



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING AGENDA OF THE AD HOC PUBLIC SAFETY
BUILDING RENOVATIONS COMMITTEE
Weston Municipal Center Board Room
4747 Camp Phillips Road, Weston, WI 54476

Wednesday, August 9, 2023, at 5:30 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:

<https://us06web.zoom.us/j/88512197524>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)
Meeting ID: 885 1219 7524

AGENDA ITEMS

1. Meeting called to order by Chair Jasper Hartinger
2. Roll Call
 - a. Hartinger, Cronin, Finke, Pinsonneault, Schulz, Tatro
3. [Meeting minutes 06/01/2023](#)
4. Update on Schedule for Exterior Improvements
5. Discussion and Possible Action on Proceeding with Interior Improvements Design, Specifications, and Bidding.

REMARKS FROM MEETING PARTICIPANTS

PUBLIC COMMENTS

ADJOURN

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or clerks@westonwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on www.westonwi.gov and transmitted to media partners on May 26, 2023.

AD HOC PUBLIC SAFETY BUILDING RENOVATIONS COMMITTEE MEETING AGENDA 08/07/2023

Prepared by: Sarah Chibeya, Deputy Clerk



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING MINUTES OF THE AD HOC PUBLIC SAFETY
BUILDING RENOVATIONS COMMITTEE

Thursday, June 1, 2023, at 5:00 p.m.

AGENDA ITEMS

- 1. Meeting called to order by Chair Jasper Hartinger
Hartinger called to order the meeting at 5:04 p.m.

- 2. **Roll Call**

Public Safety Building Renovations Member

Present

Hartinger, Jasper
Cronin, Steve
Pinsonneault, Jim
Chief Clay Schulz
Chief Josh Finke
Tatro, Scott

Yes (VIA ZOOM)
Yes
Yes
Excused
Yes
Yes

Also Present

Maloney, Mark
Donner, Keith
Jon Wallenkamp, Kueny Architects via Zoom

- 3. Meeting minutes 05/09/2023

*Motion by Pinsonneault, second by Finke to approve minutes from 05/09/2023.
Motion carried.*

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

Member

Vote

Hartinger, Jasper
Cronin, Steve
Pinsonneault, Jim
Chief Clay Schulz
Chief Josh Finke
Tatro, Scott

Yes
Yes
Yes
Excused
Yes
Yes

- 4. Discussion and/or action on Bids and Contract Award for Public Safety Building Exterior Renovations
 - a. Masonry Restoration
 - b. Exterior Painting and Alternates
 - c. Exterior Signage

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

Donner distributed the bid tabulation to the members. Base Bid for painting the exterior of the main building was \$75,790 and the alternates for the two outbuildings was \$13,310 for outbuilding #1 and \$8,840 for outbuilding #2 for a total of \$97,940 from Omni Glass and Paint. No bids were received for the five-year warranty on the painting. Base Bid for signage was \$39,130 from Finishing Touch Signs. There was no bid for the alternate for illuminating the letters for the Municipal Court and Town. There was no bid on the masonry restoration received. Finke expressed concern about the number of holes in the building if the raceway option was not chosen for the signage. Hartinger said he would not prefer a raceway, that individually mounted letters would be the way to go. Pinsonneault asked if the 35-40 days would be from the date of the award or the date the contract would be signed. Wallenkamp indicated that the date of signature on the contract would be the start of the 35-40 days. Discussion was held regarding the thickness of the paint on the exterior of the building, how many coats and how thick will the paint be on the building and who will identify the thickness of the paint to be sure that it has been done correctly. Wallenkamp indicated that the inspection happens immediately, and the paint supplier would check the thickness of the paint. Wallenkamp indicated that the Village can hire an independent inspector if they wish to determine if the paint thickness is up to the mil thickness that it needs to be. The Committee asked Wallenkamp what proof the Village will have that the inspection was completed. Wallenkamp said that if the Village needed documentation that the mil thickness was there, that can be done. Wallenkamp said that the Village will get a report from Kueny Architects that indicates that verifies the paint mil thickness.

Donner advised the Committee that there was no bid on the masonry. The Village contacted a local mason—Hi-Low Service but does not have an estimate at this time. Pinsonneault asked if there was more than one contractor contacted. Pinsonneault expressed his concerns that if the masonry is not started then the painting would be pushed off and then the project may not get done in time. The bid should not be over \$25,000 and the Village is working towards getting the masonry done so the painting can move forward.

Donner said that Chief Finke advised that the concrete approaches outside the apparatus bay have settled. Those could be replaced as a separate item and done outside of the bidding process. The estimated cost at this time is under \$10,000.

The question arose regarding the architectural fees of \$25,000 in the documents provided to the Committee. Maloney inquired about the contract and what the fees represent. Pinsonneault asked how the \$25,000 was figured. Donner said that the total for the interior and exterior was \$70,000. He said that he was estimating that of that \$70,000, \$25,000 was for the interior. Wallenkamp said that he will provide the Village with the breakdown of the \$79,830 which was in the contract based on calculations of the projects and he will get the Village the numbers to see exactly what his fees represent. Pinsonneault asked if it would be more than \$25,000 attributable to the exterior renovations, Wallenkamp said that it would be lower.

Motion by Pinsonneault, second by Hartinger to approve recommendation to award the painting contract for the exterior of the Public Safety Building Base

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

Bid #2 to Omni Glass & Paint with the exterior painting at \$75,790 to include Alternate #2a – Painting Outbuilding #1 for \$13,310; and Alternate #2b. – Paint Outbuilding #2 for \$8,840 for a total of \$97,940 and to approve recommendation of the Base Bid #3 for the signage to Finishing Touch Signs for \$39,130 without the raceway option with the timing of the paint and signage to be coordinated with the masonry contract and the insulation of the HVAC. Motion carried.

REMARKS FROM MEETING PARTICIPANTS

Pinsonneault thanked Tatro for the work on the gutters and looking into a contractor for the insulation. Pinsonneault made mention of the louvers on the Public Safety Building and who would be identifying what would need to be done, the Village may have to hire a mechanical contractor for this.

PUBLIC COMMENTS

None.

ADJOURN

Motion by Pinsonneault, second by Finke to Adjourn at 5:54 p.m. Carried.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Hartinger, Jasper	Yes
Cronin, Steve	Yes
Pinsonneault, Jim	Yes
Chief Clay Schulz	Excused
Chief Josh Finke	Yes
Tatro, Scott	Yes