

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

March 19, 2018, at 6:00 p.m.

AGENDA ITEMS

1. **Meeting shall be called to order by President Ermeling at 6:00 p.m.**
Ermeling called the meeting to order at 6:00 p.m.
2. **Pledge of Allegiance to the Flag of the United States.**
3. **Roll Call by Recording Clerk.**

Roll call indicated 5 Board of Trustee members present.

Trustee	Present
Ermeling, Barb	YES
Berger, Scott	NO
Ostrowski, Kevin	NO
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

4. **Welcomes, introductions, and acknowledgement of guests.**
5. **Minutes from the previous meeting: February 19, 2018.**

Motion by Zeyghami, second by Ziegler to approve the minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

6. **Public Comments.**
 - a. **Dr. Kris Gilmore, DC Everest School District Superintendent**
Dr. Kris Gilmore was present and presented information on the D.C. Everest proposed referendum.

REPORTS FROM DEPARTMENTS

7. **Clerks/Communications**

Weinkauf said the recent D.C. Everest School District flyer, regarding the proposed referendum that was sent out to residents, had incorrect information regarding the voting location for wards 3 & 8. She said staff is working on a postcard to send to the residents which will include the correct polling location. The postcard will be mailed out early next week.

8. Finance/Assessor

No comments.

9. Fire & EMS (via external weblink)

White said this was a good report from the Department.

10. Inspections

No comments.

11. Legal

No comments.

12. Parks & Recreation

No comments.

13. Plan/Dev

No comments.

14. Police

Schulz reported this coming Thursday is the one-year anniversary for the March 22nd shootings. On Thursday the Department is planning a gathering at the rock memorial site, for Jason Weiland, where they will have a moment of silence in memory of him.

15. Public Works

Donner explained he inadvertently left the Clark-Dietz contact for engineering services off this agenda. There will be a special meeting held on Monday, March 26th to take action on this item. He also reported there was a valve leak at the corner of Westfair and Mesker this past weekend. This affected Razz's Breakfast Bar & Grill. He also indicated this was repaired today.

16. Refuse & Recycling

No comments.

17. Technology

No comments.

REPORTS FROM BOARDS, COMMITTEES, & COMMISSIONS

18. Community Development Authority.

19. Everest Metro Public Safety.

20. Extraterritorial Zoning.

- 21. Finance.
- 22. Human Resources.
- 23. Parks & Recreation.
- 24. Plan Commission.
- 25. Public Safety.
- 26. Public Works.
- 27. SAFER
- 28. Tourism

Motion by Ziegler, second by White to acknowledge items 19 – 21, 23, and 25 to 28 and place on file.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

CONSENT AGENDA

- 29. Requests to pull items out of consent consideration
- 30. Approve the summer street maintenance plan.
- 31. Acknowledge receipt of letter from Wisconsin DNR for 2018 sanitary sewer survey of Weston Water Utility.
- 32. Award project to Northern Pipe, Inc. to line the sanitary sewer on Alderson Street crossing under STH 29.
- 33. Acknowledge January 2018 Budget Status Report for the General Fund.
- 34. Approve the purchase of a new sewer vac truck from Vactor and Peterbilt.
- 35. Approve executing a contract with AECOM for Engineering Services to develop a water supply and distribution system master plan and preliminary design for Well #7.
- 36. Approve Operator Licenses.
- 37. Approve Vouchers dated 2/10/18 to 3/13/18.
- 38. Action on consent agenda items.
- 39. Action on items pulled from consent.

Motion by White, second by Porlier to approve, award and acknowledge consent items 30 to 37 as presented.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

POLICY ITEMS

40. Consider partnering with Utility Services Partners, Inc., in their offering of a utility lateral insurance program to customers of Weston Municipal Utilities.

Donner explained Utility Services Partners would like to offer customers utility lateral insurance and asked the Village to partner with them. White feels we should not endorse this. Zeyghami suggested inquiring with other communities that partner with them to see how this is working for them. Ermeling feels the Village should not get involved with the insurance business.

Motion by Ziegler, second by Porlier to not partner with Utility Services Partners in offering utility lateral insurance.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

RESOLUTIONS / ORDINANCES

41. Ordinance No. 18-002 to amend Sec. 6.100. Provision of state law adopted by reference, Article I, in General, Chapter 6 Alcohol Beverages. Public Safety approved 2/26/18.

Motion by White, second by Ziegler to approve Ordinance No. 18-002, per the recommendation of the Public Safety Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-

Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

42. Ordinance No. 18-003 to repeal Section 54.114. Social Host, Article I, In General, Chapter 54, Miscellaneous Provisions, and setting aside Section 54.114 as a reserved section. Public Safety approved 2/26/18.

Motion by White, second by Porlier to approve Ordinance No. 18-003, per the recommendation of the Public Safety Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

43. Ordinance No. 18-004 to repeal Section 18.147. Licensing of Cabarets and Amusements Devices, Chapter 18, Businesses and set same, aside as a reserved section. Public Safety approved 2/26/18.

Motion by Zeyghami, second by Ziegler to approve Ordinance No. 18-004, per the recommendation of the Public Safety Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

44. Ordinance No. 18-005 to amend subsection 18.148(n). Approval of Section 18.148, Mobile Food Vendors license, of Article IX, Mobile Food Vendors, of Chapter 18, Businesses. Public Safety approved 2/26/18.

Motion by Porlier, second by White to approve Ordinance No. 18-005, per the recommendation of the Public Safety Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

- 45. Ordinance No. 18-006 to amend Section 82.500., Speed Limits, of Article V, Speed limits, of Chapter 82, Traffic and Vehicles. Public Safety approved 2/26/18.**

Motion by Zeyghami, second by Ziegler to approve Ordinance No. 18-006, per the recommendation of the Public Safety Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

- 46. Ordinance No. 18-009 to approve the rezoning of 4.398 acres of land from AR Agriculture and Residential to RR-5 Rural Residential-5 Acre and 4.787 acres of land from RR-5 Rural Residential-5 Acre to AR Agriculture and Residential, East of Skrzypchak Lane, Town of Weston. ETZ endorsed 3/12/18.**

Motion by White, second by Zeyghami to approve Ordinance No. 18-009, per the recommendation of the ETZ Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES

Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

47. Resolution No. 2018-011 to approve to Accounts Receivable/Write-off policy.

Motion by Porlier, second by White to approve Ordinance No. 18-011.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

48. Resolution No. 2018-013 to discontinue rural ditch mowing for the Town of Weston.

Motion by Zeyghami, second by Ziegler to approve Ordinance No. 18-013.

Q/Zeyghami feels this should be discussed with the Town before passing a resolution. Guild said this is a time issue for Village staff. Ermeling asked how this impacts the budget. Wodalski said the revenue is approx. \$7500 a year. **Zeyghami and Ziegler withdrew their motions.** Staff will talk to the Town regarding the time constraints for staff.

Motion by White, second by Zeyghami to direct staff to discuss the discontinuance of ditch mowing with the Town.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

49. Resolution No. 2018-014 to amend the Village Fee Schedule.

Motion by White, second by Zeyghami to approve Ordinance No. 18-014.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES

REMARKS FROM ADMINISTRATOR

- 50. Request to purchase outlot in Riverfront Place from Village.**
No action taken.

- 51. Changing monthly meeting times for Community Development Authority.**
Guild said staff would like to change the date and time of CDA meetings to the second Tuesday of the month. He will discuss with the CDA members.

- 52. Employee & Public Official of the year**
No comments.

REMARKS FROM TRUSTEES

Zeyghami asked staff to make a presentation to the Board of Trustees regarding staffing, deteriorating facilities, projects, costs, etc. This presentation will take place at a future meeting. There was a short discussion regarding Senate Bill 600 relating to wetlands. Ermeling said she is working with the Village's insurance agent to schedule a health insurance presentation to the Board of Trustees. Porlier commented he would be willing to serve on any available committees as a citizen member.

ANNOUNCEMENTS

- 53. Chamber Business PM @ Patron on 3/20**

FUTURE ITEMS

- 54. Next meeting date(s):**
 - April 16, 2018 – Regular meeting of the Board of Trustees.
 - Tuesday, April 17 @ 6:00 p.m. – Leadership & Service Awards Banquet.
- 55. Topics for future meetings.**

ADJOURNMENT

Motion by Ziegler, second by Porlier to adjourn the meeting at 7:15 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Berger, Scott	-
Ostrowski, Kevin	-
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
White, Loren	YES
Porlier, Mark	YES