

**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, March 21, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

**Roll call indicated 6 Board of Trustees' members present.**

<b>Trustee</b>	<b>Present</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Karen Schmutzler</b>	<b>NO</b>

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Hodell, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Committee Member Penza and staff members Yonker, Lenhard and Skrzypchak were also in attendance. There were 3 other audience members present.

**4. Request for silencing of cellphones and other electronic devices.**

Ermeling requested the silencing of cellphones.

**5. Acknowledgement of Visitors**

No comments.

**B. Correspondence and comments from the public.**

Ermeling asked for comments. There were none.

**C. Presentations**

**6. Craig McEwen – Marathon County Addressing Project.**

Craig McEwen with Marathon County gave an update on a county wide addressing project. An implementation meeting has been scheduled for April 16<sup>th</sup>.

**D. Consent Business Items**

7. **Approve Board of Trustee Minutes from Monday, March 7, 2016.**
8. **Approve Operator Licenses.**
9. **Approve payment of expenditures – Voucher #43025-43121.**
10. **Approve appointment of Craig Hoffman to the Community Development Authority (CDA).**
11. **Approve request to proceed with a Software as a Service (SAAS) Agreement with Infovision Software and implement their Evolve software solutions for the Planning, Zoning, Licensing, Permitting and Code compliance functions of the Village.**
12. **Approve purchasing the LED American Electric Lighting Autobahn Series ATB2 Roadway Lighting Fixtures from Werner Electric Supply.**
13. **Approve Ordinance #16-017 to rezone land from BP Business Park to LI Limited Industrial, on Lot 1, CSM #16895, Volume 79, Page 96, Document #16764538, 3.119 acres at 8902 Progress Way.**
14. **Approve Ordinance #16-020 to amend the Preface, Code Index, State Law Reference Table, and Table of Contents of the Municipal Code.**
15. **Approve Resolution No. 2016-001 endorsing a WISDOT grant application for a southwest neighborhood multi-use path.**

16. Approve Resolution No. 2016-002 endorsing a WDNR grant application for a multi-use path on Volkman Street to connect to DCE Junior High.
17. Approve Resolution No. 2016-003 to designate Weston Avenue as an arterial street.
18. Approve Resolution No. 2016-004 to limit access to Weston Avenue to improve public safety and promote efficient traffic flow.
19. Terminate temporary construction easement for Coca-Cola property at 7707 Schofield Avenue.

*Motion by Schuster, second by Ostrowski to approve Consent Items D7 to D19, contingent on making corrections to items D16 and F36 on the March 7<sup>th</sup> Board of Trustee minutes.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	–

**20. Items Removed from Consent (if any).**

**E. Reports from Committees, including draft meeting minutes (if any).**

21. Community Life, and Public Safety (per Schuster/Hodell).
22. Community Development Authority (per Berger/Guild).
23. Finance (Per Berger/Jacobs).
24. Parks and Recreation (per Ostrowski/Osterbrink).
25. Personnel (Per Ziegler/Weinkauf).
26. Plan Commission (Per White/Higgins).
27. Property & Infrastructure (Per Ziegler/Donner).
28. Zoning Board of Appeals (Per Higgins).

*Motion by White, second by Berger to acknowledge items E21 to E28.*

**Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Karen Schmutzler	–

**F. Reports from Departments**

**29. Clerk.**

Weinkauf reported the licensing renewal applications were sent out in the mail. She also indicated that in-person absentee voting began today.

**30. Fire & EMS.**

No comments.

**31. Finance.**

Jacobs reported the Finance Department is currently working on year-end projects.

**32. Parks & Recreation.**

Osterbrink said Mroczenski held a water skills testing class for lifeguards and everything went well. He also reported the interview process for lifeguards has begun. Staff has also received some pre-season rentals for the aquatic center.

**33. Planning & Development.**

Higgins said the Board will take action on several ordinances at their next meeting.

**34. Police.**

Sparks asked for questions. There were none.

**35. Public Works & Utilities.**

Donner reported staff is accepting proposals for LED lighting. The Services Department is coordinating work between the Streets and Parks Department so they can assist the park department. He gave an update on the high water levels in Weston especially in the area of Shorey Ave.

**36. Technology Services.**

There was a short discussion on the purchase of new software for code enforcement, licensing, planning and permitting.

**37. Village Relations.**

Hodell reported she has received a lot of calls regarding garbage, as well as vehicles parked on lawns. She is also working on getting the Farmers Market set up.

**38. Department Directors may be dismissed following reports.**

**G. Regular New Business**

No comments.

**H. Report from the Administrator.**

Guild reported the remodel of the front office has been completed. He also gave an update on economic development projects.

**I. Remarks from Trustees (No Board action will be taken for this agenda item).**

Berger said he would be absent from the next regular meeting. Schuster requested the Administrator to provide a report to the Board of Trustees. Ermeling recognized staff for the nice job on the 20<sup>th</sup> Anniversary celebration.

**J. Remarks from the President (No Board actions will be taken for this agenda item).**

**K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

White requested staff to put an item on the next agenda relating to SAFER capital equipment purchases.

**L. Set next regular meeting date for Mon, April 4, 2016.**

- SE Quadrant Open House on Monday, May 9<sup>th</sup>, 2016.

**M. Adjourn.**

Ziegler/Ostrowski to adjourn the meeting at 6:33 p.m.

**Sherry Weinkauff, Clerk**

