



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING AGENDA OF THE AD HOC PUBLIC SAFETY
BUILDING RENOVATIONS COMMITTEE
Weston Municipal Center Board Room
4747 Camp Phillips Road, Weston, WI 54476

Tuesday, May 2, 2023, at 5:00 p.m.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 544 591 5099

AGENDA ITEMS

1. Meeting called to order by Chair Jasper Hartinger
2. Roll Call
 - a. Hartinger, Cronin, Finke, Pinsonneault, Schulz, Tatro
 - b. Ex Officio members: Donner, Wodalski, Maloney
3. [Meeting minutes 04/10/2023](#)
4. [Meeting Minutes 04/25/2023](#)
5. [Review and Approval of Renderings of Exterior Color and Sign Options](#)

REMARKS FROM MEETING PARTICIPANTS

PUBLIC COMMENTS

ADJOURN

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or clerks@westonwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on www.westonwi.gov and transmitted to media partners on May 1, 2023.



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING MINUTES OF THE AD HOC Public Safety Building Renovations COMMITTEE**

Monday, April 10, 2023, at 5:00 p.m.

AGENDA ITEMS

- 1. Meeting called to order by Committee Chair Jasper Hartinger**
Hartinger called the meeting to order at 5:00 p.m.

- 2. Roll Call**

Public Safety Building Renovations Member

Hartinger, Jasper
Cronin, Steve
Pinsonneault, Jim
Chief Clay Schulz
Chief Josh Finke
Tatro, Scott

Present

Yes
Arrived at 5:42 p.m.
Yes
Absent
Yes
Yes

Also Present

Donner, Keith
Maloney Mark
Roman Maguire
Jon Wallenkamp, Kueny Architects

- 3. Committee Purpose**

Hartinger explained the purpose of the Committee to be to provide the best possible outcome for the SAFER/EMPD Safety Building.

- 4. Review of Bid Results for Exterior Renovation of the Public Safety Building and Recommendation to Board of Trustees of Contract Award.**

Discussion was held with Jon Wallenkamp who appeared by telephone. Questions were asked regarding when the 120 days began. The contract would be signed first and then the start date is based off of when the contract is signed. June 15 is the tentative start date indicated. Plans were reviewed by Committee with questions to Wallenkamp regarding confirmation that the plans would include all exterior painting on all four sides with a minimum of prime plus one coat of paid applied in two separate coats and tuckpointing, the concrete repairs, and repair of the insulation on the northern duct work. Discussion also included removing the screens from the bid and getting a quote for vinyl fencing, removing the radius on the front of the building, and squaring it up or simply just getting a quote for the painting and tuckpointing at this time and completing the remainder later. No action was taken.

- 5. Schedule next meeting date(s) to walk through building and revisit scope of interior improvements design:**

a) Agenda and Date(s) To Be Determined

Donner will arrange a time for the next meeting where Jon Wallenkamp will be present to review bid and answer further questions in person.

- 6. Remarks from Meeting Participants**

None

PUBLIC COMMENTS

None.

ADJOURN

Meeting adjourned at 6:17 p.m.



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
MEETING MINUTES OF THE AD HOC PUBLIC SAFETY BUILDING RENOVATIONS
COMMITTEE**

Tuesday, April 25, 2023, at 4:00 p.m.

AGENDA ITEMS

- 1. Meeting called to Order by Committee Chair Jasper Hartinger**
Hartinger called to order the meeting at 4:00 p.m.

2. Roll Call:

| <u>Public Safety Building Renovations Member</u> | <u>Present</u> |
|--------------------------------------------------|----------------|
| Hartinger, Jasper | Yes |
| Cronin, Steve | Yes |
| Pinsonneault, Jim | Yes |
| Captain John Rusinek | Yes |
| Chief Josh Finke | Yes |
| Tatro, Scott | Yes |

Also Present

Donner, Keith
Maloney Mark
Roman Maguire
Jon Wallenkamp, Kueny Architects

- 3. Review of Bid Results for Exterior Renovation of the Public Safety Building.**

Discussion was held with Jon Wallenkamp and the committee. The committee would like to remove the architectural panels from the project. Hartinger asked Wallenkamp what exactly is included in the three exterior bids. Wallenkamp said tuckpointing is not included in Bid #2, the bid included bridging the hairline cracks with caulk, exterior paint. Maguire said there are some areas of the building masonry that will need to be tuckpointed. Tatro said there is loose insulation by the HVAC system. Wallenkamp suggested we bid insulation repair separately. Wallenkamp said we can round the corners of the building; the overhangs will be repainted to match the building. Wallenkamp will re-render the drawing with different colors and vertical stripes. Sign options will include lighted lettering and/or lighted shields for Police and Fire. Wallenkamp said the exterior paint will have a two-year warranty, we can bid to include an extended warranty. Wallenkamp suggests not to paint the overhead doors. Maloney would like

to remove the air conditioning screening in bid and do something less expensive such as landscaping to cover the units.

Motion by Cronin, second by Pinsonneault to reject April 4 bid results due to being overbudget.

| | |
|----------------------------------------------------------------------|--------------------|
| Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass | |
| <u>Member</u> | <u>Vote</u> |
| Hartinger, Jasper | Yes |
| Cronin, Steve | Yes |
| Pinsonneault, Jim | Yes |
| Captain John Rusinek | Yes |
| Chief Josh Finke | Yes |
| Tatro, Scott | Yes |

4. Discuss Scope of Exterior Renovations Project.

Wallenkamp suggested we have one bid for tuckpointing and repairs, one bid for paint work 100% of building, there are some painters that do tuckpoint work. The village can hire someone to do the HVAC work. Signs will be kept as a separate bid. Cronin would like to remove the half wall to cover the gas meters, he would like to see a more economical option like landscape or a vinyl fence. Wallenkamp will remove this. Finke asked if certain colors are better than others. Wallenkamp said red colors will fade faster than others. Cronin would like to make the building look different than before. Wallenkamp suggested a vertical sign band with a different accent color. They can use it as an electrical chase for an acrylic box to light sign with LED lights. Maloney suggested Flip Side Graphics as a potential bidder. Wallenkamp said we should have three options to bid on. Direction to have Public Works to remove the monument sign, and just leave the Weiland memorial. Remove the directional signs once the main signs are on the building. Pinsonneault suggests we use contrasting paint colors to separate the EMPD and SAFER entrances to the building. Exterior colors should be two toned greys with an accent stripe and a different color for the court area. Overhangs will match the exterior paint color. Exterior painting of the outbuildings will be bid as an alternate.

5. Recommendation to Board of Trustees to Award Contract(s) or Reject Bid(s). (Action taken under Item #3)

AD HOC committee requests by May 2nd, 2023, new rendering will be complete, On May 2nd, 2023, at 5:00 p.m. AD HOC Committee will meet to review new rendering at the Municipal Building. May 11th / May 18th, 2023, bid advertisements will run in the Wausau Daily Herald. Bids due May 25th, 2023, at noon and opened. AD HOC Committee will meet May 30th, 2023, at 5:00 pm and a Special Board Meeting immediately following 6:00 p.m.

6. Review, Discussion, and Possible Action on Scope of Interior Improvements and Process to Proceed.

Wallenkamp reviewed the summary of work for the interior and total estimated construction costs of \$400,000 EMPD, \$182,00 Town/Clerk, \$152,000 SAFER. The committee advised Wallenkamp to remove lighting/ceiling in the Town/Clerk area. Remove the paint and keep the flooring budget in the Town/Clerk area with no base or trim -only carpet. SAFER area acoustical ceilings, add the shower area, new hose bibs, apparatus bay, Interior lighting in southern rooms, hallway, and bathroom. The police area needs a new roof hatch for maintenance, acoustical ceilings, paint garage area, cell booster, new exhaust fan for locker room, new lighting, flooring, furniture allowance for front office. The committee took a tour of the building to see the area in the bid. Chief Schulz is asking for the construction of a new office for privacy with a window to see the front reception area. Wallenkamp is going to double check the painting of the wallpaper and door jams in the original budget. One option would take some interior doors out completely and replace some interior doors and finish drywall. Cronin suggests that talk with Chief Schulz to see what priority is. HVAC needs to be addressed, there are some zones that need to be addressed because they are cold (e.g., the intoxication intake room) and not temperature regulated. Wallenkamp suggests that we scope (inspect by camera) the underfloor HVAC duct if we take it out of bid. Tour through the SAFER area looked at the shower area in 1st floor locker room which has a non-functioning floor drain due to sloping of the floor. It is desired to paint the metal panels in the garage above the concrete block. Rubberized flooring at the top of the 2nd floor stair landing is puckered and needs to be repaired. The main hallway floor is uneven where 2 sections of the building meet. The kitchen area also has uneven flooring surfaces due to subfloor or structural problems. Thoughts of constructing walls to convert the training area into a classroom were dismissed in favor of buying furniture to use in the kitchen/employee lounge area and use that space for classroom training.

7. Remarks from Meeting Participants.

None

PUBLIC COMMENTS

None

ADJOURN

Motion by Cronin, second by Tatro to adjourn the meeting.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

| <u>Member</u> | <u>Vote</u> |
|----------------------|--------------------|
| Hartinger, Jasper | Yes |
| Cronin, Steve | Yes |
| Pinsonneault, Jim | Yes |
| Captain John Rusinek | Yes |
| Chief Josh Finke | Yes |
| Tatro, Scott | Yes |

Meeting adjourned at 5:42 p.m.

Draft



EVEREST
METRO

SAFER
STATION
#2



EVEREST METRO

SAFER STATION #2