

**Village of Weston, Wisconsin**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, August 29, 2016, at 6:00 p.m.**

**A. Opening of Session.**

1. Meeting called to order by President Ermeling.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.

**Roll call indicated 6 Board of Trustee members present.**

<b>Trustee</b>	<b>Present</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>NO</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

Village Staff in attendance: Guild, Jacobs, Donner, Weinkauff, Higgins, Van Swol, Tatro, Crowe, Hodell and Osterbrink, Everest Metro Captain Schulz and SAFER Deputy Fire Chief Finke were also in attendance. There were 3 other audience members present.

**4. Request for silencing of cellphones and other electronic devices.**

Ermeling requested for the silencing of cellphones.

**B. Correspondence and comments from the public.**

**5. Acknowledgement of scheduled visitors, if any.**

No comments.

**C. Presentations.**

No scheduled Presentations.

**D. Consent Items for Approval**

6. Approve the purchase of a combination tri-axle plow truck and vacuum truck.
7. Approve Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse and Recycling Education Program agreement.
8. Approve Resolution No. 2016-014 to cooperate with the Village of Rothschild to provide private fire protection service to the Foremost Farms property and update the agreement for the interconnection of the municipal water systems at the Foremost property in Rothschild.
9. Approve Ordinance No. 16-041 relating to Absentee Ballot Canvassers, Absentee Central Count Procedures, and an agreement for a one-time rental of a DS-200 voting machine.
10. Approve mobile home park licenses for Colonial Gardens, Weston Manor and Stillwater Landing for the licensing period beginning August 30, 2016 to June 30, 2017.
11. Approve selecting Group Health Cooperative as the health care provider for the 2016—2017 insurance year with two plan offerings for employees, effective November 1, 2016.
12. Approve August 15, 2016 Board of Trustee Minutes.
13. Approve Operator Licenses.

*Motion by Schuster, second by White to approve Consent Items D6 to D13.* Q/ Schuster asked about item 6 related to the purchase of a new truck. Donner said this vehicle will have multiple uses, to include a plow and vacuum unit. Schuster asked if the truck would only do one operation at a time. Donner said yes. Schuster suggested that maybe it would be better to have two separate vehicles. Donner said, more than

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likely, the plowing and vacuum operations would not be happening at the same time. Berger asked about item 9 related to the Absentee Central Count and wanted to know if this means keeping the absentee ballots away from the polling places. Weinkauff said yes and explained the issues with having to process the absentee ballots at the polling places.

**Yes Vote: 6                      No Votes: 0    Abstain: 0    Not Voting: 1                      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

**14. Items removed from Consent Approval (if any).**

There were no items removed from consent.

**E. Reports & Minutes from Commissions & Committees, (if any).**

- 15. Community Life, and Public Safety.**
- 16. Community Development Authority.**
- 17. Everest Metro.**
- 18. Finance.**
- 19. Parks and Recreation.**
- 20. Personnel.**
- 21. Plan Commission.**
- 22. Property & Infrastructure.**
- 23. SAFER District**
- 24. Zoning Board of Appeals.**

There was a short discussion regarding a recent request to have chickens in the Village. It was noted this had been discussed at the Community Life and Public Safety Committee. The visitors at that meeting made a very good presentation. Berger suggested staff look at other ordinances from municipalities with small lots.

*Motion by Berger, second by Ostrowski to acknowledge Item E15.*

**Yes Vote: 6                      No Votes: 0    Abstain: 0    Not Voting: 1                      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
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**F. Reports from Departments (Directors may be dismissed following reports).**

**25. Clerk/CIO.**

Weinkauf reported staff is working on post-election activities from the August Election, and getting things ready for the November election.

**26. Finance/CFO.**

The Village Health Insurance broker was present and explained the health insurance options. Group Health has agreed to lock in a rate for the second year at no more than a 20 percent increase. He said the rate could be less if the loss ratio gets better. There was a short discussion on why health insurance costs continue to increase.

**27. Fire/EMS**

Deputy Finke gave an update on a recent structure fire located on Mesker Street. He said all went well.

**28. Operations.**

Donner gave an update on some of the current paving projects.

**29. Parks & Recreation.**

Osterbrink reported the Aquatic Center closed yesterday. Staff came in to help with tear down. He also said he was contacted by Wisconsin Rapids and they are planning to construct a new aquatic center.

**30. Planning & Development.**

Higgins asked for questions. There were none.

**31. Police.**

Sparks asked for questions. There were none.

**32. Public Services.**

Donner reported MSA began working on the sewer ordinance update. He also reported that staff has been focusing on capital budget preparation.

**33. Taxpayer Engagement.**

Hodell reported the new bike rack is being used at the Farmers Market. The vendors are increasing their hours of being open. She continues to receive a lot of vehicle complaints.

**34. Technology/CTO.**

Crowe asked for questions. There were none.

**G. Regular Business.**

**35. Reconsider the denial of a Class B Beer License for Crafties, LLC, 4103 Schofield Avenue.**

Schuster said he asked to bring this item back to the Board for reconsideration. Guild explained the procedures the Board should use to reconsider and take action on this item. He suggested holding another hearing on September 19<sup>th</sup> if the board would approve to reconsider the denial. The Board can also just take action to reconsider and then act on it at this meeting.

*Motion by Schuster, second by Porlier to reconsider the denial of a Class B Beer License for Crafties, LLC, 4103 Schofield Avenue. Q/* Schuster said he has new information that he would like the board to hear.

**Yes Vote: 4                      No Votes: 2    Abstain: 0    Not Voting: 1                      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>NO</b>
<b>Berger, Scott</b>	<b>NO</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
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*Motion by White, second by Ostrowski to approve issuing a Class B beer license to Crafties, LLC, 4103 Schofield Avenue. Q/ Schuster said Keith Rybacki contacted him and asked him to come and see the proposed operation. He better understands the concept now. He also said they can only serve a one oz. of beer under the current license. How can you tell if someone really likes the beer with only be allowed to serve one oz.? This is not a tavern setting. Keith Rybacki guaranteed him he is all done with the gambling machines. Porlier said he did not have a complete understanding of what they wanted to do previously. Berger is still opposed and said if they want to taste test something, there are plenty of other places to go to buy a glass or bottle. He said if the Board approves this they will need to approve anyone else that requests the same thing. Ermeling said she accepts Rybacki's word about the gambling machines, but is concerned with the next person that may take over this establishment. She feels the board is setting a precedent. She still feels this is a terrible location. For the record, and relating to the Rybacki's letter dated July 18, 2016, Ermeling said she did not put a time frame on anyone speaking at the public hearing and she did not ask Mr. Johnson to attend the hearing.*

**Yes Vote: 4                      No Votes: 2    Abstain: 0    Not Voting: 1                      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>NO</b>
<b>Berger, Scott</b>	<b>NO</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

**36. Discuss revisions and modifications to the SAFER District Charter.**

Guild said the SAFER District Charter document has been worked on for a long time. There is a joint meeting scheduled for tomorrow at 6:00 p.m. to discuss.

**H. Regular Report from the Administrator.**

Guild said a transportation meeting will be held up at Marathon County on September 29<sup>th</sup> to discuss transportation funding. The League of Wisconsin Municipalities Conference will be held in October. If any of the Board of Trustees are interested in attending to let him know. Staff is in the process of closing out a lot of projects.

- I. Convene into closed session** under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee: Consider compensation and performance evaluation data of the Village Administrator.

*Motion by Schuster, second by Porlier to convene to closed session at 7:13 p.m.*

**Roll call vote:**

**Yes Vote: 6                      No Votes: 0    Abstain: 0    Not Voting: 1                      Result: PASS**

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<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

**J. Reconvene into open session and take action on items discussed in closed session, if necessary.**

*Motion by Schuster, second by Ostrowski to reconvene into open session at 8:34 p.m.*

**Yes Vote: 6                      No Votes: 0    Abstain: 0    Not Voting: 1                      Result: PASS**

<b>Trustee</b>	<b>Voting</b>
<b>Ermeling, Barb</b>	<b>YES</b>
<b>Berger, Scott</b>	<b>YES</b>
<b>Ostrowski, Kevin</b>	<b>YES</b>
<b>Schuster, Fred</b>	<b>YES</b>
<b>Ziegler, Jon</b>	<b>-</b>
<b>White, Loren</b>	<b>YES</b>
<b>Mark Porlier</b>	<b>YES</b>

No action taken on items discussed in closed session.

**K. Announcements.**

- a) Lumin Advantage Consulting Workshop for Board of Trustees October 5<sup>th</sup> at 5:30 p.m.

**L. Remarks from Trustees (No Board action will be taken for this agenda item).**

Trustee White provided information for a future closed session meeting of the Board of trustees.

**M. Remarks from President (No Board action will be taken for this agenda item).**

There will be a joint meeting with the Board of Directors of SAFER, Board of Trustees of the Village of Weston, and the Board of Supervisors of the Town of Rib Mountain, August 30, 2016 at 6:00 p.m. at Station 1.

**N. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).**

No comments.

**O. Adjourn until next meeting date of MONDAY, SEPTEMBER 19<sup>th</sup>, 2016 – End of Session.**

The meeting adjourned at 8:24 p.m.

**Sherry Weinkauff, Clerk  
and Loren White, Trustee**