



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING AGENDA OF THE BOARD OF TRUSTEES**

Weston Municipal Center Board Room
4747 Camp Phillips Road, Weston, WI 54476

Monday, February 17, 2025, at 6:00 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 544 591 5099

AGENDA ITEMS

1. Board of Trustees Meeting called to order by President Maloney
2. Pledge Allegiance to the Flag
3. Roll Call by Clerk for Board of Trustees
 - a. Maloney{p}, Cronin{vp}, Ermeling, Jordan, Pinsonneault, Weiland, Zeyghami

PUBLIC COMMENTS

MINUTES FROM PREVIOUS MEETINGS.

4. [Approval of January 20, 2025, Board of Trustees Meeting](#)
5. [Approval of February 3, 2025, Special Board of Trustees Meeting](#)

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. Community Development Authority
7. [Community Life and Public Safety \(CLPS\)](#)
8. Everest Metro Police/Mountain Bay Metropolitan Police
 - a. [Mountain Bay Metro Police Commission \(9-5-2024, 12-4-2024\)](#)
 - b. [Mountain Bay Metro Oversight Board \(10-16-2024, 11-13-2024, 11-20-2024\)](#)
9. [Extraterritorial Zoning](#)
10. [Finance and Human Resources](#)
11. [Joint Review Board](#)
12. [Parks & Recreation](#)
13. [Plan Commission](#)
14. [Public Works](#)
15. SAFER
 - a. [SAFER Fire Commission](#)
 - b. [SAFER Board \(12-10-2024\)](#)
16. [Tourism Commission](#)
17. [Refuse and Recycling](#)

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

ACKNOWLEDGE REPORTS FROM DEPARTMENTS

18. Administrator
19. Clerk
20. Finance
21. Fire/EMS
22. Parks & Recreation
23. Plan/Dev
24. Police
25. Public Works
26. Technology

WORK PRODUCT TRANSMITTALS

27. Acknowledge January Building Permits
28. Acknowledge Code Enforcement Report
29. Acknowledge *DRAFT* December 2024 Budget Status

CONSENT AGENDA

30. Requests to pull items out of consent consideration
31. Approve Vouchers – check numbers 63709-63877 and 90188-90191
32. Action on consent agenda items

ORDINANCES

33. Ordinance No. 25-001 An Ordinance Adopting the 2025 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston
34. Ordinance No. 25-002 An Ordinance to Create Section 82.114 Vehicles, Abandoned and Junked

RESOLUTIONS

UNFINISHED BUSINESS

35. Discussion Regarding an Update on the Kennedy Park Renovation and Capital Campaign
36. Discussion Regarding an Update on the Potential Addition of Pickleball Courts
37. Acknowledge Quarterly Development Agreements Report
38. Discussion and/or action on addition to the Elected and Appointed Village Officials Handbook, Section 1.10 *Trustee Salary and Stipend Compensation*

NEW BUSINESS

39. Discussion and/or action on President's Appointments to Committees and/or Commissions
40. Discussion and/or action on Beverage Service Agreement
41. Discussion and/or action on Subrogation Claim of Alternative Claims Management on Behalf of GFL Environmental, Date of Loss 2/27/2023 (Claim #WM000371920081)
42. Discussion and/or action on Claim of Crane Meadows Golf Course, Date of Loss 7/8/2024 (Claim #WM000371920085)

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

43. Discussion and/or action on Request for Refund of Overpayment in Property Taxes – 1830 Monterey Avenue/6214 Alta Verde Street
44. Discussion on Update Regarding Backyard Chickens on Residential Lots License Created via Ordinance No. 23-021
45. Discussion and/or action on Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License for SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop
46. Discussion and/or action on SAFER Board of Directors Discussion Regarding Potential Fire Fee
47. Discussion and/or action on Possible Attorney Referral Regarding SAFER Charter Questions
48. Discussion and/or action on Incorporating Pedestrian Accommodations Into Plans of 2030 CR-X/STH 29 Bridge Project
49. Discussion and/or action on Consultant Selection for Pedestrian and Bicycle Master Plan
50. Discussion and/or action on Schofield Avenue (Normandy Street to Birch Street) Traffic Control Equipment Procurement
51. Discussion and/or action on Green Tree Acres Phase 2 Construction Services Contract
52. Discussion and/or action on Schofield Ave Reconstruction Special Assessment Procedure

MOTION TO MOVE TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved to wit:

- Marathon County Case No. 2024-CF-544

CONTINUE IN TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to wit:

- Right-of-Way Negotiations for Weston Avenue (Von Kanel Street to Ryan Street)
- Real Property Option Agreement in Weston Business and Technology Park – South

RECONVENE TO OPEN SESSION

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Marathon County Case No. 2024-CF-544
- Right-of-Way Negotiations for Weston Avenue (Von Kanel Street to Ryan Street)
- Real Property Option Agreement in Weston Business and Technology Park – South

ATTORNEY REFERRALS

ADMINISTRATOR REFERRALS

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

REMARKS FROM TRUSTEES

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

Next meeting date(s):

- Monday, March 17, 2025, at 6:00 p.m.

ADJOURN

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or clerks@westonwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on www.westonwi.gov and transmitted to media partners on February 12, 2025.



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, January 20, 2025, at 6:00 p.m.

AGENDA ITEMS

1. Board of Trustees Meeting called to order by President Maloney

President Maloney called the Board of Trustees meeting to order at 6:32 p.m.

2. Pledge Allegiance to the Flag

3. Roll Call by Clerk for Board of Trustees

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	Excused
Zeyghami, Hooshang	YES

PUBLIC COMMENTS (on recording <https://youtu.be/a2xvvaAK46I?t=50>)

Email from Joy Ratchkramer to Trustee Jim Pinsonneault read by President Maloney regarding the recent addition of playground equipment. Ms. Ratchkramer stated that she was disappointed that the new playground equipment did not include choices for children under five years of age.

MINUTES FROM PREVIOUS MEETINGS (on recording <https://youtu.be/a2xvvaAK46I?t=174>)

4. Approval of December 16, 2024, Board of Trustees Meeting

Motion by Cronin, second by Ermeling to approve December 16, 2024, Board of Trustees Meeting minutes.

Pinsonneault requested a change in the minutes on the discussion and/or action on the updated Tourism Entity Agreement for 2025 with the Wausau CVB. He stated that in the discussion in December, he said that it was not in the best interest of the Village for the CVB to be paid two and a half percent to administer the grants as it could be done at a much lesser amount by hiring a temp service. It was agreed that the minutes would be corrected to reflect his comment during the discussion.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS (on recording <https://youtu.be/a2xvvaAK46I?t=299>)

5. Community Development Authority
6. Community Life and Public Safety (CLPS)
7. Everest Metro Police/Mountain Bay Metropolitan Police
 - a. EMPD Joint Finance (4-10-24 and 7-19-2024)
 - b. EMPD Joint Finance and Everest Metro Municipal Court Finance (1-11-2024)
 - c. Mountain Bay Metro Police Commission
 - d. Mountain Bay Metro Oversight Board
8. Extraterritorial Zoning
9. Finance and Human Resources
10. Joint Review Board
11. Parks & Recreation
12. Plan Commission
13. Public Works
14. SAFER
 - a. SAFER Fire Commission
 - b. SAFER Board (11-12-2024)
15. Tourism Commission
16. Refuse and Recycling

Motion by Pinsonneault, second by Ermeling to acknowledge Item Nos. 6, 7. a. and b., 9, 13, 14. b. and 15.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

ACKNOWLEDGE REPORTS FROM DEPARTMENTS (on recording <https://youtu.be/a2xvvaAK46I?t=344>)

- 17. Administrator
- 18. Clerk
- 19. Finance
- 20. Fire/EMS
Chief Finke stated there was a discussion to start regarding an internship as a recruitment tool.
- 21. Parks & Recreation
- 22. Plan/Dev
- 23. Police
Chief Hunt stated the Department was up on calls for service and traffic enforcement and crashes and they recently had a new hire which placed 38 persons on the roster.
- 24. Public Works
- 25. Technology

Motion by Cronin, second by Zeyghami to acknowledge reports from departments.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

WORK PRODUCT TRANSMITTALS (on recording <https://youtu.be/a2xvvaAK46I?t=461>)

- 26. Acknowledge December Building Permits

Motion by Pinsonneault, second by Ermeling to acknowledge December Building Permits.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

27. Acknowledge Quarterly Development Agreements Report (on recording <https://youtu.be/a2xvvaAK46I?t=475>)

Motion by Pinsonneault, second by Zeyghami to defer acknowledgement of Quarterly Development Agreements Reports until February when report can be presented with current project status.

Pinsonneault stated that in the report there were items that were not up to date with the current status. Maguire updated the Board on the status of some items on the Report and agreed that the Report would need to be updated.

Yes Vote: 5 No Votes:1 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	NO
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

28. Acknowledge Code Enforcement Report (on recording <https://youtu.be/a2xvvaAK46I?t=609>)
29. Acknowledge December Budget Status

Motion by Pinsonneault, second by Ermeling to acknowledge Code Enforcement Report and December Budget Status.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

CONSENT AGENDA (on recording <https://youtu.be/a2xvvaAK46I?t=749>)

30. Requests to pull items out of consent consideration
31. Approve Vouchers – check numbers 63485-63567, 63575-63643, 63645-63708 and 90184-90187
32. Action on consent agenda items

Motion by Pinsonneault, second by Cronin to acknowledge Item No. 31.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	---
Zeyghami, Hooshang	YES

ORDINANCES

RESOLUTIONS

UNFINISHED BUSINESS

33. Discussion regarding an Update on the Kennedy Park Renovation and Capital Campaign ([on recording https://youtu.be/a2xvvaAK46I?t=1235](https://youtu.be/a2xvvaAK46I?t=1235))

Gebert provided the Board with an update on the campaign including benefit nights at area restaurants. Pinsonneault asked what the official timeline for the project was in which Gebert stated the MOU with the Friends group is a 10-year capital campaign. Pinsonneault asked for a phasing chart to identify what is included. Gebert replied that the next phase of the Strategic Plan for the capital campaign would lay that out and the renovation piece was being worked on right now with REI with plans about 90 percent complete but depending on funding, pieces could move up or move back. Wodalski stated that Phase 1 could be baseball which was part of the CORP or Kennedy Park Master Plan discussion. 1-BB is the Phase 1 baseball which is the south field between the skate park and the Aquatic Center. Phase 1-H is the hockey in the northwest corner. Pinsonneault asked about a basic timeline for when specific improvements would be completed. Wodalski explained that the Phase 1-BB design drawings would be designed first and be completed by March and then after that the remaining design drawing would be completed by the end of August. This would get the rest of the park to a point where if a big donor came in, the plans would be ready to go.

34. Discussion Regarding an Update on the Potential Addition of Pickleball Courts at Machmueller Park ([on recording https://youtu.be/a2xvvaAK46I?t=2106](https://youtu.be/a2xvvaAK46I?t=2106))

Maloney stated that he has received several phone calls with regard to the Pickleball Courts stating that maybe there would not be a need for so many courts. Osterbrink stated that the Village has met with the Director of Parks for Wausau/Marathon County and Wausau Area Pickleball to discuss where future courts would be going in the area. Zeyghami stated that if Machmueller Park was to be the location, we should just move forward with those plans. Pinsonneault asked if a MOU would need to be created with the fundraising group. Zeyghami stated once the decision is made to move forward, yes, that would be a good idea.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

35. Discussion and/or action on Establishing Guidelines Regarding Special Meeting Payment(s) for Trustees ([on recording https://youtu.be/a2xvvaAK46l?t=2455](https://youtu.be/a2xvvaAK46l?t=2455))

Maloney stated what was previously approved by the Board which was an increase in pay of \$10 per meeting for committee members and commission members. Gebert confirmed that if there was any change made at this meeting it would start in April of 2025 and be available only for the trustees who were elected in April of 2025. Maloney stated that the additional amount would not apply to regular Board of Trustee meetings or Board of Review, if a trustee wants to attend a meeting on his/her own accord, that would not be a meeting they would be paid for. If you are put on a commission or committee, you would get paid or if you were called to a special meeting, you would get paid. If a Board member is on a public safety committee, they would be paid. Gebert asked for clarification on the prior motion which stated that the Board members would be compensated \$50 for special meetings that they are expected to attend. Gebert stated that currently the Board members just get the salary. Pinsonneault stated that was not his intent in the motion. His intent was that every meeting you were a part of that received an agenda, the Board members would get paid the additional with the exception of the 12 regular meetings and one Board of Review meeting. Additionally, Pinsonneault added that if a meeting was posted and agendized for standing committees and sub committees, Trustees would be eligible for the stipend with the exception of 12 regular Board meetings and one regular Board of Review meeting. Attendance of meeting elsewhere is encouraged but will not be paid the stipend. For example, the entire Board was here for the Finance meeting just prior to the Board meeting and they were in attendance. This would not be a meeting paid to those in the audience even if a member made comments during public comment or was queried by the Finance Committee they would not be compensated for such a meeting. If there was not a quorum of the meeting and a Board member was asked by the chair or vice chair in his or her absence to sit in on the committee or commission for purposes of meeting a quorum, then it would be a paid stipend event. If a member requested to sit in on a committee or commission meeting which was not full and it was not required for a quorum to be met, they would not be eligible for a stipend. If the president or administrator requested a Board member to be present at a meeting that request would be presented to the Board for approval based on the situation. This stipend would not be paid to any member attending virtually or via phone. Cronin added that he did not think the Board should have to approve and that the President and/or the Administrator are the only two that should have that authority to approve the request to be paid the stipend for being present at a meeting. Ermeling stated that she met with the Administrator and with Trustee Pinsonneault. Is that considered a stipend meeting? Pinsonneault stated that if the President or Administrator requested a Board member to be present, that request would be presented to the Board for approval. Maloney stated that it would have to be a meeting that would have an agenda. This would not apply to Commissions. But only would apply to Committees or Board meetings. Cronin stated that if the motion was changed to meetings that resulted in an Agenda, that would be accepted. Pinsonneault reinstated that if a meeting notice was required to be posted (but not a Notice of Quorum), this would be an event that would be stipend.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Motion by Pinsonneault, second by Cronin to direct staff to incorporate these guidelines into a document to be discussed and acted upon at the February 2024, regular Board of Trustees meeting.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

36. Discussion and/or action on modifications to the Employee Personnel Policies and Procedures Handbook, Chapter 14 *Employee Separations and Retirements* ([on recording https://youtu.be/a2xvvaAK46I?t=3143](https://youtu.be/a2xvvaAK46I?t=3143))

Motion by Pinsonneault, second by Ermeling to adopt the amendments to Employee Personnel Policies and Procedures Handbook, Chapter 14 Employee Separations and Retirements and as amended and recommend by Human Resources and Finance.

Discussion: Gebert reiterated the motion of Finance and Human Resources which include an amendment to the Education and Reimbursement Program which will be reviewed due to recent legislative changes regarding claw back period language with reimbursement of tuition and the other piece is on the reference check release form that we indicate immediate supervisor and/or human resources personnel.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

37. Discussion Regarding Sale of Surplus Equipment ([on recording https://youtu.be/a2xvvaAK46I?t=3247](https://youtu.be/a2xvvaAK46I?t=3247))

Motion by Pinsonneault, second by Cronin to acknowledge the attached auction results for the surplus property listed.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

NEW BUSINESS

38. Discussion and/or action on President's Appointments to Committees and/or Commissions ([on recording https://youtu.be/a2xvvaAK46I?t=3272](https://youtu.be/a2xvvaAK46I?t=3272))

President Maloney recommended Brent Olson to the Finance and Human Resources Committee.

Motion by Cronin, second by Ermeling to appoint Brent Olson to Finance and Human Resources Committee.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

Pinsonneault requested in future agendas that the Commission and Committee appointment list be attached with the packet with the recommended appointment noted so it is not a surprise to the Board members.

39. Discussion and/or action on Board, Committee, and Commission Agendas made available by Social Media and E-newsletter ([on recording https://youtu.be/a2xvvaAK46I?t=3368](https://youtu.be/a2xvvaAK46I?t=3368))

Pinsonneault stated that he would like to see agendas posted to social media to encourage transparency and get participation from residents and encourage residents to attend meetings. Discussion was then held when the e-newsletter is released and when agendas should be posted to social media.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Motion by Pinsonneault, second by Cronin to direct staff to incorporate the current and future meeting agendas into the e-newsletter and social media platforms that are currently being used and adjust the email newsletter release schedule to Thursday.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

40. Discussion to Review the Projects Completed and Expenses Paid to MDROffers Consulting, LLC From 2016 to Present ([on recording https://youtu.be/a2xvvaAK46I?t=3876](https://youtu.be/a2xvvaAK46I?t=3876))

Cronin asked if the Village would be looking at the total cost of \$50,000 with all the different things that need to be updated in the coming years in the Comprehensive Plan. Higgins stated that she did get an estimate for the second half in 2026 which will be more expensive just because amendments will be in the bulk of the Comprehensive Plan. The Village will be doing the mapping and a lot of the public participation portion to save costs. Cronin asked how often we re-evaluate as if the cost would be much more per year, the Board would want to take a look at it. Higgins explained with a small staff, the Departments tends to be working to get through the day-to-day projects and as the Village grows, increasing staff may be something that we look at.

41. Discussion and/or possible action on Recommendation to the Village Board on Proposed Job Description and Funding for New Assistant Zoning Administrator/Code Enforcement Officer Position in Planning & Development Department ([on recording https://youtu.be/a2xvvaAK46I?t=4272](https://youtu.be/a2xvvaAK46I?t=4272))

Motion by Ermeling, second by Zeyghami to approve the creation of an Assistant Zoning Administrator/Code Enforcement Officer position within the Planning & Development Department and direct staff to begin recruitment to fill the position instead of hiring a new Assistant Planner.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

45. Discussion and/or possible action on Pedestrian and Bicycle Master Plan Request for Qualifications ([on recording https://youtu.be/a2xvvaAK46I?t=4483](https://youtu.be/a2xvvaAK46I?t=4483))

Motion by Zeyghami, second by Ermeling to acknowledge the RFQ for the Bicycle and Pedestrian Master Plan.

Discussion included Wodalski stating that the grant has been approved for the Village to complete a plan.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

46. Discussion and/or action on the planning for the next Village/Town of Weston Residential Refuse & Recycling Contract to Begin January 1, 2026 ([on recording https://youtu.be/a2xvvaAK46I?t=4813](https://youtu.be/a2xvvaAK46I?t=4813))

Maloney stated he requested this item to be on the agenda to begin discussion on a renewal contract or new contract. Gebert asked if the Board would like to have staff begin negotiations for the extension of an additional term or would the Board rather go out for RFP. Pinsonneault asked if both could be done concurrently. Gebert stated that it would not be good faith for the pricing received from other waste and recycling haulers for the work they put into the RFP. The current agreement allows for an extension. We would discuss renewing under current terms, currently at a three percent increase and hopefully locks into a three percent or close increase. If Waste Management is not interested, then the Village could go out for RFP for services.

Motion by Cronin, second by Pinsonneault to direct staff to review current services and work with Attorney Yde to draft an agreement amendment in an effort to renew our agreement with Waste Management for another seven years. Additionally, as part of that agreement, that a local number be available for our residents to contact in the event they need assistance.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

47. Discussion and/or action on Dollar Amount Used for Utility Refunds and Write-Offs (on recording <https://youtu.be/a2xvvaAK46l?t=5376>)

Motion by Ermeling, second by Pinsonneault to accept the recommendation of Finance and Human Resources.

Gebert stated that on a utility Final Bill, the proposal was if a balance due remained on the account between \$0 and \$5, the utility would absorb that balance. The recommendation of Finance and Human Resources was to change the \$5 amount to \$20. Additionally, if a utility Final Bill would have an overpayment of \$10.01 or more, the proposal was that the utility clerk would request a check from Finance to be mailed to the customer. The recommendation from Finance and Human Resources is that the \$10.01 would be changed to \$20 or as determined by the PSC.

Yes Vote: 5 No Votes:1 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	NO
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

(on recording <https://youtu.be/a2xvvaAK46l?t=6558>)

MOTION TO MOVE TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to wit –

- Recommended 2025 market adjustment compensation changes for competitiveness and recommended merit adjustment compensation changes for performance
- Reclassification Review Procedure from Public Works Maintainer to Public Works Operator

Motion by Cronin, second by Pinsonneault to move into closed session at 8:22 p.m.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	---
Zeyghami, Hooshang	YES

(Present in closed session were Cronin, Zeyghami, Ermeling, Maloney, Jordan, Pinsonneault, Wodalski, Higgins, Gebert, Brehm, Trautman, and Osterbrink)

RECONVENE TO OPEN SESSION

Motion by Zeyghami, second by Cronin to reconvene to open session at 8:28 p.m.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	---
Zeyghami, Hooshang	YES

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Recommendation to Village Board on 2025 market adjustment compensation changes for competitiveness and recommended merit adjustment compensation changes for performance
- Recommendation to Village Board on Reclassification Review Procedure from Public Works Maintainer to Public Works Operator

Motion by Cronin, second by Ermeling to approve the 2025 market and merit adjustments as reclassification as presented and starting on January 20, 2025.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

ATTORNEY REFERRALS

None.

ADMINISTRATOR REFERRALS

None.

REMARKS FROM TRUSTEES

None.

REMARKS FROM THE PRESIDENT

None.

FUTURE ITEMS

Next meeting date(s):

- Monday, February 17, 2024, at 6:00 p.m.

ADJOURN

Motion by Pinsonneault, second by Ermeling to adjourn at 8:29 p.m.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, February 3, 2025, at 4:30 p.m.

AGENDA ITEMS

1. **Special Board of Trustees Meeting called to order by Trustee Zeyghami**

Trustee Zeyghami called the Special Board of Trustees meeting to order at 4:31 p.m.

2. **Pledge Allegiance to the Flag**

3. **Roll Call by Clerk for Board of Trustees**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES (via Zoom)
Ermeling, Barb	ABSENT
Jordan, Joe	YES
Maloney, Mark	YES (via Zoom)
Pinsonneault, Jim	YES
Weiland, Jamie	YES (via Zoom)
Zeyghami, Hooshang	YES

PUBLIC COMMENTS

None

MINUTES FROM PREVIOUS MEETING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

4. Resolution 2025-001 – Amendment #1 to the Relocation Order and Determination of Necessity for Weston Avenue Road Project (Von Kanel St. to Ryan St.)

Motion by Cronin, second by Jordan to approve Resolution 2025-001 to complete the real estate acquisition process for the amended areas along the Weston Avenue – Von Kanel Street to Ryan Street roadway project.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

ATTORNEY REFERRALS

None.

ADMINISTRATOR REFERRALS

None.

REMARKS FROM TRUSTEES

None.

REMARKS FROM THE PRESIDENT

None.

FUTURE ITEMS

Next meeting date(s):

- Monday, February 17, 2025, at 6:00 p.m.

ADJOURN

Motion by Jordan, second by Maloney to adjourn at 4:36 p.m.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting:1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

**Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE
VILLAGE COMMUNITY LIFE AND PUBLIC SAFETY (CLPS) COMMITTEE MEETING**
held on Monday, February 3, 2025, at 5:00 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS.

1. Meeting called to order by CLPS Chair and Village Trustee, Jim Pinsonneault, at approximately 5:00 p.m.

2. Pledge of Allegiance to the Flag.

3. Roll Call and Declaration of Quorum by Secretary Parker.

Roll call indicated 4 CLPS members present.

<u>Member</u>	<u>Present</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	EXCUSED
Foss, Kim	EXCUSED
Lopes-Serrao, Luis	YES
Olson, Brent	YES

Village Staff in attendance, in-person: Gebert, Brehm, Wodalski, Maguire, Hunt, Finke, and Parker.

Village Staff in attendance, via Zoom: None

Board of Trustees Members Present, in-person: None

Board of Trustees Members Present, via Zoom: Maloney, Cronin

Audience Members in attendance, in-person: There were two audience members present, in-person.

Audience Members in attendance, via Zoom: There were no audience members present, via Zoom.

4. Reading of Mission Statement.

Pinsonneault asked Zeyghami to read the Mission Statement of CLPS.

PUBLIC COMMENT [0:06:37 Zoom Meeting Recording]

Paula Graveen-Brainard, of 4504 Leduc Street, and one of her neighbors, were present.

Graveen-Brainard explained that the reason they are present has to do with some incidents that have happened in the neighborhood concerning the safety of the residents on Leduc Street, specifically. She stated that some of this concerns police calls from a dog attack and some of this has to do with neglect of property and lack of safety at the property (re: 4408 Leduc Street). She stated that she was advised by Trustee Zeyghami, who resides in this neighborhood, to get a petition signed and brought before this committee (*Clerk's note - The petition, along with police reports, are attached to these minutes, which Pinsonneault read in for the record*).

Pinsonneault read the written comment.

MINUTES FROM PREVIOUS MEETINGS [0:12:21 Zoom Meeting Recording]

5. Approve Minutes from January 6, 2025, CLPS Meeting.

Motion by Lopes-Serrao, second by Ermeling: to approve the January 6, 2025, CLPS meeting minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

WRITTEN COMMUNICATIONS RECEIVED

Read during Public Comment.

ACKNOWLEDGE REPORTS FROM DEPARTMENTS [0:12:50 Zoom Meeting Recording]

6. Code Enforcement Update

Maguire pointed out the report in the packet. Maguire stated the Leduc Street complaint was entered into Evolve on the 30th of January, and we will attach a copy of this written complaint to that case. He stated there are 12 different violations on that property, and they will be mobilizing on that property this week.

Maguire gave some updates on some of the other cases that they are working on.

Pinsonneault asked for an update on the storage units on Schofield Ave. Maguire stated this topic will be before Plan Commission on Monday, as far as obtaining guidance from PC on how to proceed with that property.

Pinsonneault questioned when some of the violation follow-ups will be taken care of, when they reference "spring", as far as if that means March or April, etc., and also asked about receiving more public-facing information on the status of the violations. Gebert pointed out that due to a recent ruling, we may have to limit even more of the public-facing information (such as listing addresses) for legal purposes.

Motion by Ermeling, second by Lopes-Serrao: to acknowledge the Code Enforcement Update Report.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

UNFINISHED BUSINESS

7. Discussion and/or action on further updates regarding Future Exploration of Commercial Building Inspections Program [0:18:50 Zoom Meeting Recording]

Maguire stated there has been no advancement in this, as he is still working through testing process.

8. Discussion and/or action on proposed amendments to Chapter 34 Fire Prevention and Protection [0:19:16 Zoom Meeting Recording]

Finke stated just the Knox Box language was amended in that section, which he said should be good now.

Lopes-Serrao asked Finke if Rib Mountain has made any changes to this ordinance. Finke stated no, and that he would prefer that Rib Mountain does not change their ordinance to reflect this. Lopes-Serrao does not see a benefit to changing Weston's ordinance, if it makes it more different from other partner municipalities, especially when we are trying to get our ordinances to match, when it reflects shared services amongst the municipalities.

Ermeling pointed out that Weston has more apartments than Rib Mountain, and Finke stated that he believe Rib Mountain only has two apartments.

Lopes-Serrao is concerned that it will be less stringent than before on businesses, since we are making it a recommendation and not a requirement. Pinsonneault pointed out it still requires Knox Boxes on commercial structures that have fire alarm systems, automatic fire suppression systems or multi-family complexes that have common areas. Pinsonneault clarified that it is also essentially says that the fire department recommends these access boxes on all commercial properties, but it is not required.

Lopes-Serrao stated the previous requirement was on all commercial properties where access would be difficult because of security. He felt the previous requirement allowed the fire department to use their professional training to make the appropriate recommendations to people who are building a commercial property whether they should or should not have a Knox Box.

Finke stated while he has to follow what is in the code, he prefers to avoid having angry business owners contacting him after an incident where their very expensive door was broken down for their access. It was discussed that a Knox Box is around \$500.00, but then there is an installation fee that can vary based on how it is being mounted to the building.

Ermeling stated that she would prefer to see “shall” not “may” used in the ordinance. It was brought up that if we changed the ordinance to use “shall” for all commercial structures, there would be a lot of commercial property owners who would have to come into compliance.

Zeyghami pointed out when his commercial building was built, he was not given a choice, it was basically required for him to do this. Though, he agrees, it is a good idea to have it.

Finke clarified that currently, if using Caribou Coffee for example, the Fire Marshal could have required them to install a Knox Box, if he deemed the building difficult to get into due to security. With this draft change tonight, they would only be required if they have a fire alarm system, a sprinkler system, or are a multi-family complex with a common area.

Pinsonneault commented that for places that do not have these systems, the only way the fire department will get called is if someone sees smoke rolling out of the building. He stated that at that point, there will be more damage to the structure than what the fire department will do with breaking down the door.

Finke gave examples about false alarm calls, which happen during and after business hours.

Finke agreed with Gebert that he could recommend to Rib Mountain, to add language in their ordinance about how the fire department recommends access boxes be installed on all commercial structures.

Olson questioned if it is typical for an ordinance to include a recommendation, versus just what’s required or not required. He feels we do not need to add a recommendation into an ordinance. Finke commented that he requested to add this draft language as protection to the fire department.

Zeyghami stated if you give people a choice to install it, most will not install, as there is a cost.

Finke stated that Knox Boxes are also important in EMS situations where you have a locked building and the patient can’t get to the door to let them in.

There was some discussion on the structure of the 1st paragraph under Access Boxes. Parker suggested the last sentence, with the recommendation, could be pulled from that paragraph, and be its own paragraph of #1.

Gebert will separate that last sentence out, and will include that the Chief will ask Rib Mountain to add that recommendation piece into their ordinance.

Pinsonneault brought up under “Tents”, under Sec. 34.214 General Fire Safety Requirements. He brought up the term “fire watch” and questioned if there is a way that we can modify it or clarify what they are.

Gebert stated it was determined that most of the cases in the Village when people are using tents for events, that they are generally opened on a few sides. Pinsonneault commented about adding when fire watchers are and are not required for tents, and/or define what large crowds are.

Finke feels the Fire Watchers paragraph of this ordinance may have been put into the code many years ago, when circuses did occur, and fire watchers were needed. Pinsonneault feels we should add a statement in here that if the tent is open on 3 sides (for example) that the fire watcher requirement does not apply.

Olson suggested we remove the term “crowd” from this section, and make it event-based. Finke stated how Chippewa County has language in their code that covers certain size crowds. He said their cut off is 10,000 people. Olson stated we should define then what a large crowd means.

Finke suggested we write something about a tent being open on at least 3 sides and a crowd of less than 10,000 are exempt from the fire watcher requirements.

Pinsonneault then questioned where applicants find the permit application for a 240 square foot tent. Parker stated it falls under a Temporary Use Permit when someone applies for a Special Event permit. Pinsonneault questioned how someone applies if they do not have a special event.

Gebert stated if someone was holding a produce or fireworks stand (for example) and they wanted a 240 square foot tent, the tent would be added on as part of their temporary use permit.

Gebert stated if someone is getting married in their backyard and puts up a large tent (240 square feet or larger) that they would not need a permit. Parker pointed out that if a private event (such as a wedding) were to occur on a commercial property, and a large tent were to be used, they would not need a permit either, as it is private.

Pinsonneault pointed out that per the language in the code, under Sec. 34.214, that all tents over 240 square feet must have a tent permit on a commercial property. He wants to be sure that the tent companies are all aware of this requirement.

Pinsonneault brought up Sec. 34.214 3 a. Inspection, stating how that language should be changed (where it states “Any violation of this chapter or any portion of the Weston Municipal Code”...), as it would make it so a new business use coming in could not open, due to landscaping, versus a fire safety issue. Lopes-Serrao suggested removing “...or any portion of the Weston Municipal Code”...). Pinsonneault suggested also changing “Any violation” to “Fire violation”.

34.214 8. Door, Floor, and Stairway Identification, and questioned who enforces it. He pointed out that a lot of commercial buildings are not in compliance with this, along with his own building, which has no lettering, and how per these regulations the Weston Municipal Center is not compliant, as the door lettering is not in compliance. He questioned whether this regulation needs to be here. Finke explained the intention is so when you have a large building that they can find the right part of the building quickly based on the door labeling.

Pinsonneault questioned the threshold of “five means of egress” needs to be changed, as he feels that is pretty restrictive. Hunt suggested we could change it to be based on square footage. Finke will look into this more.

Pinsonneault brought up the requirement for interior door lettering, and how the Weston Municipal Center does not meet that.

Motion by Olson, second by Ermeling: to defer action on this ordinance until next month. Lopes-Serrao voted Nay.

Yes Vote: 4 No Votes: 1 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	NO
Olson, Brent	YES

9. Discussion and/or action on proposed amendments to Chapter 38 Health & Sanitation

[0:54:56 Zoom Meeting Recording]

Gebert summarized the changes.

Pinsonneault pointed out we need to define Health Officer. Hunt feels this state County Health Officer and/or Police Officer, versus health officer.

Pinsonneault pointed out we were going to add some language in the Solid Waste section about people utilizing best practices to minimize dust and smells, etc. Gebert will update this with that.

Motion by Olson, second by Lopes-Serrao: to defer action on this ordinance until next month.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

NEW BUSINESS

10. Discussion and/or action on Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License for SBG Taco Weston LLC, d/b/a Fuzzy’s Taco Shop [0:57:52 Zoom Meeting Recording]

Brehm stated that Fuzzy’s Taco Shop had a renewed, non-reserved liquor license that began July 1, 2024, and they ceased operation as of December 1, 2024. She explained our code states if a license is not in continuous use for 60 days, then it is subject to revocation. She explained they have tried to reach Fuzzy’s Taco Shop by phone, letter, and email, verifying their intentions, and received no responses.

Brehm stated we are ultimately asking for acknowledge by CLPS to move this to the Board, that this license is available once again, and then we would move forward with the procedures of offering it to establishments with a reserve license, giving them the first opportunity to get the non-reserved license, before it would become available for any other new business coming into the Village.

Ermeling questioned if we need to take some formal action to revoke the license, since they are not surrendering it voluntarily.

Motion by Ermeling, second by Lopes-Serrao: to recommend to the Board of Trustees acknowledgement of availability of “Class B” Intoxicating Liquor License and that staff move forward with procedure when “Class B” Intoxicating Liquor License becomes available, by Board action to revoke the license due to inactivity.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

11. Discussion and/or action on ordinance to create Section 82.114 Vehicle, Abandoned and Junked [1:01:40 Zoom Meeting Recording]

Hunt stated this is a housekeeping item to keep the municipality ordinances similar. He used Aspen Street apartments as an example, along with situations of vehicles in the right-of-way during snowplowing events. Maguire commented this is not clearly defined in our zoning code.

Hunt clarified to Pinsonneault, regarding 82.114 1. b. the way they handle that section is as long as a vehicle has a current registration and is parked in a driveway, the owner is technically still maintaining it, even if the vehicle is inoperable. However, the way the code is written, they could issue violations for inoperable vehicles, even if the registration is current, and is parked in a driveway.

Hunt explained (82.114 2. c.) this is for instances where someone leaves an inoperable vehicle out for a long period of time, especially in the right-of-way. He gave an example of a vehicle at an apartment complex that has been sitting with no engine for a period of time, or a vehicle or trailer left out on the side of the road for a period of time. He stated they would first contact the owner and find out what the plan is and go from there. If they are simply waiting for a part to allow them to complete the work, then they would give the owner more time. Pinsonneault questioned about an automotive repair facility. Hunt stated that commercial automotive repair facilities would be exempt.

Hunt explained to Pinsonneault, as far as trailers (like a snowmobile trailer), if it is sitting on the owner’s property, they typically would not issue a violation, but if it is sitting on the side of the road or in a cul-de-sac, then they would. Hunt stated it is based on the officer’s discretion.

Motion by Lopes-Serrao, second by Olson, to recommend to the Board of Trustees the creation of regulations for junked and abandoned vehicles, by adopting Ordinance No. 25-002, to Create Section 82.114 Vehicles, Abandoned and Junked, in the Village Code of Ordinances.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

12. Discussion and/or action on proposed amendments to Chapter 42 Law Enforcement

[1:08:45 Zoom Meeting Recording]

Gebert commented that we do have to make some big changes in this ordinance, now that we have transitioned to Mountain Bay Metro. She pointed out this is no longer a joint partnership with the Town of Weston and City of Schofield, rather the Village of Weston and Village of Rothschild are co-owners and the Town of Weston and City of Schofield are contracted.

Pinsonneault suggested we remove the Town of Weston and City of Schofield from the ordinance, as they could opt out of a contract in the future. Gebert agreed.

Gebert commented that we did have to create a separate ordinance for the Rothschild Area Municipal Court (Sec. 26.100), she wonders if this entire Chapter 42 could go away. She can check with Attorney Yde on that, via a referral from this committee.

Gebert clarified that we are part of the Rothschild Area Municipal Court (along with Village of Rothschild, City of Schofield, Town of Weston, Village of Marathon City, and Village of Edgar), and the Villages of Weston and Rothschild own Mountain Bay Metro Police Department.

Olson feels it is redundant and how it all comes from State Statutes, and he assumes Rothschild ordinance is similar too. Olson was not sure if it is needed to include how the court procedures are handled. Gebert stated it could be put in just a policy.

Hunt recommends to defer this to the next meeting.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

ANNOUNCEMENTS *[1:15:25 Zoom Meeting Recording]*

Gebert announced that Kim Foss has resigned. She stated we do have an advertisement out and have received some interest. She stated this will go before the Board of Trustees at their February 17th meeting.

REMARKS FROM COMMITTEE MEMBERS

Ermeling stated she needs to be excused from the next meeting.

ITEMS FOR NEXT AGENDA [1:16:08 Zoom Meeting Recording]

a. Next Regular Meeting Date – Monday, March 3, 2025, at 5:00 p.m.

Pinsonneault stated to add the complaint on 4408 Leduc Street on the March agenda, and to invite that homeowner to the meeting. Gebert recommended that we work through the standard enforcement procedures of the Planning & Development Department, who can then instead give an update to CLPS under Code Enforcement, versus having an individual for a single agenda item come in.

Gebert pointed out there are others in the Village who have similar issues, and how we follow the process through the Planning & Development Department.

Lopes-Serrao stated he would prefer that this flow through the normal enforcement efforts, since this was just brought up in late January, and for staff to then bring up openly in the next meeting packet to give an update, where affected neighbors can learn where things are at. Then if residents are not happy with the results, they can vocalize that to CLPS, and if CLPS is not satisfied, they can vocalize that to code enforcement. Ermeling stated she agrees with Lopes-Serrao.

Gebert confirmed that Hunt will have an update at the next meeting.

ADJOURNMENT

Motion by Zeyghami, second by Lopes-Serrao: to adjourn at 6:14 p.m.

Jim Pinsonneault, Village Trustee and CLPS Chair
Jami Gebert, Village Administrator
Valerie Parker, Recording Secretary

January 20, 2025

To: Community Life & Public Safety Committee - Hand Delivered
Village Administrator Jamie Gebert

Re: Property located at 4408 Leduc Street, Weston
Homeowners: Christopher & Danielle Maloney

Dog Concerns (also see attached police reports):

Two recent attacks by homeowners's dog (jumps fence) on a leashed dog walking on Leduc Street; both reported to police, with witness. A third, unreported attack occurred in April of 2024, with dog again loose on the street.

Continued frequent barking, whining, crying at the door to be let inside, several times per week. Dog has been left outside for excessive amounts of time. Many times in the early mornings and evenings. One of the below undersigned tried speaking with homeowners in April 2024 and was told there is nothing that works to prevent the dog from barking. Police reports filed in November after one hour of barking with no response from homeowners. Officer indicated to call as needed and to not attempt any further conversations/contact with homeowners.

On information and belief, we believe that there are several cats in the home. Are all of the pets licensed?

Property Neglect:

- * Abandoned pool in backyard that has not been used in years
- * Property is littered with totes, coolers, garbage, discarded items laying in front and side yard and bushes
- * Property is rarely mowed, tall grass and weeds all season; this can lead to rodents for them as well as the neighbors
- * Dog feces in yard is not cleaned up and during warm summer days, this leads to horrible odors and prevents windows from being opened

There is a rental unit upstairs on this property; does landlord have an obligation to provide basic yard upkeep as a landlord?

The above affects all of our property values and the safety of the residents who are out and about walking or in their yards, including putting the children of the neighborhood at risk when the dog jumps the fence.

The undersigned neighbors signing this complaint have observed and/or been affected by at least one of the above concerns/incidents.



Kim Loos

4502 Leduc Street, Weston



Julie & Mike Vesel

4409 Leduc Street, Weston

Paula Graveen-Brainard

4504 Leduc Street, Weston



Kim Dahm

4508 Leduc Street, Weston



MOUNTAIN BAY METROPOLITAN POLICE DEPARTM

Event Report

Event ID: 24-162640

Call Ref #: 523

Date/Time Received: 12/22/24 15:41:35

Rpt #: Call Source: PHONE	Prime 5202 Unit: DOBECK, NATHAN D	Services Involved					
		<table border="1" style="margin: auto;"> <tr> <td style="padding: 2px;">LAW</td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table>	LAW				
LAW							
Location: 4408 LEDUC ST							
X-ST: DJ LN ROSS AV	Jur: CAD St/Beat: MB2	Service: LAW District: Agency: MB RA: GP: MB2					
Business:	Phone:						
Nature: ANIMAL COMPLAINT	Alarm Lvl: 1 Priority: 3	Medical Priority:					
Reclassified Nature:							
Caller: Addr:	Phone:	Alarm: Alarm Type:					
Vehicle #: St:	Report Only: No	Race: Sex: Age:					
Call Taker: SOSLB1	Console: SOD7						
Geo-Verified Addr.: Yes	Nature Summary Code: HMO	Disposition: C Close Comments:					

Notes: SPOKE WITH THE OTHER DOG OWNER AT 4408 LEDUC ST. I ADVISED HIM OF THE COMPLAINT. HE STATED THAT ONCE HE NOTICED THAT HIS DOG WAS LET OUT INTO THE FRONT YARD HE STARTED DRIVING AROUND THE NEIGHBORHOOD LOOKING FOR THE DOG AND NOTICED HIS DOG ATTACK THE RPS DOG. HE STATED THAT HIS SON HAD LET THE DOG OUT ON ACCIDENT AND HE ALREADY SPOKE WITH HIS SON ABOUT LETTING THE DOG OUTSIDE IN THE FRONT YARD. HE UNDERSTOOD THAT IF THIS HAPPENS AGAIN HE CAN BE CITED [12/22/24 16:13:06 Unit:5213] SPOKE WITH RP OVER 21. SHE STATED THAT SHE WAS WALKING HER DOG THROUGH THE NEIGHBORHOOD AND THE DOG AT 4408 LEDUC AND RAN OUT AND JUMPED ON HER NEARLY KNOCKING HER TO THE GROUND. THE DOG THEN GRABBED THE RPS DOG AROUND THE NECK BUT THEN LET GO SHORTLY AFTER. THE DOGS OWNER LATER RETRIEVED THE DOG. RPS DOG DOES NOT HAVE ANY PUNCTURE MARKS OR INJURIES THAT THE RP CAN SEE. THE RP ALSO WAS NOT BIT. [12/22/24 15:57:01 Unit:5213] happened about 15 minutes ago / rp lives at 4504 leduc and is home of officers need to speak with her [12/22/24 15:45:18 SOSLB1] has had issues with the dog before [12/22/24 15:44:08 SOSLB1] loose dog attacked RP's dog / the owners captured the dog, believes they live at 4408 leduc / it was a larger brown and black dog [12/22/24 15:43:23 SOSLB1]

Times

	Time From Call Received	
Call Received: 12/22/24 15:41:35		Unit Reaction: 000:21:24 (1st Dispatch to 1st Arrive)
Call Routed: 12/22/24 15:44:50	000:03:15	En-Route: (1st Dispatch to 1st En-Route)
Call Take Finished: 12/22/24 15:46:43	000:05:08	On-Scene: 000:05:13 (1st Arrive to Last Clear)
1st Dispatch: 12/22/24 15:46:35	000:05:00 (Time Held)	
1st En-Route: 12/22/24 15:46:35	000:05:00	
1st Arrive: 12/22/24 16:07:59	000:26:24 (Reaction Time)	
Last Clear: 12/22/24 16:13:12	000:31:37	

Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
5202	MBNDD	DXY	DispatchXY	12/22/24 15:46:35	282648.87,175804.24		SOSLB1

5202	MBNDD	D	Dispatched	12/22/24 15:46:35	Stat/Beat: MB2		SOSLB1
5202	MBNDD	E	En-Route	12/22/24 15:46:35	Stat/Beat: MB2		SOSLB1
5213	MBBAJ1	D	Dispatched	12/22/24 15:49:21	Stat/Beat: MB2		SOJAK1
5213	MBBAJ1	E	En-Route	12/22/24 15:49:21	Stat/Beat: MB2		SOJAK1
5202	MBNDD	C	Cleared	12/22/24 15:49:23	C	C	SOJAK1
5213	MBBAJ1	A	Arrived	12/22/24 16:07:59			Unit:5213
5213	MBBAJ1	ENT	Entered Related	12/22/24 16:10:51	1) [Vin:] 1J4GL48K47W675693 [licpl_no:]		MBBAJ1
5213	MBBAJ1	...	Entered Related	12/22/24 16:10:51	2) [state:] WI		MBBAJ1
5213	MBBAJ1	ENT	Entered Related Name	12/22/24 16:10:53	1) [LastName:] BUETTNER [OLN:]		MBBAJ1
5213	MBBAJ1	...	Entered Related	12/22/24 16:10:53	2) [State:] WI		MBBAJ1
5213	MBBAJ1	ENT	Entered Related Name	12/22/24 16:10:54	1) [LastName:] BUETTNER [OLN:]		MBBAJ1
5213	MBBAJ1	...	Entered Related	12/22/24 16:10:54	2) [State:] WI		MBBAJ1
5213	MBBAJ1	C	Cleared	12/22/24 16:13:12		C	MBBAJ1

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	12/22/24 15:41:35	By: PHONE		SOSLB1
		ENT	Entered Street	12/22/24 15:41:46	4504 LEDUC ST		SOSLB1
		CHG	Changed Street	12/22/24 15:42:08	4504 LEDUC ST --> 4408 LEDUC ST		SOSLB1
		ARM	Added Remarks	12/22/24 15:43:23			SOSLB1
		ENT	Entered	12/22/24 15:43:36			SOSLB1
		VCH	Viewed Call History	12/22/24 15:43:38	Location Information		SOSLB1
		CHG	Changed	12/22/24 15:43:49			SOSLB1
		CHG	Changed	12/22/24 15:43:53			SOSLB1
		ENT	Entered CallerPhone	12/22/24 15:43:57			SOSLB1
		ARM	Added Remarks	12/22/24 15:44:08			SOSLB1
		ENT	Entered CallerAddress	12/22/24 15:44:39			SOSLB1
		ENT	Entered Nature	12/22/24 15:44:50	ANIMAL COMPLAINT		SOSLB1
		FF	Fast Forward to LAW	12/22/24 15:44:50	LAW		SOSLB1
		ARM	Added Remarks	12/22/24 15:45:18			SOSLB1
		FIN	Finished Call Taking	12/22/24 15:46:43			SOSLB1
		VEV	Viewed Event	12/22/24 15:49:14	User First Viewed Event CAD		SOJAK1
		VEV	Viewed Event	12/22/24 15:56:31	User First Viewed Event CAD		SOAJ01
		ARM	Added Remarks	12/22/24 15:57:01			Unit:5213
5213	MBBAJ	NCI	QRY: Vehicles	12/22/24 16:10:50	1) Unit:5213 TAG=AVL1262 STATE=WI		Unit:5213
5213	MBBAJ	...	QRY: Vehicles...	12/22/24 16:10:50	2) (VesselRegNbr) VSLREG=		Unit:5213
5213	MBBAJ	CHG	Changed Related Name	12/22/24 16:10:54	1) DOB: ██████████ 12:00:00 AM--		MBBAJ1
5213	MBBAJ	...	Changed Related Name	12/22/24 16:10:54	2) Weight: ██████, Race: ██████		MBBAJ1
5213	MBBAJ	CHG	Changed Related Name	12/22/24 16:10:54	1) DOB: ██████████ 12:00:00 AM--		MBBAJ1
5213	MBBAJ	...	Changed Related Name	12/22/24 16:10:54	2) Weight: ██████, Race: WH--		MBBAJ1
		ARM	Added Remarks	12/22/24 16:13:06			Unit:5213

MOUNTAIN BAY METROPOLITAN POLICE DEPARTMENT

Event Report

Event ID: 24-165779

Call Ref #: 718

Date/Time Received: 12/30/24 16:49:58

Rpt #: 24-005182	Prime 5213	Services Involved				
Call Source: PHONE	Unit: JOACHIM, BROCKTON A	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">LAW</td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>	LAW			
LAW						
Location: 4408 LEDUC ST						
X-ST: DJLN	Jur: CAD	Service: LAW Agency: MB				
ROSS AV	St/Beat: MB2	District: RA:				
Business:	Phone:	GP: MB2				
Nature: ANIMAL COMPLAINT	Alarm Lvl: 1 Priority: 3	Medical Priority:				
Reclassified Nature:						
Caller:	Phone:	Alarm:				
Addr:		Alarm Type:				
Vehicle #:	St: Report Only: No	Race: Sex: Age:				
Call Taker: SOBNG1	Console: SOD8					
Geo-Verified Addr.: Yes	Nature Summary Code: HMO	Disposition: C Close Comments:				
Notes:						
<i>See Event Notes Addendum at end of this report</i>						
Times						
Call Received: 12/30/24 16:49:58	<u>Time From Call Received</u>					
Call Routed: 12/30/24 16:52:04	000:02:06	Unit Reaction: 000:28:41 (1st Dispatch to 1st Arrive)				
Call Take Finished: 12/30/24 17:04:35	000:14:37	En-Route: 000:10:42 (1st Dispatch to 1st En-Route)				
1st Dispatch: 12/30/24 17:04:27	000:14:29 (Time Held)	On-Scene: 000:10:05 (1st Arrive to Last Clear)				
1st En-Route: 12/30/24 17:15:09	000:25:11					
1st Arrive: 12/30/24 17:33:08	000:43:10 (Reaction Time)					
Last Clear: 12/30/24 17:43:13	000:53:15					

Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
5213	MBBAJ1	DXY	DispatchXY	12/30/24 17:04:27	280477.56,172111.54		SOBNG1
5213	MBBAJ1	D	Dispatched	12/30/24 17:04:27	Stat/Beat: MB2		SOBNG1
5213	MBBAJ1	X	Canceled	12/30/24 17:05:57	Pre-empted to Event # 711		SORLW1
5213	MBBAJ1	DXY	DispatchXY	12/30/24 17:15:09	293656.16,185055.47		MBBAJ1
5213	MBBAJ1	D	Dispatched	12/30/24 17:15:09	Stat/Beat: MB2		MBBAJ1
5213	MBBAJ1	E	En-Route	12/30/24 17:15:09	Stat/Beat: MB2		MBBAJ1
5213	MBBAJ1	ENT	Entered Related Name	12/30/24 17:26:58	1) [LastName:] MALONEY [OLN:]		MBBAJ1
5213	MBBAJ1	...	Entered Related	12/30/24 17:26:58	2) [State:] WI		MBBAJ1
5213	MBBAJ1	C	Cleared	12/30/24 17:29:37		C	MBBAJ1
5213	MBBAJ1	DXY	DispatchXY	12/30/24 17:33:08	299773.01,185620.16		SOMAS1

Report Generated: 01/03/2025 11:44:58 | User ID: MBSLB1

Note: Comments may truncate in portrait. Use landscape to avoid truncation.

Event Notes Addendum

Notes DANIELLE CITED FOR MUN DOG AT LARGE [12/30/24 17:42:53 Unit:5213]

DID/ [REDACTED]

NAM/ [REDACTED]

STR/ [REDACTED]

CTY/ [REDACTED]

SEX/ [REDACTED]

LT= REGI [REDACTED]

CLASSES= [REDACTED]

STATUS= [REDACTED]

715-297-8487 [12/30/24 17:42:40 Unit:5213]

This is a reopened incident. [12/30/2024 17:33:06 SOMAS1]

SPOKE WITH PAULA OVER THE PHONE. SHE STATED THAT SHE WAS TALKING TO A NEIGHBOR AT THE CORNER OF LEDUC ST AND DJ LN. THE DOG AT 4408 LEDUC ST JUMPED THE FENCE IN THE BACK YARD AND RAN OVER AND ATTACHED PAULAS DOG. PAULA STATED THAT HER DOG DOES HAVE A SMALL SCRATCH ON IT BUT NO OTHER INJURIES OTHERWISE. PAULA STATED THAT THIS IS THE SECOND TIME THAT THIS HAS HAPPENED WITH THIS DOG [12/30/24 17:26:09 Unit:5213]

EMERGENCY CONTACT: CHRIS MALONEY, ADDRESS: [REDACTED]

[REDACTED], PHONE: [REDACTED], RELATIONSHIP: SPOUSE [12/30/24 17:19:36 Unit:5213]

WITNESS

BETH KOPITZKE

[REDACTED] [12/30/24 17:18:05 Unit:5213]

PLEASE START WITH 21 TO RP [12/30/24 17:02:53 SOBNG1]

owner is Kris Mahoney [12/30/24 16:55:43 SOBNG1]

med-large dog poss brindl [12/30/24 16:55:09 SOBNG1]

dog jumped the fence in its yard and ran into the street [12/30/24 16:54:28 SOBNG1]

does have a witness as well [12/30/24 16:53:07 SOBNG1]

dog from this address ran out and attacked RP and her dog // no injuries at this time // second time this has happened [12/30/24 16:52:02 SOBNG1]

5213	MBBAJ1 D	Dispatched	12/30/24 17:33:08	Stat/Beat: MB2	SOMAS1
5213	MBBAJ1 E	En-Route	12/30/24 17:33:08	Stat/Beat: MB2	SOMAS1
5213	MBBAJ1 A	Arrived	12/30/24 17:33:08	Stat/Beat: MB2	SOMAS1
5213	MBBAJ1 C	Cleared	12/30/24 17:43:13		C MBBAJ1

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	12/30/24 16:49:58	By: PHONE		SOBNG1
		ENT	Entered Street	12/30/24 16:50:04	4504 LAD		SOBNG1
		CHG	Changed Street	12/30/24 16:50:06	4504 LAD --> [REDACTED]		SOBNG1
		CHG	Changed Street	12/30/24 16:50:54	4504 LAREDO LN --> [REDACTED]		SOBNG1
		CHG	Changed Street	12/30/24 16:51:03	4408 LAREDO LN --> [REDACTED]		SOBNG1
		ENT	Entered Remarks	12/30/24 16:52:02			SOBNG1
		ENT	Entered Nature	12/30/24 16:52:04	ANIMAL COMPLAINT		SOBNG1
		FF	Fast Forward to LAW	12/30/24 16:52:04	LAW		SOBNG1
		VCH	Viewed Call History	12/30/24 16:52:06	Location Information		SOBNG1
		ENT	Entered	12/30/24 16:52:25			SOBNG1
		VCH	Viewed Call History	12/30/24 16:52:25	Location Information		SOBNG1
		ARM	Added Remarks	12/30/24 16:53:07			SOBNG1
		ENT	Entered CallerPhone	12/30/24 16:53:19	-1		SOBNG1
		ENT	Entered CallerAddress	12/30/24 16:53:26			SOBNG1
		ARM	Added Remarks	12/30/24 16:54:28			SOBNG1
		VCH	Viewed Call History	12/30/24 16:54:49	Location Information		SOBNG1
		ARM	Added Remarks	12/30/24 16:55:09			SOBNG1
		VCH	Viewed Call History	12/30/24 16:55:30	Location Information		SOBNG1
		ARM	Added Remarks	12/30/24 16:55:43			SOBNG1
		VCH	Viewed Call History	12/30/24 16:56:06	Location Information		SOBNG1
		VCH	Viewed Call History	12/30/24 16:59:23	Location Information		SOBNG1
		ARM	Added Remarks	12/30/24 17:02:53			SOBNG1
		FIN	Finished Call Taking	12/30/24 17:04:35			SOBNG1
		VEV	Viewed Event	12/30/24 17:07:52	User First Viewed Event CAD		SOSLB1
		ARM	Added Remarks	12/30/24 17:18:05			Unit:5213
		VEV	Viewed Event	12/30/24 17:18:23	User First Viewed Event CAD		SOAJ01
		ARM	Added Remarks	12/30/24 17:19:36			Unit:5213
		ARM	Added Remarks	12/30/24 17:26:09			Unit:5213
5213	MBBAJ	NCI	QRY: Names	12/30/24 17:26:56	1) Unit:5213 LNAME= FNAME= DOB=		Unit:5213
5213	MBBAJ	...	QRY: Names...	12/30/24 17:26:56	2) OLN=[REDACTED] OLN=[REDACTED]		Unit:5213
5213	MBBAJ	RPT	Requested Report#	12/30/24 17:30:05	MB Report #24-005182 Unit:5213		MBBAJ1
		ROP	Re-Opened Event	12/30/24 17:33:06	5213		SOMAS1
		VEV	Viewed Event	12/30/24 17:33:06	User First Viewed Event CAD		SOMAS1
5213	MBBAJ	NCI	QRY: Names	12/30/24 17:36:21	1) Unit:5213 LNAME= FNAME= DOB=		Unit:5213
5213	MBBAJ	...	QRY: Names...	12/30/24 17:36:21	2) OLN=[REDACTED] OLN=WI		Unit:5213
5213	MBBAJ	CHG	Changed Related Name	12/30/24 17:36:23	1) DOB: [REDACTED] 12:00:00 AM--		MBBAJ1
5213	MBBAJ	...	Changed Related Name	12/30/24 17:36:23	2) Weight: [REDACTED] Race: WH--		MBBAJ1
		ARM	Added Remarks	12/30/24 17:42:40			Unit:5213
		ARM	Added Remarks	12/30/24 17:42:53			Unit:5213

MOUNTAIN BAY METROPOLITAN POLICE DEPARTM

Event Report

Event ID: 24-152920

Call Ref #: 629

Date/Time Received: 11/30/24 17:22:43

Rpt #: Call Source: PHONE	Prime 5201 Unit: SCHULTZ, GUNNAR M	Services Involved <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">LAW</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	LAW				
LAW							
Location: 4408 LEDUC ST X-ST: DJ LN ROSS AV		Jur: CAD St/Beat: MB2	Service: LAW District:	Agency: MB RA: GP: MB2			
Business:	Phone:						
Nature: ANIMAL COMPLAINT	Alarm Lvl: 1	Priority: 3	Medical Priority:				
Reclassified Nature:							
Caller: Addr:	Phone:	Alarm: Alarm Type:					
Vehicle #: 10946LE	St: WI	Report Only: No	Race:	Sex: Age:			
Call Taker: SONAK1	Console: SOD4						
Geo-Verified Addr.: Yes	Nature Summary Code:	HMO	Disposition: C	Close Comments:			

Notes: DOG WAS INSIDE THE HOUSE BARKING THROUGH A WINDOW ON ARRIVAL. RP AND OTHER NEIGHBOR SAID THIS HAPPENS VERY OFTEN AND IS A NUISANCE. THEY WERE ADVISED TO CALL WHEN IT OCCURS SO IT CAN BE ADDRESSED ACCORDINGLY IF IT CONTINUES.

MADE PHONE CONTACT WITH RESIDENCE CHRIS MALONEY AND ADVISED HIM OF THE COMPLAINT. HE SAID THE UPSTAIRS TENANTS LET THE DOG IN FOR THEM. I EXPLAINED THERE IS A BARKING DOG ORDINANCE TO BE MINDFUL OF. CHRIS UNDERSTOOD.

NOTHING FURTHER. [11/30/24 17:45:14 Unit:5201]

EMERGENCY CONTACT: CHRIS MALONEY, ADDRESS: [REDACTED], PHONE: [REDACTED], RELATIONSHIP: SPOUSE [11/30/24 17:43:42 Unit:5201]

RP LIVES AT [REDACTED] [11/30/24 17:24:44 SONAK1]

DOG HAS BEEN BARKING FOR 45 MINS- LADY AT 4502 KNOCKED ON THE DOOR AND THERE WAS NO ANSWER AND THE DOG IS OUTSIDE JUST BARKING [11/30/24 17:24:11 SONAK1]

Times		
	Time From Call Received	
Call Received: 11/30/24 17:22:43		Unit Reaction: 000:05:27 (1st Dispatch to 1st Arrive)
Call Routed: 11/30/24 17:24:46	000:02:03	En-Route: 000:01:09 (1st Dispatch to 1st En-Route)
Call Take Finished: 11/30/24 17:24:52	000:02:09	On-Scene: 000:17:33 (1st Arrive to Last Clear)
1st Dispatch: 11/30/24 17:25:35	000:02:52 (Time Held)	
1st En-Route: 11/30/24 17:26:44	000:04:01	
1st Arrive: 11/30/24 17:31:02	000:08:19 (Reaction Time)	
Last Clear: 11/30/24 17:48:35	000:25:52	

Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
5182	MBRJD1	DXY	DispatchXY	11/30/24 17:25:35	296100.56,183607.65		SONAK1
5182	MBRJD1	D	Dispatched	11/30/24 17:25:35	Stat/Beat: MB2		SONAK1

Report Generated: 01/03/2025 11:46:32 | User ID: MBSLB1

Note: Comments may truncate in portrait. Use landscape to avoid truncation.

Event ID: 24-152920

Call Ref #: 629

ANIMAL COMPLAINT at 4408 LEDUC ST

5201	MBGMS	DXY	DispatchXY	11/30/24 17:26:44	290856.55,181845.92		SORLW1
5201	MBGMS	D	Dispatched	11/30/24 17:26:44	Stat/Beat: MB2;5182		SORLW1
5201	MBGMS	E	En-Route	11/30/24 17:26:44	Stat/Beat: MB2;5182		SORLW1
5182	MBRJD1	C	Cleared	11/30/24 17:26:50	C	C	SORLW1
5201	MBGMS	A	Arrived	11/30/24 17:31:02			Unit:5201
5201	MBGMS	ENT	Entered Related Name	11/30/24 17:38:54	1) [LastName:] MALONEY [OLN:]		MBGMS1
5201	MBGMS	...	Entered Related	11/30/24 17:38:54	2) [State:] WI		MBGMS1
5201	MBGMS	L	Location Change	11/30/24 17:43:17	@COMMENTS		SONWJ1
5201	MBGMS	C	Cleared	11/30/24 17:48:35		C	MBGMS1

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	11/30/24 17:22:43	By: PHONE		SONAK1
		ENT	Entered Street	11/30/24 17:22:59	4504 LEDUC ST		SONAK1
		ENT	Entered CallerAddress	11/30/24 17:23:40			SONAK1
		CHG	Changed Street	11/30/24 17:23:43	4504 LEDUC ST --> 4408 LEDUC ST		SONAK1
		ENT	Entered Remarks	11/30/24 17:24:11			SONAK1
		ENT	Entered	11/30/24 17:24:27			SONAK1
		ENT	Entered CallerPhone	11/30/24 17:24:34			SONAK1
		ARM	Added Remarks	11/30/24 17:24:44			SONAK1
		ENT	Entered Nature	11/30/24 17:24:46	ANIMAL COMPLAINT		SONAK1
		FF	Fast Forward to LAW	11/30/24 17:24:46	LAW		SONAK1
		VCH	Viewed Call History	11/30/24 17:24:49	Location Information		SONAK1
		FIN	Finished Call Taking	11/30/24 17:24:52			SONAK1
		VEV	Viewed Event	11/30/24 17:24:55	User First Viewed Event CAD		SORLW1
		CHG	Changed PrimeUnit	11/30/24 17:26:54	5182 --> 5201		SORLW1
		VEV	Viewed Event	11/30/24 17:31:05	User First Viewed Event CAD		SODJG3
		VEV	Viewed Event	11/30/24 17:37:03	User First Viewed Event CAD		SONWJ1
5201	MBGMS	NCI	QRY: LIC	11/30/24 17:37:10	UNIT:5201 BY TAG: 10946LE,WI,0		SONWJ1
		CHG	Changed VehicleID	11/30/24 17:37:10	[ID: 1043993] <UNK#1> --> 10946LE	C	SONWJ1
		ENT	Entered VehState	11/30/24 17:37:10	[ID: 1043993] WI	C	SONWJ1
		RSW	Reset Watchdog Timer	11/30/24 17:37:31	Units: 5201 >>> 10Min.		SONWJ1
5201	MBGMS	NCI	QRY: Vehicles	11/30/24 17:38:44	1) Unit:5201 TAG=10946LE STATE=WI		Unit:5201
5201	MBGMS	...	QRY: Vehicles...	11/30/24 17:38:44	2) (VesselRegNbr) VSLREG=		Unit:5201
5201	MBGMS	CHG	Changed Related Veh	11/30/24 17:38:47	1) VIN: -->KL8CD6S97EC517911, Make:		MBGMS1
5201	MBGMS	...	Changed Related Veh	11/30/24 17:38:47	2) Model: -->SPARK, VehYear: 0-->2014,		MBGMS1
5201	MBGMS	...	Changed Related Veh	11/30/24 17:38:47	3) -->RED, VehStyle: -->HB		MBGMS1
5201	MBGMS	CHG	Changed Related Name	11/30/24 17:38:54	1) DOB: 5/22/1994 12:00:00 AM--		MBGMS1
5201	MBGMS	...	Changed Related Name	11/30/24 17:38:54	2) Weight: ██████████ Race: WH--		MBGMS1
		ARM	Added Remarks	11/30/24 17:43:42			Unit:5201
		ARM	Added Remarks	11/30/24 17:45:14			Unit:5201



Accepted: December 4, 2024

1. Call to Order:

Chairman Ryan Simmons called the meeting to order at 10:00 a.m. Members present: Jeff Wickersham, Jim Dahlgren, Dan Vergin, Chris Osswald, Ron Feit, and Chairman Ryan Simmons. Commission member Jeff Micholic is excused. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Osswald/Feit to Approve the Police Commission Meeting Minutes of July 2, 2024 as Presented. Questioned and carried 6:0.

4. Day-to-Day Operations:

Chief Hunt gave an update on his department.

- Makenna was hired and sworn in. Her hire date is January 2025 and she is currently in police officer schooling.
- Chief Hunt explained the quarterly report.
- 10 vehicles will be going up for auction beginning next week.
- New police vehicles are purchased and on order.
- A squad car was totaled due to an accident that involved a highspeed chase.
- Chief Hunt explained the purchase of property for the proposed new building.

5. Discussion and Possible Action Regarding Detective Promotions and Updated of Current Staff Personnel Changes:

Chief Hunt mentioned that Nathan Zuelke and Alexis Meier are qualified candidates for the detective position. With the promotion of the positions, Chief Hunt will have an opening for a Sargeant position.

Motioned by Vergin/Osswald to Approve the Promotion of Nathan Zuelke and Alexis Meier to Detective Positions. Questioned and carried 6:0.



Accepted: December 4, 2024

6. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(B) Considering Dismissal, Demotion, Licensing or Discipline of Any Public Employee Specifically Related to the Police Department:

Motioned by Dahlgren/Feit to Adjourn to Closed Session at 10:25 a.m. Roll call vote: Chris Osswald – Aye; Jeff Wickersham – Aye; Dan Vergin – Aye; Jim Dahlgren – Aye; Ron Feit – Aye; and Chairman Ryan Simmons – Aye. Motion carried unanimously.

7. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session:

Motioned by Vergin/Osswald to Reconvene into Open Session at 10:58 a.m. Questioned and carried 6:0.

Motioned by Vergin/Wickersham to Authorize the Chief of Police to Move Forward with Items Discussed in Closed Session. Questioned and carried 6:0.

8. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is scheduled for October 10, 2024 at 11:00 a.m.

9. Adjourn:

Motion by Wickersham/Dahlgren to Adjourn. Questioned and carried 6:0. Meeting Adjourned at 11:01 a.m.

Reviewed and agreed: Jeff Micholic, Commission Secretary
Prepared by: Elizabeth Felkner, Clerk



Accepted: December 27, 2024

1. Call to Order:

Chairman Ryan Simmons called the meeting to order at 4:01 p.m. Members present: Ron Feit, Jeff Wickersham, Jim Dahlgren, and Chairman Ryan Simmons. Commission members Dan Vergin, and Chris Osswald are excused. Commission member Jeff Micholic is absent. Also present: Chief of Police Jeremy Hunt, Captain Kevin Ostrowski, Captain Nicholas Aldrich, Sergeant Luke Misslin, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Feit/Wickersham to Approve the Police Commission Meeting Minutes of September 5, 2024 as Presented. Questioned and carried 4:0.

4. Day-to-Day Operations:

Chief Hunt gave an update on his department.

- Chief Hunt explained the quarterly report.
- Chief Hunt discussed the staff along with their titles, duties, and tasks.
- Chief Hunt explained the purchase of property for the proposed new building.

5. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(C) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over which the Governmental Body has Jurisdiction or Exercises Responsibility, Specifically Conducting Interviews of Candidates for a Police Officer for the Mountain Bay Metropolitan Police Department:

Motioned by Wickersham/Dahlgren to Adjourn to Closed Session at 4:10 p.m. Roll call vote: Ron Feit – Aye; Jeff Wickersham – Aye; Jim Dahlgren – Aye; and Chairman Ryan Simmons – Aye. Motion carried unanimously.

6. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session:

Motioned by Wickersham/Feit to Reconvene into Open Session at 5:10 p.m. Questioned and carried 4:0.

Motioned by Wickersham/Feit to Authorize the Chief of Police to Move Forward with Items Discussed in Closed Session. Questioned and carried 4:0.

**MOUNTAIN BAY METROPOLITAN POLICE
COMMISSION MEETING MINUTES
December 4, 2024**



Accepted: December 27, 2024

7. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is not yet determined at this time.

8. Adjourn:

**Motion by Wickersham/Dahlgren to Adjourn. Questioned and carried 4:0.
Meeting Adjourned at 5:10 p.m.**

Reviewed and agreed: Jeff Micholic, Commission Secretary
Prepared by: Elizabeth Felkner, Clerk



Accepted: November 20, 2024

1. Call to Order:

Vice Chairman Mark Maloney called the meeting to order at 4:00 p.m. Members present: Jamie Weiland, Dan Helgeson, Jim Pinsonneault, and Vice Chair Mark Maloney. Chairman Dan Mortensen is excused. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, and Weston Administrator Jami Gebert.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Pinsonneault/Helgeson to Approve the Oversight Board Meeting Minutes of September 18, 2024 as Presented. Questioned and carried 4:0.

Chief Hunt requested to move Agenda #6 & #9 ahead due to consultants present.

The Board agrees to Move Agenda #6 & #9 Ahead.

6. Discussion and Possible Action Regarding the DRAFT Contractual Agreement with The Boldt Company:

Mr. VanDeWalle discussed with Mountain Bay Metro's Attorney to legalities of a contractual agreement. Mr. VanDeWalle recommends the Board move forward with Boldt at this time only for the pre-design portion. Mr. VanDeWalle will present the construction process and management to the Board for approval when the contracts are ready to move forward.

Motioned by Helgeson/Weiland to Accept the Contractual Agreement with Boldt Company for Design Phase and Not to Exceed \$45,000.00. Questioned and carried 4:0.

9. Discussion and Possible Action Regarding Architect Firm Selection for Building Design:

Mr. VanDeWalle explained that four different architects were consulted and asked to place a bid in on the design. The four were Boldt, McMahon Architects, EUA and HTG. The timeline for the build was provided, and only two firms were able to meet that deadline. The two firms were EUA and HTG. Both firms have experience in working with public sector groups, and Police Department/ Emergency services buildings.



Accepted: November 20, 2024

Motioned by Helgeson/Pinsonneault to Accept the HTG as the Architect Firm for the Building Design in the Amount of \$195,000.00 with Additional Travel Expenses Not to Exceed \$10,000.00 and for the Drawing Plans to be Brought Back to the December 18th Oversight Bboard Meeting. Questioned and carried 4:0.

4. Update Regarding the Day-to-Day Operations:

Chief Hunt explained the transition of the 45 caliber firearms to the Board. Chief Hunt discussed doing another internal survey with staff.

No Action Taken.

5. Discussion and Possible Action Regarding the Purchasing Policy:

Chief Hunt explained the purchasing policy to the Board.

Motioned by Pinsonneault/Weiland to Adopt the Purchase Policy as Presented Along with Changes Made by the Mountain Bay Metropolitan Attorney. Questioned and carried 4:0.

7. Discussion and Possible Action Regarding the DRAFT Contract with Marathon County Humane Society for Non-Dogs Animals:

Chief Hunt explained the draft contract to the Board.

Motioned by Pinsonneault/Maloney to Approve the Contract with Marathon County Humane Society for Non-Dog Animals as Presented for 2025. Questioned and carried 4:0.

8. Discussion and Possible Action Regarding Resolution of Inclusion Under the Wisconsin Retirement System:

Mr. VanDeWalle explained that the official documentation for the January 1, 2025 Wisconsin Retirement System recognition for the Mountain Bay Metropolitan Police Department.

Motioned by Pinsonneault/Helgeson to Approve the Resolution of Inclusion Under the Wisconsin Retirement System as Presented. Questioned and carried 4:0.



Accepted: November 20, 2024

10. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility, to Discuss COLA and Salary Amounts for Non-Union Staff for 2025:

Motioned by Helgeson/Pinsonneault to Adjourn to Closed Session at 4:49 p.m. Roll call vote: Jamie Weiland – Aye; Dan Helgeson – Aye; Jim Pinsonneault – Aye; and Vice Chair Mark Maloney – Aye. Motion carried unanimously.

11. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session:

Motioned by Helgeson/Pinsonneault to Reconvene into Open Session at 5:17 p.m. Questioned and carried 4:0.

Motioned by Helgeson/Weiland to Approve Items Discussed in Close Session. Questioned and carried 4:0.

12. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is scheduled for Wednesday, November 20, 2024 at 4:00 p.m.

13. Adjourn:

Motion by Helgeson/Pinsonneault to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 5:18 p.m.

Prepared by: Elizabeth Felkner, Clerk



Accepted: November 20, 2024

1. Call to Order:

Chairman Dan Mortensen called the meeting to order at 4:04 p.m. Members present: Mark Maloney, Dan Helgeson, Jamie Weiland, Jim Pinsonneault, and Chairman Dan Mortensen. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, and Weston Administrator Jami Gebert.

2. Announcements and Statements from the Audience: None.

3. Discussion and Possible Action Regarding Resolution of Inclusion Under Group Life Insurance:

Mr. VanDeWalle explained to the Board the the resolution of inclusions is for the newly created Mountain Bay Metropolitan Police Department. The Programs will take effect January 1, 2025 for all employees seeking additional benefits. Mr. VanDeWalle is requesting Board approval for the resolution of inclusions to begin January 1, 2025.

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under Group Life Insurance and be Effective January 1, 2025. Questioned and carried 5:0.

4. Discussion and Possible Action Regarding Resolution of Inclusion Under the State of Wisconsin Deferred Compensation Program:

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under the State of Wisconsin Deferred Compensation Program and be Effective January 1, 2025. Questioned and carried 5:0.

5. Discussion and Possible Action Regarding Resolution of Inclusion Under the Income Continuation Insurance Plan:

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under the Income Continuation Insurance Plan and be Effective January 1, 2025. Questioned and carried 5:0.

6. Adjourn:

Motion by Pinsonneault/Maloney to Adjourn. Questioned and carried 5:0. Meeting Adjourned at 4:09 p.m.

Prepared by: Elizabeth Felkner, Clerk



Accepted: December 18, 2024

1. Call to Order:

Chairman Dan Mortensen called the meeting to order at 4:00 p.m. Members present: Jamie Weiland, Jim Pinsonneault, Mark Maloney, Dan Helgeson, and Chairman Dan Mortensen. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Pinsonneault/Helgeson to Approve the Oversight Board Meeting Minutes of October 16, 2024 and November 13, 2024 as Presented. Questioned and carried 5:0.

4. Day-to-Day Operations Updates:

Chief Hunt requested to move this agenda item to the end.

Motioned by Pinsonneault/Maloney to Move Agenda Item #4 to the End. Questioned and carried 5:0.

5. Discussion and Possible Action Regarding Civil Engineering Services for Building:

Mr. VanDeWalle explained to the Board, that the department is now ready to seek civil engineering services and requesting the Board to move forward with seeking for bids. Some of the firms that might request for bids would be JDS, REI, and Vreeland.

Motioned by Maloney/Pinsonneault to Approve the Seeking of Bids for the Civil Engineering Services for the Building. Questioned and carried 5:0.

6. Discussion and Possible Action Regarding the Police Department Building Design:

Chief Hunt explained and displayed the layout of the proposed building for the Police Department Building. The Board offered feedback pertaining to adjustments to the building.

No Action Taken.



Accepted: December 18, 2024

7. Discussion and Possible Action Regarding Spectrum Insurance Reimbursement
Check to the Mountain Bay Metropolitan Police Department:

Captain Aldrich explained that Everest Metro Police Department was insured through Spectrum Insurance Group and completed their final audit from January to May of 2024. Captain Aldrich is seeking guidance as to where the funds should be deposited to. The funds were originally generated through Everest Metro Police Department funds and Ms. Gebert mentioned that the municipalities with Everest Metro Police Department would receive some funds in return after the audits are completed between departments. The Board suggested to place the funds in a designated liability account and reimburse the municipalities once audit is complete.

Motioned by Helgeson/Maloney to Place the \$48,038.00 Funds into a Restricted Account for Future Disbursements Once the Audit is Completed. Questioned and carried 5:0.

8. Discussion and Possible Action Regarding State Training Reimbursement:

Captain Aldrich explained that Everest Metro Police Department paid for part of the annual recertification training hours for the officers. Captain Aldrich did mention that not all Everest Metro officers were able to obtain their recertification due to staffing levels at Everest Metro Police Department. Training hours/cost was split between both departments, with a large amount of training occurring during and after the transition to Mountain Bay Metro. Now with the merge, all outstanding officers were able to complete their recertification training. A reimbursement check was issued, and Captain Aldrich is seeking guidance as to where the funds should be deposited. This was why guidance was sought for the reimbursement check, as Everest Metro Police Department didn't pay for a majority of the training but received the entire reimbursement check from the state.

Motioned by Helgeson/Maloney to Place the \$5,040.00 Funds into a Restricted Account.

Chief Hunt is requesting the funds go to the Mountain Bay Metro's Training Account.

Amended Motion by Helgeson/Maloney to Place the \$5,040.00 Funds into the Mountain Bay Metropolitan Police Department Training Account as Requested. Questioned and carried 5:0.



Accepted: December 18, 2024

9. Discussion and Possible Action Regarding Hiring a Part-Time Clerical Assistant:

Chief Hunt is seeking approval to hire a part-time clerical assistant due to short staff and overwhelming workload. Chief Hunt mentioned the clerical assistant would range between \$18-\$20 per hour and work roughly 20-25 hours per week, depending on qualifications.

Motioned by Maloney/Weiland to Approve Hiring a Part-Time Clerical Assistant with a Pay Range Between \$18-\$20 Per Hour Working Roughly 20-25 Hours Per Week. Questioned and carried 5:0.

10. Discussion and Possible Action Regarding Wages for Crossing Guard Personnel:

Chief Hunt explained that now with the merge, there are 3 crossing guards that are getting paid different amounts and would like to keep it consistent with all. The Board agrees to pay one crossing guard \$15 per Hour for 2 Hours a Day.

Motioned by Maloney/Weiland to Approve the Wages for Crossing Guard Personnel to \$15.00 Per Hour for 2 Hours a Day Effective Immediately. Questioned and carried 5:0.

11. Day-to-Day Operations Updates:

Chief Hunt gave an update on his department.

- The department will be changing the health insurance to Security Broad. Delta Dental and Delta Dental Vision are staying the same.
- Municipal Court is busy, and the new employee is working great.
- Chief Hunt's review is underway and will be brought to the next meeting.
- Captain Aldrich mentioned that the Flock Camera is going to be installed on or around November 25th.

12. Adjourn:

Motion by Maloney/Helgeson to Adjourn. Questioned and carried 5:0. Meeting Adjourned at 5:16 p.m.

Prepared by: Elizabeth Felkner, Clerk

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE VILLAGE PLAN COMMISSION AND JOINT VILLAGE & TOWN OF WESTON
EXTRATERRITORIAL ZONING COMMITTEE MEETING

held on Monday, February 10, 2025, at 6:00 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS.

1. Meeting called to order by Plan Commission Chair and Village Trustee Steve Cronin at approximately 6:05 p.m.

Roll Call of Village Plan Commission (PC) by Secretary Parker.

Roll call indicated 7 PC members present.

<u>Member</u>	<u>Present</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES (Arrived at 6:16pm)
Jordan, Joe	YES
Mumper, Roy	YES

Roll Call of Joint Village & Town of Weston Extraterritorial Zoning Committee (ETZ) by Secretary Parker.

Roll call indicated 6 ETZ members present.

<u>Member</u>	<u>Present</u>
Olson, Milt {Chair}	ZOOM
Cronin, Steve {Vice Chair}	YES
Christiansen, Randy	YES
Guerndt, Gary	YES
Hull, Mark	ZOOM
Mumper, Roy	YES

Village Staff in attendance, in-person: Gebert, Higgins, Wodalski, Maguire, Meverden, and Parker

Village Staff in attendance, via Zoom: None

Other Village Representatives in attendance, in-person: Trustee Pinsonneault, SAFER Fire Marshal Christiansen

Other Village Representatives in attendance, via Zoom: None

Audience Members in attendance, in-person: There were 5 audience members present, in-person.

Audience Members in attendance, via Zoom: There was 1 audience members present, via Zoom.

2. Open Public Comment Period for items that do not appear on this agenda noted as public hearings. [0:02:05 Zoom Recording]

None.

3. Written Communications, Disclosures, and Recusals. [0:02:19 Zoom Meeting Recording]

None.

4. Minutes from December 9, 2024, PC/ETZ Meeting. [0:02:30 Zoom Recording]

Motion by Jordan, second by Mumper: to approve the December 9, 2024, PC meeting minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

Motion by Guerndt, second by Christiansen: to approve the December 9, 2024, ETZ meeting minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Olson, Milt {Chair}	YES
Cronin, Steve {Vice Chair}	YES
Christiansen, Randy	YES
Guerndt, Gary	YES
Hull, Mark	YES
Mumper, Roy	YES

5. 2025 Meeting Schedule. [0:03:07 Zoom Meeting Recording]

Higgins stated it is just standard that we typically add at the beginning of each year, to make everyone aware of our schedule and deadlines.

6. Public Hearing – Discussion & Recommendation to the Board of Trustees on Adoption of 2025 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston. [0:03:44 Zoom Meeting Recording]

a. Open Public Hearing

Cronin opened the public hearing at 6:10 p.m.

b. Presentation by Applicant and/or Staff

Higgins explained that typically on an annual basis we take the Village & ETZ Zoning Map and bring it before you for approval. It will then serve as the Official 2025 Zoning Map for the Town and Village of Weston ETZ Area and the Village of Weston.

c. Take Public Comment

None.

d. Close Public Hearing

Cronin closed the public hearing at 6:12 p.m.

e. Recommendation from Staff

Staff recommends approval for both Village PC and ETZ.

f. Discussion & Recommendation to the Board of Trustees by the Plan Commission

Motion by Diesen, second by Guerndt: to recommend approval to the Board of Trustees, as presented.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

g. Discussion & Recommendation to the Board of Trustees by the ETZ Committee

Motion by Christiansen, second by Guerndt: to recommend approval to the Board of Trustees

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Olson, Milt {Chair}	YES
Cronin, Steve {Vice Chair}	YES
Christiansen, Randy	YES
Guerndt, Gary	YES
Hull, Mark	YES
Mumper, Roy	YES

7. ADJOURN ETZ COMMITTEE

Motion by Christiansen, second by Mumper: to Adjourn ETZ at 6:13 p.m.

8. Public Hearing – Project #2025002 Company23 requesting a Conditional Use Permit at 5107 Westfair Avenue, to allow for a Light Industrial Land Use within property zoned B-3 (General Business) and WHP-A (Wellhead Protection – Zone A) Overlay District, where such land use is only permitted through the granting of a Conditional Use Permit.

[0:06:59 Zoom Meeting Recording]

a. Open Public Hearing

Cronin opened the public hearing at 6:14 p.m.

b. Presentation by Applicant and/or Staff

Ryan Mattson, 1814 Brian Drive, Rothschild, was present. He stated he is applying for a Conditional Use Permit, to move his existing business from 4105 Transport Way, to 5107 Westfair Avenue (property he is purchasing).

Higgins stated the property he is moving his business to is Zoned B-3 (General Business) with WHP-A (Wellhead Protection – Zone A) District Overlay. She stated the reason he needs the Conditional Use Permit is because his business use falls under Light Industrial. She stated staff has no issues.

c. Public Comment Period

None.

d. Close Public Hearing

Cronin closed the public hearing at 6:16 p.m.

Hoffman arrived at 6:16 p.m.

e. Recommendation from Staff

Higgins pointed out the draft Conditional Use Permit Determination, which lists standard conditions for this type of use.

Mumper commented on the email response from SAFER Fire Chief Josh Finke, stating he was not comfortable with the battery storage. Higgins explained that since that message, more clarifications were made and Finke’s concerns was met.

Zeyghami questioned the location for the battery storage. Mattson stated the addition of being a distributor for an electric vehicle battery company is no longer in the plan. Zeyghami stated if that type of business use comes back into play, then Mattson will have to reapply for a Conditional Use Permit. Higgins stated we will need to receive an updated operational plan reflecting this.

f. Discussion & Recommendation to the Board of Trustees by the Plan Commission.

The Plan Commission then went through the Determination in the meeting packet.

Answers to Determination:

- 1. Yes
- 2. Yes
- 3. Yes
- 4. Yes
- 5. Yes

Motion by Guerndt, second by Mumper: to recommend approval of the Conditional Use Permit #2025002.

Yes Vote: 7	No Votes: 0	Abstain: 0	Not Voting: 0	Result: PASS
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<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

9. Public Hearing – Project #20240427 – Rod’s Towing Service LLC, requesting a Conditional Use Permit, at 5807 Prairie Street, Suite A, Weston, to allow for an Automobile Fueling, Service, Painting, Repair, and/or Maintenance Facilities land use within property containing a WHP-A (Wellhead Protection – Zone A) Overlay District, where such land use is only permitted through the granting of a Conditional Use Permit [0:15:09 Zoom Meeting Recording]

a. Open Public Hearing

Cronin opened the public hearing at 6:22 p.m.

b. Presentation by Applicant and/or Staff

Wayne & Marion Lammert, of Rod's Towing Service, LLC, were present.

Wayne Lammert clarified that they do not do any painting or fueling, and stated this property that they would be leasing this site strictly for storage of wrecked vehicles. He explained they were at 6508 Ryan Street for the past 8 years, but now with the new storage units there, they lost the security and space needed. He explained this is their second business location, as their primary location is in Merrill (since 1972). They plan to keep 3 of their tow trucks at the Weston location. He explained that 90% of vehicles that get towed will be delivered to body shops or to the vehicle owner's home. He stated for vehicles coming to their site, if they are leaking, then most likely they leaked out at the crash location or on the road on the way to their site. He stated that if they tow any EV vehicles, those all go to their location in Merrill (along with most major crashed vehicles). Their Merrill yard is manned and is their base location. The most they would have at this Weston site is 12 cars a year. Basically, a secondary location to provide faster response times to this area.

Diesen confirmed their Merrill location is on County Road G.

Guerndt confirmed that the fencing facing the roadway is privacy fencing.

Higgins stated REI provided an environmental assessment for Rod's Towing at this new location.

c. Public Comment Period

Gebert pointed out Matthew Michalski, of REI, is on Zoom if we have questions for him.

d. Close Public Hearing

Cronin closed the public hearing at 6:29 p.m.

e. Recommendation from Staff

There was some discussion on the fencing and confirmed that it is privacy fencing.

Guerndt questioned the volume of spill that would have to be taken before DNR is contacted. Wayne stated they see very minimal percentages of spilled fluid, as the fluids from vehicles have already leaked out by time the vehicles are towed to their yard. He explained if they get something that leaks, they will place a catch can underneath the vehicle.

Matthew Michalski, REI, explained the DNR reporting requirements for leaking fluids is 5 gallons. He confirmed they would place catch cans underneath the vehicles in case of leaking fluids. Wodalski stated our nearest well is about 1,500 feet from this location.

Cronin stated it appears they have done their due diligence.

f. Discussion & Recommendation to the Board of Trustees by the Plan Commission.

The Plan Commission then went through the Determination provided in the meeting packet.

Answers to Determination:

1. Yes
2. Yes
3. Yes
4. Yes
5. Yes
6. Yes

Motion by Guerndt, second by Hoffman: to recommend approval Conditional Use Permit #20240427.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

10. Public Hearing – Project #20230188 Revocation of Site Plan Approvals and a Conditional Use Permit Issued to Allow for a Personal Storage Facility to be Constructed and Operated at 8211 & 8311 Schofield Avenue [0:34:10 Zoom Meeting Recording]

a. Open Public Hearing

Cronin opened at 6:41 p.m.

b. Presentation by Applicant and/or Staff

Maguire summarized the information he included in the background document, as far as what has transpired throughout this project. Maguire stated that through his communications now with Owen Jones, Jones has been working with the Village to get the deficiencies of the site taken care of over the last 70+ days, which most have been taken care of now. Maguire stated that essentially the western half of the site was leased out prior to final inspections being done on any of the units. He stated they have been withholding any future building permits due to the issues with the western half of the site; however, they did issue electrical permits so that Stern's electrical contractor could get the electrical work completed.

Maguire stated the largest deficiency is the lack of lighting.

Higgins stated since there may need to be a change to the outside of the building, she brought this before PC. She stated currently, there is no electrical within any of the units, and how they will need time to notify all of the tenants to make arrangements to get into each unit to install the electrical. She said their other option, which is more costly, is to add conduit to the outside of the buildings, which would create a façade change.

She stated that while we are working with them, the process is to start the revocation process to bring before PC to work out the issues. She stated that during this process, following the hearing, PC has the option to not make a decision for up to 60 days, which will give staff time to work with Jones and also then everyone will be on the same page on what the expectations are for the site.

Owen Jones, 723 Country Club Road, Schofield, was present. He stated he partnered with Korey Stern who was the general contractor, who did not do everything he was supposed to do, and recently left to Arizona. Jones stated, because of this, he now he has taken over as general contractor. Jones stated Stern's wife was the property manager. Jones stated he was not aware that these were being leased out, and assumes that Stern knew he was supposed to get Occupancy before leasing these out. Jones stated that he has built about \$25 million in mini storage units with Stern, and this is the first time this has happened.

Mumper questioned, from a public safety standpoint, if we are capable of fulfilling our responsibilities given the occupancies and lack of the pavement in there. Jones stated there are roadways and two entrances in there, and he has worked with Maguire in getting a temporary fence to prevent those currently renting from entering the construction area. He stated they put signage on the other entrance which states it is a construction only entrance.

Maguire stated we isolated the two halves of the project, via construction fence. From a circulation standpoint with the people currently leasing units, they should not be able to get into the construction area. He stated as far as the road access, it is currently gravel (not breaker run) road base, and as soon as the ground thaws they will be able to prep and potentially pave. Maguire stated there was no conversation later in the season last year, otherwise, if we would have been able to phase the project, then we probably could have gotten the paving company in there to pave the binder course prior to the plant shutting down. Mumper is concerned if there would be a fire in there and there is an issue with the fire department pulling in.

Maguire stated our current biggest concern is lack of site lighting. He stated there are a few pole-mounted lights on the south side of the property, but currently the buildings, themselves, do not have any illumination on them, where the north end of the property, at night, is very dark. Maguire explained to Hoffman, as far as electrical, normally the electrical would be installed inside the units. He stated the main meter has been installed, but due to the units being rented out, Jones' options are to either coordinate all of the occupied units in getting access into them for the electricians or mount conduit along the entire outside of the building, which brings us to PC, the Plan Approval Authority, if they would be okay with 3/4" – 1" silver steel conduit tubing strapped across the building.

Jones stated the conduit option is not ideal, but it would be a lot more expeditious. He stated they would paint the conduit black, when temperatures allow and will have it tucked under the soffit. He feels then once it is painted, no one would see it, and it would allow them to get lighting to the units much quicker.

c. Take Public Comment

Jim Pinsonneault, 5002 Arrow Street, was present. He stated that he is in full support of this project, and feels that now that Jones is aware of the situation that he is doing whatever he can to take care of the issues.

Pinsonneault stated the deficiencies brought up tonight and how Jones would not be able to pave right now if he wanted to. He stated if PC revokes the permit tonight, how would that impact or hinder the developer. If the permit is revoked tonight, then what does reinstatement look like. If there is not a decision made tonight to revoke the permit, how does that impact the development. He stated with the lack of lighting and lack of pavement, if there is personal injury or property damage on this site, what liability would the Village of Weston have for allowing this to continue to happen. He stated that the decision made tonight will set precedent, and every Conditional Use Permit will be looked at, from here on out, if there is a violation.

d. Close Public Hearing

Cronin closed the hearing at 6:56 p.m.

e. Recommendation from Staff

Higgins confirmed that staff is recommending this be deferred for 30 days (to the March PC meeting), as Jones has indicated to staff that he feels he can get the electrical work completed within the next 30 days.

Diesen questioned if Jones has an electrical contractor lined up to do the work, if running conduit on the outside is the choice. Jones stated he has an electrical contractor already lined up, and potentially could have been done with the electrical by today, but he wanted to get PC's blessings first before having the work done.

Maguire stated there are 50 – 100 units, just within the first 4 buildings.

Diesen questioned how many units are currently being leased. Jones thinks potentially half of the units.

Jordan questioned Jones on how active he is with the site, as he feels Jones should have an idea of the number of units rented. Jones confirmed that he has been overseeing the units since Stern left town, which was August. Jones stated he is not currently leasing any more units since stop work order is in effect. There was discussion on Stern's wife leasing out the units (while in Arizona). He stated that they don't show the units in person, as it is all done through software.

Jones explained they will only have lighting on the outside of the buildings, and that they will not add any electricity/lighting within the buildings, as that causes issues. Jones stated that typically the lighting would run inside of the units. Jones stated that he was notified by Stern that his electrician, Cody from Croker Electric, did run the electrical through the buildings in October. Jones feels there must have been some miscommunication on what electrical work was done.

There was some discussion on the possibility for Jones to have electrical conduit run through the open ceilings (through trusses) of each unit. It was confirmed that while that is possible, the open space is very small.

Cronin questioned Jones on he would prefer to do. Jones feels the logistics of getting the conduit through the units would be very difficult, and at this point would prefer to run conduit along the outside of the building.

Guerndt feels that Jones should give each tenant notice that on a certain day the work is taking place, and if by the date, tenants do not remove their locks, that Jones will cut the locks, but will reimburse the tenants for new locks.

Hoffman feels if Jones makes contact with each tenant and provides a date, starting at 8am, that it would be doable to get it done.

After some discussion, it was agreed that perhaps the electrician was referencing that he completed getting the electric to the building, just not in the building.

Cronin confirmed that Jones is still planning to complete the project. He stated if we are turning this into a 2-phased project, how the lighting still needs to get done. Maguire stated the State Inspector has been through the first four buildings, and has not issues. He stated there are some ADA compliance issues (access and roll-up doors) that need to get taken care of once they get near site completion, and how our biggest concern is the lighting.

Lammert pointed out how with the occupied units, it will be tough to get up into the rafters, and how anytime you are working around people's stuff, it become a nightmare.

Jordan feels, at this point, we should have him put on these on outside. Maguire stated once painted to match, you would not see the conduit. Guerndt feels suggested Jones take the conduit to Crystal Finishing and have them paint the conduit before it gets installed.

Owen stated that, along with himself, Chuck, from Walters Buildings, is going to take over as general contractor, though Stern will still be a partner in this project.

Cronin feels, to move forward, we need to get the electrical installed on those 4 units, pave this in the spring, divide the project into 2 phases, get this phase done so that they can fully rent out, and then Jones can work on Phase 2 of the project.

Maguire stated that once the electrical is completed, we can issue Temporary Occupancy on those 4 buildings on the west side. He stated that once they get approval from the State building inspector, who has jurisdiction over the construction project, and our commercial electrical inspector, we can then issue temporary occupancies.

Higgins commented to Cronin that they will not need another CUP.

Jones feels he can get the electrical work done within 2 weeks. Maguire stated he worked with Cody, of Croker Electric, to rework the lighting plan to save about 50% of the fixture costs for the project, as the initial plan was extremely over lit. Maguire stated the electrician is ready to start the work.

Cronin confirmed, once the electrical work is completed, then they can get Temporary Occupancy, and start renting the rest of the units on the west half, and then paving, landscaping, and fencing in the spring.

Diesen suggested Jones contact American Asphalt to get on their list for asphaltting right away in the spring.

f. Discussion & Action by the Plan Commission

Motion by Zeyghami, second by Jordan: to defer action until the March meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

11. December 2024 & January 2025 Staff-Approved Certified Survey Maps and Site Plans. [1:12:33 Zoom Meeting Recording]

Motion by Zeyghami, second by Diesen: to acknowledge the December 2024 and January 2025 Staff Approvals.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

12. December Building Permits [1:13:00 Zoom Meeting Recording]

13. January 2025 Building Permits [1:13:00 Zoom Recording]

Motion by Diesen, second by Guerndt: to acknowledge Agenda Items #12 & #13.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

14. Planning & Development Department Project Update Report. [1:13:17 Zoom Recording]

Higgins stated staff is catching up project closeouts. She announced that tomorrow is the ribbon cutting and opening of Wendy's.

Higgins then gave some highlights from her report in the packet.

15. Announcements & Committee/Commissioner Remarks/Staff Referrals [1:15:30 Zoom Recording]

Diesen questioned when the shipping containers will be removed from the property next to Auto Select. It was explained that the property is BUG properties, and how the owner/contractor has been out of State working on projects, but is back now and working on this again. Once the project is complete the containers will be removed.

Diesen pointed out the portable shipping container sitting in front of Greenheck Turner Community Center. It was discussed that Greenheck is storing some of their sports equipment in there, and that they may be building another storage shed on the property in the near future to hold that stuff.

Guerndt questioned if Ryan Street Rentals is actively leasing out their units. Maguire stated that Jeff Nowak has been told he can't let any of the units be occupied until Occupancy is issued. There was discussion on the sign that is out front, which Maguire stated Nowak claims is for a different rental property, and how he informed Nowak that he can't advertise about a different property there.

Pinsonneault pointed out that Nowak does have some of those units rented, as he was personally on the property looking at units.

Cronin commented on how when Nowak was here last fall, we were very clear on this.

16. Next Regular Meeting Date– Monday, March 10, 2025, at 6pm. [1:18:36 Zoom Recording]

Cronin stated he will be out of town the week before the March meeting, so may not respond to Higgins' draft agenda when it is shared.

Higgins stated she will be out of town the last week of February, so she will get an early start on the packet.

17.Future Agenda Items or Staff Referrals [1:21:49 Zoom Recording]

None.

18. Adjourn Plan Commission

Motion by Diesen, second by Guerndt: to adjourn at 7:28 p.m.

Steve Cronin, Village Trustee and Plan Commission Chair

Jennifer Higgins, Director of Planning & Development

Valerie Parker, Recording Secretary



Public Comment Form

This form must be completed and handed to the Clerk prior to the start of a meeting.

Please state which meeting this is for: Village Board of Trustees Other: PL

Full Name: Jim Pindone Date: / /

Phone Number: (75) - 212 - 0540 Email Address: j.pindone@weston.vi.gov

Your Address: 5002 Avenue St Weston

Do you wish to make an oral statement? Yes: No:

Meeting Date: / / Agenda Item: (if applicable) 1A

Comments: (Please use backside of sheet if you need more room)

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE & HUMAN RESOURCE COMMITTEE
held on Monday, January 20, 2025, at 5:00 p.m.
in the Board Room at the Municipal Center, Chairman Ermeling presiding.

AGENDA ITEMS.

- 1 Finance & HR Committee Call to Order & Welcome by Chairperson Ermeling.
Meeting called to order at 5:03 p.m. by Committee Chairperson Ermeling.
- 2 Pledge of Allegiance to the Flag.
- 3 Roll Call by Recording Secretary.
Roll call of Finance & HR Committee indicated 6 members present.

<u>Member</u>	<u>Present</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Vacant	--
Meinel, Steve	YES
Pinsonneault, Jim	YES

Trustee Zeyghami, Hooshang is sitting for vacant position

PUBLIC COMMENTS.

Brent Olson, was asked to come forward and sit at the round table, he is a Weston resident and a CLPS member who applied to be a Finance & HR committee member.

MINUTES FROM PREVIOUS MEETING.

- 4 Approval of minutes from previous Finance & Human Resource meeting: December 16, 2024.
Motion by Zeyghami, second by Hackbarth, to approve previous minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

- 5 Draft December Budget Status Report.
Trautman, Finance Director, gave an overview of the draft report.

Dirks-Luebbe question the operating budget status report numbers. It's odd that 2024 and 2023

would be the same.

Trautman thank Dirks-Luebbe for noting this. Both datas appears to be wrong and will present the December datas again next month.

Ermeling ask if the Village had recently paid off a note from the reserve fund.

Trautman said no and summarized that when the Village sold their bond, we received a premium. That means they gave us the face value of the bond plus an additional amount, called a premium. The premium is put into a reserve account and is expected to help pay for interest in the next few years.

Trustee Pinsonneault question the expenditure on the Dog Park Donation line. He ask if it was a NSF check. He also ask if the license fees for Farmers Market were increased at the last Fee Schedule update.

Trautman stated that in 2023, funds were used to purchased dog bags and there wasn't enough donation revenue to cover the expense, leaving a negative fund balance. Trautman said, the Village did not approve a change on the Farmers Market fees at the last Fee Schedule update.

Motion by Pinsonneault, second by Zeyghami, to acknowledge the budget status report.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

6 TIF 1 and TIF 2 Detail Reports for December.

Trustee Pinsonneault ask what rent or leases are TIF expenses.

Trautman summarized that there is a relation between Fund 21 and Fund 27. Fund 21 is the Special Revenue TIF Fund while Fund 27 is the CDA TIF Fund - Special Revenue Fund. General Governmental Fund, such as Special Revenue Funds can not take out Revenue Bond and Fund 27 was developed and can issue Revenue Bonds. Fund 21 needs to pay it's increment enough to pay the principal and interest of the Revenue Bond to the CDA; CDA pays for all the debt. The activities in Fund 21 are rent or leases transaction while Fund 27 shows income transaction. Those would offset and then a transfer is done to Debt Service.

Motion by Zeyghami, second by Meinel, to acknowledge the TIF 1 and TIF 2 reports.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES

Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

7 Legal Detail For December.

Motion by Meinel, second by Pinsonneault, to acknowledge the legal details.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

8 Acknowledge recent staff transitions.

Gebert, Village Administrator, presented the recent staff transitions and updated organization chart.

Motion by Hackbarth, second by Pinsonneault, to acknowledge the recent staff transitions.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

9 Acknowledge completion of 2024 evaluations for all staff.

Gebert notify the committee that all 2024 evaluations have been completed for all full-time staff and paper copies are placed in personal files.

Motion by Pinsonneault, second by Hackbarth, to acknowledge the completion of 2024 evaluations for all staff.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES

Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

EDUCATION PRESENTATIONS & REPORTS.

OLD BUSINESS.

10 Discussion and/or possible action on recommendation to the Village Board on modifications to the Employee Personnel Policies and Procedures Handbook, Chapter 14 *Employee Separations and Retirements*.

Motion by Pinsonneault, second by Zeyghami, to recommend adoption of the amendments to the Employee Personnel Policies and Procedures handbook, Chapter 14 Employee Separations and Retirements to the Board of Trustees.

Hackbarth ask if the 457(b) for PTO Payout allows converting into the funds.

Gebert said yes, as long as the individual did not max out on the contribution limit.

Hackbarth had an additional question on sec. 14.03 (8). She shared with the committee that there was some recent legal update on call back on compensation and wonder if the staffs sign off ahead of time before receiving the education reimbursement.

Both Wodalski, Public Works & Utility Director, and Higgin, Director of Planning & Development, said yes, there is a form at the end of the Employee Personnel Policies that staffs sign off on.

Trustee Pinsonneault ask if the call back verbiage to include if it's for on-the-job training/education or non work related education.

Dirks-Luebbe explained that if the company requires the training or education for the job, the company will absorbed the expense. The call back only applies if the staff would like to seek outside of the require education and receive reimburse. She also ask if the pay back include a percentage scale based on when they termed and the amount asked to be reimbursed back to the Village.

Ermeling said there were some language where the staff has to report to the "Village of Weston" and would like this to be change.

Gebert said the reason behind of not using a name there is to keep the form general for all staffs to use, but can change from "Village of Weston" to "Immediate supervisor or Human Resource".

Trustee Pinsonneault and Trustee Zeyghami would like to withdraw their motion.

Motion by Pinsonneault, second by Hackbarth, to recommend adoption of the amendments to the Employee Personnel Policies and Procedures handbook, Chapter 14 Employee Separations and Retirements to the Board of Trustees with the changes as discussed.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	--
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

Farar walks in at 5:35 p.m.

NEW BUSINESS.

- 11 Discussion and/or possible action on recommendation to the Village Board on proposed job description and funding for new Assistant Zoning Administrator/Code Enforcement Officer position in Planning & Development department.

Motion by Pinsonneault, second by Dirks-Luebbe, to recommend the Village Board approve the creation of an Assistant Zoning Administrator/Code Enforcement Officer.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

Trustee Pinsonneault question how this position will get more projects approved. He commented that the job description does not seem to have a capacity of a full-time position and suggest hiring two part time position at a lower pay scale.

Higgins explained that summer is the busiest time with permits/code enforcement case. She is looking to hire someone who can take in the simpler permits, decks/fences, to free up the Building Inspector's schedule. Higgins is looking for an applicant who can work closely with the public in resolving citizen and customer issues and not so much a Planner Associate.

Farar ask if Higgin is requesting for additional funds to budget for this position.

Higgin said no, it is actually less then what was actually budgeted for.

Dirks-Luebbe ask who the current Zoning Administrator is since this position will report to them.

Higgins stated that she is and her title does reflect " /Zoning Administrator".

- 12 Discussion and/or possible action on dollar amount to be use for utility refunds/write-offs.

Motion by Pinsonneault, second by Farar, to recommend the Village Board approve the

recommended policy with the following changes to \$20 both in and outbound to write off threshold.

Trustee Pinsonneault ask Trautman if the \$20 amount is feasible.

Trautman shared that she is willing to increase the overpayment amount to \$20, but is hesitant to change the underpayment to \$20 without referencing the PSC, Public Service Commission of Wisconsin. PSC regulates the water utility, and she recalls some verbiage regarding dollar amounts when she was researching this with the Utility Clerk and that's how they came up with the \$5 threshold. She also said they are currently writing out checks for \$1.50.

Farar likes the idea of this policy. He recalls receiving a bill from Minneapolis for \$0.01. The cost on both sides to collect and pay this bill is silly.

Trustee Ermeling is not comfortable with \$20.

Trustee Pinsonneault and Farar would like to withdraw their motion.

Motion by Pinsonneault, second by Meinel, to recommend the Village Board approve the recommended policy with the following changes to replace \$5.00 to \$20.00 and \$10.01 to \$20.00 or match the allowable PSC regulation.

Yes Vote: 5 No Votes: 2 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	NO
Farar, Dennis	NO
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

Gebert comment that if PSC increases through the year, the Finance department will not bring the policy back to be updated until the amount is above \$20.00.

13 Update on tax collection progress.

Trautman presented the 2024-2025 tax collection progress compared to 2023-2024.

Trustee Pinsonneault ask why there was a delay in getting the bills out.

Trautman explained that on December 2, she encounter an error when calculating the tax rates on the county's program. She reached out to the County Treasurer right away. It took them awhile before getting it corrected. It was not until December 16th that we received notification that the bills were ready. Also as a reminder, the Village outsources to Bayside Printing to print, stuff, and mail the tax bills. Bayside Printing has the capability and a lower postage rate by organize it by zip code, helping us save \$0.16 each on postage cost.

MOVE TO CLOSED SESSION PER §19.85(1)(C)

Motion to Move to closed session to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility to wit:

- Recommended 2025 market adjustment compensation changes for competitiveness and recommended merit adjustment compensation changes for performance
- Reclassification Review Procedure from Public Works Maintainer to Public Works Operator

Motion by Pinsonneault, second by Hackbarth, to move to close session.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

(Present in closed session were Dirks-Luebbe, Ermeling, Farar, Hackbarth, Meinel, Pinsonneault, Zeyghami, Gebert, Brehm, Higgins, Wodalski, Osterbrink, Olsen, Jordan, Trautman, and Lao.)

RECONVENE TO OPEN SESSION

Motion by Zeyghami, second by Pinsonneault, to reconvene to open session.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Recommended 2025 market adjustment compensation changes for competitiveness and recommended merit adjustment compensation changes for performance
- Reclassification Review Procedure from Public Works Maintainer to Public Works Operator

Motion by Pinsonneault, second by Zeyghami, to recommend the 2025 market and merit adjustment to the Board of Trustees as presented starting January 20th and move to recommend reclassification of Public Works Maintainer to Public Works Operator as presented.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

REMARKS FROM COMMITTEE MEMBERS.

REMARKS FROM CHAIR.

Ermeling will be need to be excused at the February meeting.

FUTURE ITEMS.

Summary of tasks done in Finance

Budget - Trustee Pinsonneault would like to budget differently this year. He is asking the department directors to start their budget at zero instead of using 2024 datas and adding numbers on top of it.

Next Finance & HR meeting date(s):

- February 17, 2025 @ 4:30 p.m.

ADJOURNMENT.

Motion by Meinel, second by Pinsonneault, to adjourn the Finance & HR Committee meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	YES
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

Ermeling adjourned the Finance & HR Committee meeting at 6:26 p.m.

Song Lao, Recording Secretary

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, January 27, 2025, 5:00 pm

AGENDA ITEMS

- 1.) Meeting called to order by Chair Weiland @ 5:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	YES
Esker, Roger	YES
Weiland, Jamie	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Osterbrink, and Wodalski.

- 4.) Approval of minutes from previous meeting: November 25, 2024.

***M/S/P Esker/Clark: to approve November 25, 2024, minutes.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	YES
Esker, Roger	YES
Weiland, Jamie	YES

- 5.) Public Comments.

Trustee Weiland read aloud a letter that was received from Joy Ratchkramer to the Committee. Ratchkramer asked the Committee to consider younger aged children when deciding on playground structures at Village parks in the future.

Gebert stated Wausau Events is still planning on hosting a concert at Kennedy Park in August but, they will no longer be hosting Oktoberfest in September.

EDUCATIONAL PRESENTATIONS & REPORTS.

6.) Update on the Kennedy Park Renovation and Capital Campaign.

Osterbrink stated that REI will be working on a structural plan for the retaining wall on diamond one.

Friends of Kennedy Park (FoKP) emailed staff and are holding a strategic planning meeting on fundraising at Greenheck Turner building on January 30 at 6pm which the Committee is invited to attend.

The Village received an email from G. Morty and the Makers on December 20, 2024, stating they were no longer able to continue with the marketing for the campaign. G. Morty did provide suggestions for the next steps to take in the process and the financials.

Weiland would like to discuss the steps to move forward with FoKP. Weiland stated that meeting once a month is not sufficient for a multi-million-dollar project and would like the Village to be more involved.

Corvino stated that discussions taken place before G. Morty stepped away were that updates would be given monthly. Corvino stated that all the weight is on Sarah's shoulders (representative of FoKP) and should not be. FoKP should have a secondary person to represent FoKP if Sarah is unable to attend a meeting. Corvino asked what steps have been taken since G. Morty's departure. Gebert responded the strategic plan piece is the next step and the Village was provided a contact who could potentially help with the strategic plan. The meeting on January 30 with FoKP is to discuss options moving forward with marketing and the strategic plan. Gebert stated that some parents took the initiative as volunteers to set up fundraising events at Polito's and Brews Brothers. Village staff have been focused on the engineering part of the project and FoKP oversees the fundraising.

Weiland and Corvino expressed their concerns that the Village should be more involved and meet more often with FoKP to keep the project moving forward.

Wodalski stated the project is moving forward. He explained that the Master Plan for Kennedy Park was first approved in the spring of 2024, the contract with REI began July 2024, FoKP submitted an Impact Grant and met with potential large donors. Wodalski stated that certain details have not been communicated between everyone.

Weiland is requesting to meet with FoKP a couple times per month.

Ermeling is concerned about the marketing moving forward since G. Morty's departure. Gebert responded that the Village has received all the information from G. Morty to utilize and the next step is to focus on the strategic plan. There will be a need for additional video work which the Village can subcontract.

Weiland asked about the finalization of the poster and postcards and is there a list. Gebert responded that staff does not have a list but, that can be discussed at the January 30 meeting with FoKP. It's a possibility that the Community Foundation has a list.

Weiland would like to know the grant amounts that were applied for through the Impact 100, Juedes Family Foundation, and Davis Foundation. She also would like the Kennedy Park Renovation Project link placed on the Village website's home page.

Corvino asked if the Ask Letter has been completed and mailed. Gebert responded that the Ask Letter has been completed but not mailed. The letter could be part of the grants that were submitted and in conversations that were held between FoKP and the Community Foundation.

Moving forward, staff will provide more detailed updates to the Committee.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS

7.) Update on the Potential Addition of Pickleball Courts at Machmueller Park.

Osterbrink stated that he and Gebert met with Lisa Knoll and Paula Voss from Wausau Area Pickleball December 4, 2024 to inform them of the Board's decision to keep pickleball at Machmueller Park as originally planned. Pickleball courts are part of Machmueller's Plan which is part of the Village's Comprehensive Outdoor Recreational Plan. Staff discussed the cost estimate to complete courts at Machmueller with Lisa and Paula. Staff asked them to discuss this with their members to see if this were a project they would support. Gebert mentioned that Lisa and Paula are open to the idea of building 16 courts at Machmueller. Staff have not received any official feedback.

Osterbrink met with the Director of Parks, Polly, for Wausau/Marathon County Parks to discuss the status of pickleball within their department. Currently, Wausau/Marathon County Parks plan is to convert the two tennis courts at Alexander Park into three pickleball courts this in 2025. The future of pickleball courts at Marathon Park could change due to their west side master plan. Currently, the plan does not show pickleball courts at Marathon Park. Wausau/Marathon County Parks will be discussing the future for Marathon Park over the next few months. Any changes to the park will likely be quite a few years out. Staff will stay in contact with Wausau/Marathon County Parks on the status of pickleball courts at Marathon Park.

Corvino asked if Wausau Area Pickleball is a formal organization and if the west side master plan is part of Wausau/Marathon County Park's CORP Plan. Osterbrink responded that the organization does have a Board and yes Marathon County has a CORP Plan.

Committee and staff discussed the possibility of partnering up with neighboring communities if the decision for Wausau/Marathon County Parks is not to have pickleball courts at Marathon Park. The Committee would consider partnerships with other communities if Weston tax dollars stayed in

Weston and that Wausau Area Pickleball has to be organized and committed before the Village would move forward and commit monies to the project.

8.) Update on Yellowbanks Disc Golf Course.

Osterbrink stated staff met with Pete Hoover from Wausau Area Disc Golf Enthusiasts (WADGE) on January 10, 2025 to discuss their proposal from 2023. Minor modifications have been made to the proposal and staff are working with Hoover on a timeline and set goals on how to proceed. The focus is on improving hole two because it's the hardest hole to navigate and maintain. The plan is also to refinish the baskets this year. We have three spare baskets that can be exchanged out to be sandblasted and recoated/painted. That way the course will always stay playable. Staff will contact Crystal Finishing to get a quote and timeline of when the baskets could be refinished. Hoover will provide staff with a contact for signage and staff is looking for an alternative supplier of the rubber tee pads due to the change in quality of the material.

Ermeling asked if there is a way to control the thorny brush on the course. Osterbrink responded that staff has been using Tordon, a chemical that is dabbed on freshly cut stumps or stems. Stumps and stems that have been treated with Tordon will die. To control thorny brush, this process will take a few years of continual treatment.

Staff will contact TC Energies to discuss a plan of action to have access on both sides of the pipeline with equipment year-round.

9.) Discussion and/or action on Beverage Service Agreement with Mid-Wisconsin Beverage.

The Village has a proposed three-year agreement with Mid-Wisconsin Beverage for beverage services at the Aquatic Center. The concessions operators also reviewed the agreement.

Pricing is not to increase more than 5.9 percent on bottles and can packages per year of the contract which everyone is okay with.

New items presented in the agreement are: A \$500-dollar marketing check to the Village, free (3) three gallon bibs to the Leasee of the concession stand, and two umbrellas for the lifeguard chairs.

***M/S/P Corvino/Esler: to recommend approval of the Beverage Service Agreement with Mid-Wisconsin Beverage.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES

Corvino, Dino	YES
Ermeling, Barb	YES
Esker, Roger	YES
Weiland, Jamie	YES

10.) Discussion and/or action on Yellowbanks Grant for Improvements to the River Access.

Osterbrink stated the Village tentatively received a 50/50 matching grant from the Stewardship Urban River WDNR sub-program in the amount of \$48,000 in September 2024. Staff reached out to the WDNR early January regarding the agreement that will need to be completed. Staff received a response, and the project is required to be ADA compliant to the maximum extent practicable. The grant application staff completed and submitted for the launch that was proposed was not ADA accessible but, it is one of the requirements for receiving a WDNR grant. The WDNR missed this in their review and are now requiring the Village to upgrade the launch to make it as ADA accessible as practicable to meet the requirements of the agreement. Village staff contacted EZ Dock Systems for a quote on an ADA launch. The ADA launch is \$40,540.50, a \$10,540.50 increase from the initial cost estimate of \$30,000.

Dan Higginbotham has been working with Village staff on this project. Higginbotham and staff are working on grant applications for additional funding through the Community Foundation, \$25,000 and the Wausau/Marathon County Parks Foundation, \$10,000. Higginbotham has reached out to both foundations and is quite confident the Village could receive the funding due to the ADA upgrade and that the Yellowbanks launch is officially part of the Great Pinery Heritage Waterway. Grants are due February 1, and the Village should receive notification sometime in May if we are awarded the requested funds. An in-kind service (donation of his services \$9,500) was received by Higginbotham who completed the surveying of the park for the preliminary design. The project should be completed before the end of 2025.

***M/S/P Corvino/Ermeling: to recommend of moving forward with the improvements at Yellowbanks Park**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	YES
Esker, Roger	YES
Weiland, Jamie	YES

FUTURE ITEMS

11.) Possible next meeting date: February 24, 2025, at 5:00 PM

12.) Topics for future meetings:

13.) Remarks from Staff.

Osterbrink reminded the Committee about the Strategic Planning Meeting with FoKP at Greenheck Turner Building, room 4 at 6:00 pm Thursday.

14.) Remarks from Committee Members

Ermeling is excused for the February 24, 2025, meeting.

Weiland asked Osterbrink if he contacted Sportsman Software about adding disclaimers to emails and if survey information can be passed along from Sportsman to FoKP. Osterbrink stated he talked with Nate but, staff has not received a response from Sportsman.

Weiland wants it stated for the record that G.Morty did not quit because of a statement she or another Trustee made.

15.) Announcements.

NONE

16.) Adjournment.

***M/S/P Esker/Clark: motion to adjourn the meeting at 6:09p.m.**

Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	YES
Esker, Roger	YES
Weiland, Jamie	YES

Jessica Falkowski, Recording Secretary

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE

HELD ON MONDAY, FEBRUARY 10, 2025 @ 4:30 PM, IN THE BOARD ROOM AT 4747 CAMP PHILLIPS ROAD

AGENDA ITEMS

1. Meeting called to order by Public Works & Utility Committee Chair Zeyghami at 4:30 p.m.
2. Welcome, introductions and acknowledgement of guests.

None.

3. Roll Call by Recording Secretary

Roll call indicated five PW members present.

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	EXCUSED
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Wodalski, Blarek, Swenson, Dolan, Gebert and Gilmeister.

Audience in attendance, via Zoom: NONE

Audience members present in person: NONE

4. **PUBLIC COMMENTS**

None.

5. **Approval of 1/13/25 Public Works & Utility Committee Minutes**

Motion by Jordan, second by Mumper to approve the January 13, 2025, meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

6. Acknowledge of January 2025 Water and Sewer Permits

Motion by Jordan, second by Lopes-Serrao move to acknowledge the January 2025, Water and Sewer Permits.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

STAFF REPORTS

7. CIP Update

Wodalski explained his report to the Committee.

Wodalski stated the Schofield Ave project is out for bid effective today with bid opening in a month. Discussed Schofield Ave layout, ground cover and minimize maintenance. Discussed the location of mailboxes. Wodalski stated the location of the mailboxes is determined by the postal service. Wodalski stated there will be a public hearing in late February or early March.

Mumper questioned the Grant funding process. Wodalski explained the Grant process and the finance details with grants and project funding. The Grants come out in the Spring and are due in October.

Lopes-Serrao questioned the status of MSA with the Cedar Creek Interceptor. Wodalski stated the Weston Ave plat has been adopted but the ROW negotiations are not complete yet so there is still work to do on Weston Ave before moving to the Cedar Creek project.

8. Street Operations Update

Blarek explained his report to the Committee.

Blarek informed the committee of the DPW, Parks & Utility departments involved in the cleanup of Saturday's snowstorm. Employees worked two shifts for more than 12-hour days.

Discussed the brush cleanup on Ross & Camp Phillips.

9. Utility Operations Update

Swenson explained his report to the Committee.

Swenson informed the committee of the water main break on Schofield Ave. Swenson stated the Utility replaced the leaking valve on the water main. Swenson stated the valves will be replaced in future projects.

Swenson updated the committee on the status of the Scada system. Swenson stated the Scada is near the completion to working properly with our system.

Discussed the well productions and water quality.

POLICY DISCUSSIONS AND RECOMMENDATIONS

10. Weston Ave (Alderson St to Birch St) Multi-Use Path Lighting

Wodalski explained the different quote options from WPS. Rental fee is \$25 per month/\$300 per year. This is a shared cost with the Village of Rothschild.

Discussed the number of light poles, illumination of lights, and exploring solar power lighting options with the Village of Rothschild.

No motion – deferred to next meeting.

11. Pedestrian and Bicycle Master Plan Update – Consultant Selection

Dolan explained his report, quotes and scoring of the quotes to the committee.

Wodalski stated we have a Transportational Alternative Planning grant from the DOT for this project. The DOT handles the negotiations for the costs of this project. The DOT covers approximately 80% of the funding for this project.

Wodalski stated he will handle the contract portion with the DOT and ensure the grant requirements are being fulfilled. Wodalski stated he would lead the review team which would include the planning staff, park staff and public works staff.

Jordan questioned the funding of this project. Wodalski stated the project will be incorporated into the comp plan and by having the planning document, we can then apply for additional construction grants moving forward.

Motion by Lopes-Serrao, second by Mumper move to recommend the Village Board authorize staff to enter negotiations with the consultant team of HKGi and raSmith to

prepare a three-party professional services agreement between the Village, Wisconsin DOT, and HKGi for preparation of the Village of Weston Bicycle and Pedestrian Master Plan.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

12. Ross Ave (Metro Dr to Alderson St) Project Update – Draft Roundabout Exhibits

Wodalski explained the drafts of the roundabouts at Metro Dr/Ross Ave and Alderson St/Ross Ave intersections.

Discussed options with the roundabouts, truck delivery and traffic signals.

Wodalski stated Mead & Hunt is the certified roundabout designer, Becher Hoppe is the consultant, and DOT is the oversight. This project has DOT funding specifically for the roundabout intersection control.

No motion – informational only.

13. Schofield Ave (Normandy St to Birch St) Traffic Control Equipment Procurement

Wodalski explained his report and costs.

The project budget for the traffic control items is just under \$700,000.

Discussed the wrapping of the light poles be removed.

Motion by Jordan, second by Mumper move to Recommend the Village procure the traffic control equipment from Tapco for a price of \$411,267.80.

14. Green Tree Acres Phase 2 Construction Services

Wodalski explained the contract.

Wodalski explained that any costs incurred by the Village are billed back to the developer.

Discussed inspections, connections and testing of the construction.

Motion by Mumper, second by Lopes-Serrao move to Recommend the Village Board approve the Construction Representative Contract with Vreeland Associates for Green Tree Acres Second Phase for the estimated contract range of \$42,000 - \$44,000.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

15. Next meeting date(s):

a) **TBD**

b) **Monday, March 10, 2025, @ 4:30 p.m.**

**Schofield Ave PIM
Regular Meeting**

16. Topics for future meetings

Per the committee's request the roundabout layouts, lighting options and individual well information to be brought back to the next meeting.

17. Remarks from Staff

Gebert informed the committee on February 24, 2025, from 4- 9 p.m., Brews Brothers will be donating 15% of their proceeds to help benefit the Kenndy Park project.

18. Remarks from Committee members

Mumper thanked the crew for repairing the water main break on Schofield Ave in the harsh weather conditions.

Lopes-Serrao requested the installation of a sidewalk on Schofield Ave by Kwik Trip.

Jordan complimented the plowing crew for a job well done with the cleanup of the snowstorm.

19. Announcements

None.

ADJOURNMENT

Motion by Mumper, second by Lopes-Serrao to adjourn the PW meeting at 6:00 p.m.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

DRAFT



OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Meeting
Tuesday, December 10, 2024 @ 17:30

A. Call to Order

The meeting of the South Area Fire & Emergency Response District Board of Directors was called to order at 17:31 by SAFER Chairman Mark Maloney.

Members Present

Board of Directors – Langenhahn, Maloney (via Zoom), and Schaefer were all present, Cronin and Opall were absent and excused. Also present: Village of Rib Mountain – Finance Director Krenke (via Zoom); Village of Weston – Administrator Gebert, and Director of Finance Trautman; SAFER – Fire Chief Finke, Deputy Fire Chief Lang, Director of Medical Services Gordon-Haessly, Battalion Chief Meyers (via Zoom), Captain Klapoetke (via Zoom), Captain Lohman (via Zoom), and Administrative Assistant Latimer.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

Board of Directors approval of prior meeting minutes from November 12, 2024, and approval of expenditures and receipts from November 2024.

Motioned by Schaefer to approve prior meeting minutes from November 12, 2024, and expenditures and receipts from November 2024. Second by Langenhahn. Motion carried 3:0.

D. Business Items

Staffing Presentation.

- Chief Finke said this is an odd timing for something like this, but this is tied in because of the referendum the Village of Weston needs to do. We've talked about the volunteer firefighter option, which we did make some postings for, and to date, we've had eight applicants. I'm not against volunteer firefighters, in my opinion, I don't think it's the right way to address the current issues that we have. Volunteer firefighters would not have fixed our situation we had here in the village six weeks ago. I think where they could be significantly helpful is if we have a large incident where we could substitute those bodies in and out. We have to remember that somebody who is in one of the villages, their going to have a 10–15-minute response to the station.
- Schaefer said if you had a more robust paid on call program, we go back to the roll-ups.
- Chief Finke said I have five different options, the first one being kind of status quo and we try to bring in some of these volunteers to backfill a little bit, that doesn't change from what we have right now. The levy increase that I have listed is for employee raises for 2026. Number two is the additional full-time staff members of either nine or twelve, remember nine adds three people per shift, and twelve adds four people per shift. Number three is to separate fire and EMS and we provide EMS, we would still provide both fire and EMS, however, our EMS would be separate from the fire service. Number four would be separate fire and EMS, and EMS is contracted out. We were talking about concurrent calls, so in other words when we get a call, 60% of the time we get a call, that's the only call we have going on. 40% of the time we have two or more calls at the same time, and of that, 9% of the time we have three or more calls out at the same time.

Number 5 is the SAFER Grant, and it explains how the SAFER Grant works. Keep in mind that in year four, we have to maintain the staffing at 100% of our cost for that one-year.

- Schaefer said when you say nine or twelve people, so if you have nine people that's three people?
- Chief Finke said per day.
- Schaefer said and what would you do with those three people?
- Chief Finke said two of those three would go onto an ambulance to staff a third ambulance, and the other one would be to get the ladder truck staffed. Again, when the ambulance at this station (Rib Mountain) is on a call, this station has no fire coverage. This ambulance runs about four calls per day, and it may vary, but there's a solid four hours a day where there's zero fire coverage in this station on average. That would be the goal that there's both fire and EMS coverage at both stations all the time.
- Schaefer said and that would be \$1,365,269.00.
- Chief Finke said correct.
- Maloney said looking at our numbers versus other departments' numbers, this last decade we've doubled, in per portion has other area agencies doubled their calls?
- Chief Finke said the City of Wausau when I worked there ran about 4,500 to 5,000 calls, and I think they're a bit over 6,000, so they haven't doubled, but they have certainly gone up. I can't speak to Stevens Point or Riverside, but everybody's calls have gone up, but I don't know that they've doubled.
- Maloney said that would be a good exercise to see what everyone has done.
- Schaefer said quick math on nine people is \$1.3 million, how did you get that?
- Chief Finke said you can figure about \$105,000.00 per firefighter with wages and benefits, which comes up to \$950,000.00 for nine people. The reason for the extra money is it also includes bringing back the part-time person that we laid off for 2025. That will bring our staffing from seven to eleven per day with that part-time person.
- Schaefer said one of the things I mentioned is we do a SAFER Grant because one of the things we've always done is ease into things, and it's difficult to ease into things right now, but easing into them financially would be a SAFER Grant, and would work. In 2025 at some point, we bring back the part-time person and think about a budget amendment halfway through next year after we see how the year is going financially. Then talk about potentially a SAFER Grant and bring on six or nine, and also think about how you can do paid-on-call, and how do we get serious about consolidation and be more concerted on that effort.
- Maloney said apply for nine.

Action: Direction for staff to start the process on a SAFER Grant for nine people.

Discussion and possible action on Fire Services Billing Contract.

- Chief Finke said this is for our vehicle crashes, when we worked with LifeQuest, they handled our fire billing. When LifeQuest was purchased by EMS|MC, EMS|MC does not do fire billing, so in April when that occurred, EMS|MC said for the first year they would pay for Fire Recovery USA. With the end of the year and the change in EMS billing services, we have to have a second contract for fire billing. The fee is 22% of whatever they collect, if the payment is by credit card, they take an additional 4% for credit card processing.

Action: Motion by Schaefer to approve Fire Services Billing Contract. Second by Langenhahn. Motion carried 3:0.

Discussion and possible action on EMS Contract for Force Fields Music Festival.

- Chief Finke said this is another music festival in Cadott, we already do Country Fest and Rock Fest. This one is smaller and has a shorter duration of time. I did increase the rate, they had the contract for a couple of days and they sent me a signed copy back. It'll be a profit for us.

Action: Motion by Schaefer to approve the EMS Contract for Force Fields Music Festival. Second by Langenhahn. Motion carried 3:0.

Discussion and possible action on Amend the 2025 Budget to remove proceeds from Sale of Assets \$75,000.00 and add 2024 Approved Budget Surplus of \$75,000.00.

- Chief Finke said this will tie into number eleven, we will likely not have the \$75,000.00 in sales for the cardiac monitors, and we're trending to come in under budget in 2024. The finance directors felt it would be a good

idea to do a budget amendment to remove the proceeds of assets of that \$75,000.00 from 2025, and use \$75,000.00 of budget surplus to offset that from 2024.

Action: Motion by Schaefer to Amend the 2025 Budget to remove proceeds from Sale of Assets \$75,000.00 and add 2024 Approved Budget Surplus of \$75,000.00. Second by Langenhahn. Motion carried 3:0.

Discussion and consideration to Approve 2024 Budget Surplus transfer to Capital for funds in excess of \$75,000.00

- Chief Finke said this ties in with the last item, anything that we have in excess of \$75,000.00 remaining in the 2024 Budget, we would like to move that into Capital CIP which is what we did last year as well. That was also at the direction of the fiscal agents from both municipalities.

Action: Motion by Schaefer to approve a 2024 Budget Surplus transfer to Capital for funds in excess of \$75,000.00. Second by Langenhahn. Motion carried 3:0.

Discussion and possible action on Cancellation of Tempus Cardiac Monitor and Purchase of Zoll Cardiac Monitors and Automated Compression Devices.

- Chief Finke said these are the devices that we've been waiting for about 2 ½ years now, again the conversation that I had with them verbally is we would wait until the end of the year to see where they were, but Zoll is only offering this if we purchase them by the end of December. I just sent an email to Tempus and asked if they had any updates for me. Prior to this meeting tonight they have not responded to that email yet.

Action: Motion by Schaefer to cancel the Tempus Cardiac Monitor contract and Purchase Zoll Cardiac Monitors and Automated Compression Devices. Second by Langenhahn. Motion carried 3:0.

End of Month Budget review.

- Chief Finke said the budget is in your packet, and we are definitely trending under in expenditures and we are under in revenue, but it's picking up a little bit. I don't anticipate any significant expenses in the next two to three weeks.

Attorney Referral.

- None

E. Staff Reports

Report from Fire Chief

- Fire Chief Finke said I will bring this back at the next meeting, but we met with Traci Tauferner from Advanced Tactical Medicine which is an agency that works with firefighters, police departments, and some other agencies with physical therapy and health. She works with the City of Wausau, and Stevens Point and they do multiple different things like stretching, and shoulder injury, to fit for duty. Assessments if you're prone to a back injury, you should work on this. The idea is to reduce injuries number one, and also make our firefighters and paramedics more fit and better able to respond to calls. She works two days a week with Wausau. They do have a minimum, of one day a week for two hours, and I'm looking at bringing her in one day a week for two hours next year. Financially I built in some extra funds into the health insurance, that if we had somebody come on our insurance that was unanticipated, we would have money for that. My thought process is that we would use that money to pay for her, and if for some reason we had someone that has to come on the insurance in June, then we will cancel Traci for the rest of the year and try to get her in the budget next year. I will place this on the next agenda.

Report from Deputy Fire Chief

- Deputy Fire Chief Lang said the report is in your packet and I'll give you the highlights.
- **Personnel report:** Just over the last week we've had two duty injuries, one of the injured is seeking surgical consults. We're working on the paid-per-call firefighter recruitment.
- **EMS & Fire Incidents:** EMS and fire responses are there, and I added the concurrent call data.
- **Training:** Training hours are listed with topics.
- **Apparatus:** Med 103 is currently undergoing the re-chassis process. Truck 1 is fully in service.

- **Fire Prevention/Public Education:** Activities are listed.
- **Grants/Projects:** We're waiting on a couple of grants.

F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.

- Next meeting scheduled for Tuesday, January 14, 2025 at SAFER Station 1.
- Langenhahn has nothing.
- Maloney has nothing.
- Schaefer has nothing.

G. Adjourn

**Motion by Schaefer to adjourn. Second by Langenhahn. Motion carried 3:0.
Maloney adjourned at 18:45**

Respectfully submitted by Cher Latimer, SAFER District Administrative Assistant.

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE TOURISM COMMISSION
held on Monday, January 20, 2025, at 4:00 p.m.
in the Board Room at the Municipal Center

AGENDA ITEMS.

- 1 Tourism Commission Call to Order & Welcome by President Maloney.
Meeting called to order at 4:00 p.m. by President Maloney.
- 2 Pledge of Allegiance to the Flag.
- 3 Roll Call by Recording Secretary.
Roll call of Tourism Commission indicated 4 members present.

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	NO - EXCUSED
Zeyghami, Hooshang	YES

PUBLIC COMMENTS.

Jim Pinsonneault, questions why the transfer to Capital Improvement Fund and General Fund was not completed as budgeted. Also, the \$194,000 balance in Meeting Mean Business fund, what can this money be used for? How can it be allocated or spent? He comment that some of the applications appears to not be professionally completed. Can the application be changed to a fillable PDF to correct this? He asked why Village of Weston is taken on the financial burden of the promissory note.

MINUTES FROM PREVIOUS MEETING.

- 4 Approval of minutes from previous meeting: December 16, 2024.
Motion by Ermeling, second by Zeyghami, to approve previous minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

President Maloney commented that agenda item #7 in the minutes, regarding WI Valley Fair should be change. Her name is Diane not Joanne. It should be, Keith and Diane not Keith and Joanne.

In respect to the many youths in the audience, President Maloney would like to change the order of the agenda and start with agenda item #9, in New Business ahead at this time.

NEW BUSINESS.

- 9 Grant Request: 2025 White & Red Minimalist Baseball Tournament.

The White & Red Minimalist Baseball Tournament is a new event that will be held at Greenheck Turner on March 14-15. This event has teams coming from Green bay, Luxemburg, Plover, Appleton, Janesville, Merrill and Stevens Point. The requested amount is \$2,000.

Motion by Zeyghami, second by Frederick to approve Grant Request for \$2,000 to DC Everest Area Little League Baseball Inc. for the White & Red Minimalist Baseball Tournament.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

7 Grant Request: Winter Classic

Mr. Benell summarized the Winter Classic as a soccer club's inaugural indoor soccer tournament. It will be held at the Greenheck Turner center on March 8-9. At this time, registration is closed and have met the capacity for number of teams, about 65 teams. The awarded funds will go back to the team players to help them continue their soccer journey. The grant request amount is \$5,000.

Motion by Ermeling, second by Frederick to approve Grant Request for \$5,000 to MC United Soccer Club for Winter Classic.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

8 Grant Request: GiGi's 5K Glow Run/Walk

GiGi's 5K Run/Walk is entering their 5th annual event this year. It features a 5K run/walk, a kids' dash, an obstacle course, and glow-themed activities. All funds raised from this event will be utilized to support the increasing needs of the Playhouse. The requested amount is \$2,500.

Motion by Zeyghami, second by Ermeling to approve Grant Request for \$2,500 to GiGi's Playhouse Wausau for GiGi's 5K GLOW Fun Run/Walk.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

10 Promissory Note Request: 2026 World Horseshoe Tournament

Maguire, Director of Operations from Visit Wausau provided a brief timeline of when Visit Wausau won the bid to when they discovered the air conditioning and flooring concern at Greenheck Turner.

She explains that CVB is in the process of applying for the Wisconsin Economic Development "Opportunity Attraction Fund" grant. The grant offers up to \$100,000 for bid-related expenses and \$5 million for hosting expenses, requiring a non-state matching fund. To secure this first-come, first served grant before the funds are exhausted, Visit Wausau is asking the Village of Weston Tourism Commission to consider a funding letter for \$60,000–\$80,000 to include with the grant application as matching funds. This would act as a promissory note and not obligate Weston to the full amount, as other communities are also committed to contributing.

Due to the concerns mentioned above at Greenheck Turner, Maguire received the impression from the Board President at NHPA, National Horseshoe Pitching Association, that they will pull back the awarded bid to Visit Wausau and give it to the second bidder if the concerns are not addressed.

Aaron, from Greenheck, reassures the commission members that Greenheck is not asking for funds to pay for the air conditioning or the flooring, Greenheck will fund it separately. They are willing to help with the process to correct the concerns to hold this event in 2026.

President Maloney agrees and states that the event will be held in Weston and Weston should be the municipality to provide the promissory note. The Village should help CVB's with the process of the grant. He reiterates that this is a world class event that will drive community engagement and have million dollar economic impact.

President Maloney said Kennedy Park will be used as an entertainment place due to no tobacco/alcohol use at Greenheck Turner, zone as school grounds.

Motion by Frederick, second by Zeyghami to approve a funding letter.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

Zeyghami told Aaron that the issue with the humidity inside the building is not unusual; with the amount of concrete they put in there, sealed a lot of moisture, lost of painting, lost of all the other water they used in the building, that's what caused the problem. It's good to use a large dehumidifier by the construction area but it probably didn't happened.

11 Post Event: 2024 Wausau Hmong New Year

Gebert, Village Administrator asked Maguire to reach out to the applicant requestor to resubmit the post event on Weston's approved post event form or it will affect future funding.

Motion by Ermeling, second by Zeyghami to knowledge the post event report.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

5 Draft December Budget Status Report

Trautman, Finance Director, summarized that the budget status report is a draft. Quarter four room taxes are not due until the end of January. Also without knowing the quarter four room tax amount, we are unable to do the transfer.

Trautman also explained that after receiving quarter 4 room tax and the completing the transfer, there will be a slight balance of about \$3,000 in the fund balance. She plans to bring the balance back to future meetings to zero out the fund account.

Zeyghami steps out of the Board room at 4:44p.m.

Gebert question if the amount can be committed to Kennedy.

Trautman said yes, as long as she gets permission and approval to move the funds.

Motion by Ermeling, second by Frederick, to acknowledge the Budget Status Report.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	--

6 CVB Report

Tim White, Director from Visit Wausau, gave a brief summary of what's happening at CVB. He also congratulated Kim Frederick, as the new secretary of the Central Wisconsin Lodging Association.

Zeyghami walks in at 4:47p.m.

President Maloney ask for the total balance in Meeting Mean Business Account and directions on how to access the funds.

Maguire said the balance is \$193K after awarding \$9,315 to Mission of Mercy at the last meeting. She also explained that this is a separate account and the qualifications is to fund/offset meetings, conventions, regional or national conference.

President Maloney question if future grant requests can be taken out of the Meeting Mean Business account.

White said yes, as long as they meet the qualifications.

EDUCATIONAL PRESENTATIONS & REPORTS.

OLD BUSINESS.

REMARKS FROM COMMITTEE MEMBERS.

REMARKS FROM CHAIR.

Maloney congrats Kim Frederick as the new secretary of the Central Wisconsin Lodging Association.

FUTURE ITEMS.

Next regular meeting date:
- April 21, 2025 @ Time TBD

ADJOURNMENT.

Motion by Frederick, second by Zeyghami, to adjourn the Tourism Commission meeting at 4:57 p.m.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Maloney, Mark	YES
Frederick, Kim	YES
Weiland, Jamie	--
Zeyghami, Hooshang	YES

Maloney adjourned the Tourism Commission meeting.

Song Lao, Recording Secretary

VILLAGE OF WESTON, WISCONSIN
JAMI GEBERT, ADMINISTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2025-2 FEBRUARY 2025

1. ITEMS OF SPECIAL NOTE

- Met with:
 - Jodi Maguire, Wausau CVB, RE World Horseshoe Tournament & Potential Grant Opportunity
 - Dino Corvino RE Parks & Recreation Committee items
 - Neighboring Municipalities RE possible Industrial Revenue Bonds request
 - Denyon Homes, possible upcoming project(s) discussion
 - Leah Giordano, MC Library Director, partnership opportunities
 - Alexander Foundation Meeting, introduction to the Mountain Bay Metro Police Department (MBMPD) Building project
- Attended the Finance & HR Committee, preliminary development interest meeting in Business and Technology Park South, Parks and Recreation Committee, MCDEVCO Municipality Meeting, NCWRPC Board Meeting, HTG Architects Update on MBMPD building, Friends of Kennedy Park Group, Village of Rothschild meeting with area hoteliers, Regional Housing Study DRAFT discussion, CLPS Committee Meeting, Girl Scouts Troop #7054 tour & presentation, Public Works & Utility Committee, Plan Commission, Wendy's Restaurant Ribbon Cutting, LWM Monthly Member Roundtable, Wausau MPO meeting, and SAFER Board of Directors meeting.
- As needed Development Review Team Meetings and Code Enforcement Check-ins
- Monthly meetings with Department Directors and Village President

2. WORK PLAN PROJECTS

- 2023-2025 Strategic Plan:
 - *Strategic Priority 1: An Energized Workforce: Increased employee satisfaction outcome* – All-staff Meeting scheduled for February 26th. Working on years-of-service item for 2025.
 - *Strategic Priority 2: Innovative Service Delivery: Innovative regional partnerships outcome* – 2026 Residential Waste and Recyclable Materials agreement planning.
 - *Strategic Priority 3: Responsible Growth: Increased availability of housing stock* – involvement in CENTERGY's regional housing study for the development of a housing loan fund.
 - *Strategic Priority 4: Community Engagement: Fully rostered committees & commissions* –vacancy on the Community Development Authority.
- Administrator Referrals:
 - Town of Weston Lease Agreement.
 - Coordinating any outstanding Attorney referrals with Attorney Yde.

3. IDENTIFIED NEEDS

- Update(s) to the Employee Personnel Policies and Procedures Handbook
- Collaborate with the Friends of Kennedy Park, Parks and Recreation Committee, staff, and contractors on the Renovation and Capital Campaign for Kennedy Park

**VILLAGE OF WESTON, WISCONSIN
JAMI GEBERT, ADMINISTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2025-2 FEBRUARY 2025**

4. MISCELLANEOUS COMMENTS/ISSUES

- Attached are the Wisconsin Department of Administration population projections for the NCWRPC region. Projections are based on 2020 U.S. Census data. I felt the key findings regarding population decline were of interest to share.
- Wausau Events Board of Directors met and determined due to vendor conflicts, along with other communities in the state releasing similar Oktoberfest events, that they won't be continuing to host an Oktoberfest event in Kennedy Park this year. The *Off the Square Concert* will still occur on August 20, 2025.
- *Looking ahead* – we'll work to schedule a BOT Retreat after the spring election.
- *Staff transition*: Tyler Tryba, new Public Works Maintainer, started February 7, 2025.

North Central Wisconsin Regional Planning Commission

Regional Population Projections

In January 2025, the Wisconsin Department of Administration (WDOA) released its first set of statewide population projections since 2013, with projections based on 2020 U.S. Census data. The projections are primarily based on age cohorts, and the results show a statewide population decline of 200,000 between 2020 and 2050. This is driven by a large proportion of baby boomers and a decrease in fertility rates and household size over time. Key findings for the NCWRPC Region include:

- Half of the Region’s counties decreased in population between 2010 and 2020 (Adams, Forest, Langlade, Lincoln, and Wood Counties)
- Nine out of the ten Counties are projected to decline in population by 2030, with Vilas County experiencing only 1 percent growth.
- All ten counties’ populations are projected to decline from 2030 to 2050.
- Projections reflect past trends and do not account for large shifts in migration or inbound moves due to factors like cost of living, natural disasters, changes in the economy, etc. as these are too difficult to predict.
- WDOA is working on household projections that will be released later. As household sizes decrease, there can still be demand for new housing even if a local population isn’t growing as there are fewer people per housing unit than in the past, and more people living alone.

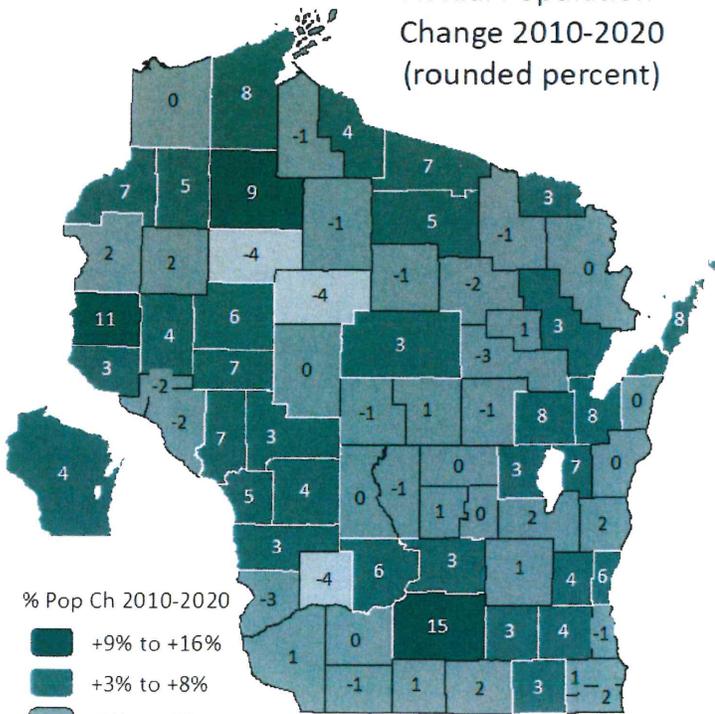
Below is a summary of each county’s projected population by year, with an overall projected population decrease of 58,846 regionally (-13.1 percent):

County	2020	2030	2040	2050	Net Change 2020-2050	% Change 2020-2050
Adams	20,654	19,035	16,875	14,650	-6,004	-29.1%
Forest	9,179	8,615	7,760	6,785	-2,394	-26.1%
Juneau	26,718	25,535	23,990	22,230	-4,488	-16.8%
Langlade	19,491	18,155	16,440	14,720	-4,771	-24.5%
Lincoln	28,415	27,115	25,260	22,915	-5,500	-19.4%
Marathon	138,013	136,750	134,615	130,380	-7,633	-5.5%
Oneida	37,845	37,320	35,525	33,135	-4,710	-12.4%
Portage	70,377	68,090	63,985	58,820	-11,557	-16.4%
Vilas	23,047	23,185	22,365	20,885	-2,162	-9.4%
Wood	74,207	71,310	68,185	64,580	-9,627	-13.0%
Region	447,946	435,110	415,000	389,100	-58,846	-13.1%

Source: Wisconsin Department of Administration 2025

These are considered the state’s official projections which we frequently incorporate in comprehensive plans and other projects. But they are only an estimate, and building on the success of the region’s high quality of life and reasonable cost of living strategies can be put in place to attract new residents to offset these projections in the future.

Actual Population Change 2010-2020 (rounded percent)

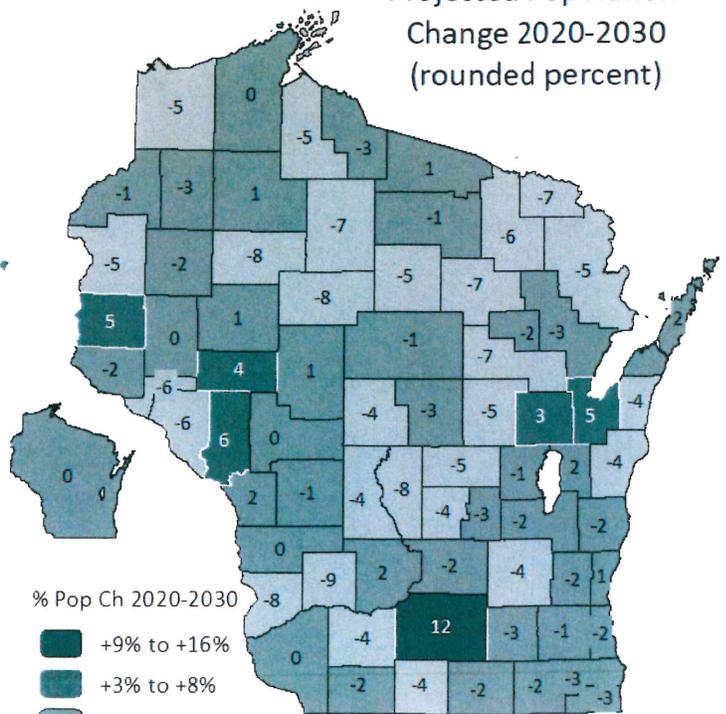


% Pop Ch 2010-2020

- +9% to +16%
- +3% to +8%
- 3% to +2%
- 9% to -4%
- 16% to -10% (NA in 2010-2020)

Source: U.S. Census Bureau
P.L. 94-171 Redistricting data and Count Question Resolution

Projected Population Change 2020-2030 (rounded percent)

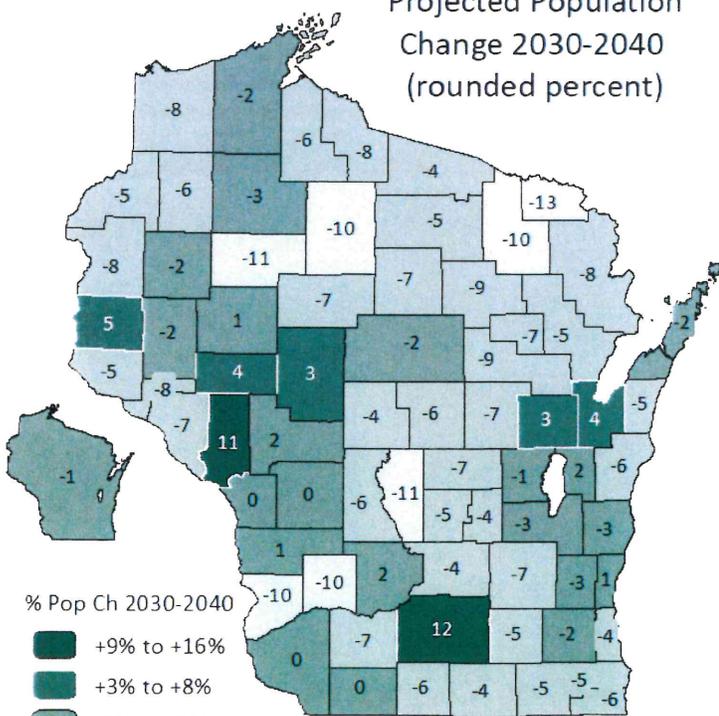


% Pop Ch 2020-2030

- +9% to +16%
- +3% to +8%
- 3% to +2%
- 9% to -4%
- 16% to -10% (NA in 2020-2030)

Source: WI Department of Administration
Demographic Services Center
Vintage 2024 Population Projections

Projected Population Change 2030-2040 (rounded percent)

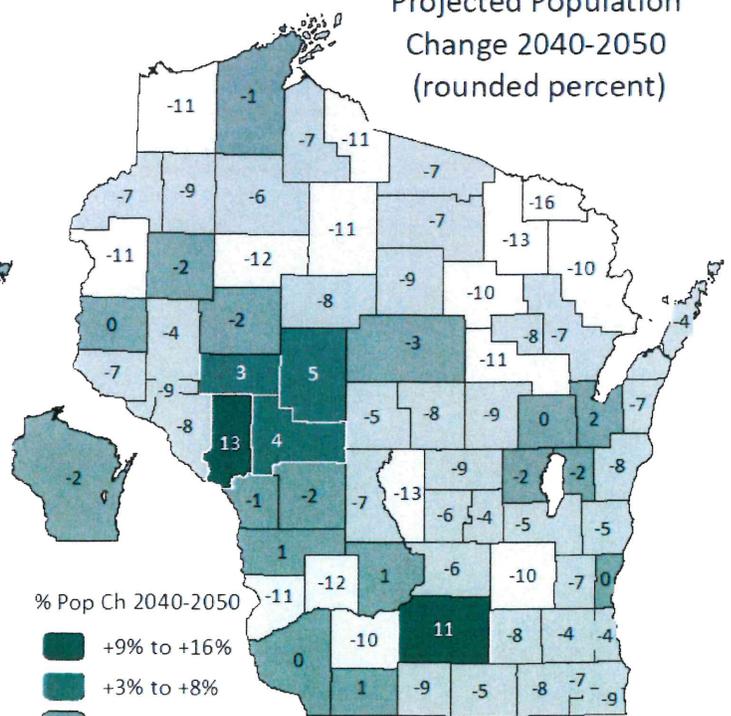


% Pop Ch 2030-2040

- +9% to +16%
- +3% to +8%
- 3% to +2%
- 9% to -4%
- 16% to -10%

Source: WI Department of Administration
Demographic Services Center
Vintage 2024 Population Projections

Projected Population Change 2040-2050 (rounded percent)



% Pop Ch 2040-2050

- +9% to +16%
- +3% to +8%
- 3% to +2%
- 9% to -4%
- 16% to -10%

Source: WI Department of Administration
Demographic Services Center
Vintage 2024 Population Projections

**VILLAGE OF WESTON, WISCONSIN
PAMELA BREHM, CLERK
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-02 FOR FEBRUARY 2025**

ELECTIONS

The February Primary is set for next week Tuesday, February 18, 2025. As of 2/12/2025, there have been 667 absentee ballots issued and 269 have been returned. In person absentee voting began on February 4 and there has been a total of 39 voters who voted absentee in the clerk's office as of 2/12/2025.

STRATEGIC PLAN

1. Energized Workforce.

- The Clerks office continues to have weekly Department meetings to discuss elections and licensing which is the bulk of what we are working on at this time as well as continuing customer service for our residents and businesses.

2. Community Engagement.

- Scheduled Facebook posts to inform the community of Village events.
- We are continuing to connect with local businesses to gather articles for the upcoming newsletters.

HSMC CONTRACT UPDATE

Lisa Leitermann from the Humane Society of Marathon County has provided the Village with an intake report for the year 2024. A copy of the report is attached. There were 75 of the 100 non-dog strays taken in by the HSMC. This resulted in a refund to the Village of \$4,625. The following non-dog strays were taken in:

Cats	56 total	\$10,360
Mouse	18 total	\$ 3,330
Rabbit	1 total	\$ 185
TOTAL	75 TOTAL	\$13,875

TVNR UPDATE

For the year 2024, there were a total amount of 75 feral cats spayed/neutered, vaccinated, and released into the Village for a total cost of \$6,267.74.

PET LICENSING

Pet Licensing for the 2025 licensing year began mid-December 2024. Through January of 2025, a total of 395 pets have been licensed (97 cats and 295 dogs). The total number of pets licensed with PetData using the same time frame was 483 total pets licensed (107 cats and 376 dogs). We are finding that the residents are accustomed to receiving a renewal postcard so in February we will be sending out renewal cards to our pet owners.

Intake Detail Report

Print Date **Monday, January 20, 2025**

Intake StartDate	1/1/2024 12:00 AM	Jurisdiction	Weston, Village
Intake EndDate	12/31/2024 11:59 PM	Injury Cause	All
Intake Type	Stray	PreAltered	All
Intake SubType	All	Site Name	All
Species	All	Age Group	All
DOA	All	Animal Tag Type	All
Intake Status	Completed		

<u>Animal#</u>	<u>Animal Name</u>	<u>Species</u>	<u>Breed</u>	<u>Age</u>	<u>Gender</u>	<u>Color</u>	<u>PreAltered</u>	<u>IntakeDate</u>	<u>Intake Type</u>	<u>PetID</u>
<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
Cat							Total Intakes: 56	Total Unique Animals: 56		
A0055595989	Ayabe	Cat	Domestic Shorthair/Mix	4y 0d	M	Black/Brown/White	Y	3/25/2024 12:15 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0055619071	Sol	Cat	Domestic Longhair/Mix	7m 24d	M	Orange/White	N	3/28/2024 12:33 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056126754	Faleron *Barn Cat*	Cat	Domestic Shorthair/Mix	3y 0d	M	Black/White/Brown	Y	6/13/2024 10:37 AM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056126772	Vanta *Barn Cat*	Cat	Domestic Shorthair/Mix	9m 17d	F	Black	U	6/13/2024 10:37 AM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056139551	Jophiel	Cat	Domestic Shorthair/Mix		F	Brown/White/Orange	N	6/14/2024 4:08 PM	Stray	
		Small	Nursery/Nursery	No	No		N	Ashley J	Public Drop Off	False
A0056162375	Sturgeon	Cat	Domestic Shorthair/Mix	7y 0d	M	Grey	Y	6/18/2024 3:23 PM	Stray	
24077272		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Liz	Police Pickup / Drop Off	False
A0056234726	Thunderstorm	Cat	Domestic Shorthair/Mix	10y 0d	F	Black/White/Orange	N	6/25/2024 12:15 PM	Stray	
		Small	New Arrival Cats/New Arrival Cats	No	No		N	Liz	Public Drop Off	False
A0056238009	Leroy	Cat	Domestic Longhair/Mix	2y 0d	M	Grey/Cream	N	7/2/2024 1:12 PM	Stray	
		Small	Transition Ward/A03	Yes	No		Y	Lisa	Public Drop Off	False

<u>Animal#</u>	<u>Animal Name</u>	<u>Species</u>	<u>Breed</u>	<u>Age</u>	<u>Gender</u>	<u>Color</u>	<u>PreAltered</u>	<u>IntakeDate</u>	<u>Intake Type</u>	<u>PetID</u>
<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0056258049	Louie	Cat	Siamese/Mix	3y 10m 22d	F	White/Orange	U	6/27/2024 6:13 PM	Stray	
		Small	Intake/Intake	Yes	No		Y	Gillian	Public Drop Off	False
A0056263278	Christie	Cat	Domestic Shorthair/Mix	6m 0d	F	Black/White	N	6/28/2024 2:11 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056263285	Orwell	Cat	Domestic Shorthair/Mix	6m 0d	M	Orange/White	N	6/28/2024 2:11 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056317155	Ignis	Cat	Domestic Shorthair/Mix	3y 0d	M	Orange/White	Y	7/8/2024 12:02 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Public Drop Off	False
A0056317159	Cyclops	Cat	Domestic Shorthair/Mix	2y 0d	M	Grey/White	Y	7/8/2024 12:02 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Public Drop Off	False
A0056398524	Caviar	Cat	Domestic Shorthair/Mix	5y 0d	M	White/Brown/Black	Y	7/19/2024 3:16 PM	Stray	
		Large	Intake/Intake	Yes	No		Y	Gillian	Public Drop Off	False
A0056399051	Owl *Barn Cat*	Cat	Domestic Shorthair/Mix	10m 22d	M	Brown/Black/White	N	7/19/2024 4:01 PM	Stray	
		Medium	New Arrival Cats/B13	Yes	No		Y	Liz	Public Drop Off	False
A0056511162	Boris	Cat	Domestic Shorthair/Mix	28d	M	Chocolate/Black/White	N	8/6/2024 12:37 PM	Stray	
		Small	Nursery/Nursery	Yes	No		Y	Liz	Public Drop Off	False
A0056513705	Ozzy	Cat	Domestic Shorthair/Mix	2y 0d	M	Brown/Black/White	N	8/6/2024 3:23 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Public Drop Off	False
A0056560925	Tourmaline	Cat	Siamese/Mix	3y 11m 30d	M	White/Grey/Cream	N	8/13/2024 9:50 PM	Stray	
24103902		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Police Pickup / Drop Off	False
A0056626419	Midnight	Cat	Domestic Shorthair/Mix	3y 0d	M	Black/White	Y	8/23/2024 1:32 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Public Drop Off	False
A0056626426	Miracle	Cat	Domestic Shorthair/Mix	1y 6m 1d	F	Black/White	Y	8/23/2024 1:32 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Public Drop Off	False

<u>Animal#</u>	<u>Animal Name</u>	<u>Species</u>	<u>Breed</u>	<u>Age</u>	<u>Gender</u>	<u>Color</u>	<u>PreAltered</u>	<u>IntakeDate</u>	<u>Intake Type</u>	<u>PetID</u>
<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0056626428	Tippy	Cat	Domestic Shorthair/Mix	2y 0d	M	Black/White	Y	8/23/2024 1:32 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Gillian	Public Drop Off	False
A0056685645	Panettiere	Cat	Domestic Longhair/Mix	4y 0d	F	Brown/Black/White	U	9/3/2024 12:40 AM	Stray	
24113294		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0056842021	Statler	Cat	Domestic Shorthair/Mix	1y 0d	F	White/Brown/Black	U	9/7/2024 4:18 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	No	No		U	Ashley J	Public Drop Off	False
A0056869255	Dorothy	Cat	Domestic Longhair/Mix	30d	F	Black/Brown/White	U	9/11/2024 6:02 PM	Stray	
24117478		Small	Nursery/Nursery	No	No		U	Ashley J	Police Pickup / Drop Off	False
A0056869347	The Cowardly Lion	Cat	Domestic Shorthair/Mix	1m 0d	M	Black/Brown/White	N	9/11/2024 7:51 PM	Stray	
24117478		Small	Nursery/A09	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056874548	Tin Man	Cat	Domestic Shorthair/Mix	1m 0d	M	Grey/White	N	9/12/2024 2:03 PM	Stray	
		Small	Nursery/A09	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056930617	Gussy	Cat	Domestic Shorthair/Mix	1y 5m 28d	M	Orange/White	N	9/20/2024 8:15 PM	Stray	
24121715		Small	Intake/Intake	Yes	No		Y	Lisa	Police Pickup / Drop Off	False
A0056963908	Fantasia	Cat	Domestic Longhair/Mix	2m 0d	F	Buff	N	9/26/2024 3:42 PM	Stray	
		Small	Nursery/Nursery	Yes	No		Y	Ashley J	Public Drop Off	False
A0056963923	Melody Time	Cat	Domestic Longhair/Mix	2m 0d	F	Orange/White	N	9/26/2024 3:42 PM	Stray	
		Small	Nursery/Nursery	Yes	No		Y	Ashley J	Public Drop Off	False
A0057008258	Dinky	Cat	Domestic Shorthair/Mix	2m 0d	F	Orange/Cream	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False
A0057008263	Sydney	Cat	Domestic Longhair/Mix	2m 0d	F	Orange	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False
A0057008282	Witchburn	Cat	Domestic Shorthair/Mix	1m 0d	F	Brown/White/Black	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False

<u>Animal#</u>	<u>Animal Name</u>	<u>Species</u>	<u>Breed</u>	<u>Age</u>	<u>Gender</u>	<u>Color</u>	<u>PreAltered</u>	<u>IntakeDate</u>	<u>Intake Type</u>	<u>PetID</u>
<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0057008286	Gurkin	Cat	Domestic Shorthair/Mix	1m 0d	F	Brown/White/ Orange	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False
A0057008290	Embele	Cat	Domestic Shorthair/Mix	1m 0d	F	Brown/White/ Black	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False
A0057008333	Professor Carleton	Cat	Domestic Shorthair/Mix	1m 0d	F	Brown/Orange/ Black	N	10/3/2024 9:36 AM	Stray	
2412785		Small	Nursery/Nursery	No	No		N	Ashley J	ACO Pickup / Drop Off	False
A0057014683	Saoirse	Cat	Domestic Shorthair/Mix		U	Orange	U	10/3/2024 7:26 PM	Stray	
24127894		Medium	New Arrival Cats/New Arrival Cats	No	No		U	Gillian	Police Pickup / Drop Off	False
A0057014709	Christy	Cat	Domestic Shorthair/Mix	1m 29d	F	Orange	N	10/3/2024 9:39 PM	Stray	
24127936		Small	Nursery/Nursery	No	No		N	Gillian	Police Pickup / Drop Off	False
A0057014712	Terrence	Cat	Domestic Longhair/Mix	1m 29d	M	Orange	N	10/3/2024 9:39 PM	Stray	
24127936		Small	Nursery/Nursery	No	No		N	Gillian	Police Pickup / Drop Off	False
A0057023142	Myrina	Cat	Domestic Shorthair/Mix	4y 0d	F	Grey	U	10/5/2024 1:33 PM	Stray	
		Small	New Arrival Dogs/New Arrival Dogs	No	No		U	Ashley J	Public Drop Off	False
A0057104720	Sweet Caroline	Cat	Domestic Shorthair/Mix		F	Brown/White/ Black	U	10/18/2024 12:22 AM	Stray	
24134076		Medium	Intake/Intake	No	No		U	Liz	Police Pickup / Drop Off	False
A0057158977	Maple	Cat	Domestic Shorthair/Mix	2y 0d	F	Orange/Cream	U	10/26/2024 12:17 PM	Stray	
		Medium	Transition Ward/A01	Yes	No		Y	Liz	Public Drop Off	False
A0057174848	Annabel Lee	Cat	Domestic Shorthair/Mix	3y 0d	F	Grey/Buf/ White	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0057174861	Edgar	Cat	Domestic Shorthair/Mix	1m 0d	M	Grey/White	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057174864	Allan	Cat	Domestic Shorthair/Mix	1m 0d	M	Grey/White	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False

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<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0057174867	Poe	Cat	Domestic Shorthair/Mix	1m 0d	M	Brown/Black/White	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057174869	Raven	Cat	Domestic Shorthair/Mix	2m 0d	M	Brown/Black	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057174872	Eldorado	Cat	Domestic Shorthair/Mix	1m 15d	M	Grey	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057174884	Serenade	Cat	Domestic Shorthair/Mix	1m 15d	M	Grey/White	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057174887	Nevermore	Cat	Domestic Shorthair/Mix	2m 0d	M	Brown/Black	N	10/29/2024 8:45 AM	Stray	
24138928		Small	Nursery/Nursery	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057250477	Creed	Cat	Domestic Shorthair/Mix	5y 0d	M	White/Black	Y	11/10/2024 6:16 PM	Stray	
24144633		Medium	Isolation Cat/A04	Yes	No		Y	Gillian	Police Pickup / Drop Off	False
A0057285334	Bellara	Cat	Domestic Shorthair/Mix	1m 27d	F	Brown/Black/Orange	U	11/15/2024 4:50 PM	Stray	
		Small	Nursery/Nursery	Yes	No		Y	Ashley J	Public Drop Off	False
A0057285336	Harding	Cat	Domestic Shorthair/Mix	2m 16d	M	Brown/Black/White	N	11/15/2024 4:50 PM	Stray	
		Small	Nursery/Nursery	Yes	No		Y	Ashley J	Public Drop Off	False
A0057344630	Reldevar	Cat	Domestic Shorthair/Mix	1m 15d	M	Black/White	N	11/25/2024 3:43 PM	Stray	
		Small	New Arrival Cats/New Arrival Cats	No	No		N	Ashley J	Public Drop Off	False
A0057376014	Tolmi	Cat	Domestic Longhair/Mix	8y 0d	F	White/Brown/Black	N	12/2/2024 2:21 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	No	No		N	Gillian	Public Drop Off	False
A0057421686	Kim K *Bonded Pair*	Cat	Domestic Shorthair/Mix	11m 29d	F	Black/Orange/White	N	12/9/2024 3:09 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Liz	Public Drop Off	False
A0057421692	North West *Bonded Pair*	Cat	Domestic Shorthair/Mix	3m 13d	F	Black/Orange/White	N	12/9/2024 3:09 PM	Stray	
		Medium	New Arrival Cats/New Arrival Cats	Yes	No		Y	Liz	Public Drop Off	False

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<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
Dog							Total Intakes: 36	Total Unique Animals: 31		
A0046847863	Shadow	Dog	Coonhound, Redbone/Coonhound, Bluetick	5y 5m 26d	F	Red/White	N	3/2/2024 4:45 PM	Stray	
		Large	Intake/Intake	No	No		N	Gillian	Police Pickup / Drop Off	False
A0050233476	Mudblood	Dog	Terrier, Jack Russell/Mix	13y 2m 28d	M	White/Brown	Y	8/17/2024 10:10 AM	Stray	
		Medium	Intake/Intake	Yes	No		Y	Lisa	Police Pickup / Drop Off	False
A0051291215	Dusty	Dog	Retriever/Mix	7y 6m 0d	M	Black/Brown/ Grey	Y	6/10/2024 9:37 AM	Stray	
24073192;24-2266		Medium	Intake/Intake	Yes	No		Y	Lisa	Police Pickup / Drop Off	False
A0051291215	Dusty	Dog	Retriever/Mix	7y 4m 4d	M	Black/Brown/ Grey	Y	4/14/2024 8:35 PM	Stray	
24073192;24-2266		Medium	Intake/Intake	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0051291215	Dusty	Dog	Retriever/Mix	7y 6m 19d	M	Black/Brown/ Grey	Y	6/29/2024 6:25 PM	Stray	
24073192;24-2266		Medium	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0051291215	Dusty	Dog	Retriever/Mix	7y 5m 3d	M	Black/Brown/ Grey	Y	5/13/2024 1:04 AM	Stray	
24073192;24-2266		Medium	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Liz	Police Pickup / Drop Off	False
A0052131236	Jax	Dog	Siberian Husky/Mix	7y 2d	M	Black/White	Y	2/27/2024 12:25 AM	Stray	
		Large	Intake/Intake	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0054921699	Athena	Dog	Siberian Husky/Mix	2y 1m 5d	F	Grey/White/ Black	N	1/16/2024 1:16 PM	Stray	
23167519		Medium	New Arrival Dogs/New Arrival Dogs	No	No		N	Ashley J	Public Drop Off	False
A0054921699	Athena	Dog	Siberian Husky/Mix	2y 5m 24d	F	Grey/White/ Black	N	6/4/2024 9:38 AM	Stray	
23167519		Medium	Intake/Intake	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0054925814	Daisy	Dog	Poodle, Miniature/Mix	1y 8m 24d	F	Cream	N	9/4/2024 11:44 AM	Stray	
23168093;24112011		Small	Intake/Intake	No	No		N	Gillian	Police Pickup / Drop Off	False
A0055414138	Blue	Dog	Terrier, American Pit Bull/Mix	5y 27d	M	Grey/White	N	2/23/2024 8:55 PM	Stray	
2402406		Large	Intake/Intake	No	No		N	Ashley J	Police Pickup / Drop Off	False

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<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0055414138	Blue	Dog	Terrier, American Pit Bull/Mix	5y 1m 3d	M	Grey/White	N	3/1/2024 2:49 PM	Stray	
2402406		Large	Intake/Intake	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0055557020	Piper	Dog	Terrier, Pit Bull/Mix	2y 0d	F	Brown	N	3/19/2024 4:39 PM	Stray	
24034872		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Gillian	Police Pickup / Drop Off	False
A0055557138	Blue	Dog	Terrier, Pit Bull/Mix	2y 0d	M	Grey	N	3/19/2024 4:39 PM	Stray	
24034872		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Gillian	Police Pickup / Drop Off	False
A0055646609	Luella	Dog	Terrier/Mix	5y 11m 23d	F	White/Brown	U	4/2/2024 2:21 PM	Stray	
		Small	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Liz	Public Drop Off	False
A0055652789	Panko	Dog	Maltese/Mix	4m 0d	M	White/Brown/Black	N	4/3/2024 12:44 AM	Stray	
24040747		Small	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Liz	Police Pickup / Drop Off	False
A0056004985	Stella	Dog	Chihuahua, Short Coat/Mix	2y 0d	F	Brown/Bronze	U	5/26/2024 3:45 PM	Stray	
24066331		Small	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Gillian	Police Pickup / Drop Off	False
A0056027892	Secret	Dog	Australian Cattle Dog/Mix	5y 0d	F	Red/White	U	5/30/2024 10:29 AM	Stray	
		Medium	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Liz	Public Drop Off	False
A0056033678	Rory	Dog	Retriever/Mix	2y 12m 1d	M	Black	N	5/30/2024 4:41 PM	Stray	
24068175		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Lisa	Police Pickup / Drop Off	False
A0056083933	Selma	Dog	Retriever, Labrador/Mix	10y 0d	F	Yellow/White	N	6/6/2024 6:57 PM	Stray	
		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Lisa	Public Drop Off	False
A0056313229	Wolfie	Dog	Pomeranian/Mix	1y 11m 29d	M	Grey/White/Black	Y	7/7/2024 2:41 PM	Stray	
24086196		Small	New Arrival Dogs/A02	Yes	No		Y	Liz	Police Pickup / Drop Off	False
A0056430654	Spike *Bonded Pair*	Dog	Pug/Mix	1y 11m 28d	M	Fawn/Black	Y	7/24/2024 4:30 PM	Stray	
		Small	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Gillian	Police Pickup / Drop Off	False
A0056430656	Sugar *Bonded Pair*	Dog	Pug/Mix	1y 11m 28d	F	Brown/Black	Y	7/24/2024 4:30 PM	Stray	
24094471		Small	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Gillian	Police Pickup / Drop Off	False

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<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0056555360	Theodore	Dog	Welsh Corgi, Pembroke/Mix	4y 11d	M	Brown/White	N	8/24/2024 1:09 AM	Stray	
24103538; 24108717		Medium	Intake/Intake	No	No		N	Gillian	Police Pickup / Drop Off	False
A0056579296	Dahlia	Dog	Great Dane/Mix	6m 0d	F	Black/White	N	8/16/2024 8:15 AM	Stray	
24105061		Large	Intake/Intake	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056592073	Zoey	Dog	Terrier, Pit Bull/Mix	5y 1m 3d	F	Tan/White	N	9/30/2024 12:40 PM	Stray	
24126117		Medium	New Arrival Dogs/New Arrival Dogs	Yes	No		Y	Lisa	Police Pickup / Drop Off	False
A0056611120	AZ	Dog	Coonhound, American English/Great Pyrenees	2y 11m 30d	F	White/Tan	U	8/21/2024 12:57 PM	Stray	
24107455		Large	Intake/Intake	Yes	No		Y	Gillian	Police Pickup / Drop Off	False
A0056631390	Antony	Dog	American Blue Heeler/Mix	1y 6m 1d	M	White/Black/Brown	N	8/24/2024 12:19 PM	Stray	
		Medium	Intake/Intake	Yes	No		Y	Lisa	Public Drop Off	False
A0056631392	Cleopatra	Dog	Beagle/Mix	5y 11m 26d	F	Brown/Black/White	U	8/24/2024 12:19 PM	Stray	
		Medium	Intake/Intake	Yes	No		Y	Lisa	Public Drop Off	False
A0056659034	Jabberwocky	Dog	Terrier/Mix	9y 11m 24d	M	Brindle	N	8/28/2024 4:30 PM	Stray	
24110895		Small	New Arrival Dogs/New Arrival Dogs	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056929918	Ginger	Dog	German Shepherd/Mix	5y 0d	F	Brown/Black/White	N	9/21/2024 12:03 PM	Stray	
		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Ashley J	Public Drop Off	False
A0056946385	Max	Dog	Spaniel, English Springer/Mix	8m 28d	M	White/Brown/Black	U	9/24/2024 12:48 PM	Stray	
24123237		Medium	Intake/Intake	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
A0057081997	Midnight Blitz Valentine	Dog	German Shepherd/Mix	8y 0d	M	Black	N	10/15/2024 11:49 AM	Stray	
24-132828		Large	New Arrival Dogs/New Arrival Dogs	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0057271658	Sugarbush	Dog	Terrier, Pit Bull/Mix	1y 0d	M	Brown/Tan/White	N	11/13/2024 5:42 PM	Stray	
24145900		Large	New Arrival Dogs/B02	Yes	No		Y	Liz	Police Pickup / Drop Off	False
A0057367577	Bella	Dog	Terrier, Yorkshire/Mix	6m 0d	F	Black/White/Brown	U	11/30/2024 3:57 PM	Stray	
		Small	Intake/Intake	No	No		U	Lisa	Police Pickup / Drop Off	False

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A0057520058	Loki Ray	Dog	Retriever, Labrador/Mix	5y 0d	M	Yellow/White	U	12/25/2024 7:39 PM	Stray	
24163690		Large	Intake/Intake	Yes	No		Y	Ashley J	Police Pickup / Drop Off	False
Mouse							Total Intakes: 18		Total Unique Animals: 18	
A0056130075	Giza	Mouse	Domestic/Domestic		F	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130082	Colossus	Mouse	Domestic/Domestic		M	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130089	Babylon	Mouse	Domestic/Domestic		M	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130095	Alexandria	Mouse	Domestic/Domestic		F	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130101	Halicarnassus	Mouse	Domestic/Domestic		U	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130113	Olympia	Mouse	Domestic/Domestic		F	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130119	Ephesus	Mouse	Domestic/Domestic		U	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056130122	Wonder	Mouse	Domestic/Domestic		U	Brown	N	6/13/2024 2:15 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Ashley J	Police Pickup / Drop Off	False
A0056540465	M1	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056540468	M2	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056540471	M3	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False

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<u>ARN</u>	<u>Tag type</u>	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
A0056540475	M4	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056540477	M5	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056540478	M6	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056540480	M7	Mouse	Domestic/Domestic	1m 6d	F	Grey	N	8/10/2024 1:35 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056919036	Mouse 1	Mouse	Domestic/Domestic	2m 15d	M	White	N	9/19/2024 2:48 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056919039	Mouse 2	Mouse	Domestic/Domestic	2m 15d	M	Grey	N	9/19/2024 2:48 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
A0056919041	Mouse 3	Mouse	Domestic/Domestic	2m 15d	M	Grey	N	9/19/2024 2:48 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Liz	Born in Care	False
Rabbit							Total Intakes: 1	Total Unique Animals: 1		
A0057475508	Jetty	Rabbit	Dutch/Mix		F	White/Grey	N	12/17/2024 12:21 PM	Stray	
		Small	Small Animals/Small Animals	No	No		N	Lisa	Public Drop Off	False

Total Count: 111

VILLAGE OF WESTON, WISCONSIN
JESSICA TRAUTMAN, FINANCE DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-02 FOR February 2025

1. ITEMS OF SPECIAL NOTE

- SAFER audit was completed last week, it went well again and SAFER ended up having a budget surplus even through the revenue did not trend like it did last year.

2. WORK PLAN PROJECTS

- We will be working on year-end audits for EMPD and the Village.
- All W2s and 1099s were sent in on time for all 3 entities
- February settlement is being prepared by the County Treasurer
- We will start the process to get some numbers together for a potential fire fee to be implemented in the Village of Weston

3. IDENTIFIED NEEDS

- None

4. MISCELLANEOUS COMMENTS / ISSUES

In addition to collecting taxes levied for Village operations, Village staff is responsible for collecting the taxes for the DC Everest School District, North Central Technical College and Marathon County. Total monies processed at the Village from December 17 – January 31 was \$22,086,372.

Of the total collected.....

\$367,356 was paid through PSN this year compared to last year \$202,405

\$2,977,587 was collected at the local banks, similar to last year \$2,962,457

\$4,255,564 was collected over the counter at the municipal center compared to \$3,580,028 last year

\$14,485,865 was collected through the mail which is less that the \$14,983,840 collected last year

Both the Clerk and Finance department do an excellent job of keeping track of all funds that come through our door down to the penny.



South Area Fire & Emergency Response

SAFER District

224225 Hummingbird Rd. Wausau, WI. 54401
Phone (715)355-6763 Fax (715)355-6805

Joshua Finke

Fire Chief

Eric Lang

Deputy Fire Chief



January has been a busy month for the district with a significant increase in call volume from 2024. We have also completed the annual report for 2024, a presentation will be made to the district board for review and a copy will be sent to both village administrators. Our management staff has been busy working on several items for 2025. As everyone is aware staffing has become a major issue for nearly all fire departments in the country. Many fire departments have tried to find ways to combat this such as offering lateral transfers, reducing training standards and giving sign on bonuses. To date SAFER has done none of these, and frankly I do not feel this is the right way to attract employees. One major project that we are working on for 2025 is the creation of an internship program. This is something that was discussed on and off in 2024 and now has gained traction in 2025. We have given a presentation to our board and hope to gain approval for this program soon.

The district responded to multiple structure fires in January including a basement fire on West Raybelle Drive. Thankfully our full crew was at the Weston station for training, they were able to respond quickly. Although they we met with heavy fire and high heat at the top the basement stairs, they were able to push the fire back and keep it contained to one corner of the basement. We also responded to mutual aid fire calls in the City of Wausau and City of Mosinee. Our full response data is listed below.

Joshua J Finke

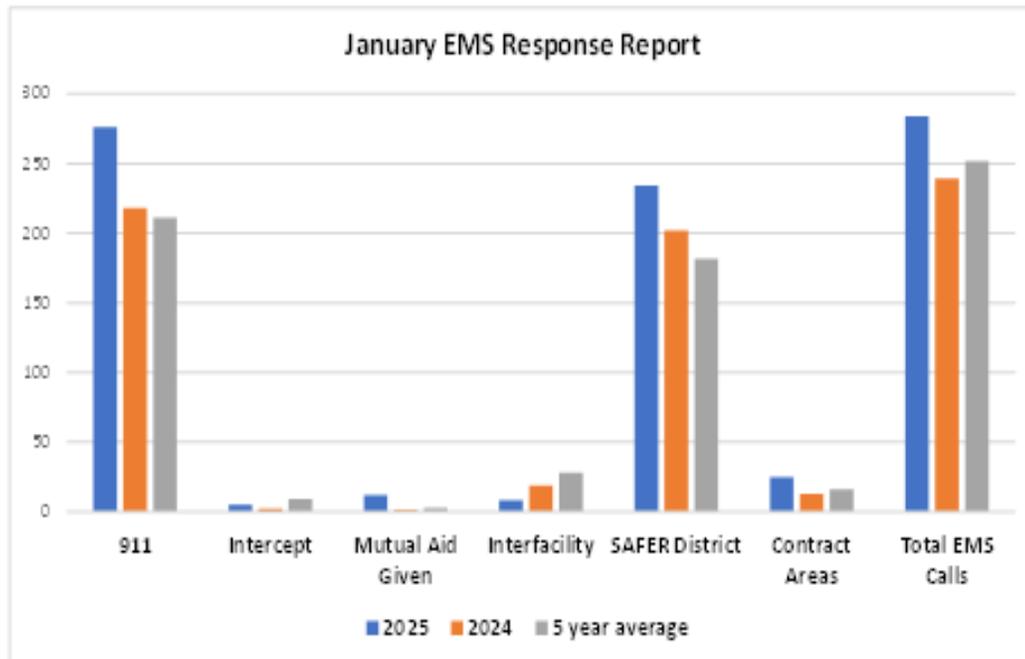
Joshua J Finke

Fire Chief

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January EMS Response Report

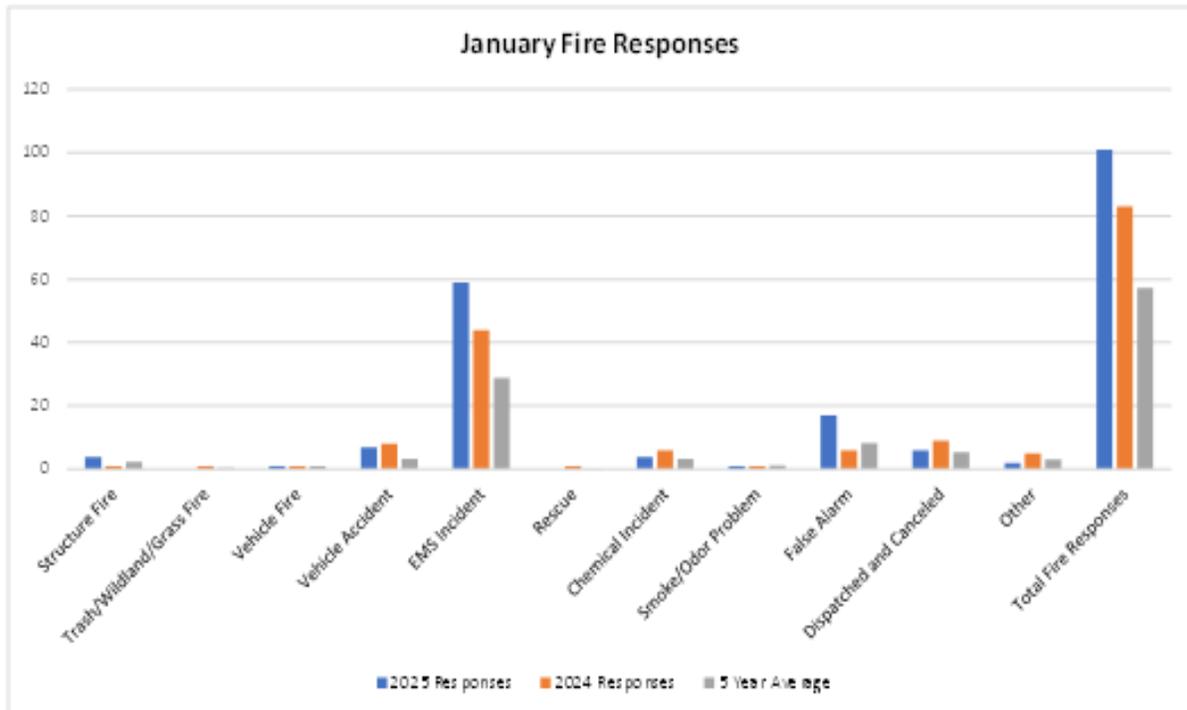
	<u>2025</u>	<u>2024</u>	<u>5-Year Average</u>
911	276	218	211.2
Intercept	5	2	9.2
Mutual Aid Given	12	1	2.4
Interfacility	8	19	28.2
SAFER District	234	202	181.4
Contract Areas	25	13	16.0
Total EMS Calls	284	239	251.6



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January Fire Response Report

	<u>2025</u>	<u>2024</u>	<u>5 year Average</u>
Structure Fire	4	1	2.4
Trash/Wildland/Grass Fire	0	1	0.4
Vehicle Fire	1	1	1.0
Vehicle Accident	7	8	3.2
EMS Incident	59	44	28.8
Rescue	0	1	0.2
Chemical Incident	4	6	3.4
Smoke/Odor Problem	1	1	1.2
False Alarm	17	6	8.2
Dispatched and Canceled	6	9	5.4
Other	2	5	3.0
Total Fire Responses	101	83	57.2



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VILLAGE OF WESTON, WISCONSIN
SHAWN OSTERBRINK, PARK DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-2 FOR DECEMBER 2025

1. ITEMS OF SPECIAL NOTE

Board Agenda Items

- Update on Kennedy Park Renovation and Capital Campaign
- Update on Pickleball Courts
- Beverage Service Agreement with Mid-Wisconsin Beverage

2. WORK PLAN PROJECTS

1. Strategic Plan Initiatives

- Innovative Service Delivery
 - Working on draft Memorandum of Understanding for local organizations.

2. Kennedy Park Renovation Marketing Campaign

Capital Campaign:

The Friends of Kennedy Park group met on January 30, 2025. The agenda from the meeting is attached and includes the Community Foundation project fund update of \$24,248.30 as of December 31, 2024.

It was asked at the Parks and Recreation Committee meeting the dollar amount requested in the three grants submitted:

- Impact 100 – awards three grants, top award is \$100,000 and two \$25,000 awards.
- Juedes Family Foundation and Davis Foundation – awards are determined by the Foundation and range from \$1,000 to \$100,000.
- The group is working on a grant application to the Wausau & Marathon County Parks & Recreation Foundation requesting \$10,000.

Information has been updated on the Village's Kennedy Park Renovation and Capital Campaign webpage, <https://westonwi.gov/938/KENNEDY-PARK-RENOVATION-AND-CAPITAL-CAMP>. It was asked that each of the youth sports organizations provide a link to the page on their websites.

The results of the brainstorming session at the first Friends group meeting are attached. A smaller group of volunteers interested in working on the Capital Campaign Strategic Plan coordinated a meeting on February 13, 2025, from 5:30 pm to 7:30 pm. More information to come following the meeting, but an important first step is to develop a calendar of asks, as the youth organizations all have fundraising efforts and/or special

events and we don't want conflict asks.' Also, the group will work to coordinate a thermometer to show progress in the campaign.

Please remember to participate in our ***Dine for Cause*** nights! Polito's Pizza raised \$270! Next events are February 24th at Brew's Brothers and March 18th at Red Robin. These events maintain awareness of the campaign in the community.

The Village shared the news from Wausau Events that the Oktoberfest event will not be held in Kennedy Park in 2025, but the *Off the Square Concert* will still occur. We need to discuss partnership opportunities with Wausau Events.

The Village's weekly and quarterly newsletters are also good opportunities to share information. The group discussed including information about Kennedy Park in the spring edition – likely print the information on the sign in Kennedy Park regarding the project – to keep the information consistent. Depending on the calendar of events determined through Strategic Plan, we can print the 'Ask Letter' in the newsletter later this year.

3. Kennedy Park Construction

Renovation:

Staff have received the 90% plans for Phase 1-BB which is the southernmost youth baseball/softball field. Main items yet to be finalized are the field lighting and control plans and specifications for the retaining wall on the field. These items should be wrapped up in early March with the field then going out for bids shortly after.

The stormwater management permits have been approved by the DNR and received by the Village.

REI is also in the process of getting the rest of the park to a 60% plan stage for review this spring. Director Wodalski has also met with other local school district officials regarding their experiences with field turf as well as lighting installations on baseball and softball fields to better understand what to look for in the final design, specifications, installation process and future ongoing maintenance.

We are also working with REI to coordinate Architectural Services for the buildings to begin initial scoping of those tasks which would include the multipurpose building in the northwest corner as well as all bathroom and shelter facilities within the park.

4. Pickleball

2/17/25 Update

The new information that we have to share is that we were informed that a new indoor pickleball facility will be opening this spring in Menomonee Falls and plans for additional facilities in Madison and Green Bay. Is there an opportunity for a privately owned facility in our area soon?

3. IDENTIFIED NEEDS

4. MISCELLANEOUS COMMENTS / ISSUES

- Park Work – Staff have been cutting dead ash trees at various locations. They have also been repairing/painting picnic tables, equipment maintenance, snow removal, packing and flooding rinks, grooming trails at the dog park, Machmueller, Eau Claire River Trail and Prohaska Family Memorial Park and various other projects.

VILLAGE OF WESTON, WISCONSIN
JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-02 FOR FEBRUARY 17, 2025

1. ITEMS OF SPECIAL NOTE

- Wendy's had their soft opening on 2/10/25. I attended the ribbon cutting on 2/11/25 with Administrator Gebert & Park & Recreation Director Osterbrink.
- We have been receiving a lot of qualified applicants for the Assistant Zoning Administrator/Code Enforcement position. We plan to start interviews during the week of March 3rd.
- I will be on vacation February 24-28 with limited access to my emails and phone.

2. WORK PLAN PROJECTS

Strategic Plan Initiatives the Dept is involved with at this time.

- **An Energized Workforce**
 - **Develop Employee Engagement Plan**
Ongoing. Next employee all-staff meeting will be held February 26.
 - **Create & Implement Employee Continuing Education (CE) Plan**
Staff is currently working to plan for CE opportunities in 2025. The Inspection Team attends CE opportunities throughout the year and attends a monthly Building Inspectors CE in the Fox Valley with other inspectors in our region.
 - **Target - Stay interviews of 100% Staff annually** - All Planning & Development Staff reviews/stay interviews were completed for 2024.
- **Innovative Service Delivery**
 - **Conduct annual departmental operations analysis**

Target - 2025 – Evaluation of one Core Service

- Department will be meeting later this month to determine which Core Service to address this year. I have a draft 2025 Work Plan which contains goals in each core service for the year. Once finalized it will be given to Administrator Gebert and shared with the Board and relevant committees/commissions.

- **Responsible Growth**

- **10 year Update to Comp Plan.**
 - Staff is meeting with MDRoffers on 2/14/25 to kick off Phase 1 of the project.
- **Target - Construction started on 30 housing units annually – has been accomplished in 2024.** In 2024 38 new WUBPA permits were

issued. As of 2/12/25 we have issued 6 new home permits and have 27 more permits currently in review awaiting issuance.

- **Develop Key Sites Marketing Plan.**

Administrator Gebert and I have discussed this but to my knowledge nothing has moved forward to date.

- **Establish Village Development Policies & Procedures.**

Work has begun on this and will be ongoing. We have started to create Standard Operating Procedures (SOPs) for all our processes. Once completed we will begin sharing with the Board and respective Committees and Commissions. My plan is to have them approved so that everyone is on the same page to how things will be going moving forward.

- **Community Engagement**

- Parker completed scheduling the Refuse and Recycling related community events for 2025. She completed the annual Refuse & Recycling Newsletter and has included the dates of these events. We also continue to provide articles for the e-news and newsletter on Department related topics as needed. We are always working to update our website to include better and more updated information for the public.

Code Enforcement

- We continue weekly in person check-in meetings with staff and are receiving updates via email from Officer Zwicky and Loveless for things they are working on. Since school is in session, we transitioned to once a month zoom meetings with the Officers as it is harder for them to get away from the schools. Our new partnership is going very well. I have provided a code enforcement report update on the agenda.

Refuse and Recycling – Parker completed the 2025 Refuse & Recycling Newsletter for publication, and it was mailed out in January.

Building Permits & Inspections

- Work on the Commercial Building Inspection program continues.

Economic Development –

- Development Agreement & Project Updates have been provided on the agenda under reports. This document is shown in real time and updated regularly.
- There is a closed session for Monday's agenda about a potential new tenant to BP south, just south of Tommy Docks. More details will be provided on Monday.
- Weston Manor Manufactured Home Park has requested more information on the

approval process for a possible expansion to their Park.

3. IDENTIFIED NEEDS

- Commercial Building Inspections.
- Assistant Zoning Administrator/Code Enforcement Officer Position filled.

4. MISCELLANOUS COMMENTS / ISSUES

- Construction has begun in the Arrowhead Estates First Addition Subdivision just west of Ringle. We have two new home permits that have been submitted.

2024 BUILDING PERMITS

1. Monthly Building Permit Stats

The Dept. issued 58 building permits in January 2025 with an estimated permit valuation of \$2,828,355. All 58 permits were issued in the Village of Weston. The Dept. collected \$20,813 in total permit fees for the month. There were 6 new single family home permits issued in January. Please note that the report does show Special Assessment Reports (14 were completed) with an added permit value of \$560 for the reports to be completed.

[Weston Housing Unit Totals \(1990-2024\)](#)

[2025 Building Permits Issued to Date](#)

2025 Building Permits Issued to Date – (Village only)

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12+		
January	6	-	-	-	-	-	12	58
Total	6	-	-	-	-	-	12	58
Totals through January of each year								
2024	-	-	-	-	-	-	17	56
2023	-	-	-	-	-	-	7	62
2022	1	1	-	-	-	-	8	66

2021	1	-	-	-	-	-	8	69
2020	1	-	-	-	-	-	7	40
2019	1	-	-	-	-	-	15	34
2018	3	-	-	-	-	-	14	59
2017	-	-	-	-	-	-	21	32
2016	1	-	-	-	-	-	23	29
2015	-	-	-	-	-	-	17	24
2014	-	-	-	-	-	-	16	24
2013	1	-	-	-	-	-	18	33
2012	1	-	-	-	-	-	25	28
2011	-	-	-	-	-	-	6	13
2010	2	-	-	-	-	-	-	20
2009	-	1	-	-	-	-	1	9

Note: Beginning in 2020, the Permits issued include Special Assessment Letters.

Mountain Bay Metro Police Department Stats

1/1/2025 12:00:00 AM to 1/31/2025 11:59:59 PM

Offenses

	City	Town	VOR	VOW	Total
51.15/51.45 - HCC COMMITMENT	2	0	1	2	5
AGENCY ASSIST	0	0	1	1	2
ALL OTHER OFFENSES	1	0	7	12	20
ANIMAL BITES	0	0	0	1	1
ASSAULT - AGGRAVATED	0	0	0	1	1
ASSAULT - SIMPLE	0	0	0	2	2
ASSAULT - THREAT / INTIMIDATION / STALKING	0	0	0	1	1
CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	1	1
COUNTERFEITING / FORGERY / USING / UTTERING	1	0	0	1	2
DEATH INVESTIGATION - NON SUSPICIOUS	0	0	2	2	4
DISORDERLY CONDUCT	1	0	1	10	12
DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	0	0	1	2	3
DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	1	0	0	3	4
FAMILY OFFENSES, NONVIOLENT	0	0	0	1	1
FIRE	0	0	0	1	1
FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	0	1	0	1	2
FRAUD - IDENTITY THEFT	0	0	2	1	3
HUMAN TRAFFICKING - COMM SEX ACTS	0	0	0	1	1
LIQUOR LAW VIOLATIONS	1	0	0	1	2

CAD Stats

	Total
City	330
VOR	577
VOW	1119
Town	37
VOR	577
Other Jurisdiction	45
Total	2106

Other Jurisdiction Specified (45)

Bevent (1)
Mosinee (1)
Wausau (28)
Easton (1)
Reid (1)
Ringle (2)
Kronenwetter (9)
Rib Mt. (2)
Total

Accidents

	Total
City	2
VOR	20
Town	4
VOW	21
Total	47

C96	FUI
1	
	1
	11
1	1
2	13

Warnings

	Total
City	60
Town	12
VOR	79
VOW	109
Total	260

TSI	CMI
15	1
1	
1	
1	
4	1
1	
23	2

Citations

	ELCI	NTC	Total
City	32	23	55
Town	11	0	11
VOR	72	25	97
VOW	101	45	146
Total	216	93	309

SMI	J16	SXP	FGT
1			
	1		
		1	1
1			
2	1	1	1

Mountain Bay Metro Police Department Stats
1/1/2025 12:00:00 AM to 1/31/2025 11:59:59 PM

MISCELLANEOUS INVESTIGATION	1	0	2	7	10
MOTOR VEHICLE THEFT - NO CONSENT	1	0	0	1	2
NON REPORTABLE	0	0	0	9	9
NSFC - WORTHLESS CHECKS	0	0	1	0	1
OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	1	0	2	1	4
PORNOGRAPHY/OBSCENE MATERIAL	1	0	0	1	2
RESISTING/OBSTRUCTING	0	0	0	3	3

Mountain Bay Metro Police Department Stats
1/1/2025 12:00:00 AM to 1/31/2025 11:59:59 PM

SEXUAL ASSAULT - FORCIBLE RAPE	0	0	0	1	1
THEFT - ALL OTHER THEFT	0	0	0	1	1
THEFT - FROM BUILDING	0	0	0	1	1
THEFT - FROM MOTOR VEHICLE (NOT PARTS)	0	0	1	0	1
THEFT - SHOPLIFTING	0	0	0	3	3
WARRANT ARREST - 7399	1	0	1	7	9
WEAPONS LAW VIOLATIONS	0	0	1	0	1
Totals	12	1	23	80	116

Mountain Bay Metro Police Department Stats
1/1/2025 12:00:00 AM to 1/31/2025 11:59:59 PM

MBPD Incidents – Village of Weston

1/1/2025 to 1/31/2025

Incident	Offense	Date of Occurrence	Public Narrative
25000011	WARRANT ARREST - 7399	1/1/2025	On 01/01/2024 at approximately 8:00 p.m., officers were dispatched to a disturbance on the 4000 block of Schofield Avenue in the Village of Weston. After investigation, a male subject was arrested on a probation hold.
25000012	DEATH INVESTIGATION - NON SUSPICIOUS	1/1/2025	On 01/01/2025, officers responded to 6300 Birch Street in the Village of Weston for a unresponsive male. A 68-year-old male was found deceased. This case is inactive/closed.
25000022	DISORDERLY CONDUCT	1/2/2025	On 01/02/2025, a 15-year-old male was issued a municipal citation for Disorderly Conduct on the 6000 block of Alderson Street in the Village of Weston.
25000023	DISORDERLY CONDUCT	1/6/2025	On 01/02/2025, a 16-year-old male was issued a municipal citation for Disorderly Conduct on the 6000 block of Alderson Street in the Village of Weston.
25000048	MISCELLANEOUS INVESTIGATION	1/3/2025	On 01/03/2025, a threat was reported on the 9300 block of Schofield Avenue in the Village of Weston. This case is inactive.
25000133	AGENCY ASSIST	1/3/2025	On 01/06/2025, online extortion was reported to have occurred on the 2500 block of Sunny Meadow Drive in Kronenwetter. An agency assist report was completed. This case is inactive.
25000159	MISCELLANEOUS INVESTIGATION	1/7/2025	On 01/07/2025, suspicious activity was reported on the 4000 block of Barbican Avenue in the Village of Weston. A report was completed. This case is inactive.
25000181	DISORDERLY CONDUCT	1/7/2025	On 01/07/2025, a 16-year-old male was issued a municipal citation for Disorderly Conduct near the 6000 block of Alderson Street in the Village of Weston. This case is cleared by summons/cited.
25000212	RESISTING/OBSTRUCTING	1/9/2025	On 01/09/2025 at approximately 6:15 p.m., additional officers were requested to assist the Marathon County Sheriff's Office with detaining a subject on the 3400 block of Ministry Parkway in the Village of Weston. One male subject will be referred to the Marathon County District Attorney's Office for Resisting/Obstructing an Officer.
25000226	THEFT - SHOPLIFTING	1/10/2025	A shoplifting incident was reported on the 3200 block of Schofield Avenue in the Village of Weston. Two suspects were identified. This case is cleared by arrest.
25000228	THEFT - SHOPLIFTING	1/10/2025	A shoplifting incident was reported on the 4100 block of Barbican Avenue in the Village of Weston. Two suspects were identified. This case is cleared by arrest.
25000246	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	1/11/2025	On 01/11/2025 at approximately 2:46 a.m., officers stopped a vehicle on Business Highway 51 near Post Avenue in the Village of Weston due to equipment and moving violations. As a result of the investigation, a 30-year-old

male was arrested for Operating while Intoxicated - 2nd Offense. This case is cleared by arrest.

25000256	ALL OTHER OFFENSES	1/11/2025	On 01/11/2025, officers responded to the 6000 block of Burns Street in the Village of Weston regarding a female subject with a warrant.
25000262	ASSAULT - THREAT / INTIMIDATION / STALKING	1/11/2025	On 01/11/2025 at approximately 6:00 p.m., threatening text messages were reported on the 4000 block of Schofield Avenue in the Village of Weston. As a result of the investigation, one male was cited for Unlawful Use of a Telephone. This case is inactive.
25000265	THEFT - FROM BUILDING	1/11/2025	On 01/11/2025 at 8:58 p.m., officers were dispatched to the 1800 block of Bloedel Avenue in the Village of Weston for a report of a stolen bike. This case is still active.
25000269	ASSAULT - SIMPLE	1/12/2025	On 01/12/2025 at approximately 2:20 a.m., officers were dispatched to an open-line 911 call on the 5000 block of Aspen Street in the Village of Weston. After investigation, one female subject was arrested for several charges. This case is cleared by arrest.
25000275	MOTOR VEHICLE THEFT - NO CONSENT	1/12/2025	On 1/12/2024, a motor vehicle theft was reported on the 4000 block of Schofield Avenue in the Village of Weston. This case is inactive.
25000278	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	1/13/2025	On 01/13/2025, a student was found to be in possession of marijuana near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old was referred to Marathon County Juvenile Justice for Possession of THC. This case is cleared by referral.
25000281	MISCELLANEOUS INVESTIGATION	1/5/2025	On 01/09/2025, the Marathon County Department of Social Services reported possible sexual abuse on the 1400 block of Heuss Avenue in the Village of Weston. Follow-up was completed. This case is inactive/closed.
25000325	51.15/51.45 - HCC COMMITMENT	1/14/2025	On 01/14/2025, an officer responded to North Central Health Care to assist with an emergency detention for a resident from the 5000 block of Aspen Street in the Village of Weston. This case is inactive.
25000331	DISORDERLY CONDUCT	1/12/2025	On 01/24/2025, domestic abuse incidents were reported to have occurred on the 5000 block of Aspen Street in the Village of Weston. A 40-year-old female was charged with Disorderly Conduct-Domestic and Recklessly Endangering Safety.
25000333	FRAUD – IDENTITY THEFT	1/15/2025	On 01/15/2025 at 8:44 a.m., identity theft was reported on the 4300 block of Fox Run Lane in the Village of Weston, after a loan was taken out in the victim`s name without his permission. This case is inactive.
25000336	WARRANT ARREST - 7399	1/15/2025	On 01/15/2025, officers responded to the 4100 block of Barbican Avenue in the Village of Weston to locate a female with a Probation Warrant. A 34-year-old female was arrested for the warrant.
25000348	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	1/16/2025	On 01/16/2025, three students were found to be in possession of marijuana near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male and two 15-year-old females were issued municipal citations for Possession of THC. This case is cleared by arrest.

25000349	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	1/16/2025	On 01/16/2025, a student was found to be in possession of marijuana near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male was issued a municipal citation for Possession of THC. This case is cleared by arrest.
25000350	LIQUOR LAW VIOLATIONS	1/16/2025	On 01/16/2025, a juvenile male was issued a municipal citation for Underage Possession of Alcohol on School Grounds on the 1000 block of Machmueller Street in the Village of Weston.
25000351	DISORDERLY CONDUCT	1/15/2025	On 01/16/2025, a domestic disturbance was reported to have occurred on the 5200 block of Corozalla Drive in the Village of Weston. A 48-year-old male was arrested for Domestic Disorderly Conduct and Misdemeanor Bail Jumping.
25000353	ASSAULT - SIMPLE	1/16/2025	On 01/16/2025, officers responded to the 6000 block of Alderson Street in the Village of Weston for a report of a disturbance. As a result, one male was arrested for Domestic Strangulation, Battery and Disorderly Conduct.
25000367	PORNOGRAPHY/OBSCENE MATERIAL	1/17/2025	On 01/17/2025, an inappropriate image of a juvenile posted to social media was reported on the 9300 block of Schofield Avenue in the Village of Weston.
25000370	MISCELLANEOUS INVESTIGATION	1/16/2025	On 01/17/2025 at 9:28 a.m., alleged elder abuse was reported to have occurred on the 4900 block of Schofield Avenue in the Village of Weston. An investigation was completed and there were no criminal charges. This case is considered inactive.
25000371	FAMILY OFFENSES, NONVIOLENT	1/3/2025	A report was received from the Marathon County Department of Social Services regarding physical abuse to a child on the 3800 block of Weston Pines Lane in the Village of Weston. This case is unfounded.
25000375	WARRANT ARREST - 7399	1/17/2025	On 01/17/2025 at 6:12 p.m., officers responded to the 3600 block of Sternberg Avenue in the Village of Weston for a male subject with a warrant. As a result, a 41-year-old male was taken into custody for the warrant. This case is cleared by arrest.
25000416	WARRANT ARREST - 7399	1/19/2025	On 01/19/2025 at 7:14 a.m., officers responded to the 5100 block of Birch Street in the Village of Weston for a warrant attempt. One male party was subsequently taken into custody for a DOC Warrant. This case is considered cleared by arrest.
25000417	THEFT - ALL OTHER THEFT	1/12/2025	On 01/19/2025 at 10:50 p.m., officers responded to the 2300 block of Radtke Avenue for the report of theft. A 22-year-old female will be charged with Theft. This case is considered cleared by arrest.
25000429	FIRE	1/20/2025	On 01/20/25 at approximately 1:41 p.m., officers responded to the 4400 block of West Raybelle Drive in the Village of Weston in reference to a structure fire. This case is inactive/closed.
25000430	DEATH INVESTIGATION - NON SUSPICIOUS	1/20/2025	On 01/20/2025 at 3:54 p.m., officers responded to the 3700 block on Ross Avenue in the Village of Weston for a medical emergency. A 51-year-old female was found deceased. This case is inactive.
25000448	SEXUAL ASSAULT - FORCIBLE RAPE	1/22/2025	On 01/23/2025 at approximately 12:06 am, officers took a report of a sexual assault that occurred on the 3000 block of Northwestern Avenue in the Village of Weston. As a result of the investigation, one male was arrested for 2nd

Degree Sexual Assault, 4th Degree Sexual Assault, Strangulation, Felony Bail Jumping, and Misdemeanor Bail Jumping.

25000450	MISCELLANEOUS INVESTIGATION	1/23/2025	On 01/23/2025, officers conducted a welfare check near the 6000 block of Alderson Street in the Village of Weston. An informational report was completed for documentation purposes. This case is inactive.
25000459	DISORDERLY CONDUCT	1/14/2025	On 01/14/2025, domestic abuse was reported to have occurred on the 5000 block of Aspen Street in the Village of Weston. A 50-year-old female was charged with Disorderly Conduct. This case is considered cleared by arrest.
25000465	FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	1/23/2025	On 01/23/2025, a scam was reported on the 4300 block of Schofield Avenue in the Village of Weston. This case is inactive.
25000470	ALL OTHER OFFENSES	1/24/2025	On 01/24/2025 at approximately 5:30 p.m., a bond violation was reported on S. Birch Lane in the Village of Weston. A 50-year-old male will be charged with two counts of Felony Bail Jumping.
25000473	ALL OTHER OFFENSES	1/25/2025	On 01/25/2025, a male was arrested for two warrants on the 2900 block of Mount View Avenue in the Village of Weston following a report of suspicious activity. This case is cleared by arrest.
25000494	RESISTING/OBSTRUCTING	1/24/2025	On 01/26/2025, a possible hit-and-run was reported in the 6400 block of County Road J in the Village of Weston. After investigation, it was found the reporting party lied to officers and committed the hit and run on 01/24/2025. This case is cleared by arrest.
25000516	THEFT - SHOPLIFTING	1/27/2025	On 01/27/2025 at 8:02 p.m., officers were dispatched to a retail theft complaint on the 2700 block of Schofield Avenue in the Village of Weston. After investigation, a 32-year-old female was charged with Retail Theft and Bail Jumping. This case is cleared by arrest.
25000530	51.15/51.45 - HCC COMMITMENT	1/28/2025	On 01/28/2025 at 1:14 p.m., a 28-year-old female was placed on an Emergency Detention 51.15 following an incident on the 6400 block of Kathleen Street in the Village of Weston.
25000538	WARRANT ARREST - 7399	1/28/2025	On 01/28/2025 at approximately 10:30 pm, officers attempted warrant service on the 4000 block of Schofield Avenue in the Village of Weston. As a result, a 22-year-old male was arrested for a warrant.
25000542	ASSAULT - AGGRAVATED	1/29/2025	On 01/29/2025 at 7:09 a.m., a disturbance was reported on the 200 block of Memory Lane in the Village of Weston. As a result, a 33-year-old male party was charged with Battery, Strangulation, and False Imprisonment.
25000545	WARRANT ARREST - 7399	1/29/2025	On 01/29/2025, officers responded to the 3600 block of Sternberg Avenue in the Village of Weston for a 911 hang up call. As a result, one male was arrested for a valid Warrant.
25000548	MISCELLANEOUS INVESTIGATION	1/29/2025	On 01/29/2025 Officers responded to the 6300 block of Birch Street in the Village of Weston for a report a juvenile in possession of explicit material. This case remains active.
25000550	COUNTERFEITING / FORGERY / USING / UTTERING	1/28/2025	On 01/29/2025 at 1:04 p.m., officers received a report of a forged check that was cashed on the 7200 block of Stone Ridge Drive in the Village of Weston. As a result, a 60-year-old male was charged with Forgery/Uttering.

25000552	DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	1/29/2025	On 01/29/2025, officers assisted the Wisconsin Department of Revenue with warrant execution on the 6200 block of Schofield Avenue in the Village of Weston. After the investigation, one male was cited for Possession of Drug Paraphernalia. This case is cleared by arrest.
25000557	DISORDERLY CONDUCT	1/28/2025	On 01/30/2025, officers investigated complaints of Disorderly Conduct that occurred on multiple occasions on a public school bus and near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old male was issued a municipal citation for Disorderly Conduct.
25000559	ANIMAL BITES	1/30/2025	On 01/30/2025, officers responded to the 5100 block of Aspen Street in the Village of Weston for an animal bite. As a result, one dog was transported to the Marathon County Humane Society for a rabies quarantine.
25000561	CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	1/30/2025	On 01/30/2025, officers responded to the 5900 block of Pine Terrace in the Village of Weston in reference to a juvenile disturbance. As a result, one juvenile was charged with Disorderly Conduct and Criminal Damage to Property.
25000567	ALL OTHER OFFENSES	1/31/2025	On 01/31/2025 at approximately 1:20 am., officers conducted a field interview with a 30-year-old male who was believed to have a warrant. After investigation, the male was arrested for multiple warrants.

VILLAGE OF WESTON, WISCONSIN
MICHAEL WODALSKI, DIRECTOR OF PUBLIC WORKS
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-02 FOR FEBRUARY 2025

1. ITEMS OF SPECIAL NOTE

- See updates below and attached.

2. WORK PLAN PROJECTS

- CIP Projects: I have attached my report brief prepared for the 2/10/2025 Public Works Meeting which goes over all the CIP Projects.
 - A. Schofield Ave (Normandy to Birch) is currently out for bid.
 - B. Weston Ave (Alderson St) is open to traffic. Trail to be paved next year.
 - C. Weston Ave (CR-X to Von Kanel) is open to traffic, Von Kanel to Ryan will be reconstructed next year.
 - D. Mesker and Schofield Ave Traffic Lights are up and running. One of the detection systems was damaged during initial install and thus the lights had some timing issues initially when they went into service the week of 2/3. The contractor came back on 2/12 to fix those issues and the lights appear to be working as they should. Final Completion is 4/1/2025.
- Strategic Plan:
 - A. Energized Workforce
 - Increased Employee Satisfaction
 - Working through Stay Interviews as part of the annual review process
 - B. Innovative Service Delivery
 - Technology Enhanced Service Delivery
 - Asset Management Software for Fleet is fully implemented
 - Asset Management Software for Building Maintenance and Utility Maintenance is in process with the goal of being utilized.
 - Working on getting mobile devices for Street Operations so mapping, work orders, etc. is available electronically for them as well.
 - Economical Operations
 - SOPs for utility operations are being created for core service delivery standardization.
 - SCADA project implemented to improve utility data availability
 - Innovative Regional Partnerships

- Currently have joint projects with Schofield, Rothschild, Town of Weston and Marathon County for streets and stormwater projects

3. IDENTIFIED NEEDS

- With the Sanitary Sewer rate increase being approved, we'll further monitor sewer rates throughout 2025 to ensure the rate is adequate.
 - Along the sewer note, we have been having occasional pH spikes in the wastewater collection system. We are working on enhanced pH monitoring to determine the source and ensure sewer discharges are meeting the requirements of our wastewater loadings as these are causing issues at the regional wastewater treatment plant (Rib Mountain Metropolitan Sewerage District).

4. MISCELLANEOUS COMMENTS / ISSUES

- I've attached the monthly reports for Street Operations and Utility Superintendent Swenson as their reports give more insight into the day-to-day operations of the Public Works Department.
- I'm working with IT/GIS Director Crowe to find ways to better present the CIP online as well as update road closures / project status updates through our GIS mapping capabilities.
- We have hired Tyler Tryba for the vacant Public Works Maintainer/Operator position and are at the budgeted staffing level for Public Works
- I'll be working on getting a 5-year Capital Improvement Plan for 2026-2030 together for discussion later this spring/summer.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 2/10/2025
Description:	Capital Improvement Plan Update
From:	Michael Wodalski, Director of Public Works
Question:	Solely an update on project status

Background

Current Capital Improvement Plan Projects

Below is an update on the status of the various Capital Improvement Plan Projects that are ongoing.

- **Street Projects:**

1. Weston Ave (CR-X to CR-J):
 - East Construction Phase: ~100% Complete
 - West Construction Phase 1 – Nearing Completion
 - West Construction Phase 2 – Spring 2025
 - Consultant: AECOM
 - Contractor: Integrity Grading and Excavating

The roadway work from Von Kanel to CR-X is complete for the year. Sanitary sewer and watermain installation along the cross-country utility route east of Progress Way is underway. Final ROW Plat Amendment was adopted in early February.

Von Kanel St to Ryan St will be reconstructed in 2025.

2. Weston Ave (Alderson to Birch):
 - Construction starting June 2024
 - Consultant: MSA
 - Contractor: Haas

The project is substantially complete. The multi-use path did not get paved this fall, but will be paved as soon as weather allows in spring. For updates on this project you can check the website at:
www.westonwi.gov/west-ald

A question from Rothschild about lighting the roadway came up in mid-December which I have an item in the packet to discuss further with the Committee.

REQUEST FOR CONSIDERATION

3. E Jelinek and Von Kanel:
 - Construction: Summer 2024
 - Consultant: Clark Dietz
 - Contractor: Francis Melvin

The project is substantially complete. Restoration of vegetative areas will be completed as soon as conditions allow in spring. Pavement markings will also be applied once temperatures allow in spring. A Punch-List walkthrough was conducted and there are several areas where drainage or elevations of the path need to be reworked, and those will be taken care of in Spring as well. This project is updated online at www.westonwi.gov/ejelinek.

4. Schofield Ave (Normandy Ave to Birch St):
 - Construction Year: 2025
 - Consultant: Clark Dietz
 - Contractor: TBD

The project is planned to be advertised for bid this Monday, February 7. There's an item in the packet for procurement of the traffic control equipment to ensure equipment is on-site in time to be installed in 2025. We need to schedule a Public Information Meeting likely in February to go over the project with the businesses along the corridor.

5. Ross Ave (Metro Dr/Pine St to Alderson St):
 - Anticipate Construction in 2027 per DOT agreement

A copy of the Roundabout Exhibits are in the packet for informational purposes. We're still working through some of the design constraints to ensure turning movements are accommodated.

6. Fuller St Reconstruction:
 - Construction scheduled for 2025
 - Consultant: Becher Hoppe

Had a design review with Becher Hoppe the first week of February. Project is slated to go out for bid in early March.

7. Ross Ave and CR-X Intersection:
 - Construction Year: ~2026
 - Consultant: SEH

Preliminary design is ongoing.

REQUEST FOR CONSIDERATION

8. Schofield Ave and Mesker St:

- Construction Year: 2024
- Consultant: MSA
- Contractor: Chippewa Concrete / Van Ert

Signals are up and running. Some sidewalk restoration is the only real outstanding item to be completed this spring.

9. Ross Ave (River Bend to Pauls):

- Construction Year: ~2026
- Consultant: Becher Hoppe

Working with the Town on the agreement and Becher Hoppe is beginning design work.

10. Business 51 (Volkman St to Schofield Ave):

- Construction Year: 2029/30
- Consultant: Becher Hoppe

Becher Hoppe is working on the 30% plans as the DOT needs to have those submitted yet this fall so they can continue with their design on the roadway and better understand potential ROW impacts.

11. Business 51/STH 29 Storm Pond:

- Construction Year: 2026/27
- Consultant: Strand

Soil borings will likely take place in February/early March so soil types, depth to bedrock, etc. can be determined before getting too far into design as those items will dictate if liners or other constraints on the site exist.

12. Alderson St and Jelinek Ave Intersection:

- Construction Year: 2026
- Consultant: Village / MSA

Riverside Land Surveying has collected the survey data for this project. We'll begin preliminary design work this spring.

13. Bike and Pedestrian Masterplan:

RFQ's have been received and we have an item in the packet to begin negotiations with the top scoring firm.

REQUEST FOR CONSIDERATION

- **Utility Projects:**

1. SCADA:

- Construction: 2023-2024
- Consultant: AECOM
- Contractor: PJ Kortens

The ATT issues have been resolved. Lift stations are being linked in and final troubleshooting is ongoing. We are running on the new system at this time.

2. Well 3 and 4 PFAS Treatment:

- Construction spring/summer 2025
- Consultant: AECOM
- Contractor: August Winter

Well 4 and Treatment plant bid was awarded to August Winter. This work is anticipated to start this winter as the Granular Activated Carbon tanks should be delivered this Spring. The Well 3 Safe Drinking Water Loan was submitted in October for Emerging Contaminants funding.

3. Cedar Creek Interceptor Access Road:

- Construction: Anticipate 2024
- Consultant: Mi-Tech/TBD

I am working with MSA for help on this to clear up the Easements/ROW needed for the access road as well as to clean up the original easements that depict a reference line, but not the actual pipe. The agent from MSA is first working through right-of-way for the Weston Ave projects and then we'll have them shift their attention to this project.

Attached Docs:

Committee Action: N/A

Fiscal Impact:

Recommendation:

Recommended Language for Official Action

No Action is needed, solely a discussion item.

Or, Something else

Additional action:

STAFF REPORT

Public Mtg/Date: Public Works Committee – 2/10/2025

Description: Street Operations Update

From: Forrest Blarek, Street Superintendent

Question: Solely an update on project status

Background

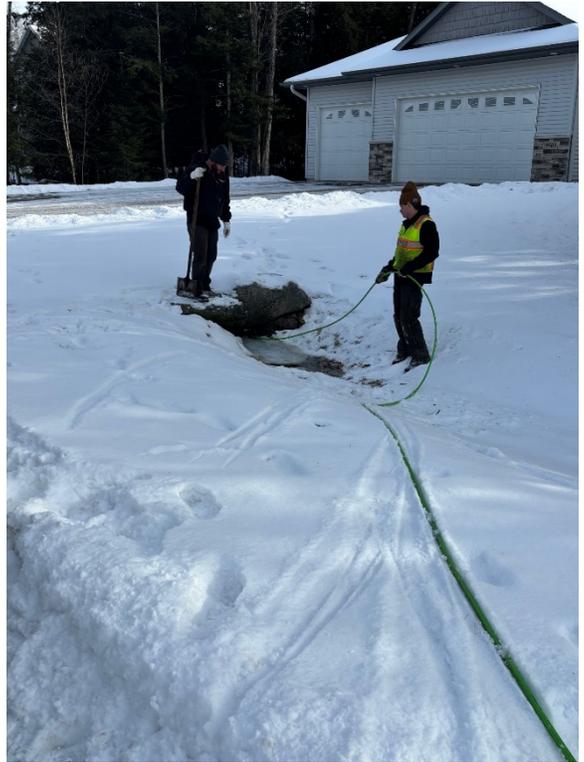
Current Street Operations Projects

Below are the highlights of work staff has been working over the month of January:



- DPW staff thawing out frozen drainage ways on Alta Verde St.
- The village has a towable hot water unit that staff uses to thaw such frozen pipes.

STAFF REPORT



- **DPW** steaming out known problem areas to help prevent flooding come warming weather.
- North facing roadways and driveway culverts are the ones that freeze up the most.

STAFF REPORT



- DPW staff fixing/rehabbing major outfalls throughout the Village.
- This one pictured is drainage to the Eau Claire River on DJ LN. between the addresses of 5204 and 5206.

STAFF REPORT



- DPW staff is continuing brushing ROW areas for better driving visibility throughout the Village.
- Pictured here is the Intersection of Shorey Ave and Camp Phillips.

STAFF REPORT



- DPW staff working on keeping the Ryan St drop area organized.
- Stacking brush allows more room for more brush material.

UTILITY REPORT FOR JANUARY 2025

1. Superintendent Comments

a. Water

- Well 1 (Alta Verde) well maintenance (seal broken windows)
- Well 1 (Alta Verde) chlorine leak repair
- Well 4 (Sternberg) furnace maintenance
- Well 6 (Rippling Creek) chlorine injection repair
- Well 6 (Rippling Creek) chlorine pump repair
- Well 6 (Rippling Creek) caustic soda injection repair
- Kerry Tower sample tap repair
- Schofield Ave. Main break repair
- Water Meter testing
- Water Meter card maintenance and entry
- Organize water parts in Municipal center (pipe rack, hydrant location)
- Assist in multiple ongoing road projects (E. Jelinek, Weston/Alderson, Weston Ave. East, Green Tree)
- EPA PFAS sample collection

b. Sewer

- Trotzer Lift Station investigate frozen check valves
- Progress Way Lift Station placed heater in station due to freezing conditions
- Clean and collect pH Probe data
- Clean bad spots
- New televising van preparation
- Lift Station(s) standby generator general maintenance
- Lift Station(s) pump filters cleaned/replaced

c. SCADA

- SCADA is completed and we are working on final adjustments. Discovered some issues within our network setups and are currently addressing problems.

d. Diggers Hotline Locates

- Village Utility Operators marked approximately 33 locates. Many communication installations as well as upgrades to WPS gas lines.

e. Work Orders

- Village Utility Operators completed 38 Work Orders. The majority of work orders were for various water meter installations, meter communication issues, lateral inspections and water quality responses.

f. Contract Work/Activities Completed/Upcoming

- Well 3 was turned off due to PFAS and remains off.
- Treatment Plant Permanent PFAS treatment for Well 3 and Well 4 should begin March/April.
- Entered Monthly well data to DNR.
- Bloedel Well is back up and working as needed for the distribution system.
- Well 7/8 is approaching final completion.
- AECOM SCADA project is nearing completion.
- Meter Pit(s) Projects completed.
- Weston Ave, E. Jelinek, Hinner Springs, Green Tree Acres projects ongoing.
- Sanitary Sewer jetting completed.
- Lift Station Cleaning complete.

2. Customers Added

Village added a total of 30 new customers during the month.

Type	No. of Customers
Residential Single Family/Condo's	25
Multi Family	4
Commercial/Industrial	1
Total	30

*A new customer includes new connections and change in residencies

3. Water Pumped in 1,000s of gallons (Last 4 Months)

Well 3 (5/27/22) shutdown for PFAS concerns and remains offline. Well 5 was off due to programming issues that took place after recent rehab. Well is back in operation when needed.

	Alta Verde (#1)	Kerry (#2)	Mesker (#3)	Sternberg (#4)	Bloedel (#5)
October					
Total	3,361	21,897	-	22,163	5,202
Peak	203	856	-	814	284
November					
Total	1,729	20,235	-	21,146	413
Peak	714	771	-	806	157
December					
Total	1,613	21,518	-	13,711	-
Peak	114	816	-	796	-
January					
Total	1,502	18,586	-	10,532	-
Peak	76	838	-	395	-
	8,205	82,236	-	67,552	5,615

	Rippling Creek (#6)	Well #7	Well #8	TOTALS
October				
Total	2,832	2,938	1,904	60,297
Peak	142	206	190	337
November				
Total	4,569	2,996	4,370	55,458
Peak	314	323	351	430
December				
Total	7,230	7,232	5,480	56,784
Peak	413	529	470	392
January				
Total	7,913	6,435	8,448	53,416
Peak	408	516	558	349
	22,544	19,601	20,202	
	Total gal X 1000			225,955
	Total gal X 1000 (Less Foremost)			143,719

4. Wastewater Flows (Last 4 Months)

Rib Mountain Metropolitan Sewerage District Flow Charge Totals.

	Bus. 51 Flow (X1000)	Cedar Creek Flow (X1000)	Total Flow Charge (X1000)
October			
Total	15,325	14,040	29,365
November			
Total	15,617	13,966	29,583
December			
Total	16,239	14,736	30,975
January			
Total	15,767	14,693	30,460
	62,948	57,435	120,383

5. Lift Station Hours

Summary of Lift Station Hours for last two months.

Lift Station Hours											
2024	Harlyn		Fox St.		Mesker/Jelinek			Kathleen		E.C. River	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3	Pump 1	Pump 2	Pump 1	Pump 2
Dec	74.9	76	87.8	98	62.6	72.5	65	4.8	5.8	45	44.8
Jan	64.4	65	82.2	76.5	65.7	289.7	72.9	5.1	6	46.8	46.9

2024	Tanya/Tricia		Progress Way		Pointe		Park Terrace		Ryan St.		
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3
Dec	52.4	50	2.56	4.3	20	25.3	10.6	21.9	23.8	28.8	53
Jan	39.2	34.5	17	23.7	19.1	24	9.6	18.8	28.8	35.4	38.3

2024	Heritage Hills		Ross Ave.		Mesker/Colleen		Trotzer	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2
Dec	21.8	22.4	34.5	34.7	124.6	129.4	0.5	0.6
Jan	21.7	19.9	28.1	28.1	116.3	121.7	0.5	16.4

VILLAGE OF WESTON, WISCONSIN
NATHAN CROWE, TECHNOLOGY SERVICES DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-02 FOR FEBRUARY 2025

1. ITEMS OF SPECIAL NOTE

a. IT Audit

i. I will be meeting with Heartland Business Solutions to go over the audit they conducted for our Network and Security Environment. This is the precursor to determining any additional needs in our environment as we assess equipment upgrades as part of our capital improvement plan. Our current server and storage equipment were installed in 2017-2018. Our switching and routing equipment was installed in 2012. Updates have occurred over to years to maintain system security, but some of the equipment nearing end of life support status.

b. Cellular Data and Device Updates

i. As discussed at the last meeting, changes have been forwarded to Cellcom to discontinue service for some of the devices on our plan. Seven new iPads were deployed to various departments to replace older models. Two phones were deployed to the building inspectors as they prepare for the Evolve upgrade. Ten total devices were subsequently removed from our Cellcom plan. Five of the older devices will be deployed to Public Works ream as they begin implementing a work order system this summer.

c. SAFER Financial Migration

i. SAFER is moving to a complete cloud solution with Dirks group. With that, they will no longer have a server in place to host their financial database. To continue working with Caselle/Civic Systems (finance software), they had two options. Option 1 was to have Caselle/Civic Systems host the database for them. Option 2 was to find a new home somewhere else for the database. Option 1 had a monthly fee of around \$330. Option 2 will have a one-time migration fee of \$600. I will be working with Caselle/Civic Systems to migrate the SAFER financial database to our server. I will then be working with SAFER to provide them with a remote connection to the database so they will still be able to complete tasks needed with Caselle/Civic Systems. This is scheduled to take place on February 19.

2. 2023-2025 STRATEGIC PLAN

a. Strategic Priority 1: An Energized Workforce, Recreate Employee Committees

b. Strategic Priority 2: Innovative Service Delivery

i. See items under section 1.



**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

DESCRIPTION: Report re: January 2025 Building Permits

FROM: Roman Maguire, Building Inspector
Travis Meverden, Building Inspector

FOR REVIEW BY: Plan Commission, 2/10/2025
Board of Trustees, 2/17/2025

POLICY QUESTION: Should the PC & BOT acknowledge the January 2025 building permits issued as submitted by the Department?

ISSUE-IN-BRIEF: Monthly report from the Planning & Development Department – Building Inspections Division.

FISCAL IMPACT: \$2,828,355 in permit valuation
\$20,813 in permit fees
58 total permits issued (58 Village, 0 Town, 0 Rothschild)
(YTD as of 2/3/25)

Village of Weston (month of January 2025) – 58 permits issued
0- Town of Weston and 1- Rothschild
\$20,813 received in permit fees
\$2,828,355 in permit valuation

GUIDANCE: Inspectors recommend the PC & BOT acknowledge the report and place on file.

PRIOR REVIEW: No previous public review.

REQUEST: Acknowledge and place on file.

Is there an additional briefer with this agenda item?

Are there additional documents which have been attached to this report?

January 2025 Building Permits

Permit Total Report Code

Issued From 1/1/2025 and Issued To 1/31/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
<i>Commercial Building</i>					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	3	\$886,900	\$370.00
<i>Deck</i>					
	103 - New/Alteration/Addition Residential Deck	Village of Weston	1	\$2,000	\$75.00
	104 - Residential Deck Repair	Village of Weston	1	\$9,737	\$35.00
<i>Electrical</i>					
	702 - Residential Electrical	Village of Weston	2	\$15,700	\$75.00
<i>Electrical Comm</i>					
	700 - Commercial Electrical	Village of Weston	2	\$5,500	\$200.00
<i>Excavation</i>					
	300 - Excavation	Village of Weston	4		\$225.00
<i>General</i>					
	115 - Early Start (Residential)	Village of Weston	4	\$0	\$0.00
	755 - Shoreland Zoning	Village of Weston	1	\$0	\$100.00
	403 - Face Copy Replacement	Village of Weston	1	\$1,400	\$0.00
<i>Home Improvement</i>					
	105 - Interior Remodel - 1&2 Family	Village of Weston	2	\$8,000	\$270.00
<i>HVAC</i>					
	604 - Residential HVAC Install/Replacement	Village of Weston	6	\$40,971	\$290.00
	601 - Commercial HVAC Replacement	Village of Weston	1	\$23,250	\$100.00
<i>Minor Home Improvement</i>					
	901 - Residential Exterior Remodel	Village of Weston	3	\$116,533	\$150.00
<i>Occupancy</i>					
	750 - Non-Residential Zoning	Village of Weston	2		\$125.00
<i>Plumbing</i>					
	500 - Commercial Plumbing	Village of Weston	1	\$25,000	\$100.00
	502 - Residential Plumbing	Village of Weston	1	\$4,500	\$40.00
<i>Sign</i>					

Permit Total Report Code

Issued From 1/1/2025 and Issued To 1/31/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	400 - Permanent Sign	Village of Weston	2	\$52,700	\$613.00
<i>Special Assessment</i>					
	910 - Special Assessment	Village of Weston	14		\$560.00
<i>Well</i>					
	310 - Well Certification, Serviced Area (5-year)	Village of Weston	1		\$135.00
<i>WUBPA</i>					
	100 - New Home Construction	Village of Weston	6	\$1,636,164	\$17,350.00
Total			58	\$2,828,355	\$20,813.00

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, February 17, 2025
CLPS, March 3, 2025

Description: Monthly Code Enforcement Report

From: Jennifer Higgins, Planning & Development Director/Zoning Administrator
Roman Maguire, Building Inspector
Travis Meverden, Building Inspector/Property Inspector
Mountain Bay Metro Police Department

Question: Item is on the agenda for informational purposes only as an update to Code enforcement case progress over the past month.

BACKGROUND

As of 2/12/25 there were 48 open and active code enforcement violations. In January 2025, 14 cases were created and 21 total cases closed. 7 of the 48 active cases have been referred to Mountain Bay Metro PD and are in various stages of enforcement proceedings (Citations/Municipal Court/Circuit Court).

Attached Docs: Active Enforcement Case List

Committee Action: None

Fiscal Impact: TBD.

Recommendation: Staff recommend the BOT/Committee acknowledge the report and place on file.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I acknowledge the report as presented and direct staff to place the report on file.

ADDITIONAL ACTION: None

Complaint Date	Case Address	Case Number	Type	Status	Assigned To	Created On
2/11/2025	BUSINESS HIGHWAY 51, WESTON	CV-202500018	Zoning-Signs	In Violation	CodeEnforcement	2/11/2025
2/11/2025	FOXTAIL CT, WESTON	CV-202500019	Zoning-Signs	In Violation	tmeverden	2/11/2025
2/7/2025	SIBERIAN DR, WESTON	CV-202500017	Nuisances	In Violation	CodeEnforcement	2/7/2025
2/3/2025	KATHLEEN ST, WESTON	CV-202500016	Zoning-Motorized Vehicle Storage	In Violation	CodeEnforcement	2/3/2025
1/31/2025	MESKER ST, WESTON	CV-202500015	Zoning-Motorized Vehicle Storage	In Violation	tmeverden	1/31/2025
1/30/2025	LEDUC ST, WESTON	CV-202500009	Nuisances	In Violation	rmaguire	1/30/2025
1/27/2025	STERNBERG AV, WESTON	CV-202500006	Parking	In Violation	rmaguire	1/27/2025
1/27/2025	MESKER ST, WESTON	CV-202500007	Parking	In Violation	tmeverden	1/27/2025
1/27/2025	JEAN ELLEN ST, WESTON	CV-202500008	Parking	In Violation	rmaguire	1/27/2025
1/22/2025	MOUNT VIEW AV, WESTON	CV-202500004	Building Code	In Violation	rmaguire	1/22/2025
1/22/2025	ASPEN ST, WESTON	CV-202500005	Zoning-Motorized Vehicle Storage	In Violation	jzwicky	1/22/2025
1/16/2025	TWIN PINES LN, WESTON	CV-202500002	Zoning-Permits/Approvals	In Violation	tmeverden	1/16/2025
1/16/2025	SCHOFIELD AV, WESTON	CV-202500003	Zoning-Permits/Approvals	In Violation	rmaguire	1/20/2025
12/31/2024	MESKER ST, WESTON	CV-202400208	Nuisances	In Violation	mloveless	12/31/2024
12/18/2024	SCHOFIELD AV, WESTON	CV-202400202	Refuse and Recycling	In Violation	vparker	12/18/2024
12/18/2024	SCHOFIELD AV, WESTON	CV-202400203	Refuse and Recycling	In Violation	vparker	12/18/2024
12/18/2024	SCHOFIELD AV, WESTON	CV-202400204	Refuse and Recycling	In Violation	vparker	12/18/2024
12/13/2024	HUBERT AV, WESTON	CV-202400200	Nuisances	In Violation	CodeEnforcement	12/13/2024
12/11/2024	ASPEN ST, WESTON	CV-202400192	Building Code	In Violation	rmaguire	12/11/2024
11/22/2024	SCHOFIELD AV, WESTON	CV-202400201	Building Code	In Violation	rmaguire	12/17/2024
11/21/2024	ASPEN ST, WESTON	CV-202400185	Building Code	Pending	rmaguire	11/21/2024
11/18/2024	ASPEN ST, WESTON	CV-202400188	Building Code	In Violation	rmaguire	12/10/2024
11/18/2024	ASPEN ST, WESTON	CV-202400189	Building Code	In Violation	rmaguire	12/10/2024
11/18/2024	ASPEN ST, WESTON	CV-202400190	Building Code	In Violation	rmaguire	12/11/2024
11/18/2024	ASPEN ST, WESTON	CV-202400191	Building Code	In Violation	rmaguire	12/11/2024
11/18/2024	ASPEN ST, WESTON	CV-202400193	Building Code	In Violation	rmaguire	12/11/2024
11/15/2024	SCHOFIELD AV, WESTON	CV-202400183	Refuse and Recycling	In Violation	vparker	11/15/2024
11/11/2024	STERNBERG AV, WESTON	CV-202400178	Zoning-Accessory Buildings	In Violation	tmeverden	11/11/2024
11/4/2024	JACOB ST	CV-202400174	Building Code	In Violation	tmeverden	11/4/2024
11/1/2024	BUSINESS HIGHWAY 51, WESTON	CV-202400175	Building Code	Pending	rmaguire	11/6/2024
9/18/2024	PAT ST	CV-202400148	Zoning-Motorized Vehicle Storage	In Violation	mloveless	9/18/2024
8/28/2024	LINDA ST	CV-202400133	Zoning-Motorized Vehicle Storage	In Violation	jzwicky	8/28/2024
8/16/2024	POST AVE	CV-202400128	Nuisances	In Violation	jzwicky	8/16/2024
7/16/2024	RIVER BEND RD, WESTON	CV-202400091	Right-of-Way	In Violation	tmeverden	7/16/2024
6/20/2024	SERVICE LN, WESTON	CV-202400064	Zoning-Parking Lot	In Violation	tmeverden	6/20/2024
6/20/2024	ROSS AV, WESTON	CV-202400065	Building Code	In Violation	tmeverden	6/20/2024
6/18/2024	MOYER AV, WESTON	CV-202400062	Parking	In Violation	jzwicky	6/18/2024
6/4/2024	HOLLY AV, WESTON	CV-202400042	Zoning-Driveways	In Violation	tmeverden	6/4/2024
5/17/2024	SANDHILL DR, WESTON	CV-202400033	Building Code	In Violation	tmeverden	5/17/2024
3/28/2024	EVEREST AV, WESTON	CV-202400018	Zoning-Permits/Approvals	In Violation	rmaguire	3/28/2024
1/4/2024	SHOREY AV, WESTON	CV-202400001	Building Code	In Violation	rmaguire	1/4/2024
12/5/2023	WESTON AV, WESTON	CV-202300157	Zoning-Motorized Vehicle Storage	In Violation	MBMPD	12/5/2023
8/18/2023	SCHOFIELD AV, WESTON	CV-202300097	Refuse and Recycling	In Violation	vparker	8/18/2023

8/18/2023 SCHOFIELD AV, WESTON	CV-202300098	Refuse and Recycling	In Violation	vparker	8/18/2023
6/27/2023 STELLA AV, WESTON	CV-202300063	Zoning-Permits/Approvals	In Violation	jhiggins	6/27/2023
6/16/2023 BUSINESS HIGHWAY 51, WESTON	CV-202300058	Building Code	In Violation	tmeverden	6/16/2023
2/14/2023 ROSSENBACH AV, WESTON	CV-202300007	Nuisances	In Violation	tmeverden	2/14/2023
9/8/2021 ROSS AV, WESTON	CV-202100084	Nuisances	In Violation	tmeverden	9/8/2021

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, February 17, 2025

Description: *DRAFT* December 2024 Budget Status Report – All Funds

From: Jessica Trautman, Finance Director

Question: Should the Board of Trustees acknowledge the *DRAFT* December 2024 budget status report for all funds?

Background

The *DRAFT* December 2024 budget status report for all funds is attached.

Please note, a narrative was not completed for this report as there are year-end adjustments to be made yet. A narrative overview will be provided for December 2024 once a full review is completed.

Attached Docs: *DRAFT* December 2024 Budget Status Report – All Funds

Committee Action: Finance & HR Committee 2/17/25

FISCAL IMPACT: None.

Recommendation: Finance Director recommends acknowledgement.

Recommended Language for Official Action

I move to acknowledge the *DRAFT* December 2024 budget status report for all funds.

Additional action: None.



FINANCIAL STATEMENTS

December 31, 2024

- **GENERAL FUND**
 - Balance Sheet
 - Operating Budget Status Report
 - Statement of Revenues
 - Statement of Expenditures
 - Contingency Reserve Balance

- **DEBT SERVICE FUND**
 - Operating Budget Status Report - Debt Service Fund

- **SPECIAL REVENUE FUNDS**
 - Weston Aquatic Center Fund
 - Room Taxes Fund
 - Recycling Program Fund
 - TIF District #1 Fund
 - TIF District #2 Fund
 - Community Development Authority – TIF #1 Fund
 - Community Development Authority – TIF #2 Fund
 - Civic & Social Trust Funds
 - Park & Recreation Trust Funds
 - Grants Fund

- **ENTERPRISE FUNDS**
 - Water Utility Fund
 - Sewer Utility Fund
 - Stormwater Utility Fund

- **CAPITAL PROJECTS FUNDS** – Capital Improvements Program
 - TIF District #1 Fund
 - TIF District #2 Fund
 - Facilities Fund
 - Streets & Utilities Fund
 - Capital Equipment Fund

VILLAGE OF WESTON

BALANCE SHEET

DECEMBER 31, 2024

GENERAL FUND

ASSETS

10-00-11110-001-000	XPRESS DEPOSIT ACCOUNT	176.28
10-00-11312-011-000	INVEST-INTERCITY-MONEY MKT #60	4,296,611.34
10-00-11312-082-000	INTERCITY-MUNICIPAL COURT FINE	420.42
10-00-11312-094-000	INVEST-TAX ACCT-INTERCITY	642,481.25
10-00-11313-084-000	INVEST-INCREDIBLE-CD	511,978.42
10-00-11313-095-000	INVEST-TAX ACCT- INCREDIBLE	1,216,787.34
10-00-11314-091-021	INVEST- TAX ACCT-BMO HARRIS BK	100,972.91
10-00-11315-092-000	INVEST-TAX ACCT- ASSOCIATED	173,124.14
10-00-11316-084-000	INVEST-BROKAW CU-CD/REPO/OTHER	279,783.09
10-00-11316-093-000	INVEST-TAX ACCT- BROKAW CU	257,432.90
10-00-11322-088-000	INVEST-TAX ACCT- PEOPLES	2,416,045.53
10-00-11323-084-000	INVEST-CLOVERBELT CU-CD/REPO/O	291,186.19
10-00-11323-099-000	INVEST-TAX ACCT-CLOVERBELT CU	282,613.77
10-00-11325-089-000	INVEST-TAX ACCT-COVANTAGE CU	3,212,751.26
10-00-11326-086-000	INVEST-TAX ACCT- ABBY BANK	288,071.29
10-00-11327-083-000	NICOLET BANK-MONEY MARKET	1,184.63
10-00-11327-084-000	INVEST-NICOLET BANK-CD/OTHER	274,495.97
10-00-11328-083-000	WISC-MONEY MARKET	489,997.25
10-00-11512-009-000	INTERCITY-SUNSHINE/SODA FUND	5,537.68
10-00-11512-017-000	RESTRICT INV- FLEX CHKING #116	3,145.46
10-00-11800-000-000	PETTY CASH-GENERAL FUND	400.00
10-00-11800-090-000	PETTY CASH-TAX COLLECT ACCT	1,115.00
10-00-12110-000-000	R/E PROP TAXES RECEIVABLE-CURR	11,439,333.62
10-00-12320-000-000	P/P PROP TAXES RECEIVABLE-DELI	1,746.14
10-00-13100-000-000	BILLED ACCTS RECEIVABLE-CUSTOM	91,182.93
10-00-13150-000-000	ACCTS RECEIVABLE-MUNICIPAL COU	412,692.85
10-00-13300-000-000	INTEREST RECEIVABLE	1,054.31
10-00-13610-000-000	UNBILLED ACCTS RECEIV-DPW DEVE	5,156.29
10-00-13800-000-000	OTHER RECEIVABLES-MISCELLANEOU	12,436.42
10-00-13801-000-000	OTHER RECEIVABLES-MOBILE HOME	431.25
10-00-13802-000-000	OTHER RECEIVABLES-FROM EMPLOYE	(.02)
10-00-14201-000-000	DUE FROM STATE OF WI-SDC PROG	1,544.45
10-00-14400-000-000	DUE FROM OTHER CITIES-BILLED	2,995.87
10-00-14410-000-000	DUE FROM TOWN OF WESTON	2,719.48
10-00-14430-000-000	DUE FROM VILLAGE OF ROTHSCHILD	549,074.76
10-00-14520-000-000	DUE FROM SAFER DISTRICT	1,768.52
10-00-15229-000-000	DUE FROM SPEC REV-ROOM TAXES	2,293.52
10-00-15660-000-000	DUE FROM ENTERPRISE-WATER UTIL	446,648.36
10-00-15661-000-000	DUE FROM ENTERPRISE-SEWER UTIL	12,894.64
10-00-16200-000-000	PREPAID ITEMS-MISCELLANEOUS	10,754.17
	TOTAL ASSETS	<u>27,741,039.68</u>

LIABILITIES AND EQUITY

VILLAGE OF WESTON

BALANCE SHEET

DECEMBER 31, 2024

GENERAL FUND

LIABILITIES

10-00-21000-000-000	ACCOUNTS PAYABLE-CLEARING ACCO	(1.00)	
10-00-21100-000-000	ACCOUNTS PAYABLE		38,492.01	
10-00-21111-000-000	VOUCHERS PAYABLE		637,611.24	
10-00-21120-000-000	OCCUPANCY PERMITS		82,500.00	
10-00-21520-000-000	WIS RETIREMENT FUND PAYABLE		27,949.48	
10-00-21530-000-000	EMPLOYEE HEALTH INS W/H PAYABL	(1,989.39)	
10-00-21531-000-000	ETF LIFE INS WITHHOLDING PAYAB		.67	
10-00-21532-000-000	EYE CARE DEDUCTION PAYABLE	(10.45)	
10-00-21535-000-000	HSA DEDUCTION PAYABLE	(3,386.95)	
10-00-21537-000-000	ACCID/LIFE/ST DISABILITY LIAB		96.81	
10-00-21540-000-000	WORKERS COMP PAYABLE		8,023.96	
10-00-21561-000-000	AFLAC DEDUCTION PAYABLE	(53.04)	
10-00-21562-000-000	FLEX UNREIMB MED DEDUCT PAYAB		2,329.31	
10-00-21566-000-000	PREPAID LEGAL SERVICES		68.87	
10-00-21590-000-000	EAP PAYABLE	(366.59)	
10-00-21700-000-000	ACCRUED PAYROLL		52,573.19	
10-00-21700-151-000	ACCRUAL-SOCIAL SECURITY		3,754.14	
10-00-21700-152-000	ACCRUAL-WIS RETIREMENT (EE/ER)		3,179.23	
10-00-21700-156-000	ACCRUAL-WORKER'S COMP		1,391.41	
10-00-23160-000-000	SECURITY DEPOSITS-PARK RENTALS		25.00	
10-00-23180-000-000	PROP TAX DEPOSITS-IN TRANSIT A		802,580.26	
10-00-24213-000-000	DUE TO STATE OF WIS/SALES TAXE		.64	
10-00-24300-000-000	DUE TO MARATHON COUNTY/MISC.		30.00	
10-00-24310-000-000	DUE TO MARATHON COUNTY/CURRENT		4,824,776.50	
10-00-24330-000-000	DUE TO MARATHON COUNTY/DOG LIC		60.00	
10-00-24410-000-000	DUE TO TOWN OF WESTON/MISC.		.01	
10-00-24425-000-000	DUE TO OTHER GOVTS-COURT FINES		338.80	
10-00-24426-000-000	DUE TO OTHER GOVTS-MISC.	(623.79)	
10-00-24510-000-000	DUE TO NORTHCENTRAL TECH/CURR		1,423,946.61	
10-00-24610-000-000	DUE TO DC EVEREST SCHOOLS/CURR		8,886,499.48	
10-00-26120-000-000	DEFERRED REVENUE-TAX LEVY		5,611,204.73	
10-00-26600-000-000	DEFERRED REVENUE-MISCELLANEOUS		46,872.98	
10-00-26601-000-000	DEFERRED REVENUE-DOG LICENSES		1,480.00	
10-00-26603-000-000	DEFERRED REV-MUNIC COURT FINES		373,446.12	
10-00-26604-000-000	DEFERRED REVENUE-CAT LICENSES		110.00	
	TOTAL LIABILITIES			22,822,910.24

FUND EQUITY

10-00-34120-000-000	NONSPEND FUND BAL-INVENTORIES		5,530.13	
10-00-34121-000-000	RESERVED FUND BAL-PREPAID ITEM		21,247.56	
10-00-34130-000-000	NONSPEND FUND BAL-ADVANC/OTHER		390,354.59	
10-00-34202-000-000	ASSIGN FUND BAL-ST LIGHT/BIRCH		152,128.00	
10-00-34270-000-000	ASSIGNED FUND BAL-APL BDGT S		120,000.00	
10-00-34300-000-000	UNASSIGNED FUND BALANCE		3,708,612.18	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD		520,256.98	
	BALANCE - CURRENT DATE		520,256.98	
	TOTAL FUND EQUITY			4,918,129.44
	TOTAL LIABILITIES AND EQUITY			27,741,039.68

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - General Fund only
December 31, 2024
*****0% of Year Remaining *****

<u>APPROPRIATION AREA</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>	<u>December 2023</u>		
					<u>BUDGET</u>	<u>ACTUAL</u>	<u>PERCENT LEFT</u>
GENERAL FUND:							
General Government	\$1,302,565	\$1,151,548	\$151,017	11.6%	\$1,274,235	\$1,184,608	7.0%
Public Safety	4,745,145	4,728,780	16,365	0.3%	4,460,427	4,443,137	0.4%
Public Works	2,228,655	2,118,547	110,108	4.9%	2,216,483	2,052,432	7.4%
Human Services	40,000	30,827	9,173	22.9%	15,000	8,980	40.1%
Culture & Recreation	528,970	550,879	(21,909)	-4.1%	503,093	494,833	1.6%
Community Development	243,355	228,372	14,983	6.2%	253,654	211,483	16.6%
Misc. Programs	28,000	26,634	1,366	4.9%	17,600	20,219	-14.9%
Transfer to Other Funds	31,150	-	31,150	100.0%	120,253	525,743	-337.2%
Contingency Reserve	40,805	-	40,805	100.0%	-	-	N/A
TOTAL APPROPRIATION	\$9,188,645	\$8,835,587	\$353,058	3.8%	\$8,860,745	\$8,941,435	-0.9%
↑							
REVENUES							
Property Taxes	\$5,466,300	\$5,466,300	\$ -	0.0%	\$5,395,320	\$5,395,320	0.0%
Other Taxes	652,090	575,427	76,663	11.8%	633,090	638,412	-0.8%
State Shared Revenues	1,441,060	1,431,135	9,925	0.7%	1,059,303	1,059,762	0.0%
Other Grants & Aids	907,280	921,448	(14,168)	-1.6%	856,743	868,187	-1.3%
Interest Income	72,725	348,462	(275,737)	-379.2%	252,000	294,372	-16.8%
Munic. Services-Town/All Other	99,550	93,899	5,651	5.7%	134,350	145,909	-8.6%
Applied Fund Balance/Reserve	44,000	-	44,000	100.0%	20,000	-	100.0%
All Other Revenue	505,640	519,176	(13,536)	-2.7%	509,940	567,094	-11.2%
TOTAL RESOURCES	\$9,188,645	\$9,355,847	(\$167,202)	-1.8%	\$8,860,746	\$8,969,055	-1.2%
↑							

VILLAGE OF WESTON
STATEMENT OF REVENUES
December 31, 2024
(100% Y-T-D completed)

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D ACTUAL</u>	<u>Y-T-D % REV.</u>	<u>ADJUSTED BUDGET</u>	<u>REMAINING BALANCE (SURPLUS)</u>	<u>BUDGET % LEFT</u>
GENERAL FUND					
Property Taxes	5,466,300	100%	5,466,300	-	0%
Pmt. In Lieu of Taxes-Water Utility	490,000	100%	490,000	-	0%
Pmt. In Lieu of Taxes-Rothschild	25,053	25%	100,000	74,947	75%
Mobile Home Fees	52,768	96%	55,000	2,232	4%
Other Taxes	7,606	107%	7,090	(516)	-7%
Special Assessments	6,315	115%	5,500	(815)	-15%
State Shared Revenues	1,431,135	99%	1,441,060	9,925	1%
Transportation Aids	688,338	100%	688,338	-	0%
Other State & Federal Aids	233,110	106%	218,942	(14,168)	-6%
License Revenue	173,188	86%	200,490	27,302	14%
Permits Revenue	182,379	130%	139,800	(42,579)	-30%
Fines/Forfeitures/Penalties	59,205	63%	93,700	34,495	37%
Street & Highway Revenue	612	3%	18,000	17,388	97%
Misc. Other Fees	7,818	153%	5,100	(2,718)	-53%
Econ Dev Pub Fees	-	0%	50	50	100%
Park Rental Fees/Park Maint. Fees	5,324	109%	4,900	(424)	-9%
Munic. Services-General Gov't	14,085	310%	4,550	(9,535)	-210%
Munic. Services-Public Safety	11,667	33%	35,000	23,333	67%
Munic. Services-Public Works	59,437	99%	60,000	563	1%
Munic. Services-Inspections	8,710	N/A	-	(8,710)	N/A
Interest Income	348,462	479%	72,725	(275,737)	-379%
Sales of Village Property	1,779	356%	500	(1,279)	-256%
Insurance Recoveries	27,106	N/A	-	(27,106)	N/A
Contributions - All Other	1,298	N/A	-	(1,298)	N/A
Miscellaneous Revenue	54,152	166%	32,600	(21,552)	-66%
Fund Balance - Applied Budget Surplus	-	0%	44,000	44,000	
Transfers from Enterprise Funds	-	N/A	-	-	N/A
Interfund Transfers	-	0%	5,000	5,000	100%
TOTAL	<u>\$9,355,847</u>	<u>101.8%</u>	<u>\$9,188,645</u>	<u>(\$167,202)</u>	<u>-1.8%</u>

VILLAGE OF WESTON
STATEMENT OF EXPENDITURES
December 31, 2024
(100% Y-T-D completed)

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D ACTUAL</u>	<u>Y-T-D % EXP.</u>	<u>ADJUSTED BUDGET</u>	<u>REMAINING BALANCE</u>	<u>BUDGET % LEFT</u>
GENERAL FUND					
Village Board Trustees	54,934	96%	57,067	2,133	4%
Village Municipality Dues	3,364	54%	6,200	2,836	46%
Personnel Committee	604	35%	1,725	1,121	65%
Board of Review	200	73%	275	75	27%
Municipal Court	15,187	37%	40,538	25,351	63%
Village Attorney	26,870	60%	44,500	17,630	40%
Administrator	67,718	95%	71,231	3,513	5%
Clerk	244,720	98%	249,995	5,275	2%
Personnel	3,907	52%	7,535	3,628	48%
Elections	55,756	67%	83,718	27,962	33%
Data Processing/Central Services	137,141	87%	157,034	19,893	13%
Information Technology	71,903	98%	73,317	1,414	2%
Finance/Audit & Budgeting/Tax Collection	201,839	91%	222,418	20,579	9%
Village Assessor	50,442	100%	50,510	68	0%
Finance Committee	345	24%	1,443	1,098	76%
Risk Management/Insurance	95,780	98%	97,799	2,019	2%
Municipal Building/Misc. Gen'l Gov't.	118,030	87%	135,160	17,130	13%
Illegal Taxes/Tax Refunds/Bad Debt	2,808	134%	2,100	(708)	-34%
Mountain Bay Metro Police Dept.	3,294,090	100%	3,300,786	6,696	0%
Safety Building Maintenance	9,956	117%	8,500	(1,456)	-17%
Other Public Safety	2,273	86%	2,650	377	14%
SAFER	1,184,242	100%	1,184,243	1	0%
Public Safety Committee	862	N/A	-	(862)	100%
Building Inspections	237,357	95%	248,966	11,609	5%
Director of Public Works	17,393	87%	20,029	2,636	13%
Public Works Engineer	12,269	N/A	-	(12,269)	100%
Deputy Director of Public Works	35,441	111%	31,903	(3,538)	-11%
Street Operations - Village	1,506,780	103%	1,465,056	(41,724)	-3%
Traffic Control	46,831	125%	37,500	(9,331)	-25%
Winter Street Maintenance - Village	243,364	65%	372,143	128,779	35%
Hard Materials Handling	24,946	62%	40,383	15,437	38%
Street Irrigation Maintenance	(2,289)	-11%	20,568	22,857	111%
Street Operations - Town	8,432	152%	5,559	(2,873)	-52%
Winter Street Maintenance - Town	9,256	42%	22,005	12,749	58%
Street Lighting	214,873	101%	213,000	(1,873)	-1%
Public Works/Utilities Committee	1,251	246%	509	(742)	-146%
Human Services	30,827	77%	40,000	9,173	23%
Parks-Administration	361,472	99%	364,641	3,169	1%
Parks-Grounds Maintenance	151,740	141%	107,253	(44,487)	-41%
Roadside Maintenance	34,765	71%	48,769	14,004	29%
Parks-Ice Rinks	874	13%	6,966	6,092	87%
Park & Recreation Committee	2,028	151%	1,341	(687)	-51%
Community Development	217,993	99%	219,589	1,596	1%
Planning Commission	4,365	62%	7,012	2,647	38%
Board of Appeals	-	0%	1,582	1,582	100%
Extra Limits/Smart Growth/Land Use	6,014	40%	15,172	9,158	60%
Newsletter	26,634	95%	28,000	1,366	5%
Interfund Transfers - Refuse/Recycling	-	0%	31,150	31,150	100%
Contingency Reserve	-	0%	40,805	40,805	100%
TOTAL - General Fund	\$8,835,587	96.2%	\$9,188,645	\$353,058	3.8%

VILLAGE OF WESTON

Debt Service Fund

12/31/2024

	2024 YTD ACTUAL	2024 ANNUAL BUDGET
<u>REVENUES</u>		
Property Tax Levy	\$ 1,866,422	\$ 1,866,422
Special Assessments	17,368	12,000
Interest Income	3,794	750
Proceeds from Gen Obligation Bonds/Notes	422,448	-
Transfer from CDA Fund - TIF #1	1,542,663	1,542,663
Transfer from CDA Fund - TIF #2	159,013	159,013
TOTAL REVENUES	<u>\$ 4,011,708</u>	<u>\$ 3,580,848</u>
<u>EXPENDITURES</u>		
Principal Payments	\$ 2,252,285	\$ 2,252,285
Interest Payments	1,340,561	1,340,563
Fiscal Agent Expenses	2,307	-
Issuance Costs	129,274	-
TOTAL EXPENDITURES	<u>\$ 3,724,427</u>	<u>\$ 3,592,848</u>
NET REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 287,281</u>	<u>\$ (12,000)</u>

FINANCE
2/12/2025

VILLAGE OF WESTON
Weston Aquatic Center Fund
12/31/2024

	2024	2024	2023	2023
	YTD	BUDGET	YTD	BUDGET
	ACTUAL	BUDGET	ACTUAL	BUDGET
REVENUES				
Taxes	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Daily Fees	94,660	100,000	105,320	89,000
Season Passes	33,287	29,000	31,157	21,700
Pool Rentals-Evening	1,777	2,000	1,896	3,100
Birthday Party Packs	3,414	2,400	4,757	1,250
Group Rate Discounts-Daily	4,103	2,500	4,467	2,000
Concessions	8,029	7,000	7,601	6,050
Locker Rentals	45	120	70	120
Special Events	-	1,000	-	1,000
Swimming Lessons	4,572	3,500	4,360	2,900
Total Swimming Fees	<u>149,887</u>	<u>147,520</u>	<u>159,628</u>	<u>127,120</u>
Interest Income	2,128	100	1,793	65
Miscellaneous	-	-	-	1,000
Transfer from other funds	40,000	40,000	40,000	40,000
TOTAL REVENUES	<u>\$ 232,015</u>	<u>\$ 227,620</u>	<u>\$ 241,421</u>	<u>\$ 208,185</u>
	101.93%		115.96%	
EXPENSES				
Wages/Fringe Benefits	\$ -	\$ -	\$ -	\$ 20
Utilities	37,393	34,100	41,364	31,100
Contracted Services/Repairs	167,769	176,700	162,468	167,200
Supplies & Materials	22,376	27,975	24,140	27,975
Capital Outlay-Equipment	-	2,700	-	2,400
Capital Outlay-Computer Software	1,612	3,435	1,518	3,435
TOTAL EXPENSES	<u>\$ 229,150</u>	<u>\$ 244,910</u>	<u>\$ 229,490</u>	<u>\$ 232,130</u>
	93.56%		98.86%	
NET INCOME (LOSS)	<u>\$ 2,865</u>	<u>\$ (17,290)</u>	<u>\$ 11,931</u>	<u>\$ (23,945)</u>

FINANCE
2/11/2025

VILLAGE OF WESTON

Room Taxes Fund

12/31/2024

	<u>2024 YTD Actual</u>	<u>2024 Annual Budget</u>
<u>Revenues</u>		
Room Taxes Revenue	\$ 614,285	\$ 517,674
	<u>614,285</u>	<u>517,674</u>
<u>Expenditures</u>		
Payment to Wausau Visitor's Convention Bureau (CVB)	\$ 425,652	\$ 356,682
Legal Services	4,100	-
Other Economic Development-Commission Member Pay	216	690
Other Economic Development (Wayfinding signs)	10	-
Transfer to General Fund	-	5,000
Transfer to Capital Improvement Fund	-	115,302
Transfer to Aquatic Center Fund (Repairs/Capital Equipment)	40,000	40,000
	<u>469,978</u>	<u>517,674</u>
Revenues over (under) Expenditures	<u>144,307</u>	<u>-</u>

HOTEL-MOTEL ROOM TAX COLLECTIONS:

	2024 Room Receipts	2024 8% Room Tax Collections	<u>Distribution of Collections</u>	
			Tourism Activities	Village of Weston
Comfort Inn & Suite	\$ 740,874	\$ 59,270	\$ 41,489	\$ 17,781
AmericInn & Suites	881,050	70,484	49,339	21,145
Air BNB	41,060	3,285	2,299	985
Priceline	72,047	5,764	4,035	1,729
Homeaway.com	5,061	405	283	121
Booking.com BV	13,105	1,048	734	315
Expedia	474,450	37,956	26,569	11,387
Fairfield Inn	2,336,180	186,894	130,826	56,068
Holiday Inn Express	3,114,732	249,179	174,425	74,754
TOTALS	<u>\$ 7,678,559</u>	<u>\$ 614,285</u>	<u>\$ 429,999</u>	<u>\$ 184,285</u>

FINANCE

2/12/2025

VILLAGE OF WESTON
Refuse/Recycling Program Fund
12/31/2024

	<u>Refuse</u>	<u>Recycling</u>	<u>Landfill</u>	<u>Total 2024 Actual</u>	<u>2024 Annual Budget</u>
Fund Balance, 1/1/24				\$ 168,037	
<u>Revenues</u>					
Recycling Grant	\$ -	\$ 79,841	\$ -	\$ 79,841	\$ 79,000
Garbage Fees/Sticker sales - Village	466,057	-	-	466,057	497,895
Recycling Collection Fees - Village	-	328,191	-	328,191	293,818
Garbage Fees - Town	24,598	-	-	24,598	25,830
Recycling Collection Fees/Bin Sales - Town	-	17,319	-	17,319	15,252
Landfill - Town	-	-	3,000	3,000	3,000
Miscellaneous	1,893	1,332	-	3,225	200
Properties-Recycling Materials	-	4,480	-	4,480	-
Transfer from General Fund	-	-	-	-	31,150
Total Revenues	<u>\$ 492,548</u>	<u>\$ 431,163</u>	<u>\$ 3,000</u>	<u>\$ 926,711</u>	<u>\$ 946,145</u>
<u>Expenditures</u>					
Garbage	\$ 518,392	\$ -	\$ -	\$ 518,392	\$ 501,015
Landfill	-	-	25,044	25,044	34,150
Recycling - Curbside/Village	-	205,187	-	205,187	288,890
Recycling/Compost/StumpDump	-	14,169	-	14,169	51,695
Recycling - Curbside/Town	-	774	-	774	-
Recycling - Program Administration	-	40,916	-	40,916	30,554
Recycling - Educational Programs	-	9,348	-	9,348	15,800
Total Expenditures	<u>\$ 518,392</u>	<u>\$ 270,394</u>	<u>\$ 25,044</u>	<u>\$ 813,830</u>	<u>\$ 922,104</u>
Revenues over(under) Expenditures	<u>\$ (25,844)</u>	<u>\$ 160,769</u>	<u>\$ (22,044)</u>	<u>\$ 112,881</u>	
Fund Balance, 12/31/2024				<u>\$ 280,918</u>	
Finance					
2/11/2025					

VILLAGE OF WESTON
Special Revenue Funds - TIF #1
12/31/2024

	2024 Actual	2024 Annual Budget
Fund Balance, 1/1/24	\$ 9,032,454	
 <u>REVENUES</u>		
Property Tax Increments	\$ 6,536,901	\$ 6,450,000
Computer Exemption State Aids	30,190	30,190
Personal Property Tax Aid	114,060	114,060
Investment Income	308,620	20,000
Transfer from CDA - TIF #1	-	-
	6,989,771	6,614,250
 <u>EXPENDITURES</u>		
Administration Expenses	\$ 201,809	\$ 212,637
Rents/Leases-TIF Land	1,542,663	1,542,662
Grant	66,421	72,000
Transfer to Cap Proj-TIF #1	4,978,049	12,840,664
	6,788,942	14,667,963
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	200,829	(8,053,713)
Fund Balance, 12/31/2024	\$ 9,233,283	

FINANCE
2/11/2025

VILLAGE OF WESTON
Special Revenue Funds - TIF #2
12/31/2024

	<u>2024 Actual</u>	<u>2024 Annual Budget</u>
Fund Balance, 1/1/24	\$ 1,492,264	
<u>REVENUES</u>		
Property Tax Increments	\$ 736,489	\$ 715,000
Computer Exemption State Aids	11,944	11,944
Personal Property Tax Aid	12,160	12,160
Investment Income	33,235	2,000
	<u>793,828</u>	<u>741,104</u>
<u>EXPENDITURES</u>		
Administration Expenses	\$ 49,400	\$ 65,109
Rents/Leases-TIF Land	52,190	159,013
Transfer to CIP	198,311	-
Transfer to CDA - TIF #2	-	-
	<u>299,901</u>	<u>224,122</u>
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	493,927	<u>516,982</u>
Fund Balance, 12/31/2024	<u><u>1,986,191</u></u>	

FINANCE
2/11/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #1
12/31/2024

	2024 Actual	2024 Annual Budget
<u>REVENUES</u>		
Investment Income	\$ 52,087	\$ 10,000
Market Adj	26,483	-
Rents/Leases-TIF Land	1,542,663	1,542,662
	1,621,233	1,552,662
<u>EXPENDITURES</u>		
Administration Expenses	\$ -	\$ 1,079
Fiscal Charges	1,744	2,615
Transfer to TIF Spec Revenue	-	-
Transfer to Debt Service Fund	1,542,663	1,542,662
	1,544,407	1,546,356
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	76,826	6,306

FINANCE
2/11/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #2
12/31/2024

	2024 Actual	2024 Annual Budget
<u>REVENUES</u>		
Investment Income	\$ 7,684	\$ 5,000
Rents/Leases-TIF Land	52,190	159,013
Transfer from TIF 2	-	2,634
	59,874	166,647
<u>EXPENDITURES</u>		
Administration Expenses	\$ -	\$ 1,079
Fiscal Charges	540	662
Transfer to Debt Service Fund	159,013	159,013
	159,553	160,754
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	(99,679)	5,893

FINANCE
2/11/2025

VILLAGE OF WESTON
Civic and Social - Special Revenue Funds
12/31/2024

	Weston Centennial (Scholarships)	Farmers Market	Total 2024 Actual	2024 Budget
REVENUES				
Farmers Market License	\$ -	\$ 9,090	\$ 9,090	\$ 8,600
Interest on Investments	-	609	609	50
Miscellaneous	-	11,887	11,887	12,000
	-	21,586	21,586	20,650
EXPENDITURES				
Farmers Market	-	17,731	17,731	21,794
	-	17,731	17,731	21,794
NET REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 3,855	\$ 3,855	\$ (1,144)

VILLAGE OF WESTON
Park & Recreation - Special Revenue Funds
12/31/2024

	Parkland Dedication Fees	Park/Rec. Donations	Kennedy Park Memorial	E.C. Trail/ Fun Run/Walk Donations	Dog Park Donations	Total 2024 Actual	2024 Budget
Fund Balance, 1/1/24	\$ 55,014	\$ 16,924	\$ 2,011	\$ 1,059	\$ (317)	\$ 74,691	
REVENUES							
Parkland Dedication Fees	\$ 13,644	\$ -	-	\$ -	\$ -	\$ 13,644	\$ -
Donations - Park	-	-	-	-	-	-	-
Donations - Dog Park	-	-	-	-	32	32	150
Interest on Investments	-	1,450	-	-	-	1,450	50
	13,644	1,450	-	-	32	15,126	200
EXPENDITURES							
Parkland Dedication - Other Outside Contracted Service	23,263	-	-	-	-	23,263	-
All Other Parks-Landscaping/Trees	-	-	-	-	-	-	-
Dog Park Maintenance Expenses	-	-	-	-	-	-	500
	23,263	-	-	-	-	23,263	500
NET REVENUES OVER (UNDER) EXPS.	\$ (9,619)	\$ 1,450	\$ -	\$ -	\$ 32	\$ (8,137)	\$ (300)
Fund Balance, 12/31/2024	\$ 45,395	\$ 18,374	\$ 2,011	\$ 1,059	\$ (285)	\$ 66,554	

FINANCE
2/12/2025

VILLAGE OF WESTON
Special Revenue Funds - Grants
12/31/2024

	<u>2024 Actual</u>	<u>2024 Annual Budget</u>
Fund Balance, 1/1/24	\$ 44,021	
<u>REVENUES</u>		
ARPA Grant	\$ 710,115	\$ -
Investment Income	36,277	10,000
	<u>746,392</u>	<u>10,000</u>
<u>EXPENDITURES</u>		
Grant Expenses-General Government	-	-
Grant Expenses-Capital Expenses	-	-
Grant Expenses-Public Safety	84,850	-
Grant Expenses-Park Maintenance	664,872	-
	<u>749,722</u>	<u>-</u>
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	<u>(3,330)</u>	<u>10,000</u>
Fund Balance, 12/31/2024	<u>\$ 40,691</u>	<u>\$ 10,000</u>

ARPA funds remaining	772,423.00
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VILLAGE OF WESTON
Enterprise Fund - Water Utility
12/31/2024
(*100% Year Completed ***)**

	2024			2023		
	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES						
Metered/Unmetered Sales:						
Residential	\$ 1,198,701	\$ 1,170,000	102.45%	\$ 1,186,106	\$ 1,100,000	107.83%
Commercial	355,792	320,000	111.18%	343,047	296,000	115.89%
Industrial	519,278	490,000	105.98%	492,443	436,000	112.95%
Public Authority	45,132	57,000	79.18%	55,751	50,000	111.50%
Multi-Family	220,894	197,600	111.79%	211,620	197,600	107.09%
Other	997	3,000	33.22%	-	3,000	0.00%
Private Fire Protection	49,488	46,000	107.58%	48,929	46,000	106.37%
Public Fire Protection	542,220	468,000	115.86%	496,153	468,000	106.02%
Subtotal Sales	<u>2,932,502</u>	<u>\$ 2,751,600</u>	<u>106.57%</u>	<u>2,834,049</u>	<u>\$ 2,596,600</u>	<u>109.14%</u>
Interest Income	290,996	30,000	969.99%	327,273	30,000	1090.91%
Interest Market Adj	52,471	-	N/A	53,148	-	N/A
Misc. Other Revenue	23,271	41,110	56.61%	77,500	39,110	198.16%
SUBTOTAL REVENUES	<u>3,299,240</u>	<u>2,822,710</u>	<u>116.88%</u>	<u>3,310,508</u>	<u>2,665,710</u>	<u>124.19%</u>
Capital Contributions	-	-	N/A	474,704.00	-	N/A
TOTAL REVENUES	<u><u>\$ 3,299,240</u></u>	<u><u>\$ 2,822,710</u></u>	<u><u>116.88%</u></u>	<u><u>\$ 3,785,212</u></u>	<u><u>\$ 2,665,710</u></u>	<u><u>142.00%</u></u>
EXPENSES						
Operations & Maintenance	\$ 742,947	\$ 993,622	74.77%	\$ 806,160	\$ 932,307	86.47%
Administration	593,626	694,287	85.50%	606,699	619,459	97.94%
Payment in Lieu of Taxes	475,000	475,000	100.00%	446,648	465,000	96.05%
Depreciation	710,000	710,000	100.00%	727,658	675,000	107.80%
Interest/Fiscal Agent Exps.	235,420	186,416	126.29%	258,110	197,163	130.91%
Amortization Expense	-	1,328	0.00%	1,328	-	N/A
	<u>2,756,993</u>	<u>3,060,653</u>	<u>90.08%</u>	<u>2,846,603</u>	<u>2,888,929</u>	<u>98.53%</u>
Interfund Transfers Out	-	-	N/A	-	-	N/A
TOTAL EXPENSES	<u><u>\$ 2,756,993</u></u>	<u><u>\$ 3,060,653</u></u>	<u><u>90.08%</u></u>	<u><u>\$ 2,846,603</u></u>	<u><u>\$ 2,888,929</u></u>	<u><u>98.53%</u></u>
NET INCOME	<u><u>\$ 542,247</u></u>	<u><u>\$ (237,943)</u></u>		<u><u>\$ 938,609</u></u>	<u><u>\$ (223,219)</u></u>	
<i>(per GAAP/GASB basis)</i>						
Less: Add'l Capital Contribs.	-	-		(474,704)	-	
NET INCOME	<u><u>\$ 542,247</u></u>	<u><u>\$ (237,943)</u></u>		<u><u>\$ 463,905</u></u>	<u><u>\$ (223,219)</u></u>	
<i>(per budget basis)</i>						

FINANCE
2/12/2025

VILLAGE OF WESTON
Enterprise Fund - Sewer Utility
12/31/2024
(* 100% Year Completed ***)**

		2024				2023		
		YTD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES								
Metered/Unmetered Sales:								
Residential	rs	\$ 1,334,918	\$ 1,334,918	\$ 1,380,000	96.73%	\$ 1,373,247	\$ 1,380,000	99.51%
Commercial	cs	784,555	784,555	760,000	103.23%	676,913	760,000	89.07%
Industrial	is	164,695	164,695	200,000	82.35%	192,444	200,000	96.22%
Public Authority	pas	61,359	61,359	57,000	107.65%	62,232	57,000	109.18%
Subtotal Sales		\$ 2,345,527	\$ 2,345,527	\$ 2,397,000	97.85%	\$ 2,304,836	\$ 2,397,000	96.15%
Hook-up Fees	hf	45,250	45,250	20,000	226.25%	21,640	20,000	108.20%
Interest Income	ii	311,179	311,179	50,000	622.36%	293,570	42,000	698.98%
Gain on Sale of Equipment	gos	76	76	-	N/A	-	-	N/A
Misc. Other Revenue	misc	14,228	14,228	6,400	222.31%	12,291	6,400	192.05%
SUBTOTAL REVENUES		2,716,260	2,716,260	2,473,400	109.82%	2,632,337	2,465,400	106.77%
Premium Amortization	pre am	-	-	-	N/A	81,294	-	N/A
Capital Contributions	cc	28,156	28,156	1,000	2815.60%	354,530	1,000	35453.03%
TOTAL REVENUES		\$ 2,744,416	\$ 2,744,416	\$ 2,474,400	110.91%	\$ 3,068,161	\$ 2,466,400	124.40%
EXPENSES								
Operations & Maintenance	om	347,568	\$ 347,568	\$ 572,196	60.74%	\$ 426,534	\$ 554,846	76.87%
Administration	admin	423,413	423,413	423,653	99.94%	422,116	393,696	107.22%
Payment in Lieu of Taxes	pilt	15,000	15,000	15,000	100.00%	12,895	15,000	85.97%
Rib Mt. Sewer Dist.-Services	ribsvc	966,627	966,627	1,150,000	84.05%	1,062,099	1,000,000	106.21%
Rib Mt. Sewer Dist.-Debt Serv.	ribdebt	673,156	673,156	600,000	112.19%	125,234	120,000	104.36%
Depreciation	depre	750,000	750,000	803,000	93.40%	826,046	753,000	109.70%
Interest/Fiscal Agent Exps.	int	61,992	61,992	26,765	231.62%	45,601	36,707	124.23%
Amortization Expense	amort	-	-	-	N/A	-	-	N/A
SUBTOTAL EXPENSES		3,237,756	3,237,756	3,590,614	90.17%	2,920,525	2,873,249	101.65%
Interfund Transfers Out	trans	-	-	-	N/A	-	-	N/A
TOTAL EXPENSES		3,237,756	3,237,756	\$ 3,590,614	90.17%	\$ 2,920,525	\$ 2,873,249	101.65%
NET INCOME		(493,340)	\$ (493,340)	\$ (1,116,214)		\$ 147,636	\$ (406,849)	
<i>(per GAAP/GASB basis)</i>								
Less: Add'l Capital Contribs.		(28,156)	(28,156)	(1,000)		(354,530)	(1,000)	
NET INCOME		(521,496)	\$ (521,496)	\$ (1,117,214)		\$ (206,894)	\$ (407,849)	
<i>(per budget basis)</i>								

FINANCE
2/12/2025

VILLAGE OF WESTON
Enterprise Fund - Stormwater Utility
12/31/2024
(* 100% Year Completed ***)**

	2024				%	2023			
	YTD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	% of year completed		YTD ACTUAL	ANNUAL BUDGET	% of year completed	
REVENUES									
Metered/Unmetered Sales:									
Residential	(325,478.95)	\$ 325,479	\$ 282,000	115.42%		\$ 266,983	\$ 232,000	115.08%	
Commercial	(469,505.58)	469,506	400,000	117.38%		325,883	317,000	102.80%	
Industrial	(111,608.00)	111,608	98,000	113.89%		83,553	78,000	107.12%	
Public Authority	(58,362.81)	58,363	43,000	135.73%		41,351	38,500	107.41%	
Tax-Exempt Properties	3,125.50	(3,126)	7,900	-39.57%		8,309	7,900	105.18%	
Other	(3,134.80)	3,135	1,200	261.25%		1,985	1,000	198.50%	
Subtotal Sales	\$ (964,965)	\$ 964,965	\$ 832,100	115.97%		\$ 728,064	\$ 674,400	107.96%	
Drainage Fees	(3,600.00)	3,600	2,500	144.00%		4,550	2,100	216.67%	
Interest Income	(33,802.26)	33,802	6,000	563.37%		24,324	2,000	1216.20%	
SUBTOTAL REVENUES	(1,002,367)	1,002,367	840,600	119.24%		756,938	678,500	111.56%	
Premium Amortization	-	-	1,380	0.00%		5,846	-	N/A	
Capital Contributions	-	-	-	N/A		118,311	-	N/A	
TOTAL REVENUES	\$ (1,002,367)	\$ 1,002,367	\$ 841,980	119.05%		\$ 881,095	\$ 678,500	129.86%	
EXPENSES									
Program Management	50,562.07	\$ 50,562	\$ 50,159	100.80%		\$ 32,431	\$ 38,384	84.49%	
DPW - Drainage Maintenance	156,683.12	156,683	155,763	100.59%		126,481	151,157	83.68%	
DPW - Sweeping	20,966.36	20,966	34,121	61.45%		18,405	31,517	58.40%	
Depreciation	390,000.00	390,000	390,000	100.00%		397,079	374,000	106.17%	
Interest/Fiscal Agent Exps.	108,234.97	108,235	64,801	167.03%		116,395	45,678	254.82%	
Interfund Transfers Out - General Fund	-	-	-	N/A		-	-	N/A	
TOTAL EXPENSES		\$ 726,446	\$ 694,844	104.55%		\$ 690,791	\$ 640,736	107.81%	
NET INCOME (LOSS)		\$ 275,921	\$ 147,136			\$ 190,304	\$ 37,764		
<i>(per GAAP/GASB basis)</i>									
Less: Add'l Capital Contribs.		-	-			(118,311)	-		
NET INCOME (LOSS)		\$ 275,921	\$ 147,136			\$ 71,993	\$ 37,764		
<i>(per budget basis)</i>									

FINANCE
2/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - TIF 1 CIP FUND
12/31/2024
*****100% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
TIF 1 CIP FUND:				
Administration	\$5,000	\$ 440.00	\$4,560	N/A
Business Park	12,000	13,519	(1,519)	-12.7%
Barbican	945,000	835,049	109,951	11.6%
Weston Avenue	10,605,164	2,249,106	8,356,058	78.8%
Weston Ave/Birch-Alderson	1,290,500	2,086,155	(795,655)	-61.7%
Christiansen Prop/Bus Park	-	983,310	(983,310)	N/A
TOTAL EXPENDITURES	\$12,857,664	\$6,167,579	\$6,690,085	52.0%



REVENUES

Land Sales	\$ -	\$ -	\$ -	N/A
Transfer In - TIF #1 Special Revenue Fund	12,857,664	4,978,049	7,879,615	61.3%
TOTAL RESOURCES	\$12,857,664	\$ 4,978,049.00	\$7,879,615	61.3%



Revenues Over (Under) Expenditures (\$1,189,530)

FINANCE
2/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - TIF 2 CIP FUND
12/31/2024
*****100% of Year Completed *****

4
12/31/2024 12/31/2024

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
TIF 2 CIP FUND:				
Grants/Awards	\$ -	\$ 207,735	\$ (207,735)	N/A
Schofield Avenue	-	351,477	(351,477)	N/A
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$559,212</u>	<u>(\$559,212)</u>	<u>#DIV/0!</u>
				↑
<u>REVENUES</u>				
Transfer In - TIF #1 Special Revenue Fund	-	198,311	(198,311)	N/A
TOTAL RESOURCES	<u>\$ -</u>	<u>\$ 198,311.00</u>	<u>(\$198,311)</u>	<u>#DIV/0!</u>
				↑
Revenues Over (Under) Expenditures		(\$360,901)		

FINANCE
2/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - STREETS CIP FUND
12/31/2024
*****100% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
STREETS CIP FUND:				
Street Maintenance	\$150,000	\$ -	\$150,000	100.0%
Ross Ave/Camp Phillips	-	17,513	(17,513)	N/A
Ped/Bike Plan	-	41	(41)	N/A
Mesker/Schofield/Ross	510,000	46,870	463,130	90.8%
Ross Ave	-	25,903	(25,903)	N/A
Jelinek/Mach/Alderson	575,000	646,380	(71,380)	-12.4%
Jelinek/Alderson	-	383	(383)	N/A
Ross Ave Joint with Town	60,000	42,609	17,391	29.0%
Fuller Ave	100,000	143,213	(43,213)	-43.2%
Zinser Street	-	-	-	N/A
Northwestern	-	1,294	(1,294)	N/A
East Jelinek	325,000	346,401	(21,401)	-6.6%
TOTAL EXPENDITURES	\$1,720,000	\$1,270,607	\$449,393	26.1%



<u>REVENUES</u>				
Interest Income	\$ -	\$ 2,784.00	\$ (2,784.00)	N/A
State Grants-Transportation	-	45,795	(45,795)	N/A
State Grants-Bike Trails	\$ -	\$ 41.00	\$ (41.00)	N/A
E/C River Launch Grant	-	-	-	N/A
Sale of Equip/Property	-	947	(947)	N/A
Proceeds from GO Bonds/Notes	1,720,000	-	1,720,000	100.0%
TOTAL RESOURCES	\$1,720,000	\$49,567	\$1,670,433	97.1%



Revenues Over (Under) Expenditures (\$1,221,040)

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - CAPITAL EQUIPMENT CIP FUND
12/31/2024
*****100% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
CAPITAL EQUIPMENT CIP FUND:				
Other Gen Govt Outlay	\$ -	\$2,373	(2,373.00)	N/A
Public Safety Capital Outlay	137,000	96,646	40,354	29.5%
Highway Equipment	359,090	512,030	(152,940)	-42.6%
Infrastructure	-	-	-	N/A
Parks Equipment	205,000	-	205,000	100.0%
Transfers to Other Funds	0	281,399	(281,399)	N/A
TOTAL EXPENDITURES	\$701,090	\$892,448	(\$191,358)	-27.3%



REVENUES

Property Taxes	\$93,326	\$93,325	\$ 1	0.0%
State Shared Taxes-Expenditure Restraint	54,000	54,000	0	0.0%
Equipment Rental Fees	100,000	-	100,000	100.0%
Sale of Village Property	0	629,464	(629,464)	N/A
Proceeds from GO Bonds/Notes	0	6,084,894	(6,084,894)	N/A
Transfers from Other Funds	80,000	-	80,000	100.0%
TOTAL RESOURCES	\$327,326	\$6,861,683	(\$6,534,357)	-1996.3%



Revenues Over (Under) Expenditures \$5,969,235

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - FACILITIES CIP FUND

12/31/2024

*****100% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
FACILITIES CIP FUND:				
Weston Public Safety Bldg	\$0	\$0	\$0	N/A
Aquatic Center	-	-	-	N/A
Municipal Center Bldg	-	-	-	N/A
Various Parks/Playgrounds	-	-	-	N/A
TOTAL EXPENDITURES	\$0	\$ -	\$0	#DIV/0!



<u>REVENUES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
Proceeds from G.O. Bonds	\$0	\$0	\$0	N/A
Transfers from Other Funds	-	281,399	(281,399)	N/A
TOTAL RESOURCES	\$0	\$ 281,399.00	(\$281,399)	#DIV/0!



Revenues Over (Under) Expenditures \$ 281,399.00

FINANCE
2/12/2025

**VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - FACILITIES CIP FUND**

12/31/2024

*****100% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
FACILITIES CIP FUND:				
Weston Public Safety Bldg	\$0	\$ -	\$0	N/A
Aquatic Center	-	-	-	N/A
Municipal Center Bldg	-	-	-	N/A
Various Parks/Playgrounds	-	-	-	N/A
TOTAL EXPENDITURES	\$0	\$ -	\$0	#DIV/0!



<u>REVENUES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
Proceeds from G.O. Bonds	\$0	\$ -	\$0	N/A
Transfers from Other Funds	-	281,399	(281,399)	N/A
TOTAL RESOURCES	\$0	\$ 281,399.00	(\$281,399)	#DIV/0!



Revenues Over (Under) Expenditures \$ 281,399.00

FINANCE
2/12/2025

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, February 17, 2025

Description: Village Vouchers from 1/13/25 – 2/9/25

From: Jessica Trautman, Finance Director

Question: Should the Board of Trustees approve payment of Village expenditures (vouchers), and manual payroll checks for the period of 1/13/25 – 2/9/25?
Vouchers totaled \$2,315,508.09 and were issued on check numbers 63709-63877, and 90188-90191.
There are no manual payroll checks.

Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 – Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-45 – Capital Projects	

Attached Docs: Check register for accounts payable and payroll

Committee Action: None.

FISCAL IMPACT: \$2,315,508.09 across various funds and departments.

Recommendation: Finance Director recommends approval.

Recommended Language for Official Action

I move to approve the vouchers and manual payroll checks from 1/13/25 – 2/9/25.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63709									
01/25	01/16/25	63709	370	AIRGAS USA LLC	9156986731	ARGON CYL REFILL	1	10-03-53310-353-000	130.28
Total 63709:									130.28
63710									
01/25	01/16/25	63710	560	AMERICAN DOOR CO OF WAUSAU IN	118987	PUBLIC SAFETY BUILDING DOOR REPAIR	1	10-02-52199-290-000	300.00
Total 63710:									300.00
63711									
01/25	01/16/25	63711	2330	ANSER	87560-011325	ANSWERING SERVICE: 01/13/25-02/09/25	1	61-03-53613-290-000	181.10
01/25	01/16/25	63711	2330	ANSER	87560-011325	ANSWERING SERVICE: 01/13/25-02/09/25	2	60-03-53780-290-000	181.10
Total 63711:									362.20
63712									
01/25	01/16/25	63712	1530	BECHER-HOPPE ASSOC INC	24110	FULLER ST DESIGN (11/2/24 - 12/27/24)	1	42-07-53479-215-442	957.00
Total 63712:									957.00
63713									
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	SHOP RAGS/SERVICE CHARGES/EMBLEM	1	10-03-53310-344-000	38.16
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	P- HUERTH: UNIFORM MAINT/RNTL	2	10-05-55200-162-595	13.28
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - LAKE: UNIFORM MAINT/RNTL	3	10-03-53310-162-574	7.36
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - BLAREK (SAMPLES): UNIFORM MAINT/RNTL	4	10-03-53310-162-572	5.47
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - BURAZIN: UNIFORM MAINT/RNTL	5	10-03-53310-162-580	22.60
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - VLIESTRA: UNIFORM MAINT/RNTL	6	10-03-53310-162-582	43.94
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - YONKER: UNIFORM MAINT/RNTL	7	10-03-53310-162-584	8.64
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	P - HOEKSTRA (LYON): UNIFORM MAINT/RNTL	8	61-03-53613-162-593	22.37
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	BI - MEVERDEN: UNIFORM MAINT/RNTL	9	10-02-52400-162-000	21.28
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST- HOEPPNER: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	8.72
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	BI- MAGUIRE: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	20.12
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	BI- TATRO: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	6.16
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	P - FALKOWSKI: UNIFORM MAINT/RNTL	13	10-05-55200-162-594	17.70
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - JANIKOWSKI: UNIFORM MAINT/RNTL	14	10-03-53310-162-577	6.92
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	W - DIETSCHKE: UNIFORM MAINT/RNTL	15	60-03-53780-162-588	50.56
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - VON SCHRADER: UNIFORM MAINT/RNTL	16	10-03-53310-162-581	16.44
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	W - BORTH: UNIFORM MAINT/RNTL	17	60-03-53780-162-586	6.92
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST- SCHMIDT: UNIFORM MAINT/RNTL	18	10-03-53310-162-570	42.16
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	ST - ULLENBRAUCK K: UNIFORM MAINT/RNTL	19	10-03-53310-162-575	36.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	P - STEINES: UNIFORM MAINT/RNTL	20	10-05-55200-162-596	29.76
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	SWR - TRYBA: UNIFORM MAINT/RNTL	21	61-03-53613-162-592	50.76
01/25	01/16/25	63713	5720	CINTAS CORPORATION	12709045 DEC 202	W - KRAUSE: UNIFORM MAINT/RNTL	22	60-03-53780-162-590	24.48
Total 63713:									500.70
63714									
01/25	01/16/25	63714	23027	CIVIC SYSTEMS	INV-02169	SEMI-ANNUAL CIVIC SYSTEMS SUPPORT JAN 2025- JUN 202	1	10-01-51450-286-000	4,663.37
01/25	01/16/25	63714	23027	CIVIC SYSTEMS	INV-02169	SEMI-ANNUAL CIVIC SYSTEMS SUPPORT JAN 2025- JUN 202	2	60-03-53771-286-000	2,864.71
01/25	01/16/25	63714	23027	CIVIC SYSTEMS	INV-02169	SEMI-ANNUAL CIVIC SYSTEMS SUPPORT JAN 2025- JUN 202	3	61-03-53612-286-000	2,658.11
01/25	01/16/25	63714	23027	CIVIC SYSTEMS	INV-02169	SEMI-ANNUAL CIVIC SYSTEMS SUPPORT JAN 2025- JUN 202	4	63-03-53652-286-000	583.81
Total 63714:									10,770.00
63715									
01/25	01/16/25	63715	3220	CONTROL CONCEPTS TECHNOLOGY	520477411	UNIT 514 CRIMP FITTING	1	10-03-53312-353-000	19.67
Total 63715:									19.67
63716									
01/25	01/16/25	63716	3940	DIGGERS HOTLINE INC	241 2 46301	DECEMBER 2024	1	60-03-53780-290-000	36.00
01/25	01/16/25	63716	3940	DIGGERS HOTLINE INC	241 2 46301	DECEMBER 2024	2	61-03-53613-290-000	36.00
Total 63716:									72.00
63717									
01/25	01/16/25	63717	20789	EMMONS BUSINESS INTERIORS LLC	225215	OFFICE FURNITURE: PLAN DEV	1	10-06-56900-314-000	2,259.60
Total 63717:									2,259.60
63718									
01/25	01/16/25	63718	4910	FASTENAL COMPANY	WISCH374657	RETURNED SIGN SHOP STAINLESS HARDWARE	1	10-03-53310-363-000	-37.93
01/25	01/16/25	63718	4910	FASTENAL COMPANY	WISCH376449	WYPAL TOWELS	1	10-03-53310-344-000	72.21
01/25	01/16/25	63718	4910	FASTENAL COMPANY	WISCH376449	BLACK GLOVES	2	10-03-53310-161-000	55.08
01/25	01/16/25	63718	4910	FASTENAL COMPANY	WISCH376449	PLOW HARDWARE, SHARPIE MARKERS	3	10-03-53312-353-000	63.58
Total 63718:									152.94
63719									
01/25	01/16/25	63719	5010	FERGUSON ENTERPRISES INC #1550	9472659	CHEMICAL TANK(S) BUSHINGS	1	60-03-53730-349-000	52.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63719:									52.49
63720									
01/25	01/16/25	63720	5490	GANNETT WISCONSIN LOCALiQ	10854726	HEARING NOTICE PUBLICATION	1	10-06-56910-321-000	36.03
01/25	01/16/25	63720	5490	GANNETT WISCONSIN LOCALiQ	10854726	HEARING NOTICE PUBLICATION ETZ	2	10-06-56925-321-000	36.02
Total 63720:									72.05
63721									
01/25	01/16/25	63721	6780	HODELL, RENEE	REIMB: TAX FORM	ENVELOPES FOR W2, 1099 AND 1099 FORMS	1	10-01-51520-310-000	148.85
Total 63721:									148.85
63722									
01/25	01/16/25	63722	23028	KISLOW, GARRETT	REIMB: PET LIC	PET OVERPAYMENT REFUND - KISLOW	1	10-00-21901-000-000	15.00
Total 63722:									15.00
63723									
01/25	01/16/25	63723	9200	LONDERVILLE STEEL ENTERPRISES	7049372	2' SQUARE TUBE, 1 1/2 ANGLE RESTOCK	1	10-03-53310-353-000	356.06
Total 63723:									356.06
63724									
01/25	01/16/25	63724	9810	MARATHON COUNTY HEALTH DEPT	INV07242	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 63724:									75.00
63725									
01/25	01/16/25	63725	22995	MCSW	5109	MSW DROPPED OFF BY VILLAGE STAFF	1	18-03-53620-295-000	75.56
Total 63725:									75.56
63726									
01/25	01/16/25	63726	21947	POWERPLAN	2460546	UNIT 35 DOZER THERMOSTAT GASKET	1	10-03-53310-353-000	3.24
Total 63726:									3.24
63727									
01/25	01/16/25	63727	22401	MCMASTER-CARR	38652727	WORK BENCH WHEELS, CASTER LOCK	1	10-03-53310-353-000	316.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/25	01/16/25	63727	22401	MCMASTER-CARR	38664715	PARKS-SWIMMING POOL VALVE LABEL TAGS	1	10-05-55210-242-000	55.64
01/25	01/16/25	63727	22401	MCMASTER-CARR	38954812	UNIT 924 FLAIL MOWER MOTOR BOLTS	1	10-05-53656-353-000	35.57
Total 63727:									407.32
63728									
01/25	01/16/25	63728	10910	MSA PROFESSIONAL SERVICES INC	012102	WESTON AVE (ALDERSON TO BIRCH) CONST SERVICES - 11/	1	10-00-13610-000-000	5,156.29
01/25	01/16/25	63728	10910	MSA PROFESSIONAL SERVICES INC	012102	WESTON AVE (ALDERSON TO BIRCH) CONST SERVICES (11/	2	40-07-57390-215-000	6,697.26
Total 63728:									11,853.55
63729									
01/25	01/16/25	63729	22527	MSC INDUSTRIAL SUPPLY	7407312001	HYDRAULIC HOSE RESTOCK	1	10-03-53312-353-000	1,909.01
Total 63729:									1,909.01
63730									
01/25	01/16/25	63730	21398	MUNICIPAL PROPERTY INSURANCE C	JAN2025	CONTRACTORS EQUIP	1	10-01-51540-512-000	450.00
Total 63730:									450.00
63731									
01/25	01/16/25	63731	20217	OLD DOMINION BRUSH COMPANY IN	9313969	LEAF VAC SUCTION HOSE	1	18-03-53635-353-000	1,112.75
01/25	01/16/25	63731	20217	OLD DOMINION BRUSH COMPANY IN	9313969	LEAF VAC SUCTION HOSE	2	18-03-53635-353-000	1,112.75
Total 63731:									2,225.50
63732									
01/25	01/16/25	63732	19643	O'REILLY AUTO PARTS	3845-264090	UNIT 103 FILTERS	1	10-03-53310-353-000	26.43
01/25	01/16/25	63732	19643	O'REILLY AUTO PARTS	3845-264799	RIGHT STUFF SEALANT	1	10-03-53310-353-000	27.99
Total 63732:									54.42
63733									
01/25	01/16/25	63733	21058	QUADIENT FINANCE USA INC.	DEC2024	POSTAGE: DEC 2024	1	10-01-51450-311-000	1,000.00
Total 63733:									1,000.00
63734									
01/25	01/16/25	63734	13420	RENT-A-FLASH OF WI INC	94181	VILLAGE LOGOS FOR SIGNS	1	10-03-53310-363-000	144.80
01/25	01/16/25	63734	13420	RENT-A-FLASH OF WI INC	94182	FIRE NUMBER SIGN - 6502 CONNIE LN	1	10-03-53310-363-000	10.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/25	01/16/25	63734	13420	RENT-A-FLASH OF WI INC	94183	STREET SIGN BLANKS	1	10-03-53310-363-000	639.56
Total 63734:									795.06
63735									
01/25	01/16/25	63735	13670	RIVERSIDE LAND SURVEYING LLC	5577	BLOEDEL AVE SURVEY	1	60-00-18700-000-381	5,500.00
01/25	01/16/25	63735	13670	RIVERSIDE LAND SURVEYING LLC	5577	FERGE ST SURVEY	2	60-00-18700-000-382	6,900.00
01/25	01/16/25	63735	13670	RIVERSIDE LAND SURVEYING LLC	5577	JELINEK / ALDERSON INTERSECTION	3	42-07-53470-215-430	1,850.00
Total 63735:									14,250.00
63736									
01/25	01/16/25	63736	23026	SCHINDLER ELEVATOR CORP	8106772846	2025 ELEVATOR MAINT	1	10-01-51600-290-000	4,720.64
Total 63736:									4,720.64
63737									
01/25	01/16/25	63737	10520	SECURIAN FINANCIAL GROUP INC	FEB2025	VOW PREMIUM: FEB 2025	1	10-00-21531-000-000	1,394.13
Total 63737:									1,394.13
63738									
01/25	01/16/25	63738	14660	SECURITY HEALTH PLAN	JAN2025	VILLAGE HSA HEALTH INS FOR JAN 2025	1	10-00-21530-000-000	49,705.46
01/25	01/16/25	63738	14660	SECURITY HEALTH PLAN	JAN2025	VILLAGE TRAD HEALTH INS FOR JAN 2025	2	10-00-21530-000-000	9,907.52
01/25	01/16/25	63738	14660	SECURITY HEALTH PLAN	JAN2025	VILLAGE HSA HEALTH INS ADJ FOR DEC 2024 - EDMONDSO	3	10-00-21530-000-000	-1,986.81
Total 63738:									57,626.17
63739									
01/25	01/16/25	63739	14710	SEILER INSTRUMENT & MFG CO INC	INV43904	GPS RECEIVER UPGRADE	1	44-07-57324-813-000	5,837.20
01/25	01/16/25	63739	14710	SEILER INSTRUMENT & MFG CO INC	INV44147	TRIMBLE GPS UNIT	1	44-07-57324-813-000	7,274.15
Total 63739:									13,111.35
63740									
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 WORKERS COMP INS:	1	10-00-21540-000-000	15,398.00
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 CYBER LIAB INS - VILLAGE	2	10-01-51540-513-000	388.05
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 CYBER LIAB INS - STREETS	3	10-01-51540-513-000	194.03
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 CYBER LIAB INS - WATER UTILITY	4	60-03-53780-513-000	194.03
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 PUB ENTITY LIAB INS-VILLAGE	5	10-01-51540-513-000	6,860.21
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 PUB ENTITY LIAB INS-STREETS	6	10-01-51540-513-000	304.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 PUB ENTITY LIAB INS-WATER UTILITY	7	60-03-53780-513-000	83.15
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - STREETS W/LIABILITY	8	10-01-51540-512-000	4,324.01
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - WATER UTILITY	9	60-03-53780-512-000	291.03
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - SEWER UTILITY	10	61-03-53613-512-000	734.52
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - PARKS	11	10-01-51540-512-000	235.61
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - BLDG INSP	12	10-01-51540-512-000	180.16
01/25	01/16/25	63740	20611	SPECTRUM INSURANCE GROUP	1ST QTR 2025	Q1 2025 AUTO INS - GENERAL/TRVERSE	13	10-01-51540-512-000	69.30
Total 63740:									29,257.00
63741									
01/25	01/16/25	63741	15780	SUN PRINTING INC	152033	SET-UP CHARGE	1	18-03-53638-290-000	732.00
01/25	01/16/25	63741	15780	SUN PRINTING INC	152033	PRINTING CHARGE	2	18-03-53638-290-000	6,507.00
01/25	01/16/25	63741	15780	SUN PRINTING INC	152033	MAILING/POSTAGE CHARGE	3	18-03-53638-311-000	2,572.69
Total 63741:									9,811.69
63742									
01/25	01/16/25	63742	19795	CNH INDUSTRIAL ACCOUNTS	IA15077	UNIT 924 BOBCAT FLAIL MOWER MOTOR SEAL KIT	1	10-05-53656-353-000	171.59
Total 63742:									171.59
63743									
01/25	01/16/25	63743	19839	ULINE	187382220	UTILITY ASSEMBLY TABLE	1	61-03-53613-310-000	235.87
01/25	01/16/25	63743	19839	ULINE	187382220	UTILITY ASSEMBLY TABLE	2	60-03-53780-310-000	235.87
Total 63743:									471.74
63744									
01/25	01/16/25	63744	16890	VAN ERT ELECTRIC COMPANY INC	001-031420	TRAFFIC LIGHT REPAIR AT CR-X AND SCHOFIELD AVE	1	10-03-53311-296-000	3,859.64
Total 63744:									3,859.64
63745									
01/25	01/16/25	63745	17130	VIKING ELECTRIC SUPPLY LLC	S008776558.001	BULBS	1	10-05-55210-247-000	273.78
Total 63745:									273.78
63746									
01/25	01/16/25	63746	17500	WAUSAU AWARDS & ENGRAVING LLC	250109	NAME PLATE AND NAME BADGE FOR GIGL	1	10-01-51420-310-000	22.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63746:									22.00
63747									
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-350928	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	440.22
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-350929	HFS - TREATMENT PLANT	1	60-03-53730-366-000	374.48
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-350951	HYPO CHLOR - WELL 7/8	1	60-03-53730-366-000	394.90
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-352011	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	440.22
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-352012	CAUSTIC SODA, HFS, HYP CHLOR - TREATMENT PLANT	1	60-03-53730-366-000	1,562.78
01/25	01/16/25	63747	17530	WAUSAU CHEMICAL CORPORATION	INV-352013	CAUSTIC SODA - RIPPLING CREEK	1	60-03-53730-366-000	1,191.44
Total 63747:									4,404.04
63748									
01/25	01/16/25	63748	22161	WPRA	8306	WPRA MEMBERSHIP RENEWAL THROUGH 12-25	1	10-05-55200-324-000	150.00
Total 63748:									150.00
63749									
01/25	01/16/25	63749	19140	YAEGER AUTO SALVAGE INC	385996	TIRE SCRAP-OUT	1	10-03-53310-242-000	108.00
Total 63749:									108.00
63750									
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224031	12/3-1/3/25 TOWN OF WESTON LEASE	1	10-01-51300-212-000	300.00
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224031	12/3-1/3/25 CLOUDPERMIT	2	10-01-51300-212-000	3,320.00
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224031	12/3-1/3/25 MUNI BLD CONTRACT REVIEW	3	10-01-51300-212-000	60.00
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224031	12/3-1/3/25 SAFE DRINKING WATER REVIEW	4	60-03-53780-212-000	80.00
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224031	12/3-1/3/25 ALCOHOL LICENSE	5	10-01-51300-212-000	370.00
01/25	01/16/25	63750	19951	YDE LAW FIRM S.C.	224032	12/5/24 ASPEN ST APTS	1	10-01-51300-212-000	420.00
Total 63750:									4,550.00
63751									
01/25	01/16/25	63751	19350	ZIENTARA FLEET EQUIPMENT INC	01206193P	3/4' DOOR BLANK, 2-ALUMINUM SHEETS	1	10-03-53310-353-000	700.59
Total 63751:									700.59
63752									
01/25	01/23/25	63752	4290	AECOM TECHNICAL SERVICES INC	2000976764	WESTON AVE (X TO J) CONSTRUCTION SERVICES (DEC 24)	1	40-07-57355-215-000	16,087.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63752:									16,087.49
63753									
01/25	01/23/25	63753	310	AFLAC	793895	PAYROLLS: JAN 2025	1	10-00-21561-000-000	1,323.18
Total 63753:									1,323.18
63754									
01/25	01/23/25	63754	21805	AMERICAN CONSERVATION & BILLIN	17603	AQUAHAWK MONTHLY FEB 2025	1	61-03-53613-290-000	440.00
01/25	01/23/25	63754	21805	AMERICAN CONSERVATION & BILLIN	17603	AQUAHAWK MONTHLY FEB 2025	2	60-03-53780-290-000	440.00
Total 63754:									880.00
63755									
01/25	01/23/25	63755	1570	BEHNKE, TAMMY	UTILITY REF-670-0	REFUND UTILITY OVERPAYMENT	1	01-00-11115-000-000	310.94
Total 63755:									310.94
63756									
01/25	01/23/25	63756	21856	CENTRAL WISCONSIN POWERSPORT	41636	HUSQVARNA CHAINSAW CHAIN	1	10-03-53310-314-000	23.45
Total 63756:									23.45
63757									
01/25	01/23/25	63757	5720	CINTAS CORPORATION	9304108441	HATS - WINTER AND SUMMER (STREETS)	1	10-03-53310-346-000	992.00
01/25	01/23/25	63757	5720	CINTAS CORPORATION	9305014563	HATS - WINTER AND SUMMER (PARKS)	1	10-05-55200-346-000	220.00
01/25	01/23/25	63757	5720	CINTAS CORPORATION	9305014563	HATS - WINTER AND SUMMER (SEWER)	2	61-03-53613-162-000	111.00
Total 63757:									1,323.00
63758									
01/25	01/23/25	63758	21660	CLARK DIETZ INC	443606	E JELINEK ENGINEERING SERVICES (DEC 2024)	1	42-07-57327-215-371	11,500.00
01/25	01/23/25	63758	21660	CLARK DIETZ INC	443608	SCHOFIELD AVE - NORMANDY TO BIRCH DESIGN (DEC 24)	1	46-07-57361-215-000	28,765.00
Total 63758:									40,265.00
63759									
01/25	01/23/25	63759	11160	CORE & MAIN LP	INV0013375	WATER TESTING SUPPLIES - FLOURIDE STANDARDS	1	60-03-53730-294-000	51.35
01/25	01/23/25	63759	11160	CORE & MAIN LP	INV0013375	WATER TESTING SUPPLIES - PH BUFFER SOLUTION	2	60-03-53730-294-000	12.95
01/25	01/23/25	63759	11160	CORE & MAIN LP	INV0013375	WATER TESTING SUPPLIES - TISAB II	3	60-03-53730-294-000	165.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63759:									229.83
63760									
01/25	01/23/25	63760	19843	DIVERSIFIED BENEFIT SERVICES INC	431603	SAFER FLEX ADMIN FEES - JAN 2025	1	10-00-14520-000-000	50.00
01/25	01/23/25	63760	19843	DIVERSIFIED BENEFIT SERVICES INC	431603	VOW FLEX ADMIN FEES JAN 2025	2	10-01-51430-163-000	50.00
01/25	01/23/25	63760	19843	DIVERSIFIED BENEFIT SERVICES INC	431603	PY FLEX BALANCES	3	10-01-51430-163-000	119.00
Total 63760:									219.00
63761									
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: ECON DEV/PARKS/CLERKS	1	10-01-51450-286-000	4,102.00
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: PLAN DEV	2	10-06-56900-286-000	2,930.00
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: SEWER	3	61-03-53612-286-000	9,669.00
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: STORMWATER	4	63-03-53652-286-000	1,465.00
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: STREETS	5	10-03-53170-286-000	1,465.00
01/25	01/23/25	63761	4720	ESRI INC	94888609	ARC GIS LIC: WATER	6	60-03-53750-286-000	9,669.00
Total 63761:									29,300.00
63762									
01/25	01/23/25	63762	4910	FASTENAL COMPANY	WISCH376638	3/8 NUTS, M8 RIV-NUTS	1	10-03-53310-353-000	8.44
Total 63762:									8.44
63763									
01/25	01/23/25	63763	22963	FRANCIS MELVIN INC	PAY APP 4 E JELIN	E JELINEK PAY APP 4 - SEWER	1	61-00-18700-826-371	8,758.80
01/25	01/23/25	63763	22963	FRANCIS MELVIN INC	PAY APP 4 E JELIN	E JELINEK PAY APP 4 - STORM	2	63-00-18700-825-371	104,899.03
01/25	01/23/25	63763	22963	FRANCIS MELVIN INC	PAY APP 4 E JELIN	E JELINEK PAY APP 4 - STREET	3	40-07-57371-823-000	670,291.60
01/25	01/23/25	63763	22963	FRANCIS MELVIN INC	PAY APP 4 E JELIN	E JELINEK PAY APP 4 - WATER	4	60-00-18700-000-371	1,931.67
Total 63763:									785,881.10
63764									
01/25	01/23/25	63764	6010	GREBE'S	1R5210	STIHL PARTS	1	10-05-55210-242-000	43.47
01/25	01/23/25	63764	6010	GREBE'S	1S2470	CHAIN SAW PARTS	1	10-05-55210-242-000	29.96
Total 63764:									73.43
63765									
01/25	01/23/25	63765	6350	HALRON LUBRICANTS INC	1586578-00	275 GALLONS OF DEF WITH TOTE CORE	1	10-03-53310-351-000	816.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63765:									816.77
63766									
01/25	01/23/25	63766	22464	HANCO CORP	192034-00	PARKS AERATOR TIRES	1	10-05-55210-242-000	55.02
Total 63766:									55.02
63767									
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-SEWER	1	61-03-53612-213-000	1,072.17
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-STORM WATER	2	63-03-53652-213-000	551.40
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-TIF #1	3	21-06-56721-213-000	2,083.07
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-TIF #2	4	26-06-56726-213-000	183.80
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-WATER	5	60-03-53771-213-000	1,654.20
01/25	01/23/25	63767	21642	HAWKINS ASH CPAS	3218456	2024 AUDIT SERVICES-VILLAGE	6	10-01-51521-213-000	3,645.36
Total 63767:									9,190.00
63768									
01/25	01/23/25	63768	6580	HEINECK, PETER A	311755	PROPERTY TAX REFUND 5708 CANOE	1	10-00-21901-000-000	4,033.35
Total 63768:									4,033.35
63769									
01/25	01/23/25	63769	21586	HERTEL, DANIELLE	311710	TAX REFUND #192-2808-171-0013	1	10-00-21901-000-000	3,525.75
Total 63769:									3,525.75
63770									
01/25	01/23/25	63770	21230	ILLINOIS MUTUAL	241227-250110	12/27/24 AND 1/10/25 PAYROLLS	1	10-00-21537-000-000	193.62
Total 63770:									193.62
63771									
01/25	01/23/25	63771	4820	JOHN FABICK TRACTOR CO	PIWA0188195	UNIT 34 FILTER HOUSING	1	10-03-53310-353-000	152.03
01/25	01/23/25	63771	4820	JOHN FABICK TRACTOR CO	PIWA0188494	UNIT 34 FILTER RESTOCK	1	10-03-53310-353-000	96.67
Total 63771:									248.70
63772									
01/25	01/23/25	63772	8450	K & S FUEL INJECTION INC	24391	GREASEGUN GREASE	1	10-03-53310-351-000	891.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63772:									891.00
63773									
01/25	01/23/25	63773	22177	INTERSTATE BILLING SERVICES	X109036220:01	BATTERY FOR VAN	1	61-03-53606-352-000	229.19
Total 63773:									229.19
63774									
01/25	01/23/25	63774	12810	LEGALSHIELD	JAN2025	DUES: JAN 2025	1	10-00-21566-000-000	68.75
Total 63774:									68.75
63775									
01/25	01/23/25	63775	9810	MARATHON COUNTY HEALTH DEPT	INV07262	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 63775:									75.00
63776									
01/25	01/23/25	63776	21860	MARCO TECHNOLOGIES	INV13393258	CONTRACT COP5943-03: KYOCERA- B/W	1	10-01-51450-280-000	4.75
01/25	01/23/25	63776	21860	MARCO TECHNOLOGIES	INV13393258	CONTRACT COP5943-03: KYOCERA- COLOR	2	10-01-51450-280-000	41.39
Total 63776:									46.14
63777									
01/25	01/23/25	63777	20933	MARSHFIELD CLINIC HEALTH SYSTE	1903052	TAX REFUND CLAIM PER LAWSUIT SETTLEMENT - MARSHFIE	1	21-00-41120-000-000	15,583.24
Total 63777:									15,583.24
63778									
01/25	01/23/25	63778	22401	MCMaster-CARR	39189702	UNIT 526 STAINLESS HARDWARE TO MOUNT BEACON LIGHT	1	10-03-53312-353-000	29.62
01/25	01/23/25	63778	22401	MCMaster-CARR	39272465	526 LOOP CLAMPS, TUBE CAPS	1	10-03-53312-353-000	32.12
01/25	01/23/25	63778	22401	MCMaster-CARR	39335445	PARKS AERATOR NUTS	1	10-05-55210-242-000	22.45
Total 63778:									84.19
63779									
01/25	01/23/25	63779	21224	MI-TECH SERVICES INC	32144370	LANDFILL MONITORING - GROUNDWATER DEC 2024	1	18-03-53631-215-000	3,744.52
01/25	01/23/25	63779	21224	MI-TECH SERVICES INC	32144373	LANDFILL MONITORING - GES O&M DEC 2024	1	18-03-53631-215-000	791.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63779:									4,536.27
63780									
01/25	01/23/25	63780	10680	MOODY'S INVESTORS SERVICE	P0451513	STORMWATER RATING	1	63-08-58400-219-000	500.00
01/25	01/23/25	63780	10680	MOODY'S INVESTORS SERVICE	P0452589	MOODY'S ANNUAL FEE - WATER UTILITY 2024	1	60-03-53780-290-000	500.00
Total 63780:									1,000.00
63781									
01/25	01/23/25	63781	10800	MOTION INDUSTRIES INC	WI06-00906652	PARKS AERATOR, BEARINGS AND SEALS	1	10-05-55210-242-000	130.56
Total 63781:									130.56
63782									
01/25	01/23/25	63782	22527	MSC INDUSTRIAL SUPPLY	64886319	DIGITAL ANGLE FINDER	1	10-03-53310-353-000	58.38
Total 63782:									58.38
63783									
01/25	01/23/25	63783	11070	MPEC-NAPA AUTO PARTS	938354	CONCRETE FLOOR SOAP	1	10-03-53310-344-000	398.03
01/25	01/23/25	63783	11070	MPEC-NAPA AUTO PARTS	938836	REPLACEMENT SCREWDRIVERS	1	10-03-53310-353-000	34.20
01/25	01/23/25	63783	11070	MPEC-NAPA AUTO PARTS	938895	TRUCK 8 FRONT AND REAR CALIPERS	1	10-03-53310-353-000	571.46
01/25	01/23/25	63783	11070	MPEC-NAPA AUTO PARTS	938930	TRUCK 8 ROTORS AND PADS	1	10-03-53310-353-000	256.14
01/25	01/23/25	63783	11070	MPEC-NAPA AUTO PARTS	939084	CREDIT-CORE RETURNS, RETURNED BRAKE ROTORS	1	10-03-53310-353-000	-385.59
Total 63783:									874.24
63784									
01/25	01/23/25	63784	23029	PLISCH, JONATHON	309525	LOTTERY CREDIT REFUND 8705 HINNER SPRINGS	1	10-00-21901-000-000	197.14
Total 63784:									197.14
63785									
01/25	01/23/25	63785	22159	PRECISE MRM LLC	IN200-2003006	GPS DEVICES (DEC 2024)	1	10-03-53310-226-000	300.00
01/25	01/23/25	63785	22159	PRECISE MRM LLC	IN200-2003032	GPS DEVICES FOR GRADER AND LOADER	1	10-03-53310-226-000	208.81
Total 63785:									508.81
63786									
01/25	01/23/25	63786	13420	RENT-A-FLASH OF WI INC	94241	FIRE NUMBER REFACING	1	10-03-53310-363-000	28.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63786:									28.40
63787									
01/25	01/23/25	63787	23031	SCHULTZ, STEVEN	313629	LOTTERY CREDIT REFUND 8503 BIRCH	1	10-00-21901-000-000	197.14
Total 63787:									197.14
63788									
01/25	01/23/25	63788	14660	SECURITY HEALTH PLAN	FEB2025	VILLAGE HSA HEALTH INS FOR FEB 2025	1	10-00-21530-000-000	49,705.46
01/25	01/23/25	63788	14660	SECURITY HEALTH PLAN	FEB2025	VILLAGE TRAD HEALTH INS FOR FEB 2025	2	10-00-21530-000-000	9,907.52
Total 63788:									59,612.98
63789									
01/25	01/23/25	63789	23030	SIMON, BETTY JANE	313203	LOTTERY CREDIT REFUND 8713 HINNER SPRINGS	1	10-00-21901-000-000	197.14
Total 63789:									197.14
63790									
01/25	01/23/25	63790	22801	SKUTLEY, MATTHEW	311445	9004 BIRCH PROPERTY TAX REFUND	1	10-00-21901-000-000	752.27
Total 63790:									752.27
63791									
01/25	01/23/25	63791	22528	SPEED TECH LIGHTS INC	404307	UNIT 122 AMBER GREEN STROBES	1	10-05-55210-241-000	398.36
Total 63791:									398.36
63792									
01/25	01/23/25	63792	19795	CNH INDUSTRIAL ACCOUNTS	IA15065	UNIT 501 BOBCAT FLAIL MOWER KNIVES	1	10-05-53656-353-000	420.50
Total 63792:									420.50
63793									
01/25	01/23/25	63793	22109	TDS	250122 VILLAGE	SEWER TELEPHONE	1	61-03-53613-225-000	283.46
01/25	01/23/25	63793	22109	TDS	250122 VILLAGE	WATER TELEPHONE	2	60-03-53780-225-000	283.45
01/25	01/23/25	63793	22109	TDS	250122 VILLAGE	VILLAGE TELEPHONE	3	10-01-51450-225-000	607.61
Total 63793:									1,174.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63794									
01/25	01/23/25	63794	17130	VIKING ELECTRIC SUPPLY LLC	S008738287.002	HEATER FOR PUBLIC SAFETY BLD	1	10-02-52199-390-000	68.90
01/25	01/23/25	63794	17130	VIKING ELECTRIC SUPPLY LLC	S008738287.003	RETURN HEATER FOR PUB SFTY BLD	1	10-02-52199-390-000	-68.90
01/25	01/23/25	63794	17130	VIKING ELECTRIC SUPPLY LLC	S008738287.004	HEATER FOR ENTRY WAY	1	10-02-52199-355-000	104.73
Total 63794:									104.73
63795									
01/25	01/23/25	63795	18090	WESTON, TOWN OF	TAX REFUND 4642	228829 GLENWOOD RD PROPERTY TAXES	1	10-00-21902-000-000	1,815.64
Total 63795:									1,815.64
63796									
01/25	01/23/25	63796	18120	WESTON, VILLAGE OF	312867	OVERPAYMENT OF TAXES FOR UTILITY - TOMMY DOCKS	1	10-00-21901-000-000	367.62
01/25	01/23/25	63796	18120	WESTON, VILLAGE OF	314703	PROPERTY TAX REFUND TO BE PUT TOWARD UTILITIES AC	1	10-00-21901-000-000	676.09
Total 63796:									1,043.71
63797									
01/25	01/30/25	63797	370	AIRGAS USA LLC	9157314179	75/25 TANK REFILL, TORCH TIPS	1	10-03-53310-353-000	102.36
Total 63797:									102.36
63798									
01/25	01/30/25	63798	22053	AUGUST WINTER & SONS INC.	PAY APP 1 PFAS	WELL 4 AND TREATMENT PLANT PFAS TREATMENT - PAY AP	1	60-00-18320-000-000	11,213.80
01/25	01/30/25	63798	22053	AUGUST WINTER & SONS INC.	PAY APP 2 PFAS	WELL 4 AND TREATMENT PLANT PFAS TREATMENT - PAY AP	1	60-00-18320-000-000	41,786.70
01/25	01/30/25	63798	22053	AUGUST WINTER & SONS INC.	PAY APP 3 PFAS	WELL 4 AND TREATMENT PLANT PFAS PROJECT - PAY APP 3	1	60-00-18320-000-000	389,785.00
Total 63798:									442,785.50
63799									
01/25	01/30/25	63799	22506	BREHM-KREKLAU, PAMELA	REIMB: 250128	POSTAGE FOR ELECTION	1	10-01-51440-311-000	2.98
01/25	01/30/25	63799	22506	BREHM-KREKLAU, PAMELA	REIMB: 250128	ELECTION EXP - TABLECLOTHS	2	10-01-51440-310-000	6.59
Total 63799:									9.57
63800									
01/25	01/30/25	63800	19882	CELLCOM	275404	DIETSCH: WATER HOTSPOT - 370-3467 1/21-2/20/2025	1	60-03-53740-225-000	120.77
01/25	01/30/25	63800	19882	CELLCOM	275404	SEWER: IPAD FOR GIS - 370-6193 1/21-2/20/2025	2	61-03-53610-226-000	7.88
01/25	01/30/25	63800	19882	CELLCOM	275404	WATER: IPAD FOR GIS - 370-6193 1/21-2/20/2025	3	60-03-53740-226-000	7.89
01/25	01/30/25	63800	19882	CELLCOM	275404	WATER UTILITY IPAD 1 - 846-0189 1/21-2/20/2025	4	60-03-53740-226-000	15.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
01/25	01/30/25	63800	19882	CELLCOM	275404	WATER UTILITY - 846-0190 1/21-2/20/2025	5	60-03-53740-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	SEWER UTILITY 2 - 846-0191 1/21-2/20/2025	6	61-03-53610-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	SEWER UTILITY IPAD 2 - 846-0194 1/21-2/20/2025	7	61-03-53610-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD 2 - 846-0216 1/21-2/20/2025	8	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	IT IPAD - 846-2136 1/21-2/20/2025	9	10-01-51460-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	ROMAN: MIFI - 846-2443 1/21-2/20/2025	10	10-02-52400-225-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2453 1/21-2/20/2025	11	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2577 1/21-2/20/2025	12	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2578: 1/21-2/20/2025	13	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2579: 1/21-2/20/2025	14	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2580 1/21-2/20/2025	15	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	STREETS IPAD - 846-2581 1/21-2/20/2025	16	10-03-53310-226-000	15.77
01/25	01/30/25	63800	19882	CELLCOM	275404	ADMINISTRATOR - 846-3454 1/21-2/20/2025	17	10-01-51410-225-000	42.78
01/25	01/30/25	63800	19882	CELLCOM	275404	BUILDING INSPECTOR #1 - 846-3459 1/21-2/20/2025	18	10-02-52400-225-000	58.62
01/25	01/30/25	63800	19882	CELLCOM	275404	BUILDING INSPECTOR #2 - 846-3468 1/21-2/20/2025	19	10-02-52400-225-000	58.62
01/25	01/30/25	63800	19882	CELLCOM	275404	UTIL #1 - 846-4050 1/21-2/20/2025	20	60-03-53740-226-000	16.88
01/25	01/30/25	63800	19882	CELLCOM	275404	UTIL #2 - 846-4051 1/21-2/20/2025	21	60-03-53740-226-000	29.66
01/25	01/30/25	63800	19882	CELLCOM	275404	UTIL #3 - 846-4052 1/21-2/20/2025	22	60-03-53740-226-000	16.88
01/25	01/30/25	63800	19882	CELLCOM	275404	UTIL #4 - 846-4053 1/21-2/20/2025	23	61-03-53610-226-000	29.66
01/25	01/30/25	63800	19882	CELLCOM	275404	UTIL #5 - 846-4054 1/21-2/20/2025	24	61-03-53610-226-000	16.88
01/25	01/30/25	63800	19882	CELLCOM	275404	STR OPS #1 - 846-4055 1/21-2/20/2025	25	10-03-53310-226-000	29.66
01/25	01/30/25	63800	19882	CELLCOM	275404	STR OPS #2 - 846-4056 1/21-2/20/2025	26	10-03-53310-226-000	16.88
01/25	01/30/25	63800	19882	CELLCOM	275404	STR OPS #3 - 846-4057 1/21-2/20/2025	27	10-03-53310-226-000	29.66
Total 63800:									687.73
63801									
01/25	01/30/25	63801	21660	CLARK DIETZ INC	443704	METER PIT SERVICES DEC 2024	1	60-00-18700-000-000	110.00
Total 63801:									110.00
63802									
01/25	01/30/25	63802	3220	CONTROL CONCEPTS TECHNOLOGY	520480156	WASHBAY QUICK COUPLINGS	1	10-03-53310-247-000	54.27
01/25	01/30/25	63802	3220	CONTROL CONCEPTS TECHNOLOGY	520480384	UNIT 125-PRESSURE WASHER FITTINGS	1	10-03-53310-353-000	33.29
Total 63802:									87.56
63803									
01/25	01/30/25	63803	3450	CUMMINS INC	F9-250156150	SAFETY BLDG GENERATOR MAINT	1	10-02-52199-355-000	1,141.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63803:									1,141.14
63804									
01/25	01/30/25	63804	3680	DC EVEREST SCHOOL DISTRICT	MHP Q4 2024	Q4 2024 MOBILE HOME TAXES	1	10-00-24600-000-000	6,826.08
Total 63804:									6,826.08
63805									
01/25	01/30/25	63805	20932	DENYON HOMES	OCC REF-8415 MA	OCC SUR REFUND: 8415 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
Total 63805:									1,000.00
63806									
01/25	01/30/25	63806	4620	E O JOHNSON COMPANY	INV1689498	SERVICE CALL FOR PLOTTER & SCANNER SENSOR REPLAC	1	10-01-51450-242-000	355.28
Total 63806:									355.28
63807									
01/25	01/30/25	63807	22813	EIGENBERGER, RYAN	314622	PROPERTY TAX REFUND 3402 TAPPE	1	10-00-21901-000-000	91.37
Total 63807:									91.37
63808									
01/25	01/30/25	63808	4900	FARRELL EQUIPMENT & SUPPLY CO	199127	CONCRETE BLANKET	1	60-03-53761-251-000	159.98
01/25	01/30/25	63808	4900	FARRELL EQUIPMENT & SUPPLY CO	199189	MEASURING WHEEL - UTILITY	1	60-03-53740-314-662	189.99
Total 63808:									349.97
63809									
01/25	01/30/25	63809	4910	FASTENAL COMPANY	WISCH376827	HARDWARE RESTOCK, QUICK STICKS	1	10-03-53310-353-000	58.69
Total 63809:									58.69
63810									
01/25	01/30/25	63810	23035	FUNERAL HOME REAL PROPERTY LL	314703	PROPERTY TAX REFUND 5712 MEMORIAL CT	1	10-00-21901-000-000	676.09
Total 63810:									676.09
63811									
01/25	01/30/25	63811	23034	HILDEBRANDT, HEATHER	314845	PROPERTY TAX REFUND 6106 ISIAIAH	1	10-00-21901-000-000	4,898.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63811:									4,898.00
63812									
01/25	01/30/25	63812	6950	HORST DISTRIBUTING INC	111774-000	#143 MOWER PARTS	1	10-05-55210-242-000	1,158.21
Total 63812:									1,158.21
63813									
01/25	01/30/25	63813	8450	K & S FUEL INJECTION INC	24434	TRUCK 8, HIGH PRESSURE FUEL PUMP, FUEL TUBBING, GA	1	10-03-53312-353-000	1,272.34
01/25	01/30/25	63813	8450	K & S FUEL INJECTION INC	24447	TRUCK 8 EGR COOLER	1	10-03-53312-353-000	680.58
01/25	01/30/25	63813	8450	K & S FUEL INJECTION INC	24452	CREDIT-FUEL PUMP CORE RETURN	1	10-03-53312-353-000	-150.00
Total 63813:									1,802.92
63814									
01/25	01/30/25	63814	8460	K-TECH KLEENING SYSTEMS INC	15069	CARPET CLEANING AT MUNICIPAL CENTER	1	10-01-51600-216-000	905.00
Total 63814:									905.00
63815									
01/25	01/30/25	63815	22654	LANGLADE FORD INC	059922	231 SEAT COVERS, FLOOR MATS	1	10-03-53312-353-000	796.90
Total 63815:									796.90
63816									
01/25	01/30/25	63816	9620	MARQUARDT STAMP & SIGN	52982	NOTARY STAMP - GIGL	1	10-01-51420-310-000	31.95
Total 63816:									31.95
63817									
01/25	01/30/25	63817	19797	MCDEVCO INC	1206	2025 MCDEVCO DUES - GOLD LEVEL	1	21-06-56721-324-000	1,000.00
Total 63817:									1,000.00
63818									
01/25	01/30/25	63818	22401	MCMaster-CARR	39397814	LETTER STENCIL KIT	1	10-03-53310-353-000	42.86
01/25	01/30/25	63818	22401	MCMaster-CARR	39397814	UNIT 526 ELECTRICAL ENCLOSURE	2	10-03-53312-353-000	167.52
Total 63818:									210.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63819									
01/25	01/30/25	63819	22501	MENKE AUTO	601584	TRUCK 8 SHIFTER LINKAGE AND LEVER	1	10-03-53312-353-000	235.15
Total 63819:									235.15
63820									
01/25	01/30/25	63820	11070	MPEC-NAPA AUTO PARTS	939040	TRUCK 8 FUEL PRESSURE REGULATOR	1	10-03-53310-353-000	113.99
01/25	01/30/25	63820	11070	MPEC-NAPA AUTO PARTS	939092	CREDIT-RETURNED BRAKE ROTOR	1	10-03-53310-353-000	-109.15
01/25	01/30/25	63820	11070	MPEC-NAPA AUTO PARTS	939305	UNIT 526 CABIN AIR FILTER	1	10-03-53312-353-000	33.08
Total 63820:									37.92
63821									
01/25	01/30/25	63821	23017	NATIONAL VISION ADMINISTRATOR L	4450848	FEBRUAR VISION 2025	1	10-00-21532-000-000	327.16
Total 63821:									327.16
63822									
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-263515	CREDIT-BATTERY CORE RETURN	1	10-05-53656-353-000	-10.00
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-264092	CREDIT-BATTERY CORE RETURN	1	10-03-53310-353-000	-10.00
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-264912	UNIT 26 RETURNED HYD FILTER, SOLD UNIT	1	10-03-53310-353-000	-66.30
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-265889	UNIT 231 MAX-FUSE	1	10-03-53312-353-000	6.37
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-265889	UNIT 85 FILTER RESTOCK	2	10-03-53310-353-000	4.41
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-265992	UNIT 26 RETURNED FILTERS, SOLD UNIT	1	10-03-53310-353-000	-89.82
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-266079	TRUCK 8 BLOWER MOTOR	1	10-03-53310-353-000	78.47
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-266764	BRAKE FLUID-SHOP USE	1	10-03-53310-353-000	12.58
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-266911	ANTI-GEL	1	10-03-53310-351-000	89.94
01/25	01/30/25	63822	19643	O'REILLY AUTO PARTS	3845-266971	TRUCK 59, ALTERNATOR	1	10-03-53310-353-000	127.93
Total 63822:									143.58
63823									
01/25	01/30/25	63823	22535	REMBRANDT CLEANING	37073	JAN 2025 JANITOR SERVICES	1	10-01-51600-216-000	1,142.00
Total 63823:									1,142.00
63824									
01/25	01/30/25	63824	19838	RHYME BUSINESS PRODUCTS LLC	AR804580	SHARP MONTHLY B&W USAGE	1	10-01-51450-280-000	9.30
01/25	01/30/25	63824	19838	RHYME BUSINESS PRODUCTS LLC	AR804580	SHARP MONTHLY COLOR USAGE	2	10-01-51450-280-000	219.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63824:									229.10
63825									
01/25	01/30/25	63825	23036	SCHUETT/HEBEIN RESIDENCE LLC	314685	7010 RIVER TRAIL LOTTERY CREDIT REFUND	1	10-00-21901-000-000	197.14
Total 63825:									197.14
63826									
01/25	01/30/25	63826	14830	SHERWIN WILLIAMS CO	6840-2	VAN #5 - PAINT SUPPLIES	1	60-03-53766-352-000	40.39
Total 63826:									40.39
63827									
01/25	01/30/25	63827	22706	SNAP ON INDUSTRIAL	ARV/63669947	CHARGING SYSTEM/BATTERY TESTER	1	10-03-53310-353-000	591.51
Total 63827:									591.51
63828									
01/25	01/30/25	63828	22179	SPECTRUM EMPLOYER BUSINESS C	2408	SPECTRUM BUS COOP - ANNUAL FEE (HEALTH INSURANCE)	1	10-01-51520-154-000	200.00
Total 63828:									200.00
63829									
01/25	01/30/25	63829	15780	SUN PRINTING INC	152341	POOL DAILY PASSES 2025	1	22-05-55420-312-000	79.00
Total 63829:									79.00
63830									
01/25	01/30/25	63830	23033	YENTER, EMILY	314788	PROPERTY TAX REFUND 8313 HINNER SPRINGS	1	10-00-21901-000-000	363.95
Total 63830:									363.95
63831									
01/25	01/30/25	63831	23032	ZIMICK, LINDA	PET LIC REF - 2501	CAT REFUND	1	10-00-21901-000-000	5.00
Total 63831:									5.00
63832									
01/25	01/31/25	63832	23019	NYHUS, R NICKOLAS	314850	3406 MIRAGE PROPERTY TAX REFUND	1	10-00-21901-000-000	4,359.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63832:									4,359.98
63833									
01/25	01/31/25	63833	13670	RIVERSIDE LAND SURVEYING LLC	5319	RYAN ST LIFT STATION SURVEYING	1	61-00-18700-826-444	550.00
Total 63833:									550.00
63834									
02/25	02/06/25	63834	21135	AMERICAN MESSAGING	U1350110ZB	AMERICAN MESSENGER FEB 2025	1	60-03-53780-290-000	26.07
02/25	02/06/25	63834	21135	AMERICAN MESSAGING	U1350110ZB	AMERICAN MESSENGER FEB 2025	2	61-03-53613-290-000	26.08
Total 63834:									52.15
63835									
02/25	02/06/25	63835	18950	ASPIRUS MEDICAL GROUP	138943	RANDOM DOT DRUG SCREEN	1	10-03-53310-164-000	106.00
02/25	02/06/25	63835	18950	ASPIRUS MEDICAL GROUP	139733	DPW-PRE EMPLOYMENT HEALTH TESTS & CDL DRUG & ALC	1	10-03-53310-164-000	264.00
Total 63835:									370.00
63836									
02/25	02/06/25	63836	22024	BAYSIDE PRINTING LLC	146767	PRINTING FOR JAN UTILITY BILLS	1	60-03-53771-312-000	116.56
02/25	02/06/25	63836	22024	BAYSIDE PRINTING LLC	146767	PRINTING FOR JAN UTILITY BILLS	2	61-03-53612-312-000	116.56
02/25	02/06/25	63836	22024	BAYSIDE PRINTING LLC	146767	PRINTING FOR JAN UTILITY BILLS	3	63-03-53652-312-000	116.56
Total 63836:									349.68
63837									
02/25	02/06/25	63837	23039	BILLMAN, LUCAS	318504	LOTTERY CREDIT REFUND 8901 HINNER SPRINGS	1	10-00-21901-000-000	197.14
Total 63837:									197.14
63838									
02/25	02/06/25	63838	22837	BODETTE, TIM	316632	6411 RED OAK PROP TAX REFUND	1	10-00-21901-000-000	461.63
Total 63838:									461.63
63839									
02/25	02/06/25	63839	20688	CIVICPLUS	327131	WEBSITE ANNUAL FEES: 2025-	1	10-01-51450-289-000	10,838.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63839:									10,838.57
63840									
02/25	02/06/25	63840	3220	CONTROL CONCEPTS TECHNOLOGY	520481150	UNIT 23 HYDRAULIC FITTING	1	10-03-53310-353-000	14.19
02/25	02/06/25	63840	3220	CONTROL CONCEPTS TECHNOLOGY	520481201	UNIT 23 HYDRAULIC FITTINGS	1	10-03-53310-353-000	39.78
Total 63840:									53.97
63841									
02/25	02/06/25	63841	3450	CUMMINS INC	F9-250156044	RYAN ST LS GENERATOR INSPECTION	1	61-03-53601-242-000	158.52
Total 63841:									158.52
63842									
02/25	02/06/25	63842	20305	D & K PROPERTIES	326653	PROPERTY TAX REFUND 5512 BUS HWY 51	1	10-00-21901-000-000	5,265.23
Total 63842:									5,265.23
63843									
02/25	02/06/25	63843	16140	D.A. MACPHERSON INC	20282	SPRAY TUNSTEN CARBIDE WEAR STRIPS	1	10-03-53312-353-000	1,125.33
Total 63843:									1,125.33
63844									
02/25	02/06/25	63844	20932	DENYON HOMES	OCC REF-8714 HIN	OCC SUR REFUND: 8714 HINNER SPRINGS DR	1	10-00-21120-000-000	1,000.00
02/25	02/06/25	63844	20932	DENYON HOMES	REIMB: 8503 BIRC	REFUND OF 8503 BIRSH ASSESSMENT OVERPAYMENT	1	61-00-21000-000-000	420.43
Total 63844:									1,420.43
63845									
02/25	02/06/25	63845	20330	EAU CLAIRE RIVER LLC	PMT #4 - TIF #1 GR	TIF GRANT - EAU CLAIRE RIVER LLC/PGA PMT 4	1	21-06-56771-791-000	21,478.36
Total 63845:									21,478.36
63846									
02/25	02/06/25	63846	4910	FASTENAL COMPANY	WISCH377026	WYPALL TOWELS	1	10-03-53310-344-000	72.21
02/25	02/06/25	63846	4910	FASTENAL COMPANY	WISCH377026	SAFETY GLASSES	2	10-03-53310-161-000	57.46
02/25	02/06/25	63846	4910	FASTENAL COMPANY	WISCH377026	CABLE TIES, COTTER PINS, HARDWARE RESTOCK	3	10-03-53310-353-000	148.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63846:									278.47
63847									
02/25	02/06/25	63847	21632	GREEN VALLEY SEPTIC	I13202	RYAN ST - PORTABLE TOILET RENTAL (FEB 2025)	1	18-03-53636-290-000	189.00
Total 63847:									189.00
63848									
02/25	02/06/25	63848	6350	HALRON LUBRICANTS INC	1589421-00	55 GALLONS BULK ANTIFREEZE	1	10-03-53310-351-000	833.66
02/25	02/06/25	63848	6350	HALRON LUBRICANTS INC	1590540-00	BULK 10W30 OIL	1	10-03-53310-351-000	1,554.30
02/25	02/06/25	63848	6350	HALRON LUBRICANTS INC	1591558-00	CREDIT-DRUM RETURN	1	10-03-53310-351-000	-40.00
Total 63848:									2,347.96
63849									
02/25	02/06/25	63849	23044	HEITING, BRAD	REFUND: BUILDIN	REFUND OF RESIDENTIAL ACCESSORY BLDG PERMIT	1	10-00-44305-000-000	60.00
Total 63849:									60.00
63850									
02/25	02/06/25	63850	23041	HOLIDAY OUTDOOR DECOR	INV18787	SCHOFIELD AVE CONSTRUCTION BANNERS	1	46-07-57361-823-000	1,505.68
Total 63850:									1,505.68
63851									
02/25	02/06/25	63851	6950	HORST DISTRIBUTING INC	111774-001	#143 MOWER PARTS	1	10-05-55210-242-000	92.43
02/25	02/06/25	63851	6950	HORST DISTRIBUTING INC	111896-000	#143 MOWER PARTS	1	10-05-55210-242-000	130.76
Total 63851:									223.19
63852									
02/25	02/06/25	63852	7320	INTEGRITY GRADING &	PAY APP 3 WESTO	WESTON AVE WEST PHASE - PAY APP 3 - STREET	1	40-07-57355-823-000	404.56
02/25	02/06/25	63852	7320	INTEGRITY GRADING &	PAY APP 3 WESTO	WESTON AVE WEST PHASE - PAY APP 3 - WATER	2	40-07-57355-827-000	114,137.45
02/25	02/06/25	63852	7320	INTEGRITY GRADING &	PAY APP 3 WESTO	WESTON AVE WEST PHASE - PAY APP 3 - SANITARY	3	40-07-57355-826-000	106,474.71
02/25	02/06/25	63852	7320	INTEGRITY GRADING &	PAY APP 4 WESTO	WESTON AVE WEST PHASE - PAY APP 4 - WATER	1	40-07-57355-827-000	107,927.68
02/25	02/06/25	63852	7320	INTEGRITY GRADING &	PAY APP 4 WESTO	WESTON AVE WEST PHASE - PAY APP 4 - SANITARY	2	40-07-57355-826-000	55,818.53
Total 63852:									384,762.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63853									
02/25	02/06/25	63853	4820	JOHN FABICK TRACTOR CO	SIWA0046438	UNIT526 WING CYLINDER REBUILD	1	10-03-53312-353-000	225.00
Total 63853:									225.00
63854									
02/25	02/06/25	63854	20499	KLOBUCNIK, MARC	318538	PROPERTY TAX REFUND 6209 KAYAK	1	10-00-21901-000-000	91.37
Total 63854:									91.37
63855									
02/25	02/06/25	63855	23043	KRAEMER, ALESHA	326483	PROPERTY TAX REFUND 8403 HINNER SPRINGS	1	10-00-21901-000-000	4,061.16
Total 63855:									4,061.16
63856									
02/25	02/06/25	63856	23037	LANCOUR, CRAIG	321108	LOTTERY CREDIT REFUND 3403 KAZIAK	1	10-00-21901-000-000	197.14
Total 63856:									197.14
63857									
02/25	02/06/25	63857	22566	MANCL, JULIA	325383	TAX OVERPAYMENT 3007 BARCLAY WAY	1	10-00-21901-000-000	9.00
Total 63857:									9.00
63858									
02/25	02/06/25	63858	9810	MARATHON COUNTY HEALTH DEPT	INV07318	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 63858:									75.00
63859									
02/25	02/06/25	63859	23042	MARTI JUNE PROPERITES LLC	REIMB REU	REIMBURSEMENT DUE TO REU DOUBLE PAYMENT AT 5204	1	61-00-21000-000-000	725.00
Total 63859:									725.00
63860									
02/25	02/06/25	63860	21947	POWERPLAN	2456941	UNIT 35 WATER PUMP REBUILD KIT	1	10-03-53310-242-000	426.92
Total 63860:									426.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63861									
02/25	02/06/25	63861	10050	MENARDS INC	57430	TELEVISIONING VAN SUPPLIES	1	61-03-53605-349-000	537.90
Total 63861:									537.90
63862									
02/25	02/06/25	63862	11070	MPEC-NAPA AUTO PARTS	940205	BRAKE CLEANER-SHOP USE	1	10-03-53310-353-000	108.48
Total 63862:									108.48
63863									
02/25	02/06/25	63863	20598	OFFICE ENTERPRISES INC	571991	GENERAL OFFICE SUPPLIES - SEALING SOLUTION COPIER	1	10-01-51450-310-000	74.66
Total 63863:									74.66
63864									
02/25	02/06/25	63864	19643	O'REILLY AUTO PARTS	3845-267215	TRUCK 8 EXHAUST GASKET SET	1	10-03-53310-353-000	46.69
02/25	02/06/25	63864	19643	O'REILLY AUTO PARTS	3845-267578	UNIT 125 FUEL LINE	1	10-03-53312-353-000	32.25
02/25	02/06/25	63864	19643	O'REILLY AUTO PARTS	3845-268364	TRUCK 8 FILTER RESTOCK	1	10-03-53310-353-000	74.90
Total 63864:									153.84
63865									
02/25	02/06/25	63865	21359	PENSINGER, BRIAN	324012	PROPERTY TAX REFUND 5706 PINE TER	1	10-00-21901-000-000	373.94
Total 63865:									373.94
63866									
02/25	02/06/25	63866	22818	PISKULA, TODD	316875	8504 WINDSOR DR PROPERTY TAX REFUND	1	10-00-21901-000-000	1,277.86
Total 63866:									1,277.86
63867									
02/25	02/06/25	63867	22003	PRIMADATA LLC	69218	POSTAGE FOR JAN UTILITY BILLS	1	61-03-53612-311-000	364.38
02/25	02/06/25	63867	22003	PRIMADATA LLC	69218	POSTAGE FOR JAN UTILITY BILLS	2	60-03-53771-311-000	364.38
02/25	02/06/25	63867	22003	PRIMADATA LLC	69218	POSTAGE FOR JAN UTILITY BILLS	3	63-03-53652-311-000	364.37
Total 63867:									1,093.13
63868									
02/25	02/06/25	63868	23045	RUBIO, MATEO	322190	PROPERTY TAX REFUND 4410 E EVEREST	1	10-00-21901-000-000	1,967.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63868:									1,967.50
63869									
02/25	02/06/25	63869	23038	SCHUMITSCH, JAY	320817	LOTTERY CREDIT REFUND 5911 EDWARD	1	10-00-21901-000-000	197.14
Total 63869:									197.14
63870									
02/25	02/06/25	63870	21816	STRAND ASSOCIATES INC	0219702	WISDOT STORM POND DESIGN (12/1/24 - 12/31/24)	1	63-00-18700-825-431	7,473.00
02/25	02/06/25	63870	21816	STRAND ASSOCIATES INC	0219702	WISDOT STORM POND DESIGN (12/1/24 - 12/31/24) (BILL TO	2	10-00-13611-000-000	3,127.00
Total 63870:									10,600.00
63871									
02/25	02/06/25	63871	22575	TOMMY DOCK PRODUCT LLC	TIF #1 GRANT - PA	TIF GRANT - TOMMY DOCKS PMT 3	1	21-06-56771-791-000	27,734.92
Total 63871:									27,734.92
63872									
02/25	02/06/25	63872	19839	ULINE	187718826	UNDER CHAIR PROTECTIVE MAT	1	10-03-53310-344-000	65.20
Total 63872:									65.20
63873									
02/25	02/06/25	63873	20510	VREELAND ENTERPRISES INC	24-0053	HINNER SPRINGS CONSTRUCTION SERVICES (2024)	1	10-00-13610-000-000	41,384.25
Total 63873:									41,384.25
63874									
02/25	02/06/25	63874	17530	WAUSAU CHEMICAL CORPORATION	INV-352537	HYP0 CHLOR - KERRY WELL	1	60-03-53730-366-000	220.11
02/25	02/06/25	63874	17530	WAUSAU CHEMICAL CORPORATION	INV-352538	CAUSTIC SODA, HYP CHLOR - RIPPLING CREEK	1	60-03-53730-366-000	1,143.69
02/25	02/06/25	63874	17530	WAUSAU CHEMICAL CORPORATION	INV-352545	HFS, HYP0 CHLOR - WELL 7/8	1	60-03-53730-366-000	594.75
Total 63874:									1,958.55
63875									
02/25	02/06/25	63875	17520	WAUSAU CENTRAL WISCONSIN CVB	Q4 2024 ROOM TA	ROOM TAX: QTR 4 2024	1	29-06-56729-590-000	92,825.47
Total 63875:									92,825.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63876									
02/25	02/06/25	63876	23040	WHALEN, JAKE RICHARD	322863	LOTTERY CREDIT REFUND 5102 LOOK	1	10-00-21901-000-000	197.14
Total 63876:									197.14
63877									
02/25	02/06/25	63877	19070	WI STATE LABORATORY OF HYGIENE	799392	FLOURIDE TESTING- JAN 2025	1	60-03-53730-294-000	31.00
Total 63877:									31.00
90188									
01/25	01/20/25	90188	21761	U.S. BANK CORPORATE PAYMENT SY	4279Jan2025	SET UP 01-6-25 P-CARD	1	10-00-21100-000-000	6,756.50
01/25	01/20/25	90188	21761	U.S. BANK CORPORATE PAYMENT SY	4279Jan2025	SET UP 01-6-25 P-CARD	2	61-00-21100-000-000	14.99
01/25	01/20/25	90188	21761	U.S. BANK CORPORATE PAYMENT SY	4279Jan2025	COMPTER MEMORY STICKS FOR YONKER COMPUTER	3	10-01-51450-314-000	28.70
01/25	01/20/25	90188	21761	U.S. BANK CORPORATE PAYMENT SY	4279Jan2025	TRAUTMAN - DOR: IMPROVEMENT COMPETITIVENESS OF T	4	10-01-51520-325-000	40.00
Total 90188:									6,840.19
90189									
01/25	01/20/25	90189	18100	WESTON UTILITIES	Cycle 1: Q4 2024	CYCLE 1: Q4 2024	1	10-00-21100-000-000	1,223.31
01/25	01/20/25	90189	18100	WESTON UTILITIES	Cycle 1: Q4 2024	CYCLE 1: Q4 2024	2	60-00-21100-000-000	664.47
01/25	01/20/25	90189	18100	WESTON UTILITIES	Cycle 1: Q4 2024	CYCLE 1: Q4 2024	3	61-00-21100-000-000	56.74
Total 90189:									1,944.52
90190									
01/25	01/24/25	90190	22494	WEX BANK	Dec 2024	SETUP WEX PAYABLES	1	10-00-21100-000-000	6,574.75
01/25	01/24/25	90190	22494	WEX BANK	Dec 2024	SETUP WEX PAYABLES	2	60-00-21100-000-000	464.92
01/25	01/24/25	90190	22494	WEX BANK	Dec 2024	SETUP WEX PAYABLES	3	61-00-21100-000-000	260.22
Total 90190:									7,299.89
90191									
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	1	10-00-21100-000-000	23,937.45
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	2	18-00-21100-000-000	139.15
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	3	22-00-21100-000-000	301.42
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	4	60-00-21100-000-000	12,339.11
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	5	61-00-21100-000-000	4,521.98
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	6	63-00-21100-000-000	31.82
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	7	10-00-14510-000-000	1,559.98
01/25	01/24/25	90191	18990	WISCONSIN PUBLIC SERVICE	Dec 2024 Invoices	SETUP PAYABLE: WPS	8	10-00-14520-000-000	1,559.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 90191:									44,390.87
Grand Totals:									2,315,508.09

Dated _____

Finance Committee Chairperson _____

Report Criteria:
Report type: GL detail

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
Grand Totals:			<u> </u>					<u> </u>
			<u> </u>					<u> </u>
			<u> </u> 0					<u> </u>

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Ordinance No. 25-001: An Ordinance Adopting the 2025 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston.
From:	Jennifer Higgins, Director of Planning & Development/Zoning Administrator
Question:	Should the BOT approve the recommendation of the Plan Commission/ETZ to approve the annual update to the Official Zoning Map for 2025?

Background

Annually, the Village adopts the Official Zoning Map for both the Village and the Extraterritorial Zoning District, so we have a historical record depicting the zoning at 1/1 of that year (or as close to it as we can get). This helps for record keeping purposes as we will only have to go back to this map/ordinance for historical purposes until we adopt the map again in 2026, not all the previous rezone applications on file.

Attached Docs:	Ordinance No 25-001 Draft 2025 Zoning Map (online)
Committee Action:	The PC & ETZ held a joint public hearing on 2/10/2025. No one spoke in opposition. It was recommended unanimously for approval by both the PC and ETZ.
Financial Impact:	None
Recommendation:	Staff & PC/ETZ recommend approval.

Recommended Language for Official Action

I move to recommend [approval / denial] of Ordinance No. 25-001.

Additional action:	Publication of Ordinance (Staff) Posting of new Zoning Map (Staff)
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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 25-001

AN ORDINANCE ADOPTING THE 2025 OFFICIAL ZONING MAP AND OFFICIAL EXTRATERRITORIAL ZONING MAP FOR THE VILLAGE OF WESTON.

WHEREAS, the Village of Weston is authorized to prepare, amend and adopt a zoning ordinance under Wis. Stats. §§ 62.23 and 61.35; and

WHEREAS, the Village adopted a new Chapter 94 in March 2015, to serve as the Village's general zoning ordinance and the Village's extraterritorial zoning ordinance for the portions of the Town of Weston defined as the extraterritorial zoning area; and

WHEREAS, the Plan Commission has recommended enactment of the Zoning Ordinance amendments set forth below, for applicability within the Village limits; and

WHEREAS, the Joint Town and Village Extraterritorial Zoning Committee has recommended enactment of the Zoning Ordinance amendments set forth below, for applicability within the Extraterritorial Zoning limits of the Town of Weston; and

WHEREAS, the Joint Village and Town of Weston Extraterritorial Zoning Committee and Village Plan Commission have held a joint public hearing on this ordinance on February 10, 2025, in compliance with Wis. Stat. § 62.23, and following such hearing the Board considered public comments and the recommendation of the Village Plan Commission and Joint Village and Town of Weston Extraterritorial Zoning Committee; and

WHEREAS, the Village Board finds the proposed amendment is reasonable, consistent with the Village Comprehensive Plan, and in the public interest;

NOW, THEREFORE, the Village Board of Weston, Marathon County, Wisconsin, do ordain as follows:

SECTION 1: Adoption of the Official Zoning Map and Extraterritorial Zoning Map 2025. This ordinance shall be deemed to incorporate and adopt the zoning of each district in the Village and Town of Weston in the manner consistent with and as shown on the official zoning maps. Any ordinance or resolution in conflict therewith is hereby repealed. The Village of Weston Official Zoning Map and Official Extraterritorial Zoning Map of the Village of Weston, presented with this ordinance as Exhibit A and made a part thereof, is hereby adopted, and supersedes and replaces in its entirety the previous official maps, adopted in 2023.

SECTION 2: Display. The Village Zoning Administrator is hereby authorized and directed to display the Official Zoning Maps in a prominent place, in public view. The Village Zoning Administrator shall also transmit copies of the adopted Official Zoning Maps to the Village Clerk. A copy of the Official Zoning Maps hereby adopted shall be permanently on file and open to public inspection in the office of the Village Clerk.

SECTION 3: The amendment effectuated by this Ordinance shall apply within the municipal limits of the Village and within its extraterritorial zoning jurisdiction in the Town of Weston.

SECTION 4: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 5: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication. The following will no longer be effective as of the date of adoption of this ordinance: the existing Official Zoning Maps for the Village of Weston and within its extraterritorial zoning jurisdiction in the Town of Weston. The new Zoning Maps created by this ordinance shall be applicable to all discretionary projects that are not yet filed with or deemed complete by the Village of Weston prior to the date the ordinance goes into effect. For all other projects this ordinance shall apply on the date the ordinance goes into effect, regardless of whether an application has been filed or is complete.

Dated the 17TH day of February 2025.

BOARD OF TRUSTEES

By: _____
Mark Maloney, its President

Attest:

Pamela Brehm, its Clerk

APPROVED: _____

PUBLISHED: _____

EXHIBIT A: [2025 Official Zoning Map](#) (online)

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Ordinance No. 25-002 An Ordinance to Create Section 82.114 Vehicles, Abandoned and Junked.
From:	Jeremy Hunt, Chief of Police, MBMPD Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Should the Board of Trustees amend Chapter 82 to create regulations for disposal of abandoned and junked vehicles per the Community Life and Public Safety Committee (CLPS) recommendation?

BACKGROUND

Chief Hunt would like the Village to approve an ordinance regulating the disposal of abandoned and junked vehicles in the Village and Town of Weston. The Village of Rothschild adopted similar regulations and they would like to have uniform regulations.

I chose to place this under Chapter 82 Traffic and Vehicles as it had similar regulations that the MBMPD already enforces. This ordinance is verbatim of the ordinance that Rothschild adopted.

The CLPS Committee did review at their meeting on 2/3/25 and are recommending it as presented.

Attached Docs:	Draft Ordinance
Committee Action:	Community Life and Public Safety Committee reviewed and recommended approval at their meeting on 2/3/25
Fiscal Impact:	TBD.
Recommendation:	Police Chief and Director recommends approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

- 1) I approve the creation of regulations for junked and abandoned vehicles by adopting Ordinance No. 25-002 to Create Section 82.114 Vehicles, Abandoned and Junked in the Village Code of Ordinances.
- 2) Something else....

ADDITIONAL ACTION: Publication of Ordinance upon approval. (Staff)
Notify Town of Weston of new ordinance and request them to also add to theirs during their updates. (Staff)

**VILLAGE OF WESTON
ORDINANCE 25-002**

**AN ORDINANCE TO CREATE SEC. 82.114 VEHICLES, ABANDONED AND
JUNKED.**

NOW THEREFORE, be it ordained by the Board of Trustees of the Village of Weston, in the State of Wisconsin, as follows:

SECTION 1: **ADOPTION** “Sec. 82.114 Vehicles, Abandoned And Junked” of the Weston Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

Sec. 82.114 Vehicles, Abandoned And Junked (Non-existent)

AFTER ADOPTION

Sec. 82.114 Vehicles, Abandoned And Junked(*Added*)

1. Definitions.

- a. Abandoned Motor Vehicle. Any vehicle left unattended for more than 48 hours on any public street or grounds, or for more than 30 days on private property, is deemed abandoned and constitutes a public nuisance after notification thereof by the Police Department. Should the vehicle not be deemed abandoned under this chapter by the Police Department, if left attended on private property, it shall be out of public view, by permission on the owner or lessee.
- b. Junked Motor Vehicle. Any motor vehicle that has been wrecked or damaged in such a manner that it cannot be safely or legally operated is a junked motor vehicle.
- c. Motor Vehicle. A vehicle which is self-propelled, a trailer or semitrailer designed for use with such vehicle, and including a snowmobile.

2. Abandoned motor vehicles.

- a. No person shall leave any motor vehicle, trailer, semitrailer, or travel trailer unattended on any Village street or private or public property for such time and under circumstances as to cause the vehicle to reasonably appear to have been abandoned.
- b. Any vehicle in violation of this section shall be impounded until lawfully claimed or disposed of under subsection c, except that if a duly authorized Village representative determines that the cost of towing and service charges for the impoundment would exceed the value of the vehicle, the vehicle may be junked by the Village prior to expiration of the impoundment upon

determination by the Chief of Police of the Village that the vehicle is not wanted for evidence or other reason.

c. Any Village police officer who discovers any motor vehicle, trailer, semitrailer or travel trailer on any Village street or private or public property that has been abandoned shall cause the vehicle to be removed to a suitable place of impoundment.

i. The owner of an abandoned vehicle, except a stolen vehicle, is responsible for the abandonment and all costs of impounding and disposing of the vehicle. Costs not recovered from the sale of the vehicle may be recovered in a civil action by the Village against the owner.

ii. Any abandoned vehicle that is determined by a duly authorized municipal representative to have a value in excess of \$100 shall be retained in storage for a period of 14 days after certified mail notice has been sent to the owner and lienholders of record, if the name and whereabouts of the owner or lienholder can be readily ascertained, to permit reclamation of the vehicle after payment of accrued charges. Such notice shall set forth the year, make, model, and serial number of the abandoned motor vehicle and the place where the vehicle is being held and shall inform the owner and any lienholders of their right to reclaim the vehicle. The notice shall state that the failure of the owner or lien holders to exercise their right to reclaim the vehicle under this section shall be deemed a waiver of all right, title, and interest in the vehicle and a consent to the sale of the vehicle. Each retained vehicle not reclaimed by its owner or lienholder may be sold. The Village may dispose of the vehicle by sale at public auction. A Class 2 notice of the auction shall be published. It may be conducted by any Village employee. The purchaser shall have 10 days to remove the vehicle from the storage area but shall pay a storage fee set by the Village Board for each day the vehicle remains in storage after the second business day subsequent to the sale date. Ten days after the sale, the purchaser shall forfeit all interest in the vehicle and the vehicle shall be deemed to be abandoned and the vehicle may be sold again.

d. Any abandoned vehicle that is determined by a duly authorized Village representative to have a value of less than \$100 may be disposed of by direct sale to a licensed salvage dealer upon determination that the vehicle is not reported stolen.

e. Within five days after the sale or disposal of the vehicle, as provided in Subsection (2)(c) and (d), the Village shall advise the Division of Motor Vehicles for the State of Wisconsin, of the sale or disposition, on the form supplied by the division.

3. Junked motor vehicles.

a. No disassembled, partially disassembled, inoperable, unlicensed, junked or wrecked motor vehicle, truck body, tractor, trailer or travel trailer shall be

stored or allowed to remain upon public or private property within the Village for a period exceeding 48 hours if upon public property or for a period exceeding 14 days if upon private property.

- b. Whenever the Police Department shall find any such vehicle placed or stored in the open upon public property within the Village, it may cause such vehicle to be removed by a junk or salvage yard and stored in such junk or salvage yard. The vehicle shall be disposed of pursuant to the provisions of Sec. 82.114(2)(c) and (d) of this chapter.
- c. Whenever the Police Department shall find any vehicle described herein placed or stored in the open upon private property within the Village, it shall notify the owner of property on which said vehicle is stored of the violation of this section. If the vehicle is not removed within five days, the Police Department may cause such vehicle to be removed to a junk or salvage yard. The vehicle shall be disposed of pursuant to the provisions of Sec. 82.114(2) (c) and (d) of this Chapter.
- d. Any person who shall be adjudicated to have violated any of the provisions of this section shall be subject to a forfeiture of not less than \$10 nor more than \$50, plus costs of the prosecution, and upon default of payment of such forfeiture and costs shall be imprisoned in the Marathon County jail until such forfeiture and costs are paid, but not to exceed 10 days. Each day that a violation of this section continues shall be deemed a separate offense.

SECTION 2: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from _____ and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE VILLAGE OF WESTON BOARD OF TRUSTEES

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mark Maloney	_____	_____	_____	_____
Barbara Ermeling	_____	_____	_____	_____
Hooshang Zeyghami	_____	_____	_____	_____
Steve Cronin	_____	_____	_____	_____
Jamie Weiland	_____	_____	_____	_____
Jim Pinsonneault	_____	_____	_____	_____
Joseph Jordan	_____	_____	_____	_____

Presiding Officer

Attest

Mark Maloney, Village President,
Village of Weston

Pamela Brehm, Village Clerk, Village
of Weston

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Discussion regarding an update on the Kennedy Park Renovation and Capital Campaign
From:	Jami Gebert, Village Administrator Michael Wodalski, Director of Public Works Shawn Osterbrink, Director of Parks, Recreation and Forestry
Question:	Monthly update on the implementation of the master plan for Kennedy Park and capital fundraising campaign.

Background

Renovation:

Staff has received the 90% plans for Phase 1-BB which is the southernmost youth baseball/softball field. Main items yet to be finalized are the field lighting and control plans and specifications for the retaining wall on the field. These items should be wrapped up in early March with the field then going out for bids shortly after.

The stormwater management permits have been approved by the DNR and received by the Village.

REI is also in the process of getting the rest of the park to a 60% plan stage for review this spring. Director Wodalski has also met with other local school district officials regarding their experiences with field turf as well as lighting installations on baseball and softball fields to better understand what to look for in the final design, specifications, installation process and future ongoing maintenance.

We are also working with REI to coordinate Architectural Services for the buildings to begin initial scoping of those tasks which would include the multipurpose building in the northwest corner as well as all bathroom and shelter facilities within the park.

Capital Campaign:

The Friends of Kennedy Park group met on January 30, 2025. The agenda from the meeting is attached and includes the Community Foundation project fund update of \$24,248.30 as of December 31, 2024.

It was asked at the Parks and Recreation Committee meeting the dollar amount requested in the three grants submitted:

- Impact 100 – awards three grants, top award is \$100,000 and two \$25,000 awards.
- Juedes Family Foundation and Davis Foundation – awards are determined by the Foundation and range from \$1,000 to \$100,000.
- The group is working on a grant application to the Wausau & Marathon County Parks & Recreation Foundation requesting \$10,000.

Information has been updated on the Village's Kennedy Park Renovation and Capital Campaign webpage, <https://westonwi.gov/938/KENNEDY-PARK-RENOVATION-AND-CAPITAL-CAMP>. It was asked that each of the youth sports organizations provide a link to the page on their websites.

The results of the brainstorming session at the first Friends group meeting are attached. A smaller group of volunteers interested in working on the Capital Campaign Strategic Plan coordinated a

REQUEST FOR CONSIDERATION

meeting on February 13, 2025, from 5:30 pm to 7:30 pm. More information to come following the meeting, but an important first step is to develop a calendar of asks, as the youth organizations all have fundraising efforts and/or special events and we don't want to conflict 'asks.' Also, the group will work to coordinate a thermometer to show progress in campaign.

Please remember to participate in our ***Dine for Cause*** nights! Polito's Pizza raised \$270! Next events are February 24th at Brew's Brothers and March 18th at Red Robin. These events maintain awareness of the campaign in the community.

The Village shared the news from Wausau Events that the Oktoberfest event will not be held in Kennedy Park in 2025, but the *Off the Square Concert* will still occur. We need to discuss partnership opportunities with Wausau Events.

The Village's weekly and quarterly newsletters are also good opportunities to share information. The group discussed including information about Kennedy Park in the spring edition – likely print the information on the sign in Kennedy Park regarding the project – to keep the information consistent. Depending on calendar of events determined through Strategic Plan, we can print the 'Ask Letter' in the newsletter later this year.

Attached Docs: **Friends of Kennedy Park Group 1/30/25 Agenda.**

Outline of brainstorming session from first Friends group meeting.

Kennedy Park Master Plan with phases.

Committee Action: **None.**

Fiscal Impact: **None.**

Recommendation: **None, discussion item.**

Recommended Language for Official Action

None, monthly update item.

Thursday, January 30, 6:00-7:00 PM - GTCC meeting room 4

-draft agenda-



Introductions. Who's in the room and what organization do they represent? (Bring a friend)

Friends of Kennedy Park is a collaboration between the Village of Weston Parks & Recreation Committee/Department, the Community Foundation of North Central Wisconsin, D.C. Everest Youth Baseball and JV Baseball, Everest Fastpitch and JV Softball, Everest Youth Hockey and DCE Youth Baseball Park Project Fund is a component fund of the Community Foundation of North Central Wisconsin.

Updates:

The Village dedicated \$766,000 of ARPA funds towards marketing, construction plans and building of phase. Phase 1 is ready to be bid for construction with help from REI and the Village of Weston.

- Update from Michael Wodalski, Director of Public Works

Project Fund: \$24,248.30 through December 31, 2024- at the Community Foundation of North Central WI

Youth baseball committed 25% of all field banner sales to the project, going forward.

December 20, 2025 GMorty and the Makers stepped away from the project.

Sarah Olafson and Tina Lang met with foundation on January 13, Kelly Price, Director of Programs and Donor Relations, to reintroduce grants and funding opportunities. Went through each donor advised fund, timelines, and key points when requesting funds. The foundation reminded us this is a long-term capital campaign project over many years.

- We submitted the first part of the Impact 100 of Greater Wausau grant application and were approved. Now we wait until February 17th. If we advance, the final application will include: And we'll need help from others proofreading and writing.
 - Full Application (a more in-depth look at your non-profit and your project)
 - Detailed Project/Program Budget (must be at least \$100,000)
 - IRS 990 Forms - 2 previous years
 - Percentage estimate of your revenue streams
 - Current Fiscal Year Organization Budget
 - Fiscal Year-to-Date Profit and Loss Statement
 - Fiscal Year-to-Date Balance Sheet
 - List of Board Members
 - Qualifications/Bios of Key Staff Responsible for the Project

*If your organization is financially sponsored or collaborating with another nonprofit, we will request additional financial information as needed.

Large funding

Grants, state funding, foundations, large donors, CVB, Sports Authority, economic impact

Fundraising event ideas. We need a champion to plan.

We have three (3) restaurant dates set for the next few months, good word of mouth, community engagement.

Polito's- January 23

Brews Brothers- February 24

Red Robin- March 18

In-kind donors, goods & services, materials.

Interested supporters. We have a donor interested in Field 2- information and financials have been shared and when they are ready, they will coordinate with the Foundation to discuss payment timelines.

Discussion on strategic planning- Village of Weston would like a document to refer to, every month, on this project.

Who wants to be a part of the smaller sub-committee to proof this strategic planning document?

Next meeting

What is our story- beyond baseball fields

Timeline

Video interviews. Past players, families, stake holders, kids.

Fundraising



- QR Codes at Restaurants & Table Tents
- Partnership with the pool, donation to Kennedy Park when purchased pool pass. Merchandise Sales
- Food sponsors for events, cheese curds, hot dogs, burgers. Hotel dollars
- Raffles: Purse, Calendar, Cash, Car, 50/50 at games
- Food Sales: Ice Cream Cakes, Pizzas
- Change jars Thermometer Auction off person for a date, Letter writing

Events

- Hockey Clinic, Fun Run, Virtual Run, Skateboard Demo, College Camps, Pond Hockey
- Dunk Tanks, Live Auction, Ice Bucket Challenge, Glow Derby, Golf outing, Handicap event
- Concerts, Online Silent Auction, Partner with Wausau Events, Food truck event, Kickball Tourney

Connections

- Merrill Iron & Steel REI, Village of Weston and Rothschild, Lokie Investments, Innovative Health
- Dr. Chris Peterson, Alex Duros, Greg Langbehn, Mike Simon
- Hooshang Zyghami, Casey Nye, John Dudley, Kevin Noel, Mark Mathis - Crystal Finishing
- Chamber, Dave Eckmann, Lukas Lindner
- Ed & Joyce Kreski, Turner Family
- Marcus Nelson, Peter Roher, Seth F

In Kind

Who and What?

- Would GTCC donate hockey boards?
- Steve Thompson builds pole buildings
- Wausau Tile, Merrill Iron & Steel, PGA, United Structures, Newton Electric
- T's drywall, Durey electric, Greenheck Fan, Gilge Concrete, J & D, Prebe electric
- Aspirus Health, AED, First Aid
- Greenfire, Revi, Ruder Ware, County Concrete

Grants/Foundation

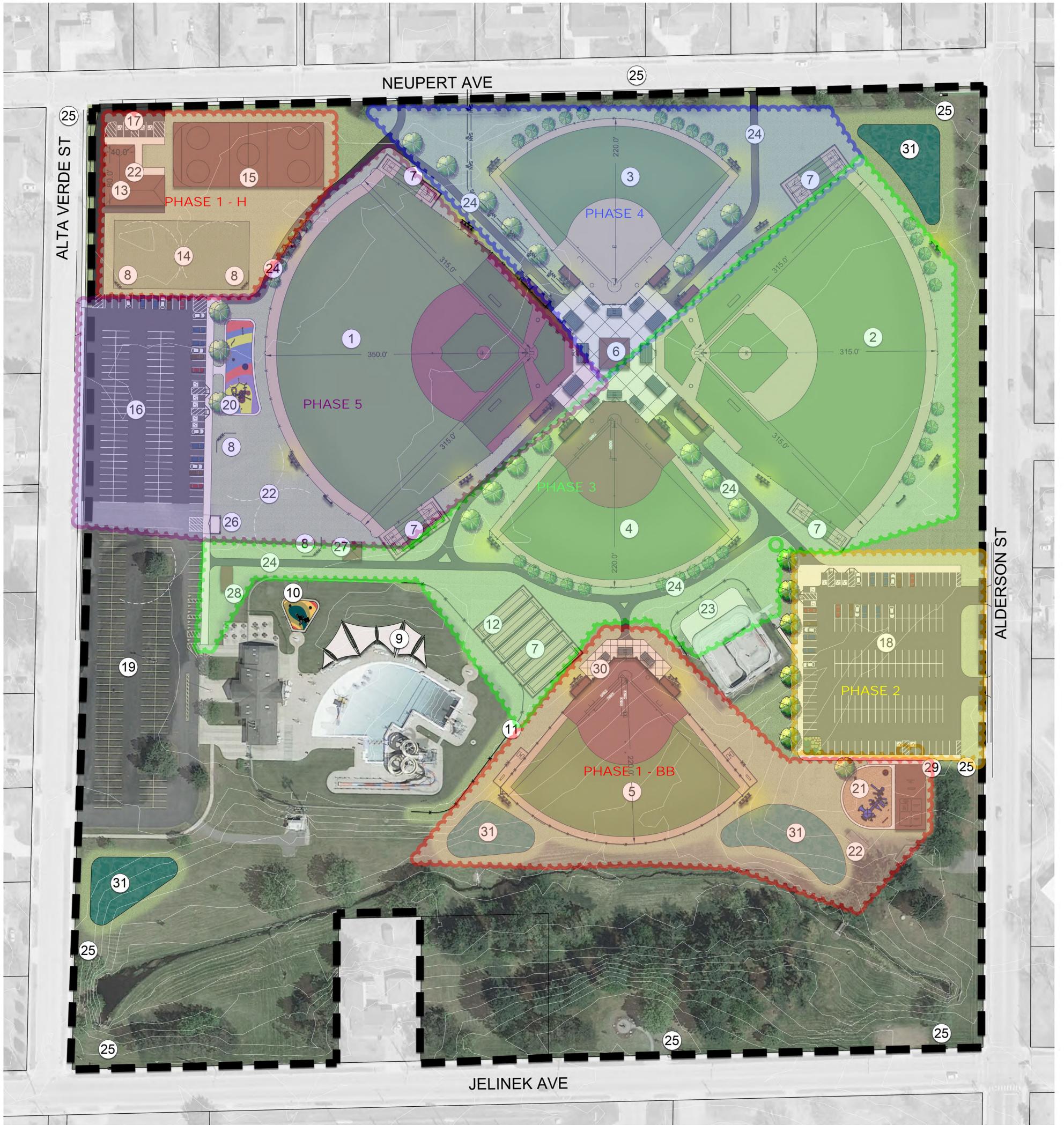
- Hockey for girls, Tony Hawk foundation, Charlie Bernes, Girls Softball, Youth sports, WI grants, Park grants, Girls equality, Handicap access, Playgrounds, Lights
- Woodchucks, Baseball lights, Kwik Trip, Amazon, Community Foundation, Incredible Bank, Kacourek
- Target, Sanford Health, Marshfield, NFL Play 60, Aspirus

Other

- School handout, Meet & Greet, Packer Player, Brewer Player, Interview MLB, Kiss a pig
- Nature Walk, plants, flowers, trees/grant S, Drone Light Show
- Top of mind- talking points, Skywriting with Wausau Airport, Famous people, skateboarding, REI Hockey rendering

Impact

- Economic Impact
- Story Telling, Kid testimonial, Video
- Not just baseball
- Gas, Restaurants, Hotels
- Tournament weekends, Weeknight practices
- Families, GTCC, Weston Park

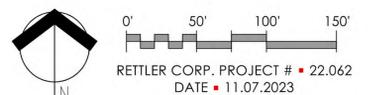


KEYNOTES

- | | | | | |
|---|---|--|--|---|
| <p>1 315/350/315' BASEBALL FIELD WITH SYNTHETIC TURF INFIELD, DUGOUTS, UNDERDRAIN, SCOREBOARD, LIGHTING, AND BLEACHERS</p> <p>2 315/315/315' NATURAL TURF BASEBALL FIELD WITH DUGOUTS, UNDERDRAIN, SCOREBOARD, LIGHTING, AND BLEACHERS</p> <p>3 200' SOFTBALL/LITTLE LEAGUE FIELD WITH DUGOUTS, UNDERDRAIN, SCOREBOARD AND LIGHTING, AND BLEACHERS</p> <p>4 200' SOFTBALL/LITTLE LEAGUE FIELD WITH MULTIPLE BASE PATHS (50/70), SYNTHETIC TURF INFIELD, DUGOUTS, UNDERDRAIN, SCOREBOARD AND LIGHTING, AND BLEACHERS</p> <p>5 200' SOFTBALL/LITTLE LEAGUE FIELD WITH MULTIPLE BASE PATHS (46/50/70), SYNTHETIC TURF INFIELD, DUGOUTS, UNDERDRAIN, SCOREBOARD AND LIGHTING, AND BLEACHERS</p> | <p>6 CONCESSION/RESTROOM/PRESSBOX (1,600 SF GROUND FLOOR)</p> <p>7 (6) BATTING CAGES</p> <p>8 TEE BALL BACKSTOPS</p> <p>9 POOL AMENITIES: SHADE STRUCTURES</p> <p>10 POOL AMENITIES: RUBBERIZED SURFACE PLAYGROUND</p> <p>11 POOL AMENITIES: RELOCATED FENCING</p> <p>12 POOL AMENITIES: REMOVE EXISTING VOLLEYBALL</p> | <p>13 MULTIPURPOSE PARK BUILDING (4,800 SF)</p> <p>14 ICE SKATING AREA (90'x180')</p> <p>15 ICE HOCKEY AREA</p> <p>16 PARKING LOT EXPANSION (143 SPACES)</p> <p>17 PARKING LOT REDEVELOPMENT (4 ADA SPACES)</p> <p>18 PARKING LOT REDEVELOPMENT (180 SPACES)</p> <p>19 EXISTING PARKING (approx. 167 SPACES)</p> | <p>20 ACCESSIBLE PLAYGROUND</p> <p>21 UPGRADE EXISTING PLAYGROUND</p> <p>22 REMOVE EXISTING BUILDING/S</p> <p>23 SKATE PARK BEGINNER AREA ADDITION</p> <p>24 CONNECTING WALKS</p> <p>25 BENCHES WITH COMPANION AREA ON CONCRETE SLAB</p> <p>26 DUMPSTER AREA (15'x25')</p> | <p>27 STORAGE BUILDING (25'x25')</p> <p>28 UPGRADE EXISTING RESTROOMS</p> <p>29 RESTROOM/SHELTER BUILDING</p> <p>30 RETAINING WALL</p> <p>31 STORMWATER MANAGEMENT AREA</p> |
|---|---|--|--|---|



VILLAGE OF WESTON
KENNEDY PARK ■ PREFERRED MASTER PLAN



3317 BUSINESS PARK DRIVE
 STEVENS POINT, WI 54482

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees – February 17, 2025
Description:	Discussion regarding an update on Pickleball Courts
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry Jami Gebert, Village Administrator
Question:	Monthly update on pickleball courts.

Background

2/17/25 Update

The new information that we must share is that we were informed that a new indoor pickleball facility will be opening this spring in Menomonee Falls and plans for additional facilities in Madison and Green Bay. Is there an opportunity for a privately owned facility in our area soon?

1/20/25 Update

Administrator Gebert and I met with Lisa Knoll, President and Paula Voss, Vice President of Wausau Area Pickleball on December 4th to discuss pickleball. We informed them of the decision to place the courts at Machmueller versus their proposal to place them at Yellowbanks. We also informed them of the cost estimate to complete the courts at Machmueller along with support structures such as the shelter and restrooms. They seemed receptive to the idea, and we asked them to discuss it with their members to see if this project were something they would support.

Village staff also met with Director of Parks for Wausau/Marathon County Parks on January 9th to discuss the status of pickleball within their department. They currently have plans to convert two tennis courts into three pickleball courts at Alexander Park in 2025. They currently don't have any other plans to add more courts but the status of the courts at Marathon Park may change. Currently the west side master plan shows no courts in Marathon Park so depending on the outcome of some of the future planning over the next few months they may be building courts at an alternate location. This likely would be quite a few years out though.

Attached Docs:	None.
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Committee Action:	None.
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Fiscal Impact:	N/A
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Recommendation:	None.
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REQUEST FOR CONSIDERATION

None,

Or

Something else.

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, February 17, 2025

Description: Quarterly Development Agreements Report

From: Jennifer Higgins, Director of Planning and Development
Roman Maguire, Chief Building Inspector

Question: Informational purposes only.

Background

We have provided a [link](#) to the current Development Agreement/Project Spreadsheet. The document includes those TIF Agreements still open and then current 2023 Agreements. In 2022, the Village Board agreed to require Development Agreements for new and building addition commercial construction instead of requiring the \$5000 and \$2500 Completion Surcharge. In the summer of 2023, the Board removed the Development Agreement on permitted uses, and it is now only required for conditional uses and TIF projects. The Plan Commission had requested this report on a quarterly basis, and I also shared with the Board for their information. The PC no longer wishes staff to provide but the Board requested updates on a quarterly basis so I have placed it on the agenda for your information. The link will remain open as is a working document so you can access it whenever you like.

Attached Docs: [Development Agreement Spreadsheet](#) (external link)

Committee Action: None – As of 8/24 the PC no longer wishes to see it.

FISCAL IMPACT: TBD

Recommendation: Director & Building Inspector recommends acknowledgement.

Recommended Language for Official Action

I move to Acknowledge the Quarterly Development Agreement Report as submitted by staff.

Additional action: None

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Discussion and/or action on addition to the Elected and Appointed Village Officials' Handbook, Section 1.10 <i>Trustee Salary and Stipend Compensation</i>
From:	Jami Gebert, Village Administrator
Question:	Would the Board like to approve an addition to the Elected and Appointed Village Officials' Handbook regarding salary and stipend?

Background

At the January 17, 2025, Board of Trustees meeting, it was motioned for staff to incorporate guidelines regarding stipend compensation into a document for discussion and/or possible action in February.

Motion by Pinsonneault, second by Cronin to direct staff to incorporate these guidelines into a document to be discussed and acted upon at the February 2024, regular Board of Trustees meeting.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	----
Zeyghami, Hooshang	YES

Attached is a draft of the guidelines. If approved, the policy would be added as Section 1.10 *Trustee Salary and Stipend Compensation* to the Elected and Appointed Village Officials' Handbook.

Attached Docs:	Section 1.10 <i>Trustee Salary and Stipend Compensation</i> policy draft
Committee Action:	Prior action noted in RFC.
Fiscal Impact:	TBD, estimation in budget.
Recommendation:	None.

Recommended Language for Official Action

I motion to [approve/deny] the addition of Section 1.10 *Trustee Salary and Stipend Compensation* to the Elected and Appointed Village Officials' Handbook.

Or something else.

Village of Weston		
ELECTED AND APPOINTED VILLAGE OFFICIALS' HANDBOOK		
ISSUE DATE TBD 02/17/2025	POLICY TITLE:	POLICY NO. 1.10
REVISION DATE	<i>Trustee Salary and Stipend Compensation</i>	

PURPOSE

To further clarify President/Trustee salary and stipend compensation.

PROCEDURE

The Village Board adopted a “HANDBOOK for ELECTED AND APPOINTED VILLAGE OFFICIALS” on January 17, 2022, amended on February 20, 2023. The below would be an addition to Chapter 1, adding *Section 1.10 Trustee Salary and Stipend Compensation*.

Addition is as follows:

Section 1.10. Trustee Salary and Stipend Compensation.

Salary. In accordance with Wis. Stats. §§ 61.32, the president and board of trustees of any village, whether operating under general or special law, may by a three-fourths vote of all the members of the village board determine that a salary be paid the president and trustees. The League of Wisconsin Municipalities has interpreted this language to mean that establishing salaries for the very first time requires a three-fourths vote, but increasing or decreasing previously established salaries requires a simple majority vote. Salaries have been paid to the President and Trustees since the incorporation of the Village. Subsequent changes to salaries thus require a simple majority vote of Trustees at a Board meeting with a quorum. The annual salary to be paid to the President and Trustees is outlined in Village of Weston Municipal Code Sec. 2.206 *Generally*. With regard to increases, Wis. Stats. §§ 66.0505 prohibits city and village officials who by virtue of their office are entitled to participate in setting the salary for that office, from collecting salary in excess of the salary provided at the time they took office during their term of office. The governing body may decide that a salary increase will take effect at the beginning of the next term, or at some other time, such as after the first year of the next term. This means, if seats are staggered, that newly elected officials could get more than officials continuing to serve out their terms.

Stipend. In addition to the annual salary determined by the Board, elected officials will receive a stipend for every in-person attendance to a Village committee, commission, special Board, or public safety board meeting that the official has appointment to for the current term of office. The stipend amount is determined by the Board. The stipend will not be paid to any member attending virtually or via phone. To receive the stipend, the President and/or Trustee must be required to attend the meeting and the meeting must be posted and agendized, a quorum notice does not qualify. Attending a Village meeting due to interest and/or to participate in discussion does not qualify, even if the President/Trustee attending is queried during the meeting, unless it is a committee meeting where the Chair or Vice Chair asks for the President/Trustee to participate in order to achieve quorum, then a stipend would be warranted.

Stipend Exceptions. Meetings except from the stipend include the twelve (12) regular Board meetings, one annual Board of Review meeting, any non-Village community meetings the President/Trustee selects to attend, and any Village-related meetings where a stipend is already provided to the official.

Village of Weston, Marathon County, Wisconsin

Committee/Commission/Board Appointments, Assignments, and Nominations May 2024

Three (3) year terms, staggered, except elected officials are terms of office one (1) year, CDA is four (4) year term and Tourism Commission is a one (1) year term

<u>Community Development Authority</u>	<u>Phone</u>	<u>Term</u>	<u>Mountain Bay Metro Police Commission</u>	<u>Phone</u>	<u>Term</u>
Jim Pinsonneault (Chair)	715-212-0540	2024-2025	Ryan Simmons	715-351-1544	2024-2027
Steve Cronin (Vice-Chair)	715-551-7810	2024-2026	Jeff Micholic	715-573-9071	2024-2027
Dave Diesen (citizen)	715-519-0657	2022-2026	Dan Vergin	715-581-9294	2024-2025
Michelle Knopf (citizen)	715-355-1242	2021-2025	Jeff Wickersham	715-298-7741	2024-2026
Todd Hagedorn (citizen)	715-359-1689	2023-2027			
Stephen Winkels (citizen)	715-241-7864	2023-2027	<u>Mountain Bay Oversight Board</u>	<u>Phone</u>	<u>Term</u>
Vacant (citizen)			Mark Maloney	715-410-2756	2024-2025
			Jamie Weiland	715-432-1718	2024-2026
<u>Commissioner of Weeds</u>	<u>Phone</u>	<u>Term</u>	Jim Pinsonneault	715-212-0540	2024-2025
Mark Maloney (President)	715-410-2756	2024-2025			
<u>CWED RLF</u>	<u>Phone</u>	<u>Term</u>	<u>Parks & Recreation</u>	<u>Phone</u>	<u>Term</u>
Jami Gebert	715-846-3454	2024-2025	Jamie Weiland (Chair)	715-432-1718	2024-2026
Jessica Trautman (Alt)	715-241-2605	2024-2025	Barb Ermeling (Vice-Chair)	715-359-4365	2024-2025
			Katrina Clark (citizen)	715-218-3744	2024-2027
<u>CVB</u>	<u>Phone</u>		Roger Esker (citizen)	715-359-3369	2023-2026
Hooshang Zeyghami	715-574-9400		Dino Corvino (citizen)	715-297-2353	2022-2025
<u>Community Life & Public Safety (CLPS)</u>	<u>Phone</u>	<u>Term</u>	<u>Plan Commission</u>	<u>Phone</u>	<u>Term</u>
Jim Pinsonneault (Chair)	715-212-0540	2024-2025	Steve Cronin (Chair)	715-551-7810	2024-2026
Barb Ermeling (Vice-Chair)	715-359-4365	2024-2025	Hooshang Zeyghami (Vice-Chair)	715-574-9400	2024-2025
Katrina Clark (citizen) – On 2/17/2025 Agenda			Joe Jordan (Trustee)	715-218-8140	2024-2027
Kirk Kamke (citizen) – On 2/17/2025 Agenda			Roy Mumper (citizen)	715-297-5045	2024-2027
Luis Lopes Serrao (citizen)	715-432-8223	-----	Gary Guerdnt (citizen)	715-302-0334	2022-2025
Brent Olson (citizen)	715-218-3389	-----	Dave Diesen (citizen)	715-519-0657	2023-2026
John Czerwonka (citizen)	715-551-2778	-----	Travis Hoffman (citizen)	715-551-6643	2023-2026
Mark Maloney	715-410-2756	2024-2025			
Jami Gebert	715-846-3454	-----	<u>Public Works & Utility Committee</u>	<u>Phone</u>	<u>Term</u>
Chief Jeremy Hunt	715-359-3879	-----	Hooshang Zeyghami (Chair)	715-574-9400	2024-2025
Chief Josh Finke	715-581-7855	-----	Joe Jordan (Vice-Chair)	715-218-8140	2024-2026
Roman Maguire	715-241-2619	-----	Tom Hubbard (citizen)	715-491-3161	2024-2027
			Roy Mumper (citizen)	715-297-5045	2023-2026
<u>Everest Metro Joint Finance</u>	<u>Phone</u>	<u>Term</u>	Luis Lopes-Serrao (citizen)	715-432-8223	2024-2027
Mark Maloney (President)	715-410-2756	2023-2024			
Jim Pinsonneault (Trustee)	715-212-0540	2023-2024	<u>S.A.F.E.R. Board of Directors</u>	<u>Phone</u>	<u>Term</u>
Jamie Weiland (Trustee)	715-432-1718	2023-2024	<u>SAFER Charter – Article II</u>		
			Steve Cronin (Trustee)	715-551-7810	2024-2026
<u>Everest Metro Police Commission</u>	<u>Phone</u>	<u>Term</u>	Mark Maloney (President)	715-410-2756	2024-2025
Ryan Simmons (citizen)	715-351-1544	2021-2024			
Dave Eisenreich (citizen)	715-571-0151	2022-2025	<u>S.A.F.E.R. Fire Commission</u>	<u>Phone</u>	<u>Term</u>
Vacant (citizen)			<u>SAFER Charter – Article III (7/1 - 6/30)</u>		
			Jean Jackan (citizen) (Appt. 4/19/21)		2024-2027
<u>Extra-Territorial Zoning Committee</u>	<u>Phone</u>	<u>Terms</u>	Scott Tatro	715-370-1930	2023-2026
Steven Cronin (Village)	715-551-7810	2023-2025			
Randy Christiansen (Town)	715-573-5766	2024-2027	<u>Tourism Commission</u>	<u>Phone</u>	<u>Term</u>
Milt Olson (Town)	715-573-9805	2024-2027	<u>1-year terms per 78.103(c)(1)</u>		
Mark Hull (Town)		2023-2026	Mark Maloney (Chair)	715-410-2756	2024-2025
Roy Mumper (Village)	715-297-5045	2022-2025	Barb Ermeling (Vice-Chair)	715-359-4365	2024-2025
Gary Guerdnt (Village)	715-302-0334	2024-2027	Kim Frederick (Hotel-rep)	715-359-1280 x456	2024-2025
			Jamie Weiland (secretary)	715-432-1718	2024-2025
<u>Fence Viewers</u>	<u>Phone</u>		Hooshang Zeyghami (citizen)	715-574-9400	2024-2025
Mark Maloney (President)	715-410-2756	2024-2025	(chair, vice-chair and secretary must be elected from commission)		
Steve Cronin (Vice President)	715-551-7810	2024-2026			
<u>Finance and Human Resource Committee</u>	<u>Phone</u>	<u>Term</u>	<u>Zoning Board of Appeals</u>	<u>Phone</u>	<u>Term</u>
Barb Ermeling (Chair)	715-359-4365	2024-2025	Paul David (Alt.)	715-297-4029	2024-2027
Jim Pinsonneault (Vice-Chair)	715-000-0540	2024-2025	Dennis Lawrence (Vice-Chair)	715-359-7181	2024-2027
Linda Hackbarth (citizen)	715-574-6246	2024-2027	Mike Stenstrom	715-218-8216	2024-2027
Micki Dirks-Luebbe (citizen)	715-432-3573	2024-2027	Robert Gascoigne	715-432-8871	2023-2026
Dennis Farar (citizen)	602-620-3831	2025-2027	Richard Crump	715-359-8154	2022-2025
Steve Meinel (citizen)	715-383-9570	2024-2027	Brent Montague (Chair)	715-574-9296	2022-2025
Brent Olson (citizen)	715-218-3389	2025-2027	James Langkamp	715-359-7219	2022-2025
<u>Joint Review Board</u>	<u>Phone</u>	<u>No Term</u>	<u>Board Vice President</u>	<u>Phone</u>	<u>Term</u>
_____ (Weston citizen)			Steve Cronin	715-551-7810	2024-2026
Barbara Ermeling (Trustee)	715-359-4365				
Mark Maloney (President)	715-410-2756				
Roxanne Lutgen or Kathe Breitenfeldt (NTC)					
Kristi Palmer (Finance Dir. M. County)	715-261-1170				
_____ (Asst. Supt. D.C.E)					
<u>Metropolitan Planning Organization</u>	<u>Phone</u>	<u>Term</u>			
Mark Maloney	715-410-2756	2024-2025			
Michael Wodalski (Alt 1)	715-241-2636	2024-2025			
Jami Gebert (Alt 2)	715-846-3454	2024-2025			
<u>MCDEVCO, Inc.</u>	<u>Phone</u>	<u>Term</u>			
Jami Gebert	715-846-3454	2024-2025			
Mark Maloney	715-410-2756				

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – January 27, 2025 Board of Trustees – February 17, 2025
Description:	Discussion and possible action Beverage Service Agreement with Mid-Wisconsin Beverage.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Board of Trustees approve a three-year agreement with Mid-Wisconsin Beverage to supply product and services at the Weston Aquatic Center?

Background

Staff have been working with Mid-Wisconsin Beverage since October to update our current beverage services agreement that expires on March 31 of 2025. Prior to meeting with them we talked to our concession operator regarding any concerns they may have. The biggest item that they had concerns with were the price increases over the past few years. Prior to the current agreement the previous agreement limited increases to no more than 4%. This stipulation was removed under the current agreement due to the volatility of prices over the past few years. During our negotiations we asked if it would be possible to add something like this back into the agreement to limit the amount that could be increased annually. The proposed agreement put in a 5.9% maximum amount they can increase per year of the contract. They also added in a couple of other changes different than the old contract that improved the proposed one. They have proposed a \$500.00 check for marketing annually, three, 3-gallon bibs provided annually at no charge and two umbrellas annually at no charge. The Village along with our concession operator are also very satisfied with the customer service that Mid-Wisconsin has provided over the course of all our agreements.

Attached Docs:	Proposed agreement and previous agreement.
Committee Action:	Committee recommended approval at their January 27, 2025 meeting.
Fiscal Impact:	N/A
Recommendation:	Staff recommends approval of the agreement.

Recommended Language for Official Action

I (approve, deny) the Beverage Service Agreement with Mid-Wisconsin Beverage,

REQUEST FOR CONSIDERATION

Or

Something else.

Additional action:

Beverage Service Agreement

This Agreement (the "Agreement") is made by and between Mid-Wisconsin Beverage, Inc., (hereinafter referred to as the "Bottler") and Weston Aquatic Center (hereinafter referred to as the "Customer")

WHEREAS Bottler is engaged in the business of selling carbonated soft drinks and other beverages, and providing and servicing equipment to facilitate the sale and dispensing of such products and

WHEREAS the Customer has the desire to engage Bottler as its exclusive provider of Beverages (as defined below) and related services at the Customer's Facilities (as defined below) during the term of this Agreement and

WHEREAS the Customer has the authority to offer exclusive provider rights to the Bottler in such Facilities over a three (3) year term and

WHEREAS the Bottler is willing to provide the Customer with Beverages, services and support according to the terms of this Agreement.

NOW, THEREFORE, in consideration of the acts and promises contained herein, the parties hereby agree as follows:

1. Defined Terms.

- a. "Beverages" shall mean all carbonated and non-carbonated non-alcoholic beverages, including carbonated soft drinks; mixers; flavored and unflavored packaged waters; fruit juices; fruit juice containing or flavored drinks; fruit punches and ades; isotonic energy and fluid replacement drinks (sometimes referred to as "sports drinks"); packaged coffee, tea and energy drinks; and all drink or beverage bases, whether in the form of syrups, powders, crystals, concentrates or otherwise, from which such drinks and beverages are made. "Beverages" shall not mean, milk, water drawn from the public water supply or unbranded freshly squeezed juice.
- b. "Products" shall mean Beverages of the Bottler.
- c. "Competitive Products" shall mean all Beverages, which are not purchased from the Bottler.
- d. "Facilities" shall mean the entire premises of each and every location owned or operated by Weston Aquatic Center including, without limitation, for each such location, the grounds, parking lots, vending locations, employee lounges, as well as activities, functions and events held on the grounds. "Facilities" shall also mean any other outlets that may be opened or acquired by the Customer, within the Bottler's defined territory, during the term of this Agreement.

2. Responsibilities of the Customer. Customer promises that it shall:

- a. Purchase exclusively from the Bottler all products sold, dispensed or distributed by the Customer at the Facilities.
- b. Prohibit the sale, dispensing and distribution of Competitive Products at the Facilities.
- c. Grant exclusive Beverage advertising and promotional rights to Bottler at the Facilities and in any method of advertising used by the Customer including print, television, radio, Internet, and signage.
- d. Pay for Beverages supplied under this Agreement in accordance with the Bottlers standard pricing and payment terms as announced by Bottler from time to time. Bottler reserves the right to withhold payments due hereunder as an offset against amounts not paid by Customer for Beverages delivered by Bottler to Customer.
- e. Pay for rent on equipment leased from the Bottler, at rates mutually agreed upon, as required by Wisconsin State Law.

3. Responsibilities of the Bottler. Bottler promises that it shall:

- a. At its expense, install and maintain in good working order (except for damage caused by the Customer, its agents, employees and invitees, which will be repaired by Bottler at Customers expense) coolers, vending machines and dispensing equipment (collectively called the "Equipment") for the sale and distribution of Beverages. The type and quantity of Equipment shall be subject to mutual agreement of the parties of this Agreement. All Equipment furnished by the Bottler under this Agreement will remain the property of the Bottler.
- b. Provide to the Customer \$ 500.00 in life jackets, t-shirts or umbrellas, at no charge, per year of the agreement.
- c. Provide to the Customer (2) Free 3 x 10 banners, at no charge, per year of the agreement.
- d. Provide to the Customer, \$ 0.65 per gallon on invoice discount, for all BIB purchased per year of the agreement.

4. Term and Termination.

- a. The term of this agreement shall commence on April 1, 2022, and expire on March 31, 2025. For purposes of this Agreement, the term "Year" shall mean a twelve (12) month period beginning on the first day of the Term or anniversary thereof. This Agreement shall thereafter automatically renew for such additional terms of one (1) year (the Renewal Term) each and upon its stated terms and conditions, unless contrary written notice is given to either party to the other at least sixty (60) days prior to expiration of the previous term or renewal term.
- b. In addition to any other legal or equitable remedy, Customer will have the right to terminate this Agreement upon sixty (60) days written notice to Bottler at any time if:
 1. Bottler fails to make any payments due under this Agreement.
 2. Bottler breaches any material term or condition of this Agreement
- c. In addition to any other legal or equitable remedy, Bottler will have the right to terminate this Agreement upon sixty (60) days written notice to Customer at any time if:
 1. Customer breaches any material term or condition of this Agreement
 2. Customer fails to make any payments due under Agreement.
- d. Upon termination of this Agreement for any reason, except as set forth in Section 4b1, Customer shall continue to perform until the end of the Agreement Year and shall pay to Bottler a pro rata refund of any monies the bottler has invested, by the end of the Agreement Year in which termination occurs.

5. Representations and Warranties.

- a. The Customer represents and warrants that it has full right and authority to enter into this Agreement and to grant and convey to Bottler the rights set forth herein. Upon expiration or revocation of such authority, then as an option but not the sole remedy, Bottler may terminate this Agreement, and Customer shall pay Bottler a pro rata share of monies Bottler has invested as detailed in Section 4d.

6. Miscellaneous.

- a. This Agreement constitutes the entire understanding of both parties and no terms may be altered or waived except by mutual written consent of both parties.
- b. Upon expiration or termination of this Agreement, Customer hereby grants Bottler the right of first refusal to match any offer made to Customer by any third party with respect to the supply of Beverages to Customer.
- c. This Agreement is governed and interpreted in accord with the Laws of the State of Wisconsin.

- d. The parties acknowledge and agree that the relationship created hereunder is that of an independent contractor, and not that of a partnership, joint venture, employment relationship, or any other form of relationship.
- e. Any notice or other communication given hereunder shall be in writing and mailed by certified mail, return receipt requested, to the following address, or to such other address as such party shall have designated by written notice.

1. If to the Bottler: Mid-Wisconsin Beverage, Inc.,
P.O. Box 89
Wausau, WI 54402-0089
2. If to Customer: Weston Aquatic Center
5815 Alta Verde Street
Antigo, WI 54409-0462

IN WHITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed as of the last date written below.

MID-WISCONSIN BEVERAGE, INC.
 By Clayton Ruesch
 Printed Name Clayton Ruesch
 Title BDSR
 Date 5-20-2022

WESTON AQUATIC CENTER
 By [Signature]
 Printed Name Mark Monney
 Title Village President
 Date 05/16/22

Beverage Service Agreement

"This Agreement (the "Agreement") is made by and between Mid-Wisconsin Beverage, Inc., (hereinafter referred to as the "Bottler") and Weston Aquatic Center (hereinafter referred to as the "Customer")

WHEREAS Bottler is engaged in the business of selling carbonated soft drinks and other beverages, and providing and servicing equipment to facilitate the sale and dispensing of such products and

WHEREAS the Customer has the desire to engage Bottler as its exclusive provider of Beverages (as defined below) and related services at the Customer's Facilities (as defined below) during the term of this Agreement and

WHEREAS the Customer has the authority to offer exclusive provider rights to the Bottler in such Facilities over a three (3) year term and

WHEREAS the Bottler is willing to provide the Customer with Beverages, services and support according to the terms of this Agreement.

'NOW, THEREFORE, in consideration of the acts and promises contained herein, the parties hereby agree as follows:

1. Defined Terms.

- a. "Beverages" shall mean all carbonated and non-carbonated non-alcoholic beverages, including carbonated soft drinks; mixers; flavored and unflavored packaged waters; fruit juices; fruit juice containing or flavored drinks; fruit punches and ades; isotonic energy and fluid replacement drinks (sometimes referred to as "sports drinks"); packaged coffee, tea and energy drinks; and all drink or beverage bases, whether in the form of syrups, powders, crystals, concentrates or otherwise, from which such drinks and beverages are made. "Beverages" shall not mean, milk, water drawn from the public water supply or unbranded freshly squeezed juice.
- b. "Products" shall mean Beverages of the Bottler.
- c. "Competitive Products" shall mean all Beverages, which are not purchased from the Bottler.
- d. "Facilities" shall mean the area inside the fenced space of the pools and activities of the Weston Aquatic Center located at 5815 Alta Verde Street, not including any other space and/or field of Kennedy Park as highlighted on Exhibit A

2. Responsibilities of the Customer. Customer promises that it shall:

- a. Purchase exclusively from the Bottler all products sold, dispensed or distributed by the Customer at the Facilities..
- b. Prohibit the sale, dispensing and distribution of Competitive Products at the Facilities.
- c. Grant exclusive Beverage advertising and promotional rights to Bottler at the Facilities and in any method of advertising used by the Customer including print, television, radio, Internet, and signage.
- d. Pay for Beverages supplied under this Agreement in accordance with the Bottlers standard pricing and payment terms as announced by Bottler from time to time. Bottler reserves the right to withhold payments due hereunder as an offset against amounts not paid by Customer for Beverages delivered by Bottler to Customer.
- e. Pay for rent on equipment leased from the Bottler, at rates mutually agreed upon, as required by Wisconsin State Law.

3. Responsibilities of the Bottler. Bottler promises that it shall:

- a. At its expense, install and maintain in good working order (except for damage caused by the Customer, its agents, employees and invitees, which will be repaired by Bottler at Customers expense) coolers, vending machines and dispensing equipment (collectively called the "Equipment") for the sale and distribution of Beverages. The type and quantity of Equipment shall be subject to mutual agreement of the parties of this Agreement. All Equipment furnished by the Bottler under this Agreement will remain the property of the Bottler.
- b. Provide to the Customer \$ 500.00 in form of check for Marketing Dollars, (Paid in April 2025,2026, and 2027)
- c. Provide the Customer (2) 3 x 10 banners, at no charge, per year of the agreement.
- d. Provide to the Customer, \$0.65 per gallon on invoice discount, for all BIB purchased per year of the agreement.
- e. Provide to the Lease of the concession stand (3) 3 Gallons BIB's at No Charge each year of the contract.
- f. Provide to the customer (2) Umbrellas at no charge for each year of the contract.

**** Pricing not to increase by more than 5.9% on Bottle and Can packages per year of the contract.

4. Term and Termination.

- a. The term of this agreement shall commence on April 1, 2025 and expire on March 31, 2028. For purposes of this Agreement, the term "Year" shall mean a twelve (12) month period beginning on the first day of the Term or anniversary thereof. This Agreement shall thereafter automatically renew for such additional terms of one (1) year (the Renewal Term) each and upon its stated terms and conditions, unless written notice is given to either party to the other at least sixty (60) days prior to expiration of the previous term or renewal term.
- b. In addition to any other legal or equitable remedy, Customer will have the right to terminate this Agreement upon sixty (60) days written notice to Bottler at any time if:
 - 1 . Bottler fails to make any payments due under this Agreement.
 - 2. Bottler breaches any material term or condition of this Agreement
- c. In addition to any other legal or equitable remedy, Bottler will have the right to terminate this Agreement upon sixty (60) days written notice to Customer at any time if:
 - 1 . Customer breaches any material term or condition of this Agreement
 - 2 Customer fails to make any payments due under Agreement.

5. Representations and Warranties.

- a. The Customer represents and warrants that it has full right and authority to enter into this Agreement and to grant and convey to Bottler the rights set forth herein. Upon expiration or revocation of such authority, then as an option but not the sole remedy, Bottler may terminate this Agreement, and Customer shall pay Bottler a pro rata share of monies Bottler has invested as detailed in Section 4d.

6. Miscellaneous.

- a. This Agreement constitutes the entire understanding of both parties, and no terms may be altered or waived except by mutual written consent of both parties.

- b. Upon expiration or termination of this Agreement, Customer hereby grants Bottler the right of first refusal to match any offer made to Customer by any third party with respect to the supply of Beverages to Customer.
- c. This Agreement is governed and interpreted in accord with the Laws of The State of Wisconsin.
- d. The parties acknowledge and agree that the relationship created hereunder is that of an independent contractor, and not that of a partnership, joint venture, employment relationship, or any other form of relationship.
- e. Any notice or other communication given hereunder shall be in writing and mailed by certified mail, return receipt requested, to the following address, or to such other address as such party shall have designated by written notice.

1. If to the Bottler: Mid-Wisconsin Beverage, Inc.,
P.O. Box 89
Wausau, WI 54402-0089

2. If to Customer: Weston Aquatic Center
5815 Alta Verde Street
Weston, WI 54476

MID-WISCONSIN BEVERAGE, INC.

WESTON AQUATIC CENTER

By _____

By _____

Printed Name _____

Printed Name _____

Title _____

Title _____

Date _____

Date _____

WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed as of the last date written below.

Exhibit A.



REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, February 17, 2025
Description:	Discussion and/or action on Subrogation Claim of Alternative Claims Management on behalf of GFL Environmental, Date of Loss 2/27/2023 (Claim #WM000371920081)
From:	Pamela Brehm, Clerk
Question:	Should the Board of Trustees disallow the claim of Alternative Claims Management on behalf of GFL Environmental for a date of loss of 2/27/2023 (Claim #WM000371920081)?

Background

On 2/27/2023 a John Deere Loader owned by the Village of Weston was operating on Schofield Avenue scraping ice out of the gutter line to open up the storm drains. The operator of the loader was using the required flashing strobe lights while he was backing up when a garbage truck owned by GFL Disposal slid into the loader.

The incident was immediately reported to the Village's insurance who corresponded both with the claimants and the Village obtaining information necessary to review the claim, conduct an investigation, and return a recommendation on April 18, 2023, and the claim was then closed.

Alternative Claims Management filed a subrogation claim in 2025 on behalf of GFL Environmental for loss of use of the garbage truck. Attached is correspondence from Statewide Services, Inc. to Alternative Claims Management formally disallowing the claim as well as a recommendation by Statewide Services, Inc. to the Village of Weston with regard to the subrogated claim.

Attached Docs:	1)Correspondence from Statewide to ACM disallowing the claim; 2)Correspondence to Village of Weston with recommendation to disallow claim of ACM; 3)Notice of Disallowance
Committee Action:	None.
FISCAL IMPACT:	TBD
Recommendation:	Disallowance of claim

Recommended Language for Official Action

I move to disallow the claim of Alternative Claims Management on behalf of GFL Environmental for a date of loss of 2/27/2023 (Claim #WM000371920081).

Or

REQUEST FOR CONSIDERATION

Something else...

Additional action: Send the Notice of Disallowance certified mail directly to the claimant with a copy to Statewide Services, Inc.

January 22, 2025

Alternative Claims Management
P.O. Box 738665
Dallas, TX 75373

Re: Your Claim #: 00593027
Your Client: GFL Environmental
DOL: 2/27/2023
Our Insured: Village of Weston
Our Claim #: WM000371920081

Dear ACM,

Statewide Services, Inc. administers the claims for League Mutual Insurance, which provides auto and liability insurance coverage for the Village of Weston. We are in receipt of your claim for Loss of Use as a result of the above-referenced incident.

We have received no information or documentation from you to support any actual financial loss that your client sustained as a result loss of use of the refuse truck. In addition, you provided no reason as to why your client did not actually obtain a replacement vehicle. Simply being without a vehicle does not equate to financial loss in every circumstance. We disagree that the case law you referenced applies to this specific circumstance. The Village's policy will therefore not cover your claim for loss of use and Statewide Services will be recommending that the Village of Weston formally disallow your claim.

Please be advised that this is a final decision and if you wish to further pursue your claim against the Village for loss of use, legal action would be required.

Respectfully,

Sarah Bourgeois, AIC, AINS
Statewide Services, Inc.
PO Box 5555
Madison WI 53705

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

January 22, 2025

Village of Weston
Attn: Pamela Brehm
Via Email: pbrehm@westonwi.gov

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: Village of Weston
Date of loss: 2/27/2023
Our Claim # WM000371920081
Claimant: Alternative Claims Management (as subrogee of GFL Environmental)
P.O. Box 738665
Dallas, TX 75373

Dear Ms. Brehm,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which insures the Village of Weston. We are in receipt of the enclosed Subrogation claim from ACM on behalf of GFL Environmental for alleged “loss of use” as a result of the 2/27/2023 collision.

We have reviewed the matter and recommend that the Village of Weston deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that ACM provided no information or documentation to support any actual financial loss sustained due to loss of use of the garbage truck. Our coverage denial letter to ACM is enclosed, for your records.

Please submit the disallowance directly to ACM at the above address. Please reference ACM file number 00593027 on the disallowance letter. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after receipt of the Notice of Claim. Please email a copy of the disallowance letter to Statewide Services Inc. Claims, for our records.

Thank you,

Sarah Bourgeois, AIC, AINS

Claims Rep. II

Statewide Services Inc.

PO Box 5555

Madison, WI 53705-0555

608-828-5439 Phone

800-854-1537 Fax

sbourgeois@statewidesves.com

CC: Spectrum Insurance Group

**NOTICE OF DISALLOWANCE OF
CLAIMS OF ALTERNATIVE CLAIMS MANAGEMENT ON BEHALF
OF GFL ENVIRONMENTAL – B0930-MOSINEE HC
AGAINST MUNICIPALITY OF VILLAGE OF WESTON**

TO: Alternative Claims Management
Attn: 00593027-PD-198263
P.O. Box 738665
Dallas, TX 75373-8665

PLEASE TAKE NOTICE that on the 17th day of February, 2025, the Board of Trustees of the Village of Weston, a municipal subdivision in Marathon County, Wisconsin, disallowed the claims of Alternative Claims Management on behalf of GFL Environmental – B0930-Mosinee HC against the Village of Weston. Claim #WM000371920081, DOL: 2/27/2023.

You are notified pursuant to Wis. Stat. 893.80(1g) that no action on the above claims may be brought after six (6) months from the date of service of this Notice of Disallowance upon you.

Dated this _____ of February, 2025.

VILLAGE OF WESTON:

Steve Cronin, Vice President

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, February 17, 2025
Description:	Discussion and/or action on Claim of Crane Meadows Golf Course, Date of Loss 7/8/2024 (Claim #WM000371920085)
From:	Pamela Brehm, Clerk
Question:	Should the Board of Trustees disallow the claim of Crane Meadows Golf Course, date of loss of 2/27/2023 (Claim #WM000371920081)?

Background

On July 8, 2024, Dan Weilep, owner of Crane Meadows Golf Course, filed a claim with the Village of Weston with regard to flooding which took place on Hole 9 at the golf course. The correspondence was forwarded to the Village's insurance who corresponded with the claimants and the Village obtaining information necessary to review the claim, conduct an investigation, and return a recommendation.

Attached Docs:	<ul style="list-style-type: none">February 5, 2025, correspondence from Statewide Services, Inc. to Crane Meadows Golf Course disallowing claimFebruary 5, 2025, correspondence from Statewide Services, Inc. to Village of Weston with recommendation to disallow claimNotice of Disallowance of Claim from Village of Weston to Crane Meadows Golf Course
-----------------------	---

Committee Action: None.

FISCAL IMPACT: TBD

Recommendation: Disallowance of claim

Recommended Language for Official Action

I move to disallow the claim of Crane Meadows Golf Course, date of loss of 7/8/2024 (Claim #WM000371920085).

Or

Something else...

REQUEST FOR CONSIDERATION

Additional action: Send the Notice of Disallowance certified mail directly to the claimant with a copy to Statewide Services, Inc.

Statewide Services, Inc.

Claim Division

**1241 John Q Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555**

VIA E-MAIL ONLY

February 5, 2025

Crane Meadows Golf Course
Attn: Mr. Dan Weilep, Owner
8103 Weston Ave.
Weston, WI 54476

Our insured: Village of Weston
Claim No: WM000371920085
Date/Loss: 07/08/2024

Dear Mr. Weilep:

Statewide Services, Inc. administers the claims for League Mutual Insurance, which provides the insurance coverage for the Village of Weston. As discussed, we are in receipt of your claim involving your costs associated with clear water flooding on your golf course.

As further discussed, we have completed our investigation, and we recommend that the Village of Weston disallow your claim. The unfortunate flooding damage to your property occurred when a heavy rain fall “hit” the area, and the volume was unable to properly drain into the Village’s storm sewer system. Once more, the heavy rain fall added to an already high water table which contributed to water flooding onto a section(s) of your golf course. A possible element for the flooding may be an unfortunate consequence of a Weston Avenue Street and Water Drainage project completed in 2023, though all indications are that the project was properly designed and constructed. The Village is obviously not liable for weather events which they could not control; and WI statute 893.80 affords the Village discretionary immunity for their “governmental” acts or decisions for the public welfare regarding the decision to implement the street/water drainage project noted above. Finally, and as you know, the Village hired the firm AECOM to design the Street/Water Drainage project, and the Village would also be afforded discretionary immunity for their decision to hire AECOM. Therefore, we recommend that the claim be disallowed, and Statewide Services, Inc. will be unable to pay for your damages.

I am sorry that we cannot be of assistance to you, and please do not hesitate to contact me with any questions

Best regards,

Doug Detlie

Douglass A. Detlie
Casualty Claims Specialist
Office: 608-828-5503
Fax: 800-720-3512
E-mail: ddetlie@statewidesvcs.com

[Cc: Village of Weston.](#)

Statewide Services, Inc.

Claim Division

**1241 John Q Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555**

VIA E-MAIL ONLY

February 5, 2025

Village of Weston
Attn: Ms. Pameal Brehm, Clerk
5500 Schofield Ave.
Weston, WI 54476

RE: Our Claim #: WM000371920085
Date of Loss: 07/08/2024
Claimant: Crane Meadows Golf Course
Attn: Mr. Dan Weilep, Owner
8103 Weston Ave.
Weston, WI 54476

Loss location: 8103 Weston Ave.
Weston, WI 54476

Dear Ms. Brehm:

As you know, Statewide Services, Inc. administers the claims for League Mutual Insurance, which provides the insurance coverage for the Village of Weston, We are in receipt of the above-captioned claim involving claim costs as a result of clear water flooding on a section(s) of the claimant's golf course.

Our investigation has revealed that the Village was not negligent for this incident. Therefore, we recommend that the Village disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

The claimant's property suffered the flooding of clear rain water when a heavy volume of rain "hit" the Village, and the rain overwhelmed the storm drainage system in the area. The Village is obviously not liable for an "act of God" rain event which it could not control. The Village in 2023 completed a Weston Avenue Street and Water Drainage Project which was designed by the Village's hired firm, AECOM; and the claimant argues that the work completed was faulty which has a) led to the flooding from rain on section(s) of his golf course and/or b) from flooding that has occurred due to a now higher water table in the area as a consequence of the work. There is no firm proof that the Village Street/Water Drainage project noted above is the cause for flooding on a section(s) of the claimant's golf course. Once said, WI statute 893.80 affords the Village discretionary immunity from damage. given the "governmental" act or decision to implement the project for the public welfare, as well as for the Village's decision to hire AECOM. Therefore, we recommend that the claim be disallowed.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. Please send your disallowance, on your letterhead, directly to the claimant at the above listed address, and please send me copy of the letter for our file.

Thank you for your attention to the above, Pam, and please do not hesitate to contact me with any questions.

Best regards,

Doug Detlie

Douglas A. Detlie

Casualty Claims Specialist

Office: 608-828-5503

Fax: 800-720-3512

E-mail: ddetlie@statewidesvcs.com

[Cc: Jesse Furrer, Agent](#)

**NOTICE OF DISALLOWANCE OF
CLAIM OF CRANE MEADOWS GOLF COURSE
AGAINST MUNICIPALITY OF VILLAGE OF WESTON**

TO: Crane Meadows Golf Course
Attn: Dan Weilep, Owner
8103 Weston Avenue
Weston, WI 54476

PLEASE TAKE NOTICE that on the 17th day of February, 2025, the Board of Trustees of the Village of Weston, a municipal subdivision in Marathon County, Wisconsin, disallowed the claim of Crane Meadows Golf Course against the Village of Weston. Claim No. WM000371920085, DOL: 7/8/2024.

You are notified pursuant to Wis. Stat. 893.80(1g) that no action on the above claims may be brought after six (6) months from the date of service of this Notice of Disallowance upon you.

Dated this _____ of February, 2025.

VILLAGE OF WESTON:

Steve Cronin, Vice President

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Tax Refund
From:	Finance Department
Question:	Should the Board of Trustees approve a tax refund for at 1830 Monterey Ave/6214 Alta Verde

Background

After taxes were sent out a taxpayer reached out to Greg Schmidt with questions. During their conversation it was discovered that the square footage being assessed was more than the actual square footage. The difference in the tax charged would have been \$248.16. Below is the statute that is related to refunds

74.33 Sharing and charging back of taxes due to palpable errors.

- (1) **FOUNDATIONS.** After the tax roll has been delivered to the treasurer of the taxation district under s. 74.03, the governing body of the taxation district may refund or rescind in whole or in part any general property tax shown in the tax roll, including agreed-upon interest, if:
- (a) A clerical error has been made in the description of the property or in the computation of the tax.
 - (b) The assessment included real property improvements which did not exist on the date under s. 70.10 for making the assessment.
 - (c) The property is exempt by law from taxation, except as provided under sub. (2).
 - (d) The property is not located in the taxation district for which the tax roll was prepared.
 - (e) A double assessment has been made.
 - (f) An arithmetic, transpositional or similar error has occurred.
- (2) **EXCEPTIONS.** The governing body of a taxation district may not refund or rescind any tax under this section if the alleged error may be appealed under s. 70.995 (8) (c) or if the alleged error is solely that the assessor placed a valuation on the property that is excessive.

The Village has never had this situation before so there is no past practice to refer to.

Attached Docs:	Letter from property owner
Committee Action:	None.
FISCAL IMPACT:	None.
Recommendation:	None.

Recommended Language for Official Action

I move to approve/deny the refund.

January 29, 2025

Village of Weston
ATTN: Pamela Brehm, Village Clerk
4747 Camp Phillips Rd
Weston WI 54476

RE: Request for Refund of Overpayment in Property Taxes

Dear Ms. Brehm,

Please accept this letter as my formal request for refund of the overpayment of property taxes for our property located at 1830 Monterey Ave/6214 Alta Verde St, Weston WI 54476, under Wis. Stat. 74.33(1)(a) and/or Wis. Stat. 74.33(1)(f). I am requesting this refund due to the fact that the incorrect square footage was used to complete/calculate the 2024 property reassessment by the Village of Weston. Per the appraisal I shared with Greg Schmidt, Village Assessor, our home is only 2,256 square feet.

As a result of this discrepancy, the assessed value of our property decreased from the original amount of \$284,000.00 to \$268,500.00 (a difference of \$15,500.00). Per the information provided by Greg Schmidt, using the net tax rate of .01601, the overpayment in the 2024 property tax amount would be approximately \$248.16.

If you have any questions or need anything further, please feel free to contact me via email at tsearles74@gmail.com, or by phone at 715-551-1947.

Thank you!

Sincerely,

A handwritten signature in black ink that reads "Tonya Searles". The signature is written in a cursive style with a long horizontal flourish at the end.

Tonya Searles

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees (BOT), February 17, 2025
Description:	Update on the Backyard Chickens on Residential Lots License created via Ordinance No. 23-021.
From:	Jennifer Higgins, Director of Planning & Development/Zoning Administrator
Question:	None – Since the Backyard Chickens on Residential Lots License has been in place now for a little over a year, Trustee Pinsonneault requested an update at the Board Meeting.

Background

The *Backyard Chickens on Residential Lots* ordinance has been in place since November 2023. The first license was issued in January 2024 and since the ordinance's conception we have issued a total of 11 licenses in various neighborhoods around the Village. All 11 licenses are set to expire and require renewal as of 3/31/25. I spoke to Clerk Brehm and she will work with Deputy Clerk Chibeya and Evolve to send out the renewal information to each license holder in the next few weeks.

I contacted MBMPD and they have not received any calls at these addresses due to chickens. I also ran each of the addresses through Evolve to see if there have been complaints received by the Village. There were no cases for any of the addresses in Evolve so we did not receive any chicken related complaints for these 11 licensed properties in 2024 to date.

With the loss of the Humane Officer early last year, the Planning and Development Staff became more heavily involved in the initial license approval and coop inspections than what was planned originally when the ordinance was drafted. I do believe there are two certified Humane Officers now at MBMPD that we may be able to transition the inspections to but that will need to be explored further with MBMPD.

Attached Docs:	None
Committee Action:	None
Financial Impact:	\$35 annual fee
Recommendation:	None – item is on for informational purposes only.

Recommended Language for Official Action

Item is on agenda as an update. No action is needed.

Additional action:	None
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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, February 17, 2025
Description:	Discussion and/or action on Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License for SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop
From:	Pamela Brehm, Clerk
Question:	Should the Board revoke the Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License of SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop due to 60 days of inactivity and proceed with offering the non-reserve “Class B” Intoxicating Liquor” license to current reserve “Class B” Intoxicating Liquor License holders?

Background

As of December 1, 2024, SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop had ceased operation of its business in the Village of Weston. SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop renewed its Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License on July 1, 2024.

Pursuant to Section 6.102 entitled *License Restrictions; Delinquent Taxes, Assessments, Other Claims*, paragraph 3 states as follows:

Inoperative Licenses. Any license that has not been in continuous use in a manner indicating an ongoing business for a period more than sixty (60) days shall be subject to revocation or nonrenewal unless otherwise authorized by the Village Board.

At the Board of Trustees meeting on October 16, 2023, the Board reviewed the process when a non-reserve “Class B” Intoxicating Liquor License would become available. The following motion was made:

43. Discussion and/or action on Procedure for Available “Class B” Non-Reserve Liquor Licenses (on recording <https://youtu.be/jy6PUVjh1y4?t=7178>)

Motion by Ermeling, second by Cronin to approve procedure for available “Class B” non-reserve liquor licenses in that if a non-reserve liquor license should become available, a letter will be sent to all reserve liquor license holders for applications for the non-reserve license with a random drawing of applications at the Board level.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	NO
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

Pursuant to Village Ordinances, the non-reserve “Class B” Intoxicating Liquor License issued to SGB Taco Weston LLC d/b/a Fuzzy’s Taco Shop would be available as of January 30, 2025.

REQUEST FOR CONSIDERATION

This item was brought to the CLPS meeting on February 3, 2025, and the following motion was made:

Motion by Ermeling, second by Lopes-Serrao: to recommend to the Board of Trustees acknowledgement of availability of “Class B” Intoxicating Liquor License and that staff move forward with procedure when “Class B” Intoxicating Liquor License becomes available, by Board action to revoke the license due to inactivity.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Zeyghami, Hooshang {Alternate}	YES
Czerwonka, John	-----
Foss, Kim	-----
Lopes-Serrao, Luis	YES
Olson, Brent	YES

Attached Docs: None.

Committee Action: Recommendation from CLPS to revoke Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor License of SGB Taco Weston LLC d/b/a Fuzzy’s Taco Shop on 2/3/2025

FISCAL IMPACT: TBD

Recommendation: Clerk recommends

Recommended Language for Official Action

I move to revoke the Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor License of SGB Taco Weston LLC d/b/a Fuzzy’s Taco Shop and direct staff move forward with procedure when “Class B” Intoxicating Liquor License becomes available.

Or

Something else...

Additional action: Notice of Revocation to SGB Taco Weston LLC d/b/a Fuzzy’s Taco Shop

Letters to reserve “Class B” Intoxicating Liquor License holders to submit application for non-reserve “Class B” Intoxicating Liquor License if they are interested.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Discussion and/or action on SAFER Board of Directors discussion regarding potential Fire Fee
From:	Jami Gebert, Village Administrator
Question:	Would the Board like to explore the possible implementation of a Fire Fee in support of fire protection services?

Background

The SAFER Board of Directors discussed the funding option of a Fire Fee at their February meeting. Attached is a memo from Chief Finke outlining fire fees, plus some example fact sheets developed by Wisconsin municipalities who have already implemented a fee.

Items to note:

- Fire Fees can only be used for fire protection related cost.
- The formula for the fee is determined by the municipality, but square footage or assessed value are commonly used.
- Fees can be implemented independently of district partnership, as such the Village of Weston could determine to explore and/or implement and the Village of Rib Mountain could make their own determination to explore and/or implement.
- If a Fire Fee was implemented, the Village must remove the levy related to fire protection service from the property tax levy.
- The Board has previously discussed a referendum regarding fire protection service, a Fire Fee would be an alternative funding option.

We look forward to discussing further at Monday's meeting.

Attached Docs:	Memo from Chief Finke RE: Fire Fees Example Fire Fee Fact Sheet from the Village of Dousman Example Fire Fee Fact Sheet from the Town of Ottawa
Committee Action:	None – discussed at SAFER Board of Directors, no action taken.
Fiscal Impact:	TBD.
Recommendation:	None.

Recommended Language for Official Action

I move to have staff, along with SAFER, further explore the possible option and implementation of a Fire Fee.

Or something else.

MEMO

To: SAFER Board of Directors

From: Chief Finke

Date: 2/4/2025

Re: Fire Fees

We have discussed different funding options for the district as we attempt to build a sufficient and sustainable staffing model. One of the options is that of a fire fee. A fire fee can only be used for fire protection related costs, EMS must remain on the levy. In 2025 our levy was \$2,160,675 of that \$1,610,647 is related to fire prevention and suppression. The remaining \$552,028 is related to EMS. Some may feel that the fire fee is “another tax” or a different way of charging the public for services. However, the fire fee brings more transparency into how taxpayer monies are being spent. Citizens will have a clear definition of exactly how much money they are paying for fire prevention and suppression services. The fire fee can be assessed in different ways. The most common is based upon square footage, there is also a fee based upon lot size in some areas. One of the major changes of a fire fee is that tax-exempt properties will now pay a fee for fire coverage. This can have an impact on institutions such as churches and schools. The positive is that this will help lessen the cost to others in the communities. Several things should be considered as we move forward with this consideration.

- What will fees be based upon, commonly either square footage or assessed value are used.
- Will there be a fee for lot size/acreage?
- Will there be a discount for fire prevention/mitigation such as sprinkler systems?
- Will small outdoor storage buildings be exempt? If not will there be a separate rate for storage buildings?
- Will commercial and residential structures have separate rates?

om sidewalks within 24 hours. Let's keep those



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Posted on December 11, 2024 by Sharyl Hall

FIRE FEE FACT SHEET

FACT SHEET

Village of Dousman Fire Protection Fee

Over the past year the Village of Dousman has undertaken a detailed and comprehensive work effort to determine the best way to fund the necessary service of fire protection to its residents.

The Village Board has made the decision to implement fire service fees that enable the Village to accomplish the following goals:

1. Protect the lives and property of all Dousman residents and businesses through fire protection, emergency management, education and prevention.
2. Ensure that there is adequate funding for necessary operation, staffing and training.
3. To apportion the cost of providing fire protection services in the most fair and equitable way.

Fire service fees are now listed as a special charge on the yearly tax bill and our tax levy has been lowered to reflect this change.

FAQ's

What is a fire service fee? A fire service fee is a charge for having fire protection services provided by the Western Lakes Fire Department (WLFD) to all properties in the Village. The revenue collected by this fee can only be used for the provisions of fire protection services in the Village of Dousman.

Who is required to pay a fire service fee? All properties – residential, commercial, institutional and tax exempt – within the Village of Dousman are required to pay a fire service fee, with the exception of state-owned lands that already make an annual aid payment.

How are fire service fees calculated? The Village of Dousman has established a fire service fee formula. It is calculated through different variables; acreage, building square footage and outbuilding square footage. By including all of these variables, the fee is more equity divided by the billing unit, or Domestic User Equivalent (DUE), to determine each parcels fire service fee.

Will the billing rate increase? The Fire Board members representing each municipality and WLFD work in detail and with great consideration on a realistic working budget every year. The Municipal Joint Owners of the WLFD then collectively vote to adopt that budget annually. The Village of Dousman Board’s goal balances conservative budgeting while maintaining necessary service for all residents.

Is this just another tax? A fire service fee is not a tax. Although the service fee is a charge to customers, it is not a tax because it bears no relation to the taxable value of a property. Instead, customers are charged based on acreage and building square footage that would require WLFD to provide a smaller or larger amount of personnel and/or equipment in response to a fire on their property.

2024 Fire Fee Figures

Land	\$15 Flat Fee
Land	\$2 additional fee Above 1acre
Outbuilding	\$10per 200 square feet
Residential, Commercial/Manufacturing	134.08/500 Square Feet
=	Total Fire Fee

OBI (Out Building Improvements) DUE Calculation

1. Out Building Improvements are defined as separate “non habitable” buildings above 200 sqft
2. “non habitable” defined as not providing space for living, sleeping, eating or cooking
3. Excludes all buildings under 200 sqft.
4. Excludes all agricultural bins, cribs and silos
5. The total square footage of any and all residential, commercial, industrial and institutional improved “non habitable” buildings divided by the figure of 200 square footage
6. *Residential Outbuildings definition* – detached structures not classified as above ground living/work space structures on **residential zoned** parcels with a tax classification of **Residential (Class 1)** used for “**incidental**” purposes and functions.

* *Residential Outbuildings are not assigned above ground Living/work space*

*structure DUES for the fire district due to their “**incidental**” purposes and functions.*

7. Agricultural Home site (Residential) Outbuildings – Detached structures not classified

As above ground Living/work space structures on **agricultural zoned** parcels with a tax classification of **Other (Class7)** used for “**incidental**” purposes and functions

- *Agricultural Homes site (Residential) Outbuildings are not assigned above ground Living/work space structure DUES for the fire district due to their “**incidental**” purposes and functions.*
- 8. *Commercial and Manufacturing Warehouses* – Detached structures not classified as above ground Living/work space structure on **commercial or Manufacturing zoned** parcels with a tax classification of commercial or **Manufacturing (Class 2 or 3)** used for the integral purpose and function of the business entities operations.
 - *Commercial and Manufacturing Warehouses are assigned above ground Living/work space structure DUES for the fire district due to their “**integral**” purpose and function for a business entities operations. (i.e. Similar to the above ground Living/work space structure DUES assigned to residential attached garages)*

Above Ground Residential, Commercial

Industrial and Institutional DUE Calculation

1. Square footage calculation excludes all square footage below ground
2. The total above ground square footage of all and any improved residential, principal commercial, principal industrial and principal institutional buildings. Attached garages will be included in the total square footage calculation.
3. This total square footage divided by the figure of 500 square footage

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- WLFD Staffing and Funding Assessment

Contact Information

118 S. Main Street
Dousman, Wisconsin 53118
Phone: (262) 965-3792
Fax: (262) 965-4286



FAQ @ fire fees

Fact Sheet

Town of Ottawa Fire Protection Fee

Wis. Stat. 60.55 requires the Town Board to provide fire protection for the town. The Town of Ottawa has undertaken a detailed and comprehensive work effort to determine the best way to fund the necessary service of fire protection to its residents.

The Town Board has made the decision to implement fire service fees that enable the town to accomplish the following goals:

1. Protect the lives and property of all Ottawa residents and businesses through fire protection, emergency management, education and prevention
2. Ensure that there is adequate funding for necessary operation, staffing and training
3. To apportion the cost of providing fire protection services in the most fair and equitable way

Fire service fees are now listed as a special charge on the yearly tax bill and our tax levy has been lowered to reflect this change.

FAQ's

What is a fire service fee? A fire service fee is a charge for having fire protection services provided by the Western Lakes Fire Department (WLFD) to all properties in the town. The revenue collected by this fee can only be used for the provision of fire protection services in the Town of Ottawa.

Who is required to pay a fire service fee? All properties - residential, commercial, institutional and tax exempt - within the Town of Ottawa are required to pay a fire service fee, with the exception of state-owned lands that already make an annual aids payment.

How are fire service fees calculated? The Town of Ottawa has established a fire service fee formula. It is calculated through different variables including: acreage, building square footage and outbuilding square footage. By including all of these variables, the fee is more equitably divided by the billing unit, or Domestic User Equivalent (DUE), to determine each parcel's fire service fee.

Will the billing rate increase? The Fire Board members representing each municipality and WLFD work in detail and with great consideration on realistic working budget every year. The municipal Joint Owners of the WLFD then collectively vote to adopt that budget annually. The Ottawa Town Board's goal balances conservative budgeting while maintaining necessary service for all residents.

Is this just another tax? A fire service fee is not a tax. Although the service fee is a charge to customers, it is not a tax because it bears no relation to the taxable value of a property. Instead, customers are charged based on acreage and building square footage that would require WLFD to provide a smaller or larger amount of personnel and/or equipment in response to a fire on their property.

OTWT Fire District DUE (Domestic User Equivalent) Unit Formula Specification Sheet

Land DUE (Domestic User Equivalent) calculation

1. Flat base fee for 1st Acre for all vacant and improved parcels except for State owned parcels that provide PILT (payments in lieu of taxes).
2. Additional per Acreage Fee for all acreage over the 1st Acre.

Land

\$15.00 per 1st acre + \$1.00 per additional acre above 1st acre

OBI (Out Building Improvements) DUE Calculation

1. Out Building Improvements are defined as separate "non habitable" buildings above 200 sqft
2. "non habitable" defined as not providing space for living, sleeping, eating or cooking
3. Excludes all buildings under 200 sqft.
4. Excludes all agricultural bins, cribs and silos
5. The total square footage of any and all residential, commercial, industrial and institutional improved "non habitable" buildings divided by the figure of 200 square footage
6. *Residential Outbuildings definition* – detached structures not classified as above ground living/work space structures on residential zoned parcels with a tax classification of Residential (Class 1) used for "incidental" purposes and functions. * *Residential Outbuildings are not assigned above ground Living/work space structure DUES for the fire district due to their "incidental" purposes and functions.*
7. Agricultural Home site (Residential) Outbuildings – Detached structures not classified as above ground Living/work space structures on agricultural zoned parcels with a tax classification of Other (Class7) used for "incidental" purposes and functions. * *Agricultural Homes site (Residential) Outbuildings are not assigned above ground Living/work space structure DUES for the fire district due to their "incidental" purposes and functions.*
8. *Commercial and Manufacturing Warehouses* – Detached structures not classified as above ground Living/work space structure on commercial or Manufacturing zoned parcels with a tax classification of commercial or Manufacturing (Class 2 or 3), used for the integral purpose and function of the business entities operations. * *Commercial and Manufacturing Warehouses are assigned above ground Living/work space structure DUES for the fire district due to their "integral" purpose and function for a business entities operations.* (i.e. Similar to the above ground Living/work space structure DUES assigned to residential attached garages)

OBI

\$4.00 per 200 sqft

Above Ground Residential, Commercial, Industrial and Institutional DUE Calculation

1. Square footage calculation excludes all square footage below ground
2. The total above ground square footage of all and any improved residential, principal commercial, principal industrial and principal institutional buildings. Attached garages will be included in the total square footage calculation.
3. This total square footage divided by the figure of 500 square footage

Above Ground Principal Buildings

\$113.50 per 500 sqft

Complete Formula–

(Land – Flat DUE fee per parcel + Addtl Per Acreage DUE Fee) + (OBI – Per 200 sqft DUE Fee) + (AbvGrd Principal Buildings Per 500 sqft DUE Fee) = Total

\$15.00 per 1st AC

+ \$1.00 per each addtl AC above 1st AC

+ \$4.00 per 200 sqft OBI

+ \$113.50 per 500 sqft AbvGrd Principal Building = Total

Updated 11/14/2024

Example Property below--

5 Acre Parcel = \$15.00 (1st AC) + \$4.00 (4 AddtlAc) 1 DUE x \$15.00. 4 DUE x \$1.00

600 sqft Det Gar and 200 sqft Shed = \$16.00 (800sqft/200 sqft = 4 DUE) 4 DUE x \$4.00 = \$16.00

2000 sqft home & 500 sqft Att Gar = \$500.75 (2000 sqft + 500 sqft = 2500 sqft. 2500 sqft/500sq ft = 5 DUE) 5 DUE x 113.50 = \$567.50

Total: \$15.00 + \$4.00 + \$16.00 + \$567.50 = \$602.50

AN ORDINANCE TO CREATE SECTION 3.15 OF THE TOWN OF OTTAWA MUNICIPAL CODE TO IMPLEMENT A FEE FOR TOWN FIRE PROTECTION SERVICES

WHEREAS, Wisconsin Statutes Section 60.55(1)(a) requires a town board to provide fire protection for the town; and

WHEREAS, the Town of Ottawa has satisfied this Wisconsin Statutes Section by joining the Western Lakes Fire District, pursuant to Wisconsin Statutes Section 60.55(1)(a)2; and

WHEREAS, pursuant to Wisconsin Statutes Section 60.55(2)(b), a town board may charge property owners a fee for the cost of fire protection provided to their property according to a written schedule established by the town board; and

WHEREAS, the fee schedule developed by the Town of Ottawa includes only services provided by the Western Lakes Fire District for fire protection services; and

WHEREAS, the Town Board has worked with the Town Assessor to develop a written fee schedule that will allow the Town to charge property owners for fire protection services, while also apportioning the fees equitably among town properties; and

WHEREAS, the Town Board of the Town of Ottawa finds that it is in the best interest of Town of Ottawa residents to create a written fee schedule to include residential, commercial, and institutional based upon the acreage of real property, residence square footage, and the square footage of outbuildings on a property; and

WHEREAS, the Town Board of the Town of Ottawa finds that basing the fee schedule off of these three factors apportions the cost appropriately in relation to the property that the fire service protects, ensuing an equitable distribution of fire protection service fees; and

WHEREAS, the Town Board of the Town of Ottawa finds that it is in the best interest of Town of Ottawa to create a written fee schedule to charge property owners a fee for the cost of fire protection.

The Town Board for the Town of Ottawa, Waukesha County, Wisconsin, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Chapter 3 of the Town of Ottawa Municipal Code entitled "Finance and Taxation," Section 3.15 entitled "Town Fire Protection Fees" is hereby created as follows:

1. Definitions.

- a. "Department" means the Western Lakes Fire District.
- b. "Domestic User Equivalent" or "DUE" means the base amount used to calculate the amount of fees charged to each parcel. In 2022, 1 DUE is equal to the amount established in the annual written fee schedule required under Section 4(a) of this Ordinance.
- c. "Intergovernmental Agreement" means the most recent agreement by and between the participating municipalities to provide Services through the Western Lakes Fire District.
- d. "Real Property" means the land and structures, including outbuildings, located on a tax key parcel.
- e. "Services" means the fire protection services provided to the Town by the Department pursuant to the Intergovernmental Agreement.
- f. "Town" means the Town of Ottawa, located within Waukesha County, Wisconsin.
- g. "Town Board" means the governing body of the Town of Ottawa.

2. Authority.

- a. This Ordinance is enacted pursuant to Wisconsin Statutes Section 60.55, 66.0301, and 66.0627 and other applicable laws for the purpose of providing the funding for the Services within the Town.

3. Geographic Application.

- a. This Ordinance applies to all Real Property located within the Town which is covered by the Department.

4. Annual Fee.

- a. There is hereby imposed upon all Real Property described in Section 3 above, an annual fee for the provision of Services to such Real Property. Such fees shall be annually established by the Town, by means of adoption of a written fee schedule on or before December 15 of each year commencing with the year 2022. The fee charged shall be sufficient in the amount to allow the Town to pay in its entirety the amount of the Town's annual contribution for such Services as required under the Intergovernmental Agreement. With respect to the annual fees, the following shall apply:
 - i. Annual fees shall be based on a methodology utilizing DUEs. The total amount of the required contribution for any year shall be divided by the total number of DUEs located within the geographic area described in Section 3 above, to arrive at a stated dollar amount per single DUE.
 - ii. Each tax key parcel within the foregoing geographic area shall be assigned a number of DUEs by the Town Board as determined in the annual schedule of Services fees adopted by the Town Board. Additional DUEs are assigned as shown in Schedule A, attached hereto and incorporated herein by reference.
 - iii. Fire protection fees shall be included on annual tax bills as a special charge. 74.01(4), Stats. Payments shall be paid in full by January 31, any unpaid fee shall be considered delinquent and subject to interest and penalties. A delinquent special charge becomes a lien on the property against which it is imposed as of the date of delinquency. The delinquent special charge shall be included in the current or next tax roll for collection and settlement. All special charges that become delinquent shall be paid, together with interest and penalties to the County Treasurer. 74.11(11)(a), Stats.
 - iv. The Town may collect delinquent special charges in any other manner provided for by law or equity, including a suit in the Waukesha County Circuit Court.

5. DUE Appeals.

- a. Any person aggrieved by the determination of DUEs applicable to the Real Property of such person or as to the amount of the special charge associated therewith may appeal the matters to the Wisconsin Tax Appeals Commission, as provided for in Section 66.0628(4), Wis. Stats.

SECTION 2: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Adopted by the Town Board of the Town of Ottawa on the __2nd__ day of December, 2022

TOWN OF OTTAWA

Cheryl Rupp, Town Chair ATTEST
Lori Geyman, Town Clerk/Treasurer

Fire District Due Process for Contesting/Challenging Fire Fees

Each year stands on its own. (i.e. Tax year)

After receiving the tax bill with the listed special charge for Fire Fees, residents have until the 3rd Wednesday in January of the current year to contest their individual fire fee charge.

Parameters of Challenges

1. Square footage differences must be
 - a. **over 200 sqft** for Outbuilding
 - b. **over 500 sqft** for Primary structure
 - c. Calculation error
2. Acreage differences must be **over 1 ac**
3. Structure classification

Any contested/challenged Fire Fee issues not informally resolved with the Assessor may be taken before the Town Board for resolution.

Requests by an individual to have their contested/challenged Fire Fee issue heard by the Town Board must submit a written notice to the Clerk requesting a hearing.

Any request by an individual to have their contested/challenged Fire Fee issue heard by the Town Board must have it scheduled before the end of the tax year.

If a reimbursement is granted by the Town Board, payment will be disbursed by check.

TOWN OF OTTAWA

Ottawa Town Hall
W360 S3337 State Road 67
Dousman, WI 53118

262-965-3228

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QUICK LINKS

Ottawa Weather
Election Information--WEC
Paradise Valley & State Park info
Property Tax Information for Ottawa/Waukesha Co.
Southeastern WI Regional Planning Commission
State of Wisconsin
Waukesha County Home Page
Waukesha County Recycling & Hazardous Waste
Wisconsin State Legislature

TOWN HALL HOURS

Monday - Thursday 8 a.m. - 4 p.m.
Friday 8 a.m. - noon

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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Discussion and/or action on possible Attorney Referral regarding SAFER Charter questions
From:	Jami Gebert, Village Administrator
Question:	Would the Board like to approve attorney referral of a list of questions related to SAFER?

Background

Attached is email correspondence from Trustee Pinsonneault requesting attorney response of a series of questions related to the Village's agreement with SAFER. Given the extent of the referral, the request is before the Board. If approved for referral, I would include for Attorney Yde the minutes from the meeting indicating the recommendation to provide response on the questions.

Attached Docs:	Email correspondence of February 4, 2025, from Trustee Pinsonneault RE SAFER Question
	Email correspondence of February 2-11, 2025, RE SAFER Contact [Contract]
	SAFER Charter Second Amendment

Committee Action:	None.
Fiscal Impact:	None.
Recommendation:	None.

Recommended Language for Official Action

**I motion to [recommend/not recommend] attorney referral of questions related to SAFER.
Or something else.**

From: [Mark Maloney](#)
To: [Jami Gebert](#)
Subject: Fwd: SAFER Questions
Date: Tuesday, February 4, 2025 8:05:42 AM

Mark Maloney - President
Board of Trustees
Village of Weston

mmaloney@

westonwi.gov
1-715-410-2756 / cell



Begin forwarded message:

From: Mark Maloney <mmaloney@westonwi.gov>
Date: February 3, 2025 at 11:28:33 PM CST
To: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Subject: **Re: SAFER Questions**

Excellent, we can discuss more tomorrow . . .

Mark Maloney - President
Board of Trustees
Village of Weston

mmaloney@

westonwi.gov
1-715-410-2756 / cell



On Feb 3, 2025, at 9:52 PM, Jim Pinsonneault
<jpinsonneault@westonwi.gov> wrote:

Mark,

The questions I have are as follows:

- Have the municipalities been "paid" rent for the utilization of their respective buildings as \$6 per sq foot WITH an annual increase to match CPI? (This is called out in the 2013 charter)
 - If not then what is the consequence or path forward?

- Is back rent due? With interest or penalty?
- Is this failure a breach of the contract, and if so, what consequences stem from it?
- The second amendment to the charter has not been signed or dates filled in.
 - Is there a signed copy in existence?
 - If no signed copy exists was there any legally binding change, or amendment executed?
- The charter and all amendments are between the Village of Weston and the TOWN of Rib Mountain
 - The town of Rib Mountain is no longer in existence
 - Does this mean that they have withdrawn?
 - If so, what would happen to the property, personnel, etc belonging to SAFER? Would it become a part of the Village of Weston, or be split by the remaining entities?
 - Does the exit of the Town of Rib Mountain allow the Village of Weston a free pass to leave as well, as they have no contractual engagement with the Village of Rib Mountain?
- What would an exit look like for the Village of Weston from the SAFER contract/charter?
 - Would we lose all assets?
 - How long would we need to continue paying?
 - How does the Town vs Village of Rib Mountain impact the above exit strategy?
 - Is a 9 month notice required to exit SAFER?
- The SAFER board is not currently "electing/appointing" a president and vice president after the first meeting past July 1st.
 - In the minutes I have found it is being done in the June meeting. So, this is 11 months late.
 - Is there any consequence for this?
- If the Village of Weston board did not approve funding or budget dollars for SAFER for 2026, what would happen?

If there are other things that should be added, please do so.

Thanks,
Jim

From: [Jim Pinsonneault](#)
To: [Jami Gebert](#)
Cc: [Mark Maloney](#)
Subject: Re: Safer contact
Date: Tuesday, February 11, 2025 3:08:42 PM

No problem, thank you!

From: Jami Gebert <jgebert@westonwi.gov>
Sent: Tuesday, February 11, 2025 3:07 PM
To: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Cc: Mark Maloney <mmaloney@westonwi.gov>
Subject: RE: Safer contact

Trustee Pinsonneault,

I apologize, I was thinking the item would occur under Attorney Referrals next week. I was asked to add as an agenda item – my fault for not sharing that this morning prior to agenda release.

I will include the email below in the packet with the questions requested for Attorney referral/response.

Thank you,

Jami Gebert

From: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Sent: Tuesday, February 11, 2025 2:59 PM
To: Jami Gebert <jgebert@westonwi.gov>
Subject: Re: Safer contact

Jami,

I see on the draft agenda that my inquiry was referred to the board for approval on the Village attorney response. I am extremely disappointed to discover it in this manner, rather than be told that up front. Why the secrecy and lack of communication with a trustee? I have ZERO problems with village attorney referrals going to the board for a majority to approve. In fact, I have made several of them at BOT meetings...some of which have yet to yield results or answers, such as the Weston Municipal center building landscape question, and adding a requirement to bid documents which requires compliance to relocate utility services to prevent delays in projects costing time and money on our projects. Hopefully at this board

meeting the details of those can be shared as those inquiries were made quite some time ago.

I spoke with President Maloney on Wednesday 2/5/25 at 10:10 am, and he stated that he shared the list of questions I sent over with you as part of your weekly/monthly meeting. He said after based on the conversation with him, that you would discuss the questions with attorney Yde. I then followed up on that in an email with you on February 6, which was never responded to.

Please include this email, the email where I asked the status of the inquiry, and the original email (containing the questions) into the meeting packet for the board to see as well.

From: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Sent: Thursday, February 6, 2025 2:38 PM
To: Jami Gebert <jgebert@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: Re: Safer contact

Thanks for following up on this. It sounds like President Maloney shared the list of questions I had in regard to SAFER. When do you anticipate attorney Yde having an opportunity to respond to them?

From: Jami Gebert <jgebert@westonwi.gov>
Sent: Thursday, February 6, 2025 2:31 PM
To: Jim Pinsonneault <jpinsonneault@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: RE: Safer contact

Trustee Pinsonneault,

Attached is a fully executed copy of the Second Amendment to the SAFER Charter. Also, President Maloney asked me to forward the SAFER Board Meeting minutes where the election of officers occurred. The June 11, 2024, meeting minutes are attached.

Thank you,

Jami Gebert

From: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Sent: Tuesday, February 4, 2025 1:36 PM
To: Jami Gebert <jgebert@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: Re: Safer contact

Excellent. Thank you.

From: Jami Gebert <jgebert@westonwi.gov>
Sent: Tuesday, February 4, 2025 1:19:46 PM
To: Jim Pinsonneault <jpinsonneault@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: RE: Safer contact

Trustee Pinsonneault,

RE Ad Hoc East Nick Project committee – my understanding is there was one ad hoc meeting, it was held in Kronenwetter. The adjoining Towns expressed the expense of new road construction was cost prohibitive in their budgets with their existing infrastructure in place. Again, my understanding was at that time the Village of Kronenwetter expressed similar concerns of fitting a new construction project into capital plans for existing infrastructure. The Ad Hoc group did not meet again. I also believe this was during COVID, so meeting schedules were irregular.

I will look further for a signed 2021 agreement.

Thank you,

Jami Gebert

From: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Sent: Monday, February 3, 2025 9:56 PM
To: Jami Gebert <jgebert@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: Re: Safer contact

Jami,

This is precisely what I was looking for, thank you. Is there a signed copy of the second SAFER amendment in existence? I see the action from the board, but the copy was not signed, and also not filled out with dates. There is no such thing as too much information. I would rather have access to 99 things and just need one, than have access to one and need 99.

On a totally unrelated note (but it's your fault, for sending the whole meeting minutes), what is the status of the "Ad Hoc East Nick Project committee?" Was one ever formed? Did they ever meet? Was the Ad Hoc committee disbanded?

From: Jami Gebert <jgebert@westonwi.gov>
Sent: Monday, February 3, 2025 6:56 AM
To: Mark Maloney <mmaloney@westonwi.gov>; Jim Pinsonneault <jpinsonneault@westonwi.gov>
Subject: RE: Safer contact

Good Morning,

The attached is probably more information than you were looking for. Please find attached the 2013 SAFER Charter, there have been two amendments to the Charter, 2016 and 2021. I noticed the 2021 agreement is not signed, but minutes from June 2021 show the amendments were approved, https://westonwi.gov/AgendaCenter/ViewFile/Minutes/_06212021-1198.

Let me know if you need any more additional information.

Thank you,

Jami Gebert

From: Mark Maloney <mmaloney@westonwi.gov>
Sent: Sunday, February 2, 2025 3:23 PM
To: Jim Pinsonneault <jpinsonneault@westonwi.gov>
Cc: Jami Gebert <jgebert@westonwi.gov>
Subject: Re: Safer contact

Also include me on a copy too Jami, thank you

Mark Maloney - President
Board of Trustees
Village of Weston

mmaloney@

westonwi.gov
1-715-410-2756 / cell

On Feb 2, 2025, at 2:38 PM, Jim Pinsonneault <jpinsonneault@westonwi.gov> wrote:

Jami,

Could you please send a copy of the SAFER contract for review?

Thanks,
Jim

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

THIS AGREEMENT is made, this 1st day of ~~DECEMBER~~ 2021, by an between the Town of Rib Mountain (“Rib Mountain”), a political subdivision of the State of Wisconsin, Marathon County and the Village of Weston (“Village of Weston”), a political subdivision of the State of Wisconsin, Marathon County, (collectively referred to herein as “the Municipalities” or singularly “the Municipality”) is entered into pursuant to the authority of Wis. Stats. §§[66.0301](#), [60.55](#), and [61.65](#); and

WHEREAS, the Village of Weston and the Town of Rib Mountain provide fire protection, emergency medical services and certain other approved and related emergency services within, and for, the geographical area in each political jurisdiction, and beyond, as described in the S.A.F.E.R. Charter entered into between them on June 11, 2013 (the “Charter”); and

WHEREAS, the Village of Weston and the Town of Rib Mountain reaffirm their commitment and determination that it is in their best interest to continue a fire department and ambulance service to be called the South Area Fire & Emergency Response District (hereinafter “the District”) pursuant to Wis. Stats. §§[60.55](#), [61.65](#) and [66.0301](#)

WHEREAS, it is the common understanding of the Municipalities that creating and continuing the District will provide greater protection against fire losses with the Municipalities, a more effective and efficient firefighting and emergency medical service agency, and financial savings and benefits to the Municipalities’ taxpayers; and

WHEREAS, the Municipalities have agreed that the District shall continue in a hybrid model combining full-time and paid-on-call professionals; and

WHEREAS, the Municipalities shall continue to retain ownership of their buildings where the District is housed; and

WHEREAS, by this Second Amendment, the Municipalities wish to amend, update and supersede the Charter Date June 11, 2013; and

NOW, THEREFORE, the Municipalities jointly Agree that the Charter is hereby amended and superseded as set forth herein. However, the purpose and establishment set forth in the Charter shall continue. Specifically, for the furnishing of firefighting services and medical ambulance services to the territory included with that are defined herein to be maintained and operated in accordance with the following terms, conditions and plan:

I. PURPOSE

The purpose of the District is to provide fire protection, emergency medical service and certain other approved and related emergency services to the Municipalities and to such other areas with whom the District may contract.

The District will operate primarily within the “primary service area”, which shall include the Municipalities. The service area of the District may include contracted Fire/EMS response services outside of the Municipalities.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

II. GOVERNANCE

The South Area Fire & Emergency Response District shall be governed by a Board of Directors (hereinafter referred to as “the Board”), whose powers, duties, and responsibilities are enumerated here:

1. Board Members and Terms of Office. Subject to II. 2, the Board shall consist of five (5) Directors of which:
 - a) The Rib Mountain Town Board Chairperson (or his/her designee); who shall hold this position on the Board for the length of their tenure as Town Board Chairperson;
 - b) The Village of Weston President (or his/her designee); who shall hold this position on the Board for the length of their tenure as Village President;
 - c) A citizen of the Town of Rib Mountain, recommended by the Rib Mountain Town Board Chairperson, and approved by the Rib Mountain Town Board of Supervisors. The Director’s recommendation shall be made annually, no later than April 30th, and shall be approve not later than May 31st. The length of the term shall be for one year from June 1st to May 31st annually.
 - d) A citizen of the Village of Weston, recommended by the Village of Weston President, and approved by the Village of Weston Board of Trustees. The Director’s recommendation shall be made annually, no later than April 30th, and shall be approve not later than May 31st. The length of the term shall be for one year from June 1st to May 31st annually.
 - e) A fifth member, being either a citizen of the Municipalities, or a citizen of territory served by the District under contract, being jointly selected by the Rib Mountain Board Chairperson and the Village of Weston President, and approve by a majority vote of the Board. The Director’s recommendation shall be made annually, no later than April 30th and shall be approve no later than May 31st. The length of term shall be for one year from June 1st to May 31st annually.
2. Future Board Expansion. If a new municipality joins the District, then the chief elected official (or his/her designee) of the new municipality shall be added as a Director and join the Board, At such time as a sixth member municipality joins the District, the Village of Weston and Town of Rib Mountain shall each designate one additional member to the Board as specified in Article II. 1. c) and d).
3. Quorum. A majority of the members of the Board shall constitute a quorum.
4. Official Action. Except as expressly provided in the Amended Charter, an act of a majority of the members of the Board present at a meeting, in which a quorum is present shall be the act of the Board.
5. Meetings. Meetings of the Board shall be held at least once each calendar quarter, and/or otherwise at the call of the Board’s Chairperson, or upon the written request of at least two (2) members of the Board. Notice of meeting of the Board shall be given to the members in writing

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

not less than 24 hours prior to the time of the meeting and comply with Wisconsin State public meeting notice requirements.

6. Voting Requirements Exceptions. The affirmative vote of two thirds (2/3) of Board members shall be required for:

- a) The purchase or sale of any asset having a value in excess of \$50,000.00; and
- b) The abandonment or relocation of any fire station; and

The affirmative vote of all Board members and by each of the participating Municipalities shall be required for:

- c) Any amendments to this Amended Charter:
7. Officers. The Board shall elect a Chair and a Vice Chair. The officers shall be elected at the first meeting of the of the Board occurring after June 1st of each year, and officers elected shall hold their office for a period of one (1) year, or until their successors are duly elected and qualified.
8. Compensation. The District shall not compensate the Board members for their services. However, Board members may be reimbursed for actual necessary expenses incurred if so authorized by the Board. Board members may be compensated by their respective Municipality as each Municipality may determine.
9. Powers. Except as limited by this Amended Charter or amendments hereto, the Board or its designee shall have all the power and duties authorized under the Wisconsin Statutes relating to the operation of the District. Such powers shall include, but not limited to, the following:
- a) In case of the death, disability, resignation, discipline, or termination of the Fire Chief for cause, to designate an interim Fire Chief until a new Fire Chief is selected by the Commission.
 - b) At least annually conduct an assessment of the Chief in order to evaluate his/her performance in carrying out the directives of the Board.
 - c) To negotiate, and approve or reject mutual aid agreements with other fire departments and to authorize execution of such agreements.
 - d) To own, purchase, encumber, sell, or lease real property in the name of the District, for the purposes of the District, upon such terms and conditions as it deems appropriate.
 - e) To own, hire, rent, lease, purchase, encumber and sell vehicles, equipment, services or other personal property or supplies for District purposes, upon such terms and conditions as it deems appropriate.
 - f) To adopt procedures, personnel rules, and operating policies and rules.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

- g) To contract to provide fire protection services or ambulance services or both to or for other Municipalities or portions of other Municipalities upon such terms and conditions as it deems appropriate.
 - h) To establish rates of pay and fringe benefits for all employees and members of the District.
 - i) No more often than annually establish a uniform fee for fire inspections within the Municipalities and primary service area of the District to be paid by the property owner. In addition to the uniform fee, a mileage rate may be charged for inspections.
 - j) To establish annually a base fee to be paid by each municipality in the District.
 - k) To establish annually a uniform rate per call to be charged for fire services provided outside the primary service area.
 - l) To establish a uniform rate per call to be charged to each individual for ambulance services provided within the primary service area; a uniform rate per call to be charged to each individual for ambulance services provided outside the primary service area; mileage rates to be charged for use of District vehicles, and rates to be charged for supplies expended.
 - m) To designate a depository for District funds.
 - n) To secure insurance for the District including, without limitation, fire and casualty, liability, worker's compensation, and errors and omission coverage.
 - o) To sue and be sued in accord with state law.
 - p) To designate an official newspaper for required publications by the District.
 - q) To exercise such additional powers as are authorized by law and as are reasonably necessary to effectuate the purpose of the District and to the exercise of the authorities granted by this Amended Charter.
10. To the extent necessary, the competitive bidding requirements of the state statutes shall be complied with. However, at a minimum, all purchases which exceed \$50,000.00 shall require an attempt to obtain a minimum of three (3) bids from vendors. Purchases exceeding \$150,000.00 shall require a sealed bid process to be opened by the Board at a board meeting.

III. FIRE COMMISSION

The Municipalities hereby wish to continue a Fire Commission (hereinafter referred to as "the Commission") as provided by Wis. Stat. §§[61.65](#) and [62.13](#), whose powers, duties and responsibilities are enumerated here:

1. Selection of Commissioners. The Commission shall continue to have five (5) members, whom shall be referred to as Commissioners. Current members of the Commission shall continue to serve their appointments until June 30th, 2017, following which;

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

- a) One (1) commissioner shall be selected from a citizen of the Town of Rib Mountain, whom shall be recommended by the Rib Mountain Town Board Chairperson, and then approved by the Rib Mountain Town Board of Supervisors. The Chairperson's recommendation shall be made, no later than April 30th, and shall be approved no later than May 31st. The length of term shall be for two (2) years from **July 1st, 2017 to June 30th, 2019**, or until a successor is duly appointed, Future appointments will be filled in the same manner as the original appointment and whose term of office shall be for two (2) years or until a successor is duly appointed.
- b) One (1) commissioner shall be selected from a citizen of the Village of Weston, and shall be recommended by the Village of Weston President, and then approved by the Village of Weston Board of Trustees. The President's recommendation shall be made, no later than April 30th, and shall be approved not later than May 31st. The length of term shall be for two (2) years from **July 1st, 2017 to June 30th, 2019**, or until a successor is duly appointed. Future appointments will be filled in the same manner as the original appointment and whose term of office shall be for two (2) years.
- c) The remaining three (3) commissioners shall be selected by a majority vote of the Board at an organizational meeting of the Board, which shall take place during the month of June, annually. Commissioners shall be nominated by members of the Board and approved by a majority vote. The Commissioners will be selected from eligible citizens of the Municipalities, or from citizens of municipalities served by fire/ems service contracts with the District. The length of the term shall be for one (1) year from **July 1st, 2017 to June 30th, 2018**, or until a successor is duly appointed and may be reappointed for unlimited terms thereafter.
- d) Vacancies shall be filled by appointment for any unexpired term by the appointing municipality in the same manner as original appointments are made.

Vacancies of commissioners made by appointment of the Directors as in Article III. 3. c) above, shall be made in the same manner as stated in Article III. 3. c) above.

2. Quorum. A majority of the members of the Commission shall constitute a quorum.
3. Official Action. The act of a majority of the members of the Commission present at a meeting in which a quorum is present shall be the act of the Commission.
4. Meetings. Meetings of the Commission shall be held as required, but at least once during each calendar year. Meetings of the Commission shall be held upon the call of the Chair or upon the written request of at least two (2) members of the Commission. Notice of a meeting of the Commission shall be given to the members in writing not less than 24 hours prior to the time of the meeting and comply with Wisconsin State public meeting notice requirements. Member Municipalities shall be provided with the meeting notice by communication with the Municipalities Clerk(s).

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

5. Officers. As soon as practicable after the initial appointments, the Commission shall elect a Chair and a Vice Chair. The officers shall be elected at the first meeting of the Commission occurring after July 1st of each year, and officers elected shall hold their office for a period of one (1) year, or until their successors are duly elected and qualified.
6. Compensation. As compensation for their service, the Commissioners shall receive a per diem dollar amount which shall be set by the Board of Directors. In addition, the Commissioners may be reimbursed for actual necessary expenses incurred of so authorized by the Board of Directors and if funds are contained within the approved budget.
7. Powers. The Commission is to be subject to the provisions of Wis. Stats. §62.13(2) to (12) exclusive of (6), pertaining to a board of police and fire commissioners or to appointments, promotions, suspensions, removals, dismissals, reemployment, compensation, rest days, exemptions, organization and supervision of departments, contracts and audits to the extent that the provisions apply to 2nd and 3rd class cities.

IV. ADMINISTRATION

Day-to-day administration of the District's services, personnel, and equipment shall be conducted by the Fire Chief, subject to the approval of the Board. The District may employ the following positions, who shall have those duties and responsibilities as set forth below and as described and set forth in each positions Job Description:

1. Fire Chief. The Fire Chief shall be generally responsible for the supervision, scheduling, education, organization, and administration of the firefighting personnel and equipment.
 - a) The Fire Chief shall be selected by the Commission. Qualified candidates will be subject to the interview process and a final selection will be made by a majority vote by the Commission.
 - b) The Fire Chief shall have the authority, subject to approval by the Commission to designate a Deputy Fire Chief.
 - c) The Fire Chief shall evaluate firefighting personnel, vehicles, supplies, equipment, and services available to the District and shall make recommendations for their purchase or hiring to the Board and/or Commission.
 - d) Upon prior approval by the Chair of the Board or the Vice Chair of the Board, the Fire Chief may purchase any unbudgeted items he/she deems necessary without prior approval of the Board not to exceed \$5,000.00.
 - e) The Fire Chief shall perform such other and additional related duties as are authorized by law and/or as accorded to him/her by the Board to achieve the purposes of the District.
2. Deputy Fire Chief. The Deputy Fire Chief shall act as Fire Chief during the absence of the Fire Chief, and shall perform such District duties as are assigned to him/her by the Fire Chief.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

3. EMS Division Chief. The EMS Division Chief shall plan, direct, manage and evaluate the Emergency Medical Services of the District while maintaining department records and assisting in the day-to-day administrative duties.
4. Battalion Chiefs. The Battalion Chiefs (Shift Commanders) shall be generally responsible for the supervision of personnel during their shift for both nonemergency and emergency activities in accordance with the Board approved current job descriptions. The Fire Chief shall appoint, subject to the approval of the Commission, all Battalion Chiefs.
5. Fire Inspector. The Captain of the Inspection Bureau (Fire Inspector) shall be responsible for; completing fire inspections in all Municipalities, approve or deny occupancy variances pertaining to fire protection, work with building inspection departments of the betterment of fire protection, and when needed, participate in fire cause and origin investigations.
6. Paid-on-Call Professionals. The balance of personnel shall consist of paid-on-call professionals with various rank from probationary Firefighter, Firefighter, First Responders, Transfer Paramedic, Transfer Nurse, Firefighter/EMT, Firefighter/Paramedic, Motor Pump Operator (MPO), Safety Officers, Lieutenants, Captains and any additional positions created by the Board.

V. OWNERSHIP OF ASSESTS

The Village of Weston and Town of Rib Mountain have transferred to the District's custody, use and control, but not ownership, of the buildings used by the District.

1. Rib Mountain Public Safety Building. The first station, and primary operating place of business, shall continue to be the Rib Mountain Public Safety Building, which is located at 224225 Hummingbird Road, Wausau, WI 54401. The Municipalities acknowledge and understand the Public Safety Building shall remain fee titled in the name of the Town of Rib Mountain.
2. Weston Public Safety Building. The secondary station and additional operating place of business shall be portions of the Weston Public Safety Building, located at 5303 Mesker Street, Weston, WI 54476. The Municipalities acknowledge and understand the Public Safety Building shall remain fee titled in the name of the Village of Weston.
3. Occupancy Cost-Sharing Agreement. General maintenance costs, capital improvements, and other matters related to the upkeep of both of the Public Safety Buildings, shall be as set forth in the District Occupancy Cost-Sharing Agreement to be executed and approved by the Board and the Municipalities and when so executed and approved a copy of which will be attached hereto and incorporated herein as **Exhibit B**.
4. Equipment. The District currently maintains and owns extensive equipment necessary for the operation of its services. It is agreed that this equipment shall continue to remain the exclusive property of the District. All future equipment acquisitions and/or capital expenditure acquisitions by the District will be determined by the operating budget. The District will own all assets it purchases.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

5. Fleet. The Municipalities hereby agree that the District has purchased title to and possesses all of the firefighting, rescue, and ambulance vehicles, equipment and supplies in possession of the District and that such vehicles, equipment, and supplies then are the sole and exclusive property to the District.

VI. BUDGET AND FINANCE

1. Annual Budget. Commencing October 1, 2016 and each October 1 thereafter, the District Board shall submit a proposed budget to cover the District's income, operating expenses, capital expenditures and capital improvement projects for the succeeding year to the Municipalities. No expenditure shall be made by the District until the budget has been approved by all of the Municipalities' governing bodies as provided for herein. Budget amendments shall be approved by the Board and all of the Municipalities' governing bodies.
2. Operating Costs. Costs for the District shall be shared by the Municipalities based upon the funding formula in Article VIII.
3. Non-budgeted Expenditures. If it is determined by the Board of Directors that non-budgeted expenditures requiring additional funds from the Municipalities are required during any time throughout a year, the Municipalities shall have the right to approve any proposed non-budgeted expenditures. Notice of such proposed and non-budgeted expenditures shall be given in writing to each of the Municipalities. The Municipalities shall then place the expenditure request on each of their respective agendas at their next regularly scheduled board meeting for discussion and approval in accordance with Wis. Stats. §§ [65.06\(6\)](#), [60.40\(5\)](#) and [65.90](#).
4. Depository. The Board shall designate a public depository or depositories for its accounts. All funds of the District shall be considered public deposits.
5. Disasters/State of Emergencies. Should a disaster/state of emergency be declared by the appropriate Local and/or State and/or Federal officials/entities, the Municipalities agree that if any funds/grants should become available to defray the cost and expenses related to the services provided, by the District, for responding to, and providing service in said Municipalities' territory, the District will be reimbursed from these funds/grants. Payment for said services, by the District, shall be made by the Municipality to the District within thirty (30) days of receipt of the funds/grant monies being received.

VII. FISCAL AGENT

1. The Village of Weston agreed to be the District's fiscal agent for calendar year 2016 without charging a fee for such services. Proposals for the appointment of the District's fiscal agent for future years shall be submitted to the Board for the calendar year 2017 and beyond, prior to the transmission of the annual budget proposal to the Municipalities. Proposals shall include the term and annual fee for such services. The Board shall select the fiscal agent.
2. Duties of the fiscal agent shall include:

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

- a) Maintaining financial records; and
- b) Receiving and distributing funds; and
- c) Providing payroll administration; and
- d) Administering insurance program(s); and
- e) Reporting to Municipalities' governing bodies on at least a quarterly basis the financial condition of the District; and
- f) Assisting with and supporting the annual audit review process and report.
- g) Complying with all applicable Wisconsin State laws and statutes. Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), Internal Revenue Services (IRS) rules, and Wisconsin Department of Employee Trust Funds rules.
- h) Any other duties as directed by the Board.

VIII. PAYMENT OF EXPENSES

The Municipalities shall bear and pay the net operating expenses and capital expenditures of the District as established according to the following procedures and proportions.

- 1. Financing Formula. Each participating Municipality's annual financial contribution to the District's operating, maintenance and capital budget shall be calculated based upon the following formula:
 - a) Population. Thirty-three and 33/100 percent (33.33%) of the total budget contribution shall be shared among the Municipalities in proportion to each Municipality's percentage share or the total population of the Municipalities, as determined by the State of Wisconsin for the prior year.
 - b) Equalized valuation. Thirty-three and 33/100 percent (33.33%) of the total budget contribution shall be shared among the Municipalities in proportion to each municipality's percentage share of the total equalized valuation, excluding land, of all the Municipalities, as determined by the State of Wisconsin for the prior year and as adjusted as hereafter provided.

Total equalized valuation, excluding land, shall be divided into residential, commercial and industrial classifications and shall include valuation from TIF Districts. A multiplier of one for total residential valuation (including value of "other" under the equalized valuation formula), two for total commercial valuation and three for total industrial valuation shall be applied. The total of the multiplied valuations for each municipality shall be divided by the total of the multiplied

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

valuations for all the municipalities and multiplied by 100 to determine each municipality's proportionate percentage share.

- c) Inspectable Structures. Thirty-three and 34/100 percent (33.34%) of the total budget contribution shall be shared among the Municipalities in proportion to each municipality's percentage of inspectable structures. There shall be attributed to each Municipality a minimum of ten (10) structures.
2. Municipality Payments. The Fiscal Agent will submit to each municipality a statement requiring payment of that municipality's share of the estimated net operating expenses and capital expenditures for the fiscal year which must be paid to the Fiscal Agent in quarterly payments. This notice shall be given not later than fifteen days following approval of the District's budget. Payment shall be due by the Municipalities on the 1st, 4th, 7th and 10th month of the year. If any Municipality fails to pay in full each payment to be made by it as provided by this Charter on the due date, such defaulting Municipality shall be indebted to the other Municipalities for the payment due plus interest at the prevailing prime rate in Wausau, Wisconsin from the due date until payment. Legal action to enforce such payment due by the defaulting Municipality may be taken by the Board.
3. If the Board recommends adopting a modification of the contribution ratio or contribution formula, then this shall be amended, as recommended by the Board of Directors, upon the approval of a three-quarter majority vote of each Municipalities' respective boards.

IX. EXPANSION OF DISTRICT MEMBERSHIP.

1. Additional Municipalities may be added to the District upon the following conditions:
 - a) The proposed additional territory is contiguous to the then-existing boundaries of the District or geographically advantageous for the operation of the District; and
 - b) The addition of either members or proposed territory and the terms and conditions pertaining to such additions are approved by the Board and ratified by each of the Municipalities; and
 - c) That each Municipality agrees with the vision, mission, and operating principles of this District, which is a hybrid model of using a combination of full-time and paid-on-call professionals.
2. Buy-In. Buy-in for a Municipality will be upon mutual agreement of the Board and the Municipality entering the District and based on how the joining Municipality is identified in each category of the four (4) following categories.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

- a. Municipality without any current services (contracted out for fire/ems protection). The buy-in would be calculated to meet the increased need for staffing, maintenance, supplies needed to adequately protect the Municipality as determined by the Fire Chief with the advice and consent of the Municipalities. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. During the initial three (3) year buy-in period, the joining Municipality shall be responsible and assessed its share of the budgetary obligation as provided in Article VIII.

- b. Municipality with EMS services without a firehouse. The buy-in would be calculated to meet the increased need for staffing, maintenance, supplies needed to adequately protect the Municipality as determined by the Fire Chief with the advice and consent of the Municipalities. Additional funds could include but not limited to apparatus and erecting a firehouse if the Municipality wanted 24/7 staffing in their municipality. Existing staff would be required to apply to the District and could be granted a grace period of 24 months to obtain certifications to meet existing District job descriptions. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining Municipality shall be responsible and assessed its share of the budgetary obligation as provided in Article VIII.

- c. Municipality with volunteer Fire/EMS services with a firehouse without quarters. The buy-in would be calculated to meet the increased need for staffing, maintenance, supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the Municipalities. Existing staff would be required to apply to the District and could be granted a grace period not to exceed 24 months to obtain certifications to meet existing District job descriptions. The buy-in would be offset by the transferred ownership of all equipment and apparatus to District. Additional funds could include but not limited to additional apparatus or retrofitting the existing firehouse for living quarters to include, offices, bunk rooms, kitchen, locker rooms and a day room as deemed appropriate by the Fire Chief. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining Municipality shall be responsible and assessed its share of the budgetary obligation as provided in Article VIII.

- d. Municipality with full time Fire/EMS services with a full functional firehouse. The buy-in shall be calculated to meet the increased need for staffing, maintenance, supplies needed to adequately protect the municipality as determined by the Fire Chief with the advice and consent of the Municipalities. The buy-in would be offset by the transferred ownership of all equipment and apparatus to District. Existing

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

(Paid On Call) (POC) staff, if any, would be required to apply to the District and may be granted a grace period not to exceed 24 months to obtain certifications to meet existing District job descriptions. Existing career staff would be required to apply to the District and be offered full time employment only after passing the written and practical assessment center, completing an interview with the Fire Chief and Deputy Fire Chief, and received approval from the Commission. The buy-in funds shall be paid to the District amortized over the first three (3) years of membership and then incorporated into the annual funding calculations. In addition, during the initial three (3) year buy-in period, the joining Municipality shall be responsible and assessed its share of the budgetary obligation as provided in Article VIII.

X. WITHDRAWAL FROM DISTRICT.

The Municipalities, including the founding Municipalities pledge to participate in the District for a minimum of five (5) years from their joining of the District. The procedure for withdrawal and distribution of assets shall be accomplished as follows:

1. Withdrawal from the District is permitted at the end of any calendar year (after five (5) years) providing that such withdrawing Municipality gives at least twelve (12) months written notice to the Municipalities.
2. The withdrawing Municipality shall receive seventy-five percent (75%) of the amount of its financial contribution set forth on **Exhibit A**. **Exhibit A** represents seventy-five percent (75%) of the withdrawing Municipality's buy-in determined in Article IX. 2. No withdrawing Municipality may claim any portion of the assets of the District or be entitled to any other compensation for past contributions for vehicles, equipment or supplies purchased whatsoever. Any such withdrawal shall not affect the obligations of the remaining Municipalities under the terms of this Second Amendment to the Charter.
3. The District shall name the withdrawing Municipality as an additional insured on any and all insurance policies providing liability coverage for occurrences or claims made prior to the effective date of withdrawal. Any additional charges incurred by the District for such coverage will be paid by the withdrawing Municipality.
4. Except as the parties may otherwise agree, the withdrawing Municipality shall be responsible for its proportionate share of all liabilities incurred by the District prior to the effective date of its withdrawal, including, but not limited to, attorney fees, settlements, damages, or any form of debt or bonded indebtedness or notes, any retirement incentives or any other liabilities incurred by the District pursuant to its approved budget. For any liabilities due or incurred before but continuing after the effective date of the withdrawal, the withdrawing Municipality shall be responsible for its share of the liabilities as that share is determined under the financing formula in Article VIII herein in the year immediately preceding the effective date of the withdrawal.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

XI. DISSOLUTION OF DISTRICT

The District may be dissolved by a two-thirds (2/3) vote of the entire Board. Notice of Intent to Request Dissolution shall be given at least twelve (12) months before the end of any calendar year. A dissolution Resolution shall be effective at the end of the calendar year. All equipment purchased by the District shall be sold and the net proceeds shall be distributed to each Municipality base upon each Municipality's percentage as determined under the formula in Article VII, paragraph 1 above.

XII. DISPUTE RESOLUTION

If a dispute arises between the parties concerning any terms or conditions of this Charter, the following procedures shall be utilized to resolve the dispute: Step One (1): Meeting between Administrator/Chief Elected Official of each participating Municipality and Fire Chief. Step Two (2): Mediation. Step Three (3): Arbitration. In the event that Mediation occurs, the parties shall mutually agree upon a Mediator. In the event that arbitration occurs, the arbitration shall result in a hearing before a panel of three (3) individuals, which shall include one (1) arbitrator selected by each party and one (1) individual selected by mutual agreement of the two (2) arbitrators. Any decision by the arbitration panel shall be legally binding and final. The parties shall split equally the total cost of the arbitrators and each party shall bear their own costs incurred during the dispute resolution process.

XIII. INDEMNIFICATION

Each hereby agrees to indemnify and hold harmless the other participating Municipalities, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorney's fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault or negligence, whether active or passive, of the municipality or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on other participating Municipalities, its elected and appointed officials, officers, employees, agents, representatives, and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the other participating Municipalities, its elected and appointed officer, officers, employees, agents, representatives and volunteers.

Each shall reimburse the other participating Municipalities, its elected and appointed officials, officers, employees, agents or authorized representatives or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

XIV. INSURANCE

The Board of Directors shall obtain liability insurance sufficient to cover the District for claims of loss or damages, which may be occasioned by acts of the District. The costs for the insurance will be included in the operating budget of the District. In the event that liability is incurred for any claim for damages, injury or loss arising out of the operations of the District, either through policy exclusions, under insurance, policy lapse, or any other reason, the Town of Rib Mountain and the Village of Weston agree to indemnify each other for said uninsured costs and/or damages in accordance with the annual formula contributions established herein.

XV. AMENDMENTS

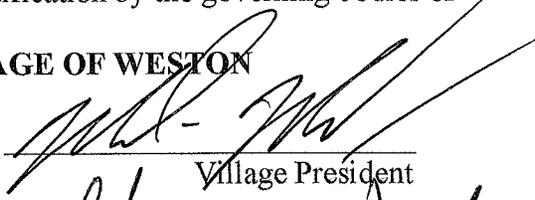
The Board may, from time to time, propose amendments to this Amended Charter. Any amendments must be unanimously approved by the Board and by each of the participating Municipalities. It is understood and agreed that this Amended Charter shall be regularly reviewed after the date of ratification and amended as necessary.

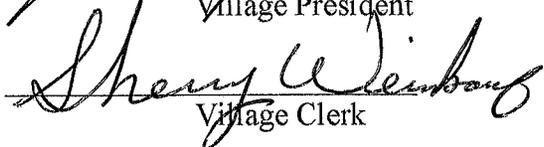
XVI. EFFECTIVE DATE

This Amended Charter shall be effective upon its ratification by the governing bodies of each Municipality.

Dated: 12-1-21

VILLAGE OF WESTON

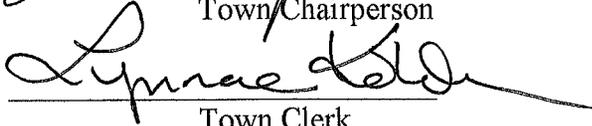
By: 
Village President

Attest: 
Village Clerk

Dated: 11-22-2021

TOWN OF RIB MOUNTAIN

By: 
Town Chairperson

Attest: 
Town Clerk

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

APPENDIX A

SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT

BEGINNING NET INVESTMENT

JANUARY 1, 2014

Town of Rib Mountain \$1,380,742.51

Village of Weston \$970,865.33

**SECOND AMENDMENT TO THE
CHARTER OF
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**

EXHIBIT B

**SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
LEASE AGREEMENT FOR
STATION NO. 1**

THIS AGREEMENT made this 15 day of JUNE, 2021, by and between the South Area Fire & Emergency Response District ("SAFER"), a fire district and the Town of Rib Mountain ("Town"), a political subdivision of the State of Wisconsin, Marathon County.

WHEREAS, the Town and the Village of Weston entered into a certain Charter for South Area Fire & Emergency Response District dated June 11, 2013 (the "Charter") which created SAFER; and

WHEREAS, the Town and the Village of Weston amended the Charter on September 13, 2016 ("First Amendment"), and subsequently amended the Charter on _____, 2021 ("Second Amendment"); and

WHEREAS, under the Charter and Amended Charter, SAFER provides fire protection, emergency medical service and certain other approved and related emergency services to the residents of the Town and Village of Weston and to such other areas with whom SAFER may contract; and

WHEREAS, SAFER occupies facilities owned by the Town located at 224225 Hummingbird Road, Rib Mountain, WI 54401 ("Station 1" and/or "Premises) which include a fire station, parking lots, and training tower;

NOW, THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt, value and sufficiency of which is hereby acknowledged;

IT IS AGREED AS FOLLOWS, TO WIT:

1. **USE.** The SAFER Premises shall be used by SAFER as a fire, emergency medical services, and rescue operations station. Upon the termination of this Lease Agreement, SAFER shall remove its personal property from the Property and deliver the SAFER Premises peaceably in as good of condition as on the Commencement Date, regular wear and tear excepted. SAFER agrees not to permit anything to be done in, or about, the Property which will, in any way, obstruct or interfere with the rights of other tenants or occupants of the Property, or injure or annoy them. SAFER shall keep the SAFER Premises, and all common areas used by SAFER or any of its employees or guests, in a clean and sanitary condition.
2. **PREMISES.** The Town leases the Premises located at 224225 Hummingbird Road, Rib Mountain, WI 54401 to SAFER upon and subject to the terms, covenants and conditions set forth herein and which Premises includes all buildings, parking lots, land and structures thereon.

3. TERM. The term of this Agreement will commence on the Effective Date (the "Commencement Date") and expires at midnight from the last day of the month following the tenth (10th) anniversary of the Effective Date, provided SAFER is not then in default under the terms and conditions of this Agreement and further provided that SAFER does not give the Town ninety (90) days written notice of its intention not to renew, the term of this Agreement shall be automatically extended for three (3) periods of five (5) years each upon the same terms, covenants and conditions as in this Agreement.

4. RENT. SAFER shall pay rent to the Town in the sum of One and no/100 (\$1.00) as the entire consideration for the term and all renewal terms of this Lease.

5. EXTERIOR MAINTENANCE. The Town will be responsible for all snowplowing, snow removal and snow shoveling as required in the parking lot, driveways and sidewalks and for lawn care and landscaping of any grassy areas adjacent to the buildings.

6. ROUTINE MAINTENANCE. SAFER will be responsible for all routine repair, maintenance, cleaning and replacement of the doors, windows, floor coverings, wall coverings, ceilings and lighting fixtures, computer and telephone lines within the building.

7. HOUSEKEEPING. SAFER will be solely responsible for all housekeeping and janitorial services required or performed within the building.

8. NON-ROUTINE MAINTENANCE. The Town will be responsible for all nonroutine maintenance of the Premises. The term "nonroutine maintenance" means the repair or replacement of any building components costing more than Three Thousand Five Hundred Dollars (\$3,500) per line item. The building components are any portions of the building, such as the roof, heating, ventilating and air conditioning system, the plumbing system, the electrical system or any structural component of the building, the cost of which would be capitalized under generally accepted accounting principles.

9. UTILITIES. SAFER will be solely responsible for the costs of all telephone, data, water, sewage, electricity, fuel used for heating services furnished to the Premises, and all other utilities.

10. ENTRY BY TOWN. The Town and its authorized representatives may enter Station 1 at any time upon twenty-four (24) hour advance written notice (or in the case of emergency, following an attempt to give reasonable notice) to inspect the property or to exercise and perform the Town's rights and obligations under this Agreement.

11. LIABILITY INSURANCE. SAFER shall, at its own sole cost and expense, and for the mutual benefit of the Town and SAFER, carry and maintain comprehensive public liability insurance, including property damage insuring SAFER and the Town as an "additional insured" against liability for injury to person or property occurring in or about the property or arising out of its ownership, maintenance use or occupancy thereof. The limits of liability under said policy shall not be less than \$300,000 for liability to any one person and not less than \$500,000 for liability for any one accident and not less than \$50,000 for property damage. SAFER agrees to

furnish evidence of such insurance to the Town upon demand. The Town shall, at its own sole cost and expense, and for the mutual benefit of the Town and SAFER, carry and maintain comprehensive public liability insurance insuring the Town and SAFER as an "additional insured" against liability for injury to person or property occurring in or about the property or arising out of the ownership, maintenance use or occupancy thereof.

12. PROPERTY INSURANCE. The Town shall, at its own sole costs and expense, provide for property insurance on the Premises in an amount not less than the full insurable replacement cost of the Property insuring against loss or damage by fire and such other risks as are covered by the current ISO Special Form policy. The Town, at its option, may obtain such additional coverages or endorsements as it deems appropriate or necessary, including, without limitation, insurance covering foundation, grading, excavation and debris removal costs; earthquake insurance; flood insurance; and other coverages provided the same are customarily carried by owners of similar buildings in the relevant market or are included in Town's package of insurance coverages. The Town may maintain such insurance in whole or in part under blanket policies.

13. TOWN'S WAIVER AND RELEASE OF CLAIMS AND SUBROGATION. To the extent not expressly prohibited by law, the Town, on behalf of the Town and its insurers, waives, releases and discharges SAFER from all claims or demands whatsoever arising out of damage to or destruction of the Premises, or loss of use of the Premises, occasioned by fire or other casualty, regardless whether any such claim or demand results from the negligence or fault of SAFER, or otherwise, and the Town will look only to its insurance coverage in the event of any such claim. The Town's policy or policies of property insurance will permit releases of liability and will provide for waiver of subrogation as provided herein.

14. ASSIGNMENT/SUBLETTING. SAFER shall not sell or assign this Agreement, or sublet the Premises or any part thereof.

15. QUIET ENJOYMENT. The Town covenants that SAFER will quietly hold, occupy and enjoy the Premises during the term, subject to the terms and conditions of this Agreement, free from interruption, interference, nuisance, claims, molestation, or hindrance by the Town or any person claiming by, through or under the Town.

16. SIGNAGE. SAFER agrees that it will not place any signs outside the building without the written consent of the Town, which consent shall not be unreasonably withheld, or delayed.

17. RIGHT TO CURE. In the event of a default by any party to the Lease Agreement, any non-defaulting party may, pursuant to and under the terms of the Lease Agreement, give the defaulting party, or parties, notice of the default, and a 30-day right to cure such default, and during the cure period the defaulting party, or parties, will take no action to enforce its claim arising from such default.

18. NOTICES. Any notices hereunder shall be given to the parties at the addresses used by the parties. In the event such address is no longer effective, and no other address for notice

has been given, notice shall be sent to the party's last known address. Notice shall be in writing and mailed via certified mail, return receipt requested.

19. Nothing contained herein is intended to be a waiver or estoppels of the parties or their insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the parties or their insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

20. MISCELLANEOUS.

A. The invalidity of any one or more phrases, sentences, clauses or sections in this Agreement shall not affect the remaining portions of this Agreement or other parts thereof.

B. The Recitals are hereby incorporated into this Agreement as if they were specifically identified herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the year and date set forth above, and by so signing this Agreement, certify that they have been duly and properly authorized by their respective boards and councils to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

Dated this 15th day of June, 2021

TOWN OF RIB MOUNTAIN

Dated: 7/6/21 By: Allen Opall
Allen Opall, Chairman

Attest: Lynne Kolden
Lynne Kolden, Town Deputy Clerk

SAFER

Dated: 7/13/21 By: [Signature]
Chairperson **SIC CHAIR**

Attest: [Signature]
Clerk

**LEASE AGREEMENT BETWEEN SOUTH AREA FIRE AND
EMERGENCY RESPONSE DISTRICT AND THE VILLAGE OF WESTON**

ARTICLE 1

Parties

THIS LEASE AGREEMENT, made this _____ day of _____, 2018, by and between the South Area Fire & Emergency Response District (“SAFER”), a fire district and the Village of Weston (“Weston”), a municipal corporation of the State of Wisconsin.

ARTICLE 2

Premises

Weston hereby leases to SAFER usable space at the Public Safety Building property located at 5303 Mesker Street in Weston, Wisconsin (the “Property”). Weston retains the right to occupy the Property to the extent necessary to operate the collaborative entities and projects which occupy the Property.

Weston hereby leases to SAFER approximately 15, 133 sq. ft. for use by SAFER. The SAFER space is identified in the drawings and Safety Building Room Schedule as “SAFER” (the “SAFER Premises”). The drawings and Safety Building Room Schedule are attached hereto as Exhibit 1. In addition to the SAFER Premises, SAFER has a non-exclusive easement in common with other tenants to use the driveways, sidewalks, and parking areas on the Property and designated “common area” within the building as identified in Exhibit 1. The SAFER Premises constitutes approximately forty-six percent (46%) of the gross leasable space within the building.

ARTICLE 3

Improvements

SAFER shall have the right to make improvements within the SAFER Premises upon prior written consent of Weston which shall not be unreasonably withheld. All improvements shall conform to, and comply with, all federal, state and local laws, ordinances, rules, and regulations. Any such improvements shall be arranged to minimize any disruption to other tenants of the Property.

ARTICLE 4

Term

The term of this Lease Agreement will commence on the Effective Date (the “Commencement Date”) and expires at midnight from the last day of the month following the 10th anniversary of the Commencement Date. Provided SAFER is not then in default under the terms and conditions of this Agreement, and provided that SAFER does not give Weston 90 days written notice of its intention to not renew, the term of this Lease Agreement shall be automatically extended for three (3) periods of five (5) years each upon the same terms, covenants, and conditions as in this Lease Agreement.

ARTICLE 5

Use

The SAFER Premises shall be used by SAFER as a fire, emergency medical services, and rescue operations station. Upon the termination of this Lease Agreement, SAFER shall remove its personal property from the Property and deliver the SAFER Premises peaceably in as good of condition as on the Commencement Date, regular wear and tear excepted.

ARTICLE 6

Rent

SAFER shall pay rent to Weston in the sum of One and no/100 Dollar (\$1.00) as the entire consideration for the term and all renewal terms of this Lease Agreement.

ARTICLE 7

Right of Entry

Weston, or any of its agents, shall have the right to enter the SAFER Premises to inspect or repair, as may be deemed necessary, for the safety, comfort, or preservation of the Property. Advance notice shall be provided, if possible, and Weston shall follow whatever protocols are necessary to maintain proper security and confidentiality.

ARTICLE 8

Assigning and Subletting

This Lease Agreement shall not be assigned. No portion of the SAFER Premises may be sublet without Weston’s prior written consent.

ARTICLE 9

Prohibited Uses

SAFER agrees not to permit anything to be done in, or about, the Property which will, in any way, obstruct or interfere with the rights of other tenants or occupants of the Property, or injury or annoy them. SAFER shall keep the SAFER Premises, and all common areas used by SAFER or any of its employees or guests, in a clean and sanitary condition.

ARTICLE 10

Parking

SAFER will have the non-exclusive right to use the common areas designated for parking. Weston shall have the right to reasonably restrict SAFER employee parking to ensure parking spaces are available for all tenants and customers of the Property.

ARTICLE 11

Exterior Maintenance

Weston shall be responsible for all snow plowing, snow removal, and snow shoveling as required in the parking lot, driveways, and sidewalks, and for lawn care and landscaping of any grassy areas adjacent to the building.

ARTICLE 12

Routine Maintenance

SAFER agrees to keep the interior portion of the SAFER Premises in good repair and maintenance at all times. This includes, but is not limited to, the interior portion of the walls and any electrical, HVAC, mechanical and plumbing systems located within the SAFER Premises which exclusively serve the SAFER Premises from the point which such systems enter the SAFER PREMISES. SAFER shall be responsible for all routine repair, maintenance, cleaning, and the replacement of doors, windows, floor coverings, wall coverings, ceilings, and lighting fixtures within the SAFER Premises. Any damage to the common areas resulting from SAFER's use of the Property shall be repaired and restored by SAFER at its expense.

ARTICLE 13

Housekeeping

SAFER shall pay for all housekeeping and janitorial services necessary to maintain the SAFER Premises, and all common areas used by SAFER employees or guests, in a clean and professional manner.

ARTICLE 14

Nonroutine Maintenance

Weston shall be responsible for all nonroutine maintenance of the building. The term “nonroutine maintenance” means the repair and/or replacement of any building components costing in excess of \$3,500.00 per line item. The building components are any portions of the building, such as the roof, heating, ventilating and air conditioning system, the plumbing system, the electrical system, or any structural component of the building, the cost of which would be capitalized under generally accepted accounting principles. SAFER shall submit an estimate of the costs of such nonroutine maintenance to Weston for approval prior to authorizing any such repair and/or replacement work.

ARTICLE 15

Utilities

SAFER shall be responsible for the payment of fifty percent (50%) of all utility fees attributable to the Property, including the cost of water, sewage, electricity, and fuel used for heating, ventilating, or cooling the building. SAFER shall pay for all telephone costs, data services, internet costs, and all other expenses that may be incurred in the operations of SAFER.

ARTICLE 16

Insurance

LIABILITY INSURANCE - SAFER shall, at its own sole cost and expense, and for the mutual benefit of Weston and SAFER, carry and maintain comprehensive public liability insurance, including property damage, insuring SAFER and Weston as an “additional insured” against liability for injury to person or property occurring in, or about, the Property, or arising out of its ownership, maintenance, use, or occupancy thereof. The limits of liability under said policy shall not be less than \$300,000 for liability to any one person, \$500,000 for liability for any accident, and not less than \$50,000 for property damage. SAFER agrees to furnish evidence of such insurance to Weston upon demand.

PROPERTY INSURANCE – Weston shall, at its own sole cost and expense, provide for property insurance on the Property, in an amount not less than the full insurable replacement cost of the Property, insuring against loss or damage by fire, and such other risks, as are covered by the current ISO Special Form policy. Weston, at its option, may obtain such additional coverages and/or endorsements as it deems appropriate or necessary including, without limitation, insurance covering foundation, grading, excavation and debris removal costs, earthquake insurance, flood insurance, and other coverages and/or endorsements.

SUBROGATION CLAIMS - Weston and SAFER shall waive all claims for recovery against each other for any loss or damage (whether or not such loss or damage is caused by the negligence of the other party and, notwithstanding, any provision(s) in the Lease Agreement to the contrary) to any person or property coverable under any property insurance required to be carried hereunder, or by any property insurance actually carried by the respective party. This waiver is not limited to the amount of insurance actually carried, or to the actual proceeds received after a loss. Each party shall its insurance company, which issues its property coverage, waive any rights of subrogation against any of the other parties to this Lease Agreement, and any other tenants of the Property, and shall have the insurance company include an endorsement acknowledging this waiver, if necessary.

ARTICLE 17

Signage

SAFER agrees that it will not place any signs outside the building without the written consent of Weston, which consent shall not be unreasonably withheld, conditioned, or delayed.

ARTICLE 18

Indemnification

SAFER agrees to indemnify and hold harmless Weston from all losses, damages, liabilities, and expenses which may arise out of SAFER's use of the Property. Nothing contained herein is intended to be a waiver or estoppel of the parties or their insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the parties, or their insurer, shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

ARTICLE 19

Right to Cure

In the event of a default by any party to the Lease Agreement, any non-defaulting party may, pursuant to and under the terms of the Lease Agreement, give the defaulting party, or parties, notice of the default, and a 30-day right to cure such default, and during the cure period the defaulting party, or parties, will take no action to enforce its claim arising from such default.

ARTICLE 20

Notices

Any notices hereunder shall be given to the parties at the addresses below. In the event such address is no longer effective, and no other address for notice has been given, notice shall be sent to the party's last known address. Notice shall be in writing and mailed via certified mail, return receipt requested.

ARTICLE 21

Building Rules

Weston may create, alter, or delete building rules and regulations that it determines necessary to better serve the tenants of the Property. The rules and regulations shall be enforced in a non-discriminatory manner by Weston, and shall not unreasonably interfere with the use of the SAFER Premises or the common areas.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the year and date set forth above, and by so signing this Lease Agreement, certify that they have been duly and properly authorized by their respective boards to make the commitments contained herein, intending them to be binding upon their respective entities, and to execute this Lease Agreement on their behalf.

VILLAGE OF WESTON

Dated: 8/20/18

By: 
Barbara Ermeling, President

Dated: 8/20/18

Attest: 
Sherry Weirkauf, Village Clerk

SOUTH AREA FIRE & EMERGENCY
RESPONSE DISTRICT

Dated: 8/22/18

By: 
Allen Opal, Chairman, Board of Directors

Dated: 8/22/18

Attest: 

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, February 17, 2025
Description:	Discussion and/or action on Incorporating Pedestrian Accommodations into Plans of 2030 CR-X/STH 29 Bridge Project
From:	Michael Wodalski, Public Works Director Jami Gebert, Village Administrator
Question:	Would the Board like to consider funding pedestrian accommodations over the CR-X/STH 29 Bridge?

Background

Following discussions at previous CLPS meetings regarding the desire for pedestrian accommodations on CTH X across STH 29, Director Wodalski completed additional follow-up with WisDOT. While Marathon County owns up to the on-ramps on CTH X, the bridge deck belongs to the State of Wisconsin. Thus, a major reconstruction to include pedestrian accommodations would be a state project.

The bridge deck is programmed for resurfacing in 2030. If the Village would like to widen the deck for pedestrian accommodations over the bridge, WisDOT would require the municipality to fund the design and construction. A high-level estimate from WisDOT to widen the structure is \$500,000 to \$1 million, not including design costs. The Plans, Specifications, and Estimates for the project are programmed to be completed by May 2027. Thus, if we are interested in assisting with the cost, WisDOT would need to know soon to be able to include the widening and pedestrian accommodations in their programming.

Attached Docs:	Email correspondence <i>STH 29 Improvement Project – CTH X Interchange</i>
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Committee Action:	None.
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Fiscal Impact:	Final costs TBD.
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Recommendation:	None.
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Recommended Language for Official Action

I motion to [pursue/not pursue] funding options to widen the CR-X/STH 29 bridge deck.

Or something else.

From: [Michael Wodalski](#)
To: [Boehm, Korey J - DOT](#)
Cc: [Nemec, Elizabeth A - DOT](#); [Vos, Nicholas - DOT](#); [Jami Gebert](#); [Meurett, David - DOT](#); [Peters, Jed - DOT](#)
Subject: RE: STH 29 Improvement Project - CTH X Interchange
Date: Thursday, February 6, 2025 9:51:54 AM

Hi Korey,

Thanks for the response. I'll try to get this on our February Village Board agenda to see if we'd want to pursue the funding to widen the structure.

I'll let you know what I find out.

Michael Wodalski, P.E.

Director of Public Works

Village of Weston, Wisconsin

4747 Camp Phillips Rd, Weston, WI 54476

Office: [715-359-6114](tel:715-359-6114)

Direct: [715-241-2636](tel:715-241-2636)

Email: mwodalski@westonwi.gov | Website: www.westonwi.gov

-
As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent by someone from the Village of Weston, are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of Village e-mail should presume that any e-mail is subject to release upon request.

From: Boehm, Korey J - DOT <Korey.Boehm@dot.wi.gov>
Sent: Thursday, February 6, 2025 7:24 AM
To: Michael Wodalski <mwodalski@westonwi.gov>
Cc: Nemec, Elizabeth A - DOT <elizabeth.nemec@dot.wi.gov>; Vos, Nicholas - DOT <Nicholas.Vos@dot.wi.gov>; Jami Gebert <jgebert@westonwi.gov>; Meurett, David - DOT <David.Meurett@dot.wi.gov>; Peters, Jed - DOT <Jed.Peters@dot.wi.gov>
Subject: RE: STH 29 Improvement Project - CTH X Interchange

Hi Michael,

The current CTH X interchange structure does not have sufficient width to put a raised sidewalk on it given its current size. For pedestrian accommodations to be added, an expansion of the abutments and pier would be needed along with additional beams and deck. The structure is not capable of hanging anymore deck outside its current limits without this expansion.

Widening the current structure is outside the scope of the current programmed project. The structure was built in 1989. There will not be a significant project programmed for the structure (i.e. deck replacement or structure replacement) for likely another 50 years. We will likely have a concrete deck overlay in the next 15 years, which will then likely be followed by a 2nd concrete

overlay before a new deck would be installed. With our process, generally a widening of a structure would not be considered until a deck replacement is completed.

With this work outside the scope of the project, to have it added would require funding by the requesting party based on the Department's policy. If the municipality has a desire to fund the work we can continue to discuss its potential inclusion. A high level estimated cost to widen the structure and provide the accommodations is between \$500k - \$1 million. Design costs would also be the responsibility of the municipality if the work would be included with the WisDOT project. Currently the project has a EPSE date of 5/1/27 so construction would be in 2028 at the earliest. Programmed date for the project is 8/1/2029 for construction in 2030. With this schedule in mind, if the village of Weston wants to discuss funding and including the work we will need to know as soon as possible.

Sincerely,

Korey Boehm, PE
Project Manager
WisDOT NCR-DTSD
715-459-2943

From: Michael Wodalski <mwodalski@westonwi.gov>
Sent: Wednesday, January 29, 2025 2:12 PM
To: Meurett, David - DOT <David.Meurett@dot.wi.gov>
Cc: Boehm, Korey J - DOT <Korey.Boehm@dot.wi.gov>; Nemec, Elizabeth A - DOT <elizabeth.nemec@dot.wi.gov>; Vos, Nicholas - DOT <Nicholas.Vos@dot.wi.gov>; Jami Gebert <jgebert@westonwi.gov>
Subject: RE: STH 29 Improvement Project - CTH X Interchange

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi Korey,

At the Village level I keep getting asked about adding pedestrian accommodations across STH 29 on CTH X. What is the process to get the Department of Transportation to look at adding a sidewalk to the existing bridge. Based on Dave's email below there is no work currently planned for the bridge structure itself, but is that something that could be included? Is the structure itself capable of having a path installed on it? If the structure itself needs to be updated, is the 2030 project something that could accommodate that, or would pushing it to 2034 maybe be a possibility to then add pedestrian accommodations? This continues to be a topic of conversation and when I tell elected officials it is not in the DOT's scope of work, I am asked to get it in your scope of work. Thus, I'm trying to figure out, how do I do that. Any information you can provide is appreciated.

Thanks,

Michael Wodalski, P.E.

Director of Public Works

Village of Weston, Wisconsin

4747 Camp Phillips Rd, Weston, WI 54476

Office: [715-359-6114](tel:715-359-6114)

Direct: [715-241-2636](tel:715-241-2636)

Email: mwodalski@westonwi.gov | Website: www.westonwi.gov

-

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From: Meurett, David - DOT <David.Meurett@dot.wi.gov>

Sent: Thursday, September 5, 2024 2:47 PM

To: Michael Wodalski <mwodalski@westonwi.gov>

Cc: Boehm, Korey J - DOT <Korey.Boehm@dot.wi.gov>; Nemec, Elizabeth A - DOT <elizabeth.nemec@dot.wi.gov>; Vos, Nicholas - DOT <Nicholas.Vos@dot.wi.gov>

Subject: STH 29 Improvement Project - CTH X Interchange

Michael,

I checked with one of our project development staff overseeing the improvement project along STH 29 in the Village of Weston. This project is programmed for 2030. This project includes resurfacing of mainline STH 29 and replacing the pavement along CTH X between the eastbound ramp intersection and bridge and westbound ramp intersection and bridge. No work is planned along the bridge structure with the project. At the westbound ramp intersection, we are looking at potential safety improvements to improve turning movements.

I've included in this email Korey Boehm, who is our project manager on this project. Korey should be able to answer any additional questions that you have on the project.

Dave Meurett, AICP

Transportation Planner
WisDOT - North Central Region
Phone: 715-421-8348

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 02/10/2025
Description:	Village of Weston Bicycle and Pedestrian Master Plan, Consultant Selection
From:	Michael Wodalski, Director of Public Works Isaac Dolan, Staff Engineer Shawn Osterbrink, Director of Parks and Recreation
Question:	Should the Village Enter Negotiations with the Consultant Team of HKGi and raSmith for providing Professional Services to develop the Village of Weston Bicycle and Pedestrian Master Plan?

Background

The Village received proposals from four professional consultants interested in working with the Village to prepare a Bicycle and Pedestrian Master Plan.

Proposals were due on Friday, January 31st and an interdisciplinary review team consisting of five Village staff reviewed and assigned a score to each submittal based on the requirements stated in the Request for Qualifications (RFQ). The table below exhibits the review results for each submittal received.

BICYCLE AND PEDESTRIAN MASTER PLAN QUALITY-BASED SELECTION		
NO.	CONSULTANT / TEAM	SCORE
1	HKGi / raSmith (Team)	86.8
2	Mead & Hunt / WE BIKE (Team)	83.3
3	SRF Consulting Group	74.5
4	Snyder Associates	67.2

Each submittal was scored based on four categories and the respective point allotments.

1. Proposal Quality / 10 points
2. Approach to Project Scope / 25 points
3. Organization, Personnel, and Experience / 40 points
4. Review of Previously Accepted Bicycle and/or Pedestrian Plan / 25 points

The consultant team of HKGi and raSmith was determined to have the highest score of 86.8 points out of the possible 100 points. Based on the reviewer results, Village staff recommends authorization to enter negotiations with the consultant team of HKGi and raSmith to prepare a three-party professional services agreement between the Village, Wisconsin DOT, and HKGi. Once an agreement is negotiated, the request to award will be presented to the Village for approval.

The proposal submitted by HKGi and raSmith is linked for reference.

REQUEST FOR CONSIDERATION

The Village received a Transportation Alternatives Project (TAP) grant for a Bicycle and Pedestrian Masterplan which would be incorporated into the Village's Comprehensive Plan. The grant was awarded at an 80% Federal and 20% Local share for a cost up to \$60,000 total which would give the Village a net cost of \$12,000 if we were to have a project go up to the full \$60,000 amount.

The planning study would focus on identifying key gaps in the Village's bicycle and pedestrian network and looking at projects to close those gaps. We'd also work with adjoining communities on any potential joint projects. There would also be an emphasis to look at existing facilities to see if there are necessary updates that the Village should undertake such as ADA compliance updates for curb ramps, improved crossings, etc.

Due to the DOT Funding, the Consultant Selection process could not include any pricing as that is part of the negotiation process with the DOT and the selected Consultant which is the next step in the process.

Attached Docs:	HKGi / raSmith – Proposal / Example Master Plan
Committee Action:	Public Works Recommended moving forward with HKGi / raSmith
Fiscal Impact:	No fiscal impact at this time, local share at maximum funding amount is \$12,000
Recommendation:	Staff recommends authorization to enter negotiations with the consultant team of HKGi and raSmith to prepare a three-party professional services agreement between the Village, Wisconsin DOT, and HKGI for preparation of the Village of Weston Bicycle and Pedestrian Master Plan

Recommended Language for Official Action

I Move to authorize staff to enter negotiations with the consultant team of HKGi and raSmith to prepare a three-party professional services agreement between the Village, Wisconsin DOT, and HKGi for preparation of the Village of Weston Bicycle and Pedestrian Master Plan.

Or, Something else

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works – 2/17/2025
Description:	Schofield Ave (Normandy St to Birch St) Traffic Signal Procurement
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve procuring the traffic control equipment for the Schofield Ave (Normandy St to Birch St) construction project from Tapco Inc. for an amount of \$411,317.80?

Background

For the Schofield Ave (Normandy Ave to Birch St) Reconstruction Project, staff sought quotes to direct purchase the traffic signals for the 3 signalized intersections (Alderson St, Ace/Target and Birch St) as well as the Rapid Rectangular Flashing Beacons at the 3 Mid-Block crossings (Pine, Cherry and Fox).

The purpose of seeking the quotes was to ensure materials are ordered in time to arrive by late summer/fall so they can be installed with the project due to long lead times. The Mesker/Schofield Ave project was one where materials for that intersection were ordered in May and didn't arrive until December, and we want to avoid that issue with this project this coming year.

This project is currently being advertised for bids as of February 10th with bids opening on March 10th. Thus, once contracts are approved and signed we're likely looking at a contractor being able to order materials by late March/early April. Purchasing the equipment ahead of time gains 1.5 to 2 months for the equipment to arrive in time. The quotes break out as shown below:

Supplier	RRFB's	Traffic Signals	Total Material Cost
Tapco	\$50,930.80	\$360,387.00	\$411,317.80

Tapco is in the process of refining the RRFB quote as the traffic control designer is removing several items from the quote, but I did not have the revised numbers by Wednesday the 12th. This number will be less than the current quote of \$50,930.80 so I would ask we use a Not to Exceed number for authorization.

Tapco is the supplier of all the traffic signals in the Village and is also the company that provides maintenance services to the existing system. The overall estimate for signal and crossing equipment is \$696,290 so there is adequate room yet for the installation cost of the equipment which will be bid as part of the project.

Attached Docs: - Tapco Quotes

REQUEST FOR CONSIDERATION

Committee Action: - Public Works Recommended procuring the traffic control equipment.

Fiscal Impact: - Equipment costs are within the estimated range for these project items.

Recommendation: Staff recommendation is to procure the traffic control equipment from Tapco for a cost of \$411,317.80.

Recommended Language for Official Action

I Move to authorize staff to procure the traffic control equipment from Tapco for not to exceed price of \$411,317.80.

Or, Something else

Additional action:



Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
United States of America
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

Traffic Signals

SALES QUOTE

SALES QUOTE DATE

1/29/2025

SALES QUOTE NUMBER

Q25001687

CUSTOMER NO.

C9705

Page: 1

BILL TO

Village of Weston
Isaac Dolan
5500 Scoffield Ave
finance@westonwi.gov
Weston, WI 54476
United States of America

SHIP TO

Weston Municipal Center
Isaac Dolan
4747 Camp Phillips Rd
Weston, WI 54476
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH	BEST RATE Prepaid & Add	Net 30 DAYS	Cheryl Cieslewicz	2/28/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
203-00014 Base,Aluminum Square Pedestal, No Paint Door, SP-5444-PNC	Each	21	190.00	3,990.00
201-00017 Base,Transformer TB2-17 10-12"BC Door bolt must be SS hex head 1/4" x3/4"-20(TPI)	Each	10	525.00	5,250.00
159-00014 Washer, T-Base, 2 3/4" OD, 1/2" Thick, 1" ID P/N AS-95257	Each	40		
159-00015 Washer, T-Base, 2 1/2" OD, 3/8" Thick, 1" ID, P/N A-76027	Each	40		
030-00004 Bolt,Connecting Hardware,1"x4" Galvanized Bolt each w/ 1 Nut, 1 Lockwasher & 2 Flatwashers,4/Set	Set	10	65.00	650.00
159-00021 Pole,Aluminum 20Ft WISDOT Type 2 Flagpole ** .375 WALL **	Each	6	1,795.00	10,770.00
137669 Hardware Kit for Type 2 20ft Alum Pole (Flagpoles) includes: 1- 6 5/8" Pole Cap, 4-Nut Covers	Bag	6		
137756 Shaft,Steel,WISDOT,(Stepdown)30' Type 3 Galvanized 3RA8738300-WI-GV / 1056882 240B50	Each	2	2,995.00	5,990.00

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



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Traffic Signals

SALES QUOTE

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CUSTOMER NO.

C9705

Page: 2

BILL TO

Village of Weston
Isaac Dolan
5500 Scoffield Ave
finance@westonwi.gov
Weston, WI 54476
United States of America

SHIP TO

Weston Municipal Center
Isaac Dolan
4747 Camp Phillips Rd
Weston, WI 54476
United States of America

Table with 5 columns: Ext. Document No., SHIP VIA, TERMS, SALESPERSON, VALID UNTIL. Row 1: SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH, BEST RATE Prepaid & Add, Net 30 DAYS, Cheryl Cieslewicz, 2/28/2025

Main item table with 6 columns: Item/Description, U/M, Quantity, Unit Price, Total Price. Includes items like Shaft,Steel,WISDOT,30' Round Type 4 11GA Galvanized, Monotube Pole WISDOT Type 10 SPECIAL Millerbernd, Bolts, Anchor Type 9/10 SPECIAL for Millerbernd Monotube Pole, etc.

All prices are listed in US Dollar (USD)
For terms and conditions, please visit https://tapconet.com/terms-conditions



Safe travels:

Traffic Signals

SALES QUOTE

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
United States of America
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE DATE

1/29/2025

SALES QUOTE NUMBER

Q25001687

CUSTOMER NO.

C9705

Page: 3

BILL TO

Village of Weston
Isaac Dolan
5500 Scoffield Ave
finance@westonwi.gov
Weston, WI 54476
United States of America

SHIP TO

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4747 Camp Phillips Rd
Weston, WI 54476
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH	BEST RATE Prepaid & Add	Net 30 DAYS	Cheryl Cieslewicz	2/28/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
Cap, 4.5" OD Pole, Raw, 4C Signal with(3) 1/4x3/4-20 stainless steel hex head Bolts				
153747 Arm, 35Ft SPECIAL WISDOT Millerbernd Monotube Arm	Each	1	3,085.00	3,085.00
153748 Arm, 40ft SPECIAL WISDOT Millerbend Monotube Arm	Each	3	3,175.00	9,525.00
153749 Arm, 45ft SPECIAL WISDOT Millerbernd Monotube Arm	Each	3	3,275.00	9,825.00
126447 Hardware Mounting Kit for 15ft-30ft Millerbernd Monotube Arm	Each	8		
103028 ARM SIGNAL ALUMINUM 20 FT TROMBONE FPTA523725A-20TA-6.58C, A320 Hardware Included	Each	6	1,415.00	8,490.00
103022 ARM SIGNAL ALUMINUM 25 FT TROMBONE FPTA52375C-25TA-6.58C, A320 Hardware Included	Each	2	1,695.00	3,390.00
103024 Arm Lighting Aluminum,6FT 4" Clamp, SM FPEA352375-6-30-4.0C, A320 Hardware Included	Each	2	225.00	450.00
103026 ARM LIGHTING ALUMINUM,15' TRUSS, 4" CLAMP, A320 Hardware Included	Each	2	595.00	1,190.00

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>



Safe travels:

Traffic Signals

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5100 West Brown Deer Rd
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1/29/2025

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Q25001687

CUSTOMER NO.

C9705

Page: 4

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Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH	BEST RATE Prepaid & Add	Net 30 DAYS	Cheryl Cieslewicz	2/28/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
106190 Arm Luminaire 6Ft Steel for Millerbernd Monotube Pole '	Each	5	560.00	2,800.00
109738 Arm Luminaire 12Ft Steel for Millerbernd Monotube Pole	Each	2	610.00	1,220.00
150232 Arm, Luminaire 15ft GV Clamp-On Lum Arm For Type 10 Millerbernd Monotube Pole	Each	1	795.00	795.00
153796 Hardware Mounting Kit for Millerbernd Luminaire Arm	Each	11		
137014 Signal SIG 3 Sec 12 w/RYG Ball LEDs Vertical Yellow Poly Cutaway Visors	Each	36	585.00	21,060.00
115820 Backplate 3 SEC 12" SIG w/ 2" FY Reflective Border BPB503FY	Each	36		
137037 Screws, 3 Sec Backplate 1/2" w/Washers (12 per bag)	Bag	36		
137044 Signal SIG 4 Sec 12 w/RYYG All Arrow LEDs Vertical Yellow Poly Cutaway Visors (Variant) Red,Yel,Yel, Grn All Left Arrows	Each	14	785.00	10,990.00

All prices are listed in US Dollar (USD)
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Traffic Signals

SALES QUOTE

Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
United States of America
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE DATE

1/29/2025

SALES QUOTE NUMBER

Q25001687

CUSTOMER NO.

C9705

Page: 5

BILL TO

Village of Weston
Isaac Dolan
5500 Scoffield Ave
finance@westonwi.gov
Weston, WI 54476
United States of America

SHIP TO

Weston Municipal Center
Isaac Dolan
4747 Camp Phillips Rd
Weston, WI 54476
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH	BEST RATE Prepaid & Add	Net 30 DAYS	Cheryl Cieslewicz	2/28/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
118406 Backplate 4 SEC 12" SIG w/ 2" FY Reflective Border BPB504FY	Each	14		
137038 Screws, 4 Sec Backplate 1/2" w/Washers (16 per bag)	Bag	14		
136852 Signal SIG Pedestrian 1 Sec 16" w/Combo/Cntdwn LED Yellow Poly Egg Crate	Each	22	340.00	7,480.00
154802 Accessible Pedestrian Signal-APS Pushbutton Sell Line Only Schofield & Alderson	Each	1	7,200.00	7,200.00
154802 Accessible Pedestrian Signal-APS Pushbutton Sell Line Only Schofield & Ace/Target Driveways	Each	1	7,815.00	7,815.00
154802 Accessible Pedestrian Signal-APS Pushbutton Sell Line Only Schofield & Birch St	Each	1	8,350.00	8,350.00
145008 Navigator iNS2 9x15 Yel/Blk APS PushButton Station 2-Wire w/R10-3e Sign	Each	20		
145009 Navigator iNS2 9x15 Yel/ Bi-Dir w/R10-3e Sign	Each	7		
145099	Each	3		

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Item/Description	U/M	Quantity	Unit Price	Total Price
iNS Navigator 2 Wire Control Unit iCCU Shelf Model, includes BIU Capability				
146184 Any Cabinet Cable Package includes CABLE-A, CABLE-C,iN2-ICB	Each	3		
149227 Luminaire LED Type C American Electric ATB0 P304 MVOLT R3 MP P7 SH RFD322514	Each	12	185.00	2,220.00
137825 Controller Cabinet Assembly TS2 Raw, Build-A-BOM Schofield & Alderson	Each	1	21,477.00	21,477.00
137825 Controller Cabinet Assembly TS2 Raw, Build-A-BOM-Schofield & Ace/Target Driveways	Each	1	21,477.00	21,477.00
137825 Controller Cabinet Assembly TS2 Raw, Build-A-BOM Schofield & Birch St	Each	1	21,477.00	21,477.00
1639-10000V Video/Radar Detection Equipment-Schofield & Alderson	Each	1	24,897.00	24,897.00
1639-10000V Video/Radar Detection Equipment- Schofield & Ace/Target Driveways	Each	1	24,897.00	24,897.00
1639-10000V Video/Radar Detection Equipment-Schofield & Birch St	Each	1	24,897.00	24,897.00

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Table with 5 columns: Ext. Document No., SHIP VIA, TERMS, SALESPERSON, VALID UNTIL. Row 1: SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH, BEST RATE Prepaid & Add, Net 30 DAYS, Cheryl Cieslewicz, 2/28/2025

Main item table with 6 columns: Item/Description, U/M, Quantity, Unit Price, Total Price. Includes items like 152046 NoTraffic Single Intersection, 152047 No Traffic Power DIN Assembly, etc.

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Item/Description	U/M	Quantity	Unit Price	Total Price
373-12574HW Signal Mounting Hardware-Schofield & Birch St	Kit	1	4,225.00	4,225.00
122-FR1JPYWI Bracket, Tapco, Poly, Yellow, 2 FR1JPYWI	Each	50		
124273 Astro Brac Alum 46" Gusseted Tube 1-1/2" TOE w/Vinyl Insert AB-2003-46 (3 Sec)	Each	13		
124347 Astro Brac Alum 58" Gusseted Tube 1-1/2" TOE w/Vinyl Insert AB-2003-58 (4 Sec)	Each	7		
136148 Astro Signal Brac arm kit 1-way 8-1/2" CTC Alum SS slotted washer	Each	20		
142663 Astro-Brac Galaxy Hinged Clamp Kit 96" SS Cable AG-3055-96-SS	Each	20		
217-00004 Nipple Pipe 1.5"X2" Steel, Zinc Plated 15/16" Long NPT Pipe Thread On Both Ends	Each	4		
1168-00005 Locknut #659 Iron Hex Galv 1.5" For FR1JPY	Each	4		
290-SE0360	Each	4		

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SCHOFIELD-ALDERSON-ACE/TARGET-BIRCH	BEST RATE Prepaid & Add	Net 30 DAYS	Cheryl Cieslewicz	2/28/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
Serrated Lock Ring SE-0360 Alum (Notched One Side)				

Subtotal:	360387.00
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	360,387.00

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	BEST RATE Prepaid & Add	Net 30 DAYS	Aaron Guilbault	2/19/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
SPV.0060.09 - Pine street				
500029 Controller, 12V, 108045, Hollow, Radio, Out1/Out2	Each	3	1,885.00	5,655.00
142048 Universal Cabinet Mounting Bracket, SOP Cabinets 108766, 108045, 120652, Includes U-Bolt Hardware	Each	3	175.00	525.00
SLR-55-A 65W/12V Solar Panel Package, Side of Pole Mount, Banded	Each	2	696.00	1,392.00
SLR-55-B 65W/12V Solar Panel Package, Top Of Pole Mount 4.5 Dia.	Each	1	645.00	645.00
101494 Battery, Universal battery, Solar 12V 50Ah AGM UB12500 - Internal Thread	Each	3	325.00	975.00
138089 RRFB, Dimmable, Assembly with Universal Mounting Kit	Each	6	365.00	2,190.00
2180-C00753 Hardware Kit, RRFB, MNT to 1.5" pipe, 2" & 2.25" Telespar, Articulating and Back-To-Back	Each	2	31.00	62.00
2180-C00543 RRFB Mount, Trombone Mast Arm Light Bar and Sign Mount Kit	Each	2	450.00	900.00

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Main item table with columns: Item/Description, U/M, Quantity, Unit Price, Total Price. Lists items like Wire Harness, Push Button, Cable, Signs, and Sign Mounting Kits.

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	BEST RATE Prepaid & Add	Net 30 DAYS	Aaron Guilbault	2/19/2025

Item/Description	U/M	Quantity	Unit Price	Total Price
101494 Battery, Universal battery, Solar 12V 50Ah AGM UB12500 - Internal Thread	Each	3	325.00	975.00
138089 RRFB, Dimmable, Assembly with Universal Mounting Kit	Each	6	365.00	2,190.00
2180-C00753 Hardware Kit, RRFB, MNT to 1.5" pipe, 2" & 2.25" Telespar, Articulating and Back-To-Back	Each	2	31.00	62.00
2180-C00543 RRFB Mount, Trombone Mast Arm Light Bar and Sign Mount Kit	Each	2	450.00	900.00
140259 Wire Harness, Dimmable RRFB, 50' of Cable w/ Male Connector	Each	2	122.95	245.90
144162 Push Button, iNX, No Braille, Yellow Single Arrow, 9"x12" R10-25 Faceplate	Each	3	740.00	2,220.00
146153-50 Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	Each	1	120.00	120.00
373-05075 W11-2,30"x30"x.080 DG3 FYG,Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow-Green Sign	Each	6	125.00	750.00

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Main item table with columns: Item/Description, U/M, Quantity, Unit Price, Total Price. Lists various sign and pole items with their respective quantities and prices.

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Item/Description	U/M	Quantity	Unit Price	Total Price
500029 Controller, 12V, 108045, Hollow, Radio, Out1/Out2	Each	3	1,885.00	5,655.00
142048 Universal Cabinet Mounting Bracket, SOP Cabinets 108766, 108045, 120652, Includes U-Bolt Hardware	Each	3	175.00	525.00
SLR-55-A 65W/12V Solar Panel Package, Side of Pole Mount, Banded	Each	2	696.00	1,392.00
SLR-55-B 65W/12V Solar Panel Package, Top Of Pole Mount 4.5 Dia.	Each	1	645.00	645.00
101494 Battery, Universal battery, Solar 12V 50Ah AGM UB12500 - Internal Thread	Each	3	325.00	975.00
138089 RRFB, Dimmable, Assembly with Universal Mounting Kit	Each	6	365.00	2,190.00
2180-C00753 Hardware Kit, RRFB, MNT to 1.5" pipe, 2" & 2.25" Telespar, Articulating and Back-To-Back	Each	2	31.00	62.00
2180-C00543 RRFB Mount, Trombone Mast Arm Light Bar and Sign Mount Kit	Each	2	450.00	900.00

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Item/Description	U/M	Quantity	Unit Price	Total Price
W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign				
107265 Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting B2B Static Signs to a Large Pole	Each	2	46.00	92.00
111531N Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting One Static Sign to a Large Pole	Each	4	29.95	119.80

Furnish only quote. Installation is not included.
Solar powered equipment requires no shading or obstructions

Subtotal:	50930.80
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	50,930.80

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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 2/17/2025
Description:	Green Tree Acres Second Phase - Construction Representative Contract
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board Approve the Construction Representative Contract with Vreeland Associates for the Green Tree Acres Second Phase for an estimated amount of \$42,000 - \$44,000?

Background

Green Tree Construction is getting ready to construct the second phase of the Green Tree Acres Subdivision in spring 2025. The developer (Green Tree Construction) is responsible for installing the new public infrastructure (water, sewer, storm water, streets and sidewalk). As part of the Development Agreement with Green Tree Construction, they are to reimburse the Village for any costs incurred for all consultant fees, including engineering. The Construction Representative is responsible for making sure the infrastructure is installed according to the approved plans and specifications of the project.

The design engineer, Vreeland Associates has submitted the attached proposal for the construction phase services. Vreeland has performed similar duties for the Hinner Springs Subdivision as well as Phase 1 of this subdivision and there is no issue from staff's perspective of having them oversee the construction activity. Historically, we have used the same engineering firm from design through construction as they are the ones most familiar with the design and any questions that come up during construction can more easily be answered.

All costs associated with the contract with Vreeland will be reimbursed by the developer, thus there is not a fiscal impact to the Village.

Attached Docs: - Proposal from Vreeland

Committee Action: - Public Works Recommended Approval

Fiscal Impact: - The estimated range of \$42,000 to \$44,000 will be reimbursed by the Developer.

Recommendation: Staff recommends approving the construction representative contract with Vreeland Associates

Recommended Language for Official Action

I Move to Approve the Construction Representative Contract with Vreeland Associates for Green Tree Acres Second Phase for the estimated contract range of \$42,000 - \$44,000.

Or, Something else

Additional action:



6103 Dawn St.
Weston, WI 54476
Phone #: 715-241-0947

February 5th, 2025

Mr. Micheal Wodalski
Director of Public Works
Village of Weston
4747 Camp Phillips Road
Weston, WI 54476

RE: Phase 2 Green Tree Acres

Dear Mr. Wodalski

We are pleased to respond to your request for construction monitoring services on the Green Tree Subdivision new development project. As a professional land surveying and engineering firm, located in the Village of Weston, for the last 25 years we have been dedicated to continue to provide services to the village we live and work in and see the continued growth of our community.

This proposal will address construction monitoring services for the completion of Green Tree Acres Subdivision Phase 2 including completion of utilities and street infrastructure improvements based on our plans. Based on the schedule provided the following services will be provided during the completions of Phase 1 of Green Tree Acres Subdivision.

1. Conduct a Pre-Construction Meeting
2. Monitor, on a daily, fulltime basis, the contractors pipe laying, pipe trench backfilling, pipe trench compaction and performance testing activities. Monitor, as needed, the contractor's road building activities.
3. Coordinating with subcontractors as needed for soil proctor, compaction tests, and/or concrete testing. The testing would be coordinated through AET (American Engineering & Testing).
4. Record daily notes on construction activities.
5. Make construction record notes on CR's plan print.
6. Provide measurements of buried facilities and prepare as-built construction drawings.
7. Provide written report to the Village, with photographs, summarizing the construction activities.
8. Make regular contact with the Village staff regarding project status.

Tasks completed by us as needed;

- a. Plat staking.



6103 Dawn St.
Weston, WI 54476
Phone #: 715-241-0947

b. Construction Staking

We will provide the construction monitoring services at a rate of \$100/hr. this construction monitoring services hourly rate, during the time of contractor is on-site, is for full-time monitoring during pipe laying and backfill activities and part-time during road building and concrete work. This includes compensation for vehicles, report forms, photographs and miscellaneous items.

The village will dictate the level of services desired for the infrastructure as they will accept it as a public improvement. The level of services will be established at the pre-construction meeting. The level of service will drive the total cost of construction monitoring.

Based on the schedule provided by our we estimate 300 hours of CR time during sanitary sewer, watermain, lateral utility pipe laying, and storm sewer. The street construction, concrete and restoration work have an estimated of 60 hours for periodic site checks. With that we estimate construction monitoring services to be in the range of \$35,000 to \$37,000 for full-time construction monitoring during pipe laying and as needed during street construction, depending on the efficiencies of the contractor and the weather conditions.

AET for the typical material testing demands on soils, concrete and pavement for Phase 2. We estimate the subcontractor cost to be \$5,000.

Following the completion of the project we estimate the construction record drawings preparation to be \$2,000.

The total for construction monitoring services is estimated to be \$42,000 to \$44,000.

All work under this agreement will be performed in accordance with Wisconsin codes and Statutes and Local Codes and Ordinances. Client, by the undersigned, hereby agrees to be responsible for payment of the charges for the above-described work. **Work will begin after we receive a signed contract**, payment of each invoice is due in full within 30 days of receipt. In the event collection proceeding becomes necessary, all costs of collection, necessary disbursements, and attorney fees, will be paid by Client, in addition to all other relief Vreeland is entitled. The parties hereto have executed this Agreement as of date set forth below, and by so signing, certify that they have been duly and properly authorized by their respective entities to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

It would be a pleasure to perform this work for you. If this proposal is acceptable, please sign one copy and return it for our files. Please contact us if you have any questions. We are able to meet with you and review the proposal if you so desire.

Sincerely,

Dustin Vreeland, PE
Engineer

Accept Proposal _____

GENERAL NOTES:

- CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF DEMOLITION/CONSTRUCTION.
- GRADE, LINE, AND LEVEL TO BE REVIEWED IN THE FIELD BY THE CONSTRUCTION MANAGER.
- INSTALL ALL REQUIRED EROSION CONTROL MEASURES IN ACCORDANCE WITH LOCAL AUTHORITIES AND THE DEPARTMENT OF NATURAL RESOURCES REGULATIONS.
- ALL EROSION CONTROL MEASURES SHALL BE MAINTAINED IN ACCORDANCE WITH THE DEPARTMENT OF NATURAL RESOURCES, LOCAL AUTHORITIES REGULATIONS.
- 6" OF TOPSOIL SHALL BE PROVIDED IN ALL GENERAL LAWN AREAS AND 12" SHALL BE PROVIDED IN ALL PLANTING BED AREAS.
- SEE SHEET C17 FOR ALL REQUIRED EROSION CONTROL ELEMENTS.
- ANY EXISTING UTILITIES NOT SHOWN ON THIS DOCUMENT WHICH NEED TO BE REMOVED, RELOCATED AND OR ADJUSTED SHALL BE THE RESPONSIBILITY OF THE SITE GRADING CONTRACTOR AND INCLUDED IN THE BASE BID CONTRACT.
- COORDINATE ALL EARTHWORK ACTIVITIES WITH GAS, ELECTRIC, (INCLUDING MAIN SERVICE, SITE LIGHTING, CONDUITS AND SIGNAGE) CABLE AND TELEPHONE CONSTRUCTION AND RESPECTIVE TRADES FOR THE INSTALLATION OF SAID UTILITIES.
- PROVIDE RIP RAP AT ALL ENDWALL STRUCTURES OF THE PROPOSED CULVERTS TO PREVENT WASHOUT AND EROSION.
- RIP RAP SHALL HAVE FILTER FABRIC PLACED BENEATH.
- EXCESS TOPSOIL SHALL BE STOCKPILED AND STORED ONSITE FOR FUTURE USE, UNLESS OTHERWISE DIRECTED BY THE OWNER. SILT FENCE SHALL BE PLACED AROUND STOCKPILE ON DOWNHILL SLOPES.
- ALL TESTING AND INSPECTION SHALL BE DONE IN ACCORDANCE WITH SPS 382.21.
- THE LOCAL MUNICIPALITY SHALL BE CONTACTED PRIOR TO ANY EXCAVATION IN THE PUBLIC RIGHT-OF-WAY. THE CONTRACTOR SHALL HAVE HIS TRAFFIC CONTROL PLAN APPROVED PRIOR TO WORK COMMENCING. THE LOCAL MUNICIPALITY SHALL OPERATE ALL EXISTING WATER VALVES IF NEEDED.
- ALL INSTALLATION OF SEWER AND WATER SHALL BE TO PLOVER SEWER AND WATER STANDARDS AND SPECIFICATIONS.
- 4"x4" POST SHALL BE PLACED AT THE END OF SANITARY SEWER AND WATERMAIN PLUGS ON MUSKIE DRIVE FOR FUTURE EXTENSION. 4"x4" POST SHALL BE PAINTED BLUE FOR WATERMAIN AND GREEN FOR SANITARY SEWER ABOVE GROUND SURFACE.
- CLUSTER BOX UNIT (CBU) 1-5 SEE DETAIL ON SHEET C24 FOR INSTALLATION GUIDELINES AND SIZES

WETLAND NOTE

DELINEATED WETLAND SHOWN HEREON WERE PROVIDED BY STAR ENVIRONMENTAL.

SCALE NOTE:
IF YOU ARE VIEWING THESE PLANS IN AN 11"x17" SIZE THEY MAY BE HALF SCALE FROM THE ORIGINAL 22"x34" SIZE DRAWING AND THE DRAWING SCALE IS HALF OF THAT STATED. CHECK SCALE.

STAMP/SIGNATURE:		REVISIONS		TITLE PAGE:
BY	DATE	DESCRIPTION		PROPOSED OVERALL PLAN
DV	6/4/24	ADJUST 12" INV IN CB 35 AND 24" INV IN 37.		
PROJECT:				GREEN TREE ACRES
LOCATION:				VILLAGE OF WESTON MARATHON COUNTY, WISCONSIN

TITLE PAGE:
PROPOSED OVERALL PLAN

PROJECT: GREEN TREE ACRES

LOCATION: VILLAGE OF WESTON
MARATHON COUNTY, WISCONSIN

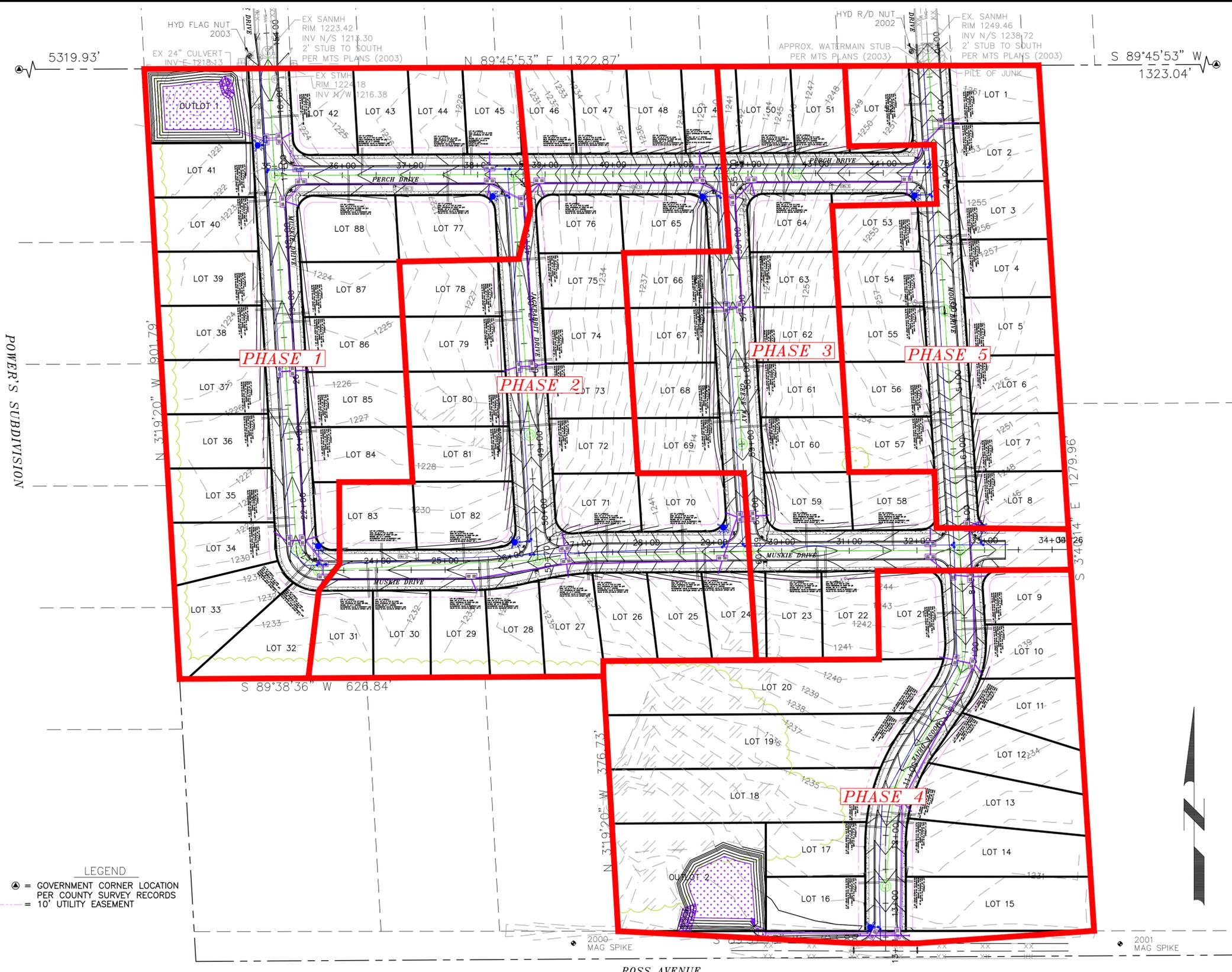


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EMAIL: dustin@vreelandassociates.us
WEBSITE: www.vreelandlandsurveying.com
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PREPARED FOR:
GREEN TREE CONSTRUCTION

PLAN DATE:
JUNE 4TH, 2024

DRAWN BY: DUSTIN VREELAND
DRAFTED BY: TIMOTHY VREELAND
FILE NO.: 23-0361 ENGINEERING
DATE: SEPTEMBER 5TH, 2023
SCALE:
1" = 80'
SHEET
C4



REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 2/17/2025
Description:	Schofield Ave (Normandy to Birch) Special Assessment Procedure
From:	Michael Wodalski, Director of Public Works
Question:	Does the Village Board want to modify the special assessment requirements for the Schofield Ave Reconstruction Project from Normandy St to Birch St?

Background

The Schofield Ave reconstruction project is planned for 2025. As part of the project driveway approaches are inevitably needing to be replaced due to slight changes in grade to improve drainage throughout the corridor.

Based on our Special Assessment Ordinance ([Section 78.119 Drive Approach Construction](#)) one hundred percent of the drive approach cost will be assessed to the property owner for street reconstruction projects.

Part of the TIF 2 [Plan Amendment](#) includes development incentives for reimbursement for utility connection and impact fees associated with public infrastructure for which the village has adopted and requires such fees. Thus, we could assess the properties as we traditionally would, but then offer an offsetting incentive payment.

The question I'm posing to the Village Board is, is there a desire to utilize TIF monies to pay for the drive approaches instead of billing the property owners along the corridor? We could do this as either assessing the properties as we would traditionally and then sending a reimbursement check, or we would forego the assessment hearing, I could still generate a report to show how much would be assessed and then assign that amount from the TIF.

I view this differently than Weston Ave where we have TIF also being used. Those properties are still all residential uses and may stay that way for the next 50+ years. In contrast, most, if not all, of the properties along Schofield Ave are commercial properties and have been paying into the increment along the corridor over the past 10+ years.

Before we have a Public Information Meeting for the corridor, I felt this question needed to be answered. As I'm sure two of the most important questions that will be asked are 1) What is this project going to cost me, if anything?, and 2) How will access to my business be maintained during construction?

Attached Docs: - **Links to assessment ordinance and TIF 2 Plan Amendment are in the document above (in blue).**

Committee Action: -

REQUEST FOR CONSIDERATION

Fiscal Impact: - The special assessment report has not been done yet. A typical residential driveway approach is generally around \$1,000. Commercial properties are generally 2-3 times wider and may have multiple entrances on the property.

Recommendation: Staff is looking for direction on how to move forward with Special Assessments for this project.

Recommended Language for Official Action

I Move to proceed as usual with Special Assessments for the Schofield Ave (Normandy to Birch) Project.

Or,

I Move to modify the Special Assessments for the Schofield Ave (Normandy to Birch) Project as follows _____.

Or, Something else

Additional action: