



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE LUIS LOPES SERRAO PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

A meeting of the Parks and Recreation Committee, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 4747 Camp Phillips Road, Weston, March 23, 2026, at 3:00 p.m.***



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Lopes Serrao (C), Kern (VC), Esker, Clark, Tatro**

Ex-Officio: **Maloney**

Staff: **Osterbrink, Falkowski**

Date/Time: **Monday, March 23, 2026, at 3:00 p.m.**

Location: **Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476**

Agenda: **The Agenda Packet will be sent out at least three (3) days prior to the meeting.**

Attendance: Parks and Recreation Committee Members, please indicate if you will or will not be attending so we may determine in advance if there will be a quorum.

Questions: **Shawn Osterbrink** **Jessica Falkowski**
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-6114 **(715) 359-6114**

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 3/17/2026 @ 8:30 a.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE

TO THE HONORABLE TRUSTEE LOPES SERRAO AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, March 23, 2026 @ 3:00 p.m.**, in the Village Board Room at the Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Park Committee.

If you are not able to attend in person interested persons may also attend via the zoom link or by phone.

Join Zoom Meeting by Computer:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 5445915099

AGENDA ITEMS

1. Meeting called to order by Chair Lopes Serrao
2. Pledge of Allegiance to the Flag
3. Roll Call by Recording Secretary
Lopes Serrao (C), Kern (VC), Esker, Clark, Tatro
4. [Approval of minutes from the previous meeting: February 23, 2026](#)
5. Public Comments
6. Written Comments

EDUCATIONAL PRESENTATIONS & REPORTS

7. [Review of Parks and Recreation Impact Fee Discussion](#)



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

UNFINISHED BUSINESS

8. [Discussion and/or possible action on Request for Proposals for Graphic Master Plan and Budget Estimates for Machmueller Park](#)

NEW BUSINESS

9. [Discussion and/or possible action on review of Yellow Banks Kayak Launch expenses](#)
10. [Discussion and/or possible action on the components of operations for the ice rink at Kennedy Park](#)

FUTURE ITEMS

11. Possible next meeting date: April 27, 2026
12. Topics for future meetings
13. Remarks from Staff
14. Remarks from Committee Members
15. Announcements
16. Adjourn

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, February 23, 2026, 4:00 pm

- 1.) Meeting called to order by Vice Chair Kern @ 4:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES – <i>attended virtually</i>
Esker, Roger	YES
Kern, Mark (VC)	YES
Lopes Serrao, Luis (C)	ABSENT, EXCUSED
Tatro, Scott	ABSENT, EXCUSED

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Director Osterbrink, and Director Wodalski.

4.) Approval of minutes from the previous meeting: January 26, 2026.

***M/S/P: Clark/Esker: to approve January 26, 2026, minutes.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

5.) Public Comments

Lisa Beck, 1808 Cortez Ln, made the following comments:

- Asked the Committee to consider a 1 year user agreement with the Youth Organizations instead of a 10 year agreement because it will be the first year of play at Kennedy with the new additional fields.
- Beck would like more information on the mower that is listed for replacement.
- Supports the Eagle Scout project that is proposed in the packet.

6.) Written Comments.

Kerns stated that a written comment was received and is recorded. The written comment is attached at the end of the minutes.

EDUCATIONAL PRESENTATIONS & REPORTS.

7.) Discussion and/or possible action on Park Shelter Fees and Field Rental Costs.

Director Osterbrink explained the amenities that are at each park along with the different rates that are charged for Park Shelter Rentals.

Weston Park Shelter Rental Rates:

Standard Security Deposit	\$25.00
Business Security Deposit	\$50.00
Family/Group Gatherings, Resident	\$60.00 + Tax
Family /Group Gatherings, Non-Resident	\$85.00 + Tax
Non-Profit, Resident	\$60.00 + Tax
Non-Profit, Non-Resident	\$110.00 + Tax
Business, Resident	\$160.00 + Tax
Business, Non-Resident	\$310.00 + Tax

Director Osterbrink compared data from the following neighboring communities: Wausau, Rothschild, and Merrill.

Clark asked if shelter rentals at Yellowbanks have decreased due to portable toilets. Director Osterbrink responded that there has not been a decrease in shelter rentals.

Kern stated the other communities charge a higher rate for Non-Resident rentals and proceeded to ask if Weston receives a lot of Non-Resident rentals. Director Osterbrink stated that Family/Group Gatherings, Resident is our number one rental rate charged. Weston has some Non-Resident and a few Non-Profit and Business rentals.

Committee agrees to not to change the Park Shelter Rental fees.

Director Osterbrink discussed Field Rental Rates. Director Osterbrink compared data from DeForest and WI Rapids.

Weston Field/Diamond Rental Rates:

Half Day Per Field/Diamond (4hours)	\$40.00
Full Day Per Field/Diamond (8 hours)	\$60.00
5 day Week Per Field/Diamond	\$250.00
Weston Based Youth or Non-Profit Groups	No Charge

DeForest and WI Rapids do not include field lighting costs. Director Osterbrink did the on-line calculation of lighting costs for our field and it will cost \$6 for four hours of usage.

Committee and staff discussed increasing field rental costs to user groups outside Everest

Youth groups because staff will have to prep fields and turn field lights on/off for those groups.

Committee and staff discussed having:

In District/Non-Profit paying:

- \$25 per hour
- \$100 per 4 hours
- \$200 per 8 hours

Out of District or for Profit paying:

- \$150 per hour
- \$500 per 4 hours
- \$1,000 per 8 hours

***M/S/P Kern/Clark: motion to recommend approval of In District/Non-Profit pricing at \$25/hour, \$100/4 hours, \$200/8 hours and Out of District/Profit pricing at \$150/hour, \$500/4hours, and \$1,000/8 hours for the 2026 season and will re-evaluate after the season.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

8.) Discussion and/or possible action Draft User Agreement.

Director Osterbrink highlighted some of the main points in the User Agreement with Youth Organizations. Youth Organizations have an October 1st yearly deadline to notify the Village of the Youth Organization's Designee. The User Agreement is a 10-year agreement and if the Youth Organization no longer wants to participate in the agreement they have to notify the Village by October 1st, a year prior to exiting the agreement.

Youth Organizations will be using the Sportsmans software to schedule fields and times of play whether it be weekly practices, games, and tournaments. All Youth Organizations will coordinate and work with the Parks Department. The User Agreement lists the Village and Youth Organizations responsibilities for Care, Upkeep, and Maintenance of the fields.

Committee and staff discussed the 10-year agreement versus a shorter term. Administrator

Gebert stated a 10-year term aligns with the fundraising goals of Kennedy Park. D.C.Everest Area Little League Inc. and Everest Fastpitch Inc., who are listed in the agreement, are part of the Friends of Kennedy Park and continue with the fundraising efforts.

Director Osterbrink added that a 10-year agreement will bring stability because of how often the user group boards change and their visions.

Clark suggested changing the language in #3 Term paragraph, second sentence to read as follows: This agreement is effective upon the day, and date signed and executed by the authorized representatives and will be for a term of 10 years.

Clark asked who determines when the fields are playable in spring or if there is a weather event and the fields should not be played on. Staff will add a statement in the agreement to address this.

Staff will attach updated pictures this spring to #6 a. iii. – Exhibit A. of Care, Upkeep, and Maintenance of the User Agreement.

Clark asked the name of the User Agreement to be simplified. Staff and Committee agreed to Baseball/Softball Field Maintenance and User Agreement.

***M/S/P Clark/Esker: motion to recommend approval of the Draft User Agreement with the following changes: Title - Baseball/Softball Field Maintenance and User Agreement; A 10-year term agreement; and add – The Village reserves the right to deem fields unplayable.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

9.) Discussion and/or possible action Yellowbanks Disc Golf Course.

Director Osterbrink stated that staff and WADGE assembled a maintenance plan in 2023 after a wetland delineation was completed. Village staff received confirmation from TC Energies to move forward with the temporary pipeline crossings. The temporary crossing requirements include timber mats be placed across the pipelines to allow access points on the course to

conduct maintenance. Some areas need additional topsoil to be placed before the timbers. TC Energies Pipeline Tech will be on site when mats are being placed.

Staff removed and replaced three baskets. Staff were working with Crystal Finishing on getting a quote and picking a color for the basket refinishing.

WADGE is still willing to help with maintenance, but their volunteer based and limited. Village staff and WADGE will have to meet again and revise the plan to move forward.

Clark would like staff to install the timber mats. Then regroup with WADGE and revise the maintenance plan to move forward.

NEW BUSINESS

10.) Discussion and /or possible action Purchase of a New Mower.

Director Osterbrink stated he received two quotes from Horst Distributing and Reinders. Horst Distributing carries Jacobsen commercial mowers and Reinders carries Toro brand commercial mowers.

Current mower is 10 years old and is or had the following issues:

- hydraulic leaks (minor and major)
- battery/cable issues
- not wanting to go into regen mode (parked)
- starter
- switch went bad – waited three months to get the part
- 2,100+ hours (putting more hours on the machine compared to the previous Jacobson the department had so, more wear and tear on parts)
- parts are not compatible between current mower and new proposed Jacobsen mower

Clark would like staff to get estimates on the previous year's model and possible savings. Director Osterbrink stated he would check but, is not sure if they have any previous year's model in stock.

Horst is offering a \$18,000 trade in value for our current mower.

***M/S/P Clark/Esker: motion to approve a purchasing of a 2025 model mower if available or 2026 model with trade-in and not to exceed \$94,000 from Horst Distributing.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES

Lopes Serrao, Luis -----
Tatro, Scott -----

11.) Discussion and/or possible action Eagle Scout Project.

Director Osterbrink has been in contact with an Eagle Scout who is proposing to build a Gaga Ball Pit at Machmueller Park. Currently, there are no Gaga Pits located at any of our parks. The Village of Weston will fund the project.

Clark asked where the funds would come from. Director Osterbrink stated there is Park Impact fees from the Green Tree subdivision that is being constructed near Machmueller Park that would be available, but the final decision would be made by the Board.

***M/S/P Kern/Esker: motion to recommend approval for the Eagle Scout to build a Gaga Ball Pit at Machmueller Park.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

FUTURE ITEMS

12.) Possible next meeting date: March 23, 2026

13.) Topics for future meetings:

- a. Yellowbanks Launch – Total Expense Report

16.) Remarks from Staff.

Director Osterbrink stated we received the \$48,000 check for the Yellowbanks Park Improvements Grant Reimbursement.

17.) Remarks from Committee Members

None

18.) Announcements

Administrator Gebert stated to fill out the Comp Plan Survey if you have not yet.

Director Osterbrink announced that there is a Bike and Ped + Transportation Open House this Thursday from 5pm-7pm at the Greenheck Turner Community Center.

Glow Tournament at Greenheck Turner this Saturday, starting at 4pm is free to come and watch.

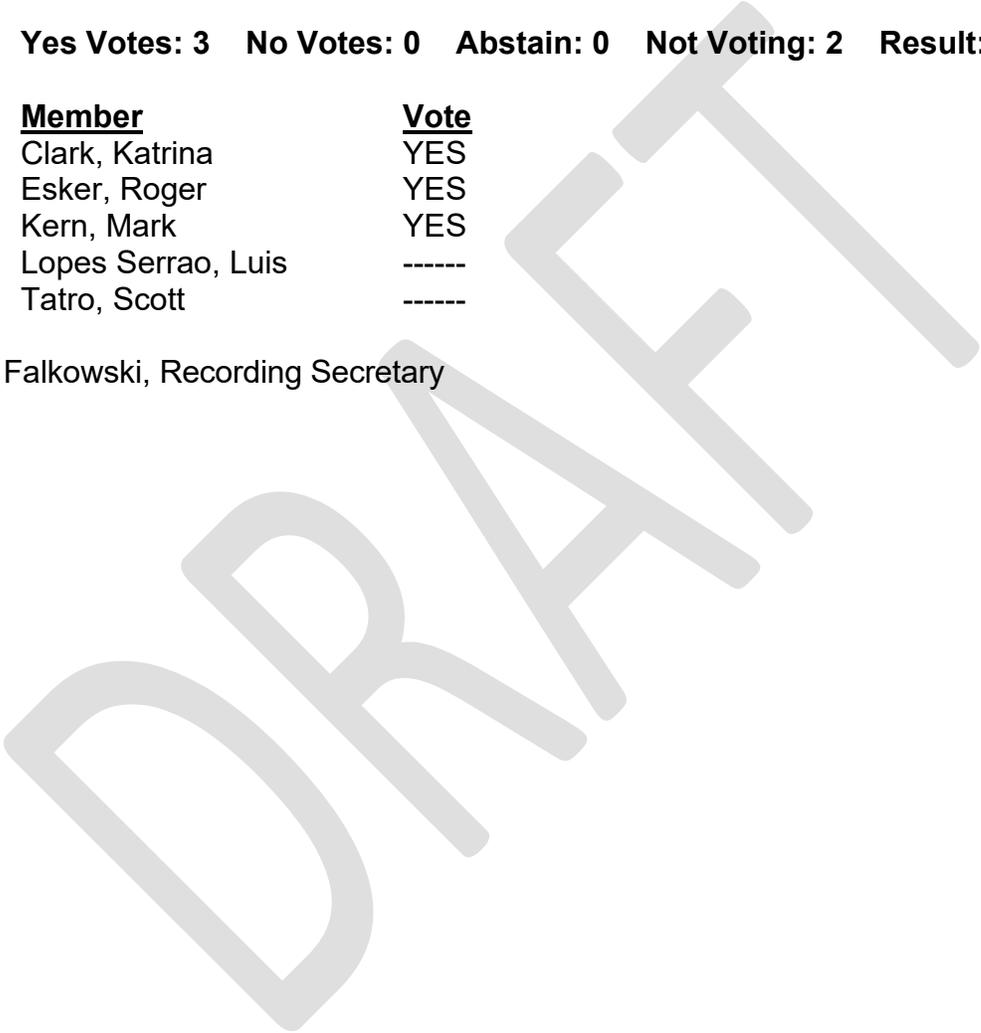
19.) Adjournment.

***M/S/P Esker/Clark: motion to adjourn the meeting at 5:36 p.m.**

Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

Jessica Falkowski, Recording Secretary



From: Jim P <jarheadjim3521@gmail.com>
Sent: Sunday, February 22, 2026 5:11:45 PM
To: Luis Lopes Serrao <llopeserrao@westonwi.gov>
Cc: Mark Kern <mkern@westonwi.gov>; Scott Tatro <statro@westonwi.gov>; Katrina Clark <klark@westonwi.gov>; Roger Esker <resker@westonwi.gov>; Steven Cronin <scronin@westonwi.gov>; Mark Maloney <mmaloney@westonwi.gov>
Subject: Discussion for Monday's Meeting

Greetings Park Committee Members,

As the Park committee comes together for their monthly meeting, I would like to once again address all of you formally regarding operations regarding Kennedy park, and the overall fiscal responsibility and decision making taking place here at 4747 Camp Phillips Road. Great progress has been made toward transforming Kennedy Park into an asset better suited for the communities needs based on needs assessments and planning done by this body. However, most all of the changes and improvements made to Kennedy Park have been done utilizing taxpayer dollars, with the exception of a generous donation from the Rajek family.

The coordination and execution of the planning of this project has mimicked many others which have occurred in the Village of Weston. It has been plagued by handshake deals, and a lack of accountability by those who should be leading the charge in this. Administrator Gebert and Director Osterbrink take the position of, and I quote, "it's a marathon, not a sprint." Meanwhile the Village has paid for two consultants, lost two enthusiastic members of the committee, and have given almost ZERO financial fundraising updates from the "Friends of Kennedy Park" group. Even a marathon runner knows there is a specific path which has to be followed to successfully reach the finish line. That same mentality is utilized by the runner to gauge their progress in achieving the goal of finishing. It is not realistic or responsible to withhold regular, financial fundraising updates, or alienate those cheering for you and steering you to the finish line. This lack of transparency and disregard for accountability is reminiscent of the construction of the Garage-Mahal project we currently operate out of.

It is too late to debate whether we need to spend 2 million taxpayer dollars toward improving a park, that money has already been spent. All while we cannot afford to adequately fund the fire department. A reasonable individual would think that public safety should be prioritized above extravagant turf recreation areas. The Kennedy project is now in full swing. So, lets ask some questions about what the actual plan is here. Some of these I have already asked, and some of them are new, but they all tie into your responsibility as a member of the Parks Committee. Seeking answers to them will assist you in making decisions relating to how money is budget and allocated by the Board of Trustees to continue parks operations. Remember, we have a spending problem here in the Village of Weston. We can't pay for essential services and are asking taxpayers to reach into their bill fold and pay even more to maintain basic municipal operations.

I have prepared several questions, and statements relating to agenda items for the next park meeting. I have asked some of them in the past, and either have not gotten a response, or was blown off with a dismissive response. I would encourage you all to discuss the following items at the meeting:

There is a cost (in dollars, resources, and manpower) to maintain the park. That cost should have already been identified. I do not believe it was, so I will ask again. The projected costs to maintain the upgraded facility should also be known.

- What was the cost to maintain Kennedy park in 2024? (2025 was a construction year so the cost would not be an accurate representation)

- What is the anticipated 2026 cost to maintain Kennedy park?
 - How many man hours were spent maintaining it? Provide and break down full time, seasonal, and contracted staff (such as the ymca aquatic staff) . Please code hours for each area. (Provide this for 2024 actual and estimated 2026)
 - What equipment was required to maintain Kennedy park in 2024? Again please specify each need to a specific area pool, ball fields, bathrooms, skate park, shelters
 - Will any new or different equipment be needed with the upgraded facilities? If so please list the equipment and costs associated
 - What chemicals, supplies, consumables, etc were required for the annual maintenance of the park. Identify specifically which needs were for which areas
 - Utility costs for the Kennedy Park. Specify needs for each area. Please provide 2024 actual and 2026 estimated. Note * new lighting was installed on fields for the 2026 season, so a mathematical Calculation of the total wattage for the lights, pa system, etc multiplied by current 2026 WPS cost per Kwh will need to be made
 - What contribution does DCE school district make to Kennedy park? Is this a dollar amount or they provide mowing or other services? What is the "equivalent cost value" of any provided services? Please provide calculations illustrating this
 - Which areas of the park are open to the village of Weston's taxpayers, and when. Which areas are restricted? Please specify when and why they are restricted.
 - When and where can the village of Weston's residents go to gain access to ball fields at Kennedy park? Are they locked? Who has keys? Where is the schedule posted to know it's reserved? A search of the website yielded zero result to this question
 - What is the life expectancy of the turf, irrigation, and other new amenities installed as part of the Kennedy Park remodel? What is the anticipated cost to replace or refurbish/ repair each of the aforementioned components?
 - What prohibition is there from a group who is not affiliated with DCE youth baseball from reserving and playing at the facility? Can the facility be used "for profit?"
 - Is there a maximum number of days, or weekends, one entity is allowed to reserve the facility?
 - Does DCE school district (to include varsity teams, JV teams, PE classes, staff, or any other group under the direction of a DCE employee) play, practice, or utilize the Park in any manner throughout the school year, (to include the sports seasons which may begin or end outside of the regular dates of the school year)?
 - Has any contribution been made by DCE school district to Kennedy park or the Village of Weston Park system? Please provide specific details regarding this.
 - Has a formal MOU been drafted and entered into between DCE School district and the Village of Weston regarding utilizing Kennedy park and the costs, maintenance, and usage times/dates associated with doing so?
 - How will all of these costs associated with the new facility impact the Village of Weston operating budget? Please provide specific details of this, CIP, general fund, etc.
 - How did the budget process for the adopted 2026 budget incorporate the above additional costs?
- Replacement of a piece of equipment is on the Agenda for discussion and action.
- What maintenance and repairs have been performed on the 11' mower we are requesting to replace? Please provide a copy of the file outlining the service history along with a copy of the manufacturer's maintenance schedule
 - What deficiencies does this unit have which would prevent it from continuing in service?
 - What is the staffs estimated life span of this machine in hours? What is the manufacturer's estimated life span of this machine?
 - Where is this machine utilized specifically in the village?

- Was any attempt made to sell this piece of equipment locally or on an auction site made? If no, why not?
- Is February the most cost effective time of year to buy a piece of commercial lawn equipment? One would think that end of the model year or fall would motivate dealers to get rid of last year's models so that they do not have to store them over winter and to make room for the 2027 product line.
- What attempts were made to source a "leftover" or last model year piece of equipment?
- The actual quote from Horst was not included in the packet. Does the cost listed from them include setup and delivery? That cost was specifically broken out by the other dealer.

Discussion of Yellow Banks disc golf area is being discussed. Historically, this has been another handshake deal. No formal timelines or guidelines have been specifically agreed to with the user groups. Updates have not regularly come back to this body for discussion if it has been taking place.

- Have the baskets been replaced or refurbished at yellow banks? If so, which ones, and when? Are there any remaining baskets needing repairs or replacement?
- Staff has "none" listed for a recommendation in the RFC regarding Yellow Banks improvements? Do they truly not have any opinion of the importance of creating a plan for the facility? If this was simply a mistake, please provide the recommendation which was not in the RFC by staff at the meeting.

A topic not specifically on the agenda, but which warrants discussion

- What resolution came from the negligent handling and installation of playground structures in 2024? Many of the structures were damaged. What came of this and who oversaw and approved the solution with the supplier and installer of the equipment? When was the resolution completed and approved, and by whom?

These questions are fair and objective. An asset like a \$15,000,000 park addition should be guided by more than past practices, and hand shake deals and hoping for the best. We should be able to establish an actual process to ensure this very large investment is successful and can be maintained now that the first phases are complete. Here is hoping that President Maloney and Vice President Cronin, will exercise their leadership and make an attempt to involve themselves in this sooner rather than later.

Please include this email as a "written comment" for the record on Monday, February 23, 2026.

Thanks,
Jim Pinsonneault

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks and Recreation Committee, March 23, 2026
Description:	Review of Parks and Recreation Impact Fee Discussion
From:	Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Should the Village revisit current Park & Recreation Impact Fees?

BACKGROUND

In 2020, the Village of Weston conducted a [Public Facilities Needs Assessment \(PFNA\)](#) related to park and recreation facilities. Based on that draft assessment, proposed impact fees were:

- **Single-family unit:** \$761
- **Duplex unit:** \$563
- **Multifamily unit:** \$495

The PFNA accounted for average household occupancy and potential park use.

In May 2020, the general direction received from the Plan Commission was to reanalyze fee amounts and shift the focus from fees to acquire parkland to fees for developing parkland already in the Village's possession. The development of the **Prohaska Family Nature Center** was specifically mentioned.

Per calculations in the attached needs assessment and amendatory ordinance, the proposal for parkland and park improvement impact fees was as follows:

Per single family residential unit:

- \$202 for park land
- \$886 for park improvement

Per duplex unit:

- \$149 for park land
- \$656 for park improvement

Per multiple-family unit:

- \$131 for park land
- \$576 for park improvement

The Plan Commission at the time recommended lower fees:

- **Single-family unit:** \$300
- **Two-family / multifamily units:** \$250/unit

The Board adopted those lower fees. Since then, no updates have been made to the fee schedule. With rising costs for park improvements and maintenance, staff believes it may be appropriate to revisit whether the current fees remain sufficient and whether they should be increased toward the 2022 Plan maximums.

REQUEST FOR CONSIDERATION



Park & Recreation Impact Fee Options

Review Fee Adjustment Levels



Options for the Plan Commission

1. Maintain Current Fees

- Continue current fees: \$300 for single-family, \$250 for 2F/MF.
- Pros: Simple, no additional analysis needed.
- Cons: Fees may not fully capture current infrastructure needs; potential underfunding of future park facilities.

2. Increase Fees Based on 2022 Adopted Plan (No New Study)

- Raise fees up to:
 - \$1,088 SF
 - \$805 Duplex
 - \$707 Multifamily
- Pros: Supported by adopted 2022 plan; relatively quick to implement.
- Cons: The 2020/2022 analysis may be somewhat outdated; construction costs and growth projections may have changed. Developers could challenge the increase if assumptions are considered stale.

3. Targeted Update of Impact Fee Study

- Update cost estimates, growth projections, and remaining facility needs while keeping methodology intact.
- Pros: Increases defensibility of any fee adjustment; ensures fees reflect current conditions.
- Cons: Requires additional staff time and/or consulting services; moderate cost.

4. Full New Impact Fee Study

- Complete reevaluation of park and recreation facilities and proportional fees.
- Pros: Most defensible under state law; incorporates all current and projected data.
- Cons: Time-consuming and costly; likely unnecessary unless conditions have changed dramatically.

REQUEST FOR CONSIDERATION

CONSIDERATIONS FOR DECIDING IF AN UPDATE IS NECESSARY

Factors Supporting an Update:

- Substantial time since the original 2020 draft and 2022 Plan adoption.
- Rising construction and development costs.
- Completed or modified park projects affecting remaining needs.
- Changes in growth projections or household occupancy patterns.
- Significant proposed fee increases relative to current charges.

Factors Supporting Use of 2022 Plan Without Update:

- The adopted 2022 Plan explicitly supports a maximum fee structure.
- Methodology and proportional allocation of costs remain valid.
- Proposed increase is moderate or incremental.
- No material changes to level-of-service assumptions or capital projects.

The Plan Commission discussed at their March 9, 2026 meeting, however took no action and asked staff to bring back additional information on what fees neighboring communities are charging.

Staff is bringing this item to the Parks and Recreation Committee to see if this body has any recommendations for Plan Commission as they continue the discussion. The funds collected could enable projects in the CORP to be completed sooner and reduce reliance on the general fund/tax levy. The Village's three latest subdivision approvals all have park and recreation amenities planned for them that the funds could assist. Granite Ridge has a proposed path/boardwalk from the subdivision to Robinwood Park. Hinner Springs has a path that needs to be finished by paving from the subdivision out to Camp Phillips. Green Tree Acres funds could be used to place sidewalk from the subdivision to Machmueller Park.

Staff is looking for your feedback on whether the current park impact fees are still appropriate, or if you feel they should be revisited in light of today's costs and upcoming park projects. To help guide discussion, staff offers the following questions:

1. Do you feel the current fees are still reasonable given today's costs, or do they seem too low?
2. If we were to make a change, would you be more comfortable with a gradual increase or looking at the full amount supported by the study?
3. Do you see value in using impact fees to help fund projects like the trail connections and park improvements in recent subdivisions?
4. How comfortable are you making an increase based on the 2022 plan versus updating the study first?
5. What would be your preferred next step—keep things as is, increase fees, or gather more updated data first?

Attached Docs:

March 9, 2026 Plan Commission Minutes

May 6, 2020 Memo from Mark Roffers and Staff RE: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

REQUEST FOR CONSIDERATION

February 25, 2021 Memo from Mark Roffers and Staff RE: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

July 11, 2022 Memo from Mark Roffers and Staff RE: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

[Public Facilities Needs Assessment](#) - Adopted August 15, 2022 (external link)

[2026 Fee Schedule](#) (external link)

Committee Action: 2022 PFNA approved along with current Park & Impact Fees.

Plan Commission review at March 9, 2026, Meeting. Item was deferred until a later date to give staff time to get updated fee numbers from neighboring communities.

Fiscal Impact: TBD.

Recommendation: Staff recommends that the Parks and Recreation Committee review the current fee structure in relation to the 2022 Public Facilities Needs Assessment and provide input to the Plan Commission on whether adjustments to the Park and Recreation Impact Fees are warranted, including whether a phased increase or a targeted update to the study should be considered.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

Item is on agenda to begin discussion.

ADDITIONAL ACTION: TBD

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

10. Final Plat Approval – Project #20260017 – Final Plat of Hinner Springs Second Addition (Timber Ridge Builders/Riverside Land Surveying) [0:54:20 Zoom Meeting Recording]

Higgins explained that last month the Village Board approved the Plan Commission recommendation to approve preliminary plat via Resolution No. 2026-0007. She stated that the final plat has been reviewed by staff for compliance with Chapters 74 and 94. She stated the Development Agreement will be going before the Village Board next week.

Approval of the Final Plat would be conditioned upon compliance with the preliminary plat conditions, execution of a development agreement, and installation or financial security for required public improvements prior to issuance of building permits.

Staff recommends that the Plan Commission forward a recommendation of approval of the Final Plat to the Village Board of Trustees, subject to the conditions outlined in Resolution 2026-008.

Motion by Mumper, second by Guerndt: to forward a recommendation of approval of the Final Plat to the Board of Trustees, subject to the conditions outlined in Resolution 2026-008.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

11. Discussion of Parks and Recreation Impact Fee Review [0:59:10 Zoom Meeting Recording]

Higgins stated this item is on the agenda just to get discussion started. She stated that back in 2020, the Village completed a Public Facilities Needs Assessment for park and recreation facilities which analyzed the impact new residential development has on the need for parkland and park improvements. That analysis supported impact fees significantly higher than what the Village currently charges.

When the Plan Commission and Village Board considered the fees at that time, they chose to adopt lower amounts—\$300 for single-family units and \$250 per unit for two-family and multifamily developments. Those fees have remained unchanged since adoption.

However, now with higher costs, staff is asking Plan Commission to revisit the current fee structure and have a discussion on whether adjustments may be appropriate at this time. She reviewed the Plan Commission options, as written in the staff report, attached to the meeting packet.

There was some discussion on how the previous changes made it so the fees are not paid at the time of final plat, rather, instead they are paid during building permit issuance (paid by builder not developer).

Mumper questioned if the Park and Recreation Committee has reviewed this. Cronin stated that Park and Recreation would not be involved as this is part of the building permit.

Higgins explained that the fees collected get deposited into a Park & Recreation fund, which is used towards parks in the approximate vicinity of the development. If a neighborhood park is not near the subdivision or lot where the new home is being constructed then the funds would be designated to Kennedy Park rather than a neighborhood park.

There were some old comparisons provided, showing the amounts charged by other municipalities. Guernndt would like to see updated comparisons. Cronin stated he would like us to keep our fees competitive. Mumper would like input from the Park and Recreation Committee.

Wodalski commented that some Village funds will need to be used as well on the park improvements, and provided some examples.

Higgins stated that staff will bring this back next month.

12. 2025 Code Enforcement Annual Report [1:18:50 Zoom Meeting Recording]

Maguire stated this report was recently shared with the CLPS committee. He went through and summarized the 2025 code enforcement efforts and the annual report.

13. 2025 Planning & Development Annual Report [1:33:45 Zoom Meeting Recording]

Webster provided each of the Commissioners with a printed draft copy of the 2025 Planning & Development Annual Report. Maguire stated this report essentially showcases the activity of the department over the past year.

Maguire went through the different sections of the draft report. It was noted that a final version will be released for the next Plan Commission Meeting.

14. February 2026 Staff-Approved Certified Survey Maps and Site Plans. [1:45:03 Zoom Meeting Recording]

15. February 2026 Building Permits

Motion by Jordan, second by Hoffman: to acknowledge agenda items #14 - #15.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guernndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

16. Planning & Development Department Project Update Report. [1:45:35 Zoom Meeting Recording]

Higgins stated most of these are still just hanging out there until spring, and how we will probably see a lot of close-out of projects this year.



To: Village of Weston Plan Commission

From: Mark Roffers, AICP, Village Planning Consultant, Keith Donner, Administrator & Jennifer Higgins, Director of Planning & Development

Date: May 6, 2020

Re: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

Future Requests: Recommendation from the Plan Commission and approval by the Village Board of (1) a “public facilities needs assessment” in support of amended park and recreational impact fee and (2) ordinance text amendments, mainly to the Village’s subdivision regulations, related to these fees and other matters. Pursuant to different statutory requirements, the Village will notice public hearings on these requests before the Plan Commission and the Village Board.

Background: Weston has required a fee in lieu of parkland dedication on new residential development since prior to its incorporation as a village in 1996, which is specified in its Subdivision Regulations (Chapter 74). This fee is charged where no or reduced dedicated public park land is included within the development. That fee amount has been \$244 per single family residential lot, \$446 per duplex lot, \$138 per one bedroom multiple-family unit, \$204 per two bedroom multiple-family unit, and \$244 per 3+ bedroom unit.

In 2018, the State adopted a new law that requires the village to re-adopt its park fee as an impact fee(s) under Section 66.0617 of Statutes. This State law requires that the fee amount be based on a “public facilities needs assessment,” and has other limitations that the village has to follow. Notably, these require collection of an impact fee at the time a building permit for a new residence is issued, rather than when a residential subdivision plat is approved or recorded (unless the developer agrees otherwise).

Meanwhile, the village has had a few years of experience with its fully updated Subdivision Regulations (Chapter 74), including over past few years with the Misty Pines subdivision. The State has adopted other law changes over this period. These have suggested the need for other minor amendments to Chapter 74.

Proposal Overview: The replacement “park and recreation impact fee” would be charged on a new residence where the subdivision or other development did not include any or sufficient public parkland dedication to meet ordinance requirements. Therefore, this impact fee may not be required of every new residence in the village, or may be reduced, depending on the history of the development within which the residence is located.

Per calculations in the attached needs assessment and amendatory ordinance, the proposal is for park and recreation impact fees as follows: \$761 per single family residential unit, \$563 per duplex unit, and \$495 per multiple family unit. The fee amounts are different because different types of housing units, on average, have different numbers of occupants (e.g., park users). **This is the amount the Impact Fee Needs Assessment supports us charging. The Plan Commission and Village Board could leave it as is or raise it to any amount up to the amounts in the proposal.**

While not technically a factor in fee calculation, here is how these proposed amounts compare to other area municipalities: Village of Kronenwetter, \$603 per single family residence, \$452 to per duplex unit; Village of Mosinee, fee equivalent to the fair market value of one acre of parkland for each 25 proposed dwelling units; Village of Rothschild, per fee schedule which we haven’t been able to obtain; City of Rib Mountain; \$650 per unit; City of Schofield, unable to determine; City of Wausau, \$310 per single family residence, \$185 per duplex unit, and \$140 per multiple family unit. Please note staff does not think the other communities have done a recent Impact Fee Needs Assessment as the legislation is relatively recent.

The proposed amendatory ordinance would make other changes to Chapter 74. Some of these changes are in response to other State law changes over the past few years. Other proposed changes address minor issues discovered with experience over the past few years. These are all minor and tend to add more flexibility to existing regulations.

The attached amendatory ordinance contains all of the proposed ordinance amendments. Language that is underlined would be new language in the zoning or subdivision code and language that is ~~crossed out~~ would be removed from the code. Language that is neither underlined or crossed out is existing code language that would remain, except where an entire section is proposed for repeal and replacement.

Recommendation: Staff is looking for direction on setting the fee and then would recommend the Plan Commission direct staff to schedule for public hearing. Ultimately, following the public hearings, staff would be looking for a recommendation from the Plan Commission, and approval by the Village Board of both the public facilities needs assessment and the amendatory ordinance.



To: Village of Weston Plan Commission

From: Mark Roffers, AICP, Village Planning Consultant, Keith Donner, Administrator & Jennifer Higgins, Director of Planning & Development

Date: February 25, 2021

Re: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

Future Requests: Recommendation from the Plan Commission and approval by the Village Board of (1) a “public facilities needs assessment” in support of amended park and recreational impact fee and (2) ordinance text amendments, mainly to the Village’s subdivision regulations, related to these fees and other matters. Pursuant to different statutory requirements, the Village will notice public hearings on these requests before the Plan Commission and the Village Board.

Background: Weston has required a fee in lieu of parkland dedication on new residential development since prior to its incorporation as a village in 1996, which is specified in its Subdivision Regulations (Chapter 74). This fee is charged where no or reduced dedicated public park land is included within the development. That fee amount has been \$244 per single family residential lot, \$446 per duplex lot, \$138 per one bedroom multiple-family unit, \$204 per two bedroom multiple-family unit, and \$244 per 3+ bedroom unit.

In 2018, the State adopted a new law that requires the village to re-adopt its park fee as an impact fee(s) under Section 66.0617 of Statutes. This State law requires that the fee amount be based on a “public facilities needs assessment,” and has other limitations that the village has to follow. Notably, these require collection of an impact fee at the time a building permit for a new residence is issued, rather than when a residential subdivision plat is approved or recorded (unless the developer agrees otherwise).

Meanwhile, the village has had a few years of experience with its fully updated Subdivision Regulations (Chapter 74), including over past few years with the Misty Pines subdivision. The State has adopted other law changes over this period. These have suggested the need for other minor amendments to Chapter 74.

Proposal Overview: The replacement “park and recreation impact fee” would be charged on a new residence where the subdivision or other development did not include any or sufficient public parkland dedication to meet ordinance requirements. Therefore, this impact fee may not be required of every new residence in the village, or may be reduced, depending on the history of the development within which the residence is located.

The following park land and park improvement impact fees are smaller and differently focused than the fees suggested in 2020. In May 2020, the general direction we received from the Plan Commission was to reanalyze fee amounts and to shift the focus from fees to acquire parkland to fees to develop parkland already in the village’s possession. Development of the Prohaska Family Nature Center was specifically mentioned.

Per calculations in the attached needs assessment and amendatory ordinance, the proposal is for park land and park improvement impact fees as follows:

- Per single family residential unit:
 - o \$202 for park land
 - o \$886 for park improvement
- Per duplex unit:
 - o \$149 for park land
 - o \$656 for park improvement
- Per multiple-family unit:
 - o \$131 for park land
 - o \$576 for park improvement

The fee amounts are different because different types of housing units, on average, have different numbers of occupants (e.g., park users). Also, if a particular development dedicated sufficient parkland, the park land impact fee would not be collected. **This is the amount the revised Impact Fee Needs Assessment supports the village charging. Within the ordinance, the Plan Commission and Village Board could leave them as suggested or potentially reduce them if desired.**

While not technically a factor in fee calculation, here is how these proposed amounts compare to other area municipalities: Village of Kronenwetter, \$603 per single family residence, \$452 to per duplex unit; Village of Mosinee, fee equivalent to the fair market value of one acre of parkland for each 25 proposed dwelling units; Village of Rothschild, \$4,000 base parkland dedication fee for developments of five or more residential units; Town of Rib Mountain; \$650 per unit; City of Schofield, unable to determine; City of Wausau, \$400 per single family unit, \$500 per duplex unit, and \$200 per multiple family unit. Please note staff does not think the other communities have done a recent Impact Fee Needs Assessment as the legislation is relatively recent.

The proposed amendatory ordinance would make other changes to Chapter 74. Some of these changes are in response to other State law changes over the past few years. Other proposed changes address minor issues discovered with experience over the past few years. These are all minor and tend to add more flexibility to existing regulations.

The attached amendatory ordinance contains all of the proposed ordinance amendments. Language that is underlined would be new language in the zoning or subdivision code and language that is ~~crossed out~~ would be removed from the code. Language that is neither underlined or crossed out is existing code language that would remain, except where an entire section is proposed for repeal and replacement.



To: Village of Weston Plan Commission

From: Mark Roffers, AICP, Village Planning Consultant, Keith Donner, Administrator & Jennifer Higgins, Director of Planning & Development

Date: July 11, 2022

Re: Proposed Park Fee Revisions and Subdivision Ordinance Amendments

Future Requests: Recommendation from the Plan Commission and approval by the Village Board of (1) a “public facilities needs assessment” in support of amended park and recreational impact fee and (2) ordinance text amendments, mainly to the Village’s subdivision regulations, related to this fee and other matters. Pursuant to different statutory requirements, the Village will notice public hearings on these requests before the Plan Commission and the Village Board.

Background: Weston has required a fee in lieu of parkland dedication on new residential development since prior to its incorporation as a village in 1996, which is specified in its Subdivision Regulations (Chapter 74). This fee is charged where no or reduced dedicated public park land is included within the development. That fee amount has been \$244 per single family residential lot, \$446 per duplex lot, \$138 per one bedroom multiple-family unit, \$204 per two bedroom multiple-family unit, and \$244 per 3+ bedroom unit.

In 2018, the State adopted a new law that requires the village to re-adopt its park fee as an impact fee(s) under Section 66.0617 of Statutes. This State law requires that the fee amount be based on a “public facilities needs assessment,” and has other limitations that the village has to follow. Notably, these require collection of an impact fee at the time a building permit for a new residence is issued, rather than when a residential subdivision plat is approved or recorded (unless the developer agrees otherwise).

Meanwhile, the village has had a few years of experience with its fully updated Subdivision Regulations (Chapter 74), including over past few years with the Misty Pines subdivision. The State has adopted other law changes over this period. These have suggested the need for other minor amendments to Chapter 74.

Proposal Overview: The replacement “park and recreation impact fee” would be charged on a new residence where the subdivision or other development did not include any or sufficient improved public parkland to meet ordinance requirements. Therefore, this impact fee may not be required of every new residence in the village, or may be reduced, depending on the history of the development within which the residence is located.

The following park land and park improvement impact fees are smaller and differently focused than the fees suggested in 2020. In May 2020, the general direction we received from the Plan Commission was to reanalyze fee amounts and to shift the focus from fees to acquire parkland to fees to develop parkland already in the village’s possession. Development of the Prohaska Family Nature Center was specifically mentioned.

Following more recent guidance from the Plan Commission in June 2022, the proposed ordinance now includes a park and recreation impact fee of \$300 per single family residential unit and \$250 per duplex or multiple family unit.

The fee amounts are different because different types of housing units, on average, have different numbers of occupants (e.g., park users). These fees in the proposed ordinance are lower than the amounts the revised Impact Fee Needs Assessment would enable the village to charge, which is a policy decision of the village. That policy decision does not change the technical analysis in the Assessment that would have allowed for higher fees.

The proposed amendatory ordinance would make other changes to Chapter 74. Some of these changes are in response to other State law changes over the past few years. Other proposed changes address minor issues discovered with experience over the past few years. These are all minor and tend to add more flexibility to existing regulations.

The attached amendatory ordinance contains all of the proposed ordinance amendments. Language that is underlined would be new language in the zoning or subdivision code and language that is ~~crossed out~~ would be removed from the code. Language that is neither underlined or crossed out is existing code language that would remain, except where an entire section is proposed for repeal and replacement.

REQUEST FOR CONSIDERATION

Public Mtg/Date: Park and Recreation Committee – March 23, 2026

Description: Machmueller Park Master Plan.

From: Shawn Osterbrink, Director of Parks, Recreation & Forestry

Question: Should the Park and Recreation Committee recommend a consultant to complete the Machmueller Park Master Plan?

Background

The Village received seven proposals for the Machmueller Park Graphic Master Plan request. Staff have rated them and Rettler scored the highest and JSD had the lowest cost.

Attached Docs: Consultant Scoring Matrix.

Committee Action: No previous review.

Fiscal Impact: \$9,000.00 to \$46,915.00

Recommendation: Staff would recommend either JSD or Rettler. We previously worked with Rettler on the Kennedy Park and Prohaska Master Plans and worked with JSD on some previous projects. Both are qualified to complete the project.

Recommended Language for Official Action

I recommend approval/denial for _____ to complete a Master Plan for Machmueller Park,

Or something else.

Additional action:

**VILLAGE OF WESTON MACHMUELLER PARK MASTER PLAN
CONSULTANT SELECTION**

CONSULTANT NO.	CONSULTANT / TEAM / JOINT VENTURE	SCORE
6	Rettler Corporation	89.1
1	JSD Professional Services, Inc.	86.3
5	Mead & Hunt	79.1
3	HKGi	76.4
7	SRF	70.0
2	Point of Beginning, Inc.	61.8
4	TKDA	57.3

AN
COST
\$10,500.00
\$9,000.00
\$13,860.00
\$20,000.00
\$17,357.00
\$19,200.00
\$46,915.00

MACHMUELLER PARK MASTER PLAN CONSULTANT SELECTION		
RANK	CONSULTANT / TEAM	SCORE
1	Rettler Corporation	89.1
2	JSD Professional Services, Inc.	86.3
3	Mead & Hunt	79.1
4	HKGi	76.4
5	SRF	70.0
6	Point of Beginning, Inc.	61.8
7	TKDA	57.3

REQUEST FOR CONSIDERATION

Attached Docs: None.

Committee Action: None.

FISCAL IMPACT: Minimal.

Recommendation: None.

Recommended Language for Official Action

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, March 23, 2026
Description:	Discussion and/or possible action on the components of operations for the ice rink at Kennedy Park
From:	Jami Gebert, Administrator Shawn Osterbrink, Parks Director Jessica Falkowski, Parks Crew Leader/Arborist
Question:	Review of the components for operating the ice rink at Kennedy Park.

Background

Committee member Clark asked to start a discussion regarding the ice rink at Kennedy Park. The rink is located on the corner of Neupert Avenue and Alta Verde Street. Depending on weather conditions, staff strive to have the rink open from late December through February. Establishing the rink takes 2-3 staff members approximately seven workdays (*112 -168 hours*). Labor for set-up of the ice rink is not tracked separately, as rink operations are handled by full-time Parks staff, and completed after addressing primary tasks of the Parks departments.

Set-up for the rink begins before the ground freezes with the installation of boards which outline the rink. This takes approximately two days. Once weather conditions are favorable to build the rink it takes one day to pack the snow, and up to four days to flood and surface. After the set-up, maintaining the rink takes a couple hours (*ranging from 2-4 hours*) a day for one or two staff members for a total of 4 to 8 hours daily. The rink is usually swept daily during the week and at least flooded a minimum of twice a week. Maintenance may take slightly more time if there is a snow event, due to having to clear more from the ice. It's important to note, while a community amenity with value, the rink is not a priority task, so if a snow event occurred, the Parks staff would complete plowing/shoveling operations first. Once priority tasks were completed and staff available, the ice rink would be maintained/resurfaced. If there was a day or two where maintenance did not occur, it would be OK.

It would take some research to find the number of days the rink was open in the last several years. Certainly, Wisconsin experienced a series of years with mild winters, and the rink wasn't open as much. The 2025-2026 season was good, with the rink open December 19th – February 16th. We have not staffed the warming shelter for several seasons, this is due to a few reasons - mild winter conditions, difficulty finding limited term staff in the winter, and during COVID, the committee decided to close the warming house and then decided not to open it back up to the public. When the warming house was open to the public, the house attendant would take count of the number of skaters at designated times. But since that time, the Village does not have a means to track usage of the rink, thus any number provided would be anecdotal. Not having the shelter open also means we have no bathroom facilities available at park. Resident feedback received by staff is that families prefer to use facilities at parks that have restrooms available.

Total cost for the ice rink for the 2025-2026 season was approximately \$1,320.98. These expenses are utility costs, mainly electricity and water expenses. If discussions determined a discontinuation of ice rink operations, it may allow full-time Parks staff to be reassigned to other winter maintenance activities, however, it likely would come at a non-monetary cost of losing a community amenity that enhances quality of life & engagement and provides seasonal recreational opportunities during the colder months when options are more limited.

REQUEST FOR CONSIDERATION

Attached Docs: None.

Committee Action: None.

FISCAL IMPACT: Minimal.

Recommendation: None.

Recommended Language for Official Action

I motion

**END OF
PACKET**