

Village of Weston, Wisconsin

OFFICIAL PROCEEDINGS OF THE PUBLIC WORKS & UTILITY COMMITTEE

held on Monday, February 13, 2023, at 4:30 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS

1. Meeting called to order by Public Works & Utility Committee Chair and Village Trustee Hooshang Zeyghami, at approximately 4:30 p.m.
2. Welcome, Introductions, and Acknowledgement of Guests.
3. Roll Call of Village Public Works & Utility Committee (PW) by Secretary Parker.

Roll call indicated 3 PW members present.

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	EXCUSED
Lopes-Serrao, Luis	YES
Mumper, Roy	EXCUSED

Village Staff in attendance, in-person: Donner, Wodalski, Raczkowski, Swenson, and Parker.  
Village Staff in attendance, via Zoom: Falkowski

Plan Commissioner, Dave Diesen, was present in-person. Tonia Westphal, of Clark Dietz, was present via Zoom.

4. Public Comment

No public comment.

5. Approval of 12/12/2022 Public Works & Utility Committee Minutes [0:01:00 Zoom Meeting Recording]

**Motion by Lopes-Serrao, second by Ermeling: To approve the December 12, 2022, meeting minutes.**

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	----
Lopes-Serrao, Luis	YES
Mumper, Roy	----

**STAFF REPORTS** [0:01:35 Zoom Meeting Recording]

**6. CIP Update** [0:01:35 Zoom Meeting Recording]

Wodalski gave an update on the current Capital Improvement Plan (CIP) Projects (based on his report in the meeting packet).

**7. Street Operations Update** [0:05:55 Zoom Meeting Recording]

Raczkowski gave an update on the Street Operations projects and trainings (based on his report in the meeting packet).

There was some discussion on where we are at with punch list items for the new Municipal Center. Wodalski commented how he and Maguire are working with Greenheck Fan to obtain some large fans to be hung in the garage to help direct the heat to the floor area. Greenheck has offered these fans (value of about \$40,000) at no cost, with the exception of the wiring, as long as we agree to allow them to use our building in a case study. It was stated the controls for this will be a wireless system to test, but if that fails, they will offer the wired system for free.

**8. Utility Operations Update** [0:14:09 Zoom Meeting Recording]

Swenson gave an update on Utility Operations projects and testing (based on his report in the meeting packet).

**POLICY DISCUSSIONS AND RECOMMENDATIONS** [0:25:59 Zoom Meeting Recording]

**9. Water Meter Pit Bids** [0:25:59 Zoom Meeting Recording]

Wodalski explained there were no bids received for this project (water meter pits for mobile home parks). Wodalski stated from what he has heard, part of the reason for no bids could have been because this is somewhat of a “unique” small project, that would not go through the summer (very short-term). He said that one contractor ran out of time to get their bid in.

Wodalski stated we will probably rebid this later, or depending on costs, purchase the components and just hire someone to excavate for us.

**10. Wells 7 and 8 Incentive Date Revision** [0:29:46 Zoom Meeting Recording]

Wodalski explained the request (as provided in the report within the packet), and how the start of the project was significantly delayed due to DSPS approvals. He is requesting to extend the incentive dates out 17 weeks, due to that delay.

***Motion by Ermeling, second by Lopes-Serrao: To recommend the Village Board Approve adjusting the incentive date in the construction contract by 17 weeks, due to delays in obtaining permits from the DNR and DSPS, to August 28, 2023, and then stepped down every two weeks consistent with the original contract language.***

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	----
Lopes-Serrao, Luis	YES

**11. Weston Avenue (X-J) Design Amendment [0:34:40 Zoom Meeting Recording]**

Wodalski explained the request (as provided in the report in the packet). He pointed out how the original estimate for this project was \$93,750, and how with this additional (necessary) surveying work, the total estimate would come in at \$89,500.

***Motion by Lopes-Serrao, second by Ermeling: To Recommend the Village Board Approve the additional surveying costs for a cross-country utility route, east of Progress Way, for an additional \$18,000, for a total not to exceed cost of \$89,500.***

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	-----
Lopes-Serrao, Luis	YES
Mumper, Roy	-----

**12. Business 51 Reconstruction Detours, Cost Shares, and Draft Municipal Maintenance Agreement [0:38:40 Zoom Meeting Recording]**

Wodalski explained in detail the requests (as provided in the report in the packet). There was also some discussion on the stormwater pipe, where it leads and on the current and past conditions of Business Highway 51.

***Motion by Lopes-Serrao, second by Ermeling: To Recommend the Village Board:***

- 1) Approve allowing WisDOT to utilize Ross Avenue and Schofield Avenue as signed detours, as long as the reconstruction of BUS 51 is properly coordinated with the reconstruction of those two streets;***
- 2) Deny the request from WisDOT for upsizing the storm sewer from STH-29 to Post Avenue;***
- 3) Approve the 2023 SMMA Agreement with the attached (in Wodalski’s report) Red Strike Out Verbiage Removed so it is comparable to the 2008 SMA Agreement with WisDOT; and***
- 4) Work with WisDOT to allow for the STH-29 Storm Pond to be built within WisDOT ROW, with WisDOT contributing to the construction cost equal to what the oversizing cost would be.***

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	-----
Lopes-Serrao, Luis	YES
Mumper, Roy	-----

**13. Water Utility Lab Build-Out [0:53:30 Zoom Meeting Recording]**

Wodalski explained the reasoning for this requests (as provided in the report in the packet), primarily due to needing the space within the Treatment Plant for PFAS treatment. He pointed out the Water Utility will be paying for the work to build out and furnish this testing lab.

**Motion by Ermeling, second by Lopes-Serrao: To recommend the Village Board Approve the Water Lab Change Order for a price of \$34,531.16, to be paid for by the Water Utility. Q: Wodalski stated Miron will be the general contractor with Hooper Corporation doing the plumbing and Van Ert doing the data and electrical. He stated we are still looking at other quotes for the meter testing pipe. Motion carried.**

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	----
Lopes-Serrao, Luis	YES
Mumper, Roy	----

**14. Intergovernmental Agreement with the City of Schofield for the Reconstruction of Ross Avenue, from Metro Drive to Alderson Street. [0:55:48 Zoom Meeting Recording]**

Wodalski explained this project and request (as provided in the report in the packet).

**Motion by Lopes-Serrao, second by Ermeling: To Recommend the Village Board approve the agreement with the City of Schofield, for design and construction of Ross Avenue, from Metro Drive/Pine Street to Alderson Street.**

Yes Vote: 3    No Votes: 0    Abstain: 0    Not Voting: 2    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	----
Lopes-Serrao, Luis	YES
Mumper, Roy	----

**15. Future Water and Sewer Utility Capital Projects [0:59:30 Zoom Meeting Recording]**

Wodalski gave details on the future Water & Sewer Utility Capital Projects (as provided in the report in the packet), and stated how we are continuing to look for any funding opportunities.

Lopes-Serrao stated how he really appreciates the maps.

**FUTURE ITEMS [1:08:09 Zoom Recording]**

**16. Next Meeting Date(s):**

- a) Monday, March 13, 2023, at 4:30 p.m. – Regular Meeting
- b) Monday, April 10, 2023, at 4:30 p.m. – Regular Meeting

**17. Topics for Future Meetings. [1:08:29 Zoom Recording]**

Wodalski stated we are looking at holding a special assessment public hearing in March/April for the Weston Avenue Project, and asked if there were any preferences on a weekday that would work (other than a Monday). Ermeling and Zeyghami were both find with Tuesdays. Wodalski stated he will have a draft report for the March meeting, prior to a public hearing.

**18. Remarks from Administrator. [1:09:36 Zoom Recording]**

Donner stated nothing new to share.

**19. Remarks from Staff. [1:09:53 Zoom Recording]**

Wodalski stated we will be looking at a Utility Clerk recruitment. Hoping to advertise later this week for the position. Hoping to have someone in place by the April meeting.

**20. Remarks from Committee Members. [1:10:43 Zoom Recording]**

Ermeling questioned when we will have idea of the meter project in the mobile home parks being completed or when we would rebid. Wodalski stated would have to look at cost of materials and can reevaluate bids. It was suggested to contact contractors directly.

Lopes-Serrao thanked the Village for opening up the old Municipal facility for the canine unit trainings (with various police departments and County).

**21. Announcements.**

**ADJOURNMENT**

***Motion by Ermeling, second by Lopes-Serrao, to adjourn the PW meeting at 5:43 p.m.***

Hooshang Zeyghami, Village Trustee and Plan Commission Chair  
Michael Wodalski, Director of Public Works  
Valerie Parker, Recording Secretary