



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Thursday, June 1, 2023, at 6:00 p.m.

**AGENDA ITEMS**

1. **Special Board of Trustees Meeting called to order by President Maloney**  
Maloney called the special meeting to order at 6:01 p.m.
2. Pledge Allegiance to the Flag
3. **Roll Call by Clerk for Board of Trustees**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	EXCUSED

**PUBLIC COMMENTS**

None.

**MINUTES FROM PREVIOUS MEETINGS**

4. 05/10/2023 Special Board of Trustees Meeting
5. 05/15/2023 Board of Trustees Meeting

***Motion by Ermeling, second by Cronin to approve minutes of 05/10/2023 Special Board of Trustees Meeting and 05/15/2023 Board of Trustees Meeting. Motion carried.***

**Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	EXCUSED

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**UNFINISHED BUSINESS**

6. Discussion and/or action on Farmer’s Market Eligibility and Standard Operating Procedures ([on recording https://youtu.be/vYWT-QjEC7E?t=87](https://youtu.be/vYWT-QjEC7E?t=87))

Pinsonneault asked what was paid to the market manager. Hodell responded about \$600. Maloney responded how does it get figured out how much is to be paid and who is to do the work and how the work is done. Trautman said that the procedures can be changed. There was no other way to compensate but to provide gift cards. Pinsonneault asked if there could be something in the budget for a dollar amount for a wage, like a weekly wage. Trautman said that someone would have to be officially hired by the Board. Maloney said that it could be a separate entity or the Village, but we would have to decide how we want to handle the market. Maloney inquired about the tokens that are used for people who only have a credit card to use and get tokens to purchase merchandise. Hodell said that there is a fee charged to cover our fees. Trautman said it was a \$3 fee. Ermeling said her concern was that there is not one person in charge and that staff is spending lots of time at the farmer’s market. Cronin said that the fees are too low and that we could double the yearly fee. Maloney said that vendors should be told now for the 2024 year that the fees will be increased.

***Motion by Pinsonneault, second by Cronin to have staff look at creating a market manager position whether it is subcontractor or village employee for the 2024 farmers market with Renee Hodell still being involved and adjusting our farmers market rates for 2024. Motion carried.***

**Yes Vote:6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	EXCUSED

**NEW BUSINESS**

7. Discussion and/or action on Bids and Contract Award for Salt Shed ([on recording https://youtu.be/vYWT-QjEC7E?t=1333](https://youtu.be/vYWT-QjEC7E?t=1333))

Donner distributed the updated bid tabulation. Maloney asked how high the salt is stored. Maloney asked how big the existing salt shed was. Donner said that it is comparable to what is being proposed. Discussion was held where the structure would be located. Cronin said that there would only be access on one end of the shed and

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how would we use it. Pinsonneault asked if we enter from both ends on our current one. Donner said no. Pinsonneault asked if it was needed to enter on both ends. Donner said If we stored cold patch on the other end, then we would need to get in that side. Maloney had questions regarding the architectural and engineering fees.

Discussion was held regarding placement of the building and moving the building in the best place for access. Wallenkamp said that if the building was moved more to the south, there would be more backup alarms where neighbors can hear those. Contract will be approved but discussion of placement will be held at the next board meeting more with Public Works Director Wodalski.

***Motion by Cronin, second by Ermeling to approve revise bid 3 with manual door with a dollar amount not to exceed \$506,600 with placement of the salt shed to be determined at the next board meeting in conjunction with Director Woldalski and further discussion on electrical at that time. Motion carried.***

**Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	EXCUSED

8. Discussion and/or action on Bids and Contract Award for Public Safety Building Exterior Renovations ([on recording https://youtu.be/vYWT-QjEC7E?t=2862](https://youtu.be/vYWT-QjEC7E?t=2862))

***Motion by Pinsonneault, second by Cronin to award the exterior painting to Omni Glass & Paint for Outbuilding #1 and #2 as recommended by the Public Safety Building Committee and award signage to Finishing Touch Signs. Kueny Architects fees will be determined before next board meeting and motion is made to amend contract with Kueny Architects to exclude all interior work at this time and include exterior work. Motion carried.***

**Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	EXCUSED

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**STAFF UPDATES**

None.

**President Maloney announced at 6:51 p.m. that the Board would move to closed session pursuant to Wis. Stat. § 19.85(1)(e)** Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to wit – Marketing/Development of Village Property at 5500 Schofield Avenue. Present in closed session was Cronin, Ermeling, Maloney, Pinsonneault, Donner and Brehm.

and

**pursuant to Wis. Stat. §19.85(1)(c)** to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to wit – Review Candidates for Administrator Position. Present in closed session was Cronin, Ermeling, Maloney and Pinsonneault.

**Yes Vote: 4 No Votes:0 Abstain:0 Not Voting: 3 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	EXCUSED
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	EXCUSED
Zeyghami, Hooshang	EXCUSED

**RECONVENE TO OPEN SESSION**

***Motion by Cronin, second by Pinsonneault to reconvene to open session. Motion carried.***

**Yes Vote: 4 No Votes:0 Abstain:0 Not Voting: 3 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	EXCUSED
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	EXCUSED
Zeyghami, Hooshang	EXCUSED

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**POSSIBLE ACTION ON CLOSED SESSION ITEMS**

- Marketing/Development of Village Property at 5500 Schofield Avenue

***Motion by Pinsonneault, second by Cronin to 1)Abate asbestos using ARPA Funds; 2) Sale of property contingent on raising all buildings on site; 3)For sale sign to be installed seven days after next regular board meeting; 4)Staff to gather bids from Kristen Fish-Peterson and others on listing 5500 Property (hourly, commission, etc.); 5)All Village of Weston owned property to be listed on “available properties” link at westonwi.gov within seven days from this date. Motion carried.***

**Yes Vote: 4 No Votes:0 Abstain:0 Not Voting: 3 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	EXCUSED
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	EXCUSED
Zeyghami, Hooshang	EXCUSED

- Candidates for Administrator Position

***Motion by Maloney, second by Cronin to forward candidates to the Human Resources Committee. Motion carried.***

**Yes Vote: 4 No Votes:0 Abstain:0 Not Voting: 3 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	EXCUSED
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	EXCUSED
Zeyghami, Hooshang	EXCUSED

**REMARKS FROM TRUSTEES**

Ermeling stated to contact committees of new appointments.  
Pinsonneault stated that he was working with Crowe and Weiland on website design.

**REMARKS FROM THE PRESIDENT**

None.

**FUTURE ITEMS**

- Next meeting date(s):
- June 19, 2023, Board of Trustees Regular Meeting at 6:00 p.m.

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**ADJOURN**

*Motion by Cronin, second by Ermeling to adjourn at 8:37 p.m.*

**Yes Vote: 4 No Votes:0 Abstain:0 Not Voting: 3 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	EXCUSED
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	EXCUSED
Zeyghami, Hooshang	EXCUSED