



VILLAGE OF WESTON, WISCONSIN
MEETING MINUTES OF THE PUBLIC SAFETY COMMITTEE
Monday, February 26, 2018 at 6:00 p.m.

AGENDA ITEMS

1. **Meeting called to order by Chairman Ostrowski at 6:02 p.m.**
2. **Roll Call by Recording Secretary: Renee Hodell**

<u>Member</u>	<u>Present</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

Village Staff in attendance: Daniel Guild, Sherry Weinkauf, Jennifer Higgins, Jared Wehner, Chief Wally Sparks, Chief Matt Savage, Trustee Loren White.

3. **Approval of minutes from previous meeting: October 23, 2017.**

***M/S/P Ziegler/Martin: to approve the October 23, 2017 minutes.**

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

4. **Public Comments.**

There were no public comments

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS

5. Aquatic Center Locker Room Policy.

****M/S/P Kienbaum/Fiene: to recommend to the Board of Trustees approve resolution 2018-005 development of a Locker Room Policy for the Weston Aquatic Center.***

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

Osterbrink explained how a patron in 2017 raised concerns about male children changing in the female locker room and female children changing in the male locker room. Staff then met with Village attorney regarding the development of a locker room policy that addresses age and gender appropriate restrictions consistent with Wisconsin Federal Law. A multi-gender changing room would be available by entering through the lifeguard area with prior approval and without utilizing either the Men's or Women's locker room.

EDUCATIONAL PRESENTATIONS & REPORTS.

6. Committee Role & Responsibilities.

Weinkauf presented was is in Chapter 2 of the Village of Weston ordinances regarding the roles and responsibilities of the Public Safety Committee and how she is working on broadening what this committee would be responsible for and having the Planning Department review it also.

7. Budget presentation.

There was no budget presentation

8. Street Name, Numbering and other Addressing Issues

Wehner talked about the addressing issues that were found when him and Higgins did a windshield survey in the summer of 2017. He identified individual issues (no address on the house, numbers too small, faded numbers, no flag signs, landscaping).

He also talked about street level issues (odd numbers on even sides and vice versa, addresses out of sequence, non-contiguous streets, streets changing names through corners, street signs too far off street).

Wehner then presented what would be the ideal addressing and potential priorities including but not limited to installing/replacing flag/fire signs, missing or non-visible address numbers, sequencing errors, renaming non-contiguous streets, removal of prefixes (North/South/East/West), and duplicate street names.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

9. Prioritization of Resolving Street Name, Numbering and other Addressing Issues.

Wehner then presented what would be the ideal addressing and potential priorities including but not limited to installing/replacing flag/fire signs, missing or non-visible address numbers, sequencing errors, renaming non-contiguous streets, removal of prefixes (North/South/East/West), and renaming duplicate street names.

Ostrowski stated that the reason for voting against going with the county was so street names didn't have to be renamed. He then stated if a business has a DNR permit and the street name gets changed they would have to reapply for their permit. Ostrowski felt that staff should deal with addresses that aren't on houses and are too small. He also stated that police officers have a grid that has every address.

Sparks reiterated that police do have an address grid and that there was a backlash on renaming streets and to concentrate on making sure all houses have numbers.

Higgins stated that staff needs to know what issues should be tackled right now, and who should pay for the flag signs that are missing.

Ostrowski asked the Committee members to write down ideas and thoughts for the next meeting, along with the size of address.

Higgins will be putting together a draft ordinance for the March meeting.

10. Class B Beer and Reserve Liquor License for Masgay, LLC, 3806 Schofield Avenue, Weston.

M/S/P Ziegler/Kienbaum: to have the Masgay LLC, application come before the Public Safety Committee meeting in May for recommendation to the Board of Trustees, and to put Masgay on the waiting list as #5 for a reserve license.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

Weinkauf stated that Masgay LLC has applied for a Class B and Reserve Liquor License (\$10,000 issuance fee) as the Village doesn't have any regular liquor licenses available. She has included several contingencies that Masgay would have to comply with. Weinkauf also stated that the license should be granted closer to the date they plan on opening (November) so she originally put an issuance date of October 1st.

Masgay stated he plans on breaking ground in April on the vacant lot by the Dunkin Donuts building. It was suggested by Wienkauf that the Masgay application come before the Public Safety Committee Meeting in May, as the Village ordinance states that once the board issues a liquor license the business has 6 months to open. This would give Masgay time in case things got delayed. Masgay questioned if the reserve license would still be available and wanted some kind of confirmation that they would be granted a reserve license before getting too far in the build out process. Weinkauf indicated that the Village has 11 reserve licenses in which 4 are currently issued. She would put Masgay as number 5.

RESOLUTIONS/ORDINANCES.

11. **Ordinance No. 18-002 to amend Section 6.100 Provisions of state law adopted by reference, Article 1. In General, Chapter 6 Alcohol Beverages.**

M/S/P Martin/Kienbaum: to recommend to the Board of Trustees to amend Section 6.100 Provisions of state law adopted by reference, Article 1 In General, Chapter 6 Alcohol Beverages.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

White stated the Social Host ordinance in Chapter 54 was found invalid by the courts. It is the desire to reestablish certain statements and definitions currently stated in Sec. 54.112 Social Host into Chapter 6 along with the incorporation of passage 2017 Wisconsin Act 127 which was amended Wis. State Statute 125.07(1)(a)3.

12. **Ordinance No. 18-003 to repeal Section 54.114 Social Host, Article 1, In General, Chapter 54, Miscellaneous Provisions, and setting aside Section 54.114 as a reserved section of the Municipal Code.**

M/S/P Kienbaum/Fiene: to recommend to the Board of Trustees to repeal Sec. 54.114 Social Host, Article 1, In General, Chapter 54, Miscellaneous Provisions, and setting aside Section 54.114 as a reserved section on the Municipal Code.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

13. **Ordinance No. 18-004 to repeal Section 18.147 Licensing of Cabaret and Amusements Devices, Article VII., Shows, Circuses and Carnivals of Chapter 18, Businesses.**

M/S/P Fiene/Ziegler: to recommend to the Board of Trustees to repeal Sec. 18.147 Licensing of Cabaret and Amusements Devices, Article VII, but still license Circuses and Carnivals of Chapter 18, Businesses.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

White stated he found that conditions and operations enumerated under Sec. 18.147 Licensing of Cabarets and Amusement Devices, Chapter 18, Businesses are also addressed under Chapter 50 Nuisances and it should be set as a reserved Section. Weinkauf stated we should still license Circuses and Carnivals.

14. **Ordinance No. 18-005 to amend Subsection 18.148(n). Approval, of Section 18.148. Mobile Food Vendors license, of Article IX., Mobile Food Vendors, of Chapter 18, Businesses.**

M/S/P Ostrowski/Kienbaum: to recommend to the Board of Trustees to approve the amendment of Subsection 18.148. (n) Approval of Sections 18.148., Mobile Food Vendor License, of Article IX., Mobile Food Vendors, of Chapter 18, Businesses to expedite the issuance of licenses and to lower the fee to \$25 from \$50.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

White stated that according to the Village's current ordinance that Mobile Food Licenses could take up to 2 months to get approved it having to go through Plan Commission and the Board of Trustees. He also stated that Weinkauf already issues other licenses under the Municipal code after meeting several contingencies.

Guild stated if the County issues licenses does the Village need to license them too. Higgins stated it is part of the zoning code and that if it is a non-profit and they are only doing a few venues the County is not going to license them. She also stated it is a way of the Village keeping track of who is selling food and where.

15. Ordinance No. 18-006 to amend Section 82.500, Speed Limits, of Article V, Speed Limits, of Chapter 82, Traffic and Vehicles.

M/S/P Ostrowski/Kienbaum: to recommend to the Board of Trustees to approve the amendment of Sec.82.500, Speed Limits, of Article V, Speed Limits, of Chapter 82, Traffic and Vehicles and to update County Highway X to County Road X.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	YES
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	YES

White stated that the Village has added new streets to its infrastructure requiring them to be entered into its speed limit ordinance for property posting and enforcement. In addition it was brought up to update the wording of County Highway X to County Road X.

REPORTS

16. **SAFER**

There were no comments on the SAFER report.

17. **EMPD**

Chief Sparks stated that Marathon County Sheriff's department is no longer transporting subjects that are committed under an Emergency Mental Health Commitment to out of county facilities when there is no room for them at the Marathon County Health Care Center. This means that the EMPD must now transport to Winnebago or Madison which in turn is affecting how they staff the road.

Sgt. Dan Goff and Officer Leah Long are being recognized by the National Association of Police Organization as being in the Top 10 for the Top Cop award from all 50 states on May 14 during National Police Week in Washington D.C.

FUTURE ITEMS

18. **Next meeting date(s)**

Next meeting will be Monday, March 26th, 2018 @ 6:00 p.m.

19. **Topics for future meetings:**
There were no topics given
20. **Remarks from Staff.**
 - a. **Chronic Nuisance/Noxious Weed policy**
This will be addressed at a future meeting.
 - b. **Schofield Ave Landscaping Plan.**
This will be addressed at a future meeting.
21. **Remarks from Committee Members.**
 - a. Ziegler may not be at the March meeting.
 - b. Martin was questioning the Committee name going from Public Safety to Community Life and Public Safety (CLPS) back to Public Safety. White stated there has been some confusion on what CLPS meant so it was changed back to Public Safety.
22. **Announcements.**
 - a. **Contact Information.**
Sheets were given to Committee members to update their contact info.
 - b. **Business PM at Patron on 3/20.**
The Village is co-hosting this Business PM at Patron on 3/20 from 5-7 p.m.
 - c. **2nd Annual Leadership & Service Awards**
The 2nd Annual Leadership & Service Awards Reception is being held at Dale's Weston Lanes on Tuesday, April 17th beginning at 5:30 p.m.

ADJOURNMENT

Meeting was adjourned at 7:41 p.m.