

**Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS COMMITTEE**

Monday, September 10, 2018, at 4:30 p.m.

AGENDA ITEMS.

1. Meeting called to order by Acting Chairman Ostrowski.
2. Welcome, introductions and acknowledgement of guests.
3. Roll Call by Recording Secretary.

Roll call indicated 4 Property & Infrastructure Members present.

<u>Member</u>	<u>Present</u>
Ziegler, Jon	No (Excused)
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

Village staff present were Keith Donner, Michael Wodalski, Shawn Osterbrink, and Donna Van Swol. Also present was Loren White, Arnie Baumann, Milt Olson, John Yonker

4. Approval of minutes from previous meeting: August 13, 2018.

****M/S/P Hubbard/Priebe: to approve the minutes from the meeting of August 13, 2018 as presented.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

5. Public Comments. None.

6. Approval of permits and applications.

****M/S/P Priebe/Jensen: to approve water/sewer permit 201801159.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

7. Proposed Issuance of 2018 Water Utility and Stormwater Utility Revenue Bonds. Donner reported at the Village Board meeting next week it will be on their agenda to adopt resolutions to authorize the advertising and sale of revenue bonds to re-fund some existing debt for the Water Utility and Storm Water Utility and add new debt on the Water Utility side. The new debt for the Water Utility would be mainly for the water meter replacement project.

****M/S/P Priebe/Hubbard: to acknowledge the proposed issuance of 2018 Water Utility and Stormwater Utility Revenue bonds.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

8. Communications Materials for Implementation Date of Utility Rate Increases. Donner reported this is a confirmation to the Committee we have provided the required communication relative to the Water Utility rate increase to the Public Service Commission. We also put an article in the September/October “The Wire” newsletter explaining the new water rates step I and sewer rates to go into effect as of September 1, 2018. Step II for the water rates is estimated to start April 1, 2019.

****M/S/P Hubbard/Jensen: to acknowledge communication materials for the implementation date of utility rate increases.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

EDUCATIONAL PRESENTATIONS & REPORTS.

9. Presentation/Discussion Regarding a Proposal by TDS Telecom to Provide Service in the Village of Weston. Donner reported TDS Telecom has contacted the village with respect to their desire to start installing fiber optic infrastructure to serve customers in the Village of Weston. Their main business in Wisconsin is in the Madison area. They do have operations in other states in the country.

Our experience has been that traditional providers (Charter and Frontier) are not very cooperative when it comes to extending their networks. Even when it is brought up that a developer, or whoever, is involved would be willing to fund extensions of their system, they are not willing to enter into agreements unless they have some guarantees in those situations. Even with the new development of Misty Pines there was frustration of the developer to get either of the two companies to commit to installing infrastructure unless they had a certain number of customers who were ready to come online.

TDS has done some market research in the area and there is a gap to be filled. People want access to better service. The committee watched a brief video from TDS Telecom. In the village’s comprehensive plan it was the idea that broadband service was going to be desirable for the village to be involved in promoting it. We have a number of customers in the business park that had been of the impression that

they would get access to faster broadband service in a relatively short period of time. This has not happened for a number of customers in the business park because of the unwillingness of some of the players to become involved. A few weeks ago, TDS showed up and met with us. They have a service model which relies on the municipality participating with a financial investment specified in a development agreement. Donner added with the struggles we have getting the desired service he thought this is something we should look into and give further consideration.

Ostrowski asked about their prices. Wodalski said the prices are comparable to Charter's prices but with faster speed. TDS likes coming into a new area where they can install all fiber from the beginning and not have to cobble it with a partial copper system.

Jensen asked how long it takes to implement their system. Once they start it would take about a year before they could start making connections. They would have a plan to systematically go through the village. Jensen asked what the disadvantage would be. Donner said the disadvantage would be is they are asking for some financial participation from the village up front. We also weren't sure how much of the village they planned to serve.

Priebe liked adding competition to the area. The problem he had was subsidizing them. How do we handle the next company that comes along asking for a financial contribution? Wodalski said there was a broadband grant for the business park where the village paid Charter. Donner said the broadband grant for the business park went to pay for a specific extension. The initial proposal from TDS was to get \$300,000 from the village over 5 years. TDS would commit to contributing \$15,000 annually to a community event.

Wodalski added the village has a cable franchise fee that would apply to TDS. The committee was agreeable to continue discussion with TDS.

10. Proposal by Town of Weston to Reconstruct Ross Avenue/Kramer Lane (Milt Olson). Olson reported the Town of Weston has a 50% grant for reconstructing a portion of Ross Avenue (approximately 1 mile) in 2019. The Town of Weston is looking at reconstructing Ross Avenue/Kramer using Federal STP funds. The application deadline is October 2019 for construction in 2020 or 2021. Olson added if you get another municipality involved you get more points for grant purposes. Olson estimated the village would have about 7/8 of a mile and the Town would have about 1 7/8 of a mile. Wodalski added the village does have it in the draft capital improvement plan to include this section of Ross Avenue for reconstruction. There was brief discussion on adding a round-a-bout at Kramer/Ross Avenue triangle or some other configuration. Olson asked who would be making the grant application the Town or the Village?

11. Highlights of 2019 Budget Workshop from 9/10/2018. Donner reported we scheduled a special meeting of the Village Board today but only 3 trustees were in attendance. Staff is in a very preliminary stage of the operating budget. Donner added, overall we are looking at a \$500,000 increase over last year village wide including public safety components. We talked about some capital projects we would like to start working on. Staff is looking at some neighborhood street projects, ongoing engineering studies for the water and sewer utilities, and the utility crossing of the Eau Claire River.

Wodalski added earlier this year we discussed staffing shortages we have had over the years. We need to look at long term solutions rather than a year by year basis.

Donner added we talked about the municipal facilities. We want to look at the availability of some other buildings. We also discussed more intergovernmental cooperative efforts.

POLICY DISCUSSIONS AND RECOMMENDATIONS.

12. Policy on Handling Downed Trees in Eau Claire River Within Village Corporate Limits. Osterbrink reported we have received several phone calls this year as trees have fallen trees in the East Claire

River. The callers state it is interfering with the users of the river (canoers and kayakers). Over the winter the village hired a contractor to perform cutting and obstruction removal of the Eau Claire River along the stretch of County Road J to Yellow Banks Park. Osterbrink feels people are thinking the village will take care of anything that falls in the river from now on. Osterbrink asked are we concerned for safety and damage to infrastructure? Ostrowski said he didn't feel it was the villages responsibility to remove fallen trees unless it was going to cause damage to infrastructure, reviewed on a case by case basis. Priebe agreed with Ostrowski's idea to be on a case by case basis. Donner thought we should take the position to do nothing unless it is going to cause damage to public infrastructure.

****M/S/P Jensen/Priebe: recommend to the Board of Trustees to create a policy regarding fallen trees in the Eau Claire River being public safety or damaging public infrastructure.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

13. Contract Amendment with Clark Dietz to Prepare a Capacity, Maintenance, Operation, and Management (CMOM) Document for the Sewer Utility. Donner reported this a request to amend the current contract with Clark Dietz to increase it by \$8,500 to create a CMOM document for the Sewer Utility. This would amend the contract with Clark Dietz to be \$92,500.

****M/S/P Priebe/Jensen: recommend to the Board of Trustees to amend the contract with Clark Dietz to \$92,500 to prepare a Capacity, Maintenance, Operation, and Management (CMOM) document an increase of \$8,500.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

14. Proposal by Kerry Biofunctional Ingredients to Paint Logo on Weston Water Tower in Rothschild. Donner reported this topic was brought up by Kerry Biofunctional (formerly Foremost Dairy). We repainted the tower in 2010 putting our Village of Weston logo on it. After the repainting of the water tower Donner was contacted by Rothschild Public Works Administrator, Tim Vergara, asking if we had a permit to put the logo on the tower. At this point Kerry Biofunctional does not want to pursue putting their logo on the (Foremost) water tower at a cost of \$26,000. There was some discussion on other communities doing this but the sentiment was that there would need to be an annual payment to the municipality from the company for advertising.

Priebe thought it wasn't a good idea to just allow a single company to have the opportunity to advertise on our water towers. The committee agreed it wasn't a good idea.

15. Proposals for Feasibility Study of Sports Complex. Wodalski reported we put out a proposal for a feasibility study for a potential sports complex on the southeastern part of the village north of Crane Meadows golf course (the former Mashuda pond property). The directive was to get a market economic analysis to make sure that type of facility is something that is needed in our Metro area and it would

draw the crowds that we think it might. The study would look at how the facility could be operated. We want to get an outside perspective looking at it to determine if it makes sense to proceed with the project. It could generate a certain amount of revenue from hotel stays, tournaments, income from concessions, field rentals, gate entry fees, etc. We received four proposals back and staff is currently rating them as to which firm to choose. It was tentatively approved two Tourism Committee meetings ago that room tax dollars would potentially be used to pay for the study.

****M/S/P Hubbard/Priebe: to acknowledge to the Board of Trustees to proceed with the feasibility study of the sports complex.***

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Present</u>
Ziegler, Jon	-
Hubbard, Tom	Yes
Jensen, John	Yes
Ostrowski, Kevin	Yes
Priebe, Matthew	Yes

RESOLUTIONS/ORDINANCES. None.

FUTURE ITEMS.

16. Next meeting date(s):

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|--|------------------------|
| a. Monday, October 8, 2018 @ 4:30 p.m. | Regular Meeting |
| b. Monday, October 29, 2018 @ 6:00 p.m. | Special Budget Meeting |
| c. Monday, November 12, 2018 @ 4:30 p.m. | Regular Meeting |
| d. Monday, December 10, 2018 @ 4:30 p.m. | Regular Meeting |

17. Topics for future meetings.

- a. 2019 Budget.
- b. 2019 – 2023 CIP Budget.
- c. Utility disconnect notice and procedure.

18. Remarks from staff.

19. Remarks from Committee members. None.

20. Announcements.

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| a. September 12, 2018 @ 11:30 a.m. | All Staff Luncheon |
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21. Adjournment.

Acting Chairman Ostrowski adjourned the meeting at 5:32 p.m.

Donna Van Swol, Utility Clerk