

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE COMMITTEE

held on Monday, July 2, 2018 at 6:00 p.m. and/or immediately following Tourism Commission;
in the Board Room at the Municipal Center, Chairperson Maloney presiding.

AGENDA ITEMS.

1. Call to Order & Welcome by Chairperson Maloney.

Meeting called to order at 6:00 p.m. by Finance Committee Chairperson Maloney.

2. Roll Call by Recording Secretary.

Roll call indicated 4 members present

<u>Member</u>	<u>Present</u>
Bender, Robert	NO
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

Village Staff in attendance: Pinsonneault, Donner, Osterbrink, Parker, Higgins, Wodalski, Trautman, and Trittin. Three people in the audience to include Barb Ermeling and Loren White. Yaeger was present until 7:00 p.m.

3. Approval of minutes from previous meetings: June 4, 2018

Motion by Yaeger, second by Ziegler, to approve previous meeting minutes from June 4, 2018.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

4. Public Comments.

None.

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

5. Acknowledge May 2018 Budget Status Report – All Funds

Motion by Ziegler, second by Yaeger, to acknowledge May 2018 Budget Status Report- All Funds.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

6. Acknowledge May 2018 Balance Sheet- General Fund

Motion by Ziegler, second by Yaeger, to acknowledge May 2018 Balance Sheet- General Fund

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

EDUCATIONAL PRESENTATIONS & REPORTS.

7. Update on Water Rate Design & Public Hearing for Rate Increase

Donner confirmed with the PSC that the public hearing for water rate increase will be August 1, 2018 at 2pm in the Village of Weston board room. No obligation to hold a meeting during evening hours but staff is considering holding one as a courtesy to the residents. Maloney inquired how our rates compare with other near-by municipalities. A summary was presented showing the comparison of the water rate. Based on 12,000 gallons of consumption, the amount would increase from \$107.60 to \$130.00 per quarter by the end of step II. Based on 17,500 gallons of consumption, the amount would increase from \$138.13 to \$166.85 per quarter by the end of step II. No proposed increase in public fire protection or private fire protection. A graph was shown comparing the near-by communities and the Village of Weston. After the rate increase, the Village of Weston would still be a little less than average for residential customers. The top ten consumers for water in each category would be sent letters letting them know about the new rate design. Donner stated the Village of Weston could defer 90 days after the approved rate increase, but the Village of Weston is looking at implementing the new rates on September 1, 2018.

8. Water Bond for Meter Project

The Water Utility implemented a water meter project with the intention of funding the project with debt. The estimated total cost of the project was \$1,614,900, to date we have spent \$1,502,700. Throughout the project the utility used cash on hand to pay the bills. As of 6/28/18 the utility has available cash of negative \$116,530. The total cash of the Water Utility is around \$4,101,840, which is tied up in investments. The utility plans on issuing water revenue bonds to replenish the available cash (\$1,000,000), refund the existing 2006 debt (\$1,000,000), and fund the 2019 well 7 project (\$1,200,000). Total anticipated issue is estimated to be \$3,200,000.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

9. Recommend Funding for Canoe/Kayak Launch on Will Property

Osterbrink said that the Village of Weston received a property donation in 2017. The Village of Weston submitted and received a grant from the Marathon Environmental Impact fund in the amount of \$34,621.95, that the Village of Weston would use towards the construction of the launch. A DNR grant was also submitted but we will not know the status of the application until August or September 2018. Estimated cost for this kayak launch would be \$228,775, which is more than the Ross Ave canoe/kayak launch. Maloney inquired about the Yellowbanks Park launch area and Osterbrink stated it would be a more expensive improvement. Yaeger would like to see the money come out of the room tax fund instead of general fund. Maloney inquired about the ongoing cost for the Ross Ave launch. At the current time there is not an itemized cost analysis. Osterbrink stated that the Will agreement does not state a time frame in which the launch would need to be developed. There was discussion regarding building the launch once its fully grant funded. Yaeger stated that a fancy launch is not needed like the launch on Ross Ave and cannot justify using money from the general fund to fund the launch. Maloney stated his opinion of not building the launch unless it's fully funded without using general fund money. Maloney guided Osterbrink to seek out more grants.

Motion by Ziegler, second by Sukup to Recommend to the Board of Trustees Approval of Funding for Canoe/Kayak Launch on Will Property without Village of Weston Funding

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

10. Recommend Refuse and Recycling Refund for Eckes/Legenza

Parker stated that Eckes and Legenza were contracting with another refuse/recycling company from 2014-2017. As part of their willingness to comply with the Village's requirement for residential curbside collection they have requested to be reimbursed and/or have taxes cleared up for the pro-rated refuse/recycling special charge amounts that were applied to their tax bills (tax years 2013 – 2017). Ermeling expressed concerns that the Village may be getting charged for the same charge twice – once through paying our contractor for refuse/recycling collection and again when we reimburse Eckes, Legenza, and the County. Parker did not think this was the case, but then realized it probably was. Ermeling felt the Village should not have been paying the hauler for carts that were not at these two properties. Parker stated it would not be the hauler's fault for charging us as the Village provides the hauler with the cart count.

Motion by Zielger, second by Maloney to Recommend to the Board of Trustees Approval of the Refuse and Recycling Refund for Eckes/Legenza as recommended by staff

Yes Vote: 3 No Votes: 1 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	NO
Ziegler, Jon	YES

11. Recommend 2018 Budget Amendments for Foremost Monies

Trautman reviewed that the Village received \$300,000 from Foremost Farms in settlement of a contract dispute. Trautman stated that the Village is running short in the salt fund and is over budget in the attorney fund. Trautman would like to use some of the money from Foremost Farms to increase the salt and attorney budget lines. The balance of the money would go to contingency. Wodalski explained why the Village of Weston pays more for salt, which is due to trucking and the location of the Village of Weston. Yaeger asked for clarification as to why the Village of Weston received \$300,000 from Foremost Farms and Trautman explained the situation to the committee. Trautman stated the budget lines were cut last year and should not have been cut. Maloney does not advocate spending \$50,000 more on attorney fees.

Motion by Zielger, second by Maloney to Recommend to the Board of Trustees Approval of 2018 Budget Amendments

Yes Vote: 3 No Votes: 1 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	NO
Ziegler, Jon	YES

12. Recommend Support for Proposed 2019 Borrowing for Capital Improvements

Trautman stated her proposal is to support a 2019 borrowing. The support would allow for staff to plan projects that have the possibility of being funded. The Village of Weston's debt service is dropping off, so the Village of Weston can borrow without increasing the levy to the debt service fund. The proposal is for a 5-6 million dollar bond. Sukup asked if the borrowing would impact the building improvements and it would not. Maloney asked if Wodalski's projects are needs or wants. Wodalski stated they are needs as the plan is to redo streets that need repair. Donner stated we haven't done a neighborhood street improvement project since 2012.

Motion by Yaeger, second by Ziegler to Recommend to the Board of Trustees Approval of Support for the 2019 Capital Borrowing

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	YES
Ziegler, Jon	YES

13. Recommend Sewer Rate Increase

Extension of water rate increase. Two years ago, the Village of Weston proposed a sewer rate increase and the decision was to defer until it could increase concurrently with a water rate increase. A sewer rate increase is not regulated by the PSC and is being recommended by the Village of Weston. Proposed rate increase would be 15%. Looking at September 1, 2018 as the implementation date.

Motion by Sukup second by Ziegler to Recommend to the Board of Trustees Approval of Sewer Rate Increases

Yes Vote: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	---
Ziegler, Jon	YES

RESOLUTIONS/ORDINANCES.

FUTURE ITEMS.

15. Next meeting date(s):

- Regular Meeting- Monday, August 6 @ 6:15 p.m.
- BOT Budget Retreat- Friday, August 17 @ 8:00 a.m.
- Regular Meeting- Monday, September 4 @ 6:15 p.m.
- Regular Meeting- Monday, October 1 @ 6:15pm
- Special Budget Meeting- Monday, October 29 @ 6:00 p.m.
- Regular Meeting- Monday, November 5 @ 6:15 p.m.
- Regular Meeting- Monday, December 3 @ 6:15 p.m.

16. Topics for future meetings.

- 2019 Budget and CIP Budget
- SAFER Lease

16. Remarks from Staff

- PSN Update- customer pays everything

17. Remarks from Committee Members

- There was discussion regarding SAFER by Ermeling

18. Announcements.

a. All Staff Luncheon- Wednesday, July 11 @ 11:30 a.m.

ADJOURNMENT

Motion by Ziegler, second by Sukup to adjourn the Finance Committee meeting

Yes Vote: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member</u>	<u>Voting</u>
Bender, Robert	---
Maloney, Mark	YES
Sukup, Carrie	YES
Yaeger, Richard	---
Ziegler, Jon	YES

Maloney adjourned the Finance Committee meeting at 7:10 p.m.

Next meeting is scheduled for Monday, August 6, 2018.

Sara Pinsonneault, Recording Secretary