



**OFFICIAL MEETING MINUTES**  
**SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**  
**Fire Commission Regular Meeting**  
**Tuesday, February 23, 2016 @ 6:00 P.M.**

**A. Call to Order**

Jean Jackan, SAFER Vice-President, called the regular meeting of the South Area Fire and Emergency Response District Fire Commission to order at 6:25 PM.

MEMBERS PRESENT – Don Kimlicka (via phone), Jean Jackan, and Harlan Hebbe. Jim Coscio and Jim Campbell were absent. Deputy Chief Finke and BC Bechel were present. One audience member was present.

**B. Correspondence/Comments from the public on issues related to the SAFER District**

None

**C. Business Items**

1. EMS Division Chief

*Hebbe/Kimlicka to approve the hiring of Kelly Bechel as EMS Division Chief effective March 28, 2016 allowing pre-employment testing on file to stand with a salary of \$55,000 annually, and recalculating her vacation time from a 24-hour duty day to an 8-hour duty day. Motion carries unanimously.*

2. Battalion Chief posting

*Kimlicka/Hebbe to post Battalion Chief position both internally and externally revising the requirement of being a current SAFER employee. Motion carries unanimously. Q: DC Finke asked if the Commission would like to interview potential candidates. Kimlicka would like some background information if an external candidate is being considered.*

3. Acknowledgement of Lt. Murray resignation

Finke stated Lt. Murray has resigned from the position of Lieutenant, but will continue as the Safety Officer and FF/EMT. Commission members acknowledge this change.

**D. Staff Reports**

1. Report from Fire Chief

DC Finke state leadership training for BC has completed 7 of the 10 weeks. Training officer, John Kurth is fully active in this position.

2. Report from Administrators

None

**E. Remarks from the SAFER Fire Commission to set the next meeting date, as well as discuss Items for the next meeting agenda. (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item): **March 23, 2016 at 5:30 p.m.****

**F. Adjourn**

*Hebbe/Kimlicka to adjourn at 6:40 p.m.* Motion carries unanimously.

*Prepared by Rhonda Christiansen on March 14, 2016*

*Presented for consideration to the Board of Directors on March 23, 2016.*