

**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
OFFICIAL MEETING MINUTES OF THE HUMAN RESOURCES COMMITTEE**

Monday, June 1, 2020 @ 4:30 p.m.

AGENDA ITEMS.

1. **Call to Order & Welcome by Chairperson Ziegler.**
Meeting called to order by Chairperson Zeigler at 4:30 p.m.

2. **Roll Call by recording Secretary Flory.**

MEMBER	PRESENT
Fiene, Nate	YES
Hackbarth, Linda	YES
Schuster, Fred	YES
Simmons, Ryan	YES
Ziegler, Jon	YES

3. **Approval of minutes from previous meeting.**

Motion by Schuster, second by Hackbarth to approve the minutes of February 24, 2020.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

MEMBER	PRESENT
Fiene, Nate	YES
Hackbarth, Linda	YES
Schuster, Fred	YES
Simmons, Ryan	YES
Ziegler, Jon	YES

4. **Public comments.**
There were no public comments made.

NEW BUSINESS

5. **Discuss Operations During COVID 19 Orders and Acknowledge Contagious Temporary Illness Policy** (Approved by the Board of Trustees at a special meeting held on April 2nd)

Donner stated that this policy was adopted and modeled after Sheboygan County. He said certain measures have been put in place to include physical distancing and some employees are working remotely. Meetings have been held by Zoom or teleconference. Public Works and Utility personnel report to the shop at staggered times. Clerks department had challenges with the Election not being called off. Hackbarth suggested having employees call a COVID hotline if they experience symptoms. This takes the Village out of the mix, leaving the responsibility to the health care providers She also suggested that all employees wear masks.

6. Re-opening access to the Municipal Center

Donner stated there are some safety concerns with the free access to the building once we re-open to the public. To that end a ticket booth was ordered and will be installed in the vestibule along with an intercom system. Donner suggested the Village no longer accept utility payments at the municipal center and encourage people to use the drop box or pay electronically. The Municipal Center was thoroughly cleaned by K-Tech over the weekend. The D.C. Everest school district has been coming daily using a fogging machine to disinfect the municipal center. In-person absentee voting was reduced to one week instead of four weeks. There may be some federal funds available to offset our costs of cleaning supplies.

7. Social Media Policy

Zeigler feels that we need a social media policy in place. Schuster feels that you need to be careful with commenting on social media because people take things the wrong way or twist things around. Fiene feels that we should not limit free speech by elected officials, this policy should be for Village employees. Simmons does not think employees need to have a work Facebook account. Hackbarth asked if there is a Village of Weston Facebook page and is it monitored. Donner said yes. Staff will bring this item back to the committee for more discussion.

UNFISHISHED BUSINESS.

8. Aquatic Center Season Planning

Director Osterbrink has been working with the YMCA who will oversee the management of the Aquatic Center. The topic of opening the Aquatic Center for the season will be discussed at the June 1st Board of Trustees meeting.

FUTURE ITEMS.

9. Next regular meeting date: June 22, 2020

10. Topics for future meetings.

Social Media Policy.

11. Remarks from Staff.

None

12. Remarks from Committee members.

None

13. Announcements.

None

ADJOURNMENT

Motion by Fiene, second by Hackbarth to adjourn the meeting at 5:26 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

MEMBER	PRESENT
Fiene, Nate	YES
Hackbarth, Linda	YES
Schuster, Fred	YES
Simmons, Ryan	YES
Ziegler, Jon	YES