

Village of Weston, Wisconsin
MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, April 4, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 6 Board of Trustees' members present.

| Trustee | Present |
|------------------|---------|
| Ermeling, Barb | YES |
| Berger, Scott | NO |
| Ostrowski, Kevin | YES |
| Schuster, Fred | YES |
| Ziegler, Jon | YES |
| White, Loren | YES |
| Karen Schmutzler | YES |

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauf, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Deputy Fire Chief Finke, Committee members Penza and Porlier, and staff members Lenhard and Vlietstra were also in attendance. There were 2 other audience members present.

4. **Request for silencing of cellphones and other electronic devices.**
Ermeling requested for the silencing of cellphones.
5. **Acknowledgement of Visitors**
No comments.

B. Correspondence and comments from the public.
Ermeling asked for comments. There were none.

C. Presentations
There were no presentations.

D. Consent Business Items

6. **Approve Resolution No. 2016-005 to amend the Village of Weston Comprehensive Outdoor Recreation Plan to include a multi-use path on Volkman St. to connect to the D.C. Everest Junior High**
7. **Approve purchase of a replacement Sewer Televising Camera from Envirotech Equipment.**
8. **Acknowledge submission of 2015 Municipal Separate Storm Sewer System (MS4) Report.**
9. **Approve 2016 Arbor Day Proclamation**
10. **Approve 2016 Bike and Walk to Work Proclamation**
11. **Approval of \$1,700,000 Bank Note Financing for Park and Recreation Land Acquisitions located on the South Side of STH 29 in the Village of Weston.**
12. **Approve payment of expenditures – Voucher #43122 – 43227.**
13. **Approve Class A Beer and Class A Liquor license for Kwik Trip #140, 7605 Schofield Avenue, Weston.**
14. **Approve Cigarette license for Kwik Trip #140, 7605 Schofield Avenue, Weston.**

Motion by Schuster, second by White to approve Consent Items D6 to D14.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

| Trustee | Voting |
|------------------|---------------|
| Ermeling, Barb | YES |
| Berger, Scott | - |
| Ostrowski, Kevin | YES |
| Schuster, Fred | YES |
| Ziegler, Jon | YES |
| White, Loren | YES |
| Karen Schmutzler | YES |

15. Items Removed from Consent (if any).

None.

E. Reports from Committees, including draft meeting minutes (if any).

16. Community Life, and Public Safety (per Schuster/Hodell).

17. Community Development Authority (per Berger/Guild).

18. Finance (Per Berger/Jacobs).

19. Parks and Recreation (per Ostrowski/Osterbrink).

20. Personnel (Per Ziegler/Weinkauf).

21. Plan Commission (Per White/Higgins).

22. Property & Infrastructure (Per Ziegler/Donner).

23. Zoning Board of Appeals (Per Higgins).

Motion by White, second by Ziegler to acknowledge items E18 and E22.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

| Trustee | Voting |
|------------------|---------------|
| Ermeling, Barb | YES |
| Berger, Scott | - |
| Ostrowski, Kevin | YES |
| Schuster, Fred | YES |
| Ziegler, Jon | YES |
| White, Loren | YES |
| Karen Schmutzler | YES |

F. Reports from Departments

24. Clerk.

Weinkauf reported staff issued approximately 600 absentee ballots. She also reported set-up is complete for all polling locations, except the Municipal Center, which will be done after the meeting.

25. Fire & EMS.

Savage reported the new rescue pumper has been ordered. He also said SAFER's annual report is now complete.

26. Finance.

Jacobs reported the Village assessor visited 264 properties to date.

27. Parks & Recreation.

Osterbrink reported the new mower arrived last Tuesday. He gave an update on the hiring of aquatic center staff. He said it is not going well and talked about several options for bringing on new staff members.

28. Planning & Development.

Higgins reported the new Property Inspector started today. Staff gave him a tour of the village on his first day.

29. Police.

Sparks said he would have a report available at the next meeting.

30. Public Works & Utilities.

Donner said staff is working on a traffic impact analysis contract for the STH 29/CTH X interchange and the CTH X/Camp Phillips Road corridor. A contract award recommendation will be made at the next meeting. He

also said bids have been received for the pump stations. The Street and Utility employees recently attended some training.

31. Technology Services.

Crowe asked for questions. There were none.

32. Village Relations.

No comments.

33. Department Directors may be dismissed following reports.

G. Regular New Business

34. Capital Equipment Purchases for SAFER.

There was a lengthy discussion between the Board members, Administrator Guild and Deputy Chief Finke regarding borrowing for equipment purchases for SAFER. Finke will look into leasing options. Staff will also meet to discuss this further.

H. Report from the Administrator.

Guild said the remodel in the front office is complete and the Clerk's old office has been converted to a conference room. Lumin training will be held for staff on Tuesday, Wednesday and Thursday of this week. On April 20th Guild will be attending the International Council of Shopping Centers (ICSC). The Wausau Region Chamber of Commerce Business Expo will be held on April 21st. Young Professionals Week is April 23-30th. Staff is working on the next issue of the newsletter.

I. Remarks from Trustees (No Board action will be taken for this agenda item).

Schuster wished the Trustee candidates good luck in the election.

J. Remarks from the President (No Board actions will be taken for this agenda item).

Ermeling also wished the Trustee candidates good luck.

K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

No comments.

L. Set next regular meeting date for Mon, April 18, 2016.

- SE Quadrant Open House on Monday, May 9th, 2016.

M. Adjourn.

The meeting was adjourned at 6:55 p.m.

Sherry Weinkauff, Clerk

