



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE LUIS LOPES SERRAO PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

A meeting of the Parks and Recreation Committee, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 4747 Camp Phillips Road, Weston, January 26, 2026, at 4:00 p.m.***



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Clark, Esker, Kern (VC), Lopes Serrao (C), Tatro**

Ex-Officio: **Maloney**

Staff: **Osterbrink, Falkowski**

Date/Time: **Monday, January 26, 2025, at 4:00 p.m.**

Location: **Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476**

Agenda: **The Agenda Packet will be sent out at least 3 days prior to the meeting.**

Attendance: Parks and Recreation Committee Members, please indicate if you will or will not be attending so we may determine in advance if there will be a quorum.

Questions: **Shawn Osterbrink** **Jessica Falkowski**
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-6114 **(715) 359-6114**

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 1/20/2026 @ 8:30 a.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum be other government bodies are present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

TO THE HONORABLE TRUSTEE LOPES SERRAO AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, January 26, 2026 @ 4:00 p.m.**, in the Village Board Room at the Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Park Committee.

If you are not able to attend in person interested persons may also attend via the zoom link or by phone.

Join Zoom Meeting by Computer:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 5445915099

AGENDA ITEMS

1. Meeting called to order by Vice Chair Kern.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Recording Secretary.

Clark, Esker, Kern (VC), Lopes Serrao (C), Tatro

4. [Approval of minutes from the previous meeting: November 24, 2025.](#)
5. Public Comments.
6. Written Comments

EDUCATIONAL PRESENTATIONS & REPORTS

7. [Update on the Kennedy Park Renovation and Capital Campaign.](#)
8. [Update on Yellowbanks Disc Golf Course.](#)



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

9. [Update on Yellowbanks Launch.](#)

NEW BUSINESS

10. [Discussion Only Presentation of Draft Plan Concepts and Goals for the Weston Bicycle and Pedestrian Plan.](#)
11. [Discussion and/or possible action on Machmueller Master Plan Request for Proposals.](#)
12. [Discussion and/or possible action on Park Shelter Fees and Field Rental Costs.](#)
13. [Discussion and/or possible action Aquatic Center Pump and Valve Replacement.](#)

FUTURE ITEMS

14. Possible next meeting date: February 23, 2026.
15. Topics for future meetings: Kennedy Park User Agreements.
16. Remarks from Staff.
17. Remarks from Committee Members.
18. Announcements.
19. Adjourn.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, November 24, 2025, 4:00 pm

- 1.) Meeting called to order by Chair Lopes Serrao @ 4:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark (VC)	YES
Lopes Serrao, Luis (C)	YES
Tatro, Scott	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Director Osterbrink, and Director Wodalski.

4.) Approval of minutes from the previous meeting: October 27, 2025.

***M/S/P Tatro/Clark: to approve October 27, 2025, minutes.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

5.) Public Comments

None.

6.) Written Comments.

None.

EDUCATIONAL PRESENTATIONS & REPORTS.

7.) Update on the Kennedy Park Renovation and Capital Campaign.

Director Osterbrink updated the Committee by stating the following:

- Updated drone pictures of the two ball fields have been taken
- Staff and Musco Lighting completed a light test on ball field #1
- Scoreboards are up and functioning on both fields
- The project is \$1,000 under budget
- Friends Group received a grant and will update the Village on the amount awarded
- Staff removed the wall pads on ball diamond #1
- Revi is working on hydroseeding
- Fencing company completed all the ball diamond and batting cage fencing
- Pool fencing still needs to be completed
- Batting cage nets need to be removed

8.) Update on Yellowbanks Disc Golf Course.

Director Osterbrink stated the mats were delivered on site at Well House #7 & #8. The mats will be installed over the pipeline allowing year-round access points for course maintenance. Staff needs to contact TC Energies before installation can take place.

Dan Higginbotham was present to discuss the trees blocking the passageway of the river southwest of the Disc Golf Course. The down trees can be accessed through the Disc Golf property.

Kern asked who is responsible for removal of the trees. Osterbrink responded, removal of down trees in the river has been handled several different ways in the past:

- The Village hired a private contractor in winter of 2012 to remove problem trees, stumps, and logs in the river
- Village staff have removed a down tree in the river that would have caused damage to infrastructure
- Volunteers have removed down trees.

OLD BUSINESS

9.) Discussion and/or possible action on 2026 Aquatic Center Prices.

Director Osterbrink assembled pricing information on rates from comparable facilities for the Committee to review in the packet. The Committee discussed the rates for the following categories:

- Daily passes - \$5 to \$7
- After 5pm - \$2 to \$3
- No daily rate increase for Seniors and non-swimmers \$2
- All season passes increase \$20
- Increase of \$20 for all pool rentals

- Veterans and their families will get a \$2 discount on daily passes upon request - \$5 per person charge
- Staff will contact the Concession's Operator to discuss pricing for birthday parties
- Staff will contact Rothschild and Schofield about the rate increase for the joint season pass

***M/S/P Tatro/Esker: motion to recommend approval of rate increases for Daily Passes, After 5pm, all season passes - contingent on Rothschild and Schofield agreeing with the rate increase for joint season pass, and for all pool rentals.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

10.) Discussion and/or possible action on Machmueller Improvements.

Director Osterbrink stated discussions in the past included adding an additional shelter and restrooms on the north end of the park once sewer and water are extended. Since Machmueller Park is the most popular park for rentals are these improvements that the Committee wants to include in the CIP. Director Osterbrink stated a Master Plan should be considered since one was never completed for this park. The park has been designed and constructed mainly by staff in the past.

Committee discussed:

- Adding a shelter and restrooms
- Consider pickleball but on a smaller scale – a couple courts
- Expand the trail into the old Disc Golf and unhoued area
- Master Plan - Price

***M/S/P Kern/Esker: motion to recommend approval of staff acquiring a cost estimate to complete a Master Plan for Machmueller Park Improvements.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES

Lopes Serrao, Luis	YES
Tatro, Scott	YES

NEW BUSINESS

11.) Discussion and/or action on Kennedy Park hosting a Concert Off the Square with Wausau Events on August 18, 2026.

Administrator Gebert stated that Wausau Events would like to host a Concert Off the Square again, at Kennedy Park in 2026. The concert held this past year at Kennedy was well received. Wausau Events would ask the Village to provide barricades, directional signage within and around the park, and layout the parking within the interior of Kennedy Park.

Administrator Gebert would like to wave the Special Event Permit fee for 2026. Wausau Events would still fill out the permit and provide the Village with a Certificate of Insurance. Administrator Gebert stated Wausau Events provided the generators, sound system, and all the volunteers.

Clark wants to continue the Special Event Fee of \$100 since Village staff has labor hours towards the project and the fee will help offset that cost.

Tatro commented that what the citizens of the Village of Weston get out of the event is well worth the \$100.00 dollars to bring entertainment of that type to Kennedy Park. Tatro agrees with Administrator Gebert to waive the fee.

Administrator Gebert stated the Village charged the fee last year because of the unknowns of staff involvement and success of the event. Osterbrink added that staff involvement was very minimal.

Lopes Serrao asked if Wausau Events asked for tourism dollars for this event. Administrator Gebert responded Wausau Events did not ask for monies in 2025 but anticipates they will ask in 2026. Lopes Serrao stated that the Village should consider collecting the \$100 fee like we do for all Special Events if they are going to ask for tourism dollars. Director Osterbrink stated that Special Events fees that have been waved in the past have been for Charity groups that coordinate runs and if the event was held in a park versus was along the street right-of way.

Director Wodalski stated what is the explanation or rules to why the fee is dropped for some events and not others. Having limited staff and assigning them to help with events takes staff away from other assignments that need to be completed. The fee pays for a couple hours of time. Administrator Gebert stated that if Wausau Events does not host the event the Village will not move forward with the event either.

***M/S/P Clark/Kern: motion to recommend approval of Wausau Events hosting a Concert**

Off the Square event in Kennedy Park August 18, 2026, with completion of a Special Event Permit and collection of the \$100 fee, and staff support to the Board of Trustees.

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esler, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

FUTURE ITEMS

12.) Possible next meeting date: January 26, 2026

13.) Topics for future meetings:

- a. Kennedy Park User Agreements
- b. Park Shelter Fees
- c. Field Rental Costs
- d. Machmueller Update

14.) Remarks from Staff.

Director Osterbrink stated:

- Staff moved the gazebo from the Farmer's Market to Kennedy Park
- Eagle Scout built new railings and repaired the sides of the gazebo along with painting the boards
- Revi is working on the landscaping at Kennedy Park
- Batting cage nets were completed
- Removed pads on lower ball field wall
- Waiting on steel to finish the dugout roofs on the new ball fields
- Yellowbanks Launch Restoration will be finished in the spring
- Dock was removed at Yellowbanks launch for the season

Lopes Serrao asked Director Osterbrink if there was bleed off from the ball diamond lights affecting the surrounding neighbors. Director Osterbrink responded there was no bleed off. The light is contained just outside the ball diamond area.

15.) Remarks from Committee Members

Lopes Serrao asked if there is water typically in the waterfowl refuge year-round at the Conservancy. Director Wodalski responded seasonally, typically in April and May there will be water in that area.

Kerns asked what was happening at the Dog Park. Director Wodalski responded that the retention pond at Kellyland Park is part of the Fuller Street reconstruction project. The area beneath is very sandy and may have some water if we receive a lot of rain otherwise, it should infiltrate in. The retention pond will serve as a green space for soccer, flying kites, etc.

16.) Announcements

None.

17.) Adjournment.

***M/S/P Esker/Tatro: motion to adjourn the meeting at 5:11 p.m.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

Jessica Falkowski, Recording Secretary

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks and Recreation Committee, January 26, 2026
Description:	Update on the Kennedy Park Renovation and Capital Campaign
From:	Jami Gebert, Village Administrator Michael Wodalski, Director of Public Works Shawn Osterbrink, Director of Parks, Recreation and Forestry
Question:	Update on the implementation of the master plan for Kennedy Park and capital fundraising campaign.

Background

Renovation:

The structural steel was installed on the dugouts the week of December 22nd. A different contractor will be installing the roof panels, but we are not sure when that will take place.

Capital Campaign:

- The Friends of Kennedy Park wrote and received two grant awards for a total of \$15,000. Plus, continue to receive individual donations between \$500 to \$5,000.
- The Friends are also waiting for a State of Wisconsin grant cycle to open and will then apply.
- The Glow Games Wiffle Ball Fundraiser is scheduled for Saturday, February 28, 2026, see the poster attached. Event will be free admission, with a dance, DJ, wiffle ball games, home run derby, and raffle baskets.
- The Turf Tournament is scheduled for March 20 – 22, 2026, a poster is also attached.
- There is currently \$55,435.67 in the fund at the Community Foundation, without the \$30,000.00 committed by Merrill Iron and Steel.

Attached Docs:	Kennedy Park financial update. Event flyers.
-----------------------	---

Committee Action:	None.
--------------------------	--------------

Fiscal Impact:	None.
-----------------------	--------------

Recommendation:	None.
------------------------	--------------

Recommended Language for Official Action

None, update item.

REQUEST FOR CONSIDERATION



EVEREST BASEBALL

GLOW GAMES

[A fundraiser for the Kennedy Park project, lights, a scholarship in Bradyn's name and education for youth regarding sextortion.]

SPONSORED BY
MERRILL STEEL
Event

SATURDAY, FEBRUARY 28, 2026
4:00 PM-MIDNIGHT
AT GREENHECK TURNER COMMUNITY CENTER

GLOW IN THE DARK EVENT
 FEATURING:
WIFFLE BALL GAMES &
HOME RUN DERBY

Raffles, prizes, dance music, games
 Glow apparel, concessions, and more...

REGISTER NOW!

For more information
www.dceyouthbaseball.org

LIGHTS FOR BRADYN

GREENHECK TURNER Community CENTER
 6400 Alderson Street
 Weston, WI

FRIENDS OF KENNEDY PARK IS A COLLABORATION BETWEEN THE VILLAGE OF WESTON PARKS & RECREATION COMMITTEE/DEPARTMENT, THE COMMUNITY FOUNDATION OF NORTH CENTRAL WISCONSIN, DCE EVEREST YOUTH BASEBALL AND DCE MERRILL STEEL FACILITY AND DCE FOOTBALL, WESTON YOUTH HOCKEY, AND YOUTH DCE YOUTH BASEBALL PARK PROJECT IS A COMPONENT FUND OF THE COMMUNITY FOUNDATION OF NORTH CENTRAL WISCONSIN.

<https://www.dceyouthbaseball.org/events/lights-for-bradyn-glow-event/126855>



2026

9U & 11U

MARCH 20-21-22 2026

TURF Tourney

REGISTER NOW

10 TEAMS PER DIVISION
 3 GAMES GUARANTEE
 \$600
 9U 46/60 11U 50/70

EVEREST BASEBALL

GREENHECK TURNER Community CENTER
 6400 ALDERSON STREET
 WESTON, WI

TWO TURF FIELDS- HIGH CEILINGS
 NATURAL LIGHT- BLEACHER SEATING
 CONCESSION STAND
 TOURNAMENT DIRECTOR

Kennedy Park - Total expenses through

12/31/2025

GL	Vendor	Description	Date	Check	Amount
20-05-55210-290-000	G Morty	marketing	5/1/2024	62212	11,825.00
20-05-55210-290-000	REI Civil	construction documents	8/21/2024	62795	11,880.00
20-05-55210-290-000	Sun Printing	sign	10/28/2024		678.50
20-05-55210-290-000	REI Civil	construction documents	10/31/2024	63264	18,552.59
20-05-55210-290-000	US Bank Corp	cracker jacks for groundbreaking	11/6/2024		124.90
20-05-55210-290-000	REI Civil	construction documents	11/22/2024	63432	17,957.75
20-05-55210-290-000	American Engineering	soil boring	12/27/2024	63586	8,600.00
20-05-55210-290-000	REI Civil	construction documents	12/30/2024	63690	12,925.00
As of 12/31/2024					82,543.74
41-07-55402-215-000	REI Civil	Engineering	4/23/2025	64348	10,566.25
	REI Civil	Engineering	5/19/2025	64684	13,338.75
	Samuels Group	Engineering	5/31/2025	64691	1,560.00
	REI Civil	Engineering	6/11/2025	54792	11,715.00
	REI Civil	Engineering	7/2/2025	64976	2,541.00
	American Engineering	Material Testing	7/24/2025	64994	2,119.25
	Samuels Group	Engineering	8/14/2025	65133	60.00
	REI Civil	Engineering	9/4/2025	65259	11,622.27
	REI Civil	Engineering 8/4-8/31	10/9/2025	65481	11,383.16
	REI Civil	Engineering Sept	10/22/2025	65571	5,805.32
	American Engineering	Material Testing	10/2/2025	65410	3,366.75
	American Engineering	Material Testing	10/30/2025	65596	815.75
	REI Civil	Engeeneering 9/29-11/2	12/5/2025	65819	4,172.01
41-07-55402-290-000	Go Full Nelson	marketing	4/17/2025	64302	1,500.00
	Go Full Nelson	marketing	6/2/2025	64611	1,500.00
	PGA	Pay app 1	7/30/2025	65027	138,599.75
	PGA	Pay app 2	9/25/2025	65390	194,207.60
	PGA	Pay app 2	9/25/2025	65390	595,612.01
	Wisconsin Public Servic	Electrical Service	9/25/2025	65407	28,280.96
	PGA	Pay App 4	12/5/2025	65815	498,989.26
	PGA	Pay App 5	12/5/2025	65815	21,280.51
41-07-55402-321-000	Gannett	Bid rquest	4/23/2025	64610	200.20
41-07-55402-822-000	REI Civil	construction documents	3/27/2025	64102	18,932.50
TOTAL				12/31/2025	\$ 1,578,168.30
Total Project Cost					\$ 1,660,712.04

REQUEST FOR CONSIDERATION

Public Mtg/Date: Park and Recreation Committee – January 26, 2026

Description: Update on improvements at Yellowbanks Disc Golf Course.

From: Shawn Osterbrink, Director of Parks, Recreation & Forestry

Question: Update on the progress at the Yellowbanks Disc Golf Course.

Background

The mats for crossing the pipeline have been delivered. Staff met with a different representative from TC Energy onsite on January 15th to go over the project. They stated they will get back to us with dates that they would be available to be onsite while the work takes place.

Attached Docs: None.

Committee Action: None.

Fiscal Impact: N/A

Recommendation: Update.

Recommended Language for Official Action

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – January 26, 2026
Description:	Update on Yellowbanks Launch.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Update.

Background

1/26/26

The Village is responsible for the restoration of the areas around the parking lot and launch and will complete in spring once the weather allows.

Grant reimbursement forms and supporting documents have been sent to the Wisconsin Department of Natural Resources for their review. This is a \$48,000.00 reimbursement.

Payments have been received for all other grants and funds have been received from the Marathon County Transportation Coordinating Committee (MCTCC).

MCTCC	\$40,540.50.
Wausau Marathon County Parks Foundation	\$5,000.00.
Impact Grant from the Community Foundation	\$15,000.00.
Kiwanis Club of Wausau	\$2,500.00.

Attached Docs: None.

Committee Action: None.

Fiscal Impact: N/A

Recommendation: Strictly an update.

Recommended Language for Official Action

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, January 26, 2026
Description:	Discussion only presentation of draft plan concepts and goals for the Weston Bicycle and Pedestrian Plan
From:	Jami Gebert, Administrator Michael Wodalski, Director of Public Works Jennifer Higgins, Planning & Development Director Shawn Osterbrink, Parks Director
Question:	Discussion only presentation on findings and progress to date on the Bicycle and Pedestrian Master Plan.

Background

The Village has been working with HKGi on a Bicycle and Pedestrian Master Plan. Consultant Jody Rader has provided the attached presentation outlining both draft plan concepts and draft goals. Jody will participate in the meeting virtually to present the materials and answer any questions. We are looking forward to sharing our findings and progress to date.

Attached Docs:	Weston Bicycle and Pedestrian Plan presentation.
Committee Action:	None.
FISCAL IMPACT:	None.
Recommendation:	None.

Recommended Language for Official Action

None, discussion only item.

Weston Bicycle and Pedestrian Plan

PARKS AND RECREATION COMMITTEE
JAN 26TH, 2026



Agenda

Project Purpose, Scope, & Schedule

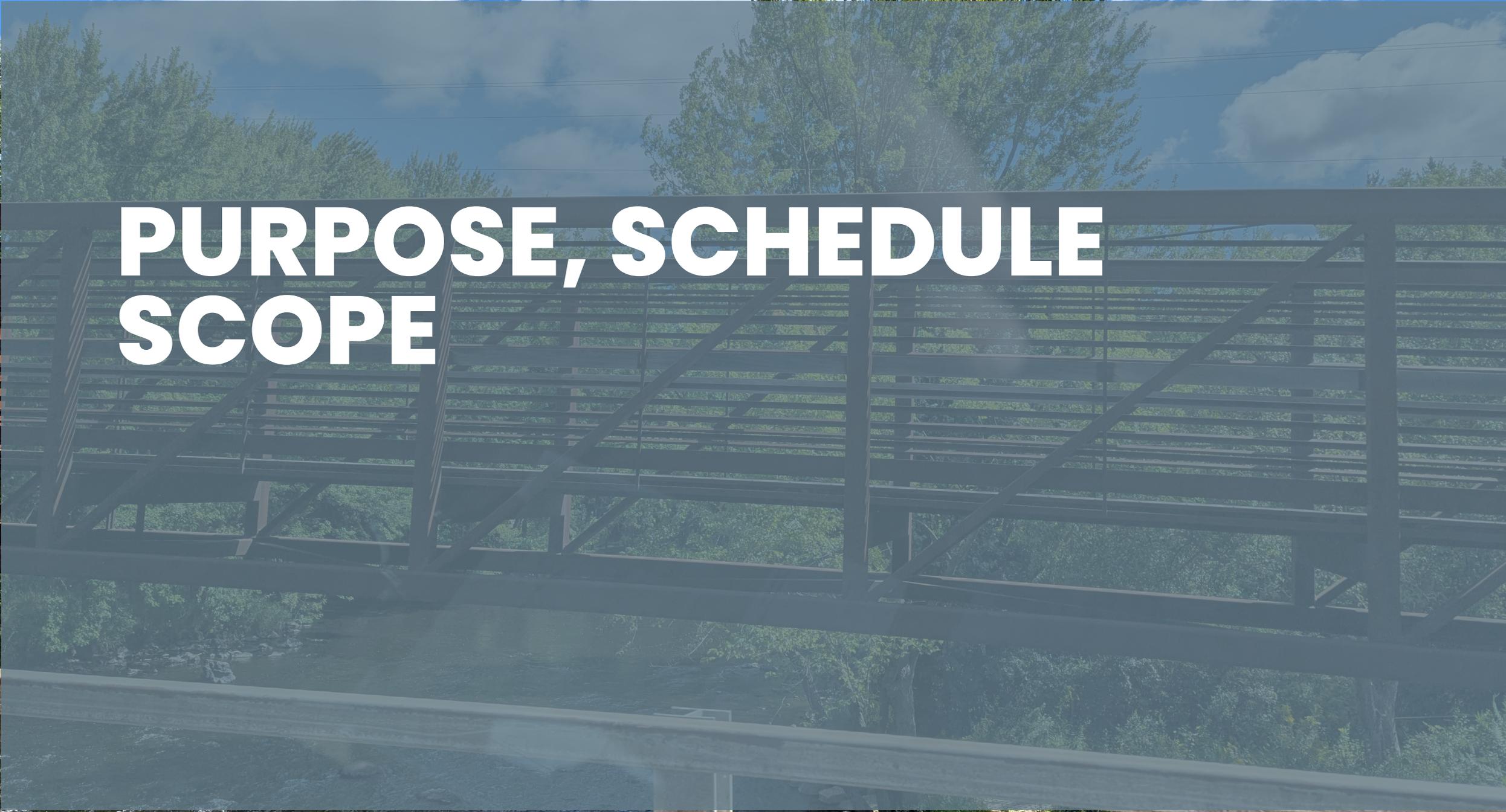
Community Feedback

Existing Conditions Analysis

Draft Goals

Next Steps





PURPOSE, SCHEDULE SCOPE

Plan Objectives



Improve Facilities and Infrastructure

- Fill network gaps, address problem intersections and barriers
- Find ways to make biking and walking safe, convenient, and easy
- Define trail, sidewalk, and facility standards that are reasonable, enforceable, and sustainable for the Village of Weston

Address a Variety of Users

- Recreational bicyclists
- Hikers
- People with disabilities
- People who can't drive or don't have the ability or interest in driving
- People who use public transportation
- Children, young people
- Seniors
- Families
- Visitors and new residents in Weston

Make Connections

- Parks
- Schools
- Community Destinations
- Employment Centers
- Commercial Centers + Businesses
- Residential Neighborhoods

Encourage and Educate

- Identify programs and initiatives to support walking and biking in Weston
- Promote Active Living

Prioritize and Implement Projects

- Define community goals and a vision for the future of walking and biking in Weston
- Recommend strategies for phasing and implementation of the Plan

Why Plan for Biking and Walking Today?

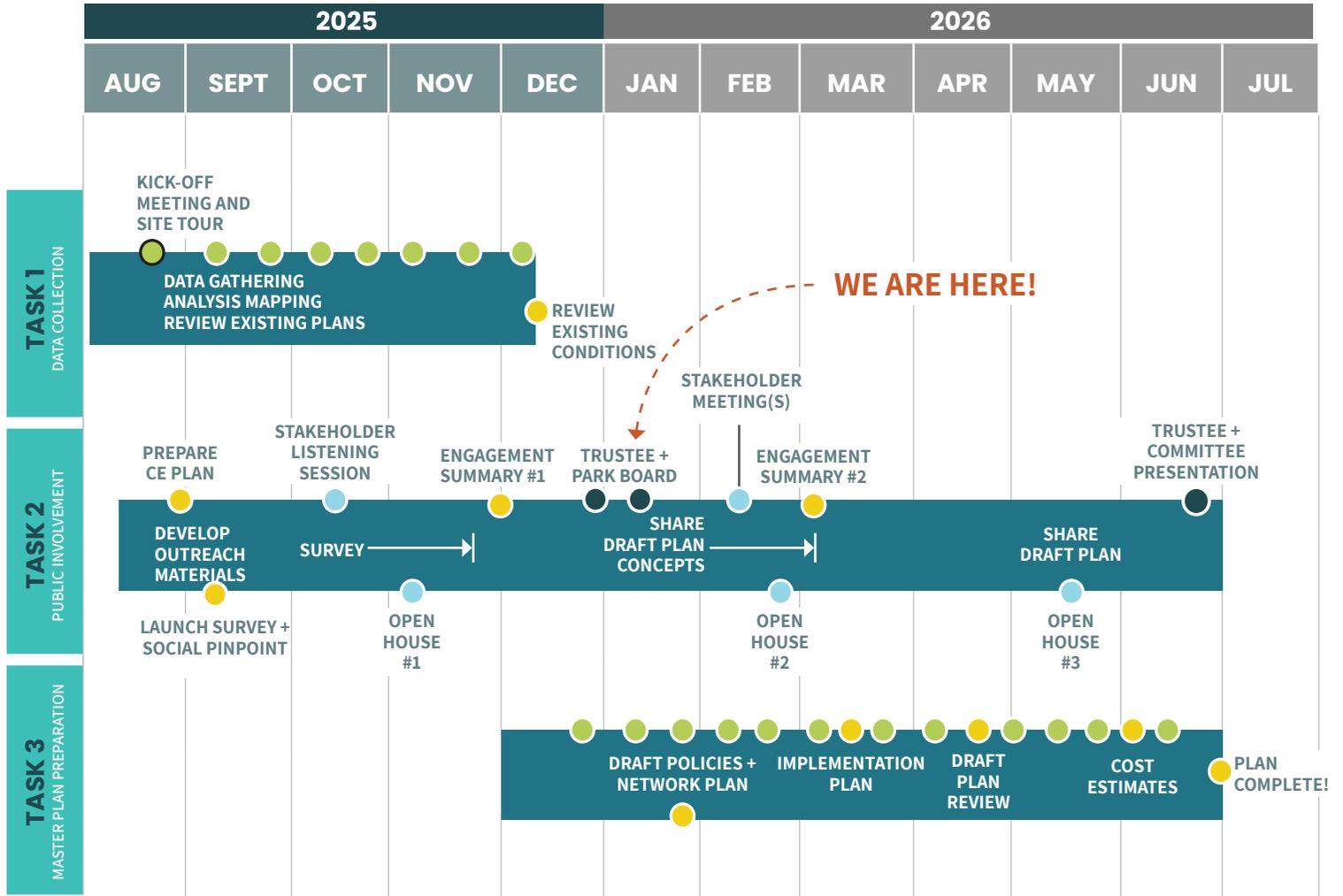
- » Safety
- » Livability + Mobility
- » Health
- » Household and Community Prosperity
- » Air Quality
- » Recreation
- » Parking and Transportation Networks
- » Regional Economic Competitiveness



Schedule

TIMELINE KEY

- Meetings with Staff
- Community Engagement Events
- Project Milestones
- Trustee and Committee Presentations



A photograph of a community feedback meeting. The room is filled with people of various ages and abilities, including a person in a wheelchair, examining informational displays on easels. The displays contain text, maps, and diagrams related to a project. In the foreground, a round table is covered with a white tablecloth and has a large map or plan spread out on it. The room has a drop ceiling with recessed lights and a patterned carpet. The overall atmosphere is one of active participation and information gathering.

COMMUNITY FEEDBACK: WHAT WE'VE HEARD

Outreach & Project Communications

- » Project Website
westonwi.gov/BikePedPlan
- » Village Newsletter
- » Channel 7 News Story
- » Email
- » Social Media
- » Print Media

Weston seeks public input for Bicycle and Pedestrian Master Plan



BICYCLE AND PEDESTRIAN MASTER PLAN

The Village of Weston is creating a Bicycle and Pedestrian Plan. This plan will guide the future of sidewalks, trails, and bikeways throughout the Village.

Visit the project website to learn more about the project, link to a community survey and an interactive map!



Can you spare some time FOR THE Weston Bike & Pedestrian Plan? AT DALE'S WESTON LANES!

BICYCLE AND PEDESTRIAN PLAN
BIKING, WALKING, OR ROLLING...
We want to hear from you!

An open house for the project will be held on Thursday, November 6th from 4pm - 7pm in the Mountain Bay Room #1 at Dale's Weston Lanes at 5902 Schofield Ave in Weston. Drop in anytime during the event to learn more about the project, speak with Village staff and the project team, and share your ideas for the future of biking and walking in Weston!

Thursday November 6th
4 - 7pm

Dale's Weston Lanes
5902 Schofield Ave.
Weston, WI 54476
MOUNTAIN BAY ROOM #1

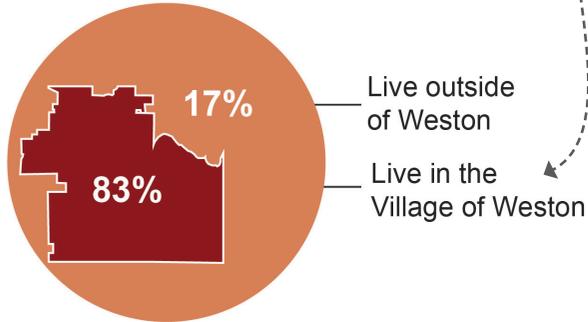
To learn more about the project, scan the QR code above or visit: westonwi.gov/BikePedPlan

Community Survey

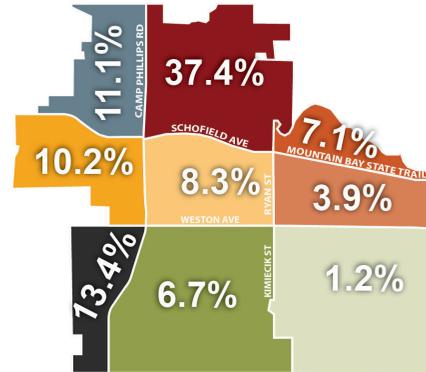
WHO WE HEARD FROM

- » Survey open 9/19 – 11/14/2025
- » 316 Respondents total
- » **Met participation goal of 2% of population!**

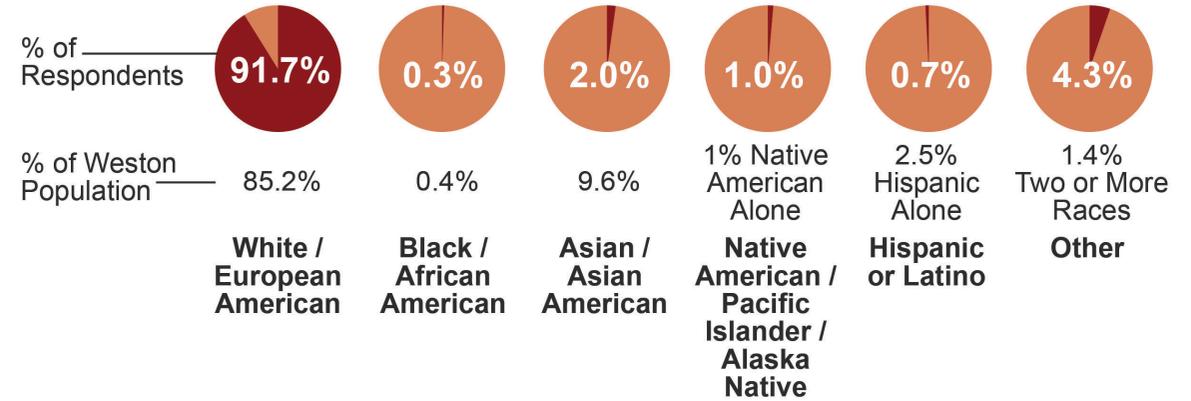
Residence



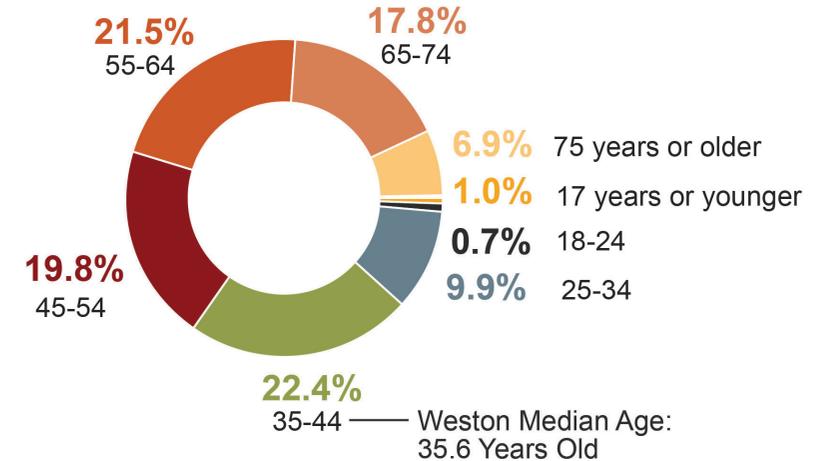
Where Weston Respondents Live



Race & Ethnicity



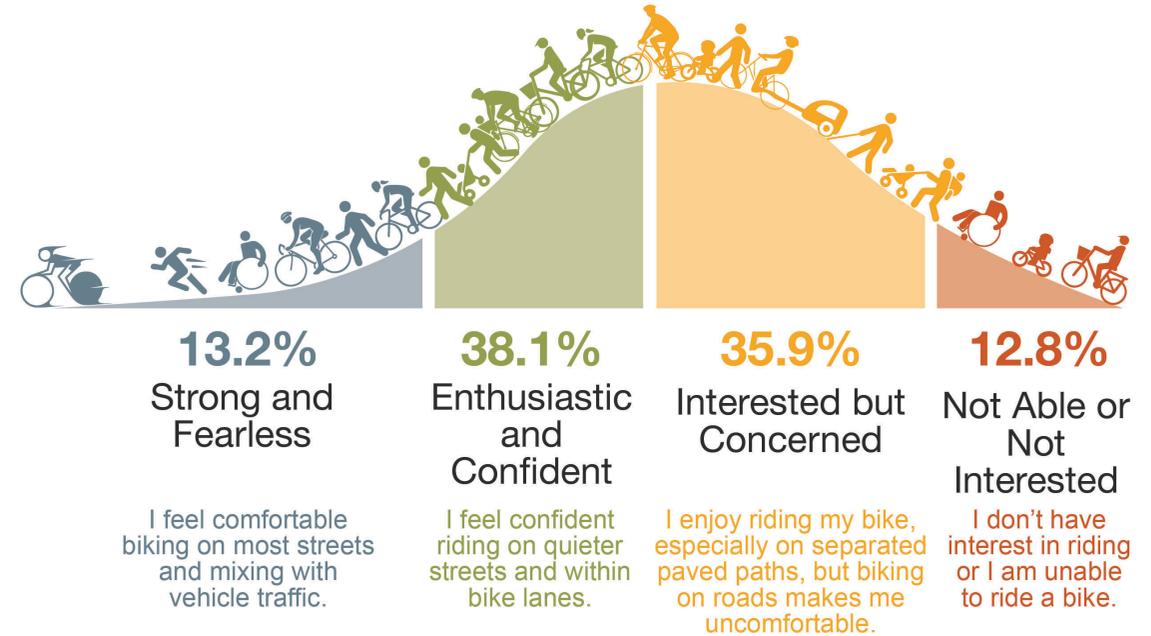
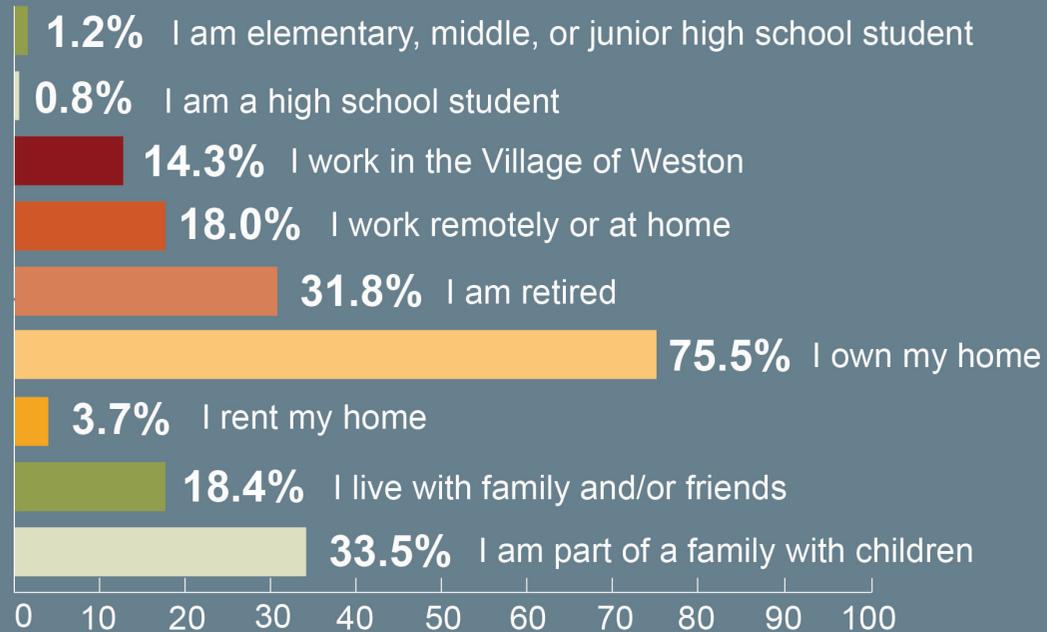
Age



Community Survey

WHO WE HEARD FROM

Other Identifiers

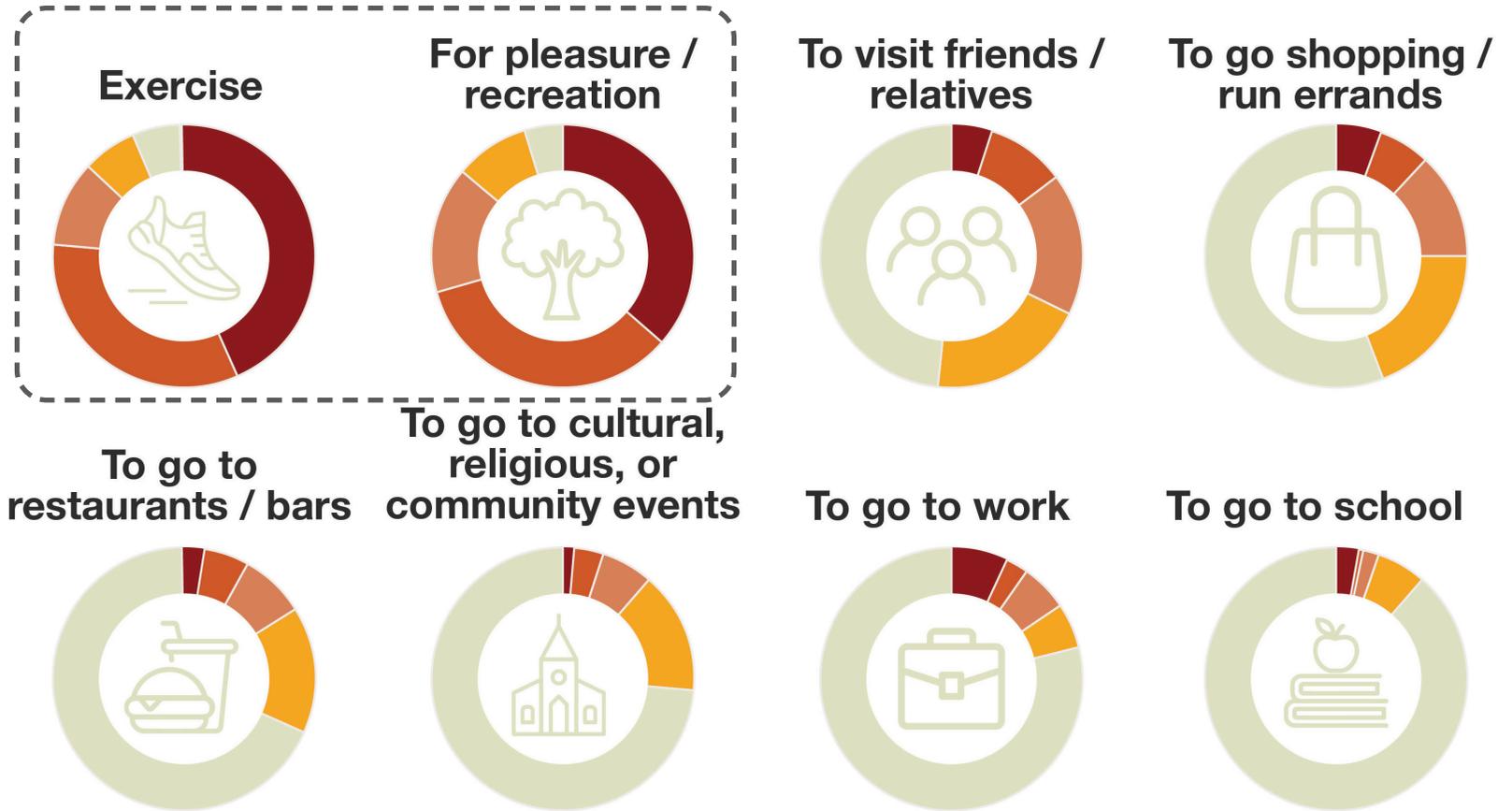


Community Survey

RESULTS

How often do you walk or bike for the following reasons?

- Daily
- A few times per week
- A few times per month
- A few times per year
- Never



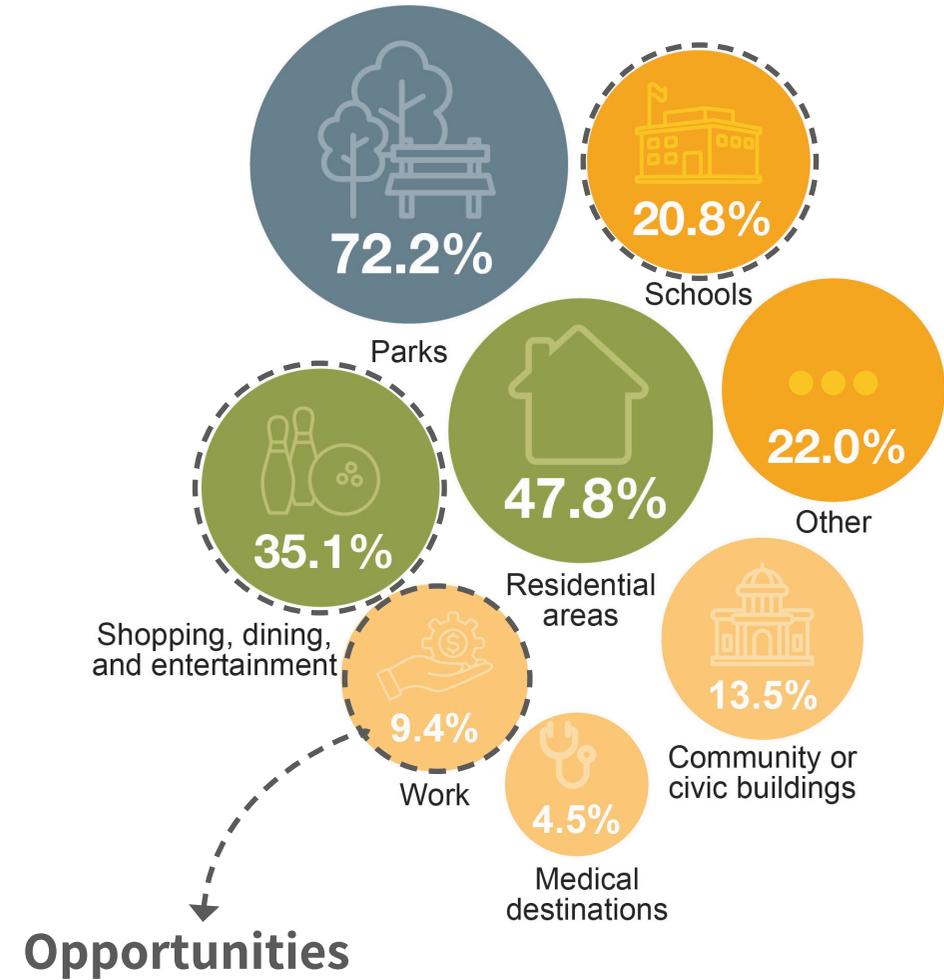
Community Survey

RESULTS

Barriers to using trails in Weston



Most important destinations when using trails

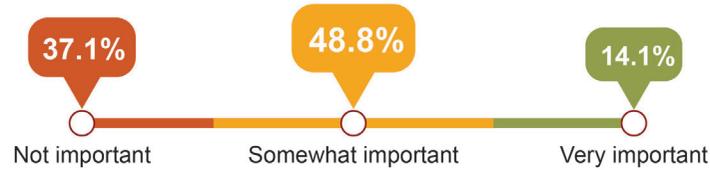


Community Survey

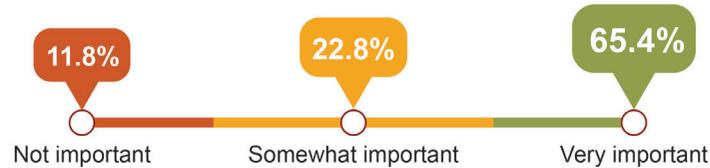
RESULTS

Level of importance for biking and walking in Weston

Ability to get to my destination as quickly as possible



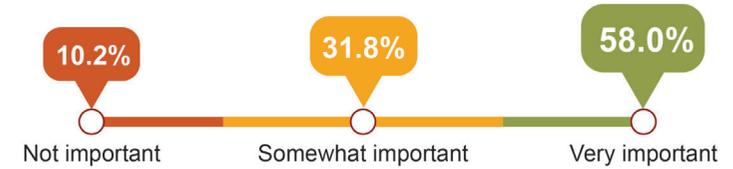
Having off-road trails for walking and biking that are separate from motorized traffic



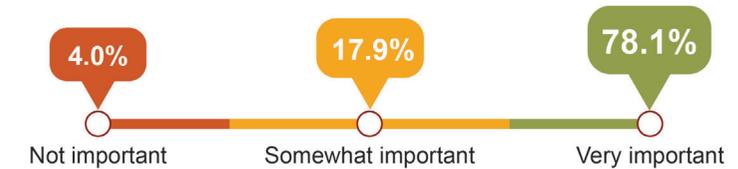
Safety for all roadway users



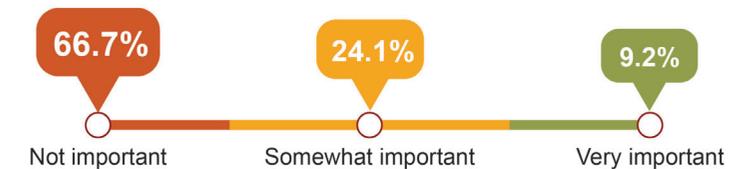
Having scenic and comfortable trails near parks and natural corridors



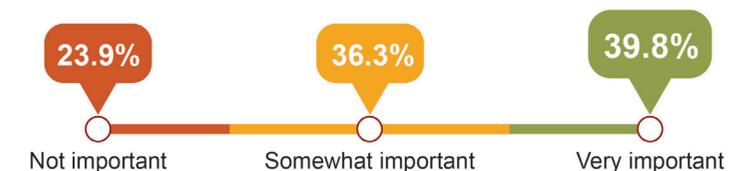
Safe intersection crossings and facilities



Availability of trails in winter for fat tire biking

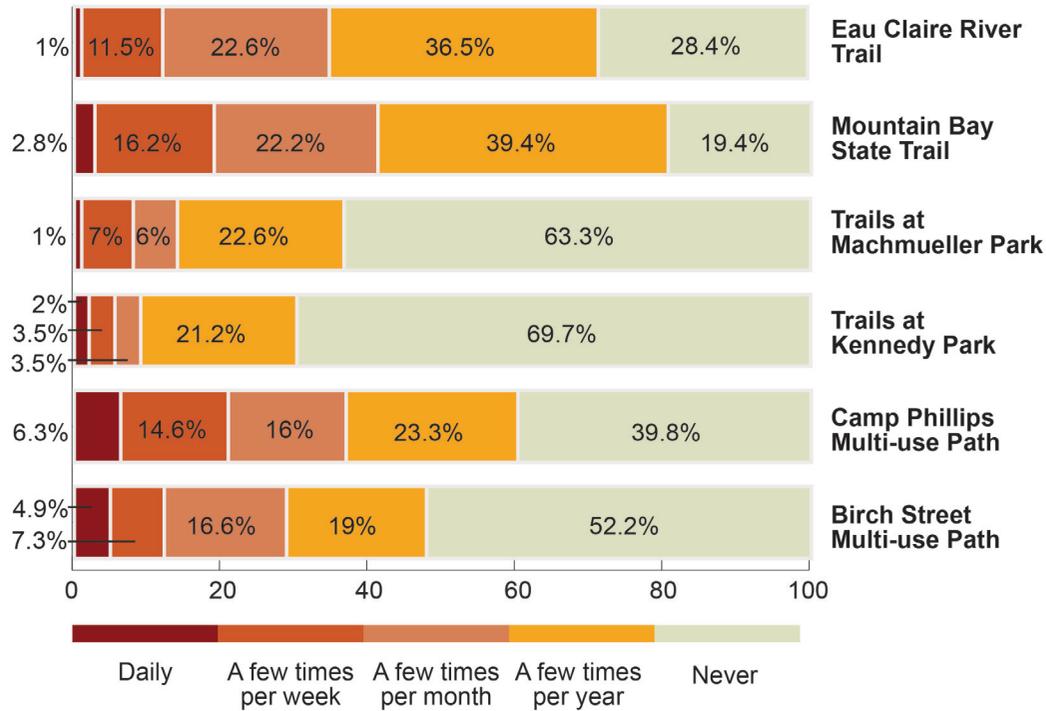


Sidewalks and trails that are cleared in winter

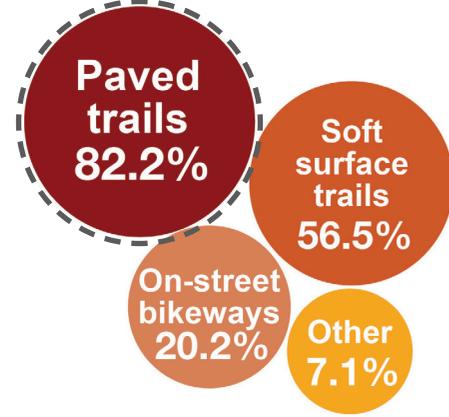


Community Survey RESULTS

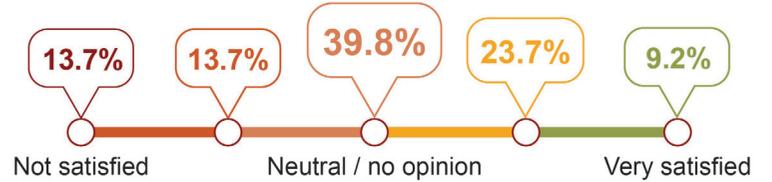
Trail use



Preferred trail facility types



Overall satisfaction with Weston's sidewalk, trail, and bike network



Community Survey

RESULTS

Features that would make it more comfortable to bike or walk



50.4%

Scenic viewpoints / destinations



48.7%

Wayfinding / signage / maps



48.3%

Shade trees



43.2%

Public restrooms



39.8%

Lighting



35.2%

Benches / rest stops



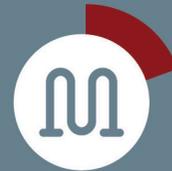
19.5%

Drinking fountains



16.9%

Landscaping / planting



11.0%

Bike racks / repair stations

Maptionnaire

- » Interactive map open 9/19 – 11/14/2025
- » **456 Visits to the site !!!**
- » 304 Comments provided

WHAT PEOPLE LIKE / DESTINATIONS

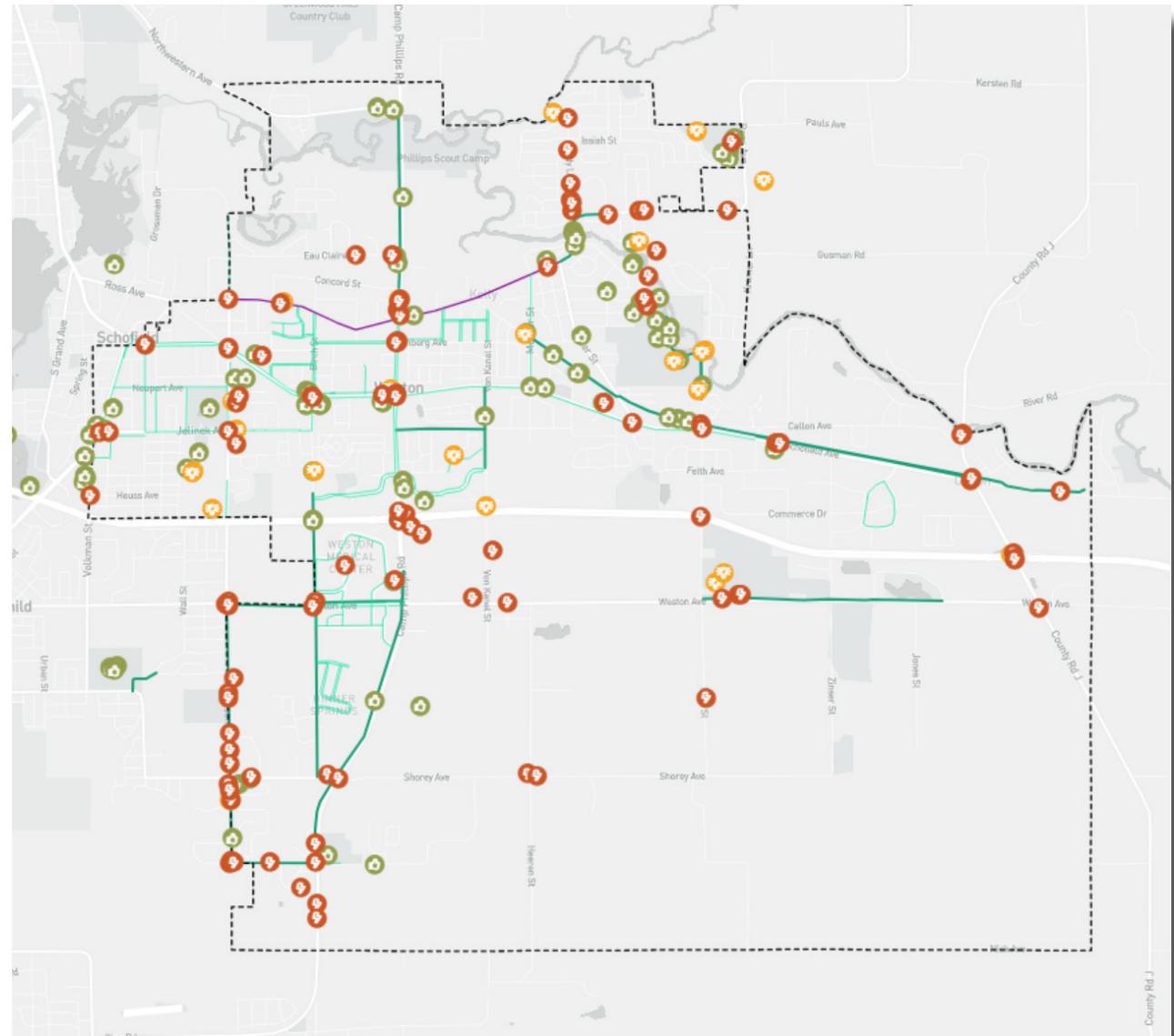
- » EC River Trail
- » Separated, paved trails
- » Connections to other parks and trail network

IDEAS

- » Southern area (Alderson) trails
- » Northern area (EC River) trail connections
- » Mountain Bay ST extension

CONCERNS

- » Busy intersections (safety)
- » Congestion around schools
- » Areas without bike/ped facilities or crossings



Stakeholder Meeting

- » 10/29/2025 from 4 - 5:30pm
- » Virtual and in-person options
- » 12 people participated
- » Lots of discussion about trails connecting to EC River

Welcome!
Weston Bicycle and Pedestrian Master Plan
 Listening Session **October 29, 2025**

Warm-up and Introductions
 Practice leaving a comment by placing your name with a sticky note here!

Agenda

1. Introductions (2 Min)
2. Project Purpose, Schedule and Scope (10 Min)
3. Existing Conditions + Trends (15 Min)
4. What We've Heard So Far (10 min)
5. Discussions (40 Min)
6. Next Steps (5 Min)

Parking Lot
 Miscellaneous items or sticky notes to research further.

About the Project

Plan Objectives

Schedule

Existing Conditions and Trends

Relevant Plans

Trends

Changing Demographics

Outdoor Recreation in Wisconsin

Values

Map Annotations that Count

Other Options for Active Transportation

Regional Context

Community Destinations & Resources

Existing and Planned Facilities

Existing Land Use

Future Land Use

Roadway Jurisdiction

Intersection Crash Data

Bike and Pedestrian Crash Data

Hydrology



What we've heard so far

Community Mapping Tools

Issues

Concerns

Upcoming engagement opportunity:
 Open House
 Dale's Weston Lanes
 November 6, 2025

Your Ideas

Community Destinations & Resources

What are your...?

Concerns

Priorities

Vision for the Future

Community Survey

Participant Demographics

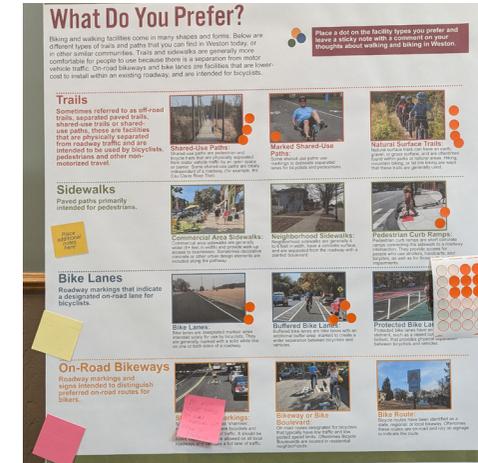
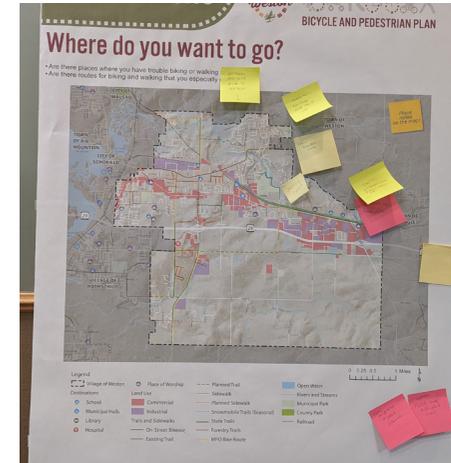
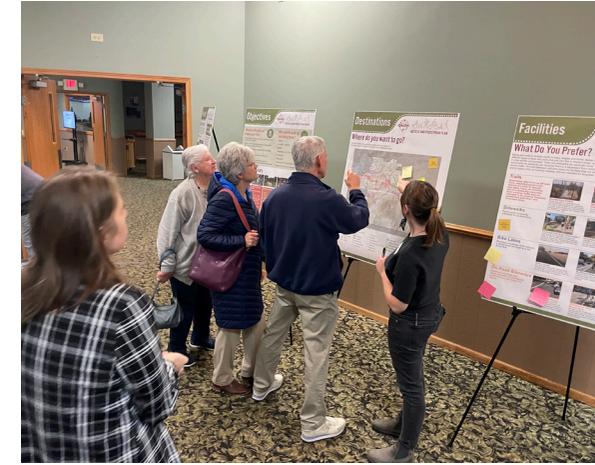
Responses

Summary

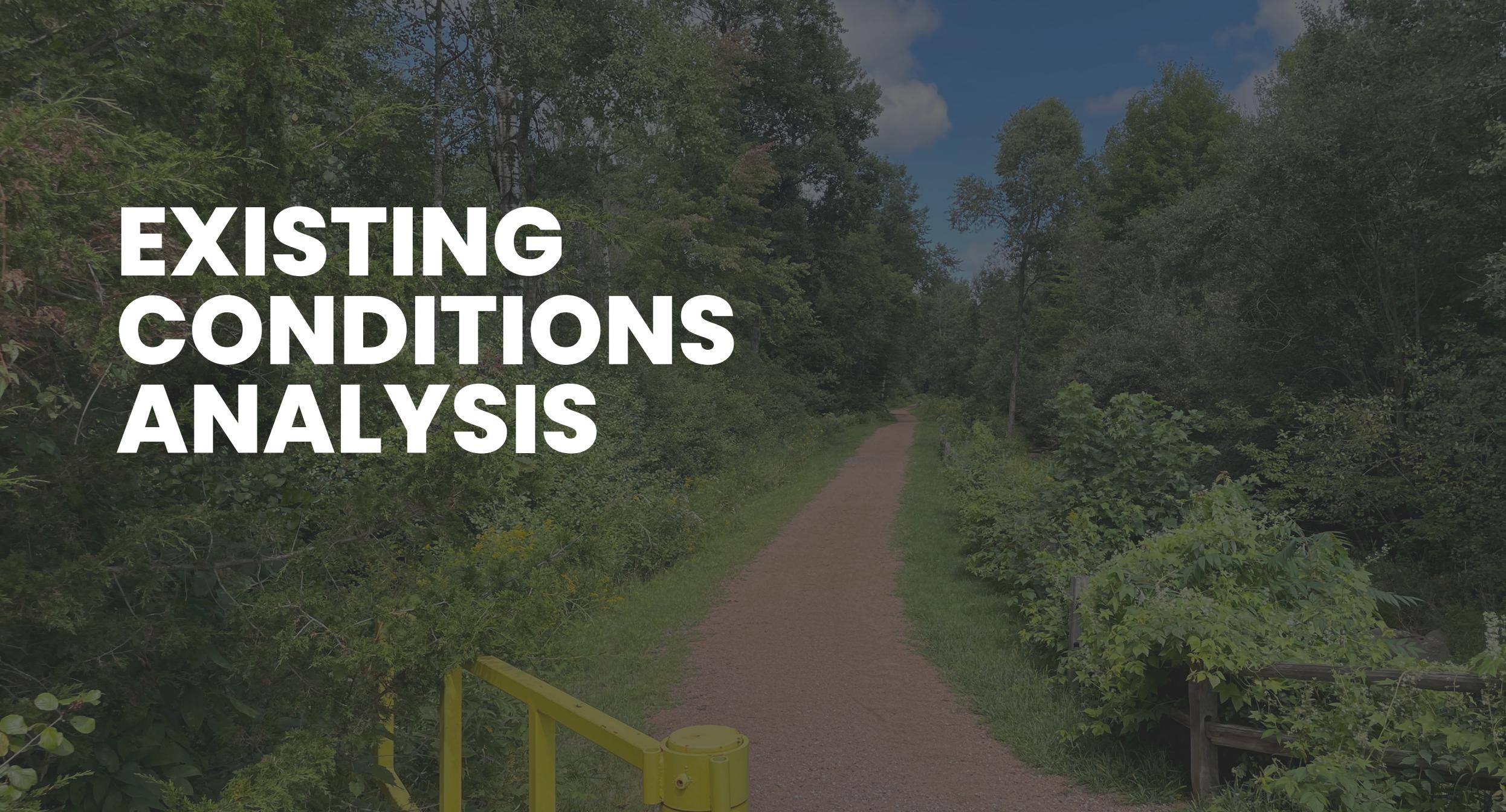
Weston Bike and Pedestrian Facilities

Open House

- » 11/6/2025 from 4 - 7pm
- » Approximately 25 people attended
- » Preferences for shared use paths, trails that are separate from vehicles.
- » Connections to Yellowbanks Park
- » Concerns with E-Bikes, etiquette, education
- » **“This makes the community livable!”**

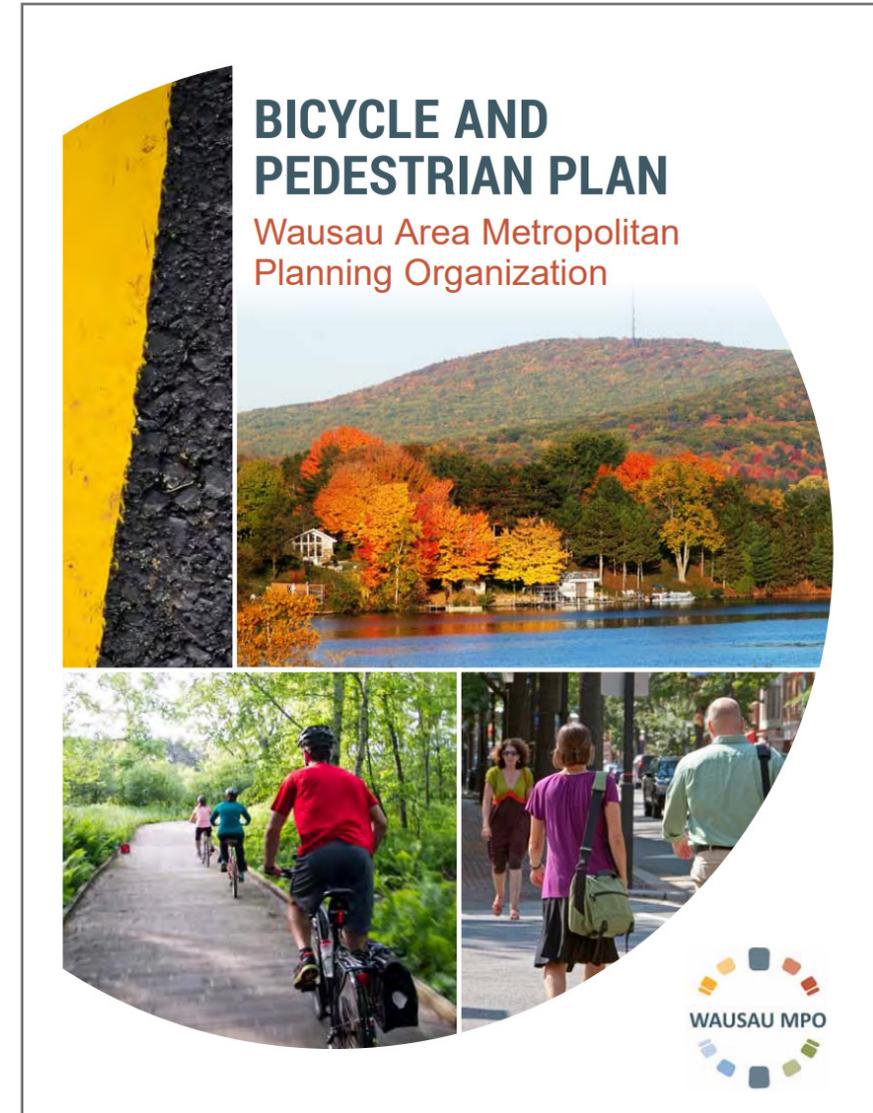


EXISTING CONDITIONS ANALYSIS

A photograph of a dirt path winding through a dense forest. In the foreground, a yellow metal gate is partially open, blocking the path. The path leads into a thick line of trees and bushes. The sky is visible through the canopy, showing some clouds. The overall scene is a natural, wooded area.

Analysis / Existing Conditions

- » Review of relevant plans and documents
- » Review of regional, statewide, and national trends
- » Existing Biking and Walking Facilities
- » Community Destinations
- » Existing and Future Land Use
- » Regional Connections
- » Existing Trailheads and Water Access Locations
- » Hydrology + Topography
- » Crash Data, Traffic Volume Data
- » ADA and Safety Audit at 10 identified intersections



Existing Facilities

» Today, Weston has sidewalks, trails, and some on-road facilities as part of the existing network

» There are also a number of upcoming projects to improve intersections throughout the Village.



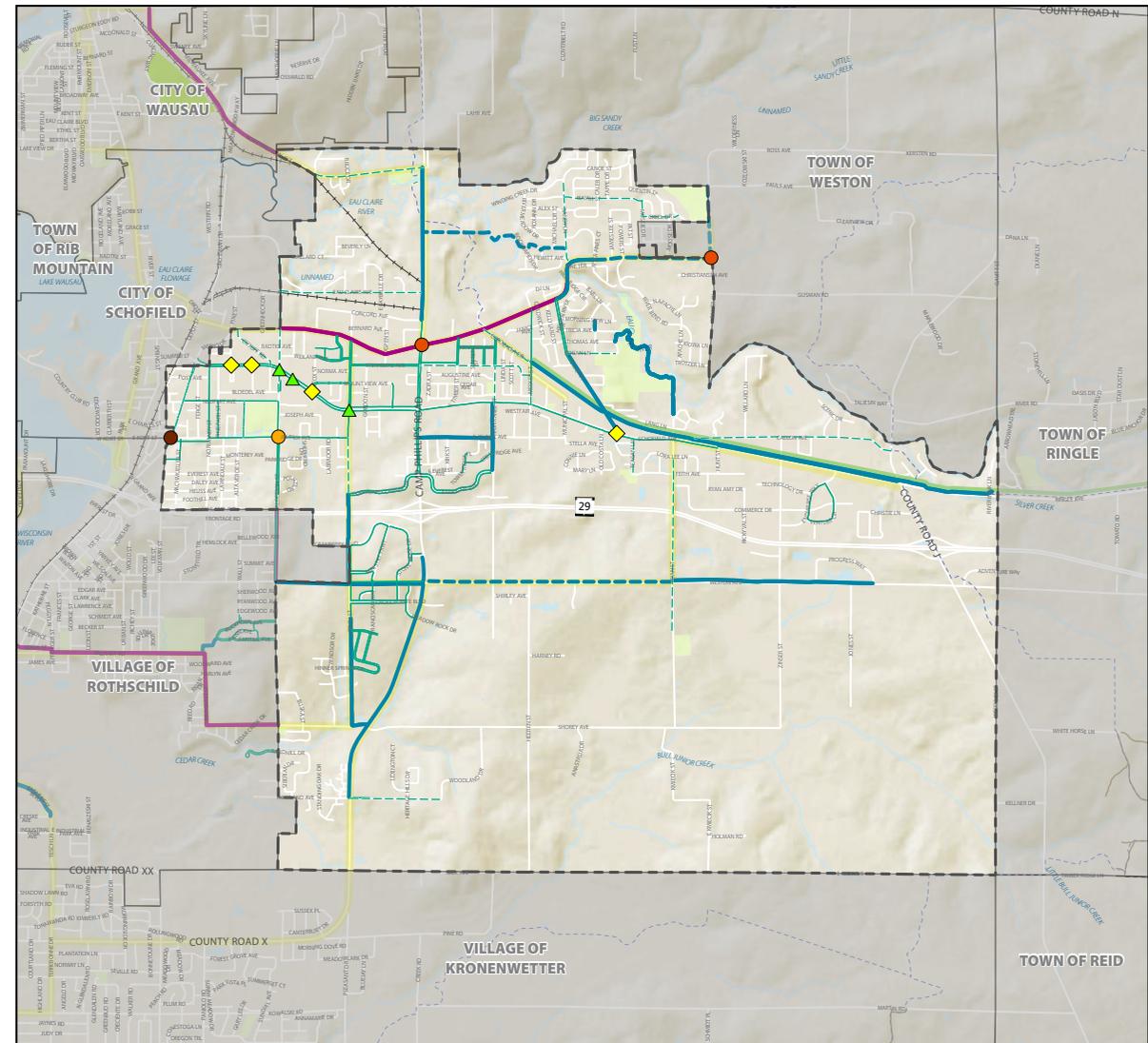
sidewalks



shared use paths

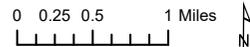


bike lanes



Existing and Planned Facilities

Village of Weston Bicycle and Pedestrian Plan



Legend

Village of Weston

Planned Intersection Improvements

- New RRFB (2025)
- New Traffic Signals & Ped Xings (2025)
- Roundabout (2026)
- Roundabout (2028)
- Roundabout (2029)

Trails and Sidewalks

- On-Street Bikeway
- Existing Trail
- Sidewalk
- Planned Trail
- Planned Sidewalk
- Snowmobile Trails (Seasonal)

- State Trails
- Forestry Trails
- MPO Bike Route
- Open Water
- Rivers and Streams
- Municipal Park
- County Park

Issues + Challenges in Weston

- » High volume highways and roads (Hwy 29, Schofield Ave, Camp Phillips) create barriers to bicycle and pedestrian travel across Weston.
- » Gaps in the existing biking and walking network create challenges for residents and visitors.
 - Today, there are a handful of beloved trails (Mountain Bay State Trail, Eau Claire River Trail, Ross Ave bike lanes), but they don't connect to each other.
 - Growing areas of Weston are less connected to the bicycle and pedestrian network.
 - Sidewalk installation is inconsistent throughout Weston.
- » Safety concerns at busy intersections create a barrier for access.
- » Rising E-Bike use is cause for concern for many, due to high speeds along trails and sidewalks.
- » Overall costs for facility installation, ongoing maintenance

Opportunities in Weston

- » Opportunity to address safety concerns at key intersections and crosswalks throughout Weston.
 - » Strengthen connections to natural and scenic areas, such as the Eau Claire River.
 - » Opportunity to add crossings, water access locations, trailheads, and additional trails along the water.
 - » Opportunity to create loop trails and fill gaps in the network to leverage previous investments.
 - » Opportunity to connect better with neighboring communities.
 - » Opportunity to lay the groundwork for upcoming Safe Routes to School planning at DC Everest School District.
 - » Opportunity to better serve young people, seniors, people with disabilities and people who do not drive with enhanced active transportation options.
- » Opportunity to connect better to:
 - Businesses, especially along Schofield Ave.
 - Schools
 - Medical destinations
 - Parks
 - YMCA
 - » Opportunity to introduce programming, education, incentive programs to build momentum for a great bicycling and walking community.
 - Passport programs
 - Bike rack cost-share
 - Bike rental / bike share
 - Wayfinding and signage program
 - Partnerships to support education for all modes of transportation

DRAFT GOALS





DRAFT Vision

The people of Weston recognize that multimodal connectivity is a major factor in what makes this community a desirable place to live.

The Village will work to elevate comfort, safety, accessibility and quality of life for residents and visitors by providing a well-connected bicycle and pedestrian network that serves people of all ages and abilities.

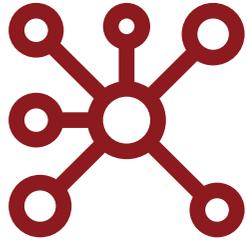


Goals and Objectives

- » The following goals build from the Wausau MPO Bicycle and Pedestrian Plan (2021), with a few modifications that fine-tune the language for the Village of Weston.
- » A set of objectives (actions that support the goals) are under development for each goal. Objectives will address the unique and specific issues and opportunities identified in Weston.
- » The goals and objectives are intended to guide the network plan, recommendations, and future implementation of the Bicycle and Pedestrian Plan.



Goals and Objectives



Goal #1:

Develop a well-connected bicycle and pedestrian network that links a variety of facilities together into a cohesive transportation system that accommodates users of all ages and abilities, including those with disabilities and those that cannot drive.



Goal #2:

Develop a prioritized network plan and leverage alternative funding sources for implementation.



Goal #3:

Design roads to be compatible with surrounding uses and to be pedestrian and bicycle friendly.

Goals and Objectives



Goal #4:

Reduce the number and severity of crashes with particular emphasis on reducing motor vehicle-bicycle and motor vehicle-pedestrian conflicts and crashes.



Goal #5:

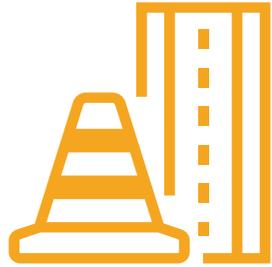
Provide adequate education, encouragement, evaluation, and enforcement programs to supplement facilities and improvements.



Goal #6:

Enhance intergovernmental cooperation and coordination for improving multimodal transportation.

Goals and Objectives



Goal #7:

Develop, evaluate, and enforce implementation of bicycle and pedestrian-friendly design standards in new developments and roadway reconstruction projects.



Goal #8:

Enhance the livability of Weston by improving quality of life as it relates to multimodal transportation for a variety of users.



Goal #9:

Increase the number of people who walk or ride a bicycle to work or school, for shopping and utilitarian trips, and for recreation purposes.

NEXT STEPS

Concept Development :
Draft Network Plan + Objectives

Continued Stakeholder Outreach

Open House (FEB/MAR)

Draft Plan Document (MAY)

Please contact Jody Rader, HKGi with comments, ideas, questions and feedback:
email: jody@hkgi.com
phone: **612-220-8990**

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – January 26, 2026
Description:	Machmueller Park Master Plan RFP.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend releasing the RFP for the development of a Master Plan for Machmueller Park?

Background

This item was discussed at the November 2025 Park and Recreation Committee meeting. The committee discussed whether we would continue with planning for improvements at Machmueller now that the pickleball discussion has subsided. The committee recommended developing a Master Plan for the park since we don't currently have one and they would like to see the park developed in the proper manner. Attached is a draft RFP for the development of a Master Plan for Machmueller Park.

Attached Docs: Draft RFP.

Committee Action: None.

Fiscal Impact: TBD

Recommendation: Release the RFP for the development of a Master Plan for Machmueller Park.

Recommended Language for Official Action

Additional action:



REQUEST FOR PROPOSALS

FOR

GRAPHIC MASTER PLAN AND BUDGET
ESTIMATES FOR MACHMUELLER PARK

Village of Weston, Wisconsin

January 26, 2026

INTRODUCTION

The Village of Weston, Wisconsin is seeking proposals from qualified consultants to complete the drafting of a graphic park master plan and budget estimate to complete items within master plans. Project will include Machmueller Park, 7200 Quentin Street, Weston, WI. 54476.

SCOPE OF WORK

In general, the consultant shall complete the necessary work drafting of new documents for the Machmueller Park Master Plan.

The specific tasks for the project are listed below. The result of these tasks will be complete final documents.

Part I

- A. Master Plan for Machmueller Park, 31+ acres.
 - a. Identify potential uses for this property.
 - i. Public, staff, and committee input.
 - b. Provide budget estimate for improvements.
- B. Deliverables
 - a. Graphic Master Plan.
 - b. Budget Estimate.
 - c. Necessary number of preliminary drafts.
 - d. One final in electronic format.

SCHEDULE FOR DELIVERABLES

Completion of plans by November 30, 2026.

PROJECT PROPOSAL

The proposal should describe your firm's experience and capabilities to provide services for the project. Your proposal should provide sufficient information to the Village to determine your firm's capabilities to provide the required deliverables. The proposal must include the following minimum information:

- 1) Firm name, address, telephone number and contact person.
- 2) A statement of interest and qualifications for this project.
- 3) A description of your project understanding and your firm's approach to the tasks identified. Include any concerns regarding, data, etc., required to provide the deliverables for this project. Any concerns your firm would have with the proposed schedule for deliverables should also be identified.
- 4) Discussion of your firm's specific abilities and expertise to provide the required professional services and qualifications related to the project requirements.

- 5) The proposed project manager and key personnel who would have a significant role on this project team, including detailed resumes. Clearly identify sub-consultants, if proposed, with similar information. If sub-consultants are proposed explain the intended working relationship and responsibilities of each firm.
- 6) Examples of specific knowledge, expertise, and project management experience related to this type of project.
- 7) Descriptions of not more than 3 related/similar projects completed by your firm for other owners. Reference information must include:
 - a) Name of owner
 - b) Project name
 - c) Brief Description of your firm's involvement
 - d) Contact Person
 - e) Address (including e-mail if applicable)
 - f) Telephone number
 - g) Your firm's key personnel involved with the referenced project.
- 8) Project Cost Breakdown
 - a) For each section identified in the Project Scope, list the estimated hours and estimated cost to complete each of those tasks.

PROPOSAL SUBMITTALS

1. Any restrictions on the use of data contained within a proposal must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of this procurement due to public records law considerations.
2. Submit a copy of the proposal to the individual specified in item 3 below, clearly marked Proposal for Village of Weston Machmueller Park Master Plan.
3. Proposals shall be received by **4:00 p.m. Tuesday, March 17, 2026, and sent to:**

Shawn Osterbrink,
Director of Parks
Village of Weston
sosterbrink@westonwi.gov
4747 Camp Phillips Road
Weston, WI 54476

Proposals received after the above stated day and time will **NOT** be accepted. Actual receipt by said time is required.

4. Only written questions concerning the project will be accepted. Questions must be directed to the address above. Written answers to all questions will be provided to all firms solicited for the project, provided they are received no later than 4:00 P.M. on March 13, 2026. Questions received after March 13 will not be answered. Addendums will be

sent out on Monday's following questions the week prior with the final Addendum to be issued on Monday, March 16, 2026.

CONSULTANT SELECTION

Proposals will be reviewed and evaluated by a Consultant Selection Committee comprised of three representatives of the Village of Weston. Consultants will be ranked in order of preference based on their proposal and supplementary information gathered via telephone and/or e-mail. The Consultant Selection Committee will consider the following criteria in evaluation of the proposals

1. Consultant's understanding of and approach to this project (35%)
2. Related project experience/qualifications of the firm (20%)
3. Related project experience for the assigned personnel (20%)
4. Cost (25%)

SELECTION PROCESS CALENDAR

The anticipated calendar for the selection process is as follows:

March 17, 2026 – proposals received.

March 23, 2026 –discussed with the Parks and Recreation Committee

April 20, 2026 – contract awarded by Village Board

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – January 26, 2026
Description:	Park Shelter Fees and Field Rental Costs.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend changes to the park shelter fees and field rental cost?

Background

This item was briefly discussed at the November 2025 Park and Recreation Committee meeting after reviewing the fees for the aquatic center. The committee discussed reviewing our current prices at our next meeting.

I have included shelter rental fees from Wausau/Marathon County, Rothschild, Rib Mountain. The City of Stevens Point does not charge for their open-air shelters, which is what all of ours are. Merrill did not have their fees in a printable format. Their prices are \$60.00 for all shelters except one, which is \$70.00.

I have included field rental prices for Wausau/Marathon County, Wisconsin Rapids, Wausau School District, DeForest and DC Everest/Greenheck Turner. I could not find Stevens Points prices and Merrill is \$30.00 field per day.

Attached Docs:	Village of Weston Schedule of fees. Wausau/Marathon County. Rothschild. Rib Mountain. Wisconsin Rapids. Wausau School District. DeForest. DC Everest/Greenheck Turner.
-----------------------	---

Committee Action: None.

Fiscal Impact: TBD

Recommendation: None.

Recommended Language for Official Action

Additional action:

REQUEST FOR CONSIDERATION

DEPARTMENT OF PARKS, RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY DIRECTOR

Shawn Osterbrink
(715) 241-2604

sosterbrink@westonwi.gov

Please call 715-359-6114 for Park Rentals or visit
<https://www.westonwi.gov/219/Rent-Reserve-Register> for online Park Rentals & Aquatic Center Registration.

All credit card transactions shall incur a 2.5% plus \$.39 convenience fee, up to a maximum of \$5.00.

AQUATIC CENTER FEES		
Class	Fee Description	Fee
Daily Pass	Youth/Adult	\$7.00
	Veteran	\$5.00
	Senior Citizen (Age 62+)	\$2.00
	After 5:00PM (All Ages)	\$3.00
	Group Rate (50+)	\$3.00
Swim Lessons	Resident	\$35.00
	Non-Resident	\$40.00
Season Pass Fees	Individual, Resident	\$59.00
	Individual, w/ Rothschild, Resident	\$79.00
	Individual, Non-Resident	\$79.00
	Individual, w/ Rothschild, Non-Resident	\$99.00
	Family (up to 5), Resident	\$150.00
	Family (up to 5), w/ Rothschild, Resident	\$190.00
	Family (up to 5), Non-Resident	\$170.00
	Family (up to 5), w/ Rothschild, Non-Resident	\$210.00
	Senior Citizen (Age 62+), Resident	\$25.00
	Senior Citizen (Age 62+), Non-Resident	\$50.00
	Early Bird, Family (up to 5), Resident (up to 2 weeks prior to opening)	\$130.00
	Early Bird, Family (up to 5), Resident w/ Rothschild (up to 2 weeks prior to opening)	\$170.00
	Early Bird, Family (up to 5), Non-Resident (up to 2 weeks prior to opening)	\$150.00
Early Bird, Family (up to 5), Non-Resident w/Rothschild (up to 2 weeks prior to opening)	\$190.00	
Mid-Season, Family (up to 5)	\$70.00	
Mid-Season, Family (up to 5), w/ Rothschild	\$90.00	
Birthday Party	Minimum of 6 people	\$9.00/Person
Pool Rental (includes Rothschild) 8:30PM – 9:30PM or 8:30PM – 10:30PM time slots only.	1 – 50 People w/ Water Slide	\$170.00/Hour
	51 – 75 People w/ Water Slide	\$195.00/Hour
	76 – 100 People w/ Water Slide	\$220.00/Hour
	Over 100 w/ Water Slide	\$220.00 + \$2.00/Person x 1-2 Hours
Programs	Water Aerobics	\$4.00
Special Events	Teen Night – General Public	\$4.00
	Teen Night – Season Passholder	\$2.00

PARK AND FACILITY RENTAL FEES		
Class	Fee Description	Fee
Facility Rental (Kennedy Hall)	Security Deposit - Always	\$50.00
	Private Party, Resident	\$75.00
	Private Party, Non-Resident	\$125.00

	Public Party	\$85.00
	Non-Profit Party, Resident	NO FEE
	Non-Profit Party, Non-Resident	\$75.00
	Weston-Based Youth, Children or Senior Citizen Group	NO FEE
Park Shelter Rental	Standard Security Deposit	\$25.00
	Business Security Deposit	\$50.00
	Family/Group Gatherings, Resident	\$60.00 + Tax
	Family/Group Gatherings, Non-Resident	\$85.00 + Tax
	Non-Profit, Resident	\$60.00 + Tax
	Non-Profit, Non-Resident	\$110.00 + Tax
	Business, Resident	\$160.00 + Tax
	Business, Non-Resident	\$310.00 + Tax
Field/Diamond Rental	Half Day Per Field/Diamond (4 hours)	\$40.00
	Full Day Per Field/Diamond (8 hours)	\$60.00
	5 Day Week Per Field/Diamond	\$250.00
	Weston Based Youth or Non-profit Groups	No charge

	2025	2026- 7.5%	2027 - 3%	2028
Event Fees - Manual Post Pounder	\$35	\$38	\$39	TBD
Event Fees - Water Stand Pipes	\$53/each	\$57/each	\$59/each	TBD
Event Fees - Backflow Preventers	\$15/each	\$16/each	\$17/each	TBD
Event Fees - Bleacher Planks	\$7/each	\$8/each	\$9/each	TBD
Event Fees - Portable Electrical Panels (Spider Box)	\$170/panel/event	\$183/panel/event	\$188/panel/event	TBD
Event Fees - Sound/Light System (400 Block)	\$165	\$177	\$182	TBD
Event Fees - Staff - Week Day	\$50/hr/person	\$54/hr/person	\$56/hr/person	TBD
Event Fees - Staff - Weekend and Evenings	\$75/hr/person	\$81/hr/person	\$83/hr/person	TBD
Concession/Merchandise Sales	10% gross excluding taxes	10% gross excluding taxes	10% gross excluding taxes	TBD
Vendor Permit Fee	\$50/each	\$54/each	\$56/each	TBD
Expanded Event Fee		\$50.00		

FACILITIES AND SHELTERS

Additional Fees

Staff time for Cleaning/Repairs/Etc.	\$50/hr	\$54/hr	\$56/hr	TBD
Misc.	Negotiable	Negotiable	Negotiable	Negotiable
Current Sales Tax	5.50%	5.50%	5.50%	TBD
Late Payment Fee	\$50/30 days	\$54/30 days	\$56/30 days	TBD

Deposits

Key Deposits	\$50	\$50	\$50	TBD
Facility Deposit*	\$200	\$200	\$200	TBD

*This deposit shall be paid at the time your reservation is approved if your event is open to the public, having alcohol sales, playing amplified music, or placing a tent/temporary structure on site at any one of the following locations. This deposit may also be applied in additional places if the department determines there is a clear need for it. Marathon Park: East Gate Hall, Grandstand, Marathon Junction, Multi-Purpose Buildings; Mission Lake Shelter, Nine Mile Chalet, Oak Island Enclosed Shelter, Riverside Park Lodge, Sylvan Hill Chalet

400 Block (City Special Event Permit fees not included)

Private event sponsored by a private group	\$350/4 hrs or less per day	\$376/4 hrs or less per day	\$387/4 hrs or less per day	TBD
	\$700/greater than 4 hrs per day	\$753/greater than 4 hrs per day	\$776/greater than 4 hrs per day	
Admission event	\$400/4 hrs or less per day	\$430/4 hrs or less per day	\$443/4 hrs or less per day	TBD
	\$800/greater than 4 hrs per day	\$860/greater than 4 hrs per day	\$886/greater than 4 hrs per day	
Free event - open to the public	\$81/ 4 or less hrs per day	\$87/ 4 or less hrs per day	\$90/ 4 or less hrs per day	TBD
	\$163/greater than 4 hrs per day	\$175/greater than 4 hrs per day	\$180/greater than 4 hrs per day	

Non Park Specific

Non - Exclusive Use Event Fee - Non-Commercial	\$171/day	\$184/day	\$190/day	TBD
Non - Exclusive Use Event Fee - Commercial	\$350/day	\$376/day	\$387/day	TBD
Non - Exclusive Use Event Fee - Non-Commercial 4 Hours or less	\$113/day	\$121/day	\$125/day	TBD
Non - Exclusive Use Event Fee - Commercial 4 hours or less	\$234/day	\$252/day	\$260/day	TBD

Event Fee for non-exclusive use of any Wausau or Marathon County Park exclusive of buildings. Includes Equipment Demo

Open Shelters -Non Commercial		\$66/day	\$68/day	TBD
Open Shelters -Commercial		\$135/day	\$139/day	TBD

Facilities-Opening Shelter before 8:00am-1 hr. minimum	\$63/per hr	\$68/per hr	\$70/per hr	TBD
--	-------------	-------------	-------------	-----

Big Eau Pleine Park

Big Eau Pleine Enclosed Shelter-NonCommercial	\$113/day	\$121/day	\$125/day	TBD
Big Eau Pleine Enclosed Shelter-Commercial	\$233/day	\$250/day	\$258/day	TBD
Big Eau Pleine Open Shelter #29-NonCommercial	\$91/day	\$98/day	\$101/day	TBD
Big Eau Pleine Open Shelter #29-Commercial	\$187/day	\$201/day	\$207/day	TBD

Bluegill Bay Park

Bluegill Bay Open Shelter #4-NonCommercial	\$70/day	\$75/day	\$77/day	TBD
Bluegill Bay Open Shelter #4-Commercial	\$144/day	\$155/day	\$160/day	TBD

Cherokee Park

Cherokee Park Shelter-NonCommercial	\$113/day	\$121/day	\$125/day	TBD
Cherokee Park Shelter-Commercial	\$233/day	\$250/day	\$258/day	TBD

Dells of the Eau Claire Park

Dells Enclosed Shelter-NonCommercial	\$127/day	\$137/day	\$141/day	TBD
Dells Enclosed Shelter-Commercial	\$266/day	\$286/day	\$295/day	TBD
Dells Open Shelter #13-NonCommercial	\$91/day	\$98/day	\$101/day	TBD
Dells Open Shelter #13-Commercial	\$187/day	\$201/day	\$207/day	TBD
Dells Open Shelter #14-NonCommercial	\$61/day	\$66/day	\$68/day	TBD

	2025	2026- 7.5%	2027 - 3%	2028
MPB#1 Non Commercial <1500 people	\$543/day	\$584/day	\$602/day	TBD
MPB#1 Commercial<1500 people	\$2036/day	\$2189/day	\$2255/day	TBD
MPB#1 Non Commercial >1500 people	\$719/day	\$773/day	\$796/day	TBD
MPB#1 Commercial >1500 people	\$2963/day	\$3185/day	\$3281/day	TBD
Winter Use: Sept. 15 - March 30				
MPB#2 Non Commercial <1500 people	\$543/day	\$584/day	\$602/day	TBD
MPB#2 Commercial <1500 people	\$2036/day	\$2189/day	\$2255/day	TBD
MPB#2 Non Commercial >1500 people	\$719/day	\$773/day	\$796/day	TBD
MPB#2 Commercial >1500 people	\$2963/day	\$3185/day	\$3281/day	TBD
Winter Use: Oct. 15 - March 4				
Multi-Purpose Building Hourly Set Up Rate-Comm and Non-Comm	\$87/hr	\$94/hr	\$97/hr	TBD
Tables & Chairs - MPB's Comm. & Non-Commercial				
Up to 10 tables and/or 100 chairs per building	FREE	FREE	FREE	FREE
Each additional 10 tables OR 100 chairs (Total of 50 tables and 500 chairs)	\$73	\$78	\$80	TBD
Open Shelters (#1-4)-Non Commercial	\$61/day	\$66/day	\$68/day	TBD
Open Shelters (#1-4)-Commercial	\$126/day	\$135/day	\$139/day	TBD
Open Shelter #5-Non Commercial (No restrooms)	\$70/day	\$75/day	\$77/day	TBD
Open Shelter #5-Commercial (No restrooms)	\$144/day	\$155/day	\$160/day	TBD
Open Shelter #5 - Restroom Fee-Non Commercial	\$127/day	\$137/day	\$141/day	TBD
Open Shelter #5 - Restroom Fee-Commercial	\$266/day	\$286/day	\$295/day	TBD
Poultry Barn - Non Commercial	\$175/day	\$188/day	\$194/day	TBD
Poultry Barn-Livestock Event Commercial	\$467/day	\$502/day	\$517/day	TBD
Poultry Barn-Non Livestock Event Commercial	\$858/day	\$922/day	\$950/day	TBD
<u>Mission Lake Park</u>				
Mission Lake Open Shelter-Non Commercial	\$70/day	\$75/day	\$77/day	TBD
Mission Lake Open Shelter-Commercial	\$144/day	\$155/day	\$160/day	TBD
<u>Nine Mile Chalet</u>				
Nine Mile Chalet-Non Commercial	\$343/day	\$369/day	\$380/day	TBD
Nine Mile Chalet-Commercial	\$685/day	\$736/day	\$758/day	TBD
<u>Oak Island Park</u>				
Oak Island Shelter - NonCommercial	\$181/day	195/day	\$201/day	TBD
Oak Island Shelter - Commercial	\$378/day	\$406/day	\$418/day	TBD
<u>Pleasant View Park</u>				
PleasantView Shelter - NonComm	\$121/day	\$130/day	\$134/day	TBD
PleasantView Shelter-Commercial	\$245/day	\$263/day	\$271/day	TBD
<u>Riverside Park</u>				
minimum of 2 hrs)				
Riverside Shelter-NonComm-1-200	\$270/day	\$290/day	\$299/day	TBD
Riverside Shelter - Comm - 1-200	\$557/day	\$599/day	\$617/day	TBD
Riverside Shelter - NonComm - 201-300	\$448/day	\$482/day	\$496/day	TBD
Riverside Shelter - Comm - 201-300	\$929/day	\$999/day	\$1029/day	TBD
Riverside Shelter - NonComm - 301-400	\$633/day	\$680/day	\$700/day	TBD
Riverside Shelter - Comm - 301-400	\$1308/day	\$1406/day	\$1448/day	TBD
Riverside Shelter - Meeting	\$61/hr	\$66/hr	\$68/hr	TBD
<u>Shooting Range-(No charge for hunter education or firearm safety)</u>				
Outside Agency 600 Yard Range	\$45/hr	\$48/hr	\$49/hr	
Shooting Range Lodge-Non Commercial	\$105/day	\$113/day	\$116/day	TBD
Shooting Range Lodge-Commercial	\$218/day	\$234/day	\$241/day	TBD
<u>Sylvan Hill Park</u>				
(meeting use minimum 2 hours)				
Sylvan Hill Chalet - Non-Commercial	\$270/day	\$290/day	\$299/day	TBD
Sylvan Hill Chalet - Commercial	\$557/day	\$599/day	\$617/day	TBD
Sylvan Hill Chalet - Meeting 1-50	\$48/hr	\$52/hr	\$54/hr	TBD
Sylvan Hill Chalet - Meeting 50+	\$61/hr	\$66/hr	\$68/hr	TBD
ICE ARENA				
All hourly rates are pretax.				
MPB#1 and MPB#2 - For all ice	\$165/hour	\$165/hour	\$165/hour	TBD
MPB#1 and MPB#2 - High School Games	\$230/hour	\$230/hour	\$230/hour	TBD

VILLAGE OF ROTHSCHILD

211 Grand Avenue
Rothschild, WI 54474
715-359-3660
www.rothschildwi.com



Park Shelter Rental Agreement

Park Shelter: _____ RENTAL DATE: _____
Contact Person: _____
Organization (if applicable): _____ Tax Exempt #: _____
Address: _____
City: _____ Zip Code: _____
Cell Phone #: _____ Home Phone #: _____
E-Mail Address: _____

Indemnity & Agreement

The undersigned, on their own behalf and for the organization/family/individual listed above, in consideration for the VILLAGE OF ROTHSCHILD renting the use of George St. Park Shelter, River Park Shelter, Gaska Park Shelter, or Pavilion Park Shelter to said organization/family/individual, hereby covenants and agrees to indemnify and hold harmless the VILLAGE OF ROTHSCHILD from and against any and all claims, loss, damage or injury which in any manner or from any cause sustained by reason and/or result of the use of said facility and/or park from all costs or expenses that may in any manner grow thereof.

The undersigned further agrees to abide by all ordinances of the VILLAGE OF ROTHSCHILD particularly those regulating the use of the premises rented. The undersigned states they are duly authorized to execute this Indemnity and Agreement on behalf of said organization/family/individual; that they have read the foregoing and that they have received a copy thereof.

There will be a \$25.00 minimum charge for any violation of the contract or damages of the property.

Key must be picked up by Thursday starting at 12:00 noon and no later than 10:00 AM on Friday for weekend events.

Signature of Organization/Family/Individual: _____ Date: _____
Driver's License # _____

Event Questionnaire

Will there be alcoholic beverages? (beer, wine, liquor)	YES NO	Will there be amplified music? (Live/DJ, recorded)	YES NO
Will there be food at the event? Catered _____ Prepared _____ Grilled _____	YES NO	Non-amplified music? (radio, tape/CD player)	YES NO
Reserve baseball field, if available. Reservation Time _____	YES NO	Tent, Dunk Tank, Additional Structure	YES NO
<input type="checkbox"/> Available <input type="checkbox"/> Unavailable confirmed by _____		\$25 Temporary Structure/Use Permit Required	R# _____ License # _____

FOR OFFICE USE ONLY

RENTAL FEE PAID \$ _____ R# _____ DATE _____

SECURITY DEPOSIT PAID \$100.00
CH# _____ **DATE** _____ **Key #** _____

****Please use separate checks for the rental fee & security deposit.**

TEMPORARY STRUCTURE/USE \$25.00 R# _____ **LICENSE #** _____

PARK SHELTER GENERAL INFORMATION

Reservations

- ❖ This agreement becomes effective & date reserved when rental fee is paid. **To get the resident fee for the park the renter must be the resident listed on the agreement and they are the ones that need to pay the rental fee.**
- ❖ It is the renter's responsibility to inspect the premises and report any problems. The renter shall be responsible for and pay for all costs and materials associated with the clean-up and/or repair of damages if the terms of this agreement are violated by the renter or person(s) who are invitees or permitted of the renter. Charges will be deducted from the security deposit for any damage, cleaning, **doors not locked**, lost keys, or other services required. Renter will be billed for any additional charges not covered by the security deposit.
- ❖ This agreement is proof of your reservation. It is recommended you keep a copy at your function in the event of any dispute pertaining to the use of the shelter.
- ❖ The renter shall provide one adult chaperone at all functions.
- ❖ No applicant shall hold an event at the Park that is open to the general public to which an admission fee is charged.
- ❖ Shelter hours are 8 AM to 11 PM. Applicant may not enter shelter until after 8 AM to allow the Village time to inspect and clean the premises.
- ❖ The Summary of Rules applies to all events.

Cancellation & Refund Policy

Cancellations must be received, in writing, at least 30 days prior to the scheduled event, in order to receive a refund of the paid rental fee less a \$20 administrative fee.

Key Pick Up

Keys may be picked up one day in advance (Monday – Thursday, 7:30 AM – 4:00 PM) and must be returned the first business day following the use of the shelter or a \$10 late fee will be deducted from the security deposit. Weekend rentals should pick up the key on Thursday starting at 12:00 noon or Friday by 10:00 AM before the scheduled event. Holiday rentals should pick up the key the last business day before the event. Please call the office to confirm business hours. A fee of \$100 will be charged for a lost key. Refunds are not issued if the renter forgets to pick up the key and does not have access to the shelter.

****This section does not apply to Gaska Park or the Pavilion Park Shelter.**

PARK SHELTER RENTAL RATES

Shelter Hours: 8 AM to 11 PM

All parks must be vacated by 11 PM.

George Street Shelter at 802 George Street
River Park Shelter at 518 Williams Street

	Fee
Resident/ Resident Non-Profit Organization	\$75.00
Non-Resident/ Non-Resident Non-Profit Organization	\$125.00
Resident Business	\$150.00
Non-Resident Business	\$200.00
Pre-Event Set-up starting after 5pm	\$25.00
Security Deposit- separate from rental fee	\$100.00
Due at time of Rental – Cash or Check	

Gaska Park Shelter at 1418 Military Road

	Fee
Resident/ Resident Non-Profit Organization	\$50.00
Non-Resident/ Non-Resident Non-Profit Organization	\$100.00
Resident Business	\$150.00
Non-Resident Business	\$200.00
Security Deposit- separate from rental fee	\$100.00
Due at time of Rental – Cash or Check	

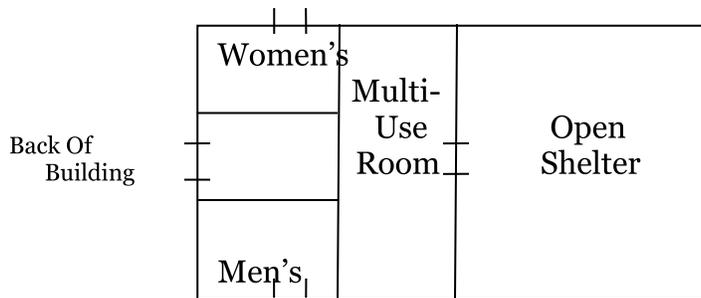
Pavilion Park Shelter at 1004 Park Street

	Fee
Resident/Non-Resident	\$25.00
Security Deposit – separate from rental fee	\$100.00
Due at time of Rental – Cash or Check	

PARK SHELTER SUMMARY OF RULES

Please follow these cleaning rules to ensure your deposit is returned in full. A fee will be charged if Village staff is required to clean after your event.

1. Immediately following the function please clean and restore the entire park shelter including the inside Multi-Use Room and the outside area to their condition prior to use by applicant.
2. Please clean up litter and return picnic tables to their original locations if you use the outside area.
3. Tie plastic garbage bags and place on the grass area at the rear of building. Garbage will be removed by Village staff. **See diagram below.**
4. Deposit all recyclable material in the appropriate recycling containers located outside the shelters.
5. Wipe off tabletops, counter tops, and benches so they are clean for the next event.
6. Clean the sink and refrigerator.
7. Use the brooms and mops provided to sweep the floor and clean any spills or water on the floors of the Multi-Use Room and shelter area. Return all cleaning supplies & equipment to their original location.
8. Remove all private property when you vacate the shelter. This includes: commercial furniture, catering supplies, audio equipment and amusement games.
9. Use tape if you decorate. Staple guns, staples, nails, thumbtacks, etc. are not permitted. All tape **must** be removed after your event. Applicant will be charged for any damage caused by any of the aforementioned methods or if tape and adhesive is not removed.
10. Use only one Nesco warmer, crock pot, or slow cooker per receptacle. Two appliances plugged into the receptacle may trip a breaker. Renters do not have access to the Utility Room to reset breakers.
11. Turn off lights and lock all Multi-Use Room doors & rolling counter doors before leaving the park.
12. Additional structures, including tents, dunk tanks, bouncy houses, etc. require a \$25 Temporary Structure/Use Permit.
- 13. No smoking inside the building.**
14. George Street and River Park each have 6 picnic tables under the shelter area, and 4 electrical outlets (1 at each counter, 1 at the door and 1 located outside in the shelter area).





DOEPKE PARK SHELTER RENTAL AGREEMENT – 2025/2026

Applicant/Organization: _____

Applicant's Address: _____ City/State/Zip: _____

Contact Person: _____ Phone # and email: _____

Type of Event: _____ Event Date: _____ Time of Event: _____

Form must be completed, signed on both sides, and payment made in full to reserve a shelter date.

Tax Exempt? YES NO (For Non-Profit Organizations- **Must include Tax Exempt Certificate or WIS-211 Form.** Payment must be made from the organization, no personal accounts. Failure to do so will result in full standard rental fees).

Please answer all the following:

Approximate # of Attendees: _____
(Max Shelter Occupancy is 50 per State Code. Larger events with 100 or more attendees will need consultation with Streets and Parks Director.)

Will there be a fee to attend? Yes No
(If yes, please provide Certificate of Insurance naming the Village of Rib Mountain as additionally insured.)

Will there be a tent setup? Yes No
*(If yes, please complete a Tent Permit Agreement. Tents exceeding 100 sq ft are subject to an additional **\$35.00 fee.** See approved Tent Location Map)*

Will food be served? Yes No
(If yes, check applicable) Catered Prepared Grilled

Will there be Live music? Yes No
(If yes, please review Rib Mountain Municipal Code 9.21 – Noise Regulations)

Will Heat be needed? Yes No
(Heat can also be requested for summer rentals for \$25 Fee)

Who is Picking Up the Key? *(Must show ID at time of pick-up)*

Note: This is a public park, and you are only renting the shelter. All common areas are open to the public. The shelter is NOT air conditioned. Rental does not include use of the baseball fields.

Summer Rentals: Sunday – Saturday 9:00 am to 10:00 pm from May through September

Fees: Full Day ___\$225 Standard Rental (\$75.00 Deposit, \$150.00 Shelter Rental)
 ___\$175 Non-Profit Rental (\$75.00 Deposit, \$100.00 Shelter Rental)

**Deposit fee will be returned after the event with verification of no damage to the shelter/park (Approximately 2 weeks via check)*

Winter Rentals: Sunday – Saturday 9:00 am to 10:00 pm from October through April | Heat is required

Note: This is rental of the North section of the shelter. Warming area (Kitchenette) is open to the public during rink hours. Heat is required on the rental agreement at the time of payment. No portable heaters are allowed inside or outside the shelter.

Fees: Full Day ___\$250 Standard Rental (\$75.00 Deposit, \$175.00 Shelter Rental & Heat)
 ___\$200 Non-Profit Rental (\$75.00 Deposit, \$125.00 Shelter Rental & Heat)

Hourly Rentals | Winter Only | Monday - Friday | Before 4:00 PM | Includes Heat | non-Ice Rink Hours

 ___\$15 per/Hr. Standard Rental (2-hour Minimum)
 ___\$12.50 per/Hr. Non-Profit Rental (2-hour Minimum)
 ___\$25 Deposit for Hourly Rentals

**Hourly rentals: Rental exceeding 4 hours will be considered full-day rental. Must have 1 hour in between rental groups for cleaning.
 Deposit fee will be returned after the event with verification of no damage to the shelter/park (Approximately 2 weeks via check)

Indemnity & Agreement: In consideration for the Village of Rib Mountain renting the use of the Doepke Recreation Area Shelter to said organization / family / individual, hereby covenants and agrees to indemnify and hold harmless the Village of Rib Mountain from and against any and all claims, loss, damage or injury which in any manner or from any cause sustained by reason and/or result of the use of said facility and/or park from all costs or expenses that may in any manner grow thereof. The undersigned further agrees to abide by all ordinance of the Village of Rib Mountain particularly those regulating the use of the rented premises. The undersigned states they are duly authorized to execute this Indemnity and Agreement on behalf of said organization / family / individual; that they have read the foregoing and that they have received a copy thereof.

Applicant Signature: _____ **Date:** _____

SHELTER POLICIES AND PROCEDURES

Please Sign and Date this page at the bottom to acknowledge that you have read and understand the Shelter Policies and Procedures.

Reservations: Reservations are accepted on a rolling twelve-month basis and can be made up to twelve months in advance. Reservations will be taken Monday through Friday, during office hours at the Municipal Center and cannot be guaranteed by phone. **To secure a reservation, a completed application and full payment (that includes any non-profit forms) must be received;** otherwise, reservation is not secured. All reservations require a minimum of seventy-two hours' advanced notice. This policy will apply to all residents, non-residents, and non-profit organizations. There will be no exceptions to this policy. Please Note: Per State Building Code Maximum Building Occupancy is 50 people.

Key Pickup/Return/Deposit: The key is available for pick-up once you receive your reminder call, one day prior to the reservation date, or Friday before the weekend/holiday at the Rib Mountain Municipal Center during our open office hours Monday - Friday and must be returned to the Municipal Center during office hours or in the Dropbox located by the front doors of the Municipal Center. Keys must be returned no later than the day after your event or the Monday after the weekend of your event. Arrange with office staff if key drop off will be different than stated above. It is your responsibility to pick up the key prior to a weekend or holiday. Office hours are listed on our website and the Municipal Center door. **Deposit checks will be issued approximately two weeks after the event unless there are charges due to damage. Please note the loss of the shelter key forfeits your deposit.**

Winter Rentals: The warming area will be open to the public during the winter **Ice rink hours, Monday through Friday 4:00pm to 9:00pm and Saturday through Sunday 1:00pm to 9:00pm.** Rentals will have full use of the back area during these times. Rink attendant will be staffed during rink hours. There are no private ice rink rentals allowed at this time.

Village Park Hours: Sunrise to 10:00 pm. (per Chapter 19 of the Municipal Code). Renter must vacate premise by closing time.

Public Meetings and Sales: No person shall give or take part in any entertainment exhibition or hold any public meeting or engage in public speaking in any Village Park without written consent of the Village Park Commission. (Per Chapter 19 of the Municipal Code)

Advertising/Sales: No person shall sell or offer for sale any goods, wares, or merchandise in any Village Park, except as authorized by the Village Park Commission and when holding proper licenses. No person shall distribute or post bills or advertisements in any Village Park without written consent of the Village Park Commission. (Per Chapter 19 of the Municipal Code)

Smoking: No Smoking inside the building.

Deposit: It is the user's responsibility to inspect the premises and report any problems. The user shall be responsible for costs and materials associated with the clean-up and/or repair of damages if the user and/or invitees do not meet the terms of the agreement. Charges will be deducted from the deposit for any damage, cleaning, lost keys, or other services required.

Cancellations: *Cancellations more than 30 days before the event will receive a refund minus a \$50.00 administrative fee. Cancellations 30 days or less before the event will receive a refund minus a \$100.00 administrative fee.*

Decorations: Staple guns, staples, nails, thumbtacks, duct tape, etc. are not permitted. All tape must be removed after the event. Applicant will be charged for any damage caused by any of the previously mentioned methods.

Clean-up: Immediately following the function, the renter is responsible for cleaning and restoring the entire park shelter. Litter must be picked up in and around the shelter. Sweep the floor, wipe off tables, counter tops, and benches. Please securely tie garbage bags and dispose of them in the dumpsters located at the east end of the parking lot. Turn off all lights and lock all doors except exterior bathroom doors. Garbage bags will be provided. Extra garbage bags and toilet paper are located under the kitchen sink.

Supervision: The user shall provide one adult chaperon at all functions. Security cameras will be operational on the premises. Facility will not be staffed during rental over summer months, procedures must be adhered to.

Large Event: Such an event shall be defined as usage or rental of Park facilities including baseball diamonds (i.e., tournaments), which may involve multiple days and large number of individuals (100+ attendees). For such events, the rental of the shelter shall automatically be required for each day of the event. Determination of a "Large Event" shall be made at the time of the request for rental. The final determination of whether such a request qualifies as a "Large Event" shall be made by a representative of the Village of Rib Mountain. Large events will incur an additional \$100 fee.

Applicant Signature: _____ **Date:** _____

	2025	2026- 7.5%	2027 - 3%	2028
SKI AND SNOWSHOE GROUP RATES				
School Groups - students pass only	\$3 per student	\$3 per student	TBD	TBD
School Groups - students equipment rental	\$6 per student	\$6 per student	TBD	TBD
School Groups - students pass and equipment rental	\$9 per student	\$10 per student	TBD	TBD
School Groups - teachers and chaperones pass	FREE	FREE	TBD	TBD
School Groups - teachers and chaperones equipment rental	\$6 each	\$6 each	TBD	TBD
Organized Youth Group 10+ participants - pass only	\$6 per youth	\$6 per youth	TBD	TBD
Organized Youth Group 10+ participants - pass + equip rental	\$14 per youth	\$15 per youth	TBD	TBD
Other Groups - for ski passes - \$1 discount on each daily pass for groups of 10 or more				
Other Groups - for snowshoe passes - \$.50 discount on each daily pass for groups of 10 or more				

SPORTS FIELDS AND COURTS

*Fees subject to change with installation of turf

Athletic Park

Baseball game without admission fee	\$200/game(pre-tax)	\$205/game(pre-tax)*	\$205/game(pre-tax)*	TBD
Baseball Games with admission fee	\$200/game (pre-tax) plus 10% of gross admission	\$205/game (pre-tax) plus 10% of gross admission*	\$205/game (pre-tax) plus 10% of gross admission*	TBD
Field lights (evenings)	\$28/hour (pre-tax)	\$30/hour (pre-tax)*	\$31/hour (pre-tax)*	TBD
Non-baseball activities	Negotiable	Negotiable	Negotiable	TBD

Ball Diamonds - County/City Organized Youth

Little League diamonds are contracted for by the Wausau Area Little League organization for spring and early summer use. They may be used by the general public for play at all other times. Field lights at the Oak Island South Field may be used by permission of the Little League organization only, which may charge a fee for their use.

Organized Adult or Commercial or High School Use (3 hr max)	\$36/game	\$39/game	\$40/game	TBD
Organized Youth Use (2 hr max)	\$30/game	\$32/game	\$33/game	TBD
Additional time	\$14/hour	\$15/hour	\$16/hour	TBD

Marathon County Sports Complex Fields

Small/Medium Field Use Fee-2 hr game or practice fee per field	\$29	\$31	\$32	TBD
Large/Championship Field-2 hr game or practice fee per field	\$52	\$56	\$58	TBD
Field Lights (Championship field #12)	\$50/hr	\$54/hr	\$56/hr	TBD
Complete Complex Rental (add'l services negotiated)	\$3200/day	\$3440/day	\$3543/day	TBD
Field Lining	\$130/field	\$140/field	\$144/field	TBD
Soccer Group Per Player Fees				
MC United - All age groups	\$39/player	\$42/player	\$43/player	TBD
WCFC - All age groups	\$39/player	\$42/player	\$43/player	TBD

General Sports Fields

Sports fields are contracted for by youth soccer leagues and schools. Outside of these reserved periods they may be used by the general

Organized Adult Use or Commercial Use (3 hr max)	\$34/field/game or practice	\$37/field/game or practice	\$38/field/game or practice	TBD
Organized Youth Use or Commercial Use (2 hr max)	\$24/field/game or practice	\$26/field/game or practice	\$27/field/game or practice	TBD
Youth Sports Camp Weekly Use	\$130/field/week	\$140/field/week	\$144/field/week	TBD
Additional time	\$14/hour	\$15/hour	\$16/hour	TBD

Sunny Vale Softball Complex

Ball Diamond Use - High School, Adult, or Comm (3 hr max)	\$36/game/pre-tax	\$39/game/pre-tax	\$40/game/pre-tax	TBD
Ball Diamond Use - Organized Youth Use (2 hr max)	\$30/game/pre-tax	\$32/game/pre-tax	\$33/game/pre-tax	TBD
Field Lights	\$10/hour/pre-tax	\$11/hour/pre-tax	\$11/hour/pre-tax	TBD
Tournament Labor and Equipment Fee	\$28/person/hr	\$30/person/hr	\$31/person/hr	TBD
Additional time	\$14/hour	\$15/hour	\$16/hour	TBD

Wausau Area Youth Baseball/Softball Field usage

WAYBB - All age groups	N/A	\$10/player	21	TBD
WAYSBB		\$10/player	11	

Pickleball/Tennis Courts

Commercial or Private Use	\$12/court/hr	\$13/court/hr	\$14/court/hr	TBD
---------------------------	---------------	---------------	---------------	-----

SWIMMING POOL - Schulenburg, Memorial, Kaiser Pools, Marathon Park Splash Pad

FEEES FOR RAPIDS AREA SPORTS COMPLEX				
UTILIZATION	CATEGORY A In-District Non-Profit Contributors*	CATEGORY B In-District Non-Profit	CATEGORY C In-District For- Profit <i>or</i> Out-Of-District Non-Profit	CATEGORY D Out-Of-District For Profit
Field Rental (Per Field/Per Hour)	\$150 - All Day \$ 75 - 4 Hours \$ 25 - Per Hour	\$350 - All Day \$175 - 4 Hours \$ 55 - Per Hour	\$700 - All Day \$350 - 4 Hours \$125 - Per Hour	\$1,000 - All Day \$ 500 - 4 Hours \$ 150 - Per Hour
Bleacher Inspection Fee	\$120.00	\$120.00	\$120.00	\$120.00
Concession Stand (percent of profit)	40%	40%	45%	45%
LABOR CHARGES				
Regular Labor	\$ 20.00 per hour	\$ 20.00 per hour	\$ 20.00 per hour	\$ 20.00 per hour
Regular Supervisor	\$ 40.00 per hour	\$ 40.00 per hour	\$ 40.00 per hour	\$ 40.00 per hour
Emergency Supervisor**	\$ 46.00 per hour	\$ 46.00 per hour	\$ 46.00 per hour	\$ 46.00 per hour
Custodial & Field Maintenance Charge	An estimate will be provided	An estimate will be provided	An estimate will be provided	An estimate will be provided

* In-District Non-Profit Contributors that contributed a minimum of \$10,000 toward the Rapids Area Sports Complex

** Events which are scheduled less than two weeks in advance are subject to a \$46.00 per hour “Emergency Supervisor” charge in addition to all other fees associated with the event, at the discretion of the LHS Athletic Facilities Coordinator.

In addition to the Stadium/Track field rental expense, equipment rental will be billed as follows:

- \$250.00 – Track Equipment (*e.g., hurdles, high jump equipment, and pole vaulting equipment*)
- \$ 50.00 – Football Equipment (*e.g., down markers, goal post padding, yardage markers, and end zone pylons*)
- > Soccer Equipment (*equipment needs to be determined and costs negotiated at time of rental*)
- > Baseball Equipment (*equipment needs to be determined and costs negotiated at time of rental*)

Areas of the facility outside of the Rapids Area Sports Complex that are utilized will be charged in accordance with the rental fees listed in Board Policy 830 and 830.1.

Fees will be reviewed annually by the administration and appropriate recommendations for adjustment forwarded to the Board of Education.

- CROSS REF.:
- 443.8 – Possession or Use of Weapons – Students
 - 522.9 – Possession or Use of Weapons – Staff/Employees
 - 830 – Use of School Facilities
 - 830.1 – Facility Use Policy for the Performing Arts Center (PAC)
 - 832 – Possession or Use of Weapons – Visitors and Volunteers

Approved: March 14, 2022

Wausau School District Facility Use Fee Schedule



Factors Determining Tier Placement

	Tier 1	Tier 2	Tier 3
Resources	Low need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc...	Moderate need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc	High need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc..
Staffing	No custodian is needed to open up/close up or be on-site during the event.	A custodian is needed to open up/close up and potentially be on-site during the event.	District personnel, including but not limited to custodians and/or kitchen staff, are needed to open/close and be on-site during the event.
Facilities	A single-site, low maintenance area such as a classroom or an outdoor field /gymnasium for practice use, etc.	A single site or multiple sites, moderate maintenance area such as an auditorium, commons or gym etc.. where an event is being hosted	A single site or multiple sites, higher maintenance area such as an auditorium, commons or gym etc.. where a larger event is being hosted
Purpose	The purpose of the event/usage is to benefit a significant majority of Wausau School District students.	The purpose of the event/usage is to benefit both Wausau School District Students and the hosting organization.	The purpose of the event/usage is to benefit the hosting organization

Notes

- (1) Tier placement is for estimating purposes only. Final determination of minimum fees will be communicated when the reservation is fully approved.
- (2) A preponderance of need and purpose will be used to determine the final tier placement and cost for use of the facility.
- (3) The Requestor will be provided a minimum cost for their request. The actual cost may vary due to increased hours, damage, misinformation, etc.
- (4) All non-District users must provide proof of liability insurance prior to using the facilities.
- (5) Use of District pool(s) requires additional permission and requirements. Contact Wausau School District Buildings and Grounds office for details.
- (6) Use of fields does not include supplies, i.e. chalk, balls or grooming equipment.
- (7) District will have the final determination if Custodial support is required and in what amount due to the nature of the event and set-up / tear-down time.

Cost per hour

SCHOOLS/AREA	Sq.Ft./capacity (approx.)	Cost per hour		
		Tier 1	Tier 2	Tier 3
Classroom	900-1100	No Cost	\$20	\$125
Fieldhouse (High Schools)	West: 29,000 East: 32,000	No Cost	\$40	\$250
Gymnasium (Middle and Elementary Schools)	15,000	No Cost	\$30	\$200
Practice Fields or outdoor venues	Varies	No Cost	\$10	\$75
Varsity Fields or outdoor venues	Varies	No Cost	\$20	\$100
Auditorium (Requires District A/V specialist)	West: 748 seats East: 900 seats	No Cost	\$30	\$200
Cafeteria/Commons (High Schools only)	2,500	No Cost	\$30	\$200
Pool (Additional requirements, call for details)		No Cost	\$40	\$250
Parking Lots	Varies	No Cost	\$10	\$75
School Forest	Varies	No Cost	\$40	\$200

Ancillary items

Cost per unit

Custodian (Outside normally staffed time, 6am - 11pm weekdays and non-holidays)	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend
Kitchen Staff (required for kitchen use)	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend
District A/V Specialist	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend
Computer Technician	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend
Snow Removal (if required beyond normal frequency)	Actual cost	Actual cost	Actual cost

Athletic Field Rentals

▼ PRACTICE 1.5 HOURS

Location	Sanctioned per practice	Adult League per practice	Non-Sanctioned per practice
Athletic Complex - Diamond 1 (Dirt)	-	\$30	\$75
Athletic Complex - Diamond 2 (Dirt)	-	\$30	\$75
Athletic Complex - Diamond 3 (Turf)	-	\$30	\$75
Athletic Complex - Diamond 4 (Turf)	-	-	\$30
Athletic Complex - East Long Field	-	-	\$30

Contact Us

Reese O'Malley

Recreation & Community Enrichment Director

[Email Reese O'Malley](#)

[More Information](#)

Sam Frederickson

Recreation Supervisor

[Email Sam Frederickson](#)

[More Information](#)

Related Forms

- [Sanctioned Organization Fillable Application](#)

How can I help you today?



Location	Sanctioned per practice	Adult League per practice	Non- Sanctioned per practice
----------	-------------------------------	------------------------------------	---------------------------------------

- West
Long
Field

Athletic Complex	-	-	\$30
---------------------	---	---	------

- West
Rec
Soccer
Field 5

Fireman's Park - Softball Diamond 1 (East)	-	\$30	\$30
--	---	------	------

Fireman's Park - Softball Diamond 2 (West)	-	\$30	\$30
--	---	------	------

Yahara Park - Softball Diamond 1 (Shelter)	-	-	\$30
---	---	---	------

Yahara Park - Softball Diamond 2 (School)	-	-	\$30
--	---	---	------

How can I help you today?

Sanctioned Organizations pay a
\$50 per team practice
scheduling fee per year.
Unlimited practices.

GAMES

Location	Sanctioned per game	Adult League per day	Non- Sanctioned per game
Athletic Complex - Diamond 1 (Dirt)	\$40	\$75	\$125
Athletic Complex - Diamond 2 (Dirt)	\$40	\$75	\$125
Athletic Complex - Diamond 3 (Turf)	\$40	\$75	\$125
Athletic Complex - Diamond 4 (Turf)	\$40	\$75	\$125
Athletic Complex - East Long Field	\$40	-	\$100
Athletic Complex - West Long Field	\$40	-	\$100
Athletic Complex - West Rec	\$40	-	-

How can I help you today?

Location	Sanctioned per game	Adult League per day	Non- Sanctioned per game
Soccer Field 5			
Fireman's Park - Softball Diamond (East)	\$40	\$75	\$100
Fireman's Park - Softball Diamond (West)	\$40	\$75	\$100
Yahara Park - Softball Diamond 1 (Shelter)	\$40	-	\$100
Yahara Park - Softball Diamond 2 (School)	\$40	-	\$100

▼ TOURNAMENT PER DAY

Location	Sanctioned	Adult League	Non- Sanctioned
Athletic Complex - Diamond 1 (Dirt)	\$50	\$75	\$300

How can I help you today?

Location	Sanctioned	Adult League	Non-Sanctioned
Athletic Complex - Diamond 2 (Dirt)	\$50	\$75	\$300
Athletic Complex - Diamond 3 (Turf)	\$50	\$75	\$300
Athletic Complex - Diamond 4 (Turf)	\$50	\$75	\$300
Athletic Complex - East Long Field	\$50	-	-
Athletic Complex - West Long Field	\$50	-	-
Athletic Complex - West Rec Soccer Field 5	\$50	-	-
Fireman's Park - Softball Diamond (East)	\$50	\$75	\$300
Fireman's Park -	\$50	-	\$300

How can I help you today?

Location	Sanctioned	Adult League	Non-Sanctioned
Softball Diamond (West			
Yahara Park - Softball Diamond 1 (Shelter)	\$50	-	\$300
Yahara Park - Softball Diamond 2 (School)	\$50	-	\$300

Sanctioned Organization

Sanctioned Organization Definition

Ordinance 16.01 (2)(i) (a) "Sanctioned Program" shall mean a league, recreational program, or other group officially recognized by the Village as organized and operated to promote athletics without profit and more than 50% of whose membership is comprised of Village of DeForest residents.

Sanctioned Organization

Application

Seeking to become a sanctioned organization with the Village of DeForest. Complete and return the application to the Village of DeForest.

How can I help you today?

Facility Rental

D.C. Everest School District facilities are available, for a fee, to the general public. All facility reservations are scheduled through the Greenheck Turner Community Center. For large events or for more details about extended time or events, please contact Meghan Meyer, Facility Scheduling Coordinator at mmeyer1@dce.k12.wi.us (<mailto:mmeyer1@dce.k12.wi.us>) 715-359-6563 or Aaron Mull, Director of Community Services at amull@dce.k12.wi.us. We can assist you in making the most of your reservation. For bookings less than four (4) hours you may take advantage of our online reservation portal. Most organizations find success when booking large practice space, to invite more than 10 people into the space during the hour. Space is not limited to residency or school district. Anyone from the state, Central Wisconsin or the nation can reserve space.

[Meeting Room information here. \(/fs/pages/5277\)](#)

**Begin the online reservation
process here
[\(https://gtcc.recdesk.com/Community/](https://gtcc.recdesk.com/Community/)**

You can browse different times available at each facility for your selected dates, but you must log in before making a reservation. If you do not have an account, please one prior to making your reservation. The person making the facility reservation must be 18 years of age or older and agree to all facility rules, regulations and conditions of use. Adult supervision is required

When using the online portal, the maximum number of hours available to rent per day is 4. Any rentals needing more than 4 hours must contact the facility. Complete our **[Facility Rental Application \(/fs/resource-manager/view/b90b2abf-e353-49eb-a4dd-b671a41eb879\)](/fs/resource-manager/view/b90b2abf-e353-49eb-a4dd-b671a41eb879)** (**</fs/resource-manager/view/457bf045-ab8d-4709-8ffb-c3ff9829fc96>**) to request use of D.C. Everest School District facilities. Submit completed forms to Meghan Meyer at mmeyer1@dce.k12.wi.us

Payment is required in-full at the time the reservation is made. Credit is accepted forms of payment through our online portal.

[POLICIES AND REGULATIONS FOR RENTING. \(/fs/resource-manager/view/8cada58b-99e1-48a6-aecd-453c41c8e004\)](/fs/resource-manager/view/8cada58b-99e1-48a6-aecd-453c41c8e004)

Any individual or entity may rent the space for their desired use - if available.

You will see this facility is affordable and comparable to others in the state.

FACILITY BOOKING ONLINE

[_ \(https://gtcc.recdesk.com/Community/Facility\)](https://gtcc.recdesk.com/Community/Facility)

RENTAL PRICES

Prices listed below indicate new rates, as of September 1 or October 1, 2025. Rental rates include set-up and tear-down times.

GREENHECK TURNER COMMUNITY CENTER RENTAL

Turf \$100/hr

Gym \$20/hr per court

Sport Simulators \$40/hr

Ice Sheet \$155/50 min.
[Skip To Main Content](#)



English

Meeting Rooms \$25/hr

SENIOR HIGH RENTAL

Auditorium \$200/hr

Commons \$25/hr

Classroom \$15/hr

MIDDLE SCHOOL RENTAL

Commons \$25/hr

Main Gym \$25/hr

North Gym \$20/hr

Theatre \$150/hr

Classroom \$15/hr

ELEMENTARY SCHOOL RENTAL

Mt. Bay Gym \$20/hr

Rothschild Gym \$20/hr

Weston Gym \$20/hr

Riverside Gym \$20/hr

Evergreen Gym \$20/hr

Multipurpose Room \$25/hr

[Classroom \\$15/hr](#)
[Skip to Main Content](#)



JUNIOR HIGH RENTAL

Gym \$25/hr

Classroom \$15/hr

Multipurpose Room \$20/hr

OUTDOOR RENTAL SPACE

Lighting Fee \$100 per hour for Stiehm Stadium, Simon Field or Varsity Softball Field.

Stiehm Stadium \$100/hr

Stiehm Stadium Game Rental (Flat rate taht includes 5 hours, plus locker rooms, press box, chains/markers, field lighting.) \$700

[RENTAL GUIDELINES \(/fs/resource-manager/view/8cada58b-99e1-48a6-aecd-453c41c8e004\)](/fs/resource-manager/view/8cada58b-99e1-48a6-aecd-453c41c8e004)

- [APPLICATION FOR SCHOOL DISTRICT FACILITY RENTAL FILLABLE FORM. \(/FS/RESOURCE-MANAGER/VIEW/B90B2ABF-E353-49EB-A4DD-B671A41EB879\)](/fs/resource-manager/view/B90B2ABF-E353-49EB-A4DD-B671A41EB879)

*** Additional charges may occur if event is booked when additional staff is needed. This will be determined by GTCC staff management. GTCC/District staff are required to be on a premise when the facility is open throughout the district. Additional staff to assist in supervision and managing special events**

will be made available if it is deemed necessary by the Director of Building Safety. Custodial staff will be needed for weekend events specifically. Additional rates may apply. *



REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – January 26, 2026
Description:	Aquatic Center Pump and Valve Replacement.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend moving forward with the proposed work at the Aquatic Center?

Background

In May of 2023 we were informed that all four of our Aurora 340 Series pumps were no longer being manufactured and that getting parts for them in the future would not be possible. When we had to replace two of the face plates in 2023, we were told they only had seven face plates left, and no others would be manufactured. Since then, we have been planning to upgrade our pumps before one fails and we can't get parts. The other caveat to this is that no one manufactures a pump with the same dimensions as our current ones so there is no direct replacement.

As you will see from the attached proposal all pumps, concrete pump pads, valves, gaskets and plumbing will have to be changed.

Also, you will see that they also provided an option for Variable Frequency Drives for all the pumps.

Finally, no electrical work will be completed under this contract so a licensed contractor will still need to be hired to complete all the electrical work.

Attached Docs: Proposal from Neuman Pools.

Committee Action: None.

Fiscal Impact: \$128,466 + Optional \$40,270 + Electrical

Recommendation: None.

Recommended Language for Official Action

Additional action:

REQUEST FOR CONSIDERATION



PUMP & VALVE REPLACEMENT CONTRACT

Date: 12/1/2025
Site Address: Weston Aquatic Center
5815 Alta Verde Street
Weston, WI 54476
Attn: Shawn Osterbrink
Phone: (715) 359-9988
Email: sosterbrink@westonwi.gov

SCOPE OF SERVICES:

- Provide state approved, stamped and engineered drawings for the resurfacing of the pool deck as required by Wisconsin State Code.
- Removal of (1) Aurora 341A 40hp 3-phase 6x8x11 Filtration pump and concrete pump pad.
- Removal of (1) Aurora 341A 25hp 3-phase 5x6x9.5 Waterslide pump and concrete pump pad.
- Removal of (1) Aurora 341A 25hp 3-phase 5x6x9.5 Play Structure pump and concrete pump pad.
- Removal of (1) Aurora 341A 20hp 3-phase 5x6x9.5 Slide pump and concrete pump pad.
- Installation of (1) new Aurora 3800 series 40hp 3-phase 6x8x11 Filtration pump.
- Installation of (1) new Aurora 3800 series 25hp 3-phase 5x6x9.5 Waterslide pump.
- Installation of (1) new Aurora 3800 series 25hp 3-phase 5x6x9.5 Play Structure pump.
- Installation of (1) new Aurora 3800 series 20hp 3-phase 5x6x9.5 Slide pump.
- Forming and pouring (4) new concrete pump pads.
- Piping modifications on the discharge side of (4) pumps to accept the new pumps.
- Replacement of (1) 8" pump discharge split disc check valve, gaskets & hardware.
- Replacement of (1) 8" butterfly pump discharge valve with gear operator & hardware.
- Replacement of (3) 12" pump discharge split disc check valves, gaskets & hardware.
- Replacement of (3) 12" butterfly pump discharge valves with gear operators & hardware.
- Disconnection and capping of (1) 2" Water Ride supply pipe from the Activity pump.
- Disconnection and capping of (1) 6" Floor Fountain supply pipe from the Activity pump.
- Replacement of up to (24) 3/8" stainless steel stud anchors for Unistrut in the surge tank.
- Representation at the Wisconsin DSPS inspection.

NOTES:

- Neuman Pools will include an initial broom swept cleaning of the area; final cleaning is by others.
- Additional work must have prior approval and will be performed for a lump sum amount or billed on a time and material basis.
- Pool draining and refilling if required is owner's responsibility.
- NPI policy is to schedule jobs only after signed contracts and initial payments are received at our office. Project schedule will be mutually agreed upon by both parties at that time.

BUILDING YOUR IMAGINATION

W9684 Beaverland Parkway | PO Box 413 | Beaver Dam, WI 53916 | 920-885-3366 | neumanpools.com

PRICING – VALID FOR 30 DAYS

Price: \$ 128,446.00

OPTIONAL VFD'S FOR THE NEW PUMPS

- Provide (1) ABB 40hp VFD for the Filtration pump with Electronic Bypass.
- Provide (1) ABB 25hp VFD for the Waterslide pump.
- Provide (1) ABB 25hp VFD for the Play Structure pump.
- Provide (1) ABB 20hp VFD for the Slide pump.
- Programming and startup of the VFD's.
- Training on the operation of the VFD's.

Installation & electrical connections must be completed by a licensed electrical contractor and is not included in this contract.

Add \$40,270.00

_____ Initial Acceptance

PAYMENT TERMS

50% initial payment and 50% due upon completion.

SIGNATURES

Owner has read and understands the payment terms, conditions, and lien rights.

Neuman Pools, Inc.

Owner

Signature: _____

Signature: _____

Jeff Gruszynski – Sales / Project Manager

Print Name / Title: _____

Date: _____

Date: _____

WISCONSIN LIEN RIGHTS

As required by Wisconsin Construction Lien Law, NEUMAN POOLS, INC. hereby notifies the Owner that persons or companies furnishing labor or materials for construction on Owner's land may have lien rights on Owner's land and buildings, if not paid. Those entitled to lien rights, in addition to NEUMAN POOLS, INC., are those who contract directly with the Owner, or those who give the Owner notice within 60 days after they first furnish labor or materials for the construction improvement. Accordingly, Owner probably will receive notices from those who furnish labor or materials for the construction improvement and should give a copy of each notice received to his mortgage lender, if any. NEUMAN POOLS agrees to cooperate with the Owner and their lender, if any, to see that all potential lien claims are duly paid.

SALES TERMS AND CONDITIONS

Terms and Conditions. These terms and conditions shall apply to all orders or transactions entered into by and between the buyer listed on this order ("Buyer") and Neuman Pools, Inc. ("NPI"). NPI will accept orders, sell Products and Services (defined below), and do business only on these terms and conditions. These terms and conditions, the terms and conditions on the first page of this order and any NPI quotation accepted by Buyer, shall be collectively referred to hereinafter as the "Agreement." As used herein, "Products and Services" shall mean all items being sold by NPI to Buyer, whether materials, products to be manufactured or delivered, services to be rendered or any combination thereof. NPI's acceptance of Buyer's order is expressly conditioned on Buyer's unqualified acceptance of the Agreement. Buyer, upon placing an order for the purchase of Products and Services shall be deemed to have accepted all the terms and conditions of the Agreement without modification. Buyer may also accept an order in writing or electronically. Unless otherwise agreed to in a writing signed by NPI, any term or



BUILDING YOUR IMAGINATION

Service Contract
Page 2 of 4

condition contained in any Buyer purchase order or other form or correspondence that purports to add to or is in any way inconsistent with the Agreement shall be inapplicable and of no force or effect whatsoever.

Time of Delivery. NPI shall use commercially reasonable efforts to fill Buyer's orders within the time stated but in no event shall NPI be liable for any damages associated with NPI's inability to meet any such timeframes or deadlines.

Price; Taxes. Unless otherwise stipulated, all prices stated in NPI's quotations shall be good only for a period of thirty (30) days from the date of such quotation. Thereafter, the price for Products and Services sold hereunder shall be NPI's price in effect as of the date of shipment. Unless specifically otherwise set forth in the Agreement, Buyer shall be responsible for obtaining any and all permits or other governmental approvals required in connection with the Products and Services, and prices do not include the cost of such approvals, cost of freight or handling, cost or charges for insurance or any production, sales, use, transfer, transportation, excise or other taxes, tariffs, or customs duties, or costs arising from unforeseen, concealed or unusual conditions or circumstances, and Buyer shall pay directly or be charged by NPI for all such costs and/or charges in addition to the price(s) of the Products and Services supplied hereunder and Purchaser shall be obligated to pay such charges and costs on the same terms as apply to payment of the price(s) hereunder. NPI may make partial shipments.

Shipment; Payments. As applicable, all materials and products shall be shipped F.O.B. NPI's plant, unless otherwise agreed. Risk of loss and title to Products and Services shall pass to Buyer upon performance of the services and delivery of the material or products to the carrier for shipment. Payment of each invoice shall be due, without deduction or setoff, within thirty (30) days of the invoice date. Interest of 1.5% per month will be added to all amounts outstanding more than thirty (30) days.

Specifications. NPI may make any change in design of, or in the way it manufactures or produces, any Product if, in NPI's sole judgment, such changes are necessary or desirable to improve the safety or performance of such Product.

Cancellation. Buyer may not cancel orders placed with NPI, except with NPI's prior written consent and then only if Buyer makes payment to NPI to indemnify it against all loss and damage incurred by NPI on account of such cancellation.

Inspection. Buyer shall inspect all Products and Services within ten (10) days after receipt thereof and shall notify NPI of any rejection of such Products and Services within such ten (10) day period, after which Buyer shall be deemed to have accepted such Products and Services.

Security Interest. Buyer hereby grants to NPI and NPI hereby retains a security interest in all materials and products sold hereunder and all accessories and additions thereto, whether presently upon Buyer's premises or hereafter acquired, and all proceeds from the sale or other disposition of the foregoing. Buyer hereby authorizes NPI and its agents to file any financing statements and other documents necessary to create, perfect and maintain the perfection of the security interest granted hereunder

LIMITED WARRANTY. NPI warrants to Buyer that (a) at the time of delivery, the Products and Services shall conform to the written specifications approved by NPI for such Products and Services; and (b) the Products and Services shall be free from defects in material and workmanship. **THE FOREGOING LIMITED WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. ANY AND ALL OTHER EXPRESS, STATUTORY OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. NO WARRANTY IS MADE WHICH EXTENDS BEYOND THAT WHICH IS EXPRESSLY CONTAINED HEREIN.**

Inspection and Return under Warranty. Buyer must give written notice to NPI of any suspected defect in the Products and Services within the above-described inspection period; otherwise, Buyer will be deemed to have accepted such Products and Services. Buyer must obtain a return authorization from NPI prior to returning any materials or products for warranty service under this Section. Buyer shall be responsible for all costs and expenses associated with returning the materials or products to NPI for warranty service. NPI reserves the right to apply a restocking charge of 35% of the purchase price of the returned goods, plus freight charges to all returns.

LIMITATION OF LIABILITY. THE REMEDIES OF BUYER SET FORTH HEREIN ARE EXCLUSIVE AND, IN ANY EVENT, THE TOTAL AGGREGATE LIABILITY OF NPI WITH RESPECT TO ANY CLAIMS UNDER THE AGREEMENT OR REGARDING THE EQUIPMENT, SERVICES, WORK, SPARE OR REPLACEMENT PARTS AND SERVICES INCIDENTAL THERETO AS FURNISHED HEREUNDER, WHETHER BASED IN CONTRACT, INDEMNITY, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE PRICE PAID FOR THE PRODUCTS AND SERVICES UPON WHICH ANY SUCH CLAIM IS BASED. IN NO EVENT SHALL NPI BE LIABLE UNDER ANY CIRCUMSTANCES FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES ARISING FROM ANY CAUSE WHATSOEVER, WHETHER BASED ON CONTRACT, TORT, WARRANTY OR ANY OTHER THEORY OF LIABILITY.

Indemnification. Buyer shall defend, indemnify and hold NPI and its officers, directors, shareholders, affiliated companies, employees, agents and representatives harmless against any claims, losses, damages, liabilities or expenses (including, without limitation, reasonable attorneys' fees and other costs and expenses of litigation) resulting from or otherwise connected with any of the following: (a) bodily injury, death or property damage caused by Buyer's or its agents' acts or omissions with respect to the Products and Services; or (b) any design, specification, material or component supplied or approved by Buyer for the design, manufacture, installation, repair or services in connection with the Products and Services.

Intellectual Property Rights. NPI shall retain all intellectual property rights in and to the Products and Services, including, without limitation, any rights under patents as well as any unpatented information such as trade secrets, confidential information, trademarks, trade dress or copyrights. Nothing in the Agreement shall be deemed or construed to be a transfer or license of any of NPI's intellectual property. Buyer shall obtain rights to such intellectual property only to the extent that NPI may grant such rights in writing.

Force Majeure; Remedies; Limitation of Actions. NPI shall not be liable for any delay in the performance of the Agreement by reason of strikes, shortages, riots, insurrection, fires, flood, storm, explosions, earthquakes, telecommunications outages, acts of God, war, terrorism, governmental action or any other cause which is beyond the reasonable control of NPI. In the event of any such delay, NPI's performance hereunder shall be postponed by such length of time as may be reasonably necessary to compensate for the delay. Each of the rights and remedies of NPI under the Agreement is cumulative and in addition to any other or further remedies provided under the Agreement or at law or equity. Any action by Buyer for any loss or damage with respect to the Agreement shall be commenced within one (1) year from the earlier of the date of: initial operation, substantial completion, last date of services or date of shipment, as applicable.

Miscellaneous. If any court of competent jurisdiction determines that any provision of the Agreement is invalid or unenforceable, then such invalidity or unenforceability shall have no effect on the other provisions hereof, which shall remain valid, binding and enforceable and in full

force and effect, and such invalid or unenforceable provision shall be construed in a manner so as to give the maximum valid and enforceable effect to the intent of the parties expressed in the Agreement. Buyer may not assign any of its rights, duties or obligations under the Agreement without NPI's prior written consent. The rights of all parties hereunder and the construction of every provision hereof shall be governed by the laws of the State of Wisconsin, without giving affect to principles of conflicts of law. The parties agree that any action arising out of the Agreement or in connection with the goods covered hereunder shall be brought in the federal, state or local court located in or otherwise having jurisdiction over Dodge County in the State of Wisconsin and the parties hereby consent to personal jurisdiction in such courts and waive any objection based on jurisdiction or venue of any such action.

**END OF
PACKET**