

**Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

Monday, February 1, 2016, at 6:00 p.m.,

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 6 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	NO

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Captain Hull and SAFER Fire Chief Savage were also in attendance. There were five audience members present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested the silencing of cellphones.

5. Acknowledgement of Visitors

- a) **Jenna Trittin, Finance Support Specialist (new hire)**
 - b) **Roman Maguire, Property Inspector (new hire)**
 - c) **Trevor Skerven, Utility Maintenance Worker (new hire)**
- Guild introduced each new employee to the Board of Trustees.

B. Correspondence and comments from the public.

No comments.

C. Consent Business Items

- 6. Approve Board of Trustee Minutes from Monday, January 18, 2016.**
- 7. Approve Operator Licenses.**
- 8. Approve the renewal of the mobile home license for the remainder of the 2015/2016 term for Alpine Mobile Home Park.**
Action taken separately below.
- 9. Acknowledge the Park Department's Strategic Planning Memorandum.**
- 10. Weights and Measures Fee Schedule.**
- 11. Centennial Homecoming Scholarship Award.**
- 12. Approve Vouchers from 11/19/2015 – 1/27-2016**
- 13. Approve recommendation for no changes to fees for the 2016 Weston Aquatic Center season.**
- 14. Approve recommendation to continue the joint season pool pass with the Rothschild/Schofield Aquatic Center for the 2016 season.**
- 15. Approve recommendation to create policy entitled "Weston Aquatic Center employee incentives".**
- 16. Approve recommendation denying partnering with the Marathon County Library to allow individuals into the aquatic center using their library card on August 9th, per the previous Board policy of July 2012, which restricts providing free gifts.**
- 17. Approve recommendation to investigate cost sharing on a piece of playground equipment with the Town of Weston for use at Machmueller Park.**

- 18. Acknowledge hiring appointment of Roman Maguire as Property Inspector.
- 19. Acknowledge hiring appointment of Trevor Skerven as Utility Maintenance Worker.
- 20. Acknowledge hiring appointment of Jenna Trittin as Finance Support Specialist.

Motion by White, second by Ziegler to approve Consent Items C6, C7 and C9 to C20.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

21. Items Removed from Consent (if any).

White asked for item C8 to be removed from Consent.

ITEM C8 from above. - *Motion by White, second by Schuster to approve the renewal of the mobile home license for the remainder of the 2015/2016 term (expiration of July 1, 2016), with the stipulation that the park meets a 90% compliance upon the next inspection, which will occur on May 16, 2016.*

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

D. Reports from Committees, including draft meeting minutes (if any).

- 22. Community Life, and Public Safety (per Schuster/Hodell).
- 23. Community Development Authority (per Berger/Guild).
- 24. Finance (Per Berger/Jacobs).
- 25. Parks and Recreation (per Ostrowski/Osterbrink).
- 26. Personnel (Per Ziegler/Weinkauf).
- 27. Plan Commission (Per White/Higgins).
- 28. Property & Infrastructure (Per Ziegler/Donner).
- 29. Zoning Board of Appeals (Per Higgins).

Motion by White, second by Ziegler to approve Items D25 and D26.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren YES
Karen Schmutzler -

E. Reports from Departments

30. Clerk.

Weinkauf reported the employee W2's were processed and sent out.

31. Fire & EMS.

Savage reported the department is working on the finalization of a charter. He attended an EMS conference last week. The specs are being worked on for Rescue 21. He also said Tanker 22 has been taken offline. The Department was called for two small fires over the weekend. The ski hill is keeping the department very busy.

32. Finance.

Jacobs reported the local banks have now completed their role in tax collection for the season. Village staff will continue to collect taxes through 4:30 p.m. on February 5th. He is also working on several year-end responsibilities.

33. Parks & Recreation.

Osterbrink reported staff is working on the needs of the aquatic center right now. He is also working on trying to find a new ATM supplier.

34. Planning & Development.

Higgins said there will be a public hearing for the Official map of the Village of Weston at the next meeting.

35. Police.

Hull reported the Department had a new clerical employee and a new police officer start today.

36. Public Works & Utilities.

Donner said the Public Works and Infrastructure Committee acknowledged the strategic plan for the Public Works department. He reported he has been having discussions with Schofield regarding sewer ordinance development. Staff continues to work on the water rate case study. He is also working on revisions of the water main extension policy. He has been focusing a lot of his time on recruitment.

37. Technology Services.

Crowe reported that staff will attend training on agenda preparation next week.

38. Village Relations.

Hodell said she continues to send sidewalk maintenance letters to residents. She also reported Petdata sent out new licensing renewals because the first one sent out had incorrect information.

39. Department Directors may be dismissed following reports.

F. Regular New Business

40. Discuss 2016 Meeting Calendar.

Guild presented a 2016 meeting calendar to the Board of Trustees. He said to let him know if there are any issues.

Motion by Schuster, second by Berger to approve the 2016 Meeting Calendar.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES

Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

41. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also, under Wisconsin State Statutes 19.85 (1) (g) to receive an update from legal counsel regarding:

- a) **From the Forest Redevelopment Proposal**
- b) **Cross Pointe, LLC dispute over Developer's Agreement.**

Motion by Schuster, second by Ziegler to convene to closed session at 6:38 p.m. Recorder was turned off.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

42. Reconvene into Open Session.

Motion by Ziegler, second by Schuster to reconvene from closed session. Motion carried. No action taken in closed session.

G. Report from the Administrator.

Guild gave a brief report.

H. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

I. Remarks from the President (No Board actions will be taken for this agenda item).

No comments.

J. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

No items brought forward for the next meeting agenda.

K. Set next regular meeting date for Mon, January 4, 2016.

- 20th Anniversary Celebration @ Dales Weston Lanes on Friday, March 11th, 2016.
- SE Quadrant Open House on Monday, March 14th, 2016.

L. Adjourn.

Meeting adjourned at 7:34 p.m.