

**NOTICE & AGENDA
MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT
OVERSIGHT BOARD**

Date: Thursday, January 22, 2026
Time: 3:30 p.m.
Place: This meeting will be held via
<https://us02web.zoom.us/j/6953385367>
Or via telephone: 646-558-8656, enter, 6953385367# then enter #
Or at the Rothschild Village Hall

Pursuant to State Statutes, the following subject matter will come before the Board for consideration and possible action:

1. Call to Order
2. **Announcements and Statements from the Audience**
(This is the only opportunity for the public to address any items of concern including items on the agenda. Public comment is not allowed without Board action when an agenda item is discussed. Due to open meeting laws, the Board will not be able to have a dialog with the person making public comments. If the person making public comments would like answers to questions, then they will need to leave their phone number with the Clerk so they can be contacted by staff to have their questions answered. Public comments will be limited to 3 minutes per person. No action will be taken during public comments.)
3. Minutes of Previous Meeting(s)
Oversight Board Meeting Minutes of December 18, 2025
4. Budget to Actual
5. Discussion and Possible Action Regarding Change Order Request with HTG
6. Discussion and Possible Action Regarding New Attorney Representative for the Oversight Board
7. Discussion and Possible Action Regarding the Humane Society of Marathon County Invoice
8. Discussion and Possible Action Regarding Police Day-to-Day Activities and Quarterly Report
9. Announcements and Statements from the Oversight Board
10. Set Date, Time, and Agenda Items to Discuss at Next Meeting
11. Adjourn

Signed: *Elizabeth Felkner*, WCMC
Presiding Officer or Designee

Posted at the: Rothschild Village Hall, MBMPD Office, Weston Village Hall, & Rothschild Post Office

By: EF
Date: 01/21/2026

Daily Herald Notified:
Via: FAX
By: EF
Date: 01/21/2026

NOTE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, (715) 359-3660, during the normal hours of operation.

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

**MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT BOARD MEETING MINUTES
December 18, 2025**



Accepted:

1. Call to Order:

Chairman Dan Helgeson called the meeting to order at 3:30 p.m. Members present:, Mark Maloney, Hooshang Zeyghami, Jason Jablonski, and Dan Helgeson. Board Member Joe Jordan is excused. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience:

Jim Pinsonneault - 5002 Arrow Street: Mr. Pinsonneault explained his disappointment with HTG and the Boldt Company for not being in attendance to the meetings to display their interest in the progress of the building. Mr. Pinsonneault is seeking the Board set deadlines, goals, and budget numbers pertaining to the building design, status, and bidding process and present to the Villages of Weston and Rothschild Board for approval. Mr. Pinsonneault wanted to thank the Mountain Bay Metro Police Department staff for a successful 2025 in regard to the merge and keeping the communities safe.

3. Minutes of Previous Meeting(s):

Motioned by Maloney/Jablonski to Approve the Oversight Board Meeting Minutes of November 20, 2025 as Presented. Questioned and carried 4:0.

4. Budget to Actual:

The Board and staff discussed details throughout the budget.

5. Discussion and Possible Action Regarding Current Building Design, Status, and Bid Process:

Chief Hunt mentioned that there have been further discussions and meetings with The Boldt Company, HTG, staff and financial advisors pertaining to the building and cost. Mr. Helgeson questions if the Board can hold a "Drop Dead Clause Letter" for the developer with a deadline of March 1, 2026 and present a total project cost by the next Board Meeting. Chief Hunt is requesting the Oversight Board make a recommendation to go to the Village Board's to approve a building budget of no more than \$7M. Ms. Gebert is requesting that Chief Hunt prepares a memo on behalf of Mountain Bay Metro Police Department that discusses the building, the need for the request, and the amount that is being asked for, and bring to the Village of Rothschild/Weston Boards for approval.

Motioned by Jablonski/Zeyghami to Recommend a \$7M Total All In Construction/FFE Budget Forward to the Village Boards for Respective Budget Funding Percentages of the Project, have Chief Hunt Prepare a Memo, and Chief Hunt Meet with HTG to Discuss Total Contract Fees and Present at the Next Oversight Board Meeting. Questioned and carried 4:0.



Accepted:

6. Discussion and Possible Action Regarding Police Day-to-Day Activities and Quarterly Report:

Chief Hunt and Captain Aldrich gave a brief update of the department.

- Captain Aldrich explained the quarterly report to the Board and highlighted some accomplishments within the department.
- Captain Aldrich mentioned updates were made to computers in the department.
- Captain Aldrich mentioned that the additional AED's were ordered for vehicles.
- Chief Hunt mentioned that 2 officers will be retiring, and there is a contingent offer of employment for a candidate.
- Chief Hunt explained that his department did not have any Worker's Comp Claims for 2025 for the entire department.

7. Announcements and Statements from the Oversight Board: None.

8. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is tentatively scheduled for Thursday, January 22, 2026 at 3:30 p.m.

9. Adjourn:

Motion by Maloney/Jablonski to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 4:41 p.m.

Prepared by: Elizabeth Felkner, Clerk

Fund: All Funds

Account Number		2025 December	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
100-00-43521-000-000	LAW ENFORCEMENT STATE AIDS	0.00	11,200.00	1,600.00	9,600.00	700.00
100-00-43522-000-000	OTHER GRANTS	0.00	23,107.58	0.00	23,107.58	0.00
100-00-43525-000-000	ALCOHOL GRANT	0.00	13,097.15	0.00	13,097.15	0.00
100-00-43526-000-000	CLICK IT - STATE GRANT	1,269.90	6,180.38	0.00	6,180.38	0.00
100-00-43527-000-000	SPEED ENFORCE - STATE	0.00	0.00	0.00	0.00	0.00
100-00-43528-000-000	NARCOTICS GRANT	0.00	370.26	0.00	370.26	0.00
100-00-43791-000-000	DC EVEREST SCHOOL LIASON	0.00	371,850.00	375,000.00	-3,150.00	99.16
INTERGOVERNMENTAL REVENUES		1,269.90	425,805.37	376,600.00	49,205.37	113.07
100-00-45110-000-000	OTHER FEES FOR SERVICE	0.00	0.00	100,000.00	-100,000.00	0.00
FINES, FORFEITS AND PENALTIES		0.00	0.00	100,000.00	-100,000.00	0.00
100-00-46210-000-000	POLICE DEPT. FEES	2,031.70	30,118.21	20,275.00	9,843.21	148.55
100-00-46211-000-000	POLICE DEPT. FEES - DARE CONTR	0.00	0.00	0.00	0.00	0.00
210-00-46211-000-000	OTHER DARE CONTRIBUTIONS	0.00	431.00	0.00	431.00	0.00
100-00-46212-000-000	POLICE DEPT. FEES - CRIME PREV	0.00	16.00	0.00	16.00	0.00
210-00-46212-000-000	VAPE PROGRAM	80.00	500.00	0.00	500.00	0.00
100-00-46213-000-000	SEIZED AND ABANDONED CASH	0.00	4.69	0.00	4.69	0.00
100-00-46770-000-000	SPECIAL EVENTS- LAW	400.00	39,905.92	3,000.00	36,905.92	1,330.20
PUBLIC CHARGES FOR SERVICES		2,511.70	70,975.82	23,275.00	47,700.82	304.94
100-00-47320-000-000	INTERGOV. CHARGES-ROTHSCHILD	0.00	1,925,000.00	1,925,000.00	0.00	100.00
100-00-47321-000-000	INTERGOV. CHARGES-WESTON	0.00	3,476,067.00	3,476,067.00	0.00	100.00
100-00-47322-000-000	CONTRACTUAL SERVICES-SCHOFIELD	0.00	663,000.00	663,000.00	0.00	100.00
100-00-47323-000-000	CONTRACT SERVICES-T.WESTON	0.00	115,000.00	115,000.00	0.00	100.00
INTERGOV'T. CHARGES FOR SERV.		0.00	6,179,067.00	6,179,067.00	0.00	100.00
100-00-48110-000-000	INTEREST INCOME	2,428.64	31,712.23	5,000.00	26,712.23	634.24
210-00-48110-000-000	INTEREST INCOME	0.00	1.45	0.00	1.45	0.00
100-00-48420-000-000	INS. COMP. - LAW	0.00	22,730.00	0.00	22,730.00	0.00
100-00-48510-000-000	GENERAL DONATIONS	1,162.00	124,801.36	0.00	124,801.36	0.00
210-00-48510-000-000	DARE DONATIONS	-500.00	12,327.46	0.00	12,327.46	0.00
220-00-48510-000-000	K9 DONATIONS	2,065.00	21,085.00	0.00	21,085.00	0.00
100-00-48900-000-000	MISCELLANEOUS REVENUE	121,512.30	121,257.30	0.00	121,257.30	0.00
MISCELLANEOUS REVENUES		126,667.94	333,914.80	5,000.00	328,914.80	6,678.30
210-00-49100-000-000	TRANSFER FROM GENERAL FUND	0.00	25,798.83	0.00	25,798.83	0.00
220-00-49100-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
100-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00
220-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALE OF PROP. & EQUIP. - LAW	154.00	27,275.74	0.00	27,275.74	0.00
OTHER FINANCING SOURCES		154.00	53,074.57	0.00	53,074.57	0.00
Total Revenues		130,603.54	7,062,837.56	6,683,942.00	378,895.56	105.67

Fund: All Funds

Account Number		2025 December	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
100-00-52110-110-000	POLICE DEPT WAGES	502,894.04	3,740,535.79	3,794,852.00	54,316.21	98.57
100-00-52110-112-000	POLICE DEPT COMMISS/COMMIT WAG	600.00	2,000.00	2,000.00	0.00	100.00
100-00-52110-130-000	POLICE DEPT FRINGES	167,455.47	1,650,149.09	1,671,740.00	21,590.91	98.71
100-00-52110-133-000	POLICE DEPT UNIFORM ALLOWANCE	1,523.30	34,412.27	36,000.00	1,587.73	95.59
100-00-52110-210-000	POLICE DEPT OTHER PROF SERV	0.00	23,265.11	2,500.00	-20,765.11	930.60
100-00-52110-212-000	POLICE DEPT LEGAL	0.00	0.00	30,000.00	30,000.00	0.00
100-00-52110-213-000	POLICE DEPT AUDITOR/ACCTG	7,500.00	21,561.52	40,000.00	18,438.48	53.90
100-00-52110-220-000	POLICE DEPT UTILITIES	3,191.80	14,389.72	21,500.00	7,110.28	66.93
100-00-52110-224-000	POLICE DEPT PHONE	2,415.68	35,203.29	50,000.00	14,796.71	70.41
100-00-52110-240-000	POLICE DEPT SERVICE CONTRACTS	1,577.82	43,639.74	38,000.00	-5,639.74	114.84
100-00-52110-241-000	POLICE DEPT BLDG REP/MAINT	0.00	595.00	9,500.00	8,905.00	6.26
100-00-52110-242-000	POLICE DEPT EQUIP REP/MAINT	1,062.18	6,227.49	6,000.00	-227.49	103.79
100-00-52110-243-000	POLICE DEPT VEHICLE REP/MAINT	3,065.86	102,826.65	70,000.00	-32,826.65	146.90
100-00-52110-244-000	POLICE DEPT COMPUTER MAINT	8,762.50	170,289.23	130,000.00	-40,289.23	130.99
100-00-52110-249-000	POLICE DEPT OTHER REP/MAINT	0.00	3,908.61	5,000.00	1,091.39	78.17
100-00-52110-278-000	POLICE DEPT OFFICE EQUIP FEES	0.00	0.00	9,000.00	9,000.00	0.00
100-00-52110-310-000	POLICE DEPT OFFICE SUPPLIES	7,622.22	19,316.43	25,000.00	5,683.57	77.27
100-00-52110-311-000	POLICE DEPT POSTAGE	1,041.16	1,622.78	3,000.00	1,377.22	54.09
100-00-52110-315-000	POLICE DEPT EQUIP UNDER \$5000	13,262.71	29,916.74	10,000.00	-19,916.74	299.17
100-00-52110-317-000	POLICE DEPT PHOT SUPP/AWARDS	139.58	4,336.30	2,000.00	-2,336.30	216.82
100-00-52110-318-000	POLICE DEPT DETECT BUREAU SUPP	649.19	8,983.10	13,700.00	4,716.90	65.57
100-00-52110-319-000	POLICE DEPT DOG SUPPLIES	260.55	8,044.64	6,000.00	-2,044.64	134.08
220-00-52110-319-000	K9 SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52110-324-000	POLICE DEPT MEMBERSHIP DUES	500.00	1,097.89	2,700.00	1,602.11	40.66
100-00-52110-330-000	POLICE DEPT TRAVEL REIMB	0.00	4,802.00	8,500.00	3,698.00	56.49
100-00-52110-335-000	POLICE DEPT PROGRAM SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52110-338-000	POLICE DEPT KITCHEN SUPPLIES	0.00	268.92	500.00	231.08	53.78
100-00-52110-342-000	POLICE DEPT AMMO/TRNG SUPPLIES	7,420.28	45,333.68	17,000.00	-28,333.68	266.67
100-00-52110-352-000	POLICE DEPT GAS/DIESEL FUEL	11,174.80	78,770.56	135,000.00	56,229.44	58.35
100-00-52110-353-000	POLICE DEPT CLEANING SUPPLIES	0.00	1,754.81	1,000.00	-754.81	175.48
100-00-52110-390-000	POLICE DEPT MISC EXP	240.92	1,306.60	11,750.00	10,443.40	11.12
100-00-52110-391-000	POLICE DEPT-DONATIONS	0.00	250.00	0.00	-250.00	0.00
100-00-52110-490-000	POLICE DEPT TRAINING	2,087.05	25,898.30	28,000.00	2,101.70	92.49
100-00-52110-491-000	POLICE DEPT EDUCAT INCENTIVE	2,482.99	2,482.99	10,500.00	8,017.01	23.65
100-00-52110-492-000	POLICE DEPT SPEC EVENT/MTG EXP	1,234.63	36,496.93	5,000.00	-31,496.93	729.94
220-00-52110-492-000	K9 SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
100-00-52110-510-000	POLICE DEPT INS - WORK COMP	0.00	135,353.00	70,000.00	-65,353.00	193.36
100-00-52110-512-000	POLICE DEPT INS - VEHICLES	0.00	12,833.36	13,200.00	366.64	97.22
100-00-52110-513-000	POLICE DEPT INS - PUBLIC LIAB	0.00	57,948.39	60,000.00	2,051.61	96.58
100-00-52110-519-000	POLICE DEPT INS - OTHER	0.00	7,569.05	5,000.00	-2,569.05	151.38
100-00-52110-810-000	POLICE DEPT CAPITAL - AUTO	0.00	46,669.50	125,000.00	78,330.50	37.34
100-00-52110-811-000	POLICE DEPT CAPITAL - BLDGS	0.00	238,402.99	175,000.00	-63,402.99	136.23
100-00-52110-812-000	POLICE DEPT CAPITAL -OTHER	0.00	20,505.20	38,000.00	17,494.80	53.96
210-00-52110-812-000	DARE - CAPITAL OTHER	0.00	13,380.00	0.00	-13,380.00	0.00
220-00-52110-812-000	K9 CAPITAL	0.00	0.00	0.00	0.00	0.00
100-00-52130-110-000	CROSSING GUARD - WAGES	885.00	12,888.82	0.00	-12,888.82	0.00
100-00-52130-130-000	CROSSING GUARD - FRINGES	72.08	780.21	0.00	-780.21	0.00

PUBLIC SAFETY

749,121.81 6,666,016.70 6,683,942.00 17,925.30 99.73

100-00-59290-000-000	TRANSFER TO DARE	0.00	25,798.83	0.00	-25,798.83	0.00
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Fund: All Funds

Account Number	2025 December	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
OTHER FINANCING USES	0.00	25,798.83	0.00	-25,798.83	0.00
Total Expenses	749,121.81	6,691,815.53	6,683,942.00	-7,873.53	100.12
Net Totals	-618,518.27	371,022.03	0.00	-371,022.03	

Added Fee Request

December 15, 2025

Mountain Bay Metro Police | Weston, WI

Matt Paulus

Area Manager
The Boldt Company
2901 Business Park Drive
Stevens Point, WI 54481

Matt, we are excited to see the project moving forward after some delay. As you may know, the original schedule for the project anticipated that the building would be completed by December 31, 2025. We understand that each project has its own life and that there are issues that can come up along the way that impact project schedules and budgets. However, when we submitted our proposal to Boldt for this project in October of 2024, it was under the assumption that the project would move quickly and we understood at that time that Boldt would be the GC on the project. We did ask for additional fees at the beginning of 2025 when it was clear the scope of the project had changed. Today we are requesting additional fees for four primary reasons:

1. The floor plan has continued to undergo revisions as we work with MBMP to refine the plan to best align with needs and budget. The plan has had to adjust to the site layout that was developed by the civil engineer on the project.
2. The schedule has change – and with the lengthening of schedule there is a loss in productive efficiency and an add to scope with more meetings, and more revisions, overall, more time committed to the project
3. The state of Wisconsin has adopted a different code while the project was on pause and this will require our team to go back, research the new code and apply it to the current design. We will need to incorporate any changes or revisions into the drawings.
4. Originally, we were under the impression that Boldt would be the GC on the project. We have a strong relationship and partnership with Boldt which we can count on to minimize risk. Now that we understand the project will be publicly bid, HTG will need to work with the contractor MBMP selects for the project. And because we don't know who that is, that opens us up to the risk of added work and oversight.

We want to bring these additional fees to your attention prior to re-starting the work. The following is a breakdown of the request by discipline:

Architectural	\$ 35,000
Structural Engineering	\$ 3,000
MEP Engineering	\$ 10,000
Total	\$ 48,000

HTG prides itself on producing a quality set of drawings that are well coordinated. We believe that better drawings produce better, more accurate bids. When the drawings are well detailed the bidders don't have to "guess" at the work they need to perform. They can sharpen their pencils and provide accurate bids. Accurate, well-coordinated drawings also reduce the amount of potential change orders on the project.

Thank you for your consideration of our request for the additional fees. We do not foresee any other requests such as this coming from our design team, based on the scope and schedule we understand today. We are excited about where the project is at and look forward to its continued development.

We know this is an important project for your community, and we are proud to be a partner in making it a reality.

Please let us know if you have any questions. Thank you.

Sincerely,



Tom Moore, CEO
HTG Architects

INVOICE # 26-11

To be paid by February 28, 2026

To: Mountain Bay Metropolitan Police Department
211 Grand Ave
Rothschild, WI 54474

Weston/Schofield/Rothschild – 2025 non-dog strays over contracted amount

Total Non –dog strays contracted	Total Non-dog strays received	Total
110	156	# over x \$200
		\$9200

TOTAL OWED : \$ 9200.00
Please remit payment to
Humane Society of Marathon County, Inc.
7001 Packer Drive
Wausau, WI 54401