



## VILLAGE OF WESTON, WISCONSIN OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

TO THE HONORABLE PRESIDENT ERMELING AND SIX (6) OTHER ELECTED MEMBERS OF THE BOARD OF TRUSTEES: The following items were listed on the agenda in the village Clerk's office, in accordance with Chapter 2 of the village's Municipal Code and will be ready for your consideration, during the 22<sup>nd</sup> legislative session of the Board of Trustees, at your first gathering on **May 21, 2018, at 6:00 p.m.** in the Board Room, at the Weston Municipal Center.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Wisconsin State Statutes require all agendas for Board, Commission, and Committee meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any item on this agenda may be discussed or acted upon.

### AGENDA ITEMS

1. Board of Review called to order by President Ermeling at 6:00 p.m.
2. [Adjourn Board of Review](#) until 6/18/2018 @ 4:00 p.m.
3. Meeting called to order by President Ermeling at 6:05
4. Pledge Allegiance to the Flag.
5. Roll Call by Clerk.
  - Ermeling
  - Maloney
  - Ostrowski
  - Sparks
  - Xiong
  - Ziegler
  - Zeyghami
6. Public Comments.
7. Minutes from the previous meetings.
  - [04/16/2018](#)
  - [04/30/2018 and Closed Session](#)
  - 05/04/2018 Closed Session

### PRESENTATIONS

8. [Health Insurance Presentation by Spectrum Insurance Group.](#)

### REPORTS FROM BOARDS, COMMITTEES, COMMISSIONS

9. Community Development Authority.
10. Everest Metro Public Safety.
11. Extraterritorial Zoning.



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12. Finance.
13. Human Resources.
14. Parks & Recreation.
15. Plan Commission.
16. Public Safety.
17. Public Works.
18. SAFER.
19. Tourism.

### REPORTS FROM DEPARTMENTS

20. Clerks.
21. Finance.
22. Fire/EMS.
23. Legal.
24. Parks & Recreation.
25. Plan/Dev.
26. Police.
27. Public Works.
28. Technology.

### WORK PRODUCT TRANSMITTALS

29. Acknowledge March 2018 Budget Status Report for the General Fund.
30. Acknowledge information for uni-directional flushing of the water distribution system.
31. Acknowledge letter re: cross connection control compliance inspections.

### CONSENT AGENDA

32. Requests to pull items out of consent consideration.
33. Award the 2018 Asphalt Project to American Asphalt.
34. Award the 2018 Chip Seal Project to Scott Construction, Inc.
35. Award the 2018 Crack Seal Project to Precision Sealcoating.
36. Award the 2018 GSB-88 Seal Project to Fahrner Asphalt Sealers.
37. Approve the 2018 surface maintenance plan.
38. Approve changing the parking regulations on Birch St near the STH 29 Pedestrian bridge to allow vehicles parking in select areas.
39. Approve the proposed Utility Leak Adjustment policy.
40. Deny Operator License for Mason Capps.
41. Deny Operator License for Tori Fredrick.
42. Class A Beer and Class A Liquor license for Riiser Fuels, LLC – Rstore #46, 4101 Schofield Ave. (May – June 2018).



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43. Class B Beer and Class B Liquor license for Down the Hill, Inc – Down the Hill Bar, 1903 Cut-off Rd. and Wasabi, LLC – Wasabi Grill & Sushi Bar, 3703 Schofield Ave. (July 2018 – June 2019).
  44. Cigarette License for Riiser Fuels, LLC – Rstore #46, 4101 Schofield Ave. (May – June 2018)
  45. Approve appointment of Samantha Fisher as new agent for Basil, LLC, 2106 Schofield Ave.
  46. Approve appointment of Jacqueline Koppa as new agent for The Store #59, 6606 County Road J.
  47. Approve the write-off accounts receivable as recommended by staff.
  48. Approve Vouchers 47724 to 48094.
  49. Action on consent agenda items.
  50. Action on items pulled from consent.

### RESOLUTIONS

51. Resolution No. 2018-031 to approve a Purchasing Card Policy.
52. Resolution No. 2018-032 to approve allowing truck traffic on Northwestern Avenue to access the Kraft Plant during the 2019 reconstruction of Townline Road.
53. Resolution No. 2018-033 to amend the Village Fee Schedule.

### REMARKS FROM ADMINISTRATOR

54. Ordinance No 2018-014 to amend Section 78.103 (C) regarding the qualifications of membership on the Weston Tourism Commission.

### REMARKS FROM TRUSTEES

55. Discussion regarding practice of internal email communications and use of BCC to prevent walking quorums.

### EXECUTIVE SESSION

56. CONVENE INTO CLOSED SESSION under Wisconsin State Statutes 19.85 (1)(c) to consider performance evaluation data of the Administrator, over which the governmental body has jurisdiction or exercises responsibility, to discuss the Administrator's practice of allowing non-elected, Village officials to volunteer at the Municipal Center, assisting employees by providing unpaid copy-writing, editing, and document drafting services.
57. Reconvene into open session. Act on closed session items.

### REMARKS FROM THE PRESIDENT

### FUTURE ITEMS

58. Next meeting date(s):  
- Jun 18, 2018 @ 4:00 p.m. Board of Review



**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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- Jun 18, 2018 @ 6:00 p.m. Regular Meeting
- Jul 16, 2018 @ 6:00 p.m. Regular Meeting
- Jul 30, 2018 @ 6:00 p.m. Special Budget Meeting
- Aug 20, 2018 @ 6:00 p.m. Regular Meeting
- Sep 17, 2018 @ 6:00 p.m. Regular Meeting
- Oct 15, 2018 @ 6:00 p.m. Regular Meeting
- Oct 29, 2018 @ 6:00 p.m. Special Budget Meeting
- Nov 19, 2018 @ 6:00 p.m. Regular Meeting
- Dec 17, 2018 @ 6:00 p.m. Regular Meeting

**59. Announcements.**

- Jun 13, 2018 @ 11:30 a.m. All Staff Luncheon
- Jun 08, 2018 @ 06:00 p.m. All Officials/Employee Spring Picnic

**WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL  
JUNE 18, 2018 @ 6:00 P.M.**