

**Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES**

Monday, March 7, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

Roll call indicated 5 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	NO
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	NO

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Committee member Penza and staff members Yonker and Skrzypchak were also in attendance. There were 4 other audience members present.

4. Request for silencing of cellphones and other electronic devices.

Ermeling requested the silencing of cellphones.

5. Acknowledgement of Visitors

No comments.

B. Correspondence and comments from the public.

Ermeling asked for comments. There were none.

C. Presentations

6. Recognition of Neal Adams

Donner recognized Neal Adams for his service to the Village and Ermeling presented him with an appreciation award.

7. Recognition of Mary Krueger

Guild recognized Mary Krueger and Ermeling presented her with a Service award.

D. Consent Business Items

8. Approve Board of Trustee Minutes from Monday, February 15, 2016.
9. Approve Operator Licenses.
10. Deny the Operator License for Paige Vanoroll per the recommendation of Chief Sparks.
11. Approve payment of expenditures – Voucher #42924-43024.
12. Approve modifying the Animal Fancier Permit to add “companionship” as an option to own more pets.
13. Approve the 2015 Financial Audit Services Contract with CliftonLaronAllen LLP.
14. Approve the purchase of a new mini excavator from Swiderski Equipment.
15. Disallow a claim for damage at 5907 Camp Phillips Road as recommended by Statewide Services, Inc.
16. Approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b) relating to Firearms and Weapons restricted where prohibited.
17. Delete Chapter 63 Public Transportation from the Municipal Code.
18. Suspend the posting of seasonal weight restrictions on Weston Avenue (from Ryan St. to Zinser St.) and on Ryan Street (from Weston Ave. to Shorey Ave.) per the recommendation of the Director of Public Works.

19. Accept the resignation of Neal Adams from the Property and Infrastructure Committee effective March 8, 2016.
20. Approve an agreement with Marathon Technical Services to provide bidding and construction representative services for street and utility connections from Ridgeview Subdivision to Everest Avenue.

Motion by Schuster, second by Ziegler to approve Consent Items D8, D9, D11, D13, D14, D15, D17 to D20.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

21. Items Removed from Consent (if any).

D10 - Deny the Operator License for Paige Vanoroll per the recommendation of Chief Sparks.

Motion by White, second by Berger to deny the Operator License for Paige Vanoroll for having several felony convictions on her record.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

D12 - Approve modifying the Animal Fancier Permit to add “companionship” as an option to own more pets.

White explained the Community Life and Safety Committee did not fully vet the issues with making this change. Changing the permit would require changes in both the code of ordinances and zoning code. There are plenty of other license/permits in the Village’s code that allow for more dogs. Schuster feels three dogs is plenty to manage. He is not in favor of changing this. Liz Chiapuzio, 3505 Mount View Avenue, indicated she currently has 3 dogs and would like to expand that to 4 dogs. She said there are families out there that care for their pets, and she was hoping to have an option to have more pets than the ordinance allows. She agrees these exceptions should not be given to just anyone.

Motion by White, second by Berger to deny modifying the Animal Fancier Permit to add “companionship” as an option to own more pets. Q/ Guild asked if the Board of Trustee would like to give staff any further direction. Ermeling does not feel the Village should change what is already in place.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	NO

White, Loren	YES
Karen Schmutzler	-

D16 - Approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b) relating to Firearms and Weapons restricted where prohibited.

White explained the state legislation relating to firearms and weapons. He said the Community Life and Safety Committee made a recommendation to change Sub Section (c) relating to persons other than law enforcement entering public buildings while possessing a firearm. He said this is not allowed. The recommended change will have to be removed. Sparks also explained the legislation. White added that a training component for Village employees or officials was also added to the ordinance.

Motion by White, second by Schuster to approve Ordinance No. 16-018 to amend Sections 54.12(a)(3) and 54.102(b), with the contingency that staff strike out the verbiage in sub section (c) that reads “or other village employee or official with a valid Wisconsin CCW permit”.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

E. Reports from Committees, including draft meeting minutes (if any).

- 22. Community Life, and Public Safety (per Schuster/Hodell).
- 23. Community Development Authority (per Berger/Guild).
- 24. Finance (Per Berger/Jacobs).
- 25. Parks and Recreation (per Ostrowski/Osterbrink).
- 26. Personnel (Per Ziegler/Weinkauf).
- 27. Plan Commission (Per White/Higgins).
- 28. Property & Infrastructure (Per Ziegler/Donner).
- 29. Zoning Board of Appeals (Per Higgins).

Motion by White, second by Ziegler to acknowledge items E22 to E29.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

F. Reports from Departments

30. Clerk.

Weinkauf reported 861 voters casted a ballot in the February 16th Spring Primary Election. This is approximately a 10 percent turnout for the Village. Staff is in the process of getting ready for the April 5th Election. Nursing Home voting is scheduled for next week.

31. Fire & EMS.

No comments.

32. Finance.

Jacobs reported he has been busy working with his new staff members. He also reported CliftonLaronAllen LLP will begin preliminary audit work the week of April 11th.

33. Parks & Recreation.

Osterbrink said he had nothing additional to add to his report.

34. Planning & Development.

Higgins reported a number of hearings will be on the agenda at the next Plan Commission meeting.

35. Police.

Sparks gave an update on the accreditation process. There was a short discussion on some of the safety building needs that are required for accreditation.

36. Public Works & Utilities.

Donner gave an update on a recent sewer back up that took place on Highland Avenue. The Village recently received a new plow truck and a snow blower. Staff appreciates the new equipment. Schuster asked staff to not discuss any sewer back incidents with home owners. Staff just needs to let the homeowners know that the incident has been referred to the Village's insurance company.

37. Technology Services.

Crowe said he had nothing additional to add to his report.

38. Village Relations.

Hodell reported she is working on the Village's 20th anniversary celebration.

39. Department Directors may be dismissed following reports.

G. Regular New Business

40. Discussion of financing options for real property purchase options of Crane Meadows Golf Course Driving Range and Mashuda Property located along the north side of Weston Avenue, and divide by Zinser Street South.

White said item 6e. of the Mashuda agreement needs to be updated. There is no longer Chapter Comm 10. Guild said the agreement is still not finalized. White also said he is a little troubled with the assessments not being paid for Crane Meadows.

41. Approve exercising real property purchase option of Prohaska Tree Farm.

Guild gave an update on a recent meeting at Premier Sports. Guild said the purchase cost of the Prohaska tree farm is \$490,000, with a \$175,000 grant from Marathon County. The purchase option needs to be complete by March 15th. The closing is currently scheduled for March 11th. Guild said the Village will fund the purchase from the general operating budget, and then reimburse the Village once the financing is in place. A request for proposal (RFP) for the financing will be sent out to local banks this week. He explained the proposed financing options to be included in the RFP. The current proposal is to move forward with a sports complex. The goal of the property is to be a regional facility. There was a short discussion regarding a partnership with Marathon County. Schuster has concerns with the success of this project. Guild feels this project is achievable. Ermeling has concerns with paragraph 8d. regarding park development in the bargain sale option agreement. Guild explained Ed Prohaska's request regarding the park development. This does not authorize the Prohaska's to override any Village plans. They just want to be included in the discussions regarding the property. There was also a short discussion on item 8g. regarding the storage building currently situated on the property. Schuster said there should be no strings attached with the Prohaska's after the purchase. Ermeling and Berger both agree with that. Guild said this item was already approved by the Board of Trustees at a prior meeting.

Motion by White, second Ziegler to approve proceeding with the purchase of the Prohaska Tree Farm, per the sale option agreement.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	NO
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

42. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility to consider recommendations from the Administrator and develop recommendations to the Board of Trustees, regarding:

- a) **Employee disciplinary actions.**
- b) **Hiring of Parks Maintainer position.**

Motion by white, second by Schuster to convene to closed session at 7:15 p.m. The recorder was turned off.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

43. Reconvene into Open Session and take possible action on closed session items.

Motion by Ziegler, second by Schuster to reconvene from closed session at 8:17 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	-

Motion by Schuster, second by Ziegler to acknowledge the Administrator's recommendation to make the hire for the Park and Public Works Maintenance Worker.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	-
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren	YES
Karen Schmutzler	-

H. Report from the Administrator.

Guild reported that the Village's attorney is handing the Cross Pointe lawsuit. The Weston Wire Newsletter was recently sent out. Guild reviewed the 20th Anniversary Celebration agenda with the Board of Trustees.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

J. Remarks from the President (No Board actions will be taken for this agenda item).

No comments.

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

Ermeling asked for the Appointment of a CDA member to be put on the next agenda.

L. Set next regular meeting date for Mon, March 21, 2016.

- 20th Anniversary Celebration @ Dales Weston Lanes on Friday, March 11th, 2016.
- SE Quadrant Open House on Monday, April 11th, 2016.

M. Adjourn.

Meeting adjourned at 8:30 p.m.

Sherry Weinkauf, Clerk