

Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, February 15, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 6 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	NO

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauf, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks and SAFER Fire Chief Savage were also in attendance. There were five audience members present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested the silencing of cellphones.

5. Acknowledgement of Visitors

Dick Barret with Wausau Central Wisconsin Convention & Visitors Bureau and Committee member Don Penza was also in attendance.

B. Public Hearing on Village of Weston Official Map.

Ermeling opened the public hearing at 6:02 p.m. Guild thanked staff for all their efforts on the map. Higgins said both the Property and Infrastructure Committee and Plan Commission also reviewed the map. This will flag certain areas when plans are received so that staff can use the proper road right away and connection points. Ermeling asked for comments from the Board. There were none. She closed the hearing at 6:04 p.m.

B. Correspondence and comments from the public.

Ermeling asked for comments. Guild said he received a letter from John Lorge in regards concerns regarding his neighbor's property. Staff will respond when they can.

D. Consent Business Items

- 6. Approve Board of Trustee Minutes from Monday, February 1, 2016.**
- 7. Approve Operator Licenses.**
- 8. Deny the Operator License for Darrin Beau per the recommendation of Chief Sparks.**
- 9. Approve a Temporary Class B Wine License for Woodson YMCA for their Corkscrews and Snowshoes event.**
- 10. Approve a Class B Beer and Class B Liquor License for Wasabi Grill & Sushi Bar, 3703 Schofield Avenue.**

11. Approve the appointment of Lyle Garton as the new alcohol licensing agent for Kwik Trip #787, 3207 Schofield Avenue.
12. Approve Vouchers from 1/28/2016 – 2/10/2016
13. Approve lease agreement with Steven and Janessa Cronin for the Weston Aquatic Center Concession Stand.
14. Approve modifications to the frozen lateral response procedures of Weston Municipal Utilities.
15. Approve the Department of Public Works & Utilities Strategic Planning Memorandum.
16. Approve Ordinance No. 16-002 adopting the Village of Weston Official Map.

Motion by Schuster, second by White to approve Consent Items D6. to D16. Q/ White asked about the contingencies being met on item D10. Sparks said both members of Wasabi LLC passed their criminal background check. There was a short discussion on item D14 relating to the frozen response procedures. Donner explained the PSC rules. The attorney recommends the Village put a policy in place.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

17. **Items Removed from Consent (if any).**
There were no items removed from consent.

E. Reports from Committees, including draft meeting minutes (if any).

18. Community Life, and Public Safety (per Schuster/Hodell).
19. Community Development Authority (per Berger/Guild).
20. Finance (Per Berger/Jacobs).
21. Parks and Recreation (per Ostrowski/Osterbrink).
22. Personnel (Per Ziegler/Weinkauf).
23. Plan Commission (Per White/Higgins).
24. Property & Infrastructure (Per Ziegler/Donner).
25. Zoning Board of Appeals (Per Higgins).

Motion by White, second by Ziegler to acknowledge items E20 and E23.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES

F. Reports from Departments

26. Clerk.

Weinkauf reminded the Board about voting in the election on Tuesday.

27. Fire & EMS.

Savage reported some staff is almost complete with administrative training. He continues to work on a new charter.

28. Finance.

Jacobs reported he is doing a lot of training with his new staff. The tax roll was turned over to the County Treasurer.

29. Parks & Recreation.

No comments.

30. Planning & Development.

Higgins said the SE Quadrant Open House has been moved to April 11th.

31. Police.

Sparks said the application for accreditation was completed. He is working with North Central Health Care in regards to responses at their location.

32. Public Works & Utilities.

Donner reported the lift station design bidding packet has been completed. Staff is finishing up with the automated meter reading requests for proposals. Orientation with new employees is ongoing. Staff is also finishing up with interviews for the new park employee.

33. Technology Services.

Crowe asked for questions. There were none.

34. Village Relations.

Hodell said she is working on invitations for Weston's 20th anniversary celebration. She is also working with Dave Anderson to get portraits done for new employees and elected/appointed officials. She is also working on new shirts and name tags for the new employees.

35. Department Directors may be dismissed following reports.

G. Regular New Business

36. Installations of advertising on banners through CGI communications.

Osterbrink said staff recently participated in a conference call with CGI regarding a banner program that they offer. He said the banner advertising is \$695 a year, which includes advertising for businesses. White asked about the conformity to the Village's sign code. Higgins said it would probably not meet code. Berger does not care for the idea.

Motion by White, second by Schuster to deny the banner installations offer from CGI Communications.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES

Karen Schmutzler -

37. Approve Purchase of commercial rotary mower for Parks, Recreation & Forestry

Osterbrink reported staff received two quotes for the purchase of a new mower. The recommendation is to purchase the demo model for \$37,889. There was a short discussion on doing a trade in with the old mower.

Motion by White, second by Berger to approve the purchase of a commercial rotary mower for the Parks, Recreation and Forestry Department.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

38. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, regarding:

a) **Purchasing of properties for the Village of Weston in Business Park South.**

Motion by Schuster, second by Ostrowski to convene to closed session. The recorder was turned off.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

39. Reconvene into Open Session.

Motion by Schuster, second by Ziegler to reconvene from closed session at 8:21 p.m.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren	YES
Karen Schmutzler	-

Motion by Schuster, second by Ziegler to proceed with borrowing \$1.7 million to execute the options to purchase the driving range from Intercity and the Prohaska property, and proceed with the purchase of the Mashuda property, as well as authorize the Administrator to come up with a financing package of \$1.7 million for said purchases.

Yes Vote: 5 No Votes: 1 Abstain: 0 Not Voting: 1 Result: PASS

Trustee	Voting
Ermeling, Barb	NO
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

H. Report from the Administrator.

No comments.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

Ostrowski will be absent from the next meeting. Ziegler may also be absent.

J. Remarks from the President (No Board actions will be taken for this agenda item).

No comments.

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

L. Set next regular meeting date for Mon, March 7, 2016.

- 20th Anniversary Celebration @ Dales Weston Lanes on Friday, March 11th, 2016.
- SE Quadrant Open House on Monday, March 14th, 2016. **Date changed to April 11th**

M. Adjourn.

Meeting was adjourned at 8:27 p.m.

Sherry Weinkauff, Clerk