

**Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS COMMITTEE**

Monday, April 9, 2018, at 4:30 p.m.

AGENDA ITEMS.

1. Meeting called to order by Acting Chairman Ostrowski.
2. Welcome, introductions and acknowledgement of guests.
3. Roll Call by Recording Secretary.

Roll call indicated 3 Property & Infrastructure Members present.

<u>Member</u>	<u>Present</u>
Ziegler, Jon	No
Hubbard, Tom	No
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

Village staff present were Keith Donner, Michael Wodalski, Daniel Guild, and Donna Van Swol. Board member present was Loren White. There were several audience members present to discuss Northwestern Avenue. Allen Wesolowski from the City of Wausau.

4. Approval of minutes from previous meeting: March 12, 2018.

**M/S/P Priebe/Jensen: to approve the minutes from the meeting of March 12, 2018 as presented.*

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

5. Approval of permits and applications. None.

6. Public Comments. None.

PUBLIC HEARING.

7. **Request by City of Wausau to use Northwestern Avenue as Truck Route for Kraft Plant During 2019 Reconstruction of Townline Road.** Donner reported we have been approached by the City of Wausau regarding the total reconstruction of Townline Road in 2019. Marathon County will also be replacing pavement on County Road N from the city limits to County Road X. Wausau has asked the village to allow Northwestern Avenue to be used as a truck route so trucks can access the Kraft plant. The village contacted the residents (by mail and put information on the village website) on Northwestern Avenue and adjacent neighborhoods to let them know of the proposal from the City of Wausau.

Allen Wesolowski from the City of Wausau reported the City of Wausau received funding from the Wisconsin Department of Transportation to reconstruct Townline Road from Grand Avenue to the city limits. Wausau has been working on design for about two years and they are at a point of working out the details. This will be a complete reconstruction replacing water main, sewer main, storm sewer main,

pavement, and curb and gutter. It will be very difficult to attempt to keep traffic on Townline Road during the work. The project will be completed in three phases. Phase I - Grand Avenue to 10th Street across the railroad tracks. Phase II - 10th Street to Northwestern Avenue. Phase III – Northwestern Avenue east to the city limits. The County will be reconstructing from the end of the City project to Camp Phillips Road. Work is estimated to take the entire season. Kraft gets about 40 trucks per day (24 hours) 5 days a week they generally come from the west. At the completion of Phases I and II truck traffic should be back on Grand Avenue to Townline Road. Wesolowski thought Phases I and II would be from April to September.

Donner asked what would be their options if they were unable to use the detour as proposed? Wesolowski responded the options are quite limited due to the work on the railroad tracks. The other option would be to try and maintain truck traffic on Townline Road during construction which would be extremely difficult. To add more phases to the project will take more time, adding more expense to the project.

Priebe asked why Wausau needed to ask for permission to use Northwestern Avenue? Donner explained Northwestern Avenue is posted for no truck traffic.

Priebe asked if Northwestern Avenue would be able to stand up to the additional truck traffic? Wesolowski said they did run a pavement analysis of the existing pavement and determined it is suitable for the proposed truck traffic.

Bob Meurett, 3608 Northwestern Avenue - he feels this would be a safety concern with the Girl Scout camp, YMCA camp, Village park, and a day care center all located on Northwestern Avenue. Meurett added many years ago there were meetings discussing the road and he said he was told back then that this road was not designed for trucks. He felt Wausau should use a different route.

Ron Andreas, 3516 Northwestern Avenue - he doesn't feel the road is safe the way it currently is. He feels safety should be considered first.

Peter Young, 3302 Northwestern Avenue – he said the current traffic is residential traffic and the occasional UPS or FedEx trucks. Young feels that a different route could be used through the City of Wausau by Holtz Krause Landfill, the Curling Club, and the cemetery. He added with 40 trucks daily that will be 80 trips daily.

Al Wesolowski, City of Wausau, said they did look at using the Curling Club route but where it would come out that intersection is going to be realigned with the construction project and with the boring activity by the railroad crossing it was not a desirable route. During the Townline Road reconstruction Northwestern Avenue is going to become a dead end temporarily.

Bob Meurett asked is Wausau going to pay for the road if it gets ruined? Donner stated that the road condition will be evaluated at the beginning and end of the project if it is allowed.

Officer Stroik, EMPD, asked if the speed limit could be lowered temporarily to 25 m.p.h. during the construction. This would give law enforcement more latitude to enforce the speed limit. Guild answered all it would take is action by the Board of Trustees.

Trustee White asked if the City of Wausau has talked to Kraft about their drivers being "good neighbors" while driving through our community? Wesolowski said they have been having ongoing conversations with Kraft Foods and this topic has been relayed to Kraft.

Donner asked when the traffic management plan need to be addressed? Wesolowski said when you are using federal funds a traffic management plan needs to be developed, he was hoping to have a decision within a month.

Wodalski asked based on how the County phases Country Road N, would there be the possibility of using Camp Phillips Road to County Road N during Phase I? Wesolowski said it could be a possibility for a short period of time and said they would look at that. Officer Stroik added if they could keep the truck traffic off Northwestern Avenue it would be better for the school buses.

Acting Chairman Ostrowski closed the hearing at 5:08 p.m.

****M/S/P Priebe/Jensen: to recommend to the Board of Trustees to open Northwestern Avenue to allow truck traffic during the 2019 reconstruction of Townline Road subject to temporarily lower speed limits, to use Camp Phillips Road to County Road N during Phase I, Wausau is to draft a traffic management plan to be shared with Weston, Wausau and Weston to meet with Kraft Foods to discuss traffic concerns, and log/evaluate the condition of the road.*** These conditions will be brought back in the form of a resolution for the Public Works & Utility Committee to consider at their next meeting (May 14) and the Board of Trustees will take action at their meeting the following week (May 21).

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

- 8. Acknowledge 2017 Water Utility Annual Report to the Public Service Commission of Wisconsin.** Donner reported this is to acknowledge the 2017 Water Utility annual report to the Public Service Commission of Wisconsin has been filed. There will be an amendment to the report to record additional property that should have been booked in 2017.

****M/S/P Priebe/Jensen: to acknowledge the 2017 Annual Report to the Public Service Commission of Wisconsin.***

Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

- 9. Acknowledge Department response to Public Service Commission regarding data request for Foremost Water Demands related to Rothschild and Weston Water Rate Cases.** Donner reported with both Weston and Rothschild having a rate case in front of the PSC it appears they are looking at creating a wholesale tariff when Weston purchases water from Rothschild to serve Foremost. These rates will be presented to the Village of Rothschild and we will be given an opportunity to review it. They are anticipating a public hearing in June for our rate case.

****M/S/P Priebe/Jensen: to acknowledge the department's response to the Public Service Commission regarding data request for Foremost water demands related to Rothschild and Weston water rate cases.***

Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

10. Acknowledge Department response to Wisconsin Department of Natural Resources Regarding 2018 Sanitary Survey for Weston Water Utility. Donner reported at our last meeting Glenn Falkowski reviewed our 2018 sanitary survey for the Water Utility. We have some water tanks scheduled for inspection and cleaning later this month. The Summit and Foremost towers need to be inspected later this year. Donner's response was included with the meeting materials.

****M/S/P Jensen/Priebe: to acknowledge the department's response to the Wisconsin Department of Natural Resources regarding 2018 Sanitary Survey for Weston Water Utility.***

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

11. Acknowledge transmittal of 2017 Municipal Separate Storm Sewer System (MS4) Annual Report to the Wisconsin Department of Natural Resources. Wodalski reported this is a report for the village being part of a metropolitan area which contributes storm water into the Wisconsin River basin showing we are in compliance with DNR regulations for total suspended solids. In the future a total maximum daily load of phosphorus will be an additional factor. There may be some deficiencies or needs that require the village to upgrade some things.

****M/S/P Jensen/Priebe: to acknowledge 2017 Municipal Separate Storm Sewer System (MS4) Annual Report to the Wisconsin Department of Natural Resources.***

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

EDUCATIONAL PRESENTATIONS & REPORTS.

12. Letter from Attorney Yde regarding Foremost sale and land-lease w/Village of Weston. Guild reported Foremost Dairy has the facility located in the Village of Rothschild and are in the process of selling their facility to another business. Foremost Dairy is the largest Water Utility customer. There are some policy questions that need to be addressed. Does the Village want to continue to own property that does not collect any taxable benefit to the public? Guild stated more information is needed and will come back to the committee for further discussion.

13. Letter from Attorney Yde regarding liability and insurance at polling places. Guild reported over the past couple of years communities across the state are being asked to move their polling places off school district property because most elections are held during the school year when children are present, raising safety concerns for the children. We currently have two privately owned polling places located at Key to Life Church/daycare facility and Wausau Homes Scouts Center on Camp Phillips Road. We also have the Greenheck Fieldhouse that is owned by the school district but is not operated as a school. Liability becomes an issue for a private facility being used for the public. There is a question if the village's insurance would have coverage for these facilities if there were an issue during an election? Guild added if we cannot properly satisfy people in the community from liability issues when they voluntarily open their facilities for public use, like voting, we may need to construct a space to run a local election. As we get out of publicly owned buildings these issues will likely come back and need to be addressed.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

14. Recommend approval of the “Memorandum of Understanding with Forward Development Group” for the construction of Camp Phillips Centre. Guild reported the village is currently engaged in a public/private partnership with Forward Development Group who is planning on developing a mixed-use commercial/residential development on the southeast corner of State Highway 29 and Camp Phillips Road. As part of constructing this project there will be several public infrastructure improvements the developer will ask for construction (i.e. public streets, public sewer and water, storm water controls, street lights, etc.). The village will provide infrastructure and will need to create a developer's agreement. This memorandum is a precursor to a development agreement. We look break ground later this year.

****M/S/P Priebe/Jensen: recommend to the Board of Trustees approval of the “Memorandum of Understanding with Forward Development Group” for the construction of Camp Phillips Centre.***

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

15. Recommend initiating eminent domain process for extending streets, i.e. Transport Way. Donner reported this is a project that has been started with some preliminary work in 2016 after adoption of an access control ordinance and an official map. The concern is development may take place on Weston Avenue east of Camp Phillips Road for at least the first quarter mile. We want to eliminate direct access to Weston Avenue in this area. We have a contract with MiTech to create preliminary design for the proposed street. We need to create a right-of-way plat for a rear access road for the properties on the south side of Weston Avenue.

Guild added we are using the eminent domain process for acquiring property for public use as it is the cleanest way to complete the process. The property owner has asked the village to start the eminent domain process for his property.

****M/S/P Priebe/Jensen: recommend to the Board of Trustees to proceed initiating eminent domain process for extending Transport Way.***

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
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Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

RESOLUTIONS/ORDINANCES.

16. Recommend Resolution 2018-023 re: Support for economic development. Guild reported this is the last Public Works committee meeting of the 21st legislative session and the 22nd legislative session will begin April 17, 2018. With the results of the election last week we will have three new members of the Village Board of Trustees. The following three resolutions were drafted as a “place holder” of the committee’s intent for the work done over the past year for the record.

17. Recommend Resolution 2018-024 re: County Road X Corridor plan.

18. Recommend Resolution 2018-025 re: Camp Phillips Centre development.

****M/S/P Jensen/Priebe: recommend to the Board of Trustees adoption of Resolutions 2018-023 Support for economic development; 2018-024 County Road X corridor plan; and 2018-025 Camp Phillips Centre development.***

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	-
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

FUTURE ITEMS.

19. Next meeting date(s):

- a. Tuesday, April 17 @ 5:30 p.m. – 2nd Annual Leadership & Service Awards Reception.
- b. Monday, May 14, 2018 @ 4:30 p.m.

20. Topics for future meetings.

21. Remarks from staff. None.

22. Remarks from Committee members. None.

23. Announcements. None.

24. Adjournments.

Acting Chairman Ostrowski adjourned the meeting at 5:49 p.m.

Donna Van Swol, Utility Clerk