



**OFFICIAL MEETING PACKET OF THE
PUBLIC WORKS & UTILITY COMMITTEE**

**CHAIRPERSON/TRUSTEE NATE FIENE PRESIDING
PUBLIC WORKS DIRECTOR MICHAEL WODALSKI; STAFF ADVISOR**

This regular monthly meeting of the Public Works & Utility Committee, composed of five (5) appointed members, will convene, during the 21st session of the elected Board of Trustees, at ***Weston Municipal Center, which is located at 5500 Schofield Avenue, Weston, on MONDAY, August 10, 2020, at 4:30 p.m.***



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE

TO THE HONORABLE TRUSTEE NATE FIENE AND FOUR (4) APPOINTED MEMBERS OF THE PUBLIC WORKS COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the next regular meeting of the Public Works Committee which has been scheduled for MONDAY, AUGUST 10, 2020 @ 4:30 P.M., in the Board Room, at the Weston Municipal Center.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present at this meeting it would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993). No official actions other than those of the Public Works Committee shall take place.

Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

AGENDA ITEMS

1. Meeting called to order by Committee Chair Fiene.
2. Welcome, introductions and acknowledgement of guests.
3. Roll Call by Recording Secretary – Nate Fiene {C}, Tom Hubbard, John Jensen, Hooshang Zeyghami, Jon Ziegler {VC} Excused
4. [Approval of 7/13/20 minutes.](#)
5. [Approval of 7/13/20 Joint Meeting Minutes](#)

PUBLIC COMMENTS

Join Zoom Meeting by Computer (audio only meeting to make comments):

<https://zoom.us/j/92293002597>

Join Zoom Meeting by Phone (audio only meeting to make comments):

+1 312 626 6799 US (Chicago)

Meeting ID: 922 9300 2597

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS

6. Acknowledgement of water and sewer permits and applications.

None.



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE

EDUCATION, PRESENTATIONS, AND REPORTS

- 7. 2020 Public Works and Utilities Budget Status Report

POLICY DISCUSSIONS AND RECOMMENDATIONS

- 8. Discussion and Recommendation to the Board of Trustees to award the contract for Wayfinding Sign Installation to Finishing Touch Signs
- 9. Callon Avenue Utility Extension Construction Services Contract
- 10. Discussion on Special Assessments for Ryan St River Crossing Utility Main Extension Project

RESOLUTIONS/ORDINANCES

None

FUTURE ITEMS

- 11. Next meeting date(s):

- | | |
|--|-----------------|
| • Monday, September 14, 2020 @ 4:30 p.m. | Regular Meeting |
| • Monday, October 12, 2020 @ 4:30 p.m. | Regular Meeting |
| • Monday, November 9, 2020 @ 4:30 p.m. | Regular Meeting |
| • Monday, December 14, 2020 @ 4:30 p.m. | Regular Meeting |
| • Monday, January 11, 2020 @ 4:30 p.m. | Regular Meeting |

- 12. Topics for future meetings

- 13. Remarks from Administrator

- 14. Remarks from Staff

- CIP Project Status Updates
- Operations Staff Updates
 - 2020 Street Maintenance Activities

- 15. Remarks from Committee members.

- 16. Announcements.

ADJOURNMENT BY 6 P.M.

Village of Weston, Wisconsin
OFFICIAL MEETING MINUTES OF THE PUBLIC WORKS & UTILITY COMMITTEE
Monday, July 13, 2020, at 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman – Nate Fiene at 4:30 p.m.

2. Welcome, introductions and acknowledgement of guests.

None.

3. Roll Call by Recording Secretary Coleman:

Nate Fiene {C}	Present
Hooshang Zeyghami	Present
Jon Ziegler {VC}	Present
John Jensen	Present
Tom Hubbard	Present

4. Approval of 6/08/20 minutes.

M/S/P Ziegler/Hubbard: Approve the minutes from the meeting 06/08/20 meeting.
Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

Public Comments.

None

Join Zoom Meeting by Computer (audio only meeting to make comments):
<https://zoom.us/j/92159521496>

Join Zoom Meeting by Phone (audio only meeting to make comments):
+1 312 626 6799 US (Chicago)

Meeting ID: 921 5952 1496

ACKNOWLEDGE WORK PRODCUT TRANSMITTALS

5. Acknowledgement of water and sewer permits and applications.

None.

EDUCATION, PRESENTATIONS, AND REPORTS

6. May 2020 Public Works and Utilities Budget Status Report

Wodalski provided the Committee with a budget update for the Public Works funds in the general fund as well as the three utility funds of water, sanitary sewer and storm water. Expenses to date are trending similar to expenses at this same point in time as 2019. It was asked if COVID-19 has had an impact on costs and Wodalski stated there doesn't appear to be any significant impacts from COVID-19 at this time.

M/S/P Zeyghami/Jensen: Acknowledged Budget Status.
Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

POLICY DISCUSSIONS AND RECOMMENDATIONS

7. Tanya/Tricia Lift Station Design Contract

Wodalski stated the Village began replacing all of the older vacuum primed pump stations several years ago. The Village has replaced 3 out of the 4 stations in the last 4 years. Becher Hoppe was the designer for the other three and staff is recommending they be hired for this station as well to keep design consistent. This contract is \$5,000 higher due to site constraints so there will need to be some additional alternatives and analysis needed as compared to the past stations. Wodalski went over time frame and construction is expected to start next year.

Zeyghami asked if the problems we had with the Mesker station was due to the Engineer. Wodalski stated it was a contractor issue on that project and not an Engineering problem. Hubbard asked if they are moving the Tanya/Tricia station. Wodalski said we don't know at this time and that is the purpose of including the alternatives analysis on the design contract. Wodalski said at the end of Tricia there is walking path and Village owned property, but we would have to relay a sewer main to get there. The Village will have to find where a new station could fit. It has been told to us by staff, that historically this was only supposed to be a temporary location.

An alternative will also look at the possibility of constructing a gravity sewer line to the Ryan St Lift Station. Zeyghami asked what the estimated cost for the project is. Wodalski stated the estimated construction cost is \$350,000 and if you add in the design

fees about \$400,000 is estimated for the cost of lift station. Zeyghami ask if the Ryan St lift station could handle the extra capacity. Wodalski said the Ryan Street has extra capacity right now and there is also an opportunity to install another pump in that station.

M/S/P Zeyghami/Hubbard: Recommend the Village Board Approve the Engineering Services Contract with Becher Hoppe for \$38,000 for the replacement of the Tanya/Tricia Lift Station.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

8. Surplus Auction Items

Wodalski stated the Village has received delivery of plow trucks and other pieces of equipment that were ordered in 2019 and early 2020. With the new equipment now here, there is no room to store the existing equipment and it is time to sell those items. The equipment to be sold are: a skid loader, leaf truck, and 3 plow trucks along with other miscellaneous items stored in the shop that have little to no useable value to the Village anymore. Staff has begun to do some house cleaning to try and create more storage in the shop and are finding items that don't need to be held onto anymore. Wodalski then went through the pictures and brief description of the items to be auctioned. If everything sells at the estimated values, \$46,400 will be put back into the equipment fund.

M/S/P Jensen/Ziegler: Approved Surplus Auction Items

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

9. Sealcoating of Water and Sewer Utility Facilities

Swenson indicated we have ten facilities to be sealed which are a mix of lift stations, well houses and water towers. The Village asked five contractors for proposals and received three proposals back. The proposal from Jet Black was just under \$6,000. We don't want to wait another season because some might be in disrepair by then.

M/S/P Ziegler/Jensen: Recommend Approval of the Sealcoating of Water and Sewer Utility Facilities contract with Jet Black for \$5,966.64.

Yes Vote: 5 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Nate Fiene	Yes
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Jon Ziegler	Yes
Hooshang Zeyghami	Yes
John Jensen	Yes
Tom Hubbard	Yes

RESOLUTIONS/ORDINANCES

None.

FUTURE ITEMS

10. Next Meeting date(s):

- | | |
|--|-----------------|
| a. Monday, August 10, 2020, @ 4:30 p.m. | Regular Meeting |
| b. Monday, September 14, 2020, @ 4:30 p.m. | Regular Meeting |
| c. Monday, October 12, 2020, @ 4:30 p.m. | Regular Meeting |
| d. Monday, November 9, 2020, @ 4:30 p.m. | Regular Meeting |

11. Topics for future meetings.

None.

12. Remarks from Administrator

None.

13. Remarks from Staff

- CIP Project Status Updates:
 - Harlyn Ave Lift Station – this Wednesday wrapping up final grading
 - Weston School Neighborhood East Reconstruction – contractor will start last week in July with 2 crews. We have liquidated damages included in the contract, so if they run over we have that covered.
 - Crestwood Acres Addition Reconstruction – Staff has received 3 proposals for the design contract.
 - Ryan St Utility Extension River Crossing – last month a scoping meeting was held with Clark Dietz. The next step is to get the wetland delineation, survey and soil borings completed.
 - Staff is working with Attorney Yde on a Developer’s Agreement with SC Swiderski for their Callon Ave apartment project. The project includes looping the water main on Callon Ave to Field Crest Ln and reconstructing the street due to that.

Operations Staff Updates

- Watermain Flushing -completed
- 2020 Street Maintenance Activities
Raczkowski stated Ross Avenue will be closed starting tomorrow between Birch St and County Rd X for repaving. CPR is planning to begin the Schofield Ave Concrete Repairs the week of July 27.
Alta Verde Street drainage project is yet to begin.

Swenson indicated there have been a lot of TDS Digger's Hotline tickets submitted recently.

This year a translated version of the Annual Water Quality Drinking Report in Hmong was uploaded to the Village website.

Staff will be working on submitting the sanitary CMAR this next month.

14. Remarks from Committee Members

None.

15. Announcements

ADJOURNMENT BY 4:53 P.M.

Village of Weston, Wisconsin
OFFICIAL PROCEEDINGS OF THE SPECIAL JOINT MEETING OF THE PLAN COMMISSION AND
PUBLIC WORKS & UTILITY COMMITTEE

held on Monday, July 13, 2020, at 5:00 p.m., in the Board Room, at the Municipal Center

AGENDA ITEMS.

1. Meeting called to order by Plan Commission (PC) Chair & President Wally Sparks.

2. Roll Call of Village PC by Secretary Parker.

Roll call indicated 6 Plan Commission members present.

<u>Member</u>	<u>Present</u>
Maloney, Mark	YES
Sparks, Wally	YES
Gau, Duane	NO - Absent
Guernndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES
White, Loren	YES

3. Roll Call of Public Works & Utility Committee by Secretary Parker.

Roll call indicated 5 ETZ members present.

<u>Member</u>	<u>Present</u>
Fiene, Nate	YES
Ziegler, Jon	YES
Hubbard, Tom	YES
Jensen, John	YES
Zeyghami, Hooshang	YES

Village Staff in attendance: Donner, Higgins, Wodalski, Swenson, Raczkowksi, Wheaton, Chartrand and Parker.

There were about 5 people in the audience.

COMMUNICATIONS

4. Opportunity for citizens to be heard.

None.

5. Written communications received.

Sparks read an e-mail Wodalski received from Oliver Burrows (attached) related to Agenda Item #7, on possible amendments to Subdivision Ordinance regarding Sidewalk Regulations.

NEW BUSINESS

6. Introduction and Visioning Session for Weston Avenue Corridor Plan Project. (MDRoffers & Staff)

Mark Roffers, of MDRoffers, introduced himself and his involvement with the Village. He then went through his presentation on the Weston Avenue Corridor Plan (Attached), where he explained this project's relationship to the Comprehensive Plan we adopted in 2016. He went over the proposed planning process, which includes tonight's kick-off meeting. Roffers stated that he had introduced himself, via a letter to a number of key property owners along the corridor, with the goal of meeting with them in-person, over the phone, or via Zoom,

to discuss their land and understand better their visions of their land as we move forward in the planning process.

Roffers stated the goal is to come back to this group in September with some initial options on how the road could be redesigned and initial draft development plan for lands around it. He explained how the two are related, where if the plan for the Corridor were to come back as 100% industrial, that then dictates a particular road design to make sure semi-trucks and trailers, and other vehicles can move through there efficiently and safely; whereas, if we have a different land use pattern the road design would reflect that. Roffers stated he intends at that point in time to talk to the Committees and homeowners along the corridor again, in a group setting, allowing for more interaction, and focusing more on the owners along Transport Way. Roffers pointed out that they have not reached out to the Transport Way owners to-date yet, as we are not far enough along with the design process to have a meaningful discussion.

Roffers displayed the Planning Map, explained how the corridor is tentatively subdivided into 3 districts (Western, Central, and Eastern), and explained their current uses. These will form the basis on our land use recommendations in the plan, and how Weston Avenue roadway design may change throughout.

Roffers brought up the Future Land Use Map, from 2016 Comprehensive Plan, with recommended future land uses. He explained how this plan helps guide us for the future.

Roffers brought the Future Transportation Map, which shows 100' right-of-way along Weston Avenue for the future, and right now Weston Avenue is 66'. He explained how this shows potential future roadway expansions and extensions. He pointed out this plan showing Municipal Street extending south, crossing over STH-29.

Roffers explained how the Village had used its last TIF amendment, and how the district is set to close in 2031, and how our spending period ends in 2026. He explained the reconstruction would have to take place by 2026 to be funded by TIF. It was stated that now is the time, if Weston Avenue is going to upgrade and change, to get the design work going and start that project. Roffers explained how this TIF District was set up as an industrial TIF, and it has a remaining life of 10 years. He stated as a State Law, 50% of the land needs to remain industrial.

Zeyghami brought up the residential area along the highway (Brehm's Subdivision), and the complaints we get from the noise pollution. Roffers stated we need to plan the land that will work for the residents and businesses.

Roffers then brought up a Natural Features map, showing the low and wetlands. We look towards those when looking at development. We have a collection of lightly tracts of land that is developable, and how 40-acre tracts are desirable for industrial.

Roffers then read the Draft Vision Statement (on Page 3 in his memo). He then asked the members for their comments about their visions for this area.

Maloney stated that he feels the vision should be what the residents who own the property are thinking. He feels this should be talked to all the owners, not just some. Maloney questioned if Roffers reached out to all the owners or just some. Roffers stated they talked to/sent letters to about 15 of the owners, those who own a fair amount of land, along this area. Roffers said it would be difficult and would take a lot of time to try to contact all 100+ owners. Roffers stated the rest will be invited to come to meetings.

There was discussion on when the plan was adopted in 2016. The timing is such that we have to do it now, as the TIF will run out in 2031, and the spending period ends in 2026.

Maloney commented that he wants to know what the residents want to do. Maloney stated he is concerned about our taking people's land. Maloney stated he received 3 calls this week from residents thinking this will be 4 lanes and a done deal. Maloney stated he would be happy to sit down in those meetings.

Roffers stated he needs the Board to trust that he will report back honest information to the committees, but he needs the residents to respond to him.

Sparks stated people are concerned about the use of the TIF funds. He brought up the Camp Phillips Centre project where we lost a couple million dollars. Sparks stated some out there would request we close the TIF early. He agrees we need long range plans. A lot of residents there have a sour taste after the Camp Phillips Centre plan, where they were thinking they would get a lot of money for their land, and nothing happened. He stated there are a lot of residents who do not want us to use TIF money.

Roffers stated if anything gets developed out there, there will be more traffic along Weston Avenue. The question is, will it be more traffic than what the road can handle.

Sparks requested as Roffers reaches out to property owners, it will be important to explain how TIF works. Roffers stated it would be beneficial if people are willing to sit down for an hour with him. Most only want to meet for 15 minutes, and it's hard to explain things in that amount of time.

Cronin asked what the percentage of land that is covered by the 15 owners he reached out to. Roffers stated those amount to about 30%, on properties 40+ acres. They have not been able to contact the owners as well as they had wanted. Higgins stated we initially want to talk to the bigger landowners. She explained the Schofield Avenue corridor, and how we started with larger owners and then expanded to everyone else. Higgins stated no developer is going to call a small homeowner to buy their house, they will be looking at the larger tracts of land.

Maloney confirmed after we reach out to the all the properties, that there is still a chance for this to all change, that it is not a done deal. Higgins stated the plan would be to bring a draft plan back for all residents and the Commission to react to. There would then be time to revise the plan prior to final public hearing and plan adoption. Higgins explained this is how the Schofield Avenue Corridor Plan had been handled. We held a meeting last year to reveal the draft plan to everyone and then had planned to bring it back this spring for final review. COVID-19 has made it difficult to get a large group here at the Municipal Center. Roffers stated that we have a plan being finalized for Schofield Avenue Corridor, based on comments from owners, and talked about how last year when bringing this project up, there were 40-50 people in the audience.

Fiene emphasized transparency. As far as the operational concept, he would like to see a lot of mixed-use buildings, with potential light industrial, and some trades companies.

Guerndt stated the road needs improvements. There are some complications when people who do not want to develop. He stated when developing the road, that is the best time to put in infrastructure.

Jordan stated Weston Avenue was a Farm to Market road and not designed to handle the current traffic. He explained how his semi-trucks (for Wausau Supply) are going down Weston Avenue, to appease the residents along Ryan Street to Weston Avenue. This traffic is doing damage to the road. We need to work with the owners along Weston Avenue.

Donner stated the TIF is a potential funding source for that street. Donner stated we can't predict when development will happen, then we'll be asked to facilitate some infrastructure. Donner stated he can accompany Roffers in the meetings. Donner stated to be responsible, we need to look forward.

Maloney is fine with redesigning and upgrading the roadway. He asked if we are going to force rezones. Higgins stated we would be updating the future land use map to depict the future vision for land along the corridor. Higgins stated zoning would not change until a rezone requested and the property was developed. Once utilities come through, developers will start talking to owners, giving offers they can't refuse, and we have to be ready for that. Meinel asked where water and sewer currently is. Donner stated it stops at Von Kanel and at Zinser Street, where there is a current gap between Von Kanel and Zinser Street. Wodalski gave further clarification on where the water and sewer currently is at.

Meinel questioned if there was any other interest in parcels within the Camp Phillips Centre. Donner stated there has been no other follow up. Higgins stated the central area is what developers are interested in (Von Kanel Street to Ryan Street). Donner explained why the service is where it is, because of the Cedar Creek Waste Water Interceptor.

Meinel is concerned that by putting a label on someone's property right now, what does it do for them later. Roffers brought up the FLU and stated most everyone's property in the TIF District is planned for something already. Guerndt commented just because it is zoned MF, does not mean you can't put single family in. Same with AG.

Higgins stated the reason the Comprehensive Plan legislation went into effect, is we shouldn't be reactive, we have to look ahead, and this gives staff parameters to work with. There is always an opportunity to do a Comp Plan Map Amendment, but it is not instantaneous. It's all about how you want the Village to grow. It was stated the Plan Commission went through an over 3-year process. Roffers stated many years ago when TIF was planned in the 90's, it set this on its course for commercial. Roffers stated TID law states the zoning has to be in a way that allows for industrial use, because this is an industrial TID. Roffers stated until the Village retires or closes the TID, we have to keep 50% for industrial.

Roffers commented the land there to the greatest extent can be industrial. We can rezone these lands to anything that allows industrial. There was discussion about Brehm's Subdivision, it was there when TIF went in. Donner stated this is long-term planning, and no reason why we can't change some things. The corridor plan helps us in trying to stay ahead or get ahead.

Guerndt questioned the costs of reconstructing Weston Avenue. Donner stated this is part of the TIF plan. Sparks questioned sewer and water is already in the plans for Weston Avenue, the entire way from Camp Phillips to County Road J.

Maloney questioned if Ryan Street was reconstructed to handle trucks. Wodalski stated it was constructed with a more heavy-duty pavement. Maloney questioned Ryan Street north of STH-29. Maloney questioned the trucks getting pushed south on Ryan Street. Donner pointed out how it is actually a quicker route from Wausau Supply to Ryan Street to Weston Avenue. Jordan stated it was primarily trucks coming into their site, as their GPS takes them along Schofield Avenue to Ryan Street. Donner stated by reconstructing Ryan Street, it would be an "all weather road" – no weight limits. Zeyghami questioned how many lanes. Donner stated we are planning for the future to allow 4 lanes. Zeyghami stated DOT will limit you by the traffic counts (needing 16,000 trips per day). Zeyghami commented on how there is a lot of wetlands in this area.

Gary Buchberger, 5410 Weston Avenue, was present. He stated how he owns a lot of the land (about 1-mile and $\frac{3}{4}$). He feels we are jumping the gun. He hopes we talk to all the people that live there. His dad bought the land in 1942 from Herman Von Kanel. He understands you have to plan for the future for development. Because of his recent hip surgery, he sits at home and watches the traffic that comes past his farm. He stated 1/3 of the traffic are semi's. He stated when the road limits were on, he has not seen anyone getting pulled over. Buchberger questioned if it would make more sense for the trucks to take the Highway J exit and come along Schofield Avenue. He feels this would eliminate most of the semi trucks. He agreed the residential traffic along there has increased. He stated how the Village spent a lot of money on the Camp Phillips project

for nothing. He feels we will waste a lot more money now. He stated with water and sewer assessments, he will be forced to sell his land. He does not think that is fair. He can see down the road in the future the expansion, as he agrees this is a long range plan, but he does not think it is needed in these next few years. He stated again, if we could get the semi traffic to exit on Highway J and go along Schofield Avenue, we would lighten up much of the traffic.

Guerndt questioned with the TIF District, and the special assessments for adjacent property. Donner stated there are options to look at, such as should the TIF pay for it and we charge a connection fee? Donner confirmed to Maloney that it is not a given that sewer and water will go to the landowners. Donner stated it's the "But For" statement. Maloney questioned if there has ever been an agreement that if water and sewer is paid for, and if the landowner sells in two years that it is paid back.

Sparks brought up the water line going to Zinser Street for the golf course. Water runs past the adjacent property, but they are not connected. If we were to use TIF funds to reconstruct Weston Avenue, to have the utility run along the road, but don't require the property owners to connect. This way for someone who does not want to sell their property or connect, they are not forced to do so. Then, if they were to decide to sell their property, it would be more sellable, as there are public utilities available. It increases the property values for those who want it.

Meinel questioned how long those assessments will be hanging out there. Donner stated that would be the decision of the Board. Donner stated if developer funded, there is a recapturing agreement, has to come back in 10 years. Donner stated we can make available and when they want to connect, we charge a connection fee, based on what their usage would be. Donner stated there is a strong argument to make the payment part of the TIF distribution.

Guerndt stated if the road gets reconstructed, it's not wise to not include the sewer and water. He does not feel it is fair to make someone pay for it. Donner stated do we give the utility corridor an easement, versus under the road?? The easement is better, as far as cost for connections and road repairs. These are things we need to discuss.

Ryan Bahrs, of AECOM, of Stevens Point, who is working with Roffers on this project, was present to discuss roadway options on Weston Avenue. Just because there is a corridor project going out there does not mean it has to be 4-lanes. It's what we are trying to figure out. We are just getting started by talking to the committees and reaching out to the homeowners. Bahrs then talked about roadway components. If this corridor plan moves forward, and if we want Weston Avenue to become this next piece of east-west arterial for to serve the Village. We need to work with the existing development and try to project what the future will be, and build with the thought of what's to come. How proactive does the Village want to be going forward. He stated we have a lot of houses and businesses and natural areas. Bahrs brought up examples of roadway designs, to show some components for feedback, stating we have to figure out the land use and look at projected traffic, and then look at 2-lane or 4-lane.

Maloney questioned what the typical right-of-way width is? Donner stated 66-feet. Maloney questioned how much right-of-way for a 4-lane road? Roffers pointed out an example from Bahrs, which shows a 4-lane 66-foot wide right-of-way. Mike McMahon, 5505 Weston Avenue, asked how wide the utility easement would be and is there an easement now? Donner stated it would depend on the depth of the sewer and water. Currently, utilities are under the road. Maloney stated this utility easement is the correct way, to do this. Bahrs stated a multi-use path could go over the utility easement.

Bahrs then took the members through the different 2 and 4-lane examples (attached).

Bahrs reiterated this is just starting the discussion. We need to figure out the land use, then the roadway planning, get thoughts on roadway and utilities will go in the ground somewhere. We need to be fiscally responsible and responsible to the owners out there now.

Sparks commented on the landscaping on Weston Avenue is ridiculous and expensive to maintain. He is open to stamped concrete in the median or even artificial turf. Roffers stated if you add more hard surface, the State requirements is that we have to meet stormwater requirements. The right-of-way by hospital is 100'.

Wodalski explained how you could fit a two-way road (with 14' lanes) which includes a 6' grass terrace area, and 10' multi-path, 18' middle lane, 2-foot shoulder areas.

Rackowski stated to remember in the winter the grass medians and you have to go around. He commented on raised median with curbs, you end up hitting the curb with the plows. Wodalski stated we would plow a 4-lane road with 2 trucks. Operationally, we like to make one pass.

Maloney likes what the County did on Camp Phillips Road (north of Ross Avenue).

Fiene stated if we put in a sewer connection parallel to Weston Avenue. Could something like the freeway style with depressed median work with maintenance. Wodalski stated the connection is made by the multi-use path, not the arterial street. Fiene stated which ever works easiest for utility repair or installation is his concern.

Zeyghami asked for a cross section. Roffers stated we are still in the beginning of the process, and that's the next step. Zeyghami stated a cross section would give people a better picture. Roffers stated we need to determine the amount of right-of-way. He stated there are spots with major drainage ways and places where peoples' houses are 30 – 40 feet from the right-of-way.

Hubbard feels you may be better off narrowing it down to 66 feet with curb and gutter, you may be better off purchasing property for stormwater management, versus trying to obtain 100 feet of right-of-way for a mile stretch. He stated there would be less costs.

Wodalski confirmed to Maloney there is about 2 – 2 ¾ miles between Camp Phillips Road and County Road J.

Roffers stated this will all depend on what is planned, as far as road width. It does not have to be 4 lanes all the way throughout. Bahr stated we have to decide on curb and gutter or ditching. Curb and gutter would require less land.

Sparks commented we would like low maintenance and the utility corridor outside of the roadway. He confirmed we will need to have storm drainage. Roffers stated either a basin in median or find lands to put basins in. Low maintenance, 4 lanes, sewer acquisition, incorporate utility easement along the road. Donner confirmed the utility easement can be located under multi-use path (similar to Camp Phillips Road). Less repair on road and disruption on traffic.

Sparks stated there may be additional grant funds for COVID that we can apply here.

Cronin stated to keep safety in mind. A lot of near accidents on Camp Phillips Road and E Jelinek Avenue.

7. Discussion on possible amendments to Subdivision Ordinance regarding Sidewalk Regulations.

Donner stated this came out of Weston Neighborhood. Wodalski stated a lot of this started with the public comment from Oliver Burrows, read by Sparks, regarding the neighborhood east of Weston Elementary. During the public hearing, there was a desire to see if sidewalk needed to be installed on every street.

Wodalski read the Sidewalk Ordinance, where in all new construction sidewalk is required on both sides, with the exception that they could substitute a multi-use path on one side in lieu of 2 sidewalks. This was discussed at the Village Board Meeting and subsequent Public Works meetings. The subdivision code adopted in 2016. In 2015, the Complete Streets Ordinance was adopted (designed to be safe for all users of all ages). The rest of Comp Plan, the Bicycle and Transportation section, specifies we require pedestrian facilities. We adopted a Table 6.06(1). As we look at this, there is the question on the dead end roads. He stated there was a valid point that on a dead end road we don't need to require it. When looking at capital improvement plan, Anastasia Drive, we required a 28-wide street and shoulder, giving 4 feet of pavement for people to walk on. On Shorey Avenue, if we reconstructed right now, we would require sidewalks, multi-use path, or wider surface. Trying to make it so the ordinance has exceptions that make sense. Wodalski stated we are looking to add a second note to that table that states if the road is a short dead-end road (less than 400 feet in length), with fewer than 100 trips, and no prospect of connection to pedestrian facilities, we would make an exception to waive the sidewalk requirement.

Maloney questioned the plan prior to the past meeting that sidewalk was planned. Wodalski stated yes, and is required unless we make this change.

Sparks and Cronin agree with the changes.

Motion by Maloney, second by Meinel: to approve recommending the amendments to the ordinance changes to the Village Board. Q: Meinel questioned the maximum length of a cul-de-sac? Wodalski stated our current code does not allow cul-de-sacs over 400 feet. We do have a few of those longer cul-de-sacs in the Village. This is worded that all 3 criteria have to be met. Guerndt commented on the sidewalks on Misty Pines, who puts the sidewalk in on the extension. Wodalski stated the Village could put those in. Maloney feels if we were to extend a road through, the Village would pay. Sparks stated the statement states "May" not will, so still some room for discretion. Higgins stated the Zoning Code and Subdivision ordinance have to go before the Board. Guerndt asked who this is for. Wodalski stated this is Village-wide. Motion passed.

Yes Vote: 6 No Votes: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Voting</u>
Sparks, Wally	YES
Maloney, Mark	YES
Cronin, Steve	YES
Gau, Duane	NOT VOTING
Guerndt, Gary	YES
Jordan, Joe	YES
Meinel, Steve	YES

Motion by Jensen, second by Ziegler: to approve recommending the amendments to the ordinance change to the Village Board.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Fiene, Nate	YES
Ziegler, Jon	YES
Hubbard, Tom	YES
Jensen, John	YES
Zeyghami, Hooshang	YES

MISCELLANEOUS

8. Remarks from Staff, Committee, and Commission Members.

Donner commented that still has to go before the Board.

ADJOURNMENT

9. Adjournment of PW&U.

Motion by Ziegler, Second by Jensen: to adjourn at 7:04 p.m.

10. Adjournment of PC

Motion by Cronin, Second by Guerndt: to adjourn at 7:04 p.m.

Wally Sparks, Plan Commission Chair and Village President

Jennifer Higgins, Director of Planning & Development

Valerie Parker, Recording Secretary

Valerie Parker

Subject: FW: Material requested to be read into the record for the joint meeting of the Public Works and Plan Commission meeting during the public comment period

From: Oliver Burrows <oliverburrows@yahoo.com>

Sent: Monday, July 13, 2020 4:22 PM

To: Michael Wodalski <mwodalski@westonwi.gov>

Subject: Material requested to be read into the record for the joint meeting of the Public Works and Plan Commission meeting during the public comment period

13 July 2020

1608 hours CDT

Dear Mr. Wodalski:

Due to a series of unforeseen problems today, I was unable to prepare and e-mail the materials I promised to you to be copied for this afternoon's joint meeting of the Public Works and Plan Commission. If it is permissible, I would like the following read into the record during the public comment period:

My name is Oliver K. Burrows III, and I reside at 5008 Sunset Street in the Village of Weston. I would like to address the members of the Public Works Committee and Plan Commission in order to express my support for the efforts that are ongoing to remove the sidewalks on both sides of the roadway on Sunset and Arrow Streets north of Kennedy Avenue. Although we as residents (and there are 14 affected residences, none of whom has expressed to me any interest in having what I affectionately refer to as "the sidewalks to nowhere").

As the cul de sacs are approximately 350 feet long and four sidewalks would total 1400 square feet at an estimated cost of \$4.75 per square foot, eliminating these sidewalks, which connect to no other thoroughfare(s) and cannot in the future due to the existing housing configurations, would save the village a substantial sum at a time when we need to find ways to save monies. There would appear to be no reason to install these sidewalks except for the requirement of the 2016 ordinance requiring same in all new or reconstructed areas.

I have spoken directly with at least six of the affecting parties, and none has expressed any interest in sidewalks in the aforementioned areas. Thus, I respectfully request that the Plan Commission schedule the required public hearing that must precede the passage of an amendment to the current ordinance requiring all new or reconstructed roads to have sidewalks for any areas that meet the criteria (i.e., distance and non possible future egress) of the two blocks on Sunset and Arrow Street north of Kennedy Avenue.

Thank you in advance for considering my request.

Respectfully submitted,

Oliver K. Burrows III

Thank you for assisting me with this matter Michael. I am sorry I must ask again for your assistance.

Be blessed

Sincerely,

Oliver K. Burrows III

5008 Sunset Street
Schofield, WI 54476
USA

(715) 355-1753 (office voice)

(715) 359-7447 (office fax)

(715) 581-5008 (mobile)

oliverburrows@yahoo.com (e-mail)

<http://www.economictruth.org> (web site)



To: Village of Weston Plan Commission and Public Works & Utilities Committee
From: Mark Roffers, AICP, Planning Consultant
Date: July 7, 2020
Re: Joint Committee Meeting Regarding Weston Avenue Corridor Plan

We are pleased to begin the process to create the Weston Avenue Corridor Plan with these two committees and the community. We'd like to spend our time on July 13th to get this planning project off to a good public start.

Relationship to Comprehensive Plan

In 2016, the Village Board adopted "Volume 2: Vision and Directions" of the Village of Weston Comprehensive Plan. Within that volume, the village suggests that it "will plan for new land development in a manner that advances the local economy, maximizes use of its land base, protects the environment, and enhances the quality of life for its residents" and "utilize existing highway corridors as a focal point for mixed use development." The Weston Avenue corridor is envisioned within the Plan volume—and the TID #1 Project Plan—as a key area for future economic and recreational development. Volume 2 also communicates the village's position that "reconstruction of Weston Avenue as an urban roadway will connect growing economic development areas and serve emerging residential and recreational areas."

Like the County Road X and Schofield Avenue Corridor Plans before it, the Weston Avenue Corridor Plan is envisioned as a "Volume 3" element of the village's comprehensive plan. As depicted on the attached map, the proposed planning area extends from the intersection of County Roads X to J, and between State Highway 29 and a point generally ½ mile south of Weston Avenue. The planning area is tentatively divided into three districts to aid with understanding and reflect that future activities along the corridor will not be "one size fits all."

Proposed Planning Process

The attached "meetings & milestones" document describes the proposed planning process.

In addition to this joint committee meeting, another early stakeholder involvement step involves interviews with the owners of larger tracts of land in the corridor, major development interests, and highway and utility jurisdictions. The idea is to learn as much as we can about the land and future interests related to it, and to share as much as we can about what the

village is up to in the corridor. We have begun to contact the stakeholders and will be conducting those interviews over the next month.

Later this summer into early fall, we intend to prepare and share with the committees different options for how Weston Avenue could be reconstructed, and alternative land use concepts for the corridor. We will engage further with land owners along Transport Way at about the same time.

With committee direction and public feedback, we will then work over the fall to prepare a draft of the Weston Avenue Corridor Plan, with the idea that it would be ready for recommendation by the committees and adoption by the Village Board in winter.

Proposed Corridor Plan Organization

The Plan will generally reflect the organization and topical coverage the prior two corridor plans, with a greater emphasis on roadway design. We envision that the Weston Avenue Corridor Plan will include the following components:

- An overview chapter, including a description of the planning area, a proposed vision for the corridor, relationship to other districts like the County Road X corridor, and a summary of key recommendations.
- Analysis of the corridor and its unique economic, land use, urban design, transportation, and other conditions, issues, challenges, and opportunities.
- Recommendations for the corridor planning area, including maps describing recommended future conditions for the different districts depicted on the planning area map. The recommendations will cover land uses and transitions, development opportunities, urban design, roadway redesign, conceptual development layouts, and phasing.
- Recommendations for reconfiguring and reconstructing Weston Avenue from a two-lane rural roadway to a multi-lane arterial to serve development along the corridor and traffic through the corridor.
- A detailed implementation strategy, including steps, responsible parties, timeframes, and funding opportunities.

[Go to maps](#)

Proposed Corridor Plan Vision

Within a plan as in life, a vision is important to establish some basic direction and purpose. Armed with what I know so far, the following is a draft of a proposed vision for the Weston Avenue Corridor Plan:

Draft Vision Statement:

In collaboration with land and business owners, the village will advance development along Weston Avenue and expand Weston Avenue into an urban roadway to:

- Grow the local economy and tax base;
- Expand manufacturing and business park development opportunities;
- Enable retail, commercial service, and recreational uses, at a scale not possible in other parts of the village;
- Enable residential and mixed-use development in compatible locations;
- Safely and efficiently move traffic between development nodes and through the area;
- Enhance Weston Avenue as the primary east-west thoroughfare south of Highway 29;
- Achieve the above in a manner that respects existing natural resources and constraints.

Questions to Guide Our Discussion

Before the meeting, please think about the following questions. I intend to run through these at Monday's meeting—either one-by-one or over the course of meeting:

1. What is your vision for the Weston Avenue Corridor between County Highway X and County Highway J? Does the draft vision statement above reflect that? If not, why not?
2. What types of future land uses do you think we should try to accommodate or encourage in the corridor planning area? Commercial services? Retail? Hospitality? Light industrial? Contractors? Recreation (if so, what types)? Single-family residential? Multiple-family residential? Does your answer differ by district (i.e., the yellow, blue, and green areas on the attached map)?
3. How could the Weston Avenue roadway and intersecting roadways be reconstructed and improved to better manage development, growth, and traffic? Are you interested in a divided roadway like Schofield Avenue? Or undivided like Camp Phillips Road north of Highway 29? Urban (e.g., curb and gutter) or rural (e.g., roadside ditches)? Or are there other models or examples we should explore?
4. How about aesthetics and "community character"? For example, to what extent should the existing streetscape improvements along Weston Avenue (e.g., median treatments) west of County Road X in the Weston Regional Medical Center be extended to the east—both in distance and intensity? How might features like the Prohaska Nature Center or the Dale E. Smith Waterfowl Refuge be enhanced?
5. Any other advice as we launch this planning process?



Meetings & Milestones

Weston Avenue Corridor Plan

Amended: 7/7/20

Inventory: *May-June 2020*

- Assemble base and environmental/soil mapping, including drainage west of Zinser to J
- Assemble prior plans and studies related to development, land use, TID, transportation, utility systems, stormwater, hydrology, geotechnical, recreation, wayfinding and related
- Prepare planning area and district map and typical existing cross-section of Weston Ave.

Staff/Consultant Meeting #1: *May 28, 2020 (digital meeting)*

- Review project work program, including interviews and other outreach
- Discuss inventory information; development/preservation focus areas; key issues, goals, and priorities; and preliminary options for Weston Avenue redesign

Stakeholder Interviews: *July 2020*

- Interview owners/developers in Weston Ave corridor, County Highway Dept, utilities

Project Kick-off Meeting/Joint Committee Meeting #1: *July 13, 2020*

- Review project intent and work program
- Gather input on substantive plan goals, priorities, and options

Staff/Consultant Meeting #2: *August or September 2020*

- Discuss initial draft plan vision, development plan maps, and roadway redesign options
- Identify possible 2021 budget needs, including for detailed design for Weston Avenue

Joint Committee Meeting #2: *September or October 2020*

- Discuss revised draft plan vision, development plan maps, and roadway redesign options
- Recommend preferred roadway redesign option
- Meet with Transport Way owners on same date to discuss access/connection matters

Staff/Consultant Meeting #3: *November or December 2020*

- Discuss draft Weston Avenue Corridor Plan, including preferred roadway redesign option
- Consider advancing Transport Way acquisition and design

Public Information/Input & Joint Committee Meeting #3: *November or December 2020*

- Share and receive input on revised draft Weston Avenue Corridor Plan
- Committee advises adjustments to draft Corridor Plan based on review and public input

Joint Committee Meeting #4: *January 2021*

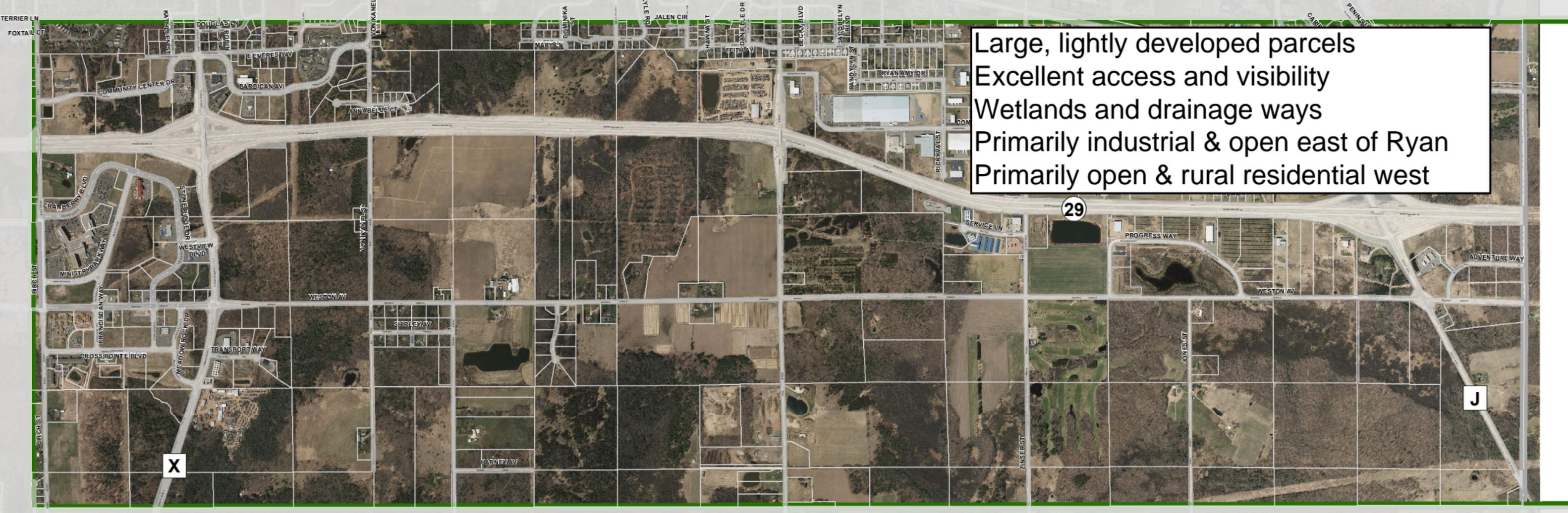
- Recommend public hearing draft of Weston Avenue Corridor Plan

Plan Commission Recommendation: *February 2021 (could combine with Joint Committee Meeting #4 if practical)*

- Recommend Corridor Plan as a component of Village's Comprehensive Plan

Village Board Public Hearing: *March 2021*

- Adopt Corridor Plan as a component of Village's Comprehensive Plan
- Authorize detailed engineering design for Weston Avenue reconstruction



Large, lightly developed parcels
Excellent access and visibility
Wetlands and drainage ways
Primarily industrial & open east of Ryan
Primarily open & rural residential west

Planning Area and Districts

DRAFT

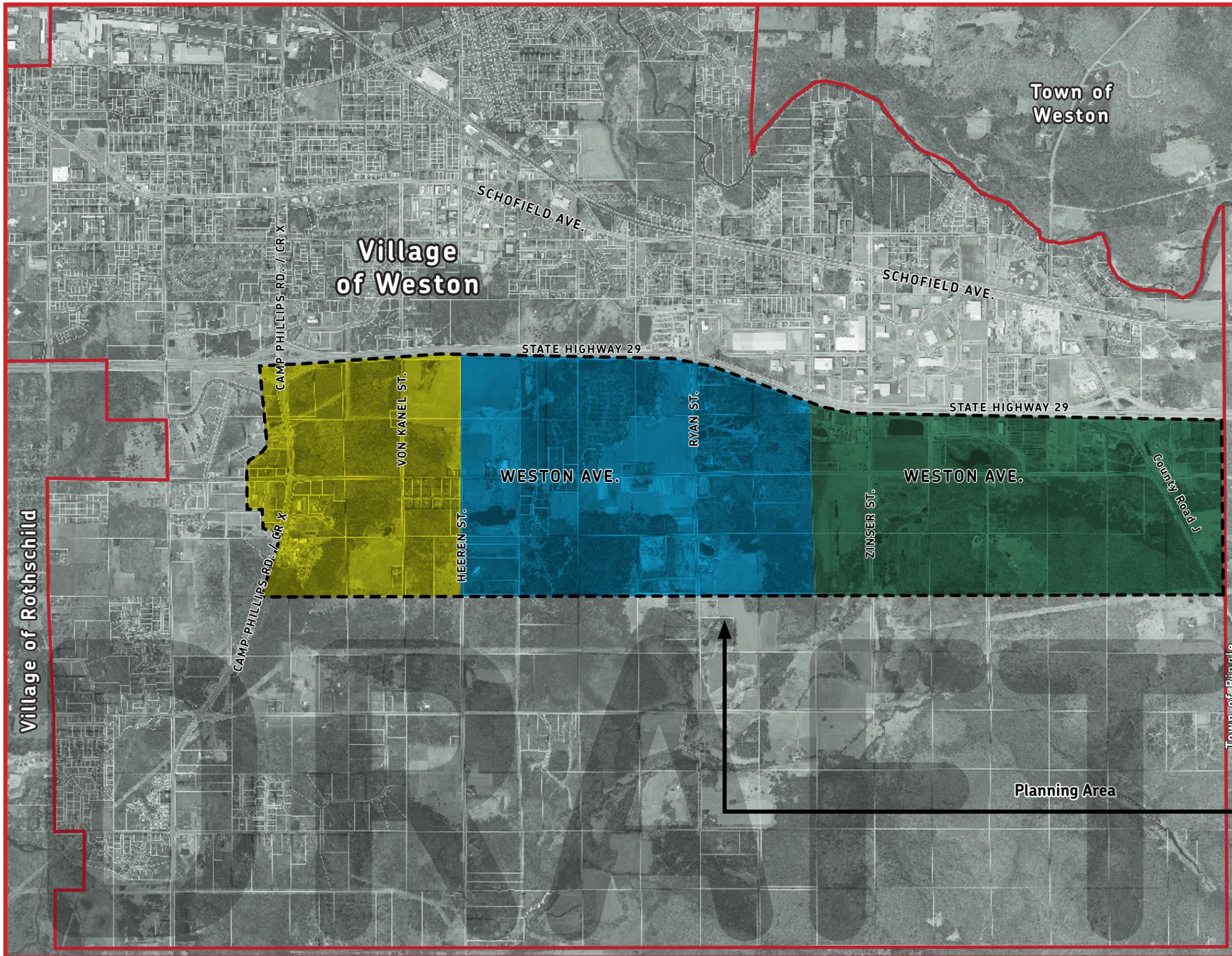
THE VILLAGE OF
Weston

~1600 ft. **N** ↑

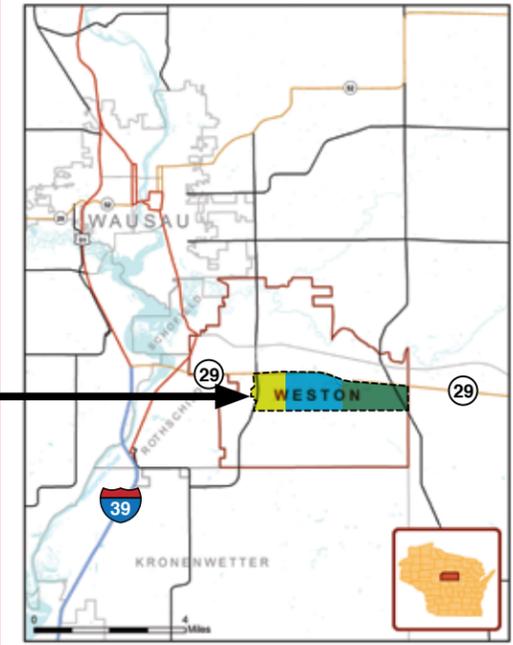
Date: May 26, 2020

LEGEND

-  Municipal Limits
-  Planning Area
-  Western District
-  Central District
-  Eastern District



Regional Context



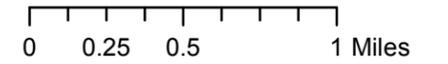
Village of Weston Comprehensive Plan

7-1

Natural Features



Map Date: 3/24/2015
Adoption Date: 3/04/2015
Created by the Village of Weston
Tech. Services Department

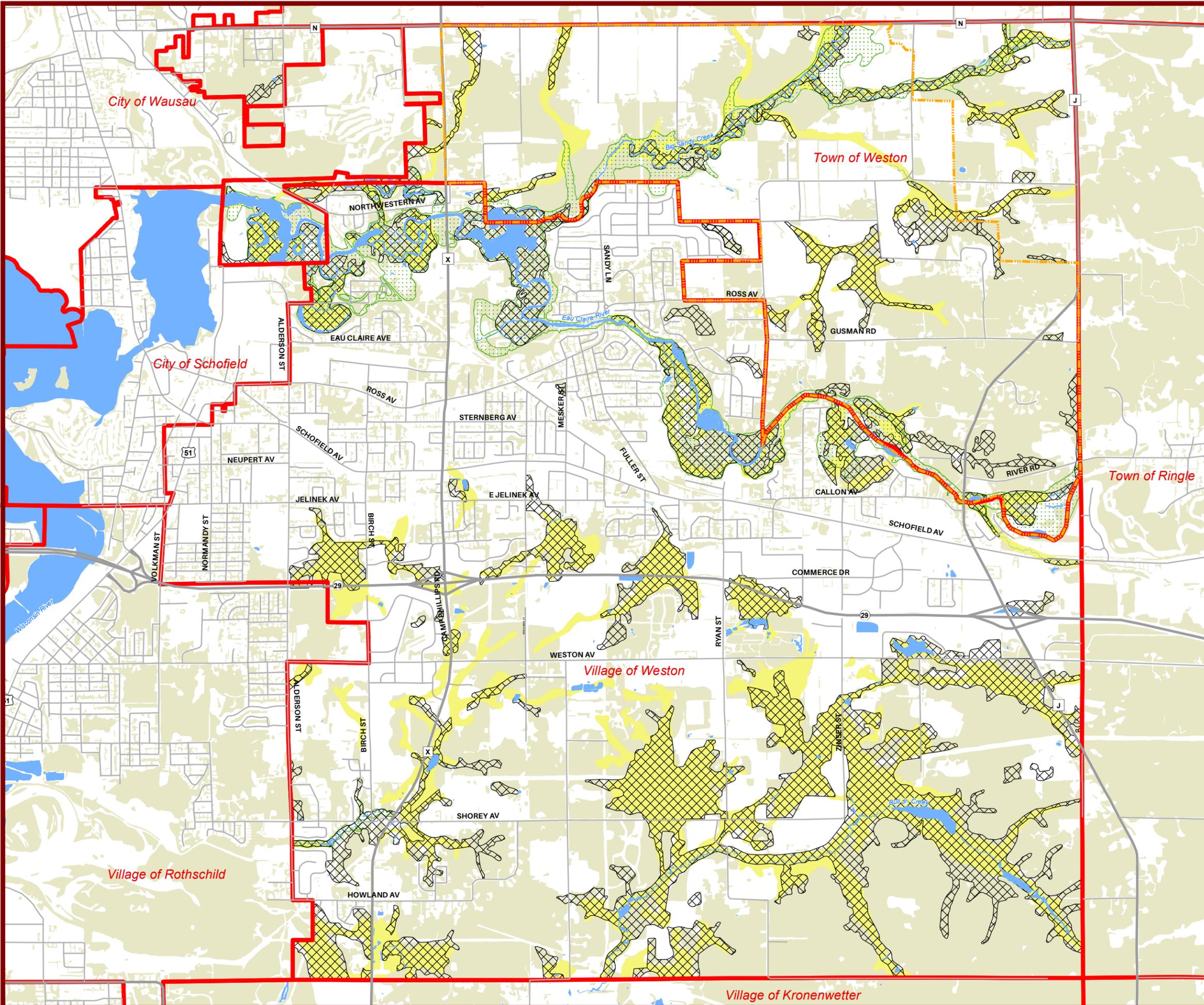


Legend

- Local Roads
- Highways
- Extraterritorial Zoning
- Municipal Boundaries
- Surface Water
- NRCS Hydric Soils
- DNR Wetlands
- FEMA 100-year Floodplain
- Forested Areas

1. Data provided by Marathon County
2. Hydric Soils derived from NRCS Web Soil Survey Data/Marathon County Soil Survey Rev 2003
3. Wetlands data from Wisconsin Department of Natural resources
4. Floodplain data extracted from FEMA Flood Map Service Center

This map should not be used for determinations as to whether a particular property in Weston contains wetland, floodplain, or hydric soils. Refer to the particular legal map source for more detailed investigation, along with on-site investigations that may be required in advance of development.



Village of Kronenwetter

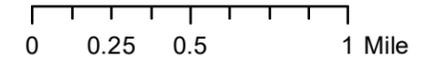
Future Land Use



Approval Date: 10/XX/2016

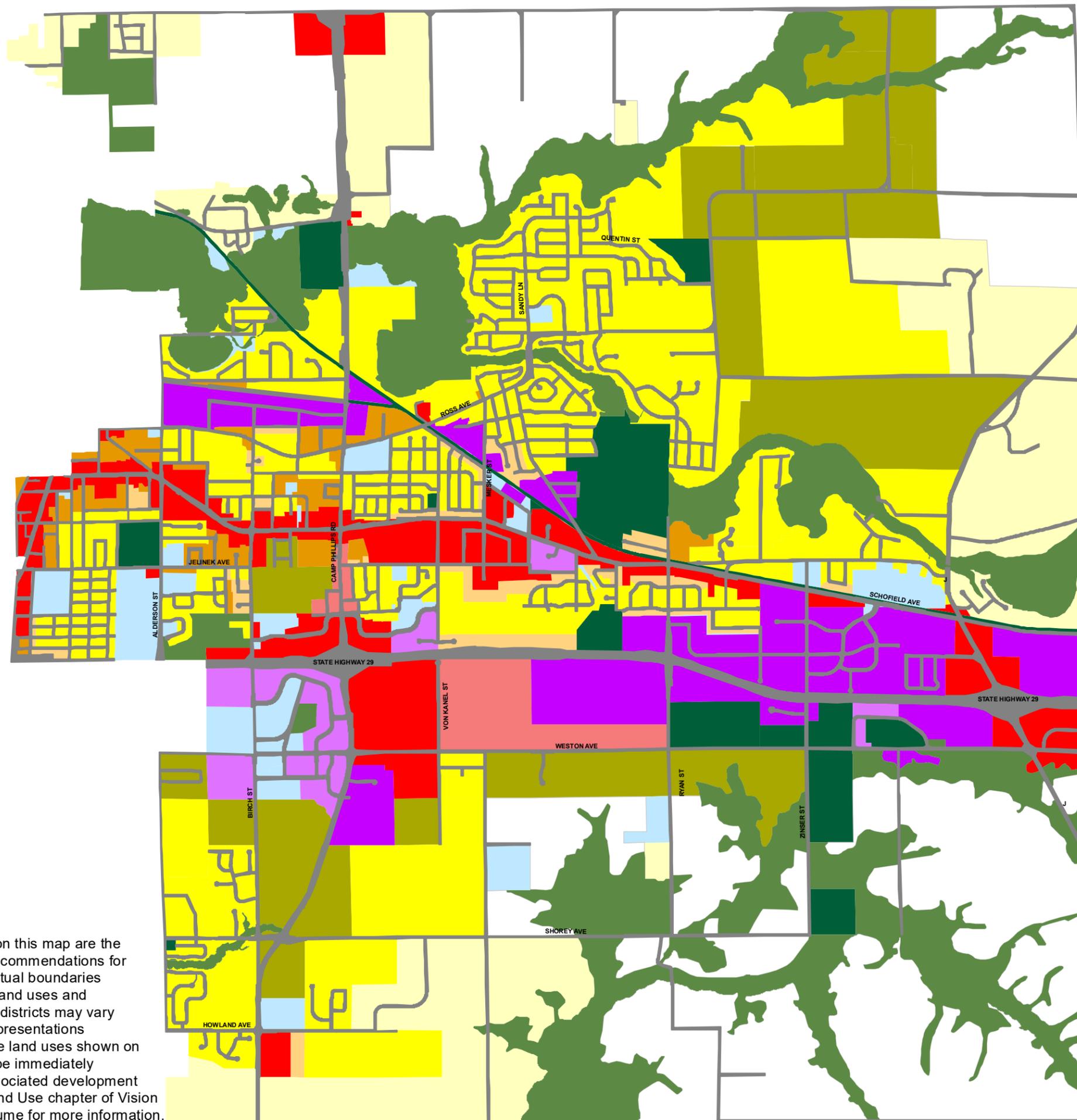
Map Date: 09/07/2016

Created by the Village of Weston
Tech. Services Department



Legend

- Right-of-Way
- Future Land Use Designations**
- Single Family Residential - Unsewered
- Single Family Residential - Sewered
- Two Family Residential
- Multiple Family Residential
- Planned Neighborhood
- Commercial
- Business/Office Park
- Mixed Use/Flex
- Industrial
- Institutional
- Parks and Recreation
- Agriculture
- Environmental Corridor



Note:
The designations on this map are the village's general recommendations for future land use. Actual boundaries between different land uses and associated zoning districts may vary somewhat from representations on this map. Future land uses shown on this map may not be immediately appropriate for associated development approvals. See Land Use chapter of Vision and Directions volume for more information.

Village of Weston Comprehensive Plan

9-1

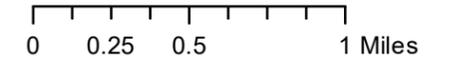
Future Transportation / Official Map



Approval Date: 10/XX/2016

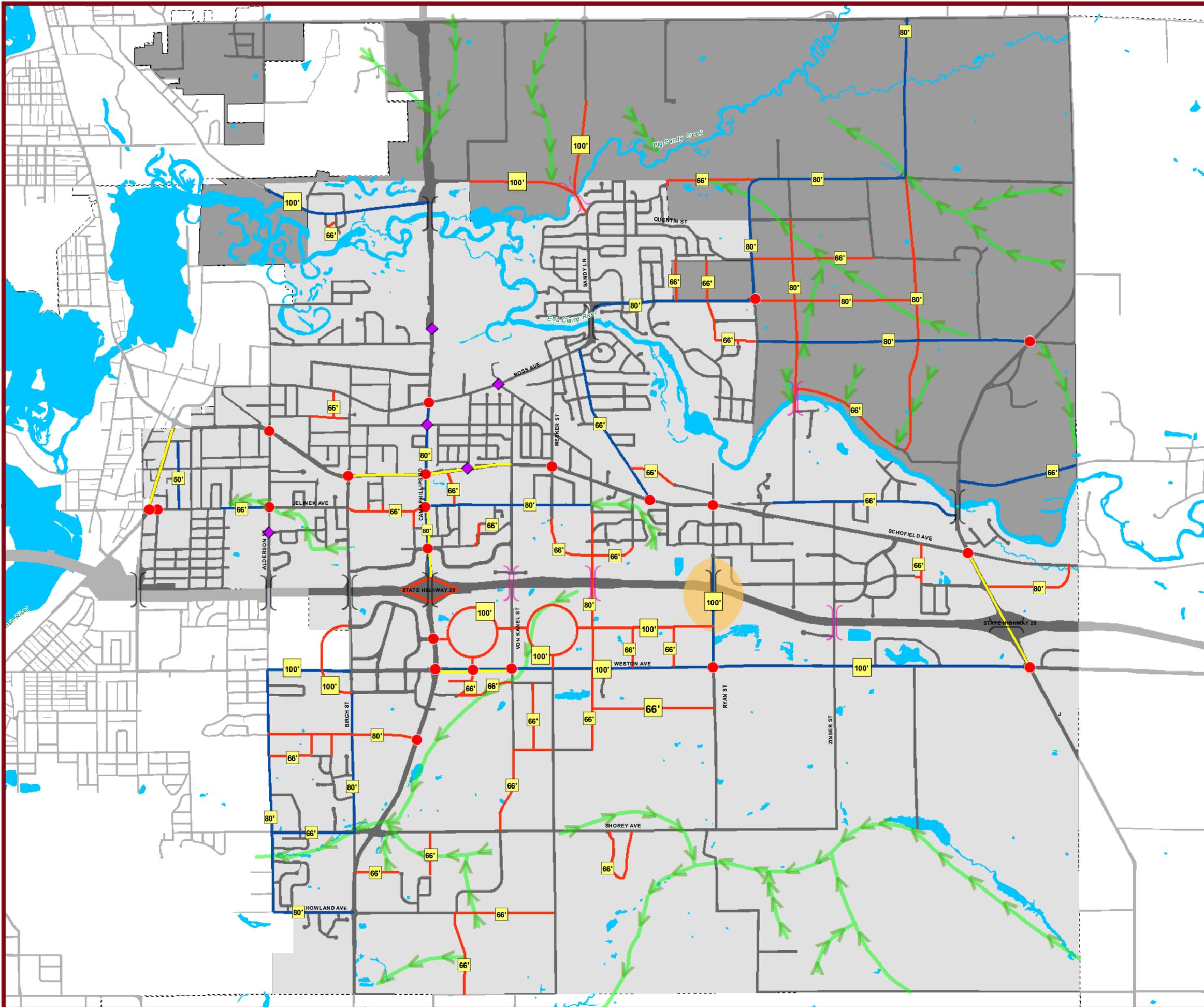
Map Date: 09/07/2016

Created by the Village of Weston
Tech. Services Department



Legend

- Village of Weston
- Town of Weston
- Other Municipalities
- Existing Village/Town Roads
- Other Existing Roads
- Drainage Corridor
- Existing Overpass
- Future Overpass
- Future Interchange Study Area
- Future Intersection Improvement
- Future Pedestrian Crossing Enhancement
- Future Major Road (with right-of-way width)
- Planned Road Construction (with right-of-way width)
- Planned Streetscaping
- Surface Water



Village of Weston Marathon County, Wisconsin



Map 5: Existing Zoning within TID #1

Map Creation Date: 10/26/2018

Adoption Date (Zoning): 2/23/2017

Adoption Date (TID): 09/17/2018

Map Author: Nate Crowe

Map by the Technology Services Department
Village of Weston



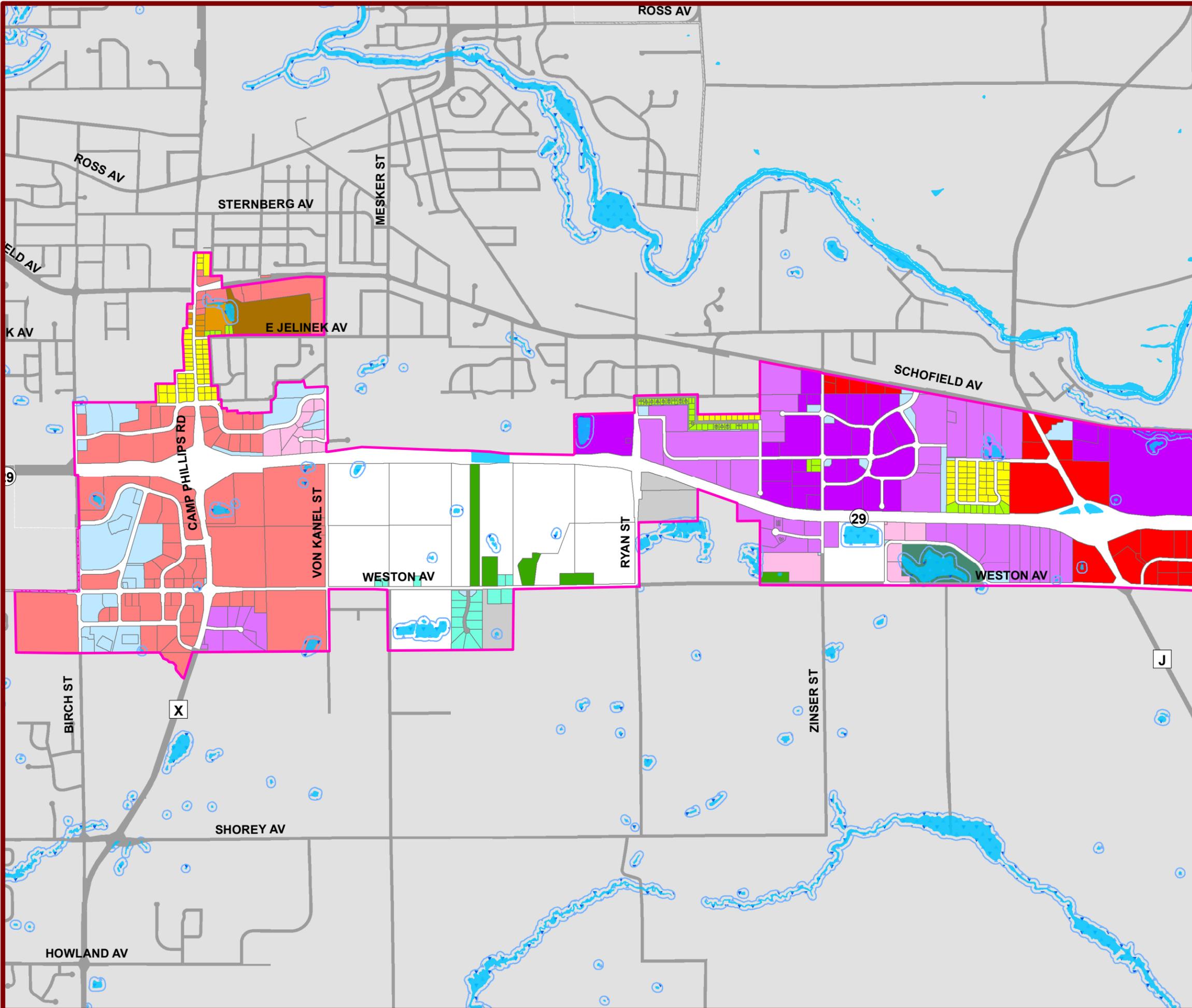
Map Version 4



Legend

- TID #1 Boundary
 - Surface Water
 - Village of Weston Limits (2017)
 - Village of Weston Shoreland Overlay Zoning
- Zoning Districts**
- AR - Agriculture and Residential*
 - PR - Parks and Recreation
 - RR-2 - Rural Residential-2 Acre
 - RR-5 - Rural Residential-5 Acre
 - SF-L - Single Family Residential-Large Lot
 - SF-S - Single Family Residential-Small Lot
 - 2F - Two Family Residential
 - MF - Multiple Family Residential
 - MH - Manufactured Home
 - INT - Institutional
 - B-2 - Highway Business
 - B-3 - General Business *
 - BP - Business Park*
 - LI - Limited Industrial *
 - GI - General Industrial *

* Zoning that allows industrial use



Village of Weston Comprehensive Plan

9-1

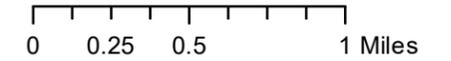
Future Transportation / Official Map



Approval Date: 10/XX/2016

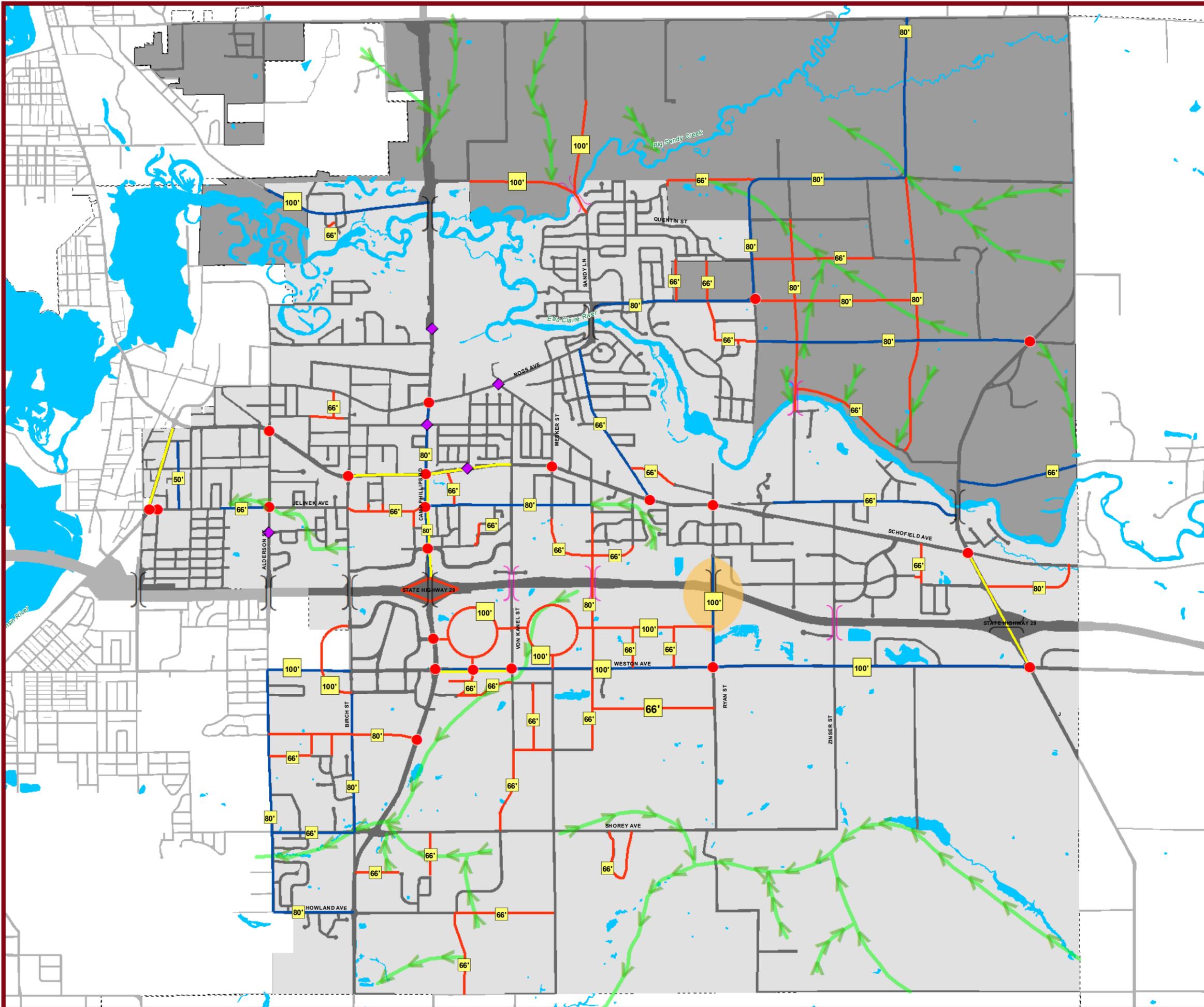
Map Date: 09/07/2016

Created by the Village of Weston
Tech. Services Department



Legend

- Village of Weston
- Town of Weston
- Other Municipalities
- Existing Village/Town Roads
- Other Existing Roads
- Drainage Corridor
- Existing Overpass
- Future Overpass
- Future Interchange Study Area
- Future Intersection Improvement
- Future Pedestrian Crossing Enhancement
- Future Major Road (with right-of-way width)
- Planned Road Construction (with right-of-way width)
- Planned Streetscaping
- Surface Water



Roadway Alternative Examples



4-lane, Undivided, Sidewalk: Camp Phillips Road north of STH 29



4-lane, Divided, Raised Median, Sidewalk and Multi-Use Path: Weston Ave west of Camp Phillips Road



4-lane, Divided, Raised Median, Sidewalk: Schofield Avenue



4-lane, Divided, TWLTL, Multi-Use Path: Camp Phillips Road north end of town



4-lane, Divided, Raised Median, Ditches, Multi-Use Path: CTH R in Plover behind Walmart



4-lane, Divided, Raised Median, Ditch and Curb, Multi-Use Path: Eisenhower Road in Stevens Point



2-lane, Divided, Storm Water Median, Multi-Use Path: E. Cheryl Parkway in Fitchburg



2-lane, Divided, Storm Water Median, Multi-Use Path: E. Cheryl Parkway in Fitchburg

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 8/10/2020
Description:	July 2020 Public Works and Utilities Budget Status Reports
From:	Michael Wodalski, Director of Public Works
Question:	Should the Public Works Committee acknowledge the Public Works, Water Utility, Sewer Utility and Stormwater Utility Budget Status Reports?

Background

Attached are the budget status reports for the Public Works Department. These items are for information only and a chance for the Committee to see how the Department is tracking for the year to date.

The table below provides a quick snapshot of expenses to date as compared to last year by fund. At the end of July we would be at 58.3% of the year complete.

Fund	2019 YTD	% 2019 Budget	2020 YTD	% 2020 Budget
Public Works	\$996,252.69	49.6%	\$878,294.13	43.4%
Water Utility	\$674,687.51	28.6%	\$1,316,654.98	53.6%
Sewer Utility	\$840,483.08	35.2%	\$1,193,990.54	47.7%
Storm Water	\$162,985.84	27.4%	\$332,735.24	55.0%

Budget Highlights:

- Public Works:
 - o Less was spent in 2020 for winter maintenance wages
 - o Fewer Surface Maintenance costs have been incurred in 2020 due to timing of maintenance activities

- Water Utility:
 - o Purchased water for the Foremost Well Rehabilitation as well as the Well Rehab itself in 2020 along with the Mesker Well rehab in 2020 has led to an increase in well and pump costs in 2020.
 - o Depreciation and Payment in Lieu of Taxes (PILOT) are being recorded throughout the year in 2020 as compared to 2019 when they were recorded as end of year expenses. This is a \$532,500 difference.

- Sewer Utility:
 - o Depreciation expenses of \$338,502 has been recorded to date as compared to 2019 when depreciation wasn't recorded until the end of the year. Otherwise, the rest of the expenses are close to last years.

REQUEST FOR CONSIDERATION

- Stormwater Utility:
 - o Depreciation expense of \$184,998 has been recorded to date as compared to 2019 when all expenses were recorded at the end of the year.

Attached Docs:	Budget Status Reports thru July 2020
Committee Action:	N/A
Fiscal Impact:	All funds are tracking at or under budget
Recommendation:	Staff recommends acknowledging the Budget Status Reports.

Recommended Language for Official Action

I Move to acknowledge the Public Works Budget Status Reports.

Or, Something else

Additional action:

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
DPW ADMIN-DIR OF PUBLIC WORKS											
10-03-53100-110-000	SALARIES-REGULAR	5,363.90	12,561.00	7,197.10	42.7%	5,862.61	9,688.00	3,825.39	60.5%	498.71	17.8%
10-03-53100-120-000	HOURLY WAGES-REGULAR	131.40	.00	131.40-	.00	.00	.00	.00	.00	131.40-	.00
10-03-53100-133-000	LONGEVITY PAY	.00	315.00	315.00	.00	.00	.00	.00	.00	.00	.00
10-03-53100-139-000	BONUS/INCENTIVE PAY	100.00	250.00	150.00	40%	.00	.00	.00	.00	100.00-	-40%
10-03-53100-151-000	SOCIAL SECURITY	421.92	954.00	532.08	44.2%	463.68	741.00	277.32	62.6%	41.76	18.3%
10-03-53100-152-000	RETIREMENT-EMPLOYER SHARE	369.55	817.00	447.45	45.2%	411.09	653.00	241.91	63%	41.54	17.7%
10-03-53100-154-000	HEALTH INSURANCE	515.04	2,304.00	1,788.96	22.4%	296.17	218.00	78.17-	135.9%	218.87-	113.5%
10-03-53100-155-000	LIFE INSURANCE	14.29	86.00	71.71	16.6%	4.86	8.00	3.14	60.8%	9.43-	44.1%
10-03-53100-156-000	WORKER'S COMP INSURANCE	191.31	795.00	603.69	24.1%	9.89	16.00	6.11	61.8%	181.42-	37.7%
10-03-53100-157-000	EMPLOYEE EDUCATION & TRAINING	.00	500.00	500.00	.00	175.00	500.00	325.00	35%	175.00	35%
10-03-53100-164-000	EMPLOYEE HEALTH TESTS	.00	150.00	150.00	.00	.00	30.00	30.00	.00	.00	.00
10-03-53100-167-000	POST EMPLOYEE HEALTH	.00	76.00	76.00	.00	.00	61.00	61.00	.00	.00	.00
10-03-53100-199-000	LESS: RECYCLING WAGES	.00	823.00-	823.00-	.00	.00	.00	.00	.00	.00	.00
10-03-53100-225-000	TELEPHONE	250.00	600.00	350.00	41.7%	300.00	600.00	300.00	50%	50.00	8.3%
10-03-53100-286-000	COMPUTER LICENSE FEES	.00	.00	.00	.00	1,107.40	.00	1,107.40-	.00	1,107.40	.00
10-03-53100-290-000	OTHER OUTSIDE CONTRACTED SER	.00	250.00	250.00	.00	.00	250.00	250.00	.00	.00	.00
10-03-53100-310-000	OFFICE SUPPLIES	.00	50.00	50.00	.00	.00	50.00	50.00	.00	.00	.00
10-03-53100-312-000	OUTSIDE PRINTING/STATIONERY &	79.63	50.00	29.63-	159.3%	.00	50.00	50.00	.00	79.63-	-159.3%
10-03-53100-324-000	MEMBERSHIP DUES	.00	200.00	200.00	.00	223.00	220.00	3.00-	101.4%	223.00	101.4%
10-03-53100-325-000	REGISTRATION FEES/TUITION	.00	500.00	500.00	.00	150.00	800.00	650.00	18.8%	150.00	18.8%
10-03-53100-334-000	COMMERCIAL TRAVEL EXPENSES	.00	50.00	50.00	.00	.00	50.00	50.00	.00	.00	.00
10-03-53100-335-000	MEETING EXPENSES	.00	100.00	100.00	.00	.00	100.00	100.00	.00	.00	.00
10-03-53100-336-000	LODGING	.00	100.00	100.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53100-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	.00	150.00	150.00	.00	.00	150.00	150.00	.00	.00	.00
Total DPW ADMIN-DIR OF PUBLIC WORKS:		7,437.04	20,035.00	12,597.96	37.1%	9,003.70	14,685.00	5,681.30	61.3%	1,566.66	24.2%
DPW-DEPUTY DIRECTOR PUBLIC WKS											
10-03-53170-110-000	SALARIES-REGULAR	10,116.60	19,153.00	9,036.40	52.8%	10,253.91	17,886.00	7,632.09	57.3%	137.31	4.5%
10-03-53170-133-000	LONGEVITY PAY	.00	120.00	120.00	.00	.00	.00	.00	.00	.00	.00
10-03-53170-139-000	BONUS/INCENTIVE PAY	.00	250.00	250.00	.00	.00	.00	.00	.00	.00	.00
10-03-53170-151-000	SOCIAL SECURITY	762.52	1,427.00	664.48	53.4%	772.39	1,368.00	595.61	56.5%	9.87	3%
10-03-53170-152-000	RETIREMENT-EMPLOYER SHARE	667.29	1,222.00	554.71	54.6%	692.15	1,207.00	514.85	57.3%	24.86	2.7%
10-03-53170-154-000	HEALTH INSURANCE	787.24	380.00	407.24-	207.2%	955.00	1,925.00	970.00	49.6%	167.76	-157.6%
10-03-53170-155-000	LIFE INSURANCE	6.68	16.00	9.32	41.8%	62.44	126.00	63.56	49.6%	55.76	7.8%
10-03-53170-156-000	WORKER'S COMP INSURANCE	534.89	1,212.00	677.11	44.1%	462.49	806.00	343.51	57.4%	72.40-	13.2%
10-03-53170-157-000	EMPLOYEE EDUCATION & TRAINING	.00	750.00	750.00	.00	.00	750.00	750.00	.00	.00	.00
10-03-53170-164-000	EMPLOYEE HEALTH TESTS	88.50	50.00	38.50-	177%	.00	50.00	50.00	.00	88.50-	-177%

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
10-03-53170-167-000	POST EMPLOYEE HEALTH	.00	116.00	116.00	.00	.00	112.00	112.00	.00	.00	.00
10-03-53170-199-000	LESS: RECYCLING WAGES	.00	703.00-	703.00-	.00	.00	.00	.00	.00	.00	.00
10-03-53170-225-000	TELEPHONE	100.00	600.00	500.00	16.7%	300.00	600.00	300.00	50%	200.00	33.3%
10-03-53170-286-000	COMPUTER LICENSE FEES	1,250.00	3,500.00	2,250.00	35.7%	1,250.00	3,500.00	2,250.00	35.7%	.00	.00
10-03-53170-290-000	OTHER OUTSIDE CONTRACTED SER	100.00	.00	100.00-	.00	.00	.00	.00	.00	100.00-	.00
10-03-53170-310-000	OFFICE SUPPLIES	.00	50.00	50.00	.00	.00	50.00	50.00	.00	.00	.00
10-03-53170-312-000	OUTSIDE PRINTING/STATIONERY &	99.25	.00	99.25-	.00	.00	.00	.00	.00	99.25-	.00
10-03-53170-324-000	MEMBERSHIP DUES	217.00	215.00	2.00-	100.9%	.00	220.00	220.00	.00	217.00-	-100.9%
10-03-53170-325-000	REGISTRATION FEES/TUITION	250.00	800.00	550.00	31.3%	.00	800.00	800.00	.00	250.00-	-31.3%
10-03-53170-334-000	COMMERCIAL TRAVEL EXPENSES	.00	100.00	100.00	.00	.00	100.00	100.00	.00	.00	.00
10-03-53170-336-000	LODGING	154.44	500.00	345.56	30.9%	.00	500.00	500.00	.00	154.44-	-30.9%
Total DPW-DEPUTY DIRECTOR PUBLIC WKS:		15,134.41	29,758.00	14,623.59	50.9%	14,748.38	30,000.00	15,251.62	49.2%	386.03-	-1.7%
DPW-STREET/HIGHWAY MAINTENANCE											
10-03-53310-120-000	HOURLY WAGES-REGULAR	124,869.48	281,820.00	156,950.52	44.3%	154,864.12	279,750.00	124,885.88	55.4%	29,994.64	11%
10-03-53310-121-000	HOURLY WAGES-CALL TIME	462.18	600.00	137.82	77%	106.20	600.00	493.80	17.7%	355.98-	-59.3%
10-03-53310-122-000	HOURLY WAGES-OVERTIME	595.06	3,000.00	2,404.94	19.8%	29.87	3,080.00	3,050.13	1%	565.19-	-18.9%
10-03-53310-125-000	TEMPORARY WAGES-REGULAR	.00	3,600.00	3,600.00	.00	.00	3,600.00	3,600.00	.00	.00	.00
10-03-53310-133-000	LONGEVITY PAY	.00	2,205.00	2,205.00	.00	.00	.00	.00	.00	.00	.00
10-03-53310-138-000	STANDBY DUTY PAY	.00	360.00	360.00	.00	900.00	360.00	540.00-	250%	900.00	250%
10-03-53310-139-000	BONUS/INCENTIVE PAY	700.00	1,000.00	300.00	70%	.00	.00	.00	.00	700.00-	-70%
10-03-53310-151-000	SOCIAL SECURITY	9,302.59	24,213.00	14,910.41	38.4%	11,544.63	21,985.00	10,440.37	52.5%	2,242.04	14.1%
10-03-53310-152-000	RETIREMENT-EMPLOYER SHARE	8,344.53	20,494.00	12,149.47	40.7%	10,508.56	19,148.00	8,639.44	54.9%	2,164.03	14.2%
10-03-53310-154-000	HEALTH INSURANCE	24,766.84	76,642.00	51,875.16	32.3%	27,420.35	63,468.00	36,047.65	43.2%	2,653.51	10.9%
10-03-53310-155-000	LIFE INSURANCE	400.45	925.00	524.55	43.3%	458.36	858.00	399.64	53.4%	57.91	10.1%
10-03-53310-156-000	WORKER'S COMP INSURANCE	7,202.36	20,344.00	13,141.64	35.4%	7,021.24	12,924.00	5,902.76	54.3%	181.12-	18.9%
10-03-53310-157-000	EMPLOYEE EDUCATION & TRAINING	2,072.65	4,000.00	1,927.35	51.8%	850.00	4,000.00	3,150.00	21.3%	1,222.65-	-30.6%
10-03-53310-161-000	SAFETY APPAREL	62.54	600.00	537.46	10.4%	3,131.49	1,500.00	1,631.49-	208.8%	3,068.95	198.3%
10-03-53310-162-000	UNIFORM RENTAL	.00	.00	.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53310-162-570	UNIFORM RENTAL-SCHMIDT	320.90	650.00	329.10	49.4%	255.48	.00	255.48-	.00	65.42-	-49.4%
10-03-53310-162-572	UNIFORM RENTAL-BLAREK	184.00	500.00	316.00	36.8%	191.36	500.00	308.64	38.3%	7.36	1.5%
10-03-53310-162-573	UNIFORM RENTAL-HUERTH	180.69	500.00	319.31	36.1%	159.12	500.00	340.88	31.8%	21.57-	-4.3%
10-03-53310-162-574	UNIFORM RENTAL-LAKE	197.15	500.00	302.85	39.4%	209.56	500.00	290.44	41.9%	12.41	2.5%
10-03-53310-162-575	UNIFORM RENTAL-LENHARD	272.10	650.00	377.90	41.9%	278.46	650.00	371.54	42.8%	6.36	1%
10-03-53310-162-577	UNIFORM RENTAL-PLATTA	243.14	500.00	256.86	48.6%	258.44	500.00	241.56	51.7%	15.30	3.1%
10-03-53310-162-578	UNIFORM RENTAL -SKRZYPCHAK	192.33	500.00	307.67	38.5%	200.20	500.00	299.80	40%	7.87	1.6%
10-03-53310-162-580	UNIFORM RENTAL -SUCHOMSKI	136.61	500.00	363.39	27.3%	143.52	500.00	356.48	28.7%	6.91	1.4%
10-03-53310-162-581	UNIFORM RENTAL-VON SCHRADER	.00	.00	.00	.00	73.02	500.00	426.98	14.6%	73.02	14.6%

Account Number	Account Title	07/19	2019	Prior YTD Remaining	PY % Completed	07/20	07/20	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
		Prior YTD Actual	Prior year Budget			Cur YTD Actual	Cur Year Budget				
10-03-53310-162-582	UNIFORM RENTAL -VLIETSTRA	125.56	500.00	374.44	25.1%	133.38	500.00	366.62	26.7%	7.82	1.6%
10-03-53310-162-584	UNIFORM RENTAL -YONKER	264.14	500.00	235.86	52.8%	280.80	500.00	219.20	56.2%	16.66	3.3%
10-03-53310-164-000	EMPLOYEE HEALTH TESTS	321.00	1,000.00	679.00	32.1%	459.25	1,000.00	540.75	45.9%	138.25	13.8%
10-03-53310-167-000	POST EMPLOYEE HEALTH	.00	1,917.00	1,917.00	.00	.00	1,748.00	1,748.00	.00	.00	.00
10-03-53310-199-000	LESS: RECYCLING WAGES	.00	1,974.00-	1,974.00-	.00	.00	.00	.00	.00	.00	.00
10-03-53310-208-000	REGULATORY COMMISSION FEES	125.00	125.00	.00	100%	.00	125.00	125.00	.00	125.00-	-100%
10-03-53310-215-000	ARCHITECTURAL & ENGINEERING FE	.00	5,000.00	5,000.00	.00	625.00	5,000.00	4,375.00	12.5%	625.00	12.5%
10-03-53310-225-000	TELEPHONE	1,200.00	2,500.00	1,300.00	48%	1,100.00	2,500.00	1,400.00	44%	100.00-	-4%
10-03-53310-226-000	MOBILE DEVICE	342.36	2,000.00	1,657.64	17.1%	629.86	2,000.00	1,370.14	31.5%	287.50	14.4%
10-03-53310-230-000	CENTERLINE PAINTING	.00	40,000.00	40,000.00	.00	.00	40,000.00	40,000.00	.00	.00	.00
10-03-53310-233-000	DUST CONTROL	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53310-236-000	SURFACE MAINTENANCE	194,303.76	450,000.00	255,696.24	43.2%	112,713.52	450,000.00	337,286.48	25%	81,590.24-	-18.1%
10-03-53310-237-000	SHOULDER MAINTENANCE	.00	7,500.00	7,500.00	.00	.00	7,500.00	7,500.00	.00	.00	.00
10-03-53310-239-000	TRAFFIC CONTROL	.00	5,000.00	5,000.00	.00	1,046.03	5,000.00	3,953.97	20.9%	1,046.03	20.9%
10-03-53310-241-000	REPAIRS/MAINT-MOTOR VEHICLES	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53310-242-000	REPAIRS/MAINT-OTHER MACHINERY	17,303.73	30,000.00	12,696.27	57.7%	8,700.51	30,000.00	21,299.49	29%	8,603.22-	-28.7%
10-03-53310-247-000	REPAIRS/MAINT-BUILDINGS	1,250.25	5,000.00	3,749.75	25%	2,722.39	5,000.00	2,277.61	54.4%	1,472.14	29.4%
10-03-53310-286-000	SOFTWARE LICENSE FEES	1,999.00	3,000.00	1,001.00	66.6%	.00	3,000.00	3,000.00	.00	1,999.00-	-66.6%
10-03-53310-290-000	OTHER OUTSIDE CONTRACTED SER	640.88	1,000.00	359.12	64.1%	417.33	1,000.00	582.67	41.7%	223.55-	-22.4%
10-03-53310-299-000	EQUIPMENT RENTAL	4,937.50	5,000.00	62.50	98.8%	2,000.00	7,500.00	5,500.00	26.7%	2,937.50-	-72.1%
10-03-53310-310-000	OFFICE SUPPLIES	23.52	1,250.00	1,226.48	1.9%	.00	1,250.00	1,250.00	.00	23.52-	-1.9%
10-03-53310-311-000	POSTAGE & BOX RENTAL	.00	150.00	150.00	.00	.00	150.00	150.00	.00	.00	.00
10-03-53310-312-000	OUTSIDE PRINTING/STATIONERY &	.00	100.00	100.00	.00	61.00	100.00	39.00	61%	61.00	61%
10-03-53310-314-000	SMALL EQUIPMENT	5,858.70	3,500.00	2,358.70-	167.4%	5,122.80	4,500.00	622.80-	113.8%	735.90-	-53.6%
10-03-53310-321-000	PUBLICATION FEES-LEGAL NOTICES	632.25	800.00	167.75	79%	393.09	800.00	406.91	49.1%	239.16-	-29.9%
10-03-53310-334-000	COMMERCIAL TRAVEL EXPENSES	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53310-335-000	MEETING EXPENSES	187.67	200.00	12.33	93.8%	.00	200.00	200.00	.00	187.67-	-93.8%
10-03-53310-336-000	LODGING	.00	1,000.00	1,000.00	.00	.00	1,000.00	1,000.00	.00	.00	.00
10-03-53310-344-000	OPERATING SUPPLIES-JANITORIAL/	6,334.56	10,000.00	3,665.44	63.3%	6,912.51	11,000.00	4,087.49	62.8%	577.95	-5%
10-03-53310-346-000	OPERATING SUPPLIES-CLTHNG ALLO	1,178.44	3,500.00	2,321.56	33.7%	.00	2,000.00	2,000.00	.00	1,178.44-	-33.7%
10-03-53310-346-570	UNIFORM ALLOW-SCHMIDT	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-572	UNIFORM ALLOW-BLAREK	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-573	UNIFORM ALLOW-HUERTH	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-574	UNIFORM ALLOW-LAKE	66.47	195.00	128.53	34.1%	93.90	195.00	101.10	48.2%	27.43	14.1%
10-03-53310-346-575	UNIFORM ALLOW-LENHARD	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-577	UNIFORM ALLOW-PLATTA	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-578	UNIFORM ALLOW-SKRZYPCHAK	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-580	UNIFORM ALLOW-SUCHOMSKI	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-346-581	UNIFORM ALLOW-VON SCHRADER	.00	.00	.00	.00	.00	195.00	195.00	.00	.00	.00

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
10-03-53310-346-582	UNIFORM ALLOW-VLIETSTRA	147.96	195.00	47.04	75.9%	.00	195.00	195.00	.00	147.96-	-75.9%
10-03-53310-346-584	UNIFORM ALLOW-YONKER	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
10-03-53310-349-000	OPERATING SUPPLIES-ALL OTHER	446.92	2,000.00	1,553.08	22.3%	17.52	2,000.00	1,982.48	.9%	429.40-	-21.5%
10-03-53310-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	58,147.78	75,000.00	16,852.22	77.5%	41,373.31	85,000.00	43,626.69	48.7%	16,774.47-	-28.9%
10-03-53310-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
10-03-53310-353-000	REPAIR/MAINT SUPPLIES-MACHINER	38,786.47	60,000.00	21,213.53	64.6%	20,318.59	60,000.00	39,681.41	33.9%	18,467.88-	-30.8%
10-03-53310-354-000	REPAIR/MAINT SUPPLIES-PAINTING	377.16	1,000.00	622.84	37.7%	416.76	1,000.00	583.24	41.7%	39.60	4%
10-03-53310-355-000	RPR/MAINT SUPPLIES-ELEC/PLUMBI	177.48	500.00	322.52	35.5%	40.14	500.00	459.86	8%	137.34-	-27.5%
10-03-53310-363-000	OTHER SUPPLIES-SIGNAGE PARTS	3,777.54	7,500.00	3,722.46	50.4%	383.41	7,500.00	7,116.59	5.1%	3,394.13-	-45.3%
10-03-53310-365-000	OTHER SUPPLIES-LANDSCAPING/TR	2,595.60	5,000.00	2,404.40	51.9%	852.50	5,000.00	4,147.50	17.1%	1,743.10-	-34.9%
10-03-53310-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	1,457.04	2,000.00	542.96	72.9%	5,354.21	2,000.00	3,354.21-	267.7%	3,897.17	194.9%
10-03-53310-819-000	CAPITAL EQUIP-ALL OTHER	.00	7,500.00	7,500.00	.00	.00	7,500.00	7,500.00	.00	.00	.00
Total DPW-STREET/HIGHWAY MAINTENANCE:		523,514.34	1,187,121.00	663,606.66	44.1%	430,771.79	1,173,941.00	743,169.21	36.7%	92,742.55-	-7.4%
DPW-TRAFFIC CONTROL											
10-03-53311-222-000	ELECTRICITY	4,397.70	10,000.00	5,602.30	44%	4,586.81	10,000.00	5,413.19	45.9%	189.11	1.9%
10-03-53311-290-000	OTHER OUTSIDE CONTRACTED SER	13,343.78	20,000.00	6,656.22	66.7%	18,380.72	20,000.00	1,619.28	91.9%	5,036.94	25.2%
10-03-53311-364-000	OTHER SUPPLIES-TRAFFIC SIGNAL	838.82	2,500.00	1,661.18	33.6%	2,260.55	2,500.00	239.45	90.4%	1,421.73	56.9%
Total DPW-TRAFFIC CONTROL:		18,580.30	32,500.00	13,919.70	57.2%	25,228.08	32,500.00	7,271.92	77.6%	6,647.78	20.5%
DPW-WINTER MAINTENANCE-LO											
10-03-53312-120-000	HOURLY WAGES-REGULAR	73,383.36	98,569.00	25,185.64	74.4%	53,149.22	106,147.00	52,997.78	50.1%	20,234.14-	-24.4%
10-03-53312-121-000	HOURLY WAGES-CALL TIME	8,459.13	7,000.00	1,459.13-	120.8%	6,567.07	9,910.00	3,342.93	66.3%	1,892.06-	-54.6%
10-03-53312-122-000	HOURLY WAGES-OVERTIME	32,492.77	28,283.00	4,209.77-	114.9%	19,612.88	33,746.00	14,133.12	58.1%	12,879.89-	-56.8%
10-03-53312-138-000	STANDBY DUTY PAY	2,370.00	2,500.00	130.00	94.8%	1,440.00	2,500.00	1,060.00	57.6%	930.00-	-37.2%
10-03-53312-151-000	SOCIAL SECURITY	8,588.50	7,880.00	708.50-	109%	6,010.48	11,652.00	5,641.52	51.6%	2,578.02-	-57.4%
10-03-53312-152-000	RETIREMENT-EMPLOYER SHARE	7,685.56	6,745.00	940.56-	113.9%	5,452.00	10,271.00	4,819.00	53.1%	2,233.56-	-60.9%
10-03-53312-154-000	HEALTH INSURANCE	21,537.21	16,135.00	5,402.21-	133.5%	16,112.57	26,896.00	10,783.43	59.9%	5,424.64-	-73.6%
10-03-53312-155-000	LIFE INSURANCE	252.92	181.00	71.92-	139.7%	155.61	235.00	79.39	66.2%	97.31-	-73.5%
10-03-53312-156-000	WORKER'S COMP INSURANCE	6,901.80	6,541.00	360.80-	105.5%	3,604.70	6,804.00	3,199.30	53%	3,297.10-	-52.5%
10-03-53312-167-000	POST EMPLOYEE HEALTH	.00	409.00	409.00	.00	.00	669.00	669.00	.00	.00	.00
10-03-53312-222-000	ELECTRICITY	680.65	450.00	230.65-	151.3%	228.68	700.00	471.32	32.7%	451.97-	-118.6%
10-03-53312-234-000	SANDING	649.71	3,000.00	2,350.29	21.7%	.00	3,000.00	3,000.00	.00	649.71-	-21.7%
10-03-53312-235-000	SALTING	123,218.82	245,751.00	122,532.18	50.1%	124,328.56	235,000.00	110,671.44	52.9%	1,109.74	2.8%
10-03-53312-290-000	OTHER OUTSIDE CONTRACTED SER	11,026.25	3,000.00	8,026.25-	367.5%	2,430.00	7,500.00	5,070.00	32.4%	8,596.25-	-335.1%
10-03-53312-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	189.61	200.00	10.39	94.8%	.00	200.00	200.00	.00	189.61-	-94.8%
10-03-53312-353-000	REPAIR/MAINT SUPPLIES-MACHINER	17,319.64	30,000.00	12,680.36	57.7%	22,215.92	30,000.00	7,784.08	74.1%	4,896.28	16.3%

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
10-03-53312-370-000	OTHER SUPPLIES-MAILBOX REPL SU	1,039.63	750.00	289.63-	138.6%	433.70	750.00	316.30	57.8%	605.93-	-80.8%
Total DPW-WINTER MAINTENANCE-LO:		315,795.56	457,394.00	141,598.44	69%	261,741.39	485,980.00	224,238.61	53.9%	54,054.17-	-15.2%
DPW-HARD MATERIALS HANDLING											
10-03-53316-120-000	HOURLY WAGES-REGULAR	3,303.76	5,352.00	2,048.24	61.7%	8,350.81	5,449.00	2,901.81-	153.3%	5,047.05	91.5%
10-03-53316-151-000	SOCIAL SECURITY	238.09	397.00	158.91	60%	602.46	418.00	184.46-	144.1%	364.37	84.2%
10-03-53316-152-000	RETIREMENT-EMPLOYER SHARE	216.73	340.00	123.27	63.7%	563.70	365.00	198.70-	154.4%	346.97	90.7%
10-03-53316-154-000	HEALTH INSURANCE	975.97	1,452.00	476.03	67.2%	1,988.45	1,535.00	453.45-	129.5%	1,012.48	62.3%
10-03-53316-155-000	LIFE INSURANCE	10.51	16.00	5.49	65.7%	43.71	19.00	24.71-	230.1%	33.20	164.4%
10-03-53316-156-000	WORKER'S COMP INSURANCE	61.23	339.00	277.77	18.1%	376.64	245.00	131.64-	153.7%	315.41	135.7%
10-03-53316-167-000	POST EMPLOYEE HEALTH	.00	32.00	32.00	.00	.00	33.00	33.00	.00	.00	.00
10-03-53316-290-000	OTHER OUTSIDE CONTRACTED SER	.00	25,000.00	25,000.00	.00	32,846.95	25,000.00	7,846.95-	131.4%	32,846.95	131.4%
Total DPW-HARD MATERIALS HANDLING:		4,806.29	32,928.00	28,121.71	14.6%	44,772.72	33,064.00	11,708.72-	135.4%	39,966.43	120.8%
DPW-STREET IRRIGATION MAI											
10-03-53317-120-000	HOURLY WAGES-REGULAR	.00	3,059.00	3,059.00	.00	.00	2,818.00	2,818.00	.00	.00	.00
10-03-53317-151-000	SOCIAL SECURITY	.00	215.00	215.00	.00	.00	216.00	216.00	.00	.00	.00
10-03-53317-152-000	RETIREMENT-ER/EE SHARE	.00	185.00	185.00	.00	.00	189.00	189.00	.00	.00	.00
10-03-53317-154-000	HEALTH INSURANCE	.00	924.00	924.00	.00	.00	956.00	956.00	.00	.00	.00
10-03-53317-155-000	LIFE INSURANCE	.00	3.00	3.00	.00	.00	3.00	3.00	.00	.00	.00
10-03-53317-156-000	WORKER'S COMP INSURANCE	.00	185.00	185.00	.00	.00	127.00	127.00	.00	.00	.00
10-03-53317-167-000	POST EMPLOYEE HEALTH	.00	17.00	17.00	.00	.00	19.00	19.00	.00	.00	.00
10-03-53317-221-000	WATER & SEWER	3,219.77	20,000.00	16,780.23	16.1%	1,618.74	20,000.00	18,381.26	8.1%	1,601.03-	-8%
10-03-53317-222-000	ELECTRICITY	1,351.43	3,000.00	1,648.57	45%	1,423.67	3,000.00	1,576.33	47.5%	72.24	2.4%
10-03-53317-245-000	REPAIRS/MAINT-LANDSCAPING	2,149.35	10,000.00	7,850.65	21.5%	.00	10,000.00	10,000.00	.00	2,149.35-	-21.5%
10-03-53317-290-000	OTHER OUTSIDE CONTRACTED SER	.00	840.00	840.00	.00	.00	840.00	840.00	.00	.00	.00
Total DPW-STREET IRRIGATION MAI:		6,720.55	38,428.00	31,707.45	17.5%	3,042.41	38,168.00	35,125.59	8%	3,678.14-	-9.5%
DPW-OTHER GOVTS-STREET/HI											
10-03-53330-120-000	HOURLY WAGES-REGULAR	1,422.85	3,303.00	1,880.15	43.1%	2,009.72	3,793.00	1,783.28	53%	586.87	9.9%
10-03-53330-121-000	HOURLY WAGES-CALL TIME	.00	.00	.00	.00	82.75	.00	82.75-	.00	82.75	.00
10-03-53330-122-000	HOURLY WAGES-OVERTIME	20.06	.00	20.06-	.00	59.58	.00	59.58-	.00	39.52	.00
10-03-53330-151-000	SOCIAL SECURITY	105.94	232.00	126.06	45.7%	157.06	290.00	132.94	54.2%	51.12	8.5%
10-03-53330-152-000	RETIREMENT-EMPLOYER SHARE	94.50	199.00	104.50	47.5%	145.25	253.00	107.75	57.4%	50.75	9.9%
10-03-53330-154-000	HEALTH INSURANCE	286.84	798.00	511.16	35.9%	450.77	1,190.00	739.23	37.9%	163.93	1.9%
10-03-53330-155-000	LIFE INSURANCE	3.04	5.00	1.96	60.8%	7.32	9.00	1.68	81.3%	4.28	20.5%

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	GENERAL FUND Expenditure Total:	996,252.69	2,010,312.00	1,014,059.31	49.6%	878,294.13	2,021,848.00	1,143,553.87	43.4%	117,958.56-	-6.1%
	Net Total GENERAL FUND:	996,252.69-	2,010,312.00-	1,014,059.31-	49.6%	878,294.13-	2,021,848.00-	1,143,553.87-	43.4%	117,958.56	-6.1%

Report Criteria:

- Accounts to include: With balances or activity
- Include FUNDS: 10
- Total by FUND
- Print PRECEDE ACCOUNT Titles
- Print PRECEDE ACCOUNT Titles
- Print SOURCE Titles
- Total by SOURCE
- Include COST CATEGORYs: 03
- Print DEPARTMENT Titles
- Total by DEPARTMENT
- All Segments Tested for Total Breaks
- Account Code.Account Type = "Expenditure"

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
WATER UTILITY FUND											
PUBLIC CHARGES FOR SERVICE											
60-00-46160-000-000	GEN GOVT-NSF CHECK FEES	125.00	.00	125.00-	.00	25.00	.00	25.00-	.00	100.00-	.00
60-00-46451-920-000	METERED SALES-RESIDENTIAL	563,085.21	960,498.00	397,412.79	58.6%	558,761.68	1,000,000.00	441,238.32	55.9%	4,323.53-	-2.7%
60-00-46451-921-000	METERED SALES-COMMERCIAL	145,633.26	265,000.00	119,366.74	55%	149,603.02	260,000.00	110,396.98	57.5%	3,969.76	2.6%
60-00-46451-922-000	METERED SALES-INDUSTRIAL	225,024.68	450,000.00	224,975.32	50%	227,864.95	390,000.00	162,135.05	58.4%	2,840.27	8.4%
60-00-46451-923-000	METERED SALES-PUBLIC AUTHORIT	23,695.75	78,000.00	54,304.25	30.4%	19,271.95	65,000.00	45,728.05	29.6%	4,423.80-	-7.7%
60-00-46451-925-000	OTHER SALES-PRIVATE FIRE PROTE	26,722.50	46,000.00	19,277.50	58.1%	26,840.10	46,000.00	19,159.90	58.3%	117.60	.3%
60-00-46451-926-000	OTHER SALES-PUBLIC FIRE PROTEC	277,058.98	467,210.00	190,151.02	59.3%	280,399.05	467,210.00	186,810.95	60%	3,340.07	.7%
60-00-46451-927-000	METERED SALES-MULTI-FAMILY	119,416.89	190,000.00	70,583.11	62.9%	121,544.88	190,000.00	68,455.12	64%	2,127.99	1.1%
60-00-46451-929-000	UNMETERED SALES	5,644.42	2,000.00	3,644.42-	282.2%	4,279.28	2,000.00	2,279.28-	214%	1,365.14-	-68.3%
60-00-46452-930-000	MISC REVENUE-FORFEITED DISCOU	5,902.67	3,700.00	2,202.67-	159.5%	835.80	3,700.00	2,864.20	22.6%	5,066.87-	-136.9%
60-00-46452-933-000	MISC REV-MISC BILLED SERVICES	850.00	1,000.00	150.00	85%	5,151.84	1,000.00	4,151.84-	515.2%	4,301.84	430.2%
60-00-46452-934-000	MISC REV-MISC SUPPLIES SOLD	1,042.00	100.00	942.00-	1042%	170.00	100.00	70.00-	170%	872.00-	-872%
60-00-46452-935-000	MISC REVENUE-RECONNECTION FEE	1,000.00	1,200.00	200.00	83.3%	240.00	1,200.00	960.00	20%	760.00-	-63.3%
60-00-46453-000-000	WATER SERVICE-ASSESSMENT CHE	1,830.00	3,200.00	1,370.00	57.2%	2,090.00	3,200.00	1,110.00	65.3%	260.00	8.1%
60-00-46454-000-000	WATER SERVICE-PERMITS	170.00	300.00	130.00	56.7%	150.00	300.00	150.00	50%	20.00-	-6.7%
60-00-46454-932-000	MISC REV-PRIVATE WELL PERMITS	3,855.00	5,000.00	1,145.00	77.1%	2,025.00	5,000.00	2,975.00	40.5%	1,830.00-	-36.6%
60-00-46459-000-000	WATER SERVICE-RETURN ON INVEST	.00	20,000.00	20,000.00	.00	.00	20,000.00	20,000.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		1,401,056.36	2,493,208.00	1,092,151.64	56.2%	1,399,252.55	2,454,710.00	1,055,457.45	57%	1,803.81-	.8%
MISCELLANEOUS REVENUE											
60-00-48110-001-000	INTEREST-INVESTMENTS	75,798.05	50,000.00	25,798.05-	151.6%	54,507.66	50,000.00	4,507.66-	109%	21,290.39-	-42.6%
60-00-48110-009-000	INTEREST-MARKET VALUE ADJUST.	145,315.79	.00	145,315.79-	.00	34,568.61	.00	34,568.61-	.00	110,747.18-	.00
Total MISCELLANEOUS REVENUE:		221,113.84	50,000.00	171,113.84-	442.2%	89,076.27	50,000.00	39,076.27-	178.2%	132,037.57-	-264.1%
WATER SERVICE-SOURCE OF SUPPLY											
60-03-53710-120-000	HOURLY WAGES-REGULAR	1,260.10	3,400.00	2,139.90	37.1%	7,332.17	3,579.00	3,753.17-	204.9%	6,072.07	167.8%
60-03-53710-121-000	HOURLY WAGES-CALL TIME	99.29	.00	99.29-	.00	263.42	108.00	155.42-	243.9%	164.13	243.9%
60-03-53710-122-000	HOURLY WAGES-OVERTIME	320.01	.00	320.01-	.00	9,373.23	.00	9,373.23-	.00	9,053.22	.00
60-03-53710-138-000	STANDBY DUTY PAY	4,320.00	3,910.00	410.00-	110.5%	4,440.00	3,910.00	530.00-	113.6%	120.00	3.1%
60-03-53710-220-000	PURCHASED WATER	5,970.00	25,000.00	19,030.00	23.9%	55,287.20	25,000.00	30,287.20-	221.1%	49,317.20	197.3%
60-03-53710-245-603	REPAIRS/MAINT - MISC EXP	367.08	5,200.00	4,832.92	7.1%	84.03	5,200.00	5,115.97	1.6%	283.05-	-5.4%
60-03-53710-245-614	REPAIRS/MAINT - WELLS & SPRING	82.40	20,000.00	19,917.60	.4%	30,616.74	20,000.00	10,616.74-	153.1%	30,534.34	152.7%
60-03-53710-247-611	REPAIRS/MAINT-STRUCTUR/IMPOV	1,379.97	10,000.00	8,620.03	13.8%	879.18	10,000.00	9,120.82	8.8%	500.79-	-5%
60-03-53710-255-617	REPAIRS/MAINT-MISC PLANT	12.00	.00	12.00-	.00	.00	.00	.00	.00	12.00-	.00
60-03-53710-349-000	OPERATING SUPPLIES-ALL OTHER	49.14	150.00	100.86	32.8%	246.32	150.00	96.32-	164.2%	197.18	131.5%

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Total WATER SERVICE-SOURCE OF SUPPLY:		13,859.99	67,660.00	53,800.01	20.5%	108,522.29	67,947.00	40,575.29-	159.7%	94,662.30	139.2%
WATER SERVICE-PUMPING EXPENSES											
60-03-53720-120-000	HOURLY WAGES-REGULAR	16,585.50	32,371.00	15,785.50	51.2%	10,898.54	33,916.00	23,017.46	32.1%	5,686.96-	-19.1%
60-03-53720-121-000	HOURLY WAGES-CALL TIME	152.56	.00	152.56-	.00	118.88	170.00	51.12	69.9%	33.68-	69.9%
60-03-53720-122-000	HOURLY WAGES-OVERTIME	6,042.91	10,495.00	4,452.09	57.6%	750.27	10,735.00	9,984.73	7%	5,292.64-	-50.6%
60-03-53720-221-000	WATER & SEWER	1,756.58	3,400.00	1,643.42	51.7%	83.12-	3,400.00	3,483.12	-2.4%	1,839.70-	-54.1%
60-03-53720-222-000	ELECTRICITY	40,444.66	88,000.00	47,555.34	46%	38,910.02	88,000.00	49,089.98	44.2%	1,534.64-	-1.7%
60-03-53720-224-000	NATURAL GAS	2,303.14	3,750.00	1,446.86	61.4%	2,202.01	3,750.00	1,547.99	58.7%	101.13-	-2.7%
60-03-53720-242-633	REPAIRS/MAINT - PUMPING EQUIP	207.20	10,000.00	9,792.80	2.1%	28,219.72	10,000.00	18,219.72-	282.2%	28,012.52	280.1%
60-03-53720-247-631	REPAIRS/MAINT - STRUCT/IMPROV	56.96	2,000.00	1,943.04	2.8%	.00	2,000.00	2,000.00	.00	56.96-	-2.8%
60-03-53720-349-000	OPERATING SUPPLIES-ALL OTHER	102.98	2,000.00	1,897.02	5.1%	1,337.94	2,000.00	662.06	66.9%	1,234.96	61.7%
Total WATER SERVICE-PUMPING EXPENSES:		67,652.49	152,016.00	84,363.51	44.5%	82,354.26	153,971.00	71,616.74	53.5%	14,701.77	9%
WATER SERV-WATER TREATMENT EXP											
60-03-53730-120-000	HOURLY WAGES-REGULAR	4,120.15	10,038.00	5,917.85	41%	4,642.02	10,671.00	6,028.98	43.5%	521.87	2.5%
60-03-53730-121-000	HOURLY WAGES-CALL TIME	.00	.00	.00	.00	59.44	116.00	56.56	51.2%	59.44	51.2%
60-03-53730-122-000	HOURLY WAGES-OVERTIME	3,318.14	6,927.00	3,608.86	47.9%	183.80	7,631.00	7,447.20	2.4%	3,134.34-	-45.5%
60-03-53730-221-000	WATER & SEWER	166.24	360.00	193.76	46.2%	83.12	360.00	276.88	23.1%	83.12-	-23.1%
60-03-53730-222-000	ELECTRICITY	9,433.56	25,000.00	15,566.44	37.7%	5,843.03	25,000.00	19,156.97	23.4%	3,590.53-	-14.4%
60-03-53730-224-000	NATURAL GAS	993.35	1,750.00	756.65	56.8%	572.92	1,750.00	1,177.08	32.7%	420.43-	-24%
60-03-53730-255-652	REPAIRS/MAINT-TREATMENT EQUIP	134.95	3,500.00	3,365.05	3.9%	3,276.02	3,500.00	223.98	93.6%	3,141.07	89.7%
60-03-53730-294-000	WATER TESTING SERVICES	2,196.00	10,000.00	7,804.00	22%	11,413.13	10,000.00	1,413.13-	114.1%	9,217.13	92.2%
60-03-53730-314-000	SMALL EQUIPMENT	2,070.87	1,000.00	1,070.87-	207.1%	.00	1,000.00	1,000.00	.00	2,070.87-	-207.1%
60-03-53730-349-000	OPERATING SUPPLIES-ALL OTHER	222.78	1,200.00	977.22	18.6%	1,460.02	1,200.00	260.02-	121.7%	1,237.24	103.1%
60-03-53730-366-000	OTHER SUPPLIES-CHEMICALS	76,533.26	132,000.00	55,466.74	58%	82,111.38	140,000.00	57,888.62	58.7%	5,578.12	.7%
Total WATER SERV-WATER TREATMENT EXP:		99,189.30	191,775.00	92,585.70	51.7%	109,644.88	201,228.00	91,583.12	54.5%	10,455.58	2.8%
WATER SERV-WATER TREATMENT PLA											
60-03-53731-120-000	HOURLY WAGES-REGULAR	4,684.56	1,367.00	3,317.56-	342.7%	8,094.71	1,439.00	6,655.71-	562.5%	3,410.15	219.8%
60-03-53731-121-000	HOURLY WAGES-CALL TIME	57.06	.00	57.06-	.00	52.94	.00	52.94-	.00	4.12-	.00
60-03-53731-122-000	HOURLY WAGES-OVERTIME	95.25	58.00	37.25-	164.2%	.00	61.00	61.00	.00	95.25-	-164.2%
60-03-53731-247-651	REPAIRS/MAINT-STRUCT/IMPROV	343.94	5,000.00	4,656.06	6.9%	520.50	5,000.00	4,479.50	10.4%	176.56	3.5%
60-03-53731-349-000	OPERATING SUPPLIES-ALL OTHER	439.29	.00	439.29-	.00	27.96	.00	27.96-	.00	411.33-	.00

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Total WATER SERV-WATER TREATMENT PLA:		5,620.10	6,425.00	804.90	87.5%	8,696.11	6,500.00	2,196.11-	133.8%	3,076.01	46.3%
WATER SERVICE-INSPECTIONS/MAIN											
60-03-53739-120-000	HOURLY WAGES-REGULAR	95.64	451.00	355.36	21.2%	161.70	475.00	313.30	34%	66.06	12.8%
Total WATER SERVICE-INSPECTIONS/MAIN:		95.64	451.00	355.36	21.2%	161.70	475.00	313.30	34%	66.06	12.8%
WATER SERVICE-TRANSMISSION & D											
60-03-53740-120-000	HOURLY WAGES-REGULAR	462.15	451.00	11.15-	102.5%	753.26	475.00	278.26-	158.6%	291.11	56.1%
60-03-53740-122-000	HOURLY WAGES-OVERTIME	79.41	.00	79.41-	.00	22.29	.00	22.29-	.00	57.12-	.00
60-03-53740-222-000	ELECTRICITY	1,463.09	2,600.00	1,136.91	56.3%	1,283.39	2,600.00	1,316.61	49.4%	179.70-	-6.9%
60-03-53740-225-000	TELEPHONE	870.36	1,500.00	629.64	58%	1,130.02	1,500.00	369.98	75.3%	259.66	17.3%
60-03-53740-226-000	MOBILE DEVICE	675.19	650.00	25.19-	103.9%	206.09	1,000.00	793.91	20.6%	469.10-	-83.3%
60-03-53740-245-661	Repair/Maint Storage Facilitie	231.42	2,500.00	2,268.58	9.3%	92.12	2,500.00	2,407.88	3.7%	139.30-	-5.6%
60-03-53740-290-662	Outside Contract -T& D Exp	500.00	.00	500.00-	.00	.00	.00	.00	.00	500.00-	.00
60-03-53740-311-000	POSTAGE & BOX RENTAL	.00	60.00	60.00	.00	39.53	60.00	20.47	65.9%	39.53	65.9%
60-03-53740-314-662	SMALL EQUIPMENT	481.11	5,000.00	4,518.89	9.6%	263.23	5,000.00	4,736.77	5.3%	217.88-	-4.4%
60-03-53740-349-000	OPERATING SUPPLIES-ALL OTHER	3,387.40	3,500.00	112.60	96.8%	4,948.23	3,500.00	1,448.23-	141.4%	1,560.83	44.6%
60-03-53740-399-000	MISCELLANEOUS EXPENSE	71.98	.00	71.98-	.00	32.65	.00	32.65-	.00	39.33-	.00
Total WATER SERVICE-TRANSMISSION & D:		8,222.11	16,261.00	8,038.89	50.6%	8,770.81	16,635.00	7,864.19	52.7%	548.70	2.2%
WATER SERVICE-FLUSHING MAINS/H											
60-03-53741-120-000	HOURLY WAGES-REGULAR	14,613.80	13,789.00	824.80-	106%	12,362.38	15,295.00	2,932.62	80.8%	2,251.42-	-25.2%
60-03-53741-121-000	HOURLY WAGES-CALL TIME	105.88	.00	105.88-	.00	.00	108.00	108.00	.00	105.88-	.00
60-03-53741-122-000	HOURLY WAGES-OVERTIME	135.73	.00	135.73-	.00	61.27	.00	61.27-	.00	74.46-	.00
60-03-53741-290-000	OTHER OUTSIDE CONTRACTED SER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total WATER SERVICE-FLUSHING MAINS/H:		14,855.41	13,789.00	1,066.41-	107.7%	12,423.65	15,403.00	2,979.35	80.7%	2,431.76-	-27.1%
WATER SERVICE-OPERATING MAIN V											
60-03-53742-120-000	HOURLY WAGES-REGULAR	105.88	5,798.00	5,692.12	1.8%	2,063.40	130.00	1,933.40-	1587.2%	1,957.52	1585.4%
60-03-53742-122-000	HOURLY WAGES-OVERTIME	.00	.00	.00	.00	289.77	.00	289.77-	.00	289.77	.00
Total WATER SERVICE-OPERATING MAIN V:		105.88	5,798.00	5,692.12	1.8%	2,353.17	130.00	2,223.17-	1810.1%	2,247.29	1808.3%
WATER SERVICE-WATER METER TEST											
60-03-53743-120-000	HOURLY WAGES-REGULAR	158.82	269.00	110.18	59%	878.83	283.00	595.83-	310.5%	720.01	251.5%

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60-03-53743-290-000	OTHER OUTSIDE CONTRACTED SER	.00	5,000.00	5,000.00	.00	.00	5,000.00	5,000.00	.00	.00	.00
Total WATER SERVICE-WATER METER TEST:		158.82	5,269.00	5,110.18	3%	878.83	5,283.00	4,404.17	16.6%	720.01	13.6%
WATER SERVICE-EXISTING METER C											
60-03-53744-120-000	HOURLY WAGES-REGULAR	2,399.87	3,164.00	764.13	75.8%	1,111.53	3,486.00	2,374.47	31.9%	1,288.34-	-44%
60-03-53744-122-000	HOURLY WAGES-OVERTIME	19.85	.00	19.85-	.00	.00	.00	.00	.00	19.85-	.00
Total WATER SERVICE-EXISTING METER C:		2,419.72	3,164.00	744.28	76.5%	1,111.53	3,486.00	2,374.47	31.9%	1,308.19-	-44.6%
WATER SERVICE-FREEZE UP PREV/T											
60-03-53745-120-000	HOURLY WAGES-REGULAR	1,834.22	579.00	1,255.22-	316.8%	50.02	1,289.00	1,238.98	3.9%	1,784.20-	-312.9%
60-03-53745-121-000	HOURLY WAGES-CALL TIME	557.06	.00	557.06-	.00	.00	585.00	585.00	.00	557.06-	.00
60-03-53745-122-000	HOURLY WAGES-OVERTIME	1,227.63	.00	1,227.63-	.00	.00	952.00	952.00	.00	1,227.63-	.00
60-03-53745-299-000	EQUIPMENT RENTAL	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
Total WATER SERVICE-FREEZE UP PREV/T:		3,618.91	1,079.00	2,539.91-	335.4%	50.02	3,326.00	3,275.98	1.5%	3,568.89-	-333.9%
WATER SERVICE-CUSTOMER COMPLAI											
60-03-53746-120-000	HOURLY WAGES-REGULAR	147.24	1,500.00	1,352.76	9.8%	109.46	5,896.00	5,786.54	1.9%	37.78-	-8%
60-03-53746-121-000	HOURLY WAGES-CALL TIME	490.74	.00	490.74-	.00	495.66	468.00	27.66-	105.9%	4.92	105.9%
60-03-53746-122-000	HOURLY WAGES-OVERTIME	444.67	32.00	412.67-	1389.6%	124.61	470.00	345.39	26.5%	320.06-	-1363.1
Total WATER SERVICE-CUSTOMER COMPLAI:		1,082.65	1,532.00	449.35	70.7%	729.73	6,834.00	6,104.27	10.7%	352.92-	-60%
WATER SERVICE-DIGGERS HOTLINE											
60-03-53747-120-000	HOURLY WAGES-REGULAR	9,829.40	16,313.00	6,483.60	60.3%	19,977.56	25,000.00	5,022.44	79.9%	10,148.16	19.7%
60-03-53747-121-000	HOURLY WAGES-CALL TIME	427.64	.00	427.64-	.00	312.28	544.00	231.72	57.4%	115.36-	57.4%
60-03-53747-122-000	HOURLY WAGES-OVERTIME	576.06	64.00	512.06-	900.1%	410.61	74.00	336.61-	554.9%	165.45-	-345.2%
Total WATER SERVICE-DIGGERS HOTLINE:		10,833.10	16,377.00	5,543.90	66.1%	20,700.45	25,618.00	4,917.55	80.8%	9,867.35	14.7%
WATER SERVICE-WATER SERVICE ON											
60-03-53748-120-000	HOURLY WAGES-REGULAR	1,050.10	1,251.00	200.90	83.9%	688.88	1,369.00	680.12	50.3%	361.22-	-33.6%
60-03-53748-121-000	HOURLY WAGES-CALL TIME	306.01	.00	306.01-	.00	52.94	261.00	208.06	20.3%	253.07-	20.3%
60-03-53748-122-000	HOURLY WAGES-OVERTIME	218.99	32.00	186.99-	684.3%	59.56	37.00	22.56-	161%	159.43-	-523.4%
Total WATER SERVICE-WATER SERVICE ON:		1,575.10	1,283.00	292.10-	122.8%	801.38	1,667.00	865.62	48.1%	773.72-	-74.7%

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WATER SERVICE-GIS											
60-03-53750-110-000	SALARIES-REGULAR	9,078.12	16,678.00	7,599.88	54.4%	9,253.01	17,553.00	8,299.99	52.7%	174.89	-1.7%
60-03-53750-120-000	HOURLY WAGES-REGULAR	2,978.40	.00	2,978.40-	.00	.00	.00	.00	.00	2,978.40-	.00
60-03-53750-125-000	TEMPORARY WAGES-REGULAR	.00	6,400.00	6,400.00	.00	.00	.00	.00	.00	.00	.00
60-03-53750-157-000	EMPLOYEE EDUCATION & TRAINING	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
60-03-53750-286-000	COMPUTER LICENSE FEES	2,298.24	7,700.00	5,401.76	29.8%	8,250.00	7,700.00	550.00-	107.1%	5,951.76	77.3%
60-03-53750-290-000	OTHER OUTSIDE CONTRACTED SER	2,500.00	1,000.00	1,500.00-	250%	3,189.40	5,000.00	1,810.60	63.8%	689.40	-186.2%
Total WATER SERVICE-GIS:		16,854.76	32,278.00	15,423.24	52.2%	20,692.41	30,753.00	10,060.59	67.3%	3,837.65	15.1%
WATER SERVICE-DISTRIB SYSTEM M											
60-03-53751-120-000	HOURLY WAGES-REGULAR	.00	579.00	579.00	.00	.00	610.00	610.00	.00	.00	.00
60-03-53751-286-000	COMPUTER LICENSE FEES	2,170.75	2,700.00	529.25	80.4%	1,745.50	2,700.00	954.50	64.6%	425.25-	-15.8%
Total WATER SERVICE-DISTRIB SYSTEM M:		2,170.75	3,279.00	1,108.25	66.2%	1,745.50	3,310.00	1,564.50	52.7%	425.25-	-13.5%
WATER SERVICE-MAINT/DIST RESER											
60-03-53760-120-000	HOURLY WAGES-REGULAR	.00	740.00	740.00	.00	373.91	780.00	406.09	47.9%	373.91	47.9%
60-03-53760-122-000	HOURLY WAGES-OVERTIME	.00	.00	.00	.00	10.21	.00	10.21-	.00	10.21	.00
60-03-53760-290-000	OTHER OUTSIDE CONTRACTED SER	8,565.06	6,000.00	2,565.06-	142.8%	3,265.06	6,000.00	2,734.94	54.4%	5,300.00-	-88.3%
60-03-53760-349-000	OPERATING SUPPLIES-ALL OTHER	.00	300.00	300.00	.00	.00	300.00	300.00	.00	.00	.00
Total WATER SERVICE-MAINT/DIST RESER:		8,565.06	7,040.00	1,525.06-	121.7%	3,649.18	7,080.00	3,430.82	51.5%	4,915.88-	-70.1%
WATER SERVICE-MAINT/MAINS											
60-03-53761-120-000	HOURLY WAGES-REGULAR	7,798.56	4,082.00	3,716.56-	191%	7,563.49	.00	7,563.49-	.00	235.07-	-191%
60-03-53761-121-000	HOURLY WAGES-CALL TIME	672.92	.00	672.92-	.00	104.48	256.00	151.52	40.8%	568.44-	40.8%
60-03-53761-122-000	HOURLY WAGES-OVERTIME	4,993.38	96.00	4,897.38-	5201.4%	1,346.44	4,117.00	2,770.56	32.7%	3,646.94-	-5168.7
60-03-53761-251-000	REPAIRS/MAINT-MAINT OF MAINS	1,735.22	20,000.00	18,264.78	8.7%	10,571.81	20,000.00	9,428.19	52.9%	8,836.59	44.2%
60-03-53761-290-000	OTHER OUTSIDE CONTRACTED SER	38,369.69	20,000.00	18,369.69-	191.8%	7,236.45	40,000.00	32,763.55	18.1%	31,133.24-	-173.8%
60-03-53761-314-000	SMALL EQUIPMENT	.00	500.00	500.00	.00	39.98	500.00	460.02	8%	39.98	8%
60-03-53761-349-000	OPERATING SUPPLIES-ALL OTHER	3.52	.00	3.52-	.00	309.54	.00	309.54-	.00	306.02	.00
Total WATER SERVICE-MAINT/MAINS:		53,573.29	44,678.00	8,895.29-	119.9%	27,172.19	64,873.00	37,700.81	41.9%	26,401.10-	-78%
WATER SERVICE-MAINT/SERVICES											
60-03-53762-120-000	HOURLY WAGES-REGULAR	3,285.51	4,144.00	858.49	79.3%	807.50	4,951.00	4,143.50	16.3%	2,478.01-	-63%
60-03-53762-121-000	HOURLY WAGES-CALL TIME	154.50	.00	154.50-	.00	.00	50.00	50.00	.00	154.50-	.00
60-03-53762-122-000	HOURLY WAGES-OVERTIME	253.91	268.00	14.09	94.7%	.00	304.00	304.00	.00	253.91-	-94.7%

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60-03-53762-252-000	REPAIRS/MAINT-MAINT OF SERVICE	4,266.56	10,000.00	5,733.44	42.7%	1,953.40	10,000.00	8,046.60	19.5%	2,313.16-	-23.1%
60-03-53762-256-000	REPAIRS/MAINT-CROSS CONNECTIO	7,996.00	25,000.00	17,004.00	32%	8,100.00	25,000.00	16,900.00	32.4%	104.00	.4%
60-03-53762-290-000	OTHER OUTSIDE CONTRACTED SER	9,277.33	5,000.00	4,277.33-	185.5%	17,000.50	5,000.00	12,000.50-	340%	7,723.17	154.5%
Total WATER SERVICE-MAINT/SERVICES:		25,233.81	44,412.00	19,178.19	56.8%	27,861.40	45,305.00	17,443.60	61.5%	2,627.59	4.7%
WATER SERVICE-MAINT/METERS											
60-03-53763-120-000	HOURLY WAGES-REGULAR	7,328.80	3,894.00	3,434.80-	188.2%	3,303.69	4,152.00	848.31	79.6%	4,025.11-	-108.6%
60-03-53763-121-000	HOURLY WAGES-CALL TIME	110.00	.00	110.00-	.00	100.11	54.00	46.11-	185.4%	9.89-	185.4%
60-03-53763-122-000	HOURLY WAGES-OVERTIME	207.36	.00	207.36-	.00	75.09	.00	75.09-	.00	132.27-	.00
60-03-53763-253-000	REPAIRS/MAINT-MAINT OF METERS	3,349.79	3,000.00	349.79-	111.7%	1,976.48	3,000.00	1,023.52	65.9%	1,373.31-	-45.8%
60-03-53763-349-000	OPERATING SUPPLIES-ALL OTHER	5,849.04	500.00	5,349.04-	1169.8%	.00	500.00	500.00	.00	5,849.04-	-1169.8%
Total WATER SERVICE-MAINT/METERS:		16,844.99	7,394.00	9,450.99-	227.8%	5,455.37	7,706.00	2,250.63	70.8%	11,389.62-	-157%
WATER SERVICE-MAINT/HYDRANTS											
60-03-53764-120-000	HOURLY WAGES-REGULAR	956.90	3,657.00	2,700.10	26.2%	5,145.54	3,876.00	1,269.54-	132.8%	4,188.64	106.6%
60-03-53764-125-000	TEMPORARY WAGES-REGULAR	.00	.00	.00	.00	1,568.00	.00	1,568.00-	.00	1,568.00	.00
60-03-53764-254-000	REPAIRS/MAINT-MAINT OF HYDRANT	4,050.92	1,000.00	3,050.92-	405.1%	4,040.62	1,000.00	3,040.62-	404.1%	10.30-	-1%
60-03-53764-290-000	REPAIRS/MAINT- HYDRANT-OUTSIDE	.00	30,000.00	30,000.00	.00	.00	30,000.00	30,000.00	.00	.00	.00
60-03-53764-349-000	OPERATING SUPPLIES-ALL OTHER	.00	1,500.00	1,500.00	.00	1,838.12	1,500.00	338.12-	122.5%	1,838.12	122.5%
Total WATER SERVICE-MAINT/HYDRANTS:		5,007.82	36,157.00	31,149.18	13.9%	12,592.28	36,376.00	23,783.72	34.6%	7,584.46	20.8%
WATER SERVICE-MAINT/OTHER PLAN											
60-03-53765-120-000	HOURLY WAGES-REGULAR	847.48	9,544.00	8,696.52	8.9%	2,046.33	10,412.00	8,365.67	19.7%	1,198.85	10.8%
Total WATER SERVICE-MAINT/OTHER PLAN:		847.48	9,544.00	8,696.52	8.9%	2,046.33	10,412.00	8,365.67	19.7%	1,198.85	10.8%
WATER SERVICE-MAINT/VEHICLES											
60-03-53766-120-000	HOURLY WAGES-REGULAR	594.04	2,355.00	1,760.96	25.2%	605.94	2,531.00	1,925.06	23.9%	11.90	-1.3%
60-03-53766-241-000	REPAIRS/MAINT-MOTOR VEHICLES	.00	2,000.00	2,000.00	.00	914.74	2,000.00	1,085.26	45.7%	914.74	45.7%
60-03-53766-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	31.86	750.00	718.14	4.2%	.00	750.00	750.00	.00	31.86-	-4.2%
60-03-53766-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	815.44	1,200.00	384.56	68%	257.82	1,200.00	942.18	21.5%	557.62-	-46.5%
60-03-53766-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	140.95	100.00	40.95-	141%	120.00	100.00	20.00-	120%	20.95-	-21%
Total WATER SERVICE-MAINT/VEHICLES:		1,582.29	6,405.00	4,822.71	24.7%	1,898.50	6,581.00	4,682.50	28.8%	316.21	4.1%

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WATER SERVICE-CUST ACCTS/METER											
60-03-53770-120-000	HOURLY WAGES-REGULAR	.00	4,115.00	4,115.00	.00	25.01	10,684.00	10,658.99	.2%	25.01	.2%
60-03-53770-287-000	COMPUTER MAINT SERVICES	2,250.00	1,500.00	750.00-	150%	.00	1,500.00	1,500.00	.00	2,250.00-	-150%
60-03-53770-314-000	SMALL EQUIPMENT	.00	1,000.00	1,000.00	.00	.00	1,000.00	1,000.00	.00	.00	.00
60-03-53770-349-000	OPERATING SUPPLIES-ALL OTHER	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
Total WATER SERVICE-CUST ACCTS/METER:		2,250.00	7,115.00	4,865.00	31.6%	25.01	13,684.00	13,658.99	.2%	2,224.99-	-31.4%
WATER SERVICE-CUST ACCTS/ACCTI											
60-03-53771-110-000	SALARIES-REGULAR	11,647.79	21,207.00	9,559.21	54.9%	13,111.60	22,571.00	9,459.40	58.1%	1,463.81	3.2%
60-03-53771-120-000	HOURLY WAGES-REGULAR	9,270.03	26,198.00	16,927.97	35.4%	16,295.49	26,892.00	10,596.51	60.6%	7,025.46	25.2%
60-03-53771-122-000	HOURLY WAGES-OVERTIME	888.27	213.00	675.27-	417%	3,250.65	351.00	2,899.65-	926.1%	2,362.38	509.1%
60-03-53771-133-000	LONGEVITY PAY	.00	225.00	225.00	.00	.00	.00	.00	.00	.00	.00
60-03-53771-139-000	BONUS/INCENTIVE PAY	100.00	250.00	150.00	40%	.00	250.00	250.00	.00	100.00-	-40%
60-03-53771-213-000	ACCOUNTING & AUDITING FEES	6,040.53	10,000.00	3,959.47	60.4%	4,642.78	10,000.00	5,357.22	46.4%	1,397.75-	-14%
60-03-53771-281-000	POSTAGE METER LEASE	215.88	500.00	284.12	43.2%	.00	500.00	500.00	.00	215.88-	-43.2%
60-03-53771-286-000	COMPUTER LICENSE FEES	12,780.89	12,000.00	780.89-	106.5%	5,942.35	12,000.00	6,057.65	49.5%	6,838.54-	-57%
60-03-53771-310-000	OFFICE SUPPLIES	5.40	500.00	494.60	1.1%	.00	500.00	500.00	.00	5.40-	-1.1%
60-03-53771-311-000	POSTAGE & BOX RENTAL	2,935.33	3,000.00	64.67	97.8%	4,475.05	3,000.00	1,475.05-	149.2%	1,539.72	51.3%
60-03-53771-312-000	OUTSIDE PRINTING/STATIONERY &	572.50	1,200.00	627.50	47.7%	1,648.50	1,200.00	448.50-	137.4%	1,076.00	89.7%
60-03-53771-741-000	LOSSES-BAD DEBT EXPENSES	46.93-	100.00	146.93	-46.9%	.00	100.00	100.00	.00	46.93	46.9%
Total WATER SERVICE-CUST ACCTS/ACCTI:		44,409.69	75,393.00	30,983.31	58.9%	49,366.42	77,364.00	27,997.58	63.8%	4,956.73	4.9%
WATER SERVICE-PRIVATE WELL PRO											
60-03-53775-120-000	HOURLY WAGES-REGULAR	.00	1,962.00	1,962.00	.00	.00	2,118.00	2,118.00	.00	.00	.00
60-03-53775-294-000	WATER TESTING SERVICES	432.00	3,500.00	3,068.00	12.3%	187.00	3,500.00	3,313.00	5.3%	245.00-	-7%
60-03-53775-311-000	POSTAGE & BOX RENTAL	43.50	100.00	56.50	43.5%	40.50	100.00	59.50	40.5%	3.00-	-3%
Total WATER SERVICE-PRIVATE WELL PRO:		475.50	5,562.00	5,086.50	8.5%	227.50	5,718.00	5,490.50	4%	248.00-	-4.6%
WATER SERVICE-ADMINISTRATION											
60-03-53780-110-000	SALARIES-REGULAR	44,887.90	92,337.00	47,449.10	48.6%	69,471.16	123,128.00	53,656.84	56.4%	24,583.26	7.8%
60-03-53780-120-000	HOURLY WAGES-REGULAR	38,788.57	49,669.00	10,880.43	78.1%	27,205.69	52,219.00	25,013.31	52.1%	11,582.88-	-26%
60-03-53780-121-000	HOURLY WAGES-CALL TIME	97.24	.00	97.24-	.00	.00	.00	.00	.00	97.24-	.00
60-03-53780-122-000	HOURLY WAGES-OVERTIME	898.61	180.00	718.61-	499.2%	229.48	1,563.00	1,333.52	14.7%	669.13-	-484.5%
60-03-53780-133-000	LONGEVITY PAY	.00	892.00	892.00	.00	.00	.00	.00	.00	.00	.00
60-03-53780-139-000	BONUS/INCENTIVE PAY	600.00	1,000.00	400.00	60%	.00	1,000.00	1,000.00	.00	600.00-	-60%
60-03-53780-151-000	SOCIAL SECURITY	16,313.78	27,490.00	11,176.22	59.3%	18,243.53	31,836.00	13,592.47	57.3%	1,929.75	-2%

Account Number	Account Title	07/19	2019	Prior YTD Remaining	PY % Completed	07/20	07/20	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
		Prior YTD Actual	Prior year Budget			Cur YTD Actual	Cur Year Budget				
60-03-53780-152-000	RETIREMENT-ER/EE SHARE	14,126.38	23,526.00	9,399.62	60%	16,634.02	28,047.00	11,412.98	59.3%	2,507.64	-7%
60-03-53780-154-000	HEALTH INSURANCE	45,366.43	80,625.00	35,258.57	56.3%	41,170.65	82,529.00	41,358.35	49.9%	4,195.78-	-6.4%
60-03-53780-155-000	LIFE INSURANCE	390.44	761.00	370.56	51.3%	467.97	825.00	357.03	56.7%	77.53	5.4%
60-03-53780-156-000	WORKER'S COMP INSURANCE	6,156.01	12,982.00	6,825.99	47.4%	6,945.10	11,561.00	4,615.90	60.1%	789.09	12.7%
60-03-53780-157-000	EMPLOYEE EDUCATION & TRAINING	858.67	5,000.00	4,141.33	17.2%	425.00	5,000.00	4,575.00	8.5%	433.67-	-8.7%
60-03-53780-162-000	UNIFORM RENTAL	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
60-03-53780-162-586	UNIFORM RENTAL-BORTH	180.23	1,000.00	819.77	18%	191.62	1,000.00	808.38	19.2%	11.39	1.1%
60-03-53780-162-588	UNIFORM RENTAL-DIETSCH	286.88	1,000.00	713.12	28.7%	305.24	1,000.00	694.76	30.5%	18.36	1.8%
60-03-53780-162-590	UNIFORM RENTAL-KRAUSE	156.94	1,000.00	843.06	15.7%	199.42	1,000.00	800.58	19.9%	42.48	4.2%
60-03-53780-164-000	EMPLOYEE HEALTH TESTS	113.75	500.00	386.25	22.8%	95.00	500.00	405.00	19%	18.75-	-3.8%
60-03-53780-167-000	POST EMPLOYEE HEALTH	.00	2,086.00	2,086.00	.00	.00	1,485.00	1,485.00	.00	.00	.00
60-03-53780-172-000	EMPLOYEE AWARDS	147.92	.00	147.92-	.00	.00	.00	.00	.00	147.92-	.00
60-03-53780-208-000	REGULATORY COMMISSION FEES	125.00	2,000.00	1,875.00	6.3%	.00	2,000.00	2,000.00	.00	125.00-	-6.3%
60-03-53780-212-000	LEGAL SERVICES	240.50	500.00	259.50	48.1%	185.00	500.00	315.00	37%	55.50-	-11.1%
60-03-53780-215-000	ARCHITECTURAL & ENGINEERING FE	22,505.74	100,000.00	77,494.26	22.5%	16,041.70	100,000.00	83,958.30	16%	6,464.04-	-6.5%
60-03-53780-225-000	TELEPHONE	701.41	1,200.00	498.59	58.5%	849.41	1,200.00	350.59	70.8%	148.00	12.3%
60-03-53780-286-000	COMPUTER LICENSE FEES	3,964.34	5,000.00	1,035.66	79.3%	300.00	5,000.00	4,700.00	6%	3,664.34-	-73.3%
60-03-53780-290-000	OTHER OUTSIDE CONTRACTED SER	1,448.98	7,500.00	6,051.02	19.3%	4,076.46	7,500.00	3,423.54	54.4%	2,627.48	35%
60-03-53780-310-000	OFFICE SUPPLIES	212.23	100.00	112.23-	212.2%	33.96	100.00	66.04	34%	178.27-	-178.3%
60-03-53780-311-000	POSTAGE & BOX RENTAL	1,390.95	1,500.00	109.05	92.7%	1,290.11	1,500.00	209.89	86%	100.84-	-6.7%
60-03-53780-312-000	OUTSIDE PRINTING/STATIONERY &	1,229.56	2,500.00	1,270.44	49.2%	1,061.00	2,500.00	1,439.00	42.4%	168.56-	-6.7%
60-03-53780-314-000	SMALL EQUIPMENT	1,865.18	1,000.00	865.18-	186.5%	852.35	1,000.00	147.65	85.2%	1,012.83-	-101.3%
60-03-53780-321-000	PUBLICATION FEES-LEGAL NOTICES	90.24	500.00	409.76	18%	.00	500.00	500.00	.00	90.24-	-18%
60-03-53780-324-000	MEMBERSHIP DUES	2,653.39	3,000.00	346.61	88.4%	2,578.98	3,000.00	421.02	86%	74.41-	-2.5%
60-03-53780-325-000	REGISTRATION FEES/TUITION	328.00	2,000.00	1,672.00	16.4%	659.60	2,000.00	1,340.40	33%	331.60	16.6%
60-03-53780-334-000	COMMERCIAL TRAVEL EXPENSES	206.42	1,500.00	1,293.58	13.8%	409.24	1,500.00	1,090.76	27.3%	202.82	13.5%
60-03-53780-335-000	MEETING EXPENSES	94.61	1,000.00	905.39	9.5%	.00	1,000.00	1,000.00	.00	94.61-	-9.5%
60-03-53780-336-000	LODGING	.00	2,500.00	2,500.00	.00	.00	2,500.00	2,500.00	.00	.00	.00
60-03-53780-346-000	OPERATING SUPPLIES-CLTHNG ALLW	17.99	500.00	482.01	3.6%	.00	500.00	500.00	.00	17.99-	-3.6%
60-03-53780-346-586	UNIFORM ALLOWANCE-BORTH	163.53	195.00	31.47	83.9%	179.35	195.00	15.65	92%	15.82	8.1%
60-03-53780-346-588	UNIFORM ALLOW-DIETSCH	158.24	195.00	36.76	81.1%	.00	195.00	195.00	.00	158.24-	-81.1%
60-03-53780-346-590	UNIFORM ALLOW-KRAUSE	79.06	195.00	115.94	40.5%	.00	195.00	195.00	.00	79.06-	-40.5%
60-03-53780-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	4,068.17	10,000.00	5,931.83	40.7%	2,353.23	10,000.00	7,646.77	23.5%	1,714.94-	-17.1%
60-03-53780-358-000	REPAIR/MAINT SUPPLIES-WATER	577.08	.00	577.08-	.00	.00	.00	.00	.00	577.08-	.00
60-03-53780-363-000	OTHER SUPPLIES-SIGNAGE PARTS	201.29	.00	201.29-	.00	.00	.00	.00	.00	201.29-	.00
60-03-53780-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	53.92	.00	53.92-	.00	.00	.00	.00	.00	53.92-	.00
60-03-53780-399-000	MISCELLANEOUS EXPENSE	45.00	250.00	205.00	18%	37.75	250.00	212.25	15.1%	7.25-	-2.9%
60-03-53780-511-000	INSURANCE-BUILDINGS	9,781.00	7,500.00	2,281.00-	130.4%	.00	7,500.00	7,500.00	.00	9,781.00-	-130.4%
60-03-53780-512-000	INSURANCE-VEHICLES/EQUIPMENT	1,380.18	2,000.00	619.82	69%	717.45	2,000.00	1,282.55	35.9%	662.73-	-33.1%

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
60-03-53780-513-000	INSURANCE-PUBLIC LIABILITY	314.22	600.00	285.78	52.4%	325.75	600.00	274.25	54.3%	11.53	1.9%
Total WATER SERVICE-ADMINISTRATION:		223,265.98	453,783.00	230,517.02	49.2%	213,535.22	496,428.00	282,892.78	43%	9,730.76-	-6.2%
WATER SERVICE-OTHER OPERATING											
60-03-53790-541-000	DEPRECIATION EXPENSE	.00	600,000.00	600,000.00	.00	300,000.00	600,000.00	300,000.00	50%	300,000.00	50%
60-03-53790-592-000	FIXED CHARGES-PMT IN LIEU OF T	.00	465,000.00	465,000.00	.00	232,500.00	465,000.00	232,500.00	50%	232,500.00	50%
Total WATER SERVICE-OTHER OPERATING:		.00	1,065,000.00	1,065,000.00	.00	532,500.00	1,065,000.00	532,500.00	50%	532,500.00	50%
INTEREST-2000C WATER REV BONDS											
60-08-58310-621-000	INT-BONDS PAYABLE/2018B WATER	37,551.25	.00	37,551.25-	.00	.00	.00	.00	.00	37,551.25-	.00
Total INTEREST-2000C WATER REV BONDS:		37,551.25	.00	37,551.25-	.00	.00	.00	.00	.00	37,551.25-	.00
INTEREST-2019A G.O.											
60-08-58324-622-000	INT-2019A GO NOTES	.00	.00	.00	.00	21,100.31	.00	21,100.31-	.00	21,100.31	.00
Total INTEREST-2019A G.O.:		.00	.00	.00	.00	21,100.31	.00	21,100.31-	.00	21,100.31	.00
INTEREST-2006B WATER BONDS											
60-08-58335-621-000	INT-BONDS PAYABLE/2006B WATER	.00	72,375.00	72,375.00	.00	34,821.25	72,375.00	37,553.75	48.1%	34,821.25	48.1%
Total INTEREST-2006B WATER BONDS:		.00	72,375.00	72,375.00	.00	34,821.25	72,375.00	37,553.75	48.1%	34,821.25	48.1%
BOND ISSUANCE EXPENSES											
60-08-58400-290-000	OTHER OUTSIDE CONTRACTED SER	.00	100.00	100.00	.00	.00	.00	.00	.00	.00	.00
Total BOND ISSUANCE EXPENSES:		.00	100.00	100.00	.00	.00	.00	.00	.00	.00	.00
TRANSFER TO GENERAL FUND											
60-09-59210-900-000	TRANSFER OUT - GENERAL FUND	1,998.33	.00	1,998.33-	.00	.00	.00	.00	.00	1,998.33-	.00
Total TRANSFER TO GENERAL FUND:		1,998.33	.00	1,998.33-	.00	.00	.00	.00	.00	1,998.33-	.00
TRANSFER TO DEBT SERV-EXISTING											
60-09-59230-900-000	TRANSFERS OUT-DEBT SERV FUND	4,767.29	6,431.00	1,663.71	74.1%	4,767.30	6,431.00	1,663.70	74.1%	.01	.00

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
Total TRANSFER TO DEBT SERV-EXISTING:		4,767.29	6,431.00	1,663.71	74.1%	4,767.30	6,431.00	1,663.70	74.1%	.01	.00
WATER UTILITY FUND Revenue Total:		1,622,170.20	2,543,208.00	921,037.80	63.8%	1,488,328.82	2,504,710.00	1,016,381.18	59.4%	133,841.38-	-4.4%
WATER UTILITY FUND Expenditure Total:		674,687.51	2,359,825.00	1,685,137.49	28.6%	1,316,654.98	2,457,899.00	1,141,244.02	53.6%	641,967.47	25%
Net Total WATER UTILITY FUND:		947,482.69	183,383.00	764,099.69-	516.7%	171,673.84	46,811.00	124,862.84-	366.7%	775,808.85-	-149.9%
SEWER UTILITY FUND											
PUBLIC CHARGES FOR SERVICE											
61-00-46160-000-000	GEN GOVT-NSF CHECK FEES	125.00	100.00	25.00-	125%	50.00	100.00	50.00	50%	75.00-	-75%
61-00-46411-920-000	METERED SALES-RESIDENTIAL	765,150.91	1,320,000.00	554,849.09	58%	745,222.31	1,440,000.00	694,777.69	51.8%	19,928.60-	-6.2%
61-00-46411-921-000	METERED SALES-COMMERCIAL	450,898.05	720,000.00	269,101.95	62.6%	443,823.41	700,000.00	256,176.59	63.4%	7,074.64-	.8%
61-00-46411-922-000	METERED SALES-INDUSTRIAL	98,919.25	220,000.00	121,080.75	45%	103,379.11	175,000.00	71,620.89	59.1%	4,459.86	14.1%
61-00-46411-923-000	METERED SALES-PUBLIC AUTHORIT	37,699.10	62,000.00	24,300.90	60.8%	33,526.10	62,000.00	28,473.90	54.1%	4,173.00-	-6.7%
61-00-46411-924-000	METERED SALES-MISC/OTHER	.00	150.00	150.00	.00	.00	150.00	150.00	.00	.00	.00
61-00-46411-929-000	UNMETERED SALES	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
61-00-46412-930-000	MISC REVENUE-FORFEITED DISCOU	3,734.36	4,500.00	765.64	83%	898.33	4,500.00	3,601.67	20%	2,836.03-	-63%
61-00-46412-939-000	MISC REVENUE-ALL OTHER	725.00	.00	725.00-	.00	.00	.00	.00	.00	725.00-	.00
61-00-46413-000-000	SEWAGE SERVICE-ASSESSMENT CH	1,830.00	3,000.00	1,170.00	61%	2,090.00	3,000.00	910.00	69.7%	260.00	8.7%
61-00-46414-000-000	SEWAGE SERVICE-PERMITS	560.00	1,300.00	740.00	43.1%	920.00	1,300.00	380.00	70.8%	360.00	27.7%
61-00-46415-000-000	SEWAGE SERVICE-HOOK UP CHARG	11,785.00	25,000.00	13,215.00	47.1%	9,605.00	25,000.00	15,395.00	38.4%	2,180.00-	-8.7%
Total PUBLIC CHARGES FOR SERVICE:		1,371,426.67	2,356,050.00	984,623.33	58.2%	1,339,514.26	2,411,050.00	1,071,535.74	55.6%	31,912.41-	-2.7%
MISCELLANEOUS REVENUE											
61-00-48110-001-000	INTEREST-INVESTMENTS	89,492.04	50,000.00	39,492.04-	179%	67,432.76	50,000.00	17,432.76-	134.9%	22,059.28-	-44.1%
61-00-48110-009-000	INTEREST-MARKET VALUE ADJUST.	159,420.42	.00	159,420.42-	.00	34,955.40	.00	34,955.40-	.00	124,465.02-	.00
61-00-48110-063-000	INTEREST-FROM STORMWATER FUN	.00	600.00	600.00	.00	.00	600.00	600.00	.00	.00	.00
61-00-48130-000-000	INTEREST-SPECIAL ASSESSMENTS	.73	.00	.73-	.00	3.85	.00	3.85-	.00	3.12	.00
61-00-48550-945-000	CAP CONTRIBS-CUSTOMERS/REU	1,450.00	15,000.00	13,550.00	9.7%	.00	2,000.00	2,000.00	.00	1,450.00-	-9.7%
61-00-48550-946-000	CAP CONTRIBS-CUSTOMERS/SPEC A	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		250,363.19	65,600.00	184,763.19-	381.7%	102,392.01	52,600.00	49,792.01-	194.7%	147,971.18-	-187%
SEWAGE SERVICE-SERVICES											
61-03-53600-252-000	REPAIRS/MAINT-MAINT OF SERVICE	1,695.76	.00	1,695.76-	.00	5,595.50	.00	5,595.50-	.00	3,899.74	.00

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Total SEWAGE SERVICE-SERVICES:		1,695.76	.00	1,695.76-	.00	5,595.50	.00	5,595.50-	.00	3,899.74	.00
SEWAGE SERVICE-LIFT STATION MA											
61-03-53601-120-000	HOURLY WAGES-REGULAR	14,364.32	24,151.00	9,786.68	59.5%	14,671.22	26,054.00	11,382.78	56.3%	306.90	-3.2%
61-03-53601-121-000	HOURLY WAGES-CALL TIME	634.88	.00	634.88-	.00	525.14	800.00	274.86	65.6%	109.74-	65.6%
61-03-53601-122-000	HOURLY WAGES-OVERTIME	459.80	2,871.00	2,411.20	16%	685.94	3,041.00	2,355.06	22.6%	226.14	6.5%
61-03-53601-138-000	STANDBY DUTY PAY	4,320.00	7,800.00	3,480.00	55.4%	4,440.00	7,800.00	3,360.00	56.9%	120.00	1.5%
61-03-53601-242-000	REPAIRS/MAINT-OTHER MACHINERY	18,106.35	20,000.00	1,893.65	90.5%	1,669.24	20,000.00	18,330.76	8.3%	16,437.11-	-82.2%
61-03-53601-245-000	REPAIRS/MAINT-GROUNDS & GROUN	199.50	2,600.00	2,400.50	7.7%	954.00	2,600.00	1,646.00	36.7%	754.50	29%
61-03-53601-247-000	REPAIRS/MAINT-BUILDINGS	57.54	10,000.00	9,942.46	.6%	1,477.98	5,000.00	3,522.02	29.6%	1,420.44	29%
61-03-53601-296-000	LANDFILL SERVICES	.00	1,000.00	1,000.00	.00	967.85	1,000.00	32.15	96.8%	967.85	96.8%
61-03-53601-349-000	OPERATING SUPPLIES-ALL OTHER	1,018.38	1,000.00	18.38-	101.8%	781.88	1,000.00	218.12	78.2%	236.50-	-23.7%
Total SEWAGE SERVICE-LIFT STATION MA:		39,160.77	69,422.00	30,261.23	56.4%	26,173.25	67,295.00	41,121.75	38.9%	12,987.52-	-17.5%
SEWAGE SERVICE-SEWER JETTING											
61-03-53602-120-000	HOURLY WAGES-REGULAR	3,747.58	6,411.00	2,663.42	58.5%	4,457.35	6,827.00	2,369.65	65.3%	709.77	6.8%
61-03-53602-121-000	HOURLY WAGES-CALL TIME	.00	.00	.00	.00	54.46	.00	54.46-	.00	54.46	.00
61-03-53602-122-000	HOURLY WAGES-OVERTIME	20.07	.00	20.07-	.00	30.63	.00	30.63-	.00	10.56	.00
61-03-53602-125-000	TEMPORARY WAGES-REGULAR	.00	.00	.00	.00	2,156.00	.00	2,156.00-	.00	2,156.00	.00
61-03-53602-290-000	OTHER OUTSIDE CONTRACTED SER	.00	30,000.00	30,000.00	.00	.00	.00	.00	.00	.00	.00
61-03-53602-296-000	LANDFILL SERVICES	.00	1,000.00	1,000.00	.00	.00	1,000.00	1,000.00	.00	.00	.00
Total SEWAGE SERVICE-SEWER JETTING:		3,767.65	37,411.00	33,643.35	10.1%	6,698.44	7,827.00	1,128.56	85.6%	2,930.79	75.5%
SEWAGE SERVICE-MANHOLE/MAIN RE											
61-03-53603-120-000	HOURLY WAGES-REGULAR	4,357.38	8,292.00	3,934.62	52.5%	5,186.38	9,000.00	3,813.62	57.6%	829.00	5.1%
61-03-53603-251-000	REPAIRS/MAINT-MAINT OF MAINS	20,050.02	12,000.00	8,050.02-	167.1%	.00	10,000.00	10,000.00	.00	20,050.02-	-167.1%
61-03-53603-290-000	OTHER OUTSIDE CONTRACTED SER	8,381.00	20,000.00	11,619.00	41.9%	7,925.19	40,000.00	32,074.81	19.8%	455.81-	-22.1%
61-03-53603-349-000	OPERATING SUPPLIES-ALL OTHER	272.16	.00	272.16-	.00	2,476.47	10,000.00	7,523.53	24.8%	2,204.31	24.8%
Total SEWAGE SERVICE-MANHOLE/MAIN RE:		33,060.56	40,292.00	7,231.44	82.1%	15,588.04	69,000.00	53,411.96	22.6%	17,472.52-	-59.5%
SEWAGE SERVICE-CUSTOMER COMPLA											
61-03-53604-120-000	HOURLY WAGES-REGULAR	63.84	577.00	513.16	11.1%	13.62	607.00	593.38	2.2%	50.22-	-8.8%
61-03-53604-121-000	HOURLY WAGES-CALL TIME	154.50	.00	154.50-	.00	113.90	54.00	59.90-	210.9%	40.60-	210.9%
61-03-53604-122-000	HOURLY WAGES-OVERTIME	78.60	125.00	46.40	62.9%	105.85	132.00	26.15	80.2%	27.25	17.3%

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Total SEWAGE SERVICE-CUSTOMER COMPLA:		296.94	702.00	405.06	42.3%	233.37	793.00	559.63	29.4%	63.57-	-12.9%
SEWAGE SERVICE-TELEVISIONING											
61-03-53605-120-000	HOURLY WAGES-REGULAR	.00	2,547.00	2,547.00	.00	206.74	2,707.00	2,500.26	7.6%	206.74	7.6%
61-03-53605-290-000	OTHER OUTSIDE CONTRACTED SER	.00	20,000.00	20,000.00	.00	.00	90,000.00	90,000.00	.00	.00	.00
Total SEWAGE SERVICE-TELEVISIONING:		.00	22,547.00	22,547.00	.00	206.74	92,707.00	92,500.26	.2%	206.74	.2%
SEWAGE SERVICE-MAINT VEHICLES											
61-03-53606-120-000	HOURLY WAGES-REGULAR	2,446.63	1,964.00	482.63-	124.6%	634.11	2,172.00	1,537.89	29.2%	1,812.52-	-95.4%
61-03-53606-241-000	REPAIRS/MAINT-MOTOR VEHICLES	279.04	3,000.00	2,720.96	9.3%	924.11	3,000.00	2,075.89	30.8%	645.07	21.5%
61-03-53606-314-000	SMALL EQUIPMENT	.00	200.00	200.00	.00	.00	200.00	200.00	.00	.00	.00
61-03-53606-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	23.88	250.00	226.12	9.6%	.00	250.00	250.00	.00	23.88-	-9.6%
61-03-53606-352-000	REPAIR/MAINT SUPPLIES-MOTOR VE	238.81	1,000.00	761.19	23.9%	804.00	1,000.00	196.00	80.4%	565.19	56.5%
Total SEWAGE SERVICE-MAINT VEHICLES:		2,988.36	6,414.00	3,425.64	46.6%	2,362.22	6,622.00	4,259.78	35.7%	626.14-	-10.9%
SEWAGE SERVICE-MAPPING/AS-BUIL											
61-03-53607-110-000	SALARIES-REGULAR	9,078.12	16,678.00	7,599.88	54.4%	9,252.64	17,553.00	8,300.36	52.7%	174.52	-1.7%
61-03-53607-157-000	EMPLOYEE EDUCATION & TRAINING	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
61-03-53607-286-000	COMPUTER LICENSE FEES	2,298.24	7,700.00	5,401.76	29.8%	.00	3,000.00	3,000.00	.00	2,298.24-	-29.8%
61-03-53607-290-000	OTHER OUTSIDE CONTRACTED SER	.00	.00	.00	.00	3,094.00	5,000.00	1,906.00	61.9%	3,094.00	61.9%
Total SEWAGE SERVICE-MAPPING/AS-BUIL:		11,376.36	24,878.00	13,501.64	45.7%	12,346.64	26,053.00	13,706.36	47.4%	970.28	1.7%
SEWAGE SERVICE-OPERATING EXPEN											
61-03-53610-157-000	EMPLOYEE EDUCATION & TRAINING	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
61-03-53610-221-000	WATER/SEWER/STORMWATER	137.19	400.00	262.81	34.3%	4.44	400.00	395.56	1.1%	132.75-	-33.2%
61-03-53610-222-000	ELECTRICITY	18,306.81	35,700.00	17,393.19	51.3%	12,932.83	35,700.00	22,767.17	36.2%	5,373.98-	-15.1%
61-03-53610-223-000	SEWER TREATMENT PLANT	36,282.53	157,000.00	120,717.47	23.1%	52,118.33	157,000.00	104,881.67	33.2%	15,835.80	10.1%
61-03-53610-224-000	NATURAL GAS	584.00	1,200.00	616.00	48.7%	399.41	1,300.00	900.59	30.7%	184.59-	-17.9%
61-03-53610-225-000	TELEPHONE	5,286.99	7,500.00	2,213.01	70.5%	4,643.99	8,600.00	3,956.01	54%	643.00-	-16.5%
61-03-53610-226-000	MOBILE DEVICE	730.21	1,250.00	519.79	58.4%	206.09	1,500.00	1,293.91	13.7%	524.12-	-44.7%
61-03-53610-227-000	RMMSD-MONTHLY O&M	395,705.61	702,000.00	306,294.39	56.4%	440,736.70	773,200.00	332,463.30	57%	45,031.09	.6%
61-03-53610-247-000	REPAIRS/MAINT-BUILDINGS	209.05	.00	209.05-	.00	.00	.00	.00	.00	209.05-	.00
61-03-53610-314-000	SMALL EQUIPMENT	148.56	2,500.00	2,351.44	5.9%	726.98	2,500.00	1,773.02	29.1%	578.42	23.1%
61-03-53610-346-000	OPERATING SUPPLIES-CLOTHING/UN	32.98	.00	32.98-	.00	.00	.00	.00	.00	32.98-	.00
61-03-53610-349-000	OPERATING SUPPLIES-ALL OTHER	3,318.11	1,000.00	2,318.11-	331.8%	2,219.92	1,000.00	1,219.92-	222%	1,098.19-	-109.8%

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61-03-53610-351-000	REPAIR/MAINT SUPPLIES-GASOLINE	1,027.99	4,000.00	2,972.01	25.7%	1,567.53	4,000.00	2,432.47	39.2%	539.54	13.5%
61-03-53610-353-000	REPAIR/MAINT SUPPLIES-MACHINER	48.91	.00	48.91-	.00	188.80	.00	188.80-	.00	139.89	.00
61-03-53610-359-000	REPAIR/MAINT SUPPLIES-SEWER	35.50	.00	35.50-	.00	151.39	.00	151.39-	.00	115.89	.00
61-03-53610-399-000	MISCELLANEOUS EXPENSE	1.79	.00	1.79-	.00	70.44	.00	70.44-	.00	68.65	.00
61-03-53610-531-000	RENTS/LEASES/EASEMENTS-LAND (S	1,232.66	3,000.00	1,767.34	41.1%	.00	3,000.00	3,000.00	.00	1,232.66-	-41.1%
61-03-53610-541-000	DEPRECIATION EXP-WATER METERS	.00	35,000.00	35,000.00	.00	.00	35,000.00	35,000.00	.00	.00	.00
61-03-53610-591-000	OTHER FIXED CHARGES-TAXES	.00	9,600.00	9,600.00	.00	4,800.00	9,600.00	4,800.00	50%	4,800.00	50%
61-03-53610-593-000	OTHER FIXED CHARGES-METER COS	.00	22,000.00	22,000.00	.00	.00	24,000.00	24,000.00	.00	.00	.00
Total SEWAGE SERVICE-OPERATING EXPEN:		463,088.89	982,150.00	519,061.11	47.2%	520,766.85	1,056,800.00	536,033.15	49.3%	57,677.96	2.1%
SEWAGE SERVICE-INSPECTIONS/MAI											
61-03-53611-120-000	HOURLY WAGES-REGULAR	76.08	.00	76.08-	.00	.00	.00	.00	.00	76.08-	.00
Total SEWAGE SERVICE-INSPECTIONS/MAI:		76.08	.00	76.08-	.00	.00	.00	.00	.00	76.08-	.00
SEWAGE SERVICE-CUSTOMER ACCT &											
61-03-53612-120-000	HOURLY WAGES-REGULAR	5,818.56	17,529.00	11,710.44	33.2%	4,974.25	19,426.00	14,451.75	25.6%	844.31-	-7.6%
61-03-53612-122-000	HOURLY WAGES-OVERTIME	310.56	384.00	73.44	80.9%	.00	439.00	439.00	.00	310.56-	-80.9%
61-03-53612-213-000	ACCOUNTING & AUDITING FEES	5,533.48	5,500.00	33.48-	100.6%	4,253.06	5,500.00	1,246.94	77.3%	1,280.42-	-23.3%
61-03-53612-281-000	POSTAGE METER LEASE	215.88	450.00	234.12	48%	.00	450.00	450.00	.00	215.88-	-48%
61-03-53612-286-000	COMPUTER LICENSE FEES	11,900.86	15,000.00	3,099.14	79.3%	12,846.26	15,000.00	2,153.74	85.6%	945.40	6.3%
61-03-53612-287-000	COMPUTER MAINT SERVICES	.00	1,200.00	1,200.00	.00	.00	1,200.00	1,200.00	.00	.00	.00
61-03-53612-310-000	OFFICE SUPPLIES	5.39	500.00	494.61	1.1%	.00	500.00	500.00	.00	5.39-	-1.1%
61-03-53612-311-000	POSTAGE & BOX RENTAL	2,612.05	5,000.00	2,387.95	52.2%	2,297.58	5,000.00	2,702.42	46%	314.47-	-6.3%
61-03-53612-312-000	OUTSIDE PRINTING/STATIONERY &	576.82	1,200.00	623.18	48.1%	699.50	1,200.00	500.50	58.3%	122.68	10.2%
61-03-53612-314-000	SMALL EQUIPMENT	.00	500.00	500.00	.00	.00	500.00	500.00	.00	.00	.00
61-03-53612-741-000	LOSSES-BAD DEBT EXPENSES	36.76	150.00	113.24	24.5%	.00	150.00	150.00	.00	36.76-	-24.5%
Total SEWAGE SERVICE-CUSTOMER ACCT &:		27,010.36	47,413.00	20,402.64	57%	25,070.65	49,365.00	24,294.35	50.8%	1,939.71-	-6.2%
SEWAGE SERVICE-ADMINISTRATIVE											
61-03-53613-110-000	SALARIES-REGULAR	55,909.29	115,449.00	59,539.71	48.4%	82,117.17	145,699.00	63,581.83	56.4%	26,207.88	7.9%
61-03-53613-120-000	HOURLY WAGES-REGULAR	9,482.38	8,973.00	509.38-	105.7%	1,471.52	7,639.00	6,167.48	19.3%	8,010.86-	-86.4%
61-03-53613-122-000	HOURLY WAGES-OVERTIME	107.97	469.00	361.03	23%	9.38	149.00	139.62	6.3%	98.59-	-16.7%
61-03-53613-134-000	HOLIDAY PAY	.00	38.00	38.00	.00	.00	.00	.00	.00	.00	.00
61-03-53613-151-000	SOCIAL SECURITY	8,216.41	15,794.00	7,577.59	52%	9,689.58	19,076.00	9,386.42	50.8%	1,473.17	-1.2%
61-03-53613-152-000	RETIREMENT-EE/ER SHARE	7,112.32	13,505.00	6,392.68	52.7%	8,702.51	16,805.00	8,102.49	51.8%	1,590.19	-9%
61-03-53613-154-000	HEALTH INSURANCE	17,896.11	38,601.00	20,704.89	46.4%	17,077.15	38,147.00	21,069.85	44.8%	818.96-	-1.6%

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61-03-53613-155-000	LIFE INSURANCE	218.01	561.00	342.99	38.9%	229.79	541.00	311.21	42.5%	11.78	3.6%
61-03-53613-156-000	WORKER'S COMP INSURANCE	2,585.79	6,272.00	3,686.21	41.2%	3,121.53	5,602.00	2,480.47	55.7%	535.74	14.5%
61-03-53613-157-000	EMPLOYEE EDUCATION & TRAINING	738.68	5,000.00	4,261.32	14.8%	515.00	5,000.00	4,485.00	10.3%	223.68-	-4.5%
61-03-53613-162-592	UNIFORM RENTAL-SKERVEN	211.12	550.00	338.88	38.4%	224.38	550.00	325.62	40.8%	13.26	2.4%
61-03-53613-164-000	EMPLOYEE HEALTH TESTS	113.75	500.00	386.25	22.8%	95.00	500.00	405.00	19%	18.75-	-3.8%
61-03-53613-167-000	POST EMPLOYEE HEALTH	.00	.00	.00	.00	.00	1,485.00	1,485.00	.00	.00	.00
61-03-53613-172-000	EMPLOYEE AWARDS	136.06	.00	136.06-	.00	.00	.00	.00	.00	136.06-	.00
61-03-53613-212-000	LEGAL SERVICES	.00	1,000.00	1,000.00	.00	185.00	1,000.00	815.00	18.5%	185.00	18.5%
61-03-53613-215-000	ARCHITECTURAL & ENGINEERING FE	40,290.00	60,000.00	19,710.00	67.2%	.00	10,000.00	10,000.00	.00	40,290.00-	-67.2%
61-03-53613-225-000	TELEPHONE	301.22	650.00	348.78	46.3%	249.22	650.00	400.78	38.3%	52.00-	-8%
61-03-53613-242-000	REPAIRS/MAINT-OTHER MACH & EQU	6.99	.00	6.99-	.00	.00	.00	.00	.00	6.99-	.00
61-03-53613-286-000	COMPUTER LICENSE FEES	1,893.51	4,800.00	2,906.49	39.4%	300.00	4,800.00	4,500.00	6.3%	1,593.51-	-33.2%
61-03-53613-290-000	OTHER OUTSIDE CONTRACTED SER	8,833.99	15,000.00	6,166.01	58.9%	5,829.41	15,000.00	9,170.59	38.9%	3,004.58-	-20%
61-03-53613-310-000	OFFICE SUPPLIES	76.17	100.00	23.83	76.2%	.01	100.00	99.99	.00	76.16-	-76.2%
61-03-53613-312-000	OUTSIDE PRINTING/STATIONERY &	136.25	100.00	36.25-	136.3%	.00	100.00	100.00	.00	136.25-	-136.3%
61-03-53613-314-000	SMALL EQUIPMENT	1,865.18	900.00	965.18-	207.2%	500.11	900.00	399.89	55.6%	1,365.07-	-151.7%
61-03-53613-324-000	MEMBERSHIP DUES	664.09	.00	664.09-	.00	833.72	.00	833.72-	.00	169.63	.00
61-03-53613-325-000	REGISTRATION FEES/TUITION	.00	.00	.00	.00	1,679.75	.00	1,679.75-	.00	1,679.75	.00
61-03-53613-334-000	COMMERCIAL TRAVEL EXPENSES	195.17	.00	195.17-	.00	440.89	.00	440.89-	.00	245.72	.00
61-03-53613-335-000	MEETING EXPENSES	.00	250.00	250.00	.00	.00	250.00	250.00	.00	.00	.00
61-03-53613-336-000	LODGING	.00	100.00	100.00	.00	336.74	100.00	236.74-	336.7%	336.74	336.7%
61-03-53613-346-000	OPERATING SUPPLIES-CLOTHING/UN	.00	100.00	100.00	.00	.00	100.00	100.00	.00	.00	.00
61-03-53613-346-592	UNIFORM ALLOW-SKERVEN	.00	195.00	195.00	.00	.00	195.00	195.00	.00	.00	.00
61-03-53613-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	53.93	.00	53.93-	.00	.00	.00	.00	.00	53.93-	.00
61-03-53613-511-000	INSURANCE-BUILDINGS	2,016.00	2,500.00	484.00	80.6%	.00	2,500.00	2,500.00	.00	2,016.00-	-80.6%
61-03-53613-512-000	INSURANCE-VEHICLES/EQUIPMENT	1,933.58	2,000.00	66.42	96.7%	910.23	2,000.00	1,089.77	45.5%	1,023.35-	-51.2%
Total SEWAGE SERVICE-ADMINISTRATIVE:		160,993.97	293,407.00	132,413.03	54.9%	134,518.09	278,888.00	144,369.91	48.2%	26,475.88-	-6.6%
SEWAGE SERVICE-OTHER OPERATING											
61-03-53614-541-000	DEPREC EXP-SEWER FIXED ASSETS	.00	677,000.00	677,000.00	.00	338,502.00	677,000.00	338,498.00	50%	338,502.00	50%
61-03-53614-614-000	PRINCIPAL-RMMSD	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total SEWAGE SERVICE-OTHER OPERATING:		.00	677,000.00	677,000.00	.00	338,502.00	677,000.00	338,498.00	50%	338,502.00	50%
SEWAGE SERVICE-NONOPERATING EX											
61-08-53614-614-000	PRINCIPAL-RMMSD	69,421.75	125,000.00	55,578.25	55.5%	62,858.16	106,274.00	43,415.84	59.1%	6,563.59-	3.6%

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Total SEWAGE SERVICE-NONOPERATING EX:		69,421.75	125,000.00	55,578.25	55.5%	62,858.16	106,274.00	43,415.84	59.1%	6,563.59-	3.6%
INTEREST-2019A G.O.											
61-08-58324-622-000	INT-2019A GO NOTES	.00	.00	.00	.00	24,023.30	.00	24,023.30-	.00	24,023.30	.00
Total INTEREST-2019A G.O.:		.00	.00	.00	.00	24,023.30	.00	24,023.30-	.00	24,023.30	.00
INT-BONDS PAYABLE/2008 BONDS											
61-08-58344-621-000	INT-BONDS PAYABLE/2008 BONDS	20,780.00	35,060.00	14,280.00	59.3%	14,280.00	35,060.00	20,780.00	40.7%	6,500.00-	-18.5%
Total INT-BONDS PAYABLE/2008 BONDS:		20,780.00	35,060.00	14,280.00	59.3%	14,280.00	35,060.00	20,780.00	40.7%	6,500.00-	-18.5%
TRANSFER TO GENERAL FUND											
61-09-59210-900-000	TRANSFER OUT - GENERAL FUND	1,998.33	.00	1,998.33-	.00	.00	.00	.00	.00	1,998.33-	.00
Total TRANSFER TO GENERAL FUND:		1,998.33	.00	1,998.33-	.00	.00	.00	.00	.00	1,998.33-	.00
TRANSFER TO DEBT SERV-EXISTING											
61-09-59230-900-000	TRANSFERS OUT-DEBT SERV FUND	4,767.30	6,431.00	1,663.70	74.1%	4,767.29	6,431.00	1,663.71	74.1%	.01-	.00
Total TRANSFER TO DEBT SERV-EXISTING:		4,767.30	6,431.00	1,663.70	74.1%	4,767.29	6,431.00	1,663.71	74.1%	.01-	.00
NON-OPERATING EXPS-ENTERPRISE											
61-10-59910-542-000	AMORT EXP-BOND DISCOUNTS	.00	2,351.00	2,351.00	.00	.00	2,351.00	2,351.00	.00	.00	.00
61-10-59910-544-000	AMORT EXP-LOSS ON REFUNDING	.00	19,659.00	19,659.00	.00	.00	19,659.00	19,659.00	.00	.00	.00
Total NON-OPERATING EXPS-ENTERPRISE:		.00	22,010.00	22,010.00	.00	.00	22,010.00	22,010.00	.00	.00	.00
SEWER UTILITY FUND Revenue Total:		1,621,789.86	2,421,650.00	799,860.14	67%	1,441,906.27	2,463,650.00	1,021,743.73	58.5%	179,883.59-	-8.4%
SEWER UTILITY FUND Expenditure Total:		840,483.08	2,390,137.00	1,549,653.92	35.2%	1,193,990.54	2,502,125.00	1,308,134.46	47.7%	353,507.46	12.6%
Net Total SEWER UTILITY FUND:		781,306.78	31,513.00	749,793.78-	2479.3%	247,915.73	38,475.00-	286,390.73-	-644.4%	533,391.05-	-3123.7
STORMWATER UTILITY FUND											
INTERGOVERNMENTAL REVENUES											
63-00-43310-000-000	FED AIDS-BLD AMER BONDS REBATE	590.83	500.00	90.83-	118.2%	.00	.00	.00	.00	590.83-	-118.2%

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
Total INTERGOVERNMENTAL REVENUES:		590.83	500.00	90.83-	118.2%	.00	.00	.00	.00	590.83-	-118.2%
PUBLIC CHARGES FOR SERVICE											
63-00-46324-920-000	STORMWATER/ERU FEES-RESIDENTI	127,891.88	218,600.00	90,708.12	58.5%	130,166.12	220,000.00	89,833.88	59.2%	2,274.24	.7%
63-00-46324-921-000	STORMWATER/ERU FEES-COMMERC	188,596.65	305,000.00	116,403.35	61.8%	188,250.16	308,000.00	119,749.84	61.1%	346.49-	-.7%
63-00-46324-922-000	STORMWATER/ERU FEES-INDUSTRIA	42,563.75	67,000.00	24,436.25	63.5%	44,103.75	69,000.00	24,896.25	63.9%	1,540.00	.4%
63-00-46324-923-000	STORMWATER/ERU FEES-PUBLIC AU	21,855.00	38,200.00	16,345.00	57.2%	21,855.00	38,200.00	16,345.00	57.2%	.00	.00
63-00-46324-927-000	STORMWATER/ERU FEES-TAX EXEM	4,245.00	7,900.00	3,655.00	53.7%	4,245.00	7,900.00	3,655.00	53.7%	.00	.00
63-00-46325-000-000	STORMWATER SERVICES-DRAINAGE	1,200.00	1,000.00	200.00-	120%	1,800.00	1,000.00	800.00-	180%	600.00	60%
63-00-46326-930-000	MISC REVENUE-FORFEITED DISCOU	950.48	1,000.00	49.52	95%	336.06	1,000.00	663.94	33.6%	614.42-	-61.4%
63-00-46328-000-000	STORM/DPW-OTHER STORM MAINT	.00	.00	.00	.00	2,058.04	.00	2,058.04-	.00	2,058.04	.00
Total PUBLIC CHARGES FOR SERVICE:		387,302.76	638,700.00	251,397.24	60.6%	392,814.13	645,100.00	252,285.87	60.9%	5,511.37	.3%
MISCELLANEOUS REVENUE											
63-00-48110-001-000	INTEREST-INVESTMENTS	7,435.65	5,000.00	2,435.65-	148.7%	3,246.30	5,000.00	1,753.70	64.9%	4,189.35-	-83.8%
63-00-48110-009-000	INTEREST-MARKET VALUE ADJUST.	4,876.72	.00	4,876.72-	.00	299.26	.00	299.26-	.00	4,577.46-	.00
Total MISCELLANEOUS REVENUE:		12,312.37	5,000.00	7,312.37-	246.2%	3,545.56	5,000.00	1,454.44	70.9%	8,766.81-	-175.3%
STORM WATER - STREET SWEEPING											
63-03-53318-120-000	HOURLY WAGES-REGULAR	4,929.82	8,427.00	3,497.18	58.5%	9,961.00	7,145.00	2,816.00-	139.4%	5,031.18	80.9%
63-03-53318-151-000	SOCIAL SECURITY	360.08	645.00	284.92	55.8%	731.00	547.00	184.00-	133.6%	370.92	77.8%
63-03-53318-152-000	RETIREMENT-EMPLOYER SHARE	322.92	552.00	229.08	58.5%	672.34	480.00	192.34-	140.1%	349.42	81.6%
63-03-53318-154-000	HEALTH INSURANCE	1,257.70	2,078.00	820.30	60.5%	2,403.92	1,575.00	828.92-	152.6%	1,146.22	92.1%
63-03-53318-155-000	LIFE INSURANCE	4.48	7.00	2.52	64%	9.08	6.00	3.08-	151.3%	4.60	87.3%
63-03-53318-156-000	WORKER'S COMP INSURANCE	299.71	552.00	252.29	54.3%	449.25	322.00	127.25-	139.5%	149.54	85.2%
63-03-53318-167-000	POST EMPLOYEE HEALTH	.00	52.00	52.00	.00	.00	45.00	45.00	.00	.00	.00
63-03-53318-353-000	REPAIR/MAINT SUPPLIES-MACHINER	5,409.01	10,000.00	4,590.99	54.1%	1,979.39	10,000.00	8,020.61	19.8%	3,429.62-	-34.3%
Total STORM WATER - STREET SWEEPING:		12,583.72	22,313.00	9,729.28	56.4%	16,205.98	20,120.00	3,914.02	80.5%	3,622.26	24.2%
STORM WATER-PROGRAM MANAGEMENT											
63-03-53652-105-000	SALARIES-COMMITTEE MEMBERS	.00	200.00	200.00	.00	.00	200.00	200.00	.00	.00	.00
63-03-53652-120-000	HOURLY WAGES-REGULAR	2,115.87	4,275.00	2,159.13	49.5%	1,152.85	3,682.00	2,529.15	31.3%	963.02-	-18.2%
63-03-53652-122-000	HOURLY WAGES-OVERTIME	167.59	819.00	651.41	20.5%	.00	454.00	454.00	.00	167.59-	-20.5%
63-03-53652-133-000	LONGEVITY PAY	.00	225.00	225.00	.00	.00	.00	.00	.00	.00	.00
63-03-53652-151-000	SOCIAL SECURITY	162.73	407.00	244.27	40%	82.41	316.00	233.59	26.1%	80.32-	-13.9%

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
63-03-53652-152-000	RETIREMENT-EMPLOYER SHARE	150.77	348.00	197.23	43.3%	77.88	279.00	201.12	27.9%	72.89-	-15.4%
63-03-53652-154-000	HEALTH INSURANCE	679.51	1,728.00	1,048.49	39.3%	180.86	810.00	629.14	22.3%	498.65-	-17%
63-03-53652-155-000	LIFE INSURANCE	11.38	30.00	18.62	37.9%	3.73	22.00	18.27	17%	7.65-	-21%
63-03-53652-156-000	WORKER'S COMP INSURANCE	6.12	9.00	2.88	68%	1.89	7.00	5.11	27%	4.23-	-41%
63-03-53652-167-000	POST EMPLOYEE HEALTH	.00	27.00	27.00	.00	.00	23.00	23.00	.00	.00	.00
63-03-53652-213-000	ACCOUNTING & AUDITING FEES	1,499.10	1,700.00	200.90	88.2%	1,152.22	1,700.00	547.78	67.8%	346.88-	-20.4%
63-03-53652-215-000	ARCHITECTURAL & ENGINEERING FE	6,500.00	3,000.00	3,500.00-	216.7%	26,260.00	3,000.00	23,260.00-	875.3%	19,760.00	658.7%
63-03-53652-279-000	STATE INSPECTION FEES	2,000.00	2,000.00	.00	100%	2,000.00	2,000.00	.00	100%	.00	.00
63-03-53652-286-000	COMPUTER LICENSE FEES	2,260.85	5,000.00	2,739.15	45.2%	1,954.50	5,000.00	3,045.50	39.1%	306.35-	-6.1%
63-03-53652-311-000	POSTAGE & BOX RENTAL	1,694.78	4,200.00	2,505.22	40.4%	2,176.83	4,200.00	2,023.17	51.8%	482.05	11.5%
63-03-53652-312-000	OUTSIDE PRINTING/STATIONERY &	.00	900.00	900.00	.00	429.45	900.00	470.55	47.7%	429.45	47.7%
63-03-53652-321-000	PUBLICATION FEES-LEGAL NOTICES	.00	50.00	50.00	.00	.00	50.00	50.00	.00	.00	.00
63-03-53652-327-000	PUBLIC RELATION EXPENSES	1,250.00	1,500.00	250.00	83.3%	1,500.00	2,000.00	500.00	75%	250.00	-8.3%
63-03-53652-371-000	OTHER SUPPLIES-FIELD SUPPLIES	.00	100.00	100.00	.00	.00	100.00	100.00	.00	.00	.00
63-03-53652-741-000	LOSSES-BAD DEBT EXPENSES	9.42	100.00	90.58	9.4%	.00	100.00	100.00	.00	9.42-	-9.4%
Total STORM WATER-PROGRAM MANAGEMENT:		18,508.12	26,618.00	8,109.88	69.5%	36,972.62	24,843.00	12,129.62-	148.8%	18,464.50	79.3%
STORM WATER-DRAINAGE MAINT -DP											
63-03-53655-120-000	HOURLY WAGES-REGULAR	28,371.84	33,436.00	5,064.16	84.9%	25,325.16	43,337.00	18,011.84	58.4%	3,046.68-	-26.4%
63-03-53655-121-000	HOURLY WAGES-CALL TIME	513.58	.00	513.58-	.00	107.56	210.00	102.44	51.2%	406.02-	51.2%
63-03-53655-122-000	HOURLY WAGES-OVERTIME	5,032.72	.00	5,032.72-	.00	278.17	4,172.00	3,893.83	6.7%	4,754.55-	6.7%
63-03-53655-151-000	SOCIAL SECURITY	2,505.39	2,559.00	53.61	97.9%	1,895.58	3,649.00	1,753.42	51.9%	609.81-	-46%
63-03-53655-152-000	RETIREMENT-EMPLOYER SHARE	2,224.17	2,191.00	33.17-	101.5%	1,735.07	3,216.00	1,480.93	54%	489.10-	-47.6%
63-03-53655-154-000	HEALTH INSURANCE	5,714.18	11,050.00	5,335.82	51.7%	4,672.64	14,054.00	9,381.36	33.2%	1,041.54-	-18.5%
63-03-53655-155-000	LIFE INSURANCE	54.72	106.00	51.28	51.6%	100.25	131.00	30.75	76.5%	45.53	24.9%
63-03-53655-156-000	WORKER'S COMP INSURANCE	1,805.06	2,186.00	380.94	82.6%	1,155.02	2,149.00	993.98	53.7%	650.04-	-28.8%
63-03-53655-167-000	POST EMPLOYEE HEALTH	.00	210.00	210.00	.00	.00	274.00	274.00	.00	.00	.00
63-03-53655-222-000	ELECTRICITY	172.63	400.00	227.37	43.2%	203.08	400.00	196.92	50.8%	30.45	7.6%
63-03-53655-290-000	OTHER OUTSIDE CONTRACTED SER	6,810.00	30,000.00	23,190.00	22.7%	11,200.00	30,000.00	18,800.00	37.3%	4,390.00	14.6%
63-03-53655-299-000	EQUIPMENT RENTAL	5,551.97	3,330.00	2,221.97-	166.7%	.00	4,000.00	4,000.00	.00	5,551.97-	-166.7%
63-03-53655-360-000	REPAIR/MAINT SUPPLIES-STORMWAT	19,423.24	7,500.00	11,923.24-	259%	22,786.26	25,000.00	2,213.74	91.1%	3,363.02	-167.8%
63-03-53655-371-000	OTHER SUPPLIES-FIELD SUPPLIES	967.02	1,500.00	532.98	64.5%	1,230.05	1,500.00	269.95	82%	263.03	17.5%
63-03-53655-390-000	OTHER SUPPLIES-ALL OTHER SUPPL	28,257.36	25,000.00	3,257.36-	113%	209.00-	7,500.00	7,709.00	-2.8%	28,466.36-	-115.8%
Total STORM WATER-DRAINAGE MAINT -DP:		107,403.88	119,468.00	12,064.12	89.9%	70,479.84	139,592.00	69,112.16	50.5%	36,924.04-	-39.4%
STORM WATER-MOWING-DPW STREETS											
63-03-53656-353-000	REPAIR/MAINT SUPPLIES-MACHINER	647.53	.00	647.53-	.00	.00	.00	.00	.00	647.53-	.00

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
Total STORM WATER-MOWING-DPW STREETS:		647.53	.00	647.53-	.00	.00	.00	.00	.00	647.53-	.00
STORM WATER-ILLICT DISHCHARGE											
63-03-53662-290-000	OTHER OUTSIDE CONTRACTED SER	.00	75.00	75.00	.00	.00	75.00	75.00	.00	.00	.00
Total STORM WATER-ILLICT DISHCHARGE:		.00	75.00	75.00	.00	.00	75.00	75.00	.00	.00	.00
STORM WATER-OTHER OPERATING EX											
63-03-53690-541-000	DEPRECIATION EXPENSE	.00	370,000.00	370,000.00	.00	184,998.00	370,000.00	185,002.00	50%	184,998.00	50%
Total STORM WATER-OTHER OPERATING EX:		.00	370,000.00	370,000.00	.00	184,998.00	370,000.00	185,002.00	50%	184,998.00	50%
INT-ADVANCE FROM OTHER FUNDS											
63-08-58222-625-000	INT-ADVANCE FROM OTHER FUNDS	.00	400.00	400.00	.00	.00	400.00	400.00	.00	.00	.00
Total INT-ADVANCE FROM OTHER FUNDS:		.00	400.00	400.00	.00	.00	400.00	400.00	.00	.00	.00
INTEREST-2007 STORMWATER BONDS											
63-08-58342-621-000	INT-BONDS PAYABLE/2019 STORMWA	20,381.25	44,839.00	24,457.75	45.5%	22,415.00	44,830.00	22,415.00	50%	2,033.75	4.5%
Total INTEREST-2007 STORMWATER BONDS:		20,381.25	44,839.00	24,457.75	45.5%	22,415.00	44,830.00	22,415.00	50%	2,033.75	4.5%
INTEREST-2009 STATE TRUST FUND											
63-08-58346-623-000	INT-STATE LOANS/2009 STATE TRU	1,797.54	1,798.00	.46	100%	.00	.00	.00	.00	1,797.54-	-100%
Total INTEREST-2009 STATE TRUST FUND:		1,797.54	1,798.00	.46	100%	.00	.00	.00	.00	1,797.54-	-100%
BOND ISSUANCE EXPENSES											
63-08-58400-290-000	OTHER OUTSIDE CONTRACTED SER	.00	100.00	100.00	.00	.00	250.00	250.00	.00	.00	.00
Total BOND ISSUANCE EXPENSES:		.00	100.00	100.00	.00	.00	250.00	250.00	.00	.00	.00
TRANSFER TO DEBT SERV-EXISTING											
63-09-59230-900-000	TRANSFERS OUT TO DEBT SERVICE	1,663.80	3,328.00	1,664.20	50%	1,663.80	3,328.00	1,664.20	50%	.00	.00
Total TRANSFER TO DEBT SERV-EXISTING:		1,663.80	3,328.00	1,664.20	50%	1,663.80	3,328.00	1,664.20	50%	.00	.00

Account Number	Account Title	07/19 Prior YTD Actual	2019 Prior year Budget	Prior YTD Remaining	PY % Completed	07/20 Cur YTD Actual	07/20 Cur Year Budget	Current YTD Remaining	CY % Completed	YTD Actual Variance from PY Actual	CY vs. PY % Complete
NON-OPERATING EXPS-ENTERPRISE											
63-10-59910-542-000	AMORT EXP-BOND DISCOUNTS	.00	1,964.00	1,964.00	.00	.00	.00	.00	.00	.00	.00
63-10-59910-544-000	AMORT EXP-LOSS ON REFUNDING	.00	4,832.00	4,832.00	.00	.00	1,328.00	1,328.00	.00	.00	.00
Total NON-OPERATING EXPS-ENTERPRISE:		.00	6,796.00	6,796.00	.00	.00	1,328.00	1,328.00	.00	.00	.00
STORMWATER UTILITY FUND Revenue Total:		400,205.96	644,200.00	243,994.04	62.1%	396,359.69	650,100.00	253,740.31	61%	3,846.27-	-1.2%
STORMWATER UTILITY FUND Expenditure Total:		162,985.84	595,735.00	432,749.16	27.4%	332,735.24	604,766.00	272,030.76	55%	169,749.40	27.7%
Net Total STORMWATER UTILITY FUND:		237,220.12	48,465.00	188,755.12-	489.5%	63,624.45	45,334.00	18,290.45-	140.3%	173,595.67-	-349.1%

Report Criteria:

- Accounts to include: With balances or activity
- Include FUNDS: 60-63
- Total by FUND
- Print PRECEDE ACCOUNT Titles
- Print PRECEDE ACCOUNT Titles
- Print SOURCE Titles
- Total by SOURCE
- Print DEPARTMENT Titles
- Total by DEPARTMENT
- All Segments Tested for Total Breaks
- Account Code.Account Type = "Expenditure","Revenue"

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Commission – 08/10/2020 Plan Commission – 08/10/2020
Description:	Discussion and Recommendation to the Board of Trustees to award the contract for Wayfinding Sign Installation to Finishing Touch Signs.
From:	Keith Donner, Village Administrator Michael Wodalski, Director of Public Works Jennifer Higgins, Director of Planning and Development Tom Chartrand, Economic Development Coordinator
Question:	Who should the Village of Weston award the Wayfinding bid to?

Background

The Weston Community Entryway and Wayfinding Plan was adopted October 7th, 2019. Staff followed up by sending out a Request for Proposals (RFP) for the construction of the signs this spring. This RFP is for replacing and creating new wayfinding signs throughout the Village based on the Wayfinding Plan. The original proposal due date was March 20th, 2020.

Due to Covid-19, Addenda #1 was emailed out to the Bidders and updated the due date to April 24th. Addenda #2 was released further extending the date to May 29th.

Proposals are to include the construction and installation of all primary, secondary, and tertiary proposed signs as laid out in the Wayfinding Plan. The posts and size design were selected by the Village and are to appear as they do on the plan. The wayfinding signs are to be installed within the designated areas with the proper wording and font outlined in the Wayfinding Plan. The RFP encouraged creative and unique interpretation of the approved design, images, and material when submitting proposals. All bids include removal of old signs and installation of new signs. The preliminary estimated budget for this project is \$160,000.

The Village received bids from 6 businesses, ranging from \$68,368 to \$175,086. Businesses included (in no specific order): Appleton Sign Company, Finishing Touch, Graphic House, Graphic Industries, Michaels Signs, and Hilton Displays/D&L Signs.

Staff ranked the companies based on the several criteria. Staff recommend using Finishing Touch based on the cost effectiveness and experience on similar projects.

Wayfinding Proposals

Company	Bid Cost
Appleton Sign Company	\$68,832.00
Finishing Touch	\$68,368.00
Graphic Industries	\$175,086.00

REQUEST FOR CONSIDERATION

Graphic House	\$124,594.00
Michaels Signs	\$90,00.00
Hilton Displays/D&L	\$129,736.52

Attached Docs: Weston Community Entryway and Wayfinding Plan, Weston Wayfinding RFP, Weston RFP Analysis, Business Proposals. (Can be found in the [OneDrive folder](#))

Committee Action: N/A

Fiscal Impact: VARIES BASED ON PROPOSAL (\$68,368.00 – 175, 086.00)

Recommendation: Staff recommends awarding the proposal to Finishing Touch for the cost of \$68,368.00

Recommended Language for Official Action

We move to recommend the Village of Weston approve the bid from Finishing Touch for the cost of \$68,368.00 (plus permits and fees) paid for with the Village of Weston Room Tax.

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 8/10/2020
Description:	Engineering Services contract with REI Engineering for Callon Ave/Swiderski Utility Extensions
From:	Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent
Question:	Should the Public Works Committee recommend approving the proposal from REI Engineering for construction services for the Swiderski Callon Ave project in the amount of \$23,500?

Background

SC Swiderski is proposing to build a multi-family development on the west end of Callon Avenue just west of the Fieldcrest Ln subdivision and south of the existing Weston Ridge Development. As part of their project, public water and sewer mains will be installed within their development. The Village entered into a design contract with REI in April to design the water and sewer infrastructure as well as the road reconstruction on Callon Ave.

To keep consistency between the design and construction phases, staff is recommending REI provide the Construction oversight of the project.

Attached Docs: - Proposal from REI

Committee Action: - N/A

Fiscal Impact: - The costs associated with the Swiderski portion of the project will be their responsibility as outlined in a Developer's Agreement being drafted.

Recommendation: Staff recommendation is to approve the proposal from REI for construction services for a total amount of \$23,500.

Recommended Language for Official Action

I Recommend approving the proposal from REI for construction services for the Callon Ave/Swiderski Utility Extensions for a price of \$23,500.

Or, Something else

Additional action:



REI

CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING

Construction Support Services

Callon Avenue/Timber River II
Sewer and Water Extension
Weston, WI



Submitted To:

Village of Weston
Michael Wodalski
5500 Schofield Avenue
Weston, WI 54476
August 6, 2020

Proposal Prepared By:

REI Engineering, Inc.
4080 N 20th Avenue
Wausau, WI 54401
(715) 675-9784

COMPREHENSIVE SERVICES WITH PRACTICAL SOLUTIONS



Why Choose REI?

Thank you for requesting a proposal from REI Engineering, Inc. (REI). We have enclosed a copy of REI's Professional Services Agreement. If the Agreement is acceptable, please sign and return to our office. We will begin our services upon receipt of the executed agreement and your authorization.

We offer comprehensive services with practical solutions. Client satisfaction is achieved through a

clear understanding of the regulatory process and applying it to your project.

At REI, your opinion matters. We contact every client to evaluate and improve our services. We listen to you and offer solutions according to your expectations.

The following statistics demonstrate our commitment to exceeding your expectations and are based on a 5 year average.



Would you hire REI again?

100%



Did REI meet your expectation on the quality of service?

99.6%



Did REI meet your deadlines?

99%

99.4%

Did REI keep you informed on project progress?

How would you rate REI out of 5 stars?



CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING

What are our clients saying?

"From the initial contact and continued direction...I have found REI to be an absolute asset to see the pace of my projections and projects to be fully completed on time. Very knowledgeable and professional."

Northcentral Technical College

"I can always count on REI to provide me the services they promise by the deadlines we (sometimes even unreasonably) set for them."

Ruder Ware

"REI does that little bit extra that makes projects go as smoothly as possible and they are very nice people."

Merrill Area Development

"REI has been an excellent organization to work with. They make it a pleasure to do business with them. As we at River Valley Bank would say REI is incredible."

River Valley Bank

"REI Continues to be a very reliable and capable business partner. They instill confidence, meet deadlines, and are just good people to do business with. From the person that answers the phone, to the various individuals engaged in the final outcome; professional, courtesy and service is outstanding."

Greenheck Fan Corporation

REIengineering.com

What REI Can Do For You

REI Engineering specializes in exceeding client expectations in civil engineering, surveying, environmental and safety consulting. Client satisfaction is achieved through a clear understanding of the regulatory

process and applying it to individual projects. Simply put - the vast number of repeat clients at REI indicate that we align our priorities with those of the client's to accomplish success.



CIVIL ENGINEERING DESIGN AND CONSTRUCTION

Unmatched project delivery supported by integrity and quality



LAND SURVEYING

Premier, accurate provider of surveying and land planning services, with commitment to efficient technology utilization and regulatory developments



ENVIRONMENTAL CONSULTING AND EMERGENCY RESPONSE

Dedicated and experienced professionals apply critical thinking to deliver cost effective solutions



SAFETY CONSULTING

Identifying economic solutions to comply with safety and regulatory compliance, implementing plans and executing training



Our Sister Company

Our sister company, Northwest Petroleum Service, Inc. has been installing and servicing complete fueling systems for over 45 years. NPS works closely with our customers in Wisconsin and Michigan's Upper Peninsula to choose the most efficient design for Aboveground, Underground, Point of Sale (POS), and EMV compliance.

REIengineering.com



Professional Services Agreement

Project: Construction Support Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: August 6, 2020

REI's services will be specifically limited to the following work scope:

	Provided by Client	Not Included	Included
1.00 Construction Engineering			
1.01 Preconstruction Meeting			X
1.02 Shop Drawing Review			X
1.02.01 Storm Sewer Structures		X	
1.02.02 Sanitary Sewer Structures			X
1.02.03 Water Distribution Items			X
1.02.04 Site Lighting & Electrical Items		X	
1.02.05 Erosion Control Items		X	
1.02.06 Concrete Mix Design		X	
1.02.07 Asphalt Mix Design		X	
1.02.08 Other		X	
1.03 Alternate ("Or-Equal") Materials Review		X	
1.04 Construction Observation			X
1.03.01 Sewer/Water (full time) - Allocated Hours <u>100</u>			X
1.03.02 Spot Checks - Allocated Hours <u>20</u>			X
1.03.03 Punch List/Final Walk-Through - Allocated Hours <u>5</u>			X
1.05 Review & Comment on Payment Applications			X
1.05.01 Bi-Weekly		X	
1.05.02 Monthly			X
1.06 Utility Record Drawings			X

Construction Engineering Fee: **\$16,900**

	Provided by Client	Not Included	Included
2.00 Construction Staking			
2.01 Set 2 Benchmarks			X
2.02 Set 3 Horizontal Control Points		X	
2.03 Stake Preliminary Finished Floor Elevation		X	
2.04 Subgrade (Bluetops) - 50 Foot Grid		X	
2.05 Gravel Surface (Redtops) - 50 Foot Grid		X	
2.06 Grading Limits		X	
2.07 Sidewalk/Path			X
2.08 Edge of Pavement		X	
2.09 Road Centerline (subgrade)		X	
2.10 Slope Staking		X	
2.11 Storm Sewer Items		X	
2.11.01 Storm Sewer Structures		X	
2.11.02 Drainage Swale		X	
2.11.03 Storm Detention/Retention Basins		X	
2.12 Sanitary Sewer Items			X
2.12.01 Sanitary Sewer Structures			X
2.12.02 Sanitary Service Wyes			X
2.13 Water Distribution Items			X
2.13.01 Main Alignment			X
2.13.02 Hydrants			X
2.13.03 Valves			X
2.13.04 Service Connections			X
2.14 Curb & Gutter - 25 Foot Intervals, Radius Pts., Curve Pts.			X
2.15 Retaining Walls		X	
2.16 Floodplain Boundary		X	
2.17 Setback Lines		X	
2.18 Light Pole Bases		X	
2.19 Pullboxes		X	

Construction Staking Services Fee: **\$6,600**



Professional Services Agreement

Project: Construction Support Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: August 6, 2020

3.00 Representations	
REI has relied on the following project understanding and representations by the Client in preparing the Scope of Services and fee estimate.	
3.01	The "Project" consists of providing construction staking and engineering support on behalf of the Village of Weston for the Callon Avenue utility extension project.
3.02	REI's inspection services are based on providing full-time inspection for underground utility work and part-time (intermittent) inspection for above-ground features. REI's allocation of field hours also includes transportation, mileage, and office support time.
3.03	The Client understands that REI does not control the contractor's means and methods nor weather related conditions during construction. REI's survey and inspection services are being provided on a Time and Materials basis and are based on "typical" conditions and project schedules. REI will update the Client regarding contract status should the construction schedule lag beyond REI's estimate.
3.04	Following construction, REI will prepare record drawings of the installed public utility work for the Client's utility records. As-built drawings of other features can be prepared as an Additional Service.
3.05	Additional Services as requested by the Client will be included to REI's base contract as a contract amendment (or change order). REI will supply the Client with fee estimates associated with the request for Additional Services if requested.
3.06	All electronic data used to prepare deliverable documents is the property of REI Engineering, Inc. and will be transferred only to the Client in relation to the preparation of the project deliverables. REI reserves the right to control the release of the electronic data following the completion of our scope of services.

4.00 Payment		
Services provided by REI will be reimbursed by the Client at the estimated lump sum fee "Project Base Total" listed below in addition to any Subcontracted Services, Reimbursable Expenses, approved Alternates or Additional Services. The fee will be invoiced monthly on a prorated basis as services are provided.		
The following breakdown is provided for informational purposes.		
1.00	Construction Engineering	\$16,900
2.00	Construction Staking	\$6,600
Project Base Total		\$23,500
General Conditions: See Final Page		
Advanced Payment: <u> none </u>		
Note: This cost estimate does not include fees assessed or charged by an approving authority such as review fees, advertising fees, permit application fees, or recording fees. These shall be paid for directly by the client.		

By executing this Agreement, the Client and REI acknowledge that this Agreement is limited to the expressly enumerated Scope of Services and Deliverables; that it is premised upon the Client representations set forth herein; and that it is subject to the general and supplemental conditions (if any) incorporated herein.

Client: _____	REI Engineering, Inc.
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: <u>Jim Borysenko, PE</u>
Title: _____	Title: <u>CE Dept. Manager</u>
Date: _____	Date: _____



Professional Services Agreement

Project: Construction Support Services
 Site Name: Callon Avenue/Timber River II
 Client: Village of Weston

REI Project No.: 8882B
 Date: August 6, 2020

Additional services will be reimbursed based upon REI's standard hourly and unit rates in effect when the services are provided. The fee schedule is subject to annual adjustment. The hourly rates for 2020 are:

Project Manager	\$140	Professional Land Surveyor	\$120
Project Engineer	\$128	Land Survey Technician	\$86
Engineer	\$100	CAD Technician	\$90
Designer	\$96	Surveyor Field Time - 1	\$120
Senior CAD Technician	\$96	Surveyor Field Time - 2	\$172
Senior Engineering Technician	\$90	Administrative	\$64
Senior Consultant	\$145	Travel Time	\$80

Additional direct expenses will be reimbursed at REI's cost, multiplied by ten percent. Mileage will be reimbursed at \$0.62/mile. Miscellaneous expenses including paper, in-house reproductions (excluding subcontracted printing costs), telephone calls, surveying supplies, and drafting supplies will be reimbursed by means of a 4 percent surcharge added to REI's invoices.

REI will notify the Client of Additional Services performed prior to invoicing.

General Conditions

PART 1: TERMS OF AGREEMENT

REI agrees to provide to the Client the deliverables and services enumerated in the attached Scope of Services and Deliverables. Amendments to the Scope of Services and Deliverables shall be in writing and approved by the Client or may be verbally requested by the Client if subsequently confirmed by REI in writing and actually provided or performed by REI. The Agreement may be considered withdrawn by REI unless executed by the Client and returned to REI within 30 days of date of offering.

PART 2: FEES FOR SERVICES

Client agrees to compensate REI for services by REI, its subcontractors, or subconsultants in accordance with the Basis of Payment. Any amendments to the Basis of Payment shall be made by mutual consent of REI and the Client. REI will submit invoices to Client approximately monthly, and a final invoice upon completion of services. Invoices will show charges based on the agreed Basis of Payment. A detailed itemization of charges will be provided at the Client's request for a reasonable charge.

The Client will pay the balance stated on the invoice unless the Client notifies REI in writing of the particular item that is alleged to be incorrect within fifteen (15) days from the invoice date. All unchallenged items on the invoice shall be paid within 15 days. Payment is due upon receipt of invoice and is past due thirty (30) days from invoice date. On past due accounts, Client will pay finance charge of 1.5% per month.

REI will notify you in advance to schedule costs are expected to exceed the estimates. In such events, you may wish to: Authorize additional funds to complete the work as originally defined, redefine the scope of work in order to fit the remaining funds, or request the work is stopped at the specific expenditure level. If the third option is chosen REI will turn over such data, results, and material completed at the authorized level without further obligation or liability to either party except for payment of work performed.

PART 3: SITE INFORMATION/SITE ACCESS/DELIVERABLES

The Client shall inform REI of all known information regarding existing and proposed conditions of the property that may affect REI's completion of the Scope of Services and Deliverables. The Client will immediately provide to REI any new such information of which the Client becomes aware during the course of the Project.

(Utilities) The Client agrees to provide REI, prior to starting its services, all information known or available to the Client regarding the presence and location of any buried or concealed pipes, tanks, cables, utilities, or other manmade objects on or beneath the property that may affect or be affected by REI in completing the Scope of Services. Client agrees to waive any claim against REI and to indemnify, defend, and hold harmless REI, its subcontractors, consultants, agents, and employees from any claim or liability for injury or loss arising from damaged utilities, concealed pipes, tanks, cables, or other manmade objects not made known to REI by the Client. The Client agrees to hold harmless and indemnify REI from any claim or liability arising from damage to buried pipes, cables, or utilities improperly marked or designated by "Diggers Hotline" or similar other utility location service.

(Property Lines) The Client shall have responsibility to provide to REI accurate and reliable information regarding property lines and property ownership, unless ascertainment of the same is expressly included within the Scope of Services. The Client agrees to indemnify and hold harmless REI from any and all damages, claims, penalties, forfeitures, or other losses arising from inaccurate or incomplete information provided hereunder or otherwise failing to comply with the requirements of this section.

The Client shall furnish right of entry to REI, its subcontractors, employees, and agents as deemed necessary by REI to complete the Scope of Services and Deliverables. Client agrees to cooperate with REI such that the Scope of Services and Deliverables can be completed. The Client agrees to hold REI harmless from any losses or penalties due to delays in the completion of the Scope of Services and Deliverables arising from Client's failure to comply with this section.

REI provides the Scope of Services and Deliverables enumerated in this Agreement to the Client for the Client's sole and exclusive use only in connection with the Project and only for the Deliverables' intended purpose.

While REI will take reasonable precautions to minimize any damage to property, it is understood by the Client that in the normal course of REI's services, some damage may occur. The restoration of any damage is the responsibility of the Client. If the Client directs REI to restore property to its former condition, the costs associated with restoration will be added to REI's fee.

Ownership of Documents. In accepting and utilizing any drawings, specifications, reports, work product, or other data, including data on any form of electronic media (all hereafter referred to as drawings and data) generated and provided by Engineer, Client covenants and agrees that all such drawings and data are instruments of service of Engineer, who shall be deemed the author of the drawings and data, and shall retain all common law, statutory law and other rights, including copyrights, whether the Project is completed or not. In the event of conflict between electronic media and sealed drawings, sealed drawings govern. Client further agrees not to use the drawings and data, in whole or in part, for any purpose or project other than the Project which is the subject of this Agreement. Client shall make no claim against Engineer resulting in any way from unauthorized changes or reuse of the drawings and data for any other project by anyone. In addition, Client agrees, to the fullest extent permitted by law, to indemnify and hold Engineer harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than Engineer or from any reuse of the drawings and data without prior written consent of Engineer. Under no circumstances shall transfer of the drawings and data and other instruments of service on electronic media for use by Client be deemed a sale by Engineer, and Engineer makes no warranties, either expresses or implied, of merchantability and fitness for any particular purpose.

PART 4: HAZARDOUS MATERIALS

The Client shall inform REI of any and all hazardous waste or toxic substances located or present on the property, the disposal or discharge of which requires notification to the Wisconsin Department of Natural Resources pursuant to sec. 292.11, Wisconsin State Statutes, or any other applicable environmental law or regulation. The Client agrees to indemnify and hold harmless REI from any and all claims, liabilities, penalties, or remediation orders arising from the discharge, disposal, or spill of any hazardous or toxic substance on the property not identified by the Client and made known to REI.

The Client and REI acknowledge that, prior to the starting its services, REI has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic or hazardous substance or other material found, identified, or as yet unknown on the property.

If, while performing the services, hazardous or toxic substances are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, Deliverables, time schedule, and Payment Schedule will become subject to renegotiation or termination at the discretion of REI. The Client agrees to hold harmless REI from all claims, penalties, losses, or liabilities arising from a delay in the completion of the services or work due to the unanticipated discovery of hazardous or toxic substances.

The Client releases REI from any claim for damages, penalties, or remedial orders resulting from or arising out of any pre-existing environmental conditions at the site where the services or work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any error or omission of REI, its subcontractors, agents, employees, and representatives.

Nothing contained within this Agreement shall be construed or interpreted as requiring REI and its subcontractors to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state or local statute, regulation, or rule governing treatment storage, transport, and/or disposal of hazardous or toxic materials.

PART 5: SUBCONTRACTORS

The Client hereby acknowledges that REI may use the services and goods of subcontractors to perform the Scope of Services and Deliverables set forth in this Agreement. To the extent the subcontractors are chosen and utilized at the full discretion of REI, REI shall remain responsible to the Client for the work and services of its subcontractors. If the Client exercises any control over the selection of Subcontractors utilized to complete the Scope of Services or utilizes or arranges for other contractors to perform work and services relating to, associated with, or otherwise affecting the Scope of Services or Deliverables provided by REI, REI shall not be liable or responsible for the means, methods, and quality of the work performed by such contractors and the Client agrees to hold harmless and indemnify REI from all claims, damages, or other losses arising from or due to, in whole or in part, such contractor's work.

PART 6: LIMITATIONS OF LIABILITY

The Client agrees to limit any and all liability, claim for damages, cost of defense, or expenses levied against REI, including its employees, agents, directors, officers and subcontractors, whether based upon negligence, errors or omissions, strict liability, breach of warranty or contract, performance of services or otherwise, to a sum not to exceed the amount of REI's professional liability insurance coverage at the time such claim, cost, or levy is made.

Notwithstanding any other provision contained herein, in no event shall REI be responsible for any incidental, indirect or consequential damages (including loss of profits) incurred by the Client as a result of REI's negligence, errors or omissions, strict liability, breach of contract or warranty, performance of any Services of this Agreement or otherwise, except in the event of REI's willful misconduct.

The Client or the Client's construction contractor shall have sole and complete responsibility for job site conditions during the course of construction, including construction means and methods, and safety of all persons and property continuously and not limited to normal working hours.

The Client agrees to hold harmless, indemnify and defend REI from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of, or in any way connected with: (1) the presence, discharge, release, or escape of contaminants of any kind and (2) the acts, omissions or work of the Client or third parties, except for such liability as may arise out of REI's own negligence or willful misconduct in the performance of services under this Agreement.

PART 7: INSURANCE

REI will carry workers compensation insurance and public liability and property damage insurance policies which REI considers adequate. Certificates of insurance will be provided to the Client upon request. REI will not be responsible for liability beyond the limits and conditions of the insurance. REI will not be responsible for any loss or liability arising from negligence, actions, or omissions by the Client or by others.

PART 8: FORCE MAJEURE

Neither party shall be deemed in default of the Agreement to the extent that any delay or failure in the performance of its obligations (other than the payment) results, without its fault or negligence, from any cause beyond its reasonable control including, without limitation, acts of God, acts of civil or military authority, embargoes, epidemics, war, riots insurrections, fires explosions, earthquakes, floods adverse weather conditions, strikes, or lock-outs. Should unanticipated conditions develop necessitating changes in the work scope, we will notify you immediately. REI will take any and all measures to preserve and protect the safety of REI's personnel, the public, and/or environment, and the client agrees to waive any claim against REI.

PART 9: PERMITS

The Client agrees to obtain all necessary permits, licenses, and approvals required for completion of the Scope of Services and Deliverables unless acquisition of the same is expressly included in the Scope of Services. REI makes no guarantee or promises regarding approval of any petition, application, or request for permits, licenses, or approvals necessary for the completion of the Scope of Services and Deliverables. The Client agrees to hold REI harmless from all losses or damages arising from the denial of any petition, application, or request for necessary permits, licenses, or approvals unless said denial is due solely to the negligence of REI.

REI will assist the Client in applying for permits from regulatory agencies to the extent stated in the Scope of Services.

Services required by regulatory agencies as a condition of permit approval, but which are not included in the Scope of Services, will be considered additional services for which the Client will pay REI additional compensation. REI will not perform additional services without the Client's consent.

It is understood that REI's services are limited to the items in the Scope of Services. REI has and will have no additional responsibility for compliance with Wisconsin State Statutes and the Wisconsin Administrative Code, including but not limited to State Statutes Chapters 30 and 31 and Administrative Code Sections NR151, NR216, and TRANS 233, or the site erosion control plan, to whatever extent each applies to the Project. The Client agrees to indemnify, defend, and hold REI harmless for all penalties and actions resulting from noncompliance with the requirements of Wisconsin State Statutes and of the Wisconsin Administrative Code other than for tasks specifically identified in the Scope of Services to be performed by REI.

PART 10: TERMINATION

This Agreement may be terminated by the Client upon not less than seven days' written notice to REI in the event the Project is permanently abandoned. If the Project is abandoned by the Client for more than 90 consecutive days, REI may terminate this Agreement by giving written notice. In the event of termination, the Client will compensate REI in full for services performed prior to termination, together with additional services that are made necessary by the termination. Such compensation will be on the basis of REI's standard hourly rates in effect at the time of termination.

PART 11: ENTIRE AGREEMENT

This represents the entire Agreement between the parties and supersedes all prior representations or agreement. No alterations to, or modification of, the terms and conditions of this Agreement shall be effective except as specifically authorized by this Agreement.

PART 12: STANDARD OF CARE

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 8/10/2020
Description:	Special Assessment Policy for Ryan St Utility Crossing Project
From:	Michael Wodalski, Director of Public Works Keith Donner, Administrator Josh Swenson, Utility Superintendent
Question:	Which options for assessing water and sewer costs for the Ryan St Utility Extension Project does the Public Works Committee Recommend?

Background

The Village approved the design contract for the Ryan St Utility Extension project in June of 2020. The primary purpose of this project is to loop the watermain on the east side of the Village across the Eau Claire River to provide a second transmission main connecting Well 6 and the associated residential development on the north side of the river with the rest of the wells and water towers located on the south side of the river.

Per the Village's Tariff with the Public Service Commission, there are 3 options when it comes to extending mains. These are options A, B, and C in Schedule X-2 of the Village's Tariff.

- Option A states that the cost of the extension shall be immediately collected through assessments by the municipality against the abutting property.
- Option B references an extension made on a customer-financed basis (i.e. Developer Extension)
- Option C references connections to a transmission main or connecting loop installed at utility expense within 10 years.

The primary purpose of this specific project would seem to fit best with Option C as the Village is proposing to do this project to loop the watermain across the river.

A preliminary assessment was completed per the Village's assessment policy in which the only portion of the water and sewer mains that were assessed on this project is the portion of the mains starting at the west end of Trotzer Ln to Apache Ln and then running north on Apache Ln until the connection with Estate Drive. The estimates were based on utilizing an 8-inch watermain and sewer main per the Village's assessment policy, even though larger mains would likely be installed. This is commonly referred to as oversizing and the Village contributes to the cost of the additional capacity for the greater good of the entire system and not just the properties directly benefitted by the new infrastructure.

The preliminary assessments were calculated on a per lot basis, or equivalent to a uniform access fee for these lots. The costs per lot are estimated at:

- Water Lateral: \$1,764.64/Lot
- Water Main: \$10,687.50
- Sewer Lateral: \$2,963.41
- Sewer Main: \$6,607.27

REQUEST FOR CONSIDERATION

Total Cost of water and sewer utilities = \$22,022.82 excluding costs for laterals on private property (from the house to the curb).

With the revisions in the Village's special assessment policy for street reconstructions, these streets would not be assessed and with the pending proposed changes to the sidewalk ordinance, the street would be reconstructed as a rural street section with on-pavement pedestrian accommodations in-lieu of sidewalks. Thus, there would be minimal assessments for driveway approaches as a concrete apron wouldn't be required, nor would curb and gutter be installed. Thus, staff believes the approximate \$22,000 access fee appears to be reasonable when you would consider a replacement well and septic system.

If the Committee is in agreement with applying the assessment formula, the next question is when would the assessment become due. Does the Village:

- a) Require connection immediately
- b) Require connection within a specific timeframe
 - i. Within 10 years
 - ii At property sales
 - iii. At time of current system failure
 - iv. Others?
- c) Defer connection to the property owners discretion

A similar project was undertaken in 2011 when Marathon County reconstructed County Road X north of Ross Ave towards the Eau Claire River. With the street reconstruction project, the Village extended water and sewer mains to serve the future Well 7 site near the disc golf course on the south side of the Eau Claire River.

As part of the project, the watermain costs were not assessed to the abutting properties, unless they desired to connect, which one property did. The unique part of that project is the majority of the main was installed where the abutting property are very large lots and rural in nature (long setbacks and pressure sewer). Had it not been for the well site, the main would not have been installed.

With the County Road X project, laterals were not installed for any property unless they committed to the assessment upfront. (Thus, if a property were to want to connect in the future, they would be required to connect at the main which will have some costly street excavation costs associated with it.)

With the project upcoming on Apache Ln (the street name on the north side of the river which lines up with Ryan St) there are 22 potential properties which could connect to the new main. However, at this time, the residents in the area have not asked the Village to extend utilities. Over the past several years, staff will receive a call or two from a resident in this area asking if water or sewer will be extended in the near future as they have a well that is lacking capacity and/or have a septic system in need of replacement. The resident is typically in favor of having water and sewer extended, but when the cost would be 100% theirs to extend utilities to their home, it becomes very cost prohibitive. Having the option to connect when needed or by the end of a 10-year period would likely be very appealing to many of the residents.

Option C of the PSC Tariff would allow for the mains to be extended and then there would be a deferred assessment which properties would pay at time of connection. It is recommended that laterals be installed for each property so the road would not have to be cut into as connections are made.

REQUEST FOR CONSIDERATION

There appears to be several options with how this could be done to extend an access fee past the 10 year threshold (if the committee thought necessary), but that would likely include having the sewer utility pay the water utility the full costs and then have the sewer utility capture the full access fee at the time of connection in the future. This scenario would need further evaluation by the attorney and finance committee.

Overall, there are several options for how extension of the mains could be paid for and prior to contacting residents about upcoming work, staff would like to know what the Committee's thoughts are on extending utilities in this area.

This topic was last discussed at length in 2017 by Administrator (then Public Works Director) Donner and no real conclusion was ever made as to how the Village should handle utility extensions. However, much of that discussion was based on new development extensions and not along the lines of system reinforcement projects through unserved areas.

The 2017 materials are attached as well for additional reference.

Attached Docs:

- Map of project area
- Preliminary Project Estimate with estimated assessment rates
- PSC Tariff
- Village of Weston Special Assessment Code
- 2017 Main Extension materials

Committee Action: - The committee last discussed this topic in 2017 with no definitive answer/recommendation

Fiscal Impact: - Dependent on Approach

Recommendation: Staff is seeking Committee Input on how to best approach assessments for this project

Recommended Language for Official Action

I Move to recommend the costs for sewer and water be _____ as part of the Ryan St/Apache Ln Utility Extension Project.

Or, Something else

Additional action:

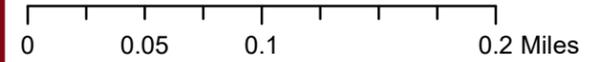


Map Date: 8/6/2020

Adoption Date (Village): N/A



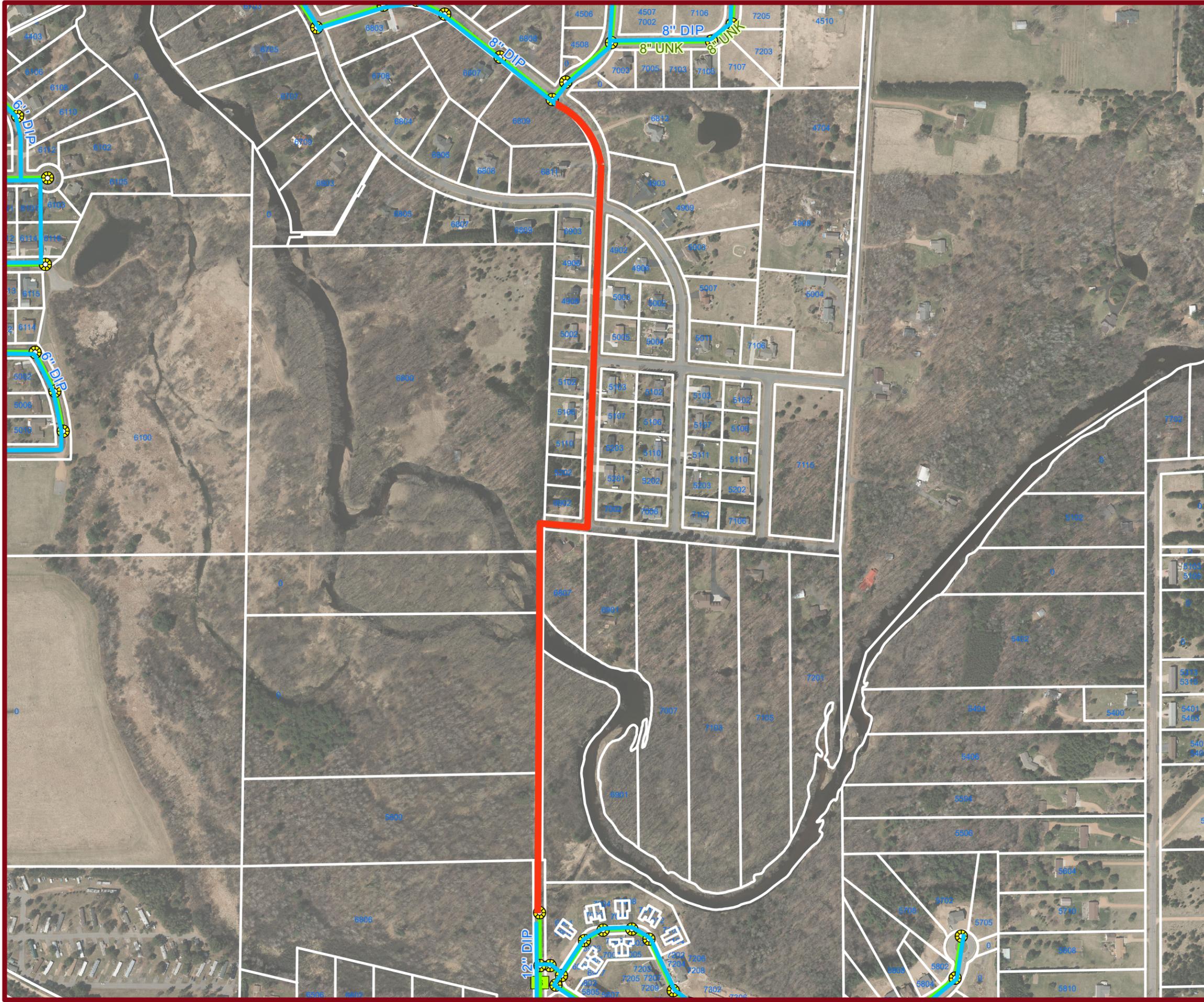
Map by the Village of Weston Public Works, Utilities,
& Technology Services Department



Water & Sewer Utility River Crossing

Legend

-  Water & Sewer Utility Extension
-  Water Mains
-  Sewer Manholes
-  Sewer Gravity Mains



Appendix C:

Village of Weston
Estimated Costs for Street Reconstruction
Ryan St and Apache Ln Utility Extension and River Crossing
Preliminary

06/23/20

Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
100	Sanitary Sewer						
101	Connect to Sanitary MH	EA.	1.00	\$500.00	\$500.00	0.00	\$0.00
102	PVC Sanitary Sewer, 8 Inch	L.F.	1136.00	\$44.30	\$50,324.80	1,136.00	\$50,324.80
103	PVC Sanitary Sewer, 12 Inch	LF	2060.00	\$67.75	\$139,565.00	929.00	\$41,154.70
104	Sanitary Sewer Directional Drilled - 12 Inch	EA.	600.00	\$250.00	\$150,000.00	0.00	\$0.00
105	Sanitary Manhole, 48 Inch	VF	220.00	\$290.25	\$63,855.00	60.00	\$17,415.00
106	Sanitary Manhole Frame and Cover	EA.	11.00	\$871.92	\$9,591.12	6.00	\$5,231.52
107	PVC Sanitary Sewer Wye	EA.	22.00	\$68.67	\$1,510.74	22.00	\$1,510.74
108	PVC Sanitary Lateral, 4-in	LF	660.00	\$60.03	\$39,619.80	660.00	\$39,619.80
109	Television Inspection	LF	3196.00	\$1.15	\$3,675.40	3,196.00	\$3,675.40
	Sanitary Sewer Subtotal				\$458,641.86		\$158,931.96
200	Water						
201	Hydrant, 8' Bury	EA.	8.00	\$3,995.08	\$31,960.64	5.00	\$19,975.40
202	Ductile Iron Watermain, 6 inch	L.F.	120.00	\$65.32	\$7,838.00	75.00	\$4,899.00
203	Ductile Iron Watermain, 8 inch	L.F.	1136.00	\$60.80	\$69,068.80	2,046.00	\$124,396.80
204	Ductile Iron Watermain, 12 inch	L.F.	2060.00	\$74.00	\$152,440.00	0.00	\$0.00
205	Ductile Iron Watermain, 12 inch - Restrained Gaskets	LF	600.00	\$130.00	\$78,000.00	0.00	\$0.00
206	Valve And Box, 6 inch	EA.	8.00	\$1,427.25	\$11,418.00	5.00	\$7,136.25
207	Valve And Box, 8 inch	EA.	6.00	\$2,115.75	\$12,694.50	6.00	\$12,694.50
208	Valve and Box, 12 Inch	EA.	6.00	\$2,957.20	\$17,743.20	0.00	\$0.00
209	Ductile Iron Tee 8 inch x 6 inch	EA.	8.00	\$560.00	\$4,480.00	5.00	\$2,800.00
210	Ductile Iron Tee 8 inch	EA.	0.00	\$600.00	\$0.00	0.00	\$0.00
211	Ductile Iron Tee, 8 inch x 12 inch x 12 inch	EA.	2.00	\$1,075.00	\$2,150.00	1.00	\$1,075.00
212	Ductile Iron Cross, 8 x 8 x 8 x 8	EA.	1.00	\$1,500.00	\$1,500.00	1.00	\$1,500.00
213	Ductile Iron Fittings	EA.	6.00	\$500.00	\$3,000.00	6.00	\$3,000.00
214	Connect to Existing	EA.	2.00	\$500.00	\$1,000.00	0.00	\$0.00
215	Water service Group, 1 inch	EA.	22.00	\$420.00	\$9,240.00	22.00	\$9,240.00
216	Copper Water Service, 1 inch	L.F.	660.00	\$30.40	\$20,064.00	660.00	\$20,064.00
217	Water service Group, 1.5 inch	EA.	0.00	\$341.00	\$0.00	0.00	\$0.00
218	Copper Water Service, 1.5 inch	L.F.	0.00	\$22.80	\$0.00	0.00	\$0.00
219	Water service Group, 2 inch	EA.	0.00	\$400.00	\$0.00	0.00	\$0.00
220	Copper Water Service, 2 inch	L.F.	0.00	\$40.00	\$0.00	0.00	\$0.00
	Water Subtotal				\$422,597.14		\$206,780.95
300	Storm Sewer						
301	Underdrain with Stone Trench (12")	L.F.	1320.00	\$30.78	\$40,629.60	0.00	\$0.00
302	Reinforced Concrete Pipe, Class IV, Storm Sewer, 12 inch	L.F.	0.00	\$0.00	\$0.00	0.00	\$0.00
303	Reinforced Concrete Pipe, Class IV, Storm Sewer, 18 inch	L.F.	0.00	\$0.00	\$0.00	0.00	\$0.00
304	Reinforced Concrete Pipe, Class III, Storm Sewer, 24 inch	L.F.	0.00	\$0.00	\$0.00	0.00	\$0.00
305	Reinforced Concrete Pipe, Class III, Storm Sewer, 36 inch	L.F.	0.00	\$0.00	\$0.00	0.00	\$0.00
306	Storm Sewer Manholes, 48 inch	EA.	0.00	\$0.00	\$0.00	0.00	\$0.00
307	Inlets, Type 3	VF	0.00	\$0.00	\$0.00	0.00	\$0.00
308	12" Nyloplast Ditch Overflow (with grate)	EA.	12.00	\$740.00	\$8,880.00	0.00	\$0.00
309	Storm Sewer Manhole Covers, R-1550	EA.	0.00	\$0.00	\$0.00	0.00	\$0.00
310	Inlet Covers Frame and grate, R3067-L	EA.	0.00	\$0.00	\$0.00	0.00	\$0.00
311	Inlet Protection, Type C	EA.	0.00	\$0.00	\$0.00	0.00	\$0.00
	Storm Sewer Total				\$49,509.60		\$0.00

Village of Weston
Estimated Costs for Street Reconstruction
Ryan St and Apache Ln Utility Extension and River Crossing

Preliminary

06/23/20

Item Number	Item Description	Units	Total Project Cost			Minimum Size (assessable)	
			Estimated Quantity	Unit Price	Total Cost	Assessable Quantity	Assessable Cost
400	Street Reconstruction						
401	Mobilization	L.S.	0.00	\$5,000.00	\$0.00	0.00	\$0.00
402	Traffic Control	L.S.	1.00	\$1,000.00	\$1,000.00	0.00	\$0.00
403	Field Office, Type B	L.S.	0.00	\$2,000.00	\$0.00	0.00	\$0.00
404	Pavement Marking	LF	0.00	\$8.00	\$0.00	0.00	\$0.00
405	Removing Asphalt Pavement and Haul to Weston Yard	S.Y.	5,965	\$4.80	\$28,632.00	0.00	\$0.00
406	Credit for Recycled Asphalt	TN	-	(\$2.61)	\$0.00	0.00	\$0.00
407	Sawing Asphalt Pavement	L.F.	240.00	\$1.50	\$360.00	0.00	\$0.00
408	Removing Concrete Sidewalk / Driveway Approach	SF	0.00	\$1.00	\$0.00	0.00	\$0.00
409	Removing Signs	EA.	0.00	\$30.00	\$0.00	0.00	\$0.00
410	Common Excavation	C.Y.	1,988	\$8.75	\$17,397.92	0.00	\$0.00
411	Finishing Roadway	EA.	1.00	\$1,000.00	\$1,000.00	0.00	\$0.00
412	Crushed Aggregate Base Course, 3/4	CY	2778	\$9.00	\$25,000.00	0.00	\$0.00
413	Shoulder Material 3/4 inch	TN	-	\$9.20	\$0.00	0.00	\$0.00
414	Asphalt Concrete Pavement, Type E-1, 3 inch	Ton	1201	\$70.00	\$84,084.00	0.00	\$0.00
415	Moving Small Sign Supports	EA.	0.00	\$30.00	\$0.00	0.00	\$0.00
416	Silt Fence	LF	1000.00	\$1.50	\$1,500.00	0.00	\$0.00
417	Mob.Erosion Control	L.S.	1.00	\$500.00	\$500.00	0.00	\$0.00
418	Water for Testing, Grass Seed, Dust Control	LS	1.00	\$2,500.00	\$2,500.00	0.00	\$0.00
	Street Reconstruction Subtotal				\$161,973.92		\$0.00
500	Curb and Gutter						
501	Concrete Curb and Gutter, 24 inch	L.F.	-	\$9.00	\$0.00	0.00	\$0.00
502	Concrete Curb and Gutter, 30 inch	L.F.	0.00	\$9.50	\$0.00	0.00	\$0.00
503	Concrete Shoulder	LF	4400.00	\$9.00	\$39,600.00	0.00	\$0.00
504	Common Excavation	C.Y.	0.00	\$8.75	\$0.00	0.00	\$0.00
505	Crushed Aggregate Base Course	CY	325.93	\$9.00	\$2,933.33	325.93	\$2,933.33
	Curb and Gutter Subtotal				\$42,533.33		\$2,933.33
600	Sidewalk and Driveways						
601	Concrete Sidewalk, 4 inch	S.F.	0.00	\$3.00	\$0.00	0.00	\$0.00
602	Concrete Sidewalk, 6 inch	S.F.	0.00	\$4.50	\$0.00	0.00	\$0.00
603	Curb Ramp Detectable Warning Field (Yellow)	S.F.	0.00	\$37.00	\$0.00	0.00	\$0.00
604	Common Excavation	C.Y.	0.00	\$8.75	\$0.00	0.00	\$0.00
605	Crushed Aggregate Base Course	C.Y.	0.00	\$9.20	\$0.00	0.00	\$0.00
606	Concrete Driveway Approach, 6 inch	SF	0.00	\$4.50	\$0.00	0.00	\$0.00
607	Common Excavation	C.Y.	0.00	\$8.75	\$0.00	0.00	\$0.00
608	Crushed Aggregate Base Course	C.Y.	0.00	\$9.20	\$0.00	0.00	\$0.00
609	Asphalt Concrete Pavement, Driveway, 2 inch	SY	0.00	\$20.00	\$0.00	0.00	\$0.00
610	Common Excavation	C.Y.	0.00	\$8.75	\$0.00	0.00	\$0.00
611	Crushed Aggregate Base Course	TN	0.00	\$9.20	\$0.00	0.00	\$0.00
	Sidewalk and Driveways Subtotal				\$0.00		\$0.00
700	Landscaping and Mobilization						
701	Mobilization	L.S.	1.00	\$60,000.00	\$60,000.00	0.00	\$0.00
702	Salvaged Topsoil/Compost, Mixed and Screened, 4 inch	S.Y.	700	\$1.50	\$1,050.00	0	\$0.00
703	Seed, Fertilizer, Mulch	LS	1.00	\$1,000.00	\$1,000.00	0.00	\$0.00
	Landscaping and Mobilization Subtotal				\$62,050.00		\$0.00
Project Total Labor and Materials					\$1,197,305.85		\$368,646.24

Appendix D: Cost Summary and Assessment Rates

1. Cost Summary of Estimated Assessable Costs

Preliminary

Ryan St River Crossing Utility Extension

06/23/20

	Total Project Costs	Assessable Costs ¹
Subtotal Sewer Improvements	\$ 409,430.94	\$109,721.04
Subtotal Sewer Lateral Improvements	\$ 49,210.92	\$ 49,210.92
Subtotal Water Improvements	\$ 393,293.14	\$177,476.95
Subtotal Water Lateral Improvements	\$ 29,304.00	\$ 29,304.00
Subtotal Street Reconstruction Apache Ln	\$ 161,973.92	\$ -
Subtotal Curb & Gutter	\$ 42,533.33	\$ -
Subtotal Storm Sewer	\$ 49,509.60	\$ -
Subtotal Sidewalks	\$ -	\$ -
Subtotal Concrete Driveway Approaches	\$ -	\$ -
Subtotal Asphalt Driveways	\$ -	\$ -
Total Labor and Materials	\$ 1,135,255.85	\$ 365,712.91
Contingencies @ 10%	\$ 113,530.00	\$ 18,290.00
Landscaping Restoration & Mobilization (common)	\$ 62,050.00	\$ 20,000.00
Engineering/Construction Inspection (12% of Const. Est.)	\$ 136,231.00	\$ 43,900.00
Engineering Design (10% of Const. Est)	\$ 113,526.00	\$ 36,600.00
Administration/Management (2.5%)	\$ 28,381.00	\$ -
Total All Improvements	\$ 1,588,974.00	\$ 484,503.00
 Cost Allocations by Category (see note 2)		
Total Sewer Improvements	\$ 573,065.00	\$ 145,360.00
Total Sewer Lateral Improvements	\$ 68,879.00	\$ 65,195.00
Total Water Improvements	\$ 550,477.00	\$ 235,125.00
Total Water Lateral Improvements	\$ 41,016.00	\$ 38,822.00
Total Street Reconstruction Zinser St	\$ 226,709.00	\$ -
Total Curb & Gutter	\$ 59,532.00	\$ -
Total Storm Sewer	\$ 69,297.00	\$ -
Total Driveway Culverts	\$ -	\$ -
Total Sidewalks	\$ -	\$ -
Total Concrete Driveway Approaches	\$ -	\$ -
Asphalt Driveways	\$ -	\$ -
Total Project Costs	\$ 1,588,975.00	\$ 484,502.00

- Notes:**
1. Assessable construction costs are as itemized in the detailed cost estimate, Appendix C.
 2. Engineering design, construction management, contingencies and landscaping are allocated to each category of construction based on the proportion of cost for each major category.

Appendix D: Cost Summary and Assessment Rates

2. Estimated Assessment Rates

Preliminary

06/23/20

Ryan St and Apache Ln Reconstruction and Utility Extension

A. Front Footage Assessment

	Total Assessable Costs	Assessable Units	Units	Calculated Assessment Rate
Sanitary Sewer Improvements	\$ 145,360.00	22	EA	\$ 6,607.27
Sanitary Lateral Improvements	\$ 65,195.00	22	EA	\$ 2,963.41
Water System Improvements	\$ 235,125.00	22	EA	\$ 10,687.50
Water Lateral Improvements	\$ 38,822.00	22	EA	\$ 1,764.64
	\$ 484,502.00			
			Water / Lot	\$ 12,452.14
			Sewer / Lot	\$ 9,570.68
			Total/Lot	\$ 22,022.82

Public Service Commission of Wisconsin

Weston Water Utility

Water Main Extension Rule

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
 - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.
 - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

Public Service Commission of Wisconsin

Weston Water Utility

Water Main Installations in Platted Subdivisions

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

(Ord. of 1-16-1989, and Ord. of 8-16-04 § 1(11)) [Amended via Ord. No 15-027, 11/18/2015; Ord. No 17-005, 2/22/2017]

ARTICLE III. SPECIAL ASSESSMENTS*

Sec. 78.113. Purpose.

The purpose of this article is to provide for payment for the construction, improvement and preservation of the driveway approaches, streets, curbs, gutters, and sewer and water mains in the village by the levy of special assessments therefor upon various classes of real estate, in a fair and equitable manner, through the application of a variety of formulas. All such levies shall be grounded in the exercise of the police powers of the village.

(Ord. of 4-21-1998, Ord. of 3-22-2012, § 1(13.05.010)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.114. Special assessment options.

- (a) **Statutory procedures.** Pursuant to Wis. Stat. § [66.0701](#), the village adopts the procedures for levying special assessments as contained in Wis. Stat. § [66.0703](#), with the exception that the village may at its discretion use the following procedures in lieu of the procedures described in Wis. Stats. §§ [66.0703\(8\)\(c\)](#), [\(8\)\(d\)](#) and [\(8\)\(e\)](#):
- (1) When the board determines to proceed with the work or improvement, it shall approve the plans and specifications therefor and adopt a resolution directing that such work or improvement be carried out in accordance with the report as finally approved.
 - (2) The village may adopt the final resolution to levy the special assessments either before the work is carried out or after the work is completed and actual project costs have been determined. The final resolution shall list the cost of the special assessment levied against each property benefitted by the improvement. The village clerk/treasurer shall publish the final resolution as a class 1 notice, under Wis. Stats. [Chapter 985](#), in the assessment district and a copy of such resolution shall be mailed to every interested person whose post office address is known, or can be ascertained with reasonable diligence.
 - (3) When the final resolution is published, all awards, compensations and assessments arising therefrom are deemed legally authorized and made, subject to the right of appeal under Wis. Stat. § [66.0703\(12\)](#).
- (b) **Developer financing.** Where the municipality is unwilling or unable to make a special assessment, the improvements will be made on a developer-financed basis as follows:

- (1) The applicants will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under subsection (a) of this section.

* **State Law References**--Special Assessments, Wis. Stats. §§ 66.0703, 66.0715(2), 66.0701, 66.0705.

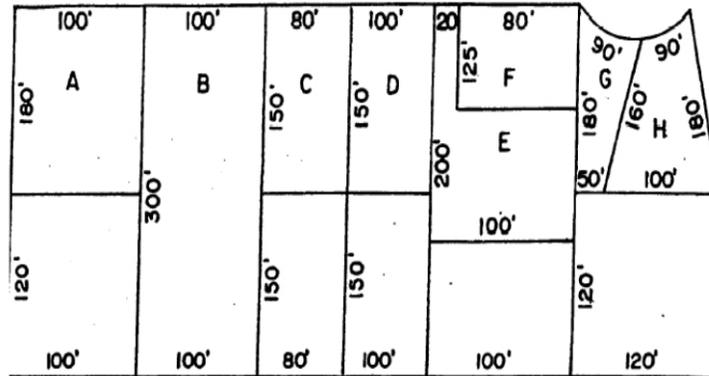
- (2) Part of the contribution required in subsection (b)(1) of this section will be refundable. When additional property is benefitted within ten years of the date of completion, which the original developer did not own or have an interest in at the time of the project, contributions in aid of construction will be collected equal to the amount which would have been assessed under subsection (a) of this section for the abutting property benefitted. This amount will be refunded to the original contributors. In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under subsection (a) of this section nor will it exceed the total assessable cost of the original extension. After ten years has elapsed there will be no refunds.
- (c) **Special agreement.** The village board, through recommendation by the appropriate committee, would handle each case on an individual basis. A resolution would be passed stating the conditions of the agreement.

(Ord. of 4-21-1998, Ord. of 3-22-2012, § 1(13.05.020)) [Amended via Ord. No 15-027, 11/18/2015]

Sec. 78.115. Assessment formula.

- (a) The assessment may be made on the adjusted front footage formula. In such formula, odd-shaped lots and cul-de-sac lots are adjusted to an average front footage equivalent to the frontage of a rectangularly shaped lot of the same depth. This method is declared and found to be a more equitable assessment method than the simple front footage method. The adjusted front footage method gives consideration to the depth and shape, as well as frontage, on the street improved. The plat example in figure 1 illustrates how the method is used in practice.

FIGURE 1



Lot A, corner lot--Adjusted footage shall be based on the first side improved. If both sides are improved the adjusted front footage shall be based on the long side.

Lot B	100 feet by 150 feet	Adjusted front footage	100.00 feet
Lot C	80 feet by 150 feet	Adjusted front footage	80.00 feet
Lot D	100 feet by 150 feet	Adjusted front footage	100.00 feet
Lot E	10,000 square feet 150 feet	Adjusted front footage	66.67 feet
Lot F	10,000 square feet 150 feet	Adjusted front footage	66.67 feet
Lot G	11,900 square feet 150 feet	Adjusted front footage	79.00 feet
Lot H*	16,150 square feet 150 feet	Adjusted front footage	108.00 feet

Note: Square footage amounts for lots G and H are estimates.

*Note that the adjusted front footage can be further modified under Sec. 78.116(1).

- (b) In the adjusted front footage formula in figure 1 the lot depth figure of 150 feet has been used in the calculations. However, in applying this formula to a specific block, the actual denominator used in the formula shall be the apparent, general lot depth of the block in which the lot is situated or 150 feet, whichever is less. Such apparent lot depth shall be determined by the public works and utility committee and included in the schedule of the proposed assessments required by Wis. Stat. § [66.0703](#), subject to the usual control of the village board, set forth in the cited section of the statutes.
- (c) Large lots (residential lots with area greater than 40,000 square feet and commercial and industrial lots) may be assessed based on lot area or other methods of assessments that are deemed to be fair and equitable by the public works and utility committee.

- (d) The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Actual front footage, means the actual length of a lot's property lines abutting a public improvement and measured as described in legal documents (deeds, certified survey maps, subdivision plats, or other public land survey records).

Adjusted front footage, means the front footage of a lot after making allowances for lot shape and size in accordance with this special assessment policy. The adjusted front footage may be greater or less than the actual front footage.

Assessable front footage, means the front footage upon which the assessment will be levied. The assessable front footage will usually be the same as the adjusted front footage. However, in cases such as those involving corner lots which were previously assessed on one side, or where a lot may have received a partial assessment, the assessable front footage can differ from the adjusted front footage.

(Ord. of 4-21-1998, Ord. of 3-22-2012, § 1(13.05.030)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.116. Applying the adjusted front footage formula.

Throughout this section, 150 feet will be used as the denominator for purposes of explaining the application of the formula.

- (1) ***Odd-shaped lots***. For odd-shaped lots, such as found on cul-de-sacs or triangular intersections, etc., the adjusted front footage is computed by dividing the area of the lot, up to a maximum distance of 150 feet from the street where the improvement is to be installed, by 150. When the adjusted front footage formula is applied and results in an adjusted front footage which is greater than the actual front footage, then the assessable front footage shall be the adjusted front footage.
- (2) ***Approximately rectangular lots***. For a lot which is approximately rectangular, the adjusted front footage is computed by averaging the front and back sides of the lot. If the lot is deeper than 150 feet, the width at the 150-foot depth is used for the back lot line. This method is limited to where the divergence between the front and rear lot lines is five feet or less.
- (3) ***Rectangular lots***. For the normal rectangular lot, the adjusted front footage is the actual front footage of the lot, using the 150-foot denominator.
- (4) ***Shallow lots***. For rectangular lots under 150 feet in depth, the adjusted front footage is determined by dividing the actual lot area by 150 feet.

- (5) **Neck lots.** For lots which have a small frontage on a street, with a narrow strip running back 150 feet more or less, an adjusted front footage is determined by dividing the actual lot area by 150 feet.
- (6) **Corner lots.** The adjusted front footage for corner lots shall be based on the first side improved. If both sides are improved, the adjusted front footage shall be based on the long side. On lots where property lines meet with an arc, the front footage shall be computed as half the arc measurement at the property line. The adjusted front footage will further take into account the lot shape as described in this section. Where one side has been previously improved and assessed and the second side is improved, an assessment will be levied for the second side served if the lot could be divided along the second side to make another lot conforming to existing or potential zoning. The adjusted front footage for the second side served in this case will be the adjusted front footage on the second side less 150 feet.
- (7) **Double frontage lots.** See lot B in figure 1. A double frontage lot assessment is an exception to the rule. Its assessment shall be for the first side served. The assessment shall be computed on the adjusted front footage method that conforms to the shape and size of the lot, except that if the lot is capable of division on a line roughly parallel to either of the abutting streets, into two or more lots upon which two or more principal buildings could be erected according to the regulations of the zoning district in which the lot is located, the assessment shall then be for both sides when served and at the adjusted front footage formula as conforms to the size and shape of the resulting "lots." Any variance that may be granted by the zoning board of appeals will be excluded from consideration in calculating lot division for purposes of assessment under this section.
- (8) **Triple frontage lots.** Triple frontage lots have characteristics of double frontage and corner lots. A triple frontage lot will be considered the same as a double frontage lot.
- (9) **Other cases.** Lots not meeting any of the specific criteria described in Sec. 78.115 and this section will be handled on a case by case basis.

(Ord. of 4-21-1998, Ord. of 3-22-2012, § 1(13.05.040)) [Amended via Ord. No 15-027, 11/18/2015]

Sec. 78.117. Determination of assessable front footage.

The assessable front footage is the frontage upon which the assessment will be calculated and shall be determined by taking the adjusted front footage, as determined in Secs 78.115 and 78.116, less any allowances for previous assessments, or other unassessable front footage.

(Ord. of 4-21-1998, § 1(13.05.050)) [Amended via Ord. No 15-027, 11/18/2015]

Sec. 78.117.1. Alternative procedure/sewer and water assessments.

As a complete alternative to the methods of assessments for sanitary sewer and water main improvements provided in Secs. 78.115, 78.116 and 78.117, the following procedure may be used either exclusively or in combination with other methods of assessments allowed by law in making such assessments.

- (1) **Lump sum/REU assessment.** A lump sum or base assessment may be levied against each assessable parcel within the boundaries of the district to be assessed. In addition to the lump sum assessment, residential equivalency unit assessments (REU's), using average residential water consumption as the standard of measurement, may be applied to those commercial and industrial users of the system that are projected to use the system in excess of the daily average water usage of a single family residence. Such additional REU assessments may vary in proportion to the existing or projected use of the property.
- (2) **Assessments for costs of reserve capacity.** The reserve capacity cost of a sewer or water system benefitting future users may be fairly apportioned among property owners who could not otherwise be connected to the service without the interceptor or water main. REU's shall be calculated for each such property and payments made on the assessment will not be due until each such property is developed.
- (3) **Changes in REU assessment.** Where remodeling or additions to an existing structure would change the REU's assessed against a parcel of property, then an additional amount equal to the new REU's times the original assessed amount per REU must be paid in full before occupancy is permitted.

(Ord. of 2-21-2000, § 1) [Amended via Ord. No 15-027, 11/18/2015]

Sec. 78.118. Determination of assessment cost for new street and curb and gutter construction.

- (a) **Assessable costs.** One hundred percent of new street and curb and gutter construction will be assessed.
- (b) **Assessment calculation.** The assessment for the initial installation of street, curb, gutter and pavement construction shall be computed by multiplying the assessable front footage, as provided in Sec. 78.117, by the per-foot charges as calculated for the project.

(Ord. of 4-21-1998, § 1(13.05.060)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.119. Drive approach construction.

One hundred percent of the drive approach costs will be assessed to the property owner on all new construction and street reconstruction projects based on an actual square foot measurement.

(Ord. of 4-21-1998, § 1(13.05.080)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.120. Determination of assessment cost for sanitary sewer, lift station, water main construction and booster stations.

- (a) **General method of determining cost for sanitary sewer and water main construction.** The amount to be levied against an abutting property shall be determined by multiplying the assessable front footage (as determined in Sec. 78.117) of the individual parcel abutting the street or right-of-way to be improved or so improved by the assessable cost per foot, which is determined by dividing the total cost of the project for the blocks, block, or part thereof by the total number of feet of assessable front footage on both sides of the street. The total cost of the project may include, but shall not be limited to, all construction and excavation costs, including rock removal and supplementary bedding, dewatering costs, and survey, inspection and engineering costs if applicable and so authorized.
- (b) **Exceptions.**
- (1) **Cost based on eight-inch mains.** Assessments for sanitary sewer and water main construction shall be based upon the cost of installation of eight-inch mains, notwithstanding larger pipe actually installed, unless the customer's needs require a larger size main.
 - (2) **Corner lots.** Assessable footage shall be determined according to section 78.116.
 - (3) **Large lots.** Large lots shall be defined as residential lots over 40,000 square feet in area and industrial and commercial lots. For large lots the assessment for the improvements will be based on the area of the property benefitted, or by other methods of assessment deemed to be fair and equitable by the Public Works and Utility Committee.
 - (4) **Unplatted area.** The public works and utility committee shall apply the general guidelines of the adjusted front footage formulas of Secs. 78.115 and 78.116, this section, or other methods of assessment that are deemed to be fair and equitable.
- (c) **Lift stations.** Lift stations may be fully or partially assessed to the properties of the area which they serve. Lift stations may be assessed by the area method, the front footage method, the per lot or per dwelling unit method, or by any other methods

deemed to be fair and equitable by the public works and utility committee. The assessments shall be levied in districts served by lift stations and are based on present capital costs as recommended by the Public Works and Utility Committee.

- (d) **Booster stations.** Booster stations may be fully or partially assessed to the properties of the area which they serve. Booster stations may be assessed by the area method, the adjusted front footage method, the per lot or per dwelling unit method, or by any other methods deemed to be fair and equitable by the Public Works and Utility Committee. The assessments shall be levied in districts served by booster stations and are based on present and future capital, operational and maintenance costs as recommended by the Public Works and Utility Committee.

(Ord. of 4-21-1998, § 1(13.05.100)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.121. Access fee for sanitary sewer and water main improvements.

- (a) When a property is benefitted by connecting private service laterals or where a development directly abutting the water or sewer mains extends additional mains with a direct connection to a sanitary sewer or water main, either existing or newly constructed, and where no assessments for the sanitary sewer and water main improvements have been previously levied against the property, the Public Works and Utility Committee shall cause an access fee to be charged to the benefitted property in lieu of the special assessment normally charged to abutting owners.
- (b) For previously existing mains, the access fee shall be based on the current special assessment costs for similar construction, and for new mains the access fee shall be based on the actual project costs for new construction determined in accordance with Sec. 78.120.
- (c) The access fee shall be charged when recently annexed properties are to be connected to existing mains, or when properties not previously assessed by normal special assessment procedures are connected to mains.
- (d) Payment for the access fee shall be a lump sum payment made in advance of the village's/utility's granting permission to connect to the mains owned by the village/utility. However, the village may by resolution approve an installment payment plan as normally used for special assessments in accordance with Sec. 78.123.
- (e) When an access fee is levied for an improvement not previously assessed by the village, and where the improvement was already 100 percent assessed to a project developer or where the improvement was constructed and financed solely by a developer under the direction of the village but without direct village cost, then the village may refund the access fee to the project developer in accordance with the following:

- (1) A "project developer" shall refer to a person, persons or business organization which financed at least 50 percent or more of the total project cost.
- (2) A connection fee may be refunded to a project developer who qualifies as stated in this subsection (e) providing the connection fee is collected by the village within ten years from the year in which the improvement was constructed. After ten years has elapsed, any claims for refunds shall be invalid.
- (3) A request for refund of an access fee shall be made in writing by the original project developer who was either assessed for the project or solely financed the project.
- (4) No person other than the original project developer shall be eligible to claim or receive a refund. The village, in its sole discretion, shall determine whether a refund shall be made after examining evidence and testimony. The village may request additional information from the developer other than that specified in this subsection (e). A finding of incomplete or unsubstantiated evidence may be grounds for denial of the claim for refund.
- (5) To qualify for an access fee refund, a project developer must be able to substantiate his claim by either:
 - a. Producing a record of the assessment originally levied by the village indicating the original improvement was fully assessed by the village to the developer;
 - b. Submitting a sworn affidavit stating the developer paid for improvements serving properties other than the developer's own for which the developer received no previous reimbursement. The affidavit should be filed immediately after completion of the improvement, and refiled or amended at the time of the claim. Incorrect claims or untruthful statements shall subject the affiant to penalties of law.
- (6) The amount of the refund shall be calculated according to subsection (5)b of this section, less a fee of ten percent of the total to be paid to the village for administration expenses.
- (7) The payment of the refund may be in a lump sum or in installments, as the village may direct at the time of the claim.

(Ord. of 4-21-1998, § 1(13.05.110)) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.122. Service laterals required.

- (a) Prior to the improvement of the village street by the installation of curb, gutter, pavement or other permanent surfacing, utility laterals and service pipes shall be laid from the mains or utility tunnels to the abutting property. Where the work is done by village forces or by public contract let by the village, the cost of such installation on private property shall be borne 100 percent by the property served. Extended time for payment, if any, shall be the same as for the street improvement. The village shall follow the procedures of Wis. Stat. § [66.0703](#) as to notice, plans, estimates and levies for special assessment for the work.
- (b) Laterals and service pipes for non-village-owned utilities may be required to be installed prior to the street improvement. The installation shall be by resolution of the village board for each street on a project-by-project basis.

(Ord. of 4-21-1998, § 1(13.05.120); Ord. of 3-22-2012) [Amended via Ord. No 15-027, 11/18/2015] [Amended via Ord. No 19-002, 1/26/2019]

Sec. 78.123. Assessment paid by installments.

- (a) Special assessments for the improvements provided for in this article may be paid over a period set forth in the preliminary and final special assessment resolutions. The number of annual installments shall be five when the average principal amount of special assessments on a project is \$1,000.00 or less. The village board may, but is not required, to extend the number of annual installments to more than five, but not greater than ten annual installments when the average principal amount of special assessments on a project is \$1,001.00 or more.
- (b) Special assessments for the improvements provided for in this article may be paid over a period in excess of ten years only in those instances where the village board finds it to be in the public interest to construct a project and impose special assessments for the improvement upon real estate whose present or foreseeable use in the immediate future is not directly related to or dependent upon the improvements.

(Ord. of 4-21-1998, § 1(13.05.130); Ord. of 5-21-2001(2), § 1) [Amended via Ord. No 15-027, 11/18/2015]

Sec. 78.124. Assessment prior to annexation.

- (a) As a condition of annexation, and prior to action by the village board on any proposed annexation ordinance, a tender must be made to the village for unremunerated improvements made by the village from which benefits have accrued to the property petitioned or would have been received by such property but for the fact that such land was outside of the village when the improvements were made.

- (b) Such tender must be made in cash, agreed to on an installment basis in accordance with village policies in effect at the time of such request for annexation, or, at the village's prerogative, an agreement may be entered into providing for payment.
- (c) The benefits which must be paid are those which could have been assessed on a special assessment basis, whether under the police power or under the special benefit procedures, had the area to be considered for annexation been in the village at the time the improvements were made, and include but are not limited to new street construction, curb and gutter, sanitary sewer, water main, and any other improvements.
- (d) Should the annexation ordinance fail, then any tender shall be returned to the petitioner unless the improvements are already benefitting the property, in which case the tender shall be retained and enforced by the village.

(Ord. of 4-21-1998, § 1(13.05.140)) [Amended via Ord. No 15-027, 11/18/2015]

**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM COVER SHEET**

MTG/DATE: Property and Infrastructure and Plan Commission – 06/05/17

FROM: Keith Donner, P.E., Director of Public Works & Utilities

DESCRIPTION: Adoption of Utility Main Extension Prescriptions to Supplement the Village's Water and Sewer Main Extension Policies and Recommended Elements of Revisions to Related Policies and Ordinances

ACTION:	<input type="checkbox"/> Approve	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Proclamation
	<input type="checkbox"/> Deny	<input checked="" type="checkbox"/> Policy	<input type="checkbox"/> Report
	<input type="checkbox"/> Expenditure	<input type="checkbox"/> Procedure	<input type="checkbox"/> Resolution

QUESTION: Should the Board of Trustees adopt Utility Main Extension Prescriptions to Supplement the Village's Water and Sewer Main Extension Policies as recommended by the Director of Public Works? What

BRIEF: The Village's current policy and practice for extensions of water and sanitary sewer mains follows the Village's tariff (X-2 and X-3) on file with the Public Service Commission of Wisconsin (PSC). This policy essentially says that the cost of all extensions is the responsibility of "developers," i.e. the person or company desiring service, rather than the Village (or essentially utility customers and taxpayers). However, the Director has encountered several situations recently that point out the need for more participation/financial incentives to be offered by the Village to accomplish utility reinforcement, infill and possibly system extensions.

RECOMMEND: The Director recommends adoption of proposed Municipal Utility Extension Prescriptions to Supplement the Village's Water and Sewer Main Extension Policies. The Director seeks feedback on incentives for extending mains and determining availability of service.

COMMITTEE: Finance Committee considered and approved on 06/05/2017
Property & Infrastructure Committee on 06/12/2017
Plan Commission on 06/12/2017; Board of Trustees on 06/19/2017

REQUEST: Approve Director's recommendation.

Is there an additional briefer with this agenda item? **YES**

Are there additional reference documents which have been attached to this report?

YES - Materials in DropBox Folder:

<https://www.dropbox.com/sh/j8mr53dj30ultsv/AAB-fVJZXHV67ZbuRT-A1mOKa?dl=0>

**VILLAGE OF WESTON, WISCONSIN
AGENDA ITEM BRIEFER**

1. Policy Question:

Should the Board of Trustees adopt Utility Main Extension Prescriptions and Policies to supplement the Village's Water and Sewer Main Extension Policies? Secondly, what elements should the Board of Trustees endorse in revisions to related ordinances and policies to accomplish the goal of municipal utility service to developed areas of the Village?

2. Purpose:

The purpose of asking these questions is to receive guidance and feedback from Village policymakers regarding the "policy question" written out above.

3. Background:

The Village's current policy and practice for extensions of water and sanitary sewer mains follows the Village's tariff (X-2 and X-3) on file with the Public Service Commission of Wisconsin (PSC). With very few exceptions this tariff is the same one adopted for all Wisconsin water utilities. Even for those few exceptions the basic philosophy of main extension policies is the same; that is, developers, or those who desire the service extension, should pay for the extension, not the utility (which is existing customers or taxpayers).

This policy essentially says that the cost of all extensions is the responsibility of "developers," i.e. the person or company desiring service – the "cost causer" - rather than the Village (or essentially utility customers and taxpayers). This philosophy is prevalent if not universal throughout the country.

With respect to main extensions for either water or sanitary sewer the Village of Weston has traditionally held to the principles discussed above during the Director's 19 years with the Village.

The philosophical discussion becomes clouded as extensions of sewer and water mains are made that create benefits to customers and property neighboring a subdivision and/or along a route to the desired destination. When the "developer" is an individual desiring municipal utility service the cost of financing extensions quickly becomes impractical, unless other properties, and/or the Village, participate. When the "developer" is a subdivider of a plat, the financial means are much greater. Recapture agreements can be, and have been, offered in these situations to allow the developer a means of recouping their investment benefiting these other properties when those properties outside their development connect. However,

these agreements have a sunset provision of 10 years following the original construction and there is no mandatory connection requirement. Subdivision developers have been the only parties to execute these agreements to this point.

There are situations in which the Village may play the role of developer. The development of the Business and Technology Park and extensions of utilities to make sanitary sewer and water available to the property along Zinser Street south of STH 29 involved a series of projects over a span of approximately 8 years between 1998 and 2006. As the initiator of those projects, the Village had the ability to mitigate – if not eliminate - its risk for expending public funds by levying special assessments to properties that benefited from the projects. Special assessments for these projects included front foot charges for minimum size (8”) mains and the Reserve Capacity Assessment per Residential Equivalent Unit (REU) assessment to recoup investments in the wastewater transmission system rather than pass those on to customers through rates.

The Village always has the option to utilize special assessments as described in tariff schedule X-3 and as provided under 66.0607 Stats., even in developer initiated projects, but this option has generally been avoided in the past 15 years or more, to steer clear of negative public reaction from those affected.

By holding to the policy of “developer” responsibilities for costs, it seems there has been a level of impasse reached for extensions even within a few hundred feet of the existing water and sewer mains. There are currently 5 situations which the Director has been contacted about with respect to sewer system connection for individual lots vs private wastewater system construction – River Front Place, Weston Avenue, East Jelinek, CTH J, and Buska Street. These have historically been evaluated as to whether sewer service is “available,” with determination of “availability” left to the judgement of the Director in terms of cost of a private wastewater system (and well) vs. extensions of the municipal water and sewer system. Inevitably, even when the existing sewer and water mains are within a few hundred feet, the cost of extensions is higher than developing private systems and the municipal systems do not get extended.

This scenario plays out even with some levels of Village financial participation in the projects with discretionary proposed contributions to “over-sizing” and “system reinforcement.”

“Over-sizing” in a pure sense is simply a larger pipe than is needed by a specific development. The Village uses 8” as its minimum size and this is a common practice throughout the country: a) for water due to minimal incremental cost for 8” as compared to 6” and the ability for 8” mains to better to maintain minimum fire flow needs; and b) for sewer due to the regulatory requirement for 8” minimum size gravity sewer mains.

“System reinforcement,” in its pure sense is additional pipe or facilities installed to make the water and/or sewer system more reliable. The most common way this would be done is with looping of a water main to improve system reliability in an area.

In a broader sense “oversizing” and “system reinforcement” become lumped together to include extraordinary construction costs; e.g. crossing water features, additional depth of facilities, rock excavation, fronting wetlands, fronting corner lots already served on another side, etc. What is considered “over-sizing and “system reinforcement” is left to the discretion of the Director and the Board of Trustees.

With all this said, it should be evident the issue of articulating a black and white main extension policy is a difficult task. To summarize the major issues and policy questions:

1. The current policy of placing the financial responsibility on the “cost causer” has created pockets of areas where the cost of extending municipal services is too high for individual property owners to bear.
2. Arguably, the current policy also could be viewed as discouraging to development.
3. How should the availability of municipal sewer and/or waster service be defined?
4. Is the Village willing to implement the use of special assessments to facilitate projects providing benefit to multiple properties affected by an extension for a “cost causer/developer?”
5. Is the Village willing to play the role of developer for certain areas of the Village to facilitate economic development?
6. Should the interpretation of “over-sizing” and “system reinforcement” be left to discretion or more clearly defined?

4. Issue Analysis:

The fundamental principle which should guide this issue analysis is that municipal sewer and water service are preferred over private water and wastewater systems. Once a property has received municipal service, it is inconceivable it would ever lose that service or need to pay directly for replacement, other than through “socialized costs” included in rates. By contrast, private water, and especially wastewater systems, have finite lives and ultimately will require replacement at some time in the future. Thus, private water and wastewater systems are a liability to individual property owners.

A draft policy for determining the availability of public sewer service has been developed from an example used in the Northeast Ohio Four County Regional

Planning and Development Organization. The draft is titled “Municipal Utility Extension Prescriptions.” A map depicting different areas of the Village and Town of Weston has been created to show how properties in the different areas would be treated with respect to determining the need for utility service extensions. The materials can be viewed in the Dropbox folder linked at the end of this report.

There seem to be two central questions.

First, there is a need to determine whether utility service is “available.” This question should have both a physical location (distance) test as well as a financial component. It would seem logical to base the decision on relative cost of private systems vs. public systems with potentially a maximum cost for a single dwelling regardless of lot size. It would also seem reasonable though, that the costs for obtaining municipal utility service with related improvements will naturally be higher than for private systems due to the street restoration component and the permanence of municipal service.

Second, in order to achieve the fundamental goal of serving Village residents with municipal sewer and water, what financial incentives, if any should be applied. A table titled, “Decision making criteria based on location of property to be served relative to sewer utility service area and sewer service boundary,” is included in the referenced Dropbox folder. If financial incentives can be offered when municipal utilities and other infrastructure are constructed, it would give property owners some options other than a 10-year repayment period or tapping into home equity.

Ideas included in the table are:

1. Interest free special assessments and repayment agreements.
2. Interest free special assessments and repayment agreements with deferred payments.
3. Special assessment repayment periods longer than 10 years. Placing a cap on the special assessment amount for a property; e.g.
4. a maximum frontage of 250 feet, or maximum special assessment principal amount of \$XXX.
5. cost to extend 2” water and sewer force main
6. maximum cost based on cost of private water/wastewater systems plus 25% plus up to 250 feet of street reconstruction.
7. Deferral of connection for a maximum number of years in combination with any of the above.
8. For developer recapture agreements, a requirement for abutting property owners to connect by the sunset of the agreement.
9. Outright contributions to main extension projects with higher contributions going to infill projects and those which help with system reinforcement.
10. Alternates to front foot assessments dependent on the type of project.

11. The idea of special assessment incentives implies the Village taking a more aggressive role by getting in front of projects rather than simply letting economics dictate.
12. Village does not pass through engineering fees for extensions:
13. For individual property owners
14. For lots fronted by projects for subdivisions beyond the property fronted.
15. Defer water assessments for maximum of 10 years with payment by the end of 10 years or at property sale, whichever is sooner. Defer sewer assessments for unlimited time with access fee collected when connection occurs.
16. Sewer utility pays for water assessments at 10 years and collects access fee at time of connection equivalent sewer and water access fee.

There are probably other ideas which could be vetted and there are undoubtedly many reasons why the above ideas should not be considered. In principle, there can be no “free lunch.” There is a cost to providing municipal utilities and any other public infrastructure. As indicated earlier, any costs of projects which are not paid by developers must be paid for through utility rates or general tax levy by utility customers and Village taxpayers.

Without going into extensive discussion, the level of financial regulatory oversight for water utilities (rate setting and the expenses that are part of those rates) is perceived by the Director to be on a level similar to that for investor-owned utilities throughout the country. However, when it comes to sewerage utilities, the utility has much more latitude, unless a sewerage utility has elected to be regulated by the PSC, which is not the case in the Village of Weston. The more likely “regulatory” impacts to the sewer utility may come from conditions of existing or future bond issues. So, for example, a suggestion to extend a repayment period for the sewer utility beyond 10 years and not for the water utility due to PSC conventions, may not be a reasonable proposal.

The Director perceives the concerns in principle with the financial incentives, as suggested, could be that too much of the costs for the benefit of new customers could be shifted to current customers. However, to achieve the goal of serving Village residents with municipal utility service, greater financial contribution by the Village needs to be considered. There are going to be times when the municipality or utility does take on the role of speculator or risk taker, such as with a tax increment finance district or facilitating a long extension for a new development.

5. Fiscal Impact:

The fiscal impact of this policy or policies is undetermined at this time. The Director recommends the Village financial consultant comment on the suggested financial incentives, and any others they might suggest. Finance Director, Jacobs is not opposed to offering interest free deferred special assessments.

6. Legal Impact:

Legal counsel should provide an opinion as to the ability to require connections when recapture agreements are used. The Village special assessment ordinance should be reviewed and updated. The Village ordinances for sewer and water utilities should be reviewed for consistency with any main extension policy (policies) that are ultimately adopted. Contributions to utility projects and related infrastructure costs is a matter of discretion of the Village Board of Trustees under the current policy in the Village's water utility tariff.

7. Prior Review:

This topic has been discussed with Administrator, Daniel Guild on several occasions. The Public Works and Utility Committee, predecessor of the Property and Infrastructure Committee, has periodically discussed the main extension policy, as has the PIC committee. The issue has been left to the discretion of the Director to address issues on a one-by-one basis.

The topic was discussed at the Finance Committee on June 5, 2017. The general discussion centered around financing incentives and connection requirements. The Finance Committee was supportive of interest free deferral of special assessments for up to 10 years at which time connection would be required and payment would be due. Assessment deferral would also end at time of property sale, or water or wastewater system failure, at which time connection would be required.

Further discussion with John Jacobs, Finance Director, reveals that repayment periods longer than 10 years could also be proposed for the utility portions of the assessments, but not for any general obligation portion, i.e., street reconstruction component. So, perhaps we would be looking for some staggered repayment periods for street improvements (begin at 5 years to be repaid by the 10th year) and utility repayments (begin at 10th year and repay by the 15th or even 20th). This is simply saying this could be an option, we could show how this would work with the Riverfront Place/Pine Ridge Lane project on 6/12.

8. Policy Choices:

Approve the Municipal Utility Extension Prescriptions document or something else. Provide feedback on financial incentive ideas. Recommend review of financial incentive ideas by the Village financial consultant. Recommend review of legal issues regarding special assessments and ordinances by Village legal counsel.

9. Recommendation:

The Director recommends adoption of the Main Extension Prescriptions to determine where and when the Village deems service to be available. The Director seeks feedback on acceptable incentives for infill development and system reinforcements.

The Director will review the utility ordinance (Chapter 86) and special assessment ordinance (Chapter 74) for compatibility with the Main Extension Prescriptions. The Director also favors a main extension policy containing elements of the City of Mequon's describing the process and financial responsibilities of developers and the Village. (See Dropbox)

Further review of possible financial options by the Village's Financial consultant is recommended.

Further review of legal questions as outlined is also recommended.

10. Attachments:

Materials in DropBox Folder: <https://www.dropbox.com/sh/j8mr53dj30ultsv/AAB-fVJZXHV67ZbuRT-A1mOKa?dl=0>

Weston Water Utility

Water Main Extension Rule

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
 - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under A.
 - 2. Part of the contribution required in B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under A.

RATE FILE

Sheet No. 1 of 1

Schedule No. X-3

Amendment No. 13

Public Service Commission of Wisconsin

Weston Water Utility

Water Main Installations in Platted Subdivisions

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

VILLAGE OF WESTON
MUNICIPAL UTILITY EXTENSION PRESCRIPTIONS

Areas Currently Served by Public Sewer (Yellow):

These areas are currently served with public sewers that have been constructed and are currently in operation. **These areas/properties are considered infill development.**

New Development and Construction

Any new development and/or construction in the yellow areas of this facilities planning area shall be required to connect to the Weston sewerage system to ensure that wastewater will be treated and discharged to the Rib Mountain Metropolitan Sewerage District (RMMSD) or Wausau wastewater treatment facility.

Existing Development and Construction

Private onsite wastewater treatment systems (POWTS) shall be abandoned in accordance with state and county regulations and parcels shall connect to the Weston sewerage system to ensure that wastewater will be treated at the RMMSD or Wausau wastewater treatment facility, unless the Village of Weston determines that public sewer service is not available.

Areas Programmed for Public Sewers Within the Next 20 Years (Orange):

This area contains some existing development, as well as large undeveloped tracts of land and vacant lots subject to improvement. **This area is generally considered infill development even though main extensions will be required to make service available.**

New Development (subdivisions)

All new commercial, industrial, institutional and residential subdivisions, required to be platted, by state, county, and/or local regulations in the orange areas shall be required to connect to the existing Weston sewerage system to ensure that wastewater will be treated and discharged to the RMMSD or Wausau wastewater treatment facility. The developer shall be required to extend new sanitary sewers from any proposed development to the existing public sewer tributary to RMMSD or Wausau.

New Construction (Individual Lots – non-residential)

New commercial development on existing individual parcels or newly created unplatted parcels will be required to provide public sewer service to ensure that sanitary wastewater will be transported to and treated by the RMMSD or Wausau wastewater treatment facility.

New Construction (Individual Lots - residential)

New residential construction on existing, individual parcels/lots or newly created, unplatted parcels will be required to provide public sewer service to ensure that wastewater will be transported to and treated at the RMMSD or Wausau wastewater treatment facility when all of the following apply:

1. It is determined by the Village of Weston that the RMMSD or Wausau treatment facilities and existing public sewerage system have capacity to accept flow from the proposed construction.
2. The Village of Weston deems that public sewer is available.
3. There are no physical, legal or financial barriers prohibiting such connection.

If it is determined that such barriers exist, then documentation that adequately and reasonably supports the claim must be provided to the Village of Weston. The Village, after review of the information, may deem that public sewer is not available and permit the use of POWTS.

When any of items 1-3 above do not apply, it shall be deemed that public sewer is currently not available and individual parcels may be improved with new POWTS in accordance with state and county regulations.

An owner of an existing parcel where new construction will be served by a POWTS shall extend a sanitary sewer lateral to the parcel boundary so that wastewater may be transported to RMMSD or Wausau wastewater treatment facility, when and if the Village of Weston deems that connection to public sewer is available.

Existing Development and Construction

When the Village of Weston determines that public sewer is available, properties served by existing POWTS will be required to connect to public sewer in conformance with Village policies, to ensure that wastewater will be transported to and treated by RMMSD or the Wausau wastewater treatment facility. Upon completing the connection to the Weston sewerage system, existing POWTS shall be properly abandoned in accordance with state and county regulations.

When the Village of Weston determines that public sewer is not available, existing (developed) commercial, industrial, institutional and residential properties within this area may continue to be served by POWTS, except that:

1. Failing POWTS serving one-or 2- family dwellings shall be abandoned and replaced with code compliant POWTS in accordance with state and county regulations.
2. Failing POWTS serving uses other than one-or 2- family dwellings shall be abandoned and the parcel will be required to connect to public sewer to ensure that wastewater will be treated at the RMMSD or Wausau wastewater treatment facility.

An owner of a parcel served by an existing POWTS may extend a sanitary sewer lateral to the parcel boundary so that wastewater may be transported to RMMSD or Wausau wastewater treatment facility, when and if the Village of Weston deems that connection to public sewer is available.

Areas that will be served by the RMMSD or Wausau wastewater treatment facility or a POWTS (Green):

This area may contain some existing development, as well as large undeveloped tracts of land and vacant lots subject to improvement within the Urban Sewer Service Area Boundary. **This area is generally regarded as system extension areas, though some parts may be considered infill**

New Development (subdivisions)

New commercial, industrial and residential subdivisions, required to be platted, by state, county, and/or local regulations will be required to provide public sewer service to ensure that wastewater will be transported to and treated at the RMMSD or Wausau wastewater treatment facility when all of the following apply:

1. An existing public sewer, owned and operated by the Village of Weston, is within 2,500 ft. of the property proposed for development.
2. It is determined by the Village of Weston that the RMMSD or Wausau wastewater treatment facility and existing public sewers have capacity to accept flow from the proposed development.
3. The Village of Weston deems that public sewer is available.
4. There are no other physical, legal or financial barriers prohibiting such connection.

If it is determined that such a barrier exists, documentation that adequately and reasonably supports the claim must be provided to the Village of Weston. The Village of Weston, after review of the information, may deem that public sewer is not available and permit the use of a POWTS.

New, centralized wastewater treatment systems serving new developments with more than one lot/parcel will not be approved.

New Construction (Individual Lots – non-residential)

New commercial development on existing individual parcels or newly created unplatted parcels will be required to provide public sewer service to ensure that sanitary wastewater will be transported to and treated by the RMMSD or Wausau wastewater treatment facility when all of the following apply:

1. It is determined by the utility having jurisdiction that the RMMSD or Wausau wastewater treatment facility and existing public sewer have capacity to accept flow from the proposed construction.
2. The Village of Weston deems that public sewer is available.
3. There are no physical, legal or financial barriers prohibiting such connection.

If it is determined that such barriers exist, then documentation that adequately and reasonably supports the claim must be provided to the Village of Weston. The Village of Weston, after review of the information, may deem that public sewer is not available and permit the use of POWTS.

When any of items 1-3 above do not apply, it shall be deemed that public sewer is currently not available and individual parcels may be improved with new POWTS in accordance with state and county regulations.

When the Village of Weston determines that public sewer is available, properties served by existing POWTS will be required to connect to public sewer in conformance with Village policies, to ensure that wastewater will be transported to and treated by RMMSD or the Wausau wastewater treatment facility. Upon completing the connection to the Weston sewerage system, existing POWTS shall be properly abandoned in accordance with state and county regulations.

New Construction (Individual Lots - residential)

New residential construction on existing, individual parcels/lots or newly created, unplatted parcels will be required to provide public sewer service to ensure that wastewater will be transported to and treated at the RMMSD or Wausau wastewater treatment facility when all of the following apply:

1. It is determined by the utility having jurisdiction that the RMMSD or Wausau wastewater treatment facility and existing public sewer have capacity to accept flow from the proposed construction.
2. The Village of Weston deems that public sewer is available.
3. There are no physical, legal or financial barriers prohibiting such connection.

If it is determined that such barriers exist, then documentation that adequately and reasonably supports the claim must be provided to the Village of Weston. The Village of Weston, after review of the information, may deem that public sewer is not available and permit the use of POWTS.

When any of items 1-3 above do not apply, it shall be deemed that public sewer is currently not available and individual parcels may be improved with new POWTS in accordance with state and county regulations.

An owner of an existing parcel where new construction will be served by a POWTS shall extend a sanitary sewer lateral to the parcel boundary so that wastewater may be transported to the existing RMMSD or Wausau wastewater treatment facility, when and if the Village of Weston deems that connection to public sewer is available.

Existing Development and Construction

When the Village of Weston determines that public sewer is available, properties served by existing POWTS will be required to connect to public sewer in conformance with Village policies, to ensure that wastewater will be transported to and treated by RMMSD or the Wausau wastewater treatment facility. Upon completing the connection to the Weston sewerage system, existing POWTS shall be properly abandoned in accordance with state and county regulations.

When the Village of Weston determines that public sewer is not available, existing (developed) commercial, industrial, institutional and residential properties within this area may continue to be served by POWTS, except that:

1. Failing POWTS shall be abandoned and replaced with code compliant POWTS in accordance with state and county regulations.

New, centralized wastewater treatment systems serving new development with more than one lot/parcel will not be approved.

Areas that will be served by POWTS (Cream):

These areas are, for the most part, a great distance from existing public sewers. Approval of connections to public sewer for treatment of wastewater at the RMMSD or Wausau wastewater treatment facility will be rare. Cream areas that appear closer to existing public sewers are often burdened with other limitations to public sewer connection, such as: public sewer capacity, physical obstructions to public sewer construction, and flood plains.

New Development and Construction

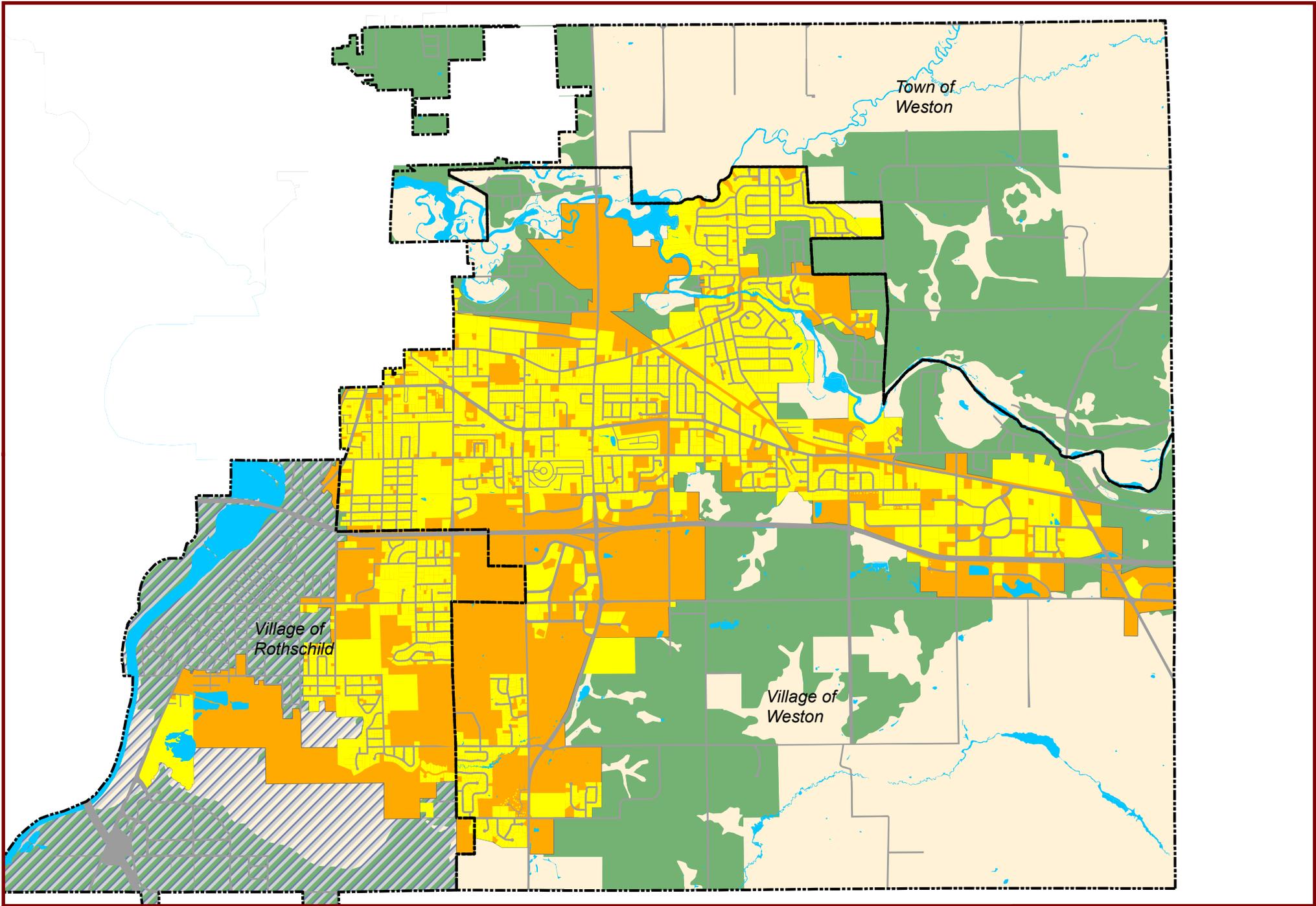
Where public sewer is not available, as determined by the Village of Weston, new POWTS may be permitted for subdivisions or individual parcels, in accordance with state and county regulations.

Existing Development and Construction

When the Village of Weston determines that public sewer is available, properties served by existing POWTS will be required to connect to public sewer in conformance with Village policies, to ensure that wastewater will be transported to and treated by RMMSD or the Wausau wastewater treatment facility. Upon completing the connection to the Weston sewerage system, existing POWTS shall be properly abandoned in accordance with state and county regulations.

When the Village of Weston determines that public sewer is not available, existing (developed) commercial, industrial, institutional and residential properties within this area may continue to be served by POWTS, except that:

1. Failing POWTS shall be abandoned and replaced with code complaint POWTS in accordance with state and county regulations.



Weston Utilities

Municipal Utility

Extension Prescriptions

Legend

	Currently Sewered		208 Sewer Service Area
	Not Sewered, but Fronted by Main		On Site Sewer

0 0.375 0.75 1.5 Miles

Map created by
Technology Services

Village of Weston
Municipal Utility Extension Prescriptions

Decision making criteria based on location of property to be served relative to sewer utility service area and sewer service boundary.

Location of Property	Cost	Responsible Party	Over-sizing Recommendations	Financing Method(s)	Possible Financial Incentives From Village
Fronted by a main (Infill/Build-out - Yellow Area on Map)	Connection to mains, possible access fee	Property owner/developer	None - Not Applicable	Home equity, Cash, Special Assessment Agreement for access fee	Interest free agreement, Term longer than 10 years
Property not fronted by a main, but located within the overall footprint of the Utility service area - Any subdivisions, any commercial property, and any property within 600 feet of existing main(s), but not dependent on a strict distance criteria. (Infill - Orange area on map)	Main extensions, laterals to property line, and street restoration	Property owner/developer		Private financing, Recapture agreement,	Require connection for property fronted by developer financed improvements
	Main extensions and street restoration	Village	Appropriate up to 50%, plus extraordinary construction	Special Assessment by Village, Revenue bond, Utility operating income, rates	Interest free special assessments, Repayment term longer than 10 years, Interest only or interest free deferred special assessment, Cap on total amount of special assessment
	Connection to mains	Property owner/developer	None - Not Applicable	Home equity, Cash, Special Assessment Agreement for access fee	Deferral of connection up to a maximum number of years - 10?
Property beyond the footprint of the overall boundary of the Utility service area, but within the urban area sewer service boundary - Generally any subdivisions within 2,500 feet of a main(s), non-residential lots within 1,000 feet of a main(s), any new or existing residential lot within 600 feet of a main(s), but availability not predicated on a strict distance criteria. (System Extensions - Green Area on map)	Main extensions, laterals to property line, and street restoration	Property owner/developer		Private financing, Recapture agreement,	Require connection for property fronted by developer financed improvements
	Main extensions and street restoration	Village	Appropriate for over-sizing and system reinforcement possibly up to a fixed percentage.	Special Assessment by Village, Revenue bond, Utility operating income, rates	Interest free special assessments, Repayment term longer than 10 years, Interest only or interest free deferred special assessment, Cap on total amount of special assessment
	Connection to mains	Property owner/developer	None - Not Applicable	Home equity, Cash	Deferral of connection up to a maximum number of years - 10?
Existing properties with private systems which fail and need replacement in any area are subject to determination of "availability" of municipal service (Orange, Green and Cream areas).	Main extensions, laterals to property line, and street restoration	See above for applicable area (Green and Cream would be viewed similarly)			
	Main extensions and street restoration	See above for applicable area (Green and Cream would be viewed similarly)			
	Connection to mains	See above for applicable area (Green and Cream would be viewed similarly)			

Other incentives: Provide Engineering and inspection on projects less than 1,000 feet long - Usually can add 25% to base cost of projects

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Public Works Committee – 8/10/2020
Description:	Capital Improvement Plan Update
From:	Michael Wodalski, Director of Public Works
Question:	Solely an update on project status

Background

Below is an update on the status of the various Capital Improvement Plan Projects.

- **Capital Equipment:**
 - o Equipment Purchased and Received:
 - Grader
 - Replacement End Loader #32
 - Track Skid Steer
 - Excavator #106

- **Street Projects:**
 - o Asphalt Overlays: The overlays to be completed as part of the CIP are on Alta Verde south of Jelinek Ave and Sternberg from S Timber to Von Kanel. These projects are yet to be completed.

 - o Schofield Ave Concrete Replacement: Work started the week of 8/3. Repairs are being made between Normandy and Pine and then between Birch and Camp Phillips Rd (CR-X).

 - o Ross Ave Paving (Birch to CR-X): This project is complete.

 - o Weston School Addition Neighborhood Reconstruction: Project is underway. The new sanitary sewer and watermain have been installed on S Timber and they will be working on Kennedy Ave towards Sunset and then begin work on Sunset. Attached is a letter sent to residents regarding the project.

 - o Crestwood Acres Addition Neighborhood Reconstruction: Working with AECOM to get the Engineering Contract signed. Survey will likely be done later this month with preliminary design starting after survey is completed.

- **Facility Projects:**
 - o Public Safety Building: The project was awarded to Scherrer Construction. Work on the interior of the building will begin the week of 8/10.

REQUEST FOR CONSIDERATION

- **Utility Projects:**

- Ryan St River Crossing: Working with Clark Dietz to get wetland delineation, soil borings and survey completed.
- Harlyn Lift Station: Project is complete except Frontier needs to install the permanent phone line and remove the temporary line.
- Cedar Creek Interceptor Access Road: Wetland permit has been submitted to the DNR following clarification on the Floodplain issues with the DNR and Village of Rothschild.
- Zinser St Utility Extension: Project is complete. Will be working on final assessments this coming month.
- Margaret St Utilities: Project is ongoing, majority of water and sewer work is completed at this time.
- Frontage and Evergreen Rd Watermain Replacements: Project is out for bid with opening on 8/11.
- Callon Ave Utility Extension – Swiderski Development: Project is out for bid with opening on 8/12.

Attached Docs: Letter sent to residents of the Weston School
Neighborhood East Addition Residents

Committee Action: N/A

Fiscal Impact:

Recommendation:

Recommended Language for Official Action

No Action is needed, solely a discussion item.

Or, Something else

Additional action:

July 22, 2020

XXXX XXXXX
XXXX Arrow St
Weston, WI 54476

Re: Weston School Neighborhood East Reconstruction & Utility Project Update

Dear XXXXX:

The reconstruction project will be starting on Monday, July 27. Work is scheduled to begin on S Timber St and then progressively move east to Sunset, Arrow and then Von Kanel.

On each street, the work sequence will be:

- Removing existing asphalt,
- Installing the new sanitary sewer main,
- Installing the new watermain,
- Installing storm sewer, and
- Rebuilding the road and installing sidewalk sections.

The contractor is responsible for maintaining access to your home during the project, however there may be certain times when that is not possible due to construction activity. When the concrete shoulder is put in place and driveway aprons are poured, there will be a curing time for the concrete which will not allow access in and out of driveways for a few days. The contractor or on-site engineer will check with each house to make sure all vehicles are out of the driveway before restricting access.

It is expected to take 2-3 weeks per street to complete all tasks on each road. Thus, the **tentative schedule** for other streets is expected to be:

- Sunset – starting the week of August 17
- Arrow – starting the week of August 31
- Von Kanel – starting the week of September 14

Please contact me if you have any other questions. I can be reached at 715-241-2636 or via email at mwodalski@westonwi.gov.

Sincerely,



Michael Wodalski, P.E., Director of Public Works



Michael Wodalski, P.E.
Director of Public Works
Direct: 715-241-2636
mwodalski@westonwi.gov

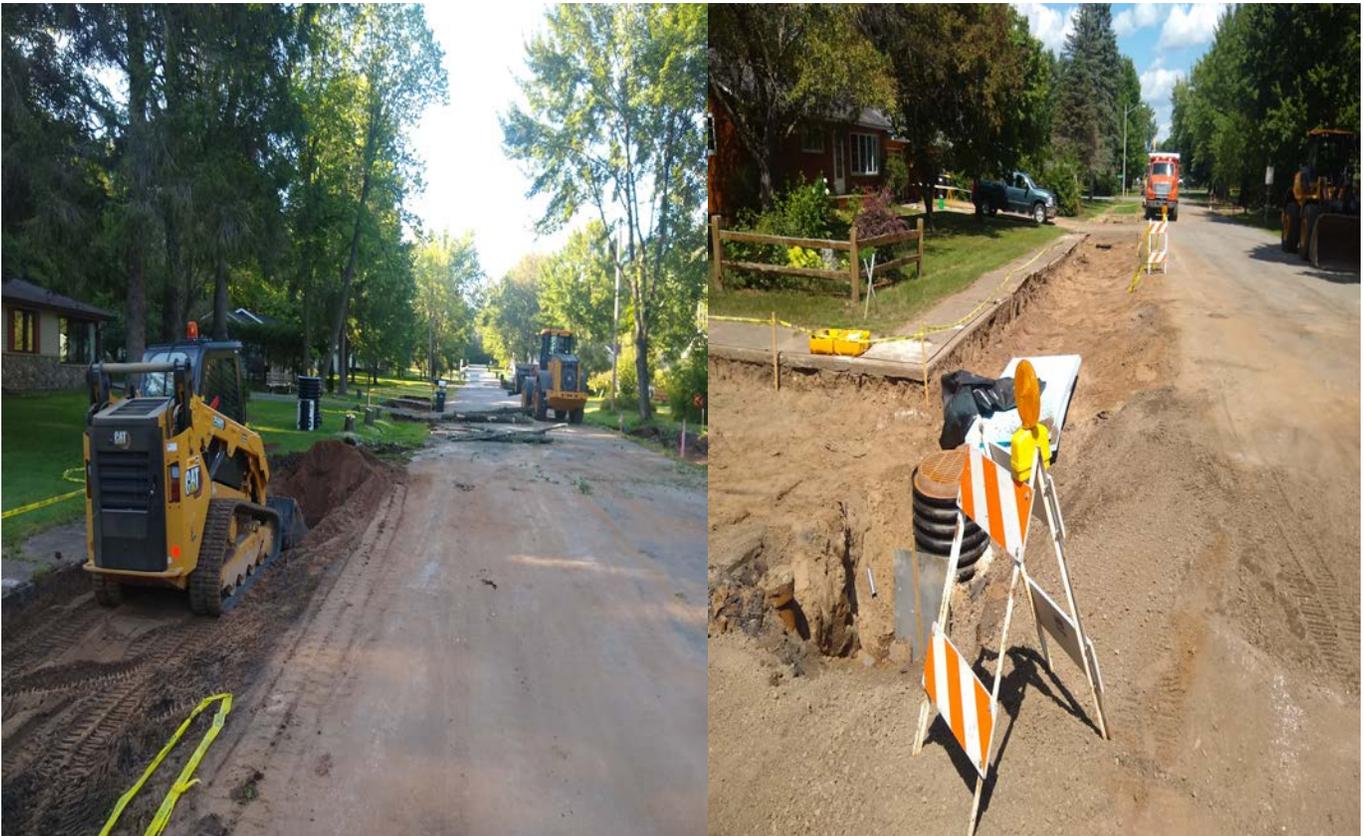
5500 Schofield Avenue
Weston, WI 54476
715-359-6114
www.westonwi.gov

Village of Weston Street Department 8-10-2020 Update

In the month of July work included:

- Finished Sandy Meadows curb replacement restoration work;
- Hauled gravel and adjusted manholes and water valves for the Ross Ave milling and paving project from Birch St to a point 200 feet East of CR-X;
- Asphalt wedging using Village Staff and grader on various Village streets: Woodland, Howland, Dawn, Kostuck, Ski, Shorey, Heeren, Zinser, etc.;
- Ryan St Recycling Center - mix mulch piles, haul grass and brush weekly to stockpile locations;
- Raised manholes and water valves for asphalt overlays: Volkman Ave – Charles St. to Preibe St;
- Rural and Urban Grass Mowing, Street Sweeping, Pothole Patching;
- Alta Verde drainage project – Everest Ave to Huess Ave, Village Staff is currently installing the storm sewer.

ALTA VERDE STORM SEWER INSTALLATION PROJECT



Remaining 2020 Street Projects Update

Contract Projects:

- Crack Sealing Contract – Precision Inc. - Complete
- Ross Ave Mill and Pave Contract – American Asphalt - Complete
- GSB-88 Surface Maintenance Contract – Fahrner Asphalt Sealers, Portage County Highway Dept Pavement Marking Completed 8-7-2020 NOTE - Special Pavement Markings remain to be painted.
- Chip Seal and Fog seal Contract – Scott Construction starting work on Friday 8-7-2020. Fog Seal will take place in the upcoming week, weather permitting.
- Schofield Ave Concrete Repairs – C.P.R. Inc started work on 8-3-2020, work in progress anticipating to be completed within 2 weeks weather permitting.
- Alta Verde and Sternberg Ave American Asphalt thin overlays

Street Dept ongoing Routine Maintenance Work

Rural Tractor Boom Mower and Urban (Lizzard) mowing, Street Sweeping, Ryan St Recycling Center maintenance. Maintain (push up) salvage asphalt and concrete stockpiles from let contracts.

Inlet Repairs, Culvert Replacements, Ditch Cleaning, etc.

Sign Work including the marking of inlets, catch basins and culverts and maintenance of signs.

Upcoming Street Dept Projects – Special Maintenance Work

Tower Ridge, Misty Pines Storm Sewer repair work.

Culvert replacements - Kmiecik/E. Nick, Park Ridge Driveway, Howland Ave at Heritage Hills.

Multiple Catch Basin, Inlet, Manhole repairs & Asphalt Infrared repairs.

Submitted by Dan Raczkowski 8-7-2020

**END OF
PACKET**