VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
BUDGET WORKSHOP & REGULAR MEETING AGENDA OF
THE BOARD OF TRUSTEES
Weston Municipal Center Board Room
4747 Camp Phillips Road, Weston, WI 54476

Monday, October 20, 2025, at 6:00 p.m.

AMENDED BUDGET WORKSHOP & REGULAR MEETING

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

Join Zoom Meeting:
https://zoom.us/j/5445915099

Join Zoom Meeting by Phone:
+1 312 626 6799 US (Chicago)
Meeting ID: 544 591 5099

AGENDA ITEMS

1. Board of Trustees Meeting called to order by President Maloney
2. Pledge Allegiance to the Flag
3. Roll Call by Clerk for Board of Trustees
   a. Maloney{p}, Cronin{vp}, Ermeling, Kern, Lopes-Serrao, Jordan, Zeyghami

PUBLIC COMMENTS – *any person who wishes to address the Board for up to three (3) minutes regarding a non-agenda item, time extension permitted per the Chief Presiding Officer's discretion*

MINUTES FROM PREVIOUS MEETINGS.

4. Approval of September 15, 2025, Board of Trustees Meeting
5. Approval of October 6, 2025, Board of Trustee/Budget Workshop Meeting

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. Community Development Authority
7. Community Life and Public Safety (CLPS)
8. Everest Metro Police/Mountain Bay Metropolitan Police
   a. Mountain Bay Metro Police Commission
   b. Mountain Bay Metro Oversight Board
9. Extraterritorial Zoning
10. Finance and Human Resources
    - 9/15/2025 minutes
    - 8/18/2025 minutes
11. Joint Review Board
12. Parks & Recreation

13. Plan Commission
14. Public Works
15. SAFER
    a. SAFER Fire Commission
    b. SAFER Board (9-9-2025)
16. Tourism Commission
17. Refuse and Recycling

ACKNOWLEDGE REPORTS FROM DEPARTMENTS

18. Administrator
19. Clerk
20. Finance
21. Fire/EMS
22. Parks & Recreation
23. Plan/Dev
24. Police
25. Public Works
26. Technology

WORK PRODUCT TRANSMITTALS

27. Acknowledge September Building Permits
28. Acknowledge September Budget Status
29. Acknowledge September Code Enforcement Report

CONSENT AGENDA

30. Requests to pull items out of consent consideration
31. Approve Vouchers – check numbers 65268-65498 and 90220-90223
32. Action on consent agenda items

ORDINANCES

33. Ordinance No. 25-015 An Ordinance To Approve The Rezoning Of Parcel 192 2808 241 0993 (Wood Violet Trust) From SF-L (Single Family Residential) To RR-5 (Rural Residential) Zoning District And Parcel 192 2808 241 0997 (Scott & Jennifer Sommer) 10010 Schofield Avenue, Ringle, From RR-5 (Rural Residential – 5 Acre) To SF-L (Single Family Residential – Large Lot), Village Of Weston, Marathon County, Wisconsin

RESOLUTIONS

34. Resolution No. 2025-016 – A Resolution to Increase Dog License Fees
35. Resolution No. 2025-017 – A Resolution to Approve the Final Plat of Granite Ridge Subdivision
36. Resolution No. 2025-018 – A Resolution for Relocation Order and Determination of Necessity for Ross Avenue Road Project (Metro Drive to Alderson Street)

UNFINISHED BUSINESS

37. Discussion and/or action on the 2026 Budget Public Hearing Notice
38. Discussion on 2026-2027 Capital Improvement Plan

39. Discussion and/or action on Nine Tools of Civility Reminder and Consideration of Meeting Decorum Policy
40. Discussion and/or action on 2026 Farmers Market Relocation
41. Discussion and/or action on a Lease Agreement with the Town of Weston at 5209 Mesker Street
42. Discussion and/or action on Providing a Letter of Support from the Village Board on Expanding E. Nick Avenue
43. Discussion and/or action on Revised and Expanded Proposal from T-Mobile for Collocation of Cell Equipment on a Village Water Tower
44. Discussion and/or action on the Potential Implementation of a Fire Fee in the Future
45. Discussion and/or action on a Spring Referendum for Exceeding the State of Wisconsin Levy Limits for Public Safety

NEW BUSINESS

46. Discussion and/or action on President's Appointments to Committees and/or Commissions
47. Discussion and/or action on Cell Phones for Board Members
48. Discussion and/or action on Recommendation from the Finance and Human Resources Committee Regarding Amending the Cellular Phone Stipend for 2026
49. Discussion and/or action on WisVote/Election Services Memorandum of Understanding – Marathon County
50. Discussion and/or action on the Creation and Sale of the Village Owned Proposed Certified Survey Map for 3006 & 3008 Foxtail Court
51. Discussion and/or action on Tourism Entity Agreement with the Wausau Convention and Vistors Bureau from January 1, 2026 – December 31, 2027
52. Discussion and/or action on the Village Administrator accepting a Three-Year Term on the League of Wisconsin Municipalities Board of Directors
53. Discussion and/or action on Three-Year Service Agreement between Primadata and the Village of Weston
54. Discussion and/or action on Claim of CSM Companies, Inc.
55. Discussion and/or action on Well 3 Iron, Manganese and PFAS Treatment Project Bid Results
56. Discussion and/or action on Hospital Area Repaving Project Change Order #2
57. Discussion and/or action on Assessor Contract Approval for 2026-2028
58. Discussion and/or action on Accounts Receivable Write-Offs
59. Discussion and/or action on Providing a Letter of Support from the Village Board for the Mountain Bay Metro Police Department Application to the Non-State Grant Program *added*

MOVE TO CLOSED SESSION Pursuant to Wis. Stat. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved to wit: Marathon County Case No. 2018-CV-119

RECONVENE TO OPEN SESSION

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Marathon County Case No. 2018-CV-119

ATTORNEY REFERRALS

ADMINISTRATOR REFERRALS

REMARKS FROM TRUSTEES

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

Next meeting date(s):

- Monday, November 17, 2025, at 6:00 p.m.

ADJOURN

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or clerks@westonwi.gov to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on www.westonwi.gov and transmitted to media partners on October 17, 2025.

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, September 15, 2025, at 6:00 p.m.

AGENDA ITEMS

1. **Board of Trustees meeting called to order by President Maloney**

   President Maloney called the Board of Trustees meeting to order at 6:32 p.m.

2. Pledge Allegiance to the Flag

3. **Roll Call by Clerk for Board of Trustees**

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES (via Zoom)**
Lopes-Serrao, Luis	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**
Vacant	**----**

TRUSTEE VACANCY INTERVIEWS (on recording https://youtu.be/F6IPn5Netxs?t=77)

4. Interviews – The Order of Interviews will be Determined by a Random Drawing of Names at the Meeting.

   Maloney stated that there is one applicant for the Trustee vacancy. Mark Kern was brought to the table wherein he was asked a series of questions by Administrator Gebert.

5. Discussion and/or action on the Appointment of a Candidate to Fill the Trustee Vacancy for the Unexpired Term Ending April 20, 2026.

   Motion by Ermeling, second by Zeyghami to appoint Mark Kern as Trustee to the Village Board to fill the vacancy for the unexpired term ending April 20, 2026.

   Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**

Zeyghami, Hooshang	**YES**
Vacant	**----**

6. Administer Oath of Office

The Oath of Office was administered to Mark Kern by Clerk Brehm.

PUBLIC COMMENTS (on recording https://youtu.be/F6lPn5Netxs?t=553)

Cindy Russell – 5907 Tricia Avenue, Weston.
C. Russell spoke to the Board about her issues with the comprehensive plan and how she felt the Board was not prioritizing what the residents had stated what they wanted to see in the Village.

Jim Pinsonneault – 5002 Arrow Street, Weston.
J. Pinsonneault addressed the Board and commented on the number of Board members that were appointed, not elected. He stated his disappointment that there was not a referendum on the April 2025 ballot.

Mara Mergendahl – 7101 E. Kmiecik Street, Weston.
M. Mergendahl spoke to the Board about her opposition to move the farmers market to Kennedy Park and also her opposition to the Dunkin Donuts/Baskin Robbins that will be built on the current farmers market space stating that the Village should maintain investing in our neighbors versus large franchises. Additionally, she believes there are better options for the farmers market and is disappointed that these options were never considered.

Katrina Clark – 4032 Camp Phillips Road, Weston.
K. Clark spoke to the Board about her disappointment with the recent Facebook post regarding the displacement of the farmers market. She felt it could have been written more clearly, and it caused a lot of confusion in our community. In addition, she asked that the Board consider other places for the farmers market in the Village other than Kennedy Park.

Lisa Beck – 1808 Cortez Lane, Weston.
L. Beck addressed the Board and asked for the Village to put forth more information through the quarterly newsletter, for example in explaining to the public what is going on with the Fire Fee. She requested better communication and information to be given to the public to help them get a clear understanding of the items that the Board is discussing (fire fee and garbage fee for example).

Additional public comments were received in writing from Michael Franks, Lois Hayduke, Jean Franks, Wesley Latimer, and Sue and Tom Weimerskirch, which are attached and made a part of these minutes.

MINUTES FROM PREVIOUS MEETINGS (on recording https://youtu.be/F6lPn5Netxs?t=1578)

7. Approval of August 18, 2025, Board of Trustees Meeting

Motion by Ermeling, second by Cronin to approve August 18, 2025, Board of Trustees meeting.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS (on recording https://youtu.be/F6IPn5Netxs?t=1600)

8. Community Development Authority
9. Community Life and Public Safety (CLPS)
10. Everest Metro Police/Mountain Bay Metropolitan Police
    a. Mountain Bay Metro Police Commission
    b. Mountain Bay Metro Oversight Board (7-24-2025)
11. Extraterritorial Zoning
12. Finance and Human Resources
13. Joint Review Board
14. Parks & Recreation
15. Plan Commission
16. Public Works
17. SAFER
    a. SAFER Fire Commission (7-8-2025)
    b. SAFER Board (8-12-2025)
18. Tourism Commission
19. Refuse and Recycling

It was noted that the Finance and Human Resources minutes contained an error. Those minutes will be corrected and brought back to the Board in October for acknowledgement.

Motion by Cronin, second by Ermeling to acknowledge items 9, 10.b., 12, 14, 15, 16, 17. a. and 17. a.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**

DRAFT

Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

ACKNOWLEDGE REPORTS FROM DEPARTMENTS (on recording https://youtu.be/F6IPn5Netxs?t=1705)

20. Administrator
Gebert noted in the report the tracked hours for the concert off the square, which were 28 hours contributed to assist Wausau Events in the Concert off the Square.

21. Clerk

22. Finance
Trautman answered some of the expense questions that were brought up by audience members during the Finance meeting and explained them.

23. Fire/EMS

24. Parks & Recreation

25. Plan/Dev
Higgins clarified that the better bin app is actually an educational app for the residents to assist with recycling. Additionally, she stated that the comprehensive plan survey referred to in the public comment is from 2015 and the Village will be doing a new survey to update the needs of the community.

26. Police
Chief Hunt stated an addition to his report in traffic stops making it 473 traffic stops for the month. He also mentioned the Monster Bash Halloween event coming up on October 10.

27. Public Works
Wodalski stated pavement will be down on Shorey Avenue this week along with several overlays on other streets.

28. Technology
Crowe stated he would look into additional microphones for Board members.

Motion by Lopes-Serrao, second by Kern to acknowledge Items 20 through 28.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

WORK PRODUCT TRANSMITTALS (on recording https://youtu.be/F6IPn5Netxs?t=2071)

29. Acknowledge August Building Permits

30. Acknowledge August Code Enforcement Report

31. Acknowledge August Budget Status Report

Motion by Ermeling, second by Kern to acknowledge items 29 through 31.
Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

CONSENT AGENDA (on recording https://youtu.be/F6IPn5Netxs?t=2108)

32. Requests to pull items out of consent consideration
33. Approve Vouchers – check numbers 65091-65267 and 90216-90219
34. Action on consent agenda items

***Motion by Ermeling, second by Lopes-Serrao to* approve Item 33.**

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

35. Ordinance No. 25-013: An Ordinance to Approve the Rezoning of Lots 37 Through 46 And 63 Through 72 of The Proposed Preliminary Plat of Granite Ridge Located South of Mary Lane & Old Costa Lane from SF-S (Single Family Residential-Small Lot) to 2F (Two Family Residential) Zoning District, Village of Weston, Marathon County, Wisconsin (on recording https://youtu.be/F6IPn5Netxs?t=2136)

***Motion by Cronin, second by Zeyghami to* approve the rezone request per the Plan Commission recommendation by adopting Ordinance No. 25-013.**

Higgins explained that the rezone would provide an area of duplexes along the highway to act as a buffer along with a single-family residential area.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES

DRAFT

Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

36. Ordinance No. 25-014: An Ordinance to Approve the Rezoning of Parcels of Land, located at 3802 Schofield Avenue and 5510 Camp Phillips Road in the Village of Weston, from B-2 Highway Business and MF Multiple Family to PD Planned Development District and Amend an Associated General Development Plan (on recording https://youtu.be/F6IPn5Netxs?t=2242)

***Motion by Cronin, second by Lopes-Serrao to* approve the rezone request and General Development Plan amendment per the Plan Commission recommendation by adopting Ordinance No. 25-014.**

Higgins explained the background of this property-this area was approved as a plan development option. The owner of the property, Lokre Development, is asking for the home to the west and also an area along the north which is currently zoned multifamily to be added into the plan development, also they have a purchaser of the corner property. Lokre Development is requesting a change to allow for the corner property to be broken off via certified survey map but will remain part of the plan development. If approved, the owner would come back with specific development plans that will go through the Plan Commission and be brought back to the Board. This would result in displacement of the farmers market as the Village leases the farmers market site for $1 per year; the Village is looking at different options, including Kennedy Park, for the new farmers market location.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

RESOLUTIONS

37. Resolution 2025-014: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing (on recording https://youtu.be/F6IPn5Netxs?t=2730)

Motion by Lopes-Serrao, second by Cronin to approve Resolution 2025-014: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

38. Resolution 2025-015: A Resolution to Approve the Preliminary Plat of Granite Ridge Subdivision (on recording https://youtu.be/F6IPn5Netxs?t=2771)

Motion by Cronin, second by Zeyghami to approve Resolution 2025-015: A Resolution to Approve the Preliminary Plat of Granite Ridge Subdivision

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

UNFINISHED BUSINESS

39. Discussion only on the Possible Revision to the Lease Agreement with the Town of Weston at 5209 Mesker Street (on recording https://youtu.be/F6IPn5Netxs?t=2798)

Gebert stated that this item for discussion only. The revisions to the lease agreement with the Town of Weston will go back to the Town Board on September 16, 2025, for discussion. Gebert did ask if the draft reflected the Board's prior discussions regarding lease revisions. No additional revisions were requested by the Board.

40. Discussion and/or action on Potential Implementation of an Annual Fire Fee (on recording https://youtu.be/F6IPn5Netxs?t=2841)

Gebert stated the draft of the ordinance is with the attorney and would likely come to the Board at the September 22, 2025, meeting. Gebert and Trautman met with Attorney Yde and had discussion about proposing a portion of funds instead of the entire amount for fire and additionally having an annual limit put within the ordinance. Maloney asked about a fee based on the assessed values of property versus a fee to a structure or to a garage. Trautman stated assessed values were not discussed and that direction would be difficult because the Village would have to justify the fee. Finke stated that he is not aware of any other municipalities that have a fire fee based on assessed values. Trautman stated that the Village could look at it both ways as there are a couple

different state statutes, one which references a fee and one that references a service charge, and see where the Village would fall within those restrictions in the statute. Cronin stated he would I would like to see an assessed value option just to see what that looks like. Ermeling stated that Finance and Human Resources did talk about looking at other options as well.

NEW BUSINESS

41. Discussion and/or action on President's Appointments to Committees and/or Commissions (on recording https://youtu.be/F6IPn5Netxs?t=3037)

President Maloney stated this item would be placed on the next meeting agenda and if anyone had questions or comments on appointments to please reach out to him.

42. Discussion and/or action on YMCA Agreement for Staff, Management, and Activities for the Weston Aquatic Center Through August 31, 2028 (on recording https://youtu.be/F6IPn5Netxs?t=3140)

Motion by Ermeling, second by Zeyghami to approve the agreement with the YMCA for the 2026-2028 seasons at the Aquatic Center.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

43. Discussion and/or action on an Agreement with Marathon County Solid Waste Department for Special Tipping Rate for Municipal Solid Waste Disposal for a term of January 1, 2026, through December 31, 2032 (on recording https://youtu.be/F6IPn5Netxs?t=3179)

Motion by Zeyghami, second by Kern to recommend approval of signing a 7-year agreement (2026-2032) with Marathon County Solid Waste Department for special tipping rate for municipal solid waste disposal.

It was stated that the Agreement states tipping fees at half price and does reflect the new Agreement the Village signed with Harters for waste to go to the Marathon County Landfill.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES

Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

44. Discussion and/or action on an Agreement with Marathon County for Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program for 2026 (on recording https://youtu.be/F6IPn5Netxs?t=3231)

Motion by Zeyghami, second by Ermeling to recommend approval of signing the annual Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse, and Recycling Education Program Agreement.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

45. Discussion and/or action on Plan Commission recommendation to approve Work Order #21 – Phase 2 Comprehensive Plan Vision & Directions Volume Update (on recording https://youtu.be/F6IPn5Netxs?t=3308)

Motion by Lopes-Serrao, second by Cronin to approve the scope for the Comprehensive Plan Update as outlined in Work Order #21.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

46. Discussion and/or action on Weston Ave. (CR-X to CR-J) construction Change Order #4 (on recording https://youtu.be/F6IPn5Netxs?t=3352)

Motion by Ermeling, second by Zeyghami to approve Change Order #4 for the Weston Ave. (CR-X to Ryan St. and Cross-Country Utility) Construction Project extending the substantial completion date to November 14, 2025, and

final completion to December 1, 2025, due to encountering rock while installing underground utilities.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

47. Discussion and/or action on Weston Ave. (CR-X to CR-J) Construction Services Contract Amendment (on recording https://youtu.be/F6IPn5Netxs?t=3378)

Motion by Lopes-Serrao, second by Zeyghami to approve the Engineering Services Agreement Amendment with AECOM for construction related services for the Weston Ave. Reconstruction Project from CR-X to Ryan St. for a price not to exceed $17,160 due to the time extension on the contract for rock excavation.

Wodalski explained that the request is for the duration of the project and the extra hours incurred due to the rock excavation.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

48. Discussion and/or action on Schofield Ave. (Normandy St. to Birch St.) Engineering Services Amendment #1 (on recording https://youtu.be/F6IPn5Netxs?t=3457)

Motion by Lopes-Serrao, second by Zeyghami to approve the Engineering Services Contract Amendment #1 for the Schofield Ave. (Normandy St. to Birch St.) construction project due to the change in project scope.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES

Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

49. Discussion and/or action on Schofield Ave. (Normand St. to Birch St.) Engineering Services Amendment #2 (on recording https://youtu.be/F6IPn5Netxs?t=3511)

Motion by Lopes-Serrao, second by Kern to approve the Engineering Services Contract Amendment #2 for the Schofield Ave. (Normand St. to Birch St.) construction project due to the change in project scope.

Wodalski explained that the initial request was for an estimate of 22 weeks, and the project is looking closer to 30 to 32 weeks. The initial bid was estimated at 22 weeks and since the project is going to take longer, there is a price increase. If the project does not go the full 32 weeks, the Village would be charged less.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

50. Discussion and/or action on Ross Ave. (Metro Dr. to Alderson St.) Right-of-Way Services Agreement (on recording https://youtu.be/F6IPn5Netxs?t=3592)

Motion by Ermeling, second by Zeyghami to approve the contract amendment with Becher Hoppe for the Ross Ave. (Metro Dr. to Alderson St.) project for platting and real estate services in an amount of $77,832.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

DRAFT

51. Discussion and/or action on E. Jelinek and Cr-X Turning Movement Restrictions (on recording https://youtu.be/F6IPn5Netxs?t=3643)

Motion by Lopes-Serrao, second by Ermeling to not restrict turning movements at E. Jelinek and CR-X.

Mountain Bay Metro Police Department provided the Board crash studies in the last five years, three of them were on a left or south turn off of Jelinek St. Additionally, a turning restriction would force traffic up Douglas St. and through the neighborhoods instead of onto Camp Phillips.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	NO

52. Discussion and/or action on Emergency Services Signing for Hospital Area (on recording https://youtu.be/F6IPn5Netxs?t=3898)

Motion by Lopes-Serrao, second by Zeyghami to proceed with installing three additional hospital signs as proposed on Weston Ave. for the Weston-Medical Center.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	NO

53. Discussion and/or action on Adding Street Lights on Weston Ave. (Alderson St. to Birch St.) (on recording https://youtu.be/F6IPn5Netxs?t=4043)

Motion by Zeyghami, second by Cronin to pay for one light between Alderson St. and Birch St.

Lopes-Serrao stated that this item came from the Village of Rothschild, they initially had a plan to light the entire corridor and then came to the Public Works Committee with the request to add two lights to this area with the cost of one light would be

Weston's responsibility, and the cost for one light would be Rothschild's responsibility. Wodalski stated that the Public Works Committee voted that down. Cronin asked for the Public Works Committee's reasoning for voting this down. Wodalski explained that Weston's concern was about the costs and how much the lights were going to overhang onto the roadway and if there was a need if there were only two lights. Zeyghami asked about the height and Wodalski stated the proposal was the lights would be 30 feet tall and there'd be a 30 ft. mounting height with a 6 ft. arm. Zeyghami said he would like to see a map of how it would be laid out and the illumination in the area. Wodalski stated that he would reach out to Rothschild and bring back more information and how the lighting would look.

Motion by Zeghami, second by Cronin to withdraw prior motion.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

54. Discussion and review of 2026 budget – Begin All Other Funds Except Utilities (on recording https://youtu.be/F6lPn5Netxs?t=4433)

Discussion only. Presentation provided by Finance Director Trautman and Administrator Gebert.

MOTION TO MOVE TO CLOSED SESSION to Wis. Stat. §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session wit:

- Consideration of property purchase in TID #2 as a TID expense

CONTINUE IN CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved to wit:

- Wisconsin Transparency Project Open Records Request Correspondence

Motion by Ermeling, second by Zeyghami to convene into closed session at 8:12 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Present
Cronin, Steve	**YES**

Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

RECONVENE TO OPEN SESSION

Motion by Ermeling, second by Zeyghami to reconvene into open session at 9:01 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	**Present**
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**YES**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Consideration of property purchase in TID #2 as a TID expense

  None.

- Wisconsin Transparency Project Open Records Request Correspondence

  None.

ATTORNEY REFERRALS
None.

ADMINISTRATOR REFERRALS (on recording https://youtu.be/F6IPn5Netxs?t=5525)
Cronin asked that the location of the 2026 Farmers Market come back to the Board for discussion only in October.

REMARKS FROM TRUSTEES (on recording https://youtu.be/F6IPn5Netxs?t=5553)
Lopes-Serrao asked that the public be allowed their time during the public comment period.
Ermeling welcomed Mark Kern to the Board and stated she would be absent at the September 22 budget meeting.
Zeyghami forwarded information to the President and Administrator regarding the Non-State Grant Program. The Transportation Coordinating Committee gave $40,000 to Weston for the kayak launch in Yellowbanks. These funds were made possible via the Marathon County Specialized Transportation Fund, there are no County levy dollars in this fund.

Cronin expressed his disappointment with the way the Farmers Market post was written on Facebook and wanted to clarify his reasons for stepping up to be a pay-per-call firefighter as he wanted to help, and his intentions were purely for the good of the community.

REMARKS FROM THE PRESIDENT

Maloney expressed his support for Village Board members and his disappointment in misinformation that is being shared in the community. As a Board member, he is learning all the time and he knows he not always right, he cares for this community and does his best as Village President to serve the community.

FUTURE ITEMS

Next meeting date(s):

- Monday, September 22, 2025, immediately following Parks and Recreation Meeting
- Monday, October 6, 2025, immediately following CLPS Committee Meeting
- Monday, October 20, 2025, at 6:00 p.m.

ADJOURN

Motion by Zeyghami, second by Kern to adjourn at 9:02 p.m.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

Trustee	Present
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Jordan, Joe	**----**
Kern, Mark	**YES**
Lopes-Serrao	**YES**
Maloney, Mark	**YES**
Zeyghami, Hooshang	**YES**

DRAFT

Pamela Brehm

From: Jami Gebert
Sent: Monday, September 15, 2025 7:08 AM
To: Song Lao; Pamela Brehm
Subject: FW: Fire Tax

Email 1 of 4

Good morning,

Over the weekend I received four correspondences regarding the fire fee. I will forward all four, can we make sure that Trustee Lopes-Serrao and President Maloney receive for the meetings this afternoon. Plus, that we have available copies of the committee and Board.

Thank you,

Jami Gebert

From: Michael Franks <mfranks221@yahoo.com>
Sent: Sunday, September 14, 2025 6:03 PM
To: Jami Gebert <jgebert@westonwi.gov>
Subject: Fire Tax

South Area Fire and Emergency Rescue
Fire Fighters Local 5452

I've had family that lived in Weston and they had to wait for paramedics when there are multiple incidents at the same time due to not enough staff. I believe this tax will be a great benefit for the community. I support the fire department and hope this tax passes.

Sincerely
Michael Franks

Virus-free.www.avast.com

Pamela Brehm

From: Jami Gebert
Sent: Monday, September 15, 2025 7:09 AM
To: Song Lao; Pamela Brehm
Subject: FW: Fire Tax

Email 2 of 4

From: Lois Hayduke <lhayduke@gmail.com>
Sent: Sunday, September 14, 2025 1:12 PM
To: Jami Gebert <jgebert@westonwi.gov>
Subject: Re: Fire Tax

Mr. Novak
South Area Fire and Emergency Resonnse
Fire Fighters Local 5452

Dear sir:

I Am a former resident of Weston.

I am fully in favor of the fire tax and the fire department. I believe everyone should pay their share of this tax. The burden should not lie on just a few. The community needs to be safe and expect a safe, fast and timely response in an emergency.

I have a vested interest in seeing this past as I have family living in Weston.

Thank you for your attention to this matter.

Lois Hayduke

Pamela Brehm

From: Jami Gebert
Sent: Monday, September 15, 2025 7:09 AM
To: Song Lao; Pamela Brehm
Subject: FW: Fire Tax

Email 3 of 4

From: Jean Franks <caer40@gmail.com>
Sent: Saturday, September 13, 2025 8:27 PM
To: Jami Gebert <jgebert@westonwi.gov>
Subject: Fire Tax

South Area Fire and Emergency Rescue
Fire Fighters Local 5452

As a former Weston resident I am all for the Fire tax. I believe that this tax will benefit the fire fighters and the community both. I support the fire department and hope this tax passes.

Sincerely
Jean Franks

Wesley Latimer
4903 Chadwick Street
Weston, WI. 54476
wesleylatimer@gmail.com
(715) 212-0645
September 11, 2025

Jami Gebert
Village of Weston Administrator
4747 Camp Phillips Road
Weston, WI. 54476

Subject: Letter of Support for the Proposed Fire Fee

Dear Ms. Gebert,

I am writing to express my support for the proposed fire fee currently under consideration. As a concerned resident of Weston, this fee is believed to be a necessary and equitable solution to ensure the fire district is properly equipped and funded to meet the community's growing needs.

The fire fee offers a more stable and fair funding source for fire and emergency services. It ensures that all properties that benefit from the service contribute to its cost, including non-profits and other tax-exempt entities. This approach diversifies the fire district's revenue and makes its budget less vulnerable to fluctuations in property values or other economic shifts.

The community's need for a robust and well-equipped fire district is critical. Adequate funding will allow fire and emergency services to:

- Hire additional personnel
- Decrease emergency response times
- Investment in more training and ongoing education for firefighters

A small, consistent investment from all residents and businesses through this fee will have a significant positive impact on overall safety. It is an essential step toward ensuring that first responders have the resources they need to protect homes, businesses, and lives.

Thank you for your time and consideration of this important issue. Support for the adoption of this critical fire fee is urged.

Sincerely,

Wesley Latimer

Pamela Brehm

From: Mark Maloney
Sent: Monday, September 15, 2025 2:55 PM
To: Pamela Brehm
Cc: Josh Finke; Eric Lang; Jami Gebert; Steven Cronin
Subject: Fwd: Fire Fee

Received this today . . .

Mark Maloney - President
Board of Trustees
Village of Weston
mmaloney@
westonwi.gov
1-715-410-2756 / cell

Begin forwarded message:

> **From:** tom weimerskirch <tweime@yahoo.com>
> **Date:** September 15, 2025 at 2:41:16 PM CDT
> **To:** Mark Maloney <mmaloney@westonwi.gov>
> **Subject: Fire Fee**
>
> We want to express our support for municipalities served by SAFER instituting a fire fee to increase staffing enabling quicker response times. We would be at the meeting tonight to speak in support of the fire fee but are currently in Alaska. We are acutely aware for the need for additional staff and a dedicated fire engine from personal experience.
>
> Last October 8th, our house on Bluebonnet Road in Rib Mountain burned down. What started as a small roof fire turned into a total loss because there was not staff at the SAFER station to respond. They were all out on other calls. Our house is exactly one mile from the fire station yet it was nineteen and a half minutes until a fire truck pulled in the driveway from Rothschild. Too late. What we didn't know was that all the times we drove by the station thinking we were fortunate to live so close in case we needed assistance, it did not matter. We learned from the Assistant Fire Chief that 40% of the time there is nobody at the station capable of responding to a fire call. If citizens counting on SAFER were aware of this, we believe they would be supportive of a fire fee. We and our neighbors are supportive of paying an additional annual fire fee to support increased fire response in the SAFER District. No one thinks that their home will be destroyed by fire. This horrible experience could have been prevented if fire fighters were available and we think the Weston residents would want the same assurance for their families, friends and neighbors.
>
> Sue and Tom Weimerskirch

Sent from Sue and Tom's iPhone

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES /BUDGET WORKSHOP

Monday, October 6, 2025, at 6:00 p.m.

AGENDA ITEMS

1. **Special Board of Trustees Meeting called to order by President Maloney.**
   President Maloney called the Board of Trustees meeting to order at 6:00 p.m.

2. **Pledge Allegiance to the Flag**

3. **Roll Call by Clerk for Board of Trustees**

Trustee	
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Kern, Mark	**EXCUSED**
Maloney, Mark	**YES**
Lopes-Serrao, Luis	**YES**
Jordan, Joe	**EXCUSED**
Zeyghami, Hooshang	**YES**

PUBLIC COMMENTS

None.

MINUTES FROM PREVIOUS MEETINGS

4. Approval of September 22, 2025, Board Budget Workshop
   Motion by Zeyghami, second by Lopes-Serrao to approve the previous minutes.

   Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

Trustee	Vote
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Kern, Mark	**-----**
Maloney, Mark	**YES**
Lopes-Serrao, Luis	**YES**
Jordan, Joe	**-----**
Zeyghami, Hooshang	**YES**

UNFINISHED BUSINESS

None.

NEW BUSINESS

5. **Review and discussion of 2026 budget**
   -Debt Service and Capital Improvement Plan
   -General Fund – Revenues and Expenditures update

DRAFT

-Health Insurance update

Trautman, Finance Director, spoke about debt levy, estimated to have a tax increase of $204,398. She talked about the TIF debt service schedule and how the Village is anticipating to pay it off earlier than scheduled. Trustee Cronin asked if this means we cannot close it right now. Trautman said no, that is not true, as soon as the debt is paid off, the TIF can close. Public Works Director Wodalski, addressed the draft 2026-2027 street projects. Chief Finke informed the Board that they did not receive the grant and have revised their budget to hire three instead of nine additional staff. Trautman presented the General Fund with actual health insurance costs. As of right now, the preliminary budget is balanced, it reflects an increase of 2.65% with an estimated reduction of $0.50 in the Village's MIL rate. Administrator Gebert explained to the Board the steps to adopt the Budget.

OLD BUSINESS

6. Discussion and/or action on 2026 Refuse & Recycling Special Charge amount

Last year's fee was $167; the new proposed fee is to cover the cost increase with Harter's. Trustee Ermeling wanted to express to residents that the reason behind the refuse/recycling fee as a "special fee" instead of being levy is to be more equitable, and homeowners would be paying the same rate not based on house size. Higgins, Planning & Development Director, explained this contract only services up to four units. This means no commercial or apartment building can participate in drop-off events, yard waste pickups or garbage/recycling pickups.

Motion by Cronin, second by Lopes-Serrao to approve the Refuse/Recycling fee to be $205.50.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

Trustee	Vote
Cronin, Steve	YES
Ermeling, Barb	YES
Kern, Mark	-----
Maloney, Mark	YES
Lopes-Serrao, Luis	YES
Jordan, Joe	-----
Zeyghami, Hooshang	YES

Both President Maloney and Trustee Lopes-Serrao restated that this fee is not something new, the fee needed to increase to cover the contract cost. The fee has not gone up in several years. Also, by going with Harter's, the lower bidder, the Village is saving money.

7. Discussion and/or action on Potential Implementation of an Annual Fire Fee
-Update on possible Safer Grant award
-Legal review of a Fire Fee ordinance with the Municipal Attorney

Gebert recounted that SAFER did not receive the Safer Grant. Currently, the Village's draft budget is balanced with the three additional staff without the Fire Fee. Attorney Yde discovered that there is a lawsuit going on right now involving the same ordinance the Village is trying to enact. The lawsuit is in Waukesha County Circuit Court. Attorney Yde spoke about the case, summary of judgement, the argument, and the status of the case.

Trustee Ermeling said since the draft budget is balance now, will the Village go for referendum next year. Gebert answered that it is something the Board will need to discuss then the staff can start the process. Gebert reminded the Board that SAFER's budget has not been adopted, and this is also a partnership with Village of Rib Mountain. Gebert said if the Village chooses to go for referendum, the Board will need to act on it in January 2026. Chief Finke expressed future plans to add three additional staff for 2027's budget.

REMARKS FROM STAFF
Gebert reminded everyone to fill out the Bike and Pedestrian Survey Plan.

REMARKS FROM TRUSTEES
Truste Lopes-Serrao thank Trautman and budget team for a job well done. Trustee Zeyghami said the presentation was good for each session. Trustee Ermeling appreciated the hard work put into budget sessions.

REMARKS FROM THE PRESIDENT
President Maloney like how the presentation is easy to understand, and thank Trautman, her department, and staff.

TOPICS FOR FUTURE MEETINGS
- Discussion of 2026 budget timeline:
  - October 20th – Circle back to previously undecided items and finalization

FUTURE MEETING
Next meeting date(s):
- Monday, October 20, 2025, at 6:00 p.m.

ADJOURN

Motion by Cronin, second by Ermeling to adjourn at 7:26 p.m.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 2 Result: Pass

Trustee	Vote
Cronin, Steve	**YES**
Ermeling, Barb	**YES**
Kern, Mark	**-----**
Maloney, Mark	**YES**
Lopes-Serrao, Luis	**YES**
Jordan, Joe	**-----**
Zeyghami, Hooshang	**YES**

DRAFT

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE VILLAGE PLAN COMMISSION AND JOINT VILLAGE & TOWN OF WESTON EXTRATERRITORIAL ZONING COMMITTEE MEETING
held on Monday, October 13, 2025, at 6:00 p.m., in the Board Room, at 4747 Camp Phillips Road

AGENDA ITEMS.

1. Meeting called to order by Plan Commission Chair and Village Trustee Steve Cronin at approximately 6:10 p.m.

Roll Call of Village Plan Commission (PC) by Secretary Parker.
Roll call indicated 5 PC members present.

Member	Present
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	EXCUSED
Hoffman, Travis	ABSENT
Jordan, Joe	YES
Mumper, Roy	YES

Roll Call of Joint Village & Town of Weston Extraterritorial Zoning Committee (ETZ) by Secretary Parker.

Roll call indicated 5 ETZ members present.

Member	Present
Cronin, Steve	YES
Phelps, Dave	YES
Christiansen, Randy	YES
Guerndt, Gary	EXCUSED
Hull, Mark	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Gebert, Higgins, Wodalski, Maguire, Meverden, and Parker
Village Staff in attendance, via Zoom: None
Other Village Representatives in attendance, in-person: None
Other Village Representatives in attendance, via Zoom: None

Audience Members in attendance, in-person: There were 8 audience members present, in-person.
Audience Members in attendance, via Zoom: There was 1 audience member present, via Zoom.

2. Open Public Comment Period for items that do not appear on this agenda noted as public hearings. *[0:00:45 Zoom Recording]*
Cronin stated he received one comment that will be read in under Agenda Item #7.

3. Written Communications, Disclosures, and Recusals. *[0:01:16 Zoom Meeting Recording]*
None.

4. Minutes from September 8, 2025, Plan Commission Meeting. *[0:01:30 Zoom Recording]*

Motion by Diesen, second by Jordan: to approve the September 8, 2025, PC meeting minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

5. Minutes from August 11, 2025, ETZ Committee Meeting (ETZ) *[0:01:47 Zoom Recording]*

Motion by Hull, second by Phelps: to approve the August 11, 2025, ETZ meeting minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Phelps, Dave {Vice Chair}	YES
Christiansen, Randy	YES
Guerndt, Gary	-----
Hull, Mark	YES
Mumper, Roy	YES

6. Public Hearing – Project #20250376 – Rezone filed by Jason Pflieger, Northcentral Land Surveying, LLC, on behalf of property owners Wood Violet Trust and Scott & Jennifer Sommer. The request would rezone a portion of the following parcels to allow a land swap via a future Certified Survey Map

- **Parcel 192 2808 241 0993 (Wood Violet Trust): Rezone from SF-L (Single-Family Residential – Large Lot) to RR-5 (Rural Residential – 5 Acre)**
- **Parcel 192 2808 241 0997 (Scott & Jennifer Sommer) 10010 Schofield Avenue, Ringle: Rezone from RR-5 (Rural Residential – 5 Acre) to SF-L (Single-Family Residential – Large Lot) (PC)** *[0:02:10 Zoom Meeting Recording]*

a. Open Public Hearing

Cronin opened the hearing at 6:13 p.m.

b. Presentation by Applicant and/or Staff

Higgins referred to her report and the map in the packet, which shows the two small portions of land that the owners of the two properties would like to swap out. She stated that there is also a small separate piece of land within the overall parcel that Sommers' owns, which will get combined into the main lot too.

Higgins stated that since the two small pieces, to be swapped out, are zoned differently, they are here requesting a rezoning of those to match the parcels they will be getting attached to.

The applicants were present in the audience, but chose not to make any comments.

c. Take Public Comment
None.

d. Close Public Hearing
Cronin closed the public hearing at 6:15 p.m.

e. Recommendation by Staff
Higgins stated staff recommends approval, and pointed the Commission to the Determination form.

f. Discussion and Action by Plan Commission
PC went through the Determination:
1) Yes
2) Yes
3) Reasoning #2
4) Yes

Motion by Diesen, second by Mumper: to recommend approval of* Project #20250376 *to the Board of Trustees.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

7. Public Hearing – Project #20220392 – Amendment to Conditional Use Permit and Site Plan at Ryan Street Rentals, LLC, 6508 Ryan Street, (REI/Ryan Street Rentals, LLC) (PC). *[0:07:40 Zoom Meeting Recording]*

c. Open Public Hearing
Cronin opened the hearing at 6:18 p.m.

d. Presentation by Applicant and/or Staff
Higgins explained the project and the timeline originally given with the CUP. She explained there was an amendment to the timeline about a year ago. She explained that all buildings, except for 3 final ones, have been constructed. All pavement and the concrete pads for the last 3 buildings are in. She stated that they have completed the required fencing, drainage swale, and landscaping.

Jeff Nowak, 166307 Green Hill Road, Wausau, and Brian Delisle, 1224 Townline Road, Wausau, were present, representing the project.

Higgins stated Nowak is requesting to construct the last 3 buildings at a later date, but does not have a designated timeframe on when those would be done, as he needs the market to recover first.

Mumper asked what Nowak's preference would be to complete.

Higgins stated if PC would like to put a timeline on this, they can, but how Nowak wants it open ended. Higgins stated that typically, a site plan approval is good for 2 years. Higgins stated he would have to take out the permit within 2 years, or come back through for a new CUP.

Nowak stated the buildings that he has commercial occupancy for, are about 50% filled now.

Delisle stated with no timeline, they have intentions to finish this when the market allows, but would like to get away from 2-year mark and leave it more open-ended.

Higgins explained that PC can amend the CUP to remove the 3 future buildings from the CUP. Then when they do want to construct those, they would just come back through the CUP and site plan review process. She stated that the PC could also amend the CUP timeline to allow more time (like 5 years) to construct those, where they would just need to obtain the building permits and staff could make sure the site plan was still viable. She stated the 3rd option would be to amend the CUP to remove the timeline, and let the building timeline follow the 2-year site plan approval deadline.

c. Take Public Comment

Cronin read in a public comment submitted by Thomas & Diane Allorie, of 6805 Feith Avenue, who is stating in their written comment that the fence has not been completed, and that there is a lot of overgrown weeds, left over tree stumps, large rocks, and unacceptable landscaping.

d. Close Public Hearing

Cronin closed the public hearing at 6:26 p.m.

e. Recommendation by Staff

Higgins stated staff recommends approval.

Diesen verified the buildings that they have received occupancy are being rented out. Nowak stated of the 80 units they have occupancy for, 50% are rented out.

Mumper questioned the comments from Allorie. Maguire stated that he is not sure where the comments are coming from, as the fence is installed, and the landscaping and drainage swale are all installed.

Maguire stated there is a berm to help keep stormwater, and how it was noticed that the neighbors are throwing their yard waste onto Nowak's property.

Jordan confirmed the slab for the other buildings are in place.

Diesen and Mumper both are in agreeance to give additional time for the 3 buildings.

Jordan commented on as long as codes don't change too much when they go to build, he is not opposed to 4 years. Maguire stated they would have to resubmit the plans when they do go to build. Maguire stated their State plan approvals will expire before the 4-year window.

Nowak questioned if we could move it out to 5 years.

f. Discussion and Action by Plan Commission

Motion by Jordan, second by Mumper: to recommend amending the timeline to for the final 3 buildings to be constructed to be in 5 years (2030). The applicant will need to apply for the building permits and site plan approval when that time comes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

8. Final Plat Approval of Granite Ridge Subdivision – Riverside Land Surveying/Timber Ridge Builders, LLC (Project #20250324) PC *[0:26:53 Zoom Meeting Recording]*
Higgins stated the preliminary plat was approved last month. 67 single-family homes, and a mix of 20 duplex/twin homes. She stated this will be developed in two phases, and potentially starting construction of the roads yet this year.

Higgins pointed out that there are two encroachments from neighbors residing along Mary Lane. She stated this consists of some landscaping, hardscape fire pits and patios that those neighbors constructed that span across the property line. She stated there is also an outlot, for public right-of-way, where a resident on Old Costa Lane installed a yard shed without a building permit, across that property line.

Keith Walkowski, Riverside Land Surveying, 5310 Willow Street, was present.

Higgins stated staff is recommending that the developers not sell the lots with the encroachments, until those are figured out.

Cronin stated PC should go ahead and approve and have the property owners take care of the encroachment issues; however, the Village will take care of the shed one, by contacting them via certified letter.

There was discussion how the Future Transportation Map, and our Comprehensive Plan, since 2015, shows plans for an overpass over State Highway 29, but it is something that may never happen. Wodalski brought up the potential Municipal Street extension, and how that can be designed to cross the highway, if a crossing happened.

Motion by Mumper, second by Zeyghami: to recommend to the Board of Trustees to approve Resolution Number 2025-017, approving the final plat of the Granite Ridge Subdivision.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----

Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

9. Review of Proposed Zoning Code Amendments (PC & ETZ) *[0:35:15 Zoom Meeting Recording]*
Higgins explained how at the last meeting where zoning code amendments were made, we left out the approval for greenhouses to allow for further discussion. She explained that since then, some potential changes for portable storage containers and changes to chicken coops/runs and come up. Depending on tonight's discussion, we could hold a public hearing in November or December.

Higgins explained the details from within her report.

Hull confirmed that for the AR District, we are proposing no permits required for the storage pods, as long as they meet the setbacks and the property owner has no more than 3. A concern he brought up was a property owner of vacant agricultural land placing these and then turning around and renting them out as storage rental. He brought up the concern about these being placed every 20 acres by the road. He also brought up the scenario of a property owner of 40 acres, has a residential business, and then using these as part of their residential business by renting them out.

Higgins stated Sec. 1 states not be placed prior to a principal use, and also that it is to be used for AG storage. Higgins stated these should be on an active farm, not just a field.

Hull stated how we've done a great job in cleaning up the Town over these past 40 years, that he does not want to see us go down the wrong direction, where we are chasing these down.

Hull commented (d) under 6 should be a #7, not a "d".

Hull confirmed, in Section 3, the reference to humane officers, that those still exist for us.

Christiansen questioned if it would help to require the portable storage containers to be permitted, because then we know where they are going. It was stated that most with them out in their AG fields would want access to them, where they would want to place them close to the roads. Hull is not sure how we will stop property owners from using these for business, if we are not permitting them.

A comment came up that someone with woods could have one of these placed during the night, and used as a hunting cabin. Another comment came up on if there was an emergency there, and no one knew it was there.

There was discussion that in all zoning districts, 94.4.09(1)(6)(v) should apply in all zoning districts.

Higgins stated the section on chicken coops essentially clarifies the coop area and enclosure (or run) area. She stated we are finding 30 sq ft is too small. She stated these will still need to be 10 feet from home and 50 feet from a neighbor's home. This change sets the coop, alone, at 30 sq ft, and the combined coop and enclosure to 75 sq ft.

Christiansen stated with the portable storage containers, he would prefer we permit them. Mumper stated for emergency purposes, so public safety knows what they are responding to, permitting would help.

Cronin does not feel it should be permitted. Higgins stated most of these will be located in the Town. She stated we can make changes to the code later if an issue starts to come up.

(PC) Motion by Jordan, second by Mumper: to direct staff to schedule a public hearing for November.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

(ETZ) Motion by Hull second by Christiansen: to direct staff to schedule a public hearing for November.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Phelps, Dave {Vice Chair}	YES
Christiansen, Randy	YES
Guerndt, Gary	-----
Hull, Mark	YES
Mumper, Roy	YES

10. September 2025 Staff-Approved Certified Survey Maps and Site Plans. *[1:09:50 Zoom Meeting Recording]*

Motion by Zeyghami, second by Mumper: to acknowledge the September 2025 Staff-Approved Certified Survey Maps and Site Plans.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

11. September 2025 Building Permits [*1:10:10 Zoom Meeting Recording]*

Motion by Mumper, second by Diesen: to acknowledge September 2025 Building Permits.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Member (PC)	Voting

Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	YES
Guerndt, Gary	-----
Hoffman, Travis	-----
Jordan, Joe	YES
Mumper, Roy	YES

12. Planning & Development Department Project Update Report. *[1:10:24 Zoom Recording]*
Higgins referred to her report. She also announced that our new Assistant Planner, Audrey Webster, will be starting this Thursday.

Higgins will email the recent League summary she received today, regarding housing, which will require us to make some changes to our code. She stated this is going through assembly and a hearing will be held on Wednesday.

13. Announcements and Committee/Commissioner Remarks/Staff Referrals *[1:12:40 Zoom Recording]*
Diesen questioned the status of the Weston Avenue project. Wodalski stated it should be finished this year. Paving will start mid-next week, and then will finish when rest of the road is done. He stated Nov. 14th is the due date for completion.

14. Next Regular Meeting Date – Monday, November 10, 2025, at 6pm.
This will be with ETZ.

15. Future Agenda Items or Staff Referrals *[1:14:40 Zoom Recording]*
None.

16. Adjourn Plan Commission & ETZ

Motion by Phelps, second by Mumper: to adjourn PC at 7:25 p.m.

Motion by Diesen, second by Zeyghami: to adjourn ETZ at 7:25 p.m.

Steve Cronin, Village Trustee and Plan Commission Chair
Jennifer Higgins, Director of Planning & Development
Valerie Parker, Recording Secretary

Project 20220392

During the December 12, 2022 the proposal consisted of:

- A fence installed along the Feith Ave family properties, to date this has not been completed. The fence in our backyard (6805 Feith Ave) has been started and has not been completed.
- Landscaping (to blend our properties along with the project) has not been completed:
    - The old fence was torn down however the area was never cleaned up hence the following:
        - Overgrown weeds
        - Left over tree stumps
        - Large rocks
        - Unacceptable/Unprofessional landscaping
            - Throwing dirt down along with grass seed is not acceptable

Therefore, we are opposed to amend the project phasing timeline as Ryan Street Rentals LLC has not met the initial promise to the households on Feith Ave.

Thomas and Diane Allorie
6805 Feith Avenue
Schofield, WI 54476

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE & HUMAN RESOURCE COMMITTEE
held on Monday, September 15, 2025, at 5:00 p.m.
in the Board Room at the Municipal Center, Chairman Ermeling presiding.

AGENDA ITEMS.

1 Finance & HR Committee Call to Order & Welcome by Chairperson Ermeling.
Meeting called to order at 5:00 p.m. by Committee Chairperson Ermeling.

2 Pledge of Allegiance to the Flag.

3 Roll Call by Recording Secretary.
Roll call of Finance & HR Committee indicated 7 members present.

Member	Present
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES - PHONE
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

PUBLIC COMMENTS.

Cindy Russell, 5907 Tricia Avenue, expressed how the residents are feed up about the Fire Fee. She ask staff to table the Fire Fee and ordinance as well as the increase in refuse/recycling fee until 2026 while other alternatives are explored. Cut the budget, use fund balance, don't tax us (the taxpayers).

Meinel walks in at 5:02p.m.

Jim Pinsonneault, 5002 Arrow Street, addressed the committee of the incorrect minutes regarding his public comment. He reiterate that he is not in support of the Fire Fee as presented. The fee, demonstrates financial irresponsibility by the Village and without giving the tax payer a voice in this matter. Pinsonneault is asking the committee to clearly define what service we provide as a Village and what we choose to provide.

Lisa Beck, 1808 Cortez Lane, would like to see the minutes for Finance & Human Resource and the Village Board to be more detail. She questioned some of the invoices (found on the Check Register, on the Board's packet), and ask for more detail. For future reference on larger line items, Beck would like to see several alternate options available and for staff to use the WIRE newsletter to better communicate with the residents.

Chairperson Ermeling read aloud the letters or emails received.

Michael Franks, SAFER Fire Fighter, had family who lived in Weston and he supports the Fire Department and hopes the tax passes.

Lois Hayduke, former resident of Weston, in full favor of the fire tax and the fire department. He believes everyone should pay their share of this tax.

DRAFT

Jean Franks, SAFER Fire Fighter and former Weston resident, is all for the fire tax.

Wesley Letimer, 4903 Chadwick Street, wrote about his support for the proposed Fire Fee. He believes this fee is a necessary and equitable solution to ensure the fire district is property equipped and funded to meet the community's growing needs.

Sue and Tom Weimerskirch, residents of Rib Mountain, communicated their support for municipalities served by SAFER instituting a Fire Fee to increase staffing enabling quicker response times. Tom mentioned in his letter about his house being burned down a year ago, a total loss due to no staff at the SAFER station to response. It wasn't until 19 ½ mintues later that a Rothschild fire truck pulled up.

MINUTES FROM PREVIOUS MEETING.

4 Approval of minutes from previous Finance & Human Resource meeting: August 18, 2025.

Motion by Olson, second by Meinel, to review and correct the previous minutes and brought back to the next meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Trustee Lopes-Serrao clarified that this is why we have "review previous minutes" as part of the packet. He does have notes that Pinsonneault was not in support and wants to assure him that things may get missed, but members are reviewing the minutes.

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

5 August Budget Status Report.

Motion by Lopes-Serrao, second by Meinel, to acknowledge the budget status report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

6 TIF 1 and TIF 2 Detail Reports for August.

Motion by Meinel, second by Lopes-Serrao, to acknowledge the TIF 1 and TIF 2 reports.

DRAFT

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

7 Legal Detail For August.

Farar question what the Refuse/Recycling contract review was for.

Administrator Gebert, said that this was for the agreement Attorney Yde put together of the new 7-year contract with Harter.

Motion by Olson, second by Farar, to acknowledge the Legal Detail.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

EDUCATION PRESENTATIONS & REPORTS.

OLD BUSINESS.

8 Discussion and/or action on Cellular Phone Stipend Analysis in relation to Sec.10.03 Cellular Phone Policy of the Employee Personnel Policies and Procedures Handbook.

Olson supports the in-field staffs to have a higher stipend amount. He would like to recommend, as of 01/01/2026, staff to keep a data of how often they utilize their phone.

Both Hackbarth and Trustee Lopes-Serrao agrees with Olson.

Ermeling likes the example given of in-office staff getting reimburse only when they turn in a request.

Motion by Olson, second by Meinel, to recommend to the Board, for fiscal year 2026, hold the $14,100 budget amount, with the caveat below: 1. Staff working in-fields will receive $50, part or full time status, as long as they are using their phone on a daily basis. 2.The data is kept by the employee on the usage. After those two caveat, allow Administrator and department heads to determine the best way to utilize the remainder of the $14,100 amount for the village for 2026.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES

DRAFT

Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Farar and Olson would like to review the datas and re-evaluate a year from now.

Gebert agrees and will bring a report of the data in the next six months.

9 Discussion and/or action on Potential Implementation of an Annual Fire Fee.

Farar told the committee that he haven't heard any negatives on the fee, just that the resident wants a voice.

Meinel is not in favor of the fee and would like to see the amount be budgeted. He also expressed that he became aware of a fireproof protection on his homeowner's insurance policy and it's possible many residents may not know they have one as well.

Olson suggested SAFER to implement a charge per call. Chief Fink, said historically, they implemented this, but their board appealed it later on. They felt residents hesitated on calling for help and a lot of their invoices were left unpaid.

Ermeling would like to see the Village use their fund balance and provided a few ideas on how to refill it. She suggested to replenish the fund balance over the years, go for a short-term borrowing, ask SAFER to use their fund balance, or reduce a road project.

Motion by Lopes-Serrao, second by Farar, to table to next meeting until there is an answer on the status of the SAFER grant

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

10 Discussion and/or action on 2026 Budget:
- Pay Plan Adjustment
- Staff Compensation Increases
- Merit/Market Reserve
- Benefits

Motion by Olson, second by Farar, to recommend to the Board to update the Village pay grid/pay plan grid as presented.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES

DRAFT

Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Motion by Hackbarth, second by Meinel, to recommend to the Board, a 3% compensation pay increase for 2026 budget.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Motion by Meinel, second by Lopes-Serrao, to recommend to the board, the $15,000 Merit/Market increases.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Gebert mention that it would be best if the committee hold until staff have more information to share regarding benefits.

Motion by Farar, second by Hackbarth, to defer to next meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

NEW BUSINESS.

REMARKS FROM STAFF.

REMARKS FROM COMMITTEE MEMBERS.

REMARKS FROM CHAIR.

DRAFT

FUTURE ITEMS.

Next Finance & HR meeting date(s):
- October 20, 2025 @ TBD

ADJOURNMENT.

Motion by Olson, second by Farar, to adjourn the Finance & HR Committee meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Ermeling adjourned the Finance & HR Committee meeting at 6:24 p.m.

Song Lao, Recording Secretary

DRAFT

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE FINANCE & HUMAN RESOURCE COMMITTEE
held on Monday, August 18, 2025, at 4:30 p.m.
in the Board Room at the Municipal Center, Chairman Ermeling presiding.

AGENDA ITEMS.

1 Finance & HR Committee Call to Order & Welcome by Chairperson Ermeling.
Meeting called to order at 4:30 p.m. by Committee Chairperson Ermeling.

2 Pledge of Allegiance to the Flag.

3 Roll Call by Recording Secretary.
Roll call of Finance & HR Committee indicated 7 members present.

Member	Present
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES - VIA ZOOM
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

PUBLIC COMMENTS.

Jim Pinsonneault, 5002 Arrow Street, spoke on his support of the fire and police department and they should have the funding to do their job, but is frustrated on how the Village got themselves into this predicament.

Cindy Russell, 5907 Tricia Avenue, expressed that Weston residents deserve a voice in the fire fee discussion.

James Russell, 5907 Tricia Avenue, agrees with Cindy Russell's statement.

MINUTES FROM PREVIOUS MEETING.

4 Approval of minutes from previous Finance & Human Resource meeting: July 21, 2025.

Motion by Meinel, second by Olson, to approve previous minutes.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.

5 July Budget Status Report.

Meinel ask what "Due from Enterprise - Water Utility" account is for.

Trautman, Finance Director, explained that it's payment in lieu of taxes. Per PSC regulation the Utility is required to pay "taxes" on the assets located in the community, this money is collected through the usage revenues.

Motion by Lopes-Serrao, second by Meinel, to acknowledge the budget status report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

6 TIF 1 and TIF 2 Detail Reports for July.

Trautman informed the committee on the recent information received from Department of Revenue that they have reduced the value of the TIF's. In 2026, it is estimated that TIF 1 will be $400k increment, and TIF 2 will be $0 increment. The staff had anticipated a reduction due to the assessed value of the commercial properties along Schofield Avenue, but did not anticipated a $0 increment.

Motion by Lopes-Serrao, second by Meinel, to acknowledge the TIF 1 and TIF 2 reports.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

7 Legal Detail For July.

Motion by Meinel, second by Olson, to acknowledge the Legal Detail.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

DRAFT

EDUCATION PRESENTATIONS & REPORTS.

8 Annual Exit Interview Report

Motion by Meinel, second by Hackbarth, to acknowledge the Annual Exit Interview Report.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

OLD BUSINESS.

9 Discussion and/or action on Cellular Phone Stipend Analysis in relation to Sec.10.03 Cellular Phone Policy of the Employee Personnel Policies and Procedures Handbook.

The committee members discussed which staff should receive the stipend, the reasoning of the stipend, and the amount. Members are asking staff to bring back a list of who should receive the stipend.

Motion by Farar, second by Meinel, to bring item back to a future meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

10 Discussion and/or action on proposed Fire Fee.

- Informational Session video, https://www.youtube.com/watch?v=bXyx3A_4g1k

Trautman and Gebert, Village Administrator, expressed how they are still waiting for clarification from Ehlers and Department of Revenue, on the formula for the reduction in levy, possibility of using a portion of the fire budget and supplement it with levy, and capping ability.

Motion by Lopes-Serrao, second by Farar, to bring item back to a future meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

DRAFT

Finke, Fire Chief, kindly reminded the committee and staff, if SAFER is awarded of their grant, they have 14 days to response.

Gebert said a special meeting can be held.

Committee members request staff to bring back answers and they will discuss at the next meeting.

NEW BUSINESS.

11 Discussion and/or action on 2026 Budget.
- Start Pay Plan Adjustment, Wage Increases discussion
- Health Benefits update & Direct Primary Care (DPC)

Gebert told committee members to reach out to her if they want to view any comparable options or other information they would like to be brought at the September meeting.

12 Discussion and/or action on Resolution 2025-013 Resolution Designating Officials.

Motion by Meinel, second by Lopes-Serrao, to recommend that the Board of Trustees approve Resolution 2025-013.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

13 Discussion and/or action on Assessor Contract.

Motion by Olson, second by Farar, to direct staff to send out the RFP as drafted.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

REMARKS FROM STAFF.

Gebert reminded members and residents of the Concert off the Square, music by HYDE at Kennedy Park on August 20, 2025.

REMARKS FROM COMMITTEE MEMBERS.

Soper said he is excited to meet and work with the committee.

DRAFT

REMARKS FROM CHAIR.

Ermeling welcomes Soper to the Committee.

FUTURE ITEMS.

Next Finance & HR meeting date(s):
- September 15, 2025 @ 4:30 p.m.

ADJOURNMENT.

Motion by Meinel, second by Lopes-Serrao, to adjourn the Finance & HR Committee meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Voting
Ermeling, Barbara	YES
Farar, Dennis	YES
Hackbarth, Linda	YES
Lopes-Serrao, Luis	YES
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

Ermeling adjourned the Finance & HR Committee meeting at 6:08 p.m.

Song Lao, Recording Secretary

DRAFT

Village of Weston, Wisconsin

MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING

Monday, September 22, 2025, 4:00 pm

1.) Meeting called to order by Vice Chair Lopes Serrao @ 4:00 P.M.
2.) Pledge Allegiance to the Flag
3.) Roll Call by Recording Secretary: Jessica Falkowski

Member	Present
Clark, Katrina	YES
Ermeling, Barb (C)	Absent, Excused
Esker, Roger	YES
Lopes Serrao, Luis (VC)	YES
Tatro, Scott	YES

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Director Osterbrink, and Director Wodalski.

4.) Approval of minutes from the previous meeting: August 25, 2025.

***M/S/P Clark/Esker: to approve August 25, 2025, minutes.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member	Vote
Clark, Katrina	YES
Ermeling, Barb	-----
Esker, Roger	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

5.) Public Comments

Jim Pinsonneault 5002 Arrow Street stated the following concerns about the Kennedy Park Renovation:

- Friends of Kennedy Park – pace of fundraising to raise money for construction and ongoing maintenance expenses for the park renovation.
- Ask Letter – not mailed out.
- Lack of marketing – not utilizing the completed strategic plan, videos and notes provided from the two marketing firms that were hired.
- Village contributions

DRAFT

Jamie Weiland 7010 Janelle Street stated the following concerns about the Kennedy Park Renovation:

- Ask Letter - it's been over a year and not mailed out.
- Village put the first dollar in by assigning $766,000 of APRA funds for the project and is disappointed in the amount of funds raised by Friends of Kennedy Park thus far.
- Lack of updates on grants.
- Two marketing Firms were hired and quit – not utilizing the materials they created.

6.) Written Comments.

None.

EDUCATIONAL PRESENTATIONS & REPORTS.

7.) Update on the Kennedy Park Renovation and Capital Campaign.

Director Osterbrink stated that an RFC is in the packet along with pictures of the progress made on both fields. Progress made:

- The turf is completed, and a final inspection was done for both fields.
- Four lights were installed on the lower field, and the light bases were poured on the upper field.
- The contractor is also working on scoreboard installation for both fields.
- Irrigation installation will begin Wednesday

Director Osterbrink stated an update on expenses and revenues are in the packet.

Director Osterbrink updated the Committee on the Capital Campaign:

- Glow Tournament is scheduled for February 28, 2026, at Greenheck Turner Community Center.
- Fundraising events held at participating restaurants totaled $2,995.40.
- DCEYB donated $25,000 initially and a second donation of $10,511.65.
- DCEYB has submitted two Impact Grant applications for $10,000 and $100,000. They also reapplied for the Impact 100 Grant.
- DCE Softball is donating $10,000.
- A donor committed to a $30,000 donation towards the lights on the upper field.

Next goal for fundraising is to raise the $160,000 for lights on field #4.

DCEYB has organized a cleanup day this Saturday at Kennedy Park ball fields, sheds, and concessions.

Administrator Gebert stated that Village staff have a meeting scheduled with the DCE School District to discuss scheduling of fields.

DRAFT

Clark asked if the Ask Letter has been mailed. Administrator Gebert responded the Ask Letter is all prepared and mail merged. DCEYB prepared a Glow Tournament Letter and is planning to send both letters out together shortly.

Clark stated her concerns:

- Understands the fundraising is a 10-year goal but breaking down the 7–8-million-dollar cost that means a yearly average goal of raising $750,000.
- Both marketing firms prepared material for Friends of Kennedy Park to utilize which the Friends group have not pursued.
- Both marketing firms quit.
- Village has put money into the project.
- Wants more commitment and effort from the user groups that make up Friends of Kennedy Park.
- Ask Letter still not distributed to potential donors.
- Funds need to be raised from Friends of Kennedy Park group before moving forward.

Administrator Gebert asked Director Wodalski if the youth groups feel the same negativity of the project not moving forward. Director Wodalski responded that the fields are being built now, and views are changing. In the past there were multiple attempts of building a sports complex at different locations within the Village but never moved forward past the point of just being an idea. People see the construction of the two fields and there are people wanting to donate that the Friends of Kennedy Park group reached out to, like the Rajek family.

Administrator Gebert assured the Committee that after these two fields are built, continued renovation of the park will occur as funds are raised.

Lopes Serrao stated that progress is being made, and chunks are getting built. He understands that fundraising is hard and exhausting. Lopes Serrao hopes that if the Friends group is struggling that they reach out to the Village. He wants the project to keep moving forward.

Administrator Gebert feels that the groups will reach out if they have concerns because the Village has good relationships with baseball, softball, and hockey.

Tatro asked if the Committee would like to invite the user groups to a meeting and address the Committee's concerns. Also, to ask the groups directly where they are at with fundraising and their ideas for raising monies.

Director Osterbrink stated that Friends of Kennedy Park have attended meetings and have given updates either in person or through email. Director Osterbrink stated that the group is positive that things are moving forward. Maybe not at the pace we expect but they continually work on fundraising to keep things moving forward. There is a MOU with the Friends group so even when there are changes within the boards of the user groups, they will know the expectations.

Administrator Gebert stated that infrastructure that's in the park that would have otherwise been

Village's responsibility, the Village has a commitment towards those improvements and use CIP funds. For example, upgrading restrooms, shelter area, and upgrading the well house.

Clark asked Director Wodalski for an update on the infrastructure at Kennedy. Director Wodalski responded that the well house on Alta Verde is projected to be upgraded in 2029 along with removal of the existing park buildings in the Northwest corner of the park.

Lopes Serrao is overall inspired by the project and believes it will be a great asset to the community.

8.) Update on Improvements at Yellowbanks Launch.

Director Osterbrink stated that there is an RFC in the packet along with pictures of the newly installed dock. Director Osterbrink stated the curbing is complete and some of the landscaping has been done. The blacktop will be installed next along with parking lot line painting.

Marathon County Transportation Coordinating Committee approved funding the entire dock cost of $40,540.50 at their August meeting.

Administrator Gebert sent two more Thank You cards and pictures to the County Board Chair and to the Transportation Coordinating Committee who also awarded the Village monies for the launch. The Village overall received monies from five different entities funding the total cost of the project.

Correction was made - Kiwanis Club donated funds to the project not Wausau Noon Kiwanis. Staff are meeting with the Kiwanis Club at the launch and taking pictures to document their donation.

In-kind donations were also received from Dan Higginbotham, MTS, and PGA.

Future discussions will be held with Dan Higginbotham and the Village staff to possibly develop a sustainability fund through the Community Foundation to provide monies for maintaining a clear stretch of river from fallen trees and debris allowing safe passage for users.

9.) Update on Yellowbanks Disc Golf Course.

Director Osterbrink stated staff are getting back on track and have received updated costs on mats to place over the pipeline to allow year-round access to necessary equipment to complete maintenance on the course and emailed Crystal Finishing to get updated costs on refinishing the baskets. Staff also received a cost of $3,900 from a company to assist with brush removal on the course.

Clark has volunteered their equipment and time to help clean up and maintain the course during the winter months when the ground is frozen. Areas can be marked/ribboned by Village staff.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

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10.) Discussion and/or possible action Rothschild/Schofield Aquatic Center Joint Venture request.

Administrator Gebert reviewed the conversation the Committee had at the previous meeting in the RFC. Discussion was had about an additional pool to be added for children ages birth to 5 years old. The Village has no interest to invest in that idea right now. Administrator Gebert explained what a possible joint venture draft would look like, which is also included in the packet:

- A stipend would be paid by the Village of Rothschild and City of Schofield to Village of Weston
- $3/capita annually, based on the current Census Population numbers.
- Stipend would increase annually by CPI for Recreation Commodities, not to exceed 3%
- If Rothschild and Schofield agree to the proposal, their residents would be recognized and qualify for the resident pool rate.
- Village of Weston would still oversee the pool in all aspects.

Clark asked Administrator Gebert for clarification on the 3% annual stipend by CPI Recreation Commodities. Gebert responded the number comes from the Department of Labor and this year there was an increase of 1.8%.

Tatro asked how long the agreement is. Administrator Gebert responded the original agreement is for 3 years and auto renew annually thereafter. If one of the entities wants out of the agreement they must inform the Village by October 1 and the entity would still be committed to pay the full stipend for one additional year.

Tatro and Esker would like the original agreement to be extended longer than the proposed 3 years. For example, a 10-year agreement.

Clark would like to discuss increasing prices at the pool at a future meeting. She also asked if the Village can take over some of the equipment from the Rothschild/Schofield pool. Gebert stated that the Village can ask if there is useful life in certain items that we can utilize.

M/S/P** ***Clark/Tatro motion the Parks and Recreation Committee continues to be interested in exploring partnership options with the Rothschild/Schofield Aquatic Center Commission and staff should explore a longer contract period, perhaps 10 years initially and look at any useful equipment that may otherwise be disposed of.

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member	**Vote**
Clark, Katrina	YES
Ermeling, Barb	-----
Esker, Roger	YES

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Lopes Serrao, Luis	YES
Tatro, Scott	YES

10.) Discussion and/or possible action Park Capital Improvement Plan.

Staff assembled a draft list of items that are a mixture of CIP and maintenance items for each Park and the Aquatic Center. CIP items are items over $5,000. Staff will be working on a 10-year plan for the Aquatic Center. Staff will update the list and remove the maintenance items for the next meeting.

FUTURE ITEMS

11.) Possible next meeting date: October 27, 2025

12.) Topics for future meetings:

a. Aquatic Center 2025 Season Update and 2026 Prices
b. Machmueller Concerts/Improvements

13.) Remarks from Staff.

Director Osterbrink stated we are currently recruiting to find a replacement for an employee who accepted a position with the Water Department.

14.) Remarks from Committee Members

Clark asked if we would consider having a dog swim at the end of the season at the pool. Director Osterbrink stated that the code has been changed and is now allowed. Clark's idea is to host a community event on the last day at the pool - allowing dogs to swim, have food trucks in the parking lot, and inviting pet related businesses to set up a booth.

Clark asked for an update on vandalism at the parks this summer. Director Osterbrink responded yes there was vandalism at the parks, but it is part of the job that staff deal with. Clark would like updates once a year about where and how often vandalism takes place.

Clark asked if the proposed restroom and shelter upgrades at Machmueller Park are still planned since we are not moving forward with installing pickleball courts. Wodalski stated that the sewer extension will happen in 2028. Director Osterbrink stated that a discussion will need to take place considering Machmueller is currently the most utilized and rented park.

Lopes Serrao asked if we work with volunteer groups. Director Osterbrink responded that we work with Backyard Missions, Girl Scouts, School groups, etc.

15.) Announcements

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None.

16.) Adjournment.

***M/S/P Esker/Tatro: motion to adjourn the meeting at 5:29 p.m.**

Yes Votes: 4 No Votes: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member	**Vote**
Clark, Katrina	YES
Ermeling, Barb	-----
Esker, Roger	YES
Lopes Serrao, Luis	YES
Tatro, Scott	YES

Jessica Falkowski, Recording Secretary

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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE

HELD ON MONDAY, OCTOBER 13, 2025 @ 4:30 PM, IN THE BOARD ROOM AT 4747 CAMP PHILLIPS ROAD

AGENDA ITEMS

1. Meeting called to order by Public Works & Utility Committee Chair Zeyghami at 4:30 p.m.

2. Welcome, introductions and acknowledgement of guests.

3. Roll Call by Recording Secretary

Roll call indicated four PW members present.

Member	Present
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	EXCUSED
Schuster, Fred	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Wodalski, Blarek, Swenson, Dolan, Gebert, Higgins and Gilmeister.

Audience in attendance, via Zoom: Tonia Westphal – Clark Dietz

Audience members present in person: None

4. PUBLIC COMMENTS

None.

5. Approval of 9/8/25 Public Works & Utility Committee Minutes

Motion by Jordan, second by Schuster move to approve the September 8, 2025, meeting minutes.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

6. Acknowledge September 2025 Water and Sewer Permits

Motion by Schuster, second by Jordan move to acknowledge September 2025 Water and Sewer permits.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

Chair Zeyghami asked the Committee if they were willing to move Item #12 before Item #7. All agreed.

STAFF REPORTS

7. CIP Update

Wodalski explained his report to the Committee.

Discussed street line painting current process.

Discussed concrete completion of Fuller St.

8. Street Operations Update

Blarek explained his report to the Committee.

Discussed road repairs on Schofield Ave from Mesker St to Ryan St.

Discussed issues and resolution with traffic driving through the street line painting on Mesker St. off Ross, done by Portage County.

9. Utility Operations Update

Swenson explained his report to the Committee.

Swenson explained the sewer jetting process.

Discussed service line break on Schofield Ave.

POLICY DISCUSSIONS AND RECOMMENDATIONS

10. Well 3 Iron, Manganese and PFAS Treatment Project Bid Results

Wodalski explained the bid results.

Wodalski provided the Committee with background information and qualifications on 8PINE Inc.

Construction would start once the DNR approved confirmation is received.

Motion by Mumper, second by Jordan move to recommend the Village Board Award the Well 3 PFAS Pre-Treatment Project to 8PINE Inc., for a total project cost of $3,748,603.40 which includes the base bid and two alternates.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

11. WPS Easement at 5550 Municipal Street

Wodalski explained the easement request.

WPS is upgrading the gas service to the adjacent property.

Discussed Easement regulations. Committee requested more discussion with WPS regarding frontage access and verbiage of Easement.

No motion – deferred for future discussion.

12. Potential CSM and Sale of Village Owned Property on Foxtail Court

Higgins explained the layout and details of the property. The property is zoned for a two-family (duplex) or single-family home with an approximate value of $60,000.

Wodalski stated the property was purchased in 2011 for $38,300.00.

Discussed sale options and sealed offers to purchase property.

Motion by Jordan, second by Mumper move to recommend the Board of Trustees approval of the Certified Survey Map (CSM) and the sale of the lot for future residential development with Offer to Purchase scenario for people to bid on the purchase of the lot.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

13. Hospital Area Repaving Change Order #2

Dolan explained changed order.

Dolan stated five more streets were added to the original project with 5% of the retainage being withheld.

Motion by Jordan, second by Schuster move to Recommend the Village Board approve Change Order No. 2 for the 2025 Various Street Rehabilitations project.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

14. 2026 Budget Review

Wodalski explained the Budget report.

Discussed budget totals, reduction of salt budget, water and sewer rates and increases.

Wodalski stated the next water rate increase will need to be a full rate case reviewed by

the PSC as the utility is outside the window of time allowed for a simplified rate increase based on when the last full rate case was approved.

Motion by Mumper, second by Jordan move to acknowledge as presented with follow up in January or February 2026 regarding an additional rate increase.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

15. 2025 – 2029 Capital Improvement Plan Discussion

Wodalski explained the updates to his report.

Discussed water and sewer line replacements time periods and costs.

Committee requested more detailed information about AC water main replacement costs, road construction, streets involved, and project timeline.

Swenson stated that we could assess the roads and AC water main in late fall, early spring for projection information.

No action taken – discussion only

16. Next meeting date(s):

a) Monday, November 10, 2025 @ 4:30 p.m. Regular Meeting
b) Monday, December 8, 2025 @ 4:30 p.m. Regular Meeting

17. Topics for future meetings

a) Village wide WPS Street Lighting Update
b) Consolidation of Ryan Street Yard Material Site with the Village of Rothschild

18. Remarks from Staff

Wodalski stated he would include the rate increase under the future meetings and AC water main.

Gebert reminded the Committee of the bicycle and pedestrian plan survey.

Swenson stated if any of the Committee members would like a tour of the treatment plant to contact him for a tour.

19. Remarks from Committee members
None.

20. Announcements
None.

ADJOURNMENT

Motion by Schuster, second by Mumper to adjourn the PW meeting at 6:03 p.m.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Voting
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

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OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Board of Directors Meeting
Tuesday, September 9, 2025 @ 17:30

A. Call to Order

The meeting of the South Area Fire & Emergency Response District Board of Directors was called to order at 17:48 by SAFER Chairman Mark Maloney.

Members Present

Board of Directors – Cronin, Kolden, Langenhahn, and Maloney were all present, Opall was absent and excused. Also present: Village of Rib Mountain – Administrator Rhoden; Village of Weston – Administrator Gebert and Finance Director Trautman; SAFER – Fire Chief Finke, Deputy Fire Chief Lang, EMS Division Chief Gordon-Haessly, Captain Lohman (Virtual), Firefighter C. Allen (Virtual), Intern Braatz, Intern Gran, Intern Lontcoski, and Administrative Assistant Latimer. One guest was present.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

Board of Directors approval of prior meeting minutes from August 12, 2025, and approval of expenditures and receipts from August 2025.

Motioned by Cronin to approve prior meeting minutes from August 12, 2025, and expenditures and receipts from August 2025. Second by Kolden.

- Kolden questioned the charges to Facebook and Amazon.
- Deputy Chief Lang said the Facebook charges were for boosting our job posts, we received a tremendous amount of applicants from doing it this way. Amazon would be vehicle maintenance for a siren speaker.

Motion carried 4:0.

D. Introductions

Chief Finke introduced the three interns; Parker Braatz, Abigail Gran, and Logan Lontcoski.

E. Business Items

Discussion and possible action on 2026 Operational Budget.

- Chief Finke said there are three budget options prepared with full breakdowns. The only unknown is the health insurance, other than that I'm very comfortable with where all the numbers are.
- Discussion and questions on wages.

***Action:* Bring back to next meeting**

Discussion and possible action on 2026 CIP Budget.

- Chief Finke said we have a 5-year CIP, 2025 funds are still in there for the ambulance that is now a 2026 expense. In 2026 the Deputy Chief's Car is due, our intercept vehicle is due and is being replaced with an everyday SUV, Tender 2 is our unknown that is very dependent on what happens with our operational budget. If our operational budget doesn't include any additional staffing, then that can come off our CIP

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budget because we won't have anyone to staff it. Radios for $60,000.00 gets us about 8, we are also looking at a different grant from the State. Turnout gear for $45,000.00, the reason for the big increase is if we hire the additional firefighters. The $60,000.00 for EMS equipment is for a cot and a power load system, as you remember we just re-chassised an ambulance, that re-chassis was delayed a couple of years which meant that cot was a couple of years older when it got moved in there, now we're starting to have problems with it already. Unfortunately, the companies that service these cots said once they hit eight years, their life expectancy is up, and they don't like to work on them anymore. That cot will not last until we re-chassis that ambulance once again unfortunately. We are looking at a different brand that is about $7,000.00 cheaper, and that is what I have budgeted in here.

***Action:* Bring back to next meeting**

Discussion and possible action on Fee Schedule.

- Chief Finke said the majority of this is in regard to the ambulance fees, I've received information from multiple different agencies. The new thing in EMS billing is that we still do resident and non-resident, a lot of communities have gotten rid of that, and they do a flat fee.
- Cronin said if you're a resident, is that just Rib Mountain and Weston, so our contracted areas are they considered non-resident?
- Chief Finke said they pay non-resident.
- Deputy Chief Lang said it's just the Village of Weston and the Village of Rib Mountain, everybody else pays non-resident.
- Cronin said that pleads my case even more, I would say just make it one fee and it's fair across the board.
- Chief Finke said Fire Inspection increase, we added a CPR Skills fee, increase to CPR full and refresher to match Northcentral Technical College fees.
- Discussion on Fire Inspection fees.

***Action:* Motion by Cronin to approve Fee Schedule with removal of the non-resident fees, the addition of the escalation on the Fire Reinspection, and keep No Transport BLS at $425.00. Second by Langenhahn. Motion carried 4:0.**

End of Month Budget review.

- Chief Finke said the budget is in your packet, if you have any questions, let me know.
- Maloney said how are the (EMS) collections going?
- Chief Finke said it's going well. Myself, Deputy Chief Lang, and Administrative Assistant Latimer have spent a substantial amount of time on the phone, web meetings, emails with the GEMT people in regard to the reimbursement, I think we have this all figured out, but we've gone back and forth a lot. So, we should see about $58,000.00 at the end of September for 2023's Medicaid EMS responses. Then at the end of December we should see about $35,000.00 - $40,000.00 of GEMT money for 2024's responses. Then in December 2026 we will see money for 2025 responses.

***Acknowledge:* Motion by Cronin to acknowledge the End of Month Budget review. Second by Kolden. Motion carried 4:0.**

Attorney Referral.

- None

F. Staff Reports

Report from Fire Chief

- Fire Chief Finke said the Interns passed their EMT, they're taking transfers. They've got the first hurdle crossed and they're doing well.
- We are deep in the budget and fire fee, so I have a lot of moving pieces with that.
- We had a cardiac arrest resuscitation, a young patient in their 40s. Everybody was in house when the call came in, the staff from station 2 responded with the ambulance and rescue truck. Obviously, I have no way to prove it, but if the ambulance or even the rescue were out on other calls, there was no chance they would've

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survived. Because by the time the ambulance from station 1 gets here there would be no chance. So, the staffing is important.
    - EMS Division Chief Gordon-Haessly said it's a 10% decrease in survival every minute.
- I'll be out of town a fair amount in October, a Union Conference on the 12th and 13th in Milwaukee, Chief's Conference on the 15th and 16th, then another conference 21st through 25th. I will still have my phone and email.

Report from Deputy Fire Chief
- Deputy Fire Chief Lang said the report is in your packet and I'll give you the highlights.
- **Personnel report:** Personnel information are listed.
- **EMS & Fire Incidents:** EMS and fire responses are there.
- **Training:** Training hours are listed with topics.
- **Apparatus:** Nothing to report.
- **Fire Prevention/Public Education:** Activities are listed.
- **Grants/Projects:** Waiting on SAFER Grant.

G. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.
- Next meeting scheduled for Wednesday, October 8, 2025, at SAFER Station 1.
- Cronin has nothing.
- Kolden has nothing.
- Langenhahn has nothing.
- Maloney has nothing.

H. Adjourn
Motion by Cronin to adjourn. Second by Langenhahn. Motion carried 4:0.
Adjourned at 19:01

Respectfully submitted by Cher Latimer, SAFER District Administrative Assistant.

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VILLAGE OF WESTON, WISCONSIN
JAMI GEBERT, ADMINISTRATOR
REPORT TO THE BOARD OF TRUSTEES
#2025-10 OCTOBER 2025

1. ITEMS OF SPECIAL NOTE

- Met with:
  - Sarah Olafson RE Friends of Kennedy Park update
  - Gary Guerndt, Senator Tomczyk, President Maloney, and staff RE E. Nick Avenue extension conference call
  - Trustee Lopes Serrao RE Welcome to Board
  - Harter's Fox Valley leadership RE Tour of Transfer Site in Ringle
  - Jerry Deschane RE League of Wisconsin Municipalities BOD opportunity
  - DCE School District Leadership RE Scheduling field use at Kennedy Park
  - Trustee Kern RE Welcome to Board
  - Yee Leng Xiong RE possibility of the National Hmong Development Conference
  - Friends of Kennedy Park, Trustee Lopes Serrao and Committee Member Clark RE Connecting on Friends of Kennedy Park capital campaign efforts
- Attended the SHRM Fall Conference, Channel 7 Interview RE Farmers Market, Weston Tourism Commission, Finance and Human Resources Committee Meeting, Town of Weston Board Meeting, Assistant/Associate Planner Interviews, virtual CWED Board Meeting, V.O.W. Bike & Pedestrian Master Plan Bi-weekly Coordination meeting, four Predevelopment Planning Meeting, Parks and Recreation Committee meeting, Budget Workshop #3, Mayor's Monday Interview with WSAU Radio, Ribbon Cutting/Open House for Link Health Care, 2026 SEBC Renewal, Wausau MPO Bike & Pedestrian Sub-Committee meeting, Celebrity Pumpkin Carving for Wausau Event Harvest Festival, Budget Workshop #4, Local Officials Meeting for WIS 29 highway improvements, SAFER Board of Directors, 2025 Health Insurance meetings with staff, Channel 7 Interview RE Weston Bike and Pedestrian Master Plan, Ribbon Cutting for the Marshfield Medical Center/Women's Health & Imaging Center, photo with Wausau Kiwanis for donation towards Yellowbanks Park kayak launch, Public Works & Utility Committee, Plan Commission, LWM virtual Monthly Member Roundtable, and Wausau MPO Commission Meeting
- As needed Development Review Team Meetings and Code Enforcement Check-ins
- Monthly meetings with Department Directors and Village President
- Weekly Department Directors Meetings

2. WORK PLAN PROJECTS

- 2023-2025 Strategic Plan:
  - *Strategic Priority 1:* An Energized Workforce: Increased employee satisfaction outcome – deadline for staff to complete the National Employee Survey (NES) through Polco is October 16th. As of 10/9/25 we had an 83% response rate. Next All-Staff Meeting scheduled for December 3rd.
  - *Strategic Priority 2:* Innovative Service Delivery: Innovative regional partnerships outcome – coordination between the V.O.W. Parks & Recreation Committee and Rothschild/Schofield Pool Commission regarding aquatic center partnership.
  - *Strategic Priority 4:* Community Engagement: An engaged and informed community – The winter edition will be early and include refuse & recycling information. Working on sharing new collector information through a variety of methods.

Fully rostered committees & commissions – only citizen appointment open is the Joint Review Board, which must be appointed at the Joint Review Board meeting.

- Administrator Referrals:
  - Town of Weston Lease Agreement – item is on the October agenda for discussion and/or action**.**
  - SAFER Lease Agreement Addendum.

3. IDENTIFIED NEEDS

- Update(s) to the Employee Personnel Policies and Procedures Handbook – staff will continue work on additional chapters following budget adoption.
- Continue to collaborate with the Friends of Kennedy Park, Parks and Recreation Committee, staff, and contractors on the Renovation and Capital Campaign for Kennedy Park.

4. MISCELLANEOUS COMMENTS/ISSUES

- Wausau Events invited me to participate in the Celebrity Pumpkin Carving Contest, part of the Harvest Fest downtown Wausau. I did not place in the top three, but it was still a lot of fun and an honor to be asked. Pictured below is the winning pumpkin carved by Blake Opal-Wahoske, Executive Director of the Marathon County Historical Society, and my pumpkin.

- *Friendly reminders for Trustees:* Don't forget to complete your StrengthsFinder assessment and send me your top five strengths.
- *Staff transition:* Audrey Webster starts as the new Assistant Planner in Planning & Development on October 16, 2025.

VILLAGE OF WESTON, WISCONSIN
PAMELA BREHM, CLERK
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-10 FOR OCTOBER 2025

ITEMS OF SPECIAL NOTE

- Our Type A Notice for the Spring Election must be filed by 11/15/2025. There will be three trustee positions up for election in the Spring of 2026.

WORK PLAN PROJECTS

- We are continuing to work on the 2026 pet licensing application to allow pet owners to apply online and pay by credit card. We are hoping to have this ready by December 1, 2025.
- The Village's insurance renewal happens this time of year which involves review of all equipment to be sure all items are listed and those sold have been removed.

VILLAGE OF WESTON, WISCONSIN

JESSICA TRAUTMAN, FINANCE DIRECTOR

MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES

#2025-10 FOR October 2025

1. ITEMS OF SPECIAL NOTE

- Attached to this report is a summary of revenues and expenditures for Kennedy Park through September.

2. WORK PLAN PROJECTS

- We received our audit back, I have copies for those who want one today (10-20). I will be handing out the report at the meeting in November, the auditor will be with us on Zoom going through the report highlights. There are also copies of the single audit (audit of our grants) if you want a copy of that. The single audit focuses on grant monies to make sure we were in compliance with grant regulations when we spent the funds.
- Using a combination of revenue increases, expenditure decreases and shifting expenditures to other funds we were able to balance the 2026 budget.
- Finance is continuing to work hard to keep up with tracking the financial status of all our current projects.
- Our health insurance is pretty set, we still do not have all the answers, but know that the cost will not be more than what is budgeted
- We are racing to year end quickly… we are looking ahead to tax season and year end. We did not receive any levy certifications yet from the other taxing districts, nor the final statement of assessment so the total tax rate is unknown yet.
- We will be starting the process to work with Ehlers for our future borrowing.

3. IDENTIFIED NEEDS

- None

4. MISCELLANOUS COMMENTS / ISSUES

- If you have any questions or concerns, please reach out!

Kennedy Park - Total expenses through 9/30/2025

GL	Vendor	Description	Date	Check	Amount
20-05-55210-290-000	G Morty	marketing	5/1/2024	62212	11,825.00
20-05-55210-290-000	REI Civil	construction documents	8/21/2024	62795	11,880.00
20-05-55210-290-000	Sun Printing	sign	10/28/2024		678.50
20-05-55210-290-000	REI Civil	construction documents	10/31/2024	63264	18,552.59
20-05-55210-290-000	US Bank Corp	cracker jacks for groundbreaking	11/6/2024		124.90
20-05-55210-290-000	REI Civil	construction documents	11/22/2024	63432	17,957.75
20-05-55210-290-000	American Engineering	soil boring	12/27/2024	63586	8,600.00
20-05-55210-290-000	REI Civil	construction documents	12/30/2024	63690	12,925.00
			As of 12/31/2024		82,543.74
41-07-55402-215-000	REI Civil	Engineering	4/23/2025	64348	10,566.25
	REI Civil	Engineering	5/19/2025	64684	13,338.75
	Samuels Group	Engineering	5/31/2025	64691	1,560.00
	REI Civil	Engineering	6/11/2025	54792	11,715.00
	REI Civil	Engineering	7/2/2025	64976	2,541.00
	American Engineering	Material Testing	7/24/2025	64994	2,119.25
	Samuels Group	Engineering	8/14/2025	65133	60.00
	REI Civil	Engineering	9/4/2025	65259	11,622.27
41-07-55402-290-000	Go Full Nelson	marketing	4/17/2025	64302	1,500.00
	Go Full Nelson	marketing	6/2/2025	64611	1,500.00
	PGA	Pay app 1	7/30/2025	65027	138,599.75
	PGA	Pay app 2	9/25/2025	65390	194,207.60
	PGA	Pay app 2	9/25/2025	65390	595,612.01
	Wisconsin Public Servic	Electrical Service	9/25/2025	65407	28,280.96
41-07-55402-321-000	Gannett	Bid rquest	4/23/2025	64610	200.20
41-07-55402-822-000	REI Civil	construction documents	3/27/2025	64102	18,932.50
			TOTAL	9/30/2025	$ 1,032,355.54
			Total Project Cost		$ 1,114,899.28

South Area Fire & Emergency Response
SAFER District
224225 Hummingbird Rd. Wausau, WI. 54401
Phone (715)355-6763 Fax (715)355-6805
Joshua Finke Fire Chief
Eric Lang Deputy Fire Chief

Our largest project over the past 90 days has of course been budget and our FEMA grant for additional staffing. Unfortunately, it appears we have not been chosen for a grant. Although we did not get official notice yet the information we have been given is that the chosen departments were told by October 1st. The district did pass its budget at our October board meeting which does include adding three new full-time employees. This is a step in the right direction, but does not yet allow us to staff the additional apparatus needed. The goal is to hire an additional three employees in 2027 and 2028.

We have performed interviews for the full-time positions; we did make job offers to three individuals two of which are internal with the third candidate being from Illinois. This will require some additional work for licensing, that will be occurring over the next few weeks. The external candidate will also need to complete pre-employment assessments. We did respond to multiple structure fires during the month of September. The full breakdown of calls is listed below

Respectfully,

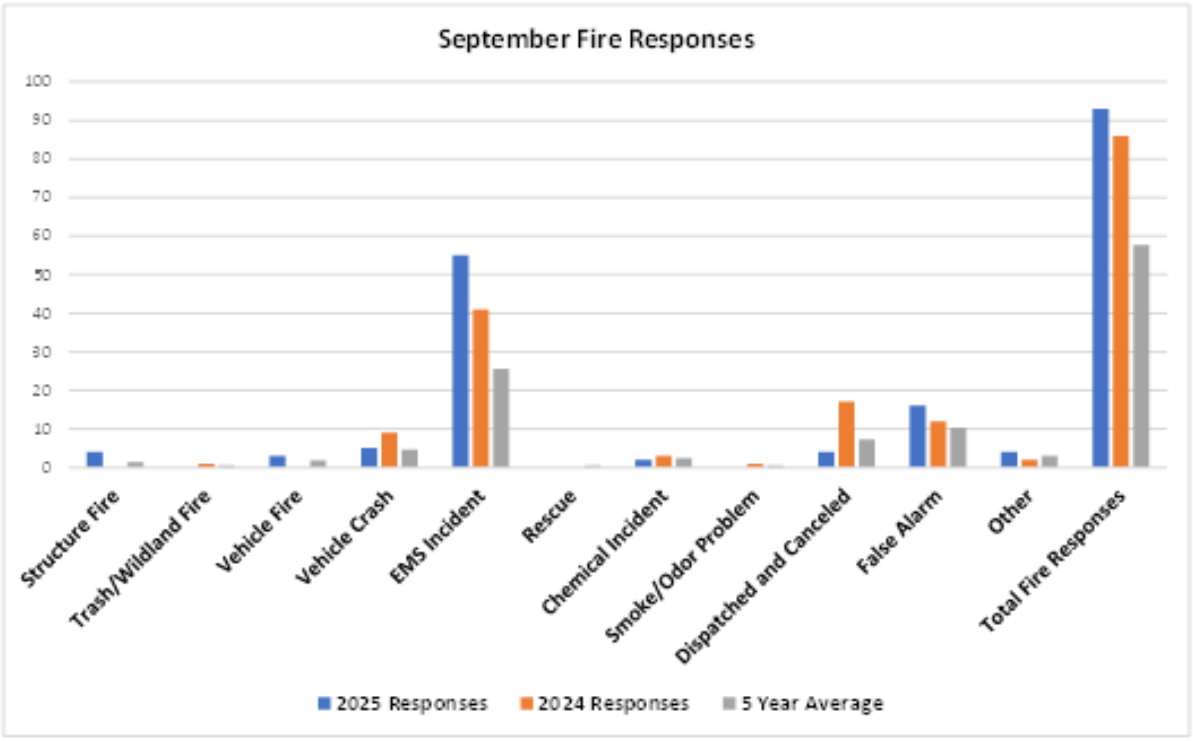
Joshua J Finke

Joshua J Finke

Fire Chief

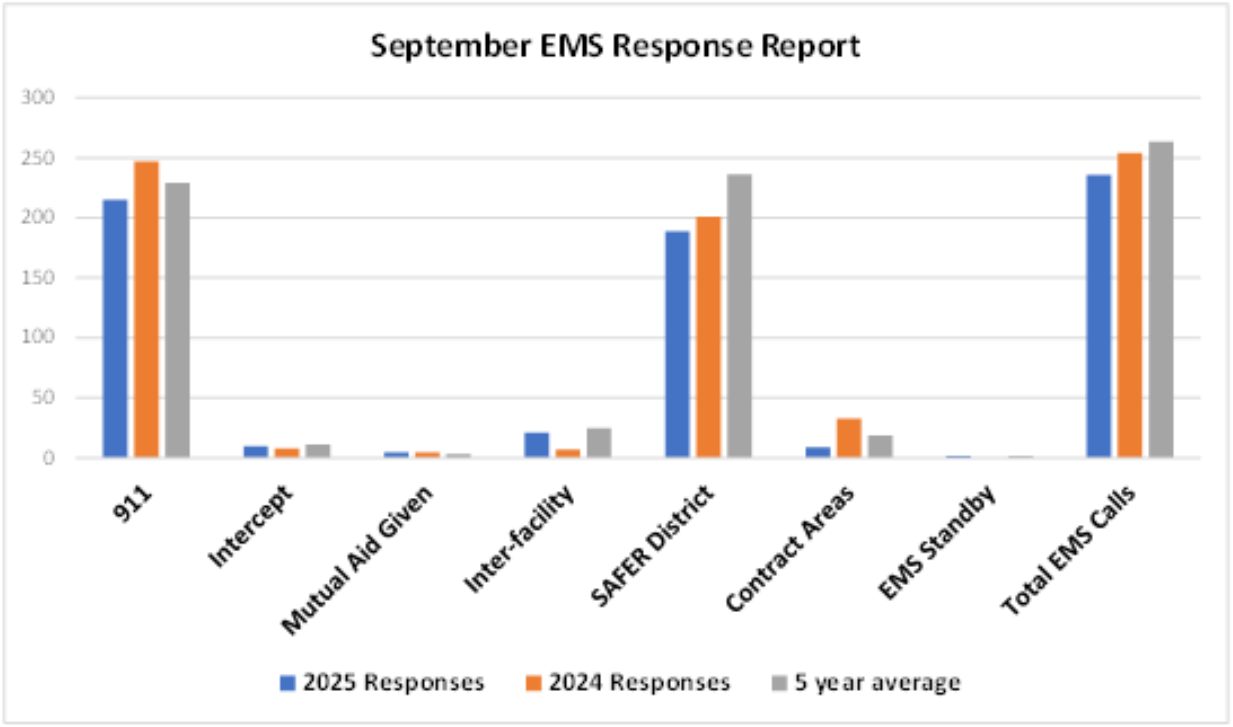
September Fire Response Report

	2025	2024	5 year Average
Structure Fire	4	0	1.4
Trash/Wildland Fire	0	1	0.4
Vehicle Fire	3	0	1.8
Vehicle Crash	5	9	4.6
EMS Incident	55	41	25.6
Rescue	0	0	0.4
Chemical Incident	2	3	2.4
Smoke/Odor Problem	0	1	0.4
Dispatched and Canceled	4	17	7.2
False Alarm	16	12	10.4
Other	4	2	3.0
Total Fire Responses	93	86	57.6



September EMS Response Report

	2025	2024	5-Year Average
911	215	247	229.0
Intercept	10	8	11.2
Mutual Aid Given	5	5	3.4
Inter-facility	21	7	24.8
SAFER District	189	201	236.4
Contract Areas	9	33	18.8
EMS Standby	2	na	2.0
Total EMS Calls	236	254	263.4



VILLAGE OF WESTON, WISCONSIN

SHAWN OSTERBRINK, PARK DIRECTOR

MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES

#2025-9 FOR SEPTEMBER 2025

1.ITEMS OF SPECIAL NOTE

2. WORK PLAN PROJECTS

1. Strategic Plan Initiatives
   - Innovative Service Delivery
     - Work on a draft User Agreement for local organizations.
2. Energized Workforce
   - Falkowski will be attending Pool Operator Training.
   - Osterbrink, Falkowski and Huerth will attend quarterly pool training.

3.Kennedy Park Renovation

Capital Campaign:

10/20/25

The Friends Group is submitted an impact grant for lights on the second diamond.

Just recently additional donations to the project were received.

The ask letter is going out to potential donors.

Construction:

10/20/25 Update

Project construction is moving forward on the first two fields. Installation of the artificial turf has been completed, scoreboards have been installed, irrigation is complete, fence posts have been installed, lights have been installed on the south diamond, concrete work and path construction is near completion and sod is currently complete on the north field and they are working on the south field.

Yellowbanks Canoe and Kayak Launch:

10/20/2025 Update

Construction is nearly complete at the launch. The dock was installed, curbing, paving, parking lot striping, paths to the river and landscaping rock were installed. Pretty much all that remains is to complete the restoration and seeding around the parking lot, which is a Village project.

A photo opportunity with a presentation of a giant check was held on October 13 with the Kiwanis who donated funds to the project.

4. IDENTIFIED NEEDS

5. MISCELLANOUS COMMENTS / ISSUES

- Park Work – Staff have been tearing down and winterizing the aquatic center, mowing, winterizing restrooms and irrigation, equipment maintenance, and assisting with the Schofield Avenue, Kennedy Park, Yellowbanks, and other projects.

The first five pictures below are of Kennedy and the rest are from Yellowbanks.

VILLAGE OF WESTON, WISCONSIN
JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES
#2025-10 FOR OCTOBER 20, 2025

1. ITEMS OF SPECIAL NOTE

- Audrey Webster has been hired as our new Assistant Planner. Her first day with the Village was Thursday, October 16. She is a recent grad of UWSP and just finished up a summer internship with the City of Waupaca.

2. WORK PLAN PROJECTS

Strategic Plan Initiatives the Dept is involved with at this time.

- **An Energized Workforce**
  - **Develop Employee Engagement Plan**
    Ongoing.
  - **Create & Implement Employee Continuing Education (CE) Plan**
    Ongoing
  - **Target - Stay interviews of 100% Staff annually** - All Planning & Development Staff reviews/stay interviews were completed for 2024.

- **Innovative Service Delivery**
  - **Conduct annual departmental operations analysis**

    Target - 2025 – Evaluation of one Core Service
    - I have a 2025 Work Plan which contains goals in each core service for the year. Staff is currently working through this document.

- **Responsible Growth**
  - **10 year Update to Comp Plan.**
    - Phase I of project is under way. We received a draft of the Conditions and Issues Volume 1 of the Comp Plan and the draft public participation survey. Staff is currently in the process of reviewing this document to get it ready for Plan Commission review. The survey will be released in the first quarter of 2026.
  - **Target - Construction started on 30 housing units annually – has been accomplished already in 2025!** In 2024 38 new WUBPA permits were issued. As of 10/13/25 we have issued 71 new WUBPA permits.
  - **Develop Key Sites Marketing Plan.**
    Administrator Gebert and I have discussed this but to my knowledge nothing has moved forward to date.
  - **Establish Village Development Policies & Procedures.**

Work has begun on this and will be ongoing. We have started to create Standard Operating Procedures (SOPs) for all our processes. Once completed we will begin sharing with the Board and respective Committees and Commissions. My plan is to have them approved so that everyone is on the same page to how things will be going moving forward. This project is a bit behind due to current workloads.

Code Enforcement

- Due to the school year beginning, we have moved the weekly in person check-in meetings with staff and MBMPD Officers Zwicky and Loveless to monthly. Our partnership continues to go very well. I have provided a code enforcement report update on the agenda.

Refuse and Recycling – The Fall Recycling Events were again successful. Valerie did an awesome job coordinating them again. She is in the process of working on 2026 events and the transition to Harters for garbage & recycling pick-up services.

Building Permits & Inspections

- Work on the Commercial Building Inspection program has stalled as Maguire needs to take his test and with all the permits that have been coming in there has been no time to do this.
- We continue working through permit processes and checklists for the Evolve Update as time allows. The Update stalled a bit due to the workload in the Dept this past summer and Evolve wanting to have all the new functionality they were working on available to us. We are currently meeting weekly for 2 hours to go through permits.

Planning, Zoning & Economic Development –

- **Evolve Software Upgrade** – This project is going slower than we would have liked due to workload and staff turnover. As stated above, we are meeting weekly to work on the permits.

  New features with the upgrade:

  - Updated webpage optimized for mobile devices.
  - Login with your email address and secure one-time PIN. No need to remember a password. Receive your PIN by email or text.
  - New keyword search to easily find the application type you need. You can also browse for an application type by selecting categories with a new category description.
  - New Save feature allows you to save your application in progress and

return to finish later.
  - My Applications feature allows you to view applications in progress along with other submitted applications in one, easy to find area.
    - Monitor your application status. Use filters to narrow the list of applications by Date, Inspection Date, Street Name.
    - View and print application related documents, plans and permits.
    - Upload a document to your application.
  - New Permit quick links:
    - Request Inspection - view a list of issued permits to easily schedule
    - Scheduled Inspections - view a list of currently scheduled inspections to easily cancel if needed
    - Completed Inspections - view a list of recently completed inspections to check the status and view comments.
  - New Project quick links:
    - Under Review - view a list of applications currently under review to monitor status
    - Revisions Required - view a list of applications recently reviewed that require a revision to be submitted
    - Recent Reviews - view a list of all recently reviewed applications.
  - Project application submittal process is streamlined with additional questions to define if submittal is a new project or part of an existing project.
  - Expanded Project Details view clearly showing review comments and submitted documents. Add a contact to the stage to receive review comments.

Timeline for deployment to the public will be determined by how fast we can get through the permits.

3. IDENTIFIED NEEDS

- Commercial Building Inspections.

4. MISCELLANOUS COMMENTS / ISSUES

- Continue to make website updates as they are found.

2025 BUILDING PERMITS

1. Monthly Building Permit Stats

The Dept. issued 145 building permits in September 2025 with an estimated permit valuation of $8,325,852. 138 permits were issued in the Village of Weston, 1 in the Town of Weston and 6 in the Village of Rothschild. The Dept. collected $33,847 in total permit fees for the month. There were 4 new single family home permits and 1

manufactured home permits issued in September. Please note that the report does show Special Assessment Reports (31 were completed) with an added permit value of $1240 for the reports to be completed.

Weston Housing Unit Totals (1990-2024)
2025 Building Permits Issued to Date

2025 Building Permits Issued to Date – (Village only)

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12+		
January	6	-	-	-	-	-	12	58
February	5	-	-	-	-	-	18	74
March	20	-	-	-	-	-	38	134
April	11	-	-	-	-	-	30	161
May	9	-	-	-	-	-	27	106
June	4	-	-	-	-	-	44	132
July	4	-	-	-	-	-	33	137
August	6	-	-	-	-	-	31	139
September	5	-	-	-	-	-	39	138
Total	**70**	**-**	**-**	**-**	**-**	**-**	**272**	**1079**
Totals through September of each year								
2024	28	-	-	-	-	-	177	1054
2023	30	6	-	-	-	-	155	1022
2022	44	1	-	-	3	-	164	900
2021	14	-	-	-	-	-	162	853
2020	12	-	-	-	-	-	104	846
2019	20	-	-	-	-	1	165	658
2018	16	3	-	-	-	-	159	747
2017	16	5	2	-	-	-	138	627

2016	19	1	-	-	-	-	158	466
2015	16	4	1	-	-	-	136	431
2014	10	-	4	3	4	-	201	446
2013	7	-	-	-	-	-	131	369
2012	9	-	-	-	-	-	135	421
2011	9	-	-	-	-	-	71	303
2010	22	-	-	-	-	-	61	382
2009	14	3	-	1	1	4	14	276
2008	15	3	-	-	-	6	21	178

Note: Beginning in 2020, the Permits issued include Special Assessment Letters.

Mountain Bay Metro Police Department Stats
9/1/2025 12:00:00 AM to 9/30/2025 11:59:59 PM

Offenses

	City	VOR	VOW	Total
51.15/51.45 - HCC COMMITMENT	1	1	3	**5**
AGENCY ASSIST	1	3	2	**6**
ALL OTHER OFFENSES	3	3	10	**16**
ANIMAL CRUELTY	0	0	1	**1**
ASSAULT - AGGRAVATED	1	0	4	**5**
ASSAULT - SIMPLE	0	0	2	**2**
ASSAULT - THREAT / INTIMIDATION / STALKING	0	1	2	**3**
CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2	0	0	**2**
COUNTERFEITING / FORGERY / USING / UTTERING	0	1	0	**1**
DEATH INVESTIGATION - NON SUSPICIOUS	1	0	2	**3**
DISORDERLY CONDUCT	1	1	16	**18**
DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	1	1	7	**9**
DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2	2	15	**19**
FIRE	0	0	1	**1**
FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	0	1	2	**3**
FRAUD - IDENTITY THEFT	0	0	3	**3**
KIDNAPPING/FALSE IMPRISONMENT	0	0	1	**1**
LIQUOR LAW VIOLATIONS	0	0	1	**1**
MISCELLANEOUS INVESTIGATION	2	2	3	**7**

CAD Stats

	Total
Other Jurisdiction	**33**
City	**318**
VOR	**557**
VOW	**1097**
Town	**23**
Total	**2028**

Accidents

	Total
City	**7**
VOR	**16**
VOW	**29**
Total	**52**

Warnings

	Total
City	**31**
Town	**6**
VOR	**40**
VOW	**66**
Total	**143**

Citations

	ELCI	NTC	Total
City	27	9	**36**
Town	12	0	**12**
VOR	44	14	**58**
VOW	57	33	**90**
Total	**140**	**56**	**196**

Other Jurisdiction Specified (33)

	TSI	7W	FUI	SMI	T46	C16	CMI	THZ
Mosinee (1)	1							
Wausau (18)	10	1	4	3				
Easton (1)	1							
Ringle (1)				1				
Stettin (1)					1			
Kronenwetter (6)	1		1			1	1	2
Marathon (1)				1				
Maine (1)			1					
Rib Mountain (3)	2				1			
Total	**15**	**1**	**6**	**5**	**2**	**1**	**1**	**2**

TSI = Traffic Stop
7W = Warrant
FUI = Follow up
SMI = Service Miscellaneous
T46 = Disabled Vehicle
C16 = Family Disturbance
CMI = Criminal Miscellaneous
THZ = Traffic Hazard

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Mountain Bay Metro Police Department Stats
9/1/2025 12:00:00 AM to 9/30/2025 11:59:59 PM

MOTOR VEHICLE THEFT - NO CONSENT	0	0	1	**1**
NON REPORTABLE	0	2	6	**8**
OPERATING WHILE REVOKED	0	0	1	**1**
OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	0	1	1	**2**
RESISTING/OBSTRUCTING	0	2	2	**4**
SEXUAL ASSAULT - FORCIBLE FONDLING	0	0	2	**2**
THEFT - ALL OTHER THEFT	1	1	11	**13**
THEFT - FROM MOTOR VEHICLE (NOT PARTS)	0	1	0	**1**
THEFT - SHOPLIFTING	0	0	1	**1**
TRESPASS OF REAL PROPERTY	1	0	0	**1**
WARRANT ARREST - 7399	0	1	4	**5**
WEAPONS LAW VIOLATIONS	1	0	1	**2**
WELFARE CHECK	0	1	0	**1**
Totals	18	25	105	**148**

TSI Calls (291)	
VOR	66
VOW	149
COS	51
TOW	10
Other Jurisdiction	15

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MBMPD Incidents – Village of Weston

9/1/2025 to 9/30/2025

Incident	Offense	Date of Occurrence	Public Narrative
25004293	DISORDERLY CONDUCT	9/1/2025	On 09/01/2025, a 63-year-old female was arrested for Disorderly Conduct on the 3600 block of Sternberg Avenue in Village of Weston.
25004298	DISORDERLY CONDUCT	9/1/2025	On 09/01/2025, a disturbance was reported on the 3000 block of Sternberg Avenue in the Village of Weston. As a result, a 63-year-old female was arrested for Disorderly Conduct.
25004303	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/2/2025	On 09/02/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old male was cited for Possession of THC. This case is cleared by arrest.
25004306	51.15/51.45 - HCC COMMITMENT	9/2/2025	On 09/02/2025, officers completed a mental health commitment for a male on the 6000 block of Burns Street in the Village of Weston.
25004321	ASSAULT - THREAT / INTIMIDATION / STALKING	9/3/2025	On 09/03/2025, officers were dispatched to the 5700 block of Business Highway 51 in the Village of Weston for a report of threats. As a result, a 15-year-old male was charged with Stalking, Harassment, and Terrorist Threats
25004333	THEFT - ALL OTHER THEFT	9/4/2025	On 09/03/2025, a theft of money was reported on the 6000 block of Jalen Circle in the Village of Weston.
25004335	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/4/2025	On 09/04/2025, a juvenile on the 9300 block of Schofield Avenue in the Village of Weston was found in possession of a THC vaping device.
25004338	ASSAULT - THREAT / INTIMIDATION / STALKING	9/4/2025	On 09/04/2025 at approximately 6:00 p.m., an officer took a report of stalking on the 7000 block of Brehm Street in the Village of Weston. This case is inactive.
25004341	DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	9/5/2025	On 09/05/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old female was issued an ordinance citation for Possession of Drug Paraphernalia. This case is cleared by arrest.
25004345	FRAUD - IDENTITY THEFT	9/5/2025	On 09/05/2025, officers responded to the 5000 block of Camp Phillips Road in the Village of Weston for a reported fraud. This case is still under investigation.
25004347	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/6/2025	On 09/06/2025, a 20-year-old female was cited for Possession of THC following a traffic stop on E. Everest Avenue at Community Center Drive in the Village of Weston.
25004351	THEFT - ALL OTHER THEFT	9/1/2025	On 09/07/2025, officers responded to the 5700 block of Business Highway 51 in the Village of Weston for a report of theft. An investigation was completed, and the property was returned to the victim. This case is considered active.
25004353	ASSAULT - SIMPLE	9/7/2025	On 09/07/2025, officers responded to the 5100 block of Fuller Street in the Village of Weston for a family disturbance. As a result, a 19-year-old female was arrested for Domestic Disorderly Conduct and Battery.

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25004354	51.15/51.45 - HCC COMMITMENT	9/7/2025	On 09/07/2025, a female was taken into protective custody on the 3600 block of Sternberg Avenue in the Village of Weston after an evaluation by North Central Health Care.
25004355	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/7/2025	On 09/07/2025 at approximately 7:36 p.m., officers responded to the 3000 block of Hampton Avenue in the Village of Weston for a reported threat with a weapon. A 38-year-old male was arrested for Disorderly Conduct with a Dangerous Weapon. This case is considered cleared by arrest.
25004357	DISORDERLY CONDUCT	9/7/2025	On 09/07/2025, officers responded to the 4100 block of Schofield Avenue in the Village of Weston for a report of a disturbance. This case is active.
25004378	MISCELLANEOUS INVESTIGATION	9/9/2025	On 09/09/2025, Aspirus Wausau Hospital reported an elderly female from the Village of Weston arrived by ambulance with concerning injuries. As a result of the investigation, the injuries appeared to be consistent with an unwitnessed fall. This case is considered inactive.
25004379	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/9/2025	On 09/09/2025, officers responded to the 5000 block of Corozalla Drive in the Village of Weston in response to a family disturbance. As a result of the investigation, a 43-year-old female was arrested for Disorderly Conduct, Possession of Drug Paraphernalia, Possession of THC, and a Probation Violation. This case is cleared by arrest.
25004380	ASSAULT - AGGRAVATED	9/9/2025	On 09/09/2025, officers responded to a threat with weapon call in the 6000 block of Birch Street in the Village of Weston. As a result, a juvenile male was charged with Disorderly Conduct and Endangering Safety by use of Dangerous Weapon.
25004382	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/10/2025	On 09/10/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male was issued an ordinance citation for Possession of THC. This case is cleared by arrest.
25004385	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/10/2025	On 09/10/2025, a juvenile was charged with Possession of THC on the 100 block of Memory Lane in the Village of Weston.
25004386	DISORDERLY CONDUCT	9/10/2025	On 09/10/2025 at 7:00 p.m., a family disturbance was reported to have occurred approximately one month ago on the 5400 block of Camp Phillips Road in the Village of Weston.
25004387	THEFT - ALL OTHER THEFT	9/10/2025	On 09/10/2025, a theft was reported on the 5000 block of S. Timber Street in the Village of Weston. This case is active.
25004397	THEFT - ALL OTHER THEFT	9/5/2025	On 09/11/2025, officers were dispatched to a theft on the 4300 block of Schofield Avenue in the Village of Weston. After investigation, this case is considered inactive due to a lack of leads.
25004400	RESISTING/OBSTRUCTING	9/11/2025	On 09/11/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old male was issued a municipal citation for Obstruction. This case is cleared by arrest.
25004404	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/11/2025	On 09/11/2025, officers were dispatched to the 100 block of Memory Lane in the Village of Weston for a disturbance. A 15-year-old male was referred for Disorderly Conduct. This case is inactive
25004406	WARRANT ARREST - 7399	9/12/2025	On 09/12/2025, a 35-year-old male was arrested for a warrant on the 6000 block of Camp Phillips Road in the Village of Weston.

25004428	FRAUD - IDENTITY THEFT	9/12/2025	On 09/13/2025, the theft of money from a bank account was reported on the 3100 block of Beverly Lane in the Village of Weston.
25004436	ALL OTHER OFFENSES	9/13/2025	On 09/13/2025, a 19-year-old female was arrested for Bail Jumping on the 5100 block of Fuller Street in the Village of Weston.
25004437	ALL OTHER OFFENSES	9/13/2025	On 09/13/2025, a 19-year-old female was arrested for Misdemeanor Bail Jumping on the 5000 block of Fuller Street in the Village of Weston. This case is cleared by arrest.
25004438	AGENCY ASSIST	9/13/2025	On 09/13/2025, officers were dispatched to Marshfield Medical Center -- Weston at 3400 Ministry Parkway in the Village of Weston to assist with an investigation.
25004440	OPERATING WHILE REVOKED	9/13/2025	On 09/13/2025, a driver was issued a citation for operating while revoked and a written warning for the expired registration during a traffic stop on the 2800 block of Schofield Avenue in the Village of Weston.
25004451	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/14/2025	On 09/14/2025, officers responded to the 6200 block of Jalen Circle in the Village of Weston for a medical emergency.
25004452	DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	9/14/2025	On 09/14/2025, while investigating a call on the 5200 block of Corozalla Drive in the Village of Weston, a 40-year-old male cited for Possession of Drug Paraphernalia.
25004453	THEFT - SHOPLIFTING	9/14/2025	On 09/14/2025 at 2:43 p.m., officers responded to the 2700 block of Schofield Avenue in the Village of Weston for a theft. One individual was subsequently issued a citation for Retail Theft. This case is considered cleared by arrest.
25004454	AGENCY ASSIST	9/14/2025	On 09/14/2025, officers responded to the 5100 block of Birch Street in the Village of Weston for a family disturbance. One male was found to have a standing mental health commitment through North Central Health Care and Marathon County.
25004459	DEATH INVESTIGATION - NON SUSPICIOUS	9/15/2025	On 09/15/2025, officers completed a welfare check on the 3500 block of Mount View Avenue in the Village of Weston. A 50-year-old man was found deceased. This case is active.
25004464	FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	9/15/2025	On 09/16/2025, a resident from Memory Lane in the Village of Weston reported theft from a bank account. This case is active.
25004466	DISORDERLY CONDUCT	9/16/2025	On 09/15/2025, an investigation regarding threats was completed on the 9300 block of Schofield Avenue in the Village of Weston.
25004469	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/16/2025	On 09/16/2025, a juvenile male was cited for Possession of THC on the 1000 block of Machmueller Street in the Village of Weston.
25004473	THEFT - ALL OTHER THEFT	9/16/2025	On 09/17/2025, a theft occurred near the 6000 block of Alderson Street in the Village of Weston. The property was recovered and returned to the owner. An informational report was completed.
25004475	ASSAULT - AGGRAVATED	9/17/2025	On 09/17/2025, a substantial battery was investigated on the 9300 block of Schofield Avenue in the Village of Weston.
25004476	ASSAULT - SIMPLE	9/17/2025	On 09/17/2025, officers responded to the 2800 block of Jelinek Avenue in the Village of Weston for a physical disturbance. As a result, a 30-year-old male was arrested for Disorderly Conduct and Battery.

25004479	DEATH INVESTIGATION - NON SUSPICIOUS	9/17/2025	On 09/17/2025, officers responded to Lora Lee Lane in the Village of Weston for a medical emergency. A 35-year-old female was found deceased.
25004492	51.15/51.45 - HCC COMMITMENT	9/18/2025	On 09/18/2025, officers responded to the 2500 block of Jelinek Avenue in the Village of Weston for a subject that would not come out of a residence and was breaking a bond condition. A 59-year-old male was referred for Felony Bail Jumping. This case is considered cleared by arrest.
25004501	ASSAULT - AGGRAVATED	9/18/2025	On 09/18/2025, officers responded to a physical altercation on the 5300 block of Business Highway 51 in the Village of Weston. As a result of the investigation, a 27-year-old male was charged with Substantial Battery.
25004508	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/19/2025	On 09/19/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was issued an ordinance citation for Possession of THC. This case is cleared by arrest.
25004509	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/19/2025	On 09/19/2025, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was issued an ordinance citation for possession of THC. This case is cleared by arrest.
25004521	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/20/2025	On 09/20/2025, officers responded to the 5500 block of Normandy Street in the Village of Weston for a report of a disturbance. A 35-year-old male was arrest for Disorderly Conduct, Obstructing/Resisting, Possession of Cocaine, and a Warrant.
25004524	WARRANT ARREST - 7399	9/20/2025	On 09/20/2025, a 27-year-old male was arrested for a warrant following a traffic stop on Camp Phillips Road near E Jelinek Avenue in the Village of Weston.
25004532	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	9/20/2025	On 09/20/2025, a male was arrested and cited for Operating while under the Influence and Operating in a Reckless Manner (Endangering Safety) after he was stopped for traveling in excess of 100 mph on State Highway 29 in the Village of Weston.
25004547	LIQUOR LAW VIOLATIONS	9/21/2025	On 09/21/2025, a traffic stop was conducted due to a moving violation that occurred on Camp Phillips Road near Barbican Avenue in the Village of Weston. The two 19-year-old occupants were cited for being in possession of alcohol.
25004552	MOTOR VEHICLE THEFT - NO CONSENT	9/21/2025	On 09/21/2025, the theft of a vehicle was reported on the 3700 block of Weston Pines Lane in the Village of Weston. This case is active.
25004554	WARRANT ARREST - 7399	9/21/2025	On 09/21/2025, officers were dispatched to a family disturbance on the 6400 block of Kathleen Street in the Village of Weston. A 28-year-old female was arrested for a warrant.
25004557	DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	9/21/2025	On 09/21/2025, officers responded to the 2700 block of Schofield Avenue in the Village of Weston for the odor of marijuana coming from a vehicle. A 41-year-old female was issued a citation for Possession of Drug Paraphernalia.
25004566	DISORDERLY CONDUCT	9/18/2025	On 09/18/2025, officers responded to a physical altercation on the 5300 block of Business Highway 51 in the Village of Weston. As a result of the investigation, a 58-year-old male was charged with Disorderly Conduct.
25004574	SEXUAL ASSAULT - FORCIBLE FONDLING	9/21/2025	On 09/22/2025 at approximately 7:24 p.m., a sexual assault of a child was reported on the 5000 block of Scott Street in the Village of Weston. This case is active.

25004575	KIDNAPPING	9/23/2025	On 09/22/2025, officers were dispatched to the 3900 block of Schofield Avenue in the Village of Weston for a male with a firearm. This case is still active pending further investigation.
25004577	MISCELLANEOUS INVESTIGATION	9/23/2025	On 09/23/2025, an investigation was completed on the 9300 block of Schofield Avenue in the Village of Weston regarding a student having a pocketknife on the school bus.
25004579	DISORDERLY CONDUCT	9/23/2025	On 09/23/2025, a fight occurred near the 6000 block of Alderson Street in the Village of Weston. Two 15-year-old males and one 16-year-old male were issued citations for Disorderly Conduct -- Fighting. This case is cleared by arrest.
25004585	MISCELLANEOUS INVESTIGATION	9/23/2025	On 09/23/2025, officers responded to the 5000 block of Rae James Street in the Village of Weston for a welfare check. A report was completed. This case is inactive.
25004590	DISORDERLY CONDUCT	9/24/2025	On 09/24/2025, a physical altercation occurred on a bus during an off-campus field trip. A 17-year-old and 15-year-old male received department reprimands for Disorderly Conduct.
25004608	NON REPORTABLE	9/25/2025	On 09/25/2025, officers responded to the 4900 block of Elm Street in the Village of Weston for a disturbance. A 23-year-old male for an active warrant.
25004609	DISORDERLY CONDUCT	9/25/2025	On 09/25/2025, officers responded to the 4900 block of Elm Street in the Village of Weston for a fight. A 22-year-old male was arrested for Disorderly Conduct.
25004658	THEFT - ALL OTHER THEFT	9/28/2025	On 09/28/2025, an officer took a report of a theft on the 4000 block of Schofield Avenue in the Village of Weston.
25004659	NON REPORTABLE	9/28/2025	On 09/28/2025, a traffic crash with injury occurred near the intersection of Camp Phillips Road and Winding Ridge Way in the Village of Weston.
25004674	ALL OTHER OFFENSES	9/29/2025	On 09/29/2025, a 20-year-old male was arrested for a probation violation on the 6000 block of Birch Street in the Village of Weston.
25004675	FIRE	9/29/2025	On 09/29/2025, officers responded to the 2600 block of Ross Avenue in the Village of Weston for a structure fire. The fire was contained in a small building. The cause of the fire is unknown at this time.
25004677	THEFT - ALL OTHER THEFT	9/22/2025	On 09/29/2025, a reported theft and vandalism occurred near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male was cited for Theft. This case is cleared by arrest.
25004678	DISORDERLY CONDUCT	9/29/2025	On 09/29/2025, a fight occurred near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male and 15-year-old male were issued Disorderly Conduct citations.
25004679	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	9/29/2025	On 09/29/2025, officers were dispatched to the 4100 block of Barbican Avenue in the Village of Weston for a welfare check. As a result, a 39-year-old male was arrested for Possession of Methamphetamine, Misdemeanor Bail Jumping, and Felony Bail Jumping.
25004682	ANIMAL CRUELTY	9/29/2025	On 09/30/2025 at 7:15 a.m., officers responded to the 4300 block of Schofield Avenue in the Village of Weston for a report of possible Animal Abuse. This case is active.

VILLAGE OF WESTON, WISCONSIN

MICHAEL WODALSKI, DIRECTOR OF PUBLIC WORKS

MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES

#2025-10 FOR OCTOBER 2025

1. ITEMS OF SPECIAL NOTE

- This is a very busy summer for construction. We have roughly $20 million in work getting done this summer over several projects which include the arterial corridors of Schofield Ave and Weston Ave, collector of Fuller St, repaving in the Business Park and PFAS Treatment. There are also several projects in the 2026-2028 range that we are getting through the design phase, primarily along Ross Ave and additional PFAS and well treatment.

2. WORK PLAN PROJECTS

- CIP Projects: I have attached my report prepared for the 10/13/2025 Public Works Meeting which goes over all the CIP Projects.
    A. Schofield Ave (Normandy to Birch) – First layer of asphalt on the eastbound lanes is currently being paved.
        - Besides TIF 2 funding, this project has received a $2,652,390 grant from the Wisconsin DOT Local Road Improvement Program which staff submitted the grant for.
    B. Weston Ave (CR-X to Von Kanel) water and sewer utility installation should be completed around 10/17, road building will follow with then asphalt paving scheduled for the week of 10/27.
    C. Fuller St construction is ongoing with all curb and gutter and sidewalk completed on the project. Restoration and paving on Fuller will be continuing along with storm sewer on Rogan Ln.
    D. Kennedy Park Phase BB-1 and BB-2 Field construction is getting close to completion.

- Strategic Plan:
    A. Energized Workforce
        - Increased Employee Satisfaction
            - Working through Stay Interviews as part of the annual review process
            - Working on filling staff vacancies, still have a vacancy in the Engineering Tech Position. Being at full staff helps the rest of the staff balance work loads.

B. Innovative Service Delivery

- Technology Enhanced Service Delivery
  - Street Operations staff have begun using iPads for mapping, work tasks, etc. similar to the utility staff which has had the mobile capabilities for the past 5+ years.
  - We've been utilizing GPS services on our plow trucks, mowers, street sweepers and other equipment pieces for the past several years.
  - The utility staff utilizes iPads and mobile mapping to perform work orders, infrastructure checks as well as digger's hotline locates. This is one of the reasons why we are able to get by with a smaller crew compared to other utilities our size (as far as customers). This also allows for instant communication on work orders and other events as they occur in the field.
  - SCADA upgrades have now added all lift stations as well as water facilities to improve the ability to remotely monitor those sites.

- Economical Operations
  - SOPs for utility operations are being created for core service delivery standardization.
  - SCADA project implemented to improve utility data availability

- Innovative Regional Partnerships
  - Currently have joint projects with Schofield, Rothschild, Town of Weston and Marathon County for streets and stormwater projects

3. IDENTIFIED NEEDS

- With the Sanitary Sewer rate increase being approved, we'll further monitor sewer rates throughout 2025 to ensure the rate is adequate.
  - Through September 2025, the RMMSD bills are tracking slightly under budget with a projected final cost of 91% budget.

4. MISCELLANOUS COMMENTS / ISSUES

- I've attached the monthly reports for Street Superintendent Blarek and Utility Superintendent Swenson as their reports give more insight into the day-to-day operations of the Public Works Department.

- I'm working with IT/GIS Director Crowe to find ways to better present the CIP online as well as update road closures / project status updates through our GIS mapping capabilities.

- Along with the 2026-2030 Capital Improvement Plan, we're at grant season for many of the DOT Programs which I either have already or will be submitting the following:
    - Surface Transportation Program (STP) – Schofield Ave from Birch St to County Road X
    - Transportation Alternatives Program (TAP) – Intersection improvement at Sternberg Ave and CR-X
    - Local Road Improvement Program (LRIP) – Howland Ave reconstruction

- As we move through the CIP, we should also look at a review of our water and sewer master plans to ensure we're still on track with the right projects and goals for those utilities.

- We currently have 1 opening within the Public Works Department:
    - 1 – employee that formerly served as the utility technician

- This past month we were notified of our first payment from DuPont as part of the PFAS Settlement cases. That payment is for $215,227.88 and the amount received from 3M currently is $1,227,734.62 making our total received to date $1,442,962.46. We have not received the estimated payouts yet from Tyco or BASF.

- Fleet Updates:
    - Bucket Truck: The Board had approved staff spending up to $230,000 for a replacement bucket truck at the July meeting, the truck ordered will have a final price around $210,000, thus well under the budget allocated. Truck is expected to be ready by March 2026.

    - Replacement Triaxle Truck: The Board had approved the purchase of a replacement Triaxle Truck in June of 2023, that truck has now arrived at the truck upfitting company, so we hope to have the truck ready in a few months. I thought it was worthwhile to show the timeline from ordering the truck to getting it in service as being over 2.5 years.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Public Works Committee – 10/13/2025**
Description:	**Capital Improvement Plan Update**
From:	**Michael Wodalski, Director of Public Works**
Question:	**Solely an update on project status**

Background

Current Capital Improvement Plan Projects

Below is an update on the status of the various Capital Improvement Plan Projects that are ongoing.

- **Street Projects:**

1. Weston Ave (CR-X to CR-J):
   - East Construction Phase: ~100% Complete
   - West Construction Phase 1 – Complete with some minor restoration left
   - West Construction Phase 2 – Under Construction
   - Consultant: AECOM
   - Contractor: Integrity Grading and Excavating

   Sewer and water work continues between Heeren and Ryan St with road building following lateral and storm sewer installation.

   Overall the project is set to be completed in November. With the rock that has been encountered while installing the sanitary sewer the crew has had to stop several times throughout the summer which has impacted productivity. Most of the rock has been blasted now and utility work should be nearing completion so the roadway can get built. Two pipe crews and a grading crew are on the project every day now.

2. Schofield Ave (Normandy Ave to Birch St): **$2,652,390 in Grant Funds**
   - Construction Year: 2025
   - Consultant: Clark Dietz
   - Contractor: Haas

   Concrete work in the eastbound lanes is ongoing. Paving is projected to begin in mid-October with all paving then completed by the end of the month.

3. Ross Ave (Metro Dr/Pine St to Alderson St): **$2,634,977 in Grant Funds**
   - Consultant: Becher Hoppe
   - Anticipate Construction in 2027 per DOT agreement

Design work is ongoing. We'll be working on getting ROW acquired over the fall/winter as the project will need to be ready for bidding in August of 2026 and we need to make sure real estate is taken care of prior to August. Public Information Meeting was held on 10/8/2025.

4. Fuller St Reconstruction:
   - Construction scheduled for 2025
   - Consultant: Becher Hoppe

   Paving of Fuller from Thomas to Ross is scheduled starting the week of 10/13. Also concrete curb should be completed that week as well as any remaining sidewalk and driveway approaches. Storm sewer on Rogan Ln is ongoing.

5. Ross Ave and CR-X Intersection: **$2,352,000 in Grant Funds**
   - Construction Year: ~2028
   - Consultant: SEH

   Preliminary design is ongoing. In conjunction with this project we'll be submitting a Transportation Alternative Project (TAP) grant this fall for improvements at the Sternberg Ave crossing of CR-X.

6. Ross Ave (River Bend to Pauls): **$2,211,598 in Grant Funds**
   - Construction Year: ~2028
   - Consultant: Becher Hoppe

   Working with the Town on the agreement. Had some preliminary design meetings with Becher Hoppe and Mead and Hunt on the roundabout layout as well as location of water and sewer utilities along the corridor.

7. Business 51 (Volkman St to Schofield Ave):
   - Construction Year: 2029/30
   - Consultant: Becher Hoppe

   Becher Hoppe has submitted the 30% plans to the DOT. Now we just wait for the DOT to progress with their design.

8. Business 51/STH 29 Storm Pond:
   - Construction Year: 2026/27
   - Consultant: Strand

   Working through the various grant programs and continuing discussion with DNR and DOT on state contributions for the project.

9. Alderson St and Jelinek Ave Intersection:
   - Construction Year: 2026
   - Consultant: Village / MSA

Design work is proceeding.

10. Bike and Pedestrian Masterplan:

    The survey for the plan is on the website.

- **Utility Projects:**

1. Well 3 and 4 PFAS Treatment:
   - Construction spring/summer 2025
   - Consultant: AECOM
   - Contractor: August Winter

   The GAC Tanks have been installed and initial startup has taken place. We're now waiting on the PFAS test results before putting the system back online.

   Well 3 project award is in the packet for approval.

2. Cedar Creek Interceptor Access Road:
   - Construction: Anticipate TBD
   - Consultant: Mi-Tech/TBD

   Held a Teams Meeting with MSA to review work to date and determine next steps for Right of Way.

Attached Docs:

Committee Action: **N/A**

Fiscal Impact:

Recommendation:

Recommended Language for Official Action

No Action is needed, solely a discussion item.

Or, Something else

Additional action:

Project	Design Eng Contract	Design Engineering Cost to date (10/9/2025)	% Design Contract	Const Eng Contract	Const Engineering Cost to Date (10/9/2025)	% Const Eng Contract	Estimated Bid Date	Construction Cost Total	Construction Cost To Date (9/4/2025)	% Construction Completion	Construction Completion Date	Notes
E Jelinek and Von Kanel	$ 135,500.00	$ 135,500.00	100%	$ 236,750.00	$ 232,055.00	98%		$ 2,317,067.50	$ 2,299,900.31	99%	Subst. Comp.	
Mesker and Schofield Ave	$ 46,832.00	$ 46,334.79	99%	$ 26,590.00	$ 23,283.32	88%		$ 438,318.37	$ 420,517.52	96%	Subst. Comp.	
Weston Ave (CR-X to CR-J) West Phase				$ 534,245.12	$ 243,808.18	46%		$ 6,168,179.68	$ 3,977,981.80	64%	Subst. Comp.: 10/15/25 (CO ask of 11/14/2025)	Design costs for whole project were lumped together, cost shown for engineeing is for the west phase only.
Schofield Ave (Normandy to Birch)	$ 463,349.02	$ 463,349.02	100%	$ 264,625.00	$ 190,538.38	72%		$ 6,100,393.25	$ 3,751,205.13	61%	Subst. Comp.: 10/31/25	
Ross Ave (Metro Dr to Alderson)	$ 259,050.00	$ 130,152.50	50%					---	---		Construction in 2027	Design Only at this time
Fuller St	$ 181,600.00	$ 181,600.00	100%	$ 195,100.00	$ 111,740.00	57%		$ 3,665,318.81	$ 1,824,035.67	50%	Subst. Comp.: 10/31/25	
Ross Ave (River Bend to Pauls)	$ 347,250.00	$ 81,330.72	23%					---	---		Construction in 2028	Design Only at this time
Well 3 and 4 and Treatment Plant GAC	$ 380,000.00	$ 380,000.00	100%	$ 176,644.00	$ 153,010.17	87%		$ 1,815,900.00	$ 934,648.95	51%		for Wells 3 and 4 as well as the Treatment Plant. The current construction contract is solely for the Well 4 and Treatment Plant GAC work. Well 3 and additional Treatment Plant work is currently out for bid.
SCADA Project	$ 117,000.00	$ 117,000.00	100%	$ 44,598.00	$ 35,826.08	80%		$ 920,508.00	$ 869,904.40	95%		
BUS 51/STH 29 Storm Pond	$ 132,360.00	$ 60,290.00	46%								Construction in 2027	
Business Park Repaving	VOW Staff			VOW Staff				$ 667,490.15	$ 664,622.28	100%	Subst. Comp.: 10/10/25	Engineering done with Village Staff
Hospital Area Repaving	VOW Staff			VOW Staff				$ 1,602,064.80			Subst. Comp.: 10/10/25	Engineering done with Village Staff
Shorey Ave Repaving	VOW Staff			VOW Staff				$ 265,785.50	$ 260,889.62	98%	Subst. Comp.: 9/26/25	Engineering done with Village Staff

STAFF REPORT

Public Mtg/Date:	**Public Works Committee – 10/13/2025**
Description:	**Street Operations Update**
From:	**Forrest Blarek, Street Superintendent**
Question:	**Solely an update on project status**

• Background

Current Street Operations Projects

- **DPW** crew finished work on raising of manholes and water valves for the overlay projects.
- In total the crew adjusted 54 manholes and 31 water valves.

STAFF REPORT

- DPW added a lift of gravel on Shorey Ave from Heeren St to Anastasia.
- The gravel was graded out to 4 inches thick and compacted.
- American Asphalt paved this section as well with 3” of asphalt.

STAFF REPORT

- Village contracted Norcon company to do concrete repairs along Schofield Ave.
- There were 2 concrete failures in the stretch from Mesker St to Fuller St from the hot temperatures over the summer.
- They also repaired 4 storm inlets in the curb line and 6 full depth concrete panels in these areas as well.

- The Village hired Worden Enterprise to screen topsoil.
- They screened 4,000 yards for Village use and for the Fuller Street project.

STAFF REPORT

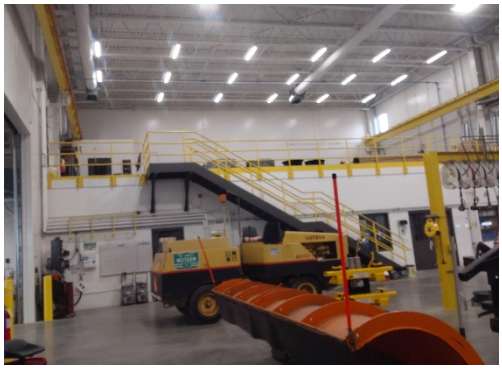
- Village staff along with Portage County line painters did long line painting throughout the Village.
- The roads that where painted include Callon Ave, Eau Claire Ave, Alderson St, Volkman St, Ross Ave, Heeren St, Mesker, Shorey Ave, Corzalla St, Schofield Ave and Ryan St.

STAFF REPORT

STAFF REPORT

- DPW did concrete curb line repairs in residential areas.
- Crews also poured sections of sidewalk that needed repair.

DPW Mechanics Shop:



- **Pictured work from left to right:**
- #81 sweeper, aux engine service, tire repair and replace side curtians.
- Truck #9 prep for winter, service, replace rear suspension arms,replace worn pins, bushings on wing plow.
- Light truck repairs. Serviced, rotated tires on units 288 and 201. Replaced brakes on unit #1. Reed Schimdt the mechanics intern did the repairs on these vehicles.
- Unit #19 prepped for shouldering, serviced, and had strobe lights upgraded.
- Light plow truck services. Pin and bushing repairs on unit #8. Aslo replaced hydraulic seals and replaced pump motor.
- Unit 145 hydraulic pump repairs.
- #29 hydraulic valve block repairs.

- **Work not pictured:**
- Complete fabrication of barricade rack.
- Unit 202 repaired transfer rank cavition issue.
- Unit #23 install battery tender.
- Unit #404 hydraulic hose repair.
- Unit #32 replace seat motor.
- Unit #90 fix gate latch for tailgate.
- Unit #61 Rear flail mower hydraulic replace motor seals and bearings. Repalced boom mower blades as well.
- Kennedy pool fabrication of stainless steel valve extension
- Started rust proofing equipment with fluid film coatings.

Side note:

- The new bucket truck is on order and is expected in the 1st quarter of 2026
- The new swaploader truck is at Truck Country getting pre-delivery inspection done. The truck will then go to Truck Equipment for upfitting.

UTILITY REPORT FOR SEPTEMBER 2025

1. Superintendent Comments

a. Water

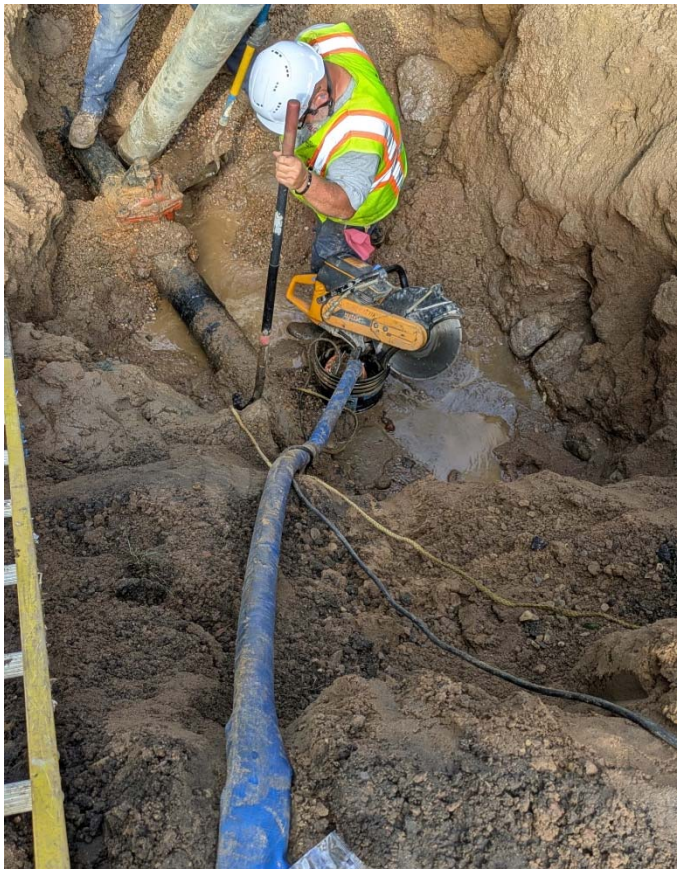
- Well #2 (Kerry) chlorine line maintenance
- Well #5 (Bloedel) repair caustic and chlorine leak
- Schofield Ave. service line leak repair (Photos in report)
- Jelinek Ave. service line leak repair (Photos in report)
- Weston Ave./Urban St. valve leak repair (Photos in report)
- Weston Ave./Volkman St. watermain leak repair (Photos in report)
- Perry St. curb stack repair
- Private Well sampling collected
- Treatment Plant permanent PFAS removal underway (Photos in report)
- Lateral inspections for water and sewer (Photos in report)
- Watermain Flushing continued
- Ongoing projects (Weston Ave., Fuller St., Schofield Ave., Green Tree, Hinner Springs)

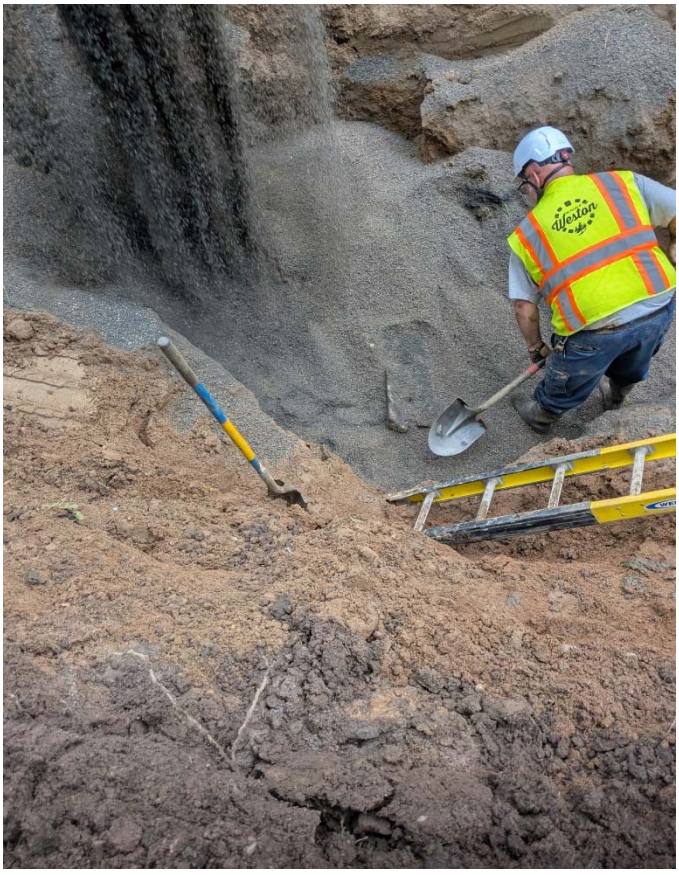
SCHOFIELD AVE. SERVICE LINE REPAIR

JELINEK AVE. SERVICE LINE LEAK REPAIR

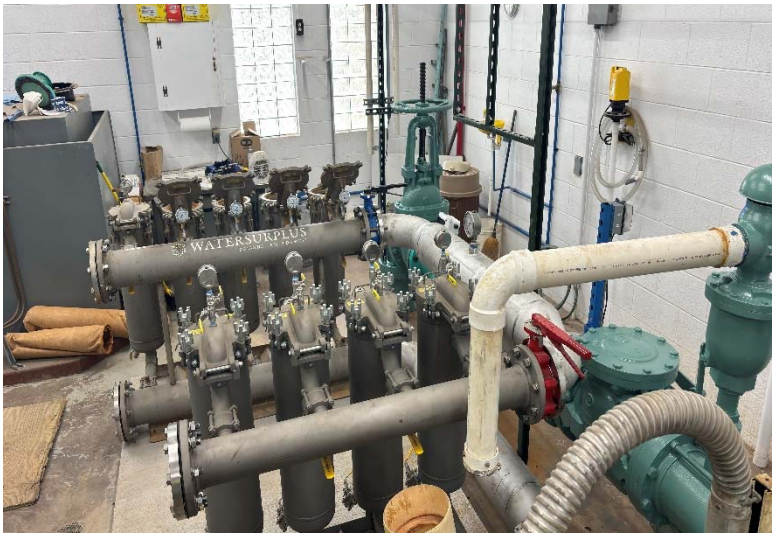
LATERAL INSPECTION(S)

WATERMAIN LEAK REPAIR ON WESTON AVE. AND VOLKMAN ST.





WATERMAIN LEAK REPAIR ON WESTON AVE. AND URBAN ST.



PFAS PROJECT AT TREATMENT PLANT

b. Sewer

- Mesker/Colleen Lift Station pump pulled for maintenance
- Sewer Jetting continued
- Vac Truck hose reel maintenance
- Clean, collect pH Probe data also re-calibrated probes
- Clean bad spots
- Lift Station(s) standby generator general maintenance
- Lift Station(s) pump filters cleaned/replaced

c. SCADA

- SCADA is completed and we are working on final adjustments. Reviewing AECOM Draft Site Report.

d. Diggers Hotline Locates

- Village Utility Operators marked approximately 234 locates. Many communication installations, project planning as well as upgrades to WPS gas lines.

e. Work Orders

- Village Utility Operators completed 51 Work Orders. The majority of work orders were for various water meter installations, meter communication issues, lateral inspections and water quality responses.

f. Contract Work/Activities Completed/Upcoming

- Permanent PFAS project underway at Treatment Plant and Well #4. Well #3 remains off.
- Entered Monthly well data to DNR.
- AECOM SCADA project final adjustments September/October.
- Street/Subdivision Projects: Schofield Ave., Weston Ave, Fuller St., Hinner Springs, Green Tree Acres.
- Conducted numerous Water/Sewer Lateral Inspections.
- Water main flushing to continue.
- Lift Station cleaning underway.
- Sanitary Sewer jetting to continue.

2. Customers Added

New customers added during the month.

Type	No. of Customers
Residential Single Family/Condo's	60
Multi Family	3
Commercial/Industrial	5
Total	**68**

*A new customer includes new connections and change in residencies

3. Water Pumped in 1,000s of gallons (Last 4 Months)

Well 3 (5/27/22) is shutdown for PFAS concerns and our permanent PFAS removal project currently underway. Well(s) 7 and 8 are both up and running.

	Alta Verde (#1)	Kerry (#2)	Mesker (#3)	Sternberg (#4)	Bloedel (#5)
June					
Total	5,521	22,707	-	-	3,985
Peak	508	867	-	-	383
July					
Total	9,255	23,633	-	-	14,682
Peak	436	888	-	-	729
August					
Total	11,741	23,760	-	-	18,388
Peak	523	907	-	-	784
September					
Total	7,970	21,913	-	-	12,511
Peak	496	843	-	-	783
	34,487	**92,013**	**-**	**-**	**49,566**

	Rippling Creek (#6)	Well #7	Well #8	TOTALS
June				
Total	9,495	9,807	15,579	**67,094**
Peak	425	619	701	**438**
July				
Total	6,775	10,899	11,368	**76,612**
Peak	351	593	627	**453**
August				
Total	5,554	9,741	9,880	**79,064**
Peak	284	460	470	**429**
September				
Total	6,796	10,410	10,650	**70,250**
Peak	356	616	629	**465**
	28,620	**40,857**	**47,477**	
		Total gal X 1000		**293,020**
		Total gal X 1000 (Less Foremost)		**201,007**

4. Wastewater Flows (Last 4 Months)

Rib Mountain Metropolitan Sewerage District Flow Charge Totals.

	Bus. 51 Flow (X1000)	Cedar Creek Flow (X1000)	Total Flow Charge (X1000)
June			
Total	18,744	15,814	34,558
July			
Total	19,922	16,244	36,166
August			
Total	20,595	16,106	36,701
September			
Total	18,202	15,015	33,217
	77,463	**63,179**	**140,642**

5. Lift Station Hours

Lift Station Hours											
2025	**Harlyn**		**Fox St.**		**Mesker/Jelinek**			**Kathleen**		**E.C. River**	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3	Pump 1	Pump 2	Pump 1	Pump 2
Aug	76.5	77.2	79.4	74.5	55.4	57	57.3	11.6	0	51.3	48.3
Sep	113.2	72.2	79	62.2	89.1	56.7	106.6	7.9	0	48.4	45.2

2025	**Tanya/Tricia**		**Progress Way**		**Pointe**		**Park Terrace**		**Ryan St.**		
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3
Aug	41.2	32.4	0	28.9	24	32	10.4	20.6	24.8	34.5	35.8
Sep	43.4	33.9	0	18	20.5	31.7	9.9	19	25.6	35.6	36.7

2025	**Heritage Hills**		**Ross Ave.**		**Mesker/Colleen**		**Trotzer**	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2
Aug	23.1	45.9	36.2	36.2	110.3	115.9	0.6	0.6
Sep	20.6	46.1	35.6	35.5	50.7	187.5	0.4	0.5

Summary of Lift Station Hours for last two months.

VILLAGE OF WESTON, WISCONSIN

NATHAN CROWE, TECHNOLOGY SERVICES DIRECTOR

MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES

#2025-10 FOR OCTOBER 2025

1. ITEMS OF SPECIAL NOTE

a. Public Meeting Security
    i. Changes have been made to our Zoom Room to enhance security. Viewers and participants will need to register for a free zoom account to virtually attend the meeting. Measures have also been taken to limit outside participants' accessibility.

b. IT Equipment Replacement
    i. All equipment has arrived except for one server. Expected to arrive on October 23.

c. Active Directory Authentication - Intune
    i. I have successfully migrated our network to a hybrid on premise and cloud management strategy. Using features available to us with our Office 365 subscription, all devices on our network are now managed through a service called Microsoft Intune. This gives me more control over devices that exist on our network. Intune also comes with enhanced security measures. The best news with this migration is that we can discontinue our subscription to our current security service saving about $1,800 annually. With the new robust offering from Microsoft, I will also be making many changes to our network to enhance security.

d. Windows 10 End-of-Life
    i. Microsoft sent out the last security updates for Windows 10 devices on 10/14/25. We have a few remaining devices that I will be replacing in the next week or so. Our boardroom device that runs our meetings is a Windows 10 device that can't be easily replaced. Microsoft does provide support for Windows 10 devices on a subscription basis at about $30 per year so that device will be enrolled in the extended security program.

e. Boardroom Audio
    i. I have had discussions with Camera Corner Connecting Point about adding additional microphones. They are putting together a quote for us.

Strategic Priority 2: Innovative Service Delivery

ii. See items under section 1.

VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION

DESCRIPTION:	Report re: September 2025 Building Permits
FROM:	Roman Maguire, Building Inspector Travis Meverden, Building Inspector
FOR REVIEW BY:	Plan Commission, 10/13/2025 Board of Trustees, 10/20/2025
POLICY QUESTION:	Should the PC & BOT acknowledge the September 2025 building permits issued as submitted by the Department?
ISSUE-IN-BRIEF:	Monthly report from the Planning & Development Department – Building Inspections Division.
FISCAL IMPACT:	**$46,536,836 in permit valuation** **$314,844 in permit fees** **1,120 total permits issued (1,079 Village, 16 Town, 25 Rothschild)** **(YTD as of 10/1/25)** **Month of September 2025 Permits Issued.** **Village of Weston - 138** **Town of Weston - 1** **Village of Rothschild - 6** **$33,878 received in permit fees.** **$8,325,852 in permit valuation**
GUIDANCE:	Inspectors recommend the PC & BOT acknowledge the report and place on file.
PRIOR REVIEW:	No previous public review.
REQUEST:	Acknowledge and place on file.

☐ **Is there an additional briefer with this agenda item?**

☒ **Are there additional documents which have been attached to this report?**

September 2025 Building Permits

Permit Total Report Code

Issued From 9/1/2025 and Issued To 9/30/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
Accessory					
	101 - Residential Accessory Building	Village of Weston	6	$33,570	$338.80
Commercial Building					
	202 - Commercial Addition/ Build Out/ Remodel	Village of Weston	3	$3,865,613	$2,812.50
Deck					
	103 - New/Alteration/Addition Residential Deck	Village of Weston	4	$21,463	$300.00
	104 - Residential Deck Repair	Village of Weston	1	$1,500	$35.00
Driveway					
	111 - New Residential Driveway	Village of Weston	3	$17,600	$225.00
Electrical					
	702 - Residential Electrical	Village of Weston	9	$22,464	$560.00
Electrical Comm					
	700 - Commercial Electrical	Village of Weston	6	$865,207	$2,201.00
Excavation					
	300 - Excavation	Village of Weston	13		$900.00
Fence					
	108 - New Fence or Alteration (Residential)	Village of Weston	2	$6,498	$80.00
General					
	115 - Early Start (Residential)	Village of Weston	1	$0	$100.00
	220 - General Building (Cellular Tower Mods)	Village of Weston	1	$10,000	$200.00
Home Improvement					
	105 - Interior Remodel - 1&2 Family	Village of Weston	3	$274,000	$900.00
HVAC					
	600 - Commercial HVAC New Project	Village of Weston	1	$6,000	$100.00
	604 - Residential HVAC Install/Replacement	Town of Weston	10	$61,314	$500.00
	601 - Commercial HVAC Replacement	Village of Weston	2	$36,703	$200.00
Lateral					
	503 - Residential Lateral	Village of Weston	1		$50.00
Meter					

Permit Total Report Code

Issued From 9/1/2025 and Issued To 9/30/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
	506 - Residential Water Meter	Village of Weston	7		$6,375.00
Minor Home Improvement					
	901 - Residential Exterior Remodel	Village of Weston	10	$162,775	$500.00
Occupancy					
	750 - Non-Residential Zoning	Village of Weston	5		$375.00
Parking Lot					
	211 - Commercial Parking Lot/Driveway	Village of Weston	1	$250,000	$0.00
Plumbing					
	500 - Commercial Plumbing	Village of Weston	3	$295,441	$300.00
Pool					
	113 - Pool/Hot Tub (Residential)	Village of Weston	1	$88,000	$100.00
Resurface					
	112 - Residential Driveway Resurfacing/Driveway Addition	Village of Weston	1		$40.00
Roof					
	205 - Commercial Roofing	Village of Weston	1	$35,850	$100.00
Sign					
	400 - Permanent Sign	Village of Weston	2	$7,679	$350.00
Special Assessment					
	910 - Special Assessment	Village of Weston	31		$1,240.00
	911 - Special Assessment (Non-Resident)	Village of Rothschild	4		$60.00
Sprinkler					
	110 - In-Ground Irrigation System	Village of Weston	2	$9,175	$60.00
Temp Use					
	756 - Temporary Use	Village of Weston	1		$0.00
Well					
	311 - Well Certification, Serviced Area (10- and 5-year)	Village of Weston	5		$240.00
WUBPA					
	100 - New Home Construction	Village of Weston	5	$2,255,000	$14,545.00

Permit Total Report Code

Issued From 9/1/2025 and Issued To 9/30/2025

Type	Report Code	Jurisdiction	No of Permits	Total Valuation	Fees Paid
Total			**145**	**$8,325,852**	**$33,787.30**

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	September 2025 Budget Status Report – All Funds
From:	Jessica Trautman, Finance Director
Question:	Should the Board of Trustees acknowledge the September 2025 budget status report for all funds?

Background

The September 2025 budget status report for all funds is attached.

Attached Docs:	September 2025 Budget Status Report – All Funds
Committee Action:	Finance & HR Committee 10/20/25
FISCAL IMPACT:	None.
Recommendation:	Finance Director recommends acknowledgement.

Recommended Language for Official Action

I move to acknowledge the September 2025 budget status report for all funds.

Additional action: None.

SEPTEMBER 2025 BUDGET STATUS NARRATIVE

***One quick thing to point out: 75% of the year completed!

General Fund

Revenue for 2025 is $8,019,773 or 85.2% of budget

*Permit revenue: At 118% of budget, $42,319 more than 2024.
*Mobile Home Fees: At 141% of budget, will decrease once DC Everest share for Q3 is paid.
*Pmt In Lieu of Taxes-Rothschild & Munic. Services-Public Safety: both services termed at year end of 2024.
*Park Rental Fees/Park Maint. Fees: At 127% of budget, slighly less than 2024. New playgrounds were installed in 2024.
*Interest Income: At 333% of budget, slightly less than 2024.
*Miscellaneous Revenue: At 125% of budget, includes $4,315 from League of WI Municipalities for 2024 insurance dividend.

Expenditure for 2025 is $6,613,758 or 70.2% of budget

*Village Board Trustees: At 62% of budget, as expected, it is slightly higher than 2024.
*Village Attorney: At 31% of budget and reflects service through August 2025. Item line is estimated to be under budget.
*Risk Management/Insurance: At 111% of budget – expenses are paid at beginning of year.
*Street Irrigation Maint.: 65% of budget compared to -26.6% in 2024. In 2024 a credit was given due to incorrectly billed or meter/irrigation was no longer in service.
*Newsletter: At 61% of budget, $2,434 less than 2024. This includes the fall edition.

Special Revenue

*Aquatic Center Fund: Revenue is 100.47% of budget or at $227,936. We have not yet receive August rent from Weston Aquatic Snacks. Expenditure is at 94.14% of budget, higher than 2024. New lounge chairs were purchased in April.

Utility Funds

*Water: At 127.89% of budget compared to 86.11% in 2024; this includes the PFAS 3M & DuPont settlement claim. Expense has an increase of 1.3% due to monthly depreciation expense compared to 2024.
*Sewer: Overall revenue is looking good at 75.56% of budget. A 14.5% increase compared to 2024. Also, there was a rate increase effective 1/16/25. Expenditures is similar to 2024 at 63.59% of budget.
*Stormwater: Revenue has an increase of 8.1% compared to 2024. Interest rate is still coming in high. Expense reflects a $4,614 decrease compared to 2024. More staff wages are being allocated to stormwater.

FINANCIAL STATEMENTS

September 31, 2025

- GENERAL FUND
  - Balance Sheet
  - Operating Budget Status Report
  - Statement of Revenues
  - Statement of Expenditures
  - Contingency Reserve Balance

- DEBT SERVICE FUND
  - Operating Budget Status Report - Debt Service Fund

- SPECIAL REVENUE FUNDS
  - Weston Aquatic Center Fund
  - Room Taxes Fund
  - Recycling Program Fund
  - TIF District #1 Fund
  - TIF District #2 Fund
  - Community Development Authority – TIF #1 Fund
  - Community Development Authority – TIF #2 Fund
  - Civic & Social Trust Funds
  - Park & Recreation Trust Funds

- ENTERPRISE FUNDS
  - Water Utility Fund
  - Sewer Utility Fund
  - Stormwater Utility Fund

- CAPITAL PROJECTS FUNDS – Capital Improvements Program
  - TIF District #1 Fund
  - TIF District #2 Fund
  - Facilities Fund
  - Streets & Utilities Fund
  - Capital Equipment Fund

VILLAGE OF WESTON
BALANCE SHEET
SEPTEMBER 30, 2025

GENERAL FUND

	ASSETS		
10-00-11110-001-000	XPRESS DEPOSIT ACCOUNT	901.92	
10-00-11312-011-000	INVEST-INTERCITY-MONEY MKT #60	(4,563,387.86)	
10-00-11312-082-000	INTERCITY-MUNICIPAL COURT FINE	429.82	
10-00-11313-084-000	INVEST-INCREDIBLE-CD	547,201.26	
10-00-11313-095-000	INVEST-TAX ACCT- INCREDIBLE	1,356,185.34	
10-00-11314-091-021	INVEST- TAX ACCT-BMO HARRIS BK	29,524.02	
10-00-11315-092-000	INVEST-TAX ACCT- ASSOCIATED	226,847.42	
10-00-11316-084-000	INVEST-BROKAW CU-CD/REPO/OTHER	286,852.09	
10-00-11316-093-000	INVEST-TAX ACCT- BROKAW CU	55,138.99	
10-00-11322-088-000	INVEST-TAX ACCT- PEOPLES	2,604,235.71	
10-00-11323-084-000	INVEST-CLOVERBELT CU-CD/REPO/O	297,150.37	
10-00-11323-099-000	INVEST-TAX ACCT-CLOVERBELT CU	28,138.77	
10-00-11325-089-000	INVEST-TAX ACCT-COVANTAGE CU	3,505,327.45	
10-00-11326-086-000	INVEST-TAX ACCT- ABBY BANK	253,173.73	
10-00-11327-083-000	NICOLET BANK-MONEY MARKET	1,184.72	
10-00-11327-084-000	INVEST-NICOLET BANK-CD/OTHER	274,804.05	
10-00-11328-083-000	WISC-MONEY MARKET	505,527.73	
10-00-11512-009-000	INTERCITY-SUNSHINE/SODA FUND	5,548.07	
10-00-11512-017-000	RESTRICT INV- FLEX CHKING #116	2,632.98	
10-00-11800-000-000	PETTY CASH-GENERAL FUND	400.00	
10-00-13100-000-000	BILLED ACCTS RECEIVABLE-CUSTOM	750.95	
10-00-13300-000-000	INTEREST RECEIVABLE	9,815.85	
10-00-13610-000-000	UNBILLED ACCTS RECEIV-DPW DEVE	223.00	
10-00-13800-000-000	OTHER RECEIVABLES-MISCELLANEOU	1,001.57	
10-00-13801-000-000	OTHER RECEIVABLES-MOBILE HOME	7,669.89	
10-00-13802-000-000	OTHER RECEIVABLES-FROM EMPLOYE	129.20	
10-00-14201-000-000	DUE FROM STATE OF WI-SDC PROG	1,467.45	
10-00-14400-000-000	DUE FROM OTHER CITIES-BILLED	3,784.70	
10-00-14430-000-000	DUE FROM VILLAGE OF ROTHSCHILD	2,808.66	
10-00-14510-000-000	DUE FROM MOUNTAIN BAY	2,670.01	
10-00-14520-000-000	DUE FROM SAFER DISTRICT	7,197.80	
10-00-15229-000-000	DUE FROM SPEC REV-ROOM TAXES	9,651.68	
10-00-15660-000-000	DUE FROM ENTERPRISE-WATER UTIL	467,991.92	
10-00-15661-000-000	DUE FROM ENTERPRISE-SEWER UTIL	17,139.08	
10-00-16200-000-000	PREPAID ITEMS-MISCELLANEOUS	1,020.00	
	TOTAL ASSETS		5,951,138.34
	LIABILITIES AND EQUITY		

VILLAGE OF WESTON
BALANCE SHEET
SEPTEMBER 30, 2025

GENERAL FUND

	LIABILITIES			
10-00-21000-000-000	ACCOUNTS PAYABLE-CLEARING ACCO		251.88	
10-00-21111-000-000	VOUCHERS PAYABLE		11,839.53	
10-00-21120-000-000	OCCUPANCY PERMITS		121,260.00	
10-00-21530-000-000	EMPLOYEE HEALTH INS W/H PAYABL		(57,700.70)	
10-00-21531-000-000	ETF LIFE INS WITHHOLDING PAYAB		.38	
10-00-21532-000-000	EYE CARE DEDUCTION PAYABLE		7.06	
10-00-21540-000-000	WORKERS COMP PAYABLE		(5,875.47)	
10-00-21562-000-000	FLEX UNREIMB MED DEDUCT PAYAB		1,817.03	
10-00-21566-000-000	PREPAID LEGAL SERVICES		68.84	
10-00-21590-000-000	EAP PAYABLE		(513.63)	
10-00-23160-000-000	SECURITY DEPOSITS-PARK RENTALS		50.00	
10-00-24213-000-000	DUE TO STATE OF WIS/SALES TAXE		4.99	
10-00-24330-000-000	DUE TO MARATHON COUNTY/DOG LIC		302.00	
10-00-24425-000-000	DUE TO OTHER GOVTS-COURT FINES		1,024.16	
10-00-26601-000-000	DEFERRED REVENUE-DOG LICENSES		10.00	
	TOTAL LIABILITIES			72,546.07
	FUND EQUITY			
10-00-34120-000-000	NONSPEND FUND BAL-INVENTORIES		5,530.13	
10-00-34121-000-000	RESERVED FUND BAL-PREPAID ITEM		21,247.56	
10-00-34130-000-000	NONSPEND FUND BAL-ADVANC/OTHER		390,354.59	
10-00-34202-000-000	ASSIGN FUND BAL-ST LIGHT/BIRCH		152,128.00	
10-00-34270-000-000	ASSIGNED FUND BAL-APL BDGT S		120,000.00	
10-00-34300-000-000	UNASSIGNED FUND BALANCE		3,783,314.50	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	1,406,017.49		
	BALANCE - CURRENT DATE		1,406,017.49	
	TOTAL FUND EQUITY			5,878,592.27
	TOTAL LIABILITIES AND EQUITY			5,951,138.34

VILLAGE OF WESTON

OPERATING BUDGET STATUS REPORT - General Fund only

September 30, 2025

*****25% of Year Remaining *****

					September 2024		
APPROPRIATION AREA	**BUDGET**	**ACTUAL**	**REMAINING BALANCE**	**PERCENT LEFT**	**BUDGET**	**ACTUAL**	**PERCENT LEFT**
GENERAL FUND:							
General Government	$1,257,553	$956,779	$300,774	23.9%	$1,302,565	$833,149	36.0%
Public Safety	4,958,234	3,663,081	1,295,153	26.1%	4,745,145	3,659,489	22.9%
Public Works	2,243,619	1,397,860	845,759	37.7%	2,228,655	1,676,342	24.8%
Human Services	5,000	3,469	1,531	30.6%	40,000	29,536	26.2%
Culture & Recreation	552,044	396,430	155,614	28.2%	528,970	410,705	22.4%
Community Development	286,997	178,161	108,836	37.9%	243,355	163,718	32.7%
Misc. Programs	29,500	17,978	11,522	39.1%	28,000	20,412	27.1%
Transfer to Other Funds	25,000	-	25,000	100.0%	31,150	-	100.0%
Contingency Reserve	58,250	-	58,250	100.0%	40,805	-	100.0%
TOTAL APPROPRIATION	$9,416,197	$6,613,758	$2,802,439	29.8%	$9,188,645	$6,793,351	26.1%
REVENUES							
Property Taxes	$5,601,966	$5,601,967	$ (1)	0.0%	$5,466,300	$5,466,300	0.0%
Other Taxes	553,090	452,775	100,315	18.1%	652,090	422,803	35.2%
State Shared Revenues	1,474,060	214,512	1,259,548	85.4%	1,441,060	205,597	85.7%
Other Grants & Aids	1,063,783	920,502	143,281	13.5%	907,280	783,710	13.6%
Interest Income	79,958	266,190	(186,232)	-232.9%	72,725	266,156	-266.0%
Munic. Services-Town/All Other	67,550	77,102	(9,552)	-14.1%	99,550	79,437	20.2%
Applied Fund Balance/Reserve	105,000	-	105,000	100.0%	44,000	-	100.0%
All Other Revenue	470,790	486,725	(15,935)	-3.4%	505,640	419,442	17.0%
TOTAL RESOURCES	$9,416,197	$8,019,773	$1,396,424	14.8%	$9,188,645	$7,643,444	16.8%

FINANCE

10/14/2025

VILLAGE OF WESTON
STATEMENT OF REVENUES
September 30, 2025
(75% Y-T-D completed)

ACCOUNT DESCRIPTION	Y-T-D ACTUAL	Y-T-D % REV.	ADJUSTED BUDGET	REMAINING BALANCE (SURPLUS)	BUDGET % LEFT
GENERAL FUND					
Property Taxes	5,601,967	100%	5,601,966	(1)	0%
Pmt. In Lieu of Taxes-Water Utility	367,500	75%	490,000	122,500	25%
Mobile Home Fees	77,766	141%	55,000	(22,766)	-41%
Other Taxes	7,509	93%	8,090	581	7%
Special Assessments	4,585	83%	5,500	915	17%
State Shared Revenues	214,512	15%	1,474,060	1,259,548	85%
Transportation Aids	633,190	80%	788,338	155,148	20%
Other State & Federal Aids	287,312	104%	275,445	(11,867)	-4%
License Revenue	129,700	66%	197,340	67,640	34%
Permits Revenue	188,282	118%	158,900	(29,382)	-18%
Fines/Forfeitures/Penalties	85,791	263%	32,600	(53,191)	-163%
Street & Highway Revenue	1,775	10%	18,300	16,525	90%
Misc. Other Fees	8,618	122%	7,050	(1,568)	-22%
Econ Dev Pub Fees	790	N/A	-	(790)	N/A
Park Rental Fees/Park Maint. Fees	5,060	127%	4,000	(1,060)	-27%
Munic. Services-General Gov't	6,548	118%	5,550	(998)	-18%
Munic. Services-Public Safety	-	N/A	-	-	N/A
Munic. Services-Public Works	70,554	118%	60,000	(10,554)	-18%
Munic. Services-Inspections	-	0%	2,000	2,000	100%
Interest Income	266,190	333%	79,958	(186,232)	-233%
Sales of Village Property	6,633	1327%	500	(6,133)	-1227%
Insurance Recoveries	5,955	149%	4,000	(1,955)	-49%
Contributions - All Other	2,484	N/A	-	(2,484)	N/A
Miscellaneous Revenue	47,052	125%	37,600	(9,452)	-25%
Fund Balance - Applied Budget Surplus	-	0%	105,000	105,000	
Interfund Transfers	-	0%	5,000	5,000	100%
TOTAL	**8,019,773**	**85.2%**	**$9,416,197**	**$1,396,424**	**14.8%**

VILLAGE OF WESTON
STATEMENT OF EXPENDITURES
September 30, 2025
(75% Y-T-D completed)

ACCOUNT DESCRIPTION	Y-T-D ACTUAL	Y-T-D % EXP.	ADJUSTED BUDGET	REMAINING BALANCE	BUDGET % LEFT
GENERAL FUND					
Village Board Trustees	38,140	62%	61,599	23,459	38%
Village Municipality Dues	3,667	58%	6,300	2,633	42%
Personnel Committee	-	0%	2,156	2,156	100%
Board of Review	168	56%	300	132	44%
Municipal Court	42,418	N/A	-	(42,418)	100%
Village Attorney	13,668	31%	44,500	30,832	69%
Administrator	47,087	65%	72,602	25,515	35%
Clerk	186,704	67%	279,561	92,857	33%
Personnel	7,647	127%	6,035	(1,612)	-27%
Elections	32,702	52%	63,420	30,718	48%
Data Processing/Central Services	117,554	86%	136,684	19,130	14%
Information Technology	56,247	71%	78,844	22,597	29%
Finance/Audit & Budgeting/Tax Collection	155,066	68%	229,369	74,303	32%
Village Assessor	34,263	72%	47,500	13,237	28%
Finance Committee	-	0%	1,799	1,799	100%
Risk Management/Insurance	121,545	111%	109,100	(12,445)	-11%
Municipal Building/Misc. Gen'l Gov't.	99,501	86%	115,255	15,754	14%
Illegal Taxes/Tax Refunds/Bad Debt	402	16%	2,529	2,127	84%
Mountain Bay Metro Police Dept.	2,507,050	74%	3,376,067	869,017	26%
Safety Building Maintenance	3,401	38%	9,000	5,599	62%
Other Public Safety	1,376	52%	2,650	1,274	48%
SAFER	967,307	75%	1,289,743	322,436	25%
Public Safety Committee	-	N/A	2,695	2,695	100%
Building Inspections	183,947	66%	278,079	94,132	34%
Director of Public Works	13,850	77%	18,004	4,154	23%
Public Works Engineer	36,765	220%	16,700	(20,065)	-120%
Deputy Director of Public Works	25,865	83%	31,268	5,403	17%
Street Operations - Village	815,813	58%	1,404,313	588,500	42%
Traffic Control	11,489	29%	40,000	28,511	71%
Winter Street Maintenance - Village	290,146	62%	467,623	177,477	38%
Hard Materials Handling	35,585	162%	21,915	(13,670)	-62%
Street Irrigation Maintenance	9,008	65%	13,840	4,832	35%
Street Operations - Town	4,081	66%	6,173	2,092	34%
Winter Street Maintenance - Town	14,134	93%	15,162	1,028	7%
Street Lighting	141,124	68%	208,000	66,876	32%
Public Works/Utilities Committee	-	0%	621	621	100%
Human Services	3,469	69%	5,000	1,531	31%
Parks-Administration	233,924	76%	309,597	75,673	24%
Parks-Grounds Maintenance	124,959	73%	170,299	45,340	27%
Roadside Maintenance	36,264	57%	63,235	26,971	43%
Parks-Ice Rinks	802	12%	6,609	5,807	88%
Park & Recreation Committee	481	21%	2,304	1,823	79%
Community Development	157,158	61%	256,106	98,948	39%
Planning Commission	2,167	29%	7,575	5,408	71%
Board of Appeals	-	0%	1,883	1,883	100%
Extra Limits/Smart Growth/Land Use	18,836	88%	21,433	2,597	12%
Newsletter	17,978	61%	29,500	11,522	39%
Interfund Transfers - Refuse/Recycling	-	0%	25,000	25,000	100%
Contingency Reserve	-	0%	58,250	58,250	100%
TOTAL - General Fund	**$6,613,758**	**70.2%**	**$9,416,197**	**$2,802,439**	**29.8%**

VILLAGE OF WESTON
Debt Service Fund
9/30/2025

	2025 YTD ACTUAL	2025 ANNUAL BUDGET
REVENUES		
Property Tax Levy	$ 2,158,667	$ 2,158,667
Special Assessments	8,037	7,000
Interest Income	2,092	750
Transfer from CDA Fund - TIF #1	1,548,163	1,548,163
Transfer from CDA Fund - TIF #2	157,125	157,125
TOTAL REVENUES	$ 3,874,084	$ 3,871,705
EXPENDITURES		
Principal Payments	$ 2,799,539	$ 2,624,539
Interest Payments	1,112,338	1,276,152
TOTAL EXPENDITURES	$ 3,911,877	$ 3,900,691
NET REVENUES OVER (UNDER) EXPENDITURES	$ (37,793)	$ (28,986)

FINANCE
10/14/2025

VILLAGE OF WESTON
Weston Aquatic Center Fund
9/30/2025

	2025 YTD ACTUAL	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET
REVENUES				
Taxes	$ 40,000	$ 40,000	$ 40,000	$ 40,000
Daily Fees	97,548	100,000	94,660	100,000
Season Passes	26,416	30,000	33,287	29,000
Pool Rentals-Evening	2,152	2,000	1,777	2,000
Birthday Party Packs	4,579	1,200	3,414	2,400
Group Rate Discounts-Daily	4,469	2,500	4,103	2,500
Concessions	6,599	7,000	8,029	7,000
Locker Rentals	45	70	45	120
Special Events	-	-	-	1,000
Swimming Lessons	3,665	4,000	4,572	3,500
Total Swimming Fees	145,473	146,770	149,887	147,520
Interest Income	1,963	100	1,829	100
Corporate/Other Donations	500	-	-	-
Transfer from other funds	40,000	40,000	40,000	40,000
TOTAL REVENUES	$ 227,936	$ 226,870	$ 231,716	$ 227,620
	100.47%		101.80%	
EXPENSES				
Utilities	30,698	42,600	31,602	34,100
Contracted Services/Repairs	181,575	182,200	165,392	176,700
Supplies & Materials	28,879	29,075	22,376	27,975
Capital Outlay-Equipment	2,519	2,700	-	2,700
Capital Outlay-Computer Software	1,106	3,435	1,612	3,435
TOTAL EXPENSES	$ 244,777	$ 260,010	$ 220,982	$ 244,910
	94.14%		90.23%	
NET INCOME (LOSS)	$ (16,841)	$ (33,140)	$ 10,734	$ (17,290)

FINANCE
10/14/2025

VILLAGE OF WESTON

Room Taxes Fund

9/30/2025

	2025 YTD Actual	2025 Annual Budget
Fund Balance, 1/1/25	$ 36,797	
Revenues		
Room Taxes Revenue	$ 325,760	$ 540,000
	325,760	540,000
Expenditures		
Payment to Wausau Visitor's Convention Bureau (CVB)	$ 220,040	$ 378,000
Other Economic Development-Commission Member Pay	-	12,587
Transfer to General Fund	-	5,000
Transfer to facilities Fund	36,797	-
Transfer to Capital Improvement Fund	-	116,595
Transfer to Aquatic Center Fund (Repairs/Capital Equipment)	40,000	40,000
	296,837	552,182
Revenues over (under) Expenditures	28,923	(12,182)

HOTEL-MOTEL ROOM TAX COLLECTIONS:

	2025 Room Receipts	2025 8% Room Tax Collections	Distribution of Collections: Tourism Activities	Distribution of Collections: Village of Weston
Comfort Inn & Suite	$ 568,604	$ 45,488	$ 31,842	$ 13,647
AmericInn & Suites	378,524	30,282	21,197	9,085
Air BNB	26,362	2,109	1,476	633
Priceline	208,936	16,715	11,700	5,014
Homeaway.com	10,836	867	607	260
Booking.com BV	32,538	2,603	1,822	781
Expedia	229,620	18,370	12,859	5,511
Fairfield Inn	1,119,942	89,595	62,717	26,879
Holiday Inn Express	1,496,640	119,731	83,812	35,919
TOTALS	$ 4,072,002	$ 325,760	$ 228,032	$ 97,728

FINANCE

10/13/2025

VILLAGE OF WESTON

Refuse/Recycling Program Fund

9/30/2025

	Refuse	Recycling	Landfill	Total 2025 Actual	2025 Annual Budget
Fund Balance, 1/1/25				$ 181,928	
Revenues					
Recycling Grant	$ -	$ 79,551	$ -	$ 79,551	$ 79,000
Garbage Fees/Sticker sales - Village	502,032	-	-	502,032	461,244
Recycling Collection Fees - Village	-	297,173	-	297,173	332,640
Garbage Fees - Town	24,696	-	-	24,696	24,056
Recycling Collection Fees/Bin Sales - Town	-	17,388	-	17,388	17,360
Landfill - Town	-	-	3,000	3,000	3,000
Miscellaneous	1,283	903	-	2,186	200
Transfer from General Fund	-	-	-	-	31,150
Total Revenues	$ 528,011	$ 395,015	$ 3,000	$ 926,026	$ 948,650
Expenditures					
Garbage	$ 359,770	$ -	$ -	$ 359,770	$ 529,829
Landfill	-	-	20,334	20,334	34,150
Recycling - Curbside/Village	-	127,207	-	127,207	324,612
Recycling/Compost/StumpDump	-	11,421	-	11,421	49,273
Recycling - Curbside/Town	-	233	-	233	-
Recycling - Program Administration	-	11,473	-	11,473	32,250
Recycling - Educational Programs	-	10,412	-	10,412	13,300
Total Expenditures	$ 359,770	$ 160,746	$ 20,334	$ 540,850	$ 983,414
Revenues over(under) Expenditures	$ 168,241	$ 234,269	$ (17,334)	$ 385,176	
Fund Balance, 9/30/2025				$ 567,104	

Finance

10/14/2025

VILLAGE OF WESTON
Special Revenue Funds - TIF #1
9/30/2025

	2025 Actual	2025 Annual Budget
Fund Balance, 1/1/25	$ 8,027,699	
REVENUES		
Property Tax Increments	$ 6,709,929	$ 6,200,000
Computer Exemption State Aids	30,190	30,190
Personal Property Tax Aid	306,602	306,602
Investment Income	356,256	20,000
	7,402,977	6,556,792
EXPENDITURES		
Administration Expenses	$ 137,561	$ 218,159
Rents/Leases-TIF Land	1,548,163	1,548,163
Illegal Taxes	1,462	-
Grant	49,213	72,000
Transfer to Cap Proj-TIF #1	2,979,437	7,541,132
	4,715,836	9,379,454
NET REVENUES OVER (UNDER) EXPENDITURES	2,687,141	(2,822,662)
Fund Balance, 9/30/2025	$ 10,714,840	

FINANCE
10/14/2025

VILLAGE OF WESTON
Special Revenue Funds - TIF #2
9/30/2025

	2025 Actual	2025 Annual Budget
Fund Balance, 1/1/25	$ 1,623,783	
REVENUES		
Property Tax Increments	$ 758,471	$ 685,000
Computer Exemption State Aids	11,944	11,944
Personal Property Tax Aid	112,532	112,532
Investment Income	28,746	2,000
Transfer from CDA - TIF #1	-	124,139
	911,693	935,615
EXPENDITURES		
Administration Expenses	$ 30,234	$ 74,859
Illegal taxes/refunds	130	-
Rents/Leases-TIF Land	-	-
Transfer to CIP	2,505,111	3,757,735
	2,535,475	3,832,594
NET REVENUES OVER (UNDER) EXPENDITURES	(1,623,782)	(2,896,979)
Fund Balance, 9/30/2025	$ 1	

FINANCE
10/14/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #1
9/30/2025

	2025 Actual	2025 Annual Budget
REVENUES		
Investment Income	$ 55,735	$ 10,000
Rents/Leases-TIF Land	1,548,163	1,548,163
	1,603,898	1,558,163
EXPENDITURES		
Administration Expenses	$ -	$ 632
Fiscal Charges	612	2,615
Transfer to Debt Service Fund	1,548,163	1,548,163
	1,548,775	1,551,410
NET REVENUES OVER (UNDER) EXPENDITURES	55,123	6,753

FINANCE
10/14/2025

VILLAGE OF WESTON
Special Revenue Funds - CDA TIF #2
9/30/2025

	2025 Actual	2025 Annual Budget
REVENUES		
Investment Income	$ 5,164	$ 5,000
	5,164	5,000
EXPENDITURES		
Administration Expenses	$ -	$ 405
Fiscal Charges	525	662
Transfer to TIF Spec Revenue	-	124,139
Transfer to Debt Service Fund	157,125	157,125
	157,650	282,331
NET REVENUES OVER (UNDER) EXPENDITURES	$ (152,486)	$ (277,331)

FINANCE
10/14/2025

VILLAGE OF WESTON
Civic and Social - Special Revenue Funds
9/30/2025

		Weston Centennial (Scholarships)	Farmers Market	Total 2025 Actual	2025 Budget
Fund Balance, 1/1/25		$ 6,032	$ 31,192	$ 37,225	
REVENUES					
Farmers Market License		$ -	$ 9,380	$ 9,380	$ 8,300
Interest on Investments		-	644	644	50
Miscellaneous		-	17,569	17,569	11,000
		-	27,593	27,593	19,350
EXPENDITURES					
Farmers Market		-	15,961	15,961	18,494
		-	15,961	15,961	18,494
NET REVENUES OVER (UNDER) EXPENDITURES		$ -	$ 11,632	$ 11,632	$ 856
Fund Balance,	**9/30/2025**	$ 6,032	$ 42,824	$ 48,856	

VILLAGE OF WESTON
Park & Recreation - Special Revenue Funds
9/30/2025

		Parkland Dedication Fees	Park/Rec. Donations	Kennedy Park Memorial	E.C. Trail/ Fun Run/Walk Donations	Dog Park Donations	Total 2025 Actual	2025 Budget
Fund Balance, 1/1/25		$ 45,151	$ 18,374	$ 2,011	$ 1,059	$ (285)	$ 66,310	
REVENUES								
Parkland Dedication Fees		$ 20,450	$ -		$ -	$ -	$ 20,450	$ 10,000
Donations - Dog Park		-	-	-	-	33	33	150
Interest on Investments		-	1,349	-	-	-	1,349	50
		20,450	1,349	-	-	33	21,832	10,200
EXPENDITURES								
Other Outside Contracted Service		-	-	-	-	-	-	15,000
		-	-	-	-	-	-	15,000
NET REVENUES OVER (UNDER) EXPS.		$ 20,450	$ 1,349	$ -	$ -	$ 33	$ 21,832	$ (4,800)
Fund Balance,	**9/30/2025**	$ 65,601	$ 19,723	$ 2,011	$ 1,059	$ (252)	$ 88,142	

FINANCE
10/14/2025

VILLAGE OF WESTON
Enterprise Fund - Water Utility
9/30/2025
(*75% Year Completed ***)**

	2025			2024		
	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES						
Metered/Unmetered Sales:						
Residential	$ 897,787	$ 1,170,000	76.73%	$ 881,645	$ 1,170,000	75.35%
Commercial	263,832	340,000	77.60%	263,403	320,000	82.31%
Industrial	366,298	490,000	74.75%	392,474	490,000	80.10%
Public Authority	40,932	57,000	71.81%	29,504	57,000	51.76%
Multi-Family	163,585	200,000	81.79%	167,053	197,600	84.54%
Other	120	-	N/A	-	3,000	0.00%
Private Fire Protection	38,037	46,000	82.69%	36,915	46,000	80.25%
Public Fire Protection	415,825	468,000	88.85%	404,682	468,000	86.47%
Subtotal Sales	2,186,416	$ 2,771,000	78.90%	2,175,676	$ 2,751,600	79.07%
Interest Income	226,694	50,000	453.39%	223,205	30,000	744.02%
Interest Market Adj	12,912	-	N/A	13,401	-	N/A
Misc. Other Revenue	1,256,060	58,210	2157.81%	18,477	41,110	44.95%
SUBTOTAL REVENUES	3,682,082	2,879,210	127.89%	2,430,759	2,822,710	86.11%
Capital Contributions	-	-	N/A	-	-	N/A
TOTAL REVENUES	$ 3,682,082	$ 2,879,210	127.89%	$ 2,430,759	$ 2,822,710	86.11%
EXPENSES						
Operations & Maintenance	$ 554,867	$ 889,233	62.40%	$ 567,606	$ 993,622	57.12%
Administration	436,374	758,802	57.51%	429,924	694,287	61.92%
Payment in Lieu of Taxes	356,250	475,000	75.00%	356,250	475,000	75.00%
Depreciation	570,000	760,000	75.00%	532,500	710,000	75.00%
Interest/Fiscal Agent Exps.	122,712	165,111	74.32%	128,580	186,416	68.97%
Amortization Expense	-	1,328	0.00%	-	1,328	0.00%
	2,040,203	3,049,474	66.90%	2,014,860	3,060,653	65.83%
Interfund Transfers Out	-	-	N/A	-	-	N/A
TOTAL EXPENSES	$ 2,040,203	$ 3,049,474	66.90%	$ 2,014,860	$ 3,060,653	65.83%
NET INCOME	$ 1,641,879	$ (170,264)		$ 415,899	$ (237,943)	
(per GAAP/GASB basis)						
Less: Add'l Capital Contribs.	-	-		-	-	
NET INCOME	$ 1,641,879	$ (170,264)		$ 415,899	$ (237,943)	
(per budget basis)						

FINANCE
10/14/2025

VILLAGE OF WESTON
Enterprise Fund - Sewer Utility
9/30/2025
(* 75% Year Completed ***)**

	2025			2024		
	YTD ACTUAL	ANNUAL BUDGET	% completed	YTD ACTUAL	ANNUAL BUDGET	% completed
REVENUES						
Metered/Unmetered Sales:						
Residential	$ 1,160,549	$ 1,692,000	68.59%	$ 995,165	$ 1,380,000	72.11%
Commercial	673,204	950,000	70.86%	588,038	760,000	77.37%
Industrial	161,309	227,000	71.06%	121,683	200,000	60.84%
Public Authority	56,698	74,000	76.62%	44,730	57,000	78.47%
Subtotal Sales	$ 2,051,760	$ 2,943,000	69.72%	$ 1,749,616	$ 2,397,000	72.99%
Hook-up Fees	30,000	35,000	85.71%	35,500	20,000	177.50%
Interest Income	190,446	75,000	253.93%	212,699	50,000	425.40%
Gain on Sale of Equipment	12,000	-	N/A	76	-	N/A
Misc. Other Revenue	28,473	6,400	444.89%	10,859	6,400	169.67%
SUBTOTAL REVENUES	2,312,679	3,059,400	75.59%	2,008,750	2,473,400	81.21%
Premium Amortization	-	-	N/A	-	-	N/A
Capital Contributions	17,804	25,000	71.22%	27,431	1,000	2743.11%
TOTAL REVENUES	$ 2,330,483	$ 3,084,400	75.56%	$ 2,036,181	$ 2,474,400	82.29%
EXPENSES						
Operations & Maintenance	$ 282,799	$ 467,406	60.50%	$ 235,060	$ 572,196	41.08%
Administration	294,210	484,753	60.69%	308,415	423,653	72.80%
Payment in Lieu of Taxes	11,250	15,000	75.00%	11,250	15,000	75.00%
Rib Mt. Sewer Dist.-Services	662,327	1,150,000	57.59%	675,504	1,150,000	58.74%
Rib Mt. Sewer Dist.-Debt Serv.	468,376	725,000	64.60%	476,579	600,000	79.43%
Depreciation	592,500	845,000	70.12%	562,500	803,000	70.05%
Interest/Fiscal Agent Exps.	40,326	10,916	369.42%	26,765	26,765	100.00%
SUBTOTAL EXPENSES	2,351,788	3,698,075	63.59%	2,296,073	3,590,614	63.95%
TOTAL EXPENSES	$ 2,351,788	$ 3,698,075	63.59%	$ 2,296,073	$ 3,590,614	63.95%
NET INCOME	$ (21,305)	$ (613,675)		$ (259,892)	$ (1,116,214)	
(per GAAP/GASB basis)						
Less: Add'l Capital Contribs.	(17,804)	(25,000)		(27,431)	(1,000)	
NET INCOME	$ (39,109)	$ (638,675)		$ (287,323)	$ (1,117,214)	
(per budget basis)						

FINANCE
10/14/2025

VILLAGE OF WESTON
Enterprise Fund - Stormwater Utility
9/30/2025
(* 75% Year Completed ***)**

	2025 YTD ACTUAL	2025 ANNUAL BUDGET	% of year completed	2024 YTD ACTUAL	2024 ANNUAL BUDGET	% of year completed
REVENUES						
Metered/Unmetered Sales:						
Residential	$ 244,460	$ 375,000	65.19%	$ 243,380	$ 282,000	86.30%
Commercial	360,246	450,000	80.05%	349,533	400,000	87.38%
Industrial	83,706	115,000	72.79%	83,706	98,000	85.41%
Public Authority	42,169	43,000	98.07%	44,426	43,000	103.32%
Tax-Exempt Properties	(364)	11,000	-3.31%	(2,196)	7,900	-27.80%
Other	2,579	1,200	214.92%	2,372	1,200	197.67%
Subtotal Sales	$ 732,796	$ 995,200	73.63%	$ 721,221	$ 832,100	86.67%
Drainage Fees	5,300	2,500	212.00%	2,600	2,500	104.00%
Interest Income	69,595	6,000	1159.92%	23,313	6,000	388.55%
SUBTOTAL REVENUES	807,691	1,003,700	80.47%	747,134	840,600	88.88%
Premium Amortization	-	6,740	0.00%	-	1,380	0.00%
TOTAL REVENUES	$ 807,691	$ 1,010,440	79.93%	$ 747,134	$ 841,980	88.74%
EXPENSES						
Program Management	$ 43,438	$ 74,104	58.62%	$ 34,942	$ 50,159	69.66%
DPW - Drainage Maintenance	126,972	144,132	88.09%	142,028	155,763	91.18%
DPW - Sweeping	13,574	43,777	31.01%	19,480	34,121	57.09%
Depreciation	300,000	400,000	75.00%	292,500	390,000	75.00%
Interest/Fiscal Agent Exps.	64,903	49,825	130.26%	64,551	64,801	99.61%
TOTAL EXPENSES	$ 548,887	$ 711,838	77.11%	$ 553,501	$ 694,844	79.66%
NET INCOME (LOSS) *(per GAAP/GASB basis)*	$ 258,804	$ 298,602		$ 193,633	$ 147,136	
Less: Add'l Capital Contribs.	-	-		-	-	
NET INCOME (LOSS) *(per budget basis)*	$ 258,804	$ 298,602		$ 193,633	$ 147,136	

FINANCE
10/14/2025

VILLAGE OF WESTON

OPERATING BUDGET STATUS REPORT - TIF 1 CIP FUND

9/30/2025

*****75% of Year Completed *****

EXPENDITURES	BUDGET	ACTUAL	REMAINING BALANCE	PERCENT LEFT
TIF 1 CIP FUND:				
Administration	$ 5,000	$ 960	$ 4,040	80.8%
E Jelinek/Von Kanel	$ -	$ 25,781	$ (25,781)	N/A
Business Park	14,500	7,906	6,594	45.5%
Business Park/South Addition	-	2,499	(2,499)	N/A
Weston Avenue	5,524,132	2,411,757	3,112,375	56.3%
Weston Ave/Birch-Alderson	-	98,694	(98,694)	N/A
Christiansen Prop/Bus Park	1,000,000	245,677	754,323	75.4%
TOTAL EXPENDITURES	$ 6,543,632	$ 2,793,274	$ 3,750,358	57.3%
REVENUES				
Transfer In - TIF #1 Special Revenue Fund	$ 6,543,632	$ 2,979,437	$ 3,564,195	54.5%
Other Financing Sources	-	-	-	N/A
TOTAL RESOURCES	$ 6,543,632	$ 2,979,437	$ 3,564,195	54.5%
Revenues Over (Under) Expenditures		$ 186,163		

FINANCE

10/14/2025

VILLAGE OF WESTON

OPERATING BUDGET STATUS REPORT - TIF 2 CIP FUND

9/30/2025

*****75% of Year Completed *****

EXPENDITURES	**BUDGET**	**ACTUAL**	**REMAINING BALANCE**	**PERCENT LEFT**
TIF 2 CIP FUND:				
Grants/Awards	$ 507,735	$ 395,235	$ 112,500	N/A
Schofield Avenue	5,902,390	2,713,622	3,188,768	N/A
Publication Fees	-	0	0	N/A
TOTAL EXPENDITURES	$ 6,410,125	$ 3,108,857	$ 3,301,268	51.5%
REVENUES				
State Grant	$ 2,652,390	$ -	$ 2,652,390	N/A
Transfer In - TIF #1 Special Revenue Fund	3,757,735	2,505,111	1,252,624	33.3%
TOTAL RESOURCES	$ 6,410,125	$ 2,505,111	$3,905,014	60.9%
Revenues Over (Under) Expenditures		$ (603,746)		

FINANCE
10/14/2025

VILLAGE OF WESTON
OPERATING BUDGET STATUS REPORT - FACILITIES CIP FUND
9/30/2025
*****75% of Year Completed *****

EXPENDITURES	BUDGET	ACTUAL	REMAINING BALANCE	PERCENT LEFT
FACILITIES CIP FUND:				
Kennedy Park	$ 1,046,550	$ 1,043,739	$ 2,811	0.3%
Aquatic Center	450,000	34,790	415,210	92.3%
Machmueller	1,100,000	-	1,100,000	100.0%
TOTAL EXPENDITURES	$ 2,596,550	$ 1,078,529	$ 1,518,021	58.5%
REVENUES				
Proceeds from G.O. Bonds	$ 931,550	$ -	$ 931,550	100.0%
Interest Income	-	-	-	N/A
Contributions	1,000,000	-	1,000,000	100.0%
Transfers from Other Funds	665,000	-	665,000	100.0%
Transfers from Spe Rev - Room Tax	-	36,797	(36,797)	N/A
Transfers from Cap Projs - Cap Eq	-	1,500,000	(1,500,000)	N/A
TOTAL RESOURCES	$ 2,596,550	$ 1,536,797	$ 1,059,753	40.8%
Revenues Over (Under) Expenditures		$ 458,268		

FINANCE
10/14/2025

VILLAGE OF WESTON

OPERATING BUDGET STATUS REPORT - STREETS CIP FUND

9/30/2025

*****75% of Year Completed *****

EXPENDITURES	BUDGET	ACTUAL	REMAINING BALANCE	PERCENT LEFT
STREETS CIP FUND:				
Street Maintenance	$ 225,000	$ -	$ 225,000	100.0%
Ross Ave/Camp Phillips	75,000	9,061	65,939	87.9%
Ped/Bike Plan	60,000	6,822	53,178	88.6%
Mesker/Schofield/Ross	-	402,300	(402,300)	N/A
Shorey	-	-	-	N/A
Ross Ave	125,000	49,795	75,205	60.2%
Shorey	300,000	564	299,436	99.8%
Jelinek/Alderson	50,000	15,350	34,650	69.3%
Concord/Bayberry	-	12,460	(12,460)	N/A
Ross Ave Joint with Town	60,000	21,500	38,500	64.2%
Fuller Ave	2,075,000	345,542	1,729,458	83.3%
East Jelinek	-	17,001	(17,001)	N/A
Bloedel	50,000	-	50,000	100.0%
Yellow Banks Launch	-	4,538	(4,538)	N/A
Transfers out to Capital Projects	-	2,000,000	(2,000,000)	N/A
TOTAL EXPENDITURES	$ 3,020,000	$ 2,884,933	$ 135,067	4.5%
REVENUES				
Interest Income	$ -	$ 59,869	$ (59,869)	N/A
State Grants-Transportation	75,000	-	75,000	100.0%
State Grants-Bike Trails	30,000	42	29,958	99.9%
Misc Rev/Contribution	-	60,541	(60,541)	N/A
E/C River Launch Grant	-	-	-	N/A
Sale of Equip/Property	-	832	(832)	N/A
Proceeds from GO Bonds/Notes	2,915,000	-	2,915,000	100.0%
Transfers from Other Funds	-	-	-	N/A
TOTAL RESOURCES	$ 3,020,000	$ 121,284	$ 2,898,716	96.0%
Revenues Over (Under) Expenditures		$ (2,763,649)		

FINANCE

10/14/2025

VILLAGE OF WESTON

OPERATING BUDGET STATUS REPORT - CAPITAL EQUIPMENT CIP FUND

9/30/2025

*****75% of Year Completed *****

EXPENDITURES	BUDGET	ACTUAL	REMAINING BALANCE	PERCENT LEFT
CAPITAL EQUIPMENT CIP FUND:				
Other Gen Govt Outlay	$ 80,000	$ 31,779	$ 48,221	60.3%
Public Safety Capital Outlay	100,000	100,000	-	0.0%
Highway Equipment	400,000	255,995	144,005	36.0%
Transfer to Cap Projects - Facilities	-	1,500,000	(1,500,000)	N/A
Parks Equipment	115,000	-	115,000	100.0%
TOTAL EXPENDITURES	$ 695,000	$ 1,887,774	$(1,192,774)	-171.6%
REVENUES				
Interest Income	$ -	$ 31,725	$ (31,725)	N/A
State Shared Taxes-Expenditure Restraint	$ 50,000	$ 50,000	$ -	0.0%
State Grants	-	-	-	N/A
Equipment Rental Fees	100,000	-	100,000	100.0%
Sale of Village Property	-	51,157	(51,157)	N/A
Proceeds from GO Bonds/Notes	911,605	-	911,605	100.0%
Transfers from Other Funds	80,000	2,000,000	(1,920,000)	-2400.0%
TOTAL RESOURCES	$ 1,141,605	$ 2,132,882	$ (991,277)	-86.8%
Revenues Over (Under) Expenditures		$ 245,108		

FINANCE
10/14/2025

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	Monthly Code Enforcement Report
From:	Jennifer Higgins, Planning & Development Director/Zoning Administrator Roman Maguire, Building Inspector Travis Meverden, Building Inspector/Property Inspector Mountain Bay Metro Police Department
Question:	Item is on the agenda for informational purposes only as an update to Code enforcement case progress over the past month.

BACKGROUND

As of 10/13/25

- There were 56 open and active code enforcement cases. (See attached list)
- In September 2025, 9 cases were created, 19 cases were closed. 116 of the overall 56 active cases have been referred to Mountain Bay Metro PD and are in various stages of enforcement proceedings (Monitoring/Citations/Municipal Court).

Attached Docs:	Active Enforcement Case List
Committee Action:	None
Fiscal Impact:	TBD.
Recommendation:	Staff recommend the BOT/Committee acknowledge the report and place on file.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I acknowledge the report as presented and direct staff to place the report on file.

ADDITIONAL ACTION: None

REQUEST FOR CONSIDERATION

ID	Complaint Date	Case Address	Case Number	Type	Status	Assigned To	Created On	Created By
6405	11/15/2024	4020 SCHOFIELD AVE, WESTON	CV-202400183	Refuse and Recycling	Monitoring	vparker	11/15/2024	Code Enforcement
6424	12/18/2024	3910 SCHOFIELD AVE, WESTON	CV-202400202	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6425	12/18/2024	3806 SCHOFIELD AVE, WESTON	CV-202400203	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6426	12/18/2024	4002 SCHOFIELD AVE, WESTON	CV-202400204	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6557	6/27/2025	5888 DELIKOWSKI ST, WESTON	CV-202500127	Refuse and Recycling	In Violation	vparker	6/27/2025	dgessert
6558	6/28/2025	4020 SCHOFIELD AVE, WESTON	CV-202500128	Refuse and Recycling	Monitoring	vparker	6/28/2025	Code Enforcement
6633	10/6/2025	8401 SCHOFIELD AVE, WESTON	CV-202500203	Refuse and Recycling	In Violation	vparker	10/6/2025	vparker
6634	10/6/2025	5311 JEAN ELLEN ST, WESTON	CV-202500204	Parking	Monitoring	tmeverden	10/6/2025	jhiggins
6544	6/24/2025	1726 LAGUNA AVE, WESTON	CV-202500114	Zoning-Driveways	In Violation	tmeverden	6/24/2025	statro
6580	7/15/2025	5308 S TIMBER ST, WESTON	CV-202500150	Nuisances	In Violation	tmeverden	7/15/2025	Code Enforcement
6422	12/13/2024	6406 HUBERT AVE, WESTON	CV-202400200	Nuisances	In Violation	tmeverden	12/13/2024	Code Enforcement
6286	6/20/2024	7804 SERVICE LN, WESTON	CV-202400064	Zoning-Parking Lot	In Violation	tmeverden	6/20/2024	cedmondson
6287	6/20/2024	3913 ROSS AVE, WESTON	CV-202400065	Building Code	In Violation	tmeverden	6/20/2024	jhiggins
6313	7/16/2024	4501 RIVER BEND RD, WESTON	CV-202400091	Right-of-Way	In Violation	tmeverden	7/16/2024	tmeverden
5971	9/8/2021	6202 ROSS AVE, WESTON	CV-202100084	Nuisances	Monitoring	tmeverden	9/8/2021	Code Enforcement
6067	2/14/2023	1710 ROSSENBACH AVE, WESTON	CV-202300007	Nuisances	In Violation	tmeverden	2/14/2023	aanklam
6118	6/16/2023	5810 BUSINESS HIGHWAY 51, WESTON	CV-202300058	Building Code	In Violation	tmeverden	6/16/2023	aanklam
6264	6/4/2024	4506 HOLLY AVE, WESTON	CV-202400042	Zoning-Driveways	In Violation	tmeverden	6/4/2024	tmeverden
6223	1/4/2024	4104 SHOREY AVE, WESTON	CV-202400001	Building Code	In Violation	rmaguire	1/4/2024	aanklam
6410	11/18/2024	5107 ASPEN ST, WESTON	CV-202400188	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6411	11/18/2024	5103 ASPEN ST, WESTON	CV-202400189	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6412	11/18/2024	5011 ASPEN ST, WESTON	CV-202400190	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6413	11/18/2024	5007 ASPEN ST, WESTON	CV-202400191	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6414	12/11/2024	5003 ASPEN ST, WESTON	CV-202400192	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6415	11/18/2024	4911 ASPEN ST, WESTON	CV-202400193	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6539	6/20/2025	5007 LEE AVE, WESTON	CV-202500109	Zoning-Permits/Approvals	In Violation	rmaguire	6/20/2025	dgessert
6497	4/30/2025	4401 W RAYBELLE DR, WESTON	CV-202500067	Nuisances	Monitoring	rmaguire	4/30/2025	dgessert
6397	11/1/2024	5912 BUSINESS HIGHWAY 51, WESTON	CV-202400175	Building Code	In Violation	rmaguire	11/6/2024	rmaguire
6433	1/16/2025	3613 SCHOFIELD AVE, WESTON	CV-202500003	Zoning-Permits/Approvals	In Violation	rmaguire	1/20/2025	jhiggins
6434	1/22/2025	3020 MOUNT VIEW AVE, WESTON	CV-202500004	Building Code	In Violation	rmaguire	1/22/2025	rmaguire
6547	6/25/2025	3104 ROSS AVE, WESTON	CV-202500117	Nuisances	In Violation	rmaguire	6/25/2025	dgessert
6573	7/10/2025	3811 MICHAEL DR, WESTON	CV-202500143	Zoning-Driveways	Pending	rmaguire	7/10/2025	Code Enforcement
6630	9/22/2025	2211 RADTKE AVE, WESTON	CV-202500200	Junked Motor Vehicles	In Violation	mloveless	9/22/2025	Code Enforcement
6594	8/5/2025	5505 RICHFLEX ST, WESTON	CV-202500164	Junked Motor Vehicles	In Violation	mloveless	8/5/2025	Code Enforcement
6597	8/6/2025	4206 AUGUSTINE AVE, WESTON	CV-202500167	Junked Motor Vehicles	In Violation	mloveless	8/6/2025	tmeverden
6598	8/11/2025	1803 ROSSENBACH AVE, WESTON	CV-202500168	Building Code	In Violation	mloveless	8/11/2025	Code Enforcement
6400	11/11/2024	3404 STERNBERG AVE, WESTON	CV-202400178	Zoning-Accessory Buildings	In Violation	mloveless	11/11/2024	tmeverden
6430	12/31/2024	4717 MESKER ST, WESTON	CV-202400208	Nuisances	In Violation	mloveless	12/31/2024	vparker
6450	2/17/2025	1818 HIGHLAND AVE, WESTON	CV-202500020	Nuisances	In Violation	mloveless	2/17/2025	Code Enforcement
6470	3/28/2025	2215 SCHOFIELD AVE, WESTON	CV-202500040	Zoning-Land Use	Monitoring	mloveless	3/28/2025	vparker
6477	4/8/2025	5011 PINE ST, WESTON	CV-202500047	Nuisances	In Violation	mloveless	4/8/2025	Code Enforcement
6217	12/5/2023	3609 WESTON AVE, WESTON	CV-202300157	Zoning-Motorized Vehicle Sto	In Violation	mloveless	12/5/2023	aanklam
6621	9/1/2025	4802 AUGUSTINE AVE, WESTON	CV-202500191	Animals	In Violation	MBMPD	9/1/2025	Code Enforcement
6284	6/18/2024	5707 MOYER AVE, WESTON	CV-202400062	Parking	Monitoring	jzwicky	6/18/2024	Code Enforcement
6350	8/16/2024	1310 POST AVE, WESTON	CV-202400128	Nuisances	Monitoring	jzwicky	8/16/2024	Code Enforcement
6514	6/9/2025	5707 MOYER AVE, WESTON	CV-202500084	Parking	Monitoring	jzwicky	6/9/2025	Code Enforcement
6524	6/12/2025	4602 FULLER ST, WESTON	CV-202500094	Nuisances	In Violation	jzwicky	6/12/2025	dgessert
6435	1/22/2025	5107 ASPEN ST, WESTON	CV-202500005	Zoning-Motorized Vehicle Sto	Monitoring	jzwicky	1/22/2025	jhiggins
6488	4/17/2025	5408 WESTFAIR AVE, WESTON	CV-202500058	Zoning-Signs	In Violation	jhiggins	4/17/2025	vparker
6123	6/27/2023	5902 STELLA AVE, WESTON	CV-202300063	Zoning-Permits/Approvals	In Violation	jhiggins	6/27/2023	aanklam
6571	7/8/2025	5014 ASPEN ST, WESTON	CV-202500141	Zoning-Land Use	Pending	jhiggins	7/8/2025	vparker
6629	9/22/2025	2105 JELINEK AVE, WESTON	CV-202500199	Nuisances	Pending	CodeEnforcen	9/22/2025	vparker
6631	10/1/2025	5908 QUENTIN ST, WESTON	CV-202500201	Vegetation	Pending	CodeEnforcen	10/1/2025	jhiggins
6635	10/9/2025	6306 JACQUELYN RD, WESTON	CV-202500205	Nuisances	Reassigned	CodeEnforcen	10/9/2025	Code Enforcement
6636	10/9/2025	6208 HUNT ST, WESTON	CV-202500206	Nuisances	Reassigned	CodeEnforcen	10/9/2025	Code Enforcement
6637	10/9/2025	3110 HOWLAND AVE, WESTON	CV-202500207	Nuisances	Pending	CodeEnforcen	10/9/2025	vparker

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	Village Vouchers from 9/8/25 – 10/12/25
From:	Jessica Trautman, Finance Director
Question:	Should the Board of Trustees approve payment of Village expenditures (vouchers), and manual payroll checks for the period of 9/8/25 – 10/12/25? Vouchers totaled $4,890,829.75 and were issued on check numbers 65268-65498, and 90220-90223. No manual payroll checks were issued.

Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 - Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-45 – Capital Projects	

Attached Docs:	Check register for accounts payable and payroll
Committee Action:	None.
FISCAL IMPACT:	$4,890,829.75 across various funds and departments.
Recommendation:	Finance Director recommends approval.

Recommended Language for Official Action

I move to approve the vouchers and manual payroll checks from 9/8/25 – 10/12/25.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount	
56481										
10/25	10/02/25	56481	21241	MAGUIRE, ROMAN	REIMB: CAR WASH	REIMBURSEMENT- CAR WASH FOR WORK TRUCK	1	10-02-52400-241-000	-10.00	V
	Total 56481:					VOID AND REISSUE TO CHK# 65425			10.00-	
65268										
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	250301	PARK SUPPLIES	1	10-05-55210-390-000	30.96	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	251725	OPERATOR AND LIFT STATION SUPPLIES	1	61-03-53610-349-000	253.64	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252091	PARK SUPPLIES	1	10-05-55210-390-000	95.46	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252114	CALCULATOR	1	61-03-53610-349-000	9.99	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252133	SPRING CLAMP	1	61-03-53610-349-000	3.98	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252172	OFFICE SUPPLIES	1	10-01-51450-310-000	7.80	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252229	WEED WACKER BLADES, TWO STROKE OIL	1	10-03-53310-353-000	95.81	
09/25	09/11/25	65268	250	ACE HARDWARE CENTER	252281	STRING TRIMMER HEADS	1	10-03-53310-353-000	61.98	
	Total 65268:								559.62	
65269										
09/25	09/11/25	65269	22460	ALLEN, RACHAEL	54463	SECURITY DEPOSIT REFUND	1	10-00-23160-000-000	25.00	
	Total 65269:								25.00	
65270										
09/25	09/11/25	65270	22053	AUGUST WINTER & SONS INC.	PAY APP 8 PFAS W	WELL 4 AND TREATMENT PLANT PFAS PROJECT - PAY APP 8	1	60-00-18700-000-000	184,946.00	
09/25	09/11/25	65270	22053	AUGUST WINTER & SONS INC.	PAY APP 9 PFAS W	WELL 4 AND TREATMENT PLANT PFAS TREATMENT - PAY AP	1	60-00-18700-000-000	156,009.06	
	Total 65270:								340,955.06	
65271										
09/25	09/11/25	65271	1530	BECHER-HOPPE ASSOC INC	24515	FULLER ST CONSTRUCTION SERVICES (8/2/25 - 8/29/25)	1	42-07-53479-215-442	40,471.20	
	Total 65271:								40,471.20	
65272										
09/25	09/11/25	65272	21367	CASE, TONI	376180	F/M TOKENS - DEBIT	1	81-06-56940-349-000	400.00	
	Total 65272:								400.00	
65273										
09/25	09/11/25	65273	11160	CORE & MAIN LP	X583327	(1) MXU TRANSMITTER	1	60-00-18413-000-000	85.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
	Total 65273:								85.00
65274									
09/25	09/11/25	65274	3510	CUSTOM STEEL INC	40478	ANNUAL CRANE INSPECTION-SHOP OVERHEAD CRANE	1	10-03-53310-290-000	185.00
	Total 65274:								185.00
65275									
09/25	09/11/25	65275	3940	DIGGERS HOTLINE INC	250 8 46301	AUGUST 2025	1	60-03-53780-290-000	389.30
	Total 65275:								389.30
65276									
09/25	09/11/25	65276	4620	E O JOHNSON COMPANY	INV1819502	FRONT COUNTER PRINTER USAGE	1	10-01-51450-280-000	72.50
	Total 65276:								72.50
65277									
09/25	09/11/25	65277	4900	FARRELL EQUIPMENT & SUPPLY CO	255314	TRIMMER FOR WELLS/LIFTSTATIONS/TOWERS	1	61-03-53610-314-000	149.00
09/25	09/11/25	65277	4900	FARRELL EQUIPMENT & SUPPLY CO	255314	TRIMMER FOR WELLS/LIFTSTATIONS/TOWERS	2	60-03-53730-314-000	150.00
	Total 65277:								299.00
65278									
09/25	09/11/25	65278	4910	FASTENAL COMPANY	WISCH382987	QUICK STICK, BLACK GLOVES	1	10-03-53310-161-000	55.23
09/25	09/11/25	65278	4910	FASTENAL COMPANY	WISCH382987	DUCT TAPE, HARDWARE RESTOCK	2	10-03-53310-353-000	76.83
	Total 65278:								132.06
65279									
09/25	09/11/25	65279	21511	FIRST SUPPLY LLC - WAUSAU	186784-00	REPAIR ON JELINEK SANITARY SERVICE (HIT DURING WATE	1	61-03-53610-349-000	75.62
	Total 65279:								75.62
65280									
09/25	09/11/25	65280	5490	GANNETT WISCONSIN LOCALiQ	11591111	PUBLIC HEARING NOTICE - PC	1	10-06-56910-321-000	168.31
09/25	09/11/25	65280	5490	GANNETT WISCONSIN LOCALiQ	11599191	PUBLIC HEARING NOTICE - PC	1	10-06-56910-321-000	71.07
09/25	09/11/25	65280	5490	GANNETT WISCONSIN LOCALiQ	11599896	PUBLIC HEARING NOTICE - PC	1	10-06-56910-321-000	82.51
09/25	09/11/25	65280	5490	GANNETT WISCONSIN LOCALiQ	11603577	PUBLIC HEARING NOTICE - PC	1	10-06-56910-321-000	139.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 65280:									461.60
65281									
09/25	09/11/25	65281	22224	GRANDMA'S OVEN	376183	F/M TOKENS DEBIT	1	81-06-56940-349-000	425.00
09/25	09/11/25	65281	22224	GRANDMA'S OVEN	376183	F/M TOKENS EBT	2	81-06-56940-349-000	67.00
Total 65281:									492.00
65282									
09/25	09/11/25	65282	7140	HYDROCORP	CI-08131	CROSS CONNECTION CONTROL INSPECTION: AUGUST 2025	1	60-03-53762-256-000	1,471.09
Total 65282:									1,471.09
65283									
09/25	09/11/25	65283	7320	INTEGRITY GRADING &	PAY APP 10 WEST	WESTON AVE WEST PHASE - PAY APP 10 - SANITARY	1	40-07-57355-826-000	141,912.98
09/25	09/11/25	65283	7320	INTEGRITY GRADING &	PAY APP 10 WEST	WESTON AVE WEST PHASE - PAY APP 10 - STORM	2	40-07-57355-825-000	53,493.36
09/25	09/11/25	65283	7320	INTEGRITY GRADING &	PAY APP 10 WEST	WESTON AVE WEST PHASE - PAY APP 10 - WATER	3	40-07-57355-827-000	58,359.77
09/25	09/11/25	65283	7320	INTEGRITY GRADING &	PAY APP 10 WEST	WESTON AVE WEST PHASE - PAY APP 10 - STREET	4	40-07-57355-823-000	174,862.62
Total 65283:									428,628.73
65284									
09/25	09/11/25	65284	21225	KS STATEBANK	57213	STREET SWEEPER LEASE BUYOUT	1	63-00-18532-000-000	102,718.64
Total 65284:									102,718.64
65285									
09/25	09/11/25	65285	21179	LEE, CHIA	376186	F/M TOKENS - DEBIT	1	81-06-56940-349-000	205.00
09/25	09/11/25	65285	21179	LEE, CHIA	376186	F/M TOKENS - EBT	2	81-06-56940-349-000	35.00
09/25	09/11/25	65285	21179	LEE, CHIA	376186	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	38.00
Total 65285:									278.00
65286									
09/25	09/11/25	65286	21323	LEE, KOU	376182	FARMER'S MARKET TOKENS - DEBIT	1	81-06-56940-349-000	100.00
Total 65286:									100.00
65287									
09/25	09/11/25	65287	9200	LONDERVILLE STEEL ENTERPRISES	7063188	ALUMINUM RESTOCK	1	10-03-53310-353-000	768.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 65287:									768.72
65288									
09/25	09/11/25	65288	9380	MACIAZ, PERI	376179	F/M DEBIT TOKENS	1	81-06-56940-349-000	85.00
09/25	09/11/25	65288	9380	MACIAZ, PERI	376179	F/M EBT TOKENS	2	81-06-56940-349-000	62.00
Total 65288:									147.00
65289									
09/25	09/11/25	65289	9810	MARATHON COUNTY HEALTH DEPT	INV08272	5 BAC-T SAMPLES	1	60-03-53730-294-000	75.00
09/25	09/11/25	65289	9810	MARATHON COUNTY HEALTH DEPT	INV08272	1 BAC-T SAMPLES	2	60-03-53775-294-000	26.00
09/25	09/11/25	65289	9810	MARATHON COUNTY HEALTH DEPT	INV08272	REFUND FROM A PREVIOUS INCORRECT CHARGE	3	60-03-53730-294-000	-55.00
Total 65289:									46.00
65290									
09/25	09/11/25	65290	9910	MARATHON COUNTY TREASURER	020736	ROSS AND CR-X DESIGN (JULY 2025)	1	42-07-53454-215-000	1,022.97
Total 65290:									1,022.97
65291									
09/25	09/11/25	65291	21947	POWERPLAN	2567460	UNIT 32 SEAT COMPRESSOR, FUEL FILTERS	1	10-03-53310-242-000	396.88
09/25	09/11/25	65291	21947	POWERPLAN	2571847	UNIT 913 CUTTING EDGE	1	10-03-53310-242-000	755.33
Total 65291:									1,152.21
65292									
09/25	09/11/25	65292	22401	MCMASTER-CARR	51509964	RAW METERIAL TO FABRICATE BOX PINS	1	10-03-53310-353-000	80.68
Total 65292:									80.68
65293									
09/25	09/11/25	65293	20623	MDROFFERS CONSULTING LLC	202508013	MD ROFFERS MASTER PLANNING AGREEMENT - VARIOUS	1	10-06-56930-219-000	736.25
09/25	09/11/25	65293	20623	MDROFFERS CONSULTING LLC	202508014	MDROFFERS WO 20 COMP PLAN: C & I, SURVEY	1	10-06-56930-219-000	852.50
Total 65293:									1,588.75
65294									
09/25	09/11/25	65294	23272	MORSE, NATHANEL	54464	SEC. DEPOSIT REFUND	1	10-00-23160-000-000	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
	Total 65294:								25.00
65295									
09/25	09/11/25	65295	23107	NAPA AUTO PARTS	958880	TRUCK 17 AIR DRYER	1	10-03-53310-353-000	29.35
	Total 65295:								29.35
65296									
09/25	09/11/25	65296	19860	NORTHERN LAKE SERVICE INC	2515543	WATER TESTING: QUARTERLY DRINKING WATER	1	60-03-53730-294-000	1,382.02
	Total 65296:								1,382.02
65297									
09/25	09/11/25	65297	19643	O'REILLY AUTO PARTS	3845-313122	UNIT 404 AIR FILTERS	1	10-05-53656-353-000	135.78
09/25	09/11/25	65297	19643	O'REILLY AUTO PARTS	3845-313385	WACKER GENERATOR BATTERY	1	10-03-53310-353-000	56.26
09/25	09/11/25	65297	19643	O'REILLY AUTO PARTS	3845-313612	UNIT 17 FILTER RESTOCK	1	10-03-53310-353-000	207.70
	Total 65297:								399.74
65298									
09/25	09/11/25	65298	23000	ORHMUNDT, RACHEL	376176	F/M TOKENS DEBIT	1	81-06-56940-349-000	345.00
09/25	09/11/25	65298	23000	ORHMUNDT, RACHEL	376176	F/M TOKENS EBT	2	81-06-56940-349-000	3.00
	Total 65298:								348.00
65299									
09/25	09/11/25	65299	22756	PORTRAITS BY TIFFANY	644	PROFESSIONAL PICTURES: VILLAGE STAFF/SMITH	1	10-01-51430-290-000	95.00
	Total 65299:								95.00
65300									
09/25	09/11/25	65300	19819	RC PAVERS ASPHALT PAVING LLC	250904	BUSKA ST ASPHALT PATCH	1	10-03-53310-236-000	12,500.00
	Total 65300:								12,500.00
65301									
09/25	09/11/25	65301	20009	REFRIGERATION CONTROL & DESIG	038357	POOL BOILER REPAIR	1	22-05-55420-247-000	192.35
	Total 65301:								192.35

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65302									
09/25	09/11/25	65302	13530	RIB MTN METROPOLITAN SEWERAGE	AUG2025	RIB MOUNTAIN DEBT SERVICE 08-25	1	61-08-53614-614-000	53,749.04
09/25	09/11/25	65302	13530	RIB MTN METROPOLITAN SEWERAGE	AUG2025	RIB MOUNTAIN O & M 08-25	2	61-03-53610-227-000	77,566.68
Total 65302:									131,315.72
65303									
09/25	09/11/25	65303	10520	SECURIAN FINANCIAL GROUP INC	OCT2025	VOW PREMIUM: OCT 2025	1	10-00-21531-000-000	1,517.80
Total 65303:									1,517.80
65304									
09/25	09/11/25	65304	14660	SECURITY HEALTH PLAN	OCT2025	VILLAGE HSA HEALTH INS FOR OCT 2025	1	10-00-21530-000-000	49,705.46
09/25	09/11/25	65304	14660	SECURITY HEALTH PLAN	OCT2025	VILLAGE TRAD HEALTH INS FOR OCT 2025	2	10-00-21530-000-000	7,995.54
09/25	09/11/25	65304	14660	SECURITY HEALTH PLAN	OCT2025	VILLLAGE HSA HEALTH INS ADJ FOR OCT 2025 - STEINES	3	10-00-21530-000-000	823.62
Total 65304:									58,524.62
65305									
09/25	09/11/25	65305	20472	STUHR, BERT	376185	F/M TOKENS - DEBIT	1	81-06-56940-349-000	30.00
09/25	09/11/25	65305	20472	STUHR, BERT	376185	F/M TOKENS - EBT	2	81-06-56940-349-000	25.00
09/25	09/11/25	65305	20472	STUHR, BERT	376185	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	13.00
Total 65305:									68.00
65306									
09/25	09/11/25	65306	15780	SUN PRINTING INC	157663	SEPTEMBER 2025 NEWSLETTER LAYOUT AND SERVICES	1	10-06-56945-312-000	3,909.00
09/25	09/11/25	65306	15780	SUN PRINTING INC	157663	SEPTEMBER 2025 NEWSLETTER POSTAGE	2	10-06-56945-311-000	2,393.18
Total 65306:									6,302.18
65307									
09/25	09/11/25	65307	21790	TRANSCENDENT TECHNOLOGIES LL	m8677	COUNTY LAND RECORDS SOFTWARE MAINTENANCE	1	10-01-51450-286-000	984.00
Total 65307:									984.00
65308									
09/25	09/11/25	65308	23209	UNIVERSAL TRUCK EQUIP INC	65906	UNIVERSAL PLOW, LOWER LINK, LIFT CYL, CLEVICES, CYL R	1	10-03-53310-242-000	1,731.65
09/25	09/11/25	65308	23209	UNIVERSAL TRUCK EQUIP INC	65907	SABER RUBBER CUTTING EDGES	1	10-03-53312-353-000	2,716.00
09/25	09/11/25	65308	23209	UNIVERSAL TRUCK EQUIP INC	65908	1.5"X12.25" UNIVERSAL PLOW WING BILTS	1	10-03-53312-353-000	328.00

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	Total 65308:								4,775.65
65309									
09/25	09/11/25	65309	17130	VIKING ELECTRIC SUPPLY LLC	S009444950.001	FUSES FOR PARKING LOT LIGHTS	1	10-01-51600-355-000	261.52
	Total 65309:								261.52
65310									
09/25	09/11/25	65310	17760	VORPAHL INC	215407209	SAFETY GLOVE RESTOCK	1	10-03-53310-346-000	320.63
	Total 65310:								320.63
65311									
09/25	09/11/25	65311	20528	WM CORPORATE SERVICES INC	5549500-0414-9	RECYCLING CARTS	1	18-03-53635-297-000	13,831.52
09/25	09/11/25	65311	20528	WM CORPORATE SERVICES INC	5549500-0414-9	GARBAGE 95 GALLON	2	18-03-53620-297-000	38,535.24
09/25	09/11/25	65311	20528	WM CORPORATE SERVICES INC	5549500-0414-9	GARBAGE 45 GALLON	3	18-03-53620-297-000	5,404.32
09/25	09/11/25	65311	20528	WM CORPORATE SERVICES INC	5549502-0414-5	GARBAGE STICKERS	1	18-03-53620-297-000	300.00
09/25	09/11/25	65311	20528	WM CORPORATE SERVICES INC	5549541-0414-3	CONTAMINATION CHARGE AT MUNI CNT	1	18-03-53620-297-000	96.00
	Total 65311:								58,167.08
65312									
09/25	09/11/25	65312	21543	WEAVER, ESTHER	376178	F/M TOKENS - DEBIT	1	81-06-56940-349-000	65.00
09/25	09/11/25	65312	21543	WEAVER, ESTHER	376178	F/M TOKENS - EBT	2	81-06-56940-349-000	29.00
	Total 65312:								94.00
65313									
09/25	09/11/25	65313	18120	WESTON, VILLAGE OF	250904	POSTAGE DUE PAID OUT OF TILL	1	10-01-51522-311-000	5.54
	Total 65313:								5.54
65314									
09/25	09/11/25	65314	22473	WHITE CAP	50032954914	BOTTLE WATER	1	10-03-53310-390-000	29.95
	Total 65314:								29.95
65315									
09/25	09/11/25	65315	19070	WI STATE LABORATORY OF HYGIENE	815782	FLOURIDE TESTING- JULY 2025	1	60-03-53730-294-000	31.00
09/25	09/11/25	65315	19070	WI STATE LABORATORY OF HYGIENE	818558	FLOURIDE TESTING- AUG 2025	1	60-03-53730-294-000	31.00

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Total 65315:									62.00
65316									
09/25	09/11/25	65316	21363	YANG, CHONG	376187	FARMERS MKT TOKENS - DEBIT	1	81-06-56940-349-000	15.00
09/25	09/11/25	65316	21363	YANG, CHONG	376187	FARMERS MKT TOKENS - EBT	2	81-06-56940-349-000	38.00
09/25	09/11/25	65316	21363	YANG, CHONG	376187	FARMERS MKT TOKENS - ASPIRUS	3	81-00-13611-000-000	13.00
Total 65316:									66.00
65317									
09/25	09/11/25	65317	23271	YANG, KENG	54462	SEC DEP REFUND	1	10-00-23160-000-000	25.00
Total 65317:									25.00
65318									
09/25	09/11/25	65318	22066	YANG, LINDA	376181	F/M TOKENS - DEBIT	1	81-06-56940-349-000	140.00
09/25	09/11/25	65318	22066	YANG, LINDA	376181	F/M TOKENS - EBT	2	81-06-56940-349-000	20.00
09/25	09/11/25	65318	22066	YANG, LINDA	376181	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	94.00
Total 65318:									254.00
65319									
09/25	09/11/25	65319	21927	YANG, NOU	376177	F/M DEBIT TOKENS	1	81-06-56940-349-000	125.00
09/25	09/11/25	65319	21927	YANG, NOU	376177	F/M EBT TOKENS	2	81-06-56940-349-000	17.00
09/25	09/11/25	65319	21927	YANG, NOU	376177	F/M ASPIRUS TOKENS	3	81-00-13611-000-000	66.00
Total 65319:									208.00
65320									
09/25	09/18/25	65320	4290	AECOM TECHNICAL SERVICES INC	2001062806	WESTON AVE (X TO J) CONSTRUCTION SERVICES (AUG 25)	1	40-07-57355-215-000	26,617.74
Total 65320:									26,617.74
65321									
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300071900	MANHOLE PATCHING	1	63-03-53655-390-000	381.31
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300071964	MANHOLE PATCHING	1	63-03-53655-390-000	553.50
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300072000	HMA PATCHING - STORM SEWER	1	63-03-53655-390-000	177.12
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300072082	HMA PATCHING - WATER VALVES	1	60-03-53761-251-000	189.42
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300072109	HMA PATCHING (2.97 TONS)	1	10-03-53310-236-000	182.66
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300072115	HMA PATCHING (6.19 TONS)	1	10-03-53310-236-000	380.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
09/25	09/18/25	65321	530	AMERICAN ASPHALT OF WISCONSIN	5300072139	HMA PATCHING (2.89 TONS)	1	10-03-53310-236-000	177.74
	Total 65321:								2,042.44
65322									
09/25	09/18/25	65322	23278	CHIPPEWA CONCRETE SERVICES	PAY APP 1 SCHOFI	MESKER AND SCHOFIELD AVE TRAFFIC SIGNAL - PAY APP 1	1	42-07-53461-831-405	399,491.64
	Total 65322:								399,491.64
65323									
09/25	09/18/25	65323	23027	CIVIC SYSTEMS	INV-07889	ANNUAL CIVIC SYSTEMS SUPPORT	1	61-03-53613-286-000	2,692.50
09/25	09/18/25	65323	23027	CIVIC SYSTEMS	INV-07889	ANNUAL CIVIC SYSTEMS SUPPORT	2	60-03-53780-286-000	2,692.50
09/25	09/18/25	65323	23027	CIVIC SYSTEMS	INV-07889	ANNUAL CIVIC SYSTEMS SUPPORT	3	10-01-51450-286-000	5,385.00
	Total 65323:								10,770.00
65324									
09/25	09/18/25	65324	21660	CLARK DIETZ INC	445981	SCHOFIELD AVE - NORMANDY TO BIRCH ENG SERVICES (JU	1	46-07-57361-215-000	28,542.73
	Total 65324:								28,542.73
65325									
09/25	09/18/25	65325	3220	CONTROL CONCEPTS TECHNOLOGY	520517892	UNIT 404 HYDRAULIC HOSE	1	10-05-53656-353-000	165.31
	Total 65325:								165.31
65326									
09/25	09/18/25	65326	11160	CORE & MAIN LP	X174956	REPAIR CLAMP - 8"	1	60-03-53762-252-000	292.50
09/25	09/18/25	65326	11160	CORE & MAIN LP	X423656	12-INCH WATER VALVES (TO BE USED ON BLOEDEL IN 2026)	1	60-00-16110-000-000	30,000.00
09/25	09/18/25	65326	11160	CORE & MAIN LP	X550850	VALVE BOX SECTIONS	1	40-07-57399-823-000	6,054.00
09/25	09/18/25	65326	11160	CORE & MAIN LP	X714879	REPAIR CLAMPS - 4" & 1.5"	1	60-03-53762-252-000	1,222.81
	Total 65326:								37,569.31
65327									
09/25	09/18/25	65327	22126	CRANE MEADOWS GOLF, LLC	250918	LEGAL SETTLMENT FOR DRAINAGE ISSUES ON WESTON AV	1	40-07-57355-215-000	24,413.00
	Total 65327:								24,413.00
65328									
09/25	09/18/25	65328	20932	DENYON HOMES	OCC REF-8405 MA	OCC SUR REFUND: 8405 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00

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09/25	09/18/25	65328	20932	DENYON HOMES	OCC REF-8421 MA	OCC SUR REFUND: 8421 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
	Total 65328:								2,000.00
65329									
09/25	09/18/25	65329	19843	DIVERSIFIED BENEFIT SERVICES	454374	VOW FLEX ADMIN FEES AUG 2025	1	10-01-51430-163-000	150.00
	Total 65329:								150.00
65330									
09/25	09/18/25	65330	4910	FASTENAL COMPANY	WISCH383143	D CELL BATTERIES	1	10-03-53310-363-000	25.98
09/25	09/18/25	65330	4910	FASTENAL COMPANY	WISCH383180	D CELL BATTERIES, MARKING PAINT	1	10-03-53310-363-000	72.76
	Total 65330:								98.74
65331									
09/25	09/18/25	65331	21511	FIRST SUPPLY LLC - WAUSAU	187153-00	VAN #5 SUPPLIES - PEN LIGHT/SAWZALL BLADE/TUBE CUTT	1	61-03-53606-390-000	94.94
	Total 65331:								94.94
65332									
09/25	09/18/25	65332	22695	GILMEISTER, STACY	REIMB: 250916	TRAINING REIMBURSEMENT - MILEAGE AND FOOD	1	60-03-53780-334-000	210.01
	Total 65332:								210.01
65333									
09/25	09/18/25	65333	23270	GOERG, MITCH	OCC REF-7305 CO	COMPLETION SURCHARGE REFUND: WAUSAU SUPPLY 7305	1	10-00-21120-000-000	5,000.00
	Total 65333:								5,000.00
65334									
09/25	09/18/25	65334	6040	GREEN LAWN UNDERGROUND	2539635	IRRIG REPAIRS - KENNEDY	1	10-05-55210-290-000	289.24
	Total 65334:								289.24
65335									
09/25	09/18/25	65335	21632	GREEN VALLEY SEPTIC	I15559	RYAN ST - PORTABLE TOILET RENTAL (OCT 2025)	1	18-03-53636-290-000	168.00
09/25	09/18/25	65335	21632	GREEN VALLEY SEPTIC	I15607	TOILET RENTAL: FARMERS MARKET	1	81-06-56940-299-000	168.00
	Total 65335:								336.00

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65336									
09/25	09/18/25	65336	22464	HANCO CORP	267216-00	UNIT 121 PATCHER TRAILER TIRES	1	10-03-53310-353-000	422.52
09/25	09/18/25	65336	22464	HANCO CORP	267216-00	UNIT 150 TIRES	2	10-03-53310-353-000	290.88
Total 65336:									713.40
65337									
09/25	09/18/25	65337	23274	HOLCOMB, MELODY	54466	SEC. DEP. REFUND	1	10-00-23160-000-000	25.00
Total 65337:									25.00
65338									
09/25	09/18/25	65338	21695	LEE, NHIA	376192	FARM MKT TOKENS: DEBIT	1	81-06-56940-349-000	140.00
09/25	09/18/25	65338	21695	LEE, NHIA	376192	FARM MKT TOKENS: EBT	2	81-06-56940-349-000	32.00
09/25	09/18/25	65338	21695	LEE, NHIA	376192	FARM MKT TOKENS: ASPIRUS	3	81-00-13611-000-000	105.00
Total 65338:									277.00
65339									
09/25	09/18/25	65339	9810	MARATHON COUNTY HEALTH DEPT	INV08300	4 BAC-T SAMPLES	1	60-03-53775-294-000	104.00
Total 65339:									104.00
65340									
09/25	09/18/25	65340	22401	MCMASTER-CARR	51856441	SQUEEZE BOTTLES-SHOP	1	10-03-53310-353-000	34.19
Total 65340:									34.19
65341									
09/25	09/18/25	65341	21224	MI-TECH SERVICES INC	32153471	LANDFILL MONITORING AUGUST 2025	1	18-03-53631-215-000	1,248.40
Total 65341:									1,248.40
65342									
09/25	09/18/25	65342	22200	MOUA, CHENG	376189	F/M DEBIT TOKENS	1	81-06-56940-349-000	270.00
Total 65342:									270.00
65343									
09/25	09/18/25	65343	10910	MSA PROFESSIONAL SERVICES INC	020524	WESTON AVE (CR-X TO CR-J ROW SERVICES) 2025 - THROU	1	40-07-57355-821-000	60,095.11

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Total 65343:									60,095.11
65344									
09/25	09/18/25	65344	23275	NEWBURY, CHRISTIAN	54467	PARK RENTAL REFUND	1	10-00-46720-000-085	60.00
09/25	09/18/25	65344	23275	NEWBURY, CHRISTIAN	54467	PARK RENTAL SALES TAX REFUND	2	10-00-24213-000-000	3.30
09/25	09/18/25	65344	23275	NEWBURY, CHRISTIAN	54468	SEC. DEP. REFUND	1	10-00-23160-000-000	25.00
Total 65344:									88.30
65345									
09/25	09/18/25	65345	11480	NORCON CORPORATION	4113	SCHOFIELD AVE CONCRETE PAVEMENT BLOW-OUT REPAIR	1	10-03-53310-236-000	11,995.00
09/25	09/18/25	65345	11480	NORCON CORPORATION	4113	SCHOFIELD AVE INLET REPAIRS (TEAGAN AND JAMAR/MUNI	2	63-03-53655-290-000	6,890.00
Total 65345:									18,885.00
65346									
09/25	09/18/25	65346	19643	O'REILLY AUTO PARTS	3845-315228	PARTS FOR LIGHT POLE BASE IN PARKING LOT	1	10-01-51600-355-000	9.98
Total 65346:									9.98
65347									
09/25	09/18/25	65347	22159	PRECISE MRM LLC	IN200-2007797	GPS DEVICES (AUG 2025)	1	10-03-53310-226-000	320.00
Total 65347:									320.00
65348									
09/25	09/18/25	65348	21489	PRECISION SEALCOATING INC	250826	MASTIC SEALING SCHOFIELD AVE (RYAN TO CR-J)	1	10-03-53310-236-000	9,785.00
Total 65348:									9,785.00
65349									
09/25	09/18/25	65349	13420	RENT-A-FLASH OF WI INC	97094	SIGN POSTS AND STOP SIGNS	1	10-03-53310-363-000	1,018.76
09/25	09/18/25	65349	13420	RENT-A-FLASH OF WI INC	97095	FIRE NUMBER SIGN	1	10-03-53310-363-000	10.70
09/25	09/18/25	65349	13420	RENT-A-FLASH OF WI INC	97096	TRAFFIC SIGNS	1	10-03-53310-239-000	151.40
09/25	09/18/25	65349	13420	RENT-A-FLASH OF WI INC	97226	TURN ARROW SIGN	1	10-03-53310-363-000	84.36
09/25	09/18/25	65349	13420	RENT-A-FLASH OF WI INC	97227	SIGN POSTS	1	10-03-53310-363-000	831.20
Total 65349:									2,096.42

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65350									
09/25	09/18/25	65350	13840	ROTHSCHILD, VILLAGE OF	2025 JOINT POOL	2025 JOINT POOL PASS DUE ROTHSCHILD	1	22-00-46734-000-045	5,424.64
Total 65350:									5,424.64
65351									
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14413	Q4 WORKERS COMP INS:	1	10-00-21540-000-000	15,397.00
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 CYBER LIAB INS-VILLAGE	1	10-01-51540-513-000	388.02
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 CYBER ENTITY LIABL IN-STREETS	2	10-01-51540-513-000	194.01
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 CYBER ENTITY LIAB INS-WATER UTILITY	3	60-03-53780-513-000	194.01
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 PUB ENTITY LIAB INS - VILLAGE	4	10-01-51540-513-000	6,859.71
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 PUB ENTITY LIAB INS-STREETS	5	10-01-51540-513-000	304.88
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 PUB ENTITY LIAB INS-WATER UTILITY	6	60-03-53780-513-000	83.15
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - STREETS W/LIABILITY	7	10-01-51540-512-000	4,323.70
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - PARKS	8	10-01-51540-512-000	235.59
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - WATER UTILITY	9	60-03-53780-512-000	291.02
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - SEWER UTILITY	10	61-03-53613-512-000	734.47
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - BLDG INSP	11	10-01-51540-512-000	180.15
09/25	09/18/25	65351	20611	SPECTRUM INSURANCE GROUP	14417	Q4 2025 AUTO INS - GENERAL/TRAVERSE	12	10-01-51540-512-000	69.29
Total 65351:									29,255.00
65352									
09/25	09/18/25	65352	20472	STUHR, BERT	376193	F/M TOKENS - DEBIT	1	81-06-56940-349-000	260.00
Total 65352:									260.00
65353									
09/25	09/18/25	65353	19795	CNH INDUSTRIAL ACCOUNTS	IA9934	HYDRAULIC FLUID FOR #404	1	10-03-53310-351-000	354.93
Total 65353:									354.93
65354									
09/25	09/18/25	65354	15920	TAPCO	I807430	SCHOFIELD AVE TRAFFIC SIGNALS AND BASES	1	46-07-57361-823-000	111,506.00
Total 65354:									111,506.00
65355									
09/25	09/18/25	65355	17130	VIKING ELECTRIC SUPPLY LLC	S009534815.001	LED DRIVERS ADN MULTICONDUCTOR CABLE	1	10-03-53310-355-000	266.32

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Total 65355:									266.32
65356									
09/25	09/18/25	65356	17530	WAUSAU CHEMICAL CORPORATION	INV-358623	CAUSTIC SODA, HYP CHLOR - ALTA VERDE	1	60-03-53730-366-000	1,143.69
09/25	09/18/25	65356	17530	WAUSAU CHEMICAL CORPORATION	INV-358624	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	440.22
09/25	09/18/25	65356	17530	WAUSAU CHEMICAL CORPORATION	INV-358625	CAUSTIC SODA, HYPO CHLOR - BLOEDEL	1	60-03-53730-366-000	1,734.41
09/25	09/18/25	65356	17530	WAUSAU CHEMICAL CORPORATION	INV-358626	HYPO CHLOR, HFS - WELL 7/8	1	60-03-53730-366-000	896.70
09/25	09/18/25	65356	17530	WAUSAU CHEMICAL CORPORATION	INV-358628	AQUATIC CENTER CHEMICALS	1	22-05-55420-366-000	821.56
Total 65356:									5,036.58
65357									
09/25	09/18/25	65357	23276	WEAVER, DANIEL	376191	F/M TOKENS DEBIT	1	81-06-56940-349-000	45.00
Total 65357:									45.00
65358									
09/25	09/18/25	65358	22473	WHITE CAP	50033170523	LADTECH M.H. ADJUSTING RINGS	1	63-03-53655-390-000	1,299.50
Total 65358:									1,299.50
65359									
09/25	09/18/25	65359	18990	WISCONSIN PUBLIC SERVICE	5609669762	ALDERSON AND SCHOFIELD AVE TEMP SIGNALS	1	10-03-53311-222-000	27.13
Total 65359:									27.13
65360									
09/25	09/18/25	65360	20788	WOODSON YMCA	AUG2025	AQUATIC CENTER ADMINISTRATION, WAGE REIMBURSEME	1	22-05-55420-290-000	68,132.29
09/25	09/18/25	65360	20788	WOODSON YMCA	AUG2025	AQUATIC CENTER MISCELLANEOUS EXPENSES	2	22-05-55420-390-000	224.88
Total 65360:									68,357.17
65361									
09/25	09/18/25	65361	19951	YDE LAW FIRM S.C.	224439	MT OLIVE EXEMPTION REQUEST 8/19-8/26	1	10-01-51300-212-000	480.00
09/25	09/18/25	65361	19951	YDE LAW FIRM S.C.	224440	TIF 2 PROPERTY PURCHASE	1	26-06-56726-212-000	280.00
09/25	09/18/25	65361	19951	YDE LAW FIRM S.C.	224441	CRANE MEADOWS AGREEMENT 8/11-8/13	1	40-06-56740-212-000	540.00
09/25	09/18/25	65361	19951	YDE LAW FIRM S.C.	224442	GARBAGE CONTRACT 8/14/25	1	18-03-53620-212-000	40.00
Total 65361:									1,340.00

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65362									
09/25	09/18/25	65362	23277	YONKER, LISA	376188	F/M TOKENS DEBIT	1	81-06-56940-349-000	50.00
Total 65362:									50.00
65363									
09/25	09/25/25	65363	310	AFLAC	412446	PAYROLLS: SEPT 2025	1	10-00-21561-000-000	1,323.18
Total 65363:									1,323.18
65364									
09/25	09/25/25	65364	2330	ANSER	87560-092225	ANSWERING SERVICE: 09/22/25-10/19/25	1	61-03-53613-290-000	95.00
09/25	09/25/25	65364	2330	ANSER	87560-092225	ANSWERING SERVICE: 09/22/25-10/19/25	2	60-03-53780-290-000	95.00
Total 65364:									190.00
65365									
09/25	09/25/25	65365	1530	BECHER-HOPPE ASSOC INC	24516	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - AUG	1	10-00-13610-000-000	3,785.00
09/25	09/25/25	65365	1530	BECHER-HOPPE ASSOC INC	24516	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - AUG	2	42-07-53465-215-417	3,785.00
09/25	09/25/25	65365	1530	BECHER-HOPPE ASSOC INC	24517	ROSS AVE (RIVER BEND TO PAULS - DESIGN) 6/1/25 - 8/29/25	1	42-07-53478-215-439	6,862.50
09/25	09/25/25	65365	1530	BECHER-HOPPE ASSOC INC	24517	ROSS AVE (RIVER BEND TO PAULS - DESIGN) 6/1/25 - 8/29/25	2	42-00-14410-000-000	13,725.00
Total 65365:									28,157.50
65366									
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	SHOP RAGS/SERVICE CHARGES/EMBLEM	1	10-03-53310-344-000	40.80
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	P- HUERTH: UNIFORM MAINT/RNTL	2	10-05-55200-162-595	13.28
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - LAKE: UNIFORM MAINT/RNTL	3	10-03-53310-162-574	7.36
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - TRYBA T: UNIFORM MAINT/RNTL	4	10-03-53310-162-572	10.88
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - VLIESTRA: UNIFORM MAINT/RNTL	5	10-03-53310-162-582	26.48
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - YONKER: UNIFORM MAINT/RNTL	6	10-03-53310-162-584	5.92
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	P - HOEKSTRA (LYON): UNIFORM MAINT/RNTL	7	61-03-53613-162-593	38.20
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	BI - MEVERDEN: UNIFORM MAINT/RNTL	8	10-02-52400-162-000	21.28
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST- HOEPPNER: UNIFORM MAINT/RNTL	9	10-03-53310-162-578	7.96
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	BI- MAGUIRE: UNIFORM MAINT/RNTL	10	10-02-52400-162-000	20.12
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	BI- TATRO: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	6.16
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	P - FALKOWSKI: UNIFORM MAINT/RNTL	12	10-05-55200-162-594	9.20
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - JANIKOWSKI: UNIFORM MAINT/RNTL	13	10-03-53310-162-577	6.92
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	W - DIETSCHE: UNIFORM MAINT/RNTL	14	60-03-53780-162-588	30.28
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - VON SCHRADER: UNIFORM MAINT/RNTL	15	10-03-53310-162-581	10.32
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	W - BORTH: UNIFORM MAINT/RNTL	16	60-03-53780-162-586	6.92

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09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST- SCHMIDT: UNIFORM MAINT/RNTL	17	10-03-53310-162-570	42.16
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	ST - ULLENBRAUCK K: UNIFORM MAINT/RNTL	18	10-03-53310-162-575	34.92
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	P - STEINES: UNIFORM MAINT/RNTL	19	10-05-55200-162-596	29.76
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	SWR - TRYBA D: UNIFORM MAINT/RNTL	20	61-03-53613-162-592	515.17
09/25	09/25/25	65366	5720	CINTAS CORPORATION	12709045 AUG 202	W - KRAUSE: UNIFORM MAINT/RNTL	21	60-03-53780-162-590	24.48
Total 65366:									908.57
65367									
09/25	09/25/25	65367	21660	CLARK DIETZ INC	446133	SCHOFIELD AVE - NORMANDY TO BIRCH ENG SERVICES (A	1	46-07-57361-215-000	30,745.65
09/25	09/25/25	65367	21660	CLARK DIETZ INC	446155	E JELINEK ENGINEERING SERVICES (AUG 25)	1	42-07-57327-215-371	5,172.70
Total 65367:									35,918.35
65368									
09/25	09/25/25	65368	20932	DENYON HOMES	OCC REF-8325 MA	OCC SUR REFUND:8325 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
09/25	09/25/25	65368	20932	DENYON HOMES	OCC REF-8425 MA	OCC SUR REFUND:8425 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
Total 65368:									2,000.00
65369									
09/25	09/25/25	65369	4760	EVEREST METRO POLICE DEPT	REFUND EXPENS	REFUNED EMPD SHOULD HAVE BILLED MOUNTAIN BAY	1	10-00-14510-000-000	967.60
Total 65369:									967.60
65370									
09/25	09/25/25	65370	23273	EVOKE GRAPHICS & DESIGN	25058	VINYL WRAP IRRIGATION BOX	1	10-03-53317-245-000	510.25
Total 65370:									510.25
65371									
09/25	09/25/25	65371	4900	FARRELL EQUIPMENT & SUPPLY CO	262635	CAULK FOR MANHOLE RINGS	1	63-03-53655-390-000	6.99
09/25	09/25/25	65371	4900	FARRELL EQUIPMENT & SUPPLY CO	263543	DUST COLLECTOR FOR SHOP	1	10-01-51600-314-000	350.00
Total 65371:									356.99
65372									
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH381621	HAIR PIN CLIP	1	10-03-53310-353-000	.96
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383226	HITCH PINS, STAINLESS HARDWARE	1	10-03-53310-353-000	54.21
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383226	SAFETY GLASSES, EAR PLUGS	2	10-03-53310-161-000	89.54
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383226	BLUE TOWELS	3	10-03-53310-344-000	80.46

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09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383382	NEW HIRE SAFETY APPEARAL	1	10-03-53310-161-000	137.50
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383382	CABLE TIES, BATTERIES	2	10-03-53310-353-000	107.81
09/25	09/25/25	65372	4910	FASTENAL COMPANY	WISCH383382	PLOW HARDWARE	3	10-03-53312-353-000	159.12
Total 65372:									629.60
65373									
09/25	09/25/25	65373	5490	GANNETT WISCONSIN LOCALiQ	11674494	ORDINANCE PUBLICATION - PC	1	10-06-56910-321-000	32.20
Total 65373:									32.20
65374									
09/25	09/25/25	65374	5930	GRAINGER	9636866569	12 POINT SOCKET SETS, PUMP SPRAYER	1	10-03-53310-353-000	85.58
09/25	09/25/25	65374	5930	GRAINGER	9638827247	SOCKET SET	1	10-03-53310-353-000	105.33
09/25	09/25/25	65374	5930	GRAINGER	9638940388	UNIT 404 90 DEGREE CRIMP FITTINGS	1	10-03-53310-353-000	171.80
09/25	09/25/25	65374	5930	GRAINGER	9643684807	UNIT 201 STOP, TURN, TAIL LIGHTS	1	10-03-53310-353-000	80.82
Total 65374:									443.53
65375									
09/25	09/25/25	65375	22224	GRANDMA'S OVEN	376199	F/M TOKENS DEBIT	1	81-06-56940-349-000	135.00
09/25	09/25/25	65375	22224	GRANDMA'S OVEN	376199	F/M TOKENS EBT	2	81-06-56940-349-000	9.00
Total 65375:									144.00
65376									
09/25	09/25/25	65376	21632	GREEN VALLEY SEPTIC	I15630	ROSS AVENUE LAUNCH	1	10-05-55210-290-000	168.00
09/25	09/25/25	65376	21632	GREEN VALLEY SEPTIC	I15631	YELLOW BANKS TOILET RENTAL 9/19-10/16/25	1	10-05-55210-290-000	568.00
Total 65376:									736.00
65377									
09/25	09/25/25	65377	20630	H & L MESABI CO	9547	UNIT 941 COLD PLANER BITS	1	10-03-53310-236-000	406.50
Total 65377:									406.50
65378									
09/25	09/25/25	65378	23005	HEARTLAND BUSINESS SYSTEMS IN	827275-H	OFFICE 365 LICENSING VIA HEARTLAND BUSINESS SYSTEM	1	10-01-51450-286-000	881.41
Total 65378:									881.41

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65379									
09/25	09/25/25	65379	20504	HER, YEE	376196	F/M TOKENS - DEBIT	1	81-06-56940-349-000	215.00
09/25	09/25/25	65379	20504	HER, YEE	376196	F/M TOKENS - EBT	2	81-06-56940-349-000	44.00
09/25	09/25/25	65379	20504	HER, YEE	376196	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	74.00
	Total 65379:								333.00
65380									
09/25	09/25/25	65380	22908	HIGH TIDE TECHNOLOGIES	INV20251535	TROTZER LIFT STATION - DIALER RENEWAL	1	61-03-53610-314-000	264.00
	Total 65380:								264.00
65381									
09/25	09/25/25	65381	23269	HKGI	025-038-1	BIKE AND PED MASTERPLAN - AUGUST 2025	1	42-07-53460-215-403	5,776.09
	Total 65381:								5,776.09
65382									
09/25	09/25/25	65382	22699	LAO, SONG	REIMB: MEALS 250	MEAL FOR CIVIC CONFERNECE	1	10-01-51520-334-000	40.06
	Total 65382:								40.06
65383									
09/25	09/25/25	65383	21179	LEE, CHIA	376198	F/M TOKENS - DEBIT	1	81-06-56940-349-000	80.00
09/25	09/25/25	65383	21179	LEE, CHIA	376198	F/M TOKENS - EBT	2	81-06-56940-349-000	11.00
09/25	09/25/25	65383	21179	LEE, CHIA	376198	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	64.00
	Total 65383:								155.00
65384									
09/25	09/25/25	65384	9810	MARATHON COUNTY HEALTH DEPT	INV08343	10 BAC-T SAMPLES	1	60-03-53730-294-000	150.00
09/25	09/25/25	65384	9810	MARATHON COUNTY HEALTH DEPT	INV08343	2 BAC-T SAMPLES	2	60-03-53775-294-000	52.00
	Total 65384:								202.00
65385									
09/25	09/25/25	65385	10910	MSA PROFESSIONAL SERVICES INC	020028	WESTON AVE (ALDERSON TO BIRCH) CONST SERVICES - 06	1	10-00-13610-000-000	2,808.66
09/25	09/25/25	65385	10910	MSA PROFESSIONAL SERVICES INC	020028	WESTON AVE (ALDERSON TO BIRCH) CONST SERVICES (06/	2	40-07-57390-215-000	3,648.03
	Total 65385:								6,456.69

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65386									
09/25	09/25/25	65386	22527	MSC INDUSTRIAL SUPPLY	54214690	HYDRAULIC FILTER	1	10-03-53310-353-000	80.40
Total 65386:									80.40
65387									
09/25	09/25/25	65387	23279	MYSZKA, LUKE	376194	F/M TOKENS - DEBIT	1	81-06-56940-349-000	5.00
09/25	09/25/25	65387	23279	MYSZKA, LUKE	376194	F/M TOKENS - ASPIRUS	2	81-00-13611-000-000	10.00
Total 65387:									15.00
65388									
09/25	09/25/25	65388	23107	NAPA AUTO PARTS	960070	RECIEVER TUBE, CONNECTOR	1	10-03-53310-353-000	20.76
Total 65388:									20.76
65389									
09/25	09/25/25	65389	19643	O'REILLY AUTO PARTS	3845-314350	TRAILER HITCH REDUCER SLEEVE	1	10-03-53310-353-000	29.99
09/25	09/25/25	65389	19643	O'REILLY AUTO PARTS	3845-314369	CREDIT-BATTERY CORE RETURN	1	10-03-53310-353-000	-10.00
09/25	09/25/25	65389	19643	O'REILLY AUTO PARTS	3845-315151	OIL FILTER, THREAD LOCKER	1	10-03-53310-353-000	29.28
09/25	09/25/25	65389	19643	O'REILLY AUTO PARTS	3845-315835	RECIEVER TUBE	1	10-03-53310-353-000	34.99
09/25	09/25/25	65389	19643	O'REILLY AUTO PARTS	3845-316180	TIRE CEMENT	1	10-03-53310-353-000	6.12
Total 65389:									90.38
65390									
09/25	09/25/25	65390	12460	PGA INC	539555 PAY APP 2	KENNEDY PARK - PAY APP 2	1	41-07-55402-290-000	194,207.60
09/25	09/25/25	65390	12460	PGA INC	539748 PAY APP 3	KENNEDY PARK - PAY APP 3	1	41-07-55402-290-000	595,612.01
Total 65390:									789,819.61
65391									
09/25	09/25/25	65391	21058	QUADIENT FINANCE USA INC.	AUG2025	POSTAGE: AUG 2025	1	10-01-51450-311-000	1,053.85
Total 65391:									1,053.85
65392									
09/25	09/25/25	65392	19819	RC PAVERS ASPHALT PAVING LLC	PAY APP 1 STREET	BUSINESS PARK REPAVING - PAY APP 1	1	40-07-57399-823-000	178,219.43
Total 65392:									178,219.43

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65393									
09/25	09/25/25	65393	22535	REMBRANDT CLEANING	37323	SEPT JANITOR SERVICES	1	10-01-51600-216-000	1,142.00
Total 65393:									1,142.00
65394									
09/25	09/25/25	65394	19838	RHYME BUSINESS PRODUCTS LLC	AR870897	SHARP MONTHLY B&W USAGE	1	10-01-51450-280-000	6.40
09/25	09/25/25	65394	19838	RHYME BUSINESS PRODUCTS LLC	AR870897	SHARP MONTHLY COLOR USAGE	2	10-01-51450-280-000	125.47
Total 65394:									131.87
65395									
09/25	09/25/25	65395	22236	RIVER VIEW CONSTRUCTION INC	47747	STERNBERG STORM SEWER RESTORATION SUPPLIES	1	63-03-53655-390-000	1,467.60
Total 65395:									1,467.60
65396									
09/25	09/25/25	65396	14330	SCHIERL TIRE & SERVICE CENTERS	5038303	TRUCK 85 TIRES	1	10-03-53310-242-000	661.44
Total 65396:									661.44
65397									
09/25	09/25/25	65397	20892	SCOTTS HEAVY TRUCK	15965	UNIT 17 SPINNER MOTOR	1	10-03-53312-353-000	389.59
Total 65397:									389.59
65398									
09/25	09/25/25	65398	22706	SNAP ON INDUSTRIAL	ARV/65774112	3/4" TORQUE WRENCH	1	10-03-53310-314-000	777.78
Total 65398:									777.78
65399									
09/25	09/25/25	65399	20472	STUHR, BERT	376200	F/M TOKENS - DEBIT	1	81-06-56940-349-000	90.00
09/25	09/25/25	65399	20472	STUHR, BERT	376200	F/M TOKENS - EBT	2	81-06-56940-349-000	8.00
09/25	09/25/25	65399	20472	STUHR, BERT	376200	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	16.00
Total 65399:									114.00
65400									
09/25	09/25/25	65400	15780	SUN PRINTING INC	158374	ACCOUNTS PAYABLE CHECKS	1	10-01-51520-312-000	258.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
	Total 65400:								258.00
65401									
09/25	09/25/25	65401	19989	SUPERIOR PLUMBING & RPZ TESTIN	1677	FOX ST IRRIGATION BOX REPAIR	1	10-03-53317-245-000	3,803.50
	Total 65401:								3,803.50
65402									
09/25	09/25/25	65402	19795	CNH INDUSTRIAL ACCOUNTS	IA9996	UNIT 501 COUPLER SEALS, BUSHINGS	1	10-03-53310-353-000	169.67
	Total 65402:								169.67
65403									
09/25	09/25/25	65403	22109	TDS	250922 VILLAGE	WATER TELEPHONE	1	60-03-53780-225-000	306.27
09/25	09/25/25	65403	22109	TDS	250922 VILLAGE	SEWER TELEPHONE	2	61-03-53613-225-000	306.28
09/25	09/25/25	65403	22109	TDS	250922 VILLAGE	VILLAGE TELEPHONE	3	10-01-51450-225-000	650.61
	Total 65403:								1,263.16
65404									
09/25	09/25/25	65404	17130	VIKING ELECTRIC SUPPLY LLC	S009509349.001	SWITCHES FOR OVERHEAD DOORS	1	10-03-53310-247-000	36.96
	Total 65404:								36.96
65405									
09/25	09/25/25	65405	17760	VORPAHL INC	215408542	XL LEATHER GLOVES	1	10-03-53310-161-000	71.99
	Total 65405:								71.99
65406									
09/25	09/25/25	65406	21525	VUE, TOU LEE	376197	F/M TOKENS - DEBIT	1	81-06-56940-349-000	80.00
09/25	09/25/25	65406	21525	VUE, TOU LEE	376197	F/M TOKENS - EBT	2	81-06-56940-349-000	23.00
09/25	09/25/25	65406	21525	VUE, TOU LEE	376197	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	85.00
	Total 65406:								188.00
65407									
09/25	09/25/25	65407	18990	WI PUBLIC SERVICE CORP	347347-1	ELECTRICAL SERVICE - KENNEDY PARK	1	41-07-55402-290-000	28,280.96

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Total 65407:									28,280.96
65408									
09/25	09/25/25	65408	19350	ZIENTARA FLEET EQUIPMENT INC	01219494P	AIR DRYER, CARTRIDGE, CORE	1	10-03-53312-353-000	504.94
09/25	09/25/25	65408	19350	ZIENTARA FLEET EQUIPMENT INC	01219495P	AIR DRYER CORE RETURN	1	10-03-53312-353-000	-180.00
09/25	09/25/25	65408	19350	ZIENTARA FLEET EQUIPMENT INC	01219576P	AIR DRYER CORE RETURN	1	10-03-53310-353-000	-129.82
Total 65408:									195.12
65409									
10/25	10/02/25	65409	530	AMERICAN ASPHALT OF WISCONSIN	5300072195	WATER VALVE PATCHING	1	60-03-53761-251-000	180.20
10/25	10/02/25	65409	530	AMERICAN ASPHALT OF WISCONSIN	5300072221	LANE WEDGING - 20.11 TONS HMA	1	10-03-53310-236-000	1,236.77
10/25	10/02/25	65409	530	AMERICAN ASPHALT OF WISCONSIN	5300072284	LANE WEDGING - 30.61 TONS HMA	1	10-03-53310-236-000	1,882.52
10/25	10/02/25	65409	530	AMERICAN ASPHALT OF WISCONSIN	5300072301	LANE WEDGING - 31.1 TONS HMA	1	10-03-53310-236-000	1,912.66
10/25	10/02/25	65409	530	AMERICAN ASPHALT OF WISCONSIN	5300072453	HMA PATCHING (2.93 TONS)	1	10-03-53310-236-000	180.20
Total 65409:									5,392.35
65410									
10/25	10/02/25	65410	20357	AMERICAN ENGINEERING TESTING	INV-284095	SCHOFIELD AVE - MATERIAL TESTING (JULY AND AUG 2025)	1	46-07-57361-215-000	4,122.25
10/25	10/02/25	65410	20357	AMERICAN ENGINEERING TESTING	INV-284450	KENNEDY PARK - MATERIAL TESTING (7/14 - 9/2)	1	41-07-55402-215-000	3,366.75
Total 65410:									7,489.00
65411									
10/25	10/02/25	65411	18950	ASPIRUS MEDICAL GROUP	149176	SEWER RANDOM DOT DRUG SCREEN	1	61-03-53613-164-000	72.50
Total 65411:									72.50
65412									
10/25	10/02/25	65412	21367	CASE, TONI	251101	F/M TOKENS - DEBIT	1	81-06-56940-349-000	275.00
Total 65412:									275.00
65413									
10/25	10/02/25	65413	19882	CELLCOM	194911	WATER UTILITY IPAD 1 - 846-0189 9/21-10/20	1	60-03-53740-226-000	175.77
10/25	10/02/25	65413	19882	CELLCOM	194911	WATER UTILITY - 846-0190 9/21-10/20	2	60-03-53740-226-000	15.77
10/25	10/02/25	65413	19882	CELLCOM	194911	SEWER UTILITY IPAD 2 - 846-0194 9/21-10/20	3	61-03-53610-226-000	15.77
10/25	10/02/25	65413	19882	CELLCOM	194911	STREETS IPAD - 846-2453 9/21-10/20	4	10-03-53310-226-000	15.77
10/25	10/02/25	65413	19882	CELLCOM	194911	STREETS IPAD - 846-2578: 9/21-10/20	5	10-03-53310-226-000	15.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
10/25	10/02/25	65413	19882	CELLCOM	194911	STREETS IPAD - 846-2581 9/21-10/20	6	10-03-53310-226-000	15.77
10/25	10/02/25	65413	19882	CELLCOM	194911	ADMINISTRATOR - 846-3454 9/21-10/20	7	10-01-51410-225-000	42.83
10/25	10/02/25	65413	19882	CELLCOM	194911	BUILDING INSPECTOR #1 - 846-3459 9/21-10/20	8	10-02-52400-225-000	58.67
10/25	10/02/25	65413	19882	CELLCOM	194911	BUILDING INSPECTOR #2 - 846-3468 9/21-10/20	9	10-02-52400-225-000	58.67
10/25	10/02/25	65413	19882	CELLCOM	194911	UTIL #1 - 846-4050 9/21-10/20	10	60-03-53740-226-000	16.88
10/25	10/02/25	65413	19882	CELLCOM	194911	UTIL #2 - 846-4051 9/21-10/20	11	60-03-53740-226-000	29.66
10/25	10/02/25	65413	19882	CELLCOM	194911	UTIL #3 - 846-4052 9/21-10/20	12	60-03-53740-226-000	16.88
10/25	10/02/25	65413	19882	CELLCOM	194911	UTIL #4 - 846-4053 9/21-10/20	13	61-03-53610-226-000	29.66
10/25	10/02/25	65413	19882	CELLCOM	194911	UTIL #5 - 846-4054 9/21-10/20	14	61-03-53610-226-000	16.88
10/25	10/02/25	65413	19882	CELLCOM	194911	STR OPS #1 - 846-4055 9/21-10/20	15	10-03-53310-226-000	29.66
10/25	10/02/25	65413	19882	CELLCOM	194911	STR OPS #2 - 846-4056 9/21-10/20	16	10-03-53310-226-000	16.88
10/25	10/02/25	65413	19882	CELLCOM	194911	STR OPS #3 - 846-4057 9/21-10/20	17	10-03-53310-226-000	29.66
10/25	10/02/25	65413	19882	CELLCOM	194911	CODE ENFORC OFFICER IPAD - 846-4058 9/21-10/20	18	10-03-53310-226-000	28.27
	Total 65413:								629.22
65414									
10/25	10/02/25	65414	21100	CHIBEYA, SARAH	REIMB: MEALS_MI	UTILITY CONFERENCE REIMBURSEMENT	1	60-03-53780-334-000	202.47
	Total 65414:								202.47
65415									
10/25	10/02/25	65415	3220	CONTROL CONCEPTS TECHNOLOGY	520520603	CRIMP FITTING	1	10-03-53310-242-000	12.46
	Total 65415:								12.46
65416									
10/25	10/02/25	65416	22112	COUNTY READY MIX	116482-00	CURB REPAIRS	1	10-03-53310-236-000	636.00
	Total 65416:								636.00
65417									
10/25	10/02/25	65417	3370	CROWE, NATHAN	C/P REIMB: NOV 1	REISSUE STALE CHECK FROM 2017	1	10-01-51460-225-000	50.00
	Total 65417:								50.00
65418									
10/25	10/02/25	65418	4910	FASTENAL COMPANY	WISCH383477	ALLEN BOLTS	1	10-03-53310-353-000	3.84
10/25	10/02/25	65418	4910	FASTENAL COMPANY	WISCH383532	NEW HIRE RAIN COAT	1	10-03-53310-161-000	69.49
10/25	10/02/25	65418	4910	FASTENAL COMPANY	WISCH383532	QUICK STICKS, HARDWARE RESTOCK	2	10-03-53310-353-000	69.03
10/25	10/02/25	65418	4910	FASTENAL COMPANY	WISCH383549	UNIT 29 HARDWARE	1	10-03-53310-353-000	23.57

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	Total 65418:								165.93
65419									
10/25	10/02/25	65419	5370	FRANCE PROPANE SERVICE INC	132369	TANK REFILL	1	10-03-53310-351-000	30.03
	Total 65419:								30.03
65420									
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2024 AUDIT SERVICES-SEWER	1	61-03-53612-213-000	1,042.20
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2023 AUDIT SERVICES-STORM WATER	2	63-03-53652-213-000	636.90
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2024 AUDIT SERVICES-WATER	3	60-03-53771-213-000	1,592.25
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2024 AUDIT SERVICES-TIF #1	4	21-06-56721-213-000	1,621.20
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2024 AUDIT SERVICES-TIF #2	5	26-06-56726-213-000	144.75
10/25	10/02/25	65420	21642	HAWKINS ASH CPAS	3241045	2024 AUDIT SERVICES-VILLAGE	6	10-01-51521-213-000	3,647.70
	Total 65420:								8,685.00
65421									
10/25	10/02/25	65421	23005	HEARTLAND BUSINESS SYSTEMS IN	830623-H	2025 IT INFRASTRUCTURE UPDATE - HARDWARE	1	44-07-57190-808-000	21,793.34
	Total 65421:								21,793.34
65422									
10/25	10/02/25	65422	21230	ILLINOIS MUTUAL	250823-250919	9/5/25 AND 9/19/25 PAYROLLS	1	10-00-21537-000-000	193.62
	Total 65422:								193.62
65423									
10/25	10/02/25	65423	21180	LEE, CHENG	802924	F/M TOKENS - DEBIT	1	81-06-56940-349-000	20.00
10/25	10/02/25	65423	21180	LEE, CHENG	802924	F/M TOKENS - EBT	2	81-06-56940-349-000	8.00
10/25	10/02/25	65423	21180	LEE, CHENG	802924	FARMERS MARKET: ASPIRUS	3	81-00-13611-000-000	38.00
	Total 65423:								66.00
65424									
10/25	10/02/25	65424	22258	LO, XEE	376195	FM DEBIT TOKENS	1	81-06-56940-349-000	185.00
10/25	10/02/25	65424	22258	LO, XEE	376195	FM EBT TOKENS	2	81-06-56940-349-000	52.00
10/25	10/02/25	65424	22258	LO, XEE	376195	FM ASPIRUS TOKENS	3	81-00-13611-000-000	84.00

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	Total 65424:								321.00
65425									
10/25	10/02/25	65425	21241	MAGUIRE, ROMAN	REIMB: CAR WASH	REIMBURSEMENT- CAR WASH FOR WORK TRUCK	1	10-02-52400-241-000	10.00
	Total 65425:								10.00
65426									
10/25	10/02/25	65426	9910	MARATHON COUNTY TREASURER	021330	ROSS AND CR-X DESIGN (AUG 2025)	1	42-07-53454-215-000	1,022.98
	Total 65426:								1,022.98
65427									
10/25	10/02/25	65427	21947	POWERPLAN	2579070	UNIT 32 COMPRESSOR	1	10-03-53310-242-000	525.19
	Total 65427:								525.19
65428									
10/25	10/02/25	65428	22401	MCMASTER-CARR	52530124	GALVANISZED HARDWARE	1	10-03-53310-363-000	25.85
10/25	10/02/25	65428	22401	MCMASTER-CARR	52591663	METERIAL TO REPAIR POOL VALVE	1	22-05-55420-390-000	138.66
	Total 65428:								164.51
65429									
10/25	10/02/25	65429	23107	NAPA AUTO PARTS	960713	OIL DRY	1	10-03-53310-344-000	65.38
10/25	10/02/25	65429	23107	NAPA AUTO PARTS	961287	UNIT 202 TRANSFER TANK FUEL FILTER	1	10-03-53310-353-000	15.97
	Total 65429:								81.35
65430									
10/25	10/02/25	65430	23017	NATIONAL VISION ADMINISTRATOR L	4465132	SEPT VISION 2025	1	10-00-21532-000-000	338.93
	Total 65430:								338.93
65431									
10/25	10/02/25	65431	11720	NTC	CINV-207718	CDL TRAINING - TYLER TRYBA	1	10-03-53310-157-000	2,500.00
	Total 65431:								2,500.00

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65432									
10/25	10/02/25	65432	19643	O'REILLY AUTO PARTS	3845-316648	TRUCK 9 FILTER RESTOCK	1	10-03-53310-353-000	166.94
10/25	10/02/25	65432	19643	O'REILLY AUTO PARTS	3845-317531	INTERIOR PROTECTANT	1	10-03-53310-344-000	95.88
10/25	10/02/25	65432	19643	O'REILLY AUTO PARTS	3845-317832	UNIT 9 TRANS FILTERS	1	10-03-53310-351-000	87.19
10/25	10/02/25	65432	19643	O'REILLY AUTO PARTS	3845-317863	BOLT EXTRACTORS	1	10-03-53310-353-000	34.99
Total 65432:									385.00
65433									
10/25	10/02/25	65433	12060	OSTERBRINK, SHAWN	REIMB: MILAGE 25	MILAGE TO/FROM MADISON FOR TRAINING	1	10-05-55200-334-000	216.30
Total 65433:									216.30
65434									
10/25	10/02/25	65434	12380	PER MAR SECURITY SERVICES COR	3683726	SECURITY MONITORING - MUN CTR: 10/25-12/25	1	10-01-51600-290-000	204.00
10/25	10/02/25	65434	12380	PER MAR SECURITY SERVICES COR	3683726	SECURITY MONITORING - MUN CTR: 1/26-9/26	2	10-00-16200-000-000	1,020.00
Total 65434:									1,224.00
65435									
10/25	10/02/25	65435	22003	PRIMADATA LLC	72113	POSTAGE FOR SEPT UTILITY BILLS	1	60-03-53771-311-000	499.52
10/25	10/02/25	65435	22003	PRIMADATA LLC	72113	POSTAGE FOR SEPT UTILITY BILLS	2	61-03-53612-311-000	499.52
10/25	10/02/25	65435	22003	PRIMADATA LLC	72113	POSTAGE FOR SEPT UTILITY BILLS	3	63-03-53652-311-000	499.52
Total 65435:									1,498.56
65436									
10/25	10/02/25	65436	12970	PUBLIC SERVICE COMMISSION OF WI	RA26-I-06420	2025-2026 ADVANCE ASSESSMENT	1	60-03-53780-208-000	3,227.18
Total 65436:									3,227.18
65437									
10/25	10/02/25	65437	22018	QUADIENT LEASING USA INC.	Q2020473	POSTAGE METER LEASE	1	10-01-51450-281-000	729.54
Total 65437:									729.54
65438									
10/25	10/02/25	65438	19819	RC PAVERS ASPHALT PAVING LLC	PAY APP 2 STREET	BUSINESS PARK REPAVING - PAY APP 2	1	40-07-57399-823-000	189,083.91
Total 65438:									189,083.91

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65439									
10/25	10/02/25	65439	20795	RIVER VIEW PROFESSIONAL LANDSC	69986	LAWN MOWING: WELLS/TOWER/LIFT STATIONS (AUG 2025)	1	60-03-53710-247-611	2,385.00
10/25	10/02/25	65439	20795	RIVER VIEW PROFESSIONAL LANDSC	69987	LAWN MOWING: BUSINESS PARK AUG 2025	1	40-06-56771-290-000	1,850.00
Total 65439:									4,235.00
65440									
10/25	10/02/25	65440	15220	SOUTHSIDE TIRE CO INC	10228737	MOWER #20	1	10-05-55210-242-000	28.28
Total 65440:									28.28
65441									
10/25	10/02/25	65441	22109	TDS	250922 PD	TOWN OF WESTON TELEPHONE	1	10-01-51450-225-001	48.72
10/25	10/02/25	65441	22109	TDS	250922 PD	AQUATIC CENTER INTERNET	2	22-05-55420-290-000	61.36
Total 65441:									110.08
65442									
10/25	10/02/25	65442	17130	VIKING ELECTRIC SUPPLY LLC	S009534815.002	LED DRIVERS FOR SHOP LIGHTS	1	10-03-53310-355-000	192.00
Total 65442:									192.00
65443									
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252416	IPAD CHARGER	1	61-03-53606-352-000	9.99
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252526	MAILBOX FOR INVENTORY	1	10-03-53312-370-000	31.99
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252533	MAILBOX	1	10-03-53312-370-000	48.17
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252734	PARK SUPPLIES	1	10-05-55210-390-000	39.99
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252756	VAN #3 - AIR FRESHNER/BATTERIES	1	60-03-53766-390-000	24.97
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252803	INSPECTION TOOLS	1	10-02-52400-314-000	32.96
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252872	WELL #5 - FAN/TARP STRAPS	1	60-03-53720-349-000	85.33
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	252987	PARK SUPPLIES	1	10-05-55210-390-000	70.70
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	253012	PARK SUPPLIES	1	10-05-55210-390-000	24.52
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	253060	PARK SUPPLIES	1	10-05-55210-390-000	2.00
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	253090	PARK SUPPLIES	1	10-05-55210-390-000	8.59
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	253116	BATTERIES FOR PH PROBES	1	61-03-53610-349-000	70.97
10/25	10/09/25	65443	250	ACE HARDWARE CENTER	253119	CLEANING SUPPLIES FOR WELLS	1	60-03-53720-349-000	56.14
Total 65443:									506.32
65444									
10/25	10/09/25	65444	4290	AECOM TECHNICAL SERVICES INC	2001068950	SCADA SYSTEM INSPECTION (2/15-8/29/25- WATER)	1	60-00-18538-000-000	4,840.04

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10/25	10/09/25	65444	4290	AECOM TECHNICAL SERVICES INC	2001068950	SCADA SYSTEM INSPECTION (2/15-8/29/25)	2	61-00-18700-826-386	4,840.04
Total 65444:									9,680.08
65445									
10/25	10/09/25	65445	530	AMERICAN ASPHALT OF WISCONSIN	5300072026	HMA PATCHING (6.45 TONS)	1	10-03-53310-236-000	396.68
10/25	10/09/25	65445	530	AMERICAN ASPHALT OF WISCONSIN	5300072467	2025 ASPHALT OVERLAYS PAY APP 1	1	10-03-53310-236-000	59,832.24
Total 65445:									60,228.92
65446									
10/25	10/09/25	65446	21805	AMERICAN CONSERVATION & BILLIN	18473	AQUAHAWK MONTHLY OCT 2025	1	61-03-53613-290-000	440.00
10/25	10/09/25	65446	21805	AMERICAN CONSERVATION & BILLIN	18473	AQUAHAWK MONTHLY OCT 2025	2	60-03-53780-290-000	440.00
Total 65446:									880.00
65447									
10/25	10/09/25	65447	21135	AMERICAN MESSAGING	U1350110ZJ	AMERICAN MESSENGER OCT 2025	1	60-03-53780-290-000	27.88
10/25	10/09/25	65447	21135	AMERICAN MESSAGING	U1350110ZJ	AMERICAN MESSENGER OCT 2025	2	61-03-53613-290-000	27.88
Total 65447:									55.76
65448									
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	SHOP RAGS/SERVICE CHARGES/EMBLEM	1	10-03-53310-344-000	40.80
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	P- HUERTH: UNIFORM MAINT/RNTL	2	10-05-55200-162-595	13.28
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - LAKE: UNIFORM MAINT/RNTL	3	10-03-53310-162-574	7.36
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - TRYBA T: UNIFORM MAINT/RNTL	4	10-03-53310-162-572	10.88
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - SMITH: UNIFORM MAINT/RNTL	5	10-03-53310-162-580	25.77
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - VLIESTRA: UNIFORM MAINT/RNTL	6	10-03-53310-162-582	26.48
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - YONKER: UNIFORM MAINT/RNTL	7	10-03-53310-162-584	5.92
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	P - HOEKSTRA (LYON): UNIFORM MAINT/RNTL	8	61-03-53613-162-593	38.20
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	BI - MEVERDEN: UNIFORM MAINT/RNTL	9	10-02-52400-162-000	21.28
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST- HOEPPNER: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	7.96
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	BI- MAGUIRE: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	20.12
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	BI- TATRO: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	6.16
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	P - FALKOWSKI: UNIFORM MAINT/RNTL	13	10-05-55200-162-594	9.20
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - JANIKOWSKI: UNIFORM MAINT/RNTL	14	10-03-53310-162-577	6.92
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	W - DIETSCHE: UNIFORM MAINT/RNTL	15	60-03-53780-162-588	30.28
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - VON SCHRADER: UNIFORM MAINT/RNTL	16	10-03-53310-162-581	10.32
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	W - BORTH: UNIFORM MAINT/RNTL	17	60-03-53780-162-586	6.92
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST- SCHMIDT: UNIFORM MAINT/RNTL	18	10-03-53310-162-570	42.16

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10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	ST - ULLENBRAUCK K: UNIFORM MAINT/RNTL	19	10-03-53310-162-575	34.92
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	P - STEINES: UNIFORM MAINT/RNTL	20	10-05-55200-162-596	29.76
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	SWR - TRYBA D: UNIFORM MAINT/RNTL	21	61-03-53613-162-592	98.11
10/25	10/09/25	65448	5720	CINTAS CORPORATION	12709045 SEPT 20	W - KRAUSE: UNIFORM MAINT/RNTL	22	60-03-53780-162-590	24.48
Total 65448:									517.28
65449									
10/25	10/09/25	65449	11160	CORE & MAIN LP	X758406	DI PIPE FOR WESTON AVE	1	40-07-57355-827-000	8,425.00
10/25	10/09/25	65449	11160	CORE & MAIN LP	X780811	(3) 2" METER	1	60-00-18413-000-000	5,396.07
10/25	10/09/25	65449	11160	CORE & MAIN LP	X784270	3/4 90 METER COUPLINGS	1	60-03-53763-253-000	2,429.53
10/25	10/09/25	65449	11160	CORE & MAIN LP	X784476	METER CABLE 75'	1	60-03-53763-349-000	2,006.67
10/25	10/09/25	65449	11160	CORE & MAIN LP	X831179	1.5" & 2" METER (C2 OMNI) RETROFIT KIT	1	60-00-18413-000-000	7,684.52
Total 65449:									25,941.79
65450									
10/25	10/09/25	65450	19928	COUNTY LAND AND TITLE LLC	UTILITY REF-3981-	RFND UTLTY OVRPYMT-1106 WOODWARD	1	01-00-11115-000-000	63.60
Total 65450:									63.60
65451									
10/25	10/09/25	65451	23284	DANIELSON, DEREK	UTILITY REF-15070	REFUND UTILITY OVERPYMNT	1	01-00-11115-000-000	11.85
Total 65451:									11.85
65452									
10/25	10/09/25	65452	3680	DC EVEREST SCHOOL DISTRICT	MHP Q3 2025	Q3 2025 MOBILE HOME TAXES	1	10-00-24600-000-000	10,891.28
Total 65452:									10,891.28
65453									
10/25	10/09/25	65453	20932	DENYON HOMES	UTILITY REF-6706-	RFND UTILITY OVERPYMT-8405 MPLFLD WAY	1	01-00-11115-000-000	17.41
Total 65453:									17.41
65454									
10/25	10/09/25	65454	21197	DIESEN, DAVID	251006	CHAINSAW	1	10-03-53310-314-000	275.00
Total 65454:									275.00

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65455									
10/25	10/09/25	65455	3940	DIGGERS HOTLINE INC	250 9 46301	SEPTEMBER 2025	1	60-03-53780-290-000	204.00
10/25	10/09/25	65455	3940	DIGGERS HOTLINE INC	250 9 46301	SEPTEMBER 2025	2	61-03-53613-290-000	204.00
Total 65455:									408.00
65456									
10/25	10/09/25	65456	4900	FARRELL EQUIPMENT & SUPPLY CO	263524	SAW BLADE/EARMUFFS	1	61-03-53610-349-000	57.98
Total 65456:									57.98
65457									
10/25	10/09/25	65457	4910	FASTENAL COMPANY	WISCH383631	UNIT 61 ROLL PINS	1	10-05-53656-353-000	37.69
10/25	10/09/25	65457	4910	FASTENAL COMPANY	WISCH383631	STAINLESS HARDWARE, COTTER PINS,	2	10-03-53310-353-000	36.57
Total 65457:									74.26
65458									
10/25	10/09/25	65458	21511	FIRST SUPPLY LLC - WAUSAU	187539-00	BATHROOM FAUCETS	1	60-03-53763-349-000	236.88
Total 65458:									236.88
65459									
10/25	10/09/25	65459	6040	GREEN LAWN UNDERGROUND	2539699	IRRIG REPAIRS - KENNEDY	1	10-05-55210-290-000	240.98
10/25	10/09/25	65459	6040	GREEN LAWN UNDERGROUND	2539700	IRRIG REPAIRS - KENNEDY	1	10-05-55210-290-000	91.32
Total 65459:									332.30
65460									
10/25	10/09/25	65460	6350	HALRON LUBRICANTS INC	1663040-00	55 GALLONS ATF	1	10-03-53310-351-000	881.31
10/25	10/09/25	65460	6350	HALRON LUBRICANTS INC	1664004-00	CREDIT FOR CORE RETURN	1	10-03-53310-351-000	-20.00
Total 65460:									861.31
65461									
10/25	10/09/25	65461	22725	HOEPPNER, CLINT	REIMB: CLOTH AL	HOEPPNER CLOTHING REIMBURSEMENT	1	10-03-53310-346-578	47.46
10/25	10/09/25	65461	22725	HOEPPNER, CLINT	REIMB: CLOTH AL	HOEPPNER CLOTHING REIMBURSEMENT	1	10-03-53310-346-578	79.11
Total 65461:									126.57

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65462									
10/25	10/09/25	65462	7140	HYDROCORP	CI-08649	CROSS CONNECTION CONTROL INSPECTION: SEPTEMBER	1	60-03-53762-256-000	1,471.09
Total 65462:									1,471.09
65463									
10/25	10/09/25	65463	7310	INTEGRITY FIRE PROTECTION	1644	INSPECTION OF AUTOMATIC SPRINKLER SYSTEM FOR MUN	1	10-01-51600-290-000	313.00
Total 65463:									313.00
65464									
10/25	10/09/25	65464	19504	IROW	323038	SHREDDING CONFIDENTIAL PAPERS	1	10-01-51450-290-000	54.00
Total 65464:									54.00
65465									
10/25	10/09/25	65465	22285	JOHNSON CONTROLS	1-136484111672	HVAC REPAIRS	1	10-01-51600-247-000	7,825.00
Total 65465:									7,825.00
65466									
10/25	10/09/25	65466	20580	KIMBALL MIDWEST	103797746	HAND WIPES	1	10-03-53310-344-000	94.80
Total 65466:									94.80
65467									
10/25	10/09/25	65467	23285	KUE, SHENG	251108	F/M TOKENS - DEBIT	1	81-06-56940-349-000	25.00
10/25	10/09/25	65467	23285	KUE, SHENG	251108	F/M TOKENS - EBT	2	81-06-56940-349-000	5.00
Total 65467:									30.00
65468									
10/25	10/09/25	65468	21695	LEE, NHIA	251105	FARM MKT TOKENS: DEBIT	1	81-06-56940-349-000	170.00
10/25	10/09/25	65468	21695	LEE, NHIA	251105	FARM MKT TOKENS: EBT	2	81-06-56940-349-000	13.00
10/25	10/09/25	65468	21695	LEE, NHIA	251105	FARM MKT TOKENS: ASPIRUS	3	81-00-13611-000-000	20.00
Total 65468:									203.00
65469									
10/25	10/09/25	65469	23280	MANDEFRO, AMANDA	54470	SEC. DEP. REFUND	1	10-00-23160-000-000	25.00

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	Total 65469:								25.00
65470									
10/25	10/09/25	65470	20887	MARTELLE WATER TREATMENT INC	30195	TUBING CONNECTION KIT	1	60-03-53730-314-000	593.00
	Total 65470:								593.00
65471									
10/25	10/09/25	65471	20623	MDROFFERS CONSULTING LLC	202509016	MD ROFFERS MASTER PLANNING AGREEMENT - VARIOUS	1	10-06-56930-219-000	503.75
	Total 65471:								503.75
65472									
10/25	10/09/25	65472	10150	MEVERDEN MATERIALS INC	251003	GRANITE FOR SHOULDERING	1	10-03-53310-237-000	3,990.00
	Total 65472:								3,990.00
65473									
10/25	10/09/25	65473	22527	MSC INDUSTRIAL SUPPLY	60222820	CUTTING TOOL OIL	1	10-03-53310-353-000	40.05
10/25	10/09/25	65473	22527	MSC INDUSTRIAL SUPPLY	7957611001	WHEEL WEIGHTS, CUT OFF WHEELS, D.O.T. FITTINGS	1	10-03-53310-353-000	433.99
	Total 65473:								474.04
65474									
10/25	10/09/25	65474	22882	MT BAY METRO POLICE DEPT	QTR 4 2025	MBPD 4TH QTR PAYMENT	1	10-02-52100-581-000	869,016.75
	Total 65474:								869,016.75
65475									
10/25	10/09/25	65475	23107	NAPA AUTO PARTS	961439	PLOW MOTOR	1	10-03-53312-353-000	180.09
10/25	10/09/25	65475	23107	NAPA AUTO PARTS	961526	UNIT 19 LIGHT BRACKET	1	10-03-53310-353-000	24.80
10/25	10/09/25	65475	23107	NAPA AUTO PARTS	961533	UNIT 1 FRONT BRAKES	1	61-03-53606-241-000	165.27
	Total 65475:								370.16
65476									
10/25	10/09/25	65476	3410	NASSCO INC	6612445	CLEANING AND PAPER SUPPLIES PARKS	1	10-05-55210-390-000	340.92
10/25	10/09/25	65476	3410	NASSCO INC	6612445	PAPER TOWELS FOR BATHROOMS AND BATH TISSUE & GAR	2	10-01-51600-344-000	223.45

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	Total 65476:								564.37
65477									
10/25	10/09/25	65477	11300	NEUMAN POOLS INC	62168	POOL REPAIRS	1	41-07-55420-829-000	35,999.50
	Total 65477:								35,999.50
65478									
10/25	10/09/25	65478	19860	NORTHERN LAKE SERVICE INC	2516798	UCMR 5 - SE 2	1	60-03-53730-294-000	5,575.00
	Total 65478:								5,575.00
65479									
10/25	10/09/25	65479	22503	PJ KORTENS AND COMPANY	PAY APP 5 SCADA	SCADA PAY APP 5 - WATER	1	60-00-18538-000-000	19,699.50
10/25	10/09/25	65479	22503	PJ KORTENS AND COMPANY	PAY APP 5 SCADA	SCADA PAY APP 5 - SEWER	2	61-00-18700-826-386	75,738.48
	Total 65479:								95,437.98
65480									
10/25	10/09/25	65480	21170	FERGUSSON ENTERPRISES LLC #332	0296533	3-WAY VALVE	1	60-03-53740-349-000	98.44
	Total 65480:								98.44
65481									
10/25	10/09/25	65481	13380	REI CIVIL & ENVIRONMENTAL INC	50650	KENNEDY PARK ENGINEERING 8/4-8/31	1	41-07-55402-215-000	11,383.16
	Total 65481:								11,383.16
65482									
10/25	10/09/25	65482	13420	RENT-A-FLASH OF WI INC	97442	SCHOFIELD AVE SIGN POSTS	1	46-07-57361-823-000	5,040.00
10/25	10/09/25	65482	13420	RENT-A-FLASH OF WI INC	97560	TRAFFIC SIGNS	1	10-03-53310-239-000	210.00
10/25	10/09/25	65482	13420	RENT-A-FLASH OF WI INC	97561	TRAFFIC SIGNS AND BARRICADES	1	10-03-53310-239-000	1,657.00
	Total 65482:								6,907.00
65483									
10/25	10/09/25	65483	13530	RIB MTN METROPOLITAN SEWERAGE	SEPT2025	RIB MOUNTAIN DEBT SERVICE 09-25	1	61-08-53614-614-000	56,819.30
10/25	10/09/25	65483	13530	RIB MTN METROPOLITAN SEWERAGE	SEPT2025	RIB MOUNTAIN O & M 09-25	2	61-03-53610-227-000	82,196.39

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	Total 65483:								139,015.69
65484									
10/25	10/09/25	65484	20795	RIVER VIEW PROFESSIONAL LANDSC	69128 (2)	LAWN MOWING:BUSINESS PARK BERM - 6/25/25	1	40-06-56771-290-000	60.50
10/25	10/09/25	65484	20795	RIVER VIEW PROFESSIONAL LANDSC	70001	LAWN MOWING:CHRISTIE LN BERM - 8/29/25	1	40-06-56771-290-000	218.50
10/25	10/09/25	65484	20795	RIVER VIEW PROFESSIONAL LANDSC	70030	LAWN MOWING:BUSINESS PARK BERM - 8/29/25	1	40-06-56771-290-000	279.00
	Total 65484:								558.00
65485									
10/25	10/09/25	65485	13840	ROTHSCHILD, VILLAGE OF	E32-25	EXCAVATION PERMIT WESTON/URBAN	1	60-03-53761-251-000	250.00
	Total 65485:								250.00
65486									
10/25	10/09/25	65486	10520	SECURIAN FINANCIAL GROUP INC	NOV2025	VOW PREMIUM: NOV 2025	1	10-00-21531-000-000	1,517.80
	Total 65486:								1,517.80
65487									
10/25	10/09/25	65487	14660	SECURITY HEALTH PLAN	NOV2025	VILLAGE TRAD HEALTH INS FOR NOV 2025	1	10-00-21530-000-000	7,995.54
10/25	10/09/25	65487	14660	SECURITY HEALTH PLAN	NOV2025	VILLAGE HSA HEALTH INS FOR NOV 2025	2	10-00-21530-000-000	49,705.46
	Total 65487:								57,701.00
65488									
10/25	10/09/25	65488	23283	SLAKTOSKI, JEAN	OCC REF-5305 SHI	OCCUPANCY SURCHARGE RETURN: 5305 SHIRLEY AVE	1	10-00-21120-000-000	1,000.00
	Total 65488:								1,000.00
65489									
10/25	10/09/25	65489	22107	SWANA	1201240	2026 SWANA MEMBERSHIP	1	18-00-16200-000-000	305.00
	Total 65489:								305.00
65490									
10/25	10/09/25	65490	21190	TIMBER RIDGE BUILDERS LLC	OCC REF-8308 MA	OCC SURCH FEE: 8308 MAPLEFIELD WAY	1	10-00-21120-000-000	1,000.00
	Total 65490:								1,000.00

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65491									
10/25	10/09/25	65491	19839	ULINE	198483723	LABELS FOR FIELD INSPECTIONS	1	10-02-52400-310-000	148.82
Total 65491:									148.82
65492									
10/25	10/09/25	65492	22502	ULLENBRAUCK, KYLE	REIMB: CLOTH AL	K ULLENBRAUCK CLOTHING REIMBURSEMENT	1	10-03-53310-346-575	49.95
Total 65492:									49.95
65493									
10/25	10/09/25	65493	20528	WM CORPORATE SERVICES INC	5550794-0414-4	RECYCLING CARTS	1	18-03-53635-297-000	13,847.96
10/25	10/09/25	65493	20528	WM CORPORATE SERVICES INC	5550794-0414-4	GARBAGE 95 GALLON	2	18-03-53620-297-000	38,587.80
10/25	10/09/25	65493	20528	WM CORPORATE SERVICES INC	5550794-0414-4	GARBAGE 45 GALLON	3	18-03-53620-297-000	5,404.32
Total 65493:									57,840.08
65494									
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359021	CAUSTIC SODA, HYP CHLOR - ALTA VERDE	1	60-03-53730-366-000	835.83
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359022	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	440.22
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359023	CAUSTIC SODA, HYPO CHLOR - BLOEDEL	1	60-03-53730-366-000	910.83
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359024	CAUSTIC SODA - RIPPLING CREEK	1	60-03-53730-366-000	1,151.44
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359033	HYPO CHLOR, HFS - WELL 7/8	1	60-03-53730-366-000	676.70
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359234	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	220.11
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359235	CAUSTIC SODA - ALTA VERDE	1	60-03-53730-366-000	923.58
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359236	CAUSTIC SODA, HYPO CHLOR, HFS - BLOEDEL	1	60-03-53730-366-000	2,087.10
10/25	10/09/25	65494	17530	WAUSAU CHEMICAL CORPORATION	INV-359249	HYPO CHLOR - WELL 7/8	1	60-03-53730-366-000	440.00
Total 65494:									7,685.81
65495									
10/25	10/09/25	65495	19070	WI STATE LABORATORY OF HYGIENE	821448	FLOURIDE TESTING- SEP 2025	1	60-03-53730-294-000	31.00
Total 65495:									31.00
65496									
10/25	10/09/25	65496	22066	YANG, LINDA	251104	F/M TOKENS - DEBIT	1	81-06-56940-349-000	110.00
10/25	10/09/25	65496	22066	YANG, LINDA	251104	F/M TOKENS - EBT	2	81-06-56940-349-000	18.00
10/25	10/09/25	65496	22066	YANG, LINDA	251104	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	51.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 65496:									179.00
65497									
10/25	10/09/25	65497	20483	YANG, SOUA	251108	F/M TOKENS: DEBIT	1	81-06-56940-349-000	25.00
10/25	10/09/25	65497	20483	YANG, SOUA	251108	F/M TOKENS EBT	2	81-06-56940-349-000	8.00
10/25	10/09/25	65497	20483	YANG, SOUA	251108	F/M TOKENS: ASPIRUS	3	81-00-13611-000-000	18.00
Total 65497:									51.00
65498									
10/25	10/09/25	65498	21371	YANG, SOUA	251107	F/M TOKENS - DEBIT	1	81-06-56940-349-000	445.00
10/25	10/09/25	65498	21371	YANG, SOUA	251107	F/M TOKENS - EBT	2	81-06-56940-349-000	90.00
10/25	10/09/25	65498	21371	YANG, SOUA	251107	F/M TOKENS - ASPIRUS	3	81-00-13611-000-000	267.00
Total 65498:									802.00
90220									
09/25	09/18/25	90220	18100	WESTON UTILITIES	Cycle 3: Q3 2025	4337-00 / 2500 PARKWAY LN: 5/15-8/15/2025	1	10-05-55210-221-000	130.02
Total 90220:									130.02
90221									
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	HARLYN L/S: 7/30-8/27/2025	1	61-03-53610-222-000	255.73
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	HARLYN L/S: 7/30-8/27/2025	2	61-03-53610-224-000	18.97
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	FOX ST L/S: 7/30-8/27/2025	3	61-03-53610-222-000	253.74
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	FOX ST L/S: 7/30-8/27/2025	4	61-03-53610-224-000	20.56
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	JELINEK/MESKER L/S: 7/30-8/27/2025	5	61-03-53610-222-000	883.36
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	JELINEK/MESKER L/S: 7/30-8/27/2025	6	61-03-53610-224-000	22.91
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	KATHLEEN L/S: 7/30-8/27/2025	7	61-03-53610-222-000	36.26
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	EC RIVER L/S: 7/30-8/27/2025	8	61-03-53610-222-000	261.81
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	EC RIVER L/S: 7/30-8/27/2025	9	61-03-53610-224-000	18.97
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	TANYA L/S: 7/30-8/27/2025	10	61-03-53610-222-000	91.38
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	TANYA L/S: 7/30-8/27/2025	11	61-03-53610-224-000	17.31
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	BUS PK SOUTH L/S: 7/30-8/27/2025	12	61-03-53610-222-000	60.47
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	EVERGREEN POINTE L/S: 7/30-8/27/2025	13	61-03-53610-222-000	51.19
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	PARK TERRACE L/S: 7/30-8/27/2025	14	61-03-53610-222-000	40.09
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	RYAN ST L/S: 7/30-8/27/2025	15	61-03-53610-222-000	499.68
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	RYAN ST L/S: 7/30-8/27/2025	16	61-03-53610-224-000	19.80
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	HERITAGE HILLS L/S: 7/30-8/27/2025	17	61-03-53610-222-000	60.98
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	ROSS AVE L/S: 7/30-8/27/2025	18	61-03-53610-222-000	117.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	ROSS AVE L/S: 7/30-8/27/2025	19	61-03-53610-224-000	18.65
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	COLLEEN/MESKER L/S: 7/30-8/27/2025	20	61-03-53610-222-000	225.19
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Aug 20	COLLEEN/MESKER L/S: 7/30-8/27/2025	21	61-03-53610-224-000	18.08
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Aug 20	SAFETY BLG ELECTRIC: 7/30-8/27/2025	1	10-00-14510-000-000	582.33
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Aug 20	SAFETY BLG ELECTRIC: 7/30-8/27/2025	2	10-00-14520-000-000	1,358.77
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Aug 20	SAFETY BLG GAS: 7/30-8/27/2025	3	10-00-14510-000-000	28.15
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Aug 20	SAFETY BLG GAS: 7/30-8/27/2025	4	10-00-14520-000-000	65.67
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Aug 20	2100 NEUPERT: 7/30-8/27/2025	1	10-05-55340-222-000	33.88
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Aug 20	2100 NEUPERT: 7/30-8/27/2025	2	10-05-55340-224-000	16.21
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00056 Aug 20	ALTA VERDE - AQ CTR: 7/16-8/13/2025	1	22-05-55420-222-000	3,424.96
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00056 Aug 20	ALTA VERDE - AQ CTR: 7/16-8/13/2025	2	22-05-55420-224-000	3,906.93
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	QUENTIN SHELTER: 7/29-8/26/2025	1	10-05-55210-222-000	28.72
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	ROGAN: 7/29-8/26/2025	2	10-05-55210-222-000	27.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	KENNEDY: 7/29-8/26/2025	3	10-05-55210-222-000	27.53
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	NORTHWESTERN: 7/29-8/26/2025	4	10-05-55210-222-000	27.26
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	PKWY SHELTER: 7/29-8/26/2025	5	10-05-55210-222-000	27.40
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	NORTHWESTERN PK: 7/29-8/26/2025	6	10-05-55210-222-000	28.19
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	ROBINWOOD: 7/29-8/26/2025	7	10-05-55210-222-000	27.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	ALTA VERDE: 7/29-8/26/2025	8	10-05-55210-222-000	37.84
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	ALTA VERDE: 7/29-8/26/2025	9	10-05-55210-224-000	16.21
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Aug 20	WIFI @ KEN PK: 7/29-8/26/2025	10	10-05-55210-222-000	27.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	ALTA VERDE WELL: 7/30-8/27/2025	1	60-03-53720-222-000	1,889.58
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	ALTA VERDE WELL: 7/30-8/27/2025	2	60-03-53720-224-000	16.21
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	BUS PARK TOWER: 7/30-8/27/2025	3	60-03-53740-222-000	57.01
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	BLOEDEL WELL: 7/30-8/27/2025	4	60-03-53720-222-000	2,699.37
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	BLOEDEL WELL: 7/30-8/27/2025	5	60-03-53720-224-000	23.97
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	SUMMIT TOWER: 7/30-8/27/2025	6	60-03-53740-222-000	39.29
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	RIPPLING CREEK WELL: 7/30-8/27/2025	7	60-03-53720-222-000	1,159.41
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	RIPPLING CREEK WELL: 7/30-8/27/2025	8	60-03-53720-224-000	19.28
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	FOREMOST WELL/TOWER: 7/30-8/27/2025	9	60-03-53720-222-000	2,447.41
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	MESKER WELL: 7/30-8/27/2025	10	60-03-53720-222-000	143.22
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	MESKER WELL: 7/30-8/27/2025	11	60-03-53720-224-000	17.83
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	WTP/STERNBERG WELL: 7/30-8/27/2025	12	60-03-53720-222-000	210.41
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	WTP/STERNBERG WELL: 7/30-8/27/2025	13	60-03-53730-222-000	210.41
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	WTP/STERNBERG WELL: 7/30-8/27/2025	14	60-03-53720-224-000	16.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Aug 20	WTP/STERNBERG WELL: 7/30-8/27/2025	15	60-03-53730-224-000	16.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	ENT. WAY - TRAF LIGHTS: 7/30-8/27/2025	1	10-03-53311-222-000	77.63
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	COMM CTR - ST LIGHTING: 7/30-8/27/2025	2	10-03-53420-222-000	83.73
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BARBICAN AVE - ST LIGHTING: 7/30-8/27/2025	3	10-03-53420-222-000	175.85
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	ENT WAY FNTN - ST LIGHTING: 7/30-8/27/2025	4	10-03-53420-222-000	27.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	VILLAGE - ST LIGHTING: 7/30-8/27/2025	5	10-03-53420-222-000	14,753.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	ROSS - TRAF LIGHTS : 7/30-8/27/2025	6	10-03-53311-222-000	67.45
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	LANDFILL: 7/30-8/27/2025	7	18-03-53631-222-000	100.26
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	SCHOF/CHERRY - IRRIG : 7/30-8/27/2025	8	10-03-53317-222-000	27.66
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	MINISTRY - ST LIGHTING: 7/30-8/27/2025	9	10-03-53420-222-000	171.04
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	SHOREY - WARNING SIREN: 7/30-8/27/2025	10	10-02-52910-222-000	29.91
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	EVEREST/CP - TRAF LIGHTS: 7/30-8/27/2025	11	10-03-53311-222-000	82.12
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	EVEREST - WARNING SIREN: 7/30-8/27/2025	12	10-02-52910-222-000	30.17
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BIRCH/WESTON - ST LIGHTING: 7/30-8/27/2025	13	10-03-53420-222-000	128.96
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BIRCH/SCHOF - ST LIGHTING : 7/30-8/27/2025	14	10-03-53420-222-000	181.40
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	RECYCLE SHED: 7/30-8/27/2025	15	10-03-53312-222-000	54.89
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	WESTON/CTYX - TRAF LIGHTS : 7/30-8/27/2025	16	10-03-53311-222-000	194.56
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	ALDERSON/SCHOF - ST LIGHTING : 7/30-8/27/2025	17	10-03-53420-222-000	149.33
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	NORMANDY/SCHOF - ST LIGHTING: 7/30-8/27/2025	18	10-03-53420-222-000	91.11
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BIRCH/WESTON - TRAF LIGHTS : 7/30-8/27/2025	19	10-03-53311-222-000	49.87
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	CROSS POINTE - ST LIGHTING: 7/30-8/27/2025	20	10-03-53420-222-000	108.47
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	HOWLAND AVE - ST LIGHTING: 7/30-8/27/2025	21	10-03-53420-222-000	54.77
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	SHOREY - ST LIGHTING: 7/30-8/27/2025	22	10-03-53420-222-000	34.44
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BUS PK - ST LIGHTING: 7/30-8/27/2025	23	10-03-53420-222-000	696.65
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	CTY RD J-SIGN - ST LIGHTING : 7/30-8/27/2025	24	10-03-53420-222-000	32.29
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	CP/SCHOF - TRAF LIGHTS: 7/30-8/27/2025	25	10-03-53311-222-000	54.50
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	SCHOFIELD - TRAF LIGHTS: 7/30-8/27/2025	26	10-03-53311-222-000	42.47
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	ZINSER - WAY FINDING SIGNS: 7/30-8/27/2025	27	10-03-53420-222-000	28.72
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	RICKYVAL - WAY FINDING SIGNS: 7/30-8/27/2025	28	10-03-53420-222-000	29.51
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	RYAN - WAY FINDING SIGNS: 7/30-8/27/2025	29	10-03-53420-222-000	32.95
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	WESTON/PROG - WAY FINDING SIGNS: 7/30-8/27/2025	30	10-03-53420-222-000	33.08
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	MUSKIE - WARNING SIREN: 7/30-8/27/2025	31	10-02-52910-222-000	29.64
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	WINDSOR DR - AERATOR: 7/30-8/27/2025	32	63-03-53655-222-000	31.36
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Aug 20	BIRCH - PED BRIDGE LIGHTING: 7/30-8/27/2025	33	10-03-53420-222-000	27.13
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Aug 20	NEW MUN CTR ELECTRIC: 7/29-8/27/2025	1	10-01-51600-222-000	3,242.74
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Aug 20	NEW MUN CTR GAS: 7/29-8/27/2025	2	10-01-51600-224-000	66.33
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Aug 20	3512 CAMP PHILLIPS RD WELL: 7/29-8/27/2025	1	60-03-53720-222-000	4,505.69
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Aug 20	3512 CAMP PHILLIPS RD WELL: 7/29-8/27/2025	2	60-03-53720-224-000	34.45
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Aug 20	TROTZER LIFT STATION: 7/17-8/15/2025	1	61-03-53610-222-000	112.40
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Aug 20	TROTZER LIFT STATION: 7/17-8/15/2025	2	61-03-53610-224-000	18.34
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00241 Aug 20	COLONIAL GARDEN: BIRCH ST: 7/29-8/25/2025	1	60-03-53740-222-000	57.01
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00242 Aug 20	STILLWATER: SCHOFIELD AVE: 7/29-8/25/2025	1	60-03-53740-222-000	47.09
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00243 Aug 20	WESTON MANOR: FULLER ST: 7/29-8/25/2025	1	60-03-53740-222-000	32.82
09/25	09/22/25	90221	18990	WISCONSIN PUBLIC SERVICE	2484-00249 Aug 20	SCHOFIELD AT MESKER AVE: 7/30-8/27/2025	1	10-03-53311-222-000	89.39
Total 90221:									47,568.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
90222									
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -BLD INSP: 8/1-8/31/25	1	10-02-52400-351-000	52.50
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -PARKS: 8/1-8/31/25	2	10-05-55210-351-000	1,893.80
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -REBATE: 8/1-8/31/25	3	10-03-53310-351-000	-407.79
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -STREET: 8/1-8/31/25	4	10-03-53310-351-000	5,213.61
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -SEWER: 8/1-8/31/25	5	61-03-53610-351-000	241.26
09/25	09/26/25	90222	22494	WEX BANK	August 2025	FUEL PURCHASES -WATER: 8/1-8/31/25	6	60-03-53780-351-000	837.75
Total 90222:									7,831.13
90223									
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ICE FOR WATER SAMPLE	1	60-03-53730-349-000	5.58
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ICE FOR WATER SAMPLE	2	60-03-53730-349-000	12.98
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	POSTAGE FOR WATER SAMPLE	3	60-03-53771-311-000	6.85
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	REDACTION MARKERS FOR OPEN RECORDS REQUESTS R	4	10-01-51450-310-000	27.99
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	WDH FEE ELECTRONIC NEWS	5	10-01-51450-322-000	9.99
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	GENERAL OFFICE SUPPLIES TAPE, PACKING TAPE DISPEN	6	10-01-51450-310-000	39.55
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MONTHLY UTILITIES APPLE CLOUD STORAGE	7	60-03-53780-286-000	2.99
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	SCREEN PROTECTOR FOR WATER METER TABLET	8	60-03-53780-310-000	14.39
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	BATTERY FOR INSPECTIONS PRINTER	9	10-01-51450-809-314	139.99
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	HOTEL STAY FOR MICROSOFT POWER PLATFORM CONFER	10	10-01-51460-336-000	243.01
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	HOTEL STAY FOR MICROSOFT POWER PLATFORM CONFER	11	61-03-53613-336-000	121.51
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	HOTEL STAY FOR MICROSOFT POWER PLATFORM CONFER	12	60-03-53780-336-000	121.51
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	REGISTRATION FEE FOR MICROSOFT POWER PLATFORM C	13	10-01-51460-325-000	924.50
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	REGISTRATION FEE FOR MICROSOFT POWER PLATFORM C	14	60-03-53780-325-000	462.25
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	REGISTRATION FEE FOR MICROSOFT POWER PLATFORM C	15	61-03-53613-325-000	462.25
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	FLIGHT FOR MICROSOFT POWER PLATFORM CONFERENCE	16	60-03-53780-334-000	167.09
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	FLIGHT FOR MICROSOFT POWER PLATFORM CONFERENCE	17	61-03-53613-334-000	167.09
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	FLIGHT FOR MICROSOFT POWER PLATFORM CONFERENCE	18	10-01-51460-334-000	334.18
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	BOOT COVERS	19	61-03-53610-349-000	40.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	THERMAL PAPER FOR INSPECTIONS PRINTER	20	10-01-51450-310-000	19.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MOBILE PRINTER FOR INSPECTIONS	21	10-01-51450-809-314	538.32
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	SCADA ACCESS SOFTWARE	22	60-03-53780-286-000	396.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MONTHLY APPLE ICLOUD STORAGE	23	10-01-51450-286-000	3.11
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	AI ASSISTANCE TOOL	24	10-01-51460-286-000	20.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	HEADPHONES FOR SONG	25	10-01-51450-310-000	9.88
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MOBILE DEVICE DEPLOYMENT SOFTWARE	26	60-03-53780-286-000	36.40
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MOBILE DEVICE DEPLOYMENT SOFTWARE	27	10-01-51450-286-000	15.60
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MONTHLY ZOOM LICENSE	28	10-01-51450-286-000	50.97
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	SPLASHTOP REMOTE ASSISTANCE SOFTWARE FOR UTILITI	29	60-03-53780-286-000	199.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	SCREEN RECORDING SOFTWARE	30	10-01-51450-286-000	45.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	VIDEO EDITING SOFTWARE	31	10-01-51450-286-000	57.97
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MONTHLY UTILITIES APPLE CLOUD STORAGE	32	60-03-53780-286-000	2.99
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	Q3 ALL-STAFF MEETING LUNCHEAON SUPPLIES	33	10-01-51450-310-000	42.96
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	Q3 ALL-STAFF MEETING LUNCHEAON SUPPLIES	34	10-01-51450-310-000	21.57
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	Q3 ALL-STAFF MEETING LUNCHEAON SUPPLIES	35	10-01-51450-310-000	68.03
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	Q3 ALL-STAFF MEETING LUNCHEAON SUPPLIES	36	10-01-51450-310-000	23.96
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	A SMITH BACKGROUND CHECK	37	10-03-53310-167-000	7.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	GIFT CARDS FOR 07/14/2508/10/25 WELLNESS CHALLENGE	38	10-01-51430-310-000	171.80
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	LIGHT CURTAIN	39	10-01-51600-247-000	518.90
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	STAINLESS STEEL HOSE REEL	40	10-01-51600-247-000	459.92
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ICC SUBSCRIPTION	41	10-02-52400-322-000	9.75
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	STATE OF WI DOCUMENT	42	10-02-52400-312-000	1,712.43
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	LIFTMASTER CPSIII CARD ONLY	43	10-01-51600-247-000	155.24
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ICC SUBSCRIPTION	44	10-02-52400-322-000	9.75
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	FINANCIAL SUSTAINABILITY TRAINING	45	10-05-55200-157-000	375.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	1" MILWAUKEE IMPACT WRENCH	46	10-03-53310-353-000	1,399.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	UNIT 81 WANDERING HOSE	47	63-03-53318-353-000	1,260.94
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	1" IMPACT SOCKETS	48	10-03-53310-353-000	114.48
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	BUNGEE CORD	49	10-03-53310-247-000	18.60
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	WASHBAY WATER HOSE REEL	50	10-03-53310-247-000	462.21
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	TRAILER PIGTAIL-STOCK INVENTORY	51	10-03-53310-353-000	86.79
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	REPLACEMT GREASE GUN	52	10-03-53310-353-000	265.05
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	MILWAUKEE M18 TO 12 VOLUT STEPDOWN	53	10-03-53310-353-000	33.98
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	STIHL WEED WACKER REWIND	54	10-03-53310-353-000	18.89
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	KRAUSE WRWA OUTDOOR EXPO	55	60-03-53780-157-000	4.04
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	KRAUSE WRWA OUTDOOR EXPO	56	60-03-53780-157-000	110.00
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	SAMS CLUB: PLATES, COFFEE AND NAPKINS	57	10-01-51450-390-000	115.96
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ENGINEERING TECH JOB ADVERTISEMENT	58	10-03-53310-321-000	529.59
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	TOOL AND SUPPLY STORAGE	59	60-03-53766-352-000	111.44
09/25	09/20/25	90223	21761	U.S. BANK CORPORATE PAYMENT SY	4279Sept2025	ENGINEERING TECH JOB ADVERTISEMENT	60	10-03-53310-321-000	79.40
	Total 90223:								12,884.93
	Grand Totals:								4,890,829.75

Dated_____

Finance Committee Chairperson_____

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

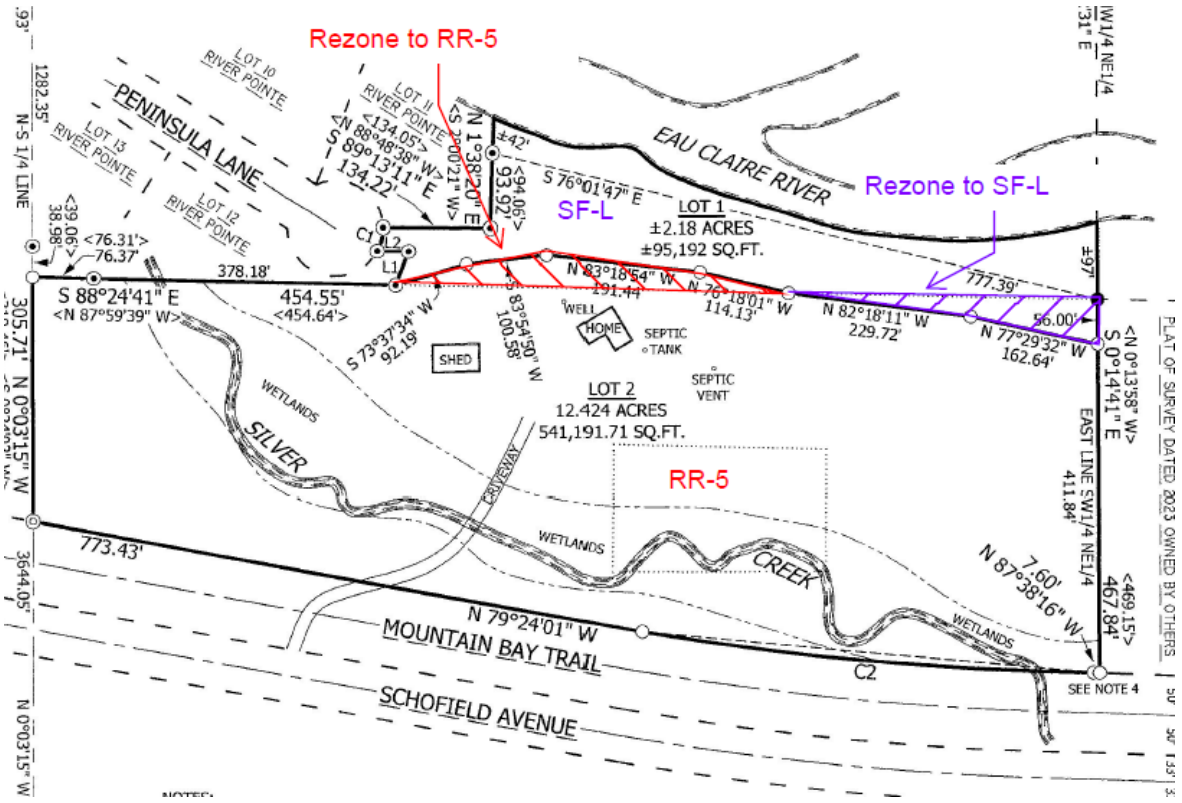
Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
Grand Totals:			0					

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	Ordinance No. 25-015 An Ordinance To Approve The Rezoning Of Parcel 192 2808 241 0993 (Wood Violet Trust) From SF-L (Single Family Residential) To RR-5 (Rural Residential) Zoning District And Parcel 192 2808 241 0997 (Scott & Jennifer Sommer) 10010 Schofield Avenue, Ringle, From RR-5 (Rural Residential – 5 Acre) To SF-L (Single Family Residential – Large Lot), Village Of Weston, Marathon County, Wisconsin.
From:	Jennifer Higgins, Planning & Development Director/Zoning Administrator
Question:	Should the Board of Trustees accept the Plan Commission recommendation to approve the rezones to allow for the land swaps to occur between the two property owners?

BACKGROUND

The two property owners are looking to make a small land swap so their new parcel lines will mimic tree and field lines and more accurately depict the lands they use. The two parcels are zoned differently so each small area they are swapping needs to be rezoned to the zoning district it will be added to.



The public hearing was duly noticed as a Class 2 notice on September 29 and October 6. Notices were also mailed out to all property owners within 300 feet of the property. To date, no written correspondence has been received and no one spoke in opposition at the public hearing. The Plan Commission took action to recommend approval of the rezone request 5-0.

REQUEST FOR CONSIDERATION

The Plan Commission Written Determination Form is attached with their recommendation to approve the rezone as presented.

Attached Docs:	Draft Ordinance, Plan Commission Written Determination Form
Committee Action:	Plan Commission held a public hearing on 10/13/25 and recommended approval with a 5-0 vote. Their written findings are attached via the Written Determination Form.
Fiscal Impact:	TBD.
Recommendation:	Staff report provided in the Rezone Determination Document included. Based on the information we have received to date, Staff recommends approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 25-015 as written. (simple majority required)
2) Board approves the rezone request with modifications to Ord. No. 25-015 – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.
3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.

ADDITIONAL ACTION:
Publication of Ordinance (Staff)
Update Zoning Map (Staff)
Notify Applicant (Staff)

Application for Rezone
REZONE DETERMINATION BY THE VILLAGE OF WESTON PLAN COMMISSION

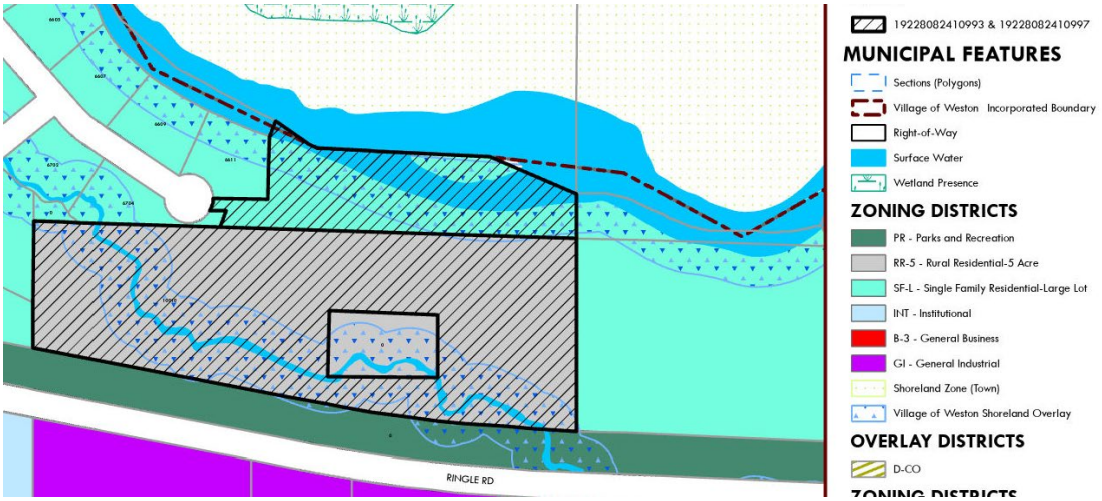
Application/Petition No.:	**20250376**	Hearing Date:	**October 13, 2025**
Applicant:	**Jason Pflieger, Northcentral Land Surveying, LLC**		
Property Location:	• **Parcel 192 2808 241 0993 (Wood Violet Trust): Rezone from SF-L (Single Family Residential – Large Lot) to RR-5 (Rural Residential – 5 Acre).** • **Parcel 192 2808 241 0997 (Scott & Jennifer Sommer) 10010 Schofield Avenue, Ringle: Rezone from RR-5 (Rural Residential – 5 Acre) to SF-L (Single Family Residential – Large Lot).**		
Property Owner:	**Wood Violet Trust and Scott & Jennifer Sommer**		
Description:	**The request would rezone a portion of the following parcels to allow a land swap via a future Certified Survey Map:** • **Parcel 192 2808 241 0993 (Wood Violet Trust): Rezone from SF-L (Single Family Residential – Large Lot) to RR-5 (Rural Residential – 5 Acre).** • **Parcel 192 2808 241 0997 (Scott & Jennifer Sommer) 10010 Schofield Avenue, Ringle: Rezone from RR-5 (Rural Residential – 5 Acre) to SF-L (Single Family Residential – Large Lot).**		

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

GENERAL INFORMATION:

Current Zoning & Proposed Zonings: **SF-L Single Family Large Lot**

RR-5 – Rural Residential 5 Acre



Definition: 94.2.02(2)(a)

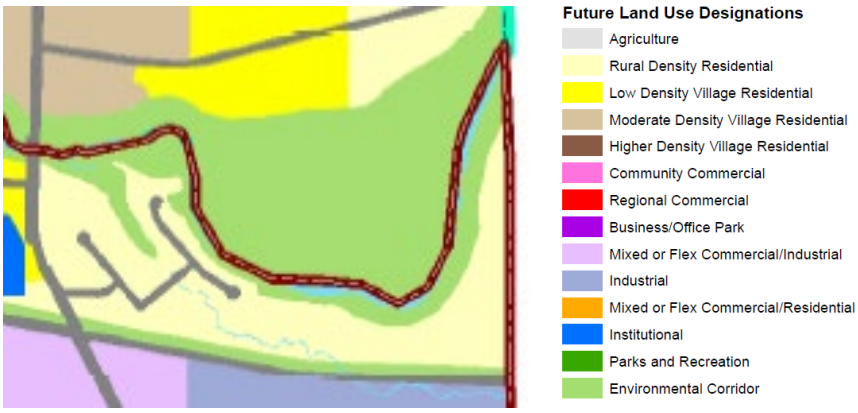
SF-L Single Family Residential-Large Lot. The SF-L district is intended for mainly single family detached residential development, along with compatible home occupations and small-scale institutional and recreational uses. New development within this district shall be served by public sanitary sewer and water services but may have roadways with a rural cross section (e.g., roadside swales). The SF-L district generally requires a minimum lot size between those required in the RR and SF-S districts. The SF-L district is intended for areas planned for single family residential development, or for portions of areas planned for neighborhood development, within the Comprehensive Plan. (Predecessor district: S-R Suburban Residence and R-E Residential Estate)

Definition: 94.2.02(1)(d)

RR-5 Rural Residential 5 Acres. The RR-5 district is intended for mainly single family detached residential development on minimum five acre sized rural lots, along with compatible home

occupations, small-scale institutional and recreational uses, and low-intensity agricultural uses. Development within this district may be served by private on-site wastewater treatment systems (POWTS), and roadways within a rural cross section. The RR-5 district is intended for areas planned for rural residential development within the Comprehensive Plan. (Predecessor districts: RR Rural Residential; SR Suburban Residential)

Future Land Use: **Rural Density Residential**



FLU Description: Single family detached residences served by private wastewater treatment systems; also includes home occupations, small community facilities, parks, and agricultural uses.

Typical Implementing Zoning Districts:

- RR-2 and RR-5 Rural Residential
- SF-L Single Family Residential

Development Policies:

1. Minimize mapping this future land use category in the village, and in areas marked as Potential Long Term Growth Areas on Map 3-1.
2. Promote interconnection in road and trail networks within and among neighborhoods.
3. Allow lots less than one acre only where soil conditions demonstrate suitability for private on-site waste treatment systems, or where a group waste treatment system is used.
4. Regardless of lot size, encourage use of group treatment systems where soil conditions or other factors do not support individual systems, with such systems subject to professional design and restrictions assuring their shared maintenance over time.

Lot Size and/or Density Range:

Minimum lot sizes per associated zoning districts.

DETERMINATION (To be Completed by Plan Commission):

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?

   YES

2. Does the rezoning further the purpose and intent of this Chapter?

   YES

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?

   1. A mistake was made in mapping on the Official Zoning Map. That is, an area is or has developed in a manner and purpose different from that for which it is mapped. If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the Village may intend to stop an undesirable land use pattern from being perpetuated.

2. Factors have changed, such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes, making the subject property more appropriate for a different zoning district.
3. Growth patterns or rates have changed, thereby creating the need for a rezoning.

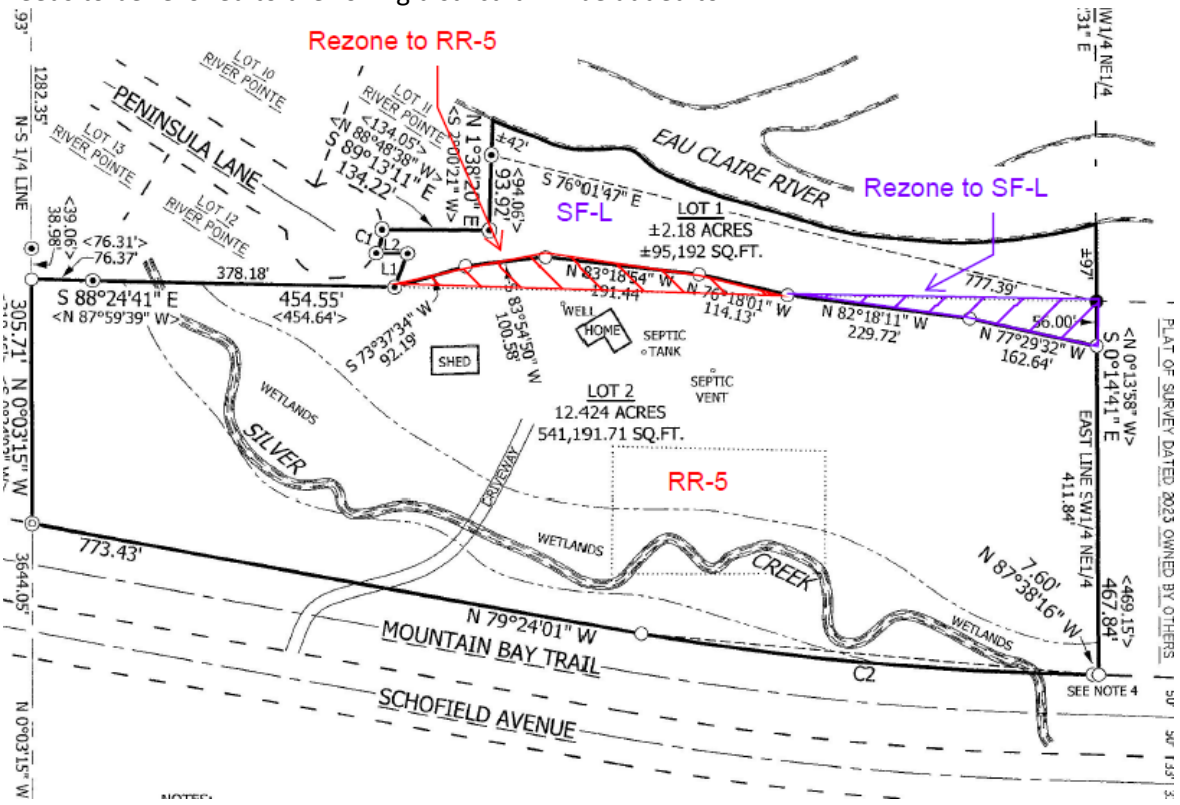
#2

4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the surroundings of the subject property?

YES

BACKGROUND INFORMATION:

The two property owners are looking to make a small land swap so their new parcel lines will mimic tree and field lines and more accurately depict the lands they use. The two parcels are zoned differently so each small area they are swapping needs to be rezoned to the zoning district it will be added to.



The public hearing was duly noticed as a Class 2 notice on September 29 and October 6. Notices were also mailed out to all property owners within 300 feet of the property. To date, no written correspondence has been received. If any are received between now and Monday, they will be brought to the meeting.

CURRENT PROPERTY CONDITIONS:

The Sommer's currently own two parcels, an old farm parcel and a strange landlocked parcel within their larger farm lot. The Wood Violet Trust owns wooded area along the river. The CSM will clean up the area both use and get rid of the Sommer's land locked parcel.

STAFF RECOMMENDATION:
Staff recommend approval based on the submittal and information currently available to us.

The change is consistent with the Rural Density Residential future land use designation of the Comprehensive Plan. The CSM will clean up property lines and get rid of the landlocked parcel.

PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))

1) **RECOMMEND APPROVAL:** Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 10/20/25 meeting agenda.

2) **RECOMMEND DENIAL:** Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board 10/20/25 meeting agenda.

3) **NO RECOMMENDATION:** Plan Commission takes no action and the request moves on to the Village Board 10/20/25 meeting agenda.

4) **DEFER ACTION:** Plan Commission can defer action until the next meeting date. The Plan Commission has 45 days following the public hearing per code to take action.

ACTION:

Plan Commission Determination on 10/13/25:	**RECOMMENDATION: Diesen/Mumper to approve – 5-0**

1) RECOMMEND APPROVAL: Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 10/20/25 meeting agenda.

VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))

1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 25-015 as written. (simple majority required)
2) Board approves the rezone request with modifications to Ord. No. 25-015 – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.
3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.

Board of Trustees Determination on 10/20/25: **APPROVE / DENY**

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

ORDINANCE NO. 25-015

AN ORDINANCE TO APPROVE THE REZONING OF PARCEL 192 2808 241 0993 (WOOD VIOLET TRUST) FROM SF-L (SINGLE FAMILY RESIDENTIAL) TO RR-5 (RURAL RESIDENTIAL) ZONING DISTRICT AND PARCEL 192 2808 241 0997 (SCOTT & JENNIFER SOMMER) 10010 SCHOFIELD AVENUE, RINGLE, FROM RR-5 (RURAL RESIDENTIAL – 5 ACRE) TO SF-L (SINGLE FAMILY RESIDENTIAL – LARGE LOT), VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 13th day of October 2025, on the application described below for the zoning of the property described herein; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Commission;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (20250376) filed by Jason Plieger, Northcentral Land Surveying, LLC for the following territory now comprising a part of the SF-Single Family Residential and RR-5 Rural Residential zoning districts, located in Section 24, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning districts:

RR-5 Rural Residential – 5 Acre – PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 26 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 24; THENCE
N 0°03'15" W ALONG THE NORTH-SOUTH QUARTER LINE, 3949.76; THENCE S 88°24'41" E 454.55 FEET TO THE POINT OF BEGINNING; THENCE N 73°37'34" E 92.19 FEET; THENCE
N 83°54'50" E 100.58 FEET; THENCE S 83°18'54" E 191.44 FEET; THENCE S 76°18'01" E 114.13 FEET; THENCE N 88°31'05" W 489.65 FEET TO THE POINT OF BEGINNING. (PIN 192 2808 241 0993)

SF-L Single Family Residential – Large Lot - PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 26 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 24; THENCE
N 0°03'15" W ALONG THE NORTH-SOUTH QUARTER LINE, 3949.76; THENCE S 88°24'41" E 454.55 FEET; THENCE S 88°31'05" E 489.65 FEET TO THE POINT OF BEGINNING; THENCE
CONTINUING S 88°31'05" E 386.32 FEET; THENCE S 0°14'41" E 56.00 FEET; THENCE

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N 77°29'32" W 162.64 FEET; THENCE N 82°18'11" W 229.72 FEET TO THE POINT OF BEGINNING (PIN 192 2808 241 0997)

BE IT FURTHER RESOLVED, that the foregoing amendment to the zoning district designations shall take effect only upon publication of this ordinance. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Zoning Administrator shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 20th day of October 2025.

BOARD OF TRUSTEES

By: _____
Mark Maloney, its President

Attest:

_____
Pamela Brehm, its Clerk

APPROVED: _____

PUBLISHED: _____

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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, October 20, 2025
Description:	Resolution 2025-016 Resolution to Increase Dog License Fee
From:	Pamela Brehm, Clerk
Question:	Should the Board of Trustees approve Resolution 2025-0016 – Resolution to Increase Dog License Fees?

Background

Pursuant to Wis. Stat. §174.05, an owner of a dog more than five months of age shall annually pay a dog license tax and obtain a license in their municipality. The statute states a minimum requirement for altered and unaltered dogs and requires that if the governing body wishes to raise the minimum dog license tax within its jurisdiction, it should do so by resolution. The current dog license for the Village of Weston is $10 for an altered dog and $20 for an unaltered dog. The increase requested would raise the yearly dog license fee to $20 for an altered dog and $30 for an unaltered dog.

The Clerk's office received an email on September 8, 2025, from the Marathon County Clerks office with regard to dog licensing fees which stated that Marathon County will be increasing the amount of money that each municipality will owe the county for dog licensing. It suggested that the Village increase its dog license fees as it is authorized to do this under Wis. Stat. §174.05(3).

The County further stated that the monied received from municipalities for dog tags does not stay with the county treasury. The County pays 5% of the total collected to the state and pays $100,000 annually to the Humane Society. Over the last several years, the County has collected between $35,000 and $40,000 from municipalities, leaving the balance of $55,000 to $60,000 paid to the Humane Society coming from the overall county budget. The County Board informed the County Clerk at a meeting that the gap needs to be reduced, and the County Clerk's office must increase the fees charged to the municipalities.

Attached Docs:	Resolution 2025-016
Committee Action:	N/A
FISCAL IMPACT:	Without the increase in the pet license fee, the cost to Marathon County by Village would be roughly an additional $11,500. Additional monies paid for licenses will be expended to the County.
Recommendation:	Clerk recommends approval

Recommended Language for Official Action

I move to approve Resolution 2025-016 – Resolution to Increase Dog License Fee to $20 per year for spayed/neutered dogs and $30 per year for unaltered dogs.

REQUEST FOR CONSIDERATION

Additional action: None.

RESOLUTION 2025-016
RESOLUTION TO INCREASE DOG LICENSE FEE

The Village Board of the Village of Weston, Marathon County, Wisconsin, do resolve as follows:

WHEREAS, the Village of Weston is responsible for issuing dog licenses and maintaining accurate records for all dogs within the municipal limits, as mandated by state law and county ordinance; and

WHEREAS, dogs more than five (5) months of age shall be licensed by April 1 of each year or within 30 days of acquiring ownership on or before the dog becomes five (5) months of age; and

WHEREAS, the costs associated with community safety officers, the Humane Society of Marathon County, licensing, and processing need to be priced to sustain operation of these services. The annual dog license fees assessed by Marathon County to the municipality are set to increase in 2026 due to a large funding gap in what it collects from municipalities and what it pays to the Humane Society of Marathon County for shelter services; and

WHEREAS, pursuant to Wis. Stat. §174.05(3), a dog license on dogs additional to the minimum required under Wis. Stat. 174.05(2), within the Village of Weston, Marathon County, Wisconsin, is authorized in the amounts shown in the table below:

1. Effective for the 2026 licensing year and going forward, the annual license fees for dogs with the Village of Weston will be adjusted as follows:

    a. Spayed/neutered dogs: $ 20.00 per year
    b. Unspayed or unneutered dogs: $ 30.00 per year

NOW, THEREFORE, BE IT RESOLVED that the Village of Weston, hereby adopts the increase to the pet license fees effective with the 2026 licensing term.

Adopted by the Village Board of the Village of Weston, Marathon County, Wisconsin, this _____day of October, 2025.

VILLAGE OF WESTON

By: _____
Mark F. Maloney, Village President

Attest: _____
Pamela S. Brehm, Village Clerk

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	Resolution No. 2025-017 – A Resolution to Approve the Final Plat of Granite Ridge Subdivision
From:	Jennifer Higgins, Director of Planning and Development / Zoning Administrator
Question:	Should the Village Board approve Resolution No. 2025-017 approving the final plat of the Granite Ridge Subdivision?

BACKGROUND

Timber Ridge Builders, LLC has submitted the final plat for their 87-lot residential subdivision, known as Granite Ridge Subdivision, for final Village approvals. The Developer and Staff present this final plat as part of the approval process. The property is primarily zoned SF-S Single Family Residential - Small Lot with some 2F Two Family along STH 29 which will allow for a mix of single family residential, duplexes and twin homes in the development. 67 single family and 20 duplex/twin home lots. There will be two outlots (Outlot 1 & 2) dedicated to the Village for stormwater purposes. Outlot 3 will most likely be sold to a neighboring property owner. This subdivision will be constructed on public water and sewer. The Developer plans to develop the homes in two phases (see attached phasing plan) and this phasing will be included in the Development Agreement that staff and the Village Attorney have been working with the Developer on.

With its' proximity to Robinwood Park, there is no need for additional park land dedication so the Park & Recreation Impact Fee will be required at time of building permit issuance of the homes within the subdivision instead. Some of the Impact Fee will go towards the construction of a trail through Outlot 1.

Road names have been approved and reserved at Marathon County. Wetlands have been approved by WIDNR and they are in the process of finalizing their approvals to proceed with the development and road construction as presented. CBUs will be provided for mail. All proposed lots meet lot dimension and density standards of the zoning ordinance. Please note that lots 4, 9 and 10 have encroachment issues from structures the owners of 5707 Mary Ln and 5903 Mary Ln have placed over their perspective lot lines. The developer is attempting to contact the homeowners to get them to move the structures or purchase additional acreage from them to remedy the issue. No building permits should be issued on lots 4, 9 and 10 until that is straightened out. This has been placed as a condition to the plat approval.

The Developer has addressed the conditions of the preliminary plat approval and those that haven't been addressed are included in the new resolution for your approval. The Village Attorney is still in the process of reviewing the Development Agreement. When ready it will go to the Board for final review and approval. This can't be done until after the project is bid out as the final construction numbers need to be included in the development agreement.

To approve the final plat, Draft Resolution 2025-017 would need to be approved by the Board. The Plan Commission recommended approval on 10/13/25.

Attached Docs:	Resolution 2025-017 with proposed Final Plat Phasing Plan for Development
Committee Action:	PC recommended approval on 10/13/25 of the final plat
FISCAL IMPACT:	TBD – 67 single family and 20 duplex/twin home lots

REQUEST FOR CONSIDERATION

Recommendation: Staff & PC recommend approval of the final plat via Resolution No. 2025-017.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

Sec. 74.4.02 (6) Village Board Action. *The Village Board shall, within 60 days of a complete final plat submittal, approve, conditionally approve, or reject such plat, unless the time is extended by mutual agreement with the subdivider. Village Board approval of the final plat shall be conditioned upon the execution of the development agreement under Section 74.7.03, if the plat is in the Village or is to be served by Village infrastructure. If the plat is rejected, the reasons shall be stated in the minutes of the meeting and a written statement of the reasons forwarded to the subdivider. Upon failure of the Village Board to act within 60 days, the time having not been extended and no unsatisfied objections having been filed, the plat shall be deemed approved.*

I move to approve Resolution No. 2025-017 approving the final plat of the Granite Ridge Subdivision.

I move to conditionally approve…

I move to reject….

Additional action: Execution of Development Agreement (BOT/Developer)

Obtain appropriate signatures, LOC and record at MCROD. (Staff/Developer)

VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-017

A RESOLUTION, to approve the final plat of Granite Ridge Subdivision.

WHEREAS, pursuant to Wis. Stats. Chapters 61, 62.23, 80.08, 236 and 703, the Village of Weston is authorized to regulate and control the division of land within the Village and its extraterritorial area.

WHEREAS, the preliminary plat of Granite Ridge Subdivision was approved by the Village Board on September 15, 2025 with conditions outlined in Resolution No. 2025-015.

WHEREAS, Timber Ridge, LLC. has submitted the final plat of **Granite Ridge Subdivision,** attached as Exhibit A, for acceptance and approval.

WHEREAS, the Village of Weston Plan Commission reviewed said final plat at their meeting of October 13, 2025 and have recommended conditional approval of said plat.

BE IT RESOLVED by the Board of Trustee for the Village of Weston hereby approve the recommendation of the Plan Commission to approve the Final Plat for Granite Ridge Subdivision subject to the following conditions:

1. To require Park & Recreation Impact Fee per Chapter 74 Article 9 of the Village Code of Ordinances at time of building permit issuance in lieu of a land dedication for parkland.
2. Approval of plans for public improvements by the Director of Public Works in accordance with the requirements of Chapter 74 and other construction standards of the Village of Weston.
3. The utilization of CBUs for mail delivery if required by the United States Postal Service.
4. No building permits will be issued for Lots 4, 9 and 10 until the encroachments are remediated.
5. Execution of a Development Agreement in accordance with Section 74.7.03 which requires a performance guarantee (ie financial security, bond, etc) for public improvements based on the level of completeness of the public improvements at the time of filing of the final plat and which also included the conditions upon which building permits may be issued, among other things.

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6. Payment of all required fees under Chapter 74 Subdivisions and other Chapters of the Weston Municipal Code.
7. All required deed restrictions, protective covenants, property owners' association organizational documents, and development agreement shall be recorded prior to, or concurrently with, the final plat.
8. Within one month of the final plat being recorded by the Marathon County Register of Deeds, the subdivider shall provide a hard copy of the plat, a PDF version, and a digital version of the plat referenced to the Marathon County Coordinate System in an AutoCAD compatible format, to the Zoning Administrator and Director of Public Works. The subdivider shall also provide verification of recordation of the plat and the other documents required under (5) before the Village will issue building permits or zoning permits within the plat area.

BE IT FURTHER RESOLVED the plat shall be submitted for recording with the Marathon County Register of Deeds within 12 months from the date of this approval and within 36 months from the date of the first approval, September 15, 2025, or the Village approval shall be deemed void.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 20 day of the month of October 2025.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

ATTEST:

By: _____
JAMI GEBERT, Administrator

FILED:

By: _____
PAMELA BREHM, Clerk

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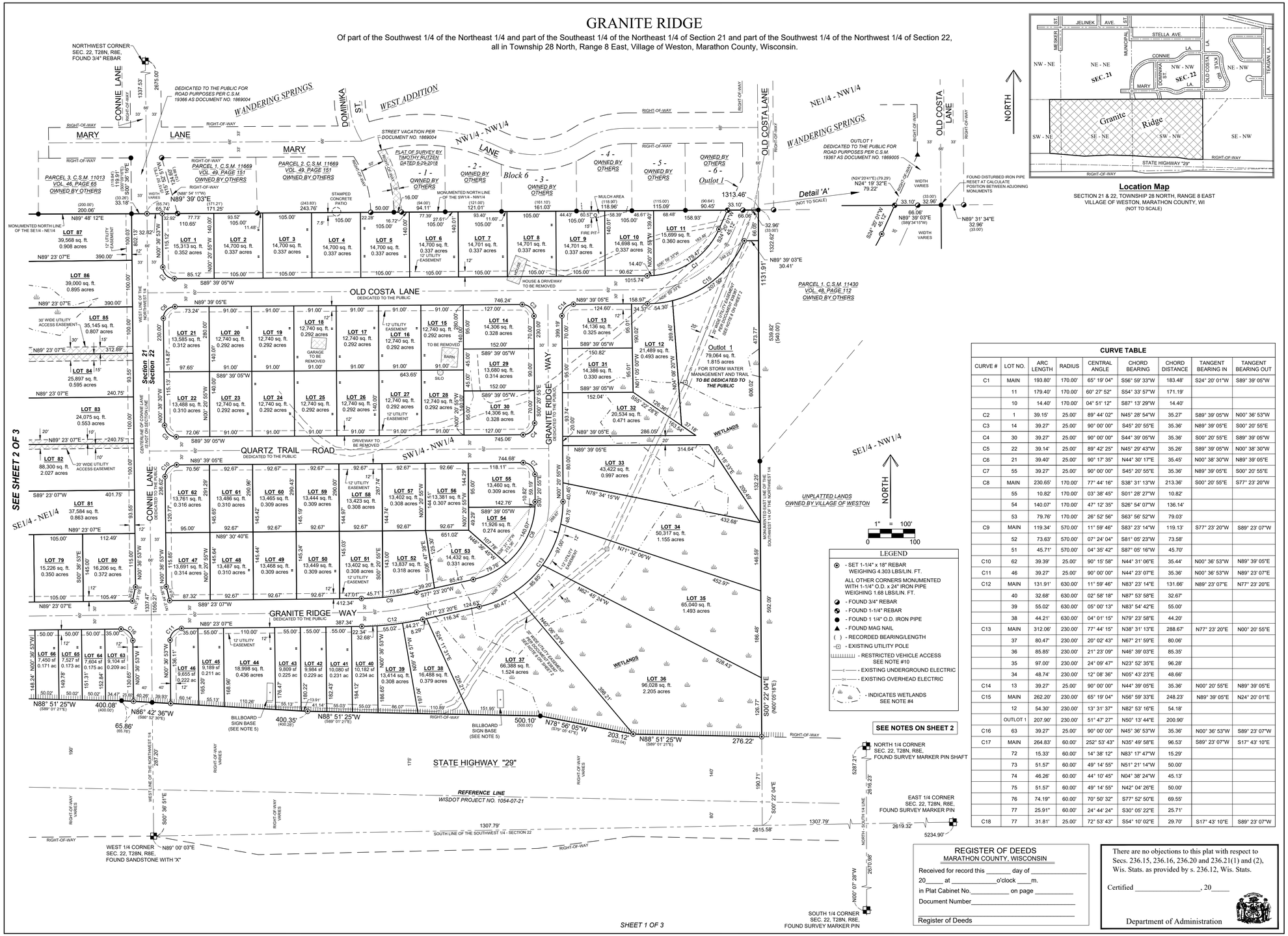
EXHIBIT A

GRANITE RIDGE

Of part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 21 and part of the Southwest 1/4 of the Northwest 1/4 of Section 22, all in Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



Location Map
SECTION 21 & 22, TOWNSHIP 28 NORTH, RANGE 8 EAST
VILLAGE OF WESTON, MARATHON COUNTY, WI
(NOT TO SCALE)

CURVE TABLE

CURVE #	LOT NO.	ARC LENGTH	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD DISTANCE	TANGENT BEARING IN	TANGENT BEARING OUT
C1	MAIN	193.80'	170.00'	65° 19' 04"	S56° 59' 33"W	183.48'	S24° 20' 01"W	S89° 39' 05"W
	11	179.40'	170.00'	60° 27' 52"	S54° 33' 57"W	171.19'		
	10	14.40'	170.00'	04° 51' 12"	S87° 13' 29"W	14.40'		
C2	1	39.15'	25.00'	89° 44' 02"	N45° 28' 54"W	35.27'	S89° 39' 05"W	N00° 36' 53"W
C3	14	39.27'	25.00'	90° 00' 00"	S45° 20' 55"E	35.36'	N89° 39' 05"E	S00° 20' 55"E
C4	30	39.27'	25.00'	90° 00' 00"	S44° 39' 05"W	35.36'	S00° 20' 55"E	S89° 39' 05"W
C5	22	39.14'	25.00'	89° 42' 25"	N45° 29' 43"W	35.26'	S89° 39' 05"W	N00° 38' 30"W
C6	21	39.40'	25.00'	90° 17' 35"	N44° 30' 17"E	35.45'	N00° 38' 30"W	N89° 39' 05"E
C7	55	39.27'	25.00'	90° 00' 00"	S45° 20' 55"E	35.36'	N89° 39' 05"E	S00° 20' 55"E
C8	MAIN	230.65'	170.00'	77° 44' 16"	S38° 31' 13"W	213.36'	S00° 20' 55"E	S77° 23' 20"W
	55	10.82'	170.00'	03° 38' 45"	S01° 28' 27"W	10.82'		
	54	140.07'	170.00'	47° 12' 35"	S26° 54' 07"W	136.14'		
	53	79.76'	170.00'	26° 52' 56"	S63° 56' 52"W	79.03'		
C9	MAIN	119.34'	570.00'	11° 59' 46"	S83° 23' 14"W	119.13'	S77° 23' 20"W	S89° 23' 07"W
	52	73.63'	570.00'	07° 24' 04"	S81° 05' 23"W	73.58'		
	51	45.71'	570.00'	04° 35' 42"	S87° 05' 16"W	45.70'		
C10	62	39.39'	25.00'	90° 15' 58"	N44° 31' 06"E	35.44'	N00° 36' 53"W	N89° 39' 05"E
C11	46	39.27'	25.00'	90° 00' 00"	N44° 23' 07"E	35.36'	N00° 36' 53"W	N89° 23' 07"E
C12	MAIN	131.91'	630.00'	11° 59' 46"	N83° 23' 14"E	131.66'	N89° 23' 07"E	N77° 23' 20"E
	40	32.68'	630.00'	02° 58' 18"	N87° 53' 58"E	32.67'		
	39	55.02'	630.00'	05° 00' 13"	N83° 54' 42"E	55.00'		
	38	44.21'	630.00'	04° 01' 15"	N79° 23' 58"E	44.20'		
C13	MAIN	312.06'	230.00'	77° 44' 15"	N38° 31' 13"E	288.67'	N77° 23' 20"E	N00° 20' 55"E
	37	80.47'	230.00'	20° 02' 43"	N67° 21' 59"E	80.06'		
	36	85.85'	230.00'	21° 23' 09"	N46° 39' 03"E	85.35'		
	35	97.00'	230.00'	24° 09' 47"	N23° 52' 35"E	96.28'		
	34	48.74'	230.00'	12° 08' 36"	N05° 43' 23"E	48.66'		
C14	13	39.27'	25.00'	90° 00' 00"	N44° 39' 05"E	35.36'	N00° 20' 55"E	N89° 39' 05"E
C15	MAIN	262.20'	230.00'	65° 19' 04"	N56° 59' 33"E	248.23'	N89° 39' 05"E	N24° 20' 01"E
	12	54.30'	230.00'	13° 31' 37"	N82° 53' 16"E	54.18'		
	OUTLOT 1	207.90'	230.00'	51° 47' 27"	N50° 13' 44"E	200.90'		
C16	63	39.27'	25.00'	90° 00' 00"	N45° 36' 53"W	35.36'	N00° 36' 53"W	S89° 23' 07"W
C17	MAIN	264.83'	60.00'	252° 53' 43"	N35° 49' 58"E	96.53'	S89° 23' 07"W	S17° 43' 10"E
	72	15.33'	60.00'	14° 38' 12"	N83° 17' 47"W	15.29'		
	73	51.57'	60.00'	49° 14' 55"	N51° 21' 14"W	50.00'		
	74	46.26'	60.00'	44° 10' 45"	N04° 38' 24"W	45.13'		
	75	51.57'	60.00'	49° 14' 55"	N42° 04' 26"E	50.00'		
	76	74.19'	60.00'	70° 50' 32"	S77° 52' 50"E	69.55'		
	77	25.91'	60.00'	24° 44' 24"	S30° 05' 22"E	25.71'		
C18	77	31.81'	25.00'	72° 53' 43"	S54° 10' 02"E	29.70'	S17° 43' 10"E	S89° 23' 07"W

LEGEND

- ⊙ - SET 1-1/4" x 18" REBAR WEIGHING 4.303 LBS/LIN. FT.
  ALL OTHER CORNERS MONUMENTED WITH 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT.
- ◕ - FOUND 3/4" REBAR
- ◔ - FOUND 1-1/4" REBAR
- ● - FOUND 1 1/4" O.D. IRON PIPE
- ▲ - FOUND MAG NAIL
- ( ) - RECORDED BEARING/LENGTH
- -E- - EXISTING UTILITY POLE
- - RESTRICTED VEHICLE ACCESS SEE NOTE #10
- ——E—— - EXISTING UNDERGROUND ELECTRIC
- ——OH—— - EXISTING OVERHEAD ELECTRIC
- - INDICATES WETLANDS SEE NOTE #4

1" = 100'
0 100

REGISTER OF DEEDS
MARATHON COUNTY, WISCONSIN

Received for record this _____ day of _____
20_____ at _____o'clock ____m.
in Plat Cabinet No._____ on page _____
Document Number_____

_____
Register of Deeds

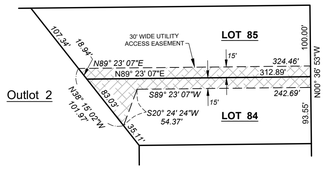
There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

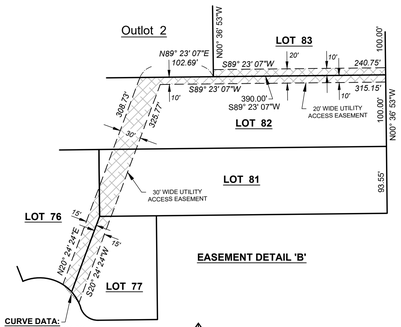
Department of Administration

GRANITE RIDGE

Of part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 21 and part of the Southwest 1/4 of the Northwest 1/4 of Section 22, all in Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



EASEMENT DETAIL 'A'



EASEMENT DETAIL 'B'

CURVE DATA:
ARC LENGTH - 34.58'
RADIUS - 60.00'
CENTRAL ANGLE - 33°01'26"
CHORD BEARING - N 41°11'21" W
CHORD - 34.11'

NORTH
1" = 100'
0 100

LEGEND

- ⊙ - SET 1-1/4" x 18" REBAR WEIGHING 4.303 LBS/LIN. FT. ALL OTHER CORNERS MONUMENTED WITH 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT.
- ◕ - FOUND 3/4" REBAR
- ◉ - FOUND 1-1/4" REBAR
- ● - FOUND 1 1/4" O.D. IRON PIPE
- ▲ - FOUND MAG NAIL
- ( ) - RECORDED BEARING/LENGTH
- -⊡- - EXISTING UTILITY POLE
- |||||||||| - RESTRICTED VEHICLE ACCESS SEE NOTE #10
- ——E—— - EXISTING UNDERGROUND ELECTRIC
- ——OH—— - EXISTING OVERHEAD ELECTRIC
- - INDICATES WETLANDS SEE NOTE #4

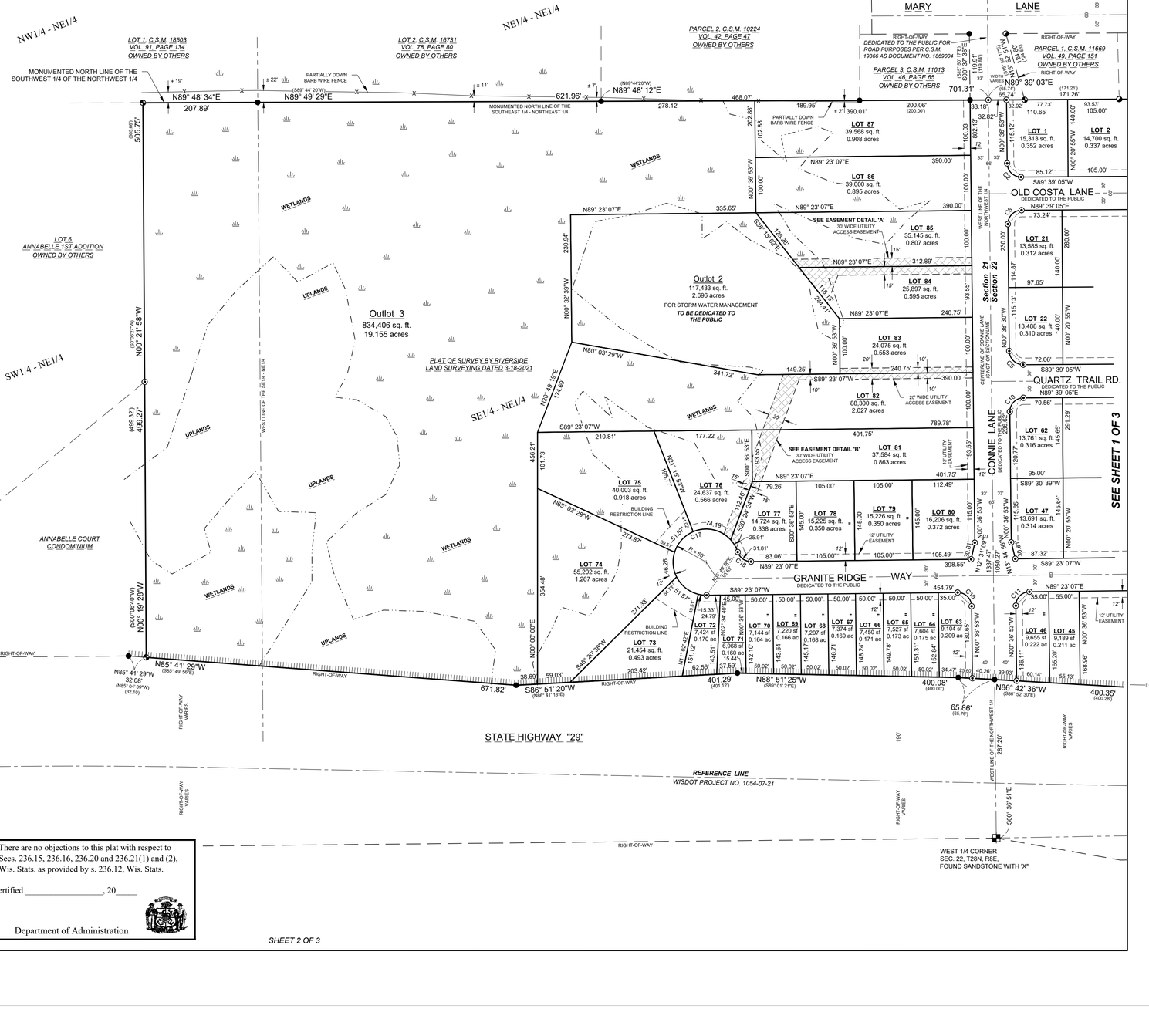
NOTES

1. BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD83 (2011) AND REFERENCED TO THE WEST LINE OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR SOUTH 00°36'51" EAST.
2. ELEVATIONS ARE BASED ON NAVD 88 AND REFERENCED TO BENCHMARK DJ4378, A BRONZE WISDOT DISK IN CONCRETE AT THE NORTHEAST CORNER OF RYAN STREET AND SCHOFIELD AVENUE IN WESTON. ELEVATION = 1219.60
3. THE TOTAL AREA OF THE PLAT IS 3,019,997 SQUARE FEET OR 69.330 ACRES, MORE OR LESS.
4. WETLANDS SHOWN HEREON WERE DELINEATED BY STAR ENVIRONMENTAL ON OCTOBER 21, 2024 AND LOCATED ON DECEMBER 17, 2024 BY RIVERSIDE LAND SURVEYING.
5. THE INTENT IS FOR TIMBER RIDGE BUILDERS TO MAINTAIN OWNERSHIP OF LOTS 37 AND 44 TO PROVIDE ACCESS TO THE EXISTING BILLBOARDS.
6. FLOOD ZONE DESIGNATION "X" FOR THE PROPERTY SHOWN HEREON FROM THE FEMA FLOOD INSURANCE RATE MAP (FIRM) FOR MARATHON COUNTY, VILLAGE OF WESTON; MAP NUMBER 55073C0418F, EFFECTIVE DATE JULY 22, 2010. NO PORTION OF THE PROPERTY SHOWN ON THE SURVEY LIES WITHIN A SPECIAL FLOOD HAZARD AREA (SFHA) AS DESCRIBED ON THE FLOOD INSURANCE RATE MAP FOR THE COMMUNITY IN WHICH THE SUBJECT PROPERTY IS LOCATED.
7. CONTACT THE VILLAGE OF WESTON PLANNING AND DEVELOPMENT FOR CURRENT BUILDING SETBACK RESTRICTIONS.
8. THE EXISTING 20' WIDE ELECTRIC DISTRIBUTION EASEMENT IS BASED ON POINTS FLAGGED BY DIGGERS HOTLINE AND POWER POLES. THE EASEMENT DESCRIPTION IN DOCUMENT NO. 938367 HAS COMPASS BEARINGS AND APPROXIMATE DISTANCES. THIS EASEMENT WILL BE TERMINATED AND EXISTING OVERHEAD AND UNDERGROUND FACILITIES WILL BE RELOCATED.
9. OUTLOT 3 DOES NOT HAVE ROAD ACCESS AND CAN ONLY BE TRANSFERRED TO ADJOINING LAND OWNERS.
10. RESTRICTED VEHICLE ACCESS PER DOCUMENT #784542.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



GRANITE RIDGE

Of part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 21 and part of the Southwest 1/4 of the Northwest 1/4 of Section 22, all in Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

Surveyor's Certificate:
I, Keith J. Walkowski, Professional Land Surveyor S-2717, do hereby certify that:

At the direction of Timber Ridge Builders LLC, Owner, I have surveyed, mapped and divided part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4 of Section 21 and part of the Southwest 1/4 of the Northwest 1/4 of Section 22, all in Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, the exterior boundaries of which are described as follows:

Commencing at the Northwest corner of said Section 22; Thence South 00°36'51" East along the West line of said Northwest 1/4 of Section 22, 1337.53 feet to the monumented North line of said Southwest 1/4 of the Northwest 1/4 and the point of beginning; Thence North 89°39'03" East along said monumented North line, 1313.46 feet to the monumented East line of said Southwest 1/4 of the Northwest 1/4; Thence South 00°22'04" East along said monumented East line, 1131.91 feet to the North right-of-way line of State Highway "29"; Thence North 88°51'25" West along said North right-of-way line, 276.22 feet; Thence North 78°56'05" West along said North right-of-way line, 203.12 feet; Thence North 88°51'25" West along said North right-of-way line, 500.10 feet; Thence North 86°42'36" West along said North right-of-way line, 400.35 feet; Thence North 88°51'25" West along said North right-of-way line, 400.08 feet; Thence South 86°51'20" West along said North right-of-way line, 401.29 feet; Thence North 85°41'29" West along said North right-of-way line, 671.82 feet to the East line of Annabelle Court Condominium; Thence North 00°19'28" West along said East line, 499.27 feet to the East line of Lot 6 of Annabelle 1st Addition; Thence North 00°21'58" West along said East line, 505.75 feet to the South line of Lot 1 of Certified Survey Map Number 18503 recorded in Volume 91 of Certified Survey Maps on Page 134; Thence North 89°48'34" East along said South line, 207.89 feet to the monumented North line of said Southeast 1/4 of the Northeast 1/4 of Section 21; Thence North 89°49'29" East along said monumented North line, 621.96 feet; Thence North 89°48'12" East along said monumented North line, 701.31 feet to the point of beginning.

That the above described parcel of land contains 3,019,997 square feet or 69.330 acres, more or less;

That I have fully complied with the provisions of Chapter 236 of the Statues of Wisconsin and the subdivision regulations of the Village of Weston in Surveying, Dividing and Platting said parcel;

That said plat is a correct and representation of the exterior boundaries of the land surveyed and of the subdivision thereof made.

Dated this _____ day of _____ 20 _____

_____
Riverside Land Surveying, LLC
Keith J. Walkowski
WI P.L.S. S-2717

VILLAGE BOARD RESOLUTION

Resolved, that the plat of Granite Ridge, Timber Ridge Builders LLC, a Wisconsin Limited Liability Company, owner, is hereby approved by the Weston Village Board.

Date _____ Approved _____
Village President

Date _____ Signed _____
Village President

CERTIFICATE OF VILLAGE TREASURER

State of Wisconsin)
ss
Marathon County)

I, Jessica Trautman, being the duly appointed, qualified, and acting Director of Finance/Treasurer for the Village of Weston, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of,

_____ , 20 ____
affecting the lands included in the Plat of Granite Ridge.

Dated this_____day of_____ , 20 ____

_____
Jessica Trautman, Director of Finance/Treasurer

COUNTY TREASURER'S CERTIFICATE

State of Wisconsin)
ss
Marathon County)

I, Connie Beyersdorff, being the duly elected, qualified, and acting Treasurer of the County of Marathon, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of,

_____ , 20 ____
affecting the lands included in the Plat of Granite Ridge

Dated this_____day of_____ , 20 ____

_____
Connie Beyersdorff, Treasurer, Marathon County

CORPORATE OWNERS CERTIFICATE OF DEDICATION

Timber Ridge Builders LLC, a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, as Owner, does hereby certify that said Timber Ridge Builders LLC, caused the land described on this Plat of Granite Ridge to be surveyed, divided, mapped, and dedicated as represented on this plat.

Timber Ridge Builders LLC, does also certify that this plat is required by s.236.10 or 236.12 to be submitted to the following for approval: Village of Weston and the Wisconsin Department of Administration.

In witness whereof, the said Plat of Granite Ridge, has caused these presents to be signed by

_____
Joseph Wilde, Managing Member

this _____ day of_____, 20 ____

_____
Alex Tappe, Managing Member

this _____ day of _____, 20 ____

State of Wisconsin)
ss
Marathon County)

Personally came before me this_____day of_____ , 20 ____
Joseph Wilde and Alex Tappe, Managing Members of the above named Timber Ridge Builders LLC, and to me known to be the persons who executed the foregoing instrument, and acknowledged that they executed the foregoing instrument as such members as the deed of said Timber Ridge Builders LLC, by its authority.

_____
Notary Public State of Wisconsin

MY COMMISSION EXPIRES _____.

CONSENT OF CORPORATE MORTGAGEE

I, AbbyBank, Mortgagee of the above described land, do hereby consent to the surveying, dividing, mapping, and dedication of the land described on this plat of Granite Ridge, and I do hereby consent to the above certificate of Timber Ridge Builders LLC, Owner.

In witness thereof, the said AbbyBank has caused these presents to be signed by

Craig Stuedemann, its President, and countersigned by

Samantha Tesmer, its Chief Financial Officer,

this_____day of _____, 20 _____,

in the presence of : AbbyBank

_____
Craig Stuedemann, President Date

_____
Samantha Tesmer, Chief Financial Officer Date

State of Wisconsin)
ss
Marathon County)

personally came before me this _____day of _____, 20_____,

the above named Craig Stuedemann, President, and Samantha Tesmer, Chief Financial Officer, to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Chief Financial Officer of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

_____
Notary Public State of Wisconsin

MY COMMISSION EXPIRES _____.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas and communications service is hereby granted by:
Timber Ridge Builders LLC, Grantor, to

Wisconsin Public Service Corporation, a Wisconsin corporation, Grantee, **Charter Communications**, Grantee, **Frontier Communications**, Grantee and **TDS Telecom,** Grantee

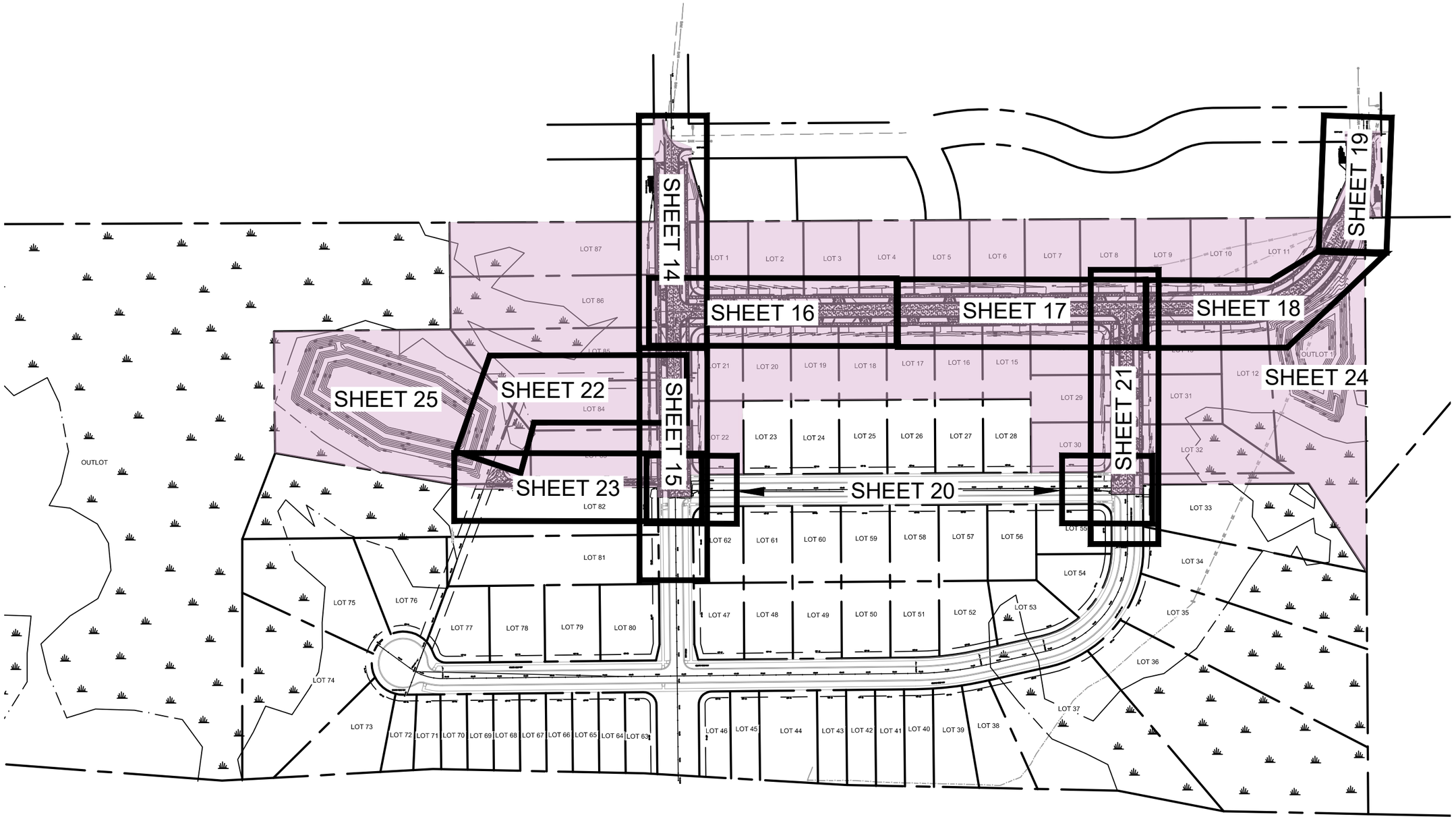
their respective successors and assigns and any electric, natural gas and communications companies that would service the lots within Granite Ridge, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone, internet and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of Grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility Easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration



PHASE 1

MARATHON TECHNICAL SERVICES LLC
CONSULTING ENGINEERS
1699 SCHOFILED AVENUE , SUITE 115
SCHOFIELD, WI 54476
PHONE - (715)843-7292

REVISION DATE

SURVEYED: RIVERSIDE
DESIGNED: MTS
DRAWN BY: NSB
APPROVED:

SHEET LAYOUT

GRANITE RIDGE SUBDIVISION
VILLAGE OF WESTON, MARATHON CO.

SCALE

1" = 200'

SHEET NO.

13

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Village Board – 10/20/2025**
Description:	**Resolution 2025-018 – Relocation Order for Ross Avenue – Metro Dr to Alderson St Transportation Project Plat**
From:	**Michael Wodalski, Director of Public Works**
Question:	**Should the Board of Trustees Approve Resolution 2025-018 to acquire additional road Right of Way for the Ross Avenue Project from Metro Dr to Alderson St?**

Background

The Village hired Becher Hoppe as the lead design firm for the Ross Ave (Metro Dr to Alderson St) Project. This is a joint project with the City of Schofield and is a project with DOT grant funding through the STP-Urban Program for $2,634,977. Construction of this project is scheduled to happen in 2027 as part of the WisDOT's schedule. In order to meet the 2027 construction schedule, Right-of-Way needs to be acquired prior to bid letting in fall of 2026.

This Right-of-Way Plat is for additional lands needed from Metro Dr to Alderson St. In general, there is a need for more right of way at the Metro Dr and Alderson St intersections for the roundabouts to be added. Along the stretch as a whole, the majority of the road also has a 10-15 foot temporary easement on the south side (Weston Side) of the road. This Plat is strictly for the parcels in the Village of Weston and the City of Schofield has their own plat they need to adopt for the properties in Schofield (north side of the road).

By approving the Transportation Project Plat as enabled and prescribed in State Statutes, the Village can initiate the Eminent Domain process. By adopting the resolution, Becher Hoppe can begin the acquisition process with property owners.

A Public Information Meeting was held on October 8, 2025. We were able to discuss right of way with the residents at that meeting.

Attached Docs:	**- Resolution 2025-018**
Committee Action:	**Real Estate Services Contract was previously approved as part of the design contract.**
Fiscal Impact:	**Adopting the resolution authorizes the real estate acquisition process to begin.**
Recommendation:	**Staff recommends approving Resolution 2025-018 to begin the real estate acquisition process.**

REQUEST FOR CONSIDERATION

Recommended Language for Official Action

I move to Approve Resolution 2025-018 to initiate the real estate acquisition process for the Ross Avenue – Metro Dr to Alderson St Roadway Project.

Or, Something else

_____

Additional action:

VILLAGE OF WESTON, WISCONSIN
RESOLUTION NO. 2025-018

RELOCATION ORDER AND DETERMINATION OF NECESSITY FOR ROSS AVENUE ROAD PROJECT (Metro Dr to Alderson St)

THIS RESOLUTION, shall constitute a Relocation Order pursuant to Wis. Stat. §§32.05(1) and 61.34 for the public improvement project described herein, and shall also constitute a determination of necessity for the project pursuant to Wis. Stat. §32.07(2).

WHEREAS, The Village of Weston hereby declares that it is necessary and a public purpose to lay out, relocate, and improve Ross Avenue under Project ID 6999-13-03 as shown on and described in the Transportation Project Plat attached hereto and incorporated herein as Attachment A (the "Ross Avenue – Metro Dr to Alderson St Project");

WHEREAS, Pursuant to Wis. Stat. § 32.05(1)(a), Attachment A shows the old and new locations of Ross Avenue and the lands and interests required for the Ross Avenue Project;

WHEREAS, It is necessary and for a public purpose for the Village of Weston to acquire fee title and easements to the property shown on and described in Attachment A for the Ross Avenue – Metro Dr to Alderson St Project.

NOW THEREFORE, BE IT RESOLVED by the Weston Village Board as follows:

1. Pursuant to authority granted under the Wisconsin Statutes, including Wis. Stat. §§ 61.34 and 32.05 the Village Board approves and adopts this Relocation Order and Determination of Necessity, including Attachment A.

2. The Ross Avenue – Metro Dr to Alderson St Project shall be laid out and established to the lines and widths as referenced from the centerline shown on Attachment A.

3. The Village Public Works Director, and such others as designated by the Village Public Works Director are authorized and directed to pursue acquisition of the property interests shown on and described in Attachment A by condemnation in accordance with Chapter 32 of the Wisconsin Statutes, if necessary, and to take all action that is necessary or required under state or federal law to acquire the property interests.

4. The Village Clerk is directed to file a copy of this Relocation Order within 20 days with the Marathon County Clerk pursuant to Chapter 32 of the Wisconsin Statutes.

5. This Relocation Order and Determination Necessity supersede and amend any previous orders, if any, issued by the Village of Weston for the Ross Avenue – Metro Dr to Alderson St Project.

6. The representations and recitations set forth in the recitals are material to this Resolution and are hereby incorporated into and made a part of this Resolution as though they were fully set forth in this paragraph.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a meeting thereof, this 20th day of the month of October, 2025.

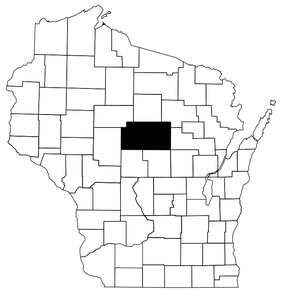
VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: _____
MARK MALONEY, President

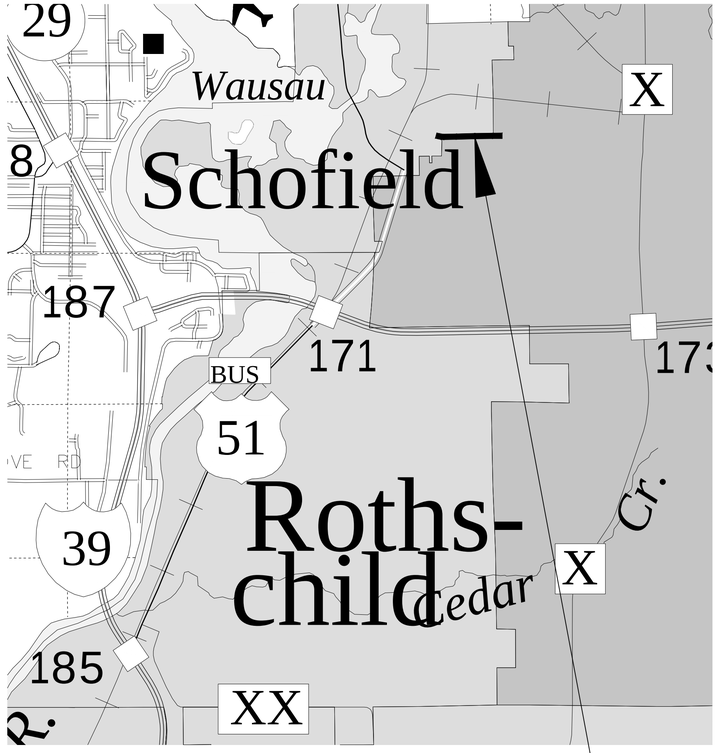
ATTEST:

By: _____
PAMELA BREHM, Clerk

Attachment A



STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PROJECT PLAT TITLE SHEET
6999-13-03
V WESTON, ROSS AVENUE
METRO DRIVE - ALDERSON STREET
ROSS AVENUE
MARATHON COUNTY



GN

LAYOUT
SCALE 0 1 MI.

THE NOTES,CONVENTIONAL SIGNS, AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT 6999-13-03

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), MARATHON COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY AND PERMANENT EASEMENT MONUMENTS WILL BE TYPE 2 (TYPICALLY ¾" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES (HE), AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN RHINELANDER/NORTH CENTRAL REGION OFFICE.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE TPP DETAIL PAGES.

CONVENTIONAL SYMBOLS

SECTION LINE
QUARTER LINE
SIXTEENTH LINE
NEW REFERENCE LINE
NEW R/W LINE
EXISTING R/W OR HE LINE
PROPERTY LINE
LOT, TIE & OTHER MINOR LINES
EXISTING CENTERLINE
CORPORATE LIMITS
NEW R/W (FEE OR HE) (HATCHING VARIES BY OWNER)
TEMPORARY LIMITED EASEMENT AREA
EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)
BUILDING B TO BE REMOVED B
BRIDGE
CULVERT

SECTION CORNER SYMBOL (18 / 23 24 26 25 / 9)
SECTION CORNER MONUMENT
GEODETIC SURVEY MONUMENT
NON-PERMITTED SIGN SIGN
PERMITTED SIGN #1-25 SIGN
ACCESS RESTRICTED BY ACQUISITION
NO ACCESS (BY STATUTORY AUTHORITY)
ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)
NO ACCESS (NEW HIGHWAY)
PARCEL NUMBER 25
PARALLEL OFFSETS

R/W MONUMENT (TO BE SET)
NON-MONUMENTED R/W POINT
FOUND SURVEY MONUMENT (SEE FOUND MONUMENT TABLE) IP

CONVENTIONAL ABBREVIATIONS

ACCESS RIGHTS	AR	PROPERTY LINE	PL
ACRES	AC	RECORDED AS	(100')
ALUMINUM	ALUM	REEL / IMAGE	R/I
AND OTHERS	ET AL	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
CENTERLINE	C/L	RESTRICTIVE DEVELOPMENT EASEMENT	RDE
CERTIFIED SURVEY MAP	CSM	RIGHT	RT
CONCRETE	CONC	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
CORNER	COR	SEPTIC VENT	SEPV
DOCUMENT NUMBER	DOC	SQUARE FEET	SF
EASEMENT	EASE	STATE TRUNK HIGHWAY	STH
EXISTING	EX	STATION	STA
GAS VALVE	GV	TELEPHONE PEDESTAL	TP
GRID NORTH	GN	TRANSPORTATION PROJECT PLAT	TPP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
INTERSTATE HIGHWAY	IH	VOLUME	V
LEFT	LT		
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NGS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		
POINT OF COMPOUND CURVE	PCC		
POINT OF INTERSECTION	PI		

CURVE DATA ABBREVIATIONS

LONG CHORD	LCH
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
DELTA ANGLE	Δ /DELTA
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

Draft

PROJECT NUMBER 6999-13-03 - 4.02
SHEET 2 OF 3

Attachment A

TRANSPORTATION PROJECT PLAT NO: 6999-13-03-4.02

RELOCATION ORDER - ROSS AVENUE, VILLAGE OF WESTON, METRO DRIVE TO ALDERSON STREET, MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE VILLAGE OF WESTON DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE-NAMED PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER CHAPTER 61.34(3), (3M) AND 61.36, WISCONSIN STATUTES, THE VILLAGE OF WESTON HEREBY ORDERS THAT:
1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE-NAMED PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE VILLAGE FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE VILLAGE OF WESTON, PURSUANT TO THE PROVISIONS OF CHAPTER 61.34(3), (3M) AND 61.36, WISCONSIN STATUTES.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), MARATHON COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY AND PERMANENT EASEMENT MONUMENTS WILL BE TYPE 2 (TYPICALLY ¾" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

FOR ADDITIONAL INFORMATION, REFER TO TITLE SHEET, SHEET 2 OF 2 OF THIS DOCUMENT.

–

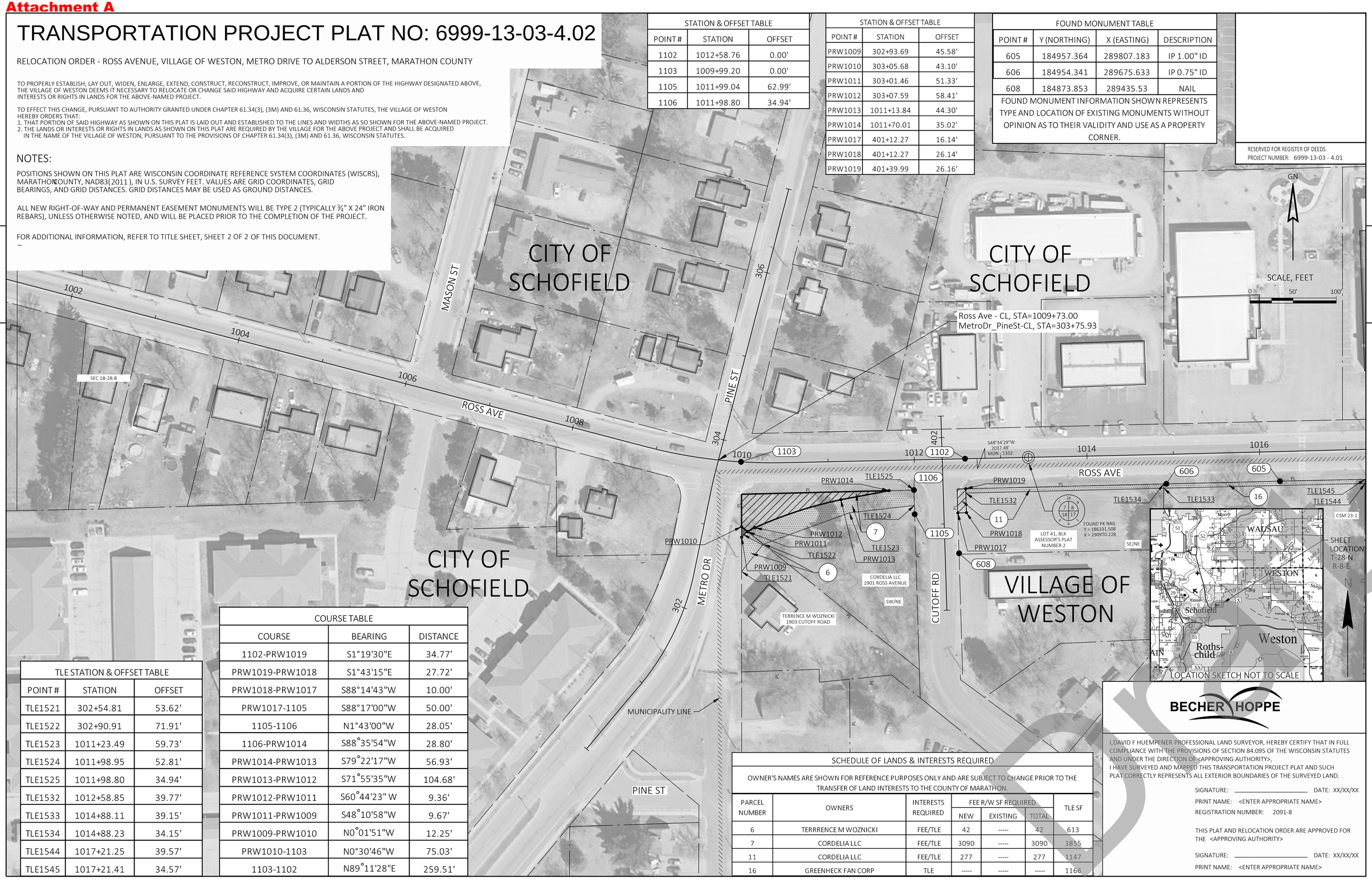
STATION & OFFSET TABLE		
POINT #	STATION	OFFSET
1102	1012+58.76	0.00'
1103	1009+99.20	0.00'
1105	1011+99.04	62.99'
1106	1011+98.80	34.94'

STATION & OFFSET TABLE		
POINT #	STATION	OFFSET
PRW1009	302+93.69	45.58'
PRW1010	303+05.68	43.10'
PRW1011	303+01.46	51.33'
PRW1012	303+07.59	58.41'
PRW1013	1011+13.84	44.30'
PRW1014	1011+70.01	35.02'
PRW1017	401+12.27	16.14'
PRW1018	401+12.27	26.14'
PRW1019	401+39.99	26.16'

FOUND MONUMENT TABLE			
POINT #	Y (NORTHING)	X (EASTING)	DESCRIPTION
605	184957.364	289807.183	IP 1.00" ID
606	184954.341	289675.633	IP 0.75" ID
608	184873.853	289435.53	NAIL

FOUND MONUMENT INFORMATION SHOWN REPRESENTS TYPE AND LOCATION OF EXISTING MONUMENTS WITHOUT OPINION AS TO THEIR VALIDITY AND USE AS A PROPERTY CORNER.

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER: 6999-13-03 - 4.01



TLE STATION & OFFSET TABLE		
POINT #	STATION	OFFSET
TLE1521	302+54.81	53.62'
TLE1522	302+90.91	71.91'
TLE1523	1011+23.49	59.73'
TLE1524	1011+98.95	52.81'
TLE1525	1011+98.80	34.94'
TLE1532	1012+58.85	39.77'
TLE1533	1014+88.11	39.15'
TLE1534	1014+88.23	34.15'
TLE1544	1017+21.25	39.57'
TLE1545	1017+21.41	34.57'

COURSE TABLE		
COURSE	BEARING	DISTANCE
1102-PRW1019	S1°19'30"E	34.77'
PRW1019-PRW1018	S1°43'15"E	27.72'
PRW1018-PRW1017	S88°14'43"W	10.00'
PRW1017-1105	S88°17'00"W	50.00'
1105-1106	N1°43'00"W	28.05'
1106-PRW1014	S88°35'54"W	28.80'
PRW1014-PRW1013	S79°22'17"W	56.93'
PRW1013-PRW1012	S71°55'35"W	104.68'
PRW1012-PRW1011	S60°44'23" W	9.36'
PRW1011-PRW1009	S48°10'58"W	9.67'
PRW1009-PRW1010	N0°01'51"W	12.25'
PRW1010-1103	N0°30'46"W	75.03'
1103-1102	N89°11'28"E	259.51'

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE COUNTY OF MARATHON.

PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	FEE R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
6	TERRRENCE M WOZNICKI	FEE/TLE	42	-----	42	613
7	CORDELIA LLC	FEE/TLE	3090	-----	3090	3855
11	CORDELIA LLC	FEE/TLE	277	-----	277	1147
16	GREENHECK FAN CORP	TLE	-----	-----	-----	1166

BECHER HOPPE

I, DAVID F HUEMPENER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF <APPROVING AUTHORITY>, I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: XX/XX/XX

PRINT NAME: <ENTER APPROPRIATE NAME>

REGISTRATION NUMBER: 2091-8

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE <APPROVING AUTHORITY>

SIGNATURE: _____ DATE: XX/XX/XX

PRINT NAME: <ENTER APPROPRIATE NAME>

FILE NAME : P:\2023\2023.032 - V OF WESTON - ROSS AVE (METRO-ALDERSON)\69991303\SHEETS\TPP SHEETS\040101-RP.DWG
APPRAISAL PLAT DATE : _____

PLOT DATE : 10/6/2025 1:32 PM PLOT BY : JED MATTMILLER PLOT NAME : PLOT SCALE :

6999-13-03 6999-13-03 - 4.02

Draft

Attachment A

TRANSPORTATION PROJECT PLAT NO: 6999-13-03-4.04

RELOCATION ORDER - ROSS AVENUE, VILLAGE OF WESTON, METRO DRIVE TO ALDERSON STREET, MARATHON COUNTY

TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE VILLAGE OF WESTON DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE-NAMED PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER CHAPTER 61.34(3), (3M) AND 61.36, WISCONSIN STATUTES, THE VILLAGE OF WESTON HEREBY ORDERS THAT:
1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE-NAMED PROJECT.
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE VILLAGE FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE VILLAGE OF WESTON, PURSUANT TO THE PROVISIONS OF CHAPTER 61.34(3), (3M) AND 61.36, WISCONSIN STATUTES.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (WISCRS), MARATHON COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY AND PERMANENT EASEMENT MONUMENTS WILL BE TYPE 2 (TYPICALLY ¾" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

FOR ADDITIONAL INFORMATION, REFER TO TITLE SHEET, SHEET 2 OF 3 OF THIS DOCUMENT.

FOUND MONUMENT TABLE

POINT #	Y (NORTHING)	X (EASTING)	DESCRIPTION
511	185016.32	289351.462	IP 1.25" ID
546	184964.47	290104.02	IP 1.25" ID
547	184967.577	290207.864	IP 1.00" ID
548	184966.113	290307.469	IR 0.75"
549	184968.158	290413.288	IR 0.75"
550	184733.204	290927.141	IP 1.25" ID
578	184979.06	291015.239	IP 1.25" ID
579	184951.606	290987.468	IP 1.25" ID
588	185051.875	291162.506	PK NAIL
589	185061.965	291054.172	IP 1.25" ID
590	185120.214	290995.925	IP 1.25" ID
591	185198.708	290988.595	CHIS X
600	185046.367	291227.514	NAIL
601	184977.538	291301.163	IP 1.00" ID
603	184971.114	290561.326	IR 1.125"
605	184957.364	289807.183	IP 1.00" ID
606	184954.341	289675.633	IP 0.75" ID
607	185019.084	289476.381	PK NAIL
608	184873.853	289435.53	NAIL

FOUND MONUMENT INFORMATION SHOWN REPRESENTS TYPE AND LOCATION OF EXISTING MONUMENTS WITHOUT OPINION AS TO THEIR VALIDITY AND USE AS A PROPERTY CORNER.

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSSFER OF LAND INTERESTS TO THE COUNTY OF MARATHON.

PARCEL NUMBER	OWNERS	INTERESTS REQUIRED	FEE R/W SF REQUIRED			TLE SF
			NEW	EXISTING	TOTAL	
21	LORI A TWAROSKI AND REBECCA A TWAROSKI	TLE	-----	-----	-----	487
23	ROBERT C GASCOIGNE AND PATRICIA A GASCOIGNE	TLE	-----	-----	-----	501
24	ROBERT C GASCOIGNE	TLE	-----	-----	-----	519
26	ZOUA LEE	TLE				500
27	VONG CHANG AND PHA LEE	TLE	-----	-----	-----	530
28	CEDAR RIDGE HOLDINGS LLC	TLE				740
29	GREENHECK FAN CORPORATION	TLE	-----	-----	-----	939
31	CHARTER CABLE PARTNERS LLC	FEE/TLE	2318	-----	2318	2275
32	GERALD D HEISLER AND MARY ANN S HEISLER	FEE/TLE	5004	-----	5004	5027
33	GREENHECK FAN CORPORATION	FEE/TLE	1684	-----	1684	43942

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER: 6999-13-03 - 4.02

STATION & OFFSET TABLE

POINT #	STATION	OFFSET
PRW1024	1025+76.82	34.64'
PRW1025	1026+35.52	39.42"
PRW1026	1026+80.02	39.25'
PRW1028	603+41.29	-44.87'
PRW1029	603+18.62	-39.63'
PRW1030	603+18.64	-30.69'
PRW1031	603+14.60	27.32'
PRW1032	603+14.62	34.83'
PRW1033	603+28.14	40.06'
PRW1034	603+33.49	43.99'
PRW1035	603+52.64	72.89'
PRW1036	1030+35.93	36.25'
PRW1037	1030+35.94	34.25'
PRW1038	1028+42.33	-58.31'
PRW1039	605+54.35	44.04'
PRW1040	606+10.89'	35.74'
PRW1041	606+52.32	29.79'
PRW1042	606+52.35	27.68'

TLE STATION & OFFSET TABLE

POINT #	STATION	OFFSET
TLE1549	1018+18.69	39.76'
TLE1550	1018+18.79	34.76'
TLE1551	1019+18.78	39.95'
TLE1552	1019+18.91	34.95'
TLE1553	1020+22.66	40.14'
TLE1554	1020+22.82	35.15'
TLE1556	1021+22.71	40.34'
TLE1557	1021+22.87	35.34'
TLE1559	1022+29.30	35.21'
TLE1560	1022+29.20	40.21'
TLE1561	1023+77.33	34.97'
TLE1562	1023+77.23	39.97'
TLE1563	1025+65.22	34.66'
TLE1564	1025+65.09	39.66'
TLE1565	1025+64.97	44.66'
TLE1566	1026+86.07	44.46'
TLE1568	603+03.79	-46.23'
TLE1569	603+03.88	-35.66'
TLE1570	602+44.69	-35.52'

TLE STATION & OFFSET TABLE

POINT #	STATION	OFFSET
TLE1571	602+44.73	-30.52'
TLE1572	603+89.81	27.37'
TLE1573	602+89.85	42.37'
TLE1574	603+24.38	53.27'
TLE1575	603+40.55	77.67'
TLE1576	1029+56.06	57.50'
TLE1577	1030+20.89	49.25'
TLE1578	1031+19.06	49.22'
TLE1579	1031+19.19	38.13'
TLE1580	1031+17.47	38.12"
TLE1581	1031+17.50	34.22"
TLE1582	1029+79.47	-37.25'
TLE1583	1028+71.12	-48.15'
TLE1584	1028+54.43	-52.12'
TLE1585	606+60.23	37.79'
TLE1586	606+60.35	27.77'
TLE1587	608+16.27	29.61'
TLE1588	608+15.78	70.97'
TLE1589	607+32.64	69.99'
TLE1590	607+31.08	203.44"

STATION & OFFSET TABLE

POINT #	STATION	OFFSET
1108	1020+91.85	0.00'
1112	606+52.46	0.00'
1113	1027+77.34	0.00'
1114	1020+91.78	35.28'
1115	1030+35.94	0.00'
1116	1028+54.43	-52.12'
1117	1028+71.12	-48.15'
1118	1030+36.18	-31.55'

BECHER HOPPE

I, DAVID F HUEMPFNER PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF <APPROVING AUTHORITY>, I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

SIGNATURE: _____ DATE: XX/XX/XX

PRINT NAME: <ENTER APPROPRIATE NAME>

REGISTRATION NUMBER: 2091-8

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE <APPROVING AUTHORITY>

SIGNATURE: _____ DATE: XX/XX/XX

PRINT NAME: <ENTER APPROPRIATE NAME>

FILE NAME : P:\2023\2023.032 - V OF WESTON - ROSS AVE (METRO-ALDERSON)\69991303\SHEETS\TPP SHEETS\040102-RP.DWG
PLOT DATE : 10/6/2025 1:04 PM PLOT BY : JED MATTMILLER PLOT NAME : PLOT SCALE :
APPRAISAL PLAT DATE : _____

6999-13-03 6999-13-03 - 4.04

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	2026 Budget Public Hearing Notice
From:	Administration/Finance Department
Question:	None

Background

Attached is the 2026 Budget Public Hearing notice that will be sent to the paper next week. We still have a couple items that need to be finalized such as the increment and the actual tax rate. We still have not received our final statement of assessment, nor have we received any levy certifications from other taxing districts. The General Fund should not change, if it does it would be slight changes within the department.

As in the past I can send out a copy of the final public hearing notice to the board prior to submittal, if there would be anything alarming a special meeting could be held.

Attached Docs:	2026 Budget Public Hearing Notice
Committee Action:	None
FISCAL IMPACT:	none
Recommendation:	N/A.

Recommended Language for Official Action

None

Additional action:	None.

VILLAGE OF WESTON

NOTICE OF 2026 BUDGET PUBLIC HEARING

Weston Municipal Center, 4747 Camp Phillips Road, Weston WI 54476

Notice is hereby given pursuant to Wisconsin Statutes that a Public Hearing is scheduled for Monday, November 17, 2025, at 6:00 P.M. on the VILLAGE OF WESTON PROPOSED 2026 OPERATING BUDGET. Village of Weston citizens and taxpayers shall have the opportunity to be heard on the proposed budget.

PRELIMINARY

2026 OPERATING BUDGET SUMMARY - GENERAL FUND

REVENUES	**2024 ACTUAL**	**2025 BUDGET**	**2025 ESTIMATED**	**2026 PROPOSED**	**BUDGET CHANGE**
Property Taxes	$5,466,300	$5,601,966	$5,601,967	$5,733,357	2.35%
Other Taxes	667,101	553,090	522,520	523,090	-5.42%
Special Assessments	6,315	5,500	5,000	5,500	0.00%
Intergovernmental Revenues	2,352,583	2,537,843	2,449,489	2,706,965	6.66%
Licenses & Permits	390,370	356,240	382,410	367,960	3.29%
Fines, Forfeitures & Penalties	91,607	32,600	87,790	32,600	0.00%
Public Charges for Services	13,729	29,350	16,475	30,450	3.75%
Intergovernmental Charges for Services	93,899	67,550	77,107	70,550	4.44%
Miscellaneous Revenue	458,592	121,558	355,890	144,984	19.27%
Other Financing Sources	1,778	5,500	7,130	500	-90.91%
Applied Fund Balances	0	105,000	0	50,000	-52.38%
Total Revenues	$9,542,274	$9,416,197	$9,505,778	$9,665,956	2.65%
EXPENDITURES					
General Government	$1,254,081	$1,287,053	$1,326,843	$1,277,675	-0.73%
Public Safety	4,728,090	4,958,234	4,930,300	5,253,040	5.95%
Public Works	2,124,464	2,243,619	2,101,515	2,217,683	-1.16%
Health & Human Services	30,827	5,000	5,000	8,000	60.00%
Culture & Recreation	534,204	552,044	494,100	571,531	3.53%
Conservation & Development	229,034	286,997	261,880	296,568	3.33%
Other Financing Uses	566,874	25,000	25,000	25,000	0.00%
Contingency Reserve	0	58,250	0	16,459	-71.74%
Total Expenditures	$9,467,574	$9,416,197	$9,144,638	$9,665,956	2.65%

TOTAL PROPERTY TAX LEVY REQUIRED	2025 BUDGET	2026 PROPOSED
Expenditures	9,416,197	9,665,956
Less: Revenues	3,814,231	3,932,599
Operating Levy (TID Out)	5,601,966	5,733,357
Debt Service Fund Levy	2,158,667	2,363,065
Other Funds Levy	40,000	40,000
Village Share Tax Increment		
District Levy	2,307,298	1,397,026
Total Levy (TID IN)	10,107,931	9,533,448
Assessed Value (TID Out)**	$ 1,323,782,591	$ -
TID Assessed Value**	431,954,509	
Assessed Value (TID IN)	$ 1,755,737,100	
Assessed Tax Rate**	$ 5.75709	#DIV/0!
(Village portion of Tax Rate)	% Change	#DIV/0!

VILLAGE OF WESTON TAX RATE			
	Budget Year	Assessed** Rate	Equalized Rate
	2026 Proposed	??	??
	2025	5.89	5.91
	2024	8.11	5.81
	2023	7.81	6.03
	2022	7.54	6.29
	2021	7.25	6.28
	2020	6.89	6.22
	2019	6.68	6.39
	2018	6.35	6.40
	2017	5.99	6.13
	2016	5.76	6.21
	2015	5.57	6.09
	2014	5.31	5.80
	2013	5.16	5.68

** Based on Estimated Assesed Values

2026 BUDGET SUMMARY OF ALL GOVERNMENTAL AND PROPRIETARY FUNDS

	General	Debt Service	Special Revenue	Capital Projects	Enterprise/ Utilities	Summary Total
Est. Fund balance January 1	4,472,575	239,464	6,435,958	534,560	66,620,042	78,302,599
Operating Levy	5,733,357	2,363,065	40,000	0	0	8,136,422
Tax Increment District Levy	0	0	3,600,000	0	0	3,600,000
Other Revenue	3,932,599	1,558,930	4,063,813	2,506,440	7,398,663	19,460,445
Total Revenue	9,665,956	3,921,995	7,703,813	2,506,440	7,398,663	31,196,867
Less Expenditures	9,665,956	4,069,601	5,485,133	3,041,000	7,685,667	29,947,357
Revenue Over/Under Expenditures	0	(147,606)	2,218,680	(534,560)	(287,004)	1,249,510
Est. Fund balance December 31	4,472,575	91,858	8,654,638	-	66,333,038	79,552,109

Proposed Budget is available for inspection at the Village of Weston Municipal Center 8: A.M. - 4:30 P.M. Monday through Friday or on the Village of Weston website located at www.westonwi.gov

Jessica Trautman
Finance Director

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on Nine Tools of Civility Reminder and consideration of meeting decorum policy**
From:	**Jami Gebert, Administrator**
Question:	**Would the Board like to consider a meeting decorum policy?**

Background

Friendly reminder, the Board of Trustees did adopt the Speak your Peace Resolution No. 2025-010, including the below Nine Tools of Civility at the May 19, 2025, meeting.

1. Pay attention.
2. Listen.
3. Be inclusive.
4. Don't gossip.
5. Show respect.
6. Seek common ground.
7. Repair damaged relationships.
8. Use constructive language.
9. Take responsibility.

As noted in May, adoption of Speak Your Peace will not end all disagreements. However, the nine tools provide helpful guidance to have respectful and kind conversations.

An additional consideration for Board discussion is the potential of a Code of Conduct or Rules of Decorum policy. The policy could be added to the Elected and Appointed Village Officials Handbook. Here is one example from the City of Franklin, WI, https://www.franklinwi.gov/Files/Forms/Franklin-Common-Council-Rules-Final-as-Approved-by-CC-on-8-2-2022.pdf. Their *Rules of the Common Council*, #8. General Rules of Decorum, states, *"No person shall personally attack a Council Member, City official, City employee or any other person. For purposes of this section, personal attacks shall include comments directed at a particular person or persons which pertain to any matter that is unrelated to the performance of official duties or the conduct of City business, are threatening, slanderous, defamatory or obscene or are of such a nature that the comments disrupt the meeting or cause a disturbance.*

No person shall make irrelevant, unduly repetitious, offensive, threatening, slanderous, defamatory, or obscene remarks or act in such a manner as to disrupt or disturb the orderly conduct of any meeting, including handclapping, stomping of feet, whistling, shouting or other demonstrations.

Any person violating this provision shall be called to order by the Mayor or presiding officer. If the conduct continues, the Mayor or presiding officer may order the person, other than a Body Member, removed and the Council may make a finding of fact whether such behavior was outside the scope and content of the Council rules and, if applicable, whether the behavior was of a character to cause a breach of the peace."

This is just one example. The agenda item is to have a discussion on if a policy would be of interest to the Board and begin a conversation on items the Board would potentially like to see included in a draft policy.

Attached Docs: **None.**

REQUEST FOR CONSIDERATION

Committee Action:	**None.**
FISCAL IMPACT:	**None.**
Recommendation:	**None.**

Recommended Language for Official Action

I motion to have staff draft an example Rules of Decorum policy for the Elected and Appointed Village Officials Handbook for review at a future Board of Trustees meeting.

No motion.

Or something else . . .

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on 2026 Farmers Market Relocation**
From:	**Jami Gebert, Administrator**
Question:	**Board discussion on the temporary location of the Farmers Market.**

Background

The Board requested an agenda item regarding a temporary location for the Farmers Market in 2026. Currently the market is located at 3910 Schofield Avenue, which is owned by Lokre Development and leased to the Village for $1/annually. There are General Development Plans (GDP) approved at the site for a freestanding Dunkin Donuts and Baskin Robins Restaurant. A proposed timeline has the new freestanding building opening by mid-summer 2026, hence leaving the Farmers Market to find another location. At this time, the location could be temporary as we discuss a more permanent future home.

Staff have assembled and attached maps of various other Village owned locations to show the size and parking availability of the sites. Staff focused on Village owned locations at this time. If the BOT would like to explore non-Village owned locations, suggestions could be made at the meeting. However, we may again face the possibility of relocation depending on the property owner's future plans. Renee Hodell, staff liaison to the Farmers Market, has been in contact with the vendors who are aware of the relocation, and she will be at the meeting for any questions.

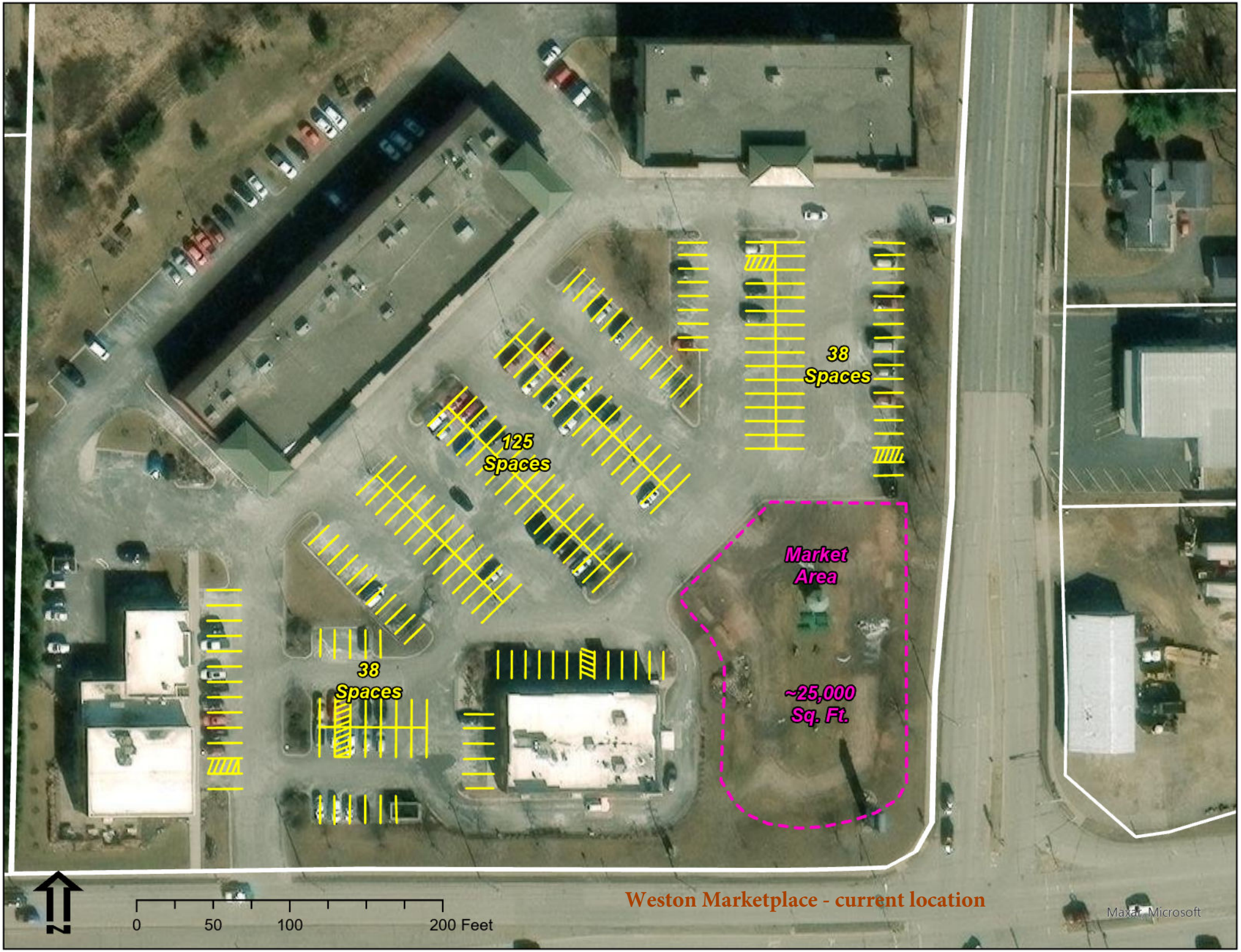
Attached Docs:	Maps of various locations that the Village owns for possible market relocation.
Committee Action:	None.
FISCAL IMPACT:	Limited, and handled through Farmers Market funds.
Recommendation:	None. Staff are supportive of the Kennedy Park site, due to size and parking availability. Both the vendors and youth sports organizations have expressed support for the location, as the market adds amenities in close proximity for families to visit while here.

Recommended Language for Official Action

I move staff [explore or proceed] with _____as the temporary location of the Farmers Market in 2026.

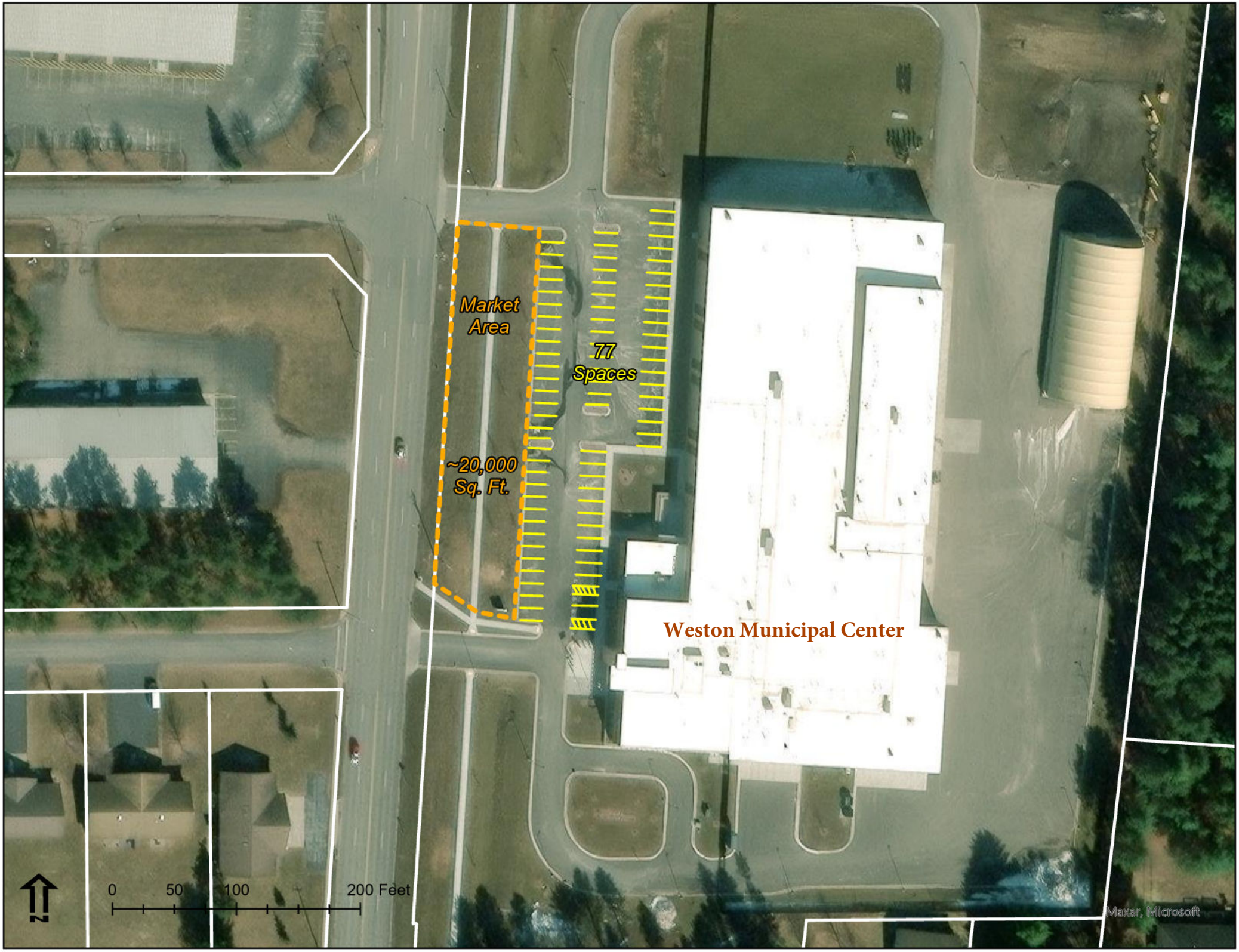
No action.

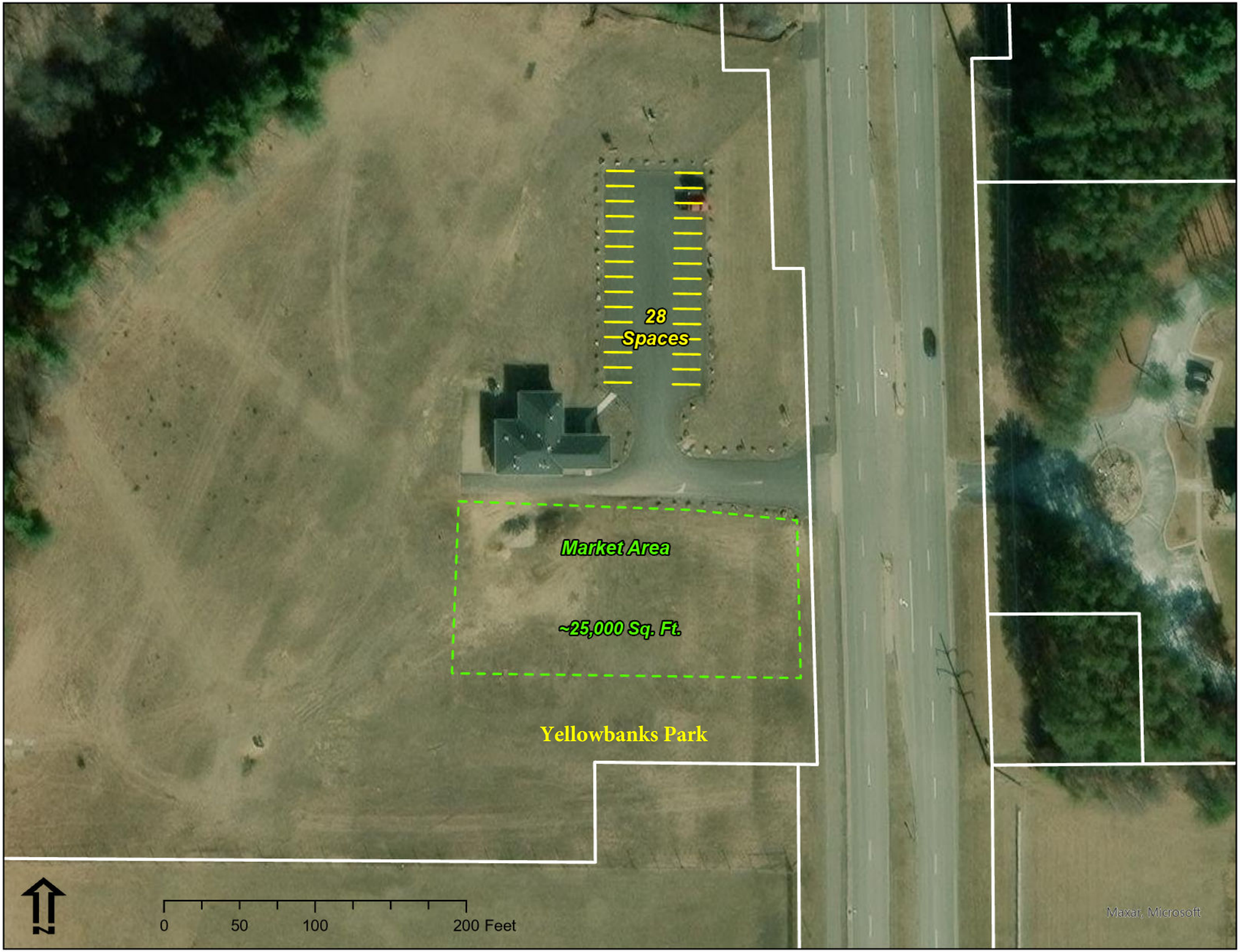
Or something else _____.



Weston Marketplace - current location

Street Parking
Market Area
~69,000 Sq. Ft.
138 Spaces
Kennedy Park
Street Parking
55 Spaces
19 Spaces
167 Spaces
N
0
125
250
500 Feet
Maxar, Microsoft


Market Area
~20,000 Sq. Ft.
77 Spaces
Weston Municipal Center
N
0
50
100
200 Feet
Maxar, Microsoft


28
Spaces
Market Area
~25,000 Sq. Ft.
Yellowbanks Park
N
0
50
100
200 Feet
Maxar, Microsoft

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees Meeting, October 20, 2025**
Description:	**Discussion and/or action on a Lease Agreement with the Town of Weston at 5209 Mesker Street**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to approve the new lease agreement as presented with the Town of Weston?**

Background

Attached are two copies of the **Lease Agreement Between the Town of Weston and the Village of Weston**. The first copy is *with Track Changes* to allow the BOT to easily see where changes occurred. The second copy is *without Track Changes*. The lease agreement was approved at the Town of Weston Board of Supervisors meeting on September 16, 2025.

Since the BOT review of the draft agreement in September, the only additional change made to the document was under Article 12, regarding refuse and recycling. The new lease, if approved, would begin January 1, 2026, and terminate on December 31, 2028. The lease automatically renews for successive terms of one year, unless either party provides written notice to the other party at least 180 days prior to the expiration.

Attached Docs:	**draft *with Track Changes* Lease Agreement Between the Town of Weston and Village of Weston** **draft *without Track Changes* Lease Agreement Between the Town of Weston and Village of Weston**
Committee Action:	**None.**
Fiscal Impact:	**None.**
Recommendation:	**None.**

Recommended Language for Official Action

I move to approve the Lease Agreement Between the Town of Weston and the Village of Weston as presented.

I move to approve the Lease Agreement Between the Town of Weston and the Village of Weston with the following changes _____.

Something else . . ..

LEASE AGREEMENT BETWEEN THE TOWN OF WESTON AND THE VILLAGE OF WESTON

ARTICLE 1

Parties:

THIS LEASE AGREEMENT ("Agreement") made this ____ day of _____, 2025, by and between the Town of Weston ("Tenant"), a municipal corporation of the State of Wisconsin, and the Village of Weston ("Landlord"), a municipal corporation of the State of Wisconsin.

ARTICLE 2

Premises:

Landlord, subject to the terms and conditions herein, leases to Tenant approximately 158 square feet of office space in the Weston Public Safety Building ("Building"), located at 5209 Mesker Street, Weston, Wisconsin 54476 ("Building Property"), and depicted as Room 102 in the drawing attached hereto as Exhibit 1 ("Premises").

In addition, Landlord agrees to permit Tenant to use the former municipal court space in the Building on a per diem basis for additional rent for special occasions such as public meetings, elections, etc. ("Additional Space"). The Additional Space is approximately 1,448 square feet and is depicted as Room 113 in Exhibit 1.

In addition to the Premises and Additional Space, Tenant has a non-exclusive easement in common with other tenants of the Building to use the driveways, sidewalks, and parking areas on the Building Property and designated "common area" within the Building as identified in Exhibit 1.

ARTICLE 3

Improvements:

Tenant shall have the right to make improvements within the Premises upon prior written consent of the Landlord, which shall not be unreasonably withheld. All improvements shall conform to, and comply with, all federal, state and local laws, ordinances, rules, and regulations. Any such improvements shall be arranged to minimize any disruption to other tenants of the Building.

ARTICLE 4

Term:

The term of this Agreement shall commence on January 1, 2026, and terminate on December 31, 2028. This Agreement shall automatically renew for successive terms of one year, unless either party provides written notice to the other party at least 180 days prior to the expiration of the most current term. However, if Landlord finds a renter to lease the entire Building, or enters into an agreement to sell the Building Property, Landlord may terminate this Agreement upon 120~~60~~ days' written notice to the Tenant.

ARTICLE 5

Use:

The Premises shall be used by Tenant as municipal office space. The Additional Space may be used for municipal meetings and/or elections. Upon termination of this Agreement, Tenant shall remove its personal property from the Building Property, and deliver the Premises and Additional Space peaceably in as good of condition as on the Commencement Date, regular wear and tear excepted.

ARTICLE 6

Rent:

Tenant shall pay rent to Landlord in the sum of four-thousand eight hundred and sixty-nine dollars ($4,869.00) for the Premises. Rent shall be paid in full by the end of July, annually. All rent shall be paid to Landlord at 4747 Camp Phillips Road, Weston Wisconsin 54476, or at any other address directed by Landlord. The Tenant agrees to pay to Landlord rent in the amount of thirty dollars ($30.00) on a per diem basis for use of the Additional Space. The Town Clerk shall track Tenant's use of the Additional Space and inform the Landlord on a quarterly basis of each date of use, along with payment of the additional rent owed.

ARTICLE 7

CPI Adjustments:

Beginning January 1, 2026, rent for the Premises and Additional Space shall increase annually, by the increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U) as issued and published by the Bureau of Labor Statistics of the United States Department of Labor (the "CPI") measured between December of the immediately preceding year and the CPI of the December before that. In the event that the CPI decreases, that rental rate shall remain flat.

ARTICLE 8

Right of Entry:

Landlord, or any its agents, shall have the right to enter the Premises to inspect or repair, as may be deemed necessary, for the safety, comfort, or preservation of the Building. Advance notice shall be provided, if possible, and Landlord shall follow whatever protocols are necessary to maintain proper security and confidentiality.

ARTICLE 9

Assigning and Subletting:

This Agreement shall not be assigned. No portion of the Premises or Additional Space may be sublet without Landlord's prior written consent.

ARTICLE 10

Prohibited Uses:

Tenant agrees not to permit anything to be done in, or about, the Building Property which will, in any way, obstruct or interfere with the rights of other tenants or occupants of the Building, injure or annoy them. Tenant shall keep the Premises, Additional Space, and all common areas used by the Tenant, any of its employees, or guests in a clean and sanitary condition.

ARTICLE 11

Parking:

Tenant will have the non-exclusive right to use the common areas designated for parking on the Building Property. Landlord shall have the right to reasonably restrict Tenant employee parking to ensure parking spaces are available for all tenants and customers of the Building.

ARTICLE 12

Exterior Maintenance:

Landlord shall be responsible for all snow plowing, snow removal, and snow shoveling as required in the parking lot, driveways, and sidewalks, and for lawn care and landscaping of any grassy areas adjacent to the Building. Landlord shall provide receptacles at the Building Property for disposal of refuse and recycling. No fee for refuse and recycling will be charged to the Tenant as long as complimentary collection, transportation, and disposal service is provided to the Village. If fees were to occur, expenses would be proportionally divided between tenants and 158 square feet would be used for the Tenant's portion.

ARTICLE 13

Routine Maintenance:

Tenant agrees to keep the interior portion of the Premises ~~and Additional Space~~ in good repair and maintenance at all times. This includes, but is not limited to, the interior portion of the walls and any electrical, HVAC, mechanical, and plumbing systems located within the Premises ~~and Additional Space~~ which exclusively serve the Premises, ~~and Additional Space~~ from the point which such systems enter the Premises ~~and Additional Space~~. Tenant shall be responsible for all routine repair, maintenance, cleaning and the replacement of doors, windows, floor coverings, wall coverings, ceilings, and lighting fixtures within the Premises ~~and Additional Space~~. Any damage to the common areas resulting from Tenant's use of the Building or the Building Property shall be repaired and restored by Tenant at its expense.

The Landlord agrees that the Tenant shall not be held responsible for any damage to the Additional Space or common areas caused by a third party, including but not limited to other tenants in the building, contractors, or other individuals not under the control of the Tenant.

Prior to the commencement of the Lease Term, the Tenant should report damage or items not in good repair and maintenance. The report will be attached to this Lease as an addendum.

ARTICLE 14

Housekeeping:

Tenant shall pay for all housekeeping and janitorial services necessary to maintain the Premises, Additional Space (when in use by the Tenant), and all common areas used by Tenant's employees or guests in a clean and professional manner.

ARTICLE 15

Non-Routine Maintenance:

Landlord shall be responsible for all non-routine maintenance of the Building. The term "non-routine maintenance" means the repair and/or replacement of any building components costing in excess of $3,000.00 per line item. The building components are any portions of the building, such as the roof, heating, ventilating and air conditioning system, the plumbing system, the electrical system, or any structural component of the Building, the cost of which would be capitalized under generally accepted accounting principles. Tenant shall submit an estimate of the costs of such non-routine maintenance to Landlord for approval prior to authorizing any such repair and/or replacement work.

ARTICLE 16

Utilities:

Landlord shall be responsible for all utility fees attributable to the Building including the cost of water, sewage, electricity, and fuel used for heating, ventilating, or cooling the Building. Landlord shall furnish one Microsoft 365 subscription annually, including one email address and Office Suite, and software support. Tenant shall pay for all telephone costs, data services, internet costs, and all other technology expenses that may be incurred in the operations of the Tenant. Tenant is not required, but able to participate in any cooperative agreements organized by the Landlord for communication and technology services.

ARTICLE 17

Insurance:

LIABILITY INSURANCE – Tenant shall, at its own sole cost and expense, and for the mutual benefit of Landlord and Tenant, carry and maintain comprehensive public liability insurance, including property damage insuring Tenant and Landlord as an "additional insured" against liability for injury to person or property occurring in, or about, the Building Property arising out of its ownership, maintenance, use, or occupancy thereof. The limits of liability under said policy shall not be less than the maximum statutory amounts that can be awarded against a Wisconsin Municipality. Tenant agrees to furnish evidence of such insurance to Landlord upon demand.

PROPERTY INSURANCE – Landlord shall, at its own sole cost and expense, provide for property insurance on the Building in an amount not less than the full insurable replacement cost of the Building, insuring against loss or damage by fire and such other risks as are covered by the current ISO Special Form policy. Landlord, at its option, may obtain such additional coverages and/or endorsements as it deems appropriate or necessary including, without limitation, insurance covering foundation, grading, excavation and debris removal costs, earthquake insurance, flood insurance, and other coverages and/or endorsements.

SUBROGATION CLAIMS – Landlord and Tenant shall waive all claims for recovery against each other for any loss or damage (whether or not such loss of damage is caused by the negligence of the other party and, notwithstanding, any provision(s) in the Agreement to the contrary) to any person or property coverable under any property insurance required to be carried hereunder or by any property insurance actually carried by the respective party. This waiver is not limited to the amount of insurance actually carried, or to the actual proceeds received after a loss. Each party shall have its insurance company, which issues its property coverage, waive any rights of subrogation against any of the other parties to this Agreement, and any other tenants of the Building, and shall have the insurance company include an endorsement acknowledging this waiver, if necessary.

ARTICLE 18

Signage:

Tenant agrees that it will not place any signs on the exterior of the Building or on the Building Property without the written consent of Landlord, which consent shall not be unreasonably withheld, conditioned, or delayed.

ARTICLE 19

Indemnification:

Tenant agrees to indemnify and hold harmless Landlord from all losses, damages, liabilities, and expenses which may arise out of Tenant's use of the Building Property. Nothing contained herein is intended to be a waiver or estoppel of the parties or their insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statues §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the parties or their insurers shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

ARTICLE 20

Right to Cure:

In the event of a default by any party to the Agreement, the non-defaulting party shall give the defaulting party written notice of the default and a 30-day right to cure such default and, during the cure period, the defaulting party will take no action to enforce its claim arising from such default.

ARTICLE 21

Notices:

Any notices hereunder shall be given to the parties as follows:

TOWN OF WESTON:
Town of Weston Clerk
5209 Mesker Street
Weston, WI 54476

VILLAGE OF WESTON:
Village of Weston Clerk
4747 Camp Phillips Road
Weston, WI 544476

In the event such address is no longer effective and no other address for notice has been given, notice shall be sent to the party's last known address. Notice shall be in writing and mailed via certified mail, return receipt requested.

ARTICLE 22

Building Rules:

Landlord may create, alter, or delete Building Property rules and regulations that it determines necessary to better serve the tenants of the Building. The rules and regulations shall be enforced in a non-discriminatory manner by Landlord and shall not unreasonably interfere with the tenant's use of the Premises, Additional Space, or the common areas.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date set forth above and by so signing this Lease Agreement, certify that they have been duly and properly authorized by their respective boards to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

TOWN OF WESTON

Dated: _____ By: _____
David Phelps, Chairman

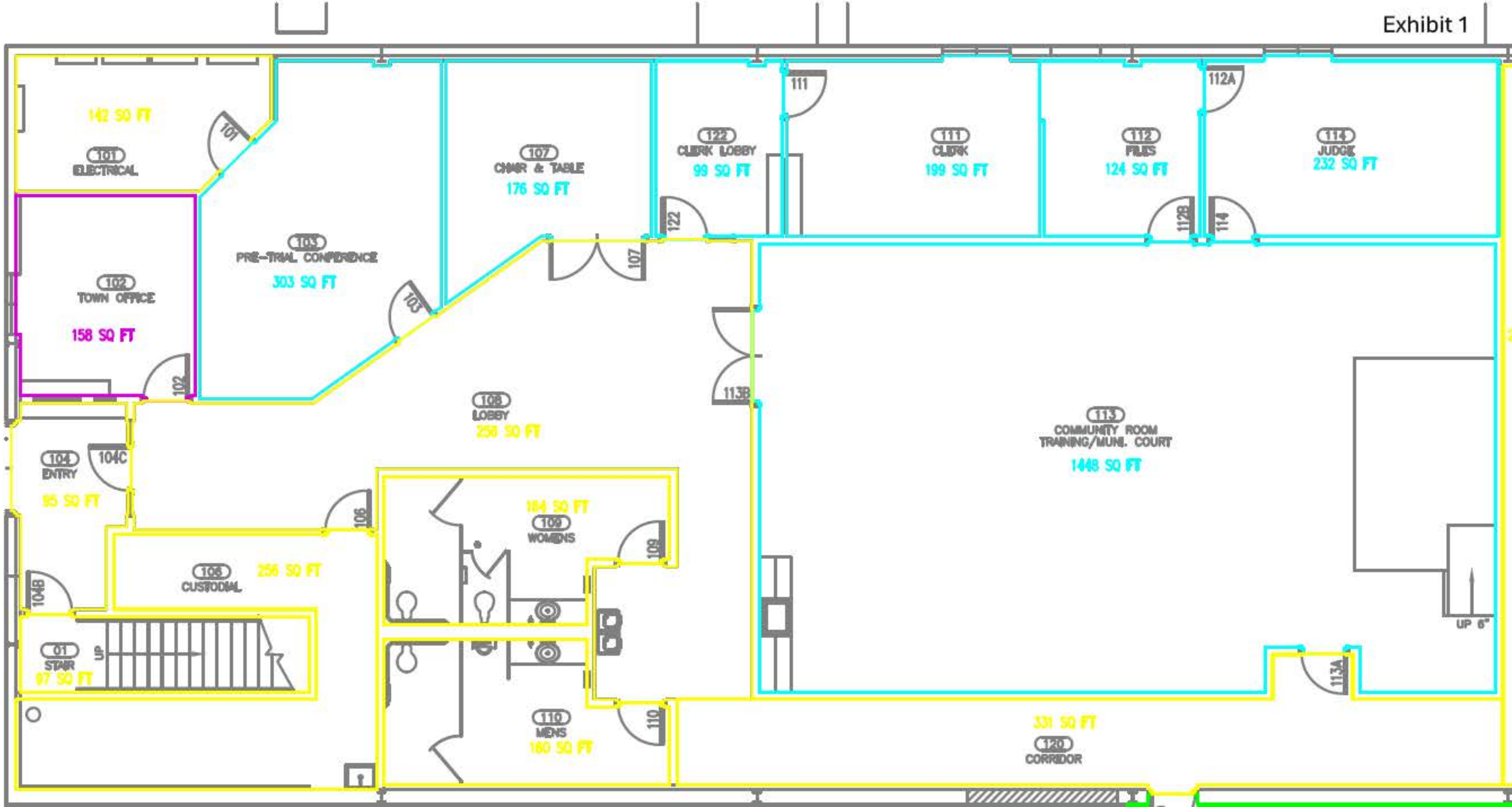
Dated: _____ By: _____
Robin Huempfner, Clerk/Treasurer

VILLAGE OF WESTON

Dated: _____ By: _____
Mark Maloney, President

Dated: _____ By: _____
Pamela Brehm, Village Clerk

Exhibit 1


142 SQ FT
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TOWN OFFICE
158 SQ FT
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PRE-TRIAL CONFERENCE
303 SQ FT
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CHAIR & TABLE
176 SQ FT
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122
CLERK LOBBY
99 SQ FT
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111
111
CLERK
199 SQ FT
112
FILES
124 SQ FT
112B
112A
114
JUDGE
232 SQ FT
114
113B
108
LOBBY
258 SQ FT
104
ENTRY
95 SQ FT
104C
104B
106
CUSTODIAL
256 SQ FT
106
01
STAIR
97 SQ FT
UP
184 SQ FT
109
WOMENS
109
110
MENS
160 SQ FT
110
113
COMMUNITY ROOM
TRAINING/MUNI. COURT
1448 SQ FT
UP 6"
113A
331 SQ FT
120
CORRIDOR

LEASE AGREEMENT BETWEEN THE TOWN OF WESTON AND THE VILLAGE OF WESTON

ARTICLE 1

Parties:

THIS LEASE AGREEMENT ("Agreement") made this ____ day of _____, 2025, by and between the Town of Weston ("Tenant"), a municipal corporation of the State of Wisconsin, and the Village of Weston ("Landlord"), a municipal corporation of the State of Wisconsin.

ARTICLE 2

Premises:

Landlord, subject to the terms and conditions herein, leases to Tenant approximately 158 square feet of office space in the Weston Public Safety Building ("Building"), located at 5209 Mesker Street, Weston, Wisconsin 54476 ("Building Property"), and depicted as Room 102 in the drawing attached hereto as Exhibit 1 ("Premises").

In addition, Landlord agrees to permit Tenant to use the former municipal court space in the Building on a per diem basis for additional rent for special occasions such as public meetings, elections, etc. ("Additional Space"). The Additional Space is approximately 1,448 square feet and is depicted as Room 113 in Exhibit 1.

In addition to the Premises and Additional Space, Tenant has a non-exclusive easement in common with other tenants of the Building to use the driveways, sidewalks, and parking areas on the Building Property and designated "common area" within the Building as identified in Exhibit 1.

ARTICLE 3

Improvements:

Tenant shall have the right to make improvements within the Premises upon prior written consent of the Landlord, which shall not be unreasonably withheld. All improvements shall conform to, and comply with, all federal, state and local laws, ordinances, rules, and regulations. Any such improvements shall be arranged to minimize any disruption to other tenants of the Building.

ARTICLE 4

Term:

The term of this Agreement shall commence on January 1, 2026, and terminate on December 31, 2028. This Agreement shall automatically renew for successive terms of one year, unless either party provides written notice to the other party at least 180 days prior to the expiration of the most current term. However, if Landlord finds a renter to lease the entire Building, or enters into an agreement to sell the Building Property, Landlord may terminate this Agreement upon 120 days' written notice to the Tenant.

ARTICLE 5

Use:

The Premises shall be used by Tenant as municipal office space. The Additional Space may be used for municipal meetings and/or elections. Upon termination of this Agreement, Tenant shall remove its personal property from the Building Property, and deliver the Premises and Additional Space peaceably in as good of condition as on the Commencement Date, regular wear and tear excepted.

ARTICLE 6

Rent:

Tenant shall pay rent to Landlord in the sum of four-thousand eight hundred and sixty-nine dollars ($4,869.00) for the Premises. Rent shall be paid in full by the end of July, annually. All rent shall be paid to Landlord at 4747 Camp Phillips Road, Weston Wisconsin 54476, or at any other address directed by Landlord. The Tenant agrees to pay to Landlord rent in the amount of thirty dollars ($30.00) on a per diem basis for use of the Additional Space. The Town Clerk shall track Tenant's use of the Additional Space and inform the Landlord on a quarterly basis of each date of use, along with payment of the additional rent owed.

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The Landlord agrees that the Tenant shall not be held responsible for any damage to the Additional Space or common areas caused by a third party, including but not limited to other tenants in the building, contractors, or other individuals not under the control of the Tenant.

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Utilities:

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Insurance:

LIABILITY INSURANCE – Tenant shall, at its own sole cost and expense, and for the mutual benefit of Landlord and Tenant, carry and maintain comprehensive public liability insurance, including property damage insuring Tenant and Landlord as an "additional insured" against liability for injury to person or property occurring in, or about, the Building Property arising out of its ownership, maintenance, use, or occupancy thereof. The limits of liability under said policy shall not be less than the maximum statutory amounts that can be awarded against a Wisconsin Municipality. Tenant agrees to furnish evidence of such insurance to Landlord upon demand.

PROPERTY INSURANCE – Landlord shall, at its own sole cost and expense, provide for property insurance on the Building in an amount not less than the full insurable replacement cost of the Building, insuring against loss or damage by fire and such other risks as are covered by the current ISO Special Form policy. Landlord, at its option, may obtain such additional coverages and/or endorsements as it deems appropriate or necessary including, without limitation, insurance covering foundation, grading, excavation and debris removal costs, earthquake insurance, flood insurance, and other coverages and/or endorsements.

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ARTICLE 18

Signage:

Tenant agrees that it will not place any signs on the exterior of the Building or on the Building Property without the written consent of Landlord, which consent shall not be unreasonably withheld, conditioned, or delayed.

ARTICLE 19

Indemnification:

Tenant agrees to indemnify and hold harmless Landlord from all losses, damages, liabilities, and expenses which may arise out of Tenant's use of the Building Property. Nothing contained herein is intended to be a waiver or estoppel of the parties or their insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statues §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the parties or their insurers shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

ARTICLE 20

Right to Cure:

In the event of a default by any party to the Agreement, the non-defaulting party shall give the defaulting party written notice of the default and a 30-day right to cure such default and, during the cure period, the defaulting party will take no action to enforce its claim arising from such default.

ARTICLE 21

Notices:

Any notices hereunder shall be given to the parties as follows:

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Town of Weston Clerk
5209 Mesker Street
Weston, WI 54476

VILLAGE OF WESTON:
Village of Weston Clerk
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Weston, WI 544476

In the event such address is no longer effective and no other address for notice has been given, notice shall be sent to the party's last known address. Notice shall be in writing and mailed via certified mail, return receipt requested.

ARTICLE 22

Building Rules:

Landlord may create, alter, or delete Building Property rules and regulations that it determines necessary to better serve the tenants of the Building. The rules and regulations shall be enforced in a non-discriminatory manner by Landlord and shall not unreasonably interfere with the tenant's use of the Premises, Additional Space, or the common areas.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the date set forth above and by so signing this Lease Agreement, certify that they have been duly and properly authorized by their respective boards to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

TOWN OF WESTON

Dated: _____ By: _____
David Phelps, Chairman

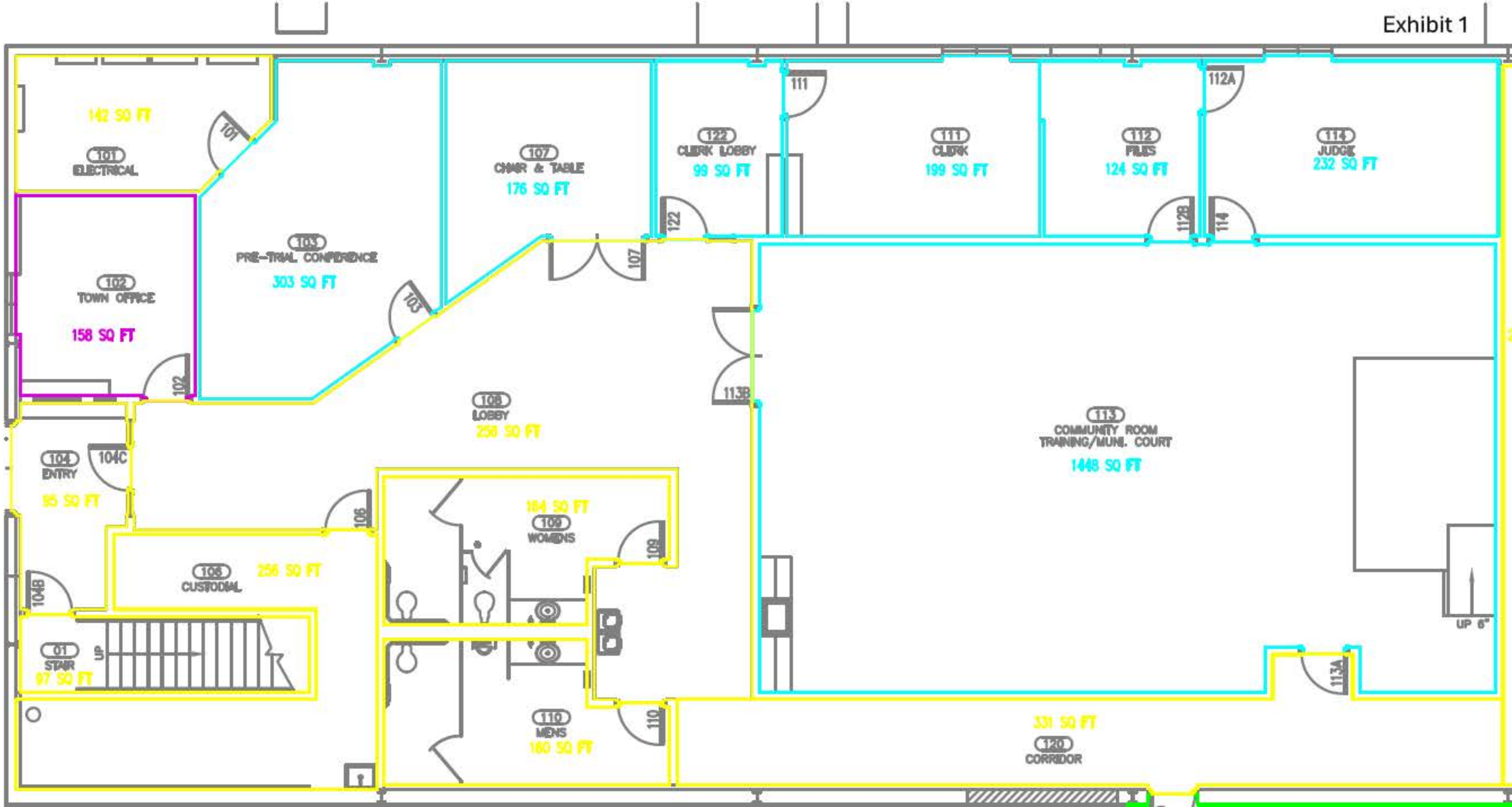
Dated: _____ By: _____
Robin Huempfner, Clerk/Treasurer

VILLAGE OF WESTON

Dated: _____ By: _____
Mark Maloney, President

Dated: _____ By: _____
Pamela Brehm, Village Clerk

Exhibit 1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124 SQ FT
112B
112A
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JUDGE
232 SQ FT
114
113B
108
LOBBY
258 SQ FT
104
ENTRY
95 SQ FT
104C
104B
106
CUSTODIAL
256 SQ FT
106
01
STAIR
97 SQ FT
UP
184 SQ FT
109
WOMENS
109
110
MENS
160 SQ FT
110
113
COMMUNITY ROOM
TRAINING/MUNI. COURT
1448 SQ FT
UP 6"
113A
331 SQ FT
120
CORRIDOR

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees Meeting, October 20, 2025**
Description:	**Discussion and/or action on Providing a Letter of Support from the Village Board on Expanding E. Nick Avenue**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to provide a Letter of Support for seeking state assistance towards the development of E. Nick Avenue?**

Background

On September 22, 2025, Director Wodalski, Director Higgins, President Maloney, and I had a conference call with developer Gary Guerndt and Senator Cory Tomczyk regarding possible state assistance for the E. Nick Avenue road expansion. The BOT has discussed E. Nick Avenue several times and the developer's desire for a quarry in the Village of Kronenwetter and a rural, large lot subdivision in the Village of Weston.

Senator Tomczyk expressed an important part of advocating for potential assistance with the project would be a Letter of Support from the municipalities affected. The letter would be attached to a narrative about the project that the developer would write sharing the importance of the project and need for state assistance in order for the project to happen.

Attached is a potential draft Letter of Support which, if approved, could be signed by President Maloney on behalf of the entire Board of Trustees and forwarded to the developer to accompany their ask for assistance at the state level.

Attached Docs:	**Draft Letter of Support.**
Committee Action:	**None.**
Fiscal Impact:	**None.**
Recommendation:	**None.**

Recommended Language for Official Action

I motion to approve the Letter of Support as presented and forward to the developer.

I motion to approve the Letter of Support with the following changes _____ and forward to the developer.

No action.

Or something else _____.

Weston Municipal Center
4747 Camp Phillips Rd
Weston, WI 54476
715-359-6114
www.westonwi.gov

October 20, 2025

Senator Cory Tomczyk
29th District
P.O. Box 7882
Madison, WI 53707-7882

Dear Senator Tomczyk,

The Village of Weston Board of Trustees is writing to express our support for the ongoing collaborative efforts related to the expansion and future development along E. Nick Avenue. Expansion of the roadway provides for development opportunities in the region and improves safety to existing and potential new residents through road improvements that enhance emergency response.

The proposed development plan affects four municipalities, the Villages of Weston and Kronenwetter, plus the Towns Ringle and Reid. The development specific to the Village of Weston includes the addition of a rural, large lot subdivision on 80-acres. The issue is approximately a mile and half of the road leading to the development is unimproved. One-third mile of the unimproved roadway connecting E. Nick Avenue to County Road J would need to be built within the Towns of Ringle and Reid. Connection of this portion of roadway would provide the biggest regional economic impact by allowing for access off a County Highway just south of STH 29 and not requiring a long meandering route to access potential development sites.

While the Village of Weston has coordinated with the neighboring municipalities to improve sections of the roadway annually, the total construction expense required to build and pave the road is cost prohibitive and not entirely in any one municipality's jurisdiction. The developer has made a commitment to also contribute towards the road's construction. But that commitment even when combined with the Village of Weston's efforts to upgrade a portion of the roadway annually will take several years – missing out on development opportunities for all four communities.

We appreciate the Senator's support in helping make this project—and its economic impact—a reality. Thank you for your consideration; we look forward to working together to move this effort forward.

Sincerely,

President Mark Maloney
On behalf of the entire Village of Weston Board of Trustees

DRAFT

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on Revised and Expanded Proposal from T-Mobile for Collocation of Cell Equipment on a Village Water Tower**
From:	**Jami Gebert, Village Administrator** **Michael Wodalski, Public Works Director**
Question:	**Would the Board like to continue to pursue a lease agreement to add cell equipment to the E. Everest Avenue water tower?**

Background

Below is an excerpt from the April 29, 2024, Board of Trustees meeting minutes.

> ***Discussion and possible action regarding Proposal for Collocation of Cell Equipment on a Village water tower***
>
> *Discussion: This item is for Summit Avenue or East Everest Avenue water tower.*
>
> ***Motion by Pinsonneault, second by Cronin to direct staff to pursue a lease agreement with T-Mobile for installation of cell tower equipment on the E. Everest Avenue water tower for the amount of $3500 monthly for a five-year term with 10 percent escalation per term and hold harmless clause with review by Attorney Yde and come back to the Board for final review.***
>
> ***Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass***
>
Trustee	***Present***
Cronin, Steve	***YES***
Ermeling, Barb	***YES***
Hartinger, Jasper	***YES***
Maloney, Mark	***YES***
Pinsonneault, Jim	***YES***
Weiland, Jamie	***YES***
Zeyghami, Hooshang	***YES***

Staff communicated the BOT decision in the spring of 2024 with LLC Telecom Services, T-Mobile's telecom services partner. In January 2025, LLC Telecom reached back out to the Village and shared that T-Mobile was interested in moving forward with the site and completing an engineering analysis. Following analysis, LLC Telecom presented the attached construction drawings for the site.

When originally discussed T-Mobile was interested in placing a cellular antenna on top of the E. Everest Avenue water tower. We understood there would be a cabinet on the ground under the tower. In reviewing the attached drawings, the proposal is considerably larger. A Site Lease Agreement has also been provided by T-Mobile. LLC Telecom has shared with prior approval, T-Mobile may be willing to cover up to $2,500 in legal expenses related to the review of the provided agreement.

REQUEST FOR CONSIDERATION

The Village does have equipment and current communication partners on the tower. We are working to coordinate with them to ensure the addition of the equipment does not negatively impact any current function of our equipment or existing partners equipment.

Due to the expansion of the project size, Staff felt it best to return to the Board with the construction drawings to discuss further before proceeding.

Attached Docs:	**Site Plan/Construction Drawings for the addition of T-Mobile equipment on the E. Everest Water Tower**
Committee Action:	**Prior action noted in the RFC.**
Fiscal Impact:	**TBD.**
Recommendation:	**None.**

Recommended Language for Official Action

I move to direct staff to continue to pursue a lease agreement with T Mobile for installation of cell equipment on the E. Everest Avenue water tower with the following conditions _____.

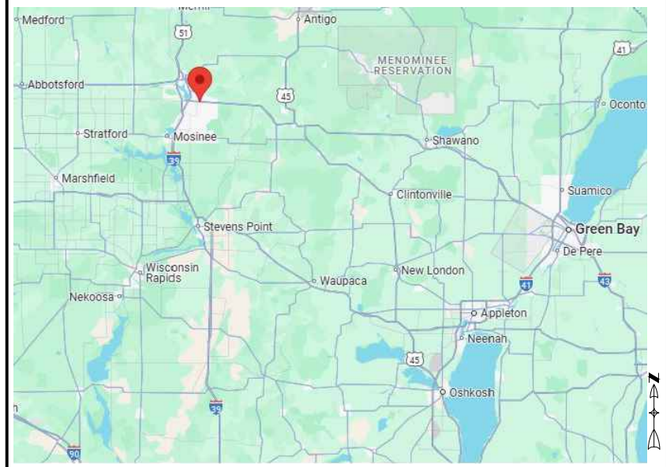
Or

I move to direct staff to discontinue a lease agreement discussion with T Mobile for installation of cell equipment on E. Everest Avenue water tower.

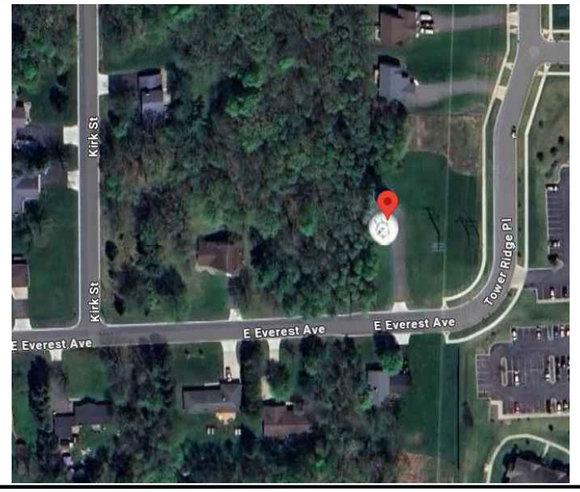
Or something else _____.

T-Mobile® stick together®

VICINITY MAP



LOCATION MAP



PROJECT INFORMATION

T-MOBILE SITE NUMBER:	ML89055B
T-MOBILE SITE NAME:	VILLAGE OF WESTON WATER TANK
SITE TYPE:	WATER TANK
PROJECT TYPE:	NSD - COVERAGE

SITE ADDRESS:

4502 E. EVEREST AVE.
WESTON, WI

JURISDICTION: VILLAGE OF WESTON
COUNTY: MARATHON

SITE COORDINATES:

LATITUDE NORTH: 44.89889°
LONGITUDE WEST: -89.56711°

SCOPE OF WORK

BASED ON RFDS DATED: 07/03/2024
THE SCOPE OF WORK CONSISTS OF:

ANTENNA LEVEL:

- (7) NEW ANTENNAS TO BE INSTALLED
- (1) NEW DISH ANTENNA & (2) RFU's TO BE INSTALLED
- (4) NEW AHFII RRU's TO BE INSTALLED
- (4) NEW AHLOB RRU's TO BE INSTALLED
- (2) NEW HCS 6x24 TRUNKS TO BE INSTALLED
- (5) NEW MW CABLES TO BE INSTALLED

GROUND LEVEL:

- INSTALL A NEW 10'X12' STEEL PLATFORM WITH CANOPY ABOVE
- INSTALL A NEW ICE BRIDGE
- INSTALL A NEW DELTA SITE SUPPORT CABINET
- VERIFY WITH FINAL RFDS FOR NEW RAN EQUIPMENT TO BE INSTALLED INSIDE CABINET.
- INSTALL A NEW DELTA BATTERY BACKUP CABINET
- INSTALL A NEW PPC CABINET
- INSTALL A NEW CIENA OR RAC24 FIBER CABINET
- INSTALL (2) NEW HCS 6x24 TRUNKS

GENERAL CONTRACTOR NOTES:

- OBTAIN CURRENT RFDS WITHIN 48 HRS. PRIOR TO CONSTRUCTION
- FOLLOW PORT MATRIX PER RF CONFIGURATION
- FOLLOW CURRENT T-MOBILE STANDARDS AND OPERATING PROCEDURES
- RETURN ALL UNUSED NEW AND USED EQUIPMENT/MATERIALS TO WAREHOUSE IN THE SAME CONDITIONS WHEN IT WAS REMOVED
- PROVIDE CLOSEOUT DOCUMENT WITHIN 72 HRS AFTER SITE COMPLETION
- CLOSE OPEN PERMITS AFTER SITE COMPLETION

PROJECT TEAM

APPLICANT:

T-Mobile

T-MOBILE USA
1400 OPUS PLACE
DOWNERS GROVE, IL 60515

CONTACT:
CONSTRUCTION MANAGER: PAUL AUBERT
PH: 224-217 8218
EMAIL: PAUL.AUBERT1@T-MOBILE.COM

A&E FIRM:

WESTIN
Engineering Consultants, Ltd.

CONTACT: ALI BENHAMIDA
PH: 773-551 9814
EMAIL: A&E@WESTINENGINEERING.COM

SITE ACQUISITION:

LCC TELECOM SERVICES

10700 W. HIGGINS RD.
SUITE #240
ROSEMONT, IL 60018

CONTACT: ERIC LAUGESEN
PH: 847-630 2142
EMAIL: ELAUGESEN@LCCTELECOM.COM

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SHEET INDEX

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GN-1 & 2	GENERAL NOTES AND SPECIFICATIONS	

NOTES TO GENERAL CONTRACTOR:

GC SHALL VERIFY ALL EXISTING PLANS, DIMENSIONS & CONDITIONS ON JOB SITE.
GC SHALL IMMEDIATELY NOTIFY THE ARCHITECT/ENGINEER OF RECORD OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
GC SHALL COMPLY WITH OSHA SAFETY REQUIREMENTS AT ALL TIME DURING SITE CONSTRUCTION.
G.C SHALL HAVE THE SITE MANNED WITH A CREW AND SUPERVISOR DURING CONSTRUCTION.
G.C. SHALL CONFIRM WITH T-MOBILE CONSTRUCTION MANAGER AND A&E FIRM FOR THE MOST RECENT SET OF DRAWINGS AND STRUCTURAL ANALYSIS PRIOR TO BIDDING ON SITE.

APPLICABLE CODES:

BUILDING CODE: 2015 INTERNATIONAL BUILDING CODE AS AMENDED BY THE STATE OF WISCONSIN

ELECTRICAL CODE: 2017 NATIONAL ELECTRICAL CODE

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THE LATEST EDITIONS OF THE ADOPTED CODES:

ACCESSIBILITY REQUIREMENTS:

FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION.
ADA ACCESS REQUIREMENTS ARE NOT REQUIRED.
THIS FACILITY DOES NOT REQUIRE POTABLE WATER AND WILL NOT PRODUCE ANY SEWAGE.

APPROVALS

T-MOBILE OPS _____

R.F OPS _____

R.F ENGINEER _____

SITE ACQUISITION _____

CONSTRUCTION _____

LAND LORD _____

T-Mobile
1400 OPUS PLACE
Downers Grove, IL 60515

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Engineering Consultants, Ltd.
Professional/Structural Design Firm
License # 184.007975-0006
CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25
B	PRELIM CDs	AE	08/20/25

I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH REQUIREMENTS OF THE GOVERNING BUILDING CODE.

PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
TITLE SHEET

SHEET NUMBER
T-1

CONSTRUCTION NOTES:

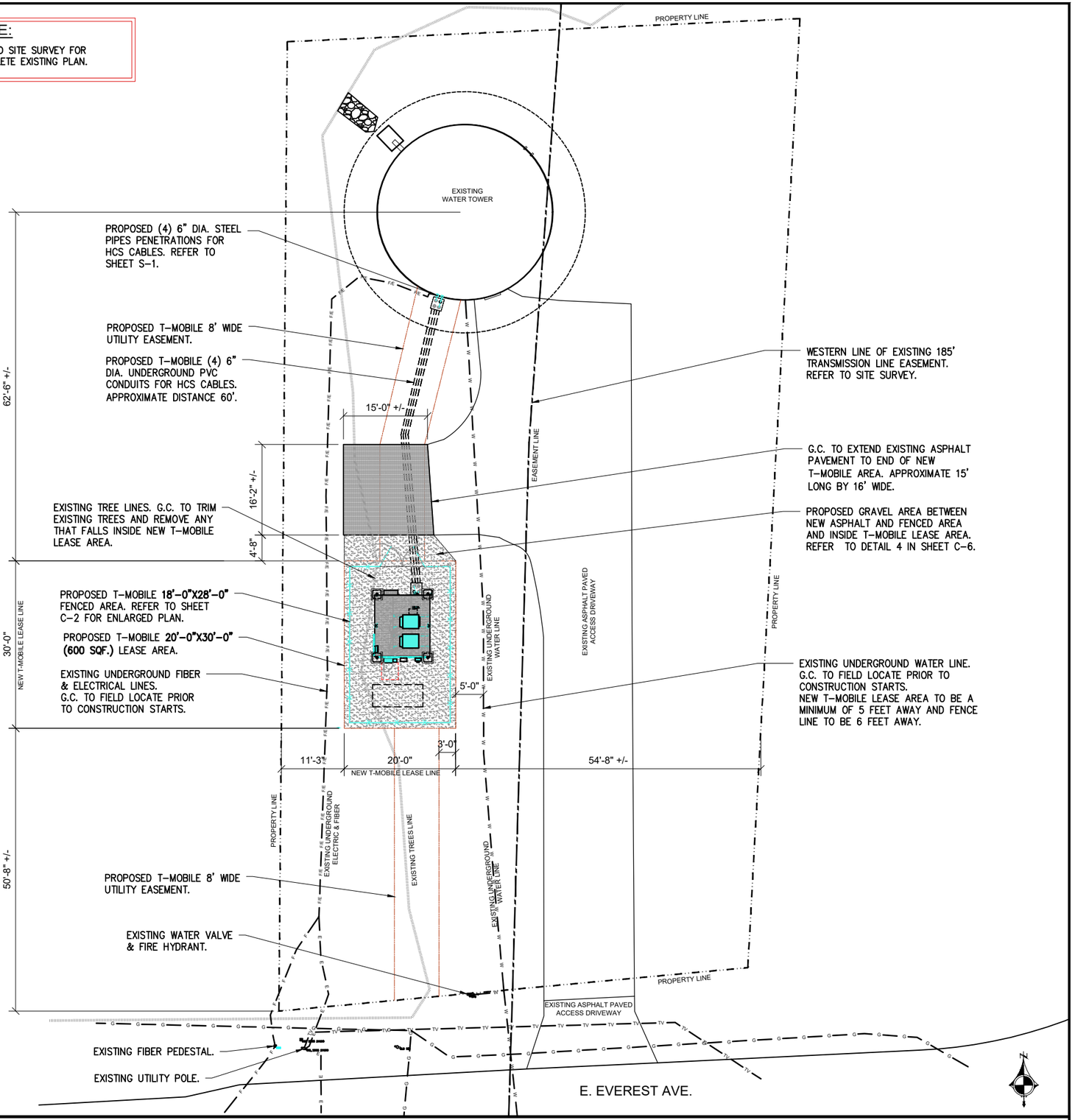
1. ELEVATIONS ARE ABOVE MEAN SEA LEVEL.
2. ALL EXISTING EASEMENTS, PROPERTY LINES, SECTION LINES AND ROADWAYS ARE INDICATED ON THIS DRAWING ARE GATHERED BY VISUAL INSPECTION, SURVEY DRAWINGS, AND INFORMATION RECEIVED FROM THE CARRIER.
3. ALL CONSTRUCTION SHALL CONFORM TO CURRENT LOCAL., STATE, AND FEDERAL CODES.
4. THE CONTRACTOR SHALL TAKE ALL REASONABLE MEASURES TO PROTECT EXISTING STRUCTURES, UTILITIES, WALKWAYS, PAVEMENT AND OTHER FACILITIES FROM UNNECESSARY EXPOSURE TO DAMAGE.; ALL NEW UNDERGROUND TRENCHING SHALL BE HAND DUG.
5. THE CONTRACTOR SHALL LOCATE AND MARK ALL EXISTING UNDERGROUND POWER, TELCO, GROUNDING CONDUITS, AND ALL OTHER UTILITIES EASEMENTS AND/OR WIRES PRIOR TO TRENCHING. ANY DAMAGE CAUSED TO THE EXISTING UNDERGROUND SERVICES OR SYSTEMS SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. VERIFY WITH UTILITY NEW SERVICE HAS BEEN APPLIED FOR. THERE SHALL BE NO SPLICING OF GROUND CONDUCTORS BELOW GRADE.
6. THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE SAFETY AND IF NECESSARY THE REPAIR OF ALL PUBLIC UTILITIES SERVICES SUCH AS GAS, TELEPHONE, ELECTRIC, CABLE, AND WATER.
7. DO NOT INTERRUPT SERVICES TO ANY ADJACENT STRUCTURES OR FACILITIES WITHOUT WRITTEN PERMISSION FROM THE PROPERTY OWNER.
8. EROSION CONTROL MEASURES SUCH AS SILT FENCING AND/OR HAYBALES SHALL BE UTILIZED TO PREVENT SOIL AND DEBRIS FROM CONTAMINATING ADJACENT PROPERTIES, ROADS, AND AREAS.
9. COMMENCEMENT OF CONSTRUCTION SHALL BEGIN ONLY WITH THE WRITTEN APPROVAL OF THE OWNER OR OWNER'S REPRESENTATIVE; ALL CONSTRUCTION AND MATERIAL ORDERING (WITH THE EXCEPTION OF THE TOWER) SHALL BE DONE WITH DRAWINGS LABELED "ISSUED FOR CONSTRUCTION
10. ALL CLEAN SOIL MAY BE USED ON SITE UNLESS OTHERWISE NOTED IN THE REGULATORY COMMENTS OR BID DOCS.
11. ACCESS TO OTHER CUSTOMERS ON SITE CAN NOT BE BLOCKED AT ANYTIME .
12. ALL SAFETY HAZARDS MUST BE MARKED WITH WARNING TAPE OR SAFETY FENCE.
13. PROPER SIGNAGE MUST BE POSTED AT ACCESS OF COMPOUND PER OSHA SPEC.
14. ANY ACCIDENTS ON SITE MUST BE REPORTED TO THE T–MOBILE MANAGER IMMEDIATELY AFTER ATTENGDING TO THE PERSON(S) NEEDS AND ADMINISTERING FIRST AIDE IF NEEDED.
15. GC'S ARE NOT TO CONTACT LANDOWNERS. ALL MATTERS MUST BE REPORTED TO PROJECT MANAGEMENT TEAM.
16. PROVIDE 2 PULL STRINGS SECURELY FASTENED AT EACH END OF ALL CONDUITS. THE PULL STRINGS ARE TO BE 200 LB. TEST POLYETHYLENE CORD. PROVIDE CAP ON THE END OF EACH CONDUIT AND MARK AS SHOWN ON THIS SITE PLAN.
17. ALL CONDUITS MUST BE PROPERLY INSTALLED AND SEALED TO PREVENT FREEZING AND DAMAGE
18. GC SHALL USE 3/4" PLYWOOD AROUND AREAS OF EGRESS/INGRESSS TO CONSTRUCTION SITE IN ORDER TO PROTECT GRASSY AREAS FROM DAMAGE FROM EXCAVATIONS AND CONCRETE WORK.
19. GC TO REPAIR GRASSY AREAS TO LIKE CONDITION USING SOD AND SHALL WATER TO SATURATION ONCE WEEKLY UNTIL NEW GRASS SOD IS ESTABLISHED. MINIMUM OF 4 WATERING.

NOTES:

1. G.C. MUST RETURN THE SITE TO PRE–CONSTRUCTION CONDITION AFTER CONSTRUCTION COMPLETE.
2. HAND DIG IS REQUIRED WITHIN PROXIMITY TO EXISTING UNDERGROUND UTILITIES.

NOTE:

REFER TO SITE SURVEY FOR A COMPLETE EXISTING PLAN.



1 OVERALL SITE PLAN
SCALE: 1" = 20'–0"

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Downers Grove, IL 60515

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Professional/Structural Design Firm
License # 184.007975-0006
CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

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SITE ADDRESS
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WESTON, WI

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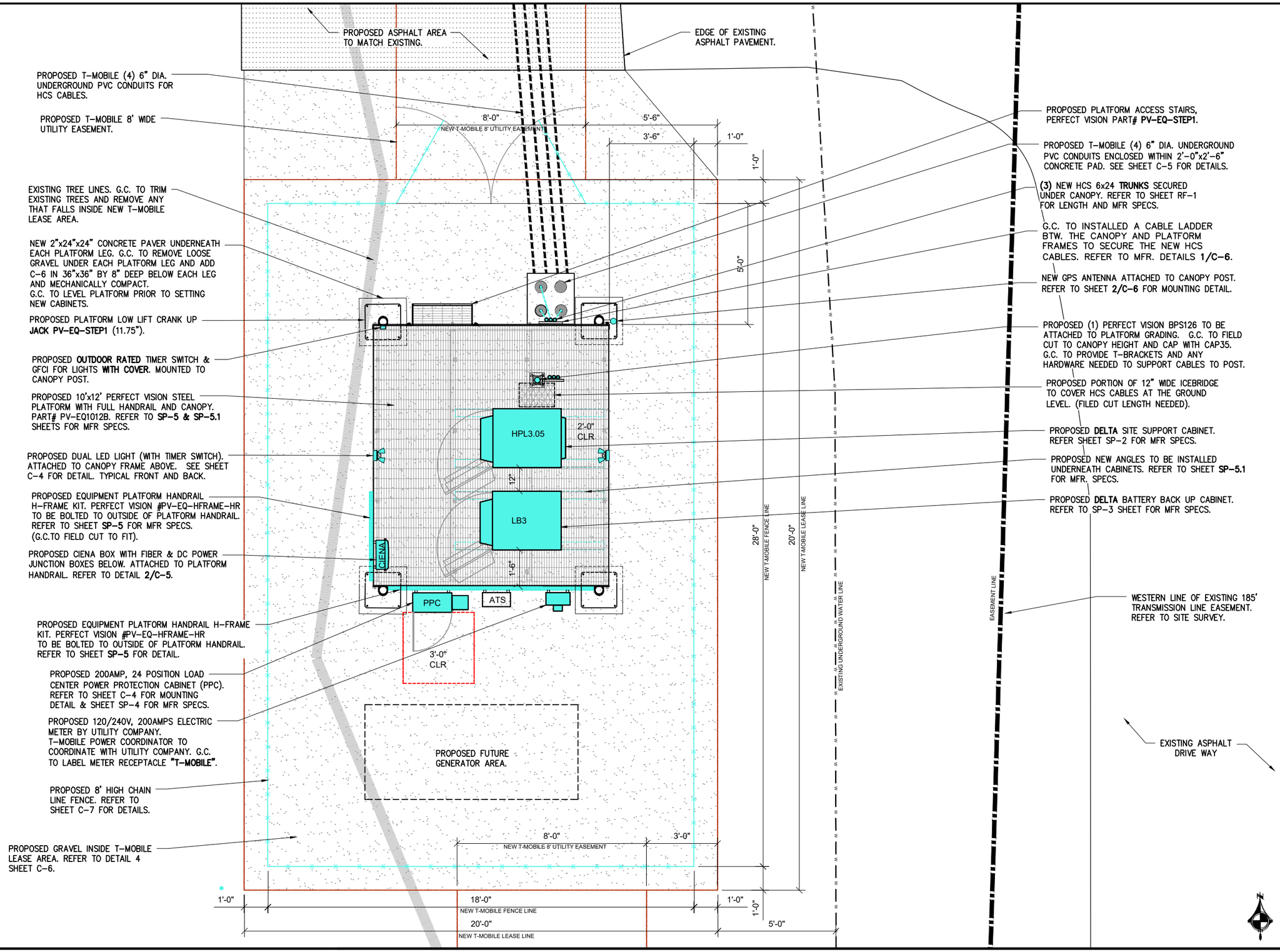
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
OVERALL SITE PLAN

SHEET NUMBER
C-1



1 ENLARGED EQUIPMENT PLAN
SCALE: 1/8" = 1'-0"

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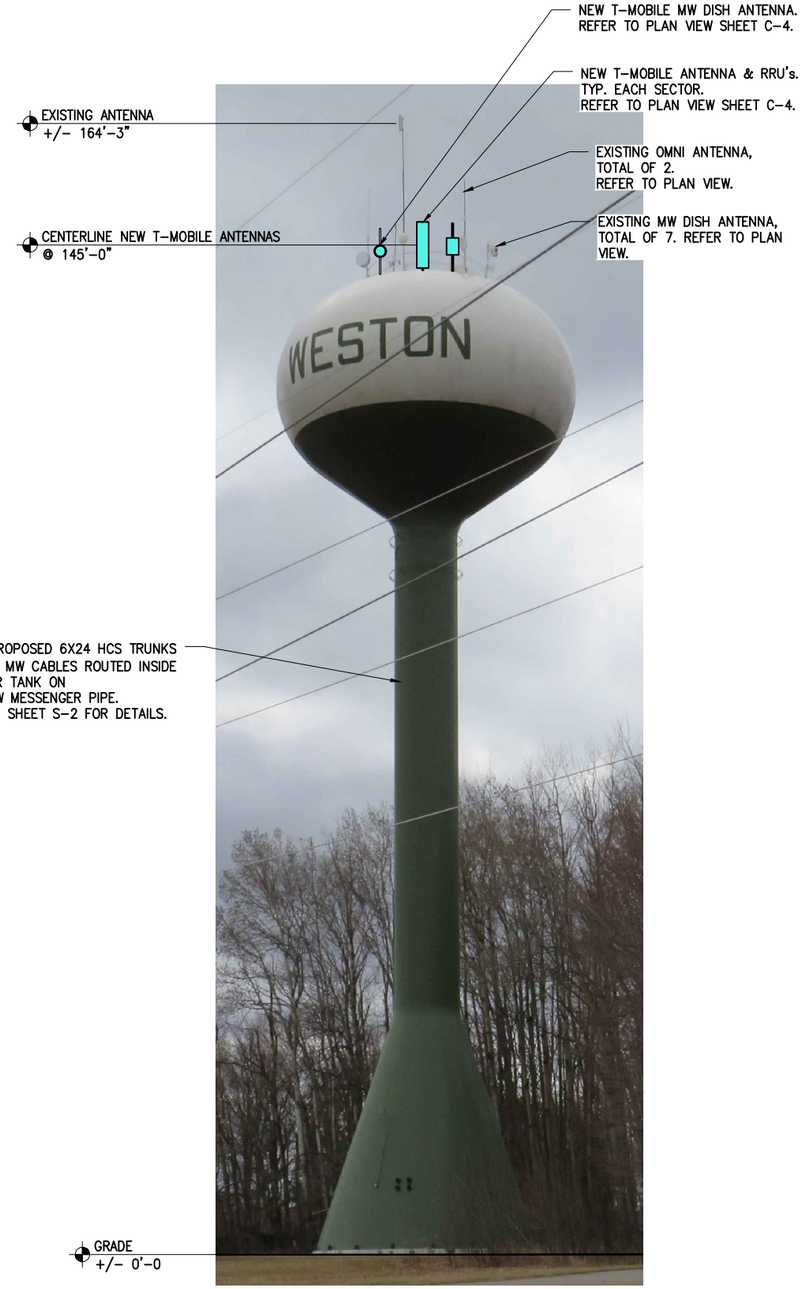
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
ENLARGED EQUIPMENT PLAN

SHEET NUMBER
C-2

NOTE:
LOCATION OF ANTENNAS SHOWN ARE FOR ILLUSTRATION ONLY AND DO NOT REPRESENT THE EXACT LOCATION ON THE EXISTING CORRAL.



1 WATER TOWER ELEVATION
SCALE: N.T.S.

STRUCTURAL NOTE:
1- G.C. TO REFER TO WATER STRUCTURAL AND MOUNT ANALYSIS REPORT BY WESTIN ENGINEERING CONSULTANTS, LTD DATED **XX/XX/2025**. PRIOR TO CONSTRUCTION STARTS.

2- ALL NEW INSTALLED EQUIPMENT MUST NOT INTERFERE WITH THE CLIMBING FACE AND SAFETY CLIMB. CONTRACTOR SHALL MAKE SURE SAFETY CLIMB ARE 100% FREE OF CABLES AND MOUNTS AFTER INSTALLATION IS COMPLETE. NO ERECTION OR MODIFICATION OF TOWER SHALL BE MADE WITHOUT THE APPROVAL OF THE STRUCTURAL ENGINEER.

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
WATER TOWER ELEVATION

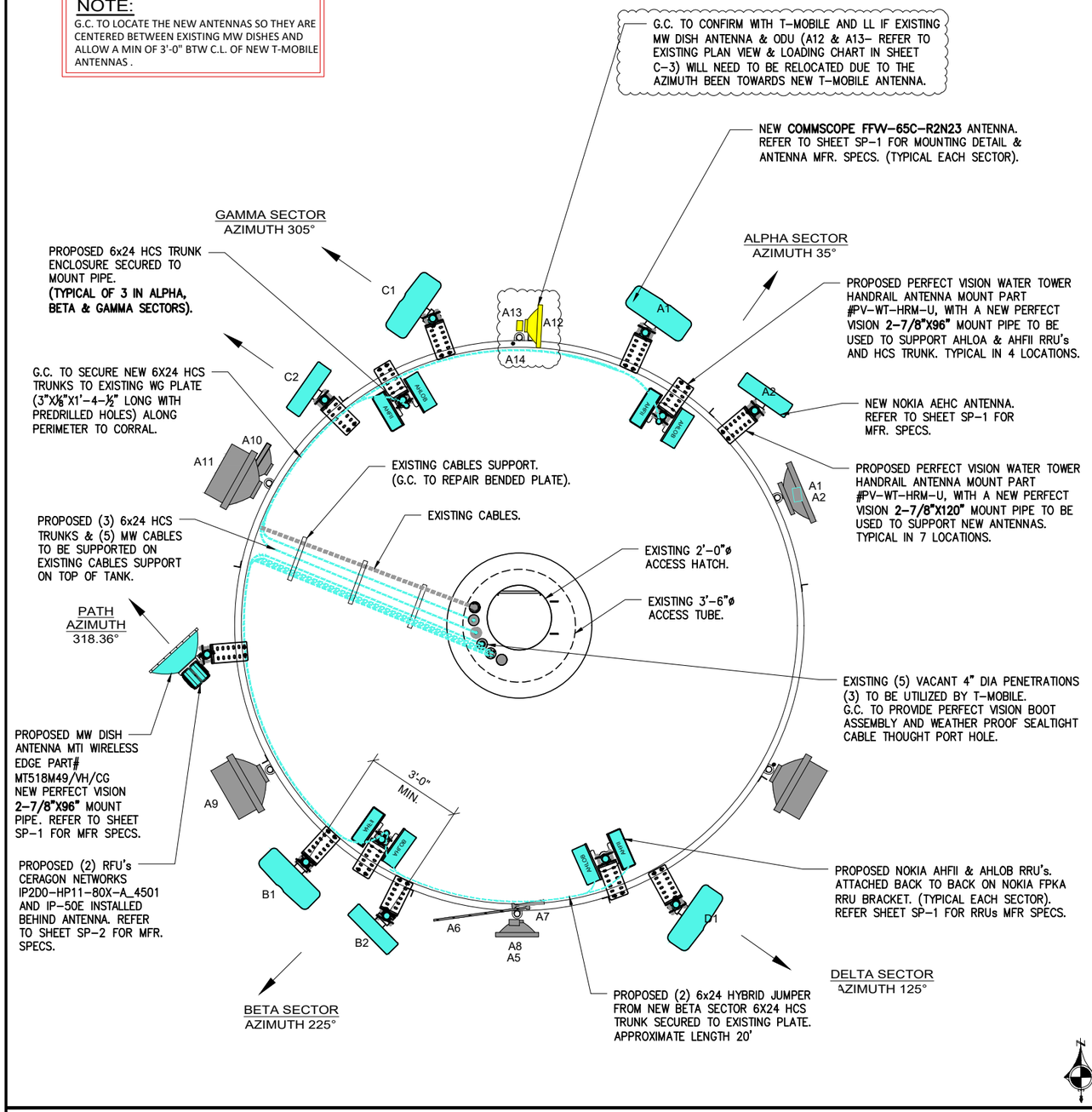
SHEET NUMBER
C-3

STRUCTURAL NOTE:

1– G.C. TO REFER TO WATER STRUCTURAL AND MOUNT ANALYSIS REPORT BY WESTIN ENGINEERING CONSULTANTS, LTD DATED **XX/XX/2025.** PRIOR TO CONSTRUCTION STARTS.
2– ALL NEW INSTALLED EQUIPMENT MUST NOT INTERFERE WITH THE CLIMBING FACE AND SAFETY CLIMB. CONTRACTOR SHALL MAKE SURE SAFETY CLIMB ARE 100% FREE OF CABLES AND MOUNTS AFTER INSTALLATION IS COMPLETE. NO ERECTION OR MODIFICATION OF TOWER SHALL BE MADE WITHOUT THE APPROVAL OF THE STRUCTURAL ENGINEER.

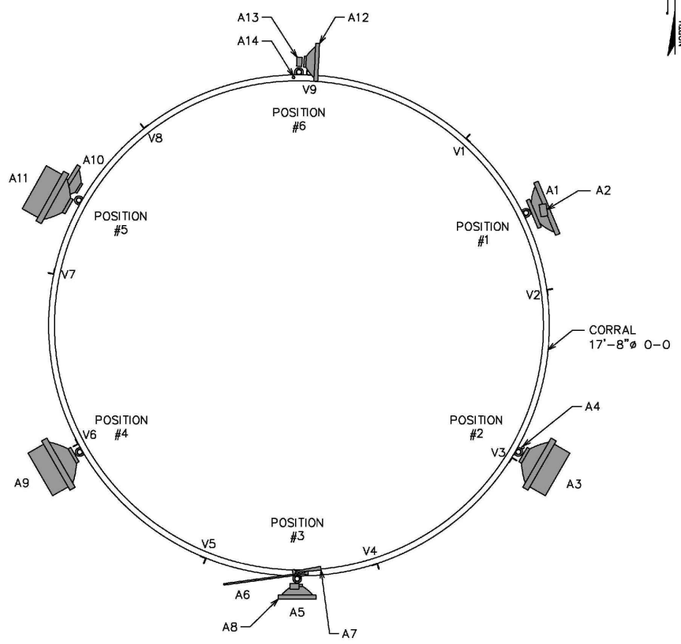
NOTE:

G.C. TO LOCATE THE NEW ANTENNAS SO THEY ARE CENTERED BETWEEN EXISTING MW DISHES AND ALLOW A MIN OF 3'-0" BTW C.L. OF NEW T-MOBILE ANTENNAS .



1 PROPOSED ANTENNAS PLAN VIEW

SCALE: N.T.S.



NOTE:
V = VERTICAL

2 EXISTING CORRAL PAN VIEW

SCALE: N.T.S.

LOADING CHART

Mount CL	Antenna and Equipment CL	Item #	Manufacturer	Model #	Qty.	Azimuth	Coax
144'–6"	149'–10"	A1	UNKNOWN	DISH 1'–9"Ø	1	60°	(12) ⅝"Ø SM (2) ¾"Ø SM
	164'–3"	A2	UBIQUITI	airMAX ac	1	70°	
	149'–2"	A3	UNKNOWN	DISH 2'–2"Ø	1	120°	
	153'–6"	A4	UNKNOWN	OMNI 6'–0" x 1"Ø	1	120°	
	152'–8"	A5	UNKNOWN	DISH 1'–6"Ø	1	180°	
	145'–1"	A6	UNKNOWN	YAGI 1'–½"x3'–0"	1	270°	
	152'–8"	A7	RF ELEMENTS	SHROUDED YAGI	1	90°	
	164'–3"	A8	UBIQUITI	NANOSTATION2	1	180°	
	151'–6"	A9	UNKNOWN	DISH 2'–2"Ø	1	240°	
	149'–6"	A10	UNKNOWN	DISH 1'–10"Ø	1	300°	
	152'–2"	A11	UNKNOWN	DISH 2'–2"Ø	1	300°	
	149'–10"	A12	UNKNOWN	DISH 1'–10"Ø	1	90°	
	151'–6"	A13	UBIQUITI	NANOSTATION2	1	90°	
	151'–6"	A14	UNKNOWN	OMNI 3'–0" x 1½"Ø	1	00°	

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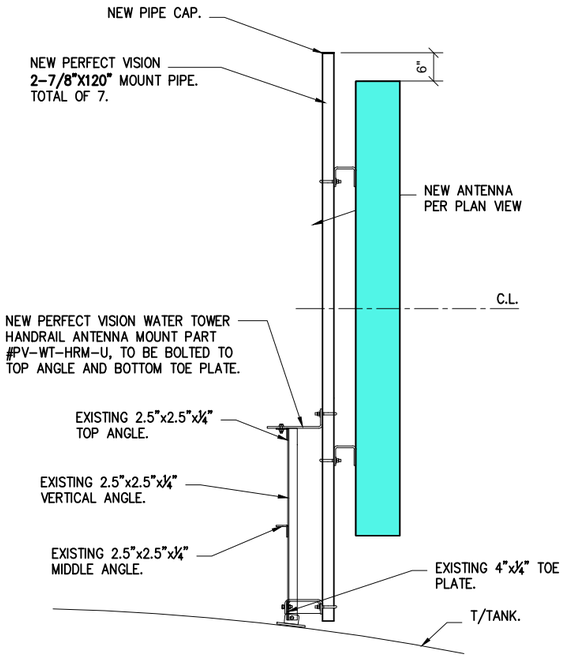
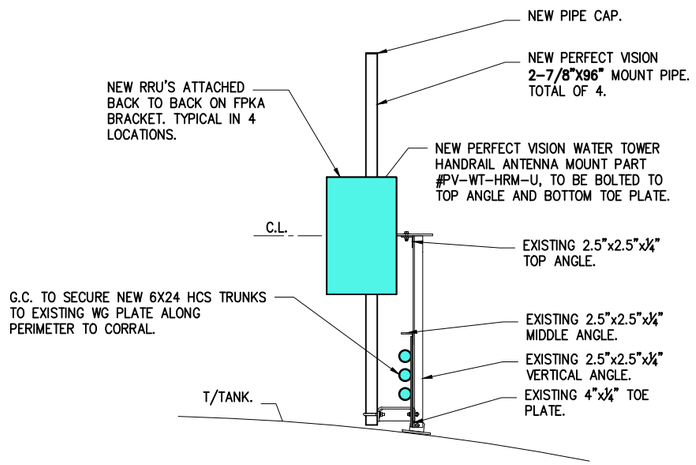
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
EXISTING & PROPOSED ANTENNAS PLAN VIEW

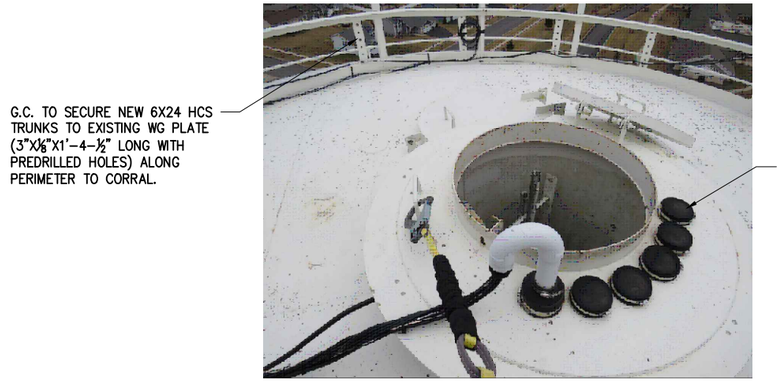
SHEET NUMBER
C-4



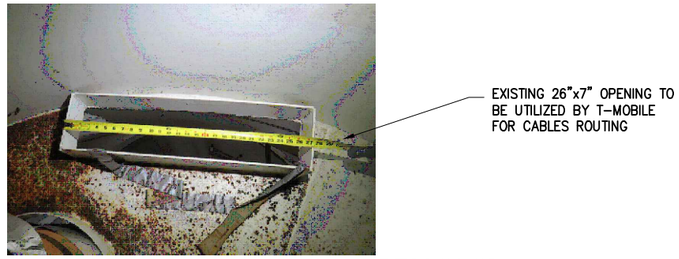


1 ANTENNA & RRU MOUNTING DETAILS
SCALE: N.T.S.

EXISTING CABLES SUPPORTS AT TOP OF TANK



EXISTING CABLES PENETRATIONS AT TOP OF TANK



EXISTING CABLES OPENING AT PLATFORM #1 #2

EXISTING CABLES SUPPORTS INSIDE RISER

2 EXISTING CABLE SUPPORTS TO BE UTILIZED
SCALE: N.T.S.

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1400 OPUS PLACE
Downers Grove, IL 60515

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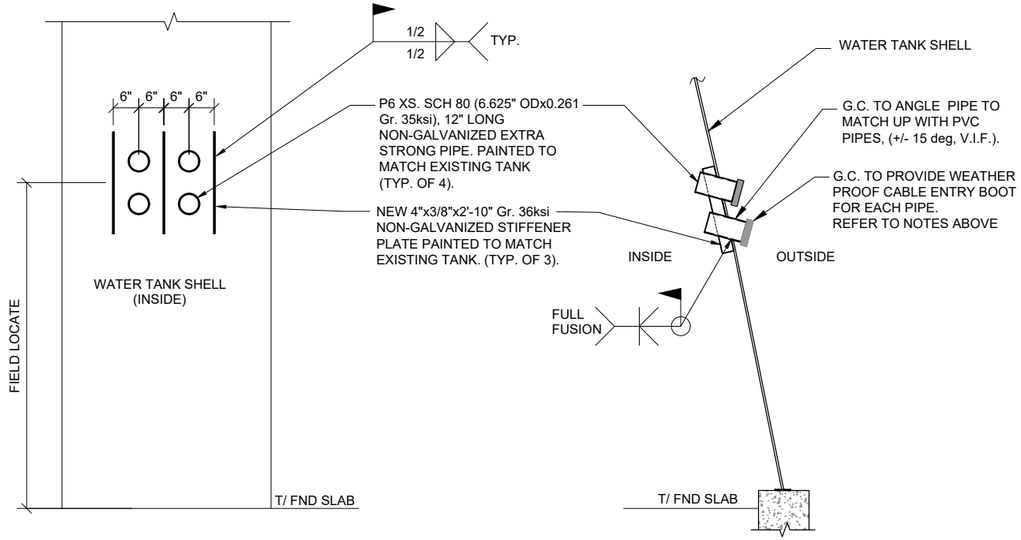
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
ANTENNAS & RRUs
PLAN VIEW &
MOUNTING DETAILS

SHEET NUMBER
C-4.1

NOTE:
ALL STEEL THAT IS WELDED TO TANK MUST BE NON-GALVANIZED AND PAINTED TO MATCH EXISTING TANK.

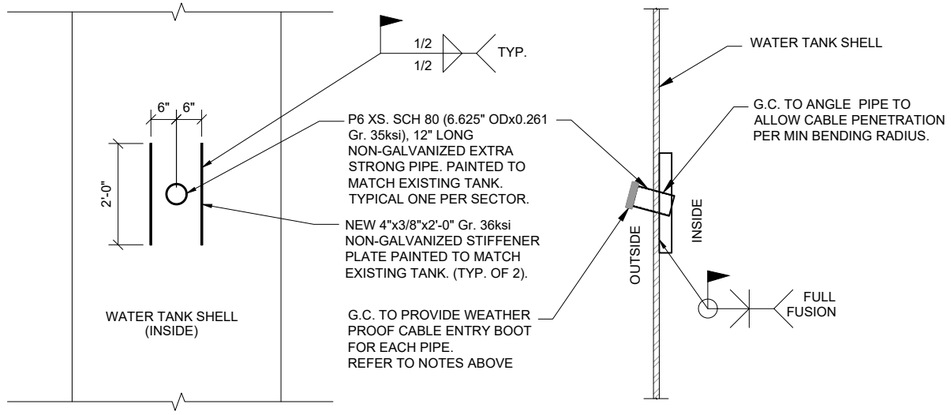
NOTES:
1- REDUCE TANK CONTENTS BY 50% OR MORE BEFORE CUTTING SHELL FOR PENETRATIONS.
2- WELD STIFFENER PLATES BEFORE CUTTING ANY PENETRATION.
3- CUT SLEEVE HOLE ONE & WELD PIPE SLEEVE IN PLACE.
4- CUT SLEEVE HOLE TWO & WELD PIPE SLEEVE IN PLACE.



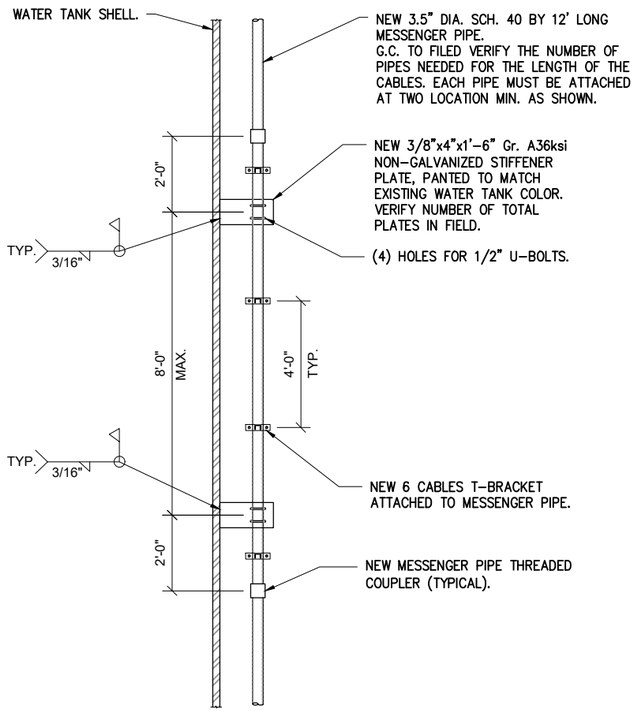
1 WATER TANK SHALL PENETRATION DETAIL
SCALE: N.T.S.

CABLES ENTRY BOOT NOTES:
1- G.C. TO SEAL HYBRID CABLES PENETRATION IN CONDUITS AT EACH END WITH RUBBER BOOT ASSEMBLY AND WEATHER PROOF / RESISTANT CAULK. SPRAY FOAM, BUTYL AND TAPE ARE NOT ACCEPTABLE ALTERNATIVES.

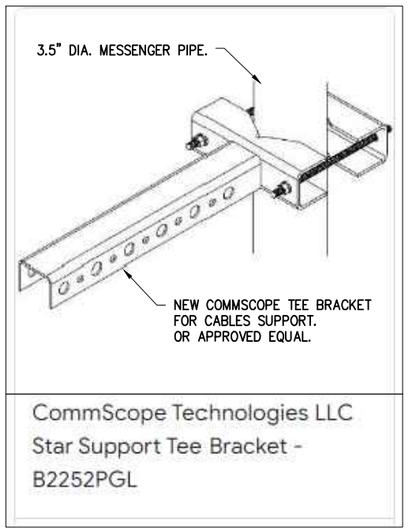
2- DO INSTALL MW CABLES ON THE SAME CUSHION HOLE AS THE 6X24 HCS. G.C. TO PROVIDE MULTIPLE HOLES CUSHIONS FOR THE PENETRATION WHERE ROUTING THE MW CABLE & 6X4 HCS TOGETHER .



2 CABLE PENETRATION DETAIL AT ANTENNA LEVEL
SCALE: N.T.S.



NOTE:
G.C. TO INSTALL THE CABLES SUPPORT BRACKET EVERY 4' ON CENTER VERTICAL ALONG THE NEW MESSENGER PIPE.

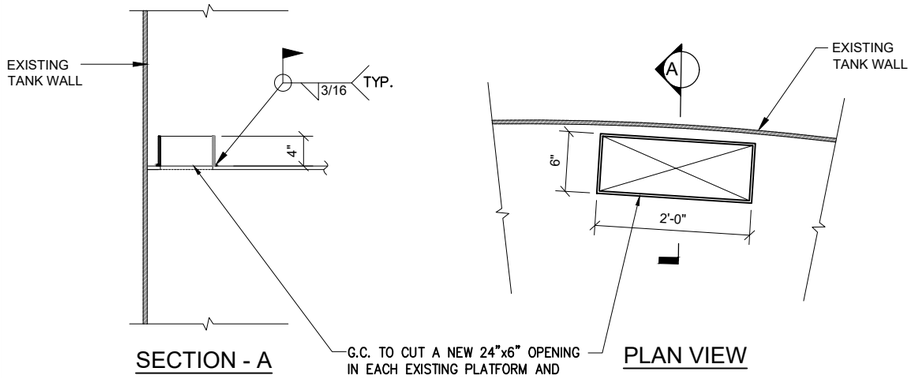


3 CABLES SUPPORT DETAIL ALONG WATER TANK SHELL
SCALE: NTS

NOTE:
ALL STEEL THAT IS WELDED TO TANK MUST BE NON-GALVANIZED AND PAINTED TO MATCH EXISTING TANK.

NOTE:
4"x1/4" STIFFENER PLATES TO BE INSTALLED AROUND NEW FLOOR PENETRATION AND ENTIRE HEIGHT OF THE PLATES TO BE ABOVE THE EXISTING CATWALK, PER OSHA REQUIREMENTS.

NOTE:
G.C. TO USE EXISTING OPENING SHOWN IN SHEET C-4.1. IF IT IS APPROVED BY THE LL.



4 CABLES PENETRATION AT PLATFORM
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CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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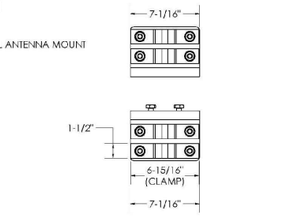
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

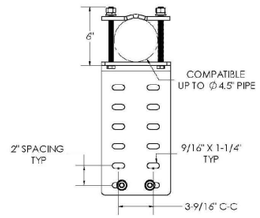
SHEET TITLE
STRUCTURAL DETAILS

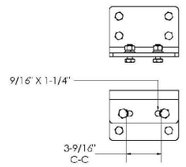
SHEET NUMBER
S-1

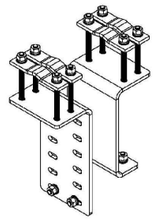
PV-WT-HRM-U

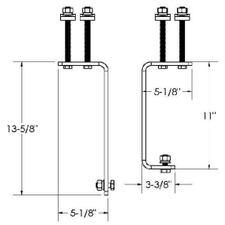
WATER TOWER HANDRAIL ANTENNA MOUNT

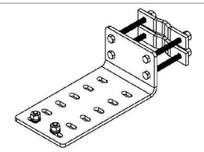


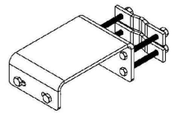












PV-WT-HRM-U
WEIGHT: 35 LBS EACH

PLATES:
- 3/8" THICKNESS
- A36

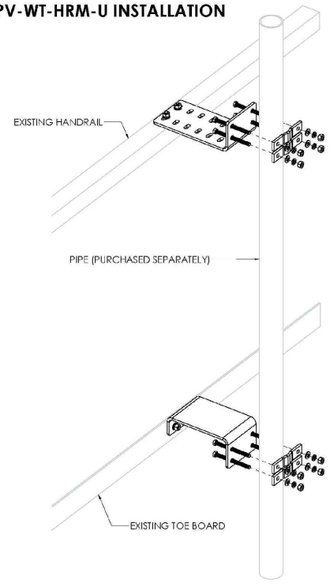
HARDWARE:
- 1/2" x 6" x 6" HDG BOLT KIT
- 1/2" x 1-1/2" x 1" HDG BOLT KIT

ALL HARDWARE KITS INCLUDE:
- 1/2" A563DH NUT
- 1/2" SPRING LOCK WASHER
- 1/2" DIA. F436 HARDENED WASHER

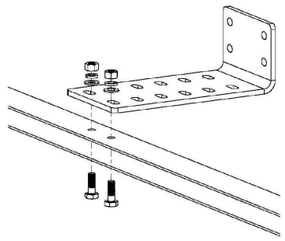
ALL ITEMS GALVANIZED

SHEET: 1 OF 2	THIRD ANGLE PROJECTION	CATEGORY: 04_Water Tank	4		PERFECTVISION
8/2/2023	SCALE: 1:7	SERIES: 02_Handrail Mounts	3		
DIMENSIONS ARE IN INCHES TOLERANCES U.N.O. HOLES: ±1/16", ±1/32" ANGULAR: PROFILE ±1/4", BEND ±2° ALL OTHERS: ±1/16"		TYPE: PV-WT-HRM-U_Water Tower Handrail Antenna Mount	2		WATER TOWER HANDRAIL ANTENNA MOUNT
		BY: INT	1		PCV SHEET NUMBER: WT-ENG-01 REV: 0
		CHECKED: DJN	0	INITIAL RELEASE	1/20/2023
		STATUS: APPROVED	REV	DESCRIPTION	DATE

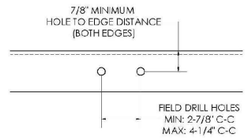
PV-WT-HRM-U INSTALLATION



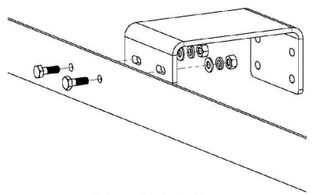
INSTALLING PIPE (*PURCHASED SEPARATELY*) TO MOUNT



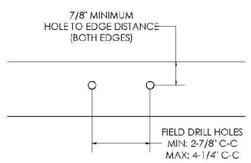
ANGLE/RAIL INSTALLATION (UPPER)



FIELD DRILL HOLES ANGLE/RAIL DETAIL



TOE BOARD INSTALLATION (LOWER)



FIELD DRILL HOLES TOE BOARD DETAIL

INSTALLATION NOTES:
- FIELD DRILL Ø9/16" HOLES
- DEBURR, CLEAN & COAT BARE EDGES WITH ZINC RICH COLD GALVANIZING COMPOUND SUCH AS ZINGA OR ZRC

SHEET: 2 OF 2	THIRD ANGLE PROJECTION	CATEGORY: 04_Water Tank	4		PERFECTVISION
8/2/2023	SCALE: NTS	SERIES: 02_Handrail Mounts	3		
DIMENSIONS ARE IN INCHES TOLERANCES U.N.O. HOLES: ±1/16", ±1/32" ANGULAR: PROFILE ±1/4", BEND ±2° ALL OTHERS: ±1/16"		TYPE: PV-WT-HRM-U_Water Tower Handrail Antenna Mount	2		WATER TOWER HANDRAIL ANTENNA MOUNT
		BY: INT	1		PCV SHEET NUMBER: WT-ENG-01 REV: 0
		CHECKED: DJN	0	INITIAL RELEASE	1/20/2023
		STATUS: APPROVED	REV	DESCRIPTION	DATE

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1 ANTENNA MOUNTING BRACKET MFR. SPECS
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SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
ANTENNA MOUNTING BRACKET MFR. SPECS

SHEET NUMBER
S-2

1.0 GENERAL NOTES:

1- STRUCTURAL DRAWINGS ARE INTENDED TO BE USED WITH DESIGN DRAWINGS. CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE REQUIREMENTS OF ALL DRAWINGS INTO THEIR SHOP DRAWINGS AND WORK.

2- NO CHANGE IN SIZE OR DIMENSION OF STRUCTURAL MEMBERS SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER. THE CONTRACTOR IS RESPONSIBLE FOR LIMITING THE AMOUNT OF CONSTRUCTION LOAD IMPOSED UPON STRUCTURAL FRAMING. CONSTRUCTION LOADS SHALL NOT EXCEED THE CAPACITY OF THE FRAMING AT THE TIME THE LOADS ARE IMPOSED.

3- THE STRUCTURE IS DESIGNED TO FUNCTION AS A UNIT UPON COMPLETION. THE CONTRACTOR SHALL FURNISH ALL TEMPORARY BRACING AND/OR SUPPORTS REQUIRED AS THE RESULT OF THE CONTRACTOR'S CONSTRUCTION METHODS AND/OR SEQUENCES.

4- DO NOT SCALE THESE DRAWINGS, USE DIMENSIONS.

5- THE CONTRACTOR SHALL INFORM THE ENGINEER IN WRITING OF ANY DEVIATION FROM THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL NOT BE RELIEVED OF THE RESPONSIBILITY FOR SUCH DEVIATION BY THE ENGINEER'S APPROVAL OF SHOP DRAWINGS, PRODUCT DATA, ETC., UNLESS THE CONTRACTOR HAS SPECIFICALLY INFORMED THE ENGINEER OF SUCH DEVIATION AT THE TIME OF SUBMISSION, AND THE ENGINEER HAS GIVEN WRITTEN APPROVAL TO THE SPECIFIC DEVIATION.

6- ALL THINGS WHICH, IN THE OPINION OF THE CONTRACTOR, APPEAR TO BE DEFICIENCIES, OMISSIONS, CONTRADICTIONS AND AMBIGUITIES, IN THE PLANS AND SPECIFICATIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER. PLANS AND/OR SPECIFICATIONS WILL BE CORRECTED, OR A WRITTEN INTERPRETATION OF THE ALLEGED DEFICIENCY, OMISSION, CONTRADICTION OR AMBIGUITY WILL BE MADE BY THE ENGINEER BEFORE THE AFFECTED WORK PROCEEDS.

7- ALL EXISTING DIMENSIONS AND CONDITIONS MUST BE FIELD VERIFIED PRIOR TO FABRICATION.

8- ALL WORK PRESENTED ON THESE DRAWINGS SHALL BE COMPLETED BY THE CONTRACTOR UNLESS NOTED OTHERWISE. THE CONTRACTOR SHALL BE EXPERIENCED IN THE PERFORMANCE OF WORK SIMILAR TO THAT DESCRIBED HEREIN. BY ACCEPTANCE OF THIS ASSIGNMENT, THE CONTRACTOR IS ATTESTING THAT HE DOES HAVE SUFFICIENT EXPERIENCE AND ABILITY, THAT HE IS KNOWLEDGEABLE OF THE WORK TO BE PERFORMED AND THAT HE IS PROPERLY LICENSED AND PROPERLY REGISTERED TO DO THIS WORK IN THE STATE AND/OR COUNTY IN WHICH IT IS TO BE PERFORMED.

9- THE CONTRACTOR SHALL BE RESPONSIBLE FOR INITIATING, MAINTAINING, AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT ALL CONSTRUCTION PROCEDURES MEET THE REQUIREMENTS OF OSHA, THE OWNER AND OTHER APPLICABLE LOCAL, STATE AND FEDERAL SAFETY REGULATIONS.

2.0 STRUCTURAL STEEL NOTES:

1- STRUCTURAL STEEL MATERIALS (HANDRAILS, PLATFORMS, STAIRS, H-FRAMES, ETC.): CONFORM TO THE LATEST EDITION OF APPLICABLE STANDARDS AND TO ALL APPLICABLE CODES AND REQUIREMENTS OF LOCAL AUTHORITIES HAVING JURISDICTION, WHICHEVER IS MORE STRINGENT. ALL STRUCTURAL STEEL SHALL BE IN ACCORDANCE WITH THE LATEST APPLICABLE REQUIREMENTS OF AISC, ASTM, ACI, CRSI, AWS AND ALL OTHER APPLICABLE STANDARDS. STRUCTURAL STEEL SHALL BE AS FOLLOWS:

STRUCTURAL W-SHAPES: ASTM A572 GR. 50 KSI
ANGLES, PLATES AND BARS: ASTM A36 KSI
STRUCTURAL TUBES: ASTM A500 GRADE B
STRUCTURAL PIPE: ASTM A53 GRADE B
STRUCTURAL BOLTS: ASTM A325 TYPE N

A. ALL STEEL SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A123 UNLESS NOTED ON THE CONSTRUCTION DRAWINGS.
B. ROLLED STEEL SHAPES, PLATES AND BARS SHALL BE NO LESS THAN 3/16 INCHES IN THICKNESS AND SHALL COMPLY WITH ASTM A-36 AS A MINIMUM.
C. STEEL PIPE SHALL COMPLY WITH ASTM A-501 OR ASTM A-53, TYPE E OR S, GRADE B. A-500 GRADE B STEEL MAY BE SUBSTITUTED.
D. GALVANIZED STEEL GRATING SHALL BE A MINIMUM 1-1/4 INCH X 1/8 INCH AT 3/16 INCHES ON CENTER.
E. COLD FORMED CHANNELS, C'S AND Z'S USED AS GIRTS SHALL CONFORM TO THE REQUIREMENTS OF ASTM STANDARD A607 GRADE 50.

2- STRUCTURAL STEEL FABRICATION: ALL SHOP FABRICATION AND ASSEMBLY OF STRUCTURAL STEEL SHALL BE IN ACCORDANCE WITH AISC SPECIFICATIONS AND AS INDICATED ON THE DRAWINGS. ALL MATERIALS SHALL BE PROPERLY MARKED FOR FIELD ASSEMBLY AND FOR IDENTIFICATION AS TO THE LOCATION FOR WHICH IT IS INTENDED. MATERIALS SHALL BE FABRICATED AND DELIVERED IN AN ORDER TO EXPEDITE ERECTION AND MINIMIZE FIELD HANDLING OF MATERIALS.

3- WELDING:

A. WELDING SHALL BE PERFORMED BY A QUALIFIED WELDER AND SHALL CONFORM TO REQUIREMENTS FOR SHIELDED METAL ARC WELDING OF THE STANDARD CODE FOR ARC AND GAS WELDING OF THE AMERICAN WELDING SOCIETY (AWS D1.1)
B. ELECTRODES SHALL COMPLY WITH AWS CODE AND SHALL BE CLASSIFIED E-80XX ELECTRODES AS A MINIMUM. WHERE FINISHING IS REQUIRED, COMPLETE THE ASSEMBLY, INCLUDING WELDING OF UNITS, BEFORE THE START OF FINISHING OPERATIONS. PROVIDE FINISH SURFACES OF EXPOSED MEMBERS THAT ARE FREE FROM MARKINGS, BURRS AND OTHER DEFECTS.
C. WELDED CONSTRUCTION SHALL COMPLY WITH AWS CODE FOR PROCEDURES, APPEARANCE AND QUALITY OF WELDS AND METHODS USED IN CORRECTING WELDED WORK. ASSEMBLE AND WELD BUILT-UP SECTIONS BY METHODS THAT WILL PRODUCE CORRECT DIMENSIONS WITHOUT WARP.

4- CONNECTIONS:

A. CONTRACTOR SHALL PROVIDE ALL HARDWARE REQUIRED TO COMPLETE FIELD ERECTION OF STRUCTURE AS INDICATED BY CONTRACT DOCUMENTS OR THESE SPECIFICATIONS.
B. HIGH STRENGTH THREADED FASTENERS SHALL BE INSTALLED IN ACCORDANCE WITH AISC SPECIFICATIONS FOR STRUCTURAL JOINTS USING ASTM A-325 BOLTS. USE A-325N BEARING-TYPE CONNECTION BOLTS UNLESS NOTED OTHERWISE.
C. GRATING AND PLATES SHALL BE FASTENED WITH SADDLE CLIPS. THE NECESSARY HOLES TO COMPLETE ALL PHASES OF CONSTRUCTION SHALL BE PROVIDED AND CALLED OUT ON THE APPROVED SHOP DRAWINGS. ALL HOLES SHALL BE DRILLED OR PUNCHED PERPENDICULAR TO METAL SURFACES, FLAME CUT OR BURNED HOLES WILL NOT BE PERMITTED.
D. ALL UNFINISHED THREADED FASTENERS SHALL COMPLY WITH ASTM A-307, GRADE A, REGULAR LOW-CARBON STEEL BOLTS AND NUTS WITH HEXAGONAL HEADS.
E. ALL HIGH STRENGTH THREADED FASTENERS SHALL BE HEAVY HEXAGONAL BOLTS AND NUTS WITH HARDENED WASHERS, ALL FROM QUENCHED AND TEMPERED MEDIUM CARBON STEEL COMPLYING WITH ASTM A-325.

5- REPAIR: REPAIR ALL DAMAGED GALVANIZED STEEL WITH “GALVANOX,” “DRY GALV,” OR “ZINC-IT.”, OR APPROVED EQUAL, PER THE MANUFACTURER’S INSTRUCTIONS.

6- INSPECTION: ANY DEFICIENCIES IN STRUCTURAL STEEL WORK NOT COMPLYING WITH SPECIFIED REQUIREMENTS ACCORDING TO INSPECTIONS AND TEST RECORDS SHALL BE CORRECTED AT NO ADDITIONAL COST, AND ADDITIONAL TESTS REQUIRED FOR COMPLIANCE OF THE ORIGINAL WORK AND TO INDICATE COMPLIANCE OF CORRECTED WORK SHALL BE AT NO ADDITIONAL COST TO THE COMPANY.

WATER TANK GENERAL NOTES
GOOD PRACTICE REQUIREMENTS:

1.0 HEALTH AND SAFETY:

1- CONTRACTOR SHALL PROVIDE ALL SAFETY EQUIPMENT AND FALL PROTECTION TO INSURE THE SAFETY OF ON SITE PERSONNEL DURING CONSTRUCTION.

2- CONTRACTOR SHALL PROVIDE ALL SAFETY EQUIPMENT AND FALL PROTECTION TO INSURE THE SAFETY OF ON SITE PERSONNEL DURING CONSTRUCTION.

3- ACCESS TO THE TANK INTERIOR WATER COMPARTMENT SHALL NOT BE PERMITTED WITHOUT THE APPROVAL OF THE WATER DEPARTMENT SUPERVISOR. PRECAUTIONS SHALL BE TAKEN TO PREVENT WATER CONTAMINATION.

4- THE PAINT SYSTEM SHALL BE CHECKED FOR HAZARDOUS METALS WHERE HAZARDOUS METALS ARE FOUND IN THE PAINT SYSTEM, THE ENVIRONMENT AND WORKERS MUST BE PROTECTED FROM CONTAMINATION.

2.0 GENERAL WELDING:

1- ALL WELDING SHALL BE IN ACCORDANCE WITH AWWA D100 SEC. 8, WELDING, SEC. 10, ERECTION AND SEC. 11, INSPECTION AND TESTING.

2 ALL WELDS TO THE TANK SURFACE SHALL BE MADE WITH E7018 LOW HYDROGEN ROD AND SHALL BE SMOOTH AND FREE OF BURRS AND UNDERCUTS. UNACCEPTABLE WELDS SHALL BE REPAIRED AS REQUIRED TO MEET AWWA D100 REQUIREMENTS.

3- NO WELDING SHALL BE DONE WHEN THE AMBIENT TEMPERATURE IS BELOW 32 DEGREE FAHRENHEIT UNLESS THE REQUIREMENTS OF AWWA D100, SEC 10.2.1 ARE FOLLOWED.

4- WELDING TO THE TANK OR ACCESS TUBE OPPOSITE THE WATER LEVEL IS NOT PERMITTED.

5- WELDING MAY CAUSE BLISTERING OF THE INTERIOR PAINT OPPOSITE THE WELD. DAMAGED PAINT SURFACES SHOULD BE TOUCHED UP WHEN THE TANK IS TAKEN OUT OF SERVICE AFTER COMPLETION OF ANTENNA INSTALLATION. EXTERIOR PAINT DAMAGED SHALL BE REPAIRED AFTER COMPLETION OF THE ANTENNA INSTALLATION, AND SHALL BE COMPATIBLE WITH THE EXISTING PAINT SYSTEM.

6- GALVANIZED COMPONENTS SHALL NOT BE WELDED DIRECTLY TO THE TANK SURFACE. OTHER GALVANIZED SURFACES SHALL BE GROUND FREE OF GALVANIZING BEFORE WELDING.

7- ALL WELDS IN THE TANK AND STRUCTURAL ATTACHMENTS SHALL BE MADE IN A MANNER TO ENSURE COMPLETE FUSION WITH THE BASE METAL, WITHIN THE LIMITS SPECIFIED FOR EACH JOINT, AND IN STRICT ACCORDANCE WITH THE QUALIFIED WELDING PROCEDURE SPECIFICATIONS.

8- ALL WELDS FOR ANTENNA INSTALLATION SHALL BE SEAL WELDS.

3.0 COLD WEATHER INSTRUCTION:

WEATHER AND TEMPERATURE CONDITIONS:

1- WELDING SHALL NOT BE PERFORMED WHEN THE SURFACES OF THE PARTS TO BE WELDED ARE WET FROM RAIN, SHOW, OR ICE, WHEN RAIN OR SNOW IS FALLING ON SUCH SURFACES, OR DURING PERIODS OF HIGH WINDS, UNLESS THE WELDER OR WELDING OPERATOR AND THE WORK ARE PROPERLY PROTECTED.

2- WELDING SHALL NOT BE PERFORMED WHEN THE BASE METAL TEMPERATURE IS LOWER THAN 32~ F (0~ C) UNLESS THE BASE METAL WITHIN A DISTANCE OF FOUR TIMES THE PLATE THICKENS (3 IN. OR 76 MM. MINIMUM) OF THE PLACE WHERE WELDING IS TO BE STARTED IS PREHEATED TO AT LEAST 100~ F (37.8~ C) AND THIS TEMPERATURE IS MAINTAINED FOR THE DISTANCE AHEAD OF THE ARC SET FORTH ABOVE AS WELDING PROGRESSES.

3- IT IS RECOMMENDED THAT NO WELDING BE DONE WHEN THE BASE METAL TEMPERATURE FALLS BELOW 0~ F (-18~ C). THE FOLLOWING SPECIAL REQUIREMENTS ARE TO BE MET:

A. LOW-HYDROGEN ELECTRODES OR LOW HYDROGEN WELDING PROCESSES SHALL BE USED.

B. THE BASE METAL ALONG THE LENGTH OF THE WELD JOINT IN THE DIRECTION OF WELDING SHALL BE PREHEATED TO 200~ F (93~ C) AND MAINTAINED AS WELDING PROGRESSES FOR A DISTANCE OF AT LEAST 36 IN. (914 MM.) FROM THE POINT OF WELDING OR THE ENTIRE WELD JOINT LENGTH, WHICHEVER IS LESS.
IN ADDITION, THE AREA EXTENDING ON BOTH SIDES OF THE WELD JOINT A DISTANCE OF FOUR TIMES THE PLATE THICKENS, BUT NOT LESS THEN 3 IN. (76 MM.) NOR MORE THEN 6 IN. (152 MM.) SHALL BE PREHEATED TO AND MAINTAINED AT 200~ F (93~ C) DURING WELDING.

1 GENERAL STRUCTURAL NOTES
SCALE: N.T.S.

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SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH REQUIREMENTS OF THE GOVERNING BUILDING CODE.

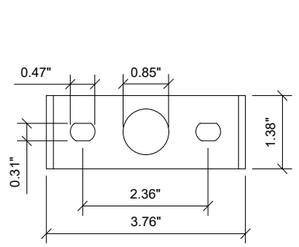
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

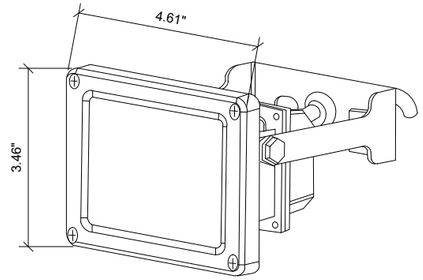
SHEET TITLE
GENERAL STRUCTURAL NOTES

SHEET NUMBER
S-3

NOTES:

- (1) SIGMA TWO GANG CLEAR COVER, EXTRA DUTY WITH LOCKABLE ENCLOSURE.
- (1) INTERMATIC 60 MINUTE MECHANICAL TIMER, FF60MC.
- (1) CAST ALUMINUM, 2 GANG WEATHERPROOF FS BOX, NO LUGS, DEEP BOX. APPLETON FS-2-75A OR HUBBELL-KILLARK 2FS-1.
- USE BACK OF GANG BOX FOR ENTRY INTO PPC, SEAL FLUSH AGAINST PPC WITH GASKETING MATERIAL, AND/OR SEAL EXTERIOR PERIMETER WITH SILICONE BEAD TO PREVENT WATER INTRUSION.
- (1) GFCI 15 AMP LEVITON WEATHER RESISTANT GFWT1-HGT WITH SELF-TEST FEATURE (SEE HTTP://WWW.LEVITON.COM/EN/PRODUCTS/GFCIS-AND-AFCIS/GFCI-RECEPTACLES/WEATHERRESISTANT-DUPLEX FOR ALTERNATES), 2-POLE, 3-WIRE, 15AMP, 125 VOLT, 5-15R NEMA, WALL BOX MOUNT, LIGHT ALMOND, HEAVY DUTY, COMMERCIAL GRADE. NOTE: NO RESIDENTIAL GRADE GFCI ALLOWED.
- (2) OUTDOOR FLOOD LIGHTS, RATED INITIAL LUMENS > 1,260 EACH FLOOD. HTTP://WWW.MAXLITE.COM/PRODUCTS/SMALL-FLOOD-LIGHTS/FLS15U50B OR EQUIVALENT MAXLITE MODEL FLS15U50B/N, @ 1,235 LUMENS.
- TYPICAL INSTALLATION, REGARDLESS OF PPC STYLE OR TYPE OR EXISTING OUTLETS.
- LIGHT TIMER ON 15A CIRCUIT, LIGHT CONTROLLED BY COUNTDOWN TIMER. GFCI ON SEPARATE 15A CIRCUIT.
- IF PPC HAS EXISTING INTERIOR MOUNTED GFCI, IT TOO SHALL BE WIRED FOR SERVICE.
- EQUIVALENT MEETING SERVICE REQUIREMENTS, OR BETTER, EQUIPMENT MAY BE SUBSTITUTED AND INSTALLED WITH PRIOR T-MOBILE PM OR CM APPROVAL.





SAMPLE INSTALATION

1 LIGHT DETAIL (MAXLITE PART# FLS15U50B)

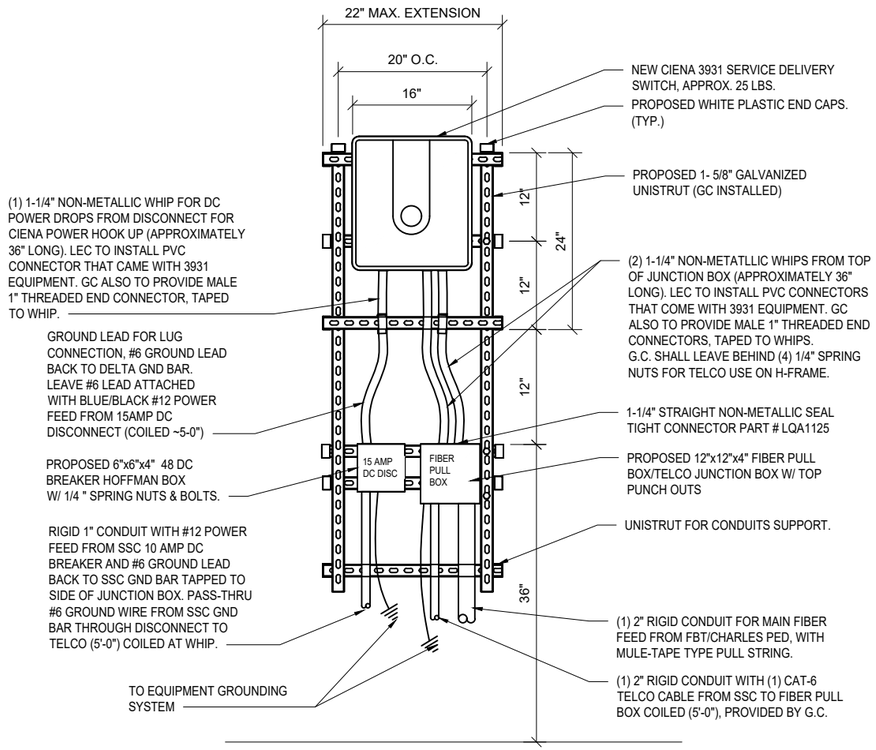
SCALE: N.T.S.

NOTE:

G.C. TO PROVIDE A SET OF 1/4" SPRING NUTS IN BAG FOR AT&T USE FOR CIENA. IF THIS IS A RAC24 G.C. TO BEPROVIDED CABINET AND SHALL MOUNT IN LIKE LOCATION AND IN SIMILAR FASHION.

ABBREVIATIONS:

G.C. : GENERAL CONTRACTOR
LEC : LOCAL EXCHANGE CARRIER

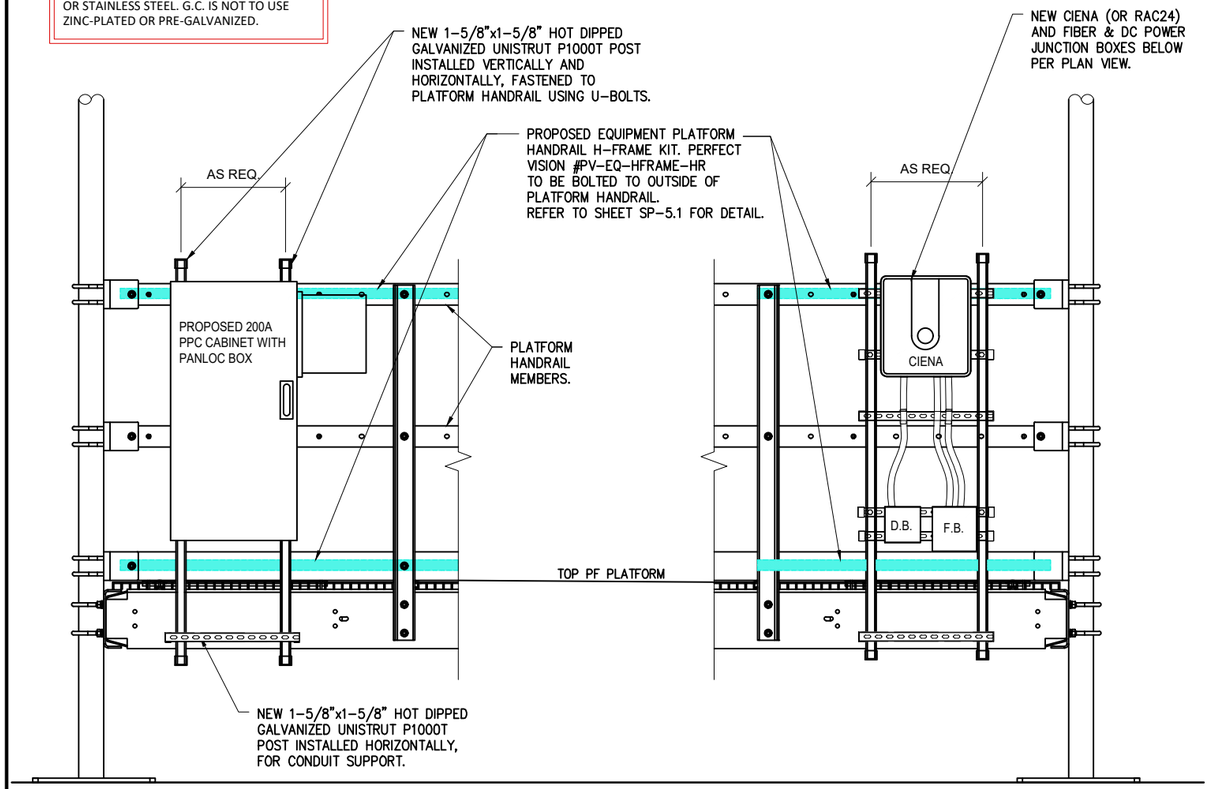


2 CIENA DETAIL

SCALE: N.T.S

NOTE:

ALL UNISTRUT, FASTENERS, HARDWARE, ETC, ARE TO BE EITHER HOT DIPPED GALVANIZED OR STAINLESS STEEL. G.C. IS NOT TO USE ZINC-PLATED OR PRE-GALVANIZED.



3 PPC AND CIENA MOUNTING DETAIL

SCALE: N.T.S

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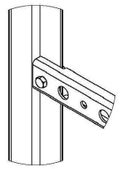
APPROVED BY: RA

SHEET TITLE
SITE DETAILS

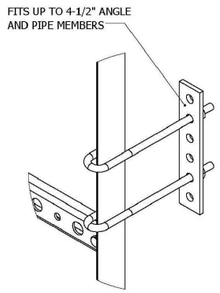
SHEET NUMBER
C-5

PV-WGL
CABLE LADDER

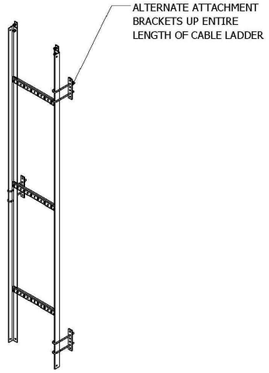
DETAIL A
SCALE 1 : 4



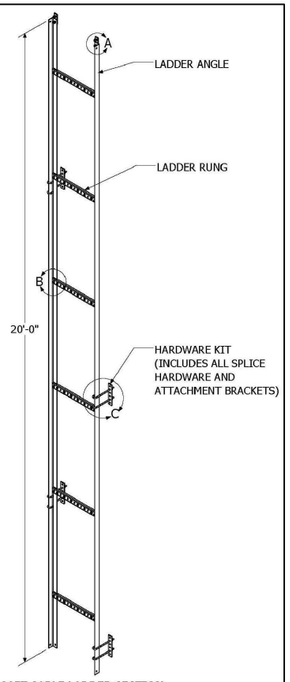
DETAIL B
SCALE 1 : 4



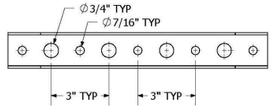
DETAIL C
SCALE 1 : 4



10FT CABLE LADDER SECTION



20FT CABLE LADDER SECTION



LADDER RUNG
(4 LINE CONFIGURATION SHOWN)

Table 1: Cable Ladder Configuration

Part Number	Description	Weight (lbs)	Included Parts							
			PV-CLA-10	PV-CLA-20	PV-LB04	PV-LB06	PV-LB09	PV-LR12	PV-WGLH-30	PV-WGLH-20
PV-WGL10-4	Cable Ladder, 10ft, 4 Run	45	2	-	3	-	-	-	1	-
PV-WGL10-6	Cable Ladder, 10ft, 6 Run	46	2	-	-	3	-	-	1	-
PV-WGL10-9	Cable Ladder, 10ft, 9 Run	49	2	-	-	-	3	-	1	-
PV-WGL10-12	Cable Ladder, 10ft, 12 Run	41	2	-	-	-	-	3	1	-
PV-WGL20-4	Cable Ladder, 20ft, 4 Run	85	-	2	6	-	-	-	-	1
PV-WGL20-6	Cable Ladder, 20ft, 6 Run	88	-	2	-	6	-	-	-	1
PV-WGL20-9	Cable Ladder, 20ft, 9 Run	93	-	2	-	-	6	-	-	1
PV-WGL20-12	Cable Ladder, 20ft, 12 Run	98	-	2	-	-	-	6	-	1

SHEET: 1 OF 1	THIRD ANGLE PROJECTION	CATEGORY: 01_Lattice Tower	4		
		SERIES: 07_Cable Ladder	3		
7/14/2023	SCALE: 1:24	TYPE: PV-WGL	2	TEMPLATE	7/14/23
DIMENSIONS ARE IN INCHES TOLERANCES U.N.O. HOLES: +1/16, -1/32" ANGULAR: PROFILE ±1/4", BEND ±2° ALL OTHERS: ±1/16"		BY: DJN	1	ADDED MASTER KITS	12/09/15
		CHECKED: SJS	0	INITIAL RELEASE	10/5/15
		STATUS:	REV	DESCRIPTION	DATE

PERFECT VISION

CABLE LADDER
DOCUMENT NUMBER: WGL-ENG-01-R2
REV: 2

1 WAVEGUIDE LADDER MFR. DETAILS
SCALE: N.T.S.

NOTE:
GPS ANTENNA TO BE MOUNTED ON CANOPY POST FACING OUTSIDE AT AN ELEVATION BETWEEN 68" TO 75" FROM PLATFORM GRATING.

NOTE:
G.C. TO ROUTE GPS CABLE BACK TO SITE SUPPORT CABINET AND TERMINATE INSIDE THE CABINET AT THE CSR IXRe ROUTER.

NOTES:
1. THE GPS ANTENNA MOUNT IS DESIGNED TO FASTEN TO A STANDARD 1-1/4" DIA. SCH 40 GALVANIZED OR STAINLESS STEEL PIPE. THE PIPE MUST BE THREADED AT THE ANTENNA MOUNT END. THE PIPE SHALL BE MINIMUM OF 18 INCHES IN LENGTH TO FUNCTION PROPERLY. THE CUT PIPE END SHALL BE DEBARRED AND SMOOTH IN ORDER TO SEAL AGAINST THE NEOPRENE GASKET ATTACHED TO THE ANTENNA MOUNT.

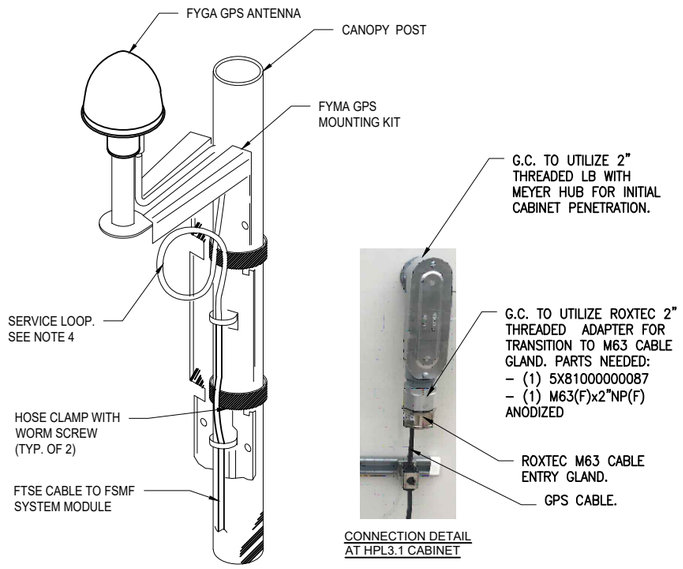
2. IT IS CRITICAL THAT THE GPS ANTENNA IS MOUNTED WITHIN 2" OF VERTICAL AND THE BASE OF THE ANTENNA IS WITHIN 2" LEVEL FOR MAXIMUM PERFORMANCE.

3. INSTALL GPS ANTENNA AS SPECIFIED ON SITE PLAN. IF INSTALLING ON ICE BRIDGE ENSURE THAT GPS IS A MINIMUM OF 10' ABOVE GRADE ON THE FURTHEST POINT FROM THE TOWER TO ATTAIN MAXIMUM COVERAGE.

4. GENERAL CONTRACTOR SHALL ENSURE THE GPS ANTENNA HAS THE REQUIRED FULL EXPOSURE TO THE SOUTHERN HEMISPHERE/HORIZON.

5. GENERAL CONTRACTOR TO PROVIDE 4" TO 5" Ø SERVICE LOOP.

6. GC TO ENSURE THAT GPS ANTENNA IS EXTENDED ABOVE CANOPY.

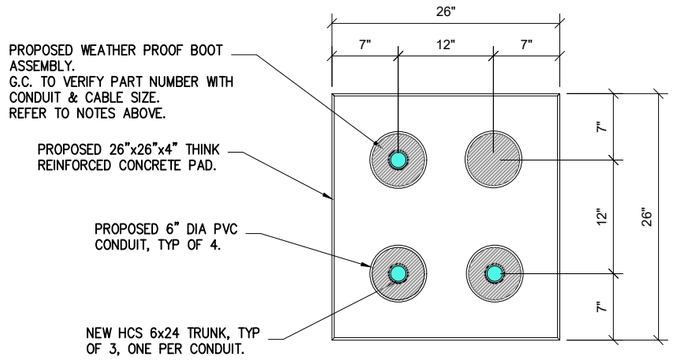


CONNECTION DETAIL
AT HPL3.1 CABINET

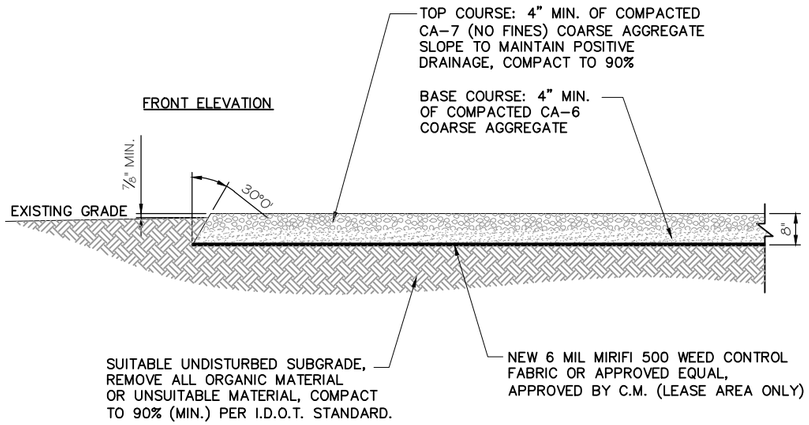
2 FYGA GPS ANTENNA DETAIL
SCALE: N.T.S.

CABLES ENTRY BOOT NOTES:
1- G.C. TO SEAL HYBRID CABLES PENETRATION IN CONDUITS AT EACH END WITH RUBBER BOOT ASSEMBLY AND WEATHER PROOF / RESISTANT CAULK. SPRAY FOAM, BUTYL AND TAPE ARE NOT ACCEPTABLE ALTERNATIVES.

2- DO INSTALL MW CABLES ON THE SAME CUSHION HOLE AS THE 6X24 HCS. G.C. TO PROVIDE MULTIPLE HOLES CUSHIONS FOR THE PENETRATION WHERE ROUTING THE MW CABLE & 6X4 HCS TOGETHER .



3 CONCRETE PAD DETAIL
SCALE: N.T.S



4 COMPOUND PAVEMENT DETAIL
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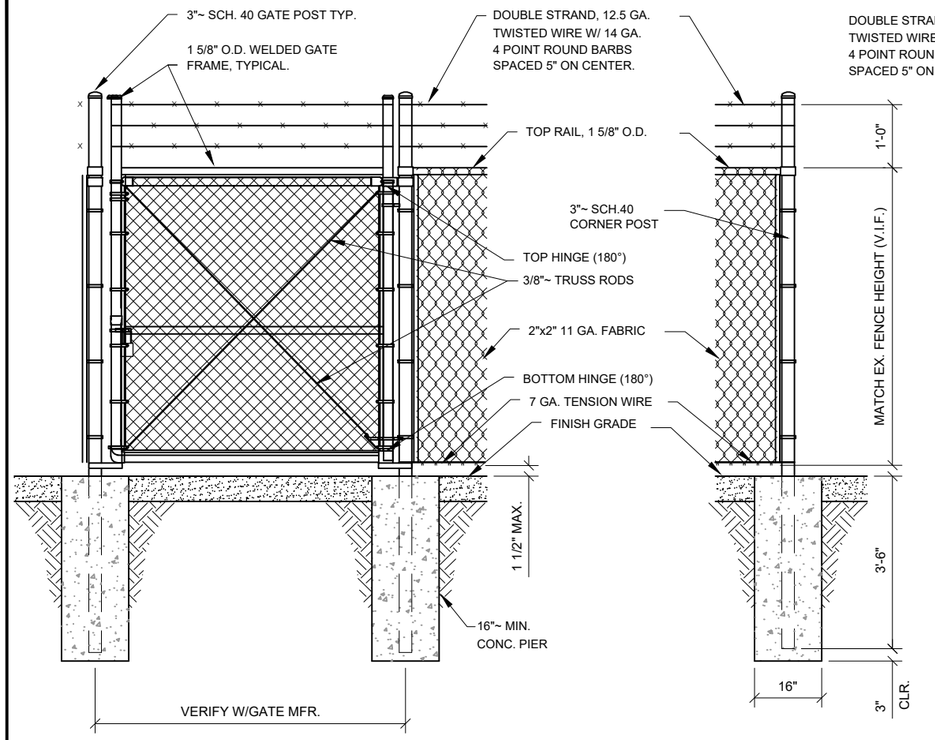
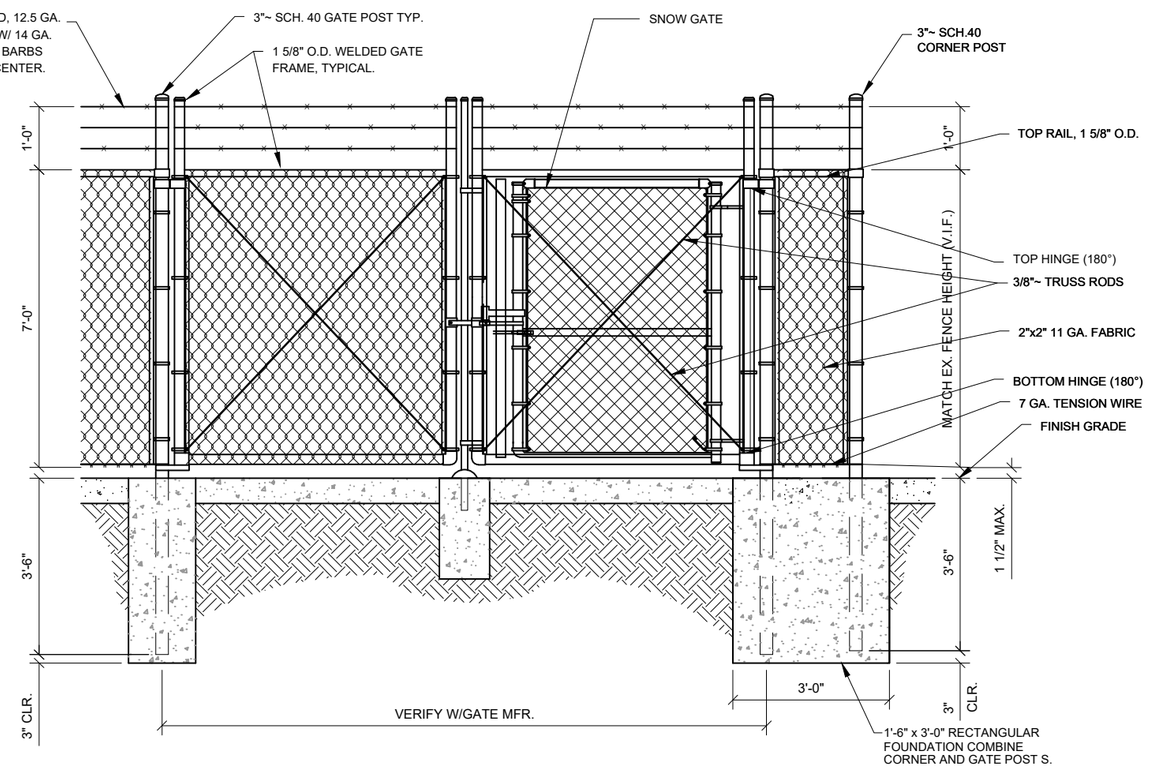
SHEET TITLE
SITE DETAILS

SHEET NUMBER
C-6

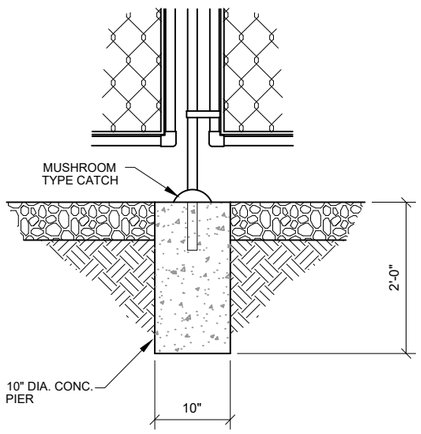


1 MAN GATE DETAIL
N.T.S.

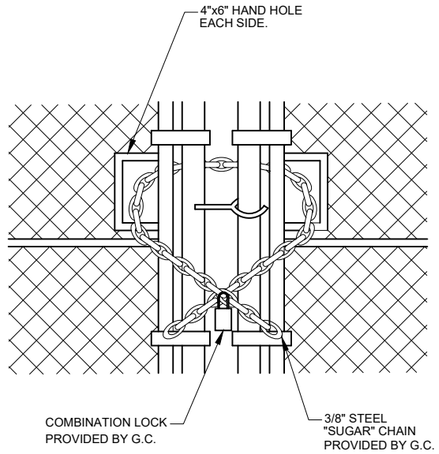


2 CORNER POST
N.T.S

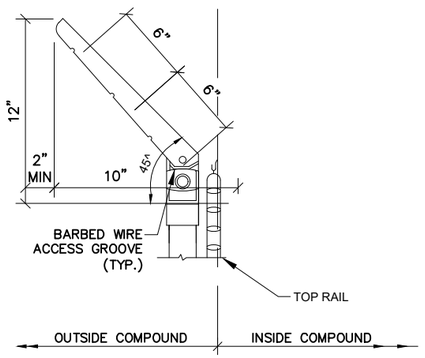
3 TYPICAL DOUBLE SWING GATE DETAIL
N.T.S



4 CENTRAL DROP BAR DETAIL
N.T.S.



5 GATE LOCK DETAIL
SCALE: N.T.S.



6 BARB WIRE ARM DETAIL
N.T.S.

CHAIN LINK FENCING NOTES:

(INSTALL FENCING PER ASTM F-567, SWING GATES PER ASTM F-900)

1. ALL FENCING AND RELATED ASSEMBLIES SHALL BE HOT DIP GALVANIZED ZINC FINISH: FABRIC - ASTM A392-84, FRAME WORK - ASTM F669-81.
2. GATE POST: 3" STD. PIPE SCH. 40 FOR GATE WIDTHS UP THRU 6'-0" OR 12'-0" FOR DOUBLE SWING GATE.
3. END, CORNER & PULL POST: 3" STD. PIPE SCH. 40 LINE POST 2 3/8" O.D. PIPE 16 GA.
4. GATE FRAME: 1 1/2" STD. PIPE SCH. 40 FOR GATE WIDTHS UP THRU 6'-0" OR 12'-0" FOR DOUBLE SWING GATE. GATE FRAME TO BE WELDED BEFORE GALVANIZING OR ASSEMBLY.
5. TOP RAIL: 1 5/8" O.D. PIPE, 17 GA.
6. FABRIC: 11 GA. CORE WIRE SIZE, 2" MESH, CONFORMING TO ASTM A-392.
7. TIE WIRE: 11 GA. 12" O.C. SPACING @ POST/GATES, 24" O.C. AT RAILS / TENSION WIRE.
8. TENSION WIRE: 7 GA. GALVANIZED STEEL OR ALUMINUM COATED COIL SPRING WIRE.
9. STRETCHER BAR: 3/16" X 3/4" - FULL HEIGHT OF FABRIC. SPACE TENSION BANDS 15" O.C. FOR FULL HEIGHT OF FENCE.
10. GATE LATCH: 1 3/8" O.D. PLUNGER ROD W/ MUSHROOM TYPE CATCH AND COMBINATION LOCK.
11. PROVIDE A CORNER POST WHERE THE FENCE CHANGES IN DIRECTION, HORIZONTALLY OR VERTICALLY, BY MORE THAN 30 DEGREES.
12. CONTRACTOR SHALL COMPLY W/ LOCAL ORDINANCES REGARDING BARBED WIRE PERMITS.
13. BARBED WIRE: DOUBLE STRAND 12.5 GA. TWISTED WIRE W/ 14 GA. 4 PT. BARBS SPACED AT 5" O.C.
14. ALL CONCRETE FOOTINGS SHALL BE 2500 PSI CONCRETE.

GENERAL NOTES

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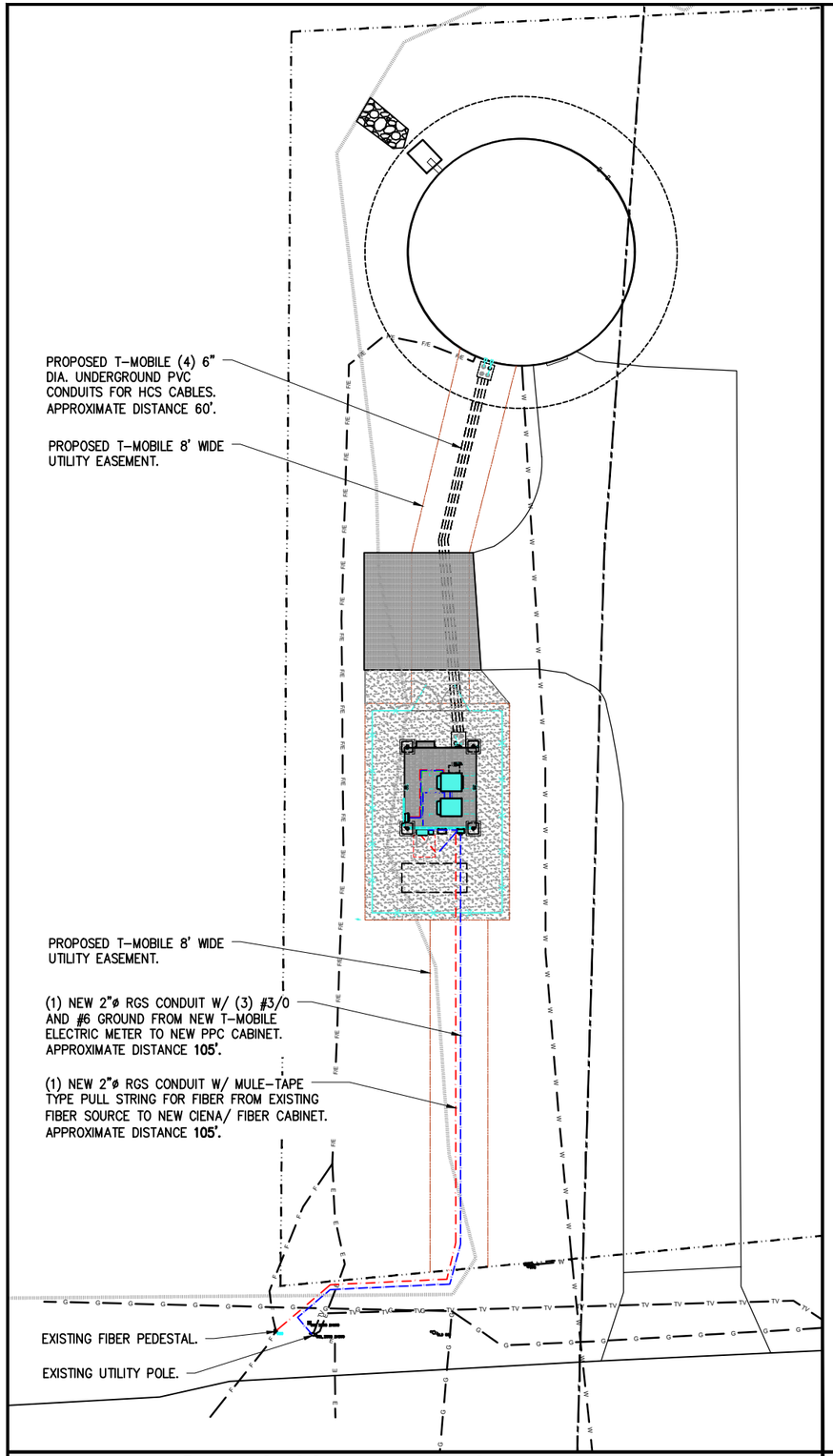
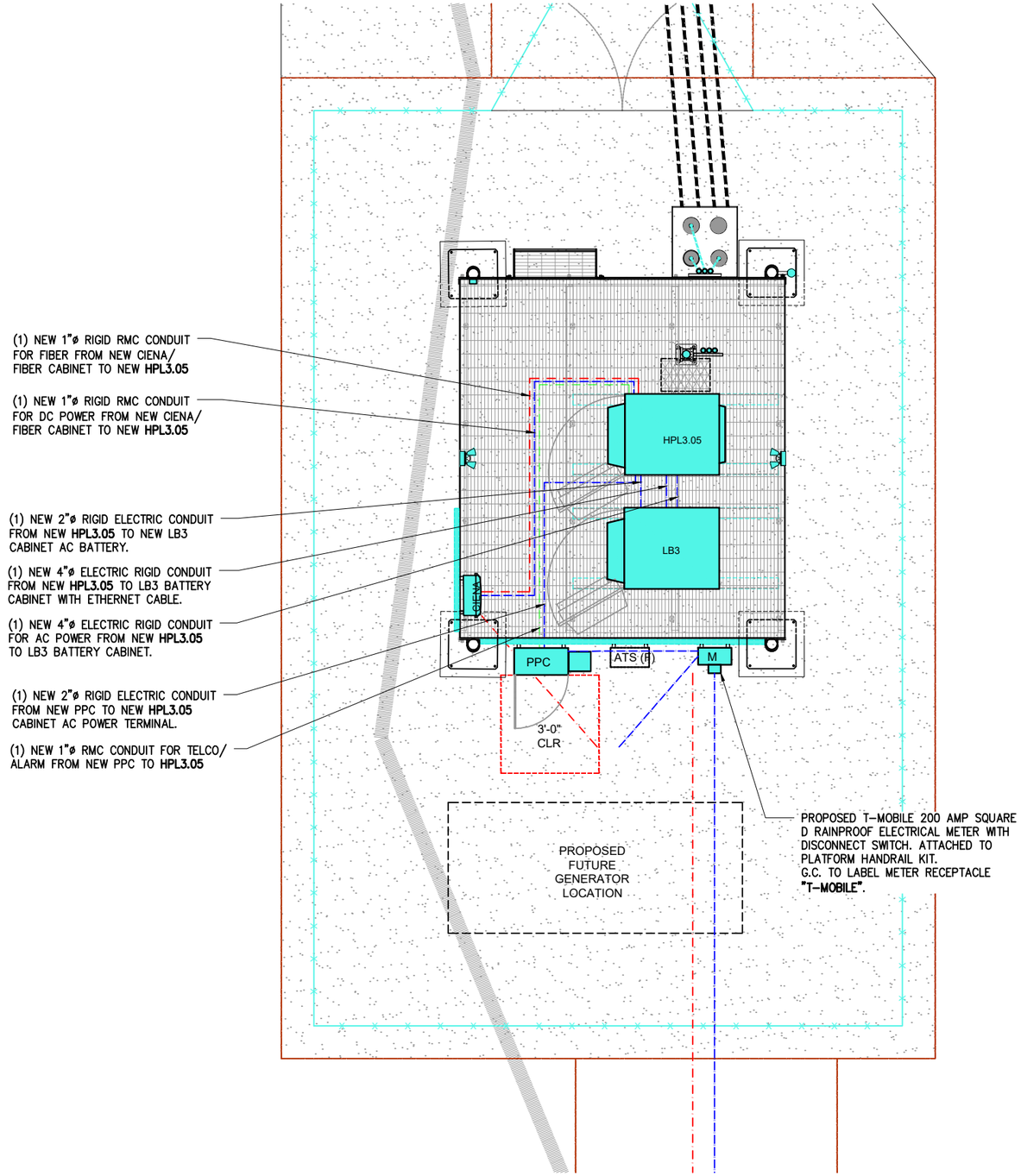
SHEET TITLE
FENCE AND GATE DETAILS

SHEET NUMBER
C-7



1 PROPOSED UTILITY EQUIPMENT PLAN VIEW
SCALE: N.T.S.



2 ENLARGED UTILITY EQUIPMENT PLAN VIEW
SCALE: 1/4" = 1'-0"

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SHEET TITLE
PROPOSED UTILITY SITE PLAN AND NOTES

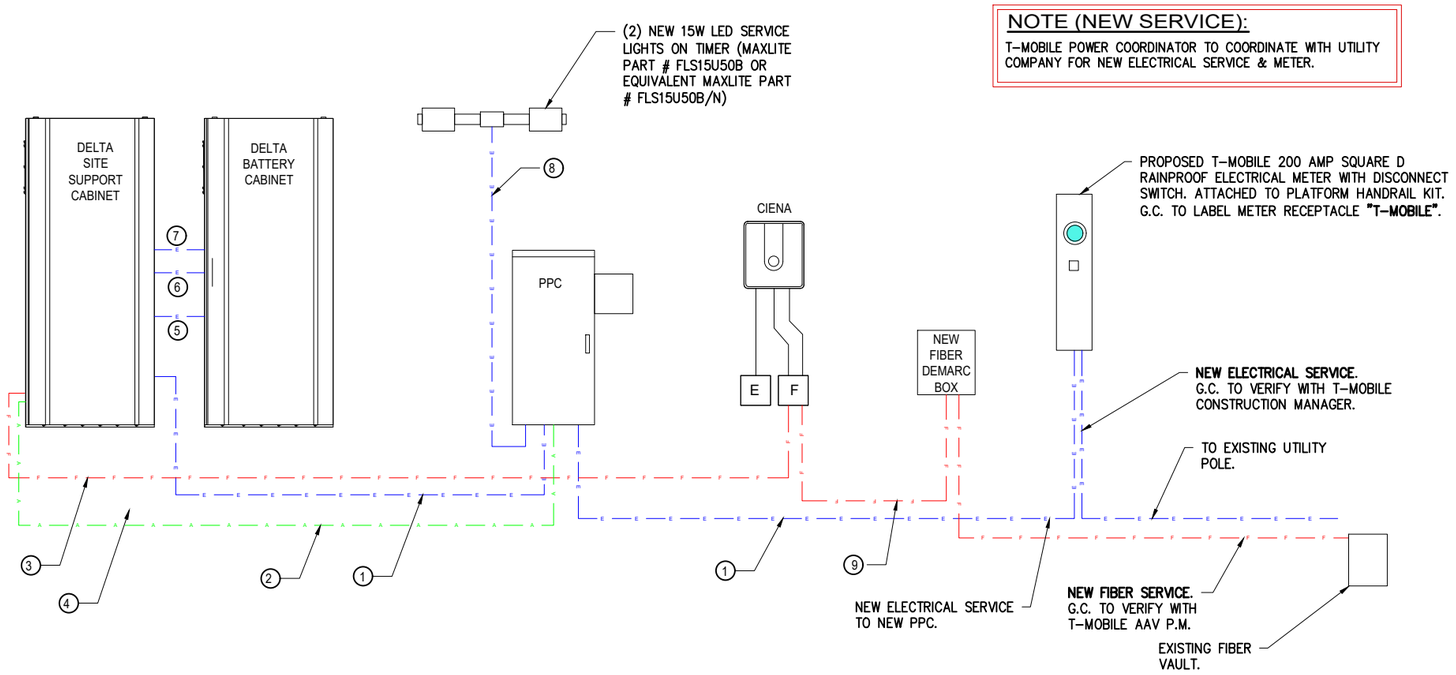
SHEET NUMBER
E-1

SYMBOL LEGEND:

1. 2" RMC FOR AC POWER WITH (2) 3/0 & (1) #4 NEUTRAL AND (1) 3/0 GROUND
2. 1" RMC FOR TELCO ALARM WITH (1) PAIR OF BELDEN 27916A #16 AWG
3. 1" RMC FOR FIBER WITH 40' SM FIBER.
4. 1" RMC FOR DC POWER WITH (2) #12 & (1) #6 GROUND
5. 2"ø RMC FROM PPC TO LB3 CABINET AC BATTERY
6. 4" RMC FOR FIBER WITH FIBER JUMPERS
7. 4" RMC FOR BATTERY ALARM WITH (2) CAT-5 CABLES
8. 3/4" RMC WITH #6 AWG WIRES FOR LIGHT
9. 2" RMC FOR NEW FIBER SERVICE

NOTE (NEW SERVICE):

FIBER CONNECTION SOURCE TO BE CONFIRMED WITH T-MOBILE PRIOR TO CONSTRUCTION START



1 UTILITIES DIAGRAM
SCALE: N.T.S

T-MOBILE SITE NUMBER:				–				MODEL:			POWER TRANSFER CABINET OR APPROVED EQUAL				
VOLTAGE:				240V/120				PHASE:			1	WIRE:	3		
MAIN BREAKER:				200AMP				BUSS RATING:			200AMPS	AIC:	22,000		
MOUNT:				H-FRAME				NEUTRAL BAR:			YES	GROUND BAR:	YES		
ENCLOSURE TYPE:				NEMA 3R				N TO GROUND BOND:			YES				
PANEL STATUS:				NEW				INTERNAL TVSS:			YES				
CKT	LOAD DESCRIPTION	BREAKER AMPS	BREAKER POLES	BREAKER STATUS	SERVICE LOAD VA	USAGE FACTOR	PHASE A VA	PHASE B VA	USAGE FACTOR	SERVICE LOAD VA	BREAKER STATUS	BREAKER POLES	BREAKER AMPS	LOAD DESCRIPTION	CKT
1	SURGE APPROX	30	2	ON	400	1.25	1000		1.25	4200	ON	4	200	**DELTA** SITE SUPPORT CABINET	2
3				ON		1.25		10500							4
5	SERVICE LIGHT	20	1	ON	500	1	500								6
7				ON	0	0		10500							8
9				N/A	0	0	0		0	0	N/A				10
11				N/A	0	0		0	0	0	N/A				12
13				N/A	0	0	0		0	0	N/A				14
15				N/A	0	0	0		0	0	N/A				16
17				N/A	0	0		0	0	0	N/A				18
19				N/A	0	0	0		0	0	N/A				20
21				N/A	0	0		0	0	0	N/A				22
23				N/A	0	0	0		0	0	N/A				24
							1500	21000	VA			TOTAL KVA	22500		
												AMPS	93.75		

CONTRACTOR NOTES - PPC:
1. FURNISH & INSTALL ALL CIRCUIT BREAKERS PER PANEL SCHEDULE
2. LABEL CIRCUIT BREAKER W/ PERMANENT PLASTIC LABELS NOTING FUNCTION OF BREAKER
3. REPLACE MISSING COMPARTMENT ACCESS SCREWS LOST DURING INSTALLATION
4. VERIFY ENCLOSURE IS RODENT-PROOF AFTER INSTALLATION OF CABINET AND CONDUITS
5. FACTORY INSTALLED NEUTRAL-GROUNDING BOND JUMPER INSIDE THE PPC SHALL BE REMOVED

2 ELECTRICAL PANEL SCHEDULE
SCALE: N.T.S

T-MOBILE ELECTRICAL SCOPE OF WORK:

1. CONTRACTOR IS TO INSTALL POWER AND TELCO PER THE APPROVED T-MOBILE DRAWINGS. ALL TRENCHES MUST BE A MINIMUM OF 42 INCHES IN DEPTH AND MARKED WITH METALLIC, DETECTABLE TAPE INSTALLED PER MANUFACTURER'S REQUIREMENTS.

ANY CHANGES TO LOCATION OR DEPTH OF TRENCHES MUST BE APPROVED BY PROJECT MANAGEMENT TEAM IN WRITING, AND MUST BE REFLECTED PROMPTLY WITH AS-BUILT DOCUMENTS

2. ALL UNDERGROUND CONDUITS ARE TO BE A MINIMUM SCHEDULE 40, GREY PVC. TWO (2) PULL-STRINGS MUST ALSO BE INSTALLED IN ALL CONDUITS, AND ALL CONDUIT MUST BE CLEARLY LABELED ABOVE GRADE AS TO THEIR INTENDED PURPOSE (I.E. POWER/ TELCO)

3. ALL FLEX CONDUIT USED FOR POWER OR TELCO NEEDS TO BE METALLIC AND SEAL-TIGHT.

4. ALL CONDUITS MUST BE SUPPORTED WITHIN 3' COMING OUT OF THE BOX AND SUPPORTED EVERY 5FT THEREAFTER.

5. ¾" CONDUIT IS TO BE RUN FROM THE 12X12X4 HOFFMAN BOX TO NSN SYSTEM MODULES FOR POWER DELIVERY.

6. 1" CONDUIT IS TO BE RUN FROM THE 12X12X4 HOFFMAN BOX TO CIENA (OR OTHER FIBER DELIVERY ENCLOSURE, RAC 24 ETC.) FOR POWER DELIVERY.

7. 2" CONDUIT IS TO BE RUN FROM 12X12X4 HOFFMAN BOX TO COVP FOR POWER DELIVERY.

8. 1" CONDUIT IS TO BE RUN FROM THE 6X6X4 HOFFMAN TO CIENA (OR OTHER FIBER DELIVERY ENCLOSURE, RAC 24 ETC.) FOR ETHERNET DELIVERY.

9. ¾" CONDUIT IS TO BE UTILIZED TO DELIVER ETHERNET FROM CSR TO NSN SYSTEM MODULES.

10. SEAL TIGHT CONNECTIONS TO SYSTEM MODULES MUST BE 45 DEGREE, NOT 90 DEGREE OR STRAIGHT

11. 2" CONDUIT IS TO BE USED TO DELIVER POWER FROM PPC TO SSC.

12. 2" CONDUIT IS TO BE RUN TO BRING POWER FROM OUR SOURCE TO T-MOBILE METER.

13. 2" CONDUIT IS TO BE RUN FROM OUR METER TO OUR PPC (UNLESS LARGER THAN 3 AWG I.E. 300 OR 500 MCM IS REQUIRED DUE TO VOLTAGE DROP WITH A LONG RUN)

14. 2" CONDUIT IS TO BE RUN FROM FBT, CIENA, OR OTHER TELCO SOURCE TO T-MOBILE TELCO H-FRAME

15. ALL CONDUIT USED OUTDOOR THAT IS LESS THAN 42" BELOW GRADE MUST BE RMC. IMC IS NEVER ACCEPTABLE, AND PVC CAN ONLY BE USED AT 42".

16. IF USING PVC BURIED AT 42" GC MUST UTILIZE RMC FOR ANY AND ALL STUB-UPS

17. EMT IS ONLY ALLOWED INDOOR.

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SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
UTILITIES DIAGRAM & ELECTRICAL PANEL SCHEDULE

SHEET NUMBER
E-2

NOTES:

1. CONTRACTOR SHALL COORDINATE METER SOCKET LOCATION AND TYPE WITH POWER COMPANY.
2. CONTRACTOR SHALL INSTALL CONDUIT AND WIRE TO THE BTS SITE. COIL WIRES, SEAL CONDUIT WIRE ENDS FROM MOISTURE INFILTRATION. LEAVE WIRE TO TERMINATE AT RADIO CABINET PANEL, (MINIMUM OF 10 FEET).
3. COPPER GROUND WIRE SHALL BE BONDED TO SITE GROUNDING SYSTEM.
4. UNDERGROUND CONDUITS SHALL TRANSITION FROM PVC TO RIGID THROUGH THE SWEEP AND REMAIN RIGID INTO PANELS.
5. CONTRACTOR MAY MODIFY KNOCKOUT HOLES IN EQUIPMENT CABINETS TO ACCOMMODATE THE REQUIRED CONDUIT SIZES.
6. COORDINATE WITH RADIO CABINET MFG REQUIREMENTS FOR SIZE & NUMBER OF CONDUITS.
7. THE MINI– PPC IS SHIPPED IN TWO SECTIONS TO BE BOLTED TOGETHER ON SITE. THE COMBINED WEIGHT IS APPROX. 300 LBS.
8. SURGE PROTECTION IN TELCO CHAMBER IS REQUIRED ON ALL SITES WITH EXTERNAL. ALARM POINT MONITORING. NORTHERN TECHNOLOGIES INC DLP–43 DATA LINE PROTECTOR SHALL BE USED.
9. SERVICE POWER SHALL BE (120/240VAC, 200A, 1ø, 3W) OR (120/208VAC, 200A, 3ø, 4W)
10. 200A METER BASE SHALL BE INSTALLED WHERE IT IS ACCESSIBLE FOR READOUT. THE NUMBER OF JAWS IN THE METER SOCKET AND THEIR ARRANGEMENT DEPENDS ON THE VOLTAGE SERVICE. COORDINATE WITH POWER COMPANY
11. CABLE SIZES SHALL BE ADJUSTED TO COMPENSATE FOR VOLTAGE DROP IF LONGER THAN 180FT. VERIFY CONDUIT SIZE WHEN CHANGING CABLE SIZE.
12. FOR COMPLETE INTERNAL WIRING AND ARRANGEMENT REFER TO VENDOR PRINTS PROVIDED BY PPC MANUFACTURER.
13. ADDRESS SHALL BE POSTED BELOW THE METER
14. ANY 120 VOLT OUTLET LOCATED ON THE PPC SHALL HAVE GFCI PROTECTION PER NEC SECTION 210–8.
15. CONTRACTOR TO SUPPLY AVAILABLE FAULT CURRENT CALCULATIONS AT THE SERVICE EQUIPMENT LINE TERMINATION POINT; AS WELL AS IMPEDANCE VALUE AND SIZE OF SERVICE CONDUCTORS. ALL SERVICE AND BRANCH PANELS SHALL BE RATED FOR THE AVAILABLE FAULT CURRENT. DISTANCE AND CONDUCTOR SIZES MUST BE FURNISHED TO INSPECTOR.
16. EMERGENCY AND BATTERY BACKED UP EXIT LIGHTING CIRCUITS SHALL BE MARKED SPECIFICALLY IN THE ELECTRICAL PANEL AS SUCH. (NEC 700.12.E). THE FIRE DEPARTMENT WILL BE TESTING THESE DEVICES EVERY SIX MONTH DURING BUSINESS HOURS BY SHUTTING THESE CIRCUITS (KEEP CRITICAL LOADS OFF THESE CIRCUITS). IF THE PRIMARY SOURCE OF ILLUMINATION IS HID, THE EMERGENCY LIGHTS SHALL BE REQUIRED TO OPERATE UNTIL NORMAL ILLUMINATION IS RESTORED. (NEC 700.16).
17. CONTRACTOR SHOULD ENSURE THAT ANY GENERATOR SUPPLYING THIS SITE SHOULD HAVE THE GROUND TO NEUTRAL STRAP REMOVED AS THIS IS A 2 POLE TRANSFER SWITCH WITH A SOLID NEUTRAL.

SERVICE EQUIPMENT NOTES:

1. SERVICE EQUIPMENT SHALL HAVE A SHORT CIRCUIT RATING EQUAL TO OR EXCEEDING THE MAXIMUM AVAILABLE FAULT CURRENT AT THE SUPPLY TERMINAL.
2. ALL ELECTRICAL EQUIPMENT SHALL BE ANCHORED TO WITHSTAND 90 M.P.H. WIND SPEED, EXPOSURE C.
3. ALL ELECTRICAL EQUIPMENT SHALL BE LABELED WITH PERMANENT UV STABLE, WEATHER PROOF, ENGRAVED PLASTIC LABELS.
4. REPAIR ANY EQUIPMENT PAINT SURFACE THAT HAS BEEN DAMAGED IN THE COURSE OF INSTALLATION.

CONDUITS AND WIRING

1. WIRING OF EVERY KIND MUST BE INSTALLED IN CONDUIT, UNLESS NOTED OTHERWISE, OR AS APPROVED BY THE ENGINEER.
2. UNLESS OTHERWISE SPECIFIED, ALL WIRING SHALL BE COPPER (CU) TYPE THWN, SIZED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE.
3. RACEWAYS SHALL BE GALVANIZED STEEL, SIZED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE, UNLESS OTHERWISE NOTED. ALL RACEWAYS SHALL BE APPROVED FOR THE INSTALLATION.
4. PULL OR JUNCTION BOXES SHALL BE PROVIDED AS REQUIRED TO FACILITATE INSTALLATION OF RACEWAYS AND WIRING.
5. PROVIDE A COMPLETE RACEWAY AND WIRING INSTALLATION, PERMANENTLY AND EFFECTIVELY GROUNDED IN ACCORDANCE WITH ARTICLE 250 OF THE NATIONAL ELECTRICAL CODE AND LOCAL CODES.

CONDUIT NOTES:

1. CONTRACTOR TO PRIVATELY LOCATE ALL EXISTING UNDERGROUND CONDUITS AND GROUND RING WITHIN CONSTRUCTION AREA PRIOR TO TO ANY EXCAVATION AND HAND DIG WHEN CRITICAL AREAS.

2. CONTRACTOR IS TO INSTALL POWER AND TELCO PER THE APPROVED T–MOBILE DRAWINGS.
ALL TRENCHES MUST BE A MINIMUM OF 42 INCHES IN DEPTH AND MARKED WITH METALLIC, DETECTABLE TAPE INSTALLED PER MANUFACTURER'S REQUIREMENTS.

ANY CHANGES TO LOCATION OR DEPTH OF TRENCHES MUST BE APPROVED BY PROJECT MANAGEMENT TEAM IN WRITING, AND MUST BE REFLECTED PROMPTLY WITH AS–BUILT DOCUMENTS

3. ALL UNDERGROUND CONDUITS ARE TO BE A MINIMUM SCHEDULE 40, GREY PVC. TWO (2) PULL–STRINGS MUST ALSO BE INSTALLED IN ALL CONDUITS, AND ALL CONDUIT MUST BE CLEARLY LABELED ABOVE GRADE AS TO THEIR INTENDED PURPOSE (I.E. POWER/ TELCO)

4. ALL FLEX CONDUIT USED FOR POWER OR TELCO NEEDS TO BE METALLIC AND SEAL–TIGHT.

5. ALL CONDUITS MUST BE SUPPORTED WITHIN 3' COMING OUT OF THE BOX AND SUPPORTED EVERY 5FT THEREAFTER.

6. SEAL TIGHT CONNECTIONS TO SYSTEM MODULES MUST BE 45 DEGREE, NOT 90 DEGREE OR STRAIGHT

7. ALL CONDUIT USED OUTDOOR THAT IS LESS THAN 42" BELOW GRADE MUST BE RMC. IMC IS NEVER ACCEPTABLE, AND PVC CAN ONLY BE USED AT 42".

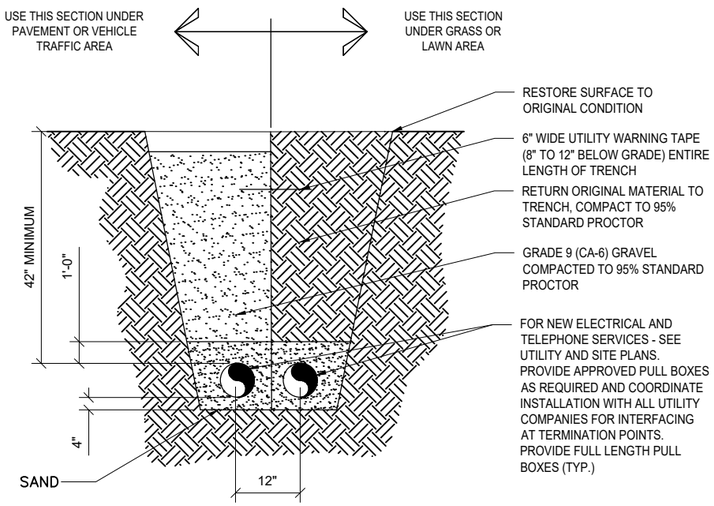
8. IF USING PVC BURIED AT 42" GC MUST UTILIZE RMC FOR ANY AND ALL STUB–UPS

9. EMT IS ONLY ALLOWED INDOOR.

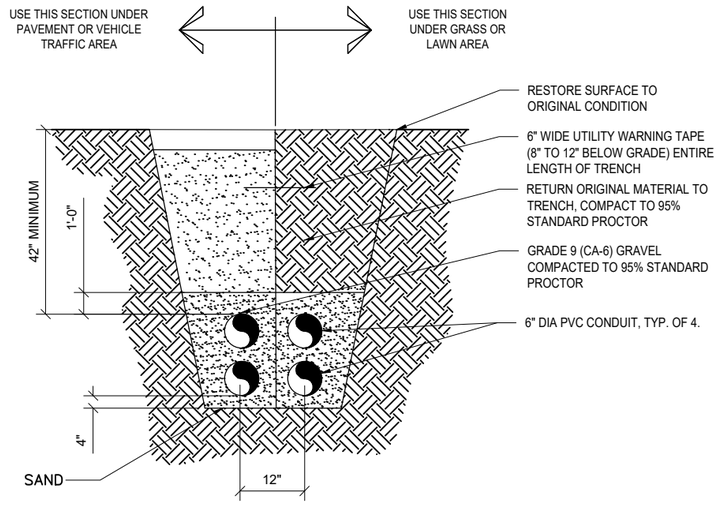
10. CONTRACTOR TO PROPERLY SEALED AND WEATHERPROOF ALL CONDUITS AND TANK PENETRATIONS THAT ARE NO LONGER BEING USED.

CONDUIT NOTES:

A– ALL FIBER AND COMMUNICATION CABLES MUST BE IN THEIR OWN CONDUIT UNLESS SPECIFICALLY STATED TO DO OTHERWISE
B– ALL CONDUIT MUST BE PROPERLY SECURED, AND WEATHER PROOFED TO PREVENT CABINET/CABLE DAMAGE/WATER INGRESS.
C– NO LB CONDUIT BODIES ARE TO BE USED BETWEEN THE HPL3 AND BATTERY CABINETS.
D– ALL EXPOSED CONDUIT THREADS OR CUT EDGES ARE TO BE COATED WITH COLD GALVANIZING SPRAY.
E– FLEXIBLE CONDUIT IS MAX 6' LENGTH, ONLY IN TIGHT LOCATIONS. NOT TO BE USED AS A RIGID CONDUIT REPLACEMENT.
F. ALL CONDUITS (OTHER THAN COVP POWER / FIBER) ARE TO BE BURIED WHEN APPLICABLE.
ALL DARK CONDUITS ARE TO BE FULLY REMOVED AND PORT HOLES PROPERLY CAPPED AS NEEDED.
G. ANY TIME A DUCT BACK OR PORT IS ALTERED, IT NEEDS TO PE PROPERLY SEALED WITH A PORT BOOT. EXPANDING FOAM IS NOT ALLOWED.



1 TRENCH DETAIL
SCALE: N.T.S



4 PVC CONDUITS TRENCH DETAIL
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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
TRENCH DETAIL & CONDUITS NOTES

SHEET NUMBER
E-3

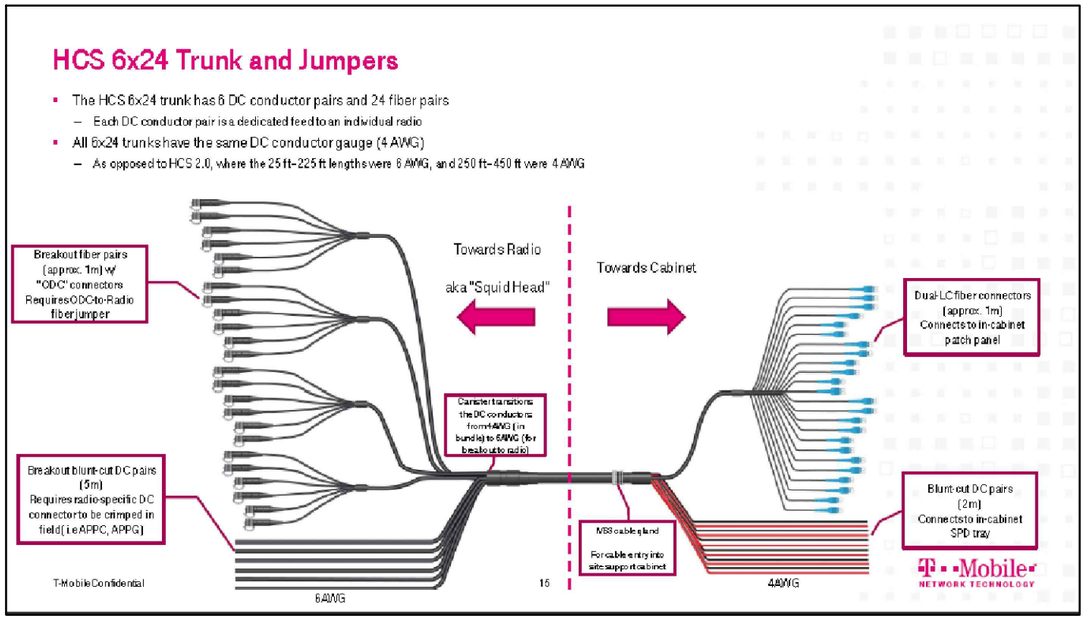
CUSTOM CONFIGURATION – TOWER TOP EQUIPMENT SCHEDULE

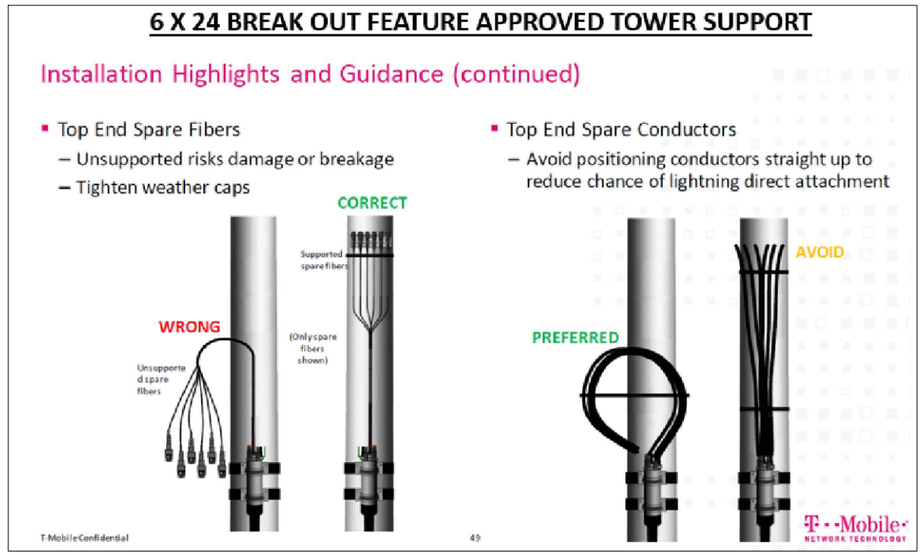
ANTENNA SECTOR	ANTENNA MARK	ANTENNA MODEL #	TECHNOLOGY	ELECTRICAL TILT	MECHANICAL TILT	RAD CENTER	AZIMUTH	RRU MODEL	RF JUMPERS	6x24 HYBRID JUMPERS	ESTIMATED MFR. 6x24 HYBRID TRUNK (LENGTH TO BE VERIFIED IN FIELD)
ALPHA	A1	**FFVV-65C-R2N23** (P)	L600/N600 L2100/L1900/ N2100/N1900	–	–	145'-0"	35°	AHLOB (P) AHFII (P)	(8) 15'/15' (P)	(2) 15' 6x24 Hybrid Jumpers (P)	(1) **275'** 6x24 TRUNK A (P)
	A2	AEHC (P)	N2500/LTE 2500	–	–			–	–	(1) 15' 6x24 Hybrid Jumpers (P)	SHARED 6x24 TRUNK A
BETA	B1	**FFVV-65C-R2N23** (P)	L600/N600 L2100/L1900/ N2100/N1900	–	–	145'-0"	225°	AHLOB (P) AHFII (P)	(8) 15'/15' (P)	(2) 15' 6x24 Hybrid Jumpers (P)	(1) **275'** 6X24 TRUNK B (P)
	B2	AEHC (P)	N2500/LTE 2500	–	–			–	–	(1) 15' 6x24 Hybrid Jumpers (P)	SHARED 6X24 TRUNK B
GAMMA	C1	**FFVV-65C-R2N23** (P)	L600/N600 L2100/L1900/ N2100/N1900	–	–	145'-0"	305°	AHLOB (P) AHFII (P)	(8) 15'/15' (P)	(2) 15' 6x24 Hybrid Jumpers (P)	(1) **275'** 6X24 TRUNK C (P)
	C2	AEHC (P)	N2500/LTE 2500	–	–			–	–	(1) 15' 6x24 Hybrid Jumpers (P)	SHARED 6x24 TRUNK C
DELTA	D1	**FFVV-65C-R2N23** (P)	L600/N600 L2100/L1900/ N2100/N1900	–	–	145'-0"	105°	AHLOB (P) AHFII (P)	(8) 15'/15' (P)	(2) 15' 6x24 Hybrid Jumpers (P)	SHARED 6X24 TRUNK B

NOTE:
G.C. SHALL FIELD MEASURE AND DETERMINE THE EXACT REQUIRED NEW HCS TRUNK LENGTH TO EACH SECTOR AND PROVIDE CABLES LENGTHS TO T-MOBILE CONSTRUCTION MANAGER TO ENSURE THE CORRECT LENGTHS ARE CAPTURES ON THE FINAL RFDS AND T-MOBILE BILL OF MATERIAL (B.O.M).

NOTE: ANTENNAS PLACEMENT, ELCT. & MECH. TILT, AND RRU's TO BE VERIFIED WITH T-MOBILE C.M. PRIOR TO CONSTRUCTION STARTS

1 ANTENNA SCHEDULE
SCALE: N.T.S.





2 HCS 6x24 TRUNK AND JUMPERS DIAGRAM
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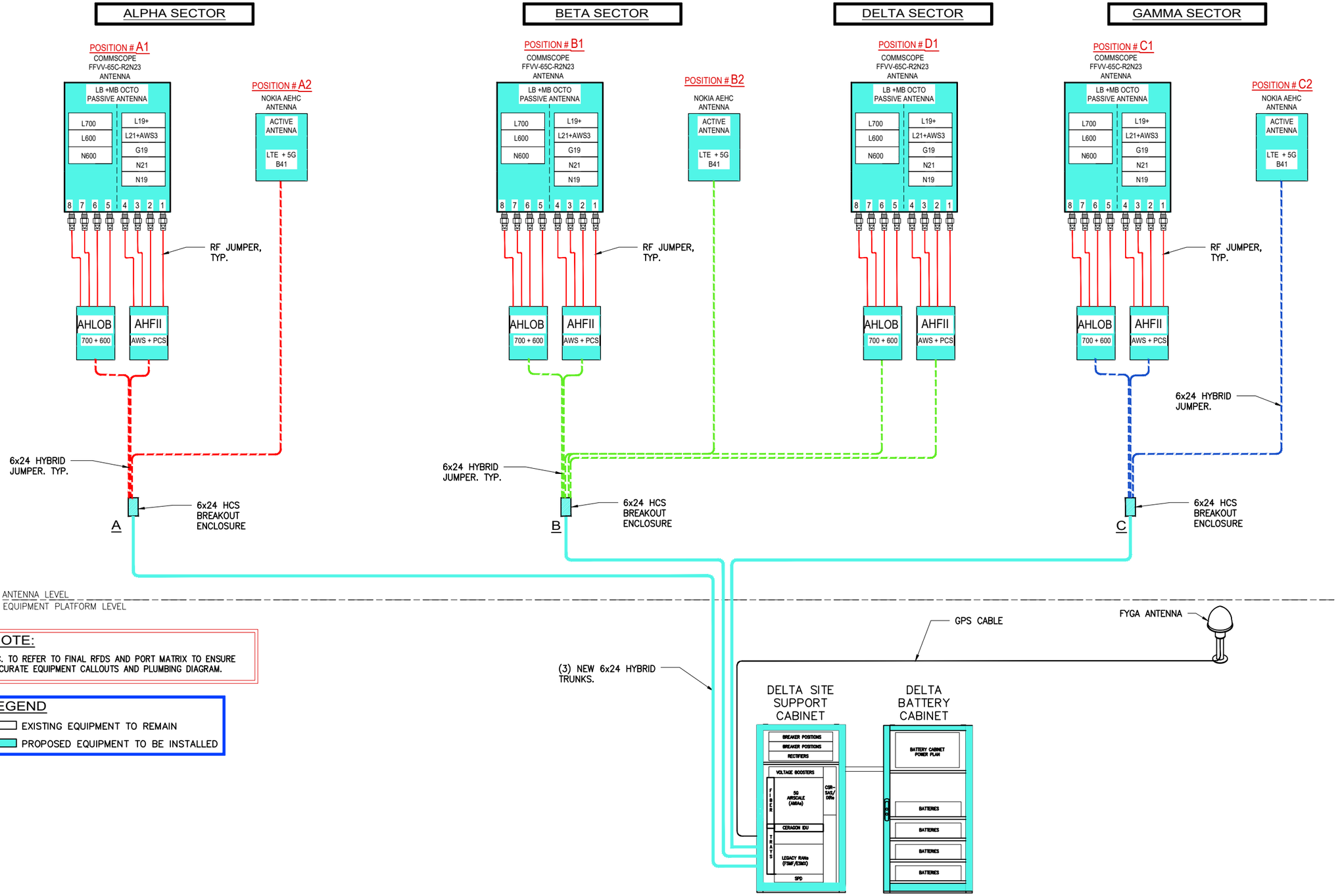
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
ANTENNA AND CABLE SCHEDULE

SHEET NUMBER
RF-1



NOTE:

G.C. TO REFER TO FINAL RFDS AND PORT MATRIX TO ENSURE ACCURATE EQUIPMENT CALLOUTS AND PLUMBING DIAGRAM.

LEGEND

- EXISTING EQUIPMENT TO REMAIN
- PROPOSED EQUIPMENT TO BE INSTALLED

1 PROPOSED RF PLUMBING DIAGRAM

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
SYSTEM CONNECTION DIAGRAM

SHEET NUMBER
RF-2

Transmission details		
SITE ID:	ML93444B	ML89055B
CLUSTER_ID:	ML93444B	[CLUSTER_ID_B]
CALL_SIGN:	WRMU860	[CALL_SIGN_B]
ASR #:	1207749	
AAV_CONTRACT_ID:	WST185-	[AAV_CONTRACT_ID_B]
AAV_CONTRACT_STATUS:	Selected	Not Available
Ethernet Installed:	[1_95_STATUS_A]	[1_95_STATUS_B]
Latitude:	44-54-48.8 N	44-53-56.0 N
Longitude:	89-35- 7.7 W	89-34- 1.6 W
Azimuth (deg):	138.34 Deg	318.36 Deg
Vertical angle (deg):	0.51 Up	0.52 Down
Elevation:	1210.63 ft	1269.69 ft
Antenna model:	MT518M49VH/CG	MT518M49VH/CG
Antenna manufacturer:	MTI Wireless Edge	MTI Wireless Edge
Antenna Id:	423	423
Antenna gain (dBi):	38.10 dBi	38.10 dBi
Antenna diameter:	1.97 ft	1.97 ft
Antenna CL:	140.00 ft AGL	145.00 ft AGL
Diversity Antenna model:		
Diversity Antenna manufacturer:		
Diversity Antenna Id:		
Diversity Antenna gain (dBi):		
Diversity Antenna diameter:		
Diversity Antenna CL:		
Branch Loss Tx/Rx (dB):	0.50 dB/0.50 dB	0.50 dB/0.50 dB
Attenuator Common/Tx/Rx (dB):		
Waveguide #1 Model, Len, Loss(dB):		
Waveguide #2 Model, Len, Loss(dB):		
Waveguide #3 Model, Len, Loss(dB):		
Total Waveguide Loss (dB):		
Other Losses (dB):	0.00 dB	0.00 dB
Frequency (GHz):	18.00 GHz	
Path length:	1.36 mi	
Free space loss (dB):	124.33 dB	
Atmospheric absorption loss (dB):	0.12 dB	
Obstruction Loss (dB):	0.00 dB (oLOS)	
Field margin (dB):	1.00 dB	
Net path loss (dB):	50.25 dB	50.25 dB
Configuration:	2+0/DP/DM/OMT	2+0/DP/DM/OMT
Radio model:	IP20D-D18-80X-A_4501	IP20D-D18-80X-A_4501
Radio manufacturer:	Ceragon Networks	Ceragon Networks
Radio Id:	749	749
Frequency Plan: Frequency (MHz):	High: N/A	Low: N/A
Polarization:	N/A	N/A
Emission designator:	80M0D7W	80M0D7W

2

1 MICROWAVE DATA SHEET.
SCALE: N.T.S.

Transmission details		
SITE ID:	ML93444B	ML89055B
CLUSTER_ID:	ML93444B	[CLUSTER_ID_B]
CALL_SIGN:	WRMU860	[CALL_SIGN_B]
ASR #:	1207749	
AAV_CONTRACT_ID:	WST185-	[AAV_CONTRACT_ID_B]
AAV_CONTRACT_STATUS:	Selected	Not Available
Ethernet Installed:	[1_95_STATUS_A]	[1_95_STATUS_B]
Latitude:	44-54-48.8 N	44-53-56.0 N
Longitude:	89-35- 7.7 W	89-34- 1.6 W
Azimuth (deg):	138.34 Deg	318.36 Deg
Vertical angle (deg):	0.51 Up	0.52 Down
Elevation:	1210.63 ft	1269.69 ft
Antenna model:	MT518M49VH-CG	MT518M49VH-CG
Antenna manufacturer:	MTI Wireless Edge	MTI Wireless Edge
Antenna Id:	422	422
Antenna gain (dBi):	49.80 dBi	49.80 dBi
Antenna diameter:	1.97 ft	1.97 ft
Antenna CL:	140.00 ft AGL	145.00 ft AGL
Diversity Antenna model:		
Diversity Antenna manufacturer:		
Diversity Antenna Id:		
Diversity Antenna gain (dBi):		
Diversity Antenna diameter:		
Diversity Antenna CL:		
Branch Loss Tx/Rx (dB):	0.00 dB/0.00 dB	0.00 dB/0.00 dB
Attenuator Common/Tx/Rx (dB):		
Waveguide #1 Model, Len, Loss(dB):		
Waveguide #2 Model, Len, Loss(dB):		
Waveguide #3 Model, Len, Loss(dB):		
Total Waveguide Loss (dB):		
Other Losses (dB):	0.00 dB	0.00 dB
Frequency (GHz):	80.00 GHz	
Path length:	1.36 mi	
Free space loss (dB):	137.29 dB	
Atmospheric absorption loss (dB):	0.77 dB	
Obstruction Loss (dB):	0.00 dB (oLOS)	
Field margin (dB):	1.00 dB	
Net path loss (dB):	39.45 dB	39.45 dB
Configuration:	1+0	1+0
Radio model:	IP50E-80-2000-A	IP50E-80-2000-A
Radio manufacturer:	Ceragon Networks	Ceragon Networks
Radio Id:	764	764
Frequency Plan: Frequency (MHz):	High: N/A	Low: N/A
Polarization:	N/A	N/A
Emission designator:	2G00D7W	2G00D7W

2

2 MICROWAVE DATA SHEET.
SCALE: N.T.S.

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SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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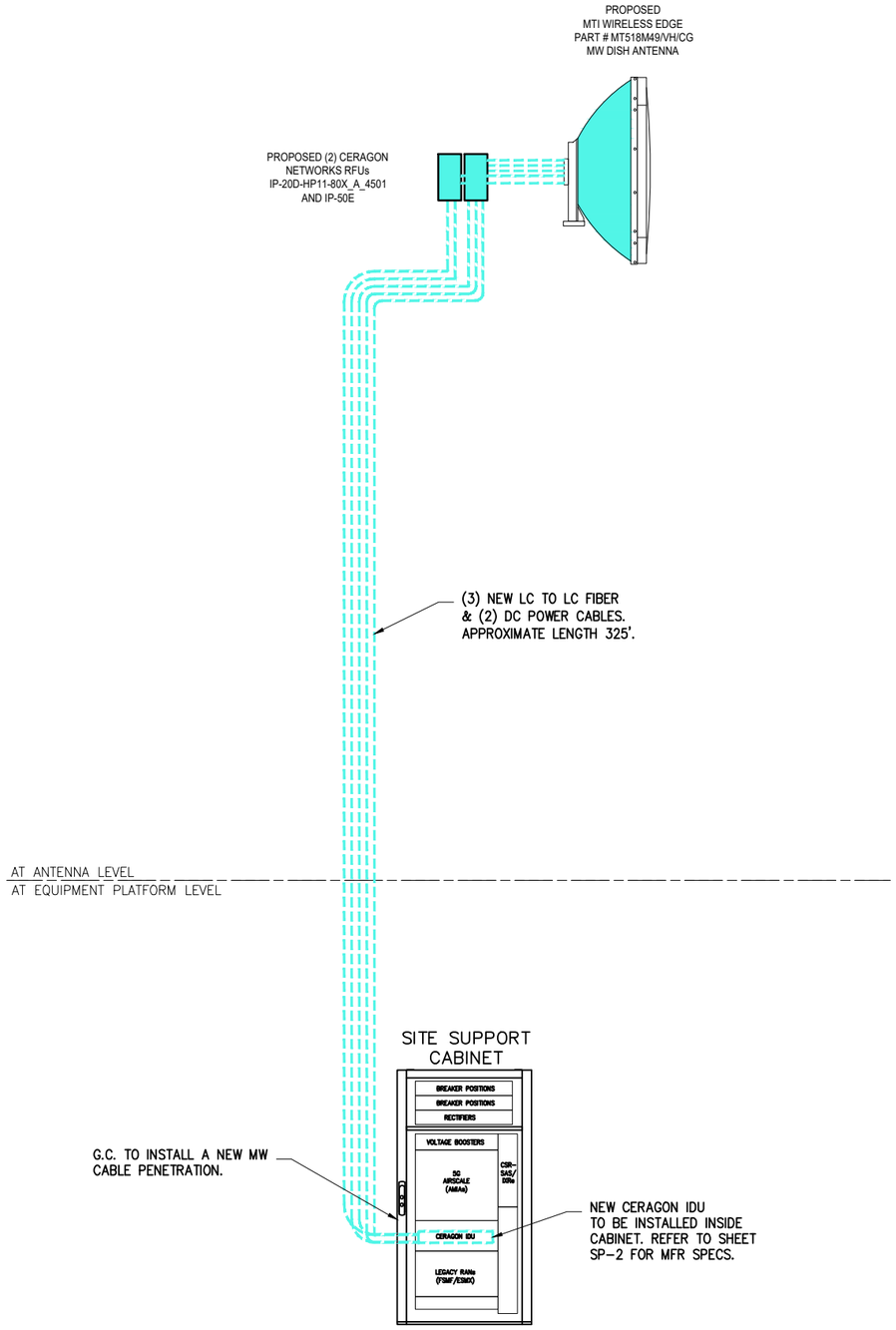
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
MW PATH DATA SHEETS

SHEET NUMBER
RF-3



1 PROPOSED RF PLUMBING DIAGRAM

SCALE: N.T.S.

T-Mobile

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SITE NUMBER

ML89055B

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CHECKED BY: AB
APPROVED BY: RA

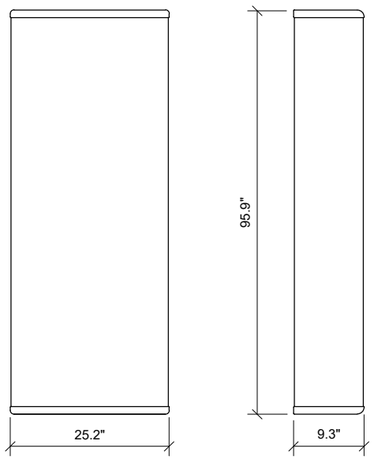
SHEET TITLE

MW PLUMBING DIAGRAM

SHEET NUMBER

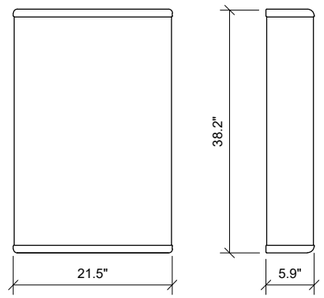
RF-4

MODEL #	COMMSCOPE/ FFVV-65C-R3-V1
DIMENSIONS (HxWxD)	95.9" x 25.2"x 9.3"
NET WEIGHT	124.6 lbs

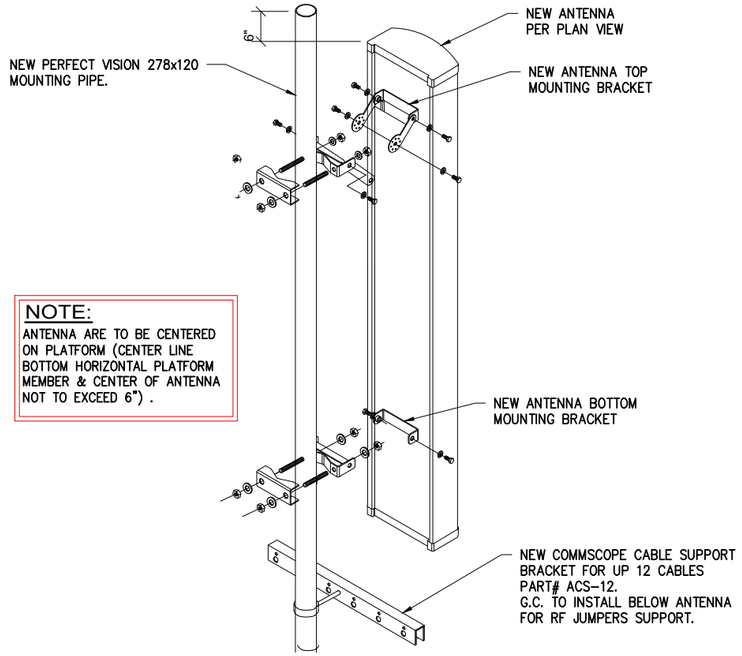


1 FFVV-65C-R3-V1 ANTENNA SPECS.
SCALE: N.T.S.

MODEL #	NOKIA AEHC/ MASSIVE MIMO
DIMENSIONS (HxWxD)	38.2" x 21.5"x 5.9"
NET WEIGHT	108.0 lbs



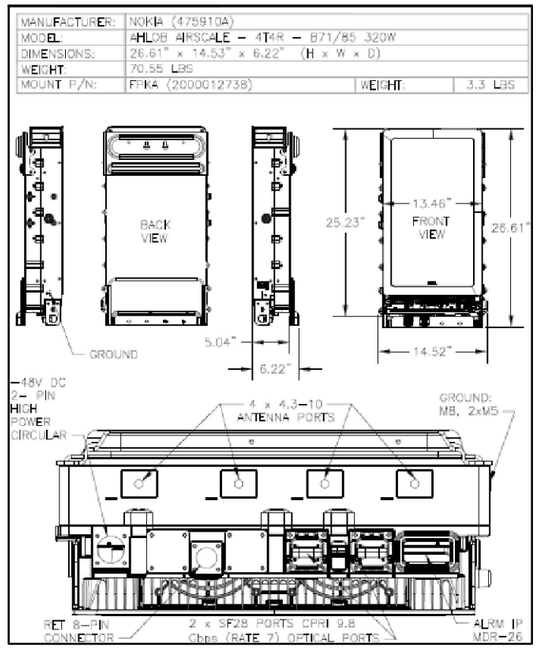
2 AEHC - NOKIA ANTENNA SPECS.
SCALE: N.T.S.



NOTE:
ANTENNA ARE TO BE CENTERED ON PLATFORM (CENTER LINE BOTTOM HORIZONTAL PLATFORM MEMBER & CENTER OF ANTENNA NOT TO EXCEED 6") .

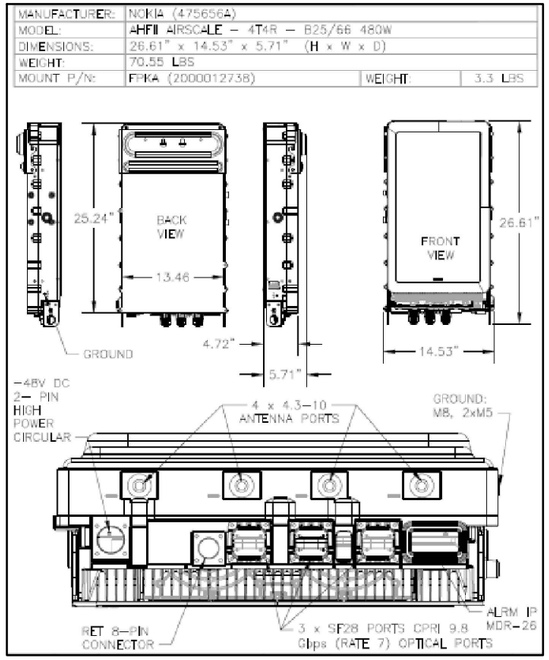
3 ANTENNA MOUNTING DETAIL.
SCALE: N.T.S.

MANUFACTURER:	NOKIA (475910A)		
MODEL:	AHLOB AIRSCALE – 4T4R – B71/85 320W		
DIMENSIONS:	26.61" x 14.53" x 6.22" (H x W x D)		
WEIGHT:	70.55 LBS		
MOUNT P/N:	FPKA (2000012738)	WEIGHT:	3.3 LBS

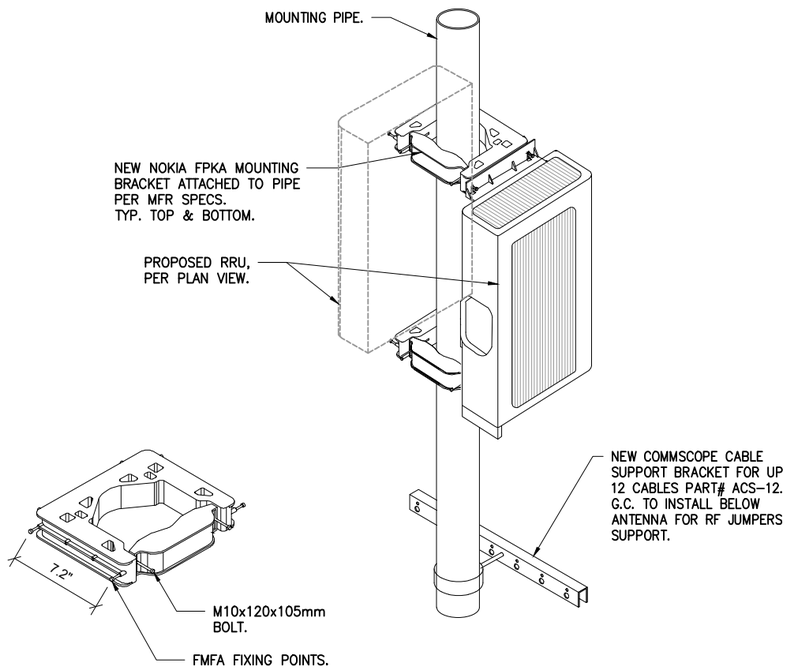


4 AHLOB RADIO MFR SPECS.
SCALE: N.T.S.

MANUFACTURER:	NOKIA (475656A)		
MODEL:	AHFII AIRSCALE – 4T4R – B25/66 480W		
DIMENSIONS:	26.61" x 14.53" x 5.71" (H x W x D)		
WEIGHT:	70.55 LBS		
MOUNT P/N:	FPKA (2000012738)	WEIGHT:	3.3 LBS



5 AHFII RADIO MFR SPECS.
SCALE: N.T.S.



NOKIA FPKA BRACKET

6 RRH MOUNTING DETAIL
SCALE: N.T.S.

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SHEET TITLE
NEW EQUIPMENT SPECIFICATIONS

SHEET NUMBER
SP-1

MT518M49VH

18/80 GHz 38/50 dBi 2 Ft Parabolic Antenna

Wireless Edge Antenna Solutions — An MTI Company

Electrical				
Regulatory Compliance		ETSI EN 302 217-4 V2.1.1 (2017-05), FCC 47 CFR 101.115, RoHS, CE 0682		
Frequency		17.7 – 19.7 GHz 71 – 76 GHz, 81- 86 GHz		
Gain	Low Range High Range	Low Band 38 dBi 50 dBi	Mid Band 38 dBi	High Band 39 dBi 51.0 dBi
VSWR	Low Range High Range	2:1 1.5:1		
3 dB Beam Width	Low Range High Range	1.8° 0.5°		
Polarization	Low Range High Range	Single or Dual Pol Single or Dual Pol		
Side Lobes Suppression	Low Range High Range	ETSI Class 3, FCC ETSI Class 3, FCC		
Cross Polarization	Low Range High Range	ETSI Class 3, FCC ETSI Class 3, FCC		
F/B Ratio	Low Range High Range	ETSI Class 3, FCC 67 dB ETSI Class 3, FCC 67 dB		
XPD	Low Range High Range	ETSI Category 2, 27 dB 25 dB		
Isolation WR42 to WR12 WR42 to WR12	 Low Range High Range	 80 dB 25 dB		
Input Power		10 W max		
Mechanical				
Dimensions		Ø655 x 300 mm depth		
Weight		6.8 kg max		
Interface Low Range High Range		 WR42 or circular WR12 or circular		
Radome		Plastic		
Mounting Kit		MT-120032/A		

Environmental					
Test		**Standard**	**Duration**	**Temperature**	**Notes**
Low Temperature		IEC 68-2-1	72 h	–55 °C	
High Temperature		IEC 68-2-2	72 h	+71 °C	
Temp. Cycling		IEC 68-2-14	1 h	-45 °C +70 °C	3 Cycles
Vibration		IEC 60721-3-4	30 min/axis		Random 4M5
Shock Mechanical		IEC 60721-3-4			4M5
Humidity		ETSI EN300-2-4 T4.1E	144 h		95%
Water Tightness		IEC 529			IP67
Solar Radiation		ASTM G53	1000 h		
Salt Spray		IEC 68-2-11 Ka	500 h		
Ice And Snow					25 mm Radial
Wind Speed	Survival				252 Km/h
	Operation				164 Km/h

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Rev-01

1 MICROWAVE DISH ANTENNA MFR SPECS.
SCALE: N.T.S.

CERAGON

Standards

MEF

Carrier Ethernet 2.0 (CE 2.0)

Supported Ethernet Standards

10/100/1000base-T/X (IEEE 802.3)
10GBase-LR (IEEE 802.3)
Ethernet VLANs (IEEE 802.3ac)
Virtual LAN (VLAN, IEEE 802.1Q)
Class of service (IEEE 802.1p)
Provider bridges (QinQ – IEEE 802.1ad)
Link aggregation (IEEE 802.1AX)
Auto MDI/MDIX for 1000baseT
RFC 1349: IPv4 TOS
RFC 2474: IPv4 DSCP
RFC 2460: IPv6 Traffic Classes

Security

Radio Encryption – AES 256
Secured protocols:

- HTTPS
- SNMPv3
- SSH
- SFTP

RADIUS authentication and authorization
TACACS+ Authentication, Authorization, and Accounting (session-based)

Standards Compliance

Radio Spectral Efficiency: EN 302 217-2
Certification ordinance Article 2-1-31-5, Land Mobile Station in the 80GHz band (Japan)

EMC: EN 301 489-1, EN 301 489-4, Class A (Europe)
FCC 47 CFR, part 15, subpart B, class A (US)
ICES-003, Class A (Canada)
TEC/SD/DD/EMC-221/05
TEC/SD/DD/EMC-221/05/OCT-16, Class A (India)
IEC 61000-4-29

Surge: EN61000-4-5, Class 4 (for PWR and ETH1/PoE ports)

Safety: EN 60950-1, EN 62368-1, IEC 60950-1,IEC 62368-1, UL 60950-1, UL 62368-1, CAN/CSA C22.2 NO 60950-1, CAN/CSA C22.2 NO 62368-1, EN 60950-22, IEC 60950-22, UL 60950-22, CAN/CSA C22.2 NO 60950-22

Storage: ETSI EN 300 019-1-1 Class 1.2

Transportation: ETSI EN 300 019-1-2 Class 2.3

Technical Specifications

Mechanical Specifications

Dimensions (Direct Mount HW) –
322mm(H), 227/270mm(W), 86mm(D), 5.5kg
12.67"(H), 8.93"/10.62"(W), 3.38"(D), 12.12 lbs.

Dimensions (43dBi Integrated Antenna) -
341mm(H), 270/276mm(W), 103mm(D), 7kg
13.42"(H), 10.62/10.86"(W), 4.05"(D), 15.43 lbs.

Pole Diameter Range (for Remote Mount Installation)
8.89cm – 11.43cm; 3.5" – 4.5"

Environmental Specifications

-33°C to +55°C (-45°C to +60°C extended)
-27°F to +131°F (-49°F to +140°F extended)

Power Input Specifications

Standard Input: -48 VDC; DC Input range: -40.5 to -60 VDC

Power Redundancy option by using both a DC power input and a passive PoE injector simultaneously.

Power Consumption Specifications

Active – 58W; Standby – 47W

Product Images

IP-50E

2 CERAGON RFU MFR. SPECS
SCALE: N.T.S

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SHEET TITLE
MW DISH ANTENNA & RFU MRF. SPECS

SHEET NUMBER
SP-1.1

Product Images

IDU

IP-20A 1RU Chassis

IP-20A 2RU Chassis

Modules

Radio Modem Cards (RMCs)

Ethernet LIC with 1 Combo and 3 Electrical or Optical Interfaces

Radio Interface Cards (RICs)

Ethernet LIC with a Single 10G Optical Interface

Traffic Control Cards (TCCs)

TDM LICs

Radio Units

RFU-E

RFU-D

RFU-D-HP

RFU-S

RFU-C

RFU-A

1500HP/RFU-HP

Table 172: RFU-E Mechanical Specifications

RFU-E Dimensions	Height: 8.66 inches Width: 7.8 inches Depth: 3 inches Weight: 6.6 lbs.

Table 173: RFU-S Mechanical Specifications

RFU-S Dimensions	Height: 8.54 inches Width: 8.27 inches Depth: 3.35 inches Weight: 8.82 lbs.

Table 174: RFU-C Mechanical Specifications

RFU-C Dimensions	Height: 7.87 inches Width: 7.87 inches Depth: 3.35 inches Weight: 9 lbs.
RFU-C Standard Mounting OD Pole	50 mm-120 mm/2"-4.5" (subject to vendor and antenna size)

Table 175: RFU-A Mechanical Specifications

RFU-A Dimensions (1+1 configuration)	Height: 1.8 inches (1RU) Width: 19 inches Depth: 13.18 inches Weight: 26.45 pounds

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1 CERAGON RFU & IDU MFR. SPECS
SCALE: N.T.S

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SHEET TITLE
IDU & RFU MFR. SPECS

SHEET NUMBER
SP-1.2

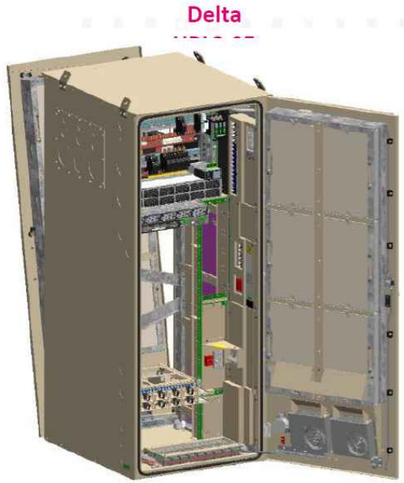
Delta HPL3.05 Site Support Cabinet – SKU 34867

- The Delta HPL3.05 is basically a Delta HPL3 that has been pre-retrofitted from the factory with 6x24-supporting components (Delta booster, SPD tray, fiber tray)
  - This cabinet will also have some cabling pre-wired including:
    - -48Vdc breaker to booster wiring
    - Booster output to SPD tray wiring
    - -48Vdc breaker – to – SPD tray wiring
  - Additional knockout added at bottom-left for 6x24 trunk entry

- Differences between HPL3.05 vs HPL3.1
  - HPL3.05 does not have a doghouse (HCS cable entry box on left-side)
  - HPL3.1 has 4 vertical slots, while HPL3.05 has 3 vertical slots (same as HPL3)

- This cabinet will be available for new site builds, or sites that need to upgrade from an HPL2 or older cabinet
- Availability starting in April 2024, along with the 6x24 trunks
  - Note: some regions may transition to 6x24 later, depending on remaining HCS 2.0 inventory. Contact Procurement team to confirm latest transition timeline for your region.

- There is no Purcell version of the HPL3.05
  - New build/upgrade sites in Purcell markets should order the Purcell HPL3.1



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T-Mobile NETWORK TECHNOLOGY

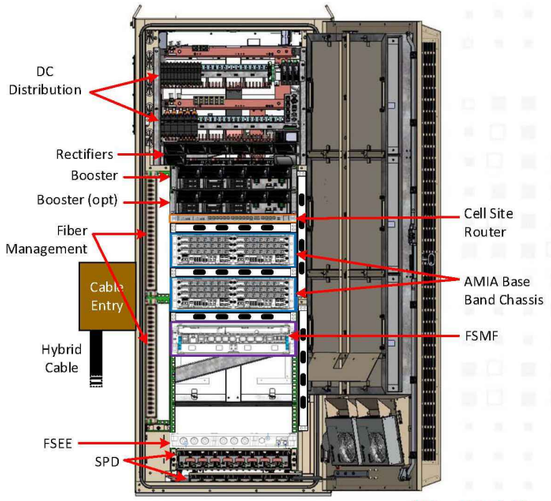
HPL3.1 - Cabinet Layout

NOTE:
INSIDE LAYOUT OF DELTA SITE SUPPORT CABINET HPL3.05 IS THE SAME AS HPL3.1 SHOWN BELOW WITHOUT THE CABLE ENTRY ENCLOSURE.

Purcell HPL3.1

	RU	Equipment Rack and Stack	Notes
	39	M16 - 58V distribution	
	38	58V Hyperboost	
	37		
	36		
	35		
C.L of Fan	34	E6 DCPP and Distribution	
	33		
	32		
	31		
	30	FSEE or FMAB	Clearance at the back for RU 29 and 30 is only 11 inches. Hence, only these units can be installed
	29	CSR/IXRe (2x10A breakers)	
	28	Fiber Management	
	27	AAV NID Fiber Tray	
	26	AAV/MW (1x10A Breaker)	
	25	Second -58V Booster for up to 15 loads	Place holder for 2nd Booster. No equipment is to be installed at this RU space. Closer to the main PDU for easy DC cable route at the back
	24		
	23		
	22	Airscale - AMIA 1 (2x25A breakers)	
	21		
	20		
	19	Fiber Management	
C.L of Fan	18	Airscale - AMIA 2 (2x25A breakers)	
	17		
	16		
	15	Space for Expansion (2x25A Breakers pre-wired)	
	14		
	13		
	12	Fiber Management	
	11	FSMF (2x25A Breakers pre-wired) (1x25A Breaker in use)	
	10		
	9		
	8	Fiber Tray	
	7	Fiber Tray	
	6	Fiber Tray	
	5	Fiber Tray	
	4	SPD Tray	
	3		
	2	SPD Tray	
	1		

Delta HPL3.1



T-Mobile Confidential 32

T-Mobile NETWORK TECHNOLOGY

INSTALLATION NOTE:

1– G.C. TO REFER TO THE DELTA **HPL3.05** SITE SUPPORT CABINET INSTALL GUIDELINE TRAINING DOCUMENT PROVIDED BY T–MOBILE CONSTRUCTION MANAGER.
2– G.C. TO ENSURE THERE IS NO OBSTRUCTION WITHIN 24" OF THE BACK OF THE DELTA SITE SUPPORT CABINET FOR EASE OF ACCESS.
3– G.C. TO ALLOW 12" CLR. BETWEEN DELTA SITE SUPPORT AND BATTERY CABINETS.
4– G.C. TO ROUTE ANY NEW CONDUITS BETWEEN DELTA SITE SUPPORT CABINET AND ANY OTHER EQUIPMENT SO THAT NO TRIP HAZARDS OR OBSTRUCTIONS ARE CREATED.

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
DELTA HPL3.05 CABINET MFR. SPECS.

SHEET NUMBER
SP-2

1 DELTA HPL3.05 CABINET MFR. SPECS.
SCALE: N.T.S

Large Battery 3 Cabinet

LB3 Site Support Enclosure

Product Feature

- Direct air cooling solution with optional Gore filter
- Supports four strings of -48V VRLA batteries up to 210Ah
- 600A bus bar with individual 200A breakers per string
- Bulk Input / Output with ability to daisy chain cabinets
- Connection kit includes cables with disconnects
- Rear hatch access
- Corrosion resistant aluminum construction
- Powder coated high gloss finish
- Designed to meet GR-487

www.deltaww.com

Smarter. Greener. Together.

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Specifications

Model	Large 3 Battery (LB3) Cabinet
1. General	
Construction	Aluminum enclosure
Dimensions (W x H x D)	30 x 72 x 35in. (766 x 1829x 889mm), Depth with door: 41 in. (1045mm)
Weight	~540lbs (245kg) (without batteries)
Internal rack dimension	4 battery trays to support up to 210Ah batteries
Mounting options	Pad-mount, plinth option
Finish	Polyester Powder Paint (Tan)
Safety	UL Listed, IEC / EN 60950
2. Environment	
Operating temperature	-40C to +50C (-40F to +122F) with solar load.
Protection class	IP55 designed to GR-487
Acoustics	65 dBA
Humidity (relative)	95%, non-condensing (Max.)
3. Thermal management	
Cooling	Direct Air Cooling: (4) Axial Fans. Filters: F6 front and rear
Heating	Forced air heating (2) 1000W AC heaters
4. Equipment	
Cable Entry	Knock-out plate on each upper side wall Additional knockouts each side
Door latch	3 point latching, 5/16 Nut driver tool, pad-locking capability
Lifting Ears	4 eye bolts
Standard equipment	AC Load Center with AC Surge protection and GFCI outlet Left or Right side AC entry options (2) 1000W AC powered heater DC Load Center 600A bulk feed bus bar (4) 20050A DIN rail battery breakers (4) 2-hole lug landings (2) Anderson SB350 input connectors to daisy chain 2nd battery cabinet 2AWG battery cables from breakers to trays Configurable trays for (4) strings of up to 210Ah batteries Door intrusion switch LED interior cabinet light Fan Control Board, factory wired alarms via RJ45 output (fan & breaker alarms) Cabinet Connection kit (2) 4/0 cables with SB350 disconnects to connect to power cabinet

5. Ordering information		
Cabinet	ESOF015-ECV04	Large Battery 3 Cabinet
Plinth, 6"	37993318816900-S	Plinth for V1/V2, HPL2, LB2 cabinets only

*All specifications are subject to change without prior notice.

Delta Group Website:
www.deltaww.com

Product Website:
www.deltapowersolutions.com

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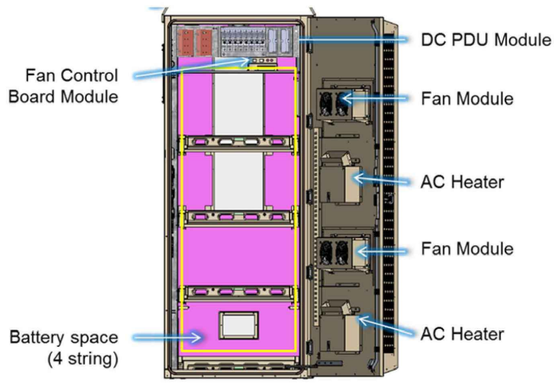

1 DELTA LB3 BATTERY CABINET MFR. SPECS.
SCALE: N.T.S

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CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
DELTA LB3 BATTERY CABINET MFR. SPECS

SHEET NUMBER
SP-3

Power Protection Cabinet (PPC) 200A

Product Features

- Single wall Aluminum enclosure
- Powder coated finish
- Pad lockable 3-point door latch
- Type 3R & IP55 rated
- Metal oxide varistor surge protection
- Camlok generator connection

www.deltaww.com

Smarter. Greener. Together.

Specifications

Model / Part Number **5811130508**

1. General	
Construction	Single layer Aluminum enclosure, Type 3R
Dimensions (W x H x D)	20 x 39 x 10 inch excludes generator connections
Weight	71 lbs (without packaging)
Finish	Polyester Powder Paint
Door Latch	3-Point latching, pad lockable
Safety	UL50 (Cabinet) UL891 Dead Front Switchboard Listed Suitable for Use as Service Equipment (N-G Bonding kit included)
2. Environment	
Operating temperature	-40°C to +46°C (-40°F to 115°F)
Humidity (relative)	95%, non-condensing (Max.)
Protection class	Type 3R
3. AC Section	
Voltage	240/120 Single Phase (3 wire + Ground)
Current	200A
AIC Rating	Utility 65,000 Amps
Other features	Generator Interface: Camlok Connections (Right Mount) Service Disconnect: Square D 200 Amp (65kAIC) Mechanical Slide Bar Interlock Load Center: Square D 200 Amp, QO Series, 24 Position Surge Protection Device (SPD) - 1 ea. AC2080M-02 Square D 30 Amp, 2-Pole Breaker for SPD Ground Bar Silkscreen Dead-Front Lift Off Style Captive Dead-Front Fasteners

5. Ordering information		
PPC	5811130508	Power Pedestal Cabinet - 200A

Delta Group Website:
www.deltaww.com

Product Website:
www.deltapowersolutions.com

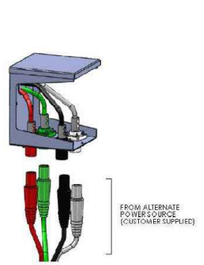
United States of America & Canada:
Delta Electronics (USA) Inc.
2925 E. Plano Parkway
Plano, TX (Texas) 75074

Sales and Orders:
DEUSTPS.Sales@deltaww.com
DEUSTPS.Orders@deltaww.com

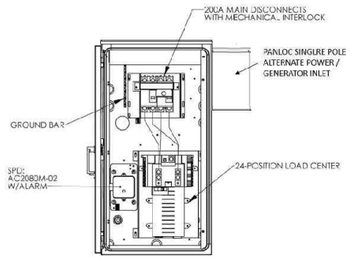
Field Support:
1-877-DELTA-08 option 3
(877-335-8208 option 3)
DEUSTPS.Support@deltaww.com

Installation Services:
DEUSTPS.Services@deltaww.com

RMA:
DEUSTPS.RMA@deltaww.com



GENERATOR INPUT



*Male Receptacle Twist Lock Panel Mount connectors (not included)

*All specifications are subject to change without prior notice.

EN_z20n8P21/ SY

1 POWER PROTECTION CABINET (PPC) MFR. SPECS.
SCALE: N.T.S

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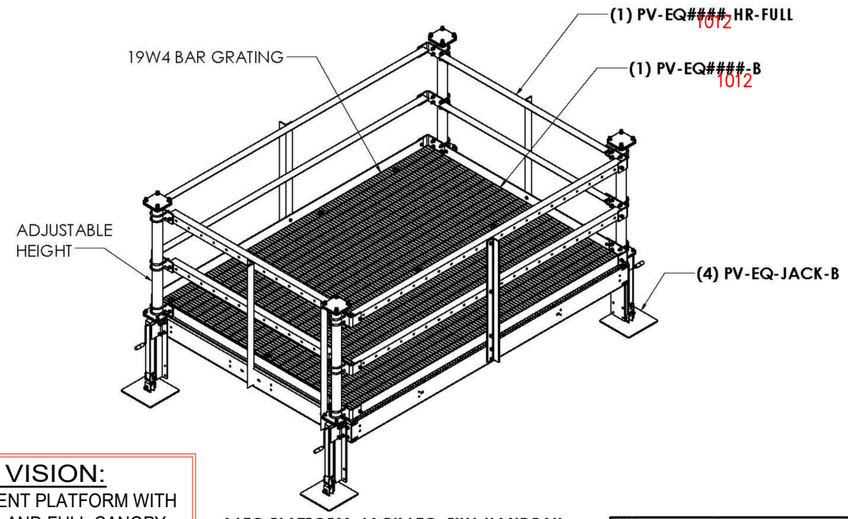
PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
PPC CABINET SPECS SHEETS

SHEET NUMBER
SP-4



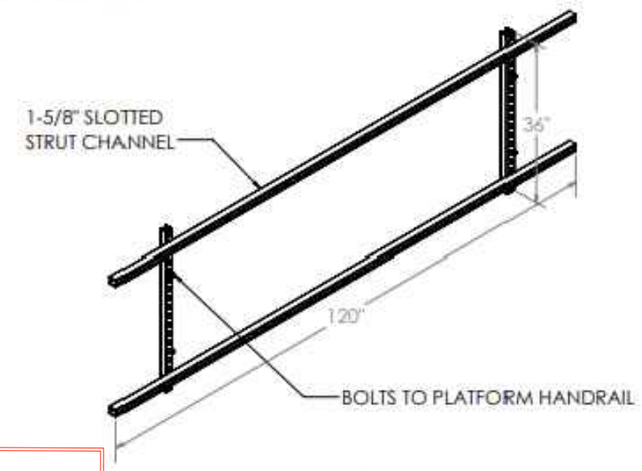
4 LEG PLATFORM, JACK LEG, FULL HANDRAIL

PERFECT VISION:

10'X12' EQUIPMENT PLATFORM WITH FULL HANDRAIL AND FULL CANOPY PART # PV-EQ1012B.

SHEET	THIRD ANGLE PROJECTION	CAT
4 OF 12		SERI
11/25/2019	SCALE 1:40	TYPE

HANDRAIL H-FRAME:



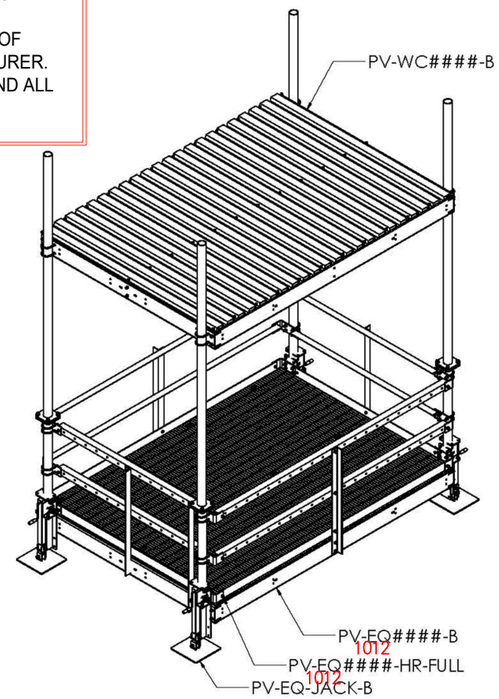
PV-EQ-HFRAME-HR
EQUIPMENT PLATFORM HANDRAIL H-FRAME
WEIGHT: 60 LBS

NOTE:

G.C. TO ORDER PLATFORM HANDRAIL H-FRAME KIT (120" LONG) AND FIELD CUT TO USE TO INSTALL PPC AND CIENA.

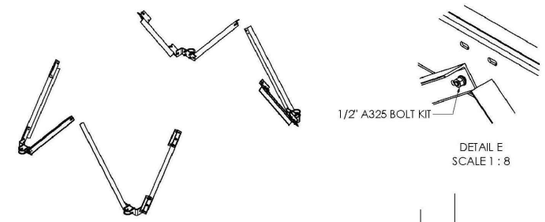
NOTE:

EQUIPMENT PLATFORM AND CANOPY DRAWINGS SHOWN IN THIS SET ARE FOR ORDERING REFERENCE ONLY.
G.C. TO REFER TO PERFECT VISION COMPLETE SET OF INSTALLATION DRAWINGS PROVIDED BY MANUFACTURER.
G.C. TO INSTALL EQUIPMENT PLATFORM, CANOPY AND ALL OTHER ACCESSORIES PER MANUFACTURER RECOMMENDATIONS AND REQUIREMENTS.

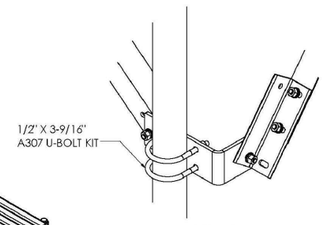


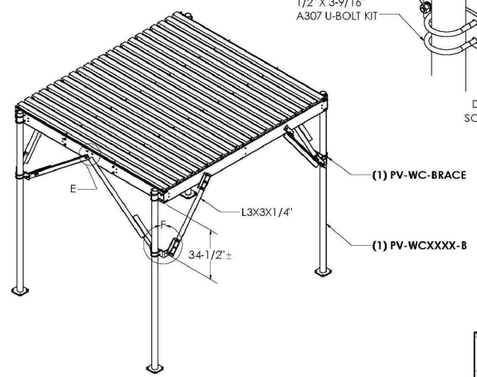
CANOPY, PLATFORM, HANDRAIL, AND JACK LEGS

CANOPY CORNER BRACE



PV-WC-BRACE
CANOPY BRACE KIT
WEIGHT: 250 LBS





CANOPY WITH CORNER BRACING

SHEET	THIRD ANGLE PROJECTION	CA
7 OF 12		SER
11/25/2019	SCALE 1:45	TYP
DIMENSIONS ARE IN INCHES TOLERANCES U.N.O. HOLES: ±1/16", ±1/50" ANGULAR: PROFILE ±1/4°, BEND ±2° ALL OTHERS: ±1/16"		BY CH APP

1 EQUIPMENT PLATFORM & CANOPY MFR. SPECS.
SCALE: N.T.S

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Downers Grove, IL 60515

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APPROVED BY: RA

SHEET TITLE
EQUIPMENT PLATFORM & CANOPY MFR. SPECS.

SHEET NUMBER
SP-5

PV-SC-EQ-RXM

Equipment Platform Redundant Crossmember
Compatible with PV-EQ Series Platforms and PV-SC-EQ Series Platforms

Material:

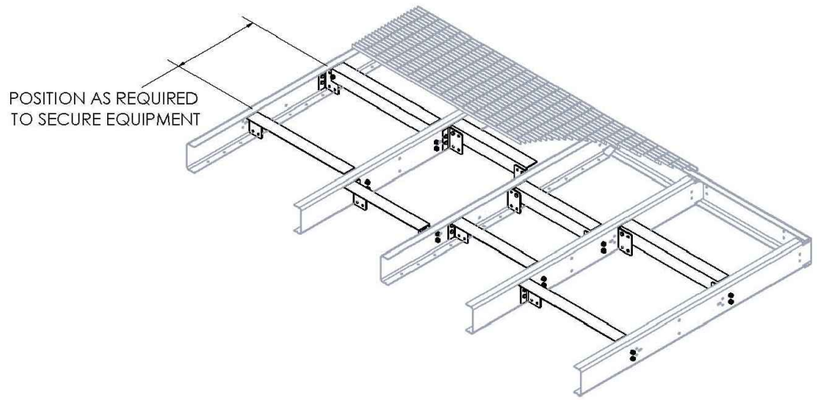
Clip Angle:
- PL 1/4"
- ASTM A36

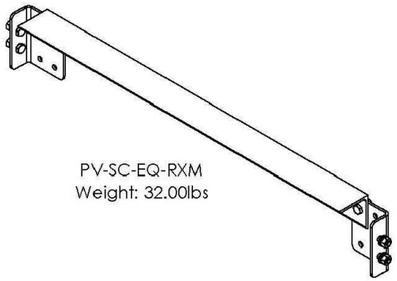
Cross Angle:
- L4x4x1/4
- ASTM A36

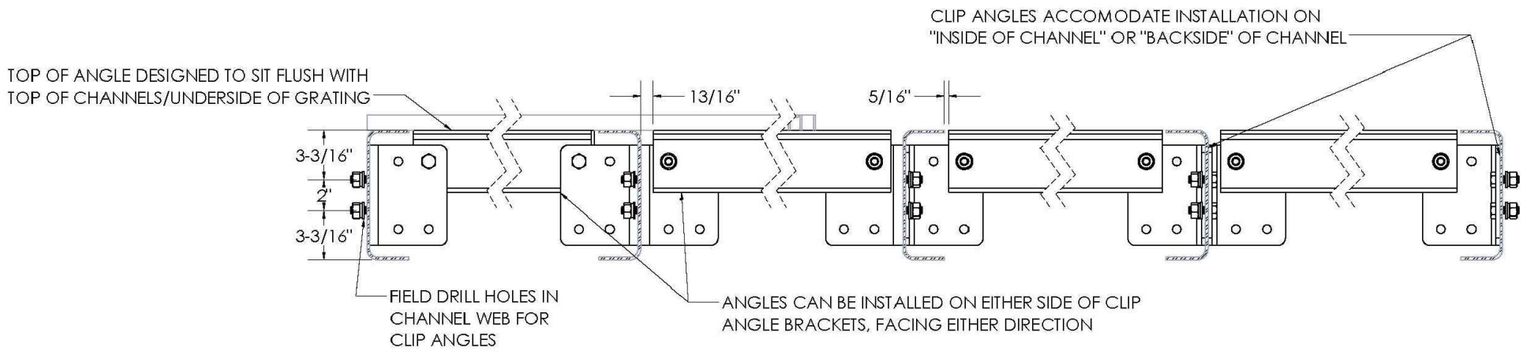
Hardware:
- ∅1/2" ASTM A325 Structural Bolts
- ASTM A563 DH Heavy Hex Nuts
- ASTM F436 Hardened Flat Washers
- Heavy Spring Lock Washers

Material Finish:
- Hot Dip Galvanized
  - Fabricated Material - ASTM A123/A123M
  - Hardware - ASTM A153/A153M

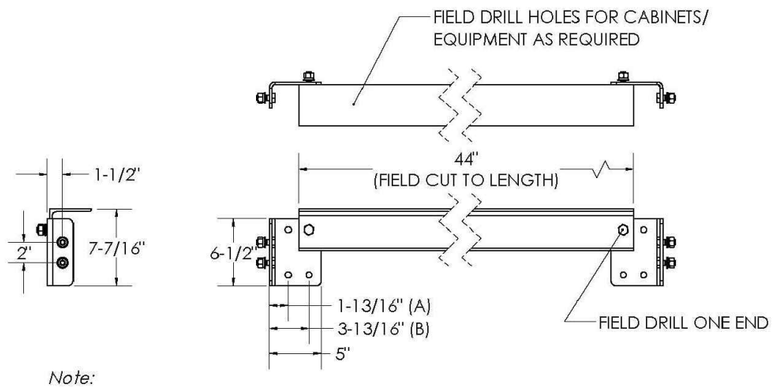
NOTE:
G.C. TO ORDER ADDITIONAL ANGLES TO BE INSTALLED BETWEEN EQUIPMENT PLATFORM MAIN FRAME AND INSTALL UNDERNEATH DELTA SITE SUPPORT AND BATTERY CABINETS.
G.C. TO INSTALL ADDITIONAL ACCESSORIES PER MANUFACTURER RECOMMENDATIONS.







SECTION A-A
SCALE 1 : 8



Note:
Use inner holes (A) when installed on the "back" side of channel;
Use outer holes (B) when installed on "inside" of channel

SHEET: 1 OF 1	THIRD ANGLE PROJECTION	CATEGORY: 06_SiteCraft	4			
		SERIES: 01_SiteCraft	3			
4/18/2024	SCALE: 1:32	TYPE: Platform RXM	2			
DIMENSIONS ARE IN INCHES TOLERANCES U.N.O. HOLES: +1/16", -1/32" ANGULAR: PROFILE ±1/4", BEND ±2° ALL OTHERS: ±1/16"		BY: BSB	1			
		CHECKED: DJN	0	INITIAL RELEASE	4/18/2024	
		STATUS: APPROVED	REV	DESCRIPTION	DATE	

PERFECTVISION®
SiteCraft EQ Redundant Member PV-SC-EQ-RXM
DOCUMENT NUMBER: SC-ENG-02
REV: 0

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C:\...PV\Sites\...\Catalog\GW Working Files\Engineering Details\

1 PLATFORM ACCESSORIES MFR. SPECS.
SCALE: N.T.S

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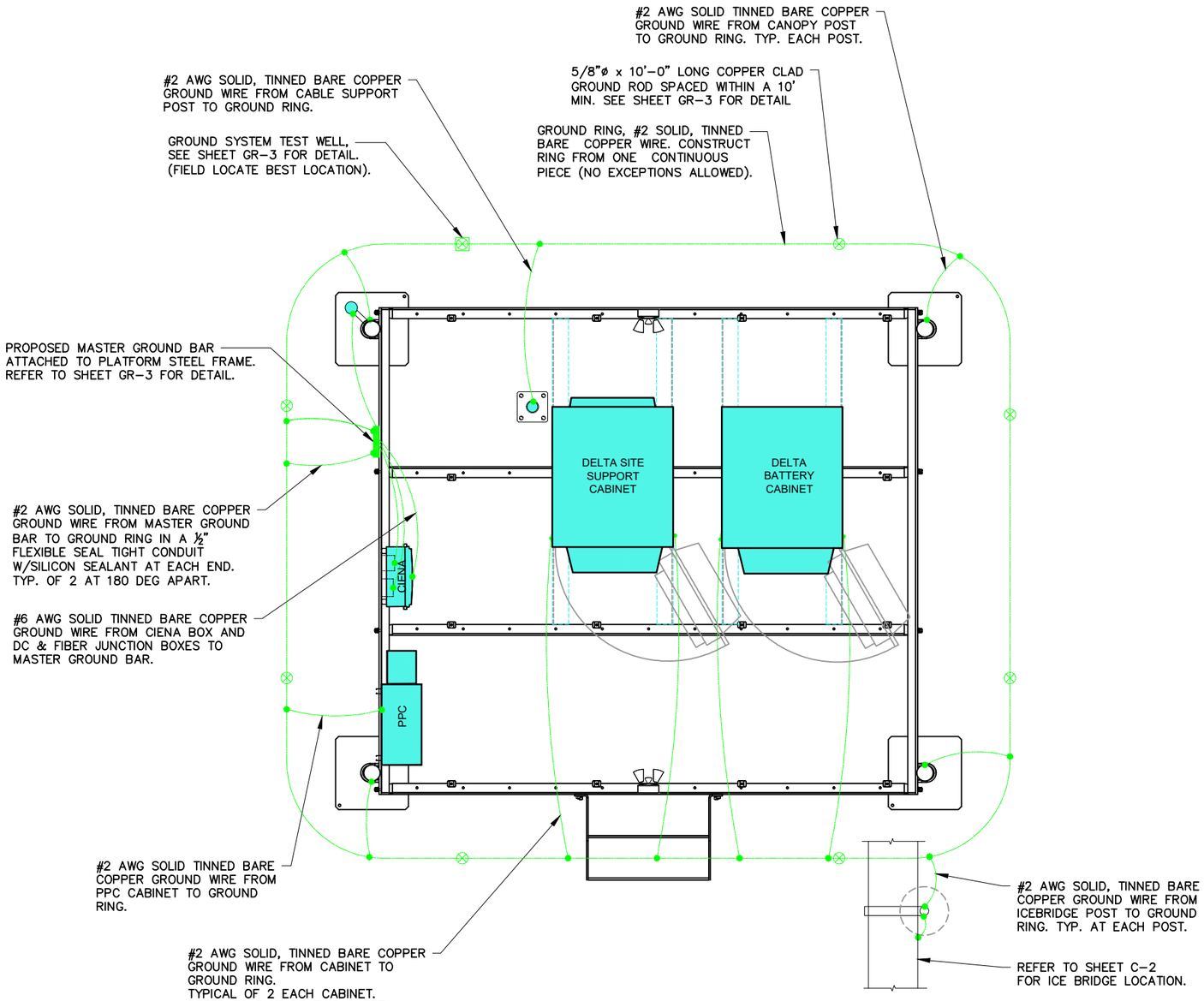
APPROVED BY: RA

SHEET TITLE
PLATFORM ACCESSORIES MFR. SPECS.

SHEET NUMBER
SP-5.1



NOTE:

G.C TO REFER TO SHEET C-2 FOR EXACT SITE PLAN VIEW, PLAN SHOW HERE IS A TYPICAL LAYOUT AND FOR REFERENCE ONLY.

1 TYPICAL GROUNDING PLAN
SCALE: N.T.S.

GROUNDING NOTES:

1. GROUND RODS SHALL BE INSTALLED NOT MORE THAN 10 FOOT APART.
2. GROUND RODS SHALL BE INSTALLED 42" MIN. BELOW GRADE.
3. ALL BELOW GRADE GROUND RINGS AND GROUND LEADS SHALL BE #2 AWG SOLID, TINNED BARE COPPER WIRE.
4. ALL BELOW GRADE CONNECTIONS SHALL BE EXOTHERMIC WELDS.
5. UNLESS PROVIDED W/ A FACTORY APPLIED LEAD, ALL CONNECTIONS TO GROUND BARS SHALL BE BURNDY HYGROUND COMPRESSION LUGS OR EQUAL.
6. STEEL SHALL BE TO BARE METAL. GRIND GALV. FINISH OR PAINT OFF PRIOR TO WELDING, REPAIR GALV. FINISH OR PAINT AS REQUIRED, MATCH PAINT COLOR.
7. ALL LUG CONNECTORS SHALL BE 2 HOLE LONG BARREL COMPRESSION TYPE OR APPROVED EQUAL.
8. ALL HARDWARE TO ATTACH MECHANICAL GROUND CONNECTIONS SHALL BE STAINLESS STEEL.
9. ALL MECHANICAL CONNECTIONS SHALL HAVE NOAX OR APPROVED EQUAL APPLIED BETWEEN COMPRESSION LUG AND FIXTURE.

GROUNDING ELECTRODE SYSTEM

1. CONNECTIONS
ALL GROUNDING CONNECTIONS SHALL BE MADE BY THE "CADWELD" PROCESS CONNECTIONS SHALL INCLUDE ALL CABLE TO CABLE, SPLICES, TEC. ALL CABLE TO GROUND RODS, GROUND OEDS SPLICES AND LIGHTNING PROTECTION SYSTEM AS INDICATED. GROUND FOUNDATION ONLY AS INDICATED BY PM. ALL MATERIALS USED (MOLDS, WELDING, METAL, TOOLS, ETC.) SHALL BE BY "CADWELD" PROCESS AND INSTALLED PER MANUFACTURERS RECOMMENDATIONS AND PROCEDURES. GROUND CONDUCTOR SHALL HAVE A MINIMUM 24" BENDING RADIUS.

2. ALL CADWELD CONNECTIONS ON GALVANIZED SURFACES SHALL BE CLEANED THOROUGHLY AND COLORED TO MATCH SURFACE WITH (2) TWO COATS OF SHERWIN-WILLIAMS GALVITE (WHITE) PAINT B50W3 (OR EQUAL) OR SHERWIN-WILLIAMS SILVERBRITE (ALUMINUM) B59S11 (OR EQUAL).

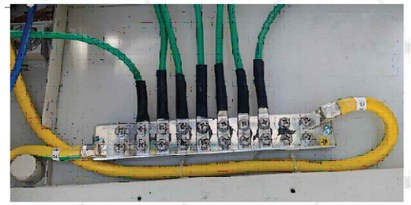
3. ALL ELECTRICAL & MECHANICAL GROUND CONNECTIONS SHALL HAVE ANTIOXIDANT COMPOUND APPLIED TO CONNECTION.

4. GROUND TEST: GROUND TESTS SHALL BE PERFORMED AS REQUIRED BY T-MOBILE STANDARD PROCEDURES. GROUND GRID RESISTANCE SHALL NOT EXCEED 5 OHMS.

Ground connections are to both external ground lug on the of the left and right sides of the cabinet.

A ground conductor of 2AWG minimum cross section terminated with a double lug shall be used..

Double Lug Grounds are mandatory on AMIA's & Booster connections in cab or equipment rack. Single Lug Connections allowed for all other andillary equipment in cab or equipment rack.



2 GROUNDING NOTES
SCALE: N.T.S.

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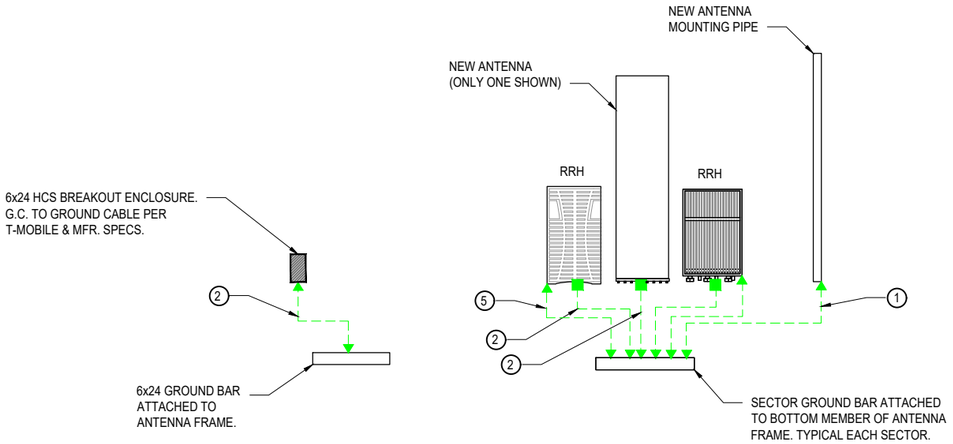
APPROVED BY: RA

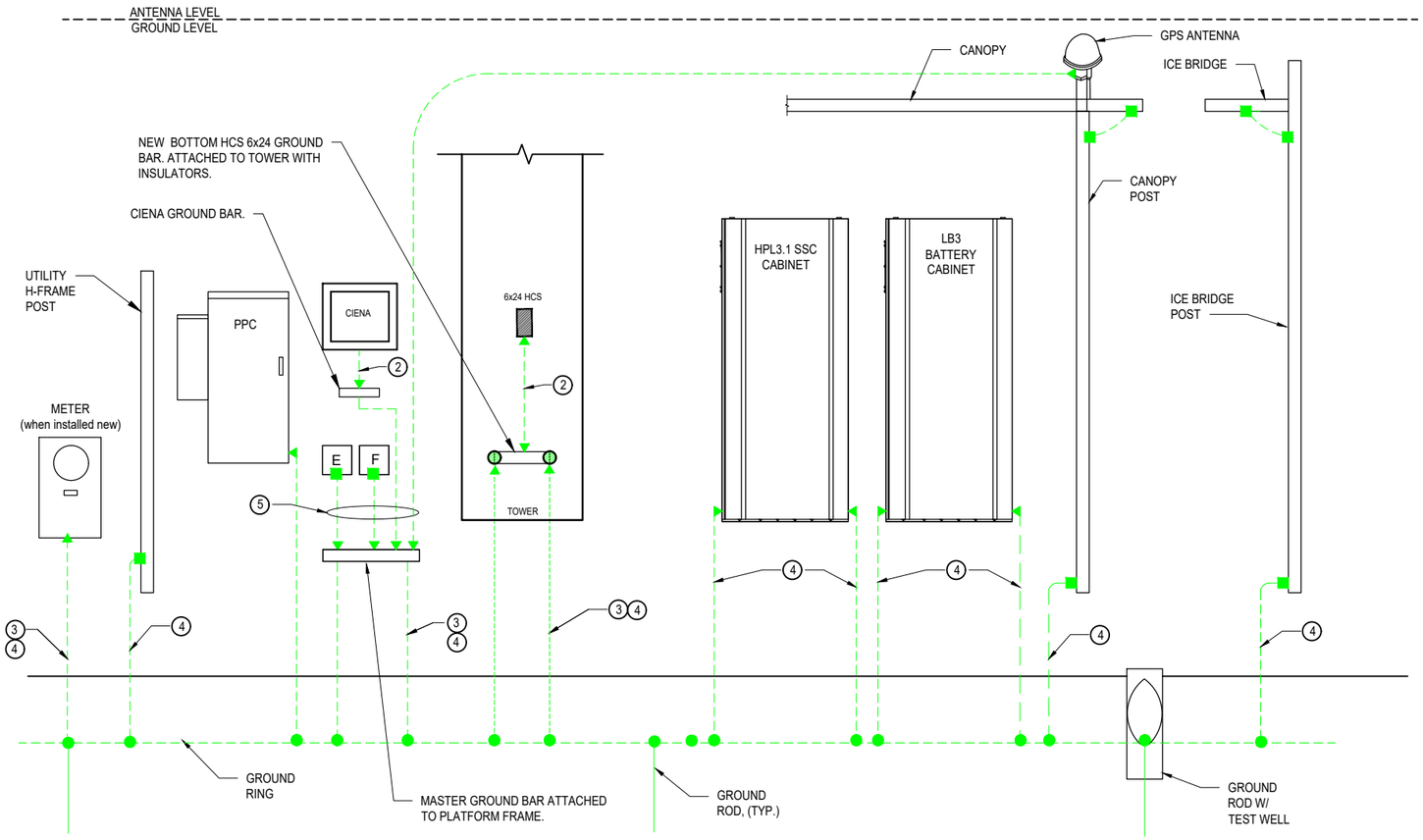
SHEET TITLE
GROUNDING PLAN

SHEET NUMBER
GR-1

LEGEND

- EXOTHERMIC CONNECTION
- MECHANICAL CONNECTION
- EXTERNAL GROUND BAR
- INTERNAL EQUIPMENT GROUND BAR
- (1) #2 AWG STRANDED INSULATED COOPER GROUND WIRE
- (2) #6 AWG STRANDED INSULATED COOPER GROUND WIRE
- (3) 1/2" FLEXIBLE SEALTIGHT CONDUIT W/ SILICON SEALANT AT EACH END
- (4) #2 SOLID TINNED, BARE COPPER GROUND WIRE
- (5) #6 AWG STRANDED INSULATED COOPER GROUND WIRE FROM RRH FRAME TO SECTOR GROUND BAR





1 TYPICAL GROUNDING RISER DIAGRAM
SCALE: N.T.S

GENERAL NOTES:

1. PRIOR TO INSTALLING ANY ELECTRICAL WORK, THE CONTRACTOR SHALL VISIT THE JOB SITE AND VERIFY EXISTING SITE LOCATIONS AND CONDITIONS AND UTILITY SERVICE REQUIREMENTS OF THE JOB.
2. IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN ITEMS SHOWN ON THE PLANS AND/OR SPECIFICATIONS, THE MORE RESTRICTIVE NOTE, SPECIFICATION OR CODE SHALL PREVAIL.
3. ALL THINGS WHICH, IN THE OPINION OF THE CONTRACTOR, APPEAR TO BE DEFICIENCIES, OMISSIONS, CONTRADICTIONS & AMBIGUITIES, IN THE PLANS AND SPECIFICATIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER. PLANS AND/OR SPECIFICATIONS WILL BE CORRECTED, OR A WRITTEN INTERPRETATION OF THE ALLEGED DEFICIENCY, OMISSION, CONTRADICTION OR AMBIGUITY WILL BE MADE BY THE ENGINEER BEFORE THE AFFECTED WORK PROCEEDS.
4. ELECTRICAL WORK SHALL INCLUDE, BUT NOT LIMITED TO, ALL LABOR MATERIALS AND EQUIPMENT REQUIRED TO COMPLETE POWER AND LIGHTING SYSTEMS, TELEPHONE AND COMMUNICATION SYSTEMS, PANEL BOARDS, CONDUITS, GROUNDING, ETC. AS INDICATED ON ELECTRICAL DRAWINGS OR AS REQUIRED BY CODE.
5. ALL WORK SHALL COMPLY WITH THE N.E.C. (NATIONAL ELECTRICAL CODE) AND ANY LOCAL ORDINANCES, CODES, AND ALL OTHER ADMINISTRATIVE AUTHORITIES HAVING JURISDICTION.
6. ALL EQUIPMENT AND MATERIAL FURNISHED AND INSTALLED UNDER THIS CONTRACT SHALL BE (U.L.) LISTED, NEW, FREE FROM DEFECTS, AND SHALL BE GUARANTEED FOR A PERIOD OF ONE YEAR FROM DATE OF ACCEPTANCE BY OWNER. SHOULD ANY TROUBLE DEVELOP DURING THIS PERIOD DUE TO FAULTY WORKMANSHIP, MATERIAL OR EQUIPENT, THE CONTRACTOR SHALL FURNISH ALL NECESSARY MATERIALS & LABOR TO CORRECT THE TROUBLE WITHOUT COST TO THE OWNER.
7. ALL WORK SHALL BE EXECUTED IN A WORKMAN LIKE MANNER AND SHALL PRESENT A NEAT MECHANICAL APPEARANCE WHEN COMPLETED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CUTTING AND PATCHING RELATED TO ELECTRICAL WORK, AND SHALL RESTORE ALL EXISTING LANDSCAPING, SPRINKLER SYSTEMS, CONDUITS, WIRING, PIPING, ETC. DAMAGED BY THE ELECTRICAL WORK TO ORIGINAL OR BETTER CONDITION.
8. UPON COMPLETION OF WORK, CONDUCT CONTINUITY, SHORT CIRCUIT, & FALL OF POTENTIAL GROUND TESTS FOR APPROVAL. SUBMIT TEST REPORTS TO P. M. CLEAN SITE OF ALL DEBRIS RESULTING FROM WORK AND LEAVE IN A COMPLETE AND UNDAMAGED CONDITION.
9. LL BROCHURES, MANUALS, CATALOGS, SHOP DRAWINGS, ETC., SHALL BE TURNED OVER TO THE OWNER AT JOB COMPLETION.

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4. ALL BELOW GRADE CONNECTIONS SHALL BE EXOTHERMIC WELDS.
5. UNLESS PROVIDED W/ A FACTORY APPLIED LEAD, ALL CONNECTIONS TO GROUND BARS SHALL BE BURNDY HYGROUND COMPRESSION LUGS OR EQUAL.
6. STEEL SHALL BE TO BARE METAL. GRIND GALV. FINISH OR PAINT OFF PRIOR TO WELDING, REPAIR GALV. FINISH OR PAINT AS REQUIRED, MATCH PAINT COLOR.
7. ALL LUG CONNECTORS SHALL BE 2 HOLE LONG BARREL COMPRESSION TYPE OR APPROVED EQUAL.
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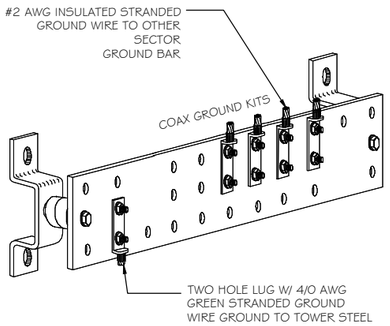
I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH REQUIREMENTS OF THE GOVERNING BUILDING CODE.

PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
GROUNDING RISER AND NOTES

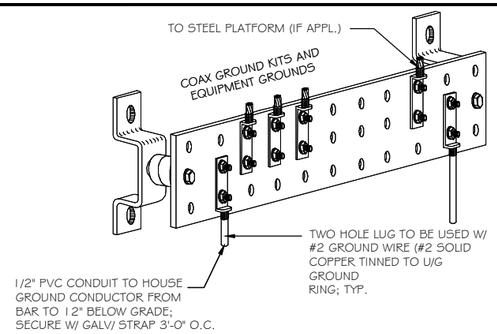
SHEET NUMBER
GR-2

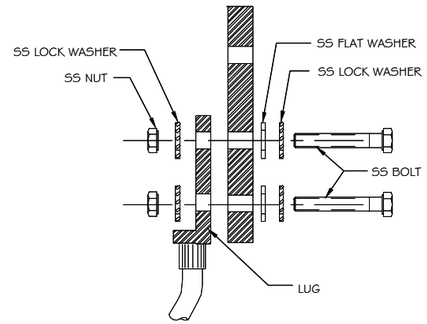


GROUND COLLECTOR BAR

NOTES:

1. TINNED COPPER GROUND BAR, 1/4" X 4" X 20" NEWTON INSTRUMENTS CO. CAT. NO. B-6142 OR APPROVED EQUAL; HOLE CENTERS TO MATCH NEMS DOUBLE LUG CONFIGURATION
2. INSULATORS TO BE NEWTON CAT. NO. 3015-8 OR APPROVED EQUAL
3. 5/8" LOCK WASHERS; NEWTON CAT. NO. A-6056 OR APPROVED EQUAL
4. 5/8" - 11 X 1" M.M.C.S. BOLTS; NEWTON CAT. NO. 3012-1 OR APPROVED EQUAL
5. COAT ALL SURFACES WITH 'KOPER SHIELD' BEFORE MATING
6. ALL HARDWARE TO BE STAINLESS STEEL UNLESS OTHERWISE NOTED
7. NUTS TO FACE OUT





MASTER GROUND BAR

GROUNDING NOTES:

1. GROUND RODS SHALL BE INSTALLED NOT MORE THAN 10 FOOT APART.

2. GROUND RODS SHALL BE INSTALLED 42" MIN. BELOW GRADE.

3. ALL BELOW GRADE GROUND RINGS AND GROUND LEADS SHALL BE #2 AWG SOLID, TINNED BARE COPPER WIRE.

4. ALL BELOW GRADE CONNECTIONS SHALL BE EXOTHERMIC WELDS.

5. UNLESS PROVIDED W/ A FACTORY APPLIED LEAD, ALL CONNECTIONS TO GROUND BARS SHALL BE BURNDY HYGROUND COMPRESSION LUGS OR EQUAL.

6. STEEL SHALL BE TO BARE METAL. GRIND GALV. FINISH OR PAINT OFF PRIOR TO WELDING, REPAIR GALV. FINISH OR PAINT AS REQUIRED, MATCH PAINT COLOR.

7. ALL LUG CONNECTORS SHALL BE 2 HOLE LONG BARREL COMPRESSION TYPE OR APPROVED EQUAL.

8. ALL HARDWARE TO ATTACH MECHANICAL GROUND CONNECTIONS SHALL BE STAINLESS STEEL.

9. ALL MECHANICAL CONNECTIONS SHALL HAVE NOAX OR APPROVED EQUAL APPLIED BETWEEN COMPRESSION LUG AND FIXTURE.

GROUNDING ELECTRODE SYSTEM

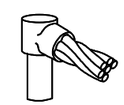
1. CONNECTIONS
ALL GROUNDING CONNECTIONS SHALL BE MADE BY THE "CADWELD" PROCESS CONNECTIONS SHALL INCLUDE ALL CABLE TO CABLE, SPLICES, TEC. ALL CABLE TO GROUND RODS, GROUND OEDS SPLICES AND LIGHTNING PROTECTION SYSTEM AS INDICATED. GROUND FOUNDATION ONLY AS INDICATED BY PM. ALL MATERIALS USED (MOLDS, WELDING, METAL, TOOLS, ETC.) SHALL BE BY "CADWELD" PROCESS AND INSTALLED PER MANUFACTURERS RECOMMENDATIONS AND PROCEDURES. GROUND CONDUCTOR SHALL HAVE A MINIMUM 24" BENDING RADIUS.

2. ALL CADWELD CONNECTIONS ON GALVANIZED SURFACES SHALL BE CLEANED THOROUGHLY AND COLORED TO MATCH SURFACE WITH (2) TWO COATS OF SHERWIN-WILLIAMS GALVITE (WHITE) PAINT B50W3 (OR EQUAL) OR SHERWIN-WILLIAMS SILVERBRITE (ALUMINUM) B59S11 (OR EQUAL).

3. ALL ELECTRICAL & MECHANICAL GROUND CONNECTIONS SHALL HAVE ANTIOXIDANT COMPOUND APPLIED TO CONNECTION.

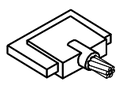
4. GROUND TEST:
GROUND TESTS SHALL BE PERFORMED AS REQUIRED BY T-MOBILE STANDARD PROCEDURES. GROUND GRID RESISTANCE SHALL NOT EXCEED 5 OHMS.

1 **GROUND BAR DETAILS**
SCALE: NTS



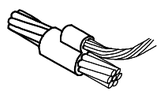
Type GR

SINGLE CABLE TO TOP OF GROUND ROD.



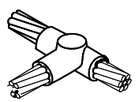
Type LJ

TAP OF CABLE TO EDGE OF HORIZONTAL FLAT BUSBAR.



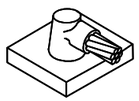
Type PC

PARALLEL TAP CONNECTIONS OF HORIZONTAL CABLES.



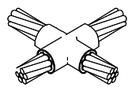
Type TA

TEE CONNECTIONS OF HORIZONTAL RUN AND TAP CABLES.



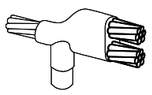
Type HS

HORIZONTAL COPPER CONDUCTOR TO FLAT STEEL SURFACE OR TOP OF HORIZONTAL PIPE.



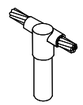
Type XB

CROSS OF HORIZONTAL CABLES LAPPED AND NOT CUT.



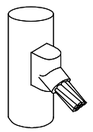
Type NC

THROUGH CABLE PLUS TAP CABLE TO TOP OF GROUND ROD.



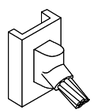
Type GT

THROUGH CABLE TO TOP OF GROUND ROD.



Type VS

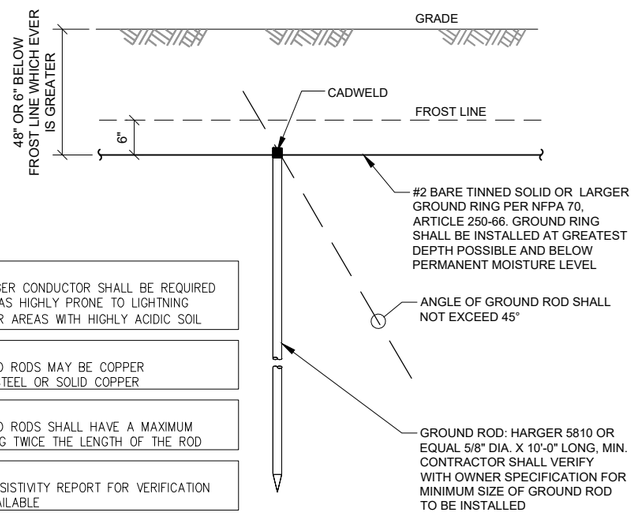
CABLE DOWN AT 45° TO RANGE OF STEEL PIPES.



Type VS

CABLE DOWN AT 45° TO VERTICAL STEEL SURFACE.

2 **EXOTHERMIC WELD SCHEDULE**
SCALE: NTS



NOTE:
A LARGER CONDUCTOR SHALL BE REQUIRED IN AREAS HIGHLY PRONE TO LIGHTNING AND/OR AREAS WITH HIGHLY ACIDIC SOIL

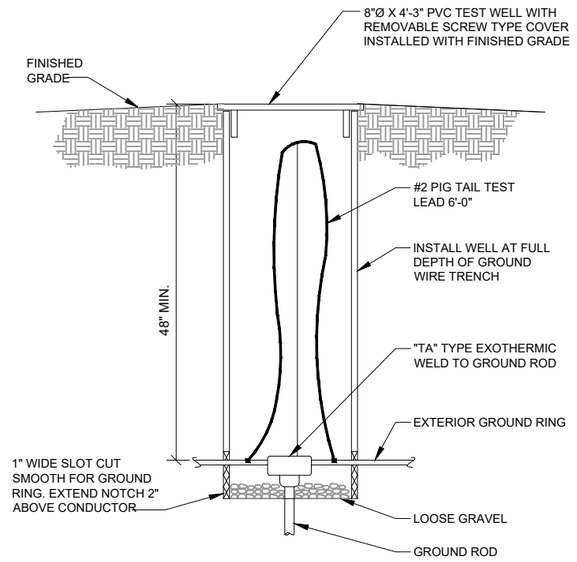
NOTE:
GROUND RODS MAY BE COPPER CLAD STEEL OR SOLID COPPER

NOTE:
GROUND RODS SHALL HAVE A MAXIMUM SPACING TWICE THE LENGTH OF THE ROD

NOTE:
SEE RESISTIVITY REPORT FOR VERIFICATION AS AVAILABLE

NOTE:
GROUND RODS INSTALLED WITHIN CLOSE PROXIMITY TO TOWER OR WHEN SOIL IS AT OR BELOW 2,000 OHM-CM, SHALL BE GALVANIZED TO PREVENT GALVANIC CORROSION OF TOWER, (SEE ANSI/TIA-EIA-222)

3 **GROUND ROD DETAIL**
SCALE: NTS



4 **TEST WELL DETAIL**
SCALE: NTS

T-Mobile
1400 OPUS PLACE
Downers Grove, IL 60515

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Professional/Structural Design Firm
License # 184.007975-0006
CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

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PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
GROUNDING TYPICAL DETAILS

SHEET NUMBER
GR-3

PART 1 GENERAL

1.00 GENERAL REQUIREMENTS
THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL SAFETY PRECAUTIONS AND REGULATIONS DURING THE WORK. ALL GENERAL NOTES AND STANDARD DETAILS ARE THE MINIMUM REQUIREMENTS TO BE USED IN CONDITIONS WHICH ARE NOT SPECIFICALLY SHOWN OTHERWISE.
ALL SYMBOLS AND ABBREVIATIONS ARE CONSIDERED CONSTRUCTION INDUSTRY STANDARDS. IF A CONTRACTOR HAS A QUESTION REGARDING THEIR EXACT MEANING THE ARCHITECT/ENGINEER SHALL BE NOTIFIED FOR CLARIFICATIONS.
WHERE SPECIFIED, MATERIALS TESTING SHALL BE TO THE LATEST STANDARDS AVAILABLE AS REQUIRED BY THE LOCAL GOVERNING AGENCY RESPONSIBLE FOR RECORDING THE RESULTS.
THE CONTRACTOR SHALL PROVIDE THE MATERIALS APPROVED BY THE FIRE MARSHALL FOR FILLING OR SEALING PENETRATIONS THROUGH FIRE RATED ASSEMBLIES.
ALL DIMENSIONS TAKE PRECEDENCE OVER SCALE UNLESS OTHERWISE NOTED.
THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETE SECURITY OF THE SITE FROM THE START OF THE PROJECT TO THE COMPLETION OF THE PROJECT. THE CONTRACTOR SHALL VISIT THE SITE PRIOR TO BID TO ASSESS CONDITIONS THAT MAY ADVERSELY AFFECT THE WORK OR THE COST OF THE WORK.
THE CONTRACTOR SHALL FIELD VERIFY THE DIMENSIONS, ELEVATIONS, ETC. NECESSARY FOR THE PROPER CONSTRUCTION OF NEW PORTION OF THE WORK AND ALIGNMENT OF THE NEW PORTION OF THE WORK TO THE EXISTING WORK. THE CONTRACTOR SHALL MAKE ALL MEASUREMENTS NECESSARY FOR FABRICATION AND ERECTION OF STRUCTURAL MEMBERS. ANY DISCREPANCIES SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE A&E.
NEW CONSTRUCTION ADDED TO EXISTING CONSTRUCTION SHALL BE MATCHED IN FORM, TEXTURE, MATERIAL AND PAINT COLOR EXCEPT AS NOTED IN THE PLANS.
NO CHANGES ARE TO BE MADE TO THESE PLANS WITHOUT THE KNOWLEDGE AND WRITTEN CONSENT OF THE A & E.
ANY REFERENCE TO THE WORDS APPROVED OR APPROVAL IN THESE DOCUMENTS SHALL BE HERE DEFINED TO MEAN GENERAL ACCEPTANCE OR REVIEW AND SHALL NOT RELIEVE THE CONTRACTOR AND/OR HIS SUB-CONTRACTORS OF ANY LIABILITY IN FURNISHING THE REQUIRED MATERIALS OR LABOR SPECIFIED.
THE CONTRACTOR SHALL PROVIDE ALL NECESSARY BLOCKING, BACKING, FRAMING, HANGERS OR SUPPORTS FOR INSTALLATION OF ITEMS INDICATED ON THE DRAWINGS.
ALL WORK PERFORMED AND MATERIALS INSTALLED SHALL CONFORM TO THE REQUIREMENTS OF THE LATEST EDITIONS OF THE FOLLOWING CODES/SPECIFICATIONS:

- LATEST LOCAL JURISDICTIONAL BUILDING CODES.
- ALL APPLICABLE LOCAL, STATE, AND FEDERAL CODES AND REGULATIONS
- AMERICAN CONCRETE INSTITUTE (ACI)
- AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM)
- ANSI/TIA – 222 – H
- UNIFORM BUILDING CODE (UBC)
- NATIONAL ELECTRICAL CODE (NEC) WITH ALL AMENDMENTS
- AMERICAN INSTITUTE FOR STEEL CONSTRUCTION OR SPECIFICATIONS (AISC)
- UFE SAFETY CODE NIFFA – 101
- FEDERAL AVIATION REGULATIONS

1.01 CARRIER REPRESENTATIVE

A. THE SITE DEVELOPMENT MANAGER (SDM) OR HIS DESIGNEE (INCLUDING BUT NOT LIMITED TO THE ARCHITECT/ ENGINEER, OR CONSTRUCTION MANAGER) SHALL SERVE AS THE SINGLE POINT OF CONTACT

B. BETWEEN THE CONTRACTOR AND OWNER, NOT WITHSTANDING THE REQUIREMENTS SPECIFIED HEREIN, THE SDM OR DESIGNATED REPRESENTATIVE IS EMPOWERED TO DIRECT THE CONTRACTOR TO VARY OR CHANGE FROM THE PLANS AND SPECIFICATIONS AS CIRCUMSTANCES OR CONDITIONS ARISE.

C. CONTRACTOR SHALL VARIFY ALL CHANGES ARE ACCEPTED BY THE ENGINEER OF RECORD.

1.02 INTENT
A. THE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO BE FULLY EXPLANATORY AND COMPLEMENTARY. HOWEVER, SHOULD ANYTHING BE SHOWN, INDICATED OR SPECIFIED ON ONE AND NOT THE OTHER, IT SHALL BE THE SAME AS IF SHOWN, INDICATED OR SPECIFIED IN BOTH. THESE NOTES SHALL BE CONSIDERED A PART OF THE WRITTEN SPECIFICATIONS.

B. THESE SPECIFICATIONS AND DESIGN DRAWINGS ACCOMPANYING THEM DESCRIBE THE WORK TO BE PERFORMED AND THE MATERIALS TO BE FURNISHED FOR THE CONSTRUCTION OF THE PROJECT.

C. THE INTENTION OF THE DOCUMENTS IS TO INCLUDE ALL LABOR AND MATERIALS REASONABLY NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK AS INDICATED IN THE DOCUMENTS.D. THE PURPOSE OF THE SPECIFICATIONS IS TO SUPPLEMENT THE INTENT OF THE DRAWINGS AND TO DESIGNATE A PROCEDURE, TYPE, OR QUALITY OF MATERIALS REQUIRED TO COMPLETE THE WORK.

E. MINOR DEVIATIONS FROM THE DESIGN LAYOUT ARE ANTICIPATED AND SHALL BE CONSIDERED AS PART OF THE WORK. HOWEVER, NO CHANGES THAT ALTER THE CHARACTER INTENT OF THE DESIGN WILL BE MADE OR PERMITTED WITHOUT A CHANGE ORDER FROM THE OWNER.

1.03 CONFLICTS
A. THE CONTRACTOR AND EACH SUBCONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF ALL MEASUREMENTS AT THE SITE BEFORE ORDERING ANY MATERIALS OR PERFORMING ANY WORK. NO EXTRA CHARGE OR COMPENSATION SHALL BE ALLOWED DUE TO DIFFERENCES BETWEEN ACTUAL DIMENSION AND DIMENSIONS INDICATED ON THE CONSTRUCTION DRAWINGS. ANY SUCH DISCREPANCY IN DIMENSIONS WHICH MAY INADVERTENTLY OCCUR SHALL BE SUBMITTED TO THE SDM OR DESIGNATED REPRESENTATIVES FOR CONSIDERATION BEFORE THE CONTRACTOR PROCEEDS WITH WORK IN THE AFFECTED AREAS.

B. THE CONTRACTOR SHALL NOTIFY A & E OF ANY ERRORS, OMISSIONS, OR DISCREPANCIES AS THEY MAY BE DISCOVERED IN THE PLANS, SPECIFICATIONS AND NOTES PRIOR TO STARTING CONSTRUCTION, INCLUDING BUT NOT LIMITED TO DEMOLITION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY ERRORS, OMISSIONS, OR INCONSISTENCIES AFTER THE START OF CONSTRUCTION THAT HAVE NOT BEEN BROUGHT TO THE ATTENTION OF THE A & E AND SHALL INCUR ANY7 EXPENSES REQUIRED TO RECTIFY THE SITUATION. THE METHOD OF CORRECTION SHALL BE APPROVED BY THE A & E.

C. THE CONTRACTOR, IF AWARDED THE CONTRACT, WILL NOT BE ALLOWED ANY EXTRA COMPENSATION BY REASON OF ANY MATTER OR THING WHICH THE CONTRACTOR MIGHT NOT HAVE FULLY INFORMED HIMSELF PRIOR TO BIDDING.

D. NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST, OR OF DIFFICULTIES THAT MAY BE ENCOUNTERED OR OF ANY OTHER RELEVANT MATTER CONCERNING THE WORK TO BE PERFORMED WILL BE ACCEPTED AS A REASON FOR ANY FAILURE OR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL THE REQUIREMENTS OF THE CONTACT DOCUMENTS.

1.04 BIDDING PROCESS -- INSTRUCTIONS TO BIDDERS
A. CARRIER REQUESTS A FIRM LUMP SUM BID FOR ALL WORK DESCRIBED IN THE CONTRACT, AS INDICATED IN THESE CONSTRUCTION DRAWINGS/SPECIFICATIONS, APPARENT WITH FIELD VISIT, AND ACCORDING TO ANY OTHER AGREEMENTS AND DIRECTION.

B. BIDDER WILL GUARANTEE BIDS FOR 60 DAYS FROM BID DUE DATE. BIDS SHALL INCLUDE ALL APPLICABLE STATE AND FEDERAL TAXES.

C. PROPOSAL: (AS OUTLINED IN BID DOCUMENTS) IT IS UNDERSTOOD BY OWNER, THAT THE BIDDER IN SUBMITTING HIS BID, WARRANTS THAT HE HAS CAREFULLY EXAMINED THE SITE OF THE PROJECT TO ACQUAINT HIMSELF WITH:

1. SURROUNDING PROPERTIES.
2. MEANS OF APPROACH TO THE SITE.
3. CONDITIONS OF THE ACTUAL JOB SITE.
4. FACILITIES FOR DELIVERING, STORING, PLACING, HANDLING AND REMOVAL OF MATERIALS AND EQUIPMENT.
5. ANY AND ALL DIFFICULTIES THAT MAY BE ENCOUNTERED DURING THE EXECUTION OF ALL WORK IN ACCORD WITH THE CONTRACT DOCUMENTS.

1.05 CONTRACTS AND WARRANTIES
A. ABBREVIATED FORM OF AGREEMENT BETWEEN CARRIER REPRESENTATIVE AND CONTRACTOR MAY BE USED AND WILL BE EMPLOYED FOR CONTRACT PURPOSES.

B. UNLESS ARRANGED OTHERWISE, EACH CONTRACTOR IS RESPONSIBLE FOR FILING THE BUILDING PERMIT AT THE LOCAL JURISDICTION AS THE CONTRACTOR OF RECORD, AND PROVIDE JURISDICTION WITH ALL PROOF REQUIRED TO OPERATE AS A CONTRACTOR IN THAT JURISDICTION.

C. A COPY OF THE APPROVED DRAWINGS SHALL BE KEPT IN A PLACE SPECIFIED BY THE GOVERNING AGENCY AND BY LAW SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE ALL CONSTRUCTION SETS REFLECT THE SAME INFORMATION AS THE APPROVED DRAWINGS. THE CONTRACTOR SHALL ALSO MAINTAIN ONE SET OF DRAWINGS AT THE SITE FOR THE PURPOSE OF DOCUMENTING ALL AS-BUILT DRAWINGS TO THE A & E AT THE CONCLUSION OF THE PROJECT, OR TO TMO, AS DIRECTED.

D. THE CONTRACTOR SHALL BE REIMBURSED, AT FACE VALUE, FOR THE AMOUNT OF ANY FEE PAID AS FOLLOWS:
1. PLAN REVIEW FEE.
2. BUILDING PERMIT FEE.
3. CONNECTIONS AND INSPECTION FEES.
EACH CONTRACTOR IS RESPONSIBLE FOR APPLICATION & PAYMENT OF CONTRACTOR LICENSES & BONDS.1.11 CHANGE ORDER PROCEDURE
A. CHANGE ORDER MAY BE INITIATED BY THE SDM, AND OR THE CONTRACTOR. THE CONTRACTOR, UPON VERBAL REQUEST FROM THE SDM, SHALL PREPARE WRITTEN PROPOSAL DESCRIBING THE CHANGE IN WORK OR MATERIALS AND ANY CHANGES IN THE CONTRACT AMOUNT AND PRESENT IT TO THE SDM FOR APPROVAL. SUBMIT REQUESTS FOR SUBSTITUTIONS IN THE FORM AND IN ACCORDANCE WITH PROCEDURES REQUIRED FOR CHANGE ORDER PROPOSALS. ANY CHANGES IN THE SCOPES OF WORK OR MATERIALS WHICH ARE PERFORMED BY THE CONTRACTOR WITHOUT A WRITTEN CHANGE ORDER AS DESCRIBED AND APPROVED BY THE SDM SHALL BECOME THE SOLE RESPONSIBILITY OF THE CONTRACTOR

1.06 STORAGE
A. DO NOT USE THE CARRIER EQUIPMENT SPACE FOR STORAGE OF TOOLS OR MATERIALS WITHOUT WRITTEN SDM APPROVAL.

B. ALL MATERIALS MUST BE STORED IN A LEVEL AND DRY LOCATION AND IN A MANNER THAT WILL NOT OBSTRUCT THE FLOW OF OTHER WORK. ANY EQUIPMENT OR MATERIAL STORAGE METHOD MUST MEET ALL RECOMMENDATIONS OF THE MANUFACTURER.

C. WHEN STORING MATERIALS ENSURE EVEN DISTRIBUTION OVER THE FLOOR OR ROOF SO AS NOT TO EXCEED THE DESIGNED LIVE LOADS FOR THE STRUCTURE. TEMPORARY SHORING OR BRACING SHALL BE PROVIDED WHERE THE STRUCTURE OF SOIL HAS NOT ATTAINED THE DESIGN STRENGTH FOR THE CONDITIONS PRESENT.

1.07 PROTECTION
A. PROTECT FINISHED SURFACES, INCLUDING JAMBS AND WALLS USED AS PASSAGEWAYS THROUGH WHICH EQUIPMENT AND MATERIALS WILL PASS.

B. PROVIDE PROTECTION FOR EQUIPMENT ROOM SURFACES PRIOR TO ALLOWING EQUIPMENT OR MATERIAL TO BE MOVED OVER SUCH SURFACES.

C. MAINTAIN FINISHED SURFACES CLEAN, UNMARRED AND SUITABLY PROTECTED UNTIL JOB SITE IS ACCEPTED BY THE SDM.

D. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL PROTECT ALL AREAS FROM DAMAGE WHICH MAY OCCUR DURING CONSTRUCTION. ANY DAMAGE TO NEW OR EXISTING SURFACES, STRUCTURES OR EQUIPMENT SHALL BE IMMEDIATELY REPAIRED OR REPLACED TO THE SATISFACTION OF THE PROPERTY OWNER. THE CONTRACTOR SHALL BEAR THE EXPENSE OF REPAIRING OR REPLACING ANY DAMAGED AREAS.

1.08 REPAIRS AND REPLACEMENTS
A. IN EVENT OF DAMAGES, THE CONTRACTOR SHALL NOTIFY OWNER SDM, THEN PROMPTLY MAKE ALL REPLACEMENTS AND REPAIRS AT NO ADDITIONAL COST TO OWNER.

B. ADDITIONAL TIME THAT IS REQUIRED TO SECURE REPLACEMENTS AND TO MAKE REPAIRS WILL NOT BE CONSIDERED BY OWNER TO JUSTIFY EXTENSION IN THE CONTRACT TIME FOR COMPLETION.

1.09 TEMPORARY FACILITIES
A. WATER: WATER IS NOT AVAILABLE TO THE CONTRACTORS ON SITE.

B. LIGHT, TELEPHONE AND POWER:
LIGHT AND POWER ARE AVAILABLE ON SITE. IF NOT, THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING TEMPORARY POWER (FOR THE OPERATION OF TOOLS, EQUIPMENT AND LIGHTING NECESSARY FOR FACILITY CONSTRUCTION), WATER AND TOILET FACILITIES.
TELEPHONE: EACH CONTRACTOR TO PROVIDE HIS OWN TELEPHONE ACCESS IF REQUIRED. CONTRACTORS ARE NOT TO USE OWNER PHONES.

C. IF PERMANENT POWER IS COMPLETED, ALL CONTRACTORS MAY USE THE SERVICE CONNECTION FOR PRODUCTION WORK ONLY, PROVIDED THAT ELECTRICAL CORDS AND CONNECTIONS ARE FINISHED BY CONTRACTORS AND ARE DISCONNECTED AND PROPERLY STORED DURING NON-WORKING HOURS.

1.10 CLEAN UP
A. THE CONTRACTOR SHALL AT ALL TIMES KEEP THE SITE FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY THEIR EMPLOYEES AT WORK, AND AT THE COMPLETION OF THE WORK, THEY SHALL REMOVE ALL RUBBISH FROM AND ABOUT THE BUILDING, INCLUDING ALL TOOLS, SCAFFOLDING AND SURPLUS MATERIALS, AND SHALL LEAVE THE WORK AREA CLEAN AND READY FOR USE EACH DAY.

B. EXTERIOR: VISUALLY INSPECT EXTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIAL, DUST, SMUDGES, AND OTHER FOREIGN MATTER.

1. REMOVE ALL TRACES OF SPLASHED MATERIALS FROM ADJACENT SURFACES.
2. IF NECESSARY TO ACHIEVE A UNIFORM DEGREE OF CLEANLINESS, HOSE DOWN THE EXTERIOR OF THE STRUCTURE.

C. INTERIOR: VISUALLY INSPECT INTERIOR SURFACES AND REMOVE ALL TRACES OF SOIL, WASTE MATERIAL, SMUDGES AND OTHER FOREIGN MATTER.

1. REMOVE ALL TRACES OF SPLASHED MATERIALS FROM ADJACENT SURFACES.
2. REMOVE PAINT DROPPINGS, SPOTS, STAINS AND DIRT FROM FINISHED SURFACES.

D. CONTRACTOR SHALL WASH AND WAX FLOOR PRIOR TO FINAL ACCEPTANCE FROM SDM. WAX SHALL BE THE ANTI-STATIC TYPE.

1.12 RELATED DOCUMENTS AND COORDINATION
A. GENERAL CARPENTRY, ELECTRICAL AND ANTENNA DRAWINGS ARE INTERRELATED. IN PERFORMANCES OF THE WORK EACH CONTRACTOR JUST REFERS ALL DRAWINGS. ALL COORDINATION TO BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.

B. THE CONTRACTOR SHALL SUPERVISE AND COORDINATE ALL WORK, USING HIS PROFESSIONAL KNOWLEDGE AND SKILLS. HE IS SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES AND PROCEDURES, AND FOR SUPERVISING, SEQUENCING AND COORDINATING ALL PORTIONS OF THE WORK.

1.13 SHOP DRAWINGS
A. CONTRACTOR TO SUBMIT SHOP DRAWINGS AS REQUIRED AND LISTED IN THESE SPECIFICATIONS AND THROUGH THE GENERAL CONTRACT TO THE SDM FOR APPROVAL.

B. SHOP DRAWINGS FOR ALL STRUCTURAL STEEL SHALL BE SUBMITTED TO THE ENGINEER OF RECORD UNLESS SPECIFICALLY NOTED OTHERWISE; CONTRACTOR SHALL NOT FABRICATE STEEL UNTIL DRAWINGS HAVE BEEN ACCEPTED IN WRITING

C. ALL SHOP DRAWINGS TO BE REVISED, CHECKED AND CORRECTED BY GENERAL CONTRACTOR PRIOR TO SUBMITTAL TO THE SDM

1.14 PRODUCTS AND SUBSTITUTIONS
A. SUBMIT 3 COPIES OF EACH REQUEST FOR SUBMISSION. IN EACH REQUEST IDENTIFY THE PRODUCT FABRICATION OR INSTALLATION METHOD TO BE REPLACED BY THE SUBSTITUTION. INCLUDE RELATED INPSECTIONS AND DRAWING NUMBERS, AND COMPLETE DOCUMENTATION SHOWING COMPLIANCE WITH THE REQUIREMENTS FOR SUBSTITUTIONS.

B. ALL NECESSARY PRODUCT DATA AND CUT SHEETS SHOULD PROPERLY INDICATES AND DESCRIBE ITEMS, PRODUCTS AND MATERIALS BEING INSTALLED. THE CONTRACTOR SHALL, IF DEEMED NECESSARY BY THE SDM, SUBMIT ACTUAL SAMPLES TO THE SDM FOR APPROVAL IN LIEU OF CUT SHEETS.

1.15 COMPLIACE
A. ALL MATERIALS, DESIGN AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH ALL APPLICABLE CODES (SOME ARE LISTED HEREIN) ORDINANCES, AND AUTHORITIES HAVING JURISDICTION OVER THE WORK. UPON THE COMPLETION OF THE WORK, THE CONTRACTOR SHALL PROVIDE CARRIER WITH THE CERTIFICATES OF OCCUPANCY (IF REQUIRED), JOB SITE PERMITTED PLANS AND INSPECTION CARD WITH ALL FINAL INSPECTION SIGNATURES AND OTHER LEGAL DOCUMENTS TO VERIFY SUCH COMPLIANCES. WHERE NO CODES EXIST, THE WORK SHALL CONFORM TO THE UNIFORM BUILDING CODE AND/OR THE SPECIFICATIONS HEREIN, WHICHEVER IS MORE STRINGENT AND A DOCUMENT STATEMENT SHALL BE FURNISHED TO THIS EFFECT.

B. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY COMPLIANCE WITH THE GOVERNING CODES AND TO NOTIFY THE SDM OF ANY DISCREPANCIES PRIOR TO PERFORMING WORK.

C. REFERENCES TO ANY STANDARD OR CODE OF PRACTICES IN THIS SPECIFICATION SHALL BE DEEMED TO MEAN THE EDITION CURRENT AT THE TIME OF AWARD OF THE CONTRACT.

D. THE TELECOMMUNICATIONS EQUIPMENT SPACE SHOWN IN THESE DRAWINGS IS NOT CUSTOMARILY OCCUPIED. WORK TO BE PERFORMED IN THIS FACILITY CANNOT REASONABLY BE PERFORMED BY PERSONS WITH A SEVERE IMPAIRMENT TO MOBILITY, SIGHT OR HEARING, THEREFORE, PER THE APPLICABLE CODES; THIS FACILITY SHALL BE EXEMPTED FROM ALL TITLE 24 ACCESS REQUIREMENTS.

E. THE CONTRACTOR SHALL COMPLY WITH ALL ZONING AND SITE ACQUISITION SPECIAL STIPULATIONS AS OUTLINED IN THE JOB SPECIFICATIONS, OR AS DIRECTED BY THE SDM.

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Downers Grove, IL 60515

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License # 184.007975-0006
CONTACT: A&E@WESTINENGINEERING.COM

SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH REQUIREMENTS OF THE GOVERNING BUILDING CODE.

PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
GENERAL NOTES AND SPECIFICATIONS

SHEET NUMBER
GN-1

1.16 ADMINISTRATION

A. THE CONTRACTOR SHALL FURNISH TO THE SDM WITH THE NAME AND CONTACT TELEPHONE NUMBERS OF THE CARRIER APPROVED ON-SITE SUPERVISOR. ANY CHANGES IN SUPERVISION MUST BE REPORTED TO THE SDM IMMEDIATELY AND ARE SUBJECT TO CARRIER APPROVAL.

1.17 PERMIT AND LICENSES

A. THE CONTRACTOR SHALL OBTAIN, AT HIS OWN EXPENSE, ALL REQUIRED LOCAL, STATE, AND/OR COUNTY CONSTRUCTION PERMITS AND LICENSES. COPIES OF ALL PERMITS SHALL BE SENT TO SDM. APPROVALS FROM RELEVANT PLANNING BOARD, ENVIRONMENTAL BOARDS, AND/OR OTHER COMMITTEE WILL BE SUPPLIED BY OTHERS, BUT MUST BE CONFIRMED BY THE CONTRACTOR WITH THE SDM PRIOR TO THE APPLICATION FOR CONSTRUCTION PREMISES.

B. FAA APPROVAL WILL BE SUPPLIED BY OTHERS BUT MUST BE CONFIRMED BY THE CONTRACTOR WITH THE SDM PRIOR TO THE ERECTING OF TOWER (IF APPLICABLE).

C. FOR CONSTRUCTION SCHEDULING REFER TO THE INSTRUCTIONS PROVIDED BY THE SDM ITEMS TO BE INCLUDED (WHEN APPLICABLE):
1. CLEARING AND GRUBBING
2. BUILDING PERMIT
3. SHELTER DELIVERY AND PLACEMENT
4. BUILDING FOUNDATION EXCAVATION
5. ACCESS ROAD
6. COMMERCIAL AC POWER
7. BUILDING FOUNDATION FORMING
8. INSPECTIONS
9. LANDSCAPING
10. GROUNDING SYSTEM
11. ANTENNA INSTALLATION

D. PRIOR TO COMMENCING THE WORK THE GENERAL CONTRACTOR SHALL SCHEDULE AN ON-SITE MEETING WITH ALL MAJOR PARTIES TO THE PROCESS. THIS WOULD INCLUDE (THOUGH NOT LIMITED TO) THE DESIGNATED REPRESENTATIVES OF EACH SUB-CONTRACTOR

E. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES BOTH HORIZONTALLY & VERTICALLY PRIOR TO START OF CONSTRUCTION. ANY DISCREPANCIES OR QUESTIONS AS TO THE INTERPRETATION OF PLANS SHOULD BE IMMEDIATELY REPORTED TO THE ARCHITECT/ENGINEER FOR RESOLUTION & INSTRUCTION, AND NO FURTHER WORK SHALL BE PERFORMED UNTIL DISCREPANCY IS CHECKED & CORRECTED BY THE ARCHITECT/ENGINEER. FAILURE TO THE SECURE SUCH INSTRUCTION MEANS CONTRACTOR WILL HAVE WORKED AT HIS OWN RISK AND EXPENSES. CONTRACTOR SHALL CALL ALL APPROPRIATE UTILITY COMPANIES 48 HOURS PRIOR TO START OF CONSTRUCTION TO HAVE UNDERGROUND UTILITIES LOCATED & MARKED.

F. THE CONTRACTOR SHALL BE EQUIPPED WITH A MEANS OF CONSTANT COMMUNICATIONS, SUCH AS A CELLULAR PHONE, AND BE AVAILABLE IN A REASONABLE AMOUNT OF TIME DURING CONSTRUCTION.

G. THE CONTRACTOR IS RESPONSIBLE FOR ALL SAFETY INCLUDING BUT NOT LIMITED TO PROTECTION OF ALL SITE PERSONNEL AND THE GENERAL PUBLIC DURING THE ENTIRE SITE CONSTRUCTION PERIOD. HE SHALL TAKE ALL REASONABLE PRECAUTIONS TO PLACE AND MAINTAIN BARRICADES, LAMPS, SIGN, AND ALL OTHER REQUIRED SAFETY MEANS.

CONSTRUCTION NOTES

1. ELEVATIONS ARE ABOVE MEAN SEA LEVEL.

2. ALL EXISTING EASEMENTS, PROPERTY LINES, SECTION LINES AND ROADWAYS ARE INDICATED ON THIS DRAWING TO THE BEST OF THE ARCHITECTS KNOWLEDGE AS GATHER BY VISUAL INSPECTION, SURVEY DRAWINGS, AND INFORMATION RECEIVED FROM THE CARRIER.

3. ALL CONSTRUCTION SHALL CONFORM TO CURRENT LOCAL., STATE, AND FEDERAL CODES.

4. THE CONTRACTOR SHALL TAKE ALL REASONABLE MEASURES TO PROTECT EXISTING STRUCTURES, UTILITIES, WALKWAYS, PAVEMENT AND OTHER FACILITIES FROM UNNECESSARY EXPOSURE TO DAMAGE.; ALL NEW UNDERGROUND TRENCHING WITHIN WATER TANK SITES OR ADJACENT TO EXISTING UNDERGROUND UTILITIES SHALL BE HAND DUG.

5. THE CONTRACTOR SHALL LOCATE AND MARK ALL EXISTING UNDERGROUND POWER, TELCO, GROUNDING CONDUITS, AND ALL OTHER UTILITIES EASEMENTS AND/OR WIRES PRIOR TO TRENCHING. ANY DAMAGE CAUSED TO THE EXISTING UNDERGROUND SERVICES OR SYSTEMS SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.

6. THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE SAFETY AND IF NECESSARY THE REPAIR OF ALL PUBLIC UTILITIES SERVICES SUCH AS GAS, TELEPHONE, ELECTRIC, CABLE, AND WATER.

7. DO NOT INTERRUPT SERVICES TO ANY ADJACENT STRUCTURES OR FACILITIES WITHOUT WRITTEN PERMISSION FROM THE PROPERTY OWNER.

8. EROSION CONTROL MEASURES SUCH AS SILT FENCING AND/OR HAYBALES SHALL BE UTILIZED TO PREVENT SOIL AND DEBRIS FROM CONTAMINATING ADJACENT PROPERTIES, ROADS, AND AREAS.

9. COMMENCEMENT OF CONSTRUCTION SHALL BEGIN ONLY WITH THE WRITTEN APPROVAL OF THE OWNER OR OWNER'S REPRESENTATIVE; ALL CONSTRUCTION AND MATERIAL ORDERING (WITH THE EXCEPTION OF THE TOWER) SHALL BE DONE WITH DRAWINGS LABELED "ISSUED FOR CONSTRUCTION

10. NO DUMPING SOILS ON SITE OR LEASE AREA, MUST BE HAULED OFF SITE.

11. ACCESS TO OTHER CUSTOMERS ON SITE CAN NOT BE BLOCKED AT ANYTIME .

12. ALL SAFETY HAZARDS MUST BE MARKED WITH WARNING TAPE OR SAFETY FENCE.

13. PROPER SIGNAGE MUST BE POSTED AT ACCESS OF COMPOUND PER OSHA SPEC.

14. ANY ACCIDENTS ON SITE MUST BE REPORTED TO CONTRACT OWNER WITHIN 2 HOURS OF EVENT.

15. GC'S ARE NOT TO CONTACT LANDOWNERS. ALL MATTERS MUST BE REPORTED TO PROJECT MANAGER AND TOWER OWNER.

16. PROVIDE 2 PULL STRINGS SECURELY FASTENED AT EACH END OF ALL CONDUITS. THE PULL STRINGS ARE TO BE 200 LB. TEST POLYETHYLENE CORD. PROVIDE CAP ON THE END OF EACH CONDUIT AND MARK AS SHOWN ON THIS SITE PLAN.

GENERAL GRADING NOTES: (WHEN APPLICABLE)

1. CONTOURS AND SPOT ELEVATIONS SHOWN ARE ONLY CONTROLS AND THE PROFILES THEY FORM SHALL BE SMOOTH AND CONTINUOUS.

2. THE CONTRACTOR SHALL EXERCISE SUFFICIENT SUPERVISORY CONTROL DURING GRADING TO INSURE COMPLIANCE WITH THE PLANS, SPECIFICATIONS, AND CODE WITHIN THEIR PURVIEW.

3. NATURAL VEGETATION SHALL BE RETAINED AND PROTECTED WHEREVER POSSIBLE. EXPOSURE OF SOIL TO EROSION BY REMOVAL OR DISTURBANCE OF VEGETATION SHALL BE LIMITED TO THE AREA REQUIRED FOR IMMEDIATE CONSTRUCTION OPERATION AND FOR THE SHORTEST PRACTICAL PERIOD OF TIME. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO AVOID ANY DAMAGE TO EXISTING FOLIAGE THAT LIES IN THE PROJECT AREA UNLESS DESIGNATED FOR REMOVAL AND SHALL BE LIABLE FOR SUCH DAMAGE AT HIS/HER EXPENSE.

4. DURING GRADING OPERATIONS AND PRIOR TO COMPLETION OF CONSTRUCTION, TEMPORARY DRAINAGE CONTROL SHALL BE PROVIDED TO PREVENT PONDING WATER AND IMPROPER DRAINAGE.5. PRIOR TO THE START OF GRADING ALL EXISTING VEGETATION AND DEBRIS, INCLUDING EXISTING STRUCTURES, FOOTINGS, FOUNDATIONS, RUBBLE, TREES AND ROOT SYSTEMS SHALL BE REMOVED FROM THE SITE.

6. THE EXPOSED SOILS SHALL THEN BE SCARIFIED TO A MINIMUM DEPTH OF 6 INCHES, BROUGHT TO PROPER MOISTURE CONTENT AND COMPACTED TO AT LEAST 90% OF THE MAXIMUM DENSITY, AS DETERMINED BY THE CURRENT UNIFORM BUILDING CODE.

7. FILL SLOPES SHALL BE COMPACTED BY MEANS OF SHEEP FOOT COMPACTOR OR OTHER SUITABLE EQUIPMENT. COMPACTING SHALL CONTINUE UNTIL SLOPES ARE STABLE AND THERE IS NOT AN APPRECIABLE AMOUNT OF LOOSE SOIL ON THE SLOPES.

8. THE MAXIMUM CUT AND FILL SLOPES SHALL BE 2:1.

9. CONTRACTOR SHALL MAKE SURE ALL SURVEY STAKING IS PRESERVED AND PROTECTED BY MEANS OF OFFSETS OR WORKING AROUND STAKES. CONTRACTOR SHALL BE RESPONSIBLE FOR REESTABLISHING STAKES IF THEY ARE DISTURBED BY HIRING THE ORIGINAL SURVEYOR10. TOP SOIL SHALL BE STOCKPILED TO THE EXTENT PRACTICABLE ON THE SITE FOR USE ON AREAS TO BE REVEGATATED. ANY AND ALL STOCKPILES SHALL BE LOCATED AND PROTECTED FROM EROSIVE ELEMENTS.

10. TEMPORARY SILT FENCES SHALL BE INSTALLED ALONG ALL BOUNDARIES OF THE CONSTRUCTION LIMITS AS SHOWN ON THESE DRAWINGS OR REQUIRED BY LOCAL CODES.

11. MINIMUM BUILDING PAD DRAINAGE SHALL BE 2%. DRAINAGE SHALL BE A MINIMUM OF 0.3' DEEP AND BE CONSTRUCTED A MINIMUM OF 2' FROM THE TOP OF CUT OR FILL SLOPES. THE MINIMUM SLOPE OF SWALES SHALL BE 0.50%.

12. IF ANY UNFORESEEN SUBSURFACE STRUCTURES ARE ENCOUNTERED DURING CONSTRUCTION THEY SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ENGINEER BEFORE PROCEEDING FURTHER.

13. ALL DEPRESSIONS WHERE WATER MAY POND WILL BE FILLED IN MADE EQUAL TO ADJACENT GRADES, CREATING A LARGER DRAINAGE SCHEME FOR THE SITE.

UTILITY SERVICE NOTES:

A. ELECTRICAL PLANS, DETAILS, AND DIAGRAMS ARE DIAGRAMMATIC ONLY; VERIFY EXACT LOCATIONS AND MOUNTING HEIGHTS WITH OWNER; PLACEMENT AND ROUTING OF ALL COMPONENTS SHALL BE IN ACCORDANCE WITH ALL APPLICABLE CODES.

B. SERVICE EQUIPMENT SHALL HAVE A FAULT WITHSTAND RATING EQUAL TO OR EXCEEDING THE MAXIMUM AVAILABLE FAULT CURRENT AT THE SUPPLY TERMINAL. INSTALLATION SHALL BE FREE FROM ALL FAULTS AND GROUNDS.

C. ALL ELECTRICAL EQUIPMENT, CONDUITS, AND SUPPORT SHALL BE ABLE TO WITHSTAND 90 M.P.H. WIND SPEED; EXPOSURE C.

D. ALL ELECTRICAL EQUIPMENT SHALL HAVE A PERMANENTLY AFFIXED NEOPRENE PLASTIC LABEL – BLACK ON WHITE; LETTER HEIGHT SHALL BE ¼"; ALL NAMEPLATES TO BE FASTENED WITH (2) STAINLESS STEEL SCREWS, NOT ADHESIVE.

E. ALL WIRING SHALL BE COPPER WITH THHN/THWN DUAL RATED 600V, COLOR CODED, #12 AWG MINIMUM UNLESS NOTED OTHERWISE.

CONDUIT NOTES:

F. RIGID CONDUIT SHALL BE U.L. LABEL GALVANIZED ZINC COATED WITH GALVANIZED ZINC INTERIOR AND SHALL BE USED WHEN INSTALLED IN OR UNDER CONCRETE SLABS, IN CONTACT WITH EARTH, UNDER PUBLIC ROADWAYS, IN MASONRY WALLS, OR EXPOSED ON BUILDING EXTERIOR.

G. ELECTRICAL METALLIC TUBING SHALL BE U.L. LABEL; FITTING SHALL BE GLAND RING COMPRESSION TYPE.

H. CORING THROUGH FLOORS AND WALLS SHALL NOT BE DONE WITHOUT FINAL APPROVAL OF BUILDING OWNER OR OWNER REPRESENTATIVE.

I. CORING SHALL NOT BE PERFORMED DURING WORKING HOURS UNLESS OTHERWISE APPROVED BY THE OWNER.

J. CONCRETE CORING OR DRILLING SHALL BE PERFORMED FOLLOWING THE REVISED & UPDATED OSHA 29 CFR 1926.1153 COMPLIANCE FOR HAZARDOUS DUST, SILICA DUST, USING HEPA VDCS DRILLING TECHNIQUES.

GENERAL NOTES:

J. SUBMITTAL OF BID INDICATES CONTRACTOR IS FAMILIAR WITH ALL JOB SITE CONDITIONS AND WORK TO BE PERFORMED AS DETAILED AND OUTLINED IN THESE DRAWINGS

K. THE ELECTRICAL PORTION OF THESE DRAWINGS IS ONLY A PART OF THE OVERALL DESIGN. IT IS NECESSARY FOR THE ELECTRICIAN TO CONSIDER ALL ASPECTS OF THIS PROJECT WHEN BIDDING AND PLANNING THE WORK

L. IN THE EVENT OF A CONFLICTING DESIGN OR NOTATION, THE CONTRACTOR SHALL ASSUME THE MOST EXPENSIVE OR RESTRICTIVE METHOD UNTIL A CLARIFICATION IS MADE

M. ALL THINGS, WHICH IN THE OPINION OF THE CONTRACTOR ARE DEFICIENCIES, OMISSIONS, CONTRADICTIONS, OR AMBIGUITIES, IN THESE DESIGN DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER BEFORE WORK PROCEEDS; ALL CLARIFICATIONS MUST BE RECEIVED IN WRITING IN ORDER FOE THE MATTER TO BE CONSIDERED RESOLVED

N. ELECTRICAL WORK SHALL INCLUDE BUT NOT LIMITED TO ALL MATERIALS AND LABOR TO COMPLETE ALL ELECTRICAL SYSTEMS INCLUDING LIGHTING, LOW VOLTAGE SYSTEMS, PANELS, POWER AND TELEPHONE DATA SERVICE, CONTROL WIRING, AND GROUNDING.

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Professional/Structural Design Firm
License # 184.007975-0006
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SITE NUMBER
ML89055B

SITE NAME
VILLAGE OF WESTON WATER TANK

SITE ADDRESS
4502 E. EVEREST AVE.
WESTON, WI

REV.	SUBMITTAL	APPROVED	DATE
A	PRELIM CDs	AE	05/02/25

I CERTIFY THAT THESE DRAWINGS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF COMPLY WITH REQUIREMENTS OF THE GOVERNING BUILDING CODE.

PREPARED BY: AE
CHECKED BY: AB
APPROVED BY: RA

SHEET TITLE
GENERAL NOTES AND SPECIFICATIONS

SHEET NUMBER
GN-2

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on the potential implementation of a Fire Fee in the future**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to continue consideration of potentially implementing a Fire Fee?**

Background

The Board requested separate agenda items at the regular October meeting to discuss both the option of a future Fire Fee or Referendum for Exceeding the State of Wisconsin Levy Limits.

At the October 6th Budget Workshop meeting, Attorney Yde provided a legal review of a fire fee ordinance and a briefing regarding a current lawsuit in Waukesha County Circuit Court with the Village Dousman and Village of Pewaukee. Since the Budget Workshop meeting, the SAFER Board met on October 8th and approved a budget adding three personnel. The 2026 Budget is balanced, including the three SAFER personnel without the implementation of a Fire Fee.

The Fire Fee and Referendum discussions will likely overlap and intersect at various points.

Attached Docs:	**None.**
Committee Action:	**Ongoing discussion through the 2026 Budget development.**
Fiscal Impact:	**TBD.**
Recommendation:	**None.**

Recommended Language for Official Action

I motion for staff to bring back to following information _____.

I motion to continue the discussion regarding a Fire Fee at the November [or future] meeting.

No action.

Or something else _____.

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees Meeting, October 20, 2025**
Description:	**Discussion and/or action on a spring Referendum for Exceeding the State of Wisconsin Levy Limits for Public Safety**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to consider a referendum for exceeding the levy limit in 2026?**

Background

The Board requested separate agenda items at the regular October meeting to discuss both the option of a future Fire Fee or Referendum for Exceeding the State of Wisconsin Levy Limits.

The League of Wisconsin Municipalities (LWM) had a summary article regarding *Levy Limit Referendums – Considerations Before the Question Hits the Ballot* in their July edition of **The Municipality** magazine. The article is attached for reference and does provide an outline of questions to discuss as a Board prior to adopting a resolution, along with a milestones timeline.

The Village does have a previous draft resolution, prepared by Attorney Yde, as a starting point if the determination is to pursue a referendum in 2026.

Attached Docs:	***Levy Limit Referendums – Considerations Before the Question Hits the Ballot* article from The Municipality magazine.**
Committee Action:	**None.**
Fiscal Impact:	**TBD.**
Recommendation:	**None.**

Recommended Language for Official Action

I motion to bring back a resolution for consideration of a spring [fall] Referendum for Exceeding the State of Wisconsin Levy Limits.

I motion for staff to bring back to following information _____.

I motion to continue the discussion regarding a Referendum for Exceeding the State of Wisconsin Levy Limits at the November [or future] meeting.

No action.

Or something else _____.

Levy Limit Referendums – Considerations Before the Question Hits the Ballot

After 20 years of levy limits, most communities have exhausted their options on how to maintain essential services, grow services to meet demand, and remain competitive as an employer all while remaining compliant with levy limits. Communities, both large and small, have very few options available to them outside of a referendum.

You may be asking yourself, "How did we get here?" Levy limits were enacted in 2006 to limit and reduce the property tax burden on Wisconsin residents. Since then, there have been very few changes to the law to provide flexibility to municipalities to increase the property tax levy to meet the needs of the community. The inherent disparity of the statute is that it ties annual increases to net new construction, and not inflation. From 2019–2024, average statewide net new construction was 1.65%, while the consumer price index, per the Bureau of Labor Statistics, during that same time averaged 3.75%. The rise in inflation has caused budgetary pressures on communities of all sizes.

Other Options Available

While Act 12 provided temporary relief to many communities, the increase in funding most likely does not present a permanent solution to offset the increase in costs of delivering services. If you are debating on whether to pursue a levy limit referendum, there may be some options available to you, so stave off the immediate need for a referendum.

According to the Wisconsin Public Service Commission (PSC), 34% of Wisconsin communities still fund Public Fire Protection (PFP) charges (hydrant use fees) through the property tax levy, and an additional 19% of communities partially fund PFP charges through the levy. The PSC allows water utilities to place charges related to providing public fire protection as a special charge on the utility bill. This is not considered a covered service therefore there is no corresponding levy reduction when implementing the change. It is important to note that this change must be authorized by the PSC, and if done within five years of the last conventional rate case (CRC), it can be done outside a CRC. If it has been longer than five years since the community's last CRC, the PFP change can only be authorized as part of a CRC.

The referendum planning process would also be a good time to evaluate your operational budgets to determine if there are any capital-type projects or purchases that are still being funded through the levy. Debt financing these projects and purchases can free levy capacity that could supplement operations. New legislation authorizing 20-year General Obligation Promissory Notes provides all communities with greater flexibility to fund capital items. Working with your Municipal Advisor, projects can be strategically amortized to match the useful life of the project and provide the ability to stabilize the debt service tax levy.

Exhausted your options and need a referendum? Here is what you need to know.

Municipal levy limit referendums have been growing both in frequency and dollar amount over the last few years. Though many communities are exploring referendums, the logistics, timing, deadlines, and statutory requirements remain unclear and confusing to municipal leaders.

The process to initiate a levy limit referendum should not be made with haste. The short- and long-term financial policy decisions that play into the referendum dollar amount should be thoughtfully planned, forecasted, and discussed well in advance of governing body action to initiate a referendum. Municipal Staff and Governing Bodies should be asking and discussing the following questions to identify priorities and the appropriate level of funding.

1. What services/departments need increased funding?
2. What positions will be maintained or added with funding?
3. What programs or services will be funded?
4. What is the temperature of the community regarding these programs, services, and positions?
5. What is the right dollar amount?
6. What is the tax impact?
7. How long will we need increased funding?
8. What will we do if our referendum fails?

If seeking a referendum to fund operations or add staff, consideration should be given to what the immediate costs would be and what could be expected costs in the next 3-5 years. Applying conservative inflationary figures to the "what we need today" expenses can ensure the programs and services funded by the referendum can be supported after the first year.

Once these questions have been discussed and a final dollar amount has been determined, it is time to complete the legal requirements to move forward with a referendum. To initiate a levy limit referendum, under Wis. Stats 66.0602(4), the governing body must adopt a resolution containing the amount of the levy increase, the percentage increase over the allowable levy, and whether the increase is for the next fiscal year only, for a set number of years, or ongoing.

The language of the actual question that will appear on the ballot also must be contained within the resolution and the verbiage is dictated by statute. Municipalities are able to craft the language which describes to the voters what the referendum funding will be used for. Consideration should be given to the length and complexity of the description as to not overwhelm voters and create a lengthy question but should still be a transparent and informative statement as to how the funding will be used.

There are two factors that commonly cause confusion for municipal leaders: the timeline, and the calculation.

In terms of the timeline, municipal referendums can be held in odd-numbered years as a special election on the same dates used by a school board. Otherwise, it must be held during the spring primary, spring election, partisan primary, or general election. The question must be submitted to the local filing officer at least 70 days prior to the election. Unfortunately, the deadlines to hold a referendum in 2025 have passed. If you believe you might need a referendum in 2026, the time to start planning is now. The chart below outlines the filing requirements for referendums to be held in 2026.

The calculation used to complete the ballot question will differ based on which election you choose. For February, April, and August elections, you will use an estimated net new construction value (NNC) to determine your base levy as contained in the question. The Department of Revenue advises that your estimated NNC be equal to the prior year's certified NNC.

*For November elections, you must use the certified net new construction value, which is certified on August 15 annually. This requirement creates a very tight turnaround, as the soonest a governing body could act on the resolution is August 16 and the filing deadline is the last week of August.

The calculation contained in the question varies slightly from how the levy limit worksheet reads, therefore it is important to consult the DOR before finalizing the resolution.

Though the frequency of municipal levy limit referendums is on the rise, the results are varied. The spring 2025 election results were mixed, with only 6 of the 13 measures passing. Public safety was the most commonly cited purpose, accounting for 8 of the referendums – 5 of which were approved (63%). The only other successful referendum was related to capital projects. Notably, all 13 proposals sought ongoing funding rather than one-time increases. Overall, the average approval rate across all referendums was 45%, with the lowest support seen for proposals aimed at establishing new municipal services.

The decision to seek a levy limit referendum is an important consideration and should include important stakeholders – staff, attorney, elected officials, consultants and the public. Resources are available from the Department of Revenue, the League of Wisconsin Municipalities, and the Wisconsin Elections Commission to aid municipal leaders in preparing for a referendum.

Municipal Referendum Resources

- **DOR Referendum Fact Sheet:** https://www.revenue.wi.gov/DOR%20Publications/exceeding-levy-limits-fact-sheet.pdf
- **WI Elections Commission Calendar:** https://elections.wi.gov/news-events/events?audience=All&event_type[]=249&event_type[]=251
- **League of Wisconsin Municipalities:** https://www.lwm-info.org/823/Levy-Limits-Explanation-and-Strategies

Harry Allen is a Municipal Advisor with Ehlers Wisconsin Municipal team, helping clients with debt issuance and management, economic development and redevelopment, and financial management and planning. Contact Harry at hallen@ehlers-inc.com

Kayla Thorpe is an Associate Municipal Advisor with Ehlers Wisconsin Municipal Finance team, helping clients with public debt planning and issuance, project management, long-term financial management planning, economic development and redevelopment, and utility cash flow modeling. Contact Kayla at KThorpe@ehlers-inc.com

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PUBLIC FINANCE ADVISORS

Levy Limit Milestones	Spring Primary	Spring Election	Partisan Primary	General Election*
Deadline to file question w/Local Clerk	Dec. 9, 2025	Jan. 27, 2026	June 2, 2026	Aug. 24, 2026
Deadline to file question w/County Clerk	Dec. 10, 2025	Jan. 28, 2026	June 3, 2026	Aug 25, 2026
Election Day	Feb. 17, 2026	April 7, 2026	Aug. 11, 2026	Nov. 2, 2026

Village of Weston, Marathon County, Wisconsin

Committee/Commission/Board Appointments, Assignments, and Nominations May 2025

Three (3) year terms, staggered, except elected officials are terms of office one (1) year, CDA is four (4) year term and Tourism Commission is a one (1) year term

Community Development Authority	**Phone**	**Term**
Barb Ermeling (Chair)	715-359-4365	2025-2026
Steve Cronin (Vice-Chair)	715-551-7810	2025-2026
Dave Diesen (citizen)	715-519-0657	2022-2026
Mark Kern (citizen)	715-350-3443	2025-2026
Michelle Knopf (citizen)	715-355-1242	2025-2029
Todd Hagedorn (citizen)	715-359-1689	2023-2027
Stephen Winkels (citizen)	715-241-7864	2023-2027

Commissioner of Weeds	**Phone**	**Term**
Mark Maloney (President)	715-410-2756	2025-2026

CWED RLF	**Phone**	**Term**
Jami Gebert	715-846-3454	2025-2026
Jessica Trautman (Alt)	715-241-2605	2025-2026

CVB	**Phone**
Hooshang Zeyghami	715-574-9400

Community Life & Public Safety (CLPS)	Phone	Term
Luis Lopes-Serrao (chair)	715-432-8223	2025-2027
Barb Ermeling (Vice-Chair)	715-359-4365	2025-2027
Katrina Clark (citizen)	715-218-3744	-----
Kirk Kamke (citizen)	715-574-9064	-----
_____ ~~Mark Kern~~ (citizen)		-----
Brent Olson (citizen)	715-218-3389	-----
John Czerwonka (citizen)	715-551-2778	-----
Mark Maloney	715-410-2756	2025-2027
Jami Gebert	715-846-3454	-----
Chief Jeremy Hunt	715-359-3879	-----
Chief Josh Finke	715-581-7855	-----
Roman Maguire	715-241-2619	-----

Everest Metro Joint Finance	**Phone**	**Term**
Mark Maloney (President)	715-410-2756	2025-2026
Steve Cronin (Trustee)	715-551-7810	2025-2026
_____ (Trustee)	715-	2025-2026

Everest Metro Police Commission	**Phone**	**Term**
Ryan Simmons (citizen)	715-351-1544	2025-2028
Dave Eisenreich (citizen)	715-571-0151	2025-2028
Vacant (citizen)		

Extra-Territorial Zoning Committee	**Phone**	**Terms**
Steven Cronin (Village)	715-551-7810	2025-2026
Randy Christiansen (Town)	715-573-5766	2024-2027
Dave Phelps(Town)	715-574-9622	2024-2027
Mark Hull (Town)		2023-2026
Roy Mumper (Village)	715-297-5045	2025-2028
Gary Guerndt (Village)	715-302-0334	2024-2027

Fence Viewers	**Phone**	
Mark Maloney (President)	715-410-2756	2025-2026
Steve Cronin (Vice President)	715-551-7810	2025-2026

Finance and Human Resource Committee	**Phone**	**Term**
Barb Ermeling (Chair)	715-359-4365	2025-2026
Luis Lopes-Serrao (Vice-Chair)	715-432-8223	2025-2026
Linda Hackbarth (citizen)	715-574-6246	2024-2027
Steve Meinel (citizen)	715-383-9570	2024-2027
Brent Olson (citizen)	715-218-3389	2025-2028
Dennis Farar (citizen)	602-620-3831	2025-2028
Eben Soper (citizen)	251-721-6141	2025-2026

Joint Review Board	**Phone**	**No Term**
_____ (Weston citizen)		
Mark Maloney (President)	715-410-2756	
Chet Strebe (NTC)	strebe@ntc.edu	
Samantha Fenske (MC)	samantha.fenske@marathoncounty.gov	
Chris Nichols (DCE)	cnichols@dce.k12.wi.us	

Metropolitan Planning Organization	**Phone**	**Term**
Mark Maloney	715-410-2756	2025-2026
Michael Wodalski (Alt 1)	715-241-2636	2025-2026
Jami Gebert (Alt 2)	715-846-3454	2025-2026

Bike Ped		
Hooshang Zeyghami	715-574-9400	2025-2026
Jami Gebert (alt)	715-846-3454	2025-2026

MCDEVCO, Inc.	**Phone**	**Term**
Jami Gebert	715-846-3454	2025-2026
Mark Maloney	715-410-2756	2025-2026

Mountain Bay Metro Police Commission	**Phone**	**Term**
Ryan Simmons	715-351-1544	2024-2027
Jeff Micholic	715-573-9071	2024-2027
Dan Vergin	715-581-9294	2025-2026
Jeff Wickersham	715-298-7741	2024-2026

Mountain Bay Oversight Board	**Phone**	**Term**
Mark Maloney	715-410-2756	2025-2026
Hooshang Zeyghami (Trustee)	715-574-9400	2025-2026
Joe Jordan (Trustee)	715-218-8140	2025-2026

Parks & Recreation	**Phone**	**Term**
Luis Lopes Serrao ~~Barb Ermeling~~ (Chair)	715-432-8223	2025-2026
Mark Kern ~~Luis Lopes Serrao~~ (Vice-Chair)	715-350-3443	2025-2026
Katrina Clark (citizen)	715-218-3744	2024-2027
Roger Esker (citizen)	715-359-3369	2023-2026
Scott Tatro (citizen)	715-241-2617	2025-2028

Plan Commission	**Phone**	**Term**
Steve Cronin (Chair)	715-551-7810	2025-2026
Hooshang Zeyghami (Vice-Chair)	715-574-9400	2025-2026
Joe Jordan (Trustee)	715-218-8140	2025-2026
Roy Mumper (citizen)	715-297-5045	2024-2027
Gary Guerndt (citizen)	715-302-0334	2025-2028
Dave Diesen (citizen)	715-519-0657	2023-2026
Travis Hoffman (citizen)	715-551-6643	2023-2026

Public Works & Utility Committee	**Phone**	**Term**
Hooshang Zeyghami (Chair)	715-547-9400	2025-2026
Joe Jordan (Vice-Chair)	715-218-8140	2025-2026
Tom Hubbard (citizen)	715-491-3161	2024-2027
Roy Mumper (citizen)	715-297-5045	2023-2026
Fred Schuster (citizen)	715-470-7298	2025-2027

S.A.F.E.R. Board of Directors	**Phone**	**Term**
SAFER Charter – Article II		
Steve Cronin (Trustee)	715-551-7810	2025-2026
Mark Maloney (President)	715-410-2756	2025-2026

S.A.F.E.R. Fire Commission	**Phone**	**Term**
SAFER Charter – Article III (7/1 - 6/30)		
Jean Jackan (citizen) (Appt. 4/19/21)		2024-2027
Scott Tatro	715-370-1930	2023-2026

Tourism Commission	**Phone**	**Term**
1-year terms per 78.103(c)(1)		
Barb Ermeling	715-359-4365	2025-2026
Hooshang Zeyghami	715-574-9400	2025-2026
Kim Frederick (Hotel-rep)	715-359-1280 x456	2025-2026
Jackson Jalowitz~~Fred Schuster~~	715-560-8215	2025-2026
Renee Hodell	715-241-2608	2025-2026

(chair, vice-chair and secretary must be elected from commission)

Zoning Board of Appeals	**Phone**	**Term**
Paul David (Alt.)	715-297-4029	2024-2027
Dennis Lawrence (Vice-Chair)	715-359-7181	2024-2027
Mike Stenstrom	715-218-8216	2024-2027
Robert Gascoigne	715-432-8871	2023-2026
Richard Crump	715-359-8154	2025-2028
Brent Montague (Chair)	715-574-9296	2025-2028
James Langkamp	715-359-7219	2025-2028

Board Vice President	**Phone**	**Term**
Steve Cronin	715-551-7810	2025-2026

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on recommendation from the Finance and Human Resources Committee regarding amending Cellular Phone Stipend for 2026**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to accept the recommendation from the Finance and Human Resources Committee and amend the Cellular Phone Policy?**

Background

Below is an excerpt from the draft September 15, 2025, Finance and Human Resources Committee meeting minutes.

> ***Discussion and/or action on Cellular Phone Stipend Analysis in relation to Sec.10.03 Cellular Phone Policy of the Employee Personnel Policies and Procedures Handbook.***
>
> *Olson supports the in-field staffs to have a higher stipend amount. He would like to recommend, as of 01/01/2026, staff to keep a data of how often they utilize their phone.*
>
> *Both Hackbarth and Trustee Lopes-Serrao agrees with Olson.*
>
> *Ermeling likes the example given of in-office staff getting reimburse only when they turn in a request.*
>
> *Motion by Olson, second by Meinel, to recommend to the Board, for fiscal year 2026, hold the $14,100 budget amount, with the caveat below: 1. Staff working in-fields will receive $50, part or full time, as long as they are using their phone on a daily basis. 2.The data is kept by the employee on the usage. After those two caveat, allow Administrator and department heads to determine the best way to utilize the remainder of the $14,100 amount for the village for 2026.*
>
> *Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass*

Current policy regarding the Village's Cellular Phone Stipend is $25/monthly for non-exempt staff and $50/monthly for exempt staff. Staff members who have a Village provided phone (there are three) receive no stipend. The Finance and Human Resources Committee discussed for several months potential amendments to the stipend, their prior discussion/action is added under Committee Action.

If the above recommendation is approved, various amendments will need to return through Committee to the Board on *Sec. 10.03 Cellular Phone Policy* of the Employee Personnel Policies and Procedures Handbook. Additional considerations regarding the potential amendments are the majority of exempt staff will have the Cellular Phone stipend removed in order to keep the budgeted amount the same. The current policy states under Compliance Requirements that staff eligible for the stipend must have a functioning cellular phone, in addition, exempt employees are required to have a mobile device accessible for contact and be able to connect that device to the

REQUEST FOR CONSIDERATION

Village's data services. While I will complete the draft of the amendments if approved, I would recommend the Municipal Attorney review the amended policy prior to Committee and Board review, as the expectation of availability alters with the removal of the stipend. The Finance and Human Resources Committee did ask in-office positions to record use of their cellular device in broad terms, i.e. how many times they used or were contacted through their cellular device over the next several months.

It is important to restate, any Village business conducted on devices, whether a personal or Village device is subject to Open Records. Whether or not a stipend is offered and/or accepted, does not change any Village business conducted on any device (personal or Village provided) is a Public Record.

Attached Docs: *Sec. 10.03 Cellular Phone Policy* of the Employee Personnel Policies and Procedures Handbook

Committee Action:

Excerpt of the August 18, 2025, Finance and Human Resources Committee meeting minutes: Discussion and/or action on Cellular Phone Stipend Analysis in relation to Sec.10.03 Cellular Phone Policy of the Employee Personnel Policies and Procedures Handbook.

The committee members discussed which staff should receive the stipend, the reasoning of the stipend, and the amount. Members are asking staff to bring back a list of who should receive the stipend.

Motion by Farar, second by Meinel, to bring item back to a future meeting.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Excerpt of the May 19, 2025, Finance and Human Resources Committee meeting minutes: Discussion and/or action on Sec. 10.03 Cellular Phone Policy in the Conduct and Behavior Chapter of the Employee Personnel Policies and Procedures Handbook.

There was a good discussion about the cellphone policy. It was asked if the Village downloads the cellphone's history if a staff terms. If the Village has access to the phone, does the Village keep record of the passcode to the phone. It was also discussed to have the Village do a cost analysis for Village paid cellphone for vital staffs compared to a stipend for all staffs.

Maloney walks in at 5:23 p.m.

Motion by Olson, second by Maloney, to direct staffs for a future meeting, to provide a list of all staff *in the organization chart, to include* Board of Trustee*s,* Police and EMS, of who needs a phone with an explanation.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

Excerpt of the April 21, 2025, Finance and Human Resources Committee meeting minutes: Discussion and/or action on amendments to Chapter 10 Employee Conduct and Behavior of the Employee Personnel Policies and Procedures Handbook.

REQUEST FOR CONSIDERATION

Gebert, Administrator, presented the draft amendments to Chapter 10. Gebert also touched based on the reimbursements in the Cellular Phone Policy, to increase from $25 to $50/monthly for nonexempt employees.

Motion by Olson, second by Meinel, to recommend approval of the amendments to Chapter 10 Employee Conduct and Behavior of the Employee Personnel Policies and Procedures handbook to the Board of Trustee, without approval of Cellphone Policy, to have this item be deferred to next meeting, and to have discussion with the League of Municipalities and other communities regarding cellphone policy.

Yes Vote: 4 No Votes: 0 Abstain: 0 Not Voting: 3 Result: PASS

Fiscal Impact: **None, budgeted amount remains the same.**

Recommendation: **None.**

Recommended Language for Official Action

I motion to [accept/reject] the Finance and Human Resources Committee recommendation regarding amendments to the Cellular Phone Stipend [and return at a future meeting amendments to the Cellular Phone Policy of the Employee Personnel Policies and Procedures Handbook].

I motion to have staff research and return with the additional information _____ _____.

No action.

Or something else _____.

and disabilities wherever possible, consistent with the business necessity to present a professional appearance to the public and our clients.
[Amended by Act of the Village Board of Trustees on April 21, 2025]

Sec. 10.02. Attendance and Punctuality.

Our successful operation in large part depends on the regular attendance of each of our employees. Your job is important. We need you to be reliable and punctual in reporting for scheduled work.

Unscheduled absenteeism and tardiness, whatever their causes are disruptive and place a burden on your fellow employees and our customers. It also makes it difficult for us to operate efficiently, which affects our cost-effectiveness. Regular attendance and being ready to work at your scheduled starting time (not just coming in the door or getting ready to start work) are simple ways we help to maintain our commitment to quality and service.

If you will be unavoidably late to work or absent, please call your Department Director at least 30 minutes before but no later than 30 minutes after your scheduled starting time. Check with your Department Director when you arrive and record the time you actually start working on your time sheet. If you will be absent, make sure your Department Director knows about any customer(s) you are currently working with and what other things need to be taken care of during your absence.

Please contact your supervisor each day you will not be able to work. We may require a doctor's excuse for absences of three or more consecutive days.

Poor attendance and excessive tardiness will have a negative impact on your performance evaluation and on consideration for pay increases and promotions and may result in disciplinary action, up-to and including discharge.

Any employee who does not report to work and does not notify us within three (3) working days after the start of his/her scheduled shift will be considered to have voluntarily resigned his or her employment with us.

Sec. 10.03. Cellular Phone Policy.

(1) Background: The Village recognizes that the performance of certain job responsibilities may be enhanced by or may require the use of a cellular (cell) phone, smartphone, tablet or another mobile computing device, hereafter referred to collectively as mobile devices. In order to comply with IRS rules, as of January 1st, 2015, the Village will no longer provide mobile device service to individual employees, unless otherwise provided for through a written employment agreement. Instead, the Village will begin issuing a Stipend for employees whose job duties require the use of a mobile device. This Stipend is meant to off-set the overall costs of the mobile device ownership, not cover those costs in full. The Stipend is not considered taxable income to the employee but is seen as a reimbursement for the expense of ownership.

(2) Purpose: The Village recognizes that the performance of certain job responsibilities may be enhanced by, or may require the use of a mobile device. Village employees will be given the opportunity to purchase and use a mobile device of their choosing at work for mutual convenience. The Village reserves the right to revoke this privilege if users do not abide by the policies and procedures outlined below. This policy is intended to protect the security and integrity of The Village's data and technology infrastructure. Limited exceptions to the policy

may occur due to variations in devices and platforms. Village employees must agree to the terms and conditions set forth in this policy before connecting their devices to the Village's network.

(3) Scope: This policy applies to all Village employees, and those whose job responsibilities may be enhanced by, or may require the use of a mobile device. The Village will not own mobile devices for the use of individual employees. Following the adoption of this policy, all Village owned phones will be for general, pooled departmental use, unless otherwise provided for through a written employment agreement.

(4) Definitions:

(a) For the purpose of this policy, any portable electronic resource device that is used, in any measure, to make or receive wireless calls, is defined as a "cell phone".

(b) For the purpose of this policy, employees are defined as regular full-time employees, but may also include those people associated with the Village such as regular part-time employees, temporary, seasonal, appointed officials, elected officials, volunteers, and/or contractors if appropriate.

(c) Village issued push-to-talk devices, walkie-talkies, and pagers that do not have a cellular phone capability are excluded from the policy. The Administrator should approve issuance of such devices.

(5) Use of Cellphones/Smart Devices by Village employees while at work:

(a) Employees will be permitted to use their personal cellular phones within the workplace, but within reason and given certain conditions and limitations.

(b) An employee who owns a cellular and/or mobile smart device may use the device for both business and personal purposes, as needed, and as appropriate throughout the workday. Use of the phone, during a work shift, in any manner contrary to Villages policies and expectations as well as local, state, or federal laws will constitute misuse, and could result in disciplinary action.

(c) Employees may use their mobile device to connect to the Village's wireless network to access internet and other electronic resources necessary to perform their job duties. Employees may also access internet and other electronic resources for personal reasons, but should only do so while on break.

(d) Employees will be expected to act maturely and responsibly with this privilege and also abide by the Village's computer and technology use policies while connected to the Village network with their mobile device.

(e) While non-exempt employees are encouraged to connect their mobile devices to the Village's electronic email server, they may only download and / or access these emails during their scheduled work shift.

(f) Employees may only use their mobile devices in lawful and safe settings, and must abide by all other Village policies (e.g. policies regarding safe use and operation of equipment and vehicles.) while in use.

(6) Stipend Reimbursement:

(a) All full-time equivalents (FTEs)are eligible to request a stipend as reimbursement for use of their individually-owned mobile device as a business expense.

(b) Eligible employees interested in receiving the Stipend must sign a mobile cell phone request and agreement (see Appendix 10-A). The employee's Department Director will review the request and pass his/her recommendation on to the Employee Resources Manager or Village Administrator for approval/denial. To receive the stipend the employee's agreement with the Village will include the following:

i. Agreement that cell phone use must be consistent with applicable laws and to comply with all laws while driving.
ii. Agreement to follow the Village's requirements for preserving all email communications by installing and using the e-mail software application as directed by the Village. This software could change from time to time.
iii. Agreement that no government business is conducted through text messaging, except any text messaging that may be contained and supported through the Village's main server.
iv. Agreement that the employee has no expectation of privacy with respect to the phone.
v. Agreement to immediately produce the phone to the Village for inspection upon request.
vi. Authorization allowing the Village to request any phone records or data for the subsidized phone from the cellular provider.
vii. Agreement to provide the Village with their phone before the employee transitions to a new phone so that public records that might not have been properly saved to the Village's software can be retained before the transitions occurs.
viii. Agreement to comply with the guidelines under Sec 10.17 Technology and Use Policy.

The Village is not responsible for anything that may happen to an employee's phone (if it is broken or damaged in the course of their employment) or any liabilities that may result from personal use of the phone.

(c) The Stipend amount for eligible, exempt employees shall be $50/monthly.

(d) The Stipend amount for eligible, non-exempt employees shall be $25/monthly.

(e) The Village will pay only the Stipend amount and nothing more. The Stipend is neither permanent nor guaranteed. The Village reserves the right to remove an employee from Stipend eligibility and/or cancel the Stipend at any time. The Stipend shall end upon separation of employment with the Village. The Village shall not be responsible for any costs or fees associated with the mobile device service or contract, including cancellation charges.

(f) The Stipend will be added to the eligible employee's regular paycheck after a request has been submitted and approved by the Department Director, Administrator, Technology Services and Finance Department.

(g) Employees who choose not to accept the stipend must still provide the Village with a phone number at which they can be contacted in the event of situations requiring response to the needs of the public.

(7) Compliance Requirements for Stipend Reimbursement:

(a) As a condition of receipt of a cellular phone stipend reimbursement from the Village of Weston, all eligible employees are required to have a functioning cellular phone with them during their work shift. Phones must a voice plan with an active voicemail account feature.

(b) Employees must provide their Department Director and the Employee Resources Manager with their current cell phone number, and immediately notify both parties if the number changes.

(c) Employees should arrive for their work shift with a properly charged and functioning cellular phone capable of sending and receiving communications throughout the workday.

(d) Employees are expected to carry their mobile device on their person both on, and off duty, and respond promptly and professionally when contacted about Village business.

(8) Additional Compliance Requirements for eligible, exempt employees:

(a) Eligible, exempt employees are required to have a mobile device, which also includes a cellular data plan, in addition to the voice plan with an active voicemail account feature requirement.

(b) Eligible, exempt employees are required to be readily accessible for frequent contact, and/or critical contact with their colleagues and/or the public, and that accessibility extends to time away from work and/or may also involve on-call responsibilities.

(c) Eligible, exempt employees will be asked to connect their mobile device (i.e., smart phone) with the Village's electronic mail server. Exempt employees must provide their mobile device to the Technology Services Director (i.e., Chief Technology Officer C.T.O.) to connect their device to the Village's electronic mail server.

(d) All mobile devices anticipated to connect to the Village's data services, such as the Village's email system, must be approved by the Village's Technology Services Director. Not all devices are supported by the Village's system. The Village has no responsibility to service all data/communication systems. It is the employee's responsibility to ensure that their device can communicate with the Village's system prior to incurring any expenses or obligations with their provider.

[Amended by Act of the Village Board of Trustees on December 15, 2014]

Sec. 10.04. Communication and Confidentiality.

Communication is a joint responsibility shared by the Village and all employees. No information concerning the internal operations of the Village, including but not limited to the release of records of the Village, may occur except through, and with the permission of, the Administrator or individual Department Director if designated by the Administrator. If requests for information are received by employees, whether on or off duty, from any person, then the employee is required to politely decline to

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, October 20, 2025
Description:	WisVote/Election Services Memorandum of Understanding – Marathon County
From:	Pamela Brehm, Clerk
Question:	Should the Board of Trustees approve the WisVote/Election Services Memorandum of Understanding – Marathon County?

Background

The Marathon County Clerks office has provided a WisVote/Election Services Memorandum of Understanding – Marathon County to the Village Clerks office for review and approval. This MOU is an agreement between both the municipality and Marathon County to define the election services provided by the County for the 2026-2027 Election Term.

In comparison to the agreement signed in 2023, the changes that affect the Village appear to be in Section III. Ballot Information and Approval and in Section VIII. Fees for Services which are:

1. Section III was added to include language that the municipal clerk bears the responsibility to communicate election information to County, proof ballot and pay costs associated if there is a need to re-print ballots.
2. Section VII: An increase of $5 (from $25 to $30) per ballot style for programming per election.
3. Section VII: An increase of $2.50 (from $97.50 to $100) per ExpressVote. This is for the annual maintenance of the ExpressVote which is the ballot-marking device that allows all eligible voters, including those with disabilities, to make their selections on a touchscreen or with an assistive device. The Village of Weston has two ExpressVote devices.
4. Section VII: If the County finds it necessary to increase fees charged, it will provide the municipality with 120 days written notice.

Attached Docs:	WisVote/Election Services Memorandum of Understanding
Committee Action:	None.
FISCAL IMPACT:	TBD
Recommendation:	Clerk recomends.

Recommended Language for Official Action

I move to approve the WisVote/Election Services Memorandum of Understanding.

Or

Something else…

Additional action: None.

WisVote / Election Services Memorandum of Understanding – Marathon County

This Election Services Memorandum of Understanding ("Agreement") is made and entered into by and between Marathon County (hereinafter "County"), a political subdivision of the State of Wisconsin, and the Village of Weston (hereinafter "Municipality"), a municipality of the State of Wisconsin, for the purposes of defining certain election services to be provided to Municipality by County for any elections that occur in 2026 and thereafter.

I. AUTHORITY

This Agreement is made pursuant to Wis. Stat. § 5.68, which outlines and designates financial responsibility to certain portions of elections to municipalities, and which requires the clerk of each municipality to make payment to the County treasurer for payment of election costs for which the municipality is responsible.

II. ELECTION DUTIES – IN GENERAL

Wisconsin law delegates to County Clerks certain duties related to the administration of certain elections. These duties include the provision of election supplies and ballots, the preparation of ballots, the distribution of ballots to municipal clerks, receipt of election returns from municipalities, and completion of the county canvass.

Wisconsin law also outlines certain duties of municipal clerks as they relate to the administration of elections. These duties include supervision of voter registration and elections, performance of all duties relative to municipal elections, recording of electors, recording of ballots received, provision of substitute ballots, and reporting of returns.

III. WISVOTE SERVICES

Prior to 2006, voter records were maintained in Wisconsin by municipal clerks. Since 2006, Wisconsin has operated a statewide voter registration system. That system is currently called WisVote, and acts as Wisconsin's statewide election management and voter registration system. WisVote contains complete voting participation history for all participating voters since 2006, and also acts as a full elections administration package.

IV. WISVOTE SERVICE LEVELS

The County provides local municipalities with WisVote services as follows:

WisVote Duties	SELF-PROVIDER (All clerks prior to April '25)	HYBRID RELIER (Available only for new clerks as of / after April '25)
	Provided by Municipality or County	**Provided by Municipality or County**
Review Polling Place set-up and contacts. Update if necessary.	Municipality	County
Review and verify Election Plan / Reporting Units. Update if necessary.	Municipality	County
Review contests. Update if necessary.	Municipality	County
Set up Municipal candidates and referenda if necessary.	Municipality	County
Update Municipal candidate ballot positions and deny after Primary if necessary.	Municipality	County
Review / Re-name ballot styles if necessary.	Municipality	County
Create / Print Ineligible Voter lists.	Municipality	County
Set up "My Vote" absentee voting options.	Municipality	Municipality
Enter / Track absentee applications and ballots.	Municipality	Municipality
Review / Complete registration list alerts including duplicates, deaths, and DMV.	Municipality	County
Review / Correct mapping issues.	Municipality	County
Enter all voter registrations including late and election day registrations.	Municipality	Municipality
Print poll books and supplemental poll books.	Municipality	Municipality
Record / Track provisional ballots.	Municipality	County
Follow WEC WisVote checklists.	Municipality	County
Create, review, and complete necessary reports as needed.	Municipality	County
Enter completed Inspectors' Statements.	Municipality	County
Record rejected absentee ballots.	Municipality	Municipality
Record voter participation after election.	Municipality	County
Reconcile / Close election.	Municipality	County
Update Municipal winners to Elected Officials when necessary.	Municipality	County
Track / Submit miscellaneous election reports including EDR & ERIC postcards when required.	Municipality	Municipality
Create necessary elector letters, including 30-day notice letters when required.	Municipality	Municipality
Correct / Update records as necessary.	Municipality	Municipality
Continue WisVote training, including webinars when available.	Municipality	Municipality
Follow WEC election and WisVote deadlines.	Municipality	County
Provide changes, information, and documentation to the County and WEC as necessary by the due dates.	Municipality	Municipality

V. MUNICIPAL WISVOTE RESPONSIBILITY

Municipality understands their WisVote responsibilities as outlined in Section IV above. Municipality acknowledges that it bears the responsibility for, and liability related to, all services that it provides and undertakes pursuant to this agreement. In all cases, Municipality agrees to provide all information to County by required due dates using designated forms. Each party shall bear responsibility for its own acts and omissions taken in furtherance of this Agreement.

VI. ACKNOWLEDGEMENTS – HYBRID RELIER SERVICES FOR 2026 SPRING ELECTIONS

If Muncipality receives Hybrid Relier services, Municipality further acknowledges that Hybrid Relier services may (*) no longer be available after May 1, 2026. If Municipality is the recipient of Hybrid Relier services for the 2026 Spring Elections, Municipality agrees to take the appropriate WisVote training to become a Self-Provider before July 1, 2026 for the Fall 2026 elections. Municipality shall be responsible for all services not provided by County. (* If there is no primary in February 2026, hybrid relier services will be continued through the August 2026 primary election, but will not be available for the November 2026 election.)

VII. FEES FOR SERVICES

WisVote Election Fees per Level of Service: (per election)

POPULATION	HYBRID RELIER	SELF PROVIDER
1-100	$150	N/A
101-500	$350	N/A
501-1000	$450	N/A
1001-1500	$550	N/A
1501-2000	$650	N/A
2001+	N/A	N/A

In addition to the appropriate WisVote charges listed above, Municipality agrees to pay for the following amounts and services per election: (for Self-Providers, the below charges will be the total charges per election)

- $30 per ballot style for programming per election – will vary by election
- $100 per ExpressVote (this is half of the annual maintenance fee for the machine, billable per year, on the first bill of the year)
- $100 per DS-200 (this is half of the annual maintenance fee for the machine, billable per year, on the last bill of the year)
- Publication costs per election – will vary by election
- Actual miscellaneous costs associated with absentee envelopes for municipalities who choose to order absentee envelopes through the County.
- PLEASE NOTE – in odd-numbered years, the DS-200 and the Express Vote fees will be charged on the same bill.

Municipality agrees to pay all election invoices in full within 30 days of receipt.

In the event County finds it necessary to increase fees charged under this section, County shall provide Municipality with 120 days written notice of said fees.

VIII. MUNICIPALITY UNABLE TO FULFILL DUTIES

Should an unforeseen situation arise where Municipality cannot meet their obligation to fulfill their current level of WisVote duties, County shall perform those duties on a case by case basis, and Municipality agrees to pay County a fee of $1500 for Full Relier services or $1000 for Hybrid Relier services per election with the understanding that this service is a one-time option and will not be available on a permanent ongoing basis. Full relier services will not be available for any municipality with a population over 2,000. Full relier services will consist of all WisVote responsibilities outlined in the WisVote Duties chart listed above.

IX. AMENDMENT

This Agreement may be amended by mutual written agreement of the parties.

X. SIGNATURES

This agreement is hereby entered into by and between Marathon County and the Village of Weston.

You will function as a Self-Provider for all elections except as noted in Paragraph VIII if necessary.

Please keep one signed copy for your records and return the other to me no later than November 1, 2025.

_____	_____
Municipal Clerk	Date
_____	_____
Village President	Date
Kim Trueblood	9/5/25
County Clerk	Date

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees, October 20, 2025
Description:	Discussion and/or action on the creation and sale of the Village owned proposed Certified Survey Map for 3006 & 3008 Foxtail Court.
From:	Jami Gebert, Administrator Jennifer Higgins, Planning & Development Director/Zoning Administrator Michael Wodalski, Director of Public Works
Question:	Should the Village Board approve the Public Works and Utility Committee recommendation to sell a Village owned property for a new duplex lot created via the proposed CSM?

BACKGROUND

The Village currently owns Lot 4 of the Foxtail Subdivision and has a large stormwater retention area via easement on the back of the lot for the development's stormwater. The draft CSM is being proposed to create a buildable (0.243 Acres) 2F Two Family lot that could be sold for a future single-family home or duplex home site. An outlot would be created to keep access to the stormwater retention area. The Subdivision was created in 2006. The Village purchased the lot in 2011 for stormwater purposes for $38,585 (includes closing costs).

After conversations with Village Assessor, Greg Schmidt, staff are comfortable with a sale price range of $45,000 to $60,000 based on comparable property sales he provided. Logistics of listing and the sale can be discussed in further detail at Monday's meeting.

Attached Docs:	Proposed Certified Survey Map
Committee Action:	Public Works & Utility Committee recommends creating the CSM and selling the lot via sealed bid process.
Fiscal Impact:	TBD. There would be money received from the sale of the property that could go to the stormwater utility fund and also future property tax revenues from the lot and whatever is built on it.
Recommendation:	Administrator & Directors recommend approval.

RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

1) **I recommend approval of the Certified Survey Map (CSM) and the sale of the lot for future residential development with a sale price of $XX,XXX.**

2) **I recommend approval of the Certified Survey Map (CSM) and the sale of the lot for future residential development with modifications and/or conditions…. (list those modifications/conditions)**

3) **I recommend we defer for further consideration.**

REQUEST FOR CONSIDERATION

4) **I recommend we do not go forward with the creation of the CSM or the sale of the lot for future residential development.**

ADDITIONAL ACTION: TBD

CERTIFIED SURVEY MAP

MARATHON COUNTY NO._____

ALL OF LOT 4 OF FOXTAIL SUBDIVISION, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

VREELAND ASSOCIATES, INC.
LAND SURVEYORS & ENGINEERS
6103 DAWN STREET WESTON, WI. 54476
PH (715) 241-0947 tim@vreelandassociates.us

PREPARED FOR: **VILLAGE OF WESTON**

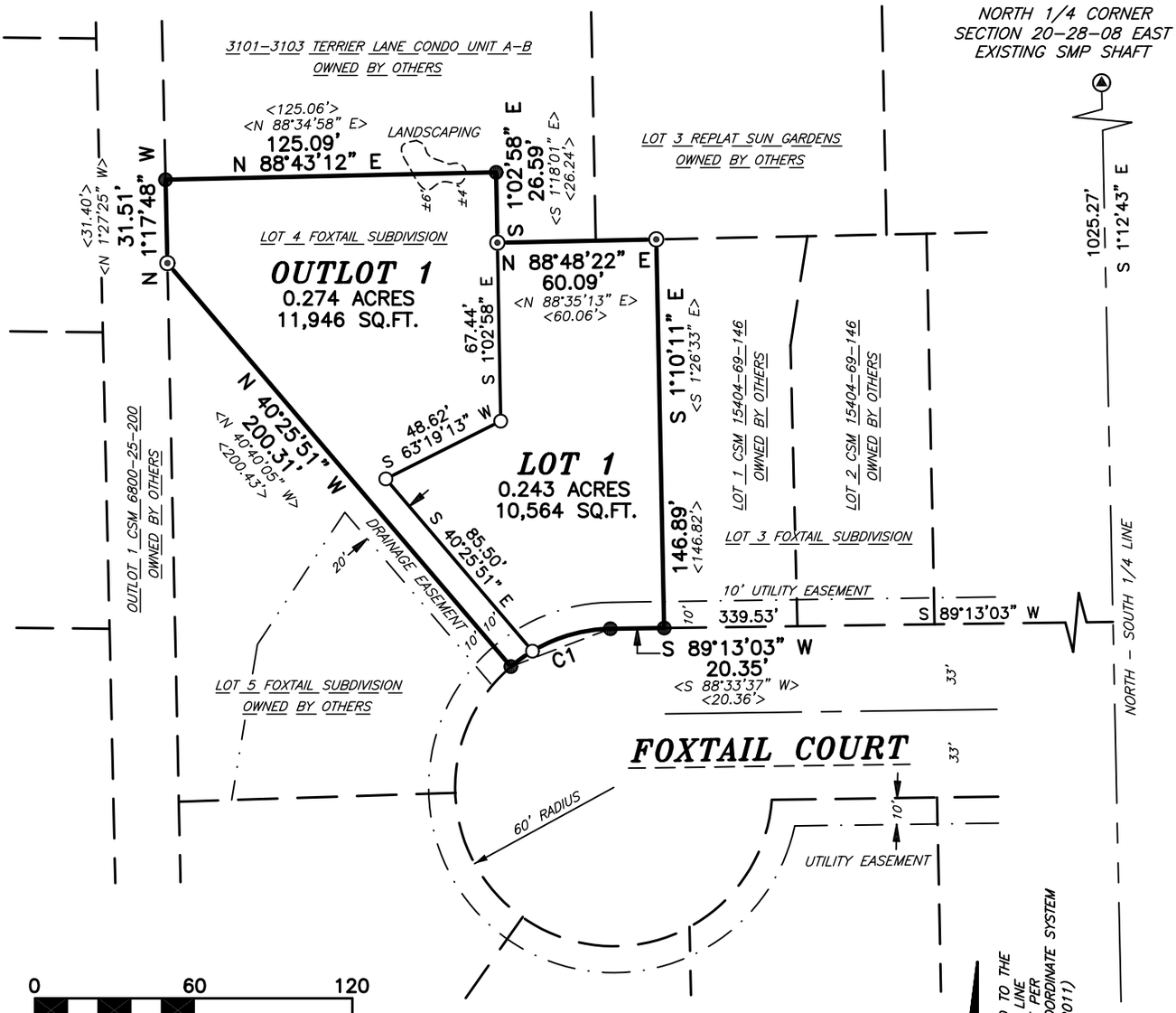
FILE #: 25-0422 WESTON

DRAFTED BY: TIMOTHY G. VREELAND

DRAWN BY: DALTON L. ZEINERT

SHEET 1 OF 2 SHEETS

THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATION.



0 60 120

SCALE 1" = 60'

LEGEND

- ⍋ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
- ○ = 0.75" x 24" REBAR 1.502 POUNDS PER FOOT SET
- ● = 1.315" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- ⊙ = 0.75" REBAR FOUND IN PLACE
- < > = PREVIOUSLY RECORDED AS
- CSM = CERTIFIED SURVEY MAP

OUTLOT 1 OF THIS MAP IS A STORM WATER RETENTION AREA.

Curve Table

Curve #	Arc Length	Radius	Central Angle	Chord Direction	Chord Length
C1	41.07'	60.00'	39°12'58"	S 69°12'34" W	40.27'
LOT 1	31.02'		29°37'18"	S 74°00'24" W	30.68'
OL1	10.05'		9°35'40"	S 54°23'55" W	10.04'

CERTIFIED SURVEY MAP

ALL OF LOT 4 OF FOXTAIL SUBDIVISION, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF JENNIFER HIGGINS AND THE VILLAGE OF WESTON, I SURVEYED, MAPPED AND DIVIDED ALL OF LOT 4 OF FOXTAIL SUBDIVISION, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A–E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF THE VILLAGE OF WESTON, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.

DATED THIS 5TH DAY OF SEPTEMBER, 2025
SURVEY PERFORMED SEPTEMBER 3RD, 2025

_____
TIMOTHY G. VREELAND P.L.S. 2291

REVIEWED AND APPROVED FOR RECORDING BY THE VILLAGE OF WESTON

DATE:_____

_____
VILLAGE OF WESTON

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees, October 20, 2025**
Description:	**Discussion and/or action on Tourism Entity Agreement with the Wausau CVB from January 1, 2026 – December 31, 2027**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board of Trustees like to approve the Tourism Commission's recommendation of a two-year Tourism Entity Agreement with the Wausau CVB?**

Background

Below is an excerpt from the draft September 15, 2025, Tourism Commission meeting minutes.

> ***Discussion and/or action on Tourism Entity Agreement for 2026 with the Wausau CVB.*** *Gebert addressed the commission of the Wausau/Central Wisconsin Convention & Visitors Bureau, Inc. Bylaws. She also explained that the reason behind a one-year contract is to be coincide with the Metro, but the commission can choose to do a two-year contract if they prefer.*
>
> *White informed the commission and staff that the bylaw is on their Board September agenda.*
>
> *Motion by Zeyghami, second by Frederick to recommend approval of the Tourism Entity Agreement as provided, changing from one year ending in 2026, to two years ending in 2027.*
>
> *Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass*

Attached are two copies of the **Tourism Entity Agreement** one w*ith Track Changes* and one w*ithout Track Changes*, allowing the BOT to easily see where changes occurred. The draft agreement is amended to reflect the recommendation of the Tourism Commission from a one-year to a two-year agreement term of January 1, 2026-December 31, 2027.

Attached Docs:	**Draft Tourism Entity Agreement *with* track changes** **Draft Tourism Entity Agreement *without* track changes**
Commission Action:	**Noted in the RFC.**
Fiscal Impact:	**None.**
Recommendation:	**None.**

Recommended Language for Official Action

I move approval of the Tourism Entity Agreement with the Wausau Convention and Visitors Bureau from January 1, 2026 – December 31, 2027.

Or something else . . ..

TOURISM ENTITY AGREEMENT

This TOURISM ENTITY AGREEMENT ("Agreement") is entered into by and between the Village of Weston ("Village"), a Wisconsin municipal corporation, the Weston Tourism Commission ("Commission"), and the Wausau Central Wisconsin Convention & Visitors Bureau, Inc. ("CVB"), a Wisconsin Non-Profit 501(c)(6) Non-Stock Corporation, effective January 1, 2026~~5~~.

WHEREAS, pursuant to Wis. Stat. § 66.0615 ("Room Tax Act"), the Village is authorized by the laws of the State of Wisconsin to impose a tax on "the sales price from selling or furnishing, at retail, except sales for resale, rooms or lodging to transients by hotelkeepers, motel operators, marketplace providers, owners of short-term rentals, and other persons or retailers selling or furnishing accommodations that are available to the public, irrespective of whether membership is required for use of the accommodations" ("Room Tax"); and

WHEREAS, pursuant to the Room Tax Act, the Village has enacted Village Ordinance Section 78.102 imposing an eight percent (8%) Room Tax ("Village's Room Tax"); and

WHEREAS, the Village has created the Commission to monitor the collection of the Village's Room Tax and to oversee the proper expenditures of the Village's Room Tax in accordance with the requirements of the Room Tax Act; and

WHEREAS, the Village, the Commission and the CVB desire to enter into a non-exclusive contract whereby the CVB shall perform the functions of a tourism entity in the Village as required by Wis. Stat. § 66.0615(1m)(b) 1. and ensure that the Village's Room Tax is spent in accordance with the requirements of the Room Tax Act; and

WHEREAS, since the Village is a single municipality and not part of a "zone" as defined by the Room Tax Act, the parties agree and understand that the Room Tax Act requires all of the Village's Room Tax provided to the CVB to be used for Tourism Promotion and Tourism Development in the Village.

NOW, THEREFORE, in consideration of mutual promises, covenants, and agreements herein contained, and other good and valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows:

1. RECITALS. The foregoing Recitals are hereby incorporated in, and made a part of, this Agreement.

2. DEFINITIONS:

   a. "Agreement" shall mean this Tourism Entity Agreement entered into by and between the Village of Weston, the Weston Tourism Commission, and the Wausau Central Wisconsin Convention & Visitors Bureau, Inc., effective January 1, 2026~~5~~.

   b. "Commission" shall mean the Weston Tourism Commission.

c. "CVB" shall mean the Wausau Central Wisconsin Convention & Visitors Bureau, Inc., a Wisconsin Non-Profit 501(c)(6) Non-Stock Corporation.

d. "Remitted Room Taxes" shall mean the amount of the Village's Room Tax that is provided to the CVB under this Agreement.

e. "Room Tax" shall mean the tax authorized by Wis. Stat. § 66.0615 on "the sales price from selling or furnishing, at retail, except sales for resale, rooms or lodging to transients by hotelkeepers, motel operators, marketplace providers, owners of short-term rentals, and other persons or retailers selling or furnishing accommodations that are available to the public, irrespective of whether membership is required for use of the accommodations."

f. "Room Tax Act" shall mean Wis. Stat. § 66.0615, as amended during the term of this Agreement.

g. "Tourism Promotion and Tourism Development" is defined by the Room Tax Act and means any of the following that are significantly used by transient tourists and reasonably likely to generate paid overnight stays in the Village at more than one establishment on which a Room Tax may be imposed, that are owned by different persons:

   i. Marketing projects, including advertising media buys, creation and distribution of printed or electronic tourist materials, or efforts to recruit conventions, sporting events, or motor coach groups.
   ii. Transient tourist informational services.
   iii. Tangible municipal development, including a convention center.

h. "Village" shall mean the Village of Weston.

i. "Village's Room Tax: shall mean the eight percent (8%) tax imposed by the Village pursuant to Village Ordinance Section 78.102.

3. PURPOSE. The purpose of this Agreement is to set forth the respective duties and obligations of the parties hereto as to the allocation and use of Remitted Room Taxes. All of the Remitted Room Taxes shall be used for Tourism Promotion and Tourism Development which benefits the Village.

4. ROOM TAX REVENUES. The Village has imposed, and will collect, an eight percent (8%) Room Tax on transient visitors who stay at lodging properties subject to the Village's Room Tax.

a. Of the total amount of the Village's Room Tax revenue that is collected, the Village shall retain thirty percent (30%) and provide seventy percent (70%) to the Commission.

b. Of the seventy percent (70%) amount of the Village's Room Tax revenue that is collected, the Commission shall forward forty percent (40%), quarterly, to the CVB.
   i. Of the forty percent (40%) amount of the Village's Room Tax revenue that is forwarded quarterly to the CVB, two and one-half percent (2.5%) is specifically for the administration of the Weston Tourism Commission Room Tax Grant program.

c. Of the seventy percent (70%) amount of the Village's Room Tax revenue that is collected, the Commission shall forward thirty percent (30%), quarterly, to the CVB to be held in the "Weston Commission Room Tax Account."

d. All of the Remitted Room Taxes shall be used for Tourism Promotion and Tourism Development which benefits the Village. None of the Remitted Room Taxes shall be spent on marketing projects or transient tourist informational services that are not reasonably likely to generate paid overnight stays in the Village.

5. CVB RESPONSIBILITIES. The CVB shall be responsible for the following:

a. Annual Meeting. The CVB shall hold an annual meeting in which the Village trustees, Commission, and other community leaders shall be invited. During the annual meeting, the CVB Board shall present reports on:

   i. The use of all Remitted Room Taxes for the previous year with supporting documentation showing that each dollar was used for Tourism Promotion and Tourism Development in the Village.
   ii. Goals and plans for the upcoming year.
   iii. Financial plans and results.
   iv. Proposed changes, if any, to this Agreement.

b. Administrative Support. The CVB shall obtain staff, support services, and assistance in developing and implementing strategies for Tourism Promotion and Tourism Development in the Village. Any notices or documentation required to be provided to the Village or the Commission shall be forwarded to the Village Administrator and Chairperson of the Commission. The CVB shall attend all meetings called by the Village or the Commission to discuss issues pertaining to the Village's Room Tax collection and expenditures and to otherwise cooperate to achieve the purposes of the Room Tax Act. A concentrated effort will be made to ensure tourism amenities in the Village are on the Visit Wausau website and promoted through marketing projects and transient tourist informational services. All applications for grant funds require formal Commission approval prior to releasing grant funds. Grant funds may be released after the event if there is insufficient time for Commission approval before the event. All events funded through the Weston Commission Room Tax Account shall be entered into the CVB events calendar and promoted by the CVB. Within sixty (60) days of the completion of a funded event, the CVB shall provide to the Village and Commission a post-

event report on the paid overnight stays in the Village because of the event as well as a post-event report from the event coordinator. Failure to provide a post-event report on the supplied form will influence award of future grant requests.

c. Accounting. The CVB shall provide the Weston Tourism Commission, Village Board, and Finance Department with an accounting of the activities and expenditures of all Remitted Room Taxes, on a quarterly basis. This quarterly accounting shall provide an itemized breakdown of the use of all Remitted Room Taxes during that quarter with supporting documentation showing that each dollar was used for Tourism Promotion and Tourism Development in the Village. Additionally, the CVB shall provide to the Village and the Commission, a copy of its annual audit immediately upon its receipt. The Village and the Commission shall have the right to examine the CVBs records at all reasonable times. Progress reports and reviews by the Village and the Commission may be called for at any time.

d. Department of Revenue. The CVB agrees to prepare all documents and reports required by the Room Tax Act, including forms required by the Wisconsin Department of Revenue. The CVB shall provide all such completed forms and reports to the Village at least thirty (30) days before they are due.

e. Compliance. The CVB agrees to strictly comply with the Room Tax Act. The Village and other surrounding municipalities have not created a tourism zone. Therefore, all of the Remitted Room Taxes must be used for Tourism Promotion and Tourism Development which benefits the Village.

    i. The CVB agrees to make every effort to monitor and keep up to date its web site and print materials with the most current directory of Village of Weston amenities, attractions, and businesses, including hotels and restaurants.

f. Complete Transparency. The CVB agrees to comply with applicable laws pertaining to its non-profit status. The CVB also recognizes that it is contracting with a municipality that is subject to Wisconsin Open Meeting and Public Records Laws. Consistent with maintaining a high level of transparency, the CVB agrees to:

    i. Post its meeting agenda and meeting minutes on its web site, which may include closed session as permitted by the open meetings law.
    ii. Provide the Village's clerk with an electronic copy of all meeting notices, agendas and minutes at the same time each is distributed to CVB Board members.
    iii. Post the names and contact information of CVB Board members on the CVB web site.
    iv. Meeting agendas shall include an item near or at the end of the meeting where CVB Board members can suggest agenda items for an upcoming meeting.

v. Maintain a position on the CVB Board for a Village of Weston representative, appointed by the Village President and confirmed by the Board of Trustees.

6. ROOM TAX DELINQUENCIES. The parties agree that they shall work together toward the collection of any delinquent Room Tax owed to the Village.

7. TERM. This Agreement shall remain in effect for a period of ~~one~~two years, beginning on January 1, 2026~~5~~, and ending on December 31, 2027~~65~~.

8. TERMINATION.

a. For Cause. The Village or the Commission may immediately terminate this Agreement for cause if the CVB has committed a material breach of this Agreement, including but not limited to, the use of Remitted Room Taxes for purposes other than Tourism Promotion and Tourism Development in the Village, or releasing grant funds without prior Commission approval.

b. Without Cause. Any party may terminate this Agreement, without cause, upon thirty (30) days' written notice to the other parties.

c. In the Event of Termination. Upon termination of this Agreement, the Village and Commission shall make no further remittances to the CVB and all Remitted Room Taxes that have not yet been used for Tourism Promotion and Tourism Development in the Village shall be the property of the Commission. Within thirty (30) days of termination, the CVB shall provide the Commission with a final accounting of the activities and expenditures of all Remitted Room Taxes and a check made payable to the Commission or its new tourism entity for all unused Remitted Room Taxes.

9. INDEMNIFICATION. The CVB shall indemnify, save and hold harmless the Village, Commission, and their officers, agents, and employees from any and all claims, demands, actions, or causes of action of whatever nature and character arising out, or by reason of, the execution or performance of work or services provided herein, except upon the sole negligence or willful misconduct of the Village or its Commission, and further agrees to defend, at its sole cost and expense, any action or proceeding commenced for the purpose of asserting any claim(s) of whatever character arising hereunder.

10. MODIFICATION. This Agreement shall not be modified without an express written agreement executed by the parties.

11. SEVERABILITY. If any provision or provisions of this Agreement shall be held to be invalid, such holding shall not, in any way whatsoever, affect the validity of the remainder of this Agreement.

12. GOVERNING LAW. This Agreement has been drawn and executed and shall be performed in the State of Wisconsin and shall be governed by the laws of the State of Wisconsin.

13. WAIVER. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Agreement.

14. ENFORCEMENT. Enforcement of this Agreement may be proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party.

15. ENTIRE AGREEMENT. This Agreement sets forth the entire understanding of the parties hereto and supersedes any and all prior agreements, arrangements, and understandings relating to the subject matter hereof. There are no representations, arrangements, understandings, or agreements, either oral or written, not contained herein.

16. AUTHORITY. In signing this Agreement, the parties represent and warrant that the terms herein have been approved by their respective governing bodies, and that appropriate authority rests in the signatories on behalf of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement.

VILLAGE OF WESTON

By: _____ Dated: _____
Mark Maloney, Village President

Countersigned: _____ Dated: _____
Pamela Brehm, Clerk

VILLAGE OF WESTON TOURISM COMMISSION

By: _____ Dated: _____
_____, Chair

Attest: _____ Dated: _____
_____, Vice Chair

WAUSAU CENTRAL WISCONSIN CONVENTION & VISITORS BUREAU, INC.

By: _____ Dated: _____
_____, Executive Director

Attest: _____ Dated: _____
_____, Secretary

TOURISM ENTITY AGREEMENT

This TOURISM ENTITY AGREEMENT ("Agreement") is entered into by and between the Village of Weston ("Village"), a Wisconsin municipal corporation, the Weston Tourism Commission ("Commission"), and the Wausau Central Wisconsin Convention & Visitors Bureau, Inc. ("CVB"), a Wisconsin Non-Profit 501(c)(6) Non-Stock Corporation, effective January 1, 2026.

WHEREAS, pursuant to Wis. Stat. § 66.0615 ("Room Tax Act"), the Village is authorized by the laws of the State of Wisconsin to impose a tax on "the sales price from selling or furnishing, at retail, except sales for resale, rooms or lodging to transients by hotelkeepers, motel operators, marketplace providers, owners of short-term rentals, and other persons or retailers selling or furnishing accommodations that are available to the public, irrespective of whether membership is required for use of the accommodations" ("Room Tax"); and

WHEREAS, pursuant to the Room Tax Act, the Village has enacted Village Ordinance Section 78.102 imposing an eight percent (8%) Room Tax ("Village's Room Tax"); and

WHEREAS, the Village has created the Commission to monitor the collection of the Village's Room Tax and to oversee the proper expenditures of the Village's Room Tax in accordance with the requirements of the Room Tax Act; and

WHEREAS, the Village, the Commission and the CVB desire to enter into a non-exclusive contract whereby the CVB shall perform the functions of a tourism entity in the Village as required by Wis. Stat. § 66.0615(1m)(b) 1. and ensure that the Village's Room Tax is spent in accordance with the requirements of the Room Tax Act; and

WHEREAS, since the Village is a single municipality and not part of a "zone" as defined by the Room Tax Act, the parties agree and understand that the Room Tax Act requires all of the Village's Room Tax provided to the CVB to be used for Tourism Promotion and Tourism Development in the Village.

NOW, THEREFORE, in consideration of mutual promises, covenants, and agreements herein contained, and other good and valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows:

1. RECITALS. The foregoing Recitals are hereby incorporated in, and made a part of, this Agreement.

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f. "Room Tax Act" shall mean Wis. Stat. § 66.0615, as amended during the term of this Agreement.

g. "Tourism Promotion and Tourism Development" is defined by the Room Tax Act and means any of the following that are significantly used by transient tourists and reasonably likely to generate paid overnight stays in the Village at more than one establishment on which a Room Tax may be imposed, that are owned by different persons:

   i. Marketing projects, including advertising media buys, creation and distribution of printed or electronic tourist materials, or efforts to recruit conventions, sporting events, or motor coach groups.
   ii. Transient tourist informational services.
   iii. Tangible municipal development, including a convention center.

h. "Village" shall mean the Village of Weston.

i. "Village's Room Tax: shall mean the eight percent (8%) tax imposed by the Village pursuant to Village Ordinance Section 78.102.

3. PURPOSE. The purpose of this Agreement is to set forth the respective duties and obligations of the parties hereto as to the allocation and use of Remitted Room Taxes. All of the Remitted Room Taxes shall be used for Tourism Promotion and Tourism Development which benefits the Village.

4. ROOM TAX REVENUES. The Village has imposed, and will collect, an eight percent (8%) Room Tax on transient visitors who stay at lodging properties subject to the Village's Room Tax.

a. Of the total amount of the Village's Room Tax revenue that is collected, the Village shall retain thirty percent (30%) and provide seventy percent (70%) to the Commission.

b. Of the seventy percent (70%) amount of the Village's Room Tax revenue that is collected, the Commission shall forward forty percent (40%), quarterly, to the CVB.
   i. Of the forty percent (40%) amount of the Village's Room Tax revenue that is forwarded quarterly to the CVB, two and one-half percent (2.5%) is specifically for the administration of the Weston Tourism Commission Room Tax Grant program.

c. Of the seventy percent (70%) amount of the Village's Room Tax revenue that is collected, the Commission shall forward thirty percent (30%), quarterly, to the CVB to be held in the "Weston Commission Room Tax Account."

d. All of the Remitted Room Taxes shall be used for Tourism Promotion and Tourism Development which benefits the Village. None of the Remitted Room Taxes shall be spent on marketing projects or transient tourist informational services that are not reasonably likely to generate paid overnight stays in the Village.

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a. Annual Meeting. The CVB shall hold an annual meeting in which the Village trustees, Commission, and other community leaders shall be invited. During the annual meeting, the CVB Board shall present reports on:

   i. The use of all Remitted Room Taxes for the previous year with supporting documentation showing that each dollar was used for Tourism Promotion and Tourism Development in the Village.
   ii. Goals and plans for the upcoming year.
   iii. Financial plans and results.
   iv. Proposed changes, if any, to this Agreement.

b. Administrative Support. The CVB shall obtain staff, support services, and assistance in developing and implementing strategies for Tourism Promotion and Tourism Development in the Village. Any notices or documentation required to be provided to the Village or the Commission shall be forwarded to the Village Administrator and Chairperson of the Commission. The CVB shall attend all meetings called by the Village or the Commission to discuss issues pertaining to the Village's Room Tax collection and expenditures and to otherwise cooperate to achieve the purposes of the Room Tax Act. A concentrated effort will be made to ensure tourism amenities in the Village are on the Visit Wausau website and promoted through marketing projects and transient tourist informational services. All applications for grant funds require formal Commission approval prior to releasing grant funds. Grant funds may be released after the event if there is insufficient time for Commission approval before the event. All events funded through the Weston Commission Room Tax Account shall be entered into the CVB events calendar and promoted by the CVB. Within sixty (60) days of the completion of a funded event, the CVB shall provide to the Village and Commission a post-

event report on the paid overnight stays in the Village because of the event as well as a post-event report from the event coordinator. Failure to provide a post-event report on the supplied form will influence award of future grant requests.

c. Accounting. The CVB shall provide the Weston Tourism Commission, Village Board, and Finance Department with an accounting of the activities and expenditures of all Remitted Room Taxes, on a quarterly basis. This quarterly accounting shall provide an itemized breakdown of the use of all Remitted Room Taxes during that quarter with supporting documentation showing that each dollar was used for Tourism Promotion and Tourism Development in the Village. Additionally, the CVB shall provide to the Village and the Commission, a copy of its annual audit immediately upon its receipt. The Village and the Commission shall have the right to examine the CVBs records at all reasonable times. Progress reports and reviews by the Village and the Commission may be called for at any time.

d. Department of Revenue. The CVB agrees to prepare all documents and reports required by the Room Tax Act, including forms required by the Wisconsin Department of Revenue. The CVB shall provide all such completed forms and reports to the Village at least thirty (30) days before they are due.

e. Compliance. The CVB agrees to strictly comply with the Room Tax Act. The Village and other surrounding municipalities have not created a tourism zone. Therefore, all of the Remitted Room Taxes must be used for Tourism Promotion and Tourism Development which benefits the Village.

    i. The CVB agrees to make every effort to monitor and keep up to date its web site and print materials with the most current directory of Village of Weston amenities, attractions, and businesses, including hotels and restaurants.

f. Complete Transparency. The CVB agrees to comply with applicable laws pertaining to its non-profit status. The CVB also recognizes that it is contracting with a municipality that is subject to Wisconsin Open Meeting and Public Records Laws. Consistent with maintaining a high level of transparency, the CVB agrees to:

    i. Post its meeting agenda and meeting minutes on its web site, which may include closed session as permitted by the open meetings law.
    ii. Provide the Village's clerk with an electronic copy of all meeting notices, agendas and minutes at the same time each is distributed to CVB Board members.
    iii. Post the names and contact information of CVB Board members on the CVB web site.
    iv. Meeting agendas shall include an item near or at the end of the meeting where CVB Board members can suggest agenda items for an upcoming meeting.

v. Maintain a position on the CVB Board for a Village of Weston representative, appointed by the Village President and confirmed by the Board of Trustees.

6. ROOM TAX DELINQUENCIES. The parties agree that they shall work together toward the collection of any delinquent Room Tax owed to the Village.

7. TERM. This Agreement shall remain in effect for a period of two years, beginning on January 1, 2026, and ending on December 31, 2027.

8. TERMINATION.

a. For Cause. The Village or the Commission may immediately terminate this Agreement for cause if the CVB has committed a material breach of this Agreement, including but not limited to, the use of Remitted Room Taxes for purposes other than Tourism Promotion and Tourism Development in the Village, or releasing grant funds without prior Commission approval.

b. Without Cause. Any party may terminate this Agreement, without cause, upon thirty (30) days' written notice to the other parties.

c. In the Event of Termination. Upon termination of this Agreement, the Village and Commission shall make no further remittances to the CVB and all Remitted Room Taxes that have not yet been used for Tourism Promotion and Tourism Development in the Village shall be the property of the Commission. Within thirty (30) days of termination, the CVB shall provide the Commission with a final accounting of the activities and expenditures of all Remitted Room Taxes and a check made payable to the Commission or its new tourism entity for all unused Remitted Room Taxes.

9. INDEMNIFICATION. The CVB shall indemnify, save and hold harmless the Village, Commission, and their officers, agents, and employees from any and all claims, demands, actions, or causes of action of whatever nature and character arising out, or by reason of, the execution or performance of work or services provided herein, except upon the sole negligence or willful misconduct of the Village or its Commission, and further agrees to defend, at its sole cost and expense, any action or proceeding commenced for the purpose of asserting any claim(s) of whatever character arising hereunder.

10. MODIFICATION. This Agreement shall not be modified without an express written agreement executed by the parties.

11. SEVERABILITY. If any provision or provisions of this Agreement shall be held to be invalid, such holding shall not, in any way whatsoever, affect the validity of the remainder of this Agreement.

12. GOVERNING LAW. This Agreement has been drawn and executed and shall be performed in the State of Wisconsin and shall be governed by the laws of the State of Wisconsin.

13. WAIVER. No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Agreement.

14. ENFORCEMENT. Enforcement of this Agreement may be proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party.

15. ENTIRE AGREEMENT. This Agreement sets forth the entire understanding of the parties hereto and supersedes any and all prior agreements, arrangements, and understandings relating to the subject matter hereof. There are no representations, arrangements, understandings, or agreements, either oral or written, not contained herein.

16. AUTHORITY. In signing this Agreement, the parties represent and warrant that the terms herein have been approved by their respective governing bodies, and that appropriate authority rests in the signatories on behalf of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement.

VILLAGE OF WESTON

By: _____ Dated: _____
Mark Maloney, Village President

Countersigned: _____ Dated: _____
Pamela Brehm, Clerk

VILLAGE OF WESTON TOURISM COMMISSION

By: _____ Dated: _____
_____, Chair

Attest: _____ Dated: _____
_____, Vice Chair

WAUSAU CENTRAL WISCONSIN CONVENTION & VISITORS BUREAU, INC.

By: _____ Dated: _____
_____, Executive Director

Attest: _____ Dated: _____
_____, Secretary

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees Meeting, October 20, 2025**
Description:	**Discussion and/or action on the Village Administrator accepting a Three-Year Term on the League of Wisconsin Municipalities Board of Directors**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to approve the Administrator serving a three-year term with the League of Wisconsin Municipalities?**

Background

I am pleased to share that the League of Wisconsin Municipalities (LWM) has extended me the opportunity to serve a three-year term on their Board of Directors.

The Board of Directors is responsible for the appointment and supervision of the LWM's Executive Director, establishment of League membership dues and budget, adoption of a legislative agenda and all other customary duties of a board of directors.

The board meets in-person quarterly, on or about the first Fridays of February and May, the second Thursday and Friday of July and on the first day of the League's annual conference in October. Meeting dates, times and locations are established early in the year, but may be revised. The board may also meet in special session as needed. Quarterly meetings are generally in-person while special meetings are generally conducted virtually. Meetings may take place in any city or village in Wisconsin and typically result in a one or two overnight stay. Board members are reimbursed for mileage and other travel expenses. The position of director is otherwise uncompensated.

I feel participation on the Board will further strengthen collaboration and communication between the statewide organization and the Village, plus provide valuable insight on legislative initiatives. For additional information on the board, please visit https://www.lwm-info.org/746/Officers-Board-of-Directors.

If approved, I'm excited to accept the opportunity and serve on the LWM Board of Directors for the next three years.

Attached Docs:	**None.**
Committee Action:	**None.**
Fiscal Impact:	**None.**
Recommendation:	**None.**

Recommended Language for Official Action

I move approval of the Administrator's appointment to the League of Wisconsin Municipalities Board of Directors for a three-year term.

Something else . . ..

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, October 20, 2025
Description:	3 Year Service Agreement with Primadata
From:	Pamela Brehm, Clerk
Question:	Does the Village of Weston want to enter into a three-year service agreement with Primadata for printing and mailing utility bills and other services?

Background

As a background, the Village of Weston has contracted with Bayside Printing and Primadata, who are based out of the Green Bay, area for many years. Bayside and Primadata have worked together in the past and presently work together to provide the Village with mass mailings that it may have. These mass mailings include:

- Monthly utility billings (setup, printing, and mailing)
- Consumer Confidence Report (CCR) postcards (setup, printing, and mailing)
- Hydrant Flushing notices to customers (setup, printing, and mailing)

We have been notified that these two entities will not be working together beginning in 2026 and the Village needs to make a decision how it will proceed in the future as its current contract expires in January of 2026. Primadata, who completes many of the services the Village utilizes has provided us with a new 3-year contract to consider. The new contract is consistent with what has been provided in previous years.

Attached Docs:	3 Year Service Agreement with Primadata and Village of Weston
Committee Action:	None.
FISCAL IMPACT:	
Recommendation:	Recommended by staff

Recommended Language for Official Action

I move to approve the 3 Year Service Agreement with Primadata.

Or

Something else…

Additional action: None.

3 Year Service Agreement
Primadata/Village of Weston

Date: 01/26/2026

Project Name: **Utility Bills & Disconnect Notices**

Primadata, LLC ("Service Provider") will supply, and Village of Weston ("Customer") will accept exclusively from Service Provider all of the Service Items listed in the text of this Agreement. Customer agrees to pay Service Provider for all services rendered on a net thirty (30) basis. Customer warrants that it is not subject to any existing Agreement for the processing services described within this Agreement. Service Provider guarantees that it will provide print and mail services based on services described within the contents of the Agreement and any attached Schedules.

Customer agrees and acknowledges the following as an Agreement to services rendered for the period of three (3) years with a one (1) year auto renewal option. Sixty (60) day prior notice is required for forfeiture of one (1) year auto renewal option. If Customer believes Service Provider has consistently failed to provide quality of goods and services as described within the Agreement, Customer may terminate this Agreement without penalty provided that Customer first gives Service Provider written notice detailing such service deficiencies, and if Service Provider fails to resolve such deficiencies within sixty (60) days after notice. If Customer terminates the Agreement for reasons other than service deficiencies, the penalty is one hundred ($100.00)/month for any remaining months left on the Agreement. Customer concerns shall be presumed resolved unless Customer gives Service Provider a second written notice detailing the continuing deficiencies within ten (10) days after the expiration of such sixty (60) day resolution period. Customer may then cancel this Agreement provided that all previous balances due to Service Provider are paid, for all services rendered.

Service Provider will receive a file(s) on a set schedule over their Secure File Transfer Protocol (SFTP) for the project(s).

Service Provider will invoice each project on a monthly basis. The scope of work is laid out below and priced according to the previously received quote from Service Provider.

Scope of Work

Production Services

Item	Price/Description
Delivery Service	First Class Presort Mail Electronic submission of Paperwork & Deliver to Post Office
Postage	Postage as incurred and invoiced separately, requires postage account to be established before the first mailing. Postage is a pure pass-through and is subject to change according to USPS rates.
Statement Page 1	$0.145/each – Print 1/0 on 8.5x11 24# white w/3.5" perf, insert into PDI #10 double window envelope
Additional Images	$0.038/image – All additional pages will be printed 1/1 on plain 8.5x11 24# supplied by Service Provider
PDF Images	$0.018/image – PDF images supplied back via SFTP
Manual Flat Inserting	$0.60/each – hand insert into 9x12 envelope (includes the cost of envelope)

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Inserting Service	$0.018/each
Insert Printing	To be quoted at the time of request

Optional Services

NCOA	$0.018/each
Reprocessing Charge	$80.00/each
Message Rework Charge	$60.00/each

Notes

1) Optional Services are not included in the total cost.
2) As of July 1 1998, all addresses on any discount rate first class mail must have been exposed to NCOA updating or ancillary endorsement readings on the outer front read area of the mailing envelopes.
3) Data processing and setup includes CASS certification/standardization of addresses provided, necessary barcode creation, merging variable data into templates and setting up printer configurations.
4) Any Development work not listed in the specifications or the quote, but necessary for the job, will be billed accordingly. Programming services are charged at $175.00 per hour. Customer will be notified of the needed work.
5) In the event that cost of materials increases by at least 6% during the duration of the agreement, Service Provider reserves the right to review pricing and discuss any potential needed price adjustments with Customer.

Production Schedules

Production schedules are already established and followed by both the Customer and Service Provider. In the event that production schedules are not adhered to by the Customer, delivery dates for the impacted job(s) will be subject to renegotiations. There will be no liability or penalty for delayed delivery due to state of war, riot, civil disorder, fire, strikes, accidents, action of government or civil authority, acts of God, or other causes beyond the control of the Service Provider. In such cases, schedules will be extended by an amount of time equal to delay incurred.

Alterations/Corrections

Customer alterations include all work performed in addition to the original specifications. All such work will be charged at the Service Provider's current rates.

Customer Furnished Materials

Materials furnished by Customer or their suppliers are verified by delivery tickets. The Service Provider bears no responsibility for discrepancies between delivery tickets and actual counts. Customer supplied paper must be delivered according to specifications furnished by the Service Provider. These specifications will include correct weight, thickness, pick resistance, and other technical requirements. Artwork, or other materials furnished by the Customer must be usable by the Service Provider without alteration or repair. Items not meeting these requirements will be repaired by the Customer, or by the Service Provider at the Service Provider's current rates.

Outside Purchases

Unless otherwise agreed in writing, all outside purchases as requested or authorized by the Customer, are chargeable.

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Terms/Claims/Liens
Payment is net thirty (30) calendar days from date of invoice for services. Claims for defects, damages or shortages must be made by the Customer in writing no later than ten (10) calendar days after services are rendered. If no such claim is made, the Service Provider and the Customer will understand that the job has been accepted. Postage invoices will be sent by Service Provider after each mailing. Payment terms for postage invoices is "due on receipt".

Liability
The Service Provider's liability will be limited to the replacement of, and postage for any errors in printing, storing, sorting and mailing of documents. The loss of Private Member Data due to a breach, whether internal or external, can cause severe reputation damage to both the Service Provider and the Customer. Service Provider will maintain Cyber Liability insurance coverage in the amount of at least $1,000,000 to aid in rectifying and repairing member and Customer confidence. To help limit the effects of a breach, Service Provider will remove all Customer's data from their systems (including backup systems) within one hundred twenty (120) days of mailing of the documents. This includes data files and all files generated for each specific print job. Customer retains the right to audit Service Provider with twenty four (24) hour notice to determine compliance with this provision. Service Provider and Customer agree to notify each other in a timely manner should either become aware of a data breach.

Storage/Warehousing
The Service Provider will retain tangible paper materials until the related end product has been accepted by the Customer. The Service Provider is not liable for any loss or damage to stored material beyond what is recoverable by the Service Provider's fire and extended insurance coverage. Any unused tangible paper materials will be returned to Customer, at Customer's expense, or destroyed upon termination of the Agreement.

Indemnification
The Customer agrees to indemnify and hold harmless Service Provider for all liability, damages, and attorney fees that may be incurred in any legal action connected with copyright infringement involving work produced from data provided by Customer. Service Provider must notify Customer of any such action within five (5) business days of knowledge of such action. Service Provider agrees to indemnify and hold harmless Customer for all liability, damages, and attorney fees that may be incurred in any legal action connected with copyright infringement involving software, processes and machinery used in the production of documents for Customer.

Dispute Resolution
The Parties will attempt to resolve any dispute or claim arising from or in connection with this Agreement by appropriate internal mean, including referral to each Parties senior management. Before either Party may bring any action or other proceeding, such Party will promptly notify the other Party in writing of the dispute or claim. No action will be brought until: (a) the respective key personnel for each Party conduct a study of the dispute or claim; (b) a meeting between the Parties including at least one representative of senior management, is held at a mutually convenient time and place as soon as possible to try to resolve the dispute; and (c) if after such meeting takes place, one of the Parties sends a letter to the other stating it is unable to resolve the matter in dispute. Thereafter, the Parties may, by mutual consent, seek to resolve any disputes by the use of mediation and/or binding or non-binding arbitration. Unless the Parties agree otherwise in writing, neither Party waives its right to seek the remedies otherwise available to it under this Agreement by pursuing alternative dispute resolution such as mediation or arbitration.

Personal or Economic Rights
The Customer also warrants that the work does not contain anything that is libelous or scandalous, or anything that threatens anyone's right to privacy or other personal or economic rights. The Customer will,

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at the Customer's sole expense, promptly and thoroughly defend the Service Provider in all legal actions on these grounds as long as the Service Provider:

- Promptly notifies the Customer of the legal action.
- Gives the Customer reasonable time to undertake and conduct a defense.

The Service Provider reserves the right to use his or her sole discretion in refusing to print anything he or she deems illegal, libelous, scandalous, improper or infringing upon copyright law.

Security

Services included in this Agreement may or may not involve the transfer of nonpublic personal information between the Parties. This information is the property of Customer and will be used only for the purposes set forth in this Agreement. All information will be rendered with a high degree of care to protect the security, integrity and confidentiality of the information. Under some limited circumstances, the further transfer of information may be needed to accomplish the purposes for which Customer has contracted Service Provider. If a transfer of the information by Service Provider to a third party is required and permitted, Service Provider agrees that:

a. Customer is not a party to the Agreement with the third party.
b. Service Provider will use caution and prudence in the selection of responsible third parties as permitted under this term.
c. Service Provider will obtain an Agreement from the third party it selects that the third party will use a high degree of care to protect the security, integrity and confidentiality of the information, use the information only for the purposes agreed upon, not transfer the information further, return or destroy the information to Service Provider upon either the completion of the work, or in any event, not later that the termination of the Agreement for services.

Any and all information disclosed by Customer shall be deemed to be confidential information. Service Provider shall not use Customer information for any purpose other than as reasonably necessary to fulfill the terms of this Agreement, and shall not disclose Customer information to any third party person without the prior written consent of Customer. Service Provider shall not make Customer information available to any employees, contractors, or agents of Service Provider except those with a need to know. Service Provider shall implement appropriate measures to ensure the security and confidentiality of all Customer information in its possession from time to time, including protecting against any anticipated threats or hazards to the security or integrity of the Customer information. Upon written and reasonable notice from Customer to Service Provider, Service Provider will provide access to Service Provider premises during regular business hours to audit compliance with this section. Upon written request from Customer, Service Provider shall supply, from time to time, written certification of compliance with this section. Service Provider agrees to take appropriate action for all security breaches, including but not limited to, incidents of unauthorized access to or misuse of any Non-Public Personal Information (as these terms are defined in the Privacy Regulations issued pursuant to the Gramm-Leach-Bliley Act), and shall notify Customer of any such security breach immediately, not to exceed twenty four (24) hours from time of discovery. In addition, Service Provider agrees to observe applicable state and federal laws in the use and retention of confidential information. The Parties agree that this is a material term of the Agreement.

Recognition by Parties of Adequacy of Terms of Agreement

The Parties agree that their negotiations have led each Party to an understanding of the business needs and requirements of the other Party in connection with the services to be provided under this Agreement. Each of the Parties acknowledges that the terms of this Agreement adequately define and provide for its business needs and requirements in connection with the services to be provided under this Agreement.

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Relationship of the Parties
No employment, partnership, or agency relationship or joint venture is created by reason of this Agreement. Neither Party is authorized to bind the other to any Agreement or contract with any third party.

Governing Law
This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin as if it were negotiated, executed and performed entirely within the State of Wisconsin. The jurisdiction and venue for any dispute under the Agreement shall be the circuit court for Brown County, State of Wisconsin.

Entire Agreement: Amendment: Waiver
Each of the Parties acknowledges that it has reviewed this Agreement and understands its terms and conditions. This Agreement represents the complete understanding of the Parties with respect to the matters set forth in this Agreement and supersedes any and all previous representations, statements, or promises, whether verbal or in writing. The Parties specifically affirm the limitations in respect of warranties and remedies set forth in this Agreement and agree that no other warranties or promises have been made except for such express warranties made. This Agreement may not be modified, altered, amended, or changed except by mutual agreement of the Parties in writing. No failure by either Party to insist upon strict performance of any term of this Agreement will act as a waiver of such Parties right to insist upon strict performance of such term at a later time or to insist upon strict performance of any other term of this Agreement.

Notices
All notices and other communications required or permitted by this Agreement shall be in writing and will be effective when delivered to the Parties set forth in this Agreement by hand, electronic or by a courier service (costs prepaid).

Counterparts: Electronic Signatures
This Agreement may be executed in any number of counterparts, and each shall be deemed an original with all such counterparts constituting one and the same instrument. A manual signature on this Agreement, an image of which shall have been transmitted electronically, will constitute an original signature for all purposes.

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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

Primadata, LLC		Village of Weston	
By:	_____	By:	_____
Print Name:	_____	Print Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Board of Trustees Meeting, October 20, 2025
Description:	Discussion and/or action on Claim of CSM Companies, Date of Loss 9/4/2025 (Claim #WM000371920090)
From:	Pamela Brehm, Clerk
Question:	Should the Board of Trustees disallow the claim of CSM Companies, date of loss of 9/4/2025 (Claim #WM000371920090)?

Background

On September 4, 2025, a company vehicle owned by CSM Companies was traveling westbound on Shorey Avenue near Anastasia Drive and encountered a loose gravel sign and a grader working on the road. The driver's claim was that there was an unobservable pile of gravel estimated at 12 inches high on the roadway and no traffic control or sign which caused damage to the company vehicle in the claimed amount of $3,346.33.

The Village of Weston Public Works Director was contacted by Dylan Schleicher, Safety & Compliance Department of CSM Companies, Inc. Michael Wodalski explained that the Village was working on building up the road. A warning sign was present as was the public works' operator in the grader who stated the vehicle did not stop and approach with the damage, it drove away and no police report was filed. CSM Companies was instructed to file a claim to the Village insurance provider if it wished to pursue the claim.

The claim was provided to the insurance company and upon investigation it determined that there is no negligence on the Village of Weston for this incident as the Village had a sign to warn drivers of the gravel work being completed and it recommends disallowance of the claim.

Attached Docs:

- October 10, 2025, correspondence from Statewide Services, Inc. to CSM Companies, Inc. disallowing claim
- October 10, 2025, correspondence from Statewide Services, Inc. to Village of Weston with recommendation to disallow claim
- Notice of Disallowance of Claim from Village of Weston to CSM Companies

Committee Action:	None.
FISCAL IMPACT:	TBD
Recommendation:	Disallowance of claim

Recommended Language for Official Action

REQUEST FOR CONSIDERATION

I move to disallow the claim of CSM Companies, date of loss of 9/4/2025 (Claim #WM000371920090).

Or

Something else…

Additional action: Send the Notice of Disallowance certified mail directly to the claimant with a copy to Statewide Services, Inc.

October 10, 2025

CSM Companies
Attn: Dylan Schleicher
2323 Crossroads Dr Suite 400
Madison WI 53718

Sent via email: dylan.schleicher@csmtruck.com

Regarding:	Our Insured:	Village of Weston
	Claim No:	WM000371920090
	Date of Loss:	09/04/25

Dear Mr Schleicher:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the Village of Weston. We are in receipt of your claim for auto damage resulting from a collision with gravel in the road on September 4, 2025.

Based on our investigation, we have determined that there is no negligence on the Village of Weston for this incident as the Village had a sign to warn drivers of the gravel work being completed. Therefore, the liability insurance policy will not afford coverage for the damage you are claiming. We regret that this is a final decision. Please be advised that the Village of Weston will now review your claim and will respond accordingly. If your claim is denied and you wish to pursue it further, legal action against the Village would be required.

Sincerely,

Deb Ayres
Claims Division Desk Adjuster
608-828-5441 direct
877-424-9878 fax
dayres@statewidesvcs.com

CC: Village of Weston; Spectrum Insurance

Statewide Services, Inc.
Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

October 10, 2025

Village of Weston
5500 Schofield Ave
4747 Camp Phillips Rd
Weston WI 54476

Sent via email: pbrehm@westonwi.gov

Program:	League of Wisconsin Municipalities Mutual Insurance
Our Insured:	Village of Weston
Date of loss:	09/04/25
Our Claim #	WM000371920090
Claimant:	CSM Companies 2323 Crossroads Dr Suite 400 Madison WI 53718

Dear Ms. Brehm,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which insures the Village of Weston. We are in receipt of the claim for damage to CSM Companies vehicle from hitting gravel in the roadway on September 4, 2025.

Based on our investigation, we have determined that there is no negligence on the Village of Weston for this incident as the Village had a sign to warn drivers of the gravel work being completed. Therefore, in the absence of negligence on behalf of the Village of Weston, Statewide Services is advising the Village to disallow this claim.

Please send the disallowance, on your letterhead, directly to the claimant at the above listed address. This should be sent certified or registered (restricted) mail and must be received by the claimant within 120 days after you received the claim. Please send me a copy of the Notice of Disallowance for our file.

Thank you,

Deb Ayres
Statewide Services Inc.
PO Box 5555
Madison, WI 53705-0555
608-828-5441 Phone
dayres@statewidesvcs.com

CC: Spectrum Insurance

NOTICE OF DISALLOWANCE OF
CLAIM OF CSM COMPANIES, INC.
AGAINST MUNICIPALITY OF VILLAGE OF WESTON

TO: CSM Companies, Inc.
Attn: Dylan Schleicher
2323 Crossroads Drive, Suite 400
Madison, WI 53718

PLEASE TAKE NOTICE that on the 20th day of October, 2025, the Board of Trustees of the Village of Weston, a municipal subdivision in Marathon County, Wisconsin, disallowed the claim of CSM Companies, Inc. against the Village of Weston. Claim No. WM000371920090, DOL: 9/4/2025.

You are notified pursuant to Wis. Stat. 893.80(1g) that no action on the above claims may be brought after six (6) months from the date of service of this Notice of Disallowance upon you.

Dated this _____ of October, 2025.

VILLAGE OF WESTON:

_____
Mark F. Maloney, President

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Village Board – 10/20/2025**
Description:	**Well 3 PFAS Pre-Treatment Project Bid Results**
From:	**Michael Wodalski, Director of Public Works** **Josh Swenson, Utility Superintendent**
Question:	**Should the Village Board award the Well 3 PFAS Pre-Treatment Project to 8PINE Inc., for a total project cost of $3,748,603.40?**

Background

The Village of Weston bid the Well 3 Pre-Treatment project to provide iron and manganese removal for water pumped from Well 3 prior to PFAS treatment. This project primarily consists of improvements at the water treatment plant which includes a building addition to house the iron and manganese removal equipment. The purpose of housing the treatment at the water treatment plant versus at Well 3 itself, is in the event Well 4 were to ever need iron and/or manganese treatment, there would be adequate space at the Treatment Building and minimal pipe alterations would be needed to accomplish that goal.

This construction cost from the low bidder is $3,748,603.40. The original building was built in 1987 and is approaching 40 years old. Besides the addition on the Northwest corner for the iron and manganese treatment vessels, the project will also:

- Replace the existing roof,
- Repave the driveway,
- Update electrical wiring and controls within the treatment plant,
- Update the chemical feed rooms to meet current DNR code requirements
- Replacement backup generator capable of running both Well 4 and the Treatment Plant

This project was bid opening on 9/9/2025. The project was bid following all provisions of the Safe Drinking Water Loan Program.

Overall, there were 5 bidders on the project with the low bidder being 8PINE, Inc. with a base bid of $3,543,936.71 and a total bid price of $3,748,603.40. Alternate 1 is for replacing the pavement at the Treatment Plant and Well 4 and then Alternate 2 is for capturing the additional costs to meet the Build America, Buy America (BABA) requirements as required for the Safe Drinking Water Loan Program.

Staff's recommendation is to move forward with the base bid as well as the two alternates then for a total low bid price of $3,748,603.40.

Attached Docs: - Bid Results

REQUEST FOR CONSIDERATION

Committee Action: **- Public Works Committee Recommended Approval**

Fiscal Impact: **- As part of the Safe Drinking Water Loan program, this project falls within the Emerging Contaminants category which should provide principal forgiveness equal to 50% of the project costs.**

Recommendation:

Recommended Language for Official Action

I move to Award the Well 3 PFAS Pre-Treatment Project to 8PINE Inc., for a total project cost of $3,748,603.40 which includes the base bid and two alternates.

Or, _____

_____

Additional action:

AECOM
200 Indiana Avenue
Stevens Point, WI 54481
www.aecom.com

715-341-8110 tel
715-341-7390 fax

October 7, 2025

Michael Wodalski, Director of Public Works
Village of Weston
4747 Camp Phillips Road
Weston WI 54476

Subject: **LETTER OF RECOMMENDATION**
Well 3 PFAS Pre-Treatment
Weston, Wisconsin

Dear Mr. Wodalski:

Pursuant to the Official Notice to Bidders, sealed bids for the subject project were received via Quest CDN vbid on September 9, 2025, at 2:00 p.m., and publicly opened and read aloud. We have reviewed the bids received and take this opportunity to submit our written recommendations concerning the contract award.

Five sealed bids were received from qualified bidders. A summary of the bids received is attached. The apparent low bid was submitted by 8PINE Inc, of Shawano, Wisconsin, in the base bid amount of $3,543,936.71. Following the bid, response to request for information as noted in the Instruction to Bidders was provided. It is our opinion that the low bidder, 8PINE, Inc, submitted a responsive bid, and is qualified and capable of performing the work as specified. The second lowest bid was provided by Miron Construction Co., Inc. for $3,826,457. This is about 8 percent higher than the low bid. There are no noted concerns with the bids as compared to the next lowest bid.

Two bid alternatives are presented in the project. The first alternative is for pavement replacement for $46,399.03. This alternative is reasonable for the project work and is recommended for inclusion in this project. The second alternative is for inclusion of BABA requirements for $158,267.66. The BABA requirements alternative is a requirement for the Safe Drinking Water Loan and associated principal forgiveness. It is recommended that the second alternative for inclusion of BABA requirements is included in the project.

It is therefore recommended that a contract be awarded to 8PINE Inc, to include both alternatives in the amount of $3,748,603.40. We respectfully present this recommendation for your review and consideration. We will be pleased to answer any questions concerning the recommendation.

Very truly yours,
AECOM

Angel Gebeau, PE, BCEE - Project Manager
Enclosure: As Noted
https://aecom.sharepoint.com/sites/60706807_westonlong-termpfas/shared documents/general/600_construction_support/620_communications/well3pfas_recommendltr.doc

Weston Well 3 PFAS Pre-Treatment (#9786032)
Owner: Weston WI, Village of
Solicitor: AECOM - Stevens Point, WI
09/09/2025 02:00 PM CDT

						8PINE. Inc.	Miron Construction Co., Inc.	Market & Johnson	Olympic Builders General Contractors	Staab Construction Corporation
Section Title	**Line Item**	**Item Code**	**Item Description**	**UofM**	**Quantity**	**Price**	**Price**	**Price**	**Price**	**Price**
Base Bid - Lump Sum										
	1	1	Lump Sum Well 3 - PFAS Pre-treatment	LS	1	$3,278,936.71	$3,561,457.00	$3,774,000.00	$3,895,475.00	$4,438,000.00
Alternates										
	Alt 1	Alt 1	Pavement Replacement	LS	1	$46,399.03	$45,761.00	$45,500.00	$89,375.00	$44,000.00
	Alt 2	Alt 2	BABA Requirement Compliance	LS	1	$158,267.66	$232,156.00	$136,546.00	$135,000.00	$240,000.00
Allowances										
	A1	Allow1	Well 3 Rehabilitation	LS	1	$125,000.00	$125,000.00	$125,000.00	$125,000.00	$125,000.00
	A2	Allow2	Well 4 Building Exterior	LS	1	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
	A3	Allow3	Natural Gas Extension	LS	1	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
	A4	Allow4	Electrical Extension	LS	1	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
	A5	Allow5	Contingency	LS	1	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00
Base Bid Total:						$3,543,936.71	$3,826,457.00	$4,039,000.00	$4,160,475.00	$4,703,000.00
Alternates Recommended						$204,666.69	$277,917.00	$182,046.00	$224,375.00	$284,000.00
Total Contract Value						**$3,748,603.40**	**$4,104,374.00**	**$4,221,046.00**	**$4,384,850.00**	**$4,987,000.00**

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Village Board – 10/20/2025**
Description:	**2025 Various Street Rehabilitations – Change Order No. 2**
From:	**Isaac Dolan, Staff Engineer**
Question:	**Should the Village Board approve Change Order No. 2 to extend substantial completion and final payment dates for the 2025 Various Street Rehabilitations project?**

Background

At the time of Change Order No. 1, no change to the contract dates for substantial completion and final payment were included since the Village of Weston was not certain on the Contractor's schedule. The Contractor is currently pushing to complete all work by the end of 2025 by working Saturdays and will be starting some Sunday work as well. The Contractor will not be able to meet the substantial completion date of October 10, 2025 with Final Payment on October 24, 2025 due to the additional work added to the contract in Alternate 1 and Alternate 2.

Revise the contract dates as follows:

- Substantial Completion - November 14, 2025
- Final Payment – November 28, 2025

Attached Docs:	**Change Order No. 2**
Committee Action:	**Public Works Recommended Approval**
Fiscal Impact:	**$0.00**
Recommendation:	**Staff recommends the approval of Change Order No. 2.**

Recommended Language for Official Action

I Move to approve Change Order No. 2 for the 2025 Various Street Rehabilitations project.

Or, Something else

_____

Additional action:

CHANGE ORDER NO.: 02

Owner:	Village of Weston	Owner's Project No.:	57-2025-05
Engineer:	Village of Weston	Engineer's Project No.:	-
Contractor:	RC Pavers LLC	Contractor's Project No.:	-
Project:	2025 Various Street Rehabilitations		
Contract Name:	2025 Various Street Rehabilitations		
Date Issued:	October 20, 2025	Effective Date of Change Order:	October 10, 2025

The Contract is modified as follows upon execution of this Change Order:

Description:

At the time of Change Order No. 1, no change to the contract dates for substantial completion and final payment were included since the Village of Weston was not certain on the Contractor's schedule. The Contractor is currently pushing to complete all work by the end of 2025 by working Saturdays and will be starting some Sunday work as well. The Contractor will not be able to meet the Substantial Completion date of October 10, 2025 with Final Payment on October 24, 2025 due to the additional work added to the contract in Alternate 1 and Alternate 2.

Revise the contract dates as follows:

- Substantial Completion - November 14, 2025
- Final Payment – November 28, 2025

Attachments:

None.

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Change in Contract Price	Change in Contract Times
Original Contract Price: $ 667,490.15	Original Contract Times: Substantial Completion: October 10, 2025 Ready for final payment: October 24, 2025
Increase from previously approved Change Orders No. 1 to No. 1: $ 1,602,064.80	No change from previously approved Change Orders No.1 to No. 1: Substantial Completion: October 10, 2025 Ready for final payment: October 24, 2025
Contract Price prior to this Change Order: $ 2,269,554.95	Contract Times prior to this Change Order: Substantial Completion: October 10, 2025 Ready for final payment: October 24, 2025
No change this Change Order: $ 0.00	Increase this Change Order: Substantial Completion: November 14, 2025 Ready for final payment: November 28, 2025
Contract Price incorporating this Change Order: $ 2,269,554.95	Contract Times with all approved Change Orders: Substantial Completion: November 14, 2025 Ready for final payment: November 28, 2025

	Recommended by Engineer (if required)	Accepted by Contractor
By:	Isaac Dolan (ISAAC DOLAN)	
Title:	Staff Engineer	
Date:	10/08/2025	
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		N/A
Title:		N/A
Date:		N/A

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REQUEST FOR CONSIDERATION

Public Mtg/Date:	Finance & Human Resource Committee, October 20, 2025 Board of Trustees, October 20, 2025
Description:	Assessor Contract 2026-2028
From:	Finance Department
Question:	Finance & Human Resource: What Assessor should the Committee recommend to the Board of Trustees for a 2026-2028 assessment contract? Board: What assessor should the board approve for a 2026-2028 assessment contract?

Background

Greg Schmidt has been the Village's assessor for the last 30 years. Right now, we are on a one-year contract extension and are paying $42,100, that does not include any software or postage expenses. At the August Finance/HR meeting the committee recommended that the village request proposals for a three-year assessment contract. The Village received four proposals. Below is a link to the proposals received.

Assessor Proposals

One of the proposers has a current lawsuit outstanding, the lawsuit was filed in February of this year, I could not find where it was settled.

Attached Docs:	Summary of proposals
Committee Action:	TBD
FISCAL IMPACT:	TBD
Recommendation:	N/A.

Recommended Language for Official Action

Finance & Human Resource Committee: I recommend that the Board of Trustees select _____ for the 2026-2028 assessor contract

Board of Trustees: I motion that the village signed the 2026-2028 assessment contract with _____

Additional action:	None.

Evaluation Criteria	Accurate	Associated Appraisal Consultants	Frank	Schmidt
Size of firm	large	large	small	small
Office location	Menasha	Appleton	Fall River	Edgar
Total Budget (3 years)	$ 90,000	$ 240,000	$126,000**	$ 126,300
format data is kept	CAMA proprietary, it is included in contract	CAMA software is included in contract	Market Drive ##	Market Drive##
Clients (not all inclusive)	Village of Rothschild, City of De Pere, Town of Marathon, City of Mosinee	Village Grafton, City of Menasha, Village of Sussex, City of Oshkosh	Town of Scott, Fountain Prairie, Markesan, Springvale	Village of Rib Mountain, City of Colby, Village of Spencer, Town of Weston

Other items

** - postage will be extra if the cost exceeds $500, also there is an additonal charge to testify on any appreances at the Department of Revenue

- The Village will have the additional cost of having a license with Market Drive

CAMA - Compuber Assisted Mass Appraisal

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Finance & Human Resource Committee, October 20, 2025 Board of Trustees, October 20, 2025
Description:	Accounts Receivable Write-Offs
From:	Finance Department
Question:	Finance & Human Resource: Should the Finance & Human Resource Committee recommend to the Board of Trustees approval of the proposed accounts receivable write offs? Board: Should the Village Board approve the proposed accounts receivable write offs?

Background

The accounts receivable subsidiary was reviewed for potential write-offs that fit the criteria of our write-off policy. The spreadsheet of write-offs (attached) is what the Finance Department is proposing to write off. The amounts to be written off with Finance & Human Resource Committee/Board approval are $1,641.27.

Attached Docs:	Details of write-off
Committee Action:	None.
FISCAL IMPACT:	$1,001.57 in write-offs.
Recommendation:	Finance Department recommends.

Recommended Language for Official Action

Finance & Human Resource Committee: I recommend that the Board of Trustees approve the accounts receivable write-offs as presented.

Board of Trustees: I approve the accounts receivable write-offs as presented.

Additional action:	None.

Customer #	Name	Address	Balance	Billing Date	Description of Invoice	Action Requesting
1672	CONDOR COFFEE		1,001.57	12/1/2021	2021 Personal Property	**Unable to Collect/Out of Business - Amount to Write Off**
			1,001.57			
1966	GRAWIEN, TANYA & CHRISTOPHER	6502 CONNIE LANE	160.58	1/8/2025	2025 Refuse/Recycle Services	**Unable to Collect - Amount to be put on Tax-Roll**
1998	JESSICA SCHROEDER	8303 MAPLEFIELD WAY	67.45	8/1/2025	2025 Refuse/Recycle Services	**Unable to Collect - Amount to be put on Tax-Roll**
1909	STANKOWSKI, MADISON	6008 CAMP PHILLIPS ROAD	82.48	4/22/2024	Broken water meter	**Unable to Collect - Amount to be put on Tax-Roll**
1802	STONEGATE VILLAS LLC	9504 EXCALIBUR DRIVE	86.71	7/7/2025	2025 Refuse/Recycle Services	**Unable to Collect - Amount to be put on Tax-Roll**
1888	WOOLMAN, DAVID S	5311 CATHY DRIVE	242.48	12/6/2023	Broken water meter	**Unable to Collect - Amount to be put on Tax-Roll**
			639.70			
			1,641.27	**Total**		

REQUEST FOR CONSIDERATION

Public Mtg/Date:	**Board of Trustees Meeting, October 20, 2025**
Description:	**Discussion and/or action on Providing a Letter of Support from the Village Board for the Mountain Bay Metro Police Department application to the Non-State Grant Program**
From:	**Jami Gebert, Village Administrator**
Question:	**Would the Board like to provide a Letter of Support for the Mountain Bay Metro Police Department application to the Non-State Grant Program?**

Background

At their October 16, 2025, meeting, the Mountain Bay Metro Police Department (MBMPD) Oversight Board approved applying for the Non-State Grant Program. Applications for the grant are due October 31, 2025, and if awarded, the grant could provide up to $2 million of assistance towards construction of a new police department.

Grant applicants need to demonstrate they have secured funding for at least 50% of the total project cost. The attached letter of support reflects a commitment from the Village of Weston Board of Trustees for our percentage of the new construction. The letter does not commit the Village to borrowing for the project, that is a future discussion/action. However, it does share the Village's support of the project and willingness to fund our portion when all other necessary approvals have been secured.

Attached is a potential draft Letter of Support, if approved, the letter would be signed by President Maloney on behalf of the entire Board of Trustees and forwarded to MBMPD to accompany their grant application.

Attached Docs:	**Draft Letter of Support.** **Non-State Grant Application Overview.**
Committee Action:	**None.**
Fiscal Impact:	**TBD.**
Recommendation:	**None.**

Recommended Language for Official Action

I motion to approve the Letter of Support as presented and forward to the MBMPD.

I motion to approve the Letter of Support with the following changes _____ and forward to the MBMPD.

No action.

Or something else _____.

October 20, 2025

Non-State Grant Program
c/o Department of Administrator
101 E. Wilson Street
Madison, WI 53703

To Whom it May Concern,

The Village of Weston, in partnership with the Village of Rothschild, is pleased to express our mutual support for the construction of a new facility for the recently established Mountain Bay Metropolitan Police Department (MBMPD).

This department serves more than 24,000 residents in central Wisconsin, along the Highway 29 and Highway 39 corridor near the Wisconsin River. Prior to the formation of MBMPD, law enforcement services were provided separately by the Everest Metropolitan Police Department—which included the City of Schofield, Village of Weston, and Town of Weston—and the Rothschild Police Department. Each operated out of its own building.

In spring 2024, these departments merged to form MBMPD. Since then, officers and clerical staff have been working out of the former Rothschild Police Department building. Originally designed for 25 staff members, the facility now houses 44 employees—nearly double its intended capacity—creating a pressing need for a more suitable space.

This grant would play a vital role in helping MBMPD secure adequate facilities to support its mission of keeping our communities safe. The department's governing board has already purchased approximately 7.5 acres of land centrally located within the jurisdiction. Additionally, they have partnered with a contractor and architect to develop and finalize building plans, including a complete bid package for construction.

The estimated cost of the new facility is $9.2 million. A grant award of $2 million would significantly reduce the financial burden on local taxpayers and help bring this important project to fruition.

We are excited to share this initiative with you and demonstrate our commitment to investing in the safety and well-being of central Wisconsin residents—today and for generations to come. Thank you for your consideration and support.

Sincerely,

President Mark Maloney
On behalf of the entire Village of Weston Board of Trustees

THE VILLAGE OF Weston

Weston Municipal Center
4747 Camp Phillips Rd
Weston, WI 54476
715-359-6114
www.westonwi.gov

DRAFT

Log in to store your form.

Non State Grant Application

- Introduction
- Non-State Grant Application
- Review

Non-State Grant Program Overview:

Welcome to the Grants for Local Projects program, a transformative initiative dedicated to supporting non-state organizations in their pursuit of construction projects with a statewide public purpose. We are excited to collaborate with you to create a positive impact in communities across Wisconsin.
Applications with supporting documentation are due October 31, 2025.

Program Details:

The program was established by 2025 Wisconsin Act 15, which provides:

Purpose: The program offers funding to non-state organizations for Capital Infrastructure projects that benefit the broader public.

Eligible Organizations: Entities eligible for grants are non-state organizations that are not a for-profit entity. Examples of eligible organizations include local governments and nonprofits.

Match Requirement: To be eligible for a grant, organizations must have funding in hand from nonstate revenue sources covering at least half of the total project cost at the time of application.

Accountability: As explained more fully below, the state will retain an ownership interest in the project equivalent to the grant amount to ensure it fulfills its public purpose. As such, if a grant-funded project deviates from its public purpose, the amount can be recouped. To implement this, the ownership interest will take the form of a warranty deed, and a 20-year land use restriction agreement (LURA) will be recorded with the county register of deeds.

The Department of Administration (DOA) will review applications and submit a recommended award package to the State Building Commission for its approval.

Due to anticipated high demand, project awards will be capped at $2 million.

Upon award and a fully executed grant agreement and land use restriction agreement (LURA), the DOA will disburse the grant funds as reimbursements for eligible expenses associated with the project.

Scoring Process Overview:

The scoring process for this program has been designed to ensure transparency, fairness, and alignment with the program's public purpose. After receiving all applications, a panel of professionals at DOA will follow a step-by-step process to evaluate each project in an effort to identify and fund the projects with the greatest positive impact in Wisconsin communities.

Step 1: Initial Eligibility Review

To be considered for a grant, applicants must provide documentation that they meet the following eligibility requirements:

1. Applicant is not a for-profit entity.
2. Applicant has secured funding for at least 50 percent of the total project cost.
3. Applicant's project is shovel ready (e.g., the project has completed plans and specifications by an architecture/engineering firm of record).

Step 2: Shovel Ready Review

All eligible applications that make it through the first round of screening will be reviewed to validate the shovel readiness of the project. The review will focus on determining if the project is, at the time of application, ready to begin construction/implementation. For example, a determination that a project is ready to begin construction/implementation could be based on the fact that the project has

completed plans and specifications by a registered Architect-Engineer with property secured and ready to build, or the project has already broken ground and is in construction. DOA has sole discretion to determine if documentation of shovel readiness on a project is sufficient. Projects that are deemed shovel-ready move forward to the next round of review.

Step 3: Categorization by Region and Project Type

All applications determined to be eligible and shovel ready will be categorized by region and by public purpose type as described below.

Public Purposes

When completing your application, you will be required to select ONE public purpose category from the list below. Applications will be scored against other applications in the same category. Your project may fall into multiple categories. You should select the category that best fits your project.

Health and Wellness

Projects in this category aim to improve or maintain Wisconsinites' access to quality, affordable health care. Projects in this category can include projects that support the health care workforce or research related to health care.

Economic and Workforce Development

Projects in this category include projects that stimulate job growth and economic prosperity in Wisconsin. This encompasses initiatives to attract new businesses, expand existing businesses, invest in tourism-related endeavors, or provide workforce training and education. Education and child-care related projects would also fall in this category.

Public Services

Projects in this category support essential public infrastructure and services such as emergency response facilities, community centers, and public libraries. These projects aim to improve the safety, well-being, and social connectivity of Wisconsin's residents.

Arts and Culture

Projects in this category enhance the arts, history, and humanities in Wisconsin. Examples of projects in this category include constructing or revitalizing museums, theaters, libraries, historic landmarks, and various cultural establishments.

Regions

Due to high demand for this program, applications will also be scored against other projects in the same region of the state. Funding is allocated regionally based on population to ensure all regions of the state receive funding. An additional benefit of the regional division is that applications for projects benefiting smaller communities will not have to compete on impact against projects in large population centers like Madison and Milwaukee.

Step 4: Scoring

Eligible, shovel-ready projects will be scored within their category and region on six criteria. The scoring criteria are designed to assess the public purpose, need, impact, viability, organizational capacity, and local support of each project, ensuring that only the most robust and impactful projects move forward for funding consideration. The criteria are weighted equally in the scoring process.

Public Purpose

How well does the project align with the public purpose of the grant program?

Project Need

How effectively does the project address a specific, significant community need?

Project Impact

How meaningful and long-term is the project's impact on the community? Does it allow for the continuation of services or the addition of new services in the community?

Project Viability

Is the project likely to succeed beyond the grant period? Is there a plan for long-term success?

Organizational Capacity

Does the organization have the expertise and experience to execute the project?

Local Support

Does the project have strong local backing and endorsements?