

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, February 26, 2018, at 4:30 p.m.

AGENDA ITEMS.

- 1. Meeting called to order by Chairman Zeyghami @ 4:30 P.M.**
- 2. Roll Call by Recording Secretary: Jessica Falkowski**

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang	YES
Clark, Katrina	YES
Esker, Roger	NO
Lewitzke, Lindsey	YES
Porlier, Mark	YES

Village Staff in attendance: Shawn Osterbrink, Jessica Falkowski, Bradley Mroczenski, Daniel Guild, and Trustee Loren White.

- 3. Approval of minutes from previous meeting: January 22, 2018**

***M/S/P Porlier/Lewitzke: to approve the January 27, 2018 minutes.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Zeyghami, Hooshang	YES
Clark, Katrina	YES
Esker, Roger	-----
Lewitzke, Lindsey	YES
Porlier, Mark	YES

- 4. Public Comments.**

EDUCATIONAL PRESENTATIONS & REPORTS

- 5. Aquatic Center Employee Manual Presentation – Bradley Mroczenski**

Mroczenski presented and discussed the changes he made to the Aquatic Center Employee Manual. Mroczenski discussed program analysis that employees complete at the end of the season, cell phone policy, changing the minimum patron count to 20 people from 10 people, locker room policy, fecal accident protocol, and patron discipline policy. Mroczenski discussed current procedures and asked the committee what steps he can take for discipline and possible season pass revocation. Zeyghami would like rules and policies of the facility posted for the public. Osterbrink explained that there are facility rules and pool rules. The pool rules that are posted are required by the state.

- 6. Special Event prices at Aquatic Center Presentation – Bradley Mroczenski**

Mroczenski presented information regarding additional programming and events such as: water zumba, water aerobics, canoe/kayaking classes, movie nights, doggie day and teen nights. Mroczenski discussed having a cover charge for special events even if a patron has a season pass. Porlier suggested having a member versus nonmember rate. Osterbrink stated that teen night is currently the only event that we host and patrons with season passes get in free and others pay \$2.00, which is the normal rate after 6:00 p.m.

7. Aquatic Operating Expenditures Presentation – Shawn Osterbrink

Osterbrink discussed that there is an 18% increase projected in the survey for 2018 pool operation.

8. Parks Presentation – Shawn Osterbrink

Osterbrink presented staffing levels, park land growth, and increased responsibilities from 2000 to 2018. Zeyghami asked for the following information: staff needed, potential budget, facility and equipment needs and lists/pictures of items that are deteriorating or projects not being completed.

POLICY ISSUES - DISCUSSIONS/RECOMMENDATIONS

9. Scope of Services for Feasibility Study

Osterbrink gave an update on the feasibility study and asked the committee if any changes needed to be made to the Scope of Services document.

FUTURE ITEMS

10. Next meeting date(s): Monday, March 26th, 2018 @ 4:30 p.m.

11. Topics for future meetings.

- a. Urban Forestry Management Plan.**
- b. Tree Ordinance.**

12. Remarks from Staff

13. Remarks from Committee Members.

14. Announcements.

- a. Save the date: Business PM at Patron on 3/20.**
- b. Save the date: 2nd Annual Leadership & Service Awards on 4/17**

15. Adjournment.

Chairman Zeyghami adjourned the meeting at 5:59 p.m.

Jessica Falkowski, Recording Secretary