

**Village of Weston, Wisconsin**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

---

**Monday, May 16, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling. 6:01 p.m.
2. Clerk will take attendance and roll call.

**Roll call indicated 7 Board of Trustees' members present.**

<b>Trustee</b>	<b>Present</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Wodalski, Osterbrink and Crowe. Everest Metro Chief Sparks, Deputy Fire Chief Finke and staff member Lenhard were also in attendance. There were 5 other audience members present.

**3. Acknowledgement of Visitors**

Ermeling recognized a boy scout that was present in the audience.

**B. Public Hearing on Village of Weston Subdivision Ordinance.**

**6. Open Hearing and hear comments from the public and Board of Trustees.**

Ermeling opened the hearing and asked for comments. Higgins said the proposed ordinance will now be in compliance with the state statutes and zoning ordinance. She also said the Village attorney has reviewed the ordinance. Ermeling asked if there were any more comments. There were none.

**7. Close Hearing.**

Ermeling closed the hearing at 6:05 p.m.

**8. Approve Ordinance No. 16-029 to repeal Chapter 74 of the Village of Weston Municipal Code of Ordinances entitled "Subdivision Regulations" and amending and recreating the same.**

*Motion by Schuster, second by Ziegler to approve Ordinance No. 16-029 to repeal Chapter 74 of the Village of Weston Municipal Code of Ordinances entitled "Subdivision Regulations" and amending and recreating the same. Q/White asked about mid-block walkways. Higgins said any request of this kind would go before the Property and Infrastructure Committee and then the Board of Trustees for final approval.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

**C. Correspondence and comments from the public.**

Ermeling asked for comments. There were none.

**D. Presentations.**

There were no presentations.

**E. Consent Business Items**

- 9. Approve Ordinance No. 16-025 to amend Chapter 94 Zoning, Section 94.3.04, Figure 3.04 Allowable Uses in Rural, Open Space and Residential Zoning Districts, Section 94.3.05, Figure 3.05 Allowable Uses in Non-residential and Mixed Use Zoning Districts and Section 94.4.08(1) Light Industrial.
- 10. Approve Ordinance No. 16-026 to amend Sections 94.16.11(2) of the zoning ordinance entitled Eligible provisions for which variances may be granted.
- 11. Approve Ordinance No. 16-027 to amend Section 94.13.07(7) (B)1. AND (C) 1. Of the Zoning Ordinance relating to on-building sign (Wall, Awning, Marquee, OR Projecting Sign) in the INT Institutional and B-1 Neighborhood Business Districts; and B-2 Highway Business, B-3 General Business, BP Business Park, and I Industrial Districts; and amending the same in Figure 13.07: Summary of Maximum Dimensions and Number of On-Premise Business Signs (for Non-Residential, Agricultural, and PR Districts—See Section 94.13.05 For Residential and RR District Standards).
- 12. Approve Ordinance No. 16-028 to amend Section 94.12.08(10) of the Zoning Ordinance entitled Provisions for Sidewalk and Creating Section 94.12.09(15) of the Zoning Ordinance entitled Pedestrians Facilities.
- 13. Acknowledge the submitted 2015 Annual Recycling Report.
- 14. Acknowledge the Summary of the April 30, 2016 Home Composting Workshop.
- 15. Approve Operator Licenses.
- 16. Approve payment of expenditures – Voucher #43375 – 43505.
- 17. Approve Board of Trustee Minutes from May2, 2016.

*Motion by Berger, second by Ostrowski to approve Consent Items E9 to E17.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**18. Items Removed from Consent (if any).**

There were no items removed from Consent.

**F. Reports from Committees, including draft meeting minutes (if any).**

- 19. Community Life, and Public Safety (per Schuster/Hodell).
- 20. Community Development Authority (per Berger/Guild).
- 21. Finance (Per Berger/Jacobs).
- 22. Parks and Recreation (per Ostrowski/Osterbrink).
- 23. Personnel (Per Ziegler/Weinkauf).
- 24. Plan Commission (Per White/Higgins).
- 25. Property & Infrastructure (Per Ziegler/Donner).
- 26. Zoning Board of Appeals (Per Higgins).

*Motion by White, second by Ziegler to acknowledge items F22 and F24.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES

Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**G. Reports from Departments**

**27. Clerk.**

Weinkauf reminded the board about the June 1<sup>st</sup> Board of Trustees and the June 14<sup>th</sup> Board of Review meetings.

**28. Fire & EMS.**

Finke reported SAFER recently purchased and received a new SUV for Weston. The Department had their first patient enroll in the new Community Paramedic program.

**29. Finance.**

It was determined the next Finance Committee meeting will be Tuesday, June 14<sup>th</sup> at 6:00 p.m., following Board of Review. Jacobs reported staff continues to work on the audit. He also gave an update on how the new staff in the Finance Department is working out.

**30. Parks & Recreation.**

Osterbrink reported staff is working on some tree planting projects. The variable frequency drive is scheduled to be installed this week. The parks seasonal employees start next Monday. The street department employees have been assisting the parks department with work.

**31. Planning & Development.**

Higgins gave an update on a recent meeting she attended regarding the Marathon County uniform addressing project. She also said staff began the inspections of the mobile home parks today.

**32. Police.**

Sparks reported he recently attended a graduation for two of his employees who completed a management course.

**33. Public Works & Utilities.**

Donner reported staff has completed the second phase of safety training. The spring pick-up is now complete. Some of the street department staff will attend the farmers market this weekend. They will have their equipment on display in recognition of National Public Works Week.

**34. Technology Services.**

Crowe reported a new mapping link has been put on the Village's website. The link takes you to an interactive map of the Village.

**35. Village Relations.**

Hodell said she assisted with the mobile home inspections. She said some great improvements have been made. She also said she has been busy working on nuisance items.

**36. Department Directors may be dismissed following reports.**

**H. Regular New Business**

**37. Election of Vice-President for Board of Trustees.**

Both Ostrowski and Ziegler nominated Trustee White as Vice-President. There were no more nominations.

***Motion by Schuster, second by Porlier to close the nominations and approve Trustee White serve as Vice-President.*** White accepted.

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**I. Report from the Administrator.**

Guild gave an update on the possible candidates for the vacant committee positions. He reported he is looking to create a marketing taskforce. He gave an economic development update. The results are complete for the Sole of the Community survey. He will present the results at a future meeting. Staff will meet with Frontier regarding the possible expansion of broadband. He said he has a meeting scheduled to meet the new Wausau mayor. He is also working on scheduling a ribbon cutting for the new canoe/kayak launch.

**J. Remarks from Trustees (No Board action will be taken for this agenda item).**

No comments.

**K. Remarks from the President (No Board actions will be taken for this agenda item).**

Ermeling said she attended the recent all staff meeting and commented that Keith did a great job presenting.

**L. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

No comments.

**M. Set next regular meeting date for Mon, June 6, 2016.**

**N. Adjourn.**

*Motion by Schuster, second by Porlier to adjourn the meeting at 6:51 p.m.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**Sherry Weinkauff, Clerk**