



**OFFICIAL MEETING PACKET OF THE  
PARKS AND RECREATION COMMITTEE**

**VICE CHAIRPERSON/TRUSTEE BARB ERMELING PRESIDING  
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF  
ADVISOR**

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A meeting of the Parks and Recreation Committee, composed of four (5) appointed members, will convene at ***Weston Municipal Center, which is located at 4747 Camp Phillips Road, Weston, on September 22, 2025, at 4:00 p.m.***



**Village of Weston, Wisconsin  
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Clark, Ermeling (C), Esker, Lopes Serrao (VC), Tatro**

Ex-Officio: **Maloney**

Staff: **Osterbrink, Falkowski**

Date/Time: **Monday, September 22, 2025, at 4:00 p.m.**

Location: **Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476**

Agenda: **The Agenda Packet will be sent out at least 3 days prior to the meeting.**

**Attendance:** Parks and Recreation Committee Members, please indicate if you will or will not be attending so we may determine in advance if there will be a quorum.

**Questions:** **Shawn Osterbrink**                      **Jessica Falkowski**  
[sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov)                      [jfalkowski@westonwi.gov](mailto:jfalkowski@westonwi.gov)  
**(715) 359-6114**    **(715) 359-6114**

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**PLEASE NOTE THE FOLLOWING INFORMATION:**

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This notice was posted at the Municipal Center, and on the Village's website at [www.westonwi.gov](http://www.westonwi.gov), and was emailed to local media outlets (Print, TV, and Radio) on 9/15/2025 @ 11:30 a.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum be other government bodies are present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



VILLAGE OF WESTON, WISCONSIN  
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE

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**TO THE HONORABLE TRUSTEE ERMELING AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE:** The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, September 22, 2025 @ 4:00 p.m.**, in the Village Board Room at the Weston Municipal Center, 4747 Camp Phillips Road, Weston, WI 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Park Committee.

*If you are not able to attend in person interested persons may also attend via the zoom link or by phone.*

**Join Zoom Meeting by Computer:**

<https://zoom.us/j/5445915099>

**Join Zoom Meeting by Phone:**

+1 312 626 6799 US (Chicago)

**Meeting ID: 5445915099**

**AGENDA ITEMS.**

1. Meeting called to order by Chair Ermeling.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Recording Secretary.  
Clark, Ermeling (C), Esker, Lopes Serrao (VC), Tatro
4. [Approval of minutes from the previous meeting: August 25, 2025.](#)
5. [Public Comments.](#)
6. [Written Comments](#)

**EDUCATIONAL PRESENTATIONS & REPORTS.**

7. [Update on the Kennedy Park Renovation and Capital Campaign](#)
8. [Update on Improvements at Yellowbanks Launch](#)



**VILLAGE OF WESTON, WISCONSIN  
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

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9. [Update on Yellowbanks Disc Golf Course.](#)

**POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

10. [Discussion and/or possible action Rothschild/Schofield Aquatic Center Joint Venture request.](#)
11. [Discussion and/or possible action Park Capital Improvement Plan.](#)

**FUTURE ITEMS**

12. Possible next meeting date: October 27, 2025.
13. Topics for future meetings:
14. [Remarks from Staff.](#)
15. Remarks from Committee Members.
16. Announcements.
17. Adjourn.

**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING**  
**Monday, August 25, 2025, 4:00 pm**

- 1.) Meeting called to order by Chair Ermeling @ 4:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES
Ermeling, Barb (C)	YES
Esker, Roger	YES
Lopes Serrao, Luis (VC)	YES
Tatro, Scott	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Director Osterbrink, and Director Wodalski.

**4.) Approval of minutes from the previous meeting: July 28, 2025.**

**\*M/S/P Clark/Lopes Serrao: to approve July 28, 2025, minutes.**

**Yes Votes: 5   No Votes: 0   Abstain: 0   Not Voting: 0   Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Ermeling, Barb	YES
Esker, Roger	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

**5.) Public Comments**

Jim Pinsonneault 5002 Arrow Street stated the following concerns about the Kennedy Park Renovation:

- The ratio of tax monies spent versus monies raised from fundraising by Friends of Kennedy Park
- Feels that the Friends of Kennedy Park do not meet often enough or provide minutes to the Parks and Recreation Committee
- Lack of updates from the Marketing Firm
- Lack of future maintenance costs
- No completed MOU's with user groups

Pinsonneault also states that he feels the Committee themselves are not engaged in this project.

## **6.) Written Comments.**

Chair Ermeling read aloud a letter sent in from Dino Corvino. Corvino positively commented on the concert held at Kennedy Park that was sponsored by Wausau Area Events. Corvino would like the Village to continue to collaborate with Wausau Area Events in the future.

## **EDUCATIONAL PRESENTATIONS & REPORTS.**

### **7.) Update on the Kennedy Park Renovation and Capital Campaign.**

Osterbrink stated that an RFC is in the packet. Fields one and two are under construction. Field one the retaining wall has been completed along with backstop poles. PGA is working on grading and drainage of and around both fields. They are tying the storm sewer drainage pipes from the fields to the pool storm sewer system. The dugouts have been installed on field two. PGA is waiting on the fencing company to install the permanent fence in the grass area on the East side of the pool before continuing work in that area.

Osterbrink stated the Friends of Kennedy Park are working on an Impact Grant. Jimmy Olafson, President of DC Everest Youth Baseball (DCEYB), updated the Committee. Olafson stated the group is working on a few different grants. Donations have been received from Alumni and DCEYB in the last month. The Ask Letters are going out to key donors this week. The Friends of Kennedy Park are working with DC Everest Youth Hockey (DCEYH) and their involvement. DCEYB is coordinating a Glow Tournament to be held at the Greenheck Turner Community Center tentatively scheduled for Saturday, February 28, 2026. This tournament is to fundraise for lights specifically on field 2. They have also been working on an Alumni Newsletter. Administrator Gebert added that focusing on raising funds for lights on field two is the next goal to reach as the group is breaking items down into smaller goals making it more achievable.

Ermeling asked when the Community Foundation will be receiving the \$500,000. Olafson responded that it has always been agreed with the family that monies will be received once construction is started and expenses are being accrued. Wodalski stated as of now the Village has received one invoice from PGA for Kennedy Park which is under \$500,000. Once the Village receives expenses that reach \$500,000, the Rajek family will give the check to the Community Foundation. Then the Village will request monies from the Community Foundation to pay expenses for field two.

Lopes Serrao thanked Olafson and other volunteers who have been working hard to get this project up and going.

### **8.) Update on Improvements at Yellowbanks Launch.**

Osterbrink stated that PGA is back on site and working hard. When PGA stripped the topsoil

they found gray clay underneath in some areas so more excavation was needed. The Village provided sand fill, riprap, and road base. There was an undocumented well casing that was also found during the construction of the parking lot. The Village is having PGA properly abandon the well. Staff reinforced the silt fence along the bank of the river with additional bales, stakes, and more silt fence. Administrator Gebert asked the Committee to please sign the Thank You cards provided which will be sent to the five foundations/committee's that the Village received monies from for the project. The fifth grant was just received from Marathon County Transportation Coordinating Committee for \$40,000 for the ADA launch. Osterbrink thanked Gebert and Higginbotham for attending the meeting.

### **9.) Update on Rothschild/Schofield Aquatic Center Joint Venture request.**

Osterbrink stated that the Village does not have a cost estimate for the addition of a small pool that Rothschild/Schofield requested. Osterbrink explained that there are many variables to consider before proceeding. Osterbrink hopes to have a rough estimate for the September meeting.

Administrator Gebert stated that getting an accurate cost estimate is tough. A Request for Bid would be needed first to get a solid number but, that number would likely change when an RFP would be sent out. Administrator Gebert stated what's more important is what the joint venture would look like because of the investment. Administrator Gebert asked the Committee for their thoughts on adding or not adding a kiddie pool and if that is the determining factor of pursuing a joint venture. Lopes Serrao commented that looking at Rothschild's numbers over the last four years his concern is that the monies Rothschild took in may not cover Weston's Aquatic Center expenses without adding an additional kiddie pool area. Clark stated that she has no interest in supporting an additional pool at Weston Aquatic Center. Clark says there is not enough public support for an addition but does support the idea of a joint venture. She also stated that Rothschild and Schofield must provide solid numbers that they would contribute. Tatro added that if Rothschild and Schofield would contribute to improvements and help with maintenance through their budget the Village should consider a joint venture but not necessarily adding an additional pool. Ermeling stated that the Weston Aquatic Center was built with a zero-depth entry to accommodate young children so at the time Weston did not have to build a separate pool for the younger children. Ermeling is willing to consider a joint venture with Rothschild and Schofield but will not support an additional pool with taxpayer dollars.

The Committee agrees that if Rothschild/Schofield closes their pool it will increase attendance at our pool, bringing in more revenue. They also agree that they do not want to burden our taxpayers.

## **POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.**

### **10.) Discussion and/or action on Agreement with YMCA for 2026-2028 Seasons.**

Osterbrink gave history on when the Village of Weston partnered with the YMCA in 2020. YMCA is good with communication and has been a great partner overall to work with. The YMCA staffs all the lifeguards and managers at the Aquatic Center. Besides providing services

at the pool, they have trained and certified Village staff in CPR/AED for free. The Village just had to pay certification costs through Red Cross. The YMCA holds swimming lessons at the Aquatic Center during the summer for residents and nonresidents. There is a five percent increase in the proposed contract with the YMCA.

Ermeling asked what else the Village all pays for besides the \$33,075 for administration fees. Osterbrink responded, the YMCA invoices the Village who pays for all the lifeguard wages. The Village is also responsible for: soliciting advertisements for the programs, supplying telephone and internet services, any other supplies, equipment, or services necessary to operate the Weston Aquatic Center.

***\*M/S/P Esker/Clark motion to recommend the agreement with the YMCA for the 2026-2028 seasons at the Aquatic Center.***

**Yes Votes: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Ermeling, Barb	YES
Esker, Roger	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

## **FUTURE ITEMS**

**11.) Possible next meeting date: September 22, 2025**

**12.) Topics for future meetings:**

- a. Discuss meeting time for future meetings
- b. Yellowbanks Disc Golf Course
- c. Aquatic Center Update

**13.) Remarks from Staff.**

Osterbrink stated that the weather was not ideal for the Dun-Rite Exteriors customer appreciation event that was held at the Aquatic Center Sunday August 24<sup>th</sup>. Eleven people swam in the pool but more patrons were in the parking lot for the free food and supporting Luke Fenhaus. Luke is a professional stock car racer and competes part-time in the Nascar Craftsman Truck Series. WDEZ radio station was also at the Aquatic Center broadcasting for two hours.

**14.) Remarks from Committee Members**

Ermeling stated that she may be absent from the September 22, meeting.

Clark would like an update on maintenance at Yellowbanks Disc Golf Course, specifically access across the pipelines. She would also like an update on final numbers at the Aquatic Center.

Tatro stated that he received many positive comments on the concert in the park event held at Kennedy Park. Both Tatro and Lopes Serrao would like the Village to continue to work with Wausau Events and hopefully hold more events in Weston in the future.

**15.) Announcements**

Osterbrink stated tomorrow night at Machmueller Park is the last concert of the series that will be held there. The concert is from 7PM-8:30PM and Amelia Ford is the artist, and the food truck is Boriken Mart.

**16.) Adjournment.**

**\*M/S/P Tatro/Lopes Serrao: motion to adjourn the meeting at 4:53 p.m.**

**Yes Votes: 5   No Votes: 0   Abstain: 0   Not Voting: 0   Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Ermeling, Barb	YES
Esker, Roger	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

Jessica Falkowski, Recording Secretary

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Park Committee, September 22, 2025</b>
<b>Description:</b>	<b>Update on the Kennedy Park Renovation and Capital Campaign</b>
<b>From:</b>	<b>Jami Gebert, Village Administrator Michael Wodalski, Director of Public Works Shawn Osterbrink, Director of Parks, Recreation and Forestry</b>
<b>Question:</b>	<b>Update on the implementation of the master plan for Kennedy Park and capital fundraising campaign.</b>

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## Background

### Renovation:

The first two fields are currently under construction along with the storm water pond in the southeast corner. Dugouts and retaining wall work is ongoing along with building of the fields and associated grading work. Backstop fencing is beginning to be installed as well.

The artificial turf installation began on September 13<sup>th</sup>. They plan on completing on September 17<sup>th</sup>, with final inspection that day.

The concrete bases for the lighting and scoreboards have begun on both fields. Irrigation installation for the outfields is scheduled for the week of September 22<sup>nd</sup>.

### Capital Campaign:

Progress is ongoing on tasks from the last update. New items from last month include:

- The Glow Tournament mentioned last month is tentatively scheduled for Saturday, February 28, 2026.
- Additional donations have been made. Most notable, a \$3,000.00 donation from a former Everest Alumni.
- Ask letters are going out shortly.

### *Long Term Maintenance Plan for Kennedy Park*

Staff have a meeting scheduled with the school district at the end of September. We will coordinate schedules with the youth sports organizations immediately following the meeting to discuss play/tournament schedules, field usage, and field management/maintenance for next year.

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<b>Attached Docs:</b>	<b>Kennedy Park Renovation expenses &amp; revenues through 8/31/2025</b>
<b>Committee Action:</b>	<b>None.</b>
<b>Fiscal Impact:</b>	<b>None.</b>
<b>Recommendation:</b>	<b>None.</b>

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## Recommended Language for Official Action

None, update item.

# REQUEST FOR CONSIDERATION

*Pictures from September 2, 2025:*



# REQUEST FOR CONSIDERATION

*Pictures from September 14, 2025:*



# REQUEST FOR CONSIDERATION



**Kennedy Park - Total expenses through**

**8/31/2025**

GL	Vendor	Description	Date	Check	Amount
20-05-55210-290-000	G Morty	marketing	5/1/2024	62212	11,825.00
20-05-55210-290-000	REI Civil	construction documents	8/21/2024	62795	11,880.00
20-05-55210-290-000	Sun Printing	sign	10/28/2024		678.50
20-05-55210-290-000	REI Civil	construction documents	10/31/2024	63264	18,552.59
20-05-55210-290-000	US Bank Corp	cracker jacks for groundbreaking	11/6/2024		124.90
20-05-55210-290-000	REI Civil	construction documents	11/22/2024	63432	17,957.75
20-05-55210-290-000	American Engineering	soil boring	12/27/2024	63586	8,600.00
20-05-55210-290-000	REI Civil	construction documents	12/30/2024	63690	12,925.00
As of 12/31/2024					82,543.74
41-07-55402-215-000	REI Civil	Engineering	4/23/2025	64348	10,566.25
	REI Civil	Engineering	5/19/2025	64684	13,338.75
	Samuels Group	Engineering	5/31/2025	64691	1,560.00
	REI Civil	Engineering	6/11/2025	54792	11,715.00
	REI Civil	Engineering	7/2/2025	64976	2,541.00
	American Engineering	Material Testing	7/24/2025	64994	2,119.25
	Samuels Group	Engineering	8/14/2025	65133	60.00
41-07-55402-290-000	Go Full Nelson	marketing	4/17/2025	64302	1,500.00
	Go Full Nelson	marketing	6/2/2025	64611	1,500.00
41-07-55402-321-000	Gannett	Bid rquest	4/23/2025	64610	200.20
41-07-55402-822-000	REI Civil	construction documents	3/27/2025	64102	18,932.50
	PGA	Pay app 1	7/30/2025	65027	138,599.75
TOTAL				8/31/2025	\$ 202,632.70
Total Project Cost					\$ 285,176.44

**REQUEST FOR CONSIDERATION**

<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – September 22, 2025</b>
<b>Description:</b>	<b>Update on Improvements at Yellowbanks Launch.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Update on Improvements at Yellowbanks Launch.</b>

**Background**

**4/28/25**

To date the Village has applied for and received notification that we have been approved for four different grants for this project. The first grant was submitted last year through the WDNR, and we been approved for a \$48,000 50/50 matching grant. The grant agreement was approved and signed and sent back to the WDNR. The second grant we received is a \$2,500 grant from the Wausau Noon Kiwanis Club. The third grant we received is \$5,000 from the Wausau/Marathon County Parks Foundation. The fourth grant we received is a \$15,000 Impact Grant through the Community Foundation of North Central Wisconsin.

The Park Committee and Board recommended and approved moving forward with the project. The grant agreement was signed by the Village President and sent in. MTS and Plover River Land have made changes to the design based on the Plan Commission recommendation.

**5/27/25**

The Village approved the site plan for this project with a couple of slight modifications. Due to the amount of parking a light will need to be added by the parking lot. The Village will contact Wisconsin Public Service to provide and install the pole and light. The other change requested was to adjust the size of handicapped parking stall. These changes have been sent to MTS and Plover River Land to adjust on the plan.

Staff met with PGA, Plover River Land and MTS on May 12<sup>th</sup> to discuss coordination of this project. The next step is to put together the bid

advertisement and bidding documents. We received a draft of the ad on May 16<sup>th</sup>, and they are currently working on the bid documents. We plan on advertising this project in early June and awarding later in the month.

**7/28/25**

Project was bid out and bids were due on June 10<sup>th</sup>. Project was awarded by the Village Board on June 16<sup>th</sup>. There is more information in the RFC below that was part of the board packet. Project has not started yet, and we don't have a definitive start date yet. We anticipate it will be in August.

**8/25/25**

Construction started on 8/11 on the improvements but unfortunately staffing for the contractor has slowed things down a bit. They plan on returning on 8/25 to continue with the project.

**9/22/25**

Marathon County Transportation Coordinating Committee approved funding the full cost of the Yellowbanks dock for \$40,540.50 at their August 7, 2025, meeting.

Project is moving along quickly. The contractor experienced a couple of obstacles in the process including some substandard soil conditions and a well that was not abandoned. The soil was removed and replaced with fabric and rock and the well was properly abandoned. Curbing was poured on 9/15, and dock installation took place on 9/16.

Water level is quite low, so the dock entrance looks a little too steep.

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**Attached Docs:**

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**Committee Action: None.**

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**Fiscal Impact: N/A**

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**Recommendation: Strictly an update.**

**Recommended Language for Official Action**

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Additional action:

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REQUEST FOR CONSIDERATION

9/16/2025





**REQUEST FOR CONSIDERATION**

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**Public Mtg/Date:** Park and Recreation Committee – September 22, 2025

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**Description:** Update on improvements at Yellowbanks Disc Golf Course.

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**From:** Shawn Osterbrink, Director of Parks, Recreation & Forestry

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**Question:** Update on the progress at the Yellowbanks Disc Golf Course.

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**Background**

Unfortunately, due to multiple projects and daily park maintenance staff have not made much progress on this project. We have received an updated cost estimate for the mats, working on updated costs for the basket refinishing and we also requested and received a cost estimate to complete the brushing at the site.

If we can complete the mats and necessary, fill or receive approval for certain pieces of equipment from TC Energy we may be able to complete the brushing with Village staff and volunteers.

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**Attached Docs:** None.

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**Committee Action:** None.

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**Fiscal Impact:** N/A

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**Recommendation:** Update.

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**Recommended Language for Official Action**

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Additional action:

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Parks and Recreation Committee, September 22, 2025</b>
<b>Description:</b>	<b>Discussion and/or action on Rothschild/Schofield Aquatic Center Joint Venture request</b>
<b>From:</b>	<b>Jami Gebert, Village Administrator</b>
<b>Question:</b>	<b>Review of preliminary framework for a possible joint venture with the Rothschild/Schofield Aquatic Center?</b>

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## Background

Below is an excerpt from the draft August 25, 2025, Parks and Recreation meeting minutes regarding the potential of a joint venture with the Rothschild/Schofield Aquatic Center.

### ***Update on Rothschild/Schofield Aquatic Center Joint Venture request.***

*Osterbrink stated that the Village does not have a cost estimate for the addition of a small pool that Rothschild/Schofield requested. Osterbrink explained that there are many variables to consider before proceeding. Osterbrink hopes to have a rough estimate for the September meeting.*

*Administrator Gebert stated that getting an accurate cost estimate is tough. A Request for Bid would be needed first to get a solid number but, that number would likely change when an RFP would be sent out. Administrator Gebert stated what's more important is what the joint venture would look like because of the investment. Administrator Gebert asked the Committee for their thoughts on adding or not adding a kiddie pool and if that is the determining factor of pursuing a joint venture. Lopes Serrao commented that looking at Rothschild's numbers over the last four years his concern is that the monies Rothschild took in may not cover Weston's Aquatic Center expenses without adding an additional kiddie pool area. Clark stated that she has no interest in supporting an additional pool at Weston Aquatic Center. Clark says there is not enough public support for an addition but does support the idea of a joint venture. She also stated that Rothschild and Schofield must provide solid numbers that they would contribute. Tatro added that if Rothschild and Schofield would contribute to improvements and help with maintenance through their budget the Village should consider a joint venture but not necessarily adding an additional pool. Ermeling stated that the Weston Aquatic Center was built with a zero-depth entry to accommodate young children so at the time Weston did not have to build a separate pool for the younger children. Ermeling is willing to consider a joint venture with Rothschild and Schofield but will not support an additional pool with taxpayer dollars.*

*The Committee agrees that if Rothschild/Schofield closes their pool it will increase attendance at our pool, bringing in more revenue. They also agree that they do not want to burden our taxpayers.*

# REQUEST FOR CONSIDERATION

With the input received from the committee, staff have attached preliminary framework with some proposed key components to a potential partnership/agreement. Please note that this proposed framework is an initial draft intended to help progress the conversation. It's shared with the intent of facilitating further discussion. Staff is open to feedback in order to shape any final product together. The attached is also being presented/discussed with Rothschild and Schofield.

Noteworthy points of the proposed framework:

- The proposed \$3/per capita annual stipend is based on a *possible* increase in the daily pass rate that could occur due to the increase usage of the aquatic center. If the current daily rate of \$5 were adjusted to include separate resident and non-resident rates, the non-resident rate could increase by approximately \$2–\$3, bringing it to \$7 or \$8. Since there is currently no distinction between resident and non-resident rates, non-residents are effectively paying \$5. The \$3 figure reflects that *potential* increase. An annual adjustment to this rate is also included in the preliminary framework.
- Ownership of the Weston Aquatic Center would remain solely with the Village of Weston.
- All decisions regarding the operation, maintenance, and capital improvements would remain the sole decision and responsibility of the Village of Weston. An additional pool for ages >1 to 5 years of age would not be added at this time. However, it would be noted there is interest in the addition of such infrastructure through future capital improvement planning.

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**Attached Docs:** Preliminary framework for Joint Aquatic Center Agreement.

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**Committee Action:** Prior discussion noted in RFC.

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**Fiscal Impact:** None/TBD.

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**Recommendation:** Continue discussion to determine if an Aquatic Center partnership is possible.

## Recommended Language for Official Action

**I move that the Parks and Recreation Committee continues to be interested in exploring partnership options with the Rothschild/Schofield Aquatic Center Commission and staff should explore further \_\_\_\_\_ to the preliminary framework proposed and report back.**

**Or something else \_\_\_\_\_.**

## **Rothschild/Schofield Aquatic Center Joint Venture preliminary framework with the Weston Aquatic Center**

The Rothschild/Schofield Aquatic Center is looking at fiscally responsible, yet strategic ways to partner with the Village of Weston to operate one aquatic center, the Weston Aquatic Center. All three municipalities have expressed interest in a long-term agreement on the operation of one aquatic center.

To establish a comprehensive and mutually beneficial arrangement, the following items are **proposed** as key components of a potential draft agreement. These provisions are intended to serve as a **preliminary framework** for discussion and may be subject to revision upon further negotiation and review by all parties involved:

- The Village of Rothschild and City of Schofield would compensate the Village of Weston an annual stipend for the residents of Rothschild and Schofield to be considered residents for pool use. They would receive resident rates for season passes and if instituted, would receive the resident rate for daily passes.
- The stipend would be \$3/per capita annually paid by June 1<sup>st</sup> and based on the U.S. Census 2025 Population numbers.
- The stipend would increase annually by CPI for Recreation Commodities, not to exceed 3%.
- The agreement would be for a minimum of three-years, and auto renew annually thereafter. If either municipality would like to exit after the three-year initial term, written notice would need to be provided to the Village of Weston before October 1<sup>st</sup> and the municipality wouldn't exit until January 1<sup>st</sup> of the following year, meaning they would pay the full stipend for one additional year.
- Population growth or decline would be reviewed annually prior to invoices being sent by the Village of Weston and the stipend adjusted if the population increase/decrease is +/- 5%.
- Ownership of the Weston Aquatic Center would remain solely with the Village of Weston.
- The Village of Rothschild and the City of Schofield would contract as partners in the facility, but not have an ownership stake. No additional membership or change would occur to the committee structure that regulates the Weston Aquatic Center.
- All decisions regarding the operation, maintenance, and capital improvements remain the sole decision and responsibility of the Village of Weston.

**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – September 22, 2025</b>
<b>Description:</b>	<b>Park Capital Improvement Plan.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Park Equipment and Project Capital Improvement Plan.</b>

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**Background**

It has been quite a while since the committee has discussed the Capital Improvement Plan (CIP) for Village Parks and Equipment. Currently the CIP just has placeholders of \$80,000 for park specific items and \$75,000 for equipment. Park staff are working on assembling a list of potential projects and equipment for future years. This list along with as many cost estimates we can assemble will be shared at the meeting on Monday. We do not expect action on this item just want to get the discussion going on this.

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**Attached Docs:** CIP  
**Committee Action:** None.

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**Fiscal Impact:** N/A

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**Recommendation:** None

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**Recommended Language for Official Action**

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Additional action:

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2026 Projects							
Project Name	Water	Sanitary	Storm	TIF	General	Grants/Other Rev	Total
<b>2026 Street Projects</b>							
Bloedel Ave	\$ 560,000	\$ 348,000	\$ 363,000		\$ 426,000		\$ 1,697,000
Concord Ave and Bayberry St	\$ 200,000	\$ 100,000	\$ 566,000		\$ 935,000		\$ 1,801,000
Jelinek and Alderson Intersection	\$ 200,000	\$ 150,000	\$ 200,000		\$ 450,000		\$ 1,000,000
Street Repaving and Overlays					\$ 300,000		\$ 300,000
Pedestrian Bridge Lighting Replacement					\$ 100,000		\$ 100,000
Sidewalk and Path Connections						\$ 25,000	\$ 25,000
<b>2026 Utility Projects</b>							
Well 3 PFAS/Fe/Mn Removal and Treatment Plant	\$ 2,640,000					\$ 2,000,000	\$ 4,640,000
MH and Sewer Lining		\$ 250,000					\$ 250,000
<b>2026 Facility Projects</b>							
Safety Building Updates - HVAC					\$ 75,000		\$ 75,000
<b>2026 Parks Projects</b>							
Park Upgrades						\$ 80,000	\$ 80,000
<b>2026 Equipment</b>							
Public Works Equipment - 2026					\$ 400,000	\$ 75,000	\$ 475,000
Parks Equipment - 2026					\$ 75,000		\$ 75,000
Street Sweeper Purchase			\$ 300,000		\$ -		\$ 300,000
Fire/EMS and Police Equipment - 2025					\$ 100,000		\$ 100,000
<b>2026 Project Totals</b>	<b>\$ 3,600,000</b>	<b>\$ 848,000</b>	<b>\$ 1,429,000</b>	<b>\$ -</b>	<b>\$ 2,861,000</b>	<b>\$ 2,155,000</b>	<b>\$ 10,893,000</b>
	Water	Sanitary	Storm	TIF	General	Grants/Other Rev	Total

2027 Projects														
<b>2027 Street Projects</b>														
Ross Ave (Metro to Alderson)	\$	100,000	\$	156,000	\$	363,000		\$	408,497	\$	3,244,349	\$	4,271,846	
Post Ave and Ferge St	\$	422,000	\$	646,000	\$	457,000		\$	575,000			\$	2,100,000	
Howland Ave	\$	100,000	\$	150,000	\$	874,000		\$	1,035,000			\$	2,159,000	
Street Repaving and Overlays								\$	200,000	\$	100,000	\$	300,000	
Sidewalk and Path Connections										\$	25,000	\$	25,000	
<b>2027 Utility Projects</b>														
Kathleen LS Upgrade			\$	75,000								\$	75,000	
BUS 51 Storm Pond					\$	2,089,905				\$	1,065,095	\$	3,155,000	
MH and Sewer Lining			\$	250,000								\$	250,000	
<b>2027 Facility Projects</b>														
								\$	-			\$	-	
<b>2027 Parks Projects</b>														
Park Upgrades										\$	80,000	\$	80,000	
<b>2027 Equipment</b>														
Public Works Equipment - 2027								\$	400,000	\$	75,000	\$	475,000	
Parks Equipment - 2027								\$	75,000			\$	75,000	
Plow Truck Replacement								\$	350,000			\$	-	
Fire/EMS and Police Equipment - 2027								\$	100,000			\$	100,000	
<b>2027 Project Totals</b>	\$	<b>622,000</b>	\$	<b>1,277,000</b>	\$	<b>3,783,905</b>	\$	<b>-</b>	\$	<b>3,143,497</b>	\$	<b>4,564,444</b>	\$	<b>13,040,846</b>
		Water		Sanitary		Storm		TIF		General		Grants/Other Rev		Total

**2028 Projects**

2028 Street Projects							
Ross Ave and CR-X Intersection	\$ 100,000	\$ 50,000	\$ 50,000		\$ 400,000	\$ 2,352,000	\$ 2,952,000
Ross Ave (River Bend Rd to Pauls Ave)	\$ 1,100,000	\$ 1,000,000	\$ 100,000		\$ 575,000	\$ 2,211,598	\$ 4,986,598
Everest Ave	\$ 486,000	\$ 429,000	\$ 440,000		\$ 520,000		\$ 1,875,000
Street Repaving and Overlays					\$ 300,000		\$ 300,000
Sidewalk and Path Connections						\$ 25,000	\$ 25,000
Sternberg and CR-X Ped Crossing					\$ 100,000	\$ 100,000	\$ 200,000
Municipal Street Connection (Stella to Connie)	\$ 15,000	\$ 10,000	\$ 20,000		\$ 150,000		\$ 195,000
2028 Utility Projects							
MH and Sewer Lining		\$ 250,000					\$ 250,000
Fox St LS Upgrade		\$ 750,000					\$ 750,000
2028 Facility Projects							
					\$ -		\$ -
2028 Parks Projects							
Park Upgrades						\$ 80,000	\$ 80,000
2028 Equipment							
Public Works Equipment - 2028					\$ 400,000	\$ 75,000	\$ 475,000
Parks Equipment - 2028					\$ 75,000		\$ 75,000
Fire/EMS and Police Equipment - 2028					\$ 100,000		\$ -
							\$ -
<b>2028 Project Totals</b>	<b>\$ 1,686,000</b>	<b>\$ 2,479,000</b>	<b>\$ 590,000</b>	<b>\$ -</b>	<b>\$ 2,370,000</b>	<b>\$ 4,718,598</b>	<b>\$ 11,743,598</b>
	<b>Water</b>	<b>Sanitary</b>	<b>Storm</b>	<b>TIF</b>	<b>General</b>	<b>Grants/Other Rev</b>	<b>Total</b>

2029 Projects							
<b>2029 Street Projects</b>							
Ross Ave and CR-X Intersection	\$ 100,000	\$ 50,000	\$ 50,000		\$ 400,000	\$ 2,352,000	\$ 2,952,000
Ross Ave (River Bend Rd to Pauls Ave)	\$ 1,100,000	\$ 1,000,000	\$ 100,000		\$ 575,000	\$ 2,211,598	\$ 4,986,598
Radtke St (W of Alderson)	\$ 133,000	\$ 117,000	\$ 120,000		\$ 142,000		\$ 512,000
Birch St (Jelinek to Community Center)	\$ 50,000	\$ 25,000	\$ 176,000		\$ 473,000		\$ 724,000
Willow and Cherry St	\$ 336,000	\$ 296,000	\$ 304,000		\$ 360,000		\$ 1,296,000
Street Repaving and Overlays					\$ 300,000		\$ 300,000
<b>2029 Utility Projects</b>							
Well 1 and 5 PFAS/Fe/Mn Removal	\$ 5,000,000						\$ 5,000,000
BUS 51 Utility Replacements	\$ 717,000	\$ 753,000					\$ 1,470,000
MH and Sewer Lining		\$ 250,000					\$ 250,000
<b>2029 Facility Projects</b>							
					\$ -		\$ -
<b>2029 Parks Projects</b>							
Park Upgrades						\$ 80,000	\$ 80,000
<b>2029 Equipment</b>							
Public Works Equipment - 2029					\$ 400,000	\$ 75,000	\$ 475,000
Parks Equipment - 2029					\$ 75,000		\$ 75,000
Fire/EMS and Police Equipment - 2029					\$ 200,000		\$ -
							\$ -
<b>2028 Project Totals</b>	<b>\$ 1,917,000</b>	<b>\$ 2,491,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 2,925,000</b>	<b>\$ 4,718,598</b>	<b>\$ 13,120,598</b>
	<b>Water</b>	<b>Sanitary</b>	<b>Storm</b>	<b>TIF</b>	<b>General</b>	<b>Grants/Other Rev</b>	<b>Total</b>

**VILLAGE OF WESTON, WISCONSIN**  
**SHAWN OSTERBRINK, PARK DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2025-8 FOR AUGUST 2025**

**1. ITEMS OF SPECIAL NOTE**

There is one item on the board agenda for discussion and action.

1. It is the proposed agreement with the YMCA for the 2026-2028 seasons at the Aquatic Center. The Park and Recreation Committee recommended approval.

**2. WORK PLAN PROJECTS**

1. Strategic Plan Initiatives

- Innovative Service Delivery
  - Work on a draft User Agreement for local organizations.
  - Met with Everest Fastpitch to discuss their priorities.

2. Energized Workforce

- Osterbrink will be attending Financial Sustainability Training and Falkowski and Steines are attending Pool Operator Training.

**3. Kennedy Park Renovation**

**Capital Campaign:**

9/15/25

The Friends Group is submitting an impact grant for lights on the second diamond.

Just recently additional donations to the project were received.

The ask letter is going out to potential donors.

Updated financials for expenses and revenues are provided in Jessica Trautman's report.

**Construction:**

9/15/25 Update

Project construction is moving forward on the first two fields. Finish grading on the infields on both diamonds has been completed, dugout floors have been poured and base and pitching rubber anchors have been poured. Artificial turf has arrived, and installation is expected the week of 9/8. Fencing for both diamonds has also arrived. Most of the grading has been completed on the two fields.

**Yellowbanks Canoe and Kayak Launch:**

9/15/2025 Update

Construction started on August 11<sup>th</sup>. Most of the excavation and grading are complete. The contractor ran into a couple of unexpected issues during excavation, which included some clay soil and a well that was not abandoned. The clay soil has been removed and replaced with fabric and rip rap and the well has been abandoned. Once the grading is complete sub-contractors will come in to complete the curb and paving.

#### **4. IDENTIFIED NEEDS**

#### **5. MISCELLANEOUS COMMENTS / ISSUES**

- Park Work – Staff have been tearing down the aquatic center, mowing, spraying, equipment maintenance, and assisting with the Schofield Avenue, Kennedy Park, Yellowbanks, and other projects.

**END OF  
PACKET**