

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, April 20, 2020, at 6:00 p.m.

1. **Board of Trustees Meeting called to order by President Sparks**
Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Sparks, Wally	YES
Xiong, Yee	YES
Zeyghami, Hooshang	NO
Ziegler, Jon	YES (joined the meeting at 6:34 p.m.)

PUBLIC COMMENTS

No comments.

MINUTES FROM PREVIOUS MEETINGS.

4. **3/16/2020 Board of Trustees**
5. **4/2/2020 Board of Trustees**

Motion by Maloney second by Fiene to approve the minutes.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	-
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. **Community Development Authority**
7. **Everest Metro Police Commission**
8. **Extraterritorial Zoning**
9. **Finance**
10. **Human Resources**
11. **Joint Review Board**
12. **Parks & Recreation**

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- 13. **Plan Commission**
- 14. **Public Works**
- 15. **SAFER**
- 16. **Tourism**
- 17. **Zoning Board of Appeals**
No comments.

REPORTS FROM DEPARTMENTS

18. **Administrator**

- **COVID-19 Discussion/Implications –**

- i. **Governor’s Extended Safer at Home Order, Emergency Order #28**

- Administrator Donner said the Safer at Home order has been extended to May 26th. Village staff will continue the Farmers Market, large item drop-off and yard waste pick-up. Public Works Director Wodalski said the yard waste pick-up is tentatively scheduled for the first week in May. The Planning and Development Department has been in contact with some of the Weston businesses to discuss available relief plans.

- **Discussion of CIP and Municipal Facilities Planning**

- Donner said some things have changed since the CIP discussion at the last meeting. Sparks said it is not an appropriate time to deal with the municipal facilities planning at this time. The Village should wait for the economy to improve again. Maloney agreed. He feels we can do the building demolition, but suggested the Village wait to do anything with the proposed municipal center. Fiene asked about the current interest rates. Donner said they are starting to increase a bit. There was a short discussion on 5-year trend in municipal bond indices. Fiene said it would be hard to not take advantage of the low bond rates. Maloney said there are not a lot of people working right now and this is not the right time. Maloney said he is in support, but this is just bad timing. Ermeling feels it is important to move ahead with what we can do. Sparks agrees the Village should move forward with demolition. Maloney said someone is interested in the cooler panels. Xiong also agreed that it is not appropriate to deal with this now. It was indicated that Planning and Development Director Higgins could move forward with the comprehensive plan amendment and zoning change.

- **Claim of unlawful tax from Wausau Coin Machines and Midwest Amusements**

- Donner said these two companies made claims against the Village. The claim amounts are very minimal. Their objection is for personal property tax they must pay on amusement devices. The advice from the attorney is to not to take any action or pay anything on these claims and they will automatically be disallowed.

19. **Clerks**

Clerk Weinkauff gave an election update. She said staff is closing out the April election and working on the May election. Voting will once again take place at Dale’s Weston Lanes.

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20. Finance

No comments.

21. Fire/EMS

No comments.

22. Parks & Recreation

- **Aquatic Center Season Planning**

Park Director Osterbrink said the agreement with the YMCA is still not complete. A decision on the Aquatic Center needs to be made by early May. It will take staff a month to get everything in place. June 6th is the opening date. There were three pre-season groups scheduled to use the Aquatic Center and one has confirmed their cancellation. Osterbrink feels we can open the disc golf course this Friday. The playgrounds and skate park are closed. He has not heard from the youth baseball group and is unsure what they plan to do. We may have to monitor the fields as the weather gets warmer. He also said new guidelines have been put in place for restrooms. The suggestion is to clean them once a day or more if we decide to open them. The decision on the Aquatic Center needs to be made by May 4th.

23. Plan/Dev

Higgins said we need to schedule a Plan Commission meeting for some public hearings to include a conditional use and rezoning request. She said there may need to be a special meeting.

Ziegler joined the meeting at 6:34 p.m.

24. Police

Sparks said an annual report from the police department was distributed to all board members.

25. Public Works

Wodalski said the street maintenance work is moving forward. TDS is out doing work and the Utility staff has been busy with locates.

26. Technology

Crowe said he has been busy trying to support staff that are working remotely.

WORK PRODUCT TRANSMITTALS

27. March 2020 Building Permits

Motion by Fiene second by Maloney to acknowledge the March 2020 building permits.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES

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Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

CONSENT AGENDA

28. Requests to pull items out of consent consideration
29. Approve Vouchers – 52179-52326 and 90028
30. Acknowledge 2019 Annual Recycling Report
31. Acknowledge 2019 Annual Green Tier Report and 2020 Goal Submittal
32. Action on consent agenda items

Motion by Ermeling second by Fiene to approve and acknowledge Consent item 29 to 31.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

ORDINANCES

33. Ordinance No. 20-006: An Ordinance Amending Section 2.214(d)(5) Entitled Community Development Authority.

Motion by Maloney second by Fiene to approve Ordinance No. 20-006: An Ordinance Amending Section 2.214(d)(5) Entitled Community Development Authority.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

RESOLUTIONS

34. Resolution 2020-004 – Authorizing Resolution for Special Assessments for Weston School Neighborhood East Reconstruction Project

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Motion by Ermeling second by Maloney to approve Resolution 2020-004 – Authorizing Resolution for Special Assessments for Weston School Neighborhood East Reconstruction Project

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

NEW BUSINES

35. *Weston Pilot Kitchen Food-Scrap Drop-Off Program*

Sparks was concerned with the \$3,000 budget for this program. Maloney was also concerned with the costs. Sparks concern is that a business would be making money off the compost. The Village would be paying a private company to collect this so they can sell the compost. We should not have to pay them to pick up the compost. Sparks has no problem with the compost container but does have a problem with paying someone to pick it up. He also said restaurants should be allowed to participate in the program. Ermeling has concerns with the smells. Planning Technician Parker explained the only people who will notice any smells would be the people adding their food scraps to the container. She said this would be a pilot program. Anyone wanting to use this program must register. Maloney is fine with this, but not the pick-up fee. Parker said she is not aware of any other DNR licensed businesses that do this kind of work. The goal is to keep this out of the landfill. She also said residents would not be charged to participate. Sparks said he has no problem approving this if the Village does not have to pay a private company to have it picked up. Maloney suggested finding another outlet for the compost. Parker is willing to look elsewhere but does not know anyone else that does this. It was suggested staff check with Olson's and Busy Bee to see they would be interested in picking up the food scraps. Donner said the Village received a letter from the Marathon County Solid Waste Department supporting this program. He said maybe the county would be interested in participating. He asked Parker if this was a time sensitive item. Parker said no. Fiene said he would like to see a way to eliminate the pick-up fee. He would also like to see parameters put in place to include the number of people signing up; estimated poundage versus actual; frequency of pick-up; and revenue numbers.

Motion by Ziegler second by Maloney to postpone the Pilot Kitchen Food-Scrap Drop-Off Program.

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Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

36. Proclamation No. P-20-001: A Proclamation designating April 24th, 2020 as Arbor Day in the Village of Weston

Motion by Fiene second by Ermeling to approve Proclamation No. P-20-001: A Proclamation designating April 24th, 2020 as Arbor Day in the Village of Weston.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

37. Purchase Replacement End Loader

Motion by Maloney second by Ziegler to approve the purchase replacement for an end loader

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

38. Purchase Replacement Grader in lieu of Plow Truck

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Motion by Maloney second by Fiene to approve the purchase replacement for grader in lieu of plow truck.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

39. Street Sweeper Lease Agreement

Motion by Maloney second by Fiene to approve the street sweeper lease agreement. Q/Sparks asked about the terms. Wodalski explained the process and said the terms were worked out with the company

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

40. Mesker Well Rehabilitation Proposal

Motion by Maloney second by Fiene to approve the Mesker Well rehabilitation proposal.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

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41. Bloedel Well Fence

Motion by Maloney second by Xiong to approve the Bloedel well fence.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

42. Kerry (Foremost) Well Rehabilitation Proposal

Wodalski said the proposal amount was revised.

Motion by Ermeling second by Ziegler to approve the Kerry (Foremost) Well Rehabilitation Proposal.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

43. Construction Contract for Weston School Neighborhood East Reconstruction Project

Motion by Maloney second by Xiong to approve the Construction Contract for Weston School Neighborhood East Reconstruction Project.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES

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Xiong, Yee	YES
Fiene, Nate	YES

44. Engineering Services Agreement with REI for Callon Ave utility extensions/looping

Motion by Maloney second by Fiene to approve the Engineering Services Agreement with REI for Callon Ave utility extensions/looping.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

45. Move Shed from former Farmer's Market Site at Municipal Center to Kennedy Park for Youth Baseball Equipment Storage.

Motion by Fiene second by Maloney to approve moving the shed from former Farmer's Market Site at the Municipal Center to Kennedy Park for Youth Baseball Equipment Storage.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

46. Class B Beer and Class C Wine license for Emmanuel Felipe Castillo, Evelia's Restaurant, 3406 Schofield Ave.

Motion by Maloney second by Fiene to approve the Class B Beer and Class C Wine license for Emmanuel Felipe Castillo, Evelia's Restaurant, 3406 Schofield Ave.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

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Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

CLOSED SESSION

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session including discussion to sell property on Zinser Street, 5 acres, 192-2808-234-0990, SEC 23-28-08 PT OF SW 1/4 SE 1/4 - LOT 1 CSM VOL 83 PG 95 (#17438) (DOC# 1715999). Formerly the Mashuda Property.

Motion by Fiene second by Maloney to convene to closed session.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

RECONVENE FROM CLOSED SESSION

Motion by Ziegler second by Maloney to reconvene from closed session.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

POSSIBLE ACTION ON CLOSED SESSION ITEM

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Motion by Ziegler second by Maloney to sell 5 acres on Zinser Street (192-2808-234-0990, SEC 23-28-08 PT OF SW 1/4 SE 1/4 - LOT 1 CSM VOL 83 PG 95 (#17438) (DOC# 1715999), for \$20,000 an acre, contingent on putting a rush on the TIF application process, and the Village of Weston will pay for the closing, CSM and rezoning costs, with this purchase reflecting a 20% reduction in price due to a gas main easement.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REMARKS FROM TRUSTEES

No comments.

REMARKS FROM THE PRESIDENT

Sparks thanked the public for being patient and said he hopes things open back up quickly.

FUTURE ITEMS

Next meeting date(s):

- **May 4, 2020, Board of Trustees Regular Meeting at 6:00 p.m.**
- **May 18, 2020, Board of Trustees Regular Meeting at 6:00 p.m.**

ADJOURN

Motion by Fiene second by Ermeling to adjourn the meeting at 8:28 p.m.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	-
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES