



Village of Weston, Wisconsin

**Joint Meeting of the COMMUNITY DEVELOPMENT
AUTHORITY, BOARD OF TRUSTEES & PLAN
COMMISSION**

**During the 23rd legislative session of the elected
Board of Trustees (2019 – 2020)**

**Tuesday, March 10,
2020 @ 5:00 P.M.**

**Packet Prepared By:
Jennifer Higgins, Director of Planning and Development**



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
ATTENTION – NOTICE OF PUBLIC MEETING**

Joint Meeting of: **COMMUNITY DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES & PLAN COMMISSION**

CDA Members: **Hooshang Zeyghami [C], Mark Maloney [VC], Scott Berger, Steve Winkels, Michelle Knopf, Todd Hagedorn, Dave Jelmeland**

Board of Trustees **Wally Sparks [P], Hooshang Zeyghami [VP], Barbara Ermeling, Nathan Fiene, Mark Maloney, Yee Leng Xiong, Jon Ziegler**

PC Members: **Mark Maloney [C], Wally Sparks [VC], Duane Gau, Gary Guerndt, Joe Jordan, Steve Meinel, and Loren White**

Staff: **Keith Donner, Administrator/CDA Executive Director; Jennifer Higgins, Jessica Trautman, Emily Wheaton & Tom Chartrand**

Date: **Tuesday, March 10, 2020 @ 5:00 P.M.**

Location: **Weston Municipal Center (5500 Schofield Ave) – Board Room**

Agenda: **The agenda packet will be emailed out 3 days prior to the meeting and posted on the Village website at www.westonwi.gov.**

Attendance: **All Village officials are encouraged to attend. Commissioners, Department Directors, and guests, please indicate if you will, or will not, be attending so we may determine in advance if there will be a quorum by sending an RSVP to the assigned Administrative Support person:**

RSVP: **Valerie Parker, PC Secretary
(715) 241-2613
vparker@westonwi.gov**

Questions: **Jennifer Higgins, Director of Planning & Development
(715) 241-2638
jhiggins@westonwi.gov**

This notice was posted at the Municipal Center and was e-mailed to local media outlets (Print, TV, and Radio) on 03/03/2020.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above noticed meeting to gather information. No actions to be taken by any other board, commission, or committee of the Village, aside from the Community Development Authority/Economic Development Committee. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993).

Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act requires that meeting or material to be in accessible location or format must contact the Weston Municipal Center, by 12 noon the Friday prior to the meeting so any necessary arrangements can be made to accommodate each request.



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
OFFICIAL MEETING AGENDA OF THE SPECIAL JOINT MEETING OF THE COMMUNITY
DEVELOPMENT AUTHORITY, BOARD OF TRUSTEES & PLAN COMMISSION**

The Board/Authority/Commission will hold a meeting on the date, time and location listed.

TO THE HONORABLE TRUSTEES ZEYGHAMI AND MALONEY AND THE FIVE (5) APPOINTED MEMBERS OF THE COMMUNITY DEVELOPMENT AUTHORITY; TO THE HONORABLE PRESIDENT SPARKS AND THE SIX (6) ELECTED MEMBERS OF THE BOARD OF TRUSTEES; TO THE HONORABLE TRUSTEE MARK MALONEY AND PRESIDENT SPARKS AND THE FIVE (5) APPOINTED MEMBERS OF THE PLAN COMMISSION: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 & Chapter 62 of the Village's Municipal Code and will be ready for your consideration at the Board/Authority/Commission's special joint meeting on **Tuesday, March 10, 2020 @ 5:00 p.m.** at the Weston Municipal Center's Board Room.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If there is a quorum of other government bodies present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the Community Development Authority shall take place.

Wisconsin State Statutes require all agendas for Board, Commission, and Committee meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. Any item on this agenda may be discussed or acted upon.

1. Call to Order & Welcome by Village Trustee & CDA Chair Zeyghami.
2. Roll Call of CDA and declaration of a quorum by recording secretary – Hooshang Zeyghami {C}, Mark Maloney {VC}, Todd Hagedorn, Michelle Knopf, David Jelmeland, Gayle Marshall, Stephen Winkels. (CDA)
3. Roll Call of BOT and declaration of a quorum by recording secretary – President Wally Sparks, Trustees Barb Ermeling, Nathan Fiene, Mark Maloney, Yee Leng Xiong, Hooshang Zeyghami, Jon Ziegler. (BOT)
4. Roll Call of PC and declaration of a quorum by recording secretary – Mark Maloney {C}, Wally Sparks {VC}, Duane Gau, Gary Guernndt, Joe Jordan, Steve Meinel, Loren White (PC)
5. Public Comment
6. [Approval of minutes from December 10, 2019 Meeting. \(CDA\)](#)



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7. Discussion of CDA/Plan Commission Roles & Responsibilities.
 - a. Presentation via phone– Community Development Authority Financing Tools (Rebecca Speckhard, Quarles & Brady).
 - b. Presentation – CDA Financing Options (Greg Johnson, Elhers Senior Municipal Advisor)
 - c. [Discussion of the history of the CDA and its original intended purpose and responsibilities.](#) (Staff)
 - d. Discussion and possible action by Board of Trustees as to CDA Future Roles and Responsibilities.
8. [Camp Phillips Centre Project Update.](#)
9. Reports:
 - a. [2019 Building Permits](#)
 - b. [January through February 2020 Building Permits](#)
 - c. [December 2019 through February 2020 New Business Occupancy Permit Issuance.](#)
 - d. [Vouchers from 2/10/2020 to 2/23/2020.](#)
 - e. [ED Coordinator Monthly Report.](#)

FUTURE ITEMS

10. Next meeting date of CDA: Tues. April 7, 2020 @ 5:00 p.m. Regular Meeting.
11. Next meeting of the BOT: Mon. April 6, 2020 @ 6:00 p.m. Regular Meeting.
12. Next meeting date of PC: Mon. April 13, 2020 @ 6:00 p.m. Regular Meeting.
13. Remarks from Staff and Board/Authority/Commission Members.



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14. Adjournment of Plan Commission.
15. Adjournment of Board of Trustees.
16. Adjournment of CDA.



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
OFFICIAL MEETING MINUTES OF THE COMMUNITY DEVELOPMENT AUTHORITY**

HELD ON TUESDAY, DECEMBER 10, 2019

AGENDA ITEMS

- 1. Meeting called to order by CDA Chair & Trustee Zeyghami.**
Community Development Authority Meeting was called to order by Chair Hooshang Zeyghami at 5:00 pm.

- 2. Roll Call and declaration of quorum by recording secretary**

Roll call indicated 7 Community Development Authority members present.

<u>Member</u>	<u>Present</u>
ZEYGHAMI, HOOSHANG	YES
MALONEY, MARK	YES
BERGER, SCOTT	YES
HAGEDORN, TODD	YES
JELMELAND, DAVID	YES
KNOPF, MICHELLE	YES
WINKELS, STEPHEN	YES

- 3. Approval of minutes from October 8, 2019 Meeting.**

Motion by Maloney, second by Knopf: to approve the minutes from the October 8, 2019 CDA Meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
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HELD ON TUESDAY, DECEMBER 10, 2019

COMMUNICATIONS

4. **Opportunity for citizens to be heard.**
Gayle Marshall (4503 Estate Dr – Weston) spoke on the TIF (Tax Incremental Finance) District and the concerns she has with it and how she (and others) would like to see property taken out of the TIF in hopes of lowering taxes for the residents.
5. **Written communications received**
There were no written communications received

NEW BUSINESS

6. **Discussion and action on Marathon County Municipalities Economic Development Agreement and Strategic Plan Updates.**
Donner stated that in 2014 the Village agreed to be a participant in the Marathon County Municipalities Economic Development Agreement, which was intended to be a set of rules for area municipalities to follow to avoid “cannibalizing” each other in their economic development efforts. MCDEVCO is going through a Strategic Plan Process and is looking for feedback from the surrounding communities as to what role they should play in promoting Economic Development.

Zeyghami stated there is a shortage of workers in the manufacturing industry along with professional people and we need to bring and keep them here. We have a lot to offer but it’s not always enough.

Jelmeland, asked about housing in the Camp Phillip’s project, and if the retail end wasn’t happening, would the housing aspect still go forward. Donner stated they are still in the process of getting the permit for the retail end and are focusing on that at this time.

Berger also addressed the lack of people in the workforce and possibly reaching out to people in other countries.



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Jelmeland asked about getting the group of manufacturing businesses together and brainstorm how to get more workers in this area. Donner stated that the Chamber has established the Greater Wausau Prosperity Partnership to help serve in the implementation and execution of the Greater Wausau Region Economic Development Strategic Plan, and that is where getting workers to move to this area would be discussed.

Higgins stated the chamber is working on putting together a website highlighting the area, and helping those that are interested in moving to the area along with their spouses and what is available for them.

Motion by Berger, second by Maloney: to recommend approval of the Village's continued participation in the Marathon County Municipalities Economic Development Agreement.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

7. Discussion on History and Status of Village TIF Districts.

There was a lengthy discussion regarding the TIF. Donner stated that the creation of the Village of Weston's Tax Increment District #1 goes back to 1996 with the incorporation of the Village. This incorporation was motivated by the Rothschild Annexations (which included what is now the Cedar Creek Mall area). The other goal was to have the ability to use Tax Incremental Financing to promote industrial development which unincorporated towns could not utilize at the time.



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*Then, in late 1996 the Village made an offer to purchase the Zinser Farm (160-
acres) to be used to develop an industrial park. In 1998 after a public hearing
process TIF #1 was created.*

*There was an amendment that was undertaken in 2002 to add redevelopment
and blight elimination projects. The Community Development Authority (CDA)
was also created in 2002.*

*Donner went on to state that between 2009 and 2012 the total taxable value of
property in TID #1 dropped by 12% overall with a 13% drop in the tax increment.
This resulted in a shortfall of incremental taxes as compared to the projected
increment to repay existing debt and forced the Village to seek special legislation
to refinance its debt and extend the life of TID #1. The Village of Weston required
special legislation for TID #1 because it was scheduled to close in 2021 and
needed the refinancing to be able to afford the future debt payments. The special
legislation also included an exception to allow the Village one more amendment
despite the Village exceeding the 12% equalized value threshold in its TID's.*

*Trautman stated (without the special legislation) the increment wasn't sufficient to
cover the debt payment and the general fund was making the debt payment.
Something needed to happen as the general fund couldn't afford to take this on
much longer. The Village was able to get a special amendment and was then
able to refinance.*

*Donner stated that the amendment allowed the life of TID #1 to be extended to
2031 and to allow the project expenditure period to be extended to 2026.*

*Donner went on to address Gayle Marshall's question whether the debt can be
retired early or called, in which he stated it couldn't be called until 2026. He also
addressed Gayle's concern about wanting to pull property out of the TIF. Donner
stated you wouldn't want to pull improved property that is generating income and
helping pay back the debt out of the TIF as it's going to hurt our ability to pay off
our debt in the time frame that was set.*

Higgins also concurred with Donner that the TIF cannot be called until 2026 or



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property pulled out (until 2031) as the Village does not have any more amendments.

Judith Miller (903 Kickbush Street – Wausau) asked what interest rate the Village financed the TIF originally and what was the interest rate the Village refinanced the TIF at. Trautman stated that the refinance rate was lower, but there were various rates throughout the years. Miller also asked if it was a 30-year amonization in which Trautman stated it was a 20 year.

Jelmeland asked if a property is in the TIF districts, do they pay the same amount of taxes whether they are in the TIF District or not. Trautman stated that a property owner would pay the same whether they were in the TIF District or not. Trautman did state that once the TIF does close the tax rate would go down.

Marshall brought up going to special legislation to subtract properties out of the TIF. Higgins stated it could be an option if staff was directed by the CDA and the Village Board.

Donner suggested bringing in the Village's Financial Consultant Greg Johnson from Ehlers to talk about TIF #1.

Donner then talked about TIF #2 which was created in 2004 to focus on façade improvements around Target and Farm and Home. Shortly after the creation in 2005, the law was changed to allow 12% of a municipality's equalized value to be in a TID and an amendment was adopted to increase that area and amend the project plan to include the street scape improvements around Schofield Avenue.

Other projects include the Kwik Trip development by Birch Street and Schofield Avenue along with the street scape and signage.

John Rondeau (5403 JM Place – Weston) asked what kind of money Kwik Trip received for building their store on the corner of Birch Street and Schofield Avenue. Higgins stated they did not receive any money. They did an amendment so Kwik Trip could buy the property that was the old High Roller and added it to their site to be one property as one was inside the TIF and one was located outside the TIF



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STAFF REPORTS

8. Acknowledge Report: Building Permits.

- a. October 2019 Building Permits.
- b. November 2019 Building Permits.

Motion by Jelmeland second by Berger: to acknowledge October 2019 and November 2019 Building Permits.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

9. Acknowledge Report: New Business Occupancy Permit Issuance – October & November 2019.

Motion by Maloney, second by Hagedorn to acknowledge October 2019 and November 2019 New Business Occupancy Permit Issuance.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES



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Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

10. ED Coordinator Monthly Report.

Chartrand stated he is continuing to meet with Weston Businesses to get feedback from them on being a business in Weston. He commented that businesses are wanting to see more housing options. He also stated he is working on a Business Guide for new businesses wanting to start up in Weston.

Jelmeland questioned if any progress has been made on the businesses who have defaulted on their development agreements and how many are there. Chartrand and Higgins stated there really hasn't been any direction given on how to proceed or if the Commission wanted to pursue anything. Chartrand stated there about 4-5 businesses that have not followed through on their development plan.

Maloney stated the Commission talked about being more positive and pursuing those businesses that have not followed through would be more negative.

Higgins stated that we do have all the information if we want to move forward in the future.

Sparks asked Chartrand if the business owners know of the changes the Village has made with the zoning code to be more business friendly. Chartrand stated that about 95% do not know the code has been updated. However, they did make comment that it doesn't really matter if they have already complied with the old code.

Chartrand stated that he puts together written documentation of each business he meets with and will be putting together a report in about 6 months of what the businesses are looking for and what they want.



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11. Acknowledge Final Draft of Housing Assessment Report.

Higgins stated that this Housing Assessment Report is the Final Draft from the North Central Regional Planning Commission (NCRPC). Higgins explained that she put in the budget to do a Housing Study as the State requires communities with a population of 10,000 people or more to do a housing assessment and an annual housing fee report. This assessment and fee report needs to go up on the Village's website and be available by January 1, 2020.

Higgins stated the NCRPC is doing the housing assessment for the Village. They looked at our current housing and future projections on what was going to be needed. What they found was the younger population (18-30-year-old young professionals) was a lot higher than expected, along with an increase in the baby boomer generation. This has been driving the multifamily development and the single-family homes. The NCRPC also looked at the rental rates and how there is practically a zero-vacancy rate, with units being filled as quickly as they are being built or for sale.

Suggestions were made for the Village to relook at the Zoning Code and the density requirements, which may be too low, and to look at higher density development.

What was also found, is that Weston is projected to have the most growth in Marathon County. Higgins stated that we don't have a lot of single-family starter homes, and that we need to have more affordable housing for recent college grads and middle-income workers moving to the area. She also stated there needs to be more diversity in the types of housing stock we have in the Village.

Higgins went on to say that Lokre is looking at converting the former Kennedy Park Nursing home into a 65-unit multi-family housing complex which would include efficiency, 1 & 2 bedroom, and completely furnished apartments.

Higgins also stated there will need to be amendments made to the housing section of the comprehensive plan because it was mainly single family driven.



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Motion by Maloney, second by Winkels: to acknowledge Final Draft of Housing Assessment Report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

12. Acknowledge 2019 Village of Weston New Housing Fee Report.

Motion by Maloney, second by Winkels: to acknowledge 2019 Village of Weston New Housing Fee Report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES
Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

13. Update on 2020 CDA Priority Projects and Tasks.

Higgins stated they are going through and putting a list together of all the projects by next meeting. She also stated they are moving forward on the Schofield Avenue



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Corridor Plan and that in early 2020 there will be a joint meeting with the CDA, the Plan Commission and the Village Board with Mark Roffers.

MISCELLANEOUS

14. Set meeting date(s)/time for 2020.

a. Discussion of moving meeting day.

Higgins stated that the 2nd Tuesday of the month is getting harder to put things together as she is also working on Plan Commission which is the 2nd Monday of the month.

The Commission discusses various days and came up with the first Tuesday of the month at 5:00 p.m. to have the CDA meetings.

15. Future Meeting Topics

a.

16. Future Business Tours

a. January – Applied Laser Technologies

b. March - Melron

17. Remarks from Staff and Authority Members.

Jared Wehner (Assistant Planner) has resigned and took a job at the Town of Rib Mountain as their Community Development Director. He will be working through the end of December.

18. Adjournment of CDA.

Motion by Maloney, second by Knop: to adjourn the meeting at 6:25 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang	YES
Maloney, Mark	YES
Berger, Scott	YES
Hagedorn, Todd	YES



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Jelmeland, David	YES
Knopf, Michelle	YES
Winkels, Stephen	YES

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board, CDA, PC – 3/10/2020
Description:	Discussion of the history of the CDA and its intended purpose and responsibilities
From:	Keith Donner, Administrator Jennifer Higgins, Director of Planning & Development Jessica Trautman, Director of Finance Tom Chartrand, Economic Development Coordinator
Question:	Item is on agenda for informational and discussion purposes.

BACKGROUND

The CDA was created in 2002 as the authority that provides another method of borrowing money for economic development within Weston. The CDA was used as the primary structured body in charge of allocating TIF #1 funds for economic development. The motivation for creating the CDA was to borrow funds for economic development that would not count against Weston's General Obligation debt limit. Since the creation of the CDA the roles and responsibilities have blurred with the Plan Commission (PC) creating confusion with members and staff. This discussion provides members of the CDA, PC, Village Board, and staff the history of the CDA, its intended purpose, responsibilities when created, Wisconsin Statute authorized responsibilities, and additional responsibilities granted by Weston. The CDA history summary is documented from Village Board Minutes from March 2002, August 2002, September 2002, Resolution VW #14-02, and Resolution VW #20-02.

Documents:	CDA History CDA Debt Schedule Dropbox file with Minutes, Ordinances, Resolutions & State Statute Documents
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Fiscal Impact:	Staff time. Meeting Expenses such as committee.
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Recommendation:	To be Determined
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Recommended Language for Official Action

To be Determined

Additional action:

Are there additional reference documents which have been attached to this report?

CDA History

(All details obtained from Village Board Minutes from March 2002, August 2002, September 2002, Resolution VW #14-02, and Resolution VW #20-02)

Monday March 4th, 2002 – Village Board Meeting

(Board members included: Machmueller, Diesen, Jaeger, Schmutzler, Meinel, Schuster, and Ermeling. Staff included: Zuleger, Donner, Smith, Vergin, Stezenski, and Jacobs.)

On the March Village Board meeting was the first mention of the creation of the CDA and presentation by Paul Patrie from Robert Baird & Co. Inc. Patrie's presentation explained the advantages of having the CDA and the structure of the CDA. The presentation explained that the CDA would be used as another method of borrowing money and would allow the Board to designate the borrowing for economic development. The CDA can borrow funds that would not count against Weston's General Obligation debt limit. Prior to the creation of the CDA, Weston's General Obligation debt limit was up to 73.4% the maximum allowed by statute, which is 5% of equalized value. Zuleger did not want to jeopardize Weston's current bond rating and preferred that if the CDA was created it should only be used for TIF #1. At this time TIF #2 did not exist and the Weston Planning Commission was in charge of the creation of TIFs. The presentation concluded by the Board pursuing a feasibility study for the creation of the CDA and potential concerns.

Monday August 19th, 2002 – Village Board Meeting

(Board members included: Machmueller, Diesen, Jaeger, and Schuster. Staff included: Zuleger, Smith, Vergin, Stezenski, and Jacobs.)

Paul Patrie made another presentation on the role of creating a CDA. During this presentation included advantages, disadvantages, and structure of what the CDA does. The 2002 board minutes do not include details of what was included in the presentation. The Board then discussed that they would have to borrow for a water revenue bond in the months to follow and they could potentially create a second TIF district. Most of the concerns mentioned related to additional borrowing for the Village.

Tuesday September 3rd, 2002 – Village Board Meeting

(Board members included: Diesen, Jaeger, Schmutzler, Meinel, Ziegler, and Ermeling. Staff included: Zuleger, Donner, Smith, Vergin, Stezenski, and Jacobs.)

The Board agreed to adopt the CDA resolution and will then require the Village President to appoint the committee. The CDA took out \$8,065,000 in revenue bonds and used it to pay off \$5,750,000 in Weston General Obligation bonds. This dropped the Weston's debt limit from 73.41% in 2001 to 51.6% in 2002. The Board originally wanted to apply for the Community Development Block Grant, however they missed the deadline this year.

Resolution #VW-14-02 Adopt the CDA – Passed

Resolution #VW14-02 is adopted and includes the following:

- The CDA will focus on blight elimination, clearance of undesirable conditions, urban renewal, and low income/elderly housing projects
- The CDA has the power to purchase real property necessary to a redevelopment project, lease or sell property, and issue bonds
- Village Board will retain power of eminent domain throughout Weston and can exercise power over the CDA
- Weston leases the property in TIF #1 to the CDA to continue as the authority to carry out a program of blight elimination, community development, and urban renewal.
- The CDA finances a portion of the costs through the issuance of its \$8,065,000 community development lease revenue bonds
- The CDA will have the authority and power to lease real property and personal property in its possession to a public body for use in accordance with the redevelopment plan
- Village Board will move TIF debt to a more proper vehicle in the CDA
- The Village would save money in interest that would help pay for the cost of reissuing bonds by increasing borrowing
- The CDA acts as the actual authority that does the borrowing only after approval of the Village Board
- Any property needs to remain public as if it were owned by the municipality.
- The CDA will not be responsible for, nor shall it pay more than the proceeds from the sale of the bonds together with any income

The Board concluded by passing the resolution contingent on setting a limit on the borrowing for TIF debt issuance only. The first CDA meeting was held on October 3rd, 2002 and included a public hearing to address the boundaries of the CDA. Upon creation the CDA met only to discuss the Capital Improvement Program Budget for the TIF district, TIF grants, and issuing bonds.

CDA Statutory Duties

- Prepare, carry out, acquire, lease and operate housing projects approved by the Village Board
- Purchase, lease, acquire by gift, grant, devise, or otherwise, any real or personal property or any interest in the real or personal property
- Act as agent for any government in connection with the acquisition, construction, operation or management of a housing project
- Arrange or contract for the furnishing of services, privileges, works, or facilities for a housing project or the occupants of a housing project

- Lease or rent any dwellings, houses, accommodations, lands, buildings, structures or facilities embraced in any housing project
- Investigate into living, dwelling and housing conditions and into the means and methods of improving those conditions within its area of operation
- Acquire by eminent domain any real property
- Own, hold, clear and improve property, to insure or provide for the insurance of the property or operations of the authority against any risks
- Contract for the sale of, and to sell, any part or all the interest in real estate acquired and to execute contracts of sale and conveyances
- In connection with any loan, to agree to limitations upon its right to dispose of any housing project or part of a housing project
- Invest any funds held in reserve or sinking funds, or any funds not required for immediate disbursement, in property
- To sue and be sued, to have a seal and to alter the same at pleasure, to have perpetual succession, to make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the authority
- To make and amend and repeal bylaws, rules and regulations
- Execute bonds, notes, debentures or other evidences of indebtedness which, when executed by a housing authority, are not a debt or charge against any city, county, state or any other governmental authority, other than against the authority itself and its available property. No authority may levy any tax or assessment
- Provide by all means available for housing projects for veterans and their families regardless of their income
- Acquire sites; to prepare, carry out, acquire, lease, construct and operate housing projects to provide temporary dwelling accommodations for families regardless of income
- Participate in an employee retirement or pension system of the Village which has declared the need for the authority
- Join or cooperate with one or more authorities in the exercise, either jointly or otherwise, of any of their powers for the purpose of financing, including the issuance of bonds, notes or other obligations with respect to a housing project located within the area of operation of any one or more of the authorities
- Establish a procedure for preserving records of the authority
- Either by itself or with the department of veteran's affairs, undertake and carry out studies and analyses of veterans housing needs
- Acquire by eminent domain any real property, including fixtures and improvements
- Exercise all or any part or combination of powers granted here

CDA Duties in Addition to the Above by Current Ordinance

- Provide oversight and development of the Village's business and industrial parks which include business recruitment, land sales, grant development, and park design
- Provide technical support and counsel in the administration of revolving loans fund for business development
- Recommend policy to the Village Board on the enhancement of Village infrastructure and zoning policy to spur economic growth.

TIF District #1 Debt Schedule - CDA only

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	Total Cumulative Principal Outstanding
2020	\$ 1,145,000.00	\$ 396,847.50	\$ 1,541,847.50	\$ 15,845,000.00
2021	\$ 1,160,000.00	\$ 379,672.50	\$ 1,539,672.50	\$ 14,685,000.00
2022	\$ 1,180,000.00	\$ 361,112.50	\$ 1,541,112.50	\$ 13,505,000.00
2023	\$ 1,200,000.00	\$ 340,462.50	\$ 1,540,462.50	\$ 12,305,000.00
2024	\$ 1,225,000.00	\$ 317,662.50	\$ 1,542,662.50	\$ 11,080,000.00
2025	\$ 1,255,000.00	\$ 293,162.50	\$ 1,548,162.50	\$ 9,825,000.00
2026	\$ 1,285,000.00	\$ 266,180.00	\$ 1,551,180.00	\$ 8,540,000.00
2027	\$ 1,320,000.00	\$ 237,267.50	\$ 1,557,267.50	\$ 7,220,000.00
2028	\$ 1,355,000.00	\$ 205,587.50	\$ 1,560,587.50	\$ 5,865,000.00
2029	\$ 1,400,000.00	\$ 170,357.50	\$ 1,570,357.50	\$ 4,465,000.00
2030	\$ 1,395,000.00	\$ 131,857.50	\$ 1,526,857.50	\$ 3,070,000.00
2031	\$ 3,070,000.00	\$ 92,100.00	\$ 3,162,100.00	\$ -
Totals	<u><u>\$ 16,990,000.00</u></u>	<u><u>\$ 3,192,270.00</u></u>	<u><u>\$ 20,182,270.00</u></u>	

TIF District #2 Debt Schedule - CDA only

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	Total Cumulative Principal Outstanding
2020	\$ 205,000.00	\$ 3,952.50	\$ 208,952.50	\$ 690,000.00
2021	\$ 125,000.00	\$ 32,712.50	\$ 157,712.50	\$ 565,000.00
2022	\$ 130,000.00	\$ 26,837.50	\$ 156,837.50	\$ 435,000.00
2023	\$ 140,000.00	\$ 20,662.50	\$ 160,662.50	\$ 295,000.00
2024	\$ 145,000.00	\$ 14,012.50	\$ 159,012.50	\$ 150,000.00
2025	\$ 150,000.00	\$ 7,125.00	\$ 157,125.00	\$ -
Totals	<u><u>\$ 895,000.00</u></u>	<u><u>\$ 105,302.50</u></u>	<u><u>\$ 1,000,302.50</u></u>	



Press Release
For Immediate Release

Media Contacts:

Keith Donner, Village Administrator, Weston, WI
715.359.6114 | kdonner@westonwi.gov

WORK SUSPENDED TO DEVELOP CAMP PHILLIPS CENTRE RETAIL

Weston, WI (March 3, 2020) – At the Tuesday, March 2 meeting of the Village of Weston Board of Trustees, in open session, Forward Development Group of Verona (FDG) gave the Board a presentation covering the history of the Camp Phillips Centre Project along with a current status report. At this time FDG is suspending work on the retail piece of the envisioned mixed-use development on the approximate 140 acres in the southeast quadrant of the Camp Phillips Road and STH 29 interchange.

As FDG explained in their presentation to the Village Board, the conclusion to suspend further work on the Camp Phillips Centre retail development is due to:

- Wetland impacts which have resulted in an impasse to obtain the DNR and Army Corps permits
- Reduced acreage for the development
- Extraordinary infrastructure costs
- Unsupportable land acquisition costs
- The changing retail landscape

FDG indicates they may explore other options for development in the Village. The Village also encourages FDG or other developers to explore development projects and will consider proposals on a case-by-case basis if they are brought forward in the future.

For more information, please contact Keith Donner at 715-359-6114 or kdonner@westonwi.gov



Village Board Presentation

Camp Phillips Centre
Village of Weston, WI
Monday, March 2nd, 2020



Presentation Objectives

- Brief Project History and Background
- Project Evolution
- Current Status
- Where Do We Go From Here?

| **Agenda**

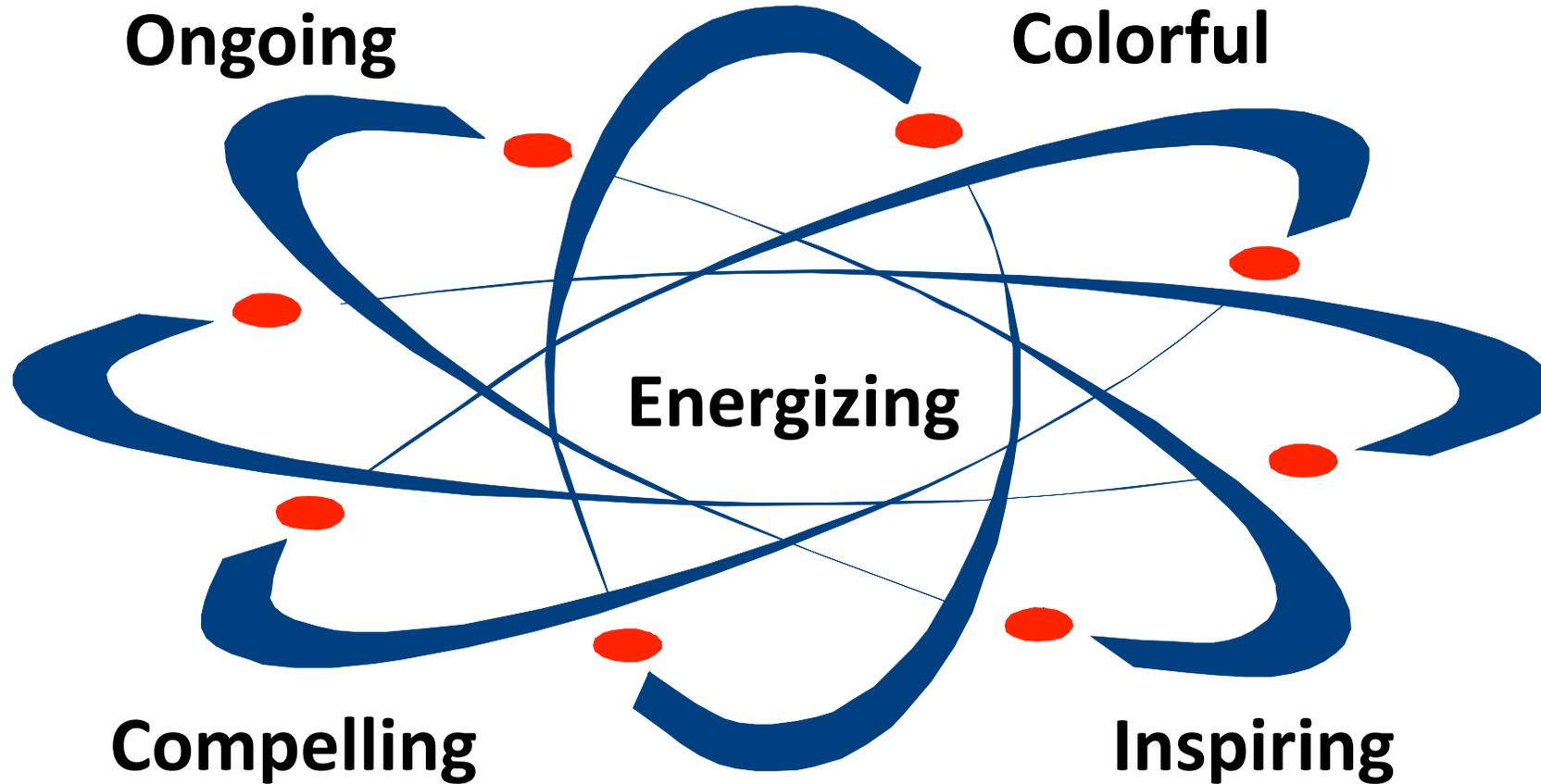
▶ History and Background

Project Timeline

- **February 2015:** FDG engages in discussions with the Village regarding the potential development opportunities that exist within the Corridor (**Visioning**).
- **August 2016:** Camp Phillips Corridor - South Neighborhood SE Quadrant General Plan is adopted.
- **October 2016:** Comprehensive Plan adopted.
 - Village identifies 140+acre tract at State Highway 29 and Camp Phillips Road/CTH X as a significant component of community's economic base.
- **February 2017:** Camp Phillips Corridor Plan adopted.
 - Blueprint for future development, zoning decisions, and public investment within the corridor.
 - Corridor Plan identifies important Redevelopment Opportunity Sites and anticipates that *Tax Increment Financing* will be used to achieve the type of development envisioned by the Corridor Plan.
- **April - June 2018 :**
 - Village reviews FDG commercial development plans for “*Camp Phillips Centre*”.
- **June 11, 2018:**
 - Developer and Village commitments are memorialized through a *Memorandum of Understanding (MOU)*.
 - *MOU* includes language outlining Village/Developer cost responsibilities and the intent to utilize tax increment financing to support the development.



A Vision Is...



▶ **Visioning**

Elements of a Vision

- It attracts commitment and energizes people
- It creates meaning in peoples' lives
- It establishes a standard of excellence.
- It bridges the present and the future.

► History and Background



Original Timing Assumptions:

- Wetland Fill Permit Issued September/October 2018
- Land Entitlements October 2018
- Initiate Land Closings: Late 2018
- Start Land Clearing: Late 2018 thru Early 2019
- Pad Ready Sites: Late 2019
- Start Vertical Construction: Late 2019 thru 2021 +
- Highway Infrastructure: Late 2020 thru 2022

► History and Background – Financial Analysis



Original Phase 1:

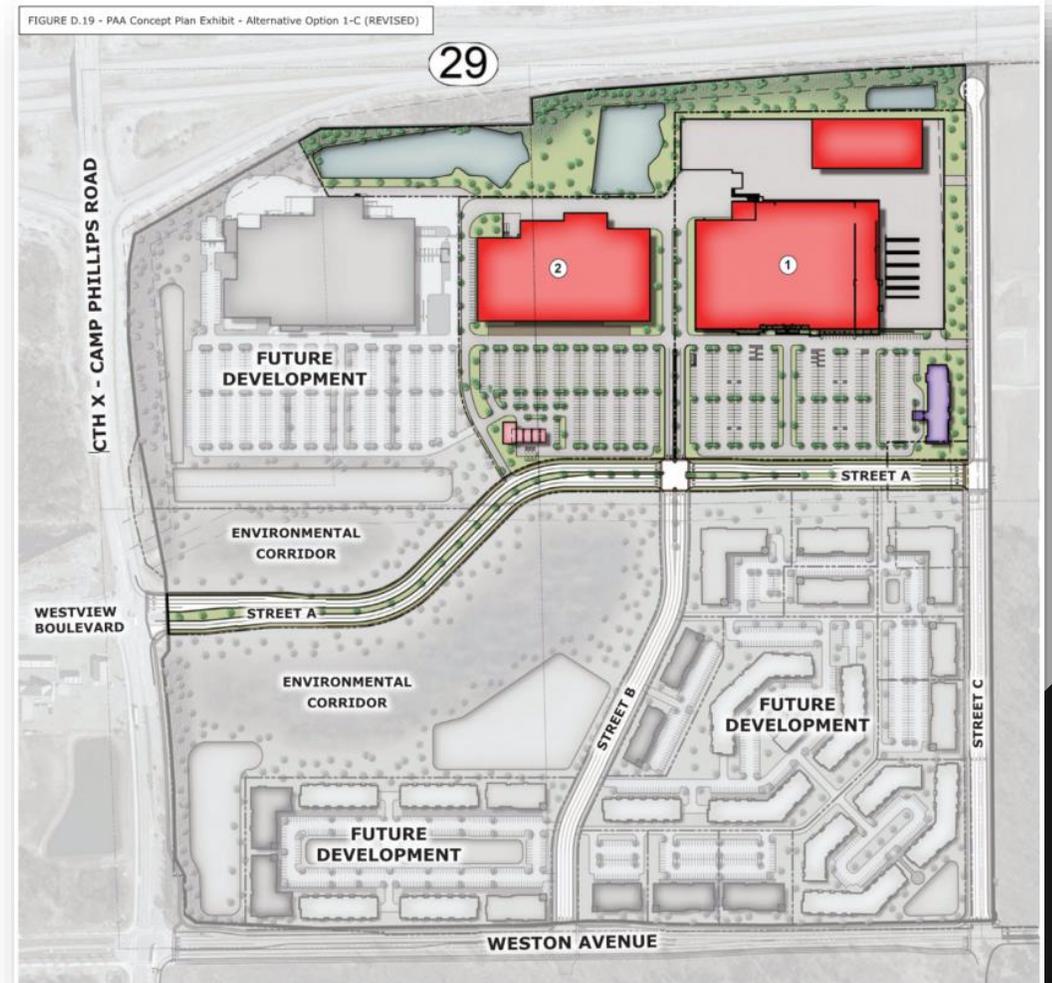
Assumptions (2018):

- *Developer:*
 - \$32.5 million
- *Municipal/County/State:*
 - Off-Site Improvements:
\$27 million
- *Anticipated On-Site TIF need:*
\$9.0 million

► Project Evolution / Current Status

Since June 2018 – Phase 1 Development

- **Investment to Date:**
 - FDG > \$2 million + Village costs
 - Infrastructure costs to move forward are significant
- **Marketing/Sales:**
 - Market changes due to e-commerce, fewer large-format stores built
 - User interest exists
 - No IP assurance is a contributing factor
 - Retailer Contract
 - Development Agreement
- **Land Control:**
 - Current status – ON HOLD
 - Original land acquisition price cannot be supported
 - Net developable acreage decreased due to wetland impacts
- **ANR & ATC Relocations (Village):** Current Status - HOLD
- **ATC Power Line Relocation (Village):**
 - Current Status - HOLD
 - Replacement towers purchased however relocation work has not been initiated.
- **WNDR Individual Permit (Village):**
 - Current status – JSD, Justin Frahm



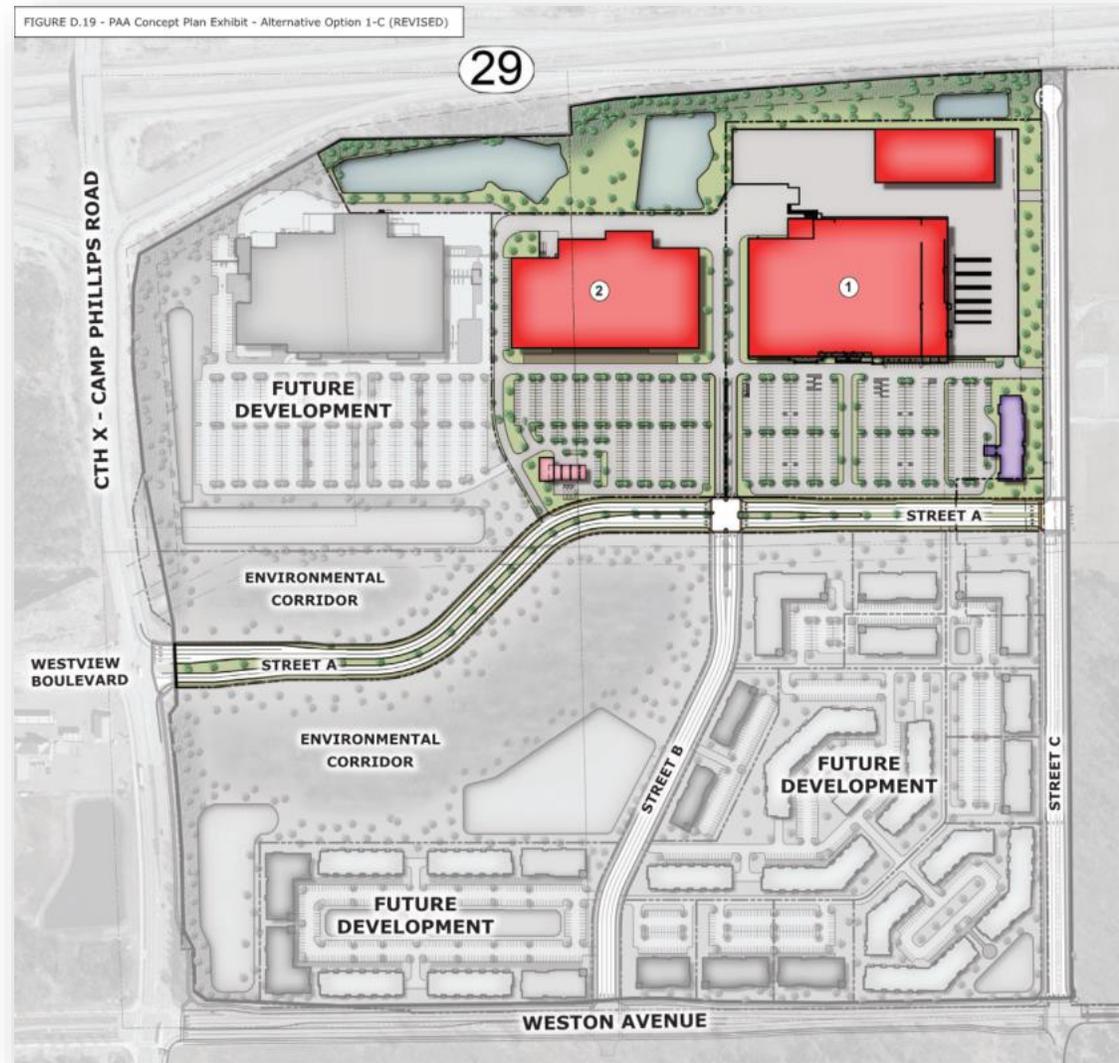
► Project Evolution / Current Status

WDNR – USACE Individual Permit (IP)

- **July 2018:** Initial Joint IP Application Submitted
- **August 2019:** WDNR-USACE Supplemental Info Request Received
- **September 2018:** WDNR-USACE Supplemental Info Request Submitted
- **October 2018:** Village/Project Team place IP on hold, pursue Artificial Wetland Exemption (AWE) per new legislation
- **November 2018:** WDNR AWE Application Submitted
- **December 2019:** WDNR AWE Supplemental Comments Received
- **January 2019:** WDNR AWE Responses to WDNR Comments Submitted
- **March 2019:**
 - WDNR AWE Supplemental Info Submitted
 - WDNR Grants and Exempts 2.56 acres of Artificial Wetlands
- **April 2019:**
 - WDNR AWE Site Visit (within growing season)
 - WDNR Grants and Exempts 3.69 acres of Artificial Wetlands
- **May 2019:** WDNR-USACE request Revised IP info reflecting Artificial Wetlands Exemption
- **August 2019:** WDNR-USACE request for IP re-Engagement Submitted with Updated AWE Information
- **September 2019:** WDNR-USACE Supplemental Info Request Received
- **December 2019:** WDNR-USACE Supplemental Info Request Submitted
- **January 2020:** WDNR-USACE Supplemental Info Request Comments Received
- **February 2020:** Village directs JSD to place IP efforts on HOLD



► Current Status – Financial Analysis



Updated Phase 1:

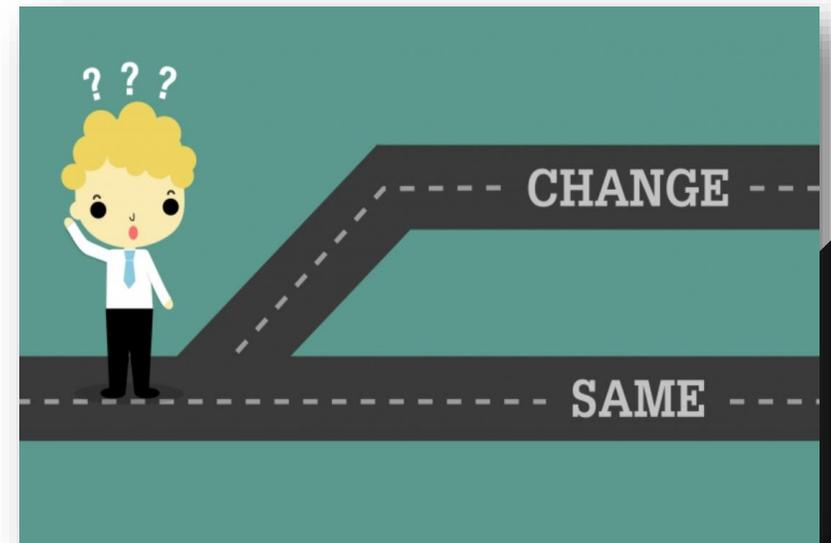
Assumptions (Current):

- *Developer:*
 - \$22.9 million
- *Municipal/County/State:*
 - Off-Site Improvements:
\$12.5 million
- *Anticipated On-Site TIF need:*
\$10.7 million

► | Current Status

The Need to Adapt

Wetland Impacts / Permit Impasse
+
Reduced Acreage for Development
+
Extraordinary Infrastructure Costs
+
Unsupportable Land Acquisition Costs
+
Changing Retail Landscape



▶ | Where Do We Go From Here?

- ***Market Studies:***
 - Key RFPs Received 2.28.2020
 - Study Completion Mid/Late April
 - *Critical Path:* Demand and Absorption Findings
- ***Create a New Vision for the Project*** (Initial Thoughts)
- ***Reconnect with Village Staff and Board:***
 - Share Market Study Findings
 - Present New Vision/Obtain Clarity
 - Present Updated Financial Analysis
 - Identify Path Forward / Alternative Options for Camp Phillips Centre
- ***Questions?***



A graphic overlay in the bottom right corner of the image. It consists of a black background with a green triangle in the top-left corner. The text "Thank You" is written in a large, white, sans-serif font. Below it are two logos: "THE VILLAGE OF Weston" in a white, circular logo with a tree icon, and "FDG" in a white, bold, sans-serif font with a green arrow pointing to the right.

Thank You



Village of Weston Camp Phillips Centre and Neighborhood Planning														
Summary of Costs and Estimate of Net Village investment if project is stopped. #								3/5/2020 REV 1						
	Totals	2015	2016	2017	2018	2019	2020							
Camp Phillips Neighborhood Plan														
Architectural and Engineering	276,750.00	91,753.38	68,491.00	101,505.62	15,000.00			Neighborhood Planning, Corridor Planning, Intersection studies, Wetland delineation						
Outside Printing	1,456.25		1,456.25					Marketing Materials						
Camp Phillips Centre														
Legal Services	95,453.30			35,154.30	33,368.00	25,229.00	1,702.00	Primarily legal assistance for wetland permitting and Memorandum of Understanding						
Architectural and Engineering	20,000.00			20,000.00				ANR Pipeline Engineering Review						
Outside Contracted Services	252,702.00				158,495.00	64,457.00	29,750.00	Wetland permitting Transportation Impact Analyses = (\$101,000)						
Utility Relocation	2,621,000.00			78,000.00	2,543,000.00			ATC Contract for relocation of overhead transmission line.						
TOTAL	3,267,361.55	91,753.38	69,947.25	234,659.92	2,749,863.00	89,686.00	31,452.00							
ATC Costs expended														
Adminin & Engineering	253,343.00													
Steel Poles & Materials	296,289.00													
Estimated Maximum Refund*	2,324,711.00	100% refund of steel poles and materials												
Estimated Minimum Refund*	2,071,368.00	0% refund of steel poles and materials												
Range of Net Village Investment	942,650.55	1,195,993.55												
Notes														
There is not a clear distinction between Neighborhood Plan Architectural & Engineering and Camp Phillips Centre Outside Contracted Services. Transportation Impact Analyses, wetland delineation, intersection studies, land division layouts are included in this activity which covers Camp Phillips Centre and the Camp Phillips Corridor to Schofield Avenue.														
* ATC will refund unexpended funds deposited for the overhead power line relocation. Attempt will be made to re-use the poles on another project once a decision to stop the project has been made. There will also be some re-stock and Administration charges which would reduce the estimated refund from ATC.														
# Preliminary estimate based on current expenditures and approved contract amendmenet with JSD on 3/02/2020														



VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION

DESCRIPTION: Report re: January & February 2020 Building Permits

FROM: Jennifer Higgins, Director of Planning & Development
Scott Tatro, Building Inspector
Roman Maguire, Property Inspector

FOR REVIEW BY: Plan Commission, 3/9/2020
CDA, 3/10/2020
Board of Trustees, 3/16/2020

POLICY QUESTION: Should the PC, CDA & BOT acknowledge the January & February 2020 building permits issued as submitted by the Department?

ISSUE-IN-BRIEF: Monthly report from the Planning & Development Department – Building Inspections Division.

FISCAL IMPACT: **2020 Building Permits to date**
52 total permits issued (110 Village, 0 Town, 0 Rothschild)
\$23,814 in permit fees received
In the Village of Weston-
\$23,814 in permit fees received
\$1,571,172 in permit valuation

GUIDANCE: Director and Inspectors recommend the PC, CDA & BOT acknowledge the report and place on file.

PRIOR REVIEW: No previous public review.

REQUEST: Acknowledge and place on file.

Is there an additional briefer with this agenda item?

Are there additional documents which have been attached to this report?

January & February 2020 Building Permits Issued Report

January & February 2020 Permit Total Report Code

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
Village of Weston								
202000090	Accessory	3507 MOUNT VIEW AV, WESTON	1922808174091 7	RICHARD N KORT SHERRY L KORT			02/20/2020	\$6,600 \$60.00
202000105	Accessory	3802 POWERS ST, WESTON	1922808103001 0	CHAD SCHMIDT			02/24/2020	\$10,000 \$184.40
202000054	Commercial Building	8951 ENTERPRISE WAY, WESTON	1922808231096 5	HOXIE ENTERPRISES LLC (J & D TUBE BENDERS INC)	Wanta & Sons		02/06/2020	\$15,000 \$100.00
202000106	Commercial Building	3910 SCHOFIELD AV, WESTON	1922808174089 4	3910 SCHOFIELD AVEUE LLC	JAS Construction, LLC		02/25/2020	\$52,000 \$370.00
202000043	Electrical	2106 SCHOFIELD AV, WESTON	1922808181093 6	YAZDI LLC	K&M Electric, Inc		01/30/2020	\$330.00
202000087	Electrical	1401 KECK AV, WESTON	1922808183096 5	CARLYJEAN PROPERTIES LLC	Haggen Electric LLC		02/19/2020	\$100.00
202000037	Electrical	3808 SCHOONOVER RD, WESTON	1922808103097 6	KELLY FERMANICH LORI FERMANICH	CURRENT TECHNOLOGI ES INC		01/28/2020	\$55.00
202000040	Electrical	5904 ALTA VERDE ST, WESTON	1922808184000 4	KEITH C GAYKEN SHERRY L GAYKEN	New Leaf Building & Remodeling		01/29/2020	\$55.00
202000036	Excavation	2714 ROSS AV, WESTON	1922808172092 2	MATTHIAE PROPERTIES LLC (CRYSTAL FINISHING SYS)	Wisconsin Public Service Corporation		01/27/2020	\$75.00
202000080	Excavation	6906 JANELLE ST, WESTON	1922808243001 1	KENNETH L WILK	Wisconsin Public Service Corporation		02/19/2020	\$75.00
202000081	Excavation	5502 HEWITT AV, WESTON	1922808094010 9	JAMES P ALBRIGHT GERALDINE S ALBRIGHT	Wisconsin Public Service Corporation		02/19/2020	\$75.00
202000082	Excavation	5707 TRICIA AV, WESTON	1922808152003 5	DAVID W THAO PA HOUA LOR	Wisconsin Public Service Corporation		02/19/2020	\$75.00
202000083	Excavation	1712 ROSSENBACH AV, WESTON	1922808181097 8	KATHLEEN L SHAFFER	Wisconsin Public Service Corporation		02/19/2020	\$75.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000022	Excavation	3215 NORTHWESTERN AV, WESTON	1922808082001 9	EDWIN W JAEGER SHARON L JAEGER	Wisconsin Public Service Corporation		01/14/2020	\$75.00
202000109	Excavation	9306 WESTON AV, WESTON	1922808243099 2	RC ENTERPRISES LLC	Frontier Communications		02/26/2020	\$75.00
202000021	Excavation	2502 HARWOOD AV, WESTON	1922808293098 0	GERALD W GRIM C S GRIM	Wisconsin Public Service Corporation		01/13/2020	\$75.00
202000119	Excavation	5907 MUNICIPAL ST, WESTON	1922808164014 6	MITCHEL H KING	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000113	Excavation	1515 EVEREST AV, WESTON	1922808192000 4	TIMOTHY ALAN GOSSE DONNA MAE GOSSE	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000115	Excavation	7303 FEITH AV, WESTON	1922808232005 1	CHANG YANG	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000114	Excavation	5703 VOLKMAN ST, WESTON	1922808183005 4	HABECK RENTALS WESTON	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000116	Excavation	3203 CECIL ST, WESTON	1922808082001 3	SAMANTHA FEDROWITZ OLIVER POST	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000122	Excavation	5305 FULLER ST, WESTON	1922808153094 1	BRIAN K PENDELTON	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000121	Excavation	1603 DALEY AV, WESTON	1922808192001 6	JOSHUA J WOOD	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000118	Excavation	1507 DALEY AV, WESTON	1922808192002 5	APRIL A HOMMERDING	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000117	Excavation	1715 FOOTHILL AV, WESTON	1922808191013 6	CHRISTOPHER A WOODWARD	Wisconsin Public Service Corporation		02/28/2020	\$75.00
202000120	Excavation	3721 EAU CLAIRE AV, WESTON	1922808171096 8	ANNA R KING	Wisconsin Public Service Corporation		02/28/2020	\$75.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation	
202000084	Excavation	5301 ROXANN DR, WESTON	1922808094014 0	JOHN DIVJAK VICKI DIVJAK	Wisconsin Public Service Corporation		02/19/2020		\$75.00
202000085	Excavation	6707 ALTA VERDE ST, WESTON	1922808191012 1	JANE E BORCHARDT	Wisconsin Public Service Corporation		02/19/2020		\$75.00
202000086	Excavation	4207 E EVEREST AV, WESTON	1922808212098 3	MORRIS O ROBERTS	Wisconsin Public Service Corporation		02/19/2020		\$75.00
202000099	Excavation	3910 SANDY LN, WESTON	1922808094016 9	VANG YANG NENG THAO	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000100	Excavation	5502 LOUANN DR, WESTON	1922808094015 8	FLOYD STAHL BARBARA LAPORTE	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000101	Excavation	4907 FULLER ST, WESTON	1922808152001 8	XUE LEE MAI LEE	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000102	Excavation	6305 RANDY JAY ST, WESTON	1922808212004 0	GREGORY L FALKOWSKI CHERYL E FALKOWSKI	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000103	Excavation	4314 E EVEREST AV, WESTON	1922808212007 0	SY APHAYRATH DANE APHAYRATH	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000112	Excavation	6211 LAWDALE ST, WESTON	1922808191007 2	PAUL A NELSON JANICE M NELSON	Wisconsin Public Service Corporation		02/28/2020		\$75.00
202000111	Excavation	1720 HEUSS AV, WESTON	1922808191001 0	ARLENE J ZENDER	Wisconsin Public Service Corporation		02/28/2020		\$75.00
202000104	Excavation	1826 EVEREST AV, WESTON	1922808191009 1	ALBERT H BRADFORD JR BEVERLY MAE BRADFORD	Wisconsin Public Service Corporation		02/24/2020		\$75.00
202000044	General	5500 SCHOFIELD AV, WESTON	1922808164098 2	VILLAGE OF WESTON	Village of Weston		02/11/2020	\$1,000	\$0.00
202000034	General	3725 WESTON PINES LN, WESTON	1922808174090 1	WESTON PINES APTS-WAUSAU DBA PREMIER REAL ESTATE	Dominion Title Exchange		01/23/2020	\$0	\$100.00
202000001	General	5107 WESTFAIR AV, WESTON	1922808164010 3	COLUMBIA PIPE AND SUPPLY	Global Zoning LLC		01/03/2020	\$0	\$100.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000078	General	3400 MINISTRY PKWY, WESTON	1922808204095 9	ASCENSION WISCONSIN ATTN: FINANCE 5700	First American Title Insurance Company		02/17/2020	\$0 \$200.00
202000075	Home Improvement	5306 ROSS AV, WESTON	1922808161099 7	JACOB B ANDERSON			02/14/2020	\$2,000 \$105.00
202000023	Home Improvement	6611 PENINSULA LN, WESTON	1922808241000 5	PAUL GERNAND KELLY GERNAND	Titan Builders		01/15/2020	\$7,000 \$105.00
202000024	Home Improvement	1818 DALEY AV, WESTON	1922808191010 0	JAMES P DUHAIME BRENDA K DUHAIME	Red Oak Builders LLC		01/15/2020	\$20,000 \$125.00
202000020	Home Improvement	5904 ALTA VERDE ST, WESTON	1922808184000 4	KEITH C GAYKEN SHERRY L GAYKEN	New Leaf Building & Remodeling		01/13/2020	\$35,000 \$135.00
202000076	Interior Remodel	6405 RICHARDS AV, WESTON	1922808103001 7	THOMAS E YOUNGER ELAINE R YOUNGER	Northstar Restoration Services		02/14/2020	\$5,073 \$110.00
202000066	Interior Remodel	2016 BLOEDEL AV, WESTON	1922808184022 5	PETER T ZASTROW LYNN M ALBRECHT-ZASTROW	RestorU		02/13/2020	\$15,000 \$230.00
202000007	Interior Remodel	9910 SIBERIAN DR, WESTON	1922808322004 8	ALICIA M TRANTOW	Engman Construction LLC		01/08/2020	\$24,000 \$210.00
202000068	Lateral	2904 WEILAND AV, WESTON	1922808172006 3	DENYON HOMES INC	Denyon Homes, LLC.		02/14/2020	\$545.00
202000069	Lateral	5106 LOOK ST, WESTON	1922808172006 4	DENYON HOMES INC	Denyon Homes, LLC.		02/14/2020	\$545.00
202000067	Lateral	2906 BARCLAY WAY, WESTON	1922808172005 6	DENYON HOMES INC	Denyon Homes, LLC.		02/14/2020	\$545.00
202000070	Lateral	2902 WEILAND AV, WESTON	1922808172006 2	DENYON HOMES INC	Denyon Homes, LLC.		02/14/2020	\$545.00
202000017	Minor Home Improvement	5307 CAMP PHILLIPS RD, WESTON	1922808163000 2	PAUL F WADZINSKI LAURIE K WADZINSKI			01/08/2020	\$9,000 \$50.00
202000088	Minor Home Improvement	4307 DEER ST, WESTON	1922808083006 4	RICHARD E CRUMP BETTY K CRUMP	Dun-Rite Exteriors		02/19/2020	\$20,490 \$50.00
202000031	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		01/20/2020	\$30,000 \$200.00
202000026	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		01/17/2020	\$35,000 \$200.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000027	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		01/17/2020	\$35,000 \$200.00
202000028	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		01/17/2020	\$35,000 \$200.00
202000029	Mobile Home	6300 BIRCH ST, WESTON	1922808201099 6	MHWI COLONIAL GARDENS OF WESTON LLC	Colonial Gardens MHP LLC.		01/17/2020	\$35,000 \$200.00
202000032	Occupancy	3103 SCHOFIELD AV, WESTON	1922808173098 5	XP PROPERTY GROUP LLC	XP Property Group, LLC		01/20/2020	\$0.00
202000041	Occupancy	7005 RICKYVAL ST, WESTON	1922808233095 4	B&D WAREHOUSE, INC.	B&D Warehouse, Inc.		01/29/2020	\$0.00
202000038	Occupancy	5810 SCHOFIELD AV, WESTON	1922808153000 5	RAJ SHAYAMAJI LLC	Weston Inn & Suites		01/28/2020	\$0.00
202000046	Occupancy	3406 SCHOFIELD AV, WESTON	1922808174098 7	JACOB ROTH			02/03/2020	\$50.00
202000108	Occupancy	4710 CAMP PHILLIPS RD, WESTON	1922808171098 1	WAPITI PROPERTIES LLC	National Coatings and Supplies		02/25/2020	\$0.00
202000097	Plumbing	4204 DOUGLAS LN, WESTON	1922808212005 2	RANDY N JACKSON DONNA J MAYER	Mad City Windows		02/21/2020	\$30.00
202000063	Plumbing	9921 SIBERIAN DR, WESTON	1922808322000 8	NICOLE D KAMPS	Tundraland Home Improvements		02/11/2020	\$30.00
202000030	Plumbing	5515 ROSE ST, WESTON	1922808173003 7	THOMAS G KITTEL	Tundraland Home Improvements		01/20/2020	\$30.00
202000002	Plumbing	3204 BEVERLY LN, WESTON	1922808083001 1	FRANK M SHAFRANSKI DEBRA L SHAFRANSKI	Tundraland Home Improvements		01/06/2020	\$30.00
202000005	Sign	4810 ROSS AV, WESTON	1922808162099 8	BIG DAN & SPACE'S KELLY CLUB LLP	Kelly Club		01/07/2020	\$600 \$25.00
202000004	Sign	3409 SCHOFIELD AV, WESTON	1922808174005 4	RJFC HOLDINGS LLC	Super Lettering & Signs Inc		01/07/2020	\$600 \$50.00
201901443	Sign	2809 SCHOFIELD AV, WESTON	1922808173094 8	AZ & NP LLC	Weston Wine & Spirits		01/02/2020	\$1,809 \$100.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000015	Special Assessment	3109 FOXTAIL CT, WESTON	1922808202017 7	INTERCITY STATE BANK	County Land and Title Co.		01/08/2020	\$40.00
202000016	Special Assessment	3205 FOXTAIL CT, WESTON	1922808202017 8	INTERCITY STATE BANK	County Land and Title Co.		01/08/2020	\$40.00
202000039	Special Assessment	2010 BLOEDEL AV, WESTON	1922808184007 4	DBS PROPERTIES LLC	WOLFGRAM GAMOKE & HUTCHINSON		01/28/2020	\$40.00
202000018	Special Assessment	4102 RIVER BEND RD, WESTON	1922808103012 2	BRANDON H CRAWFORD ASHLEY N CRAWFORD	County Land and Title Co.		01/10/2020	\$40.00
202000019	Special Assessment	5911 MORNING VIEW LN, WESTON	1922808152012 7	BRADLEY S GAST ELISABETH A LEMMER	County Land and Title Co.		01/10/2020	\$40.00
202000013	Special Assessment	5211 LEE AV, WESTON	1922808164009 2	FORREST TAPPE	County Land and Title Co.		01/08/2020	\$40.00
202000014	Special Assessment	3702 SCHOFIELD AV, WESTON	1922808174088 3	MITRA MIDWEST ACQUISITIO	County Land and Title Co.		01/08/2020	\$40.00
202000008	Special Assessment	4902 QUIRT SANN DR, WESTON	1922808172004 8	DENYON HOMES INC	County Land and Title Co.		01/08/2020	\$40.00
202000009	Special Assessment	5803 THOMAS AV, WESTON	1922808152001 4	ANTHONY J MARTINO SHILOH L MARTINO	County Land and Title Co.		01/08/2020	\$40.00
202000010	Special Assessment	3010 BARCLAY WAY, WESTON	1922808172005 1	DENYON HOMES INC	County Land and Title Co.		01/08/2020	\$40.00
202000011	Special Assessment	1803 HEUSS AV, WESTON	1922808191011 6	BRENDA L WILSON	County Land and Title Co.		01/08/2020	\$40.00
202000012	Special Assessment	3305 BELLAGIO DR, WESTON	1922808322017 2	DEAN HOIDA	County Land and Title Co.		01/08/2020	\$40.00
202000055	Special Assessment	6206 SHAWNA ST, WESTON	1922808221004 5	ERIC J KOLLMANSBERGER	County Land and Title Co.		02/10/2020	\$40.00
202000056	Special Assessment	5303 CATHY DR, WESTON	1922808094012 3	WILLIAM J BIRKENMEIER	County Land and Title Co.		02/10/2020	\$40.00
202000003	Special Assessment	3725 WESTON PINES LN, WESTON	1922808174090 1	WESTON PINES APTS-WAUSAU DBA PREMIER REAL ESTATE	CHICAGO TITLE INSURANCE COMPANY		01/06/2020	\$40.00
202000058	Special Assessment	4302 RIVER BEND RD, WESTON	1922808103007 8	SHARI L MARKOFSKI	County Land and Title Co.		02/10/2020	\$40.00
202000059	Special Assessment	3907 HOWLAND AV, WESTON	1922808324098 9	YAUO YANG MAYLA T YANG	County Land and Title Co.		02/10/2020	\$40.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
202000060	Special Assessment	6206 VON KANEL ST, WESTON	1922808212014 5	DANIEL SHINE	County Land and Title Co.		02/10/2020	\$40.00
202000057	Special Assessment	5706 CONNIE LN, WESTON	1922808222013 4	JANELLE J OSTROWSKI	County Land and Title Co.		02/10/2020	\$40.00
202000061	Special Assessment	3705 RIVER MEADOW DR, WESTON	1922808094022 4	JEANETTE W HINS DILL	County Land and Title Co.		02/10/2020	\$40.00
202000049	Special Assessment	6112 BIRCH ST, WESTON	1922808202014 4	RICK W SCHLAPMAN PATRICIA E SCHLAPMAN	Knight Barry Title - QTax		02/03/2020	\$40.00
202000048	Special Assessment	2802 JOSEPH AV, WESTON	1922808173000 4	GREGORY J DAHLKE	Knight Barry Title - QTax		02/03/2020	\$40.00
202000052	Special Assessment	8405 LEEDS CT, WESTON	1922808293003 4	SCOTT E DOLL JENNIFER DOLL	Knight Barry Title - QTax		02/06/2020	\$40.00
202000053	Special Assessment	3403 MIRAGE LN, WESTON	1922808322014 0	GORDON SCHLAFMANN	Knight Barry Title - QTax		02/06/2020	\$40.00
202000062	Special Assessment	4802 FELCH DR, WESTON	1922808162099 3	DEANNA F ECKARDT	County Land and Title Co.		02/10/2020	\$40.00
202000092	Special Assessment	5906 FLAMBEAU ST, WESTON	1922808102016 5	AARON W MULL	County Land and Title Co.		02/20/2020	\$40.00
202000091	Special Assessment	6214 RODNEY ST, WESTON	1922808212004 9	ROBERT F TALBERT SONYA B SEEHAFFER	County Land and Title Co.		02/20/2020	\$40.00
202000094	Special Assessment	4711 CHADWICK ST, WESTON	1922808162001 0	MATTHEW KERSWILL	County Land and Title Co.		02/20/2020	\$40.00
202000095	Special Assessment	5205 PINE ST, WESTON	1922808181005 6	GERALDINE L KROLIKOWSKI	County Land and Title Co.		02/20/2020	\$40.00
202000093	Special Assessment	5507 RAE JAMES ST, WESTON	1922808163013 2	MARK A FULLER KELLY R FULLER	County Land and Title Co.		02/20/2020	\$40.00
202000110	Special Assessment	5107 WESTFAIR AV, WESTON	1922808164010 3	COLUMBIA PIPE AND SUPPLY	First American		02/28/2020	\$40.00
202000096	Special Assessment	4404 CEDAR AV, WESTON	1922808163008 1	MATTHEW W WENDLAND	County Land and Title Co.		02/20/2020	\$40.00
202000107	Special Event	Right of Way	1000 Machmueller St, Weston, WI 54476		Run to Remember		02/25/2020	\$0.00
202000047	Temp Sign	3406 SCHOFIELD AV, WESTON	1922808174098 7	JACOB ROTH			02/03/2020	\$25.00
202000074	WUBPA	2902 WEILAND AV, WESTON	1922808172006 2	DENYON HOMES INC	Denyon Homes, LLC.	1,405	02/14/2020	\$147,000 \$2,525.00

Permits Issued

Date From 01/01/2020 and Date To 02/29/2020 and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation	
202000072	WUBPA	2904 WEILAND AV, WESTON	1922808172006 3	DENYON HOMES INC	Denyon Homes, LLC.	2,118	02/14/2020	\$197,000	\$2,755.00
202000071	WUBPA	2906 BARCLAY WAY, WESTON	1922808172005 6	DENYON HOMES INC	Denyon Homes, LLC.	2,252	02/14/2020	\$215,000	\$2,785.00
202000073	WUBPA	5106 LOOK ST, WESTON	1922808172006 4	DENYON HOMES INC	Denyon Homes, LLC.	2,192	02/14/2020	\$217,000	\$2,755.00
202000042	WUBPA	2503 HARWOOD AV, WESTON	1922808293095 0	NATHAN C JOHNSON ALEXIS A JOHNSON		2,694	01/30/2020	\$400,000	\$3,215.00
								Village of Weston Permits	110
								Village of Weston Permits	\$23,814
								Village of Weston Permits	\$1,571,172
								Total Permits Issued	110
								Total Permits Fees	\$23,814
								Total Permits Valuation	\$1,571,172
								Total Finished Sq Ft	10,661

Permit Total Report Code

Issued From 01/01/2020 and Issued To 02/29/2020

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
<i>Accessory</i>					
	101 - Residential Accessory Building	Village of Weston	2	\$16,600	\$244.40
<i>Commercial Building</i>					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	2	\$67,000	\$470.00
<i>Electrical</i>					
	700 - Commercial Electrical	Village of Weston	2		\$430.00
	702 - Residential Electrical	Village of Weston	2		\$110.00
<i>Excavation</i>					
	300 - Excavation	Village of Weston	29		\$2,175.00
<i>General</i>					
	403 - Face Copy Replacement	Village of Weston	1	\$1,000	\$0.00
	759 - Zoning Verification	Village of Weston	3	\$0	\$400.00
<i>Home Improvement</i>					
	105 - 1&2 Family Interior Remodel	Village of Weston	4	\$64,000	\$470.00
<i>Interior Remodel</i>					
	902 - Residential Non-Structural Remodel	Village of Weston	3	\$44,073	\$550.00
<i>Lateral</i>					
	503 - Residential Lateral	Village of Weston	4		\$2,180.00
<i>Minor Home Improvement</i>					
	901 - Residential Exterior Remodel	Village of Weston	2	\$29,490	\$100.00
<i>Mobile Home</i>					
	114 - Manufactured Home Installation	Village of Weston	5	\$170,000	\$1,000.00
<i>Occupancy</i>					
	750 - Non-Residential Zoning	Village of Weston	5		\$50.00
<i>Plumbing</i>					
	502 - Residential Plumbing	Village of Weston	4		\$120.00
<i>Sign</i>					
	400 - Permanent Sign	Village of Weston	3	\$3,009	\$175.00
<i>Special Assessment</i>					

Permit Total Report Code

Issued From 01/01/2020 and Issued To 02/29/2020

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	910 - Special Assessment	Village of Weston	32		\$1,280.00
<i>Special Event</i>					
	302 - Special Event on Public Property	Village of Weston	1		\$0.00
<i>Temp Sign</i>					
	401 - One Time Use Sign	Village of Weston	1		\$25.00
<i>WUBPA</i>					
	100 - New Home Construction	Village of Weston	5	\$1,176,000	\$14,035.00
Total			110	\$1,571,172	\$23,814.40



**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

DESCRIPTION: Report re: December 2019, January 2020 & February 2020 New Business
Occupancy Permit Issuance

FROM: Jennifer Higgins, Director of Planning & Development

FOR REVIEW BY: CDA, 3/10/2020

POLICY QUESTION: Should the CDA acknowledge the December 2019 & January & February
2020 Occupancy Permits issued to businesses as submitted in the report
by the Department?

ISSUE-IN-BRIEF: Monthly report from the Planning & Development Department

FISCAL IMPACT: TBD

GUIDANCE: Director recommends the CDA acknowledge the report and place on file.

PRIOR REVIEW: No previous public review.

REQUEST: Acknowledge and place on file.

Is there an additional briefer with this agenda item?

Are there additional documents which have been attached to this report?

December 1, 2019 through February 29, 2020 Occupancy Permits Issued Report

Permits Issued

Date From 12/01/2019 and Date To 2/29/2020 and Template Occupancy and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
Village of Weston								
201901392	Occupancy	6304 KELLY PL, WESTON	1922808222012 4	GOLD KEY INVESTMENTS INC	HH Property Services, Inc.		12/04/2019	\$50.00
202000041	Occupancy	7005 RICKYVAL ST, WESTON	1922808233095 4	B&D WAREHOUSE, INC.	B&D Warehouse, Inc.		01/29/2020	\$0.00
202000038	Occupancy	5810 SCHOFIELD AV, WESTON	1922808153000 5	RAJ SHAYAMAJI LLC	Weston Inn & Suites		01/28/2020	\$0.00
202000046	Occupancy	3406 SCHOFIELD AV, WESTON	1922808174098 7	JACOB ROTH	Evelia's Restaurant, LLC		02/03/2020	\$50.00
202000108	Occupancy	4710 CAMP PHILLIPS RD, WESTON	1922808171098 1	WAPITI PROPERTIES LLC	National Coatings and Supplies		02/25/2020	\$0.00
202000032	Occupancy	3103 SCHOFIELD AV, WESTON	1922808173098 5	XP PROPERTY GROUP LLC	XP Property Group, LLC		01/20/2020	\$0.00
201901424	Occupancy	7102 COMMERCE DR, WESTON	1922808221013 1	WAUSAU SUPPLY CO	URBAN CONSTRUCTI ON COMPANY INC		12/19/2019	\$50.00
201901394	Occupancy	6403 BECKY BLVD, WESTON	1922808221002 1	BARBARA A ADAMS	What's the Buzz?		12/05/2019	\$0.00
							Village of Weston Permits	8
							Village of Weston Permits	\$150
							Village of Weston Permits	

Permits Issued

Date From 12/01/2019 and Date To 2/29/2020 and Template Occupancy and Jurisdiction Village of Weston

Permit #	Templates	Permit Address	Parcel ID	Owner Name	Contractor	Finished Sq Ft	Issue Date	Valuation
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Total Permits Issued 8

Total Permits Fees \$150

Total Permits Valuation

Total Finished Sq Ft

REQUEST FOR CONSIDERATION

Public Mtg/Date: CDA, March 10, 2020

Description: Vouchers from 2/10/20-2/23/20

From: Jessica Trautman, Finance Director

Question: none

Background

Vouchers were received by the finance department from various departments during the period for payment. All invoices were reviewed for proper authorization approval by a department manager or supervisor prior to processing form payment. All payments made by phone or ACH are number in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department

Accounts numbers are set up as follows

XX – XX – XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title

10 – General Fund	30 – Debt Service
18 – Recycling	40 – TIF #1 Capital Projects
21 – TIF#1 Special Revenue	41-44 Capital Projects
22 – Weston Aquatic Center	60 – Water
26 – TIF #2 Special Revenue	61 – Sewer
27 – CDA TIF #1 Special Revenue	63 - Stormwater
28 – CDA TIF #2 Special Revenue	81 – Civic Trust
29 – Room Tax	82 – Park Trust fund

Attached Docs: Check register

Committee Action: n/a

FISCAL IMPACT: \$7,683,042.12 across various funds and departments

Recommendation: n/a

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
52005									
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-371530	#8 FILTERS	1	10-03-53310-353-000	50.75
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-371558	DEF	1	10-03-53310-351-000	183.80
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-371602	#14 FILTERS	1	10-03-53312-353-000	100.67
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-371602	#26 FILTERS	2	10-03-53312-353-000	25.42
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-371605	#6 TUNE UP PARTS	1	10-05-55210-241-000	188.14
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-372103	FOX ST LIFT STATION HEATER HOSES,ANTIFREEZE,SUPPLI	1	61-03-53610-359-000	94.84
02/20	02/14/20	52005	2500	ADVANCE AUTO PARTS	2763-372103	FOX ST LIFT STATION HEATER HOSES,ANTIFREEZE,SUPPLI	2	61-03-53610-349-000	39.31
Total 52005:									682.93
52006									
02/20	02/14/20	52006	4290	AECOM TECHNICAL SERVICES INC	2000315826	WATER MASTER PLAN UPDATE	1	60-03-53780-215-000	5,575.55
Total 52006:									5,575.55
52007									
02/20	02/14/20	52007	21999	BESSETTE, ALEX J	M CT OVRPMT RE	REFUND BOND	1	10-00-21000-000-000	124.00
Total 52007:									124.00
52008									
02/20	02/14/20	52008	21118	CASPER'S TRUCK EQUIPMENT	0042399-IN	#8 SNOW PLOW PIN	1	10-03-53312-353-000	21.96
Total 52008:									21.96
52009									
02/20	02/14/20	52009	21604	COLEMAN, THERESA	JAN2020	MILEAGE REIM: JAN 2020	1	61-03-53613-334-000	88.47
02/20	02/14/20	52009	21604	COLEMAN, THERESA	JAN2020	MILEAGE REIM: JAN 2020	2	60-03-53780-334-000	88.47
Total 52009:									176.94
52010									
02/20	02/14/20	52010	3220	CONTROL CONCEPTS TECH	478987-001	FITTINGS FOR HYD TEST GAUGE SHOP TOOLS	1	10-03-53310-353-000	27.72
Total 52010:									27.72
52011									
02/20	02/14/20	52011	3450	CUMMINS NPOWER	F9-19756	SAFETY BLDG GENERATOR PREVENTATIVE MAINT	1	10-02-52199-355-000	861.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52011:									861.53
52012									
02/20	02/14/20	52012	16140	D.A. MACPHERSON INC	19686	#26 GRADER BLADES	1	10-03-53312-353-000	1,540.00
Total 52012:									1,540.00
52013									
02/20	02/14/20	52013	20932	DENYON HOMES	3005 WEILAND AV	OCC SUR REFUND: 3005 WEILAND AVE	1	10-00-21120-000-000	1,000.00
Total 52013:									1,000.00
52014									
02/20	02/14/20	52014	7180	DEX MEDIA LLC	FEB2020	ADVERTISING CONTRACT: JAN 2020	1	10-01-51450-326-000	39.27
Total 52014:									39.27
52015									
02/20	02/14/20	52015	3940	DIGGERS HOTLINE INC	200246301	FEB 2020	1	60-03-53780-290-000	757.60
02/20	02/14/20	52015	3940	DIGGERS HOTLINE INC	200246301	FEB 2020	2	61-03-53613-290-000	757.60
Total 52015:									1,515.20
52016									
02/20	02/14/20	52016	4900	FARRELL EQUIPMENT & SUPPLY CO	INV0000000107512	12 CANS FLUID FILM	1	10-03-53310-390-000	105.00
Total 52016:									105.00
52017									
02/20	02/14/20	52017	4910	FASTENAL COMPANY	WISCH322480	SHOP SUPPLIES	1	10-03-53310-390-000	31.61
Total 52017:									31.61
52018									
02/20	02/14/20	52018	21511	FIRST SUPPLY LLC-WAUSAU	89838-00	CIRCULAR SAW AND IMPACT SET	1	60-03-53740-314-662	241.59
Total 52018:									241.59
52019									
02/20	02/14/20	52019	5390	FRED MUELLER AUTOMOTIVE INC	233081	#6 SHIFT CABLE	1	10-05-55210-241-000	64.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/20	02/14/20	52019	5390	FRED MUELLER AUTOMOTIVE INC	233146	#8 PARK SOLENOID	1	10-03-53310-353-000	26.10
Total 52019:									90.64
52020									
02/20	02/14/20	52020	20952	GRAY MANUFACTURING CO INC	897995	WIRELESS LIFTS COVERS	1	10-03-53310-353-000	653.76
Total 52020:									653.76
52021									
02/20	02/14/20	52021	7140	HYDROCORP	0056104-IN	CROSS CONNECTION CONTROL INSPECTION: JAN 2020	1	60-03-53762-256-000	1,350.00
Total 52021:									1,350.00
52022									
02/20	02/14/20	52022	21740	ISTATE TRUCK CENTER	C271029078:01	#69 EGR PARTS	1	10-03-53312-353-000	1,331.71
02/20	02/14/20	52022	21740	ISTATE TRUCK CENTER	C271029125:01	#69 STEERING ARM U-JOINT	1	10-03-53312-353-000	27.68
02/20	02/14/20	52022	21740	ISTATE TRUCK CENTER	C271029186:01	#69 EGR COOLER PARTS	1	10-03-53312-353-000	13.97
Total 52022:									1,373.36
52023									
02/20	02/14/20	52023	20526	JERRY'S CLEANING	JAN2020	CLEANING SERVICES: JAN 2020	1	10-01-51600-216-000	600.00
Total 52023:									600.00
52024									
02/20	02/14/20	52024	20580	KIMBALL MIDWEST	7723164	RUST PREVENTER SHOP SUPPLIES	1	10-03-53310-390-000	15.98
Total 52024:									15.98
52025									
02/20	02/14/20	52025	9080	LINCOLN CONTRACTORS SUPPLY IN	M65734	PARTNER SAW PARTS	1	10-03-53310-353-000	53.54
02/20	02/14/20	52025	9080	LINCOLN CONTRACTORS SUPPLY IN	M65735	3" WATER PUMP HOSE FITTINGS	1	10-03-53310-353-000	149.40
Total 52025:									202.94
52026									
02/20	02/14/20	52026	9910	MARATHON COUNTY TREASURER	JAN 2020	ALLOCATE COURT TOTALS TO COUNTY: JAN 2020	1	10-00-45111-000-000	1,017.00

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Total 52026:									1,017.00
52027									
02/20	02/14/20	52027	11070	NAPA AUTO PARTS - WESTON	752258	#32 HEATER HOSE-WINTER BREAK DOWN	1	10-03-53312-353-000	10.59
02/20	02/14/20	52027	11070	NAPA AUTO PARTS - WESTON	752267	#10 AMBER LIGHT BULBS	1	10-03-53312-353-000	17.94
Total 52027:									28.53
52028									
02/20	02/14/20	52028	19860	NORTHERN LAKE SERVICE INC	372821	WATER TESTING: UCMR SE2	1	60-03-53730-294-000	4,540.00
02/20	02/14/20	52028	19860	NORTHERN LAKE SERVICE INC	372823	WATER TESTING: UCMR SE2	1	60-03-53730-294-000	280.00
Total 52028:									4,820.00
52029									
02/20	02/14/20	52029	19643	O'REILLY AUTO PARTS	3845-306017	#6 TUNE UP PARTS	1	10-05-55210-241-000	16.97
Total 52029:									16.97
52030									
02/20	02/14/20	52030	20597	PETDATA	2/2020 PAWS/PRO	FEB 2020- PAWS & PROTECT LICENSING PROGRAM	1	10-00-21000-000-000	185.00
Total 52030:									185.00
52031									
02/20	02/14/20	52031	12770	POWERPLAN	1966971	#32 FILTERS AND COOLANT HOSE	1	10-03-53312-353-000	312.70
Total 52031:									312.70
52032									
02/20	02/14/20	52032	13530	RIB MTN METROPOLITAN SEWERAGE	JAN2020	O&M DUE: JAN 2020	1	61-03-53610-227-000	67,507.61
02/20	02/14/20	52032	13530	RIB MTN METROPOLITAN SEWERAGE	JAN2020	DEBT SERVICE JAN 2020	2	61-08-53614-614-000	9,251.21
Total 52032:									76,758.82
52033									
02/20	02/14/20	52033	20471	RIESTERER & SCHNELL INC	1698458	#61 STROBE LIGHT	1	10-05-53656-353-000	47.36
Total 52033:									47.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
52034									
02/20	02/14/20	52034	21997	SAMSE, EMILY	2/2020 COURT OV	DUPLICATE PAYMENT TO MUNICIPAL COURT	1	10-00-45111-000-000	508.90
Total 52034:									508.90
52035									
02/20	02/14/20	52035	19978	SCAFFIDI MOTORS INC	178416	#60 ELECTRICAL REPAIRS	1	10-03-53312-353-000	165.11
02/20	02/14/20	52035	19978	SCAFFIDI MOTORS INC	74050	#10 SUSPENSION ARMS AND BELT TENTIONER	1	10-03-53312-353-000	1,816.90
02/20	02/14/20	52035	19978	SCAFFIDI MOTORS INC	74050	#9 BELT TENSIONER	2	10-03-53312-353-000	320.92
Total 52035:									2,302.93
52036									
02/20	02/14/20	52036	14430	SCHOFIELD, CITY OF	JAN 2020	ALLOCATED TOTALS TO MUNICIPALITY: JAN 2020	1	10-00-24425-000-000	5,627.11
Total 52036:									5,627.11
52037									
02/20	02/14/20	52037	14490	SCHOFIELD, CITY OF	FEB2020	QTR 1 2020: 11/30/19-2/03/20	1	61-03-53610-223-000	26,322.48
Total 52037:									26,322.48
52038									
02/20	02/14/20	52038	18220	STATE OF WI - COURT FINES	JAN 2020	ALLOCATED TOTALS TO COURT: JAN 2020	1	10-00-45111-000-000	3,116.61
Total 52038:									3,116.61
52039									
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	USB EXTENSION PORTS	1	10-01-51450-310-000	22.08
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	3 WIRED KEYBOARD MOUSE COMBOS	2	10-01-51450-310-000	44.97
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	WATER - FIBER ADAPTOR FOR WTP SWITCH	3	60-03-53780-314-000	10.03
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	4 LAPTOP DOCKING STATIONS	4	10-01-51450-314-000	657.94
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	10 PACK OF DISPLAY PORT CABLES	5	10-01-51450-310-000	85.53
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	HI RES MONITORS FOR WHEATON	6	10-06-56900-809-000	539.98
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	10 PACK DVI TO DISPLAY PORT ADAPTORS	7	10-01-51450-310-000	59.99
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	LENOVO LAPTOP POWER CORDS	8	10-01-51450-310-000	101.92
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	ERGONOMIC KEYBOARDMOUSE COMBO FOR WHEATON	9	10-01-51450-310-000	45.99
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	STANDING MATS FOR PLANNING DEPT	10	10-06-56900-310-000	79.90
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	STANDING DESK FOR WHEATON	11	10-06-56900-314-000	495.00
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	VACCUUM BAGS	12	10-01-51600-344-000	35.16
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	TONER FOR PLOTTER	13	10-01-51460-310-000	379.75

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02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	FLOODLIGHT FOR WATER UTILITY	14	60-03-53766-352-000	59.64
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	FLOODLIGHT FOR WATER UTILITY	15	61-03-53606-352-000	59.63
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	STORAGE BINS FOR WELL HOUSES	16	60-03-53761-349-000	172.23
02/20	02/14/20	52039	21247	SYNCHRONY BANK/AMAZON	JAN2020	WIRE CONNECTORS FOR WATER UTILITY	17	60-03-53766-352-000	34.99
Total 52039:									2,884.73
52040									
02/20	02/14/20	52040	16460	TRUCK COUNTRY OF WISCONSIN IN	X205260231:01	#69 EGR VALVE	1	10-03-53312-353-000	851.84
Total 52040:									851.84
52041									
02/20	02/14/20	52041	20240	TRUCK EQUIPMENT INC	885633-00	#9 SPREADER LIGHT	1	10-03-53312-353-000	37.70
02/20	02/14/20	52041	20240	TRUCK EQUIPMENT INC	886201-00	#9 BACK UP ALARM	1	10-03-53312-353-000	30.08
Total 52041:									67.78
52042									
02/20	02/14/20	52042	21744	UNITED STRUCTURES INC.	12797	COLD SHED ROOF REPAIRS	1	10-03-53310-247-000	405.00
Total 52042:									405.00
52043									
02/20	02/14/20	52043	16710	USA BLUE BOOK	131499	BOTTLE BRUSH, TEST TUBES, CHL. KIT	1	60-03-53730-349-000	209.70
Total 52043:									209.70
52044									
02/20	02/14/20	52044	19929	UTILITY SERVICE CO INC	500088	Q1 2020 MAINT CONTRACT - BUSINESS PK TANK	1	60-03-53760-290-000	1,632.53
Total 52044:									1,632.53
52045									
02/20	02/14/20	52045	16890	VAN ERT ELECTRIC COMPANY INC	38970	TRAFFIC LIGHT REPAIR AT ALDERSON AND SCHOFIELD AVE	1	10-03-53311-290-000	8,436.99
Total 52045:									8,436.99
52046									
02/20	02/14/20	52046	22000	WATER QUALITY INVESTIGATIONS	1119_52	WELL #2 INVESTIGATION	1	60-03-53780-215-000	821.25

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Total 52046:									821.25
52047									
02/20	02/14/20	52047	18090	WESTON, TOWN OF	JAN 2020	ALLOCATED TOTALS TO MUNICIPALITY: JAN 2020	1	10-00-24410-000-000	298.80
Total 52047:									298.80
52048									
02/20	02/14/20	52048	19070	WI STATE LABORATORY OF HYGIENE	623838	FLOURIDE TESTING- JAN 2020	1	60-03-53730-294-000	26.00
Total 52048:									26.00
52049									
02/20	02/14/20	52049	21998	WILLIAMS, ANDREW	2/2020 COURT OV	DUPLICATE PAYMENT TO MUNICIPAL COURT	1	10-00-45111-000-000	376.82
Total 52049:									376.82
52050									
02/20	02/14/20	52050	21927	YANG, NOU	JAN2020	FARMERS MARKET TOKENS	1	81-06-56940-349-000	11.00
02/20	02/14/20	52050	21927	YANG, NOU	JAN2020	FARMERS MARKET TOKENS	2	81-00-13611-000-000	5.00
Total 52050:									16.00
52051									
02/20	02/14/20	52051	19350	ZIENTARA FLEET EQUIPMENT INC	01108823P	SHOP SUPPLIES: BRAKE CLEANER	1	10-03-53310-390-000	85.92
Total 52051:									85.92
52052									
02/20	02/14/20	52052	3680	DC EVEREST SCHOOL DISTRICT	FEBTAX - DCE	FEB SETTLEMENT TAX COLLECTIONS	1	10-00-24610-000-000	3,303,216.63
Total 52052:									3,303,216.63
52053									
02/20	02/14/20	52053	9910	MARATHON COUNTY TREASURER	FEBTAX-COUNTY	FEB SETTLEMENT TAX COLLECTIONS	1	10-00-24310-000-000	1,541,549.51
Total 52053:									1,541,549.51
52054									
02/20	02/14/20	52054	11720	NTC	FEBTAX -NTC	FEB SETTLEMENT - TAX COLLECTIONS	1	10-00-24510-000-000	416,855.66

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Total 52054:									416,855.66
52056									
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	241-7732-RYAN ST L/S: FEB	1	61-03-53610-225-000	61.50
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	241-7946-AQ CTR: FEB	2	22-05-55420-225-000	41.38
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	241-8810-E/C RIVER L/S: FEB	3	61-03-53610-225-000	61.50
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	241-9268-HERITAGE HILLS L/S: FEB	4	61-03-53610-225-000	54.44
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-0054-EVERGREEN POINTE L/S: FEB	5	61-03-53610-225-000	61.50
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-0746-PARK TERRACE L/S: FEB	6	61-03-53610-225-000	54.12
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-0954-ROSS AVE L/S: FEB	7	61-03-53610-225-000	71.15
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-4506-COLLEEN L/S: FEB	8	61-03-53610-225-000	65.67
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-4719-TANYA/TRICIA L/S: FEB	9	61-03-53610-225-000	84.45
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-5218-KATHLEEN L/S: FEB	10	61-03-53610-225-000	113.52
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-5287-HARLYN L/S: FEB	11	61-03-53610-225-000	65.67
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	355-5649-BUSINESS PARK L/S: FEB	12	61-03-53610-225-000	61.50
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-9922-LANDFILL: FEB	13	18-03-53631-225-000	66.06
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	159-0047-LATE FEES: FEB	14	10-01-51520-317-000	38.89
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-VOW: FEB	15	10-01-51450-225-000	682.13
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-EMPD: FEB	16	10-00-14510-000-000	315.97
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-TOW: FEB	17	10-00-14410-000-000	25.09
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-MUN CT: FEB	18	10-00-14530-000-000	25.09
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-WATER: FEB	19	60-03-53780-225-000	37.91
02/20	02/19/20	52056	20024	FRONTIER	159-0047 FEB 2020	359-6114-SEWER: FEB	20	61-03-53613-225-000	37.87
Total 52056:									2,025.41
52057									
02/20	02/21/20	52057	2500	ADVANCE AUTO PARTS	2763-371155	#88 UTILITY VAN STARTER	1	61-03-53606-352-000	105.48
02/20	02/21/20	52057	2500	ADVANCE AUTO PARTS	2763-371155	#88 UTILITY VAN STARTER	2	60-03-53766-352-000	105.47
02/20	02/21/20	52057	2500	ADVANCE AUTO PARTS	3763-371592	CHAD STARTER MOTOR CORE CREDIT	1	60-03-53766-352-000	30.50-
02/20	02/21/20	52057	2500	ADVANCE AUTO PARTS	3763-371592	CHAD STARTER MOTOR CORE CREDIT	2	61-03-53606-352-000	30.50-
Total 52057:									149.95
52058									
02/20	02/21/20	52058	20528	ADVANCED DISPOSAL SERVICES	D20000713776	RECYCLING (4879)	1	18-03-53635-297-000	11,521.29
02/20	02/21/20	52058	20528	ADVANCED DISPOSAL SERVICES	D20000713776	95 GALLON CARTS (4881)	2	18-03-53620-297-000	36,664.19
02/20	02/21/20	52058	20528	ADVANCED DISPOSAL SERVICES	WT0000007362	WASTE OIL/GARBAGE FROM YARD WASTE SITE	1	10-03-53310-390-000	514.33

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Total 52058:									48,699.81
52059									
02/20	02/21/20	52059	530	AMERICAN ASPHALT OF WISCONSIN	5300048460	2019 RYAN ST PAVING-AMERICAN ASPHALT EPOXY STRIPIN	1	42-07-53310-290-000	7,187.00
Total 52059:									7,187.00
52060									
02/20	02/21/20	52060	21805	AMERICAN CONSERVATION & BILLIN	10776	AQUAHAWK MONTHLY MARCH 2020	1	61-03-53613-290-000	440.00
02/20	02/21/20	52060	21805	AMERICAN CONSERVATION & BILLIN	10776	AQUAHAWK MONTHLY MARCH 2020	2	60-03-53780-290-000	440.00
Total 52060:									880.00
52061									
02/20	02/21/20	52061	1530	BECHER-HOPPE ASSOC INC	21852	ZINSER ST UTILITY CONSTRUCTION ADMINISTRATION	1	60-00-18700-827-457	330.00
02/20	02/21/20	52061	1530	BECHER-HOPPE ASSOC INC	21852	ZINSER ST UTILITY CONSTRUCTION ADMINISTRATION	2	61-00-18700-826-457	330.00
Total 52061:									660.00
52062									
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042509-IN	FLASHLIGHTS FOR SHOP	1	10-03-53310-353-000	38.34
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042609-IN	#17 TRUCK BUILD ADDITIONS	1	44-07-57324-814-000	606.00
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042612-IN	FLASHLIGHT FOR SHOP	1	10-03-53310-353-000	76.68
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042613-IN	WESTERN SNOW PLOW CUTTING EDGES	1	10-03-53312-353-000	711.18
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042615-IN	#85 SNOW PLOW HARNESS	1	10-03-53312-353-000	215.87
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042615-IN	WESTERN SNOW PLOW PARTS	2	10-03-53312-353-000	623.28
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042622-CM	#17 TRUCK BUILD CREDIT	1	10-03-53312-353-000	2,693.00
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042623-IN	CIP-TRUCK 17 BODY AND ACCESSORY BUILD	1	44-07-57324-814-000	92,197.00
02/20	02/21/20	52062	21118	CASPER'S TRUCK EQUIPMENT	0042661-IN	#17 TRUCK BUILD ADDITIONS	1	44-07-57324-814-000	1,708.00
Total 52062:									93,483.35
52063									
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		1	10-01-51600-290-000	612.52
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		2	10-01-51600-344-000	156.74
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		3	10-03-53310-344-000	1,372.37
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		4	10-03-53310-162-573	30.60
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		5	10-03-53310-162-574	40.30
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		6	10-03-53310-162-572	36.80
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		7	61-03-53613-162-592	43.15

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02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		8	10-03-53310-162-582	25.65
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		9	10-03-53310-162-584	54.00
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		10	10-03-53310-162-578	38.50
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		11	10-02-52400-346-001	33.75
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		12	10-02-52400-346-002	51.10
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		13	10-03-53310-162-580	27.60
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		14	10-05-55200-162-594	20.45
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		15	10-03-53310-162-577	49.70
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		16	60-03-53780-162-588	58.70
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		17	10-03-53310-162-581	12.75
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		18	60-03-53780-162-586	36.85
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		19	10-03-53310-162-570	46.70
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		20	10-05-55200-162-596	17.44
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		21	10-03-53310-162-575	53.55
02/20	02/21/20	52063	5720	CINTAS	12709045 JAN 2020		22	60-03-53780-162-590	38.35
Total 52063:									<u>2,857.57</u>
52064									
02/20	02/21/20	52064	3450	CUMMINS NPOWER	F9-19591	FOX ST LS TANK HEATER	1	61-03-53601-242-000	350.03
Total 52064:									<u>350.03</u>
52065									
02/20	02/21/20	52065	20914	CUSTOM CREDENTIALS	4432	ID CARD: WHEATON	1	10-06-56900-312-000	8.75
Total 52065:									<u>8.75</u>
52066									
02/20	02/21/20	52066	4620	E O JOHNSON COMPANY	INV708216	SERVICE CALL FOR FOLDING MACHINE	1	10-01-51450-290-000	180.00
Total 52066:									<u>180.00</u>
52067									
02/20	02/21/20	52067	4600	ENVIRONMENTAL PLANT SERV INC	13972	ASBESTOS WATERMAIN DISPOSAL	1	60-03-53761-290-000	648.76
Total 52067:									<u>648.76</u>
52068									
02/20	02/21/20	52068	21511	FIRST SUPPLY LLC-WAUSAU	90074-00	2 1/4 GAUGE	1	60-03-53740-314-662	6.57

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Total 52068:									6.57
52069									
02/20	02/21/20	52069	5370	FRANCE PROPANE SERVICE INC	119674	PROPANE FOR ICE SURFACING MACHINE	1	10-05-55210-351-000	60.06
Total 52069:									60.06
52070									
02/20	02/21/20	52070	21632	GREEN VALLEY SEPTIC	MT1153	RYAN ST - PORTABLE TOILET RENTAL	1	18-03-53636-290-000	130.00
Total 52070:									130.00
52071									
02/20	02/21/20	52071	21187	GROUP HEALTH COOPERATIVE	MAR2020	HEALTH INSURANCE FOR MARCH 2020	1	10-00-21530-000-000	46,369.80
Total 52071:									46,369.80
52072									
02/20	02/21/20	52072	20205	HYDRITE CHEMICAL CO	02329716	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	529.04
02/20	02/21/20	52072	20205	HYDRITE CHEMICAL CO	02329717	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	690.04
02/20	02/21/20	52072	20205	HYDRITE CHEMICAL CO	02329718	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	690.04
02/20	02/21/20	52072	20205	HYDRITE CHEMICAL CO	02329719	CHEMICAL FOR WELLS WATER	1	60-03-53730-366-000	869.12
Total 52072:									2,778.24
52073									
02/20	02/21/20	52073	7170	INTERCITY STATE BANK	FEB2020	PAY OFF ACT LOAN - PRINCIPAL	1	30-08-58164-612-000	2,000,000.00
02/20	02/21/20	52073	7170	INTERCITY STATE BANK	FEB2020	PAY OFF ACT LOAN - PRINCIPAL	2	30-08-58364-622-000	33,164.44
Total 52073:									2,033,164.44
52074									
02/20	02/21/20	52074	19567	LINDER ELECTRIC MOTORS INC	59665	FOX ST. LS FAN MOTOR	1	61-03-53601-242-000	77.48
Total 52074:									77.48
52075									
02/20	02/21/20	52075	9810	MARATHON COUNTY HEALTH DEPT	20020407	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00
02/20	02/21/20	52075	9810	MARATHON COUNTY HEALTH DEPT	20021109	5 BAC-T SAMPLES	1	60-03-53730-294-000	55.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 52075:									110.00
52076									
02/20	02/21/20	52076	21860	MARCO TECHNOLOGIES	INV7316754	CONTRACT COP5943-03: KYOCERA- B/W USAG1/15-2/14/202	1	10-01-51450-280-000	37.34
02/20	02/21/20	52076	21860	MARCO TECHNOLOGIES	INV7316754	CONTRACT COP5943-03: KYOCERA- COLOR USAG1/15-2/14	2	10-01-51450-280-000	211.09
Total 52076:									248.43
52077									
02/20	02/21/20	52077	21220	REICH, HEATHER	FEB2020	REICH - MILEAGE REIMBURSEMENT	1	10-01-51420-334-000	23.06
Total 52077:									23.06
52078									
02/20	02/21/20	52078	19838	RHYME BUSINESS PRODUCTS LLC	AR367434	MONTHLY B&W USAGE: 1/11-2/10	1	10-01-51450-280-000	3.31
02/20	02/21/20	52078	19838	RHYME BUSINESS PRODUCTS LLC	AR367434	MONTHLY COLOR USAGE: 1/11-2/10/2020	2	10-01-51450-280-000	174.49
Total 52078:									177.80
52079									
02/20	02/21/20	52079	21915	ROMANOWSKI, LEAH	FEB2020	ROMANOWSKI - MILEAGE REIMBURSEMENT	1	10-01-51420-334-000	23.69
Total 52079:									23.69
52080									
02/20	02/21/20	52080	21408	RON CHRISTIANSEN TRUCKING INC	FEB2020	RON CHRISTIANSEN TRUCKING - SNOW HAULING 1-29 & 1-3	1	10-03-53312-290-000	1,215.00
Total 52080:									1,215.00
52081									
02/20	02/21/20	52081	10520	SECURIAN FINANCIAL GROUP INC	MAR2020	VOW PREMIUM: MARCH 2020	1	10-00-21531-000-000	1,021.60
Total 52081:									1,021.60
52082									
02/20	02/21/20	52082	15970	TATRO, SHAUN	FEB2020	REIMB: WINTER CODE UPDATES - LODGING - TATRO	1	10-02-52400-336-000	164.00
Total 52082:									164.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
52083									
02/20	02/21/20	52083	16310	TOTAL ENERGY SYSTEMS LLC	339604	ROSS AVE LIFT STATION MAINT	1	61-03-53601-242-000	1,135.00
02/20	02/21/20	52083	16310	TOTAL ENERGY SYSTEMS LLC	339605	MESKER/COLLEEN LIFT STATION MAINT	1	61-03-53601-242-000	1,135.00
Total 52083:									2,270.00
52084									
02/20	02/21/20	52084	20240	TRUCK EQUIPMENT INC	885188-00	SPARE FLINK SNOW PLOW CYLINDER	1	10-03-53312-353-000	799.05
Total 52084:									799.05
52085									
02/20	02/21/20	52085	17130	VIKING ELECTRIC SUPPLY	S003382663.001	LAMPS FOR EMPD	1	10-00-14510-000-000	67.80
Total 52085:									67.80
52086									
02/20	02/21/20	52086	22001	WARD, MARK	2/2020 COURT OV	OVERPAYMENT OF FINE	1	10-00-45111-000-000	65.41
Total 52086:									65.41
52087									
02/20	02/21/20	52087	18490	WI PUBLIC SERVICE	2877053943	NEUPERT 12/27-1/27	1	10-05-55340-222-000	3.10
Total 52087:									3.10
52088									
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23157	12/8-12/9/2019 AT&T LEASE	1	10-01-51300-212-000	240.50
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23158	12/16-12/30 SUTTON LAND PURCHASE	1	40-06-56740-212-000	851.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23159	12/11-12/30 G&B PRODUCE PROPERTY	1	41-07-57141-290-000	1,147.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23160	12/10-1/6 BRIEFER	1	10-01-51300-212-000	178.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23160	12/10-1/6 KUENY CONTRACT	2	41-07-57141-290-000	692.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23160	12/10-1/6 MARCOTT	3	10-01-51300-212-000	721.50
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23161	12/1- ZINSER PROJECT	1	10-01-51300-212-000	37.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23182	1/13-1/15 SBA TOWERS	1	10-01-51300-212-000	3,020.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	23182-1	1/16-2/10/2020 SBA TOWERS	1	10-01-51300-212-000	4,004.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24006	1/15-2/3 CAMP PHILLIPS CENTRE	1	40-07-57354-212-000	1,702.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24007	1/17-2/1/2020 BRIEFER	1	10-01-51300-212-000	256.50
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24007	1/17-2/1/2020 KUENY CONTRACT	2	41-07-57141-290-000	351.50
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24007	1/17-2/1/2020 PRIMADATA/BAYSIDE AGREEMENT	3	60-03-53780-212-000	185.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24007	1/17-2/1/2020 PRIMADATA/BAYSIDE AGREEMENT	4	61-03-53613-212-000	185.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24008	1/17/2020 - PERSONNEL	1	10-01-51300-212-000	222.00
02/20	02/21/20	52088	19951	YDE LAW FIRM, S.C.	24009	1/30 - UHAUL	1	10-01-51300-212-000	92.50
Total 52088:									13,885.50
90027									
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	SKERVEN - WRWA CONF 3/17-3/20	1	60-03-53780-325-000	200.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	KRAUSE - WRWA CONF 3/17-3/20	2	60-03-53780-325-000	200.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	SKERVEN - WRWA CONF 3/17-3/20 CONV FEE	3	60-03-53780-325-000	5.10
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	KRAUSE - WRWA CONF 3/17-3/20 CONV FEE	4	60-03-53780-325-000	5.10
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	CHARTRAND - WEDA GOV CONF 2/5-2/7	5	21-06-56721-325-000	350.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	CHARTRAND - WEDA GOV CONF HOTEL	6	21-06-56721-336-000	368.01
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	ADOBE ACROBAT LICENSE - HIGGINS	7	10-01-51450-286-000	179.88
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	ADOBE ACROBAT LICENSE - HIGGINS	8	10-01-51450-286-000	189.77
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	ADOBE ACROBAT LICENSE - WEINKAUF	9	10-01-51450-286-000	215.09
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	BATTERY BACKUP FOR MESKER/JELINEK	10	61-03-53601-349-000	76.99
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	ADOBE ACROBAT LICENSE - HIGGINS	11	10-01-51450-286-000	190.52
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	4/16/20 CHAMBER EXPO BOOTH	12	21-06-56721-329-000	375.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	HIGGINS 1/21/2020 SABA ANNUAL MEETING & LUNCHEON	13	10-06-56900-325-000	15.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	CHARTRAND 1/21/2020 SABA ANNUAL MEETING & LUNCHEON	14	21-06-56721-325-000	15.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	DONNER 1/21/2020 SABA ANNUAL MEETING & LUNCHEON	15	10-01-51410-325-000	15.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	APA DUES - WI & NATIONAL - WHEATON	16	10-06-56900-324-000	99.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	NFPA CODE BOOK TATRO/MAGUIRE	17	10-02-52400-322-000	58.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	BUILDING CODE BOOK - STATE OF WI - TATRO/MAGUIRE	18	10-02-52400-322-000	26.84
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	TRITTIN NATIONAL GFOA CONFERENCE	19	10-01-51520-325-000	420.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	TRAUTMAN NATIONAL GFOA CONFERENCE	20	10-01-51520-325-000	420.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	TRITTIIN AND TRAUTMAN WGFOA MEMBERSHIP DUES FOR	21	10-01-51520-324-000	50.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	TRAUTMAN INVESTMENT TRAINING	22	10-01-51520-325-000	85.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	REICH - WMCA DUES	23	10-01-51420-324-000	65.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	COFFEE CREAMER, KNIVES, AND SCISSORS	24	10-01-51450-390-000	34.32
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	WELLNESS SNACKS	25	10-01-51450-399-000	11.98
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	REICH, ROMANOWSKI, HODELL AND FLORY - WOMEN'S LEA	26	10-01-51420-325-000	300.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	FALKOWSKI - WOMEN'S LEADERSHIP CONF.	27	10-05-55200-325-000	75.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	TRAUTMAN AND TRITTIN - WOMEN'S LEADERSHIP CONF.	28	10-01-51520-325-000	150.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	HIGGINS - WOMEN'S LEADERSHIP CONF.	29	10-06-56900-325-000	75.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	HODELL - FARMERS MARKET CONFERENCE	30	81-06-56940-390-000	363.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	PAPER BOWLS, CREAMER	31	10-01-51450-390-000	69.04
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	COFFEE	32	10-01-51450-390-000	35.92
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	QTRLY EXPRESS BUS TAXPAYER LICENSE FOR 941'S	33	10-01-51460-286-000	9.95
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	PROCESS 941'S - QUARTERLY EXPRESS FEE FOR METRO	34	10-01-51460-286-000	7.95
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	PROCESS 941'S - QUARTERLY EXPRESS FEE FOR VILLAGE	35	10-01-51460-286-000	7.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	WEINKAUF - WMCA DUES	36	10-01-51420-324-000	65.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	FLORY - WMCA DUES	37	10-01-51420-324-000	65.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	BINS FOR BADGER BOOKS	38	10-01-51440-819-000	304.08
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	THIS WEEK IN WESTON	39	10-01-51450-289-000	50.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	SWENSON - WRWA WATER OPERATOR TRAINING CLASS	40	60-03-53780-325-000	125.00
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	SWENSON - WRWA WATER OPERATOR TRAINING CLASS CO	41	60-03-53780-325-000	4.95
02/20	02/17/20	90027	21761	U.S. BANK CORPORATE PAYMENT SY	4279 JAN 2020	WODALSKI - 2020 APWA MEMBERSHIP DUES	42	10-03-53100-324-000	223.00
Total 90027:									5,241.68
Grand Totals:									7,680,062.89

Dated _____

Finance Committee Chairperson _____

Report Criteria:
Report type: GL detail

Report Criteria:

Manual checks included
 Supplemental checks included
 Void checks included
 [Report]. Check Number = 50000-59999

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
02/23/2020	PC	02/28/2020	52089	CHECK, JAMES W	177		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52090	TREUTEL,JANCI C	321		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52091	BENDICKSON,CHARLOTTE	685		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52092	OLSON,BARBARA	1286		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52093	SPACHER,MARCIA L	1536		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52094	ZAJICHEK,DANIEL G	2980		01-00-11110-	183.25-
02/23/2020	PC	02/28/2020	52095	SCHWANTES,CARLA J	3352		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52096	IRWIN,LAURENCE	5168		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52097	ZELL,PAMELA	5411		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52098	MARSHALL,GAYLE A	6202		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52099	MATHIES,JOAN E	6292		01-00-11110-	171.63-
02/23/2020	PC	02/28/2020	52100	HELKE,EUGENE D	7032		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52101	ZENK,SCOTT	7260		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52102	RASMUSSEN,KRISTINE A	7739		01-00-11110-	167.75-
02/23/2020	PC	02/28/2020	52103	RONDEAU,LAVERNE M	8155		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52104	NELSON,JANICE M	8312		01-00-11110-	151.08-
02/23/2020	PC	02/28/2020	52105	MODRZEJEWSKI,ROGER D	8800		01-00-11110-	151.63-
02/23/2020	PC	02/28/2020	52106	SCHUSTER,KATHLEEN E	9089		01-00-11110-	183.25-
02/23/2020	PC	02/28/2020	52107	HAAS-FOLZ,DOLRES M	9138		01-00-11110-	151.08-
02/23/2020	PC	02/28/2020	52108	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52109	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52110	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52111	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52112	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52113	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52114	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52115	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52116	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52117	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52118	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52119	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52120	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52121	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52122	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52123	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52124	Void			01-00-11110-	
02/23/2020	PC	02/28/2020	52125	Void			01-00-11110-	
Grand Totals:			<u>38</u>					<u>2,979.23-</u>

Tom Chartrand, Economic Development Coordinator – Planning and Development**MEETINGS**Met with Auto Select – January 15th, 2020

- Provided business and employment update
- Unfavorable experiences when it comes to explanations and customer service
- Strict guidelines for signs and new construction/retrofitting guidelines
- Recommends flexibility, better communication, better responses, and consistency in code compliance across all businesses.

Met with Badgerland Overhead Door – January 16th, 2020

- Provided business and employment update
- Some favorable and many very unfavorable experiences working with Weston
- Felt staff made the permit process difficult, lengthy, unrealistic, and lacked explanations
- Recommends better customer service, more oversight in document reviewing, clearer explanations, and promote that we are here to help our business community.

Met with Wanta Construction – January 22nd, 2020

- Provided business update and scope of services provided
- Rather unfavorable opinion working with Weston
- Feels there is a lack of customer service, explanations, middle ground, or flexibility working with Weston
- Recommends a way to expedite the permit process for builders and more flexibility and understanding when working with businesses

Met with Intercity Bank – January 27th, 2020

- Introduction to the commercial and residential lending team (Randy, Matt, Chris, Julie, Ashley, Kevin)
- Very favorable opinion working with Weston
- Recommends helping educate residents on the purpose of TIF financing
- Recommends accommodating businesses to support the development of more single and multifamily housing
- Recommends accommodating or subsidizing sewer and water further in the Village. (They believe this is a huge issue halting development)
- Recommends pursuing a program similar to the Village of Howard, either through our Utility Fund or partnering with a financial Institution

Met with MCDEVCO – January 31st, 2020

- Overview of the history of MCDEVCO
- Went over the programs and services MCDEVCO offers
- Gap financing, revolving loans, Private Onsite Wastewater Treatment Systems, rentable space, business education, business training, lease negotiations, popup shops

Met with Patriot Auto – February 4th, 2020

- Provided business and employment update
- Neither favorable nor unfavorable opinion working with Weston
- Feels staff is knowledgeable and have positive customer service
- Recommends more flexibility in the code, more direct communication, more assistance navigating the permit process
- Recommends more assistance with TIF application process, more TIF education, clearer TIF matrix, more guidance on TIF as a whole

PROJECTS

- **Business guide**
 - Developing a business guide for new business owner in Weston. This will include a step by step process for how a new business owner can navigate our system and give them all the information they will need. This is a user-friendly guide to encourage people to open a business in Weston.
- **Weston Business Master List**
 - Compiling old lists of Weston businesses and researching whether the business is still open and what their contact information is.
- **Weston Available Property List**
 - Researched available property in Weston for spreadsheet, added contact information, zoning district, building size, lot size, pictures, and where to find out more information online.
 - Every month updating the list to remain current
- **Weston Wayfinding RFP**
 - Drafted a RFP for Weston's wayfinding signs.
 - Emailed to local sign companies and posted on Weston website.
- **Development Agreement Synopsis**
 - Took my spreadsheet for all the development agreements and separated out the 6 agreements that we can potentially act on.
- **Organizing the Real Estate Locator on Weston Website**
 - Drafting and sending out letters to property owners in the Village to promote the website and help properties sell.
 - Uploaded commercial properties from NAIPfefferle and Weston properties
- **Update all Business Park Signs**
 - D&L Sign is updating all the Business Park signs
- **Drafted reports for every business owner meeting**
 - As I complete each meeting with the business owners around Weston, I draft a write up that includes more detail as to how the meeting went and what was discussed. As I continue my employment for Weston I will be meeting with and a drafting a report for every business and organization in Weston.
- **CDA History Summary**
 - Reviewed minutes from 2002 discussing the potential of creating a CDA.
 - Reviewed Resolutions from 2002 on the creation of the CDA and drafted a report
- **Business Park for Sale Signs**
 - Removed for sale sign from Wausau Supply property in the Business Park. Working with Superlettering and Signs to get a new face printed and installed facing Highway 29 and Weston Ave.

Research and Reports

- **Reading through Weston Zoning Code**
 - I am reading through the Zoning Code in order to answer business owner questions that pertain to the code
- **Social Media as a Business Platform for Advertisement**
 - Reviewing business pages on social media to highlight some businesses that are looking for employment. I will be using the Weston Facebook page as much as possible to support business owners.
- **Financing Methods List**
 - Compiled different financing methods from Local, County, State, and Federal organizations that can potentially help businesses.
 - This includes revolving loan programs, GAP financing, grants, and other financial programs
- **TIF Newsletter article**
 - Article explaining what TIF is and what a TID is. Researched TIF details from the Wisconsin Department of Revenue.
- **Census Outreach**
 - Working with staff on the best method on educating the public on the census. Using social media and literature to reach Weston residents.
- **Website Upgrades**
 - Working with the Planning and Development Team and building inspectors to upgrade the permit section of Weston's website to be more user friendly.
 - Filming and editing videos to explain the permit process and how to apply for a permit.

Completed Meetings

- ❖ Auto Select
- ❖ Badgerland Overhead Door
- ❖ Wanta Construction
- ❖ Intercity Bank
- ❖ MCDEVCO
- ❖ Patriot Auto
- ❖ Bling it Around
- ❖ Clayhouse
- ❖ Christian Book Store
- ❖ Bone and Joint and Tommy Car Wash Ribbon Cutting

Upcoming Meetings

- ❖ Best 1 Plumbing – 3/6/20
- ❖ Premier Sports Academy – 3/23/20
- ❖ Holiday Inn – 3/25/20