



VILLAGE OF WESTON, WISCONSIN
MEETING MINUTES OF THE PUBLIC SAFETY COMMITTEE
Monday, March 26, 2018 at 6:00 p.m.

AGENDA ITEMS

1. **Meeting called to order by Chairman Ostrowski at 6:00 p.m.**
2. **Roll Call by Recording Secretary: Renee Hodell**

<u>Member</u>	<u>Present</u>
Ostrowski, Kevin	YES
Ziegler, Jon	NO
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	NO

Village Staff in attendance: Daniel Guild, Sherry Weinkauf, Jared Wehner, Roman Maguire, Scott Tatro, Chief Clay Schulz, Deputy Fire Josh Finke, Trustee Loren White.

3. **Approval of minutes from previous meeting: February 26, 2018.**

***M/S/P Fiene/Kienbaum: to approve the February 26, 2018 minutes.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	----
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	----

4. **Public Comments.**

There were no public comments

EDUCATIONAL PRESENTATIONS & REPORTS.

5. **SAFER**

Finke had SAFER's Annual Report in the packet. He also stated that call volume is up and fire volume is consistent. Staff is also training every day instead of just Tuesdays.

6. **EMPD**

Chief Schulz had nothing more to report from what was in the packet

7. **Standard Operating Procedure for resolving Nuisance and Zoning , Enforcement Issues** ([Via OneDrive Weblink](#))

Wehner talked about a code enforcement module in Evolve and the procedure in which violations will be handled. When a complaint/violation is reported, or staff sees a violation an informational letter will be sent to the resident on what the code is and if there is an actual violation what the compliance date is. If the resident feels they are not in violation they need to let staff know, otherwise staff will go to the property on the compliance date and take any necessary photos. If the violation cannot be seen from the road or from a neighbor's property staff will need to get permission from a judge to access the property. If they find the property is still in violation a new letter will be sent to begin the abatement process

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

8. **Discussion and Action on Standard Operating Procedure for resolving Nuisance and Zoning Enforcement Issues.**

This is being moved to the next meeting

9. **Discussion and Action on Proposed Amendments to Chapter 14 Buildings and Building Regulations.**

Wehner stated there are a couple of things that need to be updated to the Building code do to some things being obsolete and changes that were made from the State. Tatro stated that the State of Wisconsin is now licensing all electricians and not the Village. The code was also updated regarding the Commercial Building code and adopting what the State has and making sure the references (hyperlinks) were all correct.

a. **Draft Property Address Guide.**

Wehner stated staff looked at a bunch of Municipalities on their codes for addressing and street naming and compiled what they thought was appropriate for Weston and creating a standard. It talks about how going forward there are not going to be duplicate street names, how street are going to be named (i.e. street, avenue, boulevard etc.), and how streets are going to be numbered. Whether it be even or odd.

M/S/P Kienbaum/Fiene: to recommend to the Board of Trustees to approve the Amendments to Chapter 14 Buildings and Building Regulations and to approve the Draft Property Address Guide.

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	----
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	----

RESOLUTIONS/ORDINANCES.

10. **Resolution No. 2018-016: A Resolution Authorizing the Enforcement of the Missing and Non-Visible Addresses in the Village.**

M/S/P Kienbaum/Fiene: to recommend to the Board of Trustees to approve a resolution authorizing the enforcement of the missing and non-visible addresses in the Village.

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	----
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	----

Wehner stated that the Village Planning and Development Staff completed a Windshield Survey of all residential properties in the Summer of 2017 and found over 1600 residential properties that had missing or non-visible address numbers or flag signs. Letters are going to need to be sent to these properties in order for them to be compliant with the Village Code of Ordinances

11. **Resolution No. 2018-017 A Resolution Authorizing the Replacement of Flag/Fire signs in 2019.**

M/S/P Kienbaum/Fiene: to recommend to the Board of Trustees to approve Resolution No. 2018-017 A Resolution Authorizing the Replacement of Flag/Fire Signs

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	----
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	----

Wehner stated that the residents who have missing fire signs will need to get new ones in which they will be assessed the cost, and the ones that already have signs but need new ones to be consistent with everyone will not be assessed any charges. is proposed to happen in 2019.

Guild stated there are approximately 475 properties that do not have fire signs. He also stated that in order to save money, the Village is looking at going in with the same vendor that will be doing the new flag signs for the County. This would save money by ordering in bulk and be consistent with the County. The cost would come out to be about \$50 per flag sign. However, since there isn't money budgeted in the 2018 budget this is being proposed for the 2019 budget.

12. **Resolution No. 2018-018 A Resolution renaming Sternberg Avenue (from Alderson Street to Fox Street) to Weiland Avenue.**

M/S/P Fiene/Kienbaum: to recommend to the Board of Trustees to rename Sternberg Avenue (from Alderson Street to Fox Street) to Weiland Avenue.

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Ostrowski, Kevin	YES
Ziegler, Jon	----
Fiene, Brian	YES
Kienbaum, Robert	YES
Martin, Zach	----

Wehner showed a map of the Misty Pines subdivision and how the developer wanted to name the streets of the victims of the March 22nd shooting. Since Sternberg is not contiguous they are planning on continuing with the same name.

FUTURE ITEMS

13. **Next meeting date(s)**
Next meeting will be Monday, April 23, 2018 @ 6:00 p.m.
14. **Topics for future meetings:**
 - a. **Chronic Nuisance/Noxious Weed Policy**
15. **Remarks from Staff.**
There were no remarks from staff
16. **Remarks from Committee Members.**
There were no remarks from Committee members
17. **Announcements.**
 - a. **Save the date: 2nd Annual Leadership & Service Awards**
The 2nd Annual Leadership & Service Awards Reception is being held at Dale's Weston Lanes on Tuesday, April 17th beginning at 5:30 p.m.

ADJOURNMENT

Meeting was adjourned at 6:27 p.m.