



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING AGENDA OF THE BOARD OF TRUSTEES**

Weston Municipal Center Board Room
4747 Camp Phillips Road, Weston, WI 54476

Monday, March 17, 2025, at 6:00 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested person may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 544 591 5099

AGENDA ITEMS

1. Board of Trustees Meeting called to order by President Maloney
2. Pledge Allegiance to the Flag
3. Roll Call by Clerk for Board of Trustees
 - a. Maloney{p}, Cronin{vp}, Ermeling, Jordan, Pinsonneault, Weiland, Zeyghami

PUBLIC COMMENTS

MINUTES FROM PREVIOUS MEETINGS.

4. [Approval of February 17, 2025, Board of Trustees Meeting](#)

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

5. Community Development Authority
6. [Community Life and Public Safety \(CLPS\)](#)
7. Everest Metro Police/Mountain Bay Metropolitan Police
 - a. Mountain Bay Metro Police Commission
 - b. Mountain Bay Metro Oversight Board
8. Extraterritorial Zoning
9. [Finance and Human Resources](#)
10. Joint Review Board
11. [Parks & Recreation](#)
12. [Plan Commission](#)
13. [Public Works](#)
14. SAFER
 - a. SAFER Fire Commission
 - b. [SAFER Board \(1-14-2025, 2-11-2025\)](#)
15. Tourism Commission
16. Refuse and Recycling

VILLAGE OF WESTON, WISCONSIN
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ACKNOWLEDGE REPORTS FROM DEPARTMENTS

17. Administrator
18. Clerk
19. Finance
20. Fire/EMS
21. Parks & Recreation
22. Plan/Dev
23. Police
 - a. Mountain Bay Metro Quarterly Report for the Fourth Quarter of 2024
24. Public Works
25. Technology

WORK PRODUCT TRANSMITTALS

26. Acknowledge February Building Permits
27. Acknowledge Code Enforcement Report
28. Acknowledge February Budget Status

CONSENT AGENDA

29. Requests to pull items out of consent consideration
30. Approve Vouchers – check numbers 63878-63980, 63998-64028, and 90192-90194
31. Renewal of Weights and Measures Licenses for the 2025-2026 Licensing Term
32. Action on consent agenda items

ORDINANCES

33. Ordinance No. 25-003: An Ordinance Amending Chapter 34 Fire Prevention and Protection, Article II Fire Prevention, Section 34.214 General Fire Safety Requirements of the Municipal Code for the Village of Weston, Marathon County, Wisconsin
34. Ordinance No. 25-004: An Ordinance Amending Chapter 38 Health & Sanitation of the Municipal Code for the Village of Weston, Marathon County, Wisconsin
35. Ordinance No. 25-005: An Ordinance to Approve the Rezoning of Prohaska Park from AR (Agriculture and Residential) and RR-5 (Rural Residential 5-Acre) to PR (Parks and Recreation) Zoning District Village of Weston, Marathon County, Wisconsin

RESOLUTIONS

36. Resolution 2025-002 Regarding Fishing on the Ponds at Prohaska Family Memorial Park
37. Resolution 2025-003 – Schofield Ave (Normandy St to Birch St) Preliminary Special Assessments
38. Resolution 2025-004 – Fuller St Preliminary Special Assessments
39. Resolution 2025-005 – A Resolution to approve the final plat of the Re-Plat Green Tree Acres Subdivision. (Project #20230276)
40. Resolution 2025-006 – Weston Ave (West Phase) Authorizing Resolution for Special Assessments

UNFINISHED BUSINESS

NEW BUSINESS

VILLAGE OF WESTON, WISCONSIN
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41. Public Drawing for Available Non-Reserve "Class B" Liquor License
42. Discussion and/or action on Adoption of a Formal Policy Encouraging and Giving Preference when Purchasing Materials, Services, and Goods from Businesses in the Village of Weston
43. Discussion and/or action on Adoption of a Staff Efficiency Incentive Program
44. Discussion and/or action on Operation and Policy on Building Inspections in the Village of Weston
45. Discussion and/or action on the Sale or Purchase of Property, and Easements Thereof Relating to the Following Parcels: PINs 192-2808-201-0026, 192-2808-201-0029, and 192-2808-201-0021
46. Discussion and/or action on Adoption of a Policy Regarding Attorney Referrals
47. Discussion and/or action on Release of a Portion of TIF Development Incentive for the Property Located at 2302 Schofield Avenue (Project # 20240110)
48. Discussion and/or action on a Wisconsin Public Service Easement in Yellowbanks Park
49. Discussion and/or action on Questions for Annual Employee Survey
50. Discussion and/or action on Installing Driveway at Municipal Center onto Ross Avenue
51. Discussion and/or action on 2025 Salvaged Base Course Crushing Contract Bid Results
52. Discussion and/or action on Schofield Ave (Normandy St to Birch St) Construction Contract Bid Results
53. Discussion and/or action on Billable Rates
54. Discussion and/or action on April Board of Trustee Meeting Date

MOTION TO MOVE TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to wit:

- Residential Waste and Recyclable Material Collection Contract

RECONVENE TO OPEN SESSION

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Residential Waste and Recyclable Material Collection Contract

ATTORNEY REFERRALS

ADMINISTRATOR REFERRALS

REMARKS FROM TRUSTEES

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

- Next meeting date(s):
- April 2025 TBD

ADJOURN

VILLAGE OF WESTON, WISCONSIN

OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or clerks@westonwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on www.westonwi.gov and transmitted to media partners on March 12, 2025.



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, February 17, 2025, at 6:00 p.m.

AGENDA ITEMS

1. **Board of Trustees Meeting called to order by Vice President Cronin**

Vice President Cronin called the Board of Trustees meeting to order at 6:00 p.m.

2. **Pledge Allegiance to the Flag**

3. **Roll Call by Clerk for Board of Trustees**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	EXCUSED
Jordan, Joe	YES
Maloney, Mark	EXCUSED
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

PUBLIC COMMENTS (on recording https://youtu.be/J9zP_mEEeY?t=48)

Tonya Searles – 1830 Monterey Avenue, Weston.

Searles spoke to the Board about Item #43 on the agenda and shared her reasons for requesting a refund from the Village for the tax payment she made.

Pat Snyder – 6001 Alderson Street #18, Weston.

Snyder shared with the Board information regarding the state budget which Governor Evers would be speaking about which contained a surplus. He stated that there were possible monies for economic development and parks. Village staff should reach out if they are interested in him pursuing grant efforts.

Vice President Cronin asked the Board if they were willing to address Item #43 at this time.

Motion by Pinsonneault, second by Zeyghami to suspend the rules and move Item #43 to be heard at this time.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES

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Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

Vice President Cronin asked the Board if they wished to move Item #42 to be heard at this time.

Motion by Pinsonneault, second by Jordan to move Item #42 forward as the next agenda item.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

MINUTES FROM PREVIOUS MEETINGS (on recording https://youtu.be/J9zP_mEExEY?t=4221)

4. Approval of January 20, 2025, Board of Trustees Meeting
5. Approval of February 3, 2025, Special Board of Trustees Meeting

Motion by Zeyghami, second by Pinsonneault to approve January 20, 2025, Board of Trustees meeting and February 3, 2025, Special Board of Trustees meeting minutes.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS (on recording https://youtu.be/J9zP_mEExEY?t=4246)

6. Community Development Authority
7. Community Life and Public Safety (CLPS)
8. Everest Metro Police/Mountain Bay Metropolitan Police
 - a. Mountain Bay Metro Police Commission (9-5-2024, 12-4-2024)
 - b. Mountain Bay Metro Oversight Board (10-16-2024, 11-13-2024, 11-20-2024)

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- 9. Extraterritorial Zoning
- 10. Finance and Human Resources
- 11. Joint Review Board
- 12. Parks & Recreation
- 13. Plan Commission
- 14. Public Works
- 15. SAFER
 - a. SAFER Fire Commission
 - b. SAFER Board (12-10-2024)
- 16. Tourism Commission
- 17. Refuse and Recycling

Motion by Pinsonneault, second by Zeyghami to acknowledge Item Nos. 7, 8a, 8b., 9, 10, 12, 13, 14 15b., and 16.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

ACKNOWLEDGE REPORTS FROM DEPARTMENTS (on recording https://youtu.be/J9zP_mEEExEY?t=4269)

- 18. Administrator
Pinsonneault asked for clarification regarding the Department of Administration population numbers, updates as to the items forwarded to the Village Attorney, and an update on the withdrawal from the Cloud Permit contract which were provided by Gebert.
- 19. Clerk
- 20. Finance
- 21. Fire/EMS
Chief Finke stated that the SAFER internship will kick off in June which will involve recruiting three applicants who have no prior fire training. They will reside at the station with compensation of \$7.50 per hour which includes room and board. The intern will work full-time and obtain their Firefighter 1, Firefighter 2, driving course, EMT Basic, and Paramedic certificate (at 50 percent cost to the department). They currently have seven applicants.
- 22. Parks & Recreation
- 23. Plan/Dev
- 24. Police
Chief Hunt offered an update on his report and the new police department building process.
- 25. Public Works

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26. Technology

Motion by Pinsonneault, second by Jordan to acknowledge reports from departments.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

WORK PRODUCT TRANSMITTALS (on recording https://youtu.be/J9zP_mEEeY?t=5004)

- 27. Acknowledge January Building Permits
- 28. Acknowledge Code Enforcement Report
- 29. Acknowledge *DRAFT* December 2024 Budget Status

Motion by Zeyghami, second by Jordan to acknowledge Items 27, 28, and 29.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

CONSENT AGENDA (on recording https://youtu.be/J9zP_mEEeY?t=5022)

- 30. Requests to pull items out of consent consideration
- 31. Approve Vouchers – check numbers 63709-63877 and 90188-90191
- 32. Action on consent agenda items

Motion by Pinsonneault, second by Jordan to approve vouchers as presented.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES

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Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

ORDINANCES

33. Ordinance No. 25-001 An Ordinance Adopting the 2025 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston (on recording https://youtu.be/J9zP_mEExEY?t=5041)

Motion by Pinsonneault, second by Jordan to approve Ordinance No. 25-001 An Ordinance Adopting the 2025 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

34. Ordinance No. 25-002 An Ordinance to Create Section 82.114 Vehicles, Abandoned and Junked (on recording https://youtu.be/J9zP_mEExEY?t=5111)

Motion by Pinsonneault, second by Zeyghami to approve the creation of regulations for junked and abandoned vehicles by adopting Ordinance No. 25-002 to create Section 82.114 Vehicles, Abandoned and Junked in the Village Code of Ordinances.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

RESOLUTIONS

UNFINISHED BUSINESS

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35. Discussion Regarding an Update on the Kennedy Park Renovation and Capital Campaign ([on recording https://youtu.be/J9zP_mEExEY?t=5144](https://youtu.be/J9zP_mEExEY?t=5144))

A report was provided by Trustee Weiland as the Chair of Parks and Recreation Committee on the Project. Discussion was held to have the progress reported quarterly as an agenda item in the future and attached monthly to the either the Administrator's Report or Director of Park's Report.

36. Discussion Regarding an Update on the Potential Addition of Pickleball Courts ([on recording https://youtu.be/J9zP_mEExEY?t=6575](https://youtu.be/J9zP_mEExEY?t=6575))

Zeyghami requested that the Administrator speak to Representative Snyder about possible grant funding for pickleball courts. Discussion was held to have the progress of the Pickleball Courts reported quarterly as an agenda item for updates.

37. Acknowledge Quarterly Development Agreements Report ([on recording https://youtu.be/J9zP_mEExEY?t=6657](https://youtu.be/J9zP_mEExEY?t=6657))

Motion by Pinsonneault, second by Jordan to acknowledge Quarterly Development Agreements Report and to encourage staff to reference this document regularly to ensure we are providing a high level of service to our residents.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

38. Discussion and/or action on addition to the Elected and Appointed Village Officials Handbook, Section 1.10 *Trustee Salary and Stipend Compensation* ([on recording https://youtu.be/J9zP_mEExEY?t=6683](https://youtu.be/J9zP_mEExEY?t=6683))

Motion by Pinsonneault, second by Weiland to approve the addition of Section 1.10 Trustee Salary and Stipend Compensation to the Elected and Appointed Village Officials' Handbook.

In discussion, Pinsonneault requested that in Section 1.10, he would like to see the change where the wording states "Board" be stated "Board of Trustees" so as not to confuse it with the Public Safety Boards. Pinsonneault also asked if the stipend amount should be included where Gebert stated that amount would be approved annually. If it were included in this document, it would have to be changed each time. It would just be part of the budget process.

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Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

NEW BUSINESS

39. Discussion and/or action on President's Appointments to Committees and/or Commissions ([on recording https://youtu.be/J9zP_mEExEY?t=6845](https://youtu.be/J9zP_mEExEY?t=6845))

Gebert stated that there were two vacancies on the CLPS Committee.

Motion by Zeyghami, second by Weiland to approve the following appointments to the Community Life & Public Safety Committee: Katrina Clark and Kirk Kamke.

Yes Vote: 4 No Votes:0 Abstain:1 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	ABSTAIN
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

40. Discussion and/or action on Beverage Service Agreement ([on recording https://youtu.be/J9zP_mEExEY?t=6904](https://youtu.be/J9zP_mEExEY?t=6904))

Cronin recused himself from discussion. Zeyghami requested that a Certificate of Liability insurance be provided.

Motion by Zeyghami, second by Pinsonneault to approve the Beverage Service Agreement with Mid-Wisconsin Beverage.

Yes Vote: 4 No Votes:0 Abstain:1 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	ABSTAIN
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----

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Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

41. Discussion and/or action on Subrogation Claim of Alternative Claims Management on Behalf of GFL Environmental, Date of Loss 2/27/2023 (Claim #WM000371920081) ([on recording https://youtu.be/J9zP_mEExEY?t=6990](https://youtu.be/J9zP_mEExEY?t=6990))

Motion by Jordan, second by Pinsonneault to disallow the claim of Alternative Claims Management on behalf of GFL Environmental for a date of loss of 2/27/2023 (Claim #WM000371900081).

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

42. Discussion and/or action on Claim of Crane Meadows Golf Course, Date of Loss 7/8/2024 (Claim #WM000371920085) ([on recording https://youtu.be/J9zP_mEExEY?t=1744](https://youtu.be/J9zP_mEExEY?t=1744))

Gebert explained that the claim was for lost revenue due to the flooding on Hole 9 at the golf course. Wodalski explained that the area in question historically has water issues and was increased with the excess rain events that occurred in 2024. He explained the modifications that were made by the Village at the time of the flooding to assist with the excess water that was occurring on Hole 9. Since the change was made, there had been no other issues during the summer. The Village will continue to work with the golf course if additional issues arise. Pinsonneault reinstated that this had previously come to the Board and the Board moved to provide the claim to the insurance company. Mr. Weilep stated that his concern was that with the new retention pond, the ground in between is sharing the water table and as that pond holds water, it artificially raises the ground water and makes his property quick to flood. Mr. Weilep stated that the golf course does have water problems historically, but this is a new water problem on Hole 9. He stated that there have been recommendations to him from other sources that the pond have liners and was told that a liner may help and discussed this with Wodalski. Mr. Weilep stated he feels comfortable that the Village will work with him on these water issues, but he does not want new water issues and feels the loss of revenue was greater due to the new water issues along with the extra costs for pumps and to pay staff for extra hours to try to remedy the issue. He stated that he would settle for 50 percent of the costs and loss of revenue but feels that if the Village is not responsible because of the indemnity, then there could be another individual who would be responsible such as the general contractor. Cronin questioned if the Village were

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to assist Weilep with costs and revenue loss, where would the source of the money come from. Gebert stated that the Board would have to make the decision of where the money would come from, which account to take it from. Cronin asked Weilep if he would be interested in the Village helping to build up Hole 9 by having staff haul in dirt and provide Village services to help remedy the issue. Weilep stated that it would not work because we would just be moving water plus, he would lose revenue while that rework would be done. Jordan felt that all options were not exhausted and questioned Wodalski on the drainage understanding what happens at each rain event. Wodalski stated that the area is sand with a high ground water table and to provide a fix in one area such as a liner in the stormwater pond may just move the water elsewhere and cause a new issue.

Motion by Cronin, second by Jordan to disallow the claim of Crane Meadows Golf Course, date of loss of 7/8/2024 (Claim #WM000371920085).

Yes Vote: 3 No Votes:2 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	NO
Weiland, Jamie	NO
Zeyghami, Hooshang	YES

43. Discussion and/or action on Request for Refund of Overpayment in Property Taxes – 1830 Monterey Avenue/6214 Alta Verde Street (on [recording](https://youtu.be/J9zP_mEEeY?t=712) https://youtu.be/J9zP_mEEeY?t=712)

Motion by Zeyghami, second by Weiland to approve to refund the overpayment of property taxes in the amount of \$248.16 for 1830 Monterey Avenue/6214 Alta Verde Street.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

Pinsonneault asked where the data came from that was the determination of the assessment. Trautman explained that there was a transposition error, and the statute does not allow a refund if the alleged error was solely based on the assessor placing a

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valuation on the property that is excessive. Trautman also further explained that when Open Book dates are set, that is the time to come and discuss your assessment if you disagree. She expressed to the Board to review Wis. Stat. §74.33 and decide which reason for its decision. Gebert stated that it appeared that there was a transposition of the number which created the error.

Motion by Pinsonneault, second by Weiland to amend prior motion to direct the village assessor to do an on-site assessment of 1830 Monterey Avenue/6214 Alta Verde Street. If the assessment and measurement yield an error, then the difference in value shall be promptly recorded and the taxpayer shall be refunded the difference in property tax money to be paid as soon as possible.

Yes Vote: 2 No Votes:3 Abstain:0 Not Voting: 2 Result: Fail

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	NO
Ermeling, Barb	----
Jordan, Joe	NO
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	NO

The Board had further discussion on whether the home could be measured and how that could be accomplished if the assessor would visit the property.

Motion by Pinsonneault, second by Jordan to amend the original motion to direct the village assessor to do an on-site assessment of 1830 Monterey Avenue/6214 Alta Verde Street

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

44. Discussion on Update Regarding Backyard Chickens on Residential Lots License Created via Ordinance No. 23-021 ([on recording https://youtu.be/J9zP_mEExEY?t=7185](https://youtu.be/J9zP_mEExEY?t=7185))

Motion by Pinsonneault, second by Jordan to acknowledge the update on backyard chickens report.

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Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

45. Discussion and/or action on Class “B” Fermented Malt Beverage & “Class B” Intoxicating Liquor License for SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop (on recording https://youtu.be/J9zP_mEExEY?t=7267)

Motion by Pinsonneault, second by Jordan to revoke the Class “B” Fermented Malt Beverage and “Class B” Intoxicating Liquor License of SGB Taco Weston LLC d/b/a Fuzzy’s Taco Shop and direct staff to move forward with the procedure when a “Class B” Intoxicating Liquor License becomes available.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

46. Discussion and/or action on SAFER Board of Directors Discussion Regarding Potential Fire Fee (on recording https://youtu.be/J9zP_mEExEY?t=7321)

Motion by Zeyghami, second by Weiland to have staff, along with SAFER, further explore the possible option and implementation of a Fire Fee.

Chief Finke explained that this fee is used for fire protection services only. Fire fees are assessed against all properties including non-profits. The fees are assessed most commonly by square footage but there are other ways to assess fees. There are unknowns at this time, but the SAFER Board has been in discussions about implementing a fire fee. Pinsonneault asked if when this comes back to the Board if some real examples could be brought to see how it would affect the taxpayers on their tax bills to see the impact. Pinsonneault asked if a fire fee would impact the percentage of what Weston pays towards SAFER. Gebert stated that the amount that will be requested will match what the cost is towards the cost of SAFER. Trautman explained that even with SAFER applying for a grant to go towards the costs of running the department, the municipality will have to eventually come up

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OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

with additional funds at some time to pay for those costs. There have been talks of referendum but the Village is looking at other ways outside of a referendum.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

47. Discussion and/or action on Possible Attorney Referral Regarding SAFER Charter Questions ([on recording https://youtu.be/J9zP_mEEeEY?t=8146](https://youtu.be/J9zP_mEEeEY?t=8146))

Trustee Pinsonneault stated that the SAFER Charter Agreement has not been reviewed in some time and feels that the Board's duty is to review the Charter Agreement on behalf of its constituents.

Motion by Zeyghami, second by Pinsonneault to refer to SAFER Board for discussion.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

48. Discussion and/or action on Incorporating Pedestrian Accommodations Into Plans of 2030 CR-X/STH 29 Bridge Project ([on recording https://youtu.be/J9zP_mEEeEY?t=9049](https://youtu.be/J9zP_mEEeEY?t=9049))

Motion by Zeyghami, second by Jordan to not pursue funding options to widen the CR-X/STH 29 bridge deck.

Zeyghami stated that the bridge was built on Birch Street for a safer route for pedestrians to cross. A bridge on CR-X/STH 29 would be dangerous for pedestrians due to the traffic entering and exiting. In the past there was a study completed for a pedestrian crossing at this area, and it was decided it would be safer to build a pedestrian crossing at Birch Street because of the hazards in the area.

Yes Vote: 4 No Votes:1 Abstain:0 Not Voting: 2 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	NO
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

49. Discussion and/or action on Consultant Selection for Pedestrian and Bicycle Master Plan ([on recording https://youtu.be/J9zP_mEEExEY?t=9615](https://youtu.be/J9zP_mEEExEY?t=9615))

Motion by Zeyghami, second by Jordan to authorize staff to enter negotiations with the consultant team of HKGi and raSmith to prepare a three-party professional services agreement between the Village, Wisconsin DOT, and HKGi for preparation of the Village of Weston Bicycle and Pedestrian Master Plan.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

50. Discussion and/or action on Schofield Avenue (Normandy Street to Birch Street) Traffic Control Equipment Procurement ([on recording https://youtu.be/J9zP_mEEExEY?t=9640](https://youtu.be/J9zP_mEEExEY?t=9640))

Motion by Pinsonneault, second by Zeyghami to authorize staff to procure the traffic control equipment from Tapco for not to exceed price of \$411,317.80.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

51. Discussion and/or action on Green Tree Acres Phase 2 Construction Services Contract ([on recording https://youtu.be/J9zP_mEEExEY?t=9756](https://youtu.be/J9zP_mEEExEY?t=9756))

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Motion by Pinsonneault, second by Jordan to approve the Construction Services Contract with Vreeland Associates for Green Tree Acres second phase for the estimated contract range of \$42,000 - \$44,000.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

52. Discussion and/or action on Schofield Ave Reconstruction Special Assessment Procedure ([on recording https://youtu.be/J9zP_mEExEY?t=9784](https://youtu.be/J9zP_mEExEY?t=9784))

Motion by Pinsonneault, second by Zeyghami to proceed as usual with special assessments for the Schofield Avenue (Normandy Street to Birch Street) project.

Wodalski brought this to the Board to discuss the procedure for the Schofield Avenue reconstruction project which is planned for 2025. The choices would be to special assess the property owners or use TIF funding. Questions were asked about how other areas of the Village were handled with reconstruction projects to which Wodalski responded that they are special assessed.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

([on recording https://youtu.be/J9zP_mEExEY?t=10265](https://youtu.be/J9zP_mEExEY?t=10265))

MOTION TO MOVE TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved to wit:

- Marathon County Case No. 2024-CF-544

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CONTINUE IN TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to wit:

- Right-of-Way Negotiations for Weston Avenue (Von Kanel Street to Ryan Street)
- Real Property Option Agreement in Weston Business and Technology Park – South

Motion by Zeyghami, second by Jordan to move to closed session at 8:51 p.m.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

(Present in closed session: Cronin, Zeyghami, Jordan, Weiland, Pinsonneault, Gebert, Brehm, Trautman, Higgins, and Wodalski)

RECONVENE TO OPEN SESSION (on recording https://youtu.be/J9zP_mEExEY?t=10353)

Motion by Zeyghami, second by Jordan to reconvene to open session at 9:18 p.m.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	---
Jordan, Joe	YES
Maloney, Mark	---
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Marathon County Case No. 2024-CF-544

No action.

- Right-of-Way Negotiations for Weston Avenue (Von Kanel Street to Ryan Street)

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No action.

- Real Property Option Agreement in Weston Business and Technology Park – South

No action.

(on recording https://youtu.be/J9zP_mEExEY?t=9961)

ATTORNEY REFERRALS

None.

ADMINISTRATOR REFERRALS

Cronin asked if there could be an agenda item requesting that attorney referrals only be done by Board of Trustees or Administrator.

REMARKS FROM TRUSTEES

Pinsonneault was pleased with the agendas being on social media and the e-newsletter as requested. Weiland was forwarded information from Chief Finke regarding installation of an AED at Kennedy Park and would like to see an item on the agenda for purchase/install. Administrator Gebert suggested the Parks and Recreation Committee agenda was the best place to start. Weiland would like to see the bulletin board at the dog park updated and possibly add the first joint baseball/softball tournament at Kennedy Park. Jordan stated that he was grateful for Wodalski reaching out to assist Crane Meadows and encourages Wodalski to reach out again to assist with the solution with their flooding issue.

REMARKS FROM THE PRESIDENT

None.

FUTURE ITEMS

Next meeting date(s):

- Monday, March 17, 2024, at 6:00 p.m.

ADJOURN

Motion by Zeyghami, second by Pinsonneault to adjourn at 9:19 p.m.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	----
Jordan, Joe	YES
Maloney, Mark	----
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE
VILLAGE COMMUNITY LIFE AND PUBLIC SAFETY (CLPS) COMMITTEE MEETING
held on Monday, March 3, 2025, at 5:00 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS.

1. Meeting called to order by CLPS Chair and Village Trustee, Jim Pinsonneault, at approximately 5:00 p.m.

2. Pledge of Allegiance to the Flag.

3. Roll Call and Declaration of Quorum by Secretary Parker.

Roll call indicated 6 CLPS members present.

<u>Member</u>	<u>Present</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	EXCUSED
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Lopes-Serrao, Luis	YES
Olson, Brent	YES

Village Staff in attendance, in-person: Gebert, Higgins, Maguire, Hunt, Finke, and Parker.

Village Staff in attendance, via Zoom: None

Board of Trustees Members Present, in-person: None

Board of Trustees Members Present, via Zoom: None

Audience Members in attendance, in-person: There were three audience members present, in-person.

Audience Members in attendance, via Zoom: There were no audience members present, via Zoom.

4. Reading of Mission Statement.

Pinsonneault read the Mission Statement of CLPS.

Introductions were made by everyone for the two new CLPS members.

PUBLIC COMMENT [0:03:45 Zoom Meeting Recording]

None.

MINUTES FROM PREVIOUS MEETINGS [0:4:09 Zoom Meeting Recording]

5. Approve Minutes from February 3, 2025, CLPS Meeting.

Motion by Lopes-Serrao, second by Czerwonka: to approve the February 3, 2025, CLPS meeting minutes.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Lopes-Serrao, Luis	YES
Olson, Brent	YES

WRITTEN COMMUNICATIONS RECEIVED [0:4:27 Zoom Meeting Recording]

None.

ACKNOWLEDGE REPORTS FROM DEPARTMENTS [0:4:32 Zoom Meeting Recording]

6. Code Enforcement Update

Gebert pointed out the information provided in the packet.

Maguire stated he was able to display, in the report, some more data related to the cases.

Gebert stated there is also updated information on the Leduc Street case. Maguire explained he has been in contact with the property owner of this property, and how they are working with property owners to bring their property issues into compliance. Gebert stated that all the dogs on this property are now vaccinated and licensed. On April 10th, there is a follow-up visit set to review the property compliance status.

Christopher Maloney, owner of 4408 Leduc Street, was present, and requested to be notified right away of any issues that need to be corrected.

Pinsonneault questioned some of the other outstanding code violations, and Maguire explained the status on those.

Motion by Lopes-Serrao, second by Olson: to acknowledge the Code Enforcement Update Report.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Clark, Katrina	YES
Czerwonka, John	YES

Kamke, Kirk	YES
Lopes-Serrao, Luis	YES
Olson, Brent	YES

UNFINISHED BUSINESS

7. Discussion and/or action on further updates regarding Future Exploration of Commercial Building Inspections Program [0:12:03 Zoom Meeting Recording]

Maguire stated there are no updates or status change at this time.

8. Discussion and/or action on proposed amendments to Chapter 34 Fire Prevention and Protection [0:12:18 Zoom Meeting Recording]

Gebert pointed out the updated draft is in the packet. Gebert explained the changes, which consisted of adding that tent permits are required with a Temporary Use Permit along with the added exemption to the tent permit requirement for fire watchers, if open on three sides, with an expected crowd of less than 10,000. She explained, with regard to Knox Box requirements the change in language along with the Fire Department's recommendation. She also pointed out the Door, Floor, and Stairway Identification section to only require the door markings at the sprinkler rooms.

Lopes-Serrao questioned Finke, with regard to the amendment on the Knox Box requirement section, if Finke is okay with the proposed language. Finke stated he would have preferred it stay the way it was, as he anticipates a lot of angry business owners, requesting reimbursement from the Fire Department for their damaged doors.

Motion by Czerwonka, second by Clark: to recommend approval of the ordinance amendments to Chapter 34 Fire Prevention and Protection to the Board of Trustees. Lopes-Serrao voted "no". Motion carried.

Yes Vote: 5 No Votes: 1 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Pinsonneault, Jim {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Lopes-Serrao, Luis	NO
Olson, Brent	YES

9. Discussion and/or action on proposed amendments to Chapter 38 Health & Sanitation [0:15:38 Zoom Meeting Recording]

Gebert summarized the changes drafted, which included changing the word “Rat” to “Rodent”, adding verbiage in the Solid Waste section regarding using best management practices and making every possible effort to minimize, dust, dirt, debris, etc.

Motion by Lopes-Serrao second by Olson: to recommend approval of the ordinance amendments to Chapter 38 Health & Sanitation to the Board of Trustees.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS
Voting

Member (PC)

Pinsonneault, Jim {Chair} YES
 Ermeling, Barbara {Vice Chair} -----
 Clark, Katrina YES
 Czerwonka, John YES
 Kamke, Kirk YES
 Lopes-Serrao, Luis YES
 Olson, Brent YES

10. Discussion and/or amendments to Chapter [0:17:28 Zoom Meeting

action on proposed 42 Law Enforcement Recording]

Gebert stated she does not have a formal update on this yet, as she is still in communication with Attorney Yde on this, who has shared with her some comments. However, she needs to discuss this further with Attorney Yde. Gebert stated this will come back next month for discussion and review. Gebert stated she may reach out to Sandra Bates, of MBMPD, to see if it is necessary for the additional ordinance on Municipal Court, as none of the member communities have one. Hunt stated he will ask the Municipal Clerk her thoughts.

Motion by Clark, second by Czerwonka: to defer action until a future meeting.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS
Voting

Member (PC)

Pinsonneault, Jim {Chair} YES
 Ermeling, Barbara {Vice Chair} -----
 Clark, Katrina YES
 Czerwonka, John YES
 Kamke, Kirk YES
 Lopes-Serrao, Luis YES
 Olson, Brent YES

NEW BUSINESS

11. Update on Raze or Repair Order for Aspen Street Apartments located at 4911, 5003, 5007, 5011, 5013, & 5107 Aspen Street [0:19:45 Zoom Meeting Recording]

Maguire referred the Committee to the meeting packet, and explained these are six apartment complex properties all under the ownership of NASV (Glen Witter who passed away April of 2024). Maguire stated that the properties are still going through probate. There is a management company (ABC Rental Management / Thrifty Apartments) associated with the properties

Maguire explained that three months ago, they met the representative of Witter's estate (James Speckhard). He, Christiansen, Tatro, the representative, and the maintenance company met and did a walk-through of the property. Notes had been taken and shared with the representative and management company so that they could start making corrections. Maguire stated that a follow-up inspection will take place sometime after March 17th.

Maguire stated that through their initial inspection, the conditions at these properties are not worse enough to warrant a raze order, instead if they fail to correct the issues, they will be issued a repair order.

Maguire then described all the circumstances related to the pictures that were included in the packet. He summarized that this is a complex that has been neglected for a long time, and they will learn more, later in the month, as to how the progress is going, and then from there put together a determination that will either deem the buildings unfit for human habitation or put the repair orders on them.

Maguire explained to Pinsonneault that he issued the buildings a 90-day raze or repair order notice on December 17, 2024. He stated that following their March 17th re-inspection, if repairs have not been made, then he will have to take the raze order route, which ultimately means all tenants of the building(s) would need to vacate. Pinsonneault suggested that we issue them a reminder of the upcoming inspection and the repercussions that will be faced if they have not made the required repairs.

Higgins clarified that there is a formal process that will need to be taken, if the raze order is given, where tenants would not be required to vacate on March 18th. She stated that following the inspection, there will be an internal discussion and we will have to figure out which way (raze or repair) we want to go. There is a required procedure we would have to go through with the Court system if a raze order is issued. She stated as far as a repair order, we have never gone through this process, so we will need to refer to State Statutes to be sure we are following all of the correct legal procedures, along with a formal inspection report. Higgins stated if we go there and they appear to be making progress towards the corrective work, we would work with them.

Pinsonneault questioned the timeline, as far as the original directive from the Board of Trustees being on October 21, 2024. Higgins explained that directive was for staff to start the process, which included working with Attorney Yde to make sure we were following the proper procedures, and needed assistance in finding out who the trustee of Witter's properties was, which we learned in November was Jim Speckhard.

Olson questioned what the response was of the Trustee, as far as what the intentions are with these apartments. It was stated the Trustee's intention is to sell the properties. Maguire believes the plan is to fix the buildings; however, the management company (who is collecting all the rent checks) has been doing as very little as possible until someone put pressure on them. Maguire stated that it is not the Village's intention to see all the residents there lose their homes. He stated while things aren't moving as fast as we'd like, they are moving in the right direction.

Maguire stated to Lopes-Serrao that the orders separated by each building. He confirmed to Olson that the last two (most northern) buildings are under different ownership.

Pinsonneault questioned why we do not have individual violations for each unit with the material on the outside of balconies and patio screen doors laying loose. Maguire stated the issue with the patio doors is on the management company. As far as cleaning up each unit's balconies, that is on the tenants. He stated we can inform them that they need to clean those areas up, but we have directed the management company to get

that taken care of. Gebert stated there is also an issue of our not knowing if the stuff sitting out is abandoned or actual stuff owned by the tenant.

Gebert stated that the MBMPD has been there and having conversations with tenants. She stated we are trying to be sure the tenants have resources to help with their needs.

Maguire commented that we have had tenants contact us regarding the mold in the building. He stated that when it comes to mold, Marathon County Health Department (MCHD) does not want to deal with it. He stated as far as whether the mold is toxic or not, MCHD is the only entity in the area that can test it. However, he said that everyone has different levels of sensitivity to different mold spores. He stated that mold is addressed through the Nuisance Code, since it is treated as "unsanitary".

Clark stated that any levels of mold, regardless of what kind of mold it is, can be toxic to people. She explained her own current battles with mold, and how it is making her family sick. She stated that all mold is toxic and does not belong in buildings, and pointed out the comment about certain molds not being toxic is misinformation.

Lopes-Serrao commented that while we don't want to enable people to live under those conditions (with the mold) we also do not want to kick out people under short notice, especially when we are still dealing with a housing issue.

Maguire explained to Olson that the apartments are between 65% to 85% occupied.

Motion by Olson, second by Lopes-Serrao, to acknowledge the report, as presented in the packet.

Yes Vote: 6	No Votes: 0	Abstain: 0	Not Voting: 1	Result: PASS
			<u>Voting</u>	
	<u>Member (PC)</u>			
	Pinsonneault, Jim {Chair}		YES	
	Ermeling, Barbara {Vice Chair}		-----	
	Clark, Katrina		YES	
	Czerwonka, John		YES	
	Kamke, Kirk		YES	
	Lopes-Serrao, Luis		YES	
	Olson, Brent		YES	

12. Discussion and/or action on proposed amendments to Chapter 66 Solid Waste [0:40:10 Zoom Meeting Recording]

Gebert stated this is the next ordinance in our list of ordinances to review.

Higgins stated this ordinance was last updated before we did our last contract for services. She stated this was recently looked at when we changed from EMPD to MBMPD.

It was stated there is no action needed. The ordinance will not return to a future meeting.

ANNOUNCEMENTS [0:41:57 Zoom Meeting Recording]

None.

REMARKS FROM COMMITTEE MEMBERS [0:42:05 Zoom Meeting Recording]
None.

ITEMS FOR NEXT AGENDA [0:42:34 Zoom Meeting Recording]

a. Next Regular Meeting Date – Monday, April 7, 2025, at 5:00 p.m.

Pinsonneault stated we will get an update on the Aspen Street Apartments in April.

Gebert will continue to include an agenda item for updates to the Commercial Inspections program.

ADJOURNMENT

Motion by Clark, second by Lopes-Serrao: to adjourn at 5:43 p.m.

Jim Pinsonneault, Village Trustee and CLPS Chair
Jami Gebert, Village Administrator
Valerie Parker, Recording Secretary

DRAFT

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE & HUMAN RESOURCE COMMITTEE
held on Monday, February 17, 2025, at 4:30 p.m.
in the Board Room at the Municipal Center, Vice Chairman Pinsonneault presiding.

AGENDA ITEMS.

- 1 Finance & HR Committee Call to Order & Welcome by Vice Chairperson Pinsonneault.
Meeting called to order at 4:30 p.m. by Committee Vice Chairperson Pinsonneault.
- 2 Pledge of Allegiance to the Flag.
- 3 Roll Call by Recording Secretary.
Roll call of Finance & HR Committee indicated 5 members present.

<u>Member</u>	<u>Present</u>
Dirks-Luebbe, Micki	EXCUSED
Ermeling, Barbara	EXCUSED
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Olson, Brent	YES
Pinsonneault, Jim	YES

PUBLIC COMMENTS.

NA

MINUTES FROM PREVIOUS MEETING.

- 4 Approval of minutes from previous Finance & Human Resource meeting: January 20, 2025.
Motion by Meinel, second by Farar, to approve previous minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	--
Ermeling, Barbara	--
Farar, Dennis	YES
Hackbarth, Linda	--
Meinel, Steve	YES
Olson, Brent	YES
Pinsonneault, Jim	YES

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

- 5 Draft December Budget Status Report.
Trautman, Finance Director, gave an overview of the draft report.
Motion by Meinel, second by Olson, to acknowledge the budget status report.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	--

Ermeling, Barbara	--
Farar, Dennis	YES
Hackbarth, Linda	--
Meinel, Steve	YES
Olson, Brent	YES
Pinsonneault, Jim	YES

Hackbarth joins online via Zoom at 4:35 p.m.

6 TIF 1 and TIF 2 Detail Reports for December.

Trautman noticed and comment that Mountain Bay Metro Police Department was coded incorrectly to Fund 21 and will get this corrected.

Trautman explained that there was a legal lawsuit with Marshfield Clinic Health Systems, claiming excess taxes on their property. After negotiating, the Village settled on an amount of taxes that both party could agree on. Now, with the way taxes work, the Village couldn't set their taxes on a set dollar amount, the levy process has to work the same as everybody else. There is an assessed value on the property and that value has to be multiply by the tax rate to get the bill number (the amount you owe). Marshfield Clinic Health System is required to pay that amount, but then the difference between the agreed amount and the actual paid amount, needs to be refunded back. For tax year 2024, that amount difference is \$15,583.24, as shown here in Fund 21. Trautman also mentioned that in the agreement, the agreed amount will increase 3% each year.

Hackbarth walks in at 4:38 p.m.

Motion by Olson, second by Farar, to acknowledge the TIF 1 and TIF 2 reports with corrections as discussed.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	--
Ermeling, Barbara	--
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Olson, Brent	YES
Pinsonneault, Jim	YES

7 Legal Detail For December.

Trautman gave a summary of the legal detail pointing out that the biggest invoice is CloudPermit. The Village was set to integrate CloudPermit at the end of 2024, but while setting it up, the Village decided that this is not the software they want to use for permit and licensing. The legal fees are our Attorney trying to help us get out of the contract.

Motion by Farar, second by Hackbarth, to acknowledge the legal details.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	--

Ermeling, Barbara	--
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Pinsonneault, Jim	YES
Zeyghami, Hooshang	YES

EDUCATION PRESENTATIONS & REPORTS.

8 What does the Finance Department Do?

Trautman presented the job duties for the Finance department. She list job duties of the Finance Director, Deputy Finance Director, and the AP/Payroll/HR Specialist position from their weekly to annual tasks.

9 Government Accounting - Things to know.

Trautman presented a PowerPoint presentation of Government Accounting basics.

Trustee Pinsonneault ask if the FIRE fee would be consider as a Special Revenue Fund.

Trautman said the Village could, but would most likely keep it in the General Fund. She will have to research if it's possible to put it in the Special Revenue Fund since it is a good idea.

10 Zero Based Budgeting - What is it?

Trautman shared a Zero Based Budgeting (ZBB) article she found from GFOA. It is from 2011 but still has valid points that includes a lot of research and case studies.

It was discussed among the committee staffs that they can see value of doing zero based budgeting every five year, but not beneficial every year.

OLD BUSINESS.

NEW BUSINESS.

REMARKS FROM COMMITTEE MEMBERS.

REMARKS FROM CHAIR.

FUTURE ITEMS.

Next Finance & HR meeting date(s):
 - March 17, 2025 @ 4:30 p.m.

ADJOURNMENT.

Motion by Olson, second by Hackbarth, to adjourn the Finance & HR Committee meeting.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Dirks-Luebbe, Micki	--

Ermeling, Barbara	--
Farar, Dennis	YES
Hackbarth, Linda	YES
Meinel, Steve	YES
Olson, Brent	YES
Pinsonneault, Jim	YES

Pinsonneault adjourned the Finance & HR Committee meeting at 5:52 p.m.

Song Lao, Recording Secretary

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, February 24, 2025, 5:00 pm

AGENDA ITEMS

- 1.) Meeting called to order by Chair Weiland @ 5:00 P.M.**
- 2.) Pledge Allegiance to the Flag**
- 3.) Roll Call by Recording Secretary: Jessica Falkowski**

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	Absent, Excused
Esker, Roger	YES
Weiland, Jamie	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, and Osterbrink.

4.) Approval of minutes from previous meeting: January 27, 2025.

***M/S/P Esker/Clark: to approve January 27, 2025, minutes.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	----
Esker, Roger	YES
Weiland, Jamie	YES

5.) Public Comments.

Nicholas Wilson, 3313 Beverly Ln, Weston commented in support of resolution 2025-002 to allow public fishing at Prohaska ponds. Wilson would like the Village to inventory types and sizes of fish species in the ponds. Wilson presented the idea of the Village hosting a Snoopy Pole fishing tournament – participants can only use small children’s fishing poles. Wilson asked for signage to be placed by the park entrance on Ryan Street so the public knows where to enter the park until the official entrance is made off of Weston Ave.

Osterbrink stated that the previous owner stocked the ponds with perch, and bluegill, and caught bullhead in a fish trap.

Wilson also suggested placing culverts/piping between the ponds for the fish to migrate back and forth to increase the survivability of the fish.

EDUCATIONAL PRESENTATIONS & REPORTS.

6.) Update from Trustee Weiland.

Weiland asked the Committee if they had any questions regarding the Kennedy Park Renovation Campaign update report in the packet. Committee members had no remarks.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS

7.) Update on video shot for 20-Watt Tombstone at Kennedy Park.

Osterbrink stated Trustee Weiland requested the video be placed on the agenda. The Committee viewed the video.

Corvino gave the history about Tom, the lead singer for 20-Watt Tombstone and what skateboarding meant to him. Tom reached out to Village staff and asked if they could shoot a video at the skatepark in fall of 2023.

Clark asked if we would post the video on the Village's website. Osterbrink responded that the video was posted on the Village's Facebook page but can also be placed on the website with Kennedy Park information.

The village staff did reach out to Tom to attend the meeting, but he had prior commitments.

8.) Update on Kennedy Park Renovation and Capital Campaign.

Osterbrink stated he and Wodalski met with an architect from Samuels Group about the buildings located in the northwest corner of Kennedy Park. The plan is to build a multi-purpose building to replace the existing well house, park shop and office, and warming house. They also discussed concessions and the restroom facility on the east side of the park.

Gebert updated the Committee stating that Friends of Kennedy Park (FoKP) was not awarded funds from the Impact 100 or the Davis Foundation. The ask of 14.5 million dollars is too large for one donor to contribute and should be broken down into more specific items/phases. So, the focus is now on raising funds for field #4 on the phasing plan which estimated costs are between \$800,000 - \$850,000. Staff are waiting for the completion of construction plans for field 5. Once the plans are

received staff will put the project out for bids.

Weiland asked when applying for grants why specific items were not stressed. Gebert responded that the initial ask was for the overall park project. Moving forward, the ask is for field #4. Staff will have better understanding of actual costs when bids are received for field #5 if the goal of raising \$800,000-\$850,000 is accurate. Currently, estimates are based off the master plan Rettler completed for Kennedy Park.

Clark asked if anyone in the FoKP group has experience in writing grants or if Village staff needs to help. Gebert stressed that Sarah Olafson has experience in writing grants. Gebert stated that the Community Foundation has a template guiding organizations and asks for specific information. FoKP will be applying for the Sports Authority grant for \$10,000 through the Convention and Visitors Bureau and it is due early March.

Corvino stated that when applying for grants you need to know who you are asking money from and what they want to invest money in.

Committee and staff discussed the Budget Surplus Project from the State and staff will be meeting with state representative Pat Snyder March 7 to discuss projects and amounts to present to the governor.

Corvino asked about the discussion Wodalski had with the school districts. Osterbrink responded that Wodalski contacted staff from local school districts about turf and asked them what specifically should be listed the plan.

Corvino asked for clarification on when the plans will be completed and out for bids. Osterbrink responded that staff are waiting on construction documents from REI to be completed for the retaining walls for field #5. REI had to hire a structural engineer to complete this task.

Corvino expressed his concern about Sarah not keeping scheduled meetings or following up with other FoKP members. Corvino would like staff to reach out to Sarah and ask if there is anything staff or Committee can help her with.

Weiland stated that Tim White and Marcus Nelson are going to revise the "ASK" letter. White received all the video footage from Gerbert that G. Morty collected. White will put the footage into an AI software program called Strategic Planning Master and the CVB will future video work.

Gebert stated that Tom Coleman and Nate Guldan are also part of the strategic planning group of FoKP.

Weiland stated that the plans from REI are now being revised to match the field numbers from Rettler's phasing plan. Osterbrink stated that the plans and information are updated on the website.

Clark questioned the "ASK" letter and if certain businesses and/or organizations will be approached because they could donate specific items that are needed to complete a portion of the project. For example, asking Wausau Supply to donate certain building materials. Or is the "ASK"

letter more general. Corvino responded that the "ASK" letter builds the foundation and then when approaching each business, the ask will be more specific and pertain to what that business could offer.

Weiland stated that a training program will be created to ensure that all asks align and present the same marketing information when engaging with stakeholders.

Clark stated that everyone who donates should be recognized somehow. The Committee agrees and Corvino stated that could be built into the program on the website. Clark also commented that when clicking the Donate button on the Village's website, it takes you to the Community Foundation page where DCE Youth Baseball Park Project Fund is the project title referenced. It looks like you are donating specifically to baseball and not to the whole park project. Corvino stated that a nonprofit organization was needed to sign the contract with the Community Foundation for the ability to apply for grant funds and donations. So essentially, DCE Youth Baseball is doing business as Friends of Kennedy Park for the renovation. Clark asked if a person wants to make a monetary donation to hockey, can that donation be specified only to be used towards hockey renovations. Gebert responded that a donor can specify in the notes to where the donation is to be utilized.

Weiland stated that the motto is We All Have a Part to Play in the New Era of Kennedy Park and states that should be the heading on the Community Foundation donation page. Plus update the information under the DCE Youth Baseball Park Project Fund to pertain to items that need to be focused on. These are items that staff need to converse with Sarah and present to the Community Foundation.

Weiland is asking for a checklist and deadlines to be established. Weiland also asked Gerbert to add pictures of the Skate Park in the Wire besides baseball and hockey and to add a statement about baseball tournaments that will be taking place at Kennedy.

Corvino asked Osterbrink if the Village has data for the economic impact of Kennedy Park in the past to contrast the economic impact of the future when the project is complete. Osterbrink responded we currently do not have that information, but we can get AI data from the CVB on dates and number of people who have visited the park during that time. Example, the CVB provided data from a baseball tournament in July 2023 which showed 4,600 people visited the park that Sunday. The information can tell which hotels, restaurants, gas stations, etc. that were visited. This information can help tell the story. Clark stated that AI information and the number of kids playing baseball/softball each night should be collected and placed in the Wire to help tell the story.

Weiland would like a group email for the Committee to present their Did You Know facts to Gebert to put in the weekly newsletter.

9.) Update on Pickleball Courts.

Osterbrink stated a new pickleball facility will be opening this spring in Menomonee Falls and there are plans additional facilities in Madison and Green Bay. The facilities mentioned are privately owned. Staff have not received any updates from the pickleball association since the last

park meeting in January.

Weiland stated that Trustee Zeyghami would like staff to share the planning level pickleball courts and cost estimate with Pat Snyder at the March 7 meeting.

10.) Update on Improvements to the Weston Dog Park Bulletin Board.

Osterbrink stated Trustee Weiland asked for staff to update the bulletin board at the dog park by removing all the outdated information that is currently posted. Weiland would like information posted about the Kennedy Park renovation and events that will be taking place this summer at Kennedy Park – concert in August, and the tournament schedules for DCE Youth Baseball and Softball.

11.) Update on Rezoning of Prohaska Family Memorial Park.

Osterbrink stated Prohaska Family Memorial Park rezoning is on the Planning and Development agenda for March. The property is currently zoned Ag and changing it to Recreation.

12.) Discussion and/or action on Resolution 2025-002 Regarding Fishing on the Ponds at Prohaska Family Memorial Park.

Osterbrink informed the Committee that in 2018 the Parks and Recreation Committee and the Village Board of Trustees decided to not allow fishing on the ponds at Prohaska Family Memorial Park. The Village has now opened the park to the public. The master plan for this park shows fishing piers on some of the ponds so, the subject of allowing the public to fish the ponds is being brought forth to the Committee. Resolution 2025-002 will supersede the resolution that was adopted in 2018 and State regulations for fishing would apply.

***M/S/P Corvino/Esker: motion to recommend approving Resolution 2025-002 to allow fishing on the ponds at Prohaska Family Memorial Park.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	----
Esker, Roger	YES
Weiland, Jamie	YES

13.) Discussion and/or action on the Purchase of an Automatic External Defibrillator and Cabinet for Public use at Kennedy Park.

Fire Chief Finke sent an email to Trustee Weiland requesting that the Park Committee consider installing a public access AED as part of the Kennedy Park project. Staff contacted Save Station and received cost estimates for an outdoor AED station. They are available for use 24/7, heated, cooled, lighted, and camera monitoring from cell phone service. This station is unlocked but does have an alarm when you open the door. After four years of provided cell service monitoring for the camera there will be a \$10/month charge. The cost for the Save Station is \$5,200 and the Village will still need to purchase an AED at an estimated cost of \$2,000.

Staff also received cost estimates for a CE-TEK 4000 station through AED Team. This system is also heated, cooled, and lighted. But this station remains locked until you receive a code from the dispatcher when you call 911. Then you can punch in the code and the door will open for you to access the AED. Merrill has this station at one of their parks. The cost estimate for the station and AED is \$3,000-\$4,000.

Staff will apply for grants when a decision is made to purchase an AED and station.

No action taken.

FUTURE ITEMS

11.) Possible next meeting date: March 24, 2025, at 5:00 PM

12.) Topics for future meetings:

Updates on Kennedy Park Renovation and Capital Campaign, pickleball, March 7 meeting with Pat Snyder, group created for weekly newsletter facts Did You Know, and updates on Disc golf

13.) Remarks from Staff.

Osterbrink gave updates to the Committee from his report in the packet. The ice rink was open to the public for 2 weeks until the warmer weather melted the ice.

14.) Remarks from Committee Members

Weiland would like an email group to be created to provide Did you Know facts about Weston in the weekly newsletter.

Committee would like informational updates to be included on Kennedy Park renovation for the unseeable future in the quarterly Wire Newsletter.

Clark asked if we see people using the parks, can we get their permission to take their picture and share it in the newsletter to help tell our story. Gerbert stated that the Village has asked people in the past to share their pictures from the parks to show the activities people participate in.

Weiland stated that a \$3,000 fund balance is being added to the Tourism Committee agenda. The suggestion is to apply the balance to the Kennedy Park Renovation project.

Weiland asked staff if they contacted Crystal Finishing to get estimates on sand blasting and powder coating the baskets. Staff have contacted Crystal Finishing and plan to remove and teardown 3 baskets and to send pictures to Jason Maas at Crystal Finishing for an estimate. Staff also contacted ANR Pipeline/TC Energy.

Weiland asked staff for updates on Sportsman's if the Village can add disclaimers to emails. Osterbrink responded that when you sign up in Sportsman that you sign off on any disclaimers.

Weiland gave a Kennedy Campaign update: \$766,000 from ARPA funds, \$25,000 from baseball, and \$270 from Politos.

15.) Announcements.

Gebert mentioned that you can go to Brews Brothers until 9pm tonight and 15% of the proceeds go to the renovation of Kennedy Park.

16.) Adjournment.

***M/S/P Esker/Corvino: motion to adjourn the meeting at 6:29p.m.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	-----
Esker, Roger	YES
Weiland, Jamie	YES

Jessica Falkowski, Recording Secretary

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE VILLAGE PLAN COMMISSION MEETING
held on Monday, March 10, 2025, at 6:00 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS.

1. Meeting called to order by Plan Commission Chair and Village Trustee Steve Cronin at approximately 6:02 p.m. Roll Call of Village Plan Commission (PC) by Secretary Parker.

Roll call indicated 5 PC members present.

<u>Member</u>	<u>Present</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	EXCUSED
Guerndt, Gary	YES (ZOOM)
Hoffman, Travis	EXCUSED
Jordan, Joe	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Gebert, Higgins, Meverden, and Parker

Village Staff in attendance, via Zoom: None

Other Village Representatives in attendance, in-person: SAFER Fire Marshal Christiansen

Other Village Representatives in attendance, via Zoom: None

Audience Members in attendance, in-person: There were 3 audience members present, in-person.

Audience Members in attendance, via Zoom: There was 1 audience members present, via Zoom.

2. Open Public Comment Period for items that do not appear on this agenda noted as public hearings. [0:00:30 Zoom Recording]

None.

3. Written Communications, Disclosures, and Recusals. [0:00:47 Zoom Meeting Recording]

Higgins stated our only written communication is a project update document (attached) from Maguire, who is unable to attend tonight, and is related to the Unfinished Business item on tonight's agenda.

4. Minutes from February 10, 2025, PC/ETZ Meeting. [0:01:32 Zoom Recording]

Motion by Mumper, second by Jordan: to approve the February 10, 2025, PC meeting minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

5. Public Hearing – Project #20250077 – Rezone Prohaska Park from AR (Agriculture and Residential) and RR-5 (Rural Residential – 5 Acres) to PR (Parks & Recreation). [0:02:05 Zoom Meeting Recording]

a. Open Public Hearing.

Cronin opened at 6:04 p.m.

b. Presentation by Applicant and/or Staff

Higgins stated this rezone has been on hold as we were waiting for the Comprehensive Plan Amendment to take place which happened late last year. She explained one of the lots (zoned AR) was purchased from the Prohaska Family and the other lot (zoned RR-5) was acquired through a land swap in the Business Park – South. This request is to rezone both to PR Parks and Recreation, to allow them to be used for parkland. She stated this overall land being rezoned tonight, will be known as Prohaska Park.

c. Take Public Comment

None.

d. Close Public Hearing

Cronin closed at 6:05 p.m.

e. Recommendation from Staff

Higgins pointed out the Plan Commission Determination document that they needed to go through prior to making their final decision.

f. Discussion & Recommendation to Board of Trustees by the Plan Commission

Determination (attached):

1. Yes
2. Yes
3. #2
4. Yes

Motion by Mumper, second by Guerndt: to recommend approval to the Board of Trustees at their 03/17/2025 meeting.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	----
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

6. Unfinished Business – Project #20230188 Revocation of Site Plan Approvals and a Conditional Use Permit Issued to Allow for a Personal Storage Facility to be Constructed and Operated at 8211 & 8311 Schofield Avenue. (Deferred from 02/10/25 Meeting). [0:07:13 Zoom Meeting Recording]

a. Update by Applicant and/or Staff

Owen Jones, property owner of the site, was present via Zoom.

Higgins explained action was deferred by PC at the last meeting to give staff and property owner time to work through some of the issues. She referred to Maguire's report, based off of last week's inspection with the State Building Inspector, electrician, and Tatro. She stated that Tatro deemed the electrical to be in compliance, and both inspectors have agreed there is enough light for that portion of the development to be safe.

Higgins stated that about half of the overall project is completed, and how Maguire had asked what Plan Commission's expectations are as far as paving. As far as if Plan Commission wants them to pave the first layer of asphalt on the entire site before the occupancy can be issued, or not. Higgins stated that Maguire recommended removing the Stop Work Order, based on his findings with the State Inspector and Tatro. She stated that Maguire is comfortable with letting them continue with the construction of the buildings but wants to know from PC what they want for pavement, as it will probably be a month or so before the asphalt plants start back up and summer before the entire site construction is complete. Higgins stated we could issue a Temporary Occupancy.

Jordan questioned if Jones has the paving scheduled yet. Jones stated they don't have pavement scheduled yet, but he was thinking of holding off until June, for when the rest of the buildings are erected. Jones confirmed with Cronin that ideally, their goal is to have the buildings finished, plus all blacktopping and gates, by July.

Cronin stated that he feels it does not make a difference to him if they pave half now and other half later, or just waiting and do all the paving at once. Guerndt is also fine with holding off until they are ready for all at once.

Cronin brought up, from Maguire's report, how the units with passage doors are not accessible, due to threshold height, and asked if this needs to be corrected now, or if it can wait until pavement. Higgins stated that because this went through State review, it does need to be accessible for people with disabilities, before we can even issue occupancy. She would need to check with Maguire if it needed to be done before a temporary occupancy was issued.

Guerndt stated they could temporarily ramp up some road base to make them flush and accessible.

Jones stated their engineer from Walters stated they will have to have 11 units that are ADA accessible. Higgins stated we can give a Temporary Occupancy, and then general occupancy once the entire site is completed if that is allowed per State codes.

Higgins stated staff there is no need to proceed with CUP revocation. She can work with Maguire on Temporary Occupancy.

Higgins stated if PC and staff are comfortable with where this project is at, that we simply not proceed with CUP revocation and work to lift the stop work order.

b. Recommendation from Staff

c. Discussion & Recommendation by the Plan Commission

Motion by Mumper, second by Guerndt: to recommend staff to lift the Stop Work Order related to 8211 & 8311 Schofield Avenue.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES

Diesen, Dave	----
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

7. Discussion and Action on Special Exception for Aspirus Weston Clinic Signage [0:17:05 Zoom Meeting Recording]

Higgins explained that within the Aspirus Clinic building, there are technically two businesses – Aspirus Weston Clinic and Open MRI. She stated they are doing some sign replacements, and a Special Exception review is required because the Aspirus sign is too big and exceeds the sign code maximums for wall signage. She stated that the two new signs are technically smaller than what was there. She stated this just needs a Special Exception from Plan Commission because it exceeds the allowable wall signage.

Higgins explained to Jordan that they are just updating their signage. She stated this project has been on hold for some time (from the client), and finally coming through.

Motion by Zeyghami, second by Jordan: to recommend approval of the Special Exception for Aspirus Weston Clinic.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	----
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

8. Discussion and Action on the Re-Plat of Green Tree Acres Subdivision [0:20:25 Zoom Meeting Recording]

Dustin Vreeland, Vreeland Associates, was present. He explained that this came up when they were staking the property line pins along the west side of the new subdivision properties, and a neighbor came out there and informed them that the pins were 4 feet off his property line. They checked the original property lines, and discovered that something happened between them transferring the information from their field equipment and office equipment, where the points got deleted. Vreeland stated that the west side had to be adjusted to match the existing subdivision. He stated the surveyor of the original subdivision told them that the lot lines were along the 40, but it turned out it was not. Now they just need to adjust the lot lines to correct them. He stated this does not affect acreage of the lots.

Vreeland stated that DOA explained to simply replat is the best option in this situation. He stated the north end was adjusted by less than a foot and the south end was adjusted by about four feet.

Motion by Guerndt, second by Mumper: to recommend approval of the Re-Plat of Green Tree Acres Subdivision.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	----

Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

9. February 2025 Staff-Approved Certified Survey Maps and Site Plans. [0:23:30 Zoom Meeting Recording]

Motion by Zeyghami, second by Jordan: to acknowledge the February 2025 Staff Approvals.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	----
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

10. February 2025 Building Permits [0:23:56 Zoom Meeting Recording]

Motion by Mumper, second by Zeyghami: to acknowledge the February 2025 Building Permits.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	----
Guerndt, Gary	YES
Hoffman, Travis	----
Jordan, Joe	YES
Mumper, Roy	YES

11. Planning & Development Department Project Update Report. [0:24:14 Zoom Recording]

Higgins referred to her report, included in the packet. Explaining that there are a few projects that we are working on that will come forward later. She stated we held an initial meeting with MDROffers to start discussions on the Comprehensive Plan update. She stated we held four interviews last week on the Assistant Zoning Administrator/Code Enforcement Officer. Our goal is to start second interviews with some of the candidates next week, with the hopes of hiring someone very soon. She stated the upcoming Evolve upgrade should be good for us. She gave examples of what the new system will look like and do, versus the old system. Higgins stated Maguire is still working towards becoming certified in commercial building inspections.

12. Announcements & Committee/Commissioner Remarks/Staff Referrals [0:27:50 Zoom Recording]

Guerndt questioned the scheduled start for Weston Avenue. Gebert stated we are working with WPS on the utility work now, she is unsure if there is a scheduled start for paving yet. She stated there are a couple Special Assessments to finalize along there too. Mumper stated there is a public hearing coming up in a couple of weeks for the assessments.

13. Next Regular Meeting Date– Monday, April 14, 2025, at 6pm.

14.Future Agenda Items or Staff Referrals

15. Adjourn Plan Commission

Motion by Mumper, second by Jordan: to adjourn at 6:31 p.m.

Steve Cronin, Village Trustee and Plan Commission Chair

Jennifer Higgins, Director of Planning & Development

Valerie Parker, Recording Secretary

3/10/25

Roman Maguire

Project Update: MWMS/Bearded Kaptain Mini Storage 8211 Schofield Ave.

On 3/6/25 an Inspection was conducted with Jon M. from DSPS, Cody from Croker Electric and Inspectors Tatro & Maguire.

Inspector Tatro deemed the electrical as not having any issues to note. Thus, the west side of the site has sufficient illumination covering areas where unit renters will be accessing units.

There are a few items that Jon from DSPS would like to see taken care of. My recommendation is that the Stop Work Order should be lifted, and the construction permit should be issued so that work may proceed by Walters and others. I believe lifting the SWO and issuing the permit is the cleanest way to do this. When communicating with Chuck from Walters he would like to schedule his crew to be onsite as soon as possible. Once they are back onsite, I don't feel it should be an issue to have the crew fix the building items in C & D then proceed to finishing buildings E-F. I have attached the inspection notes from last week for reference.

Once the items are corrected Occupancy Certificates can be issued for buildings A-D. Once the OC are issued, I don't see a major issue with the operation being able to continue. Discussion should take place as to at what point would the PC like to see the asphalt installed on the site The asphalt plant is a way out from opening, I'm sure. However, I do not know if Mr. Jones has the pavement installation scheduled yet. I believe that previously they wanted to pave the whole site at one time, but I think it should be done in a phased approach. However, there are a few items like bollards and curbing that also need to be considered with the paving portion of the project.

****This inspection is only for buildings A-D.****

1. Smoke membranes shall be completed with Draft stopping so that the smoke compartment areas are limited to 3000sq ft.
2. The units containing passage doors for "Accessible" units are not accessible due to threshold height at the doors. The road base is not an approved surface on the outside of the doors to allow for wheelchair usage. This shall be corrected with either asphalt or concrete pads installed outside of the doors. Or grind down the lip at the overhead door threshold transition and install accessible access hardware on the overhead doors. And then installing the asphalt to eliminate the transition issue at the overhead door.
3. The excavation hole in front of the electrical pedestal needs to be filled in as this is 12"-18" deep and 3'-4' in length.



Application for Rezone
**REZONE DETERMINATION BY THE VILLAGE OF WESTON
PLAN COMMISSION**

Application/Petition No.: **20250077**

Hearing Date: **March 10, 2025**

Applicant: **Village of Weston**

Property Location: **Lot 1 of Certified Survey Map 17439, as recorded in Volume 83 Page 96 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 72.2230 acres and currently zoned AR Agriculture and Residential. (PIN 192 2808 224 0990)**

Parcel 1 of Certified Survey Map 10226, as recorded in Volume 42 Page 49 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 10.1290 acres and currently zoned RR-5 Rural Residential – 5 acre minimum. (PIN 192 2808 233 0953).

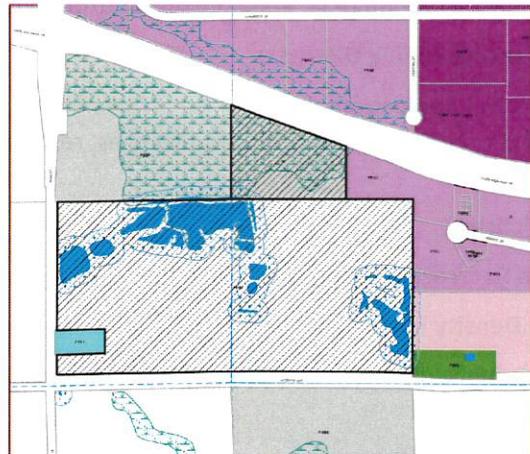
Property Owner: **Village of Weston**

Description: **A rezoning of 7.422 acres from INT to B-3.**

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

GENERAL INFORMATION:

Current Zoning: **RR-5 (Rural Residential 5-Acre) Zoning District and AR (Agriculture and Residential) Zoning District**



Definition: 94.2.02(1)(d) **RR-5 Rural Residential 5 Acres.** The RR-5 district is intended for mainly single family detached residential development on minimum five acre sized rural lots, along with compatible home occupations, small-scale institutional and recreational uses, and low-intensity agricultural uses. Development within this district may be served by private on-site wastewater treatment systems (POWTS), and roadways within a rural cross section. The RR-5 district is intended for areas planned for rural residential development within the Comprehensive Plan. (Predecessor districts: RR Rural Residential; SR Suburban Residential)

Definition: 94.2.02(1)(b) **AR Agriculture and Residential.** The AR district is primarily intended to preserve agricultural, forested, and other open lands until ripe for non-agricultural development, including residential, commercial, and industrial development, and to allow for very low density residential development. The AR district is also intended for areas planned for denser

development in the Comprehensive Plan, but not yet suited for such denser development due to lack of public utilities or services in the area, inadequate roads, a sufficient supply of lands zoned for development elsewhere, and other factors. (Predecessor districts: AG, RR-10)

PR Parks and Recreation

Proposed Zoning Definition: 94.2.02(1)(e)

PR Parks and Recreation. The PR district is intended to accommodate parks, public recreational areas, public open spaces, and private lands and buildings available for public recreation and/or conservation. (Predecessor districts: PUL Public and Utility Lands, OC-1 Conservancy Overlay)

Future Land Use: Parks and Recreation



FLU Description: Parks, public recreational areas, public open spaces, and private lands and buildings available for public recreation (e.g., golf courses) and/or conservation.

Typical Implementing Zoning Districts:

- PR Parks and Recreation
- For smaller scale parks and recreational uses, residential zoning districts may also be appropriate

Development Policies:

1. See Parks and Recreation chapter.

Lot Size and/or Density Range:

Per associated zoning district. See also park master plans for proposed lot sizes and densities for village parks.

DETERMINATION (To be Completed by Plan Commission):

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?

2. Does the rezoning further the purpose and intent of this Chapter?

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?

1. A mistake was made in mapping on the Official Zoning Map. That is, an area is or has developed in a manner and purpose different from that for which it is mapped. If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the Village may intend to stop an undesirable land use pattern from being perpetuated.

2. Factors have changed, such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes, making the subject property more appropriate for a different zoning district.
 3. Growth patterns or rates have changed, thereby creating the need for a rezoning.
4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the surroundings of the subject property?

BACKGROUND INFORMATION:

The Village purchased the AR zoned property from the Prohaska Family a number of years ago to be used for a new park for the Village. We also acquired some adjacent land which was zoned RR-5 during a Business Park land swap. The Village Comprehensive Outdoor Recreation Plan (CORP) and the Village Comprehensive Plan both show these properties being combined to create Prohaska Park. We were waiting for the CORP and Comp plan to be revised last year so now the next step is the rezone to formalize the park on the Village official zoning map.

CURRENT PROPERTY CONDITIONS:

The Village has done some recent work on maintaining and opening to the public a passive use trail throughout the properties.

STAFF RECOMMENDATION:

Staff recommends approval based on the submittal and information currently available to us.

PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))

- 1) **RECOMMEND APPROVAL:** Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 3/17/25 meeting agenda.
- 2) **RECOMMEND DENIAL:** Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board 3/17/25 meeting agenda.
- 3) **NO RECOMMENDATION:** Plan Commission takes no action and the request moves on to the Village Board 3/17/25 meeting agenda.
- 4) **DEFER ACTION:** Plan Commission can defer action until the next meeting date. The Plan Commission has 45 days following the public hearing per code to take action.

ACTION:

Plan Commission Determination on 3/17/25:	RECOMMEND APPROVAL/DENIAL
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VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 25-0XX as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 25-0XX – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.

Board of Trustees Determination on 3/17/25:	APPROVE / DENY
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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE
HELD ON MONDAY, MARCH 10, 2025 @ 4:30 PM, IN THE BOARD ROOM AT 4747 CAMP PHILLIPS ROAD

AGENDA ITEMS

1. Meeting called to order by Public Works & Utility Committee Chair Zeyghami at 4:30 p.m.
2. Welcome, introductions and acknowledgement of guests.

None.

3. Roll Call by Recording Secretary

Roll call indicated four PW members present.

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	EXCUSED
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Wodalski, Blarek, Swenson, Dolan, Gebert and Gilmeister.

Audience in attendance, via Zoom: NONE

Audience members present in person: NONE

4. **PUBLIC COMMENTS**

None.

5. **Approval of 2/10/25 Public Works & Utility Committee Minutes**

Motion by Jordan, second by Mumper to approve the February 10, 2025, meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

6. Acknowledge of February 2025 Water and Sewer Permits

Motion by Jordan, second by Lopes-Serrao move to acknowledge the February 2025, Water and Sewer Permits.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

STAFF REPORTS

7. CIP Update

Wodalski explained his report to the Committee.

Wodalski stated WPS has started the electrical pole relocations on the Weston Ave (CR-X to CR-J) project with construction beginning in mid to late April.

Discussed lighting options for the multi-use path on Weston Ave (Alderson to Birch).

Wodalski informed the committee of the bid opening this morning for the Schofield Ave project. Haas Construction was the low bidder at \$6,248,725.75. The estimate for the project was \$5.9 million. Wodalski stated the bid included valve replacements.

8. Street Operations Update

Blarek explained his report to the Committee.

Blarek stated streets assisted with the Alderson water main break and removed excess snow from cul-de-sacs and Camp Phillips.

9. Utility Operations Update

Swenson explained his report to the Committee.

Swenson stated water meter change outs are complete.
Utility repaired the water main break on Alderson St.

Swenson informed the Committee that water main flushing will begin at the end of April,

along with sanitary sewer jetting.

Swenson and Wodalski explained the Well graphs and data, along with the process of removing the iron and manganese. Discussed Well 2 location and service.

POLICY DISCUSSIONS AND RECOMMENDATIONS

10. Weston Ave (Alderson St to Birch St) Multi-Use Path Lighting

Wodalski stated there is no new information.

No motion – deferred to next meeting.

11. Ross Ave (Metro Dr to Alderson St) Project Updates – Draft Roundabout Exhibits

Wodalski explained the exhibits to the committee.

Wodalski stated the oversized truck loads occur approximately one time per month and are escorted by the police and escort service.

Wodalski stated he will be contacting the property owners on Alderson to discuss the construction.

Motion by Mumper, second by Lopes-Serrao move to acknowledge the preliminary layouts as presented.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

12. Schofield Ave (Normandy St to Birch St) Preliminary Special Assessment Resolution

Wodalski explained the ordinance and resolution procedure to the Committee.

Motion by Lopes-Serrao, second by Mumper move to recommend the Village Board approve Resolution 2025-03.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

13. Fuller St Preliminary Special Assessment Resolution

Motion by Mumper, second by Lopes-Serrao move to recommend the Village Board approve Resolution 2025-04.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

14. 2025 Salvaged Base Course Crushing Contract

Wodalski explained the contract, savings and use of the recycled asphalt.

Motion by Mumper, second by Jordan move to award the 2025 Recycled Asphalt Crushing Project to King Gravel, Inc. for a unit price of \$3.94/ton for an estimated project total of \$74,860.00.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

15. 2025 Street Maintenance Plan Update

Wodalski explained the street maintenance plan to the Committee.

Wodalski stated in place of Shirley Ave being repaired this year that it will be deferred to 2026. Jean Ellen & Sternberg Ave (Scott St to Mesker St) will be completed this year.

Discussed costs, pricing and options of Gilsonite seal coating/overlay versus chip sealing. Wodalski stated there was a mass failure of chip sealing about three to four years ago. The asphalt layer underneath the chip seal would disintegrate, and the chip seal would not bond to the asphalt layer.

Motion by Mumper, second by Jordan move to endorse the 2025 Street Maintenance Plan as presented.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

16. Village wide Street Light Update

Wodalski explained the lighting map, coverage and policy to the Committee.

Discussed adding more lights to Ross Ave., Weston Ave., and Zinser.

Mumper requested Wodalski come back to the next meeting with a lighting proposal.

Discussed polling the residents' opinions regarding additional lighting to Village areas.

Motion by Mumper, second by Lopes-Serrao move to defer to next meeting.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES

17. Consolidation of Ryan Street Yard Material Site with the Village of Rothschild

Gebert explained the Village of Rothschild's request to combine the Village of Rothschild and the Village of Weston yard waste site at Ryan Street to the Committee.

Gebert stated the Village of Weston does have the capacity to accommodate the Village of Rothschild yard materials, which would be charged on an annual basis. Gebert stated in the preliminary approximations the cost would be \$2 to \$3 per resident per capita. Gebert stated the Village of Rothschild would assist with the Ryan St waste site at peak times.

Mumper questioned the sale of materials from the yard waste site. Wodalski confirmed that some materials are sold. The sale of materials would need to be determined at a percentage to each Village.

Discussed volume of material handling from Village of Rothschild versus Village of Weston.

Discussed the request for a public hearing for the residents on Ryan St.

Mumper asked Gebert what the total revenue estimate would be with the Village of Rothschild if an agreement would be reached. Gebert & Wodalski stated there would be a further discussion with the Village of Rothschild but the estimate would be \$12,000 per year.

Mumper and Jordan stated the cost should be higher per resident.

Discussed Village of Rothschild waste site operation. Lopes-Serrao stated it may be worthwhile to discuss this further to see what can be worked out to work together. Jordan agreed with Lopes-Serrao and stated that this needs to be equitable to the Village of Weston.

Motion by Lopes-Serrao, second by Jordan move to have staff continue to work with the Village of Rothschild on an agreement for shared use of the yard material site located at 8200 Ryan Street and discuss reimbursement of any attorney expenses related to development and review.

Yes Vote: 3 No Votes: 1 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	NO
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---

Lopes-Serrao, Luis YES
Mumper, Roy YES

18. Next meeting date(s):

- a) Wednesday, April 2, 2025, @ 6:00 p.m. Weston Ave PIM for 2025
- b) TBD Schofield Ave Special Assessment Hearing and PIM
- c) Monday, April 14, 2025, @ 4:30 p.m. Regular Meeting
- d) TBD Fuller St Special Assessment Hearing and PIM
- e) Monday, May 12, 2025, @ 4:30 p.m. Regular Meeting

19. Topics for future meetings

Per the committee’s request, the lighting proposal and waste area information to be brought back to the next meeting.

Jordan requested and update on the property acquisition on Weston Ave.

20. Remarks from Staff

None.

21. Remarks from Committee members

Jordan stated he appreciated Zeyghami’s public hearing thought with regard to the Ryan Street Yard materials.

22. Announcements

None.

ADJOURNMENT

Motion by Mumper, second by Jordan to adjourn the PW meeting at 5:55 p.m.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Lopes-Serrao, Luis	YES
Mumper, Roy	YES



OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Meeting
Tuesday, January 14, 2025 @ 17:30

A. Call to Order

The meeting of the South Area Fire & Emergency Response District Board of Directors was called to order at 17:30 by SAFER Chairman Mark Maloney.

Members Present

Board of Directors – Cronin, Maloney, Opall, and Schaefer were all present, Langenhahn was absent and excused. Also present: Village of Rib Mountain – Finance Director Krenke (via Zoom); Village of Weston – Administrator Gebert; SAFER – Fire Chief Finke, Deputy Fire Chief Lang, EMS Division Chief Gordon-Haessly, Battalion Chief McBain (via Zoom), Captain Klapoetke, Captain Lohman (via Zoom), Lieutenant Zellner (via Zoom), Engineer Brandt (via Zoom), Engineer Kolb, Firefighter Stanchik (via Zoom), and Administrative Assistant Latimer. One guest was present.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

Board of Directors approval of prior meeting minutes from December 10, 2024, and approval of expenditures and receipts from December 2024.

Motioned by Schaefer to approve prior meeting minutes from December 10, 2024, and expenditures and receipts from December 2024. Second by Cronin. Motion carried 4:0.

D. Business Items

Discussion and possible action on Contract with Advanced Tactical Medicine.

- Chief Finke said this is a service that goes around to fire departments and police departments, and they do multiple different things, and the biggest thing that we have talked about is they can make our individuals more fit, better for the job, with exercises, stretching, ways to decrease and prevent injuries. Locally Wausau Fire and Stevens Point both use them as well as Wausau Police Department, and they've been using them for a while with very good results. The minimum is two hours once a week at \$120.00 an hour, we have enough money in our health insurance account because we budget a little bit extra increase anyone would come on to our health insurance. If we do have people who need to come on our health insurance throughout the year, we're not locked into a contract, and we can stop using their services at any time.
- Maloney said this service would go to each station?
- Chief Finke said correct.
- Maloney said who is going to drive the demand?
- Chief Finke said the employees will, they will all be made aware, and there will be some education for the employees about what the provide is of the service can benefit them. Anybody who wants to use it would make an appointment with the therapist that comes, and if there are too many appointments for one day, they will have to wait for the following week.

Action: Motion by Schaefer to approve Contract with Advanced Tactical Medicine subject to proof of medical liability insurance. Second by Opall. Motion carried 4:0.

Update on Caselle Software Hosting Site.

- Chief Finke said this is our accounting software that Administrative Assistant Latimer and Director of Finance Trautman both use, it is hosted here.
- Deputy Chief Lang said it is hosted here on our server, and Trautman has to remote into a specific laptop to try to get onto Caselle which went through an update a month ago, and the update wasn't compatible with the server, so it's only on Latimer's laptop. Now for Trautman to work on any of our financials she has to come here and work on Latimer's desktop.
- Chief Finke said we looked at a cloud platform, and that's an additional cost of about \$1,400.00. The other option is that the Village of Weston can host it, and after talking to Director of Technology Crowe, it's not a big deal for the Village, we thought it should come in front of the Board to get approval of Weston hosting the software. Latimer would have no problem getting onto the server in Weston.
- Deputy Chief Lang said Latimer would VPN into their server and access it.
- Administrator Gebert said we would also provide access to Rib Mountain so your Finance Director can remote in too.
- Chief Finke said I talked to Finance Director Krenke, and he said he didn't think he really needed it.
- Administrator Gebert said I think Trautman would like him to have it.
- Maloney said it is supposed to be shared duties, not just one.
- Schaefer said it sounds like a good solution, and the cost sounds minimal.

Action: No action needed.

Discussion and possible action on Administrative Staff Office Location.

- Chief Finke said I met with Administrator Gebert over at the Public Safety building in Weston in regards to extra administrative staff being over at the station in Weston. We came up with some different options, does one administrative staff person move over there and work there as their new full-time office, do myself and Deputy Chief Lang or myself and EMS Division Chief Gordon-Haessly go over there a day or two a week and work out of that station. Those were the discussions that we had, any and all of us are open to do whichever, and no one has strong feelings one way or the other. There is area back where it was the squad room in the newly remodeled area that would work well for us to work out of. There would be a little bit of IT work that would have to be done to drop a phone line in, and possibly a wireless hotspot.
- Cronin said how on top of each other are you here?
- Chief Finke said EMS Division Chief Gordon-Haessly and Fire Marshal Christiansen share an office. Fire Marshal Christiansen is gone about 75% of the time doing inspections, that would be the only office that is shared.
- Maloney said Fire Marshal Christiansen, logistically, where are most of his inspections?
- Chief Finke said in Weston.
- Maloney said that would make the most sense. I definitely see the point where most of the staff should be somewhat together, not having to call, not having to text, not having to email, I get that. What keeps gnawing at me is that 75% of the calls, 75% of the action, and 75% of everything is in Weston.
- Schaefer said when I saw this, I didn't have a strong reaction one way or the other where they work, and we should do something not because the calls are there, but because of the safety of our individuals. As you remember a house burned here in Rib Mountain, and one of the ways to help prevent that because we only have one crew here, we have two crews over there, is to keep the Administrative staff here.
- Maloney said that was a good point last time with the ladder truck, and that the ladder truck would have to respond from here, and I never thought of that, and that made sense.
- Schaefer said moving Fire Marshal Christiansen over may make sense, as he is over there a lot. I think the rest of them should be together, number one for collaboration, and number two for extra response from here.
- Maloney said I know we say we have Battalion Chiefs at both, I get that.
- Chief Finke said just in Weston actually. The person that is running the shift for the day is always in Weston, twenty-four hours a day, seven days a week is at that station.
- Administrator Gebert said there would be some increased costs, it's about 2,400 extra square feet, and the way we break it down now is that SAFER and EMPD had about a 50/50 split at the building. They split the

utilities, electricity, and gas 50/50. This would increase SAFER's portion to 58%, and doing the math in the past four months, it would've been an additional \$522.00 for all four months.

Action: Motion by Cronin to pursue utilizing 2,400 square feet of office space at the Weston station for Fire Marshal Christiansen, and other uses determined by the Chief. Second by Opall. Motion carried 4:0.

Discussion and possible action on Chief Officer Wage Increase.

- Deputy Chief Lang said this is bringing us in line with the union contract and what the union membership is getting with 10% for paramedic, it's the same wage scale. It affects two individuals who are at the top of their pay scale, and with this year's raises both of them would get a payout, where if this is approved, they would get a raise.
- Chief Finke said the budget impact for 2025 is zero, because either way they're getting that dollar amount. The only thing this changes is that it raises their top pay.
- Maloney said retroactive to the first of the year?
- Chief Finke said yes.

Action: Motion by Schaefer to approve the Chief Office Wage Increase as presented. Second by Cronin. Motion carried 4:0.

Discussion and possible action on Internship Program.

- Chief Finke said I did an internship program, and Captain Klapoetke did as well. Two different places, both in the Madison area. We are a little bit different for the simple fact that the two examples I mentioned worked with the Madison Area Technical College for the internship program. We spoke about this about a year ago, we wanted to work with NTC on this, but they said no. So it kind of fell off my radar, but I brought it back up now because I think it has that much merit. We would do this program on our own, and they would attend the classes through the tech college. The big difference there is when you have this combined internship with the college, the internship earns them college credits, but the way that we're doing it, they will not get those college credits. We would have a total of three interns, one would be assigned to each crew, they would live at the fire station in Weston, they would receive pay based upon their level of training, and the program would last for 24 months. During those 24 months, they will get their EMT, Paramedic, Fire 1, and Fire 2 both state-certified and state-certified Driver Operator. When they leave the internship program, they'll be a very desirable employee whether it's us, or anybody else that wants to offer them a position. The benefit for us is they're going to work initially for \$7.50/hour, when they complete their EMT Basic and Firefighter 1 their pay will increase to \$8.50/hour, the third step I'm working on confirming with legal, but for budgeting perspective that I did, I did a blend so that we have some room there if needed. Interns will receive sponsorship for their fire training, which is paid for with 2% dues, we will pay for their EMT training, and we will pay 50% of their tuition for paramedic program. They will have to maintain academic metrics to be in the program. The main reason I am looking at this is recruitment, if we can have these three individuals here, we send them through school, they're going to be training with our crews, they're going to be used to working with us, so the hope is if we're hiring upon the completion of them finishing their internship, and they're interested in a job here, they can slide right in. It's like a two-year interview. They're living in the fire station, and even if it's your day off, and you're hanging out and a fire comes in, they don't have to go it's they're day off, but more than likely they're going to walk across the bay and get on the truck. So we have extra hands in the building. Inter-Facility Transports, once they obtain their EMT Basic license they will be able to take Inter-Facility Transports, and we would pay them the wage that an EMT Basic gets normally for an Inter-Facility Transport which is currently \$22.50. Extra assistance for public education events. Benefits for the Interns are they get on-the-job training, improved opportunities for job placement, develop interpersonal skills within the firehouse, and assistance with housing, and education costs.
- Schaefer said wherever I worked, and they paid for something, there was always you have to work here for three years and we'll forgive 1/3 each year, and if you leave you owe it. Do we have something like that, we may want to have them at least, number one if you leave before it's completed you have to pay back 50%, and number two if there's a job available you have to stay for so many years.
- Chief Finke said I'm open to any of those suggestions, I think the big gain for the district other than giving us a recruiting tool which is what I look forward to, but we have minimum wage staff for two years. This could help us with Inter-Facilities. The way that internships typically work, and what I would encourage the Board

to accept us to do is if they have a significant other, they are allowed in the internship quarters, but not overnight. That is the way pretty much every internship I've ever seen has done, by 10 pm everybody needs to be out of the building, they can never be in their own personal room together.

- Cronin said like a code of conduct that you'd probably have to have them sign.
- Chief Finke said exactly. Approximately \$65,000.00 over the 2-year period per intern would be our cost. That does not include housing, it's a little bit of a moving target. They would be able to perform Inter-Facility Transports, they would be paid the full wage for that.

Action: Bring back with a budget.

End of Month Budget review.

- Chief Finke said the budget is in your packet, and everything still looks good. We have 1 ½ payrolls that need to be entered into there yet with an approximate cost of \$115,000.00, and one more batch of bills that will need to come out of there.
- Schaefer said it shows \$1,900.00 for the actual period for the ambulance fees.
- Chief Finke said we did not get the deposit in time.

Attorney Referral.

- None

E. Staff Reports

Report from Fire Chief

- Fire Chief Finke said we are up to eight applicants for the paid-on-call.
- Our new cardiac monitors have been in service for about a week. We sold the old monitors for just under \$70,000.00.

Report from Deputy Fire Chief

- Deputy Fire Chief Lang said the report is in your packet and I'll give you the highlights.
- **Personnel report:** The two retirements were presented their axes at the Fire Commission meeting earlier tonight. Lieutenant Bartus had 30 years between Rib Mountain and SAFER, and Firefighter Pound had about 12 years with us.
- **EMS & Fire Incidents:** EMS and fire responses are there. The concurrent call report was handed out separately from the packet.
- **Training:** Training hours are listed with topics.
- **Apparatus:** Truck 1 lettering is complete. The boat is currently at Rib Mountain Marine installing the pedestal with a steering wheel and a motor upgrade that is costing us nothing.
- **Fire Prevention/Public Education:** Activities are listed.
- **Grants/Projects:** No current Grants.

F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.

- Next meeting scheduled for Tuesday, February 11, 2025 at SAFER Station 1.
- Cronin has nothing.
- Maloney has nothing.
- Opall has nothing.
- Schaefer has nothing.

G. Adjourn

Motion by Schaefer to adjourn. Second by Opall. Motion carried 4:0.

Maloney adjourned at 18:50



OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Meeting
Tuesday, February 11, 2025 @ 17:30

A. Call to Order

The meeting of the South Area Fire & Emergency Response District Board of Directors was called to order at 17:30 by SAFER Vice Chairman Al Opall.

Members Present

Board of Directors – Cronin, Langenhahn, Maloney (via Zoom), and Opall were all present, Schaefer was absent and excused. Also present: Village of Weston – Administrator Gebert, and Director of Finance Trautman; SAFER – Fire Chief Finke (via Zoom), Deputy Fire Chief Lang, EMS Division Chief Gordon-Haessly, Battalion Chief Genrich (via Zoom), Battalion Chief Meyers (via Zoom), Captain Klapoetke (via Zoom), Captain Novak (via Zoom), Lieutenant Zellner (via Zoom), Engineer Ewan (via Zoom), Engineer Kolb (via Zoom), Firefighter C. Allen (via Zoom), Firefighter T. Allen (via Zoom), Firefighter Haas (via Zoom), and Administrative Assistant Latimer. One guest was present.

B. Correspondence/Comments from the public on issues related to the SAFER District

Pamela Kersey – 222421 Bluebell Lane, Rib Mountain

- Mrs. Kersey said I have one question from the last meeting for clarification. When you have a volunteer firefighter, do they get paid when they get on the truck for a call, or when they put their hand on the hose to suppress the fire?
- Deputy Chief Lang said when they get on the truck. Technically speaking, they would not be a volunteer firefighter, they'd be a paid-per-call firefighter.

C. Consent Items

Board of Directors approval of prior meeting minutes from January 14, 2024.

- Cronin said the correct minutes are in the packet.

Motioned by Cronin to approve prior meeting minutes noting that we are approving the 2025 minutes from January 14, 2025. Second by Langenhahn. Motion carried 4:0.

Board of Directors approval of expenditures and receipts from January 2024.

- Opall said with the correction of January 2025.

Motioned by Maloney to approve expenditures and receipts from January 2025. Second by Cronin. Motion carried 4:0.

D. Presentations

Annual Report

- Deputy Chief Lang said the Annual Report from 2024 is there for you to look over, with a similar format to years past.
- Cronin said I want to thank everybody for taking the time to do this, there was a lot of good information in here.

E. Business Items

Discussion and possible action on Internship Program.

- Chief Finke said we talked about this at the last meeting, we went through what the intention of this program was, and we've been working on this for the past 18 months. I have a memo included in your packet, that answers the questions that we discussed at our last meeting. Would the interns qualify to be in the WRS program? The answer to that is yes, they would be enrolled in WRS. Would we have to offer them health insurance? The answer to that is no. If we were to start a program in 2025, beginning the first of June, the budgeted amount is \$51,285.00, the funds for that would come primarily from our fund balance, and the remaining amount would come out of our FAP funding from the state. This would be a 2-year internship, so we would need funding beyond 2025, which I will get into more in my Chief's Report. The GEMT funding should hopefully bring in a fairly substantial amount of money. The FAP money is also increasing, we don't have solid numbers on that yet. The GEMT program and additional FAP funding, and using some of our operating costs, is easily funded moving forward past 2025.
- Opall said we're approving the Internship Program.
- Cronin said correct.
- Chief Finke said before you vote, the plan would be if this is approved this evening, we would immediately start to recruit, and do an interview process. The hope would be to get them started in June, and in June, NTC has an accelerated EMT-Basic course that would be completed in six weeks.
- Opall said the reason why I hesitated, I would like to see a full Board on this if possible. I favor the program, but I'd like to hear what Trustee Schaefer has to say. Can we wait until March?
- Chief Finke said that's certainly at the discretion of the Board.
- Maloney said unless somebody heard something else from Schaefer, the last meeting we had I thought Schaefer was in favor of this.
- Opall said I think he was.

Action: Motion by Cronin to approve the Internship Program. Second by Langenhahn. Motion carried 4:0.

Discussion on Potential Fire Fee.

- Chief Finke said I've discussed with leadership from both communities, both Board members and the Administrators of both communities, I wanted to bring it to the full Board just for discussion. Any action on this would be taken by the individual municipalities. I have a handout from a community in the southeastern part of the state from the Town of Merton, and this is how they're doing their fire fees, I would picture something similar. We have some time, but a big part of this is education.
- Maloney said I got some emails from Schaefer that they would carve out the non-profits, and then questioned if Weston would do the same, and I think that is kind of up in the air. We would have to talk to our Board about a fire fee for schools and hospitals. I can't forget the meeting with all the residents there several months ago, and every single one of those residents in Rib Mountain said they would gladly pay a fee on an annual basis.
- Chief Finke said I did some basic math and for the average home in either community it is probably going to be around \$200.00 - \$250.00 a year mark.

Action: No action needed.

End of Year Budget review.

- Chief Finke said Trautman since you are there, would you mind going over this?
- Trautman said, this is preliminary, there is one more entry that needs to be made. As of now the total assets are \$1,500,000.00, our ambulance receivables did go up quite a bit. With that, it increased our revenue, and we had to adjust our receivable. There's an increase to our fund balance at \$195,000.00.
- Cronin said EMS|MC which is the company that we moved away from, how much money do you anticipate that we are still due?
- Trautman said everything has been billed.
- Cronin said do we have a dollar amount?
- Deputy Chief Lang said we would have to look at their reports.
- Trautman said the report that we got was \$1,200,000.00 from two weeks ago.

Attorney Referral.

- None

F. Staff Reports

Report from Fire Chief

- Fire Chief Finke said we're fighting with the old billing company, they are not being very nice to the new billing company, they have a different department for new people coming on and people coming off of their service, and they're not getting back to Cvikota our new billing company, and with ETFs for most of the payers, you can only deposit money into one bank account, and right now that is going through EMS|MC, so Cvikota can't see what is coming in from what they've billed out in January which was right at \$220,000.00. The problem is that they don't know what's coming in, because they can't see any of it as EMS|MC won't call them back. I sent an email to the people who are handling it, and they have not responded to me. About two hours ago our billing manager from Cvikota sent an email to somebody different at EMS|MC, hopefully that will get something out of them. That's the long way of saying we don't have a solid grasp on what came in for January. The good news is that I expected the January number to be close to zero, because they get thirty days to pay and you wouldn't see money come in until February or March anyway, but I want to get ahead of it before we get behind.
- The other thing is GEMT Program which we've talked about for the last two to three years, if we transport a Medicaid patient, and it's only for Medicaid patients, and we get paid \$100.00 for that Medicaid patient, we have to do a worksheet that basically says how much it costs us to run on every ambulance call. From supplies, fuel, insurance, labor costs, and everything, let's say that cost comes out to \$500.00, but Medicaid only paid us \$100.00, the federal government would reimburse the other \$400.00 to make us whole. We were assured that money is coming through for sure, they're going to pay us back through the year 2023, in June we will receive a check for all of 2023 and 2024. It's impossible to know what that dollar amount is going to be. There is some training that myself, Deputy Chief Lang, EMS Division Chief Gordon-Haessly, and Administrative Assistant Latimer will attend, my concern is that this will all be labor intensive, but we will learn about that in the fairly near future.
- Our significant increase in FAP money, should go up approximately 10 times this year because of the extra money the state put towards the FAP program. I will bring this back at a later Board meeting probably either March or April, if that FAP money comes through the way that we anticipated, I would like to go back and potentially do a budget amendment so we can bring back our part-time people. They may not be able to come back to their normal 24-hour shifts, but I'm hoping we can maybe do twelve-hour shifts, and weekends.

Report from Deputy Fire Chief

- Deputy Fire Chief Lang said the report is in your packet and I'll give you the highlights.
- **Personnel report:** Nothing to report.
- **EMS & Fire Incidents:** EMS and fire responses are there.
- **Training:** Training hours are listed with topics.
- **Apparatus:** Nothing to report.
- **Fire Prevention/Public Education:** Activities are listed.
- **Grants/Projects:** The Firehouse Subs grant we did not get. We're getting ready for the SAFER grant for additional 2026 staff, it has not opened yet.

G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.

- Next meeting scheduled for Tuesday, March 11, 2025 at SAFER Station 1.
- Cronin has nothing.
- Langenhahn has nothing.
- Maloney said I'm all about no surprises, a Weston Trustee has some questions, and some of it will be in public about SAFER.
- Opall has nothing.

H. Adjourn

Motion by Langenhahn to adjourn. Second by Cronin. Motion carried 4:0.

Opall adjourned at 18:27

Respectfully submitted by Cher Latimer, SAFER District Administrative Assistant.

VILLAGE OF WESTON, WISCONSIN
JAMI GEBERT, ADMINISTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2025-3 MARCH 2025

1. ITEMS OF SPECIAL NOTE

- Met with:
 - Attorney Yde, Director Wodalski, and Engineer Dolan – Utility Relocations ordinance & touch base on a status of legal referrals
 - Rolly Lokre – meet + review of current development project(s)
 - Rep. Jacobson & Rep. Snyder, Administrator VanDeWalle, and Chief Hunt – MBMPD building construction
 - ILT Academy & MCDEVCO, entrepreneurship programming
 - Chad Koehler, Waste Management agreement
 - Assessor Schmidt, Administrator Rhoden, Chief Finke, and Finance Director Trautman – Fire Fee research/available data
 - Rep. Snyder, Trustee Weiland, and Michael Wodalski – Kennedy Park Renovation Funding
- Attended Kennedy Park Renovation & Capital Campaign Strategic Planning Session, virtual meeting with Mark Roffers RE Conditions & Issues Volume and Public Participation for Comprehensive Plan, Finance & Human Resources Meeting, assisted with Spring Primary, attended Town of Weston meeting (due to lack of quorum, meeting wasn't held), CWED Meeting, CW City/County Human Resources Professional Meeting, WCMA Region 2 Meeting, MBMPD Design Meeting with HTG Architects, Parks & Recreation Meeting, Quarterly All Staff Meeting, MBMPD Oversight Board, WEDC Meet + Review Meeting with Melinda Osterberg, Interviews for the Planning & Development position, CLPS Committee Meeting, Ribbon Cutting for Elder-Well Adult Day Program, potential subdivision development meeting, Public Works & Utility Committee, Plan Commission, Ribbon Cutting for Weston Memory Care, and SAFER Board of Directors meeting.
- As needed Development Review Team Meetings and Code Enforcement Check-ins
- Monthly meetings with Department Directors and Village President

2. WORK PLAN PROJECTS

- 2023-2025 Strategic Plan:
 - *Strategic Priority 1: An Energized Workforce:* Increased employee satisfaction outcome – All staff Meeting held February 26th.
 - *Strategic Priority 2: Innovative Service Delivery:* Innovative regional partnerships outcome – 2026 Residential Waste and Recyclable Materials agreement planning.
 - *Strategic Priority 3: Responsible Growth:* Increased availability of housing stock – involvement in CENTERGY's regional housing study for the development of a housing loan fund.
 - *Strategic Priority 4: Community Engagement:* Fully rostered committees & commissions –vacancy on the Community Development Authority.
- Administrator Referrals:
 - Town of Weston Lease Agreement.
 - Coordinating any outstanding Attorney referrals with Attorney Yde.

**VILLAGE OF WESTON, WISCONSIN
JAMI GEBERT, ADMINISTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2025-3 MARCH 2025**

3. IDENTIFIED NEEDS

- Update(s) to the Employee Personnel Policies and Procedures Handbook
- Collaborate with the Friends of Kennedy Park, Parks and Recreation Committee, staff, and contractors on the Renovation and Capital Campaign for Kennedy Park

4. MISCELLANEOUS COMMENTS/ISSUES

- *Looking ahead* – we'll work to schedule a BOT Retreat after the spring election.
- *Staff transition*: None.

**VILLAGE OF WESTON, WISCONSIN
PAMELA BREHM, CLERK
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-03 FOR MARCH 2025**

ELECTIONS

The Spring Election is April 1, 2025. 820 electors with valid absentee ballots requests on filed and were mailed their ballot by the statutory deadline of March 11, 2025. We continue to receive more requests each day. The last day to register online was March 12, 2025. Any new registrations after this date need to be made at the Clerk’s office or at the polls on Election Day.

In-Person Absentee Voting will begin on March 18, 2025. I have included the schedule for IPAV below:

**In-Person Absentee Voting
April 1, 2025, Spring Election**

Held at the Village of Weston
Municipal Center
4747 Camp Phillips Rd.
Weston, WI 54476

<p><small>Tuesday</small> March 18th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Wednesday</small> March 19th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Thursday</small> March 20th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Friday</small> March 21st ...8:30 a.m. to 4:00 p.m.</p> <p><small>Saturday</small> March 22nd ...8:00 a.m. to 12:00 p.m.</p>	<p><small>Sunday</small> March 24th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Tuesday</small> March 25th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Wednesday</small> March 26th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Thursday</small> March 27th ...8:30 a.m. to 4:00 p.m.</p> <p><small>Friday</small> March 28th ...8:30 a.m. to 5:00 p.m.</p>
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NO VOTING OR REGISTERING TO VOTE - MONDAY, MARCH 31ST

Don't forget to bring a valid photo-ID!

Find out more about valid photo-ID options and what's on the ballot at MyVote.Wi.Gov

Election Day
4/1/2025

STRATEGIC PLAN

Community Engagement

I thought the Board may be interested in the Facebook post “click” activity and what interests our community the most. While the below is only a tracking of the past 90 days of activity, it appears to be in line with what interests the community most on the Village’s Facebook page:

Posts	Average Clicks	Additional Information
Agendas	80	2/3/25 Special Meeting received 192
Garbage	31	
Pet License	32	
Newsletter	40	
Taxes	134	
Parks	214	Aquatic Center posts were the most popular as well as Park Trails. Also includes Kennedy Park posts
Election	15	
Streets	391	Street construction information has much interest
Utility	562	Water main breaks
Miscellaneous	53	All other posts

PET LICENSING

We continue to license pets with the deadline of March 31 fast approaching before the late fee kicks in. Total pets licensed to date are 627. Staff has been working hard sending out email reminders to all pets who had licenses in 2024 but have not renewed yet in 2025. Staff will continue to encourage pet licensing in the Village of Weston.

VILLAGE OF WESTON, WISCONSIN
JESSICA TRAUTMAN, FINANCE DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-03 FOR March 2025

1. ITEMS OF SPECIAL NOTE

- None.

2. WORK PLAN PROJECTS

- We are continuing to work on the year end audit for the village, most of the work we have yet to do is summarize the projects and assets that we did during the year
- We will start the process of getting some numbers together for a potential fire fee to be implemented in the Village of Weston
- We are still working on the list to reimburse utility customers
- We talked with Greg Johnson regarding closing TIF 1, we anticipate 2026 being the last year to collect increment.

3. IDENTIFIED NEEDS

- None

4. MISCELLANEOUS COMMENTS / ISSUES

None



South Area Fire & Emergency Response

SAFER District

224225 Hummingbird Rd. Wausau, WI. 54401
Phone (715)355-6763 Fax (715)355-6805

Joshua Finke

Fire Chief

Eric Lang

Deputy Fire Chief



It has been a fairly busy month at the district with multiple new projects coming up in 2025. We are well into recruitment for our internship program and as of today we have 18 applications from all over Wisconsin and into Minnesota. We will be performing interviews for these positions in late March. We have been working with both Villages on the possibility of a fire fee starting in 2026. More information should be coming out on this over the next 60 days. I met with the village administrator and the new fire chief from the Village of Marathon regarding fire response into the Town of Marathon. We are hopeful that we can work out a shared response agreement again.

The next phase of the training structure in Weston will begin in the next few weeks. We will be installing safety rails on the upper part of the structure. This area will then be used to perform technical rescue training allowing our crews to rappel off of the structure and perform various rescue maneuvers. The final phase will be to install a confined space rescue prop inside which may not occur until 2026. We are in the early stages of the wildfire season, UTV's have been filled and are ready for service. Brush trucks will be filled next week.

Respectfully,

Joshua J Finke

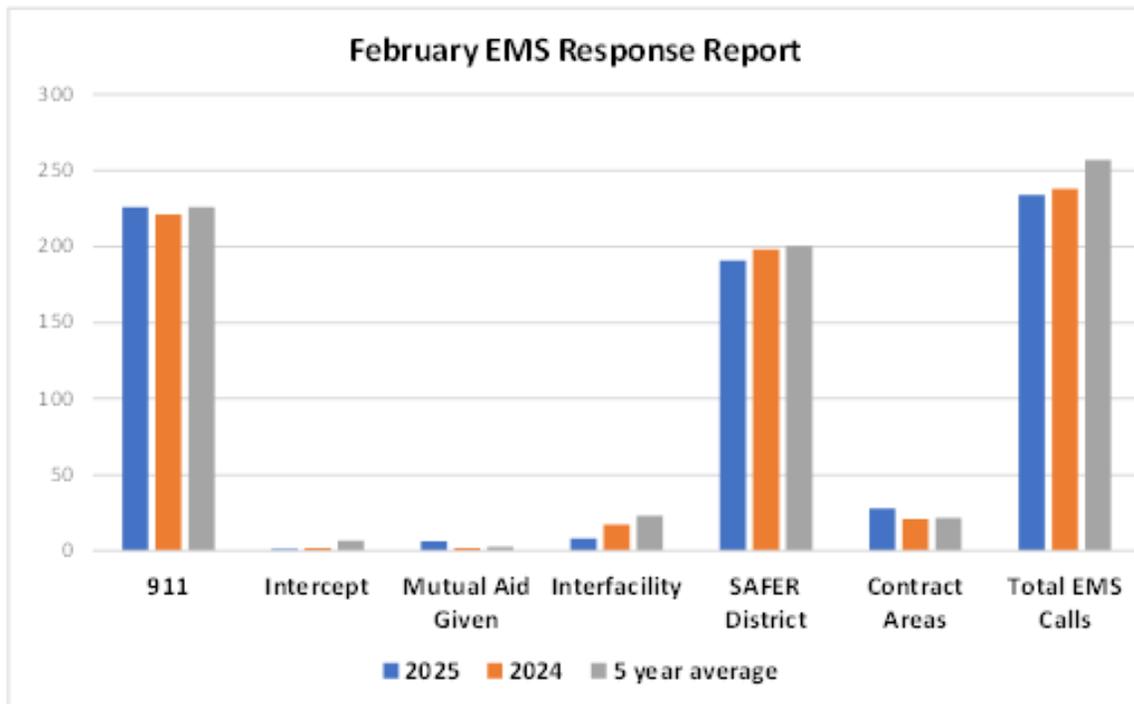
Joshua J Finke

Fire Chief

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February EMS Response Report

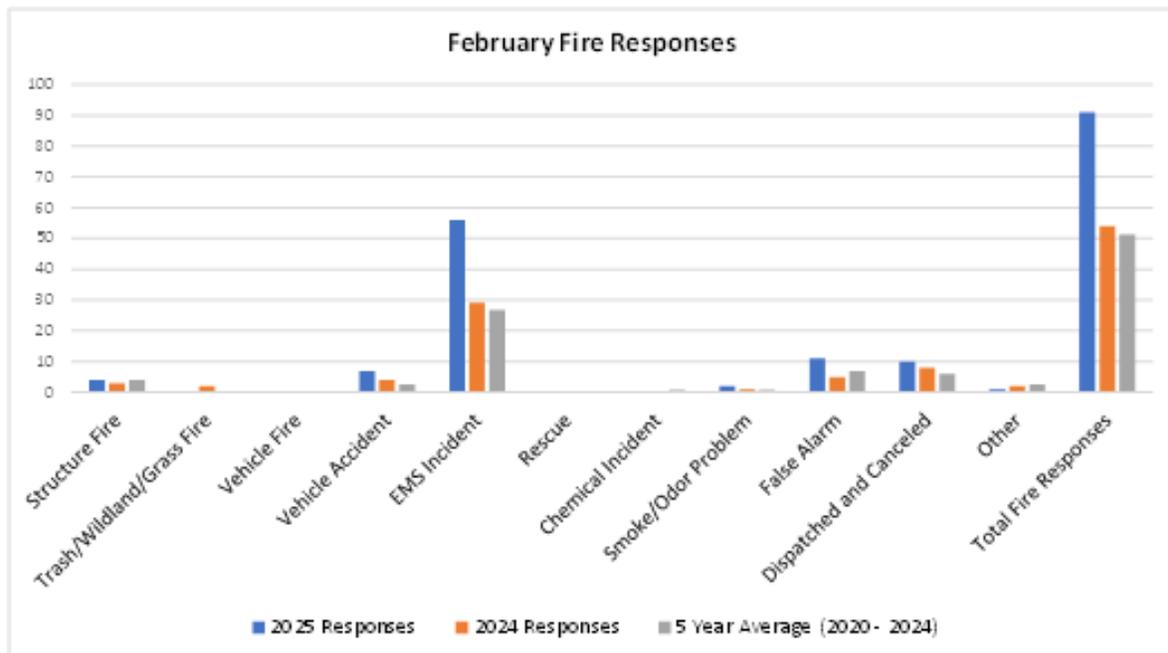
	<u>2025</u>	<u>2024</u>	<u>5-Year Average</u>
911	226	221	226.0
Intercept	1	2	6.6
Mutual Aid Given	6	2	2.6
Interfacility	8	17	23.2
SAFER District	191	198	200.4
Contract Areas	28	21	21.6
Total EMS Calls	234	238	256.8



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February Fire Response Report

	<u>2025</u>	<u>2024</u>	<u>5 year Average</u>
Structure Fire	4	3	4.0
Trash/Wildland/Grass Fire	0	2	0.4
Vehicle Fire	0	0	0.4
Vehicle Accident	7	4	2.6
EMS Incident	56	29	26.8
Rescue	0	0	0.0
Chemical Incident	0	0	0.8
Smoke/Odor Problem	2	1	0.8
False Alarm	11	5	7.0
Dispatched and Canceled	10	8	6.0
Other	1	2	2.6
Total Fire Responses	91	54	51.4



VILLAGE OF WESTON, WISCONSIN
SHAWN OSTERBRINK, PARK DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-3 FOR FEBRUARY 2025

1. ITEMS OF SPECIAL NOTE

Board Agenda Items

- Resolution 2025-002 To Allow Fishing on the Ponds at the Prohaska Family Memorial Park

2. WORK PLAN PROJECTS

1. Strategic Plan Initiatives

- Innovative Service Delivery
 - Working on a draft User Agreement for local organizations.
- Energized Workforce
 - Huerth and Osterbrink attended quarterly pool operator training at Marathon County Health Department.

2. Kennedy Park Renovation Marketing Campaign

Capital Campaign:

3/17/25

The Friends Group was informed that they did not receive an Impact Grant during this round of funding. They were also informed by the Davis Family Foundation that they would not be providing a grant at this time. They did have a meeting with a potential donor that was very positive.

Administrator Gebert, Trustee Weiland and Director Wodalski met with Representative Snyder regarding the Kennedy Park Renovation.

Please remember to participate in our ***Dine for Cause*** nights! The Brew's Brothers event on February 24th raised \$800.00. The next event is March 18th at Red Robin. If you do attend the Red Robin event, please make sure to mention the fundraiser or provide the attached flyer. There are also instructions on the flyer for online ordering to make sure the order is put towards the fundraising event. These events maintain awareness of the campaign in the community.

3. Kennedy Park Construction

3/17/25 Update

Renovation:

Staff received the updated plans on March 4th and the structural plans the first field for the retaining wall and dugout areas on March 10th. Staff are currently reviewing the plans. The

updated plans have been sent to the lighting designer.

REI is also in the process of getting the rest of the park to a 60% plan stage for review this spring.

Village staff also met with an architect to discuss the initial scope of those tasks which would include the multipurpose building in the northwest corner, concession/announcer/restroom building as well as all bathroom and shelter facilities within the park.

4. Pickleball 3/17/25 Update

There is no new information currently.

5. Yellowbanks Canoe and Kayak Launch 3/17/2025 Update

To date the Village has applied for and received notification that we have been approved for four different grants for this project.

The first grant was submitted last year through the WDNR, and we have tentatively been approved for a \$48,000 50/50 matching grant. A signed grant agreement still needs to be completed for this grant prior to construction.

The second grant we received is a \$2,500 grant from the Wausau Noon Kiwanis Club. The third grant we received is \$5,000 from the Wausau/Marathon County Parks Foundation.

The fourth grant we received is a \$15,000 Impact Grant through the Community Foundation of North Central Wisconsin.

Staff have a meeting on March 12, 2025, to discuss this project.

3. IDENTIFIED NEEDS

4. MISCELLANEOUS COMMENTS / ISSUES

- Park Work – Staff have been cutting dead ash trees and brushing at various locations. They have also been repairing/painting picnic tables, working on equipment maintenance, and various other projects. Staff has also been preparing for the upcoming season at the Aquatic Center and in Parks. To date we have three pre-season rentals at the aquatic center. We have also been scheduling several other groups during the season. Talked with the YMCA and it sounds like staffing is looking good for the season.

Friends of Kennedy Park is a collaboration between the Village of Weston Parks & Recreation Committee/Department, the Community Foundation of North Central Wisconsin, D.C. Everest Youth Baseball and JV Baseball, Everest Fastpitch and JV Softball, Everest Youth Hockey, and YOU!

Red Robin® will give

**20% OF FOOD SALES*
BACK TO**

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225548 Rib Mountain Dr, Wausau, WI 54401

March 18, 2025 All Day

If ordering online, please follow these instructions:

- 1 Start your order at order.redrobin.com and select the restaurant above.
- 2 In the menu, go to the category labeled "Fundraisers (To-Go Only)" and click on that item.
- 3 Click the "add" button, and then "add to bag."
- 4 Add your meal items and check out.
- 5 Arrive at Red Robin, come in, say hi, grab your food and be on your way! If your location has curbside pick-up, we can bring it to your car too!

*Fundraiser during restaurant operating hours. Visit redrobin.com and find this location to view hours. Donation based on all eligible net dine-in and to-go food sales only. Excludes sales from catering (at select locations), 3rd party ordering and delivery sites, alcohol, gift cards, retail, tax and gratuity. Offer void if flyer is distributed in or near the restaurant during fundraiser day & hours.

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VILLAGE OF WESTON, WISCONSIN
JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-03 FOR MARCH 17, 2025

1. ITEMS OF SPECIAL NOTE

- We have been receiving a lot of qualified applicants for the Assistant Zoning Administrator/Code Enforcement position. We interviewed 4 candidates during the week of 3/3/25 and plan a second interview with some of the candidates next week.
- I will be on vacation April 3 through 7 with limited access to my emails and phone.

2. WORK PLAN PROJECTS

Strategic Plan Initiatives the Dept is involved with at this time.

- **An Energized Workforce**
 - **Develop Employee Engagement Plan**
Ongoing. Next employee all-staff meeting was held February 26.
 - **Create & Implement Employee Continuing Education (CE) Plan**
Staff is currently working to plan for CE opportunities in 2025. The Inspection Team attends CE opportunities throughout the year and attends a monthly Building Inspectors CE in the Fox Valley with other inspectors in our region. I am planning to attend the Centergy's 2025 Central WI Workforce Summit at the Food & Farm Exploration Center in Plover on 3/18/25. I am also planning to attend the Central WI Spring EDO and Municipalities meeting in Mosinee on May 6.
 - **Target - Stay interviews of 100% Staff annually - All Planning & Development Staff reviews/stay interviews were completed for 2024.**
- **Innovative Service Delivery**
 - **Conduct annual departmental operations analysis**

Target - 2025 – Evaluation of one Core Service

- Department will be meeting later this month to determine which Core Service to address this year. I have a draft 2025 Work Plan which contains goals in each core service for the year. Once finalized it will be given to Administrator Gebert and shared with the Board and relevant committees/commissions.

- **Responsible Growth**

- **10 year Update to Comp Plan.**

- Staff met with MDRoffers on 2/14/25 to kick off Phase 1 of the project. He and his staff are currently working to update the Conditions and Issues Volume 1 of the Comp Plan and have a draft to us later this spring/early summer. Jami and I also met with him to begin crafting the public participation survey. We should have a draft of that in late spring/early summer so we can get it ready for release in the fall.

- **Target - Construction started on 30 housing units annually – has been accomplished in 2024.** In 2024 38 new WUBPA permits were issued. As of 3/12/25 we have issued 15 new WUBPA permits and have 15 more permits currently in various stages of review awaiting issuance.

- **Develop Key Sites Marketing Plan.**

Administrator Gebert and I have discussed this but to my knowledge nothing has moved forward to date.

- **Establish Village Development Policies & Procedures.**

Work has begun on this and will be ongoing. We have started to create Standard Operating Procedures (SOPs) for all our processes. Once completed we will begin sharing with the Board and respective Committees and Commissions. My plan is to have them approved so that everyone is on the same page to how things will be going moving forward.

- **Community Engagement**

- Parker completed scheduling the Refuse and Recycling related community events for 2025. She completed the annual Refuse & Recycling Newsletter and has included the dates of these events. We also continue to provide articles for the e-news and newsletter on Department related topics as needed. We are always working to update our website to include better and more updated information for the public.

Code Enforcement

- We continue weekly in person check-in meetings with staff and are receiving updates via email from Officer Zwicky and Loveless for things they are working on. Since school is in session, we transitioned to once a month zoom meetings with the Officers as it is harder for them to get away from the schools. Our new partnership is going very well. I have provided a code enforcement report update on the agenda.

Refuse and Recycling – Nothing new to report - Parker completed the 2025 Refuse & Recycling Newsletter for publication, and it was mailed out in January.

Building Permits & Inspections

- Nothing new to report - Work on the Commercial Building Inspection program continues.

Planning, Zoning & Economic Development –

- Weston Manor Manufactured Home Park (Fuller St) has requested more information on the approval process for a possible expansion to their Park. We are in the process of scheduling a meeting to discuss the approval process.
- I am working with North Central WI Regional Planning Commission on an Update to our **Housing Affordability Report** to meet the State requirements ([Sec. 66.10013](#)). This will bring us up to date through 2024. As part of the process they will be simplifying the report so that it is easier for staff to update on our own. As part of this project we will be setting up an ARCGIS Story Map which will contain a dashboard of building permit totals by year, a map of the Village with highlighted parcels where development is actively occurring, and a brief description of each active development. They will be providing staff with the procedures to update and maintain the map going forward. In tangent I will be updating our **New Housing Fee Report** and will get that uploaded to the website to meet [Sec. 66.10014](#).
- **Evolve Software Upgrade** - Staff met with Evolve on 3/5/25. We have a test portal that they have designed with the new customer facing upgrades. They are currently working to create a separate planning module as we already had separate modues for code enforcement, licensing and permits. This will allow each to be customizable with buttons and information relevant to the module. Staff is currently going through the customer side of the portal to make necessary changes. Staff has already begun using the BlueBeam software within Evolve for site plan review which has made site plan review so much easier as we can all mark up the same plans and get them back to the applicant within the Evolve software instead of via hand.

Key upgrades to the Evolve software program we know of so far:

- New landing pages for each module which will match our website for color and text style.
- The ability for applicants to save an application to be completed later.
- The ability to add help text to explain what customers are to include in the fillable boxes.
- Customers will access their accounts via a PIN instead of password.

Timeline for deployment to the public will depend on how fast each department gets their changes back to Evolve.

3. IDENTIFIED NEEDS

- Commercial Building Inspections.
- Assistant Zoning Administrator/Code Enforcement Officer Position filled.

4. MISCELLANEOUS COMMENTS / ISSUES

- PGA started demo on the old Municipal Center building earlier this week. No site plans for future development have been submitted to date.

2025 BUILDING PERMITS

1. Monthly Building Permit Stats

The Dept. issued 75 building permits in February 2025 with an estimated permit valuation of \$1,821,844. 74 permits were issued in the Village of Weston and 1 in the Town of Weston. The Dept. collected \$17,957 in total permit fees for the month. There were 5 new single family home permits issued in January. All 5 were manufactured homes in the manufactured home parks. Please note that the report does show Special Assessment Reports (13 were completed) with an added permit value of \$520 for the reports to be completed.

[Weston Housing Unit Totals \(1990-2024\)](#)

[2025 Building Permits Issued to Date](#)

2025 Building Permits Issued to Date – (Village only)

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12+		
January	6	-	-	-	-	-	12	58
February	5	-	-	-	-	-	18	74
Total	11	-	-	-	-	-	20	132
Totals through February of each year								
2024	-	-	-	-	-	-	43	122
2023	4	-	-	-	-	-	27	124
2022	3	1	-	-	-	-	20	88

2021	2	-	-	-	-	-	25	112
2020	5	-	-	-	-	-	14	110
2019	1	-	-	-	-	-	37	68
2018	6	-	-	-	-	-	14	80
2017	1	-	-	-	-	-	27	40
2016	3						48	64
2015	4	-	-	-	-	-	29	42
2014	4	-	-	-	-	-	31	48
2013	1	-	-	-	-	-	29	53
2012	1	-	-	-	-	-	43	58
2011	2	-	-	-	-	-	3	25
2010	1	-	-	-	-	-	3	19
2009	1	-	-	-	-	-	3	15

Note: Beginning in 2020, the Permits issued include Special Assessment Letters.



MOUNTAIN BAY METROPOLITAN POLICE DEPARTMENT

211 Grand Avenue
Rothschild, WI 54474
Phone: 715-359-3879
Fax: 715-359-8522

Jeremy P. Hunt
Chief of Police
Kevin L. Ostrowski
Captain
Nicholas A. Aldrich
Captain

February 28, 2025

City of Schofield
Town of Weston
Village of Rothschild
Village of Weston

Dear Community Leaders, Board, Committee Members.

In an effort to keep the boards, city councils and committees informed of the Police Department's productivity, I am furnishing you with a Quarterly Report for the Fourth Quarter of 2024, which details the following areas:

- **Education / Training**
- **Updates In Rules, Regulations, Policies & Ordinances**
- **Structure Changes and Outstanding Officer Service Congratulations**
- **Equipment Updates**
- **Accomplishments / Productivity of the Police Department Staff**
- **Goals For Next Six Months ~ Long Range Plans**

EDUCATION / TRAINING

Month	Officer	Title / Subject Training
October 6-9	Jace Klemm	WLECHA K9 Conference
October 6-9	Nathan Dobeck	WLECHA K9 Conference
October 7-8	Gregory Schremp	Sexual Harassment, Misconduct, Mediation, Child Abuse, Bloodborne Pathogen, and Title 9 Trainings
October 10	Matthew Nelson	DOJ Implicit Bias for LE and Uniform Legal Training: Administrative Subpoenas
October 13-23	Andrew Schroeder	DARE Instructor School
October 15, 17 & November 14	All Sworn Officers	Range Training & Handgun Qualification
October 16-17	MacKenzie Bobor	TIME II Training and Certification
October 21-25	Christopher Buenning	Leadership in Police Organizations

October 21-25	Lucas Misslin	Leadership in Police Organizations
October 22	Kevin Ostrowski	TRACS Virtual User Conference
October 22	Nicholas Aldrich	TRACS Virtual User Conference
October 29	Lucas Misslin	Instructor Update FY2025
October 31- November 1	Nathan Zuelke	Instructor Update FY2025
November 14	Leah Long	Emotional Survival for the Female Enforcer
November 14	Abby Behnke	Emotional Survival for the Female Enforcer
November 14	Kou Moua	Emotional Survival for the Female Enforcer
December 10-12	Matthew Hable	Reid Interview & Interrogation
December 10	Lucas Wiza	Mobile Field Force
December 10	Austin Valenta	Mobile Field Force
December 11	Leah Long	Snapchat's L.E. Summit 2024
December 11	Greg Schremp	Snapchat's L.E. Summit 2024
December 11	Greg Schremp	Narcan Training
December 11	Abby Behnke	Narcan Training

UPDATES IN RULES, REGULATIONS, POLICIES & ORDINANCES

Since the Mountain Bay Metropolitan Police Department was established and created in May, we have continued the process of updating and creation of the departmental policy manual, procedures and rules. This process continues with Custom Service Information LLC, which is an accredited company for police departments and works directly with the Wisconsin Professional Police Association Union and the League of Municipalities.

The department continues to work on the evolution and update of ordinances to make them more uniform between municipalities, as well as department forms and other paperwork.

STRUCTURE CHANGES & OUTSTANDING OFFICER SERVICE CONGRATULATIONS

The police department made a conditional offer of employment December 11 to an individual who is currently attending Northcentral technical College.

Makenna Zoesch graduated from the Northcentral technical College Law Enforcement Academy on December 17, 2024, and we look forward to her start of employment and field training January 2, 2025.

EQUIPMENT UPDATES

Mountain Bay Metropolitan Police Department continues to make changes and updates related to equipment and vehicles. Several Arbitrator Recorders were purchased at discount price to update older non-HD systems in the fleet. Belco installed several in 2024, and will conclude installation of the cameras in early 2025.

The fleet of marked squad cars and their equipment were inventoried in December. The process of updating squad equipment to be uniform, ordering missing equipment, or replacing old or damaged equipment continued.

We upgraded all the department handguns and sold the used firearms to make the department unified with one caliber. All officers qualified with their new assigned handguns in October, and the new handguns were put into service.

ACCOMPLISHMENTS / PRODUCTIVITY OF THE POLICE DEPARTMENT STAFF

Officers continue to be productive and become familiar with the patrol areas. The department continues to be productive. Updates and changes to various municipal ordinances in Tracs have been made, and continue to be made, to make the process of citation enforcement between municipalities easier for officers.

The police department held the Mountain Bay Metro Police Department Monster Bash on October 18, 2024. Several of the officers spearheaded this event with multiple volunteers. Some of the volunteers included employees of D.C. Everest School District, Village of Weston, SAFER, the police department, and others. The goal of this event was to create a positive and safe environment for kids and families to have fun and receive Halloween candy. It was estimated 1,500 people attended this event.

We would like to thank all volunteers, those who donated, and D.C. Everest School District for the location to host the event – this would not have been possible without you! We look forward to next year's Mountain Bay Metro Police Department Monster Bash.

CAPTAIN'S REPORT

Submitted by Captains Kevin Ostrowski/Nicholas Aldrich

The police department began participating in the OWI Traffic Task Force Grant, which is funded through WI DOT BOTS. This grant began October, 2024 and continues through September, 2025. There is a delay with the Seatbelt Traffic Task Force Grant, it is not known when this grant will begin.

Mountain Bay Metro Police Department was selected to continue to the award stage of the SRT (Small, Rural or Tribal) Body Worn Camera Grant. We received a contract to begin the final stages of the grant process and several steps have to be completed in 2025. The grant request amount is \$8,764.00, with a department match of \$8,764.00.

Training

The department participated in and completed various training throughout the quarter. Not including the training shown at the beginning of the report, three sergeants who also serve on the joint Marathon County SWAT Team and two K-9 officers completed the following training:

- SWAT – Twice Monthly
 - Sergeants Chris Buenning, Luke Misslin, and Tanner Uhlig attended when they were able.
- K-9 – Twice Monthly
 - K-9 Officers Jace Klemm and Nathan Dobeck attended when they were able.

Two officers, Lucas Wiza and Austin Valenta, were selected to join the (joint) Marathon County Mobile Field Force Team (MFFT). They will need to attend a training course for MFFT in 2025 and will train with the team quarterly. They both attended their first training with the team in December.

Mountain Bay Metro Police Department Fourth Quarter of Year

	2nd Quarter	3rd Quarter	4th Quarter
Traffic Citations	784	681	844
Warnings	588	581	484
OWI Arrests	28	15	27
Drug Arrests	70	58	57
Crash Reports	135	156	185
Case Numbers	1643	1569	1444
Calls for Service	6042	5671	5217

DETECTIVE'S REPORT

Some arrests and citations that occurred in the 4th Quarter were for:

Fourth Quarter, 2024

Thefts	13
OWI	15
Miscellaneous Investigations	25
Warrant Arrests	20
Drug Cases	30
Juvenile Runaway	1
Battery	2

Domestic Abuse/Family Disturbance	19
Animal Complaints	7
Disorderly Conduct	49
Criminal Damage to Property	19
Mental Commitments	21
Bail Jumping	24
Underage Alcohol Violation	9

The above numbers relate to criminal and ordinance arrest numbers. Some investigations resulted in multiple arrests or ordinance citations.

A total of 91 Property Control numbers were assigned for the Fourth Quarter. A partial reason for the increase is the necessity to save body camera video as evidence. Property Control numbers are used any time an officer takes custody of property that is entered into evidence or property. Property control numbers can have multiple items of evidence associated with each number.

Our officers have done a good job with initiating and following up on their investigations.

GOALS FOR 2025

Mountain Bay Metropolitan Police Department continues to take a proactive approach to criminal activity in the entire patrol area, including all four municipalities we serve. As a department we continue to work on community programs, such as the Halloween Party in October.

Work has continued on the department website, with the goal to have the website live in the first quarter of 2025. The department Facebook page was used to report and inform of police department events and news.

The police department goals of completing the new policy manual, updating equipment, specialized training of officers and continuing to hire positive professional police officers continue.

These continued goals are to be consistent with prior years as we continue to think about the department's future, with changes that will impact the four communities we serve in a positive manner.

We continue to take a professional and proactive approach to criminal activity.

CONCLUSION

The Mountain Bay Metropolitan Police Department has continued to make numerous changes over the last quarter. The process of blending two departmental systems, while creating and implementing new processes has been a challenge, but we have faced this challenge with inclusivity, positivity and creativity. Personnel has been flexible and fluid as the department continues to evolve and progress.

Officers and workplace culture have been very positive, and officers continue to pride themselves on the transition to the new agency. Department personnel remain positive, proactive, and continue to perform to a high standard.

I would like to thank the Village of Rothschild Board, City of Schofield Council, Village of Weston Board, Town of Weston Board and the D.C. Everest School District for their support and trust throughout both the creation and continuation of this new agency. The continued partnership we have with each of them is highly valued as we progress and move into the future.

Sincerely,



Jeremy P. Hunt, CHIEF

**MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT**

Mountain Bay Metro Police Department Stats

2/1/2025 12:00:00 AM to 2/28/2025 11:59:59 PM

Offenses

	City	Town	VOR	VOW	Total
51.15/51.45 - HCC COMMITMENT	1	2	3	7	13
AGENCY ASSIST	0	0	0	1	1
ALL OTHER OFFENSES	1	0	3	8	12
ASSAULT - AGGRAVATED	0	0	0	2	2
ASSAULT - SIMPLE	0	0	3	3	6
ASSAULT - THREAT / INTIMIDATION / STALKING	0	0	1	1	2
BURGLARY/BREAKING & ENTERING	0	0	0	1	1
CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	1	11	12
DEATH INVESTIGATION - NON SUSPICIOUS	1	1	3	4	9
DISORDERLY CONDUCT	1	0	2	8	11
DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	0	0	3	2	5
DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	1	0	2	4	7
FRAUD - CREDIT CARD	0	0	1	2	3
FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	0	0	1	1	2
FRAUD - IDENTITY THEFT	0	0	1	3	4
LIQUOR LAW VIOLATIONS	1	0	0	0	1
MISCELLANEOUS INVESTIGATION	0	0	1	4	5
MOTOR VEHICLE THEFT - NO CONSENT	0	0	0	1	1
NON REPORTABLE	1	0	1	7	9

CAD Stats

	Total
City	255
Other Jurisdiction	24
VOR	601
VOW	993
Town	33
Total	1906

Other Jurisdiction Specified
Wausau (18)
Rib Mt. (4)
Kronenwetter (1)
Hewitt (1)
Total (24)

Accidents

	Total
City	11
Town	3
VOR	13
VOW	25
Total	52

FUI	THZ
7	
1	1
1	
1	
10	1

Warnings

	Total
City	34
Town	7
VOR	66
VOW	83
Total	190

TPD	TSI
1	10
	2
1	12

Citations

	DNR	ELCI	NTC	Total
City	0	35	13	48
Town	0	10	0	10
VOR	0	44	49	93
VOW	2	64	50	116
Total	2*	153	112	267

*DNR citations issued for Operating Snowmobile while Intoxicated and Operating Snowmobile with PAC

FUI = Follow up Investigation
 THZ = Traffic Hazard
 TPD = Traffic Crash w/ Property Damage
 TSI = Traffic Stop Investigation

Mountain Bay Metro Police Department Stats
2/1/2025 12:00:00 AM to 2/28/2025 11:59:59 PM

NSFC - WORTHLESS CHECKS	0	0	1	0	1
OPERATING WHILE REVOKED	0	0	0	3	3
ORDINANCE VIOLATION	1	0	0	0	1
OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	1	3	0	5	9
PURCHASE OR POSSESSION OF TOBACCO PRODUCTS BY JUVENILES PROJ	0	0	1	0	1
RUNAWAY	0	0	0	1	1
SEXUAL ASSAULT - FORCIBLE FONDLING	1	0	0	3	4
SEXUAL ASSAULT - FORCIBLE RAPE	0	0	0	1	1
STOLEN PROPERTY OFFENSES - POSSESSION/RECEIVING	0	0	0	1	1
THEFT - ALL OTHER THEFT	0	0	5	3	8
THEFT - FROM BUILDING	0	0	0	4	4
THEFT - SHOPLIFTING	1	0	0	1	2
TRAFFIC ELCI NOT REPORTABLE	0	0	1	0	1
WARRANT ARREST - 7399	0	0	2	4	6
WEAPONS LAW VIOLATIONS	0	0	0	1	1
WELFARE CHECK	0	0	1	2	3
Total	11	6	37	99	153

Mountain Bay Metro Police Department Stats
2/1/2025 12:00:00 AM to 2/28/2025 11:59:59 PM

MBMPD Incidents – Village of Weston

2/1/2025 to 2/28/2025

Incident	Offense	Date of Occurrence	Public Narrative
25000581	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/1/2025	On 02/01/2025 at approximately 1:20 a.m., a traffic stop was conducted on the 1800 block of Neupert Avenue in the Village of Weston. The 33-year-old male driver fled the scene, but was eventually located and arrested for Operating While Intoxicated -- 4th offense, Operating after Revocation, and License Restriction Violation. This case is cleared by arrest.
25000585	ALL OTHER OFFENSES	2/1/2025	On 02/21/25 at 11:55 p.m., an individual was reported to have violated their bond conditions on the 3400 block of Schofield Avenue in the Village of Weston. As a result, a 48-year-old male was taken into custody for Felony Bail Jumping. This case is cleared by arrest.
25000589	DISORDERLY CONDUCT	2/1/2025	On 02/01/2025 at approximately 7:00 p.m., an officer responded to 6400 block of Alderson Street for a fight. All individuals involved were no longer on scene. This case is considered inactive.
25000595	WELFARE CHECK	2/1/2025	On 02/01/2025, officers responded to the area of Ross Avenue and South Timber Street in the Village of Weston at approximately 11:20 p.m. for the report of a female yelling for help from the back of a moving vehicle. Contact was later made with the 42-year-old female, who appeared to be safe.
25000596	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/2/2025	On 02/02/2025, officers responded to the 5000 block of Corozalla Drive in the Village of Weston for an investigation. While at a residence to attempt contact, several drug related items were found just outside of a residence and seized.
25000601	ALL OTHER OFFENSES	2/2/2025	On 2/2/2025 at approximately 2:50 a.m., officers were dispatched to a disturbance on the 3800 block of Weston Pines Lane in the Village of Weston. After investigation, a male subject was arrested on a probation hold.
25000611	DEATH INVESTIGATION - NON SUSPICIOUS	2/2/2025	On 02/02/2025 at 2:20 p.m. officers were dispatched to the 3700 block of Mount View Avenue in Weston for a welfare check. One female was found deceased in her room in a non-suspicious nature. This case is inactive.
25000627	DISORDERLY CONDUCT	2/3/2025	On 02/03/2025, officers responded to an altercation that occurred near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old male was referred to Marathon County Youth Justice for Disorderly Conduct. This case is cleared by arrest.
25000629	THEFT - FROM BUILDING	2/3/2025	On 02/03/2025, an employee theft was reported on the 5600 block of Mesker Street in the Village of Weston. This investigation is active.
25000634	51.15/51.45 - HCC COMMITMENT	2/3/2025	On 02/03/2025 at approximately 8:30 p.m., officers were dispatched to the 5700 block of Pine Terrace in the Village of Weston for a welfare check. One subject was placed on an emergency detention. This case is closed
25000637	ASSAULT - AGGRAVATED	2/4/2025	On 02/04/2024, a physical altercation occurred near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old was referred to Marathon County Youth Justice

for Substantial Battery, Unlawful use of a Computerized Communications System, and Disorderly Conduct. This case is cleared by arrest.

25000638	RUNAWAY	2/4/2025	On 02/04/2025 at 12:00 p.m., a juvenile runaway was located on the 3600 block of Roxann Drive in the Village of Weston. This case is inactive.
25000644	WARRANT ARREST - 7399	2/4/2025	On 02/04/2025 at 9:10 p.m., a traffic stop occurred with a vehicle displaying illegible plates on Ross Avenue near Birch Street in the Village of Weston. As a result, the 61-year-old male driver was arrested for a Felony Warrant through the Division of Community Corrections. This case is cleared by arrest.
25000650	DEATH INVESTIGATION - NON SUSPICIOUS	2/5/2025	On 02/05/2025 at 6:50 a.m., officers were dispatched to Horizon Court in the Village of Weston for a medical emergency. A non-suspicious death investigation was subsequently completed. This case is considered inactive.
25000651	51.15/51.45 - HCC COMMITMENT	2/5/2025	On 02/05/2025, a juvenile was placed in protective custody for an Emergency Detention (Ch 51.15) on the 9300 block of Schofield Avenue in the Village of Weston. This case is inactive/closed.
25000702	51.15/51.45 - HCC COMMITMENT	2/7/2025	On 02/07/2025, a female from the 6400 block of Kathleen Street in the Village of Weston was detained and turned over to a mental health facility under Wisconsin Statute 51.15.
25000704	CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2/7/2025	On 02/07/2025, officers responded to the 3400 block of Schofield Avenue in the Village of Weston for a report of damaged property. This case is active pending further investigation.
25000705	AGENCY ASSIST	2/7/2025	On 02/07/2025 at approximately 7:17 p.m., officers were dispatched to 3600 block of Schofield Avenue in the Village of Weston for a domestic disturbance. While on scene, officers found a 65-year-old male was violating the rules of his electronic monitoring program through the Marathon County Jail. The male was transported to the jail.
25000706	THEFT - FROM BUILDING	2/7/2025	On 02/07/2025, officers responded to the 2700 block of Weiland Avenue in the Village of Weston for a report of a stolen bike. This case is active.
25000710	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/7/2025	On 02/07/2025, a traffic stop was conducted near the intersection of Schofield Avenue and Alderson Street in the Village of Weston. As a result of that traffic stop, one adult female was cited for Possession of Marijuana. This case is cleared by arrest.
25000749	OPERATING WHILE REVOKED	2/8/2025	On 02/09/2025, a traffic stop was conducted near the intersection of Ross Avenue and Aspen Street in the Village of Weston. One female was issued a citation for Operating while Revoked. This case is cleared by arrest.
25000751	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/8/2025	On 02/08/2025, a traffic stop was conducted near the intersection of Ross Avenue and Aspen Street in the Village of Weston. One male was taken into custody and transported to the Marathon County Jail for drug offenses. This case is cleared by arrest.
25000758	MOTOR VEHICLE THEFT - NO CONSENT	2/7/2025	On 02/09/2025, a vehicle was reported to have been stolen from the 2700 block of Jelinek Avenue in the Village of Weston. This case is active.
25000759	DISORDERLY CONDUCT	2/9/2025	On 02/09/2025, officers responded to the 1300 block of Foothill Avenue in the Village of Weston for suspicious activity. A 35-year-old male was arrested for Disorderly Conduct and a probation hold.

25000761	ASSAULT - SIMPLE	2/9/2025	On 02/09/2025, an incident of battery was reported on the 3000 block of Schofield Avenue in the Village of Weston. This case is active pending further investigation.
25000771	ASSAULT - THREAT / INTIMIDATION / STALKING	2/5/2025	On 02/05/2025, a threat was reported on the 9300 block of Schofield Avenue in the Village of Weston. This case is inactive.
25000796	WELFARE CHECK	2/11/2025	On 02/11/2025 at approximately 2:20 am, officers responded to a medical emergency on the 6000 block of Birch Street in the Village of Weston. As a result of the investigation, a 19-year-old female was taken for medical treatment and mental health evaluation.
25000803	DISORDERLY CONDUCT	2/7/2025	On 02/07/2025, two students were involved in a physical altercation on a school bus while in the Village of Weston. One 15-year-old male was referred to Marathon County Youth Justice for Disorderly Conduct and one 13-year-old male was issued a municipal citation for Disorderly Conduct. This case is cleared by arrest.
25000805	WARRANT ARREST - 7399	2/9/2025	On 02/09/2025 at 6:06 p.m., a 31-year-old male was arrested for a felony warrant on the 4900 block of Aspen Street in the Village of Weston. This case is cleared by arrest.
25000809	NON REPORTABLE	2/6/2025	On 02/11/2025, a D.C. Everest student engaged in inappropriate behavior while on a class trip outside of the Mountain Bay Metro Police Department jurisdiction. An informational report was completed, and the student was reprimanded for her actions. This case is inactive.
25000839	MISCELLANEOUS INVESTIGATION	2/12/2025	On 02/13/2025, a possible altercation between two parties was reported on the 5800 block of Delikowski Street in the Village of Weston. This case is inactive.
25000840	DISORDERLY CONDUCT	2/12/2025	On 02/11/2025, an individual was unruly and belligerent near the 6000 block of Alderson Street in the Village of Weston. The 14-year-old female was issued a municipal citation for Disorderly Conduct. This case is inactive.
25000842	CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2/8/2025	On 02/13/2025, officers responded to the 3600 block of Sternberg Avenue in the Village of Weston for a report of criminal damage to a coin box on a washing machine. This case remains active.
25000851	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/13/2025	On 02/13/2025, a subject was found in possession of THC on the 9000 block of Schofield Avenue in the Village of Weston. This case is cleared by arrest.
25000854	MISCELLANEOUS INVESTIGATION	2/14/2025	On 02/14/2025, officers responded to the 2800 block of Schofield Avenue in the Village of Weston in reference to a missing wallet. This case is active.
25000855	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/14/2025	On 02/14/2025, a 42-year-old male was arrested for Operating while Intoxicated on the 1700 block of Huess Avenue in the Village of Weston. This case is cleared by arrest.
25000856	51.15/51.45 - HCC COMMITMENT	2/14/2025	On 02/14/2025, officers responded to the 3600 block of Schofield Avenue in the Village of Weston for a report of suspicious activity. As a result, a 56-year-old female was placed on an Emergency Detention. This case is closed.
25000869	ASSAULT - AGGRAVATED	2/15/2025	On 02/15/2025, officers responded to the 4200 block of E. Jelinek Avenue in the Village of Weston for a disturbance. As a result, a 68-year-old male was arrested for 2nd Degree Recklessly Endangering Safety, Armed while Intoxicated, and Criminal Damage to Property. This case is cleared by arrest.
25000892	MISCELLANEOUS INVESTIGATION	2/16/2025	On 02/16/2025, officers met with a female in the 6000 block of Birch Street in the Village of Weston, to turn over drug paraphernalia they located. This case is inactive.

25000900	THEFT - ALL OTHER THEFT	2/14/2025	On 02/14/2025, a theft occurred near the 6000 block of Alderson Street in the Village of Weston. As a result, a 15-year-old male was charged with Theft. This case is cleared by arrest.
25000902	WARRANT ARREST - 7399	2/17/2025	On 02/17/2025, officers responded to the 4900 block of Aspen Street in the Village of Weston for a subject with a warrant. As a result, a 61-year-old male was arrested for a Department of Corrections warrant. This case is cleared by arrest.
25000904	DEATH INVESTIGATION - NON SUSPICIOUS	2/17/2025	On 02/17/2025, officers responded to the 4000 block of Schofield Avenue in the Village of Weston for a medical emergency. As a result, a 32-year-old female was found deceased. This case is active.
25000905	FRAUD - CREDIT CARD	2/17/2025	On 02/17/2025, a scam was reported on the 7000 block of Weston Ridge Drive in the Village of Weston. This case is inactive.
25000906	ALL OTHER OFFENSES	2/17/2025	On 02/17/2025, officers responded to the 6000 block of Birch Street in the Village of Weston, for a disturbance. As a result, a 25-year-old male was arrested for multiple counts of Misdemeanor Bail Jumping. This case is cleared by arrest.
25000910	FRAUD - CREDIT CARD	2/17/2025	On 02/18/2025, bank card fraud was reported on the 6000 block of County Road J in the Village of Weston. As a result, an 18-year-old male was arrested for Unauthorized Use of a Person`s Identifying Information and Fraudulent Use of a Transaction Card. This case is cleared by arrest.
25000918	51.15/51.45 - HCC COMMITMENT	2/19/2025	On 02/19/2025, officers responded to the 8800 block of Progress Way in the Village of Weston for a welfare check. As a result, a 54-year-old was placed on a Chapter 51.15. This case is inactive.
25000935	ALL OTHER OFFENSES	2/20/2025	On 02/20/2025 at 1:59 p.m., officers were dispatched to the 6300 block of Kirk Street in the Village of Weston for a report of a restraining order violation. One male was referred to the Marathon County District Attorney`s Office for Violating a Harassment Restraining Order. This case is inactive.
25000962	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/21/2025	On 02/21/2025, a 28-year-old male was arrested for Operating while Intoxicated -- 1st offense after a traffic stop on Ross Avenue and S Timber Street in the Village of Weston.
25000964	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/21/2025	On 02/21/2025 at approximately 2:07 a.m., officers responded to the area of State Highway 29 near Camp Phillips Road for a report of a vehicle in the ditch. After further investigation, a 44-year-old female was arrested for Operating while Intoxicated -- 2nd offense. This case is cleared by arrest.
25000967	THEFT - SHOPLIFTING	2/13/2025	On 02/13/2025, a female and male accomplice stole two bottles of alcohol on the 6200 block of Business Highway 51 in the Village of Weston. This case is active.
25000984	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/22/2025	On 02/22/2025, officers responded to the 7600 block of Schofield Avenue in the Village of Weston for a report of a snowmobile crash. As a result of the investigation, one male was arrested for Operating a Snowmobile while Intoxicated - 1st offense.
25000986	SEXUAL ASSAULT - FORCIBLE RAPE	2/22/2025	On 02/22/2025, a sexual assault was reported on the 3100 block of Jelinek Avenue in the Village of Weston. This case is active.
25000993	ASSAULT - SIMPLE	2/23/2025	On 02/23/2025 at approximately 1:10 am., officers responded to the 6300 block of Birch Street in the Village of Weston for a domestic abuse incident. A 25-year-old

male was arrested for six counts of Misdemeanor Bail Jumping and Domestic Battery. This case is cleared by arrest.

25001004	DISORDERLY CONDUCT	2/23/2025	On 02/23/2025, officers were dispatched to the 6000 block of County Road J for a male who threw objects at another individual. The male was no longer on scene. This case is considered active.
25001007	ASSAULT - SIMPLE	2/23/2025	On 02/23/2025, officers responded to the 6500 block of Lang Lane in the Village of Weston for a domestic disturbance. As a result of that investigation, a 55-year-old male was arrested for Battery and Disorderly Conduct. This case is cleared by arrest.
25001009	51.15/51.45 - HCC COMMITMENT	2/23/2025	On 02/23/2025, officers responded to the 5300 block of Colleen Avenue in the Village of Weston for a male having a mental health crisis. One male was placed under and emergency detention.
25001031	DEATH INVESTIGATION - NON SUSPICIOUS	2/25/2025	On 02/25/2025 at approximately 11:35 a.m., officers responded to 6200 block of Kelly Place in the Village of Weston for a deceased male. The death is non-suspicious.
25001056	ALL OTHER OFFENSES	2/27/2025	On 2/27/2025 an officer conducted a traffic stop on a vehicle after an equipment violation was observed in the City of Schofield. As a result, one male was cited for Operating after Revocation due to alcohol concentration/ refusal and referred for misdemeanor bail jumping. This case is cleared by referral.
25001067	MISCELLANEOUS INVESTIGATION	2/27/2025	On 02/27/2025, a 51-year-old male reported identity theft which was found to have occurred in Minnesota. This case is inactive.
25001094	SEXUAL ASSAULT - FORCIBLE FONDLING	2/27/2025	On 02/26/2025, inappropriate touching was reported on the 9300 block of Schofield Ave in the Village of Weston. This case is cleared by arrest.
25001095	ALL OTHER OFFENSES	2/9/2025	On 02/28/2025 at 10:36 a.m., officers responded to the 2500 block of Radtke Avenue in the Village of Weston regarding a bond violation. An 18-year-old male was arrested for Felony Bail Jumping and Misdemeanor Bail Jumping.
25001099	FRAUD - IDENTITY THEFT	2/18/2025	On 02/28/25 at 3:54 p.m., a female party in the Village of Weston reported a fraudulent loan taken out in her name. This case is inactive.

VILLAGE OF WESTON, WISCONSIN
MICHAEL WODALSKI, DIRECTOR OF PUBLIC WORKS
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-03 FOR MARCH 2025

1. ITEMS OF SPECIAL NOTE

- See updates below and attached.

2. WORK PLAN PROJECTS

- CIP Projects: I have attached my report brief prepared for the 3/17/2025 Public Works Meeting which goes over all the CIP Projects.
 - A. Schofield Ave (Normandy to Birch) bid results are in the packet.
 - B. Weston Ave (Alderson St) is open to traffic. Trail to be paved next year.
 - C. Weston Ave (CR-X to Von Kanel) is open to traffic, WPS has a soft closure in place as they are relocating electric poles currently.
 - D. Mesker and Schofield Ave Traffic Lights are up and running.
- Strategic Plan:
 - A. Energized Workforce
 - Increased Employee Satisfaction
 - Working through Stay Interviews as part of the annual review process
 - B. Innovative Service Delivery
 - Technology Enhanced Service Delivery
 - Street Operations staff have begun using iPads for mapping, work tasks, etc.
 - Economical Operations
 - SOPs for utility operations are being created for core service delivery standardization.
 - SCADA project implemented to improve utility data availability
 - Innovative Regional Partnerships
 - Currently have joint projects with Schofield, Rothschild, Town of Weston and Marathon County for streets and stormwater projects

3. IDENTIFIED NEEDS

- With the Sanitary Sewer rate increase being approved, we'll further monitor sewer rates throughout 2025 to ensure the rate is adequate.
 - Along the sewer note, we have been having occasional pH spikes in the wastewater collection system. We are working on enhanced pH monitoring to determine the source and ensure sewer discharges are meeting the

requirements of our wastewater loadings as these are causing issues at the regional wastewater treatment plant (Rib Mountain Metropolitan Sewerage District).

4. MISCELLANEOUS COMMENTS / ISSUES

- I've attached the monthly reports for Street Operations and Utility Superintendent Swenson as their reports give more insight into the day-to-day operations of the Public Works Department.
- I'm working with IT/GIS Director Crowe to find ways to better present the CIP online as well as update road closures / project status updates through our GIS mapping capabilities.
- I'll be working on getting a 5-year Capital Improvement Plan for 2026-2030 together for discussion later this spring/summer.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 3/10/2025
Description:	Capital Improvement Plan Update
From:	Michael Wodalski, Director of Public Works
Question:	Solely an update on project status

Background

Current Capital Improvement Plan Projects

Below is an update on the status of the various Capital Improvement Plan Projects that are ongoing.

- **Street Projects:**

1. Weston Ave (CR-X to CR-J):
 - East Construction Phase: ~100% Complete
 - West Construction Phase 1 – Nearing Completion
 - West Construction Phase 2 – Spring 2025
 - Consultant: AECOM
 - Contractor: Integrity Grading and Excavating

The roadway work from Von Kanel to CR-X is complete for the year. Sanitary sewer and watermain installation along the cross-country utility route east of Progress Way is underway.

WPS is planning to begin their electric pole relocations in March and Integrity has indicated starting Von Kanel to Ryan in mid-April. I'm planning to have a pre-construction meeting with the residents on Wednesday 4/2/2025.

2. Weston Ave (Alderson to Birch):
 - Construction starting June 2024
 - Consultant: MSA
 - Contractor: Haas

The project is substantially complete. The multi-use path did not get paved this fall, but will be paved as soon as weather allows in spring. For updates on this project you can check the website at:

www.westonwi.gov/west-ald

A question from Rothschild about lighting the roadway came up in mid-December which the committee has been discussing. Latest update I received from Rothschild is they're still waiting on some pricing and design options from Van Ert for trail lighting.

REQUEST FOR CONSIDERATION

3. E Jelinek and Von Kanel:
 - Construction: Summer 2024
 - Consultant: Clark Dietz
 - Contractor: Francis Melvin

The project is substantially complete. Restoration of vegetative areas will be completed as soon as conditions allow in spring. Pavement markings will also be applied once temperatures allow in spring. This project is updated online at www.westonwi.gov/ejelinek.

4. Schofield Ave (Normandy Ave to Birch St):
 - Construction Year: 2025
 - Consultant: Clark Dietz
 - Contractor: TBD

The project is out for bid with bid opening being earlier in the day on March 10 prior to the Public Works Meeting. I'll have bid results at the meeting. A pre-bid meeting was held with potential bidders on Monday, March 3, 2025.

5. Ross Ave (Metro Dr/Pine St to Alderson St):
 - Anticipate Construction in 2027 per DOT agreement

A copy of the Roundabout Exhibits are in the packet for informational purposes. We're still working through some of the design constraints to ensure turning movements are accommodated.

6. Fuller St Reconstruction:
 - Construction scheduled for 2025
 - Consultant: Becher Hoppe

We have a meeting with Becher Hoppe on 3/6/25 to hopefully go over final details and then get the project out for bid in mid March.

7. Ross Ave and CR-X Intersection:
 - Construction Year: ~2026
 - Consultant: SEH

Preliminary design is ongoing.

REQUEST FOR CONSIDERATION

8. Schofield Ave and Mesker St:

- Construction Year: 2024
- Consultant: MSA
- Contractor: Chippewa Concrete / Van Ert

Signals are up and running. Some sidewalk restoration is the only real outstanding item to be completed this spring.

9. Ross Ave (River Bend to Pauls):

- Construction Year: ~2026
- Consultant: Becher Hoppe

Working with the Town on the agreement and Becher Hoppe is beginning design work.

10. Business 51 (Volkman St to Schofield Ave):

- Construction Year: 2029/30
- Consultant: Becher Hoppe

Becher Hoppe is working on the 30% plans as the DOT needs to have those submitted yet this fall so they can continue with their design on the roadway and better understand potential ROW impacts.

11. Business 51/STH 29 Storm Pond:

- Construction Year: 2026/27
- Consultant: Strand

Soil borings will likely take place in March so soil types, depth to bedrock, etc. can be determined before getting too far into design as those items will dictate if liners or other constraints on the site exist.

Also working with Strand to submit a Clean Water Fund Loan application.

12. Alderson St and Jelinek Ave Intersection:

- Construction Year: 2026
- Consultant: Village / MSA

Riverside Land Surveying has collected the survey data for this project. We'll begin preliminary design work this spring.

13. Bike and Pedestrian Masterplan:

We had a contract coordination meeting with WisDOT and HKGI/ra Smith to get the planning contract worked out.

REQUEST FOR CONSIDERATION

- **Utility Projects:**

1. **SCADA:**

- Construction: 2023-2024
- Consultant: AECOM
- Contractor: PJ Kortens

We are running on the new system at this time.

2. **Well 3 and 4 PFAS Treatment:**

- Construction spring/summer 2025
- Consultant: AECOM
- Contractor: August Winter

Well 4 and Treatment plant bid was awarded to August Winter. This work is anticipated to start this spring as the Granular Activated Carbon tanks are scheduled to be delivered in mid-May. There will be some piping and other prep work that will need to be completed prior to the tank arrival. The Well 3 Safe Drinking Water Loan was submitted in October for Emerging Contaminants funding.

3. **Cedar Creek Interceptor Access Road:**

- Construction: Anticipate TBD
- Consultant: Mi-Tech/TBD

A work in progress.

Attached Docs:

Committee Action: **N/A**

Fiscal Impact:

Recommendation:

Recommended Language for Official Action

No Action is needed, solely a discussion item.

Or, Something else

Additional action:

STAFF REPORT

Public Mtg/Date:	Public Works Committee – 3/10/2025
Description:	Street Operations Update
From:	Forrest Blarek, Street Superintendent
Question:	Solely an update on project status

Background

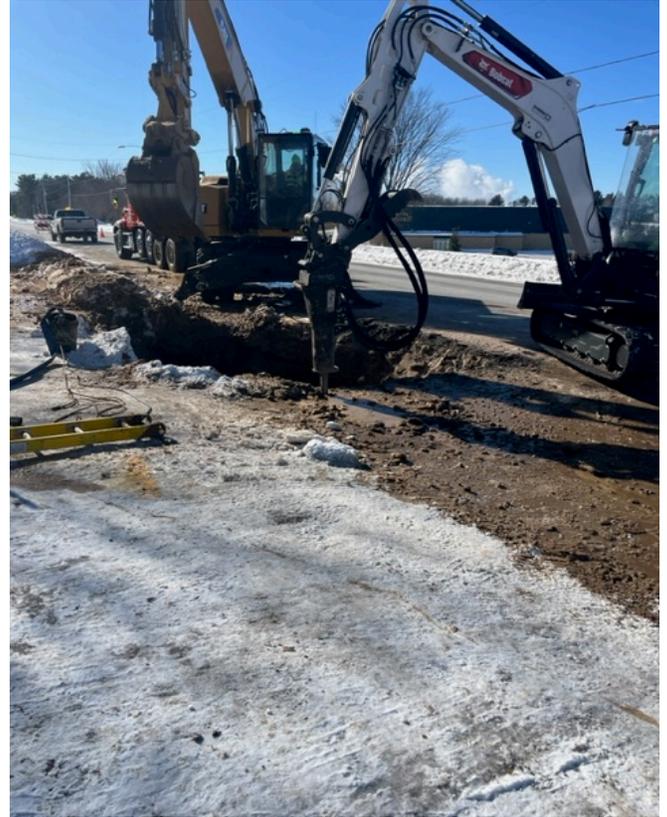
Current Street Operations Projects

Below are the highlights of work staff has been working over the month of February:



- DPW staff thawing out culverts and inlets throughout the Village to open drainage ways up.
- The steaming process takes anywhere from 10-30 minutes depending how much ice is built up.

STAFF REPORT

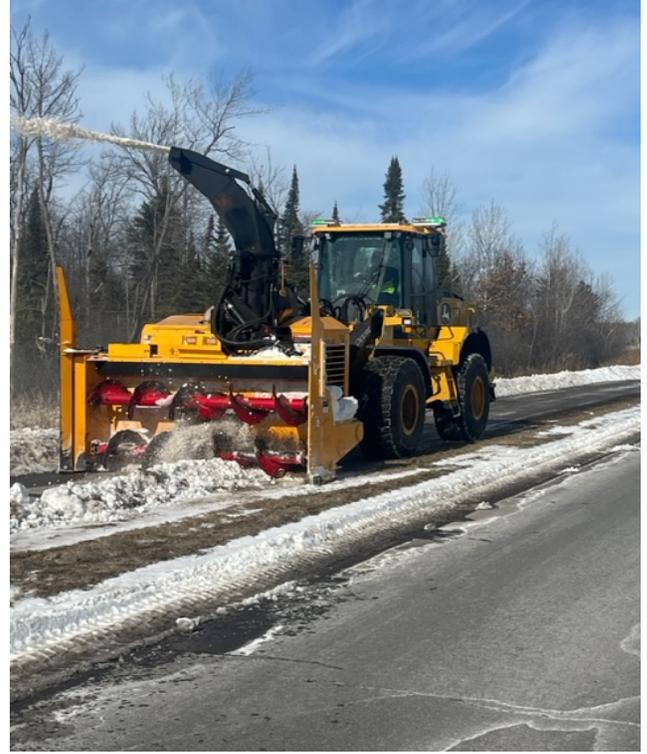


- DPW staff assisting Water utilities with water main break on Alderson St.

- Frost was a big factor, so it took 2 excavators one with a hydraulic hammer to jack hammer out the frost and the other excavator to do the digging.

- Along with the excavators it also requires two quad axel dump trucks to haul the material in and out of the site. This also requires an employee at Ryan St. site to loosung up materials needed for back fill.

STAFF REPORT



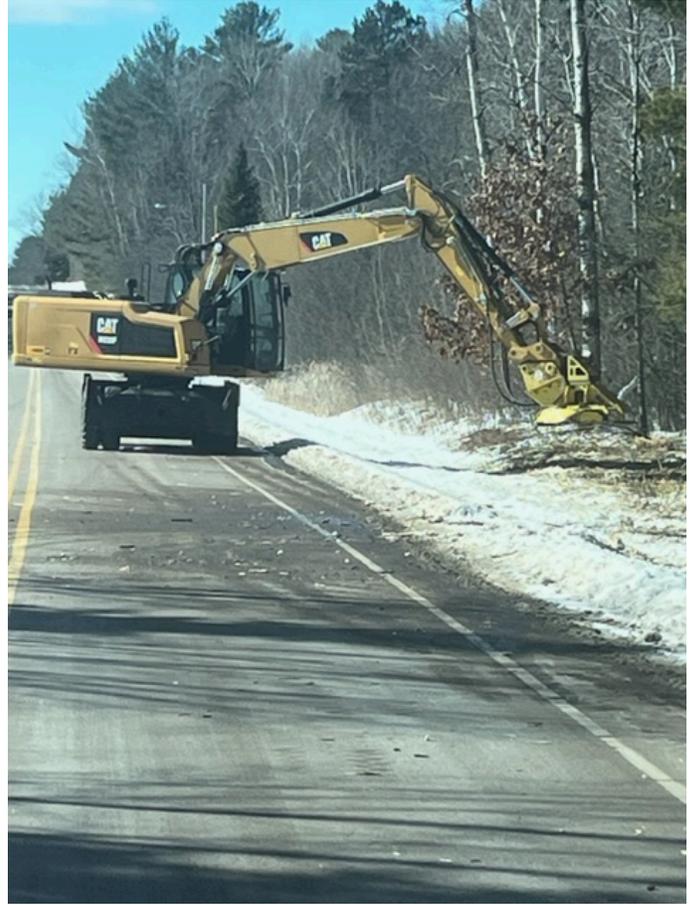
- **DPW winging back snow and blowing it off the walking path along Camp Phillips**
- **Snow removal along the boulevard is needed so that there is room for more snow and makes plowing these paths easier on equipment.**
- **At least once a year it is good to run/exercise the blowers to make sure they are ready to go when they are needed.**

STAFF REPORT



- **DPW staff doing snow removal in cul de sacs.**
- **Snow removal is needed to make room for future snow events, and it also helps with drainage when the melt starts.**

STAFF REPORT



- **ROW brushing/mowing with the rubber-tired excavator**
- **By using the brushing head on the excavator, it is faster and safer to perform brush mowing then it would be by hand in certain areas.**
- **Brushing with machine requires only one staff member as compared to multiple personal.**

STAFF REPORT



- **ROW hand brushing**
- **Hand/chainsaw brushing along ROW is needed where the excavator brush head can not be used.**
- **Those areas are like the ones pictured where there is fence along the ROW.**
- **Hand brushing operations requires 3-4 staff members**

STAFF REPORT



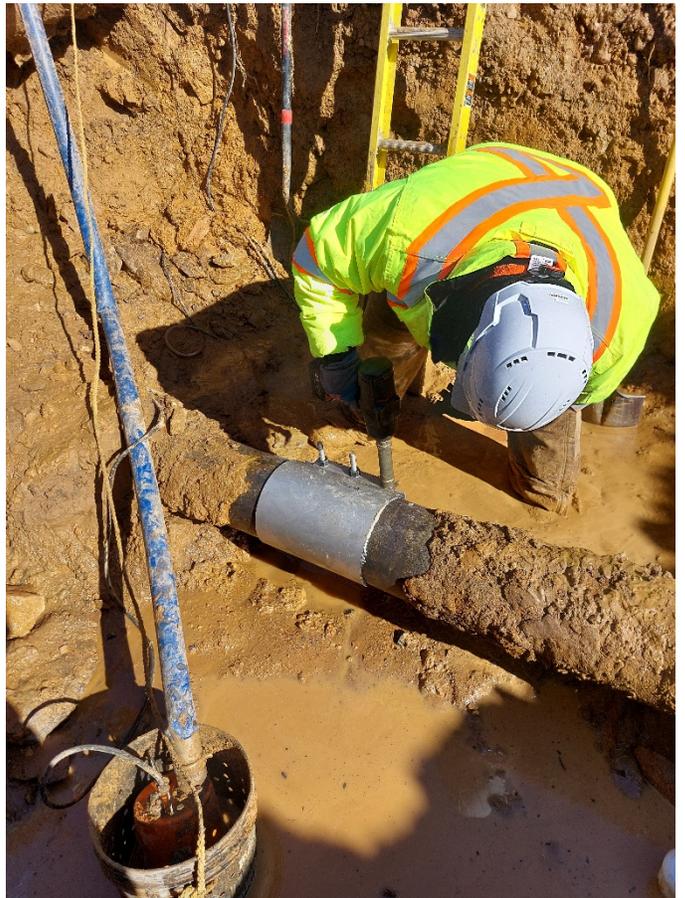
- Ryan St organization
- On going effort to keep our site at Ryan St. in order
- Separating casting and inlets to help keep better inventory and cleaner work site.

UTILITY REPORT FOR **FEBRUARY 2025**

1. Superintendent Comments

a. Water

- Well #5 (Bloedel) diagnose communication issues and get well running
- Treatment Plant chlorine leak repair
- Treatment Plant organization in preparation for PFAS permanent system
- Stillwater Landing mobile home park change 3-Inch meter
- Alderson St. water main break repair (Photos in report)
- Water Meter testing
- Water Meter Change Outs
- Water Meter card maintenance and entry
- Organize water parts in Municipal center (pipe rack, hydrant location)
- Assist in multiple ongoing road projects (E. Jelinek, Weston/Alderson, Weston Ave. East, Green Tree)
- Unregulated Contaminant Monitory Rule 5 (UCMR 5) sample collection
- EPA PFAS sample collection



ALDERSON ST. WATER MAIN BREAK REPAIRS

b. Sewer

- Fox St. Lift Station repair shut off valve
- Ross Ave. Lift Station PLC troubleshooting
- Harlyn Lift Station replaced UPS batteries
- Clean, collect pH Probe data also re-calibrated probes
- Clean bad spots
- New televising van preparation
- Lift Station(s) standby generator general maintenance
- Lift Station(s) pump filters cleaned/replaced

c. SCADA

- SCADA is completed and we are working on final adjustments. Discovered some issues within our network setups and continuing to address problems.

d. Diggers Hotline Locates

- Village Utility Operators marked approximately 50 locates. Many communication installations as well as upgrades to WPS gas lines.

e. Work Orders

- Village Utility Operators completed 32 Work Orders. The majority of work orders were for various water meter installations, meter communication issues, lateral inspections and water quality responses.

f. Contract Work/Activities Completed/Upcoming

- Well 3 was turned off due to PFAS and remains off.
- Treatment Plant Permanent PFAS treatment for Well 3 and Well 4 should begin April/May.
- Entered Monthly well data to DNR.
- Bloedel Well is back up and working as needed for the distribution system.
- Well 7/8 is approaching final completion.
- AECOM SCADA project is nearing completion.
- Weston Ave, E. Jelinek, Hinner Springs, Green Tree Acres projects ongoing.
- Conducted Water/Sewer Lateral Inspections (Photos in report)
- Water main flushing to begin late April.
- Sanitary Sewer jetting to begin late Mid/Late Summer
- Lift Station Cleaning complete.



WATER/SEWER LATERAL INSPECTION HINNER SPRINGS

2. Customers Added

Village added a total of 49 new customers during the month.

Type	No. of Customers
Residential Single Family/Condo's	43
Multi Family	1
Commercial/Industrial	5
Total	49

*A new customer includes new connections and change in residencies

3. Water Pumped in 1,000s of gallons (Last 4 Months)

Well 3 (5/27/22) shutdown for PFAS concerns and remains offline.

	Alta Verde (#1)	Kerry (#2)	Mesker (#3)	Sternberg (#4)	Bloedel (#5)
November					
Total	1,729	20,235	-	21,146	413
Peak	714	771	-	806	157
December					
Total	1,613	21,518	-	13,711	-
Peak	114	816	-	796	-
January					
Total	1,502	18,586	-	10,532	-
Peak	76	838	-	395	-
February					
Total	1,398	15,317	-	9,327	861
Peak	89	673	-	386	241
	6,242	75,656	-	54,716	1,274

	Rippling Creek (#6)	Well #7	Well #8	TOTALS
November				
Total	4,569	2,996	4,370	55,458
Peak	314	323	351	430
December				
Total	7,230	7,232	5,480	56,784
Peak	413	529	470	392
January				
Total	7,913	6,435	8,448	53,416
Peak	408	516	558	349
February				
Total	8,596	6,694	6,454	48,647
Peak	661	611	479	393
	28,308	23,357	24,752	
	Total gal X 1000			214,305
	Total gal X 1000 (Less Foremost)			138,649

4. Wastewater Flows (Last 4 Months)

Rib Mountain Metropolitan Sewerage District Flow Charge Totals.

	Bus. 51 Flow (X1000)	Cedar Creek Flow (X1000)	Total Flow Charge (X1000)
November			
Total	15,617	13,966	29,583
December			
Total	16,239	14,736	30,975
January			
Total	15,767	14,693	30,460
February			
Total	14,907	13,433	28,340
	62,530	56,828	119,358

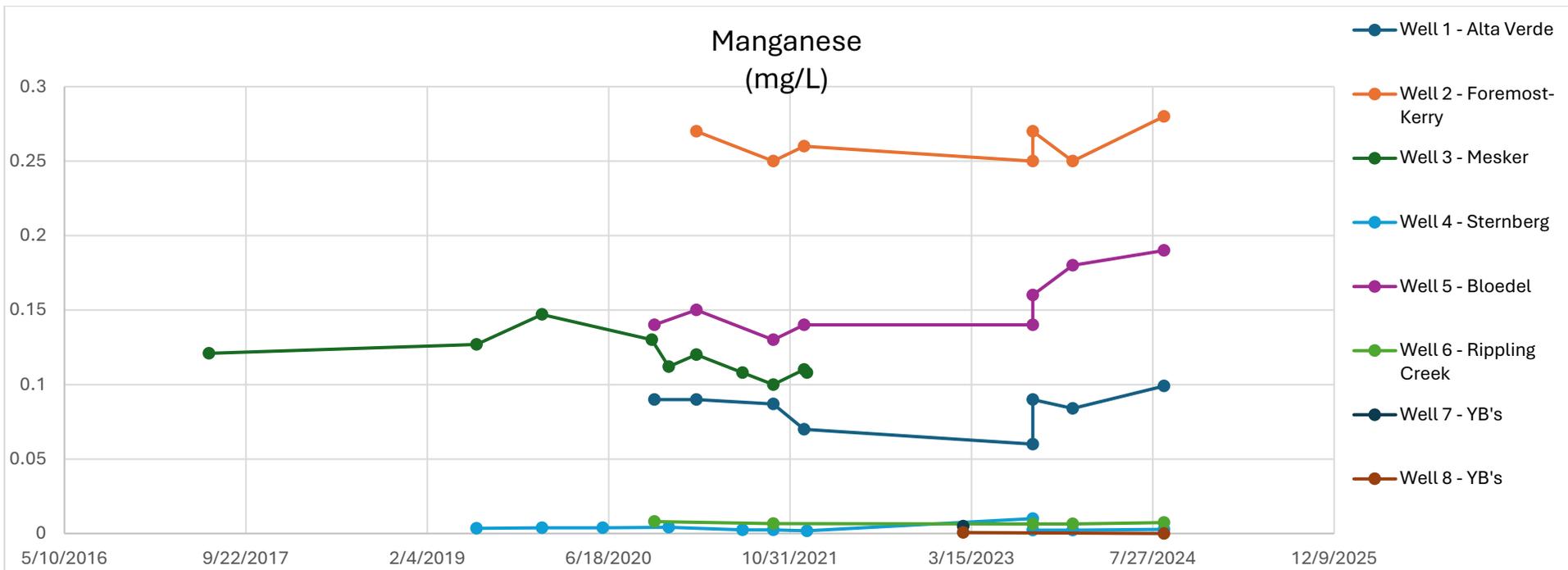
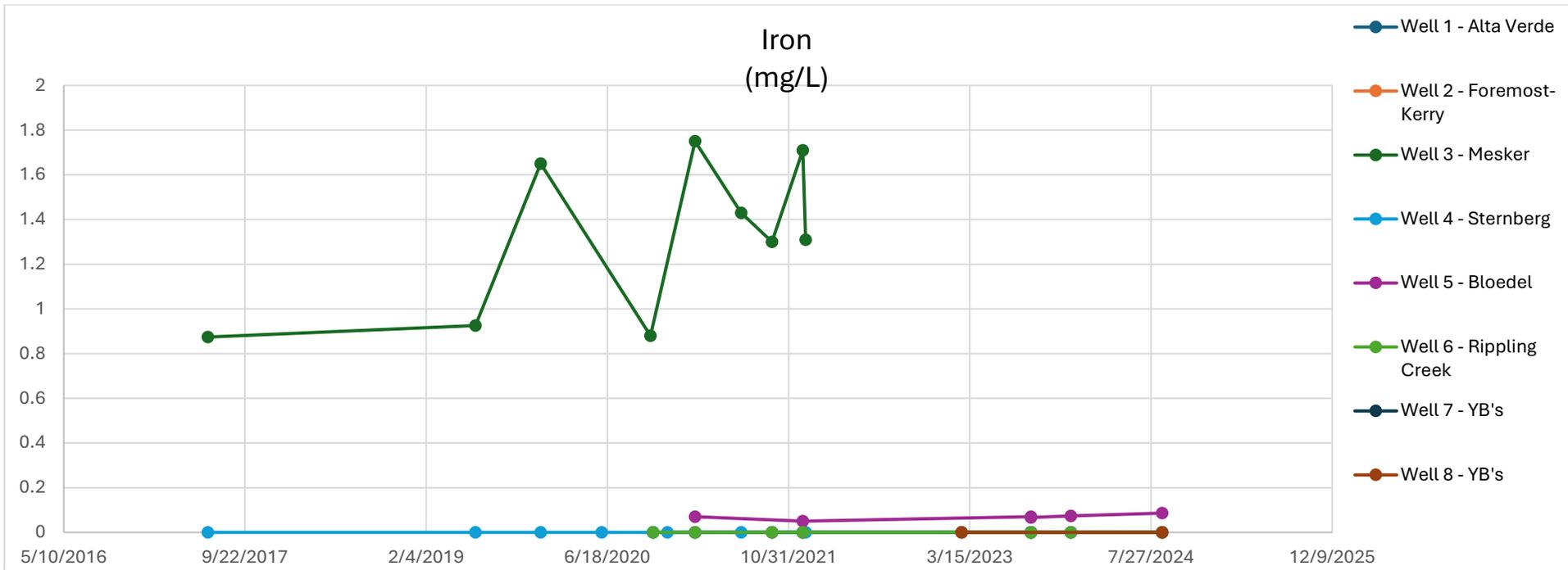
5. Lift Station Hours

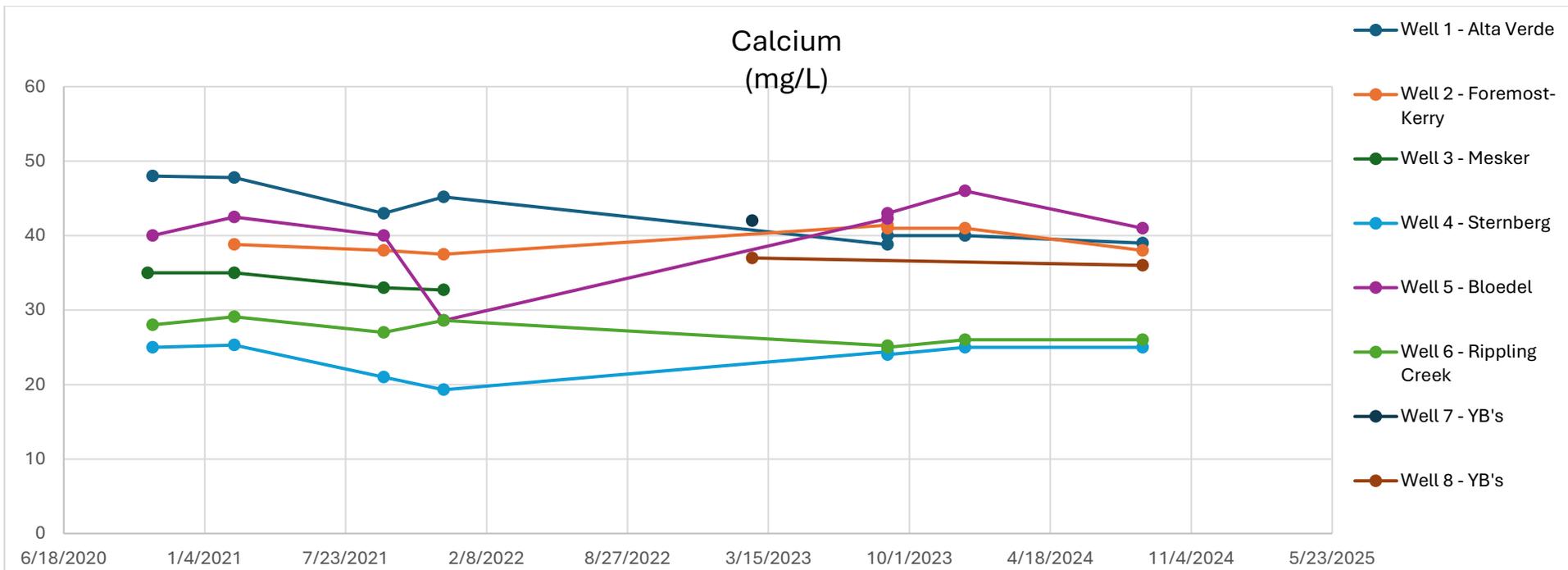
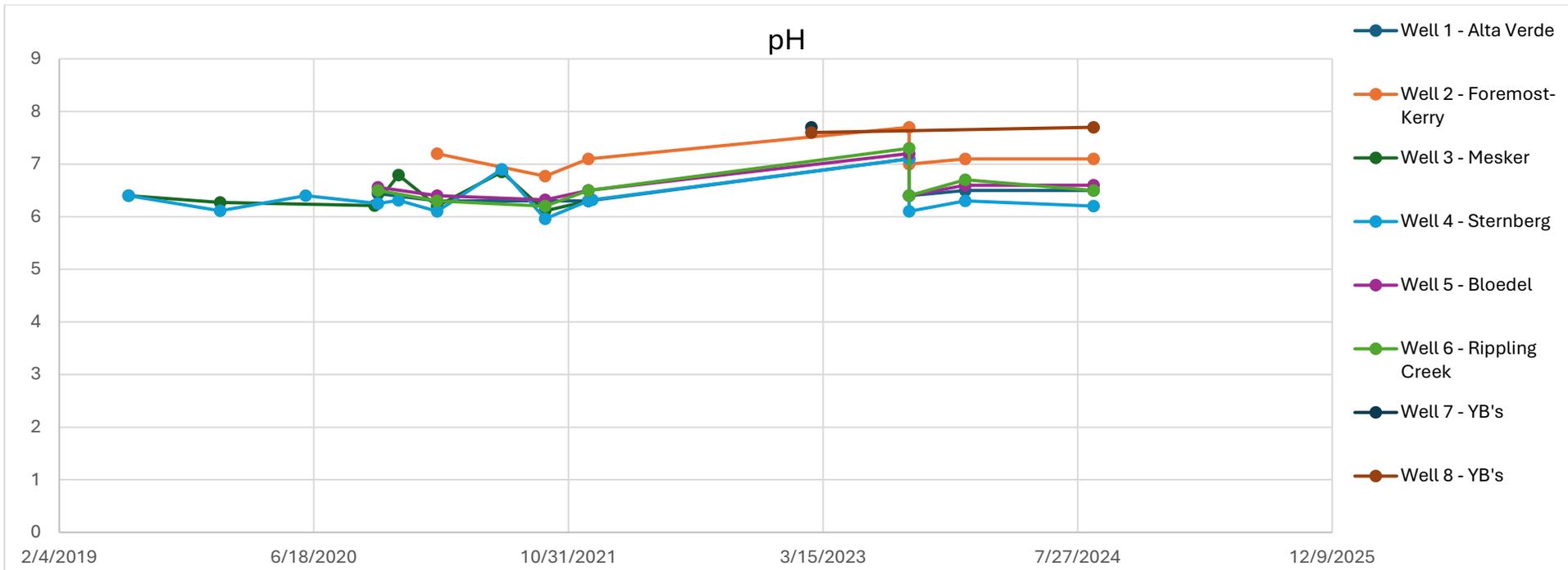
Lift Station Hours											
2025	Harlyn		Fox St.		Mesker/Jelinek			Kathleen		E.C. River	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3	Pump 1	Pump 2	Pump 1	Pump 2
Jan	64.4	65	82.2	76.5	65.7	289.7	72.9	5.1	6	46.8	46.9
Feb	62.4	63.1	81.5	71.6	46.1	50.4	50.4	4.3	4.4	48.1	49.3

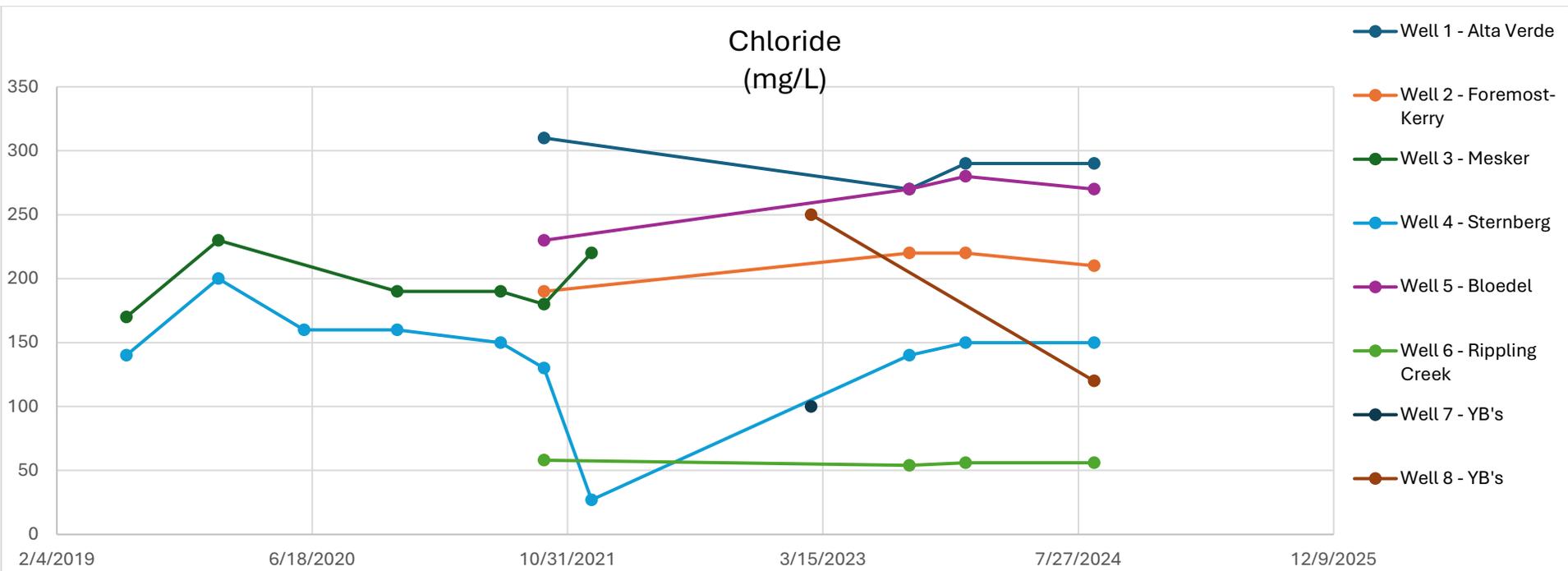
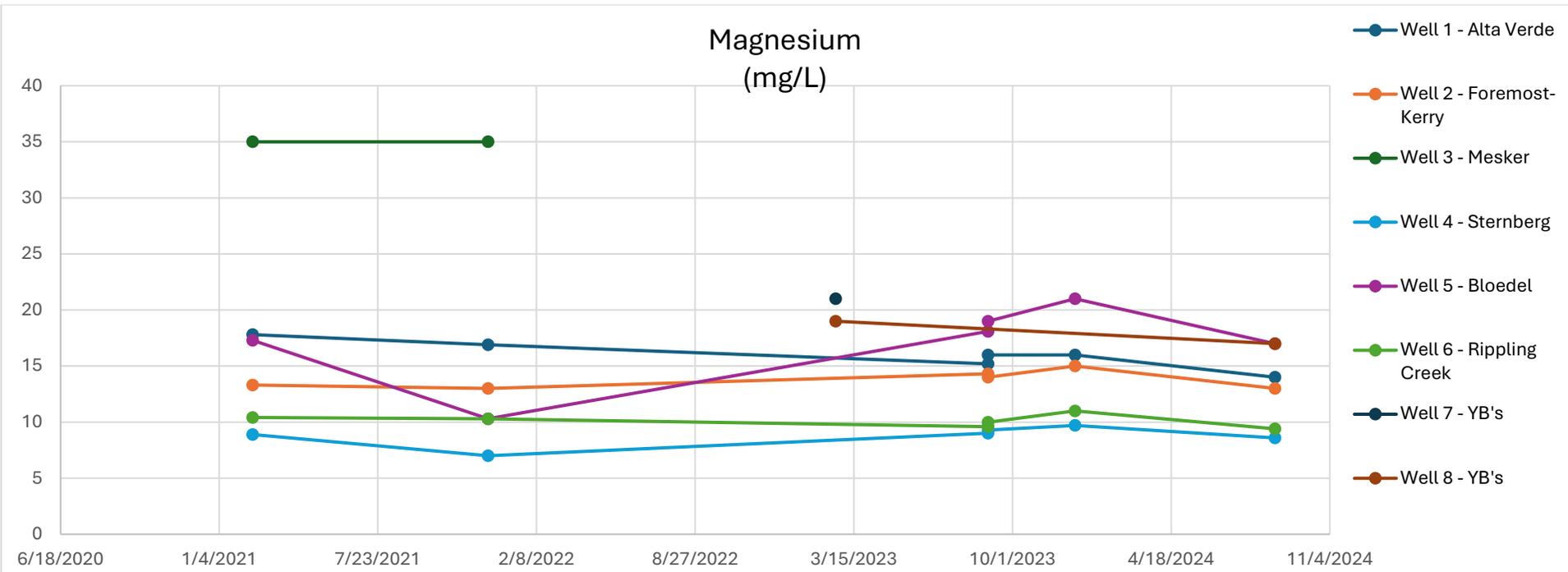
2025	Tanya/Tricia		Progress Way		Pointe		Park Terrace		Ryan St.		
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3
Jan	39.2	34.5	17	23.7	19.1	24	9.6	18.8	28.8	35.4	38.3
Feb	35.7	31.3	11.4	14.7	12.6	17.2	8.6	15.5	25.1	30.4	33.2

2025	Heritage Hills		Ross Ave.		Mesker/Colleen		Trotzer	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2
Jan	21.7	19.9	28.1	28.1	116.3	121.7	0.5	16.4
Feb	23.1	23.5	24.2	24.5	105.5	108.8	0.4	0.3

Summary of Lift Station Hours for last two months.







VILLAGE OF WESTON, WISCONSIN
NATHAN CROWE, TECHNOLOGY SERVICES DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-03 FOR MARCH 2025

1. ITEMS OF SPECIAL NOTE

a. IT Audit

i. Heartland Business Solutions completed their audit of our environment, and we have several suggestions to review and possibly implement. After moving on from our previous consultant, it was helpful to get a fresh set of eyes on our network arrangement. As I figured, the most important and pressing items are to replace some of our aging equipment. I am currently waiting on some proposals from HBS on replacement gear and costs. More to come as we progress through the project.

b. Public Works Tablet Usage – App Creation for time and materials

i. This past month, Isaac Dolan began training the public works crew in using Microsoft Teams and Project on iPads. They are using these products that come as part of our Office 365 subscription to manage and document work being done in the field. Along with this, I'm in the process of creating an app that will be used for them to enter their time. They currently fill out paper sheets to manage time, materials, and vehicle usage. That data then gets entered in by the street superintendent into a spreadsheet that is primarily used to track material and vehicle usage. Then the employees' time is entered into our payroll software. I am in the process of creating an app that public works staff will use to enter their time and usage. The plan is to have that information auto populate the spreadsheet used by public works management and then a file will be created that can be imported into payroll.

c. SAFER Financial Migration

i. The SAFER financial database migration to our network environment was completed. Cher from SAFER has been able to remotely access our network and all is working well. Proper security protocols have also been put in place.

d. Comp Plan Mapping

i. I have begun the process of creating all the necessary maps for the comprehensive plan. Staff met with Mark Roffers to go over all of the maps needed. To goal is to have these created by the end of May.

Strategic Priority 1: An Energized Workforce, Recreate Employee Committees

Social committee will be meeting later in March to discuss upcoming activities for the spring and summer.

Strategic Priority 2: Innovative Service Delivery

ii. See items under section 1.



**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

DESCRIPTION: Report re: February 2025 Building Permits

FROM: Roman Maguire, Building Inspector
Travis Meverden, Building Inspector

FOR REVIEW BY: Plan Commission, 3/10/2025
Board of Trustees, 3/17/2025

POLICY QUESTION: Should the PC & BOT acknowledge the February 2025 building permits issued as submitted by the Department?

ISSUE-IN-BRIEF: Monthly report from the Planning & Development Department – Building Inspections Division.

FISCAL IMPACT: \$4,650,199 in permit valuation
\$38,770 in permit fees
133 total permits issued (132 Village, 1 Town, 0 Rothschild)
(YTD as of 3/1/25)

Village of Weston (month of February 2025) – 74 permits issued
1- Town of Weston and 0- Rothschild
\$17,957 received in permit fees
\$1,821,844 in permit valuation

GUIDANCE: Inspectors recommend the PC & BOT acknowledge the report and place on file.

PRIOR REVIEW: No previous public review.

REQUEST: Acknowledge and place on file.

Is there an additional briefer with this agenda item?

Are there additional documents which have been attached to this report?

February 2025 Building Permits

Permit Total Report Code

Issued From 2/1/2025 and Issued To 3/1/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
<i>Commercial Building</i>					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	2	\$77,957	\$300.00
<i>Deck</i>					
	103 - New/Alteration/Addition Residential Deck	Village of Weston	1	\$6,500	\$75.00
<i>Driveway</i>					
	111 - New Residential Driveway/Driveway Addition	Village of Weston	1	\$25,000	\$150.00
<i>Electrical</i>					
	702 - Residential Electrical	Village of Weston	1	\$2,000	\$65.00
<i>Electrical Comm</i>					
	700 - Commercial Electrical	Village of Weston	5	\$96,300	\$5,025.00
	701 - Multifamily (3 or More Units) Electrical	Village of Weston	1	\$80,300	\$1,167.40
<i>Excavation</i>					
	300 - Excavation	Village of Weston	7		\$450.00
<i>General</i>					
	115 - Early Start (Residential)	Village of Weston	6	\$0	\$200.00
	755 - Shoreland Zoning	Village of Weston	1	\$1,082,920	\$100.00
	220 - General Building	Village of Weston	2	\$55,000	\$300.00
<i>Home Improvement</i>					
	105 - Interior Remodel - 1&2 Family	Village of Weston	1	\$7,500	\$130.00
<i>HVAC</i>					
	604 - Residential HVAC Install/Replacement	Town of Weston	3	\$9,242	\$150.00
	601 - Commercial HVAC Replacement	Village of Weston	1	\$10,000	\$100.00
<i>Lateral</i>					
	503 - Residential Lateral	Village of Weston	6		\$300.00
<i>Minor Home Improvement</i>					
	901 - Residential Exterior Remodel	Village of Weston	4	\$25,525	\$200.00
<i>Moving</i>					
	301 - Moving	Village of Weston	6		\$400.00
<i>Occupancy</i>					

Permit Total Report Code

Issued From 2/1/2025 and Issued To 3/1/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	750 - Non-Residential Zoning	Village of Weston	3		\$225.00
<i>Plumbing</i>					
	500 - Commercial Plumbing	Village of Weston	2	\$9,000	\$200.00
	501 - Multifamily (3 or more Units) Plumbing	Village of Weston	1	\$600	\$100.00
	502 - Residential Plumbing	Village of Weston	2	\$9,000	\$100.00
<i>Special Assessment</i>					
	910 - Special Assessment	Village of Weston	13		\$520.00
<i>Temp Use</i>					
	756 - Temporary Use	Village of Weston	1		\$0.00
<i>WUBPA</i>					
	100 - New Home Construction	Village of Weston	5	\$325,000	\$7,700.00
Total			75	\$1,821,844	\$17,957.40

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Monthly Code Enforcement Report
From:	Jennifer Higgins, Planning & Development Director/Zoning Administrator Roman Maguire, Building Inspector Travis Meverden, Building Inspector/Property Inspector Mountain Bay Metro Police Department
Question:	Item is on the agenda for informational purposes only as an update to Code enforcement case progress over the past month.

BACKGROUND

As of 3/12/25 there were 49 open and active code enforcement cases. In February 2025, 9 cases were created for 6 properties and 25 total cases closed. 6 of the 49 active cases have been referred to Mountain Bay Metro PD and are in various stages of enforcement proceedings (Citations/Municipal Court/Circuit Court).

Attached Docs:	Active Enforcement Case List
Committee Action:	None
Fiscal Impact:	TBD.
Recommendation:	Staff recommend the BOT/Committee acknowledge the report and place on file.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I acknowledge the report as presented and direct staff to place the report on file.

ADDITIONAL ACTION: None

ID	Complaint Date	Case Address	Case Number	Type	Status	Assigned To	Created On	Created By
6453	2/27/2025	9945 SANDHILL DR, WESTON	CV-202500023	Zoning-Motorized Vehicle Storage	Pending	CodeEnforcement	2/27/2025	Code Enforcement
6452	2/27/2025	9945 SANDHILL DR, WESTON	CV-202500022	Nuisances	Pending	CodeEnforcement	2/27/2025	Code Enforcement
6450	2/17/2025	1818 HIGHLAND AV, WESTON	CV-202500020	Nuisances	In Violation	tmeverden	2/17/2025	Code Enforcement
6447	2/7/2025	9805 SIBERIAN DR, WESTON	CV-202500017	Nuisances	Reassigned	CodeEnforcement	2/7/2025	Code Enforcement
6445	1/31/2025	5602 MESKER ST, WESTON	CV-202500015	Zoning-Motorized Vehicle Storage	In Violation	tmeverden	1/31/2025	tmeverden
6442	1/31/2025	4702 AUGUSTINE AV, WESTON	CV-202500012	Zoning-Motorized Vehicle Storage	In Violation	tmeverden	1/31/2025	tmeverden
6440	1/31/2025	4607 STERNBERG AV, WESTON	CV-202500010	Parking	In Violation	tmeverden	1/31/2025	tmeverden
6439	1/30/2025	4408 LEDUC ST, WESTON	CV-202500009	Nuisances	In Violation	rmaguire	1/30/2025	jhiggins
6438	1/27/2025	5311 JEAN ELLEN ST, WESTON	CV-202500008	Parking	In Violation	tmeverden	1/27/2025	pbrehm
6436	1/27/2025	4509 STERNBERG AV, WESTON	CV-202500006	Parking	In Violation	tmeverden	1/27/2025	pbrehm
6435	1/22/2025	5107 ASPEN ST, WESTON	CV-202500005	Zoning-Motorized Vehicle Storage	In Violation	jzwicky	1/22/2025	jhiggins
6434	1/22/2025	3020 MOUNT VIEW AV, WESTON	CV-202500004	Building Code	In Violation	rmaguire	1/22/2025	rmaguire
6433	1/16/2025	3613 SCHOFIELD AV, WESTON	CV-202500003	Zoning-Permits/Approvals	In Violation	rmaguire	1/20/2025	jhiggins
6432	1/16/2025	4507 TWIN PINES LN, WESTON	CV-202500002	Zoning-Permits/Approvals	In Violation	MBMPD	1/16/2025	tmeverden
6430	12/31/2024	4717 MESKER ST, WESTON	CV-202400208	Nuisances	In Violation	mloveless	12/31/2024	vparker
6426	12/18/2024	4002 SCHOFIELD AV, WESTON	CV-202400204	Refuse and Recycling	In Violation	vparker	12/18/2024	vparker
6425	12/18/2024	3806 SCHOFIELD AV, WESTON	CV-202400203	Refuse and Recycling	In Violation	vparker	12/18/2024	vparker
6424	12/18/2024	3910 SCHOFIELD AV, WESTON	CV-202400202	Refuse and Recycling	In Violation	vparker	12/18/2024	vparker
6423	11/22/2024	8211 SCHOFIELD AV, WESTON	CV-202400201	Building Code	In Violation	rmaguire	12/17/2024	rmaguire
6422	12/13/2024	6406 HUBERT AV, WESTON	CV-202400200	Nuisances	In Violation	CodeEnforcement	12/13/2024	Code Enforcement
6415	11/18/2024	4911 ASPEN ST, WESTON	CV-202400193	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6414	12/11/2024	5003 ASPEN ST, WESTON	CV-202400192	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6413	11/18/2024	5007 ASPEN ST, WESTON	CV-202400191	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6412	11/18/2024	5011 ASPEN ST, WESTON	CV-202400190	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6411	11/18/2024	5103 ASPEN ST, WESTON	CV-202400189	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6410	11/18/2024	5107 ASPEN ST, WESTON	CV-202400188	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6407	11/21/2024	5011 ASPEN ST, WESTON	CV-202400185	Building Code	Pending	rmaguire	11/21/2024	Code Enforcement
6405	11/15/2024	4020 SCHOFIELD AV, WESTON	CV-202400183	Refuse and Recycling	In Violation	vparker	11/15/2024	Code Enforcement
6403	11/13/2024	5202 CHEROKEE ST, WESTON	CV-202400181	Nuisances	In Violation	jzwicky	11/13/2024	Code Enforcement
6400	11/11/2024	3404 STERNBERG AV, WESTON	CV-202400178	Zoning-Accessory Buildings	In Violation	tmeverden	11/11/2024	tmeverden
6397	11/1/2024	5912 BUSINESS HIGHWAY 51, WESTON	CV-202400175	Building Code	In Violation	rmaguire	11/6/2024	rmaguire
6396	11/4/2024	5310 JACOB ST, WESTON	CV-202400174	Building Code	In Violation	tmeverden	11/4/2024	cedmondson
6385	10/11/2024	2003 BLOEDEL AV, WESTON	CV-202400163	Zoning-Motorized Vehicle Storage	In Violation	mloveless	10/11/2024	cedmondson
6370	9/18/2024	3703 PAT ST, WESTON	CV-202400148	Zoning-Motorized Vehicle Storage	In Violation	mloveless	9/18/2024	Code Enforcement
6350	8/16/2024	1310 Post Avenue	CV-202400128	Nuisances	In Violation	jzwicky	8/16/2024	Code Enforcement
6313	7/16/2024	4501 RIVER BEND RD, WESTON	CV-202400091	Right-of-Way	In Violation	tmeverden	7/16/2024	tmeverden
6287	6/20/2024	3913 ROSS AV, WESTON	CV-202400065	Building Code	In Violation	tmeverden	6/20/2024	jhiggins
6286	6/20/2024	7804 SERVICE LN, WESTON	CV-202400064	Zoning-Parking Lot	In Violation	tmeverden	6/20/2024	cedmondson
6276	6/10/2024	5503 SCHOFIELD AV, WESTON	CV-202400054	Zoning-Signs	In Violation	jzwicky	6/10/2024	Code Enforcement
6264	6/4/2024	4506 HOLLY AV, WESTON	CV-202400042	Zoning-Driveways	In Violation	tmeverden	6/4/2024	tmeverden
6255	5/17/2024	9840 SANDHILL DR, WESTON	CV-202400033	Building Code	In Violation	tmeverden	5/17/2024	Code Enforcement
6240	3/28/2024	1323 EVEREST AV, WESTON	CV-202400018	Zoning-Permits/Approvals	In Violation	rmaguire	3/28/2024	aanklam
6234	2/27/2024	3802 SCHOFIELD AV, WESTON	CV-202400012	Nuisances	Reassigned	rmaguire	2/27/2024	Code Enforcement
6223	1/4/2024	4104 SHOREY AV, WESTON	CV-202400001	Building Code	In Violation	rmaguire	1/4/2024	aanklam
6217	12/5/2023	3609 WESTON AV, WESTON	CV-202300157	Zoning-Motorized Vehicle Storage	In Violation	MBMPD	12/5/2023	aanklam
6123	6/27/2023	5902 STELLA AV, WESTON	CV-202300063	Zoning-Permits/Approvals	In Violation	jhiggins	6/27/2023	aanklam
6118	6/16/2023	5810 BUSINESS HIGHWAY 51, WESTON	CV-202300058	Building Code	In Violation	tmeverden	6/16/2023	aanklam
6067	2/14/2023	1710 ROSSENBACH AV, WESTON	CV-202300007	Nuisances	In Violation	tmeverden	2/14/2023	aanklam
5971	9/8/2021	6202 ROSS AV, WESTON	CV-202100084	Nuisances	In Violation	tmeverden	9/8/2021	Code Enforcement

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, March 17, 2025

Description: February 2025 Budget Status Report – All Funds

From: Jessica Trautman, Finance Director

Question: Should the Board of Trustees acknowledge the February 2025 budget status report for all funds?

Background

The February 2025 budget status report for all funds is attached.

Attached Docs: February 2025 Budget Status Report – All Funds

Committee Action: Finance & HR Committee 3/17/25

FISCAL IMPACT: None.

Recommendation: Finance Director recommends acknowledgement.

Recommended Language for Official Action

I move to acknowledge the February 2025 budget status report for all funds.

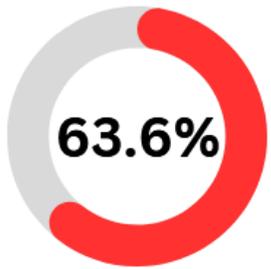
Additional action: None.

February 2025 Budget Status Highlights



***** One quick thing to point out (8.33% if the year completed!)**

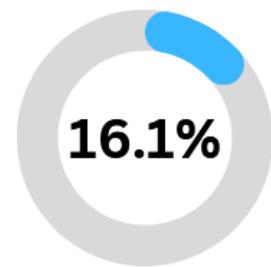
General Fund Revenue to date:



Revenue collected for 2025 is \$5,989,557 or 63.6% of budget.

- Licenses and Permits: At 3% of budget compared to 4% in 2024. Permit is at 16%, same as 2024.
- Property Taxes: Recorded in full at 100%.
- Other Taxes: Overbudget at 114%, percentage will decrease after paying the County their share of the MFL taxes.
- Interest Income: At 60% of budget, \$13,617 more than 2024.

General Fund Expenditures to date:



Expenditures for 2025 are \$1,517,159, compared to \$1,801,152 in 2024.

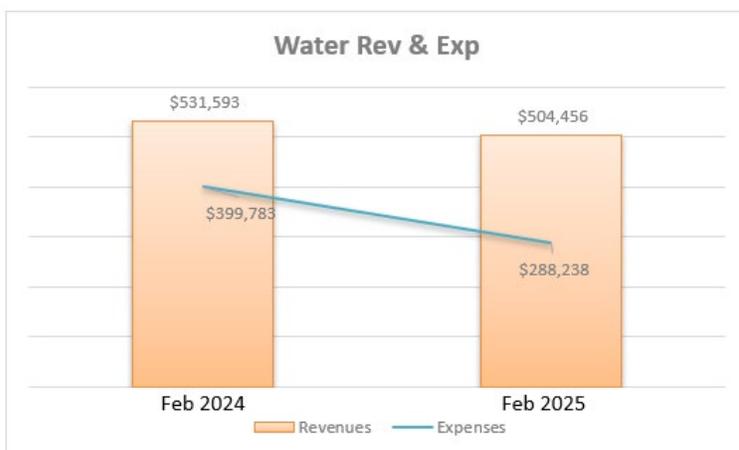
- Elections: At 4% of budget, includes the February Primary Election.
- Wages/Salaries: Reflected through 2/16/25.
- Mountain Bay Metro Police Department: Reflects Q1 2025 payment.
- Risk Management/Insurance: At 77% of the budget, normal to be high at the beginning of the year.
- Not a lot of activities at the beginning of the year.

Special Revenue:

- Aquatic Center Fund: Appears to be in line with 2024 for revenue.
- Room Taxes Fund: No activity

Utility Funds:

- Water: Revenue is showing a 5.1% decrease to 2024, with no noticeable difference. Expenses reflect a decrease of 27.9% due to depreciation not being recorded yet for the month.
- Sewer: Revenues is 13.27% of budget, similar to 2024 with no noticeable change. Expenses reflects a decrease of 15.8% due to depreciation not being recorded yet for the month.
- Stormwater: Revenues are \$4,854, a 3.6% increase compared to 2024. Expenses reflects a decrease of 35.7% due to depreciation not being recorded yet for the month.





FINANCIAL STATEMENTS

February 28, 2025

- **GENERAL FUND**
 - Balance Sheet
 - Operating Budget Status Report
 - Statement of Revenues
 - Statement of Expenditures
 - Contingency Reserve Balance

- **DEBT SERVICE FUND**
 - Operating Budget Status Report - Debt Service Fund

- **SPECIAL REVENUE FUNDS**
 - Weston Aquatic Center Fund
 - Room Taxes Fund
 - Recycling Program Fund
 - TIF District #1 Fund
 - TIF District #2 Fund
 - Community Development Authority – TIF #1 Fund
 - Community Development Authority – TIF #2 Fund
 - Civic & Social Trust Funds
 - Park & Recreation Trust Funds
 - Grants Fund

- **ENTERPRISE FUNDS**
 - Water Utility Fund
 - Sewer Utility Fund
 - Stormwater Utility Fund

- **CAPITAL PROJECTS FUNDS** – Capital Improvements Program
 - TIF District #1 Fund
 - TIF District #2 Fund
 - Facilities Fund
 - Streets & Utilities Fund
 - Capital Equipment Fund

VILLAGE OF WESTON
BALANCE SHEET
FEBRUARY 28, 2025

GENERAL FUND

ASSETS

10-00-11110-001-000	XPRESS DEPOSIT ACCOUNT	110.24
10-00-11312-011-000	INVEST-INTERCITY-MONEY MKT #60	1,155,117.35
10-00-11312-082-000	INTERCITY-MUNICIPAL COURT FINE	421.48
10-00-11312-094-000	INVEST-TAX ACCT-INTERCITY	815,907.55
10-00-11313-084-000	INVEST-INCREDIBLE-CD	511,978.42
10-00-11313-095-000	INVEST-TAX ACCT- INCREDIBLE	1,323,771.87
10-00-11314-091-021	INVEST- TAX ACCT-BMO HARRIS BK	149,518.22
10-00-11315-092-000	INVEST-TAX ACCT- ASSOCIATED	226,697.07
10-00-11316-084-000	INVEST-BROKAW CU-CD/REPO/OTHER	279,783.09
10-00-11316-093-000	INVEST-TAX ACCT- BROKAW CU	303,403.63
10-00-11322-088-000	INVEST-TAX ACCT- PEOPLES	2,538,156.76
10-00-11323-084-000	INVEST-CLOVERBELT CU-CD/REPO/O	291,186.19
10-00-11323-099-000	INVEST-TAX ACCT-CLOVERBELT CU	367,598.37
10-00-11325-089-000	INVEST-TAX ACCT-COVANTAGE CU	3,423,275.87
10-00-11326-086-000	INVEST-TAX ACCT- ABBY BANK	305,829.21
10-00-11327-083-000	NICOLET BANK-MONEY MARKET	1,184.64
10-00-11327-084-000	INVEST-NICOLET BANK-CD/OTHER	274,495.97
10-00-11328-083-000	WISC-MONEY MARKET	489,997.25
10-00-11512-009-000	INTERCITY-SUNSHINE/SODA FUND	5,537.68
10-00-11512-017-000	RESTRICT INV- FLEX CHKING #116	3,070.46
10-00-11800-000-000	PETTY CASH-GENERAL FUND	400.00
10-00-11800-090-000	PETTY CASH-TAX COLLECT ACCT	1,115.00
10-00-12110-000-000	R/E PROP TAXES RECEIVABLE-CURR	1,581,828.63
10-00-12320-000-000	P/P PROP TAXES RECEIVABLE-DELI	1,746.14
10-00-13100-000-000	BILLED ACCTS RECEIVABLE-CUSTOM	46,012.76
10-00-13150-000-000	ACCTS RECEIVABLE-MUNICIPAL COU	412,692.85
10-00-13300-000-000	INTEREST RECEIVABLE	1,054.31
10-00-13610-000-000	UNBILLED ACCTS RECEIV-DPW DEVE	10,566.29
10-00-13611-000-000	UNBILLED ACCTS RECEIV-BILLABLE	2,382.12
10-00-13800-000-000	OTHER RECEIVABLES-MISCELLANEOU	6,011.42
10-00-13801-000-000	OTHER RECEIVABLES-MOBILE HOME	1,141.57
10-00-13802-000-000	OTHER RECEIVABLES-FROM EMPLOYE	242.18
10-00-14201-000-000	DUE FROM STATE OF WI-SDC PROG	1,280.45
10-00-14400-000-000	DUE FROM OTHER CITIES-BILLED	180.20
10-00-14410-000-000	DUE FROM TOWN OF WESTON	10,863.44
10-00-14510-000-000	DUE FROM EVEREST METRO POLICE	3,567.55
10-00-14520-000-000	DUE FROM SAFER DISTRICT	7,879.07
10-00-14530-000-000	DUE FROM MUNICIPAL COURT	6.56
10-00-15229-000-000	DUE FROM SPEC REV-ROOM TAXES	9,651.68
10-00-15660-000-000	DUE FROM ENTERPRISE-WATER UTIL	446,648.36
10-00-15661-000-000	DUE FROM ENTERPRISE-SEWER UTIL	12,894.64
10-00-16200-000-000	PREPAID ITEMS-MISCELLANEOUS	10,754.17
	TOTAL ASSETS	15,035,960.71

LIABILITIES AND EQUITY

VILLAGE OF WESTON
BALANCE SHEET
FEBRUARY 28, 2025

GENERAL FUND

LIABILITIES

10-00-21000-000-000	ACCOUNTS PAYABLE-CLEARING ACCO		60.00
10-00-21100-000-000	ACCOUNTS PAYABLE	(779.00)
10-00-21111-000-000	VOUCHERS PAYABLE		2,356.95
10-00-21120-000-000	OCCUPANCY PERMITS		90,500.00
10-00-21530-000-000	EMPLOYEE HEALTH INS W/H PAYABL	(58,848.02)
10-00-21531-000-000	ETF LIFE INS WITHHOLDING PAYAB		.18
10-00-21532-000-000	EYE CARE DEDUCTION PAYABLE	(332.77)
10-00-21535-000-000	HSA DEDUCTION PAYABLE	(27,984.13)
10-00-21537-000-000	ACCID/LIFE/ST DISABILITY LIAB		96.81
10-00-21540-000-000	WORKERS COMP PAYABLE	(2,857.73)
10-00-21562-000-000	FLEX UNREIMB MED DEDUCT PAYAB		2,254.51
10-00-21566-000-000	PREPAID LEGAL SERVICES		.02
10-00-21590-000-000	EAP PAYABLE	(257.15)
10-00-23160-000-000	SECURITY DEPOSITS-PARK RENTALS		225.00
10-00-23180-000-000	PROP TAX DEPOSITS-IN TRANSIT A		802,580.26
10-00-24213-000-000	DUE TO STATE OF WIS/SALES TAXE		3.30
10-00-24300-000-000	DUE TO MARATHON COUNTY/MISC.		30.00
10-00-24310-000-000	DUE TO MARATHON COUNTY/CURRENT		1,382,369.86
10-00-24330-000-000	DUE TO MARATHON COUNTY/DOG LIC		300.00
10-00-24425-000-000	DUE TO OTHER GOVTS-COURT FINES		338.80
10-00-24426-000-000	DUE TO OTHER GOVTS-MISC.	(362.49)
10-00-24510-000-000	DUE TO NORTHCENTRAL TECH/CURR		408,527.03
10-00-24610-000-000	DUE TO DC EVEREST SCHOOLS/CURR		2,549,516.41
10-00-26601-000-000	DEFERRED REVENUE-DOG LICENSES		1,480.00
10-00-26603-000-000	DEFERRED REV-MUNIC COURT FINES		373,446.12
10-00-26604-000-000	DEFERRED REVENUE-CAT LICENSES		110.00
			<hr/>
	TOTAL LIABILITIES		5,522,773.96

FUND EQUITY

10-00-34120-000-000	NONSPEND FUND BAL-INVENTORIES		5,530.13
10-00-34121-000-000	RESERVED FUND BAL-PREPAID ITEM		21,247.56
10-00-34130-000-000	NONSPEND FUND BAL-ADVANC/OTHER		390,354.59
10-00-34202-000-000	ASSIGN FUND BAL-ST LIGHT/BIRCH		152,128.00
10-00-34270-000-000	ASSIGNED FUND BAL-APL BDGT S		120,000.00
10-00-34300-000-000	UNASSIGNED FUND BALANCE		4,351,525.64
			<hr/>
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD		4,472,400.83
			<hr/>
	BALANCE - CURRENT DATE		4,472,400.83
			<hr/>
	TOTAL FUND EQUITY		9,513,186.75
			<hr/>
	TOTAL LIABILITIES AND EQUITY		15,035,960.71
			<hr/> <hr/>

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - General Fund only
February 28, 2025
*****83.3% of Year Remaining *****

<u>APPROPRIATION AREA</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>	<u>February 2024</u>		
					<u>BUDGET</u>	<u>ACTUAL</u>	<u>PERCENT LEFT</u>
GENERAL FUND:							
General Government	\$1,257,553	\$245,838	\$1,011,715	80.5%	\$1,302,565	\$142,518	89.1%
Public Safety	4,958,234	903,188	4,055,046	81.8%	4,745,145	1,262,243	73.4%
Public Works	2,243,619	267,251	1,976,368	88.1%	2,228,655	82,609	96.3%
Human Services	5,000	0	5,000	100.0%	40,000	354	99.1%
Culture & Recreation	552,044	71,237	480,807	87.1%	528,970	26,736	94.9%
Community Development	286,997	29,645	257,352	89.7%	243,355	13,887	94.3%
Misc. Programs	29,500	-	29,500	100.0%	28,000	-	100.0%
Transfer to Other Funds	25,000	-	25,000	100.0%	31,150	-	100.0%
Contingency Reserve	58,250	-	58,250	100.0%	40,805	-	100.0%
TOTAL APPROPRIATION	\$9,416,197	\$1,517,159	\$7,899,038	83.9%	\$9,188,645	\$1,528,347	83.4%
				↑			
REVENUES							
Property Taxes	\$5,601,966	\$5,601,967	\$ (1)	0.0%	\$5,466,300	\$5,466,300	0.0%
Other Taxes	553,090	70,484	482,606	87.3%	652,090	50,128	92.3%
State Shared Revenues	1,474,060	-	1,474,060	100.0%	1,441,060	-	100.0%
Other Grants & Aids	1,063,783	211,442	852,341	80.1%	907,280	184,660	79.6%
Interest Income	79,958	47,952	32,006	40.0%	72,725	33,205	54.3%
Munic. Services-Town/All Other	67,550	10,863	56,687	83.9%	99,550	11,805	88.1%
Applied Fund Balance/Reserve	105,000	-	105,000	100.0%	44,000	-	100.0%
All Other Revenue	470,790	46,849	423,941	90.0%	505,640	(5,678)	101.1%
TOTAL RESOURCES	\$9,416,197	\$5,989,557	\$3,426,640	36.4%	\$9,188,645	\$5,740,421	37.5%
				↑			

VILLAGE OF WESTON
STATEMENT OF REVENUES
February 28, 2025
(8.33% Y-T-D completed)

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D ACTUAL</u>	<u>Y-T-D % REV.</u>	<u>ADJUSTED BUDGET</u>	<u>REMAINING BALANCE (SURPLUS)</u>	<u>BUDGET % LEFT</u>
GENERAL FUND					
Property Taxes	5,601,967	100%	5,601,966	(1)	0%
Pmt. In Lieu of Taxes-Water Utility	40,833	8%	490,000	449,167	92%
Pmt. In Lieu of Taxes-Rothschild	-	N/A	-	-	N/A
Mobile Home Fees	20,394	37%	55,000	34,606	63%
Other Taxes	9,257	114%	8,090	(1,167)	-14%
Special Assessments	540	10%	5,500	4,960	90%
State Shared Revenues	-	0%	1,474,060	1,474,060	100%
Transportation Aids	211,063	27%	788,338	577,275	73%
Other State & Federal Aids	379	0%	275,445	275,066	100%
License Revenue	5,048	3%	197,340	192,292	97%
Permits Revenue	24,941	16%	158,900	133,959	84%
Fines/Forfeitures/Penalties	4,117	13%	32,600	28,483	87%
Street & Highway Revenue	224	1%	18,300	18,076	99%
Misc. Other Fees	640	9%	7,050	6,410	91%
Econ Dev Pub Fees	100	N/A	-	(100)	N/A
Park Rental Fees/Park Maint. Fees	530	13%	4,000	3,470	87%
Munic. Services-General Gov't	760	14%	5,550	4,790	86%
Munic. Services-Public Safety	-	N/A	-	-	N/A
Munic. Services-Public Works	10,103	17%	60,000	49,897	83%
Munic. Services-Inspections	-	0%	2,000	2,000	100%
Interest Income	47,952	60%	79,958	32,006	40%
Sales of Village Property	90	18%	500	410	82%
Insurance Recoveries	-	0%	4,000	4,000	100%
Contributions - All Other	20	N/A	-	(20)	N/A
Miscellaneous Revenue	10,599	28%	37,600	27,001	72%
Fund Balance - Applied Budget Surplus	-	0%	105,000	105,000	
Transfers from Enterprise Funds	-	N/A	-	-	N/A
Interfund Transfers	-	0%	5,000	5,000	100%
TOTAL	<u>\$5,989,557</u>	<u>63.6%</u>	<u>\$9,416,197</u>	<u>\$3,426,640</u>	<u>36.4%</u>

VILLAGE OF WESTON
STATEMENT OF EXPENDITURES
February 28, 2025
(8.33% Y-T-D completed)

<u>ACCOUNT DESCRIPTION</u>	<u>Y-T-D</u> <u>ACTUAL</u>	<u>Y-T-D</u> <u>% EXP.</u>	<u>ADJUSTED</u> <u>BUDGET</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>BUDGET</u> <u>% LEFT</u>
GENERAL FUND					
Village Board Trustees	4,636	8%	61,599	56,963	92%
Village Municipality Dues	3,667	58%	6,300	2,633	42%
Personnel Committee	-	0%	2,156	2,156	100%
Board of Review	-	0%	300	300	100%
Municipal Court	-	N/A	-	0	100%
Village Attorney	2,140	5%	44,500	42,360	95%
Administrator	8,428	12%	72,602	64,174	88%
Clerk	31,791	11%	279,561	247,770	89%
Personnel	428	7%	6,035	5,607	93%
Elections	2,251	4%	63,420	61,169	96%
Data Processing/Central Services	44,527	33%	136,684	92,157	67%
Information Technology	10,195	13%	78,844	68,649	87%
Finance/Audit & Budgeting/Tax Collection	34,542	15%	229,369	194,827	85%
Village Assessor	-	0%	47,500	47,500	100%
Finance Committee	-	0%	1,799	1,799	100%
Risk Management/Insurance	83,877	77%	109,100	25,223	23%
Municipal Building/Misc. Gen'l Gov't.	19,108	17%	115,255	96,147	83%
Illegal Taxes/Tax Refunds/Bad Debt	248	10%	2,529	2,281	90%
Mountain Bay Metro Police Dept.	869,017	26%	3,376,067	2,507,050	74%
Safety Building Maintenance	2,101	23%	9,000	6,899	77%
Other Public Safety	91	3%	2,650	2,559	97%
SAFER	-	0%	1,289,743	1,289,743	100%
Public Safety Committee	-	N/A	2,695	2,695	100%
Building Inspections	31,979	11%	278,079	246,100	89%
Director of Public Works	2,204	12%	18,004	15,800	88%
Public Works Engineer	10,226	61%	16,700	6,474	39%
Deputy Director of Public Works	5,647	18%	31,268	25,621	82%
Street Operations - Village	70,786	5%	1,404,313	1,333,527	95%
Traffic Control	959	2%	40,000	39,041	98%
Winter Street Maintenance - Village	145,480	31%	467,623	322,143	69%
Hard Materials Handling	1,144	5%	21,915	20,771	95%
Street Irrigation Maintenance	66	0%	13,840	13,774	100%
Street Operations - Town	384	6%	6,173	5,789	94%
Winter Street Maintenance - Town	9,341	62%	15,162	5,821	38%
Street Lighting	21,014	10%	208,000	186,986	90%
Public Works/Utilities Committee	-	0%	621	621	100%
Human Services	-	0%	5,000	5,000	100%
Parks-Administration	46,671	15%	309,597	262,926	85%
Parks-Grounds Maintenance	18,343	11%	170,299	151,956	89%
Roadside Maintenance	6,044	10%	63,235	57,191	90%
Parks-Ice Rinks	116	2%	6,609	6,493	98%
Park & Recreation Committee	63	3%	2,304	2,241	97%
Community Development	28,997	11%	256,106	227,109	89%
Planning Commission	384	5%	7,575	7,191	95%
Board of Appeals	-	0%	1,883	1,883	100%
Extra Limits/Smart Growth/Land Use	264	1%	21,433	21,169	99%
Newsletter	-	0%	29,500	29,500	100%
Interfund Transfers - Refuse/Recycling	-	0%	25,000	25,000	100%
Contingency Reserve	-	0%	58,250	58,250	100%
TOTAL - General Fund	<u>\$1,517,159</u>	<u>16.1%</u>	<u>\$9,416,197</u>	<u>\$7,899,038</u>	<u>83.9%</u>

VILLAGE OF WESTON

Debt Service Fund

2/28/2025

	2024 YTD ACTUAL	2024 ANNUAL BUDGET
<u>REVENUES</u>		
Property Tax Levy	\$ 2,168,173	\$ 2,158,667
Special Assessments	-	7,000
Interest Income	-	750
Proceeds from Gen Obligation Bonds/Notes	-	-
Transfer from CDA Fund - TIF #1	-	1,548,163
Transfer from CDA Fund - TIF #2	-	157,125
TOTAL REVENUES	<u>\$ 2,168,173</u>	<u>\$ 3,871,705</u>
<u>EXPENDITURES</u>		
Principal Payments	\$ 824,539	\$ 2,624,539
Interest Payments	349,773	1,276,152
Fiscal Agent Expenses	-	-
Issuance Costs	-	-
Payment to Refunding Bond Escrow Agent	-	-
TOTAL EXPENDITURES	<u>\$ 1,174,312</u>	<u>\$ 3,900,691</u>
NET REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 993,861</u>	<u>\$ (28,986)</u>

VILLAGE OF WESTON
Weston Aquatic Center Fund
2/28/2025

	2025 YTD ACTUAL	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET
REVENUES				
Taxes	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Daily Fees	40	100,000	-	100,000
Season Passes	757	30,000	104	29,000
Pool Rentals-Evening	-	2,000	-	2,000
Birthday Party Packs	-	1,200	-	2,400
Group Rate Discounts-Daily	-	2,500	-	2,500
Concessions	-	7,000	-	7,000
Locker Rentals	-	70	-	120
Special Events	-	-	-	1,000
Swimming Lessons	-	4,000	-	3,500
Total Swimming Fees	<u>797</u>	<u>146,770</u>	<u>104</u>	<u>147,520</u>
Interest Income	565	100	460	100
Miscellaneous	-	-	-	-
Transfer from other funds	-	40,000	-	40,000
TOTAL REVENUES	<u>\$ 41,362</u> 18.23%	<u>\$ 226,870</u>	<u>\$ 40,564</u> 17.82%	<u>\$ 227,620</u>
EXPENSES				
Wages/Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Utilities	1,362	42,600	(1,471)	34,100
Contracted Services/Repairs	150	182,200	2,375	176,700
Supplies & Materials	79	29,075	-	27,975
Capital Outlay-Equipment	-	2,700	-	2,700
Capital Outlay-Computer Software	-	3,435	-	3,435
TOTAL EXPENSES	<u>\$ 1,591</u> 0.61%	<u>\$ 260,010</u>	<u>\$ 904</u> 0.37%	<u>\$ 244,910</u>
NET INCOME (LOSS)	<u>\$ 39,771</u>	<u>\$ (33,140)</u>	<u>\$ 39,660</u>	<u>\$ (17,290)</u>

FINANCE
3/12/2025

VILLAGE OF WESTON

Room Taxes Fund

2/28/2025

	<u>2025 YTD Actual</u>	<u>2025 Annual Budget</u>
<u>Revenues</u>		
Room Taxes Revenue	\$ -	\$ 540,000
	<u>-</u>	<u>540,000</u>
<u>Expenditures</u>		
Payment to Wausau Visitor's Convention Bureau (CVB)	\$ 1,519	\$ 378,000
Legal Services	-	-
Rec programs - Misc events	-	-
Miscellaneous Contributions	-	-
Other Economic Development-Commission Member Pay	-	12,587
Other Economic Development (Wayfinding signs)	-	-
Transfer to General Fund	-	5,000
Transfer to Capital Improvement Fund	-	116,595
Transfer to Aquatic Center Fund (Repairs/Capital Equipment)	-	40,000
	<u>1,519</u>	<u>552,182</u>
Revenues over (under) Expenditures	<u>(1,519)</u>	<u>(12,182)</u>

HOTEL-MOTEL ROOM TAX COLLECTIONS:

	2025 Room Receipts	2025 8% Room Tax Collections	<u>Distribution of Collections</u>	
			Tourism Activities	Village of Weston
Comfort Inn & Suite	\$ -	-	\$ -	\$ -
AmericInn & Suites	-	-	-	-
Air BNB	-	-	-	-
Priceline	-	-	-	-
Homeaway.com	-	-	-	-
Booking.com BV	-	-	-	-
Expedia	-	-	-	-
Fairfield Inn	-	-	-	-
Holiday Inn Express	-	-	-	-
TOTALS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FINANCE

3/12/2025

VILLAGE OF WESTON
Refuse/Recycling Program Fund
2/28/2025

	<u>Refuse</u>	<u>Recycling</u>	<u>Landfill</u>	<u>Total 2025 Actual</u>	<u>2025 Annual Budget</u>
<u>Revenues</u>					
Recycling Grant	\$ -	\$ -	\$ -	\$ -	\$ 79,000
Garbage Fees/Sticker sales - Village	500,270	-	-	500,270	461,244
Recycling Collection Fees - Village	-	296,232	-	296,232	332,640
Garbage Fees - Town	-	-	-	-	24,056
Recycling Collection Fees/Bin Sales - Town	-	-	-	-	17,360
Landfill - Town	-	-	-	-	3,000
Miscellaneous	518	365	-	883	200
Properties-Recycling Materials	-	-	-	-	-
Transfer from General Fund	-	-	-	-	31,150
Total Revenues	<u>\$ 500,788</u>	<u>\$ 296,597</u>	<u>\$ -</u>	<u>\$ 797,385</u>	<u>\$ 948,650</u>
<u>Expenditures</u>					
Garbage	\$ 43,826	\$ -	\$ -	\$ 43,826	\$ 529,829
Landfill	-	-	1,954	1,954	34,150
Recycling - Curbside/Village	-	13,771	-	13,771	324,612
Recycling/Compost/StumpDump	-	1,276	-	1,276	49,273
Recycling - Curbside/Town	-	-	-	-	-
Recycling - Program Administration	-	1,221	-	1,221	32,250
Recycling - Educational Programs	-	9,812	-	9,812	13,300
Total Expenditures	<u>\$ 43,826</u>	<u>\$ 26,080</u>	<u>\$ 1,954</u>	<u>\$ 71,860</u>	<u>\$ 983,414</u>
Revenues over(under) Expenditures	<u>\$ 456,962</u>	<u>\$ 270,517</u>	<u>\$ (1,954)</u>	<u>\$ 725,525</u>	

Finance
2/18/2025

VILLAGE OF WESTON
Special Revenue Funds - TIF #1
2/28/2025

	2025 Actual	2025 Annual Budget
<u>REVENUES</u>		
Property Tax Increments	\$ 6,709,929	\$ 6,200,000
Computer Exemption State Aids	-	30,190
Personal Property Tax Aid	-	306,602
Investment Income	41,995	20,000
Transfer from CDA - TIF #1	-	-
	6,751,924	6,556,792
<u>EXPENDITURES</u>		
Administration Expenses	\$ 24,948	\$ 218,159
Rents/Leases-TIF Land	-	1,548,163
Grant	49,213	72,000
Transfer to Cap Proj-TIF #1	-	7,541,132
	74,161	9,379,454
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	6,677,763	(2,822,662)

FINANCE
3/12/2025

VILLAGE OF WESTON
Special Revenue Funds - TIF #2
2/28/2025

	2025 Actual	2025 Annual Budget
<u>REVENUES</u>		
Property Tax Increments	\$ 758,471	\$ 685,000
Computer Exemption State Aids	-	11,944
Personal Property Tax Aid	-	112,532
Investment Income	10,257	2,000
	768,728	935,615
<u>EXPENDITURES</u>		
Administration Expenses	\$ 5,788	\$ 74,859
Rents/Leases-TIF Land	-	-
Transfer to CIP	-	3,757,735
Transfer to CDA - TIF #2	-	-
	5,788	3,832,594
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	762,940	(2,896,979)

FINANCE
3/12/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #1
2/28/2025

	2025 Actual	2025 Annual Budget
<u>REVENUES</u>		
Investment Income	\$ -	\$ 10,000
Market Adj	-	-
Rents/Leases-TIF Land	-	1,548,163
	-	1,558,163
<u>EXPENDITURES</u>		
Administration Expenses	\$ -	\$ 632
Fiscal Charges	-	2,615
Transfer to TIF Spec Revenue	-	-
Transfer to Debt Service Fund	-	1,548,163
	-	1,551,410
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	-	6,753

FINANCE
3/12/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #2
2/28/2025

	2025 Actual	2025 Annual Budget
<u>REVENUES</u>		
Investment Income	\$ -	\$ 5,000
Rents/Leases-TIF Land	-	-
Transfer from TIF 2	-	-
	-	5,000
<u>EXPENDITURES</u>		
Administration Expenses	\$ -	\$ 405
Fiscal Charges	-	662
Transfer to Debt Service Fund	-	157,125
	-	282,331
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	-	(277,331)

FINANCE
3/12/2025

VILLAGE OF WESTON
Civic and Social - Special Revenue Funds
2/28/2025

	Weston Centennial (Scholarships)	Farmers Market	Total 2025 Actual	2025 Budget
REVENUES				
Farmers Market License	\$ -	\$ 5,350	\$ 5,350	\$ 8,300
Interest on Investments	-	176	176	50
Miscellaneous	-	-	-	11,000
	-	5,526	5,526	19,350
EXPENDITURES				
Farmers Market	-	123	123	18,494
	-	123	123	18,494
NET REVENUES OVER (UNDER)				
EXPENDITURES	\$ -	\$ 5,404	\$ 5,404	\$ 856

VILLAGE OF WESTON
Park & Recreation - Special Revenue Funds
2/28/2025

	Parkland Dedication Fees	Park/Rec. Donations	Kennedy Park Memorial	E.C. Trail/ Fun Run/Walk Donations	Dog Park Donations	Total 2025 Actual	2025 Budget
REVENUES							
Parkland Dedication Fees	\$ 3,350	\$ -	-	\$ -	\$ -	\$ 3,350	\$ 10,000
Donations - Park	-	-	-	-	-	-	-
Donations - Dog Park	-	-	-	-	-	-	150
Interest on Investments	-	371	-	-	-	371	50
	3,350	371	-	-	-	3,721	10,200
EXPENDITURES							
Parkland Dedication - Other Outside Contracted Service	-	-	-	-	-	-	15,000
All Other Parks-Landscaping/Trees	-	-	-	-	-	-	-
Dog Park Maintenance Expenses	-	-	-	-	-	-	-
	-	-	-	-	-	-	15,000
NET REVENUES OVER (UNDER) EXPS.							
	\$ 3,350	\$ 371	\$ -	\$ -	\$ -	\$ 3,721	\$ (4,800)

FINANCE
3/12/2025

VILLAGE OF WESTON
Special Revenue Funds - Grants
2/28/2025

	<u>2025 Actual</u>	<u>2025 Annual Budget</u>
<u>REVENUES</u>		
ARPA Grant	\$ -	\$ 849,288
Investment Income	7,356	1,000
	7,356	850,288
<u>EXPENDITURES</u>		
Grant Expenses-General Government	468	-
Grant Expenses-Capital Expenses	-	-
Grant Expenses-Public Safety	-	-
Grant Expenses-Public Safety	-	-
Grant Expenses-Public Safety	-	919,309
Grant Expenses-Park Maintenance	-	-
	468	919,309
<u>NET REVENUES OVER (UNDER)</u>		
<u>EXPENDITURES</u>	6,888	(69,021)

VILLAGE OF WESTON
Enterprise Fund - Water Utility
2/28/2025
(8.33% Year Completed **)**

	2025			2024		
	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES						
Metered/Unmetered Sales:						
Residential	\$ 184,601	\$ 1,170,000	15.78%	\$ 161,922	\$ 1,170,000	13.84%
Commercial	45,311	340,000	13.33%	53,001	320,000	16.56%
Industrial	113,968	490,000	23.26%	122,262	490,000	24.95%
Public Authority	6,798	57,000	11.93%	5,856	57,000	10.27%
Multi-Family	44,727	200,000	22.36%	46,625	197,600	23.60%
Other	-	-	N/A	-	3,000	0.00%
Private Fire Protection	6,046	46,000	13.14%	5,371	46,000	11.68%
Public Fire Protection	87,156	468,000	18.62%	83,834	468,000	17.91%
Subtotal Sales	488,607	\$ 2,771,000	17.63%	478,871	\$ 2,751,600	17.40%
Interest Income	10,708	50,000	21.42%	49,134	30,000	163.78%
Interest Market Adj	-	-	N/A	-	-	N/A
Misc. Other Revenue	5,141	58,210	8.83%	3,588	41,110	8.73%
SUBTOTAL REVENUES	504,456	2,879,210	17.52%	531,593	2,822,710	18.83%
Capital Contributions	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 504,456	\$ 2,879,210	17.52%	\$ 531,593	\$ 2,822,710	18.83%
EXPENSES						
Operations & Maintenance	\$ 85,283	\$ 889,233	9.59%	\$ 92,466	\$ 993,622	9.31%
Administration	87,635	758,802	11.55%	90,038	694,287	12.97%
Payment in Lieu of Taxes	39,583	475,000	8.33%	79,167	475,000	16.67%
Depreciation	63,333	760,000	8.33%	118,333	710,000	16.67%
Interest/Fiscal Agent Exps.	12,404	165,111	7.51%	19,779	186,416	10.61%
Amortization Expense	-	1,328	0.00%	-	1,328	0.00%
	288,238	3,049,474	9.45%	399,783	3,060,653	13.06%
Interfund Transfers Out	-	-	N/A	-	-	N/A
TOTAL EXPENSES	\$ 288,238	\$ 3,049,474	9.45%	\$ 399,783	\$ 3,060,653	13.06%
NET INCOME	\$ 216,218	\$ (170,264)		\$ 131,810	\$ (237,943)	
<i>(per GAAP/GASB basis)</i>						
Less: Add'l Capital Contribs.	-	-		-	-	
NET INCOME	\$ 216,218	\$ (170,264)		\$ 131,810	\$ (237,943)	
<i>(per budget basis)</i>						

FINANCE
3/12/2025

VILLAGE OF WESTON
Enterprise Fund - Sewer Utility
2/28/2025
(* 8.33% Year Completed ***)**

	2025				2024		
	YTD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES							
Metered/Unmetered Sales:							
Residential	\$ 200,140	\$ 200,140	\$ 1,692,000	11.83%	\$ 191,540	\$ 1,380,000	13.88%
Commercial	145,347	145,347	950,000	15.30%	147,813	760,000	19.45%
Industrial	32,875	32,875	227,000	14.48%	29,014	200,000	14.51%
Public Authority	12,005	12,005	74,000	16.22%	10,523	57,000	18.46%
Subtotal Sales	\$ 390,367	\$ 390,367	\$ 2,943,000	13.26%	\$ 378,890	\$ 2,397,000	15.81%
Hook-up Fees	-	-	35,000	0.00%	-	20,000	0.00%
Interest Income	4,486	4,486	75,000	5.98%	44,218	50,000	88.44%
Gain on Sale of Equipment	12,000	12,000	-	N/A	-	-	N/A
Misc. Other Revenue	2,350	2,350	6,400	36.72%	2,116	6,400	33.06%
SUBTOTAL REVENUES	409,203	409,203	3,059,400	13.38%	425,224	2,473,400	17.19%
Premium Amortization	-	-	-	N/A	-	-	N/A
Capital Contributions	-	-	25,000	0.00%	-	1,000	0.00%
TOTAL REVENUES	\$ 409,203	\$ 409,203	\$ 3,084,400	13.27%	\$ 425,224	\$ 2,474,400	17.18%
EXPENSES							
Operations & Maintenance	55,113	\$ 55,113	\$ 467,406	11.79%	\$ 27,009	\$ 572,196	4.72%
Administration	63,822	63,822	484,753	13.17%	58,405	423,653	13.79%
Payment in Lieu of Taxes	1,250	1,250	15,000	8.33%	2,500	15,000	16.67%
Rib Mt. Sewer Dist.-Services	73,771	73,771	1,150,000	6.41%	88,077	1,150,000	7.66%
Rib Mt. Sewer Dist.-Debt Serv.	51,007	51,007	725,000	7.04%	60,686	600,000	10.11%
Depreciation	65,833	65,833	845,000	7.79%	125,000	803,000	15.57%
Interest/Fiscal Agent Exps.	6,152	6,152	10,916	56.36%	14,912	26,765	55.71%
Amortization Expense	-	-	-	N/A	-	-	N/A
SUBTOTAL EXPENSES	316,948	316,948	3,698,075	8.57%	376,589	3,590,614	10.49%
Interfund Transfers Out	-	-	-	N/A	-	-	N/A
TOTAL EXPENSES	316,948	\$ 316,948	\$ 3,698,075	8.57%	\$ 376,589	\$ 3,590,614	10.49%
NET INCOME	92,255	\$ 92,255	\$ (613,675)		\$ 48,635	\$ (1,116,214)	
<i>(per GAAP/GASB basis)</i>							
Less: Add'l Capital Contribs.	-	-	(25,000)		-	(1,000)	
NET INCOME	92,255	\$ 92,255	\$ (638,675)		\$ 48,635	\$ (1,117,214)	
<i>(per budget basis)</i>							

FINANCE
3/12/2025

VILLAGE OF WESTON
Enterprise Fund - Stormwater Utility
2/28/2025
(* 8.33% Year Completed ***)**

	2025		% of year completed	2024		% of year completed
	YTD ACTUAL	ANNUAL BUDGET		YTD ACTUAL	ANNUAL BUDGET	
REVENUES						
Metered/Unmetered Sales:						
Residential	\$ 42,890	\$ 375,000	11.44%	\$ 42,425	\$ 282,000	15.04%
Commercial	67,967	450,000	15.10%	64,158	400,000	16.04%
Industrial	7,761	115,000	6.75%	7,761	98,000	7.92%
Public Authority	11,897	43,000	27.67%	12,026	43,000	27.97%
Tax-Exempt Properties	(280)	11,000	-2.55%	(338)	7,900	-4.28%
Other	682	1,200	56.83%	554	1,200	46.17%
Subtotal Sales	\$ 130,917	\$ 995,200	13.15%	\$ 126,586	\$ 832,100	15.21%
Drainage Fees	600	2,500	24.00%	700	2,500	28.00%
Interest Income	7,789	6,000	129.82%	7,166	6,000	119.43%
SUBTOTAL REVENUES	139,306	1,003,700	13.88%	134,452	840,600	15.99%
Premium Amortization	-	6,740	0.00%	-	1,380	0.00%
Capital Contributions	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 139,306	\$ 1,010,440	13.79%	\$ 134,452	\$ 841,980	15.97%
EXPENSES						
Program Management	\$ 10,526	\$ 74,104	14.20%	\$ 3,569	\$ 50,159	7.12%
DPW - Drainage Maintenance	6,823	144,132	4.73%	4,187	155,763	2.69%
DPW - Sweeping	-	43,777	0.00%	3,400	34,121	9.96%
Depreciation	33,333	400,000	8.33%	65,000	390,000	16.67%
Interest/Fiscal Agent Exps.	9,125	49,825	18.31%	16,881	64,801	26.05%
Interfund Transfers Out - General Fund	-	-	N/A	-	-	N/A
TOTAL EXPENSES	\$ 59,807	\$ 711,838	8.40%	\$ 93,037	\$ 694,844	13.39%
NET INCOME (LOSS) <i>(per GAAP/GASB basis)</i>	\$ 79,499	\$ 298,602		\$ 41,415	\$ 147,136	
Less: Add'l Capital Contribs.	-	-		-	-	
NET INCOME (LOSS) <i>(per budget basis)</i>	\$ 79,499	\$ 298,602		\$ 41,415	\$ 147,136	

FINANCE
3/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - TIF 1 CIP FUND
2/28/2025
*****8.33% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
TIF 1 CIP FUND:				
Administration	\$5,000	\$ -	\$5,000	N/A
Business Park	14,500	-	14,500	100.0%
Barbican	-	-	-	N/A
Weston Avenue	5,524,132	179,265	5,344,867	96.8%
Weston Ave/Birch-Alderson	-	-	-	N/A
Christiansen Prop/Bus Park	1,000,000	-	1,000,000	100.0%
TOTAL EXPENDITURES	\$6,543,632	\$179,265	\$6,364,367	97.3%



<u>REVENUES</u>				
Land Sales	\$ -	\$ -	\$ -	N/A
Transfer In - TIF #1 Special Revenue Fund	6,543,632	-	6,543,632	100.0%
TOTAL RESOURCES	\$6,543,632	\$ -	\$6,543,632	100.0%



Revenues Over (Under) Expenditures (\$179,265)

FINANCE
3/12/2025

**VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - FACILITIES CIP FUND**

2/28/2025

*****8.33% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
FACILITIES CIP FUND:				
Weston Public Safety Bldg	\$0	\$0	\$0	N/A
Kennedy Park	1,046,550	-	1,046,550	100.0%
Aquatic Center	450,000	11,522	438,478	97.4%
Municipal Center Bldg	-	-	-	N/A
Various Parks/Playgrounds	<u>1,100,000</u>	<u>-</u>	<u>1,100,000</u>	<u>100.0%</u>
TOTAL EXPENDITURES	<u><u>\$2,596,550</u></u>	<u><u>\$ 11,522.00</u></u>	<u><u>\$2,585,028</u></u>	<u><u>99.6%</u></u>



<u>REVENUES</u>				
Proceeds from G.O. Bonds	\$931,550	\$0	\$931,550	100.0%
Interest Income	\$0	\$0	\$0	N/A
Contributions	1,000,000	-	1,000,000	100.0%
Transfers from Other Funds	<u>665,000</u>	<u>-</u>	<u>665,000</u>	<u>100.0%</u>
TOTAL RESOURCES	<u><u>\$2,596,550</u></u>	<u><u>\$ -</u></u>	<u><u>\$2,596,550</u></u>	<u><u>100.0%</u></u>



Revenues Over (Under) Expenditures \$ (11,522.00)

FINANCE

3/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - STREETS CIP FUND
2/28/2025

*****8.33% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
STREETS CIP FUND:				
Street Maintenance	\$225,000	\$ -	\$225,000	100.0%
Ross Ave/Camp Phillips	75,000	-	75,000	100.0%
Ped/Bike Plan	60,000	-	60,000	100.0%
Shorey	300,000	-	300,000	100.0%
Ross Ave	125,000	5,410	119,590	95.7%
Jelinek/Alderson	50,000	1,896	48,104	96.2%
Ross Ave Joint with Town	60,000	3,700	56,300	93.8%
Fuller Ave	2,075,000	8,173	2,066,827	99.6%
East Jelinek	-	197	(197)	N/A
Bloedel	50,000	-	50,000	100.0%
TOTAL EXPENDITURES	\$3,020,000	\$19,376	\$3,000,624	99.4%



REVENUES

Interest Income	\$ -	\$ 13,258.00	\$(13,258.00)	N/A
State Grants-Transportation	75,000	-	75,000	100.0%
State Grants-Bike Trails	\$ 30,000.00	\$ -	\$ 30,000.00	100.0%
E/C River Launch Grant	-	-	-	N/A
Sale of Equip/Property	-	-	-	N/A
Proceeds from GO Bonds/Notes	2,915,000	-	2,915,000	100.0%
TOTAL RESOURCES	\$3,020,000	\$13,258	\$3,006,742	99.6%



Revenues Over (Under) Expenditures (\$6,118)

FINANCE
3/12/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - CAPITAL EQUIPMENT CIP FUND
2/28/2025

*****8.33% of Year Completed *****

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>REMAINING BALANCE</u>	<u>PERCENT LEFT</u>
CAPITAL EQUIPMENT CIP FUND:				
Other Gen Govt Outlay	\$ 80,000.00	\$0	80,000.00	100.0%
Public Safety Capital Outlay	100,000	0	100,000	100.0%
Highway Equipment	400,000	7,274	392,726	98.2%
Infrastructure	-	-	-	N/A
Parks Equipment	115,000	-	115,000	100.0%
Transfers to Other Funds	0	0	0	N/A
TOTAL EXPENDITURES	\$695,000	\$7,274	\$687,726	99.0%



REVENUES

Property Taxes	\$0	\$0	\$ -	N/A
State Shared Taxes-Expenditure Restraint	50,000	-	50,000	100.0%
Equipment Rental Fees	100,000	-	100,000	100.0%
Sale of Village Property	0	36,891	(36,891)	N/A
Proceeds from GO Bonds/Notes	911,605	-	911,605	100.0%
Transfers from Other Funds	80,000	-	80,000	100.0%
TOTAL RESOURCES	\$1,141,605	\$36,891	\$1,104,714	96.8%



Revenues Over (Under) Expenditures \$29,617

FINANCE
3/12/2025

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, March 17, 2025

Description: Village Vouchers from 2/10/25 – 3/9/25

From: Jessica Trautman, Finance Director

Question: Should the Board of Trustees approve payment of Village expenditures (vouchers), and manual payroll checks for the period of 2/10/25 – 3/9/25?
Vouchers totaled \$7,156,834.21 and were issued on check numbers 63878-63980, 63998-64028 and 90192-90194.
Manual payroll checks totaled \$1,823.00 and were issued on check number 63981-63997.

Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 - Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-45 – Capital Projects	

Attached Docs: Check register for accounts payable and payroll

Committee Action: None.

FISCAL IMPACT: \$7,158,657.21 across various funds and departments.

Recommendation: Finance Director recommends approval.

Recommended Language for Official Action

I move to approve the vouchers and manual payroll checks from 2/10/25 – 3/9/25.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63223									
02/25	02/10/25	63223	22576	RC ENTERPRISES LLC	PMT 1 PAR 42 WES	WESTON AVE (X-J) - PARCEL 42 ROW PMT	1	40-07-57355-821-000	-3,800.00 V
02/25	02/10/25	63223	22576	RC ENTERPRISES LLC	PMT 1 PAR 43	WESTON AVE (X-J) ROW PURCHASE - PARCEL 43	1	40-07-57355-821-000	-3,800.00 V
Total 63223:									Void and reissue to check#63906 7,600.00-
63810									
02/25	02/18/25	63810	23035	FUNERAL HOME REAL PROPERTY LL	314703	PROPERTY TAX REFUND 5712 MEMORIAL CT	1	10-00-21901-000-000	-676.09 V
Total 63810:									Void- check was issued in an error 676.09-
63878									
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245729	KEYS FOR GENERATOR AT MUNI CTR	1	10-01-51600-390-000	10.77
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245758	VOLLEYBALL POST SUPPLIES	1	10-05-55210-390-000	31.30
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245779	ISOPROPYL ALCOHOL, SPRAY PAINT, KNIFE BLADES	1	10-03-53310-363-000	38.17
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245816	BUILDING SUPPLIES	1	10-05-55210-247-000	104.92
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245848	BULB RETURNED	1	10-05-55210-247-000	-69.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245873	CLEANING SUPPLIES	1	10-03-53310-344-000	33.96
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245878	FASTENERS	1	60-03-53730-349-000	34.43
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245892	SIGN SHOP FASTENERS	1	10-03-53310-363-000	3.00
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245902	POWER TOOL PART	1	60-03-53730-349-000	2.49
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245921	SNOW SHOVEL FOR WELLS	1	60-03-53730-314-000	31.99
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	245975	PARK SUPPLIES	1	10-05-55210-390-000	77.91
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246039	PARK SUPPLIES	1	10-05-55210-390-000	160.54
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246040	CLAMPS RETURNED	1	10-05-55210-390-000	-63.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246100	MARKERS	1	10-03-53310-363-000	5.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246103	WELL 1 - SEALANT FOR BROKEN WINDOWS	1	60-03-53730-349-000	38.56
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246174	VAN #3 SUPPLIES - SOCKETS/DRIVERS	1	60-03-53766-352-000	60.36
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246214	VAN #5 SUPPLIES - TOWELS/TORCH	1	60-03-53740-314-662	51.56
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246215	VAN #3 SUPPLIES - GLOVES/TORCH	1	60-03-53740-314-662	89.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246216	HAND WARMERS	1	60-03-53740-349-000	19.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246244	PARK SUPPLIES	1	10-05-55210-390-000	29.97
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246294	PARK SUPPLIES	1	10-05-55210-390-000	16.99
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246306	WELL SUPPLIES - CAULK/WATER NOZZLE/FASTERNERS	1	60-03-53743-253-000	24.44
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246330	TROTZER LIFT STATION - FREEZE UP SUPPLIES	1	61-03-53601-247-000	152.96
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246355	PROGRESS WAY LIFT STATION - FREEZE UP SUPPLIES	1	61-03-53601-247-000	134.97
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246365	HOSE FOR METER TEST BENCH	1	60-03-53743-253-000	71.96
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246439	VAN #88 - PENETRATING OIL	1	60-03-53766-352-000	24.99
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246471	PARK SUPPLIES	1	10-05-55210-390-000	19.98
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246492	MARKING PAINT	1	10-03-53310-354-000	8.59
02/25	02/13/25	63878	250	ACE HARDWARE CENTER	246502	VAN #88 - PAPER TOWEL	1	61-03-53610-349-000	15.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63878:									1,161.97
63879									
02/25	02/13/25	63879	4290	AECOM TECHNICAL SERVICES INC	2000975380	WELL 4 AND TREATMENT PLANT DESIGN SERVICES (NOV-D	1	60-00-18700-000-000	7,611.10
Total 63879:									7,611.10
63880									
02/25	02/13/25	63880	2330	ANSER	87560-021025	ANSWERING SERVICE: 02/10/25-03/09/25	1	60-03-53780-290-000	75.00
02/25	02/13/25	63880	2330	ANSER	87560-021025	ANSWERING SERVICE: 02/10/25-03/09/25	2	61-03-53613-290-000	75.00
Total 63880:									150.00
63881									
02/25	02/13/25	63881	1530	BECHER-HOPPE ASSOC INC	24141	FULLER ST DESIGN (12/28/24 - 1/31/25)	1	42-07-53479-215-442	6,222.75
02/25	02/13/25	63881	1530	BECHER-HOPPE ASSOC INC	24145	ROSS AVE (METRO TO ALDERSON) ROW SERVICES (DEC 24	1	42-07-53465-215-417	2,117.00
02/25	02/13/25	63881	1530	BECHER-HOPPE ASSOC INC	24147	RYAN ST LIFT STATION ROW SERVICES	1	61-00-18700-826-444	17,250.00
Total 63881:									25,589.75
63882									
02/25	02/13/25	63882	21856	CENTRAL WISCONSIN POWERSPORT	42634	PARK SUPPLIES	1	10-05-55210-390-000	75.43
Total 63882:									75.43
63883									
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	SHOP RAGS/SERVICE CHARGES/EMBLEM	1	10-03-53310-344-000	47.70
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	P- HUERTH: UNIFORM MAINT/RNTL	2	10-05-55200-162-595	18.19
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - LAKE: UNIFORM MAINT/RNTL	3	10-03-53310-162-574	9.20
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - BLAREK (SAMPLES): UNIFORM MAINT/RNTL	4	10-03-53310-162-572	11.45
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - BURAZIN: UNIFORM MAINT/RNTL	5	10-03-53310-162-580	28.25
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - VLIESTRA: UNIFORM MAINT/RNTL	6	10-03-53310-162-582	99.90
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - YONKER: UNIFORM MAINT/RNTL	7	10-03-53310-162-584	10.80
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	P - HOEKSTRA (LYON): UNIFORM MAINT/RNTL	8	61-03-53613-162-593	27.65
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	BI - MEVERDEN: UNIFORM MAINT/RNTL	9	10-02-52400-162-000	26.60
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - HOEPPNER: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	9.95
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	BI- MAGUIRE: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	25.15
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	BI- TATRO: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	7.70
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	P - FALKOWSKI: UNIFORM MAINT/RNTL	13	10-05-55200-162-594	11.90
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - JANIKOWSKI: UNIFORM MAINT/RNTL	14	10-03-53310-162-577	8.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	W - DIETSCHKE: UNIFORM MAINT/RNTL	15	60-03-53780-162-588	37.85
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - VON SCHRADER: UNIFORM MAINT/RNTL	16	10-03-53310-162-581	24.47
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	W - BORTH: UNIFORM MAINT/RNTL	17	60-03-53780-162-586	8.65
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST- SCHMIDT: UNIFORM MAINT/RNTL	18	10-03-53310-162-570	52.70
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	ST - ULLENBRAUCK K: UNIFORM MAINT/RNTL	19	10-03-53310-162-575	43.65
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	P - STEINES: UNIFORM MAINT/RNTL	20	10-05-55200-162-596	37.20
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	SWR - TRYBA: UNIFORM MAINT/RNTL	21	61-03-53613-162-592	63.45
02/25	02/13/25	63883	5720	CINTAS CORPORATION	12709045 JAN 2025	W - KRAUSE: UNIFORM MAINT/RNTL	22	60-03-53780-162-590	30.60
Total 63883:									641.66
63884									
02/25	02/13/25	63884	11520	COMPASS MINERALS AMERICA	1454280	78 TONS SEASONAL SALT ORDER 2025	1	10-03-53312-235-000	8,144.76
02/25	02/13/25	63884	11520	COMPASS MINERALS AMERICA	1455552	426.66 TONS SEASONAL SALT ORDER 2025	1	10-03-53312-235-000	44,551.84
Total 63884:									52,696.60
63885									
02/25	02/13/25	63885	3680	DC EVEREST SCHOOL DISTRICT	FEB 2025 SETTLE	JAN SETTLEMENT TAX COLLECTIONS 2024-2025	1	10-00-24610-000-000	3,726,185.54
Total 63885:									3,726,185.54
63886									
02/25	02/13/25	63886	3940	DIGGERS HOTLINE INC	250 1 46301	JANUARY 2025	1	61-03-53613-290-000	28.05
02/25	02/13/25	63886	3940	DIGGERS HOTLINE INC	250 1 46301	JANUARY 2025	2	60-03-53780-290-000	28.05
Total 63886:									56.10
63887									
02/25	02/13/25	63887	4900	FARRELL EQUIPMENT & SUPPLY CO	201070	SAFETY HELMETS	1	61-03-53610-349-000	299.97
02/25	02/13/25	63887	4900	FARRELL EQUIPMENT & SUPPLY CO	201070	SAFETY HELMETS	2	60-03-53761-251-000	199.98
Total 63887:									499.95
63888									
02/25	02/13/25	63888	4910	FASTENAL COMPANY	WISCH377274	PLOW HARDWARE	1	10-03-53312-353-000	26.12
02/25	02/13/25	63888	4910	FASTENAL COMPANY	WISCH377274	STAINLESS HARDWARE RESTOCK	2	10-03-53310-353-000	28.22
Total 63888:									54.34

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63889									
02/25	02/13/25	63889	5490	GANNETT WISCONSIN LOCALiQ	10962209	HEARING NOTICE PUBLICATION	1	10-06-56910-321-000	34.82
02/25	02/13/25	63889	5490	GANNETT WISCONSIN LOCALiQ	10962209	HEARING NOTICE PUBLICATION ETZ	2	10-06-56925-321-000	34.82
02/25	02/13/25	63889	5490	GANNETT WISCONSIN LOCALiQ	10966862	HEARING NOTICE PUBLICATION	1	10-06-56910-321-000	53.91
02/25	02/13/25	63889	5490	GANNETT WISCONSIN LOCALiQ	10971021	HEARING NOTICE PUBLICATION	1	10-06-56910-321-000	58.20
02/25	02/13/25	63889	5490	GANNETT WISCONSIN LOCALiQ	10974257	HEARING NOTICE PUBLICATION	1	10-06-56910-321-000	51.05
Total 63889:									232.80
63890									
02/25	02/13/25	63890	5930	GRAINGER	9395858799	BRINE HYDROMETER	1	10-03-53312-353-000	66.94
02/25	02/13/25	63890	5930	GRAINGER	9395858799	DRUM DOLLY, DETAIL WAX	2	10-03-53310-353-000	167.75
02/25	02/13/25	63890	5930	GRAINGER	9397452492	JACOBSON MOWER BUSHING	1	10-05-55210-242-000	12.32
Total 63890:									247.01
63891									
02/25	02/13/25	63891	20580	KIMBALL MIDWEST	103028302	HAND CLEANER WET WIPES	1	10-03-53310-344-000	113.76
Total 63891:									113.76
63892									
02/25	02/13/25	63892	23046	KRIEWALD, ERIN	326889	PROPERTY TAX REFUND 5303 DJ LN	1	10-00-21901-000-000	345.88
Total 63892:									345.88
63893									
02/25	02/13/25	63893	9920	MARATHON COUNTY CLERK'S OFFIC	FEB 2025 SETTLE	FEBRUARY SETTLEMENT TAX COLLECTION 2024-2025	1	10-00-24310-000-000	2,024,917.72
Total 63893:									2,024,917.72
63894									
02/25	02/13/25	63894	9910	MARATHON COUNTY TREASURER	015665	ROSS AND CR-X DESIGN (JAN 2024)	1	42-07-53454-215-000	3,968.81
Total 63894:									3,968.81
63895									
02/25	02/13/25	63895	9900	MARATHON CTY REGISTER OF DEED	202500000008	MCROD RECORDING FEES: EASEMENT	1	10-06-56910-219-000	30.00
Total 63895:									30.00

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63896									
02/25	02/13/25	63896	22401	MCMASTER-CARR	40413798	BRINE METER FITTINGS, CLAMPS, U-BOLTS	1	10-03-53312-353-000	92.08
Total 63896:									92.08
63897									
02/25	02/13/25	63897	20623	MDROFFERS CONSULTING LLC	202501020	MD ROFFERS MASTER PLANNING AGREEMENT	1	10-06-56930-219-000	193.75
Total 63897:									193.75
63898									
02/25	02/13/25	63898	10050	MENARDS INC	57832	RACKING FOR MEZZANINE	1	10-01-51600-247-000	80.31
02/25	02/13/25	63898	10050	MENARDS INC	57832	SUPPLIES FOR SHELTER RENTAL DISPLAY BOXES	2	10-05-55210-247-000	192.08
Total 63898:									272.39
63899									
02/25	02/13/25	63899	21224	MI-TECH SERVICES INC	32145286	LANDFILL MONITORING JAN 2025	1	18-03-53631-215-000	1,237.50
02/25	02/13/25	63899	21224	MI-TECH SERVICES INC	32145298	LANDFILL MONITORING - GES O&M JAN 2025	1	18-03-53631-215-000	578.18
Total 63899:									1,815.68
63900									
02/25	02/13/25	63900	10910	MSA PROFESSIONAL SERVICES INC	013132	SCHOFIELD AVE AND MESKER ENGINEERING SERVICES (11/	1	42-07-53461-215-405	1,296.97
Total 63900:									1,296.97
63901									
02/25	02/13/25	63901	22527	MSC INDUSTRIAL SUPPLY	71432189	SHOP TOOLS	1	10-03-53310-314-000	223.76
Total 63901:									223.76
63902									
02/25	02/13/25	63902	11070	MPEC-NAPA AUTO PARTS	940247	UNIT 23 AIR FILTER	1	10-03-53310-353-000	82.98
02/25	02/13/25	63902	11070	MPEC-NAPA AUTO PARTS	940706	WIPER BLADES	1	10-03-53312-353-000	99.36
Total 63902:									182.34
63903									
02/25	02/13/25	63903	11720	NTC	FEB 2025 SETTLE	FEB SETTLEMENT - 2024-2025	1	10-00-24510-000-000	597,073.04

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Total 63903:									597,073.04
63904									
02/25	02/13/25	63904	19643	O'REILLY AUTO PARTS	3845-266886	CREDIT FOR RETURNED AIR FILTER	1	10-03-53312-353-000	-78.37
02/25	02/13/25	63904	19643	O'REILLY AUTO PARTS	3845-269369	FILTER RESTOCK UNIT 23	1	10-03-53310-242-000	128.65
Total 63904:									50.28
63905									
02/25	02/13/25	63905	22835	RAETHER, KIMBERLY	307675	7205 EXECUTIVE CT PROPERTY TAX REFUND	1	10-00-21901-000-000	484.63
Total 63905:									484.63
63906									
02/25	02/13/25	63906	22576	RC ENTERPRISES LLC	PMT 1 PAR 42 WES	WESTON AVE (X-J) - PARCEL 42 ROW PMT	1	40-07-57355-821-000	3,800.00
02/25	02/13/25	63906	22576	RC ENTERPRISES LLC	PMT 1 PAR 43	WESTON AVE (X-J) ROW PURCHASE - PARCEL 43	1	40-07-57355-821-000	3,800.00
Total 63906:									7,600.00
63907									
02/25	02/13/25	63907	13530	RIB MTN METROPOLITAN SEWERAGE	JAN2025	RIB MOUNTAIN O & M 01-25	1	61-03-53610-227-000	73,770.98
02/25	02/13/25	63907	13530	RIB MTN METROPOLITAN SEWERAGE	JAN2025	RIB MOUNTAIN DEBT SERVICE 01-25	2	61-08-53614-614-000	51,006.56
Total 63907:									124,777.54
63908									
02/25	02/13/25	63908	10520	SECURIAN FINANCIAL GROUP INC	MAR2025	VOW PREMIUM: MAR 2025	1	10-00-21531-000-000	1,394.13
Total 63908:									1,394.13
63909									
02/25	02/13/25	63909	14660	SECURITY HEALTH PLAN	MAR2025	VILLAGE TRAD HEALTH INS FOR MAR 2025	1	10-00-21530-000-000	9,907.52
02/25	02/13/25	63909	14660	SECURITY HEALTH PLAN	MAR2025	VILLAGE HSA HEALTH INS FOR MAR 2025	2	10-00-21530-000-000	49,705.46
Total 63909:									59,612.98
63910									
02/25	02/13/25	63910	17130	VIKING ELECTRIC SUPPLY LLC	S008738287.005	HEATER FOR PUBLIC SAFETY BLD	1	10-02-52199-390-000	68.21

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Total 63910:									68.21
63911									
02/25	02/13/25	63911	20528	WM CORPORATE SERVICES INC	5539840-0414-1	RECYCLING CARTS	1	18-03-53635-297-000	13,771.24
02/25	02/13/25	63911	20528	WM CORPORATE SERVICES INC	5539840-0414-1	GARBAGE 95 GALLON	2	18-03-53620-297-000	38,325.00
02/25	02/13/25	63911	20528	WM CORPORATE SERVICES INC	5539840-0414-1	GARBAGE 32 GALLON	3	18-03-53620-297-000	5,421.00
02/25	02/13/25	63911	20528	WM CORPORATE SERVICES INC	5539842-0414-7	GARBAGE STICKERS	1	18-00-46422-000-000	300.00
Total 63911:									57,817.24
63912									
02/25	02/13/25	63912	18100	WESTON UTILITIES	268-00 Q4 2024	WATER/SEWER/STORM 10/15-01/15/2025	1	10-00-14520-000-000	1,049.97
02/25	02/13/25	63912	18100	WESTON UTILITIES	268-00 Q4 2024	WATER/SEWER/STORM 10/15-01/15/2025	2	10-00-14510-000-000	349.99
Total 63912:									1,399.96
63913									
02/25	02/13/25	63913	18090	WESTON, TOWN OF	UTIL TAX PMT JAN	TOWN/WESTON 2024 UTILITY TAX PMT	1	10-00-24410-000-000	5,304.57
Total 63913:									5,304.57
63914									
02/25	02/13/25	63914	22473	WHITE CAP	50030002154	4-IN DRAINTILE PIPE	1	63-03-53655-371-000	61.99
Total 63914:									61.99
63915									
02/25	02/20/25	63915	4290	AECOM TECHNICAL SERVICES INC	2000976232	WELLS 7 AND 8 CONSTRUCTION SERVICES (NOV-DEC 2024)	1	60-00-18700-000-324	2,650.48
02/25	02/20/25	63915	4290	AECOM TECHNICAL SERVICES INC	2000987281	WESTON AVE (X TO J) CONSTRUCTION SERVICES (FEB 25)	1	40-07-57355-215-000	15,519.05
Total 63915:									18,169.53
63916									
02/25	02/20/25	63916	23047	NEW RESTORATION AND RECOVERY	PSI-2020-176508	SANITARY CLEANING/TELEVISIONS - SCHOFIELD AVE.	1	61-03-53605-290-000	16,212.89
Total 63916:									16,212.89
63917									
02/25	02/20/25	63917	1530	BECHER-HOPPE ASSOC INC	24142	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - DEC	1	42-07-53465-215-417	5,410.00
02/25	02/20/25	63917	1530	BECHER-HOPPE ASSOC INC	24142	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - DEC	2	10-00-13610-000-000	5,410.00

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02/25	02/20/25	63917	1530	BECHER-HOPPE ASSOC INC	24143	ROSS AVE (RIVER BEND TO PAULS) DESIGN SERVICES: 11/2/	1	42-07-53478-215-439	3,700.00
Total 63917:									14,520.00
63918									
02/25	02/20/25	63918	21640	CAMERA CORNER CONNECTING POI	CCCP041469	MILESTONE SURVEILLANCE SYSTEM LICENSE - KENNEDY P	1	20-01-51410-290-000	468.00
Total 63918:									468.00
63919									
02/25	02/20/25	63919	3220	CONTROL CONCEPTS TECHNOLOGY	520484038	113 HYD FITTING	1	10-03-53312-353-000	8.59
Total 63919:									8.59
63920									
02/25	02/20/25	63920	3680	DC EVEREST SCHOOL DISTRICT	DNR AID 2024	2025 PILT PAYMENT - DCE	1	10-00-43660-000-000	431.68
Total 63920:									431.68
63921									
02/25	02/20/25	63921	19843	DIVERSIFIED BENEFIT SERVICES INC	434305	SAFER FLEX ADMIN FEES - FEB 2025	1	10-00-14520-000-000	50.00
02/25	02/20/25	63921	19843	DIVERSIFIED BENEFIT SERVICES INC	434305	VOW FLEX ADMIN FEES FEB 2025	2	10-01-51430-163-000	50.00
02/25	02/20/25	63921	19843	DIVERSIFIED BENEFIT SERVICES INC	434305	PY FLEX BALANCES	3	10-01-51430-163-000	19.00
Total 63921:									119.00
63922									
02/25	02/20/25	63922	4910	FASTENAL COMPANY	WISCH377467	PLOW HARDWARE	1	10-03-53312-353-000	290.56
02/25	02/20/25	63922	4910	FASTENAL COMPANY	WISCH377467	HARDWARE RESTOCK	2	10-03-53310-353-000	54.26
Total 63922:									344.82
63923									
02/25	02/20/25	63923	5930	GRAINGER	9400415791	REPLACEMENT SOCKETS	1	10-03-53310-353-000	125.25
02/25	02/20/25	63923	5930	GRAINGER	9400719077	LARGE WRENCH SET	1	10-03-53310-353-000	351.37
02/25	02/20/25	63923	5930	GRAINGER	9402320833	HAND REAMERS	1	10-03-53310-353-000	173.44
02/25	02/20/25	63923	5930	GRAINGER	9402320833	HYDRAULIC FITTING RESTOCK	2	10-03-53312-353-000	146.81
Total 63923:									796.87

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63924									
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24564	CLOTHING - DUE FROM EMPLOYEE - TRAUTMAN	1	10-00-13802-000-000	24.91
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24564	CLOTHING - DUE FROM EMPLOYEE - LAO	2	10-00-13802-000-000	48.82
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24564	CLOTHING - DUE FROM EMPLOYEE - HODELL	3	10-00-13802-000-000	51.89
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24564	CLOTHING ALLOWANCE - HODELL, LAO, TRAUTMAN	4	10-01-51520-310-000	150.00
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24565	BUILDING INSPECTOR: CLOTHING	1	10-02-52400-346-001	247.57
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24565	PLANNING: CLOTHING	2	10-06-56900-310-000	88.60
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24565	PAYROLL: JEN	3	10-00-13802-000-000	33.75
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	PARKS - SWEATSHIRTS	1	10-05-55200-346-000	678.30
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	STREETS - SHIRTS	2	10-03-53310-161-000	88.85
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	STREETS - SHIRTS	3	10-03-53310-162-000	223.85
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	STREETS - WINTER CLOTHING	4	10-03-53310-346-000	1,819.61
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	WATER - WINTER CLOTHING	5	60-03-53780-162-000	1,571.86
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	WATER - CLOTHING ALLOWANCE	6	60-03-53780-346-000	26.93
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	SEWER - CLOTHING ALLOWANCE	7	61-03-53613-162-000	87.95
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	CLOTHING - DUE FROM EMPLOYEE - WODALSKI	8	10-00-13802-000-000	41.98
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24566	CLOTHING - DUE FROM EMPLOYEE - DOLAN	9	10-00-13802-000-000	33.50
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24567	UTILITY CLOTHING ALLOWANCE	1	60-03-53780-162-000	39.42
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24567	UTILITY CLOTHING ALLOWANCE	2	61-03-53613-346-000	39.41
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24569	CLOTHING - DUE FROM EMPLOYEE - BREHM	1	10-00-13802-000-000	7.33
02/25	02/20/25	63924	5950	GRAPHICS PLUS	24569	CLOTHING ALLOWANCE	2	10-01-51420-310-000	50.00
Total 63924:									5,354.53
63925									
02/25	02/20/25	63925	6330	HALLMAN LINDSAY QUALITY PAINTS	T5EN4	PAINT FOR PICNIC TABLES	1	10-05-55210-390-000	195.96
Total 63925:									195.96
63926									
02/25	02/20/25	63926	6780	HODELL, RENEE	REIMB: MILAGE 25	MILEAGE: FARMERS MARKET COLLABORATION	1	81-06-56940-334-000	56.00
Total 63926:									56.00
63927									
02/25	02/20/25	63927	22268	HOEKSTRA, JARED	REIMB: CLOTH AL	CLOTHING ALLOWANCE HOEKSTRA	1	61-03-53613-346-593	86.92
Total 63927:									86.92
63928									
02/25	02/20/25	63928	22045	HUBBARD, EILEEN	UTILITY REF-5164-	UTILTY REFUND OVERPAYMENT	1	01-00-11115-000-000	154.21

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Total 63928:									154.21
63929									
02/25	02/20/25	63929	7140	HYDROCORP	CI-04616	CROSS CONNECTION CONTROL INSPECTION: JANUARY 202	1	60-03-53762-256-000	1,382.00
Total 63929:									1,382.00
63930									
02/25	02/20/25	63930	21230	ILLINOIS MUTUAL	250124-250207	1/24/25 AND 2/7/25 PAYROLLS	1	10-00-21537-000-000	193.62
Total 63930:									193.62
63931									
02/25	02/20/25	63931	20580	KIMBALL MIDWEST	103056562	WORK GLOVES	1	10-03-53310-161-000	133.00
Total 63931:									133.00
63932									
02/25	02/20/25	63932	9920	MARATHON COUNTY CLERK'S OFFIC	DNR AID 2024	2025 PILT PMT	1	10-00-43660-000-000	234.38
Total 63932:									234.38
63933									
02/25	02/20/25	63933	9810	MARATHON COUNTY HEALTH DEPT	INV07372222	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 63933:									75.00
63934									
02/25	02/20/25	63934	9910	MARATHON COUNTY TREASURER	016090	2024 MPO DUES	1	10-01-51109-324-000	3,306.98
Total 63934:									3,306.98
63935									
02/25	02/20/25	63935	10050	MENARDS INC	58122	TELEVISIONING VAN SUPPLIES	1	61-03-53605-290-000	165.06
Total 63935:									165.06
63936									
02/25	02/20/25	63936	22501	MENKE AUTO	601792	UNIT 8 TRANSMISSION CONTROLL MODULE	1	10-03-53312-353-000	878.47

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Total 63936:									878.47
63937									
02/25	02/20/25	63937	20769	NC WI STORMWATER COALITION	2025-10	STORMWATER COALITION FEES	1	63-03-53652-327-000	1,500.00
Total 63937:									1,500.00
63938									
02/25	02/20/25	63938	11720	NTC	DNR AID 2024	2025 PILT SHARE NTC	1	10-00-43660-000-000	69.17
Total 63938:									69.17
63939									
02/25	02/20/25	63939	20858	SEARLES, TONYA	TAX REF - 250217	BOARD VOTED ON 2-17 TO GIVE A REFUND FOR OVER ASS	1	10-01-51910-399-000	248.16
Total 63939:									248.16
63940									
02/25	02/20/25	63940	20240	TRUCK EQUIPMENT INC	1134256-00	TRUCK 17 WORK LIGHT	1	10-03-53312-353-000	112.46
Total 63940:									112.46
63941									
02/25	02/20/25	63941	23048	U.S. WATER LLC	180092	WATER TESTING - ECOLI/COLIFORM	1	60-03-53730-294-000	29.00
02/25	02/20/25	63941	23048	U.S. WATER LLC	180120	WATER SAMPLES - ECOLI/COLIFORM	1	60-03-53730-294-000	29.00
Total 63941:									58.00
63942									
02/25	02/20/25	63942	17530	WAUSAU CHEMICAL CORPORATION	INV-352822	CAUSTIC SODA - RIPPLING CREEK	1	60-03-53730-366-000	615.72
02/25	02/20/25	63942	17530	WAUSAU CHEMICAL CORPORATION	INV-352823	CAUSTIC SODA - ALTA VERDE	1	60-03-53730-366-000	615.72
02/25	02/20/25	63942	17530	WAUSAU CHEMICAL CORPORATION	INV-352824	CAUSTIC SODA, HYPO CHLOR - TREATMENT PLANT	1	60-03-53730-366-000	1,043.19
Total 63942:									2,274.63
63943									
02/25	02/20/25	63943	17520	WAUSAU CENTRAL WISCONSIN CVB	Q4 2024 ROOM TA	ROOM TAX: QTR 4 2024	1	29-06-56729-590-000	1,518.75
03/25	03/06/25	63943	17520	WAUSAU CENTRAL WISCONSIN CVB	Q4 2024 ROOM TA	ROOM TAX: QTR 4 2024	1	29-06-56729-590-000	-1,518.75 V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 63943:									.00
63944									
02/25	02/20/25	63944	18090	WESTON, TOWN OF	EVOLVE PMT LEW	PARKLAND DEDICATION FUNDS: MIKE LEWANDOWSKI	1	10-00-24410-000-000	244.00
Total 63944:									244.00
63945									
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224080	1/14-2/8/2025 MUNI BLD CONTRACT REVIEW-LANDSCAPING	1	10-01-51300-212-000	460.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224080	1/14-2/28/2025 CLOUDPERMIT	2	10-01-51300-212-000	380.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224080	1/14-2/28/2025 TAX BILL MAILING QUESTION	3	10-01-51300-212-000	460.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224080	1/14-2/28/2025 MARSHFILED CLINIC FOLLOWUP	4	10-01-51300-212-000	200.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224080	1/14-2/28/2025 WASTE MANAGEMENT CONTRACT	5	18-03-53620-212-000	80.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224081	QUIT CLAIM DEEDS 1/23-1/27/2025	1	10-01-51300-212-000	60.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224081	CELL TOWER PERMIT 1/23-1/27/2025	2	10-01-51300-212-000	100.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224082	1/14/2025 NAMING POLICY	1	10-01-51300-212-000	300.00
02/25	02/20/25	63945	19951	YDE LAW FIRM S.C.	224083	1/30/2025 SBC	1	10-01-51300-212-000	180.00
Total 63945:									2,220.00
63946									
02/25	02/27/25	63946	310	AFLAC	124815	PAYROLLS: FEB 2025	1	10-00-21561-000-000	1,323.18
Total 63946:									1,323.18
63947									
02/25	02/27/25	63947	21805	AMERICAN CONSERVATION & BILLIN	17710	AQUAHAWK MONTHLY MAR 2025	1	60-03-53780-290-000	440.00
02/25	02/27/25	63947	21805	AMERICAN CONSERVATION & BILLIN	17710	AQUAHAWK MONTHLY MAR 2025	2	61-03-53613-290-000	440.00
Total 63947:									880.00
63948									
02/25	02/27/25	63948	11160	CORE & MAIN LP	INV0013963	WATER TESTING SUPPLIES - PH STANDARDS	1	60-03-53730-349-000	65.98
02/25	02/27/25	63948	11160	CORE & MAIN LP	INV0014238	WATER TESTING SUPPLIES - PH STANDARDS	1	60-03-53730-349-000	22.86
02/25	02/27/25	63948	11160	CORE & MAIN LP	W416657	3" METER - CORDONEL	1	60-00-18413-000-000	2,841.10
02/25	02/27/25	63948	11160	CORE & MAIN LP	W421866	WATER WORKS PARTS - 6" ALPHA CAP	1	60-03-53761-349-000	397.08
02/25	02/27/25	63948	11160	CORE & MAIN LP	W421866	WATER WORKS PARTS - 6", 8" AND 10" MJ PLUG	2	60-03-53761-349-000	566.63
02/25	02/27/25	63948	11160	CORE & MAIN LP	W421889	WATER WORKS PARTS - 8" & 10" ALPHA CAP	1	60-03-53761-349-000	1,611.29

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Total 63948:									5,504.94
63949									
02/25	02/27/25	63949	22816	FAITH LEAK DETECTION SERVICES L	003	LEAK DETECTION - SCHOFIELD AVE	1	60-03-53761-290-000	650.00
02/25	02/27/25	63949	22816	FAITH LEAK DETECTION SERVICES L	004	LEAK DETECTION - ALDERSON ST.	1	60-03-53761-290-000	650.00
Total 63949:									1,300.00
63950									
02/25	02/27/25	63950	22259	FORCE AMERICA DISTRIBUTING	IN001-2043897	UNIT 29 WING JOYSTICK CONTROL	1	10-03-53312-353-000	422.15
02/25	02/27/25	63950	22259	FORCE AMERICA DISTRIBUTING	IN001-2043897	TRUCK 10 PLOW WING CONTROL	2	10-03-53312-353-000	422.15
Total 63950:									844.30
63951									
02/25	02/27/25	63951	5370	FRANCE PROPANE SERVICE INC	133640	TANK REFILL	1	10-03-53310-351-000	30.03
Total 63951:									30.03
63952									
02/25	02/27/25	63952	5490	GANNETT WISCONSIN LOCALiQ	11021928	SCHOFIELD AVE BID ADVERTISEMENT	1	46-07-57360-321-000	93.95
Total 63952:									93.95
63953									
02/25	02/27/25	63953	5930	GRAINGER	9414414970	231 POLY FENDER BRACKETS, FLUID EXTRACTOR	1	10-03-53312-353-000	102.70
02/25	02/27/25	63953	5930	GRAINGER	9417043875	SIGN SHOP BIT HOLDER	1	10-03-53310-363-000	24.01
02/25	02/27/25	63953	5930	GRAINGER	9417043875	BRACKETS	2	10-03-53310-353-000	45.72
Total 63953:									172.43
63954									
02/25	02/27/25	63954	22464	HANCO CORP	200530-00	WHEEL WEIGHT RESTOCK, MOUNTING SOAP	1	10-03-53310-353-000	100.44
02/25	02/27/25	63954	22464	HANCO CORP	200530-01	1.5 OZ WHEEL WEIGHTS	1	10-03-53310-353-000	13.56
Total 63954:									114.00
63955									
02/25	02/27/25	63955	22285	JOHNSON CONTROLS	1-135235717420	TROUBLE SHOOTING OF HEATING SYSTEM	1	10-01-51600-247-000	1,913.00

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Total 63955:									1,913.00
63956									
02/25	02/27/25	63956	20580	KIMBALL MIDWEST	103093858	HYDRAULIC HOSE RACKING	1	10-03-53310-390-000	350.91
Total 63956:									350.91
63957									
02/25	02/27/25	63957	12810	LEGALSHIELD	FEB2025	DUES: FEB 2025	1	10-00-21566-000-000	68.75
Total 63957:									68.75
63958									
02/25	02/27/25	63958	9810	MARATHON COUNTY HEALTH DEPT	INV07398	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 63958:									75.00
63959									
02/25	02/27/25	63959	21860	MARCO TECHNOLOGIES	INV13514571	CONTRACT COP5943-03: KYOCERA- B/W	1	10-01-51450-280-000	12.12
02/25	02/27/25	63959	21860	MARCO TECHNOLOGIES	INV13514571	CONTRACT COP5943-03: KYOCERA- COLOR	2	10-01-51450-280-000	49.51
Total 63959:									61.63
63960									
02/25	02/27/25	63960	22401	MCMaster-CARR	41073170	UNIT 113 HIGH LOW RANGE CABLE	1	10-03-53312-353-000	134.04
Total 63960:									134.04
63961									
02/25	02/27/25	63961	10050	MENARDS INC	58509	PARK SUPPLIES	1	10-05-55210-390-000	183.77
Total 63961:									183.77
63962									
02/25	02/27/25	63962	22527	MSC INDUSTRIAL SUPPLY	74506389	REPLACEMENT 6" GRINDER	1	10-03-53310-314-000	239.52
02/25	02/27/25	63962	22527	MSC INDUSTRIAL SUPPLY	74512679	SORBENT MATS	1	10-03-53310-344-000	71.52
Total 63962:									311.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
63963									
02/25	02/27/25	63963	20097	MUNICIPAL ENVIRONMENTAL GROUP	2025 MEMBERSHI	WATER UTILITY MEMBERSHIP DUES: 2025	1	60-03-53780-324-000	1,378.00
Total 63963:									1,378.00
63964									
02/25	02/27/25	63964	21416	MUNICIPAL WELL & PUMP INC	23091	BLOEDEL WELL PUMPING EQUIP REHAB	1	60-03-53720-242-633	25,160.00
02/25	02/27/25	63964	21416	MUNICIPAL WELL & PUMP INC	23091	BLOEDEL WELL REHAB	2	60-03-53710-245-614	25,160.00
02/25	02/27/25	63964	21416	MUNICIPAL WELL & PUMP INC	23091	GATE VALVE FOR BLOEDEL	3	60-00-18415-000-000	5,870.00
Total 63964:									56,190.00
63965									
02/25	02/27/25	63965	11070	MPEC-NAPA AUTO PARTS	941285	CREDIT-RETURNED FUEL PRESSURE REGULATOR	1	10-03-53310-353-000	-113.99
02/25	02/27/25	63965	11070	MPEC-NAPA AUTO PARTS	941325	FLUID EXTRACTOR	1	10-03-53310-353-000	40.28
02/25	02/27/25	63965	11070	MPEC-NAPA AUTO PARTS	941903	501 FUEL FILTER	1	10-03-53310-353-000	3.73
02/25	02/27/25	63965	11070	MPEC-NAPA AUTO PARTS	942002	JOHN DEERE LOADER WIPER BLADES, WRENCH SETS	1	10-03-53310-242-000	177.91
02/25	02/27/25	63965	11070	MPEC-NAPA AUTO PARTS	942050	501 FILTER RETURN	1	10-03-53310-353-000	-3.73
Total 63965:									104.20
63966									
02/25	02/27/25	63966	23017	NATIONAL VISION ADMINISTRATOR L	4452570	MAR VISION 2025	1	10-00-21532-000-000	338.93
Total 63966:									338.93
63967									
02/25	02/27/25	63967	11480	NORCON CORPORATION	3998	SCHOFIELD AVE WATERMAIN BREAK PAVEMENT REPAIR	1	60-03-53761-290-000	16,594.00
Total 63967:									16,594.00
63968									
02/25	02/27/25	63968	19643	O'REILLY AUTO PARTS	3845-267562	CREDIT-CORE RETURN TRUCK 8	1	10-03-53310-353-000	-38.00
02/25	02/27/25	63968	19643	O'REILLY AUTO PARTS	3845-270847	UNIT 23 FILTER RESTOCK	1	10-03-53310-242-000	36.68
02/25	02/27/25	63968	19643	O'REILLY AUTO PARTS	3845-272329	UNIT 32 FILTER RESTOCK	1	10-03-53310-353-000	172.99
02/25	02/27/25	63968	19643	O'REILLY AUTO PARTS	3845-272329	FILTER RESTOCK UNIT 37	2	10-03-53312-353-000	100.00
Total 63968:									271.67
63969									
02/25	02/27/25	63969	22756	PORTRAITS BY TIFFANY	562	PROFESSIONAL PICTURES: VILLAGE STAFF/T TRYBA	1	10-01-51430-290-000	95.00

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Total 63969:									95.00
63970									
02/25	02/27/25	63970	22159	PRECISE MRM LLC	IN200-2003682	GPS DEVICES (JAN 2025)	1	10-03-53310-226-000	320.00
Total 63970:									320.00
63971									
02/25	02/27/25	63971	13390	REINDERS INC	6067590-00	PARTS FOR #20 AND #115	1	10-05-55210-390-000	209.58
Total 63971:									209.58
63972									
02/25	02/27/25	63972	13420	RENT-A-FLASH OF WI INC	94468	TRAFFIC SIGNAL AHEAD SIGNS AND SIGN SHEETING	1	10-03-53310-363-000	898.32
Total 63972:									898.32
63973									
02/25	02/27/25	63973	19838	RHYME BUSINESS PRODUCTS LLC	AR814109	SHARP MONTHLY B&W USAGE	1	10-01-51450-280-000	13.42
02/25	02/27/25	63973	19838	RHYME BUSINESS PRODUCTS LLC	AR814109	SHARP MONTHLY COLOR USAGE	2	10-01-51450-280-000	178.22
Total 63973:									191.64
63974									
02/25	02/27/25	63974	20611	SPECTRUM INSURANCE GROUP	WC FINL AUDIT 24-	WORKERS COMP INS: 2024 BALANCE DUE	1	10-00-21100-000-000	779.00
Total 63974:									779.00
63975									
02/25	02/27/25	63975	21816	STRAND ASSOCIATES INC	0220828	WISDOT STORM POND DESIGN (1/1/25 - 1/31/25)	1	63-00-18700-825-431	5,692.88
02/25	02/27/25	63975	21816	STRAND ASSOCIATES INC	0220828	WISDOT STORM POND DESIGN (1/1/25 - 1/31/25) (BILL TO OT	2	10-00-13611-000-000	2,382.12
Total 63975:									8,075.00
63976									
02/25	02/27/25	63976	19795	CNH INDUSTRIAL ACCOUNTS	IA15848	UNIT 501 FILTERS, FM ANTENNA	1	10-03-53310-242-000	413.58
Total 63976:									413.58

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63977									
02/25	02/27/25	63977	22109	TDS	250222 VILLAGE	SEWER TELEPHONE	1	61-03-53613-225-000	283.45
02/25	02/27/25	63977	22109	TDS	250222 VILLAGE	WATER TELEPHONE	2	60-03-53780-225-000	283.46
02/25	02/27/25	63977	22109	TDS	250222 VILLAGE	VILLAGE TELEPHONE	3	10-01-51450-225-000	607.61
Total 63977:									1,174.52
63978									
02/25	02/27/25	63978	20240	TRUCK EQUIPMENT INC	1134005-00	FALLS PLOW HYDRAULIC CYLINDER	1	10-03-53312-353-000	1,293.29
Total 63978:									1,293.29
63979									
02/25	02/27/25	63979	16890	Van Ert Electric Co Inc	001-032053	SCHOFIELD AVE AND BIRCH STREET LIGHT REPAIRS	1	10-03-53420-290-000	3,476.91
Total 63979:									3,476.91
63980									
02/25	02/27/25	63980	21414	WEST BEND MUTUAL INSURANCE CO	2344425	CHIBEYA NOTARY BOND	1	10-01-51420-310-000	20.00
Total 63980:									20.00
63998									
03/25	03/06/25	63998	4290	AECOM TECHNICAL SERVICES INC	2000988864	WELL 3 AND TREATMENT PLANT DESIGN SERVICES (1/11/25-	1	60-00-18700-000-000	56,728.75
03/25	03/06/25	63998	4290	AECOM TECHNICAL SERVICES INC	2000992459	SCADA PROJECT ADMIN - 7/13/24 - 2/14/25	1	60-00-18538-000-000	1,261.66
03/25	03/06/25	63998	4290	AECOM TECHNICAL SERVICES INC	2000992459	SCADA PROJECT ADMIN - 7/13/24 - 2/14/25	2	61-00-18700-826-386	929.09
Total 63998:									58,919.50
63999									
03/25	03/06/25	63999	21135	AMERICAN MESSAGING	U1350110ZC	AMERICAN MESSENGER MAR 2025	1	61-03-53613-290-000	25.32
03/25	03/06/25	63999	21135	AMERICAN MESSAGING	U1350110ZC	AMERICAN MESSENGER MAR 2025	2	60-03-53780-290-000	25.33
Total 63999:									50.65
64000									
03/25	03/06/25	64000	990	ASCENSION WI EMP SOLUTIONS	423110	EAP 1ST QTR 2025 (VOW 37)	1	10-00-21590-000-000	421.00
Total 64000:									421.00

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64001									
03/25	03/06/25	64001	20932	DENYON HOMES	OCC REF-8404 MA	OCC SUR REFUND: 8404 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
Total 64001:									1,000.00
64002									
03/25	03/06/25	64002	20719	ELITE PLUMBING PLUS LLC	7826	TREATMENT PLANT LEAK REPAIR IN PIPE GALLERY	1	60-03-53761-290-000	251.15
Total 64002:									251.15
64003									
03/25	03/06/25	64003	22148	EMMERICH & ASSOCIATES	UTLITIY REF-907-1	REFUND FB OVERPYMT UTILITIES	1	01-00-11115-000-000	87.32
Total 64003:									87.32
64004									
03/25	03/06/25	64004	4750	ETCO ELECTRIC SUPPLY INC	3479529	VAN #3 SUPPLIES - MULTI METER	1	61-03-53606-352-000	71.13
Total 64004:									71.13
64005									
03/25	03/06/25	64005	4910	FASTENAL COMPANY	WISCH377809	WINTER GLOVES, LATEX GLOVES	1	10-03-53310-161-000	153.32
03/25	03/06/25	64005	4910	FASTENAL COMPANY	WISCH377809	PLOW BOLT RESTOCK	2	10-03-53312-353-000	112.56
03/25	03/06/25	64005	4910	FASTENAL COMPANY	WISCH377809	HOSE CLAMPS, HARDWARE RESTOCK	3	10-03-53310-353-000	65.73
Total 64005:									331.61
64006									
03/25	03/06/25	64006	21511	FIRST SUPPLY LLC - WAUSAU	177288-00	(2) 1-INCH COMPRESSION FITTINGS - ROSS AVE. SERVICE L	1	60-03-53762-252-000	244.34
Total 64006:									244.34
64007									
03/25	03/06/25	64007	21632	GREEN VALLEY SEPTIC	I13363	RYAN ST - PORTABLE TOILET RENTAL (MAR 2025)	1	18-03-53636-290-000	189.00
Total 64007:									189.00
64008									
03/25	03/06/25	64008	6780	HODELL, RENEE	REIMB: MILAGE 25	MILEAGE FOR FAMER'S MKT CONFERENCE	1	81-06-56940-334-000	136.78

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Total 64008:									136.78
64009									
03/25	03/06/25	64009	22177	INTERSTATE BILLING SERVICES	X109036289:01	BATTERY CORE RETURN	1	61-03-53606-352-000	-70.20
03/25	03/06/25	64009	22177	INTERSTATE BILLING SERVICES	X109037317:01	ANTI-GEL	1	10-03-53310-351-000	91.08
03/25	03/06/25	64009	22177	INTERSTATE BILLING SERVICES	X109037555:01	UNIT 81 BATTERIES	1	63-03-53318-353-000	251.97
Total 64009:									272.85
64010									
03/25	03/06/25	64010	9810	MARATHON COUNTY HEALTH DEPT	INV07428	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
Total 64010:									75.00
64011									
03/25	03/06/25	64011	9900	MARATHON CTY REGISTER OF DEED	202500000014	MCROD RECORDING FEES: CUP	1	10-06-56910-219-000	60.00
Total 64011:									60.00
64012									
03/25	03/06/25	64012	10910	MSA PROFESSIONAL SERVICES INC	013718	SCHOFIELD AVE AND MESKER ENGINEERING SERVICES (1/1	1	42-07-53461-215-405	1,434.00
Total 64012:									1,434.00
64013									
03/25	03/06/25	64013	22527	MSC INDUSTRIAL SUPPLY	76093509	REPLACEMENT SOCKET	1	10-03-53310-353-000	13.77
03/25	03/06/25	64013	22527	MSC INDUSTRIAL SUPPLY	77000459	REPLACEMENT SOCKET	1	10-03-53310-353-000	9.96
03/25	03/06/25	64013	22527	MSC INDUSTRIAL SUPPLY	77107709	ELECTRICAL CONNECTOR RESTOCK	1	10-03-53310-353-000	167.75
03/25	03/06/25	64013	22527	MSC INDUSTRIAL SUPPLY	77689699	JIC CRIMP FITTINGS	1	10-03-53310-353-000	77.22
03/25	03/06/25	64013	22527	MSC INDUSTRIAL SUPPLY	77700769	COMPRESSION FITTINGS	1	10-03-53310-353-000	12.05
Total 64013:									280.75
64014									
03/25	03/06/25	64014	11070	MPEC-NAPA AUTO PARTS	942195	BLOW GUNS	1	10-03-53310-353-000	31.06
03/25	03/06/25	64014	11070	MPEC-NAPA AUTO PARTS	942261	BUTANE TORCH AND GAS	1	10-03-53310-353-000	56.81
Total 64014:									87.87

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64015									
03/25	03/06/25	64015	19643	O'REILLY AUTO PARTS	3845-272820	UNIT 38 RADIATOR CAP	1	10-03-53310-353-000	6.67
03/25	03/06/25	64015	19643	O'REILLY AUTO PARTS	3845-273266	UNIT 38 FILTER RESTOCK	1	10-03-53310-242-000	222.20
03/25	03/06/25	64015	19643	O'REILLY AUTO PARTS	3845-273438	UNIT 501 FILTER RESTOCK	1	10-03-53310-353-000	137.43
03/25	03/06/25	64015	19643	O'REILLY AUTO PARTS	3845-273691	UNIT 3 BATTERY	1	61-03-53606-241-000	185.46
Total 64015:									551.76
64016									
03/25	03/06/25	64016	12170	PARKER, VALERIE	REIMB: MILAGE_H	MILEAGE REIMB WIRM CONFERENCE - PARKER	1	18-03-53637-334-000	152.60
03/25	03/06/25	64016	12170	PARKER, VALERIE	REIMB: MILAGE_H	LODGING REIMB WIRMC CONF	2	18-03-53637-336-000	196.00
Total 64016:									348.60
64017									
03/25	03/06/25	64017	22003	PRIMADATA LLC	69561	POSTAGE FOR FEB UTILITY BILLS	1	63-03-53652-311-000	332.87
03/25	03/06/25	64017	22003	PRIMADATA LLC	69561	POSTAGE FOR FEB UTILITY BILLS	2	61-03-53612-311-000	332.88
03/25	03/06/25	64017	22003	PRIMADATA LLC	69561	POSTAGE FOR FEB UTILITY BILLS	3	60-03-53771-311-000	332.88
Total 64017:									998.63
64018									
03/25	03/06/25	64018	22535	REMBRANDT CLEANING	37107	FEB JANITOR SERVICES	1	10-01-51600-216-000	1,142.00
Total 64018:									1,142.00
64019									
03/25	03/06/25	64019	13420	RENT-A-FLASH OF WI INC	94536	TRAFFIC CONES	1	10-03-53310-239-000	247.00
Total 64019:									247.00
64020									
03/25	03/06/25	64020	13730	ROCK OIL REFINING INC	337497	WASTE ANTIFREEZE DISPOSAL	1	10-03-53310-353-000	75.00
Total 64020:									75.00
64021									
03/25	03/06/25	64021	14430	SCHOFIELD, CITY OF	QTR 1 2025 SANIT	QTR 1 2025	1	61-03-53610-223-000	33,799.37
Total 64021:									33,799.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
64022									
03/25	03/06/25	64022	20892	SCOTTS HEAVY TRUCK	15095	VAN #5 - BATTERY TERMINAL	1	61-03-53606-352-000	20.00
Total 64022:									20.00
64023									
03/25	03/06/25	64023	14660	SECURITY HEALTH PLAN	APR2025	VILLAGE TRAD HEALTH INS FOR APR 2025	1	10-00-21530-000-000	9,907.52
03/25	03/06/25	64023	14660	SECURITY HEALTH PLAN	APR2025	VILLAGE HSA HEALTH INS FOR APR 2025	2	10-00-21530-000-000	50,529.08
03/25	03/06/25	64023	14660	SECURITY HEALTH PLAN	APR2025	VILLAGE HSA HEALTH INS ADJ FOR FEB 202 - T. TRYBA	3	10-00-21530-000-000	764.79
03/25	03/06/25	64023	14660	SECURITY HEALTH PLAN	APR2025	VILLAGE HSA HEALTH INS ADJ FOR MAR 2025 - T. TRYBA	4	10-00-21530-000-000	823.62
Total 64023:									62,025.01
64024									
03/25	03/06/25	64024	15780	SUN PRINTING INC	153657	ACCOUNTS PAYABLE CHECKS	1	10-01-51520-312-000	243.00
Total 64024:									243.00
64025									
03/25	03/06/25	64025	22820	TWEET GAROT MECHANICAL INC	158511	GAS REGULATORS	1	10-02-52199-290-000	724.14
Total 64025:									724.14
64026									
03/25	03/06/25	64026	20528	WM CORPORATE SERVICES INC	5541321-0414-8	RECYCLING CARTS	1	18-03-53635-297-000	13,784.94
03/25	03/06/25	64026	20528	WM CORPORATE SERVICES INC	5541321-0414-8	GARBAGE 95 GALLON	2	18-03-53620-297-000	38,368.80
03/25	03/06/25	64026	20528	WM CORPORATE SERVICES INC	5541321-0414-8	GARBAGE 45 GALLON	3	18-03-53620-297-000	5,421.00
Total 64026:									57,574.74
64027									
03/25	03/06/25	64027	17520	WAUSAU CENTRAL WISCONSIN CVB	Q4 2024 RM TX-2	ROOM TAX: QTR 4 2024 AIRBNB	1	29-06-56729-590-000	1,063.12
Total 64027:									1,063.12
64028									
03/25	03/06/25	64028	19070	WI STATE LABORATORY OF HYGIENE	802179	FLOURIDE TESTING- FEB 2025	1	60-03-53730-294-000	31.00
Total 64028:									31.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
90192									
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	1350-00 / 2820 SCHOFIELD AVE: 10/15-1/15/2025	1	61-03-53610-221-000	104.99
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	1874-00 / 5701 ALTA VERDE ST: 10/15-1/15/2025	2	60-03-53720-221-000	122.74
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	1875-00 / 5201 MESKER ST: 10/15-1/15/2025	3	60-03-53720-221-000	127.99
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	2955-00 / 5815 ALTA VERDE ST POOL: 10/15-1/15/2025	4	22-05-55420-221-000	1,276.26
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	3039-00 / 5815 ALTA VERDE ST: 10/15-1/15/2025	5	10-05-55210-221-000	970.18
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	3239-00 / 2000 BLOEDEL AVE: 10/15-1/15/2025	6	60-03-53720-221-000	203.16
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	4624-00 / 3903 NORTHWESTERN AVE: 10/15-1/15/2025	7	10-05-55210-221-000	110.25
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	5272-00 / 5703 ALTA VERDE ST: 10/15-1/15/2025	8	10-05-55210-221-000	81.77
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	5492-00 / 2201 SCHOFIELD AVE SPRINKLER: 10/15-1/15/2025	9	10-03-53317-221-000	37.50
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	5540-00 / 6002 ALDERSON ST: 10/15-1/15/2025	10	10-05-55210-221-000	79.83
02/25	02/20/25	90192	18100	WESTON UTILITIES	Cycle 2: Q4 2024	6518-00 / 4747 CAMP PHILLIPS RD: 10/15-1/15/2025	11	10-01-51600-221-000	2,747.33
Total 90192:									5,862.00
90193									
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HARLYN L/S: 12/30-1/28/2025	1	61-03-53610-222-000	305.03
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HARLYN L/S: 12/30-1/28/2025	2	61-03-53610-224-000	21.18
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	FOX ST L/S: 12/30-1/28/2025	3	61-03-53610-222-000	856.69
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	FOX ST L/S: 12/30-1/28/2025	4	61-03-53610-224-000	23.28
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	JELINEK/MESKER L/S: 12/30-1/28/2025	5	61-03-53610-222-000	1,782.27
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	JELINEK/MESKER L/S: 12/30-1/28/2025	6	61-03-53610-224-000	28.09
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	KATHLEEN L/S: 12/30-1/28/2025	7	61-03-53610-222-000	43.11
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EC RIVER L/S: 12/30-1/28/2025	8	61-03-53610-222-000	277.05
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EC RIVER L/S: 12/30-1/28/2025	9	61-03-53610-224-000	19.72
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	TANYA L/S: 12/30-1/28/2025	10	61-03-53610-222-000	155.06
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	TANYA L/S: 12/30-1/28/2025	11	61-03-53610-224-000	18.97
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	BUS PK SOUTH L/S: 12/30-1/28/2025	12	61-03-53610-222-000	74.87
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EVERGREEN POINTE L/S: 12/30-1/28/2025	13	61-03-53610-222-000	54.48
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	PARK TERRACE L/S: 12/30-1/28/2025	14	61-03-53610-222-000	39.57
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	RYAN ST L/S: 12/30-1/28/2025	15	61-03-53610-222-000	627.26
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	RYAN ST L/S: 12/30-1/28/2025	16	61-03-53610-224-000	23.51
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HERITAGE HILLS L/S: 12/30-1/28/2025	17	61-03-53610-222-000	72.40
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	ROSS AVE L/S: 12/30-1/28/2025	18	61-03-53610-222-000	172.42
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	ROSS AVE L/S: 12/30-1/28/2025	19	61-03-53610-224-000	20.00
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	COLLEEN/MESKER L/S: 12/30-1/28/2025	20	61-03-53610-222-000	297.45
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	COLLEEN/MESKER L/S: 12/30-1/28/2025	21	61-03-53610-224-000	20.00
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG ELECTRIC: 12/30-1/28/2025	1	10-00-14510-000-000	781.15
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG ELECTRIC: 12/30-1/28/2025	2	10-00-14520-000-000	781.15
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG GAS: 12/30-1/28/2025	3	10-00-14510-000-000	1,043.72
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG GAS: 12/30-1/28/2025	4	10-00-14520-000-000	1,043.71

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02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Jan 20	2100 NEUPERT: 12/30-1/28/2025	1	10-05-55340-222-000	41.01
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Jan 20	2100 NEUPERT: 12/30-1/28/2025	2	10-05-55340-224-000	75.16
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00056 Jan 20	ALTA VERDE - AQ CTR: 12/13-1/14/2025	1	22-05-55420-222-000	85.30
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	QUENTIN SHELTER: 12/27-1/27/2025	1	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ROGAN: 12/27-1/27/2025	2	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	KENNEDY: 12/27-1/27/2025	3	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	NORTHWESTERN: 12/27-1/27/2025	4	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	PKWY SHELTER: 12/27-1/27/2025	5	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	NORTHWESTERN PK: 12/27-1/27/2025	6	10-05-55210-222-000	30.59
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ROBINWOOD: 12/27-1/27/2025	7	10-05-55210-222-000	29.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ALTA VERDE: 12/27-1/27/2025	8	10-05-55210-222-000	61.00
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ALTA VERDE: 12/27-1/27/2025	9	10-05-55210-224-000	105.49
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	WIFI @ KEN PK: 12/27-1/27/2025	10	10-05-55210-222-000	34.58
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	ALTA VERDE WELL: 12/30-1/28/2025	1	60-03-53720-222-000	305.68
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	ALTA VERDE WELL: 12/30-1/28/2025	2	60-03-53720-224-000	223.70
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BUS PARK TOWER: 12/30-1/28/2025	3	60-03-53740-222-000	191.42
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	SUMMIT TOWER: 12/30-1/28/2025	4	60-03-53740-222-000	62.08
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	RIPPLING CREEK WELL: 12/30-1/28/2025	5	60-03-53720-222-000	1,550.46
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	RIPPLING CREEK WELL: 12/30-1/28/2025	6	60-03-53720-224-000	130.89
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	FOREMOST WELL/TOWER: 12/30-1/28/2025	7	60-03-53720-222-000	2,196.45
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	MESKER WELL: 12/30-1/28/2025	8	60-03-53720-222-000	203.17
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	MESKER WELL: 12/30-1/28/2025	9	60-03-53720-224-000	190.05
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2025	10	60-03-53720-222-000	1,321.83
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2025	11	60-03-53730-222-000	1,321.82
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2025	12	60-03-53720-224-000	341.66
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2025	13	60-03-53730-224-000	341.65
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ENT. WAY - TRAF LIGHTS: 12/30-1/28/2025	1	10-03-53311-222-000	107.97
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	COMM CTR - ST LIGHTING: 12/30-1/28/2025	2	10-03-53420-222-000	142.43
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BARBICAN AVE - ST LIGHTING: 12/30-1/28/2025	3	10-03-53420-222-000	255.48
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ENT WAY FNTN - ST LIGHTING: 12/30-1/28/2025	4	10-03-53420-222-000	28.07
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	VILLAGE - ST LIGHTING: 12/30-1/28/2025	5	10-03-53420-222-000	14,690.16
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ROSS - TRAF LIGHTS : 12/30-1/28/2025	6	10-03-53311-222-000	95.42
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	LANDFILL: 12/30-1/28/2025	7	18-03-53631-222-000	138.57
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SCHOF/CHERRY - IRRIG : 12/30-1/28/2025	8	10-03-53317-222-000	28.73
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	MINISTRY - ST LIGHTING: 12/30-1/28/2025	9	10-03-53420-222-000	344.09
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SHOREY - WARNING SIREN: 12/30-1/28/2025	10	10-02-52910-222-000	30.43
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	EVEREST/CP - TRAF LIGHTS: 12/30-1/28/2025	11	10-03-53311-222-000	129.94
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	EVEREST - WARNING SIREN: 12/30-1/28/2025	12	10-02-52910-222-000	30.29
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/WESTON - ST LIGHTING: 12/30-1/28/2025	13	10-03-53420-222-000	216.20
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/SCHOF - ST LIGHTING : 12/30-1/28/2025	14	10-03-53420-222-000	206.59
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RECYCLE SHED: 12/30-1/28/2025	15	10-03-53312-222-000	236.54

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02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WESTON/CTYX - TRAF LIGHTS : 12/30-1/28/2025	16	10-03-53311-222-000	259.71
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ALDERSON/SCHOF - ST LIGHTING : 12/30-1/28/2025	17	10-03-53420-222-000	182.85
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	NORMANDY/SCHOF - ST LIGHTING: 12/30-1/28/2025	18	10-03-53420-222-000	135.96
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/WESTON - TRAF LIGHTS : 12/30-1/28/2025	19	10-03-53311-222-000	68.74
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CROSS POINTE - ST LIGHTING: 12/30-1/28/2025	20	10-03-53420-222-000	204.66
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	HOWLAND AVE - ST LIGHTING: 12/30-1/28/2025	21	10-03-53420-222-000	77.31
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SHOREY - ST LIGHTING: 12/30-1/28/2025	22	10-03-53420-222-000	41.68
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BUS PK - ST LIGHTING: 12/30-1/28/2025	23	10-03-53420-222-000	690.71
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CTY RD J-SIGN - ST LIGHTING : 12/30-1/28/2025	24	10-03-53420-222-000	35.92
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ALDERSON/SCHOF - TRAF LIGHTS : 12/30-1/28/2025	25	10-03-53311-222-000	65.34
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/SCHOF - TRAF LIGHTS: 12/30-1/28/2025	26	10-03-53311-222-000	70.70
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CP/SCHOF - TRAF LIGHTS: 12/30-1/28/2025	27	10-03-53311-222-000	76.20
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SCHOFIELD - TRAF LIGHTS: 12/30-1/28/2025	28	10-03-53311-222-000	56.05
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ZINSER - WAY FINDING SIGNS: 12/30-1/28/2025	29	10-03-53420-222-000	34.08
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RICKYVAL - WAY FINDING SIGNS: 12/30-1/28/2025	30	10-03-53420-222-000	31.87
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RYAN - WAY FINDING SIGNS: 12/30-1/28/2025	31	10-03-53420-222-000	34.08
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WESTON/PROG - WAY FINDING SIGNS: 12/30-1/28/2025	32	10-03-53420-222-000	34.21
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	MUSKIE - WARNING SIREN: 12/30-1/28/2025	33	10-02-52910-222-000	30.16
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WINDSOR DR - AERATOR: 12/30-1/28/2025	34	63-03-53655-222-000	28.07
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH - PED BRIDGE LIGHTING: 12/30-1/28/2025	35	10-03-53420-222-000	111.24
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Jan 20	NEW MUN CTR ELECTRIC: 12/27-1/28/2025	1	10-01-51600-222-000	4,018.39
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Jan 20	NEW MUN CTR GAS: 12/27-1/28/2025	2	10-01-51600-224-000	3,522.76
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Jan 20	3512 CAMP PHILLIPS RD WELL: 12/27-1/28/2025	1	60-03-53720-222-000	3,562.95
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Jan 20	3512 CAMP PHILLIPS RD WELL: 12/27-1/28/2025	2	60-03-53720-224-000	146.74
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Jan 20	TROTZER LIFT STATION: 12/16-1/16/2025	1	61-03-53610-222-000	160.26
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Jan 20	TROTZER LIFT STATION: 12/16-1/16/2025	2	61-03-53610-224-000	21.10
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00241 Jan 20	COLONIAL GARDEN: BIRCH ST: 12/27-1/27/2025	1	60-03-53740-222-000	136.51
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00242 Jan 20	STILLWATER: SCHOFIELD AVE: 12/27-1/27/2025	1	60-03-53740-222-000	158.04
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00243 Jan 20	WESTON MANOR: FULLER ST: 12/27-1/27/2025	1	60-03-53740-222-000	90.38
02/25	02/22/25	90193	18990	WISCONSIN PUBLIC SERVICE	2484-00249 Jan 20	SCHOFIELD AT MESKER AVE: 12/30-1/28/2025	1	10-03-53311-222-000	29.24
Total 90193:									48,372.59
90194									
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -BLD INSP: 1/1-1/31/25	1	10-02-52400-351-000	99.06
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -PARKS: 1/1-1/31/25	2	10-05-55210-351-000	246.49
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -STREET: 1/1-1/31/25	3	10-03-53310-351-000	7,755.49
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -STREET SUPT.: 1/1-1/31/25	4	10-03-53170-351-000	70.55
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -SEWER: 1/1-1/31/25	5	61-03-53610-351-000	84.66
02/25	02/26/25	90194	22494	WEX BANK	Jan 2025	FUEL PURCHASES -WATER: 1/1-1/31/25	6	60-03-53780-351-000	364.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 90194:									8,620.89
Grand Totals:									7,156,834.21

Dated _____

Finance Committee Chairperson _____

Report Criteria:
Report type: GL detail

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

Election workers

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
03/02/2025	PC	03/07/2025	63981	CICH, CONSTANCE	138		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63982	KOENIG, JOSH	1975		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63983	JAGODZINSKI, ANNE	1988		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63984	ZAJICHEK,DANIEL G	2980		01-00-11110-0	182.00-
03/02/2025	PC	03/07/2025	63985	DAVIES, ALICE W	3039		01-00-11110-0	114.00-
03/02/2025	PC	03/07/2025	63986	SCHWANTES,CARLA J	3352		01-00-11110-0	153.00-
03/02/2025	PC	03/07/2025	63987	ZELL,PAMELA	5411		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63988	MATHIES,JOAN E	6292		01-00-11110-0	114.00-
03/02/2025	PC	03/07/2025	63989	SAUTER, MARY R	7242		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63990	RASMUSSEN,KRISTINE A	7739		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63991	SCHWANTES, DANIEL G	8069		01-00-11110-0	168.00-
03/02/2025	PC	03/07/2025	63992	RONDEAU,LAVERNE M	8155		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63993	KAUTZ, MARY L	8187		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63994	KRUEGER, CHERRYL A	8520		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63995	HOERNKE, GINNY	8624		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63996	MODRZEJEWSKI,ROGER D	8800		01-00-11110-0	84.00-
03/02/2025	PC	03/07/2025	63997	SCHUSTER,KATHLEEN E	9089		01-00-11110-0	168.00-
Grand Totals:								<u>1,823.00-</u>
			<u>17</u>					

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

REQUEST FOR CONSIDERATION

PUBLIC MTG/DATE: Board of Trustees, March 17, 2025

DESCRIPTION: Renewal of Weights and Measures Licenses for the 2025- 2026 licensing term.

FROM: Sarah Chibeya, Deputy Clerk

QUESTION: Should the Board of Trustees approve renewing the Weights and Measures Licenses for the 2024-2025 licensing term?

BACKGROUND

The attached Weights and Measures applications and fees were processed by staff. The Village pays the state for the services of the State Inspector. The licensing fees collected by the Village are then used to pay the State for the service provided by their Inspector.

ATTACHED DOCS: EVOLVE REPORT

COMMITTEE ACTION: N/A

FISCAL IMPACT: None

RECOMMENDATION: STAFF RECOMMENDS APPROVAL

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I move to approve the Weight and Measures Licenses for the 2025-2026 licensing term.

ADDITIONAL ACTION: MAIL OUT APPROVED LICENSES.



BOT Date 3/17/2025

License ID	License Type	Name	Business	Premise Desc	Begin Dt	End Dt	MBMPD Approval	CLPS	BOT
9044 - Weights and Measures									
30838	9044 - Weights and Measures	Vannatter, Michael	Marshfield Medical Center		07/01/2025	06/30/2026			



BOT Date 3/17/2025

License ID	License Type	Name	Business	Premise Desc	Begin Dt	End Dt	MBMPD Approval	CLPS	BOT
9044 - Weights and Measures New									
30347	9044 - Weights and Measures New	Chang, Chue Ker	Chue Ker Chang		07/01/2025	06/30/2026			
30343	9044 - Weights and Measures New	Her, Yee	Yee Her		07/01/2025	06/30/2026			
30353	9044 - Weights and Measures New	Kue, Yeng	Yeng Kue		07/01/2025	06/30/2026			
30332	9044 - Weights and Measures New	Lee Vue, Tou	Tou Lee Vue		07/01/2025	06/30/2026			
30326	9044 - Weights and Measures New	Lee, Chee	Chee Lee		07/01/2025	06/30/2026			
30324	9044 - Weights and Measures New	Lee, Cheng	Cheng Lee		07/01/2025	06/30/2026			
30339	9044 - Weights and Measures New	Lee, Chia	Chia Lee		07/01/2025	06/30/2026			
30352	9044 - Weights and Measures New	Lee, Tong	Tong Lee		07/01/2025	06/30/2026			
30325	9044 - Weights and Measures New	Lee, Tou	Tou Lee		07/01/2025	06/30/2026			
30329	9044 - Weights and Measures New	Lo, Xee	Xee Lo		07/01/2025	06/30/2026			
30348	9044 - Weights and Measures New	Moua, Hue	Hue Moua		07/01/2025	06/30/2026			
30354	9044 - Weights and Measures New	Stuhr, Burt	Burt Stuhr		07/01/2025	06/30/2026			
30331	9044 - Weights and Measures New	Thao, Gaonou	Gaonou Thao		07/01/2025	06/30/2026			
30349	9044 - Weights and Measures New	Thao, Soua	Soua Thao		07/01/2025	06/30/2026			
30323	9044 - Weights and Measures New	Yang, Linda	Linda Yang		07/01/2025	06/30/2026			
30350	9044 - Weights and Measures New	Yang, Nou	Nou Yang		07/01/2025	06/30/2026			
30351	9044 - Weights and Measures New	Yang, Soua	Soua Yang		07/01/2025	06/30/2026			
30345	9044 - Weights and Measures New	Yang, Soua	Soua Yang		07/01/2025	06/30/2026			

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, March 17, 2025

Description: Ordinance No. 25-003: An Ordinance Amending Chapter 34 Fire Prevention and Protection, Article II Fire Prevention, Section 34.214 General Fire Safety Requirements of the Municipal Code for the Village of Weston, Marathon County, Wisconsin

From: Jami Gebert, Administrator

Question: Would the Board like to amend Chapter 34 Fire Prevention and Protection as recommended by the CLPS Committee?

Background

Please find attached an amendment to Chapter 34 Fire Prevention and Protection. The amendment(s) was discussed over the course of three CLPS committee meetings and approved at the committee's March 3, 2025, meeting.

Attached Docs: Ordinance amendment to Chapter 34 Fire Prevention and Protection.

Committee Action: CLPS recommended approval at 3/3/25 meeting.

FISCAL IMPACT: None.

Recommendation: Adoption of amendment.

Recommended Language for Official Action

I move approval of Ordinance No. 25-003 amending Chapter 34 Fire Prevention and Protection, Article II Fire Prevention, Section 34.214 General Fire Safety Requirements.

Or something else . . .

VILLAGE OF WESTON
ORDINANCE NO. 25 – 003

AN ORDINANCE AMENDING CHAPTER 34 FIRE PREVENTION AND PROTECTION,
ARTICLE II FIRE PREVENTION, SECTION 34.214 GENERAL FIRE SAFETY
REQUIREMENTS OF THE MUNICIPAL CODE FOR THE VILLAGE OF WESTON,
MARATHON COUNTY, WISCONSIN

NOW THEREFORE, be it ordained by the Board of Trustees of the Village of Weston, in the State of Wisconsin, as follows:

SECTION 1: AMENDMENT “Sec 34.214 General Fire Safety Requirements” of the Village of Weston Municipal Code is hereby amended as follows:

AMENDMENT

Sec 34.214 General Fire Safety Requirements

1. **Tents.**

a. **Permit required.** No tent exceeding two hundred forty square feet in area shall be erected, maintained, operated, or used without a Temporary Use permit when erected, maintained, operated, or used in or on a commercial property and accessible to the general public.

b. **Fire watchers to be employed.** One or more qualified persons to serve as fire watchers shall be employed by all circuses, carnivals, or other exhibitions where large crowds assemble. They shall familiarize themselves with all fire protection facilities, fire prevention features and with the conditions of exits, and shall patrol the entire tent area during the time of occupancy. They shall see that aisles and exit ways are kept open and that “No Smoking” rules are enforced.

i. Exemption. Tents open on at least three (3) sides with an expected crowd of less than 10,000 are exempt from fire watchers.

b-c. **Tents for assembly to conform to recognized safe practices.** The design, construction, flame proofing, location, maintenance, and use of tents for assembly shall be in accordance with Wisconsin Administrative Code, SPS 314. Compliance with the American Standard of Outdoor Assembly, Grandstands and Tents, as adopted by the National Fire Protection Association, shall be considered prima facie evidence of compliance with such recognized safe practices.

2. **Access boxes.**

a. Access boxes of the fire department-approved type (Knox® brand) shall be installed in an approved accessible location for all structures or areas that have fire alarm systems, automatic fire suppression systems, or ~~where access is difficult because of security~~ multifamily residential complexes that have a common area.

It is the fire department’s recommendation that access boxes be installed on all commercial structures.

- b. Elevator key boxes shall be of fire department-approved type (Knox® brand) and shall be installed in a fire department-approved location as required by Wisconsin Administrative Code, SPS 318.1702(10)(b)3.b.
3. **Commercial change in occupancy.** Any owner, agent, or occupant making a change in occupancy of an existing commercial building, or occupying a previously vacant space, to exclude any private dwelling portion thereof, shall be required to obtain a fire inspection by this department prior to the new tenant taking occupancy of any building or structure that was previously vacated or any change in occupancy of any existing building or structure portion thereof.
 - a. **Inspection.** The owner, agent, or occupant of a commercial building shall schedule an appointment with a fire inspector for an inspection of the building and occupied space(s). Any violations of this chapter ~~or any portion of the Weston Municipal Code~~ observed at the time of inspection shall be corrected prior to the new tenant taking occupancy.

SECTION 2: AMENDMENT “Sec 34.214.8 Door, floor and stairway identification” of the Village of Weston Municipal Code is hereby amended as follows:

8. **Door, floor and stairway identification.** ~~Any occupancy having more than five means of egress and or more than two floors in height, shall number the individual egress areas according to this section:~~
 - ~~a. An identifying number shall be placed on the interior and exterior of each means of egress doorway, not less than six inches high in contrasting color and light reflective. The main entrance or means of egress shall be numbered one with each additional means of egress, progressing clockwise around the exterior of the structure to reflect its relationship to the main entrance. All means of egress leading into the structure shall be numbered, not just the required exit egress.~~
 - ~~b. Each interior door providing access to an enclosed stairway that is considered part of an accessible means of egress shall be identified with numbers and letters not less than three and one half inches high in the following manner:
 - ~~i. Have a sign indicating floor level posted on both sides (inside and outside) of the egress door in a location acceptable to the Fire Department.~~
 - ~~ii. Have a sign indicating the exterior exit door assigned in compliance with Section 34.214(h) (1) located on both sides of the egress door in a location acceptable to the Fire Department.~~~~
- ~~e.a.~~ Sprinkler room doors shall be labeled with a sign on the door.

- i. The sign shall be permanently attached and no less than 6" x 6" in size.

d.b. _____ Fire Department connections shall be marked with a sign that identifies them.

- i. Sign shall be weatherproof and attached with corrosion resistant screws, chain, wire or other approved means.
- ii. FDC signs shall be visible to approaching fire apparatus, signs shall be made of metal or plastic and have the letters FDC in a contrasting color and no less than 6" in size.

SECTION 3: REPEALER CLAUSE. All ordinance or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 4: SEVERABILITY CLAUSE. Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its date of passage and publication as required by law.

Dated the ___ day of _____ 2025.

VILLAGE OF WESTON

By:

Mark F. Maloney, President

ATTEST:

By:

Pamela S. Brehm, Clerk

Adopted: _____

Published: _____

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Ordinance No. 25-004: An Ordinance Amending Chapter 38 Health & Sanitation of the Municipal Code for the Village of Weston, Marathon County, Wisconsin
From:	Jami Gebert, Administrator
Question:	Would the Board like to amend Chapter 38 Health & Sanitation as recommended by the CLPS Committee?

Background

Please find attached an amendment to Chapter 38 Health & Sanitation. The amendment(s) was discussed over the course of two CLPS committee meetings and approved at the committee's March 3, 2025, meeting.

Attached Docs:	Ordinance amendment to Chapter 38 Health & Sanitation.
Committee Action:	CLPS recommended approval at 3/3/25 meeting.
FISCAL IMPACT:	None.
Recommendation:	Adoption of amendment.

Recommended Language for Official Action

I move approval of Ordinance No. 25-004 amending Chapter 38 Health & Sanitation.

Or something else . . .

**VILLAGE OF WESTON
ORDINANCE NO. 25 – 004**

**AN ORDINANCE AMENDING CHAPTER 38 HEALTH AND SANITATION OF THE
MUNICIPAL CODE FOR THE VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

NOW THEREFORE, be it ordained by the Board of Trustees of the Village of Weston, in the State of Wisconsin, as follows:

SECTION 1: AMENDMENT “Chapter 38 Health and Sanitation” of the Village of Weston Municipal Code is hereby amended as follows:

AMENDMENT



Sec 38.100 Exposure Prohibited

No person shall place, throw, permit to flow or leave any slops, dirty water or other liquid of offensive smell or otherwise nauseous or unwholesome, or any dead carcass, carrion, meat, fish, entrails, manure or other rubbish, or any ashes, garbage, dirt, paper or refuse of any kind or description in or upon any street, gutter, sidewalk, alley, public ground or upon any private lot or lands in the village; nor shall any putrid or decaying matter be kept in a house, cellar or adjoining outbuilding for more than 24 hours, except in receptacles and in the manner provided in section 66.~~403~~115. (Code 1982, § 6.07(3))

HISTORY

Amended by Ord. 15-027 on 11/18/2015

Sec 38.101 Vehicles Giving Off Offensive Odor Or Noise Or Spilling Loads

1. **Parking or stopping.** No operator of any vehicle carrying any livestock, fertilizer or other commodity or material that gives off any offensive or unusual odor or noise shall park, stop or leave such vehicle standing, whether attended or unattended, upon the streets or alleys or upon any public or private property in any inhabited residence or business district in the village for a longer period than five minutes, except for the necessary and lawful loading or unloading of such vehicle or in case such vehicle is disabled in such a manner or as to such an extent that it is impossible to avoid stopping or temporarily leaving such vehicle in such position or place.
2. **Escape of contents.** No vehicle shall be operated, moved, parked or left standing in the streets of the village unless such vehicle is so constructed and loaded as to prevent its contents from dropping, sifting, leaking or otherwise escaping.
3. **Penalty.** Any person violating any of the provisions of this section shall be assessed a forfeiture of not less than \$10.00 nor more than \$200.00 and in default of payment shall be confined in the county jail for not exceeding 30 days.

(Code 1982, § 6.10)

Cross References—Solid Waste, Chapter 66; Traffic and Vehicles, Chapter 82.

HISTORY

Amended by Ord. 15-027 on 11/18/2015

Sec 38.102 Rat-Rodent Control And Extermination

1. **Definitions.** The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Hardware cloth means wire screen of such thickness and spacing as to afford reasonable protection against the entrance of ~~rats and micerodents~~.

Owner or manager includes any person having actual possession, charge, care or control of any property or premises in the village.

RatRodent harborage means any place where ~~rodentsrats~~ can live and nest without fear of frequent molestation or disturbance.

RatRodent proof container means a container constructed of concrete or metal or the container shall be lined with metal or other material that is impervious to ~~ratsrodents~~; and openings into the container, such as doors, shall be tight fitting to prevent the entrance of ~~ratsrodents~~.

RatRodent proofing means closing openings in buildings, foundations and openings under and around doors, windows, vents and other places that could provide means of entry for ~~ratsrodents~~ with concrete, sheet iron, hardware cloth or other types of rat proofing material approved by the health officer.

2. **Elimination of ~~ratrodent~~ harborage.** Whenever accumulations of rubbish, boxes, lumber, scrap metal, car bodies or any other materials provide ~~ratrodent~~ harborage, the person owning or in control of such materials shall cause the materials to be removed or the materials stored as to eliminate the ~~ratrodent~~ harborage. Lumber boxes and similar materials shall be neatly piled. These piles shall be raised at least a foot above the ground. When the owner of the materials cannot be found after reasonable search, the owner or manager of the premises on which the materials are stored shall be responsible for the disposal or proper piling of the materials.
3. **Elimination of ~~ratrodent~~ feeding places.** No person shall place or allow to accumulate any materials that may serve as a food for ~~ratsrodents~~ in a site accessible to ~~ratsrodents~~. Any waste material that may serve as food for ~~ratsrodents~~ shall be stored in ~~ratrodent~~ proof containers. Feed for birds shall be placed on raised platforms, or such feed shall be placed where it is not accessible to ~~ratsrodents~~.
4. **Extermination.** Whenever ~~ratrodent~~ holes, burrows or other evidence of ~~ratrodent~~ infestation is found on any premises or in any building within the village, it shall be the duty of the owner or manager of such property to exterminate the ~~ratsrodents~~ or to cause the ~~ratsrodents~~ to be exterminated. Within ten days after extermination, the owner or manager shall cause all of the ~~ratrodent~~ holes or burrows in the ground to be filled with earth, ashes or other suitable material.
5. **RatRodent proofing.** It shall be the duty of the owner or manager of any building in the village to make such building reasonably ~~ratrodent~~ proof, to replace broken basement windows and, when necessary, to cover the basement window openings with hardware cloth or other suitable material for preventing ~~ratsrodents~~ from entering the building through such window openings. The owner or manager of any premises upon which sheds, barns, coops or similar buildings are located shall eliminate the ~~ratrodent~~ harborage from within and under such buildings by ~~ratrodent~~ proofing, raising the buildings above the ground, or by some other suitable method; or such sheds, barns, coops or other buildings shall be razed.

(Code 1982, § 6.08) **Cross References**—Animals, Chapter 10.

HISTORY

Amended by Ord. 15-027 on 11/18/2015

Sec 38.103 Solid Waste Disposal

1. **Purpose.** The purpose of this ordinance is to regulate the disposal of waste, garbage, refuse, and sludge by individuals, corporations, and municipalities within the Village of

Weston. Because of the possible danger to the health, safety, and welfare of the public, such disposal within the village shall be permitted only under the terms and conditions of this section.

2. Definitions.

- a. **Disposal.** Disposal includes, but is not limited to, unloading, throwing away, discarding, emptying, abandoning, discharging, burning, spreading onto open fields, or burying waste, garbage, refuse, or sludge on, into, or under any property or lands, whether publicly or privately owned within the Village of Weston.
- b. **Waste.** Waste is garbage, refuse, and all other discarded or salvageable material, including materials resulting from industrial, commercial, and agricultural operations and from domestic use and public service activities.
- c. **Garbage.** Garbage is discarded material resulting from the handling, processing, storage, preparation, serving, and consumption of food.
- d. **Refuse.** Refuse is combustible and non-combustible discarded material including, but not limited to, trash, rubbish, paper, wood, metal, glass, plastic, rubber, cloth, ashes, litter, and street rubbish, industrial waste, dead animal tissue, blood or parts, mine tailings, gravel pit and quarry spoils, and materials and debris resulting from construction or demolition.
- e. **Sludge.** Sludge is sewage treatment residue or residue which represents waste material generated from the industrial or commercial slaughtering of farm animals which residue is in any form whatsoever, whether solid or semisolid, or liquid. This definition includes septage as defined by Wis. Stat. § 281.48(2)(d).
- f. **Municipality.** Municipality is any city, ~~village~~, village, or county.
- g. **Farm.** Land owned, rented, or leased that is used for agricultural purposes.

3. **Permit required.** Except as expressly permitted in subsection (4), no person, corporation, or municipality shall dispose of waste, garbage, refuse, or sludge within the Village of Weston unless a permit to engage in such dumping or disposal is first obtained from the village under the conditions prescribed herein.

4. **Exceptions.** The following are not within the scope or meaning of this section:

- a. Sites used for the disposal of waste, garbage, or refuse from a single family or household, a member of which is the owner, occupant, or lessee of the property, provided, however, that such waste, garbage, or refuse is placed in suitable containers or stored in such other way as not to cause a public or private nuisance. **Cross References – Chapter 66 Solid Waste**
- b. The use of sanitary privies and what are commonly known as seepage beds or septic tanks, which conform to applicable ordinances of the village, or the discharge of human waste products into any public sewerage system located within the village.
- c. A farm on which only animal waste resulting from the operation of the farm is disposed of.
- d. Any waste disposal operation under the direction and control of the village.

5. **General regulations.** Persons or municipalities permitted to engage in disposal operations in the village are subject to the following regulations:

- a. The disposal operations must be conducted in such a way as not to constitute a public or private nuisance.
- b. Persons or municipalities engaged in dumping or disposal operations must conduct the operations **using best management practices and make every possible effort in such a way that to minimize any** dust, dirt, debris, or other materials or substances **will not from being** carried by wind or water across the boundary of the parcel of land being used for the operations.

- c. A covering, which meets standards established by the Wisconsin Department of Natural Resources, shall be placed over all of the area used for the disposal operation within a reasonable time, not to exceed two days, after the disposal occurs. The covering must be done so as to make the area covered compatible with the surrounding and adjacent property in such a way as not substantially to depreciate property values within the immediate area unless property owners have been previously compensated for the loss.
 - d. All permits and licenses required by the State of Wisconsin must be obtained prior to any application having been filed with the Village of Weston.
6. **Application.** An application shall be filed with the village clerk at least 30 days before a public hearing is held. The application and accompanying information shall be followed by a sworn statement that they are true and factual. The information to be provided shall include:
 - a. Name, address, and telephone number of the applicant.
 - b. Location, current owners, and legal description of the proposed facility.
 - c. Names, addresses, and telephone numbers of any persons who will represent the applicant.
 - d. Copies of available site reports, feasibility reports, engineering plans, or other documents filed or to be filed with the department of natural resources, or the U.S. EPA, that are related to the proposed facility.
 - e. A plan for construction, operation, maintenance, closure, and long term care of the proposed facility that describes the size, capacity, and other features of the site and its proposed future.
 - f. A plan for financial, legal, and environmental protection of the village government, its employees and agents, for current and future residents living within one mile of the facility.
 - g. Proposed traffic patterns to and from the proposed facility and for roadway usage for access to the site.
 - h. Copies of current financial statements or other financial information.
7. **Public hearing.** A public hearing will be held at which the village board will invite all interested parties from the village and the applicant to provide information as to (1) the need for the permit; (2) positive and negative potential effects of the proposed facility on the village and its residents; and (3) the probability of reasonable compliance by the applicant with the general regulations of this section. The hearing will be of an informational nature for the village board. The hearing will be held under the following conditions:
 - a. A Class 3 notice as prescribed by statute will be given.
 - b. The cost of the publication of such notice will be deposited in advance by the applicant.
 - c. The hearing will be held on the date specified in the notice or on any adjourned date.
8. **Application fee and costs.** An application for a permit for a solid waste facility shall be filed with the village clerk in writing. The initial application fee of \$5,000.00 shall accompany the application, unless waived or reduced by the village board. In addition, the village board may charge the applicant an additional fee to reimburse the village for appropriate and necessary costs and expenses incurred by the village for attorneys' fees and experts' fees related to the application process. The total application fees, both initial and subsequent, shall not exceed \$20,000.00 for any application.
9. **Bond and revocation of permit.** A permit under this section shall not be effective unless here is on file with the village clerk a cash bond or a bond with a corporate surety duly licensed in the state of Wisconsin in the penal amount of \$500,000.00. This bond

must be maintained for a period of 20 years after the operation or facility is terminated. This bond is to assure that the applicant will comply with all the provisions of this ordinance and will save harmless, indemnify, and defend the village, its officers, its representatives, and its agents from any expenses or costs incurred through action of the applicant with regard to the facility. If the ordinance is violated or if the disposal plan is not carried out, the village shall have the right to revoke the disposal permit after a public hearing and, if necessary, to obtain a court order terminating such operation. If the owner of the land does not cover the disposal area in accordance with the disposal plan, the village board shall have the right to correct the violation and to charge the expense against the bond. The applicant for a disposal permit, in making the application, grants to the village the right to go on the land for necessary inspections at any time and to carry out the disposal plan if the owner or occupant of the land fails to do so after reasonable notice is given.

10. **Issuance.** The application for a permit shall be processed within 90 days of the receipt of a completed application accompanied by full documentation and required bond. It shall be issued if the village board is satisfied that there has been and will be reasonable compliance with the conditions of this section.
11. **Revocation.** The permit, once issued, may be revoked after public hearing upon a published Class 1 notice by the village at any time if any of the conditions upon which it was issued or any terms of the ordinance are violated.
12. **State law also applies.** Nothing contained herein shall be deemed to limit or restrict the application of any state law or administrative regulation of any state agency regulating the subject of this section.
13. **References.** References to the term "person", or "anyone", or like references shall be deemed to refer to a person, a sole proprietorship, a partnership, a corporation, a municipal corporation, and also a responsible officer or a responsible managing agent of any single proprietorship, partnership, or corporation unless the context clearly indicates otherwise.
14. **Severability and conflict.** If any section, subsection, sentence, clause, phrase, or word of this section is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions.
15. **Penalty.** Any person violating this section shall be fined not less than \$200.00 nor more than \$500.00 for each offense. Each day of violation shall constitute a separate offense under this section. Imprisonment in the county jail can be ordered only for failure to pay the fine that may be imposed. If imprisonment is ordered for failure to pay the fine, it shall be limited to one day of confinement for each \$10.00 of fine or fraction thereof.

(Ord. of 1-21-2002, § 1)

[Cross References—Solid Waste, Chapter 66](#)

HISTORY

Adopted by Ord. Chapter 38(39) Solid Waste Sec 38.103 on 1/24/2002

Amended by Ord. 15-027 on 11/18/2015

SECTION 2: REPEALER CLAUSE. All ordinance or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity

of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its date of passage and publication as required by law.

Dated the ___ day of _____ 2025.

VILLAGE OF WESTON

By:

Mark F. Maloney, President

ATTEST:

By: _____
Pamela S. Brehm, Clerk

Adopted: _____

Published: _____

DRAFT

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Ordinance No. 25-005: An Ordinance to Approve the Rezoning of Prohaska Park from AR (Agriculture and Residential) and RR-5 (Rural Residential 5-Acre) to PR (Parks and Recreation) Zoning District Village of Weston, Marathon County, Wisconsin.
From:	Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Should the Board of Trustees accept the Plan Commission recommendation to rezone Prohaska Park from AR and RR-5 to PR?

BACKGROUND

The Village purchased the AR zoned property from the Prohaska Family a number of years ago to be used for a new park for the Village. We also acquired some adjacent land which was zoned RR-5 during a Business Park land swap. The Village Comprehensive Outdoor Recreation Plan (CORP) and the Village Comprehensive Plan both show these properties being combined to create Prohaska Park. We were waiting for the CORP and Comp plan to be revised last year so now the next step is the rezone to formalize the park on the Village official zoning map.

The public hearing was duly noticed as a Class 2 notice on February 24th and March 3rd. Notices were also mailed out to all property owners within 300 feet of the property.

The Plan Commission held the hearing at their meeting on 3/10/25. No one spoke in opposition and the Plan Commission has filed their written recommendation to the Board as attached in the Plan Commission Determination Form below.

Attached Docs:	Plan Commission Determination Form with written recommendation Draft Ordinance No. 25-005.
Committee Action:	Plan Commission recommend approval 5-0
Fiscal Impact:	TBD.
Recommendation:	Director and Plan Commission recommend approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

Options for Action are below:

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 25-005 as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 25-005 – Sec. 94.16.03(8)(b) Requires affirmative vote of $\frac{3}{4}$ or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of $\frac{3}{4}$ or greater of the full Village Board.

I move to accept the Plan Commission recommendation and approve Ordinance No. 25-005 as submitted.

REQUEST FOR CONSIDERATION

ADDITIONAL ACTION:

Publication of Ordinance and update zoning map (Staff)



Application for Rezone
**REZONE DETERMINATION BY THE VILLAGE OF WESTON
PLAN COMMISSION**

Application/Petition No.: **20250077**

Hearing Date: **March 10, 2025**

Applicant: **Village of Weston**

Property Location: **Lot 1 of Certified Survey Map 17439, as recorded in Volume 83 Page 96 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 72.2230 acres and currently zoned AR Agriculture and Residential. (PIN 192 2808 224 0990)**

Parcel 1 of Certified Survey Map 10226, as recorded in Volume 42 Page 49 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 10.1290 acres and currently zoned RR-5 Rural Residential – 5 acre minimum. (PIN 192 2808 233 0953).

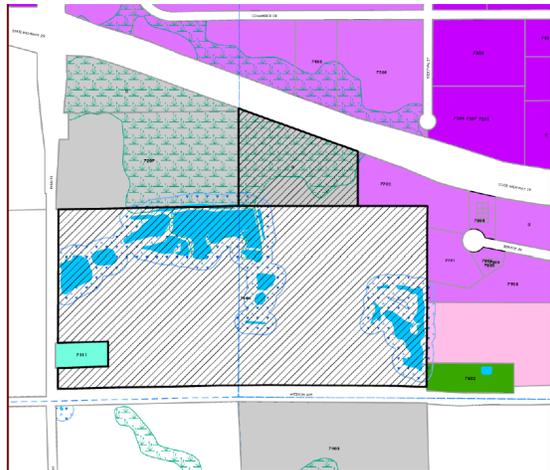
Property Owner: **Village of Weston**

Description: **A rezoning of 7.422 acres from INT to B-3.**

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

GENERAL INFORMATION:

Current Zoning: **RR-5 (Rural Residential 5-Acre) Zoning District and AR (Agriculture and Residential) Zoning District**



Definition: 94.2.02(1)(d) *RR-5 Rural Residential 5 Acres.* The RR-5 district is intended for mainly single family detached residential development on minimum five acre sized rural lots, along with compatible home occupations, small-scale institutional and recreational uses, and low-intensity agricultural uses. Development within this district may be served by private on-site wastewater treatment systems (POWTS), and roadways within a rural cross section. The RR-5 district is intended for areas planned for rural residential development within the Comprehensive Plan. (Predecessor districts: RR Rural Residential; SR Suburban Residential)

Definition: 94.2.02(1)(b) *AR Agriculture and Residential.* The AR district is primarily intended to preserve agricultural, forested, and other open lands until ripe for non-agricultural development, including residential, commercial, and industrial development, and to allow for very low density residential development. The AR district is also intended for areas planned for denser

development in the Comprehensive Plan, but not yet suited for such denser development due to lack of public utilities or services in the area, inadequate roads, a sufficient supply of lands zoned for development elsewhere, and other factors. (Predecessor districts: AG, RR-10)

Proposed Zoning

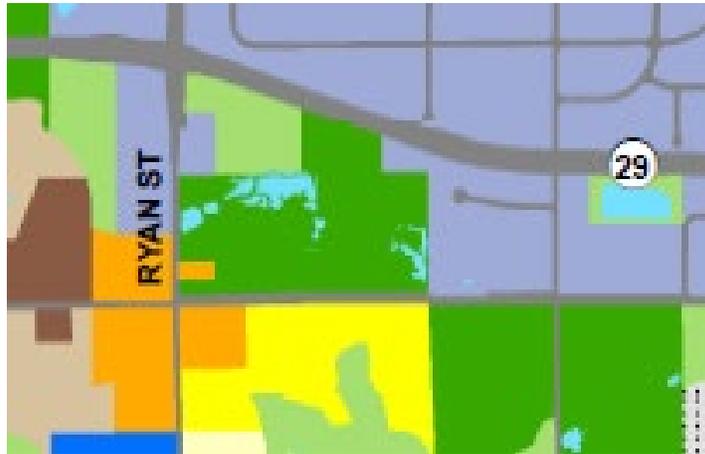
PR Parks and Recreation

Definition: 94.2.02(1)(e)

PR Parks and Recreation. The PR district is intended to accommodate parks, public recreational areas, public open spaces, and private lands and buildings available for public recreation and/or conservation. (Predecessor districts: PUL Public and Utility Lands, OC-1 Conservancy Overlay)

Future Land Use:

Parks and Recreation



FLU Description:

Parks, public recreational areas, public open spaces, and private lands and buildings available for public recreation (e.g., golf courses) and/or conservation.

Typical Implementing Zoning Districts:

- PR Parks and Recreation
- For smaller scale parks and recreational uses, residential zoning districts may also be appropriate

Development Policies:

1. See Parks and Recreation chapter.

Lot Size and/or Density Range:

Per associated zoning district. See also park master plans for proposed lot sizes and densities for village parks.

DETERMINATION (To be Completed by Plan Commission):

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?

Yes

2. Does the rezoning further the purpose and intent of this Chapter?

Yes

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?

1. A mistake was made in mapping on the Official Zoning Map. That is, an area is or has developed in a manner and purpose different from that for which it is mapped. If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the Village may intend to stop an undesirable land use pattern from being perpetuated.

2. Factors have changed, such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes, making the subject property more appropriate for a different zoning district.
3. Growth patterns or rates have changed, thereby creating the need for a rezoning.

#2

4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the surroundings of the subject property?

Yes

BACKGROUND INFORMATION:

The Village purchased the AR zoned property from the Prohaska Family a number of years ago to be used for a new park for the Village. We also acquired some adjacent land which was zoned RR-5 during a Business Park land swap. The Village Comprehensive Outdoor Recreation Plan (CORP) and the Village Comprehensive Plan both show these properties being combined to create Prohaska Park. We were waiting for the CORP and Comp plan to be revised last year so now the next step is the rezone to formalize the park on the Village official zoning map.

CURRENT PROPERTY CONDITIONS:

The Village has done some recent work on maintaining and opening to the public a passive use trail throughout the properties.

STAFF RECOMMENDATION:

Staff recommends approval based on the submittal and information currently available to us.

PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))

- 1) **RECOMMEND APPROVAL:** Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 3/17/25 meeting agenda.
- 2) **RECOMMEND DENIAL:** Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board 3/17/25 meeting agenda.
- 3) **NO RECOMMENDATION:** Plan Commission takes no action and the request moves on to the Village Board 3/17/25 meeting agenda.
- 4) **DEFER ACTION:** Plan Commission can defer action until the next meeting date. The Plan Commission has 45 days following the public hearing per code to take action.

ACTION: Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 3/17/25 meeting agenda.

Plan Commission Determination on 3/10/25:

RECOMMEND APPROVAL – 5-0

VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 25-005 as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 25-005 – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.

Board of Trustees Determination on 3/17/25:

APPROVE / DENY



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 25-005

AN ORDINANCE TO APPROVE THE REZONING OF PROHASKA PARK FROM AR (AGRICULTURE AND RESIDENTIAL) AND RR-5 (RURAL RESIDENTIAL 5-ACRE) TO PR (PARKS AND RECREATION) ZONING DISTRICT VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 10th day of March 2025, on the application described below for the zoning of the property described herein; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Commission;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (20250077) filed by the Village of Weston for the following territory now comprising a part of the AR Agriculture and Residential and RR-5 Rural Residential – 5 acre zoning districts, located in Section 22 & 23, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning districts:

PR Parks and Recreation – Lot 1 of Certified Survey Map 17439, as recorded in Volume 83 Page 96 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 72.2230 acres and currently zoned AR Agriculture and Residential. (PIN 192 2808 224 0990)

PR Parks and Recreation - Parcel 1 of Certified Survey Map 10226, as recorded in Volume 42 Page 49 at the Marathon County Register of Deeds Office, Wisconsin. Consisting of 10.1290 acres and currently zoned RR-5 Rural Residential – 5 acre minimum. (PIN 192 2808 233 0953)

BE IT FURTHER RESOLVED that the foregoing amendment to the zoning district designations shall take effect only upon publication of this ordinance. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Zoning Administrator shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and,

therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 17th day of March 2025.

BOARD OF TRUSTEES

By: _____
Mark Maloney, its President

Attest:

Pamela Brehm, its Clerk

APPROVED: _____

PUBLISHED: _____

REQUEST FOR CONSIDERATION

Public Mtg/Date: Park and Recreation Committee - February 24, 2025
Board of Trustees – March 17, 2025

Description: Discussion and/or action on Resolution 2025-002

From: Shawn Osterbrink, Director of Parks, Recreation & Forestry

Question: Should the Board of Trustees approve opening the ponds at Prohaska Family Memorial Park for fishing?

Background

Back in 2018 there was a lot of discussion regarding allowing fishing of the ponds on the Prohaska property and the Mashuda property. After multiple discussions and corresponding with the WDNR it was ultimately decided not to allow fishing on these ponds. With the current desire to open Prohaska Family Memorial Park for use as much as possible we have brought forward a resolution that would supersede the prior resolution to allow the ponds to be fished. State regulations for fishing would apply.

Attached Docs: Previous resolution 2018-006
Proposed resolution 2025-002

Committee Action: Park and Recreation Committee recommended approval at their February 24, 2025, meeting.

Fiscal Impact: N/A

Recommendation: None.

Recommended Language for Official Action

I approve/deny Resolution 2025-002 to allow fishing on the ponds at Prohaska Family Memorial Park,

Or

Something else.

Additional action:

VILLAGE OF WESTON

RESOLUTION NO. 2018-006

A RESOLUTION, to decide what direction the Village of Weston would like to proceed with regarding fishing on the ponds on the Mashuda and Prohaska properties; and

WHEREAS, the Village purchased 77 acres of land known as the Prohaska property that includes 6 ponds; and

WHEREAS, the Village purchased 40 acres of land known as the Mashuda property that includes 1 pond; and

WHEREAS, we have received numerous requests and there have been multiple people already fishing these ponds even though they are posted; and

WHEREAS, the Village Staff has corresponded with the Wisconsin Department of Natural Resources regarding the options for managing these ponds; and

WHEREAS, the Village of Weston Park and Recreation Committee recommend not moving forward with any of the three options that the W.D.N.R. offered; and

WHEREAS, the Village of Weston Park and Recreation Committee recommend keeping the ponds closed to fishing and to post no trespassing signs at these locations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees for the Village of Weston that they desire to keep the ponds on the Mashuda and Prohaska properties closed to fishing.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 19th day of the month of February 2018.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: Barbara Ermeling
BARBARA ERMELING, Village President

ATTEST:
By: Sherry Weinlauf
SHERRY WEINLAUF, Village Clerk

By: Daniel Guild
DANIEL GUILD, Village Administrator

**VILLAGE OF WESTON
RESOLUTION NO. 2025-002**

**A RESOLUTION TO SUPERSEDE THE PREVIOUS RESOLUTION NO. 2018-006 AND ALLOW FISHING
ON THE PONDS AT THE PROHASKA FAMILY MEMORIAL PARK IN THE VILLAGE OF WESTON**

WHEREAS, the Village owns approximately 87-acres of land known as the Prohaska Family Park that includes six (6) ponds; and

WHEREAS, the Village of Weston Park and Recreation Committee recommend that the Village open Prohaska Family Park for use by the public; and

WHEREAS, the Village of Weston Park and Recreation Committee and Village Board previously voted to keep the ponds closed to fishing have now reversed their decision and would like to have them open and state fishing regulations would apply; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees for the Village of Weston that they desire to open the ponds at the Prohaska Family Park for fishing.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 17th day of the month of March 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, Village President

ATTEST:

By: _____
PAMELA BREHM, Village Clerk

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	Resolution No. 2025-003 for special assessments for street improvements for the Schofield Ave (Normandy St to Birch St) Reconstruction Project
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board initiate the Special Assessment process to reconstruct the street for the Schofield Ave (Normandy St to Birch St) Reconstruction Project?

Background

The Village of Weston’s [Special Assessment Ordinance](#) was updated in January of 2019. The one part of the Schofield Ave Project to be assessed for property owners is their Drive Approach.

Per section 78.119 of the Village’s Municipal Code: *“One hundred percent of the drive approach costs will be assessed to the property owner on all new construction and street reconstruction projects based on an actual square foot measurement.”*

The attached resolution authorizes staff to move forward with creating a special assessment report and holding a special assessment hearing, which would be a separate meeting of the Public Works Committee likely in mid-late April.

Attached Docs:	- Resolution 2025-003
Committee Action:	Public Works Recommended Approval
Fiscal Impact:	TBD
Recommendation:	Staff recommends approval of the resolution

Recommended Language for Official Action

I move to approve Resolution 2025-003.

Or, Something else

Additional action: If approved, write Special Assessment Report and schedule Public Hearing

**VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-003**

A RESOLUTION, declaring intent to levy special assessments under municipal police power pursuant to Wis. Stat. §66.0703 and §13.05 of the Municipal Code of the Village of Weston.

BE IT RESOLVED by the Board of Trustees for the Village of Weston

1. The governing body hereby declares its intention to exercise its police power under Wis. Stat. §66.0703, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements:

Drive Approach Construction

2. The governing body hereby further declares its intention to follow the alternate to the procedures prescribed by Wis. Stats. 66.0703(8)(c), (8)(d) and (8)(e), as allowed in §78.114 of the Municipal Code of the Village of Weston.
3. The property to be assessed lies within the following described assessment district:

All properties with frontage and/or property access on Schofield Avenue between Normandy St and Birch St.
4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements. The properties against which the assessments are proposed are benefited by the contemplated public work and improvement.
5. The governing body determines the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
6. The Director of Public Works shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
7. When the report is completed, the Director of Public Works shall file a copy of the report with the Village Clerk for public inspection.
8. Upon receiving the report of the responsible officer or body, the Village Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class 1 notice under Ch. 985, Stats., and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

9. The hearing shall be conducted at a place and time set by the clerk in accordance with Wis. Stat. §66.0703(7)(a).
10. When the governing body finally determines to proceed with the work or improvements, it shall approve the plans and specifications therefore and adopt a resolution directing such work or improvement be carried out in accordance with the report as finally approved.
11. The governing body shall adopt the final resolution to levy the special assessments either (1) before the work is carried out, or (2) after the work has been completed and actual project costs have been determined. The final resolution shall list the cost of the special assessment levied against each property benefited by the improvement. The Village Clerk shall publish the final resolution as a Class 1 notice under Ch. 985, Wis. Stat., in the assessment district and a copy of such resolution shall be mailed to every interested person whose post office address is known or can be ascertained with reasonable diligence.
12. When the final resolution is published, all awards, compensation and assessments arising therefrom are deemed legally authorized and made, subject to the right of appeal under Wis. Stat. §66.0703(12).
13. The assessment against any parcel may be paid in cash or in annual installments, the number of which shall be determined at the public hearing of the proposed assessments.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 17th day of the month of March 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

ATTEST:

By: _____
PAMELA BREHM, Clerk

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	Resolution No. 2025-004 for special assessments for street improvements for the Fuller St (Ross Ave to Schofield Ave) Reconstruction Project
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board initiate the Special Assessment process to reconstruct the street for the Fuller St (Ross Ave to Schofield Ave) Reconstruction Project?

Background

The Village of Weston’s [Special Assessment Ordinance](#) was updated in January of 2019. The one part of the Fuller St Project to be assessed for property owners is their Drive Approach.

Per section 78.119 of the Village’s Municipal Code: *“One hundred percent of the drive approach costs will be assessed to the property owner on all new construction and street reconstruction projects based on an actual square foot measurement.”*

The attached resolution authorizes staff to move forward with creating a special assessment report and holding a special assessment hearing, which would be a separate meeting of the Public Works Committee likely in mid-late April.

Attached Docs:	- Resolution 2025-004
Committee Action:	- Public Works Recommended Approval
Fiscal Impact:	TBD
Recommendation:	Staff recommends approval of the resolution

Recommended Language for Official Action

I move to approve Resolution 2025-004.

Or, Something else

Additional action: If approved, write Special Assessment Report and schedule Public Hearing

**VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-004**

A RESOLUTION, declaring intent to levy special assessments under municipal police power pursuant to Wis. Stat. §66.0703 and §13.05 of the Municipal Code of the Village of Weston.

BE IT RESOLVED by the Board of Trustees for the Village of Weston

1. The governing body hereby declares its intention to exercise its police power under Wis. Stat. §66.0703, to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements:

Drive Approach Construction

2. The governing body hereby further declares its intention to follow the alternate to the procedures prescribed by Wis. Stats. 66.0703(8)(c), (8)(d) and (8)(e), as allowed in §78.114 of the Municipal Code of the Village of Weston.
3. The property to be assessed lies within the following described assessment district:

All properties with frontage and/or property access on Fuller St between Ross Ave and Schofield Ave.
4. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements. The properties against which the assessments are proposed are benefited by the contemplated public work and improvement.
5. The governing body determines the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
6. The Director of Public Works shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
7. When the report is completed, the Director of Public Works shall file a copy of the report with the Village Clerk for public inspection.
8. Upon receiving the report of the responsible officer or body, the Village Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class 1 notice under Ch. 985, Stats., and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

9. The hearing shall be conducted at a place and time set by the clerk in accordance with Wis. Stat. §66.0703(7)(a).
10. When the governing body finally determines to proceed with the work or improvements, it shall approve the plans and specifications therefore and adopt a resolution directing such work or improvement be carried out in accordance with the report as finally approved.
11. The governing body shall adopt the final resolution to levy the special assessments either (1) before the work is carried out, or (2) after the work has been completed and actual project costs have been determined. The final resolution shall list the cost of the special assessment levied against each property benefited by the improvement. The Village Clerk shall publish the final resolution as a Class 1 notice under Ch. 985, Wis. Stat., in the assessment district and a copy of such resolution shall be mailed to every interested person whose post office address is known or can be ascertained with reasonable diligence.
12. When the final resolution is published, all awards, compensation and assessments arising therefrom are deemed legally authorized and made, subject to the right of appeal under Wis. Stat. §66.0703(12).
13. The assessment against any parcel may be paid in cash or in annual installments, the number of which shall be determined at the public hearing of the proposed assessments.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 17th day of the month of March 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

ATTEST:

By: _____
PAMELA BREHM, Clerk

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Resolution 2025-005 – A Resolution to approve the final plat of the Re-Plat Green Tree Acres Subdivision. (Project # 20230276)
From:	Jennifer Higgins, Director of Planning and Development / Zoning Administrator
Question:	Should the Board of Trustees approve the Plan Commission recommendation to accept the replat of the subdivision by adopting Resolution No 2025-005?

BACKGROUND

Green Tree Construction received final plat approval for their 88 Single Family Residential Subdivision – Green Tree Acres back in May of 2024. During the second half of 2024 they began work on street construction on Phase 1 of the development. In January 2025 they asked for Phase 1 building permits and those have been issued.

On February 20, 2025 staff received word via email from original Surveyor & subdivision designer Tim Vreeland of Vreeland and Associates that when doing original control back in 2023 a few points from the east line of Power's Subdivision didn't get transferred from their data collector to their CAD file. So he calculated the actual 40 line to establish the west line. He will be holding the monuments found from the Power's Subdivision and adjusting the west line of Outlot 1 and lots 33 thru 41 of the original recorded Final Plat (attached). Holding the Powers monumented 40 line then affects the west line of Outlot 2 and lots 18 thru 20. He wanted to make sure the 3 large tracts on Ross held their required footage as well. He has been in contact with DOA Plat Review and their suggestion since no lots have been sold yet is to go through a re-plat process.

Platting of lands is provided for in [Chapter 236](#) of State Statutes and [Chapter 74](#) of Village Ordinances. Typically, an affidavit is done to correct errors but they are not allowed to be used to reconfigure lots which needs to happen in this circumstance. The State has suggested the re-plat route.

Staff has reviewed the re-plat submitted and it still meets all requirements of our zoning and subdivision ordinance. Staff has no issues with the re-plat and recommend approval. The Plan Commission reviewed the re-plat at their meeting on 3/10/2025 and had no issues with it. The Board, if they want to accept the new plat, will adopt via a new resolution (Resolution No 2025-005) at their meeting on 3/17/25. I have included the draft resolution in the packet and included a number of conditions that I felt should carry over from the original plat approval. There is an active development agreement and this new plat layout will need to be attached to the agreement. The Board will be asked to adopt the re-plat via a new resolution (attached) at their 3/17/25 meeting.

Staff has included the original version of the recorded final plat for your information.

Attached Docs:	Draft Re-Plat Recorded Final Plat Draft Resolution 2025-005
Committee Action:	Preliminary Plat approved in January 2024 Final Plat approved in May 2024 Re-Plat recommended for approval by PC on March 10, 2025
FISCAL IMPACT:	TBD

REQUEST FOR CONSIDERATION

Recommendation: Staff recommends approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I move to amend the development agreement with Green Tree and approve the replat of Green Tree Acres Subdivision by the adoption of Resolution 2025-005.

Additional action: Notify applicant (Staff)
Obtain Signatures on Re-Plat (Staff and developer)
Recording of Re-plat (Developer)

**VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-005**

- A RESOLUTION,** to approve the final plat of Re-Plat Green Tree Acres Subdivision.
- WHEREAS,** pursuant to Wis. Stats. Chapters 61, 62.23, 80.08, 236 and 703, the Village of Weston is authorized to regulate and control the division of land within the Village and its extraterritorial area.
- WHEREAS,** the preliminary plat of Green Tree Acres Subdivision was approved by the Village Board on January 15, 2024 with conditions outlined in Resolution No. 2024-002.
- WHEREAS,** the final plat of Green Tree Acres Subdivision was approved by the Village Board on May 20, 2024 with conditions outlined in Resolution No. 2024-012 and recorded in the office of the Marathon County Register of Deeds as Document # 1899940.
- WHEREAS,** Vreeland and Associates. has submitted replat now called **Re-Plat Green Tree Acres Subdivision**, attached as Exhibit A, for acceptance and approval due to some errors found in mapping and in the field for the previous final plat of Green Tree Acres Subdivision.
- WHEREAS,** the Village of Weston Plan Commission reviewed said final replat at their meeting of March 10, 2025 and have recommended conditional approval of said plat.
- BE IT RESOLVED** by the Board of Trustees for the Village of Weston hereby approve the recommendation of the Plan Commission to approve the Final Plat for Re-Plat Green Tree Acres Subdivision subject to the following conditions:
1. To require Park & Recreation Impact Fee per Chapter 74 Article 9 of the Village Code of Ordinances at time of building permit issuance in lieu of a land dedication for parkland.
 2. The utilization of CBUs for mail delivery if required by the United States Postal Service.
 3. This re-plat will be attached to the executed Development Agreement in accordance with Section 74.7.03 which requires a performance guarantee (ie financial security, bond, etc) for public improvements based on the level of completeness of the public improvements at the time of filing of the final plat and

which also included the conditions upon which building permits may be issued, among other things.

4. Payment of all required fees under Chapter 74 Subdivisions and other Chapters of the Weston Municipal Code.
5. All required deed restrictions, protective covenants, property owners' association organizational documents, and development agreement shall be recorded prior to, or concurrently with, the final plat.
6. Within one month of the final plat being recorded by the Marathon County Register of Deeds, the subdivider shall provide a hard copy of the plat, a PDF version, and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the plat and the other documents required under (5) before the Village will issue building permits or zoning permits within the plat area.

BE IT FURTHER RESOLVED the plat shall be submitted for recording with the Marathon County Register of Deeds within 12 months from the date of this approval and within 36 months from the date of the first approval, January 15, 2024, or the Village approval shall be deemed void.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 17th day of the month of March 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

ATTEST:

By: _____
PAMELA BREHM, Clerk



RE-PLAT GREEN TREE ACRES

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

VRELAND ASSOCIATES, INC.
LAND SURVEYORS & ENGINEERS
 6103 DAWN STREET WESTON, WI 54476
 PH (715) 241-0947 tim@vrelandassociates.us

PREPARED FOR:
GREEN TREE CONSTRUCTION

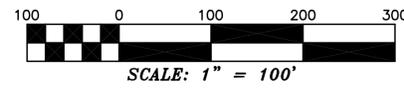
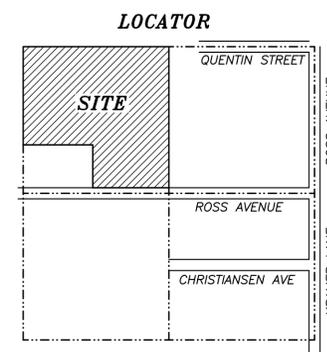
FILE #23-0361 UMLAUF ROSS
 DRAFTED BY: TIMOTHY G. VRELAND
 DRAWN BY: DUSTIN M. VRELAND

SHEET 1 OF 2 SHEETS

BEARINGS REFERENCED TO THE EAST AND WEST 1/4 LINE PER WISCONSIN COUNTY COORDINATE SYSTEM (MARATHON) (M083) (2011)

Curve Table

Curve #	Radius	Arc Length	Central Angle	Chord	Tangent Bearing Start	Tangent Bearing End
C1	25.00'	37.82'	86°41'10"	S 47°00'49" E 34.32'	S 3°40'14" E	N 89°38'36" E
C2	25.00'	40.72'	93°18'50"	N 42°59'11" E 36.36'	N 3°40'14" W	N 89°38'36" E
C3	163.00'	107.73'	37°52'00"	S 15°15'46" W 105.78'	S 3°40'14" E	S 34°11'46" W
LOT 10	163.00'	63.52'	22°19'38"	N 7°29'36" E 63.12'		
LOT 11	163.00'	44.21'	15°32'21"	N 26°25'35" E 44.07'		
C4	237.00'	141.64'	34°14'33"	S 17°04'30" W 139.54'	S 34°11'46" W	S 0°02'47" E
LOT 12	237.00'	14.07'	3°24'03"	N 32°29'45" E 14.06'		
LOT 13	237.00'	87.89'	21°14'50"	N 20°10'19" E 87.38'		
LOT 14	237.00'	39.69'	9°35'41"	N 4°45'03" E 39.64'		
C5	297.00'	177.50'	34°14'33"	N 17°04'30" E 174.87'	N 0°02'47" W	N 34°11'46" E
LOT 17	297.00'	34.90'	6°43'56"	S 3°19'11" W 34.88'		
LOT 18	297.00'	82.89'	15°59'25"	S 14°40'51" W 82.62'		
LOT 19	297.00'	59.72'	11°31'12"	S 28°26'10" W 59.61'		
C6	103.00'	68.07'	37°52'00"	N 15°15'46" E 66.84'	N 34°11'46" E	N 3°40'14" W
LOT 20	103.00'	37.97'	21°07'14"	S 23°38'09" W 37.75'		
LOT 21	103.00'	30.10'	16°44'46"	S 4°34'55" W 30.00'		
C7	25.00'	37.82'	86°41'10"	S 47°00'49" E 34.32'	N 89°38'36" E	S 3°40'14" E
C8	420.00'	89.15'	12°09'44"	S 83°33'44" W 88.99'	S 89°38'36" W	S 77°28'52" W
LOT 26	420.00'	15.79'	2°09'15"	N 88°33'59" E 15.79'		
LOT 27	420.00'	73.36'	10°00'29"	N 82°29'07" E 73.27'		
C9	330.00'	70.75'	12°17'01"	S 83°37'23" W 70.61'	S 77°28'52" W	S 89°45'53" W
LOT 28	330.00'	50.71'	8°48'14"	N 81°53'00" E 50.66'		
LOT 29	330.00'	20.04'	3°28'46"	N 88°01'30" E 20.04'		
C10	63.00'	95.57'	86°54'47"	N 46°46'43" W 86.66'	S 89°45'53" W	N 3°19'20" W
LOT 32	63.00'	40.00'	36°22'44"	S 72°02'45" E 39.33'		
LOT 33	63.00'	40.00'	36°22'48"	S 35°39'59" E 39.33'		
LOT 34	63.00'	15.56'	14°09'16"	S 10°23'57" E 15.52'		
C11	25.00'	37.92'	86°54'47"	N 46°46'43" W 34.39'	S 89°45'53" W	N 3°19'20" W
C12	25.00'	40.62'	93°05'13"	N 43°13'17" E 36.29'	N 3°19'20" W	N 89°45'53" E
C13	25.00'	37.92'	86°54'47"	N 46°46'43" W 34.39'	S 89°45'53" W	N 3°19'20" W
C14	270.00'	44.99'	9°32'50"	S 84°59'28" W 44.94'	S 80°13'03" W	S 89°45'53" W
C15	25.00'	36.62'	83°55'18"	S 38°15'24" W 33.43'	S 3°42'15" E	S 80°13'03" W
C16	25.00'	37.77'	86°33'53"	S 46°57'10" E 34.28'	N 89°45'53" E	S 3°40'14" E
C17	25.00'	40.77'	93°26'07"	N 43°02'50" E 36.40'	N 3°40'14" W	N 89°45'53" E
C18	25.00'	39.97'	91°36'00"	N 49°35'42" W 35.85'	S 84°36'18" W	N 3°47'42" W
C19	480.00'	42.64'	5°05'23"	S 87°05'55" W 42.63'	S 89°38'36" W	S 84°33'13" W
C20	25.00'	40.72'	93°18'50"	S 42°59'11" W 36.36'	S 3°40'14" E	S 89°38'36" W
C21	25.00'	37.77'	86°33'53"	S 46°57'10" E 34.28'	N 89°45'53" W	S 3°40'14" E
C22	25.00'	40.77'	93°26'07"	N 43°02'50" E 36.40'	N 3°40'14" W	N 89°45'53" E
C23	25.00'	37.82'	86°41'10"	N 47°00'49" W 34.32'	S 89°38'36" W	N 3°40'14" W
C24	25.00'	40.72'	93°18'50"	S 42°59'11" W 36.36'	S 3°40'14" E	S 89°38'36" W
C25	25.00'	37.77'	86°33'53"	S 46°57'10" E 34.28'	N 89°45'53" W	S 3°40'14" E
C26	25.00'	40.77'	93°26'07"	S 43°02'50" W 36.40'	S 3°40'14" E	S 89°45'53" W



- LEGEND**
- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
 - = 1.25" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
 - ⊙ = 0.75" REBAR FOUND IN PLACE
 - = 1.25" x 18" IRON ROD 4.173 POUNDS PER FOOT SET
 - CSM = CERTIFIED SURVEY MAP
 - < > = PREVIOUSLY RECORDED AS
 - = 12" UTILITY EASEMENT
 - ALL OTHER LOT CORNERS 3/4" x 24" REBAR 1.502 POUNDS PER FOOT SET

OUTLOT RESTRICTION
 OUTLOTS 1 & 2 OF THIS PLAT BEING DEDICATED TO THE PUBLIC FOR STORM WATER MANAGEMENT

--- = WETLANDS SHOWN HEREON DELINEATED BY STAR ENVIRONMENTAL

--- = NO DIRECT VEHICLE ACCESS TO ROSS AVENUE AND SOUTH 30' OF LOTS 15 & 16 ON MOOSE DRIVE

SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY, THAT I HAVE SURVEYED, MAPPED AND DIVIDED THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 10; THENCE S 89°45'53" W ALONG THE EAST - WEST 1/4 LINE 1323.04 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND TO THE POINT OF BEGINNING; THENCE S 3°40'14" E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 ALSO BEING THE WEST LINE OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP 1827989 1279.96 FEET TO THE NORTH LINE OF ROSS AVENUE; THENCE S 89°47'09" W ALONG THE NORTH LINE OF ROSS AVENUE 701.07 FEET; THENCE N 3°19'37" W 373.55 FEET; THENCE S 89°38'36" W 626.84 FEET TO THE WEST LINE OF BLOCK 4 OF POWERS SUBDIVISION; THENCE N 3°19'37" W ALONG THE EAST LINE OF SAID BLOCK 4 112.94 FEET; THENCE N 3°25'30" W ALONG THE EAST OF SAID BLOCK 4 539.65 FEET; THENCE N 3°46'34" W ALONG THE EAST LINE OF SAID BLOCK 4 250.06 FEET; THENCE N 89°45'53" E ALONG THE SOUTH LINE OF SANDY MEADOWS NORTH FIRST ADDITION 1322.87 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS RESTRICTIONS AND RIGHTS OF RECORD OR USAGE. THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND PLAT AT THE DIRECTION OF THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION IC., OWNER OF THE LANDS. THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION THEREOF MADE. THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF MOSINEE, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20__

Department of Administration

RE-PLAT
GREEN TREE ACRES

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

VREELAND ASSOCIATES, INC.
LAND SURVEYORS & ENGINEERS
6103 DAWN STREET WESTON, WI 54476
PH (715) 241-0947 tim@vrelandassociates.us

PREPARED FOR:
GREEN TREE CONSTRUCTION

FILE #:#23-0361 UMLAUF ROSS
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND

SHEET 2 OF 2 SHEETS

TIMOTHY G. VREELAND P.L.S. 2291
SURVEY PERFORMED FEBRUARY 11TH, 2024

DATED THIS 18TH DAY OF FEBRUARY, 2025

OWNERS CERTIFICATE OF DEDICATION

I, THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION INC., DO HEREBY CERTIFY THAT I CAUSED THE LANDS DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS PLAT. I ALSO CERTIFY THAT THIS PLAT IS REQUIRED TO BE SUBMITTED TO THE VILLAGE OF WESTON AND THE DEPARTMENT OF ADMINISTRATION FOR APPROVAL OR OBJECTION PER s.236.10 OR s.236.12.

WITNESS THE HANDS AND SEALS OF SAID OWNERS THIS _____ DAY OF _____, 20__.

THOMAS JOSEPH UMLAUF
GREEN TREE CONSTRUCTION INC.

STATE OF WISCONSIN)
MARATHON COUNTY) SS
PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20__, THE ABOVE NAMED THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION INC., TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FORGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, MARATHON COUNTY, WISCONSIN MY COMMISSION EXPIRES _____

VILLAGE BOARD RESOLUTION

RESOLVED THAT THE PLAT OF GREEN TREE ACRES, A PLAT IN THE VILLAGE OF WESTON, IS HEREBY APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF WESTON. GREEN TREE CONSTRUCTION INC., THOMAS JOSEPH UMLAUF, OWNER OF THE LANDS.

DATE APPROVED _____ PRESIDENT MARK MALONEY _____

DATE SIGNED _____ PRESIDENT MARK MALONEY _____

CITY CLERK,

I, PAMELA BREHM, CLERK OF THE VILLAGE OF WESTON, DO HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF WESTON.

PAMELA BREHM

REGISTER OF DEEDS
MARATHON COUNTY, WI

RECEIVED FOR RECORD THIS _____
DAY OF _____ A.D. 20__
AT _____ O'CLOCK _____ M. IN PLAT
CABINET NO. _____ ON PAGE _____

DOCUMENT NO. _____

REGISTRAR _____

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by the Village of Weston, "Grantor" to

Wisconsin Public Service, "Grantee"

TDS Metrocom, "Grantee"

Frontier Communications Corporation, "Grantee"

Weston Water & Sewer Utility, "Grantee"

their respective successors and assigns, to construct, install, operate, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, access, along and upon the property shown within those areas on the map designated as "Utility Easement" and the property designated on the map for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, therein, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the right herein given, and the right to enter upon the subdivision property for all such purposes. The "Grantees" agree to restore or cause to have restored the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the "Grantees" or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at ant time pursuant to the rights herein granted. Structures shall not be placed over "Grantees" facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of "Grantees". After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without the written consent of "Grantees". This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility Easement's) are non-exclusive..

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assignees of all parties hereto.

NO UTILITY TRANSFORMER OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

CERTIFICATE OF VILLAGE TREASURER

STATE OF WISCONSIN)
MARATHON COUNTY) SS

I, JESSICA TRAUTMAN, BEING THE DULY ELECTED, QUALIFIED AND ACTING DIRECTOR OF FINANCES FOR THE VILLAGE OF WESTON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF _____ AFFECTING THE LANDS INCLUDED IN THE PLAT OF GREEN TREE ACRES.

DATE _____ DIRECTOR OF FINANCES _____
JESSICA TRAUTMAN

CERTIFICATE OF COUNTY TREASURER OR DEPUTY TREASURE

STATE OF WISCONSIN)
MARATHON COUNTY) SS

I, _____, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OR DEPUTY TREASURE OF THE COUNTY OF MARATHON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF _____ AFFECTING THE LANDS INCLUDED IN THE PLAT OF GREEN TREE ACRES.

DATE _____ COUNTY TREASURER OR DEPUTY _____

STATE OF WISCONSIN - MARATHON COUNTY
RECORDED
06-11-2024 at 10:07 AM
DEAN J. STRATZ, REGISTER OF DEEDS
DOC#: **1899940**
Pages: 3

**Digitally applied endorsement stamp
Please keep attached to original document**

Plat Name:

GREEN TREE ACRES

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY, THAT I HAVE SURVEYED, MAPPED AND DIVIDED THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 10; THENCE S 89°45'53" W ALONG THE EAST - WEST 1/4 LINE 1323.04 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND TO THE POINT OF BEGINNING; THENCE S 7°40'14" E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 ALSO BEING THE WEST LINE OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP 1827889 1279.96 FEET TO THE NORTH LINE OF ROSS AVENUE; THENCE S 89°07'17" W ALONG THE NORTH LINE OF ROSS AVENUE 703.88 FEET; THENCE N 2°19'07" W 376.73 FEET; THENCE S 89°38'58" W 628.84 FEET TO THE WEST LINE OF BLOCK 4 OF POWERS SUBDIVISION; THENCE N 2°19'07" W ALONG THE WEST LINE OF SAID BLOCK 4 801.79 FEET; THENCE N 89°45'53" E ALONG THE SOUTH LINE OF SANDY MEADOWS NORTH FIRST ADDITION 1322.87 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF RECORD OR USAGE, THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND PLAT AT THE DIRECTION OF THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION, INC., OWNER OF THE LANDS, THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION THEREOF MADE THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF WISNEE, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



TIMOTHY G. VREELAND, P.L.S. 2291
SURVEY PERFORMED SEPTEMBER 18TH, 2023

DATED THIS 29TH DAY OF MARCH, 2024

OWNERS CERTIFICATE OF DEDICATION

I, THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION INC., DO HEREBY CERTIFY THAT I CAUSED THE LANDS DESCRIBED ON THIS PLAT TO BE SURVEYED, MAPPED AND DEDICATED AS REPRESENTED ON THIS PLAT. I ALSO CERTIFY THAT THIS PLAT IS REQUIRED TO BE SUBMITTED TO THE VILLAGE OF WESTON AND THE DEPARTMENT OF ADMINISTRATION FOR APPROVAL OR OBJECTION PER s.236.10 OR s.236.12.

WITNESS THE HANDS AND SEALS OF SAID OWNERS THIS 4 DAY OF June 2024

THOMAS JOSEPH UMLAUF
GREEN TREE CONSTRUCTION INC.

STATE OF WISCONSIN)
MARATHON COUNTY) SS
PERSONALLY CAME BEFORE ME THIS 4 DAY OF June 2024 THE ABOVE NAMED THOMAS JOSEPH UMLAUF OF GREEN TREE CONSTRUCTION INC., TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

Rochel Teszen

NOTARY PUBLIC, MARATHON COUNTY, WISCONSIN



MY COMMISSION EXPIRES 5/24/2027

VILLAGE BOARD RESOLUTION

RESOLVED THAT THE PLAT OF GREEN TREE ACRES, A PART IN THE VILLAGE OF WESTON, IS HEREBY APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF WESTON, GREEN TREE CONSTRUCTION INC., THOMAS JOSEPH UMLAUF, OWNER OF THE LANDS.

DATE APPROVED 5/17/2024

PRESIDENT MARK WILCOX

DATE SIGNED 6/5/2024

PRESIDENT MARK WILCOX

BY: CLERK,
VILLAGE

I, PAMELA BREHM, CLERK OF THE VILLAGE OF WESTON, DO HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF WESTON.

PAMELA BREHM

There are no objections to this plat with respect to s. 236.15, 236.16, 236.20 and 236.21 (1) and (3), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified June 03, 2024

Department of Administration



GREEN TREE ACRES

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 10, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

VREELAND ASSOCIATES, INC.
LAND SURVEYORS & ENGINEERS
8105 OWEN STREET WESTON, WI 54979
PH (715) 241-0947
GREEN TREE CONSTRUCTION
FILE #23-0361 UMLAUF ROSS
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND

SHEET 2 OF 2 SHEETS

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by the Village of Weston, "Grantee" to:

- Wisconsin Public Service, "Grantee"
- TDS Metroom, "Grantee"
- Frontera Communications Corporation, "Grantee"
- Weston Water & Sewer Utility, "Grantee"

their respective successors and assigns, to construct, install, operate, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the map designated as "Utility Easement" and the property designated on the map for streets and alleys, whether public or private, together with the right to install service connecting upon, across, within and beneath the surface of each lot to serve improvements, therein, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the right herein given, and the right to enter upon the subdivision property for all such purposes. The "Grantee" agrees to restore or cause to have restored the property, or nearby as is reasonably possible, to the condition existing prior to such entry by the "Grantee" or their agents. This restoration, however, does not apply to the initial installation of solid underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over "Grantee" facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of "Grantee". After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without the written consent of "Grantee". This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement on the Utility Easement's) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assignees of all parties hereto.

NO UTILITY TRANSFORMER OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

VILLAGE CERTIFICATE OF CITY TREASURER

I, JESSICA TRAUTMAN, BEING THE DULY ELECTED, QUALIFIED AND ACTING DIRECTOR OF FINANCES FOR THE VILLAGE OF WESTON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF 6-5-2024 AFFECTING THE LANDS INCLUDED IN THE PLAT OF GREEN TREE ACRES.

DATE 6-5-2024 DIRECTOR OF FINANCES JESSICA TRAUTMAN

CERTIFICATE OF COUNTY TREASURER

I, JESSICA TRAUTMAN, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE COUNTY OF MARATHON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF 6-11-24 AFFECTING THE LANDS INCLUDED IN THE PLAT OF GREEN TREE ACRES.

DATE 6-11-24 COUNTY TREASURER JESSICA TRAUTMAN

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	Resolution 2025-006 - Authorizing Resolution for Special Assessments for Driveway Approach, Water and Sanitary Sewer Improvements for the Weston Ave (West Phase and Cross Country) Reconstruction Project
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve the Authorizing Resolution 2025-006 authorizing staff to move forward with the assessments for the Weston Ave (West Phase and Cross Country) Reconstruction Project?

Background

On April 30, 2024, the Village Public Works and Utility Committee conducted a Public Hearing for Special Assessments related to the installation of water and sanitary sewer infrastructure along with street reconstruction on Weston Ave for the West Phase and Cross Country Route.

From that hearing, and subsequent meetings, the result was the removal of the multi-use path on the north side of the road. During this time, the project was also let for bid so we now have more accurate costs based on the actual bid amounts as compared to the estimated amounts.

From the Engineer's Report the preliminary assessment rates are shown below and the as calculated after bid and path removal assessment rates are shown. The amended report uses the revised amounts.

Category	Estimated	After Bid
Water Lateral (EA)	\$4,615.31	\$2,385.60
Water Main (EA)	\$8,055.97	\$8,358.02
Sanitary Lateral (EA)	\$2,072.19	\$1,532.84
Sanitary Main (EA)	\$8,774.13	\$7,502.06
Asphalt Drive (SF)	\$4.19	\$4.04
Gravel Drive (SF)	\$1.37	\$1.35

The total combined water and sewer assessment is \$19,778.52 per property which includes the Sanitary Main and Lateral as well as the Water Main and Lateral

REQUEST FOR CONSIDERATION

assessment using the after bid numbers calculated as per connection charges. This is \$3,739.08 less than the original estimate of \$23,517.60 for the combined water and sewer connections.

The amendment also clarifies the type of material of the driveway approach being assessed. With the removal of the multi-use path, there was no longer a requirement for the gravel driveways to be upgraded to asphalt adjacent to the path so those driveways are now shown as gravel as they currently exist.

Per the Village's Special Assessment Ordinance 78.123(a), if the average principal amount of special assessments on a project is \$1,001.00 or more, the Village Board may, but is not required, to extend the number of annual installments to more than five, but not greater than ten annual installments. It was discussed at the hearing that a 10-yr payment plan would be recommended by the committee per past practices.

Based on past practices and previous discussions of the Public Works Committee, the recommendation in the preliminary report regarding water and sewer connection is:

- 1) Assessments will be levied upon completion of the project once all costs are known (likely in 2026)
- 2) Utility Assessments will be deferred until connection and connection can be deferred up to 20 years after the initial billing.
- 3) Connection will be incentivized in the first 10-year period by waiving interest charges to the property owner. Additionally, a sliding scale of reduced special assessment rates for the **sanitary sewer** assessment beginning with 25% in year 1 (year 1 begins at time of special assessment billing) and reducing each year by 2.5% to 0% after year 10.
- 4) Connection will be required when one of the following occurs:
 - a. Current private water or wastewater system fails
 - b. Sale of property
 - c. By the end of the 20th year after the initial billing of the special assessment (likely 2045)
- 5) At time of connection, both water and sewer must be connected
- 6) Payment of the assessment would be in 10 equal yearly installments with 0% interest.
- 7) Property owners will be responsible for the Reserve Capacity Assessment (\$725) and Sewer Utility Hook-up fee at time of connection (\$500)

Attached Docs: - Authorizing Resolution 2025-006
- Preliminary Special Assessment Report and Amendment #1
can be found at: www.westonwi.gov/westonave

Committee Action: - Committee held Assessment Hearing on 4/30/2024
- Subsequent meetings and design changes have been conducted since the assessment hearing.

REQUEST FOR CONSIDERATION

Fiscal Impact: - The Engineer's Report has a total potential Assessment amount to be collected as \$1,496,121.05.

Recommendation: Staff recommends approving the resolution

Recommended Language for Official Action

I Move to approve the Authorizing Resolution 2025-006 for Special Assessments for Drive Approach, Sanitary Sewer Main and Laterals and Water Main and Laterals Construction for the Weston Ave (West Phase and Cross Country Route) Reconstruction Project as presented in Amendment #1.

Or,

I Recommend the following modifications be made to the Engineer's Report prior to approving the Authorizing Resolution _____

Additional action:

**VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-006**

A RESOLUTION, approving plans and specifications in the exercise of authority pursuant to Wis. Stat. §66.0703 and §78.114 of the Municipal Code of the Village of Weston, Drive Approach Construction, Sewer Main and Laterals, Water Main and Laterals. All properties with frontage and/or property access on Weston Avenue between Von Kanel Street and Ryan St as well as the properties on the north side of Weston Ave starting at 9306 Weston Ave through and including 9808 Weston Ave.

WHEREAS, a preliminary resolution, No. 2024-004, declaring the intention of the Village of Weston to exercise its special assessment authority pursuant to Wis. Stat. §66.0703 and §78.114 of the Municipal Code of the Village, for a public construction project, was adopted by the Village, and;

WHEREAS, the Village Engineer's report pursuant to Wis. Stat. §66.0703 was filed in the office of the Village Clerk on April 15, 2024, which included a summary of the construction project including plans and specifications, an estimate of the entire cost of the proposed work or improvement, statement that the property against which the assessments are proposed is benefited, with a schedule of proposed assessments, and;

WHEREAS, the Village held a public hearing at the Weston Municipal Center, 4747 Camp Phillips Rd, Weston, WI 54476 at 6:00 p.m. on the 30th day of April, 2024, for the purpose of hearing all interested persons concerning the preliminary resolution and the preliminary assessment report of the Village Engineer on the proposed improvements, and heard all persons who desired to speak at that hearing.

NOW THEREFORE, BE IT RESOLVED by the Weston Village Board as follows:

1. The preliminary assessment report prepared and presented by the Village Engineer pertaining to the construction of the above-described improvements, including plans and specifications therefore is adopted and approved as amended.
2. The improvement project which includes street improvements, drainage improvements, water and sanitary sewer improvements, including laterals for the properties described in the assessment district is hereby authorized and work on the said project shall henceforth proceed and be carried out in accordance with the portion of the report as approved.
3. The amounts and terms of the special assessments shall await further review prior to adoption by the Village Board.

4. Pursuant to §78.114 of the Municipal Code of the Village of Weston, the levy of special assessments shall await the completion of the work, and the determination of the actual project costs. Such final resolution shall list the costs of the special assessments levied against each property benefited by the improvement. The Village Clerk shall publish the final resolution as a Class 1 notice under Wis. Stat. §985 and a copy of such resolution shall be mailed to every interested person whose post office address is known or can be ascertained with reasonable diligence. If the actual cost of the project upon completion increases to the point where the proposed special assessments against the properties shall be increased materially than those set forth in the report, an additional public hearing pursuant to notices required by Wis. Stat. §66.0703 shall be held. In the event the cost of the project shall be less than the special assessments levied, the Village Board without notice or hearing shall reduce each special assessment proportionately as authorized by Wis. Stat. §66.0703.

5. The Clerk is duly authorized and directed to publish this authorizing resolution as a Class 1 notice in the official newspaper. Further, the Clerk shall cause a copy of this resolution with a statement of the proposed assessment against the properties to be mailed to the owner of every property whose name appears on the assessment roll and whose post office address is known or can with reasonable diligence be ascertained.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 17th day of the month of March, 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

ATTEST:

By: _____
PAMELA BREHM, Clerk



ADDENDUM #1

**FOR SPECIAL ASSESSMENTS ON PROPERTIES BENEFITTED BY
WATER & SANITARY SEWER IMPROVEMENTS
DRIVE APPROACH IMPROVEMENTS
WESTON AVENUE WEST PHASE RECONSTRUCTION**

From Von Kanel St East to Ryan St. and the Cross-Country Utility Route

**Village of Weston
Marathon County
Wisconsin**

March 2025

Prepared by:

Michael Wodalski, P.E.,
Director of Public Works

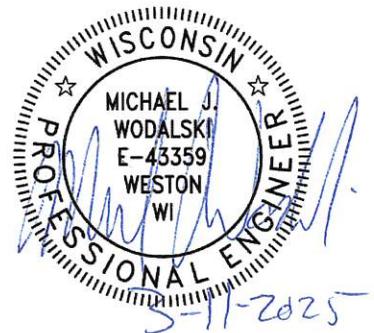


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APPENDICES

- C. Detailed Cost Estimate**
- D. Cost Summary and Estimated Assessment Rate**
- E. Estimated Assessments**

DECLARATION

This Addendum #1 to the Preliminary Special Assessment Report for the Weston Avenue West Phase Reconstruction revises the Preliminary Report.

The items addressed in this Addendum #1 are:

1. Updates to the driveway approach area and material due to the elimination of the multi-use path on the north side of the road.
2. Updates in estimated costs due to using after bid numbers as opposed to estimated values.

Discussion of the proposed revisions follows.

REVISION OF THE ASSESSMENT RATES

The Preliminary Special Assessment Report for the Weston Avenue West Phase Project, dated April 15, 2024, included estimated special assessment rates for sanitary sewer main, sanitary sewer lateral, watermain, water lateral, asphalt drive approaches and gravel drive approaches.

During the Public Hearing and subsequent Village meetings, the multi-use path was removed for the majority of the project. The removal of the multi-use path on the north side of the road removed the requirement for current gravel driveways to be converted to asphalt adjacent to the multi-use path.

As the quantities were being updated, the costs of the individual line items was also updated to reflect the actual bid cost as opposed to an estimated cost used in the initial preliminary report.

The revised estimated assessment rates are found on the next page and in general are less than the Preliminary Assessment Report.

Table 1: Amended vs Preliminary Assessment Rates

Assessable Item	Amendment #1 Rate	Preliminary Rate
Sanitary Sewer Improvement	\$7,502.06 / Lot	\$8,774.13 / Lot
Sanitary Lateral Improvement	\$1,532.84 / Lot	\$2,072.19 / Lot
Water Improvements	\$8,358.02 / Lot	\$8,055.97 / Lot
Water Lateral Improvement	\$2,385.60 / Lot	\$4,615.31 / Lot
Asphalt Driveway Approach	\$4.04 / SF	\$4.19 / SF
Concrete Driveway Approach	\$1.35 / SF	\$1.37 / SF

Cost allocations are outlined in Appendix C and Cost Summary of Assessment Rates is outlined in Appendix D. The Estimated Assessments are included in Appendix F.

REVISION OF THE ASSESSABLE COSTS

The Estimated Assessments as shown in Appendix F have been recalculated based on the revised rates calculated in Appendix D. The total potential amount of the project being assessed is \$1,496,113.00 as shown in Appendix D.

APPENDIX C

Detailed Cost Estimate

Appendix C:

**Village of Weston
Estimated Costs for Street Reconstruction
Weston Ave (CR-X to Ryan St and Cross Country Utilities)**

Preliminary - Amendment 1

03/11/25

Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
100	Sanitary Sewer						
101	Connect to Existing Sanitary	EA.	3.00	\$3,720.00	\$11,160.00	1.00	\$3,720.00
102	PVC Sanitary Sewer, 8 Inch	L.F.	5003.00	\$55.00	\$275,165.00	8,348.00	\$459,140.00
103	PVC Sanitary Sewer, 12 Inch	LF	3938.00	\$77.00	\$303,226.00	0.00	\$0.00
103	Sanitary Manhole, 48 Inch	EA.	28.00	\$5,250.00	\$147,000.00	26.00	\$136,500.00
104	Sanitary Manhole Frame and Cover	EA.	28.00	\$550.00	\$15,400.00	26.00	\$14,300.00
103	Adjusting Manhole Covers	EA.	22.00	\$358.00	\$7,876.00	0.00	\$0.00
108	Sanitary Cap 8-Inch	EA.	6.00	\$32.00	\$192.00	0.00	\$0.00
109	PVC Sanitary Lateral, 4-in	LF	933.00	\$41.00	\$38,253.00	750.00	\$30,750.00
	Sanitary Sewer Subtotal				\$798,272.00		\$649,690.00
200	Water						
201	Hydrant, 8' Bury	EA.	22.00	\$6,300.00	\$138,600.00	0.00	\$0.00
203	Ductile Iron Watermain, 8 inch	L.F.	572.00	\$79.50	\$45,474.00	8,553.00	\$679,963.50
204	Ductile Iron Watermain, 12 inch	L.F.	9268.00	\$96.50	\$894,362.00	0.00	\$0.00
205	Relocate Existing Hydrant	EA.	6.00	\$2,322.00	\$13,932.00	0.00	\$0.00
205	Watermain Cap	EA.	6.00	\$166.00	\$996.00	0.00	\$0.00
205	Valve And Box, 6 inch	EA.	21.00	\$1,567.00	\$32,907.00	0.00	\$0.00
206	Valve And Box, 8 inch	EA.	7.00	\$2,264.00	\$15,848.00	0.00	\$0.00
207	Valve And Box, 12 inch	EA.	20.00	\$4,142.00	\$82,840.00	0.00	\$0.00
208	12" Gate Valve and Box Relocated	EA.	1.00	\$930.00	\$930.00	0.00	\$0.00
209	Ductile Iron Tee 8 inch x 6 inch	EA.	5.00	\$432.00	\$2,160.00	0.00	\$0.00
210	Ductile Iron Tee 12 x 6	EA.	17.00	\$736.00	\$12,512.00	0.00	\$0.00
211	Ductile Iron Tee, 12 inch X 8 inch	EA.	2.00	\$810.00	\$1,620.00	0.00	\$0.00
212	Ductile Iron Tee, 12 Inch X 12 Inch	EA.	1.00	\$1,000.00	\$1,000.00	0.00	\$0.00
213	Ductile Iron Cross, 12 x 8"	EA.	2.00	\$981.00	\$1,962.00	0.00	\$0.00
214	Ductile Iron Bend 22.5 (12")	EA.	1.00	\$589.00	\$589.00	0.00	\$0.00
215	Ductile Iron Bend 11.25 (12")	EA.	1.00	\$572.00	\$572.00	0.00	\$0.00
216	Ductile Iron Bend 45 (6")	EA.	1.00	\$229.00	\$229.00	0.00	\$0.00
217	Ductile Iron Bend 45 (12")	EA.	6.00	\$628.00	\$3,768.00	0.00	\$0.00
218	Ductile Iron Bend 90 (6")	EA.	9.00	\$253.00	\$2,277.00	0.00	\$0.00
219	8"x6" Reducer	EA.	2.00	\$252.00	\$504.00	0.00	\$0.00
222	Connect to Existing Water Main	EA.	4.00	\$3,714.00	\$14,856.00	1.00	\$3,714.00
223	Water service Set	EA.	26.00	\$773.00	\$20,098.00	25.00	\$19,325.00
224	Copper Water Service, 1.5 inch	L.F.	2087.00	\$49.00	\$102,263.00	750.00	\$36,750.00
225	Insulation - 2 inch	SY	115.00	\$22.79	\$2,620.85	0.00	\$0.00
	Water Subtotal				\$1,392,919.85		\$739,752.50

Village of Weston
Estimated Costs for Street Reconstruction
Weston Ave (CR-X to Ryan St and Cross Country Utilities)

Preliminary - Amendment 1

03/11/25

Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
300	Storm Sewer						
304	Reinforced Concrete Pipe, Class III, Storm Sewer, 12 inch	L.F.	202.00	\$45.00	\$9,090.00	0.00	\$0.00
305	Reinforced Concrete Pipe, Class III, Storm Sewer, 15 inch	L.F.	59.00	\$55.00	\$3,245.00	0.00	\$0.00
308	Reinforced Concrete Pipe, Class IV, Storm Sewer, 30 inch	L.F.	200.00	\$115.00	\$23,000.00	0.00	\$0.00
309	Reinforced Concrete Pipe, Class IV, Storm Sewer, 36 inch	L.F.	147.00	\$165.00	\$24,255.00	0.00	\$0.00
310	Reinforced Concrete Pipe, Class V, Storm Sewer, 12 inch	L.F.	94.00	\$46.00	\$4,324.00		
311	Reinforced Concrete Pipe, Class V, Storm Sewer, 15 inch	L.F.	96.00	\$56.00	\$5,376.00	0.00	\$0.00
312	Reinforced Concrete Pipe, Class V, Storm Sewer, 18 inch	L.F.	72.00	\$65.00	\$4,680.00	0.00	\$0.00
313	Reinforced Concrete Pipe, Class V, Storm Sewer, 21 inch	L.F.	68.00	\$72.00	\$4,896.00		
314	Reinforced Concrete Pipe, Class V, Storm Sewer, 24 inch	L.F.	136.00	\$82.00	\$11,152.00		
315	Reinforced Concrete Pipe, Class V, Storm Sewer, 30 inch	L.F.	132.00	\$123.00	\$16,236.00		
316	Apron Endwalls Culvert Pipe Reinforced Concrete 12-Inch	EA.	16.00	\$1,230.00	\$19,680.00	0.00	\$0.00
317	Apron Endwalls Culvert Pipe Reinforced Concrete 15-Inch	EA.	6.00	\$1,390.00	\$8,340.00	0.00	\$0.00
318	Apron Endwalls Culvert Pipe Reinforced Concrete 18-Inch	EA.	2.00	\$1,470.00	\$2,940.00	0.00	\$0.00
319	Apron Endwalls Culvert Pipe Reinforced Concrete 21-Inch	EA.	2.00	\$1,470.00	\$2,940.00		
320	Apron Endwalls for Culvert Pipe Steel 12-Inch	EA.	14.00	\$550.00	\$7,700.00	0.00	\$0.00
321	Apron Endwalls for Culvert Pipe Steel 15-Inch	EA.	8.00	\$550.00	\$4,400.00	0.00	\$0.00
322	Apron Endwalls for Culvert Pipe Steel 18-Inch	EA.	10.00	\$600.00	\$6,000.00	0.00	\$0.00
323	Apron Endwalls for Culvert Pipe Steel 24-Inch	EA.	2.00	\$650.00	\$1,300.00		
324	Culvert Pipe Corrugated Steel 12-Inch	L.F.	182.00	\$48.75	\$8,872.50	0.00	\$0.00
325	Culvert Pipe Corrugated Steel 15-Inch	L.F.	104.00	\$52.00	\$5,408.00	0.00	\$0.00
326	Culvert Pipe Corrugated Steel 18-Inch	L.F.	128.00	\$60.00	\$7,680.00	0.00	\$0.00
327	Culvert Pipe Corrugated Steel 24-Inch	L.F.	29.00	\$65.00	\$1,885.00		
320	Apron Endwalls Culvert Pipe Reinforced Concrete 24-Inch	EA.	4.00	\$1,760.00	\$7,040.00	0.00	\$0.00
321	Apron Endwalls Culvert Pipe Reinforced Concrete 30-Inch	EA.	8.00	\$2,750.00	\$22,000.00		
322	Apron Endwalls Culvert Pipe Reinforced Concrete 36-Inch	EA.	4.00	\$3,950.00	\$15,800.00		
323	Storm Sewer Pipe Class III 12-Inch	L.F.	483.00	\$68.35	\$33,013.05		
324	Storm Sewer Pipe Class III 15-Inch	L.F.	45.00	\$73.50	\$3,307.50		
325	Storm Sewer Pipe Composite 10-Inch	L.F.	151.00	\$45.35	\$6,847.85		
326	Storm Sewer Pipe Composite 12-Inch	L.F.	1650.00	\$45.35	\$74,827.50		
328	Concrete Surface Drains	CY	1.40	\$1,779.47	\$2,491.26	0.00	\$0.00
329	Asphaltic Flumes	SY	21.00	\$50.00	\$1,050.00	0.00	\$0.00
330	Inlet Median 1 Grate	EA.	14.00	\$2,195.00	\$30,730.00	0.00	\$0.00
331	Inlet Covers Type MS	EA.	14.00	\$560.00	\$7,840.00	0.00	\$0.00
332	Construction Staking Storm Sewer	EA.	37.00	\$150.00	\$5,550.00	0.00	\$0.00
333	Construction Staking Pipe Culverts	EA.	44.00	\$35.00	\$1,540.00	0.00	\$0.00
334	Nyloplast Dome Grate 12-Inch	EA.	8.00	\$1,240.00	\$9,920.00	0.00	\$0.00
335	Inlets 4-Ft Diameter	EA.	1.00	\$2,825.00	\$2,825.00	0.00	\$0.00
336	Inlets 2x3-FT	EA.	15.00	\$2,067.00	\$31,005.00	0.00	\$0.00
337	Storm Sewer Manhole Covers, Type 4-J	EA.	1.00	\$0.00	\$0.00	0.00	\$0.00
338	Inlet Covers, Type H	EA.	16.00	\$752.00	\$12,032.00	0.00	\$0.00
339	Removing Inlets	EA.	4.00	\$525.00	\$2,100.00		
340	Removing Storm Sewer (12-Inch)	LF	170.00	\$20.50	\$3,485.00		
341	Remove Small Pipe Culvert	EA.	40.00	\$155.00	\$6,200.00	0.00	\$0.00
344	Pond Construction and Restoration	EA.	1.00	\$26,500.00	\$26,500.00	0.00	\$0.00
345	RipRap Medium	CY	110.00	\$87.40	\$9,614.00	0.00	\$0.00
	Storm Sewer Total				\$499,117.66		\$0.00
400	Street Reconstruction						
401	Marking Line Paint 4-Inch	LF	35958.00	\$0.30	\$10,787.40	0.00	\$0.00
402	Marking Line Paint 8-Inch	LF	732.00	\$0.55	\$402.60	0.00	\$0.00
403	Marking Arrow Paint	EA.	12.00	\$210.00	\$2,520.00	0.00	\$0.00
405	Marking Stop Line Paint 18-Inch	L.F.	149.00	\$15.00	\$2,235.00	0.00	\$0.00
406	Marking Diagonal Paint 12-Inch	L.F.	1053.00	\$5.00	\$5,265.00	0.00	\$0.00
407	Marking Crosswalk Paint Transverse Line 6-Inch	LF	239.00	\$11.00	\$2,629.00	0.00	\$0.00
408	Moving Signs Type II	EA.	26.00	\$95.00	\$2,470.00	0.00	\$0.00
409	Sign Posts: 4X6 X 14-ft	EA.	2.00	\$115.00	\$230.00	0.00	\$0.00
410	Sign Posts: 4X6 X 16-ft	EA.	4.00	\$125.00	\$500.00	0.00	\$0.00
411	Signs Type II Reflective F	SF	49.00	\$30.00	\$1,470.00	0.00	\$0.00
412	Removing Signs Type II	EA.	1.00	\$105.00	\$105.00	0.00	\$0.00
413	Moving Small Sign Supports	EA.	26.00	\$95.00	\$2,470.00	0.00	\$0.00
414	Conduit Rigid Nonmetallic Schedule 40 2-Inch	L.F.	435.00	\$10.50	\$4,567.50	0.00	\$0.00
415	Install Conduit into Existing Item	EA.	2.00	\$295.00	\$590.00	0.00	\$0.00
416	Conduit Loop Detector	L.F.	370.00	\$10.15	\$3,755.50	0.00	\$0.00

Village of Weston
Estimated Costs for Street Reconstruction
Weston Ave (CR-X to Ryan St and Cross Country Utilities)

Preliminary - Amendment 1

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Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
417	Pull Boxes Non-Conductive 24 X 36 - Inch	EA.	1.00	\$2,197.00	\$2,197.00	0.00	\$0.00
418	Adjusting Pull Boxes	EA.	1.00	\$491.00	\$491.00	0.00	\$0.00
419	Removing Pull Boxes	EA.	1.00	\$240.00	\$240.00	0.00	\$0.00
420	Concrete Bases Type 5	EA.	1.00	\$1,435.00	\$1,435.00	0.00	\$0.00
421	Cable Type UF 2-10 AWG Grounded	L.F.	1361.00	\$2.65	\$3,606.65	0.00	\$0.00
422	Electrical Wire Lighting 12 AWG	L.F.	240.00	\$1.00	\$240.00	0.00	\$0.00
423	Loop Detector Lead in Cable	L.F.	367.00	\$3.05	\$1,119.35	0.00	\$0.00
424	Loop Detector Wire	IF	1212.00	\$1.15	\$1,393.80	0.00	\$0.00
425	Transformer Bases Breakaway 11 1/2-In Bolt Circle	EA.	1.00	\$662.00	\$662.00	0.00	\$0.00
426	Poles Type 5 - Aluminum	EA.	1.00	\$3,135.00	\$3,135.00	0.00	\$0.00
427	Luminaire Arms Single Member 4-Inch Clamp 6-Ft	EA.	2.00	\$461.00	\$922.00	0.00	\$0.00
428	Luminaires Utility LED C	EA.	2.00	\$345.00	\$690.00	0.00	\$0.00
429	Remove Traffic Signal Cable and Wire	LS	1.00	\$220.00	\$220.00		
433	Removing Concrete Pavement	SY	277.00	\$2.75	\$761.75	0.00	\$0.00
434	Removing Sidewalk / Driveway Approach	SY	63.00	\$7.25	\$456.75	0.00	\$0.00
435	Base Aggregate, 3/4 Inch	TON	3142.00	\$20.00	\$62,840.00	0.00	\$0.00
436	Base Aggregate, 1 1/4 Inch	TON	45470.00	\$14.25	\$647,947.50	0.00	\$0.00
439	Prepare Foundation for Asphaltic Paving (project)	EA.	1.00	\$20,000.00	\$20,000.00	0.00	\$0.00
440	Finishing Roadway	EA.	1.00	\$2,000.00	\$2,000.00	0.00	\$0.00
442	Breaker Run	TN	32,468	\$18.00	\$584,424.00	0.00	\$0.00
444	HMA Cold Weather Paving	TON	5,376	\$1.00	\$5,376.00	0.00	\$0.00
445	HMA Pavement 4 MT 58-28 S (Surface)	Ton	4810	\$69.00	\$331,890.00	0.00	\$0.00
446	HMA Pavement 2 MT 58-28 S (Binder)	Ton	8610	\$64.42	\$554,656.20	0.00	\$0.00
447	Concrete Pavement 9-Inch	SY	253	\$87.86	\$22,228.58		
448	Tack Coat	GAL	3210.00	\$3.72	\$11,941.20	0.00	\$0.00
449	Geotextile Type HR	SY	326.00	\$2.36	\$769.36	0.00	\$0.00
450	Geotextile Type R	SY	16.00	\$5.00	\$80.00	0.00	\$0.00
451	Geogrid Type SR	SY	55000.00	\$0.72	\$39,600.00	0.00	\$0.00
452	Construction Staking Subgrade	L.F.	9572.00	\$0.01	\$95.72	0.00	\$0.00
453	Construction Staking Base	L.F.	9572.00	\$0.45	\$4,307.40	0.00	\$0.00
454	Pipe Underdrain Wrapped, 6-Inch Complete	LF	2689.00	\$10.15	\$27,293.35	0.00	\$0.00
	Street Reconstruction Subtotal				\$2,373,016.61		\$0.00
500	Curb and Gutter						
501	Concrete Curb and Gutter, 18-In Type A	L.F.	75.00	\$54.08	\$4,056.00	0.00	\$0.00
502	Concrete Curb and Gutter, 18-In Type D	L.F.	206.00	\$37.65	\$7,755.90		
503	Concrete Curb and Gutter, 30-In Type A	L.F.	123.00	\$55.97	\$6,884.31		
504	Concrete Curb and Gutter, 30-In Type D	L.F.	3125.00	\$23.46	\$73,312.50		
505	Concrete Curb and Gutter, 6- inch Sloped 36-Inch Type D	L.F.	289.00	\$23.46	\$6,779.94	0.00	\$0.00
506	Construction Staking Curb and Gutter	L.F.	3753.00	\$1.25	\$4,691.25	0.00	\$0.00
507	Removing Concrete Gutter	LF	47.00	\$9.50	\$446.50	0.00	\$0.00
	Curb and Gutter Subtotal				\$103,926.40		\$0.00

**Village of Weston
Estimated Costs for Street Reconstruction
Weston Ave (CR-X to Ryan St and Cross Country Utilities)**

Preliminary - Amendment 1

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Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
600	Sidewalk and Driveways						
601	Concrete Sidewalk, 5 inch	S.F.	1027.00	\$9.97	\$10,239.19	0.00	\$0.00
602	Concrete Sidewalk, 6 Inch	S.F.	1473.00	\$10.49	\$15,451.77	0.00	\$0.00
603	Asphaltic Surface - Trail	TON	1743.00	\$85.40	\$148,852.20	0.00	\$0.00
604	Curb Ramp Detectable Warning Field (Yellow)	S.F.	118.00	\$50.00	\$5,900.00	0.00	\$0.00
605	Construction Staking Curb Ramps	EA.	4.00	\$75.00	\$300.00	0.00	\$0.00
611	Concrete Driveway Approach, 6 inch	SY	154.00	\$69.17	\$10,652.18	0.00	\$0.00
613	Crushed Aggregate Base Course	TON	699.84	\$14.25	\$9,972.78	699.84	\$9,972.78
614	Asphalt Pavement, Driveway, 2 inch	TON	108.00	\$126.70	\$13,683.60	57.28	\$7,257.38
	Sidewalk and Driveways Subtotal				\$215,051.72		\$17,230.16
700	Landscaping and Mobilization						
701	Mobilization	EA.	1.00	\$298,000.00	\$298,000.00	0.00	\$0.00
702	Field Office, Type B	EA.	1.00	\$27,200.00	\$27,200.00	0.00	\$0.00
703	Water	MGAL	520.00	\$35.00	\$18,200.00	0.00	\$0.00
704	Traffic Control	EA.	1.00	\$15,250.00	\$15,250.00	0.00	\$0.00
705	Clearing	STA	75.00	\$516.95	\$38,771.25	0.00	\$0.00
706	Grubbing	STA	75.00	\$342.88	\$25,716.00	0.00	\$0.00
707	Common Excavation	CY	57723.00	\$11.00	\$634,953.00	0.00	\$0.00
708	Excavation Rock (Undistributed)	CY	1000.00	\$150.00	\$150,000.00	0.00	\$0.00
711	Construction Staking Supplemental Control (project)	EA.	1.00	\$10.00	\$10.00	0.00	\$0.00
712	Construction Staking Slope Stakes	L.F.	9525.00	\$1.10	\$10,477.50	0.00	\$0.00
713	Sawing Asphalt	L.F.	445.00	\$2.00	\$890.00	0.00	\$0.00
714	Sawing Concrete	L.F.	154.00	\$3.00	\$462.00	0.00	\$0.00
715	Landmark Reference Monuments Special	EA.	3.00	\$800.00	\$2,400.00	0.00	\$0.00
716	Verify Landmark Reference Monuments	EA.	12.00	\$50.00	\$600.00	0.00	\$0.00
720	Silt Fence	LF	21,369	\$1.55	\$33,121.95	0.00	\$0.00
721	Silt Fence Maintenance	L.F.	21,369	\$0.01	\$213.69	0.00	\$0.00
722	Mobilization Erosion Control	EA.	6	\$250.00	\$1,500.00	0.00	\$0.00
723	Mobilizations Emergency Erosion Control	EA.	6	\$205.00	\$1,230.00	0.00	\$0.00
725	Inlet Protection, Type A	EA.	24	\$95.00	\$2,280.00	0.00	\$0.00
726	Inlet Protection, Type C	EA.	18	\$50.00	\$900.00	0.00	\$0.00
728	Temporary Ditch Checks	LF	401	\$7.45	\$2,987.45	0.00	\$0.00
729	Culvert Pipe Checks	EA.	56	\$23.00	\$1,288.00	0.00	\$0.00
730	Salvaged Topsoil	SY	50,619	\$2.50	\$126,547.50	0.00	\$0.00
731	Mulching	SY	8,475	\$0.52	\$4,407.00	0.00	\$0.00
732	Fertilizer Type B	CWT	38	\$84.00	\$3,192.00	0.00	\$0.00
733	Erosion Mat Class I Type B	SY	50,226	\$0.96	\$48,216.96	0.00	\$0.00
734	Seed Water	MGAL	1,317	\$1.00	\$1,317.00	0.00	\$0.00
735	Seeding Temporary	LB	1,065	\$4.15	\$4,419.75	0.00	\$0.00
736	Seeding Mixture No. 30	LB	1065.00	\$7.15	\$7,614.75	0.00	\$0.00
	Landscaping and Mobilization Subtotal				\$1,462,165.80		\$0.00
Project Total Labor and Materials					\$6,844,470.04	\$1,406,672.66	

APPENDIX D

Cost Summary and Estimated Assessment Rate

Appendix D: Cost Summary and Assessment Rates

1. Cost Summary of Estimated Assessable Costs

Preliminary - Amendment 1

Weston Ave (Von Kanel to Ryan) and Cross Country Utilities

03/11/25

	Total Project Costs	Assessable Costs ¹
Subtotal Sewer Improvements	\$ 760,019.00	\$ 613,660.00
Subtotal Sewer Lateral Improvements	\$ 38,253.00	\$ 36,030.00
Subtotal Water Improvements	\$ 1,270,558.85	\$ 683,677.50
Subtotal Water Lateral Improvements	\$ 122,361.00	\$ 56,075.00
Subtotal Street Reconstruction	\$ 2,373,016.61	\$ -
Subtotal Curb and Gutter	\$ 103,926.40	\$ -
Subtotal Storm Sewer	\$ 499,117.66	\$ -
Subtotal Path/Sidewalks	\$ 191,395.34	\$ -
Subtotal Gravel Driveway Approaches	\$ 6,345.05	\$ 6,345.05
Subtotal Asphalt Driveways	\$ 17,311.33	\$ 10,885.11
Total Labor and Materials	\$ 5,382,304.24	\$ 1,406,672.66
Contingencies @ 5%	\$ 342,223.50	\$ 89,441.00
Landscaping Restoration & Mobilization (common)	\$ 1,462,165.80	\$ -
Engineering/Construction Inspection (6% of Const. Est.)	\$ 410,668.20	\$ -
Engineering Design (Actual Contract Value)	\$ 411,129.95	\$ -
Administration/Management (0%)	\$ -	\$ -
Total All Improvements	\$ 8,008,492.00	\$ 1,496,114.00
Cost Allocations by Category (see note 2)		
Total Sewer Improvements	\$ 1,130,855.00	\$ 652,679.00
Total Sewer Lateral Improvements	\$ 56,918.00	\$ 38,321.00
Total Water Improvements	\$ 1,890,503.00	\$ 727,148.00
Total Water Lateral Improvements	\$ 182,065.00	\$ 59,640.00
Total Street Reconstruction	\$ 3,530,882.00	\$ -
Total Curb & Gutter	\$ 154,635.00	\$ -
Total Storm Sewer	\$ 742,652.00	\$ -
Total Sidewalks	\$ 284,783.00	\$ -
Total Gravel Driveway Approaches	\$ 9,441.00	\$ 6,748.00
Total Asphalt Driveway Approaches	\$ 25,758.00	\$ 11,577.00
Total Project Costs	\$ 8,008,492.00	\$ 1,496,113.00

- Notes:**
1. Assessable construction costs are as itemized in the detailed cost estimate, Appendix C.
 2. Engineering design, construction management, contingencies and landscaping are allocated to each category of construction based on the proportion of cost for each major category.

Appendix D: Cost Summary and Assessment Rates

2. Estimated Assessment Rates

Preliminary - Amendment 1

03/11/25

Weston Ave (Von Kanel to Ryan and Cross Country Utilities)

A. Per Lot Assessment

	Total Assessable Costs	Assessable Units	Units	Calculated Assessment Rate
Sanitary Sewer Improvements	\$ 652,679.00	87	EA	\$ 7,502.06
Sanitary Lateral Improvements	\$ 38,321.00	25	EA	\$ 1,532.84
Water System Improvements	\$ 727,148.00	87	EA	\$ 8,358.02
Water Lateral Improvements	\$ 59,640.00	25	EA	\$ 2,385.60
Asphalt Drive Approaches	\$ 11,577.00	2,864	SF	\$ 4.04
Gravel Drive Approaches	\$ 6,748.00	5,009	SF	\$ 1.35
	\$ 1,496,113.00			
			Water / Lot	\$ 10,743.62
			Sewer / Lot	\$ 9,034.90
			Total/Lot	\$ 19,778.52

APPENDIX F

Estimated Assessments

Appendix F: Weston Ave (Von Kanel to Ryan St) and Cross Country Utilities Reconstruction

03/11/25

Preliminary Estimated Assessments - Amendment 1

Assessment Rates			
Sanitary Main Improvements =	\$	7,502.06	Per Connection
Water Main Improvements =	\$	8,358.02	Per Connection
Sanitary Lateral Improvements =	\$	1,532.84	Per Connection
Water Lateral Improvements =	\$	2,385.60	Per Connection
Asphalt Driveway Approach =	\$	4.04	Per SF
Gravel Driveway Approach =	\$	1.35	Per SF

Name	Address	Parcel	Pin	Sanitary Sewer		Sanitary Lateral		Watermain		Water Lateral		Asphalt Drive Approach		Gravel Drive Approach		Total Assessment
				Connect	Assessment	Connect	Assessment	Connect	Assessment	Connect	Assessment	Sq ft.	Assessment	Sq ft.	Assessment	
Weston Ave (Von Kanel to Ryan) and Cross Country Utilities																
GARY BUCHBERGER, DAVID L BUCHBERGER (UPON DEATH)	0	622128080150010000	19228082140997	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	90	\$ 121.84	\$ 121.84
LAURA AND JEREMY SAZAMA	5202 WESTON AVE	622128080150030000	19228082140995	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	386	\$ 1,559.44	-	\$ -	\$ 21,337.96
AURORA TEDESCO	5210 WESTON AVE	622128080150050000	19228082140991	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	210	\$ 848.40	-	\$ -	\$ 20,626.92
GARY BUCHBERGER, DAVID L BUCHBERGER (UPON DEATH)	5502 WESTON AVE	622128080160000000	19228082140993	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	426	\$ 575.10	\$ 575.10
GARY BUCHBERGER, DAVID L BUCHBERGER (UPON DEATH)	5410 WESTON AVE	622128080160010000	19228082140992	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	169	\$ 682.76	-	\$ -	\$ 20,461.28
CHRISTOPHER BARNETT	5802 WESTON AVE	622228080100030000	19228082230986	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	374	\$ 504.90	\$ 20,283.42
CHRISTOPHER BARNETT	5810 WESTON AVE	622228080100020000	19228082230987	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	225	\$ 303.75	\$ 20,082.27
GERALD AND MARY BARNETT	0	622228080100010000	19228082230985	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
GERALD AND MARY BARNETT	5906 WESTON AVE	622228080110010000	19228082230996	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	289	\$ 1,167.56	212	\$ 286.20	\$ 21,232.28
RICHARD AND BETH ANN SANDRINI	6104 WESTON AVE	622228080110020000	19228082230995	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	264	\$ 1,066.56	-	\$ -	\$ 20,845.08
BRENDA GAIL HENRICHS	6204 WESTON AVE	622228080110030000	19228082230994	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	278	\$ 375.30	\$ 20,153.82
DK RE HOLDINGS LLC	0	622228080110030000	19228082230994	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	652	\$ 880.20	\$ 880.20
DANIEL AND KORTNEY WEILEP	6304 WESTON AVE	622228080120040000	19228082230983	-	\$ -	-	\$ -	-	\$ -	-	\$ -	270	\$ 1,090.80	208	\$ 280.80	\$ 1,371.60
GARY BUCHBERGER AND BONITA BUCHBERGER	0	622228080120020000	19228082230988	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	143	\$ 193.05	\$ 193.05
WUNSCH IRREVOCABLE TRUST	6510 WESTON AVE	622228080120010000	19228082230992	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	194	\$ 783.76	362	\$ 488.70	\$ 21,050.98
GARY AND BONITA BUCHBERGER	0	622228080150000000	19228082240996	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	158	\$ 213.30	\$ 213.30
GARY AND BONITA BUCHBERGER	0	6222728080020010000	19228082710992	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	275	\$ 371.25	\$ 371.25
JOHN VANG AND MAI KAO LEE	6507 WESTON AVE	622728080020020000	19228082710991	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	367	\$ 495.45	\$ 20,273.97
LENNY AND DAWN CHEYKA	6203 WESTON AVE	622728080060020000	19228082720996	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	206	\$ 832.24	-	\$ -	\$ 20,610.76
ADAM AND AVRIL WITUCKI	6001 WESTON AVE	622728080060040000	19228082720992	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	258	\$ 348.30	\$ 20,126.82
JARED THORNE	0	622728080060030000	19228082720993	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	130	\$ 175.50	\$ 175.50
TBM ENTERPRISES LLC	5807 WESTON AVE	6204620000120000	19228082720012	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	250	\$ 337.50	\$ 20,116.02
TBM ENTERPRISES LLC	7704 LINDENWOOD CT	6204620000010000	19228082720001	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
MICHAEL AND DONNA MCMAHON	8105 HEEREN ST	622828080010000000	19228082810999	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	601	\$ 811.35	\$ 20,589.87
CVEYKUS FAMILY IRREVOCABLE TRUST	5305 WESTON AVE	6204880010010000	19228082810001	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
DENNIS AND JEANETTE KNAPP	5205 WESTON AVE	6204880010020000	19228082810002	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
ROBERT AND HELEN KUKLINSKI	5103 WESTON AVE	6204880010030000	19228082810003	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
CVEYKUS FAMILY IRREVOCABLE TRUST	5011 WESTON AVE	6204880020010000	19228082810007	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	267	\$ 1,078.68	-	\$ -	\$ 20,857.20
CARROL AND LISA JO PITTSLEY	4905 WESTON AVE	6204880020020000	19228082810008	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	309	\$ 1,248.36	-	\$ -	\$ 21,026.88
STEVEN AND STACEY SCHEPP	4803 WESTON AVE	6204880020030000	19228082810009	-	\$ -	-	\$ -	-	\$ -	-	\$ -	300	\$ 1,212.00	-	\$ -	\$ 1,212.00
VILLAGE OF WESTON	0	6208220000090000	19228082430053	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ -
RC ENTERPRISES LLC	9306 WESTON AVE	622428080120010000	19228082430992	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
RC ENTERPRISES LLC	9308 WESTON AVE	622428080120020000	19228082430991	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
WESTON AVENUE LLC	0	622428080120030000	19228082430989	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
WESTON AVENUE LLC	0	622428080120090000	19228082430977	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
RR FAMILY LLC	9808 WESTON AVE	622428080120080000	19228082430978	1	\$ 7,502.06	1	\$ 1,532.84	1	\$ 8,358.02	1	\$ 2,385.60	-	\$ -	-	\$ -	\$ 19,778.52
Future Connections				62	\$ 465,127.56	-	\$ -	62	\$ 518,197.43	-	\$ -	-	\$ -	-	\$ -	\$ 983,324.99
TOTAL				87	\$ 652,679.00	25.00	\$ 38,321.00	87	\$ 727,148.00	25	\$ 59,640.00	2,864	\$ 11,570.56	5,009	\$ 6,762.49	\$ 1,496,121.05

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees Meeting, March 17, 2025

Description: Public Drawing for Available Non-Reserve "Class B" Liquor License

From: Pamela Brehm, Clerk

Question: N/A

Background

There is currently one non-reserve "Class B" Liquor License available as a result of Fuzzy's Taco going out of business. Pursuant to Board approval, correspondence was sent on February 18, 2025, to five establishments currently holding reserve "Class B" Liquor Licenses stating that if the establishment was interested in having its name in a drawing for the non-reserve license at the March 17, 2025, Board of Trustee meeting, it provide a letter of interest to the Village Clerk. Two establishments have come forward with interest and, therefore, have been placed in the drawing.

Attached Docs: None.

Committee Action: N/A

FISCAL IMPACT: N/A

Recommendation: N/A

Recommended Language for Official Action

I move to acknowledge _____ as the establishment picked in the random drawing to apply for the non-reserve "Class B" Liquor License.

Or

Something else...

Additional action: Winner of drawing to complete AB-100 (Alcohol Beverage Individual Questionnaire), AB-101 (Alcohol Beverage Appointment of Agent), and AB-200 (Alcohol Beverage License Application) Forms

Background checks completed

Publish Notice of Application in WDH

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees, March 17, 2025

Description: Discussion and/or action on Adoption of a Formal Policy Encouraging and Giving Preference when Purchasing Materials, Services, and Goods from Businesses in the Village of Weston

From: Jami Gebert, Administrator

Question: Would the Board like to consider drafting a formal policy encouraging and giving preference to Village businesses when purchasing materials, services, and/or goods?

Background

Trustee Pinsonneault requested the above referenced agenda item through the attached email correspondence, #1. We look forward to discussing at the meeting.

Attached Docs: Email correspondence of February 12, 2025, from Trustee Pinsonneault RE BOT Agenda Item

Committee Action: None.

FISCAL IMPACT: TBD.

Recommendation: None.

Recommended Language for Official Action

I move to direct staff to draft a policy encouraging and giving preference when purchasing materials, services, and goods from businesses in the Village of Weston for further discussion/action.

Or something else . . .

From: [Jim Pinsonneault](#)
To: [Mark Maloney](#)
Cc: [Jami Gebert](#)
Subject: BOT Agenda Item
Date: Wednesday, February 12, 2025 12:36:58 PM

Mark,

I would like to request two BOT items for the March regular meeting.

1. Discussion and action on adoption of a formal policy encouraging and giving preference when purchasing materials, services, and goods from businesses in the Village of Weston.
2. Discussion and action on adoption of an efficiency incentive program for staff. As it sits, there is no reason to bring forward alternative solutions to increase efficiencies and decrease costs of operations. I would like to see a program created for this to both track the increased efficiencies (and monetary savings), but also to reward and recognize the staff member(s) who identified the improvements.

Thanks,

Jim

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Discussion and/or action on Adoption of a Staff Efficiency Incentive Program
From:	Jami Gebert, Administrator
Question:	Would the Board like to consider adopting a staff efficiency incentive program?

Background

Trustee Pinsonneault requested the above referenced agenda item through the attached email correspondence, #2. We look forward to discussing further at the meeting.

Attached Docs:	Email correspondence of February 12, 2025, from Trustee Pinsonneault RE BOT Agenda Item
Committee Action:	None.
FISCAL IMPACT:	TBD.
Recommendation:	None.

Recommended Language for Official Action

I move to direct staff to draft a staff efficiency incentive program for further discussion/action.

Or something else . . .

From: [Jim Pinsonneault](#)
To: [Mark Maloney](#)
Cc: [Jami Gebert](#)
Subject: BOT Agenda Item
Date: Wednesday, February 12, 2025 12:36:58 PM

Mark,

I would like to request two BOT items for the March regular meeting.

1. Discussion and action on adoption of a formal policy encouraging and giving preference when purchasing materials, services, and goods from businesses in the Village of Weston.
2. Discussion and action on adoption of an efficiency incentive program for staff. As it sits, there is no reason to bring forward alternative solutions to increase efficiencies and decrease costs of operations. I would like to see a program created for this to both track the increased efficiencies (and monetary savings), but also to reward and recognize the staff member(s) who identified the improvements.

Thanks,

Jim

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Discussion and/or action on Operation and Policy on Building Inspections in the Village of Weston
From:	Jami Gebert, Administrator Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Q&A Review of the Building Inspection operations.

Background

Trustee Pinsonneault requested the above referenced agenda item. In reviewing the March agenda items, I did reach out to President Maloney and Trustee Pinsonneault to ask if some additional information could be provided regarding the request. The below questions were provided, and responses are noted in red for each question.

- Current hours of building inspections for all aspects of the Village – We advertise that inspections can be scheduled from 9 am-noon and 1 pm-3:30 pm, Monday through Thursday. The inspectors can, of course, use their judgement and have scheduled them at alternative times if necessary to accommodate a customers' schedule. We also advertise that Friday is available for emergency inspections if necessary. This allows for inspectors to be in the office for those last-minute permit needs and/or working on Village maintenance projects. After years of experience, the Village has found contractors organize work for the following week on Fridays, and often if finalizing a project, work through the weekend, thus Mondays and Tuesday tend to be busier days in the field vs. Fridays. Inspectors are then in the office processing permits, reviewing plans, writing reports, meeting with customers, or working on Village maintenance projects between 8 am-4:30 pm, Monday through Friday when not off site inspecting. Most days Director Higgins will still find at least one, if not both of them, here until well after 5 pm.
- Current scheduled working hours/days for all building inspections staff – Electrical Inspector, Scott Tatro, is here 8 am-4:30 pm Tuesdays and Thursdays. He sometimes adjusts if needed to cover for out-of-town training days for the other inspectors. Roman Maguire and Travis Meverden work 8 am-4:30 pm Monday through Friday, however, they usually are in the office by 7:30 am/7:45 am, and hardly ever leave before 5 pm.
- Current published job descriptions for all positions in the building inspection department (please note when the description was last updated/reviewed by the management team) – Job descriptions for the building inspectors were updated in January 2023 when Tatro retired and prior to Meverden being hired. Descriptions are attached. Tatro and Meverden are under the same Building Inspector description. Maguire is the Building Inspector/Building Manager. Descriptions will be updated at the time we add the commercial plan review and inspections.
- Current protocol for all building inspections, specifically what is the published procedure for them. For example, is there an expectation that all requested inspections will be performed in a certain amount of time. – Typically, those requesting an inspection call with a date they will be done and ready for the inspection. State law requires us to inspect within 48 hours of that date and if we do not complete the inspection by that time the contractor can legally proceed on with construction unless other arrangements are made.
- What is the maximum allowable time in Village planning department policy, which is acceptable to pass before an inspection is completed or plan approved after the request had been made? – It depends on what the permit is for. We ask for at least a 24-hour notice for a re-inspection, however, many times

REQUEST FOR CONSIDERATION

the inspectors will accommodate same day inspections. New home permits are required to be processed within 10 business days from a complete application submittal. Technically none of our reviews should start until we have a complete application but to assist customers we start reviewing/interacting with the customer within one or two days of receiving the application in the system.

- Which employee is assigned to each inspection, and by who dispatches and delegates this workload? Is it random? Does the same Inspector take the project from birth to death? – Inspections are scheduled based on availability and skill set of the inspector. Typically, the same inspector will take a permit through from start to finish but it's not always possible to do that based on inspector availability at time of inspection request.
- What method is used to track projects and inspections? **Evolve**. The development report spreadsheet is regularly out of date. – It is updated by Higgins when she completes something. It's not always updated with building permit issuance information as that could be days or weeks after the permit is approved. Permits are not issued until the applicant pays for the permit after it is approved. Is there another method being used? **Evolve**. How often is this report audited and overseen by management? – Administrator Gebert and Higgins have access to Evolve and can look at anything in the system. The development report spreadsheet is not used for tracking projects. It was a tool created by Higgins to report on and to track commercial projects that require development agreements as a way to report to the Board/Plan Commission (PC). Since then, the PC no longer wants to see it. Since we got away from Development Agreements on all projects except for TIF funded or CUP projects in 2024, it's only being used by Higgins to keep track of where we are at with closeouts on projects. It has never been used to track building permits and inspections. It actually creates an unneeded extra step of reporting. Staff track everything through Evolve. All projects and permits can be tracked there from start to finish. There are built in due dates for reviews and permits depending on what it's for. Deadlines are typically set by ordinance but Evolve allows for staff to move them sooner or later depending on project situations when needed. Staff have workflows for things assigned to them and those that are expiring are shown in yellow and expired shown in red on their Evolve dashboard.
- What metrics are currently employed for measuring the success and areas which need improvement for the building inspection department? – We supply a report of all permits issued monthly and annually in the Village to the Board and PC. It is also available online for the public to see. Areas of improvement are usually brought up by staff or through feedback from a customer or the Board or another elected official. We work in a rapidly evolving environment. Laws change. Ordinances change. Technology continues to evolve. We are constantly improving processes and procedures as time allows. Improvements typically come from staff after they are working with a customer and run into an issue, or it's brought up by an outside party to a Trustee.
- What metrics are currently utilized to determine customer satisfaction? – Customer survey. Emails or phone calls received. If someone has a problem, they typically email staff, Higgins, Administrator Gebert, a Trustee, Village President or a Plan Commissioner.
 - Is the customer satisfaction Survey being asked/deployed for 100% of the time, on every inspection? – Yes. The survey link is on everyone's email and also is sent out through the Evolve emails when permits are issued, or project approval letters are issued. It has not been readily used by customers though. From 2020 to now we have had 55 responses, in 2024 there were 10.
- What is the published procedure for ensuring each inspector treats each property and project equally? – Tatro and Maguire created a standard checklist for inspections. It has been updated when needed but now Maguire and Meverden use it. As time allows the department is creating Standard Operating Procedures (SOPs) for everything we do.
 - For example, 123 Any street has a 1500 square foot home and is all good on the inspection. 124 Any street is built by the same developer in a very close time frame and is almost identical construction to the 123 designs. If one of the other inspectors comes to look, how to we ensure

REQUEST FOR CONSIDERATION

that both projects have the same standards to be met? – We have a standard checklist for new home inspections, attached, which has been shared in advance with the home builders.

- Does the inspections team utilize a "multi point inspection form" or something similar, which would clearly define what is being looked at? – Yes. The inspection team has developed their own checklists for inspections that they go through. They also use the form supplied by DSPS for new homes along with their new home checklist. Within the inspection module of Evolve there are inspection checklists for each type of permit.
 - Is each form designed for the specific inspection type (fence, foundation, plumbing, final residential, landscape, etc.)? – Yes, either through Evolve or for more complex things like new homes there is a paper copy. That may go away with the new mobile inspection software once it gets deployed. Evolve is still configuring it with our system with Director Crowe.
- What is the current procedure for a resident or developer to leave feedback or "file a complaint" about the service they have received? – Every email anyone in Planning and Development sends has a link to a customer service survey (see below). It is also listed on the emails sent by Evolve. Since its conception in 2020 the survey has received 55 responses. There were only 10 filed in 2024. All that took the survey strongly agreed or agreed that they received good customer service from staff or the Plan Commission depending on what level of review they went through.

Jennifer Higgins

Planning & Development Director

Zoning Administrator

Village of Weston, Wisconsin

4747 Camp Phillips Rd, Weston, WI 54476

Direct: [715-241-2638](tel:715-241-2638)

Office: [715-359-6114](tel:715-359-6114)

Email: jhiggins@westonwi.gov | Website: www.westonwi.gov

How did I do for you today? Please take some time to fill out our online [Customer Service Survey](#). Thank you!

As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent is subject to release upon request.

- Can inspections be requested on evolve? – Yes. We have it currently set up that they request a date and then morning or afternoon. The morning of the inspection, an inspector looks at all the inspections and creates the best route for the day, so we don't run from one end of the Village to the other end and back again. The inspector calls the property owner with the time of inspection that morning. This is why the inspectors hold office hours from 8 am -9 am and don't start inspections until 9 am. If someone needs an earlier or later time they will accommodate. Inspectors in the past have gone in the evening hours and on weekends to inspect if they can't get a time to work for the customer. They do this only if necessary, but they have done that in the past.
- Is there any evolve mobile application our customers can use to pull a permit or request an inspection? – There will be. It is being deployed as part of this upgrade.
- Are inspection results provided in real time to the applicant? If not, what is the time to get results and how are they delivered (paper, email, evolve mobile app?) – Depends on the situation. Inspectors do their best to close them out onsite but if they need to verify code sections or complete more thorough reports or research, they will be delivered within a few days of inspection.
- Is there a calendar viewable by the customer, for available inspection times and days by a customer needing an inspection? If not, what is being done to implement this? Is this an option in evolve 2.0? – There is no calendar that they click on. It instead gives them a series of questions to answer to choose their inspection time. The applicant has the choice of clicking on the "next available date" which will populate that date in a box or can change it to another date after the next available date. They can request a time or alternative day via a dropdown list. Homeowners use this function. Homebuilders and

REQUEST FOR CONSIDERATION

contractors tend to email plandev@westonwi.gov or call the 715-241-2613 phone line and schedule directly with Planning Technician Parker.

- What is the projected date of a beta version of evolve 2.0? – We received access to our test site on 3/11/25. Staff is now going through the customer facing side to make changes. We will not launch to the public until all modules are complete. Timing will depend on staff workload. Many different departments are involved in the upgrade.
- Will evolve 2.0 be vetted and tested by anyone outside of staff to ensure it's actually an improvement over what we currently have? – We have not talked about that to date. We have new staff that can help with that as they are not familiar with the customer side of Evolve. Updates can be made after we go live to adjust anything we find not working. In our discussions with Evolve staff the update will provide the ability to save mid-application, a pin process instead of password, the ability to add help text to the application document to clarify what we are looking for in the fillable forms and separate portals unique for each of the modules (licensing, permits, code enforcement & projects). We feel these new features are significant improvements to our current Evolve software and will look similar to our website layout with easy access buttons.

Staff hopes this information is helpful and we look forward to discussing any follow-up questions at the meeting on Monday.

Attached Docs:	Building Inspector/Building Manager Position Description Building Inspector Position Description Sample Correspondence: Conditional Approval Letter Permit Issued Email Inspection Completed Email Certificate of Occupancy New Home Final Inspection for Occupancy Checklist
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Committee Action:	None.
FISCAL IMPACT:	None.

Recommendation:	None.
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Recommended Language for Official Action

I move to direct staff to . . .

Or something else . . .

From: [Jim Pinsonneault](#)
To: [Mark Maloney](#)
Cc: [Jami Gebert](#)
Subject: March bot agenda topic
Date: Wednesday, February 26, 2025 6:29:44 AM

Mark,

I would like to request an item for the March meeting:

Discussion and action on hours of operation and policy on building inspections in the Village of Weston

Thanks,
Jim

Village of Weston, Wisconsin

Job Description - Building Inspector/Building Manager

Division:	Services	Reports To:	Dir of Planning and Development
Department:	Planning and Development	Pay Grade:	L
FLSA Status:	Exempt	Last Updated:	1/12/2023

This description is not an announcement of a position opening. To view current openings please visit www.westonwi.gov/jobs. The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of the specific duties and prerequisites applicable to individual positions that have been so classified.

Purpose of the Position

Under the direction of the Director of Planning and Development, the Building Inspector/Building Manager inspects structures and systems within the Town and Village of Weston, and enforces building and other related ordinances related to structure and system placement, design, and quality. This position also plans for and coordinates maintenance, repair, and upgrades of Village buildings.

Essential Duties and Responsibilities

As Building Inspector:

1. Review electrical, building, plumbing, and HVAC plans, in coordination with other Village staff and contracted service providers where necessary, and issue associated permits.
2. Perform on-site inspections and in-office review, and manage communications, related to applications for new or altered residential building systems, including building, plumbing, electrical, HVAC and erosion control.
3. Review State approved plans and specifications for commercial buildings and plumbing for compliance with adopted regulations.
4. Provide building maintenance advice and troubleshooting to other Village departments, utilities, and providers of Village services, as well as contractors, architects, engineers, and home owners.
5. Receive and respond to complaints and requests regarding electrical, building, plumbing, and HVAC systems.
6. Secure code compliance through education and enforcement, which may include correction notices, citations, follow-up inspections, abatement and raze orders, legal preparation and testimony, and other communications and methods.
7. Assist Village legal counsel in the preparation of legal cases initiated as a result of non-compliance with code requirements or approvals.
8. Assist the Director of Planning and Development and other Departmental staff with implementation of digital permitting system, zoning ordinance enforcement, and zoning permits.
9. Prepare reports and records, keep permanent records of inspections made and corrective actions taken, and enter or direct entry of inspection information into computerized file systems.
10. Engage in effective communications with the Department's customers, including builders and developers, business people, and residents, in accordance with Department policies and best practices in customer service.
11. As provided by intergovernmental agreement, perform the above duties in the Town of Weston.
12. Delegate to, supervise, and advise the Building Inspector to assist with the above duties.
13. Perform or assist with other related work as directed.

As Building Manager:

1. Lead preventative maintenance, replacement, improvement, construction, and/or repair of Village buildings, mechanical equipment, plumbing and electrical systems, communications wiring, and stop and street lights.
2. Identify need for outside contractors and vendors to assist with major building and equipment maintenance improvements, repairs, and supplies. Coordinate and inspect their work once hired.
3. Coordinate janitorial staff activities.
4. Monitor and advise on Village building and system maintenance budget and capital improvements program, in coordination with the Administrator and Director of Public Works and Utilities.
5. Advise on repair and replacement of Village buildings and physical systems.
6. Process purchase orders, invoice payments, billing statements, and other maintenance/janitorial documents.
7. Prepare specifications, schedules, and tasks for building and system maintenance, repairs, and construction.
8. Maintain tools, equipment, supplies, and equipment records and manuals.
9. Provide technical advice and training on building and system maintenance to other Village staff.
10. Maintain building safety and health code compliance.
11. Respond to maintenance and repair emergencies.
12. Oversee the Building Inspector and other staff to assist with the above duties as that position's skill set allows.

Job Requirements and Preferences

- Associate Degree in construction or mechanical trade, with at least four years of experience in the field; or another combination of experience and training which provides the knowledge, skills and abilities to perform the duties of the job (required).
- Certified in UDC construction, plumbing, electrical and HVAC (required).
- Valid Wisconsin motor vehicle operator's license (required).
- Associate degree in construction, mechanical trade, or related field (preferred).
- State Certification in one or more of the following Commercial Building/HVAC, Plumbing or Electrical (preferred)

Knowledge, Skills and Abilities

- Expert knowledge of current building and grounds safety standards, installation and maintenance principles, laws, codes, techniques, equipment, materials, and supplies.
- Expert knowledge of Village and state regulations related to buildings and mechanical systems, fire safety, public health, and property.
- General knowledge of the application of Village zoning regulations to electrical, plumbing, building, and HVAC proposals and systems.
- Ability to review plans and apply regulations to determine compliance with such regulations and to apply regulations to field conditions.
- Proficiency with electrical systems and with hand and power tools.
- Ability to operate, maneuver and/or steer equipment and machinery requiring simple but continuous adjustments, such as motor vehicles, plumber's tools, and underground pipe locators and calculators.
- Ability to exert moderate physical effort in sedentary to light work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.
- Strong interpersonal communication and customer service skills.
- Ability to establish and maintain effective working relationships with regulatory agencies, other Village departments, co-workers, contractors, businesses, and the general public.

- Familiarity with techniques in negotiation, facilitation, and conflict resolution—and skills and willingness to engage in such techniques.
- Ability to understand and be understood in written and oral communications.
- Ability to balance individual responsibilities with working in a collaborative environment.
- Ability to complete work tasks thoroughly, accurately, concisely, and in a timely manner.
- Ability to successfully manage stressful situations and heavy work volumes.
- Ability to learn, adapt to, and share new technologies in the field.
- Computer skills as follows: MS Word – Intermediate; MS Excel – Basic.

Work Environment

Ability to work under moderately unsafe and uncomfortable conditions where exposure to environmental factors such as temperature variations, toxic agents, noise vibrations, wetness, machinery, electrical current, disease and/or dust may cause or causing discomfort and where there is a risk of injury.

Moderate exposure to environmental conditions that impact physical comfort such as poor ventilation and temperature extremes. May require specialized clothing or use of common personal protective equipment. Damage to clothing possible. Frequent in-town travel.

Acknowledgement

All requirements of the described position are subject to change over time. The employee may be required to perform other duties as requested by the Village.

Signature of Department Director: _____ Date: _____

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: _____

Signature: _____ Date: _____

The Village of Weston is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and skills needed. It is not intended as a complete list of jobs, duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under supervision. The Village retains and reserves any and all rights to change, modify, amend, add or delete, from any section of this document as it deems, in its judgment, to be proper.

Village of Weston, Wisconsin

Job Description - Building Inspector

Division:	Services	Reports To:	Dir of Planning and Development
Department:	Planning and Development	Pay Grade:	K
FLSA Status:	Exempt	Last Updated:	1/12/2023

This description is not an announcement of a position opening. To view current openings please visit www.westonwi.gov/jobs. The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of the specific duties and prerequisites applicable to individual positions that have been so classified.

Purpose of the Position

Under the direction of the Director of Planning and Development and Building Inspector/Building Manager, the Building Inspector inspects housing and other structures for code violations, inspects approved land development projects for compliance with approvals and ordinances, and recommends appropriate actions to achieve compliance. The position also assists the Building Inspector/Building Manager with inspection of buildings, plumbing, electrical, and HVAC systems and with maintenance of Village buildings.

Essential Duties and Responsibilities

1. Inspect interior and exterior of housing and other structures, evaluate conditions observed, and identify and communicate code infractions and potential remedies. Such remedies may include abatement, notice of condemnation, and occupant relocation.
2. Inspect in-progress and installed improvements associated with land development approvals (e.g., approved site plans) against zoning and other requirements and approvals, evaluate conditions observed, and identify and communicate shortfalls and potential remedies.
3. Receive and respond to complaints and requests regarding zoning, building, and other related code violations.
4. Assist Building Inspector/Building Manager with the issuance of permits and related inspections
5. Communicate with property owners, homeowners, tenants, and business owners regarding the objectives of permitting, inspection, and code enforcement programs and their application to their building or property.
6. Secure code compliance through education and enforcement, which may include correction notices, citations, follow-up inspections, abatement and raze orders, legal preparation and testimony, and other communications and methods.
7. Assist Village legal counsel in preparing legal cases initiated due to non-compliance with code requirements or approvals.
8. Assist the Director of Planning and Development/Zoning Administrator and other Departmental staff with implementation of digital permitting system, zoning administration, and zoning permits.
9. Prepare reports and keep permanent records of inspections made and corrective actions taken and enter inspection information into computerized file systems.
10. Engage in effective communications with the Department's customers, including builders and developers, businesspeople, and residents, in accordance with Department policies and best practices in customer service.
11. Coordinate the above duties with other Village staff and consulting with contractors and applicants where necessary.
12. As provided by intergovernmental agreement, perform the above duties in neighboring communities.
13. Assist with building management duties as directed by the Building Inspector/Building Manager

and consistent with the skill set of the Building Inspector
14. Perform or assist with other related work as directed.

Job Requirements and Preferences

- High school diploma or equivalent, plus at least two years of work experience in construction, inspection, real estate management, appraisal, or related field(s); another combination of education and experience that provides equivalent knowledge, skills, and abilities may be considered (required).
- Wisconsin UDC certified in the categories of construction, plumbing, electrical and HVAC within one year of hire (required).
- Valid Wisconsin motor vehicle operator's license (required).
- Associate degree in construction, mechanical trade, or related field (preferred).

Knowledge, Skills, and Abilities

- A thorough knowledge of the concepts of construction, electrical and plumbing trades and their associated best practices in the field.
- General knowledge of Local, State and National codes related to buildings, mechanical systems, fire safety, public health, housing and property.
- Ability to review and interpret plans and specifications and apply to field conditions to determine compliance.
- Strong interpersonal communication and customer service skills.
- Ability to establish and maintain effective working relationships with regulatory agencies, other Village departments, co-workers, contractors, businesses, and the general public.
- Familiarity with techniques in negotiation, facilitation, and conflict resolution—and skills and willingness to engage in such techniques.
- Ability to understand and be understood in written and oral communications.
- Ability to balance individual responsibilities with working in a collaborative environment.
- Ability to complete work tasks thoroughly, accurately, concisely, and in a timely manner.
- Ability to successfully manage stressful situations and heavy work volumes.
- Ability to exert moderate physical effort in sedentary to light work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.
- Ability to operate, maneuver and/or steer equipment and machinery requiring simple but continuous adjustments, such as motor vehicles, plumber's tools, and underground pipe locators and calculators.
- Ability to learn, adapt to, and share recent technologies in the field.
- Computer skills as follows: MS Word – Intermediate; MS Excel – Basic.

Work Environment

Ability to work under moderately unsafe and uncomfortable conditions where exposure to environmental factors such as temperature variations, toxic agents, noise vibrations, wetness, machinery, electrical current, disease and/or dust may cause or causing discomfort and where there is a risk of injury.

Moderate exposure to environmental conditions that impact physical comfort such as poor ventilation and temperature extremes. May require specialized clothing or use of common personal protective equipment. Damage to clothing possible. Frequent in-town travel.

Acknowledgement

All requirements of the position described are subject to change over time. The employee may be required to perform other duties as requested by the Village.

Signature of Department Director: _____ Date: _____

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: _____

Signature: _____ Date: _____

The Village of Weston is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and skills needed. It is not intended as a complete list of jobs, duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under supervision. The Village retains and reserves any and all rights to change, modify, amend, add or delete, from any section of this document as it deems, in its judgment to be proper.

From: [Roman Maguire](#)
To: [REDACTED]
Cc: [Jennifer Higgins](#); [Michael Wodalski](#); [Roman Maguire](#); [Travis Meverden](#)
Subject: Village of Weston Project Review Letter for WUBPA Permit for [REDACTED]
Date: Thursday, February 27, 2025 5:40:41 PM
Attachments: [Conditional Letter_02272025183945.pdf](#)

Project Name: 20250053
Project Name: [REDACTED]
Review Type: Residential New Building

How did I do for you today? Please take some time to fill out our online [Customer Service Survey](#). Thank you!

On behalf of the Village of Weston and its Planning and Development Department, I am pleased to inform you that your residential construction project has been conditionally approved, subject to the conditions specified on the following pages. Your building permit application will be approved and ready for payment as soon as the Inspection Division has deemed all of the required documents are submitted and confirmed as acceptable. If you have questions concerning this stage of the approval process, please contact the Inspections Division at 715-241-2613 or plandev@westonwi.gov. In-person Inspection Division office hours are by appointment only.

Please note the time limitations per Sec. 14.317(a) The building permit shall become void unless visible on-site construction has been initiated within six months from the date of issuance of the permit or if the work has been suspended for a period of 60 days. The permit may be extended by the Building Inspector if the delay was due to conditions beyond the control of the applicant. All permits granted under the terms of this chapter shall be valid for only 24 months.

Also note per Sec. 14.319(a) It shall be the responsibility of the applicant or applicant's agent to request inspections of the Building Inspector or his deputy at certain stages of progress during construction. The Building Inspector shall perform the requested inspection within 2 business days after notification. Construction shall not proceed beyond that point until the inspection has been completed. The following sequence of inspections shall be performed to determine if the work complies with the requirements of the state Uniform Dwelling Code and Village ordinances:

- (1) Footings. The excavation shall be inspected after the placement of forms, shoring and reinforcement and prior to placement of footing materials.
- (2) Foundation. Where below-grade drain tiles, waterproofing or exterior insulation is required, the foundation shall be inspected prior to backfilling.
- (3) General construction and rough plumbing. When the structure is framed and the plumbing is roughed in.
- (4) Heating, ventilating, air conditioning and electrical. When the rough heating, ventilating, air conditioning and electrical is completed.
- (5) Insulation. After the insulating and vapor barrier are installed and after all other rough inspections have been made.
- (6) Final inspection. The dwelling may not be occupied until a final inspection has been made which finds that no violations of the Uniform Dwelling Code or ordinance have occurred.

Per Sec. 14.319(b) The Building Inspector retains the right to issue a stop work order at any time during the project if he/she determines it so needed. Such stop work order shall not be removed except by written notice from the building inspector.

Sec. 14.320. A building or structure cannot be occupied until a final inspection is completed and a certificate of occupancy is issued. Such permit cannot be issued if there are any safety and health violations; i.e. handrails missing, improper stairs, landings or exits incomplete, electrical, smoke detectors missing, improper egress windows, etc. A \$1,000.00 completion surcharge is added to each building permit fee. If no violations of this chapter or other ordinances can be found, the Building Inspector shall issue a certificate of occupancy.

Please also be sure to contact the Property Inspector, Roman Maguire at the time you wish to receive final site plan inspection for this project. He will issue the final project Completion Certificate following the final inspection and refund the completion surcharge moneys for the project if applicable. Mr. Maguire may be contacted directly at rmaguire@westonwi.gov or at (715) 241-2619.

If you have any questions or concerns throughout your construction process, please feel free to contact myself or a member the staff at 715-241-2613 or plandev@westonwi.gov.

Best wishes with your new residence in Weston.

Jayson "Roman" Maguire
Building Inspector
Village of Weston

February 27, 2025

[REDACTED]
Weston, WI 54476

RE: WUBPA Permit for [REDACTED] Residential New Building Review

Status: Conditional

Dear: [REDACTED]

On behalf of the Village of Weston and its Planning and Development Department, I am pleased to inform you that your residential construction project has been conditionally approved, subject to the conditions specified on the following pages. Your building permit application will be approved and ready for payment as soon as the Inspection Division has deemed all of the required documents are submitted and confirmed as acceptable. If you have questions concerning this stage of the approval process, please contact the Inspections Division at 715-241-2613 or plandev@westonwi.gov. In-person Inspection Division office hours are by appointment only.

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- (5) Insulation. After the insulating and vapor barrier are installed and after all other rough inspections have been made.
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If you have any questions or concerns throughout your construction process, please feel free to contact myself or a member the staff at 715-241-2613 or plandev@westonwi.gov.

Best wishes with your new residence in Weston.

Sincerely,



Jayson "Roman" Maguire
Building Inspector
Village of Weston



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Plan Review Comments

Addressing - Jennifer Higgins - 715-241-2638 -

Approved

jhiggins@westonwi.gov

Review Comments:

As part of the Hinner Springs Subdivision this home has been assigned the address of [REDACTED] Way, Weston, WI 54476. Builder is responsible for address numbers and their placement on the home prior to occupancy. Please note any address numbers must be at least 6 inches in size and of a contrasting color to the siding. If address numbers are placed on the garage. Please make sure that the numbers are not covered by any lights installed.

When placing the address on the home, please make sure to use numbers in contrasting colors to the siding and make sure that it is readable from the street. The address should be placed on the portion of the home nearest to the driveway. In this situation, they should be placed on the garage due to that being the portion of the home closest to the street. Arabic numbers shall be used; script and roman numerals cannot be used alone however they may be used as an addition to the requirements of this section.

Display requirements. The assigned street number shall be conspicuously displayed for every house and building in the village. The address shall be located in place on the structure as soon as reasonably possible during construction.

For Single- and Two-Family Residences. Each such dwelling unit shall have address numbers, not less than four inches high, placed on the exterior wall of the principal building that faces closest to the street or service drive providing access to the building. Each such unit shall also have street numbers placed on its respective mailbox, except as otherwise allowed below. Property owners constructing buildings located more than 75 feet from nearest edge of street pavement shall be furnished a flag/fire sign by the village at the time of issuance of the building permit, with the village posting such sign but the expense of such sign borne by the person to whom the building permit is issued as provided for in the village fee schedule. Fire/flag sign specifications are per Section 14.6.05(3). At the property owner's request and full expense, the Plan Commission may approve display of addresses on an alternative structure per Section 14.06.05(4). If the mailbox is on a different street from the dwelling unit's address, the address and street name must also be inscribed on the mailbox.

In the case of new houses or buildings, the number, together with the building permit, shall be placed on a temporary post or tree in front of the construction where it is visible from the street. When the house or building is completed, the number shall be moved to the proper permanent location. The address number will be required to be displayed prior to final occupancy being issued.

Building Inspections - Roman Maguire - -

Conditional

rmaquire@westonwi.gov

Review Comments:

1. Add the scale of the site plan. Is it 1/4"=20'? or something else?
2. The distances and measurements on the Site Plan and the Erosion control plan are all showing inches instead of ft. Also the site dimensions are not accurate The plat and Marathon County Land Mapping have the lot at 91.00' wide and 341.79' long. The square feet should be 31,103+/- sq ft
3. The Drainage Specification Worksheet does not have the same lot square footage as the site plan and the erosion control plan. The Lot is 91'x 341.79" which is 31,102.89 or what Marathon County Land Maps has it at 31,103.

Public Works Storm Water/Drainage - Michael Wodalski - -

Approved

mwodalski@westonwi.gov

Review Comments:

Lot has a storm sewer lateral which should be used for any sump pump connection.



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Building Plan - Travis Meverden - 715-241-2620 -

Approved

tmeverden@westonwi.gov

Review Comments:

Rescheck and heat Load Calculations meet UDC standards.

Information on the header schedule is needed, plans are marked in the areas that need clarification.

Information was provided on 1-31-25 with structural analysis and headers will need to be upsized to a 2 ply 2x12

Public Works Lateral - Josh Swenson - 715-241-2637 -

Approved

jswenson@westonwi.gov

Review Comments:

Lateral permit submitted.

Zoning: Building and Site Design - Roman Maguire - -

Approved

rmaquire@westonwi.gov

Review Comments:

The following performance standards shall apply to each Single-Family Detached Residence constructed or expanded as defined by Section 94.10.02 after March 18, 2015, except that any of the standards 1 through 8 may be waived or modified by conditional use permit, upon a finding that the architectural style of the proposed residence provides compensating design features and that the proposed residence will be compatible and harmonious with other residences in the vicinity. If alterations are made to any of the individual standards listed below, then said standard shall be met.

1. Shall have minimum gross floor area of 1,000 square feet, not including an attached garage, carport, deck, porch, or unfinished basement.

MEETS REQUIREMENTS (Yes, 2,663)

2. Shall be served by a garage on the same lot of at least 400 square feet of gross floor area for each dwelling unit and meeting associated requirements in Section 94.4.09(2).

MEETS REQUIREMENTS (Yes, 851)

3. Shall have a roof with a pitch of at least 3 inches in height for each foot of width and an eave which extends at least 6 inches from the wall which supports the roof.

MEETS REQUIREMENTS (Yes, Sheet A6 shows a minimum 7/12 pitch and 1ft overhang)

4. Each residence and attached building shall have a roof surfaced with any of the following: wood shakes; asphalt, composition, or wood shingles; clay, concrete or metal tiles; slate; built-up gravel materials; architectural standing seam metal roofing; hidden fastener metal roofing; or rubber membrane (for flat roofs or roofs with no greater than a 1:12 pitch); or similar material approved by the Zoning Administrator.

MEETS REQUIREMENTS (Asphalt)

5. Each residence and attached building shall be covered with siding made of wood, masonry, concrete, stucco, Masonite, vinyl, metal lap, or similar material approved by the Zoning Administrator. Exterior siding shall extend down to the top of the foundation. If the top of the foundation is below grade, the siding shall extend to the ground.

MEETS REQUIREMENTS (Yes, Sheet A1 Shows vinyl siding and stone veneer accent)

6. Shall be placed on a finished, permanent foundation, such as a poured concrete slab or basement meeting UDC requirements. Such foundation shall not extend more than 24 inches above the exterior finished grade of the lot, except that where the grade of the lot slopes, only that portion of the foundation which is on the highest point of the lot must meet this requirement.

MEETS REQUIREMENTS (Yes, poured concrete.)

7. The side of any residence facing the front yard shall not be less than 24 feet in width, not including



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attached garages, carports, and open decks. The ratio of each residence's length to its width shall be no greater than 5 to 2. Therefore, a minimum 24-foot long residence must be at least 9 feet 7 inches wide.

MEETS REQUIREMENTS (Yes, floor plan shows 60' width)

8. The width of attached garages with front yard facing garage doors shall be limited to a maximum of 60 percent of the overall width of the residence as it faces the front yard.

MEETS REQUIREMENTS (Yes, Garage is 52% of the front face of home)

9. May not be split into two or more dwelling units, except for "In-Home Suites" meeting the requirements of this Article.

MEETS REQUIREMENTS (Yes)

10. If in a subdivision platted after March 18, 2015, shall meet the single-family and two-family housing variety standards in Section 94.10.02.

MEETS REQUIREMENTS (Yes, This is an Orchid G1, 3-car Garage left)

11. No carport may be attached to a Single-Family Detached Residence after March 18, 2015.

MEETS REQUIREMENTS (Yes, no carport)

12. Minimum Required Off-Street Parking: 2 outdoor spaces, such as in a driveway, plus garage space(s). All motor vehicles shall be parked on a hard surface as defined in Section 94.17.04, or on a graveled surface if such surface was permitted before January 1, 2014 and completed within one year of issuance.

MEETS REQUIREMENTS (Yes)



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Zoning: Floodplain, Shoreland and Wetland - Travis Meverden -
715-241-2620 - tmeverden@westonwi.gov

Approved

Review Comments:

Based on the Plat for Hinner Springs First Addition this property located in a flood plan, it is also not abutted by a shoreland. There does appear to be a wetland on this property. This will need to be indicated on the site plan. Also indicate the building setbacks from the wetland.

Distance of 115.45 Ft was provided in new site plan on 1-31-25

Zoning: Setbacks and Lot Standards - Roman Maguire - -
rmaquire@westonwi.gov

Approved

Review Comments:

Property is zoned SF-S (Single Family Residential -Small Lot)

Required Min Lot Area 10,000 sq ft: Meets standards (Yes, 30,928 square feet)

Required Min Lot Width 80 ft :Meets Standards (Yes, Plan shows 94')

Required Min Public Street Frontage 40ft :Meets Standards (Yes, Plan shows 94')

Max Total Building Coverage (40%) :Meets Standards (Yes, Coverage is 8.2%.)

Min Landscape Surface Ratio (40%):Meets Standards (Yes, Landscape is 88.91%)

Max Accessory Structure Floor Area 800 sq ft :Meets Standards (N/A)

Req Front Yard Setback (P) 30ft :Meets Standards (Yes, 31ft)

Req Interior Side Yard Setback (P) 8ft :Meets Standards (Yes, 11ft)

Req Interior Side Yard Setback (P) 8ft :Meets Standards (Yes, 11ft)

Req Rear Yard Setback (P) 20ft :Meets Standards (Yes, 266ft)

Req Street Side Yard Setback (P) 20ft :Meets Standards (N/A)

Req Interior Side Yard Setback (A) 6ft :Meets Standards (N/A)

Req Rear Yard Setback (A) 6ft :Meets Standards (N/A)

Pavement – Interior Side or rear 3 ft: Meets Standard (Yes, 11 ft)

Pavement – Front or Street 5 ft: Meets Standard (Yes, 5 ft)

Building Separation (ft) 10ft :Meets Standards (N/A)

Max Build Height (ft) 35ft :Meets Standards (Yes, <35ft)



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PlanDev@westonwi.gov

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From: [Village of Weston](#)
To: [REDACTED]
Cc: [PlanDev](#)
Subject: Village of Weston Permit Issued
Date: Friday, February 28, 2025 1:25:07 PM
Attachments: [Report_Permit_638763494926919798.pdf](#)
[Report_Receipt_638763494898326049.pdf](#)

[REDACTED]

The New Home Construction permit for [REDACTED] has been approved. You may commence with the work associated with this permit.

Permit number 202500171 is attached to this email or your records.

Please make sure all required inspections are scheduled. All requested inspections require a 24-hour notice. If you have any questions regarding this permit, please feel free to respond to this email. **Please note, if you require an in-person meeting with a building inspector, please call the front desk at 715-241-2613 to schedule an appointment.** Walk-ins are not advised as Inspectors are typically out in the field on inspection and not in the office. Your cooperation is appreciated.

Once the project is complete, please notify Staff at plandev@westonwi.gov so this file may be closed. If you have any further questions regarding this permit, please respond to this email.

If this is a Private Well Permit, please note that there is no further actions require and the permit is considered complete.

Thank you,

Village of Weston

How did I do for you today? Please take some time to fill out our online [Customer Service Survey](#). Thank you!



Village of Weston

NEW HOME OR NEW MANUFACTURED HOME PERMIT

Permit #	202500171
Issued Date	02/28/2025
Expiration Date	02/28/2027

Job Location [Redacted] **Owner** [Redacted]
Parcel ID 19228082010996 **Contact** [Redacted]
Category New Home Construction **Business** EndMHCMAN
Use Residential **Description** New 16X76 home, Slab, set-up, electric, plumbing, HAVAC, decks and skirting

Permit Details

Begin Date	02/28/2025	End Date	02/28/2027				
Finished Sq Ft	1,216	Electric Type	Underground	Heating LP	No	Water LP	No
Unfinished Sq Ft	1,309	Electric Service Amp	100	Heating Oil	No	Water Oil	No
Attached Garage Sq Ft	0	Res Use	Permanent	Heating Electric	No	Water Electric	Yes
Porch/Deck Sq Ft	36	Sewer	Municipal	Heating Solid	No	Water Solid	No
Floor Levels	1	Water	Municipal	Heating Solar	No	Water Solar	No
HVAC Equipment		Heating Natural Gas	Yes	Water Natural Gas	No	Heat Loss BTU/Hour	65000
Furnace, Central AC		Seal Number	556913	Res Construction	Manufactured Per USHUD		
		EST. Building Cost	\$ 65,000	Res Occupancy	Single Family		

Issued By  Travis Meverden **Fees**

Manufactured Home Installation	\$200.00
UDC Seal Fee	\$40.00
Completion Surcharge, Resident	\$1,000.00
Park and Recreation Impact Fee	\$300.00
	<u>\$1,540.00</u>

Conditions

The undersigned hereby makes application for a permit to complete the above described work on the stated premises, and agrees, in consideration of issuance of this permit, to do only the work specified herein and to faithfully comply with all applicable codes and ordinances as set forth by the State of Wisconsin and the Village of Weston. I have read and understand the aforementioned information.

Signature [Redacted] **Date** 02/28/2025
 Contractor / Agent / Owner

Address [Redacted] **Telephone Number** 7154096087

Required Inspections: Footing/Foundation, Residential Final, Permanent Power

To schedule inspections please call 715-241-2613; via the permit website; or via email at plandev@westonwi.gov. Give our office two (2) work days to complete the inspection. Per Sec. 94.16.04(4), this permit shall become void unless visible on-site construction is commenced within six months from the date of issuance of the permit or if the building or work authorized by such permit is suspended at any time after work is commenced for a period of 60 days. The period of time may be extended by the Zoning Administrator if the delay was due to conditions beyond the control of the applicant. All permits granted under the terms of this section shall be valid for only 24 months, unless otherwise so regulated by the Wisconsin Administrative Code.

From: [Village of Weston](#)
To: [REDACTED]
Subject: Village of Weston Inspection Notification for Non-Residential Zoning Permit at 4111 SCHOFIELD AV, WESTON 5
Date: Monday, March 3, 2025 5:03:39 PM

[REDACTED]

This notice is to inform you that your inspection has been completed. All comments regarding this inspection are below.

INSPECTION REPORT

Date: 03/03/2025

Permit Type: Occupancy
Permit Number: 202500104
Permit Location: [REDACTED]

Inspection Completed: Commercial Occupancy
Status: **Conditional**

Inspection Comments:
Utter ground was installed. Foundation does not match plan or Rescheck.

Inspector: Travis Meverden
Phone: 715-359-6114
Email: plandev@westonwi.gov

To contact the above listed Inspector Office, please call the front desk at 715-241-2613. Office hours are 8:00AM to 4:30PM, Monday thru Friday.

All requests for reinspections require a 24-hour notice. Please schedule an appointment if you require an in-person meeting with a building inspector.

Walk-ins are not advised as Inspectors are typically out in the field on inspection and not in the office. Your cooperation is appreciated.

Thank you,

Village of Weston
Planning and Development Department

From: [Travis Meverden](#)
To: [REDACTED]
Cc: [PlanDev](#)
Subject: 3404 Caesars Ct OC
Date: Wednesday, September 11, 2024 3:59:44 PM
Attachments: [3404 Caecars Ct OC.pdf](#)

[REDACTED]

Here is the Certificate of Occupancy for 3404 Caesars Ct. I have also copied in Travis from Timber River Customs Homes & Design. If you need anything else let me know.

Travis Meverden

Building/Property Inspector

Village of Weston, Wisconsin

4747 Camp Phillips Rd, Weston, WI 54476

Direct: [715-241-2620](tel:715-241-2620)

Office: [715-359-6114](tel:715-359-6114)

Email: tmeverden@westonwi.gov | **Website:** www.westonwi.gov

-
How did I do for you today? Please take some time to fill out our online [Customer Service Survey](#). Thank you!

As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent by someone from the Village of Weston, are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of Village e-mail should presume that any e-mail is subject to release upon request.



Village of Weston Inspections Certificate of Occupancy

Village of Weston
4747 Camp Phillips Rd.
Weston, WI 54476
715-359-6114

Department of Planning and Development

This Certificate issued pursuant to the requirements of the International Building Code certifying that at the time of issuance this structure was in compliance with the various ordinances of the municipality regulating building construction or use. For the following:

Permit Number: 202301668
CO Date: 07/30/2024
Site Address: 3404 CAESARS CT, WESTON

Conditions:

Principal Land Use 1: 94.4.02(1) Single-Family Detached Residence
Principal Land Use 2:

Non Transferable
POST IN A CONSPICUOUS PLACE

Zoning Official

FINAL INSPECTION FOR OCCUPANCY

ADDRESS:

DATE OF INSPECTION: **3/6/2025**

EXTERIOR FINAL		
ZONING		
		House Numbers & Fire Sign if Needed
		Driveway complete
		Lawn installed
		Water radio reader installed on exterior
		Sidewalk or curb broken or damaged
323.02(3)		All vent/exhaust caps installed
Appendix B		Is deck installed if so add deck inspection check list sheet
Appendix B		Deck ledger board on & properly fastend
321.24 (4)		Exterior siding & soffit installed
406.9(B)(1)		Wet location covers on extereior outlets
406.12 & 406.9(B)(1)		Electrical outlets TR/WR GFCI protected
250.94(A)		Inter-system bonding block installed
321.24(4)		All pipe & electrical holes through wall sealed/caulked
321.27(4)		All flashing in place brick ledge's, kick-out
322.31		Any foam insulation coverd to protect from sunlight
210.70(2)		Exterior doors have light fixtures
321.12		Grade away from dwelling
321.04(2)		Exterior doors step down of 8" or less & a 3' level area
321.04(3)		Stariway of 3 or more risers have hand rail
321.04(2)		Stairs to have no more than a 8" riser & min 9" treads/Uniformity within 3/8"
321.04(3)		Porch over 24" above grade have code compliant guardrail
210.63		Service outlet within 25' of AC unit at grade
440.11 & listings		Is the AC unit hooked up & leveled with disconnect
321.03(8)		Exterior steps, balconies, rails Etc treated to prevent rot
210.52(E)(3)		Outlets installed on decks , balconies & porches
321.125		Erosin control measures in place till soils stabilized
54 6.3		LP Tank located away from building
NFPA 54		Furnace & water heater venting correct & min 1' above grade or snow
INTERIOR FINAL		
Plumbing		
382.40(8)(f)		Shock stop on dish washer water line
382.40(8)(f)		Shock stop on landry water lines
382		All sinks tubs & showers hooked up water & waste
384.20 (5) (o) 4.		
		Proper clearance for toilets 15" from center each side & 24" in front minimum
382.40(4)		Shut off valves both sides of water meter (wells have main shut off valve)
382.40(4)(c)		Shut off valves accessible hose bib, water heater, toilet & water treatment
382.40(8)(e)		device
382.35		Clean outs accessible

382.38-1		Condensate for furnace to sanitary
382.30(10)		Sanitary lift pump installed properly vented, check valve, discharge to sanitary
382.36(8)(b) & 382.38		Sump pump installed properly check valve, discharge to exterior of home
382.36 (8)(a)2.		Storm crock lip to be 1" above floor Unless sealed unit and vented
HVAC		Each wall register shall be connected to the air chamber
323.03		Furnace/heating system sized per ResCheck BTU's
323.09(2)(a)		by a register box or boot. (under cabinets)
323.09 (1)		Volume duct dampers shall be provided to permit balancing of the system
323.09 (2) (a)		Supply air registers
323.09 (2)(b)		Return air grilles shall not be located in bathrooms, kitchens, garages, utility spaces
Electrical		
210.52(A)(1)		Recheck the outlet spacing for 6' 12' & 2' of wallspacing
210.52(3)(1)		Kitchen counter top wall spaces counter 12" wide & no point greater than 24" to an outlet
210.8 (A)(6)		All kitchen counter top outlets GFCI protected
210.11(A)		Are there 2 small appliance branch circuits
210.7(1) & (2)		Lighting outlets required in habitable rooms, hallways, stairways, basement & garage
210.70(2)(c)		A switch on each level or landing in stairway that have 6 or more risers to the landing or level
210.52(C)(2)		Kitchen island have outlet installed
210.8 (A)(2)		GFCI outlets in garage
210.8		GFCI protected outlets in unfinished basement areas
210.8 & 210.11		Bathrooms have 20 amp circuit with GFCI protected outlets
210.12		AFCI circuits installed for habitable rooms & areas (Everything except the kitchen and outdoor lights and recepts)
408.4(A)		Breaker panel properly labeled
408.7		Unused Openings in panels shall be closed by approved means
SPS 321.09		Inter connected smoke alarms
SPS 321.097		CO detector/alarm on each level
240.4(D)		Circuits protected by correct sized over current device
430.102		Well pump have lockable disconnect
SPS 316.210(d)		If sump pump or lift pump has single non GFCI outlet & GFCI outlet within 3'
210.70(3)		Lighting for storage or equipment spaces
410.36		Back boxes for exterior lights & properly installed
406.6 & 404.9		All outlets, switches & plates installed
110.26		Working space for electrical panel (30"x36")
230.70(A)		Service location not in closet or bathroom
406.9(C)		No outlets installed in tub or shower space
406		Outlets wired with proper polarity
210.52(D)		Outlets within 3' of bathroom sink basin(s)
422.31		Disconnect or breaker lock for permanently connected appliances when not in sight of breaker panel (water heater)

406.5		Receptacle mounting with screws used for the purpose (6-32) not drywall or sheet metal
210.70(3)		Lighting outlet for Radon fan or attic installed equipment
Nec 314.20		Boxes recessed more than 1/4" from front surface of wall

0

GENERAL		
		Load bearing walls sheeted or bolcked?
322.37(5)		Bath fans in insulated ceilings caulked to drywall for air seal
322.37		Air seal around outlets boxes caulked to drywall or foam gaskets
322.32(b)		Attic door in living space gasketed & insulated to same value as ceiling
321.07(2)(e)		Attic door in garage fastened in place & fire rated
322.37(3)		Trim on exterior doors & windows complete
321.03		If no deck in place is patio door inoperable
321.03(5) & (6)		Are there two exit door from first floor or 1 door & 1 egress window
321.03(7)1		Are one of the doors at least 36" wide
321.05(3)		Safety glass in bathroom & or stairway
321.03(5)		Lower level sleeping room provided with egress window or 2nd stairway/door
321.035(2)		Hallway Minimum width of 36"
321.04		Stairways & elevated areas comply to code
321.04(2)		Compliant hand rail 30" to 38" on stairway with more than 3 risers
321.04(4)(b)		Landings 36"
410.10(D)		Tub & shower luminaire listed for location
410.16		Closet luninaire correct type & location
54. 7.2.6		Gas pipe support 1/2"-6' 3/4"-1" -8' over 1" 10'
54 9.6.5		Gas shut off for each appliance with in 6'
323.17(2)		24" clearances for furnace & water heater service area
321.18(1)		Manual for furnace & water heater left on site
321.06		Ceiling height, at least 7 feet, habitable rooms may be less than 7 ft. if at least 50% of the room's floor area has a ceiling height of at least 7 feet. Beams and girders shall not project more than 8 inches below the required ceiling height
321.08(1)(a)		Attached garage fire separation drywall
321.08(c)		Fire rated door(s) 20 min. rated
322.21		Insulation in unfinished basement protected from falling/pulling out
322.20(6)		Copy of ResCheck certificate posted on or next to electrical panel
382.40(5)(5)		Every relief valve which is designed to discharge water or steam shall be connected to a discharge pipe.
322.38(1)(b)		batten stripes on exposed vapor barrier
321.25(6)(a)(5)		Disable Post in Basement

NOTES:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Discussion and/or action on the sale or purchase of property, and easements thereof relating to the following parcels: PINs 192-2808-201-0026, 192-2808-201-0029, and 192-2808-201-0021
From:	Jami Gebert, Administrator
Question:	How would the Board like to coordinate with possible sale/purchase items that may be needed with Mountain Bay Metro Police Department's future headquarters site on Community Center Drive?

Background

Trustee Pinsonneault requested the above referenced agenda item through the attached email correspondence. The Village owns the property to the west of Mountain Bay Metro Police Department's building site. There are currently drainage ponds on the land that service the development(s) along Community Center Drive. A preliminary site plan for the building location on the lot is also attached.

Attached Docs:	Email correspondence of March 3, 2025, from Trustee Pinsonneault RE BOT Agenda Item
	HTG Architects Preliminary Site Plan
	Recorded Plat

Committee Action: None.

FISCAL IMPACT: TBD.

Recommendation: None.

Recommended Language for Official Action

I move

Or something else . . .

From: [Jim Pinsonneault](#)
To: [Mark Maloney](#)
Cc: [Jami Gebert](#); jeremy.hunt@mountainbaypd.gov
Subject: BOT Agenda Item
Date: Monday, March 3, 2025 7:47:18 PM

Mark,

I would like to request an agenda item for the March BOT meeting:

Discussion and action on the sale or purchase of property, and easements thereof relating to the following parcels: PINs 19228082010026,19228082010029,19228082010021

At the February MBMPD oversight board meeting there was a conceptual site plan presented. It was discovered once the new MBMPD building was laid out by the architect on the site, that there is a conflict which prevents development of the new parcel to its highest and best use in the most cost-effective manner, potentially costing taxpayers additional money, and placing an unnecessary burden on the police department with the layout due to geographical limitations.

The Village owns the property abutting the MBMPD parcel, to the west. This request would be for the Village of Weston to work with MBMPD to sell, or buy and sell property, to create conditions that would be advantageous to both entities, and the ultimately the taxpayers.

A copy of the conceptual site plan could be provided by the Chief of Police, or his designee to illustrate the specific challenges on the site which could be minimized by adjusting the lots.

Thanks,
Jim



www.htg-architects.com
 Minneapolis Bismarck

1010 Mainstreet, Suite 100
 Hopkins, MN 55343
 Tel: 952.278.8880

PROJECT

**MOUNTAIN BAY METRO
 POLICE DEPT.**



**NEW BUILDING
 WESTON, WISCONSIN**

ISSUED SET SD PRICING SET REV 12/29/24

REVISIONS

DATE NO

**NOT FOR
 CONSTRUCTION**

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota

Name _____
 123456 SD PRICING SET REV
 Reg No. _____ 12/29/24



SITE PLAN

Drawn By: Author Checked By: Checker

A1.1

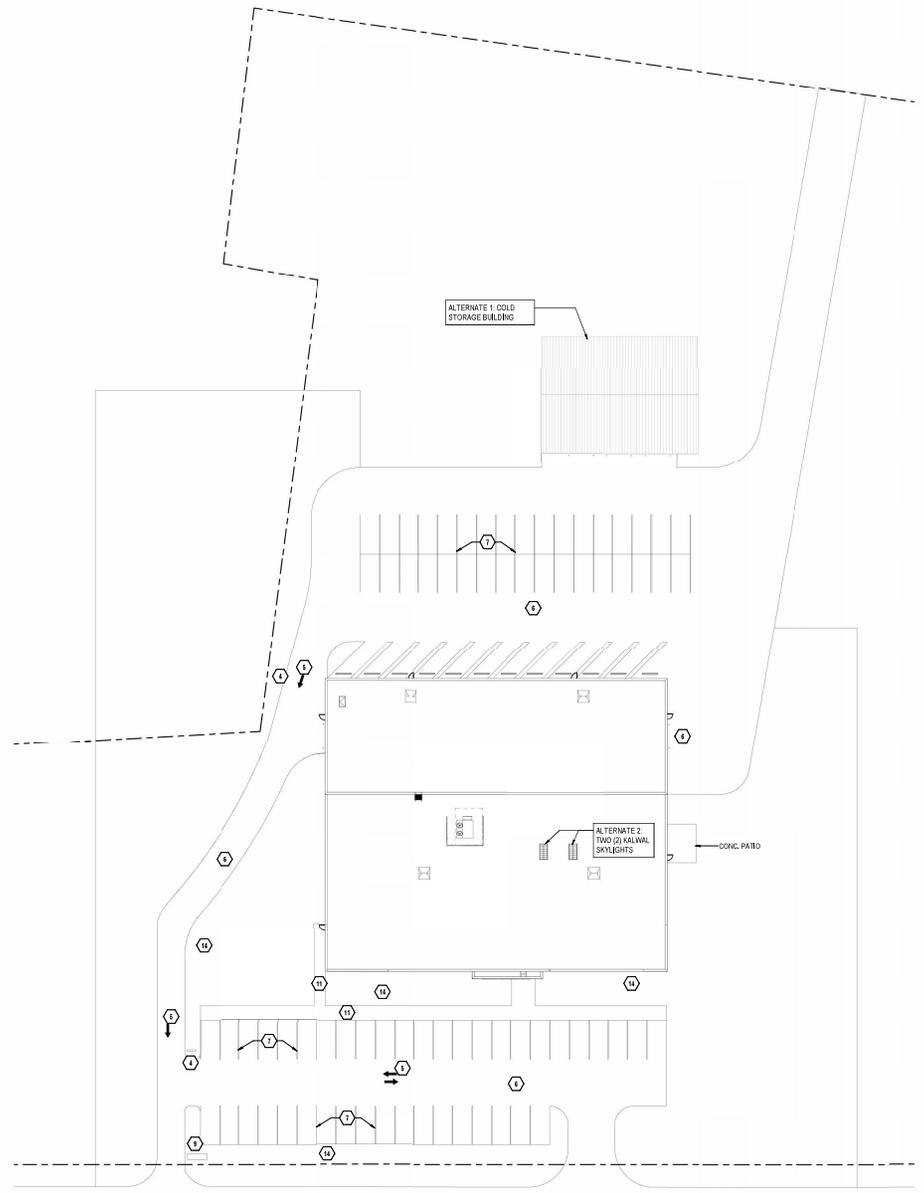
241185
 COPYRIGHT © HTG ARCHITECTS

- SITE PLAN GENERAL NOTES:**
1. ALL SITE GRADING TO BE DONE PER CIVIL DRAWINGS.
 2. VERIFY & LOCATE ALL UNDERGROUND PHONE & UTILITY LINES PRIOR TO ANY EXCAVATION.
 3. SEE CIVIL & MECHANICAL DRAWINGS FOR ADDITIONAL INFORMATION REGARDING SITE UTILITIES.
 4. BARRICADE OFF CONSTRUCTION AREA AS REQUIRED KEEP CONSTRUCTION AREA TO MINIMUM.
 5. SLOPE SIDEWALKS & GRADE AWAY FROM BUILDING TYPICAL 1:20 MAX. SLOPE. SIDEWALK RAMP SLOPE IS 1:12 MAX. ACCESSIBLE PKGS. & ACCESS AREAS ARE 1/4" MAX. SLOPE IN ANY DIRECTION.
 6. MATCH NEW CONSTRUCTION WITH EXISTING WHEREVER NECESSARY (i.e., CONC. CURBS, CONC. WALKS, PAVING, ETC.)
 7. MATCH THE NEW GRADING INTO EXISTING GRADING.
 8. CUT & PATCH EXISTING BITUMINOUS PAVING, CONC. CURBS & SIDEWALKS TO MATCH EXISTING.
 9. ALL MECHANICAL & ELECTRICAL EXPOSED PIPING, GRILLES, CONDENSATS, ETC. TO BE PAINTED.
 10. PARKING STRIPES TO BE PAINTED 4" WIDE AT 10'-0" O.C. & 20'-0".
 11. FURNISH & INSTALL POSTED HANDICAP SIGNS AS REQUIRED BY STATE CODE.
 12. CONC. SIDEWALK WIDTHS TO BE 5'-0" WIDE w/CONTROL JOINTS @ 5'-0" MAX.
 13. SEE CIVIL DRAWINGS AND EXHIBITS FOR ADDITIONAL SPECIFIC INFORMATION ON SITE PLAN.

SURVEY DATA WAS TAKEN FROM DUFFY ENGINEERING & ASSOCIATES, INC. DOCUMENT FILE 15-100 CURT. DATE 3-25-15 BY BARRY R. DORNEN REID, #03644. HTG ARCHITECTS IS NOT RESPONSIBLE FOR ACCURACY OR OMISSIONS. IF ANY, CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS.

00 KEYED SITE PLAN NOTES

NO.	DESCRIPTION
0	NOT USED
1	SITE DIRECTIONAL SIGN - BY SIGNAGE VENDOR
2	ORIENTATIONAL PAVEMENT MARKINGS - WHITE - SEE DETAIL
3	ASPHALT PAVEMENT - SEE CIVIL DRAWINGS & GEOTECH REPORT
4	2" WIDE PAINTED STRIPES - TYP.
5	MONUMENT SIGN - SEE DETAIL. BASE BY GC. SIGN BOX BY OWNERS
6	VENDOR - SEE ELEC PLANS FOR POWER
7	CONCRETE SIDEWALKS - SEE CIVIL DRAWINGS
8	LAWN AREA WITH IRRIGATION SYSTEM



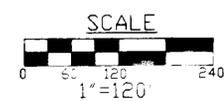
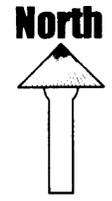
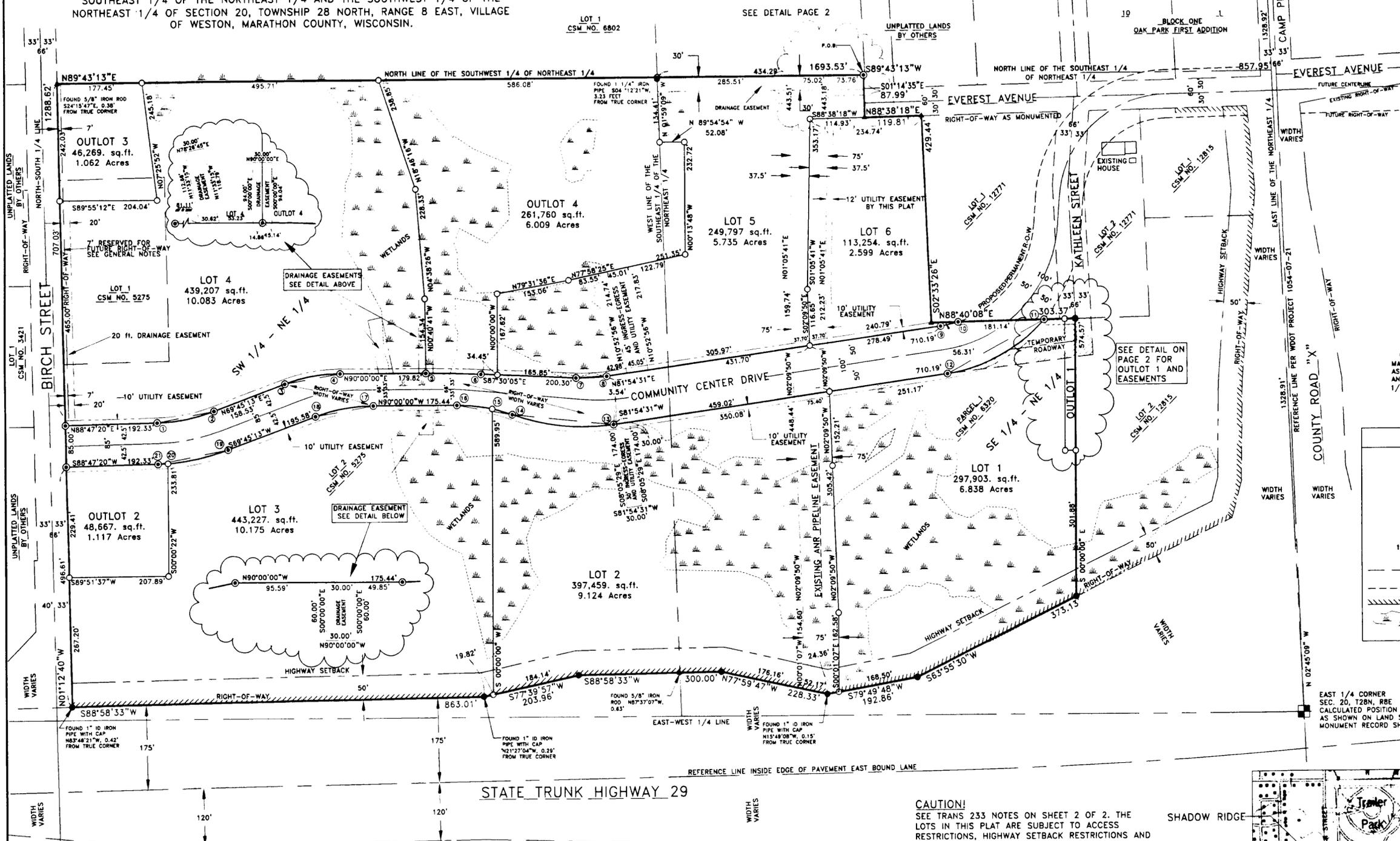
1 SITE PLAN
 A1.1 1"=32'



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 10/20/25 12:29:24 PM

SHADOW RIDGE

A SUBDIVISION OF LOTS 1 AND 2 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 5275 RECORDED IN VOLUME 19 OF CERTIFIED SURVEY MAPS ON PAGE 143, PARCEL 1 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 6320 RECORDED IN VOLUME 23 OF CERTIFIED SURVEY MAPS ON PAGE 148, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 AND THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.



BEARINGS ARE REFERENCED TO THE MARATHON COUNTY COORDINATE SYSTEM AS MONUMENTED BY MARATHON COUNTY AND THE EAST LINE OF THE NORTHEAST 1/4 MEASURED TO BEAR S 02°45'09" E

LEGEND	
○	1-1/4 IN. O.D. x 18" IRON PIPE WEIGHING 1.68 LBS./LIN. FT. SET
⊙	#10 x 30" REBAR WEIGHING 4.303 LBS./LIN. FT. SET
●	FOUND 1" O.D. IRON PIPE
▲	FOUND 5/8" O.D. IRON ROD
x	FOUND 1 1/4" O.D. IRON ROD (126') - RECORDED BEARING/LENGTH
126.00'	MEASURED BEARING/LENGTH
- - -	TEMPORARY ROADWAY EASEMENT
- - -	PROPOSED PERMANENT RIGHT-OF-WAY
- - -	RESTRICTED VEHICULAR ACCESS
- - -	WETLANDS

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats., and ch. Trans 233 of the Wis. Admin. Code as provided by Sec. 236.12 (6), Wis. Stats.

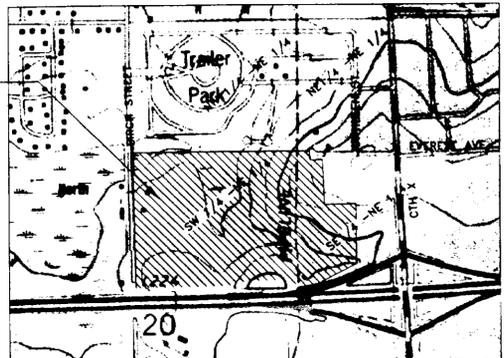
Certified *March 29th*, 2004
Brenell Parkes
 Department of Administration

GENERAL NOTES

- ALL LOTS WITH IN THIS SUBDIVISION WILL BE SERVED BY PUBLIC SEWER AND WATER
- OUTLOT 2, 3 & 4 ARE DEDICATED TO THE VILLAGE OF WESTON FOR STORM WATER MANAGEMENT PURPOSES.
- TEMPORARY ROADWAY EASEMENT TO BE TERMINATED AT THE COMPLETION AND DEDICATION OF THE NORTHERLY EXTENSION OF COMMUNITY CENTER DRIVE TO EVEREST AVENUE AS SHOWN HEREON.
- WETLANDS DELINEATION BOUNDARIES LOCATED IN 1997 BY STAR ENVIRONMENTAL INC. PO BOX 434-315 MAIN STREET, MARATHON, WI 54448. SAID WETLANDS BOUNDARIES WERE REVALIDATED BY ARMY CORPS OF ENGINEERS ON FEBRUARY 19, 2003.
- OUTLOT 1 IS A SUBSTANDARD LOT AND CAN NOT BE BUILT UPON WITHOUT THE PRIOR APPROVAL BY THE VILLAGE OF WESTON. SAID OUTLOT 4 CAN ONLY BE CONVEYED TO THE ADJOINING LANDS.
- EXISTING GAS MAIN WAS LOCATED BY ANR PIPELINE. EXISTING GAS MAIN EASEMENT IS 75' WIDE AND IS CENTERED ON THE EXISTING GAS MAIN.
- THE VILLAGE OF WESTON MAY CAUSE THE 7' RESERVED FOR FUTURE RIGHT-OF-WAY, AS SHOWN HEREON, TO BE DEDICATED FOR EXPANSION OF BIRCH STREET UPON THE VILLAGES REQUEST.

CURVE DATA									
CURVE	DESCRIPTION	RADIUS	CHORD BRG.	CHORD	ARC	DELTA	TAN IN	TAN OUT	
1 - 2	MAIN CURVE	365.00	N79°16'16.5"E	120.71	121.26	19°02'07"	N88°47'20"E	N69°45'13"E	
3 - 4	MAIN CURVE	335.00	N79°52'36.5"E	117.76	118.38	20°14'47"	N69°45'13"E	N90°00'00"E	
5 - 6	MAIN CURVE	2656.79	S88°45'02.5"E	115.85	115.86	2°29'55"	N90°00'00"E	S87°30'05"E	
7 - 8	MAIN CURVE	350.00	S87°12'13"W	64.60	64.69	10°35'24"	S87°30'05"E	N81°54'31"E	
9 - 10	MAIN CURVE	230.00	N77°12'29.5"E	37.70	37.74	9°24'03"	N81°54'31"E	N72°30'28"E	
11 - 12	MAIN CURVE	330.00	S61°18'01"W	232.31	237.39	41°13'00"	S40°41'31"W	S81°54'31"W	
13 - 14	MAIN CURVE	450.00	N84°19'39"W	214.13	216.20	27°31'40"	S81°54'31"W	N70°33'49"W	
14 - 16	MAIN CURVE	350.00	N80°16'54.5"W	118.16	118.73	19°26'11"	N70°33'49"W	N90°00'00"W	
14 - 15	LOT 3	350.00	N74°09'49"W	43.95	43.98	7°12'00"	-	-	
15 - 16	LOT 3	350.00	N83°52'54.5"W	74.61	74.75	12°14'11"	-	-	
17 - 18	MAIN CURVE	350.00	S79°52'36.5"W	123.04	123.68	20°14'47"	S90°00'00"W	S69°45'13"W	
19 - 21	MAIN CURVE	450.00	S79°16'16.5"W	148.82	149.50	19°02'07"	S69°45'13"W	S88°47'20"W	
19 - 20	LOT 3	450.00	S77°57'59.5"W	128.57	129.01	16°25'33"	-	-	
20 - 21	OUTLOT 2	450.00	S87°29'03"W	20.49	20.49	2°36'34"	-	-	

CAUTION!
 SEE TRANS 233 NOTES ON SHEET 2 OF 2. THE LOTS IN THIS PLAT ARE SUBJECT TO ACCESS RESTRICTIONS, HIGHWAY SETBACK RESTRICTIONS AND NOISE WARNINGS AS DESCRIBED IN SAID NOTES.



LOCATION MAP
 SHOWING THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

SHADOW RIDGE

A SUBDIVISION OF LOTS 1 AND 2 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 5275 RECORDED IN VOLUME 19 OF CERTIFIED SURVEY MAPS ON PAGE 143, PARCEL 1 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 6320 RECORDED IN VOLUME 23 OF CERTIFIED SURVEY MAPS ON PAGE 148, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 AND THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, NATHAN J. WINCENSEN, DO HEREBY CERTIFY THAT:

AT THE DIRECTION OF THE AUSTIN LIVING TRUST AND TRAILWOOD INVESTORS, LLC., AS OWNERS, I HAVE SURVEYED, MAPPED AND DIVIDED THE PLAT OF SHADOW RIDGE, SAID PLAT BEING A SUBDIVISION OF LOTS 1 AND 2 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 5275 RECORDED IN VOLUME 19 OF CERTIFIED SURVEY MAPS ON PAGE 143, PARCEL 1 OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 6320 RECORDED IN VOLUME 23 OF CERTIFIED SURVEY MAPS ON PAGE 148, BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 AND THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST IN THE VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, THE EXTERIOR BOUNDARIES OF WHICH ARE DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 20; THENCE NORTH 02°45'09" WEST ALONG SAID EAST LINE OF THE NORTHEAST 1/4, 1328.91 FEET TO THE NORTH LINE OF SAID SOUTHEAST 1/4 OF THE NORTHEAST 1/4; THENCE SOUTH 89°43'13" WEST ALONG SAID NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4, 857.95 FEET TO THE EAST LINE OF SAID MARATHON COUNTY CERTIFIED SURVEY MAP NO. 6320 AND THE POINT OF BEGINNING; THENCE SOUTH 01°14'35" EAST ALONG THE NORTH LINE OF SAID MARATHON COUNTY CERTIFIED SURVEY MAP NO. 6320, AND ALONG THE WEST RIGHT-OF-WAY LINE OF EVEREST AVENUE AND THE EXTENSION THEREOF, 87.99 FEET TO SAID SOUTH RIGHT-OF-WAY LINE OF SAID EVEREST AVENUE AS MONUMENTED; THENCE NORTH 88°38'18" EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE OF EVEREST AVENUE, 119.81 FEET TO THE WEST LINE OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12771; THENCE SOUTH 02°33'26" EAST ALONG SAID WEST LINE OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12771, 429.44 FEET TO THE SOUTH LINE OF SAID MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12771; THENCE NORTH 88°40'08" EAST ALONG SAID SOUTH LINE OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12771, 303.37 FEET TO THE WEST LINE OF SAID MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12815; THENCE SOUTH 00°00'00" EAST ALONG SAID WEST LINE OF MARATHON COUNTY CERTIFIED SURVEY MAP NO. 12815, 574.57 FEET TO NORTH RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29; THENCE SOUTH 63°58'30" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29, 373.18 FEET; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29 SOUTH 79°49'48" WEST, 192.86 FEET; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29 NORTH 77°59'47" WEST, 228.33 FEET; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29 SOUTH 88°58'33" WEST, 300.00 FEET; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29 SOUTH 77°39'57" WEST, 203.96 FEET; THENCE CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF STATE TRUNK HIGHWAY 29 SOUTH 88°58'33" WEST, 863.01 FEET TO THE EAST RIGHT-OF-WAY LINE OF BIRCH STREET; THENCE NORTH 01°12'40" WEST ALONG SAID EAST RIGHT-OF-WAY LINE OF BIRCH STREET, 1288.62 FEET TO THE NORTH LINE OF SAID SOUTHWEST 1/4 OF THE NORTHEAST 1/4; THENCE NORTH 89°43'13" EAST ALONG SAID NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4, 1693.53 FEET TO THE POINT OF BEGINNING.

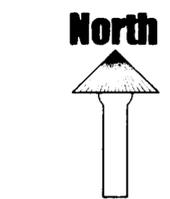
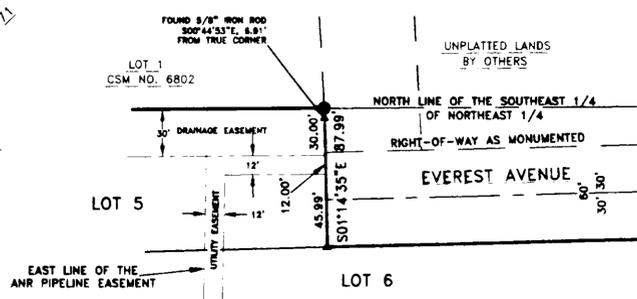
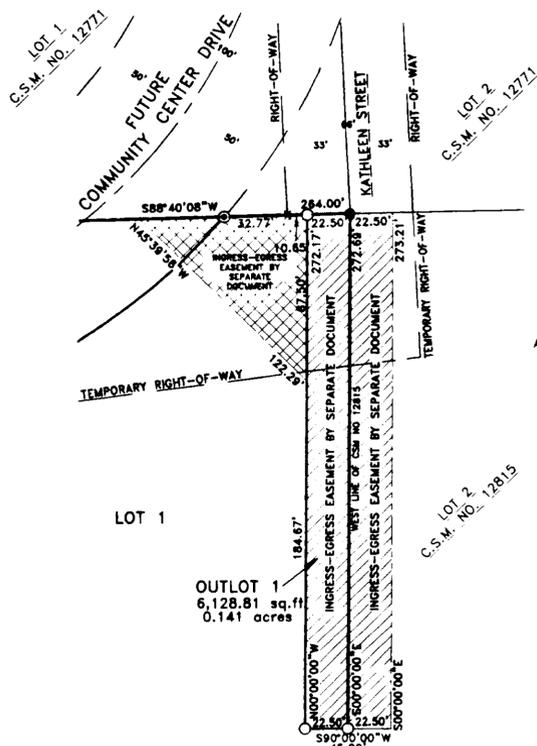
THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 2.483425 SQUARE FEET, OR 57.012 ACRES, MORE OR LESS.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE STATUTES OF WISCONSIN AND THE SUBDIVISION REGULATIONS OF THE VILLAGE OF WESTON IN SURVEYING, DIVIDING AND PLATTING SAID PARCEL.

THAT SAID PLAT IS A CORRECT AND REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND OF THE SUBDIVISION THEREOF MADE.

DATED THIS 29th DAY OF FEBRUARY 2004

Nathan J. Wincensen
NATHAN J. WINCENSEN (AGENT)
WI R.L.S. S-2539



DETAILS NOT TO SCALE

VILLAGE BOARD APPROVAL CERTIFICATE

RESOLVED, THAT THE PLAT OF SHADOW RIDGE IN THE VILLAGE WESTON AND THE AUSTIN LIVING TRUST, TRAILWOOD INVESTORS, LLC. OWNERS, ARE HEREBY APPROVED BY THE VILLAGE BOARD.

DATE 2-16-04 APPROVED *[Signature]*
VILLAGE PRESIDENT

DATE 4-12-04 SIGNED *[Signature]*
VILLAGE PRESIDENT

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF WESTON.

[Signature] VILLAGE CLERK

COUNTY TREASURER'S CERTIFICATE

STATE OF WISCONSIN)
SS
MARATHON COUNTY)

I, LORRAINE BYERSDORF, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF THE COUNTY OF MARATHON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF

APRIL 14, 2004
AFFECTING THE LANDS INCLUDED IN THE PLAT OF SHADOW RIDGE.

DATED THIS 14th DAY OF APRIL, 2004

[Signature]
TREASURER, MARATHON COUNTY

CERTIFICATE OF VILLAGE OF WESTON TREASURER

STATE OF WISCONSIN)
SS
MARATHON COUNTY)

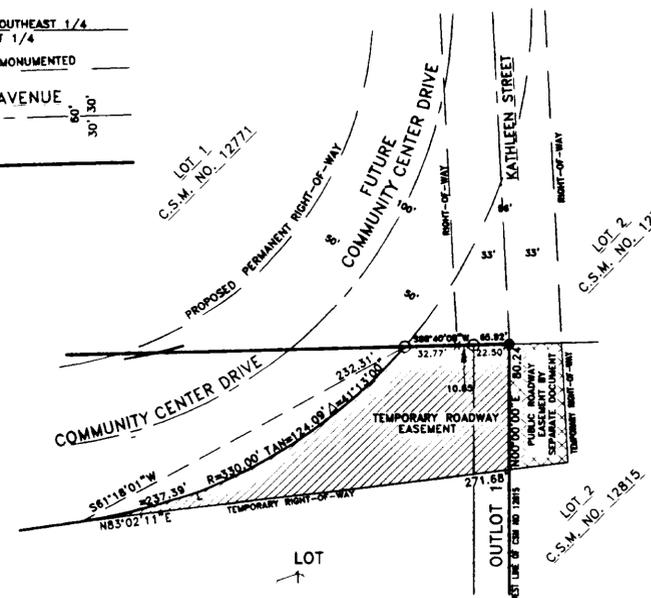
I, JOHN JACOBS, BEING THE DULY QUALIFIED AND ACTING TREASURER OF THE VILLAGE OF WESTON, WISCONSIN, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF

APRIL 13, 2004
AFFECTING THE LANDS INCLUDED IN THE PLAT OF SHADOW RIDGE.

DATED THIS 13th DAY OF APRIL, 2004

[Signature]
VILLAGE TREASURER

Doc # 1369883
REGISTER OF DEEDS
MARATHON COUNTY, WISCONSIN
RECEIVED FOR RECORD THIS 16th DAY OF APRIL
A.D. 2004 AT 1:17 O'CLOCK P.M. IN
PLAT CABINET NO. 3 ON PAGE 410A+B
[Signature]
REGISTRAR



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats., and ch. Trans 233 of the Wis. Admin. Code as provided by Sec. 236.12 (6), Wis. Stats.
Certified March 29, 2004
[Signature]
Department of Administration

OWNERS CERTIFICATE OF DEDICATION

THE AUSTIN LIVING TRUST, AS OWNER, DOES HEREBY CERTIFY THAT SAID AUSTIN LIVING TRUST, CAUSED THE LAND DESCRIBED ON THIS PLAT OF SHADOW RIDGE TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT.

THE AUSTIN LIVING TRUST, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF WESTON, DEPARTMENT OF ADMINISTRATION AND THE DEPARTMENT OF TRANSPORTATION.

IN WITNESS WHEREOF, THE SAID AUSTIN LIVING TRUST, HAS CAUSED THESE PRESENTS TO BE SIGNED BY

[Signature]
RICHARD J. AUSTIN, TRUSTEE

THIS 13th DAY OF APRIL, 2004

STATE OF Wisconsin)
Marathon COUNTY) SS

PERSONALLY CAME BEFORE ME THIS 13th DAY OF APRIL, 2004.

RICHARD J. AUSTIN, TRUSTEE OF THE ABOVE NAMED AUSTIN LIVING TRUST, AND TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID AUSTIN LIVING TRUST, BY ITS AUTHORITY.

(NOTARY SEAL) *[Signature]* NOTARY PUBLIC.

WISCONSIN

MY COMMISSION EXPIRES 1-20-08



OWNERS CERTIFICATE OF DEDICATION

TRAILWOOD INVESTORS, A WISCONSIN PARTNERSHIP DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID TRAILWOOD INVESTORS, A WISCONSIN PARTNERSHIP, CAUSED THE LAND DESCRIBED ON THIS PLAT OF SHADOW RIDGE TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT.

TRAILWOOD INVESTORS, A WISCONSIN PARTNERSHIP, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: VILLAGE OF WESTON, DEPARTMENT OF ADMINISTRATION, AND THE DEPARTMENT OF TRANSPORTATION.

IN WITNESS WHEREOF, THE SAID TRAILWOOD INVESTORS, A WISCONSIN PARTNERSHIP, HAS CAUSED THESE PRESENTS TO BE SIGNED BY

[Signature]
RICHARD J. AUSTIN, PARTNER

[Signature]
MARVIN C. SCHUETTE, PARTNER

THIS 13 DAY OF APRIL, 2004

STATE OF Wisconsin)
Marathon COUNTY) SS

PERSONALLY CAME BEFORE ME THIS 13th DAY OF APRIL, 2004.

RICHARD J. AUSTIN, PARTNER AND MARVIN C. SCHUETTE, PARTNER OF THE ABOVE NAMED TRAILWOOD INVESTORS, A WISCONSIN PARTNERSHIP, AND TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID TRAILWOOD INVESTORS, LLC. BY ITS AUTHORITY.

(NOTARY SEAL) *[Signature]* NOTARY PUBLIC.

WISCONSIN

MY COMMISSION EXPIRES 1-20-08



TRANS 233 NOTES:

- ALL LOTS AND BLOCKS ARE HEREBY RESTRICTED SO THAT NO OWNER, POSSESSOR, USER, LICENSEE OR OTHER PERSON MAY HAVE ANY RIGHT OF DIRECT VEHICULAR INGRESS FROM OR EGRESS TO ANY HIGHWAY LYING WITHIN THE RIGHT-OF-WAY OF S.T.H. "29." IT IS EXPRESSLY INTENDED THAT THIS RESTRICTION CONSTITUTE A RESTRICTION FOR THE BENEFIT OF THE PUBLIC AS PROVIDED IN S.236.293, STATS., AND SHALL BE ENFORCEABLE BY THE DEPARTMENT OR ITS ASSIGNS. ANY ACCESS SHALL BE ALLOWED ONLY BY SPECIAL EXCEPTION. ANY ACCESS ALLOWED BY SPECIAL EXCEPTION SHALL BE CONFIRMED AND GRANTED ONLY THROUGH THE DRIVEWAY PERMITTING PROCESS AND ALL PERMITS ARE REVOCABLE.
- NO IMPROVEMENTS OR STRUCTURES ARE ALLOWED BETWEEN THE RIGHT-OF-WAY LINE AND THE HIGHWAY SETBACK LINE. IMPROVEMENTS AND STRUCTURES INCLUDE, BUT ARE NOT LIMITED TO, SIGNS, PARKING AREAS, DRIVEWAYS, WELLS, SEPTIC SYSTEMS, DRAINAGE FACILITIES, BUILDINGS AND RETAINING WALLS. IT IS EXPRESSLY INTENDED THAT THIS RESTRICTION IS FOR THE BENEFIT OF THE PUBLIC AS PROVIDED IN SECTION 236.293, WISCONSIN STATUTES, AND SHALL BE ENFORCEABLE BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION OR ITS ASSIGNS. CONTACT THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR MORE INFORMATION. THE PHONE NUMBER MAY BE OBTAINED BY CONTACTING THE COUNTY HIGHWAY DEPARTMENT.
- THE LOTS OF THIS LAND DIVISION MAY EXPERIENCE NOISE AT LEVELS EXCEEDING LEVELS IN S. TRANS 405.04, TABLE 1. THESE LEVELS ARE BASED ON FEDERAL STANDARDS. THE DEPARTMENT OF TRANSPORTATION IS NOT RESPONSIBLE FOR ABATING NOISE FROM EXISTING STATE TRUNK HIGHWAYS OR CONNECTING HIGHWAYS, IN THE ABSENCE OF ANY INCREASE BY THE DEPARTMENT TO THE THROUGH-LANE CAPACITY.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Discussion and/or action on Adoption of a Policy Regarding Attorney Referrals
From:	Jami Gebert, Administrator
Question:	Would the Board like to adopt a Municipal Attorney Referrals Procedure?

Background

Requested at the February Board of Trustees Meeting was consideration of a formal policy regarding referrals to the Municipal Attorney. Please find attached a draft policy for discussion, which would be incorporated into the Handbook for Elected and Appointed Village Officials.

Attached Docs:	Draft Attorney Referrals Procedure.
Committee Action:	None.
FISCAL IMPACT:	None.
Recommendation:	None.

Recommended Language for Official Action

I move to approve the adoption of an Attorney Referrals Procedure to the Handbook for Elected and Appointed Village Officials.

Or

I move to approve the adoption of an Attorney Referrals Procedure to the Handbook for Elected and Appointed Village Officials with the following changes _____.

Or something else . . .

Village of Weston		
ELECTED AND APPOINTED VILLAGE OFFICIALS' HANDBOOK		
ISSUE DATE 03/17/2025	POLICY TITLE:	POLICY NO. 1.11
REVISION DATE	<i>Attorney Referrals Procedure</i>	

PURPOSE

To further clarify the procedure for referral(s) to the municipal attorney for legal opinion and/or assistance.

PROCEDURE

The Village Board adopted a “HANDBOOK for ELECTED AND APPOINTED VILLAGE OFFICIALS” on January 17, 2022, amended on February 20, 2023, September 16, 2024, and February 17, 2025. The below would be an addition to Chapter 1, adding *Section 1.11 Attorney Referrals Procedure*.

Addition is as follows:

Section 1.11. Attorney Referrals Procedure.

Board of Trustee requests for referrals to the Municipal Attorney shall be handled through the Administrator. A written request should be sent to the Administrator outlining the request and rationale for asking. The Administrator will place the request for referral on the next available meeting for discussion and/or action by the Board of Trustees. In an urgent situation, when waiting for the next available meeting is not an option due to approaching deadline or immediate need, the Administrator may take a request directly to the Municipal Attorney. If an urgent situation would occur, the Administrator will note the matter referred to the Attorney at the next available Board of Trustees meeting. Staff request for referrals should also be directed through the Administrator. Staff items exempt from the policy are operational matters, such as zoning enforcement matters and items approved through action of the Board of Trustees, such as drafting of developer agreements or contact assistance.

Contacting the Municipal Attorney shall be limited to the Administrator, unless the Administrator designates a Department Director to make contact due to expertise in the subject matter being requested. The Administrator should be copied on correspondence if sent by a Department Director.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, March 17, 2025
Description:	Discussion and/or action on Release of a Portion of TIF Development Incentive for the Property Located at 2302 Schofield Avenue (Project # 20240110)
From:	Jami Gebert, Administrator Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Should the Board of Trustees approve the request to partially reimburse.

BACKGROUND

Lokre Development purchased two redevelopment parcels along Schofield Ave (the old Robert Anton Hair Studio- 2300 Schofield Ave and the rental home next door- 2304 Schofield Ave), removed the buildings and is currently constructing a multi-tenant commercial building at the location. The project was originally approved as a three-tenant multi-tenant building after multiple revisions to the project it is now a five-tenant building.

This project is considered redevelopment and is within TID 2. The developer requested and received in February 2024 TIF funding from the Village Board which required this project to be reviewed and recommended for approval by the Plan Commission, which they did at their meeting on 5/13/24. Following the Plan Commission approval the Board approved a Development Incentive Plan for a grant from the Village not to exceed \$450,000 as long as certain criteria, outlined in the development agreement were met by the deadlines provided (December 2026). The development agreement was signed by both parties in late May 2024.

To date the building shell is complete and one tenant has received occupancy. Two additional tenants are under construction. Outside improvements like curb and asphalt/concrete were installed prior to winter with some of the landscaping also installed. Staff has not done a final completion walk thru on the outside site improvements and will not be able to do that for a few more months while plants grow. In the meantime, Developers Rolly Lokre & Steve Stehr have requested a portion of the Development Incentive Plan grant to be reimbursed for them. Administrator Gebert and I were thinking 75% of the project or \$337,500 would be acceptable as they still have some outside work to do and only one tenant has received occupancy to date. They are asking the Board for \$400,000 to be reimbursed now with the remaining \$50,000 reimbursed at the time staff issues the project completion certificate for the site. If the Board is not agreeable to either of those options, they have stated they would take anything to assist with helping to pay some of the project costs right now.

Staff has no issues with a partial reimbursement on the project. The site is over 75% complete and we have this project scheduled for a project completion closeout inspection this spring.

Attached Docs:	Development Agreement and Amendments (Available in an external folder via external link) Steve Stehr email from 2/27/25
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Committee Action:	None.
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REQUEST FOR CONSIDERATION

Fiscal Impact: TBD.

Recommendation: Administrator & Director recommend approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I move to approve the reimbursement of 75% or \$337,500 of the original \$450,000 TIF 2 reimbursement for the project at 2302 Schofield Avenue to the developer, 6207 RLSS, LLC.

Or

I move to reimburse \$400,000 of the original \$450,000 TIF 2 reimbursement for the project at 2302 Schofield Avenue to the developer, 6207 RLSS, LLC.

Something else....

ADDITIONAL ACTION: Release of approved portion of TIF Development Incentive (Staff)
Notify Applicant (Staff)

From: [Steve Stehr](#)
To: [Jennifer Higgins](#)
Cc: [Roman Maguire](#); "[Rolly Lokre](#)"
Subject: 2302 Schofield Av
Date: Thursday, February 27, 2025 3:35:26 PM

Hi Jennifer,

I am reaching out to request a portion of the TIF funding for our project at 2302 Schofield Av. The remaining exterior work constitutes a maximum of \$10,000 to complete. This includes some topsoil and seeding on the west property setback, caulking of the siding, and painting of the dumpster enclosure and masonry column bases. All of these will be finished as soon as weather permits. (The landscaping is 90% complete on under a \$30 K contract.) I think a reasonable figure would be for Weston to hold \$50k until the above-mentioned spring work is completed. Let us know your thoughts.

As always, thank you for all your help and guidance on the project.

Steve



Stehr Construction LLC

PO Box 225, Weston, WI 54476

Steve Stehr | 715-571-8993 | steve@ssstehr.com

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	WPS Easement Request in Yellow Banks Park
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve an easement for WPS to install an underground electric line on Village property on the east side of Business Park North?

Background

The Village is in receipt of an easement request from Wisconsin Public Service Corporation (WPS) for the installation of an underground gas line on Village owned property on the west side of Camp Phillips Rd through the Yellow Banks Park. The road right of way varies in width through this property and WPS is seeking an easement to install their line so it can be installed more or less in a straight line. There are other utility conflicts as well that prevent it from being able to stay within the existing ROW, one of which is a sanitary forcemain which is Village owned.

The easement being requested is 12 feet wide and roughly 380 feet long on the north side of the park and then 12 feet wide and roughly 460 feet long on the southernmost side of the park. The easement is not in any location where it would have a negative impact on the current park usage. Due to these factors, staff is agreeable to granting the easement.

Attached Docs: - Easement Documents

Committee Action: - N/A

Fiscal Impact: - There is no cost to the Village for granting the easement

Recommendation: Staff recommends granting the easement to WPS

Recommended Language for Official Action

I Move to approve the easement request from WPS for a 12-foot wide easement for underground gas facilities along the eastern edge of Yellowbanks Park as shown on the attached Exhibit A for Easement Document 3328444

Or, Something else

Additional action:



1/16/2025

Village of Weston, a Municipal Corporation

***4747 Camp Phillips Rd
Weston, Wisconsin, 54476***

Dear Customer:

You or your agent recently worked with a Wisconsin Public Service Corporation representative to define the location of an easement at ***3903 Northwestern Ave in the Village of Weston, County of Marathon, State of Wisconsin.***

I have enclosed two copies of the easement for your review. Signing this document will allow Wisconsin Public Service Corporation to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

*You will note that the documents **require** you to sign them in the presence of a **Notary Public**.* Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return one of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **WMIS-3428556**.

Andrea Windham- Right of Way Agent
Wisconsin Public Service Corporation
920-433-2903
Andrea.Windham@wecenergygroup.com

Enclosed

3328444

Easement

THIS INDENTURE is made this _____ day of _____, by and between **Village of Weston, a Municipal Corporation of Marathon County, Wisconsin** ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel Described in the Marathon County Register of Deeds, recorded as Document Number 1598121, being part of the Southeast Quarter of the Northeast Quarter (SE 1/4-NE 1/4) and part of Lot 1 of Certified Survey Map No. 8419 Recorded in the Marathon County Register of Deeds Volume 32 of Certified Survey Maps on Page 187 as Document 1041873, being part of the Northeast Quarter of the Northeast Quarter (NE 1/4-NE 1/4) all in Section 8 Township 28 North, Range 8 East, **Village of Weston, County of Marathon, State of Wisconsin, as shown on the attached Exhibit "A".**

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Tax Parcel Identification Number (PIN)
192-2808-081-0970
192-2808-081-0997

- 1. Purpose: GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
- 6. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
- 7. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 8. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written

**Village of Weston, a municipal corporation of Marathon County,
Wisconsin**

Organization name

Sign Name

Print name & title

Sign Name

Print name & title

STATE)
OF _____)

COUNTY)
OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ as _____ of the **Village of Weston, a municipal corporation of Marathon County, Wisconsin**, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same.

Sign Name

Print Name

Notary Public, State of

My Commission expires:

This instrument drafted by: Andrea Windham
Wisconsin Public Service Corporation

REMS Entity ID	WR Number	Document ID	REMS Formatted Number
1482903	WMIS-3428556	3328444	INT11-482-903

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

NORTH

Northwestern Ave

12 FOOT WIDE EASEMENT

CAMP PHILLIPS RD

Camp Phillips Road

****Temporary Exhibit****
****Final Exhibit will be sent at a later date****

12 FOOT WIDE EASEMENT

8

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Finance & Human Resources Committee AND Board of Trustees, March 17, 2025
Description:	Discussion and/or action on questions for Annual Employee Survey
From:	Jami Gebert, Administrator
Question:	Review and narrow the list of questions for an annual employee survey.

Background

Attached is a list of draft annual employee survey questions. In conversation with the Directors Team, we would like to complete an annual survey in the spring of each year. The attached draft questions were developed from a variety of resources. We would like to review the list with the Finance & Human Resources Committee and Board of Trustees, narrow to 10 to 20 questions total, and email to staff in April/May.

If there are questions you feel are missing or could be better stated, please let us know at the meeting on Monday. The Village has software called Survey123, which will be utilized for emailing and collecting results. Responses will be anonymous, and results will be shared with the Committee and Board in aggregate.

Attached Docs:	Draft Annual Employee Survey Questions list
Committee Action:	TBD.
FISCAL IMPACT:	None.
Recommendation:	None.

Recommended Language for Official Action

Finance and Human Resources:

I recommend proceeding with the following list of questions (TBD at the meeting) for the annual employee survey to the Board of Trustees.

Board of Trustees:

I motion to approve the Finance and Human Resources Committee recommendation regarding the list of questions for the annual employee survey.

OR

I motion to approve the Finance and Human Resources Committee recommendation with the following changes _____ regarding the list of questions for the annual employee survey.

Or something else . . .

draft annual employee survey questions for discussion, except for open ended questions, response options would be 1. Strongly Agree, 2. Agree, 3. Disagree, 4. Strongly Disagree, or 5. Neutral.

employee related questions:

1. I look forward to coming to work.
2. I know what is expected of me at work. **OR** I feel that my job responsibilities are clearly defined.
3. I have the right resources to complete my job successfully.
4. I'm proud to work at the Village and would recommend this job/the Village to others.
5. I'm compensated appropriately for my job duties.
6. I receive appropriate recognition for my achievements at work.
7. I feel there is opportunity for individual career and professional development with the Village.
8. I feel that my job makes a positive difference in other's lives.
9. I have energy at the end of each workday to attend to the people I care about.
10. I'm satisfied in my job overall. **OR** I find my work meaningful.

teammates & department related questions:

11. My coworkers are committed to doing quality work.
12. I feel informed about what's going on with the Village.
13. I think creativity and innovation are supported at the Village.
14. I believe the Village is operating efficiently day-to-day.

supervisor related questions:

15. I trust our Directors Team.
16. I receive clear and constructive feedback from my supervisor both positive and negative.
17. I feel comfortable voicing a concern without fear of repercussion from my supervisor.
18. I feel my supervisor maintains integrity and respect for individuals, even when they are not present, assuming good faith in their actions, building trust within the organization.
19. The Directors Team is invested in the success of the entire organization.

board related questions:

20. I trust the Board of Trustees.
21. I feel like the Board of Trustees values my contributions.
22. I feel comfortable voicing a concern without fear of repercussion from the Board of Trustees.
23. I feel the Board of Trustees maintains integrity and respect for individuals, even when they are not present, assuming good faith in their actions, building trust within the organization.
24. I feel the Board of Trustees is invested in the success of the entire organization.

open ended questions:

25. What, if any, barriers to engagement have you encountered at the Village?
26. What is one thing that can be done to improve the Village?

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, March 17, 2025
Description:	Installation of Driveway at Municipal Center onto Ross Avenue
From:	Pamela Brehm, Clerk
Question:	Should the Village construct a driveway on the south side of the Municipal Center to exit onto Ross Avenue?

Background

Administrator Gebert and I met with Chief Hunt and Captain Aldrich to strategize how to control the flow of traffic on Camp Phillips Road for the upcoming April 1 Spring Election. After that meeting, Administrator Gebert, Michael Wodalski, John Yonker and I met to discuss ideas. At these meetings, it was discussed that having an exit onto Ross Avenue would greatly assist traffic control on Camp Phillips Road on this election day and those in the future. Wodalski explained that staff could create the road to Ross Avenue between now and April 1, however, it would not be paved by that time and would only be a gravel driveway. Additionally, Wodalski also explained that it should not interfere with the reconstruction of the intersection of Ross Avenue and Camp Phillips Road in the future.

Attached Docs:	None.
Committee Action:	None.
FISCAL IMPACT:	TBD
Recommendation:	

Recommended Language for Official Action

I move to direct staff to create a road located on the south side of the Municipal Center and exiting out to Ross Avenue.

Or

Something else...

Additional action:	None.
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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	Discussion and/or action on Bid Results for Recycled Asphalt Crushing
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board award the Recycled Asphalt Crushing Bid to King Gravel Inc. for \$74,860.00?

Background

The Village sent out a request for bids for the Crushing of Recycled Asphalt this past month. Bid were received from 4 contractors for the project.

The purpose of the project is to crush the reclaimed asphalt and concrete that gets stockpiled at the Ryan St site. Once a sufficient amount of material has been accumulated from past public works projects, that material is then crushed into recycled asphalt/concrete base and used for future street projects. The material that is to be crushed is slated to be used on the Fuller St project this coming year.

The low bidder was King Gravel, Inc. at a price of \$3.94 per Ton for an estimated total cost of \$74,860.00 based off of an estimated quantity of 19,000 tons of material.

In general, using the Village's recycled asphalt as compared to the contractor supplying new base course for a project results in an approximate 40% savings for that item. For instance, the most recent times we've had to purchase base course it has been just over \$7.00 per ton, and we're able to have it crushed for just under \$4.00/ton in this case.

Attached Docs:	- Bid Tab
Prior Action:	- Public Works Recommended Approval
Fiscal Impact:	- This cost will be billed to the Capital Project the material is used for
Recommendation:	Staff recommends awarding the crushing project to King Gravel Inc.

Recommended Language for Official Action

I move to award the 2025 Recycled Asphalt Crushing Project to King Gravel, Inc. for a unit price of \$3.94/ton for an estimated project total of \$74,860.00.

Additional action:

BID TAB
2025 RECYCLED ASPHALT/CONCRETE MATERIALS CRUSHING CONTRACT
 Bid Opening Wednesday March 5th, 2025 at 9:30 AM

			King Gravel Inc.		PGA, Inc.		Earth, Inc.	
Item			Unit	Estimated	Unit	Estimated	Unit	Estimated
Description	Units	Quantity	Price	Cost	Price	Cost	Price	Cost
Crushed 7/8" Recycled Base	Tons	19,000	\$ 3.94	\$ 74,860.00	\$ 4.08	\$ 77,520.00	\$ 4.48	\$ 85,120.00
Total				\$ 74,860.00		\$ 77,520.00		\$ 85,120.00

			Michels Road & Stone, Inc.					
Item			Unit	Cost	Unit	Cost	Unit	Cost
Description	Units	Quantity	Price	Cost	Price	Cost	Price	Cost
Crushed 7/8" Recycled Base	Tons	19,000	\$ 6.99	\$ 132,810.00				
Total				\$ 132,810.00				

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Village Board – 3/17/2025
Description:	Schofield Ave (Normandy St to Birch St) Reconstruction Bid Results and Recommendation
From:	Michael Wodalski, Director of Public Works
Question:	Should the Village Board award the Schofield Ave (Normandy St to Birch St) Reconstruction Project to Haas Sons, Inc. for a total Project Bid Amount of \$6,248,725.75?

Background

The Schofield Ave (Normandy St to Birch St) Reconstruction Project was bid on Monday, March 10th. There were 4 total prime contractors bidding on the project and the lowest bidder was Haas Sons, Inc. with a base bid of \$6,248,725.75.

The total CIP estimate for this project was \$6,972,390 for an overall project cost. This project does include a substantial amount of sanitary sewer lining which was estimated as well in the CIP for an additional \$275,000 bringing the total project estimate to \$7,247,390.

Overall the project is within the expected estimate and funding for the street and storm water portions of the project. The one area where the project costs came in much higher than initially estimated was the water utility, which was due to added scope into the project.

I created the table below to add in the other costs of the project which are the engineering, traffic signals and anticipated landscaping costs and have a total project cost now of \$7,305,343.55. The water and sewer utilities are the two items that appear to be over budget, whereas the street and storm portion of the project still has about a \$350,000 cushion.

	SANITARY	WATER	STORM AND STREET	TOTAL
Est Cost After Bid	\$ 906,898.09	\$ 610,854.97	\$ 5,787,590.49	\$ 7,305,343.55
CIP - Estimates	\$ 870,000.00	\$ 225,000.00	\$ 6,152,390.00	\$ 7,247,390.00
Difference (CIP - After Bid Est)	\$ (36,898.09)	\$ (385,854.97)	\$ 364,799.51	\$ (57,953.55)

The water costs are higher due to the addition of valve replacements from Normandy to Alderson as well as replacement of the Alderson St main through the Schofield Ave intersection. The water valves initially were not planned to be replaced due to their relative young age of about 35 years. However, when the valve failed on Schofield Ave near CR-X we looked at other valves in the Village from that timeframe and this section from Normandy to Alderson was in the same era. It was decided to add this section then into the project so we reduce the chance that we'd need to dig up a new road in

REQUEST FOR CONSIDERATION

the near future to replace water valves that are failing. Additionally, it was caught through design that the watermain on Alderson St through the intersection was still original to when it was installed and was not updated when the rest of the watermain was in the late 1980's. Thus, that watermain was added for replacement as well. The costs for this work appear to be in line. With the Principal Forgiveness in the Well 4 PFAS project, there is adequate funds for the water utility to afford the additional work on this project.

Overall, this project is estimated to come in near the estimated amount with some contingency left for items that may come up during construction. Staff's recommendation is to move forward with the bid from Haas.

Attached Docs: - Letter from Clark Dietz with Bid Tab

Committee Action: - N/A

Fiscal Impact: - Costs will be paid for by the respective funds

Recommendation: Staff recommends awarding the project to Haas Sons, Inc. for a total Project Bid Amount of \$6,248,725.75.

Recommended Language for Official Action

I Move to Award the Schofield Ave (Normandy St to Alderson St) Reconstruction contract to Haas Sons, Inc. for a total Project Bid Amount of \$6,248,725.25.

Or, Something else

Additional action:



March 11, 2025

Michael Wodalski, PE
Director of Public Works
Village of Weston
4747 Camp Phillips Road
Weston, WI 54476

Re: Recommendation to Award
Schofield Avenue Reconstruction

Dear Michael,

Pursuant to the Bid Notice, electronic bids for the subject project were received and publicly opened and read aloud at the Village of Weston Municipal Building on March 10, 2025.

We have reviewed and tabulated the four (4) bids and confirmed that the as-read low bidder, Haas Sons, Inc. is the low bidder for this project. The bid tabulation for this project is attached.

The bid totals received are as follows:

	<u>Base Bid Total Cost</u>
Haas Sons, Inc. (Lowest Bidder)	\$ 6,248,725.75
Integrity Grading and Excavating Inc.	\$ 6,357,156.32
James Peterson Sons, Inc	\$ 6,688,147.50
Switlick & Sons, Inc.	\$ 7,141,136.50

After discussion with Owner and the low bidder, and the evaluations of all bids received, Clark Dietz recommends that the Village of Weston award the Schofield Ave Reconstruction (Normandy St. to Birch St) project contract to the low responsible bidder, **Haas Sons, Inc.** for the Base Bid Total Cost of **\$6,248,725.75**.

Sincerely,

Clark Dietz, Inc.

Christopher J. Beyer, PE
Project Engineer
E-mail: christopher.beyer@clarkdietz.com

Enclosure: Bid Tabulation



Bid Opening
 VILLAGE OF WESTON
 4747 Camp Phillips Road
 Weston, WI 54476

Date: March 10, 2025 Time: 10:00 AM Location: Municipal Center

Project Name: Schofield Ave. Reconstruction Project Number: W0770080

Contractor <i>Write name</i>	Pre-qualified <i>Y/N</i>	5% Bid Bond <i>Y/N</i>	Addenda <i>Y/N</i>	Signature <i>Y/N</i>	Base Bid <i>Write Number</i>	Low Bid <i>Check</i>
Haas Sons, Inc.	Y	Y	Y	Y	6,248,725.75	X
Switlick & Sons Inc.	Y	Y	Y	Y	7,141,136.50	
Pember Companies Inc.	Y					
Integrity Grading and Excavating, Inc.	Y	Y	Y	Y	6,357,156.32	
A-1 Excavating LLC	Y					
Earth Inc.	Y					
James Peterson Sons, Inc.	Y	Y	Y	Y	6,688,147.50	
Francis Melvin, Inc.	Y					

Name of bid opening official: Michael Wodalski, Director of Public Works

Signature: _____ Date: 3/10/2025

Project: Schofield Avenue Reconstruction
 Owner: Weston WI, Village of
 Solicitor: Clark Dietz, Inc.
 Date: 03/10/2024 10:00 AM CDT



BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
GENERAL												
1	-	MOBILIZATION AND GENERAL CONDITIONS	1	LS	\$546,709.50	\$ 546,709.50	\$660,000.00	\$ 660,000.00	\$882,909.85	\$ 882,909.85	\$800,000.00	\$ 800,000.00
2	SPV.0105.02	TRAFFIC CONTROL OPERATIONS AND PLANS	1	LS	\$86,310.00	\$ 86,310.00	\$44,600.00	\$ 44,600.00	\$63,146.21	\$ 63,146.21	\$400,000.00	\$ 400,000.00
3	31-25-00	INLET PROTECTION TYPE B	6	EACH	\$100.00	\$ 600.00	\$45.00	\$ 270.00	\$92.70	\$ 556.20	\$80.00	\$ 480.00
4	31-25-00	INLET PROTECTION TYPE C	84	EACH	\$100.00	\$ 8,400.00	\$65.00	\$ 5,460.00	\$97.85	\$ 8,219.40	\$80.00	\$ 6,720.00
5	31-25-00	TRACKING PAD (UNDISTRIBUTED)	4	EACH	\$200.00	\$ 800.00	\$1,000.00	\$ 4,000.00	\$1,500.00	\$ 6,000.00	\$300.00	\$ 1,200.00
8	31-20-00	ROCK EXCAVATION - UTILITY TRENCH (UNDISTRIBUTED)	40	CY	\$200.00	\$ 8,000.00	\$200.00	\$ 8,000.00	\$300.00	\$ 12,000.00	\$1.00	\$ 40.00
9	SPV 0060.19	TREE REMOVAL	40	EACH	\$275.00	\$ 11,000.00	\$75.00	\$ 3,000.00	\$543.33	\$ 21,733.20	\$1,100.00	\$ 44,000.00
10	SPV.0105.01	RESTORATION - TOPSOIL	1	LS	\$66,500.00	\$ 66,500.00	\$65,000.00	\$ 65,000.00	\$84,703.82	\$ 84,703.82	\$230,000.00	\$ 230,000.00
12	SR 1.12	REMOVING AND SALVAGE SIGNS (UNDISTRIBUTED)	50	EACH	\$100.00	\$ 5,000.00	\$250.00	\$ 12,500.00	\$77.25	\$ 3,862.50	\$300.00	\$ 15,000.00
13	SR 1.12	ERECTING EXISTING SIGN & POST (UNDISTRIBUTED)	50	EACH	\$300.00	\$ 15,000.00	\$250.00	\$ 12,500.00	\$103.00	\$ 5,150.00	\$300.00	\$ 15,000.00
106	SPV ARTICLE 8	CONSTRUCTION STAKING	1	LS	\$44,000.00	\$ 44,000.00	\$43,708.00	\$ 43,708.00	\$57,680.00	\$ 57,680.00	\$1,000.00	\$ 1,000.00
REMOVALS/SITWORK												
14	204.0150	REMOVING CURB & GUTTER (ADJACENT TO HMA)	1,000	LF	\$4.00	\$ 4,000.00	\$6.00	\$ 6,000.00	\$2.00	\$ 2,000.00	\$3.00	\$ 3,000.00
15	204.0100	REMOVING CONCRETE PAVEMENT (INCLUDES TIED CURB AND GUTTER, MEDIAN HARDSCAPE, AND BRICK)	49,650	SY	\$5.17	\$ 256,690.50	\$8.00	\$ 397,200.00	\$4.54	\$ 225,411.00	\$6.00	\$ 297,900.00
16	204.0110	REMOVING ASPHALTIC SURFACE	2,450	SY	\$4.00	\$ 9,800.00	\$4.00	\$ 9,800.00	\$2.00	\$ 4,900.00	\$4.00	\$ 9,800.00
17	204.0155	REMOVING CONCRETE SIDEWALK	2,600	SY	\$8.00	\$ 20,800.00	\$10.00	\$ 26,000.00	\$4.78	\$ 12,428.00	\$4.00	\$ 10,400.00
18	SPV .0180.01	REMOVING PAVEMENT, DRIVEWAYS	1,900	SY	\$8.00	\$ 15,200.00	\$10.00	\$ 19,000.00	\$8.16	\$ 15,504.00	\$6.00	\$ 11,400.00
19	31-20-00/ SR 1.27	EBS AND BACKFILL (UNDISTRUBUTED)	850	CY	\$29.58	\$ 25,143.00	\$55.00	\$ 46,750.00	\$44.39	\$ 37,731.50	\$28.00	\$ 23,800.00
20	32-11-00	BASE AGGREGATE 1.25" DENSE GRADED	10,500	TON	\$17.64	\$ 185,220.00	\$37.00	\$ 388,500.00	\$16.29	\$ 171,045.00	\$18.00	\$ 189,000.00
21	32-12-16	TACK COAT	3,130	GAL	\$4.70	\$ 14,711.00	\$4.64	\$ 14,523.20	\$4.83	\$ 15,117.90	\$5.00	\$ 15,650.00
22	32-12-16	HMA PAVEMENT 2 MT 58-34 S (BINDER, 4-INCH)	10,750	TON	\$87.42	\$ 939,765.00	\$79.00	\$ 849,250.00	\$90.03	\$ 967,822.50	\$105.00	\$ 1,128,750.00
23	32-12-16	HMA PAVEMENT 4 MT 58-34 S (SURFACE, 2.5-INCH)	6,750	TON	\$97.47	\$ 657,922.50	\$96.50	\$ 651,375.00	\$100.36	\$ 677,430.00	\$97.00	\$ 654,750.00
24	465.0125	TEMPORARY WATER MAIN TRENCH ASPHALT PATCHING (UNDISTRIBUTED, 2-INCH)	200	TON	\$160.10	\$ 32,020.00	\$158.50	\$ 31,700.00	\$163.26	\$ 32,652.00	\$200.00	\$ 40,000.00

BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
25	465.0315	ASPHALTIC FLUME	50	SY	\$62.32	\$ 3,116.00	\$61.70	\$ 3,085.00	\$63.56	\$ 3,178.00	\$70.00	\$ 3,500.00
26	32-16-13	CONCRETE CURB & GUTTER 24-INCH TYPE D	13,750	LF	\$14.82	\$ 203,775.00	\$ 14.82	\$ 203,775.00	\$16.27	\$ 223,712.50	\$20.00	\$ 275,000.00
27	32-13-13	CONCRETE SIDEWALK 4-INCH	18,450	SF	\$4.36	\$ 80,442.00	\$ 4.36	\$ 80,442.00	\$6.46	\$ 119,187.00	\$6.00	\$ 110,700.00
28	32-13-13	CONCRETE SIDEWALK 6-INCH	7,650	SF	\$6.36	\$ 48,654.00	\$ 6.36	\$ 48,654.00	\$7.08	\$ 54,162.00	\$7.00	\$ 53,550.00
29	32-13-13	CURB RAMP DETECTABLE WARNING FIELD (NATURAL FINISH)	620	SF	\$49.71	\$ 30,820.20	\$ 49.71	\$ 30,820.20	\$30.90	\$ 19,158.00	\$75.00	\$ 46,500.00
30	32-13-13	CURB RAMP DETECTABLE WARNING FIELD RADIAL (NATURAL FINISH)	225	SF	\$70.97	\$ 15,968.25	\$ 70.97	\$ 15,968.25	\$46.35	\$ 10,428.75	\$75.00	\$ 16,875.00
31	32-13-13	CONCRETE DRIVEWAY 6-INCH	15,300	SF	\$6.36	\$ 97,308.00	\$ 6.36	\$ 97,308.00	\$6.91	\$ 105,723.00	\$7.00	\$ 107,100.00
32	415.1060	CONCRETE DRIVEWAY HES 6-INCH (UNDISTRIBUTED)	50	SF	\$7.56	\$ 378.00	\$ 7.56	\$ 378.00	\$12.93	\$ 646.50	\$12.00	\$ 600.00
33	32-12-16	HMA DRIVEWAY, 4 MT 58-34 S (SURFACE, 3-INCH OR MATCH EXISTING)	550	SY	\$33.84	\$ 18,612.00	\$33.50	\$ 18,425.00	\$39.71	\$ 21,840.50	\$50.00	\$ 27,500.00
34	32-17-23	PAVEMENT MARKING, PAINT 4-INCH	8,700	LF	\$0.50	\$ 4,350.00	\$0.95	\$ 8,265.00	\$0.98	\$ 8,526.00	\$2.00	\$ 17,400.00
35	32-17-23	PAVEMENT MARKING, PAINT 6-INCH (TURN LANE DIVIDER)	2,600	LF	\$0.70	\$ 1,820.00	\$1.40	\$ 3,640.00	\$1.45	\$ 3,770.00	\$3.00	\$ 7,800.00
36	32-17-23	PAVEMENT MARKING, CROSSWALK PAINT 24"	2,350	LF	\$17.50	\$ 41,125.00	\$5.55	\$ 13,042.50	\$5.72	\$ 13,442.00	\$7.00	\$ 16,450.00
37	32-17-23 / 646.6200'	MARKING YIELD LINE (PAINT) 18-INCH	50	EACH	\$25.00	\$ 1,250.00	\$9.25	\$ 462.50	\$9.53	\$ 476.50	\$400.00	\$ 20,000.00
38	32-17-23 / 646.5000'	MARKING ARROW PAINT	43	EACH	\$260.00	\$ 11,180.00	\$85.00	\$ 3,655.00	\$87.55	\$ 3,764.65	\$400.00	\$ 17,200.00
39	32-17-23 / 646.5100'	MARKING WORD PAINT	17	EACH	\$265.00	\$ 4,505.00	\$125.00	\$ 2,125.00	\$128.75	\$ 2,188.75	\$400.00	\$ 6,800.00
40	32-17-23	MARKING STOP LINE PAINT 18-INCH	450	LF	\$16.50	\$ 7,425.00	\$4.15	\$ 1,867.50	\$4.28	\$ 1,926.00	\$7.00	\$ 3,150.00
41	32-17-23	MARKING DIAGONAL PAINT 6-INCH	170	LF	\$5.25	\$ 892.50	\$1.40	\$ 238.00	\$1.45	\$ 246.50	\$4.00	\$ 680.00
42	32-17-23 / 646.8100'	MARKING CURB PAINT	730	LF	\$6.00	\$ 4,380.00	\$8.55	\$ 6,241.50	\$8.81	\$ 6,431.30	\$4.00	\$ 2,920.00
43	32-17-23 / 646.8200'	MARKING ISLAND NOSE PAINT	50	EACH	\$265.00	\$ 13,250.00	\$165.00	\$ 8,250.00	\$169.95	\$ 8,497.50	\$400.00	\$ 20,000.00
MEDIANS												
44	32-16-13	CONCRETE CURB & GUTTER 18-INCH TYPE D (REVERSE)	8,550	LF	\$13.38	\$ 114,399.00	\$ 13.38	\$ 114,399.00	\$20.54	\$ 175,617.00	\$16.00	\$ 136,800.00
45	32-16-13	CONCRETE CURB & GUTTER 18-INCH TYPE J (REVERSE)	1,575	LF	\$13.43	\$ 21,152.25	\$ 13.43	\$ 21,152.25	\$20.54	\$ 32,350.50	\$16.00	\$ 25,200.00
46	32-16-13	CONCRETE RIBBON 8-INCH (REVERSE, PINNED)	820	LF	\$4.39	\$ 3,599.80	\$ 4.39	\$ 3,599.80	\$12.36	\$ 10,135.20	\$25.00	\$ 20,500.00
47	620.0300	CONCRETE MEDIAN SLOPED NOSE	2,425	SF	\$12.09	\$ 29,318.25	\$ 12.09	\$ 29,318.25	\$9.84	\$ 23,862.00	\$11.00	\$ 26,675.00
48	SPV.0165.01	STAMPED CONCRETE (RED, 4-INCH, BRICK PATTERN)	22,500	SF	\$6.78	\$ 152,550.00	\$6.78	\$ 152,550.00	\$9.48	\$ 213,300.00	\$7.00	\$ 157,500.00
49	SR 1.29	TREE PROTECTION	25	EACH	\$100.00	\$ 2,500.00	\$84.00	\$ 2,100.00	\$250.00	\$ 6,250.00	\$500.00	\$ 12,500.00
53	SPV 0060.23	NEW BANNER POLE BASE (UNDISTRIBUTED)	10	EACH	\$1,500.00	\$ 15,000.00	\$1,500.00	\$ 15,000.00	\$978.50	\$ 9,785.00	\$2,500.00	\$ 25,000.00

BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
54	SPV 0060.15	REMOVE AND SALVAGE PLANTERS	38	EACH	\$150.00	\$ 5,700.00	\$200.00	\$ 7,600.00	\$257.50	\$ 9,785.00	\$500.00	\$ 19,000.00
55	SPV 0060.16	REMOVE AND SALVAGE BOLLARDS	65	EACH	\$100.00	\$ 6,500.00	\$100.00	\$ 6,500.00	\$128.75	\$ 8,368.75	\$300.00	\$ 19,500.00
56	SPV 0060.17	REMOVE AND SALVAGE BANNERS	43	EACH	\$200.00	\$ 8,600.00	\$125.00	\$ 5,375.00	\$56.65	\$ 2,435.95	\$300.00	\$ 12,900.00
57	SPV 0060.18	REMOVE BANNER POLE BASE	24	EACH	\$400.00	\$ 9,600.00	\$200.00	\$ 4,800.00	\$360.50	\$ 8,652.00	\$500.00	\$ 12,000.00
58	SPV.0090.03	REMOVE EXISTING WATERMAIN	150	LF	\$25.00	\$ 3,750.00	\$26.00	\$ 3,900.00	\$17.60	\$ 2,640.00	\$13.00	\$ 1,950.00
59	SPV.0090.04	ABANDON EXISTING WATERMAIN SERVICE	255	LF	\$10.00	\$ 2,550.00	\$15.00	\$ 3,825.00	\$30.20	\$ 7,701.00	\$13.00	\$ 3,315.00
60	SPV.0060.24	REMOVE AND SALVAGE EXISTING GATE VALVE	20	EA	\$850.00	\$ 17,000.00	\$400.00	\$ 8,000.00	\$500.00	\$ 10,000.00	\$500.00	\$ 10,000.00
62	33-10-00	WATER MAIN OR HYDRANT LEAD, DUCTILE IRON, 6- INCH	250	LF	\$115.00	\$ 28,750.00	\$80.00	\$ 20,000.00	\$128.16	\$ 32,040.00	\$93.00	\$ 23,250.00
63	33-10-00	WATER MAIN, DUCTILE IRON, 8-INCH	200	LF	\$160.46	\$ 32,092.00	\$100.00	\$ 20,000.00	\$151.30	\$ 30,260.00	\$93.00	\$ 18,600.00
64	33-10-00	WATER MAIN, DUCTILE IRON, 12-INCH	1,220	LF	\$137.07	\$ 167,225.40	\$115.00	\$ 140,300.00	\$132.35	\$ 161,467.00	\$133.00	\$ 162,260.00
65	33-10-00	TEE 12-INCH	1	EACH	\$2,900.00	\$ 2,900.00	\$1,356.00	\$ 1,356.00	\$1,898.40	\$ 1,898.40	\$1,500.00	\$ 1,500.00
66	33-10-00	TEE 12X6 -INCH	2	EACH	\$1,750.00	\$ 3,500.00	\$1,023.00	\$ 2,046.00	\$1,432.20	\$ 2,864.40	\$1,500.00	\$ 3,000.00
67	33-10-00	TEE 8X6 INCH	5	EACH	\$1,150.00	\$ 5,750.00	\$677.00	\$ 3,385.00	\$810.60	\$ 4,053.00	\$1,000.00	\$ 5,000.00
68	33-10-00	CROSS 8X8 INCH	2	EACH	\$2,000.00	\$ 4,000.00	\$954.00	\$ 1,908.00	\$1,335.60	\$ 2,671.20	\$1,000.00	\$ 2,000.00
69	33-10-00	GATE VALVE & BOX, 6-INCH	1	EACH	\$2,900.00	\$ 2,900.00	\$2,500.00	\$ 2,500.00	\$5,206.80	\$ 5,206.80	\$3,000.00	\$ 3,000.00
70	33-10-00	GATE VALVE & BOX, 8-INCH	13	EACH	\$4,600.00	\$ 59,800.00	\$5,500.00	\$ 71,500.00	\$4,865.78	\$ 63,255.14	\$4,000.00	\$ 52,000.00
71	33-10-00	GATE VALVE & BOX, 12-INCH	5	EACH	\$6,030.00	\$ 30,150.00	\$6,000.00	\$ 30,000.00	\$6,325.20	\$ 31,626.00	\$6,000.00	\$ 30,000.00
72	SR 1 .11	FIRE HYDRANT REMOVAL	4	EACH	\$800.00	\$ 3,200.00	\$1,200.00	\$ 4,800.00	\$1,482.70	\$ 5,930.80	\$1,000.00	\$ 4,000.00
73	33-10-00	HYDRANT	6	EACH	\$6,800.00	\$ 40,800.00	\$7,000.00	\$ 42,000.00	\$6,960.40	\$ 41,762.40	\$7,000.00	\$ 42,000.00
74	33-10-00	HYDRANT GATE VALVE & BOX, 6-INCH	7	EACH	\$2,900.00	\$ 20,300.00	\$1,900.00	\$ 13,300.00	\$2,543.80	\$ 17,806.60	\$3,000.00	\$ 21,000.00
75	SPV.0060.21	ADJUST WATER VALVES	14	EACH	\$500.00	\$ 7,000.00	\$300.00	\$ 4,200.00	\$350.00	\$ 4,900.00	\$500.00	\$ 7,000.00
76	33-10-00	WATER SERVICE SET	2	EACH	\$5,000.00	\$ 10,000.00	\$6,000.00	\$ 12,000.00	\$1,489.60	\$ 2,979.20	\$1,000.00	\$ 2,000.00
77	33-10-00	WATER SERVICE LATERAL (BORED)	200	LF	\$80.00	\$ 16,000.00	\$70.00	\$ 14,000.00	\$225.90	\$ 45,180.00	\$80.00	\$ 16,000.00
78	33-10-00 / SR 1.28	RIGID INSULATION BOARD (UNDISTRIBUTED)	275	LF	\$20.00	\$ 5,500.00	\$8.15	\$ 2,241.25	\$53.33	\$ 14,665.75	\$10.00	\$ 2,750.00
SANITARY ITEMS												
79	SPV.0090.01	REMOVE EXISTING SANITARY PIPE	150	LF	\$25.00	\$ 3,750.00	\$25.00	\$ 3,750.00	\$29.33	\$ 4,399.50	\$13.00	\$ 1,950.00
81	33-30-00	SANITARY PLUG, REPAIR AND BENCH & ABANDON EXISTING SANITARY LINE	2	EACH	\$15.00	\$ 30.00	\$5,200.00	\$ 10,400.00	\$3,000.00	\$ 6,000.00	\$3,000.00	\$ 6,000.00

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NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
82	33-30-00	SANITARY SEWER PIPE, PVC 8-INCH (UNDISTRIBUTED)	5	LF	\$415.00	\$ 2,075.00	\$160.00	\$ 800.00	\$198.83	\$ 994.15	\$123.00	\$ 615.00
83	33-30-00	SANITARY SEWER PIPE, PVC 12-INCH	105	LF	\$228.00	\$ 23,940.00	\$65.00	\$ 6,825.00	\$108.29	\$ 11,370.45	\$123.00	\$ 12,915.00
84	33-30-00	SANITARY SEWER PIPE, DI 12-INCH	5	LF	\$460.00	\$ 2,300.00	\$120.00	\$ 600.00	\$250.72	\$ 1,253.60	\$300.00	\$ 1,500.00
85	33-50-00	SANITARY SEWER LINING, 15-INCH	2,600	LF	\$66.30	\$ 172,380.00	\$65.00	\$ 169,000.00	\$67.60	\$ 175,760.00	\$49.00	\$ 127,400.00
86	33-50-00	SANITARY SEWER LINING, 10-INCH	2,625	LF	\$39.27	\$ 103,083.75	\$38.50	\$ 101,062.50	\$40.04	\$ 105,105.00	\$40.00	\$ 105,000.00
87	33-50-00	SANITARY SEWER LINING, 8-INCH	240	LF	\$55.08	\$ 13,219.20	\$54.00	\$ 12,960.00	\$56.16	\$ 13,478.40	\$34.00	\$ 8,160.00
88	33-50-01	SANITARY SEWER LATERAL LINING	1,775	LF	\$71.93	\$ 127,675.75	\$68.50	\$ 121,587.50	\$99.07	\$ 175,849.25	\$31.00	\$ 55,025.00
STORM ITEMS												
89	SPV.0090.02	REMOVE EXISTING STORM PIPE	35	LF	\$30.00	\$ 1,050.00	\$50.00	\$ 1,750.00	\$22.00	\$ 770.00	\$20.00	\$ 700.00
91	33-40-00	STORM SEWER PIPE RCP CLASS V, 12-INCH	50	LF	\$86.00	\$ 4,300.00	\$65.00	\$ 3,250.00	\$201.89	\$ 10,094.50	\$65.00	\$ 3,250.00
92	33-40-00	STORM SEWER PIPE RCP CLASS V, 15-INCH	90	LF	\$92.00	\$ 8,280.00	\$75.00	\$ 6,750.00	\$119.13	\$ 10,721.70	\$77.00	\$ 6,930.00
93	33-40-00	STORM SEWER PIPE RCP CLASS V, 18-INCH	30	LF	\$95.00	\$ 2,850.00	\$80.00	\$ 2,400.00	\$211.05	\$ 6,331.50	\$100.00	\$ 3,000.00
94	SR 1.25	UNDERDRAIN WITH STONE TRENCH (UNDISTRIBUTED)	100	LF	\$71.50	\$ 7,150.00	\$55.00	\$ 5,500.00	\$79.68	\$ 7,968.00	\$15.00	\$ 1,500.00
MANHOLES												
95	SPV.0060.20'	REMOVE EXISTING STORM STRUCTURES (UNDISTRIBUTED)	1	EACH	\$1,500.00	\$ 1,500.00	\$1,000.00	\$ 1,000.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
96	SPV.0060.22	REMOVE EXISTING SANITARY MANHOLES	12	EACH	\$1,500.00	\$ 18,000.00	\$1,000.00	\$ 12,000.00	\$500.00	\$ 6,000.00	\$700.00	\$ 8,400.00
97	33-40-00	INLET, 2'X3' (24" SUMP)	9	EACH	\$5,350.00	\$ 48,150.00	\$3,500.00	\$ 31,500.00	\$2,360.50	\$ 21,244.50	\$3,000.00	\$ 27,000.00
98	33-4913	MANHOLE, STORM 4' DIA (24" SUMP)	15	VF	\$1,050.00	\$ 15,750.00	\$620.00	\$ 9,300.00	\$530.22	\$ 7,953.30	\$400.00	\$ 6,000.00
99	33-49-13	SANITARY MANHOLE 4' DIA	140	VF	\$1,158.00	\$ 162,120.00	\$1,200.00	\$ 168,000.00	\$519.25	\$ 72,695.00	\$500.00	\$ 70,000.00
100	33-49-13	ADJUST STORM MANHOLE	50	EACH	\$1,100.00	\$ 55,000.00	\$750.00	\$ 37,500.00	\$456.08	\$ 22,804.00	\$800.00	\$ 40,000.00
101	33-49-13	ADJUST SANITARY MANHOLE	25	EACH	\$1,300.00	\$ 32,500.00	\$750.00	\$ 18,750.00	\$456.08	\$ 11,402.00	\$800.00	\$ 20,000.00
102	33-4913	FRAMES AND COVERS, STORM INLET, TYPE H	12	EACH	\$1,300.00	\$ 15,600.00	\$850.00	\$ 10,200.00	\$1,367.18	\$ 16,406.16	\$1,200.00	\$ 14,400.00
103	33-49-13	FRAMES AND COVERS, STORM INLET, TYPE H-S	50	EACH	\$1,300.00	\$ 65,000.00	\$850.00	\$ 42,500.00	\$1,367.18	\$ 68,359.00	\$1,200.00	\$ 60,000.00
104	33-49-13	FRAMES AND COVERS, STAMPED "STORM", NEENAH R-1683	3	EACH	\$2,300.00	\$ 6,900.00	\$1,600.00	\$ 4,800.00	\$1,919.83	\$ 5,759.49	\$1,200.00	\$ 3,600.00
105	33-49-13	FRAMES AND COVERS, STAMPED "SANITARY", NEENAH R-1683	38	EACH	\$1,950.00	\$ 74,100.00	\$1,600.00	\$ 60,800.00	\$2,304.83	\$ 87,583.54	\$1,200.00	\$ 45,600.00
ELECTRICAL ITEMS												
204.0195	204.0000	REMOVING CONCRETE BASES	35	EACH	\$565.00	\$ 19,775.00	\$565.00	\$ 19,775.00	\$581.95	\$ 20,368.25	\$1,000.00	\$ 35,000.00

BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
204.9060.S(1)	204.0000	REMOVING (ITEM DESCRIPTION) 01. REMOVING TRAFFIC SIGNAL - ALDERSON ST	1	EACH	\$11,100.00	\$ 11,100.00	\$11,100.00	\$ 11,100.00	\$11,433.00	\$ 11,433.00	\$20,000.00	\$ 20,000.00
204.9060.S(2)	204.0000	REMOVING (ITEM DESCRIPTION) 02. REMOVING TRAFFIC SIGNAL - ACE HARDWARE	1	EACH	\$9,150.00	\$ 9,150.00	\$9,150.00	\$ 9,150.00	\$9,424.50	\$ 9,424.50	\$20,000.00	\$ 20,000.00
204.9060.S(3)	204.0000	REMOVING (ITEM DESCRIPTION) 03. REMOVING TRAFFIC SIGNAL - BIRCH ST	1	EACH	\$10,125.00	\$ 10,125.00	\$10,125.00	\$ 10,125.00	\$10,428.75	\$ 10,428.75	\$20,000.00	\$ 20,000.00
637.221	637.0000	SIGNS TYPE II REFLECTIVE H	16	SF	\$60.00	\$ 931.20	\$32.41	\$ 503.00	\$41.20	\$ 639.42	\$400.00	\$ 6,208.00
637.223	637.0000	SIGNS TYPE II REFLECTIVE F	73	SF	\$60.00	\$ 4,351.20	\$33.42	\$ 2,423.62	\$41.20	\$ 2,987.82	\$400.00	\$ 29,008.00
652.0225	652.0000	CONDUIT RIGID NONMETALLIC SCHEDULE 40 2-INCH	385	LF	\$11.20	\$ 4,312.00	\$11.20	\$ 4,312.00	\$11.54	\$ 4,442.90	\$11.20	\$ 4,312.00
652.0235	652.0000	CONDUIT RIGID NONMETALLIC SCHEDULE 40 3-INCH	2,850	LF	\$12.90	\$ 36,765.00	\$12.90	\$ 36,765.00	\$13.29	\$ 37,876.50	\$12.90	\$ 36,765.00
653.0164	653.0000	PULL BOXES NON-CONDUCTIVE 24X42-INCH	27	EACH	\$2,511.00	\$ 67,797.00	\$2,511.00	\$ 67,797.00	\$2,586.33	\$ 69,830.91	\$2,511.00	\$ 67,797.00
653.0905	653.0000	REMOVING PULL BOXES	33	EACH	\$467.00	\$ 15,411.00	\$467.00	\$ 15,411.00	\$481.01	\$ 15,873.33	\$467.00	\$ 15,411.00
654.0101	654.0000	CONCRETE BASES TYPE 1	21	EACH	\$1,051.00	\$ 22,071.00	\$1,051.00	\$ 22,071.00	\$1,082.53	\$ 22,733.13	\$1,051.00	\$ 22,071.00
654.0102	654.0000	CONCRETE BASES TYPE 2	10	EACH	\$1,586.00	\$ 15,860.00	\$1,586.00	\$ 15,860.00	\$1,633.58	\$ 16,335.80	\$1,586.00	\$ 15,860.00
654.012	654.0000	CONCRETE BASES TYPE 10-SPECIAL	7	EACH	\$13,429.00	\$ 94,003.00	\$13,429.00	\$ 94,003.00	\$13,831.87	\$ 96,823.09	\$13,429.00	\$ 94,003.00
654.0217	654.0000	CONCRETE CONTROL CABINET BASES TYPE 9 SPECIAL	3	EACH	\$3,336.00	\$ 10,008.00	\$3,336.00	\$ 10,008.00	\$3,436.08	\$ 10,308.24	\$3,336.00	\$ 10,008.00
655.023	655.0000	CABLE TRAFFIC SIGNAL 5-14 AWG	5,250	LF	\$2.41	\$ 12,652.50	\$2.41	\$ 12,652.50	\$2.49	\$ 13,072.50	\$2.41	\$ 12,652.50
655.026	655.0000	CABLE TRAFFIC SIGNAL 12-14 AWG	4,600	LF	\$4.51	\$ 20,746.00	\$4.51	\$ 20,746.00	\$4.65	\$ 21,390.00	\$4.51	\$ 20,746.00
655.0305	655.0000	CABLE TYPE UF 2-12 AWG GROUNDED	2,735	LF	\$3.10	\$ 8,478.50	\$3.10	\$ 8,478.50	\$3.20	\$ 8,752.00	\$3.10	\$ 8,478.50
655.0515	655.0000	ELECTRICAL WIRE TRAFFIC SIGNALS 10 AWG	3,495	LF	\$1.30	\$ 4,543.50	\$1.30	\$ 4,543.50	\$1.34	\$ 4,683.30	\$1.30	\$ 4,543.50
656.0201(1)	656.0000	ELECTRICAL SERVICE METER BREAKER PEDESTAL (LOCATION) ALDERSON ST	0	EACH	\$2,830.00	\$ -	\$0.00	\$ -	\$2,914.90	\$ -	\$2,830.00	\$ -
656.0201(2)	656.0000	ELECTRICAL SERVICE METER BREAKER PEDESTAL (LOCATION) ACE HARDWARE	0	EACH	\$2,830.00	\$ -	\$0.00	\$ -	\$2,914.90	\$ -	\$2,830.00	\$ -
656.0201(3)	656.0000	ELECTRICAL SERVICE METER BREAKER PEDESTAL (LOCATION) BIRCH ST	0	EACH	\$2,830.00	\$ -	\$0.00	\$ -	\$2,914.90	\$ -	\$2,830.00	\$ -
657.01	657.0000	PEDESTAL BASES	21	EACH	\$150.00	\$ 3,150.00	\$150.00	\$ 3,150.00	\$154.50	\$ 3,244.50	\$150.00	\$ 3,150.00
657.0255	657.0000	TRANSFORMER BASES BREAKAWAY 11 1/2-INCH BOLT CIRCLE	10	EACH	\$159.00	\$ 1,590.00	\$159.00	\$ 1,590.00	\$163.77	\$ 1,637.70	\$159.00	\$ 1,590.00
657.0305	657.0000	POLES TYPE 2	6	EACH	\$632.00	\$ 3,792.00	\$632.00	\$ 3,792.00	\$650.96	\$ 3,905.76	\$632.00	\$ 3,792.00
657.031	657.0000	POLES TYPE 3	2	EACH	\$1,550.00	\$ 3,100.00	\$1,550.00	\$ 3,100.00	\$1,596.50	\$ 3,193.00	\$1,550.00	\$ 3,100.00
657.0315	657.0000	POLES TYPE 4	2	EACH	\$1,550.00	\$ 3,100.00	\$1,550.00	\$ 3,100.00	\$1,596.50	\$ 3,193.00	\$1,550.00	\$ 3,100.00
657.0352	657.0000	POLES TYPE 10-SPECIAL	7	EACH	\$2,825.00	\$ 19,775.00	\$2,825.00	\$ 19,775.00	\$2,909.75	\$ 20,368.25	\$2,825.00	\$ 19,775.00
657.0405	657.0000	TRAFFIC SIGNAL STANDARDS ALUMINUM 3.5-FT	3	EACH	\$159.00	\$ 477.00	\$159.00	\$ 477.00	\$163.77	\$ 491.31	\$159.00	\$ 477.00

BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
657.042	657.0000	TRAFFIC SIGNAL STANDARDS ALUMINUM 13-FT	9	EACH	\$313.00	\$ 2,817.00	\$313.00	\$ 2,817.00	\$322.39	\$ 2,901.51	\$313.00	\$ 2,817.00
657.0425	657.0000	TRAFFIC SIGNAL STANDARDS ALUMINUM 15-FT	5	EACH	\$315.00	\$ 1,575.00	\$315.00	\$ 1,575.00	\$324.45	\$ 1,622.25	\$315.00	\$ 1,575.00
657.043	657.0000	TRAFFIC SIGNAL STANDARDS ALUMINUM 10-FT	4	EACH	\$310.00	\$ 1,240.00	\$310.00	\$ 1,240.00	\$319.30	\$ 1,277.20	\$310.00	\$ 1,240.00
657.0536	657.0000	MONOTUBE ARMS 35-FT-SPECIAL	1	EACH	\$2,628.00	\$ 2,628.00	\$2,628.00	\$ 2,628.00	\$2,706.84	\$ 2,706.84	\$2,628.00	\$ 2,628.00
657.0541	657.0000	MONOTUBE ARMS 40-FT-SPECIAL	3	EACH	\$2,959.00	\$ 8,877.00	\$2,959.00	\$ 8,877.00	\$3,047.77	\$ 9,143.31	\$2,959.00	\$ 8,877.00
657.0546	657.0000	MONOTUBE ARMS 45-FT-SPECIAL	3	EACH	\$3,125.00	\$ 9,375.00	\$3,125.00	\$ 9,375.00	\$3,218.75	\$ 9,656.25	\$3,125.00	\$ 9,375.00
657.059	657.0000	TROMBONE ARMS 20-FT	6	EACH	\$286.00	\$ 1,716.00	\$286.00	\$ 1,716.00	\$294.58	\$ 1,767.48	\$286.00	\$ 1,716.00
657.0595	657.0000	TROMBONE ARMS 25-FT	2	EACH	\$331.00	\$ 662.00	\$331.00	\$ 662.00	\$340.93	\$ 681.86	\$331.00	\$ 662.00
657.0609	657.0000	LUMINAIRE ARMS SINGLE MEMBER 4-INCH CLAMP 6- FT	2	EACH	\$194.00	\$ 388.00	\$194.00	\$ 388.00	\$199.82	\$ 399.64	\$194.00	\$ 388.00
657.0714	657.0000	LUMINAIRE ARMS TRUSS TYPE 4-INCH CLAMP 15-FT	2	EACH	\$275.00	\$ 550.00	\$275.00	\$ 550.00	\$283.25	\$ 566.50	\$275.00	\$ 550.00
657.0806	657.0000	LUMINAIRE ARMS STEEL 6-FT	5	EACH	\$249.00	\$ 1,245.00	\$249.00	\$ 1,245.00	\$256.47	\$ 1,282.35	\$249.00	\$ 1,245.00
657.0812	657.0000	LUMINAIRE ARMS STEEL 12-FT	2	EACH	\$266.00	\$ 532.00	\$266.00	\$ 532.00	\$273.98	\$ 547.96	\$266.00	\$ 532.00
657.082	657.0000	LUMINAIRE ARMS STEEL TYPE 10 POLE CLAMP 15-FT	1	EACH	\$327.00	\$ 327.00	\$327.00	\$ 327.00	\$336.81	\$ 336.81	\$327.00	\$ 327.00
658.0173	658.0000	TRAFFIC SIGNAL FACE 3S 12-INCH	36	EACH	\$220.00	\$ 7,920.00	\$220.00	\$ 7,920.00	\$226.60	\$ 8,157.60	\$220.00	\$ 7,920.00
658.0174	658.0000	TRAFFIC SIGNAL FACE 4S 12-INCH	14	EACH	\$231.00	\$ 3,234.00	\$231.00	\$ 3,234.00	\$237.93	\$ 3,331.02	\$231.00	\$ 3,234.00
658.0416	658.0000	PEDESTRIAN SIGNAL FACE 16-INCH	22	EACH	\$160.00	\$ 3,520.00	\$160.00	\$ 3,520.00	\$164.80	\$ 3,625.60	\$160.00	\$ 3,520.00
659.1125	659.0000	LUMINAIRES UTILITY LED C	12	EACH	\$160.00	\$ 1,920.00	\$160.00	\$ 1,920.00	\$164.80	\$ 1,977.60	\$160.00	\$ 1,920.00
661.0201(1)	661.0000	TEMPORARY TRAFFIC SIGNALS FOR INTERSECTIONS (LOCATION) ALDERSON ST	1	EACH	\$136,545.00	\$ 136,545.00	\$136,545.00	\$ 136,545.00	\$140,641.35	\$ 140,641.35	\$136,545.00	\$ 136,545.00
661.0201(2)	661.0000	TEMPORARY TRAFFIC SIGNALS FOR INTERSECTIONS (LOCATION) ACE HARDWARE	1	EACH	\$125,580.00	\$ 125,580.00	\$125,580.00	\$ 125,580.00	\$129,347.40	\$ 129,347.40	\$125,580.00	\$ 125,580.00
661.0201(3)	661.0000	TEMPORARY TRAFFIC SIGNALS FOR INTERSECTIONS (LOCATION) BIRCH ST	1	EACH	\$128,774.00	\$ 128,774.00	\$128,774.00	\$ 128,774.00	\$132,637.22	\$ 132,637.22	\$128,774.00	\$ 128,774.00
SPV.0060.03	SPV ELEC. ARTICLE 7	INSTALLING TRAFFIC SIGNAL CONTROLLER AND CABINET - ALDERSON ST	1	EACH	\$2,900.00	\$ 2,900.00	\$2,900.00	\$ 2,900.00	\$2,987.00	\$ 2,987.00	\$2,900.00	\$ 2,900.00
SPV.0060.04	SPV ELEC. ARTICLE 7	INSTALLING TRAFFIC SIGNAL CONTROLLER AND CABINET - ACE HARDWARE	1	EACH	\$2,900.00	\$ 2,900.00	\$2,900.00	\$ 2,900.00	\$2,987.00	\$ 2,987.00	\$2,900.00	\$ 2,900.00
SPV.0060.05	SPV ELEC. ARTICLE 7	INSTALLING TRAFFIC SIGNAL CONTROLLER AND CABINET - BIRCH ST	1	EACH	\$2,900.00	\$ 2,900.00	\$2,900.00	\$ 2,900.00	\$2,987.00	\$ 2,987.00	\$2,900.00	\$ 2,900.00
SPV.0060.06	SPV ELEC. ARTICLE 8	INSTALLING VIDEO VEHICLE TRACKING AND DETECTION SYSTEM - ALDERSON ST	1	EACH	\$4,947.00	\$ 4,947.00	\$4,947.00	\$ 4,947.00	\$5,095.41	\$ 5,095.41	\$4,947.00	\$ 4,947.00
SPV.0060.07	SPV ELEC. ARTICLE 8	INSTALLING VIDEO VEHICLE TRACKING AND DETECTION SYSTEM - ACE HARDWARE	1	EACH	\$4,947.00	\$ 4,947.00	\$4,947.00	\$ 4,947.00	\$5,095.41	\$ 5,095.41	\$4,947.00	\$ 4,947.00
SPV.0060.08	SPV ELEC. ARTICLE 8	INSTALLING VIDEO VEHICLE TRACKING AND DETECTION SYSTEM - BIRCH ST	1	EACH	\$4,947.00	\$ 4,947.00	\$4,947.00	\$ 4,947.00	\$5,095.41	\$ 5,095.41	\$4,947.00	\$ 4,947.00
SPV.0060.09	SPV ELEC. ARTICLE 9	INSTALLING SOLAR POWERED RRFB SYSTEM - PINE ST	1	EACH	\$4,597.00	\$ 4,597.00	\$4,597.00	\$ 4,597.00	\$4,734.91	\$ 4,734.91	\$4,597.00	\$ 4,597.00

BASE BID FORM: SCHOFIELD AVENUE RECONSTRUCTION (NORMANDY ST. - BIRCH ST.)					Haas Sons, Inc.		Integrity Grading and Excavating, Inc.		James Peterson Sons, Inc. - Utility Division		Switlick & Sons, Inc.	
NO.	REFERENCE	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
SPV.0060.10'	SPV ELEC. ARTICLE 9	INSTALLING SOLAR POWERED RRFB SYSTEM - CHERRY ST	1	EACH	\$4,597.00	\$ 4,597.00	\$4,597.00	\$ 4,597.00	\$4,734.91	\$ 4,734.91	\$4,597.00	\$ 4,597.00
SPV.0060.11	SPV ELEC. ARTICLE 9	INSTALLING SOLAR POWERED RRFB SYSTEM - FOX	1	EACH	\$4,597.00	\$ 4,597.00	\$4,597.00	\$ 4,597.00	\$4,734.91	\$ 4,734.91	\$4,597.00	\$ 4,597.00
SPV.0060.12	SPV ELEC. ARTICLE 10	INSTALLING APS PEDESTRIAN PUSH BUTTON SYSTEM - ALDERSON ST	1	EACH	\$6,020.00	\$ 6,020.00	\$6,020.00	\$ 6,020.00	\$6,200.60	\$ 6,200.60	\$6,020.00	\$ 6,020.00
SPV.0060.13	SPV ELEC. ARTICLE 10	INSTALLING APS PEDESTRIAN PUSH BUTTON SYSTEM - ACE HARDWARE	1	EACH	\$4,597.00	\$ 4,597.00	\$4,597.00	\$ 4,597.00	\$4,734.91	\$ 4,734.91	\$4,597.00	\$ 4,597.00
SPV.0060.14	SPV ELEC. ARTICLE 10	INSTALLING APS PEDESTRIAN PUSH BUTTON SYSTEM - BIRCH ST	1	EACH	\$6,020.00	\$ 6,020.00	\$6,020.00	\$ 6,020.00	\$6,200.60	\$ 6,200.60	\$6,020.00	\$ 6,020.00
SPV.0060.25	SPV ELEC. ARTICLE 11	EMERGENCY VEHICLE PREEMPTION & CONFIRMATION LIGHT SYSTEM - ALDERSON ST	1	EACH	\$3,545.00	\$ 3,545.00	\$3,545.00	\$ 3,545.00	\$3,651.35	\$ 3,651.35	\$3,545.00	\$ 3,545.00
SPV.0060.26	SPV ELEC. ARTICLE 11	EMERGENCY VEHICLE PREEMPTION & CONFIRMATION LIGHT SYSTEM - ACE HARDWARE	1	EACH	\$3,545.00	\$ 3,545.00	\$3,545.00	\$ 3,545.00	\$3,651.35	\$ 3,651.35	\$3,545.00	\$ 3,545.00
SPV.0060.27	SPV ELEC. ARTICLE 11	EMERGENCY VEHICLE PREEMPTION & CONFIRMATION LIGHT SYSTEM - BIRCH ST	1	EACH	\$3,545.00	\$ 3,545.00	\$3,545.00	\$ 3,545.00	\$3,651.35	\$ 3,651.35	\$3,545.00	\$ 3,545.00
BASE BID TOTAL COST:						\$ 6,248,725.75		\$ 6,357,156.32		\$ 6,688,147.50		\$ 7,141,136.50

REQUEST FOR CONSIDERATION

Public Mtg/Date: Finance & Human Resource Committee, March 17, 2025
Board of Trustees, March 17, 2025

Description: Labor, equipment, and material rates for billing outside entities

From: Finance Department and Public Works

Question: Should the 2025 rates for billing other entities be approved?

Background

Village staff regularly provides services to external parties and bills based on a rate structure that gets updated annually.

The hourly rates are calculated as follows:

- The second column on the billable rate sheet (attached) is the position the rate is based on.
- The rate is the total wage/salary + 5% for that position plus all fringes/benefits the person in that position has for 2025 and then the rate is divided by 2,080 hours.
- There is also a 35% overhead rate added to the billable rate (hourly rate x 35%).
- When you add the two rates you get the total billable rate.

The other component of our billable rates is the equipment and material rates, which are based on DOT rates and the rates the Village pays for materials (2025 rates attached). The equipment/material rates include public works and utility equipment/materials and do not cover any administrative materials that may be used.

Attached Docs: 2025 hourly billable rates, 2025 equipment/material rates

Committee Action: None.

FISCAL IMPACT: Changes to the billable rate structure will impact revenues.

Recommendation:

Recommended Language for Official Action

Committee: I move to acknowledge the rates for billing outside entities as presented.

Board: I move to approve the rates for billing outside entities as presented.

OR

I move to ...

Additional action: None.

VILLAGE OF WESTON

2025 Billable Rates

DEPARTMENT / FUNCTION	2025 HOURLY BILLABLE RATE	Change from 2024
<u>ADMINISTRATION:</u>		
Executive Administration	\$ 105.00	\$ 5.00
Building Inspections	\$ 85.00	\$ 15.00
Code Enforcement	\$ 100.00	\$ 5.00
Clerk's Office / Human Resources / Elections	\$ 75.00	\$ -
Finance / Treasurer	\$ 100.00	\$ 5.00
Information Technology / GIS	\$ 95.00	\$ 10.00
Planning & Development	\$ 100.00	\$ 5.00
<u>PUBLIC WORKS & PARK AND RECREATION:</u>		
DPW - Administration / Engineering	\$ 105.00	\$ 10.00
DPW - Street Maint / Utilities / Parks	\$ 75.00	\$ 10.00

Effective

4/17/2025

5/2/2025 - Town of Weston

Schedule A

Billing Rate Structure for 2025-2026

Village of Weston
2025 Equipment Material Cost List
(cost/hr=DOT Cost/hr + Opr Cost/hr)

*Dot Cost Includes Fuel Cost

Labor Costs:	
	2025
Reg	75.00
O/T	112.50

Equipment	VOW Number	DOT Cost/hr	Operator		Bill Rate	
			Reg	Ovt	Reg	Ovt
Dozer	35	56.74	\$75.00	\$112.50	\$131.74	\$169.24
Track Excavator	106	77.70	\$75.00	\$112.50	\$152.70	\$190.20
Wheeled Excavator	23	67.52	\$75.00	\$112.50	\$142.52	\$180.02
Mini Excavator	119	58.78	\$75.00	\$112.50	\$133.78	\$171.28
Quad Axle	25, 90, 301	65.58	\$75.00	\$112.50	\$140.58	\$178.08
Tri Axle	15, 28, 29	81.30	\$75.00	\$112.50	\$156.30	\$193.80
	60, 99	81.30	\$75.00	\$112.50	\$156.30	\$193.80
Single Axle	17, 70	69.40	\$75.00	\$112.50	\$144.40	\$181.90
Tandem Axle	9, 10	93.30	\$75.00	\$112.50	\$168.30	\$205.80
Truck Mounted Plow		16.10				
Plow Wing		15.46				
Salt/Sand Spreader - Brine	9, 10, 17, 70	15.80				
V-Box Salt/Sand Spreader - with Brine	29, 60	26.70				
Snow Plowing - Single Axle	17, 70	127.66	\$75.00	\$112.50	\$202.66	\$240.16
Snow Plowing - Tandem Axle	9, 10	151.56	\$75.00	\$112.50	\$226.56	\$264.06
Snow Plowing - Tri Axle	29, 60	139.56	\$75.00	\$112.50	\$214.56	\$252.06
Digger Derrick	111	62.64	\$75.00	\$112.50	\$137.64	\$175.14
Power Auger/Post Hole Digger		33.44	\$75.00	\$112.50	\$108.44	\$145.94
Loader	14,32,38	75.92	\$75.00	\$112.50	\$150.92	\$188.42
Front Mounted Plow		16.10				
Widening Wing for Loader		38.06				
Snow Plowing w/End Loader	32, 38, 514	130.08	\$75.00	\$112.50	\$205.08	\$175.14
Grader	24, 526	93.80	\$75.00	\$112.50	\$168.80	\$206.30
Wing-Plow for Grader		38.06				
Snow Plowing w/Grader	26	131.86	\$75.00	\$112.50	\$206.86	\$244.36
Roller-tire	19	54.24	\$75.00	\$112.50	\$129.24	\$166.74
Roller-steel small	401	41.12	\$75.00	\$112.50	\$116.12	\$153.62
Skid Steer - Wheeled	47	41.58	\$75.00	\$112.50	\$116.58	\$154.08
Skid Steer - Tracks	34	38.54	\$75.00	\$112.50	\$113.54	\$151.04
Tractor Mower	61	51.02	\$75.00	\$112.50	\$126.02	\$163.52
Flail for Tractor Mower		19.20				
Flail for Boom on Tractor mower		19.20				
Boom for Mower		21.18				
Ditch Mowing	61	110.60	\$75.00	\$112.50	\$185.60	\$223.10
Shoulder Machine	30	97.94	\$75.00	\$112.50	\$172.94	\$210.44
Shouldering	26 with 30	191.74	\$75.00	\$112.50	\$266.74	\$304.24
Snow Blower	37,116	335.36	\$75.00	\$112.50	\$410.36	\$447.86
Street Sweeper	81	103.76	\$75.00	\$112.50	\$178.76	\$216.26
Loader Broom Attachment		45.84				
Sweeping with Loader	14,32,38	121.76	\$75.00	\$112.50	\$196.76	\$234.26
Brush Head for Excavator		33.98				
Brushing with Excavator	23	101.50	\$75.00	\$112.50	\$176.50	\$214.00

Schedule A

Billing Rate Structure for 2025-2026

Village of Weston
2025 Equipment Material Cost List
(cost/hr=DOT Cost/hr + Opr Cost/hr)

*Dot Cost Includes Fuel Cost

Labor Costs:		2025
Reg		75.00
O/T		112.50

Equipment	VOW Number	DOT Cost/hr	Operator		Bill Rate	
			Reg	Ovt	Reg	Ovt
Leaf Vacuum	108,109	103.76	\$75.00	\$112.50	\$178.76	\$216.26
Ton Truck	6,8,21,31, 201	16.48	\$75.00	\$112.50	\$91.48	\$128.98
3/4 Ton Truck	12, 122	16.48	\$75.00	\$112.50	\$91.48	\$128.98
1/2 Ton Truck	2,55,59,85	16.48	\$75.00	\$112.50	\$91.48	\$128.98
Utility Van	1,3,5,88	17.04	\$75.00	\$112.50	\$92.04	\$129.54
Sewer Vac (Vactor)	4	184.26	\$75.00	\$112.50	\$259.26	\$296.76
Bit Heating Kettle	42	55.26	\$75.00	\$112.50	\$130.26	\$167.76
Pressure Washer/Steamer	125	45.06	\$75.00	\$112.50	\$120.06	\$157.56
Generator	56,80	72.58	\$75.00	\$112.50	\$147.58	\$185.08
Trackless Tractor (Lizzard)	113	38.32	\$75.00	\$112.50	\$113.32	\$150.82
Blacktop Box	121	19.04	\$75.00	\$112.50	\$94.04	\$131.54
Walk behind saw	77,86	52.30	\$75.00	\$112.50	\$127.30	\$164.80
Miscellaneous Equipment:						
Yanmar	124	59.84	\$75.00	\$112.50	\$134.84	\$172.34
Pumps	141a,b,c,d,e,	44.68	\$75.00	\$112.50	\$119.68	\$157.18
Air compressor	16,65	20.94	\$75.00	\$112.50	\$95.94	\$133.44
Generator	87	39.70	\$75.00	\$112.50	\$114.70	\$152.20
Walk Behind Plate Compactor	40	42.56	\$75.00	\$112.50	\$117.56	\$155.06
Trailer (1 through 4 tons)	150	16.18	\$75.00	\$112.50	\$91.18	\$128.68
Trailer (5 through 29 tons)	151	24.56	\$75.00	\$112.50	\$99.56	\$137.06
Welder	42,43,44,44a	25.64	\$75.00	\$112.50	\$100.64	\$138.14
Chainsaw	39,39a,39b	15.00	\$75.00	\$112.50	\$90.00	\$127.50
Walk Behind Painter	10	24.70	\$75.00	\$112.50	\$99.70	\$137.20
Hydraulic Hammer		35.44				
UTV (ToolCAT)	404	44.14	\$75.00	\$112.50	\$119.14	\$156.64
Ball Diamond Machine		19.80	\$75.00	\$112.50	\$94.80	\$132.30
Walk Behind Mower	142	19.80	\$75.00	\$112.50	\$94.80	\$132.30
Zero Turn Mower		19.80	\$75.00	\$112.50	\$94.80	\$132.30
Deck Mowers (Ford/Toro/Jacobson)	20, 114, 115, 143	31.24	\$75.00	\$112.50	\$106.24	\$143.74

Additional Material Costs: (Per Cubic Yd.)			
Sand*	\$15.00	Breaker Run	\$50.00
Granite*	\$10.00	Hot Mix Asphalt*	\$50.00
Recylced Asphalt	\$9.50	Compost	\$6.00
Black Dirt	\$7.00	Curbstacks	\$31.00
Salt*	\$104.42	Cold Patch*	\$63.00

*price updated 3/10/25

REQUEST FOR CONSIDERATION

Public Mtg/Date: Board of Trustees Meeting, March 17, 2025

Description: Set date for April Board of Trustee Meeting

From: Pamela Brehm, Clerk

Question: What date would the Board of Trustee meeting take place in April of 2025 due to the local election being held on April 1, 2025?

Background

The Spring Election will be held on April 1, 2025, in which the Village Board President and Trustees are on the ballot. There are two candidates running for Village Board President and four candidates running for Village Trustee. Pursuant to Wis. Stats. §61.23(2), *the regular term of office of village president and trustees shall commence on the 3rd Tuesday of April in the year of their election.* With two candidates running for Village President, it seems appropriate to hold the regular Board of Trustees' meeting on Tuesday, April 22, 2025, as the President will be recommending appointments to Committees, Commissions, and Board Appointments at that meeting.

Attached Docs: None.

Committee Action: None.

FISCAL IMPACT: None.

Recommendation: Administrator and Clerk recommend.

Recommended Language for Official Action

I move to hold the regular Board of Trustees' meeting on April 22, 2025, at 6:00 p.m.

Or

Something else...

Additional action: None.