



**OFFICIAL MEETING PACKET OF THE  
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE YEE LENG XIONG PRESIDING  
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF  
ADVISOR**

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This regular monthly meeting of the Parks and Recreation Committee, during the 21st legislative session of the elected Board of Trustees, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 5500 Schofield Avenue, Weston, on MONDAY, NOVEMBER 26, 2018, at 4:30 p.m.***



**Village of Weston, Wisconsin  
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Xiong (c), Sparks, Clark, Esker**

Ex-Officio: **Ermeling**

Staff: **Osterbrink, Falkowski, Mroczenski**

Date/Time: **Monday, November 26, 2018, at 4:30 p.m.**

Location: **Weston Municipal Center, 5500 Schofield Avenue, Weston, WI 54476**

Agenda: **The agenda packet will be sent out on Wednesday, November 21<sup>st</sup>.**

**Attendance:** Parks and Recreation Committee Members and Department Directors, please indicate if you will, or will not, be attending so we may determine in advance if there will be a quorum.

**Questions:** **Shawn Osterbrink**                      **Jessica Falkowski**  
[sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov)                      [jfalkowski@westonwi.gov](mailto:jfalkowski@westonwi.gov)  
**(715) 359-9988**                                              **(715) 359-9988**

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**PLEASE NOTE THE FOLLOWING INFORMATION:**

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This notice was posted at the Municipal Center, and on the Village's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 11/20/2018 @ 2:30 p.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum be other government bodies are present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



VILLAGE OF WESTON, WISCONSIN  
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE

**TO THE HONORABLE TRUSTEE YEE LENG XIONG AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE:** The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, November 26, 2018 @ 4:30 p.m.**, in the Village Board Room at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI. 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum be other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

**AGENDA ITEMS.**

1. Meeting called to order by Chairman Xiong.
2. Roll Call by Recording Secretary: Jessica Falkowski
  - a. Xiong
  - b. Sparks
  - c. Lewitzke – Resigned from her appointed position effective 11/9/2018
  - d. Esker
  - e. Clark
3. [Approval of minutes from previous meeting: September 24, 2018.](#)
4. Public Comments.

**EDUCATIONAL PRESENTATIONS & REPORTS.**

5. Sports Complex Feasibility Study Update
6. [Vacant Committee Position](#)

**POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

7. [Aquatic Center Sponsorship/Fundraising](#)
8. [Code of Conduct/Rules and Policies Aquatic Center](#)
9. [Water Safety Day at Aquatic Center](#)
10. [2019 Aquatic Center Dates](#)
11. [Joint Purchase with Town of Weston](#)
12. [Landscape](#)
13. [Williams Park Fence Request](#)

**FUTURE ITEMS**

14. Meeting date(s) for 2018/2019: **All at 4:30 p.m.**
  - a. **Tuesday, December 11<sup>th</sup>, 7:30 a.m. kick-off meeting for the Sports Complex Feasibility Study at the Hilton Garden Inn, 2101 N. Mountain Road, Wausau**
  - b. **No December meeting.**

- c. January 28<sup>th</sup>, 2019**
- 15. Topics for future meetings:
  - a. Nuisance Ordinance**
  - b. Noxious Weed Ordinance**
  - c. Tree Ordinance**
  - d. Urban Forestry Management Plan**
- 16. Remarks from Staff.
- 17. Remarks from Committee Members.
- 18. Announcements.
- 19. Adjourn by 5:45 p.m.

**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING**  
**Monday, September 24, 2018, 4:30 p.m.**

**AGENDA ITEMS**

1. Meeting called to order by Chairman Xiong @ 4:30 P.M.
2. Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Xiong, Yee Leng	YES
Clark, Katrina	YES
Esker, Roger	YES
Lewitzke, Lindsey	NO
Sparks, Wally	YES

Village Staff in attendance: Osterbrink, Falkowski (Clerk), Mroczenski, Wodalski and Donner. White and Maguire in audience.

3. Approval of minutes from previous meeting: June 25, 2018

**\*M/S/P Esker/Clark: to approve the June 25, 2018 minutes.**

Yes Vote: 4      No Vote: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Clark, Katrina	YES
Esker, Roger	YES
Lewitzke, Lindsey	--
Sparks, Wally	YES

4. Public Comments.

Natt Zuleger from Friends of Everest Baseball and a village resident came to show his support for the sports complex. Zuleger commented that Friends of Everest Baseball is a booster club for the Everest High School teams, the Junior and Senior Legion Programs. The club helps to provide uniforms, field needs, and they run concessions. Zuleger stated that the sports complex will help families who have multiple kids in the sport be at one central place for weekly games and help the community by keeping young families in the area.

Zuleger asked what the committee and board need from him and Osterbrink replied, "support." Coming to a meeting, writing a letter, contacting committee and board members stating the reasons why you feel this is needed. For example, information on enrollment numbers, number of tournaments you attend, how far you travel, weekend expenses, and

showing a level of commitment.

Wodalski commented to Zuleger about fundraising or getting the word out there.

Roman Maguire, president of D.C. Everest Youth Baseball, commented that his organization serves just under 500 kids in the community from age 6 thru 14 and has 350 parent volunteers that are involved in the organization. This past summer D.C. Everest Youth Baseball successfully hosted the state tournament for the 10U Cal Ripken Division of the Babe Ruth League at Kennedy Park. He also stated that as an organization they are struggling with providing proper size fields for the 11-12-year old age group. Their organization would either like to work on modifying current fields for the 11-12-year old age group or help fund new fields at the sports complex. Maguire stated that their fundraising committee is willing to partner with the village if it is decided to build a sports complex. Maguire states that a sports complex will also bring people and families together by providing a central place for them to gather.

Clark mentioned that she would like to see other people from the community, parents and kids to come to a meeting and show their support for the sports complex. Clark would like to see more information and numbers from other associations that could potentially use the complex. Clark states that can relate to having multiple kids in a sport and having conflicts with kids being at different locations at the same date and time. Clark supports the idea of a sports complex and having a centralized area for all the teams.

Clark mentioned that the sports complex would be better located off the highway versus the proposed location in the industrial park. Maguire stated that the village is open to other locations and the facility is more important than the location.

## **EDUCATIONAL PRESENTATIONS & REPORTS**

### **5. Aquatic Center Annual Report**

Osterbrink stated that the annual report prepared by Mroczenski includes information from Book King Software Program on pass sales and daily entrance numbers. Mroczenski explained that the August budget status report shows that there is a \$50,000 surplus but final expenses from utilities and payroll have not been included.

Xiong asked if attendance has increased this year compared to past years and Mroczenski responded yes, largely due to the dry and warm weather. Mroczenski reported that the August budget status showed \$135,000 in pass sales. Osterbrink added that there was a steady attendance throughout the season.

Osterbrink reported that the original date scheduled for teen night was cancelled due to bad weather and rescheduled. This year approximately 250 people attended the event versus 450 in 2017. The lower attendance may be due to rescheduling the event. Osterbrink feels that more adult staffing needs to be added to the event because 250 was difficult for staff to

handle. Having an Everest Metro Police Officer present helped diffuse situations. Osterbrink mentioned the new prices of \$4 for nonseason pass holders and \$2 season pass holders should have covered the expenses of the DJ and advertising. It was a great event for the teens to get together with friends that they haven't seen all summer.

Clark asked why City of Wausau cancelled the Dog Day Event at the Splash Pad. Osterbrink stated that was due to someone interpreting the Health Code differently than they had in the past.

## **POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

### **6. Cost Estimate for Tree Pruning**

Osterbrink explained the Urban Forestry Management Plan and part of that plan is a tree pruning schedule. The committee asked staff in May to get cost estimates from outside contractors to prune boulevard and median trees. Tree Fella Company gave the village a cost estimate on diameter per tree. Falkowski took information from the tree inventory and put together an estimate cost for pruning. It will cost an average of \$10,000 per year to have an outside contractor to prune the trees. The committee discussed with staff to contact and work with neighboring communities.

**No action was taken**

### **7. Tree Removal from Eau Claire River**

Osterbrink discussed that he received multiple calls this year on trees in the Eau Claire River and individuals asking if the village is going to remove them. Staff and committee members discussed removing trees if they are determined a threat to public infrastructure but don't feel a policy needs to be drafted to address the issue.

**No action was taken**

### **8. Sports Complex Feasibility Study Proposals**

Sparks discussed that the sports complex is a great amenity but with increased proposed budget items the village should concentrate on needs versus wants. Sparks would like the village to maintain existing services. Sparks commented that the village should wait to conduct a feasibility study until we are financially ready to build a sports complex so, the study will not be outdated.

Wodalski stated that a Resolution was passed by the Village Board in February 2018 to proceed with a feasibility study for the sports complex. The purpose of the feasibility study is to go through the economic projections and understand how the facility would be run, built,

and funded.

Xiong is in support of conducting an economic analysis before a decision is made to move forward with the sports complex.

Wodalski and Osterbrink mentioned that the \$39,000 for the study would be funded from room tax dollars which was agreed upon at the August 2018 Tourism Commission meeting.

**\*M/S/P Clark/Esker: to recommend approval of moving forward with the Sports Complex Feasibility Study**

Yes Vote: 3      No Vote: 1      Abstain: 0      Not Voting: 1      Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Clark, Katrina	YES
Esker, Roger	YES
Lewitzke, Lindsey	--
Sparks, Wally	NO

**FUTURE ITEMS**

- 9. Meeting date(s) for 2018: **All at 4:30 p.m.**
  - a. **October 22<sup>nd</sup>**
  - b. **November 26<sup>th</sup>**

- 10. **Topics for future meetings.**
  - a. **Nuisance Ordinance**
  - b. **Noxious Weed Ordinance**
  - c. **Tree Ordinance**
  - d. **Urban Forestry Management Plan**
  - e. **Aquatic Center Tour**

**11. Remarks from Staff**

Osterbrink mentioned the car accident on Schofield Ave in front of Target that damaged a street light, signal light, sign post, two planters, and three decorative bollards. Osterbrink has not seen the police report yet to gather more information.

Mroczenski thanked the committee for their continued support of the Aquatic Center.



**12. Remarks from Committee Members.**

**13. Announcements.**

None

**14. Adjournment.**

Chairman Xiong adjourned the meeting at 6:15 p.m.

Jessica Falkowski, Recording Secretary

## Shawn Osterbrink

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**From:** Lindsey Lewitzke <lewitzke.lindsey@gmail.com>  
**Sent:** Friday, November 9, 2018 3:06 PM  
**To:** Shawn Osterbrink  
**Subject:** Re: Weekly Briefer from Parks (Osterbrink)

Shawn,

It is with great sadness that I write this but we are moving to the city of Wausau so I will no longer be able to serve on the park board. I thank you for allowing me to serve and wish Weston and the parks department all the best.

Thanks

Lindsey Lewitzke

On Fri, Nov 9, 2018 at 11:53 AM Shawn Osterbrink <[sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov)> wrote:

Have a good weekend!

Sincerely,

**Shawn Osterbrink,**

Director of Parks, Recreation and Forestry

Village of Weston, Wisconsin

5500 Schofield Avenue, Weston, WI. 54476

Office: [715-359-9988](tel:715-359-9988)

Email: [sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov) | Website: [www.westonwi.gov](http://www.westonwi.gov)

Questions regarding Parks, Recreation & Forestry in the Village? Email the Parks team at [parks@westonwi.gov](mailto:parks@westonwi.gov)

*As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent by someone from the Village of Weston, are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of Village e-mail should presume that any e-mail is subject to release upon request.*

**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**5500 SCHOFIELD AVENUE, WESTON, WI 54476**  
**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on sponsorship, fundraising and revenue ideas for the Aquatic Center.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry Brad Mroczenski, Aquatic Center Manager</b>
<b>Question:</b>	<b>Should the village move forward with any of the ideas presented to increase revenue at the Aquatic Center?</b>

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**Background**

Over the past few years staff have presented several ideas to provide additional revenue for the Aquatic Center. Staff is once again looking at a few different ideas to raise revenue for the Aquatic Center. The first item is the sale of goggles and sunscreen. We realize that this may not be a huge revenue generator, but it will also be a service to the patrons. Staff's would like to start small and offer a limited number of items such as goggles and sunscreen. If the initial quantities sell, then we could purchase more and/or expand our offerings like selling Aquatic Center gear or other items. Staff would be looking to purchase \$100 to \$200 worth of items initially.

Should staff begin investigating corporate sponsorships? We know that other entities utilize sponsorship for certain locations and are wondering if it may be a viable option for the Aquatic Center. Currently we know that Wausau/Marathon County utilize corporate sponsors for Athletic Park and the Eastbay Soccer Complex. Staff feels this may be something to look at in the future.

The final idea is possibly adding more special events. One of the ideas that Manager Mroczenski presented was to offer a pancake breakfast. This event would coincide with a Water Safety Day that we are proposing in 2019. Staff feels that offering this type of event would generate a small amount of revenue through the sales of the breakfast, but it may also increase attendance to the Water Safety Day. Staff would need to purchase the items for the breakfast along with spending time preparing the food. Staff may be able to get some items donated from local businesses for the events. Cost would be \$100 to \$200.

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**Attached Docs:**

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**Committee Action:**    **No previous review.**

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**Fiscal Impact:**        **There would be the initial cost of \$100 to \$200 to purchase goggles and sunscreen but once the products are sold**

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**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**5500 SCHOFIELD AVENUE, WESTON, WI 54476**

**REQUEST FOR CONSIDERATION**

there would be a small amount of revenue that would be collected that would be more than the initial cost.

For the corporate sponsorship idea, the main expense would be staff time. Staff would need to develop agreement documents, policies regarding the sponsorships, time to recruit sponsors and assist with the development of recognition at the Aquatic Center.

The final item is the addition of more special events. Staff is proposing to host a pancake breakfast prior to the Water Safety Day we would like to hold in 2019. Cost would be \$100 to \$200 to purchase food and staff time to purchase and prepare food.

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**Recommendation:** Staff is looking for a recommendation from the committee.

**Recommended Language for Official Action**

**I move to Recommend to the Board of Trustees that staff move forward with working on \_\_\_\_\_ items to raise revenue for the Aquatic Center.**

**I move to Recommend to the Board of Trustees that staff not move forward with any of these ideas.**

**Or, something else.**

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Additional action:

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on requiring patrons who purchase season pool passes to sign off on our code of conduct and facility rules &amp; policies document prior to purchasing aquatic center season passes.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry Brad Mroczenski, Aquatic Center Manager</b>
<b>Question:</b>	<b>Should the village require patrons who purchase season pool passes to sign off on our code of conduct and facility rules &amp; policies document prior to purchasing a season pass?</b>

**Background**

Staff feels that anyone who purchases a season pass should be aware of facility rules, policies and our code of conduct prior to purchasing a pass. Staff feels that if everyone signs off on the policy it will be easier for staff to enforce rules and utilize discipline procedures if necessary.

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**Attached Docs:** Code of conduct and rules & policies.

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**Committee Action:** No previous review.

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**Fiscal Impact:** N/A

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**Recommendation:** Staff recommends approval.

**Recommended Language for Official Action**

**I move to Recommend to the Board of Trustees that staff include the code of conduct and rules & policies document on the website that patrons must approve prior to purchasing a season pass.**

**I move to Recommend to the Board of Trustees that staff not include the code of conduct and rules & policies document on the website for patrons to approve prior to purchasing a season pass.**

**Or, something else.**

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Additional action:



## Weston Aquatic Center Code of Conduct

The Village of Weston is committed to providing a safe and welcoming environment for all. To promote safety and comfort, the Village of Weston requires all persons to act appropriately at all times when in our facilities, on our property or participating in our programs.

We expect persons using the Weston Aquatic Center to act maturely, to behave responsibly, and to respect the rights and dignity of others. The actions listed below, which are not intended to be an all-inclusive list of behaviors, are considered inappropriate and are prohibited in our facilities or programs:

- Using or possessing alcohol or illegal drugs on Aquatic Center property or at Village of Weston sponsored programs.
- Smoking and tobacco use on Aquatic Center property –buildings and grounds (including the parking lot) are smoke and tobacco product-free environments. This includes vaping, hookah, e-cigarettes and all other forms of electronic devices.
- Carrying or concealing a weapon or any device or object that may be used as a weapon.
- Harassment or intimidation by words, gestures, body language, or any type of menacing behavior.
- Physical contact with another person in an angry, aggressive, or threatening way.
- Verbally abusive behavior, including profanity, angry language, swearing, name-calling, or shouting.
- Sexually explicit conversation or behavior; any sexual contact with another person.
- Inappropriate, immodest, or sexually revealing attire.
- Theft or behavior that results in the destruction or loss of property.
- Loitering within facilities or on the grounds of the Aquatic Center after being requested to depart the Aquatic Center's property.
- Use of social networking websites in a manner that is contrary to the Village of Weston's mission, is detrimental to the community or is in violation of the law.

Anyone who feels that this Code of Conduct is being violated should immediately report the behavior to a staff person on duty. Weston Aquatic Center staff members are eager to be of assistance. Please notify a staff member if assistance is needed.

Suspension or termination of Weston Aquatic Center memberships may result from a violation of this Code of Conduct. While an incident is being investigated, the membership of the person(s) accused of violating this Code of Conduct may be temporarily suspended pending a final decision. Appeals can be made to the Village of Weston Board of Trustees.

The Weston Aquatic Center utilizes video technology to protect all persons. Cameras are installed in open/public areas only and not in private areas such as locker rooms, restrooms, etc.





## **Weston Aquatic Center Rules and Policies**

### **Early Closing Policy**

- Events that can lead to an early closing
  - Severe Weather
  - Power Outage
  - Water Chemical Imbalances
  - Fecal Emergency
  - Water or Other Emergencies
  
- Severe Weather
  - The pool will remain open until lightning has been seen or thunder has been heard. The lifeguards will then clear the pool and supervise the patrons. Patrons must stay out of the water and inside the changing rooms until 15 minutes have passed without lightning/thunder being reported. In the event of a tornado warning, the Park, Recreation and Forestry Department or Police Department will call. At this time, an announcement will be given, and all patrons and staff are required to take cover in the changing rooms. Children must stay in the building unless accompanied by an adult. The Park and Recreation Department or Police Department will call to cancel the warning.
  - The pool may close when air temperature drops below 65 degrees, or the patron count drops below twenty people.

### **Cell phones and Electronic Devices in Locker Rooms Policy**

The use of cell phones and electronic devices are prohibited for everyone in the locker rooms, bathrooms and shower areas.

### **Locker Room Age Policy**

Children over the age of 6 must use the locker room which corresponds with the child's gender anatomy and are not permitted in the opposite gender locker room unless prior written approval from staff is obtained for extenuating circumstances.

The Weston Aquatic Center does have a family/unisex changing room that patrons are free to use. Pool access can be obtained by entering through the lifeguard area with prior approval, allowing patrons access to the pool deck without utilizing either the Men's or Women's locker rooms.

### **Aquatic Facility Rules:**

- Admission to the Aquatic Center is refused to all persons having a communicable disease, open cut or any condition which had the appearance of an infectious condition (open sores, rashes). Persons with pads, adhesive tape or any kind of bandage will not be admitted. Jewelry is to be removed.
- Persons must shower before entering the pool area and after use of toilet facilities.
- Children under the age of 10 must be accompanied by an adult to enter facility.
- CHILDREN AGES 8 AND UNDER MUST BE ACCOMPANIED BY AN ADULT IN THE WATER AT ALL TIMES.
- Diaper changing on the pool deck is prohibited.
- Swim diapers required for non-toilet trained children.
- Persons in the water must wear a swimsuit, cut-offs and t-shirts are not allowed.
- Tobacco, smokeless tobacco and vaping are prohibited in the facility or parking lot areas.
- Pets are not allowed.
- Flotation Devices must be coast guard approved.
- No person will be permitted in the facility, or on deck, unless a lifeguard is on duty.
- No food, gum, drink or tobacco allowed in the pool.
- Glass and shatterable items are prohibited in the pool area.
- No visiting with lifeguards or distracting them from their job.
- No Diving in the shallow end.
- Goggles that cover the nose are not allowed.
- Persons under the influence of alcohol or narcotics are prohibited from using the pool.
- Safety equipment must not be moved or used by unauthorized persons.
- No one in the facility is allowed in the pool or against fences during electrical storms.
- No sitting or pulling on the buoyed lines.
- No one should be in the lifeguard chairs except lifeguards.
- No back dives or flips off the side of the pool.
- No playing on the ladders.
- General conduct:
  - No running, rough play or boisterous behavior.
  - No spitting or spouting water.
  - No diving off another swimmer's shoulders.
  - No chicken fights allowed or similar games.
- The Weston Aquatic Center is not responsible for lost or stolen items.
- Disregard for pool rules may result in eviction from the Aquatic Center.

- When additional rules are deemed advisable for the proper conduct of the persons in the water, the management is authorized to issue and put into effect these rules, either printed or verbal.

### **Diving Board Rules**

- Only one person at a time on the diving board (others must wait on the deck).
- Only one bounce off diving board.
- Stunts will be allowed at the lifeguard's discretion. No life-threatening stunts will be allowed.
- After going off the board, swimmers should swim to the appropriate (closest) ladder on the side of the pool, and never underneath the board.
- No swimming will be allowed in the diving area.
- No diving from the side of the board.
- Divers must start facing forward.
- Lifejackets may not be worn while using the diving board.

### **Waterslide and Drop slide Rules**

- **All riders must be 48 inches tall.**
- Do not use slide while under the influence of alcohol or drugs.
- Follow the instructions of attendant.
- One rider on the drop slide at a time. Wait until the landing area is clear before the next rider enters the slide.
- Slide in a sitting position or on the back.
- No standing, kneeling, rotating or stopping in the slide.
- Leave the plunge area immediately.
- **WARNING: Water depth is 3 feet, 6 inches.**

### **Log Slice Rules**

- Patrons must be able to reach net from the side of the pool without help from another individual.
- Only one person on the logs at a time.
- The net must be used when on the log slices.
- First person must be off the logs or outside the ropes before next person may go.
- Patrons are not permitted in the roped area to assist person on the logs

### **Patrons that are unable to abide by the Weston Aquatic Center's Rules and Policies, will be subject to several levels of discipline.**

- Discipline of Swimmers/Patrons:
  - Verbal warning.
  - Sit out at specified spot for a specific time.
  - Talk with supervisor.
  - Eviction from the Aquatic Center for the rest of the open swim. Will be documented.

- Eviction from the Aquatic Center for longer periods of time. Will be documented.
- Suspension/revocation of season pass.

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on hosting a Water Safety Day on the first day of the season prior to opening.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry Brad Mroczenski, Aquatic Center Manager</b>
<b>Question:</b>	<b>Should the Aquatic Center host a Water Safety Day on the first day of the season prior to opening?</b>

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### **Background**

This idea was presented in the 2018 Aquatic Center Season Report that was prepared by Manager Mroczenski. He is proposing the we perform various demonstrations regarding water safety and invite other groups to help promote the same. He also thought that if we hosted a pancake breakfast during the event that it may produce some additional revenue for the facility.

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<b>Attached Docs:</b>	<b>None</b>
<b>Committee Action:</b>	<b>No previous review.</b>
<b>Fiscal Impact:</b>	<b>Staff time to organize and operate the events.</b>
<b>Recommendation:</b>	<b>Staff recommends approval.</b>

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### **Recommended Language for Official Action**

**I move to Recommend to the Board of Trustees that staff coordinate a Water Safety Day in the morning of opening day 2019.**

**I move to Recommend to the Board of Trustees that staff not coordinate a Water Safety Day in 2019.**

**Or, something else.**

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Additional action:

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on Aquatic Center Dates for next year.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry Brad Mroczenski, Aquatic Center Manager</b>
<b>Question:</b>	<b>Should the village approve the proposed dates for the 2019 season at the Aquatic Center?</b>

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**Background**

Important Aquatic Center Dates for 2019 Season.

1. Early bird prices on season passes end on Friday, May 24<sup>th</sup>.
2. Opening Day, Friday June 7<sup>th</sup>. Local schools are done on June 6<sup>th</sup>.  
Proposing an 80-day season.
3. Teen Night, Friday, July 19<sup>th</sup>.
4. Closing date Sunday, August 25<sup>th</sup>.

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<b>Attached Docs:</b>	<b>None</b>
<b>Committee Action:</b>	<b>No previous review.</b>
<b>Fiscal Impact:</b>	<b>None</b>
<b>Recommendation:</b>	<b>Staff recommends approval.</b>

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**Recommended Language for Official Action**

**I move to Recommend to the Board of Trustees the proposed dates for the 2019 season at the Aquatic Center.**

**I move to Recommend to the Board of Trustees to not approve the proposed dates for the 2019 season at the Aquatic Center.**

**Or, something else.**

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Additional action:

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on a joint purchase of playground equipment for Machmueller Park with the Town of Weston.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the village approve the joint purchase and installation of a new piece of playground equipment at Machmueller Park with the Town of Weston?</b>

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### **Background**

The village has again been approached by the Town of Weston to cost share on a new piece of playground equipment for Machmueller Park. They had previously made the same request in 2016 and the village approved the joint purchase but when it came to approve the budget the Parkland Dedication Funds that were going to be used for the purchase had to be used for repairs and purchase of equipment at the Aquatic Center, so we were not able to move forward with the project.

The town has \$3,462.00 in their parkland dedication account and the village has \$18,308.00 in its parkland account. Total for village and town is \$21,770.00. The town realizes that they do not have enough funds to purchase a significant feature with the amount of funds they have available and are requesting that the village participate in the purchase of a piece of equipment. Based on the previous review and approval we requested a quote for the same piece of equipment that was proposed back in 2016. The quote for this piece of equipment with installation is \$26,000.00. Based on the updated quote for the piece of equipment and the amount of funds available the village and town cannot pursue the purchase of this piece of equipment without additional funding.

Should the village pursue the joint purchase of a new piece of playground equipment and how much should the village fund?

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<b>Attached Docs:</b>	<b>Quote from Boland Recreation for the Gravity Rail Loop.</b>
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<b>Committee Action:</b>	<b>Reviewed and approved in 2016.</b>
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<b>Fiscal Impact:</b>	<b>+/- \$21,770.00</b>
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<b>Recommendation:</b>	
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### **Recommended Language for Official Action**

**I move to Recommend to the Board of Trustees to approve the joint purchase of the Gravity Rail Loop and find funding for the additional \$4,300.**

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**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION**

**I move to Recommend to the Board of Trustees to not approve the joint purchase of a piece of playground equipment.**

**I move to Recommend to the Board of Trustees to approve the purchase of a different piece of playground equipment to not exceed \$.**

**I move to Recommend to the Board of Trustees that the village recommend that the town utilize their parkland dedication funds for other maintenance needs or improvements at Machmueller Park.**

**Or, something else.**

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Additional action:



Mark Boland  
Owner, Sales  
Jordan Judkins  
Sales, Iowa  
Chris Roush  
Sales, Wisconsin



[www.bolandrecreation.com](http://www.bolandrecreation.com)

2347 Oak Park Road  
Marshalltown, IA 50158  
1-800-798-7589  
641-752-7589

**City Park  
Gravity Rail Loop  
Weston, WI  
10-12-18**

Equipment depicted in CD219623-624, delivered: \$18,500.00

\*Installation by a certified Miracle Installer: \$7,500.00

\*Installation includes marking and digging of footings, assembly of equipment and setting footing in cement. Installation does not include initial site excavation, safety surfacing or installation of safety surfacing.

Prepared by: Chris Roush

**Prices are good for 30 days---This pricing can be secured for 2019 delivery by placing a 25% deposit on order by December 31, 2018**

*Prices include delivery to your job site*

*Prices **DO NOT** include sales tax, if applicable*

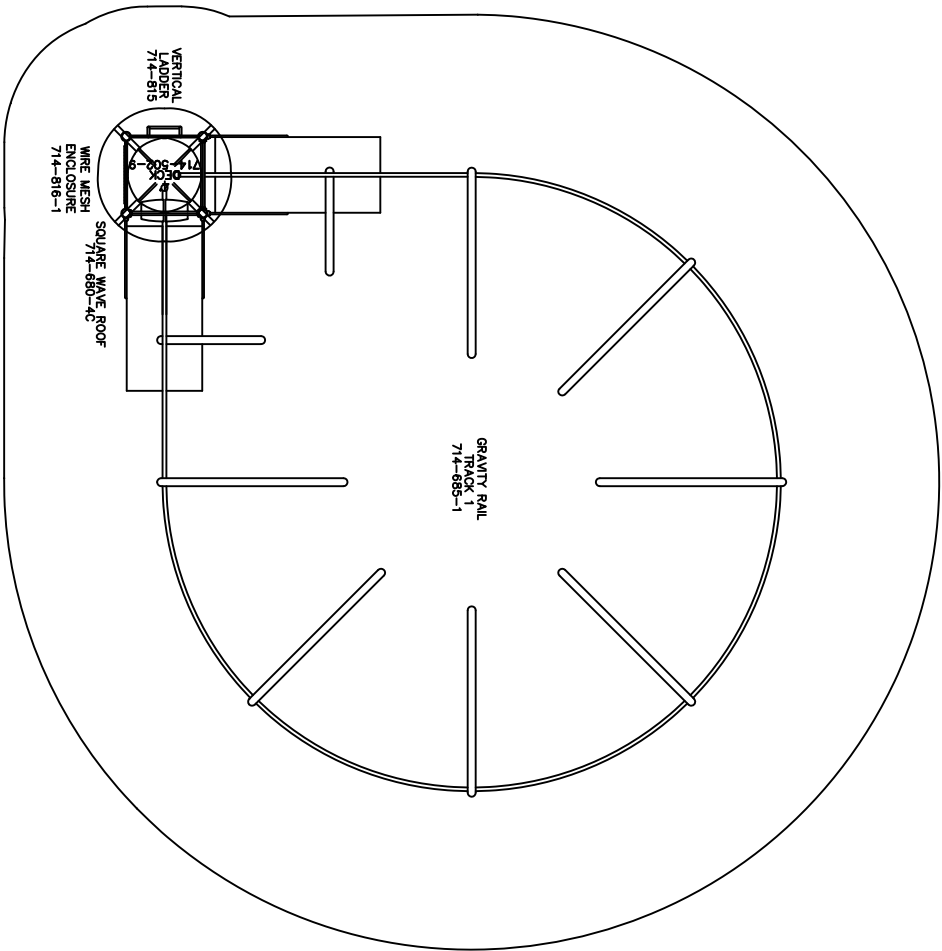
*Payment for materials is due by 30 days after delivery.*

*Payment for installation services is due by 15 days after completion of work.*

*Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.*

***NOTE:*** Boland Recreation, Inc. is ***NOT RESPONSIBLE*** for unloading of equipment, storage, permits, fees, ground preparation, pea gravel, borders, disposal of trash, sales tax, or anything in addition to what is listed above.

# CITY PARK WESTON, WI



To verify product certification, visit [www.ipema.org](http://www.ipema.org)

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each play system's main entry point(s) to inform parents and supervisors of the age appropriateness of the play system and general rules for safe play.

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS.

CD219623-624		✓	COMPLIES TO CPSC	DESIGNED FOR AGES 5-12	SCALE: 1" = 10'-0"
GROUND SPACE: 35' X 35'	✓	COMPLIES TO ASTM			
PROTECTIVE AREA: 50' X 49'	✓	COMPLIES TO ADA	ADDITIONAL GROUND LEVEL ACCESSIBLE ITEMS NEEDED FOR ADA COMPLIANCE	TYPE: 0	QUANTITY: 0
			DATE: 9/2/2016	AR	



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on Landscape Areas in the Village.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the village plan and prioritize to make changes to the existing landscape areas in the village?</b>

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**Background**

Most of the landscape areas throughout the village need some major attention. In an effort to start fixing some of these areas the village invested a substantial amount of money in the landscaping on Schofield Avenue in 2017 and 2018. The idea with the Schofield Avenue landscaping was to replace some of the plant material but minimize the amount of plants to reduce the maintenance and to change some of the shrub beds to turf as it is easier to maintain. Staff feels that this project was just the start but that it will help guide the village to attend to the other landscape areas.

We would like to start the discussion to see if village staff should begin working on planning and prioritizing changes to the other areas throughout the village. Some of the existing issues include concrete fixtures that are falling apart, brick areas that are heaved, missing bricks or uneven, beds that are completely missing plant material and irrigation systems that continue to cost the village a substantial amount of money each year and costs will continue to rise as these systems get older.

Staff has various ideas on how to move forward with minimizing the maintenance of these areas and cut costs.

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<b>Attached Docs:</b>	<b>None</b>
<b>Committee Action:</b>	<b>No previous review.</b>
<b>Fiscal Impact:</b>	<b>Substantial cost will be involved if the village moves forward with fixing these areas.</b>

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**Recommendation:**

**Recommended Language for Official Action**

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Additional action:

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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
5500 SCHOFIELD AVENUE, WESTON, WI 54476  
REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park &amp; Recreation Committee – 11/26/2018</b>
<b>Description:</b>	<b>Discussion and possible action on a request from EMPD to consider placing a fence at Williams Park.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the village install a fence or other barrier at Williams Park?</b>

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**Background**

The village was contacted and asked to consider placing a fence at Williams Park. We recently received information from the Everest Metro Police Department stating that they receive a lot of calls regarding speeding on Von Kanel Street north of Schofield Avenue. The officer that approached the village stated that most of the calls that they receive for speeding in this area are from people that are concerned for the children that utilize Williams Park. They feel that due to the proximity of the playground to the road is very close and they are concerned that children will run out into the road and get hit. Staff did take a closer look at the playground equipment at this park and it is closer to the road than at any other park. The village has previously not received any other calls that we are aware of regarding this issue and has no information regarding anyone ever being hit at this location. Staff thinks that if the committee/board feel something should be done at this location that we should look at alternatives to a fence and maybe plant a shrub barrier or hedge to help with this possibility.

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<b>Attached Docs:</b>	<b>None</b>
<b>Committee Action:</b>	<b>No previous review.</b>
<b>Fiscal Impact:</b>	<b>Depending on the type, height and length of a fence it could cost from \$1,500 up to \$5,000. A shrub barrier or hedge 40 feet long would cost about \$600. This would just go along the east side of the existing playground equipment not the whole length of the park.</b>

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**Recommendation:**

**Recommended Language for Official Action**

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Additional action:

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**END OF  
PACKET**