  
*Utility Superintendent*  
715-241-2637  
[jswenson@westonwi.gov](mailto:jswenson@westonwi.gov)

5500 Schofield Avenue  
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## BACKGROUND

Addendum #1 is to update the **Complete Primer Coating** portion of the **Scope of Work**.

### **Complete Primer Coating**

Hydrants shall have all exposed above ground surfaces spray applied with Devoe Cath Coat 302 Zinc Primer **to a minimum 4 mil and then** Devran 224 HS Epoxy Primer (or equal) applied to a minimum 4 mil (4-8 mils on arterial streets) dry film thickness immediately after sandblasting. Drying time between coats shall be as recommended by the paint manufacturer.

All primer painting work will be done in containment.

**END OF ADDENDUM #1**



**Josh Swenson**

*Utility Superintendent*

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# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 5/18/2020</b>
<b>Description:</b>	<b>Discussion on: a) Sidewalk installation on Arrow and Sunset St north of Kennedy Ave; and b) Street Tree/Replacement Trees for the Weston School East Neighborhood Reconstruction Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board recommend/authorize any changes to the construction plans in follow up from the Special Assessment Hearing on the Weston School East Neighborhood Reconstruction Project?</b>

---

## Background

The Special Assessment Public Hearing for the Weston School Neighborhood East Reconstruction Project was held on Thursday, March 12, 2020. The intent of the meeting was to go over the special assessments on the project and the process of special assessing the project.

### **Item a) Sidewalk Installation on Arrow and Sunset north of Kennedy Ave:**

During the meeting, there was discussion brought up about the necessity for sidewalk installation on the cul-de-sac stubs of Arrow and Sunset. In follow up to the special assessment hearing, the resident at 5008 Sunset St (Oliver Burrows) attended the Public Works Committee Meeting on 5/11/2020 to further state his case for not having sidewalk installed on Arrow and Sunset north of Kennedy Ave. His main reasoning was the sidewalks do not connect to another street on these cul-de-sacs and they are also low traffic streets as each street is roughly only 300 feet long with 6 driveways accessing the street.

As part of the discussion, the committee went over the reasoning for the installation of the sidewalks which includes the Complete Streets Resolution the Village Board passed in 2015, The [Comprehensive Plan Section 9.5.3](#) stating that New and Reconstructed Roads should be designed and built as complete streets, and the subdivision code sections related to sidewalk stating they shall be provided on all local streets (Figure 6.06(1) of [Chapter 74](#)) and then that any roadway which is completely reconstructed must follow Chapter 74 requirements (Section 74.6.02(1)).

It was discussed by the committee that there were some valid points brought up by Mr. Burrows however, the Village also needs to make sure we're following our own rules. It was discussed that there are approximately 100 cul-de-sacs/dead end streets in the Village of Weston so any changes made for this project would impact more than just these two streets moving forward.

## REQUEST FOR CONSIDERATION

The committee discussed looking at what requirements we may want to have for sidewalk moving forward as these are shorter cul-de-sacs at only about 300 ft in length, but we do have other cul-de-sacs in the Village that are double or triple that length which may be reason to install sidewalk on those streets in the future. Additionally, land-use was discussed because it is one thing if the street is full of single-family residences, but another if there was a multi-family residence at the end of a street. Thus, we may want to include standard number of trips/traffic volume to use as a deciding factor along with others.

The Public Works Committee recommended that this topic be forwarded to the Village Board for further discussion. As staff looked at the options moving forward there is a provision for a waiver process in the subdivision code. The process (Section 74.12.01 of the Municipal Code) describes criteria to meet in considering and arriving at determinations to waive requirements of the ordinance however, whether consideration of a waiver is handled as a public hearing or as a legislative action of the board is not clear to staff. An answer is being sought in advance of Monday's meeting.

The other option is to consider amending the parts of Section 74 of the subdivision code for cul-de-sacs. This process would involve a public hearing.

If the Board of Trustees wishes to proceed further, staff suggests a petition or petitions be circulated on the 2 cul-de-sacs to verify if sidewalk is not wanted by the other residents. The petition(s) should be limited to the residents of the cul-de-sacs in this case. The results of the petitions should be presented at a future Board Meeting.

If the option of a waiver does not require a public hearing it would be the most expeditious way to address the sidewalk issue specifically for this project. The longer-term approach for future projects would be to revisit the subdivision code and propose and adopt revised guidelines on sidewalks.

Staff is looking for guidance from the Board on how to proceed, if at all with the questions brought up regarding sidewalk on Arrow and Sunset north of Kennedy Ave.

### **Item b) Street Tree/Replacement Tree Planting:**

Another item residents had questions on was tree removal and replacement trees. Historically, if a tree on private property was cut down due to the street reconstruction, a new tree was planted on private property of a similar type. For example, if a maple tree is cut down a new maple tree is planted, or if a pine tree is cut down a pine tree is planted. There were questions asked as to if a pine tree is cut down, if a maple tree could be planted instead.

**The first question to address regarding street trees is, should replacement trees of any species be replanted or is only the type of tree that was existing replanted?**

# REQUEST FOR CONSIDERATION

It was mentioned at the Public Works Committee Meeting that our street tree requirements do not allow coniferous trees to be planted along the ROW, so we would likely want to change how those replacement trees are handled so that approved tree species are being planted back near the ROW.

Committee Member Zeyghami also brought up planting a street tree for each lot, similar to what is required in our subdivision code for new developments. That has not been past practice for the Village. Many of these lots are mature with existing tree canopy and staff would not recommend planting trees in the ditchline as was done in Misty Pines Subdivision. Thus, if street tree planting is recommended staff recommends trees be planted on the private side of the sidewalk within the first 10 feet as is allowed in the Zoning Code.

**Second question to address regarding street trees is should we plant a new tree on each lot similar to the requirements for a new subdivision?**

The Public Works Committee agreed with planting a tree on each lot similar to how a new subdivision project would be handled. It was also recommended that trees be planted on the backside (private side) of the sidewalk so as to not interfere with the ditches.

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**Attached Docs:**

- Tree Removal Plans for the Project
- Roadway Plans showing sidewalk location
- Sections of the Subdivision Ordinance, Chapter 74 relative to sidewalk requirements and street trees
- Sections of the Zoning Code, Chapter 94 relative to street trees
- Complete Street Resolution for the Village of Weston

---

**Committee Action:** Committee could see potentially modifying the sidewalk requirements and also recommended providing for new street trees for every lot.

---

**Fiscal Impact:** - From the Bid results, the cost of sidewalk is \$3.62/SF or \$18.10 per linear foot (removing ~1,200 LF of sidewalk would equate to \$21,720). A Replacement Deciduous tree is \$485 each and a replacement Coniferous tree is \$425 each (planting a deciduous tree for each lot (60 lots) would equate to \$29,100).

---

**Recommendation:** Item is for discussion purposes and direction moving forward with this project as well as future projects.

## Recommended Language for Official Action

**Topic is meant for discussion and possible action if there is a change in policy desired.**

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Public Works– 5/11/2020</b>
<b>Description:</b>	<b>Discussion on Street Tree/Replacement Trees and Sidewalk on Arrow and Sunset Street North of Kennedy Ave for the Weston School East Neighborhood Reconstruction Project</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Public Works Committee Recommend any changes to the construction plans in follow up from the Special Assessment Hearing?</b>

---

## Background

The Special Assessment Public Hearing for the Weston School Neighborhood East Reconstruction Project was held on Thursday, March 12, 2020. The intent of the meeting was to go over the special assessments on the project and the process of special assessing the project.

As part of the hearing, residents had several questions regarding tree removal and replacement trees. Historically, if a tree on private property was going to end up being cut down due to the street reconstruction, a new tree was planted on private property of a similar type. For example, if a maple tree is cut down a new maple tree is planted, or if a pine tree is cut down a pine tree is planted. There were questions asked as to if a pine tree is cut down, if a maple tree could be planted instead.

**The first question to address regarding street trees is, should replacement trees of any species be replanted or is only the type of tree that was existing replanted?**

Committee Member Zeyghami also brought up planting a street tree for each lot, similar to what is required in our subdivision code for new developments. That has not been past practice for the Village, and additional street trees were not included in the initial plans or bid, but they can still be added. Many of these lots are mature with existing tree canopy and staff would not recommend planting trees in the ditchline as was done in Misty Pines Subdivision. Thus, if street tree planting is recommended staff would recommend trees be planted on the private side of the sidewalk within the first 10 feet as is allowed in the Zoning Code.

**Second question to address regarding street trees is should we plant a new tree on each lot similar to the requirements for a new subdivision?**

Besides trees, the other issue brought up was the necessity for sidewalk on the cul-de-sac stubs of Arrow and Sunset. Some residents felt it was unnecessary to install sidewalk on those streets as they do not connect to anything. The reason for the planned sidewalks is the subdivision code, Section 74.6.02(1) states *“Any roadway in*

# REQUEST FOR CONSIDERATION

*the Village of Weston which is to be newly constructed or completely reconstructed must be designed and constructed to: (a) Provide for the safety and convenience of all users of all ages and of all abilities: pedestrians, bicyclists, transit users, and motorists; and (b) Address the needs of all users both along roadway corridors and crossing the corridors.”*

Additionally, Figure 6.06(1) of Chapter 74, states that the Minimum Public Street Design Requirements includes requiring sidewalk to be installed on both sides of the road for a local road. On June 1, 2015, the Village of Weston adopted its Complete Streets Policy which is the foundation for the pedestrian requirements mentioned above.

Both topics regarding street trees/tree replacements and sidewalk are items which are typically some of the last items to be completed as part of the construction project so there is time to still make changes if deemed necessary.

---

**Attached Docs:**

- Tree Removal Plans for the Project
- Roadway Plans showing sidewalk location
- Sections of the Subdivision Ordinance, Chapter 74 relative to sidewalk requirements and street trees
- Sections of the Zoning Code, Chapter 94 relative to street trees
- Complete Street Resolution for the Village of Weston

---

**Committee Action:** Follow up from questions asked at the Special Assessment Hearing on 3/12/2020

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**Fiscal Impact:** - From the Bid results, A Replacement Deciduous tree is \$485 each and a replacement Coniferous tree is \$425 each. The cost of sidewalk is \$3.62/SF or \$18.10 per linear foot.

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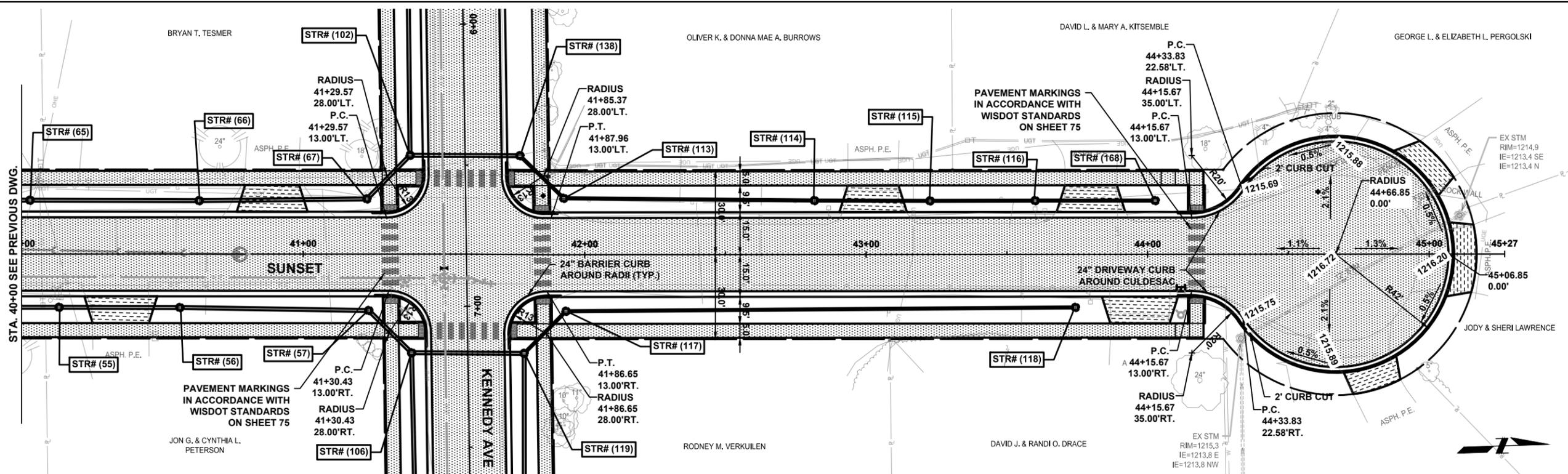
**Recommendation:** Item is for discussion purposes and direction moving forward with this project as well as future projects.

## Recommended Language for Official Action

**Topic is meant for discussion and possible action to forward to the Village Board if there is a change in policy desired.**

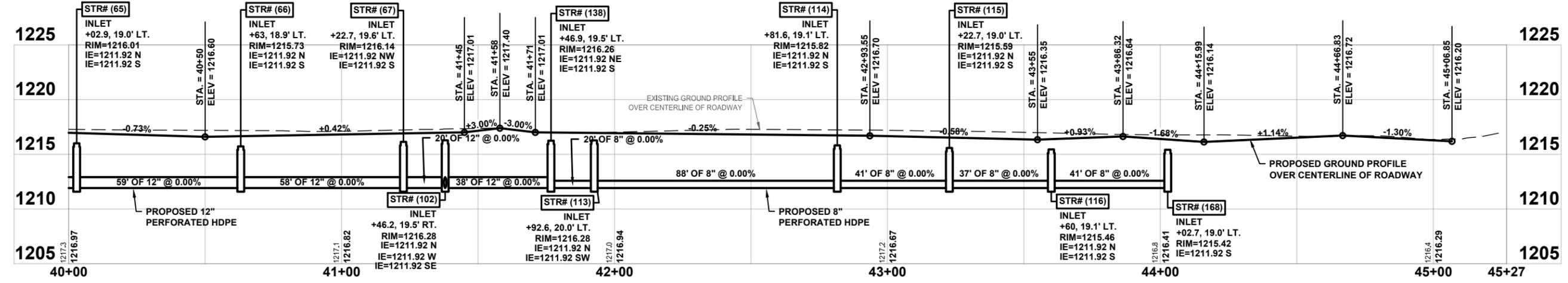
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Additional action:

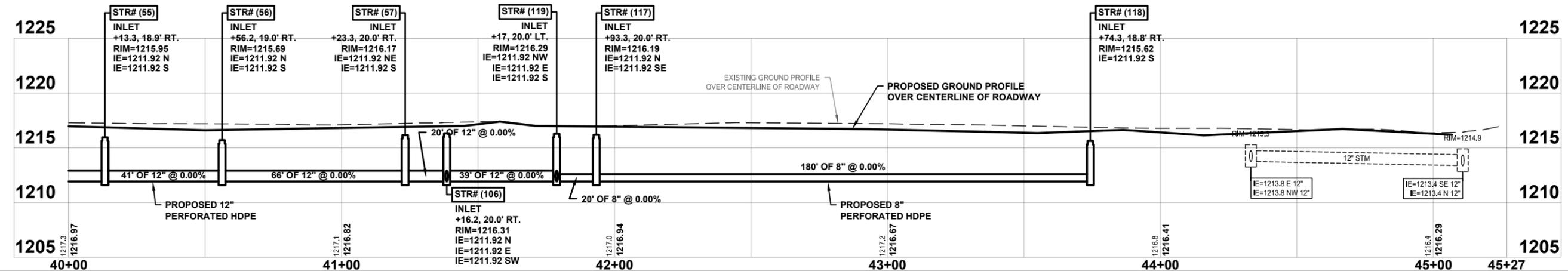


### SUNSET ST

### WEST SIDE PROFILE



### EAST SIDE PROFILE



**ClarkDietz**  
 500 N. 9th Street  
 Suite 703  
 Wausau WI, 54403  
 Phone: 715.845.1533 www.clarkdietz.com

**PROJECT TITLE**  
 VILLAGE OF WESTON  
 NEIGHBORHOOD STREET  
 RECONSTRUCTION  
 WESTON SCHOOL ADDITION

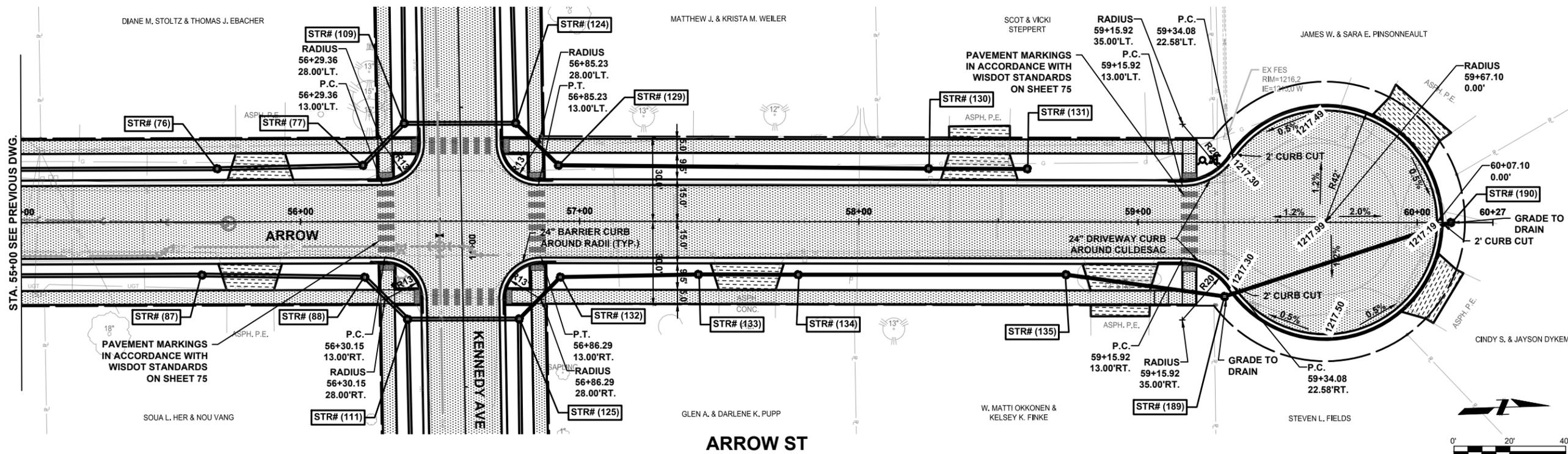
DESIGNED BY: GGS  
 DRAWN BY: AJT  
 CHECKED BY: TSW  
 DATE CHECKED: 1/28/2020

DATE	REVISION
1/28/20	PERMIT SET
3/17/20	BID SET

**DRAWING TITLE**  
 ROADWAY & STORM  
 SUNSET ST

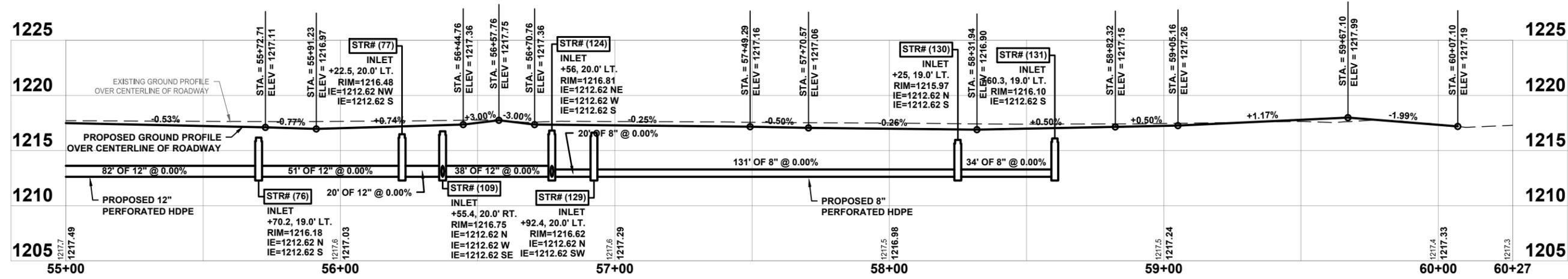
PROJECT No.  
**W0770020**  
 DRAWING No.  
**29**  
 DWG 29 OF 71 DWGS

NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

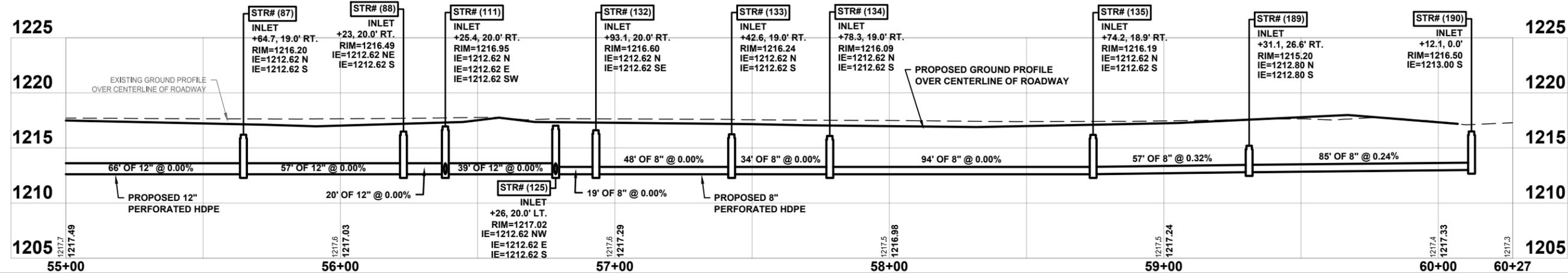


### ARROW ST

### WEST SIDE PROFILE



### EAST SIDE PROFILE



PROJECT TITLE  
**VILLAGE OF WESTON  
 NEIGHBORHOOD STREET  
 RECONSTRUCTION  
 WESTON SCHOOL ADDITION**

DESIGNED BY: GGS  
 DRAWN BY: AJT  
 CHECKED BY: TSW  
 DATE CHECKED: 1/28/2020

DATE	REVISION
1/28/20	PERMIT SET
3/17/20	BID SET

DRAWING TITLE  
**ROADWAY & STORM  
 ARROW ST**

PROJECT No.  
**W0770020**

DRAWING No.  
**31**

DWG 31 OF 71 DWGS

NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

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## ARTICLE 6: DESIGN STANDARDS

### **Section 74.6.01: Applicability**

The provisions of this Article apply to all subdivisions and land divisions as defined in Article 13, except where limited by law within the extraterritorial area and elsewhere by this Chapter, other Village ordinances, and applicable statute and case law. Where the application of this Article is limited by law in the extraterritorial area, streets shall meet or exceed town road improvement standards in Wis. Stat. § 86.26 or applicable town or county standards.

### **Section 74.6.02: Street Function, Arrangement, and Classification**

- (1) **Complete Streets.** Any roadway in the Village of Weston which is to be newly constructed or completely reconstructed must be designed and constructed to:
  - (a) Provide for the safety and convenience of all users of all ages and of all abilities: pedestrians, bicyclists, transit users, and motorists; and
  - (b) Address the needs of all users both along roadway corridors and crossing the corridors.
- (2) **Conformance with Village Plans and Ordinances.** In any new subdivision, land division, or condominium development, the layout of public streets, bikeways, and pedestrian paths shall substantially conform to the arrangement and location indicated on the official map and Comprehensive Plan, including any neighborhood development plan components, as well as the standards established in Chapter 94 (Zoning), Chapter 71 (Street Access Controls), and Chapter 70 (Streets, Sidewalks, and Other Public Places) of the Weston Municipal Code.
- (3) **General Arrangement Criteria.** The street layout shall recognize the functional classification of the various types of streets and shall be developed and located in proper relation to existing and proposed streets, the topography, such natural features as streams, the future land to be served by such streets, the most advantageous development of adjoining areas, and an overall objective of an interconnected public street network in the community. The functional classification of existing streets is in Volume 1 of the Comprehensive Plan.
- (4) **Determination of Street Functional Classification.** The functional classification of various types of streets within and adjacent to each subdivision, land division, or condominium development shall be determined by the Director of Public Works based on the following criteria:
  - (a) Arterial streets shall be arranged to provide for through traffic and ready access to centers of employment, centers of governmental activity, shopping areas, major recreation areas, and points beyond the boundaries of the community. They shall also be properly integrated with and related to the existing and proposed system of arterial streets and highways, and shall be, insofar as practicable, continuous and in alignment with existing or planned streets with which they are to connect.
  - (b) Collector streets shall be arranged to provide ready collection of traffic from residential areas and conveyance of this traffic to arterial streets and highways. Collector streets shall also connect to special traffic generators such as schools, churches, and shopping centers and other concentrations of population.
  - (c) Local streets shall be arranged to conform to the topography, discourage use by through traffic, permit the design of efficient storm and sanitary sewerage systems, and require the minimum street

area necessary to provide safe and convenient access to abutting property. Not every street within a subdivision, land division, or condominium development is necessarily a local street.

- (d) Alleys may be provided for off-street loading and service access. Dead-end alleys without a proper turn-around shall not be approved, and alleys shall not connect to an arterial street. Alleys may be provided in the N Neighborhood zoning district to service garages and for refuse collection. All alleys must be paved with asphalt or other hard surfacing.

### **Section 74.6.03: Street Extensions**

Proposed street rights-of-way shall extend to the boundary lines of the tract being subdivided or developed unless prevented by topography or other physical conditions or unless, in the opinion of the appropriate Village approval authority, such extension is not necessary or desirable for the coordination of the layout of the subdivision, land division, or condominium development or for the advantageous development of the adjacent tracts.

### **Section 74.6.04: Street Names**

- (1) **Procedure.** The subdivider shall propose names of all new and extended public streets on the face of the plat or certified survey map, with all street names subject to Village Board approval as part of the approval of a final plat or certified survey map. No street names shall be used that have not been approved by the Village Board and Marathon County.
- (2) **Standards.** Street names shall not duplicate or be substantially similar to existing street names in Marathon County. Streets that are or are planned to be continuations of others already in existence and named shall bear the name of the existing street, except where otherwise approved by the Village Board. Any notable geologic, geographic, cultural, biographical, historical, botanical, horticultural, scientific, or other factors or events associated with the area served by the street shall be considered in street naming.

### **Section 74.6.05: Design Standards Adjacent to Arterial Streets, Collector Streets, Railroads**

- (1) **Access Control.** Subdivisions, land divisions, and condominium developments shall be designed in such a manner that meets access and visibility standards in Chapter 71 of the Weston Municipal Code, or any similar town ordinance if located in the extraterritorial area.
- (2) **Streets Parallel to Arterial Streets.** The subdivider may be required to provide marginal access or service streets including those that are approximately parallel to, and at a suitable distance from, arterial streets and railroads. Marginal access streets and service drives may be required to facilitate the free flow of traffic along arterial streets and highways, and to encourage the appropriate use of the land between same. Local streets running generally parallel and immediately adjacent to arterial streets and railroads shall be avoided in residential zoning districts.
- (3) **Landscaped Buffer Yards.** Where proposed residential lots back upon the right-of-way of an existing— or proposed arterial street, limited access highway, or railroad right-of-way, a landscaped buffer yard of at least 25 feet in depth in addition to the normal depth of the lot required in the zoning district shall be provided adjacent to the arterial street, other limited access highway, or railroad right-of-way. Such landscape bufferyard shall remain in private ownership unless otherwise approved by the Village Board. The treatment within this landscaped buffer yard shall meet associated requirements in Section 94.11.02(3)(d) of the zoning ordinance, be unified along the entire frontage, consider noise mitigation, and be in accordance with a landscape plan prepared by the subdivider and approved by the Village. This yard shall be a permanently reserved part of the platted lots and shall be designated with a note on the

plat or CSM as follows: “NOTE: The landscaped buffer yard is reserved for the planting of trees, shrubs, and other vegetation, with the associated property owner responsible for their ongoing maintenance and replacement. The placement of structures within this yard is prohibited, except if approved by the Village Board.”

**Section 74.6.06: Street Dimensional Standards**

- (1) **Base Dimensional Standards.** The minimum right-of-way width, roadway width, sidewalk requirements, and parking requirements for proposed public streets are as specified in Figure 6.06(1).
- (2) **Additional and Alternative Standards.**
  - (a) If the Village’s official map or Comprehensive Plan provides for alternative requirements, such as different right-of-way width or an on-street bicycle lane, the Director of Public Works may substitute the alternative requirements for those listed in Figure 6.06(1).
  - (b) Extension of existing streets that exceed the standards in Figure 6.06(1) shall be developed to conform to the existing street dimension or taper to the dimensions noted in that figure, as determined by the Director of Public Works.
  - (c) Cross-sections for freeways, expressways, parkways, and boulevard streets shall be based upon detailed engineering studies submitted with the subdivision plat.
  - (d) The Village may require on-street bike lanes on arterial streets and on collector streets with current or expected heavy traffic volumes. Where on-street bike lanes are required, the width of each bike lane shall not be less than 4 feet, not including the gutter section. Such width shall be in addition to the width required by Figure 6.06(1). Placement of bike lanes shall be in accordance with the AASHTO Guide for the Development of Bicycle Facilities.
  - (e) Cul-de-sac streets designated to have one end permanently closed shall not be permitted within the Village. Within the extraterritorial area and where streets are temporarily ended at the edges of a plat, cul-de-sac streets shall not exceed 1,000 feet in length measured from the centerline of the intersecting street up to, but not including, the cul-de-sac bulb. Such cul-de-sac bulb shall be of a design approved by the Director of Public Works.
  - (f) Roundabout intersections shall be designed in accordance with WisDOT’s Facilities Development Manual (FDM) or the FHWA Guide (NCHRP Report 672), as determined by the Director of Public Works.

**Figure 6.06(1): Minimum Public Street Design Requirements <sup>1</sup>**

Type of Street <sup>1</sup>	Right-of-way width (feet)	Street Width (feet) <sup>2</sup>	Sidewalks Required <sup>3</sup>	On-Street Parking? <sup>2</sup>
Arterial	100 <sup>4</sup>	46-52 <sup>5</sup>	Yes, both sides	No
Collector	80 <sup>4</sup>	33-41 <sup>5</sup>	Yes, both sides	Determined on a case-by-case basis
<b>Local</b>	60-66 <sup>4,5</sup>	24-33 <sup>5</sup>	<b>Yes, both sides</b>	Yes, on at least one side <sup>6</sup>
Alley	17	16	No	No

NOTES:

<sup>1</sup> See Article 14 in Chapter 94 for alternative requirements within the N Neighborhood zoning district.

<sup>2</sup> Street width includes pavement width, plus the width of the gutter section of the curb where curbing is present or proposed. The Village may require extra street width and/or off-street parking where adjacent land uses are expected to generate significant on-street parking demand, such as schools, parks, and other public and institutional uses.

<sup>3</sup> All sidewalks shall be concrete and five feet in width. The Village may substitute a single 10-foot wide asphalt multiuse path for a sidewalk on both sides of the street where consistent with Village plans, safe pedestrian access, and best practices for multiuse path placement.

<sup>4</sup> Or as indicated on the Village's Official Map.

<sup>5</sup> Upon recommendation of the Director of Public Works, the Plan Commission shall establish the exact right-of-way or pavement width on each street within the ranges specified in this figure.

<sup>6</sup> One-sided parking shall be located on the north and east sides of streets unless otherwise determined by the Director of Public Works.

**Section 74.6.07: Street Grades**

Street grades shall be established to avoid excessive grading, the indiscriminate removal of ground cover and trees, and general leveling of the topography. All changes in street grades shall be connected by vertical curves of minimum length meeting AASHTO standards for vertical curve design. The minimum centerline grade of all new streets shall in no case be less than 0.5%. Unless necessitated by exceptional topography subject to the approval of the Director of Public Works, the maximum centerline grade of any street or public way shall not exceed the following:

- (1) Arterial Streets. 6%.
- (2) Collector Streets. 8%.
- (3) Local Streets and Alleys. 10%.
- (4) Pedestrian Ways. 5%. If higher than 5% then landings need to be provided every 2.5 feet of vertical change.
- (5) Multiuse Paths. 5%, steeper grades may be allowed if 5% cannot be met (i.e. in cases of topography.)

**Section 74.6.08: Street Radii of Curvature**

When a continuous street centerline deflects at any one point by more than 10 degrees, a circular curve shall be introduced having a radius of curvature on said centerline of not less than 500 feet for arterial streets, 300

feet for collector streets, and 150 feet for local streets. A tangent of at least 100 feet in length shall be provided between reverse curves on arterial and collector streets.

**Section 74.6.09: Half-Streets and Reserve Strips**

- (1) Where an existing half street is adjacent to a new subdivision, the other half of the street shall be dedicated by the subdivider. No plat shall otherwise contain half streets.
- (2) Reserve strips of privately held lands shall not be permitted on any land division or subdivision as a means of the land owner to control access onto a public street.

**Section 74.6.10: Street Intersections**

- (1) Streets shall intersect each other at as nearly right angles as topography and other limiting factors of good design permit, but in no case at an angle of less than 70 degrees.
- (2) There shall be not less than 2 streets converging at one intersection, unless a safe intersection design is approved by the Director of Public Works.
- (3) The distance between intersections for arterial, collector, and local streets shall be in accordance with Section 71.4.01 of the Weston Municipal Code.
- (4) Property lines at street intersections shall be rounded with a minimum radius of 25 feet.
- (5) Proposed new intersections along one side of an existing street shall, wherever practicable, coincide with any existing intersections on the opposite side of such streets. Street jogs with centerline offsets of greater than 125 feet are required where neither street is an arterial or collector street, and 300 feet in other instances.
- (6) Where the grade of any street at the approach of an intersection exceeds seven percent, a leveling area shall be provided having not greater than four percent grade, a distance of 50 feet measured from the nearest right-of-way line of the intersecting street.
- (7) Where any street intersection will involve earth banks or existing vegetation inside any lot corner that would create a traffic hazard by limiting visibility, the developer shall cut such ground and/or vegetation (including trees) in connection with the grading of the public right-of-way to the extent deemed necessary to provide adequate sight distance.

**Section 74.6.11: Sidewalks, Walkways, and Multiuse Paths**

- (1) **Sidewalks and Walkways.** All sidewalks and mid-block walkways shall be at least 5 feet in width, constructed of concrete, located per Figure 6.06(1), and designed in accordance with design requirements available from the Director of Public Works. All sidewalks shall be separated from the curb or paved street surface by a minimum 6 foot wide grassed terrace. Sidewalks shall be located 6 inches to the inside the right-of-way line, unless an alternative location is approved by the Director of Public Works.
- (2) **Multiuse Paths.** Multiuse paths shall be provided by the subdivider where recommended by the Comprehensive Plan. The substitution of a multiuse path for one or both sidewalks, where required in Figure 6.06(1), may be approved at the discretion of the Director of Public Works where it can be demonstrated that such provision will better meet the needs of residents and is consistent with the Village's Comprehensive Plan and best practices. All multiuse paths shall be designed in accordance with the AASHTO Guide for the Development of Bicycle Facilities, except where modified by the Director of Public Works.

Administrator to require additional or alternative provisions to meet the approval standards contained therein.

#### **Section 74.7.04: Required Public and Private Improvements**

- (1) **Generally.** To the extent applicable, each subdivider shall construct or provide for public and private infrastructure improvements to the specifications provided in this Section and available from the Director of Public Works within land divisions, subdivisions, and condominium developments in the Village and in the extraterritorial area to the extent allowed by law.
- (2) **Plans and Specifications.** The improvements listed in this Section shall be constructed in accordance with engineering plans prepared by the subdivider and approved by the Director of Public Works. Such plans and the associated improvements shall comply with applicable ordinances and as specified by the Director of Public Works. The Director of Public Works shall reference the most recent editions and addenda of the following publications: State of Wisconsin Department of Transportation (WisDOT) Standard Specifications for Highway and Structure Construction, WisDOT approved version of the USDOT Federal Highway Administration Manual on Uniform Traffic Control Devices, Standard Specifications for Sewer and Water Construction in Wisconsin (prepared by the Public Works Industry Improvement Program), AASHTO Guide for the Development of Bicycle Facilities, the Village's Erosion Control and Stormwater Management Requirements, and other appropriate engineering publications when making specifications other than those in Village ordinance. Water supply and sanitary sewer extensions must also comply with applicable sections of Wisconsin Administrative Code
- (3) **Responsibility.** Except as indicated in this Section, the subdivider shall be responsible for all costs for installation of all public infrastructure necessary to serve the land division, subdivision, or condominium development, including the bringing of such infrastructure from where it exists to the division in question as well as providing all infrastructure within the division.
- (4) **Required Improvements.**
  - (a) **Survey Monuments.** The subdivider shall install survey monuments placed in accordance with the requirements of Wis. Stat. § 236.15, and as the Director of Public Works may require.
  - (b) **Public Sanitary Sewerage Service.** Within a designated Sewer Service Area, the subdivider shall construct sanitary sewers in such a manner as to make adequate sanitary sewerage service available to each lot within the land division, subdivision, or condominium development, except where otherwise approved by the Director of Public Works. The size, type, depth, minimum grade, and installation of all sanitary sewers shall be specified and consistent with design requirements available from the Director of Public Works. Proposed sanitary sewer lines shall extend to the boundary lines of the tract being divided unless prevented by topography or other physical conditions or unless, in the opinion of the Director of Public Works, such extension is not necessary or desirable for the coordination of the layout of the land division, subdivision, or condominium development or for the advantageous development of the adjacent tracts. The subdivider shall install and complete the installation of sewer laterals to the street lot line prior to any street paving, curbing, or sidewalk construction.
  - (c) **Private On-Site Wastewater Treatment Systems (POWTS).** Outside of a designated Sewer Service Area or where public sanitary sewer service is not available in the determination of the Director of Public Works, the subdivider shall make adequate private sewage treatment systems available to each lot within the land division, subdivision, or condominium development as specified or allowed in applicable ordinances, statutes, or regulations, including but not limited to Wis. Admin. Code SPS

383. Private holding tanks are not permitted within the Village, except under the circumstances described in Section 94.3.03(13) of the zoning ordinance. If a public sanitary sewer project serving the area of the proposed land division is included in the Village's capital improvement program, the subdivider shall install sanitary sewer mains and laterals to the street lot line and shall cap all laterals.

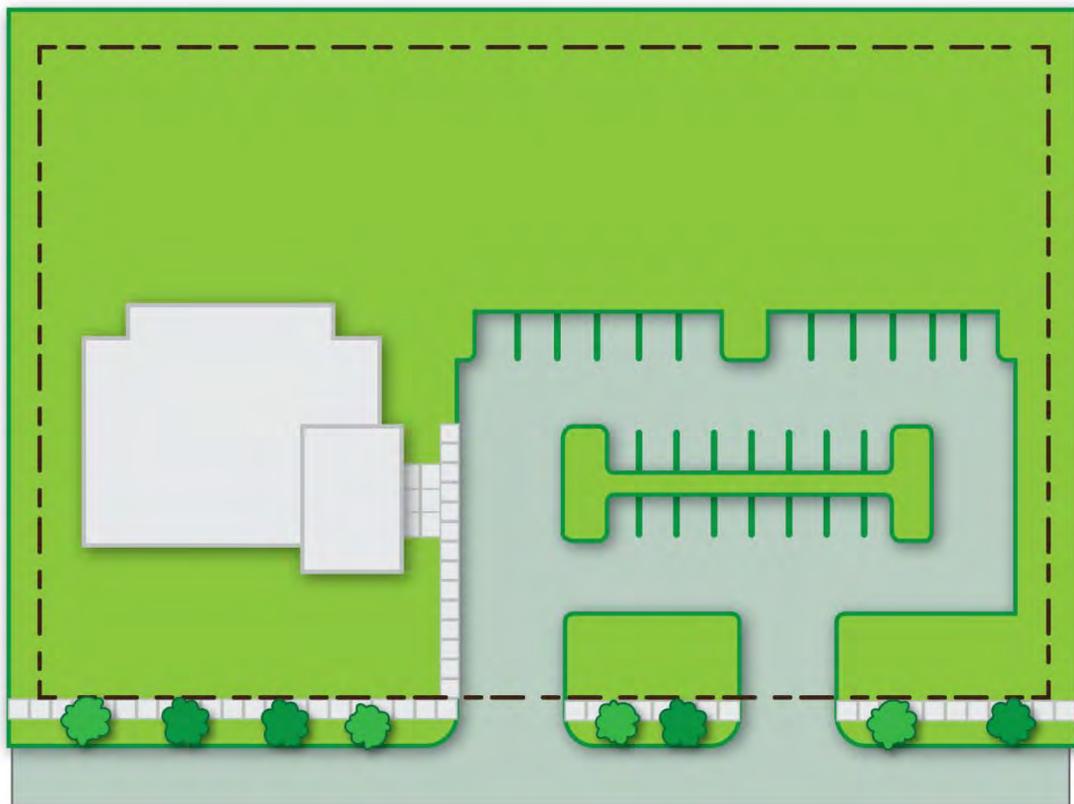
- (d) **Public Water Supply Service.** All new lots within the Village must be connected to public water service where the Director of Public Works determines that it is available in the area of the subdivision, land division, or condominium development. In such cases, the subdivider shall construct water mains in such a manner as to make adequate water service available to each lot within the land division, subdivision, or condominium development. The size, type, depth, and installation of all water mains shall be specified and consistent with design requirements available from the Director of Public Works. Proposed water supply mains shall extend to the boundary lines of the tract being subdivided unless prevented by topography or other physical conditions or unless, in the opinion of the Director of Public Works, such extension is not necessary or desirable for the coordination of the layout of the land division, subdivision, or condominium development or for the advantageous development of the adjacent tracts. The subdivider shall install and complete the installation of water service laterals to the street lot line prior to any street paving, curbing, or sidewalk construction.
- (e) **Private Water Systems.** Where public sanitary sewer service is not available in the determination of the Director of Public Works, the subdivider shall make provision for adequate private water systems as specified by the Village, state, county and/or town. If a public water main project serving the area of the proposed land division is included in the Village's capital improvement program, the subdivider shall install public water mains and laterals to the street lot line and shall cap all laterals.
- (f) **Stormwater Management Facilities.** For land divisions, subdivisions, and condominium plats within the Village, the subdivider shall construct stormwater management facilities in accordance with Chapter 86, Article 5 of the Weston Municipal Code.
- (g) **Other Utilities.** The subdivider shall cause gas, electrical power, telephone, cable, broadband/fiber optic and other telecommunications facilities to be installed in such a manner as to provide adequate service to each lot in the land division, subdivision, or condominium development. No utilities shall be located on overhead poles, except where underground installation is impossible due to exceptional topography, vegetative conflicts, other physical barrier, or by Village Board approval. Joint trenching for electrical and fiber optic lines is permitted and may be desirable to facilitate transmission.
- (h) **Street Grading.** After the installation of temporary block corner monuments and the above improvements, the subdivider shall grade all streets proposed to be dedicated to the public, including the grading of roadbeds in the street rights-of-way to subgrade.
- (i) **Curb and Gutter.** After the installation of the above improvements, the subdivider shall construct concrete curb and gutter at pavement edges in accordance with Village ordinance and design requirements available from the Director of Public Works. This requirement may be waived at the discretion of the Director of Public Works in areas designated for permanent rural use as reflected in the Comprehensive Plan and any Village-adopted stormwater management plan. Wherever possible, provision shall be made at the time of construction for driveway access curb cuts in accordance with Chapter 71. The breaking or cutting of curbs will only be allowed for driveway aprons.
- (j) **Street Surfacing.** After installation of the above utilities, the subdivider shall install base course and surface all roadways in streets proposed to be dedicated to the widths prescribed in Figure 6.06(1)

and in accordance with design requirements available from the Director of Public Works. No breaking of new pavement for utility installation or otherwise will be allowed for a period of 5 years from initial placement, unless approved by the Director of Public Works in an emergency.

- (k) **Sidewalks and Multiuse Paths.** Sidewalks and/or multiuse paths shall be constructed in accordance with the requirements of Section 70.108 of the Weston Municipal Code and Section 74.6.11 of this Chapter. Design requirements are available from the Director of Public Works.
- (l) **Street Lights.** The subdivider shall install LED streetlights, or other similar energy efficient lighting as approved by the Director of Public Works, along all streets proposed to be dedicated to the public. Street light design and placement shall be compatible with the neighborhood, the type of development proposed, electric utility requirements, and public maintenance costs. Such lights shall be placed at each street intersection, at each street curve greater than 45 degrees, and at such interior block locations as required by the Director of Public Works.
- (m) **Street Signs; Regulatory Signs and Pavement Markings.** The subdivider shall install at the intersection of all streets proposed to be dedicated a street name sign of a design specified by the Village. The subdivider shall also install regulatory signs and regulatory pavement markings, such as for traffic lanes, bicycle lanes, restricted parking areas, “road closed” signs/barriers, and crosswalks, as determined necessary by the Director of Public Works. The subdivider may propose, and the Village may approve, group development signs (e.g., subdivision entrance signs) in accordance with Article 9 of the zoning ordinance.
- (n) **Street Trees.** The subdivider shall install at least one street tree for every 50 lineal feet, or fraction thereof, of frontage a property has on a public street right-of-way. Trees shall be located within the terrace area wherever possible, midway between the sidewalk and curb. Street trees shall be installed in accordance with Section 94.11.02(3)(a) of the zoning ordinance, and placed so as to not conflict with utility installation or traffic visibility.
- (o) **Driveways.** Where driveways are to be provided, the subdivider shall install a hard surfaced driveway from all property lines to the pavement edge of adjacent streets and shall otherwise comply with the applicable requirements of Section 71.5.01 of the Weston Municipal Code and design requirements available from the Director of Public Works. Concrete approaches are required where there is existing curb and gutter and sidewalk or where sidewalk is proposed in the future. In the absence of curb and gutter, concrete approaches are prohibited.
- (p) **Off-site Improvements.** Where the extension of streets and/or utilities from off-site locations is necessary to serve the proposed land division, subdivision, or condominium development, the subdivider shall be required to install such necessary extensions, including providing for perpetual Village access to the extended facilities and obtaining easements, rights-of-ways, and permits necessary for the extended facilities.

- (a) Street Frontages. **Street trees** shall be planted in accordance with the following standards (see also example in Figure 11.02(1)):
1. The total number of street trees shall be equal to or exceed the ratio of one for each 50 feet of street frontage, minus widths of proposed or existing driveways.
  2. Trees shall be planted in the right-of-way along all streets no closer than ten feet from driveways, street signs, fire hydrants, and other above-ground utilities, and 50 feet from the corner of an intersection, as measured from the right-of-way lines extended.
  3. When conditions are such that the required spacing cannot be satisfied in the right-of-way or, if in the opinion of the Zoning Administrator the right-of-way is not wide enough to support tree growth, **street trees under this subsection shall be planted within the first ten feet inside the sidewalk line**
  4. The unpaved portion of a public right-of-way abutting a parcel shall be sodded with a salt tolerant grass equivalent to a mixture containing 30 percent alkali grass.
  5. Tree or shrub planting in any public right-of-way or on any public land in the Village shall be governed by Chapter 90 of the Code.

**Figure 11.02(1): Street Frontage Landscaping Example**



VILLAGE OF WESTON, 5500 Schofield Ave, Weston WI 54476

**RESOLUTION OF BOARD OF TRUSTEES**

Resolution approving a Complete Streets Policy for the Village and directing staff to develop implementation strategies to increase the usability of all streets for all modes of travel for citizens of all ages and abilities in the Village.

Committee Action: Property & Infrastructure Committee 6/1/15

Fiscal Impact: Unknown as it will be applied case-by-case.

**File Number:**

**Date Introduced:** 6/1/2015

**RESOLUTION NO. VW-15-14**

**A RESOLUTION OF THE BOARD OF TRUSTEES PROVIDING FOR A COMPLETE STREETS POLICY AND DIRECTING STAFF TO DEVELOP IMPLEMENTATION STRATEGIES TO INCREASE THE USABILITY OF ALL STREETS FOR ALL MODES OF TRAVEL FOR CITIZENS OF ALL AGES AND ABILITIES IN THE VILLAGE OF WESTON.**

**WHEREAS**, The Village of Weston wishes to ensure that all users of our transportation system are able to travel safely and conveniently on all streets and roadways within the public right-of-way in Weston; and

**WHEREAS**, a Complete Street is defined as one which provides a safe, convenient, and context-sensitive facility for all modes of travel, for users of all ages and all abilities; and

**WHEREAS**, the Village of Weston views all transportation improvements as opportunities to connect neighborhoods, calm traffic and improve safety, provide greater access and mobility for users of the public way, and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system; and

**WHEREAS**, complete streets have public health benefits, such as encouraging physical activity and improving air quality, by providing the opportunity for more people to bike and walk safely; and

**WHEREAS**, complete streets improve access and safety for those who cannot or choose not to drive motor vehicles; and

**WHEREAS**, complete streets are essential in providing safe routes to school for children; and

**WHEREAS**, complete streets policies have been adopted legislatively by at least five states, and by at least 36 localities – of which 13 are by local law (resolutions or ordinances); and

**WHEREAS**, the Village of Weston currently has a limited complete streets policy applying particularly to streets developed in new subdivisions; and

**WHEREAS**, the Village of Weston has a Sidewalk Map and other programs focused on improving the ability of Weston's streets to meet the travel needs of all users; and

**WHEREAS**, the concept and principles of complete streets are entirely compatible with the direction and plans embodied in the 2006 Wausau Urban Area Transportation Plan; and

**WHEREAS**, the concept and principles of complete streets are entirely compatible with the direction and plans embodied in the Transportation Chapter of the Village's draft Comprehensive Plan; and

**WHEREAS**, it is the desire of the Village of Weston to formalize a commitment to the principles of complete streets for all of our streets;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, WISCONSIN**, that the Village of Weston commits to a Complete Streets Policy which has the following elements:

1. Any roadway in the Village of Weston which is to be newly constructed or completely reconstructed must be designed and constructed to:
  - A. Provide for the safety and convenience of all users of all ages and of all abilities: pedestrians, bicyclists, transit users, and motorists; and
  - B. Address the needs of all users both along roadway corridors and crossing the corridors.
2. Any project in which an existing roadway surface is to be restored or rehabilitated, and any remediation of deficient or non-existent sidewalks, shall be reviewed for the potential of making the roadway a complete street. Consideration shall particularly include proportionality: is the scope of work needed to make a complete street reasonable in relation to the scope of the proposed roadway maintenance or improvement?
3. Sidewalks will be required to be installed in all new subdivisions.
4. Sidewalks will be required to be installed for all new construction and substantial remodels (50% improvement to existing building value) of a structure regardless of if sidewalk is present on either side of the development.
5. Any exception to applying this Complete Streets Policy to a specific roadway project must be approved by the Board of Trustees, with documentation of the reason for the exception.
6. An annual report will be made to the Board of Trustees by the Village Administration showing progress made in implementing this policy.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN**, that this Complete Streets Policy will apply to the scoping, design, and construction of projects within our corporate boundary.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that the Public Works Department will review current design standards, including the design standards embodied in the most recent version of the subdivision regulations (currently Chapter 74) which apply to new roadway construction, to assure that they reflect the best available design standards and guidelines, and effectively implement the Complete Streets Policy above stated.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that these design standards also serve as guidance for all existing roadway rehabilitation, reconstruction, or resurfacing, to the extent that the work required is reasonably proportional to the scale of the proposed rehabilitation, reconstruction, or resurfacing.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that application of design standards will be flexible to permit context-sensitive design, fitting the roadway design within the context of the neighborhood, recognizing that all streets are different and user needs will be balanced.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that exceptions may be made when:

- The project involves a roadway on which non-motorized use is prohibited by law. In this case, an effort shall be made to accommodate pedestrians and bicyclists elsewhere.
- There is documentation that there is an absence of use by all except motorized users now and would be in the future even if the street were a complete street.
- The scope of the relevant project is limited to maintenance activities intended to keep the roadway in serviceable condition.
- There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project's scope.
- There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.
- The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
- There are documented environmental constraints or an unsafe transportation issue

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that staff in the Public Works Department be directed to develop ordinances, resolutions, programs, and recommendations for funding to implement the Complete Streets Policy, for consideration by the Village of Weston; and that these shall identify the complete streets needs and recommend a plan to meet those needs, including for sidewalks, throughout the village.

**AND BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE SAID VILLAGE OF WESTON, WISCONSIN,** that the Board of Trustee commits to including Complete Streets Policy and principles in all future Village plans.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a regular meeting thereof, this 1<sup>st</sup> day of the month of June, 2015.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: Barbara J. Ermeling  
Barbara Ermeling, Village President

ATTEST:

By: Sherry Weinkauff  
SHERRY WEINKAUF, Village Clerk

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	Village Board of Trustees, May 18, 2020
<b>Description:</b>	Consideration of Creating a Veteran's Memorial Park (Patriot Park) on the Proposed Patriot Auto Site at the Corner of Mount View Avenue and Schofield Avenue (3702 Schofield Avenue).
<b>From:</b>	Keith Donner, Administrator Shawn Osterbrink, Director of Parks, Recreation and Forestry Jennifer Higgins, Planning & Development Director Emily Wheaton, Assistant Planner
<b>Question:</b>	Should the Village consider a land dedication request to create a Veterans Park at the corner of Schofield Avenue and Mount View Avenue, for display of a retired military aircraft?

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## BACKGROUND

Jim Pinsonneault has submitted a Site Plan for the construction of his new auto repair facility, Patriot Auto, at 3702 Schofield Avenue. As part of his site plan, he is requesting to work with the Village to create a Veterans Park on the property at the northwest corner of Schofield Avenue and Mount View Avenue. Mr. Pinsonneault has submitted a preliminary proposal for the concept of the park. He states he would donate his time to the maintenance of the grounds of the park and dedicate the land for the park to the Village. The Village would be responsible for the development of the park and working with the Federal Government to receive the aircraft.

Based on information provided and researched, the aircraft would most likely be donated from the National Museum of the United States Air Force. A display of any military hardware (aircraft, vehicles, etc.) is only done as a loan to a contracted organization. Federal law does not permit private citizens to display military hardware. Therefore, the Village or a veteran's organization would need to take responsibility for all costs related to the loan of the hardware (i.e. preparation, packing and transportation to and from the property) as well as any maintenance, repairs, and general upkeep of the displayed hardware. The Village would also be responsible for insuring the hardware.

There are many questions to follow up on in evaluating this proposal. While it is certainly a commendable and worthy cause to honor American veterans, the creation of such a park display requires financial commitment to initially establish and provide for long-term maintenance. In short, creation of the park is creation of a liability for the contracted entity. There are practical and technical issues to work through as well.

The Village Comprehensive Plan (a document that guides the future growth and development of the Village for the next 10-20 years) does not factor in the development of a park in this area. The Comprehensive Outdoor Recreation Plan, which was adopted as a Chapter of the Comprehensive Plan, also does not list this area as an initiative for park development. An amendment to the Comprehensive Plan and Long-Range Land Use Plan would be required. This would be more of a technicality but, something that will add some time to the process.

Other items the Village should consider regarding this proposed park:

- Location of park/aircraft on property and how it will affect vision triangle for the intersection
- Location of the park related to zoning standards (e.g. setbacks within the park and impacts to the proposed site development by Mr. Pinsonneault)
- Parking and access to the park from nearby properties
- Safety of street crossings by pedestrians in the vicinity

# REQUEST FOR CONSIDERATION

- Costs incurred for procuring and insuring the aircraft.
- Costs of construction and maintenance of the park
- Insurance requirements
- Development of a written agreement
- Legal advisement and review
- Review by the Parks and Recreation Committee and Plan Commission

(This should not be considered a complete and exhaustive list.)

The proposal of creating the park will affect Mr. Pinsonneault's construction timetable for his building as the details of the dimensions of the "park" area and placement of the aircraft need to be resolved. This could become a source of conflict between the applicant and the Village.

In the end, this is not a proposal the Village wishes to dismiss outright, however, the Administrator recommends exercising prudence with respect to evaluating and, preferably, eliminating the potential liabilities of the project to the Village of Weston by assigning responsibility for all costs of developing the park, procuring the aircraft, placing and displaying the aircraft, and all other short-term and long-term costs of the arrangement, to the site developer or another entity, not the Village of Weston.

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**Attached Docs:** Pinsonneault Request to create a Veterans' Park, Proposed site plan, Loan Program Document

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**Committee Action:** None to date

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**Fiscal Impact:** Cost of acquiring and transporting military aircraft to and from property may be in the multiples of \$10,000's, cost of yearly maintenance and insurance are unknown at present.

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**Recommendation:** The Administrator does not wish for staff to devote significant time to the park proposal without support and basic guidance on acceptable conditions from the Board of Trustees.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**I move to [approve / deny] this request be taken to the Parks and Recreation Committee & Plan Commission for further review.**

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**ADDITIONAL ACTION:** Notify applicant of [approval / denial] [Staff]

5/13/2020

To whom it may concern,

Please consider this letter a formal request to the Village of Weston to begin working with Jim Pinsonneault in a joint effort to create a Veteran's Memorial Park on a parcel of land located on 3702 Schofield Avenue. There has been a site plan submitted to planning staff on multiple occasions. The most recent site plan was submitted on May 1, 2020 by Brian Karlen at Urban Construction. The payment of \$517.25 for the review of the plan was processed at 8:39AM. Village staff also have on file a Project narrative for this project. I look forward to hearing from the Village to move this project forward. I can be contacted via email at [jarheadjim3521@gmail.com](mailto:jarheadjim3521@gmail.com) or on my cell phone at 715-212-0540.

Thanks,

Jim Pinsonneault

## **NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE'S (NMUSAF) COMMUNITY STATIC DISPLAY PROGRAM**

Thank you for your interest in NMUSAF Community Static Display Loan Program. The program is an important part of the NMUSAF mission and brings USAF history to a wider audience and assists organizations qualified under Title 10 USC § 2572, in fostering a deeper appreciation and interest in aerospace history, education, and technology as well as memorializing the accomplishments of American Airmen. The NMUSAF has been delegated the authority and responsibility by the Secretary of the Air Force to carry out the provisions of Title 10 USC § 2572 Sections (a) (1, 2, 5, 6, and 7), regarding the loan of Air Force property to legally qualified organizations.

1. Policy: This policy outlines the application and qualification process and the responsibilities involved. Further, it sets forth eligibility criteria for the loan of property, the material that can be made available and the qualification requirements under the law, Department of Defense Instructions, Department of Defense Manuals, Air Force Instructions, and Air Force Manuals.
  
2. Eligibility: The following organizations are eligible to apply for loans of USAF historical property from the NMUSAF under this policy:
  - a. A municipal corporation, county, or other political subdivision of a State. [10 USC § 2572 (a)(1)]
  
  - b. A servicemen's monument association. [10 USC § 2572 (a)(2)]
  
  - c. A post of the Veterans of Foreign Wars of the United States or of the American Legion or a unit of any other recognized war veterans association. [10 USC § 2572 (a) (5)]
  
  - d. A local or national unit of any war veterans' association of a foreign nation which is recognized by the national government of that nation (or by the government of one of the principal political subdivisions of that nation). [10 USC § 2572 (a)(6)]
  
  - e. A post of the Sons of Veterans Reserve. [10 USC § 2572 (a)(7)]
  
3. Availability of Historical Property: Property is made available for loan only after the needs of official military requestors are met. The NMUSAF will maintain a suspense file of requests for aerospace vehicles. Loans will be based on availability and date of request. In an effort to provide equitable distribution of the limited assets, the NMUSAF will give priority consideration to qualified first time applicants.
  
4. Loan Conditions
  - a. All historical property is made available on an "as is, where is" basis. The borrower is responsible for all arrangements and in accordance with 10 USC § 2572, is required to pay all costs, charges and expenses related to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation, and all other actions incidental to the movement and set up of loaned property to the borrower's location. Further, each Borrower will bear continuing monetary responsibilities for insurance coverage, to perform routine maintenance to include (but not limited to) annual upkeep, periodic painting, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to

display and protect the Property in accordance with the instructions set forth in the Loan Agreement with Attachment 1 and 2.

b. Loaned property shall be used for static display purposes only and will not be treated as toys or substitutes for playground equipment. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). No parts will be removed from loaned property for operational usage in any airworthy aerospace vehicle. Failure to observe this condition will result in the immediate repossession of the loaned property by the NMUSAF, at the requestor's expense, and possible criminal prosecution.

5. Qualification Requirements: The organizational qualifications specified in this document are those requirements set forth in Department of Defense Manual 4160.21-M. Final determination will be made by the Headquarters, Air Force Materiel Command Law Office based on the submission of documented proof of status by the organization.

6. Application: An individual authorized to obligate the organization must sign the application requesting loan of aerospace vehicles. Municipal corporation requests must be signed by the highest elected or appointed official, i.e. mayor, city manager. County or association requests must be signed by the President/Chairman of the Board. Veterans' organization requests must be signed by the Post Commander. Application packages must be submitted to:

Community Static Display Program  
National Museum of the United States Air Force  
1100 Spaatz Street  
Wright-Patterson AFB OH 45433-7102

a. **Municipal corporations, county, or other political subdivisions of a State**, must submit the following:

- (1) A letter on official letterhead containing the following:
  - (a) Specific type of vehicle desired (F-4, T-33, etc.).
  - (b) A description of the proposed use if the aircraft and where it will specifically be located.
  - (c) A statement acknowledging that all costs associated with the loan, demilitarization, hazardous material removal, movement, setup and maintenance of the display are the responsibility of the requestor.
- (2) Proof of incorporation from the State. Provide a copy of the Act of Legislation from the State incorporating the municipality, county, etc.
- (3) Photographs of the proposed site.

b. **Veterans' Organizations**, must submit the following:

- (1) A letter on official letterhead containing the following:
  - (a) Specific type of aircraft desired, (F-4, T-33, etc)
  - (b) A description of the proposed use of the aircraft and where it will specifically be located.
  - (c) A statement acknowledging that all costs associated with the loan, demilitarization, hazardous material removal, movement, setup and maintenance of the display are the responsibility of the borrower.
  - (d) A statement acknowledging that the veterans' organization is composed of personnel honorably discharged from the service.

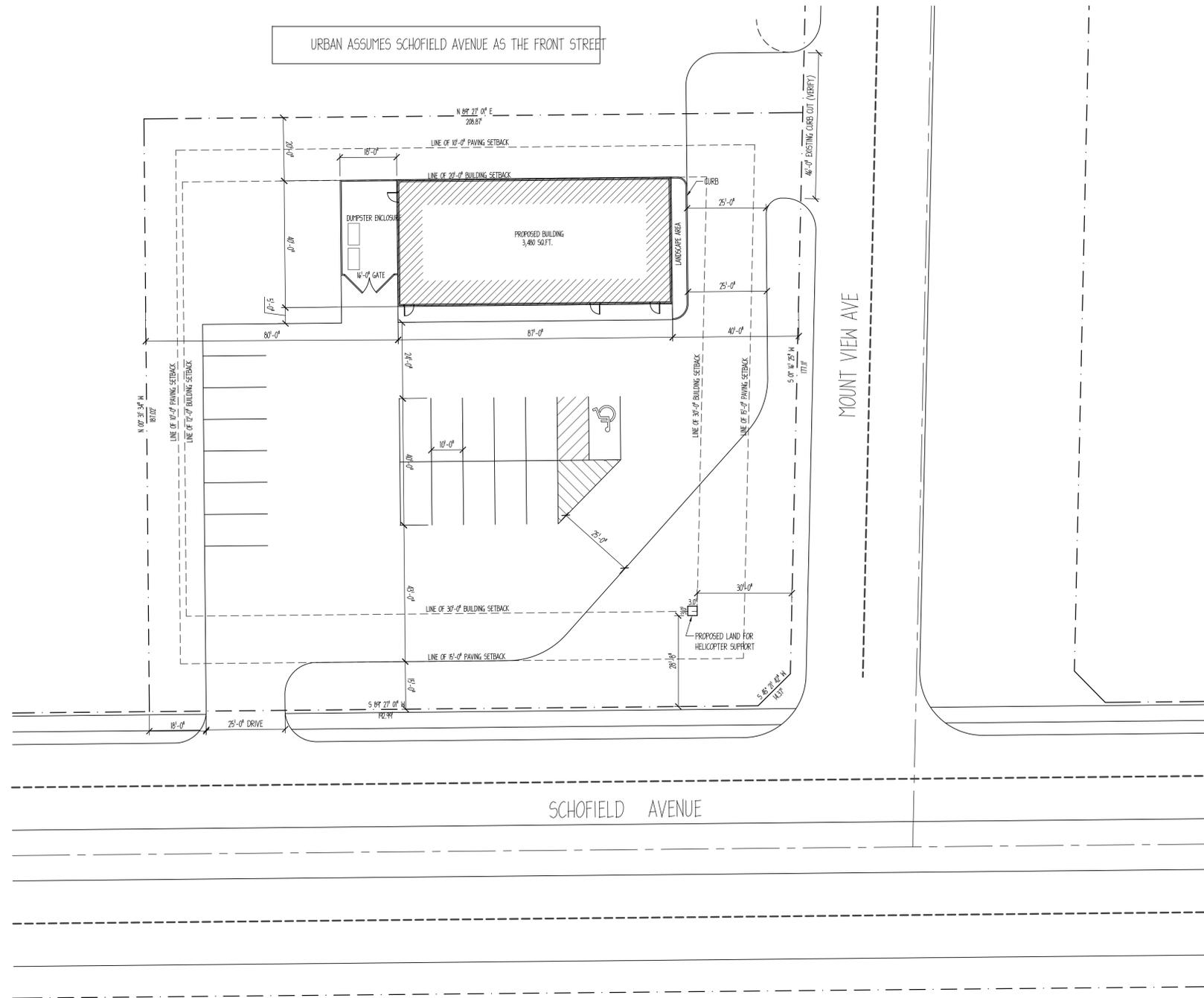
- (e) Total current active membership.
- (f) List the type and scope of services rendered to veterans.
- (2) Provide a letter from National Headquarters stating that the chapter is in good standing and listing the charter date; OR, provide a citation to, or a copy of, act granting charter or recognition as a bona fide veterans' organization from the State.
- (3) Copy of the latest end of year or year to date financial statement.
- (4) Provide photographs of proposed site.

7. Responsibilities and Care Requirements

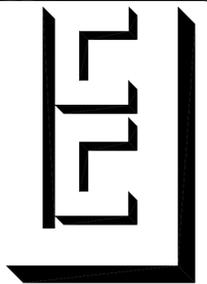
- a. Detailed responsibilities and care requirements are contained in the sample Loan Agreement with Attachments 1 and 2.
  - b. Any loaned property must be restored and/or maintained to reflect favorable on the USAF.
  - c. Potential borrowers should recognize that in accepting an item for display, particularly an aerospace vehicle, they incur a significant maintenance responsibility including (but not limited to) annual upkeep, periodic painting, repair of damage, day-to-day care, clean up. These responsibilities collectively impose a cost to the borrower that must be considered when the request is submitted. If a borrower is located in a harsh environment (i.e. salt air) and the request proposes exterior display, the conditions of the aerospace vehicle may be unduly affected thus necessitating diligent monitoring by the NMUSAF.
8. Insurance: The Borrower shall arrange insurance coverage for the Property for an amount that equals the total full replacement value (FRV) for all items in the inventory report for as long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance for each renewal period.
9. Failure to Maintain Standards: The failure of the Borrower to observe any of the conditions set forth in the Loan Agreement and Attachments 1 and 2 shall be sufficient cause for the lender to repossess the loaned property. Repossession of all or any part of the loaned property by the Lender shall be made at no cost or expense to the Government; the Borrower shall defray all demilitarization, maintenance, freight, storage, crating, handling, transportation and other charges attributable to such repossession.
10. References: The requirements listed herein have been developed in accordance with the following directives: Title 10 United States Code, Section 2572; Department of Defense 4160.21-M; Air Force Manual 23-110, Volume 6, Loan Agreement and Attachments 1 and 2.
11. Summary: In summary, the NMUSAF is pleased to cooperate with qualified organizations within the limits of the governing statute and federal regulations. Our goal is to maximize the exposure of aerospace vehicle held in the static display program for the general public while ensuring their care, security, and proper display in a professional manner.

Please direct any questions to [mmusaf.muc.staticdisplay@us.af.mil](mailto:mmusaf.muc.staticdisplay@us.af.mil).





1 SITE PLAN  
C100 1" = 20'-0"



**URBAN  
CONSTRUCTION  
COMPANY**

5909 N 39th Avenue  
Wausau, WI 54401  
TEL: 715-675-9425  
FAX: 715-675-9781

OWNER:  
**Patriot Auto**

LOCATION:  
**Weston, WI**

PROJECT:  
----

CONSULTANT:

REVISIONS:

#	Date	Description
1	4-16-2020	Revised Dumpster Area
2	4-16-2020	Revised Dumpster Area
3	4-20-2020	Revised Dumpster Area
4	4-28-2020	Revised Dumpster Area and Location of Building
5	4-29-2020	Revised Dumpster Area and Location of Building
6	5-14-2020	Added Property for Park Area

DRAWING #: 20-711  
PROJECT #: Preliminary  
DRAWN BY: KN  
CHECKED BY:

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PLOT DATE:  
5/14/2020 3:57 PM  
 Preliminary  
 for Bid  
 for Construction

SHEET TITLE  
**Site Plan**

**C100**  
SHEET OF

**From:** [Shawn Osterbrink](#)  
**To:** [Department Directors](#)  
**Subject:** FW: Found a little information but no actual cost on static displays of helicopters  
**Date:** Thursday, May 14, 2020 10:02:23 AM

---

The two articles are about the cost to maintain or repair two that were damaged elsewhere and the paragraph is from the FAQ's on their website.

<https://www.wltx.com/article/news/local/cobra-helicopter-south-carolina-damaged/101-33e957a2-6f9a-4b5b-969e-6b5c03f158ea>

<https://sanangelolive.com/news/san-angelo/2017-03-31/uh-1-huey-helicopter-be-returned-static-display-today>

7. How much does it cost to borrow an NMUSAF aircraft? That depends on a number of factors. As the certified borrowing organization, museums fund the transportation, demilitarization, hazardous materials removal, and continued upkeep of the aircraft. Transportation costs vary, depending on how close the aircraft is located to your institution. Be aware of the significant cost associated with the long-term maintenance of borrowed aircraft, and that factors such as size, type, and material of aircraft will effect transport and maintenance costs. Also, be aware that if you decide at a later date that you wish to return the aircraft, you will most likely bear the cost of returning it to the NMUSAF.

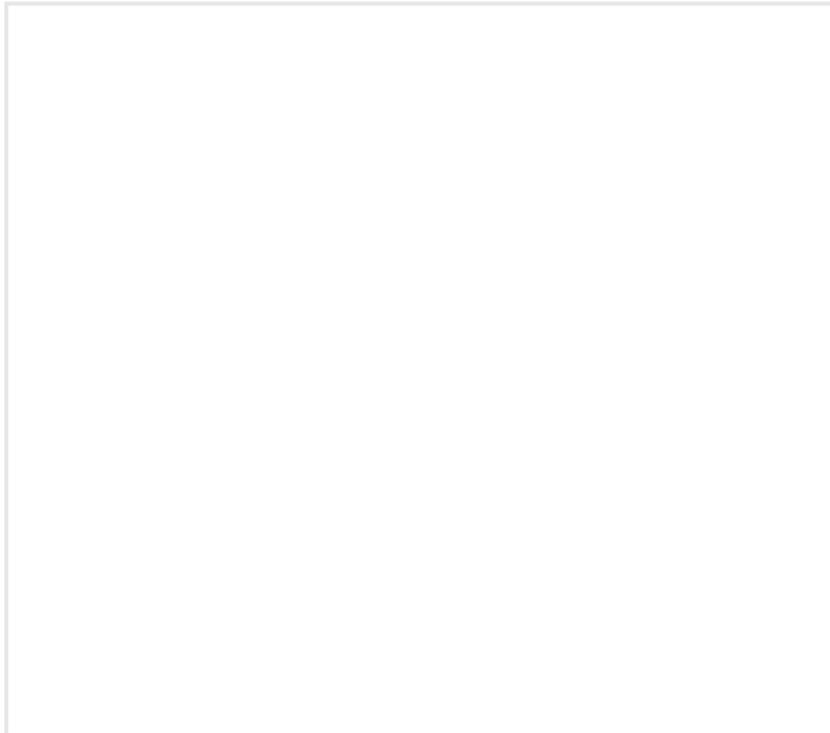
Shawn

# **\$6.6 million needed to repair SC helicopter damaged by drunk driver**

Surveillance video shows a car slamming into "Annie," a Vietnam era attack helicopter

WEST COLUMBIA, S.C. — A historic military helicopter is facing repairs of over \$6 million dollars, after investigators say a drunk driver ran into it when veering off the Columbia Airport Expressway last month.

The aircraft is a Cobra Attack Helicopter dubbed "Annie" that is on static display near Eagle Aviation.



Surveillance footage obtained by News19 shows part of what happened. Officials with the South Carolina Highway Patrol say a drunk driver came off a side street, then crossed over four lanes of traffic. It then drove over the grass onto Airport Boulevard before slamming into the military aircraft.

**RELATED:** [Historic "Annie" helicopter damaged by drunk driver](#)

Investigators who would arrive shortly after say Thomas Andrew Anderson was behind the wheel.

Thomas Andrew Anderson  
WLTX

"The whole right side of the helicopter has been torn off," Lori Wicker with the Celebrate Freedom Foundation said. "At first I had anger, but then I thought about it and then I said, you know what, Annie is where she was supposed to be. We are so blessed that nobody got hurt."

A surveillance image shows a car striking a historic helicopter near the Columbia Metropolitan Airport.  
Provided

Wicker said the helicopter, which survived combat tours with U.S. forces in Vietnam and Operation Desert Storm, will now face \$6.6 million in repairs.

"They don't make the parts anymore, so they're having to modify the parts that we do have, if we have them," she said.

It's going to be an uphill journey to restore the helicopter, but Wicker said it will be well worth it.

"For those veterans who could never talk to their families, who could never say, this is what I went through, this is part of them; this is their love," she said. "We're asking for her to be back where she was. Even better, if we can. But it's for our veterans."

If you would like to donate to assist with repair, visit the [Celebrate Freedom's Website](#).

# UH-1 Huey Helicopter to be Returned to Static Display Today

3  
Shares

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Share on Twitter



The UH-1 Huey Helicopter getting a new coat of paint at Ranger Aviation. (Contributed/John Fields)

By Joe Hyde | Mar. 31, 2017 1:37 pm

The static display UH-1 Huey Helicopter at the San Angelo Vietnam Veterans Memorial near Mathis Field has been located and will soon be back atop its stick for everyone's viewing enjoyment.

The copter was removed from its display mount in January to be refurbished. At the time, the local Vietnam Veterans of America Chapter 457 President Tom Bright said just repainting the old Huey would cost \$12,000. Someone had parked a barbecue grill underneath the static display on the night of the 4th of July fireworks show at Lake Nasworthy, he said. The smoke and heat had badly damaged the old bird.

The Vietnam Veterans do not own the copter, the U.S. Government does, and loaned it to the group for the static display. The group is responsible for its upkeep.



***Above:** The UH-1 Huey Helicopter before it was removed for restoration last summer. (Vietnam Vets of America Chapter 457)*

The copter was taken down and stored in a Ranger Aviation hanger since July 2016. John Fields, owner of Ranger, said the helicopter was due for a new coat of paint anyway. Fields said the Huey now has gloss paint rather than the flat camouflage paint this time. “Gloss paint will do a better job of sealing it for the weather,” he said. Ranger donated the use of the hanger, paint and labor at cost.

The helicopter had been on static display for two decades. The memorial was established on May 17, 1997. The UH-1H (serial number 65-09889) was built in 1965 (hence the “65” in the serial number), and served in theater of the Vietnam War from July 1966 until December 1969. It is called a “slick” bird because it has no outside weapons pylons.

To defray the cost of establishing the memorial, brick pavers were sold to donors. According to Bright, those pavers were stained by oil and grease from the July 4th barbecuers. He is not sure if the stains will ever be completely removed.

The old copter will go back up on its “stick” sometime today, according to Fields. He said the vets found a crane traveling through the area and the crane operator agreed to give them a good deal. Wind permitting, expect the crane to be in operation Friday afternoon putting the old Huey back in its rightful place.

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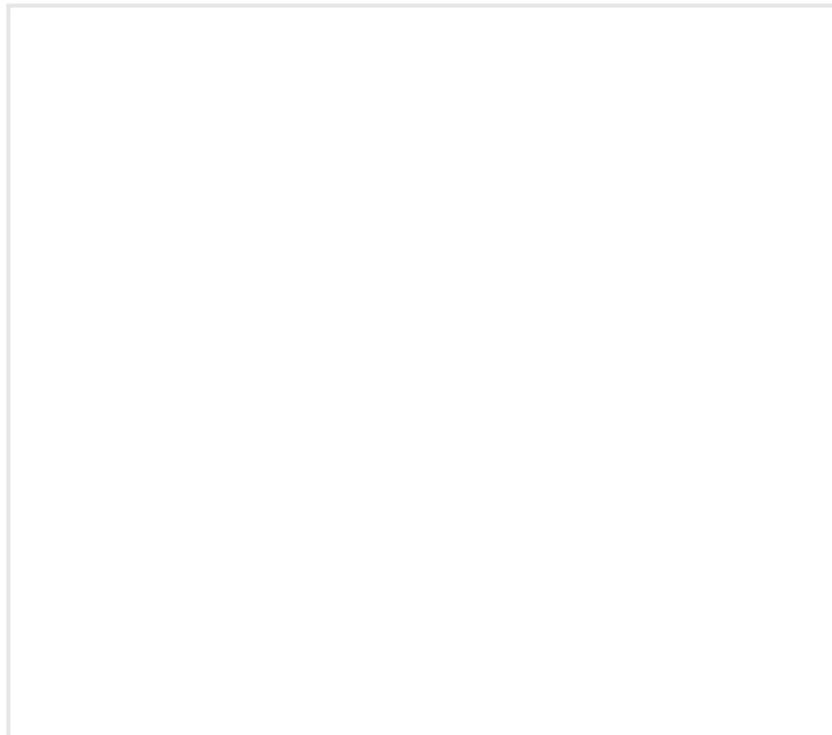
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# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	Board of Trustees, May 18, 2020
<b>Description:</b>	Consideration to Sell 0.248-acre Lot at 7500 Compass Circle (Fieldcrest Lot 25).
<b>From:</b>	Keith Donner, P.E., Administrator
<b>Question:</b>	Should the Village sell the subject lot originally dedicated for snow storage on the Field Crest Subdivision Plat?

---

## Background

Lot 25 of the Fieldcrest Subdivision Plat was dedicated to the public for snow storage. A note on the plat indicated the property was to be transferred to the Village by separate document. (See note #9 on sheet 2 of 3 of the plat). The lot was transferred to the Village's ownership by quit claim deed from the owner of the subdivision at the time, Anchor Bank. Anchor Bank is also indicated to be an owner of the original subdivision.

The Village has been asked if this lot can be acquired by a neighboring property owner. Upon review of the quit claim deed it is noted the Village cannot do anything other than hold this lot for the stated purpose of snow storage. If the Village determines we no longer need the lot, it is to be returned to the original owner or their successors. This is a point that was not recognized until assembling this item for consideration by the Board of Trustees.

The Village has not used the lot for snow storage and Director of Public Works, Michael Wodalski, indicates we do not need it for such. It was at one time also thought the lot could provide an outlet to extend Compass Circle to the east but, it does not align well for any kind of street extension and would not be wide enough for this purpose either.

The Village has not followed through to grade and maintain the lot as indicated in the quit claim deed and this has been a main part of the neighbor's concerns. The Administrator is attempting to contact the neighbor by telephone on Friday and hopes to have a sense of whether the neighbor wishes the Village to pursue the sale of this lot or just commit to our responsibility to maintain it.

---

<b>Attached Docs:</b>	Fieldcrest Subdivision Plat Quit Claim Deed for Lot 25 Reference Maps
<b>Prior Review:</b>	None.

---

## REQUEST FOR CONSIDERATION

**FISCAL IMPACT:** Legal review and research. Legal document preparation for return of lot to original owners or successors. Correction/amendment to plat for Lot 25.

---

**Recommendation:** Village staff has determined the lot is no longer needed but, will prioritize maintenance as necessary. The status of the original owner of the lot should be researched and determine the necessary steps to return to the rightful owner(s) if the Village wishes to pursue this course.

### Recommended Language for Official Action

**I recommend staff work with Village legal counsel to return Lot 25 to its rightful private owner.**

**OR**

**I recommend the Village retains ownership of Lot 25 and abides by the conditions of the original quit claim deed to maintain the lot.**

**OR**

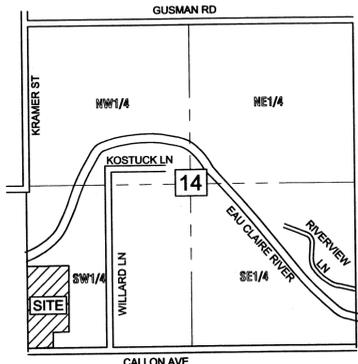
**Something else**

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**Additional action:** To be determined

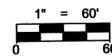
# FIELDCREST

BEING A PART OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN



**LOCATION MAP**  
SECTION 14, TOWNSHIP 28 NORTH, RANGE 8 EAST  
VILLAGE OF WESTON  
NOT TO SCALE

NORTH



BEARINGS ARE ASSUMED AND REFERENCED TO THE SOUTH LINE OF THE SOUTHWEST 1/4, SEC. 14, T28N, R8E, MEASURED TO BEAR SOUTH 89°24'26" WEST.

SEE NOTES ON SHEET 2 OF 3

DRAWING REVISED - 7-9-2012

**LEGEND**

- - 1" O.D. x 18" IRON PIPE WEIGHING 1.13 LBS/LIN. FT. SET
- ⊙ - 1-1/4" O.D. x 18" IRON BAR WEIGHING 3.65 LBS/LIN. FT. SET
- - FOUND 1 1/4" O.D. IRON PIPE
- ( ) - RECORDED BEARING/LENGTH
- WETLANDS
- EXISTING CURB
- OPD FRONT YARD SETBACK EXCEPTION



WESTON RIDGE CONDOMINIUMS  
THIRD ADDENDUM

**OPD EXCEPTIONS FROM R-1**

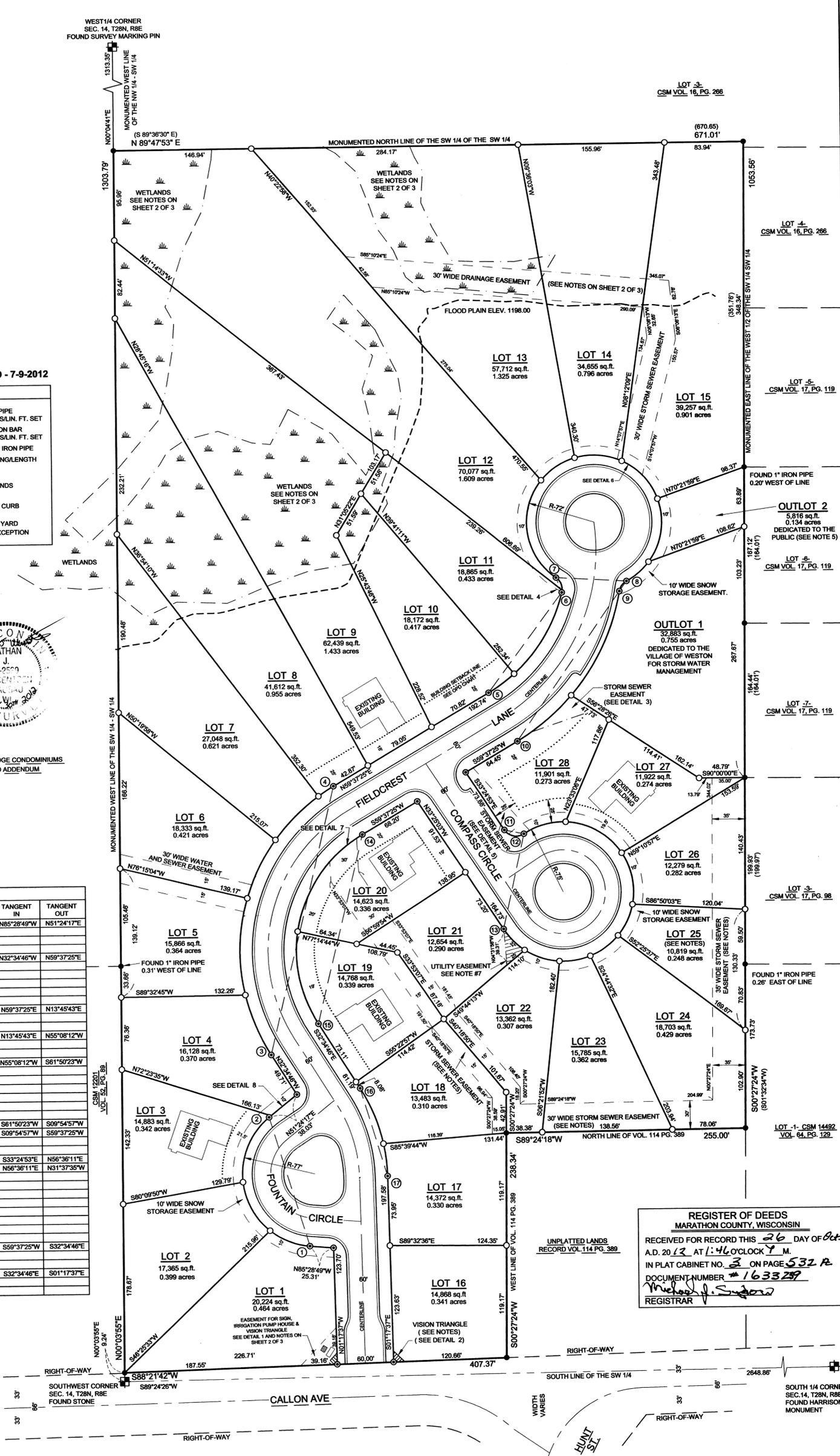
LOT NUMBER	FRONTAGE AT SETBACK	FRONT YARD SETBACK	CORNER YARD SETBACK
2	78.4'		
3	88.8'	21.5'	
6	83.0'		
7	72.5'		
8	65.6'	25'	
9	80.0'	18'	
10	98.8'	25'	
13	60.0'		
14	60.6'		
15	89.9'		
18	87.6'		
19		19'	
20		19' / 20'	
22	62.3'		
23	50.0'		
24	51.9'		
25	55.4'		
26	75.4'		
27	82.3'	19.5'	25'

**CURVE TABLE**

CURVE	LOT NO.	RADIUS	CHORD BEARING	CHORD LENGTH	ARC LENGTH	CENTRAL ANGLE	TANGENT IN	TANGENT OUT
1-2	MAIN	77.00'	N17°02'18"W	143.23'	183.96'	136°53'06"	N85°28'49"W	N51°24'17"E
2		77.00'	N68°21'48"W	45.33'	46.01'	34°14'02"		
3		77.00'	N28°37'41"W	59.23'	60.79'	45°14'13"		
3-4	MAIN	205.00'	N13°31'19.5"E	295.43'	329.90'	92°12'11"	N32°34'46"W	N59°37'25"E
4		205.00'	N22°52'12"W	69.15'	69.48'	19°25'06"		
5		205.00'	N01°14'02"E	105.04'	106.23'	29°41'22"		
6		205.00'	N26°14'09"E	69.13'	69.47'	19°24'53"		
7		205.00'	N45°05'54"E	65.24'	65.51'	18°18'38"		
8		205.00'	N58°59'19"E	49.21'	49.21'	9°22'12"		
5-6	MAIN	170.00'	N34°13'34"E	132.47'	136.07'	45°51'42"	N59°37'25"E	N13°45'43"E
11		170.00'	N30°57'11"E	100.49'	102.01'	34°22'57"		
6-7	MAIN	15.00'	N20°41'14.5"W	16.97'	18.04'	68°53'55"	N13°45'43"E	N55°08'12"W
11		15.00'	N09°06'51"E	2.43'	2.43'	9°17'44"		
12		15.00'	N25°20'08"W	14.91'	15.61'	59°38'11"		
7-8	MAIN	72.00'	S86°38'54.5"E	75.27'	373.19'	296°58'35"	N55°08'12"W	S81°50'23"W
12		72.00'	N08°04'33"W	105.42'	118.28'	94°07'18"		
13		72.00'	N56°28'06"E	43.26'	43.94'	34°57'59"		
14		72.00'	S85°34'54"E	50.35'	51.44'	40°59'01"		
15		72.00'	S42°22'27"E	55.68'	57.15'	45°28'52"		
OUTLOT 1		72.00'	S30°51'19"W	68.05'	70.93'	56°28'34"		
8-9	OUTLOT 1	15.00'	S35°52'40"W	13.13'	13.59'	51°55'26"	S61°50'23"W	S09°54'57"W
9-10	OUTLOT 1	230.00'	S34°46'11"W	193.34'	199.54'	49°42'28"	S09°54'57"W	S59°37'25"W
11-12	MAIN	15.00'	S78°24'21"E	21.21'	23.56'	89°58'56"	S33°24'53"E	N56°36'11"E
12-13	MAIN	75.00'	S12°29'18"W	104.41'	355.75'	271°46'14"	N56°36'11"E	N31°37'35"W
27		75.00'	N74°35'58"E	46.34'	47.11'	35°59'35"		
27		75.00'	S60°18'35"E	68.32'	70.93'	54°11'19"		
26		75.00'	S11°12'59"E	56.19'	57.59'	43°59'52"		
25		75.00'	S23°33'07"W	36.97'	37.36'	28°32'21"		
24		75.00'	S63°33'07"W	36.97'	37.36'	28°32'21"		
23		75.00'	S90°43'54"W	33.41'	33.70'	25°44'30"		
22		75.00'	N71°19'08"W	39.02'	39.48'	30°09'26"		
21		75.00'	N43°56'00"W	31.97'	32.22'	24°36'50"		
14-15	MAIN	145.00'	S13°31'19.5"W	208.97'	233.34'	92°12'11"	S59°37'25"W	S32°34'46"E
20		145.00'	S34°07'00"W	124.88'	129.10'	51°00'50"		
19		145.00'	S11°59'05"E	102.01'	104.24'	41°11'21"		
16-17	MAIN	180.00'	S16°56'11.5"E	97.07'	98.29'	31°17'09"	S32°34'46"E	S01°17'37"E
18		180.00'	S22°26'36"E	63.36'	63.69'	20°16'20"		
17		180.00'	S06°48'01"E	34.55'	34.60'	11°00'49"		

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified July 25th, 2012  
 [Signature]  
 Department of Administration



**REGISTER OF DEEDS**  
 MARATHON COUNTY, WISCONSIN  
 RECEIVED FOR RECORD THIS 26 DAY OF Oct.  
 A.D. 2012 AT 1:46 O'CLOCK P.M.  
 IN PLAT CABINET NO. 3 ON PAGE 532 B  
 DOCUMENT NUMBER 1633287  
 [Signature]  
 REGISTRAR

# FIELDCREST

BEING A PART OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

### Surveyor's Certificate:

I, Nathan J. Wincentsen, do hereby certify that:

At the direction of HPI Properties, LLC, AnchorBank, FSB, and William Lampkin and Karin Lampkin as owners, I have surveyed and divided the Plat of Fieldcrest, said plat being a subdivision of a part of the West 1/2 of the Southwest 1/4 of the Southwest 1/4 of Section 14, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, the exterior boundaries of which are described as follows:

Commencing at the Southwest corner of said Section 14; Thence North 00°03'55" East along the West line the monumented Southwest 1/4 of the Southwest 1/4, 9.24 feet to the North right-of-way line of Callon Avenue and the point of beginning; Thence continuing North 00°03'55" East along said West line, 1303.79 feet to the monumented Northwest corner of said Southwest 1/4 of the Southwest 1/4; Thence North 89°47'53" East along the monumented North line of said Southwest 1/4 of the Southwest 1/4, 671.01 feet to the monumented Northeast corner of said Southwest 1/4 of the Southwest 1/4; Thence South 00°27'24" West along the monumented East line of the West 1/2 of said Southwest 1/4 of the Southwest 1/4, 1053.56 feet to the North line of a parcel of land described in Record Volume 114 on Page 389; Thence South 89°24'18" West along said North line of said parcel, 255.00 feet to the West of line of said parcel; Thence South 00°27'24" West along said West line, 238.34 feet to said North right-of-way line of Callon Avenue; Thence South 88°21'42" West along said North right-of-way line, 407.37 feet to the point of beginning.

That the above described parcel of land contains 803,377 square feet, or 18.443 acres, more or less.

That I have fully complied with the provisions of Chapter 236 of the Statutes of Wisconsin and the subdivision regulations of the Village of Weston in Surveying, Dividing and Platting said parcel.

That said plat is a correct and representation of the exterior boundaries of of the land surveyed and of the subdivision thereof made.

Dated this 30<sup>th</sup> day of JULY 2012

Nathan J. Wincentsen  
Riverside Land Surveying, LLC  
Nathan J. Wincentsen  
WI R.L.S. S-2539



### VILLAGE OF WESTON TREASURER'S CERTIFICATE

STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

I, JOHN JACOBS, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF THE VILLAGE OF WESTON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF

AUGUST 31<sup>ST</sup>, 2012  
AFFECTING THE LANDS INCLUDED IN THE PLAT OF FIELDCREST.

DATED THIS 31<sup>ST</sup> DAY OF AUGUST, 2012

John Jacobs  
VILLAGE TREASURER

### COUNTY TREASURER'S CERTIFICATE

STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

I, LORRAINE BEYERSDORFF, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF THE COUNTY OF MARATHON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF

October 26, 2012  
AFFECTING THE LANDS INCLUDED IN THE PLAT OF FIELDCREST.

DATED THIS 26<sup>th</sup> DAY OF October, 2012

Lorraine J. Beyersdorff  
TREASURER, MARATHON COUNTY

### VILLAGE BOARD APPROVAL CERTIFICATE

RESOLVED, THAT THE PLAT OF FIELDCREST IN THE VILLAGE OF WESTON AND HPI PROPERTIES, LLC, ANCHORBANK, FSB AND WILLIAM LAMPKIN AND KARIN LAMPKIN, OWNERS, ARE HEREBY APPROVED BY THE VILLAGE BOARD.

DATE 5-21-12 APPROVED Frede Schuster  
VILLAGE PRESIDENT

DATE 7-31-12 SIGNED Frede Schuster  
VILLAGE PRESIDENT

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE VILLAGE BOARD OF VILLAGE OF WESTON.

Sherry L. LeDambief VILLAGE CLERK.

There are no objections to this plat with respect to s. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.  
Certified July 25<sup>th</sup>, 2012  
Renee A. Poney  
Department of Administration

### CONSENT OF MORTGAGE

I, ABBYBANK, MORTGAGEE OF THE ABOVE DESCRIBED LAND, DO HEREBY CONSENT TO THE SURVEYING, DIVIDING, MAPPING, AND DEDICATION OF THE LAND DESCRIBED ON THIS PLAT, AND I DO HEREBY CONSENT TO THE ABOVE CERTIFICATE OF WILLIAM LAMPKIN AND KARIN LAMPKIN OWNERS.

WITNESS THE HAND AND SEAL OF  
Patrick McCrackin, President ABBYBANK, MORTGAGEE,

THIS 11<sup>th</sup> DAY OF September, 2012,

IN THE PRESENCE OF:  
[Signature] ABBYBANK,  
MORTGAGEE,

STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

PERSONALLY CAME BEFORE ME THIS 11<sup>th</sup> DAY OF September, 2012,

THE ABOVE NAMED Patrick McCrackin TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

Mary E. Rosenberger  
NOTARY PUBLIC  
STATE OF WISCONSIN  
MY COMMISSION EXPIRES April 2016

### OWNERS CERTIFICATE OF DEDICATION

HPI PROPERTIES, LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID HPI PROPERTIES, LLC, CAUSED THE LAND DESCRIBED ON THIS PLAT OF FIELDCREST TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT.

HPI PROPERTIES, LLC, DOES ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF WESTON AND THE DEPARTMENT OF ADMINISTRATION.

IN WITNESS WHEREOF, THE SAID PLAT OF FIELDCREST, HAS CAUSED THESE PRESENTS TO BE SIGNED BY

Paul Johnson  
PAUL JOHNSON, MEMBER

THIS 22 DAY OF Aug, 2012

Dan Johnson  
DAN JOHNSON, MEMBER

THIS 22 DAY OF Aug, 2012

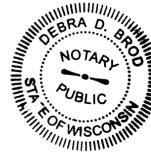
STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

PERSONALLY CAME BEFORE ME THIS 22<sup>nd</sup> DAY OF August, 2012 PAUL JOHNSON, MEMBER, AND DAN JOHNSON, MEMBER OF THE ABOVE NAMED HPI PROPERTIES, LLC AND TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBERS AS THE DEED OF SAID HPI PROPERTIES, LLC, BY ITS AUTHORITY.

(NOTARY SEAL) Debra D. Spol NOTARY PUBLIC,

Marathon County, WISCONSIN

MY COMMISSION EXPIRES 08/04/2013



### OWNERS CERTIFICATE OF DEDICATION

WILLIAM LAMPKIN AND KARIN LAMPKIN AS OWNERS WE HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS PLAT OF FIELDCREST TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT. WE ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF WESTON AND THE DEPARTMENT OF ADMINISTRATION.

IN WITNESS WHEREOF, THE SAID PLAT OF FIELDCREST, HAS CAUSED THESE PRESENTS TO BE SIGNED BY

William Lampkin  
WILLIAM LAMPKIN, OWNER

THIS 31 DAY OF August, 2012

Karin Lampkin  
KARIN LAMPKIN, OWNER

THIS 31 DAY OF August, 2012

STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

PERSONALLY CAME BEFORE ME THIS 31<sup>st</sup> DAY OF August, 2012, THE ABOVE NAMED WILLIAM LAMPKIN AND KARIN LAMPKIN TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME

(NOTARY SEAL) Sara M. Budnick NOTARY PUBLIC,

Weston, WISCONSIN

MY COMMISSION EXPIRES 10/1/2015



### OWNERS CERTIFICATE OF DEDICATION

ANCHORBANK, FSB, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID ANCHORBANK, FSB, CAUSED THE LAND DESCRIBED ON THIS PLAT OF FIELDCREST TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT.

ANCHORBANK, FSB, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF WESTON AND THE DEPARTMENT OF ADMINISTRATION.

IN WITNESS WHEREOF, THE SAID ANCHORBANK, FSB HAS CAUSED THESE PRESENTS TO BE SIGNED BY

Stephen M. Rice, ITS PRESIDENT, AND smr VP Anchor Bank

COUNTERSIGNED BY Jeffrey L. Reis, ITS SECRETARY AT gfr REO Accounting Manager

HEREUNTO AFFIXED ON THIS 12<sup>th</sup> DAY OF October, 2012

IN THE PRESENCE OF:  
Anchor Bank Fsb. 1-8-1818  
CORPORATE NAME

(CORPORATE SEAL) Stephen M. Rice PRESIDENT

COUNTERSIGNED: Jeffrey L. Reis SECRETARY

STATE OF WISCONSIN)  
SS  
MARATHON COUNTY)

PERSONALLY CAME BEFORE ME THIS 12<sup>th</sup> DAY OF October, 2012

STEPHEN M. RICE PRESIDENT, smr VP Anchor Bank

AND JF JEFFREY L. REIS SECRETARY OF THE REO Accounting Manager  
ABOVE NAMED ANCHORBANK, FSB AND TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBERS AS THE DEED OF SAID ANCHORBANK, FSB BY ITS AUTHORITY.

(NOTARY SEAL) Peggy A. Berg NOTARY PUBLIC,

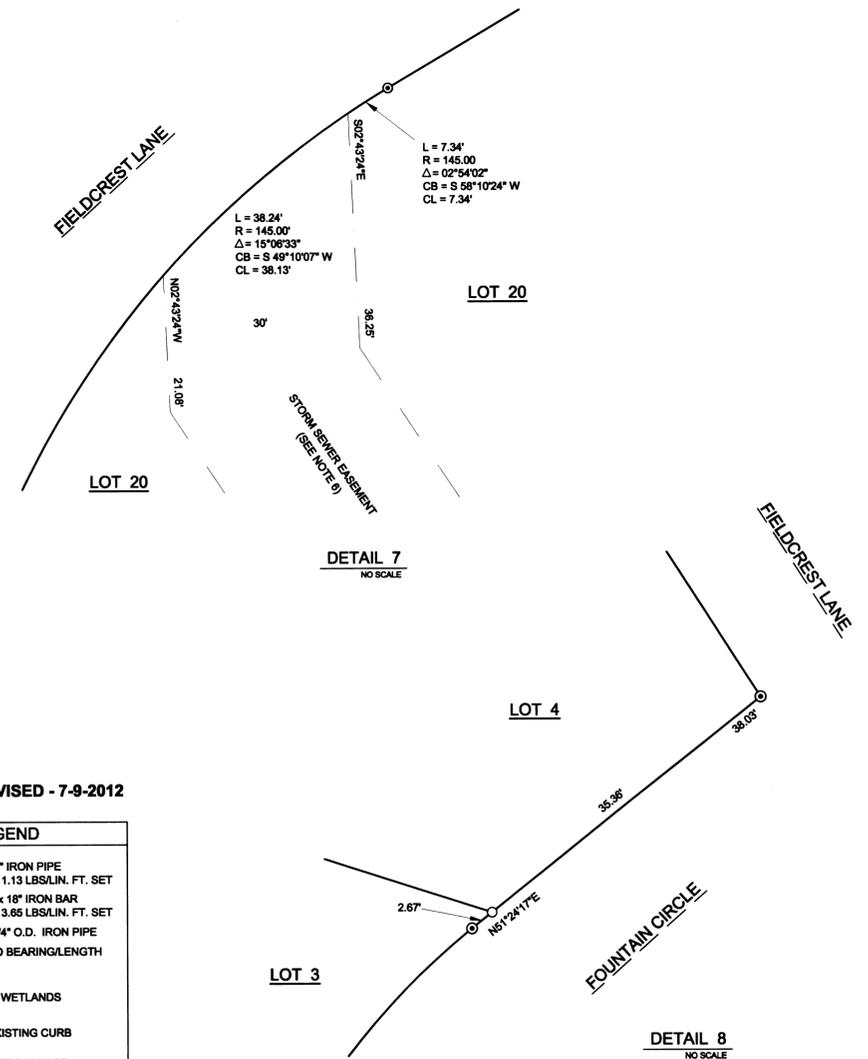
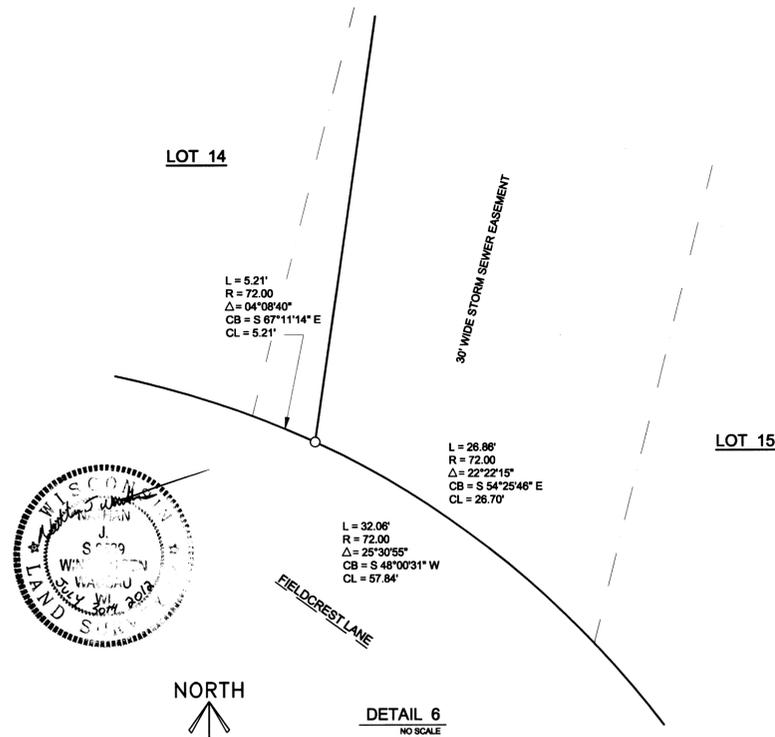
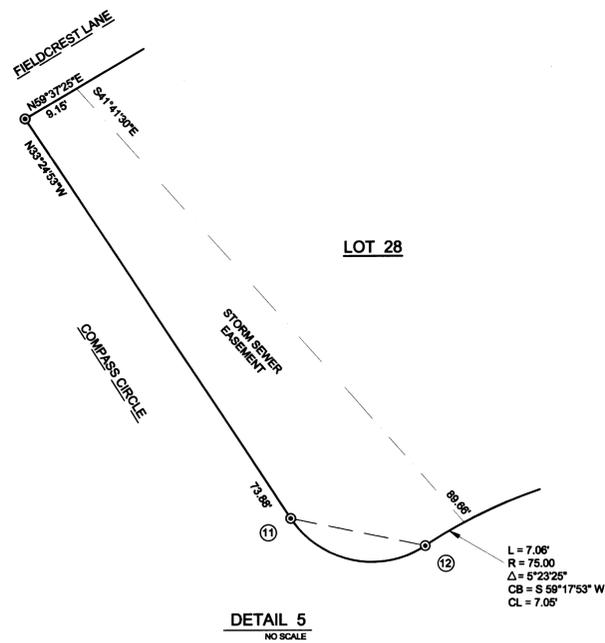
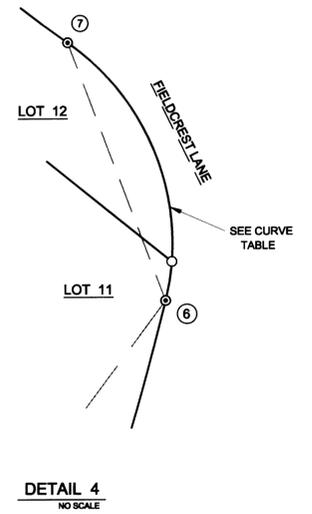
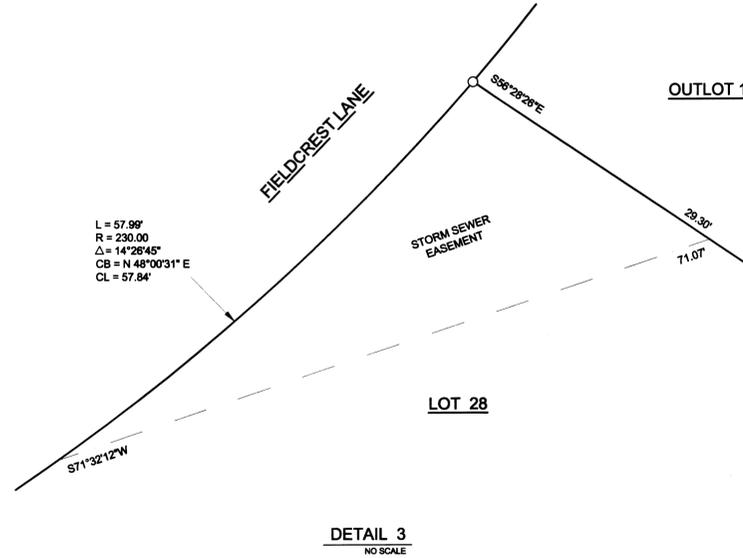
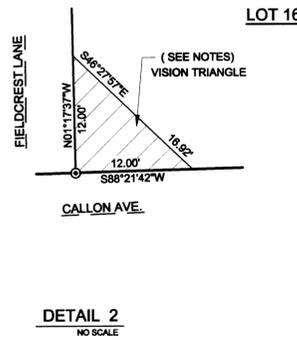
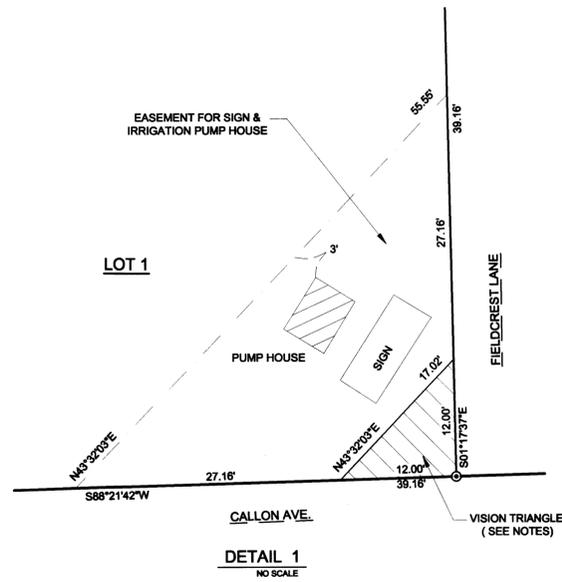
MADISON, WISCONSIN

MY COMMISSION EXPIRES 02-14-16

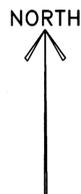


# FIELDCREST

BEING A PART OF THE WEST 1/2 OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN



- NOTES:**
- 1.) WETLAND DELINEATION BOUNDARIES LOCATED BY STAR ENVIRONMENTAL INC. PO BOX 433-315 MAIN STREET, MARATHON WI 54448.
  - 2.) VISION CORNER RESTRICTION: NO STRUCTURE OR IMPROVEMENTS OF ANY KIND ARE PERMITTED WITHIN THE VISION CORNERS. NO VEGETATION WITHIN THE VISION CORNER MAY EXCEED 30 INCHES IN HEIGHT.
  - 3.) FLOOD PLAIN ELEVATION PROVIDED BY MARATHON COUNTY ZONING DEPARTMENT AND LOCATED BY MARATHON TECHNICAL SERVICES, 2000 LESTER STREET, WESTON, WI 54476.
  - 4.) OUTLOT 1 AS SHOWN HEREON WILL BE DEDICATED TO THE VILLAGE OF WESTON FOR STORM WATER MANAGEMENT.
  - 5.) OUTLOT 2 AS SHOWN HEREON WILL BE DEDICATED TO THE VILLAGE OF WESTON AND RESERVED FOR FUTURE STREET EXTENSION.
  - 6.) ALL STORM SEWER EASEMENTS AS SHOWN HEREON WILL BE DEDICATED TO THE VILLAGE OF WESTON FOR COLLECTION, TRANSPORTATION AND CONTROL OF RUN OFF WATER.
  - 7.) UTILITY EASEMENT FOR SANITARY SEWER AND WATER LATERALS TO SERVICE LOT 22 AS SHOWN HEREON.
  - 8.) IRRIGATION PUMP HOUSE AND SIGN EASEMENT WILL BE GRANTED TO THE HOME OWNERS ASSOCIATION.
  - 9.) LOT 25 AS SHOWN HEREON WILL BE DEDICATED TO THE PUBLIC BY SEPARATE DOCUMENT FOR SNOW STORAGE FROM THE ROADS WITHIN THE FIELDCREST SUBDIVISION.
  - 10.) THIS SUBDIVISION WAS ONCE KNOWN AS FIELDCREST CONDOMINIUM PLAT AND WAS DISSOLVED BY DOCUMENT NUMBER 1624871



There are no objections to this plat with respect to s. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified *July 25th, 2012*  
*Renee D. Power*  
 Department of Administration

DRAWING REVISED - 7-9-2012

LEGEND	
	1" O.D. x 18" IRON PIPE WEIGHING 1.13 LBS/LIN. FT. SET
	1-1/4" O.D. x 18" IRON BAR WEIGHING 3.65 LBS/LIN. FT. SET
	FOUND 1 1/4" O.D. IRON PIPE
	RECORDED BEARING/LENGTH
	WETLANDS
	EXISTING CURB
	OPD FRONT YARD SETBACK EXCEPTION

DOCUMENT NO.

STATE BAR OF WISCONSIN FORM 3-2003

**QUIT CLAIM DEED**

Document Name

**THIS DEED**, made between **AnchorBank, FSB**, a federally chartered savings bank ("Grantor," whether one or more), and **Village of Weston**, a municipal corporation of **Marathon County, Wisconsin** ("Grantee," whether one or more). Grantor, quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in **MARATHON** County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

*Michael J. Sydow*



DOC# 1633681

Lot twenty-five (25) of the Plat of Fieldcrest Subdivision, in the Village of Weston, Marathon County, Wisconsin.

RETURN TO  
**Village of Weston**  
5500 Schofield Avenue  
Weston, WI 54476

Chg #30

Tax Parcel No: 192-2808-143-0062 ✓

#0295

SEE ATTACHED RESTRICTIVE COVENANTS

FEE  
#77.25 (2) ✓  
EXEMPT

This is not homestead property.  
(is)(is not)

Dated this 4th day of OCTOBER 2012.

AnchorBank, FSB

By: *Stephen M Rice* (SEAL)  
\* Stephen M. Rice VP AnchorBank

\_\_\_\_ (SEAL)  
\* \_\_\_\_\_

**AUTHENTICATION**

Signature(s) \_\_\_\_\_

authenticated this \_\_\_\_\_ day of \_\_\_\_\_, 2012

\* \_\_\_\_\_  
TITLE: MEMBER STATE BAR OF WISCONSIN  
(If not, \_\_\_\_\_  
authorized by § 706.06, Wis. Stats.)

THIS INSTRUMENT WAS DRAFTED BY

Paul E. Duerst  
Attorney-at-Law

**ACKNOWLEDGMENT**

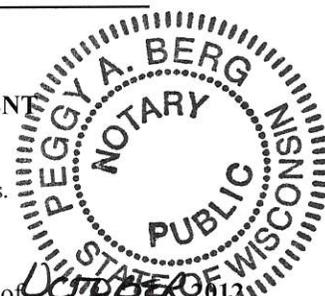
STATE OF WISCONSIN

DANE County } ss.

Personally came before me this 4th day of OCTOBER 2012  
the above named STEPHEN M RICE to me known to  
be the person who executed the foregoing instrument and  
acknowledge the same.

*Peggy A Berg*  
\* PEGGY A BERG

Notary Public, State of Wisconsin  
My Commission (~~is permanent~~) (expires: 02-14-16)



(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE; THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.  
QUIT CLAIM DEED STATE BAR OF WISCONSIN FORM No. 3-2003

\*type name below signatures.

Exhibit A

RESTRICTIVE COVENANTS

The property conveyed to the Village of Weston, being Lot 25 of Fieldcrest Subdivision, in the Village of Weston, Marathon County, Wisconsin, is subject to the following restrictive covenants

- 1) This property shall be used by the Village of Weston solely for the purpose of storing snow removed from the public streets of the Fieldcrest Subdivision only. The Village of Weston shall be liable for all snow removal, and snow storage.
- 2) This property is restricted in that no improvements of any type may be constructed on said parcel.
- 3) The Village of Weston shall be solely responsible to maintain the lot in a clean and attractive manner. Each Spring the Village of Weston shall remove and dispose of any debris or any litter left from the melting, stored snow. Further, maintenance shall include mowing and brushing of the lot, and keeping said lot free from any litter or other debris.
- 4) Village of Weston is prohibited from transferring fee title ownership of this lot to any other party. In the event that the Village of Weston no longer requires to store snow on this lot, then in such event title shall be conveyed back to the Grantor, or the Grantor's successors or assigns. If title is conveyed back to the Grantor, then these Restrictive Covenants shall be terminated.

These Restrictive Covenants shall be a covenant running with the land.



R1633681 2 2

DOC# 1633681

