

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, August 15, 2016, at 6:00 p.m.

A. Opening of Session.

1. Meeting called to order by President Ermeling.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
Roll call indicated 7 Board of Trustees' members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs, Donner, Weinkauf, Higgins, Mroczenski, Wodalski, Crowe, Osterbrink, Parker, Miller and Yonker. Everest Metro Captain Schulz and SAFER Fire Chief Savage were also in attendance. There were 2 other audience members present.

4. Request for silencing of cellphones and other electronic devices.
Ermeling requested for the silencing of cellphones.

B. Correspondence and comments from the public.

5. Acknowledgement of scheduled visitors, if any.
No comments.

C. Presentations.

6. **Refuse and Recycling Summer Intern Program Update – Parker/Miller.**
Parker introduced Heidi Miller and said she has been working as a Refuse and Recycling Summer Intern for the Village. She has been doing a number of tasks related to refuse and recycling. She has spent a majority of her time dealing with the apartment complexes.
7. **Summary of 2016 Cellcom Electronics Recycling Event, Held 08/03/2016**
Miller gave a presentation on the Cellcom Electronics recycling event. The event was held at the Municipal Center. It was a huge success. Some people had to be turned away.
8. **Summary of 2016 Waste Audit, Held 08/01/2016-08/05/2016**
Miller and Parker gave a short presentation on the 2016 Waste Audit.
9. **Employee Recognition -- Heidi Miller.**
Guild presented Heidi Miller with a service award.

D. Consent Items for Approval

10. **Ordinance No: 16-032 An Ordinance Creating Section 94.4.10(14) of the Zoning Ordinance Entitled Temporary Asphalt, Batch or Concrete, Stone Crushing and/or Processing Operations and adding the new temporary land use category within the Charts Displayed in Figures 3.04 and 3.05 of the Village Zoning Ordinance.**
11. **Ordinance No. 16-034 An Ordinance Amending Section 94.4.09(2) of the Zoning Ordinance Entitled Detached Accessory Structure (For Residential Use).**
12. **Ordinance No. 16-035 An Ordinance Amending Figure 5.01(1) of the Village Zoning Ordinance Entitled Rural, Open Space and Residential District Lot Dimension and Intensity Standards.**

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13. Ordinance No. 16-036 An Ordinance Amending Section 94.3.05: Figure 3.05 of the Village Zoning Ordinance Entitled Allowable Uses in Non-Residential and Mixed Use Zoning Districts.
14. Ordinance No. 16-037 An Ordinance Creating Section 94.16.18(5) of the Zoning Ordinance Entitled Parkland Fees.
15. Ordinance No 16-038 An Ordinance to Approve the Rezoning of Land from B-2 Highway Business with WHP-A Wellhead Protection Zone A to MF Multiple Family with WHP-A Wellhead Protection Zone A, on Outlot 1 of Certified Survey Map No. 15481, Volume 70 Page 63
16. Ordinance No 16-039 An Ordinance to Approve the Rezoning of Land from B-3 General Business to B-2 Highway Business, on Schofield Avenue, from Business Highway 51 to Von Kanel Street of Sections 16, 17 And 18; and on Business Highway 51 from Schofield Avenue to South of Post Avenue, Village of Weston, Marathon County, Wisconsin.
17. Ordinance No 16-040 An Ordinance to Approve the Rezoning of Land from B-2 Highway Business to B-3 General Business, at the Intersection of Weston Avenue and County Road J and on Adventure Way, Sections 24 And 25, Village of Weston, Marathon County, Wisconsin
18. Camp Phillips Corridor – South Neighborhood -SE Quadrant General Plan.
19. Approve Change Order #1 for Ross Ave bridge deck repair project.
20. Approve issuing a Class B Beer and Class C Wine license to Sam’s Pizza, 5811 Business Highway 51 and an Operator license for Vincent La Calamita.
21. Approve August 1, 2016 Board of Trustee Minutes.
22. Approve Operator Licenses.
23. Approve payment of expenditures – Voucher #43993 – 44073.

Motion by Schuster, second by White to approve Consent Items D10 to D23. Q/White said there was a typo in the attachment for D11 and he already talked to staff about fixing it. He also asked about Item D20 relating to the approved background check contingency. Weinkauff said the licenses will not be issued until she receives approved background checks from the Police Department. Q/ Ermeling also asked about the driveway requirement for a 6-foot shed. Higgins said some of the sheds are just as big as some garages. If someone wants to build a garage, then they are also required to put in a driveway. There was a short discussion on the proposed ordinance. Ermeling also said she had concerns with Item D18 as it relates to the proposed multifamily residential, and said the Village has enough multifamily. Guild explained this is a higher end product to attract medical professionals.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

24. Items removed from Consent Approval (if any).
There were no items removed from consent.

- E. Reports & Minutes from Commissions & Committees, (if any).
 25. Community Life, and Public Safety.
 26. Community Development Authority.
 27. Everest Metro.
 28. Finance.

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- 29. Parks and Recreation.**
- 30. Personnel.**
- 31. Plan Commission.**
- 32. Property & Infrastructure.**
- 33. SAFER District**
- 34. Zoning Board of Appeals.**

Motion by Berger, second by Porlier to acknowledge Item E26, E30, E31 and E32.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

F. Reports from Departments (Directors may be dismissed following reports).

35. Clerk/CIO.

a) **Schedule Lumin Advantage Consulting Workshop.**

Weinkauf explained that Lumin would like to come back and present again on October 5th from 5:30 to 7:30. She will confirm the date with Lumin. She also gave an election update.

36. Finance/CFO.

Jacobs reported staff continues to work on the 2015 audit. There was a short discussion regarding the expenditure restraint program.

37. Fire/EMS

Savage reported the department had a fulltime Battalion Chief resign. The SAFER Fire Commission will meet this Friday to discuss the replacement of the position. The department continues to work on the Charter. The active shooter training, held at the Junior High, went really well.

38. Operations.

Wodalski gave an update on the current street maintenance projects.

39. Parks & Recreation.

Osterbrink reported the seasonal employees are starting to leave. The Aquatic Center is open for 13 more days. He is working on his budget. He also reported a pool heater recently failed and he is working on getting quotes for that. The slide surface is wearing through and he is also getting quotes for that. Mroczenski gave an update on the Teen night that was held last Friday at the Aquatic Center.

40. Planning & Development.

Higgins reported a joint public hearing between the Board of Trustees and the Plan Commission will be held on September 21, 2016 to consider a complete update to the Village's 2006 Comprehensive Plan. Ziegler said he would be absent from this meeting.

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41. Police.

Captain Schulz also reported the active shooter training went well. He said their instructors continue to get requests for this kind of training.

42. Public Services.

Donner said staff continues to work on some revisions to the sewer use ordinance. He also said he received an updated report from Kueny related to the municipal facility study.

43. Taxpayer Engagement.

No comments.

44. Technology/CTO.

Crowe reported he is researching point of sale systems for the Village to possibility implement.

G. Regular New Business.

45. Discussion about use of foreign students on a J1 visa to work at Weston Aquatic Center.

Mroczenski explained the significant issues related to the recruitment of Aquatic Center staff. He is working with Intrax on the possibility of recruiting J1 students. The Village would be responsible to find housing for the students, but would not have to pay for that. The housing needs to be within walking or biking distance of the Aquatic Center. He also said he can train them to be lifeguard certified. All students would be 18 years or older. He said 16 current employees will be returning and 16 will not be returning next year.

46. Discussion creating an anti-gambling ordinance.

Attorney Yde provided the Board with a legal opinion letter related to gambling machines. He said the Village could create an ordinance to now allow. This could cause some litigation issues. There was a short discussion on businesses paying out on these machines. White said by approving an ordinance for this the Village would be tasking local enforcement with another job they don't have time for. Ermeling also has concerns with the police department having to enforce. No action taken on this item.

H. Regular Report from the Administrator, including:

47. Presentation on attracting restaurants to the Village.

Guild gave a presentation related to attracting restaurants to the Village.

48. Presentation on sports tourism and facilities as part of economic redevelopment.

Guild gave a presentation on sports tourism and facilities.

I. Convene into closed session under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee; and (e) to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, and also (g) conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

49. Cross Pointe Development Agreement Pending Litigation.

50. Discuss property transfer of parcels in TIF District 1 between PGA Plumbing and Village of Weston.

51. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.

52. Consider compensation and performance evaluation data of the Village Administrator.

Motion by Schuster, second by Porlier to convene to closed session at 7:34 p.m.

Roll call vote:

Yes Vote: 7

No Votes: 0

Abstain: 0

Not Voting: 0

Result: PASS

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Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

J. Reconvene into open session and take action on items discussed in closed session, if necessary.

Motion by Schuster, second by Ziegler to reconvene from closed session at 8:54 p.m.

I50. Discuss property transfer of parcels in TIF District 1 between PGA Plumbing and Village of Weston.

Motion by Ziegler, second by Ostrowski to approve the transfer of parcels, contingent on including the parks and recreation in-kind language.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

I51. Discuss personnel evaluations, performance reviews, and pay raises for all Village employees, in addition to reviewing the Village's pay matrix and classification and compensation policies.

Motion by White, second by Ziegler to approve the pay raises for all Village employees, per the recommendation of the Personnel Committee.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES

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Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

I52. Consider compensation and performance evaluation data of the Village Administrator.

Motion by White, second by Ostrowski to defer this item to the next regular meeting. This will be the only closed session item on the agenda and the Trustees will convene to closed session no later than 7:00 p.m. Trustee Ziegler will not be present, but will call in to be part of this meeting.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

K. Announcements.

- a. **Networking Lunch with County Supervisors: Wed, 8/17 @ 11:30 – 1:00 p.m.**
- b. **Community Marketing Task Force Meeting: Wed, 8/17 @ 4:30 – 6:00 p.m.**
- c. **Ross Avenue Canoe/Kayak Launch Ribbon Cutting Ceremony: Mon, 8/22 @ 4:30 p.m.**

L. Remarks from Trustees (No Board action will be taken for this agenda item).

No comments.

M. Remarks from President (No Board action will be taken for this agenda item).

No comments.

N. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

This item will be included on the next regular agenda - Consider compensation and performance evaluation data of the Village Administrator.

O. Adjourn until next meeting (special) date of MONDAY, AUGUST 29th, 2016 – End of Session.

Ermeling adjourned the meeting at 9:05 p.m.

Sherry Weinkauff, Clerk