

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, September 19, 2016, at 6:00 p.m.

A. Opening of Session.

1. Pledge of Allegiance to the Flag.
2. Clerk will take attendance and roll call.

Roll call indicated 7 Board of Trustee members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

Village Staff in attendance: Guild, Jacobs, Donner, Weinkauff, Higgins, Hodell, Osterbrink and Yonker. Everest Metro Captain Hull and SAFER Deputy Fire Chief Finke were also in attendance. There were no other audience members present.

3. Request for silencing of cellphones and other electronic devices.

B. Correspondence and comments from the public.

4. Acknowledgement of scheduled visitors, if any.
No comments.

C. Presentations.

No scheduled Presentations.

D. Consent Items for Approval

5. Approve the Plan Commission's recommendation to not proceed with a zoning amendment to make the keeping of chickens on a SF-S or SF-L zoned parcel a permitted or conditional use in the future.
6. Approve Resolution No. 16-017 to approve the preliminary plat of Misty Pines Subdivision.
7. Approve Resolution No. 2016-015 related to Urban Forestry Grant and Urban Forestry catastrophic storm grant programs.
8. Approve Mobile Food Vendor license for Trig's, 6205 Bus. Hwy. 51 S.
9. Approve Appointment of Hooshang Zeyghami as new agent for Tailgatez Grill and Sportz Bar, 4403 Schofield Avenue.
10. Approve August 29, 2016 Board of Trustee Minutes.
11. Approve August 30, 2016 Board of Trustee Minutes.
12. Approve Operator Licenses.
13. Approve payment of expenditures – Voucher #44074 – 44304.

Motion by Schuster, second by White to approve Consent Items D5 to D13. Q/White asked why there was an alcohol application included in the D8 item attachment. Weinkauff explained that a recent background check was completed for Sara Kronebusch back in June, during the alcohol renewal process, and she did not feel that staff needed to request another one. White also indicated there were errors in the Board of Trustee Minutes and asked for them to be corrected. Q/Schuster asked if the Board needed to make a motion on Item D5. Higgins said yes because the Community Life and Public Safety Committee recommended approval and the Plan Commission recommended not to proceed.

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Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

14. Items removed from Consent Approval (if any).

E. Reports & Minutes from Commissions & Committees, (if any).

15. **Community Life, and Public Safety.**

16. **Community Development Authority.**

17. **Everest Metro.**

18. **Finance.**

19. **Parks and Recreation.**

20. **Personnel.**

21. **Plan Commission.**

22. **Property & Infrastructure.**

23. **SAFER District.**

24. **Zoning Board of Appeals.**

Motion by White, second by Ziegler to acknowledge Item E18, E21, E22 and E23.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

F. Reports from Departments (Directors may be dismissed following reports).

25. **Clerk/CIO.**

Weinkauf reported the ballots have been picked up from Marathon County and staff is working on sending out absentee ballot requests.

26. **Finance/CFO.**

Jacobs said the Finance Department is working on sending out the electronic version of the budget worksheets to all departments.

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27. Fire/EMS

Finke said the Department has been approved to be an EMS training center. He said the EMT basic training class will begin in November. The Fall Open House held in Rib Mountain was really busy, and overall it was a good event. They will hold another one next spring in Weston.

28. Operations.

No comments.

29. Parks & Recreation.

No comments.

30. Planning & Development.

Higgins reminded the Board about the Joint Board of Trustees and Plan Commission meeting scheduled for September 21st at 6:00 p.m.

31. Police.

Hull reported the Department has been seeing an increase in drug activity. They are starting to see the drug Fentanyl.

32. Public Services.

Donner reported staff is working on both the operating and capital budgets. He has received the final plans for the facilities condition assessment and master planning study. He gave an update on a recent sewer back-up at the high school this last Friday.

33. Taxpayer Engagement.

Hodell reported the Farmers Market will run through October 29th.

34. Technology/CTO.

No comments.

G. Regular Business.

No comments.

H. Regular Report from the Administrator.

Guild said he recently attended the Marathon County Infrastructure Committee meeting and presented the Camp Phillips Corridor project. He gave an update on the Irish Fest and said it may be moving to Kennedy Park next year. He has recently made some on-site visits with local businesses to see how they are doing and what their needs may be. He also met with Marathon County to discuss having a library branch in Weston.

- I. Convene into closed session** under Wisconsin State Statutes 19.85 (1) (c) for the purpose of considering the employment, compensation, or performance evaluation data of any employee: Consider compensation and performance evaluation data of the Village Administrator.

Motion by Schuster, second by Ostrowski to convene to closed session at 6:25 p.m.

Roll call vote:

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

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J. Reconvene into open session and take action on items discussed in closed session, if necessary.

Motion by Schuster, second by Ostrowski to reconvene into open session at 9:42 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Mark Porlier	YES

No action taken on items discussed in closed session.

K. Announcements.

- a) Joint Meeting of the Board of Trustees and Plan Commission September 21st at 6:00 p.m.
- b) Lumin Advantage Consulting Workshop for Board of Trustees October 5th at 5:30 p.m.

L. Remarks from Trustees (No Board action will be taken for this agenda item).

Trustee Ziegler advised that he will not be present for the September 21st meeting. Trustee Ostrowski stated that he attended Irish Fest, along with some guests, and reported that it was well received.

M. Remarks from President (No Board action will be taken for this agenda item).

No comments.

N. Discuss items to be included for next agenda (No Board actions will be taken for this agenda item).

No comments.

O. Adjourn until next meeting date of MONDAY, OCTOBER 3, 2016.

The meeting adjourned at 9:45 p.m.

Sherry Weinkauff, Clerk
and Loren White, Trustee