

Village of Weston, Wisconsin  
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

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**Monday, June 6, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

**Roll call indicated 7 Board of Trustees' members present.**

<b>Trustee</b>	<b>Present</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>YES</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

Village Staff in attendance: Guild, Jacobs, Higgins, Donner, Weinkauff, Wodalski, and Osterbrink.  
Everest Metro Chief Sparks, Battalion Chief McBain. There were four other audience members present.

**4. Request for silencing of cellphones and other electronic devices.**

Ermeling requested for the silencing of cellphones.

**5. Acknowledgement of Visitors**

No comments.

**B. Correspondence and comments from the public.**

Ermeling asked for comments. There were none.

**C. Presentations**

There were no presentations.

**D. Consent Business Items**

6. **Award the E Everest Street Connection for the Ridgeview Subdivision project to PGA, Inc.**
7. **Approve Ordinance No. 16-030 an amendment to repeal Chapter 50 Nuisances and amend and recreate the same.**
8. **Approve a professional services contract with Water Technology, Inc. for as assessment of the existing aquatic center facilities.**
9. **Approve Operator Licenses Renewals.**
10. **Approve payment of expenditures – Voucher #43506 – 43599.**
11. **Approve Board of Review Minutes from May 16, 2016.**
12. **Approve Board of Trustee Minutes from May 16, 2016.**

*Motion by Schuster, second by White to approve Consent Items D6 to D12.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**13. Items Removed from Consent (if any).**

There were no items removed from Consent.

**E. Reports from Committees, including draft meeting minutes (if any).**

**14. Community Life, and Public Safety (per Schuster/Hodell).**

**15. Community Development Authority (per White/Guild).**

**16. Finance (Per Berger/Jacobs).**

**17. Parks and Recreation (per Ostrowski/Osterbrink).**

Schuster asked if the Park and Recreation Committee can look into the possibility of making pickleball available to the community. Osterbrink said this is included in the comp plan, and will be taken to the committee for review.

**18. Personnel (Per Porlier/Weinkauf).**

**19. Plan Commission (Per White/Higgins).**

**20. Property & Infrastructure (Per Ziegler/Donner).**

**21. Zoning Board of Appeals (Per Higgins).**

**22. SAFER Fire Commission.**

**23. SAFER Board of Directors.**

*Motion by White, second by Ostrowski to acknowledge items E14, E20, E22 and E23.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**F. Reports from Departments**

**24. Clerk.**

Weinkauf said all the license renewals will come before the Board of Trustees on June 20<sup>th</sup>. She also reminded the Board of Trustees about Board of Review, which is scheduled for Tuesday, June 14<sup>th</sup>.

**25. Fire & EMS.**

Mcbain reported both the Fire Chief and Deputy Chief are out of town training. SAFER received 1,150 calls for the month of May. The new SUV is now in service. There are no major incidents to report.

**26. Finance.**

Jacobs said the Finance Committee will meet following the Board of Review on June 14<sup>th</sup>. He also reported the Village auditors are here this week reviewing the financial records.

**27. Parks & Recreation.**

Osterbrink reported the Aquatic Center opened this last Saturday. Also, there was minor damage from a recent wind storm to the both the Aquatic Center and Kennedy Park.

**28. Planning & Development.**

Higgins reported Property Inspector Maguire took his first UDC test. The results should be available in 2 to 3 weeks. The license for Alpine Mobile Home Park will be on the next meeting agenda. The Marathon County Health Department completed an inspection of the park and staff is still waiting for that report.

**29. Police.**

Sparks gave an update on the drug related issues the department is dealing with. He commented that the activity level has been increasing. He said there is a need to add staff to the department.

**30. Public Works & Utilities.**

Donner reported T. Skerven passed his water supply operator exam. The employees completed forklift safety training in May. The next training for the employees will include CPR and first aid. Donner recognized Michael Wodalski for organizing the Public Works equipment display at the Farmers Market.

**31. Technology Services.**

No comments

**32. Village Relations.**

Hodell said she is working on a lot of complaints related to residents/businesses not mowing their grass.

**33. Department Directors may be dismissed following reports.**

**G. Regular New Business**

**34. Approve a 3-month license renewal for Colonial Gardens Mobile Home Park (license to expire on October 4, 2016).**

*Motion by Schuster, second by White to approve a 3-month license renewal for Colonial Gardens Mobile Home Park (license to expire on October 4, 2016).*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

*Motion by White, second by Berger to amend the original motion with a contingency that their personal property tax be paid before license is issued.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren YES  
Mark Porlier YES

**35. Approve a 3-month license renewal for Stillwater Landing Mobile Home Park (license to expire on October 4, 2016).**

*Motion by White, second by Ostrowski to approve a 3-month license renewal for Stillwater Landing Mobile Home Park (license to expire on October 4, 2016), contingent on paying their personal property tax.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**36. Approve a 3-month license renewal for Weston Manor Mobile Home Park (license to expire on October 4, 2016).**

*Motion by Ziegler, second by Porlier to approve a 3-month license renewal for Weston Manor Mobile Home Park (license to expire on October 4, 2016).*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**H. Report from the Administrator.**

Guild reported the first presentation from staff and the Village's consultant on the SE Quadrant neighborhood plan is scheduled for June 13<sup>th</sup>. He also gave an update on current community development projects. He reported the Village will be closing on the Mashuda property this coming Thursday.

**I. Remarks from Trustees (No Board action will be taken for this agenda item).**

No comments.

**J. Remarks from the President (No Board action will be taken for this agenda item).**

No comments.

**K. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

No comments.

**L. Set next regular meeting date for Mon, June 20, 2016.**

- Board of Review scheduled to meet on Tuesday, June 14<sup>th</sup> at 4:00 p.m.

**M. Adjourn.**

*Motion by Porlier, second Berger to adjourn the meeting at 6:46 p.m.*

**Yes Vote: 7      No Votes: 0      Abstain: 0      Not Voting: 0      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

**Sherry Weinkauff, Clerk**