

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE COMMUNITY DEVELOPMENT AUTHORITY
held on Monday, April 11, 2016 at 4:45 p.m., in the Board Room, at the Municipal Center
Chairman Berger Presiding.

A. OPENING OF SESSION AT 4:45 P.M.

1. **Community Development Authority meeting called to order by Berger.**
2. **Clerk will take attendance and roll call.**

Roll call indicated 6 Community Development Authority members present.

<u>Member</u>	<u>Present</u>
Berger, Scott	YES
Hagedorn, Todd	NO
Hoffman, Craig	YES
Jelmeland, Dave	YES
Knopf, Michelle	YES
Winkels, Steve	YES
Ziegler, Jon	YES

Village Staff in attendance: Guild, Higgins, Donner, Tatro, and Parker. There were no audience members present.

3. **Requests for Silencing of cellphones and other electronic devices.**
4. **Acknowledgement of visitors if any.**

Craig Hoffman introduced himself to the CDA and Village Staff.

B. COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO COMMITTEE BUSINESS AND OVERSIGHT.

None.

C. CONSENT ITEMS.

5. **Approve previous Community Development Authority Meeting Minutes: December 21,2015.**

Motion by Ziegler, second by Jelmeland, to approve previous CDA meeting(s) minutes from October 12, 2015.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Present</u>
Berger, Scott	YES
Hagedorn, Todd	NO
Hoffman, Craig	YES
Jelmeland, Dave	YES
Knopf, Michelle	YES
Winkels, Steve	YES
Ziegler, Jon	YES

D. PRESENTATIONS.

None.

E. BUSINESS ITEMS FOR CONSIDERATION, DISCUSSION, AND ACTION

6. **Review with Administrator progress on Q1 2016 projects and timeline for economic development projects and tasks through the remainder of 2016, including comprehensive planning, business retention and expansion, economic development projects, southeast quadrant master planning, sports cluster project planning, as well as discussions about budgets and financing projects moving forward.**

Guild gave a presentation to the CDA, which reflected back on the economic development work that had taken place for the past few years up until this point, along with the plans and goals of 2016.

Guild announced the next public hearing for the next set of revisions of the plans for the southeast quadrant will be during the CDA Meeting, on May 9th, at 4:30 p.m., where we will hear updates. The goal is to then adopt the plan a month later in June by the Board of Trustees.

F. REPORTS

7. Planning and Development Director

Higgins referred to her submitted written report. There were no questions from the CDA members.

8. Chief Financial Officer

Jacobs stated he is working with two new staff members in his department, getting through the year-end financial audit, which is critical in updating the two TIF project plans, and waiting for the new valuations to come once the Assessor is done with his valuations for the January 1, 2016 period of time, along with the submission of the numbers to the State so that we know where our TIF valuation numbers are that will be coming in August. Will be working with Ehlers for the refinancing of our CDA borrowing, and understanding what our additional funds are that we may want to add that for our borrowing.

9. Administrator

G. REMARKS FROM THE COMMISSIONERS; DISCUSS ITEMS TO BE INCLUDED FOR THE NEXT CDA AGENDA.

None.

H. SET NEXT MEETING DATE FOR MONDAY, MAY 9, 2016, AT 4:30 P.M.

I. ANNOUNCEMENTS

- * SE Quadrant Open House on Monday, May 9, 2016
- * Formal Presentation by JSD to CDA & PC from 4:30 – 5 pm
- * Public Engagement Session and Open House from 5 – 6 pm

J. ADJOURN.

Berger adjourned the meeting at 5:55 p.m.

Valerie Parker, Recording Secretary