



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE JAMIE WEILAND PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

A meeting of the Parks and Recreation Committee, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 4747 Camp Phillips Road, Weston, on March 24, 2025, at 5:00 p.m.***



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Clark, Corvino, Ermeling (VC), Esker, Weiland (C)**

Ex-Officio: **Maloney**

Staff: **Osterbrink, Falkowski**

Date/Time: **Monday, March 24, 2025, at 5:00 p.m.**

Location: **Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476**

Agenda: **The Agenda Packet will be sent out at least 3 days prior to the meeting.**

Attendance: Parks and Recreation Committee Members please indicate if you will or will not be attending so we may determine in advance if there will be a quorum.

Questions: **Shawn Osterbrink** **Jessica Falkowski**
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-6114 **(715) 359-6114**

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 3/17/2025 @ 3:00 p.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum be other government bodies are present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

TO THE HONORABLE TRUSTEE WEILAND AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, March 24, 2025 @ 5:00 p.m.**, in the Village Board Room at the Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI. 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Park Committee.

If you are not able to attend in person interested persons may also attend via the zoom link or by phone.

Join Zoom Meeting by Computer:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 5445915099

AGENDA ITEMS.

1. Meeting called to order by Chair Weiland.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Recording Secretary.
 - a. Clark
 - b. Corvino
 - c. Ermeling (VC)
 - d. Esker
 - e. Weiland (C)
4. [Approval of minutes from previous meeting: February 24, 2025.](#)
5. Public Comments.



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

EDUCATIONAL PRESENTATIONS & REPORTS.

6. [Update on the Kennedy Park Renovation and Capital Campaign.](#)
7. [Update on Pickleball Courts.](#)
8. [Update on Improvements at Yellowbanks Launch.](#)
9. [Update on Disc Golf Improvements.](#)

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

10. [Discussion and/or action on Proclamation 2025-001 Arbor Day Observance.](#)
11. [Discussion and/or action on acknowledging the Village is moving forward with Architectural and Structural Services for Kennedy Park.](#)
12. [Discussion and/or action on contract with Go Full Nelson Marketing.](#)
13. [Discussion and/or action on Kennedy Park Renovation Naming Right request for the first light pole on Field 5 to be named in honor of Bradyn Bohn.](#)
14. [Discussion and/or action on Kennedy Park Renovation Naming Rights request for Field 4 to be the “Karen and Gary Rajek Memorial Field”.](#)

FUTURE ITEMS

15. Possible next meeting date: April 28, 2025.
16. Topics for future meetings:
17. [Remarks from Staff.](#)
18. Remarks from Committee Members.
19. Announcements.
20. Adjourn.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, February 24, 2025, 5:00 pm

AGENDA ITEMS

- 1.) Meeting called to order by Chair Weiland @ 5:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	Absent, Excused
Esker, Roger	YES
Weiland, Jamie	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, and Osterbrink.

4.) Approval of minutes from previous meeting: January 27, 2025.

***M/S/P Esker/Clark: to approve January 27, 2025, minutes.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	----
Esker, Roger	YES
Weiland, Jamie	YES

5.) Public Comments.

Nicholas Wilson, 3313 Beverly Ln, Weston commented in support of resolution 2025-002 to allow public fishing at Prohaska ponds. Wilson would like the Village to inventory types and sizes of fish species in the ponds. Wilson presented the idea of the Village hosting a Snoopy Pole fishing tournament – participants can only use small children’s fishing poles. Wilson asked for signage to be placed by the park entrance on Ryan Street so the public knows where to enter the park until the official entrance is made off of Weston Ave.

Osterbrink stated that the previous owner stocked the ponds with perch, and bluegill, and caught bullhead in a fish trap.

Wilson also suggested placing culverts/piping between the ponds for the fish to migrate back and forth to increase the survivability of the fish.

EDUCATIONAL PRESENTATIONS & REPORTS.

6.) Update from Trustee Weiland.

Weiland asked the Committee if they had any questions regarding the Kennedy Park Renovation Campaign update report in the packet. Committee members had no remarks.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS

7.) Update on video shot for 20-Watt Tombstone at Kennedy Park.

Osterbrink stated Trustee Weiland requested the video be placed on the agenda. The Committee viewed the video.

Corvino gave the history about Tom, the lead singer for 20-Watt Tombstone and what skateboarding meant to him. Tom reached out to Village staff and asked if they could shoot a video at the skatepark in fall of 2023.

Clark asked if we would post the video on the Village's website. Osterbrink responded that the video was posted on the Village's Facebook page but can also be placed on the website with Kennedy Park information.

The village staff did reach out to Tom to attend the meeting, but he had prior commitments.

8.) Update on Kennedy Park Renovation and Capital Campaign.

Osterbrink stated he and Wodalski met with an architect from Samuels Group about the buildings located in the northwest corner of Kennedy Park. The plan is to build a multi-purpose building to replace the existing well house, park shop and office, and warming house. They also discussed concessions and the restroom facility on the east side of the park.

Gebert updated the Committee stating that Friends of Kennedy Park (FoKP) was not awarded funds from the Impact 100 or the Davis Foundation. The ask of 14.5 million dollars is too large for one donor to contribute and should be broken down into more specific items/phases. So, the focus is now on raising funds for field #4 on the phasing plan which estimated costs are between \$800,000 - \$850,000. Staff are waiting for the completion of construction plans for field 5. Once the plans are

received staff will put the project out for bids.

Weiland asked when applying for grants why specific items were not stressed. Gebert responded that the initial ask was for the overall park project. Moving forward, the ask is for field #4. Staff will have better understanding of actual costs when bids are received for field #5 if the goal of raising \$800,000-\$850,000 is accurate. Currently, estimates are based off the master plan Rettler completed for Kennedy Park.

Clark asked if anyone in the FoKP group has experience in writing grants or if Village staff needs to help. Gebert stressed that Sarah Olafson has experience in writing grants. Gebert stated that the Community Foundation has a template guiding organizations and asks for specific information. FoKP will be applying for the Sports Authority grant for \$10,000 through the Convention and Visitors Bureau and it is due early March.

Corvino stated that when applying for grants you need to know who you are asking money from and what they want to invest money in.

Committee and staff discussed the Budget Surplus Project from the State and staff will be meeting with state representative Pat Snyder March 7 to discuss projects and amounts to present to the governor.

Corvino asked about the discussion Wodalski had with the school districts. Osterbrink responded that Wodalski contacted staff from local school districts about turf and asked them what specifically should be listed the plan.

Corvino asked for clarification on when the plans will be completed and out for bids. Osterbrink responded that staff are waiting on construction documents from REI to be completed for the retaining walls for field #5. REI had to hire a structural engineer to complete this task.

Corvino expressed his concern about Sarah not keeping scheduled meetings or following up with other FoKP members. Corvino would like staff to reach out to Sarah and ask if there is anything staff or Committee can help her with.

Weiland stated that Tim White and Marcus Nelson are going to revise the "ASK" letter. White received all the video footage from Gerbert that G. Morty collected. White will put the footage into an AI software program called Strategic Planning Master and the CVB will future video work.

Gebert stated that Tom Coleman and Nate Guldan are also part of the strategic planning group of FoKP.

Weiland stated that the plans from REI are now being revised to match the field numbers from Rettler's phasing plan. Osterbrink stated that the plans and information are updated on the website.

Clark questioned the "ASK" letter and if certain businesses and/or organizations will be approached because they could donate specific items that are needed to complete a portion of the project. For example, asking Wausau Supply to donate certain building materials. Or is the "ASK"

letter more general. Corvino responded that the "ASK" letter builds the foundation and then when approaching each business, the ask will be more specific and pertain to what that business could offer.

Weiland stated that a training program will be created to ensure that all asks align and present the same marketing information when engaging with stakeholders.

Clark stated that everyone who donates should be recognized somehow. The Committee agrees and Corvino stated that could be built into the program on the website. Clark also commented that when clicking the Donate button on the Village's website, it takes you to the Community Foundation page where DCE Youth Baseball Park Project Fund is the project title referenced. It looks like you are donating specifically to baseball and not to the whole park project. Corvino stated that a nonprofit organization was needed to sign the contract with the Community Foundation for the ability to apply for grant funds and donations. So essentially, DCE Youth Baseball is doing business as Friends of Kennedy Park for the renovation. Clark asked if a person wants to make a monetary donation to hockey, can that donation be specified only to be used towards hockey renovations. Gebert responded that a donor can specify in the notes to where the donation is to be utilized.

Weiland stated that the motto is We All Have a Part to Play in the New Era of Kennedy Park and states that should be the heading on the Community Foundation donation page. Plus update the information under the DCE Youth Baseball Park Project Fund to pertain to items that need to be focused on. These are items that staff need to converse with Sarah and present to the Community Foundation.

Weiland is asking for a checklist and deadlines to be established. Weiland also asked Gebert to add pictures of the Skate Park in the Wire besides baseball and hockey and to add a statement about baseball tournaments that will be taking place at Kennedy.

Corvino asked Osterbrink if the Village has data for the economic impact of Kennedy Park in the past to contrast the economic impact of the future when the project is complete. Osterbrink responded we currently do not have that information, but we can get AI data from the CVB on dates and number of people who have visited the park during that time. Example, the CVB provided data from a baseball tournament in July 2023 which showed 4,600 people visited the park that Sunday. The information can tell which hotels, restaurants, gas stations, etc. that were visited. This information can help tell the story. Clark stated that AI information and the number of kids playing baseball/softball each night should be collected and placed in the Wire to help tell the story.

Weiland would like a group email for the Committee to present their Did You Know facts to Gebert to put in the weekly newsletter.

9.) Update on Pickleball Courts.

Osterbrink stated a new pickleball facility will be opening this spring in Menomonee Falls and there are plans additional facilities in Madison and Green Bay. The facilities mentioned are privately owned. Staff have not received any updates from the pickleball association since the last

park meeting in January.

Weiland stated that Trustee Zeyghami would like staff to share the planning level pickleball courts and cost estimate with Pat Snyder at the March 7 meeting.

10.) Update on Improvements to the Weston Dog Park Bulletin Board.

Osterbrink stated Trustee Weiland asked for staff to update the bulletin board at the dog park by removing all the outdated information that is currently posted. Weiland would like information posted about the Kennedy Park renovation and events that will be taking place this summer at Kennedy Park – concert in August, and the tournament schedules for DCE Youth Baseball and Softball.

11.) Update on Rezoning of Prohaska Family Memorial Park.

Osterbrink stated Prohaska Family Memorial Park rezoning is on the Planning and Development agenda for March. The property is currently zoned Ag and changing it to Recreation.

12.) Discussion and/or action on Resolution 2025-002 Regarding Fishing on the Ponds at Prohaska Family Memorial Park.

Osterbrink informed the Committee that in 2018 the Parks and Recreation Committee and the Village Board of Trustees decided to not allow fishing on the ponds at Prohaska Family Memorial Park. The Village has now opened the park to the public. The master plan for this park shows fishing piers on some of the ponds so, the subject of allowing the public to fish the ponds is being brought forth to the Committee. Resolution 2025-002 will supersede the resolution that was adopted in 2018 and State regulations for fishing would apply.

***M/S/P Corvino/Esker: motion to recommend approving Resolution 2025-002 to allow fishing on the ponds at Prohaska Family Memorial Park.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	----
Esker, Roger	YES
Weiland, Jamie	YES

13.) Discussion and/or action on the Purchase of an Automatic External Defibrillator and Cabinet for Public use at Kennedy Park.

Fire Chief Finke sent an email to Trustee Weiland requesting that the Park Committee consider installing a public access AED as part of the Kennedy Park project. Staff contacted Save Station and received cost estimates for an outdoor AED station. They are available for use 24/7, heated, cooled, lighted, and camera monitoring from cell phone service. This station is unlocked but does have an alarm when you open the door. After four years of provided cell service monitoring for the camera there will be a \$10/month charge. The cost for the Save Station is \$5,200 and the Village will still need to purchase an AED at an estimated cost of \$2,000.

Staff also received cost estimates for a CE-TEK 4000 station through AED Team. This system is also heated, cooled, and lighted. But this station remains locked until you receive a code from the dispatcher when you call 911. Then you can punch in the code and the door will open for you to access the AED. Merrill has this station at one of their parks. The cost estimate for the station and AED is \$3,000-\$4,000.

Staff will apply for grants when a decision is made to purchase an AED and station.

No action taken.

FUTURE ITEMS

11.) Possible next meeting date: March 24, 2025, at 5:00 PM

12.) Topics for future meetings:

Updates on Kennedy Park Renovation and Capital Campaign, pickleball, March 7 meeting with Pat Snyder, group created for weekly newsletter facts Did You Know, and updates on Disc golf

13.) Remarks from Staff.

Osterbrink gave updates to the Committee from his report in the packet. The ice rink was open to the public for 2 weeks until the warmer weather melted the ice.

14.) Remarks from Committee Members

Weiland would like an email group to be created to provide Did you Know facts about Weston in the weekly newsletter.

Committee would like informational updates to be included on Kennedy Park renovation for the unseeable future in the quarterly Wire Newsletter.

Clark asked if we see people using the parks, can we get their permission to take their picture and share it in the newsletter to help tell our story. Gerbert stated that the Village has asked people in the past to share their pictures from the parks to show the activities people participate in.

Weiland stated that a \$3,000 fund balance is being added to the Tourism Committee agenda. The suggestion is to apply the balance to the Kennedy Park Renovation project.

Weiland asked staff if they contacted Crystal Finishing to get estimates on sand blasting and powder coating the baskets. Staff have contacted Crystal Finishing and plan to remove and teardown 3 baskets and to send pictures to Jason Maas at Crystal Finishing for an estimate. Staff also contacted ANR Pipeline/TC Energy.

Weiland asked staff for updates on Sportsman's if the Village can add disclaimers to emails. Osterbrink responded that when you sign up in Sportsman that you sign off on any disclaimers.

Weiland gave a Kennedy Campaign update: \$766,000 from ARPA funds, \$25,000 from baseball, and \$270 from Politos.

15.) Announcements.

Gebert mentioned that you can go to Brews Brothers until 9pm tonight and 15% of the proceeds go to the renovation of Kennedy Park.

16.) Adjournment.

***M/S/P Esker/Corvino: motion to adjourn the meeting at 6:29p.m.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: Pass

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Corvino, Dino	YES
Ermeling, Barb	-----
Esker, Roger	YES
Weiland, Jamie	YES

Jessica Falkowski, Recording Secretary

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, March 24, 2025
Description:	Discussion regarding an update on the Kennedy Park Renovation and Capital Campaign
From:	Jami Gebert, Village Administrator Michael Wodalski, Director of Public Works Shawn Osterbrink, Director of Parks, Recreation and Forestry
Question:	Monthly update on the implementation of the master plan for Kennedy Park and capital fundraising campaign.

Background

Renovation:

Staff have received the review set of plans for the Phase 1 portions of the project. With the new donor for a second little league/softball field, the plans had to be updated so both those fields could be bid together this year. Review comments were sent back to REI on 3/19/25.

With adding the second field and looking at logistics of building those while not impacting the other existing fields, the layout had to shift slightly to the east and the only other modifications to the layout then was the skate park addition is now shown as being added to the northeast portion of the skate park instead of the north west and then the batting cages were reconfigured along the Aquatic Center fence line to better fit in that space.

There are just a few structural details that need to be finished on the plans, but the project should be ready to go out for bid in April for both fields.

REI is also in the process of getting the rest of the park to a 60% plan stage for review this spring.

We are also working with REI to coordinate Architectural Services for the buildings to begin initial scoping of those tasks which would include the multipurpose building in the northwest corner as well as all bathroom and shelter facilities within the park. A quote for those services is in the Parks & Recreation Committee packet for March.

Funds spent to date on the Kennedy Park project.

REI	\$54,152.59	Construction Plans
REI	\$7,162.75	3D Renderings and Videos
American Engineering and Testing	\$8,600.00	Soil Borings and Geotechnical Report
Sun Printing	\$678.50	Groundbreaking Sign
G-Morty	\$11,825.00	Marketing
Total	\$82,418.84	

Capital Campaign:

Grants Update:

- The Friends Group was informed that they did not receive an Impact Grant during this round of funding.
- The Davis Family Foundation also shared that they would not be providing a grant at this time.
- The group is working on a grant application to the Wausau & Marathon County Parks & Recreation Foundation requesting \$10,000.
- A grant application was submitted to the Sports Authority for \$10,000 in early March.

REQUEST FOR CONSIDERATION

Donor Update:

- The Friends of Kennedy Park has secured \$500,000 from The Karen & Gary Rajek family. They have requested naming rights for Field #4 (2nd field to be constructed). The request will be on the March agenda. As noted above, Director Wodalski is working with REI to bid Field #4 with #5 for construction this summer. Very exciting! We will coordinate with the Friends to have a recognition event at the park once we are closer to construction.
- The Friends of Kennedy Park have also requested the first light pole placed on Field #5 be dedicated in honor of Bradyn Bohn. A naming request is on the March agenda for discussion and/or action.

Marketing/Events:

- Trustee Weiland, Sarah Olafson, and Administrator Gebert met with Marcus Nelson on March 17, 2025. Marcus Nelson has the consulting and marketing firm Go Full Nelson. Nelson participated in the small group strategic planning session and has been assisting with some marketing support. On the March agenda is a request to enter into a project cost/hourly rate agreement with Go Full Nelson. Immediate projects we would be looking for assistance with include:
 - Finalizing the Strategic Plan.
 - Drafting a Letter of Support that community organizations/businesses could sign on to support the project.
 - Press release(s) sharing news of donors and naming of field(s).
 - Working with the Friends and Community Foundation to keep information updated on the donation page.
 - Website development.
 - Supporting fundraising efforts, i.e. working to develop donation containers in the community, etc.
- Administrator Gebert will work with Director Crowe to add an additional *Donate Now* button to the Kennedy Park Renovation website page.
- Currently, the youth sports organizations are working through their annual fundraising efforts, thus an Ask Letter' won't be sent now as we don't want it to conflict.
- Olafson will be working with the Wausau CVB regarding a testimonial video. As noted in the prior update, the CVB will work with their videographer for production of the video. Olafson will coordinate with Tim White to get this scheduled.

Please remember to participate in our ***Dine for Cause*** nights! Brews Brothers raised \$800! Texas Roadhouse is the April location, from 3 PM to 10 PM on Monday, April 7th. These events maintain awareness of the campaign in the community.

A SharePoint site has also been developed, allow sharing of information between the Friends, volunteers, Village staff, etc.

Other items:

On March 7, 2025, Trustee Weiland, Director Wodalski, and Administrator Gebert met with State Representative Patrick Snyder about possible funding opportunities through the biennial state budget. Rep. Snyder is supportive of the project and will bring forward a \$7 million request for the project. If successful, we would know through the adoption of the state budget – the state operates on a fiscal year of July 1st – June 30th. Thank you!

The Friends will provide a quarterly update on the funds at the Community Foundation.

Attached Docs: **Phase 1 Site Layout Plans, additional items are on the March Parks & Recreation Committee meeting agenda.**

REQUEST FOR CONSIDERATION

Committee Action: None.

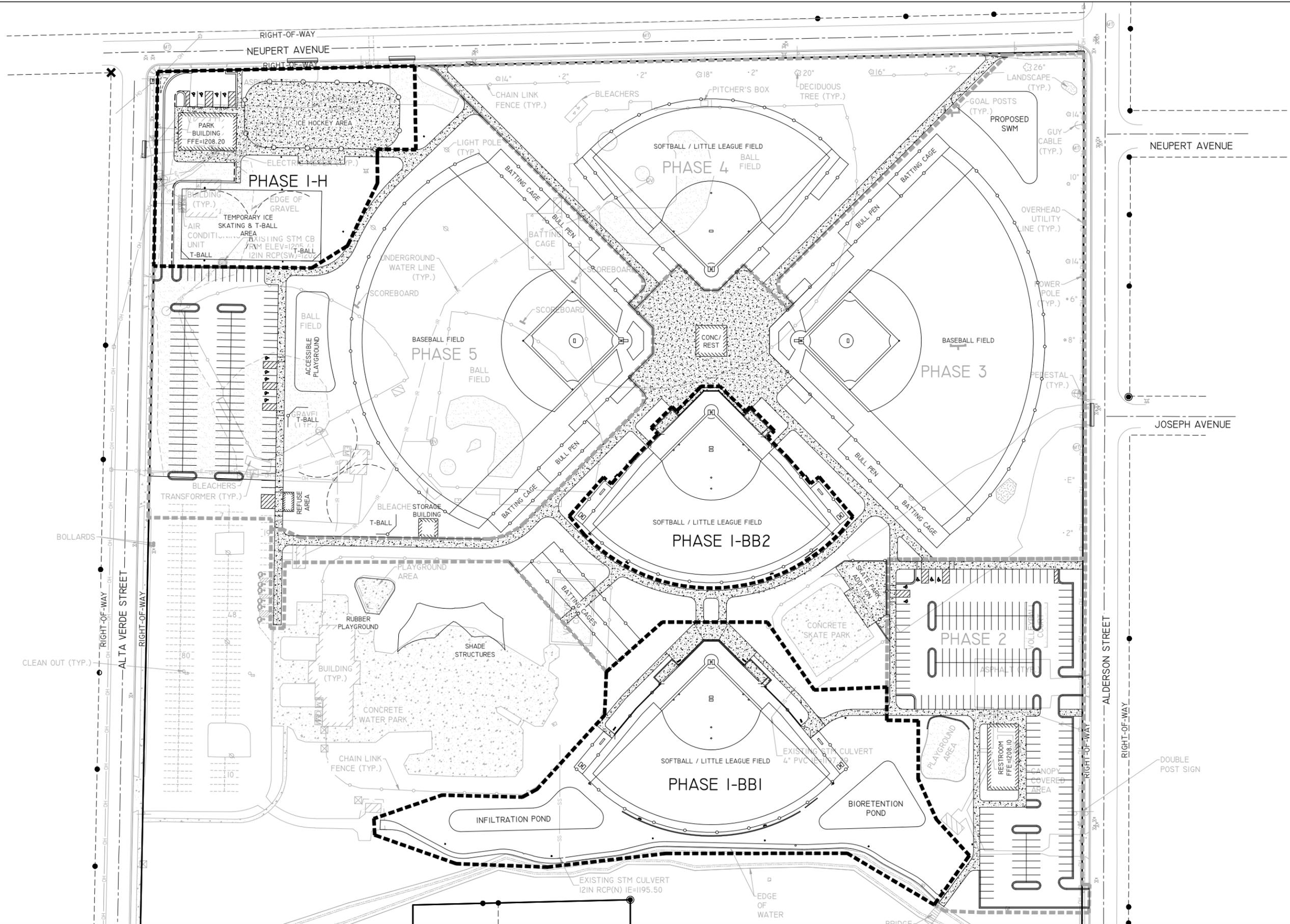
Fiscal Impact: None.

Recommendation: None, discussion item.

Recommended Language for Official Action

None, monthly update item.

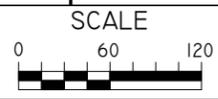
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 PLOTTED: MAR 17, 2025 - 11:32AM PLOTTED BY: RYANW



REI Engineering, INC.
 4080 N. 20TH AVENUE
 WAUSAU, WISCONSIN 54401
 PHONE: 715.675.9784, FAX: 715.675.4060
 EMAIL: MAIL@REIENGINEERING.COM



**CIVIL & ENVIRONMENTAL
 ENGINEERING, SURVEYING**



DATE	ISSUANCE	BY	CHKD	SURVEYED BY:	DESIGNED BY:	SURVEY DATE:
				AJB	CSS	7-2-2024
				JLR	JJB	03-14-2025
				JLR	JJB	

OVERLAY SITE PLAN
 KENNEDY PARK
 5815 ALTA VERDE STREET
 WESTON, WI

REI
 REI No. 11600
 SHEET C020

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee - 3/24/25
Description:	Discussion regarding an update on Pickleball Courts
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry Jami Gebert, Village Administrator
Question:	Monthly update on pickleball courts.

Background

3/24/25 Update

No update.

2/17/25 Update

The new information that we must share is that we were informed that a new indoor pickleball facility will be opening this spring in Menomonee Falls and plans for additional facilities in Madison and Green Bay. Is there an opportunity for a privately owned facility in our area soon?

1/20/25 Update

Administrator Gebert and I met with Lisa Knoll, President and Paula Voss, Vice President of Wausau Area Pickleball on December 4th to discuss pickleball. We informed them of the decision to place the courts at Machmueller versus their proposal to place them at Yellowbanks. We also informed them of the cost estimate to complete the courts at Machmueller along with support structures such as the shelter and restrooms. They seemed receptive to the idea, and we asked them to discuss it with their members to see if this project were something they would support.

Village staff also met with Director of Parks for Wausau/Marathon County Parks on January 9th to discuss the status of pickleball within their department. They currently have plans to convert two tennis courts into three pickleball courts at Alexander Park in 2025. They currently don't have any other plans to add more courts but the status of the courts at Marathon Park may change. Currently the west side master plan shows no courts in Marathon Park so depending on the outcome of some of the future planning over the next few months they may be building courts at an alternate location. This likely would be quite a few years out though.

Attached Docs: **None.**

Committee Action: **None.**

REQUEST FOR CONSIDERATION

Fiscal Impact: N/A

Recommendation: None.

Recommended Language for Official Action

None,

Or

Something else.

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – March 24, 2025
Description:	Update on Improvements at Yellowbanks Launch.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Update on Improvements at Yellowbanks Launch.

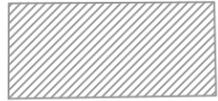
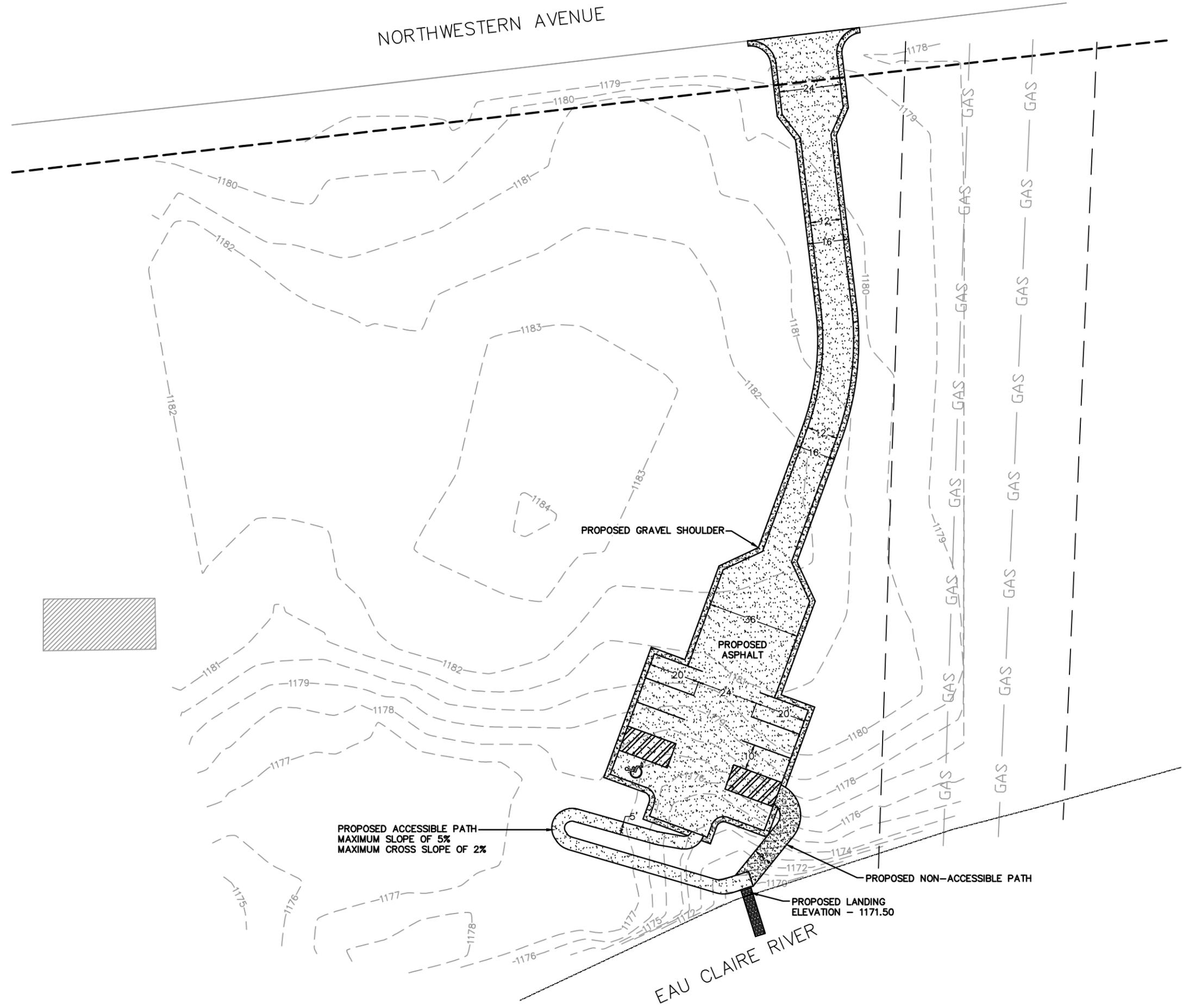
Background

To date the Village has applied for and received notification that we have been approved for four different grants for this project. The first grant was submitted last year through the WDNR, and we have tentatively been approved for a \$48,000 50/50 matching grant. A signed grant agreement still needs to be completed for this grant prior to construction. The second grant we received is a \$2,500 grant from the Wausau Noon Kiwanis Club. The third grant we received is \$5,000 from the Wausau/Marathon County Parks Foundation. The fourth grant we received is a \$15,000 Impact Grant through the Community Foundation of North Central Wisconsin. Staff met on March 12, 2025, to discuss this project and review the plans.

Attached Docs:	Most recent versions of the site and grading plans.
Committee Action:	None.
Fiscal Impact:	N/A
Recommendation:	Strictly an update.

Recommended Language for Official Action

Additional action:



PROPOSED ACCESSIBLE PATH
 MAXIMUM SLOPE OF 5%
 MAXIMUM CROSS SLOPE OF 2%

PROPOSED LANDING
 ELEVATION - 1171.50

MARATHON TECHNICAL SERVICES LLC
 CONSULTING ENGINEERS
 1699 SCHOFIELD AVE, SUITE 115
 SCHOFIELD, WI 54476
 PHONE - (715)843-7292

REVISION DATE
 03/14/2025

SURVEYED: PRLCO
 DESIGNED: MTS
 DRAWN BY: NSB
 APPROVED:

PROPOSED SITE PLAN
 KAYAK LAUNCH
 YELLOW BANKS PARK

SCALE
 1" = 40'
 SHEET NO.
 1

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – March 24, 2025
Description:	Update on Yellowbanks Disc Golf Course
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Update on Yellowbanks Disc Golf Course.

Background

Staff met with Pete Hoover on March 6th, a local disc golf enthusiast, designer of the Yellowbanks Disc Golf Course, and member of Wausau Area Disc Golf Enthusiasts, to discuss a few items regarding the Yellowbanks Course. Village staff have also removed three baskets for refinishing and received an estimate from Crystal Finishing to sandblast and powder coat each basket for \$125.00. We still need to get an estimate on replacement chains for each basket. Then we can determine if refinishing is realistic versus replacement. We have not set a timeline for the work to be done but plan on beginning on work once the weather allows. Jessica Falkowski will also be meeting with TC Energy next week regarding the installation of berms over the high-pressure gas pipelines to allow us access to the various areas throughout the course.

Attached Docs:	None.
Committee Action:	None.
Fiscal Impact:	N/A
Recommendation:	Strictly an update.

Recommended Language for Official Action

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/24/2025
Description:	Arbor Day Proclamation (P-25-001)
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park Committee recommend approving Proclamation P-25-001 designating May 23rd, 2025, as Arbor Day in the Village of Weston?

Background

The Village has celebrated Arbor Day for the past fourteen years by holding an observance and planting trees. Besides the benefits of planting trees, the Arbor Day observance and proclamation are two of the requirements that the Village must complete to be designated as a Tree City. National Arbor Day in 2025 is April 25th but the observance can take place anytime. We have chosen to dedicate Friday, May 23rd, 2025, as Arbor Day in the Village.

Attached Docs:	Proclamation P-25-001
Committee Action:	No prior review.
Fiscal Impact:	N/A
Recommendation:	Staff recommends approval.

Recommended Language for Official Action

I move to recommend approval of Proclamation P-25-001 designating May 23, 2025, as Arbor Day in the Village of Weston.

Or

I move to not recommend approval of Proclamation P-25-001.

Or

Something else.

Additional action:



Arbor Day Proclamation (P-25-001)

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I _____ President of the Village of Weston, do hereby proclaim Friday, May 23, 2025 as Arbor Day in the Village of Weston, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and Woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 21st day of April in the year of 2025.

President _____

Attest _____

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park and Recreation Committee – March 24, 2025
Description:	Architectural and Structural Services for Kennedy Park.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee acknowledge that we are moving forward with the Architectural and Structural Services at Kennedy Park?

Background

As part of the Kennedy Park project, additional items need to be completed as we go through the design and construction phases of the project.

The first item is the architectural services for the designs of the Multi-purpose Park Building, Concessions/Restrooms Building and the Restroom/Shelter on the east side of the park. A proposal has been provided by the Samuels Group and reviewed by staff for this service.

The second item is the structural services for the dugouts for all the fields and the retaining walls on field #5.

Attached Docs:	Proposal and cost estimate will be available at the meeting if you would like to review.
Committee Action:	None.
Fiscal Impact:	\$9,200.00 Total for both services.
Recommendation:	Recommend acknowledgement of both services.

Recommended Language for Official Action

I move to acknowledge that the Village is moving forward with the Architectural and Structural Services for the Kennedy Park Project,

Or

Something else,

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, March 24, 2025
Description:	Discussion and/or action on contract with Go Full Nelson Marketing
From:	Jami Gebert, Village Administrator
Question:	Would the committee like to recommend approval of a projects proposal agreement with Go Full Nelson to assist with the Kennedy Park Capital Campaign?

Background

Trustee Weiland, Sarah Olafson, and Administrator Gebert met with Marcus Nelson on March 17, 2025. Marcus Nelson has the consulting and marketing firm Go Full Nelson. Nelson participated in the small group strategic planning session and has been assisting with some marketing supports. The agenda item is a request to enter into a projects proposal agreement with Go Full Nelson for six immediate projects the capital campaign could use some assistance with. Further detail is outlined in the agreement.

Attached Docs:	Go Full Nelson Kennedy Park Projects Proposal agreement.
Committee Action:	TBD.
Fiscal Impact:	\$3,000 for the six projects and there is \$11,825.00 in marketing funds still available through the prior ARPA allocation to the renovation project.
Recommendation:	Approval.

Recommended Language for Official Action

I motion to recommend approval of the Go Full Nelson Kennedy Park Projects Proposal Agreement to the Board of Trustees.



Kennedy Park Projects Proposal

Date: March 18, 2025

Parties Involved

Client:

The Village of Weston
4747 Camp Phillips Rd
Weston, WI 54476

Consultant:

Marcus Nelson, dba Full Nelson Marketing
4411 W. Raybelle Dr
Weston, WI 54476

Purpose

This proposal outlines the scope of work, deliverables, and estimated timelines for the Kennedy Park Projects, as the Village of Weston requested at the Kennedy Park Meeting on March 17, 2025. The goal is to support the development and promotion of Kennedy Park through strategic planning, communications, and web design.

Scope of Work

The Consultant will provide the following services:

1. Support Letter to State to Accompany Pat Snyder Ask

- Draft a formal support letter to the state, highlighting the importance of Pat Snyder's request and its alignment with the Kennedy Park Project.
- Estimated Time: 2-3 hours

2. Strategic Plan for Kennedy Park Project

- Develop a comprehensive strategic plan, including vision, goals, timeline, and the Rajek Field donation details.
- Estimated Time: 6-8 hours

3. Press Release for Rajek Family Donation

- Write a press release announcing the Rajek family's donation, including key details about the new fields and their impact on the community.
- Estimated Time: 3-4 hours

4. CVB Blog Post

- Draft a short blog post for the Convention and Visitors Bureau (CVB) to announce the donation and tie it to the recently produced Kennedy Park video.
- Estimated Time: 2-3 hours



Kennedy Park Projects Proposal

5. Donation Page Blurb for Community Foundation Website

- Write a concise, persuasive blurb for the Community Foundation's donation page, highlighting the Rajek donation and encouraging contributions.
- Estimated Time: 1-2 hours

6. One-Page Website for TheKennedyParkProject.com

- Design and develop a one-page website featuring the Kennedy Park video, links to relevant sites, and a donation button.
 - Estimated Time: 4-6 hours
-

Deliverables

The Consultant will provide the following deliverables:

1. A polished support letter to the state.
 2. A completed strategic plan document.
 3. A finalized press release.
 4. A short CVB blog post.
 5. A blurb for the Community Foundation donation page.
 6. A fully functional one-page website for TheKennedyParkProject.com.
-

Timeline

The estimated timeline for completion of all projects is 5-7 business days from the approval date, assuming timely feedback and approvals from the Client.

Fees

The Consultant proposes a flat fee of \$3,000 to complete all projects outlined above. This fee includes research, drafting, necessary revisions, and finalization of all deliverables.

Payment Terms

1. **Deposit:** A **50% deposit of \$1,500** is due upon approval of this proposal.
2. **Remaining Balance:** The **remaining 50% (\$1,500) is due upon completion** and delivery of all deliverables.
3. **Payment Methods:** Payments can be made via check, bank transfer, or Venmo: @marcusnelson



Kennedy Park Projects Proposal

Terms and Conditions

1. **Payment Terms:** Payment is due upon completion of all deliverables.
2. **Revisions:** The Client is entitled to necessary revisions per the ‘Fees’ agreement.
3. **Approvals:** The Client agrees to provide timely feedback and approvals to ensure the project stays on schedule.
4. **Ownership:** All deliverables will become the Client’s property upon full payment.

Acceptance

By signing below, the Client agrees to the terms and conditions outlined in this proposal.

Client
Signature: _____

Name _____

Title _____

Date _____

Consultant
Signature: 

Name MARCUS NELSON

Title Owner, Full Nelson Marketing

Date March 18, 2025

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, March 24, 2025
Description:	Discussion and/or action on Kennedy Park Renovation Naming Rights request for the first light on Field #5 to be named in honor of Bradyn Bohn
From:	Jami Gebert, Village Administrator and Friends of Kennedy Park
Question:	Would the committee like to recommend approval to the Board of Trustees the naming of the first light placed on Field #5 to be in honor of Bradyn Bohn?

Background

The Friends of Kennedy Park would like to propose the first light pole placed on Field #5 this summer be named in honor of Bradyn Bohn. Bradyn passed away on March 5th, his obituary is attached, which shares his love of family, friends, and baseball. The Friends expressed desire to dedicate the first light, on the first field constructed in his honor.

The request would be in order under the approved Village Owned Park/Facility Naming Policy. If approved, a plaque and/or marker would be placed on the light pole in dedication to Badyn Bohn.

Attached Docs:	Bradyn Michael Bohn Obituary.
Committee Action:	TBD.
Fiscal Impact:	None.
Recommendation:	Approval.

Recommended Language for Official Action

I motion to recommend approval of first light placed on Field #5 of the Kennedy Park Renovation to be named in honor of Bradyn Bohn to the Board of Trustees.



Beste
FUNERAL HOME

2009 — *Bradyn* — 2025

Bradyn Michael Bohn

September 22, 2009 — March 5, 2025

Kronenwetter

Bradyn M. Bohn, 15, Kronenwetter, passed away at his home on Wednesday, March 5, 2025.

Bradyn was born on September 22, 2009, in Wausau, WI. The son of Parker Siems and Brittney (Bohn) Bird. He was a student at DCE Junior High School.

Bradyn was loved and gave love to so many in his time on this earth. He was an exceptional student and athlete. Bradyn loved to ski and play baseball. He loved drawing and listening to music and singing along off key with his headphones on, pretending he couldn't hear us begging him to stop. He was a terrible driver and I'm positive I need new brakes since he got his temps.

Bradyn was so funny and kind and had such a big heart. He was the kid who would annoy you on purpose and then make you laugh when you were trying not to. He always wanted people around him to be happy.

Bradyn was the most amazing friend, and he was blessed to have so many wonderful friends who love him. He loves you all too.

Bradyn was a great big brother and cousin to all of the littles in his life. Everyone of them were so proud to hang out with their big cousin Bray.

Bradyn was the best son we could have ever asked for. In his short time here, he changed our lives in so many ways. He made the sun feel a little warmer, the sky a little clearer, and our hearts a lot more full.

We will always have an empty space in our lives without him here, but we know he is cheering us on from above. As he is for all his friends and loved ones.

We want to thank our community for holding us up and supporting us through this. We love you. Bradyn loves you.

Our forever Angel in the Outfield, #22.

LLBB

Bradyn is survived by his parents, Parker (Megan Schneck) Siems, and Brittney (Luke) Bird, as well as a sister, Aurora Bird; grandparents, multiple great grandparents, aunts,

uncles and cousins.

A Celebration of Bradyn's life will take place at 5:00 p.m., on Thursday, March 13, 2025, at the Rothschild Pavillion. Visitation will be from 1:00 p.m., until the time of service, all at the Pavillion. Beste Funeral Home, Mosinee, is assisting the family with arrangements. Online condolences can be directed to the family at www.bestefh.com.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Parks & Recreation Committee, March 24, 2025
Description:	Discussion and/or action on Kennedy Park Renovation Naming Rights request for Field 4 to be the “Karen and Gary Rajek Memorial Field”
From:	Jami Gebert, Village Administrator and Friends of Kennedy Park
Question:	Would the committee like to recommend approval to the Board of Trustees the naming of Field #4 to be “The Karen and Gary Rajek Memorial Field?”

Background

The Friends of Kennedy Park have a \$500,000 commitment towards Field #4 in honor of Karen and Gary Rajek. The family has requested the naming rights of “The Karen and Gary Rajek Memorial Field” and it would be known as “Rajek Field.” A plaque/monument would be placed at the field with the full name. Village staff are working with REI on a mock-up of the signage. If the tentative design is completed by the meeting on Monday, we will share at the committee meeting. As mentioned in the update, Director Wodalski is working with REI to finalize engineering for Field #4, so it can be bid with Field #5 and constructed this summer. The donation should cover the field construction. Field lighting would still need to be added, but there is potential for other donor supports for the lighting. The request would be in order under the approved Village Owned Park/Facility Naming Policy. If approved, a press release will be shared with the community and media now and once construction was imminent, we would likely complete an event at Kennedy Park too. The family has a strong connection to softball, and we are so excited they decided to share this wonderful memorial to Karen & Gary with the entire community! Thank you!

Attached Docs:	For ease of reference, the approved Village Owned Park/Facility Naming Policy.
Committee Action:	TBD.
Fiscal Impact:	The \$500,000 donation would be provided to The Friends of Kennedy Park through the Community Foundation of North Central Wisconsin.
Recommendation:	Approval.

Recommended Language for Official Action

I motion to recommend approval of “The Karen and Gary Rajek Memorial Field” naming rights for Field #4 of the Kennedy Park Renovation project to the Board of Trustees.

Village of Weston POLICY		
Issue Date 12-16-2024	Policy Title:	Policy No.
Revision Date	<i>Village Owned Park/Facility Naming Policy</i>	

- (1) **PURPOSE** – to establish a consistent and formal policy and process for naming/renaming of any public parklands, parks, recreational areas/amenities, and/or Village owned facilities (“Park/Facility”) which the community may accept and readily identify with.

- (2) **SCOPE** – named Parks/Facilities may identify significant geological, historical, and ecological areas located within the community. Additionally, named Parks/Facilities can give suitable recognition to individuals who make a sizeable monetary contribution or have contributed to the growth and development of the Village.

- (3) **RESPONSIBILITY** – the Board of Trustees shall be responsible for naming or change in name for any Park/Facility. The Parks and Recreation Committee shall be responsible for recommending to the Board of Trustees the naming or change in name for any public parklands, parks, or recreational areas/amenities under the purview of the Weston Parks & Recreation Department. However, notwithstanding this provision, the Board of Trustees shall not be precluded from naming public parklands, parks, or recreational areas/amenities under the purview of the Parks and Recreation Committee.

- (4) **OBJECTIVES AND GOALS:**
 - a. The names should be purposeful, suitable, symbolic, and should fall under one of the classifications provided within this policy.
 - b. Best practice is for names to be adopted before dedication of a Park/Facility or before development begins on a new Park/Facility.
 - c. Names will not be for living persons except when substantial donations are offered towards the project and when the donor stipulates a name as being a part of that donation.
 - d. Names of individuals (living or posthumously) will be considered only if that person was actively involved in giving unselfishly of herself/himself for the betterment of the community. It will be necessary for this individual to have strong community support.
 - e. Names for public officials will not be used without thorough justification and, in most cases, the person should be honored posthumously.

- (5) **PROCEDURE:**
 - a. Requests or proposals for adopting a specified name for a particular Park/Facility shall be submitted to the Village Administrator in written form along with thorough documentation giving the reasons for the selection of the proposed name.
 - b. For an individual (excluding historically significant individuals) a biographical sketch, including monetary and/or volunteer contribution to the Park/Facility and/or community is appreciated.

- c. The Village Administrator will provide the written request or proposal to the Board of Trustees or Parks and Recreation Committee, where applicable, for presentation and action.

(6) **SELECTION CRITERIA:**

Parks/Facilities may be named:

- a. For location, such as the name of an adjacent street or the related plat or subdivision.
- b. For a geologic, geographic, historical, botanical, horticultural or scientific feature inherent to the area.
- c. To honor a person or group(s) who made a significant monetary contribution to the project:
 - i. When a major donation that exceeds 50% of the cost to develop an area has been made and wherein the donor stipulates a name as being a consideration of a donation.
 - 1. The name of these Parks/Facilities will remain in place for a minimum of 30-years or if a structure and/or amenity, the lifetime of the structure and/or amenity, whatever comes first.
 - 2. The name of these Parks/Facilities can be kept longer than the 30-years minimum by special request and approval of the Board of Trustees and Parks and Recreation Committee, where applicable.
 - ii. An organization, business, or group should meet the above criteria in addition to the following:
 - 1. It should not be political or religious in nature unless it has had a unique and important place in the Village's history.
 - 2. It should be a local organization, business, or group, unless if a non-local group has performed some outstanding service for the area.
 - 3. Groups are not allowed to identify Parks/Facilities by using local chapters, numbers, troops, etc.
- d. To show gratitude to an individual or group:
 - i. When it seems appropriate to name a Park/Facility in honor of a person or group, it should be one who has made a major contribution to the community and/or has been instrumental in the project. As noted under **(4) OBJECTIVES AND GOALS**, evidence of strong community support should be provided.
- e. Classifications – these classifications are in order of priority.
 - i. Places and Features
 - 1. Natural phenomenon
 - 2. Recognizable area or neighborhood
 - 3. Descriptive
 - 4. Horticultural, zoological, environmental
 - 5. Assumed name (commonly used name)
 - ii. Historic Events
 - 1. Battles
 - 2. Discoveries
 - 3. Explorations

iii. Community development Organizations

1. Civic
2. Veterans
3. Fraternal
4. Other

iv. Other Person's Name

1. Large donors
2. Historical groups
3. Local hero
4. National hero
5. National official
6. State official
7. Local official
8. Local individual(s)

v. Great Ideas or Causes

1. Ecological
2. Friendship
3. Independence
4. Peace

- f. As noted under **(3) RESPONSIBILITY** if considering parklands, parks, or recreational areas/amenities under the purview of the Weston Parks and Recreation Department, the Parks and Recreation Committee shall review first and recommend to the Board of Trustees to accept or reject the proposed name.

(7) ADOPTION:

- a. A group may ask to adopt a Park/Facility for improvement or maintenance purposes, and in return the Park or Facility could be named after that group. A written agreement should be signed specifically detailing the future responsibilities and length of the agreement with the group adopting the Park or Facility and any name change must first be approved by the Board of Trustees and Parks and Recreation Committee, where applicable.

(8) OTHER NAMING ALTERNATIVES:

- a. Land that is donated to the Village for Parks/Facilities can be named by deed restriction by the donor. The naming and acceptance of land is subject to approval of the Board of Trustees and the Parks and Recreation Committee, where applicable.
- b. Special names for new amenities within a Park/Facility (i.e. playgrounds, shelters, etc.) will be allowed when:
- i. An individual/group donation results in a substantial contribution to the proposed amenity (donation exceeds 50% of the proposed cost) or to honor an individual/group. All special names are subject to the same naming criteria in **(6) SELECTION CRITERIA** of this policy.
 - ii. Best practice is for names to be adopted before dedication of the new amenities.
 - iii. Special names need approval by the Board of Trustees, and where applicable the Parks and Recreation Committee.

(9) **FREQUENCY, REPETITION, SEGMENTATION:**

- a. Generally, individuals and/or groups recognized (named) with one Park/Facility cannot be recognized with additional Parks/Facilities owned by the Village. Allowances can be made by the Board of Trustees for exceptional circumstances.

(10) **RENAMING:**

- a. The renaming of Parks/Facilities is strongly discouraged. It is recommended that efforts to change a name be subject to the most critical examination so as not to diminish the original justification for the name or discount the value of the prior contributors.
- b. Only those Parks/Facilities named for geographic location, outstanding feature or subdivision should be considered for renaming. Land for Parks/Facilities named by deed restriction cannot be considered for renaming.
- c. For Parks/Facilities to be considered for renaming the following must occur:
 - i. The recommended name must qualify according to (6) **SELECTION CRITERIA** of this policy; and
 - ii. A minimum of 30-years has past, or if a structure and/or amenity, the lifetime of the structure and/or amenity has been exhausted; and
 - iii. If renaming is recommended through community support, a petition and/or proposal from the community should accompany the request for renaming.

(11) **USE OF PLAQUES AND MARKERS:**

- a. This means of recognition will be used to honor individuals and organizations for the community or designate the history of a particular property. All plaques, markers, memorials, or monuments placed for naming purposes must have design and placement approved by the Board of Trustees, and Parks and Recreation Committee where applicable.
- b. Plaques, markers, and memorials designs should blend with and complement the existing Village signage.
- c. All plaques, markers, and memorials are subject to the same naming standards in (6) **SELECTION CRITERIA** of this policy.
- d. Because of their proneness to vandalism and maintenance, plaques, markers, and memorials should be used sparingly.
- e. A written maintenance agreement for each plaque/marker/memorial shall be developed and signed by the Director of Parks and Recreation and donor individual/organization. Plaques, markers, and memorials become the property of the Village.

(12) **CONTESTS**

- a. Contests may be used for naming Parks/Facilities provided they meet the same standards in (6) **SELECTION CRITERIA** of this policy and receive approval by the Board of Trustees and Parks and Recreation Committee where applicable.

(13) **GRANDFATHER CLAUSE** – All existing Parks/Facilities named prior to adoption of this policy are under a grandfather clause with respect to this policy.

VILLAGE OF WESTON, WISCONSIN
SHAWN OSTERBRINK, PARK DIRECTOR
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-3 FOR FEBRUARY 2025

1. ITEMS OF SPECIAL NOTE

Board Agenda Items

- Resolution 2025-002 To Allow Fishing on the Ponds at the Prohaska Family Memorial Park

2. WORK PLAN PROJECTS

1. Strategic Plan Initiatives

- Innovative Service Delivery
 - Working on a draft User Agreement for local organizations.
- Energized Workforce
 - Huerth and Osterbrink attended quarterly pool operator training at Marathon County Health Department.

2. Kennedy Park Renovation Marketing Campaign

Capital Campaign:

3/17/25

The Friends Group was informed that they did not receive an Impact Grant during this round of funding. They were also informed by the Davis Family Foundation that they would not be providing a grant at this time. They did have a meeting with a potential donor that was very positive.

Administrator Gebert, Trustee Weiland and Director Wodalski met with Representative Snyder regarding the Kennedy Park Renovation.

Please remember to participate in our ***Dine for Cause*** nights! The Brew's Brothers event on February 24th raised \$800.00. The next event is March 18th at Red Robin. If you do attend the Red Robin event, please make sure to mention the fundraiser or provide the attached flyer. There are also instructions on the flyer for online ordering to make sure the order is put towards the fundraising event. These events maintain awareness of the campaign in the community.

3. Kennedy Park Construction

3/17/25 Update

Renovation:

Staff received the updated plans on March 4th and the structural plans the first field for the retaining wall and dugout areas on March 10th. Staff are currently reviewing the plans. The

updated plans have been sent to the lighting designer.

REI is also in the process of getting the rest of the park to a 60% plan stage for review this spring.

Village staff also met with an architect to discuss the initial scope of those tasks which would include the multipurpose building in the northwest corner, concession/announcer/restroom building as well as all bathroom and shelter facilities within the park.

4. Pickleball 3/17/25 Update

There is no new information currently.

5. Yellowbanks Canoe and Kayak Launch 3/17/2025 Update

To date the Village has applied for and received notification that we have been approved for four different grants for this project.

The first grant was submitted last year through the WDNR, and we have tentatively been approved for a \$48,000 50/50 matching grant. A signed grant agreement still needs to be completed for this grant prior to construction.

The second grant we received is a \$2,500 grant from the Wausau Noon Kiwanis Club. The third grant we received is \$5,000 from the Wausau/Marathon County Parks Foundation.

The fourth grant we received is a \$15,000 Impact Grant through the Community Foundation of North Central Wisconsin.

Staff have a meeting on March 12, 2025, to discuss this project.

3. IDENTIFIED NEEDS

4. MISCELLANEOUS COMMENTS / ISSUES

- Park Work – Staff have been cutting dead ash trees and brushing at various locations. They have also been repairing/painting picnic tables, working on equipment maintenance, and various other projects. Staff has also been preparing for the upcoming season at the Aquatic Center and in Parks. To date we have three pre-season rentals at the aquatic center. We have also been scheduling several other groups during the season. Talked with the YMCA and it sounds like staffing is looking good for the season.

**END OF
PACKET**