



**Village of Weston, Wisconsin**  
**ATTENTION – NOTICE OF PUBLIC MEETING**

Joint Meeting of: **BOARD OF TRUSTEES (BOT) & FINANCE COMMITTEE (FC)**

BOT Members: **Ermeling, Fiene, Maloney {p}, Meinel, White, Xiong, and Ziegler**

FC Members: **Bender, Ermeling {c}, Meinel {vc}, Simmons, and Sukup**

Date/Time: **Monday, October 5, 2020 @ 4:30 P.M.**

Location: **Weston Municipal Center (5500 Schofield Ave) – Board Room**

Agenda: The agenda packet will be emailed out 3 days prior to the meeting and posted on the Village website at [www.westonwi.gov](http://www.westonwi.gov).

Attendance: All Village officials are encouraged to attend. Trustees, committee members, and Department Directors, please indicate if you will, or will not, be attending so we may determine in advance if there will be a quorum.

Questions: **Jessica Trautman**  
[jtrautman@westonwi.gov](mailto:jtrautman@westonwi.gov)  
715-359-6114

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**This notice was posted at the Municipal Center and was e-mailed to local media outlets (Print, TV, and Radio) on 9/29/2020 @ 3:55 p.m.**

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Board of Trustees and Finance Committee. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993).

Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center, by 12 noon the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



## VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES & FINANCE COMMITTEE

The Board & Committee will hold a joint meeting on the date, time and location listed.

TO THE HONORABLE PRESIDENT MALONEY AND SIX (6) OTHER ELECTED MEMBERS OF THE BOARD OF TRUSTEES AND TO THE HONORABLE TRUSTEE ERMELING AND FOUR (4) APPOINTED MEMBERS OF THE FINANCE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the joint meeting of the Board of Trustees and Finance Committee on **Monday, October 5, 2020 at 4:30 p.m.**, in the Board Room, at the Weston Municipal Center.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. If a quorum of other government bodies is present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Board of Trustees and Finance Committee shall take place.

Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Board of Trustees and Finance Committee.

### **AGENDA ITEMS.**

1. Board of Trustees Call to Order & Welcome by President Maloney.
2. Finance Committee Call to Order & Welcome by Chairperson Ermeling.
3. Roll Call by Recording Secretary.
  - Board of Trustees: Ermeling, Fiene, Maloney {p}, Meinel, White, Xiong, and Ziegler
  - Finance Committee: Bender, Ermeling {c}, Meinel {vc}, Simmons, and Sukup
4. Approval of minutes from previous joint meeting of the Village Board and Finance Committee: [September 21, 2020](#)
5. Approval of minutes from previous meeting of the Village Board: [September 21, 2020](#)
6. Public Comments.

**Join Zoom Meeting by Computer (audio only meeting to make comments):**

<https://zoom.us/j/98506233620?pwd=YIEwaTU3bjlyNVMyQUxIS0RmUFB4UT09>

**Join Zoom Meeting by Phone (audio only meeting to make comments):**

Meeting ID: 985 0623 3620

Passcode: 856703

+1 312 626 6799 US (Chicago)

**ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.**

(Work products identified in this section are for education and information purposes. Items listed in this section should be moved as "Acknowledge receipt of presentation/report and place in file".)

7. [Final 2019 Audited Financial Statements along with letters](#)

**EDUCATIONAL PRESENTATIONS & REPORTS.**

(Work products identified in this section ask the government body a policy questions. Items listed in this section should be moved as "Approve/Not approve . . .")

8. [Review and discussion of 2021 Budget](#)

**POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

(Work products identified in this section ask the government body a policy questions. Items listed in this section should be moved as "Approve/Not approve . . .")

9. [Discussion and possible action for staff to work with the Village's current auditor to complete a progress audit for TIF District 1 and TIF District 2](#)
10. [Review and possible action of the 2020/2021 CIP – Snow Box Purchase](#)

**RESOLUTIONS/ORDINANCES.**

(Work products identified in this section require action by the governmental body.)

**ADJOURNMENT OF FINANCE COMMITTEE.**

11. Next meeting date(s):
  - Mon, Oct 19, 2020 @ 4:30 p.m.\*                      Joint Meeting
  - \* *immediately following Tourism Commission*
12. Topics for future meetings
13. Remarks from Staff
14. Remarks from Committee Members
15. Adjourn Finance

**VILLAGE BOARD**

**UNFINISHED BUSINESS**

16. Vice President
17. Ad Hoc Building Committee

- A. [Resolution 2020-012 to Create Committee](#)
  - B. Select members
- 18. Motion to RESCIND action taken by the Village Board at its June 1, 2020 meeting of the Board as follows:  
***Motion by Maloney second by Fiene to terminate the agreement with SAFER.***
  - 19. Handbook for Elected and Appointed Officials
  - 20. New Facility Update

**ADJOURNMENT OF VILLAGE BOARD.**

- 21. Next meeting date
  - Mon, Oct 19, 2020 @ 4:30 p.m.\*      Joint Meeting
  - \* immediately following Tourism Commission*
- 22. Remarks from Staff and Village Board
- 23. Adjournment

**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE JOINT**  
**BOARD OF TRUSTEES & FINANCE COMMITTEE**

held on Monday, September 21, 2020 at 4:30 p.m., in the Board Room at the Municipal Center.

**AGENDA ITEMS.**

1. **Board of Trustees Call to Order & Welcome by President Maloney.**  
Meeting called to order at 4:30 p.m. by Board of Trustees President Maloney.
2. **Finance Committee Call to Order & Welcome by Chairperson Ermeling.**  
Meeting called to order at 4:30 p.m. by Finance Committee Chairperson Ermeling.
3. **Roll Call by Recording Secretary.**  
Roll call of Board of Trustees indicated 5 members present, with 1 additional member arriving later in the meeting.

| <u>Member</u>  | <u>Present</u> |
|----------------|----------------|
| Ermeling, Barb | YES            |
| Fiene, Nate    | YES            |
| Maloney, Mark, | YES            |
| Meinel, Steve  | YES*           |
| White, Loren   | YES            |
| Xiong, Yee     | NO             |
| Ziegler, Jon   | YES            |

*\* arrived at 5:09 p.m.*

Roll call of Finance Committee indicated 4 members present, with 1 additional member arriving later in the meeting.

| <u>Member</u>  | <u>Present</u> |
|----------------|----------------|
| Bender, Robert | YES            |
| Ermeling, Barb | YES            |
| Meinel, Steve  | YES*           |
| Simmons, Ryan  | YES            |
| Sukup, Carrie  | YES            |

*\* arrived at 5:09 p.m.*

4. **Approval of minutes from previous meetings: July 20, 2020**

***Finance Committee motion by Bender, second by Simmons, to approve previous meeting minutes from July 20, 2020.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Bender, Robert | YES           |
| Ermeling, Barb | YES           |
| Meinel, Steve  | ---           |
| Simmons, Ryan  | YES           |
| Sukup, Carrie  | YES           |

**5. Public Comments.**

None.

**ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.**

**6. Acknowledge August 2020 budget status – all funds**

***Finance Committee motion by Simmons, second by Sukup, to acknowledge the August 2020 budget status report.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Bender, Robert | YES           |
| Ermeling, Barb | YES           |
| Meinel, Steve  | ---           |
| Simmons, Ryan  | YES           |
| Sukup, Carrie  | YES           |

***Board of Trustees motion by White, second by Fiene, to acknowledge the August 2020 budget status report.***

Yes Vote: 5    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark, | YES           |
| Meinel, Steve  | ---           |
| White, Loren   | YES           |
| Xiong, Yee     | ---           |
| Ziegler, Jon   | YES           |

**EDUCATIONAL PRESENTATIONS & REPORTS.**

**7. Review and discussion of 2021 Budget**

Trautman stated we have rough numbers but are looking to formulate a strategy. Trautman started with a budget timeline; stating we can either adopt the 2021 budget the week before Thanksgiving or the week of Thanksgiving. Trautman stated the big unknown is health insurance – our current provider came back with a 17% increase which we cannot afford so we are shopping for a new insurance provider. Fiene asked why the increase was so high; Trautman responded it was due to increased usage of the plan.

Trautman stated our revenues are decreasing \$62,302 for the 2021 budget. The max amount of our debt service levy is \$1,250,000. Currently we do not levy the full amount for debt service because some of the general fund levy goes towards debt service payments. We have slowly been allocating those general levy funds back to the general fund but are soon going to lose that flexibility as the full general levy will be allocated to the general fund. Once no general levy funds are used for debt service and the debt service levy reaches \$1.25 million, we will only be able to raise our tax levy by net new construction which does not amount to much. Decisions on level of service will need to be made in the future.

Trautman stated we have \$99,000 coming from the expenditure restraint program for 2021 and we will need to decide if we want to limit 2021 expenditures to try to stay within the program. Trautman also said we could use some of the expenditure restraint payment to offset our revenue decreases for 2021, but we need to use caution because the payment is not guaranteed every year.

Trautman added that we will be seeing some tax rate increases over the next few years due to borrowings for capital needs. Trautman asked members to think about what kind of tax rate increase is acceptable. Ermeling stated the taxpayers are always a consideration, but the Village must also be taken care of. Trautman showed a worksheet with the Village tax rate change over time. Maloney asked for the breakdown of taxes by entity. Trautman responded in 2019 taxes were: DC Everest 41.63%, Village 29.79%, Marathon County 22.48%, and NTC 6.10%. Bender asked if we had an indication on what DC Everest is doing. Trautman said she thinks there will be an increase because our assessment ratio dropped again this year due to the equalized value being higher than the assessed value.

## **POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

### **8. Review and discussion of 2020/2021 borrowing**

Trautman presented this as an FYI to let everyone know this is what is being borrowed for based on the previously approved plan. These are new numbers that include 2020 and 2021 borrowing costs. Since we did not borrow for 2020 yet, it was decided to combine the 2020 and 2021 borrowing to save on borrowing costs. There are 3 issuances – G.O. notes, G.O. bonds, and water revenue bonds. White asked if the borrowing was netted with utility contributions. Trautman stated it was.

### **9. Review and discussion of utility extension policy**

Donner and Wodalski gave an overview of the previous utility extension policy discussions. Staff is looking for guidance on how to handle the Ryan Street river crossing project and future projects. It was asked if there should be incentives for those who early connect to the system.

The committee and board discussed the policy. White stated he liked the plan layout and thought interest reduction incentives were a good idea. Fiene stated he would like to see the wording of “considered” changed to “required” if the property is being bought or sold.

Donner asked if the committee and board are okay with exploring the presented options with legal counsel and a financial consultant. The committee and board agreed with exploring the presented options. Ermeling and White stated we need to make sure we don’t lose the ability to collect and that nobody falls through the cracks.

### **10. Use of TIF Funds for street reconstruction projects**

Trautman and Wodalski gave an overview of the request to use TIF funds for road maintenance. Trautman added that using funds for road maintenance would not impact the ability to take on economic development projects. Trautman confirmed funds were not being borrowed for these projects; funds would come from available TIF cash. Donner stated this is permissible expense under the TIF project plans.

White asked if TIF funds could also be used to assist a business in demolishing a property within the TIF. Donner responded that the intent of TIF 2 was to redevelop some of the property within TIF 2 or to make it suitable for development. Meinel asked if there were

improvements that could be made to benefit businesses. Ermeling stated TIF 2 was created to retain retail in that area and we need to keep that area up. Ermeling said now is the time to make TIF repairs.

White asked if we could make repairs to some of the streets that feed into Schofield Avenue as those are falling apart too. Donner responded if it is within the TIF boundary that is possible. Meinel asked if the CDA has had any meetings to discuss bigger projects. Donner responded there have not been recent meetings. Donner also stated there is currently a Weston Ave Corridor study for TIF 1.

White said he could see TIF 1 funds being used to make infrastructure improvements to roads and utilities to try to spur development. Meinel stated he would like to see TIF dollars used to acquire more property in the industrial park. White stated if we have property that we are not going to use we should sell it to get it back on the tax roll. Donner stated he is beginning to see what the board's priorities are and these things can be explored.

***Finance Committee motion by Bender, second by Sukup, to recommend the Village Board allow staff to use increment to fund major maintenance on the roads within and within a half-mile radius of the TIF districts.***

Yes Vote: 5    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Bender, Robert | YES           |
| Ermeling, Barb | YES           |
| Meinel, Steve  | YES           |
| Simmons, Ryan  | YES           |
| Sukup, Carrie  | YES           |

***Board of Trustees motion by White, second by Fiene, to allow staff to use increment to fund major maintenance on the roads within and within a half-mile radius of the TIF districts. Each project must be presented to Public Works Committee and also to the Board for approval prior to implementation.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark, | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | ---           |
| Ziegler, Jon   | YES           |

#### **11. Discussion and possible action on compensation of elected officials**

Maloney stated these wages were established a long time ago and should be reviewed. Maloney's suggestion is: \$8,400 for president; \$7,200 for trustee positions. Raises would be effective with newly elected officials. Maloney stated the packet materials were based on old data and the Town of Weston chairperson is making more than what is shown.

There was discussion on pay for elected officials at other municipalities and the history/rationale of Weston elected official pay.

The Finance Committee was not opposed to increases. Simmons recommended correcting the pay to be in line with similar organizations and then review every few years. Trautman stated we could review it every budget year as well.

***Finance Committee motion by Bender, second by Simmons, to recommend the Village Board increase wages to \$8,400 for president; \$7,200 for trustee positions, effective with the next election.***

Yes Vote: 5    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Bender, Robert | YES           |
| Ermeling, Barb | YES           |
| Meinel, Steve  | YES           |
| Simmons, Ryan  | YES           |
| Sukup, Carrie  | YES           |

***Board of Trustees motion by Meinel, second by Ziegler, to increase wages to \$8,400 for president; \$7,200 for trustee positions, effective with the next election.***

Yes Vote: 5    No Votes: 0    Abstain: 1    Not Voting: 1    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | ABSTAIN       |
| Maloney, Mark, | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | ---           |
| Ziegler, Jon   | YES           |

## **RESOLUTIONS/ORDINANCES.**

None.

## **FUTURE ITEMS.**

### **12. Next meeting date(s):**

- Mon, Oct 5, 2020 @ 4:30 p.m.                      Joint Board/Committee
- Mon, Oct 19, 2020 @ 4:30 p.m.\*                      Joint Board/Committee  
\* immediately following Tourism Commission
- Mon, Oct 19, 2020 @ 6:00 p.m.                      Board Meeting

### **13. Topics for future meetings.**

Budget

**14. Remarks from Staff.**

Staff is looking at doing a TIF audit with the current auditors. The last TIF audit was in 2008 so staff is looking to get everything reviewed through current. This will be brought to the next meeting.

Trautman asked everyone to review the expenditure information in the packet. 90% of the Village budget is nondiscretionary/fixed costs unless a decision is made to change the level of service provided to residents. If the Village gets to the point where the only levy increase is net new construction hard decision will need to be made.

**15. Remarks from Board Members**

None.

**16. Remarks from Committee Members**

None.

**17. Announcements.**

None.

**ADJOURNMENT OF BOARD OF TRUSTEES.**

***Motion by Fiene, second by Meinel, to adjourn the Board of Trustees meeting at 6:17 p.m.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark, | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | ---           |
| Ziegler, Jon   | YES           |

**ADJOURNMENT OF FINANCE COMMITTEE**

***Motion by Bender, second by Simmons, to adjourn the Finance Committee meeting at 6:17 p.m.***

Yes Vote: 5    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

| <u>Member</u>  | <u>Voting</u> |
|----------------|---------------|
| Bender, Robert | YES           |
| Ermeling, Barb | YES           |
| Meinel, Steve  | YES           |
| Simmons, Ryan  | YES           |
| Sukup, Carrie  | YES           |

Next joint meeting is scheduled for October 5 at 4:30 p.m.

Jenna Trittin, Recording Secretary



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, September 21, 2020, at 6:00 p.m.**

- 1. Board of Trustees Meeting called to order by President Maloney**  
President Maloney called the meeting to order at 6:28 p.m.
- 2. Pledge Allegiance to the Flag**
- 3. Roll Call by Clerk for Board of Trustees**

|                       |                                 |
|-----------------------|---------------------------------|
| <b>Ermeling, Barb</b> | <b>YES</b>                      |
| <b>Fiene, Nate</b>    | <b>YES</b>                      |
| <b>Maloney, Mark</b>  | <b>YES</b>                      |
| <b>Meinel, Steve</b>  | <b>YES</b>                      |
| <b>White, Loren</b>   | <b>YES</b>                      |
| <b>Xiong, Yee</b>     | <b>YES (by phone 7:24 p.m.)</b> |
| <b>Ziegler, Jon</b>   | <b>YES (by phone)</b>           |

**PUBLIC COMMENTS**

No public comments

**BOARD OF TRUSTEES NOMINATIONS AND APPOINTMENT OF VICE-PRESIDENT**

- 4. Nominations**

*Motion by White, second by Fiene to table nominations for Board of Trustee Vice-President appointment until later in the meeting when Trustee Xiong can participate.*

**Yes Vote: 6    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |
| <b>White, Loren</b>   | <b>YES</b>    |
| <b>Xiong, Yee</b>     | <b>-----</b>  |
| <b>Ziegler, Jon</b>   | <b>YES</b>    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Trustee Xiong joined the meeting at 7:24 p.m. and President Maloney took nominations for Vice-President.

**Meinel nominated Jon Ziegler, Ermeling nominated Loren White, Xiong nominated Nate Fiene.**

Roll call of nominations

|                       |                    |
|-----------------------|--------------------|
| <b>Ermeling, Barb</b> | <b>Loren White</b> |
| <b>Fiene, Nate</b>    | <b>Nate Fiene</b>  |
| <b>Maloney, Mark</b>  | <b>Jon Ziegler</b> |
| <b>Meinel, Steve</b>  | <b>Jon Ziegler</b> |
| <b>White, Loren</b>   | <b>Loren White</b> |
| <b>Xiong, Yee</b>     | <b>Nate Fiene</b>  |
| <b>Ziegler, Jon</b>   | <b>Jon Ziegler</b> |

Since none of the nominees were in the majority, Fiene requested this be moved to next meeting, which is Monday, October 5, 2020.

5. **Appointment**  
There was no appointment made

**PRESENTATION**

6. **Jon Wallenkamp – Draft Presentation for Municipal Facilities**

Jon Wallenkamp from Kueney Architects - 7305 W. Wisconsin Ave. Wauwatosa, WI, did a draft presentation of the Weston Municipal Facilities. He showed a video along with a power point presentation of what the building consisted of in 1956, the improvements throughout the years, what it looks like now, and what the proposed new building would look like. The presentation also included what the current building is lacking and what conditions can be improved upon to be more efficient.

Discussion was had about the draft plan regarding the 2<sup>nd</sup> level, the fuel station, and the overall layout. It was decided to have Jon come back to the next meeting (October 5, 2020) with refinements to the building and to have further discussion.

The Video and power point presentation will be put on the Village's website for the public to see once these refinements are made.

**MINUTES FROM PREVIOUS MEETINGS.**

7. **8/10/2020 Special Board of Trustees Meeting**

***Motion by Ermeling, second by Fiene to approve the minutes.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |
| Xiong, Yee     | YES    |
| Ziegler, Jon   | YES    |

**8. 8/17/2020 Board of Trustees Meeting**

*Motion by Meinel, second by Fiene to approve the minutes.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |
| Xiong, Yee     | YES    |
| Ziegler, Jon   | YES    |

**REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

- 9. Community Development Authority
- 10. Everest Metro Police Commission
- 11. Extraterritorial Zoning
- 12. Finance
- 13. Human Resources
- 14. Joint Extraterritorial Zoning and Plan Commission
- 15. Joint Review Board
- 16. Parks & Recreation
- 17. Plan Commission
- 18. Public Works
- 19. SAFER
- 20. Tourism
- 21. Zoning Board of Appeals

*Motion by White, second by Fiene to acknowledge the reports/minutes from # 14.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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|                      |            |
|----------------------|------------|
| <b>Fiene, Nate</b>   | <b>YES</b> |
| <b>Maloney, Mark</b> | <b>YES</b> |
| <b>Meinel, Steve</b> | <b>YES</b> |
| <b>White, Loren</b>  | <b>YES</b> |
| <b>Xiong, Yee</b>    | <b>YES</b> |
| <b>Ziegler, Jon</b>  | <b>YES</b> |

**REPORTS FROM DEPARTMENTS**

**22. Administrator**

Donner said his report was included in the packet. He will talk about the Wandering Springs plat under new business and routes to recovery.

**23. Clerks**

Weinkauf stated she had her report in the packet. Fiene asked about mail-in ballots and if the voter didn't sign the envelope certificate, or have a witness signature, is the Village trying to contact them to have it corrected. Weinkauf stated that if an absentee ballot comes back incomplete a phone call, email, or letter is sent in an attempt to have it corrected.

**24. Finance**

No Comments.

**25. Fire/EMS**

Savage didn't have a report as they were busy with the Presidential visit. He did state that a budget meeting for SAFER is scheduled for Wednesday, September 23rd at the Rib Mt. Fire Station.

**26. Parks & Recreation**

No comments.

**27. Plan/Dev**

No Comments.

**28. Police**

Chief Schulz stated that they've been working on two very high-profile cases which involved a high-speed pursuit in the last month. He also stated that they both came to successful conclusions with taking them into custody with no injuries, and that the surrounding officers did a great job assisting Everest Metro.

White asked the Chief if his report was in the New format through their CAD system which he stated it was.

**29. Public Works**

Wodalski stated on Monday, September 28<sup>th</sup> there is going to be a pre-construction meeting for Business 51.

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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30. **Technology**  
No Comments.

**WORK PRODUCT TRANSMITTALS**

31. **August Building Permits**

*Motion by Fiene, second by Meinel to acknowledge the August Building permits.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

**CONSENT AGENDA**

- 32. Requests to pull items out of consent consideration
- 33. Vouchers – 53040-53084, 53085-53104(p/r), 53105-53202, and 90033.
- 34. Slide Repairs at Aquatic Center
- 35. Painting of Restrooms and Shelters
- 36. Machmueller Shelter Roof Replacement
- 37. Action on consent agenda items

*Motion by Fiene, second by Ermeling to approve Consent Items 33-36.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

**ORDINANCES**

- 38. **Ordinance No. 20-013: An Ordinance to Amend Figure 5.02(2) and Section 94.12.08(4) within Chapter 94 of the Municipal Code, Affecting Hard or Gravel Surface Setbacks.**

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

---

*Motion by White, second by Meinel to approve Ordinance No. 20-013.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

**RESOLUTIONS**

- 39. Resolution No. 2020-012 to approve Compliance Maintenance Annual Report (CMAR) for Weston Sewer Utility and Submit to the Wisconsin Department of Natural Resources**

*Motion by Fiene, second by White to approve Resolution No. 2020-012.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

- 40. Resolution No. 2020-013 to approve combining Wards 1-13 into one reporting unit for voting purposes**

*Motion by Ermeling, second by Fiene to approve Resolution No. 2020-013. Q/Fiene asked if there would be one reporting unit for all elections going forward or is this only for the upcoming Presidential election. Weinkauff stated it would be for all elections going forward unless County Supervisors were on the ballot and then it would be separated by ward. She would then need to bring a resolution to the Village Board for that.*

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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|               |     |
|---------------|-----|
| Fiene, Nate   | YES |
| Maloney, Mark | YES |
| Meinel, Steve | YES |
| White, Loren  | YES |
| Xiong, Yee    | YES |
| Ziegler, Jon  | YES |

**UNFINISHED BUSINESS**

**41. Discussion and action on formation of an Ad-Hoc Building Committee**

Discussion was had on putting an ad-hoc building committee together regarding the new municipal center. Maloney stated there are good people in the community that would do a good job such as engineers, architects, police, fire, Village staff, and committee members.

White asked what authority would the committee have, and the board concluded it would just be advisory. They would have no voting authority.

Board members were asked to email candidates to Administrator Donner, and he'd put a list together (between 8-12 candidates) for discussion at the October 5, 2020.

**NEW BUSINESS**

**42. Committee Meeting Schedule**

Donner reviewed the new meeting schedule.

1<sup>st</sup> Monday of the Month – Open to schedule meetings as needed

2<sup>nd</sup> Monday of the month – Public Works at 4:30, Plan Commission at 6:00

3<sup>rd</sup> Monday of the month – Finance at 4:30, Board at 6:00 (Tourism 1<sup>st</sup> month of each qtr, before Finance)

4<sup>th</sup> Monday of the month – Open to schedule meetings as need

**Meet as Needed** - Park and Rec, Human Resources, Zoning Board of Appeals, Joint Review Board, and Community Development Authority.

**43. Class B Beer License for AmericInn, 4115 Barbican Ave**

*Motion by Ermeling, second by White to approve the Class B Beer License for AmericInn, 4115 Barbican Ave.*

Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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|              |     |
|--------------|-----|
| Xiong, Yee   | YES |
| Ziegler, Jon | YES |

44. **Class B Beer and Class B Liquor License for El Charro, 1711 Schofield Ave.**

*Motion by Fiene, second by Meinel to approve the Class B Beer and Class B Liquor License for El Charro, 1711 Schofield Ave.*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |
| Xiong, Yee     | YES    |
| Ziegler, Jon   | YES    |

45. **Trick-or-Treating**

Donner stated that the area administrators have been checking with other communities to see what they were planning. Weinkauff stated at the municipalities meeting on Sept. 16 they would like to see the area communities all have trick-or-treating on the same day to keep everyone in their own community. They are looking at Oct. 31<sup>st</sup> from 4-7 p.m. She also stated that the Health Department is working on guidelines and will be getting those out to all the communities.

Chief Schulz stated that its going to be up to residents if they want to participate in trick-or-treating, and if not, they can just leave their lights off.

46. **Motion to RESCIND action taken by the Village Board at its June 1, 2020 meeting of the Board as follows:**

*Motion by Maloney second by Fiene to terminate the agreement with SAFER.*

A lengthy discussion was had by the board and that it accomplished what it needed. It was also discussed that there has been a lot more cooperation but would like to see what changes have all been made, and that we need to move forward, while being transparent and sending a message to the surrounding communities that we need to work with each other.

Maloney commented that Kronenwetter should have a chance to have a seat at the table and not Marathon. He would also like to see us join forces with Riverside.

Since there is going to be a SAFER meeting on Wednesday, Sept. 23 and there is going to be discussion there, the board decided to bring this agenda item back at the next meeting which will be Monday, October 5<sup>th</sup>, and make a final decision then.

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

---

**47. Norcon Land Purchase and Development Agreement**

This item should have been taken off of the agenda.

**48. Change Order #1 for Utility Improvement Project on Frontage Road & Evergreen St**

*Motion by White, second by Fiene to approve change order #1 for Utility Improvement Project on Frontage Road & Evergreen Street with an increase in contract cost of \$10,582.50 for a total of \$186, 186. Q/White asked where the funds are coming from. Wodalski stated they were coming from the water utility and not the general fund.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

**49. Change Order #1 for Weston School Neighborhood East Reconstruction Project**

*Motion by Fiene, second by Meinel to approve change order #1 for Weston School Neighborhood East Reconstruction Project.*

**Yes Vote: 7      No Votes:0      Abstain:0      Not Voting: 0      Result: Pass**

| <b>Trustee</b> | <b>Voting</b> |
|----------------|---------------|
| Ermeling, Barb | YES           |
| Fiene, Nate    | YES           |
| Maloney, Mark  | YES           |
| Meinel, Steve  | YES           |
| White, Loren   | YES           |
| Xiong, Yee     | YES           |
| Ziegler, Jon   | YES           |

**50. 2020 Sanitary Sewer Manhole Lining Project**

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

---

***Motion by Fiene, second by Ermeling to approve 2020 Sanitary Sewer Manhole Lining Project for a total cost of \$30,053.80.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |
| <b>White, Loren</b>   | <b>YES</b>    |
| <b>Xiong, Yee</b>     | <b>YES</b>    |
| <b>Ziegler, Jon</b>   | <b>YES</b>    |

**51. Ice Rinks and Warming House**

***Motion by White, second by Fiene to open the outdoor ice-skating rink with no warming house for the 2020-2021 season.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |
| <b>White, Loren</b>   | <b>YES</b>    |
| <b>Xiong, Yee</b>     | <b>YES</b>    |
| <b>Ziegler, Jon</b>   | <b>YES</b>    |

**52. Agreement with Joe Buska to allow private driveway within R.O.W. of future extension of Connie Lane.**

***Motion by Meinel, second by Fiene to approve the agreement with Joe Buska to allow private driveway within R.O.W of future extension of Connie Lane. Q/White asked about an agreement. Donner stated he just wanted to make sure the board was ok with coming up with an agreement.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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|              |     |
|--------------|-----|
| White, Loren | YES |
| Xiong, Yee   | YES |
| Ziegler, Jon | YES |

**53. Routes to Recovery Update**

Donner stated Trautman made the submittal for the first reimbursement and that Crowe had talked to TDS about the possibility of extending the broadband to the rural areas, to help students with internet service, however, is not a possibility at this time. Donner also stated that the County is looking into options to help rural students.

Meinel asked if staff could check with the NTC or UW Stevens Point at Wausau and if they had some kind of program that would be beneficial on improving communication.

**54. Handbook for Elected and Appointed Officials**

Maloney stated this is a work project by Loren White and wanted the trustees to review it. White stated his intent was for the Board to go over it a chapter at a time and see if this is something the board should adopt as a guidebook.

Maloney asked that the board look at Chapters 9 and 10, and appendix A to discuss at the October 5, 2020 meeting.

**55. 2021 Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement.**

*Motion by Ermeling, second by White to approve the 2021 Marathon County Responsible Units of Recycling Cooperative Waste, Reduction, Reuse, and Recycling Education Program Agreement*

Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |
| Xiong, Yee     | YES    |
| Ziegler, Jon   | YES    |

**ATTORNEY REFERRALS**

There were no referrals.

**MOVE TO CLOSED SESSION PER 19.85(1)(e)**

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Tommy Docks land purchase
- SBA Towers Lawsuit
- Discussion of possible land purchase(s)

And

**MOVE TO CLOSED SESSION PER 19.85(1)(g)**

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- SBA Towers Lawsuit

***Motion by Ermeling, second by Meinel to convene to closed session at 8:34 p.m.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |
| <b>White, Loren</b>   | <b>YES</b>    |
| <b>Xiong, Yee</b>     | <b>YES</b>    |
| <b>Ziegler, Jon</b>   | <b>YES</b>    |

**RECONVENE TO OPEN SESSION**

***Motion by Xiong, second by Fiene to reconvene to open session at 10.32 p.m.***

**Yes Vote: 7    No Votes:0    Abstain:0    Not Voting: 0    Result: Pass**

| <b>Trustee</b>        | <b>Voting</b> |
|-----------------------|---------------|
| <b>Ermeling, Barb</b> | <b>YES</b>    |
| <b>Fiene, Nate</b>    | <b>YES</b>    |
| <b>Maloney, Mark</b>  | <b>YES</b>    |
| <b>Meinel, Steve</b>  | <b>YES</b>    |
| <b>White, Loren</b>   | <b>YES</b>    |
| <b>Xiong, Yee</b>     | <b>YES</b>    |
| <b>Ziegler, Jon</b>   | <b>YES</b>    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

---

**POSSIBLE ACTION ON CLOSED SESSION ITEMS**

- Tommy Docks land purchase

*Motion by Ermeling second by Fiene to sell the property located along Progress Way to Tommy Docks for \$25,000 an acre and \$20,000 for the pond, not including 1.86 acres located south of the ANR pipeline easement.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |
| Fiene, Nate    | YES    |
| Maloney, Mark  | YES    |
| Meinel, Steve  | YES    |
| White, Loren   | YES    |
| Xiong, Yee     | YES    |
| Ziegler, Jon   | YES    |

- **SBA Towers Lawsuit**  
No action taken.
- **Discussion of possible land purchase(s)**  
No action taken.

**REMARKS FROM TRUSTEES**

No Comments.

**REMARKS FROM THE PRESIDENT**

No Comments.

**FUTURE ITEMS**

Next meeting date(s):

- October 5, 2020, Special Joint Finance and Board of Trustees Meeting at 4:30 p.m.
- October 5, 2020, Special Plan Commission Round Table Meeting at 6:00 p.m.
- October 19, 2020, Board of Trustees Regular Meeting at 6:00 p.m.
- November 16, 2020, Board of Trustees Regular Meeting at 6:00 p.m.

**ADJOURN**

*Motion by Fiene second by Xiong to adjourn the meeting at 10:37 p.m.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

| Trustee        | Voting |
|----------------|--------|
| Ermeling, Barb | YES    |

**VILLAGE OF WESTON, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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|                      |            |
|----------------------|------------|
| <b>Fiene, Nate</b>   | <b>YES</b> |
| <b>Maloney, Mark</b> | <b>YES</b> |
| <b>Meinel, Steve</b> | <b>YES</b> |
| <b>White, Loren</b>  | <b>YES</b> |
| <b>Xiong, Yee</b>    | <b>YES</b> |
| <b>Ziegler, Jon</b>  | <b>YES</b> |

# REQUEST FOR CONSIDERATION

|                         |   |
|-------------------------|---|
| <b>PUBLIC MTG/DATE:</b> | Village Board/Finance Committee, October 5, 2020          |
| <b>DESCRIPTION:</b>     | 2019 Financial Statements                                 |
| <b>FROM:</b>            | Jessica Trautman, Finance Director                        |
| <b>QUESTION:</b>        | Should the 2019 audited financial statements be accepted? |

## Background

The Village had its 2019 audit April 6 – 8. The financial statements were finalized in August.

## Highlights

### Governmental Fund Statements (p 26-31)

Total Governmental Fund balance increased \$4,942,437, an increase over last year by \$3,027,374. Last year's increase was \$1,915,063. TIF District #1 increased its fund balance by \$2,500,705 (increment exceeded debt payments and expenditures). The Fund Balance in the Debt Service is positive after being negative since 2016 with an increase of \$616,292, and General Fund increased \$491,604.

### General Fund Budget to Actual (p 96-100)

Revenues – Actual revenues were \$270,026 more than budget.

- \$55,682 came from charges for services, specifically inspection services (Village of Kronenwetter was not budgeted for) and highway and street services (There was a lot of winter maintenance done for the town).
- \$120,660 came from investment earnings and miscellaneous. Interest rates were good to the Village, we collected investment earnings of \$142,115, \$67,115 more than what was budgeted. We also collected \$7,664 rent from Kerry that was not budgeted and received \$7,479 in refunds from prior year overpayments.
- \$38,256 came from tax revenues. Mobile home taxes were \$14,415 higher than budgeted and Rothchild utility tax was \$19,000 more than budgeted.

Expenditures – Actual expenditures were \$267,578 under budget.

- Administrator's budget was under \$20,120, a full year's salary was budgeted for this position.
- Clerk's budget was under \$33,218, more time was allocated to other departments by clerk staff, the department also was 1 person short for a few months.
- Finance was \$19,121 under; more staff time was budgeted for than was spent.
- Public Works was \$84,824 under budget. Even though the winter was expensive (\$78,000 over budget) the rest of the year staff scheduled work in other departments and the department modified the street maintenance done to make sure they did not go over budget. We also had a couple of vacant positions during the year that were budgeted for the full year. We were very fortunate that the 2019-2020 winter did not start strong.
- Parks came in \$44,087 under budget, we had some projects scheduled that did not get done in 2019, and we had more time budgeted for public work employees than what was worked.

Are there additional reference documents which have been attached to this report?

# REQUEST FOR CONSIDERATION

## Combined Non-Major Governmental Funds (p 106 - 111)

There was a combined fund balance decrease of \$111,167

- TIF #2 decreased \$122,676 because we used fund balance to do the Schofield Avenue maintenance project.
- There was also a decrease in Room Tax funds where we used previous years fund balance to pay for the sports complex study and a contribution to Weston Lanes for a bowling tournament.
- The Weston Aquatic Center had an increase in fund balance of \$18,187. We collected more revenue than anticipated and we delayed some projects that were planned.
- Refuse Recycling fund also saw an increase in fund balance of \$16,600, our recycling newsletter for 2020 was budgeted in 2019, but was expensed in 2020.

## Proprietary Funds (Utilities) (p 32-36)

Water utility operating revenues increased \$156,775 over 2018 operating revenues, sewer utility increased \$135,794, and stormwater \$9,431. Both water and sewer utilities had rate increases the end of 2018.

Operational expenses for water increased \$100,082. Part of that increase was adding a .5 FTE to the utility and also the water master plan.

Operation expenses for the sewer increased \$290,766. Part of that increase was adding a .5 FTE to the utility, but most of it was from the fee increase from Rib Mountain Metro Sewerage District.

Operational expenses for the stormwater utility decreased \$28,884. The storm water projects done in 2019 were capitalized and not reflected in the operations expense. The utility was able to decrease the amount owed to the sewer utility by \$156,502, currently the advance from sewer to stormwater is at \$183,106 (this is a cash advance loan that stormwater pays interest and principal back to sewer when it has excess cash).

Let me know if you have any questions, I will be happy to sit down with you and go over the financials!

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**Attached Docs:**            [2019 Financial Statements](#)

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**Committee Action:**     None.

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**FISCAL IMPACT:**        None.

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**Recommendation:**     N/A

### RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**Finance: I move to recommend the Board of Trustees accept the 2019 audited financial statements.**

**Board: I move to accept the 2019 audited financial statements.**

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Are there additional reference documents which have been attached to this report?

# REQUEST FOR CONSIDERATION

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|                         |  |
|-------------------------|--|
| <b>PUBLIC MTG/DATE:</b> | Finance Committee/Board of Trustees, October 5, 2020 |
| <b>DESCRIPTION:</b>     | 2021 Budget  |
| <b>FROM:</b>            | Jessica Trautman, Finance Director                   |
| <b>QUESTION:</b>        | None   |

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## Background

Staff is working on the 2021 budget, we have a draft available. Everest Metro Joint Finance has not met so we have not entered a budget number for them yet. SAFER's operating budget was approved at their last meeting with a 13.22% increase for a total of \$114,040 more than last year. At this time staff is planning on applying \$60,000 of budget surplus from the 2020 budget to the 2021 budget. We also plan on using \$45,000 of the expenditure restraint payment as a revenue in the General fund, leaving \$54,000 in the CIP fund. Staff will be keeping a close eye on the states biennial budget that is to be presented in February to see how it will affect our 2022 budget.

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**Attached Docs:** Budget workpapers

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**Committee Action:** None.

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**FISCAL IMPACT:** Unknown

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**Recommendation:** None

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## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

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Are there additional reference documents which have been attached to this report?

**VILLAGE OF WESTON  
REVENUE SUMMARY  
2021 OPERATING BUDGET - General Fund only**

| <u>ACCOUNT DESCRIPTION</u>      | <u>2019<br/>ACTUAL</u>  | <u>2020<br/>Y-T-D<br/>9/30/2020</u> | <u>2020<br/>ESTIMATE</u> | <u>2020<br/>BUDGET</u>  | <u>2021<br/>BUDGET</u>  | <u>2021<br/>BUDGET<br/>CHANGE</u> |
|---------------------------------|-------------------------|-------------------------------------|--------------------------|-------------------------|-------------------------|-----------------------------------|
| Property Taxes                  | 4,597,581               | 4,837,346                           | 4,837,346                | 4,837,344               | 4,982,100               | 144,756                           |
| Other Taxes                     | 653,489                 | 384,006                             | 644,440                  | 629,140                 | 626,140                 | (3,000)                           |
| Special Assessments             | 6,060                   | 5,400                               | 5,700                    | 5,500                   | 5,500                   | 0                                 |
| Intergovernmental Revenues      | 1,726,678               | 662,485                             | 1,719,939                | 1,649,826               | 1,695,101               | 45,275                            |
| Licenses & Permits              | 382,904                 | 253,304                             | 333,490                  | 373,705                 | 342,695                 | (31,010)                          |
| Fines and Forfeitures           | 106,749                 | 51,941                              | 82,900                   | 97,200                  | 93,700                  | (3,500)                           |
| Public Charges for Services     | 30,015                  | 4,814                               | 7,075                    | 10,250                  | 11,050                  | 800                               |
| Intergov't Charges for Services | 123,817                 | 81,429                              | 94,050                   | 77,150                  | 81,150                  | 4,000                             |
| Miscellaneous Revenue           | 221,090                 | 87,177                              | 80,075                   | 87,400                  | 56,400                  | (31,000)                          |
| Other Financing Sources         | 6,367                   | 133                                 | 140                      | 500                     | 500                     | 0                                 |
| Applied Fund Balances           | 0                       | 0                                   | 0                        | 0                       | 60,000                  | 60,000                            |
| <b><i>TOTAL REVENUES</i></b>    | <b><u>7,854,750</u></b> | <b><u>6,368,035</u></b>             | <b><u>7,805,155</u></b>  | <b><u>7,768,015</u></b> | <b><u>7,954,336</u></b> | <b><u>186,321</u></b>             |

**Percent Budget Change  
(37,140)                      2.40%**

**VILLAGE OF WESTON**  
**REVENUE SUMMARY - Changes from 2020 Budget to 2021 Budget**  
**2021 OPERATING BUDGET - General Fund only**

| <b>2020 OPERATING BUDGET REVENUES</b>                   | <b>CHANGE<br/>AMOUNT</b> | <b>TOTAL<br/>BUDGET</b>    | <b>REASON FOR CHANGE</b>   |
|---|--------------------------|----------------------------|--|
|   |                          | \$ 7,768,015               |  |
| <b><u>INCREASES in Revenues:</u></b>                    |                          |                            |  |
| Property Taxes-General Fund only                        | \$ 144,756               |                            |  |
| Mobile Home Fees  | 2,000                    |                            |  |
| Cable Franchise Fees                                    | 17,000                   |                            | replacement of revenue lost  |
| Fire Insurance Tax                                      | 5,000                    |                            |  |
| Credit Card Fees  | 1,500                    |                            | more people paying by credit card  |
| Inergov - Inspections                                   | 4,000                    |                            | increasing budget closer to actual   |
| Expenditure Restraint                                   | 45,000                   |                            |  |
| Applied budget surplus from previous year               | 60,000                   |                            |  |
| Subtotal  | <u>\$ 279,256</u>        | \$ 279,256                 |  |
| <b><u>DECREASES in Revenues:</u></b>                    |                          |                            |  |
| Personal Property Aid                                   | \$ (19,934)              |                            | Correction on a previous year error by state                                       |
| Water Utility PILT                                      | (5,000)                  |                            | Value of the assests taxed is less because of the decrease in our assessment ratio |
| Interest Income   | (31,000)                 |                            | Decrease in rates  |
| Licenses and Permits<br>(includes Cable Franchine Fees) | (31,100)                 |                            | Change in state law for Cable Franchise fees and less building                     |
| Misc Deductions   | (5,901)                  |                            |  |
| Subtotal  | <u>(92,935)</u>          | (92,935)                   |  |
| <b>TOTAL CHANGE in Revenues</b>                         | <b><u>\$ 186,321</u></b> |                            |  |
| <b>2021 OPERATING BUDGET REVENUES</b>                   |                          | <b><u>\$ 7,954,336</u></b> | assuming taxes unchanged   |
| <b>Percent Budget Change</b>                            |                          | <b>2.40%</b>               |  |

**VILLAGE OF WESTON  
REVENUE DETAIL  
2021 OPERATING BUDGET - General Fund only**

| ACCOUNT DESCRIPTION                      | 2019<br>ACTUAL   | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>BUDGET   | 2021<br>BUDGET   | 2021<br>BUDGET<br>CHANGE |
|--|------------------|----------------------------|------------------|------------------|------------------|--------------------------|
| <b><u>PROPERTY TAXES</u></b>             |                  |                            |                  |                  |                  |                          |
| Property Taxes-General Fund only         | 4,597,581        | 4,837,346                  | 4,837,346        | 4,837,344        | 4,982,100        | 144,756                  |
| <b>PROPERTY TAXES</b>                    | <b>4,597,581</b> | <b>4,837,346</b>           | <b>4,837,346</b> | <b>4,837,344</b> | <b>4,982,100</b> | <b>144,756</b>           |
| <b><u>OTHER TAXES</u></b>                |                  |                            |                  |                  |                  |                          |
| <b><u>PAYMENTS IN LIEU OF TAXES</u></b>  |                  |                            |                  |                  |                  |                          |
| Water Utility                            | 480,553          | 316,400                    | 480,000          | 485,000          | 480,000          | (5,000)                  |
| Utility Tax - Village of Rothschild      | 113,299          | 16,975                     | 105,000          | 94,000           | 94,000           | 0                        |
| <b>PAYMENTS IN LIEU OF TAXES</b>         | <b>593,852</b>   | <b>333,375</b>             | <b>585,000</b>   | <b>579,000</b>   | <b>574,000</b>   | <b>(5,000)</b>           |
| <b><u>OTHER TAXES</u></b>                |                  |                            |                  |                  |                  |                          |
| Mobile Home Fees                         | 52,415           | 43,188                     | 52,000           | 48,000           | 50,000           | 2,000                    |
| Forest Crop/Managed Forest Taxes         | 7,102            | 7,323                      | 7,320            | 1,600            | 1,600            | 0                        |
| Sales Tax Retained                       | 120              | 40                         | 40               | 40               | 40               | 0                        |
| Interest & Penalties on Taxes            | 0                | 80                         | 80               | 500              | 500              | 0                        |
| <b>OTHER TAXES</b>                       | <b>59,637</b>    | <b>50,631</b>              | <b>59,440</b>    | <b>50,140</b>    | <b>52,140</b>    | <b>2,000</b>             |
| <b>OTHER TAXES</b>                       | <b>653,489</b>   | <b>384,006</b>             | <b>644,440</b>   | <b>629,140</b>   | <b>626,140</b>   | <b>(3,000)</b>           |
| <b><u>SPECIAL ASSESSMENTS</u></b>        |                  |                            |                  |                  |                  |                          |
| Special Assessment Letters-Village       | 6,060            | 5,400                      | 5,700            | 5,500            | 5,500            | 0                        |
| <b>SPECIAL ASSESSMENTS</b>               | <b>6,060</b>     | <b>5,400</b>               | <b>5,700</b>     | <b>5,500</b>     | <b>5,500</b>     | <b>0</b>                 |
| <b><u>INTERGOVERNMENTAL REVENUES</u></b> |                  |                            |                  |                  |                  |                          |
| State Shared Revenues                    | 1,061,045        | 159,060                    | 1,060,400        | 1,060,400        | 1,060,400        | 0                        |
| Expenditure Restraint Program            | 0                | 0                          | 0                | 0                | 45,000           | 45,000                   |
| Personal Property Aid                    | 56,600           | 36,666                     | 36,666           | 36,666           | 16,732           | (19,934)                 |
| Fire Insurance Tax                       | 49,530           | 50,876                     | 50,876           | 45,000           | 50,000           | 5,000                    |
| Computer Exemption Aid                   | 10,756           | 10,756                     | 10,756           | 10,756           | 10,756           | 0                        |
| Video Service Aid                        | 0                | 17,075                     | 17,075           | 0                | 17,000           | 17,000                   |
| Transportation Aids                      | 537,319          | 363,354                    | 484,471          | 485,129          | 483,338          | (1,791)                  |
| WEC - Cares Grant                        | 0                | 9,570                      | 9,570            | 0                | 0                | 0                        |
| Route to Recovery Grant                  | 0                | 0                          | 35,000           | 0                | 0                | 0                        |
| Forest Cropland/Mng. Forests             | 216              | 3,911                      | 3,910            | 700              | 700              | 0                        |
| State - Pmt. Lieu of Taxes - 70.114      | 338              | 343                        | 340              | 300              | 300              | 0                        |
| Environmental Impact Aids/Powerline      | 10,874           | 10,874                     | 10,875           | 10,875           | 10,875           | 0                        |
| <b>INTERGOV'T REVENUES</b>               | <b>1,726,678</b> | <b>662,485</b>             | <b>1,719,939</b> | <b>1,649,826</b> | <b>1,695,101</b> | <b>45,275</b>            |
| <b><u>LICENSES &amp; PERMITS</u></b>     |                  |                            |                  |                  |                  |                          |
| Adult Oriented Business License          | 500              | 500                        | 500              | 500              | 500              | 0                        |
| Bartender/Operator License               | 18,265           | 14,305                     | 14,310           | 15,000           | 15,000           | 0                        |
| Cable TV Franchise Fees                  | 165,417          | 74,540                     | 160,000          | 170,000          | 160,000          | (10,000)                 |
| Cigarette License                        | 1,400            | 1,300                      | 1,300            | 1,200            | 1,200            | 0                        |
| Home Occupation License                  | 0                | 0                          | 0                | 25               | 0                | (25)                     |
| Hotel/Motel Establishment License        | 600              | 750                        | 750              | 600              | 600              | 0                        |
| Junk Yard/Salvage Yard License           | 900              | 900                        | 900              | 900              | 900              | 0                        |
| Liquor & Malt Beverage License           | 26,831           | 23,983                     | 13,600           | 25,000           | 25,000           | 0                        |
| Mobile Home Park License                 | 960              | 960                        | 960              | 960              | 960              | 0                        |
| Pawnbroker License                       | 88               | 85                         | 85               | 100              | 85               | (15)                     |
| Pet Shop License                         | 320              | 300                        | 300              | 170              | 300              | 130                      |
| Secondhand Article/Jewelry Dealers       | 0                | 0                          | 0                | 100              | 0                | (100)                    |
| Sign Permits-Businesses                  | 2,615            | 1,434                      | 1,600            | 3,000            | 2,500            | (500)                    |
| Transient Merchants/Vendors License      | 120              | 300                        | 300              | 200              | 150              | (50)                     |
| Weights/Measures Farmrs Market           | 4,191            | 4,196                      | 4,195            | 3,300            | 3,300            | 0                        |

**VILLAGE OF WESTON  
REVENUE DETAIL  
2021 OPERATING BUDGET - General Fund only**

| ACCOUNT DESCRIPTION                          | 2019<br>ACTUAL        | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE      | 2020<br>BUDGET        | 2021<br>BUDGET                          | 2021<br>BUDGET<br>CHANGE |
|--|-----------------------|----------------------------|-----------------------|-----------------------|---|--------------------------|
| <b><u>LICENSES &amp; PERMITS (cont.)</u></b> |                       |                            |                       |                       |   | 0                        |
| Cat Licenses                                 | 4,610                 | 4,285                      | 4,285                 | 5,000                 | 4,200                                   | (800)                    |
| Dog Licenses                                 | 14,485                | 13,390                     | 13,390                | 14,800                | 13,500                                  | (1,300)                  |
| Dog Licenses - Fancier Permit                | 0                     | 0                          | 0                     | 150                   | 0                                       | (150)                    |
| Building Permits-Commercial                  | 72,559                | 32,502                     | 35,000                | 0                     | 50,000                                  | 50,000                   |
| Building Permits-Residential                 | 65,219                | 65,359                     | 66,000                | 0                     | 50,000                                  | 50,000                   |
| Misc. Bldg. Permits - All Other              | 0                     | 0                          | 0                     | 120,000               | 0                                       | (120,000)                |
| Misc. Bldg. Permits-Demolition               | 850                   | 200                        | 750                   | 0                     | 0 Moved to Misc. Bldg Permt - All Other |                          |
| Misc. Bldg. Permits-Driveway                 | 75                    | 0                          | 0                     | 0                     | 0 Moved to Misc. Bldg Permt - All Other |                          |
| Misc. Bldg. Permits-Fence                    | 50                    | 125                        | 125                   | 0                     | 0 Moved to Misc. Bldg Permt - All Other |                          |
| Misc. Bldg. Permits-Garages                  | 0                     | 0                          | 0                     | 0                     | 0 Moved to Misc. Bldg Permt - All Other |                          |
| Misc. Bldg. Permits-Comm Occupancy           | (10,000)              | 0                          | 0                     | 0                     | 0 Moved to a liability                  |                          |
| Misc. Bldg. Permits-Home Occupancy           | (11,000)              | 0                          | 0                     | 0                     | 0 Moved to a liability                  |                          |
| Bldg./Inspect. Fees-CSM Review               | 750                   | 770                        | 770                   | 1,500                 | 800                                     | (700)                    |
| Bldg./Inspect. Fees-Site Plan Review         | 4,370                 | 2,900                      | 3,500                 | 3,500                 | 3,500                                   | 0                        |
| Plumbing Inspection Permits                  | 30                    | 100                        | 100                   | 0                     | 100                                     | 100                      |
| HVAC Permits                                 | 0                     | 100                        | 100                   | 0                     | 100                                     | 100                      |
| Electrical Permit                            | 0                     | 2,820                      | 2,820                 | 0                     | 3,000                                   | 3,000                    |
| Electric Inspect. Fees-Service Changes       | 140                   | 0                          | 0                     | 0                     | 0                                       | 0                        |
| Zoning Permits/Fees- All Other               | 0                     | 0                          | 0                     | 4,600                 | 0                                       | (4,600)                  |
| Zoning Permits/Fees-Street Vacation          | 500                   | 0                          | 0                     | 0                     | 0                                       | 0                        |
| Zoning Permits/Zoning Compliance             | 325                   | 500                        | 500                   | 500                   | 500                                     | 0                        |
| Zoning Permits/Fees-Permits                  | 1,500                 | 775                        | 1,000                 | 0                     | 1,000                                   | 1,000                    |
| Zoning Permits/Fees-Comp Plan Hearing        | 3,750                 | 2,000                      | 2,250                 | 500                   | 1,000                                   | 500                      |
| Other Regul. Permits-Road Excavation         | 11,934                | 3,825                      | 4,000                 | 1,600                 | 4,000                                   | 2,400                    |
| Other Regul. Permits-Special Events          | 550                   | 100                        | 100                   | 500                   | 500                                     | 0                        |
| <b><u>LICENSES &amp; PERMITS</u></b>         | <b><u>382,904</u></b> | <b><u>253,304</u></b>      | <b><u>333,490</u></b> | <b><u>373,705</u></b> | <b><u>342,695</u></b>                   | <b><u>(31,010)</u></b>   |
| <b><u>FINES AND FORFEITURES</u></b>          |                       |                            |                       |                       |   |                          |
| County Court Penalties & Costs               | 0                     | 0                          | 0                     | 100                   | 100                                     | 0                        |
| Municipal Court Penalties & Costs            | 103,159               | 49,038                     | 80,000                | 91,000                | 90,000                                  | (1,000)                  |
| Late Penalties/Dog Licenses                  | 3,280                 | 2,610                      | 2,300                 | 4,000                 | 3,000                                   | (1,000)                  |
| Late Penalties/All Other                     | 310                   | (7)                        | 100                   | 100                   | 100                                     | 0                        |
| Other Law/Ordinance Violations               | 0                     | 300                        | 500                   | 2,000                 | 500                                     | (1,500)                  |
| <b><u>FINES AND FORFEITURES</u></b>          | <b><u>106,749</u></b> | <b><u>51,941</u></b>       | <b><u>82,900</u></b>  | <b><u>97,200</u></b>  | <b><u>93,700</u></b>                    | <b><u>(3,500)</u></b>    |

**VILLAGE OF WESTON  
REVENUE DETAIL  
2021 OPERATING BUDGET - General Fund only**

| <u>ACCOUNT DESCRIPTION</u>                 | 2019<br><u>ACTUAL</u> | 2020<br>Y-T-D<br>9/30/2020 | 2020<br><u>ESTIMATE</u> | 2020<br><u>BUDGET</u> | 2021<br><u>BUDGET</u> | 2021<br><u>BUDGET<br/>CHANGE</u> |
|--|-----------------------|----------------------------|-------------------------|-----------------------|-----------------------|----------------------------------|
| <b><u>PUBLIC CHARGES FOR SERVICES</u></b>  |                       |                            |                         |                       |                       |                                  |
| <b><u>GENERAL GOV'T REVENUE</u></b>        |                       |                            |                         |                       |                       |                                  |
| Credit Card Fees                           | 1,267                 | 2,362                      | 3,000                   | 1,000                 | 2,500                 | 1,500                            |
| Liquor & Malt Beverage Public. Fees        | 98                    | 0                          | 0                       | 0                     | 0                     | 0                                |
| Miscellaneous Fees                         | 5                     | 30                         | 50                      | 50                    | 50                    | 0                                |
| NSF Check Fees                             | 25                    | 0                          | 0                       | 50                    | 25                    | (25)                             |
| Sale of Copies - Materials/Books           | 18                    | 2                          | 0                       | 50                    | 25                    | (25)                             |
| <b>GENERAL GOV'T REVENUE</b>               | <b>1,413</b>          | <b>2,394</b>               | <b>3,050</b>            | <b>1,150</b>          | <b>2,600</b>          | <b>1,450</b>                     |
| <b><u>PUBLIC SAFETY REVENUE</u></b>        |                       |                            |                         |                       |                       |                                  |
| Ambulance/EMS Fees                         | 654                   | 128                        | 150                     | 200                   | 150                   | (50)                             |
| <b>PUBLIC SAFETY REVENUE</b>               | <b>654</b>            | <b>128</b>                 | <b>150</b>              | <b>200</b>            | <b>150</b>            | <b>(50)</b>                      |
| <b><u>PUBLIC WORKS REVENUE</u></b>         |                       |                            |                         |                       |                       |                                  |
| DPW Equip. Rental Fees                     | 918                   | 0                          | 0                       | 750                   | 750                   | 0                                |
| Highway Signage Service                    | 4,562                 | 509                        | 500                     | 200                   | 200                   | 0                                |
| Other Street Maint. Service                | 2,682                 | 327                        | 330                     | 1,000                 | 1,000                 | 0                                |
| Materials Sold - to Businesses             | 0                     | 1,229                      | 1,230                   | 0                     | 0                     | 0                                |
| Materials Sold - to Individuals            | 340                   | 0                          | 0                       | 250                   | 150                   | (100)                            |
| Snow Removal Service                       | 0                     | 150                        | 150                     | 800                   | 300                   | (500)                            |
| <b>PUBLIC WORKS REVENUE</b>                | <b>8,502</b>          | <b>2,215</b>               | <b>2,210</b>            | <b>3,000</b>          | <b>2,400</b>          | <b>(600)</b>                     |
| <b><u>RENTAL OF VILLAGE PROPERTY</u></b>   |                       |                            |                         |                       |                       |                                  |
| Park/Shelter Rentals-Kellyland             | 920                   | 0                          | 0                       | 900                   | 900                   | 0                                |
| Park/Shelter Rentals-Kennedy Bldg.         | 1,099                 | 140                        | 0                       | 700                   | 700                   | 0                                |
| Park/Shelter Rentals-Kennedy Shelter       | 855                   | (126)                      | 0                       | 800                   | 800                   | 0                                |
| Park/Shelter Rentals-Machmueller           | 1,325                 | (60)                       | 0                       | 1,100                 | 1,100                 | 0                                |
| Park/Shelter Rentals-Robinwood             | 180                   | 0                          | 180                     | 200                   | 200                   | 0                                |
| Park/Shelter Rentals-Sandhill              | 180                   | 0                          | 180                     | 200                   | 200                   | 0                                |
| Park/Shelter Rentals-Yellow Banks          | 1,280                 | (85)                       | 1,195                   | 1,000                 | 1,000                 | 0                                |
| <b>RENTAL OF VILLAGE PROPERTY</b>          | <b>5,839</b>          | <b>(131)</b>               | <b>1,555</b>            | <b>4,900</b>          | <b>4,900</b>          | <b>0</b>                         |
| <b><u>PARK &amp; REC. REVENUE</u></b>      |                       |                            |                         |                       |                       |                                  |
| Vending Machines - Parks                   | 107                   | 208                        | 110                     | 50                    | 50                    | 0                                |
| Parkland Field Maint. Fees                 | 888                   | 0                          | 0                       | 900                   | 900                   | 0                                |
| Landscaping Repair Services                | 7,366                 | 0                          | 0                       | 0                     | 0                     | 0                                |
| Reimb Damages/Labor-Materials              | 5,246                 | 0                          | 0                       | 0                     | 0                     | 0                                |
| <b>PARK &amp; REC. REVENUE</b>             | <b>13,607</b>         | <b>208</b>                 | <b>110</b>              | <b>950</b>            | <b>950</b>            | <b>0</b>                         |
| <b><u>ECONOMIC DEVELOPMENT REVENUE</u></b> |                       |                            |                         |                       |                       |                                  |
| Publication Fees                           | 0                     | 0                          | 0                       | 50                    | 50                    | 0                                |
| <b>ECONOMIC DEVELOP. REVENUE</b>           | <b>0</b>              | <b>0</b>                   | <b>0</b>                | <b>50</b>             | <b>50</b>             | <b>0</b>                         |
| <b>PUBLIC CHARGES FOR SERVICES</b>         | <b>30,015</b>         | <b>4,814</b>               | <b>7,075</b>            | <b>10,250</b>         | <b>11,050</b>         | <b>800</b>                       |

**VILLAGE OF WESTON  
REVENUE DETAIL  
2021 OPERATING BUDGET - General Fund only**

| <u>ACCOUNT DESCRIPTION</u>                        | 2019<br><u>ACTUAL</u> | 2020<br>Y-T-D<br>9/30/2020 | 2020<br><u>ESTIMATE</u> | 2020<br><u>BUDGET</u> | 2021<br><u>BUDGET</u> | 2021<br><u>BUDGET<br/>CHANGE</u> |
|---|-----------------------|----------------------------|-------------------------|-----------------------|-----------------------|----------------------------------|
| <b><u>INTERGOV'T CHARGES FOR SERVICES</u></b>     |                       |                            |                         |                       |                       |                                  |
| <b><u>General Government</u></b>                  |                       |                            |                         |                       |                       |                                  |
| Administration                                    | 1,088                 | 0                          | 0                       | 0                     | 0                     | 0                                |
| All Other   | 0                     | 0                          | 0                       | 50                    | 50                    | 0                                |
| Rent  | 3,121                 | 3,900                      | 3,900                   | 3,100                 | 3,100                 | 0                                |
| <b><u>Public Safety</u></b>                       |                       |                            |                         |                       |                       |                                  |
| Police Accounting - Everest Metro                 | 35,000                | 23,333                     | 35,000                  | 35,000                | 35,000                | 0                                |
| Inspections                                       | 10,998                | 14,528                     | 15,000                  | 4,000                 | 8,000                 | 4,000                            |
| <b><u>Public Works</u></b>                        |                       |                            |                         |                       |                       |                                  |
| Streets - Town of Weston/Others                   | 73,610                | 39,668                     | 40,150                  | 35,000                | 35,000                | 0                                |
| <b><u>INTERGOV'T CHARGES<br/>FOR SERVICES</u></b> |                       |                            |                         |                       |                       |                                  |
|   | <b>123,817</b>        | <b>81,429</b>              | <b>94,050</b>           | <b>77,150</b>         | <b>81,150</b>         | <b>4,000</b>                     |
| <b><u>MISCELLANEOUS REVENUE</u></b>               |                       |                            |                         |                       |                       |                                  |
| <b><u>INTEREST INCOME</u></b>                     |                       |                            |                         |                       |                       |                                  |
| Interest on Investments - Earned                  | 102,789               | 44,297                     | 45,000                  | 55,000                | 24,000                | (31,000)                         |
| Interest on Invest. - Unearned Losses             | 39,328                | 2,322                      | 0                       | 0                     | 0                     | 0                                |
| <b>INTEREST INCOME</b>                            | <b>142,117</b>        | <b>46,619</b>              | <b>45,000</b>           | <b>55,000</b>         | <b>24,000</b>         | <b>(31,000)</b>                  |
| <b><u>RENTS/LEASES</u></b>                        |                       |                            |                         |                       |                       |                                  |
| Rents/Leases-Billboard Signs                      | 12,364                | 13,164                     | 12,360                  | 12,300                | 12,300                | 0                                |
| Rents/Leases-Cell Towers                          | 21,528                | 16,442                     | 12,775                  | 18,000                | 18,000                | 0                                |
| <b>RENTS/LEASES</b>                               | <b>33,892</b>         | <b>29,606</b>              | <b>25,135</b>           | <b>30,300</b>         | <b>30,300</b>         | <b>0</b>                         |
| <b><u>INSURANCE RECOVERIES</u></b>                |                       |                            |                         |                       |                       |                                  |
| Ins. Recoveries-Highway Equipment                 | 20,267                | 0                          | 0                       | 0                     | 0                     | 0                                |
| Ins. Recoveries-All Other Equipment               | 0                     | 750                        | 0                       | 0                     | 0                     | 0                                |
| <b>INSURANCE RECOVERIES</b>                       | <b>20,267</b>         | <b>750</b>                 | <b>0</b>                | <b>0</b>              | <b>0</b>              | <b>0</b>                         |
| <b><u>OTHER REVENUE</u></b>                       |                       |                            |                         |                       |                       |                                  |
| Misc. Revenue-Unbudgeted                          | 9,178                 | 312                        | 0                       | 0                     | 0                     | 0                                |
| Misc. Revenue                                     | 85                    | (1)                        | 50                      | 100                   | 100                   | 0                                |
| Misc. Revenue - Unused Claims                     | 3,292                 | 0                          | 0                       | 0                     | 0                     | 0                                |
| Misc. Revenue Insurance Premium Refunds           | 12,259                | 9,541                      | 9,540                   | 2,000                 | 2,000                 | 0                                |
| <b>OTHER REVENUE</b>                              | <b>24,814</b>         | <b>9,852</b>               | <b>9,590</b>            | <b>2,100</b>          | <b>2,100</b>          | <b>0</b>                         |
| <b>MISCELLANEOUS REVENUE</b>                      | <b>221,090</b>        | <b>87,177</b>              | <b>80,075</b>           | <b>87,400</b>         | <b>56,400</b>         | <b>(31,000)</b>                  |

**VILLAGE OF WESTON  
REVENUE DETAIL  
2021 OPERATING BUDGET - General Fund only**

| <u>ACCOUNT DESCRIPTION</u>             | <u>2019<br/>ACTUAL</u> | <u>2020<br/>Y-T-D<br/>9/30/2020</u> | <u>2020<br/>ESTIMATE</u> | <u>2020<br/>BUDGET</u> | <u>2021<br/>BUDGET</u> | <u>2021<br/>BUDGET<br/>CHANGE</u> |
|--|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|-----------------------------------|
| <b><u>OTHER FINANCING SOURCES</u></b>  |                        |                                     |                          |                        |                        |                                   |
| <b><u>SALE OF VILLAGE PROPERTY</u></b> |                        |                                     |                          |                        |                        |                                   |
| Property Sales - All Other             | 2,371                  | 133                                 | 140                      | 500                    | 500                    | 0                                 |
| <b>SALE OF VILLAGE PROPERTY</b>        | <b>2,371</b>           | <b>133</b>                          | <b>140</b>               | <b>500</b>             | <b>500</b>             | <b>0</b>                          |
| <b><u>FUND TRANSFERS</u></b>           |                        |                                     |                          |                        |                        |                                   |
| Transfer from Water Utility Fund       | 1,998                  | 0                                   | 0                        | 0                      | 0                      | 0                                 |
| Transfer from Sewer Utility Fund       | 1,998                  | 0                                   | 0                        | 0                      | 0                      | 0                                 |
| <b>FUND TRANSFERS</b>                  | <b>3,996</b>           | <b>0</b>                            | <b>0</b>                 | <b>0</b>               | <b>0</b>               | <b>0</b>                          |
| <b>OTHER FINANCING SOURCES</b>         | <b>6,367</b>           | <b>133</b>                          | <b>140</b>               | <b>500</b>             | <b>500</b>             | <b>0</b>                          |
| <b><u>APPLIED FUND BALANCES</u></b>    |                        |                                     |                          |                        |                        |                                   |
| Applied Current Budget Balance:        |                        |                                     |                          |                        |                        |                                   |
| For Operations                         | 0                      | 0                                   | 0                        | 0                      | 60,000                 |                                   |
| Applied General Fund Balance           | 0                      | 0                                   | 0                        | 0                      | 0                      | 0                                 |
| <b>APPLIED FUND BALANCES</b>           | <b>0</b>               | <b>0</b>                            | <b>0</b>                 | <b>0</b>               | <b>60,000</b>          | <b>60,000</b>                     |
| <b>TOTAL REVENUES</b>                  | <b>7,854,750</b>       | <b>6,368,035</b>                    | <b>7,805,155</b>         | <b>7,768,015</b>       | <b>7,954,336</b>       | <b>186,321</b>                    |
|  |                        |                                     |                          | Percent Budget Change  |                        | 2.40%                             |

| Levy Limit                           | 2020                    |
|--------------------------------------|-------------------------|
| Prior Year actual Levy               | 6,220,669               |
| (Plus) 2020 pptax aid                | 36,666                  |
| Subtotal                             | <u>6,257,335</u>        |
| (Less) 2019 levy for GO debt         | (1,094,502)             |
| Adjusted levy                        | <u>5,162,833</u>        |
| Net New construction 1.472%          |                         |
| (Add) Allowable increase in the levy | 75,997                  |
| (Less) 2021 personal proerty aid     | (16,732)                |
| Levy before debt service exemption   | 5,222,098               |
| Debt Service Exemption               | <u>1,143,328</u>        |
| Current Year acutal allowable Levy   | 6,365,426               |
| Add Tax Increment                    | 1,803,194.34            |
| <b>LEVY</b>                          | <b><u>8,168,620</u></b> |

|     | 2020<br>Levy        | 2019<br>Levy        | increase in |
|-----|---------------------|---------------------|-------------|
| GF  | 4,982,100.00        | 4,837,344.00        | 144,756.00  |
| WAC | 40,000.00           | 40,000.00           |             |
| CIP | 93,326.00           | 93,326.00           |             |
| DS  | 1,250,000.00        | 1,250,000.00        |             |
|     | <u>6,365,426.00</u> | <u>6,220,670.00</u> |             |

cannot be higher

|  |                    |
|--|--------------------|
| proposed levy increase                     | 144,756.00         |
| Budgeted other revenue (decrease) increase | <u>(62,000.00)</u> |
| amount avaiable for expenses increase      | <u>82,756.00</u>   |

Assessed Value 1,162,319,700

|                 |          |
|-----------------|----------|
| Estimated rate  | 7.027860 |
| Prior year rate | 6.89     |
| Change          | 0.138    |

**OPERATIONS ONLY**

DOES NOT INCLUDE THE ANTICIPATED INCREASE OF .20 FOR DEBT

| Levy Limit                           | 2021                    |
|--------------------------------------|-------------------------|
| Prior Year actual Levy               | 6,365,426               |
| (Plus) 2020 pptax aid                | 16,732                  |
| Subtotal                             | <u>6,382,158</u>        |
| (Less) 2019 levy for GO debt         | <u>(1,143,328)</u>      |
| Adjusted levy                        | <u>5,238,830</u>        |
| Net New construction 1.000%          |                         |
| (Add) Allowable increase in the levy | 52,388                  |
| (Less) 2021 personal proerty aid     | (36,666)                |
| Levy before debt service exemption   | 5,254,552               |
| Debt Service Exemption               | <u>1,250,000</u>        |
| Current Year acutal allowable Levy   | 6,504,552               |
| Add Tax Increment                    | 1,813,120.27            |
| <b>LEVY</b>                          | <b><u>8,317,672</u></b> |
| Assessed Value                       | 1,162,319,700           |
| Estimated rate                       | 7.156097                |
| Prior year rate                      | 7.07                    |
| Change                               | 0.086                   |

|     | 2021<br>Levy        | 2020<br>Levy        | increase in |
|-----|---------------------|---------------------|-------------|
| GF  | 5,121,226.00        | 4,982,100.00        | 139,126.00  |
| WAC | 40,000.00           | 40,000.00           |             |
| CIP | 93,326.00           | 93,326.00           |             |
| DS  | 1,250,000.00        | 1,250,000.00        |             |
|     | <u>6,504,552.00</u> | <u>6,365,426.00</u> |             |

cannot be higher

|   |                   |
|---|-------------------|
| proposed levy increase                    | 139,126.00        |
| Budgeted other revenue (decrease) increa: | -                 |
| amount avaiable for expenses increase     | <u>139,126.00</u> |

**VILLAGE OF WESTON  
REVENUE AND EXPENDITURE SUMMARY  
2021 OPERATING BUDGET - General Fund only**

| <b>ACCOUNT DESCRIPTION</b>      | <b>2019<br/>ACTUAL</b>  | <b>2020<br/>Y-T-D<br/>9/30/2020</b> | <b>2020<br/>ESTIMATE</b> | <b>2020<br/>BUDGET</b>       | <b>2021<br/>BUDGET</b>  | <b>2021<br/>BUDGET<br/>CHANGE</b> |
|---------------------------------|-------------------------|-------------------------------------|--------------------------|------------------------------|-------------------------|-----------------------------------|
| Property Taxes                  | 4,597,581               | 4,837,346                           | 4,837,346                | 4,837,344                    | 4,982,100               | 144,756                           |
| Other Taxes                     | 653,489                 | 384,006                             | 644,440                  | 629,140                      | 626,140                 | (3,000)                           |
| Special Assessments             | 6,060                   | 5,400                               | 5,700                    | 5,500                        | 5,500                   | 0                                 |
| Intergovernmental Revenues      | 1,726,678               | 662,485                             | 1,719,939                | 1,649,826                    | 1,695,101               | 45,275                            |
| Licenses & Permits              | 382,904                 | 253,304                             | 333,490                  | 373,705                      | 342,695                 | (31,010)                          |
| Fines and Forfeitures           | 106,749                 | 51,941                              | 82,900                   | 97,200                       | 93,700                  | (3,500)                           |
| Public Charges for Services     | 30,015                  | 4,814                               | 7,075                    | 10,250                       | 11,050                  | 800                               |
| Intergov't Charges for Services | 123,817                 | 81,429                              | 94,050                   | 77,150                       | 81,150                  | 4,000                             |
| Miscellaneous Revenue           | 221,090                 | 87,177                              | 80,075                   | 87,400                       | 56,400                  | (31,000)                          |
| Other Financing Sources         | 6,367                   | 133                                 | 140                      | 500                          | 500                     | 0                                 |
| Applied Fund Balances           | 0                       | 0                                   | 0                        | 0                            | 60,000 **               | 60,000                            |
| <b>TOTAL REVENUES</b>           | <b><u>7,854,750</u></b> | <b><u>6,368,035</u></b>             | <b><u>7,805,155</u></b>  | <b><u>7,768,015</u></b>      | <b><u>7,954,336</u></b> | <b><u>186,321</u></b>             |
|                                 |                         |                                     | <b>37,140</b>            | <b>Percent Budget Change</b> |                         | <b>2.40%</b>                      |
| <b>EXPENDITURES</b>             |                         |                                     |                          |                              |                         |                                   |
| General Government              | 1,157,634               | 875,633                             | 1,152,682                | 1,179,711                    | 1,171,580               | (8,131)                           |
| Public Safety                   | 3,652,564               | 3,157,995                           | 3,782,851                | 3,794,609                    | 3,912,647               | 118,038                           |
| Public Works                    | 1,926,008               | 1,335,106                           | 1,922,213                | 2,025,726                    | 2,093,789               | 68,063                            |
| Health & Human Services         | 12,304                  | 5,845                               | 15,000                   | 15,000                       | 15,000                  | 0                                 |
| Culture & Recreation            | 386,975                 | 239,507                             | 358,794                  | 443,609                      | 417,272                 | (26,337)                          |
| Conservation & Development      | 197,181                 | 155,039                             | 229,006                  | 220,668                      | 233,324                 | 12,656                            |
| Miscellaneous                   |                         |                                     |                          |                              |                         |                                   |
| Other Financing Uses            | 30,493                  | 1,664                               | 32,758                   | 32,758                       | 32,724                  | (34)                              |
| Contingency Reserve             | 0                       | 0                                   | 55,934                   | 55,934                       | 78,000                  | 22,066                            |
| Total Expenditures              | <b><u>7,363,159</u></b> | <b><u>5,770,789</u></b>             | <b><u>7,549,238</u></b>  | <b><u>7,768,015</u></b>      | <b><u>7,954,336</u></b> | <b><u>186,321</u></b>             |
|                                 |                         |                                     | <b>(218,777)</b>         |                              |                         |                                   |
| surplus (deficit)               |                         |                                     | 255,917                  | (0)                          | 0                       | 0                                 |

estimated over budget

\*\* Staff recommends using \$60,000 of our current surplus to apply to the 2021 budget

## Village of Weston General Fund Expenditures Comparison

|                           | Amended 2020<br>Budget | 2021 Proposed       | % Change     | Increase (Decrease)<br>over 2020 Amended |
|---------------------------|------------------------|---------------------|--------------|--|
| 1 Village Board           | \$ 45,894              | \$ 55,505           | 20.94%       | \$ 9,611                                 |
| Gen Govt-Committees       | 1,967                  | 1,967               | 0.00%        | -  |
| Municipal Court           | 55,747                 | 55,747              | 0.00%        | -  |
| Village Attorney          | 35,000                 | 35,000              | 0.00%        | -  |
| Administrator             | 74,939                 | 72,762              | -2.91%       | (2,177)                                  |
| 2 Clerk/HR                | 393,687                | 375,405             | -4.64%       | (18,282)                                 |
| Information Technology    | 212,550                | 213,695             | 0.54%        | 1,145                                    |
| 3 Finance                 | 269,314                | 265,689             | -1.35%       | (3,625)                                  |
| Assessor                  | 33,963                 | 36,350              | 7.03%        | 2,387                                    |
| Municipal Building        | 54,650                 | 57,460              | 5.14%        | 2,810                                    |
| Illegal Taxes/Tax Refunds | 2,000                  | 2,000               | 0.00%        | -  |
| EMPD                      | 2,710,946              | 2,710,946           | 0.00%        | -  |
| SAFER                     | 862,625                | 976,665             | 13.22%       | 114,040                                  |
| Building Inspections      | 215,488                | 218,486             | 1.39%        | 2,998                                    |
| Other Public Safety       | 5,550                  | 6,550               | 18.02%       | 1,000                                    |
| 4 Public Works-Operations | 2,025,226              | 2,093,230           | 3.36%        | 68,004                                   |
| Public Works-Other        | 500                    | 559                 | 11.80%       | 59                                       |
| Public Health Services    | 15,000                 | 15,000              | 0.00%        | -  |
| 5 Parks & Rec-Operations  | 442,253                | 415,931             | -5.95%       | (26,322)                                 |
| Parks & Rec-Other         | 1,356                  | 1,341               | -1.11%       | (15)                                     |
| 6 Planning & Development  | 220,668                | 233,324             | 5.74%        | 12,656                                   |
| Transfer to Other Funds   | 32,758                 | 32,724              | -0.10%       | (34)                                     |
| 7 Contingency             | 55,934                 | 78,000              | 39.45%       | 22,066                                   |
|                           | <b>\$ 7,768,015</b>    | <b>\$ 7,954,336</b> | <b>2.40%</b> | <b>\$ 186,321</b>                        |

1 Board salary increase effective for the next elected officials approved 9/21

2 Decrease in elections is reflected in clerk budget

3 Finance is budgeting more finance support specialist time, decrease in the clerks department

4 Increase in street maintenance is \$50,000, winter maintenance up \$20,000, street lighting up \$8,000 the balance is miscellaneous decreases

5 Street employees are working less in parks

6 The new employee hired in 2020 has family insurance, previous employee only had single

7 Last years contingency for wages has been allocated to the appropriate department

### Assumptions

Maintaining staff by replacing Brad, the new employee will be split 50/50 with utilities

Keeping insurance rates the same

2% wage increase across the board

Newsletter down to one issue

Any increases for EMPD or the Municipal Court will be accomodated by adjusting the contingency budget

Keeping expense increase under estimated expenditure restraint allowable increase to ensure 2022 qualification

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>         | 2019<br>Actual    | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>Estimate  | 2020<br>Amended<br>Budget | 2021<br>Dept.<br>Request | 2021<br>Dollar<br>Change | 2021<br>% Budget<br>Change |
|-------------------------------|-------------------|----------------------------|-------------------|---------------------------|--------------------------|--------------------------|----------------------------|
| <b>GENERAL GOVERNMENT</b>     |                   |                            |                   |                           |                          |                          |                            |
| Board Trustees                | \$ 38,089         | \$ 22,750                  | \$ 37,914         | \$ 39,894                 | \$ 49,505                | 9,611                    |                            |
| Municipality Dues             | 5,894             | 2,688                      | 6,000             | 6,000                     | 6,000                    | -                        |                            |
| <b>Village Board</b>          | <b>\$ 43,983</b>  | <b>\$ 25,438</b>           | <b>\$ 43,914</b>  | <b>\$ 45,894</b>          | <b>\$ 55,505</b>         | <b>\$ 9,611</b>          | <b>20.94%</b>              |
| Personnel Committee           | 947               | -                          | 1,552             | 1,567                     | 1,567                    | -                        |                            |
| Board of Review               | 117               | 100                        | 100               | 400                       | 400                      | -                        |                            |
| <b>General Gov Committees</b> | <b>\$ 1,064</b>   | <b>\$ 100</b>              | <b>\$ 1,652</b>   | <b>\$ 1,967</b>           | <b>\$ 1,967</b>          | <b>\$ -</b>              | <b>0.00%</b>               |
| <b>Municipal Court</b>        | <b>\$ 57,226</b>  | <b>\$ 41,811</b>           | <b>\$ 55,747</b>  | <b>\$ 55,747</b>          | <b>\$ 55,747</b>         | <b>\$ -</b>              | <b>0.00%</b>               |
| <b>Village Attorney</b>       | <b>\$ 37,667</b>  | <b>\$ 23,226</b>           | <b>\$ 35,000</b>  | <b>\$ 35,000</b>          | <b>\$ 35,000</b>         | <b>\$ -</b>              | <b>0.00%</b>               |
| <b>Administrator</b>          | <b>\$ 56,303</b>  | <b>\$ 48,031</b>           | <b>\$ 65,024</b>  | <b>\$ 74,939</b>          | <b>\$ 72,762</b>         | <b>\$ (2,177)</b>        | <b>-2.91%</b>              |
| Clerk's Office                | 288,153           | 171,393                    | 240,639           | 321,700                   | 323,797                  | 2,097                    |                            |
| Personnel/Human Resources     | 6,512             | 1,728                      | 3,900             | 11,750                    | 9,750                    | (2,000)                  |                            |
| Elections                     | 60,432            | 115,797                    | 144,018           | 40,237                    | 35,803                   | (4,434)                  |                            |
| Newsletter                    | 18,125            | 5,711                      | 6,033             | 20,000                    | 6,055                    | (13,945)                 |                            |
| <b>Clerk's Office / H/R</b>   | <b>\$ 373,222</b> | <b>\$ 294,629</b>          | <b>\$ 394,590</b> | <b>\$ 393,687</b>         | <b>\$ 375,405</b>        | <b>\$ (18,282)</b>       | <b>-4.64%</b>              |

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>            | <u>2019<br/>Actual</u> | <u>2020<br/>Y-T-D<br/>9/30/2020</u> | <u>2020<br/>Estimate</u> | <u>2020<br/>Amended<br/>Budget</u> | <u>2021<br/>Dept.<br/>Request</u> | <u>2021<br/>Dollar<br/>Change</u> | <u>2021<br/>% Budget<br/>Change</u> |
|----------------------------------|------------------------|-------------------------------------|--------------------------|------------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|
| IT Director                      | \$ 59,049              | \$ 45,587                           | \$ 61,625                | \$ 62,735                          | \$ 67,115                         | 4,380                             |                                     |
| Data Processing/Central Services | 198,179                | 119,924                             | 139,352                  | 149,815                            | 146,580                           | (3,235)                           |                                     |
| <b>Information Technology</b>    | <b>\$ 257,228</b>      | <b>\$ 165,511</b>                   | <b>\$ 200,977</b>        | <b>\$ 212,550</b>                  | <b>\$ 213,695</b>                 | <b>\$ 1,145</b>                   | <b>0.54%</b>                        |
| Administration                   | 136,864                | 113,207                             | 155,509                  | 154,238                            | 163,835                           | 9,597                             |                                     |
| Financial Audit/Budget Exp       | 8,914                  | 8,766                               | 9,895                    | 10,375                             | 10,375                            | -                                 |                                     |
| Tax Collection                   | 14,391                 | 5,624                               | 16,112                   | 16,704                             | 11,408                            | (5,296)                           |                                     |
| Risk Management/Insurance        | 73,762                 | 77,642                              | 77,905                   | 86,400                             | 78,499                            | (7,901)                           |                                     |
| Finance Committee                | 1,091                  | -                                   | 1,552                    | 1,597                              | 1,572                             | (25)                              |                                     |
| <b>Finance</b>                   | <b>\$ 235,022</b>      | <b>\$ 205,239</b>                   | <b>\$ 260,973</b>        | <b>\$ 269,314</b>                  | <b>\$ 265,689</b>                 | <b>\$ (3,625)</b>                 | <b>-1.35%</b>                       |
| <b>Village Assessor</b>          | <b>\$ 30,089</b>       | <b>\$ 36,799</b>                    | <b>\$ 36,230</b>         | <b>\$ 33,963</b>                   | <b>\$ 36,350</b>                  | <b>\$ 2,387</b>                   | <b>7.03%</b>                        |
| Contractual Services             | 41,245                 | 26,479                              | 49,455                   | 47,350                             | 50,760                            | 3,410                             |                                     |
| Supplies & Materials             | 4,149                  | 4,157                               | 6,620                    | 7,300                              | 6,700                             | (600)                             |                                     |
| <b>Municipal Building</b>        | <b>\$ 46,783</b>       | <b>\$ 32,410</b>                    | <b>\$ 56,075</b>         | <b>\$ 54,650</b>                   | <b>\$ 57,460</b>                  | <b>\$ 2,810</b>                   | <b>5.14%</b>                        |
| <b>Illegal Taxes/Tax Refunds</b> | <b>\$ 19,047</b>       | <b>\$ 2,439</b>                     | <b>\$ 2,500</b>          | <b>\$ 2,000</b>                    | <b>\$ 2,000</b>                   | <b>\$ -</b>                       | <b>0.00%</b>                        |
| <b>Total General Government</b>  | <b>\$ 1,157,634</b>    | <b>\$ 875,633</b>                   | <b>\$ 1,152,682</b>      | <b>\$ 1,179,711</b>                | <b>\$ 1,171,580</b>               | <b>\$ (8,131)</b>                 | <b>-0.69%</b>                       |

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>                     | 2019<br>Actual      | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>Estimate    | 2020<br>Amended<br>Budget | 2021<br>Dept.<br>Request | 2021<br>Dollar<br>Change | 2021<br>% Budget<br>Change |
|---|---------------------|----------------------------|---------------------|---------------------------|--------------------------|--------------------------|----------------------------|
| Operations                                | \$ 2,617,693        | \$ 2,044,288               | \$ 2,710,946        | \$ 2,710,946              | \$ 2,710,946             | -                        |                            |
| <b>Everest Metro Police</b>               | <b>\$ 2,617,693</b> | <b>\$ 2,044,288</b>        | <b>\$ 2,710,946</b> | <b>\$ 2,710,946</b>       | <b>\$ 2,710,946</b>      | <b>\$ -</b>              | <b>0.00%</b>               |
| Operations                                | \$ 831,176          | \$ 967,880                 | \$ 862,625          | \$ 862,625                | \$ 976,665               | 114,040                  |                            |
| <b>SAFER</b>                              | <b>\$ 831,176</b>   | <b>\$ 967,880</b>          | <b>\$ 862,625</b>   | <b>\$ 862,625</b>         | <b>\$ 976,665</b>        | <b>\$ 114,040</b>        | <b>13.22%</b>              |
| Building Inspector                        | 190,048             | 137,922                    | 200,007             | 212,088                   | 215,086                  | 2,998                    |                            |
| Weights & Measures                        | 3,200               | 3,200                      | 3,200               | 3,400                     | 3,400                    | -                        |                            |
| <b>Building Inspections</b>               | <b>\$ 193,248</b>   | <b>\$ 141,122</b>          | <b>\$ 203,207</b>   | <b>\$ 215,488</b>         | <b>\$ 218,486</b>        | <b>\$ 2,998</b>          | <b>1.86%</b>               |
| <b>Community Life/Public Safety Commi</b> | <b>\$ 172</b>       | <b>\$ -</b>                | <b>\$ -</b>         | <b>\$ -</b>               | <b>\$ -</b>              | <b>\$ -</b>              | <b>N/A</b>                 |
| <b>Public Safety Building Maintenance</b> | <b>\$ 4,734</b>     | <b>\$ 3,883</b>            | <b>\$ 4,273</b>     | <b>\$ 3,250</b>           | <b>\$ 4,150</b>          | <b>\$ 900</b>            | <b>27.69%</b>              |
| <b>Village Public Safety</b>              | <b>3,754</b>        | <b>-</b>                   | <b>-</b>            | <b>-</b>                  | <b>-</b>                 | <b>-</b>                 | <b>N/A</b>                 |
| <b>Warning Sirens</b>                     | <b>1,787</b>        | <b>822</b>                 | <b>1,800</b>        | <b>2,300</b>              | <b>2,400</b>             | <b>100</b>               | <b>4.35%</b>               |
| <b>Public Safety</b>                      | <b>\$ 3,652,564</b> | <b>\$ 3,157,995</b>        | <b>\$ 3,782,851</b> | <b>\$ 3,794,609</b>       | <b>\$ 3,912,647</b>      | <b>\$ 118,038</b>        | <b>3.11%</b>               |

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>             | 2019<br>Actual      | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>Estimate    | 2020<br>Amended<br>Budget | 2021<br>Dept.<br>Request | 2021<br>Dollar<br>Change | 2021<br>% Budget<br>Change   |
|-----------------------------------|---------------------|----------------------------|---------------------|---------------------------|--------------------------|--------------------------|------------------------------|
| Director of Public Works          | 13,405              | 11,042                     | 13,823              | 14,685                    | 16,039                   | 1,354                    |                              |
| Deputy Public Works Director      | 28,561              | 18,526                     | 26,909              | 30,000                    | 28,852                   | (1,148)                  |                              |
| Street Operations                 | 1,044,427           | 726,537                    | 1,054,240           | 1,177,819                 | 1,180,038                | 2,219                    |                              |
| Traffic Control                   | 40,215              | 32,938                     | 37,500              | 32,500                    | 37,500                   | 5,000                    |                              |
| Winter Maintenance                | 535,947             | 375,544                    | 494,496             | 485,980                   | 521,977                  | 35,997                   |                              |
| Hard Materials Handling           | 24,377              | 53,001                     | 51,650              | 33,064                    | 50,560                   | 17,496                   |                              |
| Street Irrigation Maintenance     | 19,148              | 8,090                      | 21,237              | 38,168                    | 35,264                   | (2,904)                  |                              |
| Street Operations-Town of Weston  | 5,169               | 4,688                      | 5,309               | 5,733                     | 5,386                    | (347)                    |                              |
| Winter Maintenance-Town of Weston | 11,222              | 6,666                      | 13,610              | 12,277                    | 14,614                   | 2,337                    |                              |
| Street Lighting                   | 203,146             | 98,074                     | 203,000             | 195,000                   | 203,000                  | 8,000                    |                              |
| <b><u>Public Works</u></b>        | <b>\$ 1,925,617</b> | <b>\$ 1,335,106</b>        | <b>\$ 1,921,774</b> | <b>\$ 2,025,226</b>       | <b>\$ 2,093,230</b>      | <b>\$ 68,004</b>         | <b>3.36%</b>                 |
|                                   |                     |                            |                     |                           |                          |                          | represents street maint & se |
| <u>Other Public Works</u>         |                     |                            |                     |                           |                          |                          |                              |
| Public Works/Utilities Committee  | 391                 | -                          | 439                 | 500                       | 559                      | 59                       |                              |
| <b><u>Total Public Works</u></b>  | <b>\$ 1,926,008</b> | <b>\$ 1,335,106</b>        | <b>\$ 1,922,213</b> | <b>\$ 2,025,726</b>       | <b>\$ 2,093,789</b>      | <b>\$ 68,063</b>         | <b>3.36%</b>                 |

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>                           | 2019<br>Actual    | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>Estimate  | 2020<br>Amended<br>Budget | 2021<br>Dept.<br>Request | 2021<br>Dollar<br>Change | 2021<br>% Budget<br>Change |
|---|-------------------|----------------------------|-------------------|---------------------------|--------------------------|--------------------------|----------------------------|
| <b><u>HEALTH &amp; HUMAN SERVICES</u></b>       |                   |                            |                   |                           |                          |                          |                            |
| <u>Public Health Services</u>                   |                   |                            |                   |                           |                          |                          |                            |
|   | \$ 12,304         | \$ 5,845                   | \$ 15,000         | \$ 15,000                 | \$ 15,000                | \$ -                     | 0.00%                      |
| <b><u>Total Health &amp; Human Services</u></b> | <b>\$ 12,304</b>  | <b>\$ 5,845</b>            | <b>\$ 15,000</b>  | <b>\$ 15,000</b>          | <b>\$ 15,000</b>         | <b>\$ -</b>              | <b>0.00%</b>               |
| Administration                                  | 260,498           | 173,075                    | 236,613           | 265,169                   | 271,165                  | 5,996                    |                            |
| Parks Maintenance                               | 80,225            | 41,140                     | 82,871            | 137,143                   | 104,522                  | (32,621)                 |                            |
| Mowing  | 31,507            | 21,443                     | 30,726            | 32,531                    | 32,652                   | 121                      |                            |
| Landscaping/Accident Maintenance                | 5,469             | -                          | -                 | -                         | -                        | -                        |                            |
| Tree City                                       | 3,933             | -                          | 357               | -                         | 356                      | 356                      |                            |
| Ice Rinks                                       | 4,341             | 3,740                      | 6,886             | 7,410                     | 7,236                    | (174)                    |                            |
| <b><u>Culture and Recreation</u></b>            | <b>\$ 385,973</b> | <b>\$ 239,398</b>          | <b>\$ 357,453</b> | <b>\$ 442,253</b>         | <b>\$ 415,931</b>        | <b>\$ (26,322)</b>       | <b>-5.95%</b>              |
| <u>Other Park &amp; Recreation</u>              |                   |                            |                   |                           |                          |                          |                            |
| Personnel Services                              | 1,002             | 109                        | 1,341             | 1,356                     | 1,341                    | (15)                     |                            |
| Supplies & Materials                            | -                 | -                          | -                 | -                         | -                        | -                        |                            |
| Park & Recreation Committee                     | 1,002             | 109                        | 1,341             | 1,356                     | 1,341                    | (15)                     |                            |
| <b><u>Total Culture and Recreation</u></b>      | <b>\$ 386,975</b> | <b>\$ 239,507</b>          | <b>\$ 358,794</b> | <b>\$ 443,609</b>         | <b>\$ 417,272</b>        | <b>\$ (26,337)</b>       | <b>-5.94%</b>              |

**VILLAGE OF WESTON  
2021 BUDGET SUMMARY**

| <u>Budget Account</u>                            | 2019<br>Actual      | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>Estimate    | 2020<br>Amended<br>Budget                            | 2021<br>Dept.<br>Request | 2021<br>Dollar<br>Change | 2021<br>% Budget<br>Change |
|--|---------------------|----------------------------|---------------------|--|--------------------------|--------------------------|----------------------------|
| <b><u>Community Development</u></b>              |                     |                            |                     |  |                          |                          |                            |
| Planning & Development                           | 186,008             | 142,850                    | 204,708             | 196,167  | 210,321                  | 14,154                   |                            |
| Planning Commission                              | 5,143               | 2,969                      | 7,108               | 7,013  | 7,013                    | -                        |                            |
| Zoning Board of Appeals                          | 38                  | 80                         | 2,089               | 2,387  | 2,389                    | 2                        |                            |
| Extraterritorial Zoning Committee                | 620                 | -                          | 1,701               | 1,701  | 1,701                    | -                        |                            |
| Comprehensive Planning                           | 5,372               | 9,140                      | 13,400              | 13,400   | 11,900                   | (1,500)                  |                            |
| <b><u>Total Conservation and Development</u></b> | <b>\$ 197,181</b>   | <b>\$ 155,039</b>          | <b>\$ 229,006</b>   | <b>\$ 220,668</b>                                    | <b>\$ 233,324</b>        | <b>\$ 12,656</b>         | <b>5.74%</b>               |
| <br>   |                     |                            |                     |  |                          |                          |                            |
| Transfer to Other Funds                          | 30,493              | 1,664                      | 32,758              | 32,758   | 32,724                   | (34)                     | <b>-0.10%</b>              |
| Personnel Services                               | -                   | -                          | 10,616              | 10,616   | 25,000                   | 14,384                   |                            |
| Supplies & Materials                             | -                   | -                          | 45,318              | 45,318   | 53,000                   | 7,682                    |                            |
| Contingency                                      | -                   | -                          | 55,934              | 55,934   | 78,000                   | 22,066                   |                            |
| <b><u>Miscellaneous</u></b>                      | <b>\$ 30,493</b>    | <b>\$ 1,664</b>            | <b>\$ 88,692</b>    | <b>\$ 88,692</b>                                     | <b>\$ 110,724</b>        | <b>\$ 22,032</b>         | <b>24.84%</b>              |
| <br>   |                     |                            |                     |  |                          |                          |                            |
| <b><u>TOTAL GENERAL FUND BUDGET</u></b>          | <b>\$ 7,363,159</b> | <b>\$ 5,770,789</b>        | <b>\$ 7,549,238</b> | <b>\$ 7,768,015</b>                                  | <b>\$ 7,954,336</b>      | <b>\$ 186,321</b>        | <b>2.40%</b>               |
|  |                     |                            |                     |  |                          | 186,321                  |                            |
|  |                     |                            |                     | Estimate vs. Budget<br>Budget Increase or (Decrease) | 218,777                  | <u>\$ 186,321</u>        |                            |
| Total General Fund Summarized by:                |                     |                            |                     |  |                          |                          |                            |
| Personnel Services                               | 1,883,218           | 1,424,162                  | 2,013,151           | 2,105,461  | 2,109,168                | 3,707                    |                            |
| Contractual Services                             | 1,438,047           | 1,049,689                  | 1,461,092           | 1,536,131  | 1,595,631                | 59,500                   |                            |
| Supplies & Materials                             | 386,492             | 232,309                    | 396,228             | 440,949  | 465,200                  | 24,251                   |                            |
| Capital Outlay                                   | 119,776             | 8,986                      | 18,056              | 24,500   | 9,500                    | (15,000)                 |                            |
| Other Uses                                       | 29,531              | 1,664                      | 31,393              | 31,656   | 31,479                   | (177)                    |                            |
| <br>   |                     |                            |                     |  |                          |                          |                            |
| Everest Metro Municipal Court                    | 57,226              | 41,811                     | 55,747              | 55,747   | 55,747                   | -                        | not updated<br>yet         |
| <br>   |                     |                            |                     |  |                          |                          |                            |
| EMPD   | 2,617,693           | 2,044,288                  | 2,710,946           | 2,710,946  | 2,710,946                | -                        | not updated<br>yet         |
| SAFER  | 831,176             | 967,880                    | 862,625             | 862,625  | 976,665                  | 114,040                  |                            |
|  | <u>7,363,159</u>    | <u>5,770,789</u>           | <u>7,549,238</u>    | <u>7,768,015</u>                                     | <u>7,954,336</u>         | <u>186,321</u>           |                            |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                            | ACCOUNT DESCRIPTION                     | 2019 ACTUAL   | 2020 Y-T-D 9/30/2020 | 2020 ESTIMATE | 2020 AMENDED BUDGET | 2021 DEPT. REQUEST | 2021 BUDGET CHANGE                  |
|--------------------------------------|---|---------------|----------------------|---------------|---------------------|--------------------|-------------------------------------|
| <b>VILLAGE BOARD</b>                 |   |               |                      |               |                     |                    |                                     |
| <b><u>BOARD TRUSTEES (51101)</u></b> |   |               |                      |               |                     |                    |                                     |
| 110                                  | Salaries                                | 34,547        | 20,873               | 34,800        | 34,800              | 44,400             |                                     |
| 151                                  | Social Security                         | 2,643         | 1,597                | 2,662         | 2,662               | 3,397              |                                     |
| 156                                  | Worker's Comp. Ins.                     | 90            | 34                   | 57            | 57                  | 73                 |                                     |
| 157                                  | Education/Training                      | 35            | 0                    | 0             | 60                  | 60                 |                                     |
| 172                                  | Employee Awards                         | 0             | 0                    | 0             | 425                 | 200                |                                     |
|                                      | <b>Personnel Services</b>               | <b>37,315</b> | <b>22,504</b>        | <b>37,519</b> | <b>38,004</b>       | <b>48,130</b>      | <b>10,126</b>                       |
| 226                                  | Mobile Device                           | 430           | 137                  | 180           | 500                 | 200                |                                     |
| 290                                  | Purchased Services                      | 33            | 0                    | 150           | 150                 | 150                |                                     |
|                                      | <b>Contractual Services</b>             | <b>463</b>    | <b>137</b>           | <b>330</b>    | <b>650</b>          | <b>350</b>         | <b>(300)</b>                        |
| 310                                  | Office Supplies                         | 59            | 85                   | 0             | 250                 | 250                |                                     |
| 311                                  | Postage & Box Rental                    | 0             | 0                    | 0             | 25                  | 25                 |                                     |
| 312                                  | Outside Printing                        | 190           | 9                    | 50            | 300                 | 200                |                                     |
| 322                                  | Subscriptions/Books                     | 0             | 0                    | 0             | 150                 | 150                |                                     |
| 325                                  | Conferences/Regis. Fees                 | 35            | 15                   | 15            | 200                 | 200                |                                     |
| 335                                  | Meeting Expenses                        | 27            | 0                    | 0             | 150                 | 100                |                                     |
| 390                                  | All Other Supplies                      | 0             | 0                    | 0             | 165                 | 100                |                                     |
|                                      | <b>Supplies &amp; Materials</b>         | <b>311</b>    | <b>109</b>           | <b>65</b>     | <b>1,240</b>        | <b>1,025</b>       | <b>(215)</b>                        |
|                                      | <b>Other</b>                            | <b>0</b>      | <b>0</b>             | <b>0</b>      | <b>0</b>            | <b>0</b>           | <b>0</b>                            |
|                                      | <b>Capital Outlay</b>                   | <b>0</b>      | <b>0</b>             | <b>0</b>      | <b>0</b>            | <b>0</b>           | <b>0</b>                            |
|                                      | <b>BOARD TRUSTEES</b>                   | <b>38,089</b> | <b>22,750</b>        | <b>37,914</b> | <b>39,894</b>       | <b>49,505</b>      | <b>9,611</b>                        |
|                                      |   |               |                      |               |                     |                    | <b>Percent Budget Change 24.09%</b> |
|                                      |   |               |                      |               |                     |                    |                                     |
|                                      | <b><u>MUNICIPALITY DUES (51109)</u></b> |               |                      |               |                     |                    |                                     |
| 324                                  | Membership Dues                         | 5,894         | 2,688                | 6,000         | 6,000               | 6,000              |                                     |
|                                      | <b>Supplies &amp; Materials</b>         | <b>5,894</b>  | <b>2,688</b>         | <b>6,000</b>  | <b>6,000</b>        | <b>6,000</b>       | <b>0</b>                            |
|                                      | <b>MUNICIPALITY DUES</b>                | <b>5,894</b>  | <b>2,688</b>         | <b>6,000</b>  | <b>6,000</b>        | <b>6,000</b>       | <b>0</b>                            |
|                                      |   |               |                      |               |                     |                    | <b>Change 0.00%</b>                 |
| <b>VILLAGE BOARD</b>                 |   | <b>43,983</b> | <b>25,438</b>        | <b>43,914</b> | <b>45,894</b>       | <b>55,505</b>      | <b>9,611</b>                        |
|                                      |   |               |                      |               |                     |                    | <b>Percent Budget Change 20.94%</b> |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                 | ACCOUNT DESCRIPTION             | 2019 ACTUAL | 2020 Y-T-D 9/30/2020 | 2020 ESTIMATE | 2020 AMENDED BUDGET | 2021 DEPT. REQUEST | 2021 BUDGET CHANGE                 |
|---|---------------------------------|-------------|----------------------|---------------|---------------------|--------------------|------------------------------------|
| <b>GENERAL GOVERNMENT COMMITTEES</b>      |                                 |             |                      |               |                     |                    |                                    |
| <b><u>PERSONNEL COMMITTEE (51120)</u></b> |                                 |             |                      |               |                     |                    |                                    |
| 105                                       | Salaries-Committee Members      | 880         | 0                    | 1,440         | 1,440               | 1,440              |                                    |
| 151                                       | Social Security                 | 67          | 0                    | 110           | 110                 | 110                |                                    |
| 156                                       | Worker's Comp. Ins.             | 0           | 0                    | 2             | 2                   | 2                  |                                    |
|   | <b>Personnel Services</b>       | <b>947</b>  | <b>0</b>             | <b>1,552</b>  | <b>1,552</b>        | <b>1,552</b>       | <b>0</b>                           |
| 310                                       | Office Supplies                 | 0           | 0                    | 0             | 15                  | 15                 |                                    |
|   | <b>Supplies &amp; Materials</b> | <b>0</b>    | <b>0</b>             | <b>0</b>      | <b>15</b>           | <b>15</b>          | <b>0</b>                           |
|   | <b>PERSONNEL COMMITTEE</b>      | <b>947</b>  | <b>0</b>             | <b>1,552</b>  | <b>1,567</b>        | <b>1,567</b>       | <b>0</b>                           |
|   |                                 |             |                      |               |                     |                    | Percent Budget Change <b>0.00%</b> |
|   |                                 |             |                      |               |                     |                    |                                    |
| <b><u>BOARD OF REVIEW (51160)</u></b>     |                                 |             |                      |               |                     |                    |                                    |
| 157                                       | Education/Training              | 0           | 0                    | 0             | 25                  | 25                 |                                    |
|   | <b>Personnel Services</b>       | <b>0</b>    | <b>0</b>             | <b>0</b>      | <b>25</b>           | <b>25</b>          | <b>0</b>                           |
| 321                                       | Publication Notices             | 117         | 20                   | 20            | 175                 | 175                |                                    |
| 335                                       | Meeting Expenses                | 0           | 80                   | 80            | 200                 | 200                |                                    |
|   | <b>Supplies &amp; Materials</b> | <b>117</b>  | <b>100</b>           | <b>100</b>    | <b>375</b>          | <b>375</b>         | <b>0</b>                           |
|   | <b>BOARD OF REVIEW</b>          | <b>117</b>  | <b>100</b>           | <b>100</b>    | <b>400</b>          | <b>400</b>         | <b>0</b>                           |
|   |                                 |             |                      |               |                     |                    | Percent Budget Change <b>0.00%</b> |
|   |                                 |             |                      |               |                     |                    |                                    |
| <b>CONTRACTED SERVICES</b>                |                                 |             |                      |               |                     |                    |                                    |
| <b>MUNICIPAL COURT (51210)</b>            |                                 |             |                      |               |                     |                    |                                    |
| 589                                       | EMMC - Operating Budget         | 57,226      | 41,811               | 55,747        | 55,747              | 55,747             | 0                                  |
|   |                                 |             |                      |               |                     |                    | Percent Budget Change <b>0.00%</b> |
|   |                                 |             |                      |               |                     |                    |                                    |
| <b>VILLAGE ATTORNEY (51300)</b>           |                                 |             |                      |               |                     |                    |                                    |
| 212                                       | Legal Services                  | 37,667      | 23,226               | 35,000        | 35,000              | 35,000             | 0                                  |
|   |                                 |             |                      |               |                     |                    | Percent Budget Change <b>0.00%</b> |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                 | ACCOUNT DESCRIPTION             | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET | 2021<br>DEPT.<br>REQUEST | 2021<br>BUDGET<br>CHANGE |
|---------------------------|---------------------------------|----------------|----------------------------|------------------|---------------------------|--------------------------|--------------------------|
| <b>ADMINISTRATOR</b>      |                                 |                |                            |                  |                           |                          |                          |
| <b>OPERATIONS (51410)</b> |                                 |                |                            |                  |                           |                          |                          |
| 110                       | Salaries - Regular              | 40,884         | 34,023                     | 44,860           | 47,246                    | 45,583                   |                          |
| 120                       | Hourly Wages - Regular          | 17             | 0                          | 0                | 0                         | 0                        |                          |
| 139                       | Bonus/Incentive Pay             | 100            | 0                          | 0                | 0                         | 0                        |                          |
| 151                       | Social Security                 | 3,209          | 2,641                      | 3,432            | 3,398                     | 3,487                    |                          |
| 152                       | Wisconsin Retirement            | 2,804          | 2,372                      | 3,028            | 2,998                     | 3,077                    |                          |
| 154                       | Health/Dental Insurance         | 6,405          | 5,849                      | 7,678            | 8,094                     | 7,678                    |                          |
| 154-01                    | Health Incentive                | 0              | 0                          | 416              | 0                         | 416                      |                          |
| 155                       | Life Insurance                  | 243            | 255                        | 317              | 313                       | 322                      |                          |
| 156                       | Worker's Comp. Ins.             | 269            | 64                         | 73               | 72                        | 74                       |                          |
| 167                       | Income Continuation Ins.        | 0              | 0                          | 0                | 278                       | 285                      |                          |
| 172                       | Employee Awards                 | 325            | 0                          | 0                | 1,000                     | 500                      |                          |
| 199                       | Less: Recycling Wages/Fringes   | (829)          | 0                          | 0                | (1,300)                   | 0                        |                          |
|                           | <b>Personnel Services</b>       | <b>53,427</b>  | <b>45,204</b>              | <b>59,804</b>    | <b>62,099</b>             | <b>61,422</b>            | <b>(677)</b>             |
| 225                       | Telephone                       | 550            | 400                        | 600              | 600                       | 600                      |                          |
| 290                       | Outside Contracted Services     | 184            | 1,027                      | 1,030            | 1,000                     | 1,000                    |                          |
|                           | <b>Contractual Services</b>     | <b>734</b>     | <b>1,427</b>               | <b>1,630</b>     | <b>1,600</b>              | <b>1,600</b>             | <b>0</b>                 |
| 310                       | Office Supplies                 | 0              | 0                          | 500              | 500                       | 500                      |                          |
| 312                       | Outside Printing                | 80             | 0                          | 100              | 500                       | 500                      |                          |
| 314                       | Small Equipment                 | 0              | 0                          | 0                | 500                       | 500                      |                          |
| 322                       | Subscriptions-News/Periodicals  | 44             | 0                          | 50               | 1,000                     | 1,000                    |                          |
| 324                       | Membership Dues                 | 135            | 0                          | 300              | 3,000                     | 1,500                    |                          |
| 325                       | Conferences/Regis. Fees         | 230            | 155                        | 1,000            | 1,000                     | 1,000                    |                          |
| 332                       | Employee Auto Allowance         | 1,200          | 1,235                      | 1,440            | 1,440                     | 1,440                    |                          |
| 334                       | Commercial Travel Expenses      | 262            | 0                          | 0                | 1,000                     | 1,000                    |                          |
| 335                       | Meeting Expenses                | 191            | 10                         | 100              | 1,000                     | 1,000                    |                          |
| 336                       | Lodging                         | 0              | 0                          | 0                | 1,000                     | 1,000                    |                          |
| 390                       | Other Supplies/Expenses         | 0              | 0                          | 100              | 300                       | 300                      |                          |
|                           | <b>Supplies &amp; Materials</b> | <b>2,142</b>   | <b>1,400</b>               | <b>3,590</b>     | <b>11,240</b>             | <b>9,740</b>             | <b>(1,500)</b>           |
|                           | <b>OPERATIONS</b>               | <b>56,303</b>  | <b>48,031</b>              | <b>65,024</b>    | <b>74,939</b>             | <b>72,762</b>            | <b>(2,177)</b>           |
| <b>ADMINISTRATOR</b>      |                                 |                |                            |                  |                           |                          |                          |
|                           |                                 | <b>56,303</b>  | <b>48,031</b>              | <b>65,024</b>    | <b>74,939</b>             | <b>72,762</b>            | <b>(2,177)</b>           |
|                           |                                 |                |                            |                  | Percent Budget Change     |                          | -2.91%                   |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #   | ACCOUNT DESCRIPTION                                | 2019           | 2020               | 2020           | 2020           | 2021                         | 2021             |
|---|--|----------------|--------------------|----------------|----------------|------------------------------|------------------|
|   |  | ACTUAL         | Y-T-D<br>9/30/2020 | ESTIMATE       | BUDGET         | DEPT.<br>REQUEST             | BUDGET<br>CHANGE |
| <b>CLERK'S OFFICE / HUMAN RESOURCES</b>           |  |                |                    |                |                |                              |                  |
| <b><u>CLERK'S OFFICE (51420)</u></b>              |  |                |                    |                |                |                              |                  |
| 110   | Salaries   | 127,671        | 84,707             | 116,712        | 128,569        | 130,455                      |                  |
| 120   | Hourly Wages                                       | 63,394         | 30,434             | 39,485         | 71,615         | 72,651                       |                  |
| 122   | Overtime Wages                                     | 761            | 315                | 878            | 1,037          | 896                          |                  |
| 139   | Bonus/Incentive pay                                | 500            | 0                  | 0              | 1,150          | 1,150                        |                  |
| 151   | Social Security                                    | 13,649         | 8,300              | 12,015         | 15,290         | 15,605                       |                  |
| 152   | Wisconsin Retirement                               | 12,660         | 7,790              | 10,602         | 13,488         | 13,769                       |                  |
| 154   | Health/Dental Insurance                            | 59,002         | 32,942             | 48,867         | 69,997         | 66,065                       |                  |
| 154-01  | Health Incentive                                   | 0              | 0                  | 2,289          | 0              | 3,814                        |                  |
| 155   | Life Insurance                                     | 468            | 301                | 417            | 469            | 638                          |                  |
| 156   | Worker's Comp. Ins.                                | 602            | 188                | 324            | 418            | 333                          |                  |
| 157   | Education/Training                                 | 567            | 30                 | 200            | 3,100          | 1,000                        |                  |
| 164   | Employee Health Tests                              | 89             | 0                  | 100            | 500            | 350                          |                  |
| 167   | Income Continuation Ins.                           | 0              | 0                  | 0              | 1,242          | 1,271                        |                  |
| 199   | Less: Recycling Wages/Fringes                      | (1,448)        | 0                  | 0              | 0              | 0                            |                  |
|   | <b>Personnel Services</b>                          | <b>277,915</b> | <b>165,007</b>     | <b>231,889</b> | <b>306,875</b> | <b>307,997</b>               | <b>1,122</b>     |
| 225   | Telephone  | 950            | 750                | 1,200          | 1,300          | 1,300                        |                  |
| 290   | Outside Contracted Services<br>- background checks | 1,465          | 2,709              | 3,500          | 3,500          | 3,800                        |                  |
|   | <b>Contractual Services</b>                        | <b>2,415</b>   | <b>3,459</b>       | <b>4,700</b>   | <b>4,800</b>   | <b>5,100</b>                 | <b>300</b>       |
| 310   | Office Supplies                                    | 65             | 346                | 200            | 500            | 500                          |                  |
| 311   | Postage  | 215            | 103                | 250            | 250            | 250                          |                  |
| 312   | Outside Printing                                   | 322            | 0                  | 100            | 200            | 200                          |                  |
| 314   | Small Equipment                                    | 346            | 398                | 500            | 500            | 500                          |                  |
| 321   | Publication Notices                                | 1,418          | 203                | 500            | 1,500          | 1,500                        |                  |
| 324   | Membership Dues                                    | 514            | 404                | 500            | 500            | 500                          |                  |
| 325   | Conferences/Regis. Fees                            | 1,735          | 1,413              | 1,800          | 3,000          | 3,500                        |                  |
| 326   | Advertising  | 18             | 0                  | 0              | 50             | 50                           |                  |
| 334   | Commercial Travel Expenses                         | 788            | 60                 | 200            | 900            | 600                          |                  |
| 335   | Meeting Expenses                                   | 0              | 0                  | 0              | 75             | 50                           |                  |
| 336   | Lodging  | 2,381          | 0                  | 0              | 2,500          | 3,000                        |                  |
| 351   | Repairs/Maint/Gasoline                             | 21             | 0                  | 0              | 50             | 50                           |                  |
|   | <b>Supplies &amp; Materials</b>                    | <b>7,823</b>   | <b>2,927</b>       | <b>4,050</b>   | <b>10,025</b>  | <b>10,700</b>                | <b>675</b>       |
|   | <b>CLERK'S OFFICE</b>                              | <b>288,153</b> | <b>171,393</b>     | <b>240,639</b> | <b>321,700</b> | <b>323,797</b>               | <b>2,097</b>     |
|   |  |                |                    |                |                | <b>Percent Budget Change</b> | <b>0.65%</b>     |
| <b><u>PERSONNEL / HUMAN RESOURCES (51430)</u></b> |  |                |                    |                |                |                              |                  |
| 157   | Education & Training                               | 2,036          | 0                  | 500            | 2,500          | 1,500                        |                  |
| 163   | Cafeteria Plan/Employee Benefits                   | 1,190          | 839                | 1,300          | 1,350          | 1,450                        |                  |
|   | <b>Personnel Services</b>                          | <b>3,226</b>   | <b>839</b>         | <b>1,800</b>   | <b>3,850</b>   | <b>2,950</b>                 | <b>(900)</b>     |
| 290   | Purchased Services                                 | 739            | 0                  | 0              | 3,000          | 2,000                        |                  |
|   | <b>Contractual Services</b>                        | <b>739</b>     | <b>0</b>           | <b>0</b>       | <b>3,000</b>   | <b>2,000</b>                 | <b>(1,000)</b>   |
| 310   | Office Supplies                                    | 2,018          | 774                | 2,000          | 4,000          | 4,000                        |                  |
| 311   | Postage and Box Rental                             | 19             | 0                  | 0              | 0              | 0                            |                  |
| 323   | Subscriptions-Tax/Law/Other                        | 0              | 0                  | 0              | 500            | 500                          |                  |
| 324   | Membership Dues/HR Consulting                      | 0              | 0                  | 0              | 300            | 200                          |                  |
| 325   | Meeting Expenses                                   | 450            | 0                  | 0              | 0              | 0                            |                  |
| 390   | All Other Supplies                                 | 60             | 115                | 100            | 100            | 100                          |                  |
|   | <b>Supplies &amp; Materials</b>                    | <b>2,547</b>   | <b>889</b>         | <b>2,100</b>   | <b>4,900</b>   | <b>4,800</b>                 | <b>(100)</b>     |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT<br>#                            | ACCOUNT DESCRIPTION    | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>BUDGET | 2021<br>DEPT.<br>REQUEST | 2021<br>BUDGET<br>CHANGE |
|---|------------------------|----------------|----------------------------|------------------|----------------|--------------------------|--------------------------|
| <b>CLERK'S OFFICE / HUMAN RESOURCES</b> |                        |                |                            |                  |                |                          |                          |
|   | PERSONNEL / HUMAN RES. | 6,512          | 1,728                      | 3,900            | 11,750         | 9,750                    | (2,000)                  |
|   |                        |                |                            |                  |                | Percent Budget Change    | -17.02%                  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT # | ACCOUNT DESCRIPTION | 2019 ACTUAL | 2020 Y-T-D 9/30/2020 | 2020 ESTIMATE | 2020 BUDGET | 2021 DEPT. REQUEST | 2021 BUDGET CHANGE |
|-----------|---------------------|-------------|----------------------|---------------|-------------|--------------------|--------------------|
|-----------|---------------------|-------------|----------------------|---------------|-------------|--------------------|--------------------|

**CLERK'S OFFICE / HUMAN RESOURCES**

**ELECTIONS (51440)**

|        |                                 |               |                |                |               |               |                 |
|--------|---------------------------------|---------------|----------------|----------------|---------------|---------------|-----------------|
| 110    | Salaries                        | 0             | 8,283          | 11,686         | 0             | 0             |                 |
| 120    | Hourly Wages                    | 4,377         | 37,421         | 39,216         | 6,253         | 2,288         |                 |
| 122    | Overtime Wages                  | 1,854         | 6,874          | 8,078          | 1,398         | 1,527         |                 |
| 125    | Temporary Wages-Regular         | 3,271         | 11,746         | 20,000         | 20,000        | 6,000         |                 |
| 151    | Social Security                 | 455           | 3,734          | 6,041          | 2,115         | 750           |                 |
| 152    | Wisconsin Retirement            | 409           | 3,481          | 5,332          | 513           | 662           |                 |
| 154    | Health/Dental Insurance         | 1,173         | 14,248         | 16,159         | 2,125         | 940           |                 |
| 154-01 | Health Incentive                | 0             | 0              | 875            | 0             | 61            |                 |
| 155    | Life Insurance                  | 9             | 86             | 96             | 7             | 2             |                 |
| 156    | Worker's Comp. Ins.             | 48            | 582            | 370            | 86            | 58            |                 |
| 157    | Education/Training              | 0             | 0              | 0              | 150           | 150           |                 |
| 167    | Income Continuation Ins.        | 0             | 0              | 0              | 40            | 15            |                 |
|        | <b>Personnel Services</b>       | <b>11,596</b> | <b>86,455</b>  | <b>107,853</b> | <b>32,687</b> | <b>12,453</b> | <b>(20,234)</b> |
| 242    | Repairs/Maint.-Mach./Equipment  | 3,215         | 205            | 3,300          | 3,300         | 3,500         |                 |
|        | <b>Contractual Services</b>     | <b>3,215</b>  | <b>205</b>     | <b>3,300</b>   | <b>3,300</b>  | <b>3,500</b>  | <b>200</b>      |
| 310    | Office Supplies                 | 1,451         | 8,952          | 8,500          | 2,000         | 5,000         |                 |
| 311    | Postage                         | 269           | 14,292         | 17,800         | 500           | 4,000         |                 |
| 312    | Outside Printing                | 899           | 4,294          | 4,300          | 900           | 2,000         |                 |
| 314    | Small Equipment                 | 0             | 1,009          | 1,300          | 300           | 8,400         |                 |
| 321    | Publication Notices             | 388           | 176            | 550            | 550           | 350           |                 |
| 334    | Commercial Travel Expenses      | 0             | 110            | 110            | 0             | 100           |                 |
|        | <b>Supplies &amp; Materials</b> | <b>3,007</b>  | <b>28,833</b>  | <b>32,560</b>  | <b>4,250</b>  | <b>19,850</b> | <b>15,600</b>   |
| 819    | Capital Equipment               | 42,614        | 304            | 305            | 0             | 0             |                 |
|        | <b>Capital Outlay</b>           | <b>42,614</b> | <b>304</b>     | <b>305</b>     | <b>0</b>      | <b>0</b>      | <b>0</b>        |
|        | <b>ELECTIONS</b>                | <b>60,432</b> | <b>115,797</b> | <b>144,018</b> | <b>40,237</b> | <b>35,803</b> | <b>(4,434)</b>  |

Percent Budget Change **-11.02%**

**NEWSLETTER (56945)**

|     |                                 |               |              |              |               |              |                 |
|-----|---------------------------------|---------------|--------------|--------------|---------------|--------------|-----------------|
| 290 | Outside Contracted Services     | 1,045         | 533          | 533          | 1,500         | 555          |                 |
|     | <b>Contractual Services</b>     | <b>1,045</b>  | <b>533</b>   | <b>533</b>   | <b>1,500</b>  | <b>555</b>   | <b>(945)</b>    |
| 311 | Postage                         | 5,678         | 1,850        | 2,000        | 6,500         | 2,000        |                 |
| 312 | Outside Printing                | 11,402        | 3,328        | 3,500        | 11,000        | 3,500        |                 |
| 390 | All Other Supplies              | 0             | 0            | 0            | 1,000         | 0            |                 |
|     | <b>Supplies &amp; Materials</b> | <b>17,080</b> | <b>5,178</b> | <b>5,500</b> | <b>18,500</b> | <b>5,500</b> | <b>(13,000)</b> |
|     | <b>NEWSLETTER</b>               | <b>18,125</b> | <b>5,711</b> | <b>6,033</b> | <b>20,000</b> | <b>6,055</b> | <b>(13,945)</b> |

Percent Budget Change **-69.73%**

**CLERK'S OFFICE / HUMAN RESOURCES /  
ELECTIONS / NEWSLETTER**

|                |                |                |                |                |                 |
|----------------|----------------|----------------|----------------|----------------|-----------------|
| <b>373,222</b> | <b>294,629</b> | <b>394,590</b> | <b>393,687</b> | <b>375,405</b> | <b>(18,282)</b> |
|----------------|----------------|----------------|----------------|----------------|-----------------|

Percent Budget Change **-4.64%**

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT<br>#                       | ACCOUNT DESCRIPTION              | 2019          | 2020               | 2020          | 2020          | 2021                         | 2021             |
|------------------------------------|----------------------------------|---------------|--------------------|---------------|---------------|------------------------------|------------------|
|                                    |                                  | ACTUAL        | Y-T-D<br>9/30/2020 | ESTIMATE      | BUDGET        | DEPT.<br>REQUEST             | BUDGET<br>CHANGE |
| <b>INFORMATION TECHNOLOGY</b>      |                                  |               |                    |               |               |                              |                  |
| <b><u>I/T DIRECTOR (51460)</u></b> |                                  |               |                    |               |               |                              |                  |
| 110                                | Salaries                         | 42,091        | 32,002             | 42,382        | 42,439        | 43,061                       |                  |
| 139                                | Bonus/Incentive Pay              | 100           | 0                  | 0             | 0             | 0                            |                  |
| 151                                | Social Security                  | 3,080         | 2,372              | 3,242         | 3,247         | 3,294                        |                  |
| 152                                | Wisconsin Retirement             | 2,778         | 2,160              | 2,861         | 2,864         | 2,907                        |                  |
| 154                                | Health/Dental Insurance          | 10,386        | 7,760              | 10,437        | 11,002        | 10,437                       |                  |
| 154-01                             | Health Incentive                 | 0             | 0                  | 565           | 0             | 565                          |                  |
| 155                                | Life Insurance                   | 45            | 38                 | 49            | 49            | 50                           |                  |
| 156                                | Worker's Comp. Ins.              | 111           | 52                 | 69            | 69            | 70                           |                  |
| 157                                | Education/Training               | 220           | 27                 | 200           | 200           | 200                          |                  |
| 167                                | Income Continuation Ins.         | 0             | 0                  | 0             | 265           | 269                          |                  |
| 199                                | Less: Recycling Wages/Fringes    | (610)         | 0                  | 0             | 0             | 0                            |                  |
|                                    | <b>Personnel Services</b>        | <b>58,201</b> | <b>44,411</b>      | <b>59,805</b> | <b>60,135</b> | <b>60,853</b>                | <b>718</b>       |
| 225                                | Telephone                        | 600           | 400                | 600           | 600           | 600                          |                  |
| 226                                | Mobile Device                    | 0             | 0                  | 450           | 450           | 450                          |                  |
| 286                                | Software License Fees-All Other  | 158           | 260                | 300           | 0             | 200                          |                  |
| 290                                | Purchased Services-All Other     | 0             | 0                  | 0             | 0             | 3,062                        |                  |
|                                    | <b>Contractual Services</b>      | <b>758</b>    | <b>660</b>         | <b>1,350</b>  | <b>1,050</b>  | <b>4,312</b>                 | <b>3,262</b>     |
| 310                                | Office Supplies                  | 0             | 463                | 470           | 200           | 500                          |                  |
| 322                                | Books and Periodicals            | 0             | 0                  | 0             | 100           | 100                          |                  |
| 324                                | Membership Dues                  | 0             | 0                  | 0             | 50            | 50                           |                  |
| 325                                | Registration Fees                | 0             | 0                  | 0             | 200           | 300                          |                  |
| 334                                | Commercial Travel Expenses       | 33            | 0                  | 0             | 500           | 500                          |                  |
| 336                                | Lodging                          | 57            | 0                  | 0             | 500           | 500                          |                  |
|                                    | <b>Supplies &amp; Materials</b>  | <b>90</b>     | <b>463</b>         | <b>470</b>    | <b>1,550</b>  | <b>1,950</b>                 | <b>400</b>       |
| 808                                | Computer Software-Misc. Upgrades | 0             | 53                 | 0             | 0             | 0                            |                  |
|                                    | <b>Capital Outlay</b>            | <b>0</b>      | <b>53</b>          | <b>0</b>      | <b>0</b>      | <b>0</b>                     | <b>0</b>         |
| <b><u>I/T DIRECTOR</u></b>         |                                  | <b>59,049</b> | <b>45,587</b>      | <b>61,625</b> | <b>62,735</b> | <b>67,115</b>                | <b>4,380</b>     |
|                                    |                                  |               |                    |               |               | <b>Percent Budget Change</b> | <b>6.98%</b>     |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                         | ACCOUNT DESCRIPTION              | 2019           | 2020               | 2020           | 2020           | 2021             | 2021                  |        |
|-----------------------------------|----------------------------------|----------------|--------------------|----------------|----------------|------------------|-----------------------|--------|
|                                   |                                  | ACTUAL         | Y-T-D<br>9/30/2020 | ESTIMATE       | BUDGET         | DEPT.<br>REQUEST | BUDGET<br>CHANGE      |        |
| <b>INFORMATION TECHNOLOGY</b>     |                                  |                |                    |                |                |                  |                       |        |
| <b>DATA PROCESSING/</b>           |                                  |                |                    |                |                |                  |                       |        |
| <b>CENTRAL PROCESSING (51450)</b> |                                  |                |                    |                |                |                  |                       |        |
| 157                               | Education/Training               | 316            | 316                | 316            | 360            | 360              |                       |        |
|                                   | <b>Personnel Services</b>        | <b>316</b>     | <b>316</b>         | <b>316</b>     | <b>360</b>     | <b>360</b>       | <b>0</b>              |        |
| 214                               | Data Center Fees                 | 0              | 0                  | 0              | 1,500          | 0                |                       |        |
| 225                               | Telephone                        | 8,138          | 5,129              | 8,040          | 8,040          | 8,200            |                       |        |
| 280                               | Copier Maint. Contract           | 6,164          | 5,099              | 6,200          | 5,600          | 6,500            |                       |        |
| 281                               | Postage Meter Lease Contract     | 834            | 1,034              | 2,070          | 1,035          | 2,120            |                       |        |
| 283                               | Phone Maint contract             | 559            | 281                | 835            | 530            | 600              |                       |        |
| 284                               | Internet/E-Mail Services         | 589            | 2,075              | 3,000          | 3,000          | 3,000            |                       |        |
| 286                               | Software License Fees-All Other  | 73,720         | 63,282             | 66,100         | 76,000         | 77,000           |                       |        |
| 287                               | Computer Maintenance Services    | 0              | 844                | 850            | 0              | 0                |                       |        |
| 289                               | Web Page Services                | 7,449          | 8,051              | 8,051          | 7,250          | 8,000            |                       |        |
| 290                               | Purchased Services-All Other     | 10,453         | 7,613              | 8,000          | 8,000          | 8,000            |                       |        |
| 297                               | Refuse Collection Services       | 210            | 0                  | 0              | 0              | 0                |                       |        |
|                                   | <b>Contractual Services</b>      | <b>108,116</b> | <b>93,408</b>      | <b>103,146</b> | <b>110,955</b> | <b>113,420</b>   | <b>2,465</b>          |        |
| 310                               | Office Supplies                  | 4,174          | 3,613              | 4,500          | 5,000          | 5,000            |                       |        |
| 311                               | Postage                          | 3,788          | 11,166             | 5,000          | 2,500          | 4,000            |                       |        |
| 312                               | Outside Printing                 | 483            | 459                | 500            | 3,500          | 3,500            |                       |        |
| 314                               | Small Equipment                  | 1,359          | 963                | 2,000          | 3,000          | 3,000            |                       |        |
| 317                               | Credit Card Fees & Credits       | 1,469          | 2,184              | 3,260          | 2,000          | 3,300            |                       |        |
| 322                               | Books and Periodicals            | 293            | 144                | 300            | 300            | 300              |                       |        |
| 325                               | Registration Fees                | 106            | 0                  | 200            | 200            | 200              |                       |        |
| 326                               | Advertising                      | 468            | 315                | 480            | 500            | 500              |                       |        |
| 335                               | Meeting Expenses                 | 34             | 0                  | 100            | 500            | 500              |                       |        |
| 390                               | All Other Supplies               | 2,466          | 996                | 2,500          | 4,000          | 3,000            |                       |        |
| 399                               | All Other Supplies               | 85             | 45                 | 50             | 0              | 0                |                       |        |
|                                   | <b>Supplies &amp; Materials</b>  | <b>14,725</b>  | <b>19,885</b>      | <b>18,890</b>  | <b>21,500</b>  | <b>23,300</b>    | <b>1,800</b>          |        |
| 808                               | Computer Software-Misc. Upgrades | 47,503         | 0                  | 6,000          | 6,000          | 1,000            |                       |        |
| 809                               | Computer Hardware-PC Upgrades    | 27,519         | 6,315              | 11,000         | 11,000         | 8,500            |                       |        |
|                                   | <b>Capital Outlay</b>            | <b>75,022</b>  | <b>6,315</b>       | <b>17,000</b>  | <b>17,000</b>  | <b>9,500</b>     | <b>(7,500)</b>        |        |
| <b>CENTRAL PROCESSING</b>         |                                  | <b>198,179</b> | <b>119,924</b>     | <b>139,352</b> | <b>149,815</b> | <b>146,580</b>   | <b>(3,235)</b>        |        |
|                                   |                                  |                |                    |                |                |                  | Percent Budget Change | -2.16% |
| <b>INFORMATION TECHNOLOGY</b>     |                                  |                |                    |                |                |                  |                       |        |
|                                   |                                  | <b>257,228</b> | <b>165,511</b>     | <b>200,977</b> | <b>212,550</b> | <b>213,695</b>   | <b>1,145</b>          |        |
|                                   |                                  |                |                    |                |                |                  | Percent Budget Change | 0.54%  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                     | ACCOUNT DESCRIPTION               | 2019 ACTUAL    | 2020 Y-T-D 9/30/2020 | 2020 ESTIMATE  | 2020 AMENDED BUDGET | 2021 DEPT. REQUEST           | 2021 BUDGET CHANGE |
|---|-----------------------------------|----------------|----------------------|----------------|---------------------|------------------------------|--------------------|
| <b>FINANCE</b>                                |                                   |                |                      |                |                     |                              |                    |
| <b><u>FINANCE ADMINISTRATION (51520)</u></b>  |                                   |                |                      |                |                     |                              |                    |
| 110   | Salaries                          | 84,161         | 63,861               | 85,545         | 86,106              | 86,921                       |                    |
| 120   | Hourly Wages                      | 13,765         | 12,817               | 16,346         | 13,645              | 18,458                       |                    |
| 122   | Overtime Wages                    | 218            | 474                  | 506            | 0                   | 0                            |                    |
| 139   | Bonus/Incentive Pay               | 200            | 0                    | 0              | 0                   | 0                            |                    |
| 151   | Social Security                   | 6,960          | 5,678                | 7,834          | 7,365               | 8,062                        |                    |
| 152   | Wisconsin Retirement              | 6,367          | 5,200                | 6,913          | 6,497               | 7,113                        |                    |
| 154   | Health/Dental Insurance           | 24,481         | 21,601               | 29,909         | 30,013              | 30,870                       |                    |
| 154-01  | Health Incentive                  | 0              | 0                    | 1,401          | 0                   | 1,673                        |                    |
| 155   | Life Insurance                    | 101            | 64                   | 95             | 90                  | 102                          |                    |
| 156   | Worker's Comp. Ins.               | 259            | 126                  | 167            | 156                 | 172                          |                    |
| 157   | Education/Training                | 30             | 0                    | 0              | 0                   | 0                            |                    |
| 158   | Unemployment Compensation         | 0              | 308                  | 308            | 0                   | 0                            |                    |
| 164   | Employee Health Tests             | 0              | 0                    | 0              | 50                  | 0                            |                    |
| 167   | Income Continuation Ins.          | 0              | 0                    | 0              | 601                 | 659                          |                    |
| 199   | Less: Recycling Wages/Fringes     | (4,471)        | 0                    | 0              | 0                   | 0                            |                    |
|   | <b>Personnel Services</b>         | <b>132,071</b> | <b>110,129</b>       | <b>149,024</b> | <b>144,523</b>      | <b>154,030</b>               | <b>9,507</b>       |
| 225   | Telephone                         | 100            | 700                  | 1,200          | 1,200               | 1,200                        |                    |
| 290   | Other Outside Contracted Services | 0              | 10                   | 0              | 0                   | 0                            |                    |
|   | <b>Contractual Services</b>       | <b>100</b>     | <b>710</b>           | <b>1,200</b>   | <b>1,200</b>        | <b>1,200</b>                 | <b>0</b>           |
| 310   | Office Supplies                   | 428            | 120                  | 500            | 800                 | 800                          |                    |
| 311   | Postage                           | 10             | 9                    | 20             | 80                  | 50                           |                    |
| 312   | Outside Printing                  | 270            | 0                    | 300            | 425                 | 425                          |                    |
| 314   | Small Equipment                   | 0              | 0                    | 160            | 160                 | 160                          |                    |
| 317   | Bank Service Charges              | 104            | 275                  | 300            | 120                 | 120                          |                    |
| 323   | Books & Periodicals               | 58             | 254                  | 255            | 150                 | 150                          |                    |
| 324   | Membership Dues                   | 390            | 495                  | 700            | 580                 | 700                          |                    |
| 325   | Conferences/Regis. Fees           | 1,643          | 1,215                | 3,000          | 3,000               | 3,000                        |                    |
| 334   | Commercial Travel Expenses        | 606            | 0                    | 0              | 800                 | 800                          |                    |
| 335   | Meeting Expenses                  | 24             | 0                    | 50             | 50                  | 50                           |                    |
| 336   | Lodging                           | 1,038          | 0                    | 0              | 2,300               | 2,300                        |                    |
| 351   | Repair/Maint Supplies - Gasoline  | 97             | 0                    | 0              | 50                  | 50                           |                    |
| 398   | Cash Over or Short                | 25             | 0                    | 0              | 0                   | 0                            |                    |
|   | <b>Supplies &amp; Materials</b>   | <b>4,693</b>   | <b>2,368</b>         | <b>5,285</b>   | <b>8,515</b>        | <b>8,605</b>                 | <b>90</b>          |
|   | <b>FINANCE ADMINISTRATION</b>     | <b>136,864</b> | <b>113,207</b>       | <b>155,509</b> | <b>154,238</b>      | <b>163,835</b>               | <b>9,597</b>       |
|   |                                   |                |                      |                |                     | <b>Percent Budget Change</b> | <b>6.22%</b>       |
| <b>FINANCIAL AUDIT / BUDGET EXPS. (51521)</b> |                                   |                |                      |                |                     |                              |                    |
| 213   | Auditing Fees-Regular Audit       | 8,554          | 8,766                | 8,770          | 9,000               | 9,000                        |                    |
|   | <b>Contractual Services</b>       | <b>8,554</b>   | <b>8,766</b>         | <b>8,770</b>   | <b>9,000</b>        | <b>9,000</b>                 | <b>0</b>           |
| 312   | Outside Printing                  | 0              | 0                    | 0              | 250                 | 250                          |                    |
| 321   | Publication Notices               | 360            | 0                    | 1,125          | 1,125               | 1,125                        |                    |
|   | <b>Supplies &amp; Materials</b>   | <b>360</b>     | <b>0</b>             | <b>1,125</b>   | <b>1,375</b>        | <b>1,375</b>                 | <b>0</b>           |
|   | <b>FIN. AUDIT / BUDGET EXPS.</b>  | <b>8,914</b>   | <b>8,766</b>         | <b>9,895</b>   | <b>10,375</b>       | <b>10,375</b>                | <b>0</b>           |
|   |                                   |                |                      |                |                     | <b>Percent Budget Change</b> | <b>0.00%</b>       |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                  | ACCOUNT DESCRIPTION             | 2019 ACTUAL    | 2020 Y-T-D 9/30/2020 | 2020 ESTIMATE  | 2020 AMENDED BUDGET | 2021 DEPT. REQUEST | 2021 BUDGET CHANGE                   |
|--|---------------------------------|----------------|----------------------|----------------|---------------------|--------------------|--------------------------------------|
| <b>FINANCE</b>                             |                                 |                |                      |                |                     |                    |                                      |
| <b><u>TAX COLLECTION (51522)</u></b>       |                                 |                |                      |                |                     |                    |                                      |
| 120  | Hourly Wages                    | 5,295          | 2,485                | 5,722          | 5,939               | 2,254              |                                      |
| 122  | Overtime Wages                  | 46             | 41                   | 51             | 0                   | 0                  |                                      |
| 151  | Social Security                 | 377            | 182                  | 441            | 456                 | 173                |                                      |
| 152  | Wisconsin Retirement            | 357            | 171                  | 389            | 399                 | 152                |                                      |
| 154  | Health/Dental Insurance         | 1,109          | 1,262                | 1,699          | 1,881               | 738                |                                      |
| 154-01                                     | Health Incentive                | 0              | 0                    | 78             | 0                   | 44                 |                                      |
| 155  | Life Insurance                  | 7              | 5                    | 13             | 11                  | 9                  |                                      |
| 156  | Worker's Comp. Ins.             | 89             | 4                    | 9              | 31                  | 4                  |                                      |
| 167  | Income Continuation Ins.        | 0              | 0                    | 0              | 37                  | 14                 |                                      |
|  | <b>Personnel Services</b>       | <b>7,280</b>   | <b>4,150</b>         | <b>8,402</b>   | <b>8,754</b>        | <b>3,388</b>       | <b>(5,366)</b>                       |
| 311  | Postage                         | 4,793          | 966                  | 4,700          | 5,000               | 5,000              |                                      |
| 312  | Outside Printing                | 1,866          | 0                    | 2,500          | 2,500               | 2,500              |                                      |
| 391  | Other Supplies                  | 452            | 508                  | 510            | 450                 | 520                |                                      |
|  | <b>Supplies &amp; Materials</b> | <b>7,111</b>   | <b>1,474</b>         | <b>7,710</b>   | <b>7,950</b>        | <b>8,020</b>       | <b>70</b>                            |
|  | <b>TAX COLLECTION</b>           | <b>14,391</b>  | <b>5,624</b>         | <b>16,112</b>  | <b>16,704</b>       | <b>11,408</b>      | <b>(5,296)</b>                       |
|  |                                 |                |                      |                |                     |                    | <b>Percent Budget Change -31.70%</b> |
| <b>RISK MANAGEMENT / INSURANCE (51540)</b> |                                 |                |                      |                |                     |                    |                                      |
| 511  | Insurance-Buildings             | 17,204         | 20,290               | 20,290         | 19,000              | 20,300             |                                      |
| 512  | Insurance-Vehicles/Equipment    | 23,375         | 23,719               | 23,720         | 22,400              | 24,000             |                                      |
| 513  | Insurance-Public Liability      | 31,734         | 32,895               | 32,895         | 44,000              | 33,199             |                                      |
| 521  | Officials Bonds                 | 1,449          | 738                  | 1,000          | 1,000               | 1,000              |                                      |
|  | <b>Insurance</b>                | <b>73,762</b>  | <b>77,642</b>        | <b>77,905</b>  | <b>86,400</b>       | <b>78,499</b>      | <b>(7,901)</b>                       |
|  | <b>RISK MANAGEMENT / INSUR.</b> | <b>73,762</b>  | <b>77,642</b>        | <b>77,905</b>  | <b>86,400</b>       | <b>78,499</b>      | <b>(7,901)</b>                       |
|  |                                 |                |                      |                |                     |                    | <b>Percent Budget Change -9.14%</b>  |
| <b>FINANCE COMMITTEE (51560)</b>           |                                 |                |                      |                |                     |                    |                                      |
| 105  | Salaries-Committee Members      | 800            | 0                    | 1,440          | 1,440               | 1,440              |                                      |
| 151  | Social Security                 | 82             | 0                    | 110            | 110                 | 110                |                                      |
| 152  | Wisconsin Retirement            | 21             | 0                    | 0              | 0                   | 0                  |                                      |
| 154  | Health/Dental Insurance         | 187            | 0                    | 0              | 0                   | 0                  |                                      |
| 156  | Worker's Comp. Ins.             | 1              | 0                    | 2              | 2                   | 2                  |                                      |
|  | <b>Personnel Services</b>       | <b>1,091</b>   | <b>0</b>             | <b>1,552</b>   | <b>1,552</b>        | <b>1,552</b>       | <b>0</b>                             |
| 310  | Office Supplies                 | 0              | 0                    | 0              | 20                  | 20                 |                                      |
| 311  | Postage                         | 0              | 0                    | 0              | 25                  | 0                  |                                      |
|  | <b>Supplies &amp; Materials</b> | <b>0</b>       | <b>0</b>             | <b>0</b>       | <b>45</b>           | <b>20</b>          | <b>(25)</b>                          |
|  | <b>FINANCE COMMITTEE</b>        | <b>1,091</b>   | <b>0</b>             | <b>1,552</b>   | <b>1,597</b>        | <b>1,572</b>       | <b>(25)</b>                          |
|  |                                 |                |                      |                |                     |                    | <b>Percent Budget Change -1.57%</b>  |
| <b>FINANCE</b>                             |                                 | <b>235,022</b> | <b>205,239</b>       | <b>260,973</b> | <b>269,314</b>      | <b>265,689</b>     | <b>(3,625)</b>                       |
|  |                                 |                |                      |                |                     |                    | <b>Percent Budget Change -1.35%</b>  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT<br># ACCOUNT DESCRIPTION    | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET    | 2021<br>DEPT.<br>REQUEST | 2021<br>BUDGET<br>CHANGE |
|-------------------------------------|----------------|----------------------------|------------------|------------------------------|--------------------------|--------------------------|
| <b>FINANCE</b>                      |                |                            |                  |                              |                          |                          |
| <b>VILLAGE ASSESSOR</b>             |                |                            |                  |                              |                          |                          |
| <b><u>OPERATIONS (51530)</u></b>    |                |                            |                  |                              |                          |                          |
| 218 Assessor Contract               | 31,115         | 28,350                     | 37,800           | 34,870                       | 37,800                   |                          |
| 218X Less: Charged to TIF Districts | (7,588)        | 0                          | (10,430)         | (9,167)                      | (10,430)                 |                          |
| 279 State Inspection Fee            | 5,249          | 5,607                      | 5,610            | 5,300                        | 5,610                    |                          |
| 286 Software License Fees           | 885            | 2,714                      | 2,950            | 2,560                        | 2,970                    |                          |
| <b>Contractual Services</b>         | <b>29,661</b>  | <b>36,671</b>              | <b>35,930</b>    | <b>33,563</b>                | <b>35,950</b>            | <b>2,387</b>             |
| 311 Postage                         | 428            | 128                        | 300              | 300                          | 300                      |                          |
| 312 Outside Printing                | 0              | 0                          | 0                | 100                          | 100                      |                          |
| <b>Supplies &amp; Materials</b>     | <b>428</b>     | <b>128</b>                 | <b>300</b>       | <b>400</b>                   | <b>400</b>               | <b>0</b>                 |
| <b>VILLAGE ASSESSOR</b>             | <b>30,089</b>  | <b>36,799</b>              | <b>36,230</b>    | <b>33,963</b>                | <b>36,350</b>            | <b>2,387</b>             |
|                                     |                |                            |                  | <b>Percent Budget Change</b> |                          | <b>7.03%</b>             |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                  | ACCOUNT DESCRIPTION              | 2019          | 2020               | 2020          | 2020          | 2021                  | 2021             |
|--|----------------------------------|---------------|--------------------|---------------|---------------|-----------------------|------------------|
|  |                                  | ACTUAL        | Y-T-D<br>9/30/2020 | ESTIMATE      | BUDGET        | DEPT.<br>REQUEST      | BUDGET<br>CHANGE |
| <b>MUNICIPAL BUILDING (51600)</b>          |                                  |               |                    |               |               |                       |                  |
| <b>OPERATIONS (51600)</b>                  |                                  |               |                    |               |               |                       |                  |
| 216  | Janitorial Services              | 8,513         | 7,795              | 11,795        | 8,650         | 8,650                 |                  |
| 221  | Water/Sewer/Stormwater           | 3,646         | 370                | 4,200         | 5,000         | 5,000                 |                  |
| 222  | Electricity                      | 14,068        | 9,142              | 15,700        | 15,000        | 16,650                |                  |
| 224  | Natural Gas                      | 7,211         | 3,525              | 7,200         | 7,800         | 7,800                 |                  |
| 241  | Repairs/Maint. - Motor Vehicles  | 0             | 0                  | 2,000         | 2,000         | 2,000                 |                  |
| 247  | Repairs/Maint. - Building        | 1,039         | 202                | 1,000         | 3,300         | 3,300                 |                  |
| 249  | Repairs/Maint. - Sundry Repairs  | 0             | 0                  | 0             | 1,000         | 0                     |                  |
| 290  | Purchased Services               | 6,768         | 5,445              | 7,560         | 4,600         | 7,360                 |                  |
|  | <b>Contractual Services</b>      | <b>41,245</b> | <b>26,479</b>      | <b>49,455</b> | <b>47,350</b> | <b>50,760</b>         | <b>3,410</b>     |
| 310  | Office Supplies                  | 27            | 418                | 420           | 400           | 400                   |                  |
| 314  | Small Equipment                  | 190           | 0                  | 200           | 800           | 800                   |                  |
| 344  | Janitorial Supplies              | 2,920         | 2,016              | 3,500         | 2,600         | 3,000                 |                  |
| 349  | Operating Supplies               | 0             | 91                 | 100           | 0             | 0                     |                  |
| 355  | Maint Supplies - Plumbing/Elec   | 271           | 295                | 500           | 1,500         | 1,000                 |                  |
| 365  | Other Supplies-Landscaping/Trees | 0             | 0                  | 500           | 1,000         | 500                   |                  |
| 390  | Other Supplies & Expenses        | 741           | 1,337              | 1,400         | 1,000         | 1,000                 |                  |
|  | <b>Supplies &amp; Materials</b>  | <b>4,149</b>  | <b>4,157</b>       | <b>6,620</b>  | <b>7,300</b>  | <b>6,700</b>          | <b>(600)</b>     |
| 812  | Furniture/Furnishings            | 39            | 0                  | 0             | 0             | 0                     |                  |
| 819  | Capital Equipment - All Other    | 1,350         | 0                  | 0             | 0             | 0                     |                  |
| 822  | Bldg. Improvements               | 0             | 1,774              | 0             | 0             | 0                     |                  |
|  | <b>Capital Outlay</b>            | <b>1,389</b>  | <b>1,774</b>       | <b>0</b>      | <b>0</b>      | <b>0</b>              | <b>0</b>         |
| <b>MUNICIPAL BUILDING</b>                  |                                  | <b>46,783</b> | <b>32,410</b>      | <b>56,075</b> | <b>54,650</b> | <b>57,460</b>         | <b>2,810</b>     |
|  |                                  |               |                    |               |               | Percent Budget Change | <b>5.14%</b>     |
| <hr style="border: 2px solid black;"/>     |                                  |               |                    |               |               |                       |                  |
| <b>ILLEGAL TAXES / TAX REFUNDS (51910)</b> |                                  |               |                    |               |               |                       |                  |
| 399  | Miscellaneous Expenses           | 0             | 0                  | 0             | 2,000         | 2,000                 |                  |
| 741  | Loss-Bad Debt Expenses           | 19,047        | 2,439              | 2,500         | 0             | 0                     |                  |
|  | <b>Supplies &amp; Materials</b>  | <b>19,047</b> | <b>2,439</b>       | <b>2,500</b>  | <b>2,000</b>  | <b>2,000</b>          | <b>0</b>         |
| <b>ILLEGAL TAXES / TAX REFUNDS</b>         |                                  | <b>19,047</b> | <b>2,439</b>       | <b>2,500</b>  | <b>2,000</b>  | <b>2,000</b>          | <b>0</b>         |
|  |                                  |               |                    |               |               | Percent Budget Change | <b>0.00%</b>     |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                | ACCOUNT DESCRIPTION             | 2020           |                 | 2020 ESTIMATE  | 2020 BUDGET    | 2021                         | 2021           |
|--|---------------------------------|----------------|-----------------|----------------|----------------|------------------------------|----------------|
|  |                                 | 2019 ACTUAL    | Y-T-D 9/30/2020 |                |                | DEPT. REQUEST                | BUDGET CHANGE  |
| <b>INSPECTIONS</b>                       |                                 |                |                 |                |                |                              |                |
| <b><u>BUILDING INSPECTOR (52400)</u></b> |                                 |                |                 |                |                |                              |                |
| 110                                      | Salaries                        | 129,763        | 96,542          | 135,548        | 134,951        | 137,724                      |                |
| 139                                      | Bonus/Incentive Pay             | 200            | 0               | 0              | 0              | 0                            |                |
| 151                                      | Social Security                 | 9,302          | 7,033           | 10,369         | 10,143         | 10,535                       |                |
| 152                                      | Wisconsin Retirement            | 8,555          | 6,510           | 9,150          | 8,949          | 9,296                        |                |
| 154                                      | Health/Dental Insurance         | 26,451         | 18,411          | 26,874         | 28,329         | 26,874                       |                |
| 154-01                                   | Health Incentive                | 0              | 0               | 872            | 0              | 1,455                        |                |
| 155                                      | Life Insurance                  | 573            | 439             | 616            | 613            | 717                          |                |
| 156                                      | Worker's Comp. Ins.             | 5,337          | 4,350           | 6,108          | 5,974          | 6,194                        |                |
| 157                                      | Education/Training              | 0              | 0               | 0              | 500            | 500                          |                |
| 161                                      | Safety Apparel                  | 0              | 0               | 0              | 100            | 100                          |                |
| 162                                      | Coveralls/Uniforms              | 763            | 509             | 905            | 800            | 930                          |                |
| 164                                      | Employee Health Tests           | 32             | 0               | 0              | 0              | 0                            |                |
| 167                                      | Income Continuation Ins.        | 0              | 0               | 0              | 829            | 861                          |                |
| 173                                      | License Renewal                 | 55             | 80              | 560            | 560            | 560                          |                |
|  | <b>Personnel Services</b>       | <b>181,031</b> | <b>133,873</b>  | <b>191,002</b> | <b>191,748</b> | <b>195,746</b>               | <b>3,998</b>   |
| 225                                      | Telephone                       | 1,554          | 1,059           | 2,000          | 2,000          | 2,000                        |                |
| 241                                      | Repairs/Maint.-Motor Vehicles   | 125            | 11              | 150            | 1,500          | 1,500                        |                |
| 290                                      | Other Purchased Services        | 0              | 0               | 0              | 2,000          | 2,000                        |                |
|  | <b>Contractual Services</b>     | <b>1,679</b>   | <b>1,070</b>    | <b>2,150</b>   | <b>5,500</b>   | <b>5,500</b>                 | <b>0</b>       |
| 310                                      | Office Supplies                 | 29             | 0               | 100            | 400            | 400                          |                |
| 311                                      | Postage                         | 7              | 3               | 15             | 50             | 50                           |                |
| 312                                      | Outside Printing                | 847            | 891             | 1,400          | 1,400          | 1,400                        |                |
| 314                                      | Small Equipment                 | 1,310          | 453             | 1,000          | 2,000          | 2,000                        |                |
| 322                                      | Subscriptions-Tax/Law/Other     | 355            | 85              | 250            | 500            | 500                          |                |
| 324                                      | Membership Dues                 | 620            | 460             | 1,000          | 1,500          | 1,500                        |                |
| 325                                      | Registration Fees/Tuition       | 265            | 0               | 300            | 2,000          | 2,000                        |                |
| 334                                      | Commercial Travel Expenses      | 64             | 0               | 0              | 500            | 500                          |                |
| 336                                      | Lodging                         | 720            | 164             | 200            | 1,000          | 1,000                        |                |
| 346                                      | Uniform Allowance               | 0              | 85              | 490            | 490            | 490                          |                |
| 351                                      | Maint. Supplies-Gas & Oil       | 1,981          | 828             | 1,500          | 4,000          | 3,000                        |                |
| 352                                      | Maint. Supplies-Motor Vehicles  | 0              | 0               | 500            | 500            | 500                          |                |
| 390                                      | Other Supplies-All Other        | 1,140          | 11              | 100            | 500            | 500                          |                |
|  | <b>Supplies &amp; Materials</b> | <b>7,338</b>   | <b>2,979</b>    | <b>6,855</b>   | <b>14,840</b>  | <b>13,840</b>                | <b>(1,000)</b> |
|  | <b>BUILDING INSPECTOR</b>       | <b>190,048</b> | <b>137,922</b>  | <b>200,007</b> | <b>212,088</b> | <b>215,086</b>               | <b>2,998</b>   |
|  |                                 |                |                 |                |                | <b>Percent Budget Change</b> | <b>1.41%</b>   |
| <b>WEIGHTS &amp; MEASURES (52460)</b>    |                                 |                |                 |                |                |                              |                |
| 219                                      | Contracted Inspections          | 3,200          | 3,200           | 3,200          | 3,400          | 3,400                        |                |
|  | <b>Contractual Services</b>     | <b>3,200</b>   | <b>3,200</b>    | <b>3,200</b>   | <b>3,400</b>   | <b>3,400</b>                 | <b>0</b>       |
|  | <b>WEIGHTS &amp; MEASURES</b>   | <b>3,200</b>   | <b>3,200</b>    | <b>3,200</b>   | <b>3,400</b>   | <b>3,400</b>                 | <b>0</b>       |
|  |                                 |                |                 |                |                | <b>Percent Budget Change</b> | <b>0.00%</b>   |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #  | ACCOUNT DESCRIPTION                  | 2020             |                  | 2020             | 2021             | 2021             |
|--|--------------------------------------|------------------|------------------|------------------|------------------|------------------|
|  |                                      | 2019 ACTUAL      | Y-T-D 9/30/2020  | 2020 ESTIMATE    | AMENDED BUDGET   | DEPT. REQUEST    |
| <b>OTHER PUBLIC SAFETY</b>                               |                                      |                  |                  |                  |                  |                  |
| <b><u>EMPD (52100)</u></b>                               |                                      |                  |                  |                  |                  |                  |
| 581  | EMPD - Operating Budget Levy         | 2,617,693        | 2,044,288        | 2,710,946        | 2,710,946        | 2,710,946        |
|  | Fixed Costs                          | <u>2,617,693</u> | <u>2,044,288</u> | <u>2,710,946</u> | <u>2,710,946</u> | <u>2,710,946</u> |
|  | <b>EMPD - OPERATIONS</b>             | <u>2,617,693</u> | <u>2,044,288</u> | <u>2,710,946</u> | <u>2,710,946</u> | <u>0</u>         |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>0.00%</b>     |
| <b><u>PUBLIC SAFETY BUILDING MAINTENANCE (52199)</u></b> |                                      |                  |                  |                  |                  |                  |
| 247  | Repairs/Maint. - Building            | 3,136            | 272              | 500              | 3,000            | 3,000            |
| 279  | State Inspection Fees (Elevator)     | 144              | 88               | 250              | 250              | 250              |
| 290  | Purchased Services                   | 1,454            | 1,663            | 1,663            | 0                | 0                |
|  | Contractual Services                 | <u>4,734</u>     | <u>2,023</u>     | <u>2,413</u>     | <u>3,250</u>     | <u>3,250</u>     |
| 355  | Repairs/Maint. Supplies - Electrical | 0                | 1,800            | 1,800            | 0                | 900              |
| 390  | Other Supplies - All Other Supplies  | 0                | 60               | 60               | 0                | 0                |
|  | Supplies & Materials                 | <u>0</u>         | <u>1,860</u>     | <u>1,860</u>     | <u>0</u>         | <u>900</u>       |
|  | <b>PUBLIC SAFETY BUILDING MAINT.</b> | <u>4,734</u>     | <u>3,883</u>     | <u>4,273</u>     | <u>3,250</u>     | <u>4,150</u>     |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>27.69%</b>    |
| <b><u>VILLAGE PUBLIC SAFETY (52200/52300)</u></b>        |                                      |                  |                  |                  |                  |                  |
| 290  | Other Outside Contracted Services    | 3,754            | 0                | 0                | 0                | 0                |
|  | Contractual Services                 | <u>3,754</u>     | <u>0</u>         | <u>0</u>         | <u>0</u>         | <u>0</u>         |
|  | <b>VILLAGE PUBIC SAFETY</b>          | <u>3,754</u>     | <u>0</u>         | <u>0</u>         | <u>0</u>         | <u>0</u>         |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>N/A</b>       |
| <b><u>PUBLIC SAFETY COMMITTEE (52900)</u></b>            |                                      |                  |                  |                  |                  |                  |
| 105  | Salaries-Committee Members           | 160              | 0                | 0                | 0                | 0                |
| 151  | Social Security                      | 12               | 0                | 0                | 0                | 0                |
|  | Personnel Services                   | <u>172</u>       | <u>0</u>         | <u>0</u>         | <u>0</u>         | <u>0</u>         |
|  | <b>PUBLIC SAFETY COMMITTEE</b>       | <u>172</u>       | <u>0</u>         | <u>0</u>         | <u>0</u>         | <u>0</u>         |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>N/A</b>       |
| <b><u>SAFER (52905)</u></b>                              |                                      |                  |                  |                  |                  |                  |
| 581  | SAFER - Operating Budget Levy        | 831,176          | 967,880          | 862,625          | 862,625          | 976,665          |
|  | Fixed Costs                          | <u>831,176</u>   | <u>967,880</u>   | <u>862,625</u>   | <u>862,625</u>   | <u>976,665</u>   |
|  | <b>SAFER - OPERATIONS</b>            | <u>831,176</u>   | <u>967,880</u>   | <u>862,625</u>   | <u>862,625</u>   | <u>976,665</u>   |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>13.22%</b>    |
| <b><u>PUBLIC SAFETY-WARNING SIRENS (52910)</u></b>       |                                      |                  |                  |                  |                  |                  |
| 222  | Electricity                          | 1,178            | 822              | 1,300            | 1,200            | 1,300            |
| 242  | Repairs/Maint.-Other Machinery       | 609              | 0                | 500              | 1,100            | 1,100            |
|  | Contractual Services                 | <u>1,787</u>     | <u>822</u>       | <u>1,800</u>     | <u>2,300</u>     | <u>2,400</u>     |
|  | <b>PUBLIC SAFETY-WARNING SIRENS</b>  | <u>1,787</u>     | <u>822</u>       | <u>1,800</u>     | <u>2,300</u>     | <u>100</u>       |
| <b>OTHER PUBLIC SAFETY</b>                               |                                      | <u>3,459,316</u> | <u>3,016,873</u> | <u>3,579,644</u> | <u>3,579,121</u> | <u>3,694,161</u> |
| Percent Budget Change                                    |                                      |                  |                  |                  |                  | <b>3.21%</b>     |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #  | ACCOUNT DESCRIPTION               | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET | 2021<br>DEPT.<br>REQUEST     | 2021<br>BUDGET<br>CHANGE |
|--|-----------------------------------|----------------|----------------------------|------------------|---------------------------|------------------------------|--------------------------|
| <b>PUBLIC WORKS</b>                                |                                   |                |                            |                  |                           |                              |                          |
| <b><u>DIRECTOR OF PUBLIC WORKS (53100)</u></b>     |                                   |                |                            |                  |                           |                              |                          |
| 110  | Salaries                          | 10,121         | 7,445                      | 9,674            | 9,688                     | 9,829                        |                          |
| 120  | Hourly Wages                      | 264            | 0                          | 0                | 0                         | 0                            |                          |
| 122  | Overtime Wages                    | 33             | 0                          | 0                | 0                         | 0                            |                          |
| 139  | Bonus/Incentive pay               | 100            | 0                          | 0                | 0                         | 0                            |                          |
| 151  | Social Security                   | 803            | 589                        | 740              | 741                       | 752                          |                          |
| 152  | Wisconsin Retirement              | 694            | 523                        | 653              | 653                       | 663                          |                          |
| 154  | Health/Dental Insurance           | 653            | 396                        | 171              | 218                       | 171                          |                          |
| 154-01   | Health Incentive                  | 0              | 0                          | 46               | 0                         | 47                           |                          |
| 155  | Life Insurance                    | 18             | 6                          | 8                | 8                         | 10                           |                          |
| 156  | Worker's Comp. Ins.               | 204            | 13                         | 16               | 16                        | 16                           |                          |
| 157  | Education/Training                | 0              | 175                        | 175              | 500                       | 500                          |                          |
| 164  | Employee Health Tests             | 0              | 0                          | 25               | 30                        | 30                           |                          |
| 167  | Income Continuation Ins.          | 0              | 0                          | 0                | 61                        | 61                           |                          |
| 199  | Less: Recycling Wages/Fringes     | (516)          | 0                          | 0                | 0                         | 0                            |                          |
|  | <b>Personnel Services</b>         | <b>12,374</b>  | <b>9,147</b>               | <b>11,508</b>    | <b>11,915</b>             | <b>12,079</b>                | <b>164</b>               |
| 225  | Telephone                         | 550            | 400                        | 600              | 600                       | 600                          |                          |
| 286  | Computer license fee              | 0              | 1,107                      | 1,110            | 0                         | 1,110                        |                          |
| 290  | Purchased Services                | 0              | 0                          | 0                | 250                       | 250                          |                          |
|  | <b>Contractual Services</b>       | <b>550</b>     | <b>1,507</b>               | <b>1,710</b>     | <b>850</b>                | <b>1,960</b>                 | <b>1,110</b>             |
| 310  | Office Supplies                   | 0              | 0                          | 0                | 50                        | 50                           |                          |
| 312  | Outside Printing                  | 80             | 0                          | 80               | 50                        | 50                           |                          |
| 324  | Membership Dues                   | 0              | 223                        | 225              | 220                       | 300                          |                          |
| 325  | Conferences/Regis. Fees           | 250            | 165                        | 300              | 800                       | 800                          |                          |
| 334  | Commercial Travel Expenses        | 0              | 0                          | 0                | 50                        | 50                           |                          |
| 335  | Meeting Expenses                  | 0              | 0                          | 0                | 100                       | 100                          |                          |
| 336  | Lodging                           | 151            | 0                          | 0                | 500                       | 500                          |                          |
| 351  | Repair/Maint. Supplies-Gas & Oil  | 0              | 0                          | 0                | 150                       | 150                          |                          |
|  | <b>Supplies &amp; Materials</b>   | <b>481</b>     | <b>388</b>                 | <b>605</b>       | <b>1,920</b>              | <b>2,000</b>                 | <b>80</b>                |
|  | <b>DIRECTOR OF PUBLIC WORKS</b>   | <b>13,405</b>  | <b>11,042</b>              | <b>13,823</b>    | <b>14,685</b>             | <b>16,039</b>                | <b>1,354</b>             |
|  |                                   |                |                            |                  |                           | <b>Percent Budget Change</b> | <b>9.22%</b>             |
| <b><u>DEPUTY PUBLIC WORKS DIRECTOR (53170)</u></b> |                                   |                |                            |                  |                           |                              |                          |
| 110  | Salaries                          | 20,642         | 13,065                     | 17,861           | 17,886                    | 18,147                       |                          |
| 151  | Social Security                   | 1,557          | 983                        | 1,366            | 1,368                     | 1,388                        |                          |
| 152  | Wisconsin Retirement              | 1,358          | 882                        | 1,206            | 1,207                     | 1,225                        |                          |
| 154  | Health/Dental Insurance           | 1,812          | 1,273                      | 1,864            | 1,925                     | 1,864                        |                          |
| 154-01   | Health Incentive                  | 0              | 0                          | 61               | 0                         | 101                          |                          |
| 155  | Life Insurance                    | 49             | 84                         | 126              | 126                       | 128                          |                          |
| 156  | Worker's Comp. Ins.               | 1,001          | 589                        | 805              | 806                       | 816                          |                          |
| 157  | Education/Training                | 0              | 0                          | 0                | 750                       | 750                          |                          |
| 164  | Employee Health Tests             | 89             | 0                          | 0                | 50                        | 50                           |                          |
| 167  | Income Continuation Ins.          | 0              | 0                          | 0                | 112                       | 113                          |                          |
| 199  | Less: Recycling Wages             | (545)          | 0                          | 0                | 0                         | 0                            |                          |
|  | <b>Personnel Services</b>         | <b>25,963</b>  | <b>16,876</b>              | <b>23,289</b>    | <b>24,230</b>             | <b>24,582</b>                | <b>352</b>               |
| 225  | Telephone                         | 450            | 400                        | 600              | 600                       | 600                          |                          |
| 286  | Computer License Fees             | 1,250          | 1,250                      | 1,250            | 3,500                     | 2,000                        |                          |
| 290  | Other Outside Contracted Services | 100            | 0                          | 0                | 0                         | 0                            |                          |
|  | <b>Contractual Services</b>       | <b>1,800</b>   | <b>1,650</b>               | <b>1,850</b>     | <b>4,100</b>              | <b>2,600</b>                 | <b>(1,500)</b>           |



**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                         | ACCOUNT DESCRIPTION               | 2020             |                 | 2020             | 2021                         | 2021             |                |
|-----------------------------------|-----------------------------------|------------------|-----------------|------------------|------------------------------|------------------|----------------|
|                                   |                                   | 2019 ACTUAL      | Y-T-D 9/30/2020 | 2020 ESTIMATE    | AMENDED BUDGET               | DEPT. REQUEST    | BUDGET CHANGE  |
| <b>PUBLIC WORKS</b>               |                                   |                  |                 |                  |                              |                  |                |
| 310                               | Office Supplies                   | 179              | 0               | 200              | 1,250                        | 800              |                |
| 311                               | Postage & Box Rental              | 0                | 0               | 150              | 150                          | 150              |                |
| 312                               | Outside Printing                  | 26               | 61              | 100              | 100                          | 100              |                |
| 314                               | Small Equipment                   | 15,033           | 5,828           | 6,000            | 4,500                        | 12,000           |                |
| 321                               | Publication Notices               | 773              | 487             | 500              | 800                          | 800              |                |
| 334                               | Commercial Travel Expenses        | 0                | 0               | 500              | 500                          | 500              |                |
| 335                               | Meeting Expenses                  | 188              | 0               | 200              | 200                          | 200              |                |
| 336                               | Lodging                           | 0                | 0               | 0                | 1,000                        | 500              |                |
| 344                               | Oper. Supplies-Janitorial         | 13,220           | 9,268           | 11,000           | 11,000                       | 12,000           |                |
| 346                               | Oper. Supplies-Clothing/Uniforms  | 3,609            | 286             | 4,145            | 4,145                        | 4,145            |                |
| 349                               | Oper. Supplies-All Other          | 575              | 365             | 2,000            | 2,000                        | 0                |                |
| 351                               | Maint. Supplies-Gas & Oil         | 98,636           | 46,791          | 80,000           | 85,000                       | 85,000           |                |
| 352                               | Maint. Supplies-Motor Vehicles    | 0                | 0               | 500              | 500                          | 500              |                |
| 353                               | Maint. Supplies-Parts             | 56,612           | 27,935          | 40,000           | 60,000                       | 60,000           |                |
| 354                               | Maint. Supplies-Painting          | 377              | 417             | 750              | 1,000                        | 1,000            |                |
| 355                               | Maint. Supplies-Electric/Plumbing | 177              | 210             | 500              | 500                          | 500              |                |
| 363                               | Other Supplies-Signage            | 9,909            | 412             | 2,000            | 7,500                        | 5,000            |                |
| 365                               | Other Supplies-Landscaping/Trees  | 2,647            | 853             | 5,000            | 5,000                        | 4,000            |                |
| 390                               | Other Supplies-All Other          | 5,597            | 5,877           | 2,000            | 2,000                        | 5,000            |                |
|                                   | <b>Supplies &amp; Materials</b>   | <b>207,558</b>   | <b>98,790</b>   | <b>155,545</b>   | <b>187,145</b>               | <b>192,195</b>   | <b>5,050</b>   |
| 819                               | Capital Equip-All Other           | 0                | 0               | 0                | 7,500                        | 0                |                |
|                                   | <b>Capital Outlay</b>             | <b>0</b>         | <b>0</b>        | <b>0</b>         | <b>7,500</b>                 | <b>0</b>         | <b>(7,500)</b> |
|                                   | <b>STREET OPERATIONS</b>          | <b>1,044,427</b> | <b>726,537</b>  | <b>1,054,240</b> | <b>1,177,819</b>             | <b>1,180,038</b> | <b>2,219</b>   |
|                                   |                                   |                  |                 |                  | <b>Percent Budget Change</b> |                  | <b>0.19%</b>   |
| <b>TRAFFIC CONTROL (53311)</b>    |                                   |                  |                 |                  |                              |                  |                |
| 222                               | Electricity                       | 9,294            | 6,531           | 10,000           | 10,000                       | 10,000           |                |
| 290                               | Outside Contracted Services       | 30,082           | 24,146          | 25,000           | 20,000                       | 25,000           |                |
|                                   | <b>Contractual Services</b>       | <b>39,376</b>    | <b>30,677</b>   | <b>35,000</b>    | <b>30,000</b>                | <b>35,000</b>    | <b>5,000</b>   |
| 364                               | Other Supplies-Traffic Signals    | 839              | 2,261           | 2,500            | 2,500                        | 2,500            |                |
|                                   | <b>Supplies &amp; Materials</b>   | <b>839</b>       | <b>2,261</b>    | <b>2,500</b>     | <b>2,500</b>                 | <b>2,500</b>     | <b>0</b>       |
|                                   | <b>TRAFFIC CONTROL</b>            | <b>40,215</b>    | <b>32,938</b>   | <b>37,500</b>    | <b>32,500</b>                | <b>37,500</b>    | <b>5,000</b>   |
|                                   |                                   |                  |                 |                  | <b>Percent Budget Change</b> |                  | <b>15.38%</b>  |
| <b>WINTER MAINTENANCE (53312)</b> |                                   |                  |                 |                  |                              |                  |                |
| 120                               | Hourly Wages                      | 109,834          | 54,376          | 110,147          | 106,147                      | 114,622          |                |
| 121                               | Call Time Pay                     | 10,760           | 6,567           | 10,620           | 9,910                        | 10,906           |                |
| 122                               | Overtime Wages                    | 45,098           | 19,613          | 34,541           | 33,746                       | 35,705           |                |
| 138                               | Standby Duty Pay                  | 3,480            | 1,440           | 3,600            | 2,500                        | 3,900            |                |
| 151                               | Social Security                   | 12,426           | 6,103           | 12,157           | 11,652                       | 12,632           |                |
| 152                               | Wisconsin Retirement              | 11,149           | 5,535           | 10,726           | 10,271                       | 11,146           |                |
| 154                               | Health/Dental Insurance           | 29,252           | 16,135          | 25,841           | 26,896                       | 26,030           |                |
| 154-01                            | Health Incentive                  | 0                | 0               | 869              | 0                            | 1,503            |                |
| 155                               | Life Insurance                    | 322              | 159             | 291              | 235                          | 340              |                |
| 156                               | Worker's Comp. Ins.               | 6,724            | 3,660           | 7,104            | 6,804                        | 7,327            |                |
| 167                               | Income Continuation Ins.          | 0                | 0               | 0                | 669                          | 716              |                |
|                                   | <b>Personnel Services</b>         | <b>229,045</b>   | <b>113,588</b>  | <b>215,896</b>   | <b>208,830</b>               | <b>224,827</b>   | <b>15,997</b>  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #           | ACCOUNT DESCRIPTION              | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET | 2021<br>DEPT.<br>REQUEST     | 2021<br>BUDGET<br>CHANGE |
|---------------------|----------------------------------|----------------|----------------------------|------------------|---------------------------|------------------------------|--------------------------|
| <b>PUBLIC WORKS</b> |                                  |                |                            |                  |                           |                              |                          |
| 222                 | Electricity                      | 916            | 330                        | 800              | 700                       | 700                          |                          |
| 234                 | Sanding                          | 6,715          | 0                          | 6,000            | 3,000                     | 8,000                        |                          |
| 235                 | Salting                          | 247,702        | 222,035                    | 223,000          | 235,000                   | 240,000                      |                          |
| 290                 | Purchased Services               | 11,026         | 2,430                      | 2,500            | 7,500                     | 7,500                        |                          |
|                     | <b>Contractual Services</b>      | <b>266,359</b> | <b>224,795</b>             | <b>232,300</b>   | <b>246,200</b>            | <b>256,200</b>               | <b>10,000</b>            |
| 351                 | Repair/Maint. Supplies-Gasoline  | 190            | 0                          | 200              | 200                       | 200                          |                          |
| 353                 | Repair/Maint. Supplies-Machinery | 39,143         | 36,677                     | 45,000           | 30,000                    | 40,000                       |                          |
| 370                 | Other Supplies-Mailbox Replace.  | 1,210          | 484                        | 1,100            | 750                       | 750                          |                          |
|                     | <b>Supplies &amp; Materials</b>  | <b>40,543</b>  | <b>37,161</b>              | <b>46,300</b>    | <b>30,950</b>             | <b>40,950</b>                | <b>10,000</b>            |
|                     | <b>WINTER MAINTENANCE</b>        | <b>535,947</b> | <b>375,544</b>             | <b>494,496</b>   | <b>485,980</b>            | <b>521,977</b>               | <b>35,997</b>            |
|                     |                                  |                |                            |                  |                           | <b>Percent Budget Change</b> | <b>7.41%</b>             |

|   |                                |               |               |               |               |                              |               |
|---|--------------------------------|---------------|---------------|---------------|---------------|------------------------------|---------------|
| <b><u>HARD MATERIALS HANDLING (53316)</u></b> |                                |               |               |               |               |                              |               |
| 120   | Hourly Wages                   | 4,888         | 13,642        | 17,482        | 5,449         | 16,689                       |               |
| 151   | Social Security                | 352           | 978           | 1,338         | 418           | 1,276                        |               |
| 152   | Wisconsin Retirement           | 321           | 921           | 1,181         | 365           | 1,126                        |               |
| 154   | Health/Dental Insurance        | 1,495         | 3,921         | 5,618         | 1,535         | 5,233                        |               |
| 154-01  | Health Incentive               | 0             | 0             | 160           | 0             | 283                          |               |
| 155   | Life Insurance                 | 15            | 77            | 83            | 19            | 99                           |               |
| 156   | Worker's Comp. Ins.            | 103           | 615           | 788           | 245           | 750                          |               |
| 167   | Income Continuation Ins.       | 0             | 0             | 0             | 33            | 104                          |               |
|   | <b>Personnel Services</b>      | <b>7,174</b>  | <b>20,154</b> | <b>26,650</b> | <b>8,064</b>  | <b>25,560</b>                | <b>17,496</b> |
| 290   | Outside Contracted Services    | 17,203        | 32,847        | 25,000        | 25,000        | 25,000                       |               |
|   | <b>Contractual Services</b>    | <b>17,203</b> | <b>32,847</b> | <b>25,000</b> | <b>25,000</b> | <b>25,000</b>                | <b>0</b>      |
|   | <b>HARD MATERIALS HANDLING</b> | <b>24,377</b> | <b>53,001</b> | <b>51,650</b> | <b>33,064</b> | <b>50,560</b>                | <b>17,496</b> |
|   |                                |               |               |               |               | <b>Percent Budget Change</b> | <b>52.92%</b> |

|  |                                 |               |              |               |               |                              |                |
|--|---------------------------------|---------------|--------------|---------------|---------------|------------------------------|----------------|
| <b><u>STREET IRRIGATION MAINT. (53317)</u></b> |                                 |               |              |               |               |                              |                |
| 120  | Hourly Wages                    | 0             | 0            | 1,038         | 2,818         | 1,055                        |                |
| 151  | Social Security                 | 0             | 0            | 79            | 216           | 81                           |                |
| 152  | Wisconsin Retirement            | 0             | 0            | 70            | 189           | 71                           |                |
| 154  | Health/Dental Insurance         | 0             | 0            | 154           | 956           | 154                          |                |
| 154-01   | Health Incentive                | 0             | 0            | 8             | 0             | 8                            |                |
| 155  | Life Insurance                  | 0             | 0            | 1             | 3             | 1                            |                |
| 156  | Worker's Comp. Ins.             | 0             | 0            | 47            | 127           | 47                           |                |
| 167  | Income Continuation Ins.        | 0             | 0            | 0             | 19            | 7                            |                |
|  | <b>Personnel Services</b>       | <b>0</b>      | <b>0</b>     | <b>1,397</b>  | <b>4,328</b>  | <b>1,424</b>                 | <b>(2,904)</b> |
| 221  | Water/Sewer/Stormwater          | 11,326        | 1,619        | 6,000         | 20,000        | 20,000                       |                |
| 222  | Electricity                     | 2,686         | 2,132        | 3,000         | 3,000         | 3,000                        |                |
| 245  | Repairs/Maint.-Landscaping      | 4,052         | 4,339        | 10,000        | 10,000        | 10,000                       |                |
| 290  | Purchased Services              | 1,084         | 0            | 840           | 840           | 840                          |                |
|  | <b>Contractual Services</b>     | <b>19,148</b> | <b>8,090</b> | <b>19,840</b> | <b>33,840</b> | <b>33,840</b>                | <b>0</b>       |
|  | <b>STREET IRRIGATION MAINT.</b> | <b>19,148</b> | <b>8,090</b> | <b>21,237</b> | <b>38,168</b> | <b>35,264</b>                | <b>(2,904)</b> |
|  |                                 |               |              |               |               | <b>Percent Budget Change</b> | <b>-7.61%</b>  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #   | ACCOUNT DESCRIPTION                  | 2019<br>ACTUAL   | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET | 2021<br>DEPT.<br>REQUEST     | 2021<br>BUDGET<br>CHANGE |
|---|--------------------------------------|------------------|----------------------------|------------------|---------------------------|------------------------------|--------------------------|
| <b>PUBLIC WORKS</b>                                     |                                      |                  |                            |                  |                           |                              |                          |
| <b><u>STREET OPERATIONS-TOWN OF WESTON (53330)</u></b>  |                                      |                  |                            |                  |                           |                              |                          |
| 120   | Hourly Wages                         | 3,251            | 3,220                      | 3,362            | 3,793                     | 3,475                        |                          |
| 121   | Call Time                            | 182              | 83                         | 109              | 0                         | 169                          |                          |
| 122   | Overtime Wages                       | 214              | 60                         | 199              | 0                         | 20                           |                          |
| 151   | Social Security                      | 266              | 246                        | 281              | 290                       | 279                          |                          |
| 152   | Wisconsin Retirement                 | 239              | 227                        | 247              | 253                       | 247                          |                          |
| 154   | Health/Dental Insurance              | 788              | 692                        | 914              | 1,190                     | 952                          |                          |
| 154-01  | Health Incentive                     | 0                | 0                          | 22               | 0                         | 44                           |                          |
| 155   | Life Insurance                       | 10               | 8                          | 10               | 9                         | 13                           |                          |
| 156   | Worker's Comp. Ins.                  | 219              | 152                        | 165              | 172                       | 165                          |                          |
| 167   | Income Continuation Ins.             | 0                | 0                          | 0                | 26                        | 22                           |                          |
|   | <b>Personnel Services</b>            | <b>5,169</b>     | <b>4,688</b>               | <b>5,309</b>     | <b>5,733</b>              | <b>5,386</b>                 | <b>(347)</b>             |
|   | <b><u>STREETS-TOWN OF WESTON</u></b> | <b>5,169</b>     | <b>4,688</b>               | <b>5,309</b>     | <b>5,733</b>              | <b>5,386</b>                 | <b>(347)</b>             |
|   |                                      |                  |                            |                  |                           | <b>Percent Budget Change</b> | <b>-6.05%</b>            |
| <b><u>WINTER MAINTENANCE-TOWN OF WESTON (53332)</u></b> |                                      |                  |                            |                  |                           |                              |                          |
| 120   | Hourly Wages                         | 1,460            | 1,518                      | 4,501            | 3,574                     | 5,476                        |                          |
| 121   | Call Time Pay                        | 1,159            | 1,210                      | 2,341            | 1,060                     | 1,824                        |                          |
| 122   | Overtime Wages                       | 5,800            | 2,292                      | 3,929            | 5,082                     | 4,135                        |                          |
| 151   | Social Security                      | 618              | 373                        | 824              | 743                       | 875                          |                          |
| 152   | Wisconsin Retirement                 | 551              | 339                        | 727              | 654                       | 771                          |                          |
| 154   | Health/Dental Insurance              | 1,096            | 696                        | 740              | 682                       | 887                          |                          |
| 154-01  | Health Incentive                     | 0                | 0                          | 36               | 0                         | 66                           |                          |
| 155   | Life Insurance                       | 34               | 14                         | 25               | 22                        | 32                           |                          |
| 156   | Worker's Comp. Ins.                  | 504              | 224                        | 487              | 438                       | 515                          |                          |
| 167   | Income Continuation Ins.             | 0                | 0                          | 0                | 22                        | 33                           |                          |
|   | <b>Personnel Services</b>            | <b>11,222</b>    | <b>6,666</b>               | <b>13,610</b>    | <b>12,277</b>             | <b>14,614</b>                | <b>2,337</b>             |
|   | <b>WINTER - TOWN OF WESTON</b>       | <b>11,222</b>    | <b>6,666</b>               | <b>13,610</b>    | <b>12,277</b>             | <b>14,614</b>                | <b>2,337</b>             |
|   |                                      |                  |                            |                  |                           | <b>Percent Budget Change</b> | <b>19.04%</b>            |
| <b><u>STREET LIGHTING (53420)</u></b>                   |                                      |                  |                            |                  |                           |                              |                          |
| 222   | Electricity                          | 203,146          | 96,119                     | 200,000          | 192,000                   | 200,000                      |                          |
| 290   | Purchased Services                   | 0                | 1,955                      | 2,500            | 2,500                     | 2,500                        |                          |
|   | <b>Contractual Services</b>          | <b>203,146</b>   | <b>98,074</b>              | <b>202,500</b>   | <b>194,500</b>            | <b>202,500</b>               | <b>8,000</b>             |
| 390   | Other Supplies-All Other/Bulbs       | 0                | 0                          | 500              | 500                       | 500                          |                          |
|   | <b>Supplies &amp; Materials</b>      | <b>0</b>         | <b>0</b>                   | <b>500</b>       | <b>500</b>                | <b>500</b>                   | <b>0</b>                 |
|   | <b>STREET LIGHTING</b>               | <b>203,146</b>   | <b>98,074</b>              | <b>203,000</b>   | <b>195,000</b>            | <b>203,000</b>               | <b>8,000</b>             |
| <b>PUBLIC WORKS</b>                                     |                                      | <b>1,925,617</b> | <b>1,335,106</b>           | <b>1,921,774</b> | <b>2,025,226</b>          | <b>2,093,230</b>             | <b>68,004</b>            |
|   |                                      |                  |                            |                  |                           | <b>Percent Budget Change</b> | <b>3.36%</b>             |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                               | ACCOUNT DESCRIPTION                 | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>AMENDED<br>BUDGET | 2021<br>DEPT.<br>REQUEST     | 2021<br>BUDGET<br>CHANGE |
|---|-------------------------------------|----------------|----------------------------|------------------|---------------------------|------------------------------|--------------------------|
| <b>PUBLIC WORKS</b>                     |                                     |                |                            |                  |                           |                              |                          |
| <b>P.W./UTILITIES COMMITTEE (53580)</b> |                                     |                |                            |                  |                           |                              |                          |
| 105                                     | Salaries-Committee Members          | 1,160          | 0                          | 1,440            | 1,440                     | 1,440                        |                          |
| 120                                     | Hourly Wages                        | 77             | 0                          | 175              | 0                         | 175                          |                          |
| 151                                     | Social Security                     | 94             | 0                          | 124              | 110                       | 124                          |                          |
| 152                                     | Wisconsin Retirement                | 5              | 0                          | 12               | 0                         | 12                           |                          |
| 154                                     | Health/Dental Insurance             | 17             | 0                          | 0                | 0                         | 0                            |                          |
| 156                                     | Worker's Comp. Ins.                 | 0              | 0                          | 3                | 2                         | 3                            |                          |
|   | <b>Personnel Services</b>           | <b>1,353</b>   | <b>0</b>                   | <b>1,754</b>     | <b>1,552</b>              | <b>1,754</b>                 | <b>202</b>               |
| 312                                     | Outside Printing                    | 0              | 0                          | 50               | 50                        | 50                           |                          |
|   | <b>Supplies &amp; Materials</b>     | <b>0</b>       | <b>0</b>                   | <b>50</b>        | <b>50</b>                 | <b>50</b>                    | <b>0</b>                 |
| 900                                     | Transfer out to Utility Funds (71%) | (962)          | 0                          | (1,365)          | (1,102)                   | (1,245)                      |                          |
|   | <b>Transfers Out</b>                | <b>(962)</b>   | <b>0</b>                   | <b>(1,365)</b>   | <b>(1,102)</b>            | <b>(1,245)</b>               | <b>(143)</b>             |
| <b>P.W./UTILITIES COMMITTEE</b>         |                                     | <b>391</b>     | <b>0</b>                   | <b>439</b>       | <b>500</b>                | <b>559</b>                   | <b>59</b>                |
|   |                                     |                |                            |                  |                           | <b>Percent Budget Change</b> | <b>11.80%</b>            |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT<br>#                        | ACCOUNT DESCRIPTION               | 2019<br>ACTUAL | 2020<br>Y-T-D<br>9/30/2020 | 2020<br>ESTIMATE | 2020<br>BUDGET | 2021<br>DEPT.<br>REQUEST | 2021<br>BUDGET<br>CHANGE |
|-------------------------------------|-----------------------------------|----------------|----------------------------|------------------|----------------|--------------------------|--------------------------|
| <b>HEALTH &amp; HUMAN SERVICES</b>  |                                   |                |                            |                  |                |                          |                          |
| <b><u>PET LICENSING (54150)</u></b> |                                   |                |                            |                  |                |                          |                          |
| 290                                 | Outside Contracted Services       | 12,304         | 5,845                      | 15,000           | 15,000         | 15,000                   |                          |
| 721                                 | Contributions to Animal Shelter   | 0              | 0                          | 0                | 0              | 0                        |                          |
|                                     | <b>Contractual Services/Other</b> | <b>12,304</b>  | <b>5,845</b>               | <b>15,000</b>    | <b>15,000</b>  | <b>15,000</b>            | <b>0</b>                 |
|                                     | <b>HUMANE ANIMAL SHELTER</b>      | <b>12,304</b>  | <b>5,845</b>               | <b>15,000</b>    | <b>15,000</b>  | <b>15,000</b>            | <b>0</b>                 |
| <b>HEALTH &amp; HUMAN SERVICES</b>  |                                   | <b>12,304</b>  | <b>5,845</b>               | <b>15,000</b>    | <b>15,000</b>  | <b>15,000</b>            | <b>0</b>                 |
|                                     |                                   |                |                            |                  |                | Percent Budget Change    | 0.00%                    |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                  | ACCOUNT DESCRIPTION             | 2020           |                 | 2020           | 2021           | 2021           |                                    |
|--|---------------------------------|----------------|-----------------|----------------|----------------|----------------|------------------------------------|
|  |                                 | 2019 ACTUAL    | Y-T-D 9/30/2020 | 2020 ESTIMATE  | AMENDED BUDGET | DEPT. REQUEST  | BUDGET CHANGE                      |
| <b>PARK &amp; RECREATION</b>               |                                 |                |                 |                |                |                |                                    |
| <b><u>PARKS ADMINISTRATION (55200)</u></b> |                                 |                |                 |                |                |                |                                    |
| 110  | Salaries                        | 77,314         | 53,308          | 76,350         | 76,453         | 77,573         |                                    |
| 120  | Hourly Wages                    | 99,164         | 65,245          | 80,719         | 95,713         | 98,202         |                                    |
| 122  | Overtime Wages                  | 1,933          | 665             | 1,648          | 1,650          | 1,678          |                                    |
| 139  | Bonus/Incentive                 | 300            | 0               | 0              | 0              | 0              |                                    |
| 151  | Social Security                 | 12,824         | 8,747           | 12,143         | 13,297         | 13,575         |                                    |
| 152  | Wisconsin Retirement            | 11,708         | 7,703           | 10,714         | 11,731         | 11,978         |                                    |
| 154  | Health/Dental Insurance         | 50,605         | 29,698          | 41,866         | 50,982         | 50,278         |                                    |
| 154-01                                     | Health Incentive                | 0              | 0               | 1,860          | 0              | 2,723          |                                    |
| 155  | Life Insurance                  | 219            | 155             | 222            | 241            | 246            |                                    |
| 156  | Worker's Comp. Ins.             | 7,286          | 5,318           | 7,151          | 7,833          | 7,982          |                                    |
| 157  | Employee Education & Training   | 60             | 50              | 100            | 500            | 500            |                                    |
| 161  | Safety Glasses/Tests            | 0              | 69              | 200            | 250            | 250            |                                    |
| 162  | Uniform Rental                  | 464            | 191             | 380            | 656            | 660            |                                    |
| 164  | Employee Health Tests           | 284            | 19              | 100            | 500            | 500            |                                    |
| 167  | Income Continuation Ins.        | 0              | 0               | 0              | 1,093          | 1,100          |                                    |
| 199  | Less: Recycling Wages/Fringes   | (3,703)        | 0               | 0              | 0              | 0              |                                    |
|  | <b>Personnel Services</b>       | <b>258,458</b> | <b>171,168</b>  | <b>233,453</b> | <b>260,899</b> | <b>267,245</b> | 6,346                              |
| 225  | Telephone                       | 1,210          | 490             | 1,500          | 2,200          | 1,900          |                                    |
|  | <b>Contractual Services</b>     | <b>1,210</b>   | <b>490</b>      | <b>1,500</b>   | <b>2,200</b>   | <b>1,900</b>   | <b>(300)</b>                       |
| 310  | Office Supplies                 | 0              | 0               | 0              | 90             | 90             |                                    |
| 311  | Postage                         | 2              | 16              | 50             | 100            | 100            |                                    |
| 321  | Publication Fees-Legal Notices  | 0              | 0               | 0              | 100            | 0              |                                    |
| 324  | Membership Dues                 | 160            | 150             | 160            | 160            | 160            |                                    |
| 325  | Conferences/Regis. Fees         | 365            | 650             | 650            | 400            | 450            |                                    |
| 334  | Commercial Travel Expenses      | 103            | 0               | 0              | 120            | 120            |                                    |
| 336  | Lodging                         | 158            | 0               | 0              | 300            | 300            |                                    |
| 346  | Operating Supplies - Clothing   | 42             | 601             | 800            | 800            | 800            |                                    |
|  | <b>Supplies &amp; Materials</b> | <b>830</b>     | <b>1,417</b>    | <b>1,660</b>   | <b>2,070</b>   | <b>2,020</b>   | <b>(50)</b>                        |
|  | <b>PARKS ADMINISTRATION</b>     | <b>260,498</b> | <b>173,075</b>  | <b>236,613</b> | <b>265,169</b> | <b>271,165</b> | <b>5,996</b>                       |
|  |                                 |                |                 |                |                |                | Percent Budget Change <b>2.26%</b> |
| <b><u>PARKS MAINTENANCE (55210)</u></b>    |                                 |                |                 |                |                |                |                                    |
| 120  | Hourly Wages                    | 3,591          | 1,583           | 3,396          | 27,760         | 3,964          |                                    |
| 125  | Temporary Wages                 | 13,968         | 19,468          | 19,470         | 15,900         | 20,000         |                                    |
| 126  | Temporary Wages-Overtime        | 73             | 13              | 75             | 400            | 75             |                                    |
| 151  | Social Security                 | 1,336          | 1,607           | 1,756          | 3,372          | 1,840          |                                    |
| 152  | Wisconsin Retirement            | 235            | 107             | 1,548          | 1,896          | 1,623          |                                    |
| 154  | Health/Dental Insurance         | 809            | 288             | 900            | 8,352          | 1,063          |                                    |
| 154-01                                     | Health Incentive                | 0              | 0               | 29             | 0              | 58             |                                    |
| 155  | Life Insurance                  | 11             | 5               | 12             | 77             | 17             |                                    |
| 156  | Worker's Comp. Ins.             | 732            | 950             | 1,035          | 1,983          | 1,078          |                                    |
| 167  | Income Continuation Ins.        | 0              | 0               | 0              | 173            | 24             |                                    |
|  | <b>Personnel Services</b>       | <b>20,755</b>  | <b>24,021</b>   | <b>28,221</b>  | <b>59,913</b>  | <b>29,742</b>  | <b>(30,171)</b>                    |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                 | ACCOUNT DESCRIPTION                | 2020          |                 | 2020          | 2021           | 2021                                 |
|---|------------------------------------|---------------|-----------------|---------------|----------------|--------------------------------------|
|   |                                    | 2019 ACTUAL   | Y-T-D 9/30/2020 | 2020 ESTIMATE | AMENDED BUDGET | DEPT. REQUEST                        |
| <b>PARK &amp; RECREATION</b>              |                                    |               |                 |               |                |                                      |
| 221                                       | Water/Sewer/Stormwater             | 13,752        | 1,211           | 10,000        | 16,000         | 14,000                               |
| 222                                       | Electricity                        | 3,875         | 1,183           | 3,800         | 3,700          | 3,800                                |
| 224                                       | Natural Gas                        | 583           | 200             | 500           | 900            | 650                                  |
| 241                                       | Repairs/Maint.-Motor Vehicles      | 3,811         | 956             | 1,500         | 2,430          | 2,430                                |
| 242                                       | Repairs/Maint.-Other Machinery     | 3,329         | 3,402           | 4,000         | 4,000          | 4,000                                |
| 245                                       | Repairs/Maint.-Grounds/Turf        | 3,377         | 182             | 3,200         | 3,200          | 3,200                                |
| 247                                       | Repairs/Maint.-Buildings           | 8,278         | 228             | 10,000        | 10,000         | 10,000                               |
| 290                                       | Outside Contracted Services        | 4,420         | 0               | 5,000         | 12,000         | 12,000                               |
| 297                                       | Refuse Collection Services         | 38            | 136             | 150           | 500            | 200                                  |
|   | <b>Contractual Services</b>        | <b>41,463</b> | <b>7,498</b>    | <b>38,150</b> | <b>52,730</b>  | <b>50,280 (2,450)</b>                |
| 314                                       | Small Equipment                    | 0             | 126             | 500           | 1,500          | 1,500                                |
| 351                                       | Maint. Supplies-Gas & Oil          | 8,319         | 3,099           | 7,000         | 7,000          | 7,000                                |
| 365                                       | Landscaping/Trees Supplies         | 5,527         | 4,216           | 6,000         | 9,500          | 9,500                                |
| 390                                       | Other Supplies/Expenses            | 4,161         | 2,180           | 3,000         | 6,500          | 6,500                                |
|   | <b>Supplies &amp; Materials</b>    | <b>18,007</b> | <b>9,621</b>    | <b>16,500</b> | <b>24,500</b>  | <b>24,500 0</b>                      |
|   | <b>PARKS MAINTENANCE</b>           | <b>80,225</b> | <b>41,140</b>   | <b>82,871</b> | <b>137,143</b> | <b>104,522 (32,621)</b>              |
|   |                                    |               |                 |               |                | <b>Percent Budget Change -23.79%</b> |
| <b>DPW - MOWING (53656)</b>               |                                    |               |                 |               |                |                                      |
| 120                                       | Hourly Wages                       | 11,305        | 13,164          | 17,323        | 16,508         | 17,268                               |
| 122                                       | Hourly Wages-Overtime              | 201           | 0               | 0             | 0              | 0                                    |
| 151                                       | Social Security                    | 844           | 953             | 1,324         | 1,263          | 1,321                                |
| 152                                       | Wisconsin Retirement               | 769           | 889             | 1,170         | 1,111          | 1,166                                |
| 154                                       | Health/Dental Insurance            | 3,464         | 3,770           | 4,985         | 5,777          | 4,761                                |
| 154-01                                    | Health Incentive                   | 0             | 0               | 102           | 0              | 208                                  |
| 155                                       | Life Insurance                     | 42            | 25              | 41            | 26             | 43                                   |
| 156                                       | Worker's Comp. Ins.                | 696           | 594             | 781           | 743            | 777                                  |
| 167                                       | Income Continuation Ins.           | 0             | 0               | 0             | 103            | 108                                  |
|   | <b>Personnel Services</b>          | <b>17,321</b> | <b>19,395</b>   | <b>25,726</b> | <b>25,531</b>  | <b>25,652 121</b>                    |
| 353                                       | Repair/Maint. Supplies-Machinery   | 14,186        | 2,048           | 5,000         | 7,000          | 7,000                                |
|   | <b>Supplies &amp; Materials</b>    | <b>14,186</b> | <b>2,048</b>    | <b>5,000</b>  | <b>7,000</b>   | <b>7,000 0</b>                       |
|   | <b>MOWING</b>                      | <b>31,507</b> | <b>21,443</b>   | <b>30,726</b> | <b>32,531</b>  | <b>32,652 121</b>                    |
|   |                                    |               |                 |               |                | <b>Percent Budget Change 0.37%</b>   |
| <b>LANDSCAPING/ACCIDENT MAINT (55211)</b> |                                    |               |                 |               |                |                                      |
| 296                                       | Landscaping Repairs/Services       | 5,469         | 0               | 0             | 0              | 0                                    |
|   | <b>Contractual Services</b>        | <b>5,469</b>  | <b>0</b>        | <b>0</b>      | <b>0</b>       | <b>0 0</b>                           |
|   | <b>LANDSCAPING/ACCIDENT MAINT.</b> | <b>5,469</b>  | <b>0</b>        | <b>0</b>      | <b>0</b>       | <b>0 0</b>                           |
|   |                                    |               |                 |               |                | <b>Percent Budget Change N/A</b>     |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                       | ACCOUNT DESCRIPTION              | 2020           |                 | 2020           | 2021                  | 2021           |
|---|----------------------------------|----------------|-----------------|----------------|-----------------------|----------------|
|   |                                  | 2019 ACTUAL    | Y-T-D 9/30/2020 | 2020 ESTIMATE  | AMENDED BUDGET        | DEPT. REQUEST  |
| <b>PARK &amp; RECREATION</b>                    |                                  |                |                 |                |                       |                |
| <b><u>TREE CITY USA PROGRAM (55244)</u></b>     |                                  |                |                 |                |                       |                |
| 120   | Hourly Wages                     | 2,778          | 0               | 300            | 0                     | 300            |
| 151   | Temporary Wages                  | 201            | 0               | 23             | 0                     | 23             |
| 152   | Temporary Wages-Overtime         | 169            | 0               | 20             | 0                     | 20             |
| 154   | Social Security                  | 614            | 0               | 0              | 0                     | 0              |
| 155   | Wisconsin Retirement             | 2              | 0               | 0              | 0                     | 0              |
| 156   | Health/Dental Insurance          | 169            | 0               | 14             | 0                     | 13             |
|   | <b>Personnel Services</b>        | <b>3,933</b>   | <b>0</b>        | <b>357</b>     | <b>0</b>              | <b>356</b>     |
|   | <b>TREE CITY USA</b>             | <b>3,933</b>   | <b>0</b>        | <b>357</b>     | <b>0</b>              | <b>356</b>     |
|   |                                  |                |                 |                | Percent Budget Change | N/A            |
| <b>ICE RINKS (55340)</b>                        |                                  |                |                 |                |                       |                |
| 120   | Hourly Wages                     | 2,049          | 0               | 0              | 0                     | 0              |
| 125   | Temporary Wages                  | 218            | 2,633           | 4,000          | 4,000                 | 4,000          |
| 151   | Social Security                  | 173            | 201             | 306            | 306                   | 306            |
| 152   | Wisconsin Retirement             | 0              | 10              | 270            | 0                     | 270            |
| 154   | Health/Dental Insurance          | 0              | 36              | 0              | 0                     | 0              |
| 156   | Worker's Comp. Ins.              | 134            | 119             | 180            | 180                   | 180            |
|   | <b>Personnel Services</b>        | <b>2,574</b>   | <b>2,999</b>    | <b>4,756</b>   | <b>4,486</b>          | <b>4,756</b>   |
|   |                                  |                |                 |                |                       | <b>270</b>     |
| 222   | Electricity                      | 864            | 233             | 900            | 1,200                 | 1,000          |
| 224   | Natural Gas                      | 409            | 96              | 500            | 850                   | 700            |
| 225   | Telephone                        | 88             | 253             | 330            | 318                   | 330            |
|   | <b>Contractual Services</b>      | <b>1,361</b>   | <b>582</b>      | <b>1,730</b>   | <b>2,368</b>          | <b>2,030</b>   |
|   |                                  |                |                 |                |                       | <b>(338)</b>   |
| 390   | Other Supplies/Expenses          | 406            | 159             | 400            | 556                   | 450            |
|   | <b>Supplies &amp; Materials</b>  | <b>406</b>     | <b>159</b>      | <b>400</b>     | <b>556</b>            | <b>450</b>     |
|   |                                  |                |                 |                |                       | <b>(106)</b>   |
|   | <b>ICE RINKS</b>                 | <b>4,341</b>   | <b>3,740</b>    | <b>6,886</b>   | <b>7,410</b>          | <b>7,236</b>   |
|   |                                  |                |                 |                |                       | <b>(174)</b>   |
| <b>PARK &amp; RECREATION</b>                    |                                  | <b>385,973</b> | <b>239,398</b>  | <b>357,453</b> | <b>442,253</b>        | <b>415,931</b> |
|   |                                  |                |                 |                | Percent Budget Change | <b>-5.95%</b>  |
| <b>OTHER CULTURE &amp; RECREATION</b>           |                                  |                |                 |                |                       |                |
| <b><u>PARK &amp; REC. COMMITTEE (55220)</u></b> |                                  |                |                 |                |                       |                |
| 105   | Salaries-Committee Members       | 640            | 0               | 840            | 840                   | 840            |
| 122   | Overtime Wages                   | 241            | 74              | 380            | 380                   | 380            |
| 151   | Social Security                  | 67             | 6               | 93             | 93                    | 93             |
| 152   | Wisconsin Retirement             | 16             | 5               | 26             | 25                    | 26             |
| 154   | Health/Dental Insurance          | 24             | 21              | 0              | 0                     | 0              |
| 156   | Worker's Comp. Ins.              | 14             | 3               | 2              | 18                    | 2              |
|   | <b>Personnel Services</b>        | <b>1,002</b>   | <b>109</b>      | <b>1,341</b>   | <b>1,356</b>          | <b>1,341</b>   |
|   |                                  |                |                 |                |                       | <b>(15)</b>    |
|   | <b>PARK &amp; REC. COMMITTEE</b> | <b>1,002</b>   | <b>109</b>      | <b>1,341</b>   | <b>1,356</b>          | <b>1,341</b>   |
|   |                                  |                |                 |                | Percent Budget Change | <b>-1.11%</b>  |
| <b>OTHER CULTURE &amp; RECREATION</b>           |                                  | <b>1,002</b>   | <b>109</b>      | <b>1,341</b>   | <b>1,356</b>          | <b>1,341</b>   |
|   |                                  |                |                 |                | Percent Budget Change | <b>-1.11%</b>  |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT #                                     | ACCOUNT DESCRIPTION                   | 2020           |                 | 2020 ESTIMATE  | 2020 BUDGET    | 2021                         | 2021           |
|---|---------------------------------------|----------------|-----------------|----------------|----------------|------------------------------|----------------|
|   |                                       | 2019 ACTUAL    | Y-T-D 9/30/2020 |                |                | DEPT. REQUEST                | BUDGET CHANGE  |
| <b>PLANNING &amp; DEVELOPMENT</b>             |                                       |                |                 |                |                |                              |                |
| <b>PLANNING &amp; DEVELOP. ADMIN. (56900)</b> |                                       |                |                 |                |                |                              |                |
| 110   | Salaries-Other                        | 89,086         | 63,688          | 89,234         | 84,869         | 90,670                       |                |
| 120   | Hourly Wages                          | 38,420         | 31,235          | 39,632         | 40,185         | 40,749                       |                |
| 122   | Hourly Wages - Overtime               | 1,257          | 405             | 675            | 1,116          | 1,137                        |                |
| 139   | Bonus Pay/Incentive Pay               | 300            | 0               | 0              | 0              | 0                            |                |
| 151   | Social Security                       | 9,111          | 6,665           | 9,910          | 9,614          | 10,140                       |                |
| 152   | Wisconsin Retirement                  | 8,160          | 6,435           | 8,744          | 8,482          | 8,947                        |                |
| 154   | Health/Dental Insurance               | 31,930         | 28,103          | 39,086         | 34,724         | 40,260                       |                |
| 154-01  | Health Incentive                      | 0              | 0               | 1,681          | 0              | 2,180                        |                |
| 155   | Life Insurance                        | 140            | 134             | 190            | 192            | 199                          |                |
| 156   | Worker's Comp. Ins.                   | 335            | 155             | 211            | 206            | 216                          |                |
| 157   | Education/Training                    | 250            | 30              | 2,750          | 2,750          | 2,750                        |                |
| 164   | Employee Health Tests                 | 0              | 0               | 89             | 0              | 0                            |                |
| 167   | Income Continuation Ins.              | 0              | 0               | 0              | 779            | 823                          |                |
| 199   | Less: Recycling Wages/Fringes         | (2,538)        | 0               | 0              | 0              | 0                            |                |
|   | <b>Personnel Services</b>             | <b>176,451</b> | <b>136,850</b>  | <b>192,202</b> | <b>182,917</b> | <b>198,071</b>               | <b>15,154</b>  |
| 225   | Telephone                             | 1,200          | 940             | 1,200          | 1,200          | 1,200                        |                |
| 226   | Mobile Device.                        | 0              | 346             | 0              | 450            | 450                          |                |
| 286   | Computer License Fees                 | 3,460          | 2,500           | 2,500          | 3,500          | 2,500                        |                |
| 290   | Outside Contracted Services           | 0              | 100             | 0              | 0              | 0                            |                |
|   | <b>Contractual Services</b>           | <b>4,660</b>   | <b>3,886</b>    | <b>3,700</b>   | <b>5,150</b>   | <b>4,150</b>                 | <b>(1,000)</b> |
| 310   | Office Supplies                       | 116            | 109             | 200            | 200            | 200                          |                |
| 311   | Postage                               | 169            | 0               | 300            | 300            | 300                          |                |
| 312   | Outside Printing                      | 156            | 89              | 100            | 100            | 100                          |                |
| 314   | Small Equipment                       | 0              | 495             | 500            | 500            | 500                          |                |
| 321   | Publication Fees- Legal               | 0              | 50              | 0              | 0              | 0                            |                |
| 322   | Books & Periodicals                   | 1,090          | 0               | 1,090          | 1,300          | 1,300                        |                |
| 324   | Membership Dues                       | 574            | 577             | 850            | 850            | 850                          |                |
| 325   | Conferences/Regis. Fees               | 995            | 165             | 1,750          | 1,750          | 1,750                        |                |
| 334   | Commercial Travel Expenses            | 56             | 39              | 750            | 750            | 750                          |                |
| 335   | Meeting Expenses                      | 10             | 0               | 0              | 0              | 0                            |                |
| 336   | Lodging                               | 568            | 0               | 2,000          | 2,000          | 2,000                        |                |
| 346   | Clothing Allowance                    | 87             | 50              | 261            | 150            | 150                          |                |
| 351   | Repair/Maint. Supplies-Gasoline       | 271            | 0               | 200            | 200            | 200                          |                |
| 390   | All Other Supplies                    | 54             | 0               | 54             | 0              | 0                            |                |
|   | <b>Supplies &amp; Materials</b>       | <b>4,146</b>   | <b>1,574</b>    | <b>8,055</b>   | <b>8,100</b>   | <b>8,100</b>                 | <b>0</b>       |
| 809   | Computer Equipment-Hardware           | 0              | 540             | 0              | 0              | 0                            |                |
| 812   | Furniture                             | 751            | 0               | 751            | 0              | 0                            |                |
|   | <b>Capital Outlay</b>                 | <b>751</b>     | <b>540</b>      | <b>751</b>     | <b>0</b>       | <b>0</b>                     | <b>0</b>       |
|   | <b>PLANNING &amp; DEVELOP. ADMIN.</b> | <b>186,008</b> | <b>142,850</b>  | <b>204,708</b> | <b>196,167</b> | <b>210,321</b>               | <b>14,154</b>  |
|   |                                       |                |                 |                |                | <b>Percent Budget Change</b> | <b>7.22%</b>   |

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT # | ACCOUNT DESCRIPTION | 2020        |                 | 2020 ESTIMATE | 2020 BUDGET | 2021          | 2021          |
|-----------|---------------------|-------------|-----------------|---------------|-------------|---------------|---------------|
|           |                     | 2019 ACTUAL | Y-T-D 9/30/2020 |               |             | DEPT. REQUEST | BUDGET CHANGE |

**PLANNING & DEVELOPMENT**

**OTHER PLANNING & DEVELOPMENT**

**PLANNING COMMISSION (56910)**

|     |                                 |              |              |              |              |              |          |
|-----|---------------------------------|--------------|--------------|--------------|--------------|--------------|----------|
| 105 | Salaries-Committee Members      | 3,250        | 1,733        | 4,000        | 4,000        | 4,000        |          |
| 151 | Social Security                 | 249          | 133          | 306          | 306          | 306          |          |
| 156 | Worker's Comp. Ins.             | 0            | 3            | 7            | 7            | 7            |          |
|     | <b>Personnel Services</b>       | <b>3,499</b> | <b>1,869</b> | <b>4,313</b> | <b>4,313</b> | <b>4,313</b> | <b>0</b> |
| 219 | Professional Services           | 150          | 336          | 450          | 450          | 450          |          |
|     | <b>Contractual Services</b>     | <b>150</b>   | <b>336</b>   | <b>450</b>   | <b>450</b>   | <b>450</b>   | <b>0</b> |
| 311 | Postage                         | 551          | 143          | 430          | 400          | 400          |          |
| 312 | Outside Printing                | 165          | 0            | 165          | 100          | 100          |          |
| 321 | Publication Fees-Legal Notices  | 727          | 621          | 1,500        | 1,500        | 1,500        |          |
| 335 | Meeting Expenses                | 51           | 0            | 250          | 250          | 250          |          |
|     | <b>Supplies &amp; Materials</b> | <b>1,494</b> | <b>764</b>   | <b>2,345</b> | <b>2,250</b> | <b>2,250</b> | <b>0</b> |
|     | <b>PLANNING COMMISSION</b>      | <b>5,143</b> | <b>2,969</b> | <b>7,108</b> | <b>7,013</b> | <b>7,013</b> | <b>0</b> |

Percent Budget Change **0.00%**

**BOARD OF APPEALS (56920)**

|     |                                 |           |           |              |              |              |          |
|-----|---------------------------------|-----------|-----------|--------------|--------------|--------------|----------|
| 105 | Salaries-Committee Members      | 0         | 0         | 1,400        | 1,400        | 1,400        |          |
| 136 | Meeting Pay-Clerical            | 0         | 0         | 200          | 200          | 200          |          |
| 151 | Social Security                 | 0         | 0         | 122          | 122          | 122          |          |
| 152 | Wisconsin Retirement            | 0         | 0         | 14           | 13           | 14           |          |
| 156 | Worker's Comp. Ins.             | 0         | 0         | 3            | 2            | 3            |          |
|     | <b>Personnel Services</b>       | <b>0</b>  | <b>0</b>  | <b>1,739</b> | <b>1,737</b> | <b>1,739</b> | <b>2</b> |
| 219 | Professional Services           | 0         | 0         | 150          | 150          | 150          |          |
|     | <b>Contractual Services</b>     | <b>0</b>  | <b>0</b>  | <b>150</b>   | <b>150</b>   | <b>150</b>   | <b>0</b> |
| 310 | Office Supplies                 | 0         | 0         | 100          | 100          | 100          |          |
| 311 | Postage                         | 38        | 0         | 0            | 0            | 0            |          |
| 321 | Publication Fees-Legal Notices  | 0         | 0         | 100          | 400          | 400          |          |
| 325 | Registration Fees/Conferences   | 0         | 80        | 0            | 0            | 0            |          |
|     | <b>Supplies &amp; Materials</b> | <b>38</b> | <b>80</b> | <b>200</b>   | <b>500</b>   | <b>500</b>   | <b>0</b> |
|     | <b>BOARD OF APPEALS</b>         | <b>38</b> | <b>80</b> | <b>2,089</b> | <b>2,387</b> | <b>2,389</b> | <b>2</b> |

Percent Budget Change **0.08%**

**VILLAGE OF WESTON  
2021 OPERATING BUDGET**

| ACCOUNT<br># | ACCOUNT DESCRIPTION | 2019   | 2020               | 2020     | 2020   | 2021             | 2021             |
|--------------|---------------------|--------|--------------------|----------|--------|------------------|------------------|
|              |                     | ACTUAL | Y-T-D<br>9/30/2020 | ESTIMATE | BUDGET | DEPT.<br>REQUEST | BUDGET<br>CHANGE |

**PLANNING & DEVELOPMENT**

**EXTRATERRITORIAL ZONING COMMITTEE (56925)**

|     |                                   |            |          |              |              |              |          |
|-----|-----------------------------------|------------|----------|--------------|--------------|--------------|----------|
| 105 | Salaries-Committee Members        | 450        | 0        | 720          | 720          | 720          |          |
| 136 | Meeting Pay-Clerical              | 0          | 0        | 240          | 240          | 240          |          |
| 151 | Social Security                   | 34         | 0        | 73           | 73           | 73           |          |
| 152 | Wisconsin Retirement              | 0          | 0        | 16           | 16           | 16           |          |
| 156 | Worker's Comp. Ins.               | 0          | 0        | 2            | 2            | 2            |          |
|     | <b>Personnel Services</b>         | <b>484</b> | <b>0</b> | <b>1,051</b> | <b>1,051</b> | <b>1,051</b> | <b>0</b> |
| 219 | Other Professional Services       | 0          | 0        | 150          | 150          | 150          |          |
|     | <b>Contractual Services</b>       | <b>0</b>   | <b>0</b> | <b>150</b>   | <b>150</b>   | <b>150</b>   | <b>0</b> |
| 321 | Publication Fees-Legal Notices    | 136        | 0        | 500          | 500          | 500          |          |
|     | <b>Supplies &amp; Materials</b>   | <b>136</b> | <b>0</b> | <b>500</b>   | <b>500</b>   | <b>500</b>   | <b>0</b> |
|     | <b>EXTRATERRITORIAL COMMITTEE</b> | <b>620</b> | <b>0</b> | <b>1,701</b> | <b>1,701</b> | <b>1,701</b> | <b>0</b> |

Percent Budget Change **0.00%**

**COMPREHENSIVE PLANNING (56930)**

|     |                                 |              |              |               |               |               |                |
|-----|---------------------------------|--------------|--------------|---------------|---------------|---------------|----------------|
| 219 | Other Professional Services     | 5,204        | 8,971        | 10,000        | 10,000        | 10,000        |                |
|     | <b>Contractual Services</b>     | <b>5,204</b> | <b>8,971</b> | <b>10,000</b> | <b>10,000</b> | <b>10,000</b> | <b>0</b>       |
| 311 | Postage                         | 27           | 11           | 200           | 200           | 200           |                |
| 312 | Outside Printing/Stationery     | 0            | 0            | 3,000         | 3,000         | 1,500         |                |
| 321 | Publication Fees-Legal Notices  | 141          | 158          | 200           | 200           | 200           |                |
|     | <b>Supplies &amp; Materials</b> | <b>168</b>   | <b>169</b>   | <b>3,400</b>  | <b>3,400</b>  | <b>1,900</b>  | <b>(1,500)</b> |
|     | <b>COMP. PLAN.</b>              | <b>5,372</b> | <b>9,140</b> | <b>13,400</b> | <b>13,400</b> | <b>11,900</b> | <b>(1,500)</b> |

**PLANNING & DEVELOPMENT**

|                |                |                |                |                |               |
|----------------|----------------|----------------|----------------|----------------|---------------|
| <b>197,181</b> | <b>155,039</b> | <b>229,006</b> | <b>220,668</b> | <b>233,324</b> | <b>12,656</b> |
|----------------|----------------|----------------|----------------|----------------|---------------|

Percent Budget Change **5.74%**



# REQUEST FOR CONSIDERATION

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|                         |   |
|-------------------------|---|
| <b>PUBLIC MTG/DATE:</b> | Finance Committee/Board of Trustees, October 5, 2020          |
| <b>DESCRIPTION:</b>     | Progress audit for TIF #1 and TIF #2                          |
| <b>FROM:</b>            | Jessica Trautman, Finance Director                            |
| <b>QUESTION:</b>        | Should staff get a tif audit completed for TIF #1 and TIF #2? |

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## Background

Staff would like to hire Hawkins Ash to complete a progress TIF audit for TIF#1 and TIF #2, the cost would be \$9,600 - \$4,800/TIF. Staff is concerned the longer we wait the more difficult it will be to get information together for an audit. Technically we do not need an audit till 2026.

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**Attached Docs:** None

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**Committee Action:** None.

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**FISCAL IMPACT:** \$4,800 over the budgeted amount in each TIF

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**Recommendation:** Approve the purchase

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**THE FINANCE COMMITTEE RECOMMENDS THE BOARD APPROVE A CONTRACT WITH HAWKINS ASH TO COMPLETE 2 AUDITS, ONE FOR TIF DISTRICT #1, THE OTHER FOR TIF DISTRICT #2 FOR A TOTAL OF \$9,600.**

**THE VILLAGE BOARD APPROVES A CONTRACT WITH HAWKINS ASH TO COMPLETE 2 AUDITS, ONE FOR TIF DISTRICT #1, THE OTHER FOR TIF DISTRICT #2 FOR A TOTAL OF \$9,600.**

**OR**

**WE RECOMMEND THAT STAFF WAIT TILL THE REQUIRED TIME TO HAVE AN AUDIT.**

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Are there additional reference documents which have been attached to this report?

# REQUEST FOR CONSIDERATION

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|                         |  |
|-------------------------|--|
| <b>PUBLIC MTG/DATE:</b> | Finance Committee/Board of Trustees, October 5, 2020 |
| <b>DESCRIPTION:</b>     | 2020/2021 CIP – Snow Box Purchase                    |
| <b>FROM:</b>            | Jessica Trautman, Finance Director                   |
| <b>QUESTION:</b>        | None   |

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## Background

Staff is looking at purchasing the snow boxes that were in the approved 2020/2021 CIP.

Staff had requested quotes from 3 dealers for the snow boxes and quotes were received from 2 dealers. The quotes are below:

| Company            | Equipment Price |
|--------------------|-----------------|
| Scotts Heavy Truck | \$46,750        |
| Truck Equipment    | \$50,300        |

The budgeted amount is \$41,800, the actual quote came in at \$46,750. Staff will continue to monitor the actual verse budgeted costs and adjust future purchases as needed.

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**Attached Docs:** None

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**Committee Action:** None.

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**FISCAL IMPACT:** \$4,950 over the budgeted amount

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**Recommendation:** Approve the purchase

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## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**THE FINANCE COMMITTEE RECOMMENDS THE BOARD APPROVE THE PURCHASE OF THE SNOW BOXES FROM SCOTT'S HEAVY TRUCK FOR \$46,750.**

**THE VILLAGE BOARD APPROVES THE PURCHASE OF THE SNOW BOXES FROM SCOTT'S HEAVY TRUCK FOR \$46,750.**

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Are there additional reference documents which have been attached to this report?

**VILLAGE OF WESTON, WISCONSIN  
RESOLUTION NO. 2020-012**

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- A RESOLUTION,** TO CREATE AN AD HOC BUILDING COMMITTEE
- WHEREAS,** The Village's original municipal building facilities at 5500 Schofield Avenue date back to the 1950's and have been added to approximately every decade since, and
- WHEREAS,** The configuration, size, and general condition of facilities for Public Safety, Parks, Public Works, and general Administration services of the Village are in need of upgrade and/or replacement, and
- WHEREAS,** The Village, in 2016, retained Kueny Architects of Pleasant Prairie, Wisconsin, for professional evaluation of the municipal facilities for Public Safety, Parks, Public Works, and Administrative functions; and
- WHEREAS,** Kueny's recommendations included construction of a new facility for Public Works, Parks, and Administrative functions of the Village (Municipal Facility), and
- WHEREAS,** The Board of Trustees requested and considered additional information at various meetings from the 4<sup>th</sup> quarter of 2018 through February 2019, resulting in approval of a design contract with Kueny Architects on February 3, 2020 about the proposed project determined the best course of action was to construct a new Municipal Facility in January 2019, and
- WHEREAS,** Communications about the project have been hampered by the Public Health situation resulting from COVID-19 since March 2020; and
- WHEREAS,** There is a need to develop public information for the proposed Municipal Facility project and address anticipated concerns.

**BE IT RESOLVED**

As recommended at the regular meeting of the Village Board of Trustees on September 21, 2020, an Ad Hoc Building Committee is hereby created as provided for in the Village of Weston Municipal Code, Section 2.217; and

Said Committee shall be Advisory to the Board of Trustees and charged with:

1. Review the history of the project,
2. Review the condition of existing facilities
3. Provide input on building design
4. Provide input on public relations materials and assists staff with public outreach.
5. Determine a summary of findings/recommendations for the Board by November 30, 2020; and

The Building Committee shall be comprised of 5 individuals who are residents of the Village plus 2 Village Trustees. The Village President and Administrator may serve as ex-officio members of the Building Committee. Village staff and consultants will serve as advisors to the Committee to provide necessary information.

The Committee will meet as needed and continue serving until the Board of Trustees determines their charge to be complete.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON**, at a meeting thereof, this 5th day of the month of October, 2020.

**VILLAGE OF WESTON**, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_  
MARK MALONEY, President

ATTEST:

By: \_\_\_\_\_  
SHERRY WEINKAUF, Clerk

**EXHIBIT A**

**Weston Municipal Code  
Division 3, "Committees"**

## Chapter 2

### ADMINISTRATION\*

#### Article I. In General

Sec. 2.100. Fees and charges.

#### Article II. Village Board

##### Division 1. Generally

Sec. 2.200. How constituted.

Sec. 2.201. President.

Sec. 2.202. Powers.

Sec. 2.203. Acquisition and disposal of property.

Sec. 2.204. Village finances.

Sec. 2.205. Construction of powers.

##### Division 2. Meetings

Sec. 2.206. Generally.

Sec. 2.207. Regular meetings.

Sec. 2.208. Special meetings.

Sec. 2.209. Adjournments.

Sec. 2.210. Meetings shall be public.

Sec. 2.211. Call to order.

\* **Cross References**--Any administrative ordinances of the village not in conflict or inconsistent with the provisions of this Code, including but not limited to letting contracts without bids and releasing persons from liability saved from repeal, § 1.110(2); Administration and Enforcement of building regulations, Chapter 14 Article III.; Civil Emergencies, Chapter. 22; Court, Chapter 26; Elections, Chapter 30; Law Enforcement; Chapter 42; Planning Commission, Chapter 62; Administration and Enforcement of Subdivision Regulations, Chapter 74 Article II.; Taxation and Special Assessments, Chapter 78; Utilities, Chapter 86; Administration and Enforcement of Zoning Regulations, Sec. 94.16.15; Zoning Board of Appeals, Sec. 94.16.13.

[Sec. 2.212. Attendance; leave of absence.](#)

[Sec. 2.213. Disturbance, how suppressed.](#)

#### Division 3. Committees

[Sec. 2.214. Standing committees.](#)

[Sec. 2.215. Committee of the whole.](#)

[Sec. 2.216. Revolving loan fund committee.](#)

[Sec. 2.217. Special committees.](#)

### **Article III. Officers and Employees**

#### Division 1. Generally

[Sec. 2.300. Appointive officials.](#)

[Sec. 2.301. Filling of vacancies.](#)

#### Division 2. Administrator

[Sec. 2.302. Appointment, term of office and removal.](#)

[Sec. 2.303. Functions and duties.](#)

[Sec. 2.304. Cooperation.](#)

[Sec. 2.305. Compensation.](#)

[Sec. 2.306. Residency.](#)

#### Division 3. Clerk/Human Resource Director

[Sec. 2.307. Appointment.](#)

[Sec. 2.308. Duties.](#)

[Sec. 2.309. Compensation.](#)

**Sec. 2.210. Meetings shall be public.**

Except as provided in Wis. Stat. § [19.85](#), all regular meetings of the Board shall be open and public, and all its procedures shall be recorded by the Village Clerk or under their authorization in record books kept for that purpose.

(Code 1982, § 1.18(4); Ord. of 12-10-2011; Ord. of 6-21-2013)

**Sec. 2.211. Call to order.**

The President shall promptly call each meeting of the Board to order at the hour fixed for the holding of such meeting. In case of the absence of the President, the senior Trustee shall call the meeting to order, and the Trustees present shall elect one of their number president pro tem.

(Code 1982, § 1.18(5); Ord. of 12-10-2011; Ord. of 6-21-2013)

**Sec. 2.212. Attendance; leave of absence.**

No member of the Board, the Village Clerk, the Chief of Police or designee whose duty it shall be to attend a Board meeting shall absent themselves from the meetings of the Board unless for illness or other good cause without first having obtained an authorized absence.

(Code 1982, § 1.18(6); Ord. of 12-10-2011; Ord. of 6-21-2013)

**Sec. 2.213. Disturbance, how suppressed.**

Whenever any disturbance or disorderly conduct shall occur in board meetings or rooms or halls adjacent to such meetings, the President or other presiding officer of the Board shall have power and authority by and with the aid of the Chief of Police or designee in attendance upon the meeting of the Board to cause the meeting to be cleared of all persons except members and officers of the Board.

(Code 1982, § 1.18(7); Ord. of 12-10-2011; Ord. of 6-21-2013)

**DIVISION 3 COMMITTEES**

**Sec. 2.214. Standing committees.**

- (a) **Appointments.** The President appoints standing committees of the Village, subject to confirmation by the Board. The appointments to each Committee will be made at the first Village Board meeting in May. Standing committees shall review such matters as

may be referred to them by the Board and shall submit recommendations for Board action. The Administrator and President, except where the President is designated a member of a Committee, shall serve on each committee as ex officio members.

- (b) ***Conflicting provisions.*** While this section represents guidelines detailing committee roles and responsibilities, the provisions regarding the Administrator shall prevail in any area in which a conflict arises. In any instance where statutes may conflict with these provisions, the statutes shall apply.
- (c) ***Membership.*** Unless otherwise noted, each committee shall consist of five members, two of which shall be Village Trustees. The President shall not serve as the chairperson of any committee, unless expressly designated by law.
- (d) ***Established.*** The following standing committees are established:
  - (1) **Finance Committee.**
    - a. Present the annual budget to the Board first in temporary form for a public hearing, and in final form for board approval. To enable the committee to prepare the budget, all budget requests shall be filed with the Administrator in a timely fashion to allow the Administrator to prepare a recommended budget for consideration by the committee.
    - b. Monitor expenditures, supervise collection of accounts and coordinate and investigate village borrowing.
    - c. Review requests for non-budgeted or emergency expenditures and make recommendations to the full Board.
    - d. Review any proposed changes in Village insurance coverage and risk management programs.
    - e. Recommend establishment of user and license fees.
    - f. Coordinate Village requests for grant funding.
    - g. Make recommendations on the issuance and conditions of issuance of licenses and franchises.
    - h. Supervise the cable television franchise and conduct negotiations relating to such franchise.
    - i. In cooperation with the Administrator, recommend Board consideration of policies and procedures regarding the financial operations of the Village and the delivery of services to the public.

- j. Consider any other matter the Board may refer.

**(2) Human Resources.**

- a. Advise the board regarding potential and pending litigation involving the Village.
- b. In cooperation with the Administrator, recommend for Board consideration policies and procedures regarding personnel issues of the Village.
- c. Oversee the selection of contract services for labor negotiation services.
- d. Monitor, in cooperation with the Administrator, the general personnel policies for the Village, including such things as sick leave, vacations, holidays and leaves of absence.
- e. In cooperation with the Administrator, review and make recommendations for additions and deletions of positions to the Board and make recommendations regarding disciplinary actions involving Village employees.
- f. Make recommendations to the Board for establishment of a village safety program and, after such a program is in place, supervise such program.
- g. Act on all matters so enumerated in the Village of Weston Employee Policy and Procedure Manual as being assigned to the Human Resources Committee.
- h. Consider any other matter the Board may refer.

**(3) Public Works and Utility Committee.**

- a. Review and recommend a property and infrastructure budget to the Administrator and Finance Committee.
- b. In cooperation with the Administrator, recommend Board consideration of appropriate policies and procedures regarding public works, utility operations, property and buildings operations and the delivery of services to the public.
- c. Coordinate the Village's refuse collection activities.

- d. Recommend actions regarding use and maintenance of Village streets.
- e. Review and finalize the annual capital improvements program.
- f. Review bidding documents and requests for proposals for capital projects for public works projects. Review contractor proposals and bids for all authorized public works construction, and recommend contract awards to the Board for appropriate action.
- g. Be responsible for the construction and maintenance of all Village streets and sidewalks, the operation and maintenance of all sewer and water systems, and make appropriate recommendations to the board regarding the operation, maintenance and improvements to such systems.
- h. Develop and recommend policies and guidelines for public works projects and activities such as special assessments.
- i. Review and approve any unusual requests for use of village buildings.
- j. Review and recommend any proposed changes, improvements, remodeling, additions, etc., to the municipal building, other village buildings or other property.
- k. Recommend policy guidelines regarding public improvements.
- l. Mediate disputes between property owners and the Village regarding public improvements.
- m. Review bidding documents and requests for proposals (RFPs) for municipal building projects. Review contractor proposals and bids for all authorized municipal building construction and recommend contracts to the board for appropriate action.
- n. Review traffic and pedestrian safety matters and recommend needed action for Board approval.
- o. Develop emergency operation plans.
- p. Consider any other matter the Board may refer.

**(4) Parks and Recreation Committee.**

- a. Prepare and maintain long-range plans for parks and recreational facilities.

- b. Recommend the acquisition, purchase, acceptance by gift, sale or such other disposition of property and/or equipment to the Board for appropriate action.
- c. Prepare and submit grant applications to the appropriate agencies for the acquisition and development of parks and recreational facilities.
- d. Operate and maintain the Village park and recreational trail system.
- e. Review and recommend a parks and recreation budget to the Administrator and Finance Committee.
- f. In cooperation with the Administrator, recommend Board consideration of policies and procedures regarding parks and parkway operations and the delivery of such services to the public.
- g. In cooperation with the Community Development Authority govern, manage, improve and care for all public parks and parkways located within the Village.
- h. Consider any other matter the Board may refer.

**(5) Community Development Authority.**

- a. *Need.* The Village declares that a need for blight elimination, slum clearance, urban renewal programs and community development projects and housing projects exists in the Village of Weston.
- b. *Creation.* Pursuant to Wis. Stat. § [66.1335](#) the Village hereby creates a housing and community development authority which shall be known as the “Community Development Authority” of the Village of Weston. It is a separate body politic for the purpose of carrying out blight elimination, slum clearance, urban renewal programs and projects and housing projects.
- c. *Powers and Duties.* The Community Development Authority has all powers, duties and functions set out in Wis. Stats. §§ [66.1201](#) and [66.1333](#) for housing and redevelopment authorities. As to all housing projects initiated by the Community Development Authority it shall proceed under Wis. Stat. § [66.1201](#). As to all projects relating to blight elimination, slum clearance, urban renewal and redevelopment programs the Community Development Authority shall proceed under Wis. Stats. §§ [66.1105](#), [66.1301](#) to [66.1329](#), [66.1331](#), or [66.1337](#) as determined appropriate by the Village Board on a project by project basis.

- d. ***Appointment of Members.*** The Village President shall, with the confirmation of the Board, appoint seven (7) resident persons having sufficient ability and experience in the fields of urban renewal, community development and housing, as Commissioners of the Community Development Authority. Two (2) of the Commissioners shall be members of the Board and shall serve during their term of office as Board trustees. The terms of non-Board members shall be four (4) years.
- e. Consider any other matter the Board may refer.
- (e) ***President to designate chairpersons; other appointments.*** The President shall designate the chairperson of each standing committee. All committee appointments except designation of chairperson shall be subject to confirmation by a majority vote of the Board.
- (f) ***Chairperson to designate a Trustee to discharge members' duties.*** In the absence of a meeting quorum the Chairperson may appoint a Village Trustee to discharge a committee member's duties.
- (g) ***Term of office.*** Unless otherwise noted, the term of office for each committee shall be for three years, and shall become effective after appointment at the first Village Board meeting in May. Terms of office for Village Trustees shall be one year of their elected term.
- (h) ***Meetings.*** Each standing committee shall meet as necessary to accomplish the responsibilities of each committee. All committee meetings shall convene at the municipal building unless otherwise noticed.

[Ord. of 9-18-2000, § 1; Ord. of 5-21-2001(1), § 1; Ord. of 4-22-2011; Ord. of 12-10-2011; Ord. of 6-21-2013; Ord. of 02-21-2014; Ord. No. 15-007 of 6-16-2015; Amended via Ord. 15-012, 6-17-15; Ord. No. 15-030 of 12-09-2015; Ord. No. 18-001 of 01-20-2018; Ord. No. 18-010 of 03-29-2018; Ord. No. 19-009 of 8-21-2019; Ord. No. 20-006 of 5-12-2020]

**Sec. 2.215. Committee of the whole.**

The president may call for a meeting of the entire board as a committee of the whole for discussion on any matter. The president shall be chairperson of the committee of the whole.

(Ord. of 12-10-2011; Ord. 16-051, 12/22/2016)

**Sec. 2.216. Revolving loan fund committee.**

A revolving loan fund committee is established composed of seven citizen members who shall be responsible for the management of the village's revolving loan program, consistent with state requirements.

(Ord. of 12-10-2011)

**Sec. 2.217. Special committees.**

The president may, from time to time, appoint such special committees as he deems advisable or as provided for by motion or resolution by the board stating the number of members and object thereof to perform such duties as may be assigned to them.

**ARTICLE III OFFICER AND EMPLOYEES\***

**DIVISION 1 GENERALLY**

**Sec. 2.300. Appointive officials.**

- (a) **Term.** All appointive officials, except as otherwise provided, shall hold their office for the term of two years and until their successors are lawfully appointed and qualified.
- (b) **Filling of vacancies.** Vacancies in appointive offices shall be filled by appointment for the residue of the unexpired term by the appointing power and in the manner prescribed in this division for making regular full-term appointments.
- (c) **Certificate of appointment.** When an appointive official has filed the oath and bond as required, the village clerk/human resource director shall issue to him a certificate of appointment. If the appointment is to a commission, the appointee shall file the certificate with the secretary of the commission.

(Code 1982, §§ 1.03(2), 1.05(3), 1.06(2); Ord. of 12-10-2011)

**Sec. 2.301. Filling of vacancies.**

A vacancy shall occur in case of the dismissal or death of any official or in case of the removal of any officer from the Village, or when any officer elected or appointed in, for or from any part of the Village shall remove his residence without the limits of such Village, or when any official shall refuse or neglect for 20 days after notice of his election or appointment to qualify and enter upon the discharge of his duties.